

**AGENDA**  
**SANTA CRUZ METRO BOARD OF DIRECTORS**  
**REGULAR MEETING OF OCTOBER 26, 2012**  
**9:00 AM**



*Mission Statement: "To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service."*

**THE BOARD MEETING AGENDA PACKET CAN BE FOUND ONLINE AT  
[WWW.SCMTD.COM](http://WWW.SCMTD.COM) AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S  
ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CALIFORNIA**

- |                          |  |                              |
|--------------------------|--|------------------------------|
| <input type="checkbox"/> | <i>Director Margarita Alejo</i>          | <i>City of Watsonville</i>   |
| <input type="checkbox"/> | <i>Director Hilary Bryant</i>            | <i>City of Santa Cruz</i>    |
| <input type="checkbox"/> | <i>Director Dene Bustichi</i>            | <i>City of Scotts Valley</i> |
| <input type="checkbox"/> | <i>Director Daniel Dodge, Vice Chair</i> | <i>City of Watsonville</i>   |
| <input type="checkbox"/> | <i>Director Ron Graves</i>               | <i>City of Capitola</i>      |
| <input type="checkbox"/> | <i>Director Michelle Hinkle</i>          | <i>County of Santa Cruz</i>  |
| <input type="checkbox"/> | <i>Director Deborah Lane</i>             | <i>County of Santa Cruz</i>  |
| <input type="checkbox"/> | <i>Director John Leopold</i>             | <i>County of Santa Cruz</i>  |
| <input type="checkbox"/> | <i>Director Ellen Pirie</i>              | <i>County of Santa Cruz</i>  |
| <input type="checkbox"/> | <i>Director Lynn Robinson, Chair</i>     | <i>City of Santa Cruz</i>    |
| <input type="checkbox"/> | <i>Director Mark Stone</i>               | <i>County of Santa Cruz</i>  |
| <input type="checkbox"/> | <i>Ex-Officio Director Donna Blitzer</i> | <i>UC Santa Cruz</i>         |


*Leslie R. White, General Manager / Secretary of the Board*  
*Margaret Gallagher, District Counsel*

---

**INTERPRETATION SERVICES / SERVICIOS DE TRADUCCIÓN**

*Spanish language translation is available on an as needed basis. Please make advance arrangements with Tony Tapiz, Administrative Services Coordinator at 831-426-6080. Traducción al español está disponible de forma según sea necesario. Por favor, hacer arreglos por adelantado con Tony Tapiz, Coordinador de Servicios Administrativos al numero 831-426-6080.*

---

 **AMERICANS WITH DISABILITIES ACT**  
*The Board of Directors meeting is held in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet, should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.*

**AGENDA  
SANTA CRUZ METRO BOARD OF DIRECTORS  
REGULAR MEETING OF OCTOBER 26, 2012  
PAGE 2 OF 4**

MEETING LOCATION:  
SANTA CRUZ CITY COUNCIL CHAMBERS, 809 CENTER STREET, SANTA CRUZ

9:00 A.M.

**THIS METRO BOARD MEETING WILL BE INTERRUPTED BRIEFLY AT 10:00 A.M. TO HOLD THE ANNUAL MEETING OF THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION**

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER.

**SECTION I: OPEN SESSION**

1. CALL TO ORDER & ROLL CALL
2. ORAL AND WRITTEN COMMUNICATIONS
  - 2-1. Liseth Guizar will be available for Spanish language interpretation during "Oral Communications" and for any other agenda item for which these services are needed.
  - 2-2. Today's meeting is being broadcast by Community Television of Santa Cruz County.
  - 2-3. We'd like to thank TAQUERIA EL DANDY for our refreshments today. TAQUERIA EL DANDY is located in the Pacific Station Transit Center here in Santa Cruz, where they serve a variety of authentic Mexican dishes.
  - 2-4. Santa Cruz METRO wants to remind everyone that there will be a Groundbreaking Ceremony today at noon for the Judy K. Souza Operations Facility, 1200 River Street.
3. COMMUNICATIONS TO THE BOARD OF DIRECTORS

*This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Oral and Written Communications on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.*

- 3-1. CORRESPONDENCE REGARDING PARACRUZ SERVICES  
M. Linda Gerstman, Aptos, California
4. LABOR ORGANIZATION COMMUNICATIONS
5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

**AGENDA**  
**SANTA CRUZ METRO BOARD OF DIRECTORS**  
**REGULAR MEETING OF OCTOBER 26, 2012**  
**PAGE 3 OF 4**

**CONSENT AGENDA**

*All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.*

- 6-1. ACCEPT & FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR OCTOBER 2012  
Submitted by Tom Hiltner, Grants & Legislative Analyst
- 6-2. ACCEPT & FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JUNE 2012  
Submitted by Angela Aitken, Finance Manager
- 6-3. ACCEPT & FILE ACCESSIBLE SERVICES REPORT FOR SEPTEMBER 2012  
Submitted by John Daugherty, Accessible Services Coordinator
- 6-4. ACCEPT & FILE RIDERSHIP REPORT FOR AUGUST 2012  
Submitted by Erich Friedrich, Junior Transit Planner
- 6-5. ACCEPT & FILE METRO PARACRUZ OPERATIONS STATUS REPORT FOR AUGUST 2012  
Submitted by April Warnock, Paratransit Superintendent
- 6-6. ACCEPT & FILE STATUS REPORTS OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES  
Submitted by Tove Beatty, Grants & Legislative Analyst
- 6-7. NOTICE OF ACTION TAKEN IN CLOSED SESSION  
Submitted by Margaret Gallagher, District Counsel

**REGULAR AGENDA**

- 7. CONSIDERATION OF A RESOLUTION OF APPRECIATION AND REMEMBRANCE FOR THE SERVICES OF RAFAEL AVILA LEÓN AS A VEHICLE SERVICES WORKER FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
Presented by Lynn Robinson, Board Chair
- 8. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS  
Presented by Lynn Robinson, Board Chair
- 9. CONSIDERATION OF A RESOLUTION OF APPRECIATION FOR THE SERVICES OF DAVID MOREAU AS ASSISTANT PARATRANSIT SUPERINTENDENT FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
Presented by Lynn Robinson, Board Chair
- 10. CONSIDERATION OF PROGRESS REPORT ON THE RENOVATION OF THE WATSONVILLE TRANSIT CENTER  
Presented by Liseth Guizar, Claims Investigator

**AGENDA**  
**SANTA CRUZ METRO BOARD OF DIRECTORS**  
**REGULAR MEETING OF OCTOBER 26, 2012**  
**PAGE 4 OF 4**

11. ACCEPT & FILE FISCAL YEAR END MONTHLY BUDGET STATUS REPORT FOR JUNE 30, 2012  
Presented by Angela Aitken, Finance Manager
  
12. PHOTO PRESENTATION OF SANTA CRUZ METRO PICNIC ON OCTOBER 20, 2012  
Presented by Lynn Robinson, Chair
  
13. ORAL PROGRESS REPORT OF THE RECRUITMENT TASK FORCE  
Presented by Lynn Robinson, Chair
  
14. ORAL ANNOUNCEMENTS
  
- 14-1. The next regularly scheduled Board meeting will be held Friday, November 9, 2012 at 8:30 a.m. at the Santa Cruz Metro Administration Offices at 110 Vernon Street, Santa Cruz, California.
  
- 14-2. Please join Santa Cruz METRO for our Groundbreaking Ceremony today at noon for the Judy K. Souza Operations Facility, 1200 River Street, Santa Cruz, California.
  
15. ADJOURNMENT  
Adjourn to the next regularly scheduled Board Meeting.

---

*Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at [www.scmtd.com](http://www.scmtd.com) subject to staff's ability to post the document before the meeting.*

M. Linda Gerstman  
3851 Vienna Dr.  
Aptos, CA 95003

Dear People of Paracruz,  
I am writing to express  
my sincere gratitude  
for the services that  
you supply. Without  
Paracruz I would be  
housebound because of my  
poor vision. The wonderful  
people of Paracruz allow  
me to enjoy many  
activities and meet my  
responsibilities to others.  
I want you all to know  
how important you are.  
The service you all provide  
is essential. Thank you.

M. Linda Gerstman

3-1.1

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** October 26, 2012

**TO:** Board of Directors

**FROM:** Tove Beatty, Grants/Legislative Analyst  
Thomas Hiltner, Grants/Legislative Analyst

**SUBJECT: STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR OCTOBER 2012**

## I. RECOMMENDED ACTION

**This report is for informational purposes only. Active grants and grant proposals are current as of October 18, 2012. No action is required.**

## II. SUMMARY OF ISSUES

- Santa Cruz METRO relies upon grant funding from other agencies for more than 25% of its FY13 operating revenue and more than 90% of its FY13 capital funding.
- A list of Santa Cruz METRO's active grants (Attachment A) and a list of grant proposals for new funds (Attachment B) are provided monthly in order to apprise the Board of the status of grants funding.
- Items in **bold** on Attachments A and B depict changes from last month's report.
- Santa Cruz METRO has active grant awards totaling \$36,636,403.
- Santa Cruz METRO staff is developing new applications totaling \$10,565,073 for operating and capital projects.

## III. DISCUSSION

Santa Cruz METRO relies upon grants from a number of other entities throughout the year for more than 25% of its FY13 operating revenue and over 90% of its FY13 capital funding. Programs such as the Transportation Development Act (TDA) and the Federal Transit Administration (FTA) urbanized area program annually allocate funds by formula while others such as the Monterey Bay Unified Air Pollution Control District's AB2766 Motor Vehicle Emissions Reduction Program and the California Department of Transportation (Caltrans) discretionary planning grants are competitively awarded based on merit. Santa Cruz METRO relies on both formula and discretionary grant revenue to support its operating and capital budgets.

This staff report is to apprise the Board of Directors of active grants funding current projects and proposed grants for new projects and ongoing operating costs. **Attachment A** lists all of Santa Cruz METRO's active grants with the award amount, the remaining balance and the status of the

projects funded by the grant. **Attachment B** lists Santa Cruz METRO's open grant applications with a brief description, source and status of proposed funds. Items in **bold** on Attachments A and B depict changes from last month's report.

#### **IV. FINANCIAL CONSIDERATIONS**

Active grant awards for operating and capital projects total \$36,636,403 with an unspent balance of \$20,448,663. The total amount of active grant awards decreased by \$3,291,536 from last month due to closeout of the FY12 STA and the FY09 Transit Security grants. The unspent balance of grant funds increased due to a recalculation of remaining funds in remaining grants.

Current grant applications request \$10,565,073 in new funds, unchanged from last month. Staff continues to seek new grant opportunities.

#### **V. ATTACHMENTS**

**Attachment A:** Santa Cruz METRO Active Grants Status Report as of October 18, 2012

**Attachment B:** Santa Cruz METRO Grant Applications as of October 18, 2012

# Attachment A

## Santa Cruz METRO

### Active Grants as of October 18, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
1	FFY10 5309 Bus/Facilities SGR Program	Purchase 11 new CNG replacement buses from FTA discretionary grant program.	\$ 4,830,600	\$ 7,566	FTA 5309 SGR	9/30/12: Remaining \$7,566 (grant + match) is under contract and grant will close by 12/31/12.
2	FY10/11 Proposition 1B - State and Local Partnership Program	Proposition 1B Formula Funds	\$ 427,000	\$ -	CTC/Caltrans	Grant closed in LA-ODIS system @ 10/14/12.
3	FFY11 5309 Bus/Facilities SGR Program	Discretionary, competitive grant program.	\$ 2,814,538	\$ 2,814,538	FTA 5309 SGR	Working on equipment compatibility issues with MDC portion of grant project; bus order proceeding. Contract(s) expected by 12/31/12.
4	Bus Stop Improvements	Improve bus stops in Santa Cruz METRO service area	\$ 500,000	\$ 243,998	Caltrans from State Transportation Improvement Program (STIP)	<b>Award of contract in process for final bus stop repairs as approved by the BOD at 8/10/12 meeting.</b>
5	MBUAPCD AB2766 FY12 Grant	Discretionary Grant	\$ 160,000	\$ 110,473	MBUAPCD (Air District)	Two CNG cars awarded to DCH Gardena Honda on 8/10/12 for \$59,005.58; work on bidding trucks is procurement process. Quarterly report submitted.
6	SCCRTC Caltrans Small Urban Transit Planning Grant	Discretionary grant.	\$ 8,204	\$ -	Caltrans/SCCRTC	<b>Final invoice to METRO for increased cash match for consultant fees to Finance for payment @ 9/30/12.</b>

**6.a1**



# Attachment A

## Santa Cruz METRO

### Active Grants as of October 18, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
7	County of Santa Cruz Prop 84 Challenge Grant	Discretionary grant proposals for planning/zoning of unincorporated areas (Live Oak, Soquel Dr. corridor) w/ County of Santa Cruz; and sustainable growth communities grant w/ AMBAG. All need METRO as a partner.	\$ 10,000	\$ 10,000	Funding from Proposition 84 Planning Grants from the State of California Strategic Growth Council.	County received \$500K for Prop. 84 Sustainable Communities Planning Grant Program for a project entitled "The Santa Cruz County Sustainable Community and Transit Corridors Plan" on December 6, 2010. Notification of award 6/3/11. Discussion of an RFP for a consultant will begin in November and the selection process complete by December 2012.
8	AMBAG Sustainable Communities Planning Grant	Discretionary grant sub-award.	\$ 10,000	\$ 10,000	AMBAG sub-award.	Participating in development of Sustainable Communities Strategies, awaiting letter of award from AMBAG at 10/14/11, expect MOU in 2012 per AMBAG.
9	FY10 Comprehensive Security & Surveillance: CCTV; LMR; EG	Continue video surveillance, LMR upgrade and install emergency generator.	\$ 440,505	\$ 420,505	FY10 CTSGP funds from Cal EMA	<b>Ojo and METRO staff finalized video surveillance system scope and schedule for video surveillance installation. Expires 3/31/13. \$ Grant Balance as of 10/18/12.</b>
10	FY11 Transit Security Project	Santa Cruz METRO video surveillance projects	\$ 440,505	\$ 440,505	FY11 CTSGP funds from Cal EMA	<b>Ojo and METRO staff finalized video surveillance system scope and schedule for video surveillance installation. Expires 3/31/14. \$ Grant Balance as of 10/18/12.</b>

**6.a2**

# Attachment A

## Santa Cruz METRO

### Active Grants as of October 18, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
11	FY12 Transit Security Projects	Video Surveillance and Lighting at remaining METRO Facilities	\$ 440,505	\$ 440,505	FY12 CTSGP funds from Cal EMA	Ojo and METRO staff finalized video surveillance system scope and schedule for video surveillance installation. Project expires 3/31/15. \$ Grant Balance as of 10/18/12
12	FY12 Rural Operating Assistance	Operating assistance for public transit service in rural areas of Santa Cruz County.	\$ 156,312	\$ 156,312	Caltrans (FTA 5311)	METRO invoiced Caltrans for reimbursement of \$156,312 on 10/12/12. Upon payment from Caltrans, the grant will be closed and removed from this project list. \$
13	FY09 Operating & MetroBase	Urban operating assistance and MetroBase construction funding. CA-90-Y751	\$ 4,753,504	\$ 1,108,062	FTA 5307 urbanized area formula funds and Small Transit Intensive Cities (STIC) fund. STIC funds are in the MetroBase Operations Building project. No expiration date. \$ Grant balance as of 10/18/12.	FY09 transit operations are complete. METRO will draw these funds for construction the Operations Building. No expiration. \$ Grant Balance 10/18/12.
14	FY11 AB2766	MetroBase construction of second L/CNG storage tank.	\$ 200,000	\$ 101,000	AB2766 Monterey Bay Unified Air Pollution Control District (Air District) AB 2766 Motor Vehicle Emissions Reduction Program	The Air District reimbursed Santa Cruz METRO \$99,000 for United Technologies' first invoice. LNG tank #2 delivery anticipated by 12/31/12. Grant expires 2/11/13. \$ Grant Balance as of 10/18/12.

# Attachment A

## Santa Cruz METRO

### Active Grants as of October 18, 2012

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
15	FY08,09,10,11 PTMISEA funds	MetroBase development.	\$ 20,558,730	\$ 13,699,199	FY08, FY09, FY10, FY11 Prop. 1B Public Transportation Modernization and Service Enhancement Account (PTMISEA) through Caltrans	METRO awarded a construction management bid to TRC Solutions for \$1,495,440 on 9/14/12. Construction bids opened 9/12/12 ranged from \$13.4 Million to \$14.1 Million. Construction contract award is anticipated by 11/30/12. \$ Grant Balance as of 10/18/12.
16	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 396,000	\$ 396,000	CA-03-0730-03 FY06 FTA 5309 Bus and Bus Facilities program - legislative earmark.	<b>METRO staff is preparing an RFP to solicit a conceptual design consultant for renovations at Pacific Station. Consultant selection anticipated for Board consideration in January 2013. \$ Grant Balance as of 10/18/12. No expiration.</b>
17	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 490,000	\$ 490,000	FY08 FTA 5309 Bus and Bus Facilities program - legislative earmark.	<b>METRO staff is preparing an RFP to solicit a conceptual design consultant for renovations at Pacific Station. Consultant selection anticipated for Board consideration in January 2013. \$ Grant Balance as of 10/18/12. No expiration.</b>
		Total	\$ 36,636,403	\$ 20,448,663		

6.a4

**Santa Cruz METRO  
Grant Applications as of October 18, 2012**

#	Application Date	Grant	Description	\$ Grant	Funding Source	Status of Award
1	7/2/2012	FY 11/12 Proposition 1B - State and Local Partnership Program	CTC	\$ 5,812,000	CTC - SLPP	\$5.812,000 allocation approved at 8/22/12 CTC meeting; awaiting Program Supplement Contract from CT to arrive 10/17/12. Quarterly report filed.
2	8/15/2012	FY12 Urban Operating Assistance	Operating assistance for fixed-route and ParaCruz service in urbanized areas of Santa Cruz County.	\$ 4,753,073	FTA 5307	Application submitted.
			Total	\$ 10,565,073		

6.b1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 06/01/12 THRU 06/30/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42537	06/07/12		-339.34	WEST PAYMENT CENTER		46440	FEB 12 INFO CHGS	-339.34	**VOID
42665	06/04/12	436	134.90	AA AUTO COLLISION CENTER		46824	OUT RPR REV VEH/PT	134.90	
42666	06/04/12	002876	83.60	AITKEN, ANGELA		46790	MST/SCMETRO FIN MTG	83.60	
42667	06/04/12	E437	313.74	ANDY'S AUTO SUPPLY	0	46766	REV VEH PTS/FL	313.74	
42668	06/04/12	294	41.02	BATTERIES PLUS		46767	RPRS & MAINT/FAC	41.02	
42669	06/04/12	002363	3,500.00	BLAIR, JOSEPH AND HIS ATTORNEY		46854	SETTLEMENT/RISK	3,500.00	
42670	06/04/12	R622	2,720.42	BRENCO OPERATING-TEXAS, LP		46791	REV VEH PTS/FL	2,720.42	
42671	06/04/12	001356	3,105.90	CDW GOVERNMENT, INC.		46768	IP PHONE(50F15)/FAC	1,035.30	
		002627				46769	IP PHONE(100F15)/IT	2,070.60	
42672	06/04/12	909	2,373.59	CLASSIC GRAPHICS		46792	OUT RPR #2218	2,373.59	
42673	06/04/12	001124	24,972.38	CLEAN ENERGY		46770	LNG 5/15/12	8,474.00	
						46793	LNG 5/18/12	7,722.32	
						46794	LNG 5/18/12	8,776.06	
42674	06/04/12	075	230.45	COAST PAPER & SUPPLY INC.		46795	CLEANING SUPP/FAC	230.45	
42675	06/04/12	002063	35.66	COSTCO		46771	5/11 BOD MTG	35.66	
42676	06/04/12	504	1,472.48	CUMMINS WEST, INC.		46772	OUT RPR #2802	1,472.48	
42677	06/04/12	002624	8,482.67	DIGITAL RECORDERS, INC		46774	REV VEH PTS/FL	8,482.67	
42678	06/04/12	001329	1,250.39	DOC AUTO LLC		46797	OUT RPR REV VEH/PT	137.68	
						46798	OUT RPR REV VEH/PT	179.92	
						46799	OUT RPR REV VEH/PT	347.91	
						46800	OUT RPR REV VEH/PT	71.40	
42679	06/04/12	002388	64.00	DOGHERRA'S INC.		46801	OUT RPR REV VEH/PT	513.48	
42680	06/04/12	432	2,004.00	EXPRESS EMPLOYMENT PROS		46796	TOW #707/FL	64.00	
						46775	TEMP/MC W/E 5/13	924.00	
42681	06/04/12	447	2,364.77	FERRIS HOIST & REPAIR, INC.		46825	TEMP/FL W/E 5/20	1,080.00	
42682	06/04/12	002295	60.00	FIRST ALARM		46826	SVCE LIFT RPR/MMF	2,364.77	
						46802	DEC DISPATCH BALANCE	15.00	
42683	06/04/12	117	432.85	GILLIG LLC		46803	JAN DISPATCH BALANCE	45.00	
42684	06/04/12	282	2,713.44	GRAINGER		46804	REV VEH PTS/FL	432.85	
						46776	RPRS & MAINT/FAC	32.33	
						46827	RPRS & MAINT/FAC	17.65	
						46828	SFTY/CLEAN/RPRS&MAIN	2,565.81	
42685	06/04/12	166	350.19	HOSE SHOP, THE		46829	RPRS & MAINT/FAC	3.39	
						46830	RPRS & MAINT/FAC	94.26	
						46777	PARTS & SUPP/FL	276.14	
						46778	REV VEH PTS/FL	23.27	
						46779	PARTS & SUPP/FL	50.78	
42686	06/04/12	R612	22,965.95	HOWIE & SMITH, L.L.P.		46831	PRTL SETTLEMENT/RISK	22,965.95	
42687	06/04/12	002979	17,573.80	HUNT & SONS, INC.		46832	FUEL/LUBE/FL	17,573.80	
42688	06/04/12	878	1,116.00	KELLY SERVICES, INC.		46833	TEMP/FIN W/E 5/20	1,116.00	
42689	06/04/12	001233	394.79	KIMBALL MIDWEST		46834	PARTS & SUPP/FL	394.79	
42690	06/04/12	001145	773.80	MANAGED HEALTH NETWORK		46805	JUN 12 EAP	773.80	
42691	06/04/12	E394	10.00	MILBURN, PETER		46780	VTT FEES	10.00	
42692	06/04/12	041	236.74	MISSION UNIFORM		46848	UNIF & LAUNDRY	59.25	
						46849	UNIF & LAUNDRY	177.49	
42693	06/04/12	001063	10,662.53	NEW FLYER INDUSTRIES LIMITED		46806	REV VEH PTS/FL	8,843.31	
42694	06/04/12	004	56.69	NORTH BAY FORD LINC-MERCURY		46835	NEW BUS/INSITE	1,819.22	
42695	06/04/12	043	274.44	PALACE ART & OFFICE SUPPLY		46807	OUT RPR REV VEH/PT	56.69	
						46781	OFFICE SUPPLIES/MC	176.16	
						46782	OFFICE SUPPLIES/MC	32.55	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 06/01/12 THRU 06/30/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42696	06/04/12	333.00 481	PIED PIPER EXTERMINATORS, INC.			46808	OFFICE SUPPLIES/PT	65.73	
						46836	MAY 12 PEST CTRL	183.00	
						46837	MAY 12 PEST CTRL	48.50	
						46838	MAY 12 PEST CTRL	48.50	
						46839	MAY 12 PEST CTRL	53.00	
						46784	RPRS & MAINT/FAC	4.38	
						46809	RPRS & MAINT/FAC	56.60	
						46810	CM RPRS & MAINT/FAC	-39.05	
						46811	RPRS & MAINT/FAC	107.42	
						46840	RPRS & MAINT/FAC	30.54	
						46841	RPRS & MAINT/FAC	90.12	
						46842	RPRS & MAINT/FAC	282.38	
						46843	RPRS & MAINT/FAC	6.81	
						46844	RPRS & MAINT/FAC	115.68	
42698	06/04/12	997.96 001098	ROBERT HALF MANAGEMENT RESOURCE			46845	TEMP/FIN W/E 5/18	997.96	
42699	06/04/12	115.76 E524	ROCHA, FEDERICO G.			46812	EMPLOY TRAINING	115.76	
42700	06/04/12	288.65 001286	SAFE-CARD ID SERVICES, INC			46783	PVC CARDS/MC	112.99	
						46813	PHOTO SUP/PROCESS/PT	175.66	
42701	06/04/12	166.66 018	SALINAS VALLEY FORD SALES			46815	REV VEH PTS/FL	166.66	
42702	06/04/12	143.13 135	SANTA CRUZ AUTO PARTS, INC.			46814	REV VEH PTS/PT	50.00	
						46846	REV VEH PTS/FL	93.13	
42703	06/04/12	82,059.89 002917	SANTA CRUZ METRO TRANSIT W/C			46785	5/1-5/15 W/C FUND	82,059.89	
42704	06/04/12	2,120.00 002067	SOILCONTROL LAB			46816	TESTING/MMF	1,060.00	
						46817	TESTING/OPS/FAC	1,060.00	
42705	06/04/12	320.76 001232	SPECIALIZED AUTO AND			46818	OUT RPR REV VEH/PT	320.76	
42706	06/04/12	16.00 104	STATE STEEL COMPANY		0	46850	REV VEH PTS/FL	16.00	
42707	06/04/12	2,668.87 002954	TIRE DISTRIBUTION SYSTEMS, LLC		7	46819	TIRES & TUBES/PT	482.81	
						46820	TIRES & TUBES/FL	423.61	
						46821	TIRES & TUBES/FL	1,762.45	
						46787	FRT OUT/FL	45.14	
42708	06/04/12	45.14 007	UNITED PARCEL SERVICE			46822	MT BIEWLASKI	54.50	
42709	06/04/12	54.50 434B	VERIZON CALIFORNIA			46851	REV VEH PTS/FL	1,329.13	
42710	06/04/12	1,329.13 001353	VISION COMMUNICATIONS			46823	JUN 12 VSP	11,110.00	
42711	06/04/12	11,110.00 001043	VISION SERVICE PLAN			46786	APR 12 INFO CHGS	339.34	
42712	06/04/12	339.34 436	WEST PAYMENT CENTER			46852	FUEL/LUBE/FL	2,457.90	
42713	06/04/12	2,457.90 001506	WESTERN STATES OIL CO., INC.			46853	INSP FLUJE/METRO	460.00	
42714	06/04/12	460.00 186	WILSON, GEORGE H., INC.			46788	REV VEH PTS/FL	290.97	
42715	06/04/12	417.35 148	ZEP MANUFACTURING COMPANY			46789	REV VEH PTS/FL	126.38	
						47010	RPRS & MAINT/FAC	19.22	
42716	06/11/12	19.22 002941	AA SAFE & LOCK CO			46950	5/11-5/25 BOD MTG	100.00	
42717	06/11/12	100.00 B030	ALEJO, MARGARITA		7	46855	TOW# 1004	656.25	
42718	06/11/12	1,268.75 001128	ALWAYS TOWING & RECOVERY, INC			46856	TOW# 2803	612.50	
						46926	JUNE 12 PAGERS	44.51	
42719	06/11/12	44.51 002861	AMERICAN MESSAGING SVCS, LLC			46857	4/19-5/18 PHONES/FAC	4,787.73	
42720	06/11/12	4,787.73 001D	AT&T			46927	EMPLOYEE TRAIN/FIN	168.72	
42721	06/11/12	204.68 E659	BAYER, LORRAINE			46928	EMPLOYEE TRAIN/FIN	35.96	
						46951	5/11-5/25 BOD MTG	100.00	
42722	06/11/12	100.00 B028	BRYANT, HILARY		7	46858	REV VEH PTS/PT	722.09	
42723	06/11/12	722.09 002189	BUS & EQUIPMENT			46859	JUN 12 FED LEG SVCS	5,000.00	
42724	06/11/12	5,000.00 001324	CAPITALEGE ADVOCACY, INC.			46860	LNG 5/12/12	8,756.74	
42725	06/11/12	44,129.75 001124	CLEAN ENERGY						

