



AGENDA

BOARD OF DIRECTORS
REGULAR MEETING OF OCT. 25, 2013
9:00 AM

MISSION STATEMENT: "To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service."

THE BOARD MEETING AGENDA PACKET CAN BE FOUND ONLINE AT WWW.SCMTD.COM AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CALIFORNIA

- | | | |
|--------------------------|---|--|
| <input type="checkbox"/> | <i>Director Margarita Alejo</i> | <u>City of Watsonville</u> |
| <input type="checkbox"/> | <i>Director Hilary Bryant</i> | <u>City of Santa Cruz</u> |
| <input type="checkbox"/> | <i>Director Dene Bustichi, Vice Chair</i> | <u>City of Scotts Valley</u> |
| <input type="checkbox"/> | <i>Director Daniel Dodge, Chair</i> | <u>City of Watsonville</u> |
| <input type="checkbox"/> | <i>Director Zach Friend</i> | <u>County of Santa Cruz</u> |
| <input type="checkbox"/> | <i>Director Ron Graves</i> | <u>City of Capitola</u> |
| <input type="checkbox"/> | <i>Director Michelle Hinkle</i> | <u>County of Santa Cruz</u> |
| <input type="checkbox"/> | <i>Director Deborah Lane</i> | <u>County of Santa Cruz</u> |
| <input type="checkbox"/> | <i>Director John Leopold</i> | <u>County of Santa Cruz</u> |
| <input type="checkbox"/> | <i>Director Bruce McPherson</i> | <u>County of Santa Cruz</u> |
| <input type="checkbox"/> | <i>Director Lynn Robinson</i> | <u>City of Santa Cruz</u> |
| <input type="checkbox"/> | <i>Ex-Officio Director Donna Blitzer</i> | <u>UC Santa Cruz</u> |

Leslie R. White, General Manager
Leslyn K. Syren, District Counsel

TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with Tony Tapiz, Administrative Services Coordinator at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con [Tony Tapiz](#), Coordinador de Servicios Administrativos al numero 831-426-6080.



AMERICANS WITH DISABILITIES ACT

The Board of Directors meets in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet (including a Spanish language copy of the agenda packet), should contact [Tony Tapiz](#), Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. For information regarding this agenda or interpretation services, please call Santa Cruz METRO at 831-426-6080.



MEETING LOCATION:
SANTA CRUZ CITY COUNCIL CHAMBERS
809 CENTER STREET
SANTA CRUZ, CA

9:00 A.M.

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION

1. CALL TO ORDER

2. ROLL CALL

3. ANNOUNCEMENTS

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters relating to Santa Cruz METRO will be noted in the minutes and may be scheduled for discussion at a future meeting or referred to staff for clarification and report. Any Director may place matters brought up under Oral and Written Communications on a future agenda. In accordance with District Resolution 69-2-1, speakers appearing at a Board meeting shall be limited to three minutes in his or her presentation. Any person addressing the Board may submit written statements, petitions or other documents to complement his or her presentation. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

4-1 CORRESPONDENCE FROM COMMITTEE FOR LA POSADA BUS SERVICE

Margaret Knight, Santa Cruz, CA

5. LABOR ORGANIZATION COMMUNICATIONS

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

7-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JULY 2013

7-2. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF JULY 31, 2013



- 7-3. CONSIDER ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT AN APPLICATION AND SIGN NECESSARY AGREEMENTS FOR FUNDING FROM THE FY14 CALIFORNIA TRANSIT SECURITY GRANT PROGRAM**
- 7-4. STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR OCTOBER 2013**
- 7-5. ACCESSIBLE SERVICES REPORT FOR AUGUST 2013**
- 7-6. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH DELTA DENTAL THROUGH THE CALIFORNIA STATE ASSOCIATION OF COUNTIES EXCESS INSURANCE AUTHORITY (CSAC-EIA) FOR EMPLOYEE DENTAL INSURANCE**
- 7-7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH THE HARTFORD FOR EMPLOYEE LIFE AND ACCIDENTAL DEATH & DISMEMBERMENT INSURANCE**
- 7-8. CONSIDERATION OF METROBASE STATUS REPORT**
- 7-9. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF USAA (SUBRO. FISCHETTE), CLAIM #13-0015; REJECT THE CLAIM OF SANDRA ENGLAND, #13-0016**

REGULAR AGENDA

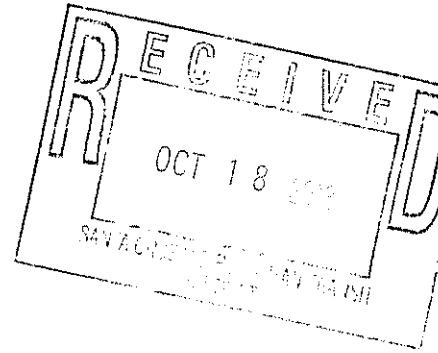
- 8. CONSIDERATION OF RESOLUTION OF APPRECIATION FOR THE SERVICES OF DAVID R. MAHAN AS A TRANSIT SUPERVISOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**
Presented by Daniel Dodge, Chair
- 9. CONSIDERATION OF 2014 BOARD OF DIRECTORS MEETING SCHEDULE**
Presented by Tony Tapiz, Administrative Services Coordinator
- 10. ORAL REPORT OF THE RECRUITMENT TASK FORCE**
Presented by Daniel Dodge, Chair
- 11. ANNOUNCEMENT OF NEXT MEETING**
- 12. ADJOURNMENT**
Adjourn to the next Board of Directors meeting.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmted.com subject to staff's ability to post the document before the meeting.

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Committee For La Posada Bus Service
609 Frederick Street # 246
Santa Cruz CA 95062

October 14, 2013



Dear Mr. White and Metro Board:

We appreciate renewal of our bus stop and thank you for your unanimous vote that made it all possible. We also want to thank the staff for implementing our bus route and schedule.

In the near future we need our bus service to be a community route that includes 41st Mall.

We at La Posada are looking forward to continued cooperation with the Metro Board and Mr. White in the coming year.

Sincerely,

Margaret Knight
Margaret Knight, Secretary

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 07/01/13 THRU 07/31/13

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
45533	07/23/13	001353	-75.00	VISION COMMUNICATIONS		52093	3/8-4/7 DVR RENTAL	-75.00	**VOID
45731	07/22/13	001312	-1,360.74	ANTHEM BLUE CROSS		52529	MAY 13 COBRA PERS	-1,360.74	**VOID
46023	07/22/13	001312	-1,360.74	ANTHEM BLUE CROSS		53085	JUN 13 COBRA PERS	-1,360.74	**VOID
46212M07/01/13		002109	1,050.00	CITY OF SANTA CRUZ/PARKING		53327	7/13-12/13 7 PERM 2Q	1,050.00	MANUAL
46355	07/01/13	002941	142.68	AA SAFE & SECURITY CO		53649	KEYS FOR CUSTODIANS	142.68	
46356	07/01/13	001G	85.73	AT&T		53568	6/7-7/6 REPEATERS	85.73	
46357	07/01/13	001348	9,084.00	ATHENS INSURANCE SERVICE, INC.		53662	JULY 13	9,084.00	
46358	07/01/13	002689	171.53	B & B SMALL ENGINE		53599	WHEELS FOR YARD VACU	171.53	
46359	07/01/13	M033	78.46	BAILEY, NEIL	0	53663	JUL 13 RETIRE SUPP	78.46	
46360	07/01/13	502	641,507.88	CA PUBLIC EMPLOYEES'		53629	JUL 13 MED INSURANCE	641,507.88	
46361	07/01/13	M022	78.46	CAPELLA, KATHLEEN	0	53673	JUL 13 RETIREE SUPP	78.46	
46362	07/01/13	001159	293.63	CATTO'S GRAPHICS, INC.		53579	BIG BASIN PROMO	293.63	
46363	07/01/13	002627	649.84	CDW GOVERNMENT, INC.		53650	OFFICE SUPPLIES	649.84	
46364	07/01/13	909	1,194.06	CLASSIC GRAPHICS		53651	OFFICE SUPPLIES	1,194.06	
46365	07/01/13	001124	11,083.47	CLEAN ENERGY		53585	BODYWORK PC #1119	11,083.47	
46366	07/01/13	002448	300.00	CLEAR VIEW, LLC	0	53620	LNG 6/3/13	300.00	
46367	07/01/13	003034	5,000.00	COASTAL LANDSCAPING INC.		53567	WINDOW CLEANING WTC	5,000.00	
46368	07/01/13	002063	92.87	COSTCO		53640	SPRINKLERS SVTC	92.87	
46369	07/01/13	002814	38.50	CREATIVE BUS SALES, INC.		53575	BIG BASIN EVENT	38.50	
46370	07/01/13	504	2,567.55	CUMMINS WEST, INC.		53580	BATTERIES	2,567.55	
46371	07/01/13	001000	267.02	DAIMLER BUSES N. AMERICA INC.		53584	PRESSURE VALVE	267.02	
46372	07/01/13	M039	39.23	DAVILA, ANA MARIA	0	53652	LABOR BUS #2805	39.23	
46373	07/01/13	001329	1,193.98	DOC AUTO LLC		53605	HYDRAULIC FILTER	1,193.98	
46374	07/01/13	001183	1,908.54	ECOLAB VEHICLE CARE DIVISION		53664	JUL 13 RETIRE SUPP	1,908.54	
46375	07/01/13	372	123.92	FEDERAL EXPRESS		53586	'A' INSPEC PC #1113	123.92	
46376	07/01/13	001172	100.68	FERGUSON ENTERPRISES INC. #795		53619	RPR BALLJNT PC #1120	100.68	
46377	07/01/13	E675	470.13	FLEISLER, CLAIRE		53614	CLEANING SUPPLIES	470.13	
46378	07/01/13	002952	20.40	FLYERS ENERGY LLC		53694	FREIGHT	20.40	
46379	07/01/13	M100	39.23	GARCIA, HELEN	0	53606	BROKEN PIPE MMF GOLF	39.23	
46380	07/01/13	117	552.35	GILLIG LLC		53607	BROKEN PIPE MMF GOLF	552.35	
46381	07/01/13	M041	78.46	GOUVEIA, ROBERT	0	53645	TRAVEL REIMBURSEMENT	78.46	
46382	07/01/13	282	988.41	GRAINGER		53582	PROPANE	988.41	
46383	07/01/13	546	8,219.49	GRANITEROCK COMPANY		53665	JUL 13 RETIREE SUPP	8,219.49	
46384	07/01/13	166	357.61	HOSE SHOP, THE		53595	FIRST AID KIT	357.61	
46385	07/01/13	002979	9,234.55	HUNT & SONS, INC.		53596	SEAT CUSH VEH #2405	9,234.55	
						53666	JUL 13 RETIREE SUPP		
						53572	YELLOW POST SLEEVE		
						53573	LAMP BULB		
						53574	LIGHTS		
						53591	FLUO LAMP TUBES		
						53569	PENNZ 115,125,135DUB		
						53570	PENNZ 115,125,135DUB		
						53624	STUCCO DRIP STOP		
						53625	BUS STOP BS2696		
						53597	FUEL NOZZEL FITTING		
						53598	SHOP AIR HOSE		
						53617	OIL LUBE		
						53630	OIL 06/05/13		

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46386	07/01/13	12,113.25 001320	IPI GRAMTECH, LTD	7	53689	7/1/13-6/30/15 MAINT	12,113.25		
46387	07/01/13	309.70 M061	KAMEDA, TERRY	0	53674	JUL 13 RETIREE SUPP	309.70		
46388	07/01/13	942.00 878	KELLY SERVICES, INC.		53565	TEMP W/E 6/9/13	942.00		
46389	07/01/13	353,240.23 003058	LEWIS C NELSON AND SONS INC		53691	CONST MB THRU5/25/13	353,240.23		
46390	07/01/13	114.71 001555	MAC TOOLS INC DBA		53611	EMP REIMB N.PRESTON	114.71		
46391	07/01/13	702.78 001145	MANAGED HEALTH NETWORK		53628	JULY 13 RAP PREMIUM	702.78		
46392	07/01/13	23,927.35 003017	MANSFIELD OIL CO OF GAINSVILLE		53566	DIESEL 6/1/13	23,927.35		
46393	07/01/13	506.70 001052	MID VALLEY SUPPLY		53592	CREDIT CLEANING SUPP	-133.76		
					53593	CLEANING SUPPLIES	592.17		
					53594	CLEANING SUPPLIES	48.29		
46394	07/01/13	264.11 041	MISSION UNIFORM		53589	UNIFORMS	66.74		
					53590	UNIFORMS	195.74		
					53646	UNIFORMS & LAUNDRY	1.63		
46395	07/01/13	647.07 001454	MONTEREY BAY SYSTEMS		53692	4/1-6/30/13 OVERAGE	328.92	VOIDED	
					53693	7/1-9/30/13 BASERATE	318.15		
46395	07/01/13	-647.07 001454	MONTEREY BAY SYSTEMS		53692	4/1-6/30/13 OVERAGE	-328.92	**VOID	
					53693	7/1-9/30/13 BASERATE	-318.15		
46396	07/01/13	14,692.72 001063	NEW FLYER IND. CANADA ULC DBA		53571	CREDIT MEMO	-493.44		
					53610	INDICATOR STRIP	254.40		
					53612	KIT RAD ROD RPR	781.48		
					53626	GLASS UPPER	128.98		
					53632	READING LIGHTS	110.80		
					53633	PLATE&BELT VEH #2237	197.81		
					53634	MISC INV PARTS	13,329.70		
					53635	VALVE SEAL	18.30		
					53636	ROOF HATCH	316.48		
					53637	SWITCH	48.21		
46397	07/01/13	29,684.00 001176	NORTHSTAR, INC.		53638	APR 13 MAINT	14,842.00		
					53639	MAY 13 MAINT	14,842.00		
46398	07/01/13	15.00 E088	O'DONNELL, SHAWN		53642	TRAVEL REIMBURSEMENT	15.00		
46399	07/01/13	621.50 043	PALACE ART & OFFICE SUPPLY		53576	OFFICE SUPPLIES	18.92		
					53577	OFFICE SUPPLIES	376.55		
					53578	OFFICE SUPPLIES	23.33		
					53604	OFFICE SUPPLIES	202.70		
46400	07/01/13	337.71 M057	PARHAM, WALLACE	0	53675	JUL 13 RETIREE SUPP	337.71		
46401	07/01/13	39.23 M109	PEREZ, CHERYL		53667	JUL 13 RETIREE SUPP	39.23		
46402	07/01/13	247.21 M064	PETERS, TERRIE	0	53676	JUL 13 RETIREE SUPP	247.21		
46403	07/01/13	350.00 187	POLAR RADIATOR SERVICE INC		53583	BUS #9825	350.00		
46404	07/01/13	337.61 M058	POTEETE, BEVERLY	0	53677	JUL 13 RETIREE SUPP	337.61		
46405	07/01/13	132.20 E173	RHODES, BRUCE		53641	TRAVEL REIMBURSEMENT	30.11		
					53643	TRAVEL REIMBURSEMENT	72.37		
					53644	TRAVEL REIMBURSEMENT	29.72		
46406	07/01/13	78.46 M085	ROSSI, DENISE	0	53668	JUL 13 RETIREE SUPP	78.46		
46407	07/01/13	39.23 M030	ROWE, RUBY		53669	JUL 13 RETIREE SUPP	39.23		
46408	07/01/13	2,489.89 001379	SAFETY-KLEEN		53613	PARTS WASHER SVC	2,489.89		
46409	07/01/13	500.00 003084	SALA BROTHERS WATER TRUCKING		53680	DUST CONTROL DUBOIS	250.00		
					53681	DUST CONTROL DUBOIS	250.00		
46410	07/01/13	769.17 018	SALINAS VALLEY FORD SALES		53588	CORE EXCHANGES	769.17		
46411	07/01/13	99.73 135	SANTA CRUZ AUTO PARTS, INC.		53581	FILTERS	84.35		
					53587	BUMPER PAINT	15.38		

