

AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF MAY 25, 2012
9:00 AM



Mission Statement: "To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service."

**THE BOARD MEETING AGENDA PACKET CAN BE FOUND ONLINE AT
WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S
ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CALIFORNIA**


- | | | |
|--------------------------|--|------------------------------|
| <input type="checkbox"/> | <i>Director Margarita Alejo</i> | <i>City of Watsonville</i> |
| <input type="checkbox"/> | <i>Director Hilary Bryant</i> | <i>City of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Dene Bustichi</i> | <i>City of Scotts Valley</i> |
| <input type="checkbox"/> | <i>Director Daniel Dodge, Vice Chair</i> | <i>City of Watsonville</i> |
| <input type="checkbox"/> | <i>Director Ron Graves</i> | <i>City of Capitola</i> |
| <input type="checkbox"/> | <i>Director Michelle Hinkle</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Deborah Lane</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director John Leopold</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Ellen Pirie</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Lynn Robinson, Chair</i> | <i>City of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Director Mark Stone</i> | <i>County of Santa Cruz</i> |
| <input type="checkbox"/> | <i>Ex-Officio Director Donna Blitzer</i> | <i>UC Santa Cruz</i> |

Leslie R. White, General Manager / Secretary of the Board
Margaret Gallagher, District Counsel

INTERPRETATION SERVICES / SERVICIOS DE TRADUCCIÓN

Spanish language translation is available on an as needed basis. Please make advance arrangements with Tony Tapiz, Administrative Services Coordinator at 831-426-6080. Traducción al español está disponible de forma según sea necesario. Por favor, hacer arreglos por adelantado con Tony Tapiz, Coordinador de Servicios Administrativos al numero 831-426-6080.

AMERICANS WITH DISABILITIES ACT

 The METRO Administrative Offices are located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet, should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF MAY 25, 2012
PAGE 2 OF 4**

**MEETING LOCATION:
CAPITOLA CITY COUNCIL CHAMBERS
420 CAPITOLA AVENUE
CAPITOLA**

9:00 A.M.

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION

1. ROLL CALL

2. ORAL ANNOUNCEMENT

Amy Weiss will be available for Spanish language interpretation during "Oral Communications" and for any other agenda item for which these services are needed. Today's meeting is being broadcast by Community Television of Santa Cruz County.

3. ORAL AND WRITTEN COMMUNICATIONS

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Oral and Written Communications on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the Individual may, but is not required to, provide his/her name and address in an audible tone for the record.

a.) CORRESPONDENCE REGARDING METRO DRIVERS ARRIVING TOO EARLY

Submitted by Richard Mendoza

4. LABOR ORGANIZATION COMMUNICATIONS

5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

5-1. STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR MAY 2012

Submitted by Tom Hiltner, Grants/Legislative Analys

5-2. ACCEPT AND FILE STATUS REPORTS OF PROPOSED FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES

Submitted by Leslie R. White, General Manager

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF MAY 25, 2012
PAGE 3 OF 4**

- 5-3. ACCESSIBLE SERVICES REPORT FOR MARCH 2012**
Submitted by John Daugherty, Accessible Services Coordinator
- 5-4. METRO PARACRUZ OPERATIONS STATUS REPORT – MARCH 2012**
Submitted by April Warnock, Paratransit Superintendent
- 5-5. SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR MARCH 2012**
Submitted by Erich Friedrich, Junior Transportation Planner
- 5-6. CONSIDERATION OF AWARD OF CONTRACT WITH BATTERIES U.S.A., INC. FOR PURCHASE OF HEAVY DUTY BATTERIES FOR AN AMOUNT NOT TO EXCEED \$90,000**
Submitted by Erron Alvey, Purchasing Agent
- 5-7. CONSIDERATION OF AWARD OF CONTRACT WITH FIRST ALARM SECURITY & PATROL, INC. FOR SECURITY GUARD SERVICES IN AN AMOUNT NOT TO EXCEED \$1,099,981**
Submitted by Erron Alvey, Purchasing Agent
- 5-8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN ASSIGNMENT OF THE LEASE AGREEMENT WITH HUI CHANG DU, DBA NEW CHINA EXPRESS TO JIANBIN MO, DBA BETTY'S NOODLE HOUSE FOR THE RESTAURANT SPACE AT PACIFIC STATION EFFECTIVE MAY 25, 2012, AND THE CONSENT TO TRANSFER LEASE TO FACILITATE THE TRANSFER**
Submitted by Margaret Gallagher, District Counsel

REGULAR AGENDA

- 6. PUBLIC HEARING: CONSIDERATION OF MODIFICATIONS TO METRO'S TITLE VI PROGRAM REGULATION AND COMPLAINT PROCEDURE**
Presented by Rickie-Ann Kegley, Paralegal
- 7. PUBLIC HEARING: FY13 AND FY14 DRAFT FINAL OPERATING AND CAPITAL BUDGET**
Presented by Angela Aitken, Finance Manager
- 8. UPDATE ON THE CONSTRUCTION, IMPROVEMENT AND REPAIR OF PROPOSED COUNTY-WIDE BUS STOPS USING \$500,000 IN STATE TRANSIT IMPROVEMENT PROGRAM FUNDS VIA THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCRTC) AND ACCEPTANCE OF GRANTS' STAFF RECOMMENDATION TO NOT REPAIR ADDITIONAL STOPS AS PRESENTED AT THE JANUARY 12, 2012 BOARD OF DIRECTORS' MEETING**
Presented by Tove Beatty, Grants/Legislative Analyst

**AGENDA
SANTA CRUZ METRO BOARD OF DIRECTORS
REGULAR MEETING OF MAY 25, 2012
PAGE 4 OF 4**

- 9. CONSIDERATION OF APPROVAL OF A RESOLUTION REGARDING SANTA CRUZ METRO'S SUPPORT OF AND PARTICIPATION IN THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION'S SEVENTH ANNUAL "DUMP THE PUMP DAY" ON JUNE 21, 2012 AND RELATED PROMOTIONAL ACTIVITIES**
Presented by Tove Beatty, Grants/Legislative Analyst
- 10. ORAL ANNOUNCEMENT**
The next regularly scheduled Board meeting will be held Friday, June 8, 2012 at 8:30 a.m. at the METRO Administrative Offices located at 110 Vernon Street, in Santa Cruz, California.
- 11. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**
Presented by Leslie R. White, General Manager
- 12. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

SECTION II: CLOSED SESSION

- 1. CONFERENCE WITH LABOR NEGOTIATORS**
(Pursuant to Government Code Section 54957.6)

Agency Negotiators: Leslie R. White, General Manager, Robyn Slater, Human Resources, Ciro Aguirre, Operations Manager

Employee Organization: United Transportation Union (UTU), Local 23 Fixed Route

Employee Organization: United Transportation Union (UTU), Local 23 Paracruz

Employee Organization: Service Employees International Union (SEIU), Local 521

SECTION III: RECONVENE TO OPEN SESSION

- 13. REPORT OF CLOSED SESSION**

- 14. ADJOURNMENT**

Adjourn to the next regularly scheduled Board Meeting on Friday, June 8, 2012 at 8:30 a.m. at the METRO Administrative Offices located at 110 Vernon Street, in Santa Cruz, California.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day.

The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmted.com subject to staff's ability to post the document before the meeting.

RECEIVED

MAY 16 2012

SANTA CRUZ METRO
ADMIN DEPARTMENT

April 2, 2012

Administrative Services Coordinator for
Santa Cruz Metropolitan Transit District
Board of Directors
370 Encinal, Suite 100
Santa Cruz, CA 95060

Re: Metro Drivers Arriving Early At Scheduled Time Points

Dear Board of Directors:

As you are aware the public relies on Metro drivers to abide by the time points published in the Metro Headways schedule as best they are able. Of course no one can fault drivers for being late for their time points because of various conditions such as heavy traffic, bad weather or the need to take on one or more wheelchairs. However, being earlier for the time points on one's route is absolutely inexcusable -- especially when passengers have difficulty getting to the early first time points of a route or when the weather prevents one from getting to a time point early.

Despite this, several of the drivers on the first in-coming Route 16 of the day have been early for their time points, arriving 3 to 7 minutes early, thereby stranding at least 5 regular passengers who are simply trying to get to work or to their classes on time. Over the past several months, I and several others were left no choice but to walk to the Metro on several occasions from Bay and Mission.

I have called Metro Customer Service on many occasions because of this and was even given a call back apologizing for this driver behaviour. I was assured that driver supervisors would remind their drivers on a regular basis -- even those that are filling in for other drivers -- that arriving earlier than the scheduled time points in the Headways schedule is not acceptable.


Yet the problem has continued.

I then started talking with the drivers themselves, letting them know that -- when they arrive at the Mission Street stop with no passengers -- that there are usually at least four or five passengers already on the bus. They usually shrug their shoulders and say there was no one there. Yet the next day when I ride the same bus, the people who were stranded are riding the bus again when the driver meets the scheduled time points.

I'm not sure why this is happening over and over again on a regular basis, but I will continue to write to you until someone at the Metro listens and implements a policy that absolutely prohibits drivers from being early to their scheduled timepoints unless there's some kind of emergency situation. I definitely appreciate the great services that Metro provides -- I've been riding the buses throughout Santa Cruz County for many years -- but this is one area in which Metro has been seriously deficient and I hope you or senior customer service personnel can do something about it.

Please don't waste Metro funds with a reply. What is needed is the implementation of an effective policy which serves the Santa Cruz County public in the best manner possible.

Sincerely,

A handwritten signature in cursive script that reads "Richard Mendoza".

Richard Mendoza

cc: Santa Cruz Metropolitan Transit District Customer Service

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 25, 2012

TO: Board of Directors

FROM: Tove Beatty, Grants/Legislative Analyst
Thomas Hiltner, Grants/Legislative Analyst

SUBJECT: STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR MAY 2012

I. RECOMMENDED ACTION

This report is for informational purposes only. Active grants and grant proposals are current as of May 16, 2012. No action is required.

II. SUMMARY OF ISSUES

- Santa Cruz METRO relies upon grant funding from other agencies for more than 25% of its FY12 operating revenue and nearly 80% of its FY12 capital funding.
- A list of Santa Cruz METRO's active grants (Attachment A) and a list of grant proposals for new funds (Attachment B) are provided monthly in order to apprise the Board of the status of grants funding.
- Santa Cruz METRO has active grant awards totaling \$50,659,898.
- Items in **bold** on Attachments A and B depict changes from last month's report.
- Santa Cruz METRO staff is developing new applications totaling \$3,106,052 for operating and capital projects.

III. DISCUSSION

Santa Cruz METRO relies upon grants from a number of other entities throughout the year for more than 25% of its FY12 operating revenue and over 80% of its FY12 capital funding. Programs such as the Transportation Development Act (TDA) and the Federal Transit Administration (FTA) urbanized area program annually allocate funds by formula while others such as the Monterey Bay Unified Air Pollution Control District's AB2766 Motor Vehicle Emissions Reduction Program and the California Department of Transportation (Caltrans) discretionary planning grants are competitively awarded based on merit. Santa Cruz METRO relies on both formula and discretionary grant revenue to support its operating and capital budgets.

This staff report is to apprise the Board of Directors of active grants funding current projects and proposed grants for new projects and ongoing operating costs. **Attachment A** lists all of Santa Cruz METRO's active grants with the award amount, the remaining balance and the status of the

projects funded by the grant. **Attachment B** lists Santa Cruz METRO's open grant applications with a brief description, source and status of proposed funds. Items in **bold** on Attachments A and B depict changes from last month's report.

IV. FINANCIAL CONSIDERATIONS

Active grant awards for operating and capital projects total \$50,659,898 with an unspent balance of \$24,321,876. The total amount of active grant awards decreased by \$100,000 because the Caltrans Watsonville Transit Study has been closed and removed from the list. The unspent balance decreased from last month because funds have been drawn from open grants during the last month. No new grants have been awarded from previously submitted applications.

Current grant applications request \$3,106,052 in new funds, the same as last month. Santa Cruz METRO submitted no new applications in the last month. Now through the end of summer is typically a slow period at Local, State and Federal agencies for soliciting new grant applications. Staff will evaluate new grant opportunities as they arise for unfunded capital projects.

V. ATTACHMENTS

Attachment A: Santa Cruz METRO Active Grants Status Report as of May 16, 2012

Attachment B: Santa Cruz METRO Grant Applications as of May 16, 2012

Attachment A

Santa Cruz METRO Active Grants as of May 16, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
1	Smartcard Farebox; ParaCruz Vans; IT Upgrades; Operating Assistance	Upgrade dispatch, scheduling and customer information software; purchase 27 replacement paratransit vans; purchase new fareboxes with magnetic card readers; operating assistance.	\$ 4,909,939	\$ 1	Federal Transit Administration (FTA) 5307 American Recovery and Reinvestment Act (ARRA) funds	Final reports filed with FTA, waiting for official ARRA grant close-out. All projects completed. Balance = \$1.24.
2	Bus Stop Improvements	Improve bus stops in Santa Cruz METRO service area	\$ 500,000	\$ 337,332	Caltrans from State Transportation Improvement Program (STIP)	Construction projects started 5/27/11. This project is on schedule with 65 stops completed as of 4/4/12 (out of 107). Submittal of 57 additional, equitably distributed proposed roof repairs to Caltrans by 4/30/12. Final progress invoice to be submitted by 12/31/12.
3	County of Santa Cruz Prop 84 Challenge Grant	Discretionary grant proposals for planning/zoning of unincorporated areas (Live Oak, Soquel Dr. corridor) w/ County of Santa Cruz; and sustainable growth communities grant w/ AMBAG. All need METRO as a partner.	\$ 10,000	\$ 10,000	Funding from Proposition 84 Planning Grants from the State of California Strategic Growth Council.	County received \$500K for Prop. 84 Sustainable Communities Planning Grant Program for a project entitled "The Santa Cruz County Sustainable Community and Transit Corridors Plan" on December 6, 2010. Notification of award 6/3/11. Discussion of an RFP for a consultant will begin in November and the selection process complete by December 2012.

Attachment A

Santa Cruz METRO Active Grants as of May 16, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
4	AMBAG Sustainable Communities Planning Grant	Discretionary grant sub-award.	\$ 10,000	\$ 10,000	AMBAG sub-award.	Participating in development of Sustainable Communities Strategies, awaiting letter of award from AMBAG at 10/14/11, expect MOU in early 2012 per AMBAG.
5	SCCRTC Caltrans Small Urban Transit Planning Grant	Discretionary grant.	\$ 8,204	\$ 3,742	State of California	Invoiced 2/13/12. On 3/9/12 BOD to approve increase in match of \$4,162 per revised MOU, which is being forwarded by RTC @ 5/15/12.
6	FFY10 5309 Bus/Facilities SGR Program	Purchase 11 new CNG replacement buses from FTA discretionary grant program.	\$ 4,830,600	\$ 211,027	FTA 5309 Bus & Bus Facilities/State of Good Repair Program	Buses are on the road. Waiting for Supplemental Agreement from Caltrans for matching funds reimbursement; FTA reimbursement drawn-down.
7	FFY11 5309 Bus/Facilities SGR Program	Discretionary, competitive grant program.	\$ 2,814,538	\$ 2,814,538	FTA Section 5309	New grant to finance capital projects: ~42 mobile data terminals for ParaCruz and approximately 4-5 new CNG buses. Programmed into MTIP on January 2012.
8	MBUAPCD AB2766 FY12 Grant	Discretionary Grant	\$ 160,000	\$ 160,000	MBUAPCD (Air District)	Conversion of non-revenue vehicles (staff/supervisor vehicles) to alternative fuel path. Award notification in August 2011 for \$160K.

Attachment A

Santa Cruz METRO Active Grants as of May 16, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
9	Proposition 1B - State and Local Partnership Program	Proposition 1B Formula Funds	\$ 427,400	\$ 427,400	CTC/Caltrans	Must sign supplemental agreement to original Master Agreement naming New Flyer as third party. Currently Caltrans has this agreement.
10	FY09 Comprehensive Security & Surveillance (LMR)	Continue LMR upgrade.	\$ 440,505	\$ 26,374	FY09 CTSGP funds from Cal EMA	Day Wireless work on \$530,000 contract halted pending FCC license approval. FCC approved four of eight license requests approved locally. Extension approved through 9/30/12. \$ Grant Balance as of 5/16/12.
11	FY10 Comprehensive Security & Surveillance: CCTV; LMR; EG	Continue video surveillance, LMR upgrade and install emergency generator.	440505	\$ 420,505	FY10 CTSGP funds from Cal EMA	Emergency generator installed and operating. Ojo executed video surveillance contract. Lighting assessment in progress. \$ Grant Balance as of 5/16/12. Expires 3/31/13.
12	FY11 Rural Operating Assistance	Operating assistance for public transit service in rural areas of Santa Cruz County.	\$ 156,312	\$ -	Caltrans (FTA 5311)	Project Complete and invoiced 4/9/12. \$ Grant balance as of 5/16/12.

Attachment A

Santa Cruz METRO Active Grants as of May 16, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
13	FY12 TDA Operating Assistance	FY12 Transportation Development Act (TDA) revenue for public transit operations.	\$ 5,244,963	\$ 2,622,482	SCCRTC	RTC paid the second quarter's amount on 3/6/12. \$ Grant balance as of 5/16/12
14	FY12 STA Funds	FY12 State Transit Assistance (STA) operating revenue for public transit.	\$ 2,851,031	\$ 1,484,214	SCCRTC	The RTC paid the second quarter's STA payment of \$800,058 on 2/3/11. Payments will vary henceforth depending on tax revenue from diesel fuel sales. \$ Grant Balance as of 5/16/12.
15	FY09 Operating & MetroBase	Urban operating assistance and MetroBase construction funding.	\$ 4,753,504	\$ 1,108,062	FTA 5307 urbanized area formula funds and Small Transit Intensive Cities (STIC) funds, both now for operating assistance. No expiration date. \$ Grant balance as of 5/16/12.	FY09 transit operations are complete. Remaining funds for the Operations Building construction. No expiration. \$ Grant Balance 5/16/12.
16	FY11 AB2766	MetroBase construction of second L/CNG storage tank.	\$ 200,000	\$ 101,000	AB2766 Monterey Bay Unified Air Pollution Control District (Air District) AB 2766 Motor Vehicle Emissions Reduction Program	United Industries executed contract. Raymundo submitted first invoice for contract initiation. Grant expires 2/11/13. \$ Grant Balance as of 5/16/12.

Attachment A

Santa Cruz METRO Active Grants as of May 16, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
17	FY08,09,10,11 PTMISEA funds	MetroBase development.	\$ 20,558,730	\$ 13,699,199	FY08, FY09, FY10, FY11 Prop. 1B Public Transportation Modernization and Service Enhancement Account (PTMISEA) through Caltrans	Operations Building invitation for bids anticipated in June with contract award in August Contract obligations required by 8/24/12. Expires 6/30/15. \$ Grant Balance as of 5/16/12.
18	Pacific Station Land	Purchase Greyhound property for Pacific Station (Metro Center) renovation	\$ 1,457,667	\$ -	FY05 FTA 5309 Bus and Bus Facilities program - legislative earmark.	All ROW projects are complete; funds expended and reimbursed. Grant closeout to be requested 7/15/12. \$ Grant balance as of 5/16/12.
19	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 396,000	\$ 396,000	CA-03-0730-03 FY06 FTA 5309 Bus and Bus Facilities program - legislative earmark.	The FTA will begin monitoring progress on Metro Center Design/Engineering in 2012 since the first grant (2006) has aged more than 5 years without implementation. No expiration.
20	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 490,000	\$ 490,000	FY08 FTA 5309 Bus and Bus Facilities program - legislative earmark.	The FTA will begin monitoring progress on Metro Center Design/Engineering in 2012 since the first grant (2006) has aged more than 5 years without implementation. No expiration.
		Total	\$ 50,659,898	\$ 24,321,876		

Attachment B

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5-1.b3

Attachment B

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5-1.b4

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17	FY08,09,10,11 PTMISEA funds	MetroBase development.	\$ 20,558,730	\$ 13,699,199	FY08, FY09, FY10, FY11 Prop. 1B Public Transportation Modernization and Service Enhancement Account (PTMISEA) through Caltrans	Operations Building invitation for bids anticipated in June with contract award in August Contract obligations required by 8/24/12. Expires 6/30/15. \$ Grant Balance as of 5/16/12.
18	Pacific Station Land	Purchase Greyhound property for Pacific Station (Metro Center) renovation	\$ 1,457,667	\$ -	FY05 FTA 5309 Bus and Bus Facilities program - legislative earmark.	All ROW projects are complete; funds expended and reimbursed. Grant closeout to be requested 7/15/12. \$ Grant balance as of 5/16/12.
19	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 396,000	\$ 396,000	CA-03-0730-03 FY06 FTA 5309 Bus and Bus Facilities program - legislative earmark.	The FTA will begin monitoring progress on Metro Center Design/Engineering in 2012 since the first grant (2006) has aged more than 5 years without implementation. No expiration.
20	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 490,000	\$ 490,000	FY08 FTA 5309 Bus and Bus Facilities program - legislative earmark.	The FTA will begin monitoring progress on Metro Center Design/Engineering in 2012 since the first grant (2006) has aged more than 5 years without implementation. No expiration.
		Total	\$ 50,659,898	\$ 24,321,876		

5-1.b5

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 25, 2012
TO: Board of Directors
FROM: Tove Beatty, Grants/Legislative Analyst
SUBJECT: STATUS REPORTS OF PROPOSED FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES

I. RECOMMENDED ACTION

That the Board of Directors accept and file the status reports of proposed Federal and State legislation and current legislative issues through May 18, 2012.

II. SUMMARY OF ISSUES

- Status reports on Congress's, the State Assembly's and Senate's legislative issues are provided monthly to inform the Board of the status of Federal and State legislation of interest to Santa Cruz METRO.
- This month's Federal and State reports reflect pertinent legislative activities which occurred April 18, 2012 – May 18, 2012.
- Currently, the House and Senate are meeting in conference committee to iron out issues with the new surface transportation act and to try to come up with a bill that can pass by the deadline of June 30, 2012, which is when the most current SAFETEA-LU extension expires. The committee is headed by Senator Barbara Boxer and has 47 members.
- The House of Representatives released the \$2.8 trillion "Path to Prosperity" budget March 23rd, 2012, with the Senate following suit with a \$3.1 trillion proposal. The President's FY13 proposed budget is \$3.8 trillion.
- Although another 60-day extension of SAFETEA-LU is already being discussed in order to tie it to the Keystone pipeline in the House, Keystone itself applied for a delay in order to move the pipeline, a move that would take the issue off the table for this legislation and allow the White House to deal with this issue separately.
- On May 4th, the White House has tightened rules on hydraulic fracturing ("fracking") for natural gas mining on federal and American Indian lands, requiring the disclosure of the ingredients in "fracking fluids" injected into the Earth during the process.
- The extension of the alternative fuel tax credit (\$500K+/year to Santa Cruz METRO) is still in H.R. 1380, but is buried in committee. It may be grouped with other "tax extenders" into a single bill later. Please see **Attachments A and B** for all federal legislation currently being monitored.

- Santa Cruz METRO is proceeding with bid documents to obligate Proposition 1B (PTMISEA) funding for the Operations Building project.
- The FY13 State Budget will depend on the election in November, and current news scenarios are bleaker than original predictions in January as revenues have not hit projections. Governor Brown's budget measures will be on the ballot and subsequent and painful budget cuts/revisions will depend on their outcomes.
- Cruz METRO is monitoring legislation regarding bus axle weight, the budget and proposal to create a single transportation agency, and the AB-32-mandated Cap and Trade Program. Staff attended the TRANSFORM Transportation Summit in early May and attending the California Transit Association Legislative Conference on May 22-23, both in Sacramento, to keep abreast of these issues. **Please see Attachments C and D.**

III. DISCUSSION

Status reports on Congress's, the State Assembly's and Senate's legislative issues are provided monthly to inform the Board of the status of Federal and State legislation of interest to Santa Cruz METRO. This month's State and Federal reports reflect pertinent legislative activities which occurred April 18, 2012-May 18, 2012.

Currently, the House and Senate are meeting in conference committee to iron out issues with the new surface transportation act and to try to come up with a bill that can pass by the deadline of June 30, 2012, which is when the most current SAFETEA-LU extension expires. The committee is headed by Senator Barbara Boxer and has 47 members. The first and only public hearing was held, with opening statements from all members and comments from Chair Boxer that she did not see any "lines in the sand" being drawn. Since then, all activity has been between staffers and via behind-the-scenes negotiating between committee members. The possible removal of the Keystone XL Pipeline issue from the table, due to Keystone itself working with the White House, may take some steam way from the GOP, who are still touting an additional SAFETEA-LU extension as a possibility.

The biggest issue is time. With Memorial Day on the horizon, and weeks when the House and Senate are on opposite schedules, much depends on the willingness of members to stay in DC and not return to home districts during their breaks in order to work on this legislation. In an election year, this is a tough demand on those who are running. Senator Boxer's schedule to have a bill ready for review and passage by the end of June may be unrealistic at this point.

The House of Representatives released the \$2.8 trillion "Path to Prosperity" budget March 23rd, 2012, with the Senate following suit with a \$3.1 trillion proposal. The President's FY13 proposed budget is \$3.8 trillion. The House budget will not pass the Senate or make it to the White House, but is an election year tactic, as is Speaker Boehner's calling for more cuts in exchange for a raise in the debt ceiling, another issue that will come up again soon.

On May 4th, the White House has tightened rules on hydraulic fracturing ("fracking") for natural gas mining on federal and American Indian lands, requiring the disclosure of the ingredients in

“fracking fluids” injected into the Earth during the process, which can include sulfuric acid, benzene, instant coffee and paraffin wax.

The extension of the alternative fuel tax credit (\$500K+/year to Santa Cruz METRO) is still in H.R. 1380, but is still buried in committee. It may be grouped with other “tax extenders” into a single bill later. Please see **Attachments A and B** for federal legislation being monitored.

Santa Cruz METRO is proceeding with bid documents to obligate Proposition 1B (PTMISEA) funding for the Operations Building project. The deadline for obligation of these funds is in August, so the bid process timing is essential on this project.

The FY13 State Budget’s “May Revise” has been released, but much will depend on the election in November, and current news is scenarios are bleaker than original predictions in January as revenues have not hit projections. Governor Brown’s budget measures will be on the ballot and subsequent and painful budget cuts/revisions will depend on their outcomes.

Santa Cruz METRO is monitoring legislation regarding bus axle weight, the budget and proposal to create a single transportation agency, and the AB-32-mandated Cap and Trade Program. Staff attended the TRANSFORM Transportation Summit in early May and Grants/Legislative Analyst Tove Beatty was asked to be considered for their Board. An application is pending. Staff will also attend the California Transit Association Legislative Conference on May 22-23 in Sacramento to keep abreast of and report back on these critical and pending issues. **Please see Attachments C and D.**

IV. FINANCIAL CONSIDERATIONS

As most potential legislation carries a fiscal impact, staff will report on a monthly basis of newly implemented federal and/or State legislation which financially impacts Santa Cruz METRO.

The ninth extension of SAFETEA-LU’s through June 30, 2012 secures existing transportation funding and the related gas tax until then. A 47-member Senate and House Conference Committee is meeting to attempt to pass a new long-term bill by this time. Whether or not another extension will be needed remains to be seen, based on whether or not compromise and bipartisanship win out over the stalemate tactics of the House. The House is already pushing for another 60-day extension, which may give them the opportunity to introduce a new bill, once again containing unpalatable financing mechanisms in an election year.

V. ATTACHMENTS

- Attachment A:** Federal Legislative Issues and Status Report, May 18, 2012
- Attachment B:** Federal House and Senate Bills Status Report, May 18, 2012
- Attachment C:** State of California Legislative Issues and Status Report, May 18, 2012
- Attachment D:** State of California Assembly and Senate Bills Status Report, May 18, 2012

ATTACHMENT A

Federal Legislative Issues and Status Report May 18, 2012

Current Legislative Issues

Long Term Surface Transportation Act—H.R. 7, S. 1813 and H.R. 14 (or MAP-21)

Update at 5/18/12: The Senate and House formed a 47-member Conference Committee which is considering the next long-term surface transportation act between now and the expiration of the latest extension of SAFETEA-LU at 6/30/12. House leadership attempted to tie the Keystone XL Pipeline to the passage of a new act, but Keystone XL seems to be working with the White House in a move to keep the President happy and keep the issue off the table in regard to this bill. Conferees are being mum at this point, other than to say that a significant amount of work is being done behind the scenes and that Senator Boxer (Senate Committee Chair) thinks the bill can be formed and passed by the June 30th extension deadline. Others in the GOP are pushing for an additional 60-90 days. Much remains to be seen, as membership does not have too many actual workdays scheduled between now and the deadline.

Update at 4/18/12: MAP-21 (S. 1813) was passed by the Senate after debate on 30+ amendments, each requiring a 60-vote threshold. Unfortunately, an amendment to extend our natural gas/alternative fuel tax credit did not pass. MAP-21 was passed by a bipartisan 77-24 vote on 3/19/12 and passed over to the House for conference. Instead of taking up the Senate bill, the House, unable to pass H.R. 7, went through a variety of maneuvers, including replacing the committee head for less than 24 hours, splitting the bill into three, and finally introducing MAP-21 as H.R. 14 but not acting on it.

FY13 Federal Budget

Update at 5/18/12: Current discussion regarding the budget includes Speaker Boehner threatening the White House with further cuts in exchange for the upcoming debt-ceiling vote. On 3/23/12, Rep. Ryan (R-WI) introduced the “Path to Prosperity” FY13 budget (HCR 112) in the House. This bill, along with the FY12 proposal, would provide for draconian cuts to many programs, and comes in at \$2.8 trillion. It passed the House but will not make it any further and is simply election year posturing (for now). The Senate’s FY13 budget (SCR 39) comes in at \$3.1 trillion. The Senate bill has been referred to the Committee on the Budget as of 3/29/12. Technically, budgets had to be introduced by April 15th, 2012.

Update at 2/15/12: On 2/13/12, the President released his \$3.8 trillion proposal, including cuts to defense and tax loopholes and rates on the richest Americans. Analysis of the budget shows a drop of \$48.3 billion in transportation funding, mostly representing the end of stimulus spending rather than cuts. The President’s budget is seen as reelection campaign material.

ATTACHMENT A

The NAT GAS (New Alternative Transportation to Give Americans Solutions) Act (H.R. 1380 and S. 1863)

Update at 2/15/12, 4/18/12, and 5/18/12: Continuing to monitor. Both bills are still in committee. Of note is that in early May, the Obama administration tightened regulations on hydraulic fracturing (“fracking”), requiring the disclosure of the ingredients in “fracking fluids” injected into the Earth in the mining process when on federal or American Indian lands. Ingredients can include, but are not limited to: sulfuric acid, benzene and instant coffee.

Update at 11/30/11: Natural gas advocates expect this tax to expire and then be reinstated as part of another bill in 2012. The scuttlebutt is that it will be a retroactive credit and cover quarters that have lapsed since the tax credit expired.

House Resolution 5 (H.R. 5)

Update at 2/15/12, 4/18/12, and 5/18/12: We do not have full appropriations legislation yet. **How** funds are appropriated will indicate the potential impact of H.R. 5. So far, transit appropriations as announced for our area are actually a bit more than last year. However, an authorization recently made for transportation was cut approximately \$4 billion when appropriated, thus illustrating the overhanging threat of H.R. 5.

Update at 1/18/12: In a secret caucus held on January 4th, House GOP members held an unrecorded vote on a proposed Rules package. Passed in this package was H.R. 5, a separation of the authorization and appropriations processes in regard to infrastructure funding.

Santa Cruz METRO
Federal House and Senate Bills
Status Report
May 18, 2012

ATTACHMENT B

Federal Bills House	Subject	Introduced	Status
<p>Federal Budget FY13</p>	<p>On 3/23/12 Rep. Ryan (R-KY) introduced the "Path to Prosperity" FY13 proposed budget in the House (HCR 112) and the Senate proposed SCR 39. There are significant differences in the two and the President's budget, which is seen as more of a campaign tool.</p>	<p>2/13/2012</p>	<p>4/18/12, 5/18/12: The President introduced his \$3.8 trillion FY13 budget. The House introduced the FY 13 "Ryan Budget" with draconian cuts and a \$2.8 trillion pricetag; the Senate proposed FY13 budget comes in at \$3.1 trillion. Speaker Boehner is threatening deeper cuts with the raising of the debt ceiling.</p>
<p>H.R.1380: New Alternative Transportation to Give Americans Solutions Act (NAT GAS Act) (Sullivan, R-OK)</p>	<p>Promotes the use of natural gas as fuel with an emphasis on heavy-duty and fleet vehicles, and includes various credits and incentives to promote production and use of such vehicles and fueling stations/pumps and discretionary/competitive grants for development of new technologies re: natural gas vehicles.</p>	<p>4/6/2011</p>	<p>4/18/12, 5/18/12: This bill may die and be replaced by a "tax extenders" bill. As an amendment to MAP-21 in the Senate, it failed to pass.</p>
<p>H.R.3410: Energy Security and Transportation Jobs Act (Stiver-OH)</p>	<p>Proposes to generate up to \$70 billion for a long-term surface-transportation act by capturing royalty payments via expanded on-shore and off-shore drilling leases in places like California and the Arctic National Wildlife Refuge.</p>	<p>2/9/2012</p>	<p>4/18/12, 5/18/12: Placed on the "Union Calendar" at 2/9/12.</p>
<p>S.1813: MAP-21, H.R. 14, Conference Bill</p>	<p>S 1813 (MAP-21) passed the Senate overwhelmingly and was passed to the house, renumbered as H.R. 14 and a 47-member Conference Committee appointed to come up with a compromise act. Work began in early May on this bill. The deadline of the most current SAFETEA-LU extension, and the financing provided by the gas tax, is 6/30/12.</p>	<p>Passed Senate 3/19/12; in Conference</p>	<p>5/18/12: Passed the Senate on 3/19/12, sent to the House, where it was numbered H.R. 14. A Conference Committee is working on crafting a bill that can pass by the deadline of 6/30/12. Some members of the House are pushing for another 60-90-day extension and/or to tie it to funding mechanisms unpalatable to Democrats. It appears that one of these, Keystone XL, is being worked on between the White House and Keystone, thus removing it from this discussion.</p>

Santa Cruz METRO
Federal House and Senate Bills
Status Report
May 18, 2012

Federal Bills	Subject	Introduced	Status
<p>S.1660: American Jobs Act of 2011 (Reid, D-NV)</p>	<p>The legislation includes the following job-creating provisions: payroll tax exemption for previously unemployed workers; employer credit of \$1,000 for every new employee that works at least a year; closing of various tax loopholes, creation of small-business loan programs, and provisions to convert tax credit bonds to Build America Bonds. For transportation, the bill includes a transfer of \$19.5 billion from the General Fund to the HTF to finance infrastructure job-creating projects and halts the repayments that the HTF makes to the General fund for tax-exempt users of the highway program (including Transit). The bill extends some unemployment benefits, and extends expiring health care provisions. The bill is financed by various IRS code adjustments and changes designed to raise \$9 billion, tightens standards and credits for biofuels (raising \$24 billion); some basically incomprehensible changes to the Economic Substance Doctrine (\$5 billion) and a reduction in the Medicare Improvement Fund worth \$8 billion.</p>	<p>10/11/2011</p>	<p>4/18/12, 5/18/12: This is the President's "Jobs Bill," which has lost momentum but is a platform piece for the President's reelection campaign. Cloture was not invoked, but Leader Reid wants to reconsider at a later date.</p>
<p>S.1648: A bill to Terminate the Transportation Enhancements Program (Paul, R-KY)</p>	<p>This legislation is, as it is titled, a bill to terminate the Transportation Enhancements (TE) program, which funds things like bicycle and pedestrian related projects, etc, and redirect the funding to "emergency infrastructure repairs" that enhance "roads and bridges." Co-sponsored by Senate Minority Leader Mitch McConnell (R-KY), who says, "Kentuckians are tired of financing every turtle tunnel and solar panel company, and not using the funds to repair our bridges and roads."</p>	<p>10/3/2011</p>	<p>5/18/12: This bill still sits in committee, but discussion of Transportation Enhancements are part of the larger discussion on the Conference bill.</p>

ATTACHMENT C

State of California Legislative Issues and Status Report May 18, 2012

FY12 State Budget and Proposition 1B Bond Sale

Update at 5/18/12: Recent headlines show that the Governor's revenue predictions earlier this year were rosier than reality. As a result, the November ballot measures are more important than ever as part of the solution to balance a state budget. If they do not pass, much more serious cuts to social service programs and education (although this sector will also benefit from the elimination of RDAs) will ensue.

In regard to bond sale income received in February, Santa Cruz METRO is proceeding with bid documents to obligate Proposition 1B funding for the Operations Building within the obligation period. Another bond sale is planned in the Fall.

Update at 1/18/12 and 2/15/12: Staff is happy to report that a check for \$11.047 million was received on Friday, February 10, 2012 from Proposition 1B bond sale proceeds under the PTMISEA program. The Governor's budget review is precipitated on the passage of his tax initiative on the November 2012 ballot. If not approved, an additional \$5.4 billion in cuts will ensue. This number may grow, depending on received revenues

Governor's Proposal to Create a Single Transportation Agency

Update at 2/15/12, 4/18/12 and 5/18/12: Continuing to monitor. Staff will check with CTA when in attendance at the legislative conference May 22nd and 23rd in Sacramento.

Update at 1/18/12: Governor Brown is proposing a single agency comprised of: Caltrans, the Department of Motor Vehicles (DMV), High Speed Rail Authority (HSRA), California Highway Patrol (CHP), California Transportation Commission (CTC) and the Board of Pilot Commissioners (as in pilot boats). The reasoning is to provide additional oversight, particularly to the HSRA and CTC. The California Transit Association (CTA) is monitoring.

California Air Resources' Board Cap and Trade Program (AB32-mandated)

Update at 4/18/12 and 5/18/12 : This issue is gaining steam in discussions at the California Transit Association (CTA) level, as well as with advocacy groups such as Transform and as bills are introduced (see below). It will be one of the main topics of discussion at the CTA Legislative Conference on May 22nd and 23rd and will be reported back on next month. Santa Cruz METRO favors the distribution of any revenues from cap-and-trade credit auctions to transit via the State Transit Assistance formula. Other modes of distributing revenue are being discussed.

Update at 1/18/12: The Governor's budget incorporates \$1 billion in expected revenue from the new Cap and Trade regulation under greenhouse gas legislation AB32, which was adopted by the California Air Resources Board in late 2011.

The California Legislature: Bills of Interest

Update at 4/18/12 and 5/18/12: Letters to all members of the Assembly Transportation Committee were faxed in support of AB 1706 (D-Eng), which will create a task force to report recommending changes to the existing law regarding bus axle weight. The task force would report by 2015. Santa Cruz METRO and other transit agencies are also closely monitoring any cap-and-trade legislative efforts and expect to have more to report in May and June. Santa Cruz METRO is also monitoring A.B. 1532 (D-Perez), the so-called "Speaker's Bill" and A.B. 2404, to collect and distribute fees for purposes of carrying out AB32. A.B. 1722 (D-Alejo) is a measure introduced by our Representative to allow local transportation agencies to display specified messages on changeable roadside message signs.

Statewide Elimination/Liquidation of Redevelopment Agencies (RDAs)

Update at 4/18/12 and 5/18/12: Further guidelines have been given regarding the composition of the boards and/or committees responsible for the dismantling of RDAs, and the process continues, with the State Director of Finance seeming to reject all appeals from cities, counties and municipalities requesting any sorts of exemptions regarding former RDA funds. It is still messy and complicated. Will continue to monitor.

Update at 2/15/12: California RDAs lost a decision at the State Supreme Court level and are now required, as of February 1, 2012, to dissolve. This involves implementation of a complex process of liquidating resources and will, no doubt, raise many questions about what to do about the various gyrations cities and municipalities went through to commit redevelopment cash to projects after the initial news of their dissolution. Money goes to the state and is redistributed to the schools.

Santa Cruz METRO
State of California
Assembly and Senate Bills Status Report
May 18, 2012

State Bills Assembly	Subject	Last Amended	Status
AB 1444: Environmental Quality; Expedited Judicial Review; Public Rail/Transit Projects (Feuer-D)	Streamlining of CEQA requirements for public rail/transit projects to put people to work as quickly as possible. CTA is working with membership and the legislature to fine-tune this legislation so that projects under \$100 million will benefit, such as most of Santa Cruz METRO's capital projects.	5/1/2012	5/18/12: Has to do with light rail more than transit; CTA is monitoring; currently in Appropriations Suspense file on 5/16/12.
AB 1532: California Global Warming Solutions Act of 2006; Greenhouse Gas Reduction Account (Perez - D)	This bill would create the Greenhouse Gas Reduction Account within the air Pollution Control Fund. This bill would require money collected in this account and, upon appropriation by the Legislature, be used for purposes of carrying out the AB32, and would require that the money be awarded to measures and programs that meet the specified criteria.	5/1/2012	5/18/12: Referred to Appropriations Suspense file on 5/16/12.
AB 1706: Vehicles: Unladen Weight (Eng - D)	This bill establishes a committee to study bus weight issues and report back to the Legislature by 2015 on the issue of transit bus axle weight. It would include batteries among those items included as the basis for determining the unladen weight of a vehicle (such as a CNG engine in a transit bus).	4/30/2012	5/18/12: Referred to Appropriations Suspense file on 5/16/12; CTA continues to monitor closely.

Santa Cruz METRO
 State of California
 Assembly and Senate Bills Status Report
 May 18, 2012

State Bills	Subject	Last Amended	Status
AB 1722: Department of Transportation: Changeable Signs (Alejo D)	Requires that the Department of Transportation, by 6/30/13, to update its policies to permit local transportation agencies to display specified messages on changeable roadside message signs.	4/9/2012	5/18/12: Failed passage in Committee on Transportation, reconsideration granted on 4/24/12.
AB 2404: California Global Warming Solutions Act of 2006: Local Emission Reduction Fund (Fuentes - D)	This bill would create the Local Emission Reduction Fund and would require specified money collected under the market-based compliance mechanisms to be deposited into this fund. These funds would be available, upon appropriation by the Legislature, for award to specific local governmental entities for specified purposes. This bill would require the board to establish guidelines and standards to ensure that funded projects provide the required benefits.	5/1/2012	5/18/12: Referred to Appropriations Suspense file on 5/16/12; CTA continues to monitor closely.
SB 985: Elimination of Future High Speed Rail Bond Allocations (La Malfa-R)	This bill reduces the amount of indebtedness authorized by high-speed rail bonds to the amount contracted as of 1/1/12, thus precluding the dedication of any Proposition 1A bond income thereafter to be used on high speed rail. Instead it redirects bond proceeds to be used in paying debt service.	1/30/2012 (as introduced)	5/18/12: Second hearing in Committee on Transportation and Housing on April 17th, another hearing to be set. CTA opposes and will continue to monitor.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 25, 2012
TO: Board of Directors
FROM: John Daugherty, METRO Accessible Services Coordinator
SUBJECT: ACCESSIBLE SERVICES REPORT FOR MARCH 2012

I. RECOMMENDED ACTION

This report is informational only. No action required.

II. SUMMARY OF ISSUES

- After a demonstration project, the Accessible Services Coordinator (ASC) position became a full time position to organize and provide METRO services to the senior/older adult and disability communities.
- Services include the METRO Mobility Training program and ongoing public outreach promoting METRO's accessibility. The ASC also participates in METRO's staff training and policy review regarding accessibility.
- Two persons have served in the ASC position from 1988 to today. In 2002 the ASC position was moved into the newly created Paratransit Department. On May 27, 2011 the Board approved the staff recommendation to receive monthly reports on the activity of the ASC.

III. DISCUSSION

The creation of the Accessible Services Coordinator (ASC) position was the result of a successful demonstration project funded through the Santa Cruz County Regional Transportation Commission. Two persons have served in the ASC position from 1988 to today. Both hiring panels for the ASC included public agency representatives serving older adults and persons with disabilities.

The first ASC, Dr. Pat Cavataio, served from April 1988 through December 1998. The second ASC, John Daugherty, began serving in December 1998.

Under direction, the Accessible Services Coordinator: 1) Organizes, supervises, coordinates and provides METRO services to the older adult and disability communities; 2) Organizes, directs and coordinates the activities and operation of METRO's Mobility Training function; 3) Promotes and provides Mobility Training and outreach services; 4) Acts as information source to staff, Management, funding sources, clients, community agencies and organizations, and the general public

regarding Mobility Training and accessibility; 5) Works with Department Managers to ensure compliance with METRO's accessibility program and policies.

During 2002 the ASC position was moved from Customer Service to the newly created Paratransit Department. Mr. Daugherty was the first employee. His placement was followed by hiring of the first Paratransit Superintendent, Steve Paulson and the current Eligibility Coordinator, Eileen Wagley.