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 06/01/12 THRU 06/30/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42726	06/11/12	21.59 075	21.59	COAST PAPER & SUPPLY INC.		46861	LNG 5/24/12	8,844.57	
42727	06/11/12	588.00 002958	588.00	COATS CONSTRUCTION COMPANY	7	46862	LNG 5/6/12	8,863.89	
42728	06/11/12	1,678.00 003003	1,678.00	COMMERCIAL ENVIRONMENT		46863	LNG 5/16/12	8,863.89	
42729	06/11/12	200.00 E638	200.00	COTTER, ROBERT		46986	LNG 5/27/12	8,800.66	
42730	06/11/12	25.00 003021	25.00	CSMFO-CITY OF WATSONVILLE		46987	CLEANING SUPP/FAC	21.59	
42731	06/11/12	18,459.56 504	18,459.56	CUMMINS WEST, INC.		46929	COUNTER MODIF/MC	588.00	
						46864	MAY 12 MAINT	1,678.00	
						46930	6/17-6/20 FLEET CONF	200.00	
						46985	5/25 CSMFO MTG	25.00	
						46866	TRANSMISSION RPR	159.23	
						46867	TRANSMISSION RPR	8,147.26	
						46988	REV VEH PTS/FL	8,461.51	
42732	06/11/12	424.58 001329	424.58	DOC AUTO LLC		46868	OUT RPR REV VEH/PT	222.94	
42733	06/11/12	100.00 B029	100.00	DODGE, DANIEL	7	46869	OUT RPR REV VEH/PT	201.64	
42734	06/11/12	963.89 001020	963.89	EMED COMPANY		46952	5/11-5/25 BOD MTG	100.00	
42735	06/11/12	8.85 E672	8.85	ESTRADA, URIEL		46931	SAFETY SUPP/FAC	963.89	
42736	06/11/12	2,772.00 432	2,772.00	EXPRESS EMPLOYMENT PROS		46989	EMPLOY TRAINING/FL	8.85	
						46871	TEMP/FL W/E 5/27	1,080.00	
						47013	TEMP/MC W/E 5/20	732.00	
						46872	TEMP/MC W/E 5/27	960.00	
42737	06/11/12	1,418.33 001172	1,418.33	FERGUSON ENTERPRISES INC. #795		46990	DUP PAY INV# 2547831	1,456.76	
42738	06/11/12	3,542.84 002952	3,542.84	FLYERS ENERGY LLC		46873	PROPANE/FL	-38.43	
42739	06/11/12	9.62 E395A	9.62	GARCIA, SAM		46932	5/15-5/31 FUEL/FL	3,502.86	
42740	06/11/12	214.00 001302	214.00	GARDA CL WEST, INC.		46991	EMPLOY TRAINING	9.62	
42741	06/11/12	412.92 282	412.92	GRAINGER		46992	JUN 12 LIABILITY	214.00	
						46993	RPRS & MAINT/FAC	353.89	
						46994	RPRS & MAINT/FAC	59.03	
42742	06/11/12	100.00 B023	100.00	GRAVES, RON	7	46953	5/11-5/25 BOD MTG	100.00	
42743	06/11/12	100.00 B006	100.00	HINKLE, MICHELLE	7	46954	5/11-5/25 BOD MTG	100.00	
42744	06/11/12	2,812.32 166	2,812.32	HOSE SHOP, THE		46995	OUT RPR EQUIP/FL	2,753.03	
						46996	PARTS & SUPP/FL	12.99	
						46997	REV VEH PTS/FL	46.30	
42745	06/11/12	1,116.00 878	1,116.00	KELLY SERVICES, INC.		46998	TEMP/FIN W/E 5/27	1,116.00	
42746	06/11/12	324.71 036	324.71	KELLY-MOORE PAINT CO., INC.		46875	RPRS & MAINT/FAC	324.71	
42747	06/11/12	100.00 B026	100.00	LEOPOLD, JOHN	7	46955	5/11-5/25 BOD MTG	100.00	
42748	06/11/12	50.00 880	50.00	LEXISNEXIS		46999	MAY 12 ACCESS CHG	50.00	
42749	06/11/12	21.27 001052	21.27	MID VALLEY SUPPLY		46876	CLEANING & SUPP/FAC	21.27	
42750	06/11/12	270.15 041	270.15	MISSION UNIFORM		46877	UNIF & LAUNDRY/FL	177.49	
						46878	UNIF & LAUNDRY/FL	59.25	
						46879	UNIF & LAUNDRY/PT	33.41	
42751	06/11/12	7,013.53 001063	7,013.53	NEW FLYER INDUSTRIES LIMITED		46880	REV VEH PTS/FL	284.85	
						46881	REV VEH PTS/FL	3,938.01	
						46882	REV VEH PTS/FL	43.49	
						46883	REV VEH PTS/FL	266.20	
						46884	REV VEH PTS/FL	415.94	
						46933	REV VEH PTS/FL	539.49	
						46934	REV VEH PTS/FL	537.26	
						46935	REV VEH PTS/FL	93.09	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 06/01/12 THRU 06/30/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42752	06/11/12	002721	526.48	NEXTEL COMMUNICATIONS/SPRINT		46936	REV VEH PTS/FL	310.19	
						46937	NEW BUS PURCH	566.32	
						47000	NEW BUS PURCH	12.50	
						47001	REV VEH PTS/FL	6.19	
42753	06/11/12	E671	66.00	NOLAN, GREG		46917	4/26-5/26 DIRECT CON	441.94	
42754	06/11/12	001176	14,842.00	NORTHSTAR, INC.		46940	TVM WIRELESS/OPS	84.54	
42755	06/11/12	001176	1,360.00	OVERHEAD DOOR CO. OF SALINAS		46938	DMV FEES	66.00	
						46885	MAY 12 MAINT/FAC	14,842.00	
						46886	QUARTERLY MAINT/FAC	350.00	
						46887	QUARTERLY MAINT/FAC	1,010.00	
42756	06/11/12	043	15,267.42	PACIFIC GAS & ELECTRIC		46888	4/26-5/24 1122 RIVER	82.75	
						46889	4/26-5/24 1217 RIVER	52.93	
						46890	4/25-5/24 VERNON	5,595.07	
						46891	4/27-5/24 1122 RIVER	1,763.02	
						46892	4/27-5/24 1200 RIVER	1,159.53	
						46939	4/26-5/24 MMF	6,614.12	
42757	06/11/12	043	1,623.97	PALACE ART & OFFICE SUPPLY		46894	OFFICE SUPPLIES/MC	49.78	
						46895	OFFICE SUPPLIES/ADM	345.61	
						46941	OFFICE SUPPLIES/OPS	7.17	
						46942	OFFICE SUPPLIES/OPS	20.70	
						46943	OFFICE SUPPLIES/OPS	202.81	
						46944	OFFICE SUPPLIES/ADM	315.74	
						46945	OFFICE SUPP/LEGAL	18.42	
						46946	OFFICE SUPPLIES/ADM	399.69	
						47002	OFFICE SUPP/LEGAL	161.95	
						47003	OFFICE SUPP/FL	10.21	
						47004	OFFICE SUPPLIES/FL	91.89	
42758	06/11/12	002947	948.00	PEDALERS EXPRESS	7	47005	MAY 12 COURIER SVC	948.00	
42759	06/11/12	B024	100.00	PIRIE, ELLEN	7	46956	5/11-5/25 BOD MTG	100.00	
42760	06/11/12	002939	44,610.36	PREFERRED BENEFIT		46893	JUN 12 DENTAL	44,610.36	
42761	06/11/12	001149	642.00	PREFERRED PLUMBING, INC.		46896	EMERGENCY LEAK/PT	348.00	
						46897	GREASE REMOV/WTC	294.00	
42762	06/11/12	107A	1,094.77	PROBUILD		46898	RPRS & MAINT/FAC	7.10	
						46899	RPRS & MAINT/FAC	17.37	
						46900	RPRS & MAINT/FAC	25.82	
						46901	RPRS & MAINT/FAC	4.37	
						46902	RPRS & MAINT/FAC	16.84	
						46903	RPRS & MAINT/FAC	11.21	
						46904	RPRS & MAINT/FAC	12.68	
						46905	RPRS & MAINT/FAC	30.81	
						46906	CR RPR & MAINT SUPP	-8.38	
						46907	RPRS & MAINT/FAC	250.78	
						46908	RPRS & MAINT/FAC	195.87	
						46909	RPRS & MAINT/FAC	11.65	
						46910	RPRS & MAINT/FAC	189.78	
						46911	RPRS & MAINT/FAC	234.57	
						47006	RPRS & MAINT/FAC	10.75	
						47007	RPRS & MAINT/FAC	15.61	
						47008	CR RPRS & MAINT/FAC	-5.75	
						47009	RPRS & MAINT/FAC	73.69	



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 06/01/12 THRU 06/30/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42763	06/11/12	396.95 001153	REPUBLIC ELEVATOR COMPANY	46912		MAY 12 MAINT	396.95		
42764	06/11/12	424.49 215	RICOH USA, INC.	46874		4/19-5/18 ADD'L/ADM	424.49		
42765	06/11/12	1,019.21 001098	ROBERT HALF MANAGEMENT RESOURCE	46947		TEMP/FIN W/E 5/25	1,019.21		
42766	06/11/12	100.00 B022	ROBINSON, LYNN MARIE	46957	7	5/11-5/25 BOD MTG	100.00		
42767	06/11/12	998.96 018	SALINAS VALLEY FORD SALES	46913		REV VEH PTS/FL	998.96		
42768	06/11/12	33.61 135	SANTA CRUZ AUTO PARTS, INC.	46914		REV VEH PTS/FL	67.25		
				46915		CR REV VEH PTS/PT	-33.64		
42769	06/11/12	31,070.72 002917	SANTA CRUZ METRO TRANSIT W/C	46948		5/16-5/31 W/C FUND	31,070.72		
42770	06/11/12	391.50 079	SANTA CRUZ MUNICIPAL UTILITIES	46916		3/17-5/17 RES PARK	391.50		
42771	06/11/12	100.00 B017	STONE, MARK	46958	7	5/11-5/25 BOD MTG	100.00		
42772	06/11/12	2,951.85 002954	TIRE DISTRIBUTION SYSTEMS, LLC	46918	7	TIRES & TUBES/FL	482.18		
				46919		TIRES & TUBES/FL	587.49		
				46920		TIRES & TUBES/PT	381.93		
				46921		TIRES & TUBES/PT	332.72		
				46922		TIRES & TUBES/FL	211.81		
				46923		TIRES & TUBES/FL	955.72		
42773	06/11/12	283.63 007	UNITED PARCEL SERVICE	46924		FRT OUT/FL	283.63		
42774	06/11/12	1,860.83 001353	VISION COMMUNICATIONS	46925		MAY 12 MAINT/FL	1,595.00		
				47011		REV VEH PTS/FL	265.83		
42775	06/11/12	437.50 002989	WORK IN PROGRESS COACHING	46949	7	MAY 12 PROF SVCS	437.50		
42776	06/11/12	116.34 147	ZEE MEDICAL SERVICE CO.	47012		SAFETY SUPP/FAC	116.34		
42777	06/18/12	35.09 294	ANDY'S AUTO SUPPLY	47014	0	REV VEH PTS/FL	35.09		
42778	06/18/12	2,404.00 247	AUTOMATIC DOOR SYSTEMS, INC.	47015		DOOR SVCE/SVTC	2,189.00		
				47016		DOOR SVCE/SVTC	215.00		
42779	06/18/12	10,600.00 003005	BIGGAM, CHRISTENSEN & MINSLOFF	47018		PROF SVCS/RISK	10,600.00		
42780	06/18/12	21.70 001112	BRINKS AWARDS & SIGNS	47019		NAMEPLATE/ADM	21.70		
42781	06/18/12	6,726.32 001844	BRINKS INCORPORATED	47020	7	MAY 1200B SERVICE	3,795.00		
				47021		MAY 1200B SERVICE	2,931.32		
42782	06/18/12	600.00 003022	CAFE AMIGO	47142		JUN 12 SVCS	600.00		
42783	06/18/12	214.24 001346	CITY OF SANTA CRUZ	47086		MAY LANDFILL	214.24		
42784	06/18/12	1,050.00 002109	CITY OF SANTA CRUZ/PARKING	47085		7/12-12/12 PARKING	1,050.00		
42785	06/18/12	82.55 667	CITY OF SCOTTS VALLEY	47022		3/15-5/15 SVTC	82.55		
42786	06/18/12	1,210.05 130	CITY OF WATSONVILLE UTILITIES	47087		5/1-6/1 WTC	44.89		
				47088		CONTAINER/WTC	841.60		
				47089		4/25-5/29 WTC	266.93		
				47090		4/25-5/29 WTC	36.46		
				47091		4/25-5/29 WTC	20.17		
42787	06/18/12	6,610.59 001124	CLEAN ENERGY	47023		LNG 5/30/12	6,610.59		
42788	06/18/12	200.00 367	COMMUNITY TELEVISION OF	47024		5/25 BOD MTG	200.00		
42789	06/18/12	57.74 002063	COSTCO	47025		5/25BOD MTG/SUPPLIES	57.74		
42790	06/18/12	18,673.81 504	CUMMINS WEST, INC.	47026		OUT RPR #2809	2,884.10		
				47027		SMALL TOOLS/FL	403.73		
				47028		REV VEH PTS/FL	3,043.49		
42791	06/18/12	560.77 001329	DOC AUTO LLC	47143		NEW BUS PURCH	12,342.49		
				47029		OUT RPR REV VEH/PT	36.40		
				47030		OUT RPR REV VEH/PT	57.85		
				47031		OUT RPR REV VEH/PT	338.32		
				47032		OUT RPR REV VEH/PT	37.08		
				47033		OUT RPR REV VEH/PT	91.12		
42792	06/18/12	864.00 432	EXPRESS EMPLOYMENT PROS	47092		TEMP/FL W/E 6/3	864.00		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 06/01/12 THRU 06/30/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42793	06/18/12	202.11 372	FEDERAL EXPRESS	47034	POSTAGE/ MAILING	202.11			
42794	06/18/12	1,038.35 447	FERRIS HOIST & REPAIR, INC.	47093	EQUIP RPR	1,038.35			
42795	06/18/12	12,955.73 002952	FLYERS ENERGY LLC	47035	FUEL LUBE REV VEH	12,955.73			
42796	06/18/12	98.65 E673	FONSE, BRENT	47144	HANDS FREE RADIO/OPS	98.65			
42797	06/18/12	66.00 E665	GARCIA, JUAN	47094	ASE CERT TEST/FL	66.00			
42798	06/18/12	9.90 001302	GARDA CL WEST, INC.	47036	MAY LIABILITY	9.90			
42799	06/18/12	230.01 001097	GREENWASTE RECOVERY, INC.	47095	MAY GARB/SVTC	230.01			
42800	06/18/12	2,397.19 E530	GUIZAR, LISETH	47096	EDUCATION EXP/LEGAL	2,397.19			
42801	06/18/12	13,365.67 001745	HARTFORD LIFE AND ACCIDENT INS	47097	JUN 12 LTD	9,828.67			
42802	06/18/12	1,109.02 001355	ITT SHARED SERVICES/ENDINE	47098	JUN 12 LIFE/AD&D	3,537.00			
42803	06/18/12	2,974.89 110	JESSICA GROCERY STORE, INC.	47037	RPRS & MAINT/FAC	1,109.02			
42804	06/18/12	892.80 878	KELLY SERVICES, INC.	47145	CUSTODIAL SERVICES	2,974.89			
42805	06/18/12	322.41 036	KELLY-MOORE PAINT CO., INC.	47040	TEMP/FIN W/E 6/3	892.80			
42806	06/18/12	1,862.34 001233	KIMBALL MIDWEST	47038	RPRS & MAINT/FAC	172.57			
42807	06/18/12	700.57 511	LUMINATOR HOLDING LP	47039	RPRS & MAINT/FAC	149.84			
42808	06/18/12	2,879.70 001052	MID VALLEY SUPPLY	47100	REV VEH PTS/FL	1,862.34			
42809	06/18/12	278.98 041	MISSION UNIFORM	47101	REV VEH PTS/FL	700.57			
42810	06/18/12	612.62 288	MUNCIE TRANSIT SUPPLY	47102	CLEANING SUPP/FAC	214.83			
42811	06/18/12	13,182.72 001063	NEW FLYER INDUSTRIES LIMITED	47103	CLEANING SUPP/FAC	2,664.87			
42812	06/18/12	1,438.59 002721	NEXTEL COMMUNICATIONS/SPRINT	47041	UNIF & LAUNDRY/FAC	42.24			
42813	06/18/12	6,734.58 009	PACIFIC GAS & ELECTRIC	47104	UNIF & LAUNDRY/FL	177.49			
42814	06/18/12	260.60 043	PALACE ART & OFFICE SUPPLY	96 A	REV CM 367250 TWICE	336.01			
42815	06/18/12	241.00 481	PIED PIPER EXTERMINATORS, INC.	46477	CR REV VEH PTS/FL	-336.01			
42816	06/18/12	307.06 882	PRINT SHOP SANTA CRUZ	46577	CR REV VEH PTS/FL	-336.01			
42817	06/18/12	1,023.99 107A	PROBUILD	47106	RPRS & MAINT/FAC	948.63			
				47042	REV VEH PTS/FL	125.67			
				47107	REV VEH PTS/FL	10,333.95			
				47108	REV VEH PTS/FL	125.09			
				47109	REV VEH PTS/FL	59.35			
				47110	REV VEH PTS/FL	151.90			
				47111	SM TOOLS/REV VEH PTS	386.68			
				47112	REV VEH PTS/FL	913.65			
				47114	REV VEH PTS/FL	117.70			
				47115	REV VEH PTS/FL	52.60			
				47116	REV VEH PTS/FL	185.11			
				47146	NEW BUS PURCH	710.02			
				47147	NEW BUS PURCH	21.00			
				47065	5/04-6/03/PT	1,438.59			
				47043	5/1-5/31 PACIFIC	2,878.86			
				47117	4/25-6/5 SVTC	2,587.88			
				47118	5/5-6/5 SVTC	114.84			
				47148	JUL 12 1122 RVR ST	1,153.00			
				47044	OFFICE SUPP/FL	89.73			
				47119	OFFICE SUPPLIES/MC	33.64			
				47120	OFFICE SUPPLIES/MC	137.23			
				47121	JUNE PEST CTRL	241.00			
				47046	DUMP THE PUMP AD	307.06			
				47047	RPRS & MAINT/FAC	4.96			
				47048	RPRS & MAINT/FAC	12.68			