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46412	07/01/13	10,160.90 079		SANTA CRUZ MUNICIPAL UTILITIES		53653	5/9-6/10 VERNON	458.68	
						53654	5/9-6/10 VERNON IRRIG	213.55	
						53655	5/9-6/10 GOLF IRRIG	275.99	
						53656	5/9-6/10 CED & WALNUT	701.91	
						53657	5/9-6/10 GOLF CLUB	1,265.47	
						53658	5/9-6/10 1200 RIV B	3,547.39	
						53659	5/9-6/10 165 DUBOIS	633.24	
						53660	5/9-6/10 920 PACIFIC	2,825.47	
						53661	5/9-6/10 PAC ISLAND	96.77	
						53682	5/9-6/10 1217 RIVER	142.43	
46413	07/01/13	104.30 M010		SHORT, SLOAN	0	53678	JUL 13 RETIREE SUPP	104.30	
46414	07/01/13	39.23 M054		SLOAN, SUZANNE	0	53670	JUL 13 RETIREE SUPP	39.23	
46415	07/01/13	2,854.56 002954		TIRE DISTRIBUTION SYSTEMS, LLC	7	53600	TIRES	865.61	
						53601	TIRES	247.84	
						53602	TIRES	1,115.06	
						53603	TIRES	626.05	
46416	07/01/13	39.23 M086		TOLINE, DONALD	0	53671	JUL 13 RETIREE SUPP	39.23	
46417	07/01/13	30,825.00 475		TRAPEZE SOFTWARE GROUP, INC.		53684	FY14 SUPPORT	3,850.00	
						53685	FY14PASSIVR CALLBACK	4,350.00	
						53686	FY14 VOICE GENIE SUP	3,550.00	
						53687	FY14 PASS CERT SUPP	3,400.00	
						53688	FY14 PASS SUPPORT	15,675.00	
46418	07/01/13	5,338.20 351		ULTRABAC SOFTWARE		53690	7/30/13-7/30/16 MAIN	5,338.20	
46419	07/01/13	29.88 007		UNITED PARCEL SERVICE		53683	FREIGHT OUT	29.88	
46420	07/01/13	3,214.24 002829		VALLEY POWER SYSTEMS, INC.		53608	FILTER & O RINGS	1,155.38	
						53609	FILTERS	85.98	
						53616	WIRE LEAD	997.59	
						53618	SAUER FAN CONTROL	975.29	
46421	07/01/13	55.02 434B		VERIZON CALIFORNIA		53647	6/16-7/15 MT BLEWLAS	55.02	
46422	07/01/13	1,003.38 434		VERIZON WIRELESS	0	53648	5/13-6/12 NEW PCCARD	1,003.38	
46423	07/01/13	228.39 001353		VISION COMMUNICATIONS		53631	DESK MIC	228.39	
46424	07/01/13	11,166.05 001043		VISION SERVICE PLAN	0	53627	JULY 13 VSP	11,166.05	
46425	07/01/13	309.70 M076		VONWAL, YVETTE	0	53679	JUL 13 RETIREE SUPP	309.70	
46426	07/01/13	39.23 M088		YAGI, RANDY	0	53672	JUL 13 RETIREE SUPP	39.23	
46427	07/01/13	168.62 147		ZEE MEDICAL SERVICE CO.		53564	SAFETY SUPPLIES	55.52	
						53621	SAFETY SUP FUEL STAT	41.59	
						53622	SAFETY SUPPLIES	55.16	
						53623	OPS SAFETY SUPPLY	16.35	
46428	07/01/13	665.94 001454		MONTEREY BAY SYSTEMS		53700	4/1-6/30/13 OVERAGE	347.79	
						53701	7/1-9/30/13 BASERATE	318.15	
46430	07/08/13	297.40 001193		AA GLASS SHOP	7	53801	920 PACIFIC GLASS RP	297.40	
46431	07/08/13	478.37 001088		ADVANCED MECHANICAL SERVICES	7	53806	ANNUAL BACKFLOW TEST	478.37	
46432	07/08/13	180.00 382		AIRTEC SERVICE		53748	INSPECTION VERNON	180.00	
46433	07/08/13	2,520.00 001141		AMERICAN BUSINESS SYSTEMS, INC		53753	7/1/13-6/30/14 MAINT	2,520.00	
46434	07/08/13	145.03 294		ANDY'S AUTO SUPPLY	0	53761	MISC PARTS	145.03	
46435	07/08/13	874.00 478		BEE CLENE	0	53794	CARPET CLEAN VERNON	874.00	
46436	07/08/13	3,005.03 001356		BRENCO OPERATING-TEXAS, LP		53746	SPARK PLUG	1,243.57	
						53747	SPARK PLUG	1,761.46	
46437	07/08/13	13,656.12 001844		BRINKS INCORPORATED		53706	APR 1200B SERVICE	3,970.23	
						53707	APR 1200B SERVICE	2,508.48	

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46438	07/08/13	146.54 002898		CEB CONTINUING EDUCATION OF		53709	MAY 1200B SERVICE	3,961.49	
46439	07/08/13	45.82 130		CITY OF WATSONVILLE UTILITIES		53778	WORKERS COMP UPDATE	3,215.92	
46440	07/08/13	70,088.02 001124		CLEAN ENERGY		53713	5/13-6/10/13 WTC	146.54	
						53714	LNG 6/12/13	45.82	
						53715	LNG 6/14/13	8,037.88	
						53716	LNG 6/17/13	8,282.20	
						53719	LNG 6/19/13	9,814.56	
						53720	PARTS FOR FUEL STAT	8,075.04	
						53721	PARTS FOR FUEL STAT	1,899.75	
						53757	PARTS FOR FUEL STAT	4,454.40	
						53758	PARTS FOR FUEL STAT	2,164.55	
						53759	LNG 6/10/13	7,518.83	
						53712	LNG 6/05/13	8,882.32	
						53741	LNG 6/08/13	10,958.49	
						53786	BOD MEETING 6/28/13	15.20	
						53710	REBUILT TRANSMISSION	6,498.69	
						53787	BUS #1001	1,006.38	
						53788	7/1/13-6/30/14 MAINT	7,062.00	
						53730	INDUSTRIAL MACHINING	820.00	
						53803	BALL JOINTS PC #1101	1,119.18	
						53772	BALL JOINTS PC #1119	1,245.29	
						53727	TOWING #805	61.00	
						53705	7/1/12-6/30/13 SCH B	840.00	
						53736	7/1/13-6/30/18 MAINT	2,087.50	
						53737	6/1-6/15 FUEL PC	10,825.77	
						53781	6/1-6/15 FUEL NONREV	3,681.04	
						53728	2013 HEADWAYS SUMMER	4,759.53	
						53782	SC 04-13-15	710.63	
						53783	DRIVE MOTOR	69.55	
						53784	CASTER REAR	387.91	
						53785	PULLEY RPR PC #2403	44.92	
						53786	SHREDDING	16.25	
						53802	3/1-5/31 SERVICE	76.50	
						53782	LNG TANK PMT #3	102,038.63	
						53783	LAMP	109.44	
						53784	RESTROOM CLOSED SIGN	348.65	
						53785	GARDEN SHED CUSTODIA	531.99	
						53815	GLOVES AND LAMPS	4,135.08	
						53814	TOOL REPLACE BARNES	1,582.81	
						53816	920 PAC BALCONY RPR	151.29	
						53774	PLASTER	21.59	
						53726	TUITION REIMBURSEMENT	1,166.53	
						53756	TRAVEL REIMBURSEMENT	15.56	
						53751	MISC HOSE SUPPLIES	193.33	
						53752	HOSES VARIOUS	69.32	
						53751	TEMP W/E 6/16/13	753.60	
						53751	JULY 13 RENT	8,885.00	
						53751	BULK HARDWARE SHOP	2,029.19	
						53752	CL# 1989102352	590.80	
						53752	CL# 210227273	240.00	

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46466	07/08/13	24,375.80 003017		MANSFIELD OIL CO OF GAINSVILLE		53805	DIESEL 6/13/13	24,375.80	
46467	07/08/13	326.96 041		MISSION UNIFORM		53729	UNIFORM & LAUNDRY	18.92	
						53773	UNIFORM & LAUNDRY	44.83	
						53795	UNIFORMS & LINEN	66.74	
						53798	UNIFORMS & LINENS	196.47	
46468	07/08/13	1,072.50 001178		N/S CORPORATION		53775	ULTRASONIC SENSOR	1,072.50	
46469	07/08/13	8,357.51 002626		NELSON\NYGAARD INC	7	53718	SERVICE THRU 5/31/13	8,357.51	
46470	07/08/13	1,261.72 001063		NEW FLYER IND. CANADA ULC DBA		53738	SWITCH ASSEMBLY	357.70	
						53743	BEARING	430.23	
						53744	CONTROLLER SYS ASSY	246.73	
						53779	HUBOMETER	387.41	
						53804	CREDIT	-160.35	
46471	07/08/13	416.29 004		NORTH BAY FORD LINC-MERCURY		53760	MOTOR CORE VEH #805	182.29	
						53762	GLASS RPR VEH #1108	234.00	
46472	07/08/13	8,120.75 009		PACIFIC GAS & ELECTRIC		53722	5/24-6/24 1200B RIV	2,161.73	
						53807	5/25-6/25 GOLF CLUB	5,881.71	
						53808	5/25-6/25 1200 RIV B	77.31	
46473	07/08/13	574.00 481		PIED PIPER EXTERMINATORS, INC.		53809	JUN 13 PEST CONTROL	53.00	
						53810	JUN 13 PEST CONTROL	241.00	
						53811	JUN 13 PEST CONTROL	48.50	
						53812	JUN 13 PEST CONTROL	48.50	
						53813	JUN 13 PEST CONTROL	183.00	
46474	07/08/13	350.00 187		POLAR RADIATOR SERVICE INC		53796	RADIATOR BUS #9829	350.00	
46475	07/08/13	373.01 882		PRINT SHOP SANTA CRUZ		53732	LETTERHEAD	373.01	
46476	07/08/13	522.28 107A		PROBUILD	7	53723	STATEMENT 6/25/13	522.28	
46477	07/08/13	814.13 135		SANTA CRUZ AUTO PARTS, INC.		53763	MISC FILTERS	93.17	
						53764	BRAKE PADS VEH #711	131.50	
						53789	AIR FILTER	16.99	
						53790	RIVETER	41.27	
						53791	MISC PARTS	176.97	
						53792	BRAKES VAN #2406	354.23	
46478	07/08/13	10.00 E028		SERRATO, JUAN		53731	DMV REIMBURSEMENT	10.00	
46479	07/08/13	167.48 002675		THOMSON REUTERS BARCLAYS		53724	5/5-6/4 SERVICES	167.48	VOIDED
46479	07/22/13	-167.48 002675		THOMSON REUTERS BARCLAYS		53724	5/5-6/4 SERVICES	-167.48	**VOID
46480	07/08/13	6,487.76 002954		TIRE DISTRIBUTION SYSTEMS, LLC	7	53765	TIRES	865.61	
						53766	TIRES	1,270.30	
						53767	TIRES	121.53	
						53768	TIRES	70.03	
						53769	TIRES	1,955.44	
						53770	TIRES	1,878.15	
						53771	TIRES	326.70	
46481	07/08/13	95.00 001190		TRANSIT TALENT.COM LLC	7	53733	LEGAL AD 13-35	95.00	
46482	07/08/13	47,680.00 003044		TRC ENGINEERS, INC.		53735	4/27-5/24 MB ENG SVC	47,680.00	
46483	07/08/13	321.00 003037		TYCO INTEGRATED SECURITY LLC		53717	PACIFIC SERVICE CALL	321.00	
46484	07/08/13	329.67 002829		VALLEY POWER SYSTEMS, INC.		53745	WIRING LEAD	255.65	
						53749	FILTER	74.02	
46485	07/08/13	75.00 001353		VISION COMMUNICATIONS		53777	6/8-7/7/13 DVR RENT	75.00	
46486	07/08/13	3,500.00 003074		WAVE PEAK DEVELOPMENT INC.		53755	JUL 13 RENT	3,500.00	
46487	07/08/13	83.95 002028		WESTCOAST LEGAL SERVICE	7	53754	PC 05-12-01	83.95	
46488	07/08/13	2,343.65 001506		WESTERN STATES OIL CO.		53793	TRANS FLUID BULK	2,343.65	

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46489	07/08/13	18.26 E674		WILLIS, GREG		53703	TRAVEL REIMBURSEMENT	8.72	
46490	07/08/13	173.24 147		ZEE MEDICAL SERVICE CO.		53704	TRAVEL REIMBURSEMENT	9.54	
46491	07/11/13	421.00 002700		SANTA CRUZ COUNTY ENVIROMENTAL		53797	SAFETY SUPPLIES	173.24	
				LNG TANK HAZMAT PERM		53948	LNG TANK HAZMAT PERM	421.00	MANUAL
46492	07/15/13	3,671.62 002607		ALS LABORATORY GROUP INC.		53888	OIL ANALYSIS	3,671.62	
46493	07/15/13	30.20 002861		AMERICAN MESSAGING SVCS, LLC		53945	JUL 13 PAGERS	30.20	
46494	07/15/13	2,057.27 003019		AMERICAN REPROGRAPHICS CO LLC		53949	OPS DELTA 5 DRAWINGS	75.58	
						53950	OPS DELTA 5 DRAWINGS	1,899.21	
						53951	OPS PRINTING	82.48	
46495	07/15/13	34,509.00 497B		APTA		53939	7/1/13-6/30/14 MEMBR	34,509.00	
46496	07/15/13	4,807.30 001D		AT&T		53817	5/19-6/18 CALNET2	4,807.30	
46497	07/15/13	402.87 003105		AT&T MOBILITY		53918	6/7-6/23 HWY17 FEENY	402.87	
46498	07/15/13	774.00 011		BEWLEYS CLEANING	7	53883	JUN 13 CUSTODIAL SVC	774.00	
46499	07/15/13	5,000.00 001365		BORTNICK, ROBERT S. & ASSOC.	7	53836	APR-JUN 13 ADA SURV	5,000.00	
46500	07/15/13	603.75 002035		BOWMAN & WILLIAMS		53902	JUN 13 ENG MMF/GOLF	603.75	
46501	07/15/13	7,904.46 001356		BRENCO OPERATING-TEXAS, LP		53890	O2 SENSORS	3,952.23	
						53891	O2 SENSORS	3,952.23	
46502	07/15/13	543.04 914		CALTRONICS BUSINESS SYSTEMS		53855	OFFICE SUPPLIES	304.89	
						53880	OFFICE SUPPLIES	238.15	
46503	07/15/13	5,000.00 001324		CAPITALEGE ADVOCACY, INC.		53880	OFFICE SUPPLIES	5,000.00	
46504	07/15/13	53.10 E441		CASTILLO, ANTONIO		53941	JUL 13 SERVICES	53.10	
46505	07/15/13	2,009.70 001159		CATTO'S GRAPHICS, INC.		53818	TRAVEL REIMBURSEMENT	53.10	
46506	07/15/13	17,181.00 833		CITRIX SYSTEMS INC.		53899	ROUTE DECALS	2,009.70	
46507	07/15/13	92.18 001346		CITY OF SANTA CRUZ-FINANCE		53882	7/1/13-6/30/16 SUBC	17,181.00	
46508	07/15/13	1,173.25 130		CITY OF WATSONVILLE UTILITIES		53904	JUN 13 LANDFILL	92.18	
						53862	5/20-6/17 WTC WATER	22.15	
						53863	5/20-6/17 WTC SEWER	40.21	
						53864	5/20-6/17 WTC SEWER	218.79	
						53865	6/19 WTC WASTE	892.10	
46509	07/15/13	19,196.79 001124		CLEAN ENERGY		53900	LNG 6/21/13	9,482.43	
						53901	LNG 6/24/13	9,714.36	
46510	07/15/13	195.00 R585		CLUTCH COURIERS		53908	7/7/13 PROCESS SVC	195.00	
46511	07/15/13	200.00 367		COMMUNITY TELEVISION OF		53847	BOARD MEET 6/28/13	200.00	
46512	07/15/13	113,946.00 858		CSAC EXCESS INSURANCE AUTHORITY		53935	7/1/13-7/1/14 W/C	113,946.00	
46513	07/15/13	2,357.79 504		CUMMINS WEST, INC.		53892	INSITE SOFTWARE	407.81	
						53896	HOSE	440.44	
						53909	RPR VEH #2801	1,284.43	
46514	07/15/13	1,338.41 001501		D & G SANITATION		53917	SENSOR ASSEMBLY	225.11	
46515	07/15/13	416.38 001000		DAIMLER BUSES N. AMERICA INC.		53822	PORT TOILETS/SINKS	1,338.41	
46516	07/15/13	2,370.75 480		DIESEL MARINE ELECTRIC, INC.		53889	SHADE ROLL CAP ASSY	416.38	
46517	07/15/13	1,165.93 001329		DOC AUTO LLC		53885	MISC PARTS	2,370.75	
46518	07/15/13	200.00 B029		DODGE, DANIEL		53868	B-JOINTS ALIGN #1112	1,165.93	
46519	07/15/13	1,330.00 447		FERRIS HOIST & REPAIR, INC.	7	53826	MMF ANNUAL LIFE INSP	1,330.00	
46520	07/15/13	60.00 002295		FIRST ALARM		53936	JUN 13 SECURITY PC	60.00	
46521	07/15/13	13,575.37 002952		FLYERS ENERGY LLC		53829	6/15-6/30 FUEL	3,083.51	
						53897	6/15-6/30 FUEL PC	10,491.86	
46522	07/15/13	66.78 E665		GARCIA, JUAN JOSE		53819	TRAVEL REIMBURSEMENT	66.78	
46523	07/15/13	104.18 001189		GARY KENVILLE LOCKSMITH	7	53846	GREYHOUND STORE ROOM	104.18	
46524	07/15/13	13,316.56 647		GENFARE A DIV OF SPX CORP		53823	KEY	94.59	

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46525	07/15/13	97.50 003096		GOODWILL INDUSTRIES OF SILICON		53913	SENSOR BOARDS	246.97	
46526	07/15/13	153.27 282		GRAINGER		53955	TVM 105 INSTALL SVT	1,300.00	
46527	07/15/13	12,262.85 001745		HARTFORD LIFE AND ACCIDENT INS		53956	TVM 105 INSTALL SVT	1,880.00	
46528	07/15/13	2,456.97 166		HOSE SHOP, THE		53957	TVM5 YR2,3,4 EXTWARR	9,795.00	
46529	07/15/13	753.60 878		KELLY SERVICES, INC.		53842	JUN 13 SHREDDING SVC	97.50	
46530	07/15/13	1,968.00 852		LAW OFFICES OF MARIE F. SANG	7	53839	BUS WASHER PARTS	31.64	
46531	07/15/13	316.16 880		LEXISNEXIS		53893	PAINT	121.63	
46532	07/15/13	125.95 001342		MCW ASSOCIATES, INC.		53928	JUL 13 LIFE AD&D	1,876.80	
46533	07/15/13	590.17 041		MISSION UNIFORM		53929	JUL 13 LTD SUMMARY	10,386.05	
46534	07/15/13	752.42 001454		MONTEREY BAY SYSTEMS		53895	SILICONE HOSE CLAMP	2,456.97	
46535	07/15/13	2,974.16 001063		NEW FLYER IND. CANADA ULC DBA		53834	TEMP W/E 6/23	753.60	
46536	07/15/13	555.12 002721		NEXTEL COMMUNICATIONS/SPRINT		53876	CL# 1100452, 1101281	112.00	
46537	07/15/13	251.32 004		NORTH BAY FORD LINC-MERCURY		53877	CL# 11004751	304.00	
46538	07/15/13	12,286.43 009		PACIFIC GAS & ELECTRIC		53878	CL#201103388,2103414	144.00	
46539	07/15/13	2,628.45 023		PACIFIC TRUCK PARTS, INC.		53879	CL#105939, 207164812	272.00	
46540	07/15/13	46,222.37 002939		PREFERRED BENEFIT		53932	CL# 2010223492	656.00	
46541	07/15/13	276.75 003020		QUEST DIAGNOSTIC		53933	CL# 2010226708	480.00	
46542	07/15/13	7,835.60 442		RAYMUNDO ENGINEERING CO. INC.		53886	JUN 13 SERVICES	50.00	
46543	07/15/13	131.86 003024		RICOH USA, INC		53887	CA PUB RELATION R#24	266.16	
46544	07/15/13	1,068.31 215		RICOH USA, INC.		53831	JUN 13 SERVICES	125.95	
						53845	UNIFORMS & LINEN	44.83	
						53848	UNIFORMS	66.74	
						53849	UNIFORMS	196.47	
						53860	UNIFORM & LAUNDRY	18.92	
						53866	UNIFORMS	196.47	
						53867	UNIFORMS	66.74	
						53861	4/1-6/30 FLET COPIER	752.42	
						53825	PARKING BRAKE COVER	47.02	
						53827	DECAL SENIORS& DISAB	187.61	
						53856	INDICATOR	50.99	
						53858	BRAKE KIT	1,631.77	
						53859	CONTROLLER SYS ASSY	493.44	
						53903	SWITCH PRESSURE RET	326.91	
						53914	ALT PULLEY	133.14	
						53915	BELT WHEELCHAIR	103.28	
						53837	5/26-6/25TVM WIRELSS	109.98	
						53905	5/26-6/25 DIR CONNEC	445.14	
						53830	PARTS FOR VEH #708	24.79	
						53840	RPR VEH #9951	226.53	
						53906	5/25-6/25 DUBOIS	2,934.59	
						53907	5/25-6/25 VERNON	6,052.66	
						53943	5/31-6/28 PACIFIC	3,126.95	
						53952	5/25-6/25 1217 RIVER	172.23	
						53828	DRIVE SHAFTS	2,628.45	
						53930	JUL 13 DELTA DENTAL	46,222.37	
						53920	DOT DRUG TESTS	276.75	
						53953	LNG TANK THRU 5/24	7,835.60	
						53884	5/19-6/18 IMAGES ADM	131.86	
						53898	6/18-7/17 LEASE/COPY	388.62	
						53924	6/18-7/17 RENT/COPY	413.25	