On May 27, 2011 the Board approved the following recommendation: "Staff recommends that this position be reinstated in FY 12 budget with the requirement that this position be evaluated during FY12 to make sure the service items that are being requested by the Community are being carried out by this position. Additionally, staff recommends that this position be required to provide a monthly activity report to the Board of Directors during FY12."

IV. FINANCIAL CONSIDERATIONS

None

V. ATTACHMENTS

Attachment A: Accessible Services Coordinator (ASC) Activity Tracking Report for March 2012

Prepared by: John Daugherty, METRO Accessible Services Coordinator
Date Prepared: May 17, 2012

Attachment A

Accessible Services Coordinator (ASC) Activity Tracking Report for March 2012

What is Mobility Training?

Mobility Training is customized support to allow access to METRO services. It can include:

- **An Assessment:** The ASC meets the trainee to assess the trainee's capabilities to use METRO services. They discuss the trainee's experience using public transit and set goals for training sessions.
- **Trip Planning:** Practice to use bus route schedules, maps, online resources and other tools to plan ahead for trips on METRO fixed route and METRO ParaCruz services. All Mobility Training includes some trip planning.
- **Boarding/Disembarking Training:** Practice to board, be secured, and then disembark (get off) METRO buses. This training has been requested by persons using walkers, wheelchairs, scooters and service animals. The training session includes work with an operator and out of service bus and lasts three to five hours.
- **Route Training:** Practice using METRO buses to travel to destinations chosen by trainees. The training session includes practice on handling fares, bus riding rules and emergency situations. One training session can take two to eight hours. One or two sessions to learn one destination is typical. The number of training sessions varies with each trainee.

During March 2012 there was progress with 14 trainees:

- One person successfully completed her Boarding/Disembarking training. We are setting up follow up rides.
- Training with seven persons progressed: One person completed her first route training. The teacher assisting one person cancelled training, and then reset it. The ASC updated the files for five persons after telephone and in person contacts.
- Training with six persons is almost complete: March activity included checking on whether further training is needed and preparation to close their files or complete their referral sheets.

Attachment A

Training Overview for March 2012:

- Amount of time dedicated to training sessions and follow up activity: At least 30 hours
- Tracking of scheduled appointments vs. cancelled:
Two appointments scheduled, one appointment cancelled

Highlights of Other Activity – Outreach/orientation performed in the community:

- March 6 Oak Tree Villa Presentation
- March 16 Pedestrian Safety Work Group meeting

Meetings are usually scheduled for two hours. Total ASC time spent includes preparation for the meeting, the meeting itself and follow up activity. ASC activity for each meeting can take four to nine hours.

The total audience for March outreach/orientation was at least 30 persons. Information was provided during meetings and follow up phone calls and emails

Requests from the community and METRO staff:

- There were at least 22 individual contacts in person and/or over the phone. Most contacts regarded setting up presentations and checking trainee status. The ASC also received questions on trip planning and what to do if the operator does not kneel the entrance step.
- The ASC led classroom training of a second class of new bus operators on March 28. Classroom training on ADA requirements was followed immediately by testing the new operators on securement procedures in the field.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 25, 2012

TO: Board of Directors

FROM: April Warnock, Paratransit Superintendent

SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT–MARCH 2012

I. RECOMMENDED ACTION

This report is for information only - no action requested

II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004. This service had been delivered under contract since 1992.
- Discussion of ParaCruz Operations Status Report.
- Attachment A: On-time Performance Chart displays the percentage of pick-ups within the “ready window” and a breakdown in 5-minute increments for pick-ups beyond the “ready window”. The monthly Customer Service Reports summary is included.
- Attachment B: Report of ParaCruz’ operating statistics. Performance Averages and Performance Goals are reflected in the Comparative Operating Statistics Table in order to establish and compare actual performance measures, as performance is a critical indicator as to ParaCruz’ efficiency.
- Attachments C and D: ParaCruz Performance Charts displaying trends in rider-ship and mileage spanning a period of three years.
- Attachment E: Current calendar year’s statistical information on the number of ParaCruz in-person eligibility assessments, including a comparison to past years, since implementation in August of 2002.

III. DISCUSSION

From February 2012 to March 2012, ParaCruz rides increased by 655 rides. The increase in rides does trend typically with the previous two years.

The number of rides performed in March 2012 was 1459 less than the number of rides performed in March 2011. The number of rides performed in March 2011, 8990, was the highest number of rides performed in a month in ParaCruz history. The increase in rides was attributed to high gasoline prices coupled with an increase in eligible riders, and there being twenty-three (23) week-days in the month.

IV. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

- Attachment A:** ParaCruz On-time Performance Chart
- Attachment B:** Comparative Operating Statistics Table
- Attachment C:** Number of Rides Comparison Chart and Shared vs. Total Rides Chart
- Attachment D:** Mileage Comparison Chart and Year to Date Mileage Chart
- Attachment E:** Eligibility Chart

ATTACHMENT A

Board of Directors
Board Meeting May 25, 2012

ParaCruz On-time Performance Report		
	Mar 2011	Mar 2012
Total pick ups	8990	8008
Percent in “ready window”	95.23%	95.17%
1 to 5 minutes late	1.99%	2.05%
6 to 10 minutes late	1.22%	1.35%
11 to 15 minutes late	.67%	.75%
16 to 20 minutes late	.39%	.36%
21 to 25 minutes late	.19%	.17%
26 to 30 minutes late	.18%	.09%
31 to 35 minutes late	.08%	.04%
36 to 40 minutes late	.04%	.01%
41 or more minutes late (excessively late/missed trips)	.01%	.01%
Total beyond “ready window”	4.77%	4.83%

During the month of March 2012, ParaCruz received eight (8) Customer Service Reports. Two (2) of the reports were valid complaints, four (4) of the reports was not verifiable, and two (2) of the reports were compliments.

ATTACHMENT B

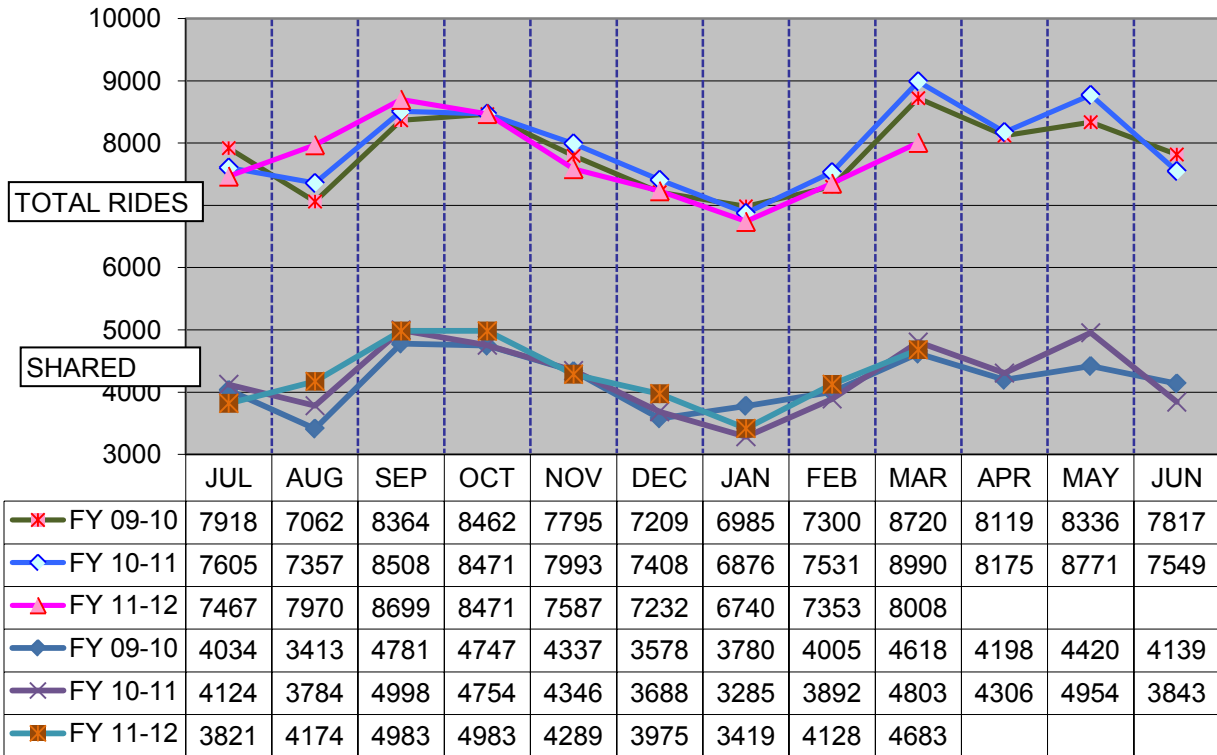
Board of Directors
Board Meeting May 25, 2012

Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through March 2012.

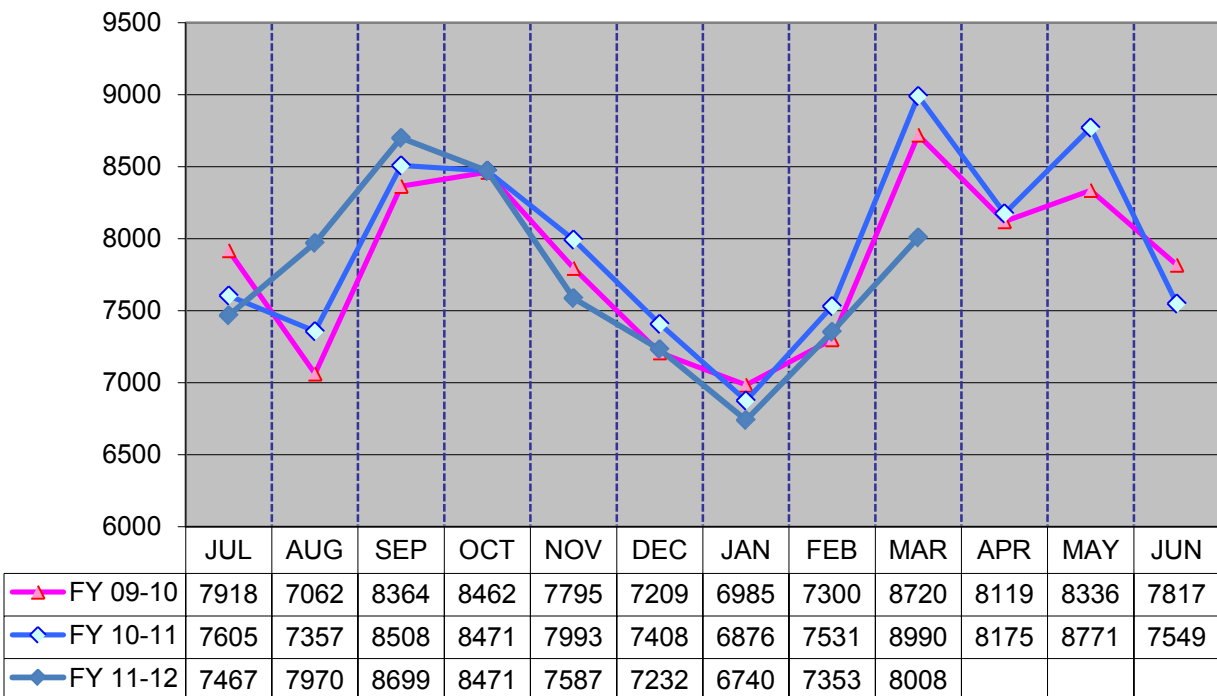
	Mar 11	Mar 12	Fiscal 10-11	Fiscal 11-12	Performance Averages	Performance Goals
Requested	9685	8641	57,442	74,352	8433	
Performed	8990	8008	54,211	69,526	7835	
Cancels	18.23%	18.18%	17.93%	17.92%	18.28%	
No Shows	2.45%	2.75%	2.08%	3.13%	3.02%	Less than 3%
Total miles	61,397	54,166	367,899	470,529	57,722	
Av trip miles	5.11	4.69	5.01	4.85	4.83	
Within ready window	95.23%	95.16%	96.17%	95.24%	94.91%	92.00% or better
Excessively late/missed trips	1	1	11	15	2.83	Zero (0)
Call center volume	6371	5541	N/A	53,584	N/A	
Call average seconds to answer	32 secs	20 secs	N/A	23 secs	N/A	Less than 2 minutes
Hold times less than 2 minutes	96%	96.5%	N/A	N/A	N/A	Greater than 90%
Distinct riders	817	789	1691	1655	746	
Most frequent rider	61 rides	54 rides	435 rides	396 rides	51 rides	
Shared rides	62.4%	68.4%	62.2%	65.0%	64.37%	Greater than 60%
Passengers per rev hour	2.07	1.99	2.10	2.04	2.01	Greater than 1.6 passengers/hour
Rides by supplemental providers	13.21%	12.19%	9.26%	12.89%	12.45%	No more than 25%
Vendor cost per ride	\$21.50	\$21.38	\$20.97	\$21.16	\$22.30	
ParaCruz driver cost per ride (estimated)	\$21.67	\$27.59	\$24.31	\$25.83	\$24.91	
Rides < 10 miles	70.47%	67.56%	70.47%	69.08%	67.65%	
Rides > 10 miles	29.53%	32.44%	29.53%	30.92%	32.35%	

ATTACHMENT C

TOTAL RIDES vs. SHARED RIDES

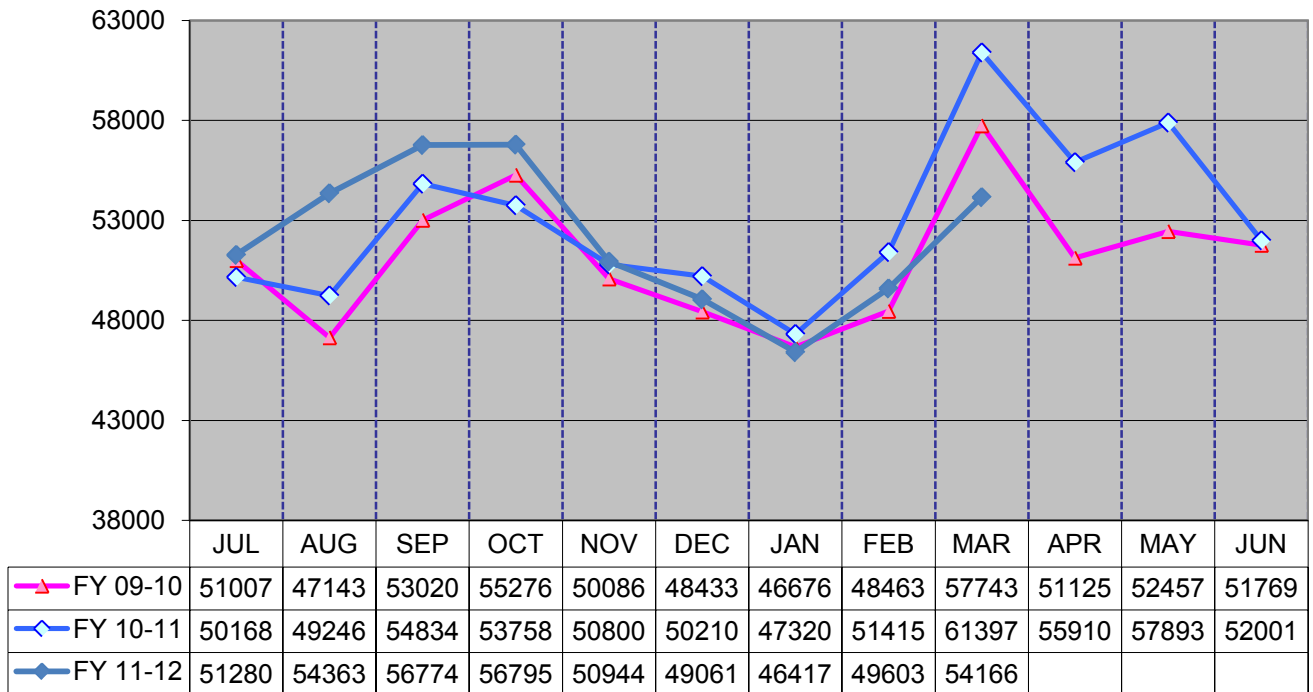


NUMBER OF RIDES COMPARISON CHART

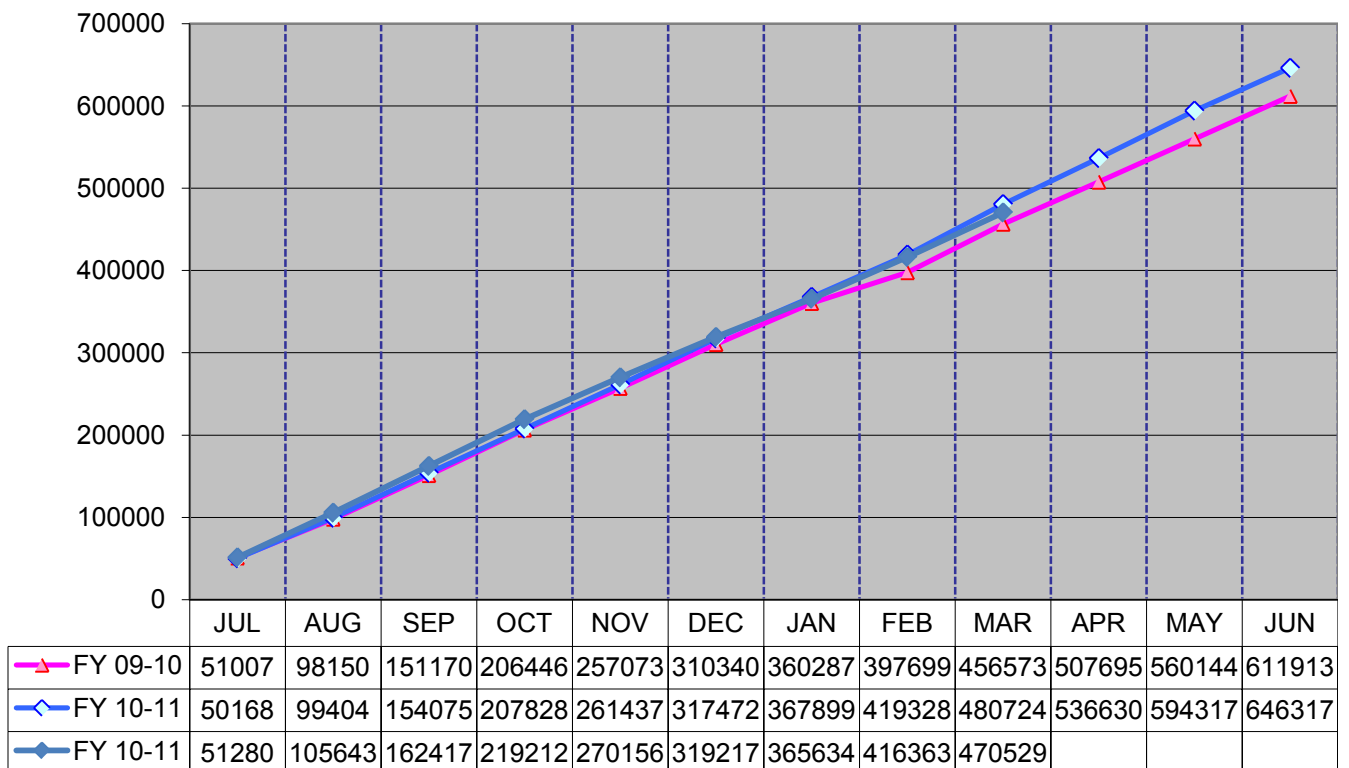


ATTACHMENT D

MILEAGE COMPARISON



YEAR TO DATE MILEAGE COMPARISON CHART



ATTACHMENT E

MONTHLY ASSESSMENTS						
	UNRESTRICTED	RESTRICTED CONDITIONAL	RESTRICTED TRIP BY TRIP	TEMPORARY	DENIED	TOTAL
MARCH 2011	43	3	5	7	0	58
APRIL 2011	44	0	3	4	0	51
MAY 2011	49	1	4	2	0	56
JUNE 2011	48	0	4	0	0	52
JULY 2011	54	0	0	1	0	55
AUGUST 2011	66	0	3	0	1	70
SEPTEMBER 2011	48	0	7	2	0	57
OCTOBER 2011	59	0	4	0	0	63
NOVEMBER 2011	64	0	3	6	1	74
DECEMBER 2011	49	0	1	3	0	53
JANUARY 2012	31	0	2	3	0	36
FEBRUARY 2012	45	0	1	3	0	49
MARCH 2012	52	1	4	0	0	57

NUMBER OF ELIGIBLE RIDERS	
YEAR	ACTIVE
2006	5315
2007	4820
2008	4895
2009	5291
2010	3314

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 25, 2012
TO: Board of Directors
FROM: Erich Friedrich, Jr. Transportation Planner
SUBJECT: SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR MARCH 2012

I. RECOMMENDED ACTION

This report is for informational purposes only. No action is required

II. SUMMARY OF ISSUES

- Total ridership for the month of March 2012 was 444,259, which is a decrease of 84,845 riders or 16.04% versus March 2011. System Daily Averages for March include:
 - 16,982 riders per Weekday, a loss of 15.18% (3,040 riders)
 - 8,203 riders per Saturday, a loss of 15.15% (1,465 riders)
 - 7,412 riders per Sunday, a loss of 0.99 % (74 riders)
- Highway 17 Express ridership for the month of March 2012 was 28,899, which is a increase of 2,387 riders, or 9.0%, from March 2011. Daily averages include:
 - 1,065 riders per Weekday, a gain of 13.34% (125 riders)
 - 606 riders per Saturday, a gain of 2.57% (15 riders)
 - 611 riders per Sunday, a loss of 3.82% (24 riders)
- UCSC students and staff/faculty generated 190,865 rides in March 2012, a loss of 19.75%. Revenue generated from UCSC was \$245,548.39, a 19.21% decrease from March 2011.
- Overall, system wide ridership experienced a YTD decrease of 6.29% in part due to a service reduction that was implemented on September 15, 2011 which resulted in 8.2% less service than in the prior year.

III. DISCUSSION

In the twenty-two (22) weekdays, five (5) Saturdays, and four (4) Sundays of March 2012, Santa Cruz METRO's total ridership was 444,259 riders. This was a loss from the previous year, decreasing by 84,845 riders or 16.04%. The month over month loss in ridership was expected considering that transit service available to the public is 8.2% less than in March 2011 and there were less weekdays and school term service days. FY12 YTD ridership is under FY11 by 6.29%.

Attachment A shows that during March 2012, Santa Cruz METRO averaged 16,982 riders per Weekday. This was a loss from the previous March of 15.18% which is most likely due to service reductions implemented earlier in the fiscal year. Saturdays experienced a loss of 15.15% and Sundays experienced a loss of 0.99%, as the UCSC finals week and spring break decreased demand for choice weekend travel.

Attachment A also shows Highway 17 Express total ridership at 28,877 riders, a new all time record for the month of March. This was a gain from the previous year, increasing by 2,387 riders or simply 9.0%.

FY12 average weekday ridership on the Highway 17 Express was 1,065 riders per weekday, a 13.34% increase per weekday. Simultaneously Highway 17 Express has seen ridership gains 8.87% on Saturdays and a loss of 3.82% Sundays. These variations in ridership could possibly be due to sustained higher gas prices leading commuters to look for alternatives modes of transportation, and weekend travel demands from UCSC students would be altered due to spring break.

Attachment B shows UCSC ridership decrease over March 2011, mainly due to less transit service available to the university as well as increases in bike and pedestrian modes for inter-campus trips. In March 2012, UCSC generated 190,865 rides between students and staff/faculty. This accounts for 43% of Santa Cruz METRO's total ridership count. On School Term Days, ridership decreased 19.31%, while Weekdays experienced losses of 20.36% and Weekend days experienced a 2.26% increase in ridership. Total revenue derived from UCSC in March 2012 was \$245,548.39, a 19.21% decrease from March 2011.

Attachment C depicts Weekday, Saturday, and Sunday ridership by route. Many of Santa Cruz METRO's main-lines routes are well ridden while overall ridership is experiencing a loss over the previous year. Overall, system wide ridership YTD decreased 6.29 % in part due to a service reduction that was implemented on September 15, 2011 which resulted in 8.2% less service than in the prior year.

IV. FINANCIAL CONSIDERATIONS.

Revenue derived from passenger fares and passes is reflected in the FY12 Revenue.

V. ATTACHMENTS

Attachment A: Monthly Ridership Summary

Attachment B: UCSC Ridership Summary

Attachment C: Ridership by Route

Date Prepared: May 16, 2012

Monthly Ridership Summary

MARCH 01, 2012 - MARCH 31, 2012

Calendar Operating Days

	This Year	Last Year
Weekdays	22	23
Saturdays	5	4
Sundays	4	4

Bikes and Mobility Devices

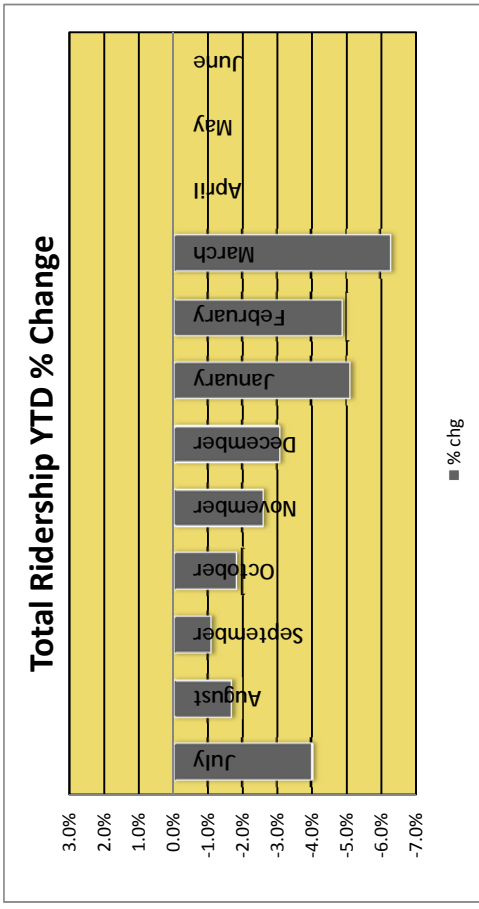
	This Year	Last Year
Bikes	14,023	16,241
Mobility Dev.	1,751	1,765

Monthly System Totals

	Monthly Totals			
	This Year	Last Year	Difference	% Change
Local Fixed Route	415,360	502,592	-87,232	-17.36%
AMTRAK/Highway 17 Express	28,899	26,512	2,387	9.00%
System Total	444,259	529,104	-84,845	-16.04%

System Daily Averages

	Weekdays			Saturday			Sunday					
	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change
Local Fixed Route	15,917	19,082	-3,165	-16.59%	7,597	9,077	-1,480	-16.31%	6,801	6,851	-50	-0.73%
AMTRAK/Highway 17 Express	1,065	939	125	13.34%	606	591	15	2.57%	611	635	-24	-3.82%
System Total	16,982	20,021	-3,040	-15.18%	8,203	9,668	-1,465	-15.15%	7,412	7,486	-74	-0.99%



UCSC Ridership Summary

MARCH 01, 2012 - MARCH 31, 2012

Calendar Operating Days

	This Year	Last Year
School Term Days	16	17
Weekdays	22	23
Weekend Days	9	8

UCSC Revenue

	This Year	Last Year	\$ Difference	% Change
Student Billing	\$226,589.95	\$276,073.95	-\$49,484.00	-17.92%
Staff Billing	\$15,045.14	\$16,940.00	-\$1,894.86	-11.19%
Night Owl Service	\$0.00	\$7,559.91	-\$7,559.91	-100.00%
Route 20D Service	\$3,913.30	\$3,371.47	\$541.83	16.07%
Total	\$245,548.39	\$303,945.33	-\$58,396.94	-19.21%

UCSC Monthly System Totals

	Monthly Totals			
	This Year	Last Year	% Change	
Students	178,981	224,086	-45,105	-20.13%
Staff & Faculty	11,884	13,750	-1,866	-13.57%
Total	190,865	237,836	-46,971	-19.75%

Year to Date Totals

	This Year	Last Year	Difference	% Change
Students	1,536,563	1,654,542	-117,979	-7.13%
Staff & Faculty	108,721	111,779	-3,058	-2.74%
Total	1,645,284	1,766,321	-121,037	-6.85%

UCSC System Daily Averages

	School Term Days			Weekdays				
	This Year	Last Year	% Change	This Year	Last Year	% Change		
Students	8,997	11,199	-2,203	-19.67%	6,878	8,705	-1,827	-20.99%
Staff & Faculty	524	600	-76	-12.65%	495	552	-58	-10.43%
Total	9,521	11,800	-2,279	-19.31%	7,373	9,257	-1,885	-20.36%

Attachment B

UCSC Service

	METRO	UCSC	Proportion
Service Hours	16,953	4,000	23.6%
Ridership	444,259	190,865	43.0%

5-5.b1

Ridership by Route

MARCH 01, 2012 - MARCH 31, 2012								
Route	Corridor	Weekday Ridership	Weekday Average	Saturday Ridership	Saturday Average	Sunday Ridership	Sunday Average	Monthly Ridership
10	UCSC via High St.	20,566	935	1,747	349	1,356	339	23,669
15	UCSC via Laurel West	30,276	1,376					30,276
16	UCSC via Laurel East	61,384	2,790	8,591	1,718	5,562	1,391	75,537
19	UCSC via Lower Bay	26,502	1,205	4,451	890	3,181	795	34,134
3	Mission/Beach	2,930	133					2,930
4	Harvey West/Emeline	4,602	209	155	31	149	37	4,906
8	Emeline	185	8					185
12A	UCSC East Side District	992	45					992
20	UCSC via West Side	16,178	735	2,585	517	1,665	416	20,428
20D	UCSC via West Side Supp.	6,939	315					6,939
30	Graham Hill/Scotts Valley	901	41					901
33	Lompico SLV/Felton Faire	287	13					287
34	South Felton	48	2					48
35/35A	Santa Cruz/Scotts Valley/SLV	30,106	1,368	4,154	831	3,026	757	37,286
40	Davenport/North Coast	1,471	67	37	7	36	9	1,544
41	Bonny Doon	1,839	84	44	9	33	8	1,916
42	Davenport/Bonny Doon	202	9	51	10	54	14	307
54	Capitola/Aptos/La Selva Beach	175	8	81	16	60	15	316
55	Rio Del Mar	3,999	182					3,999
56	La Selva Beach	540	25					540
66	Live Oak via 17th	12,440	565	2,318	464	1,736	434	16,494
68	Like Oak via Broadway/Portola	8,374	381	660	132	422	106	9,456
69A	Cap. Road/Cabrillo/Watsonville	18,335	833	2,018	404	1,411	353	21,764
69W	Capitola Road/Watsonville	23,499	1,068	2,165	433	1,522	381	27,186
71	Santa Cruz to Watsonville	62,871	2,858	8,068	1,614	6,375	1,594	77,314
72	Corralitos	1,982	90					1,982
74	Ohlone Parkway/Rolling Hills	1,150	52					1,150
75	Green Valley Road	4,458	203	861	172	615	154	5,934
79	East Lake	1,644	75					1,644
91x	Santa Cruz/Watsonville Express	5,296	241					5,296
Hwy 17	AMTRAK/Hwy 17 Express	23,425	1,065	3,031	606	2,443	611	28,899
Monthly Total		373,596	16,982	41,017	8,203	29,646	7,412	444,259
Previous Year		460,489	20,021	38,673	9,668	29,942	7,486	529,104
% Change		-18.87%	-15.18%	6.06%	-15.15%	-0.99%	-0.99%	-16.04%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 25, 2012

TO: Board of Directors

FROM: Erron Alvey, Purchasing Agent

SUBJECT: CONSIDERATION OF AWARD OF CONTRACT WITH BATTERIES U.S.A., INC. FOR PURCHASE OF HEAVY DUTY BATTERIES FOR AN AMOUNT NOT TO EXCEED \$90,000

I. RECOMMENDED ACTION

Authorize the General Manager to execute a contract with Batteries U.S.A., Inc. for purchase of heavy duty batteries in an amount not to exceed \$90,000 and designate Robert Cotter, Maintenance Manager, as Contract Administrator

II. SUMMARY OF ISSUES

- Santa Cruz METRO has a need for provide heavy duty batteries for its revenue vehicles.
- A competitive procurement was conducted to solicit bids from qualified firms.
- Four firms submitted bids for Santa Cruz METRO's review.
- Staff has reviewed all submitted bids and is recommending that the Board of Directors authorize a three-year contract with Batteries U.S.A., Inc.

III. DISCUSSION

On March 12, 2012, Santa Cruz METRO Invitation for Bid No. 12-26 was mailed to sixteen firms, was legally advertised, and a notice was posted on Santa Cruz METRO's web site. On April 12, 2012, bids were received and opened from four firms. A list of firms and a summary of the bids received are provided in Attachment A. Staff comprised of Erron Alvey, Purchasing Agent and Ray Scargill, Parts Supervisor, has reviewed all submitted bids. Batteries U.S.A., Inc. has been determined to be the lowest responsible bidder, whose bid is responsive to all the requirements of the IFB.

Staff recommends that the Board of Directors authorize the General Manager to execute a contract with Batteries U.S.A., Inc. for purchase of heavy duty batteries for an amount not to exceed \$90,000 on behalf of Santa Cruz METRO. Contractor will provide all equipment and materials meeting all Santa Cruz METRO specifications and requirements of the contract. Robert Cotter, Maintenance Manager, will serve as the Contract Administrator and will ensure contract compliance.

IV. FINANCIAL CONSIDERATIONS

Funds to support contract are included in the Fleet Maintenance FY12 revenue vehicle parts budget.

V. ATTACHMENTS

Attachment A: Summary of Bids Received

Attachment B: Contract with Batteries U.S.A., Inc.

Note: The IFB along with its Exhibits and any Addendum(s) are available for review at the Administration Office of Santa Cruz METRO.

Attachment A

Bid Results for IFB No. 12-26

For Purchase of Heavy Duty Batteries

Opened April 12, 2012 at 2:00 PM

Bidder	Unit Price 8DST	Unit Price AGM
1. Batteries U.S.A., Inc.	\$129.00	\$170.00
2. Cell Energy, Inc.	\$160.00	\$220.00
3. Daimler Buses North America	No Bid	\$236.42
4. New Flyer Industries Canada, ULC	No Bid	\$243.39

Attachment B

CONTRACT FOR PURCHASE OF OF HEAVY DUTY COACH BATTERIES (12-26)

THIS CONTRACT is made effective on May 29, 2012, between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("Santa Cruz METRO "), and BATTERIES U.S.A., INC. ("Contractor").

1. RECITALS

1.01 Santa Cruz METRO 's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO 's Need for Purchase of Heavy Duty Coach Batteries

Santa Cruz METRO requires the purchase of Purchase of Heavy Duty Coach Batteries to be used for standard purposes. In order to obtain said Purchase of Heavy Duty Coach Batteries, Santa Cruz METRO issued an Invitation for Bids, dated March 12, 2012 setting forth specifications for such Purchase of Heavy Duty Coach Batteries. The Invitation for Bids is attached hereto and incorporated herein by reference as Exhibit A.

1.03 Contractor's Bid Form

Contractor is a supplier of Purchase of Heavy Duty Coach Batteries desired by Santa Cruz METRO and whose principal place of business is One Industrial Street, San Francisco, CA. Pursuant to the Invitation for Bids by Santa Cruz METRO, Contractor submitted a bid for Provision of said Purchase of Heavy Duty Coach Batteries, which is attached hereto and incorporated herein by reference as Exhibit B.

1.04 Selection of Contractor and Intent of Contract

On May 7, 2012, Santa Cruz METRO selected Contractor as the lowest responsive, responsible bidder to provide said Purchase of Heavy Duty Coach Batteries. The purpose of this Contract is to set forth the provisions of this procurement.

1.05 Contractor and Supplier Synonymous

For the purposes of this Contract, the terms "contractor" and "supplier" are synonymous.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in This Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14 of the General Conditions of the Contract.

a) Exhibit A

Santa Cruz Metropolitan Transit District's "Invitation for Bids" dated March 12, 2012.

b) Exhibit B (Bid Form)

Contractor's Bid Form to Santa Cruz METRO for Purchase of Heavy Duty Coach Batteries, signed by Contractor and dated April 9, 2012.

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits A and B. Where in conflict, the provisions of Exhibit A supersede Exhibit B.

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. TIME OF PERFORMANCE

3.01 General

Contractor shall perform work under this Contract at such times to enable it to meet the time schedules specified in the Specifications Section of the IFB. The Contractor shall not be responsible for delays caused by force majeure events described in Section 2 of the General Conditions of the Contract.

3.02 Term

The term of this Contract commences on the execution of the contract and shall remain in force for a three (3) year period thereafter.

4. COMPENSATION

4.01 Terms of Payment

Upon written acceptance, Santa Cruz METRO agrees to pay Contractor rates for materials received as identified in the Bid Form, Exhibit B, for a total not to exceed \$90,000, upon satisfactory delivery of materials under the terms and provisions of this Contract within thirty (30) days thereof.

Contractor understands and agrees that if he/she exceeds the \$90,000 maximum amount payable under this contract, that it does so at its own risk.

4.02 Invoices

Contractor shall submit an invoice for materials ordered and accepted by Santa Cruz METRO, for each order. The invoice shall identify the contract number, the purchase order number, type of materials, quantity, unit prices and taxes. A packing list/proof of delivery is required. Invoices will be paid on a Net 30 basis.

Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this contract; and (4) necessary for

performance of the services. No expenses shall be paid by Santa Cruz METRO unless specifically allowed by this contract.

5. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand; or three (3) days after posting, if sent by registered mail, receipt requested; to a party hereto at the address hereinafter set forth or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: General Manager

CONTRACTOR

Batteries U.S.A., Inc.
One Industrial Street
San Francisco, CA 94124

Attention: Said Senan, President

SIGNATURES ON NEXT PAGE

6. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METRO--SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR- BATTERIES U.S.A., INC.

Said Senan, President

Approved as to Form:

Margaret Rose Gallagher
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 25, 2012

TO: Board of Directors

FROM: Erron Alvey, Purchasing Agent

SUBJECT: CONSIDERATION OF AWARD OF CONTRACT WITH FIRST ALARM SECURITY & PATROL, INC. FOR SECURITY GUARD SERVICES IN AN AMOUNT NOT TO EXCEED \$1,099,981

I. RECOMMENDED ACTION

Authorize the General Manager to execute a contract with –First Alarm Security & Patrol, Inc. for security guard services in an amount not to exceed \$1,099,981 and designate Ciro Aguirre, Operations Manager, as Contract Administrator.

II. SUMMARY OF ISSUES

- Santa Cruz METRO has a need for security guard services at Pacific Station, Watsonville Transit Center, and for farebox vault processing.
- A formal request for proposals was conducted to solicit proposals from qualified firms.
- Sixteen (16) firms submitted proposals for Santa Cruz METRO’s review and a three-member evaluation committee comprised of Santa Cruz METRO staff reviewed and evaluated the proposals.
- Staff recommends that the Board of Directors authorize the General Manager to sign a three-year contract with First Alarm Security & Patrol, Inc. to provide security guard services.

III. DISCUSSION

Santa Cruz METRO currently uses the services of security guards at Pacific Station, the Watsonville Transit Center, and at 1200B River Street for farebox vault processing. These services are crucial to ensure the safety of the public and Santa Cruz METRO employees at these locations.

On April 5, 2012, Santa Cruz METRO Request for Proposal No. 12-28 was mailed to forty seven (47) firms, was legally advertised, and a notice was posted on Santa Cruz METRO’s web site. On May 4, 2011, proposals were received and opened from sixteen (16) firms. A list of these firms is provided in Attachment A. A three-member evaluation committee comprised of Ciro

Aguirre, Operations Manager, Mary Ferrick, Fixed Route Superintendent, and Jeffery North, Transit Supervisor, have reviewed and evaluated the proposals.

The evaluation committee used the following criteria as contained in the Request for Proposals:

Criteria	Priority
Responsiveness of Proposal	1
Proposed Personnel/Training/Management Team	2
Experience of Firm/Personnel	3
Cost of Contract	4
DBE Participation	5

The evaluation committee is recommending that a three-year contract be established with First Alarm Security & Patrol, Inc., a local firm from Aptos, for security guard services in an amount not to exceed \$1,099,981, with Ciro Aguirre, Operations Manager, to serve as the Contract Administrator. Contractor will provide services meeting all Santa Cruz METRO specifications and requirements of the contract, and the Contract Administrator will ensure contract compliance.

IV. FINANCIAL CONSIDERATIONS

Funds to support contract are included in the Operations Security Services FY12 & FY13 budget.

V. ATTACHMENTS

Attachment A: List of responding firms

Attachment B: Contract with First Alarm Security & Patrol, Inc.

Note: The RFP along with its Exhibits and any Addendum(s) are available for review at the Administration Office of Santa Cruz METRO.

Attachment A

RFP No. 12-28 for Security Guard Services

Proposals received from the following companies:

- | | |
|--|----------------------------|
| 1. ABC Security Service Inc. | Oakland, CA |
| 2. AlliedBarton Security Services | San Jose, CA |
| 3. American Guard Services, Inc. | Carson, CA |
| 4. Blacktalon | Napa, CA |
| 5. Cisco Security and Patrol | Rancho Santa Margarita, CA |
| 6. Comprehensive Security Services, Inc. | Sacramento, CA |
| 7. Cypress Security | San Jose, CA |
| 8. First Alarm Security & Patrol, Inc. | Aptos, CA |
| 9. Monument Security, Inc. | McClellan, CA |
| 10. National Security Industries | San Jose, CA |
| 11. Power Security Corp. | Corona, CA |
| 12. RMI International, Inc. | Paramount, CA |
| 13. Security Code 3 Inc. | San Jose, CA |
| 14. Security Crime Prevention | Watsonville, CA |
| 15. Universal Protection Service | Santa Ana, CA |
| 16. Urban Tactical Group | San Jose, CA |

Attachment B

PROFESSIONAL SERVICES CONTRACT FOR SECURITY GUARD SERVICES (12-28)

THIS CONTRACT is made effective on June 1, 2011 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, a political subdivision of the State of California ("Santa Cruz METRO"), and FIRST ALARM SECURITY & PATROL, INC. ("Contractor").

1. RECITALS

1.01 Santa Cruz METRO's Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.02 Santa Cruz METRO's Need for Security Guard Services

Santa Cruz METRO has the need for Security Guard Services. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated April 5, 2012, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit "A".

1.03 Contractor's Proposal

Contractor is a firm/individual qualified to provide Security Guard Services and whose principal place of business is 1111 Estates Drive, 2nd Floor, Aptos, CA 95003. Pursuant to the Request for Proposals by Santa Cruz METRO, Contractor submitted a proposal for Security Guard Services, which is attached hereto and incorporated herein by reference as Exhibit "B."

1.04 Selection of Contractor and Intent of Contract

On May 18, 2012, Santa Cruz METRO selected Contractor as the offeror whose proposal was most advantageous to Santa Cruz METRO, to provide the Security Guard Services described herein. This Contract is intended to fix the provisions of these services.

Santa Cruz METRO and Contractor agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.01 Documents Incorporated in this Contract

The documents listed below are attached to this Contract and by reference made a part hereof. This is an integrated Contract. This writing constitutes the final expression of the parties' contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments, if any, made after the date of this Contract in accordance with Section 13.14.

A. Exhibit "A"

Santa Cruz Metropolitan Transit District's "Request for Proposals" dated April 5, 2012

B. Exhibit "B" (Contractor's Proposal)

Contractor's Proposal to Santa Cruz METRO for Security Guard Services, signed by Contractor and dated May 1, 2012.

2.02 Conflicts

Where in conflict, the provisions of this writing supersede those of the above-referenced documents, Exhibits "A" and "B". Where in conflict, the provisions of Exhibit "A" supersede Exhibit "B".

2.03 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. DEFINITIONS

3.01 General

The terms below (or pronouns in place of them) have the following meaning in the contract:

3.01.01 CONTRACT - The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Section 13.14.

3.01.02 CONTRACTOR - The Contractor selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued April 5, 2012.

3.01.03 CONTRACTOR'S STAFF - Employees of Contractor.

3.01.04 DAYS - Calendar days.

3.01.05 OFFEROR - Contractor whose proposal was accepted under the terms and conditions of the Request for Proposals issued April 5, 2012.

3.01.06 PROVISION - Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

3.01.07 SCOPE OF WORK (OR "WORK") - The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract.

4. TIME OF PERFORMANCE

4.01 Term

The term of this Contract will be for a period not to exceed three (3) years and shall commence upon the execution of the contract by Santa Cruz METRO.

At the option of Santa Cruz METRO, this contract agreement may be renewed for two (2) additional one (1) year terms upon mutual written consent.