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 06/01/12 THRU 06/30/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42818	06/18/12	1,204.76	002708	R.C.A. RUBBER COMPANY		47049	RPRS & MAINT/FAC	12.67	
42819	06/18/12	10.00	E623	REED, KATHLEEN		47050	RPRS & MAINT/FAC	225.18	
42820	06/18/12	86.62	003024	RICOH USA, INC		47051	RPRS & MAINT/FAC	151.83	
42821	06/18/12	1,373.13	215	RICOH USA, INC.		47052	RPRS & MAINT/FAC	9.01	
						47053	RPRS & MAINT/FAC	71.71	
						47054	RPRS & MAINT/FAC	76.63	
						47055	RPRS & MAINT/FAC	216.43	
						47056	RPRS & MAINT/FAC	189.78	
						47122	RPRS & MAINT/FAC	5.85	
						47123	RPRS & MAINT/FAC	17.62	
						47124	RPRS & MAINT/FAC	12.08	
						47125	RPRS & MAINT/FAC	17.56	
						47149	NEW BUS PURCH	1,204.76	
						47057	DMV/VTT FEES/OPS	10.00	
						47150	STAPLES/OPS	86.62	
						47058	5/18-6/17 LEASE/OPS	260.00	
						47059	5/18-6/17 MAINT/OPS	459.59	
						47060	5/18-6/17 LEASE/PT	167.00	
						47061	5/18-6/17 MAINT/PT	220.72	
						47099	5/26-6/25 CPY LSE/MC	265.82	
42822	06/18/12	1,058.68	001098	ROBERT HALF MANAGEMENT RESOURCE		47062	TEMP/FIN W/E 6/1	1,058.68	
42823	06/18/12	288.00	067	ROTO-ROOTER		47126	EMERG SVCE/RES PK	288.00	
42824	06/18/12	140.18	045	ROYAL WHOLESALE ELECTRIC		47127	RPRS & MAINT/FAC	140.18	
42825	06/18/12	104.55	018	SALINAS VALLEY FORD SALES		47064	REV VEH PTS/FL	104.55	
42826	06/18/12	86.28	135	SANTA CRUZ AUTO PARTS, INC.		47063	REV VEH PTS/PT	86.28	
42827	06/18/12	199.60	149	SANTA CRUZ SENTINEL	0	47151	RFP 12-37	199.60	
42828	06/18/12	558.00	323	SPECIALTY TECHNICAL PUBLISHERS	7	47128	VEH MNT FOR CA RNWL	558.00	
42829	06/18/12	300.00	001165	THANH N. VU MD		47045	EMPLOY EXAM/FL	75.00	
						47066	EMPLOY EXAM/OPS	75.00	
						47067	EMPLOY EXAM/OPS	75.00	
						47068	EMPLOY EXAM/OPS	75.00	
42830	06/18/12	4,748.89	002954	TIRE DISTRIBUTION SYSTEMS, LLC	7	47069	TIRES & TUBES/FL	955.72	
						47070	TIRES & TUBES/FL	655.06	
						47071	TIRES & TUBES/FL	477.84	
						47129	TIRES & TUBES/FL	238.93	
						47130	TIRES & TUBES/FL	1,874.03	
						47131	TIRES & TUBES/FL	417.10	
						47132	TIRES & TUBES/FL	130.21	
42831	06/18/12	1,310.25	001038	TWINVISION A DIVISION OF		45657	CM SHIPPING CREDIT/FL	-110.64	
						47133	REV VEH PTS/FL	1,420.89	
42832	06/18/12	9,772.93	057	U.S. BANK		47072	4246044555645971	1,75.00	
						47073	4246044555645971	3,915.77	
						47074	4246044555645971	5,682.16	
42833	06/18/12	10.86	946	UNITED SITE SERVICES		47075	5/23-6/19 FENCE RENT	10.86	
42834	06/18/12	18,290.38	003023	US SECURITY ASSOCIATES, INC.		47113	4/30-5/27 SECURITY	18,290.38	
42835	06/18/12	956.04	002829	VALLEY POWER SYSTEMS, INC.		47134	REV VEH PTS/FL	115.90	
						47135	CREDIT MEMO	-230.77	
						47136	SMALL TOOLS/FL	243.79	
						47137	REV VEH PTS/FL	17.22	
						47138	SMALL TOOLS/FL	239.75	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 06/01/12 THRU 06/30/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42836	06/18/12	879.84 221		VEHICLE MAINTENANCE PROGRAM	7	47139	REV VEH PTS/FL	570.15	
42837	06/18/12	840.14 002028		WESTCOAST LEGAL SERVICE		47140	REV VEH PTS/FL	879.84	
						47076	PROF SVCS/RISK	226.58	
						47077	PROF SVCS/RISK	95.47	
						47078	PROF SVCS/RISK	93.15	
						47079	PROF SVCS/RISK	93.15	
						47080	PROF SVCS/RISK	93.15	
						47081	PROF SVCS/RISK	115.30	
						47082	PROF SVCS/RISK	123.34	
42838	06/18/12	5,781.50 001255		WILLIAMS TREE SERVICE		47083	TREE SVCE/VERNON	5,781.50	
42839	06/18/12	28.75 186		WILSON, GEORGE H., INC.		47141	RPRS & MAINT/FAC	28.75	
42840	06/25/12	1,485.00 963		4 LESS TERMITTE	7	47152	TERMITTE CTRL/WTC	1,485.00	
42841	06/25/12	29.97 002069		A TOOL SHED, INC.		47154	RPRS & MAINT/FAC	29.97	
42842	06/25/12	462.68 020		ADT SECURITY SERVICES INC.		47245	JULY ALARMS	50.15	
						47246	JULY ALARMS	72.68	
						47247	JULY ALARMS	54.79	
						47248	JULY ALARMS	98.36	
						47249	JULY ALARMS	111.01	
						47250	JULY ALARMS	75.69	
42843	06/25/12	3,271.68 382		AIRTEC SERVICE		47251	HVAC/QUART MAINT	2,937.06	
						47252	SVCE/SVTC	334.62	
42844	06/25/12	27,270.38 001264		ANDREWS INTERNATIONAL INC		47153	3/26-4/29 SECURITY	27,270.38	
42845	06/25/12	485.89 001G		AT&T		47155	6/5-7/4 RPTRS/OPS	305.76	
						47156	6/5-7/4 OPS PHONE	95.18	
						47253	6/7-7/6 RPTRS/OPS	84.95	
42846	06/25/12	175.00 478		BEE CLENE	0	47157	CARPET CLEAN/OPS	175.00	
42847	06/25/12	562.87 002189		BUS & EQUIPMENT		47158	REV VEH PTS/PT	562.87	
42848	06/25/12	1,110.75 001324		CAPITALEGE ADVOCACY, INC.		47254	EXEC EXP 2/12-6/12	1,110.75	
42849	06/25/12	2,365.55 909		CLASSIC GRAPHICS		47159	OUT RPR #2212/FL	2,365.55	
42850	06/25/12	18,011.61 001124		CLEAN ENERGY		47160	LNG 6/5/12	9,018.69	
						47161	LNG 6/8/12	8,992.92	
42851	06/25/12	300.00 002448		CLEAR VIEW, LLC	0	47255	WINDOWS/WTC	300.00	
42852	06/25/12	600.00 002958		COATS CONSTRUCTION COMPANY	7	47162	COUNTER INSTALL/MC	600.00	
42853	06/25/12	16.36 504		CUMMINS WEST, INC.		47256	REV VEH PTS/FL	16.36	
42854	06/25/12	474.56 001000		DAIMLER BUSES N. AMERICA INC.		46698	DUPLICATE PAY	-265.32	
						46773	REV VEH PTS/FL	122.56	
						47257	REV VEH PTS/FL	617.32	
42855	06/25/12	192.00 002567		DEPARTMENT OF JUSTICE		47163	MAY 12 FINGERPRINTS	32.00	
						47258	MAY 12 FINGERPRINTS	160.00	
42856	06/25/12	129.90 001329		DOC AUTO LLC		47164	OUT RPR REV VEH/PT	129.90	
42857	06/25/12	1,679.00 916		DOCTORS ON DUTY MEDICAL CLINIC		47259	EMPLOY EXAM	1,679.00	
42858	06/25/12	26,472.74 002953		EPICOR SOFTWARE CORP		47260	TRAINING 6/8	3,000.00	
						47261	EPI MAINT 7/12-6/15	23,472.74	
42859	06/25/12	298.00 298		ERGOMETRICS		47262	PT OPERATOR TESTING	27.00	
						47263	PT OPERATOR TESTING	138.00	
						47264	PT OPERATOR TESTING	48.00	
						47265	PT OPERATOR TESTING	55.00	
						47266	PT OPERATOR TESTING	30.00	
42860	06/25/12	1,858.00 432		EXPRESS EMPLOYMENT PROS		47165	TEMP/MC W/E 6/3	768.00	
						47267	TEMP/FL W/E 6/10	1,090.00	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 06/01/12 THRU 06/30/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42861	06/25/12	50.66 372	FEDERAL EXPRESS		47268	POSTAGE/MAILING	50.66		
42862	06/25/12	29.34 001172	FERGUSON ENTERPRISES INC. #795		47166	RPRS & MAINT/FAC	29.34		
42863	06/25/12	770.67 002962	FIS		47167	MAY 12 MERCHANT FEES	770.67		
42864	06/25/12	2,980.21 002952	FLYERS ENERGY LLC		47269	6/1-6/15 FUEL/FL	2,980.21		
42865	06/25/12	6,393.17 001158	FRICKE PARKS PRESS INC		47168	SUMMER 12 HEADWAYS	6,393.17		
42866	06/25/12	702.84 001189	GARY KENVILLE LOCKSMITH		47270	LOCK SVCE/SVTC	260.46		
					47271	REKEY/WTC	442.38		
42867	06/25/12	1,365.93 117	GILLIG LLC		47169	REV VEH ETS/FL	1,365.93		
42868	06/25/12	97.50 003014	GOODEX SERVICES, INC.		47170	SHRED SERVICES 5/17	81.25		
					47171	SHRED SVC/PT 5/17	16.25		
42869	06/25/12	219.75 001097	GREENWASTE RECOVERY, INC.		47172	MAY 12 GARB/PT	219.75		
42870	06/25/12	45.00 E530	GUIZAR, LISETH		47272	4TH OF JULY PARADE	45.00		
42871	06/25/12	9,375.90 002313	HARTSELL & OLIVIERI		47173	TRANSCRIPTS/LEGAL	818.00		
					47174	TRANSCRIPTS/LEGAL	1,082.00		
					47175	TRANSCRIPTS/LEGAL	1,178.00		
					47176	TRANSCRIPTS/LEGAL	808.00		
					47177	TRANSCRIPTS/LEGAL	768.75		
					47178	TRANSCRIPTS/LEGAL	887.50		
					47179	TRANSCRIPTS/LEGAL	808.00		
					47180	TRANSCRIPTS/LEGAL	441.00		
					47181	TRANSCRIPTS/LEGAL	808.00		
					47182	TRANSCRIPTS/LEGAL	408.00		
					47183	TRANSCRIPTS/LEGAL	949.25		
					47184	TRANSCRIPTS/LEGAL	419.40		
42872	06/25/12	45.36 510A	HASLER, INC.		47185	7/1-7/30 RENT	45.36		
42873	06/25/12	3,574.98 002117	IULIANO		47273	115 DUBOIS JUL12 RNT	3,574.98		
42874	06/25/12	4,454.37 878	KELLY SERVICES, INC.		47187	TEMP/FIN W/E 6/10	1,116.00		
					47188	TEMP/FIN W/E 4/22	992.00		
					47189	TEMP/HR W/E4/15&4/22	703.36		
					47190	TEMP/HR W/E 4/29	615.44		
					47191	TEMP/HR W/E 5/6	544.01		
					47192	TEMP/HR W/E 5/13	483.56		
42875	06/25/12	7,866.75 852	LAW OFFICES OF MARIE F. SANG		47193	WORK COMP FEE/PT	192.00		
					47194	WORK COMP FEE/FAC	727.66		
					47195	WORK COMP FEE/OPS	1,712.00		
					47196	WORK COMP FEE/PT	1,024.00		
					47197	WORK COMP FEE/PT	432.00		
					47198	WORK COMP FEE/OPS	1,072.00		
					47199	WORK COMP FEE/OPS	304.00		
					47200	WORK COMP FEE/OPS	112.00		
					47201	WORK COMP FEE/MC	1,219.09		
					47202	WORK COMP FEE/OPS	176.00		
					47203	WORK COMP FEE/PT	160.00		
					47204	WORK COMP FEE/OPS	112.00		
					47205	WORK COMP FEE/FAC	208.00		
					47206	WORK COMP FEE/PT	112.00		
					47207	WORK COMP FEE/OPS	192.00		
					47208	WORK COMP FEE/PT	112.00		
42876	06/25/12	1,758.04 001119	MACERICH PARTNERSHIP LP		47274	CPTLA MALL JUL12 RNT	1,758.04		
42877	06/25/12	289.93 041	MISSION UNIFORM		47275	UNIF & LAUNDRY/FAC	4.18		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 06/01/12 THRU 06/30/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42878	06/25/12	7,417.28 001802		NATIONAL BUSINESS FURNITURE,		47276	UNIF & LAUNDRY/FAC	4.18	
42879	06/25/12	4,398.44 001063		NEW FLYER INDUSTRIES LIMITED		47277	UNIF & LAUNDRY/FL	59.25	
						47278	UNIF & LAUNDRY/FL	177.49	
						47279	UNIF & LAUNDRY/FAC	40.65	
						47280	UNIF & LAUNDRY/FAC	4.18	
						47209	4 FIRE FILES	7,417.28	
						47210	NEW BUS PURCH	87.86	
						47281	REV VEH PTS/FL	675.09	
						47282	REV VEH PTS/FL	3,635.49	
						47211	5/10-6/08/PT	1,181.74	
						47212	OFFICE SUPP/FL	324.42	
						47283	OFFICE SUPPLIES/ADM	26.86	
						47284	OFFICE SUPPLIES/ADM	26.86	
						47285	EMERG CALL/CAFE LENA	314.00	
						47216	BILINGUAL PRINT/MC	237.62	
						47217	ENGLISH PRINT/MC	356.42	
						47218	BUSINESS CARDS/ADM	53.17	
						47219	DUMP THE PUMP AD/ADM	3,406.90	
						47220	RPRS & MAINT/FAC	82.00	
						47221	RPRS & MAINT/FAC	9.75	
						47222	RPRS & MAINT/FAC	22.50	
						47223	RPRS & MAINT/FAC	20.88	
						47224	RPRS & MAINT/FAC	195.98	
						47225	RPRS & MAINT/FAC	16.59	
						47226	RPRS & MAINT/FAC	30.72	
						47227	RPRS & MAINT/FAC	97.79	
						47228	RPRS & MAINT/FAC	210.88	
						47229	RPRS & MAINT/FAC	232.52	
						47230	RPRS & MAINT/FAC	38.23	
						47231	RPRS & MAINT/FAC	281.52	
						47232	RPRS & MAINT/FAC	22.51	
						47286	RPRS & MAINT/FAC	17.00	
						47233	TEMP/FIN W/E 6/8	1,062.27	
						47287	REV VEH PTS/FL	118.88	
						47234	EMPLOY FINGERPRINTS	30.00	
						47235	6/1-6/15 WC FUND	16,423.40	VOIDED
						47235	6/1-6/15 WC FUND	-16,423.40	**VOID
						47288	BIDS IFB 12-38	199.60	
						47214	PETTY CASH/MC	93.68	VOIDED
						47214	PETTY CASH/MC	-93.68	**VOID
						47213	PETTY CASH/FINANCE	447.62	
						47236	JUN 12 LEG SVCS	2,500.00	
						47289	RSRCH PRK JUL 12 RNT	12,439.73	
						47215	EMP EXM/ACCT 001056	75.00	
						47237	EMPLOY EXAM/HR	92.16	
						47186	POSTAGE/ADM	500.00	
						47290	TRAPEZ PASS7/12-6/15	15,662.00	
						47291	PASS-CERT 7/12-6/13	3,224.00	
						47292	PASS IVR CB7/12-6/13	4,110.00	
						47293	CANX/CONFIRM7/12-6/13	3,659.00	
42885	06/25/12	1,062.27 001098		ROBERT HALF MANAGEMENT RESOURCE					
42886	06/25/12	118.88 135		SANTA CRUZ AUTO PARTS, INC.					
42887	06/25/12	30.00 345		SANTA CRUZ COUNTY OFFICE OF					
42888	06/25/12	16,423.40 002917		SANTA CRUZ METRO TRANSIT W/C					
42889	06/25/12	-16,423.40 002917		SANTA CRUZ METRO TRANSIT W/C					
42890	06/25/12	199.60 149		SANTA CRUZ SENTINEL	0				
42890	06/25/12	93.68 768		SCMTD CHANGE FUND/DONT USE					
42890	06/27/12	-93.68 768		SCMTD CHANGE FUND/DONT USE					
42891	06/25/12	447.62 788		SCMTD PETTY CASH - FINANCE					
42892	06/25/12	2,500.00 002267		SHAW / YODER / ANTWIH, INC.					
42893	06/25/12	12,439.73 001075		SOQUEL III ASSOCIATES	7				
42894	06/25/12	167.16 001165		THANH N. VU MD	7				
42895	06/25/12	500.00 003007		TOTALFUNDS BY HASLER					
42896	06/25/12	30,029.00 475		TRAPEZE SOFTWARE GROUP, INC.					

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 06/01/12 THRU 06/30/12

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
42897	06/25/12	001038	471.66	TWINVISION A DIVISION OF		47294	VOICE GENIE7/12-6/13	3,374.00	
42898	06/25/12		128.95	UNITED PARCEL SERVICE		47239	REV VEH PTS/FL	218.54	
42899	06/25/12	007	903.96	VEHICLE MAINTENANCE PROGRAM		47240	REV VEH PTS/FL	253.12	
42900	06/25/12	221	339.34	WEST PAYMENT CENTER		47241	FRT OUT/FLT	128.95	
42901	06/25/12	436	569.07	WESTCOAST LEGAL SERVICE	7	47242	REV VEH PTS/FL	903.96	
		002028				47238	MAY 12 INFO CHGS	339.34	
						47295	PROF SVCS/RISK	138.72	
						47296	PROF SVCS/RISK	114.12	
						47297	PROF SVCS/RISK	129.93	
						47298	PROF SVCS/RISK	93.15	
						47299	PROF SVCS/RISK	93.15	
42902	06/25/12	E674	14.34	WILLIS, GREG		47243	EMPLOY TRAINING	14.34	
42903	06/25/12	915	315.00	WORKIN.COM, INC.		47244	JOB AD	315.00	
42905	06/21/12	E645	1,805.00	OLANDER, JOY		47300	ED EXP/FIN	1,710.00	
						47301	ED EXP/FIN	95.00	
42906	06/25/12	002917	16,423.40	SANTA CRUZ METRO TRANSIT W/C		47302	6/1-6/15 WC FUND	16,423.40	
42907	06/26/12	001141	2,520.00	AMERICAN BUSINESS SYSTEMS, INC		47303	7/1/12-6/30/13 SUPP	2,520.00	
42908	06/26/12	977	23,276.63	SANTA CRUZ TRANSPORTATION, LLC		47304	MAY 12 PT SVCS	23,276.63	
43277M06/30/12		080A	453.40	STATE BOARD OF EQUALIZATION		47874	APR-JUN12 DIESEL TAX	453.40	MANUAL
999999M06/05/12		288	0.00	APR-JUN12 DIESEL TAX					VOIDED
				MUNCIE TRANSIT SUPPLY					
				REV CM 367250 TWICE					

TOTAL 841,056.90 TOTAL CHECKS 248 841,056.90

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** October 26, 2012  
**TO:** Board of Directors  
**FROM:** John Daugherty, METRO Accessible Services Coordinator  
**SUBJECT:** ACCESSIBLE SERVICES REPORT FOR AUGUST 2012

## I. RECOMMENDED ACTION

**This report is informational only. No action required.**

## II. SUMMARY OF ISSUES

- After a demonstration project, the Accessible Services Coordinator (ASC) position became a full time position to organize and provide METRO services to the senior/older adult and disability communities.
- Services include the METRO Mobility Training program and ongoing public outreach promoting METRO's accessibility. The ASC also participates in METRO's staff training and policy review regarding accessibility.
- Two persons have served in the ASC position from 1988 to today. In 2002 the ASC position was moved into the newly created Paratransit Department. On May 27, 2011 the Board approved the staff recommendation to receive monthly reports on the activity of the ASC.

## III. DISCUSSION

The creation of the Accessible Services Coordinator (ASC) position was the result of a successful demonstration project funded through the Santa Cruz County Regional Transportation Commission. Two persons have served in the ASC position from 1988 to today. Both hiring panels for the ASC included public agency representatives serving older adults and persons with disabilities.

The first ASC, Dr. Pat Cavataio, served from April 1988 through December 1998. The second ASC, John Daugherty, began serving in December 1998.

Under direction, the Accessible Services Coordinator: 1) Organizes, supervises, coordinates and provides METRO services to the older adult and disability communities; 2) Organizes, directs and coordinates the activities and operation of METRO's Mobility Training function; 3) Promotes and provides Mobility Training and outreach services; 4) Acts as information source to staff, Management, funding sources, clients, community agencies and organizations, and the general public



regarding Mobility Training and accessibility; 5) Works with Department Managers to ensure compliance with METRO's accessibility program and policies.

During 2002 the ASC position was moved from Customer Service to the newly created Paratransit Department. Mr. Daugherty was the first employee. His placement was followed by hiring of the first Paratransit Superintendent, Steve Paulson and the current Eligibility Coordinator, Eileen Wagley.

On May 27, 2011 the Board approved the following recommendation: "Staff recommends that this position be reinstated in FY 12 budget with the requirement that this position be evaluated during FY12 to make sure the service items that are being requested by the Community are being carried out by this position. Additionally, staff recommends that this position be required to provide a monthly activity report to the Board of Directors during FY12."

#### IV. FINANCIAL CONSIDERATIONS

None

#### V. ATTACHMENTS

**Attachment A.1:** Accessible Services Coordinator (ASC) Activity Tracking Report for August 2012

Prepared by: John Daugherty, METRO Accessible Services Coordinator  
Date Prepared: October 19, 2012

# Attachment A.1

Accessible Services Coordinator (ASC) Activity Tracking Report for August 2012

What is Mobility Training?

Mobility Training is customized support to allow access to METRO services. It can include:

- **An Assessment:** The ASC meets the trainee to assess the trainee's capabilities to use METRO services. They discuss the trainee's experience using public transit and set goals for training sessions.
- **Trip Planning:** Practice to use bus route schedules, maps, online resources and other tools to plan ahead for trips on METRO fixed route and METRO ParaCruz services. All Mobility Training includes some trip planning.
- **Boarding/Disembarking Training:** Practice to board, be secured, and then disembark (get off) METRO buses. This training has been requested by persons using walkers, wheelchairs, scooters and service animals. The training session includes work with an operator and out of service bus and lasts three to five hours.
- **Route Training:** Practice using METRO buses to travel to destinations chosen by trainees. The training session includes practice on handling fares, bus riding rules and emergency situations. One training session can take two to eight hours. One or two sessions to learn one destination is typical. The number of training sessions varies with each trainee.

During August 2012 there was progress with 13 trainees:

- One person successfully completed her Route Training. She was a new referral from the Eligibility Coordinator.
- The file for one trainee was reopened after he contacted METRO. The ASC met with the Manager of Operations and the Paratransit Superintendent to draft a letter to him.
- Training with three other persons progressed: One person completed his first two Route Training sessions. A second person completed her next Route Training session. The ASC spoke to another person, who would contact the ASC to set up Route Training.
- Training with eight persons is almost complete: August activity included checking on whether further training is needed and preparation to close their files or complete their referral sheets.

# Attachment A.1

## Training Overview for August 2012:

- Amount of time dedicated to training sessions and follow up activity: At least 47 hours
- Tracking of scheduled appointments vs. cancelled:  
Five appointments scheduled, one appointment cancelled

## Highlights of Other Activity – Outreach/orientation performed in the community:

- August 9 Commission on Disabilities meeting
- August 21 Seniors Commission meeting
- August 31 Pedestrian Safety Work Group meeting

Meetings are usually scheduled for two hours. Total ASC time spent includes preparation for the meeting, the meeting itself and follow up activity. ASC activity for each meeting can take four to nine hours.

The total audience for August outreach/orientation was at least 30 persons. Information was provided during meetings and follow up phone calls and emails

## Requests from the community and METRO staff:

- There were at least 21 individual contacts in person and/or over the phone. Contacts led to referrals for training and presentations, as well as trip planning requests and preparation for the two meetings described below.
- The ASC prepared and presented the August 15 training for new bus operators on Americans with Disabilities Act (ADA) requirements in operator –customer interaction. Training participants included community members Veronica Elsea, Norm Hagen, Pop Papadopulo and Lesley Wright.
- The ASC organized an August 27 meeting with the Manager of Operations and the Paratransit Superintendent. We discussed “Common Wheelchair” issues and drafted a letter to invite a community member to request training with his large scooter.

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** October 26, 2012  
**TO:** Board of Directors  
**FROM:** Erich Friedrich, Jr. Transportation Planner  
**SUBJECT:** **SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR AUGUST 2012**

## I. RECOMMENDED ACTION

**This report is for informational purposes only. No action is required**

## II. SUMMARY OF ISSUES

- Total ridership for the month of August 2012 was 312,382, which is a decrease of 15,743 riders or 4.8% versus August 2011. System Daily Averages for August include:
  - 11,483 riders per Weekday, a loss of 4.28% (513 riders)
  - 6,139 riders per Saturday, a loss of 8.06% (538 riders)
  - 5,927 riders per Sunday, a loss of 6.99 % (445 riders)
- Highway 17 Express ridership for the month of August 2012 was 28,910, which is a increase of 1,012 riders, or 3.63%, from August 2011. Daily averages include:
  - 1,041 riders per Weekday, a gain of 4.6% (46 riders)
  - 676 riders per Saturday, a gain of 4.28% (28 riders)
  - 568 riders per Sunday, a loss of 6.27% (38 riders)
- UCSC students and staff/faculty generated 58,125 rides in August 2012, a gain of 4.61%. Total revenue derived from UCSC was \$73,586.25, a 7.5% increase from August 2011.
- Overall, system wide ridership experienced a decrease of 5.35% from FY 2012 to FY 2013 in part due to ridership lagging to rebound from a service reduction in prior years.

## III. DISCUSSION

In the twenty-three (23) weekdays, four (4) Saturdays, and four (4) Sundays of August 2012, Santa Cruz METRO's total ridership was 312,382 riders. This was a loss from the previous year, decreasing by 15,743 riders or 4.8%. The month over month losses in ridership have continued as service is in the beginning phases of being restored. Also, there no school term service days in August 2012, which is a major factor for weak ridership numbers.

**Attachment A** shows that during August 2012, Santa Cruz METRO averaged 11,483 riders per Weekday. This was a loss from the previous August of 4.28% which is most likely due to less school days this August than the previous August. Saturdays experienced a loss of 8.06% and Sundays also experienced a loss of 6.99%.

**Attachment A** also shows Highway 17 Express total ridership at 28,910riders, a new all time record for the month of August. This was a gain from the previous year, increasing by 1,012 riders or simply 3.63%.

FY13 average weekday ridership on the Highway 17 Express was 1,041 riders per weekday, a 4.6% increase per weekday. Simultaneously Highway 17 Express has seen ridership gain 4.28% on Saturdays while losing 6.27% Sundays. These variations in ridership could possibly be due to sustained higher gas prices leading commuters and tourists to look for alternatives modes of transportation into Santa Cruz County.

**Attachment B** shows UCSC ridership increase over August 2011, mainly due to higher enrollment for the second summer instruction session. In August 2012, UCSC generated 58,125 rides between students and staff/faculty. This accounts for almost a fifth of Santa Cruz METRO's total ridership count. Weekdays experienced gains of 3.87% and Weekends experienced a 12.67% increase in ridership. Total revenue derived from UCSC in August 2012 was \$73,586.25, a 7.5% increase over August 2011.

**Attachment C** depicts Weekday, Saturday, and Sunday ridership by route. Many of Santa Cruz METRO's main-lines routes including the Route 91X Santa Cruz/Watsonville Express are well ridden while overall ridership is experiencing a loss over the previous year. Overall, system wide ridership YTD decreased 5.35% in part due to a lagging rebound from service reductions in previous years. The reductions could have pushed riders to find alternative means of transportation and have not chosen to ride the bus despite some service restorations. Other operational issues such as on-time performance and total travel time could also be contributing to the lighter ridership figures. Staff will continue to monitor the ridership statistics closely as the fiscal year progresses.

#### **IV. FINANCIAL CONSIDERATIONS.**

Revenue derived from passenger fares and passes is reflected in the FY12 Revenue.