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46545	07/15/13	22.39 E334	ROCHA, LUIS		53937	6/26-7/25 LEASE C/S	266.44	
46546	07/15/13	43.33 045	ROYAL WHOLESale ELECTRIC		53820	TRAVEL REIMBURSEMENT	22.39	
46547	07/15/13	52.55 135	SANTA CRUZ AUTO PARTS, INC.		53944	WELDER PLUG MMF	43.33	
					53838	OIL FILTER, HALOGEN	20.80	
					53841	LAMP	16.10	
					53916	ADAPTOR SOCKET	15.65	
					53926	COPY CHARGE	15.00	
46548	07/15/13	15.00 001944	SANTA CRUZ COUNTY LAW LIBRARY		53938	RETURN DEPOS 7/21/89	980.00	
46549	07/15/13	980.00 T246	SANTA CRUZ COFFEE ROASTING CO		53919	6/16-6/30 W/C RESERV	14,211.34	
46550	07/15/13	16,638.40 002917	SANTA CRUZ METRO TRANSIT W/C		53934	MAY 13 FEES W/C RES	2,427.06	
					53833	JUN 13 SERVICES	20,460.18	
46551	07/15/13	20,460.18 977	SANTA CRUZ TRANSPORTATION, LLC		53824	4/8-6/4 SVTC	664.35	
46552	07/15/13	664.35 002459	SCOTT'S VALLEY WATER DISTRICT		53940	JUL 13 LEGISLATE SVC	2,500.00	
46553	07/15/13	2,500.00 002267	SHAW / YODER / ANTWIH, INC.		53925	PC 03-13-02	50.00	
46554	07/15/13	50.00 T245	SHEW, SYLVIA		53844	TRAVEL ADVANCE	200.00	
46555	07/15/13	200.00 E535	TAPIZ, ANTHONY		53942	AIR FILTERS	1,393.09	
46556	07/15/13	1,393.09 001800	THERMO KING OF SALINAS, INC		53832	5/5-6/4 SALES TAX	13.48	
46557	07/15/13	407.04 002675	THOMSON REUTERS BARCLAYS		53927	JUN 13 SERVICES	393.56	
					53821	TIRES PC	37.88	
46558	07/15/13	11,302.45 002954	TIRE DISTRIBUTION SYSTEMS, LLC 7		53850	TIRES	424.27	
					53851	TIRES	1,119.41	
					53852	TIRES	1,252.10	
					53853	TIRES	417.74	
					53854	TIRES	1,887.93	
					53869	TIRES	1,115.06	
					53870	TIRES	128.10	
					53871	TIRES PC	32.44	
					53872	TIRES	426.28	
					53873	TIRES	1,957.05	
46559	07/15/13	244.53 007	UNITED PARCEL SERVICE		53874	TIRES	2,504.19	
					53946	FREIGHT	131.46	
					53947	FREIGHT	61.04	
					53954	FREIGHT	52.03	
					53857	FILTER ELEM	138.24	
46560	07/15/13	395.15 002829	VALLEY POWER SYSTEMS, INC.		53875	FILTER ELEMENT	256.91	
					53881	DMV EXAM	75.00	
46561	07/15/13	651.48 001165	VU, THANH DR. MD	7	53910	DMV EXAM	75.00	
					53911	DMV EXAM	75.00	
					53912	DMV EXAM	75.00	
					53921	DMV EXAM	92.16	
					53922	DMV EXAM	92.16	
					53923	DMV EXAM	92.16	
					53931	DMV EXAM	75.00	
					53835	BOD MEETING 6/28	70.00	
46562	07/15/13	70.00 682	WEISS, AMY L.	7	53894	AD FRAME	389.22	
46563	07/15/13	389.22 871	YARDER MANUFACTURING COMPANY		53962	TUITION REIMBURSEMENT	2,335.00	
46564	07/22/13	2,385.62 E437	AITKEN, ANGELA		54026	MST LUNCH MEETING	50.62	
46565	07/22/13	75.00 E928	ALBARADO, IDAN		53961	DMV EXAM	75.00	
46566	07/22/13	701.76 001G	AT&T		53973	7/5-8/4 OPS PHONE	79.37	
					53975	7/5-8/4 REPEATERS	622.39	

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46567	07/22/13	345.00 861	BLR BUSINESS & LEGAL RESOURCES	53976	10/13-9/14		CAL/OSHA	345.00	
46568	07/22/13	3,923.21 001356	BRENCO OPERATING-TEXAS, LP	54023	02		SENSORS	3,923.21	
46569	07/22/13	2,700.00 616	BROWN ARMSTRONG	53989	FY13		AUDIT	2,700.00	
46570	07/22/13	1,000.00 003022	CAFE AMIGO	53982	JUL 13		CUSTODIAL SVC	1,000.00	
46571	07/22/13	454,266.00 588	CALTIP	53967	2013-14		LIABILITY PR	383,403.00	
46572	07/22/13	1,795.25 003081	CAPITOLA MALL LLC	53968	13-14		PHYS DAMAGE PG	70,863.00	
46573	07/22/13	55.46 001159	CATTO'S GRAPHICS, INC.	53979	AUG 13		RENT	1,795.25	
46574	07/22/13	3,509.28 001346	CITY OF SANTA CRUZ-FINANCE	53974	PC PARKING		SIGN METR	55.46	
46575	07/22/13	16,839.11 001124	CLEAN ENERGY	53972	COOP MGMT		FEEES PACIF	2,339.81	
46576	07/22/13	2,890.00 003034	COASTAL LANDSCAPING INC.	53994	PARK DEF		FEE ASSESSM	595.72	
46577	07/22/13	200.00 003100	CYGNUS BUSINESS MEDIA INC	53995	ORTLY PARK		DEF FEES	573.75	
46578	07/22/13	72.84 E672	ESTRADA, URIEL	53964	LNG 6/28/13			8,519.77	
46579	07/22/13	110,091.03 002955	FEENEY WIRELESS, LLC	53963	LNG 6/26/13			8,319.34	
46580	07/22/13	35,889.99 002295	FIRST ALARM	53993	JUN 13		LANDSCAPE	2,890.00	
46581	07/22/13	649.04 002962	FIS	53965	AD RFP 13-35		CONSULT	200.00	
46582	07/22/13	1,256.28 001097	GREENWASTE RECOVERY, INC.	54020	TRAVEL		REIMBURSEMENT	15.34	
46583	07/22/13	34.95 E021	HILTNER, THOMAS	54022	TRAVEL		REIMBURSEMENT	57.50	
46584	07/22/13	3,682.23 002117	IULIANO #2 LLC	53983	REPL HWY 17		WIFI	38,960.64	
46585	07/22/13	3,052.23 110	JESSICA GROCERY STORE, INC.	53984	REPL HWY 17		WIFI	30,062.05	
46586	07/22/13	1,132.80 878	KELLY SERVICES, INC.	53985	REPL HWY 17		WIFI	15,617.84	
46587	07/22/13	1.63 041	MISSION UNIFORM	53986	REPL HWY 17		WIFI	15,417.30	
46588	07/22/13	76.98 002721	NEXTEL COMMUNICATIONS/SPRINT	53987	REPL HWY 17		WIFI	7,733.20	
46589	07/22/13	3,009.97 009	PACIFIC GAS & ELECTRIC	53988	REPL HWY 17		WIFI	2,300.00	
46590	07/22/13	21.64 E334	ROCHA, LUIS	53970	JUN 13		SECURITY SVC	35,889.99	
46591	07/22/13	198.90 135	SANTA CRUZ AUTO PARTS, INC.	54025	JUN 13		MERCHANT FEES	649.04	
46592	07/22/13	407.70 149	SANTA CRUZ SENTINEL	54008	7/1-9/30		LOMOND HWY9	57.00	
46593	07/22/13	12,723.20 001075	SOQUEL III ASSOCIATES	54009	7/1-9/30		SOQUEL/COTT	57.00	
				54010	7/1-9/30		FREEDOM	57.00	
				54011	7/1-9/30		FREED/BOWKR	57.00	
				54012	7/1-9/30		SOQUEL/COTT	113.85	
				54013	7/1-9/30		HWY17/BC	171.00	
				54014	7/1-9/30		AIR/FREED	114.00	
				54015	7/1-9/30		BBASIN/17	57.00	
				54016	7/1-9/30		GVALLY/CARN	57.00	
				54017	7/1-9/30		MThERM/KVLG	56.25	
				54018	6/1-6/30		SVTC/KVILLA	234.78	
				54019	JUN 13		PARACRUZ	224.40	
				54020	PAC STATION		MEETING	34.95	
				54021	AUG 13		RENT	3,682.23	
				54022	JUL 13		CUSTODIAL SVC	3,052.23	
				54023	TEMP W/E		6/30/13	1,132.80	
				54024	UNIFORMS			1.63	
				54025	6/04-7/03		TELECOM PC	76.98	
				54026	5/24-7/5WTC/SVT/PAUL			3,009.97	
				54027	TRAVEL		REIMBURSEMENT	21.64	
				54028	CREDIT NOTE			-34.80	
				54029	BATTERY PC #2402			233.70	
				54030	RFP 13-35		EXEC RECRU	205.36	
				54031	LEGAL AD 13-34			202.34	
				54032	AUG 13		RENT	12,723.20	

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46594	07/22/13	1,960.00 080	STATE BOARD OF EQUALIZATION	54027	APR-JUN 13 SALES TAX	1,960.00			
46595	07/22/13	451.38 080A	STATE BOARD OF EQUALIZATION	53960	APR-JUN13 DIESEL TAX	451.38			
46596	07/22/13	817.80 003037	TYCO INTEGRATED SECURITY LLC	53998	7/1-7/31 920 PACIFIC	79.85			
				53999	7/1-7/31 WTC	57.81			
				54000	7/1-7/31 SVTC	52.91			
				54001	7/1-7/31 GOLF CLUB	103.77			
				54002	7/1-7/31 GOLF CLUB	114.56			
				54003	8/1-8/31 PACIFIC	79.85			
				54004	8/1-8/31 SVTC	52.91			
				54005	8/1-8/31 WTC	57.81			
				54006	8/1-8/31 GOLF CLUB	103.77			
				54007	8/1-8/31 GOLF CLUB	114.56			
				53958	6/20-7/1 TELECOMM PC	1,433.57			
				53992	6/20-7/1 PUSHTLK MMF	1,068.94			
46597	07/22/13	2,502.51 434	VERIZON WIRELESS	0	DMV EXAMS	75.00			
46598	07/22/13	75.00 001165	VU, THANH DR. MD	7	LIFT RENTAL	131.57			
46599	07/29/13	396.57 002069	A TOOL SHED, INC.	54116	DMV EXAMS	75.00			
				54127	RENT CONCRETE PLANER	265.00			
46600	07/29/13	81.35 002941	AA SAFE & SECURITY CO	54115	KEYS SPARE FOR FACIL	81.35			
46601	07/29/13	35.00 001088	ADVANCED MECHANICAL SERVICES	7	BACKFLOW TEST DUBOIS	35.00			
46602	07/29/13	100.00 B030	ALEJO, MARGARITA	7	6/14 & 6/28 BOD MEET	100.00			
46603	07/29/13	85.71 001G	AT&T	54036	7/7-8/6 REPEATERS	85.71			
46604	07/29/13	8,750.00 001348	ATHENS INSURANCE SERVICE, INC.	54030	AUG 13 SVC	8,750.00			
46605	07/29/13	40.00 E214	ATWELL, DONALD	54059	DMV REIMBURSEMENT	40.00			
46606	07/29/13	78.46 M033	BAILEY, NEIL	54088	AUG 13 RETIREE SUPP	78.46			
46607	07/29/13	2,116.00 002035	BOWMAN & WILLIAMS	54141	JUL 13 ENG MMF/GOLF	2,116.00			
46608	07/29/13	21.75 001112	BRINKS AWARDS & SIGNS	54108	NAME PLATES	21.75			
46609	07/29/13	100.00 B028	BRYANT, HILARY	54080	6/14 & 6/28 BOD MEET	100.00			
46610	07/29/13	100.00 B018	BUSTICHI, DENE	54081	6/14 & 6/28 BOD MEET	100.00			
46611	07/29/13	647,184.98 502	CA PUBLIC EMPLOYEES'	54106	AUG 13 MED INSURANCE	647,184.98			
46612	07/29/13	230.00 542	CAIG LABORATORIES INC.	54153	DEOXIT SPRAY	230.00			
46613	07/29/13	78.46 M022	CAPELLA, KATHLEEN	54098	AUG 13 RETIREE SUPP	78.46			
46614	07/29/13	5,000.00 001324	CAPITALEGE ADVOCACY, INC.	54061	JUN 13 SERVICES	5,000.00			
46615	07/29/13	84.86 667	CITY OF SCOTT'S VALLEY	54038	3/15-5/15 SEWER SVT	84.86			
46616	07/29/13	45.82 130	CITY OF WATSONVILLE UTILITIES	54134	6/10-7/16 WATER WTC	45.82			
46617	07/29/13	2,943.35 909	CLASSIC GRAPHICS	54044	OUT RPR #2812	939.98			
				54045	OUT RPR #2812	606.18			
46618	07/29/13	41,884.86 001124	CLEAN ENERGY	54163	RPR BUS #9829	1,397.19			
				54112	JUN 13 MAINT	14,842.00			
				54142	LNG 7/3/13	7,862.38			
				54143	LNG 7/6/13	8,663.69			
				54144	LNG 7/1/13	10,516.79			
46619	07/29/13	2,873.48 504	CUMMINS WEST, INC.	54077	ALLISON TRANS #1208	651.00			
				54078	ALLISON TRANS #1210	651.00			
				54151	ALLISON TRANS	279.00			
				54152	ALLISON TRANS	279.00			
				54179	RPR ENGINE VEH #2811	1,013.48			
46620	07/29/13	39.23 M039	DAVILA, ANA MARIA	54089	AUG 13 RETIREE SUPP	39.23			
46621	07/29/13	128.00 002567	DEPARTMENT OF JUSTICE	54057	FINGERPRINTING FEE	128.00			
46622	07/29/13	787.69 001329	DOC AUTO LLC	54120	AXLE SEALS REAR BRAK	787.69			
46623	07/29/13	955.00 916	DOCTORS ON DUTY MEDICAL CLINIC	54033	DOT DRUG TESTS	955.00			