5. COMPENSATION

5.01 Terms of Payment

Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO and set forth in the Billing Rate Schedule in Attachment B.

Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO written approval of Contractor's written invoice for said work. Contractor understands and agrees that if he/she exceeds the \$1,099,981 maximum amount payable under this contract, that it does so at its own risk.

5.02 Invoices

Contractor shall submit invoices for payment through Santa Cruz METRO's Finance Department at 110 Vernon Street, Santa Cruz, CA 95060: Attn: Accounts Payable/Operations. Invoices shall reflect Santa Cruz METRO's purchase order number, show the total number of hours worked per day, the rate charged per hour of work, the position, location worked and the period of time covered by such charges. Time sheets of each officer shall be attached to the invoice.

Expenses shall only be billed if allowed under the Contract. Under penalty of law, Contractor represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project. Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract.

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand; or three (3) days after posting, if sent by registered mail, receipt requested; to a party hereto at the address hereinunder set forth or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: General Manager

CONTRACTOR

First Alarm Security & Patrol, Inc.
1111 Estates Drive
Aptos, CA 95003

Attention: Shea Ackerly, Branch Manager

7. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

Signed on _____

SANTA CRUZ METRO - SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White,
General Manager

CONTRACTOR – FIRST ALARM SECURITY & PATROL, INC.

By _____
Cal Horton,
President

Approved as to Form:

Margaret Gallagher
Santa Cruz METRO Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 25, 2012

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN ASSIGNMENT OF THE LEASE AGREEMENT WITH HUI CHANG DU, DBA NEW CHINA EXPRESS TO JIANBIN MO, DBA BETTY'S NOODLE HOUSE FOR THE RESTAURANT SPACE AT PACIFIC STATION EFFECTIVE MAY 25, 2012, AND THE CONSENT TO TRANSFER LEASE TO FACILITATE THE TRANSFER

I. RECOMMENDED ACTION

Authorize the General Manager to execute the Assignment of Lease with Hui Chang Du, dba New China Express to Jianbin Mo, dba Betty's Noodle House for the restaurant space at Pacific Station effective May 25, 2012, and the Consent to Transfer Lease to facilitate the transfer.

II. SUMMARY OF ISSUES

- On May 11, 2007, Hui Chang Du and Baoping Chen, dba New China Express took over an Assignment of the Lease between Santa Cruz METRO and the previous tenants, Kin Wai Cheung and Yuk Ling Yeung, dba China Express.
- On August 1, 2010, Hui Chang Du, dba New China Express began a new 5-year Lease for the restaurant space.
- Mr. Du is selling his business to Jianbin Mo and is requesting that Santa Cruz METRO assign his lease to Mr. Mo for his new business, Betty's Noodle House.
- METRO staff has reviewed the financial information provided by the new buyers and the extensive restaurant experience of the Mr. Mo and recommends this assignment.
- The lease assignment would commence on June 1, 2012.
- Jianbin Mo has requested that no rent be charged for the first month of the lease while he is refurbishing the space for the restaurant opening.

III. DISCUSSION

On May 11, 2007, the Board of Directors approved Kin Wai Cheung's request for a lease assignment to prospective buyers of the business and assigned the remainder of the Lease term to the new owners, Hui Chang Du and Baoping Chen, dba New China Express. The Lease Assignment and Agreement terminated on July 31, 2010.

Hui Chang Du began a new lease on August 1, 2010 for a five-year initial term and with one option to extend the term by an additional five years. Mr. Du has now acquired new prospective buyers and potential new tenants for the space at Pacific Station. They are requesting METRO's Board of Directors to approve the Lease Assignment to the new buyers. METRO staff members have reviewed the financial information of the potential tenants. Attached for the Board's review as Attachment A and B respectively are the following: A- Assignment of Lease; and 2- Consent to Transfer Lease.

It is recommended that the Board allow and accept the Assignment of Lease as set forth above.

IV. FINANCIAL CONSIDERATIONS

Rent for the restaurant space is currently \$2,252.80 per month with annual CPI adjustments.

V. ATTACHMENTS

Attachment A: Proposed Assignment of Lease
Attachment B: Proposed Consent to Transfer Lease

ATTACHMENT A

ASSIGNMENT OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT – SANTA CRUZ METRO CENTER LEASE DATED AUGUST 1, 2010

THIS IS AN ASSIGNMENT of lease by and among Santa Cruz Metropolitan Transit District ("**Landlord**"), Hui Chang Du, dba New China Express, ("**Tenant**"), and Jianbin Mo, dba Betty's Noodle House, ("**Assignee**")

For good consideration, it is agreed by and among the parties that:

1. Tenant hereby assigns transfers and delivers to Assignee all of the Tenants' rights in and to a certain lease between the Tenants and the Landlord for certain premises which consist generally of approximately 1996 Square feet of restaurant space and patio space in the Pacific Station transit facility, located at 920 Pacific Avenue, Santa Cruz, California under a lease dated August 1, 2010, as amended (the "**Lease**"). A copy of the Lease and applicable amendments are attached hereto as Exhibit A and made a part hereof by reference.
2. Assignee agrees to accept the said Lease, to pay all rents and punctually perform all of the Tenant's obligations under the said Lease accruing on and after the date of delivery of possession to the Assignees as contained herein. The Assignee further agrees to indemnify and save harmless the Tenant from any breach of the Assignee's obligations hereunder.
3. Tenants, Hui Chang Du his either sold the personal property located at the premises to Assignee or has taken his personal property from the premises including each item set forth in Exhibit D entitled "Tenants Personal Property" but has no personal property located on or about the Premises.
4. The parties acknowledge that the Tenants shall deliver possession of the leased premises to the Assignees on or after May 31, 2012, and that time is of the essence. All rents and other charges accrued under the Lease prior to said date shall be fully paid by the Tenant, and thereafter by the Assignee.
5. Furthermore, Assignee shall reimburse Tenant for the amount of the Security Deposit upon signing this Agreement. If Assignee does not fulfill any of its obligations under the Lease, Landlord may apply the Security Deposit on account of such obligation or to reimburse Landlord for any sum that Landlord may expend due to Tenant's or Assignee's default. If Landlord applies any part of the Security Deposit, Assignee (and Tenant upon failure of Assignee), immediately after notice from Landlord, shall deposit with Landlord the amount so applied so that Landlord shall have the full Security Deposit available at all times during the term of the lease.
6. The Landlord hereby consents to the assignment of lease, provided that:

ATTACHMENT A

- a) Consent to the assignment shall not discharge the Tenant of its obligations under the Lease in the event of the breach of same by the Assignee.
- b) In the event of breach by the Assignee, the Landlord shall provide the Tenant with written notice of same and the Tenant shall have full rights to commence all actions to recover possession of the leased premises (in the name of Landlord, if necessary) and retain all rights for the duration of the said Lease provided it shall pay all accrued rents and cure any other default.
- c) There shall be no further assignment of lease without the prior written consent of Landlord.

6. This agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns and personal representatives.

Signed this _____th day of May 2012.

**SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT
(LANDLORD)**

**DBA NEW CHINA EXPRESS
(TENANT)**

Leslie R. White
General Manager

Hui Chang Du, Owner

**DBA BETTY'S NOODLE HOUSE
(ASSIGNEE)**

Jianbin Mo

ATTACHMENT A

EXHIBIT A

LEASE

Available at Santa Cruz METRO's Administrative Offices

ATTACHMENT B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

CONSENT TO TRANSFER LEASE

THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT HEREBY CONSENTS TO THE LEASE ASSIGNMENT FOR THE RESTAURANT SPACE IN THE MAIN TERMINAL OF THE CENTER COMMONLY KNOWN AS PACIFIC STATION FROM THE LEASE AGREEMENT WITH HUI CHANG DU, DBA NEW CHINA EXPRESS TO JIANBIN MO, DBA BETTY'S NOODLE HOUSE EFFECTIVE JUNE 1, 2012 IN ACCORDANCE WITH THE PURCHASE AGREEMENT BETWEEN TENANT HUI CHANG DU AND ASSIGNEE JIANBIN MO.

Dated: May ____, 2012

Leslie White
General Manager

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

STAFF REPORT

DATE: May 25, 2012

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

**SUBJECT: PUBLIC HEARING--CONSIDERATION OF PROPOSED
MODIFICATIONS TO SANTA CRUZ METRO'S TITLE VI PROGRAM
REGULATION AND COMPLAINT PROCEDURE**

I. RECOMMENDED ACTION

Accept and Consider Comments received during the Public Hearing and Approve Proposed Modifications to Santa Cruz METRO's Title VI Program Regulation and Complaint Procedure.

II. SUMMARY OF ISSUES

- As a recipient of Federal Transit Administration (FTA) Funds, Santa Cruz METRO is required to comply with Title VI of the Civil Rights Act of 1964, and its implementing regulations which provide that no person in the United States shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program, activity or service that receives Federal financial assistance.
- Santa Cruz METRO adopted its Title VI Program Regulation & Complaint Procedure on December 8, 2009. Now Santa Cruz METRO staff is proposing various modifications to update the regulation to current practice and modify the Complaint Procedure to allow easier access.
- The proposed modifications include new language assistance measures that Santa Cruz METRO have already implemented and notifies the public that that no Board of Director's meetings are conducted in the month of July.
- Santa Cruz METRO Staff is proposing removing the time limitation of 180 days to file a Title VI Complaint and expanding the number of days to file an appeal to the Chair of the Board of Directors.
- Modifications are also proposed to the environmental justice requirement section to include the federal requirement that Santa Cruz METRO prepare and submit FTA's Categorical Exclusion (CE) checklist as appropriate.
- Santa Cruz METRO Staff reviewed the proposed modifications to the Title VI regulation with the Elderly and Disabled Transportation Advisory Committee (E&D TAC) and METRO's Advisory Committee (MAC). Both Committees provided recommendations, which have been incorporated into the revised Regulation.

- Santa Cruz METRO's Title VI Program Regulation & Complaint Procedure showing the proposed modifications is set forth in Attachments A (English) and B (Spanish).

III. DISCUSSION

On November 20, 2009, Santa Cruz METRO's Board of Directors held a Public Hearing to review and consider a new regulation regarding Title VI requirements. On December 18, 2009, the Title VI Program Regulation & Complaint Procedure was adopted by the Santa Cruz METRO Board of Directors. Recently, Santa Cruz METRO Staff determined that modifications to the Title VI Program were necessary in order to update the policy.

As a recipient of Federal Transit Administration (FTA) funds, Santa Cruz METRO is required to ensure that its programs, policies, and activities comply with the Department of Transportation (DOT) Title VI regulations. In order to comply with these regulations, METRO's Title VI Program must meet the following criteria:

- 1) Provide an annual Title VI certification and assurance;
- 2) Develop Title VI Complaint procedures;
- 3) Record Title VI investigations, complaints and lawsuits;
- 4) Provide meaningful access to LEP persons;
- 5) Notify beneficiaries of protections under Title VI;
- 6) Provide additional information upon request; and
- 7) Submit a Title VI Program to FTA.

Santa Cruz METRO's Title VI Program (*Attachments A-B*) establishes guidelines to effectively implement, monitor and ensure that Santa Cruz METRO is in compliance with all FTA Title VI requirements and regulations under *49 CFR Part 21*.

Revisions to Section 4.04 of the policy are being recommended to inform the public that there will not be any Board meetings conducted in the month of July. In addition, language was added to this section notifying the public that Santa Cruz METRO Board meetings may be cancelled for business reasons by Santa Cruz METRO's Board Chair or designee.

The requirement to prepare and submit FTA's Categorical Exclusion (CE) checklist has been added to Section 5.01 of the policy regarding environmental justice requirements.

Santa Cruz METRO Staff is proposing modifications to Sections 6.04 through 6.06 of the policy to include language assistance measures that have been implemented to assist the Limited English Proficiency (LEP) population with their transit needs. For example, Santa Cruz METRO's Ticket Vending Machines provide assistance with ticket purchases in English and Spanish to accommodate the non-English riders. In Santa Cruz METRO's

fixed route buses, Language Assistance cards (English/Spanish) have been posted informing passengers that language assistance is available in Spanish, if needed. Santa Cruz METRO's fixed route buses also have bus cards in English and Spanish, informing passengers of their rights under Title VI of the Civil Rights Act of 1964.

Santa Cruz METRO staff is recommending the requirement that Title VI complaints be submitted within 180 days (Section 7.01, 7.11 and 7.12) of their occurrence be removed from the regulation. With the modified language, customers would be encouraged to submit any complaints as soon as possible; however, there would be no time limit for the acceptance of a Title VI complaint. This has also been changed on the *Title VI Policy Statement*.

Santa Cruz METRO staff attended the Metro Advisory Committee (MAC) and the Elderly and Disabled Transportation Advisory Committee (E&D TAC). At the meetings the proposed modifications to the Title VI Program were reviewed and comments were accepted. It was brought to Santa Cruz METRO's attention by a member of E&D TAC, that an individual with a disability or an elderly customer may need assistance in filing an appeal, therefore, making it impossible for some individuals to meet the "5 working day" deadline. This member suggested that Section 7.09 of the policy be amended to allow customers more time to submit an appeal. With this in mind, Santa Cruz METRO Staff is proposing a revision to Section 7.09, which would allow customers "15 working days" to submit an appeal to the Chair of the Board of Directors. In addition, if an accommodation is needed, additional time may be provided to submit an appeal.

At the suggestion of a MAC member, "*Capitola*" was added as one of the locations for Santa Cruz METRO's board meetings (§6.08 of the policy). To clarify that a "*bilingual (Spanish) interpreter is present for translation services at the second Board of Directors' meeting every month,*" Sections 4.05 and 6.04 of the policy were revised.

IV. FINANCIAL CONSIDERATIONS

There are no financial considerations at this time.

V. ATTACHMENTS

Attachment A: Title VI Program Regulation and Complaint Procedure (English)

Attachment B: Title VI Program Regulation and Complaint Procedure (Spanish)

Rickie-Ann Kegley, Paralegal, assisted in the preparation of this report.

Date Report Finalized: May 17, 2012

ATTACHMENT A
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Regulation Number: AR-1029 (E)
Computer Title: Title VI English.doc
Effective Date: December 18, 2009
Pages: ~~143~~

TITLE: TITLE VI PROGRAM REGULATION & COMPLAINT PROCEDURE

Procedure History		
NEW POLICY	SUMMARY OF POLICY	APPROVED
December 18, 2009	New Regulation	D.B.
<u>May 11, 2012</u>	<u>Revised to include new language assistance measures and updates to the appeals process</u>	

I. POLICY

- 1.01 The Santa Cruz Metropolitan Transit District (METRO) is committed to ensuring that no person is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any of its programs, activities, or services on the basis of race, color, national origin, age, sex, sexual orientation, or gender identity. All persons, regardless of their citizenship, are covered under this regulation. In addition, METRO prohibits discrimination on the basis of race, color, national origin, age, sex, sexual orientation, or gender identity in its employment and business opportunities.
- 1.02 METRO will not condone retaliation against an individual for his/her involvement in asserting his/her rights pursuant to Title VI or because he/she filed a complaint or participated in an investigation under Title VI, and/or this regulation.
- 1.03 As a Federal Transit Administration (FTA) fund recipient, METRO will ensure that its programs, policies and activities comply with the Department of Transportation (DOT) Title VI Regulations of the Civil Rights Act of 1964.
- 1.04 METRO will ensure that the level and quality of its transportation service is provided without regard to race, color, national origin, age, sex, sexual orientation, or gender identity.
- 1.05 METRO will promote the full and fair participation of all affected populations in the transportation decision-making process.
- 1.06 METRO will prevent the denial, reduction or delay in benefits related to programs and activities that benefit minority populations or low-income populations.
- 1.07 METRO will make good faith efforts to achieve environmental justice as part of its mission by identifying and addressing, as appropriate, disproportionately high and

ATTACHMENT A

Policy and Regulation

Page 2 of 14

adverse human health or environmental effects of its programs, activities, and services on minority populations and low-income populations within METRO's service area.

- 1.08 METRO will ensure that Limited English Proficient (LEP) individuals have access to METRO's programs, activities, and services.
- 1.09 This Regulation shall be maintained in English and Spanish.

II. APPLICABILITY

- 2.01 This policy is applicable to all METRO employees, members of the public and all contractors hired by METRO.
- 2.02 Failure of a METRO employee to follow this policy and procedure shall subject such employee to disciplinary action up to and including employment termination.

III. DEFINITIONS:

- 3.01 **“Adverse Effect”** means having a harmful or undesired effect.
- 3.02 **“Discrimination”** refers to any act or inaction, whether intentional or unintentional, in any program or activity of a Federal aid recipient, sub recipient, or contractor that results in disparate treatment, disparate impact, or perpetuates the effects of prior discrimination based on race, color, national origin, age, sex, sexual orientation, or gender identity.
- 3.03 **“Gender Identity”** refers to an individual's gender, or lack thereof, a person self identifies with. It is not necessarily based on biological fact, either real or perceived, nor is it always based on sexual orientation. The gender identities one may choose from include male, female, both, somewhere in between (third gender) or neither.
- 3.04 **“Limited English Proficient (LEP) Persons”** are individuals for whom English is not their primary language and who have a limited ability to speak, understand, read, or write English. It includes people who reported to the U.S. Census that they do not speak English well or do not speak English at all.
- 3.05 **“Low-Income Population”** means any readily identifiable groups of low-income individuals who live in geographic proximity, and if circumstances warrant, geographically dispersed transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed DOT program, policy, or activity.
- 3.06 **“Minority Individuals”** include the following:
 - 1) American Indian and Alaska Native, which refers to people having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
 - 2) Asian, which refers to people having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent.

ATTACHMENT A

- 3) Black or African American, which refers to people having origins in any of the Black racial groups of Africa.
 - 4) Hispanic or Latino, which includes people of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
 - 5) Native Hawaiian and Other Pacific Islanders, which refers to people having origins in any of the original people of Hawaii, Guam, Samoa, or other Pacific Islands.
- 3.07 **“National Origin”** means the particular nation in which a person was born, or where the person’s parents or ancestors were born.
- 3.08 **“Race”** means a group of people united or classified together on the basis of common history, nationality, or geographic distribution.
- 3.09 **“Recipient”** means one that has received or is receiving Federal financial assistance under the Acts. The term includes subrecipients of a recipient and subrecipients in FTA’s State administered programs.
- 3.10 **“Retaliation”** Any adverse action taken against another individual because of his/her participation in the complaint, investigation, or hearing relating to this policy or the provision of federal or state law.
- 3.11 **“Sex”** refers to the classification of an individual’s gender as either male, or female.
- 3.12 **“Sexual orientation”** refers to an individual’s preference in terms of sexual relationship with others, whether the individual is homosexual, heterosexual, or bisexual.
- 3.13 **“Vital Documents”** are documents that convey information that critically affects the ability of the customer to make informed decisions about his/her participation in the program. (e.g., public notices, consent forms, complaint forms, eligibility rules, notices pertaining to the reduction, denial or termination of services or benefits, right to appeal, and notices informing customers of the availability of free language assistance).

IV. GENERAL REQUIREMENTS AND GUIDELINES

- 4.01 METRO will carry out its programs, activities, and services in compliance with Title VI of the Civil Rights Act of 1964. METRO or any of its employees will not, on the grounds of race, color, national origin, age, sex, sexual orientation, or gender identity, exclude any person from participating in, deny the benefits of, or subject him/her to discrimination under any of METRO’s programs, services, or activities.
- 4.02 METRO or any of its employees will not, on the grounds of race, color, national origin, age, sex, sexual orientation, or gender identity:
- a) Provide any service, financial aid, or benefit that is different from that provided to others;
 - b) Subject an individual to segregation or separate treatment;

ATTACHMENT A

Policy and Regulation

Page 4 of 14

- c) Restrict an individual in the enjoyment of any advantage or privilege enjoyed by others;
 - d) Deny any individual service, financial aid, or benefits under any of METRO's programs, services, or activities;
 - e) Treat individuals differently in terms of whether they satisfy admission or eligibility requirements; and
 - f) Deny an individual the opportunity to participate as a member of a planning or advisory body.
- 4.03 METRO shall evaluate significant system-wide service and fare changes and proposed improvements at the planning and programming stages to determine whether these changes have a discriminatory impact on low-income and Limited English Proficient individuals. This applies to major service changes that affect 25% of service hours of a route.
- 4.04 METRO holds at least one Board Meeting every month at a varying location throughout its geographic boundaries (e.g., Capitola, Scotts Valley, Watsonville and downtown Santa Cruz) to ensure that all individuals are afforded an opportunity to participate in METRO's transportation decisions.
- A. There will not be any Board Meetings conducted in the month of July.
- A.B. Board Meetings may be cancelled for business reasons by METRO's Board Chair or designee.
- 4.05 In addition to all Title VI requirements, METRO provides a bilingual (Spanish-speaking) interpreter at the second Board Meeting first hour of at least one of its regular Board Meetings every month, to ensure meaningful participation by persons with Limited English Proficiency. A Spanish-speaking interpreter can be obtained for any of its regular Board Meetings by contacting METRO's Administrative Services Coordinator at (831) 426-6080.
- 4.06 METRO's District Counsel or his/her designee will maintain a list (a minimum of four years in active status) of any Title VI investigations, complaints, or lawsuits filed which allege METRO discriminated against a person or group on the basis of race, color, national origin, age, sex, sexual orientation, or gender identity. This list will include:
- a) The date the investigation, complaint, or lawsuit was filed;
 - b) A summary of the allegation(s);
 - c) The status of the investigation, complaint, or lawsuit; and
 - d) Any actions, or corrective actions taken by METRO in response to the investigation, complaint, or lawsuit.
- 4.07 METRO will keep the public informed of the protections against discrimination afforded to them by Title VI and METRO's obligations under Title VI by posting this policy, or a

ATTACHMENT A

Title VI Policy Statement (Attachment A), on METRO's website at www.scmttd.com, on transit center bulletin boards and on the official METRO bulletin board, located at METRO's Administrative offices. METRO's *Title VI Policy Statement* (Attachment A) will be posted in English and Spanish at all designated METRO facility locations.

- 4.08 METRO will take responsible steps to ensure meaningful access to the benefits, services, information and other important portions of its programs, activities and services for individuals who are Limited English Proficient (LEP).
- 4.09 METRO will provide information, upon request from FTA, in order to investigate Complaints of discrimination, or to resolve concerns about possible noncompliance with Title VI.
- 4.10 METRO will submit its Title VI Program to the FTA's regional civil rights officer once every three years to ensure compliance with Title VI Requirements.
- 4.11 METRO will ensure that minority and low-income individuals have meaningful access to METRO's programs, activities and services.

V. ENVIRONMENTAL JUSTICE REQUIREMENTS

5.01 METRO shall integrate an environmental justice analysis into its National Environmental Protection Act (NEPA) documentation of construction projects. METRO is not required to conduct environmental justice analyses of projects where NEPA documentation is not required. METRO will prepare and submit FTA's Categorical Exclusion (CE) checklist for those construction projects that do not require an environmental justice analyses. FTA's CE checklist includes a review of community disruption and environmental justice. METRO will consider preparing an environmental assessment (EA) or environmental impact statement (EIS) to integrate into its documents the following components:

- a) A description of the low-income and minority population within the study area affected by the project, and a discussion of the method used to identify this population (e.g., analysis of Census data, direct observation, or a public involvement process);
- b) A discussion of all adverse effects of the project both during and after construction that would affect the identified minority and low-income populations;
- c) A discussion of all positive effects of the project that would affect the identified minority and low-income populations, such as improvements in transit service, mobility, or accessibility;
- d) A description of all mitigation and environmental enhancement actions incorporated into the project to address the adverse effects, including, but not limited to, any special features of the relocation program that go beyond the requirements of the Uniform Relocation Act and address adverse community

ATTACHMENT A

effects such as separation or cohesion issues; and the replacement of the community resources destroyed by the project;

- e) A discussion of the remaining effects, if any, and why further mitigation is not proposed; and
- f) For projects that traverse predominantly minority and low-income and predominantly non-minority and non-low-income areas, a comparison of mitigation and environmental enhancement actions that affect predominantly low-income and minority areas with mitigation implemented in predominantly non-minority or non-low-income areas.

VI. LIMITED ENGLISH PROFICIENT (LEP) INDIVIDUALS AND PUBLIC PARTICIPATION REQUIREMENTS

6.01 METRO will seek out and consider the viewpoints of minority, low-income and Limited English Proficient (LEP) populations in the course of conducting public outreach and involvement activities. METRO's public participation strategy will offer early and continuous opportunities for the public to be involved in the identification of social, economic and environmental impacts of proposed transportation decisions.

6.02 METRO will ensure that individuals have access to its programs, activities and services by developing and carrying out the language plan herein. METRO will continually assess the language assistance needs of the population to be served.

6.03 METRO will use the following four factors to determine what measures must be undertaken to provide reasonable and meaningful access to LEP individuals.

- a) Languages likely to be encountered and the number or proportion of LEP persons in the eligible service population likely to be affected by the program, activity, or service.
- b) Frequency with which LEP individuals come into contact with METRO's programs, activities, and services.
- c) Importance of the program, activity, or service provided by METRO to LEP individual's lives.
- d) Resources needed to provide effective language assistance and costs.

6.04 ORAL LANGUAGE ASSISTANCE

- a) METRO maintains bilingual staff to provide Spanish-speaking interpretation at its Administrative offices and within its Customer Service facility for basic transit questions and trip planning assistance.
- b) METRO's paratransit service provides Spanish-speaking reservationists to assist paratransit customers when scheduling a trip. ~~METRO's ParaCruz Guide is available in Spanish and in large print Spanish on METRO's website at www.semtd.com.~~

ATTACHMENT A

c) A bilingual (Spanish) interpreter is present for translation services at the second Board of Directors' Meeting every month.

~~METRO provides a Spanish-speaking interpreter at the first hour of at least one of its Board Meetings every month, which will be extended to the entire meeting if there is a need for such services.~~

d) Upon notification 24-hours in advance, METRO will provide an interpreter at the first Board Meeting, if requested.

~~e)e) METRO's Ticket Vending Machines provide assistance with ticket purchases in English and Spanish.~~

6.05 NOTIFY LEP CUSTOMERS OF AVAILABILITY OF LANGUAGE ASSISTANCE SERVICES

a) METRO will post ~~a sign~~ on its official bulletin board at its Administrative offices, at the Metro Center and at the Watsonville Transit Center, a sign, which indicates that free language assistance is available, if requested in a timely manner.

~~b)b) METRO's fixed route buses have Language Assistance cards informing passengers that Language assistance is available in Spanish, if needed.~~

6.06 TRANSLATION OF VITAL DOCUMENTS/WRITTEN LANGUAGE ASSISTANCE

a) All public hearings that require notification to the public are posted shall be posted in English and Spanish throughout METRO's service area and in local newspapers..

b) METRO's *Title VI Policy Statement* (Attachment A) and *Complaint Form* (Attachment B) will be available in Spanish on METRO's website at www.scmttd.com, at Transit Centers, and on METRO's official bulletin board.

c) METRO's *Title VI Policy Statement* (Attachment A) and *Title VI Complaint Form* (Attachment B) have been translated into Spanish and will be posted at transit centers, in transit vehicles, and on the official METRO bulletin board at METRO's Administrative offices.

d) METRO's fixed route buses have Bus Cards (English/Spanish) informing passengers of their rights under Title VI of the Civil Rights Act of 1964.

e) METRO's *Headways* is provided in English and Spanish.

f) METRO will post a copy of the Board of Directors Agenda in Spanish on the official METRO bulletin board, located at METRO's Administrative offices.

g) METRO's ParaCruz Guide is provided on the website in Spanish.

ATTACHMENT A

6.07 METRO will provide written translations of vital documents for each LEP group that constitutes a minimum of 5% of the service area population or consists of at least 1,000 people.

6.08 ~~METRO's Board Meetings are held at varying locations throughout Santa Cruz County METRO will hold at least one Board Meeting every month at a varying location throughout its geographic boundaries~~ to ensure that low-income, minority and LEP individuals have meaningful access to these meetings. These locations include Capitola, Santa Cruz, Scotts Valley and Watsonville.

VII. COMPLAINTS/LAWSUITS AND APPEALS

7.01 **How to File a Title VI Complaint with METRO:** Any person who believes that he/she, or as a member of any specific class of individuals, has been subjected to discrimination on the basis of race, color, national origin, age, sex, sexual orientation, or gender identity with respect to METRO's programs, activities, services, or other transit related benefits, may file a written Complaint with METRO. A Complaint may be filed by the individual or by a representative. ~~A Customers are encouraged to file a Complaint must be filed within 180 days after the date of the with METRO after the~~ alleged discrimination, ~~and but~~ complainants are encouraged to submit complaints as soon as possible. METRO will promptly investigate all Complaints filed under Title VI, pursuant to this Regulation.

7.02 **Complaint must include the following information:**

- a) A Complaint must be in writing and signed and dated by the Complainant or his/her representative before any action can be taken.
- b) A Complaint shall state, as fully as possible, the facts and circumstances surrounding the alleged discrimination, including the name and address of the complainant, the date, time and location of the incident. The Complaint shall include a description of the program, activity or service on which the alleged discrimination occurred.

7.03 **A Complaint Form** (Attachment B) can be used to file a Title VI complaint with METRO. A *Complaint Form* will be made in an accessible format upon request. A *Complaint Form* can be obtained at the following locations:

- a) At the Santa Cruz METRO website, www.scmttd.com;
- b) By calling Santa Cruz METRO's Administrative Services Coordinator, or his/her designee at (831) 426-6080, (TDD 711 (TTY/voice)) a complaint form can be mailed.
- c) By picking up a Complaint Form at Customer Service, Pacific Station (formerly METRO Center), 920 Pacific Avenue, Santa Cruz, CA 95060 or Santa Cruz METRO Administrative offices, 110 Vernon Street, Santa Cruz, CA 95060.

ATTACHMENT A

- 7.04 If the Complaint is received by anyone besides METRO's General Manager, the individual in receipt of the Complaint shall forward it to the General Manager or his/her designee as soon as practicable but no later than 2 working days of receipt. The General Manager shall immediately provide a copy of the Complaint to the Chair of the Board of Directors and the METRO Manager responsible for the program, activity, or service that is identified as being out of compliance.
- 7.05 **METRO's Procedures For Investigating Complaints:** The METRO Manager responsible for the program, activity or service which is alleged to be out of compliance shall promptly investigate the alleged complaint and shall prepare a written response as soon as practicable, but no later than 10 working days of his/her receipt of the complaint. The Manager may consult with appropriate METRO Staff in the preparation of his/her response to the complaint. The Manager shall forward his/her written response to the General Manager or his/her designee within the designated time frame.
- 7.06 **Efforts to Contact Complainant:** The General Manager or his/her designee shall make efforts to speak (meeting or telephone conversation) with the complainant, at which time the complainant may give written or oral evidence supporting the allegation that his/her rights under Title VI have been violated. The General Manager or his/her designee shall review and consider the response prepared by the Manager identified in Section 7.05, all the information provided by the complainant, if any, and any other evidence available regarding the allegations of the complaint. The General Manager or his/her designee shall prepare a written report of his/her findings and if corrective action is required, a timetable for the completion of such action.
- 7.07 **Completion of Investigation:** As soon as is practicable, but no later than 20 working days following receipt of the initial complaint, the General Manager or his/her designee shall inform the complainant of his/her findings and any corrective action to be taken as a result of the complaint together with the timetable for completion of such action.
- 7.08 **Appeal to Chair:** If the complainant is not satisfied with the findings and/or action of METRO's General Manager or his/her designee, then the complainant may file his/her Complaint with the Chair of the Board of Directors (see Section 7.09 below), or with the FTA's Office of Civil Rights (see Section 7.11 below).
- 7.09 **Appeal Process:** If the complainant chooses to file his/her Complaint with the Chair of the Board of Directors, then the complaint and any supporting documentation should be submitted within 15 working days of his/her receipt of the results of the General Manager's investigation, with the Chair of the Board of Directors by providing it to the Administrative Services Coordinator, or his/her designee, 110 Vernon Street, Santa Cruz, CA 95060. **If an accommodation is needed, additional time may be provided to submit the appeal.** Upon review of the file, the Chair of the Board shall notify the complainant of what actions, if any, will be taken as a result of the review by the Chair within 10 working days of the Chair's notification that the complainant is not satisfied with the results of the General Manager's investigation. The decision of the Chair of METRO's Board of Directors shall be final.

ATTACHMENT A

Policy and Regulation

Page 10 of 14

- 7.10 **Timeline Waiver:** Any timeline set forth herein may be extended by the General Manager as an accommodation (if needed), or upon a showing of good cause.
- 7.11 **How to File a Title VI Complaint with the FTA:** Any person who believes that he/she, or as a member of any specific class of individuals, has been subjected to discrimination on the basis of race, color, national origin, age, sex, sexual orientation, or gender identity, with respect to METRO's programs, activities, or services, or other transit related benefits, may file a written Complaint with FTA. A Complaint may be filed by the individual or by a representative. ~~A Complaint must be filed within 180 days after the date of the alleged discrimination.~~ FTA will promptly investigate all Complaints filed under Title VI in accordance with DOT regulations *49 CFR §§21.11(b) and 21.11(c)*.

A. A Complaint must include the following information:

- 1) A Complaint must be in writing and signed and dated by the Complainant or his/her representative before any action can be taken. In cases where a Complainant is unable or incapable of providing a written statement, but wishes FTA or DOT to investigate alleged discrimination, a verbal Complaint of discrimination may be made to the FTA Director, Office of Civil Rights. If necessary, the Civil Rights Official will assist the person in converting the verbal Complaint into writing. All Complaints must, however, be signed by the Complainant or his/her representative.

FTA Civil Rights Office Address:

Federal Transit Administration Office of Civil Rights
Attn: Title VI Program Coordinator
East Building, 5th Floor - TCR
1200 New Jersey Avenue, S.E.
Washington, DC 20590

TTY: 1-800-877-8339

Voice: 1-866-377-8642

FTA.ADAAssistance@dot.gov

- 2) A Complaint shall state, as fully as possible, the facts and circumstances surrounding the alleged discrimination, including the date, time and location of the incident. The Complaint shall include a description of the program, activity or service on which the alleged discrimination occurred.

- 7.12 **Complaint Acceptance:** Once a Complaint has been accepted, FTA will notify METRO that it has been subject to a Title VI Complaint and ask METRO to respond in writing to the Complainant's allegations. Once the Complainant agrees to release the Complaint to METRO, FTA will provide METRO with the Complaint. FTA may choose to close a Complaint if the Complainant does not agree to release the Complaint to METRO. FTA strives to promptly investigate all complete a Title VI Complaints. ~~investigation within 180 days of the acceptance date of a Complaint.~~

ATTACHMENT A

- 7.13 **Investigations:** FTA will make a prompt investigation whenever a compliance review, report, Complaint or any other information indicates a possible failure to comply with Title VI Regulations. FTA's investigation will include a review of the pertinent practices and policies of METRO, the circumstances under which the possible noncompliance occurred, and other factors relevant to a determination as to whether METRO has failed to comply with Title VI regulations.
- 7.14 Following the investigation, FTA's Office of Civil Rights will transmit to the Complainant and METRO one of the following three letters based on its findings:
- a) **Letter of Resolution:** which explains the steps that METRO has taken or promises to take to come into compliance with Title VI.
 - b) **Letter of Finding (Compliance):** which explains that METRO is found to be in compliance with Title VI. This letter will include an explanation of why METRO was found to be in compliance, and provide notification of the Complainant's appeal rights.
 - c) **Letter of Finding (Noncompliance):** which explains that METRO is found to be in noncompliance. This letter will include each violation referenced, the applicable regulations, a brief description of proposed remedies, notice of the time limit on the conciliation process, the consequences for failure to achieve voluntary compliance, and an offer of assistance to METRO in devising a remedial plan for compliance.
- 7.15 **Appeals Process:** The letters of finding and resolution will offer the Complainant and METRO the opportunity to provide additional information that would lead FTA to reconsider its conclusions. FTA requests that the parties in the Complaint provide this additional information within 60 days of the date of the FTA letter of finding. FTA's Office of Civil Rights will respond to an appeal either by issuing a revised letter of resolution or finding to the appealing party, or by informing the appealing party that the original letter of resolution or finding remains in force.

VIII. DEFICIENCIES WITH TITLE VI COMPLIANCE

- 8.01 Compliance Reviews will be conducted periodically by FTA, as part of its ongoing responsibility pursuant to its authority under *49 CFR §21.11(a)*.
- 8.02 If FTA determines that METRO is in noncompliance with Title VI, it will transmit a *Letter of Finding* that describes FTA's determination and requests that METRO voluntarily take corrective action(s) which FTA deems necessary and appropriate.
- 8.03 METRO will submit a remedial action plan including a list of planned corrective actions and, if necessary, sufficient reasons and justification for FTA to reconsider any of its findings or recommendations within 30 days of receipt of FTA's *Letter of Finding*.

ATTACHMENT A

Policy and Regulation
Page 12 of 14

IX. ADMINISTRATION OF REGULATION

- 9.01 METRO will integrate the provisions within its Title VI Program into all programs, activities, and services provided by METRO's Fixed Route service, Paratransit service and METRO facilities.
- 9.02 METRO will integrate the Title VI Program into its policies and procedures.

ATTACHMENT A
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT



TITLE VI POLICY STATEMENT

The Santa Cruz Metropolitan Transit District (METRO) is committed to providing public transportation in an environment that is free from discrimination on the basis of race, color, national origin, age, sex, sexual orientation, or gender identity. METRO operates its programs, activities and services without regard to race, color, national origin, age, sex, sexual orientation, or gender identity.

As a Federal Transit Administration (FTA) fund recipient, METRO will ensure that its programs, policies and activities comply with Title VI of the Civil Rights Act of 1964, as amended, and Department of Transportation regulations.

Any person who believes that he/she, has been subjected to discrimination on the basis of race, color, national origin, age, sex, sexual orientation, or gender identity, with respect to METRO's programs, activities, services, or other transit related benefits, may file a Title VI complaint. Complaints must be filed in writing and signed by the complainant, or a representative, and should include the complainants name, address, and telephone number or other means by which the complainant can be contacted. Customers are encouraged to submit Complaints as soon as possible. ~~must be filed within 180 days of the date of the alleged discriminatory act.~~

To request additional information on METRO's non-discrimination obligations or to file a Title VI Complaint, please submit your request or complaint in writing to:

Santa Cruz Metropolitan Transit District
Attn: General Manager
110 Vernon Street
Santa Cruz, CA 95060

*Complaint Forms can also be obtained on METRO's website www.scmttd.com

Federal Transit Administration (FTA) Title VI Complaints may be filed directly to:

Federal Transit Administration Office of Civil Rights
Title VI Program Coordinator
East Building, 5th Floor – TCR
1200 New Jersey Avenue, SE
Washington, DC 20590

ATTACHMENT A
Santa Cruz Metropolitan Transit District
TITLE VI DISCRIMINATION COMPLAINT FORM
110 Vernon Street, Santa Cruz, CA 95060

Complainant's Name: _____

Street Address: - _____

City/State/Zip: _____

Phone: _____ E-mail Address: _____

Date of Violation: _____ Time of Violation: _____

Date of Complaint: _____

Place of Violation: _____

Bus Number:** _____ Bus Route:** _____

Discrimination because of: Race Color National Origin

Age Sex Sexual Orientation Gender Identity

Please provide the name(s) of the METRO Directors, employees, and/or agents who allegedly discriminated against you, including their job titles (if known).

Identify what METRO service, program, or activity (e.g. fixed route service, ParaCruz, etc.) did not comply with Title VI of the Civil Rights Act of 1964.

Identify individuals by name, address and phone number that have information relating to the violation.

Explain as clearly as possible what happened, how you feel you were discriminated against and who was involved. Please include how other individuals were treated differently from you.*

Signature of Complainant: _____ *Date:* _____

**You may use additional sheets of paper, if necessary.*

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Número de Reglamento: AR-1029 (S)
 Título de Computadora: Title VI Spanish.doc
 Fecha Efectiva: 18 de diciembre de 2009
 Páginas: 14

TÍTULO: REGLAMENTO DEL PROGRAMA Y DEL PROCEDIMIENTO DE QUEJAS DE TÍTULO VI

Historia de Procedimiento

NUEVA POLÍTICA	RESUMEN DE LA POLÍTICA	APROBADO
18 de diciembre de 2009	Nuevo Reglamento	D.B.
<u>25 de mayo de 2012</u>	<u>Revisado para incluir nuevas medidas de asistencia lingüística y actualizaciones en el proceso de apelación</u>	

I. POLÍTICA

- 1.01 El Distrito de Tránsito Metropolitano de Santa Cruz (METRO) se compromete a garantizar que ninguna persona sea excluida de participar en, negársele los beneficios de, o sujeto a discriminación bajo cualquiera de sus programas, actividades o servicios sobre la base de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género. Todas las personas, independientemente de su nacionalidad, están cubiertas por el presente Reglamento. Además, METRO prohíbe la discriminación por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género en su empleo y oportunidades de negocio.
- 1.02 METRO no tolerará represalias contra un individuo por su participación en la afirmación de sus derechos conforme con el Título VI, o porque él / ella presentó una queja o participo en una investigación en virtud del Título VI, y / o el presente Reglamento.
- 1.03 Como recipientes de fondos de la Administración Federal de Tránsito (FTA), METRO asegurará que sus programas, políticas y actividades cumplan con los Reglamentos del Departamento de Transporte (DOT) del Título VI del Acta de Derechos Civiles de 1964.
- 1.04 METRO asegurará que el nivel y la calidad de su servicio de transporte se ofrezca sin distinción de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género.
- 1.05 METRO promoverá la participación plena y equitativa de todas las poblaciones afectadas en el proceso de decisiones de transporte.

- 1.06 METRO impedirá la denegación, reducción o retraso en los beneficios relacionados con los programas y actividades que son de beneficio a las poblaciones minoritarias o de las poblaciones de bajos ingresos.
- 1.07 METRO hará esfuerzos de buena fe para lograr la justicia ambiental como parte de su misión identificando y abordando, según correspondan, efectos adversos desproporcionadamente altos a la salud humana o al ambiente resultando de sus programas, actividades y servicios en las poblaciones minoritarias y poblaciones de bajos ingresos dentro del área de servicio de METRO.
- 1.08 METRO asegurará que individuos con Proficiencia Limitada en Inglés (LEP) tengan acceso a los programas, actividades y servicios de METRO.
- 1.09 El presente Reglamento se mantendrán en inglés y español.

II. APLICABILIDAD

- 2.01 Esta política es aplicable a todos los empleados de METRO, los miembros del público y de todos los contratistas empleados por METRO.
- 2.02 Falta de seguir esta política y procedimiento de un empleado de METRO objetará a dicho empleado a acción disciplinaria hasta e incluyendo terminación de empleo.

III. DEFINICIONES:

- 3.01 **“Efecto Adverso”** significa tener un efecto perjudicial o no deseado.
- 3.02 **“Discriminación”** se refiere a cualquier acto u omisión, intencional o no intencional, en cualquier programa o actividad de un recipiente de ayuda federal, sub-receptor, o contratista, que resulte en el trato desigual, impacto desigual, o que perpetúa los efectos de previa discriminación basada en la raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género.
- 3.03 **“Identidad de género”** se refiere al género de un individuo, o su ausencia, con el que una persona se identifica. No es necesariamente basado en hechos biológicos, ya sea real o percibido, ni tampoco es siempre basado en la orientación sexual. Las identidades de género que se puede elegir incluyen hombres, mujeres, ambas, en algún punto intermedio (tercer género) o ninguno.
- 3.04 **“Personas de Proficiencia Limitada en Inglés (LEP)”** son personas para las que inglés no es su lengua materna y que tienen una capacidad limitada para hablar, entender, leer o escribir en inglés. Incluye a las personas que reportaron el Censo de EE.UU. que no hablan bien el idioma Inglés, o no hablan inglés en total.
- 3.05 **“Población de Bajos Ingresos”** se refiere a cualquier grupo fácilmente identificable de personas de bajos ingresos que viven en la proximidad geográfica, y si las circunstancias lo justifican, personas transeúntes dispersas geográficamente (como trabajadores emigrantes o Nativos Americanos) que serán igualmente afectados por una propuesta de programa, política, o actividad del DOT.

3.06 **“Individuos de las Minorías”** incluyen las siguientes:

- 1) Indios Americanos y Nativos de Alaska, que se refiere a las personas con orígenes en cualquiera de los pueblos originarios de América del Norte y América del Sur (incluyendo América Central), y que mantiene afiliación tribal o de comunidad.
- 2) Asiáticos, que se refiere a las personas con orígenes en cualquiera de los pueblos originales del Lejano Oriente, el sudeste Asiático o el subcontinente Indio.
- 3) Afro-Americanos, que se refiere a las personas con orígenes en cualquiera de los grupos raciales Negros de África.
- 4) Hispanos o Latinos, que incluyen a personas de Cuba, México, Puerto Rico, Sudamérica o Centroamérica, o de cualquier otra cultura u origen española, independientemente de la raza.
- 5) Nativos de Hawai y otras Islas del Pacífico, que se refiere a las personas con orígenes en cualquiera de las personas originarias de Hawai, Guam, Samoa u otras Islas del Pacífico.