#### **V. ATTACHMENTS**

**Attachment A: Monthly Ridership Summary**

**Attachment B: UCSC Ridership Summary**

**Attachment C: Ridership by Route**

Date Prepared: October 17, 2012

# Monthly Ridership Summary

AUGUST 01, 2012 - AUGUST 31, 2012

## Calendar Operating Days

	This Year	Last Year
Weekdays	23	23
Saturdays	4	4
Sundays	4	4

## Bikes and Mobility Devices

	This Year	Last Year
Bikes	14,555	15,021
Mobility Dev.	1,409	1,473

## Monthly System Totals

	This Year	Last Year	Difference	% Change
Local Fixed Route	283,472	300,227	-16,755	-5.58%
AMTRAK/Highway 17 Express	28,910	27,898	1,012	3.63%
<b>System Total</b>	<b>312,382</b>	<b>328,125</b>	<b>-15,743</b>	<b>-4.80%</b>

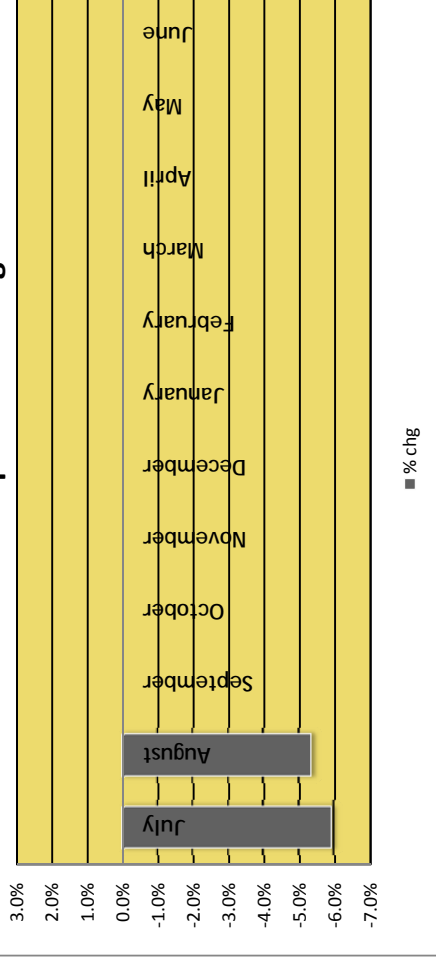
	This Year	Last Year	Difference	% Change
Local Fixed Route	552,584	588,371	-35,787	-6.08%
AMTRAK/Highway 17 Express	55,257	53,857	1,400	2.60%
<b>System Total</b>	<b>607,841</b>	<b>642,228</b>	<b>-34,387</b>	<b>-5.35%</b>

## System Daily Averages

	Weekdays			Saturday			Sunday		
	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change	
Local Fixed Route	10,443	11,002	-559	-5.08%	5,463	6,029	-566	-9.38%	
AMTRAK/Highway 17 Express	1,041	995	46	4.60%	676	649	28	4.28%	
<b>System Total</b>	<b>11,483</b>	<b>11,997</b>	<b>-513</b>	<b>-4.28%</b>	<b>6,139</b>	<b>6,677</b>	<b>-538</b>	<b>-8.06%</b>	

	Saturday			Sunday		
	This Year	Last Year	Difference	% Change	This Year	Last Year
Local Fixed Route	568	576	-8	-1.39%	568	606
AMTRAK/Highway 17 Express	38	38	0	0.00%	38	38
<b>System Total</b>	<b>5,927</b>	<b>6,372</b>	<b>-445</b>	<b>-7.00%</b>	<b>5,927</b>	<b>6,372</b>

## Total Ridership YTD % Change



# UCSC Ridership Summary

AUGUST 01, 2012 - AUGUST 31, 2012

## Calendar Operating Days

	This Year	Last Year		This Year	Last Year	\$ Difference	% Change
School Term Days	0	0		\$55,314.07	\$49,866.43	\$5,447.64	10.9%
Weekdays	23	23		\$18,272.18	\$18,590.88	-\$318.70	-1.7%
Weekend Days	8	8		N/A	N/A	N/A	N/A
<b>Total</b>				<b>\$73,586.25</b>	<b>\$68,457.31</b>	<b>\$5,128.94</b>	<b>7.5%</b>

## UCSC Revenue

	This Year	Last Year	\$ Difference	% Change
Student Billing	\$55,314.07	\$49,866.43	\$5,447.64	10.9%
Staff Billing	\$18,272.18	\$18,590.88	-\$318.70	-1.7%
Route 20D Service	N/A	N/A	N/A	N/A
<b>Total</b>	<b>\$73,586.25</b>	<b>\$68,457.31</b>	<b>\$5,128.94</b>	<b>7.5%</b>

## UCSC Monthly System Totals

	Monthly Totals			Year to Date Totals			METRO	UCSC	Proportion
	This Year	Last Year	Difference	% Change	This Year	Last Year			
Students	43,692	40,476	3,216	7.95%	89,227	86,274	2,953	3.42%	14.9%
Staff & Faculty	14,433	15,090	-657	-4.35%	27,545	27,808	-263	-0.95%	18.6%
<b>Total</b>	<b>58,125</b>	<b>55,566</b>	<b>2,559</b>	<b>4.61%</b>	<b>116,772</b>	<b>114,082</b>	<b>2,690</b>	<b>2.36%</b>	

## UCSC Service

	Service Hours	Ridership
	13,588	2,030
	312,382	58,125

## UCSC System Daily Averages

	School Term Days			Weekdays			Weekend Days					
	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change
Students	N/A	N/A	N/A	N/A	1,732	1,609	122	7.59%	483	433	51	11.73%
Staff & Faculty	N/A	N/A	N/A	N/A	567	604	-37	-6.06%	174	150	24	15.38%
<b>Total</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>2,299</b>	<b>2,213</b>	<b>86</b>	<b>3.87%</b>	<b>657</b>	<b>583</b>	<b>74</b>	<b>12.67%</b>

6-4.b1

## Ridership by Route

AUGUST 01, 2012 - AUGUST 31, 2012								
Route	Corridor	Weekday Ridership	Weekday Average	Saturday Ridership	Saturday Average	Sunday Ridership	Sunday Average	Monthly Ridership
10	UCSC via High St.	6,906	300	346	87	413	103	7,665
15	UCSC via Laurel West							0
16	UCSC via Laurel East	26,001	1,130	1,578	395	1,431	358	29,010
19	UCSC via Lower Bay	17,611	766	924	231	1,104	276	19,639
3	Mission/Beach	3,462	151	104	26	0	0	3,566
4	Harvey West/Emeline	5,040	219	104	26	130	33	5,274
8	Emeline	152	7					152
12A	UCSC East Side District							0
20	UCSC via West Side	10,418	453	674	169	729	182	11,821
20D	UCSC via West Side Supp.							0
30	Graham Hill/Scotts Valley	594	26					594
33	Lompico SLV/Felton Faire	39	2					39
34	South Felton	14	1					14
35/35A	Santa Cruz/Scotts Valley/SLV	29,792	1,295	3,787	947	3,230	808	36,809
40	Davenport/North Coast	997	43	32	8	55	14	1,084
41	Bonny Doon	1,294	56	65	16	61	15	1,420
42	Davenport/Bonny Doon	234	10	24	6	77	19	335
54	Capitola/Aptos/La Selva Beach	158	7	44	11	51	13	253
55	Rio Del Mar	2,689	117					2,689
56	La Selva Beach	324	14					324
66	Live Oak via 17th	11,938	519	1,522	381	1,319	330	14,779
68	Like Oak via Broadway/Portola	7,475	325	905	226	781	195	9,161
69A	Capitola Road/Watsonville	19,595	852	2,478	620	2,201	550	24,274
69W	Cap. Road/Cabrillo/Watsonville	19,198	835	2,166	542	2,295	574	23,659
71	Santa Cruz to Watsonville	52,984	2,304	6,277	1,569	6,612	1,653	65,873
72	Corralitos	2,130	93					2,130
74	Ohlone Parkway/Rolling Hills	1,264	55					1,264
75	Green Valley Road	5,830	253	822	206	946	237	7,598
79	East Lake	1,739	76					1,739
91x	Santa Cruz/Watsonville Express	12,307	535					12,307
Hwy 17	AMTRAK/Hwy 17 Express	23,934	1,041	2,705	676	2,271	568	28,910
<b>Monthly Total</b>		<b>264,119</b>	<b>11,483</b>	<b>24,557</b>	<b>6,139</b>	<b>23,706</b>	<b>5,927</b>	<b>312,382</b>
<b>Previous Year</b>		<b>275,929</b>	<b>11,997</b>	<b>26,709</b>	<b>6,677</b>	<b>25,487</b>	<b>6,372</b>	<b>328,125</b>
<b>% Change</b>		<b>-4.28%</b>	<b>-4.28%</b>	<b>-8.06%</b>	<b>-8.06%</b>	<b>-6.99%</b>	<b>-6.99%</b>	<b>-4.80%</b>



# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** October 26, 2012

**TO:** Board of Directors

**FROM:** April Warnock, Paratransit Superintendent

**SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT–AUGUST 2012**

## **I. RECOMMENDED ACTION**

**This report is for information only - no action requested**

## **II. SUMMARY OF ISSUES**

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004. This service had been delivered under contract since 1992.
- Discussion of ParaCruz Operations Status Report.
- Attachment A: On-time Performance Chart displays the percentage of pick-ups within the “ready window” and a breakdown in 5-minute increments for pick-ups beyond the “ready window”. The monthly Customer Service Reports summary is included.
- Attachment B: Report of ParaCruz’ operating statistics. Performance Averages and Performance Goals are reflected in the Comparative Operating Statistics Table in order to establish and compare actual performance measures, as performance is a critical indicator as to ParaCruz’ efficiency.
- Attachments C and D: ParaCruz Performance Charts displaying trends in rider-ship and mileage spanning a period of three years.
- Attachment E: Current calendar year’s statistical information on the number of ParaCruz in-person eligibility assessments, including a comparison to past years, since implementation in August of 2002.

### **III. DISCUSSION**

From July 2012 to August 2012, ParaCruz rides decreased by 310 rides. The decrease in rides does trend typically with the previous year.

The number of rides performed in August 2012 was 446 less than the number of rides performed in August 2011.

### **IV. FINANCIAL CONSIDERATIONS**

NONE

### **V. ATTACHMENTS**

- Attachment A:** ParaCruz On-time Performance Chart
- Attachment B:** Comparative Operating Statistics Table
- Attachment C:** Number of Rides Comparison Chart and Shared vs. Total Rides Chart
- Attachment D:** Mileage Comparison Chart and Year to Date Mileage Chart
- Attachment E:** Eligibility Chart

# ATTACHMENT A

Board of Directors  
Board Meeting October 26, 2012

<b>ParaCruz On-time Performance Report</b>		
	<b>August 2011</b>	<b>August 2012</b>
Total pick ups	7970	7524
<b>Percent in “ready window”</b>	<b>94.68%</b>	<b>94.90%</b>
1 to 5 minutes late	2.15%	2.10%
6 to 10 minutes late	1.37%	1.36%
11 to 15 minutes late	.83%	.81%
16 to 20 minutes late	.36%	.32%
21 to 25 minutes late	.33%	.24%
26 to 30 minutes late	.14%	.17%
31 to 35 minutes late	.03%	.07%
36 to 40 minutes late	.09%	.01%
41 or more minutes late (excessively late/missed trips)	.04%	.03%
<b>Total beyond “ready window”</b>	<b>5.32%</b>	<b>5.10%</b>

During the month of August 2012, ParaCruz received nine (9) Customer Service Reports. Four (4) of the reports were valid. Two (2) were unverifiable, two (2) of the reports were not valid, and one (1) of the reports was a compliment.

# ATTACHMENT B

Board of Directors  
Board Meeting October 26, 2012

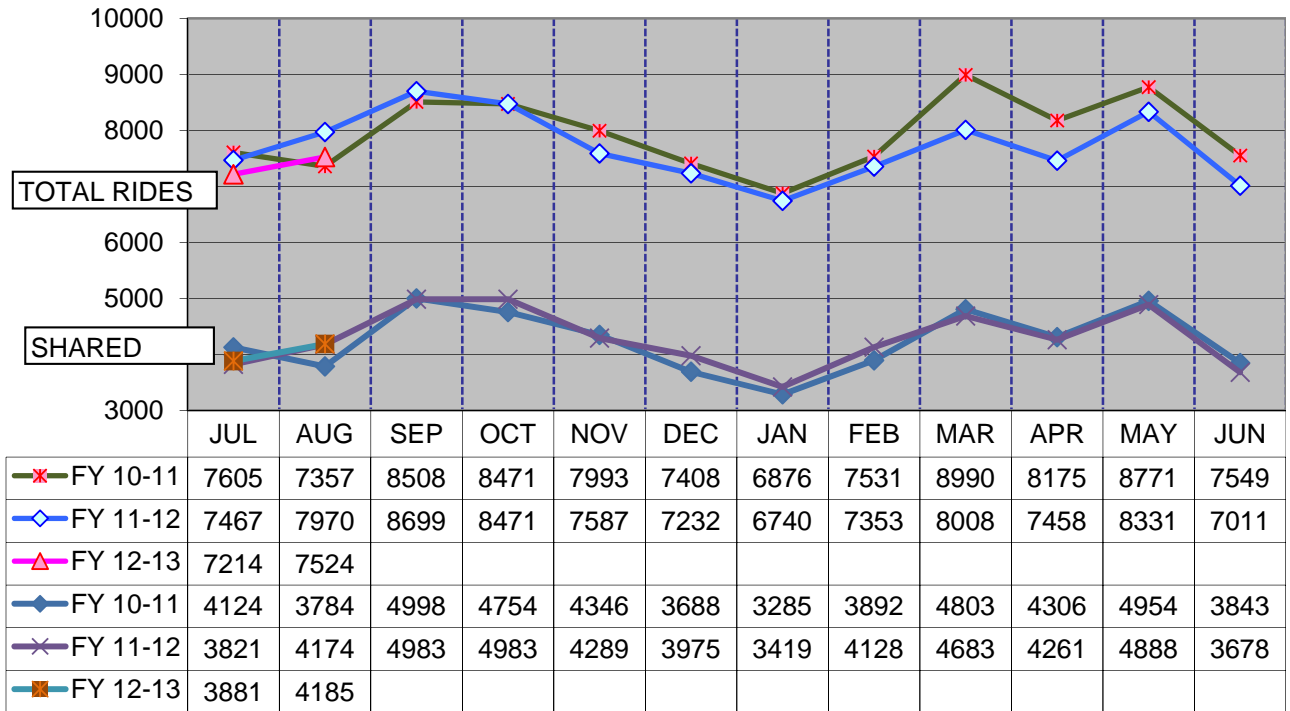
## Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through August 2012.

	<b>Aug 11</b>	<b>Aug 12</b>	<b>Fiscal 11-12</b>	<b>Fiscal 12-13</b>	<b>Performance Averages</b>	<b>Performance Goals</b>
Requested	8143	7845	15,886	15,542	8241	
Performed	7970	7524	15,437	14,738	7636	
Cancels	15.9%	17.16%	16.49%	17.71%	18.26%	
No Shows	2.66%	3.12%	2.11%	3.06%	3.20%	Less than 3%
Total miles	54,363	50,675	105,650	100,470	51,717	
Av trip miles	4.84	4.56	4.88	4.73	4.83	
Within ready window	94.68%	94.90%	95.08%	95.28%	95.13%	92.00% or better
Excessively late/missed trips	3	1	7	2	1.83	Zero (0)
Call center volume	6009	6063	11,592	11,096	N/A	
Call average seconds to answer	25.3 secs	20.2 secs	27.4 secs	20.0 secs	N/A	Less than 2 minutes
Hold times less than 2 minutes	95.37%	96.83%	95.4%	96.89%	N/A	Greater than 90%
Distinct riders	768	766	953	967	743	
Most frequent rider	49 rides	47 rides	94 rides	97 rides	53 rides	
Shared rides	62.6%	66.6%	62.1%	65.4%	65.73%	Greater than 60%
Passengers per rev hour	2.03	1.99	2.01	1.97	1.99	Greater than 1.6 passengers/hour
Rides by supplemental providers	5.86%	7.85%	6.91%	10.33%	13.13%	No more than 25%
Vendor cost per ride	\$21.61	\$20.02	\$20.91	\$21.30	\$22.07	
ParaCruz driver cost per ride (estimated)	\$23.41	\$28.10	\$22.85	\$27.15	\$26.42	
Rides < 10 miles	67.57%	68.43%	69.32%	67.73%	68.55%	
Rides > 10 miles	32.43%	31.57%	30.68%	32.27%	31.45%	

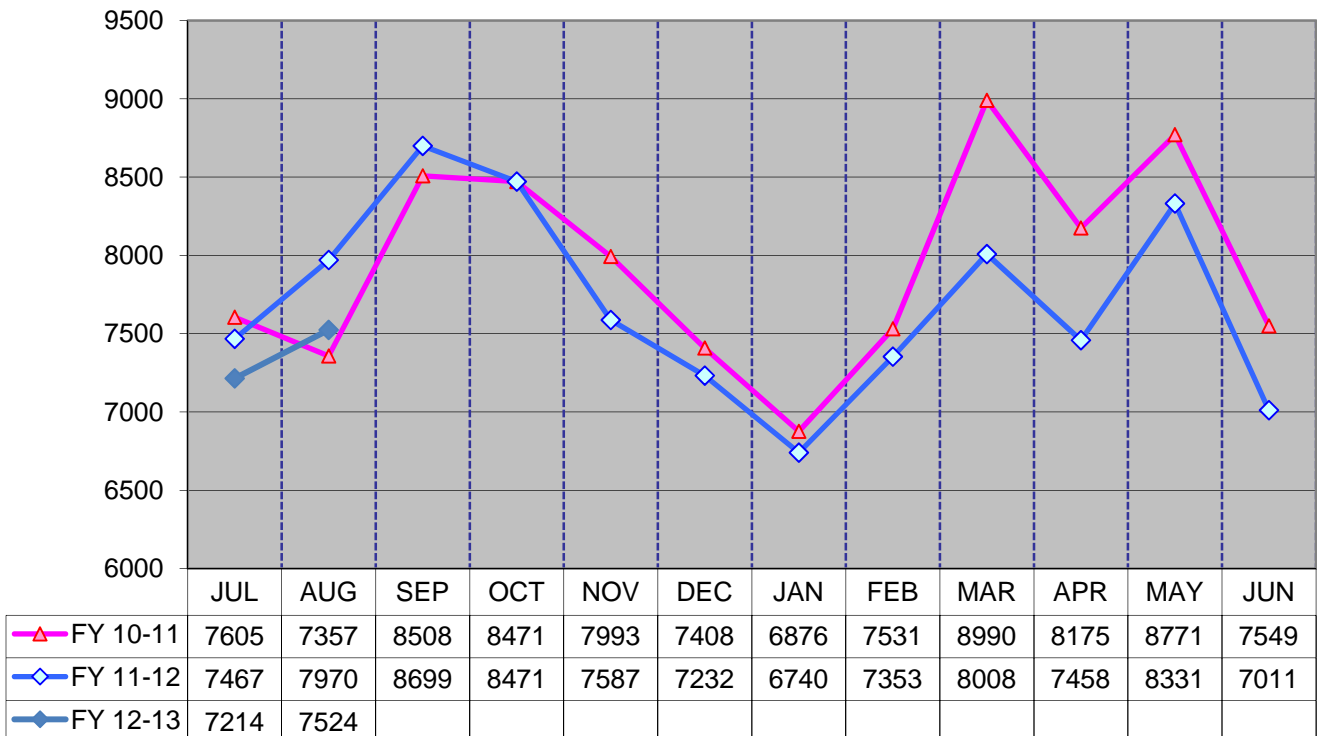
**6-5.b1**

# ATTACHMENT C

## TOTAL RIDES vs. SHARED RIDES

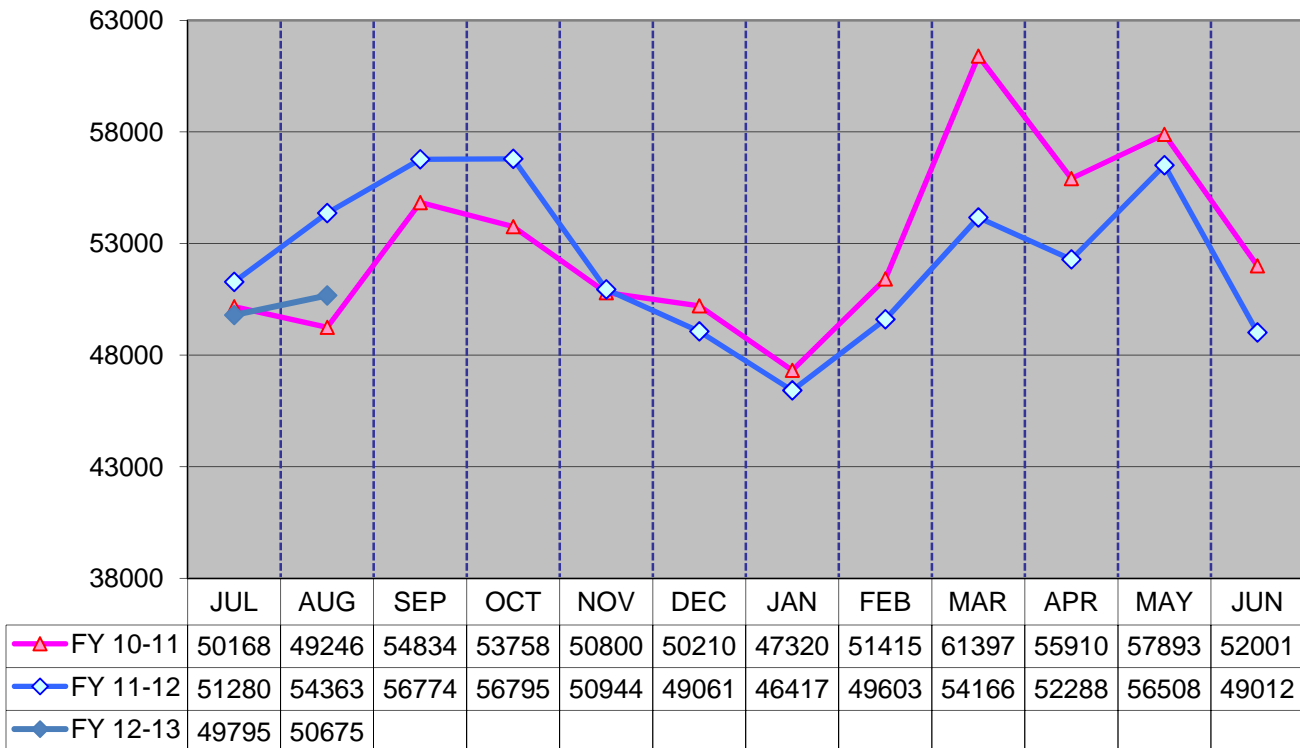


## NUMBER OF RIDES COMPARISON CHART

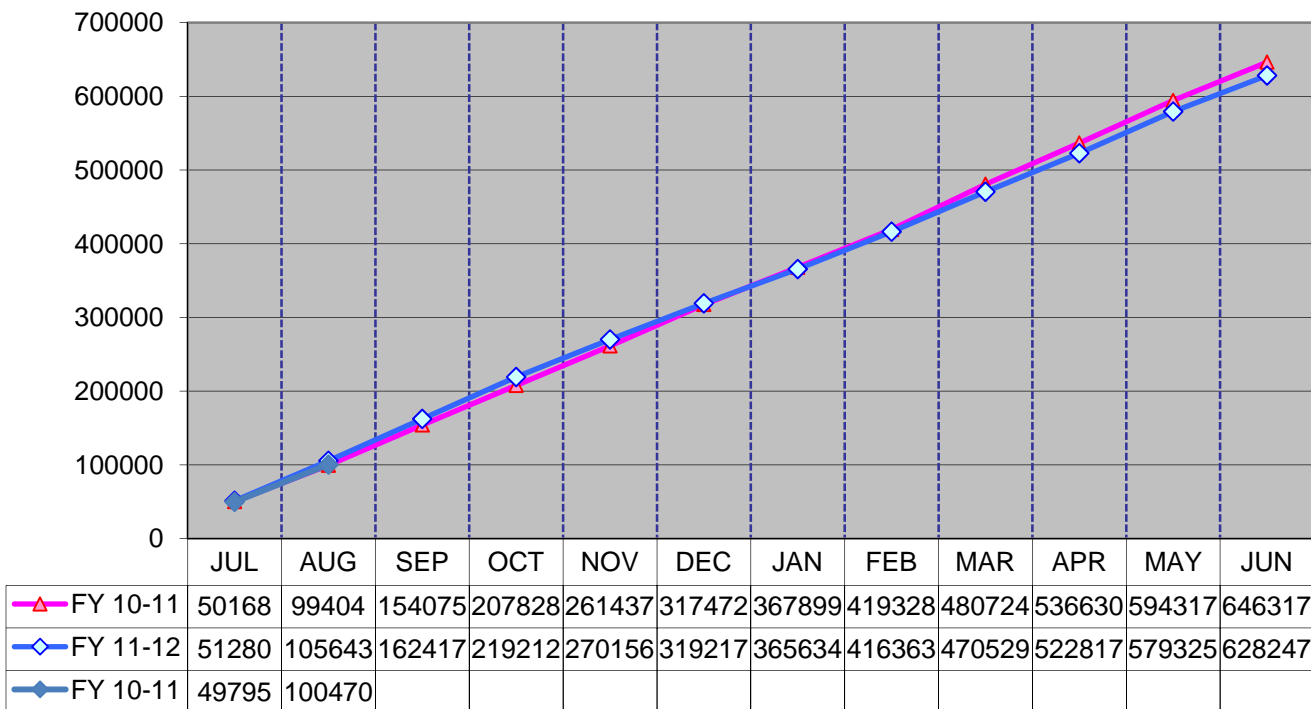


# ATTACHMENT D

## MILEAGE COMPARISON



## YEAR TO DATE MILEAGE COMPARISON CHART



## ATTACHMENT E

MONTHLY ASSESSMENTS						
	UNRESTRICTED	RESTRICTED	RESTRICTED	TEMPORARY	DENIED	TOTAL
		CONDITIONAL	TRIP BY TRIP			
AUGUST 2011	66	0	3	0	1	70
SEPTEMBER 2011	48	0	7	2	0	57
OCTOBER 2011	59	0	4	0	0	63
NOVEMBER 2011	64	0	3	6	1	74
DECEMBER 2011	49	0	1	3	0	53
JANUARY 2012	31	0	2	3	0	36
FEBRUARY 2012	45	0	1	3	0	49
MARCH 2012	52	1	4	0	0	57
APRIL 2012	32	1	3	3	0	39
MAY 2012	50	0	3	1	0	54
JUNE 2012	47	0	2	0	0	49
JULY 2012	57	1	2	6	0	66
AUGUST 2012	42	0	4	5	0	51

Number of Eligible Riders for the month of August 2012 = 3143

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** October 26, 2012  
**TO:** Board of Directors  
**FROM:** Tove Beatty, Grants/Legislative Analyst  
**SUBJECT: STATUS REPORTS OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES**

## I. RECOMMENDED ACTION

**That the Board of Directors accept and file the status reports of Federal and State legislation and current legislative issues through October 18, 2012.**

## II. SUMMARY OF ISSUES

- Status reports on Congress's, the State Assembly's and Senate's legislative issues are provided monthly to inform the Board of the status of Federal and State legislation of interest to Santa Cruz METRO.
- This month's Federal and State reports reflect pertinent legislative activities which occurred September 20, 2012 – October 18, 2012.
- On September 29, 2012, the President signed a FY12 Continuing Budget Resolution (CR) through March 27, 2013, based on the current FY12 budget. Funding is at lower levels than in MAP-21.
- MAP-21's programmatic changes will be implemented inasmuch as possible under the CR. The FTA is challenged by the short period of MAP-21, as many new Rules can take 12-18 months to finalize, the process is just beginning and the legislation sunsets in 2014.
- At this time it is anticipated that Small Transit Intensive Cities (STIC) funding in MAP-21 will remain the same as at least SAFETEA-LU levels, until a new post-election federal budget is adopted by the majority. The same is true for the "Tax Extenders" package passed by the Senate Finance Committee and including the alternative fuel tax credit.
- Please see **Attachments A and B** for federal legislation and issues being monitored.
- At the time of this report, Santa Cruz METRO had returned the signed \$5.812 million State and Local Partnership Program (SLPP) contracts to Caltrans for their final signature prior to obligation of a contract for construction management for the Judy K. Souza Operations Facility by October 24, 2012. The Board will be updated.
- The FY13 State Budget will also depend on the election in November, and revenues are still not matching estimates. Any cuts will depend on the November outcomes.