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46624	07/29/13	100.00 B029		DODGE, DANIEL	7	54082	6/14 & 6/28 BOD MEET	100.00	
46625	07/29/13	60.00 001492		EVERGREEN OIL INC.		54113	HAZ MAT DISPOSAL	60.00	
46626	07/29/13	2,797.63 447		FERRIS HOIST & REPAIR, INC.		54131	RPR BAY #12	2,797.63	
46627	07/29/13	78.85 959		FIRST ADVANTAGE OCCUPATIONAL		54054	DOT DRUG TESTS	78.85	
46628	07/29/13	2,894.69 002952		FLYERS ENERGY LLC		54037	PROPANE	19.68	
						54146	7/1-7/15 FUEL	2,875.01	
46629	07/29/13	100.00 B032		FRIEND, ZACHARIAH		54083	6/14 & 6/28 BOD MEET	100.00	
46630	07/29/13	39.23 M100		GARCIA, HELEN	0	54090	AUG 13 RETIREE SUPP	39.23	
46631	07/29/13	8.90 E665		GARCIA, JUAN JOSE		54062	MEAL REIMBURSEMENT	8.90	
46632	07/29/13	233.64 001302		GARDA CL WEST, INC.		54028	JUL 13 SVCS	233.64	
46633	07/29/13	78.46 M041		GOUVEIA, ROBERT	0	54091	AUG 13 RETIREE SUPP	78.46	
46634	07/29/13	31.45 282		GRAINGER		54162	HAND PADS	31.45	
46635	07/29/13	526.99 546		GRANITEROCK COMPANY		54139	RPR METRO CENTER	526.99	
46636	07/29/13	100.00 B023		GRAVES, RON	7	54084	6/14 & 6/28 BOD MEET	100.00	
46637	07/29/13	40.00 E026		HARTE, ANDRE		54060	DMV REIMBURSEMENT	40.00	
46638	07/29/13	215.06 166		HOSE SHOP, THE		54035	RPR STEAM CLEANER	98.52	
						54145	HOSES MISC	116.54	
46639	07/29/13	309.70 M061		KAMEDA, TERRY	0	54099	AUG 13 RETIREE SUPP	309.70	
46640	07/29/13	1,543.30 878		KELLY SERVICES, INC.		54137	TEMP W/E 7/7/13	1,543.30	
46641	07/29/13	1,344.00 852		LAW OFFICES OF MARIE F. SANG	7	54051	CL# 2007180907	256.00	
						54052	CL# 1999103213	448.00	
						54154	CL# 2010227273	416.00	
						54155	CL# 171384, 12000693	224.00	
46642	07/29/13	100.00 B026		LEOPOLD, JOHN	7	54085	6/14 & 6/28 BOD MEET	100.00	
46643	07/29/13	192.36 196		LIFT-U-INC.		54150	CHAIN GREASE	192.36	
46644	07/29/13	500.00 003060		LOZANO, EDDIE NCAC CADC II SAP		54058	SAP ASSESSMENT FEE	500.00	
46645	07/29/13	112.50 003059		MAILFINANCE INC		54109	6/28-7/27 LEASE	112.50	
46646	07/29/13	704.99 001145		MANAGED HEALTH NETWORK		54105	AUG 13 EAP PREMIUM	704.99	
46647	07/29/13	24,724.29 003017		MANSFIELD OIL CO OF GAINSVILLE		54075	DIESEL 7/5/13	24,724.29	
46648	07/29/13	85.29 980		MCMMASTER-CARR SUPPLY CO		54140	SBF FUEL BLDS	85.29	
46649	07/29/13	100.00 B031		MCPHERSON, BRUCE		54086	6/14 & 6/28 BOD MEET	100.00	
46650	07/29/13	1,395.57 001052		MID VALLEY SUPPLY		54159	CLEANING SUPPLY	1,395.57	
46651	07/29/13	578.64 041		MISSION UNIFORM		54040	UNIFORMS	4.07	
						54046	UNIFORMS	66.74	
						54047	UNIFORMS	196.47	
						54125	UNIFORMS	199.79	
						54126	UNIFORMS	66.74	
						54128	UNIFORMS	44.83	
46652	07/29/13	500.00 003061		NEOFUNDS BY NEOPOST DBA		54111	JUL 13 POSTAGE	500.00	
46653	07/29/13	7.58 001063		NEW FLYER IND. CANADA ULC DBA		54039	CABLE LOWER AIR VENT	7.58	
46654	07/29/13	729.91 004		NORTH BAY FORD LINC-MERCURY		54164	OIL PLUG	17.10	
						54165	OIL PLUG	34.20	
						54166	INSULATOR VEH #2603	75.18	
						54167	LOCK ASSY VEH #103	88.84	
						54168	BRAKE KITS	514.59	
						53799	CREDIT OFFICE SUPPLY	-42.63	
46655	07/29/13	1,414.52 043		PALACE ART & OFFICE SUPPLY		54041	OFFICE SUPPLY	44.39	
						54130	CREDIT OFFICE SUPPLY	-44.37	
						54156	OFFICE SUPPLIES	72.95	
						54157	OFFICE SUPPLIES	288.24	

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46656	07/29/13	337.71 M057	PARHAM, WALLACE	0	54158	OFFICE SUPPLIES		1,095.94	
46657	07/29/13	1,058.00 002947	PEDALERS EXPRESS	7	54100	AUG 13 RETIREE SUPP		337.71	
46658	07/29/13	39.23 M109	PEREZ, CHERYL		54136	JUN 13 COURIER SVC		1,058.00	
46659	07/29/13	247.21 M064	PETERS, TERRIE	0	54092	AUG 13 RETIREE SUPP		39.23	
46660	07/29/13	70.00 481	PIED PIPER EXTERMINATORS, INC.		54101	AUG 13 RETIREE SUPP		247.21	
46661	07/29/13	350.00 187	POLAR RADIATOR SERVICE INC		54072	JUN 13 PEST CTR WTC		70.00	
46662	07/29/13	337.61 M058	POTEETE, BEVERLY	0	54043	RPR VEH #2204		350.00	
46663	07/29/13	4,500.00 003107	PRACTICAL LAW COMPANY DBA		54102	AUG 13 RETIREE SUPP		337.61	
46664	07/29/13	153.44 002927	PRAXAIR DISTRIBUTION, INC.137		54029	FY14 SUBSCRIPTION		4,500.00	
46665	07/29/13	413.62 001153	REPUBLIC ELEVATOR COMPANY	7	54076	WELDING GASSES		153.44	
46666	07/29/13	100.00 B022	ROBINSON, LYNN MARIE		54074	JUL 13 ELEVATOR SERV		413.62	
46667	07/29/13	78.46 M085	ROSSI, DENISE	0	54087	6/14 & 6/28 BOD MEET		100.00	
46668	07/29/13	39.23 M030	ROWE, RUBY		54093	AUG 13 RETIREE SUPP		78.46	
46669	07/29/13	716.93 045	ROYAL WHOLESALE ELECTRIC		54094	AUG 13 RETIREE SUPP		39.23	
46670	07/29/13	1,288.90 135	SANTA CRUZ AUTO PARTS, INC.		54132	BREAKER TRACER DUBOI		104.40	
46671	07/29/13	285.00 345	SANTA CRUZ COUNTY OFFICE OF		54160	MMF FORKLIFT		126.42	
46672	07/29/13	18.78 T246	SANTA CRUZ COFFEE ROASTING CO		54161	MMF FORKLIFT CHGUNIT		486.11	
46673	07/29/13	20,095.88 002917	SANTA CRUZ METRO TRANSIT W/C		54121	LAMP VEH #2800		12.15	
46674	07/29/13	9,728.26 079	SANTA CRUZ MUNICIPAL UTILITIES		54122	ALTERNATOR		185.84	
46675	07/29/13	104.30 M010	SHORT, SLOAN	0	54123	SPARK PLUGS		46.22	
46676	07/29/13	210.00 001121	SILENT PARTNER SECURITY INC.		54124	MISC PARTS		323.14	
46677	07/29/13	39.23 M054	SLOAN, SUZANNE	0	54147	HEARING PROTECTORS		43.36	
46678	07/29/13	60.90 002675	THOMSON REUTERS BARCLAYS		54169	OIL CAP VEH #603		3.19	
					54170	OIL FILTERS		11.23	
					54171	ENAMEL PAINT		9.05	
					54172	LAMP VEH #603		203.28	
					54173	WIRING VEH #603		13.70	
					54174	OIL FILTER WASHFLUID		71.12	
					54175	BRAKES VEH #709		131.50	
					54176	WIPER BLADES		33.50	
					54177	BATTERY VEH #715		143.15	
					54178	IGNITION PC #2603		58.47	
					54055	FINGERPRINT FEE		180.00	
					54056	FINGERPRINT FEE		105.00	
					54107	FY13 PROP INS OVERPM		18.78	
					54031	7/1-7/15 W/C RESERVE		18,963.01	
					54032	JUN 13 TPA FEES		1,132.87	
					54063	6/11-7/9 1200 RIVERB		3,319.93	
					54064	6/11-7/9 165 DUBOIS		595.33	
					54065	6/11-7/9 PAC&CTR #26		1,005.15	
					54066	6/11-7/9 GOLF CLUB		1,219.98	
					54067	6/11-7/9 GOLFCLUB IR		204.63	
					54068	6/11-7/9 VERNON		451.19	
					54069	6/11-7/9 VERNON IRR		191.25	
					54070	6/11-7/9 920 PAC		83.33	
					54071	6/11-7/9 920 PAC		2,657.47	
					54103	AUG 13 RETIREE SUPP		104.30	
					54073	7/1-9/30 ALARM VERN		210.00	
					54095	AUG 13 RETIREE SUPP		39.23	
					54034	6/5-7/4 SERVICES		60.90	

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46679	07/29/13	8,014.96 002954		TIRE DISTRIBUTION SYSTEMS, LLC	7	54048	TIRES	2,787.63	
						54049	TIRES	487.14	
						54050	TIRES PARACRUZ	32.44	
						54117	TIRES	32.94	
						54118	TIRES	977.73	
						54119	TIRES	1,491.93	
						54148	TIRES PARACRUZ	36.00	
						54149	TIRES	2,169.15	
46680	07/29/13	39.23 M086		TOLINE, DONALD	0	54096	AUG 13 RETIREE SUPP	39.23	
46681	07/29/13	11,551.28 057		U.S. BANK		54180	4246-0400-1870-4249	2,496.60	
						54181	4246-0400-1865-4048	2,958.24	
						54182	4246-0400-1371-4946	6,096.44	
46682	07/29/13	1,005.04 221		VEHICLE MAINTENANCE PROGRAM		54133	OIL FILTERS	1,005.04	
46683	07/29/13	1,011.07 434		VERIZON WIRELESS	0	54135	6/13-7/12 PCCARDS	1,011.07	
46684	07/29/13	1,754.50 001353		VISION COMMUNICATIONS	0	54042	JUL 13 MAINT	1,754.50	
46685	07/29/13	309.70 M076		VONWAL, YVETTE	0	54104	AUG 13 RETIREE SUPP	309.70	
46686	07/29/13	92.16 001165		VU, THANH DR. MD	7	54053	DMV EXAM	92.16	
46687	07/29/13	2,747.43 001506		WESTERN STATES OIL CO.		54129	OIL & TRANS FLUID	2,747.43	
46688	07/29/13	39.23 M088		YAGI, RANDY	0	54097	AUG 13 RETIREE SUPP	39.23	
46689	07/29/13	389.67 871		YARDER MANUFACTURING COMPANY		54138	AD FRAME INVENT	389.67	
TOTAL		3,464,390.47		ACCOUNTS PAYABLE			TOTAL CHECKS	340	3,464,390.47

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: October 25, 2013
TO: Board of Directors
FROM: Angela Aitken, Finance Manager
**SUBJECT: MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF
JULY 31, 2013**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the monthly budget status reports year to date as of July 31, 2013

II. SUMMARY OF ISSUES

- **Operating Revenues** year to date as of July 31, 2013 were \$99K or 6% over the amount of revenue expected for the same period year to date.
- **Consolidated Operating Expenses** year to date as of July 31, 2013 were \$150K or 4% under budget.
- **Capital Budget** spending year to date through July 31, 2013 was \$1,344K or 4% of the Capital budget.

III. DISCUSSION

An analysis of Santa Cruz METRO's budget status is prepared monthly in order to apprise the Board of Directors of Santa Cruz METRO's actual revenues, expenses and capital in relation to the adopted operating and capital budgets for the fiscal year. The attached revenue, expense and capital reports represent the status of Santa Cruz METRO's FY14 operating and capital budgets versus actual expenditures year to date.

The fiscal year has elapsed **8%**.

A. Operating Revenue

Operating Revenues year to date as of July 31, 2013 were \$99K or 6% over the amount budgeted. Revenue variances are primarily due to higher-than-anticipated Passenger Fares and Sales Tax Revenue.

- **Passenger Fares** are over budget due to higher-than-anticipated Passenger Fares from Local Fixed Routes, as well as increased billable hours for weekdays for Highway 17, resulting in higher Highway 17 payments.
- **Sales Tax Revenue** is over budget due to higher-than-anticipated receipts year to date as of July 31, 2013.

B. Consolidated Operating Expenses

Consolidated Operating Expenses year to date as of July 31, 2013 were \$150K or 4% under budget. Personnel Expenses, Services, Mobile Materials & Supplies and Casualty & Liability all contributed to the variance.

- **Total Personnel Expenses** are under budget due to vacant funded positions and extended leaves.
- **Services** are under budget primarily due to less than anticipated Repair – Equipment and Repair – Rev Vehicle.
- **Mobile Materials & Supplies** are over budget primarily due to higher than anticipated prices of fuel.
- **Casualty & Liability** is under budget primarily due to fewer settlement costs than originally anticipated.

C. Capital Budget

Capital Budget spending year to date through July 31, 2013 was \$1,344K or 4% of the total Capital Budget.

The MetroBase Project spending consists of : \$1,244K spent on the MetroBase Project – FY11 Allocation Operations Bldg and \$32K spent on the 2nd LNG Tank.

IV. FINANCIAL CONSIDERATIONS

As of July 31, 2013, there is an Operating loss (budget gap) of \$2,041,073. This budget gap signifies an unsustainable budget year to date.

Small Transit Intensive Cities (STIC) Funds, Funds from Carryover from Previous Years, State Operating Assistance (STA), and Operating Reserves will be used in the listed order to bridge the budget gap at the end of the fiscal year, when the final amount of the Operating income/loss for the year is determined.

Attachment A: FY14 Operating Revenue & Expenses Year to Date as of 7/31/13

Attachment B: FY14 Capital Budget Report for the month ending 7/31/13

Attachment C: FY14 Capital Budget Revisions Approved through July 2013

Prepared by: Kristina Mihaylova, Sr. Financial Analyst

Date Prepared: October 15, 2013

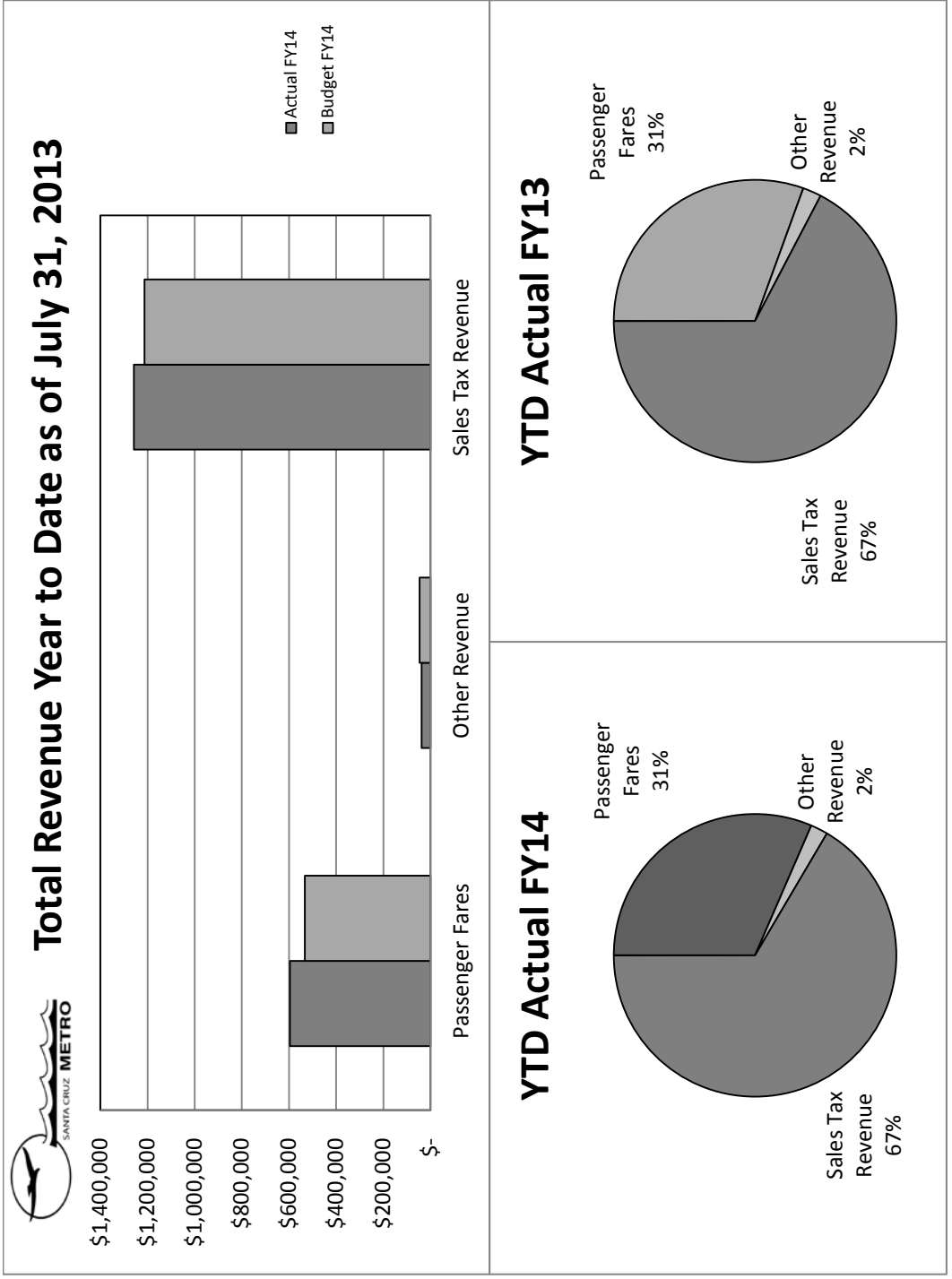
Attachment A



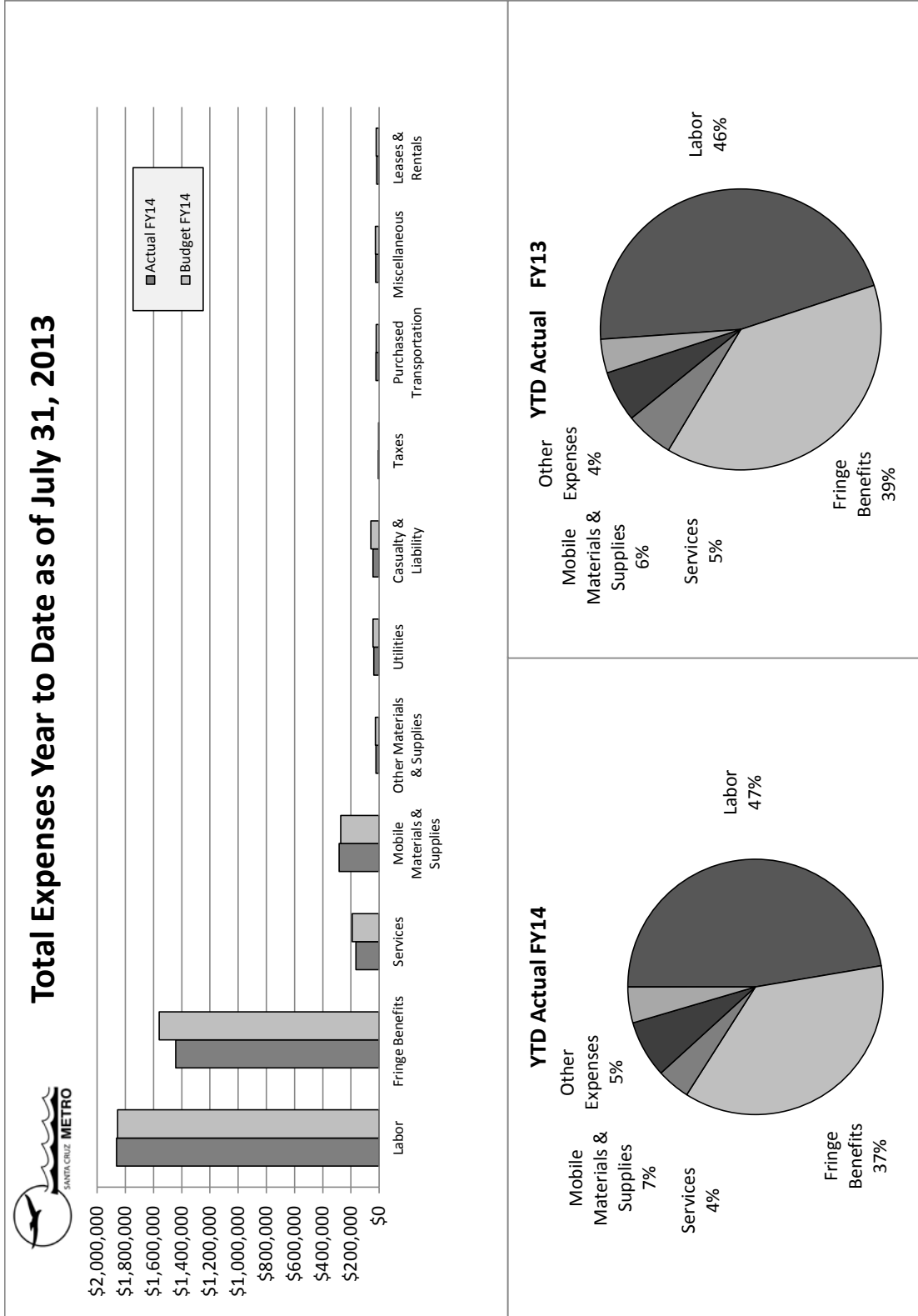
FY14
Operating Revenue & Expenses
Year to Date as of July 31, 2013