3.07 **“Origen Nacional”** se refiere a la nación en particular en el que una persona nació o donde nacieron los padres o antecesores de la persona.

3.08 **“Raza”** es un grupo de personas unidas o clasificadas juntas en base de la historia común, la nacionalidad, o la distribución geográfica.

3.09 **“Recipiente”** es uno que ha recibido o está recibiendo asistencia financiera federal en virtud de las leyes. El término incluye a los sub-beneficiarios de un recipiente y los sub-beneficiarios en los programas administrados del Estado de FTA.

3.10 **“Represalia”** Cualquier acción adversa en contra de otro individuo a causa de su participación en la denuncia, la investigación, o audiencia relacionada con esta política o la disposición de la ley federal o estatal.

3.11 **“Sexo”** se refiere a la clasificación de género de un individuo ya sea masculino o femenino.

3.12 **“Orientación Sexual”** se refiere a la preferencia de un individuo en términos de relación sexual con otros, si la persona es homosexual, heterosexual o bisexual.

3.13 **“Documentos Vitales”** son documentos que transmiten la información que afecta gravemente la capacidad de los clientes al tomar decisiones informadas sobre su participación en el programa. (por ejemplo, avisos públicos, formularios de consentimiento, formularios de quejas, normas de elegibilidad, los anuncios relativos a la reducción, la denegación o cancelación de servicios o beneficios, el derecho a apelar, y las comunicaciones informando a los clientes de la disponibilidad de la asistencia lingüística gratuita).

IV. REQUISITOS Y DIRECTRICES GENERALES

- 4.01 METRO llevará a cabo sus programas, actividades y servicios de conformidad con el Título VI del Acta de Derechos Civiles de 1964. METRO o cualquiera de sus empleados no excluirá a ninguna persona de participar en, negar los beneficios de, ni sujetar a él / ella a discriminación en cualquiera de los programas, servicios o actividades de METRO por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género.
- 4.02 METRO o cualquiera de sus empleados, no harán lo siguiente por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género:
- a) Proporcionar cualquier servicio, ayuda financiera, o beneficio que es diferente de lo previsto para los demás;
 - b) Someter a una persona a segregación o tratamiento separado;
 - c) Limitar a un individuo en el disfrute de cualquier ventaja o privilegio disfrutado por los demás;
 - d) Negar cualquier servicio individual, ayuda financiera, o beneficios en virtud de cualquiera de los programas, servicios o actividades de METRO;
 - e) Tratar a las personas de manera diferente en función de si cumplen los requisitos de admisión o de elegibilidad; y
 - f) Negar a una persona la oportunidad de participar como miembro de un órgano de planificación o consultivo.
- 4.03 METRO deberá evaluar el sistema de servicio a escala significativa y cambios en las tarifas y las mejoras propuestas en las etapas de planificación y programación para determinar si estos cambios tienen un efecto discriminatorio sobre los bajos ingresos y personas de Proficiencia Limitada en Inglés. Esto se aplica a cambios en los servicios principales que afectan a 25% de las horas de servicio de una ruta.
- 4.04 METRO celebra al menos una reunión de la Junta cada mes en lugares distintos a lo largo de sus fronteras geográficas (por ejemplo, Capitola, Scotts Valley, Watsonville y el centro de Santa Cruz) para garantizar que todas las personas tengan la oportunidad de participar en las decisiones de transporte de METRO.
- A. No habrá ninguna reunión de la Junta Directiva en el mes de julio.
- A.B. Reuniones de la Junta Directiva podrán ser canceladas por motivos de negocios por el Presidente de la Junta del METRO o la persona designada.
- 4.044.05 Además de todos los requisitos del Título VI, METRO proporciona un intérprete de español en la ~~segunda reunión primera hora de al menos una de sus reuniones periódicas~~ de la Junta cada mes, para asegurar una participación significativa de las personas con Proficiencia Limitada en Inglés. Puede obtener un intérprete de español para cualquiera de sus reuniones periódicas de la Junta poniéndose en contacto con el Coordinador de Servicios en la Administración de METRO al (831) 426-6080.

- 4.06 La Abogada del Distrito de METRO o su designado, mantendrá una lista (un mínimo de cuatro años en estado activo) de las investigaciones del Título VI, quejas o demandas presentadas que alegan que METRO discriminó contra una persona o grupo sobre la base de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género. Esta lista incluye:
- a) La fecha que fue presentada la investigación, denuncia o querrela;
 - b) Un resumen de la denuncia (s);
 - c) El estado de la investigación, denuncia o querrela, y
 - d) Cualesquiera medidas o acciones correctivas adoptadas por METRO en respuesta a la investigación, denuncia o demanda.
- 4.07 METRO mantendrá informado al público de las protecciones contra la discriminación que les ofrece el Título VI y las obligaciones de METRO en el Título VI mediante la publicación de esta política, o Aviso de Título VI (Anexo A), en la página web de METRO, www.scmttd.com, sobre los tableros de anuncios del Centro de Tránsito y en el tablón de anuncios oficial de METRO ubicado en las oficinas de Administración de METRO. Aviso de Título VI de METRO (Anexo A) será publicada en inglés y español en todos los lugares de instalación designados de METRO.
- 4.08 METRO tomará las medidas responsables para garantizar un acceso significativo a los beneficios, servicios, información y otras partes importantes de sus programas, actividades y servicios para personas que son de Proficiencia Limitada en Inglés (LEP).
- 4.09 METRO proporcionará la información, a petición del FTA, a fin de investigar las denuncias de discriminación, o para resolver las preocupaciones acerca de posibles incumplimientos con el Título VI.
- 4.10 METRO presentará su Programa de Título VI al oficial de la región de derechos civiles del FTA, una vez cada tres años para garantizar el cumplimiento con los Requisitos de Título VI.
- 4.11 METRO asegurará que las minorías y las personas de bajos ingresos tengan acceso significativo a los programas, actividades y servicios METRO.

V. REQUISITOS DE JUSTICIA AMBIENTAL

- 5.01 METRO deberá integrar un análisis de justicia ambiental en su documentación del Programa Nacional de Protección Ambiental (NEPA) de los proyectos de construcción. METRO no está obligado a realizar análisis de justicia ambiental en los proyectos donde la documentación de NEPA no es necesaria. METRO preparará y presentará la lista de Exclusión Categórica (CE) del FTA para los proyectos de construcción que no requieren un análisis de justicia ambiental. La lista CE del FTA incluye una revisión de la interrupción de la comunidad y de justicia ambiental. METRO considerará la preparación de una evaluación ambiental (EA) o la declaración de impacto ambiental (EIS) para integrar en sus documentos los siguientes componentes:

- a) Una descripción de la población minoritaria y de bajos ingresos dentro de las áreas de estudio afectadas por el proyecto, y una discusión sobre el método utilizado para identificar a esta población (por ejemplo, el análisis de los datos del Censo, la observación directa, o un proceso de participación pública);
- b) Una discusión de todos los efectos adversos del proyecto, tanto durante como después de la construcción que afecte a las poblaciones minoritarias y de bajos ingresos identificados;
- c) Una discusión de todos los efectos positivos del proyecto que afectaría a las poblaciones minoritarias y de bajos ingresos identificados, tales como mejoras en el servicio de tránsito, la movilidad o accesibilidad;
- d) Una descripción de todas las acciones de mitigación y mejoramiento ambiental incorporado en el proyecto para abordar los efectos adversos, incluyendo pero no limitado a, todas las características especiales del programa de reubicación que van más allá de los requisitos de la Ley Uniforme de Reubicación y abordar los efectos adversos de la comunidad tales como el tema de separación o de la cohesión, y la sustitución de los recursos de la comunidad destruidos por el proyecto;
- e) Una discusión de los efectos restantes, si los hubiere, y por qué no es propuesta más mitigación, y
- f) Para los proyectos que atraviesan zonas predominantemente de minorías y de bajos ingresos y proyectos en zonas de predominantemente no-minorías y no-bajos ingresos, una comparación de las acciones de mitigación y mejoramiento del medio ambiente que afectan a zonas predominantemente de bajos ingresos y de minorías con las mitigaciones aplicadas en zonas predominantemente de no-minorías y de no-bajos ingresos.

VI. PERSONAS DE PROFICIENCIA LIMITADA EN INGLES (LEP) Y REQUISITOS DE PARTICIPACIÓN PÚBLICA

- 6.01 METRO buscará y examinará los puntos de vista de la población de minorías, de bajos ingresos y de Proficiencia Limitada en Inglés (LEP) en el curso de la realización de actividades de divulgación y actividades de participación. La estrategia de participación pública de METRO ofrecerá oportunidades tempranas y continuas para que el público participe en la identificación de los impactos sociales, económicos y ambientales de las decisiones de transporte propuestas.
- 6.02 METRO asegurará que las personas tengan acceso a sus programas, actividades y servicios mediante el desarrollo y ejecución del plan de idioma en el mismo. METRO continuamente evaluará la necesidad de la asistencia lingüística de la población servida.
- 6.03 METRO utilizará los siguientes cuatro factores para determinar qué medidas deben llevarse a cabo para proporcionar un acceso razonable y significativo para las personas LEP.

- a) Idiomas susceptibles de ser encontrados y el número o la proporción de personas LEP en la población de servicios elegibles que podrían verse afectados por el programa, actividad o servicio.
- b) Frecuencia con la que los individuos con LEP entran en contacto con los programas, actividades y servicios de METRO.
- c) Importancia del programa, actividad o servicio prestado por METRO a las vidas individuales de los LEP.
- d) Los recursos necesarios para prestar asistencia eficaz de las lenguas y los costos.

6.04 ASISTENCIA DE LENGUAJE ORAL

- a) METRO mantiene personal bilingüe para proporcionar interpretación a español en sus oficinas administrativas y en sus facilidades de Servicio al Cliente para las preguntas básicas de tránsito y asistencia para la planificación del viaje.
- b) Servicio de paratransito de METRO ofrece reservacionistas de habla hispana para ayudar a los clientes de paratransito al programar un viaje. La Guía de METRO ParaCruz está disponible en español y en gran impresión (español) en la página web de METRO en www.semtd.com.
- c) Un intérprete bilingüe (español) está presente para servicios de traducción en la segunda reunión de la Junta Directiva de cada mes.

METRO proporciona un intérprete de habla hispana en la primera hora de al menos una de sus Reuniones de la Junta cada mes, que se extenderá a toda la reunión, si hay una necesidad de tales servicios.
- d) Tras la notificación de 24 horas de antelación, METRO proporcionará un intérprete en la primera reunión de la Junta, si así lo solicita.
- e) Las Máquinas Expendedoras de Boletos del METRO proporcionan asistencia con la compra de boletos en inglés y español

6.05 NOTIFICAR A CLIENTES LEP DE LA DISPONIBILIDAD DE SERVICIOS DE ASISTENCIA DE LENGUAJE

- a) METRO publicará ~~un cartel~~ en su tablón oficial de anuncios en sus oficinas administrativas, en el Centro del METRO, y en el Centro de Tránsito de Watsonville, un cartel -indicando que la asistencia lingüística gratuita está disponible, si lo solicita en forma oportuna.
- a)b) Los autobuses de rutas fija del METRO tienen tarjetas de Asistencia Lingüística que informan a los pasajeros que hay ayuda disponible en el idioma español, si es necesario.

6.06 TRADUCCIÓN DE DOCUMENTOS DE VITALES / ASISTENCIA DE LENGUA ESCRITA

- a) Todas las audiencias públicas que requieren notificación al público serán están publicadas en inglés y español a través de las áreas de servicio del METRO y en periódicos locales.
- b) *Aviso de Título VI* de METRO (Anexo A) y *Formulario de Quejas* (Anexo B) estarán disponibles en español en el sitio web de METRO, www.scmttd.com, en los Centros de Tránsito y el tablón oficial de anuncios de METRO.
- c) *Aviso de Título VI* de METRO (Anexo A) y *Formulario de Quejas* (Anexo B) han sido traducidos al español y se publicarán en los centros de tránsito, en los vehículos de tránsito, y en el tablón oficial de anuncios en las oficinas de Administración de METRO.
- e)d) Autobuses de ruta fija tienen Tarjetas de Autobús (inglés/español) informado a pasajeros sobre sus derechos en virtud del Título VI de la Ley de Derechos Civiles de 1964.
- e)e) Headways de METRO se ofrece en inglés y español.
- f) METRO publicará una copia del Programa de la Junta de Directores en español en el tablón oficial de METRO, ubicado en las oficinas de Administración de METRO.
- e)g) La Guía de Viajeros de ParaCruz se proporciona en el sitio web en español.

- 6.07 METRO proporcionará traducciones escritas de documentos vitales para cada grupo de LEP que constituye un mínimo del 5% de la población del área de servicio o se compone de al menos 1,000 personas.
- 6.08 Las reuniones de la Junta Directiva del METRO se llevan a cabo en diferentes lugares en el Condado de Santa Cruz. METRO celebrará al menos una reunión de la Junta cada mes en lugares distintos a lo largo de sus fronteras geográficas para garantizar que personas de bajos recursos, minorías y LEP tengan acceso a estas juntas. Estos lugares incluyen Capitola, Santa Cruz, Scotts Valley y Watsonville.

VII. QUEJAS / JUICIOS Y APELACIONES

- 7.01 **Cómo presentar una queja de Título VI con METRO:** Cualquier persona que cree que él / ella, o como miembro de cualquier categoría específica de personas, ha sido objeto de discriminación por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género, con respecto a los programas, actividades, servicios u otros beneficios de METRO relacionados con el tránsito, puede presentar una Queja por escrito con METRO. Una Queja puede ser presentada por el individuo o por un representante. Se anima a los clientes presentar una ~~Una Queja debe ser presentada dentro de 180 días después de la fecha con METRO después~~ de la supuesta discriminación, y pero se les anima a los denunciantes presentar las quejas tan pronto como sea posible. METRO investigará de inmediato todas las Quejas presentadas en virtud del Título VI, conforme con el presente Reglamento

7.02 **La Queja debe incluir la siguiente información:**

- a) Una Queja debe ser por escrito y firmado y fechado por el Demandante o su representante antes de cualquier acción puede ser tomada.
- b)c) Una Queja debe indicar por la medida posible, los hechos y circunstancias que rodearon la presunta discriminación, incluyendo el nombre y dirección del demandante, la fecha, hora y lugar del incidente. La Queja deberá incluir una descripción del programa, actividad o servicio en el que ocurrió la presunta discriminación.

7.03 ***El Formulario de Quejas*** (Anexo B) se puede utilizar para presentar una Queja de Título VI de METRO. El *Formulario de Quejas* se hará en un formato accesible a petición. El *Formulario de Quejas* se puede obtener en los siguientes lugares:

- a) En la página web del METRO Santa Cruz, www.scmtd.com;
- b) Llamando al Coordinador de Servicios Administrativos de Santa Cruz METRO, o su designado al (831) 426-6080, (TDD 711 (TTY / Voz)) un formulario de queja puede ser enviada por correo.
- c) Al recoger un *Formulario de Quejas* del Servicio al Cliente, Estación Pacífico (anteriormente Centro de METRO), 920 Pacific Avenue, Santa Cruz, CA 95060 o en las Oficinas Administrativas de Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060.

7.04 Si la Queja es recibida por alguien aparte del Gerente General de METRO, la persona en recepción de la Queja la remitirá al Gerente General o su designado tan pronto como sea posible pero a más tardar 2 días hábiles de su recepción. El Gerente General proporcionará inmediatamente una copia de la Queja al Presidente de la Junta de Directores y al Administrador del METRO responsable por el programa, actividad o servicio que se identifica como fuera de cumplimiento.

7.05 **Procedimientos de METRO Para Investigar las Quejas:** el Administrador del METRO responsable por el programa, actividad o servicio que se supone que esta fuera de cumplimiento investigará sin demora la supuesta queja y preparará una respuesta por escrito tan pronto como sea posible pero a más tardar 10 días hábiles de su recepción de la reclamación. El Administrador puede consultar con el personal de METRO adecuada en la preparación de su respuesta a la queja. El Administrador remitirá su respuesta por escrito al Gerente General o su designado dentro del marco de tiempo designado.

7.06 **Esfuerzos para Contactar al Demandante:** El Gerente General o su designado deberá hacer esfuerzos para hablar (en persona o conversación telefónica) con el demandante, en cuyo momento el demandante puede dar testimonio oral o por escrito en apoyo a la alegación de que sus derechos en virtud del Título VI han sido violados. El Gerente General o su designado deberá revisar y considerar la respuesta preparada por el Administrador identificado en la Sección 7.05, toda la información proporcionada por el demandante, si los hubiere, y cualquier otra evidencia disponible sobre los alegatos de la queja. El Gerente General o su designado deberá elaborar un informe escrito de sus

conclusiones y si se requieren medidas correctivas, un calendario para la realización de dicha acción.

- 7.07 **Conclusión de la Investigación:** Tan pronto como sea posible, pero a más tardar, 20 días hábiles siguientes a la recepción de la denuncia inicial, el Gerente General o su designado deberán informar al demandante de sus conclusiones y las medidas correctivas que deben adoptarse como consecuencia de la denuncia junto con el calendario para la realización de dicha acción.
- 7.08 **Apelación al Presidente de la Junta:** Si el demandante no está satisfecho con los resultados y / o acción de Gerente General de METRO, o su designado, entonces el demandante puede presentar su Queja con el Presidente de la Junta Directiva (véase la sección 7.09 más adelante), o con la Oficina de Derechos Civiles del FTA (vea la sección 7.11 más adelante).
- 7.09 **Proceso de Apelación:** Si el demandante opta por presentar su Queja con el Presidente de la Junta de Directores, entonces la denuncia y la documentación justificativa debe presentarse dentro de los 5 días hábiles de su recepción de los resultados de la investigación del Gerente General, con el Presidente de la Junta de Directores, proporcionándole al Coordinador de Servicios Administrativos, o su designado, 110 Vernon Street, Santa Cruz, CA 95060. **Si una acomodación es necesaria, un tiempo adicional puede ser proporcionado para presentar la apelación.** Tras examinar el expediente, el Presidente de la Junta notificará al denunciante de las acciones que, en su caso, se tomará como resultado de la revisión por el Presidente dentro de 10 días hábiles de la notificación del Presidente de que el denunciante no está satisfecho con los resultados de la investigación del Gerente General. La decisión del Presidente de la Junta Directiva de METRO será definitiva.
- 7.10 **Extension de Plazo:** Cualquier plazo establecido en el presente documento podrá ser prorrogado por el Gerente General **como una acomodación (si es necesario), o** en una muestra de una buena causa.
- 7.11 **Cómo Presentar una Queja de Título VI con el FTA:** Cualquier persona que cree que él / ella, o como miembro de cualquier categoría específica de personas, ha sido objeto de discriminación por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género, con respecto a los programas, actividades o servicios de METRO, o de otros beneficios conexos de tránsito, puede presentar una Queja por escrito al FTA. Una Queja puede ser presentada por el individuo o por un representante. **Una Queja debe ser presentada dentro de 180 días después de la fecha de la supuesta discriminación.** FTA investigará de inmediato todas las denuncias presentadas en virtud del Título VI, de conformidad con las regulaciones del DOT 49 CFR § 21.11 (b) y 21.11 (c).
- A. **La Queja debe incluir la siguiente información:**
- 1) Una Queja debe ser por escrito y firmado y fechado por el demandante o su representante antes de que cualquier acción puede ser tomada. En casos donde un Demandante no puede o no es capaz de proporcionar una declaración por escrito, pero desea que el FTA o el DOT investigue la supuesta

discriminación, una Queja verbal de la discriminación puede ser introducida al Director del FTA, Oficina de Derechos Civiles. Si es necesario, el Oficial de Derechos Civiles ayudará a la persona a convertir la queja verbal en escrito. Todas las quejas tienen que ser firmadas por el demandante o su representante.

Dirección de la Oficina de Derechos Civiles del FTA:

Federal Transit Administration Office of Civil Rights

Attn: Title VI Program Coordinator

East Building, 5th Floor - TCR

1200 New Jersey Avenue, S.E.

Washington, DC 20590

TTY: 1-800-877-8339

Voice: 1-866-377-8642

FTA.ADAAssistance@dot.gov

- 2) La Queja debe indicar, por la medida posible, los hechos y circunstancias que rodearon la presunta discriminación, incluyendo la fecha, hora y lugar del incidente. La Queja deberá incluir una descripción del programa, actividad o servicio en el que ocurrió la presunta discriminación.

7.12 **Aceptación de Quejas:** Una vez que una Queja ha sido aceptada, el FTA notificará a METRO que ha sido objeto de una Queja de Título VI y le pedirá a METRO que responda por escrito a las alegaciones del Demandante. Una vez que el Demandante este de acuerdo de liberar la Queja al METRO, el FTA le dará la Queja a METRO. El FTA puede optar por cerrar una Queja si el Demandante no está de acuerdo en liberar la demanda al METRO. El FTA se ~~esfuerza por investigar con prontitud todas las~~ ~~esforzará para completar una investigación de una~~ Queja de Título VI, ~~dentro de 180 días a partir de la fecha de aceptación de la Queja.~~

7.13 **Investigaciones:** El FTA hará una investigación rápida cada vez que una revisión de cumplimiento, informe, denuncia o cualquier otra información que indique un posible fracaso de cumplimiento con los Reglamentos del Título VI. La investigación del FTA incluirá una revisión de las prácticas pertinentes y las políticas de METRO, las circunstancias en que ocurrió el posible incumplimiento, y otros factores relevantes para una determinación en cuanto a si METRO ha dejado de cumplir con las regulaciones del Título VI.

7.14 Tras la investigación, la Oficina de Derechos Civiles del FTA transmitirá al Demandante y a METRO una de las siguientes tres cartas basadas en sus conclusiones:

- a) **Carta de Resolución:** explica los pasos que ha tomado METRO, o se compromete a tomar para entrar en cumplimiento con el Título VI.
- b) **Carta de Encuentro (Cumplimiento):** explica que METRO se encuentra en cumplimiento con el Título VI. Esta carta incluirá una explicación de por qué

METRO se encontró en el cumplimiento, y proporcionará una notificación al Demandante de sus derechos de apelación.

- c) Carta de Encuentro (Incumplimiento): explica que METRO se encuentra en incumplimiento. Esta carta incluirá cada violación de referencia, la normativa aplicable, una breve descripción de las soluciones propuestas, conocimiento del límite de tiempo en el proceso de conciliación, las consecuencias para el fracaso de lograr el cumplimiento voluntario, y una oferta de asistencia a METRO en la elaboración de un plan de rehabilitación para su cumplimiento.

- 7.15 **Proceso de Apelación**: Las cartas de encuentro y resoluciones ofrecerán al Demandante y a METRO la oportunidad de proporcionar información adicional que llevaría al FTA reconsiderar su conclusión. El FTA pide que las partes en la Queja proporcionen esta información adicional dentro de 60 días de la fecha de la carta de encuentro. La Oficina de Derechos Civiles del FTA responderá a una apelación, ya sea mediante la emisión de una carta de revisión de la resolución o conclusión a la parte apelante, o informando a la parte apelante de que la carta original de la resolución o la búsqueda sigue en vigor.

VIII. DEFICIENCIAS DE CUMPLIMIENTO CON TÍTULO VI

- 8.01 Revisiones de Cumplimiento se llevarán a cabo periódicamente por el FTA, como parte de su responsabilidad permanente conforme con su autoridad en virtud de *49 CFR § 21.11 (a)*.
- 8.02 Si el FTA determina que METRO se encuentra en incumplimiento con el Título VI, se remitirá una *Carta de Encuentro* que describe la determinación del FTA y pide que METRO adopte voluntariamente medidas correctivas (s) que el FTA considera necesarias y apropiadas.
- 8.03 METRO presentará un plan de medidas correctivas, incluso una lista de acciones correctivas planeadas y, de ser necesario, las razones suficientes y justificadas para que el FTA reconsidere cualquier de sus conclusiones o recomendaciones en un plazo de 30 días de recibo de la *Carta de Encuentro* del FTA.

IX. ADMINISTRACIÓN DEL REGLAMENTO

- 9.01 METRO integrará las disposiciones dentro de su Programa de Título VI en todos los programas, actividades y servicios prestados por el servicio de ruta fija de METRO, servicio de Paratrásito e instalaciones de METRO.
- 9.02 METRO integrará el programa del Título VI, en sus políticas y procedimientos.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT



DECLARACIÓN DE POLÍTICA DE TÍTULO VI

El Distrito de Tránsito Metropolitano de Santa Cruz (METRO) se compromete a proporcionar medios de transporte público en un ambiente libre de discriminación por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género. METRO opera sus programas, actividades y servicios, sin distinción de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género.

Como recipientes de fondos de la Administración Federal de Tránsito (FTA), METRO asegurará que sus programas, políticas y actividades cumplan con el Título VI del Acta de Derechos Civiles de 1964, según enmendada, y las regulaciones del Departamento de Transporte.

Cualquier persona que cree que él / ella, ha sido objeto de discriminación por motivos de raza, color, origen nacional, edad, sexo, orientación sexual o identidad de género, con respecto a los programas, actividades, o servicios de METRO u otras prestaciones relacionadas con el tránsito, puede presentar una Queja de Título VI. Las quejas deberán presentarse por escrito y ser firmadas por el demandante, o un representante, y deberán incluir el nombre de los denunciantes, dirección y número de teléfono u otro medio por el cual el demandante puede ser contactado. Se les anima a los clientes presentar su Queja lo más pronto posible. Las quejas deberán presentarse dentro de los 180 días de la fecha del presunto acto discriminatorio.

Para solicitar información adicional sobre las obligaciones sobre discriminación de METRO o para presentar una queja del Título VI, por favor envíe su solicitud o queja por escrito a:

Santa Cruz Metropolitan Transit District
Attn: Gerente General
110 Vernon Street
Santa Cruz, CA 95060

*Formularios de Quejas también se pueden obtener por la página web de METRO en www.scmtd.com

Quejas de Título VI de la Administración Federal de Tránsito (FTA) pueden ser presentadas directamente a:

Federal Transit Administration Office of Civil Rights
Title VI Program Coordinator
East Building, 5th - TCR
1200 New Jersey Avenue, SE
Washington, DC 20590

Santa Cruz Metropolitan Transit District
FORMULARIO DE QUEJAS DE DISCRIMINACIÓN DE TÍTULO VI
110 Vernon Street, Santa Cruz, CA 95060

Nombre del Demandante: _____

Dirección: _____

Ciudad / Estado / Código Postal: _____

Teléfono: _____ Dirección de E-mail: _____

Fecha de Violación: _____ Hora de Violación: _____

Fecha de la Queja: _____

Lugar de Violación: _____

Número de Autobús: ** _____ Ruta de Autobús: ** _____

Discriminación por motivo de: Raza Color Origen Nacional
 Edad Sexo Orientación Sexual Identidad de Género

Por favor, indique el nombre(s) de Directores, empleados o agentes de METRO que presuntamente han discriminado contra usted, incluyendo sus títulos de trabajo (si se conoce).

Identifique cual de los servicios, programas, o actividades (ejemplo: servicio de ruta fija, ParaCruz, etc.) de METRO no cumplen con el Título VI del Acta de Derechos Civiles de 1964.

Identifique a las personas por su nombre, dirección y número de teléfono que disponen de información relativa a la violación.

Explique lo más claramente posible lo que ocurrió, cómo siente que fue discriminado y quien estuvo involucrado. Favor de incluir cómo otras personas fueron tratadas de manera diferente a usted. *

Firma del Demandante: _____ Fecha: _____

* Puede usar hojas de papel adicionales si es necesario.

Anexo B

6.b14

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 25, 2012
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
SUBJECT: PUBLIC HEARING ON FY13 AND FY14 DRAFT FINAL OPERATING AND CAPITAL BUDGET

I. RECOMMENDED ACTION

That the Board of Directors take input on the Draft Final Operating and Capital Budget for FY13 and FY14 at the public hearing and provide additional direction to staff as necessary regarding the contents of the Draft Final Operating and Capital Budget.

II. SUMMARY OF ISSUES

- The FY13 and FY14 Draft Final Operating and Capital Budget is presented this month for Board and public review. A public hearing has been scheduled for 9:00 am, May 25, 2012 in the Capitola City Council Chambers.
- The FY13 and FY14 Draft Final Operating and Capital Budget is a new two-year budget. The Board of Directors adopted the last two-year budget in June 2010 for FY11 and FY12. A one-year FY12 Revised Budget as of April 2012 was adopted on April 13, 2012.
- A budget workshop with Union representatives was held on May 9, 2012 at 1:30 pm in the Capitola Conference Room to answer questions about the two-year FY13 and FY14 Draft Final Operating and Capital Budget and to obtain input from the employee organizations.
- The proposed two-year FY13 and FY14 Draft Final **Operating Budgets – Attachment A** total \$42,514,843 and \$43,974,372, respectively.
- Major **Operating Revenue** assumptions in the Draft Final FY13 Budget over the FY12 Revised as of April 2012 Budget and in the Draft Final FY14 Budget over the Draft Final FY13 Budget include:
 - 3 % increase in Fare Revenue accounts (Passenger Fares, Special Transit Fares, Paratransit Fares, and Highway 17 Fares and Payments) in both FY13 and FY14.
 - 3 % increase in Advertising Income in both FY13 and FY14.
 - 3 % increase in Sales Tax in both FY13 and FY14.

- 3.2 % increase in TDA in FY13, and a 3 % increase in FY14.
- 93.5 % decrease in AMBAG/CTC/Misc. Grants Funding in FY13 with no increase in FY14.
- 100 % increase in the use of prior and current year Small Transit Intensive Cities (STIC) funds in FY13, and a 49.3% decrease in FY14. Only current year funds (FY14) are used in FY14.
- 100 % increase in the use of STA funds in FY13 (none were used in FY12) and a significantly larger increase in FY14 (2050.4%) (All FY14 STA is budgeted for use in FY14).
- 100 % decrease in Fuel Tax Credit in FY13 with no increase in FY14 (no political support for the extension of the Alternative Fuel Tax Credit Rebate program past December 31, 2011).
- 88.6 % decrease in the use of Carryover from Previous Years with a 100 % decrease in FY14. All Carryover funds are projected to be used in FY13.
- Significant increase in the transfers from Operating Reserves in FY13, 4423.2 %, and a 15.0 % decrease in FY14.
- Major **Operating Expenses** assumption in the Draft Final FY13 Budget over the FY12 Revised as of April 2012 Budget and in the Draft Final FY14 Budget over the Draft Final FY13 Budget include:
 - 6.5 % increase in Personnel Expenses (Labor and Fringe Benefits) in FY13 and a 4.4 % increase in FY14.
 - 20.0 % increase in Non-Personnel in FY13 and a slight increase of 0.1 % in FY14.
- The Draft Final FY13 **Capital Budget – Attachment B** totals \$ 24,286,019.

III. DISCUSSION

The Board of Directors must adopt a FY13 and FY14 Final Operating and Capital Budget by June of 2012. The FY13 and FY14 Draft Final Operating and Capital Budget is presented this month for Board and public review. A public hearing has been scheduled for 9:00 am, May 25, 2012 in the Capitola City Council Chambers.

The FY13 and FY14 Draft Final Operating and Capital Budget is a new two-year budget. The Board of Directors adopted the last two-year budget in June 2010 for FY11 and FY12. A one-year FY12 Revised Budget as of April 2012 was adopted on April 13, 2012.

A budget workshop with Union representatives was held on May 9, 2012 at 1:30 pm in the Capitola Conference Room to answer questions about the two-year FY13 and FY14 Draft Final Operating and Capital Budget and to obtain input from the employee organizations.

A. Operating Revenues

Operating Revenues total \$ 42,514,843 in FY13 and \$ 43,974,372 in FY14.

The increase of 3 % in all Fare Revenue accounts in FY13 and FY14 has been projected based on actual ridership and revenue data year to date, as of March 31, 2012, as well as the anticipation of service enhancements later in FY13.

The projected 3 % increase in Advertising Income in FY13 and FY14 is due to the continuing trend of collecting higher than anticipated Advertising Income year to date, as of March 31 2012, coupled with the expectation of service enhancements later in the year.

Sales Tax Revenue is projected to increase 3 % in FY13 and FY14 due to the continuing improvement in consumer spending and economic growth, further reflected in the actual sales tax receipts for the first nine (9) months of FY12 exceeding last year actuals for the same period by 6 %.

TDA funding in FY13 is budgeted to increase 3.2 % over the FY12 published budget allocation amount from the SCCRTC. The increase is based on Auditor Controller fund estimates and was presented and proposed at the Regional Transportation Commission meeting held on March 1, 2012. The FY14 TDA is budgeted at a 3 % increase over FY13.

AMBAG/CTC/Misc. Grant Funding is projected to decrease significantly in FY13 (93.5%) as information regarding future awarded operating grants is not yet available. There is no projected increase in FY14. When information regarding operating grant awards becomes available budget projections in both FY13 and FY14 will be revised accordingly.

The increase of 100 % in the use of STIC is due to the need to bridge the budget gap in FY13. Funds from Carryover from Previous Years, STIC, STA, and Operating Reserves, when available, will be used to balance the operating budget, as per prior Staff recommendation, approved by the Board in January 2012. The amount of STIC funds used in FY13 reflects current (FY13) and available prior year allocations. In FY14, STIC allocation from the current year (FY14) is used alone, which explains the 49.3 % decrease year over year.

The projected 100 % increase in the use of STA in FY13 is due to the need to balance the FY13 operating budget. Funds from STA, when available, are used after Carryover from Previous Years and STIC. A small portion of STA funds from the current (FY13) and prior years will be available in FY13 to balance the FY13 budget. The majority of FY13 STA funds are being used in the MetroBase capital construction budget for the new Operations Building, as presented to the Board in February 2012. The entire STA allocation for FY14 will be used to balance the FY14 operating budget, explaining the significant percentage increase in FY14 (2050.4 %).

The 100 % decrease in Fuel Tax Credit in FY13, with no increase in FY14 is due to the lack of political support for the extension of the Alternative Fuel Tax Credit Rebate program at this time. The Tax Credit expired December 31, 2011.

Due to achieved budget savings, so far in FY12, less than anticipated funds from Carryover from Previous Years will be needed to balance the budget in FY12. Additional information regarding the potential availability and use of funds from Carryover from Previous years will be available in the next few months, as data regarding actual revenues and expenditures for the last three months in FY12 becomes available. Funds from Carryover from Previous Years not used in FY12 will be used in FY13.

Funds from Operating Reserves are used after Carryover from Previous Years, STIC, and STA to bridge the budget gap. The limited availability of funds from the above three sources in FY13 results in the increased use of Operating Reserves in FY13 (4423.2 %). As additional STA funds become available in FY14, the need of operating reserves decreases by 15.0 %.

B. Operating Expenses

Operating Expenses total \$ 42,514,843 in FY13 and \$ 43,974,372 in FY14.

The 6.5 % and 4.4 % increase in **Personnel Expenses (Labor and Fringe Benefits)** in FY13 and FY14 respectively is primarily due to the following:

- Increased staffing in the second half of FY12, funded for a full fiscal year in FY13;
- Anticipated contractual items are allotted for in the FY13 and FY14 budget.
- Updated current pay rates, incorporated anticipated pay rate increases due to step advancements for Santa Cruz METRO employees and a promotion (added funding for Claims Investigator II position in the District Counsel Department).
- New Positions added in FY13 – 6 Full Time Equivalents (FTEs):
 - Senior Information Technology Technician: 1 FTE in the Information Technology Department due to the anticipation of additional systems and database support as a result of implementation of various systems in prior and future years.
 - Administrative Specialist: 1 FTE in the Administration Department. The position will assist the Project Manager of the MetroBase Operations Project construction in record keeping and contractor monitoring for the next three years.

- Fleet Maintenance Supervisor: 1 FTE in the Fleet Maintenance Department due to the anticipation of future service enhancements and bus deployments.
 - Provisional Scheduling Analyst: 1 FTE in the Operations Department. The position will provide analytical support during the continued implementation of Hastus and other systems.
 - Transit Supervisor: 1 FTE in the Operations Department due to the anticipation of future public transportation service enhancements.
 - Sr. Transportation Planner: 1 FTE in the Administration Department due to increased service modifications, as well as anticipation of a Automated Vehicle Locator and Automated Passenger Count Project in future years.
- Per the October 2011 CalPERS Annual Valuation Report, the retirement employer contribution rates in FY13 and FY14 will be 17.697 % and 18.0 %, respectively. This increases the budget by 8.1 % in FY13 and 4.9 % in FY14.
 - An anticipated 8 % increase in Medical insurance premiums and a 3 % increase in other insurance premiums, such as Dental, Vision, Life, State and Long Term Disability, effective in January of each year, will increase the FY13 and FY14 budget. The increase in insurance premiums is only an estimate and is based on historical trends, as well as current market conditions.

The 20.0 % increase in **Non-Personnel Expenses** in FY13 and the slight increase of 0.1 % in FY14 are primarily due to increases in Services, Mobile Materials and Supplies, Other Material and Supplies, and Misc. Expenses in FY13 and a decrease in both Services and Casualty & Liability insurance accounts in FY14.

- **Services** increased by 18.4% in FY13 and decreased by 3.0 % in FY14. The Increase in Services is primarily due to the following:
 - 2.6 % increase in Prof/Technical Fees due to labor negotiations expenses that will be incurred later in the year.
 - 16.7 % increase in Legislative Services due to the anticipation of additional expenses related to the contracts for Federal and State Lobbying Assistance to be incurred in FY13 and FY14.
 - 39.3 % increase in Pre-Employment Exams due to increased staffing in FY13.
 - 36.5 % increase in Custodial Services due to increased cleaning service that will begin in FY13, as well as payments to the new tenant for janitorial services in Scotts Valley Center.
 - 44.8 % increase in Security Services due to providing additional hours of security on weekends in FY13. Additional increase is also due to anticipated new contract.

- 31.2 % increase in Repair-Equipment is due to anticipated CNG station repairs in FY13.
- 20.4 % increase in Repair- Rev Vehicle is due to an aging fleet, expiration of warranties, as well as anticipated service enhancements in FY13.

The 3.0 % decrease in Services in FY14 is primarily due to the completion of the Bus Stop Improvement project in FY13 and the resulting 100 % decrease in Temp help needed for the project. The 19.2 % increase in Prof/Technical Fees in FY14 is due to recruitment expenses for a General Manager.

- The increases in **Mobile Materials & Supplies**, 27.0 % in FY13 and 10 % in FY14, are due to the anticipation of service enhancements later in the year, as well as some increase in fuel prices in FY13 and FY14.
- **Other Materials & Supplies** increased by 13.3 % in FY13 and by 0.8 % in FY14. The significant increase in FY13 is primarily due to the following:
 - 47.7 % increase in Printing due to the printing of all labor contracts in FY13, as well as additional printing of outreach and marketing materials to complement enhancements in service.
 - 51.3 % increase in Photo Supplies and Processing due to outreach programs in Customer Service that will increase information regarding Santa Cruz METRO services such as Large Print Headways, Smart Card Information brochures, and others, therefore increasing expenditures for digital processing and supplies.
 - 15 % increase in Office Supplies due to increased paper usage to meet outreach demands for various programs and scheduled hardware replacements.
 - 8.2 % increase in Cleaning Supplies due to increased cleaning services starting in FY13 and increased use of custodial cleaning supplies.
- The increase in **Casualty & Liability** in FY13 (13.8 %) and the decrease in FY14 (27.2 %) are due to the significantly increased budget for Settlement Costs in FY13 due to settlement of major cases, 49.2 %, and the resulting 67.0 % decrease in Settlement Costs in FY14.
- **Misc Expenses** increased by 63.2 % in FY13 and by 0.3 % in FY14 primarily due to increased Employee Incentive Program, Training, and Travel in FY13.

Significant departmental changes in FY13 over the FY12 Revised Budget as of April 2012 include:

- 85.0 % increase in **Administration** is primarily due to positions moved from Finance (Grants Analysts, Jr. Transportation Planner and Transit Surveyor), new positions added in FY13 (Admin Specialist, Sr. Transportation Planner), as well as anticipated increased Legislative Services, Travel and Training.
- 20.7 % decrease in **Finance** is primarily due to positions moved to Administration, as mentioned above, and positions moved to a new department – Purchasing (Purchasing Agent and Purchasing Assistant).
- 10.2 % increase in **Customer Service** is primarily due to significant increases in Services and Other Materials & Supplies.
- 12.4 % increase in **Human Resources** is primarily due to increase in Services (Prof/Technical Fees) due to labor negotiation expenses.
- 2.4 % increase in **Information Technology** is primarily due to increased staffing: 1 FTE: Senior Information Technology Technician.
- 37.0 % increase in **Risk Management** is due to anticipated settlement of major cases in FY13.
- 100 % increase in **Purchasing** – Purchasing is a new department added in FY13. Positions were moved from Finance, as mentioned above.
- 18.2 % increase in **Operations** is primarily due to increased staffing: 2 FTEs: Provisional Scheduling Analyst and Transit Supervisor positions.
- 14.7 % increase in **Fleet Maintenance** is primarily due to increased staffing: 1 FTE: Fleet Maintenance Supervisor, as well as anticipated service enhancements in FY13.

Significant departmental changes in FY14 over FY13 include:

- 7.8 % increase in **Human Resources** due to increase in Services (Prof/Technical Fees) due to recruitment for a General Manager.
- 55.0 % decrease in **Risk Management** due to 67.0 % decrease in Settlement Costs.

C. Capital Budget

The Draft Final FY13 Capital Budget as shown in Attachment B totals \$ 24,286,019. The **Unfunded Capital Needs** list is presented in **Attachment C** and totals \$ 13,582,300 in FY13 and \$ 20,352,000 in FY14.

IV. FINANCIAL CONSIDERATIONS.

The FY13 and FY14 Draft Final Operating and Capital Budget is presented this month for Board and public review. This is a new two-year budget. The Board of Directors adopted the last two-year budget in June 2010 for FY11 and FY12. A one-year FY12 Revised Budget as of April 2012 was adopted on April 13, 2012. The Board of Directors must adopt a FY13 and FY14 Final Operating and Capital Budget by June of 2012.