- AB1706, the legislation regarding bus axle weight, was signed by the Governor on September 29, 2012 and is discussed below and in the attachments, along with the budget, Brown's proposal to create a single transportation agency, and the AB-32-mandated Cap and Trade Program, all of which ride on the election. See **Attachments C and D and tune in next month.**

### III. DISCUSSION

Status reports on Congress's, the State Assembly's and State Senate's legislative issues are provided monthly to inform the Board of Directors of the status of Federal and State legislation of interest to Santa Cruz METRO. This month's Federal and State reports reflect pertinent legislative activities which occurred September 20, 2012 – October 18, 2012.

On September 29, 2012, the President a signed FY12 Continuing Budget Resolution (CR) through March 27, 2013, and based on the current budget. For transit, funding is at lower levels than in MAP-21. The CR allows for the program changes included in the new Surface Transportation Act, but funds it as per the FY12 budget, so some programming and funding levels are impacted. The CR does not contain certain measures for inflation included in MAP-21, for example.

Much remains to be seen in regard to the real federal FY13 budget until after the November election season, and at the American Public Transportation (APTA) Annual Conference last month, attended by Santa Cruz METRO Board and staff members, FTA leadership found themselves under fire for the many conundrums facing transit agencies as a result of this seemingly ill-timed budgetary change. Essentially operating 50/50 under two pieces of legislation, one for programming and the other for funding, impacts many transit providers' ability to put service on the road while rulemaking decisions are being made via a traditional and onerous process involving months of public outreach simply not planned for in the legislation, which sunsets in 2014.

At this time, it is anticipated that Small Transit Intensive Cities (STIC) funding under MAP-21 will remain the same as at least SAFETEA-LU levels, until a new post-election federal budget is adopted by the majority. The same is true for the "Tax Extenders" package passed by the Senate Finance Committee and including the alternative fuel tax credit for CNG (a 50-cent per gallon-equivalent consumption credit, worth up to \$750,000 annually to Santa Cruz METRO as the CNG fleet and service increase). Please see **Attachments A and B** for more details on federal legislation and issues being monitored.

At the time of this report, Santa Cruz METRO had returned the signed \$5.812 million State and Local Partnership Program (SLPP) contracts to Caltrans for their final signature prior to obligation of a contract for construction management for the Judy K. Souza Operations Facility by October 24, 2012. The Board will be updated verbally at the October 26, 2012 Board meeting.

As with the federal, so goes the state, and the FY13 State Budget depends on the election in November. Meanwhile, revenues are still not matching estimates. Potentially painful cuts to education and other programs will depend heavily on the November state outcomes and, if enacted, will take effect in January 2013. The Governor has been aggressively cutting deals, including the most recent pension and workers' compensation reform to be discussed at length at

a future Board meeting in regard to Santa Cruz METRO's labor agreements, in closed session if necessary.

AB1706, the state legislation regarding bus axle weight, was signed by the Governor on September 29, 2012 and is discussed more in depth in Attachment C. One of the unforeseen impacts of the legislation is that it requires transit providers to have a short-range transit plan (SRTP) on file and which includes a plan for long-term fleet management (and the management of other assets in a cohesive plan). The legislation allows for purchases of new fleet vehicles through 2015, as long as the new vehicles do not weigh more than the heaviest fleet vehicle of the same type currently on the road. A report on a proposed SRTP, including a scope of work, will be provided to the Board as soon as possible to address this requirement. The Board has not budgeted for the expense of hiring a consultant to create the required document, which is estimated to be in the range of \$120,000 - \$130,000.

AB1706 is intended to challenge the industry, transit advocates, cities, counties and municipalities to come up with a solution that may involve anything from lighter bus components, a uniform change in weight standards, to new requirements for running significantly heavier CNG buses in order to meet the mandates of AB32 and SB375 to reduce greenhouse gas emissions, while taking into account issues like pavement wear and tear on streets and highways. At the federal level, this issue is being closely watched, as the overriding attitude is, "let's see what California does." While this allows the industry to potentially set federal standards which serve our state, it also takes the pressure off of federal agencies, such as the FTA, to provide relevant guidance in crafting new weight limit regulations which take into account the needs of the industry.

Along with AB1706 and the budget, the Governor's proposal to create a single transportation agency, and the AB-32-mandated Cap and Trade Program continue to ride on the election. **See Attachments C and D and tune in next month.**

#### **IV. FINANCIAL CONSIDERATIONS**

As most potential legislation carries a fiscal impact, staff will report on a monthly basis of newly implemented federal and/or State legislation which financially impacts Santa Cruz METRO.

Santa Cruz METRO anticipates that MAP-21, funded under SAFETEA-LU's budget essentially, will result in approximately \$5.4 - \$5.7 million in formula funding in FY13, including STIC funds. In FY14, approximately \$5.82 million in formula funding is expected if MAP-21 is fully implemented by then. Santa Cruz METRO is slated to receive formula Bus and Bus Facilities funding in the amounts of ~\$561,000 in FY13 and ~\$588,000 in FY14. More specific information will continue to be available as the FTA begins a long and arduous implementation process under challenging (at best) legislative circumstances. Finally, this still does not represent any funding available in the few remaining, discretionary, competitive grant programs in MAP-21. The impact of the CR is still being assessed.

At the state level, Santa Cruz METRO received an allocation of \$5.812 million and contracts should be executed by the time of this meeting. In regard to the state budget, much will depend on who holds the majority on the first Wednesday in November.

The signing of AB1706 into law requires Santa Cruz METRO and other transit agencies to create a Short-Range Transit Plan (SRTP) to meet the fleet-management requirements of the legislation. Planning staff do not have the time to prepare this detailed plan. The Board has not budgeted for the expense of hiring a consultant to create the required document, which is estimated to be in the range of \$120,000 - \$130,000.

## **V. ATTACHMENTS**

- Attachment A:** Federal Legislative Issues and Status Report, October 18, 2012
- Attachment B:** Federal House and Senate Bills Status Report, October 18, 2012
- Attachment C:** State of California Legislative Issues and Status Report, October 18, 2012
- Attachment D:** State of California Assembly and Senate Bills Status Report, October 18, 2012

# ATTACHMENT A

## Federal Legislative Issues and Status Report October 18, 2012

### Current Legislative Issues

#### Continuing Budget Resolution and Long Term Surface Transportation Act (MAP-21)

**Current Status and Background:** Board and staff members attended the American Public Transportation Association's (APTA) Annual Conference, as previously reported to the Board on October 12, 2012, and attended sessions with Federal Transit Administration (FTA) senior staff. FTA officials were barraged with questions about the Continuing Budget Resolution (CR, see below) and the implementation guidelines released for MAP-21. Much is not resolved, so systems are fundamentally operating as they did under SAFETEA-LU until more guidance is released. The rub, as Shakespeare would put it, is that the process for official rulemaking for aforesaid guidance is as long as or longer than the period of the legislation. Stay tuned for the November post-election update. A lame-duck session may include an effort to increase transportation spending.

On September 13<sup>th</sup>, The House passed a Continuing Resolution (H.J. Res. 117) that continues government funding at roughly FY12 levels through March 27<sup>th</sup>, 2013. This CR allows the program changes included in MAP-21, but does not allow for the increase in authorized funding. Transportation advocates are discussing using the post-election lame-duck session to push up spending levels. The President penned MAP-21 into law on July 6, 2012. MAP-21 goes into effect on October 1, 2012, sunseting at September 30, 2104.

#### Small Transit Intensive Cities (STIC) Funding in MAP-21

**Current Status and Background:** The first six month's of allocation were being analyzed at the time of this report (due to an outdated Memorandum of Understanding with Monterey-Salinas Transit to receive a portion of funds equivalent to certain service and service measures in areas that are/were mutually served within the Watsonville urban area or UZA). At this time, it is anticipated that STIC funding will remain at least the same as current SAFETEA-LU levels, which would be down about \$500,000 from estimates stemming from MAP-21 implementation as it was originally planned. However, with a CR in place, this remains to be seen.

#### FY13 Federal Budget

**Current Status and Background:** Prior to adjourning for August Recess, Congress passed a six-month Continuing Resolution on the federal budget, in order to avoid budget showdowns prior to the November election, and a lame-duck session. Some spending bills were being passed, and some were appropriated at less than authorized levels, showing the impact of HR 5. With a Continuing Resolution, the full budget bottom line has overall transportation dollars at less than MAP-21 levels. It was anticipated that implementation might be near impossible with SAFETEA-LU funding levels being continued through most of the period of the newer law. Also of concern is the possible impact of a GOP "Five Point Plan" (details of which are hazy), and the "House/Ryan Budget," discussed in previous months. It is clear that both would decimate public

# ATTACHMENT A

transportation funding at the federal level and, as a result, at state levels because they receive are the major recipients of these dollars.

On 3/23/12, Rep. Ryan (R-WI) introduced the “Path to Prosperity” \$2.8 trillion FY13 budget (HCR 112), which passed in the House. Now that he is the GOP Vice-Presidential candidate, it is the basis for much of his campaigning. This budget would result in draconian cuts to transit. The Senate’s FY13 budget (SCR 39) comes in at \$3.1 trillion. In February, the President released his \$3.8 trillion proposal, including cuts to defense and tax loopholes and rates on the richest Americans, or basically campaign material.

## **The NAT GAS (New Alternative Transportation to Give Americans Solutions) Act (HR 1380 and S 1863) and Senate “Tax Extenders Package”**

**Current Status and Background:** Technically, the above bills are most likely DOA, but the Senate recently passed a Tax Extenders package out of the Finance Committee and then went on August break. APTA states that this is “unlikely to move before the November elections” but may be taken up in the post-election session (depending on who wins the Houses and House).

The package includes the 50-cent per gallon-equivalent tax credit for alternative fuels (i.e. CNG), retroactive to 1/1/12 and good through 12/31/13. Staff and contacts in Washington will monitor the credit, worth an estimated \$750,000 per year to METRO as more CNG-fueled buses are acquired. In early May, the Obama administration tightened regulations on hydraulic fracturing (“fracking”), requiring the disclosure of the ingredients in “fracking fluids.” “Fracking” is big news these days in the industry and is getting a lot of attention. As a reminder, Santa Cruz METRO gets its natural gas supplies from non-fracked sources.

## **House Resolution 5 (HR 5)**

**Current Status and Background:** In the absence of any additional finalized appropriations bills for FY13, the House has passed and the Senate is expected to pass a Continuing Resolution (CR) to fund government through March 27, 2013, which will undermine some programming contained in MAP-21. This means that when the law is implemented, the CR funding it is basically an old piece of legislation. Much remains to be seen, especially considering the many heated exchanges between representatives from the American Public Transportation Association (APTA) questioning the Federal Transit Administration’s (FTA) implementation of the new legislation (MAP-21) at APTA’s recent annual conference, attended by Santa Cruz METRO Board and staff members. Even if the issues are resolved now, it may all potentially change post-election, whether or not funding is allocated at appropriated levels. Right now, the six-months’ funding levels are lower than MAP-21 overall.

The background of this House Resolution is that, in a secret caucus held on January 4<sup>th</sup>, House GOP members held an unrecorded vote on a proposed Rules package. Passed in this package was HR 5, a separation of the authorization and appropriations processes in regard to infrastructure funding. How funds are appropriated indicate the impact of HR 5. So far, transit appropriations for our area are up. However, an authorization made for transportation earlier in the year was cut approximately \$4 billion when appropriated, thus illustrating the overhanging threat.

# Attachment B

**Santa Cruz METRO**  
**Federal House and Senate Bills**  
**Status Report**  
**October 18, 2012**

Federal Bills House	Subject	Introduced/ Amended	Status
<b>MAP-21, HR 4348 Conference Bill</b>	<p>The current almost-guaranteed Continuing Budget Resolution to continue the federal budget into March 2013 will likely impact the full implementation of MAP-21 as it will not contain some of the programmatic funding that MAP-21 contains. Word from DC is that MAP-21 will be implemented inasmuch as is possible with slightly increased FY12 SAFTEA-LU appropriations amounts. S 1813 (MAP-21) passed the Senate and House after a Joint Conference Committee convened and streamlined the Senate's version and added or subtracted some House provisions. No longer is MAP-21 linked to the Keystone pipeline or Arctic Refuge, for example, but Transportation Enhancements' funding was stripped (bicycles, paths of travel, etc.). The bill was signed into law on 7/6/12.</p>	7/6/12	<p>10/18/12: A Continuing Budget Resolution (CR) was passed to continue FY12 budget through March 2013, past the election and to include the post-election session, any changes in power in DC, and time to see the impact of the automatic budget cuts triggered at January 1, 2013, as well as any other significant events such as the raising of the debt ceiling. MAP-21 was signed into law on 7/6/12, but six-month funding levels are at lower levels.</p>
<b>Federal Budget FY13</b>	<p>A Continuing Resolution through March 27th, 2013 is on its way to President at the time of this report, expected to pass the Senate today (9/18/12) and to continue the FY12 budget past the election and other looming budgetary show-downs. On 3/23/12 Rep. Ryan (R-KY) introduced the "Path to Prosperity" FY13 proposed budget in the House (HCR 112) and the Senate proposed SCR 39. There are significant differences in the two and the President's budget, which is seen as more of a campaign tool.</p>	Ongoing (CR)	<p>10/18/12: See above for the impact of a CR on MAP-21, much of which will remain unknown until the Federal Transit Administration (FTA) passes new rules. This lengthy process could span the period of the legislation, especially given these budget impacts. The President introduced his \$3.8 trillion FY13 budget as a campaign piece. The House passed the FY 13 "Ryan Budget" (VP candidate Paul Ryan, authored the budget), with draconian cuts and a \$2.8 trillion pricetag; the Senate FY13 budget comes in at \$3.1 trillion. Speaker Boehner is threatening deeper cuts with the raising of the debt ceiling later in the year.</p>

# Attachment B

**Santa Cruz METRO**  
**Federal House and Senate Bills**  
**Status Report**  
**October 18, 2012**

Federal Bills	Subject	Introduced/ Amended	Status
<b>Senate "Tax Extenders" Legislation (including Transit Commuter Benefits and Alternative Fuels (CNG) Tax Credit)</b>	<p>Promotes parity between transit and parking benefits at \$240/month to 12/31/13, and the use of natural gas as fuel with an emphasis on heavy-duty and fleet vehicles, by continuing the 50-cent per gallon-equivalent tax credit through 12/31/13 and retroactive to 1/1/12. The package has passed out of the Senate Finance Committee. Congress has adjourned for home districts, and it is hoped that this package will be considered by the full Senate and then the House in the lame-duck session or new Congress.</p>	<p>8/2/12</p>	<p>10/18/12: Is expected to not be taken up again until after the election. Will continue to monitor.</p>
<b>S.1660: American Jobs Act of 2011 (Reid, D-NV)</b>	<p>The legislation includes many moving targets of job-creating provisions. For transportation, the bill includes a transfer of \$19.5 billion from the General Fund to the HTF to finance infrastructure job-creating projects. The bill is financed by various IRS code adjustments and changes designed to raise \$9 billion, tightens standards and credits for biofuels (raising \$24 billion); some basically incompressible changes to the Economic Substance Doctrine (\$5 billion) and a reduction in the Medicare Improvement Fund worth \$8 billion.</p>	<p>10/11/11</p>	<p>10/18/12: This is the President's "Jobs Bill," which has lost momentum but is a platform piece for the President's reelection campaign. Cloture was not invoked, but Leader Reid wants to reconsider at a later date, perhaps after a successful election season.</p>

# ATTACHMENT C

## State of California Legislative Issues and Status Report October 18, 2012

### FY12 State Budget and Proposition 1B Bond Programs

**Current Status and Background:** As of the date of this report, Santa Cruz METRO was expecting the arrival of the Caltrans' Program Supplement contract for State and Local Partnership Program (SLPP, funded through Proposition 1B) funds in the amount of \$5,812,000. The execution of the contract is scheduled to precede the execution of any construction-related contract. On August 22<sup>nd</sup>, the California Transportation Commission (CTC) approved the SLPP funding to Santa Cruz METRO. The \$5.812 million will be matched 50/50, as per legislative guidelines, with an equal amount in locally generated sales tax, supplanted over two (2) fiscal years with State Transportation Assistance (STA) funding. A Board Resolution was approved in June 2012 dedicated the funds for the Judy K. Souza Operations Building phase of MetroBase.

As the election grows closer, the Governor's budget-related ballot measures are critical to the State's budget going forward. If they do not pass, serious and potentially unrecoverable cuts will occur, and deeper cuts may eventually trickle down. Depending on what happens in Washington, there are all sorts of potential impacts at the state level that simply can't be judged at this time.

### The California Legislature: Bills of Interest

**Current Status and Background:** AB 1706, the legislation regarding bus axle weight, passed both Houses and was signed by the Governor prior to the 9/30/12 deadline. The bill was changed due to push-back and compromise with entities concerned with pavement impacts of heavy buses, potential revenue, and other issues. Most important to Santa Cruz METRO at this time is that this legislation requires that transit agencies have a Short-Range Transit Plan adopted by the Board, a proposal for which will be covered in another Staff Report.

The new law also provides that the weight of the heaviest bus(es) acquired before 12/31/12 will determine the maximum weight of additional replacement fleet vehicles purchased between 2013-2015, among other provisions. This law will buy time for manufacturers to make leaner, greener equipment and for stakeholders to come up with a real solution. Since the Governor does not like "blue-ribbon panels," this idea was gutted from the bill. See above/below for more information on SB 1018, the Budget Act.

Finally, both pension reform (AB340) and workers' compensation reform (SB863) were both signed into law by the Governor, possibly a move to placate opponents to his tax measures and other proposals. Discussion of this new legislation will be discussed in other reports from Human Resources.



# ATTACHMENT C

## **Governor's Proposal to Create a Single Transportation Agency**

**Current Status and Background:** Staff is continuing to monitor this issue, which will be impacted by many post-election variables. This is a priority of the Governor's. MAP-21's programmatic changes will most likely guide these streamlining measures, if there were any. As stated in other parts of this report, the FTA does not have many answers at this time, and in fact answers may not be forthcoming until near the end of MAP-21 (2014). In January, Governor Brown proposed a single agency comprised of: Caltrans, the Department of Motor Vehicles (DMV), High Speed Rail Authority (HSRA), California Highway Patrol (CHP), California Transportation Commission (CTC) and the Board of Pilot Commissioners (as in pilot boats).

## **California Air Resources' Board Cap and Trade Program (AB 32-mandated)**

**Current Status and Background:** CTA continues to try and position transit as favorably as possible, both to receive benefits from the auction of carbon credits in order to further goals of greenhouse gas reduction and receiving credits for increased energy costs as this hairy issue is worked out. On August 24<sup>th</sup>, 2012, CTA staff was able to add public transportation agencies to the State Budget Act (SB 1018) to receive a credit for any rate increases in electricity bills once carbon credits become an issue.

This is a hot-button issue and amendments to the Budget Act (SB 1018) were proposed which support CTA and many other statewide entities in advocating for California Air Resources Board (CARB) to allocate auction revenues from the sale of carbon credits to fund the mandates of AB 32, the "Greenhouse Gas Law." A recent editorial published in the *Sentinel* suggested that CARB be eliminated to make this process easier, which is some indication of the tensions surrounding this issue. As a reminder, the Governor's budget incorporates \$1 billion in expected revenue from the new Cap and Trade regulation.

## **Statewide Elimination/Liquidation of Redevelopment Agencies (RDAs)**

**Current Status and Background:** This process continues, with the State continuing to reject all appeals for any sort of exemption regarding former RDA funds.

**Santa Cruz METRO**  
**State of California**  
**Assembly and Senate Bills Status Report**  
**October 18, 2012**

State Bills Senate/Assembly	Subject	Last Amended	Status
<p><b>SB 1018 (Budget Bill):</b>  <b>PUC Section 748.5:</b>  <b>Linking Categories of</b>  <b>Customers</b></p>	<p>The California Air Resources Board's (CARB) allocation of cap-and-trade allowances supports the return of allowance auction revenue to the utility and municipal customers (such as transit districts) for mitigation of AB 32 (the "Greenhouse Gas Bill") costs. This is a call to amend the Budget Act, which is pending the Governor's line item veto pen, to make sure that high users receive revenue allocations to balance implementation and sustainability costs of AB 32, including necessary transportation investments and Sustainable Communities Strategies.</p>	<p>9/10/2012</p>	<p>9/19/12: CTA was able to get an amendment including transit in the bill language as a beneficiary of electrical credits. The first carbon credit auction is scheduled for November.</p>
<p><b>AB 1706: Vehicles:</b>  <b>Unladen Weight (Eng -</b>  <b>D)</b></p>	<p>This bill has been amended and, after much push-back from cities and other municipalities and coalitions, now grandfathered in all buses purchased by 12/31/12, even if overweight under current law, and allows transit providers to continue to replace fleet vehicles as necessary below the weight of the heaviest similar fleet vehicle in operation. This measure sunsets in 2015, and during the two-year period, the issue will be examined by transportation agencies, bus manufacturers (urged to engineer lighter alternatively-fueled vehicles with less impact on pavement, etc.), and Cities/Counties and Departments of Public Works, among many other stakeholders in the issue of transit bus axle weight.</p>	<p>9/10/2012</p>	<p>9/29/12: Signed into law.</p>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

## NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: October 26, 2012

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification Of Actions Taken In Closed Session Regarding The Following:  
Conference with Real Property Negotiators

---

1. Request for Change in pricing and terms of Lease with Luis Barrientos dba Café Amigo at the Bart Cavallaro Transit Center

On September 28, 2012, in closed session you authorized Santa Cruz METRO staff to increase the tenant's payment for the janitorial duties to the Bart Cavallaro Center from \$600.00 to \$1,000.00 per month. The following directors authorized the settlement: Directors Bryant, Dodge, Graves, Hinkle, Lane, Leopold, Pirie, Robinson and Stone. Directors Alejo and Bustichi were absent.

Pursuant to this direction, Santa Cruz METRO and Luis Barrientos executed a First Amendment to Lease Agreement on October 11, 2012 to effect this change.

**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. 12-10-01  
On the Motion of Director \_\_\_\_\_  
Duly Seconded by Director \_\_\_\_\_  
The Following Resolution is adopted:

**A RESOLUTION OF  
APPRECIATION AND REMEMBRANCE FOR THE SERVICES OF  
RAFAEL AVILA LEÓN AS A VEHICLE SERVICE WORKER II  
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the citizens of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Rafael León to serve in the position of Vehicle Service Worker, and

**WHEREAS**, Rafael León served as a member of the Fleet Maintenance Department of the Santa Cruz Metropolitan Transit District for the time period of April 1, 1999 to September 30, 2012, and

**WHEREAS**, Rafael León provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

**WHEREAS**, Rafael León served the Santa Cruz Metropolitan Transit District with distinction, and

**WHEREAS**, the service provided to the citizens of Santa Cruz County by Rafael León resulted in safe, reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time that Rafael León served in the position of Vehicle Service Worker, METRO expanded service, developed new facilities, purchased new equipment, improved ridership, and enhanced the alternative transportation options for the residents of Santa Cruz County, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Rafael León and,

**WHEREAS**, Rafael León passed away on September 30, 2012.

**NOW, THEREFORE, BE IT RESOLVED**, that in recognition of service and commitment, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby posthumously commend Rafael Avila León for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, METRO staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be presented to the Family of Rafael Avila León and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 26th day of October 2012 by the following vote:

**AYES: Directors -**

**NOES: Directors -**

**ABSTAIN: Directors -**

**ABSENT: Directors -**

**APPROVED** \_\_\_\_\_

LYNN ROBINSON  
Board Chair

**ATTEST** \_\_\_\_\_

LESLIE R. WHITE  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** October 26, 2012  
**TO:** Board of Directors  
**FROM:** Robyn Slater, Human Resources Manager  
**SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS**

## I. RECOMMENDED ACTION

**Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.**

## II. SUMMARY OF ISSUES

- None.

## III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

## IV. FINANCIAL CONSIDERATIONS

None.

## V. ATTACHMENTS

**Attachment A:** Employee Recognition List

Prepared by: Sherri Escobedo, Administrative Assistant  
Date Prepared: October 26, 2012

# Attachment A



## EMPLOYEE LONGEVITY AWARDS

### **CERTIFICATE OF APPRECIATION – 25 YEARS**

The Board of Directors proudly presents this Certificate of Appreciation for the completion of 25 years of service between 1987 and 2012 to:

Domingo L. Tovar

Bus Operator

**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. 12-10-02

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF  
DAVID W. MOREAU  
AS ASSISTANT PARATRANSIT SUPERINTENDENT  
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed David W. Moreau to serve in the position of Bus Operator, subsequently promoting him to the position of Transit Supervisor, and subsequently promoting him to the position of Assistant Paratransit Superintendent, and.

**WHEREAS**, David W. Moreau served as a member of the Operations Department of the Santa Cruz Metropolitan Transit District for the time period of April 7, 1986 to October 3, 2012, and

**WHEREAS**, David W. Moreau provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

**WHEREAS**, David W. Moreau served the Santa Cruz Metropolitan Transit District with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by David W. Moreau resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of David W. Moreau's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to the challenges of the Loma Prieta Earthquake, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by David W. Moreau.