Revenue:	Year to Date			YTD Year Over Year Comparison			
	Actual	Budget	\$ Var	% Var	Actual FY13	\$ Var	% Var
Passenger Fares	\$ 596,036	\$ 533,309	\$ 62,726	12%	\$ 525,813	\$ 70,223	13%
Other Revenue	\$ 37,448	\$ 45,813	\$ (8,365)	-18%	\$ 36,414	\$ 1,034	3%
Sales Tax Revenue	\$ 1,258,100	\$ 1,212,542	\$ 45,559	4%	\$ 1,158,800	\$ 99,300	9%
Transp Dev Act (TDA) - Op Asst	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
Federal Op Assistance	\$ 31	\$ 31	\$ -	100%	\$ -	\$ 31	100%
Other Op Assistance/Funding	\$ -	\$ 833	\$ (833)	-100%	\$ -	\$ -	0%
STA - Op Assistance	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
STIC - Op Assistance	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
Fuel Tax Credit	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
Transfers (to)/ from Reserves	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
Total Revenue	\$ 1,891,615	\$ 1,792,498	\$ 99,117	6%	\$ 1,721,027	\$ 170,588	10%
Expenses:							
Labor	\$ 1,861,580	\$ 1,854,132	\$ 7,447	0%	\$ 1,606,251	\$ 255,329	16%
Fringe Benefits	\$ 1,443,202	\$ 1,560,426	\$ (117,224)	-8%	\$ 1,349,219	\$ 93,983	7%
Services	\$ 165,465	\$ 192,258	\$ (26,793)	-14%	\$ 193,865	\$ (28,401)	-15%
Mobile Materials & Supplies	\$ 283,467	\$ 272,516	\$ 10,951	4%	\$ 204,310	\$ 79,157	39%
Other Materials & Supplies	\$ 23,995	\$ 27,693	\$ (3,698)	-13%	\$ 22,749	\$ 1,246	5%
Utilities	\$ 38,171	\$ 43,979	\$ (5,808)	-13%	\$ 39,805	\$ (1,633)	-4%
Casualty & Liability	\$ 43,278	\$ 58,333	\$ (15,055)	-26%	\$ 19,588	\$ 23,690	121%
Taxes	\$ 6,794	\$ 3,958	\$ 2,836	72%	\$ 4,792	\$ 2,003	42%
Purchased Transportation	\$ 23,879	\$ 20,833	\$ 3,046	15%	\$ 21,176	\$ 2,703	13%
Miscellaneous	\$ 25,901	\$ 27,390	\$ (1,490)	-5%	\$ 7,669	\$ 18,231	238%
Leases & Rentals	\$ 16,957	\$ 21,442	\$ (4,485)	-21%	\$ 19,590	\$ (2,633)	-13%
Total Expenses	\$ 3,932,688	\$ 4,082,962	\$ (150,275)	-4%	\$ 3,489,014	\$ 443,673	13%
Operating Income (Loss)	\$ (2,041,073)						

Attachment A



Attachment A





FY14

Operating Revenue

Year to Date as of July 31, 2013

Percent of Year Elapsed - 8%

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY13	\$ Var	% Var
Passenger Fares						
Passenger Fares	\$ 325,298	\$ 302,103	8%	\$ 291,120	\$ 34,178	12%
Paratransit Fares	\$ 25,796	\$ 22,380	15%	\$ 23,848	\$ 1,948	8%
Special Transit Fares - Contract	\$ 82,636	\$ 72,364	14%	\$ 76,468	\$ 6,168	8%
Highway 17 Fares	\$ 117,458	\$ 114,517	3%	\$ 104,506	\$ 12,952	12%
Highway 17 Payments	\$ 44,847	\$ 21,946	104%	\$ 29,870	\$ 14,976	50%
Subtotal Passenger Revenue	\$ 596,036	\$ 533,309	12%	\$ 525,813	\$ 70,223	13%

Other Revenue						
Commissions	\$ -	\$ 467	-100%	\$ -	\$ -	0%
Advertising Income	\$ 14,128	\$ 22,102	-36%	\$ 16,292	\$ (2,164)	-13%
Rent Income - SC Pacific Station	\$ 8,038	\$ 9,011	-11%	\$ 6,529	\$ 1,509	23%
Rent Income - Watsonville TC	\$ 4,564	\$ 4,400	4%	\$ 3,469	\$ 1,095	32%
Interest Income	\$ 6,132	\$ 8,333	-26%	\$ 8,367	\$ (2,235)	-27%
Other Non-Transp Revenue	\$ 4,586	\$ 1,500	206%	\$ 1,758	\$ 2,828	161%
Subtotal Other Revenue	\$ 37,448	\$ 45,813	-18%	\$ 36,414	\$ 1,034	3%

Sales Tax Revenue	\$ 1,258,100	\$ 1,212,542	4%	\$ 1,158,800	\$ 99,300	9%
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Transp Dev Act (TDA) - Op Asst	\$ -	\$ -	0%	\$ -	\$ -	0%
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Federal Op Assistance						
FTA Sec 5307 - Op Asst	\$ -	\$ -	0%	\$ -	\$ -	0%
FTA Sec 5311 - Rural Op Asst	\$ -	\$ -	0%	\$ -	\$ -	0%
Medicare Subsidy	\$ 31	\$ -	100%	\$ -	\$ 31	100%
Subtotal Federal Op Assistance	\$ 31	\$ -	100%	\$ -	\$ 31	100%

Attachment A



FY14 Operating Revenue Year to Date as of July 31, 2013

	Year to Date		YTD Year Over Year Comparison		
	Actual	Budget	\$ Var	FY13	% Var
Percent of Year Elapsed -	8%				
Other Op Assistance/Funding					
AMBAG Funding	\$ -	\$ -	\$ -	\$ -	0%
Other Op Assistance/Funding	\$ -	\$ 833	\$ (833)	\$ -	-100%
FTA Sec 5309 - ARRA Op Asst	\$ -	\$ -	\$ -	\$ -	0%
Subtotal Other Op Assistance/Funding	\$ -	\$ 833	\$ (833)	\$ -	-100%
STA - Op Assistance	\$ -	\$ -	\$ -	\$ -	0%
STIC -Op Assistance	\$ -	\$ -	\$ -	\$ -	0%
Fuel Tax Credit	\$ -	\$ -	\$ -	\$ -	0%
Transfers (to)/from Reserves	\$ -	\$ -	\$ -	\$ -	0%
Total Revenue	\$ 1,891,615	\$ 1,792,498	\$ 99,117	\$ 1,721,027	6%
Total Operating Expenses	\$ 3,932,688			\$ 3,489,014	
Variance	\$ (2,041,073)			\$ (1,767,987)	10%



FY14
Consolidated Operating Expenses
Year to Date as of July 31, 2013

	Year to Date		YTD Year Over Year Comparison				
	Actual	Budget	\$ Var	% Var	FY13	\$ Var	% Var
501011 Bus Operator Pay	\$ 694,270	\$ 766,245	\$ (71,975)	-9%	\$ 624,546	\$ 69,724	11%
501013 Bus Operator Overtime	\$ 174,707	\$ 173,431	\$ 1,276	1%	\$ 99,126	\$ 75,581	76%
501021 Other Salaries	\$ 917,810	\$ 876,919	\$ 40,891	5%	\$ 844,185	\$ 73,625	9%
501023 Other Overtime	\$ 74,793	\$ 37,537	\$ 37,256	99%	\$ 38,395	\$ 36,398	95%
Total Labor -	\$ 1,861,580	\$ 1,854,132	\$ 7,447	0%	\$ 1,606,251	\$ 255,329	16%

Fringe Benefits							
502011 Medicare/Soc. Sec.	\$ 28,006	\$ 31,399	\$ (3,392)	-11%	\$ 23,772	\$ 4,234	18%
502021 Retirement	\$ 308,371	\$ 322,442	\$ (14,071)	-4%	\$ 250,300	\$ 58,071	23%
502031 Medical Insurance	\$ 623,930	\$ 674,727	\$ (50,797)	-8%	\$ 564,598	\$ 59,332	11%
502041 Dental Insurance	\$ 45,713	\$ 46,757	\$ (1,045)	-2%	\$ 41,153	\$ 4,560	11%
502045 Vision Insurance	\$ 11,033	\$ 11,685	\$ (652)	-6%	\$ 10,570	\$ 463	4%
502051 Life Insurance	\$ 1,873	\$ 4,131	\$ (2,258)	-55%	\$ 3,500	\$ (1,627)	-46%
502060 State Disability	\$ 21,644	\$ 21,590	\$ 54	0%	\$ 16,298	\$ 5,346	33%
502061 Disability Insurance	\$ 10,386	\$ 12,339	\$ (1,953)	-16%	\$ 9,790	\$ 596	6%
502071 State Unemp. Ins	\$ 1,126	\$ 7,995	\$ (6,869)	-86%	\$ 722	\$ 404	56%
502081 Worker's Comp Ins	\$ 56,461	\$ 108,333	\$ (51,873)	-48%	\$ 165,375	\$ (108,914)	-66%
502083 Worker's Comp IBNR	\$ -	\$ -	\$ -	0%	\$ -	\$ -	0%
502101 Holiday Pay	\$ 65,501	\$ 51,271	\$ 14,230	28%	\$ 17,121	\$ 48,380	283%
502103 Floating Holiday	\$ 6,437	\$ 6,812	\$ (375)	-6%	\$ 986	\$ 5,451	553%
502109 Sick Leave	\$ 39,672	\$ 81,114	\$ (41,442)	-51%	\$ 47,460	\$ (7,788)	-16%
502111 Annual Leave	\$ 201,034	\$ 160,005	\$ 41,029	26%	\$ 180,707	\$ 20,327	11%
502121 Other Paid Absence	\$ 14,873	\$ 12,012	\$ 2,862	24%	\$ 9,516	\$ 5,357	56%
502251 Physical Exams	\$ 600	\$ 1,176	\$ (576)	-49%	\$ 300	\$ 300	100%
502253 Driver Lic Renewal	\$ 100	\$ 388	\$ (288)	-74%	\$ 269	\$ (169)	-63%
502999 Other Fringe Benefits	\$ 6,441	\$ 6,251	\$ 190	3%	\$ 6,783	\$ (342)	-5%
Total Fringe Benefits -	\$ 1,443,202	\$ 1,560,426	\$ (117,224)	-8%	\$ 1,349,219	\$ 93,983	7%

Total Personnel Expenses - \$ 3,304,781 \$ 3,414,558 \$ (109,777) -3% \$ 2,955,469 \$ 349,312 12%



FY14
Consolidated Operating Expenses
Year to Date as of July 31, 2013

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY13	\$ Var	% Var
Services						
503011 Acctg & Audit Fees	\$ 2,700	\$ 2,000	35%	\$ 2,000	\$ 700	35%
503012 Admin & Bank Fees	\$ 11,736	\$ 10,167	15%	\$ 10,381	\$ 1,355	13%
503031 Prof & Tech Fees	\$ 31,153	\$ 33,217	-6%	\$ 21,580	\$ 9,573	44%
503032 Legislative Services	\$ 7,500	\$ 8,750	-14%	\$ 7,500	\$ -	0%
503033 Legal Services	\$ -	\$ 4,583	-100%	\$ 117	\$ (117)	-100%
503034 Pre-Employ Exams	\$ 260	\$ 873	-70%	\$ 1,213	\$ (954)	-79%
503041 Temp Help	\$ 9,126	\$ -	100%	\$ 21,485	\$ (12,359)	-58%
503161 Custodial Services	\$ 5,651	\$ 6,375	-11%	\$ 6,102	\$ (451)	-7%
503162 Uniform & Laundry	\$ 1,216	\$ 1,767	-31%	\$ 1,299	\$ (83)	-6%
503171 Security Services	\$ 40,895	\$ 39,106	5%	\$ 37,711	\$ 3,185	8%
503221 Classified/Legal Ads	\$ 820	\$ 1,342	-39%	\$ 1,436	\$ (616)	-43%
503222 Legal Advertising	\$ -	\$ -	0%	\$ -	\$ -	0%
503225 Graphic Services	\$ -	\$ 417	-100%	\$ -	\$ -	0%
503351 Repair - Bldg & Impr	\$ 3,920	\$ 5,667	-31%	\$ 11,403	\$ (7,484)	-66%
503352 Repair - Equipment	\$ 32,102	\$ 43,995	-27%	\$ 33,091	\$ (989)	-3%
503353 Repair - Rev Vehicle	\$ 13,729	\$ 29,167	-53%	\$ 28,996	\$ (15,267)	-53%
503354 Repair - Non Rev Vehic	\$ 788	\$ 1,417	-44%	\$ 1,316	\$ (529)	-40%
503363 Haz Mat Disposal	\$ 3,870	\$ 3,417	13%	\$ 8,234	\$ (4,364)	-53%
Total Services -	\$ 165,465	\$ 192,258	-14%	\$ 193,865	\$ (28,401)	-15%

Mobile Materials & Supplies						
504011 Fuels & Lube Non Rev	\$ 6,844	\$ 7,342	-7%	\$ 4,998	\$ 1,846	37%
504012 Fuels & Lube Rev Veh	\$ 201,529	\$ 194,423	4%	\$ 141,599	\$ 59,931	42%
504021 Tires & Tubes	\$ 22,092	\$ 17,083	29%	\$ 14,375	\$ 7,718	54%
504161 Other Mobile Supplies	\$ -	\$ -	0%	\$ -	\$ -	0%
504191 Rev Vehicle Parts	\$ 53,001	\$ 53,668	-1%	\$ 43,339	\$ 9,662	22%
Total Mobile Materials & Supplies -	\$ 283,467	\$ 272,516	4%	\$ 204,310	\$ 79,157	39%

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FY14
Consolidated Operating Expenses
Year to Date as of July 31, 2013

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY13	\$ Var	% Var
Other Materials & Supplies						
504205 Freight Out	\$ 90	\$ 217	(126) -58%	\$ 123	\$ (33)	-27%
504211 Postage & Mailing	\$ 529	\$ 1,104	(575) -52%	\$ 1,381	\$ (852)	-62%
504214 Promotional Items	\$ -	\$ 83	(83) -100%	\$ -	\$ -	0%
504215 Printing	\$ 226	\$ 5,304	(5,078) -96%	\$ -	\$ 226	100%
504217 Photo Supply/Processin	\$ -	\$ 300	(300) -100%	\$ -	\$ -	0%
504311 Office Supplies	\$ 3,681	\$ 5,620	(1,939) -35%	\$ 4,744	\$ (1,063)	-22%
504315 Safety Supplies	\$ 880	\$ 1,617	(736) -46%	\$ 5,467	\$ (4,587)	-84%
504317 Cleaning Supplies	\$ 4,025	\$ 4,356	(331) -8%	\$ 5,621	\$ (1,596)	-28%
504409 Repair/Maint Supplies	\$ 11,497	\$ 7,250	4,247 59%	\$ 4,894	\$ 6,602	135%
504421 Non-Inventory Parts	\$ 2,867	\$ 842	2,026 241%	\$ -	\$ 2,867	100%
504511 Small Tools	\$ -	\$ 750	(750) -100%	\$ 18	\$ (18)	-100%
504515 Employee Tool Rplcmt	\$ 199	\$ 250	(51) -21%	\$ 500	\$ (301)	-60%
Total Other Materials & Supplies -	\$ 23,995	\$ 27,693	(3,698) -13%	\$ 22,749	\$ 1,246	5%
Utilities						
505011 Gas & Electric	\$ 20,649	\$ 21,379	(730) -3%	\$ 23,324	\$ (2,675)	-11%
505021 Water & Garbage	\$ 11,981	\$ 10,100	1,881 19%	\$ 12,112	\$ (131)	-1%
505031 Telecommunications	\$ 5,542	\$ 12,500	(6,958) -56%	\$ 4,369	\$ 1,173	27%
Total Utilities -	\$ 38,171	\$ 43,979	(5,808) -13%	\$ 39,805	(1,633)	-4%
Casualty & Liability						
506011 Insurance - Property	\$ 8,235	\$ 8,333	(98) -1%	\$ 8,006	\$ 229	3%
506015 Insurance - PL & PD	\$ 37,856	\$ 37,500	356 1%	\$ 35,335	\$ 2,521	7%
506021 Insurance - Other	\$ -	\$ -	- 0%	\$ -	\$ -	0%
506123 Settlement Costs	\$ 50	\$ 12,500	(12,450) -100%	\$ (22,150)	\$ 22,200	-100%
506127 Repairs - Dist Prop	\$ (2,863)	\$ -	(2,863) 100%	\$ (1,603)	\$ (1,260)	79%
Total Casualty & Liability -	\$ 43,278	\$ 58,333	(15,055) -26%	\$ 19,588	\$ 23,690	121%
Taxes						
507051 Fuel Tax	\$ 1,160	\$ 1,167	(7) -1%	\$ 1,012	\$ 148	15%
507201 Licenses & permits	\$ 2,125	\$ 1,292	833 65%	\$ 1,050	\$ 1,075	102%
507999 Other Taxes	\$ 3,509	\$ 1,500	2,009 134%	\$ 2,730	\$ 780	29%
Total Taxes -	\$ 6,794	\$ 3,958	2,836 72%	\$ 4,792	\$ 2,003	42%