- Attachment A:** FY13 and FY14 Draft Final Operating Budget
- Attachment B:** FY13 Draft Final Capital Budget
- Attachment C:** FY13 & FY14 Unfunded Capital Needs List
- Attachment D:** FY13 & FY14 Draft Final Authorized and Funded Personnel

Prepared by: Kristina Mihaylova, Financial Analyst
Date Prepared: May 18, 2012

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET REVENUE SOURCES

REVENUE SOURCE	REVISED	PROPOSED	% CHANGE		% CHANGE		% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL FY12 ACTUAL	REV BUDG APRIL FY12 PROPOSED	APRIL FY13 ACTUAL	BUDGET FY12	BUDGET FY14
Passenger Fares	3,624,700	3,697,194	2.0%	2.0%	3,733,441	3.0%	3,845,444	3.0%
Special Transit Fares	2,982,241	2,922,596	-2.0%	-2.0%	3,071,708	3.0%	3,163,859	3.0%
Paratransit Fares	269,381	299,013	11.0%	11.0%	277,462	3.0%	285,786	3.0%
Highway 17 Fares	1,519,504	1,504,309	-1.0%	-1.0%	1,565,089	3.0%	1,612,042	3.0%
Highway 17 Payments	228,717	231,004	1.0%	1.0%	235,579	3.0%	242,646	3.0%
Commissions	5,600	5,600	0.0%	0.0%	5,600	0.0%	5,600	0.0%
Advertising Income	250,000	262,500	5.0%	5.0%	257,500	3.0%	265,225	3.0%
Rent Income	146,000	151,690	3.9%	3.9%	147,460	1.0%	148,935	1.0%
Interest Income	120,000	118,800	-1.0%	-1.0%	120,000	0.0%	120,000	0.0%
Other Non-Transp Revenue	18,100	14,842	-18.0%	-18.0%	18,000	-0.6%	18,000	0.0%
Sales Tax (1/2 cent)	15,940,280	16,259,086	2.0%	2.0%	16,418,488	3.0%	16,911,043	3.0%
Transp Dev Act (TDA) Funds	5,244,963	5,244,963	0.0%	0.0%	5,413,319	3.2%	5,575,719	3.0%
FTA Sec 5307 - Op Assistance	3,707,070	3,707,070	0.0%	0.0%	3,695,976	-0.3%	3,695,976	0.0%
Prop 84 - TOD	10,000	10,000	0.0%	0.0%	-	-100.0%	-	0.0%
FTA Sec 5311 - Rural Op Asst	156,312	156,312	0.0%	0.0%	156,312	0.0%	156,312	0.0%
AMBAG/CTC/Misc. Grant Funding	154,400	154,400	0.0%	0.0%	10,000	-93.5%	10,000	0.0%
STIC	-	-	0.0%	0.0%	2,068,954	100.0%	1,048,537	-49.3%
STA	-	-	0.0%	0.0%	130,206	100.0%	2,800,000	2050.4%
Fuel Tax Credit	500,000	269,092	-46.2%	-46.2%	-	-100.0%	-	0.0%
Carryover from Previous Years	3,901,552	1,852,842	-52.5%	-52.5%	443,080	-88.6%	-	-100.0%
Transfer (to)/from Capital Reserves	75,631	75,631	0.0%	0.0%	175,436	132.0%	181,778	3.6%
Transfer (to)/from Operating Reserves	101,062	101,062	0.0%	0.0%	4,571,232	4423.2%	3,887,470	-15.0%
TOTAL REVENUE	38,955,513	37,038,006	-4.9%	-4.9%	42,514,843	9.1%	43,974,372	3.4%

FTA funding is used solely to fund labor expense

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Consolidated Expenses

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG APRIL FY12	PROPOSED ACTUAL FY12	FY13	APRIL FY12	BUDG FY13	APRIL FY13	FY14	BUDG FY13 BUDG FY14
LABOR										
501011 Bus Operator Pay	7,741,510	7,209,798	-6.9%		8,028,698			3.7%	8,283,364	3.2%
501013 Bus Operator OT	1,535,591	1,539,212	0.2%		1,592,618			3.7%	1,643,155	3.2%
501021 Other Salaries	6,445,501	6,401,722	-0.7%		6,990,727			8.5%	7,196,684	2.9%
501023 Other OT	349,548	455,967	30.4%		376,349			7.7%	386,972	2.8%
Totals	16,072,151	15,606,700	-2.9%		16,988,391			5.7%	17,510,175	3.1%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	278,967	230,851	-17.2%		293,341			5.2%	302,282	3.0%
502021 Retirement	2,977,496	2,676,401	-10.1%		3,219,067			8.1%	3,377,502	4.9%
502031 Medical Ins	6,740,752	6,485,404	-3.8%		7,404,120			9.8%	7,994,642	8.0%
502041 Dental Ins	509,946	475,847	-6.7%		570,020			11.8%	587,121	3.0%
502045 Vision Ins	131,436	125,559	-4.5%		138,679			5.5%	142,665	2.9%
502051 Life Ins/AD&D	45,439	40,987	-9.8%		47,917			5.5%	49,354	3.0%
502060 State Disability Ins (SDI)	206,105	187,475	-9.0%		223,347			8.4%	236,496	5.9%
502061 Long Term Disability Ins	142,003	117,821	-17.0%		144,274			1.6%	150,657	4.4%
502071 State Unemployment Ins (SUI)	83,320	91,742	10.1%		88,915			6.7%	94,400	6.2%
502081 Worker's Comp Ins	900,000	1,100,047	22.2%		927,000			3.0%	954,810	3.0%
502101 Holiday Pay	388,662	240,286	-38.2%		405,784			4.4%	418,450	3.1%
502103 Floating Holiday	78,415	91,206	16.3%		75,201			-4.1%	77,236	2.7%
502109 Sick Leave	886,788	553,191	-37.6%		883,300			-0.4%	910,096	3.0%
502111 Annual Leave	1,689,866	1,713,643	1.4%		1,747,320			3.4%	1,796,676	2.8%
502121 Other Paid Absence	123,223	158,968	29.0%		130,394			5.8%	134,392	3.1%
502251 Phys. Exams	14,110	8,808	-37.6%		14,110			0.0%	14,110	0.0%
502253 Driver Lic Renewal	4,668	2,009	-57.0%		4,656			-0.3%	4,656	0.0%
502999 Other Fringe Benefits	69,005	68,013	-1.4%		76,434			10.8%	79,257	3.7%
Totals	15,270,202	14,368,256	-5.9%		16,393,879			7.4%	17,324,803	5.7%

Consolidated

5/18/2012

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Consolidated Expenses

ACCOUNT	REVISED	PROPOSED	% CHANGE			BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	APRIL FY12	ACTUAL FY12	FY13	APRIL FY12	BUDG FY13	APRIL FY12	FY14	BUDG FY13	BUDG FY14
SERVICES												
503011 Acting/Audit Fees	95,250	99,813	95,250	4.8%	95,250	95,250	0.0%	95,250	0.0%	95,250	0.0%	95,250
503012 Admin/Bank Fees	294,050	284,594	302,050	-3.2%	302,050	312,050	2.7%	312,050	3.3%	312,050	0.0%	312,050
503031 Prof/Technical Fees	208,614	103,707	213,957	-50.3%	213,957	255,104	2.6%	255,104	19.2%	255,104	0.0%	255,104
503032 Legislative Services	90,000	90,000	105,000	0.0%	105,000	105,000	16.7%	105,000	0.0%	105,000	0.0%	105,000
503033 Legal Services	55,000	-	55,000	-100.0%	55,000	55,000	0.0%	55,000	0.0%	55,000	0.0%	55,000
503034 Pre-Employment Exams	7,519	6,528	10,475	-13.2%	10,475	10,475	39.3%	10,475	0.0%	10,475	0.0%	10,475
503041 Temp Help	157,200	316,885	157,200	101.6%	157,200	-	0.0%	-	-100.0%	-	0.0%	-
503161 Custodial Services	72,700	65,864	99,200	-9.4%	99,200	99,200	36.5%	99,200	0.0%	99,200	0.0%	99,200
503162 Uniforms/Laundry	22,285	21,286	23,000	-4.5%	23,000	22,200	3.2%	22,200	-3.5%	22,200	0.0%	22,200
503171 Security Services	324,000	318,781	469,135	-1.6%	469,135	469,272	44.8%	469,272	0.0%	469,272	0.0%	469,272
503221 Classified/Legal Ads	22,343	10,531	22,500	-52.9%	22,500	21,500	0.7%	21,500	-4.4%	21,500	0.0%	21,500
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-
503225 Graphic Services	1,700	-	5,000	-100.0%	5,000	5,000	194.1%	5,000	0.0%	5,000	0.0%	5,000
503351 Repair - Bldg & Impr	100,000	48,399	101,000	-51.6%	101,000	102,000	1.0%	102,000	1.0%	102,000	1.0%	102,000
503352 Repair - Equipment	495,310	387,765	649,918	-21.7%	649,918	664,717	31.2%	664,717	2.3%	664,717	2.3%	664,717
503353 Repair - Rev Vehicle	358,800	337,055	432,000	-6.1%	432,000	437,000	20.4%	437,000	1.2%	437,000	1.2%	437,000
503354 Repair - Non Rev Vehicle	25,000	28,155	25,750	12.6%	25,750	26,525	3.0%	26,525	3.0%	26,525	3.0%	26,525
503363 Haz Mat Disposal	50,000	45,612	50,500	-8.8%	50,500	51,000	1.0%	51,000	1.0%	51,000	1.0%	51,000
Totals	2,379,771	2,164,976	2,816,935	-9.0%	2,816,935	2,731,293	18.4%	2,731,293	-3.0%	2,731,293	-3.0%	2,731,293
MOBILE MATERIALS & SUPPLIES												
504011 Fuels & Lubricants - Non Rev Veh	70,000	68,797	81,000	-1.7%	81,000	81,000	15.7%	81,000	8.8%	81,000	8.8%	81,000
504012 Fuels & Lubricants - Rev Veh	1,980,000	1,976,863	2,533,250	-0.2%	2,533,250	2,853,237	27.9%	2,853,237	12.6%	2,853,237	12.6%	2,853,237
504021 Tires & Tubes	175,000	133,001	256,750	-24.0%	256,750	263,702	46.7%	263,702	2.7%	263,702	2.7%	263,702
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	-
504191 Rev Vehicle Parts	550,000	552,209	652,250	0.4%	652,250	670,017	18.6%	670,017	2.7%	670,017	2.7%	670,017
Totals	2,775,000	2,730,871	3,523,250	-1.6%	3,523,250	3,875,056	27.0%	3,875,056	10.0%	3,875,056	10.0%	3,875,056

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Consolidated Expenses

ACCOUNT	REVISED	PROPOSED	% CHANGE			BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	APRIL FY12	APRIL FY12	FY13	APRIL FY13	BUDG FY13	APRIL FY13	FY14	BUDG FY14	
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	2,500	2,142	2,500	-14.3%	2,550	2,601	2.0%	2,601	2.0%	2,601	2.0%	
504211 Postage & Mailing	18,830	9,793	18,500	-48.0%	18,500	18,500	-1.8%	18,500	-1.8%	18,500	0.0%	
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	
504215 Printing	75,167	61,545	111,000	-18.1%	111,000	107,000	47.7%	107,000	47.7%	107,000	-3.6%	
504217 Photo Supp/Process	3,900	93	5,900	-97.6%	5,900	5,900	51.3%	5,900	51.3%	5,900	0.0%	
504311 Office Supplies	67,415	68,986	77,555	2.3%	77,555	77,814	15.0%	77,814	15.0%	77,814	0.3%	
504315 Safety Supplies	20,300	13,856	20,500	-31.7%	20,500	20,700	1.0%	20,700	1.0%	20,700	1.0%	
504317 Cleaning Supplies	45,100	42,632	48,800	-5.5%	48,800	52,870	8.2%	52,870	8.2%	52,870	8.3%	
504409 Repair/Maint Supplies	40,000	71,985	42,000	80.0%	42,000	44,100	-70.8%	44,100	-70.8%	44,100	5.0%	
504421 Non-Inventory Parts	19,000	7,432	5,540	-60.9%	5,540	5,580	2.3%	5,580	2.3%	5,580	0.7%	
504511 Small Tools	8,700	6,108	8,900	-29.8%	8,900	9,000	0.0%	9,000	0.0%	9,000	1.1%	
504515 Employee Tool Replacement	3,000	659	3,000	-78.0%	3,000	3,000	0.0%	3,000	0.0%	3,000	0.0%	
Totals	303,912	285,231	344,245	-6.1%	344,245	347,065	13.3%	347,065	13.3%	347,065	0.8%	
UTILITIES												
505011 Gas & Electric	234,000	254,379	245,000	8.7%	245,000	256,550	4.7%	256,550	4.7%	256,550	4.7%	
505021 Water & Garbage	150,000	114,190	150,000	-23.9%	150,000	150,000	0.0%	150,000	0.0%	150,000	0.0%	
505031 Telecommunications	115,200	102,271	143,809	-11.2%	143,809	145,545	24.8%	145,545	24.8%	145,545	1.2%	
Totals	499,200	470,839	538,809	-5.7%	538,809	552,095	7.9%	552,095	7.9%	552,095	2.5%	
CASUALTY & LIABILITY												
506011 Insurance - Property	115,000	103,642	95,000	-9.9%	95,000	100,000	-17.4%	100,000	-17.4%	100,000	5.3%	
506015 Insurance - PL/PD	485,300	475,534	480,000	-2.0%	480,000	500,000	-1.1%	500,000	-1.1%	500,000	4.2%	
506021 Insurance - Other	750	948	750	26.4%	750	750	0.0%	750	0.0%	750	0.0%	
506123 Settlement Costs	305,000	173,361	455,000	-43.2%	455,000	150,000	49.2%	150,000	49.2%	150,000	-67.0%	
506127 Repairs - District Prop	-	(24,272)	-	100.0%	-	-	0.0%	-	0.0%	-	0.0%	
Totals	906,050	729,213	1,030,750	-19.5%	1,030,750	750,750	13.8%	750,750	13.8%	750,750	-27.2%	

Consolidated

5/18/2012

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Consolidated Expenses

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	APRIL FY12	APRIL FY12	FY13	APRIL FY12	APRIL FY13	FY13	FY14	BUDG FY13 BUDG FY14
TAXES										
507051 Fuel Tax	14,000	13,562		-3.1%	14,000		0.0%	14,000	14,000	0.0%
507201 Licenses & Permits	19,300	13,168		-31.8%	18,500		-4.1%	18,500	18,500	0.0%
507999 Other Taxes	20,000	14,021		-29.9%	17,000		-15.0%	18,000	18,000	5.9%
Totals	53,300	40,750		-23.5%	49,500		-7.1%	50,500	50,500	2.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	250,000	261,919		4.8%	250,000		0.0%	250,000	250,000	0.0%
Totals	250,000	261,919		4.8%	250,000		0.0%	250,000	250,000	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	70,147	63,785		-9.1%	68,075		-3.0%	68,975	68,975	1.3%
509085 Advertising - Rev Prod	-	-		0.0%	-		0.0%	-	-	0.0%
509101 Employee Incentive Program	5,533	302		-94.5%	35,500		541.6%	35,500	35,500	0.0%
509121 Employee Training	52,007	41,774		-19.7%	105,100		102.1%	105,100	105,100	0.0%
509123 Travel	53,443	28,291		-47.1%	98,359		84.0%	98,359	98,359	0.0%
509125 Local Meeting Expense	5,300	4,112		-22.4%	5,400		1.9%	5,400	5,400	0.0%
509127 Board Director Fees	12,600	6,667		-47.1%	12,600		0.0%	12,600	12,600	0.0%
509150 Contributions	250	-		-100.0%	250		0.0%	250	250	0.0%
509198 Cash Over/Short	-	997		100.0%	-		0.0%	-	-	0.0%
Totals	199,280	145,927		-26.8%	325,284		63.2%	326,184	326,184	0.3%
LEASES & RENTALS										
512011 Facility Lease	223,500	212,985		-4.7%	228,000		2.0%	230,400	230,400	1.1%
512061 Equipment Rental	23,147	20,338		-12.1%	25,800		11.5%	26,050	26,050	1.0%
Totals	246,647	233,323		-5.4%	253,800		2.9%	256,450	256,450	1.0%
PERSONNEL TOTAL	31,342,353	29,974,956		-4.4%	33,382,270		6.5%	34,834,979	34,834,979	4.4%
NON-PERSONNEL TOTAL	7,613,160	7,063,050		-7.2%	9,132,573		20.0%	9,139,393	9,139,393	0.1%
TOTAL OPERATING EXPENSES	38,955,513	37,038,006		-4.9%	42,514,843		9.1%	43,974,372	43,974,372	3.4%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Departmental Expenses

DEPARTMENT	REVISED	PROPOSED	% CHANGE		% CHANGE		% CHANGE		
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	REV BUDG APRIL	APRIL BUDG	REV BUDG APRIL	APRIL BUDG	
			FY12	FY12	FY12	FY13	FY12	FY13	
1100 Administration	829,827	753,875		-9.2%	1,535,014		85.0%	1,580,763	3.0%
1200 Finance	2,391,045	2,226,099		-6.9%	1,896,216		-20.7%	1,969,924	3.9%
1300 Customer Service	624,193	592,621		-5.1%	687,868		10.2%	710,522	3.3%
1400 Human Resources	577,095	558,828		-3.2%	648,505		12.4%	698,982	7.8%
1500 Information Technology	870,237	805,971		-7.4%	891,545		2.4%	919,607	3.1%
1700 District Counsel	552,730	572,584		3.6%	579,794		4.9%	598,994	3.3%
1800 Risk Management	405,000	193,517		-52.2%	555,000		37.0%	250,000	-55.0%
1900 Purchasing	-	-		0.0%	202,594		100.0%	212,249	4.8%
2200 Facilities Maintenance	2,369,863	2,110,532		-10.9%	2,556,574		7.9%	2,482,239	-2.9%
3100 Paratransit Program	4,891,312	4,634,179		-5.3%	5,351,720		9.4%	5,549,833	3.7%
3200 Operations	2,425,253	2,483,851		2.4%	2,865,891		18.2%	2,948,778	2.9%
3300 Bus Operators	14,078,097	13,430,729		-4.6%	14,723,520		4.6%	15,313,661	4.0%
4100 Fleet Maintenance	6,531,005	6,341,346		-2.9%	7,488,261		14.7%	8,012,107	7.0%
9001 Cobra Benefits	-	(505)		100.0%	-		0.0%	-	0.0%
9005 Retired Employee Benefits	2,409,554	2,334,367		-3.1%	2,532,039		5.1%	2,726,411	7.7%
700 SCCIC/COPS	300	13		-95.6%	300		0.0%	300	0.0%
TOTAL OPERATING EXPENSES	38,955,513	37,038,006		-4.9%	42,514,843		9.1%	43,974,372	3.4%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 DRAFT FINAL OPERATING BUDGET
 Administration - 1100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	REV BUDG PROPOSED FY12	APRIL ACTUAL FY12	% CHANGE PROPOSED ACTUAL	REV BUDG FY13	APRIL FY13	% CHANGE FY13	REV BUDG FY14	APRIL FY14	% CHANGE FY14	
												BUDGET FY13
LABOR												
501011 Bus Operator Pay	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%	
501013 Bus Operator OT	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%	
501021 Other Salaries	260,596	291,930	588,347	12.0%	125.8%	608,991	125.8%	3.5%	608,991	125.8%	3.5%	
501023 Other OT	-	604	-	100.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%	
Totals	260,596	292,534	588,347	12.3%	125.8%	608,991	125.8%	3.5%	608,991	125.8%	3.5%	
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	5,420	5,107	11,098	-5.8%	104.8%	11,473	104.8%	3.4%	11,473	104.8%	3.4%	
502021 Retirement	55,208	55,392	125,944	0.3%	128.1%	132,887	128.1%	5.5%	132,887	128.1%	5.5%	
502031 Medical Ins	50,235	53,297	137,425	6.1%	173.6%	148,419	173.6%	8.0%	148,419	173.6%	8.0%	
502041 Dental Ins	4,406	4,371	12,598	-0.8%	185.9%	12,976	185.9%	3.0%	12,976	185.9%	3.0%	
502045 Vision Ins	990	1,045	3,059	5.6%	209.0%	3,151	209.0%	3.0%	3,151	209.0%	3.0%	
502051 Life Ins/AD&D	444	403	1,180	-9.3%	165.9%	1,216	165.9%	3.0%	1,216	165.9%	3.0%	
502060 State Disability Ins (SDI)	2,393	2,374	6,876	-0.8%	187.4%	7,339	187.4%	6.7%	7,339	187.4%	6.7%	
502061 Long Term Disability Ins	2,406	1,360	4,662	-43.5%	93.8%	4,819	93.8%	3.4%	4,819	93.8%	3.4%	
502071 State Unemployment Ins (SUI)	819	1,026	2,607	25.2%	218.3%	2,767	218.3%	6.2%	2,767	218.3%	6.2%	
502081 Worker's Comp Ins	8,970	4,298	9,239	-52.1%	3.0%	9,516	3.0%	3.0%	9,516	3.0%	3.0%	
502101 Holiday Pay	3,686	3,588	8,438	-2.7%	128.9%	8,729	128.9%	3.4%	8,729	128.9%	3.4%	
502103 Floating Holiday	8,364	8,120	8,532	-2.9%	2.0%	8,702	2.0%	2.0%	8,702	2.0%	2.0%	
502109 Sick Leave	43,255	6,567	61,853	-84.8%	43.0%	63,579	43.0%	2.8%	63,579	43.0%	2.8%	
502111 Annual Leave	55,585	39,317	93,107	-29.3%	67.5%	95,962	67.5%	3.1%	95,962	67.5%	3.1%	
502121 Other Paid Absence	2,304	2,037	5,120	-11.6%	122.3%	5,299	122.3%	3.5%	5,299	122.3%	3.5%	
502251 Phys. Exams	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%	
502253 Driver Lic Renewal	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%	
502999 Other Fringe Benefits	2,045	2,066	2,245	1.0%	9.7%	2,254	9.7%	0.4%	2,254	9.7%	0.4%	
Totals	246,528	190,366	493,984	-22.8%	100.4%	519,088	100.4%	5.1%	519,088	100.4%	5.1%	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Administration - 1100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	PROPOSED REV BUDG APRIL FY12	% CHANGE APRIL FY12 PROPOSED	BUDGET FY13	REV BUDG APRIL FY13	% CHANGE APRIL FY13	BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
SERVICES									
503011 Acting/Audit Fees	-	-	-	0.0%	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	21,500	18,483	18,700	-14.0%	18,700	18,700	-13.0%	18,700	0.0%
503032 Legislative Services	90,000	90,000	105,000	0.0%	105,000	105,000	16.7%	105,000	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%	-	0.0%
503041 Temp Help	-	5,979	-	100.0%	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	8,343	3,330	8,500	-60.1%	8,500	8,500	1.9%	8,500	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%	-	0.0%
503352 Repair - Equipment	7,000	8,083	7,000	15.5%	7,000	7,000	0.0%	7,000	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	126,843	125,874	139,200	-0.8%	139,200	139,200	9.7%	139,200	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Administration - 1100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12 PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY14	REV BUDG APRIL FY13 BUDG FY14	% CHANGE	
			REV BUDG APRIL FY12	PROPOSED ACTUAL FY12			BUDG FY13	REV BUDG APRIL FY13			BUDG FY14	REV BUDG APRIL FY14
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	7,000	4,485	-35.9%	7,000	7,000	0.0%	7,000	0.0%	7,000	0.0%	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
504215 Printing	2,000	2,234	11.7%	1,000	1,000	-50.0%	1,000	0.0%	1,000	0.0%	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
504311 Office Supplies	14,545	15,001	3.1%	15,000	15,000	3.1%	15,000	0.0%	15,000	0.0%	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
Totals	23,545	21,720	-7.8%	23,000	23,000	-2.3%	23,000	0.0%	23,000	0.0%	0.0%	0.0%
UTILITIES												
505011 Gas & Electric	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
CASUALTY & LIABILITY												
506011 Insurance - Property	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Administration - 1100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	REV BUDG APRIL FY12		BUDGET FY13	REV BUDG APRIL FY13		BUDGET FY14	% CHANGE	
			PROPOSED	% CHANGE		REV BUDG	% CHANGE		BUDG FY13	BUDG FY14
TAXES										
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
Totals										
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
Totals										
MISC EXPENSE										
509011 Dues/Subscriptions	56,084	50,030	-10.8%	-6.5%	52,425	52,425	-6.5%	52,425	0.0%	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	2,033	302	-85.2%	1474.0%	32,000	32,000	1474.0%	32,000	0.0%	0.0%
509121 Employee Training	44,227	34,228	-22.6%	106.0%	91,100	91,100	106.0%	91,100	0.0%	0.0%
509123 Travel	51,443	27,079	-47.4%	87.3%	96,359	96,359	87.3%	96,359	0.0%	0.0%
509125 Local Meeting Expense	5,000	4,112	-17.8%	0.0%	5,000	5,000	0.0%	5,000	0.0%	0.0%
509127 Board Director Fees	12,600	6,667	-47.1%	0.0%	12,600	12,600	0.0%	12,600	0.0%	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
Totals	171,387	122,417	-28.6%	68.9%	289,484	289,484	68.9%	289,484	0.0%	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
512061 Equipment Rental	927	965	4.1%	7.9%	1,000	1,000	7.9%	1,000	0.0%	0.0%
Totals	927	965	4.1%	7.9%	1,000	1,000	7.9%	1,000	0.0%	0.0%
PERSONNEL TOTAL	507,125	482,899	-4.8%	113.4%	1,082,330	1,128,079	113.4%	1,128,079	4.2%	4.2%
NON-PERSONNEL TOTAL	322,702	270,975	-16.0%	40.3%	452,684	452,684	40.3%	452,684	0.0%	0.0%
DEPARTMENT TOTALS	829,827	753,875	-9.2%	85.0%	1,535,014	1,580,763	85.0%	1,580,763	3.0%	3.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 DRAFT FINAL OPERATING BUDGET**
Finance - 1200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG PROPOSED	APRIL FY12 ACTUAL		REV BUDG APRIL FY12	BUDG FY13		REV BUDG APRIL FY13	BUDG FY14
LABOR										
501011 Bus Operator Pay	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
501021 Other Salaries	792,629	683,374	-13.8%	1671.2%	516,974	534,738	-34.8%	534,738	3.4%	3.4%
501023 Other OT	634	11,231	1671.2%	-12.4%	414	428	-34.8%	428	3.4%	3.4%
Totals	793,263	694,605	-12.4%		517,388	535,166	-34.8%	535,166	3.4%	3.4%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	13,798	12,179	-11.7%		8,802	9,106	-36.2%	9,106	3.5%	3.5%
502021 Retirement	163,657	130,759	-20.1%		107,246	112,964	-34.5%	112,964	5.3%	5.3%
502031 Medical Ins	173,424	151,138	-12.9%		121,759	131,499	-29.8%	131,499	8.0%	8.0%
502041 Dental Ins	14,707	11,818	-19.6%		10,219	10,526	-30.5%	10,526	3.0%	3.0%
502045 Vision Ins	4,180	3,328	-20.4%		2,379	2,451	-43.1%	2,451	3.0%	3.0%
502051 Life Ins/AD&D	1,668	1,266	-24.1%		1,035	1,066	-37.9%	1,066	3.0%	3.0%
502060 State Disability Ins (SDI)	9,775	7,535	-22.9%		6,108	6,454	-37.5%	6,454	5.7%	5.7%
502061 Long Term Disability Ins	6,657	4,075	-38.8%		4,228	4,385	-36.5%	4,385	3.7%	3.7%
502071 State Unemployment Ins (SUI)	3,822	4,376	14.5%		2,317	2,460	-39.4%	2,460	6.2%	6.2%
502081 Worker's Comp Ins	35,880	11,476	-68.0%		30,797	31,721	-14.2%	31,721	3.0%	3.0%
502101 Holiday Pay	10,880	8,785	-19.3%		6,640	6,881	-39.0%	6,881	3.6%	3.6%
502103 Floating Holiday	10,646	10,245	-3.8%		11,099	11,579	4.3%	11,579	4.3%	4.3%
502109 Sick Leave	41,851	15,702	-62.5%		26,558	27,525	-36.5%	27,525	3.6%	3.6%
502111 Annual Leave	88,394	74,149	-16.1%		41,211	42,553	-53.4%	42,553	3.3%	3.3%
502121 Other Paid Absence	6,539	12,566	92.2%		4,150	4,301	-36.5%	4,301	3.6%	3.6%
502251 Phys. Exams	-	-	0.0%		-	-	0.0%	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%		-	-	0.0%	-	0.0%	0.0%
502999 Other Fringe Benefits	4,303	4,237	-1.5%		4,129	4,136	-4.0%	4,136	0.2%	0.2%
Totals	590,182	463,634	-21.4%		388,678	409,608	-34.1%	409,608	5.4%	5.4%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Finance - 1200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG PROPOSED	APRIL FY12 ACTUAL		REV BUDG APRIL FY13 BUDG	APRIL FY13 BUDG		REV BUDG APRIL FY14 BUDG	APRIL FY14 BUDG
SERVICES										
503011 Actgng/Audit Fees	95,000	99,813		5.1%	95,000		0.0%	95,000		0.0%
503012 Admin/Bank Fees	294,000	283,481		-3.6%	302,000		2.7%	312,000		3.3%
503031 Prof/Technical Fees	7,900	-		-100.0%	12,000		51.9%	12,000		0.0%
503032 Legislative Services	-	-		0.0%	-		0.0%	-		0.0%
503033 Legal Services	-	-		0.0%	-		0.0%	-		0.0%
503034 Pre-Employment Exams	-	-		0.0%	-		0.0%	-		0.0%
503041 Temp Help	-	100,595		100.0%	-		0.0%	-		0.0%
503161 Custodial Services	-	-		0.0%	-		0.0%	-		0.0%
503162 Uniforms/Laundry	-	-		0.0%	-		0.0%	-		0.0%
503171 Security Services	-	-		0.0%	-		0.0%	-		0.0%
503221 Classified/Legal Ads	6,000	1,552		-74.1%	2,000		-66.7%	2,000		0.0%
503222 Legal Ads	-	-		0.0%	-		0.0%	-		0.0%
503225 Graphic Services	-	-		0.0%	-		0.0%	-		0.0%
503351 Repair - Bldg & Impr	-	-		0.0%	-		0.0%	-		0.0%
503352 Repair - Equipment	-	-		0.0%	-		0.0%	-		0.0%
503353 Repair - Rev Vehicle	-	-		0.0%	-		0.0%	-		0.0%
503354 Repair - Non Rev Vehicle	-	-		0.0%	-		0.0%	-		0.0%
503363 Haz Mat Disposal	-	-		0.0%	-		0.0%	-		0.0%
Totals	402,900	485,441		20.5%	411,000		2.0%	421,000		2.4%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-		0.0%	-		0.0%	-		0.0%
504012 Fuels & Lubricants - Rev Veh	-	-		0.0%	-		0.0%	-		0.0%
504021 Tires & Tubes	-	-		0.0%	-		0.0%	-		0.0%
504161 Other Mobile Supplies	-	-		0.0%	-		0.0%	-		0.0%
504191 Rev Vehicle Parts	-	-		0.0%	-		0.0%	-		0.0%
Totals	-	-		0.0%	-		0.0%	-		0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Finance - 1200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	PROPOSED	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE	BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
				REV BUDG PROPOSED	ACTUAL FY12					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
504211 Postage & Mailing	400	-	500	-100.0%	500	500	25.0%	0.0%	500	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
504215 Printing	2,000	723	2,000	-63.8%	2,000	2,000	0.0%	0.0%	2,000	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	151	-	100.0%	-	-	0.0%	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
Totals	2,400	874	2,500	-63.6%	2,500	2,500	4.2%	0.0%	2,500	0.0%
UTILITIES										
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	115,000	103,642	95,000	-9.9%	95,000	100,000	-17.4%	5.3%	100,000	5.3%
506015 Insurance - PL/PD	485,300	475,534	480,000	-2.0%	480,000	500,000	-1.1%	4.2%	500,000	4.2%
506021 Insurance - Other	750	948	750	26.4%	750	750	0.0%	0.0%	750	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%	0.0%	-	0.0%
Totals	601,050	580,124	575,750	-3.5%	575,750	600,750	-4.2%	4.3%	600,750	4.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Finance - 1200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	REV BUDG APRIL FY13	% CHANGE	
			REV BUDG PROPOSED	ACTUAL			BUDG APRIL FY12	APRIL FY13			BUDG APRIL FY12	APRIL FY13
TAXES												
507051 Fuel Tax	-	-			-	0.0%			-	0.0%		0.0%
507201 Licenses & Permits	-	-			-	0.0%			-	0.0%		0.0%
507999 Other Taxes	-	-			-	0.0%			-	0.0%		0.0%
Totals						0.0%				0.0%		0.0%
PURCHASED TRANS.												
503406 Contract/Paratransit	-	-			-	0.0%			-	0.0%		0.0%
Totals						0.0%				0.0%		0.0%
MISC EXPENSE												
509011 Dues/Subscriptions	1,250	424			900	-66.1%			900	-28.0%		0.0%
509085 Advertising - Rev Prod	-	-			-	0.0%			-	0.0%		0.0%
509101 Employee Incentive Program	-	-			-	0.0%			-	0.0%		0.0%
509121 Employee Training	-	-			-	0.0%			-	0.0%		0.0%
509123 Travel	-	-			-	0.0%			-	0.0%		0.0%
509125 Local Meeting Expense	-	-			-	0.0%			-	0.0%		0.0%
509127 Board Director Fees	-	-			-	0.0%			-	0.0%		0.0%
509150 Contributions	-	-			-	0.0%			-	0.0%		0.0%
509198 Cash Over/Short	-	997			-	100.0%			-	0.0%		0.0%
Totals	1,250	1,421			900	13.7%			900	-28.0%		0.0%
LEASES & RENTALS												
512011 Facility Lease	-	-			-	0.0%			-	0.0%		0.0%
512061 Equipment Rental	-	-			-	0.0%			-	0.0%		0.0%
Totals						0.0%				0.0%		0.0%
PERSONNEL TOTAL	1,383,445	1,158,239			906,066	-16.3%			944,774	-34.5%		4.3%
NON-PERSONNEL TOTAL	1,007,600	1,067,860			990,150	6.0%			1,025,150	-1.7%		3.5%
DEPARTMENT TOTALS	2,391,045	2,226,099			1,896,216	-6.9%			1,969,924	-20.7%		3.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 DRAFT FINAL OPERATING BUDGET**
Customer Service - 1300

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	REV BUDG PROPOSED FY12	APRIL ACTUAL FY12	% CHANGE APRIL ACTUAL FY12	BUDGET FY13	REV BUDG APRIL FY13	% CHANGE APRIL FY13	BUDGET FY14	REV BUDG APRIL FY14	% CHANGE APRIL FY14
LABOR											
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
501021 Other Salaries	279,804	233,690	279,804	233,690	-16.5%	285,343	285,343	2.0%	290,984	290,984	2.0%
501023 Other OT	9,704	5,645	9,704	5,645	-41.8%	9,896	9,896	2.0%	10,091	10,091	2.0%
Totals	289,508	239,334	289,508	239,334	-17.3%	295,239	295,239	2.0%	301,075	301,075	2.0%
FRINGE BENEFITS											
502011 Medicare/Soc. Sec.	5,101	3,324	5,101	3,324	-34.8%	5,202	5,202	2.0%	5,305	5,305	2.0%
502021 Retirement	58,871	48,019	58,871	48,019	-18.4%	61,678	61,678	4.8%	64,045	64,045	3.8%
502031 Medical Ins	80,740	81,280	80,740	81,280	0.7%	83,758	83,758	3.7%	90,459	90,459	8.0%
502041 Dental Ins	9,147	8,844	9,147	8,844	-3.3%	9,866	9,866	7.9%	10,162	10,162	3.0%
502045 Vision Ins	1,980	1,980	1,980	1,980	0.0%	2,039	2,039	3.0%	2,101	2,101	3.0%
502051 Life Ins/AD&D	702	637	702	637	-9.2%	723	723	3.0%	745	745	3.0%
502060 State Disability Ins (SDI)	3,870	3,168	3,870	3,168	-18.1%	4,065	4,065	5.0%	4,259	4,259	4.8%
502061 Long Term Disability Ins	2,482	2,455	2,482	2,455	-1.1%	2,599	2,599	4.7%	2,721	2,721	4.7%
502071 State Unemployment Ins (SUI)	1,638	1,631	1,638	1,631	-0.4%	1,738	1,738	6.1%	1,845	1,845	6.2%
502081 Worker's Comp Ins	17,940	39,697	17,940	39,697	121.3%	18,478	18,478	3.0%	19,033	19,033	3.0%
502101 Holiday Pay	3,870	2,429	3,870	2,429	-37.2%	3,949	3,949	2.0%	4,029	4,029	2.0%
502103 Floating Holiday	-	2,811	-	2,811	100.0%	-	-	0.0%	-	-	0.0%
502109 Sick Leave	15,481	8,985	15,481	8,985	-42.0%	15,795	15,795	2.0%	16,115	16,115	2.0%
502111 Annual Leave	40,502	30,176	40,502	30,176	-25.5%	41,324	41,324	2.0%	42,160	42,160	2.0%
502121 Other Paid Absence	2,419	3,973	2,419	3,973	64.2%	2,468	2,468	2.0%	2,518	2,518	2.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	1,391	1,445	1,391	1,445	3.9%	1,397	1,397	0.4%	1,402	1,402	0.4%
Totals	246,135	240,855	246,135	240,855	-2.1%	255,079	255,079	3.6%	266,898	266,898	4.6%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Customer Service - 1300

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	PROPOSED REV BUDG PROPOSED	% CHANGE		BUDGET FY13	REV BUDG APRIL FY13	% CHANGE		BUDGET FY14	% CHANGE	
				APRIL FY12	APRIL FY12			APRIL FY12	APRIL FY13		BUDG FY13	BUDG FY14
SERVICES												
503011 Actgng/Audit Fees	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503031 Prof/Technical Fees	13,500	14,512	24,000	7.5%	77.8%	24,000	24,000	77.8%	0.0%	24,000	0.0%	0.0%
503032 Legislative Services	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503033 Legal Services	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503041 Temp Help	-	41,220	-	100.0%	-	-	-	0.0%	0.0%	-	0.0%	0.0%
503161 Custodial Services	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503171 Security Services	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503222 Legal Ads	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503225 Graphic Services	1,700	-	5,000	-100.0%	194.1%	5,000	5,000	194.1%	0.0%	5,000	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503352 Repair - Equipment	3,500	434	3,500	-87.6%	0.0%	3,500	3,500	0.0%	0.0%	3,500	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	18,700	56,166	32,500	200.4%	73.8%	32,500	32,500	73.8%	0.0%	32,500	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES												
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Customer Service - 1300

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG BUDG FY13	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL FY12 ACTUAL			APRIL FY13 BUDG	APRIL FY14 BUDG		
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
504211 Postage & Mailing	4,100	2,016	-50.8%	3,500	3,500	-14.6%	3,500	0.0%	3,500	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
504215 Printing	50,000	45,959	-8.1%	83,000	83,000	66.0%	88,000	6.0%	88,000	6.0%
504217 Photo Supp/Process	3,000	-	-100.0%	5,000	5,000	66.7%	5,000	0.0%	5,000	0.0%
504311 Office Supplies	4,000	3,468	-13.3%	6,000	6,000	50.0%	6,000	0.0%	6,000	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
Totals	61,100	51,443	-15.8%	97,500	97,500	59.6%	102,500	5.1%		
UTILITIES										
505011 Gas & Electric	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Customer Service - 1300

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	PROPOSED REV BUDG FY12	% CHANGE APRIL FY12 ACTUAL FY12	BUDGET FY13	REV BUDG APRIL FY13	% CHANGE APRIL FY13 BUDG FY13	BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
TAXES									
507051 Fuel Tax	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	2,800	1,400	3,000	-50.0%	3,000	7.1%	7.1%	3,000	0.0%
507999 Other Taxes	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%
Totals	2,800	1,400	3,000	-50.0%	3,000	7.1%	7.1%	3,000	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%
509121 Employee Training	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%
509123 Travel	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	300	-	300	-100.0%	300	0.0%	0.0%	300	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%
509150 Contributions	250	-	250	-100.0%	250	0.0%	0.0%	250	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%
Totals	550	-	550	-100.0%	550	0.0%	0.0%	550	0.0%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	0.0%	-	0.0%	0.0%	-	0.0%
512061 Equipment Rental	5,400	3,423	4,000	-36.6%	4,000	-25.9%	-25.9%	4,000	0.0%
Totals	5,400	3,423	4,000	-36.6%	4,000	-25.9%	-25.9%	4,000	0.0%
PERSONNEL TOTAL	535,643	480,189	550,318	-10.4%	550,318	2.7%	2.7%	567,972	3.2%
NON-PERSONNEL TOTAL	88,550	112,432	137,550	27.0%	137,550	55.3%	55.3%	142,550	3.6%
DEPARTMENT TOTALS	624,193	592,621	687,868	-5.1%	687,868	10.2%	10.2%	710,522	3.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Human Resources - 1400

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL	APRIL FY13		
LABOR										
501011 Bus Operator Pay	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	289,858	296,958	323,687	2.4%	323,687	11.7%	331,475	2.4%	331,475	2.4%
501023 Other OT	899	2,753	1,003	206.4%	1,003	11.7%	1,028	2.4%	1,028	2.4%
Totals	290,757	299,711	324,690	3.1%	324,690	11.7%	332,502	2.4%	332,502	2.4%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	5,112	5,526	5,665	8.1%	5,665	10.8%	5,801	2.4%	5,801	2.4%
502021 Retirement	60,524	59,183	68,890	-2.2%	68,890	13.8%	71,822	4.3%	71,822	4.3%
502031 Medical Ins	61,855	52,616	76,659	-14.9%	76,659	23.9%	82,792	8.0%	82,792	8.0%
502041 Dental Ins	5,637	4,639	7,118	-17.7%	7,118	26.3%	7,331	3.0%	7,331	3.0%
502045 Vision Ins	1,485	1,348	1,700	-9.3%	1,700	14.4%	1,750	3.0%	1,750	3.0%
502051 Life Ins/AD&D	713	620	794	-13.0%	794	11.5%	818	3.0%	818	3.0%
502060 State Disability Ins (SDI)	3,433	3,445	3,955	0.3%	3,955	15.2%	4,184	5.8%	4,184	5.8%
502061 Long Term Disability Ins	2,984	1,898	3,116	-36.4%	3,116	4.4%	3,255	4.5%	3,255	4.5%
502071 State Unemployment Ins (SUI)	1,365	1,245	1,448	-8.8%	1,448	6.1%	1,537	6.2%	1,537	6.2%
502081 Worker's Comp Ins	14,950	15,583	15,399	4.2%	15,399	3.0%	15,861	3.0%	15,861	3.0%
502101 Holiday Pay	4,391	3,917	4,496	-10.8%	4,496	2.4%	4,604	2.4%	4,604	2.4%
502103 Floating Holiday	9,771	11,524	9,967	17.9%	9,967	2.0%	10,167	2.0%	10,167	2.0%
502109 Sick Leave	16,231	8,080	17,985	-50.2%	17,985	10.8%	18,416	2.4%	18,416	2.4%
502111 Annual Leave	28,890	53,686	30,727	85.8%	30,727	6.4%	31,472	2.4%	31,472	2.4%
502121 Other Paid Absence	2,536	1,134	2,810	-55.3%	2,810	10.8%	2,877	2.4%	2,877	2.4%
502251 Phys. Exams	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,043	3,892	4,064	-3.7%	4,064	0.5%	4,069	0.1%	4,069	0.1%
Totals	223,922	228,336	254,791	2.0%	254,791	13.8%	266,756	4.7%	266,756	4.7%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Human Resources - 1400

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL	APRIL FY13		
SERVICES										
503011	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503012	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503031	39,200	10,720	-72.7%	-	40,000	2.0%	100.0%	80,000	100.0%	100.0%
503032	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503033	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503034	7,519	6,528	-13.2%	-	10,475	39.3%	0.0%	10,475	0.0%	0.0%
503041	-	8,337	100.0%	-	-	0.0%	0.0%	-	0.0%	0.0%
503161	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503162	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503171	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503221	8,000	4,835	-39.6%	-	8,000	0.0%	0.0%	7,000	-12.5%	0.0%
503222	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503225	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503351	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503352	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503353	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503354	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
503363	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
Totals	54,719	30,420	-44.4%	-	58,475	6.9%	6.9%	97,475	66.7%	66.7%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
504012	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
504021	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
504161	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
504191	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Human Resources - 1400

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE							
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	REV BUDG APRIL	APRIL BUDG	FY13	REV BUDG APRIL	APRIL BUDG	FY12	FY13	FY14	BUDG FY13	BUDG FY14	% CHANGE BUDG FY14
OTHER MATERIALS & SUPPLIES																
504205 Freight Out	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
504211 Postage & Mailing	1,030	28	-	-97.3%	0.0%	500	500	-	-51.5%	0.0%	500	500	-	-	0.0%	
504214 Promotional Items	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
504215 Printing	5,356	-	-	-100.0%	68.0%	9,000	9,000	-	68.0%	-100.0%	-	-	-	-	-100.0%	
504217 Photo Supp/Process	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
504311 Office Supplies	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
504315 Safety Supplies	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
504317 Cleaning Supplies	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
504409 Repair/Maint Supplies	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
504421 Non-Inventory Parts	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
504511 Small Tools	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
504515 Employee Tool Replacement	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
Totals	6,386	28	9,500	-99.6%	48.8%	9,500	9,500	500	48.8%	-94.7%	500	500	-	-	-	
UTILITIES																
505011 Gas & Electric	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
505021 Water & Garbage	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
505031 Telecommunications	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
Totals	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
CASUALTY & LIABILITY																
506011 Insurance - Property	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
506015 Insurance - PL/PD	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
506021 Insurance - Other	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
506127 Repairs - District Prop	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	
Totals	-	-	-	0.0%	0.0%	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Human Resources - 1400