**NOW, THEREFORE, BE IT RESOLVED**, that upon his retirement as Assistant Paratransit Superintendent, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend David W. Moreau for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to David W. Moreau, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 26nd day of October 2012 by the following vote:

**AYES: Directors -**

**NOES: Directors -**

**ABSTAIN: Directors -**

**ABSENT: Directors -**

**APPROVED** \_\_\_\_\_

LYNN ROBINSON  
Board Chair

**ATTEST** \_\_\_\_\_

LESLIE R. WHITE  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

## STAFF REPORT

**DATE:** October 26, 2012  
**TO:** Board of Directors  
**FROM:** Liseth Guizar, Claims Investigator  
**SUBJECT: CONSIDERATION OF PROGRESS REPORT ON THE RENOVATION OF THE WATSONVILLE TRANSIT CENTER**

### I. RECOMMENDED ACTION

**Accept and file progress report on the renovation of the Watsonville Transit Center, including the results of the community outreach. Provide any direction that is deemed appropriate.**

### II. SUMMARY OF ISSUES

- On March 9, 2012, Santa Cruz METRO's Board of Directors approved the issuance of a Request for Proposal (RFP) to hire an architecture/engineering firm to create a re-design concept for the renovations of the Watsonville Transit Center (WTC).
- The Board of Directors also asked that staff provide the Board with a list of improvement options which can be done in-house.
- Santa Cruz METRO staff generated a list of necessary improvements to the WTC.
- Santa Cruz METRO staff also conducted a series of public outreach efforts in order to obtain input from the Watsonville community regarding their concerns about the WTC.

### III. DISCUSSION

On March 9, 2012, Santa Cruz METRO staff presented the matter of renovating the WTC to Santa Cruz METRO's Board of Directors. After displaying a series of artistic depictions of possible improvements to the WTC, Santa Cruz METRO staff requested that the Board of Directors approve the issuance of a RFP to retain an architecture/engineering firm to create a re-design concept for the renovations of the WTC.

The Board of Directors approved the issuance of the RFP and had a discussion regarding whether certain improvements could be done in-house. Robert Cotter, METRO's Maintenance

Manager, provided a list of improvements that are currently needed at the WTC. The list of necessary improvements is included in the WTC Outreach Results report. Robert Cotter estimated that a minimum of \$282,000.00 will be required to complete the necessary repairs. Robert Cotter also indicated that several of the improvement projects would need to be contracted out due to the shortage of staff in the Maintenance Department.

Prior to issuing the RPF, Santa Cruz METRO staff determined that public outreach efforts should be conducted to obtain input from the community regarding the types of changes they want to see at the WTC. Staff conducted a series of public outreach efforts which included one-on-one surveys, focus groups and public outreach meetings. With the information generated from the public outreach, Santa Cruz METRO staff is able to narrow down the design options it will seek from the architecture/engineering firm. Santa Cruz METRO staff is currently in the process of preparing for the issuance of the RFP.

**V. FINANCIAL CONSIDERATIONS**

Funding for the Architecture/Engineering Firm contract will be provided from the FY13 METRO Capital Budget.

**V. ATTACHMENTS**

**Attachment A:** WTC Progress Report and Outreach Results

Attachment A

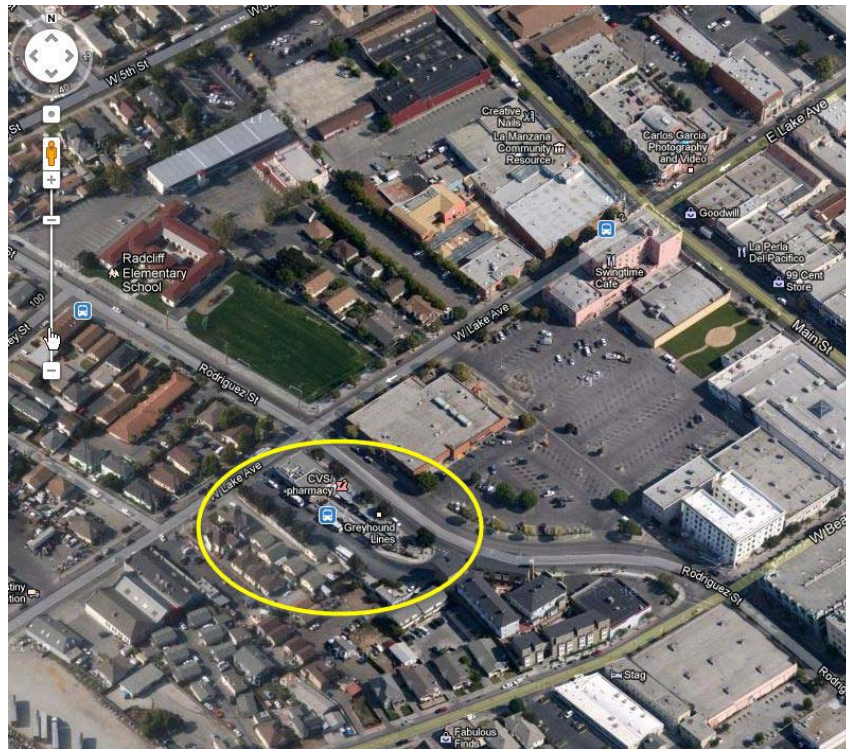


**Watsonville Transit Center  
Renovation**



## Background

Santa Cruz METRO's Watsonville Transit Center (WTC), located at 475 Rodriguez Street, is an intermodal transfer facility which has been in operation since October 20, 1995. It is centrally located on the block that borders East Lake Avenue, Rodriguez Street and East Beach Street. The WTC serves as the main transfer point for Santa Cruz METRO's Watsonville operations, Monterey-Salinas-Transit and Greyhound. The passenger drop-off area on the Rodriguez Street side of the transit center also provides users with access to taxi and ParaCruz service.



In addition to facilitating ground transportation of buses and taxis, the WTC contains a main terminal building, kiosks designed for vendor sales, passenger waiting areas and bicycle racks with a capacity to hold 20 bicycles.



The terminal building houses a passenger waiting area, a convenience store (Jessica Grocery Store), a Oaxacan-style Mexican food restaurant ( Taqueria Lidia), restrooms and a small bus operator break room . The store manager of Jessica Grocery Store, Ali Gharaghoozloo, provides janitorial services, maintenance services and on-site management, ticket sales and transportation services.

The exterior area of the WTC has 4 kiosks along an island next to the terminal. The intention of the original designers of the WTC was to provide a “Mercado” area with kiosks which would serve as small business incubators for the local community. There is currently one vendor leasing a kiosk: Don Quixote de La Mancha, a sandwich, hot dog and juice vendor. Two kiosks are vacant, one of which is equipped with a kitchen. The fourth kiosk is used as a storage unit for Taqueria Lidia.



The WTC is a heavily trafficked facility which has not been renovated since its opening in 1995 and is now showing signs of wear and tear. METRO staff recently made some improvements to the lobby area of the terminal but the exterior area was left undone.

## Developments

At METRO’s Board of Directors meeting on March 9, 2012, METRO staff presented the matter of renovating the WTC to the Board. Staff presented artistic depictions of possible improvements to the transit center. The depictions included minor structural changes to the terminal building, a change in color to the building and kiosks, new awnings and enhanced landscaping.

**Before**



**After**



Staff requested that the Board approve the issuance of a Request for Proposal (RFP) for an architecture/engineering firm to create a re-design concept for renovations of the WTC. The Board approved the request, but also asked that staff provide the Board with an alternative plan demonstrating repairs which can be done in-house.



## Potential In-House Improvements

In response to the Board’s request to provide them with information on improvements that can be either conducted in-house or contracted on a small scale, METRO’s Maintenance Manager, Robert Cotter, provided the below list of improvements. Mr. Cotter indicated that a minimum of \$282,000.00 will be required to perform the improvements below, not including the installation of new bicycle racks which has not yet been priced. It should be noted that because of the shortage of staff in the Maintenance Department, hiring temporary employees to assist in the renovations may be a possibility.

PROJECT	ESTIMATE	STATUS
PAINT EXTERIOR OF BUILDING	\$ 50,000.00	WIP
REMODEL PUBLIC BATHROOMS	\$ 50,000.00	
PURCHASE AND INSTALL NEW FLOORING FOR LOBBY	\$ 15,000.00	
PURCHASE AND INSTALL NEW INTERIOR & EXTERIOR BENCHES	\$ 35,000.00	
PURCHASE AND INSTALL NEW BICYCLE RACKS		Pricing in progress
UPDATE/ADD LIGHTS		WIP
REMODEL DRIVER'S BATHROOMS	\$ 25,000.00	
CLEAN UP/UPDATE LANDSCAPING (REPLACE TREES WITH OLEANDER, REMOVE SHRUB IN MIDDLE OF WALKWAY, REMOVE PLANTERS)	\$ 20,000.00	
REMOVE ASH TREES AT BACK OF PROPERTY	\$ 2,000.00	
ADD ADDITIONAL SECURITY LIGHTING		WIP
DEMO STEEL KIOSKS AND REDESIGN/REBUILD NEW UNITS OR REPLACE WITH BENCHES/SHELTERS	\$ 70,000.00	
REMOVE AND REPLACE DAMAGED CONCRETE AREAS FROM WISTERIA	\$ 15,000.00	

TOTAL ESTIMATED COSTS: \$ 282,000.00

## Community Outreach Results

Prior to issuing the RFP for the architecture/engineering firm, staff conducted a multi-faceted community outreach effort in Watsonville which invited input from the Watsonville community, including local leaders, business organizations and transit center users. Outreach efforts have been ongoing since May of 2012, with the one-on-one intercept surveys, community meetings and focus groups taking place between July 2012 to September 2012. The following are the results of the community outreach to date.

Staff completed 47 intercept surveys with transit stakeholders at the Watsonville Transit Center, the July 18, 2012 Pajaro Valley Chamber of Commerce meeting and the September 11, 2012 Freedom Rotary Club meeting. Bilingual staff members used a survey form to ask stakeholders a series of questions to gain a broader understanding of desired changes and improvements to the Watsonville Transit Center.

The first questions asked respondents if they were familiar with the Watsonville Transit Center. Overall, only two people surveyed were unfamiliar with the Watsonville Transit Center. The remaining 45 were all somewhat or very familiar with the facility.

The second question asked “Do you or your customers use the Santa Cruz METRO’s transit service?” Because staff surveyed a mix of people at the transit center as well as the Chamber of Commerce and the Freedom Rotary Club, the purpose was to determine whether the respondent personally used transit, or if their employees or customers used transit. The majority of respondents were transit users themselves, with some respondents stating that their customers also used transit. The chart below shows the responses. This is shown in Table 1, below.

	Number Respondents	Percentage
<b>I Use It</b>	29	61.7%
<b>My Employees Use It</b>	1	2.1%
<b>My Customers Use It</b>	3	6.4%
<b>None of the Above</b>	14	29.8%

Table 1 Transit Usage

The third question stated “What changes would you like to see at the Watsonville Transit Center?” Respondents were allowed to select multiple answers. Increasing the number of covered areas was the most common response, followed by adding more seating and having more creative architectural design. A significant number of people also chose ‘Other’ with various additions to the response such as requests for nicer restrooms and a pedestrian crossing path from the CVS shopping center across the street to the WTC. It was interesting to note that of those that selected ‘Other’, three respondents requested that the facility be accessible according to the Americans with Disabilities Act (ADA). Because the facility is already ADA accessible, this could be a concern for future improvements to maintain the same level of accessibility. This is shown in Table 2, below.



	Number Respondents	Percentage
<b>Better Lighting</b>	14	29.8%
<b>More Seating</b>	12	25.5%
<b>More Covered Areas</b>	16	34.0%
<b>Creative Architecture Design</b>	15	31.9%
<b>Parking</b>	8	17.0%
<b>Passenger Drop Off Areas</b>	10	21.3%
<b>Other</b>	16	34.0%
<b>None</b>	5	10.6%

Table 2 Desired Changes

The next question asked respondents for their opinions on the vendor kiosks at the transit center. The question stated “There are four vendor kiosks at the Watsonville Transit Center which serve as small business incubators. What do you think should be done about the vendor kiosks? Should METRO keep them, or would you prefer a transit only facility?”. The majority of respondents were in favor of keeping the vendor kiosks, with over 64% wanting to keep the vendors, but remodel the kiosks into something more aesthetically pleasing. This is shown in Table 3, below.

	Number Respondents	Percentage
<b>Keep the Kiosks as they are</b>	7	14.9%
<b>Keep the Vendors, Change the Kiosks</b>	30	63.8%
<b>Transit Only Facility</b>	6	12.8%
<b>No Opinion</b>	4	8.5%

Table 3 Vendor Kiosks

Next, survey respondents were asked what their biggest concerns were with the current transit center. Respondents were allowed to select multiple answers. Safety was the greatest concern among all respondents. Many people noted anecdotally that they would like to see an increased presence of on-site security guards, either by extending the hours of patrol or increasing the number of guards at the Watsonville Transit Center. Aesthetics was the second greatest concern at the facility. Many people mentioned that the facility is really showing its age, feels cold and gray, and that they would like to see more color and landscaping. Additionally, the third greatest concern was the lack of onsite customer service. Although METRO does use Jessica Grocery as a mode of customer service, it appears that many transit users are unaware of this fact. This is shown in Table 4, below.

	Number Respondents	Percentage
<b>Safety</b>	27	57.4%
<b>Lighting</b>	8	17.0%
<b>Aesthetics</b>	17	36.2%
<b>Parking</b>	3	6.4%
<b>Lack of On-Site Customer Service</b>	9	19.1%
<b>None</b>	7	14.9%
<b>No Opinion</b>	3	6.4%

**Table 4 Biggest Concerns**

Finally, respondents were asked if they thought METRO should incorporate a community based art project at the Watsonville Transit Center. Watsonville has many examples of public art in the community, including an existing mural at the Watsonville Transit Center. Survey respondents were overwhelmingly in favor of incorporating more community based art at the transit center. Many respondents noted that the project should include local youth and the topic of the art should represent Watsonville. The responses are seen in Table 5, below.

	Number Respondents	Percentage
<b>Yes</b>	43	91.5%
<b>No</b>	2	4.3%
<b>No Opinion</b>	2	4.3%

**Table 5 Community Art Project**

In summary:

- Increased covered areas
- Increased seating
- More creative architectural design
- Keep the vendors and change the kiosks
- Concerned with safety. Would like more onsite security guards.
- Concerned with aesthetics
- Desire for on-site customer service
- In favor of community based art project

Community Meetings:

Santa Cruz METRO staff held two Community Meetings on August 27, 2012 at the Watsonville Public Library to further gain input from transit stakeholders. In these meetings, bilingual Santa Cruz METRO staff presented a PowerPoint presentation and led a guided discussion about what the community envisioned the Watsonville Transit Center to be in the future. This included discussion on aesthetics and landscaping, kiosks, art, and current concerns.

# Attachment A

When discussing landscaping, the consensus among participants was to add a lot of color to the transit center through flowering plants. These plants should flower year round, rather than seasonally. These plants should also be kept low enough for easy transit operator and security visibility, and be well maintained.

Meeting participants were in agreement that having kiosks at the transit center is a good idea, but felt like that current kiosks needed to be replaced. Replacement kiosks should be smaller, more decorative, and have lots of color. Kiosks should be kept clean and vendors should be responsible for keeping the outside of their kiosks clutter free. Some of the participants felt the number of kiosks should be reduced, and only the two kiosks adjacent to Rodriguez Street should be kept so that the areas closest to the transit lanes could be more open and have more room for seating. Additionally, the idea was brought up to include a small play structure, possibly with a teeter-totter.

For the transit center overall, participants asked for more lighting so that they would feel safer in the early morning and later in the evenings. Additionally, participants felt that there is a lack of seating, and preferred permanent seating, such as bolted down benches and tables, rather than moveable seating. Participants also noted that there are very few covered areas to shield people from rain and sun, and would like to see more covered areas.

When discussing what changes participants would like to the whole building, the group was split. Some desired bright, vibrant colors such as reds, blues, yellow, and greens. The other portion of the group preferred the browns and beiges that were shown in the photo simulations. The group also noted that they would like security guards to have a greater presence, mostly with extended hours. There was a consensus reached among participants that there should be a large and iconic sign on the Watsonville Transit Center, which is currently lacking.

The evening meeting included an extensive discussion of customer service at the Watsonville Transit Center. Participants felt that there should be a staff person in the lobby who could assist passengers with using Santa Cruz METRO service. Participants discussed options for who could staff this location, including METRO staff, someone from the Volunteer Center, a partnership with the Chamber of Commerce or Visitor Center, or another City partnership that could serve dual purposes of promoting Watsonville and providing transit assistance.

In summary:

- Colorful, well maintained landscaping
- Keep the vendors, change the kiosks
- Increased lighting
- Increased seating
- Increased security
- Split responses on building appearance: colorful versus browns and beiges
- Iconic signage
- Staffed lobby where customers can get transit information and assistance

Watsonville Senior Center Focus Group:

Santa Cruz METRO staff held a bilingual presentation and focus group meeting at the Watsonville Senior Center on August 24. The purpose of this meeting was to gain input from

a traditionally transit dependent population that is often under-represented through intercept surveying outreach. By going directly to the Senior Center, Santa Cruz METRO staff was able to gain input from transit users who had previously not had their opinions heard. Many participants from the Watsonville Senior Center stated a desire for more covered areas to be present at the Watsonville Transit Center. These areas should protect passengers from sun as well as rain. Some participants noted that they often have to wait a long time for buses, and it is very hard to wait in direct sunlight. Additionally, many participants wanted increased security at the Watsonville Transit Center all day long, including early morning and evening times.

With regard to the vendor kiosks, the responses at the Senior Center were overwhelmingly in favor of keeping the vendors, but remodeling the kiosks to make them more aesthetically pleasing. With regard to the main building, participants stated a desire for on-site customer service in the Watsonville Transit Center, specifically to get help with passes and eligibility questions.

In summary:

- Increased covered areas
- Concerned with safety. Would like more onsite security guards.
- Keep the vendors, change the kiosks
- Staffed lobby where customers can get transit information and assistance

## **Community Leaders**

METRO staff met with Watsonville city leaders, among them Watsonville Mayor Eduardo Montesino, METRO Board member and Councilmember Daniel Dodge, District 1 Councilmember Felipe Hernandez, Assistant City Manager and Community Development Director Marcela Tavantziz and Watsonville City Manager Carlos Palacios. The participants were asked a series of questions to invite ideas regarding their vision of the WTC. The overarching ideas developed through the interviews were that the WTC is in need of façade improvements, better landscaping, better signage and more customer-friendly amenities such as covered areas and seating.

There was a consensus among the leaders that the WTC is in need of an upgrade. All agreed that façade improvements are necessary to make the station more attractive and safe to the public. All leaders indicated that they would like to keep the vendors in the Mercado area as they provide opportunities for small business enterprises, but agreed that the kiosks should be replaced with a more attractive alternative. One member liked the idea of the rectangular-shaped kiosks, but the other members agreed that smaller structures would be preferable as it would open up the area and provide better visibility.

Mr. Palacios brought up the issue of pedestrian access at the WTC. He indicated that improving pedestrian connections between the WTC and the CVS shopping center across the street on Rodriguez Street would be helpful, particularly because city leaders are attempting to create a more pedestrian-friendly environment in downtown Watsonville.

## Outreach Conclusions:

Through this community outreach process, there were concerns and desires that were brought up with every group that was contacted. The following list shows the most common input from transit stakeholders in Watsonville:

- Increased covered areas
- Increased seating
- Keep the vendors and change/remodel the kiosks
- Concerned with safety. Would like more onsite security guards.
- Staffed lobby where customers can get transit information and assistance

## Vendors: Small Business Incubators vs. Transit-Only Facility

In considering renovations, METRO staff invited input regarding whether the community would prefer a transit-only facility. The overwhelming response was in support of keeping the vendors, but changing the kiosks.

Before



After



One of the issues that arose throughout the outreach is the issue of safety at the WTC. Specifically, some community members indicated that the cluster of kiosks and its positioning makes the station feel unsafe at night as it provides dark “hiding” areas and alleyways. One idea proposed was to reduce the number of kiosks and to space them out in a manner that will eliminate the dark alleyway feeling created by their current positioning. Another was to replace the kiosks with smaller non-rectangular structures, similar to kiosks at the Pacific Garden Mall in downtown Santa Cruz, to open up the island area.

The three current vendors were asked to provide their input regarding renovations to the WTC. All vendors agreed that the kiosk spaces should be kept, while only one vendor, the one in the Mercado area, believed that the transit center should be renovated.

**Before**



**After (Transit-only option)**



## **Partnerships**

In speaking with city leaders, it was evident that the City of Watsonville would not be able to provide financial support in the renovation to the WTC, as the dissolution of the Redevelopment Agency (RDA) unfunded several local programs which could have provided assistance. However, there are other partnership opportunities available, such as allowing the City to use the office in the lobby as a visitor center, a police substation, or for other purposes. In addition, city leaders have expressed support of the renovation, as there are efforts underway to revamp downtown Watsonville, thus making the renovation of the WTC a welcome project.

In addition, various community leaders, including Mayor Montesino and Councilmember Hernandez, expressed interest in using one of the vendor kiosks to support local farmers by providing them with a free space to sell their produce through a rotating schedule.

## **Funding**

Currently, METRO has allocated \$85,000.00 for the renovations and repairs of the Watsonville Transit Center and \$30,000.00 for the conceptual design. At this point community input has been gathered and METRO staff is awaiting Board direction to determine the type of grants that METRO staff should pursue.

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** October 26, 2012  
**TO:** Board of Directors  
**FROM:** Angela Aitken, Finance Manager  
**SUBJECT:** CONSIDERATION OF ACCEPT AND FILE OF THE FISCAL YEAR END MONTHLY BUDGET STATUS REPORT FOR JUNE 30, 2012

## I. RECOMMENDED ACTION

**That the Board of Directors accept and file the fiscal year end monthly budget status reports for June 30, 2012**

## II. SUMMARY OF ISSUES

- The attached preliminary monthly operating revenue and expense reports (**Attachment A**) represent the status of the FY12 budget, as of June 30, 2012, the end of the fiscal year. The numbers presented in the report are preliminary, since all accounting adjustments have not yet been completed via the final audit due later this calendar year.
- **Operating Revenue** for the year (preliminary) totaled \$37,552,200. This is -4% or \$1,403,313 under the amount of Operating Revenue expected during the fiscal year based on the final budget adopted April 13, 2012
- **Operating Expense** for the year (preliminary) totaled \$37,552,200. This is -4% or \$1,403,313 below the amount of Operating Expense expected during the fiscal year based on the final budget adopted April 13, 2012
- **Non-Operating Expenses** are expenses that are not associated with the main or core operations of Santa Cruz METRO. These are non-cash accounting entries and therefore are not budgeted, and are not included in the Consolidated Operating Report attached. These expenses are explained in more detail below.
- **Capital Improvement Program** expenditures for the year were \$7,171,565 or 30% of the total Capital budget of \$24,058,145.

## III. DISCUSSION

An analysis of Santa Cruz METRO's budget status is prepared monthly in order to inform the Board of Directors regarding Santa Cruz METRO's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year. The attached monthly revenue and expense reports represent the preliminary status of Santa Cruz METRO's FY12 budget as of June 30, 2012.

The fiscal year has elapsed **100%**.

**A. Operating Revenue**

**Operating Revenue** is \$1,403,313 or -4% under the amount we expected to receive for the fiscal year, based on the final budget adopted by the Board in April 2012. Detailed operating revenue variances are discussed in the attached notes to the report. Some of the larger variances are:

- **Passenger Fare Revenues** were \$148,406 or 2% over budget for the year. Passenger Fares and Paratransit Fares were budgeted to decrease as the result of service reductions in September 2011; ridership exceeded expectations as gas prices rose past \$4.00 a gallon for an extended period of time during FY12.
- **Other Revenue** - was over budget by \$46,928 or 9% due to auction proceeds received from the sale of excess buses, paratransit vans, related parts and excess shop equipment.
- **FTA Small Transit Intensive Cities (STIC) - Op Assistance** – \$1,020,417 was used in the operating budget. Generally Accepted Accounting Principles (GAAP) dictates that STIC funds must be recognized in the current year as revenue since these funds are a reimbursement for expenses already incurred. Less funds from “Transfers (to)/from Reserves were used to bridge the budget gap due to the use of these STIC funds.
- **Fuel Tax Credit** – was under budget by \$230,908 or -46%. \$269,092 was received during FY12. \$500,000 was budgeted for FY12. In April 2012 when the budget was prepared, the code provisions that authorize these credits expired on December 31, 2011 but legislative actions were in the works to extend the code provisions to renew the program retroactively. No legislative action has extended the credits beyond December 31, 2011 at this time.
- **Transfers (to)/from Reserves** – was under budget by \$2,452,193 or -60% due to less reserves needed to bridge the budget gap and the use of **STIC - Operating Assistance** in the amount of approximately \$1M this fiscal year.

**B. Consolidated Operating Expenses**

Total preliminary operating expenses are under budget by \$1,403,313 or -4% for the year. There are no significant departmental overruns and total expenses are below the amounts budgeted for the year. Budget variances are explained in the attached notes and reports, with the most significant variances explained below. Final operating expenses *may* change, if there are any accounting adjustments during the final audit in October.



- **Personnel Expenses** – Overall Labor & Fringe Benefits came in under budget by \$1,227,231 or -4%.
  - **Labor** was under budget by \$545,887 or -3% due to vacant funded positions, and extended unpaid leaves.
  - **Fringe Benefits** expense was under budget by \$681,344 or -4% which is in step with Personnel Expenses above (vacant funded positions).
  
- **Services** came in under budget by \$247,731 or -10%; variances include:
  - **Professional Technical** – was under budget by \$92,538 or -44% primarily due to unspent funds budgeted for labor negotiations.
  - **Legal Services** – were under budget by \$55K or -100%. Outside legal expense is budgeted, but only spent if needed.
  - **Temporary Help** – was over budget \$105,602 or 67%. Temporary Help is normally not budgeted. In FY12, \$157K was budgeted for the Bus Stop Improvement Project. All expenses above this amount are tied to vacant funded positions and extended leaves. These expenses are offset by savings in Personnel Expenses.
  - **Repairs – Equipment** – was under budget by \$110,789 or -22% due to fewer than anticipated equipment repairs during the fiscal year.
  