FY14
Consolidated Operating Expenses
Year to Date as of July 31, 2013

	Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	FY13	\$ Var	% Var
Purchased Transportation						
503406 Contr/Paratrans	\$ 23,879	\$ 20,833	15%	\$ 21,176	\$ 2,703	13%
Total Purchased Transportation -	\$ 23,879	\$ 20,833	15%	\$ 21,176	\$ 2,703	13%
Miscellaneous						
509011 Dues & Subscriptions	\$ 9,759	\$ 5,635	73%	\$ 5,122	\$ 4,637	91%
509085 Advertising - Rev Produ	-	\$ 1,167	-100%	-	-	0%
509101 Emp Incentive Prog	-	\$ 1,125	-100%	-	-	0%
509121 Employee Training	\$ 5,032	\$ 10,675	-53%	\$ 272	\$ 4,760	1751%
509123 Travel	\$ 10,912	\$ 8,363	30%	\$ 1,876	\$ 9,036	482%
509125 Local Meeting Exp	\$ 216	\$ 425	-49%	-	\$ 216	100%
509127 Board Director Fees	-	-	0%	\$ 250	\$ (250)	-100%
509150 Contributions	-	-	0%	-	-	0%
509197 Sales Tax Expense	-	-	0%	-	-	0%
509198 Cash Over/Short	\$ (18)	\$ -	100%	\$ 150	\$ (168)	-112%
Total Misc -	\$ 25,901	\$ 27,390	-5%	\$ 7,669	\$ 18,231	238%

Leases & Rentals						
512011 Facility Rentals	\$ 14,518	\$ 19,200	-24%	\$ 17,773	\$ (3,254)	-18%
512061 Equipment Rentals	\$ 2,438	\$ 2,242	9%	\$ 1,817	\$ 621	34%
Total Leases & Rentals -	\$ 16,957	\$ 21,442	-21%	\$ 19,590	\$ (2,633)	-13%
Total Non-Personnel Expenses -	\$ 627,906	\$ 668,403	-6%	\$ 533,545	\$ 94,361	18%
TOTAL OPERATING EXPENSE -	\$ 3,932,688	\$ 4,082,962	-4%	\$ 3,489,014	\$ 443,673	13%

** does not include Depreciation, W/C IBNR adjustments, and GASB OPEB Liability expense



FY14
CAPITAL BUDGET
For the month ending - July 31, 2013

	<u>YTD Actual</u>	<u>FY14 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>Grant-Funded Projects</u>				
MetroBase Project - FY11 Allocation Operations Bldg. (SAKATA, STA, PTMISEA)	\$ 1,243,820	\$ 17,618,156	\$ 16,374,336	7%
MetroBase Project - Operations Bldg. / Other (SLPP)	\$ -	\$ 5,800,000	\$ 5,800,000	0%
MetroBase Project - FY10 Allocation (PTMISEA)	\$ -	\$ 863,917	\$ 863,917	0%
State of Good Repair #2 - 4 Buses, 42 MDCs (FTA, RES. RET. EARN.	\$ -	\$ 3,391,010	\$ 3,391,010	0%
2nd LNG Tank (MBUAPCD, PTMISEA)	\$ 32,426	\$ 969,381	\$ 936,955	3%
Video Surveillance Project - CCTV (STATE-1B)	\$ -	\$ 225,336	\$ 225,336	0%
Land Mobile Radio Project - LMR (STATE-1B)	\$ -	\$ 440,505	\$ 440,505	0%
Bus Stop Improvements (STIP)	\$ -	\$ 257,300	\$ 257,300	0%
Non-Revenue Vehicle Replacement (MBUAPCD, STA)	\$ -	\$ 131,217	\$ 131,217	0%
Pacific Station/MetroCenter - Conceptual Design (FTA, STA)	\$ 10,001	\$ 632,508	\$ 622,507	2%
Watsonville Transit Center - Conceptual Design (STA)	\$ -	\$ 30,000	\$ 30,000	0%
Subtotal Grant Funded Projects	\$ 1,286,247	\$ 30,359,330	\$ 29,073,083	4%
<u>IT Projects</u>				
Automated Purchasing System Software - Puridium (STA)	\$ -	\$ 40,000	\$ 40,000	0%
HR Software Upgrade - iVantage (STA)	\$ -	\$ 10,000	\$ 10,000	0%
Subtotal IT Projects	\$ -	\$ 50,000	\$ 50,000	0%
<u>Facilities Repair & Improvements</u>				
MetroCenter Repairs (RES. RET. EARN., STA)	\$ -	\$ 300,000	\$ 300,000	0%
Bus Stop Repairs / Improvements (RES. RET. EARN.)	\$ -	\$ 163,000	\$ 163,000	0%
WTC Renovations & Repairs (STA)	\$ -	\$ 45,000	\$ 45,000	0%
Repaint SVT (STA)	\$ -	\$ 45,000	\$ 45,000	0%
Heaters for Customer Service Booth - Pac Station (STA)	\$ -	\$ 7,500	\$ 7,500	0%
Interactive White Board - ParaCruz (STA)	\$ -	\$ 3,500	\$ 3,500	0%
Subtotal Facilities Repairs & Improvements Projects	\$ -	\$ 564,000	\$ 564,000	0%
<u>Revenue Vehicle Replacement</u>				
Replace WiFi on Highway 17 buses (STA)	\$ 58,064	\$ 165,000	\$ 106,936	35%
Subtotal Revenue Vehicle Replacements	\$ 58,064	\$ 165,000	\$ 106,936	35%

Attachment B



FY14 CAPITAL BUDGET For the month ending - July 31, 2013

	YTD Actual	FY14 Budget	Remaining Budget	% Spent YTD
<u>Non-Revenue Vehicle Replacement</u>				
Replace 3 Relief Vehicles (STA)	\$ -	\$ 66,000	\$ 66,000	0%
Replace Supervisor Vehicle-SUV (STA)	\$ -	\$ 90,000	\$ 90,000	0%
Subtotal Non-Revenue Vehicle Replacements	\$ -	\$ 156,000	\$ 156,000	0%
<u>Fleet & Maintenance Equipment</u>				
Small Vehicle Lift - Fleet (STA)	\$ -	\$ 25,000	\$ 25,000	0%
Vehicle Diagnostic Code Scanner Program & PC - PC (STA)	\$ -	\$ 3,500	\$ 3,500	0%
Torque Wrench Calibration Tool (STA)	\$ -	\$ 3,000	\$ 3,000	0%
Subtotal Fleet & Maintenance Equipment	\$ -	\$ 31,500	\$ 31,500	0%
<u>Office Equipment</u>				
Replace two (2) Photocopier/Scanners (STA)	\$ -	\$ 52,000	\$ 52,000	0%
Subtotal Office Equipment	\$ -	\$ 52,000	\$ 52,000	0%
<u>Misc</u>				
Ticket Vending Machine (1) (STA)	\$ -	\$ 36,000	\$ 36,000	0%
Subtotal Misc.	\$ -	\$ 36,000	\$ 36,000	0%
TOTAL CAPITAL PROJECTS	\$ 1,344,311	\$ 31,413,830	\$ 30,069,519	4%



**FY14
CAPITAL BUDGET
For the month ending - July 31, 2013**

	<u>YTD Actual</u>	<u>FY14 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>CAPITAL FUNDING</u>				
Federal Capital Grants	\$ 724,229	\$ 3,637,151	\$ 2,912,922	20%
Other Fed - Sakata / Lawsuit proceeds	\$ -	\$ 1,335,000	\$ 1,335,000	0%
State - PTMISEA (1B)	\$ 32,426	\$ 12,840,000	\$ 12,807,574	0%
State - Security Bond Funds (1B)	\$ -	\$ 665,841	\$ 665,841	0%
State Transit Assistance (STA)	\$ 587,656	\$ 5,650,106	\$ 5,062,450	10%
State - MBUAPCD	\$ -	\$ 104,062	\$ 104,062	0%
State - STIP	\$ -	\$ 257,300	\$ 257,300	0%
State - SLPP	\$ -	\$ 5,800,000	\$ 5,800,000	0%
Local - Reserved Retained Earnings	\$ -	\$ 1,114,370	\$ 1,114,370	0%
Local Operating Match	\$ -	\$ 10,000	\$ 10,000	0%
TOTAL CAPITAL FUNDING	\$ 1,344,311	\$ 31,413,830	\$ 30,069,519	4%

Attachment C

FY14 FINAL CAPITAL BUDGET REVISIONS APPROVED THROUGH JULY 2013

FY14 FINAL CAPITAL BUDGET ADOPTED JUNE 28, 2013:			\$	30,839,342
CAPITAL PROJECT	SOURCE	AMOUNT	TOTAL	
Add: Increase funding to Pacific Station Conceptual Design Project	FTA	\$ 459,590		
	RESERVES	\$ 114,898		
Reason: BOD awarded a contract to Group 4 Architecture, Research + Planning, Inc. on June 28, 2013				
TOTAL PROPOSED CAPITAL BUDGET REVISIONS YTD:			\$	574,488
FY14 REVISED CAPITAL BUDGET AS OF JULY 2013:			\$	31,413,830

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: October 25, 2013

TO: Board of Directors

FROM: Thomas Hiltner, Grants/Legislative Analyst

SUBJECT: CONSIDER ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT AN APPLICATION AND SIGN NECESSARY AGREEMENTS TO OBTAIN PROPOSITION 1B FUNDING FROM THE FY14 CALIFORNIA TRANSIT SECURITY GRANT PROGRAM

I. RECOMMENDED ACTION

Adopt a resolution authorizing the General Manager to submit an application and sign necessary agreements to obtain financial assistance from the FY14 California Transit Security Grant Program.

II. SUMMARY OF ISSUES

- In November 2006, Proposition 1B established \$1 billion for the California Transit System Safety, Security and Disaster Response Account, 60% of which is designated for the California Transit Security Grant Program (CTSGBP).
- For FY14, the State Controller's Office allocated \$440,505 in CTSGBP funds to Santa Cruz METRO and the Santa Cruz County Regional Transportation Commission (RTC).
- Santa Cruz METRO proposes to submit an application for transit security projects that will enhance safety and security at multiple facilities by installing an interoperable land-mobile radio system, video surveillance cameras and lighting.
- Applications for the FY14 CTSGBP allocation must be submitted through the Santa Cruz County Regional Transportation Commission and are due to the California Governor's Office of Emergency Services by December 15, 2013.
- Adopting the attached resolution designates the General Manager as the Authorized Agent to submit an application to and execute agreements with the California Governor's Office of Emergency Services for FY14 CTSGBP funds.

III. DISCUSSION

On November 7, 2006, California voters approved the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006 (Proposition 1B) to finance public transportation infrastructure projects in California. Proposition 1B and its implementing legislation, SB 88, established the Transit System Safety, Security and Disaster Response Account with \$1 billion. SB 88 designated that 60% of this account be allocated to the California Transit Security Grant

Program (CTSGP) for transit system safety and security projects. In FY14, the California Legislature appropriated \$60 million in CTSGP funds to eligible agencies and transit operators.

The State Controller's Office determines the amount of CTSGP funds available to eligible Regional Transportation Planning Agencies (RTPAs) and Public Transit Operators by applying the same formula used to allocate State Transit Assistance (STA) funds. In Santa Cruz County, the Santa Cruz County Regional Transportation Commission (RTC) is the eligible RTPA and Santa Cruz METRO is the eligible transit operator. For FY14, the State Controller's Office allocated \$212,337 to the RTC and \$228,168 to Santa Cruz METRO, the same amount as in each of the six previous years from FY08 through FY13.

In the previous six years, the RTC delegated its share of CTSGP funds to Santa Cruz METRO's transit security projects. Santa Cruz METRO will request that the RTC again delegate its share of CTSGP funds to Santa Cruz METRO for transit security projects in FY14, bringing the total amount available to \$440,505 for security projects.

Santa Cruz METRO has nearly completed the new, narrow-band, land-mobile radio system, and may use some funding from the FY14 CTSGP cycle if necessary to complete the upgrade. Ojo Technology designed a comprehensive video surveillance system in 2010 for all Santa Cruz METRO facilities, and the Administration Building, Maintenance Building and Watsonville Transit Center systems are up and running as designed. The Pacific Station installation is nearly complete; Scotts Valley, the ParaCruz facility and the Soquel Park and Ride will follow.

These ongoing projects began with the FY08 CTSGP allocation and require continued grant funding to complete. If approved by the Board of Directors, staff will submit an Investment Justification (application) for financial assistance to continue installation of the mobile radio system, video surveillance system and security lighting at all of Santa Cruz METRO facilities. Grant funds will pay 100% of equipment costs, consultant design and staff costs exclusive of management and administration up to a maximum of \$440,505 for this project.

The California Governor's Office of Emergency Services (Cal OES) administers the CTSGP. CTSGP Guidelines require the RTC to approve and submit the application on behalf of Santa Cruz METRO. In accordance with the Guidelines, Santa Cruz METRO will prepare an application for the RTC to approve and submit to Cal OES.

Staff recommends that the Board adopt the attached resolution to designate the General Manager as the Authorized Agent to submit an application for Santa Cruz METRO's security projects and to execute necessary agreements with the Cal OES for the FY14 allocation of CTSGP funds. The Board Chair must also sign the Authorized Agent Form (Attachment B) for submission with the application.

IV. FINANCIAL CONSIDERATIONS

FY14 CTSGP grant funds will provide \$440,505 in capital funds to Santa Cruz METRO for radio, video surveillance and lighting projects. No local funds are required.

V. ATTACHMENTS

Attachment A: Resolution Authorizing Submission of an Application and Execution of Agreements for FY14 CTSGP funds.

Attachment B: Authorized Agent Form

Attachment A

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING AN APPLICATION TO THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY'S FY14 CALIFORNIA TRANSIT SYSTEM GRANT PROGRAM

WHEREAS, California voters approved Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act in November 2006; and

WHEREAS, Proposition 1B and its implementing legislation in Senate Bill 88 created the California Transit Security Grant Program (CTSGP) within the Transit System Safety, Security & Disaster Response Account to be funded with \$600 million from the sale of bonds; and

WHEREAS, the State Controller's Office is authorized under Sections 8879.55 and 8879.56 of the Government Code to allocate CTSGP funds to eligible Regional Transportation Planning Agencies and Public Transit Operators; and

WHEREAS, in accordance with Sections 99313 and 99314 of the Public Utilities Code, the Santa Cruz County Regional Transportation Commission and the Santa Cruz Metropolitan Transit District are eligible recipients of CTSGP funds; and

WHEREAS, CTSGP funds are allocated to eligible agencies for projects to increase protection from security and safety threats against public transit stations, facilities and equipment; and

WHEREAS, the Santa Cruz Metropolitan Transit District requests that the Santa Cruz County Regional Transportation Commission designate its allocation of CTGSP funds for the Santa Cruz Metropolitan Transit District's transit security projects; and

WHEREAS, the Santa Cruz Metropolitan Transit District proposes to use CTSGP funds allocated in FY14 Proposition 1B Grant #6661-0002 for transit security projects in conformance with the CTSGP Guidelines.

NOW, THEREFORE, BE IT RESOLVED, that the General Manager of the Santa Cruz Metropolitan Transit District is authorized to submit applications, provide

Attachment A

Resolution No. _____

Page 2

certifications and assurances and execute for and on behalf of the Santa Cruz Metropolitan Transit District any and all agreements necessary to obtain financial assistance provided to Santa Cruz County by the California Governor's Office of Emergency Services through the FY14 CTSGP Program.

PASSED AND ADOPTED this 25th Day of October 2013 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____
DANIEL DODGE
Board Chair

ATTEST _____
LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

LESLYN SYREN
District Counsel

7-3.a2

Attachment B

APPENDIX D – Authorized Agent Signature Authority

Transit System Safety, Security and Disaster Response Account Program

AS THE _____ Chair, Board of Directors

(Chief Executive Officer / Director / President / Secretary)

OF THE _____ Santa Cruz Metropolitan Transit District

(Name of Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named state organization, any actions necessary for the purpose of obtaining state financial assistance provided by the California Governor's Office of Emergency Services.

Leslie R. White, General Manager _____, OR

(Name or Title of Authorized Agent)

_____, OR

(Name or Title of Authorized Agent)

(Name or Title of Authorized Agent)

Signed and approved this _____ 25th _____ day of _____ October _____, 20____ 13

(Signature)

Must match the designation in the Resolution.

7-3.b1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: October 25, 2013
TO: Board of Directors
FROM: Thomas Hiltner, Grants/Legislative Analyst
SUBJECT: STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR OCTOBER 2013

I. RECOMMENDED ACTION

This report is for informational purposes only. Active grants and grant proposals are current as of October 18, 2013. No action is required.

II. SUMMARY OF ISSUES

- Santa Cruz METRO relies upon grant funding from other agencies for more than 33% of its FY14 operating revenue and 96% of its FY14 capital budget.
- A list of Santa Cruz METRO's active grants (Attachment A) and a list of grant proposals for new funds (Attachment B) are provided monthly in order to apprise the Board of the status of grants funding.
- Santa Cruz METRO has active grant awards totaling \$45,939,368 .
- Santa Cruz METRO staff is developing new applications totaling \$5,719,483 for new projects.

III. DISCUSSION

Santa Cruz METRO relies upon grants from a number of other entities throughout the year for more than 33% of its FY14 operating revenue and 96% of its FY14 capital funding. Transportation Development Act (TDA), State Transit Assistance (STA) and the Federal Transit Administration (FTA) annually allocate funds by formula while others such as the Monterey Bay Unified Air Pollution Control District's AB2766 Motor Vehicle Emissions Reduction Program and the California Department of Transportation (Caltrans) discretionary planning grants are competitively awarded based on merit. Santa Cruz METRO relies on both formula and discretionary grant revenue to support its operating and capital budgets.

This staff report is to apprise the Board of Directors of active grants funding current projects and proposed grants for new projects and ongoing operating costs. **Attachment A** lists all of Santa Cruz METRO's active grants with the award amount, the remaining balance and the status of the projects funded by the grant. **Attachment B** lists Santa Cruz METRO's open grant applications with a brief description, source and status of proposed funds.

IV. FINANCIAL CONSIDERATIONS

Active grant awards for operating and capital projects total \$45,939,368 an increase of \$19,000 from September from the addition of two pass-through grants. The unspent balance of active grants is \$33,019,515 a decrease of \$1,164,354 resulting from grants drawdown to pay for completed work.

Current grant applications request \$5,719,483 in new funds, unchanged from September. Although staff is writing new applications for the SCCRTC Regional Surface Transportation Program (RSTP), the application amounts are not yet known and are recorded on the tracking sheet as "TBD."

V. ATTACHMENTS

Attachment A: Santa Cruz METRO Active Grants Status Report as of October 18, 2013

Attachment B: Santa Cruz METRO Grant Applications as of October 18, 2013

Attachment A

Santa Cruz METRO
Active Grants as of October 18, 2013

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
1	FY13 Transit Security Projects	Video Surveillance and Lighting at remaining METRO Facilities	\$ 440,505	\$ 440,505	FY13 CTSGP funds from Cal EMA	Received FY13 Grant Award Notice 9/13/13. Expires 3/31/16. Advance payment anticipated by 10/31/13.
2	FY12 Transit Security Projects	Land Mobile Radio system	\$ 440,505	\$ 440,505	FY12 CTSGP funds from Cal EMA	Day Wireless contract amended on 6/14/13 to add \$150,000 for repeater sites and contingency. Total contract value now \$820,000. Expires 3/31/15. \$ Grant Balance as of 10/17/13.
3	FY11 Transit Security Project	Santa Cruz METRO video surveillance projects	\$ 440,505	\$ 225,336	FY11 CTSGP funds from Cal EMA	Ojo contract amended on 12/7/12 to add \$810,198 for more video storage and cameras. Expires 3/31/14. \$ Grant Balance as of 10/17/13.
4	Bus Stop Improvements	Improve bus stops in Santa Cruz METRO service area	\$ 500,000	\$ 6,100	Caltrans State Transportation Improvement Program (STIP)	American Asphalt submitted the final invoice and this grant will be closed upon payment to AA.
5	FFY11 5309 Bus/Facilities SGR Program	CNG Replacement buses and ParaCruz mobile data terminals.	\$ 2,814,538	\$ 2,814,538	FTA 5309 SGR	BOD approved \$400,000 contract with GrayHawk for 42 MDTs; New Flyer Contract amended to \$3,091,010 for a sixth bus.
6	FY09 Operating & MetroBase	Urban operating assistance and MetroBase construction	\$ 4,753,504	\$ -	FY09 FTA 5307 STIC	Foundation work in progress. STIC funds drawn down and this grant is
7	FY12 MBUAPCD AB2766 Grant	Discretionary Grant	\$ 160,000	\$ 110,473	MBUAPCD (Air District)	4/8/13: CNG truck at Downtown Ford in Sacramento.
8	FY11 MBUAPCD AB2766	MetroBase construction of second L/CNG storage tank.	\$ 200,000	\$ -	Air District AB 2766 Grant	Grant expended. Final report due by 2/11/16. Remaining 29 diesel buses must be replaced by 2/11/16. \$ Grant Balance as of 10/17/13.

Attachment A

Santa Cruz METRO
Active Grants as of October 18, 2013

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
9	FY 11/12 Proposition 1B - State and Local Partnership Program	CTC	\$ 5,812,000	\$ 5,812,000	CTC - SLPP	\$5.812,000 allocation approved at 8/22/12. First Request for Reimbursement submitted to Caltrans 9/17/13.
10	FY08,09,10,11 PTMISEA funds	MetroBase development.	\$ 20,558,730	\$ 13,463,505	FY08, FY09, FY10, FY11 Prop. 1B Public Transportation and Modernization and Service Enhancement Account (PTMISEA) through Caltrans	Lewis C. Nelson & Sons construction contractor; TRC Solutions construction manager. #2 LNG Tank installed in April. Foundation work in progress. Funds to be drawn after SLPP grant closed. \$ Grant Balance as of 10/17/13.
11	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 396,000	\$ 283,472	CA-03-0730-03 FY06 FTA 5309 Bus and Bus Facilities program - legislative earmark.	Group 4 + \$632,508 contract. First round of Focus Group, Technical and open public meetings complete. \$ Grant Balance as of 10/17/13. No expiration.
12	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 490,000	\$ 490,000	FY08 FTA 5309 Bus and Bus Facilities program - legislative earmark.	Group 4 + \$632,508 contract. First round of Focus Group, Technical and open public meetings complete. \$ Grant Balance as of 10/17/13. No expiration.
13	FY14 TDA/STA Operating Assistance	LTF Operating assistance from 1/4c sales tax.	\$ 8,863,800	\$ 8,863,800	TDA	SCCR TIC paid 1st Quarter TDA on 9/15/13.
14	FY14Caltrans Planning Grants	Caltrans	\$ 40,281	\$ 40,281	FTA 5304/Caltrans	Caltrans awarded Internship grant 8/13/13 for \$40,281. Internship recruitment in process. OWP amended 10/9.

Santa Cruz METRO

Active Grants as of October 18, 2013

Attachment A

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
15	County of Santa Cruz Prop 84 Challenge Grant	Planning/zoning in unincorporated areas to achieve sustainable growth. METRO partners as transit provider.	\$ 10,000	\$ 10,000	California Proposition 84 Planning Grant	Santa Cruz METRO awarded \$10,000 on 6/3/11 as partner. No progress.
16	AMBAG Sustainable Communities Planning Grant	Discretionary grant sub-award.	\$ 10,000	\$ 10,000	AMBAG sub-award.	4/8/13: Planning has been participating in development of Sustainable Communities Strategies.
17	FY14 Caltrans FTA 5304 Planning Grant SCCRTC Passenger Rail Study	METRO participation pertaining to feeder bus service in the SCCRTC passenger rail study.	\$ 9,000	\$ 9,000	SCCRTC pass-through	Caltrans awarded SCCRTC \$250,000 to conduct a passenger rail study in Santa Cruz County. Grant has not kicked off.
		Total	\$ 45,920,368	\$ 33,000,515		

Santa Cruz METRO
Grant Applications as of October 18, 2013

#	Application Date	Grant	Description	\$ Grant	Funding Source	Status of Award
1	6/30/2013	FY13 Urban Operating Assistance	Formula based operating assistance for public transit service in Santa Cruz and Watsonville.	\$5,511,909	FTA Section 5307	Application submitted to FTA and awaits DOL approval.
2	3/21/2012	FY13 Rural Operating Assistance	Operating assistance for public transit service in rural areas of Santa Cruz County.	\$207,574	Caltrans (FTA 5311)	Returned signed contract to Caltrans for execution. FY13 rural operations complete
3	10/29/2013	2014 RSTP/STIP Cycle	Time Point Survey; ParaCruz vans.	TBD	CTC/SCCRTC	Staff is developing applications for Time-Point survey and Paracruz replacements.
			Total	\$5,719,483		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: October 25, 2013
TO: Board of Directors
FROM: John Daugherty, METRO Accessible Services Coordinator
SUBJECT: ACCESSIBLE SERVICES REPORT FOR AUGUST 2013

I. RECOMMENDED ACTION

This report is informational only. No action required.

II. SUMMARY OF ISSUES

- After a demonstration project, the Accessible Services Coordinator (ASC) position became a full time position to organize and provide METRO services to the senior/older adult and disability communities.
- Services include the METRO Mobility Training program and ongoing public outreach promoting METRO's accessibility. The ASC also participates in METRO's staff training and policy review regarding accessibility.
- Two persons have served in the ASC position from 1988 to today. In 2002 the ASC position was moved into the newly created Paratransit Department. On May 27, 2011 the Board approved the staff recommendation to receive monthly reports on the activity of the ASC.

III. DISCUSSION

The creation of the Accessible Services Coordinator (ASC) position was the result of a successful demonstration project funded through the Santa Cruz County Regional Transportation Commission. Two persons have served in the ASC position from 1988 to today. Both hiring panels for the ASC included public agency representatives serving older adults and persons with disabilities.

The first ASC, Dr. Pat Cavataio, served from April 1988 through December 1998. The second ASC, John Daugherty, began serving in December 1998.

Under direction, the Accessible Services Coordinator: 1) Organizes, supervises, coordinates and provides METRO services to the older adult and disability communities; 2) Organizes, directs and coordinates the activities and operation of METRO's Mobility Training function; 3) Promotes and provides Mobility Training and outreach services; 4) Acts as information source to staff, Management, funding sources, clients, community agencies and organizations, and the general public regarding Mobility Training and accessibility; 5) Works with Department Managers to ensure compliance with METRO's accessibility program and policies.

During 2002 the ASC position was moved from Customer Service to the newly created Paratransit Department. Mr. Daugherty was the first employee. His placement was followed by hiring of the first Paratransit Superintendent, Steve Paulson and the current Eligibility Coordinator, Eileen Wagley.

On May 27, 2011 the Board approved the following recommendation: "Staff recommends that this position be reinstated in FY 12 budget with the requirement that this position be evaluated during FY12 to make sure the service items that are being requested by the Community are being carried out by this position. Additionally, staff recommends that this position be required to provide a monthly activity report to the Board of Directors during FY12."

IV. FINANCIAL CONSIDERATIONS

None

V. ATTACHMENTS

Attachment A: Accessible Services Coordinator (ASC) Activity Tracking Report for August 2013

Prepared by: John Daugherty, METRO Accessible Services Coordinator
Date Prepared: October 16, 2013

Attachment A

Accessible Services Coordinator (ASC) Activity Tracking Report for August 2013

What is Mobility Training?

Mobility Training is customized support to allow access to METRO services. It can include:

- **An Assessment:** The ASC meets the trainee to assess the trainee's capabilities to use METRO services. They discuss the trainee's experience using public transit and set goals for training sessions.
- **Trip Planning:** Practice to use bus route schedules, maps, online resources and other tools to plan ahead for trips on METRO fixed route and METRO ParaCruz services. All Mobility Training includes some trip planning.
- **Boarding/Disembarking Training:** Practice to board, be secured, and then disembark (get off) METRO buses. This training has been requested by persons using walkers, wheelchairs, scooters and service animals. The training session includes work with an operator and out of service bus and lasts three to five hours.
- **Route Training:** Practice using METRO buses to travel to destinations chosen by trainees. The training session includes practice on handling fares, bus riding rules and emergency situations. One training session can take two to eight hours. One or two sessions to learn one destination is typical. The number of training sessions varies with each trainee.

During August 2013 there was progress with 23 trainees:

- Two persons successfully completed their Boarding/Disembarking Training. Husband using white cane and wife using wheelchair can now travel together.
- One person successfully completed her Route Training. She is a METRO ParaCruz rider using fixed route service for some trips.
- Three persons were new referrals: Mother and daughter were referred by the Eligibility Coordinator. The ASC checked their travel with a wheelchair and provided Trip Planning assistance. One lady referred herself and met the ASC for Trip Planning and bus operator interaction tips.
- Training with five other persons progressed: ASC met one trainee on the bus and shared Route Training tips. The ASC discussed Trip Planning with three other trainees and updated their files. The ASC left messages to check the progress of fifth trainee.
- Training with 12 persons is almost complete: August activity included checking on whether further training is needed and preparation to close their files or complete their referral sheets.

Attachment A

Training Overview for August 2013:

- Amount of time dedicated to training sessions and follow up activity: At least 70 hours
- Tracking of scheduled appointments vs. cancelled:
Five appointments scheduled, no appointment cancelled

Highlights of Other Activity – Outreach/orientation performed in the community:

- August 8 Commission on Disabilities meeting
- August 13 Elderly & Disabled Transportation Advisory Committee meeting
- August 20 Seniors Commission meeting

Meetings are usually scheduled for two hours. Total ASC time spent includes preparation for the meeting, the meeting itself and follow up activity. ASC activity for each meeting can take four to nine hours.

The total audience for August outreach/orientation was at least 31 persons. Information was provided during meetings and follow up phone calls and emails.

Requests from the community and METRO staff:

- There were at least 34 individual contacts in person and/or over the phone. Most contacts regarded training set up and progress and meeting issues follow up.
- The ASC participated in the August 1 Securement Testing with New Bus Operators. Community member Lesley Wright assisted the testing.
- The ASC completed Resolution draft to honor Dennis “Pop” Papadopulo on August 23 and forwarded it for review.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: October 25, 2013

TO: Board of Directors

FROM: Erron Alvey, Purchasing Agent

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH DELTA DENTAL THROUGH THE CALIFORNIA STATE ASSOCIATION OF COUNTIES EXCESS INSURANCE AUTHORITY (CSAC-EIA) FOR EMPLOYEE DENTAL INSURANCE

I. RECOMMENDED ACTION

Authorize the General Manager to execute a contract renewal for a one-year contract extension with Delta Dental through the California State Association Of Counties Excess Insurance Authority for Employee Dental Insurance.

II. SUMMARY OF ISSUES

- Santa Cruz METRO provides dental insurance coverage for its employees, retirees and eligible dependants.
- Santa Cruz METRO has a contract with Delta Dental through CSAC-EIA for employee dental insurance. Alliant Insurance Services is the insurance broker for this contract.
- This contract was established on January 1, 2011 for a one-year period with four optional one-year extensions.
- The current contract approved by the Board of Directors will expire on December 31, 2013.
- Delta Dental, through the broker Alliant Insurance Services, has determined that a 5.4% decrease of the current rate is appropriate for the new contract period.
- UTU and SEIU have expressed satisfaction with the dental insurance provided under this contract and therefore, a one-year contract extension with a rate decrease is recommended.

III. DISCUSSION

Santa Cruz METRO has a contract with Delta Dental through CSAC-EIA for employee dental insurance that is due to expire on December 31, 2013. UTU and SEIU have reviewed the proposed renewal and have expressed satisfaction with the dental insurance provided to employees, retirees (less than 65 years old) and eligible dependants under this contract. Delta

Dental through CSAC-EIA has reviewed the contract and has determined that a 5.4% decrease of the current rate is appropriate for the new contract period.

Staff recommends that Santa Cruz METRO exercise the option for a one-year contract extension with Delta Dental through CSAC-EIA. Staff further recommends that the Board of Directors authorize the General Manager to sign a one-year contract extension on behalf of Santa Cruz METRO. Robyn D. Slater, Human Resources Manager, will continue to serve as the Contract Administrator and will ensure contract compliance.

IV. FINANCIAL CONSIDERATIONS

The three-tier monthly rates offered for the new contract period by Delta Dental are as follows: Employee only \$55.00; Employee plus one dependent \$98.40; Employee plus two or more dependents \$169.50.

Staff recommends that the Board authorize the General Manager to execute a one-year contract extension with Delta Dental for employee dental insurance coverage. The cost for this contract is estimated at \$542,176.

Funds to support this contract are included in the Human Resources FY14 Operating budget.

V. ATTACHMENTS

- Attachment A:** Renewal Letter from Alliant Insurance Services on behalf of CSAC-EIA
Attachment B: Third Amendment to the Contract with Delta Dental through CSAC-EIA

April 1, 2013

Santa Cruz Metropolitan Transit

RE: EIA Dental Program Renewal

Dear EIA Dental Program Member:

We want to thank you for your continuing participation and support as a valued member and participant in the EIA Dental Program. The EIA Dental Program continues to successfully provide its members with cost stability and the most competitive fixed costs.

Your dental plan benefits are scheduled to renew January 1, 2014 for a period of one (1) year until December 31, 2014.

If you wish to review benefit plan alternatives or have any questions or concerns regarding your renewal, please contact your Alliant Broker or Account Executive.

To finalize this renewal, please complete the EIA Dental Program renewal confirmation notice attached. Renewal confirmations are due by September 15, 2013. If we do not receive your renewal confirmation notice by September 15, 2013, we will assume that you wish to make no changes to your plan.

Thank you for the opportunity to meet your dental benefit needs.

Sincerely,



Michelle Kangiszer
Program Account Executive
Alliant Insurance Services, Inc

April 1, 2013

RENEWAL CONFIRMATION
Santa Cruz Metropolitan Transit

Effective Period: January 1, 2014 through December 31, 2014

- Option A: Renew with no plan changes
- Option B: We would like to confirm our renewal with the following plan changes-

Signature: _____
Printed Name: _____
Title: _____
Date: _____

Please send your confirmation to your assigned Account Team at Alliant Insurance by September 15, 2013.

Santa Cruz Metropolitan Transit - Renewal Action

Premium rates

Actives	Retirees
----------------	-----------------

Group Number	11027
---------------------	--------------

	11027
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Current Rates

Composite	
-----------	--

EE Only	\$58.17
---------	---------

	\$58.17
--	---------

EE + 1	\$104.00
--------	----------

	\$104.00
--	----------

EE + Family	\$179.24
-------------	----------

	\$179.24
--	----------

EE + Child(ren)	
-----------------	--

Renewal Change

-5%	-5%
-----	-----

	-5%
--	-----

Group Number	11027
---------------------	--------------

Actives	
----------------	--

	Retirees
--	-----------------

	11027
--	--------------

Renewal Rates Effective: January 1, 2014

Composite	
-----------	--

EE Only	\$55.00
---------	---------

	\$55.00
--	---------

EE + 1	\$98.40
--------	---------

	\$98.40
--	---------

EE + Family	\$169.50
-------------	----------

	\$169.50
--	----------

EE + Child(ren)	
-----------------	--

* Please note that all EIA Dental rates will be rounded to the nearest \$0.10 in order to accommodate groups with bi-weekly contributions.

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT THIRD AMENDMENT TO CONTRACT NO. 11-05 FOR EMPLOYEE DENTAL INSURANCE

This Third Amendment to Contract No. 11-05 for Employee Dental Insurance is made effective January 1, 2014 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California (“Santa Cruz METRO”), and Alliant Insurance Services, Inc., representing Delta Dental (“Contractor”).

I. RECITALS

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for Employee Dental Insurance (“Contract”) on January 1, 2011.
- 1.2 The Contract allows for the extension upon mutual written consent.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

II. TERM

- 2.1 Article 4.01 is replaced in its entirety by the following:

The term of this contract shall be from January 1, 2011 to December 31, 2014.

At the option of Santa Cruz METRO, this Contract may be renewed for one (1) additional one (1) year term upon mutual written consent.

III. COMPENSATION

- 3.1 Article 5.01 is amended to include the following language:

Santa Cruz METRO shall compensate Contractor in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Compensation shall be made within forty-five (45) days of Santa Cruz METRO’s written approval of Contractor’s written invoice.

Effective January 1, 2014, Santa Cruz METRO shall compensate Contractor at the renewal rates as identified in Attachment A to this Amendment.

IV. REMAINING TERMS AND CONDITIONS

- 4.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

- 5.1 Article 9 is amended to include the following language:

Each party has full power to enter into and perform this Third Amendment to the Contract and the person signing this Third Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Third Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

Contractor –
ALLIANT INSURANCE SERVICES, INC.

By _____
Christine Kerns
First Vice President

Approved as to Form:

Leslyn Syren
Santa Cruz METRO Counsel

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: October 25, 2013

TO: Board of Directors

FROM: Erron Alvey, Purchasing Manager

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH THE HARTFORD FOR EMPLOYEE LIFE AND ACCIDENTAL DEATH & DISMEMBERMENT INSURANCE

I. RECOMMENDED ACTION

Authorize the General Manager to execute a contract renewal for a one-year contract extension with The Hartford for Employee Life and Accidental Death & Dismemberment Insurance.

II. SUMMARY OF ISSUES

- Santa Cruz METRO provides Employee Life and Accidental Death and Dismemberment Insurance coverage for its employees.
- Santa Cruz METRO has a contract with The Hartford to provide Employee Life and Accidental Death and Dismemberment Insurance. Alliant Insurance Services is the insurance broker for this contract.
- This contract was established on January 1, 2011 for a two-year period with three (3) optional one-year extensions.
- The current contract approved by the Board of Directors will expire on December 31, 2013.
- The rate currently in place with The Hartford is guaranteed through December 31, 2014.
- UTU and SEIU have expressed satisfaction with the insurance provided under this contract. Therefore, a one-year contract extension with no changes to the current terms and conditions is recommended.

III. DISCUSSION

Santa Cruz METRO has a contract with The Hartford for Employee Life and Accidental Death and Dismemberment Insurance that is due to expire on December 31, 2013. UTU and SEIU have expressed satisfaction with the insurance provided under this contract. In 2013, the broker, Alliant Insurance Services, negotiated a scheduled rate increase of 13.7% down to 7.3%. The rate they negotiated is guaranteed through the end of 2014. The annual premium is based on this

rate, and is applied to each increment of \$1,000 of coverage. The estimated annual premium for the new contract period is \$45,467.

Staff recommends that Santa Cruz METRO exercise the option for a one-year contract extension with The Hartford. Staff further recommends that the Board of Directors authorize the General Manager to sign a one-year contract extension on behalf of Santa Cruz METRO. Robyn D. Slater, Human Resources Manager, will continue to serve as the Contract Administrator and will ensure contract compliance.

IV. FINANCIAL CONSIDERATIONS

Funds to support this contract are included in the Human Resources FY14 Insurance budget.

V. ATTACHMENTS

Attachment A: Second Amendment to the Contract with The Hartford

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT SECOND AMENDMENT TO CONTRACT NO. 11-04 FOR LIFE, ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE

This Second Amendment to Contract No. 11-04 for Life, Accidental Death and Dismemberment Insurance is made effective January 1, 2014 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California (“Santa Cruz METRO”), and Alliant Insurance Services, Inc., representing The Hartford (“Contractor”).

I. RECITALS

- 1.1 Santa Cruz METRO and Contractor entered into a Contract for Life, Accidental Death and Dismemberment Insurance (“Contract”) on January 1, 2011.
- 1.2 The Contract allows for the extension upon mutual written consent.

Therefore, Santa Cruz METRO and Contractor amend the Contract as follows:

II. TERM

- 2.1 Article 4.01 is replaced in its entirety by the following:

The term of this Contract shall be from January 1, 2011 to December 31, 2014.

At the option of Santa Cruz METRO, this Contract may be renewed for one (1) additional one (1) year term upon mutual written consent.

III. REMAINING TERMS AND CONDITIONS

- 3.1 All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

IV. AUTHORITY

- 4.1 Article 8 is amended to include the following language:

Each party has full power to enter into and perform this Second Amendment to the Contract and the person signing this Second Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Second Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

Contractor –
ALLIANT INSURANCE SERVICES, INC.

By _____
Christine Kerns
First Vice President

Approved as to Form:

Leslyn Syren
Santa Cruz METRO Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: October 25, 2013
TO: Board of Directors
FROM: Frank L. Cheng, Project Manager & I.T. Manager
SUBJECT: CONSIDERATION OF METROBASE STATUS REPORT

I. RECOMMENDED ACTION

That the Board of Directors accept and file the MetroBase Status Report.

II. SUMMARY OF ISSUES

- Judy K. Souza Operations Building
 - Lewis C. Nelson continues to work on pile caps and site layout for drainage.
 - The front half of the site is ready for concrete pour on the pile caps.
 - Schedule shows Lewis C. Nelson pouring concrete on the second half of the building in a month.
- Second LNG tank Installation Project
 - GP Strategies began their final installation late September 2013 for two weeks.
 - GP Strategies installed
 - New vaporizer fan blades and motors.
 - New submerged centrifugal pump for LNG transfer between tanks.
 - New methane and flame detectors
 - New PLC device and programming
 - GP Strategies coordinated with Clean Energy to fine tune the LCNG system
 - Owner and Maintenance Manuals, and training was provided to METRO

III. DISCUSSION

Judy K. Souza Operations Building

On April 16, 2013, Lewis C. Nelson & Sons (LCN) commenced the indicator pile driving. Notifications were sent to neighbors to inform them of the pile driving procedure and duration. The production piles began and completed in July. LCN continue working on Submittals and rebar work on the pile caps and site layout for drainage. LCN has been able to complete the first

half of the building for concrete pour and will continue to work on the second half of the building. LCN estimates to be complete with this task by early December 2013.

Second LNG tank Installation Project

On April 29, 2013, United Industries delivered the second LNG tank to the site and GP Strategies installed the second LNG tank on the Service & Fueling Building. GP Strategies began working on the PLC controller & programming in order to connect the second LNG tank and variable speed fan to the existing system without any disruption to fueling Santa Cruz METRO fleet. GP Strategies arrived on the site late September and worked for two weeks to install new

- vaporizer fan blades and motors
- submerged centrifugal pump for LNG transfer between tanks
- methane and flame detectors
- PLC device and programming

GP Strategies understood METRO will continue fueling at night and LNG deliveries occur approximately every two days. With these parameters, GP Strategies was able to install all the components. GP Strategies returned to the site to provide fine tuning with Clean Energy who provides LNG deliveries and maintains the LCNG system. Owner and Maintenance Manuals, and training were provided to METRO during their visit.

Previous project status:

- Judy K. Souza Operations Building
 - Production Piles were driven and completed in July 2013.
 - Lewis C. Nelson was working on pile caps and site layout for drainage.
- Second LNG tank Installation Project
 - On April 29, 2013, United Industries delivered the second LNG tank to the site.
 - On April 29, 2013, GP Strategies installed the second LNG tank on the Service & Fueling Building.
 - GP Strategies was working on the PLC device and programming.

IV. FINANCIAL CONSIDERATIONS

Funds for the Judy K. Souza Operations Building component and the Second LNG tank Installation component of the MetroBase Project are available with the funds METRO has secured for the Project.

V. ATTACHMENTS

Attachment A: None

Prepared By: Frank L. Cheng, Project Manager & I.T. Manager

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GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: USAA (Subro. Fischette) Received: 9/20/2013 Claim #: 13-0015
Date of Incident: 8/8/2013 Occurrence Report No.: SC 08-12-02

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$_____ and reject the balance.

By  Date: 10/21/13
Leslyn Syren
DISTRICT COUNSEL

I, Anthony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of October 25, 2013.

By _____ Date: _____
Anthony Tapiz
RECORDING SECRETARY

LS/ig
Attachment(s)



9800 Fredericksburg Road
San Antonio, Texas 78288

SANTA CRUZ METRO TRANSPORTATION
110 VERNON ST.
SANT CRUZ CA 95060

September 20, 2013

Reference: Request for Payment

Dear Sir or Madam,

We reimbursed our insured for damages sustained as a result of the loss referenced below. Our investigation shows that your insured is responsible. This is notification that we intend to recover the amount we paid.

USAA policyholder:	William S Fischette
Claim #:	705426-221
Date of loss:	August 8, 2013
Loss location:	Santa Cruz, California
USAA tax ID:	74-0959140
Your policyholder:	Santa Cruz Metro
Your reference #:	SC08-13-02

We ask that you not settle the claim with our insured without protecting our recovery rights. Please see the attached Payment Summary for additional details.

If you need additional assistance, please call us at 1-800-531-8722.

Thank you,
United Services Automobile Association

Payment Summary

USAA Claim #: 705426-221
Your reference #: SC08-13-02

Total Loss (ACV)	\$6,210.00
Taxes	\$512.33
License Fees	\$204.00
Net Salvage	-\$1,084.00
Tow Reimbursement	\$95.00
Total payment requested	<hr/> \$5,937.33

- Make your certified check or money order payable to: **USAA as subrogee of WILLIAM S FISCHETTE.**
- Provide claim # 705426-221 on your check or money order.
- Send your payment to: **USAA Subrogation Dept
P.O. Box 659476
San Antonio, Texas 78265-9476**

Any payment less than the full amount that we have requested will not satisfy our claim. We will not waive our legal rights to enforce collection of the remaining unpaid amount unless we provide you a written release.

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

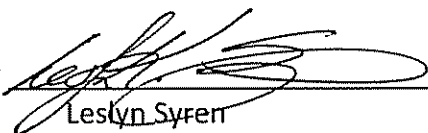
RE: Claim of: England, Sandra
Date of Incident: 4/3/2013

Received: 9/23/2013 Claim #: 13-0016
Occurrence Report No.: PC 04-13-01

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$_____ and reject the balance.

By


Leslyn Syren
DISTRICT COUNSEL

Date:

10/21/13

I, Anthony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of October 25, 2013.

By _____

Anthony Tapiz
RECORDING SECRETARY

Date: _____

LS/lg
Attachment(s)



Santa Cruz Metropolitan Transit District

110 Vernon Street
Santa Cruz, CA 95060

CLAIM FOR DAMAGES

(Pursuant to Section 910 et Seq , Government Code)

Claim # 13-0016
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: Sandra

Claimant's Legal Last Name: England

Address to which notices are to be sent:

Telephone (Home): _____

Telephone (Business/Cell): _____

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

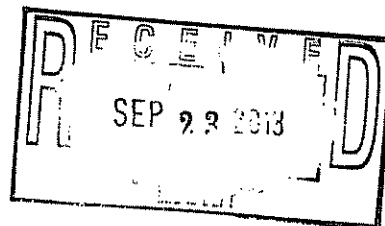
Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes or No

IF YES, please provide the following information:

Medicare Claim Number: _____

Date of Birth: _____

Social Security Number: _____





Gender: M or F

Claimant Name: _____

CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

Date of Incident/Accident: 4/2/2013

Time of Incident/Accident: 1:00 - 4:00 AM PM

Location of Incident/Accident

Street/City: 220 Sylvania Street, Santa Cruz, CA

A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.

Sandra England was getting on a ParaCruz bus. Driver was assisting, however, briefly driver was distracted and Ms. England tripped on the wheelchair strap, causing her to fall off the ramp, landing on the cement sidewalk. Metro Investigator came out, took statement from Ms. England, and called AMR (ambulance) to take Ms. England to Dominican Hospital where she was treated.

Ms. England would like Santa Cruz Metro to pay her bills from incident.



Claimant Name: _____

CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: \$3,919.35

If the amount exceeds \$10,000, this claim would be: Less than \$25,000 (Limited Civil Case) More than \$25,000

Claimant:

Sandra England
Signature/Print Name

Date: 9/19/2013

Attorney or Representative:

Signature/Print Name

Date: _____

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**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. _____
On the Motion of Director: _____
Duly Seconded by Director: _____
The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF
DAVID R. MAHAN AS TRANSIT SUPERVISOR
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

WHEREAS, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed David R. Mahan to serve in the position initially of Bus Operator, subsequently promoting him to the position of Transit Supervisor.

WHEREAS, David R. Mahan served as a member of the Operations Department of the Santa Cruz Metropolitan Transit District for the time period of April 8, 1996 to October 10, 2013, and

WHEREAS, David R. Mahan provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

WHEREAS, David R. Mahan served the Santa Cruz Metropolitan Transit District with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by David R. Mahan resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of David R. Mahan's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by David R. Mahan.

NOW, THEREFORE, BE IT RESOLVED, that upon his retirement as Transit Supervisor, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend David R. Mahan for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution will be presented to David R. Mahan, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 25th day of October 2013 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____
DANIEL DODGE
Board Chair

ATTEST _____
LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

LESLYN SYREN
District Counsel



DATE: October 25, 2013
TO: Board of Directors
FROM: Tony Tapiz, Administrative Services Coordinator
SUBJECT: CONSIDERATION OF THE BOARD OF DIRECTORS MEETING SCHEDULE FOR 2014

I. RECOMMENDED ACTION

That the Board of Directors approve the meeting dates and locations for 2014.

II. SUMMARY OF ISSUES

- Annually the Board of Directors approves a schedule of meeting dates and locations for the following year.
- The Board of Directors meeting schedule typically calls for regular meetings on the second and fourth Fridays of each month. There are some modifications of the dates annually depending on what dates holidays occur.
- Second Friday meetings are held at the District's Administrative Offices and fourth Friday meetings are alternately held at the Santa Cruz City Council Chambers or the Watsonville City Council Chambers, with the May meeting held at the Capitola City Council Chambers, and the September meeting held at the Scotts Valley City Council Chambers.
- Staff is exploring the possibility of holding the September 2014 meeting at the Scotts Valley Library Conference Room.
- A proposed schedule of meeting dates and locations is attached to this Staff Report.

III. DISCUSSION

Annually the Board of Directors approves a schedule of meeting dates and locations for the following year. The Board of Directors meeting schedule typically calls for regular meetings on the second and fourth Fridays of each month. There are some modifications of the dates annually depending on what dates holidays occur.

Second Friday meetings are alternately held at the Santa Cruz City Council Chambers or the Watsonville City Council Chambers, with the May meeting held at the Capitola City Council Chambers, and the September meeting held at the Scotts Valley City Council Chambers.

In response to positive feedback from previous staff usage of the new Library facility in Scotts Valley, and also in an effort to increase public transit access, staff is exploring the possibility of holding the September 2014 Board of Directors meeting in the Scotts Valley Library Conference Room.

A proposed schedule of meeting dates and locations is attached to this Staff Report.

IV. FINANCIAL CONSIDERATIONS

None.

V. ATTACHMENTS

Attachment A: Proposed 2014 Schedule of Meeting Dates and Locations for the Board of Directors.



2014

BOARD OF DIRECTORS MEETING SCHEDULE

Meetings are scheduled for the 2nd and 4th Fridays of the month unless otherwise indicated.

 January 10, 2014	8:30 a.m. METRO Administrative Offices, 110 Vernon St., Santa Cruz
 January 24, 2014	9:00 a.m. Santa Cruz City Council Chambers, 809 Center St., Santa Cruz
 February 14, 2014	8:30 a.m. METRO Administrative Offices, 110 Vernon St., Santa Cruz
 February 28, 2014	8:00 a.m. Watsonville City Council Chambers, 275 Main St., Watsonville
 March 14, 2014	8:00 a.m. METRO Administrative Offices, 110 Vernon St., Santa Cruz
 March 28, 2014	8:00 a.m. Santa Cruz City Council Chambers, 809 Center St., Santa Cruz
 April 11, 2014	8:00 a.m. METRO Administrative Offices, 110 Vernon St., Santa Cruz
 April 25, 2014	8:00 a.m. Watsonville City Council Chambers, 275 Main St., Watsonville
 May 9, 2014	8:00 a.m. METRO Administrative Offices, 110 Vernon St., Santa Cruz
 May 23, 2014	8:00 a.m. Capitola City Council Chambers, 420 Capitola Ave., Capitola
 June 13, 2014	8:30 a.m. METRO Administrative Offices, 110 Vernon St., Santa Cruz
 June 27, 2014	9:00 a.m. Santa Cruz City Council Chambers, 809 Center St., Santa Cruz

THERE ARE NO MEETINGS IN JULY

 August 8, 2014	8:30 a.m. METRO Administrative Offices, 110 Vernon St., Santa Cruz
 August 22, 2014	9:00 a.m. TO BE DETERMINED , Scotts Valley
 September 12, 2014	8:30 a.m. METRO Administrative Offices, 110 Vernon St., Santa Cruz
 September 26, 2014	9:00 a.m. Watsonville City Council Chambers, 275 Main St., Watsonville
 October 10, 2014	8:30 a.m. METRO Administrative Offices, 110 Vernon St., Santa Cruz
 October 24, 2014	9:00 a.m. Santa Cruz City Council Chambers, 809 Center St., Santa Cruz
 November 14, 2014	9:00 a.m. Watsonville City Council Chambers, 275 Main St., Watsonville <i>(There will only be one meeting due to Thanksgiving Holiday)</i>
 December 12, 2014	9:00 a.m. Santa Cruz City Council Chambers, 809 Center St., Santa Cruz <i>(There will only be one meeting due to Christmas Holiday)</i>