ACCOUNT	REVISED	PROPOSED	% CHANGE		REV BUDG	BUDGET	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	APRIL FY12	APRIL FY12	APRIL FY12	FY13	APRIL FY13	APRIL FY13	FY14	BUDG FY14
TAXES										
507051 Fuel Tax	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	1,313	333	-74.6%	950	950	1,650	-27.6%	1,650	1,650	73.7%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	100	100	100	100.0%	100	100	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
Totals	1,313	333	-74.6%	1,050	1,050	1,750	-20.0%	1,750	1,750	66.7%
LEASES & RENTALS										
512011 Facility Lease	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL	514,678	528,047	2.6%	579,481	579,481	599,258	12.6%	599,258	599,258	3.4%
NON-PERSONNEL TOTAL	62,418	30,781	-50.7%	69,025	69,025	99,725	10.6%	99,725	99,725	44.5%
DEPARTMENT TOTALS	577,095	558,828	-3.2%	648,505	648,505	698,982	12.4%	698,982	698,982	7.8%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	PROPOSED		% CHANGE		BUDGET FY13	REV BUDG APRIL FY13		% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG APRIL FY12	PROPOSED ACTUAL FY12	REV BUDG APRIL FY12	% CHANGE		REV BUDG APRIL FY13	BUDG FY13	REV BUDG APRIL FY13	% CHANGE		BUDG FY14	REV BUDG APRIL FY14
LABOR														
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
501021 Other Salaries	325,303	355,278	378,181	378,181	9.2%	378,181	388,420	16.3%	388,420	388,420	2.7%	388,420	388,420	2.7%
501023 Other OT	1,431	204	1,664	1,664	-85.7%	1,664	1,709	16.3%	1,709	1,709	2.7%	1,709	1,709	2.7%
Totals	326,734	355,482	379,845	379,845	8.8%	379,845	390,129	16.3%	390,129	390,129	2.7%	390,129	390,129	2.7%
FRINGE BENEFITS														
502011 Medicare/Soc. Sec.	6,778	7,310	6,699	6,699	7.8%	6,699	6,879	-1.2%	6,879	6,879	2.7%	6,879	6,879	2.7%
502021 Retirement	80,205	79,147	81,384	81,384	-1.3%	81,384	85,086	1.5%	85,086	85,086	4.5%	85,086	85,086	4.5%
502031 Medical Ins	66,262	66,519	84,076	84,076	0.4%	84,076	90,743	26.9%	90,743	90,743	7.9%	90,743	90,743	7.9%
502041 Dental Ins	6,583	6,479	8,603	8,603	-1.6%	8,603	8,862	30.7%	8,862	8,862	3.0%	8,862	8,862	3.0%
502045 Vision Ins	1,513	1,485	1,700	1,700	-1.8%	1,700	1,575	12.4%	1,575	1,575	-7.3%	1,575	1,575	-7.3%
502051 Life Ins/AD&D	870	803	890	890	-7.6%	890	917	2.3%	917	917	3.0%	917	917	3.0%
502060 State Disability Ins (SDI)	4,650	3,807	4,750	4,750	-18.1%	4,750	5,047	2.1%	5,047	5,047	6.3%	5,047	5,047	6.3%
502061 Long Term Disability Ins	3,954	2,028	3,892	3,892	-48.7%	3,892	4,044	-1.6%	4,044	4,044	3.9%	4,044	4,044	3.9%
502071 State Unemployment Ins (SUI)	1,365	1,561	1,448	1,448	14.3%	1,448	1,537	6.1%	1,537	1,537	6.2%	1,537	1,537	6.2%
502081 Worker's Comp Ins	14,950	6,863	15,399	15,399	-54.1%	15,399	15,861	3.0%	15,861	15,861	3.0%	15,861	15,861	3.0%
502101 Holiday Pay	5,013	5,501	5,312	5,312	9.7%	5,312	5,454	6.0%	5,454	5,454	2.7%	5,454	5,454	2.7%
502103 Floating Holiday	19,201	23,073	14,108	14,108	20.2%	14,108	14,392	-26.5%	14,392	14,392	2.0%	14,392	14,392	2.0%
502109 Sick Leave	68,771	33,629	21,247	21,247	-51.1%	21,247	21,817	-69.1%	21,817	21,817	2.7%	21,817	21,817	2.7%
502111 Annual Leave	44,925	78,369	38,179	38,179	74.4%	38,179	39,208	-15.0%	39,208	39,208	2.7%	39,208	39,208	2.7%
502121 Other Paid Absence	2,828	1,222	3,320	3,320	-56.8%	3,320	3,409	17.4%	3,409	3,409	2.7%	3,409	3,409	2.7%
502251 Phys. Exams	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	7,046	7,023	5,997	5,997	-0.3%	5,997	6,019	-14.9%	6,019	6,019	0.4%	6,019	6,019	0.4%
Totals	334,913	324,819	297,002	297,002	-3.0%	297,002	310,851	-11.3%	310,851	310,851	4.7%	310,851	310,851	4.7%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	APRIL	FY12	% CHANGE	BUDGET	REV BUDG	APRIL	FY13	% CHANGE	BUDGET	REV BUDG	APRIL	FY14	% CHANGE	
	BUDGET	ACTUAL	REV BUDG	PROPOSED	FY12	PROPOSED	ACTUAL	FY12	APRIL	FY12	APRIL	FY12	FY13	APRIL	FY13	APRIL	FY13	FY14	APRIL	FY14
SERVICES																				
503011	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503012	-	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503031	13,410	1,788	-86.7%	14,410	-	14,410	-	7.5%	14,910	-	3.5%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503032	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503033	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503034	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503041	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503161	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503162	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503171	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503221	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503222	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503225	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503351	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503352	172,310	115,194	-33.1%	172,418	-	172,418	-	0.1%	175,847	-	2.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503353	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503354	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
503363	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	185,720	116,982	-37.0%	186,828	-	186,828	-	0.6%	190,757	-	2.1%	-	-	0.0%	-	-	0.0%	-	-	0.0%
MOBILE MATERIALS & SUPPLIES																				
504011	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
504012	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
504021	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
504161	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
504191	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	REVISED	PROPOSED		% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE						
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	REV BUDG APRIL	APRIL BUDG	FY13	REV BUDG APRIL	APRIL BUDG	FY12	FY13	FY14	FY13	FY14
OTHER MATERIALS & SUPPLIES																
504205 Freight Out	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
504311 Office Supplies	22,870	8,688	8,688	-62.0%	-	27,870	27,870	27,870	27,870	27,870	27,870	21.9%	27,870	27,870	27,870	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	22,870	8,688	8,688	-62.0%	-	27,870	27,870	27,870	27,870	27,870	27,870	21.9%	27,870	27,870	27,870	0.0%
UTILITIES																
505011 Gas & Electric	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
CASUALTY & LIABILITY																
506011 Insurance - Property	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	0.0%	-	-	-	-	-	-	-	0.0%	-	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Information Technology - 1500

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY13	REV BUDG APRIL	APRIL BUDG	FY14	REV BUDG APRIL	APRIL BUDG
TAXES										
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
Totals										
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
Totals										
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
Totals										
LEASES & RENTALS										
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
Totals										
PERSONNEL TOTAL	661,647	680,301	2.8%	2.8%	676,847	2.3%	2.3%	700,980	3.6%	3.6%
NON-PERSONNEL TOTAL	208,590	125,670	-39.8%	-39.8%	214,698	2.9%	2.9%	218,627	1.8%	1.8%
DEPARTMENT TOTALS	870,237	805,971	-7.4%	-7.4%	891,545	2.4%	2.4%	919,607	3.1%	3.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

District Counsel - 1700

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG APRIL FY12	PROPOSED ACTUAL FY12			REV BUDG APRIL FY13	BUDG APRIL FY13		
LABOR										
501011 Bus Operator Pay	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	313,290	340,840	8.8%	322,373	322,373	2.9%	331,522	2.8%	331,522	2.8%
501023 Other OT	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
Totals	313,290	340,840	8.8%	322,373	322,373	2.9%	331,522	2.8%	331,522	2.8%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	5,583	6,079	8.9%	5,745	5,745	2.9%	5,907	2.8%	5,907	2.8%
502021 Retirement	66,363	66,363	0.2%	70,040	70,040	5.7%	73,330	4.7%	73,330	4.7%
502031 Medical Ins	43,413	43,290	-0.3%	47,095	47,095	8.5%	50,740	7.7%	50,740	7.7%
502041 Dental Ins	3,169	3,169	0.0%	3,418	3,418	7.9%	3,521	3.0%	3,521	3.0%
502045 Vision Ins	1,320	1,320	0.0%	1,360	1,360	3.0%	1,400	3.0%	1,400	3.0%
502051 Life Ins/AD&D	561	518	-7.7%	578	578	3.0%	595	3.0%	595	3.0%
502060 State Disability Ins (SDI)	3,201	3,394	6.0%	3,413	3,413	6.6%	3,625	6.2%	3,625	6.2%
502061 Long Term Disability Ins	2,757	1,867	-32.3%	2,410	2,410	-12.6%	2,483	3.0%	2,483	3.0%
502071 State Unemployment Ins (SUI)	1,092	1,578	44.5%	1,159	1,159	6.1%	1,230	6.2%	1,230	6.2%
502081 Worker's Comp Ins	11,960	5,545	-53.6%	12,319	12,319	3.0%	12,689	3.0%	12,689	3.0%
502101 Holiday Pay	4,425	4,420	-0.1%	4,553	4,553	2.9%	4,683	2.8%	4,683	2.8%
502103 Floating Holiday	7,974	7,924	-0.6%	8,134	8,134	2.0%	8,297	2.0%	8,297	2.0%
502109 Sick Leave	17,700	4,784	-73.0%	18,213	18,213	2.9%	18,731	2.8%	18,731	2.8%
502111 Annual Leave	38,896	55,213	42.0%	40,059	40,059	3.0%	41,230	2.9%	41,230	2.9%
502121 Other Paid Absence	2,766	4,084	47.7%	2,846	2,846	2.9%	2,927	2.8%	2,927	2.8%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,077	2,009	-3.3%	2,081	2,081	0.2%	2,085	0.2%	2,085	0.2%
Totals	213,160	211,576	-0.7%	223,422	223,422	4.8%	233,472	4.5%	233,472	4.5%

District Counsel - 1700

5/18/2012

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET District Counsel - 1700

ACCOUNT	REVISED	PROPOSED		% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE							
	BUDGET APRIL FY12	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	REV BUDG APRIL	APRIL BUDG	FY13	REV BUDG APRIL	APRIL BUDG	FY12	FY13	FY12	FY13	FY14	FY14
OTHER MATERIALS & SUPPLIES																	
504205 Freight Out	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
504215 Printing	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
504311 Office Supplies	1,000	802	-	-	-	-19.8%	1,000	1,000	-	-	-	0.0%	1,000	1,000	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
504421 Non-Inventary Parts	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
Totals	1,000	802				-19.8%	1,000	1,000				0.0%	1,000	1,000			0.0%
UTILITIES																	
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-				0.0%	-	-				0.0%	-	-			0.0%
CASUALTY & LIABILITY																	
506011 Insurance - Property	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	-	-	-	0.0%	-	-	-	-	0.0%
Totals	-	-				0.0%	-	-				0.0%	-	-			0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET District Counsel - 1700

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED FY12	APRIL ACTUAL FY12			REV BUDG APRIL FY13	APRIL FY13		
TAXES										
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	10,500	10,607	1.0%	1.0%	12,000	14.3%	14.3%	12,000	12,000	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
509121 Employee Training	7,780	7,546	-3.0%	-3.0%	14,000	79.9%	79.9%	14,000	14,000	0.0%
509123 Travel	2,000	1,213	-39.4%	-39.4%	2,000	0.0%	0.0%	2,000	2,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
Totals	20,280	19,366	-4.5%	-4.5%	28,000	38.1%	38.1%	28,000	28,000	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%	0.0%	-	-	0.0%
PERSONNEL TOTAL	526,450	552,416	4.9%	4.9%	545,794	3.7%	3.7%	564,994	564,994	3.5%
NON-PERSONNEL TOTAL	26,280	20,168	-23.3%	-23.3%	34,000	29.4%	29.4%	34,000	34,000	0.0%
DEPARTMENT TOTALS	552,730	572,584	3.6%	3.6%	579,794	4.9%	4.9%	598,994	598,994	3.3%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Risk Management - 1800

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	BUDGET	% CHANGE		BUDGET	BUDGET	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	FY13	REV BUDG APRIL	APRIL FY13	FY12	FY14	REV BUDG APRIL	APRIL FY14
LABOR												
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
501021 Other Salaries	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502021 Retirement	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502031 Medical Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502041 Dental Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502045 Vision Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502109 Sick Leave	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502111 Annual Leave	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Risk Management - 1800

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	ACTUAL FY12			REV BUDG APRIL FY12	APRIL FY13		
SERVICES										
503011	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
503012	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
503031	50,000	20,156	-59.7%	0.0%	50,000	50,000	0.0%	50,000	0.0%	0.0%
503032	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503033	50,000	-	-100.0%	0.0%	50,000	50,000	0.0%	50,000	0.0%	0.0%
503034	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503041	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503161	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503162	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503171	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503221	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503222	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503225	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503351	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503352	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503353	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503354	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
503363	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
Totals	100,000	20,156	-79.8%	0.0%	100,000	100,000	0.0%	100,000	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
504012	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
504021	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
504161	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
504191	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Risk Management - 1800

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE								
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	REV BUDG APRIL	APRIL BUDG	FY13	REV BUDG APRIL	APRIL BUDG	FY12	FY13	FY14	BUDGET FY13	BUDGET FY14	BUDG FY13	BUDG FY14
OTHER MATERIALS & SUPPLIES																	
504205 Freight Out	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
504215 Printing	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
UTILITIES																	
505011 Gas & Electric	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
CASUALTY & LIABILITY																	
506011 Insurance - Property	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
506123 Settlement Costs	305,000	173,361	-	-	-43.2%	455,000	455,000	455,000	455,000	49.2%	49.2%	150,000	150,000	150,000	-67.0%	-67.0%	
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	-	-	0.0%	0.0%	-	-	-	-	0.0%	0.0%
Totals	305,000	173,361	-	-	-43.2%	455,000	455,000	455,000	455,000	49.2%	49.2%	150,000	150,000	150,000	-67.0%	-67.0%	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Risk Management - 1800

ACCOUNT	REVISED	PROPOSED	% CHANGE		REV BUDG	BUDGET	REV BUDG	% CHANGE		REV BUDG	BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	APRIL FY12	APRIL FY12	APRIL FY12	FY13	APRIL FY13	APRIL FY13	APRIL FY13	FY14	FY14	BUDG FY13 BUDG FY14
TAXES												
507051 Fuel Tax	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
PURCHASED TRANS.												
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
MISC EXPENSE												
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
LEASES & RENTALS												
512011 Facility Lease	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
PERSONNEL TOTAL												
	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	-	-	0.0%
NON-PERSONNEL TOTAL												
	405,000	193,517	-52.2%	-52.2%	555,000	555,000	37.0%	37.0%	37.0%	250,000	250,000	-55.0%
DEPARTMENT TOTALS	405,000	193,517	-52.2%	-52.2%	555,000	555,000	37.0%	37.0%	37.0%	250,000	250,000	-55.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Purchasing - 1900

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	APRIL	FY12	% CHANGE	BUDGET	REV BUDG	APRIL	FY13	% CHANGE	BUDGET	REV BUDG	APRIL	FY14	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	ACTUAL FY12	FY13	PROPOSED FY12	FY12	FY13	BUDG FY13	FY14	FY13	FY13	BUDG FY14	BUDG FY14	FY14	FY14	FY14	BUDG FY14	BUDG FY14
LABOR																			
501011	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	-	0.0%
501013	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	-	0.0%
501021	-	-	-	0.0%	108,103	-	0.0%	108,103	100.0%	112,555	-	100.0%	112,555	104.1%	-	-	0.0%	-	0.0%
501023	-	-	-	0.0%	86	-	0.0%	86	100.0%	90	-	100.0%	90	103.4%	-	-	0.0%	-	0.0%
Totals																			
	-	-	-	0.0%	108,190	-	0.0%	108,190	100.0%	112,645	-	100.0%	112,645	104.1%	-	-	0.0%	-	0.0%
FRINGE BENEFITS																			
502011	-	-	-	0.0%	1,880	-	0.0%	1,880	100.0%	1,957	-	100.0%	1,957	103.9%	-	-	0.0%	-	0.0%
502021	-	-	-	0.0%	22,905	-	0.0%	22,905	100.0%	24,272	-	100.0%	24,272	105.9%	-	-	0.0%	-	0.0%
502031	-	-	-	0.0%	30,351	-	0.0%	30,351	100.0%	32,779	-	100.0%	32,779	108.0%	-	-	0.0%	-	0.0%
502041	-	-	-	0.0%	2,914	-	0.0%	2,914	100.0%	3,001	-	100.0%	3,001	103.0%	-	-	0.0%	-	0.0%
502045	-	-	-	0.0%	680	-	0.0%	680	100.0%	700	-	100.0%	700	103.0%	-	-	0.0%	-	0.0%
502051	-	-	-	0.0%	241	-	0.0%	241	100.0%	248	-	100.0%	248	103.0%	-	-	0.0%	-	0.0%
502060	-	-	-	0.0%	1,469	-	0.0%	1,469	100.0%	1,571	-	100.0%	1,571	106.9%	-	-	0.0%	-	0.0%
502061	-	-	-	0.0%	900	-	0.0%	900	100.0%	958	-	100.0%	958	106.4%	-	-	0.0%	-	0.0%
502071	-	-	-	0.0%	579	-	0.0%	579	100.0%	615	-	100.0%	615	106.2%	-	-	0.0%	-	0.0%
502081	-	-	-	0.0%	6,159	-	0.0%	6,159	100.0%	6,344	-	100.0%	6,344	103.0%	-	-	0.0%	-	0.0%
502101	-	-	-	0.0%	1,495	-	0.0%	1,495	100.0%	1,556	-	100.0%	1,556	104.1%	-	-	0.0%	-	0.0%
502103	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	-	0.0%
502109	-	-	-	0.0%	5,980	-	0.0%	5,980	100.0%	6,224	-	100.0%	6,224	104.1%	-	-	0.0%	-	0.0%
502111	-	-	-	0.0%	13,051	-	0.0%	13,051	100.0%	13,540	-	100.0%	13,540	103.7%	-	-	0.0%	-	0.0%
502121	-	-	-	0.0%	934	-	0.0%	934	100.0%	972	-	100.0%	972	104.1%	-	-	0.0%	-	0.0%
502251	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	-	0.0%
502253	-	-	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	-	0.0%	-	-	0.0%	-	0.0%
502999	-	-	-	0.0%	66	-	0.0%	66	100.0%	67	-	100.0%	67	101.5%	-	-	0.0%	-	0.0%
Totals																			
	-	-	-	0.0%	89,604	-	0.0%	89,604	100.0%	94,804	-	100.0%	94,804	105.8%	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Purchasing - 1900

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	BUDGET	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	FY13	REV BUDG APRIL	APRIL BUDG	FY12	BUDG FY13
SERVICES										
503011	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503012	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503031	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503032	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503033	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503034	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503041	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503161	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503162	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503171	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503221	-	-	4,000	0.0%	4,000	-	100.0%	0.0%	0.0%	0.0%
503222	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503225	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503351	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503352	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503353	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503354	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
503363	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
Totals	-	-	4,000	0.0%	4,000	-	100.0%	0.0%	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
504012	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
504021	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
504161	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
504191	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%
Totals	-	-	-	0.0%	-	-	-	0.0%	0.0%	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Purchasing - 1900

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	BUDGET	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	FY13	REV BUDG APRIL	APRIL BUDG	FY12	BUDG FY13
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	500	500	100.0%	100.0%	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
504215 Printing	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
504311 Office Supplies	-	-	0.0%	0.0%	300	300	100.0%	100.0%	0.0%	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
Totals	-	-	0.0%	0.0%	800	800	100.0%	100.0%	0.0%	0.0%
UTILITIES										
505011 Gas & Electric	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Purchasing - 1900

ACCOUNT	REVISED	PROPOSED	% CHANGE		REV BUDG	BUDGET	REV BUDG	BUDGET	% CHANGE		
	BUDGET APRIL FY12	ACTUAL FY12	APRIL FY12	APRIL FY12	APRIL FY12	FY13	APRIL FY13	FY13	APRIL FY13	BUDG FY13	BUDG FY14
TAXES											
507051 Fuel Tax	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
PURCHASED TRANS.											
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
MISC EXPENSE											
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
LEASES & RENTALS											
512011 Facility Lease	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	0.0%
PERSONNEL TOTAL	-	-	0.0%	0.0%	197,794	197,794	100.0%	100.0%	207,449	207,449	4.9%
NON-PERSONNEL TOTAL	-	-	0.0%	0.0%	4,800	4,800	100.0%	100.0%	4,800	4,800	0.0%
DEPARTMENT TOTALS	-	-	0.0%	0.0%	202,594	202,594	100.0%	100.0%	212,249	212,249	4.8%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG PROPOSED	APRIL ACTUAL		REV BUDG APRIL	APRIL BUDG		REV BUDG APRIL	APRIL BUDG
LABOR										
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
501021 Other Salaries	524,002	487,468	-7.0%	-522,905	539,080	-0.2%	539,080	3.1%	3.1%	3.1%
501023 Other OT	51,090	25,111	-50.8%	50,983	52,560	-0.2%	52,560	3.1%	3.1%	3.1%
Totals	575,092	512,580	-10.9%	573,888	591,640	-0.2%	591,640	3.1%	3.1%	3.1%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	9,996	7,911	-20.9%	9,970	10,277	-0.3%	10,277	3.1%	3.1%	3.1%
502021 Retirement	109,846	98,519	-10.3%	112,542	118,119	2.5%	118,119	5.0%	5.0%	5.0%
502031 Medical Ins	208,755	197,880	-5.2%	222,610	240,339	6.6%	240,339	8.0%	8.0%	8.0%
502041 Dental Ins	19,671	19,191	-2.4%	21,218	21,854	7.9%	21,854	3.0%	3.0%	3.0%
502045 Vision Ins	3,960	3,630	-8.3%	4,079	4,201	3.0%	4,201	3.0%	3.0%	3.0%
502051 Life Ins/AD&D	1,404	1,151	-18.1%	1,446	1,490	3.0%	1,490	3.0%	3.0%	3.0%
502060 State Disability Ins (SDI)	7,583	6,477	-14.6%	7,790	8,249	2.7%	8,249	5.9%	5.9%	5.9%
502061 Long Term Disability Ins	4,852	4,244	-12.5%	4,955	5,233	2.1%	5,233	5.6%	5.6%	5.6%
502071 State Unemployment Ins (SUI)	3,276	4,204	28.3%	3,476	3,690	6.1%	3,690	6.2%	6.2%	6.2%
502081 Worker's Comp Ins	35,880	20,107	-44.0%	36,957	38,066	3.0%	38,066	3.0%	3.0%	3.0%
502101 Holiday Pay	7,365	5,093	-30.8%	7,345	7,572	-0.3%	7,572	3.1%	3.1%	3.1%
502103 Floating Holiday	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%	0.0%
502109 Sick Leave	29,459	19,470	-33.9%	29,381	30,287	-0.3%	30,287	3.1%	3.1%	3.1%
502111 Annual Leave	72,841	63,182	-13.3%	72,363	74,548	-0.7%	74,548	3.0%	3.0%	3.0%
502121 Other Paid Absence	4,603	9,790	112.7%	4,591	4,732	-0.3%	4,732	3.1%	3.1%	3.1%
502251 Phys. Exams	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%	0.0%
502999 Other Fringe Benefits	382	346	-9.3%	393	405	3.0%	405	3.0%	3.0%	3.0%
Totals	519,871	461,195	-11.3%	539,115	569,063	3.7%	569,063	5.6%	5.6%	5.6%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			PROPOSED	ACTUAL			REV BUDG APRIL FY13	BUDG APRIL FY13		
SERVICES										
503011	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503012	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
503031	14,700	4,367	14,847	-70.3%	14,847	14,847	14,994	1.0%	1.0%	
503032	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
503033	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
503034	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
503041	157,200	123,277	157,200	-21.6%	157,200	157,200	-	0.0%	-100.0%	
503161	60,700	57,598	87,200	-5.1%	87,200	87,200	87,200	43.7%	0.0%	
503162	3,500	1,967	3,000	-43.8%	3,000	3,000	3,200	-14.3%	6.7%	
503171	9,000	8,244	9,135	-8.4%	9,135	9,135	9,272	1.5%	1.5%	
503221	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
503222	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
503225	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
503351	100,000	48,399	101,000	-51.6%	101,000	101,000	102,000	1.0%	1.0%	
503352	275,000	228,355	379,000	-17.0%	379,000	379,000	390,370	3.0%	3.0%	
503353	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
503354	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
503363	50,000	45,612	50,500	-8.8%	50,500	50,500	51,000	1.0%	0.0%	
Totals	670,100	517,819	801,882	-22.7%	801,882	801,882	658,036	19.7%	-17.9%	
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504012	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504021	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504161	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
504191	-	-	-	0.0%	-	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	-	-	0.0%	0.0%	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG APRIL FY12	APRIL FY12			REV BUDG APRIL BUDG FY13	APRIL FY13		
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504311 Office Supplies	1,500	2,567	1,750	71.1%	1,850	1,750	16.7%	1,850	5.7%	
504315 Safety Supplies	8,000	8,226	8,200	2.8%	8,400	8,200	2.5%	8,400	2.4%	
504317 Cleaning Supplies	37,000	40,557	40,700	9.6%	44,770	40,700	10.0%	44,770	10.0%	
504409 Repair/Maint Supplies	40,000	71,835	42,000	79.6%	44,100	42,000	5.0%	44,100	5.0%	
504421 Non-Inventory Parts	4,000	112	4,040	-97.2%	4,080	4,040	1.0%	4,080	1.0%	
504511 Small Tools	2,000	2,021	2,200	1.0%	2,300	2,200	10.0%	2,300	4.5%	
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	92,500	125,317	98,890	35.5%	105,500	98,890	6.9%	105,500	6.7%	
UTILITIES										
505011 Gas & Electric	220,000	239,436	231,000	8.8%	242,550	231,000	5.0%	242,550	5.0%	
505021 Water & Garbage	143,800	108,834	143,800	-24.3%	143,800	143,800	0.0%	143,800	0.0%	
505031 Telecommunications	65,000	62,787	80,000	-3.4%	80,000	80,000	23.1%	80,000	0.0%	
Totals	428,800	411,056	454,800	-4.1%	466,350	454,800	6.1%	466,350	2.5%	
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	APRIL	FY12	% CHANGE	BUDGET	REV BUDG	APRIL	FY12	% CHANGE	BUDGET	REV BUDG	APRIL	FY12	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	ACTUAL FY12	FY13	PROPOSED FY12	FY13	FY12	BUDG FY13	FY14	FY13	FY12	BUDG FY13	FY14	FY13	FY12	BUDG FY13	FY14	BUDG FY13	BUDG FY14
TAXES																				
507051 Fuel Tax	-	-	-	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	16,000	11,414	11,414	-28.7%	15,000	15,000	-6.3%	15,000	15,000	15,000	15,000	-6.3%	15,000	15,000	15,000	15,000	-6.3%	15,000	15,000	0.0%
507999 Other Taxes	20,000	14,021	14,021	-29.9%	17,000	17,000	-15.0%	18,000	18,000	18,000	18,000	-15.0%	18,000	18,000	18,000	18,000	-15.0%	18,000	18,000	5.9%
Totals	36,000	25,435	25,435	-29.3%	32,000	32,000	-11.1%	33,000	33,000	33,000	33,000	-11.1%	33,000	33,000	33,000	33,000	-11.1%	33,000	33,000	3.1%
PURCHASED TRANS.																				
503406 Contract/Paratransit	-	-	-	0.0%	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE																				
509011 Dues/Subscriptions	-	-	-	0.0%	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	-	0.0%	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	0.0%	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	-	0.0%	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	0.0%	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	-	-	0.0%	-	-	-	-	0.0%	-	-	0.0%
LEASES & RENTALS																				
512011 Facility Lease	43,500	49,195	49,195	13.1%	48,000	48,000	10.3%	50,400	50,400	50,400	50,400	10.3%	50,400	50,400	50,400	50,400	10.3%	50,400	50,400	5.0%
512061 Equipment Rental	4,000	7,934	7,934	98.4%	8,000	8,000	100.0%	8,250	8,250	8,250	8,250	100.0%	8,250	8,250	8,250	8,250	100.0%	8,250	8,250	3.1%
Totals	47,500	57,129	57,129	20.3%	56,000	56,000	17.9%	58,650	58,650	58,650	58,650	17.9%	58,650	58,650	58,650	58,650	17.9%	58,650	58,650	4.7%
PERSONNEL TOTAL																				
	1,094,963	973,774	973,774	-11.1%	1,113,002	1,113,002	1.6%	1,160,703	1,160,703	1,160,703	1,160,703	1.6%	1,160,703	1,160,703	1,160,703	1,160,703	1.6%	1,160,703	1,160,703	4.3%
NON-PERSONNEL TOTAL																				
	1,274,900	1,136,757	1,136,757	-10.8%	1,443,572	1,443,572	13.2%	1,321,536	1,321,536	1,321,536	1,321,536	13.2%	1,321,536	1,321,536	1,321,536	1,321,536	13.2%	1,321,536	1,321,536	-8.5%
DEPARTMENT TOTALS																				
	2,369,863	2,110,532	2,110,532	-10.9%	2,556,574	2,556,574	7.9%	2,482,239	2,482,239	2,482,239	2,482,239	7.9%	2,482,239	2,482,239	2,482,239	2,482,239	7.9%	2,482,239	2,482,239	-2.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY13 & FY14 DRAFT FINAL OPERATING BUDGET**
Paratransit - 3100

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	APRIL FY12	FY13	APRIL FY12	APRIL FY13	FY12	FY14	BUDG FY13 BUDG FY14
LABOR										
501011 Bus Operator Pay	1,051,506	869,390	869,390	-17.3%	1,122,589	1,122,589	1,122,589	6.8%	1,168,591	4.1%
501013 Bus Operator OT	210,301	183,452	183,452	-12.8%	224,518	224,518	224,518	6.8%	233,718	4.1%
501021 Other Salaries	729,607	762,698	762,698	4.5%	760,427	760,427	760,427	4.2%	782,135	2.9%
501023 Other OT	70,188	82,760	82,760	17.9%	73,153	73,153	73,153	4.2%	75,241	2.9%
Totals	2,061,603	1,898,300	1,898,300	-7.9%	2,180,687	2,180,687	2,180,687	5.8%	2,259,685	3.6%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	34,939	31,209	31,209	-10.7%	36,944	36,944	36,944	5.7%	38,273	3.6%
502021 Retirement	366,412	321,521	321,521	-12.3%	397,814	397,814	397,814	8.6%	419,500	5.5%
502031 Medical Ins	825,603	797,699	797,699	-3.4%	897,270	897,270	897,270	8.7%	969,052	8.0%
502041 Dental Ins	64,462	60,784	60,784	-5.7%	71,376	71,376	71,376	10.7%	73,517	3.0%
502045 Vision Ins	17,256	16,610	16,610	-3.7%	18,015	18,015	18,015	4.4%	18,555	3.0%
502051 Life Ins/AD&D	6,304	5,502	5,502	-12.7%	6,579	6,579	6,579	4.4%	6,776	3.0%
502060 State Disability Ins (SDI)	26,440	23,852	23,852	-9.8%	28,763	28,763	28,763	8.8%	30,626	6.5%
502061 Long Term Disability Ins	14,796	15,677	15,677	6.0%	15,827	15,827	15,827	7.0%	16,866	6.6%
502071 State Unemployment Ins (SUI)	14,469	14,653	14,653	1.3%	15,350	15,350	15,350	6.1%	16,297	6.2%
502081 Worker's Comp Ins	158,472	221,422	221,422	39.7%	163,226	163,226	163,226	3.0%	168,123	3.0%
502101 Holiday Pay	59,021	31,450	31,450	-46.7%	62,330	62,330	62,330	5.6%	64,678	3.8%
502103 Floating Holiday	7,635	7,447	7,447	-2.5%	7,988	7,988	7,988	4.6%	8,148	2.0%
502109 Sick Leave	100,608	64,906	64,906	-35.5%	106,411	106,411	106,411	5.8%	110,262	3.6%
502111 Annual Leave	165,505	177,478	177,478	7.2%	174,407	174,407	174,407	5.4%	180,110	3.3%
502121 Other Paid Absence	15,181	10,926	10,926	-28.0%	16,054	16,054	16,054	5.8%	16,634	3.6%
502251 Phys. Exams	3,183	1,700	1,700	-46.6%	3,183	3,183	3,183	0.0%	3,183	0.0%
502253 Driver Lic Renewal	1,061	52	52	-95.1%	1,061	1,061	1,061	0.0%	1,061	0.0%
502999 Other Fringe Benefits	5,563	5,511	5,511	-0.9%	5,636	5,636	5,636	1.3%	5,688	0.9%
Totals	1,886,909	1,808,400	1,808,400	-4.2%	2,028,233	2,028,233	2,028,233	7.5%	2,147,348	5.9%

Attachment A

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Paratransit - 3100

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG APRIL FY12	PROPOSED ACTUAL FY12	FY13	APRIL FY12	BUDG FY13	BUDG APRIL FY13	FY14	BUDG FY13	BUDG FY14
SERVICES											
503011	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503012	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503031	8,000	10,046	25.6%	-	8,000	0.0%	8,000	0.0%	8,000	0.0%	0.0%
503032	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503033	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503034	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503041	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503161	12,000	8,266	-31.1%	-	12,000	0.0%	12,000	0.0%	12,000	0.0%	0.0%
503162	2,000	856	-57.2%	-	2,000	0.0%	2,000	0.0%	2,000	0.0%	0.0%
503171	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503221	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503222	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503225	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503351	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503352	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503353	5,000	4,585	-8.3%	-	5,000	0.0%	5,000	0.0%	5,000	0.0%	0.0%
503354	150,000	135,589	-9.6%	-	150,000	0.0%	150,000	0.0%	150,000	0.0%	0.0%
503354	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
503363	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
Totals	177,000	159,342	-10.0%		177,000	0.0%	177,000	0.0%	177,000	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES											
504011	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
504012	225,000	263,001	16.9%	-	400,000	77.8%	400,000	77.8%	400,000	0.0%	0.0%
504021	25,000	7,493	-70.0%	-	25,000	0.0%	25,000	0.0%	25,000	0.0%	0.0%
504161	-	-	0.0%	-	-	0.0%	-	0.0%	-	0.0%	0.0%
504191	35,000	24,826	-29.1%	-	60,000	71.4%	60,000	71.4%	60,000	0.0%	0.0%
Totals	285,000	295,320	3.6%		485,000	70.2%	485,000	70.2%	485,000	0.0%	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Paratransit - 3100

ACCOUNT	REVISED	PROPOSED		% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE	
	BUDGET APRIL FY12	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	APRIL FY12	PROPOSED FY12	BUDGET FY13	APRIL FY13	BUDGET FY14	APRIL FY13	BUDG FY14
OTHER MATERIALS & SUPPLIES											
504205 Freight Out	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
504211 Postage & Mailing	5,500	5,500	3,098	-	-43.7%	5,500	5,500	0.0%	5,500	0.0%	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
504215 Printing	7,000	7,000	1,800	-	-74.3%	7,000	7,000	0.0%	7,000	0.0%	0.0%
504217 Photo Supp/Process	300	300	-	-	-100.0%	300	300	0.0%	300	0.0%	0.0%
504311 Office Supplies	9,000	9,000	14,725	-	63.6%	9,000	9,000	0.0%	9,000	0.0%	0.0%
504315 Safety Supplies	2,300	2,300	563	-	-75.5%	2,300	2,300	0.0%	2,300	0.0%	0.0%
504317 Cleaning Supplies	1,100	1,100	472	-	-57.1%	1,100	1,100	0.0%	1,100	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
504511 Small Tools	1,700	1,700	1,259	-	-26.0%	1,700	1,700	0.0%	1,700	0.0%	0.0%
504515 Employee Tool Replacement	1,000	1,000	400	-	-60.0%	1,000	1,000	0.0%	1,000	0.0%	0.0%
Totals	27,900	27,900	22,315	-20.0%	-20.0%	27,900	27,900	0.0%	27,900	0.0%	0.0%
UTILITIES											
505011 Gas & Electric	14,000	14,000	14,944	-	6.7%	14,000	14,000	0.0%	14,000	0.0%	0.0%
505021 Water & Garbage	6,200	6,200	5,356	-	-13.6%	6,200	6,200	0.0%	6,200	0.0%	0.0%
505031 Telecommunications	19,000	19,000	22,049	-	16.0%	19,000	19,000	0.0%	19,000	0.0%	0.0%
Totals	39,200	39,200	42,349	8.0%	8.0%	39,200	39,200	0.0%	39,200	0.0%	0.0%
CASUALTY & LIABILITY											
506011 Insurance - Property	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	0.0%	-	0.0%	0.0%
Totals	-	-	-	0.0%	0.0%	-	-	0.0%	-	0.0%	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Paratransit - 3100

ACCOUNT	REVISED	PROPOSED	% CHANGE		REV	BUDGET	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG APRIL FY12	PROPOSED ACTUAL FY12	BUDG APRIL FY12	FY13	REV BUDG APRIL FY13	BUDG APRIL FY13	FY14	BUDG FY13 BUDG FY14
TAXES										
507051 Fuel Tax	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	500	353	-29.3%	-	500	-	0.0%	500	500	0.0%
507999 Other Taxes	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
Totals	500	353	-29.3%		500	500	0.0%	500	500	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	250,000	261,919	4.8%	250,000	250,000	250,000	0.0%	250,000	250,000	0.0%
Totals	250,000	261,919	4.8%		250,000	250,000	0.0%	250,000	250,000	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%		-	-	0.0%	-	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	158,000	143,266	-9.3%	158,000	158,000	158,000	0.0%	158,000	158,000	0.0%
512061 Equipment Rental	5,200	2,615	-49.7%	5,200	5,200	5,200	0.0%	5,200	5,200	0.0%
Totals	163,200	145,881	-10.6%		163,200	163,200	0.0%	163,200	163,200	0.0%
PERSONNEL TOTAL										
	3,948,512	3,706,700	-6.1%	4,208,920	4,208,920	4,208,920	6.6%	4,407,033	4,407,033	4.7%
NON-PERSONNEL TOTAL										
	942,800	927,480	-1.6%	1,142,800	1,142,800	1,142,800	21.2%	1,142,800	1,142,800	0.0%
DEPARTMENT TOTALS										
	4,891,312	4,634,179	-5.3%	5,351,720	5,351,720	5,351,720	9.4%	5,549,833	5,549,833	3.7%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Operations - 3200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG PROPOSED	APRIL ACTUAL		REV BUDG APRIL	APRIL BUDG		REV BUDG APRIL	APRIL BUDG
LABOR										
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
501021 Other Salaries	1,035,057	1,056,680	2.1%	13.4%	1,173,721	13.4%	13.4%	1,205,117	2.7%	2.7%
501023 Other OT	142,631	252,188	76.8%	13.4%	161,739	13.4%	13.4%	166,065	2.7%	2.7%
Totals	1,177,688	1,308,867	11.1%	13.4%	1,335,459	13.4%	13.4%	1,371,182	2.7%	2.7%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	20,559	14,126	-31.3%	12.9%	23,219	12.9%	12.9%	23,834	2.7%	2.7%
502021 Retirement	219,467	207,795	-5.3%	16.0%	254,498	16.0%	16.0%	265,981	4.5%	4.5%
502031 Medical Ins	242,705	245,358	1.1%	23.6%	300,006	23.6%	23.6%	324,006	8.0%	8.0%
502041 Dental Ins	20,606	20,607	0.0%	29.3%	26,654	29.3%	29.3%	27,454	3.0%	3.0%
502045 Vision Ins	5,280	5,280	0.0%	15.9%	6,118	15.9%	15.9%	6,302	3.0%	3.0%
502051 Life Ins/AD&D	2,058	1,884	-8.4%	14.7%	2,361	14.7%	14.7%	2,432	3.0%	3.0%
502060 State Disability Ins (SDI)	14,799	13,558	-8.4%	17.1%	17,336	17.1%	17.1%	18,309	5.6%	5.6%
502061 Long Term Disability Ins	8,273	7,359	-11.0%	15.4%	9,545	15.4%	15.4%	9,850	3.2%	3.2%
502071 State Unemployment Ins (SUI)	4,368	5,454	24.9%	19.4%	5,213	19.4%	19.4%	5,535	6.2%	6.2%
502081 Worker's Comp Ins	53,821	25,759	-52.1%	3.0%	55,435	3.0%	3.0%	57,098	3.0%	3.0%
502101 Holiday Pay	14,668	13,958	-4.8%	12.9%	16,564	12.9%	12.9%	17,004	2.7%	2.7%
502103 Floating Holiday	9,908	11,773	18.8%	2.0%	10,107	2.0%	2.0%	10,309	2.0%	2.0%
502109 Sick Leave	58,672	24,526	-58.2%	12.9%	66,256	12.9%	12.9%	68,016	2.7%	2.7%
502111 Annual Leave	147,754	126,520	-14.4%	10.0%	162,547	10.0%	10.0%	166,600	2.5%	2.5%
502121 Other Paid Absence	9,168	16,077	75.4%	12.9%	10,353	12.9%	12.9%	10,628	2.7%	2.7%
502251 Phys. Exams	530	700	32.0%	0.0%	530	0.0%	0.0%	530	0.0%	0.0%
502253 Driver Lic Renewal	-	47	100.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502999 Other Fringe Benefits	4,409	4,422	0.3%	1.8%	4,490	1.8%	1.8%	4,507	0.4%	0.4%
Totals	837,044	745,204	-11.0%	16.0%	971,232	16.0%	16.0%	1,018,396	4.9%	4.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Operations - 3200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	ACTUAL FY12			REV BUDG APRIL FY12	BUDG FY13		
SERVICES										
503011	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503012	-	1,100	-	100.0%	-	-	0.0%	-	-	0.0%
503031	32,404	22,433	26,000	-30.8%	26,000	-	-19.8%	26,000	-	0.0%
503032	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503033	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503034	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503041	-	37,477	-	100.0%	-	-	0.0%	-	-	0.0%
503161	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503162	285	3,221	500	1030.3%	500	-	75.4%	500	-	0.0%
503171	315,000	310,538	460,000	-1.4%	460,000	-	46.0%	460,000	-	0.0%
503221	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503222	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503225	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503351	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503352	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503353	2,500	2,462	3,000	-1.5%	3,000	-	20.0%	3,000	-	0.0%
503354	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503354	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
503363	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
Totals	350,189	377,231	489,500	7.7%	489,500	-	39.8%	489,500	-	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504012	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504021	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504161	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504191	-	451	-	100.0%	-	-	0.0%	-	-	0.0%
Totals	-	451	-	100.0%	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Operations - 3200

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL PROPOSED FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG APRIL ACTUAL FY12	APRIL FY12			REV BUDG APRIL BUDG FY13	APRIL FY13		
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	300	28	-90.6%		500	500	66.7%	500	0.0%	
504214 Promotional Items	-	-	0.0%		-	-	0.0%	-	0.0%	
504215 Printing	8,811	10,829	22.9%		9,000	9,000	2.1%	9,000	0.0%	
504217 Photo Supp/Process	600	93	-84.5%		600	600	0.0%	600	0.0%	
504311 Office Supplies	10,000	14,911	49.1%		12,000	12,000	20.0%	12,000	0.0%	
504315 Safety Supplies	-	-	0.0%		-	-	0.0%	-	0.0%	
504317 Cleaning Supplies	-	-	0.0%		-	-	0.0%	-	0.0%	
504409 Repair/Maint Supplies	-	-	0.0%		-	-	0.0%	-	0.0%	
504421 Non-Inventory Parts	-	-	0.0%		-	-	0.0%	-	0.0%	
504511 Small Tools	-	-	0.0%		-	-	0.0%	-	0.0%	
504515 Employee Tool Replacement	-	-	0.0%		-	-	0.0%	-	0.0%	
Totals	19,711	25,862	31.2%		22,100	22,100	12.1%	22,100	0.0%	
UTILITIES										
505011 Gas & Electric	-	-	0.0%		-	-	0.0%	-	0.0%	
505021 Water & Garbage	-	-	0.0%		-	-	0.0%	-	0.0%	
505031 Telecommunications	13,000	2,446	-81.2%		20,000	20,000	53.8%	20,000	0.0%	
Totals	13,000	2,446	-81.2%		20,000	20,000	53.8%	20,000	0.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	0.0%		-	-	0.0%	-	0.0%	
506015 Insurance - PL/PD	-	-	0.0%		-	-	0.0%	-	0.0%	
506021 Insurance - Other	-	-	0.0%		-	-	0.0%	-	0.0%	
506123 Settlement Costs	-	-	0.0%		-	-	0.0%	-	0.0%	
506127 Repairs - District Prop	-	-	0.0%		-	-	0.0%	-	0.0%	
Totals	-	-	0.0%		-	-	0.0%	-	0.0%	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Operations - 3200