- **Mobile Materials & Supplies** – was over budget by \$88,698 or 3%; variance include:
  - **Tires & Tubes** – were under budget by \$35,291 or -20% due to the cyclical nature of tire and tube replacements
  - **Rev Vehicle Parts** – were over budget by \$122,431 or 22% due to the annual inventory adjustment

C. **Non-Operating Expenses**

Non-Operating Expenses for the year were \$3,590,791. Non-operating expenses are non-cash accounting entries that are not presented in these financial reports:

- Incurred but not Reported (**IBNR**) **Worker's Compensation Losses** - The annual accounting entry for the IBNR was \$112,734. Governmental

Accounting Standards Board (GASB) Statement #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported worker's compensation claims. The liability amount was calculated by Bickmore Risk Services in the May 2010 report, as part of an Actuarial Review of the Self-Insured Worker's Compensation Program, which is updated every three (3) years.

- An entry to the liability for the added cost due to the implementation of **GASB 45** related to Retiree Health Liabilities "other post employment benefits" (OPEB) - Santa Cruz METRO was required to implement GASB 45 with the FY09 reporting cycle. GASB 45 requires state and local governments to report their costs and financial obligations of "other post-employment benefits" (OPEB) other than pension on the annual financial statements. These costs currently include medical, dental, and vision benefits. GASB 45 requires Santa Cruz METRO to accrue a liability on its financial statements for the Annual Required Contribution (ARC) less the pay-as-you-go-cost. The amount of the accounting entry was \$3,189,417 for FY12. The OPEB liability was calculated by Bartel Associates, LLC as part of an Actuarial Study of Retiree Health Liabilities, in a report dated September 2012. This actuarial study is required to be updated every two (2) years, or whenever plan changes cause a material change in accrual costs and / or liabilities. A new study will be required during FY14.
- Annual **Depreciation** of district funded capital assets was \$288,640

These non-cash accounting entries will be included as part of the Audited Financial Statements, although they are not included with this report.

#### **D. Capital Budget**

Preliminary expenses for the capital budget total \$7,171,565 for the year. Several of the capital projects will be carried over to FY13 to be completed, including the Consolidated Metrobase project, the Land Mobile Radio (LMR) project, the Video Surveillance (CCTV) project, and the Bus Stop Improvement Project, to list a few.

- A total of \$5,626,839 was spent on the **State of Good Repair** project which funded eleven (11) New Flyer fixed route buses and related parts.
- \$519,219 of the **FTA American Recovery and Reinvestment Act (ARRA)** project funded the Transit Mgmt. Info. Technology (Hastus) project. All remaining FTA ARRA funds were spent during the fiscal year and the grant has been closed.
- \$448,415 was spent on the Consolidated **Metrobase** project.

Staff recommends that the Board accept the:

- FY12 Operating Revenue & Expense Reports Year to Date as of 06/30/12  
(**Attachment A**)
- FY12 Capital Budget Reports for the month ending – 06/30/12  
(**Attachment B**)

#### **IV. FINANCIAL CONSIDERATIONS**

Funds from Carryover from Previous Years, STIC- Op Assistance, STA – Op Assistance, and Operating Reserves will be used in the listed order to bridge the budget gap at the end of the fiscal year, when the amount of the operating income/loss for the year is determined. Based on these preliminary numbers, FY12 (cash) revenues are balanced to (cash) expenses by using approximately \$1.6M in reserves revenue and \$1M in STIC Op Assistance revenue. Generally Accepted Accounting Principles (GAAP) dictates that STIC funds must be recognized in the current year as revenue since these funds are a reimbursement for expenses already incurred. Less funds from “Transfers (to)/from Reserves were used to bridge the budget gap due to the use of these STIC funds.

#### **V. ATTACHMENTS**

**Attachment A:** FY12 Operating Revenue & Expense Reports Year to Date as of 06/30/12

**Attachment B:** FY12 Capital Budget Reports for the month ending – 06/30/12

Prepared by: Debbie Kinslow, Assistant Finance Manager  
Date Prepared: October 12, 2012

# Attachment A

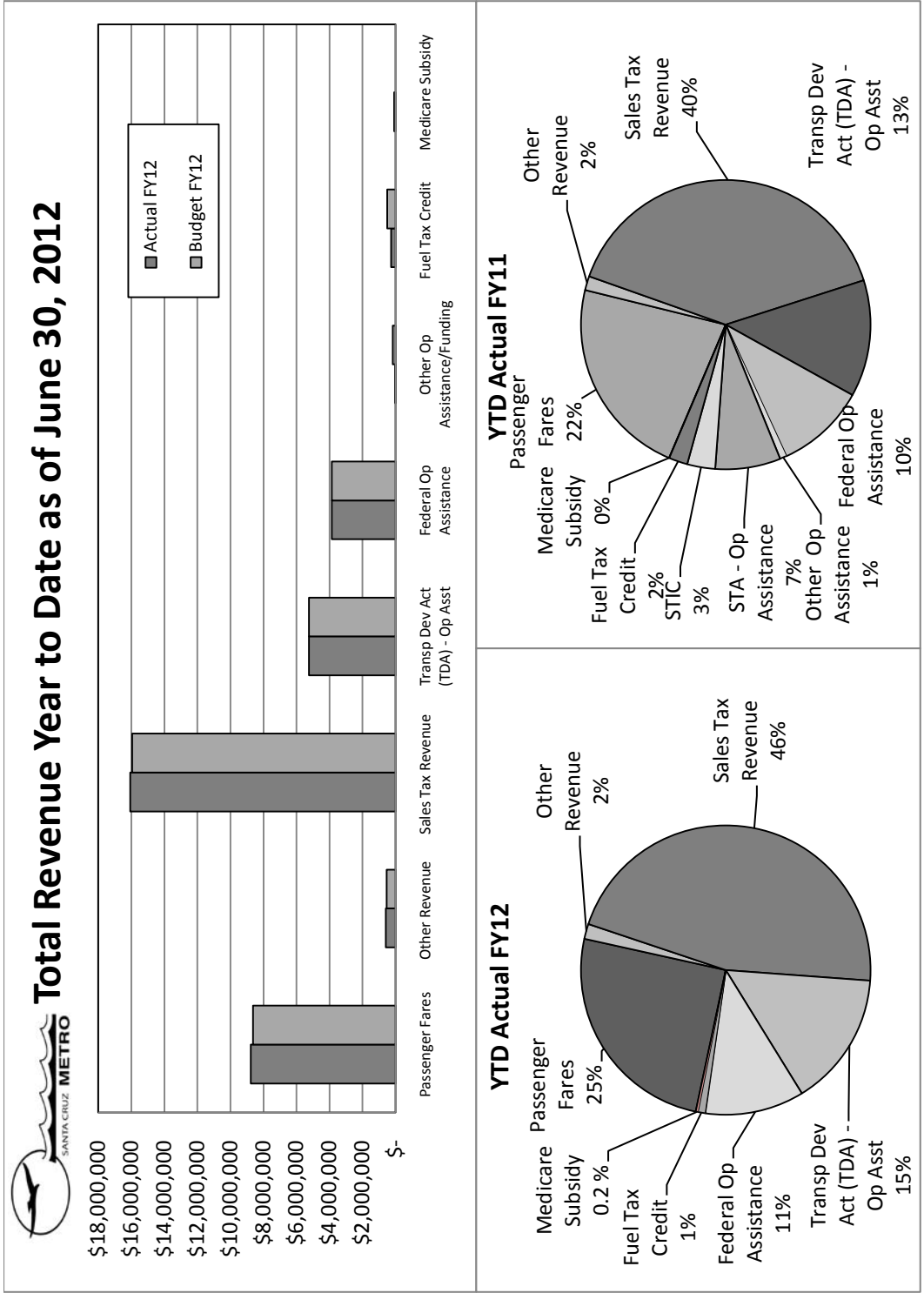


## FY12 Operating Revenue & Expenses Year to Date as of June 30, 2012

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual	\$ Var	% Var
				FY11		
Revenue:						
Passenger Fares	\$ 8,772,949	\$ 8,624,543	2%	\$ 8,616,639	\$ 156,310	2%
Other Revenue	\$ 586,628	\$ 539,700	9%	\$ 602,537	\$ (15,909)	-3%
Sales Tax Revenue	\$ 16,064,503	\$ 15,940,280	1%	\$ 15,209,774	\$ 854,729	6%
Transp Dev Act (TDA) - Op Asst	\$ 5,244,964	\$ 5,244,963	0%	\$ 5,001,737	\$ 243,227	5%
Federal Op Assistance	\$ 3,863,382	\$ 3,863,382	0%	\$ 3,852,773	\$ 10,609	0%
Other Op Assistance/Funding	\$ 19,144	\$ 164,400	-88%	\$ 284,637	\$ (265,493)	-93%
STA - Op Assistance	\$ -	\$ -	0%	\$ 2,801,550	\$ (2,801,550)	-100%
STIC - Op Assistance	\$ 1,020,417	\$ -	100%	\$ 1,202,159	\$ (181,742)	-15%
Fuel Tax Credit	\$ 269,092	\$ 500,000	-46%	\$ 802,533	\$ (533,441)	-66%
Medicare Subsidy	\$ 85,069	\$ -	100%	\$ -	\$ 85,069	100%
Transfers (to)/ from Reserves	\$ 1,626,052	\$ 4,078,245	-60%	\$ -	\$ 1,626,052	100%
<b>Total Revenue</b>	<b>\$ 37,552,200</b>	<b>\$ 38,955,513</b>	<b>-4%</b>	<b>\$ 38,374,339</b>	<b>\$ (822,139)</b>	<b>-2%</b>
Expenses:						
Labor	\$ 15,364,258	\$ 15,910,145	-3%	\$ 15,616,158	\$ (251,900)	-2%
Fringe Benefits	\$ 14,588,859	\$ 15,270,203	-4%	\$ 13,379,239	\$ 1,209,620	9%
Services	\$ 2,132,041	\$ 2,379,771	-10%	\$ 2,169,020	\$ (36,980)	-2%
Mobile Materials & Supplies	\$ 2,863,689	\$ 2,775,000	3%	\$ 2,882,864	\$ (19,175)	-1%
Other Materials & Supplies	\$ 314,611	\$ 303,912	4%	\$ 225,302	\$ 89,309	40%
Utilities	\$ 472,075	\$ 499,200	-5%	\$ 472,500	\$ (424)	0%
Casualty & Liability	\$ 1,096,511	\$ 1,068,054	3%	\$ 572,417	\$ 524,094	92%
Taxes	\$ 41,987	\$ 53,300	-21%	\$ 45,873	\$ (3,886)	-8%
Purchased Transportation	\$ 260,687	\$ 250,000	4%	\$ 203,713	\$ 56,975	28%
Miscellaneous	\$ 185,702	\$ 199,280	-7%	\$ 154,166	\$ 31,536	20%
Leases & Rentals	\$ 231,779	\$ 246,647	-6%	\$ 297,818	\$ (66,038)	-22%
<b>Total Expenses</b>	<b>\$ 37,552,200</b>	<b>\$ 38,955,513</b>	<b>-4%</b>	<b>\$ 36,019,069</b>	<b>\$ 1,533,130</b>	<b>4%</b>
<b>Operating Income (Loss)</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0%</b>	<b>\$ 2,355,270</b>	<b>\$ 2,355,270</b>	<b>100%</b>

11.a1

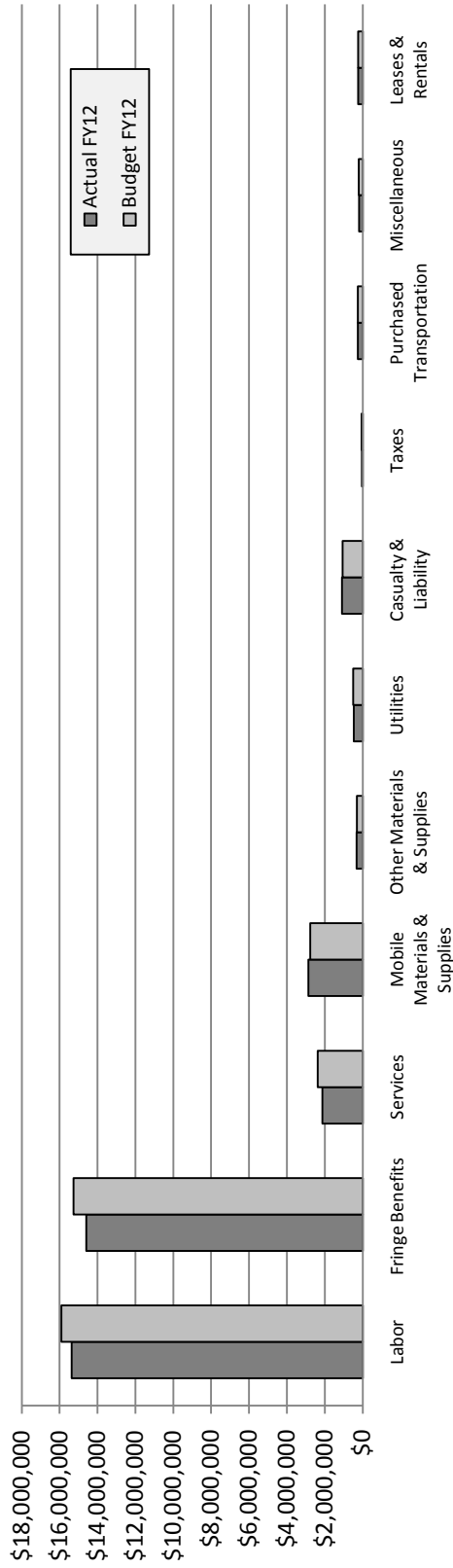
# Attachment A



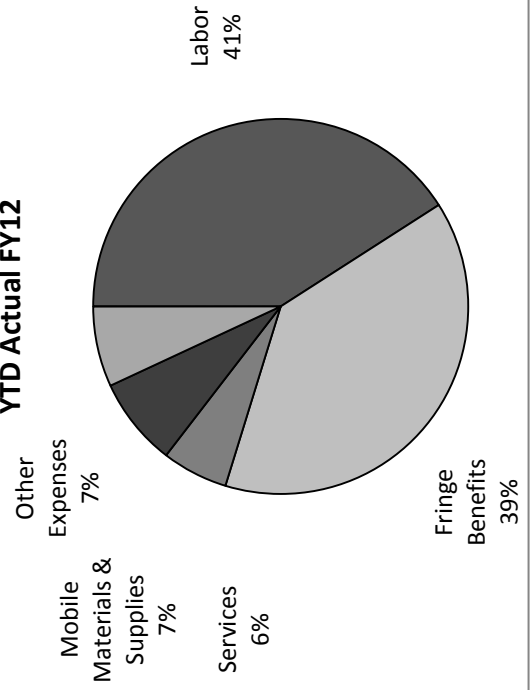
# Attachment A



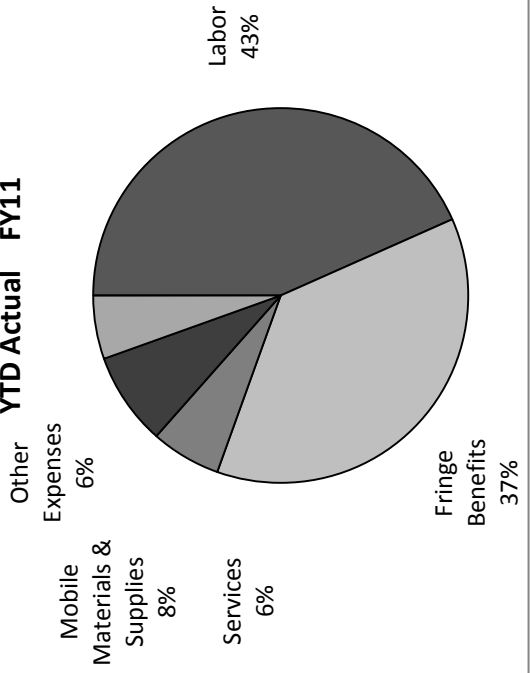
## Total Expenses Year to Date as of June 30, 2012



### YTD Actual FY12



### YTD Actual FY11



# Attachment A

FY12

Operating Revenue

Year to Date as of June 30, 2012

100%

Year to Date

YTD Year Over Year Comparison

Current Period

100%

Percent of Year Elapsed -



	Current Period			Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual	Budget	% Var	FY11	\$ Var	% Var
<b>Passenger Fares</b>									
Passenger Fares	\$ 247,141	\$ 295,703	(48,562) \$ -16%	\$ 3,729,509	\$ 3,624,700	\$ 104,809 3%	\$ 3,382,948	\$ 346,561	10%
Paratransit Fares	\$ 22,860	\$ 21,012	\$ 1,848 9%	\$ 296,345	\$ 269,381	\$ 26,964 10%	\$ 243,559	\$ 52,786	22%
Special Transit Fares - Contract	\$ 188,611	\$ 137,623	\$ 50,988 37%	\$ 3,014,081	\$ 2,982,241	\$ 31,840 1%	\$ 3,436,133	\$ (422,051)	-12%
Highway 17 Fares	\$ 118,598	\$ 129,550	\$ (10,952) -8%	\$ 1,482,786	\$ 1,519,504	\$ (36,718) -2%	\$ 1,182,951	\$ 299,835	25%
Highway 17 Payments	\$ 21,618	\$ 14,858	\$ 6,760 45%	\$ 250,228	\$ 228,717	\$ 21,511 9%	\$ 371,049	\$ (120,821)	-33%
<b>Subtotal Passenger Revenue</b>	<b>\$ 598,828</b>	<b>\$ 598,746</b>	<b>\$ 82 0%</b>	<b>\$ 8,772,949</b>	<b>\$ 8,624,543</b>	<b>\$ 148,406 2%</b>	<b>\$ 8,616,639</b>	<b>\$ 156,310</b>	<b>2%</b>
<b>Other Revenue</b>									
Commissions	\$ -	\$ 467	(467) \$ -100%	\$ 3,644	\$ 5,600	\$ (1,956) -35%	\$ 4,180	\$ (535)	-13%
Advertising Income	\$ 20,112	\$ 20,833	(721) \$ -3%	\$ 289,895	\$ 250,000	\$ 19,895 8%	\$ 227,219	\$ 42,676	19%
Rent Income - SC Pacific Station	\$ 6,529	\$ 8,833	(2,305) \$ -26%	\$ 105,172	\$ 106,000	\$ (828) -1%	\$ 84,671	\$ 20,502	24%
Rent Income - Watsonville TC	\$ 3,469	\$ 3,333	\$ 136 4%	\$ 43,515	\$ 40,000	\$ 3,515 9%	\$ 42,072	\$ 1,443	3%
Interest Income	\$ 8,587	\$ 10,000	(1,413) \$ -14%	\$ 115,371	\$ 120,000	\$ (4,629) -4%	\$ 133,518	\$ (18,147)	-14%
Other Non-Transp Revenue	\$ -	\$ 1,508	(1,508) \$ -100%	\$ 49,029	\$ 18,100	\$ 30,929 171%	\$ 110,878	\$ (61,848)	-56%
<b>Subtotal Other Revenue</b>	<b>\$ 38,697</b>	<b>\$ 44,975</b>	<b>(6,278) \$ -14%</b>	<b>\$ 586,628</b>	<b>\$ 539,700</b>	<b>\$ 46,928 9%</b>	<b>\$ 602,537</b>	<b>\$ (15,909)</b>	<b>-3%</b>
<b>Sales Tax Revenue</b>	<b>\$ 1,707,650</b>	<b>\$ 1,692,281</b>	<b>\$ 15,369 1%</b>	<b>\$ 16,064,503</b>	<b>\$ 15,940,280</b>	<b>\$ 124,223 1%</b>	<b>\$ 15,209,774</b>	<b>\$ 854,729</b>	<b>6%</b>
<b>Transp Dev Act (TDA) - Op Asst</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ - 0%</b>	<b>\$ 5,244,964</b>	<b>\$ 5,244,963</b>	<b>\$ 1 0%</b>	<b>\$ 5,001,737</b>	<b>\$ 243,227</b>	<b>5%</b>
<b>Federal Op Assistance</b>									
FTA Sec 5307 - Op Asst	\$ -	\$ -	\$ - 0%	\$ 3,707,070	\$ 3,707,070	\$ - 0%	\$ 3,696,155	\$ 10,915	0%
FTA Sec 5311 - Rural Op Asst	\$ 156,312	\$ 156,312	\$ - 0%	\$ 156,312	\$ 156,312	\$ - 0%	\$ 156,618	\$ (306)	0%
<b>Subtotal Federal Op Assistance</b>	<b>\$ 156,312</b>	<b>\$ 156,312</b>	<b>\$ - 0%</b>	<b>\$ 3,863,382</b>	<b>\$ 3,863,382</b>	<b>\$ - 0%</b>	<b>\$ 3,852,773</b>	<b>\$ 10,609</b>	<b>0%</b>
<b>Other Op Assistance/Funding</b>									
Prop 84 - TOD	\$ -	\$ -	\$ - 0%	\$ -	\$ 10,000	\$ (10,000) -100%	\$ -	\$ -	0%
AMBAG/CTC/Misc. Grant Funding	\$ 533	\$ 78,033	\$ -99%	\$ 19,144	\$ 154,400	\$ (135,256) -88%	\$ 14,637	\$ 4,507	31%
FTA Sec 5309 - ARRA Op Asst	\$ -	\$ -	\$ - 0%	\$ -	\$ -	\$ - 0%	\$ 270,000	\$ (270,000)	-100%
<b>Subtotal Other Op Assistance/Funding</b>	<b>\$ 533</b>	<b>\$ 78,033</b>	<b>\$ -99%</b>	<b>\$ 19,144</b>	<b>\$ 164,400</b>	<b>\$ (145,256) -88%</b>	<b>\$ 284,637</b>	<b>\$ (265,493)</b>	<b>-93%</b>
<b>STA - Op Assistance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ - 0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ - 0%</b>	<b>\$ 2,801,550</b>	<b>\$ (2,801,550)</b>	<b>-100%</b>
<b>STIC - Op Assistance</b>	<b>\$ 1,020,417</b>	<b>\$ -</b>	<b>\$ 1,020,417 100%</b>	<b>\$ 1,020,417</b>	<b>\$ -</b>	<b>\$ 1,020,417 100%</b>	<b>\$ 1,202,159</b>	<b>\$ (181,742)</b>	<b>-15%</b>
<b>Fuel Tax Credit</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ (250,000) -100%</b>	<b>\$ 289,092</b>	<b>\$ 500,000</b>	<b>\$ (230,908) -46%</b>	<b>\$ 802,533</b>	<b>\$ (533,441)</b>	<b>-66%</b>
<b>Medicare Subsidy</b>	<b>\$ 85,069</b>	<b>\$ -</b>	<b>\$ 85,069 100%</b>	<b>\$ 85,069</b>	<b>\$ -</b>	<b>\$ 85,069 100%</b>	<b>\$ -</b>	<b>\$ 85,069</b>	<b>100%</b>
<b>Transfers (to) / from Reserves</b>	<b>\$ 1,626,052</b>	<b>\$ -</b>	<b>\$ 1,626,052 100%</b>	<b>\$ 1,626,052</b>	<b>\$ 4,078,245</b>	<b>\$ (2,452,193) -60%</b>	<b>\$ -</b>	<b>\$ 1,626,052</b>	<b>100%</b>
<b>Total Revenue</b>	<b>\$ 5,233,558</b>	<b>\$ 2,820,348</b>	<b>\$ 2,490,711 86%</b>	<b>\$ 37,552,200</b>	<b>\$ 38,955,513</b>	<b>\$ (1,403,313) -4%</b>	<b>\$ 38,374,339</b>	<b>\$ (822,139)</b>	<b>-2%</b>
<b>Total Operating Expenses</b>	<b>\$ 3,667,997</b>			<b>\$ 37,552,200</b>			<b>\$ 36,019,569</b>		
<b>Variance</b>	<b>\$ 1,565,561</b>			<b>\$ (0)</b>			<b>\$ 2,354,770</b>		



# Attachment A

FY12  
Operating Revenue  
Year to Date as of June 30, 2012

Year to Date Notes:

- 1) **Passenger Fares** revenue is slightly over budget due to the increase in sales of stored value cards and the bulk purchases of discounted passes
- 2) **Other Non-Transportation** revenue is over budget due to auction proceeds received on the sale of excess buses and paratransit vans, related bus parts, and excess shop equipment
- 3) **Sales Tax Revenue** is slightly over budget due to higher than anticipated receipts
- 4) **AMBAG/CTC/Misc Grant Funding** is under budget due to delays in the Bus Stop Improvement project
- 5) **STIC - Op Assistance** is over budget because it was originally presented in the budget as a deferred source of revenue to be used at a later date. Generally Accepted Accounting Principles (GAAP) dictates that it must be recognized in the current year as revenue - since it is a reimbursement for expenses already incurred. Less funds from "Transfers (to)/from Reserves were used to bridge the budget gap - due to the use of these funds.
- 6) **(Alternative) Fuel Tax Credit** is under budget due to the expiration of the Alternative Fuel Tax Rebate program and anticipation that the program would be renewed retroactively
- 7) **Medicare Subsidy** is over budget by 100% because prior receipts were netted against employee benefits expense. All future payments will be recognized as revenue.
- 8) **Transfers (to) / from Reserves** is under budget due to less reserves required to bridge the budget gap and the use of STIC Operating Assistance in the amount of \$1.2M this year (see #5 above)



# Attachment A

FY12

Consolidated Operating Expenses  
Year to Date as of June 30, 2012



	Current Period			Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual	Budget	% Var	FY11	\$ Var	% Var
<b>Labor</b>									
501011 Bus Operator Pay	563,943	622,210	-9%	7,124,710	7,466,514	-5%	\$ 7,333,267	\$ (208,557)	-3%
501013 Bus Operator Overtime	97,296	127,966	-24%	1,544,976	1,535,591	1%	\$ 1,682,514	\$ (137,538)	-8%
501021 Other Salaries	430,325	545,804	-21%	6,242,010	6,468,501	-4%	\$ 6,299,332	\$ (57,322)	-1%
501023 Other Overtime	36,841	36,620	1%	452,562	439,540	3%	\$ 301,045	\$ 151,517	50%
<b>Total Labor -</b>	<b>\$ 1,128,405</b>	<b>\$ 1,332,600</b>	<b>-15%</b>	<b>\$ 15,364,258</b>	<b>\$ 15,910,145</b>	<b>-3%</b>	<b>\$ 15,616,158</b>	<b>\$ (251,900)</b>	<b>-2%</b>
<b>Fringe Benefits</b>									
502011 Medicare/Soc. Sec.	\$ 19,942	\$ 23,247	-14%	\$ 229,098	\$ 278,967	-18%	\$ 232,048	\$ (2,950)	-1%
502021 Retirement	\$ 214,073	\$ 248,125	-14%	\$ 2,664,532	\$ 2,977,497	-11%	\$ 2,156,777	\$ 507,755	24%
502031 Medical Insurance	\$ 551,036	\$ 561,729	-2%	\$ 6,441,491	\$ 6,740,753	-4%	\$ 5,775,206	\$ 666,285	12%
502041 Dental Insurance	\$ 42,902	\$ 42,495	1%	\$ 471,863	\$ 509,945	-7%	\$ 437,501	\$ 34,362	8%
502045 Vision Insurance	\$ 10,533	\$ 10,953	-4%	\$ 125,720	\$ 131,437	-4%	\$ 130,794	\$ (5,074)	-4%
502051 Life Insurance	\$ 3,435	\$ 3,787	-9%	\$ 40,348	\$ 45,441	-11%	\$ 41,166	\$ (818)	-2%
502060 State Disability	\$ 17,151	\$ 17,175	0%	\$ 189,989	\$ 206,102	-8%	\$ 207,103	\$ (17,113)	-8%
502061 Disability Insurance	\$ 9,379	\$ 11,836	-21%	\$ 117,276	\$ 142,005	-17%	\$ 167,123	\$ (49,847)	-30%
502071 State Unemp. Ins	\$ 548	\$ 6,943	-92%	\$ 80,106	\$ 83,320	-4%	\$ 77,785	\$ 2,321	3%
502081 Worker's Comp Ins	\$ 97,272	\$ 75,000	30%	\$ 1,198,646	\$ 899,999	33%	\$ 997,692	\$ 200,953	20%
502083 Worker's Comp IBNR	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%
502101 Holiday Pay	\$ 49,561	\$ 25,615	93%	\$ 305,069	\$ 388,665	-22%	\$ 300,071	\$ 4,998	2%
502103 Floating Holiday	\$ 53,168	\$ 6,535	714%	\$ 89,224	\$ 78,416	14%	\$ 68,301	\$ 20,923	31%
502109 Sick Leave	\$ 38,451	\$ 73,899	-48%	\$ 548,490	\$ 886,788	-38%	\$ 573,262	\$ (24,772)	-4%
502111 Annual Leave	\$ 356,304	\$ 140,822	153%	\$ 1,850,104	\$ 1,689,865	9%	\$ 1,958,057	\$ (107,954)	-6%
502121 Other Paid Absence	\$ 13,286	\$ 10,269	29%	\$ 158,707	\$ 123,224	29%	\$ 174,446	\$ (15,738)	-9%
502251 Physical Exams	\$ 525	\$ 1,176	-55%	\$ 8,031	\$ 14,110	-43%	\$ 6,635	\$ 1,396	21%
502253 Driver Lic Renewal	\$ 76	\$ 389	-80%	\$ 1,943	\$ 4,668	-58%	\$ 1,643	\$ 300	18%
502993 Other Fringe Benefits	\$ 5,476	\$ 5,750	-5%	\$ 68,223	\$ 69,002	-1%	\$ 73,629	\$ (5,407)	-7%
<b>Total Fringe Benefits -</b>	<b>\$ 1,483,117</b>	<b>\$ 1,265,745</b>	<b>17%</b>	<b>\$ 14,588,859</b>	<b>\$ 15,270,203</b>	<b>-4%</b>	<b>\$ 13,379,239</b>	<b>\$ 1,209,620</b>	<b>9%</b>
<b>Total Personnel Expenses -</b>	<b>\$ 2,611,522</b>	<b>\$ 2,598,345</b>	<b>1%</b>	<b>\$ 29,953,117</b>	<b>\$ 31,180,348</b>	<b>-4%</b>	<b>\$ 28,995,397</b>	<b>\$ 957,720</b>	<b>3%</b>

# Attachment A



## FY12 Consolidated Operating Expenses Year to Date as of June 30, 2012

	Current Period			Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual	Budget	% Var	FY11	\$ Var	% Var
<b>Services</b>									
503011 Acctg & Audit Fees	\$ 2,700	\$ 10,250	-74%	\$ 77,560	\$ 95,250	-19%	\$ 74,742	\$ 2,818	4%
503012 Admin & Bank Fees	\$ 42,200	\$ 54,703	-23%	\$ 275,529	\$ 294,050	-6%	\$ 224,273	\$ 51,256	23%
503031 Prof & Tech Fees	\$ 17,398	\$ 21,934	-21%	\$ 116,077	\$ 208,614	-44%	\$ 124,759	\$ (8,682)	-7%
503032 Legislative Services	\$ 8,611	\$ 7,500	15%	\$ 91,111	\$ 90,000	1%	\$ 91,000	\$ 111	0%
503033 Legal Services	\$ -	\$ 4,583	0%	\$ -	\$ 55,000	-100%	\$ 3,368	\$ (3,368)	-100%
503034 Pre-Employ Exams	\$ 8,501	\$ 627	1257%	\$ 26,414	\$ 7,519	1889%	\$ 1,628	\$ 24,786	1522%
503041 Temporary Help	\$ (23,240)	\$ 13,100	-277%	\$ 262,802	\$ 157,200	67%	\$ 190,702	\$ 72,100	38%
503161 Custodial Services	\$ 7,788	\$ 6,058	29%	\$ 68,375	\$ 72,700	-6%	\$ 66,588	\$ 1,787	3%
503162 Uniform & Laundry	\$ 1,531	\$ 1,857	-18%	\$ 20,334	\$ 22,285	-9%	\$ 18,669	\$ 1,666	9%
503171 Security Services	\$ 37,424	\$ 27,000	39%	\$ 324,827	\$ 324,000	0%	\$ 370,312	\$ (45,485)	-12%
503221 Classified/Legal Ads	\$ 960	\$ 1,862	-48%	\$ 10,930	\$ 22,343	-51%	\$ 9,727	\$ 1,203	12%
503222 Legal Advertising	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%
503225 Graphic Services	\$ 1,333	\$ 142	841%	\$ 1,333	\$ 1,700	-22%	\$ -	\$ 1,333	100%
503351 Repair - Bldg & Impr	\$ 14,727	\$ 8,333	77%	\$ 69,062	\$ 100,000	-31%	\$ 69,910	\$ (848)	-1%
503352 Repair - Equipment	\$ 26,130	\$ 41,276	-37%	\$ 384,521	\$ 495,310	-22%	\$ 481,907	\$ (97,386)	-20%
503353 Repair - Rev Vehicle	\$ 13,340	\$ 29,900	-55%	\$ 341,419	\$ 358,800	-5%	\$ 382,427	\$ (41,007)	-11%
503354 Repair - Non Rev Veh	\$ 130	\$ 2,083	-94%	\$ 22,409	\$ 25,000	-10%	\$ 17,470	\$ 4,939	28%
503363 Haz Mat Disposal	\$ -	\$ 4,167	0%	\$ 39,337	\$ 50,000	-21%	\$ 41,540	\$ (2,204)	-5%
<b>Total Services -</b>	\$ 159,532	\$ 235,375	-32%	\$ 2,132,041	\$ 2,379,771	-10%	\$ 2,169,020	\$ (36,980)	-2%
<b>Mobile Materials &amp; Supplies</b>									
504011 Fuels & Lube Non Rev	\$ 5,531	\$ 5,833	-5%	\$ 69,981	\$ 70,000	0%	\$ 64,392	\$ 5,589	9%
504012 Fuels & Lube Rev Ver	\$ 154,590	\$ 165,000	-6%	\$ 1,981,568	\$ 1,980,000	0%	\$ 2,081,045	\$ (99,477)	-5%
504021 Tires & Tubes	\$ 13,860	\$ 14,583	-5%	\$ 139,709	\$ 175,000	-20%	\$ 210,370	\$ (70,661)	-34%
504161 Other Mobile Supplies	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ 1,604	\$ (1,604)	-100%
504191 Rev Vehicle Parts	\$ 146,586	\$ 45,833	220%	\$ 672,431	\$ 550,000	22%	\$ 525,454	\$ 146,978	28%
<b>Total Mobile Materials &amp; Supplies -</b>	\$ 320,567	\$ 231,250	39%	\$ 2,863,689	\$ 2,775,000	3%	\$ 2,882,864	\$ (19,175)	-1%

# Attachment A

## FY12 Consolidated Operating Expenses Year to Date as of June 30, 2012



	Current Period			Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual	Budget	% Var	FY11	\$ Var	% Var
<b>Other Materials &amp; Supplies</b>									
504205 Freight Out	\$ 274	\$ 208	31%	\$ 2,473	\$ 2,500	-1%	\$ 2,892	\$ (419)	-14%
504211 Postage & Mailing	\$ 1,145	\$ 1,319	-13%	\$ 10,342	\$ 18,830	-45%	\$ 11,919	\$ (1,577)	-13%
504214 Promotional Items	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%
504215 Printing	\$ 1,440	\$ 3,430	-58%	\$ 59,728	\$ 75,167	-21%	\$ 43,502	\$ 16,227	37%
504217 Photo Supply/Process	\$ 788	\$ 325	143%	\$ 2,374	\$ 3,900	-39%	\$ 690	\$ 1,684	244%
504311 Office Supplies	\$ 2,977	\$ 5,618	-47%	\$ 73,882	\$ 67,415	10%	\$ 60,588	\$ 13,294	22%
504315 Safety Supplies	\$ 116	\$ 1,692	-93%	\$ 15,877	\$ 20,300	-22%	\$ 15,569	\$ 308	2%
504317 Cleaning Supplies	\$ 2,982	\$ 3,758	-21%	\$ 44,167	\$ 45,100	-2%	\$ 35,676	\$ 8,491	24%
504409 Repair/Maint Supplies	\$ 13,328	\$ 3,333	300%	\$ 87,733	\$ 40,000	119%	\$ 35,381	\$ 52,352	148%
504421 Non-Inventory Parts	\$ 599	\$ 1,583	-62%	\$ 10,558	\$ 19,000	-44%	\$ 14,354	\$ (3,796)	-26%
504511 Small Tools	\$ 2,195	\$ 725	203%	\$ 6,932	\$ 8,700	-20%	\$ 3,710	\$ 3,221	87%
504515 Employee Tool Rplcm	\$ 42	\$ 250	-83%	\$ 545	\$ 3,000	-82%	\$ 1,020	\$ (475)	-47%
<b>Total Other Materials &amp; Supplies -</b>	<b>\$ 25,886</b>	<b>\$ 22,243</b>	<b>16%</b>	<b>\$ 314,611</b>	<b>\$ 303,912</b>	<b>4%</b>	<b>\$ 225,302</b>	<b>\$ 89,309</b>	<b>40%</b>
<b>Utilities</b>									
505011 Gas & Electric	\$ 26,841	\$ 19,500	38%	\$ 255,555	\$ 234,000	9%	\$ 244,199	\$ 11,356	5%
505021 Water & Garbage	\$ 10,301	\$ 12,500	-18%	\$ 115,034	\$ 150,000	-23%	\$ 122,856	\$ (7,822)	-6%
505031 Telecommunications	\$ 7,854	\$ 9,600	-18%	\$ 101,487	\$ 115,200	-12%	\$ 105,444	\$ (3,958)	-4%
<b>Total Utilities -</b>	<b>\$ 44,996</b>	<b>\$ 41,600</b>	<b>8%</b>	<b>\$ 472,075</b>	<b>\$ 499,200</b>	<b>-5%</b>	<b>\$ 472,500</b>	<b>\$ (424)</b>	<b>0%</b>
<b>Casualty &amp; Liability</b>									
506011 Insurance - Property	\$ 8,006	\$ 9,583	-16%	\$ 101,705	\$ 115,000	-12%	\$ 84,139	\$ 17,565	21%
506015 Insurance - PL & PD	\$ 35,335	\$ 40,442	-13%	\$ 466,962	\$ 485,300	-4%	\$ 444,717	\$ 22,245	5%
506021 Insurance - Other	\$ -	\$ -	0%	\$ 711	\$ 750	-5%	\$ 711	\$ -	0%
506123 Settlement Costs	\$ 385,341	\$ 38,917	890%	\$ 545,500	\$ 467,004	17%	\$ 143,419	\$ 402,080	280%
506127 Repairs - Dist Prop	\$ -	\$ -	0%	\$ (18,366)	\$ -	100%	\$ (100,570)	\$ 82,204	-82%
<b>Total Casualty &amp; Liability -</b>	<b>\$ 428,682</b>	<b>\$ 88,942</b>	<b>382%</b>	<b>\$ 1,096,511</b>	<b>\$ 1,068,054</b>	<b>3%</b>	<b>\$ 572,417</b>	<b>\$ 524,094</b>	<b>92%</b>
<b>Taxes</b>									
507051 Fuel Tax	\$ 1,465	\$ 1,167	26%	\$ 13,661	\$ 14,000	-2%	\$ 13,761	\$ (100)	-1%
507201 Licenses & Permits	\$ 7,255	\$ 1,375	428%	\$ 17,130	\$ 19,300	-11%	\$ 17,797	\$ (667)	-4%
507999 Other Taxes	\$ -	\$ 1,667	-100%	\$ 11,196	\$ 20,000	-44%	\$ 14,315	\$ (3,120)	-22%
<b>Total Taxes -</b>	<b>\$ 8,720</b>	<b>\$ 4,208</b>	<b>107%</b>	<b>\$ 41,987</b>	<b>\$ 53,300</b>	<b>-21%</b>	<b>\$ 45,873</b>	<b>\$ (3,886)</b>	<b>-8%</b>

# Attachment A

FY12

Consolidated Operating Expenses  
Year to Date as of June 30, 2012



	Current Period			Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual	Budget	% Var	FY11	\$ Var	% Var
<b>Purchased Transportation</b>									
503406 Contr/Paratransit	\$ 20,186	\$ 20,833	-3%	\$ 260,687	\$ 250,000	4%	\$ 203,713	\$ 56,975	28%
<b>Total Purchased Transportation -</b>	<b>\$ 20,186</b>	<b>\$ 20,833</b>	<b>-3%</b>	<b>\$ 260,687</b>	<b>\$ 250,000</b>	<b>4%</b>	<b>\$ 203,713</b>	<b>\$ 56,975</b>	<b>28%</b>
<b>Miscellaneous</b>									
509011 Dues & Subscriptions	\$ 8,410	\$ 5,766	46%	\$ 67,416	\$ 70,147	-4%	\$ 63,444	\$ 3,971	6%
509085 Advertising - Rev Proc	-	-	0%	-	-	0%	-	-	0%
509101 Emp Incentive Prog	-	\$ 461	-100%	\$ 226	\$ 5,533	-96%	\$ 9,623	\$ (9,397)	-98%
509121 Employee Training	\$ 7,711	\$ 4,334	78%	\$ 50,297	\$ 52,007	-3%	\$ 30,296	\$ 20,001	66%
509123 Travel	\$ 2,310	\$ 4,454	-48%	\$ 44,905	\$ 53,443	-16%	\$ 36,732	\$ 8,173	22%
509125 Local Meeting Exp	\$ 394	\$ 442	-11%	\$ 4,935	\$ 5,300	-7%	\$ 4,024	\$ 911	23%
509127 Board Director Fees	\$ 850	\$ 1,050	-19%	\$ 7,650	\$ 12,600	-39%	\$ 7,850	\$ (200)	-3%
509150 Contributions	-	\$ 21	-100%	-	\$ 250	-100%	-	-	0%
509171 Bad Debt	\$ 8,792	-	100%	\$ 9,977	-	100%	\$ 2,226	\$ 7,751	348%
509198 Cash (Over)/Short	\$ 176	-	100%	\$ 297	-	100%	\$ (30)	\$ 326	-1106%
<b>Total Misc -</b>	<b>\$ 28,642</b>	<b>\$ 16,527</b>	<b>73%</b>	<b>\$ 185,702</b>	<b>\$ 199,280</b>	<b>-7%</b>	<b>\$ 154,166</b>	<b>\$ 31,536</b>	<b>20%</b>
<b>Leases &amp; Rentals</b>									
512011 Facility Rentals	\$ 17,738	\$ 18,625	-5%	\$ 212,684	\$ 223,500	-5%	\$ 284,454	\$ (71,771)	-25%
512061 Equipment Rentals	\$ 1,527	\$ 1,825	-16%	\$ 19,096	\$ 23,147	-18%	\$ 13,363	\$ 5,733	43%
<b>Total Leases &amp; Rentals -</b>	<b>\$ 19,265</b>	<b>\$ 20,450</b>	<b>-6%</b>	<b>\$ 231,779</b>	<b>\$ 246,647</b>	<b>-6%</b>	<b>\$ 297,818</b>	<b>\$ (66,038)</b>	<b>-22%</b>
<b>Total Non-Personnel Expenses -</b>	<b>\$ 1,056,476</b>	<b>\$ 681,429</b>	<b>55%</b>	<b>\$ 7,599,082</b>	<b>\$ 7,775,164</b>	<b>-2%</b>	<b>\$ 7,023,672</b>	<b>\$ 575,411</b>	<b>8%</b>
<b>TOTAL OPERATING EXPENSE -</b>	<b>\$ 3,667,997</b>	<b>\$ 3,279,773</b>	<b>12%</b>	<b>\$ 37,552,200</b>	<b>\$ 38,955,513</b>	<b>-4%</b>	<b>\$ 36,019,069</b>	<b>\$ 1,533,130</b>	<b>4%</b>

\*\* does not include Depreciation, W/C IBNR adjustments, and GASB OPEB Liability expense.

# Attachment A



## FY12 Consolidated Operating Expenses Year to Date as of June 30, 2012

	Current Period			Year to Date			YTD Year Over Year Comparison		
	Budget	\$ Var	% Var	Actual	Budget	\$ Var	FY11	\$ Var	% Var

**Year to Date Notes:**

- 1) **Total Personnel Expenses** are under budget due to vacant funded positions and extended (medical) leaves
- 2) **Prof & Tech Fees** are under budget due to straight-lining of the budget throughout the fiscal year and actual activity, primarily labor negotiations expense, which was not realized in this fiscal year
- 3) **Legal Services** are under by 100% because no outside legal services were required this fiscal year
- 4) **Pre Employment Exams** are over budget by 251% due to the significant increase in new hire activity
- 5) **Temp Help** is normally not budgeted. In FY12 \$157K was budgeted for the Bus Stop Improvement project. All expenses above this amount are due to filling vacant funded positions and extended leaves. These expenses are offset by savings in personnel expense.
- 6) **Repair - Bldgs & Impr** is under budget due to fewer than anticipated repairs to new and recently renovated facilities (Maintenance facility, Administration facility and Fueling & Service facility) during the fiscal year
- 7) **Repair - Equipment** is under budget due to fewer than anticipated equipment repairs during the fiscal year
- 8) **Tires & Tubes** is under budget due to the cyclical nature of tire and tube replacements, and the straight-lining of the budget
- 9) **Revenue Vehicle Parts** is over budget due to the annual inventory adjustment
- 10) **Repairs / Maint Supplies** is over budget due to misc. supplies used for the Bus Stop Improvement project that did not qualify to be reimbursed by the project grant
- 11) **Utilities** is under budget overall; over budget in gas and electric due to rate increases, under budget in water and garbage due to site consolidation, and under budget in telecommunications due to unspent funds budgeted for the lease of a repeater site
- 12) **Settlement Costs** is budgeted based on the Outstanding Claims Report from the Risk department and is over budget due to the inability to anticipate when outstanding claims will actually settle
- 13) **Repairs Dist Property** is an unbudgeted line item. Funds listed here represent funds collected from outside parties for repairs to district owned property and vehicles.
- 14) **Bad Debt** is an unbudgeted line item. The amount report here represents write-offs for unpaid claims settlements, and bad checks

# Attachment B



## FY12 CAPITAL BUDGET For the month ending - June 30, 2012

	YTD Actual	FY12 Budget	Remaining Budget	% Spent YTD
<b><u>Grant-Funded Projects</u></b>				
MetroBase Project- Operations Building (PTMISEA)	\$ 79,429	\$ 11,010,047	\$ 10,930,618	1%
State of Good Repair (FTA, RES. RET. EARN.)	\$ 5,626,839	\$ 5,820,000	\$ 193,161	97%
MetroBase Project - FY10 Allocation (PTMISEA)	\$ 168,986	\$ 2,491,923	\$ 2,322,937	7%
2nd CNG Tank (STIC, MBUAPCD, RES. RET. EARN.)	\$ 99,000	\$ 1,561,070	\$ 1,462,070	6%
MetroBase Project - FY09 Allocation (PTMISEA)	\$ 200,000	\$ 200,000	-	100%
Transit Mgmt. Info. Technology (FTA-ARRA)	\$ 519,219	\$ 520,000	\$ 781	100%
Bus Stop Improvements (STIP)	\$ 230,903	\$ 500,000	\$ 269,097	46%
425 Front Street Purchase (FTA, STA)	\$ 12,560	\$ 40,000	\$ 27,440	31%
Land Mobile Radio Project - (LMR) (STATE-1B)	-	\$ 789,668	\$ 789,668	0%
Non-Revenue Vehicle Replacement (MBUAPCD, FTA)	-	\$ 192,105	\$ 192,105	0%
Video Surveillance Project - (CCTV) (STATE-1B)	-	\$ 80,000	\$ 80,000	0%
Emergency Generator Relocation (OHS-1B)	\$ 20,332	\$ 20,332	-	100%
<b>Subtotal Grant Funded Projects</b>	<b>\$ 6,957,268</b>	<b>\$ 23,225,145</b>	<b>\$ 16,267,877</b>	<b>30%</b>
<b><u>IT Projects</u></b>				
HR Software Upgrade (STA)	\$ 28,047	\$ 125,000	\$ 96,953	22%
Replace Fleet & Facilities Maintenance Software (STA)	\$ 73,644	\$ 115,000	\$ 41,356	64%
Automated Purchasing System Software (STA)	-	\$ 40,000	\$ 40,000	0%
<b>Subtotal IT Projects</b>	<b>\$ 101,691</b>	<b>\$ 280,000</b>	<b>\$ 178,309</b>	<b>36%</b>
<b><u>Facilities Repair &amp; Improvements</u></b>				
Operations Bldg. Repairs (RES. RET. EARN.)	\$ 20,146	\$ 150,000	\$ 129,854	13%
MetroCenter Repairs (RES. RET. EARN.)	\$ 22,955	\$ 200,000	\$ 177,045	11%
MTC Lane Four Shelter Replacement (STA)	\$ 33,469	\$ 40,000	\$ 6,531	84%
WTC Renovations & Repairs (STA)	\$ 28,619	\$ 85,000	\$ 56,381	34%
Repair, Reseal, Restripe (Sinkholes) - Ops (STA)	-	\$ 10,000	\$ 10,000	0%
<b>Subtotal Facilities Repairs &amp; Improvements Projects</b>	<b>\$ 105,189</b>	<b>\$ 485,000</b>	<b>\$ 379,811</b>	<b>22%</b>

# Attachment B



**FY12**  
**CAPITAL BUDGET**  
*For the month ending - June 30, 2012*

	YTD Actual	FY12 Budget	Remaining Budget	% Spent YTD
<b><u>Revenue Vehicle Replacement</u></b>				
Replace WiFi on Highway 17 buses	\$ -	\$ 60,000	\$ 60,000	0%
Subtotal Revenue Vehicle Replacements	\$ -	\$ 60,000	\$ 60,000	0%
<b><u>Non-Revenue Vehicle Replacement</u></b>				
See above	\$ -	\$ -	\$ -	0%
Subtotal Non-Revenue Vehicle Replacements	\$ -	\$ -	\$ -	0%
<b><u>Office Equipment</u></b>				
Fire Safe Filing Cabinets (STA)	\$ 7,417	\$ 8,000	\$ 583	93%
Subtotal Office Equipment	\$ 7,417	\$ 8,000	\$ 583	0%
<b><u>Misc</u></b>				
Use of Reserves to balance Operating Budget	\$ -	\$ -	\$ -	0%
Subtotal Misc.	\$ -	\$ -	\$ -	0%
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$ 7,171,565</b>	<b>\$ 24,058,145</b>	<b>\$ 16,886,580</b>	<b>30%</b>

# Attachment B



## FY12 CAPITAL BUDGET For the month ending - June 30, 2012

	YTD Actual	FY12 Budget	Remaining Budget	% Spent YTD
<b>CAPITAL FUNDING</b>				
Federal Capital Grants	\$ 5,304,618	\$ 6,514,162	\$ 1,209,544	81%
Other Fed - Sakata / Lawsuit proceeds	\$ -	\$ -	\$ -	-
State - PTMISEA (1B)	\$ 448,415	\$ 13,701,970	\$ 13,253,555	3%
State - Security Bond Funds (1B)	\$ 20,332	\$ 890,000	\$ 869,668	2%
State Transit Assistance (STA) Carryover-Prior Yrs	\$ 171,196	\$ 488,000	\$ 316,804	35%
State - MBUAPCD	\$ 99,000	\$ 360,000	\$ 261,000	28%
State - STIP	\$ 230,903	\$ 500,000	\$ 269,097	46%
State - SLPP	\$ 427,000	\$ -	\$ (427,000)	n/a
Local - Reserved Retained Earnings	\$ 470,101	\$ 1,457,873	\$ 987,772	32%
Local Operating Match	\$ -	\$ 146,140	\$ 146,140	0%
<b>TOTAL CAPITAL FUNDING</b>	<b>\$ 7,171,565</b>	<b>\$ 24,058,145</b>	<b>\$ 16,886,580</b>	<b>30%</b>