ACCOUNT	REVISED	PROPOSED	% CHANGE		% CHANGE		% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED FY12	APRIL ACTUAL FY12	REV BUDG APRIL FY12	BUDGET FY13	REV BUDG APRIL FY13	BUDGET FY14
TAXES								
507051 Fuel Tax	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
509121 Employee Training	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
509123 Travel	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
509150 Contributions	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	0.0%	0.0%	0.0%	-	0.0%	0.0%
LEASES & RENTALS								
512011 Facility Lease	22,000	20,525	-6.7%	22,000	0.0%	22,000	0.0%	22,000
512061 Equipment Rental	5,620	3,265	-41.9%	5,600	-0.4%	5,600	0.0%	5,600
Totals	27,620	23,790	-13.9%	27,600	-0.1%	27,600	0.0%	27,600
PERSONNEL TOTAL								
	2,014,733	2,054,071	2.0%	2,306,691	14.5%	2,389,578	3.6%	3.6%
NON-PERSONNEL TOTAL								
	410,520	429,780	4.7%	559,200	36.2%	559,200	0.0%	0.0%
DEPARTMENT TOTALS								
	2,425,253	2,483,851	2.4%	2,865,891	18.2%	2,948,778	2.9%	2.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	% CHANGE		BUDGET FY14	% CHANGE	
			REV BUDG PROPOSED	APRIL ACTUAL		REV BUDG APRIL	APRIL BUDG		REV BUDG APRIL	APRIL BUDG
501011 Bus Operator Pay	6,690,005	6,340,408	-5.2%	6,906,109	3.2%	7,114,774	3.0%	7,114,774	3.0%	3.0%
501013 Bus Operator OT	1,325,290	1,355,760	2.3%	1,368,100	3.2%	1,409,437	3.0%	1,409,437	3.0%	3.0%
501021 Other Salaries	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%	0.0%
501023 Other OT	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%	0.0%
Totals	8,015,294	7,696,168	-4.0%	8,274,209	3.2%	8,524,210	3.0%	8,524,210	3.0%	3.0%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	137,101	108,809	-20.6%	141,506	3.2%	145,757	3.0%	145,757	3.0%	3.0%
502021 Retirement	1,399,161	1,231,185	-12.0%	1,483,436	6.0%	1,555,099	4.9%	1,555,099	4.9%	4.9%
502031 Medical Ins	2,148,407	2,053,458	-4.4%	2,356,099	9.7%	2,543,397	7.9%	2,543,397	7.9%	7.9%
502041 Dental Ins	193,283	184,921	-4.3%	214,491	11.0%	220,925	3.0%	220,925	3.0%	3.0%
502045 Vision Ins	47,383	45,344	-4.3%	49,286	4.0%	50,764	3.0%	50,764	3.0%	3.0%
502051 Life Ins/AD&D	16,799	14,760	-12.1%	17,474	4.0%	17,998	3.0%	17,998	3.0%	3.0%
502060 State Disability Ins (SDI)	104,007	95,172	-8.5%	110,570	6.3%	116,998	5.8%	116,998	5.8%	5.8%
502061 Long Term Disability Ins	75,171	62,673	-16.6%	73,953	-1.6%	77,033	4.2%	77,033	4.2%	4.2%
502071 State Unemployment Ins (SUI)	40,186	43,933	9.3%	41,996	4.5%	44,587	6.2%	44,587	6.2%	6.2%
502081 Worker's Comp Ins	436,545	606,824	39.0%	449,641	3.0%	463,130	3.0%	463,130	3.0%	3.0%
502101 Holiday Pay	248,356	140,497	-43.4%	256,423	3.2%	264,172	3.0%	264,172	3.0%	3.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%	0.0%
502109 Sick Leave	388,057	288,759	-25.6%	400,661	3.2%	412,768	3.0%	412,768	3.0%	3.0%
502111 Annual Leave	745,303	765,297	2.7%	767,657	3.0%	789,146	2.8%	789,146	2.8%	2.8%
502121 Other Paid Absence	58,209	77,558	33.2%	60,099	3.2%	61,915	3.0%	61,915	3.0%	3.0%
502251 Phys. Exams	8,487	5,633	-33.6%	8,487	0.0%	8,487	0.0%	8,487	0.0%	0.0%
502253 Driver Lic Renewal	3,183	1,719	-46.0%	3,183	0.0%	3,183	0.0%	3,183	0.0%	0.0%
502999 Other Fringe Benefits	8,166	8,021	-1.8%	8,349	2.2%	8,492	1.7%	8,492	1.7%	1.7%
Totals	6,057,803	5,734,560	-5.3%	6,443,311	6.4%	6,784,451	5.3%	6,784,451	5.3%	5.3%

Bus Operators - 3300

5/18/2012

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	BUDGET	% CHANGE		BUDGET	BUDGET	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	FY13	REV BUDG APRIL	APRIL BUDG	FY12	FY13	REV BUDG APRIL	APRIL BUDG
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
UTILITIES												
505011 Gas & Electric	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY												
506011 Insurance - Property	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	-	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	REVISED	PROPOSED	% CHANGE		REV BUDG	BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL FY12 ACTUAL	APRIL FY12 PROPOSED	FY13	APRIL FY13 BUDG	APRIL FY13 BUDG	FY12	FY14	BUDG FY13 BUDG FY14
TAXES											
507051 Fuel Tax	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PURCHASED TRANS.											
503406 Contract/Paratransit	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
MISC EXPENSE											
509011 Dues/Subscriptions	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	3,500	-	-	-100.0%	3,500	3,500	0.0%	0.0%	0.0%	3,500	0.0%
509121 Employee Training	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509123 Travel	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	3,500	-	-	-100.0%	3,500	3,500	0.0%	0.0%	0.0%	3,500	0.0%
LEASES & RENTALS											
512011 Facility Lease	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL	14,073,097	13,430,729	-	-4.6%	14,717,520	15,308,661	4.6%	4.6%	4.6%	15,308,661	4.0%
NON-PERSONNEL TOTAL	5,000	-	-	-100.0%	6,000	5,000	20.0%	20.0%	20.0%	5,000	-16.7%
DEPARTMENT TOTALS	14,078,097	13,430,729	-	-4.6%	14,723,520	15,313,661	4.6%	4.6%	4.6%	15,313,661	4.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL	APRIL BUDG		
LABOR										
501011 Bus Operator Pay	-	-	0.0%		-	0.0%		-	0.0%	
501013 Bus Operator OT	-	-	0.0%		-	0.0%		-	0.0%	
501021 Other Salaries	1,895,354	1,892,806	-0.1%		2,010,666	6.1%		2,071,668	3.0%	
501023 Other OT	72,971	75,472	3.4%		77,411	6.1%		79,759	3.0%	
Totals	1,968,325	1,968,278	0.0%		2,088,077	6.1%		2,151,427	3.0%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	34,581	29,270	-15.4%		36,611	5.9%		37,712	3.0%	
502021 Retirement	397,879	378,499	-4.9%		432,689	8.7%		453,795	4.9%	
502031 Medical Ins	615,269	579,616	-5.8%		710,108	15.4%		766,560	7.9%	
502041 Dental Ins	52,315	48,390	-7.5%		62,107	18.7%		63,971	3.0%	
502045 Vision Ins	12,430	11,798	-5.1%		13,596	9.4%		14,004	3.0%	
502051 Life Ins/AD&D	4,500	3,694	-17.9%		4,916	9.2%		5,064	3.0%	
502060 State Disability Ins (SDI)	25,952	24,693	-4.9%		28,252	8.9%		29,834	5.6%	
502061 Long Term Disability Ins	17,671	14,185	-19.7%		18,186	2.9%		19,012	4.5%	
502071 State Unemployment Ins (SUI)	10,920	12,082	10.6%		11,585	6.1%		12,300	6.2%	
502081 Worker's Comp Ins	110,631	142,472	28.8%		113,950	3.0%		117,369	3.0%	
502101 Holiday Pay	26,987	20,650	-23.5%		28,240	4.6%		29,089	3.0%	
502103 Floating Holiday	4,917	8,289	68.6%		5,267	7.1%		5,642	7.1%	
502109 Sick Leave	106,703	77,783	-27.1%		112,960	5.9%		116,358	3.0%	
502111 Annual Leave	261,270	250,256	-4.2%		272,690	4.4%		280,147	2.7%	
502121 Other Paid Absence	16,672	19,602	17.6%		17,650	5.9%		18,181	3.0%	
502251 Phys. Exams	1,910	775	-59.4%		1,910	0.0%		1,910	0.0%	
502253 Driver Lic Renewal	424	192	-54.7%		412	-2.8%		412	0.0%	
502999 Other Fringe Benefits	3,148	3,207	1.9%		6,260	98.9%		6,299	0.6%	
Totals	1,704,180	1,625,451	-4.6%		1,877,390	10.2%		1,977,658	5.3%	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	BUDGET FY14	% CHANGE		BUDG FY13 BUDG FY14	% CHANGE BUDG FY13 BUDG FY14
			PROPOSED	ACTUAL				REV BUDG APRIL FY13	BUDG APRIL FY14		
OTHER MATERIALS & SUPPLIES											
504205 Freight Out	2,500	2,142	-14.3%	-	2,550	2,550	2,601	2.0%	2,601	2.0%	2.0%
504211 Postage & Mailing	500	138	-72.3%	-	500	500	500	0.0%	500	0.0%	0.0%
504214 Promotional Items	-	-	0.0%	-	-	-	-	0.0%	-	0.0%	0.0%
504215 Printing	-	-	0.0%	-	-	-	-	0.0%	-	0.0%	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	-	-	0.0%	-	0.0%	0.0%
504311 Office Supplies	4,500	8,823	96.1%	-	4,635	4,635	4,794	3.0%	4,794	3.4%	3.4%
504315 Safety Supplies	10,000	5,067	-49.3%	-	10,000	10,000	10,000	0.0%	10,000	0.0%	0.0%
504317 Cleaning Supplies	7,000	1,603	-77.1%	-	7,000	7,000	7,000	0.0%	7,000	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	-	-	0.0%	-	0.0%	0.0%
504421 Non-Inventory Parts	15,000	7,320	-51.2%	-	1,500	1,500	1,500	-90.0%	1,500	0.0%	0.0%
504511 Small Tools	5,000	2,829	-43.4%	-	5,000	5,000	5,000	0.0%	5,000	0.0%	0.0%
504515 Employee Tool Replacement	2,000	259	-87.0%	-	2,000	2,000	2,000	0.0%	2,000	0.0%	0.0%
Totals	46,500	28,182	-39.4%	-	33,185	33,185	33,395	-28.6%	33,395	0.6%	0.6%
UTILITIES											
505011 Gas & Electric	-	-	0.0%	-	-	-	-	0.0%	-	0.0%	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	-	-	0.0%	-	0.0%	0.0%
505031 Telecommunications	18,200	14,988	-17.6%	-	24,809	24,809	26,545	36.3%	26,545	7.0%	7.0%
Totals	18,200	14,988	-17.6%	-	24,809	24,809	26,545	36.3%	26,545	7.0%	7.0%
CASUALTY & LIABILITY											
506011 Insurance - Property	-	-	0.0%	-	-	-	-	0.0%	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	-	-	0.0%	-	0.0%	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	-	-	0.0%	-	0.0%	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	-	-	0.0%	-	0.0%	0.0%
506127 Repairs - District Prop	-	(24,272)	100.0%	-	-	-	-	0.0%	-	0.0%	0.0%
Totals	-	(24,272)	100.0%	-	-	-	-	0.0%	-	0.0%	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	REVISED	PROPOSED	% CHANGE		REV BUDG	BUDGET	REV BUDG	% CHANGE		BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	APRIL FY12	APRIL FY12	PROPOSED FY12	FY13	APRIL FY13	APRIL FY13	BUDG FY13	FY14	BUDG FY14
TAXES											
507051 Fuel Tax	14,000	13,562	-3.1%		14,000		0.0%		14,000		0.0%
507201 Licenses & Permits	-	-	0.0%		-		0.0%		-		0.0%
507999 Other Taxes	-	-	0.0%		-		0.0%		-		0.0%
Totals	14,000	13,562	-3.1%		14,000		0.0%		14,000		0.0%
PURCHASED TRANS.											
503406 Contract/Paratransit	-	-	0.0%		-		0.0%		-		0.0%
Totals	-	-	0.0%		-		0.0%		-		0.0%
MISC EXPENSE											
509011 Dues/Subscriptions	1,000	2,390	139.0%		1,800		80.0%		2,000		11.1%
509085 Advertising - Rev Prod	-	-	0.0%		-		0.0%		-		0.0%
509101 Employee Incentive Program	-	-	0.0%		-		0.0%		-		0.0%
509121 Employee Training	-	-	0.0%		-		0.0%		-		0.0%
509123 Travel	-	-	0.0%		-		0.0%		-		0.0%
509125 Local Meeting Expense	-	-	0.0%		-		0.0%		-		0.0%
509127 Board Director Fees	-	-	0.0%		-		0.0%		-		0.0%
509150 Contributions	-	-	0.0%		-		0.0%		-		0.0%
509198 Cash Over/Short	-	-	0.0%		-		0.0%		-		0.0%
Totals	1,000	2,390	139.0%		1,800		80.0%		2,000		11.1%
LEASES & RENTALS											
512011 Facility Lease	-	-	0.0%		-		0.0%		-		0.0%
512061 Equipment Rental	2,000	2,134	6.7%		2,000		0.0%		2,000		0.0%
Totals	2,000	2,134	6.7%		2,000		0.0%		2,000		0.0%
PERSONNEL TOTAL	3,672,505	3,593,729	-2.1%		3,965,467		8.0%		4,129,086		4.1%
NON-PERSONNEL TOTAL	2,858,500	2,747,617	-3.9%		3,522,794		23.2%		3,883,021		10.2%
DEPARTMENT TOTALS	6,531,005	6,341,346	-2.9%		7,488,261		14.7%		8,012,107		7.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	BUDGET	% CHANGE		BUDGET	BUDGET	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	FY13	REV BUDG APRIL	APRIL BUDG	FY12	FY14	REV BUDG APRIL	APRIL BUDG
LABOR												
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
501021 Other Salaries	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502021 Retirement	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502031 Medical Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502041 Dental Ins	-	(337)	-	-	100.0%	-	-	0.0%	0.0%	-	-	0.0%
502045 Vision Ins	-	(168)	-	-	100.0%	-	-	0.0%	0.0%	-	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502109 Sick Leave	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502111 Annual Leave	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	(505)	-	-	100.0%	-	-	0.0%	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL BUDG FY13	% CHANGE BUDG APRIL BUDG FY13	BUDGET FY12	REV BUDG APRIL BUDG FY12	% CHANGE BUDG APRIL BUDG FY12	BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	ACTUAL								
SERVICES												
503011	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503012	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503031	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503032	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503033	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503034	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503041	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503161	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503162	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503171	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503221	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503222	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503225	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503351	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503352	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503353	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503354	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
503363	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES												
504011	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
504012	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
504021	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
504161	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
504191	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	0.0%	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	REVISED	PROPOSED		% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE								
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	REV BUDG APRIL	APRIL BUDG	FY13	REV BUDG APRIL	APRIL BUDG	FY13	REV BUDG APRIL	APRIL BUDG	FY14	REV BUDG APRIL	APRIL BUDG	FY14
OTHER MATERIALS & SUPPLIES																		
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
504215 Printing	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
504421 Non-Inventary Parts	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
504511 Small Tools	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
UTILITIES																		
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
CASUALTY & LIABILITY																		
506011 Insurance - Property	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	-

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	REVISED	PROPOSED		% CHANGE		BUDGET	BUDGET	% CHANGE		BUDGET	BUDGET	% CHANGE
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG APRIL FY12	PROPOSED ACTUAL FY12	APRIL FY12	FY12	FY13	REV BUDG APRIL FY13	BUDG FY13	FY14	FY14	BUDG FY13 BUDG FY14
TAXES												
507051 Fuel Tax	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
PURCHASED TRANS.												
503406 Contract/Paratransit	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
MISC EXPENSE												
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
LEASES & RENTALS												
512011 Facility Lease	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
PERSONNEL TOTAL	-	(505)	-	(505)	100.0%	-	-	0.0%	-	-	-	0.0%
NON-PERSONNEL TOTAL	-	-	-	-	0.0%	-	-	0.0%	-	-	-	0.0%
DEPARTMENT TOTALS	-	(505)	-	(505)	100.0%	-	-	0.0%	-	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	REVISED	PROPOSED		% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY13	REV BUDG APRIL	APRIL BUDG	FY14	REV BUDG APRIL	APRIL BUDG
LABOR											
501011 Bus Operator Pay	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
501013 Bus Operator OT	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
501021 Other Salaries	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
501023 Other OT	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
Totals	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
FRINGE BENEFITS											
502011 Medicare/Soc. Sec.	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502021 Retirement	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502031 Medical Ins	2,224,085	2,163,252	2,336,905	-2.7%	2,336,905	2,336,905	5.1%	2,523,857	2,523,857	8.0%	8.0%
502041 Dental Ins	115,959	102,971	119,437	-11.2%	119,437	119,437	3.0%	123,021	123,021	3.0%	3.0%
502045 Vision Ins	33,660	32,560	34,670	-3.3%	34,670	34,670	3.0%	35,710	35,710	3.0%	3.0%
502051 Life Ins/AD&D	9,417	9,750	9,700	3.5%	9,700	9,700	3.0%	9,990	9,990	3.0%	3.0%
502060 State Disability Ins (SDI)	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502061 Long Term Disability Ins	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502081 Worker's Comp Ins	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502101 Holiday Pay	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502103 Floating Holiday	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502109 Sick Leave	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502111 Annual Leave	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502121 Other Paid Absence	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502251 Phys. Exams	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	0.0%	-	0.0%	0.0%	-	0.0%	0.0%
502999 Other Fringe Benefits	26,433	25,834	31,327	-2.3%	31,327	31,327	18.5%	33,833	33,833	8.0%	8.0%
Totals	2,409,554	2,334,367	2,532,039	-3.1%	2,532,039	2,532,039	5.1%	2,726,411	2,726,411	7.7%	7.7%

Retirees- 9005

5/18/2012

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	APRIL ACTUAL			REV BUDG APRIL	APRIL FY13		
SERVICES										
503011	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503012	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503031	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503032	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503033	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503034	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503041	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503161	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503162	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503171	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503221	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503222	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503225	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503351	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503352	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503353	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503354	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
503363	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals										0.0%
MOBILE MATERIALS & SUPPLIES										
504011	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
504012	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
504021	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
504161	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
504191	-	-	0.0%	0.0%	-	0.0%	0.0%	0.0%	-	0.0%
Totals										0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	REVISED	PROPOSED		% CHANGE		BUDGET	% CHANGE		BUDGET	% CHANGE		
	BUDGET APRIL FY12	ACTUAL FY12	PROPOSED FY12	REV BUDG APRIL PROPOSED	APRIL ACTUAL	FY13	REV BUDG APRIL BUDG	APRIL BUDG	FY14	REV BUDG APRIL BUDG	APRIL BUDG	
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
504217 Photo Supp./Process	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
UTILITIES												
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY												
506011 Insurance - Property	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	-	0.0%	-	-	0.0%	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET

Retired Employee Benefits - 9005

ACCOUNT	REVISED	PROPOSED	% CHANGE		REV BUDG	BUDGET	REV BUDG	BUDGET	% CHANGE			
	BUDGET APRIL FY12	ACTUAL FY12	APRIL FY12	APRIL FY12	APRIL FY12	FY13	APRIL FY13	FY13	APRIL FY13	BUDG FY13	BUDG FY14	BUDG FY14
TAXES												
507051 Fuel Tax	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
PURCHASED TRANS.												
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
MISC EXPENSE												
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
LEASES & RENTALS												
512011 Facility Lease	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
PERSONNEL TOTAL	2,409,554	2,334,367	-3.1%	0.0%	2,532,039	2,532,039	5.1%	5.1%	2,726,411	2,726,411	7.7%	7.7%
NON-PERSONNEL TOTAL	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	-	-	0.0%
DEPARTMENT TOTALS	2,409,554	2,334,367	-3.1%	0.0%	2,532,039	2,532,039	5.1%	5.1%	2,726,411	2,726,411	7.7%	7.7%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	BUDGET	% CHANGE		BUDGET	BUDGET	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	FY13	REV BUDG APRIL	APRIL BUDG	FY12	FY14	REV BUDG APRIL	APRIL BUDG
LABOR												
501011 Bus Operator Pay	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
501021 Other Salaries	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502021 Retirement	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502031 Medical Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502041 Dental Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502045 Vision Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502109 Sick Leave	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502111 Annual Leave	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY12	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED	ACTUAL FY12			REV BUDG APRIL FY12	BUDG FY13		
SERVICES										
503011	Acting/Audit Fees	250	-	-	250	-	-	0.0%	250	0.0%
503012	Admin/Bank Fees	50	13	-73.3%	50	50	50	0.0%	50	0.0%
503031	Prof/Technical Fees	-	-	0.0%	-	-	-	0.0%	-	0.0%
503032	Legislative Services	-	-	0.0%	-	-	-	0.0%	-	0.0%
503033	Legal Services	-	-	0.0%	-	-	-	0.0%	-	0.0%
503034	Pre-Employment Exams	-	-	0.0%	-	-	-	0.0%	-	0.0%
503041	Temp Help	-	-	0.0%	-	-	-	0.0%	-	0.0%
503161	Custodial Services	-	-	0.0%	-	-	-	0.0%	-	0.0%
503162	Uniforms/Laundry	-	-	0.0%	-	-	-	0.0%	-	0.0%
503171	Security Services	-	-	0.0%	-	-	-	0.0%	-	0.0%
503221	Classified/Legal Ads	-	-	0.0%	-	-	-	0.0%	-	0.0%
503222	Legal Ads	-	-	0.0%	-	-	-	0.0%	-	0.0%
503225	Graphic Services	-	-	0.0%	-	-	-	0.0%	-	0.0%
503351	Repair - Bldg & Impr	-	-	0.0%	-	-	-	0.0%	-	0.0%
503352	Repair - Equipment	-	-	0.0%	-	-	-	0.0%	-	0.0%
503353	Repair - Rev Vehicle	-	-	0.0%	-	-	-	0.0%	-	0.0%
503354	Repair - Non Rev Vehicle	-	-	0.0%	-	-	-	0.0%	-	0.0%
503363	Haz Mat Disposal	-	-	0.0%	-	-	-	0.0%	-	0.0%
Totals		300	13	-95.6%	300	300	300	0.0%	300	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	-	0.0%	-	0.0%
504012	Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	-	0.0%	-	0.0%
504021	Tires & Tubes	-	-	0.0%	-	-	-	0.0%	-	0.0%
504161	Other Mobile Supplies	-	-	0.0%	-	-	-	0.0%	-	0.0%
504191	Rev Vehicle Parts	-	-	0.0%	-	-	-	0.0%	-	0.0%
Totals		-	-	0.0%	-	-	-	0.0%	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	REVISED	PROPOSED	% CHANGE		BUDGET	BUDGET	% CHANGE		BUDGET	BUDGET	% CHANGE	
	BUDGET APRIL FY12	ACTUAL FY12	REV BUDG PROPOSED	APRIL ACTUAL	FY12	FY13	REV BUDG APRIL	APRIL FY13	FY12	FY14	REV BUDG APRIL	APRIL FY14
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
UTILITIES												
505011 Gas & Electric	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
CASUALTY & LIABILITY												
506011 Insurance - Property	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%
Totals	-	-	-	-	0.0%	-	-	0.0%	0.0%	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 & FY14 DRAFT FINAL OPERATING BUDGET SCCIC/COPS - 700

ACCOUNT	REVISED BUDGET APRIL FY12	PROPOSED ACTUAL FY12	% CHANGE		BUDGET FY13	REV BUDG APRIL FY13	% CHANGE		BUDGET FY14	% CHANGE BUDG FY13 BUDG FY14
			REV BUDG PROPOSED FY12	APRIL ACTUAL FY12			REV BUDG APRIL FY13	APRIL FY13		
TAXES										
507051 Fuel Tax	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
PURCHASED TRANS.										
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL										
	-	-	0.0%	0.0%	-	-	0.0%	0.0%	-	0.0%
NON-PERSONNEL TOTAL										
	300	13	-95.6%	0.0%	300	300	0.0%	0.0%	300	0.0%
DEPARTMENT TOTALS	300	13	-95.6%	0.0%	300	300	0.0%	0.0%	300	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 DRAFT FINAL CAPITAL BUDGET

PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	FUTURE (Estimated) - STA (1)	RESTRICTED - STATE SECURITY BOND FUNDS (1B) (2)	RESTRICTED - FY09-11 PTMISEA (1B)	LOCAL OPERATING MATCH - SALARIES	TOTAL
Estimated Beginning Balance @ July 1, 2012:	\$ 12,600,000	\$ 1,333,382	\$ 800,000	\$ 5,600,000	\$ 870,000	\$ 12,523,009	\$ 11,605	\$ 33,737,996
Grant-Funded Projects								
MetroBase Project - FY11 Allocation Operations Bldg. (STIC, SAKATA, STA, PTMISEA)	\$ 1,108,062	\$ 1,333,382	\$ -	\$ 5,600,000	\$ -	\$ 12,010,047	\$ -	\$ 20,051,491
2nd LNG Tank (MBUAPCD, PTMISEA)	\$ 200,000					\$ 1,082,961		\$ 1,282,961
MetroBase Project - FY10 Allocation (PTMISEA)						\$ 391,962		\$ 391,962
MetroBase Project - FY09 Allocation (PTMISEA)						\$ 121,000		\$ 121,000
Land Mobile Radio Project - LMR (STATE-1B)					\$ 790,000			\$ 790,000
Bus Stop Improvements (STIP)	\$ 355,000							\$ 355,000
Non-Revenue Vehicle Replacement (MBUAPCD, STA)	\$ 160,000		\$ 20,500				\$ 11,605	\$ 192,105
Video Surveillance Project - CCTV (STATE-1B)					\$ 80,000			\$ 80,000
Pacific Station/MetroCenter - Conceptual Design (FTA, STA)	\$ 48,000		\$ 12,000					\$ 60,000
Watsonville Transit Center - Conceptual Design (FTA, STA)			\$ 30,000					\$ 30,000
425 Front Street Purchase (STA)			\$ 17,000					\$ 17,000
Subtotal	\$ 1,871,062	\$ 1,333,382	\$ 79,500	\$ 5,600,000	\$ 870,000	\$ 13,605,970	\$ 11,605	\$ 23,371,519
IT Projects								
HR Software Upgrade - iVantage (STA)			\$ 125,000					\$ 125,000
Fleet & Facilities Maintenance Software - Maintstar (STA)			\$ 10,000					\$ 10,000
Automated Purchasing System Software - Puridium (STA)			\$ 40,000					\$ 40,000
Subtotal	\$ -	\$ -	\$ 175,000			\$ -	\$ -	\$ 175,000
Facilities Repair & Improvements								
MetroCenter Repairs (RES, RET, EARN)	\$ 185,000							\$ 185,000
Bus Stop Repairs/Improvements (RES, RET, EARN)	\$ 175,000							\$ 175,000
WTC Renovations & Repairs (STA)			\$ 45,000					\$ 45,000
Repaint SVT (STA)			\$ 45,000					\$ 45,000
MTC Lane Four Shelter Replacement (STA)			\$ 40,000					\$ 40,000
Fueling Station Awning (STA)			\$ 30,000					\$ 30,000
Replace Portable Steam & Sidewalk Cleaner WTC (STA)			\$ 25,000					\$ 25,000
Interactive White Board - ParaCruz (STA)			\$ 3,500					\$ 3,500
Subtotal	\$ 360,000	\$ -	\$ 188,500		\$ -	\$ -	\$ -	\$ 548,500

7.b1

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 DRAFT FINAL CAPITAL BUDGET									
PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	FUTURE (Estimated) - STA (1)	RESTRICTED - STATE SECURITY BOND FUNDS (1B) (2)	RESTRICTED - FY09-11 PTMISEA (1B)	LOCAL OPERATING MATCH - SALARIES	TOTAL	
Revenue Vehicle Replacement									
Replace WiFi on Highway 17 buses (STA)			\$ 60,000					\$ 60,000	
Subtotal	\$ -	\$ -	\$ 60,000		\$ -	\$ -	\$ -	\$ 60,000	
Non-Rvenue Vehicle Replacement									
See above-Grant Funded Projects								\$ -	
Subtotal	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
Fleet & Maint Equipment									
Small Vehicle Lift - Fleet (STA)			\$ 25,000					\$ 25,000	
Vehicle Diagnostic Code Scanner Program & PC - PC (STA)			\$ 3,500					\$ 3,500	
Industrial Auto Upholstery Cleaning Machine - Fleet (STA)			\$ 2,500					\$ 2,500	
Subtotal	\$ -	\$ -	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000	
Office Equipment									
None								\$ -	
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Misc.									
Ticket Vending Machines (2) (STA)			\$ 100,000					\$ 100,000	
Subtotal	\$ -	\$ -	\$ 100,000		\$ -	\$ -	\$ -	\$ 100,000	
TOTAL CAPITAL PROJECTS	\$ 2,231,062	\$ 1,333,382	\$ 634,000	\$ 5,600,000	\$ 870,000	\$ 13,605,970	\$ 11,605	\$ 24,286,019	
Estimated Ending Balance @ June 30, 2013:									
	\$ 10,368,938	\$ -	\$ 166,000	\$ -	\$ -	\$ 10,204,478 (b)	\$ -	\$ 20,739,416	
								\$ -	
								\$ -	

7.b2

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY13 DRAFT FINAL CAPITAL BUDGET

PROJECT/ACTIVITY	NON-RESTRICTED - RESERVED RETAINED EARNINGS	RESTRICTED - SAKATA/LAW SUIT	RESTRICTED - STA	FUTURE (Estimated) - STA (1)	RESTRICTED - STATE SECURITY BOND FUNDS (1B) (2)	RESTRICTED - FY09-11 PTMISEA (1B)	LOCAL OPERATING MATCH - SALARIES	TOTAL
CAPITAL PROGRAM FUNDING								
PTMISEA (1B)						\$ 13,605,970		\$ 13,605,970
State Transit Assistance (STA)			\$ 634,000	\$ 5,600,000				\$ 6,234,000
Sakata / Lawsuit Proceeds		\$ 1,333,382						\$ 1,333,382
State Security Bond Funds (1B)			\$ 870,000					\$ 870,000
Federal Grants (FTA)	\$ 1,156,062 (4)							\$ 1,156,062
Statewide Transportation Improvement Program (STIP)	\$ 355,000 (4)							\$ 355,000
Monterey Bay Unified Air Pollution Control Dist (MBUAPCD)	\$ 360,000 (4)							\$ 360,000
Reserved Retained Earnings	\$ 360,000							\$ 360,000
Local Operating Match							\$ 11,605	\$ 11,605
TOTAL CAPITAL FUNDING	\$ 2,231,062	\$ 1,333,382	\$ 634,000	\$ 5,600,000	\$ 870,000	\$ 13,605,970	\$ 11,605	\$ 24,286,019
Non-Restricted Funds	\$ 2,231,062							\$ 2,231,062
Restricted Funds		\$ 1,333,382	\$ 634,000	\$ 5,600,000	\$ 870,000	\$ 13,605,970		\$ 22,043,352
Local Operating Match - provided by Salaries							\$ 11,605	\$ 11,605
TOTAL CAPITAL FUNDING	\$ 2,231,062	\$ 1,333,382	\$ 634,000	\$ 5,600,000	\$ 870,000	\$ 13,605,970	\$ 11,605	\$ 24,286,019
(1) Estimate is based on State Controller's STA Allocation Preliminary Estimate. Funds will be received in future years								
(2) Original PTMISEA (1B) Program Allocation Request:								
FY08 PTMISEA Allocation Received						\$ 26,262,877		
FY09 PTMISEA Allocation Received						\$ 4,404,019		
FY10 PTMISEA Allocation Received						\$ 2,480,910		
FY11 PTMISEA Allocation Received						\$ 2,491,923		
Subtotal PTMISEA Receipts thru 2/10/12						\$ 11,070,047		
Unpaid balance of remaining PTMISEA funds requested						\$ 20,386,899		
						\$ 5,875,978		
(3) Not all PTMISEA funds budgeted will be spent in FY13 due to construction in progress payments due on the Operations facility; only 25% of the funds budgeted are projected to be spent by June 30, 2013								
(4) Funds to be reimbursed at a later date								
	\$ 1,871,062							

7.b3

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT			
FY13 & FY14 UNFUNDED CAPITAL NEEDS LIST			
	2013	2014	TOTAL
PROJECT/ACTIVITY			
Revenue Vehicles			
Replace (20) Diesel Buses	\$ 5,000,000	\$ 5,000,000	\$ 10,000,000
Signal Priority/Pre-emption for Buses		\$ 2,000,000	\$ 2,000,000
Replace (5) 1989 New Flyer Highway 17 Buses	\$ 2,375,000		\$ 2,375,000
Automated Vehicle Locator (AVL) /Automated Passenger Count (APC)	\$ 4,500,000		\$ 4,500,000
Replace (6) Paratransit Vans-(5 2003 Goshens/1 2006 Aerotech)	\$ 300,000	\$ 60,000	\$ 360,000
Subtotal	\$ 12,175,000	\$ 7,060,000	\$ 19,235,000
Facilities			
Pacific Station Renovation		\$ 12,000,000	\$ 12,000,000
Subtotal	\$ -	\$ 12,000,000	\$ 12,000,000
Facilities Repair & Improvements , etc.			
MetroCenter Skylight Remodel	\$ 250,000		\$ 250,000
Repairs & Improvements-Routine Replacements	\$ 150,000	\$ 150,000	\$ 300,000
MetroCenter Public Restroom Remodel	\$ 150,000		\$ 150,000
METRO Transit Center, Clock Refurbishment - to Digital		\$ 120,000	\$ 120,000
Computer Kiosks - MC		\$ 110,000	\$ 110,000
Electronic LED Message Boards (3) - MC		\$ 85,000	\$ 85,000
MetroCenter Sidewalk Repair	\$ 75,000		\$ 75,000
Repair Sidewalks, Bus Lanes, Slurry Parking Lots, etc.	\$ 25,000	\$ 25,000	\$ 50,000
ParaCruz Office Furniture Replacement	\$ 12,000	\$ 12,000	\$ 12,000
Replace Lounge Furniture - various METRO Locations		\$ 2,000	\$ 2,000
Subtotal	\$ 650,000	\$ 504,000	\$ 1,154,000

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT				
FY13 & FY14 UNFUNDED CAPITAL NEEDS LIST				
	2013	2014		TOTAL
PROJECT/ACTIVITY				
<u>Non-Revenue Vehicle Replacement</u>				
Replace (15) Staff Cars - w/ Honda CNG	\$ 240,000	\$ 210,000		\$ 450,000
Replace (4) Pickups	\$ 150,000	\$ 150,000		\$ 300,000
Replace (6) Vans	\$ 96,000	\$ 96,000		\$ 192,000
Replace (4) Ford Explorers	\$ 64,000	\$ 64,000		\$ 128,000
Replace (1) Facility F250 Service Body Trucks	\$ -	\$ 40,000		\$ 40,000
Replace (1) F350 Flat Bed	\$ 37,000	-		\$ 37,000
Replace (1) Escape Hybrid	\$ -	\$ 28,000		\$ 28,000
Subtotal	\$ 587,000	\$ 588,000		\$ 1,175,000
<u>Fleet & Facilities Maintenance Equipment</u>				
Routine Replacements	\$ 50,000	\$ 50,000		\$ 100,000
Tooling & Toolboxes (Road Response) - PC	\$ 10,000			\$ 10,000
Replace TIG Welder - Fleet	\$ 6,000			\$ 6,000
Replace ARC Welder - Fac. Maint.	\$ 1,300			\$ 1,300
Subtotal	\$ 67,300	\$ 50,000		\$ 117,300
<u>IT</u>				
Replace Accounting Software	\$ -	\$ 100,000		\$ 100,000
Routine Hardware Replacements (Servers, Printers, Laptops, Monitors, etc.)	\$ 50,000	\$ 50,000		\$ 100,000
Upgrade Databases - IT	\$ 30,000	-		\$ 30,000
Server Virtualization Project - IT	\$ 23,000			\$ 23,000
Subtotal	\$ 103,000	\$ 150,000		\$ 253,000
<u>MISC</u>				
None	\$ -			\$ -
	\$ -	-		\$ -
TOTAL FY13 & FY14 UNFUNDED CAPITAL NEEDS LIST	\$ 13,582,300	\$ 20,352,000		\$ 33,934,300

Attachment D

FY13 & FY14 DRAFT FINAL OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Summary

Department	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Administration - 1100	5.00	3.00	12.00	8.50	12.00	8.50
Finance - 1200	16.50	12.50	9.50	7.00	9.50	7.00
Customer Service - 1300	10.25	6.00	10.25	6.00	10.25	6.00
Human Resources - 1400	6.00	4.60	6.00	4.60	6.00	4.60
Information Technology - 1500	5.00	4.00	6.00	5.00	6.00	5.00
District Counsel - 1700	4.00	4.00	4.00	4.00	4.00	4.00
Purchasing - 1900	0.00	0.00	2.00	2.00	2.00	2.00
Facilities Maintenance - 2200	17.00	12.00	17.00	12.00	17.00	12.00
Paratransit - 3100	59.00	53.00	59.00	53.00	59.00	53.00
Operations - 3200	20.00	16.00	22.00	18.00	22.00	18.00
Bus Operators - 3300	182.00	146.00	182.00	145.00	182.00	145.00
Fleet Maintenance - 4100	56.00	39.00	57.00	40.00	57.00	40.00
Total Full-Time Equivalents (FTEs)	380.75	300.10	386.75	305.10	386.75	305.10

Attachment D

**FY13 & FY14 DRAFT FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100**

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
General Manager	1.00	1.00	1.00	1.00	1.00	1.00
Assistant General Manager	1.00	0.00	1.00	0.00	1.00	0.00
Admin Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	1.00	2.00	1.00	2.00	1.00
Administrative Specialist	0.00	0.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst *	0.00	0.00	2.00	2.00	2.00	2.00
Transportation Planning Supervisor *	0.00	0.00	1.00	0.00	1.00	0.00
Jr. Transportation Planner *	0.00	0.00	1.00	1.00	1.00	1.00
Sr. Transportation Planner	0.00	0.00	1.00	1.00	1.00	1.00
Transit Surveyor *	0.00	0.00	1.00	0.50	1.00	0.50
Total Full-Time Equivalents (FTEs)	5.00	3.00	12.00	8.50	12.00	8.50

* Transferred from Finance in FY13

Attachment D

FY13 & FY14 DRAFT FINAL OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Finance - 1200

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.50	0.00	0.50	0.00	0.50	0.00
Accountant II	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Tech	1.00	1.00	1.00	1.00	1.00	1.00
Payroll and Accounting Support Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst *	2.00	2.00	0.00	0.00	0.00	0.00
Transportation Planning Supervisor *	1.00	0.00	0.00	0.00	0.00	0.00
Jr. Transportation Planner *	1.00	1.00	0.00	0.00	0.00	0.00
Transit Surveyor *	1.00	0.50	0.00	0.00	0.00	0.00
Purchasing Agent **	1.00	1.00	0.00	0.00	0.00	0.00
Purchasing Assistant **	1.00	1.00	0.00	0.00	0.00	0.00
Vault Room Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Revenue Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	16.50	12.50	9.50	7.00	9.50	7.00

* Transferred to Administration in FY13

** Transferred to Purchasing in FY13

Attachment D

FY13 & FY14 DRAFT FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Customer Service - 1300

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Planning & Marketing Manager	1.00	0.00	1.00	0.00	1.00	0.00
Transit Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
CSR	5.00	3.00	5.00	3.00	5.00	3.00
Ticket & Pass Program Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.25	1.00	1.25	1.00	1.25	1.00
Total Full-Time Equivalents (FTEs)	10.25	6.00	10.25	6.00	10.25	6.00

Attachment D

FY13 & FY14 DRAFT FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00
Asst Human Resources Manager *	1.00	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00	1.00	1.00
Benefits Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Clerk **	1.00	0.60	1.00	0.60	1.00	0.60
Total Full-Time Equivalents (FTEs)	6.00	4.60	6.00	4.60	6.00	4.60

* Asst Human Resources Manager: full time funding restored in FY12 Revised 01/12, effective October 2011

** Human Resources Clerk : 60 % funded for 6 months in FY12 Revised 01/12, effective January 2012

Attachment D

FY13 & FY14 DRAFT FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Information Technology - 1500

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Information Technology/Project Manager	1.00	1.00	1.00	1.00	1.00	1.00
Asst Manager of Information Technology	1.00	1.00	1.00	1.00	1.00	1.00
Database Administrator/Sr	1.00	1.00	1.00	1.00	1.00	1.00
Systems Administrator/Sr	1.00	0.00	1.00	0.00	1.00	0.00
IT Technician/Sr IT Tech	1.00	1.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	5.00	4.00	6.00	5.00	6.00	5.00

Attachment D

FY13 & FY14 DRAFT FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
District Counsel	1.00	1.00	1.00	1.00	1.00	1.00
Claims Investigator I-II	1.00	1.00	1.00	1.00	1.00	1.00
Paralegal	2.00	2.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00	4.00	4.00	4.00

Attachment D

FY13 & FY14 DRAFT FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Purchasing - 1900

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Purchasing Agent *	0.00	0.00	1.00	1.00	1.00	1.00
Purchasing Assistant *	0.00	0.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	0.00	0.00	2.00	2.00	2.00	2.00

* Transferred from Finance in FY13

Attachment D

FY13 & FY14 DRAFT FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Facilities Maintenance - 2200

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Facilities Maintenance Manager	1.00	0.00	1.00	0.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Facilities Maint Worker	0.00	0.00	0.00	0.00	0.00	0.00
Admin Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maint Worker II	5.00	5.00	5.00	5.00	5.00	5.00
Facilities Maint Worker I	2.00	0.00	2.00	0.00	2.00	0.00
Lead Custodian	1.00	1.00	1.00	1.00	1.00	1.00
Custodial Service Worker I	5.00	4.00	5.00	4.00	5.00	4.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	17.00	12.00	17.00	12.00	17.00	12.00

Attachment D

FY13 & FY14 DRAFT FINAL OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Paratransit - 3100

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	0.00	1.00	0.00	1.00	0.00
Safety/Road Response Coord	1.00	0.00	1.00	0.00	1.00	0.00
Dispatcher/Scheduler & Dispatcher	8.00	7.00	8.00	7.00	8.00	7.00
Clerk I-II-III *	2.00	2.00	2.00	2.00	2.00	2.00
Van Operator **	34.00	34.00	34.00	34.00	34.00	34.00
Reservationist	7.00	5.00	7.00	5.00	7.00	5.00
Mechanic I-II	2.00	1.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	59.00	53.00	59.00	53.00	59.00	53.00

* Clerk I-II-III: 1 FTEs funded for 9.5 months in FY12 Revised 01/12, effective September 2011

** Van Operator: 2 FTEs funded for 6 months in FY12 Revised 01/12, effective January 2012

Attachment D

FY13 & FY14 DRAFT FINAL OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Operations - 3200

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00
Fixed Route Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Transit Supervisor	13.00	10.00	14.00	11.00	14.00	11.00
Schedule Analyst	1.00	1.00	2.00	2.00	2.00	2.00
Safety & Training Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Clerk I	0.00	0.00	0.00	0.00	0.00	0.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	20.00	16.00	22.00	18.00	22.00	18.00

Attachment D

FY13 & FY14 DRAFT FINAL OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Bus Operators	182.00	146.00 *	182.00	145.00	182.00	145.00
Total Full-Time Equivalents (FTEs)	182.00	146.00	182.00	145.00	182.00	145.00

* Restored funding for 10 FTEs as of December 2011 (145 FTEs funded as of 12/12/2011)

Attachment D

FY13 & FY14 DRAFT FINAL OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Fleet Maintenance - 4100

Position Title	Authorized FY 12 Revised 04/12	Funded FY 12 Revised 04/12	Authorized FY 13	Funded FY 13	Authorized FY 14	Funded FY 14
Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maint Supervisor	2.00	2.00	3.00	3.00	3.00	3.00
FM Lead Mechanic	6.00	3.00	6.00	3.00	6.00	3.00
FM Mechanic III *	4.00	3.00	4.00	3.00	4.00	3.00
FM Mechanic I - II **	16.00	13.00	16.00	13.00	16.00	13.00
Body Repair Mechanic	1.00	0.00	1.00	0.00	1.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of Parts & Materials	1.00	1.00	1.00	1.00	1.00	1.00
FM Lead Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Receiving Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Admin Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Tech/Sr Acctg Tech	2.00	0.00	2.00	0.00	2.00	0.00
Administrative Clerk I	1.00	0.00	1.00	0.00	1.00	0.00
Vehicle Service Technician	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	7.00	12.00	7.00	12.00	7.00
Total Full-Time Equivalents (FTEs)	56.00	39.00	57.00	40.00	57.00	40.00

* FM Mechanic III: 1 FTE unfunded for the last 4 months in FY12 Revised 04/12

** FM Mechanic I-II: 2 FTEs funded for 4 months in FY12 Revised 01/12, effective March 2012; 1 FTE funded for the last 4 months in FY12 Revised 04/12

7.d13

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 25, 2012

TO: Board of Directors

FROM: Tove Beatty, Grants/Legislative Analyst

SUBJECT: UPDATE ON THE CONSTRUCTION, IMPROVEMENT AND REPAIR OF PROPOSED COUNTY-WIDE BUS STOPS USING \$500,000 IN STATE TRANSIT IMPROVEMENT PROGRAM FUNDS VIA THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC) AND ACCEPTANCE OF GRANTS' STAFF RECOMMENDATION TO NOT REPAIR ADDITIONAL STOPS AS PRESENTED AT THE JANUARY 12, 2012 BOARD OF DIRECTORS' MEETING

I. RECOMMENDED ACTION

That the Board of Directors accept and file this update on the construction, improvement and repair of proposed county-wide bus stops using \$500,000 in State Transit Improvement Program funds via the Santa Cruz County Regional Transportation Commission (SCCRTC) and accept Grants' staff recommendation to not repair additional stops as presented for acceptance at the January 12, 2012 Board of Directors' meeting.

II. SUMMARY OF ISSUES

- On December 7, 2009, the Santa Cruz County Regional Transportation Commission (SCCRTC) assisted Santa Cruz METRO in reprogramming \$500,000 in State Transportation Improvement funds for bus stop construction and repair. Santa Cruz METRO received California Transportation Commission (CTC) approval and allocation of funds was granted for this reprogramming of funds.
- Santa Cruz METRO received a January 2011 allocation, started the project in May 2011 with a targeted end date of June 30, 2012. At this time, the end date of the project has been extended with Caltrans to December 31, 2012 to allow for the extensive paperwork required (including photos of all bus stops) for final invoicing.
- Design of the bus stop improvement project included extensive outreach to: SCCRTC's Elderly and Disabled Transit Advisory Committee (E&D TAC) and Interagency Technical Advisory Committee (ITAC); Santa Cruz METRO's Bus Stop Advisory Committee (BSAC); representatives from the United Transportation Union (UTU) and Service Employees International Union (SEIU); and, the general public.
- Santa Cruz METRO staff compiled its original master list of repairs from multiple lists representing many years of SCCRTC, Santa Cruz METRO, UTU, SEIU, BSAC and public input and omitted stops that may have become inactive due to potential service cuts at that time.
- In December 2010, the Board of Directors approved the attached list (**Attachment A**) of recommended construction, improvements and repairs using \$500,000 in STIP funds and the second list (**Attachment B**) of recommended repairs made with Santa

Cruz METRO labor and recycled bus stop equipment in order to equitably distribute an equal number of bus stop construction, repairs and improvements across all five County districts.

- At the January 12, 2012 Board of Directors' meeting, an additional 57 stops needing roof repairs were approved. However, in testing the location of these shelters attains the Title VI guidelines, it was found that there was an unequal distribution of repairs. As a result, staff recommended to the General Manager and Project Manager that these stops be removed from this grant-funded project scope as they were not in adherence with all grant guidelines.
- Staff recommends that the Board of Directors accept and file this updated report to remove the 57 roof repairs from the project and complete the original project, which included 108 recommended repairs equitably distributed, to be completed and invoiced to Caltrans by December 31, 2012.

III. DISCUSSION

On December 7, 2009, the Santa Cruz County Regional Transportation Commission (SCCRTC) assisted Santa Cruz METRO in reprogramming \$500,000 in State Transportation Improvement funds (originally designated for a traveler-information system easily replaced by Google Transit) for bus stop construction and repair. California Transportation Commission (CTC) approval and allocation of funds was granted for this reprogramming of funds.

Santa Cruz METRO received a January 2011 allocation, started the project in May 2011 with a targeted end date of June 30, 2012. Please see **Attachment A** for the list of submitted repairs, **Attachment B** for additional repairs to be done with Santa Cruz METRO's funds in order to meet the principles of economic justice and distribute repairs and construction activities equitably, **Attachment C** for a map of the project and **Attachment D** for the list of stops still needing repair at this time. These are the only stops that Grants' staff is recommending be targeted with these funds, given the very stringent guidelines for the use of this money. The end date of the project has been extended with Caltrans to December 31, 2012 to allow for the extensive paperwork required (including photos of all stops) for final invoicing. At the time of this report, 83 stops on **Attachment A** had been completed, and Grants' staff is waiting for internal reporting on the approximately ten (10) additional stops completed to date on **Attachment B**.

The design of the Bus Stop Improvement Project included extensive outreach to: SCCRTC's Elderly and Disabled Transit Advisory Committee (E&D TAC) and Interagency Technical Advisory Committee (ITAC); Santa Cruz METRO's Bus Stop Advisory Committee (BSAC); representatives from the United Transportation Union (UTU) and Service Employees International Union (SEIU); and, the general public. Santa Cruz METRO staff compiled its original master list of repairs from multiple lists representing many years of SCCRTC, Santa Cruz METRO, UTU, SEIU, BSAC and public input and has omitted stops that might have become inactive due to potential service cuts at that time.

In December 2010, the Board of Directors approved the attached list (**Attachment A**) of recommended construction, improvements and repairs using \$500,000 in STIP funds and the second list (**Attachment B**) of recommended repairs made with Santa Cruz METRO labor and recycled bus stop equipment in order to equitably distribute an equal number of bus stop construction, repairs and improvements across all five County districts. Staff recommends that project-funded improvements should only be used for the shelters on these lists.

Grants' staff recommends that the Board of Directors accept and file this updated report, accept and file the removal of the additionally recommended 57 roof repairs from the project, and fund these repairs locally, while the 108 recommended, equitably distributed, repairs be completed and invoiced to Caltrans by December 31, 2012.

IV. FINANCIAL CONSIDERATIONS

STIP funds in the amount of \$500,000 will support the bus stop construction, improvements and repairs delineated on **Attachment A**. Of the \$500,000, it has been determined that Santa Cruz METRO will not need all the funds to complete the project as submitted and may not invoice the entire \$500,000 when the project is completed. (Additional repairs listed on **Attachment B** do not qualify for this funding and will be made with Santa Cruz METRO labor and using recycled equipment pulled from inactivated stops in order to equalized the distribution of repairs and improvements county-wide as per economic justice principles discussed above.)

V. ATTACHMENTS

Attachment A: Santa Cruz METRO Bus Stop Improvement Project Recommended Repairs and Improvements

Attachment B: Santa Cruz METRO Bus Stop Improvement Project Additional Repairs and Improvements by District

Attachment C: Bus Stop Improvements Map

Attachment D: Repairs on Hold List

Attachment A

Santa Cruz METRO Bus Stop Improvement Project Recommended Repairs and Improvements

Recommended by	Stop ID#	Street	Cross Street	Direction	Routes in Use	Explanation of Status	District	Improvements for this funding	Estimated Cost (incl. labor)
UTU	1267	Brommer	17th	out	66	Needs shelter and light.	1st	Add a shelter.	\$8,500
UTU	1269	Brommer	17th	in	66	Needs shelter and light.	1st	Light	\$3,000
EDTAC	1291	Capitola Rd	Jose	in	69SD, 69SE 69WD, 69WE		1st	Flip seat bench. Light.	\$4,000
EDTAC	1299	Capitola Rd	30th	out			1st	Check roof	\$2,000
SCMTD	1301	Capitola Rd	Thompson	out	69WD, 69WE	Concrete pad not large enough for shelter.	1st	Light	\$3,000
						Ready to install.			
UTU	1302	Capitola Rd	41st	out	53, 66, 69WD, 69WE	Location needs new shelter, light (visibility poor, old wood shelter).	1st	New shelter with bench and light.	\$9,000
SCMTD	1347	County Hospital	Emeline	out	4, 9	Existing shelter needs all new shelter screens.	1st	Light	\$3,000
								Move the site, coordinating with County.	
SCMTD	1384	Emeline	Sutphen	in	4, 9	Current concrete pad not large enough for shelter.	1st	County.	\$45,000
UTU	1571	Highway 17	Pasatiempo	in	17, 35	Needs shelter and light.	1st	Beacon light	\$3,000
EDTAC	1685	Portola	24th	out	66, 68D		1st	New shelter roof. Light.	\$4,000
						Existing shelter needs new upper shelter screens.			
SCMTD	1688	Portola	30th	out	66, 68D, 68N		1st	Light	\$3,000
						Concrete pad not large enough for a shelter.			
UTU	1807	Soquel Drive	Mission Dr	in	53, 70, 71SD, 71SE	Needs shelter, light (UTU).	1st	Light	\$3,000
EDTAC	1809	Soquel Drive	Thurber Lane	in	53, 70, 71SD, 71SE		1st	New shelter roof. Light	\$4,000
						Needs new shelter, light (visibility poor, wood shelter) (UTU).	1st	This stop is conditioned upon redevelopment. Light.	\$3,000
SCMTD	1921	7th	Cambria	out	66	Existing shelter needs one new shelter screen.	1st	Light	\$3,000
EDTAC	2173	17th	Matthew	in	66		1st	Light. New shorter bench.	\$4,000
UTU	2177	Portola	Corcoran	in	12, 66, 68	Needs shelter and light.	1st	Light	\$3,000
SCMTD	2340	Capitola Rd	Foster Ct	in	69SD, 69SE	Needs shelter.	1st	Light	\$3,000
EDTAC	2367	Soquel	Chanticleer	out	70, 71WD, 71WE		1st	Light	\$3,000

Santa Cruz METRO Bus Stop Improvement Project Recommended Repairs and Improvements

Recommended by	Stop ID#	Street	Cross Street	Direction	Routes in Use	Explanation of Status	District	Improvements for this funding	Estimated Cost (incl. labor)
UTU	2377	Capitola Rd	Clares	in	69SD, 69SE	Needs shelter and light.	1st	Light	\$3,000
EDTAC	2551	17th	Tremont	out	66		1st	Light	\$3,000
EDTAC	2575	Soquel Drive	Terrace	in	54, 55, 56, 71	Existing shelter needs all new shelter screens except rear lower.	1st	New roof, new shorter bench, and light with beacon.	\$5,000
SCMTD	1425	Freedom	Soquel Dr	in	71SD, 71SE	Existing shelter needs all new shelter screens.	2nd	Light with beacon.	\$3,000
SCMTD	1426	Freedom	Aptos Pines MHP	out	71WD, 71WE	Existing shelter needs all new shelter screens.	2nd	Light	\$3,000
SCMTD	1428	Freedom	Apto High School	out	71WD, 71WE	Existing shelter needs all new shelter screens.	2nd	Light	\$3,000
UTU	1431	Freedom	McDonald	in	71SD, 71SE	No concrete pad. Needs shelter and light.	2nd	Rural lighting	\$3,000
UTU	1432	Freedom	McDonald	out	71WD, 71WE	Needs serious tree trimming, very poor visibility.	2nd	Rural lighting	\$3,000
SCMTD	1433	Freedom	Parkhurst Terrace	in	71SD, 71SE	Existing shelter needs new upper shelter screens.	2nd	Rural lighting	\$3,000
SCMTD	1447	Freedom	Corralitos Rd	out	71WD, 71WE, 76	Location has no pad, no ramp, and no curb.	2nd	Light with beacon	\$3,000
UTU	1453	Freedom	Filipino Comm Ctr	out	71WD, 71WE, 76	no pad no ramp no curb. Needs landing, rural lighting (UTU)	2nd	Light	\$3,000
UTU	1852	Soquel Drive	Trout Gulch	in	71SD, 71SE	Location has no pad and no ramp. Needs shelter and light (UTU).	2nd	Condition this site for full improvement upon Aptos Village Redevelopment. Add light and a no parking zone.	\$3,000
SCMTD	2012	Park Ave	Cabrillo	in	54, 55, 69SD	Location has no pad and no ramp. Needs shelter and light (UTU).	2nd	Ask property owners. Light.	\$3,000
UTU	2013	Park Ave	#600	in	54, 55, 69SD	Location has no pad and no ramp. UTU says they are unable to view stop.	2nd	Light	\$3,000
EDTAC	2280	Seascape	Summer	out	54, 56		2nd	New shorter bench.	\$1,500

Santa Cruz METRO Bus Stop Improvement Project Recommended Repairs and Improvements

Recommended by	Stop ID#	Street	Cross Street	Direction	Routes in Use	Explanation of Status	District	Improvements for this funding	Estimated Cost (incl. labor)
SCMTD	2409	Freedom	#2672	in	71SD, 71SE	Location has no pad and no ramp.	2nd	Light	\$3,000
SCMTD, UTU	2410	Freedom	#2672	out	71WD, 71WE, 76	Location has no pad, no ramp, and no curb. Needs a shelter and needs landing but there is not enough space.	2nd	Light	\$3,000
EDTAC	2480	Nielson	Watsonville Hospital	in	69WD, 69WE, 74, 76		2nd	New shorter bench. New roof. Light.	\$5,000
SCMTD, UTU	2596	Freedom	#2716	in	71SD, 71SE	Needs a shelter, rural light.	2nd	Rural light	\$3,000
UTU	2599	Capitola Rd	49th	in	54, 55, 69	Needs shelter and light	2nd	Light	\$3,000
EDTAC	2620	Soquel Drive	Heather Terrace	out	54, 55, 56, 71		2nd	New shorter bench. Light.	\$4,500
SCMTD, UTU	2643	Freedom	#2716	out	71WD, 71WE, 76	ramp, and no curb. Needs shelter, rural light.	2nd	Light	\$3,000
EDTAC	2681	Via Pacifica	Cabo Court	out	54, 56	Location needs red paint and bench.	2nd	Bench	\$1,500
EDTAC	1219	721 Bay	Columbia	in	53, 54		3rd	New shorter bench. Light.	\$4,000
EDTAC	1220	721 Bay	Columbia	out	3, 19		3rd	Light with beacon	\$3,000
SCMTD	1226	Bay St	Mission St	out	19, 41	Needs new upper shelter screens.	3rd	Light	\$3,000
SCMTD	1227	Bay St	King St	out	12, 13, 15, 16N, 19, 19N	Accessibility by adding passenger pad.	3rd	Consider for larger improvement. Space to add shelter and full pad.	\$45,000
BSAC#4, UTU	1590	Laurel	Blackburn	in	12, 15, 16, 40, 41, 42	Needs lighting.	3rd	Light	\$3,000
EDTAC, UTU	1591	Laurel	Center	out	12, 15, 16, 40, 41, 42	Move parking spaces for easier access. Location has no bench.	3rd	Recommend for larger improvement. Move sign. Add concrete to pad. Add shelter	\$45,000
UTU	1629	Mission	Laurel	in	12, 13, 15, 16, 40, 41, 42	Needs shelter and light.	3rd	Light	\$3,000

Santa Cruz METRO Bus Stop Improvement Project Recommended Repairs and Improvements

Recommended by	Stop ID#	Street	Cross Street	Direction	Routes in Use	Explanation of Status	District	Improvements for this funding	Estimated Cost (incl. labor)
UTU	1658	Murray	Seabright	out	68D, 68N	Pad seems to be on private property. Needs shelter and light.	3rd	Light	\$3,000
EDTAC	1779	2nd	Pacific	in	07, 19		3rd	Drop seating	\$1,500
EDTAC	1783	Soquel	Ocean	out	69WD, 69WE	Enough space for a shelter. Near EDTAC identified site.	3rd	Lighting, signal, curb painting, shelter. LARGER IMPROVEMENT	\$45,000
UTU	1799	Soquel Ave	Park Way	in	66, 69SD, 69SE, 70, 71SD, 71SE	Needs light, no room for shelter.	3rd	Light	\$3,000
SCMTD	1802	Soquel Ave	La Fonda	out	70, 71WD, 71WE	Location needs new upper shelter screens.	3rd	Light	\$3,000
SCMTD	1916	7th	Brommer	out	66	Needs one new shelter screen.	3rd	Light	\$3,000
EDTAC	2422	Grandview	Arroyo Seco	out	3		3rd	New shorter bench	\$1,500
EDTAC	2593	Pacific	2nd	in	3, 19, 20		3rd	Dropseat bench	\$1,500
UTU	2715	Natural Bridges Dr	Mission Ext	In	20	Needs shelter.	3rd	Light	\$3,000
UTU	2716	Natural Bridges Dr	Mission Ext	out	20	Needs shelter.	3rd	Light	\$3,000
UTU	2717	Natural Bridges Dr	Delaware	out	20	Needs shelter and light.	3rd	Light	\$3,000
UTU	2718	Natural Bridges Dr	Delaware	in	20	Needs shelter and light.	3rd	Light	\$3,000
SCMTD	1087	Freedom	Emme	out	71WD, 71WE, 76	Concrete pad not large enough.	4th	Light	\$3,000
SCMTD	1136	Main St	Rodriguez	out	71WD, 71WE, 75, 91XW	No pad and no ramp.	4th	Light	\$3,000
SCMTD	1137	Main St	Auto Center Dr	out	71WD, 71WE, 72, 75, 76	No concrete pad. Needs shelter and light.	4th	Light	\$3,000

Santa Cruz METRO Bus Stop Improvement Project Recommended Repairs and Improvements

Recommended by	Stop ID#	Street	Cross Street	Direction	Routes in Use	Explanation of Status	District	Improvements for this funding	Estimated Cost (incl. labor)
BSAC#6, SCMTD, UTU	1139	Main St	Pennsylvania	out	69WD, 69WE, 71WD, 71WE, 72, 75, 76, 91XW	Needs a new pad pad, bench, shelter, light, encroachment permit, and to be brought to ADA standards. Identified as cost prohibitive.	4th	Replace bench	\$1,500
BSAC, SCMTD, UTU	1141	Main St	Clifford	in	69SD, 69SE, 71SD, 71SE, 72, 75, 76	No pad, no shelter, and no light.	4th	Light	\$3,000
UTU	1142	Main St	Clifford	out	69WD, 69WE, 71WD, 71WE, 72, 75, 76	Needs new roof	4th	Roof repair. Light.	\$4,750
EDTAC	2224	Freedom	Roche	out	69WD, 69WE, 72		4th	Bench	\$1,500
SCMTD, UTU	2334	Mark	Arroyo	out	75	No pad. Needs concrete.	4th	Light	\$3,000
EDTAC	2467	Freedom	W High	out	71WD, 71WE		4th	Bench	\$1,500
EDTAC, UTU	2469	Main St	5th	out	71WD, 71WE, 75	Needs shelter and light.	4th	Bench	\$1,500
BSAC#1, UTU	2637	Freedom	Crestview	out	69WD, 69WE, 71WD, 71WE	Existing concrete pad not large enough. Needs shelter and light.	4th	Light	\$3,000
EDTAC	2638	Freedom	Crestview	in	69SD, 69SE, 71SD, 71SE		4th	Light	\$3,500
BSAC#5, EDTAC	2691	Main St	Ford	in	71SD, 71SE, 75	Existing concrete pad not large enough. Needs shelter and light.	4th	Beacon light	\$3,000
EDTAC	1238	Big Basin	Redwood		35WD, 35WE		5th	Drop seat bench	\$1,500
SCMTD	1463	Glen Arbor	Quail Hollow	out	35A	No pad. Needs concrete.	5th	Light	\$3,000

ATTACHMENT B

ATTACHMENT B:
Santa Cruz METRO Bus Stop Improvement Project
Additional Repairs and Improvements by District

By Who	Stop ID#	Street	Cross Street	Direction	Routes in Use	District	Improvements with this Project
SCMTD	1840	Soquel Drive	Cabrillo College TC	out	54, 55, 56, 69WD, 69WE, 71WD, 71WE, 91XW	2nd	Replace shelter screens.
SCMTD	1843	Soquel Drive	Mar Vista School	out	54, 55, 56, 71WD, 71WE	2nd	Replace all shelter screens.
EDTAC	1805	Soquel Drive	Dominican Hospital	in	53, 70, 71SD, 71SE, 91XS	3rd	Red curb. Reposition bench for 60".
SCMTD	1795	Soquel Ave	Frederick	out	66, 69WD, 69WE, 70, 71WD, 71WE	3rd	Replace all shelter screens.
EDTAC	1078	Freedom	Stanford	in	71SD, 71SE	3rd	Red curb
BSAC#2, UTU	1081	Freedom	Sydney	out	69WD, 69WE, 71WD, 71WE	4th	Red curb
BSAC#3, UTU	1091	Green Valley	Main	in	71, 72, 74, 75, 76	4th	Red curb
EDTAC	2193	Arthur	Watsonville Care Center	out	71SD, 71SE	4th	Red curb
SCMTD	2220	Green Valley	Maranatha	in	71SE, 72, 75	4th	Vegetation maintenance
UTU	2335	Mark	Hathaway	out	75	4th	Red curb

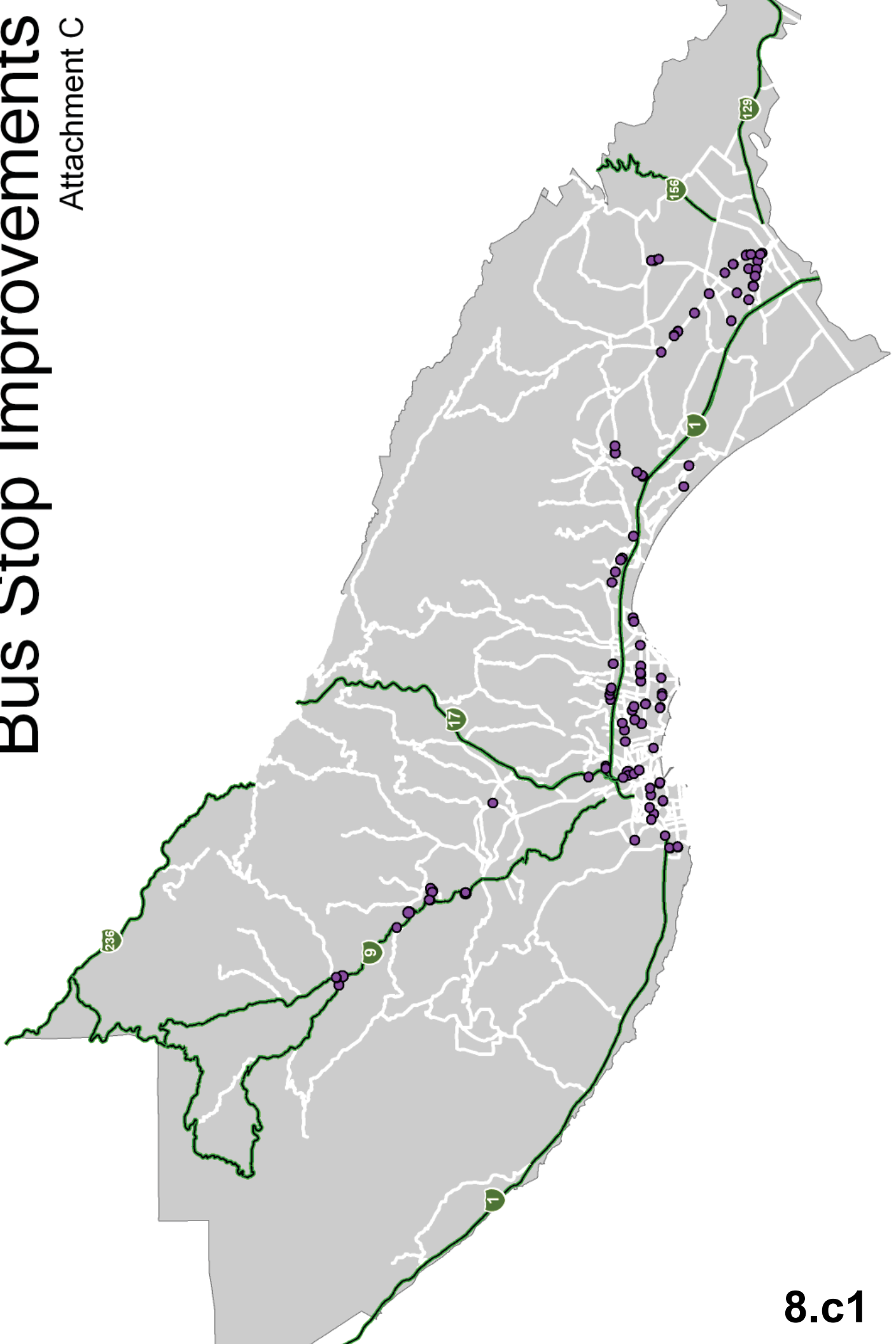
ATTACHMENT B

ATTACHMENT B:
 Santa Cruz METRO Bus Stop Improvement Project
 Additional Repairs and Improvements by District

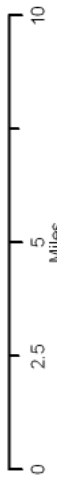
By Who	Stop ID#	Street	Cross Street	Direction	Routes in Use	District	Improvements with this Project
UTU	2336	Mark	Ponderosa	out	75	4th	Weed abatement and graffiti removal.
EDTAC	2465	Freedom	Stanford	out	71WD, 71WE	4th	Red curb, straighten pole.
SCMTD	1471	Glen Arbor	Hihn	in	35	5th	Landscaping
SCMTD	1530	Highway 9	SLV HS	in	35WD, 35WE	5th	Replace screens, graffiti abatement.
SCMTD	1531	Highway 9	SLV HS	in	35AD, 35AE	5th	Replace screens, graffiti abatement.
SCMTD	1543	Highway 9	Main	in	35WD, 35WE	5th	Replace all shelter screens
SCMTD	1544	Highway 9	Main	out	35AD, 35AE	5th	Replace all shelter screens
SCMTD	1561	Highway 9	Lomond	in	35WD, 35WE	5th	Replace all shelter screens
SCMTD	1896	Water	Market	out	09, 66, 70, 71WD, 71WE	5th	Red curb

Bus Stop Improvements

Attachment C



- Bus Stop Improvements
- State Highways



8.c1

ATTACHMENT D

Attachment D
Repairs On Hold List

	Stop ID#	Street	Cross Street	Direction	Routes in Use	District	Improvements as funding allows	Reason for Hold
EDTAC	1045	Clifford	#240	out	71SE, 71WD, 71WE	4th	Paint	Not an allowable improvement
EDTAC, SCMTD, UTU	1046	Clifford	#253	in	71SD, 71SE	4th	Talk to city about adding red curb before the bus stop to allow drivers to let passengers out at the pad	Not an allowable improvement
EDTAC	1077	Freedom	Brennan	in	71SD, 71SE	4th		ADA
EDTAC	1078	Freedom	Stanford	in	71SD, 71SE	4th	red curb	Not an allowable improvement
BSAC, UTU	1081	Freedom	Sydney	out	69WD, 69WE, 71WD, 71WE	4th	Red curb	Not an allowable improvement
UTU	1084	Freedom	Green Valley	In	69SD, 69SE, 72, 74, 75	4th		Sidewalk measurements not large enough for shelter
UTU	1089	Freedom	Browker	in	71WD, 71WE, 76	2nd		ADA

ATTACHMENT D

Attachment D
Repairs On Hold List

BSAC, UTU	1091	Green Valley	Main	in		71, 72, 74, 75, 76	4th	Red curb	Not an allowable improvement
SCMTD	1095	Green Valley	Pennsylvania	northbound		71SD, 71SE, 72, 74, 75	4th		Sidewalk measurements not large enough for shelter
UTU	1097	Freedom	Green Valley	in		71SD, 71SE	4th		Sidewalk measurements not large enough for shelter
UTU	1209	Aptos Beach Dr	Marina	out		54, 55	2nd	Red Curb	Not an allowable improvement
UTU	1210	Aptos Beach Dr	Marina	in		54	2nd		This stop will be deactivated effective 9/16
SCMTD	1222	Bay St	Redwood	in		3, 19	3rd	red curb	Not an allowable improvement
SCMTD	1230	Bay St	Iowa St	out		12, 13, 15, 16WD, 16WE, 19, 41	3rd	Replace upper shelter screens	Not an allowable improvement
UTU	1236	Highway 9	Highway 236	in		35, 35A	5th		State highway
EDTAC, UTU	1290	Capitola Rd	Jose	out		69WD, 69WE	1st	Keep in mind for FUTURE larger scale improvement in future. Red curb	Encroachment.
SCMTD	1294	Capitola Rd	17th	in		69SD, 69SE	1st	Replace missing shelter screen	Not an allowable improvement
UTU	1297	Capitola Rd	Woodrose	out		69WD, 69WE	1st		

ATTACHMENT D

Attachment D
Repairs On Hold List

EDTAC	1300	Capitola Rd	30th	in		69SD, 69SE	1st	reposition bench for 60", red paint,	Not an allowable improvement
EDTAC	1340	Columbia	State	out		07	3rd		Stop will be inactive 9/16
	1349	Delaware	DeAnza MHP	in		3B	3rd		Ask about status of talks with mobile home park with regards to replacement shelter
SCMTD	1427	Freedom	Apto High School	in		71SD, 71SE	2nd	Replace all shelter screens	Not an allowable improvement
UTU	1436	Freedom	#5620	out		71WD, 71WE	2nd	Tree trimming	Not an allowable improvement
	1471	Glen Arbor	Hihn	in		35	5th		Insufficient sunlight. ADA
SCMTD	1530	Highway 9	SLV HS	in		35WD, 35WE	5th		Not an allowable improvement
	1531	Highway 9	SLV HS	in		35AD, 35AE	5th		Not an allowable improvement
SCMTD	1543	Highway 9	Main	in		35WD, 35WE	5th	Replace all shelter screens	Not an allowable improvement
SCMTD	1544	Highway 9	Main	out		35AD, 35AE	5th	Replace all shelter screens	Not an allowable improvement
	1549	Highway 9	California	out		35A	5th		State highway and ADA
SCMTD	1561	Highway 9	Lomond	in		35WD, 35WE	5th	Replace all shelter screens	Not an allowable improvement

ATTACHMENT D

Attachment D
Repairs On Hold List

EDTAC	1592	Laurel	Center/Washing ton	in	12, 15, 16, 16N, 40, 41, 42	3rd	Red curb	Not an allowable improvement
UTU	1630	Mission	Laurel	out	12, 13, 15, 16, 40, 41, 42	3rd		Sidewalk measurements not large enough for shelter
SCMTD	1686	Portola	26th	out	66, 68N	1st	Replace upper shelter screens	Not an allowable improvement
SCMTD	1687	Portola	30th	in	12, 66, 68N	1st		Sidewalk measurements not large enough for shelter
SCMTD	1690	Portola	35th	in	12, 66, 68D, 68N	1st	Replace upper shelter screens	Not an allowable improvement
SCMTD	1693	Portola	37th	out	66, 68D, 68N	1st	Replace upper shelter screens	Not an allowable improvement
UTU	1711	Rio Del Mar	Deer Park	in	54	2nd		This stop will be deactivated effective 9/16
UTU	1712	Deerpark	Rio Del Mar	out	54, 55	2nd		There is minimal sidewalk space and ADA
SCMTD	1752	Seabright	Hall	in	12,68N, 68	3rd	Red curb	Not an allowable improvement
SCMTD, UTU	1754	Seabright	Clinton	in	12, 68N, 68	3rd		ADA
SCMTD	1756	Seabright	Windham	out	68N, 68	3rd	Red curb	Not an allowable improvement

ATTACHMENT D

Attachment D
Repairs On Hold List

SCMTD, UTU	1757	Seabright	Windsor	in	12, 68N, 68	3rd		ADA
SCMTD, EDTAC	1781	Soquel Ave	Riverside Dr	out	69WD, 69WE	3rd	Replace upper shelter screens	Not an allowable improvement
EDTAC	1782	Soquel	Ocean	in	04, 09, 69SD, 69SE	3rd		
SCMTD	1788	Soquel Ave	Pine St	in	69SD, 69SE	3rd	Replace upper shelter screens	Not an allowable improvement
UTU	1791	Soquel Ave	Cayuga	out	69WD, 69WE	3rd		Bus stop improvement as development condition.
UTU	1792	Soquel Ave	N. Seabright	in	69SD, 69SE	3rd		Sidewalk measurements not large enough for shelter
SCMTD	1795	Soquel Ave	Frederick	out	66, 69WD, 69WE, 70, 71WD, 71WE	3rd	Replace all shelter screens	Not an allowable improvement
SCMTD	1796	Soquel Ave	San Juan	in	66, 69SD, 69SE, 70, 71SD, 71SE	3rd	Replace all shelter screens	Not an allowable improvement

ATTACHMENT D

Attachment D
Repairs On Hold List

UTU	1800	Soquel Ave	So. Park Way	out	66, 69WD, 69WE, 70, 71WD, 71WE	3rd		Leave for city
SCMTD	1801	Soquel Ave	La Fonda	in	66, 70, 71SD, 71SE	3rd	Replace all shelter screens	Not an allowable improvement
UTU	1803	Soquel Ave	7th	in	66, 70, 71SD, 71SE			Cost prohibitive
SCMTD	1804	Soquel Ave	7th Ave	out	70, 71WD, 71WE	? 3rd/1st Boundary	Replace all shelter screens	Not an allowable improvement
EDTAC	1805	Soquel Drive	Dominican Hospital	in	53, 70, 71SD, 71SE, 91XS	? 3rd/1st Boundary	Red curb. Reposition bench for 60"	Not an allowable improvement
EDTAC	1806	Soquel Drive	Dominican Hospital	out	70, 71WD, 71WE	1st	Red curb. Reposition bench for 60"	Not an allowable improvement
SCMTD	1811	Soquel Drive	Winkle	out	70, 71WD, 71WE	1st	Replace all shelter screens	Not an allowable improvement

ATTACHMENT D

Attachment D
Repairs On Hold List

SCMTD	1838	Soquel Drive	Porter Gulch Rd	out	54, 55, 69SD, 69SE, 70, 71SD, 71SE	2nd		Sidewalk measurements not large enough for shelter
SCMTD	1840	Soquel Drive	Cabrillo College TC	out	54, 55, 56, 69WD, 69WE, 71WD, 71WE, 91XW	2nd	Replace upper shelter screens	Not an allowable improvement
UTU	1841	Soquel Drive	Borregas	out	54, 55, 56, 71WD, 71WE	2nd		Sidewalk measurements not large enough for shelter
SCMTD	1843	Soquel Drive	Mar Vista School	out	54, 55, 56, 71WD, 71WE	2nd	Replace all shelter screens	Not an allowable improvement
SCMTD	1849	Soquel Drive	State Park Dr	in	54, 55, 56, 69SD, 69SE, 71SD, 71SE, 91XS	2nd	Replace all shelter screens	Not an allowable improvement
EDTAC	1853	Soquel Drive	Trout Gulch	out	71WD, 71WE	2nd		Condition this site upon Redevelopment

ATTACHMENT D

Attachment D
Repairs On Hold List

BSAC, UTU, SCMTD	1862	Stockton	Capitola Ave	in		54, 55, 69SD	2nd		SERVICE IS BEING CUT TO THIS LOCATION
UTU	1868	Swanton	West Cliff	in		3	3rd		Stop will be inactive 9/16
SCMTD	1870	Swanton	Delaware	in		3	3rd		Stop will be inactive 9/16
	1896	Water	Market	out		09, 66, 70, 71WD, 71WE	5th	Red curb	Not an allowable improvement
SCMTD	1919	7th	Eddy (Inland Harbor)	in		66	1st	Replace upper shelter screens	Not an allowable improvement
SCMTD	2056	Bay St	King St	in		12, 13, 15, 16WD, 16WE, 19, 41, 42	3rd		Insufficient space for improvements. ADA
	2128	Highway 9	Brown Gables	in		35WD, 35WE	5th		State highway
SCMTD	2143	41st	Bain	out		68D, 68N	1st	Replace upper shelter screens	Not an allowable improvement
SCMTD	2167	41st	Kings Plaza	in		12, 66, 68D, 68N	1st	Replace upper shelter screens	Not an allowable improvement

Attachment D
Repairs On Hold List

UTU, SCMTD	2174	Merriel	17th	in	66	1st	Red curb	Not an allowable improvement
EDTAC	2193	Arthur	Watsonville Care Center	out	71SD, 71SE	4th	Red curb	Not an allowable improvement
SCMTD	2195	Amesti	Paraiso	out	72, 76	2nd	Replace missing shelter screens	Not an allowable improvement
SCMTD	2220	Green Valley	Maranatha	in	71SE, 72, 75	4th	Vegetation maintenance	Not an allowable improvement
SCMTD	2247	Searidge	McGregor	out	54, 55	2nd	Replace upper shelter screens	Not an allowable improvement
SCMTD	2291	Bay St	California	out	3, 19	3rd	Replace upper shelter screens	Not an allowable improvement
SCMTD	2296	Brommer	Hope (Odyssey Ct)	in	66	1st	Replace upper shelter screens	Not an allowable improvement
SCMTD, UTU	2335	Mark	Hathaway	out	75	4th	Red curb	Not an allowable improvement
SCMTD, UTU	2336	Mark	Ponderosa	out	75	4th	Weed abatement and graffiti removal	Not an allowable improvement
SCMTD	2464	Seascape	Via Pacifica	out	54, 56	2nd	Replace upper shelter screens	Not an allowable improvement
EDTAC	2465	Freedom	Stanford	out	71WD, 71WE	4th	Red curb. Straighten pole	Not an allowable improvement
SCMTD	2549	Paul Sweet	Salisbury	in	17SC, 17SJ	1st	Replace plexiglass panel	Not an allowable improvement
UTU	2572	Laurel	Chestnut	in	12, 15, 16, 40, 41, 42	3rd		Identified as not having problems by UTU
EDTAC	2623	Nielson	Watsonville Hospital	in	69SD, 69SE	2nd	Keep in mind for future large project.	Caltrans standards in Watsonville

ATTACHMENT D

Attachment D
Repairs On Hold List

SCMTD	2649	41st	Gladys	in	12, 68D, 68N	1st	Replace upper shelter screens	Not an allowable improvement
SCMTD	2650	Portola	41st	in	12, 68D, 68N	1st	Replace upper shelter screens	Not an allowable improvement
UTU	2666	Soquel	Front	out	69WD, 69WE	3rd	Red curb	Not an allowable improvement
SCMTD	2667	Front	Soquel Ave	in	04, 09, 31, 32, 35AD, 35AE, 66, 70, 71WD, 71WE	3rd	Replace upper shelter screens	Not an allowable improvement
UTU	2668	Soquel	Pine	Out	69WD, 69WE	3rd		Condition this upon development
SCMTD	2697	Pacific	Center	out	03, 07, 19, 20, 68N	3rd	Replace all shelter screens	Not an allowable improvement
SCMTD	2722	Soquel Drive	Porter Gulch Rd	in	54, 55, 56, 69WD, 69WE, 71WD, 71WE, 91XW	2nd	Replace all shelter screens	Not an allowable improvement

ATTACHMENT D

Attachment D
Repairs On Hold List

EDTAC	2731	Laurel	Blackburn	out	12, 15, 16WD, 16WE, 40, 41, 42	3rd	Speak with city about moving the crosswalk
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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: May 25, 2012

TO: Board of Directors

FROM: Tove Beatty, Grants/Legislative Analyst

SUBJECT: CONSIDERATION OF APPROVAL OF A RESOLUTION REGARDING SANTA CRUZ METRO'S SUPPORT OF AND PARTICIPATION IN THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION'S SEVENTH ANNUAL "DUMP THE PUMP DAY" ON JUNE 21, 2012 AND RELATED PROMOTIONAL ACTIVITIES

I. RECOMMENDED ACTION

That the Board of Directors consider approving a resolution regarding Santa Cruz METRO's support of and participation in the American Public Transportation Association's Seventh Annual "Dump the Pump Day" on June 21, 2012 and related promotional activities.

II. SUMMARY OF ISSUES

- The American Public Transportation Association (APTA), of which Santa Cruz METRO is an active member, marks the seventh annual national "Dump the Pump Day" on June 21, 2012 as a day that encourages people to ride public transportation to save money, protect the environment, reduce dependence on foreign oil and improve the quality of life for all Americans.
- People who use public transportation on a regular basis can save up to \$10,000 per year in costs related to owning and using an automobile, based on today's gas prices, the cost of maintaining a car and the average cost of parking.
- For every \$1 invested in public transportation, \$4 is generated in economic returns, and U.S. public transportation reduces the nation's carbon footprint by 37 million metric tons, or 4.9 million households' worth of electricity.
- Public transportation is used in 439 urban areas in the U.S. and has saved 796,000,000 hours of travel time annually and 303,000,000 gallons of fuel, not to mention reducing the costs of traffic congestion by an estimated \$17 billion.
- Currently, the future of the next long-term surface transportation act hangs in the balance in Washington DC as a bi-cameral, bi-partisan conference committee attempts to find common ground to pass this desperately needed legislation by the extension deadline of June 30, 2012. At the state level, the implementation of greenhouse gas legislation mandates heavily impact the sector. Participating in a nationwide campaign to focus the public's attention on the advantages and essential

necessity for robust public transportation infrastructure and systems is particularly important at this time.

III. DISCUSSION

The American Public Transportation Association (APTA), of which Santa Cruz METRO is an active member, marks the seventh annual national “Dump the Pump Day” on June 21, 2012 as a day that encourages people to ride public transportation to save money, protect the environment, reduce dependence on foreign oil and improve the quality of life for all Americans. Santa Cruz METRO participated in 2010, had some staff timing issues in 2011, but is prepared to participate again and in a more comprehensive fashion in 2012.

Most people don't know that those who use public transportation on a regular basis can save up to \$10,000 per year in costs related to owning and using an automobile, based on today's gas prices, the cost of maintaining a car and the average cost of parking. For every \$1 invested in public transportation, \$4 is generated in economic returns, and U.S. public transportation reduces the nation's carbon footprint by 37 million metric tons, or 4.9 million households' worth of electricity. Promoting these facts to the public through “Dump the Pump Day” publicity—including mayoral proclamations, print and other media public service announcements and press releases, buttons, banners and stickers, as well as via collaborative efforts with other community groups—is essential in getting the message to the public that public transit is part of the solution to reducing greenhouse gases, traffic congestion, stress and dependence on foreign fuel supplies.

In addition, public transportation is used in 439 urban areas in the U.S. via over 7,000 providers, has saved 796,000,000 hours of travel time annually and 303,000,000 gallons of fuel, not to mention reducing the costs of traffic congestion by an estimated \$17 billion per year. It is an industry that provides 400,000 jobs nationwide, and 35 million boardings *per day*.

Currently, the future of the next long-term surface transportation act hangs in the balance in Washington DC as a bi-cameral, bi-partisan conference committee attempts to find common ground to pass this desperately needed legislation by the extension deadline of June 30, 2012. At the state level, the implementation of greenhouse gas legislation mandates heavily impact the sector. Participating in a nationwide campaign on the local level to focus the public's attention on the advantages and essential necessity for robust public transportation infrastructure and systems is particularly important at this time.

IV. FINANCIAL CONSIDERATIONS

Approximate investment of Administrative budget funds for 2012 “Dump the Pump Day” activities will not exceed \$5,000 for items such as bus signage and stickers.

V. ATTACHMENTS

Attachment A: Resolution of the Board of Directors of the Santa Cruz Metropolitan Transit District to Support and Participate in the American Public Transportation Association's Seventh Annual “Dump the Pump Day” on June 21, 2012 and Related Promotional Activities

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
IN SUPPORT OF AND PARTICIPATION IN THE AMERICAN PUBLIC
TRANSPORTATION ASSOCIATION’S SEVENTH ANNUAL “DUMP THE
PUMP DAY” ON JUNE 21, 2012 AND RELATED PROMOTIONAL ACTIVITIES**

WHEREAS, June 21, 2012 marks the seventh annual American Public Transportation Association’s “Dump the Pump Day” as a day encouraging people to ride public transportation to save money, protect the environment, reduce dependence on foreign oil and improve the quality of life for Santa Cruzans and all Americans; and

WHEREAS, for every \$1 invested in public transportation, \$4 is generated in economic returns and people who use public transportation can save upwards of \$10,000 annually; and

WHEREAS, public transportation is used in 439 urban areas in the U.S. and has saved 796 million hours of travel time, 303 million gallons of fuel, and has reduced the nation’s carbon footprint by 37 million metric tons; and

WHEREAS, the future of the next long-term surface transportation act hangs in the balance in Washington DC as a bipartisan conference committee tries to find common ground to pass this desperately needed legislation by June 30, 2012; and

WHEREAS, the State of California’s implementation of greenhouse gas legislation mandates heavily impact the public transportation sector and increasing local public awareness of public transportation is an essential step in meeting the State’s goals;

NOW, THEREFORE, BE IT RESOLVED, that the Santa Cruz Metropolitan Transit District supports and will participate in the American Public Transportation Association’s seventh annual “Dump the Pump Day” on June 21, 2012 via various related promotional activities.

PASSED AND ADOPTED this 25th Day of May, 2012 by the following vote:

AYES: Directors -

NOES: Directors -

ATTACHMENT A

Resolution No. _____

Page 2

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____
LYNN ROBINSON
Board Chair

ATTEST _____
LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel