



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS AGENDA
REGULAR MEETING
MARCH 25, 2022 – 9:00 AM**

DUE TO COVID-19, THE MARCH 25, 2022 SANTA CRUZ METRO BOARD OF DIRECTORS MEETING WILL BE CONDUCTED AS A TELECONFERENCE ONLY (NO PHYSICAL LOCATION) PURSUANT TO ASSEMBLY BILL 361 (GOVERNMENT CODE SECTION 54953)

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON

The public may participate remotely via the Zoom website [at this link](#) and following the instructions or by calling 1-669-900-6833 Meeting ID 854 5732 8493

Public comment may be submitted via email to boardinquiries@scmttd.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board's correspondence that is posted online at the board meeting packet link. Oral public comments will also be accepted during the meeting through Zoom. Should Zoom not be operational, please check online at: www.scmttd.com for any updates or further instruction.

The Board of Directors Meeting Agenda Packet can be found online at www.SCMTD.com.

The Board may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

BOARD ROSTER

Director Rebecca Downing	County of Santa Cruz
Director Jimmy Dutra	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Bruce McPherson	County of Santa Cruz
Director Donna Meyers	City of Santa Cruz
Director Larry Pageler	County of Santa Cruz
Director Ari Parker	City of Watsonville
Director Kristen Petersen	City of Capitola
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Dan Henderson	UC Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College
Dawn Crummié	METRO Interim CEO/General Manager
Julie Sherman	METRO General Counsel

TITLE 6 - INTERPRETATION SERVICES / TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

SECTION I: OPEN SESSION

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

- 1 CALL TO ORDER**
- 2 ROLL CALL**
- 3 RECESS TO [SCCIC MEETING](#)**
- 4 RECONVENE TO BOARD OF DIRECTORS MEETING**
- 5 ANNOUNCEMENTS**
 - 5.1 Today's meeting is being broadcast by Community Television of Santa Cruz County.
- 6 BOARD OF DIRECTORS COMMENTS**
- 7 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS**
 - 7.1 Email from Megan Mekelburg dated 3/11/22 regarding SB942
- 8 LABOR ORGANIZATION COMMUNICATIONS**
 - 8.1 Email from James Sandoval dated 3/21/22 regarding Labor Negotiations
 - 8.2 Email from Jordan Vascones dated 3/21/22 regarding Labor Negotiations
- 9 WRITTEN COMMUNICATIONS FROM THE METRO ADVISORY COMMITTEE**
- 10 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

SECTION II: CLOSED SESSION

- 11 PUBLIC EMPLOYEE APPOINTMENT - CEO/GM POSITION (GOVERNMENT CODE SECTION 54957); CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE SECTION 54957.6)**
- 12 CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6**

Agency Designated Representative: Dawn Crummié, Interim CEO/General Manager
Employee Organizations: SEIU, Local 521; SMART, Local 23 Fixed Route and ParaCruz Operations

SECTION III: OPEN SESSION

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 13.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF FEBRUARY 2022**
Chuck Farmer, CFO
- 13.2 ACCEPT AND FILE MINUTES OF:**
- A. FEBRUARY 16, 2022 METRO ADVISORY COMMITTEE (MAC) MEETING**
 - B. FEBRUARY 25, 2022 BOARD OF DIRECTORS REGULAR MEETING**
 - C. FEBRUARY 25, 2022 BOARD OF DIRECTORS SPECIAL MEETING**
 - D. MARCH 4, 2022 BOARD OF DIRECTORS SPECIAL MEETING**
 - E. MARCH 11, 2022 FINANCE, BUDGET & AUDIT STANDING COMMITTEE MEETING**
 - F. MARCH 11, 2022 CAPITAL PROJECTS STANDING COMMITTEE MEETING**
 - G. MARCH 11, 2022 PERSONNEL/HR STANDING COMMITTEE MEETING**
- Dawn Crummié, Interim CEO/General Manager
- 13.3 ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF FEBRUARY 28, 2022**
Chuck Farmer, CFO
- 13.4 ACCEPT AND FILE: THE QUARTERLY PROCUREMENT REPORT FOR 4TH QUARTER OF FY22**
Joan Jeffries, Purchasing Manager
- 13.5 APPROVE: CONSIDER A RESOLUTION DESIGNATING THE INTERIM CEO/GENERAL MANAGER AS THE AUTHORIZED AGENT TO SUBMIT A GRANT APPLICATION AND EXECUTE ACTIONS NECESSARY TO RECEIVE FORMULA FUNDS FROM THE FY20 LOW CARBON TRANSIT OPERATIONS PROGRAM**
Wondimu Mengistu, Grants/Legislative Analyst
- 13.6 APPROVE: CONSIDER A RESOLUTION DESIGNATING THE INTERIM CEO/GENERAL MANAGER AS THE AUTHORIZED AGENT TO SUBMIT A GRANT APPLICATION AND EXECUTE ACTIONS NECESSARY TO RECEIVE FORMULA FUNDS FROM THE FY22 LOW CARBON TRANSIT OPERATIONS PROGRAM**
Wondimu Mengistu, Grants/Legislative Analyst
- 13.7 APPROVE: STAFF RECOMMENDATION OF THE FY22 CAPITAL PROJECTS AND RECEIVE THE TEN-YEAR UNFUNDED CAPITAL LIST UPDATE**
Wondimu Mengistu, Grants/Legislative Analyst
- 13.8 APPROVE: CONSIDERATION OF A RESOLUTION MAKING CERTAIN FINDINGS AND DIRECTING THAT THE BOARD AND ITS COMMITTEE MEETINGS WILL CONTINUE TO BE HELD VIA TELECONFERENCE**
Dawn Crummié, Interim CEO/General Manager & HR Director
- 13.9 APPROVE: RECOMMENDED ACTION ON TORT CLAIMS**
Curtis Moses, Safety, Security & Risk Management Director

- 13.10 APPROVE: THE AUTHORIZATION OF A PROVISIONAL INFORMATIONAL TECHNOLOGY PROJECT COORDINATOR POSITION IN THE INFORMATIONAL TECHNOLOGY DEPARTMENT**
Dawn Crummié, Interim CEO/General Manager & HR Director
- 13.11 APPROVE: FUNDING THE LEAD PARTS AND MATERIALS CLERK POSITION AND DEFUNDING A PARTS AND MATERIALS CLERK POSITION**
Dawn Crummié, Interim CEO/General Manager & HR Director
- 13.12 APPROVE: CONSIDER ADOPTING A RESOLUTION THAT APPROVES THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S ZERO-EMISSION BUS ROLLOUT PLAN AND AUTHORIZES THE CEO/GENERAL MANAGER TO SUBMIT THE ZEB ROLLOUT PLAN TO THE CALIFORNIA AIR RESOURCES BOARD IN ACCORDANCE WITH THE INNOVATIVE CLEAN TRANSIT REGULATION**
Margo Ross, COO
- 13.13 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 1ST CONTRACT AMENDMENT WITH MARK THOMAS & COMPANY TO INCREASE THE CONTRACT TOTAL BY \$400,000 FOR GENERAL ON-CALL CIVIL ENGINEERING AND SURVEYING SERVICES**
Freddy Rocha, Facilities Maintenance Manager
- 13.14 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO USE THE CLEMSON AREA TRANSIT PURCHASING COOPERATIVE CONTRACT FOR THE PURCHASE OF FOUR ELECTRIC BATTERY BUSES FROM PROTERRA, INC.**
Margo Ross, COO

REGULAR AGENDA

- 14 CONSIDERATION OF APPOINTMENT OF CEO/GM AND APPROVAL OF EMPLOYMENT AGREEMENT**
Larry Pageler, Board Chair
Note: Board materials will be provided on the SCMTD website as soon as possible following the Closed Session discussion.
- 15 DISCUSS POSITION ON SB 957 AND RESPONSE TO "CURE AND CORRECT" LETTER**
Dawn Crummié, Interim CEO/General Manager & HR Director
Julie Sherman, General Counsel
- 16 RETIREE RESOLUTIONS OF APPRECIATION: ELEUTERIO GARCIA-SUMANO AND CHRISTOPHER SANDS**
Larry Pageler, Board Chair
- 17 CEO ORAL REPORT / COVID-19 UPDATE**
Dawn Crummié, Interim CEO/General Manager

- 18 APPROVE: FY23 AND FY24 PRELIMINARY OPERATING BUDGETS AND FY23 CAPITAL BUDGET FOR REVIEW AND TDA/STA CLAIMS PURPOSES**
Chuck Farmer, CFO
- 19 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, APRIL 22, 2022 AT 9:00 AM VIA TELECONFERENCE**
Larry Pageler, Board Chair
- 20 ADJOURNMENT**
Larry Pageler, Board Chair

Accessibility for Individuals with Disabilities

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com. Upon request, Santa Cruz METRO will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to boardinquiries@scmttd.com or submitted by phone to the Executive Assistant at 831.426.6080. Requests made by mail (sent to the Executive Assistant, Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

Public Comment

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

- THIS PAGE INTENTIONALLY LEFT BLANK -

Written Communications to the Board of Directors

Donna Bauer

From: Mekelburg, Megan <Megan.Mekelburg@sen.ca.gov>
Sent: Friday, March 11, 2022 10:28 AM
To: boardinquiries@scmted.com
Subject: SB 942 - Request for Support
Attachments: SB 942_Transit Ridership_Fact Sheet_030722.pdf; SB 942 Support Letter Template.docx

This Message Is From an External Sender

This message came from outside your organization.

Please exercise caution when clicking links or opening attachments.

Hello,

I am reaching out to request that the Santa Cruz Metropolitan Transit District consider supporting SB 942 (Newman) which will provide California public transit agencies with the flexibility to use Low Carbon Transit Operations Program (LCTOP) funds for free or reduced-fare transit programs on an ongoing basis. This flexibility will ensure the long-term sustainability and benefits of programs such as free and reduced-fare youth ridership programs that expand access to public transit and create lifelong riders.

The sponsors of the legislation are California Transit Association and Orange County Transportation Authority. Attached here are the fact sheet and a draft support letter for your consideration.

If you have any questions, please feel free to reach out to me at this email or either number below.

Thank you!
Megan



Megan Mekelburg

Legislative Director

Office of Senator Josh Newman | 29th District

a: (916) 651-4029 | *p:* (661) 231-5421 | *w:* sd29.senate.ca.gov

Written Communications to the Board of Directors



SENATOR JOSH NEWMAN (SD-29)

1021 O St., Suite 6520 ★ Sacramento, CA 95814 ★ 203 N. Harbor Blvd ★ Fullerton, CA 92832 ★ <https://sd29.senate.ca.gov/>

SB 942 (Newman): Transit Ridership

Co-Sponsors:

California Transit Association
Orange County Transportation Authority (OCTA)

Staff Contact: Megan Mekelburg 661-231-5421

Megan.Mekelburg@sen.ca.gov

SUMMARY

SB 942 will provide California public transit agencies with the flexibility to use Low Carbon Transit Operations Program (LCTOP) funds for free or reduced-fare transit programs on an ongoing basis. This flexibility will ensure the long-term sustainability and benefits of programs such as free and reduced-fare youth ridership programs that expand access to public transit and create lifelong riders.

ISSUE

The Low Carbon Transit Operations Program (LCTOP) provides operating and capital assistance for transit agencies to improve mobility while reducing greenhouse gas (GHG) emissions. This program receives funding from the state's Greenhouse Gas Reduction Fund (GGRF), established under California's landmark Cap-and-Trade Program. LCTOP funds are allocated annually to individual transit agencies based on farebox revenues and population. Approved projects eligible for LCTOP funds generally support new or expanded bus or rail services, including the initial use of such funds for reduced or free transit fare programs.

To be eligible for LCTOP funding, transit agencies must demonstrate compliance with the state's Cap-and-Trade mandates, which include investments in disadvantaged communities; an ability to demonstrate a reduction in GHG emissions; the assurance that expenditures do not supplant other funding sources; and that the funding supports transit operations and capital programs.

Current statutes and regulations governing LCTOP create barriers that preclude the use of LCTOP funds for long-term funding. Under the terms of the current guidelines articulated in the statute, a transit agency can only use LCTOP funds once, as part of the launch of a local program. The current guidelines do not afford a transit agency the ability to utilize these same funds on an ongoing basis for the continuation of a free- or reduced-fare program that would otherwise meet the criteria governing the program's stringent requirements. This has the net consequence of undermining the likelihood of otherwise well-designed LCTOP plans achieving their goals as envisioned in the chartering legislation.

Even as transit agencies throughout California have been striving to develop and implement free and reduced transit fare programs, the lack of funding to maintain programs on a long-term basis has stymied those efforts. As an example, the Orange County Transportation Authority (OCTA) has successfully operated a "Youth Ride Free" program as a promotional pass that allows young riders aged 18 and under to access all Orange County fixed-route buses (OC Bus) for free.

OCTA's Youth Ride Free program was launched in coordination with 29 school districts, including more than 620 schools, as students returned to in-person learning last fall and is a key part of the county's strategy to improve mobility options, reduce congestion, and reduce GHG emissions. This LCTOP-funded six-month pilot began in

(Updated 3/7/22)

Written Communications to the Board of Directors

September 2021, with passes to be valid through February 28 of this year. Since the program's inception, the number of unique youth riders has continued to steadily increase, from 7,584 in September 2021 to 12,339 unique riders in December 2021, providing compelling evidence that the program has succeeded in its aim of ushering in a generation of new—and hopefully, lifelong—riders, a top priority for the state.

This very promising youth ridership program has also provided a secondary benefit of supporting the economic recovery of Orange County in the wake of the negative impacts of the pandemic, particularly among Orange County's low-income and diverse populations. Unfortunately, though, while the initial pilot program qualified to utilize LCTOP funding, the statutory restrictions outlined above make LCTOP an unsustainable source of ongoing funding, irrespective of the initial success or long-term prospects for the program.

SOLUTION

SB 942 will allow transit agencies to access LCTOP funds to subsidize free- or reduced-fare programs continuously. The bill will ensure that a transit agency can use LCTOP for free or reduced fare programs. Further, if an LCTOP-funded pilot meets the program's requirements in its initial application, the transit agency will not be required to demonstrate such requirements in subsequent years, thereby exempting a transit agency from duplicative reporting requirements. Additionally, SB 942 will create additional flexibility for transit agencies that qualify for LCTOP funds by allowing monies to be used to maintain such programs on an ongoing basis without any prescribed time limit. This bill will provide multiple simultaneous benefits of expanding mass transit utilization by creating lifelong riders, reducing congestion on our streets and roads, and offering an avenue for economic improvement to families who have been substantially negatively impacted by the effects of the pandemic over the past two years.

SUPPORT

California Transit Association (Co-Sponsor)
Orange County Transportation Authority (Co-Sponsor)
San Diego Metropolitan Transit System

(Updated 3/7/22)

Written Communications to the Board of Directors

Sample SB 942 Support Letter

Please send a support letter **on your letterhead**

Once referred, letters must be uploaded to the electronic portal.

The portal automatically sends letters to the committee(s) of jurisdiction. Please visit <https://calegislation.lc.ca.gov/advocates/> to create an account and upload the letter.

[Date]

The Honorable Josh Newman
Senate District 29
1021 O Street, Room 6520
Sacramento, CA 95814

Re: SB 942 (Newman) Transit Ridership -- SUPPORT

Dear Senator Newman:

[Name of organization] is writing to express its/our support of SB 942, which will provide public transit agencies in California with the flexibility to use Low Carbon Transit Operations Program (LCTOP) funds for free- or reduced-fare transit programs on an ongoing basis.

[Insert relevant information about your organization]

Current statutes and regulations governing LCTOP create barriers that preclude the use of LCTOP funds for long-term funding. The current guidelines do not afford a transit agency the ability to utilize funds on an ongoing basis for the continuation of a free- or reduced- fare program that would otherwise meet the criteria of the program's requirements. Even as transit agencies throughout California have been striving to develop and implement free- and reduced-transit fare programs, the lack of funding to maintain programs on a long-term basis has stymied these efforts.

SB 942 allows transit agencies to access LCTOP funds to subsidize free- or reduced-fare programs continuously. Further, if an LCTOP-funded pilot meets the program's requirements in its initial application, the transit agency will not be required to demonstrate such requirements in subsequent years. Additional flexibility will be afforded to transit agencies that qualify for LCTOP funds by allowing monies to be used to maintain such programs on an ongoing basis without a prescribed time limit.

SB 942 will provide multiple simultaneous benefits of expanding mass transit utilization, reducing congestion on our streets and roads, and offering an avenue for economic improvement for families who have been negatively impacted by the effects of the pandemic over the last two years.

Written Communications to the Board of Directors

For all of these reasons, [our organization] supports SB 942.

Sincerely,

[Name]

[Title]

- THIS PAGE INTENTIONALLY LEFT BLANK -

LABOR ORGANIZATION COMMUNICATIONS

From: jasandoval607@yahoo.com
To: boardinquiries@scmtd.com; [Alta Northcutt](#); [Ari Parker](#); [Bruce McPherson](#); [Donna Lind](#); [Donna Meyers](#); [Jimmy Dutra](#); [Kristen Petersen](#); [Larry Pageler](#); [Manu Koenig](#); [Michael Rotkin](#); [Rebecca Downing](#); [Shebreh Kalantari-Johnson](#)
Cc: ["Kiernan Colby"](#); ["Jordan Vascones"](#); ["Mikey Rios"](#); ["Holly Alcorn"](#); pglenn@hansonbridgett.com; ["Brandon"](#); ["Howard"](#); ["Ignacio"](#); ["Jose"](#); ["Joshua"](#); ["Lalo"](#); ["Nathanael"](#)
Subject: Agenda Item: Labor Communications March 25th Board of Directors meeting Re Contract Negotiations
Date: Monday, March 21, 2022 10:38:50 AM
Attachments: [image001.png](#)
[20220311-FBASC-Agenda slide 5.5 \(003\).pdf](#)
[2021-04-09-Agenda-FBASC APRIL 2021 reserve buckets \(1\).pdf](#)
[Copy of Alex Clifford pay history.xlsx](#)

This Message Is From an External Sender

This message came from outside your organization.
Please exercise caution when clicking links or opening attachments.

[Report Suspicious](#)

Dear Board of Directors,

With contract negotiations coming up, we want to give you some history and some current events to help you make your decision when it comes to renewing our contract. Here is a chart with the cost-of-living increases dating back to 2008 for fixed route operators:

Year	Wage	w/ longevity (after working 20 years)	Cost of Living Increase
2008	\$26.57		3%
2009	\$27.37		3%
2010	\$28.19		3%
2011	\$28.75		2%
2012	\$29.33	\$32.26 (longevity introduced)	2%
2013	\$29.92	\$32.91	2%
2014	\$29.92	\$32.91	0
2015	\$29.92	\$32.91	0
2016	\$29.92	\$32.91	0
2017	\$29.92	\$32.91	0
2018	\$29.92	\$32.91	0
2019	\$31.38	\$34.52	2.80%
2020	\$32.33	\$35.57	3%
2021	\$33.06	\$36.36	2.25%

The 2% in 2014 was guaranteed in our contract but our drivers gave it up to help with METRO's structural deficit at the time along with extending our contract with no pay increase for five years straight. What we saw in return was Alex Clifford getting astronomical salary increases from \$113,891.00 in 2014 – to his total income **\$224,628.00 in 2018. NEARLY DOUBLE!**

Remember, Bus Operators did not receive a wage increase during this time.

By 2020, Alex made \$252,584.42! (See attachment and link below)

LABOR ORGANIZATION COMMUNICATIONS

References: Transparent California Alex Clifford's salary:

<https://transparentcalifornia.com/salaries/search/?q=Alexander%20D%20Clifford>

We have asked METRO to extend the current contract since we are set to start negotiating April 1st. Extending the contract means we avoid the long and very expensive process of negotiating page by page in the contract. Everything stays the same and we create a new expiration date, along with an agreed to wage increase. It makes sense to avoid the bumpy road of negotiations so we can focus on a relationship with our new CEO/General Manager. Here is our current proposal to extend our contract for fixed route and paracruz:

Option 1:

3-year extension with a \$3,500 lump sum along with the following cost of living increases:

1. 3% - 1st year
2. 3.5% - 2nd year
3. 3.5% - 3rd year

Option 2:

1-year extension with a \$3,500 lump sum along with the following cost of living increase:

1. 4%

These are proposals that are virtually similar to what other comparable transit agencies have given their transit workers recently. We are actually asking for less than what Sam Trans gave their transit workers. See articles below:

"Despite looming deficit, Valley Transportation Authority has a plan it hopes will boost employee morale: a \$3,500 "appreciation" bonus along with a 10% raise over the next three years":

<https://www.mercurynews.com/2022/01/07/after-disastrous-year-vta-employees-to-receive-raises-and-3500-bonus-despite-looming-deficit/>

"The new agreement calls for a four percent wage increase upon ratification, followed by a 3.5 percent increase on June 19, 2022, and an additional 3.5 percent increase on June 18, 2023. Additionally, full-time union members will receive a \$3,500 lump-sum payment within two pay periods of ratification of the contract by the board of directors":

<https://www.masstransitmag.com/management/press-release/21255750/san-mateo-county-transit-district-samtrans-samtrans-reaches-agreement-with-union-representing-operators-and-maintenance-workers>

"Golden Gate Transit Workers Ratify Strong Contract, Averting Strike":

<https://www.atu.org/media/releases/golden-gate-transit-workers-ratify-strong-contract-averting->

LABOR ORGANIZATION COMMUNICATIONS

[strike](#)

From the information we have now, METRO currently has all of their reserve buckets full along with a surplus of potentially 25 million dollars in COVID money. (see attachments.)

Also, 12 billion more dollars is coming to California transit but is held up over a pension reform dispute:

<https://news.yahoo.com/editorial-biden-freezes-billions-funding-110012772.html>

Additionally, drivers see METRO offering \$4,000 to new hires yet the drivers that worked through the pandemic have seen no financial incentive. It sends a wrong message when new hires are being more valued than the current drivers that are holding METRO together. That's why we are hoping to see at least a \$3,500 stipend.

It's time to show the METRO drivers that METRO does appreciate their financial sacrifice from 2014 - 2018 along with being on the front lines during a pandemic risking their lives and their families lives to keep this community moving. All we are asking for is to practically get back what we gave up throughout the years.

We hope you will take these facts into consideration as you deliberate with your bargaining team.

Thank you,

James Sandoval

Organizer, General Chairperson

SMART Local 0023

8312470400

td23.smart-local.org



February 28, 2022

YTD Operating Revenue and Expenses

LABOR ORGANIZATION COMMUNICATIONS

YTD as of February 28, 2022

- Revenues favorable due to continued higher Sales Tax revenues and unbudgeted COVID related grants
- Expenses favorable due to lower labor/fringe costs as a result of vacant positions and extended unpaid leaves of absence; partially offset by higher OT
- Bus Replacement Fund higher due to increased Measure D sales tax revenues

	Actual*	Budget	Fav / (Unfav)
Operating Revenue			
Passenger Fares	\$ 5,150	\$ 5,430	\$ (280)
Sales Tax/including Measure D	22,087	17,760	4,327
Federal/State Grants	12,755	13,124	(369)
COVID Relief Grants	7,254	-	7,254
All Other	476	402	74
Total Revenue	\$ 47,722	\$ 36,716	\$ 11,006
Operating Expense			
Labor - Regular	\$ 10,560	\$ 12,614	\$ 2,054
Labor - OT	1,831	762	(1,069)
Fringe	15,873	17,485	1,612
Non-Personnel	7,160	6,993	(167)
Total OpEx	\$ 35,424	\$ 37,854	\$ 2,430
Operating Surplus/(Deficit) before Transfers	\$ 12,298	\$ (1,138)	\$ 13,436
Transfers			
Bus Replacement Fund*	\$ (2,026)	\$ (1,444)	\$ (582)
Transfers	-	-	-
Operating Surplus/(Deficit) after Transfers	\$ 10,272	\$ (2,582)	\$ 12,854

* Bus Replacement Fund - Minimum \$3M annual commitment from Measure D sales tax (\$2.2M) and STA-SGR (\$0.8M)

8.1.4

* Pre-close financials, subject to adjustments post close

Schedule of Reserves as of 06/30/2020:

Target: \$2.2M



Fully Funded

Target: \$3.0M



Fully Funded

Target: \$7.5M



Fully Funded

Target: \$0.7M



Fully Funded



No Minimum Balance



No Minimum Balance

8.1.5

*METRO will reinvest the funds into the FY21 Operating budget, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted. Source of funds is FY20 Carryover comprised of METRO's 1979 Local Sales Tax, TDA-STA, TDA-LTF and Farebox revenues.

LABOR ORGANIZATION COMMUNICATIONS

year	regular pay	Increase year over year	Other pay	Total pay	Benefits	total pay Benefits
2014	\$ 113,891.00		\$ 5,298.00	\$ 119,189.00	\$ 38,751.00	\$ 157,940.00
2015	\$ 190,337.60	40%	\$ 14,361.91	\$ 204,699.51	\$ 49,482.47	\$ 254,181.98
2016	\$ 193,856.00	2%	\$ 14,954.00	\$ 208,810.00	\$ 52,839.00	\$ 261,649.00
2017	\$ 199,909.00	3%	\$ 20,808.00	\$ 220,717.00	\$ 49,473.00	\$ 270,190.00
2018	\$ 224,628.00	11%	\$ 16,437.00	\$ 241,065.00	\$ 35,733.00	\$ 276,798.00
2019	\$ 228,904.00	2%	\$ 16,437.00	\$ 245,341.00	\$ 38,738.00	\$ 284,079.00
2020	\$ 252,584.42	9%	\$ 17,688.06	\$ 270,272.48	\$ 43,193.68	\$ 313,466.16
2021	not available yet					

started in May

data collected from transparent CA

LABOR ORGANIZATION COMMUNICATIONS

From: [Jordan Vascones](#)
To: boardinquiries@scmtd.com; [Alta Northcutt](#); [Ari Parker](#); [Bruce McPherson](#); [Donna Lind](#); [Donna Meyers](#); [Jimmy Dutra](#); [Kristen Petersen](#); [Larry Pageler](#); [Manu Koenig](#); [Michael Rotkin](#); [Rebecca Downing](#); [Shebreh Kalantari-Johnson](#)
Cc: [Kiernan Colby](#); [Mikey Rios](#); [Holly Alcorn](#); pglenn@hansonbridgett.com; [Brandon](#); [Howard](#); [Ignacio](#); [Jose](#); [Joshua](#); [Lalo](#); [Nathanael](#); [James Sandoval](#)
Subject: Re: Agenda Item: Labor Communications March 25th Board of Directors meeting Re Contract Negotiations
Date: Monday, March 21, 2022 1:15:41 PM
Attachments: [image001.png](#)

This Message Is From an External Sender

This message came from outside your organization.

Please exercise caution when clicking links or opening attachments.

[Report Suspicious](#)

Hello Board of Directors,

James summed up our proposals to extend our contract very well. SEIU is proposing the same as SMART in solidarity.

We feel that our proposals are very reasonable, considering the contracts our neighboring transit agencies and other local government entities received recently.

We would like to remind the board that when times were difficult, we sacrificed to keep this agency solvent. SEIU workers forwent a pay increase in 2015, 2016, and 2018, despite some management contracts getting substantial raises. We made the tough decision then to help our agency through a trying period. However, the unforeseen side effect of that decision has been to put our agency at a serious competitive disadvantage in recruitment.

Too many times in the past years we have had highly qualified candidates leave METRO for employment at other agencies over the hill. When we can't fill positions, we can't provide the best service to our community. Fortunately, you as directors have an opportunity to help us rectify this issue. As you can see, Metro has a robust reserve balance in all areas (see attached documentation).

Accepting our proposals will speak truth to our banners' words (attached) describing us as "frontline heroes." We as METRO workers highly encourage an extension of our contract in good faith, to allow for time for our next CEO to establish a relationship with our unions and familiarize themselves with METRO. We hope you will take these facts into consideration as you make your decision.

Best regards,

Jordan Vascones on behalf of SEIU 521 METRO Members

SEA Chapter President
MBCLC SEIU-521 Delegate

LABOR ORGANIZATION COMMUNICATIONS

On Mon, Mar 21, 2022 at 10:38 AM <jasandoval607@yahoo.com> wrote:

Dear Board of Directors,

With contract negotiations coming up, we want to give you some history and some current events to help you make your decision when it comes to renewing our contract. Here is a chart with the cost-of-living increases dating back to 2008 for fixed route operators:

Year	Wage	w/ longevity (after working 20 years)	Cost of Living Increase
2008	\$26.57		3%
2009	\$27.37		3%
2010	\$28.19		3%
2011	\$28.75		2%
2012	\$29.33	\$32.26 (longevity introduced)	2%
2013	\$29.92	\$32.91	2%
2014	\$29.92	\$32.91	0
2015	\$29.92	\$32.91	0
2016	\$29.92	\$32.91	0
2017	\$29.92	\$32.91	0
2018	\$29.92	\$32.91	0
2019	\$31.38	\$34.52	2.80%
2020	\$32.33	\$35.57	3%
2021	\$33.06	\$36.36	2.25%

The 2% in 2014 was guaranteed in our contract but our drivers gave it up to help with METRO's structural deficit at the time along with extending our contract with no pay increase for five years straight. What we saw in return was Alex Clifford getting astronomical salary increases from \$113,891.00 in 2014 – to his total income **\$224,628.00 in 2018. NEARLY DOUBLE!**

Remember, Bus Operators did not receive a wage increase during this time.

By 2020, Alex made \$252,584.42! (See attachment and link below)

References: Transparent California Alex Clifford's salary:

LABOR ORGANIZATION COMMUNICATIONS

<https://transparentcalifornia.com/salaries/search/?q=Alexander%20D%20Clifford>

We have asked METRO to extend the current contract since we are set to start negotiating April 1st . Extending the contract means we avoid the long and very expensive process of negotiating page by page in the contract. Everything stays the same and we create a new expiration date, along with an agreed to wage increase. It makes sense to avoid the bumpy road of negotiations so we can focus on a relationship with our new CEO/General Manager. Here is our current proposal to extend our contract for fixed route and paracruz:

Option 1:

3-year extension with a \$3,500 lump sum along with the following cost of living increases:

1. 3% - 1st year
2. 3.5% - 2nd year
3. 3.5% - 3rd year

Option 2:

1-year extension with a \$3,500 lump sum along with the following cost of living increase:

1. 4%

These are proposals that are virtually similar to what other comparable transit agencies have given their transit workers recently. We are actually asking for less than what Sam Trans gave their transit workers. See articles below:

“Despite looming deficit, Valley Transportation Authority has a plan it hopes will boost employee morale: a \$3,500 “appreciation” bonus along with a 10% raise over the next three years”:

<https://www.mercurynews.com/2022/01/07/after-disastrous-year-vta-employees-to-receive-raises-and-3500-bonus-despite-looming-deficit/>

LABOR ORGANIZATION COMMUNICATIONS

“The new agreement calls for a four percent wage increase upon ratification, followed by a 3.5 percent increase on June 19, 2022, and an additional 3.5 percent increase on June 18, 2023. Additionally, full-time union members will receive a \$3,500 lump-sum payment within two pay periods of ratification of the contract by the board of directors”:

<https://www.masstransitmag.com/management/press-release/21255750/san-mateo-county-transit-district-samtrans-samtrans-reaches-agreement-with-union-representing-operators-and-maintenance-workers>

“Golden Gate Transit Workers Ratify Strong Contract, Averting Strike”:

<https://www.atu.org/media/releases/golden-gate-transit-workers-ratify-strong-contract-averting-strike>

From the information we have now, METRO currently has all of their reserve buckets full along with a surplus of potentially 25 million dollars in COVID money. (see attachments.)

Also, 12 billion more dollars is coming to California transit but is held up over a pension reform dispute:

<https://news.yahoo.com/editorial-biden-freezes-billions-funding-110012772.html>

Additionally, drivers see METRO offering \$4,000 to new hires yet the drivers that worked through the pandemic have seen no financial incentive. It sends a wrong message when new hires are being more valued than the current drivers that are holding METRO together. That’s why we are hoping to see at least a \$3,500 stipend.

It’s time to show the METRO drivers that METRO does appreciate their financial sacrifice from 2014 - 2018 along with being on the front lines during a pandemic risking their lives and their families lives to keep this community moving. All we are asking for is to practically get back what we gave up throughout the years.

We hope you will take these facts into consideration as you deliberate with your bargaining team.

Thank you,

LABOR ORGANIZATION COMMUNICATIONS

James Sandoval

Organizer, General Chairperson

SMART Local 0023

8312470400

td23.smart-local.org





Schedule of Reserves as of 06/30/2020:

Target: \$2.2M



Fully Funded

Target: \$3.0M



Fully Funded

Target: \$7.5M



Fully Funded

Target: \$0.7M



Fully Funded



No Minimum Balance



No Minimum Balance

8.2.7

*METRO will reinvest the funds into the FY21 Operating budget, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted. Source of funds is FY20 Carryover comprised of METRO's 1979 Local Sales Tax, TDA-STA, TDA-LTF and Farebox revenues.

LABOR ORGANIZATION COMMUNICATIONS

Year	w/ longevity (after working 10 years)	Cost of Living Increase
2008		2%
2009		3%
2010		3%
2011		3%
2012		2%
2013		2%
2014		2%
2015		2%
2015	Effective December 31,2015 gave back	-2%
2016		0%
2017		2%
2018		0%
2019		Class & Comp
2020		1.50%
2021		2.50%



DATE: March 25, 2022
TO: Board of Directors
FROM: Chuck Farmer, CFO
**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL
DETAIL FOR THE MONTH OF FEBRUARY 2022**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the preliminary approved Check Journal Detail for the month of February 2022

II. SUMMARY

- This staff report provides the Board of Directors (Board) with a preliminary approved Check Journal Detail for the month of February 2022.
- The Finance Department is submitting the check journals for Board acceptance and filing.

III. DISCUSSION/BACKGROUND

This preliminary approved Check Journal Detail provides the Board with a listing of the vendors and amounts paid out on a monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the month of February 2022 have been processed, the checks have been issued and signed by the Deputy Finance Director.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report aligns to METRO's Financial Stability, Stewardship & Accountability strategic plan.

V. FINANCIAL CONSIDERATIONS/IMPACT

The check journal present the invoices paid in February 2022 for Board review, agency disclosure and transparency.

VI. CHANGES FROM COMMITTEE

N/A.

VII. ALTERNATIVES CONSIDERED

None.

VIII. ATTACHMENTS

Attachment A: Check Journal Detail for the Month of February 2022

Prepared by: Holly Alcorn, Accounting Specialist

IX. APPROVALS

Chuck Farmer, CFO



A handwritten signature in blue ink, appearing to read "Chuck Farmer", written over a horizontal line.

Dawn Crummié,
Interim CEO/General Manager



A handwritten signature in blue ink, appearing to read "Dawn Crummié", written over a horizontal line.

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

DATE: 02/01/22 THRU 02/28/22

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76544	02/01/22	654.80	ABC BUS INC		112086	INVENTORY ORDER	327.40	
76545	02/01/22	1,135.11	FASTENAL COMPANY INC		112087	INVENTORY ORDER	327.40	
					112083	NON INVENTORY ORDER	509.04	
					112084	STOCK INVENTORY	589.94	
76546	02/01/22	7,510.06	GILLIG LLC		112085	NON INVENTORY ORDER	36.13	
					112075	VEH# 4208 PARTS	4,163.19	
					112076	VEH# 4205 PARTS	596.94	
					112077	VEH# 1901 PARTS	32.89	
					112078	INVENTORY ORDER	893.26	
					112079	INVENTORY ORDER	59.94	
					112080	INVENTORY ORDER	1,258.56	
					112081	VEH# 4208 PARTS	360.46	
					112082	VEH# 4204 PARTS	144.82	
76547	02/01/22	4,195.20	MEDZON		112074	PPE SUPPLIES	4,195.20	
76548	02/01/22	198.52	RICOH USA, INC CA		112090	12/12-01/11RIVER/DIS	88.35	
					112091	1/1-1/31 LEASE OPS	110.17	
76549	02/01/22	2,199.16	TFORCE FREIGHT, INC.		112066	CORE FREIGHT	1,157.88	
					112088	CORE FREIGHT	842.74	
					112089	CORE FREIGHT	198.54	
76550	02/01/22	2,791.59	THE AFTERMARKET PARTS CO LLC		112067	INVENTORY ORDER	1,557.86	
					112068	INVENTORY ORDER	182.34	
					112069	INVENTORY ORDER	549.41	
					112070	INVENTORY ORDER	206.34	
					112071	INVENTORY ORDER	151.23	
					112072	INVENTORY ORDER	37.81	
					112073	INVENTORY ORDER	106.60	
76551	02/01/22	49.11	UNITED PARCEL SERVICE		112064	FREIGHT	17.50	
					112065	FREIGHT	31.61	
76552	02/01/22	53.49	VALLEY POWER SYSTEMS, INC.		112063	INVENTORY ORDER	53.49	
76553	02/01/22	3,725.10	VERIZON WIRELESS	0	112062	12/13-1/12 BUS WIFI	3,725.10	
76554	02/07/22	10,518.55	72 HOUR LLC		112173	VEH# 1950 ENGINE REP	10,518.55	
76555	02/07/22	914.25	ABC BUS INC		112154	INVENTORY ORDER	9.04	
					112155	INVENTORY ORDER	905.21	
76556	02/07/22	392.07	AMAZON CAPITAL SERVICES, INC.		112153	COVID SUPPLIES	86.30	
					112156	REPLACEMENT SOCKET	14.19	
					112157	CHARGER CABLE	16.38	
					112158	PAINT MARKERS	76.86	
					112159	INVENTORY ORDER	87.90	
					112187	OFFICE SUPPLIES	54.18	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

DATE: 02/01/22 THRU 02/28/22

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76557	02/07/22	8,858.84	BATTERY SYSTEMS INC.		112247	SHOP SUPPLIES	56.26	
76558	02/07/22	3,554.44	CAPITOL CLUTCH & BRAKE, INC.		112251	INVENTORY ORDER	8,858.84	
76559	02/07/22	69,184.71	CUMMINS, INC		112172	INVENTORY ORDER	3,554.44	
					112111	VEH# 1301 PARTS	4,190.90	
					112112	VEH# 4207 PARTS	138.29	
					112113	INVENTORY ORDER	79.32	
					112114	INVENTORY ORDER	61.68	
					112115	SOFTWARE LIC RENEWAL	770.00	
					112119	INVENTORY ORDER	2,939.39	
					112120	CREDIT INV# Y9-91954	-1,024.22	
					112121	CREDIT INV#Y9-98893	-9.23	
					112122	VEH# 2808 PARTS	75.52	
					112161	VEH# 1005 PARTS/RPR	3,894.60	
					112162	VEH# 1301 PARTS	48.15	
					112163	INVENTORY ORDER	461.23	
					112164	INVENTORY ORDER	652.44	
					112171	VEH# 4205 REPAIRS	3,024.48	
					112245	RPR VEH #2333	1,610.26	
					112248	VEH#4208ENGREPLABOR	18,325.08	
					112250	VEH#4208ENGREPLABOR	33,913.72	
					112255	VEH# 4207 PARTS	33.10	
					112097	REVENUE TIRES	1,218.48	
					112098	REVENUE TIRES	1,969.16	
					112116	REVENUE TIRES	237.50	
					112117	REVENUE TIRES	1,848.97	
					112118	REVENUE TIRES	628.96	
					112123	REVENUE TIRES	295.33	
					112124	REVENUE TIRES	869.43	
					112169	TEMP W/E 1/16	1,201.20	
					112126	TEMP W/E 1/23	512.00	
					112099	INV/NON INV ORDER	332.88	
					112100	SAFETY SUPPL/NON INV	1,103.02	
					112147	FAIRBOX RETROFIT	73.27	
					112148	INVENTORY ORDER	155.01	
					112149	CREDIT INV# 90178636	-43.07	
					112150	INVENTORY ORDER	2,297.05	
					112151	INVENTORY ORDER	60.82	
					112101	VEH# 1906 PARTS	877.90	
					112102	INVENTORY ORDER	202.49	
76560	02/07/22	7,067.83	EAST BAY TIRE CO.					
76561	02/07/22	1,201.20	EMPLOYNET, INC					
76562	02/07/22	512.00	EXPRESS SERVICES INC.					
76563	02/07/22	1,435.90	FASTENAL COMPANY INC					
76564	02/07/22	2,543.08	GENFARE A DIV OF SPX CORP					
76565	02/07/22	7,371.87	GILLIG LLC					

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

DATE: 02/01/22 THRU 02/28/22

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76566	02/07/22	4,659.80	HUNT & SONS, INC.		112103	INVENTORY ORDER	179.80	
76567	02/07/22	902.41	KAADY CHEMICAL CORPORATION		112104	VEH# 1901 PARTS	245.79	
76568	02/07/22	573.60	MISSION UNIFORM		112105	VEH# 4202 PARTS	12.33	
					112106	VEH# 1903 PARTS	47.23	
					112107	VEH# 1904 PARTS	98.73	
					112165	INVENTORY ORDER	18.96	
					112166	VEH# 4202 PARTS	608.38	
					112167	INVENTORY ORDER	4,190.35	
					112189	INVENTORY ORDER	889.91	
					112146	INVENTORY ORDER	4,659.80	
					112145	BUS WASH SUPPLIES	902.41	
					112175	UNIFORM REPAIRS	54.00	
					112192	LAUNDRY SERVICES PUR	37.02	
					112242	UNIFORMS VSW/VMU	326.58	
					112244	CUSTODIAL SUPP VSW	156.00	
76569	02/07/22	6,115.39	PACIFIC TRUCK PARTS, INC.		112138	INVENTORY ORDER	554.57	
					112139	INVENTORY ORDER	45.17	
					112140	INVENTORY ORDER	1,283.00	
					112141	INVENTORY ORDER	3,013.10	
					112142	VEH# 2333 PARTS	395.01	
					112190	INVENTORY ORDER	1,488.23	
					112191	CREDIT	-663.69	
76570	02/07/22	129.26	PALACE ART & OFFICE SUPPLY		112096	FLEET OFFICESUPPLIES	26.19	
					112256	OFFICE SUPPLIES	103.07	
76571	02/07/22	7,253.16	PHILIP J CROUCH		112143	RADIATOR REPAIR	3,700.87	
					112144	RADIATOR REPAIR	2,922.29	
					112174	RADIATOR REPAIR	630.00	
76572	02/07/22	474.70	QUADIENT LEASING USA, INC.		112127	2/28-5/27 Q LEASE	474.70	
76573	02/07/22	88.35	RICOH USA, INC CA		112168	1/12-2/11 RIVER/DIS	88.35	
76574	02/07/22	267.66	RICOH USA, INC. TX		112170	2/3-3/2/22 LEASE C/S	267.66	
76575	02/07/22	4,735.25	ROMAINE ELECTRIC CORP		112136	INVENTORY ORDER	81.77	
					112137	INVENTORY ORDER	4,653.48	
76576	02/07/22	5,120.44	SANTA CRUZ STAFFING, LLC		112092	TEMP W/E 1/23	1,046.25	
					112188	TEMP W/E 1/30/22	2,673.76	
					112257	TEMP W/E 1/30	1,400.43	
					112131	SHOP TOOLS	72.78	
					112132	SHOP TOOLS	68.96	
76577	02/07/22	510.90	SNAP-ON INDUSTRIAL		112135	USB LINK CABLE	185.64	
					112249	TOOL REPLACEMENT	183.52	

Attachment A

DATE 02/28/22 15:09

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 4

CHECK # START THRU 9999999

DATE: 02/01/22 THRU 02/28/22

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76578	02/07/22	15,753.27	SPORTWORKS GLOBAL LLC		112134	NEW BUS BIKERACKS	15,753.27	
76580	02/07/22	41,375.42	THE AFTERMARKET PARTS CO LLC		112176	INVENTORY ORDER	172.73	
					112177	INVENTORY ORDER	314.69	
					112178	INVENTORY ORDER	196.52	
					112179	INVENTORY ORDER	3,157.29	
					112180	INVENTORY ORDER	391.85	
					112181	INVENTORY ORDER	420.54	
					112183	VEH# 2318/2211 PARTS	1,261.33	
					112185	INVENTORY ORDER	663.26	
					112186	VEH# 2333 PARTS	265.22	
					112193	INVENTORY ORDER	370.46	
					112194	RPR VEH #2805	50.81	
					112195	INVENTORY ORDER	149.67	
					112196	INVENTORY ORDER	3,211.49	
					112197	INVENTORY ORDER	26.53	
					112198	INVENTORY ORDER	412.33	
					112199	INVENTORY ORDER	715.63	
					112200	INVENTORY ORDER	2,814.61	
					112201	INVENTORY ORDER	14.22	
					112202	INVENTORY ORDER	234.05	
					112203	CREDIT INV# 82574229	-93.15	
					112204	RPR VEH #1202	491.20	
					112205	INVENTORY ORDER	582.06	
					112206	RPR VEH #1306	202.76	
					112207	INVENTORY ORDER	8.55	
					112208	RPR VEH #2806	487.96	
					112209	INVENTORY ORDER	4,576.76	
					112210	INVENTORY ORDER	35.92	
					112211	INVENTORY ORDER	3,720.90	
					112212	SR1594S HOSE CAMPAIG	122.36	
					112213	INVENTORY ORDER	10.79	
					112214	VEH# 2811 PARTS	76.52	
					112215	INVENTORY ORDER	293.36	
					112216	VEH# 1002 PARTS	113.44	
					112217	RPR VEH #1301	386.39	
					112218	VEH# 1002 PARTS	492.79	
					112219	RPR VEH #2220	459.77	
					112220	VEH# 1002 PARTS	14.61	
					112221	RPR VEH #1003	28.21	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

DATE: 02/01/22 THRU 02/28/22

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76581	02/07/22	817.65	THE HOSE SHOP, INC		112222	VEH# 1612 PARTS	185.29	
					112223	RPR VEH #2813	531.19	
					112224	VEH# 1002 PARTS	95.88	
					112225	VEH# 1303 PARTS	371.52	
					112226	INVENTORY ORDER	69.71	
					112227	HOSECAMPAIGN 1219/20	49.94	
					112228	RPR VEH #2813	91.84	
					112229	VEH# 2806 PARTS	672.27	
					112230	VEH# 9827 PARTS	277.92	
					112231	VEH# 1001 PARTS	637.73	
					112232	INVENTORY ORDER	136.44	
					112233	VEH# 1211 PARTS	52.29	
					112234	INVENTORY ORDER	111.72	
					112235	VEH# 1211 PARTS	170.88	
					112236	INVENTORY ORDER	237.46	
					112237	INVENTORY ORDER	2,657.72	
					112238	INVENTORY ORDER	4,107.81	
					112239	RPR VEH #1301	72.36	
					112240	INVENTORY ORDER	353.93	
					112241	INVENTORY ORDER	3,195.92	
					112246	INVENTORY ORDER	70.60	
					112254	INVENTORY ORDER	370.57	
					112108	VEH# 2808 PARTS	107.36	
					112109	NON INVENTORY ORDER	699.59	
					112110	INVENTORY ORDER	10.70	
					112133	RPR ELECTRONIC ITEMS	1,173.35	
					112093	INVENTORY ORDER	916.06	
					112095	INVENTORY ORDER	2,143.73	
					112129	INVENTORY ORDER	276.45	
					112130	INVENTORY ORDER	1,033.22	
					112160	INVENTORY ORDER	387.01	
					112252	RPR DISPATCH RADIO	975.50	
					112094	DOT PHYSICAL EXAM WS	120.00	
					112125	DOT PHYSICAL EXAM	120.00	
					112128	DOT PHYSICAL EXAM	240.00	
					112152	DOT PHYSICAL EXAMS	120.00	
					112258	BUS LEASE 9/21-10/20	30,004.00	
					112259	10/21-11/20BUS LEASE	20,000.00	
					112260	11/21-12/20BUS LEASE	20,000.00	
76581	02/07/22	817.65	THE HOSE SHOP, INC					
76582	02/07/22	1,173.35	THE JANEK CORPORATION					
76583	02/07/22	4,756.47	VALLEY POWER SYSTEMS, INC.					
76584	02/07/22	975.50	VISION COMMUNICATIONS					
76585	02/07/22	600.00	WORKWELL MEDICAL PROF. CORP.					
76586	02/07/22	90,004.00	SHUTTLE BUS LEASING CORP					

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 02/01/22 THRU 02/28/22

DATE 02/28/22 15:09

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76587	02/07/22	257.40	EMPLOYNET, INC		112261	12/21-1/20BUS LEASE	20,000.00	
76588	02/07/22	640.00	EXPRESS SERVICES INC.		112266	TEMP W/E 1/30/22	257.40	
76589	02/07/22	225.00	KANEKO AND KRAMMER CORP		112269	TEMP W/E 1/30/22	640.00	
76590	02/07/22	100.00	LANGUAGE LINE SERVICES INC		112267	CLASS/COMP 3 CLASSES	225.00	
76591	02/07/22	255.50	QUEST DIAGNOSTIC INC.		112270	JAN 22 TRANSLATE SVC	100.00	
76592	02/07/22	1,878.01	RANDY & LARAE WEST	7	112268	1/26 DOT DRUG TESTS	255.50	
					112271	ENVELOPE PRINTING	370.36	
					112272	PAYROLL ENVELOPES	1,507.65	
76593	02/07/22	110.17	RICOH USA, INC CA		112262	12/1-12/31 LEASE OPS	110.17	
76594	02/07/22	34,095.02	SANTA CRUZ METRO TRANSIT W/C		112273	JAN 21 W/C REPLENISH	34,095.02	
76595	02/07/22	1,485.00	SANTA CRUZ STAFFING, LLC		112264	TEMP W/E 1/30	1,485.00	
76596	02/07/22	307.56	TERRYBERRY CO., LLC		112263	ANNIVERSARY AWARDS	307.56	
76597	02/07/22	56.00	WORKFORCEQA LLC		112265	DEC 21 DOT DRUG TEST	56.00	
76598	02/09/22	735.00	ACTION TOWING & ROAD SVC CORP		112276	VEH# 1005 TOW	735.00	
76599	02/09/22	170.80	ACUITY SPECIALTY PRODUCTS, INC		112349	INVENTORY ORDER	170.80	
76600	02/09/22	34.48	AMERICAN MESSAGING SVCS, LLC		112389	FEB 22 PAGERS	34.48	
76601	02/09/22	997.02	AT&T MOBILITY		112391	12/24-1/23 BUS WIFI	997.02	
76602	02/09/22	600.75	B & H FOTO & ELECTRONICS CORP		112279	POE SWITCHES	600.75	
76603	02/09/22	955.65	BATTERIES PLUS #314		112286	UPS BATTERY REPLACE	955.65	
76604	02/09/22	101.34	CITY OF SCOTT'S VALLEY		112353	11/16-1/15 WATER SVT	101.34	
76605	02/09/22	39.79	CITY OF WATSONVILLE UTILITIES		112374	12/15-1/12 WTC	39.79	
76606	02/09/22	46,306.30	CLEAN ENERGY		112369	1/4 LNG	12,805.15	
					112370	1/14 LNG	11,600.42	
					112371	1/7 LNG CHARGES	11,222.80	
					112372	1/18 LNG	10,677.93	
76607	02/09/22	588.00	COAST PAPER & SUPPLY INC.		112357	SOAP DISPENSERS	588.00	
76608	02/09/22	2,890.00	COASTAL LANDSCAPING INC.		112373	FEB 22 LANDSCAPING	2,890.00	
76609	02/09/22	336.95	CREATIVE BUS SALES, INC.		112327	INVENTORY ORDER	297.95	
76610	02/09/22	930.00	CUMMINS, INC		112329	RPR VEH #1713 PC	39.00	
76611	02/09/22	4,809.60	EXPRESS SERVICES INC.		112362	VEH# 1201 PARTS	46.12	
					112367	VEH# 1301 PARTS	883.88	
					112364	TEMP W/E 1/9/22	1,202.40	
					112365	TEMP W/E 1/23/22	1,202.40	
					112366	TEMP W/E 1/16/22	1,202.40	
					112368	TEMP W/E 1/30/22	1,202.40	
76612	02/09/22	7.96	FASTENAL COMPANY INC		112321	INVENTORY ORDER	7.96	
76613	02/09/22	29.19	FEDEX OFFICE		112278	WINTERTRANSITPOSTERS	29.19	
76614	02/09/22	49,558.73	FLYERS ENERGY LLC		112314	1/1-1/15 FUEL PC	8,686.42	
					112315	12/16-12/31 FUEL PC	9,254.44	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

DATE: 02/01/22 THRU 02/28/22

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76615	02/09/22	57.79	FRONTIER COMMUNICATIONS - 3025		112316	12/1-12/15 FUEL PC	10,963.56	
76616	02/09/22	470.90	GRAINGER		112317	1/16-1/31NONREV FUEL	2,939.91	
					112318	1/1-1/15NON REV FUEL	2,137.96	
					112319	12/16-12/31NOREV FUE	2,821.46	
					112320	12/1-12/15NONREV FUE	2,830.81	
					112338	1/16-1/31 REV FUEL	9,924.17	
					112360	1/16-2/15 SKY-RIVER	57.79	
					112274	INV/NON INVENTORY	212.13	
					112275	INV/NON INVENTORY	118.93	
					112285	NON INVENTORY ORDER	139.84	
76617	02/09/22	1,277.66	INFINISOURCE, INC		112310	TIME KEEPING UPGRADE	1,277.66	
76618	02/09/22	1,211.89	JOHNSON CONTROLS INC		112388	2/1-4/30 MMF	1,211.89	
76619	02/09/22	3,238.21	KELLEY'S SERVICE INC.		112277	INVENTORY ORDER	97.39	
					112334	NON INVENTORY ORDER	12.62	
					112375	INVENTORY ORDER	32.51	
					112376	INVENTORY ORDER	19.12	
					112377	INVENTORY ORDER	299.78	
					112378	INVENTORY ORDER	77.35	
					112379	INVENTORY ORDER	109.02	
					112380	VEH# 1950 PARTS	301.49	
					112381	INVENTORY ORDER	148.16	
					112382	INVENTORY ORDER	144.56	
					112383	INVENTORY ORDER	632.79	
					112384	INVENTORY ORDER	1,405.72	
					112385	CREDIT KSI-1565341	-7.34	
					112386	CREDIT KSI-1541060	-17.48	
					112387	CREDIT KSI-1543751	-17.48	
76620	02/09/22	1,368.00	KJRB, INC.		112322	TOW VEH #4206	288.00	
					112324	TOW VEH #1903	720.00	
					112326	TOW VEH #9816	360.00	
					112359	PPE SUPPLIES	4,195.20	
76621	02/09/22	4,195.20	MEDZON		112358	INVENTORY ORDER	1,259.28	
76622	02/09/22	1,259.28	MID VALLEY SUPPLY INC.		112361	TOWELS MOPS MATS	41.75	
76623	02/09/22	83.50	MISSION UNIFORM		112363	TOWELS MOPS MATS	41.75	
					112297	VEH# 602 PARTS	76.76	
76624	02/09/22	353.50	NORTH BAY FORD LINC-MERCURY		112298	VEH# PCI709 PARTS	173.53	
					112299	PC# 1116 PARTS	38.91	
					112300	INVENTORY ORDER	64.30	
76625	02/09/22	17,849.73	PACIFIC GAS & ELECTRIC		112335	12/24-1/24 1122RIVER	711.31	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

DATE: 02/01/22 THRU 02/28/22

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK VENDOR AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76626	02/09/22	318.30	PROBUILD COMPANY LLC		112337	12/23-1/23 1122RIVER	3,105.08	
					112339	12/23-1/23 GOLF CLUB	7,988.47	
					112340	12/23-1/23 VERNON	5,999.20	
					112342	12/22-1/20 MANGO TAN	45.67	
					112313	FAUCET INSTALL OPS	207.26	
					112323	SHOVELS FLD	98.29	
					112325	TV INSTALL MMF	12.75	
76627	02/09/22	425.52	SANTA CRUZ AUTO PARTS, INC.		112301	INVENTORY ORDER	152.13	
					112302	INVENTORY ORDER	20.00	
					112303	INVENTORY ORDER	48.99	
					112304	VEH# 1405 PARTS	29.59	
					112305	INVENTORY ORDER	9.77	
					112306	INVENTORY ORDER	48.38	
					112307	INVENTORY ORDER	25.60	
					112308	INVENTORY ORDER	56.99	
					112309	INVENTORY ORDER	73.30	
					112311	INVENTORY ORDER	4.68	
					112312	CREDIT 14508-423418	-43.91	
76628	02/09/22	8,798.57	SANTA CRUZ MUNICIPAL UTILITIES		112343	12/8-1/6 1200 RIV A	360.09	
					112344	12/8-1/6 1200 RIV B	3,351.86	
					112345	12/8-1/6 GOLF CLUB	1,423.27	
					112346	12/8-1/6 VERNON	373.99	
					112347	12/8-1/6 PACIFIC	2,059.45	
					112348	12/8-1/6 PACIFIC	113.00	
					112350	12/8-1/6 PACIFIC	53.87	
					112351	12/8-1/6 GOLF IRRIG	12.44	
					112352	12/8-1/6 SOQ-FRED	1,050.60	
					112355	DEC 21 WATER SVT	240.10	
					112356	DEC 21 WATER IRRIG	78.20	
76629	02/09/22	318.30	SCOTTS VALLEY WATER DISTRICT		112280	INVENTORY ORDER	3,157.28	
					112281	VEH# 2811 PARTS	159.80	
76630	02/09/22	17,958.14	THE AFTERMARKET PARTS CO LLC		112282	INVENTORY ORDER	24.27	
					112283	INVENTORY ORDER	2.52	
					112284	INVENTORY ORDER	80.76	
					112287	VEH# 1301 PARTS	4.26	
					112288	INVENTORY ORDER	2,807.81	
					112289	INVENTORY ORDER	409.15	
					112290	VEH# 1210 PARTS	173.06	
					112291	INVENTORY ORDER	623.31	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

CHECK # START THRU 9999999

DATE: 02/01/22 THRU 02/28/22

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76631	02/09/22	2,887.26	THERMO KING OF SALINAS, INC		112292	INVENTORY ORDER	61.29	
76632	02/09/22	110.00	VASQUEZ, CATALINO		112293	INVENTORY ORDER	2,194.71	
76633	02/14/22	3,167.30	ABC BUS INC		112294	VEH# 2805 PARTS	49.19	
					112295	INVENTORY ORDER	2,744.90	
					112296	INVENTORY ORDER	543.67	
					112330	INVENTORY ORDER	4,454.34	
					112332	VEH# 2811 PARTS	109.51	
					112341	VEH# 1304 PARTS	358.31	
					112328	INVENTORY ORDER	2,887.26	
					112390	DMV PHYSICAL EXAM	110.00	
					112425	INVENTORY ORDER	2,209.82	
					112426	INVENTORY ORDER	11.22	
					112427	INVENTORY ORDER	22.24	
					112428	INVENTORY ORDER	656.31	
					112429	INVENTORY ORDER	158.46	
					112430	INVENTORY ORDER	109.25	
					112416	TAPE FOR WTC	5.45	
			ACE HARDWARE WATSONVILLE, INC.		112440	VEH# 3308 PARTS	24.84	
			ALLIED ELECTRONICS		112450	KEYBOARD/MOUSE MMF	62.26	
			AMAZON CAPITAL SERVICES, INC.		112471	INVENTORY ORDER	5,909.37	
			BATTERY SYSTEMS INC.		112455	8/21-7/23CPALICRENEW	250.00	
			BAYER, LORRAINE		112397	METRO MARKET SIGNAGE	694.83	
			CATTO'S GRAPHICS, INC.		112441	1926 120,220,320,420	1,311.00	
			CITY OF WATSONVILLE UTILITIES		112446	1/19 WASTE WTC	1,113.34	
					112447	12/20-1/18 WTC	50.36	
					112448	12/20-1/18 WTC	104.15	
					112449	12/20-1/18 WTC	304.25	
					112408	VEH 2801 RPR/PAINT	2,346.51	
			CLASSIC GRAPHICS		112432	1/28 LNG CHARGES	10,569.47	
			CLEAN ENERGY		112433	1/25 LNG CHARGES	12,688.86	
					112434	1/21 LNG CHARGES	11,302.51	
			CUMMINS, INC		112410	INVENTORY ORDER	349.83	
			EAST BAY TIRE CO.		112411	INVENTORY ORDER	363.32	
					112472	REVENUE TIRES	616.33	
					112473	REVENUE TIRES	295.33	
			ECOLANE USA INC		112474	REVENUE TIRES	1,449.99	
			EMPLOYNET, INC		112454	1/22-12/22MAINT/SUPP	26,799.00	
					112395	TEMP W/E 1/30	528.00	
					112396	TEMP W/E 1/23	739.20	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

DATE: 02/01/22 THRU 02/28/22

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76647	02/14/22	1,998.32	FASTENAL COMPANY INC		112412	INV/NON INV ORDER	1,786.64	
					112437	NON INVENTORY ORDER	211.68	
76648	02/14/22	2,781.41	GENFARE A DIV OF SPX CORP		112399	INVENTORY ORDER	155.97	
					112407	INVENTORY ORDER	2,625.44	
76649	02/14/22	1,394.90	GILLIG LLC		112400	VEH 1904 PARTS	111.68	
					112401	INVENTORY ORDER	117.99	
					112402	VEH# 1901 PARTS	111.68	
					112403	INVENTORY ORDER	656.06	
					112404	VEH# 4208 PARTS	380.81	
					112405	VEH# 1904 PARTS	2.26	
					112406	INVENTORY ORDER	14.42	
76650	02/14/22	1,012.36	GRAINGER		112424	INVENTORY ORDER	712.54	
					112438	INVENTORY ORDER	30.67	
					112470	NON INVENTORY ORDER	88.49	
					112475	NON INVENTORY ORDER	180.66	
76651	02/14/22	120.39	KELLEY'S SERVICE INC.		112465	VEH# 1213 PARTS	6.58	
					112466	INVENTORY ORDER	58.67	
					112467	INVENTORY ORDER	20.41	
					112468	NON INVENTORY ORDER	4.82	
					112469	INVENTORY ORDER	29.91	
76652	02/14/22	338.65	KELLY-MOORE PAINT CO., INC.		112413	PAINT WTC	338.65	
76653	02/14/22	23,627.35	KEY GOVERNMENT FINANCE INC		112436	FEB 22 LEASE PAYMENT	23,627.35	
76654	02/14/22	54.00	KJRB, INC.		112435	VEH# PC1111 TOW	54.00	
76655	02/14/22	1,280.00	LINDE GAS & EQUIPMENT, INC.		112462	2/22-2/23 LEASE RNWL	1,280.00	
76656	02/14/22	26,191.01	MANSFIELD OIL CO OF GAINSVILLE		112431	1/17 DIESEL	26,191.01	
76657	02/14/22	3,272.66	MEDZON		112418	HOME COVID 19 TESTS	3,272.66	
76658	02/14/22	2,383.89	MISSION UNIFORM		112409	TOWELS/MOPS/MATS MMF	41.75	
					112439	LAUNDRY/CUSTODIAL	37.02	
					112463	UNIFORMS/VSW/VMU	378.36	
					112464	COVID/FUEL ST TOWELS	156.00	
					112476	VMU/VSW/UNIFORMS	323.02	
					112477	VMU/VSW/UNIFORMS	326.58	
					112478	COVID/FUEL ST TOWELS	156.00	
					112479	VMU/VSW/UNIFORMS	326.58	
					112480	COVID/FUEL ST TOWELS	156.00	
					112481	VMU/VSW/UNIFORMS	326.58	
					112482	COVID/FUEL ST TOWELS	156.00	
76659	02/14/22	10,199.62	PACIFIC GAS & ELECTRIC		112421	12/28-1/26 SMC	4,057.83	
					112422	12/28-1/26 OPS	6,141.79	

Attachment A

DATE 02/28/22 15:09

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 11

CHECK # START THRU 9999999

DATE: 02/01/22 THRU 02/28/22

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76660	02/14/22	043	175.02	PALACE ART & OFFICE SUPPLY		112392	CONTRACT SUPPLIES	175.02	
76661	02/14/22	107A	173.59	PROBUILD COMPANY LLC		112419	23W LIGHT SVT	5.89	
						112420	TAPE/SILICONE SMC	13.31	
						112442	NEW LIGHTS MMF	20.63	
						112443	PAINT ACETONE SMC	37.33	
						112444	PAINT HARDENER VER	18.64	
						112445	ADHESIVE VERNON	77.79	
76662	02/14/22	882	150.77	RANDY & LARAE WEST	7	112398	BUSINESS CARDS C/S	150.77	
76663	02/14/22	E524	66.69	ROCHA, FEDERICO G.		112456	MAINSTAR TRNG LUNCH	66.69	
76664	02/14/22	001379	4,003.72	SAFETY-KLEEN SYSTEMS INC		112452	HAZMATRECOVERY/PARTS	4,153.91	
						112453	CREDIT WASHER PARTS	-150.19	
						112458	INV/NON INV PARTS	188.54	
						112459	INVENTORY ORDER	124.28	
						112460	INVENTORY ORDER	29.44	
						112461	NON INVENTORY ORDER	29.22	
76666	02/14/22	002700	1,769.00	SANTA CRUZ COUNTY ENVIROMENTAL		112451	HEALTH PERMIT GOLF22	1,769.00	
76667	02/14/22	003570	12.82	SCARBOROUGH LBR & BLDG SUPPLY		112417	TOILET SEAT SVT	12.82	
76668	02/14/22	003292	2,116.80	SLINGSHOT CONNECTIONS LLP		112393	TEMP W/E 1/23	1,176.00	
						112394	TEMP W/E 1/30	940.80	
76669	02/14/22	001857	1,738.00	SWRCB FEES		112414	2022 OPS SBF PERMIT	1,738.00	
76670	02/14/22	166	58.66	THE HOSE SHOP, INC		112415	HOSE ASSY MMF	58.66	
76671	02/14/22	147	122.44	ZEE MEDICAL SERVICE CO.		112423	FIRSTAID RESTOCK MMF	122.44	
76672	02/21/22	003151	2,113.14	ABC BUS INC		112587	INVENTORY ORDER	1,836.91	
						112588	INVENTORY ORDER	276.23	
76673	02/21/22	382	754.27	AIRTEC SERVICE INC.		112616	SERVICE CALL VERNON	292.75	
						112617	SERVICE CALL SMC	241.52	
						112618	PREV MAINT SBF	220.00	
76674	02/21/22	003596	102.28	AMAZON CAPITAL SERVICES, INC.		112504	NON INVENTORY ORDER	49.14	
						112563	OFFICE SUPPLIES	53.14	
76675	02/21/22	001D	1,508.66	AT&T		112508	1/1-1/31 SKY RIVER	585.98	
						112548	1/10-2/9 INTERNET	922.68	
76676	02/21/22	001348	4,106.00	ATHENS INSURANCE SERVICE, INC.		112521	FEB 22 MONTHLY FEES	4,106.00	
76677	02/21/22	247	692.50	AUTOMATIC DOOR SYSTEMS, INC.		112561	REPAIR DOOR AT SMC	692.50	
76678	02/21/22	002689	300.69	B & B SMALL ENGINE CORP		112564	SAW CHAIN FLD	71.82	
						112565	APR CHAPS FLD	108.99	
						112566	TRIMMER LINE ATTACH	119.88	
76679	02/21/22	003393	170.78	BRASS KEY LOCKSMITH INC		112572	LOCKING KEY BOX MMF	170.78	
76680	02/21/22	002109	1,100.00	CITY OF SANTA CRUZ/PARKING		112615	MAR 22 PARK PERMITS	1,100.00	
76681	02/21/22	909	2,573.74	CLASSIC GRAPHICS		112502	VEH# 1206 REPAIRS	2,573.74	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

CHECK # START THRU 9999999 DATE: 02/01/22 THRU 02/28/22

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76682	02/21/22	29,964.90	CLEAN ENERGY		112539	1/13 LNG CHARGES	14,842.00	
					112540	PRESSURE SWITCH SBF	280.90	
					112575	FEB 22 MAINT	14,842.00	
76683	02/21/22	3,984.75	COMCAST HOLDINGS CORPORATION		112569	JAN 22 ADVERTISING	3,984.75	
76684	02/21/22	312.00	COMMUNITY TELEVISION OF		112629	DEC10&17 BOD MEETING	312.00	
76685	02/21/22	370.30	CUMMINS, INC		112591	INVENTORY ORDER	370.30	
76686	02/21/22	815.10	EMPLOYNET, INC		112520	TEMP W/E 2/6	815.10	
76687	02/21/22	1,839.37	EXPRESS SERVICES INC.		112560	TEMP W/E 2/6	1,187.37	
					112627	TEMP W/E 2/6	652.00	
76688	02/21/22	1,453.10	FASTENAL COMPANY INC		112522	INV/NON INV ORDER	1,453.10	
76689	02/21/22	45,711.82	FIRST ALARM SECURITY & PATROL		112631	NOV 21 SECURITY	45,711.82	
76690	02/21/22	275.00	GLOBAL WATER TECHNOLOGY INC		112621	JAN 22 CHEM TEST OPS	275.00	
76691	02/21/22	506.64	GRAINGER		112505	INVENTORY ORDER MMF	24.58	
					112506	INVENTORY ORDER MMF	60.03	
					112507	INVENTORY ORDER MMF	12.69	
					112512	INV/NON INV ORDER	131.54	
					112513	NON INVENTORY ORDER	184.91	
					112514	NON INVENTORY ORDER	44.30	
					112515	SAFETY SUPPLIES	22.50	
					112516	VEH# 708 PARTS	26.09	
76692	02/21/22	734.44	GRANITEROCK COMPANY		112567	ROCK FILL FLD	374.17	
					112568	ROCK FILL FLD	360.27	
76693	02/21/22	1,190.39	GREENWASTE RECOVERY, INC.		112541	JAN 22 AIRPORT/FREED	61.28	
					112542	JAN 22 HWY1/BOULDER	183.84	
					112543	JAN 22 FREED/BOWKR	61.28	
					112544	JAN 22 FREEDOM	61.28	
					112545	JAN 22 SVT	378.46	
					112546	JAN 22 PRC	382.97	
					112547	JAN 22 GREEN VALLEY	61.28	
76694	02/21/22	120.00	GUTIERREZ, PEDRO		112538	DMV PHYSICAL EXAM	120.00	
76695	02/21/22	47,643.55	HANSON BRIDGETT LLP		112636	M# 032117.004002	5,209.00	
					112637	M# 032117.005001	1,062.50	
					112638	M# 032117.006003	6,318.50	
					112639	M# 032117.006035	3,801.05	
					112640	M# 032117.006036	4,752.50	
76696	02/21/22	15,026.23	HARTFORD LIFE AND ACCIDENT INS		112641	JAN 22 RETAINER	26,500.00	
					112536	FEB 22 LTD	10,735.24	
76697	02/21/22	4,036.81	HUNT & SONS, INC.		112537	FEB 22 LIFE AD&D	4,290.99	
					112586	INVENTORY ORDER	4,036.81	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

CHECK # START THRU 9999999 DATE: 02/01/22 THRU 02/28/22

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76698	02/21/22	662.86	IMD FLUID SYSTEM TECHNOLOGIES		112577	INVENTORY ORDER	662.86	
76699	02/21/22	1,279.11	IO, RODNEY H		112562	VEH# 1950 REPAIRS	1,279.11	
76700	02/21/22	2,097.60	KELLEY'S SERVICE INC.		112584	SAFETY INV ORDER	2,097.60	
76701	02/21/22	443.33	LUMINATOR TECHNOLOGY GROUP INC		112589	INVENTORY ORDER	443.33	
76702	02/21/22	722.98	MARK THOMAS & COMPANY INC		112573	1901 JAN 2 PRC FAC	722.98	
76703	02/21/22	693.75	MILLER MAXFIELD INC		112614	HEADWAYS PLANNING 22	693.75	
76704	02/21/22	266.27	MISSION UNIFORM		112585	COVID/FUEL ST TOWELS	156.00	
					112608	LAUNDRY/CUSTODIAL	37.02	
					112609	TOWELS/MATS MMF	41.75	
					112610	TOWELS/MATS PRC	10.50	
					112611	TOWELS/MATS PRC	10.50	
					112612	TOWELS/MATS PRC	10.50	
					112630	TOP NAME PLATE	21.85	
76705	02/21/22	21.85	NIDAL HALABI & NADA ALGHARIB		112501	VEH# PC 1701 REPAIRS	3,522.56	
76706	02/21/22	4,223.48	NORTH BAY FORD LINC-MERCURY		112578	VEH# PC 1704 RPRS	1,080.72	
					112579	CREDIT FOR RETURN	-379.80	
					112622	REPAIR BAY1SPRINGMMF	778.75	
76707	02/21/22	10,717.32	OVERHEAD DOOR CO. OF SALINAS		112623	RPR DOOR MMF	478.57	
					112624	RPR ROLL UP DOORSMMF	4,973.00	
					112625	RPR SM ROLLUPDOORMMF	4,487.00	
					112483	12/28-1/26 CHARGING	4,621.42	
76708	02/21/22	4,621.42	PACIFIC GAS & ELECTRIC		112590	INVENTORY ORDER	760.98	
76709	02/21/22	760.98	PACIFIC TRUCK PARTS, INC.					
76710	02/21/22	1,580.00	PEDX COURIER AND CARGO		112628	JAN 22 COURIER SVC	1,580.00	
76711	02/21/22	902.50	PIED PIPER EXTERMINATORS, INC.	7	112552	JAN 22 PEST SMC TAQ	40.00	
					112553	JAN 22 PEST SMC MKT	55.50	
					112554	JAN 22 PEST SMC	65.00	
					112555	JAN 22 PEST VERNON	65.00	
					112556	FEB 22 PEST WTC MKT	79.50	
					112557	FEB 22 PEST OPS PARK	212.50	
					112558	FEB 22 PEST WTC	65.00	
					112559	FEB22 PEST SBF CREEK	255.00	
					112571	FEB 22 PEST VERNON	65.00	
76712	02/21/22	143.84	PROBUILD COMPANY LLC		112549	ROOFING SUPPL SVT	33.97	
					112549	LED WALL PACK WTC	98.31	
					112551	ROOFING SUPPLIES SVT	11.56	
76713	02/21/22	600.00	QUADIENT FINANCE USA INC		112635	JAN 22 POSTAGE 1598	600.00	
76714	02/21/22	742.50	RICHARD IRISH		112519	1906 CONSTRUCT SUPP	742.50	
76715	02/21/22	515.38	RICOH USA, INC CA		112511	11/1-1/31 COPIES C/S	338.45	
					112619	2/1-2/28 LEASE OPS	110.17	

Attachment A

DATE 02/28/22 15:09

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 14

CHECK # START THRU 9999999

DATE: 02/01/22 THRU 02/28/22

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76716	02/21/22	003154	50.04	ROMAINE ELECTRIC CORP		112620	1/14-2/13 PARACRUZ	66.76	
76717	02/21/22	135	94.38	SANTA CRUZ AUTO PARTS, INC.		112607	VEH# 2809 PARTS	50.04	
76718	02/21/22	001307	6,413.34	SANTA CRUZ STAFFING, LLC		112602	NON INVENTORY ORDER	51.13	
76719	02/21/22	003545	700.72	SCHINDLER ELEVATOR CORPORATION		112603	NON INVENTORY ORDER	43.25	
76720	02/21/22	115	77.48	SNAP-ON INDUSTRIAL		112509	TEMP W/E 1/30	290.63	
76721	02/21/22	001075	8,518.90	SOQUEL III ASSOCIATES	7	112510	TEMP W/E 2/6	255.75	
76722	02/21/22	003621	1,607.15	SPORTWORKS GLOBAL LLC		112517	TEMP W/E 2/6	2,673.76	
76723	02/21/22	003465	234.00	SWIFT CONSULTING SERVICES INC		112518	TEMP W/E 2/6	1,923.75	
76724	02/21/22	003133	1,246.63	TEC ASSOCIATES INC		112626	TEMP W/E 2/6	1,269.45	
76725	02/21/22	003285	31,562.97	THE AFTERMARKET PARTS CO LLC		112632	FEB 22 MAINT MULTI	687.86	
						112633	JAN 22 MAINT MULTI	687.86	
						112634	CREDIT STATE PENALTY	-675.00	
						112606	BATTERY REPLACEMENT	77.48	
						112644	MAR 22 RENT RESEARCH	8,518.90	
						112604	INVENTORY ORDER	462.34	
						112605	INVENTORY ORDER	1,144.81	
						112574	1901 JAN 22 PRC FAC	234.00	
						112570	WIRINGKITSCNGSENSORS	1,246.63	
						112484	CREDIT INV 82419670	-53.66	
						112485	INVENTORY ORDER	2,122.81	
						112486	INVENTORY ORDER	55.28	
						112487	VEH# 1302 PARTS	1,197.59	
						112488	INVENTORY ORDER	9.97	
						112489	INVENTORY ORDER	30.46	
						112490	INVENTORY ORDER	338.60	
						112491	VEH# 2806 PARTS	212.65	
						112492	VEH# 1204 PARTS	93.15	
						112493	INVENTORY ORDER	5.44	
						112494	INVENTORY ORDER	22.79	
						112495	INVENTORY ORDER	120.61	
						112496	INVENTORY ORDER	4,843.56	
						112497	VEH# 1305 PARTS	202.76	
						112503	CREDIT INV#82577250	-87.40	
						112523	VEH# 2802 PARTS	38.30	
						112524	INVENTORY ORDER	254.99	
						112525	INVENTORY ORDER	3,778.28	
						112526	INVENTORY ORDER	5,241.85	
						112527	INVENTORY ORDER	254.42	
						112528	INVENTORY ORDER	923.73	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

DATE: 02/01/22 THRU 02/28/22

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76726	02/21/22	007	257.05	UNITED PARCEL SERVICE		112529	INVENTORY ORDER	106.56	
						112530	CREDIT FOR RETURN	-57.75	
						112531	VEH# 2802 PARTS	626.13	
						112532	VEH# 1202 PARTS	62.16	
						112533	INVENTORY ORDER	3,471.70	
						112580	INVENTORY ORDER	368.06	
						112581	INVENTORY ORDER	3,930.12	
						112582	VEH# 2808 PARTS	50.81	
						112583	VEH# 2316 PARTS	3,399.00	
						112499	FREIGHT	88.43	
						112500	FREIGHT	116.89	
						112534	FREIGHT	36.23	
						112535	FREIGHT	15.50	
76727	02/21/22	002829	2,627.84	VALLEY POWER SYSTEMS, INC.		112592	INVENTORY ORDER	483.52	
						112593	INVENTORY ORDER	1,649.14	
						112594	INVENTORY ORDER	14.41	
						112595	INVENTORY ORDER	1,430.19	
						112596	CREDIT FREIGHTK92529	-415.30	
						112597	INVENTORY ORDER	2,064.04	
						112598	INVENTORY ORDER	36.64	
						112599	INVENTORY ORDER	5.40	
						112600	INVENTORY ORDER	358.56	
76728	02/21/22	434	1,140.17	VERIZON WIRELESS	0	112601	CREDIT INV# K92529	-2,998.76	
						112576	1/2-2/1 PAGERS MMF	65.96	
						112613	1/2-2/1 C/S	50.94	
						112642	1/2-2/1 PARACRUZ	714.39	
						112643	1/2-2/1 PARACRUZ	308.88	
						112498	DOT PHYSICAL EXAM	120.00	
76729	02/21/22	003550	120.00	WORKWELL MEDICAL PROF. CORP.		112645	JAN 22 LEGISLATE SVC	5,250.00	
76730	02/22/22	001324	5,250.00	CAPITALEGGE ADVOCACY, INC.		112648	1924 VEH# 0421	654,048.29	
76731	02/22/22	117	3,905,391.69	GILLIG LLC		112649	1924 VEH# 0521	654,048.29	
						112650	1924 VEH# 0121	647,748.94	
						112651	1924 VEH# 0221	647,748.94	
						112652	1924 VEH# 0321	647,748.94	
						112653	1924 VEH# 0621	654,048.29	
76732	02/22/22	003273	2,248.49	MGP XI REIT, LLC		112647	MAR 22 RENT CAPITOLA	2,248.49	
76733	02/22/22	009	2,768.98	PACIFIC GAS & ELECTRIC		112646	1/3-2/1 SVT/WTC/PS	2,768.98	
76734	02/28/22	003151	282.50	ABC BUS INC		112724	INVENTORY ORDER	232.92	
						112725	INVENTORY ORDER	49.58	

Attachment A

DATE 02/28/22 15:09

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 16

CHECK # START THRU 9999999

DATE: 02/01/22 THRU 02/28/22

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76735	02/28/22	488.30	ALLIED ELECTRONICS		112795	INVENTORY ORDER	488.30	
76736	02/28/22	1,587.43	AMAZON CAPITAL SERVICES, INC.		112656	PHONE CORD DETANGLER	16.58	
					112718	OFFICE SUPPLIES	1,570.85	
76737	02/28/22	6,841.08	CALTIP		112722	CODE 5100 JAN 22	6,841.08	
76738	02/28/22	1,586.00	CATTO'S GRAPHICS, INC.		112775	TRUCKER CAPS C/S	1,586.00	
76739	02/28/22	142.46	CITY OF SANTA CRUZ FINANCE RRF		112785	JAN 22 LANDFILL	142.46	
76740	02/28/22	2,244.75	CLASSIC GRAPHICS		112695	VEH# 1209 REPAIRS	2,244.75	
76741	02/28/22	48,047.10	CLEAN ENERGY		112667	1/11 LNG CHARGES	11,876.12	
					112767	LNG 2/4/22	9,089.98	
					112768	LNG 2/1/22	9,285.98	
					112769	LNG 2/11/22	8,587.44	
					112770	LNG 2/8/22	9,207.58	
76742	02/28/22	3,487.70	COAST PAPER & SUPPLY INC.		112661	MOP HANDLES	80.23	
					112662	INVENTORY ORDER	42.61	
					112663	INVENTORY ORDER	1,211.98	
					112664	INVENTORY ORDER	91.77	
					112665	INVENTORY ORDER	2,061.11	
76743	02/28/22	195.99	COKE, SIMONE		112798	STAFF MEETING	195.99	
76744	02/28/22	4,964.52	COMPLETE COACH WORKS INC		112715	RPR VEH #2220	4,964.52	
76745	02/28/22	8,642.37	CUMMINS, INC		112668	VEH# 2812 PARTS	34.22	
					112669	VEH# 1211 EGR VALVE	446.65	
					112726	INVENTORY ORDER	6,332.13	
					112729	PARTS ORDER	50.03	
					112731	INVENTORY ORDER	1,575.44	
					112733	INVENTORY ORDER	41.52	
					112736	INVENTORY ORDER	34.36	
					112737	INVENTORY ORDER	129.66	
					112764	INVENTORY ORDER	154.04	
76746	02/28/22	2,019.50	DOCTORS ON DUTY MEDICAL		112804	CREDIT INV# Y9-8704	-155.68	
					112799	DRUG TESTS	1,118.00	
					112800	DRUG TESTS	901.50	
76747	02/28/22	7,877.59	EAST BAY TIRE CO.		112686	REVENUE TIRES	171.00	
					112687	REVENUE TIRES	56.65	
					112696	REVENUE TIRES	2,174.97	
					112697	REVENUE TIRES	113.31	
					112698	REVENUE TIRES	1,257.95	
					112772	REVENUE TIRES	1,953.85	
					112773	REVENUE TIRES	1,206.52	
					112786	REVENUE TIRES	616.33	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

CHECK # START THRU 9999999 DATE: 02/01/22 THRU 02/28/22

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76748	02/28/22	2,228.82	EMPLOYNET, INC		112787	REVENUE TIRES	327.01	
					112655	TEMP W/E 2/6	422.40	
					112739	TEMP W/E 2/13	528.00	
					112744	TEMP W/E 2/13	1,278.42	
76749	02/28/22	125.47	ERGOMETRICS & APPLIED		112719	OPERATOR TEST	125.47	
76750	02/28/22	150.00	ESQUEDA MINDY		112765	2/18 BILINGUAL TEST	150.00	
76751	02/28/22	244.62	EYECATCHLIGHT, LLC		112792	SCM WALL ART PROJECT	244.62	
76752	02/28/22	1,164.09	FASTENAL COMPANY INC		112701	NON INVENTORY ORDER	125.09	
					112704	INVENTORY ORDER	1,039.00	
76753	02/28/22	48,530.74	FIRST ALARM SECURITY & PATROL		112660	JAN 22 SECURITY	48,530.74	
76754	02/28/22	770.44	FIS		112802	JAN 22 MERCHANT FEES	770.44	
76755	02/28/22	14,337.19	FLYERS ENERGY LLC		112782	2/1-2/15 NONREV FUEL	2,837.50	
					112783	2/1-2/15 REV FUEL	11,499.69	
76756	02/28/22	58.12	FRONTIER COMMUNICATIONS - 6145		112776	2/13-3/12 SKYLINE	58.12	
76757	02/28/22	394.45	GILLIG LLC		112689	PARTS ORDER	394.45	
76758	02/28/22	29.27	GRANITEROCK COMPANY		112754	CONCRETE	29.27	
76759	02/28/22	506.34	KELLEY'S SERVICE INC.		112688	PARTS ORDER	66.99	
					112691	INVENTORY ORDER	21.68	
					112693	INVENTORY ORDER PC	94.13	
					112723	NON INVENTORY ORDER	96.84	
					112788	INVENTORY ORDER	226.70	
					112771	TOWING VEH 1305	324.00	
76760	02/28/22	324.00	KJRB, INC.		112705	CL# 2010226708	578.00	
76761	02/28/22	3,596.21	LAW OFFICES OF MARIE F. SANG	7	112707	CL# 22000500	808.21	
					112709	CL# 11000452 1281	391.00	
					112711	CL# 22001522	935.00	
					112712	CL# 1989102352	578.00	
					112713	CL# 19009481	306.00	
76762	02/28/22	26.21	LENOVO (UNITED STATES) INC.		112717	OFFICE SUPPLIES	26.21	
76763	02/28/22	3,680.00	MAKAI SOLUTIONS		112779	Q LIFT INSPECTION MMF	3,680.00	
76764	02/28/22	19,926.72	MARK THOMAS & COMPANY INC		112805	1911 GATE CONTRL JKS	19,926.72	
76765	02/28/22	1,475.14	MID VALLEY SUPPLY INC.		112738	INVENTORY ORDER MMF	1,475.14	
76766	02/28/22	556.52	MISSION UNIFORM		112703	VMU/VSW/COVIDUNIFORM	331.77	
					112706	FUEL ST/COVID TOWELS	156.00	
					112708	UNIFORM REPAIR JC	27.00	
					112763	TOWELS MOP MATS	41.75	
76767	02/28/22	7,780.62	N/S CORPORATION		112796	1912 BUS WASH PROJ	7,780.62	
76768	02/28/22	69.92	NIDAL HALABI & NADA ALGHARIB		112694	BOARD NAME PLATES	69.92	
76769	02/28/22	220.93	NORTHERN SAFETY CO., INC.		112797	COVID SUPPLIES	220.93	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 02/01/22 THRU 02/28/22

DATE 02/28/22 15:09

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76770	02/28/22	2,959.66	NOTT-PEREZ, DAMN		112806	MAR22 SURVIVOR COBRA	2,959.66	
76771	02/28/22	502.36	PACIFIC TRUCK PARTS, INC.		112720	INVENTORY ORDER	61.68	
					112721	INVENTORY ORDER	420.12	
					112727	INVENTORY ORDER	20.56	
76772	02/28/22	215.87	PALACE ART & OFFICE SUPPLY		112774	OFFICE SUPPLIES	137.09	
					112780	OFFICE SUPPLIES	68.78	
76773	02/28/22	2,654.09	PLATT ELECTRIC SUPPLY		112801	OFFICE SUPPLIES	10.00	
76774	02/28/22	42,649.00	PREFERRED BENEFIT		112758	SHOP LIGHTING	2,654.09	
					112760	FEB 22 DENTAL	34,639.00	
					112761	FEB 22 VSP	8,010.00	
76775	02/28/22	96.79	PROBUILD COMPANY LLC		112699	SAW BLADES SMC	72.73	
					112762	LIGHTING	24.06	
76776	02/28/22	761.10	PROGENT CORPORATION		112759	SERVICE CALL	761.10	
76777	02/28/22	267.66	RICOH USA, INC. TX		112784	3/3-4/2 C/S	267.66	
76778	02/28/22	540.63	SANTA CRUZ AUTO PARTS, INC.		112670	INVENTORY ORDER	100.36	
					112728	INVENTORY ORDER	92.74	
					112730	INVENTORY ORDER	220.55	
76779	02/28/22	78.83	SANTA CRUZ MUNICIPAL UTILITIES		112732	INV/NON INV ORDER	126.98	
					112659	1/7-2/7 SMC/BETTYS	53.87	
					112777	1/1-1/31 IRRIG SBF	11.26	
					112781	1/1-1/31 IRRIG VER	13.70	
76780	02/28/22	45.00	SANTA CRUZ RECORDS MNGMT INC		112781	1/21 SHREDDING PC	45.00	
76781	02/28/22	5,289.34	SANTA CRUZ STAFFING, LLC		112666	TEMP W/E 2/13	348.75	
					112690	TEMP W/E 2/13	1,350.00	
					112700	TEMP W/E 2/13/22	916.83	
					112741	TEMP W/E 2/13	2,673.76	
76782	02/28/22	331.09	SCOTT'S VALLEY WATER DISTRICT		112683	1/1-1/31 SVT	96.95	
					112684	1/1-1/31 SVT	234.14	
76783	02/28/22	1,176.00	SLINGSHOT CONNECTIONS LLP		112654	TEMP W/E 02/06	1,176.00	
76784	02/28/22	1,174.75	STAPLES INC		112756	CUSTODIAL PRODUCTS	1,174.75	
76785	02/28/22	1,696.29	THE AFTERMARKET PARTS CO LLC		112657	INVENTORY ORDER	101.62	
					112710	VEH# 2316 PARTS	681.50	
					112734	VEH# 1303 PARTS	353.89	
					112735	INVENTORY ORDER	559.28	
76786	02/28/22	171.43	THE HOSE SHOP, INC		112702	HOSE ASSY SBF	171.43	
76787	02/28/22	5,322.57	THERMO KING OF SALINAS, INC		112793	INVENTORY ORDER	2,962.77	
					112794	INVENTORY ORDER	2,359.80	
76788	02/28/22	4,248.91	TY CUSTOM DESIGN	0	112789	BUS OPERATOR BADGES	575.20	
					112790	EMPLOYEE AWARDS Q1	3,332.30	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

DATE: 02/01/22 THRU 02/28/22

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76789	02/28/22	16,448.52	U.S. BANK		112791	EMPLOYEE AWARDS Q1	341.41	
76790	02/28/22	15.50	UNITED PARCEL SERVICE		112685	***-***-***-5971	16,448.52	
76791	02/28/22	5,895.03	VALLEY POWER SYSTEMS, INC.		112740	FREIGHT	15.50	
					112671	INVENTORY ORDER	40.39	
					112672	INVENTORY ORDER	182.67	
					112673	INVENTORY ORDER	730.49	
					112674	INVENTORY ORDER	41.27	
					112675	INVENTORY ORDER	4.76	
					112676	CREDIT INV# R60431	-5.29	
					112677	CREDIT INV# R60419	-0.79	
					112678	INVENTORY ORDER	892.37	
					112679	INVENTORY ORDER	49.43	
					112680	INVENTORY ORDER	160.83	
					112681	INVENTORY ORDER	3,874.48	
					112742	CREDIT	-7.21	
					112743	CREDIT	-0.09	
					112745	CREDIT	-892.37	
					112746	INVENTORY ORDER	880.28	
					112747	CREDIT	-49.43	
					112748	INVENTORY ORDER	48.76	
					112749	CREDIT	-160.83	
					112750	INVENTORY ORDER	158.65	
					112751	CREDIT	-3,874.48	
					112752	INVENTORY ORDER	3,822.00	
					112803	CREDIT INV# R60732	-0.86	
76792	02/28/22	3,725.00	VERIZON WIRELESS		112658	1/13-2/12 WIFI BUSES	3,725.00	
76793	02/28/22	2,628.56	VISION COMMUNICATIONS	0	112682	BUSH0121-0621 RADIOS	2,295.90	
					112753	VEN #7022 RADIO	332.66	
76794	02/28/22	5,339.67	TOM LOPES DISTRIBUTING CO. INC		112766	INVENTORY ORDER	5,339.67	
76795	02/28/22	360.00	WORKWELL MEDICAL PROF. CORP.		112714	DOT PHYSICAL EXAM IB	120.00	
					112716	DOT PHYSICAL EXAMS	240.00	
76796	02/28/22	65.11	ZEE MEDICAL SERVICE CO.		112757	VISITOR SPECTACLES	65.11	
76797	02/28/22	42.62	ZORO TOOLS, INC.		112755	SAFETY EQUIPMENT	42.62	
76798	02/25/22	83.21	ABACHERLI, ARLETTE		9004794	MEDICAL SUPPLEMENTAL	83.21	
76799	02/25/22	19.10	ADAMS, ELLEN		9004795	MEDICAL SUPPLEMENTAL	19.10	
76800	02/25/22	15.13	AGUIRRE, CIRO		9005002	MEDICAL SUPPLEMENTAL	15.13	
76801	02/25/22	145.08	AITKEN, ANGELA		9005003	MEDICAL SUPPLEMENTAL	145.08	
76802	02/25/22	14.73	ALLEN, ROBERT		9004796	MEDICAL SUPPLEMENTAL	14.73	
76803	02/25/22	19.10	ANDERSON, WILLIAM		9004960	MEDICAL SUPPLEMENTAL	19.10	

Attachment A

DATE 02/28/22 15:09

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 20

CHECK # START THRU 9999999

DATE: 02/01/22 THRU 02/28/22

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76804	02/25/22	36.02	M151	ANDRADE, GERALD	9004797	MEDICAL SUPPLIMENTAL	36.02	
76805	02/25/22	19.10	M334	ANDRADE, OSCAR	9004961	MEDICAL SUPPLIMENTAL	19.10	
76806	02/25/22	18.01	M152	ANN, DORICE	9004798	MEDICAL SUPPLIMENTAL	18.01	
76807	02/25/22	14.73	M153	ARCHIBEQUE, ELEANOR	9004799	MEDICAL SUPPLIMENTAL	14.73	
76808	02/25/22	38.19	M154	ARCHIBEQUE, JUANITA	9004800	MEDICAL SUPPLIMENTAL	38.19	
76809	02/25/22	38.19	M155	ASPESI, JOHN	9004801	MEDICAL SUPPLEMENTAL	38.19	
76810	02/25/22	19.10	M383	AVILES, PATRICIA	9005004	MEDICAL SUPPLEMENTAL	19.10	
76811	02/25/22	38.19	M156	BAILEY, EDWIN	9004802	MEDICAL SUPPLIMENTAL	38.19	
76812	02/25/22	36.02	M158	BAN, MARK	9004803	MEDICAL SUPPLIMENTAL	36.02	
76813	02/25/22	137.41	M159	BARNES, SCOTT	9004804	MEDICAL SUPPLIMENTAL	137.41	
76814	02/25/22	14.73	M335	BARRY, BARTHOLOMEW	9004962	MEDICAL SUPPLIMENTAL	14.73	
76815	02/25/22	19.10	M336	BARTZ, GLENN	9004963	MEDICAL SUPPLIMENTAL	19.10	
76816	02/25/22	19.10	M160	BASS, BETTY	9004805	MEDICAL SUPPLIMENTAL	19.10	
76817	02/25/22	88.22	M161	BAUER, FRANK	9004806	MEDICAL SUPPLIMENTAL	88.22	
76818	02/25/22	14.73	M162	BLAIR, GARY	9004807	MEDICAL SUPPLIMENTAL	14.73	
76819	02/25/22	19.10	M164	BLAKE, GENEVA	9004808	MEDICAL SUPPLIMENTAL	19.10	
76820	02/25/22	38.19	M165	BLIGHT, KAREN	9004809	MEDICAL SUPPLIMENTAL	38.19	
76821	02/25/22	52.85	M166	BOOTON, EMMA	9004810	MEDICAL SUPPLIMENTAL	52.85	
76822	02/25/22	38.19	M167	BOYD, MICHAEL	9004811	MEDICAL SUPPLIMENTAL	38.19	
76823	02/25/22	14.73	M169	BREGANTE, BATTISTA	9004812	MEDICAL SUPPLIMENTAL	14.73	
76824	02/25/22	19.10	M337	BRONDSATTER, CHERYL	9004964	MEDICAL SUPPLEMENTAL	19.10	
76825	02/25/22	38.19	M384	BRONDSATTER, WALLACE	9005005	MEDICAL SUPPLEMENTAL	38.19	
76826	02/25/22	71.95	M170	BROWN, ERNEST	9004813	MEDICAL SUPPLIMENTAL	71.95	
76827	02/25/22	71.95	M171	BROWN, KENNETH	9004814	MEDICAL SUPPLIMENTAL	71.95	
76828	02/25/22	19.10	M338	BRYANT, KATHLEEN	9004965	MEDICAL SUPPLEMENTAL	19.10	
76829	02/25/22	19.10	M172	BURKET, JANET	9004815	MEDICAL SUPPLEMENTAL	19.10	
76830	02/25/22	84.77	M385	BUSH, DEBBIE	9005006	MEDICAL SUPPLEMENTAL	84.77	
76831	02/25/22	14.73	M173	BYTHEWAY, MARY	9004816	MEDICAL SUPPLEMENTAL	14.73	
76832	02/25/22	30.25	M339	CANALES, DONNA	9004966	MEDICAL SUPPLEMENTAL	30.25	
76833	02/25/22	83.21	M174	CAPELLA, KATHLEEN	9004817	MEDICAL SUPPLEMENTAL	83.21	
76834	02/25/22	14.73	M175	CARLSON, MERRYL	9004818	MEDICAL SUPPLEMENTAL	14.73	
76835	02/25/22	19.10	M176	CARR, DALE	9004819	MEDICAL SUPPLEMENTAL	19.10	
76836	02/25/22	14.73	M177	CASANEGA, RICHARD	9004820	MEDICAL SUPPLEMENTAL	14.73	
76837	02/25/22	34.72	M178	CAVATAIO, PASQUALE	9004821	MEDICAL SUPPLEMENTAL	34.72	
76838	02/25/22	14.73	M340	CENTER, DOUGLAS	9004967	MEDICAL SUPPLEMENTAL	14.73	
76839	02/25/22	14.73	M179	CERVANTES, GLORIA	9004822	MEDICAL SUPPLEMENTAL	14.73	
76840	02/25/22	14.73	M386	CHANDLEY, PAUL	9005007	MEDICAL SUPPLEMENTAL	14.73	
76841	02/25/22	14.73	M341	CHAVARRIA, JOHNNY	9004968	MEDICAL SUPPLEMENTAL	14.73	
76842	02/25/22	38.19	M342	CILIBERTO, ANTHONY	9004969	MEDICAL SUPPLEMENTAL	38.19	

Attachment A

DATE 02/28/22 15:09

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 21

CHECK # START THRU 9999999

DATE: 02/01/22 THRU 02/28/22

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76843	02/25/22	19.10	M343		9004970	MEDICAL SUPPLEMENTAL	19.10	
76844	02/25/22	14.73	M180		9004823	MEDICAL SUPPLEMENTAL	14.73	
76845	02/25/22	25.19	M344		9004971	MEDICAL SUPPLEMENTAL	25.19	
76846	02/25/22	84.77	M181		9004824	MEDICAL SUPPLEMENTAL	84.77	
76847	02/25/22	38.19	M345		9004972	MEDICAL SUPPLEMENTAL	38.19	
76848	02/25/22	19.10	M182		9004825	MEDICAL SUPPLEMENTAL	19.10	
76849	02/25/22	42.39	M183		9004826	MEDICAL SUPPLEMENTAL	42.39	
76850	02/25/22	38.19	M387		9005008	MEDICAL SUPPLEMENTAL	38.19	
76851	02/25/22	19.10	M346		9004973	MEDICAL SUPPLEMENTAL	19.10	
76852	02/25/22	45.01	M185		9004827	MEDICAL SUPPLEMENTAL	45.01	
76853	02/25/22	19.10	M186		9004828	MEDICAL SUPPLEMENTAL	19.10	
76854	02/25/22	42.39	M376		9004999	MEDICAL SUPPLEMENTAL	42.39	
76855	02/25/22	19.10	M187		9004829	MEDICAL SUPPLEMENTAL	19.10	
76856	02/25/22	19.10	M348		9004974	MEDICAL SUPPLEMENTAL	19.10	
76857	02/25/22	19.10	M188		9004830	MEDICAL SUPPLEMENTAL	19.10	
76858	02/25/22	38.19	M190		9004831	MEDICAL SUPPLEMENTAL	38.19	
76859	02/25/22	14.73	M349		9004975	MEDICAL SUPPLEMENTAL	14.73	
76860	02/25/22	36.02	M191		9004832	MEDICAL SUPPLEMENTAL	36.02	
76861	02/25/22	38.19	M192		9004833	MEDICAL SUPPLEMENTAL	38.19	
76862	02/25/22	52.85	M193		9004834	MEDICAL SUPPLEMENTAL	52.85	
76863	02/25/22	52.85	M194		9004835	MEDICAL SUPPLEMENTAL	52.85	
76864	02/25/22	36.02	M195		9004836	MEDICAL SUPPLEMENTAL	36.02	
76865	02/25/22	14.73	M196		9004837	MEDICAL SUPPLEMENTAL	14.73	
76866	02/25/22	19.10	M351		9004976	MEDICAL SUPPLEMENTAL	19.10	
76867	02/25/22	14.73	M373		9004996	RETIREE SUPPLEMENTAL	14.73	
76868	02/25/22	45.01	M197		9004838	MEDICAL SUPPLEMENTAL	45.01	
76869	02/25/22	29.46	M198		9004839	MEDICAL SUPPLEMENTAL	29.46	
76870	02/25/22	19.10	M389		9005009	MEDICAL SUPPLEMENTAL	19.10	
76871	02/25/22	14.73	M199		9004840	MEDICAL SUPPLEMENTAL	14.73	
76872	02/25/22	14.73	M200		9004841	MEDICAL SUPPLEMENTAL	14.73	
76873	02/25/22	38.19	M390		9005010	MEDICAL SUPPLEMENTAL	38.19	
76874	02/25/22	38.19	M201		9004842	MEDICAL SUPPLEMENTAL	38.19	
76875	02/25/22	42.85	M202		9004843	MEDICAL SUPPLEMENTAL	42.85	
76876	02/25/22	19.10	M391		9005011	MEDICAL SUPPLEMENTAL	19.10	
76877	02/25/22	15.13	M203		9004844	MEDICAL SUPPLEMENTAL	15.13	
76878	02/25/22	73.46	M393		9005012	MEDICAL SUPPLEMENTAL	73.46	
76879	02/25/22	14.73	M352		9004977	MEDICAL SUPPLEMENTAL	14.73	
76880	02/25/22	30.25	M394		9005013	MEDICAL SUPPLEMENTAL	30.25	
76881	02/25/22	19.10	M204		9004845	MEDICAL SUPPLEMENTAL	19.10	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

DATE: 02/01/22 THRU 02/28/22

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76882	02/25/22	52.85	GABRIEL, RICHARD		9004846	MEDICAL SUPPLIMENTAL	52.85	
76883	02/25/22	14.78	GABRIELE, BERNARD		9004978	MEDICAL SUPPLIMENTAL	14.78	
76884	02/25/22	14.78	GABRIELE, CATHLEEN		9004979	MEDICAL SUPPLEMENTAL	14.78	
76885	02/25/22	38.19	GALE, TERRY		9005014	MEDICAL SUPPLEMENTAL	38.19	
76886	02/25/22	14.73	GALLOWAY, SCOTT		9005015	MEDICAL SUPPLEMENTAL	14.73	
76887	02/25/22	14.73	GARBEZ, LINDA		9004847	MEDICAL SUPPLEMENTAL	14.73	
76888	02/25/22	14.73	GARBEZ, MANNY		9004848	MEDICAL SUPPLEMENTAL	14.73	
76889	02/25/22	42.39	GARCIA, DANIEL		9004849	MEDICAL SUPPLEMENTAL	42.39	
76890	02/25/22	14.73	GARCIA, HELEN		9004850	MEDICAL SUPPLEMENTAL	14.73	
76891	02/25/22	88.22	GARCIA, SAMUEL		9004851	MEDICAL SUPPLEMENTAL	88.22	
76892	02/25/22	14.73	GOSE, JOHN		9004852	MEDICAL SUPPLEMENTAL	14.73	
76893	02/25/22	55.80	GOUVEIA, ROBERT	0	9004792	MEDICAL SUPPLEMENTAL	55.80	
76894	02/25/22	83.21	GRANADOS-BOYCE, MARIA		9004853	MEDICAL SUPPLEMENTAL	83.21	
76895	02/25/22	14.73	GROBMAN, BRUCE		9004854	MEDICAL SUPPLEMENTAL	14.73	
76896	02/25/22	29.46	GROSJEAN, DOUGLAS		9004855	MEDICAL SUPPLEMENTAL	29.46	
76897	02/25/22	14.73	HALL, SHIRLEY		9004856	MEDICAL SUPPLEMENTAL	14.73	
76898	02/25/22	14.73	HAMM, CAROLYN		9004857	MEDICAL SUPPLEMENTAL	14.73	
76899	02/25/22	19.10	HAMMER, ALLYNE		9004858	MEDICAL SUPPLEMENTAL	19.10	
76900	02/25/22	36.02	HERNANDEZ, JUAN		9004859	MEDICAL SUPPLEMENTAL	36.02	
76901	02/25/22	14.73	HERNANDEZ, MARGARITO		9004860	MEDICAL SUPPLEMENTAL	14.73	
76902	02/25/22	45.01	HERSHEY, ANDREA		9004861	MEDICAL SUPPLEMENTAL	45.01	
76903	02/25/22	19.10	HETH, KATHRYN		9005016	MEDICAL SUPPLEMENTAL	19.10	
76904	02/25/22	19.10	HICKLIN, LUCILLE		9005017	MEDICAL SUPPLEMENTAL	19.10	
76905	02/25/22	19.10	HILL, ANDREW		9004862	MEDICAL SUPPLEMENTAL	19.10	
76906	02/25/22	103.66	HILTNER, THOMAS		9005001	MEDICAL SUPPLEMENTAL	103.66	
76907	02/25/22	14.73	HINDIN, LENORE		9004863	MEDICAL SUPPLEMENTAL	14.73	
76908	02/25/22	38.19	HOBBS, JAMES		9004864	MEDICAL SUPPLEMENTAL	38.19	
76909	02/25/22	61.48	HOLCOMB, MICHAEL		9004865	MEDICAL SUPPLEMENTAL	61.48	
76910	02/25/22	86.91	HOLONICK, JAMES		9004866	MEDICAL SUPPLEMENTAL	86.91	
76911	02/25/22	19.10	HOWARD, CAROL		9004980	MEDICAL SUPPLEMENTAL	19.10	
76912	02/25/22	71.95	HOWARD, WARD		9004867	MEDICAL SUPPLEMENTAL	71.95	
76913	02/25/22	38.19	HYMAN, JOE		9004868	MEDICAL SUPPLEMENTAL	38.19	
76914	02/25/22	36.02	JACINTO, FRANK		9004869	MEDICAL SUPPLEMENTAL	36.02	
76915	02/25/22	19.10	JAHNKE, EILEEN		9004870	MEDICAL SUPPLEMENTAL	19.10	
76916	02/25/22	29.46	JENSEN, MERAL		9004871	MEDICAL SUPPLEMENTAL	29.46	
76917	02/25/22	14.73	JUSSEL, PETE		9004981	MEDICAL SUPPLEMENTAL	14.73	
76918	02/25/22	38.19	KALE, RICKY		9004872	MEDICAL SUPPLEMENTAL	38.19	
76919	02/25/22	14.73	KELLY, ELOISE		9004873	MEDICAL SUPPLEMENTAL	14.73	
76920	02/25/22	50.43	KONNO, DAVID		9005018	MEDICAL SUPPLEMENTAL	50.43	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76921	02/25/22	38.19	KORBA, PATRICIA	9004874	MEDICAL SUPPLIMENTAL	38.19	
76922	02/25/22	19.10	LANTHIER, BURT	9004875	MEDICAL SUPPLIMENTAL	19.10	
76923	02/25/22	19.10	LAWSON, JACK	9004876	MEDICAL SUPPLIMENTAL	19.10	
76924	02/25/22	19.10	LAWSON, LOIS	9004877	MEDICAL SUPPLIMENTAL	19.10	
76925	02/25/22	71.95	LEE, HENRY	9004878	MEDICAL SUPPLIMENTAL	71.95	
76926	02/25/22	19.10	LEFFLER, JEAN	9004879	MEDICAL SUPPLIMENTAL	19.10	
76927	02/25/22	85.71	LEGORRETA, PETE	9004880	MEDICAL SUPPLIMENTAL	85.71	
76928	02/25/22	19.10	LOGIUDICE, FRED	9004881	MEDICAL SUPPLIMENTAL	19.10	
76929	02/25/22	38.19	LONGNECKER, LLOYD	9004882	MEDICAL SUPPLIMENTAL	38.19	
76930	02/25/22	71.95	LORENZANO, JAMES	9005000	MEDICAL SUPPLEMENTAL	71.95	
76931	02/25/22	14.73	LUCIER, MARILYN	9004883	MEDICAL SUPPLIMENTAL	14.73	
76932	02/25/22	38.19	LYNCH, GLENN	9004884	MEDICAL SUPPLIMENTAL	38.19	
76933	02/25/22	14.73	MACHADO, MARGARET	9005019	MEDICAL SUPPLEMENTAL	14.73	
76934	02/25/22	18.01	MALPHRUS, BRENDA	9004885	MEDICAL SUPPLIMENTAL	18.01	
76935	02/25/22	42.39	MARCUS, STEVEN	9004886	MEDICAL SUPPLIMENTAL	42.39	
76936	02/25/22	38.19	MARTIN, DAWN	9004887	MEDICAL SUPPLIMENTAL	38.19	
76937	02/25/22	122.33	MARTINEZ, MANUEL	9004888	MEDICAL SUPPLIMENTAL	122.33	
76938	02/25/22	68.80	MARTINEZ, MARK	9004889	MEDICAL SUPPLIMENTAL	68.80	
76939	02/25/22	35.06	MCDONALD, JANIE	9004890	MEDICAL SUPPLIMENTAL	35.06	
76940	02/25/22	14.73	MCDONALD, KEVIN	9004891	MEDICAL SUPPLIMENTAL	14.73	
76941	02/25/22	19.10	MCFADDEN, IAN	9004982	MEDICAL SUPPLIMENTAL	19.10	
76942	02/25/22	29.46	MCGINNIS, POLLY	9004983	MEDICAL SUPPLIMENTAL	29.46	
76943	02/25/22	38.19	MCHALE, BRIAN	9004997	MEDICAL SUPPLEMENTAL	38.19	
76944	02/25/22	19.10	MEJIA, INDELIISA	9004984	MEDICAL SUPPLIMENTAL	19.10	
76945	02/25/22	14.73	MELLON, JOHN	9004985	MEDICAL SUPPLIMENTAL	14.73	
76946	02/25/22	14.73	MESECK, MARGARITA	9004892	MEDICAL SUPPLIMENTAL	14.73	
76947	02/25/22	14.73	MILLER, FOREST	9004986	MEDICAL SUPPLIMENTAL	14.73	
76948	02/25/22	50.79	MILLER, MARY	9004893	MEDICAL SUPPLEMENTAL	50.79	
76949	02/25/22	83.21	MOREAU, DAVID	9005020	MEDICAL SUPPLEMENTAL	83.21	
76950	02/25/22	19.10	MORGAN, JEANETTE	9004894	MEDICAL SUPPLIMENTAL	19.10	
76951	02/25/22	36.02	MORR, BONNIE	9004895	MEDICAL SUPPLEMENTAL	36.02	
76952	02/25/22	103.66	MULLIS, MICHAEL	9004896	MEDICAL SUPPLEMENTAL	103.66	
76953	02/25/22	19.10	MUNGHOLI, LARRY	9004897	MEDICAL SUPPLEMENTAL	19.10	
76954	02/25/22	29.46	MUNGUIA, GUSTAVO	9004898	MEDICAL SUPPLEMENTAL	29.46	
76955	02/25/22	52.85	NABOR, GLEN	9005021	MEDICAL SUPPLEMENTAL	52.85	
76956	02/25/22	19.10	NAUKKARINEN, JUUKKA	9004899	MEDICAL SUPPLEMENTAL	19.10	
76957	02/25/22	14.73	NELSON, EDWARD	9004900	MEDICAL SUPPLEMENTAL	14.73	
76958	02/25/22	38.19	NELSON, RICHARD	9004901	MEDICAL SUPPLEMENTAL	38.19	
76959	02/25/22	29.46	NIETO, MANUEL	9004902	MEDICAL SUPPLEMENTAL	29.46	

Attachment A

DATE 02/28/22 15:09

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 24

CHECK # START THRU 99999999

DATE: 02/01/22 THRU 02/28/22

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76960	02/25/22	105.70	NJAA, N		9004903	MEDICAL SUPPLIMENTAL	105.70	
76961	02/25/22	83.21	NORTH, JEFFREY		9004904	MEDICAL SUPPLIMENTAL	83.21	
76962	02/25/22	56.95	NORTHON, M		9004905	MEDICAL SUPPLIMENTAL	56.95	
76963	02/25/22	38.19	O'DONNELL, SHAWN		9004906	MEDICAL SUPPLIMENTAL	38.19	
76964	02/25/22	19.10	O'HAGIN, JUSTINA		9004907	MEDICAL SUPPLIMENTAL	19.10	
76965	02/25/22	19.10	O'MARA, KATHLEEN		9004908	MEDICAL SUPPLIMENTAL	19.10	
76966	02/25/22	38.19	OJEDA, ROBERTO		9004909	MEDICAL SUPPLIMENTAL	38.19	
76967	02/25/22	19.10	ORTEGA, MANUELA		9004910	MEDICAL SUPPLIMENTAL	19.10	
76968	02/25/22	83.21	OWENS, ROLAND		9004911	MEDICAL SUPPLIMENTAL	83.21	
76969	02/25/22	19.10	PARHAM, WALLACE		9004912	MEDICAL SUPPLIMENTAL	19.10	
76970	02/25/22	61.48	PAULSON, STEVEN		9005022	MEDICAL SUPPLEMENTAL	61.48	
76971	02/25/22	38.19	PENDRAGON, LINDA		9004913	MEDICAL SUPPLIMENTAL	38.19	
76972	02/25/22	29.46	PEREZ, ANTONIO		9004914	MEDICAL SUPPLIMENTAL	29.46	
76973	02/25/22	55.80	PEREZ, CHERYL		9004793	MEDICAL SUPPLIMENTAL	55.80	
76974	02/25/22	19.10	PETERS, TERRIE		9004915	MEDICAL SUPPLIMENTAL	19.10	
76975	02/25/22	14.73	PHILLIPS, THOMAS		9004916	MEDICAL SUPPLIMENTAL	14.73	
76976	02/25/22	14.73	PHILLIPS, TYRONE		9005023	MEDICAL SUPPLEMENTAL	14.73	
76977	02/25/22	14.73	PICARELLA, FRANCIS		9004917	MEDICAL SUPPLIMENTAL	14.73	
76978	02/25/22	57.98	POLANCO, JOSE		9004918	MEDICAL SUPPLIMENTAL	57.98	
76979	02/25/22	42.39	PONS, JUAN		9004919	MEDICAL SUPPLIMENTAL	42.39	
76980	02/25/22	14.73	PRECIADO, MARY LOU		9004987	MEDICAL SUPPLIMENTAL	14.73	
76981	02/25/22	38.19	PRICE, HARRY		9004920	MEDICAL SUPPLIMENTAL	38.19	
76982	02/25/22	19.10	PRINCE, DEBRA		9004921	MEDICAL SUPPLIMENTAL	19.10	
76983	02/25/22	83.21	PRINCE, PETER		9004922	MEDICAL SUPPLIMENTAL	83.21	
76984	02/25/22	38.19	PRUDDEN, RICHARD		9004923	MEDICAL SUPPLIMENTAL	38.19	
76985	02/25/22	38.19	PYE, GINA		9005037	MEDICAL SUPPLEMENTAL	38.19	
76986	02/25/22	19.10	RACKLEY, BOBBIE		9004924	MEDICAL SUPPLIMENTAL	19.10	
76987	02/25/22	15.13	RAMIREZ, MANUEL		9004925	MEDICAL SUPPLIMENTAL	15.13	
76988	02/25/22	110.20	RAMOS, ROSALIO		9004926	MEDICAL SUPPLIMENTAL	110.20	
76989	02/25/22	14.73	READ, TIMON		9004988	MEDICAL SUPPLIMENTAL	14.73	
76990	02/25/22	38.19	RHODES, BRUCE		9004927	MEDICAL SUPPLIMENTAL	38.19	
76991	02/25/22	18.01	ROCHA, SHERRI		9004928	MEDICAL SUPPLEMENTAL	18.01	
76992	02/25/22	19.10	RODGERS, MARILYN		9004929	MEDICAL SUPPLIMENTAL	19.10	
76993	02/25/22	19.10	RODGERS, SYLVIA		9004989	MEDICAL SUPPLIMENTAL	19.10	
76994	02/25/22	19.10	ROSS, ELISABETH		9005024	MEDICAL SUPPLEMENTAL	19.10	
76995	02/25/22	19.10	ROSS, EMERY		9005025	MEDICAL SUPPLEMENTAL	19.10	
76996	02/25/22	36.02	ROSSI, DENISE		9004930	MEDICAL SUPPLEMENTAL	36.02	
76997	02/25/22	52.85	ROWE, RUBY		9004931	MEDICAL SUPPLEMENTAL	52.85	
76998	02/25/22	19.10	ROY, ARLEN		9004932	MEDICAL SUPPLEMENTAL	19.10	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE 02/28/22 15:09

DATE: 02/01/22 THRU 02/28/22

CHECK # START THRU 9999999

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
76999	02/25/22	83.21	RUIZ, ESTEVAN	9004933	MEDICAL SUPPLEMENTAL	83.21	
77000	02/25/22	34.72	RYLANDER, REED	9004934	MEDICAL SUPPLEMENTAL	34.72	
77001	02/25/22	36.02	SALGUEIRO, MICHAEL	9004935	MEDICAL SUPPLEMENTAL	36.02	
77002	02/25/22	71.95	SANCHEZ, ASCENCION	9005026	MEDICAL SUPPLEMENTAL	71.95	
77003	02/25/22	19.10	SANDOVAL, ANGEL	9004990	MEDICAL SUPPLEMENTAL	19.10	
77004	02/25/22	101.58	SCARGILL, RAYMOND	9004936	MEDICAL SUPPLEMENTAL	101.58	
77005	02/25/22	29.46	SCHRAEDER, PAUL	9005027	MEDICAL SUPPLEMENTAL	29.46	
77006	02/25/22	19.10	SCILLA, JOSEPH	9004937	MEDICAL SUPPLEMENTAL	19.10	
77007	02/25/22	83.21	SERRATO, JUAN	9004938	MEDICAL SUPPLEMENTAL	83.21	
77008	02/25/22	14.73	SILVA, EDUARDO	9004991	MEDICAL SUPPLEMENTAL	14.73	
77009	02/25/22	99.27	SLATER, ROBYN	9005028	MEDICAL SUPPLEMENTAL	99.27	
77010	02/25/22	14.73	SLOAN, SUZANNE	9004939	MEDICAL SUPPLEMENTAL	14.73	
77011	02/25/22	44.11	SMITH, DONNA	9004940	MEDICAL SUPPLEMENTAL	44.11	
77012	02/25/22	18.01	STARKEY, THOMAS	9005029	MEDICAL SUPPLEMENTAL	18.01	
77013	02/25/22	29.46	STICKEL, THOMAS	9005030	MEDICAL SUPPLEMENTAL	29.46	
77014	02/25/22	38.19	STRICKLAND, JAMES	9004992	MEDICAL SUPPLEMENTAL	38.19	
77015	02/25/22	29.46	SWART, RANDY	9004993	MEDICAL SUPPLEMENTAL	29.46	
77016	02/25/22	68.01	SYREN, LESLYN	9005031	MEDICAL SUPPLEMENTAL	68.01	
77017	02/25/22	38.19	TAYLOR, JAMES	9004941	MEDICAL SUPPLEMENTAL	38.19	
77018	02/25/22	14.73	TAYLOR, THOMAS	9004994	MEDICAL SUPPLEMENTAL	14.73	
77019	02/25/22	38.19	THOMAS, RUSSELL	9004942	MEDICAL SUPPLEMENTAL	38.19	
77020	02/25/22	75.14	TICHENOR, KENNETH	9004943	MEDICAL SUPPLEMENTAL	75.14	
77021	02/25/22	14.73	TOLINE, DONALD	9004944	MEDICAL SUPPLEMENTAL	14.73	
77022	02/25/22	19.10	TOVAR, SERENA	9004945	MEDICAL SUPPLEMENTAL	19.10	
77023	02/25/22	18.01	TRENT, VICKI	9004946	MEDICAL SUPPLEMENTAL	18.01	
77024	02/25/22	71.95	TUTTLE CALLIS, CHERI	9004947	MEDICAL SUPPLEMENTAL	71.95	
77025	02/25/22	36.02	VALDEZ, JOSE	9004948	MEDICAL SUPPLEMENTAL	36.02	
77026	02/25/22	103.66	VAN DE VEER, JOHN	9004949	MEDICAL SUPPLEMENTAL	103.66	
77027	02/25/22	42.39	VAN DYKE, CURTIS	9004950	MEDICAL SUPPLEMENTAL	42.39	
77028	02/25/22	38.19	VANDERZANDE, ED	9005032	MEDICAL SUPPLEMENTAL	38.19	
77029	02/25/22	19.10	VEST, SHELLEY	9004998	MEDICAL SUPPLEMENTAL	19.10	
77030	02/25/22	19.10	VONWAL, YVETTE	9004951	MEDICAL SUPPLEMENTAL	19.10	
77031	02/25/22	17.36	WADSWORTH, RITA	9004952	MEDICAL SUPPLEMENTAL	17.36	
77032	02/25/22	29.46	WALTER, KEVIN	9004953	MEDICAL SUPPLEMENTAL	29.46	
77033	02/25/22	55.80	WARNOCK, APRIL	9005033	MEDICAL SUPPLEMENTAL	55.80	
77034	02/25/22	19.10	WHITE, LESLIE	9005034	MEDICAL SUPPLEMENTAL	19.10	
77035	02/25/22	38.19	WHITNEY, LUCERE	9004954	MEDICAL SUPPLEMENTAL	38.19	
77036	02/25/22	145.08	WILLIS, GREGORY	9005035	MEDICAL SUPPLEMENTAL	145.08	
77037	02/25/22	38.19	WILSON, BONNIE	9004995	MEDICAL SUPPLEMENTAL	38.19	

DATE 02/28/22 15:09

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

PAGE 26

CHECK # START THRU 9999999

DATE: 02/01/22 THRU 02/28/22

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
77038	02/25/22	83.21	WOODBIDGE, ELIZABETH		9004955	MEDICAL SUPPLIMENTAL	83.21	
77039	02/25/22	50.79	WU, PETER		9004956	MEDICAL SUPPLIMENTAL	50.79	
77040	02/25/22	19.10	WYANT, JUDI		9005036	MEDICAL SUPPLIMENTAL	19.10	
77041	02/25/22	14.73	YAGI, RANDY		9004957	MEDICAL SUPPLIMENTAL	14.73	
77042	02/25/22	19.10	YANCY, TERRY		9004958	MEDICAL SUPPLIMENTAL	19.10	
77043	02/25/22	42.85	ZENKER, JEFFREY		9004959	MEDICAL SUPPLIMENTAL	42.85	
77044	02/28/22	8,537.01	GARDA CL WEST, INC.		112807	FEB 22 VAULT SERVICE	8,067.93	
					112808	FEB 22 SERVICES	469.08	
77045	02/28/22	319.99	MACAMBRIDGE, MARTHA		112809	WATS CIRCULATOR EBUS	319.99	
77046	02/28/22	1,478.69	UNITED STATES POSTAL SERVICE		112810	POSTAGE FEES QTY7300	1,478.69	
TOTAL		5,186,904.58	ACCOUNTS PAYABLE			TOTAL CHECKS	502	5,186,904.58

MINUTES*

MAC MEETING OF February 16, 2022



The METRO Advisory Committee (MAC) met on Wednesday, February 16, 2022. The meeting was held via teleconference. *Minutes are "summary" minutes, not verbatim minutes.

1. **CALLED TO ORDER** at 6:00 PM.
2. **ROLL CALL** - The following MAC Members were **present** via teleconference, representing a quorum:

James Von Hendy, Chair
Joseph Martinez, Vice Chair
 James Cruse *AR 6:14 PM*
 Jessica de Wit

Veronica Elsea
Michael Pisano
Becky Taylor

3. **COMMUNICATIONS TO THE METRO ADVISORY COMMITTEE**

Chair Von Hendy referenced the letter attached to the agenda and staff's detailed response. John Urgo, Planning and Development Director, added that in spring 2022, METRO will add weekend trips on Route 20 to help those students get to their research jobs with Seymour Center.

Ms. Elsea requested text messages regarding the beginning and ending of the school terms. Staff said they would review this issue and see if they could mirror the Headways.

4. **RECEIVE AND FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF OCTOBER 20, 2021**

MOTION: ACCEPT AND FILE THE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF OCTOBER 20, 2021 AS PRESENTED

MOTION: ELSEA

SECOND: DE WIT

MOTION PASSED WITH 6 AYES: Von Hendy, Martinez, de Wit, Elsea, Pisano, and Taylor. Cruse was absent.

5. **COMMUNICATIONS FROM METRO ADVISORY COMMITTEE (MAC)**

Chair Von Hendy reported that he delivered the MAC update to the Board of Directors at their regular meeting on January 28, 2022. He expressed to the Board that MAC appreciates their hard work and MAC members will continue to be advocates for METRO and our community of riders.

6. **DISCUSS MAC TAKING A FORMAL POSITION ON CLIMATE CHANGE**

Mr. Pisano opened the discussion and suggested METRO emphasize what steps they are taking to combat their carbon footprint. Discussion continued with actions METRO is currently implementing. The Committee proposed the Chair write a letter to the Board of Directors requesting staff to make a section on the website detailing the action items that METRO has/is taking to mitigate climate change.

MOTION: REQUEST THE BOARD OF DIRECTORS TO DIRECT STAFF TO CREATE A CENTRAL LOCATION ON METRO'S WEBSITE TO SHARE WHAT METRO IS DOING TO MITIGATE CLIMATE CHANGE

MOTION: ELSEA

SECOND: PISANO

MOTION PASSED WITH 7 AYES: Von Hendy, Martinez, Cruse, de Wit, Elsea, Pisano and Taylor.

Attachment A

Minutes – METRO Advisory Committee

February 16, 2022

Page 2 of 3

7. COVID-19 / CEO RECRUITMENT UPDATE

Dawn Crummié, Interim CEO/General Manager, reported on the following:

CEO Recruitment: We are interviewing three candidates on February 25, 2022.

COVID-19: METRO has had 51 cases since January 1, 2022. Our cases have been milder with no hospitalizations and none of the cases trace back to METRO. There have been no new cases in the last 14 days.

Ms. Elsea asked if there are any plans to open the transit center lobbies. Interim CEO Crummié said not in the near future. Curtis Moses, Safety, Security and Risk Management Director, added that METRO is still under TSA's mandate through March 18, 2022. Danielle Glagola, Marketing, Communications and Customer Service Director, added that the restrooms are still open to the public.

8. UPDATE ON INFORMATION TECHNOLOGY SYSTEMS (ITS)

Isaac Holly, IT and ITS Director, announced that METRO had its kick-off meeting with Clever Devices yesterday. They are a well-known and a proven vendor for ITS solutions. The project is under way and the initial projected timeline is 18 months.

Chair Von Hendy shared the Committee's appreciation for how Director Holly has handled this situation.

9. SERVICE PLANNING UPDATE

a. Quarterly Ridership Report

John Urgo, Planning and Development Director, gave a brief summary of the second quarter FY22 ridership. The full report is being submitted to the Board of Directors on February 25, 2022. Ms. Elsea said she is hearing wonderful reviews about the creation of Route 18.

b. Bus Stops

b.i. Update on Braille Bus Stop ID Signage

Director Urgo reported that METRO received a couple of quotes from vendors. The quotes to install Stop ID, METRO phone number and route numbers range from \$75,000 to \$100,000 for all of the bus stops. We would start with about 150 most used stops. Ms. Elsea said she would look into if any special grants are available for this type of need. Director Urgo welcomed that suggestion. Ms. Taylor suggested that only the Stop ID be added to the signage to reduce the cost.

b.ii. Discuss Enterprise Technology Center (ETC) Bus Stop

Director Urgo reviewed the agenda attachments from the last MAC meeting and the challenges surrounding this site, one being unable to operate bi-directional service. Discussion followed on using METRO's microtransit on-demand service and UCSC's role in this matter. Mr. Pisano thanked Director Urgo for the information but suggested getting CalTrans and Public Works involved to come up with a solution. Director Urgo reiterated that the current conditions of the site will not work for METRO and if CalTrans installs a bus stop, METRO will service it.

b.iii. Update on Kaiser-Provided Shuttle Service at New Kaiser Facility

Director Urgo said the new Kaiser facility is not on a METRO corridor and would be hard to serve. We've been in contact with Kaiser but METRO is not currently planning to provide service to that location.

Attachment A

Minutes – METRO Advisory Committee

February 16, 2022

Page 3 of 3

c. Other Projects

c.i. Pacific Station North Redevelopment Project

Director Urgo announced that this project was awarded approximately \$30 million in affordable housing and sustainable community grants. We are excited about the partnership with the City of Santa Cruz for the redevelopment of that site, a new bus tarmac, and about 100 units of affordable housing.

c.ii. Pacific Station Lobby Access

Previously discussed in Item 7. Director Urgo added that the bathrooms, METRO Market, and food vendors are open.

10. COMMUNICATIONS TO THE METRO CEO

None.

11. COMMUNICATIONS TO THE METRO BOARD OF DIRECTORS

Chair Von Hendy will write a letter to the Board of Directors regarding the motion passed in Item 6.

12. ITEMS FOR NEXT MEETING AGENDA

- Lobby Access
- Preliminary Budget Review
- Discuss Previous Bus Stop Committee History

13. DISTRIBUTION OF VOUCHERS

Donna Bauer, Executive Assistant, will mail out the vouchers on Thursday, February 17, 2022 to all members in attendance at this meeting.

14. ADJOURNMENT

The next MAC meeting is scheduled for Wednesday, April 20, 2022 at 6:00 PM. Meeting adjourned at 7:19 PM.

Respectfully submitted,

Donna Bauer
Executive Assistant

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment B



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) BOARD OF DIRECTORS MEETING MINUTES* FEBRUARY 25, 2022 – 9:00 AM MEETING HELD VIA TELECONFERENCE

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, February 25, 2022, via teleconference.

The Board Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com.

- 1 CALLED TO ORDER** at 9:09 AM by Board Chair Lind.
- 2 ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

Director Rebecca Downing	County of Santa Cruz
Direct Jimmy Dutra	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Bruce McPherson	County of Santa Cruz
Director Donna Meyers	City of Santa Cruz
Director Larry Pageler	County of Santa Cruz
Director Ari Parker	City of Watsonville
Director Kristen Petersen	City of Capitola
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Dan Henderson	UC Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College

Dawn Crummié
Julie Sherman

Interim CEO/GM
General Counsel

- 3 ANNOUNCEMENTS**
Today’s meeting is being broadcast by Community Television of Santa Cruz County.
- 4 APPROVE BOARD OFFICERS AND COMMITTEE ASSIGNMENTS**
Chair Lind spoke to the two slates presented. Director Rotkin presented a third slate at the meeting. Discussion continued regarding the three slates and providing representation from the Watsonville region to the Santa Cruz County Regional Transportation Commission (SCCRTC).

Attachment B

Board of Directors Minutes
February 25, 2022
Page 2 of 6

Brian Peoples, Trail Now, expressed his organization's support for transit and felt the Watsonville area should have representation on the SCCRTC and METRO should only appoint elected officials to the Commission.

James Sandoval, SMART Local 0023 Chairperson, supports Director Koenig's slate.

Nate Abrego, SMART Local 0023, also expressed support for representation from the Watsonville area on the SCCRTC.

Holly Alcorn, Vice President - SEA Chapter of SEIU 521, advocated for supporting Director Koenig's slate.

ACTION: MOTION TO APPROVE THE ENTIRE SLATE 1 AS PRESENTED

MOTION: DIRECTOR McPHERSON SECOND: DIRECTOR PAGELER

MOTION DID NOT PASS WITH 3 AYES (Directors Lind, McPherson and Pageler)

ACTION: MOTION TO APPROVE THE ENTIRE SLATE 2 AS PRESENTED

MOTION: DIRECTOR KOENIG SECOND: DIRECTOR DUTRA

MOTION PASSED WITH 8 AYES (Directors Downing, Dutra, Kalantari-Johnson, Koenig, Meyers, Pageler, Parker, and Petersen)

NO MOTION MADE ON SLATE 3 AS SLATE 2 WAS APPROVED BY A MAJORITY

Director Lind welcomed Director Pageler as the new Chair.

5 BOARD OF DIRECTORS COMMENTS

Hearing none, Chair Pageler moved to the next agenda item.

6 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

Hearing none, Chair Pageler moved to the next agenda item.

7 LABOR ORGANIZATION COMMUNICATIONS

James Sandoval, SMART Local 0023 Chairperson, congratulated Chair Pageler on his election and was pleased that Slate 2 passed.

Ms. Martinez from the public requested comment on the flyer presented in the agenda and expressed concern that the Brown Act may have been violated. Julie Sherman, Legal Counsel, responded that she was not privy to the conversations when this letter was circulated and signed by the Board Members, but will review the issue. The only official action that the Board took (at its January 28, 2022 meeting) was providing direction to staff to agendize this matter (a discussion of the Public Employment Relations Board (PERB) jurisdiction) once a new CEO was hired.

James Sandoval, SMART 0023 Chairperson, commented that legislation does not require Board support. The thank you flyer is to those Board Members that have spoken in support of this legislation and the union was only expressing gratitude to them.

Director Meyers remarked that she was supportive of bringing this matter to the entire Board for discussion, as suggested at the January meeting, in a transparent

Attachment B

and public way and expressed frustration that James Sandoval did not remove her name from the letter when requested.

Director McPherson was disappointed that other Board Members did not follow the direction provided to staff at the January Board meeting and was concerned that this could lead to complications. Director Rotkin mirrored Director McPherson's comment.

Hearing nothing further, Chair Pageler moved to the next agenda item.

8 WRITTEN COMMUNICATIONS FROM THE METRO ADVISORY COMMITTEE

Chair Pageler acknowledged receipt of the METRO Advisory Committee's letter.

There were no public comments.

9 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Item 12 – Slides were provided to the Directors on 2/24/22 and will be added to the online agenda.

Hearing nothing further, Chair Pageler moved to the next agenda item.

CONSENT AGENDA

10.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF JANUARY 2022

10.2 ACCEPT AND FILE: MINUTES OF THE JANUARY 28, 2022 SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) REGULAR BOARD OF DIRECTORS MEETING, FEBRUARY 11, 2022 FINANCE, BUDGET, & AUDIT STANDING COMMITTEE MEETING, AND FEBRUARY 25, 2022 PERSONNEL/HR STANDING COMMITTEE MEETING

10.3 ACCEPT AND FILE: THE YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF JANUARY 31, 2022

10.4 ACCEPT AND FILE: THE YEAR TO DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR 2ND QUARTER FY22 THROUGH DECEMBER 31, 2021

10.5 ACCEPT AND FILE: QUARTERLY STATUS REPORT OF GRANT APPLICATIONS, ACTIVE AND PENDING GRANTS FOR THE SECOND QUARTER OF FY22

10.6 ACCEPT AND FILE: THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR OCTOBER, NOVEMBER, AND DECEMBER 2021

10.7 APPROVE AND FILE: THE METRO SYSTEM RIDERSHIP REPORTS FOR THE SECOND QUARTER OF FY22

10.8 APPROVE: CONSIDERATION OF DECLARING VEHICLES AND/OR EQUIPMENT AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION

10.9 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO ASSIGN A NEW DBELO FOR THE SANTA CRUZ METRO DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM

Attachment B

Board of Directors Minutes
February 25, 2022
Page 4 of 6

- 10.10 APPROVE: CONSIDERATION OF A RESOLUTION MAKING CERTAIN FINDINGS AND DIRECTING THAT THE BOARD AND ITS COMMITTEE MEETINGS WILL CONTINUE TO BE HELD VIA TELECONFERENCE
- 10.11 ACCEPT AND FILE: CY22 STATE AND FEDERAL LEGISLATIVE AGENDA
- 10.12 APPROVE: RESOLUTION TO ADOPT SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S EQUAL EMPLOYMENT OPPORTUNITY (EEO) PROGRAM, EFFECTIVE JANUARY 1, 2022 THROUGH DECEMBER 31, 2025
- 10.13 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 4TH CONTRACT AMENDMENT WITH MANSFIELD OIL COMPANY TO INCREASE THE CONTRACT TOTAL BY \$150,000 FOR FURNISHING AND DELIVERING CARB ULTRA-LOW SULFUR DIESEL FUEL
- 10.14 APPROVE: CONSIDERATION OF RATIFICATION OF A 2ND AMENDMENT WITH BONFIRE INTERACTIVE L.T.D. FOR THE PROFESSIONAL SERVICES RELATED TO ESOURCING AND CONTRACT MANAGEMENT SOFTWARE, EXTENDING THE AGREEMENT FOR TWO YEARS AND INCREASING THE TOTAL BY \$25,000

There were no public comments.

ACTION: MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR MEYERS

MOTION PASSED WITH 11 AYES (Directors Downing, Dutra, Kalantari-Johnson, Koenig, Lind, McPherson, Meyers, Pageler, Parker, Petersen, and Rotkin)

REGULAR AGENDA

11 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS: (10 YEARS: URIEL ESTRADA, MARIE HOYOS, AND PAUL LENNON)

Chair Pageler read bios that were available for each employee receiving a longevity award and thanked them for their service.

There were no public comments.

12 APPROVAL TO PREFUND THE FIRST PRINCIPAL AND INTEREST PAYMENT ON THE BOND DUE AUGUST 1, 2022

Chuck Farmer, CFO, spoke to the presentation and the results of the sale of the sales tax revenue bonds. The Unfunded Accrued Liability (UAL) savings is \$17.1 million. As part of this bond process, METRO needs to prefund the first six months of principal and interest (\$3.4 million), which will be recouped over the next six months when the intercept takes place.

Director Koenig responded that it is great to see such a high demand for these bonds. Discussion followed on how this helps METRO's structural deficit.

Director Rotkin thanked CFO Farmer in explaining the process to the Board and public, and thanked former Chair Lind who pressed for this bond sale to proceed.

Directors McPherson and Parker thanked the Board and administration for putting this forward and Chuck Farmer for spearheading it and seeing it through.

Attachment B

There were no public comments.

ACTION: MOTION TO PREFUND THE FIRST PRINCIPAL AND INTEREST PAYMENT ON THE BOND DUE AUGUST 1, 2022

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR McPHERSON

MOTION PASSED WITH 10 AYES (Directors Downing, Kalantari-Johnson, Koenig, Lind, McPherson, Meyers, Pageler, Parker, Petersen, and Rotkin. Director Dutra was absent.)

13 INTERIM CEO ORAL REPORT / COVID-19 UPDATE

Dawn Crummié, Interim CEO/GM, announced the new hires and promotions:

New Hires:

Vincent Garcia	Bus Operator
Roberta Rodriguez	Bus Operator
Edgar Garcia Ramos	Bus Operator
Ramiro Arizpe	Paratransit Operator

Promotions:

Veronica Hoover	Dispatcher/Scheduler
Freddie Martinez	Revenue Account Program Manager
Joan Jeffries	Purchasing Manager

COVID-19 Updates:

- METRO had 14 new cases since January 28, 2022; however, only one case in the last 14 days.
- Operations department is considered as having a "major outbreak" with 20 positive cases within a 30-day period, which triggered an Occupational Safety and Health Administration (OSHA) audit. It was an extensive review of METRO's processes. Curtis Moses, Safety, Security & Risk Director, worked with the auditors while they were on site. It could take months to get a final report back, but the auditors shared that nothing stood out that caused concern. They were happy with METRO policies and procedures that are in place.

Directors McPherson and Lind both thanked Interim CEO/GM Crummié for the excellent job she is doing, as well as the administrative team, and applauded everyone for the work they are doing in this interim period.

There were no public comments.

14 ACCEPT AND FILE: STATE LEGISLATIVE UPDATE FROM SHAW, YODER, ANTWIH, SCHMELZER AND LANGE

Josh Shaw and Michael Pimentel spoke to the presentation and discussed key legislation (SB114, SB922, AB2622, SB878 and AB1919) being introduced this year.

Director Rotkin commented that SB878 sounds like a positive bill to get young riders on the buses and possibly make them life-long transit riders.

Chair Pageler asked for clarification on "intent language only" on AB1919. Mr. Pimentel said this language is used when a legislator is still working on a concept and will provide more specifics later as new language is introduced. Ex-Officio

Attachment B

Board of Directors Minutes
February 25, 2022
Page 6 of 6

Director Henderson asked if there is a public website to find additional information on AB1919 as it unfolds. Mr. Pimentel said his firm would reach out to METRO as soon as this bill is in print.

Mr. Shaw reviewed the Governor's proposal for transit funding and possible funding opportunities for METRO. Mr. Pimentel also reviewed existing funding available.

Director McPherson said Central Coast Community Energy (CCCE) has many incentive programs for zero-emission vehicles. Could that help METRO in applying for some of these funds? Mr. Shaw responded that there are at least four programs that could help METRO take advantage of the CCCE connection. His firm can work with staff to handle those grants so that we highlight that aspect correctly.

Director Rotkin thanked Mr. Shaw and Mr. Pimentel for their work and affirmed METRO made a good decision in selecting them to represent us in Sacramento.

There were no public comments.

15 **ACCEPT AND FILE: FEDERAL LEGISLATIVE UPDATE FROM CAPITAL EDGE**

Chris Giglio spoke to his presentation on federal legislation. He covered the Infrastructure Investment and Jobs Act (IIJA), Build Back Better Bill, and the FY22 Department of Transportation (DOT) Budget. Discussion followed on the Lo-No Grant Program and steps METRO can take to be competitive in the next round of grants.

Mr. Giglio reminded the assembly that the Build Back Better Bill is still pending and it does not have many transportation provisions in it.

16 **ORAL PACIFIC STATION UPDATE**

John Urgo, Planning and Development Director, spoke briefly on the Pacific Station North Project, which has received over \$50 million in state funding grants and awards. In talking with the developers and partners at the City of Santa Cruz, it looks like construction will begin in November 2023. Director Kalantari-Johnson thanked Mr. Urgo for the update and his continued work with the City of Santa Cruz.

No public comments.

17 **ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING**

Chair Pageler announced the next regular Board meeting is on March 25, 2022 at 9:00 AM via teleconference.

18 **ADJOURNMENT**

Chair Pageler adjourned the meeting at 11:24 AM.

Respectfully submitted,

Donna Bauer
Executive Assistant

13.2B.6



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS SPECIAL MEETING MINUTES*
FEBRUARY 25, 2022 – 1:30 PM
MEETING HELD VIA TELECONFERENCE**

A special meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, February 25, 2022, via teleconference.

The Board Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com.

- 1 **CALLED TO ORDER** at 1:34 PM by Chair Pageler.
- 2 **ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

<p>Director Rebecca Downing Direct Jimmy Dutra Director Shebreh Kalantari-Johnson Director Manu Koenig (AR 1:42 PM) Director Donna Lind Director Bruce McPherson Director Donna Meyers Director Larry Pageler Director Ari Parker Director Kristen Petersen Director Mike Rotkin Ex-Officio Director Dan Henderson Ex-Officio Director Alta Northcutt</p>	<p>County of Santa Cruz City of Watsonville City of Santa Cruz County of Santa Cruz City of Scotts Valley County of Santa Cruz City of Santa Cruz County of Santa Cruz City of Watsonville City of Capitola County of Santa Cruz UC Santa Cruz Cabrillo College</p>
<p>Dawn Crummié Julie Sherman</p>	<p>Interim CEO/GM General Counsel</p>

- 3 **ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**
 Having none, Chair Pageler asked if there were any public comments before recessing to closed session.

Holly Alcorn, Vice President – SEA Chapter of SEIU 521, asked if there would be a “Meet & Greet” between the union and the top candidates before someone is hired. Director Lind responded with “No; the applicants are currently employed and concerned about confidentiality. If it becomes apparent that they’ve applied, they could lose their current positions. When the final selection is made, then there can be a “Meet & Greet.”

Attachment C

Board of Directors Minutes
February 25, 2022
Page

Bonnie Morr, Legislative Representative from SMART Local 0023, commented that in the past when hiring a General Manager, the unions have been able to meet the final group of candidates. Director Lind commented that the recruiter advised us that all the candidates are currently employed (which was not the case in the past) and felt their positions could be at risk and would withdraw from the application process if their names could not be kept confidential.

James Sandoval, SMART Local 0023, said he was disappointed in this decision but he understands it. He was grateful that the recruiter reached out to the union for feedback and suggested if any candidates have union concerns, the union would be available for those discussions. He went on to say that he and Interim CEO Dawn Crummié have been working well together.

RECESSED TO CLOSED SESSION AT 1:41 PM.

4 PUBLIC EMPLOYEE APPOINTMENT – CEO/GM POSITION (GOVERNMENT CODE SECTION 54957); CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE SECTION 54957.6)

Director Manu Koenig arrived at 1:42 PM

RECONVENED TO OPEN SESSION AT 4:24 PM

5 REPORT OF CLOSED SESSION ITEM

Julie Sherman, General Counsel, reported that the Board took no reportable action.

6 ADJOURNMENT

Chair Pageler adjourned the meeting at 4:25 PM.

Respectfully submitted,

Donna Bauer
Executive Assistant



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS SPECIAL MEETING MINUTES*
MARCH 4, 2022 – 11:00 AM
MEETING HELD VIA TELECONFERENCE**

A special meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, March 4, 2022, via teleconference.

The Board Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmtd.com.

1 CALLED TO ORDER at 11:00 AM by Chair Pageler.

2 ROLL CALL: The following Directors were **present** via teleconference, representing a quorum:

Director Rebecca Downing	County of Santa Cruz
Direct Jimmy Dutra	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Bruce McPherson	County of Santa Cruz
Director Donna Meyers	City of Santa Cruz
Director Larry Pageler	County of Santa Cruz
Director Ari Parker (<i>Absent</i>)	City of Watsonville
Director Kristen Petersen	City of Capitola
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Dan Henderson	UC Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College

Dawn Crummié
Julie Sherman

Interim CEO/GM
General Counsel

3 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Having none, Chair Pageler asked if there were any public comments.

Hearing none, Chair Pageler recessed to close session.

RECESSED TO CLOSED SESSION AT 11:05 AM.

Attachment D

Board of Directors Minutes
March 4, 2022
Page 2 of 2

- 4 PUBLIC EMPLOYEE APPOINTMENT – CEO/GM POSITION (GOVERNMENT CODE SECTION 54957); CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE SECTION 54957.6)**

RECONVENED TO OPEN SESSION AT 11:54 AM.

- 5 REPORT OF CLOSED SESSION ITEM**
Julie Sherman, General Counsel, reported that the Board took no reportable action.

- 6 ADJOURNMENT**
Chair Pageler adjourned the meeting at 11:55 AM.

Respectfully submitted,

Donna Bauer
Executive Assistant

DRAFT

Attachment E



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) FINANCE, BUDGET, AND AUDIT STANDING COMMITTEE MEETING MINUTES* March 11, 2022 – 8:00 AM

MEETING HELD VIA TELECONFERENCE

A regular meeting of the Finance, Budget, and Audit Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, March 11, 2022, via teleconference.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmtd.com

1 CALLED TO ORDER by Director Lind at 8:00 AM.

2 ROLL CALL: The following Directors were **present** via teleconference, representing a quorum:

Director Shebreh Kalantari-Johnson

City of Scotts Valley

Director Manu Koenig

County of Santa Cruz

Director Donna Lind

City of Scotts Valley

Director Mike Rotkin

County of Santa Cruz

Dawn Crummié

METRO Interim CEO/General Manager

Julie Sherman

METRO General Counsel

3 ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET AND AUDIT STANDING COMMITTEE

James Sandoval, SMART Local 23 Chairperson, asked if there were any updates on the pension realignment in the state. Julie Sherman, General Counsel, provided an update on the litigation. However, several grant funds have been released by the state and are not being held up by the litigation. Wondimu Mengistu, Grants/Legislative Analyst, added that there is no problem with our federal funding in this fiscal year.

Director Koenig asked for an update on the ParaCruz Facility at the Soquel Park and Ride project. Sandi Woods, Project Manager, responded that METRO is waiting to hear on the grant application submitted.

Hearing nothing further, Director Lind moved to the next agenda item.

4 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Having none, Director Lind moved to the next agenda item.

5 MONTHLY FINANCIAL UPDATE

Chuck Farmer, CFO, provided a brief overview of the year-to-date monthly financial report as of February 28, 2022. In reviewing the key highlights for the month, CFO Farmer debuted the new reporting format in breaking down the operating/non-operating revenues and expenses in order

Attachment E

Finance, Budget, and Audit Standing Committee Agenda
March 11, 2022
Page 2 of 2

to give a clearer picture of METRO's operations and external funding sources. Discussion followed on external funding sources (e.g., Small Transit Intensive Cities (STIC)) and how they affect METRO's revenues. Sandi Woods, Project Manager, continued the presentation by speaking to the six new CNG buses received.

6 REVIEW AND RECOMMEND APPROVAL OF THE:

A. FY23 & FY24 PRELIMINARY OPERATING AND FY23 PRELIMINARY CAPITAL BUDGET PRESENTATION

B. FY23 & FY24 PRELIMINARY OPERATING BUDGET DETAIL; AND

C. FY23 PRELIMINARY CAPITAL BUDGET DETAIL FOR REVIEW AND TDA/STA CLAIMS PURPOSES

Chuck Farmer, CFO, spoke to the preliminary operating and capital budget presentation and the timeline involved before presenting the final budget to the Board in June 2022. Discussion followed on one-time funding being presented in the budget and that METRO will have future fiscal concerns without those funds (e.g., COVID relief).

There was no public comment.

MOTION: RECOMMEND APPROVAL TO THE FULL BOARD OF THE FY23 & FY23 PRELIMINARY OPERATING AND FY23 PRELIMINARY CAPITAL BUDGET AS PRESENTED

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR KOENIG

Motion passed by Directors Koenig, Lind, and Rotkin. Director Kalantari-Johnson was absent.

7 ADJOURNMENT

Director Lind adjourned the meeting at 8:43 AM.

Respectfully submitted,

Donna Bauer
Executive Assistant

Attachment F



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) CAPITAL PROJECTS STANDING COMMITTEE MEETING MINUTES* MARCH 11, 2022 – 10:30AM MEETING HELD VIA TELECONFERENCE

A regular meeting of the Capital Projects Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, March 11, 2022, via teleconference.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com

1 CALLED TO ORDER by Director Pageler at 10:30 AM.

2 ROLL CALL: The following Directors were **present** via teleconference, representing a quorum:

Director Bruce McPherson
Director Donna Meyers
Director Larry Pageler

County of Santa Cruz
City of Santa Cruz
County of Santa Cruz

Dawn Crummié
Julie Sherman

Interim CEO/General Manager
General Counsel

3 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Having none, Director Pageler moved to the next agenda item.

4 ORAL AND WRITTEN COMMUNICATIONS TO THE CAPITAL PROJECTS STANDING COMMITTEE

Having none, Director Pageler moved to the next agenda item.

5 RECOMMEND APPROVAL TO THE FULL BOARD OF DIRECTORS OF THE FY22 CAPITAL PROJECTS AND RECEIVE THE TEN-YEAR UNFUNDED CAPITAL LIST UPDATE

John Urgo, Planning and Development Director, said staff is putting forth a recommendation to fund one of these capital projects on the list—Automatic Passenger Counters (APC). We will use Federal Transit Administration (FTA) 5339a FY21 Bus and Bus Facilities formula grant funding towards this capital project. APC will allow us to analyze our ridership on a stop basis, by trip, and by time of day for the first time in this agency’s history. It will also allow real time passenger crowd information.

Director Meyers asked how this funding affects the funding for Pacific Station North. Mr. Urgo said the Board of Directors previously approved funding for the Pacific Station North project in the amount of \$4 million. Most of the funding for that project is coming from Measure D funds. The FTA 5339a funds will not be used for that project.

Director Pageler remarked that he has been advocating for APC with automatic vehicle location (AVL) for several years and is glad METRO is having both installed at the same time to better plan routes and service.

Attachment F

There was no public comment.

MOTION: MOTION TO RECOMMEND APPROVAL TO THE FULL BOARD OF DIRECTORS OF THE FY22 CAPITAL PROJECTS AND RECEIVE THE TEN-YEAR UNFUNDED CAPITAL LIST UPDATE

MOTION: DIRECTOR MEYERS

SECOND: DIRECTOR PAGELER

Motion passed by Directors Meyers and Pageler. Director McPherson was absent.

6 RECOMMEND APPROVAL TO THE FULL BOARD OF DIRECTORS ADOPTING A RESOLUTION THAT APPROVES THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ZERO-EMISSION BUS ROLLOUT PLAN AND AUTHORIZES THE CEO/GENERAL MANAGER TO SUBMIT THE ZEB ROLLOUT PLAN TO THE CALIFORNIA AIR RESOURCES BOARD IN ACCORDANCE WITH THE INNOVATIVE CLEAN TRANSIT REGULATION

Margo Ross, COO, reported that the METRO zero-emission bus rollout plan is not due until July 2023; but we are moving this forward to provide the Committee and Board with information on the plan. She introduced Emily Price and Joel Donham from CTE who spoke to the presentation. They highlighted the requirements of the Innovative Clean Transit (ICT) regulation, transition timeline, METRO's fleet replacement schedule, challenges that lie ahead and next steps to take.

Director Meyers thanked CTE for their presentation and asked COO Ross if METRO has a team in place to tackle this project. COO Ross responded that we do have an internal team that includes the Planning, Facilities and Maintenance Departments and we meet with CTE on a regular basis. Director Pageler added that you are providing the perfect framework that is the nexus of so many things. We appreciate the materials presented.

MOTION: MOTION TO RECOMMEND APPROVAL TO THE FULL BOARD OF DIRECTORS ADOPTING A RESOLUTION THAT APPROVES THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ZERO-EMISSION BUS ROLLOUT PLAN AND AUTHORIZES THE CEO/GENERAL MANAGER TO SUBMIT THE ZEB ROLLOUT PLAN TO THE CALIFORNIA AIR RESOURCES BOARD IN ACCORDANCE WITH THE INNOVATIVE CLEAN TRANSIT REGULATION

MOTION: DIRECTOR MEYERS

SECOND: DIRECTOR PAGELER

Motion passed by Directors Meyers and Pageler. Director McPherson was absent.

7 REVIEW AND RECOMMEND APPROVAL TO THE FULL BOARD AN INCREASE IN THE CONTRACT AUTHORITY OF AN ADDITIONAL \$400,000 FOR MARK THOMAS & COMPANY FOR GENERAL ON-CALL CIVIL ENGINEERING AND SURVEYING SERVICES

Freddy Rocha, Facilities Maintenance Manager, explained this is an on-call contract for civil engineering and surveying services on future projects.

MOTION: MOTION TO RECOMMEND APPROVAL TO THE FULL BOARD AN INCREASE IN THE CONTRACT AUTHORITY OF AN ADDITIONAL \$400,000 FOR MARK THOMAS & COMPANY FOR GENERAL ON-CALL CIVIL ENGINEERING AND SURVEYING SERVICES

MOTION: DIRECTOR MEYERS

SECOND: DIRECTOR PAGELER

Motion passed by Directors Meyers and Pageler. Director McPherson was absent.

8 ADJOURNMENT

Director Pageler adjourned the meeting at 11:03 AM.

Respectfully submitted,

Donna Bauer
Executive Assistant

Attachment G



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
PERSONNEL/HR STANDING COMMITTEE MEETING MINUTES*
MARCH 11, 2022 – 1:00 PM
MEETING HELD VIA TELECONFERENCE**

A regular meeting of the Personnel/HR Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, March 11, 2022, via teleconference.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document was created with accessibility in mind. With the exception of certain third party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmtd.com

- 1 CALLED TO ORDER** by Director Pageler at 12:58 PM.
- 2 ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

Director Jimmy Dutra, 2022 Board Vice Chair	City of Watsonville
Director Donna Lind, Immediate Past Board Chair	City of Scotts Valley
Director Bruce McPherson	County of Santa Cruz.
Director Larry Pageler, 2022 Board Chair	County of Santa Cruz
Director Kristen Petersen	City of Capitola
Dawn Crummié	METRO Interim CEO/General Manager
Julie Sherman	METRO General Counsel
- 3 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**
Having none, Director Pageler moved to the next agenda item.
- 4 ORAL AND WRITTEN COMMUNICATIONS TO THE PERSONNEL/HR STANDING COMMITTEE**
Hearing none, Director Pageler moved to the next agenda item.
- 5 REVIEW REQUEST FOR AUTHORIZATION OF PROVISIONAL INFORMATIONAL TECHNOLOGY PROJECT COORDINATOR POSITION IN THE INFORMATIONAL TECHNOLOGY DEPARTMENT**
Isaac Holly, IT and ITS Director, addressed this item. He said METRO will be implementing an Enterprise Resource Planning (ERP) solution. It is a multi-phased project that will require an IT Project Coordinator to interface with the vendor and METRO stakeholders. This is a two-year provisional position. Director Rotkin inquired if this provisional position will need to continue after the ERP is in place. Mr. Holly responded that he believes the project will be completed within the two-year period; but will evaluate at that time if there is an ongoing need for the position.

No public comment.

Attachment G

MOTION: REQUEST THE FULL BOARD TO AUTHORIZE A PROVISIONAL INFORMATIONAL TECHNOLOGY PROJECT COORDINATOR POSITION IN THE INFORMATIONAL TECHNOLOGY DEPARTMENT

MOTION: DIRECTOR LIND

SECOND: DIRECTOR DUTRA

MOTION PASSED WITH 3 AYES (Directors Dutra, Lind, and Pageler). Directors McPherson and Petersen were absent.

6 REVIEW REQUEST TO AUTHORIZE FUNDING THE LEAD PARTS AND MATERIALS CLERK POSITION AND DE-FUNDING A PARTS AND MATERIALS CLERK POSITION

Chuck Farmer, CFO, spoke to this item and proposed METRO take an existing position of Parts and Materials Clerk and upgrade it to a Lead Parts and Materials Clerk to ensure coverage in the Parts Department seven days a week. This would allow us to have a point person or lead on site in the evenings and on the weekends. Dawn Crummié, Interim CEO/General Manager and HR Director, added that we currently have a vacant, funded Parts and Materials Clerk position available and we have an unfunded Lead Parts and Materials Clerk. We are essentially defunding the clerk position and funding the lead position. It is not an additional position.

Director Dutra asked for clarification between a lead and supervisor's responsibilities and if a lead can discipline. Interim CEO/GM and HR Director Crummié added that the lead position would delegate, train, and have input on reviews. Actual discipline, depending on the situation, would most likely come from the supervisor with the lead's input. Director Dutra asked if one of the clerks currently employed will become a lead. Ms. Crummié said METRO will open a recruitment to make it a fair process.

No public comment.

MOTION: REQUEST THE FULL BOARD TO AUTHORIZE FUNDING THE LEAD PARTS AND MATERIALS CLERK POSITION AND DE-FUNDING A PARTS AND MATERIALS CLERK POSITION

MOTION: DIRECTOR DUTRA

SECOND: DIRECTOR LIND

MOTION PASSED WITH 3 AYES (Directors Dutra, Lind, and Pageler). Directors McPherson and Petersen were absent.

7 ADJOURNMENT

Director Pageler adjourned the meeting at 1:08 PM.

Respectfully submitted,

Donna Bauer
Executive Assistant



DATE: March 25, 2022
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
SUBJECT: ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF FEBRUARY 28, 2022

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Year to Date Monthly Financial Report as of February 28, 2022

II. SUMMARY OF ISSUES

An analysis of Santa Cruz Metropolitan Transit District's (METRO) financial status is prepared monthly in order to inform the Board of Directors (Board) regarding METRO's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year.

This staff report is the web-accessible companion document to the attached PowerPoint presentation titled "Year to Date Monthly Financial Report as of February 28, 2022."

Staff recommends that the Board accept and file the attached report.

III. DISCUSSION/BACKGROUND

Below are the written explanations of the various charts and graphs in the attached Year to Date Monthly Financial Report as of February 28, 2022. The fiscal year has elapsed 67%.

Slide 1

(Cover) Year to Date Monthly Financial Report as of February 28, 2022

Slide 2

February 2022 Key Financial Highlights

- Service
 - Fixed Route (inc Hwy 17) Cost per Revenue Service Hour is \$277 vs Budget of \$390
 - 25 canceled trips, 24 due to not having Bus Operators
 - ParaCruz Cost per Trip is \$80 vs Budget of \$102
 - Non-Student/Hwy 17 Passengers is 99,453 vs Budget of 106,231

- Financials (excluding all COVID related revenue/costs)
 - Revenue of \$5.0M is \$1.0M favorable to budget due to Sales Tax revenues
 - Expenses of \$4.4M is \$0.3M favorable to budget due to lower Wages/Fringe from vacant positions partially offset by increased Bus Operator OT costs
 - Net Operating Surplus of \$0.6M is \$1.4M favorable to budget
- Capital
 - Capital spend of \$30K is \$650K lower than budget of \$680K primarily due to the delivery delay of seven ParaCruz vans due to chip shortage
 - Acceptance of six Gillig buses was completed
- Personnel
 - 283 Active Personnel vs 321 Funded Personnel
 - 38 Vacancies at end of February, 26 related to Paratransit and Bus Operators
 - Recruitment has been completed for two Paratransit Operators and Payroll Specialist

Slide 3

(Cover) February 2022, YTD Pre-Close Financials

Slide 4

February 28, 2022 Monthly Operating Revenue and Expenses

- Operating Revenues, net favorable by \$1,040K - due to higher Sales Tax revenues
 - Passenger Fares – unfavorable by \$9K
 - Sales Tax/including Measure D – favorable by \$1,049K
- Operating Expenses, net favorable by \$323K - due to lower labor/fringe costs as a result of vacant positions and extended unpaid leaves of absence; partially offset by higher OT costs
 - Labor Regular – favorable by \$288K
 - Labor OT – unfavorable by \$135K
 - Fringe Benefits – favorable by \$174K
 - Non-Personnel - unfavorable by \$4K

- Bus Replacement Fund – higher by \$153K due to increased Measure D sales tax revenues
 - Bus Replacement Fund – \$3M annual commitment from Measure D sales tax (\$2.2M) and STA-SGR (\$0.8M)
- Operating Balance – favorable by \$1,210K

Slide 5

February 28, 2022 YTD Operating Revenue and Expenses

- Operating Revenues, net favorable by \$11,006K – due to higher Sales Tax revenues and unbudgeted COVID related grants
 - Passenger Fares - unfavorable by \$280K
 - Sales Tax/including Measure D – favorable by \$4,327K
 - Federal/State Grants – unfavorable by \$369K
 - COVID Relief Grants – favorable by \$7,254K
 - All Other Revenues – favorable by \$74K
- Operating Expenses, net favorable by \$2,430K – due to lower labor/fringe costs as a result of vacant positions and extended unpaid leaves of absence; partially offset by higher OT
 - Labor Regular – favorable by \$2,054K
 - Labor OT – unfavorable by \$1,069K
 - Fringe Benefits – favorable by \$1,612K
 - Non-Personnel – unfavorable by \$167K
- Bus Replacement Fund – higher by \$582K due to increased Measure D sales tax revenues
 - Bus Replacement Fund – \$3M annual commitment from Measure D sales tax (\$2.2M) and STA-SGR (\$0.8M)
- Operating Balance – favorable by \$11,794K

Slide 6

February 28, 2022 YTD Operating Revenue and Expenses - New Format

- Operating Revenue, net unfavorable by \$280K
 - Passenger Fares - unfavorable by \$63K
 - Special Transit Fares – unfavorable by \$217K
- Operating Expense, net favorable by \$2,103K– due to lower labor/fringe costs as a result of vacant positions and extended unpaid leaves of absence; partially offset by higher OT

- Labor Regular – favorable by \$2,054K
- Labor OT – unfavorable by \$1,069K
- Fringe Benefits – favorable by \$1,149K
- Non-Personnel – favorable by \$31K, excludes all COVID related costs
- Operating Surplus/(Deficit) – unfavorable by \$2,383K
 - Farebox Recovery – 16.0% vs 16.1% budget
- Non-Operating Revenue/(Expense), net favorable by \$11,613K - due to higher Sales Tax revenues and unbudgeted COVID related grants
 - Sales Tax/including Measure D – favorable by \$4,327K
 - Federal/State Grants – unfavorable by \$369K
 - COVID Relief Grants – favorable by \$7,254K
 - COVID Related costs – unfavorable by \$136K
 - Pension UAL costs – favorable by \$463K
 - All Other Revenues – favorable by \$74K
- Operating Surplus before Transfers – favorable by \$9,230K
- Bus Replacement Fund – higher by \$582K due to increased Measure D sales tax revenues
 - Bus Replacement Fund – \$3M annual commitment from Measure D sales tax (\$2.2M) and STA-SGR (\$0.8M)
- Operating Surplus after Transfers – favorable by \$8,648K

Slide 6

February YTD FY22 Revenue Actual vs. Budget

- Actuals are \$11.0M higher than budget
 - Passenger Fares – lower by \$280K, Ridership is still below pre-pandemic levels, but is slowly recovering
 - Sales Tax Revenue (including Measure D) – higher by \$4,327K due to higher than anticipated receipts
 - Federal/State Grants – lower by \$369K as a result of lower FTA 5307/STIC grant payments
 - COVID Relief Grants – higher by \$7,254K due to Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) drawdown
 - All Other Revenues – higher by \$74K

Slide 7

February YTD FY22 Expense Actual vs. Budget

- Actuals are \$2.1M lower than budget
 - Labor, Regular – lower by \$2,054K, due to funded/vacant positions
 - Labor, OT – higher by \$1,069K, increased overtime for Bus Operators
 - Fringe Benefits – lower by \$1,612K due to retirement and medical insurance savings from funded/vacant positions
 - Non-Personnel – higher by \$167K

Slide 8

(Cover) Capital Spending & Project Completion

Slide 9

February 28, 2022 Capital Budget Spend

Total Capital Projects spending month to date is \$30K against budget of \$680K

- Construction Related Projects – no spending against budget of \$50K
- IT Projects – no spending, against budget of \$3K
- Facilities Repair & Improvements – spending of \$8K against no budget
- Revenue Vehicle Replacement – spending of \$22K, against budget of \$627K
- Revenue Vehicle Electrification Projects – no spending, no budget
- Non-Revenue Vehicle Replacement – no spending, no budget
- Fleet & Maintenance Equipment – no spending, no budget
- Miscellaneous – no spending, no budget

Total Capital Projects spending year to date is \$4,773K against budget of \$6,685K, which is 34.9% of \$13,665K annual budget, approved in June 2021

- Construction Related Projects – spending of \$43K against budget of \$64K, which is 6.4% of \$672K annual budget
- IT Projects – spending of \$49K against budget of \$144K, which is 8.9% of \$549K annual budget
- Facilities Repair & Improvements – spending of \$331K against budget of \$715K, which is 19.4% of \$1,709K annual budget
- Revenue Vehicle Replacement – spending of \$4,083K against budget of \$5,553K, which is 55.5% of \$7,351K annual budget
- Revenue Vehicle Electrification Projects – spending of \$64K, no budget, which is 2.4% of \$2,690K annual budget

- Non-Revenue Vehicle Replacement – spending of \$32K against budget of \$96K, which is 12.8% of \$250K annual budget
- Fleet & Maintenance Equipment – spending of \$48K against budget of \$45K, which is 38.4% of \$125K annual budget
- Miscellaneous – spending of \$123K against budget of \$68K, which is 38.6% of \$319K annual budget

February spending of \$30K is driven primarily by monthly lease payment on three buses

YTD Spending of \$4,773K is behind budget for the fiscal year primarily due to cancelation of AVL/ITS contract, delay of 7 ParaCruz vans due to chip shortages, Demo of buildings and repair of sink hole

Slide 10

(Cover) Questions?

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

Favorable budget variances in Operating Revenues and Expenses contribute to favorable budget variance in Operating Balance, Year to Date as of February 28, 2022.

VI. CHANGES FROM COMMITTEE

None.

VII. ALTERNATIVES CONSIDERED

There are no alternatives to consider, as this is an accept and file Year to Date Monthly Financial Report.

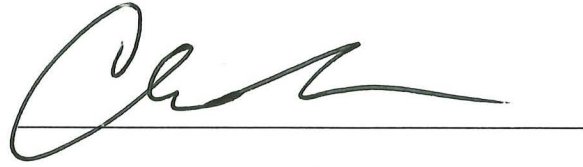
VIII. ATTACHMENTS

Attachment A: Year to Date Monthly Financial Report as of February 28, 2022 Presentation

Prepared by: Cathy Downes, Sr. Financial Analyst

IX. APPROVALS

Chuck Farmer, Chief Financial Officer



Dawn Crummié, Interim CEO/GM



- THIS PAGE INTENTIONALLY LEFT BLANK -



Year to Date Monthly Financial Report as of February 28, 2022

Board of Directors

March 25, 2022

Chuck Farmer, Chief Financial Officer

February 2022 Key Financial Highlights

<p>Service</p>	<ul style="list-style-type: none"> • Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$277 vs Budget of \$390 <ul style="list-style-type: none"> • 25 canceled trips, 24 due to no Bus Operator • ParaCruz Cost per Trip is \$80 vs Budget of \$102 • Non-Student/Hwy 17 Passengers is 99,453 vs Budget of 106,231
<p>Financials*</p>	<ul style="list-style-type: none"> • Revenue of \$5.0M is \$1.0M favorable to budget due to Sales Tax revenues • Expenses of \$4.4M is \$0.3M favorable to budget due to lower Wages/Fringe due to vacant positions, partially offset by increased Bus Operator OT costs • Net Operating Surplus of \$0.6M is \$1.4M favorable to budget
<p>Capital</p>	<ul style="list-style-type: none"> • Capital spend of \$30K is \$650K lower than budget of \$680K primarily due to delivery delay of seven ParaCruz vans due to the chip shortage • Acceptance of six Gillig buses was completed
<p>Personnel</p>	<ul style="list-style-type: none"> • 283 Active Personnel vs 321 Funded Personnel • 38 Vacancies at end of February, 26 related to Paratransit and Bus Operators • Recruitment has been completed for two Paratransit Operators and Payroll Specialist

February 2022, Pre-Close Financials

February 28, 2022

Monthly Operating Revenue and Expenses

	<u>February 28, 2022</u>		Fav / (Unfav)
	Actual*	Budget	
Operating Revenue			
Passenger Fares	\$ 625	\$ 634	\$ (9)
Sales Tax/including Measure D	3,468	2,419	1,049
Federal/State Grants	864	864	-
COVID Relief Grants	-	-	-
All Other	60	60	-
Total Revenue	\$ 5,017	\$ 3,977	\$ 1,040
Operating Expense			
Labor - Regular	\$ 1,289	\$ 1,577	\$ 288
Labor - OT	215	80	(135)
Fringe	1,963	2,137	174
Non-Personnel	927	923	(4)
Total OpEx	\$ 4,394	\$ 4,717	\$ 323
Operating Surplus/(Deficit) before Transfers	\$ 623	\$ (740)	\$ 1,363
Transfers			
Bus Replacement Fund*	\$ (348)	\$ (195)	\$ (153)
Operating Surplus/(Deficit) after Transfers	\$ 275	\$ (935)	\$ 1,210

- Revenues favorable due to higher Sales Tax revenues
- Expenses favorable due to lower labor/fringe costs as a result of vacant positions and extended unpaid leaves of absence; partially offset by higher OT
- Bus Replacement Fund higher due to increased Measure D sales tax revenues

* Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax (\$2.2M) and STA-SGR (\$0.8M)

13.3A.4

February 28, 2022

YTD Operating Revenue and Expenses

YTD as of February 28, 2022

	Actual*	Budget	Fav / (Unfav)
Operating Revenue			
Passenger Fares	\$ 5,150	\$ 5,430	\$ (280)
Sales Tax/including Measure D	22,087	17,760	4,327
Federal/State Grants	12,755	13,124	(369)
COVID Relief Grants	7,254	-	7,254
All Other	476	402	74
Total Revenue	\$ 47,722	\$ 36,716	\$ 11,006
Operating Expense			
Labor - Regular	\$ 10,560	\$ 12,614	\$ 2,054
Labor - OT	1,831	762	(1,069)
Fringe	15,873	17,485	1,612
Non-Personnel	7,160	6,993	(167)
Total OpEx	\$ 35,424	\$ 37,854	\$ 2,430
Operating Surplus/(Deficit) before Transfers	\$ 12,298	\$ (1,138)	\$ 13,436
Transfers			
Bus Replacement Fund*	\$ (2,026)	\$ (1,444)	\$ (582)
Transfers	-	-	-
Operating Surplus/(Deficit) after Transfers	\$ 10,272	\$ (2,582)	\$ 12,854

- Revenues favorable due to continued higher Sales Tax revenues and unbudgeted COVID related grants
- Expenses favorable due to lower labor/fringe costs as a result of vacant positions and extended unpaid leaves of absence; partially offset by higher OT
- Bus Replacement Fund higher due to increased Measure D sales tax revenues

* Bus Replacement Fund - Minimum \$3M annual commitment from Measure D sales tax (\$2.2M) and STA-SGR (\$0.8M)

13.3A.5

February 28, 2022

YTD Operating Revenue and Expenses – New Format

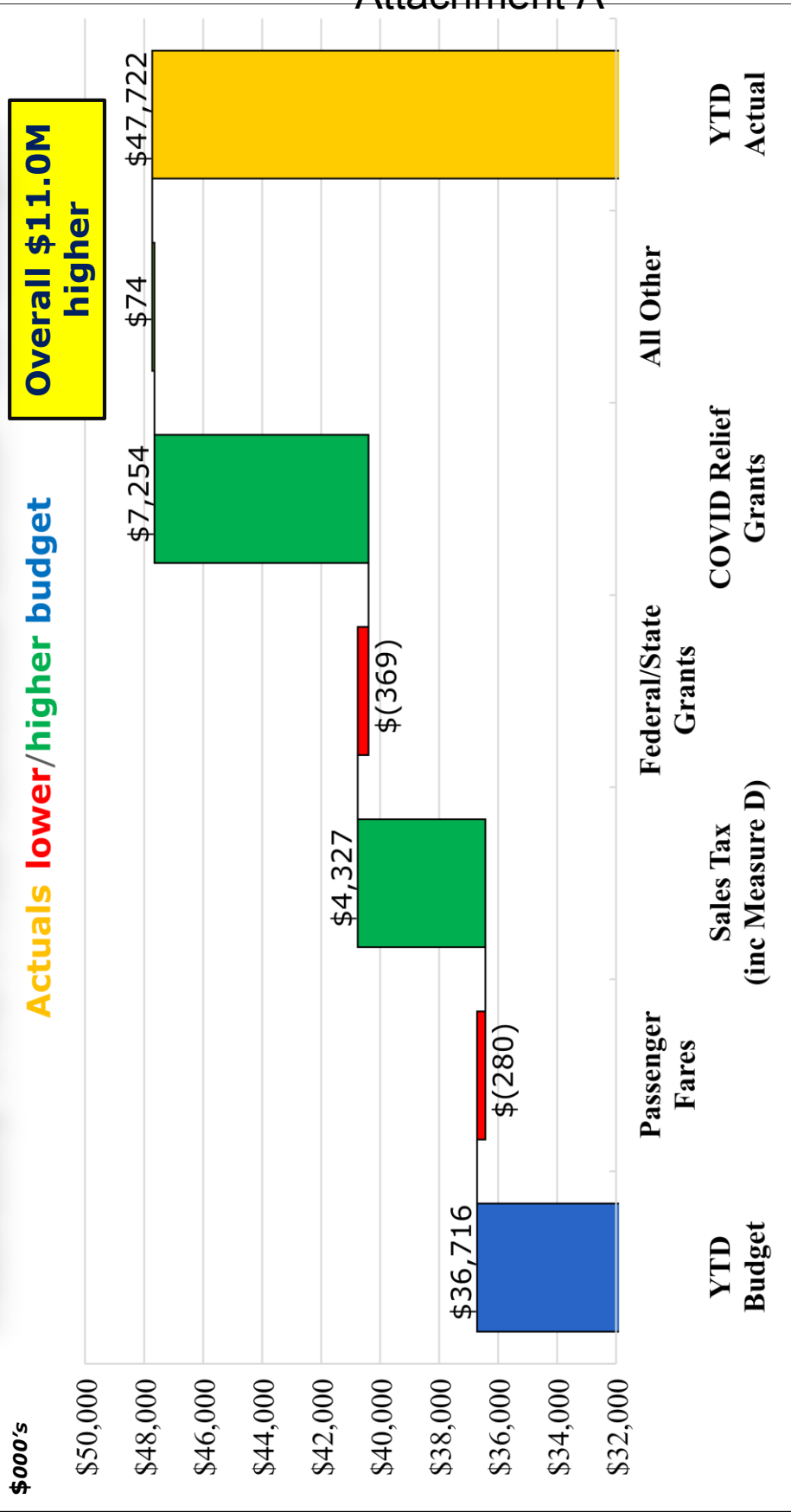
YTD as of February 28, 2022

	Actual*	Budget	Fav / (Unfav)
\$ 000's			
Operating Revenue			
Passenger Fares	\$ 1,351	\$ 1,414	\$ (63)
Special Transit Fares	3,799	4,016	(217)
Total Operating Revenue	\$ 5,150	\$ 5,430	\$ (280)
Operating Expense			
Labor - Regular	\$ 10,560	\$ 12,614	\$ 2,054
Labor - OT	1,831	762	(1,069)
Fringe	12,569	13,718	1,149
Non-Personnel (<i>excludes COVID costs</i>)	6,943	6,912	(31)
Total OpEx	\$ 31,903	\$ 34,006	\$ 2,103
Operating Surplus/(Deficit)	\$ (26,753)	\$ (28,576)	\$ 1,823
	<i>16.1%</i>	<i>16.0%</i>	<i>0.2%</i>
			<i>Farebox Recovery</i>
Non-Operating Revenue/(Expense)			
Sales Tax/including Measure D	\$ 22,087	\$ 17,760	\$ 4,327
Federal/State Grants	12,755	13,124	(369)
COVID Relief Grants	7,254	-	7,254
COVID Related Costs	(217)	(81)	(136)
Pension UAL	(3,304)	(3,767)	463
All Other	476	402	74
Total Non-Operating Revenue/(Expense)	\$ 39,051	\$ 27,438	\$ 11,613
Operating Surplus/(Deficit) before Transfers	\$ 12,298	\$ (1,138)	\$ 13,436
Transfers and Other			
Transfers to Bus Replacement Fund	\$ (2,026)	\$ (1,444)	\$ (582)
Operating Surplus/(Deficit) after Transfers	\$ 10,272	\$ (2,582)	\$ 12,854

13.3A.6

* Pre-close financials, subject to adjustments post close

February YTD FY22 Revenue Actual* vs. Budget



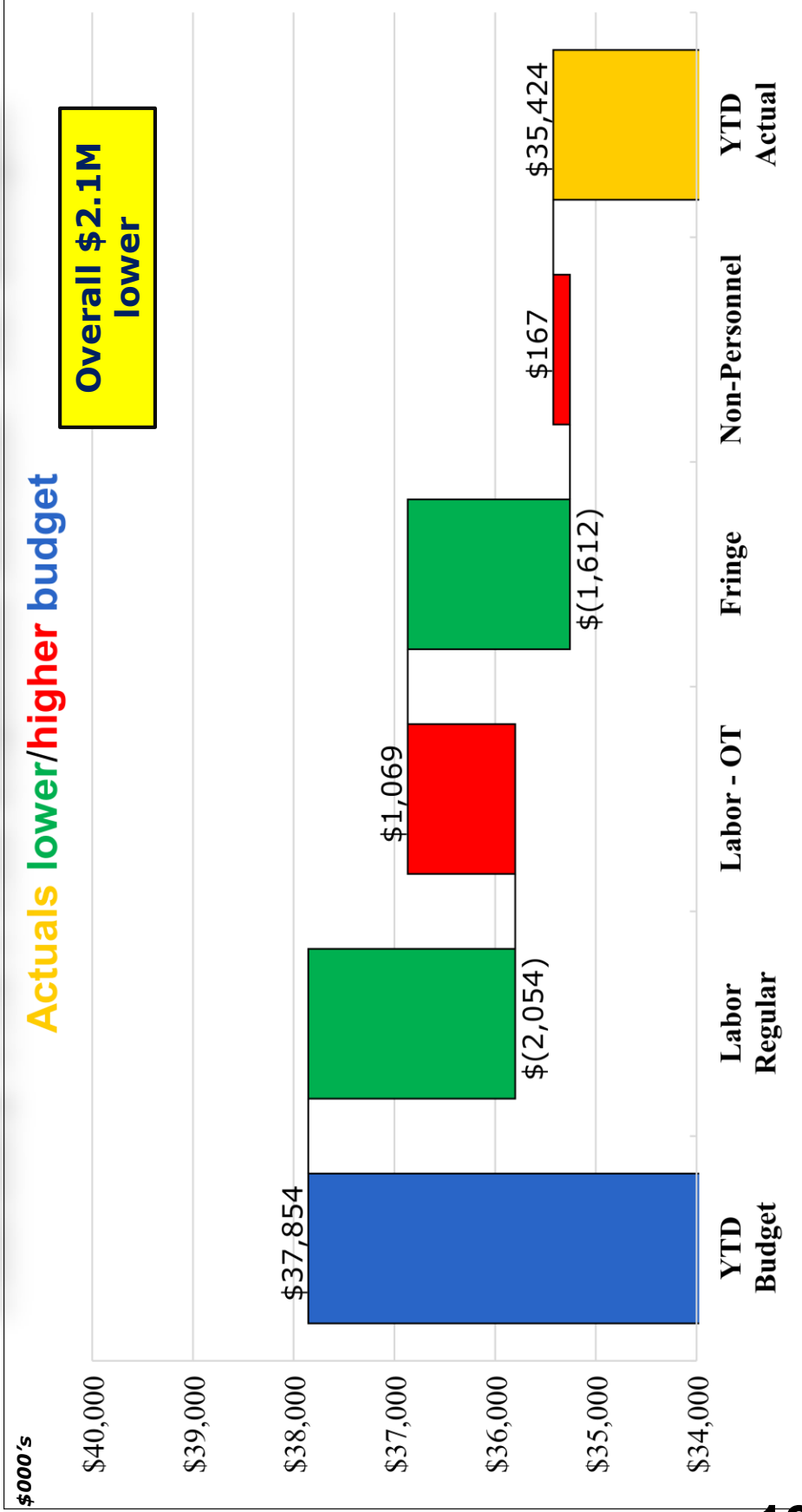
- Ridership is still below pre-pandemic levels, but is slowly recovering
- Sales tax higher than anticipated
- Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) drawdown

* Excludes Transfers

February YTD FY22 Expense Actual* vs. Budget

Actuals lower/higher budget

Overall \$2.1M lower



- Personnel and Fringe lower due to funded/vacant positions; partially offset by increased Bus Operator OT due to unfilled vacancies

13.3A.8

* Pre-close financials, subject to adjustments post close; includes COVID related costs

Capital Spending & Project Completion

February 28, 2022

Capital Budget Spend

Project Category:	Month to Date		Year to Date		Full Year	
	Actuals*	Budget	Actuals*	Budget	Budget	% Spend
Construction Related Projects	\$ -	\$ 50	\$ 43	\$ 64	\$ 672	6.4%
IT Projects	-	3	49	144	549	8.9%
Facilities Repair & Improvements	8	-	331	715	1,709	19.4%
Revenue Vehicle Replacement	22	627	4,083	5,553	7,351	55.5%
Revenue Vehicle Electrification Projects	-	-	64	-	2,690	2.4%
Non-Revenue Vehicle Replacement	-	-	32	96	250	12.8%
Fleet & Maintenance Equipment	-	-	48	45	125	38.4%
Misc.	-	-	123	68	319	38.6%
Total \$	30	\$ 680	\$ 4,773	\$ 6,685	\$ 13,665	34.9%

1. February spending of \$30K is driven by monthly lease payment on three buses
2. YTD Spending of \$4,773K is behind budget for the fiscal year primarily due to cancellation of AVL/ITS contract, delay of 7 ParaCruz vans due to chip shortages, Demo of buildings and repair of sink hole

13.3A.10

FY22 Capital Project Completion

Project: Replace 6 CNG Buses

19-0024	Purpose
Purpose of project	Replace end of life buses with 6 CNG Gillig Buses (3 x 35' CNGs and 3 x 40' CNGs)
Projected costs	Total for 6 buses: \$3,958,984
Budget source	Measure D: \$100,000 PTMISEA (1B): \$4,036,017
Projected timeline for completion	Delivery in Dec 2021 Acceptance in Jan/Feb 2022
Risks	Delays in manufacturing supply chain

Decommissioned Buses



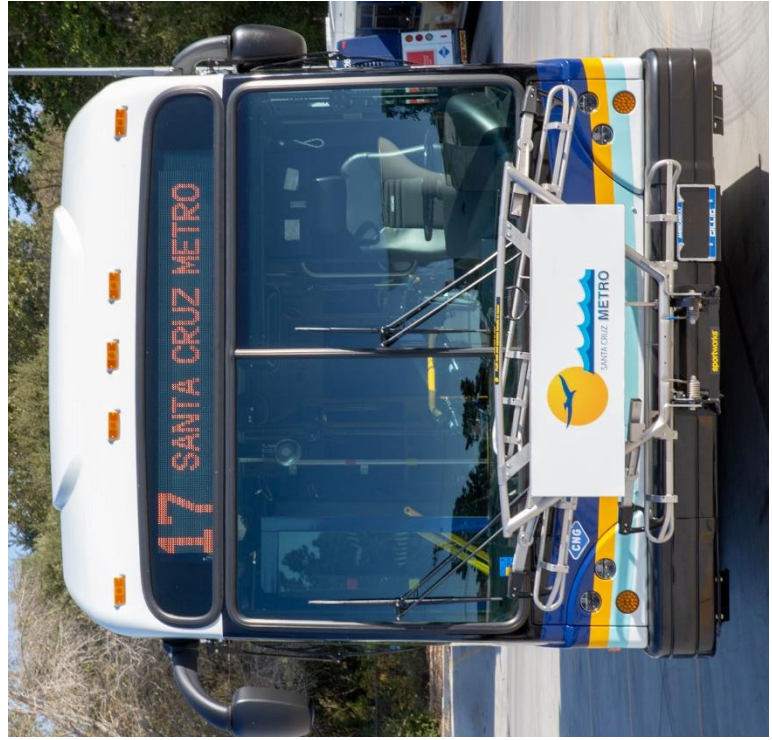
FY22 Capital Project Completion

Project: Replace 6 CNG Buses

19-0024	Results
Results of project	Received 6 buses on schedule!
Actual costs	Bus Invoices: \$3,905,392 ~1% Spare Parts Budget is still open* Under Budget by \$230,626*
Actual timeline for completion	Buses arrived end of Dec 2021 and continued with acceptance testing during Jan 2022
Hurdles to overcome	None

* Amount remaining/under budget subject to change once parts have been ordered

New CNG Gilligs



Questions?

- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: March 25, 2022
TO: Board of Directors
FROM: Joan Jeffries, Purchasing Manager
**SUBJECT: ACCEPT AND FILE THE QUARTERLY PROCUREMENT REPORT FOR
4TH QUARTER OF FY22**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Quarterly Procurement Report for the 4th Quarter of FY22

II. SUMMARY

- This staff report provides the Board of Directors (Board) with a Quarterly Procurement Report for the 4th quarter of FY22, covering the months of April through June.
- Each quarter staff will provide a Quarterly Procurement Report listing anticipated formal procurements within the upcoming quarter that are not being presented to the Board separately.

III. DISCUSSION/BACKGROUND

The purpose of this report is to provide the Board an opportunity to review and comment on upcoming formal procurements before they are ready for award.

Formal procurements are defined as construction valued at \$10,000 or more, and goods, materials and professional services valued at \$50,000 or more. Formal procurements related to major projects will be presented to the Board separately in stand-alone Staff Reports.

Attachment A details the regular formal procurements the Purchasing Department is planning on issuing during the 4th quarter of FY22 (April through June).

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

See Attachment A.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

N/A

VIII. ATTACHMENTS

Attachment A: FY22 4th Quarter Anticipated Procurements Listing

IX. APPROVALS

Joan Jeffries, Purchasing Manager



Approved as to fiscal impact:
Chuck Farmer, CFO



Dawn Crummié,
Interim CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -

Anticipated Procurement Listing

FY22: 4th Quarter

Month Anticipated to be Issued	Description	Purpose	Department	Funding Source	Anticipated Value	Project No.
One-Off Contracts						
April	Consultant for Caltrans Inter-City Transit Speed and Reliability Study	Evaluate conditions along the Soquel/Freedom corridor to identify existing needs and transit priority improvements, and develop infrastructure and service plans to improve convenience, access and reliability of METRO's core intercity routes	Grants/Planning	Caltrans FY21-22 STPG grant + local match	\$ 329,924	n/a

- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: March 25, 2022
TO: Board of Directors
FROM: Wondimu Mengistu, Grants/Legislative Analyst
**SUBJECT: CONSIDER A RESOLUTION DESIGNATING THE INTERIM
CEO/GENERAL MANAGER AS THE AUTHORIZED AGENT TO SUBMIT
A GRANT APPLICATION AND EXECUTE ACTIONS NECESSARY TO
RECEIVE FORMULA FUNDS FROM THE FY20 LOW CARBON
TRANSIT OPERATIONS PROGRAM**

I. RECOMMENDED ACTION

That the Board adopt a resolution designating the Interim CEO/General Manager as the Authorized Agent to submit a grant application and execute all agreements and actions necessary to receive and reassign funds from the FY20 Low Carbon Transit Operations Program (LCTOP), including authorizing the CEO to execute the Certifications and Assurances.

II. SUMMARY

- The California State Controller's Office allocated funds from the Greenhouse Gas Reduction Fund to the Low Carbon Transit Operations Program (LCTOP) for transit projects that reduce greenhouse gas emissions.
- For FY2019-20 (FY20), the State Controller's Office allocated \$969,394 to Santa Cruz County, \$502,764 to the Santa Cruz County Regional Transportation Commission (RTC) and \$466,630 to the Santa Cruz Metropolitan Transit District (METRO) to implement an LCTOP project.
- METRO allocated the region's FY20 LCTOP funds to install fast-charging Infrastructure at the Watsonville Transit Center (WTC) to allow buses to stay in operation throughout the day. However, staff determined that the project is no longer needed as improvement in range of new battery electric buses (BEBs) meets METRO's goal of a minimum of 8 trips before requiring additional charge.
- Staff recommends reassigning FY20 LCTOP funds to purchase a zero-emission bus (ZEB) to operate in the Watsonville service area. Staff also recommends rolling-over this allocation until METRO can finalize procuring a ZEB for the Watsonville service area.

- The RTC contributed its FY20 LCTOP allocation amount of \$502,764 to METRO's FY20 LCTOP project. METRO will request the RTC to approve the change in use of its funds.
- METRO needs to submit an Allocation Request, and all required documents for reassigning its FY20 LCTOP to purchase a ZEB to the California Department of Transportation (Caltrans) for approval.
- Staff recommends that the Board of Directors (Board) adopt a resolution designating the Interim CEO/General Manager as the Authorized Agent to submit an Allocation Request and to execute all agreements and take all other actions, including executing the Certifications and Assurances, necessary to reassign the FY20 LCTOP funds.

III. DISCUSSION/BACKGROUND

In 2006, Governor Schwarzenegger executed the California Global Warming Solutions Act of 2006 (AB 32), landmark legislation that set targets to reduce greenhouse gas emissions to 1990 levels by 2020. AB32 spawned trailing legislation that created new programs and designated various state agencies to administer them. In 2014, Governor Brown signed the Transit, Affordable Housing and Sustainable Communities Program (SB 862), which distributed revenue from the sale of carbon emission credits to various programs, which would increase transit ridership and reduce overall emissions from transportation sources. SB 862 established the Low Carbon Transit Operations Program (LCTOP) to distribute Cap-and-Trade revenue to regional transportation planning agencies and to public transit operators for new services and infrastructure that expand transit service, increase ridership and reduce emissions.

The LCTOP is a formula grant program that receives annually 5% of Greenhouse Gas Reduction Funds generated from the sale of carbon credits in the Cap and Trade program. The State Controller's Office (SCO) then allocates the LCTOP funds to Regional Transportation Planning Agencies (the RTC in Santa Cruz County) and to public transit agencies by the same formula used to allocate State Transit Assistance (STA) funds. For the FY20 program, the SCO allocated \$502,764 to the RTC and \$466,630 to METRO for a total of \$969,394 to Santa Cruz County. The RTC approved METRO's request to allocate 100% of RTC's FY20 LCTOP funds to METRO zero emission bus-charging infrastructure (Project ID number 19-20-D05-077). METRO submitted an allocation request for the combined total of \$969,394 allocated to Santa Cruz County for FY20. However, staff determined that the project is no longer needed as new battery electric buses (BEBs) meets METRO's goal of a minimum of 8 trips before requiring an additional charge. Staff recommends reassigning FY20 LCTOP funds to purchase a ZEB to operate in the Watsonville service area.

The California Air Resources Board, the State Transportation Agency, the California Environmental Protection Agency and the California Department of Transportation (Caltrans) developed the project criteria, which Senate Bill 824 (SB 824) of 2016 subsequently modified. SB 824 allows an LCTOP recipient to accumulate annual LCTOP allocations for up to four years to implement a more substantial project than would otherwise be possible. In 2020, METRO used FY20 LCTOP funds to serve as a match for an \$11 million application for a state Transit and Intercity Rail Capital Program (TIRCP) grant. Because the discretionary grant was not awarded, the LCTOP funds have rolled over to FY22. Staff recommends rolling-over this allocation until METRO can finalize procuring a ZEB for the Watsonville service area.

LCTOP FY22 Guidelines requires METRO to submit a new allocation request to reassign FY20 LCTOP funds to a new eligible LCTOP project, and expend the funds within the time limits of the original allocation of funds of 12/31/2024. METRO also must obtain approval from the RTC for the change in use of its funds. The deadline to submit the FY20 application is 3/25/22. The application requires a Board Resolution to approve reassigning the funds to the new project and authorize the CEO as the Authorized Agent to submit an application, execute agreements and receive funds.

Staff recommends that the Board of Directors approve reassigning FY20 LCTOP funds to purchase a ZEB and/or use the funds as local match for other state and federal grants for zero-emission buses (Attachment A) to:

1. Designate the Interim CEO/GENERAL MANAGER as the Authorized Agent to submit an application and execute all agreements necessary to receive LCTOP funds from Caltrans and authorize the Interim CEO/GENERAL MANAGER to execute Certifications and Assurances required to participate in the Low Carbon Transit Operating Program (Attachment B).
2. Approve using the FY2019 - 2020 LCTOP funds allocated by the State Controller's Office for a ZEB and/or using these funds to serve as a match for other state and federal grants for zero-emission buses.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Safety, Financial Stability, Stewardship and Accountability, Service Quality and Delivery, and State of Good Repair Strategic Priorities.

V. FINANCIAL CONSIDERATIONS/IMPACT

METRO would receive an approval for reassigning a total of \$969,394 from the FY20 LCTOP allocation to purchase a ZEB. METRO has already deposited these funds into a segregated, interest-bearing account until they are expended on a ZEB, as described in detail above.

VI. CHANGES FROM COMMITTEE

None.

VII. ALTERNATIVES CONSIDERED

Do not reassign the FY20 LCTOP allocation. Staff does not recommend this alternative because METRO would lose critically needed revenue to purchase a ZEB.

VIII. ATTACHMENTS

Attachment A: Resolution designating the Interim CEO/General Manager as the Authorized Agent and authorizing execution of Certifications and Assurances for the Low Carbon Transit Operating Program

Attachment B: Authorized Agent and Certifications and Assurance Forms

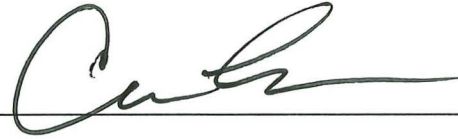
Prepared by: Wondimu Mengistu, Grants/Legislative Analyst

IX. APPROVALS

John Urgo
Planning and Development Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Dawn Crummié
Interim CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted: _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE EXECUTION OF CERTIFICATIONS AND ASSURANCES AND DESIGNATING THE INTERIM CEO/GENERAL MANAGER, AS THE AUTHORIZED AGENT TO EXECUTE ALL ACTIONS NECESSARY TO RECEIVE FY2019 - 2020 FUNDS FROM THE LOW CARBON TRANSIT OPERATIONS PROGRAM

WHEREAS, California Governor Brown executed the Transit, Affordable Housing and Sustainable Communities Program (SB 862) in 2014 to reduce greenhouse gas emissions from the transportation sector; and

WHEREAS, SB 862 established the Low Carbon Transit Operations Program (LCTOP) to receive revenue from the sale of emission allowances in California's Cap-and-Trade program and distribute these funds to transit operators and regional transportation planning agencies for projects that increase transit ridership; and

WHEREAS, SB 862 designated the California Department of Transportation (Caltrans) as the administrative agency to implement, monitor and establish Guidelines for the LCTOP; and

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) is an eligible LCTOP recipient that can receive funds directly from the LCTOP and from other sponsors to which the LCTOP also allocates funds; and

WHEREAS, METRO staff proposed Board authorization to claim the FY2019 – 2020 LCTOP funds allocated by the State Controller's Office to Santa Cruz County to METRO for zero emission bus-charging infrastructure project (Project ID number 19-20-D05-077); and

WHEREAS, METRO staff has determined that the project is no longer needed as new battery electric buses (BEBs) meets METRO's goal of a minimum of 8 trips before requiring additional charge; and

WHEREAS, METRO staff recommends reassigning FY20 LCTOP funds to purchase a zero-emission bus (ZEB) to operate in the Watsonville service area. Staff also recommends rolling-over this allocation until METRO can finalize procuring a ZEB for the Watsonville service area; and

WHEREAS, METRO needs to submit an Allocation Request, and all required documents for reassigning its FY20 LCTOP to purchase a ZEB to the California Department of Transportation (Caltrans); and

Attachment A

WHEREAS, METRO staff recommends the Board authorizes submittal of the following allocation request to the California Department of Transportation for Santa Cruz County's FY2019 – 2020 LCTOP funds:

Project Name: FY2019 – 2020 LCTOP Watsonville Zero-Emission Bus Project

LCTOP Funds Requested: FY2019 – 2020 Santa Cruz County allocation: \$969,394.

Short Description: The project will purchase a new Zero-Emission Bus with FY2019 – 2020 LCTOP funds to benefit Disadvantaged Community in Watsonville.

Contributing Sponsor: Santa Cruz County Regional Transportation Commission: \$502,764.

Populations: Project is within and serves SB535-defined disadvantaged communities.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Santa Cruz Metropolitan Transit District hereby agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and the applicable statutes, regulations and guidelines for the LCTOP; and

BE IT FURTHER RESOLVED, that the Board of Directors of the Santa Cruz Metropolitan Transit District hereby designates Dawn Crummié, Interim CEO/General Manager, or designee, as the Authorized Agent to execute all agreements and take all actions necessary to receive funds from the LCTOP; and

BE IT FURTHER RESOLVED, that the Board of Directors the Santa Cruz Metropolitan Transit District hereby authorizes Dawn Crummié, Interim CEO/General Manager, or designee, to request that the RTC to approve the change in the use of its FY20 LCTOP funds, and authorizes staff to use the FY2019 – 2020 LCTOP funds purchase a new Zero-Emission Bus to operate in the Watsonville service area.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District this 25th Day of March 2022 by the following vote:

AYES: Directors

NOES: Directors

ABSTAIN: Directors

ABSENT: Directors -

APPROVED

LARRY PAGELER, Board Chair

ATTEST

DAWN CRUMMIÉ, Interim CEO/GM

APPROVED AS TO FORM:

JULIE SHERMAN, General Counsel

Attachment B



FY 2021-2022 LCTOP

Authorized Agent

AS THE Board Chair

(Chief Executive Officer/Director/President/Secretary)

OF THE Santa Cruz Metropolitan Transit District

(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Dawn Crummié, Interim CEO/General Manager

(Name and Title of Authorized Agent)

OR

Click here to enter text.

(Name and Title of Authorized Agent)

OR

Click here to enter text.

(Name and Title of Authorized Agent)

OR

Click here to enter text.

(Name and Title of Authorized Agent)

OR

Larry Pageler

(Print Name)

Board Chair

(Title)

(Signature)

Approved this 25 day of March, 2022

Attachment B



FY 2021-2022 LCTOP Certifications and Assurances

Lead Agency: Santa Cruz Metropolitan Transit District

Project Title: Watsonville Zero-Emission Bus Project

Prepared by: Wondimu Mengistu, Grants and Legislative Analyst

The California Department of Transportation (Caltrans) has adopted the following Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP). As a condition of the receipt of LCTOP funds, Lead Agency must comply with these terms and conditions.

A. General

1. The Lead Agency agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
2. The Lead Agency must submit to Caltrans a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

1. The Lead Agency certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The Lead Agency assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
2. The Lead Agency certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
3. The Lead Agency certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
4. The Lead Agency certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
5. The Lead Agency certifies that they will notify Caltrans of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
6. The Lead Agency must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
7. Any interest the Lead Agency earns on LCTOP funds must be used only on approved LCTOP projects.
8. The Lead Agency must notify Caltrans of any changes to the approved project with a Corrective Action Plan (CAP).

Attachment B



FY 2021-2022 LCTOP

9. Under extraordinary circumstances, a Lead Agency may terminate a project prior to completion. In the event the Lead Agency terminates a project prior to completion, the Lead Agency must (1) contact Caltrans in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

C. Reporting

1. The Lead Agency must submit the following LCTOP reports:

- a. **Annual Project Activity Reports October 28th each year.**
 - b. **A Close Out Report within six months of project completion.**
 - c. **The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to Caltrans within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.**
 - d. **Project Outcome Reporting as defined by CARB Funding Guidelines.**
 - e. **Jobs Reporting as defined by CARB Funding Guidelines.**
2. Other Reporting Requirements: CARB develops and revises Funding Guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with CARB's Funding Guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

D. Cost Principles

1. The Lead Agency agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
2. The Lead Agency agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
 - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and
 - b. Those parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with

Attachment B



FY 2021-2022 LCTOP

Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

3. Any project cost for which the Lead Agency has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 2 CFR, Part 200, are subject to repayment by the Lead Agency to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs subject to repayment by the Lead Agency to the State. Should the Lead Agency fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the Lead Agency from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

A. Record Retention

1. The Lead Agency agrees and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the Lead Agency, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP) and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the Lead Agency, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the Lead Agency, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the Lead Agency pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the Lead Agency's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
2. For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the Lead Agency's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times

Attachment B



FY 2021-2022 LCTOP

during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the Lead Agency shall furnish copies thereof if requested.

3. The Lead Agency, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

Caltrans may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at Caltrans' discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

Dawn Crummié

(Print Authorized Agent)

Interim CEO/General Manager

(Title)

(Signature)

(Date)

Attachment B



FY 2021-2022 LCTOP

Allocation

Lead Agency:	Santa Cruz Metropolitan Transit District
Project Title:	Zero-Emission Watsonville Circulator Operating Project
Regional Entity:	Santa Cruz County Regional Transportation Commission
County:	Santa Cruz

Lead Agency: I certify the scope, cost, schedule, and benefits as identified in the attached Allocation Request (Request) and attachments are true and accurate and demonstrate a fully funded operable project. I understand the Request is subject to any additional restrictions, limitations or conditions that may be enacted by the State Legislature, including the State's budgetary process and/or auction receipts. In the event the project cannot be completed as originally scoped, scheduled and estimated, or the project is terminated prior to completion, Lead Agency shall, at its own expense, ensure that the project is in a safe and operable condition for the public. I understand this project will be monitored by the California Department of Transportation - Division of Rail and Mass Transportation.

Authorized Agent:	Dawn Crummié
Title:	Interim CEO/General Manager
Lead Agency:	Santa Cruz Metropolitan Transit District

Signature:	
PUC Funds Type:	99313 \$ \$502,764
PUC Funds Type:	99314 \$ \$466,630

Contributing Sponsor(s): The contributing sponsor is an entity that passes funds to the Lead Agency to support a project. The contributing sponsor could be the regional entity (PUC 99313) passing their funds to a recipient agency within their region or a recipient agency (PUC 99314) passing their funds through to either a regional entity or a recipient agency within their region. The contributing sponsor(s) must also sign and state the amount and type of LCTOP funds (PUC Sections 99313 and 99314) they are contributing the project. Sign below or attach a separate officially signed letter providing that information. If there is more than one contributing sponsor, please submit additional page, or a letter from the additional Contributing Sponsors.

Authorized Agent:	Guy Preston
Title:	Executive Director
Lead Agency:	Santa Cruz County Regional Transportation Commission

Signature:	
PUC Funds Type:	99313 \$ 502,764
PUC Funds Type:	99314 \$ \$466,630



DATE: March 25, 2022
TO: Board of Directors
FROM: Wondimu Mengistu, Grants/Legislative Analyst
**SUBJECT: CONSIDER A RESOLUTION DESIGNATING THE INTERIM
CEO/GENERAL MANAGER AS THE AUTHORIZED AGENT TO SUBMIT
A GRANT APPLICATION AND EXECUTE ACTIONS NECESSARY TO
RECEIVE FORMULA FUNDS FROM THE FY22 LOW CARBON
TRANSIT OPERATIONS PROGRAM**

I. RECOMMENDED ACTION

That the Board adopt a resolution designating the Interim CEO/General Manager as the Authorized Agent to submit a grant application and execute all agreements and actions necessary to receive funds from the FY22 Low Carbon Transit Operations Program (LCTOP), including authorizing the Interim CEO/General Manager to request the Santa Cruz County Regional Transportation Commission (RTC) pass its allocation of FY22 LCTOP funds to METRO

II. SUMMARY

- The California State Controller's Office (SCO) has allocated funds from the Greenhouse Gas Reduction Fund to the Low Carbon Transit Operations Program (LCTOP) for transit projects that reduce greenhouse gas emissions.
- For FY2021-22 (FY22), the State Controller's Office allocated \$1,224,571 to Santa Cruz County, \$635,930 to the Santa Cruz County Regional Transportation Commission (RTC) and \$588,641 to the Santa Cruz Metropolitan Transit District (METRO) to implement an LCTOP project.
- Staff recommends using the FY22 LCTOP funds for operating assistance for up to two more years for the Zero-Emission Watsonville Circulator Project, which deployed new battery-electric buses on a new circulator route in downtown Watsonville in 2021.
- METRO requests that the RTC contribute 76.5% of its allocation amount of \$485,930 to METRO for its Zero-Emission Watsonville Circulator Operating Project.
- Staff recommends that the Board of Directors (Board) adopt a resolution designating the Interim CEO/General Manager as the Authorized Agent to submit an application and to execute all agreements and take all other actions,

including executing the Certifications and Assurances, necessary to receive the LCTOP funds.

III. DISCUSSION/BACKGROUND

In 2006, Governor Schwarzenegger executed the California Global Warming Solutions Act of 2006 (AB 32), landmark legislation that set targets to reduce greenhouse gas emissions to 1990 levels by 2020. AB 32 spawned trailing legislation that created new programs and designated various state agencies to administer them. In 2014, Governor Brown signed the Transit, Affordable Housing and Sustainable Communities Program (SB 862), which distributed revenue from the sale of carbon emission credits to various programs, to increase transit ridership and reduce overall emissions from transportation sources. SB 862 established the Low Carbon Transit Operations Program (LCTOP) to distribute Cap-and-Trade revenue to regional transportation planning agencies and to public transit operators for new services and infrastructure that expand transit service, increase ridership and reduce emissions.

The LCTOP is a formula grant program that receives 5% annually of Greenhouse Gas Reduction Funds generated from the sale of carbon credits in the Cap and Trade program. The State Controller's Office (SCO) then allocates the LCTOP funds to Regional Transportation Planning Agencies (the RTC in Santa Cruz County) and to public transit agencies by the same formula used to allocate State Transit Assistance (STA) funds. For the FY22 program, the SCO allocated \$635,930 to the RTC and \$588,641 to METRO for a total of \$1,224,571 to Santa Cruz County. In FY21, RTC sponsored METRO's Zero-Emission Watsonville Circulator Operating Project and contributed its allocation to METRO to implement the project. METRO requests that RTC allocate 76.5% (\$485,930) of its FY22 LCTOP funds to METRO for its Zero-Emission Watsonville Circulator Operating Project again this year. If the RTC concurs, METRO will submit an allocation request for the combined total of \$1,074,571 allocated to Santa Cruz County for FY22.

Programming 76.5% of the RTC's FY22 LCTOP funds to METRO is consistent with the agreement reached between RTC, METRO and Community Bridge Lift Line March 01, 2022 (76.5% to METRO and 23.5% to Community Bridge Lift Line).

Eligible projects for LCTOP include expenditures that directly enhance or expand transit service by supporting new or expanded bus services, and may include fueling, maintenance, and other costs to operate those services. Staff recommends using the FY22 LCTOP funds for operating assistance for the Zero-Emission Watsonville Circulator Project for two more years. The service is designed to increase transit ridership by providing more frequent service to desirable commercial and professional destinations in Watsonville between 10 a.m. and 8 p.m. daily. METRO staff estimates that FY21-22 LCTOP funds would provide operating assistance to operate the new route for two more years. The

new route serves one of the lowest income communities in METRO's service area. The project would not only supplant the greenhouse gas emissions from a fossil fueled bus, but it would also provide additional service in an area of the county with a high proportion of transit users.

The deadline to submit the FY22 application is March 25, 2022. The application requires a Board Resolution to approve the project and authorize the Interim CEO/General Manager as the Authorized Agent to submit an application, execute agreements and receive funds. Caltrans will pay the funds in advance of project implementation.

Staff recommends that the Board approve using LCTOP funds for the Zero-Emission Watsonville Circulator Operating Project and adoption of a resolution (Attachment A) to:

1. Designate the Interim CEO/General Manager as the Authorized Agent to submit an application and execute all agreements necessary to receive LCTOP funds from Caltrans and authorize the Interim CEO/General Manager to execute Certifications and Assurances required to participate in the Low Carbon Transit Operating Program (Attachment B).
2. Authorize the Interim CEO/General Manager to request that the RTC pass its allocation of FY22 LCTOP funds to METRO (Attachment C).

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Safety, Financial Stability, Stewardship and Accountability, Service Quality and Delivery, and State of Good Repair Strategic Priorities.

V. FINANCIAL CONSIDERATIONS/IMPACT

METRO would receive a total of \$1,074,571 from the FY22 LCTOP allocation to Santa Cruz County, including \$485,930 of RTC's share. METRO will deposit these funds into a segregated, interest-bearing account until they are expended on the Watsonville Circulator Operating Project, as described in detail above.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

Do not receive the FY22 LCTOP allocation. Staff does not recommend this alternative because METRO would lose critically needed revenue to operate the new route for two more years.


VIII. ATTACHMENTS

- Attachment A:** Resolution designating the Interim CEO/General Manager as the Authorized Agent and authorizing the execution of Certifications and Assurances for the Low Carbon Transit Operating Program
- Attachment B:** Authorized Agent and Certifications and Assurance Forms
- Attachment C:** Letter to SCCRTC requesting its LCTOP transfer to METRO

Prepared by: Wondimu Mengistu, Grants/Legislative Analyst

IX. APPROVALS

John Urgo,
Planning and Development Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Dawn Crummié
Interim CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted: _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE EXECUTION OF CERTIFICATIONS AND ASSURANCES AND DESIGNATING THE CEO/GENERAL MANAGER, AS THE AUTHORIZED AGENT TO EXECUTE ALL ACTIONS NECESSARY TO RECEIVE FY2021 - 2022 FUNDS FROM THE LOW CARBON TRANSIT OPERATIONS PROGRAM

WHEREAS, California Governor Brown executed the Transit, Affordable Housing and Sustainable Communities Program (SB 862) in 2014 to reduce greenhouse gas emissions from the transportation sector; and

WHEREAS, SB 862 established the Low Carbon Transit Operations Program (LCTOP) to receive revenue from the sale of emission allowances in California's Cap-and-Trade program and distribute these funds to transit operators and regional transportation planning agencies for projects that increase transit ridership; and

WHEREAS, SB 862 designated the California Department of Transportation (Caltrans) as the administrative agency to implement, monitor and establish Guidelines for the LCTOP; and

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) is an eligible LCTOP recipient that can receive funds directly from the LCTOP and from other sponsors to which the LCTOP also allocates funds; and

WHEREAS, METRO staff proposes Board of Directors (Board) authorization to claim the FY2021 – 2022 LCTOP funds allocated by the State Controller's Office to Santa Cruz County to METRO for operating assistance to operate the new route for about a year; and

WHEREAS, METRO staff proposes Board authorization to request that the Santa Cruz County Regional Transportation Commission (RTC) sponsor METRO's project and contribute its FY2021 – 2022 LCTOP allocation to METRO; and

WHEREAS, METRO staff recommends the Board authorizes submittal of the following allocation request to the California Department of Transportation for Santa Cruz County's FY2021 - 2022 LCTOP funds:

Project Name: FY2021 - 2022 Zero-Emission Watsonville Circulator Operating Project

LCTOP Funds Requested: FY2021 – 2022 Santa Cruz County allocation: \$1,074,571.

Attachment A

Short Description:

The Project will continue to deploy new battery-electric buses on a new circulator route in downtown Watsonville until the Fall of 2024. The route will continue to serve one of the lowest income communities in METRO's service area. The project would not only supplant the greenhouse gas emissions from a fossil fueled bus, but it would also provide additional service in an area of the county with a high proportion of transit users.

Contributing Sponsor: Santa Cruz County Regional Transportation Commission: \$485,930.

Populations: Project is within and serves SB535-defined disadvantaged communities.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Santa Cruz Metropolitan Transit District hereby agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and the applicable statutes, regulations and guidelines for the LCTOP; and

BE IT FURTHER RESOLVED, that the Board of Directors of the Santa Cruz Metropolitan Transit District hereby designates Dawn Crummié, Interim CEO/General Manager, or designee, as the Authorized Agent to execute all agreements and take all actions necessary to receive funds from the LCTOP; and

BE IT FURTHER RESOLVED, that the Board of Directors of the Santa Cruz Metropolitan Transit District hereby authorizes Dawn Crummié, Interim CEO/General Manager, or designee, to request that the RTC pass its allocation of LCTOP funds to METRO, and authorizes staff to use the FY2021 – 2022 LCTOP funds for operating assistance to operate the new route for about a year.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District this 25th Day of March 2022 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

LARRY PAGELER, Board Chair

ATTEST

DAWN CRUMMIÉ
Interim CEO/General Manager

APPROVED AS TO FORM:

JULIE SHERMAN
General Counsel

13.6A.2



Attachment B

FY 2021-2022 LCTOP

Authorized Agent

AS THE Board Chair

(Chief Executive Officer/Director/President/Secretary)

OF THE Santa Cruz Metropolitan Transit District

(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Dawn Crummié, Interim CEO/General Manager OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Click here to enter text. OR
(Name and Title of Authorized Agent)

Larry Pageler Board Chair
(Print Name) *(Title)*

(Signature)

Approved this 25 day of March, 2022

Attachment B



FY 2021-2022 LCTOP Certifications and Assurances

Lead Agency: Santa Cruz Metropolitan Transit District

Project Title: Zero-Emission Watsonville Circulator Operating Project

Prepared by: Wondimu Mengistu, Grants and Legislative Analyst

The California Department of Transportation (Caltrans) has adopted the following Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP). As a condition of the receipt of LCTOP funds, Lead Agency must comply with these terms and conditions.

A. General

1. The Lead Agency agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
2. The Lead Agency must submit to Caltrans a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

B. Project Administration

1. The Lead Agency certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The Lead Agency assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
2. The Lead Agency certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
3. The Lead Agency certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
4. The Lead Agency certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
5. The Lead Agency certifies that they will notify Caltrans of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
6. The Lead Agency must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
7. Any interest the Lead Agency earns on LCTOP funds must be used only on approved LCTOP projects.
8. The Lead Agency must notify Caltrans of any changes to the approved project with a Corrective Action Plan (CAP).

Attachment B



FY 2021-2022 LCTOP

9. Under extraordinary circumstances, a Lead Agency may terminate a project prior to completion. In the event the Lead Agency terminates a project prior to completion, the Lead Agency must (1) contact Caltrans in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

C. Reporting

1. The Lead Agency must submit the following LCTOP reports:

- a. **Annual Project Activity Reports October 28th each year.**
 - b. **A Close Out Report within six months of project completion.**
 - c. **The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to Caltrans within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.**
 - d. **Project Outcome Reporting as defined by CARB Funding Guidelines.**
 - e. **Jobs Reporting as defined by CARB Funding Guidelines.**
2. Other Reporting Requirements: CARB develops and revises Funding Guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with CARB's Funding Guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

D. Cost Principles

1. The Lead Agency agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
2. The Lead Agency agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
 - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and
 - b. Those parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with

Attachment B



FY 2021-2022 LCTOP

Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

3. Any project cost for which the Lead Agency has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 2 CFR, Part 200, are subject to repayment by the Lead Agency to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs subject to repayment by the Lead Agency to the State. Should the Lead Agency fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the Lead Agency from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

A. Record Retention

1. The Lead Agency agrees and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the Lead Agency, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP) and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the Lead Agency, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the Lead Agency, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the Lead Agency pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the Lead Agency's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
2. For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the Lead Agency's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times

Attachment B



FY 2021-2022 LCTOP

during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the Lead Agency shall furnish copies thereof if requested.

3. The Lead Agency, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

Caltrans may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at Caltrans' discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

Dawn Crummié

(Print Authorized Agent)

Interim CEO/General Manager

(Title)

(Signature)

(Date)

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment C

Santa Cruz Metropolitan Transit District



March 17, 2022

Mr. Guy Preston, Executive Director
Santa Cruz County Regional Transportation Commission
1523 Pacific Avenue
Santa Cruz, CA 95060-3911

RE: Request for RTC to Sponsor METRO's FY2021 – 2022 Low Carbon Transit Operations
Allocation Request and approve change in use of RTC's FY2019 – 2020 funds

Dear Mr. Preston:

The Santa Cruz Metropolitan Transit District (METRO) requests that the Santa Cruz County Regional Transportation Commission (RTC) delegate its FY2021 – 2022 allocation of Low Carbon Transit Operations Program (LCTOP) funds to METRO for a public transit project to reduce greenhouse gas emissions. METRO also requests the RTC to approve the change in use of its FY2019 – 2020 funds. The LCTOP guidelines allow a recipient to contribute its allocation to another eligible recipient which would then be responsible for project implementation in accordance with all guidelines.

The State Controller's Office allocated FY 2021 – 2022 LCTOP funds to regional transportation planning agencies and transit operators using the same distribution formula specified for STA funds under Public Utilities Code 99313 and 99314 (§99313 and §99314). Accordingly, the RTC will receive \$635,930 and METRO will receive \$588,641 in FY 2021 - 2022 LCTOP funds. METRO requests that RTC allocate 76.5% (\$485,930) of FY 2021 – 2022 LCTOP funds to METRO for its Zero-Emission Watsonville Circulator Operating Project (Watsonville Circulator Project). If the RTC concurs, METRO will submit an allocation request for the combined total of \$1,074,571 allocated to Santa Cruz County for FY 2021- 2022.

Programming 76.5% of the RTC's FY22 LCTOP funds to METRO is consistent with the agreement made between RTC, METRO, and Lift Line staff on March 03, 2022 (76.5% to METRO and 23.5% to Community Bridge Lift Line).

Eligible projects for LCTOP include expenditures that directly enhance or expand transit service by supporting new or expanded bus services, and may fueling, and maintenance, and other costs to operate those services. METRO's Watsonville Circulator Project is designed to reduce the number of riders using intercity buses for local trips and increase the number of transit passengers by providing more frequent service to desirable commercial and professional destinations in Watsonville between 10am and 8pm daily. In FY 2020 - 2021 LCTOP program, RTC sponsored METRO's Watsonville Circulator Project and contributed its allocation to METRO to implement the projects. METRO staff estimates that FY21-22 LCTOP funds would provide operating assistance to operate the new route for about two years. The new route serves one of the lowest income communities in METRO's service

Attachment C

area. The project would not only supplant the greenhouse gas emissions from a fossil fueled bus, but it would also create a more productive route with ridership anticipated to exceed the current route.

METRO allocated the region's FY20 LCTOP funds to install fast-charging Infrastructure at the Watsonville Transit Center (WTC) to allow buses to stay in operation throughout the day. The RTC contributed its FY20 LCTOP allocation amount of \$502,764 to METRO's FY20 LCTOP project. METRO submitted an allocation request for the combined total of \$969,394 allocated to Santa Cruz County for FY20. However, METRO determined that the project is no longer needed as new battery electric buses (BEBs) meets METRO's goal of a minimum of 8 trips before requiring additional charge. Therefore, METRO is reassigning FY20 LCTOP funds to Watsonville Zero Emission Replacement Bus Project which purchases a ZEB to operate in the Watsonville service area.

This project has been designed to eliminate vehicle emissions of greenhouse gases and diesel particulate from a public transit bus serving the Watsonville Disadvantaged Community (DAC). It will improve public health by eliminating emissions produced by internal-combustion engines which are directly casual with chronic respiratory and circulatory ailments that are more prevalent in AB 1550 and DAC communities. ZEBs have demonstrated lower operating costs from maintenance of an electric vehicle with 70 moving parts versus a diesel with 3,500 moving parts, a feature which also reduces the number of in-service failures.

LCTOP FY22 Guidelines requires METRO to submit a new allocation request to reassign FY20 LCTOP funds to a new eligible LCTOP project, and expend the funds within the time limits of the original allocation of funds of 12/31/2024. METRO also must obtain approval from the RTC for the change in use of its funds. METRO agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

The METRO Board of Directors will adopt a resolution authorizing this project at their March 25, 2022 meeting. The application is due to Caltrans by March 25, 2022; therefore, I would request that the RTC consider authorizing the sponsored project and approve the change in use of its FY2019 – 2020 funds at its April 07, 2022 meeting.

If the RTC authorizes sponsorship of METRO's FY2021-2022 LCTOP project and approves reassigning FY20 LCTOP funds to purchase a ZEB, please provide a letter to METRO which specifies that the RTC is a contributing sponsor of \$485,930 in FY2021-2022 LCTOP \$99313 funds for the project and approving the change in use of its FY2019 – 2020 funds to Watsonville Zero Emission Replacement Bus Project. The RTC Executive Director will then be asked to sign the application as a contributing sponsor.

Please call me if you would like to discuss any part of this proposal.

Sincerely,



Dawn Crummié
Interim CEO/General Manager



DATE: March 25, 2022
TO: Board of Directors
FROM: John Urgo, Planning & Development Director
SUBJECT: APPROVE: STAFF RECOMMENDATION OF THE FY22 CAPITAL PROJECTS AND RECEIVE THE TEN-YEAR UNFUNDED CAPITAL LIST UPDATE

I. RECOMMENDED ACTION

That the Board of Directors approves the staff recommendation of the FY22 Capital Projects and receive the Ten-Year Unfunded Capital Project List.

II. SUMMARY

- Santa Cruz Metropolitan Transit District (METRO) received \$524,355 in Federal Transit Administration (FTA) 5339a FY21 Bus and Bus Facilities Formula Program.
- METRO maintains and annually updates a Ten-Year Unfunded Capital Project List so that in the event that new funding becomes available, there is an identified set of projects from which to select.
- Staff has prioritized METRO's most immediate and critical non-bus replacement needs and recommends programming METRO's share of FTA 5339a FY21 funding towards the installation of Automatic Passenger Counters (APCs) in FY22.

III. DISCUSSION/BACKGROUND

The Santa Cruz Metropolitan Transit District (METRO) received \$524,355 in Federal Transit Administration (FTA) 5339a FY21 Bus and Bus Facilities formula funding. Staff has prioritized METRO's most immediate and critical non-bus replacement needs and proposes the installation of Automatic Passenger Counters (APCs) be funded from the FTA 5339a FY21 formula allocation in amount of \$524,355.

Automatic Passenger Counters (APCs)

APCs on buses are a core technology platform throughout the transit industry that will help METRO optimize efficiency, enhance service and facilities planning, and improve customer safety and reliability. The purchase and installation of an

automated, robust, and scalable ridership data management and analytics software platform, a first for METRO, will allow staff to collect real time boarding and alighting information on 100% of its fleet. Currently, ridership information is only available on an extremely limited basis through manually-conducted surveys. APCs will remove many of the current manual data entry steps required for collecting ridership data while alleviating laborious data processing activities and data manipulation. APCs will also help automate future FTA National Transit Database (NTD) and internal ridership reporting.

The information collected will provide METRO with a rich dataset that staff can use to optimize immediate capital and service planning needs. Two years into the COVID-19 pandemic, METRO ridership has only recovered to half of its pre-pandemic levels. Future service, fleet and facility needs depend on obtaining accurate ridership information on where and when customers are boarding. The information collected from APCs will help staff plan and optimize:

- Route and service changes
- Vehicle assignments and crowding
- The Bus Replacement Plan and future fleet needs
- Facility needs, including the proposed South County bus division

The APC module will also give passengers the opportunity to make informed decisions on which vehicle they feel comfortable riding. Having a fleet that is 100% APC-equipped will provide accurate passenger load information (PLI) for passengers on all buses, enhancing service quality and boosting customer confidence in METRO services during the COVID-19 pandemic and after.

If approved by the Board, the APC project can be implemented alongside METRO's Computer-Aided Dispatch / Automatic Vehicle Location (CAD/AVL) project, saving resources on project mobilization and installation.

Ten-Year Unfunded Capital Project List

METRO maintains a Ten-Year Unfunded Capital Project List that is updated periodically so that in the event that new grant or other sources of funding become available, there is an identified set of projects from which to select. Attachment A is the updated FY22– FY31 Unfunded Capital Projects List.

The projects are categorized in different groups corresponding to eligible project types offered by different grant solicitations.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Safety, Financial Stability, Stewardship and Accountability, Service Quality and Delivery, and State of Good Repair Strategic Priorities.

V. FINANCIAL CONSIDERATIONS/IMPACT

Fleet wide installation of APCs is estimated to cost \$640,000. Pre-award authority is available from the FY21 FTA 5339a allocation in the amount of \$524,355. Remaining funding is available from a number of sources, including Measure D, FTA 5311, and METRO capital reserves.

Ten-Year Unfunded Capital Project List

The Unfunded Capital Project List does not have an immediate financial impact beyond identifying the shortfall in funding necessary to maintain METRO equipment and facilities in a state of good repair, which is projected to be approximately \$116 million.

VI. CHANGES FROM COMMITTEE

None.

VII. ALTERNATIVES CONSIDERED

The Board could choose not to fund the APC project from the FY21 FTA 5339(a) formula program and/or choose to fund alternate projects from the Ten-Year Unfunded Capital Projects List. However, staff does not recommend this option given METRO's immediate capital and service planning needs. Future service, fleet and facility needs depend on obtaining accurate ridership information on where and when customers are boarding. As additional consideration, in order to comply with FTA grant agreement and third-party procurement requirements, it is preferable to fund one large project with FTA 5339a funding rather multiple smaller projects.

VIII. ATTACHMENTS

Attachment A: FY22 – FY31 Ten-Year Unfunded Capital Project List

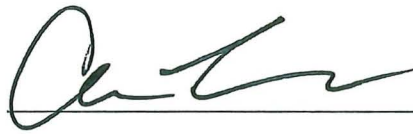
Prepared by: John Urgo, Planning and Development Director

IX. APPROVALS

John Urgo, Planning
and Development Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Dawn Crummié, Interim CEO/General
Manager



Attachment A

10 year METRO Unfunded Capital Projects - Summary

Category	5-yr need (000s)	10-yr need (000s)
Construction	\$ 73,700	\$ 149,350
Vehicle State of Good Repair (SGR)	\$ 25,943	\$ 30,997
Facilities Maintenance	\$ 4,012	\$ 7,847
Information Technology (IT)/Communications	\$ 12,970	\$ 15,705
Total	\$ 116,625	\$ 203,899

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A

Construction		22	23	24	25	26	27	28	29	30	31
#	Project	Description	Cost (000s)								
1	ParaCruz Operating Facility (Mobility Management Center)	Property Acquisition, Design, Right-of-Way and construction for new ParaCruz Operating Facility	\$ 6,300	\$ 2,000	\$ 2,000	\$ 2,250				\$ 50	
2	Cavallaro Transit Center roof replacement and solar panels	Shingle roof (\$50k) and solar panels (\$50k)	\$ 100	\$ 100							
3	Fluid Management System Phase 2, ParaCruz	Purchase and installation of fluid management system, ParaCruz	\$ 40	\$ 40							
4	Maintenance Facility Bay 11 Modifications	Modify Bay 11 to better accommodate articulated buses	\$ 125	\$ 125							
5	Solar Panels at Ops, Maintenance, Admin	Energy cost reduction through installation of roof-mounted solar panels at the Judy K. Souza Operations Facility, Golf Club, and Vernon	\$ 2,000	\$ 1,000	\$ 1,000						
6	Fluid Management System Phase 3	Automate all fluids in the shop	\$ 200	\$ 200							
7	Exterior Returb of Vernon Building, Paint, Roof, Gutter, Fascia, Bird Abatement	\$125 Paint, \$150 Roof Shingle replacement, Gutter, Fascia Remove decorative eave supports due to bird nesting	\$ 275								

13.7A.2

Attachment A

Construction		23	24	25	26	27	28	29	30	31
#	Project	Description	Cost (000s)							
8	Vernon Street Bus Stop	Move (Route 4) bus stop to lower Admin parking lot. Install base and concrete to bus stop pad and maneuvering apron. Necessary precursor to fully securing maintenance facility.	\$ 600			\$ 300	\$ 300			
9	Maintenance Facility Wing 2 (to accommodate articulated buses)	Property Acquisition (including 1231 River St), Design, Right-of-Way and Construction for second wing of Maintenance Facility	\$ 15,850			\$ 15,850				
10	Soquel/Freedom Traffic Signal Priority/Pre-emption for Buses	Enable coach operators to actuate traffic signals to prolong green or change red lights to improve transit running time	\$ 2,000			\$ 2,000				
11	Mid-county Park and Ride	New mid-county park and ride to replace Soquel Park & Ride.	\$ 10,000			\$ 10,000				
12	Watsonville Park and Ride Lot	South County P&R to support Hwy 1 commuters (200 spaces)	\$ 10,000			\$ 10,000				
13	Cavallaro Transit Center Parking Structure	3-Story Parking Structure to support Hwy 17 Express commuters and City activities	\$ 26,400			\$ 26,400				
14	Upgrade Pasatiempo Northbound stop	Design, engineering, and construction of shelter pad and waiting area	\$ 50			\$ 50				
15	Remove Diesel Tank (move to facilities tab)	Remove tank after replacement of last diesel bus fleet (Last bus is from year 2014).	\$ 50					\$ 50		
16	South County Ops. & Maint. Facility	Auxiliary Operating (including ParaCruz) & Maintenance Facility in Watsonville.	\$ 50,000							\$ 50,000
17	New Watsonville Transit Center	Replacement (or Remodel in 2026) of current transit center	\$ 25,000							\$ 25,000
18	Misc TBD	For small capital items	\$ 360	\$ 30	\$ 30	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40
		Unfunded Capital Costs thru FY2031	\$ 149,350	\$ 2,170	\$ 3,155	\$ 3,480	\$ 305	\$ 64,590	\$ 390	\$ 75,040
		Unfunded Capital Costs thru FY2026	\$ 73,700							

13.7A.3

Attachment A

UNFUNDED CAPITAL PROJECTS (000s)																							
Vehicle SGR		Description	Cost (000s)	Fiscal Year																			
#	Project			23	24	25	26	27	28	29	30	31											
1	ParaCruz Replacements	5 new vehicles per year FY20-22; 3 new vehicles per year FY23-29	\$ 2,426																				
2	Bus Replacements 2023	Bus Replacements																					
3	Diesel-electric Hybrid Battery Replacements	Replace (16) CNG buses 10 buses - replace 4 batteries per year in FY21-22; 2 in FY23 (\$40k/battery)	\$ 11,200	??																			
4	Medium Duty Trash Truck	Specialty truck for safer and more efficient bus stop trash cleanup	\$ 150																				
5	Bus Replacements 2024	Bus Replacements Replace (0) buses	\$ -																				
6	Bus Replacements 2025	Bus Replacements Replace (7) CNG buses	\$ 5,145																				
7	Bus Replacements 2026	Bus Replacements Replace (10) CNG buses	\$ 7,710																				
8	Bus Replacements 2027	Bus Replacements Replace (0) buses	\$ -																				
9	Bus Replacements 2028	Bus Replacements Replace (0) buses	\$ -																				
10	Bus Replacements 2029	Bus Replacements Replace (4) buses (3 CNG; 1 ZEB)	\$ 3,590																				
11	Non-revenue Vehicle Replacements	Non-revenue trucks and cars	\$ -																				
12	Misc TBD	For small capital items	\$ 360																				
		Unfunded Capital Costs thru FY2031	\$ 30,997	\$ 190	\$ 11,908	\$ 30	\$ 30	\$ 30	\$ 30	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40
		Unfunded Capital Costs thru FY2026	\$ 25,943																				
		*** Based on 10/31/19 Long-Range Bus Replacement Plan																					
		*** Based on 2019 cost assumptions: CNG 35' & 40' - \$700k; artics - \$850k; ZEBs - \$1.25M																					
		*** The project year (Bus Replacements 20XX) is the year the bus needs replacement. The funding need is placed in the previous fiscal year because it takes about a year from purchase to receive the bus.																					

13.7A.4

Attachment A

UNFUNDED CAPITAL PROJECTS (000s)

#	Project	Description	Cost (000s)	Facilities Maintenance											
				22	23	24	25	26	27	28	29	30	31		
2	Capital upgrade of existing transit facilities	Capital upgrade of bus stops, parking lots, transit centers, buildings	\$ 775	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80
	Trash Containers for transit hubs	Up to 16 in total													
3	Facilities Equipment Replacement	Vacuums, Buffers, Scrubbers, Pressure Washers, Landa Trailer (2023, \$20K), etc	\$ 260	\$ 20	\$ 30	\$ 20	\$ 20	\$ 20	\$ 20	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30
4	Landscaping/Irrigation	Re-landscape & irrigate all sites	\$ 265	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35
5	Furniture	All Facilities	\$ 150	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50						
6	Golf Club Parts Washers (3)	Replace the JRI units purchased 2010 \$80K is funded with FTA FY20 5339a. Est \$148K	\$ 68	\$ 68											
7	Gates at JKS	Need additional funding to automate the two gates at JKS. Total Est is: \$257K	\$ 129	\$ 129											
8	Replace Pressure Washer System	Pressure washer for engine cleaning.	\$ 580	\$ 580											
9	Golf Club Interior Painting	Golf Club Interior Repair and Painting (Shop Area and Parts Room)	\$ 150			\$ 150									
10	Fuel and Wash Facility - rust removal and repaint, Bird Abatement	Refurb walls and underside of roof. Remove rust and repaint bus fuel and wash facility (interior and exterior) and equipment	\$ 200			\$ 200									
11	Shop bay door drainage	French drain or other solution for shop bay door drainage.	\$ 200			\$ 200									
12	Parallelogram Lift Replacement	Bus Lift for Steam Bay	\$ 225			\$ 225									
13	Portable Bus Lifts	1 set of 4 standard lifts, \$75k.	\$ 75			\$ 75									
14	Administration Remodel	Office remodel of 110 Vernon St.	\$ 1,000			\$ 1,000									
15	Golf Club Flooring	Refurbish Flooring in Bus Shop and Parts Dept	\$ 450			\$ 450									
16	Reassembling Parking Lots, all sites	paving and striping	\$ 110		\$ 25		\$ 25			\$ 30		\$ 30			
17	Fueling Station	Roof replacement and mid-life rehab.	\$ 250					\$ 250							
18	Golf Club Generator Replacement		\$ 200								\$ 200				
19	Bus Washer Replacement		\$ 700										\$ 700		
20	In-ground Bus Lifts	Remove and replace in-ground lifts	\$ 1,700											\$ 1,700	
21	Misc TBD	For small capital items	\$ 360	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40
		Unfunded Capital Costs thru FY2031	\$ 7,847	\$ 372	\$ 790	\$ 980	\$ 1,255	\$ 615	\$ 215	\$ 435	\$ 415	\$ 2,585	\$ 185		
		Unfunded Capital Costs thru FY2026	\$ 4,012												
		Total FY22 FTA 5339a Funding	\$ 4,012												

13.7A.5

Attachment A

UNFUNDED CAPITAL PROJECTS (000s)

		IT											
#	Project	Description	FTA FY22 candidate	22	23	24	25	26	27	28	29	30	31
			Priority	Cost (000s)									
1	Misc Items	Eligibility Coordinator ID Card Printer (\$6K) Servers Printers Security Cameras		\$ 540	\$ 50	\$ 50	\$ 50	\$ 50	\$ 55	\$ 55	\$ 55	\$ 60	\$ 60
2	Security System New for Scotts Valley Location	Install new security system at Scotts Valley Transit Center	\$51	\$ 51	\$ 51								
3	Security System Replacement for All Locations	Replace security system at end-of-life		\$ 450	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
4	Surveillance Camera Replacement for All Locations	Replace security camera at end-of-life/failure		\$ 50	\$ 10		\$ 10				\$ 10		\$ 10
5	Logos for VTA Shelters & Benches: 2021 or early 2022			\$ 30	\$ 10								\$ 20
6	Digital Signage at Transit Centers: 2022			\$ 30	\$ 10								\$ 20
7	Digital Signage Onboard Buses: 2022 or 2023			\$ 55			\$ 25						\$ 30
8	Account-based Fare Collection Upgrade (Masabi)	Account-based fare collection upgrade to replace GFI paper and plastic pass system (excluding fareboxes and vaults) (2023: \$300K for hardware installation of validators on remaining buses and potentially ParaCruz Vans) 2027: \$500K is for replacement hardware as the equipment may be outdated, plan for every 4-5 years as technology changes		\$ 1,300	\$ 300		\$ 300		\$ 500				\$ 500
9	GFI TVMs - replacements and additional for outdated equipment that may need upgrading	Pending decision on new fare system, as TVMs may no longer be required. Goal is to remove TVMs and switch to Masabi		\$ 250	\$ 250								
10	Financial Management Software (ERP)	Financial, Payroll, Timekeeping Software Enterprise Asset Management System (This would replace MaintStar) (\$600K in 2024)		\$ 6,600	\$ 4,000	\$ 2,600							

13.7A.6

Attachment A

UNFUNDED CAPITAL PROJECTS (000s)																				
#	Project	Description	FTA FY22 candidate	Year						Cost (000s)										
				22	23	24	25	26	27		28	29	30	31						
11	Website Upgrade	Current version was built in 2009	Priority		\$ 200															
12	Rebranding - Phase 1			\$ 175	\$ 75															\$ 100
13	APC (Automatic Passenger Counter)	APC and AVL are subsets of ITS Public WiFi equipment on all facilities and routes beginning w/UCSCs and Express buses. Bus AVL (Automatic Vehicle Location) implementation may negate the need for the wifi (estimate 12 years to replacement) Clarification: will get wifi for buses which is already part of clever devices, not transit stations to deter loitering		\$ 2,000	\$ 1,000															\$ 1,000
	Remix Transit Planning Software			\$ 50	\$ 50															
	Mobile Ticketing/Fare Media Updates	associated with Masabi, remove from list		\$ 104	\$52	\$53														
14	Scheduling System Upgrade/Replacement	Upgrade 2009 HASTUS with latest version		\$ 1,500		\$ 1,500														
15	Replace Fareboxes and Vaults	Replace fareboxes and vaults at end-of-life (hardware).		\$ 2,250			\$ 2,250													
16	Phone System Replacement	Replace phone system at end-of-life		\$ 70			\$ 70													
17	Future hardware and software upgrades	TBD (fill in %\$\$ for 2026-2031)		\$ -																
Unfunded Capital Costs thru FY2031				\$ 15,705	\$ 121	\$ 6,062	\$ 4,253	\$ 2,430	\$ 105	\$ 615	\$ 105	\$ 115	\$ 110	\$ 1,790						
Unfunded Capital Costs thru FY2026				\$ 12,970																
Total FY22 FTA 5339a Funding				\$51																

13.7A.7



DATE: March 25, 2022
TO: Board of Directors
FROM: Dawn Crummié, Interim CEO/General Manager
SUBJECT: CONSIDERATION OF A RESOLUTION MAKING CERTAIN FINDINGS AND DIRECTING THAT THE BOARD AND ITS COMMITTEE MEETINGS WILL CONTINUE TO BE HELD VIA TELECONFERENCE

I. RECOMMENDED ACTION

That the Board of Directors approve a resolution making certain findings and directing that the Board and its committee meetings will continue to be held via teleconference

II. SUMMARY

Due to the ongoing COVID-19 pandemic, the Interim CEO/General Manager and General Counsel recommend the Board adopt a resolution making certain findings and directing that Board meetings and Board committee meetings will continue to be held via teleconference because the proclaimed COVID-19 pandemic State of Emergency continues to impact the ability of the Santa Cruz Metropolitan Transit District (METRO) Board of Directors (Board) and its committees to meet safely in person.

III. DISCUSSION/BACKGROUND

On September 16, 2021, Governor Newsom signed into law Assembly Bill (AB) 361 amending Government Code Section 54953 to allow local agencies to use teleconferencing for public meetings without requiring teleconference locations to be included on published agendas or accessible to the public, and without requiring a quorum of the members of the legislative body of the agency to participate from locations within the boundaries of the agency's jurisdiction, during proclaimed states of emergencies.

Local agency determinations to meet using the modified teleconferencing rules under AB 361 must be reviewed every 30 days following the first teleconferenced meeting held pursuant to this law, which as an urgency statute, came into effect on October 1. The legislative body must reconsider the circumstances of the state of emergency and find that they directly impact the ability to meet safely in person. These findings can be relied upon for up to 30 days, so the Board will need to consider the circumstances of the state of emergency at each subsequent Board meeting in order to continue meeting remotely under the modified teleconference rules.

The Governor's State of Emergency related to the COVID-19 pandemic remains active and the Santa Cruz County Health Officer, the California Department of Public Health, and the Department of Industrial Relations have imposed or recommended measures to promote social distancing. Compliance with these measures directly impacts the ability of the public to meet safely in person, and METRO cannot ensure social distancing recommendations are met in circumstances of in-person public meetings.

Furthermore, there is a continuing threat of COVID-19 to the community, and Board and committee meetings have characteristics that give rise to risks to health and safety of meeting participants. Consequently, it is recommended that METRO continue to use remote teleconferencing for public meetings as permitted under AB 361 and to reconsider its determination (and make the necessary findings) every 30 days.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Safety First Culture priority.

V. FINANCIAL CONSIDERATIONS/IMPACT

There is no financial impact.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

The Board could decide to no longer meet via teleconference. Due to the ongoing COVID-19 pandemic, this is not recommended.

VIII. ATTACHMENTS

Attachment A: Authorizing Resolution

Prepared by: Donna Bauer, Executive Assistant

IX. APPROVALS

Dawn Crummié
Interim CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A



Resolution No. _____
On the Motion of Director: _____
Duly Seconded by Director: _____
The Following Resolution is Adopted:

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FINDING THAT THE PROCLAIMED
STATE OF EMERGENCY FOR THE COVID-19 PANDEMIC
CONTINUES TO IMPACT THE ABILITY FOR THE BOARD OF DIRECTORS AND ITS
COMMITTEES TO MEET SAFELY IN PERSON, AND DIRECTING THAT
VIRTUAL BOARD AND COMMITTEE MEETINGS CONTINUE**

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to exist in California as a result of the threat of the COVID-19 pandemic, which declaration remains in effect; and

WHEREAS, the Santa Cruz County Board of Supervisors subsequently declared a local emergency related to COVID-19, which declaration also remains in effect; and

WHEREAS, on March 17 and June 11, 2020, the Governor issued Executive Orders N-29-20 and N-08-21, respectively, suspending certain provisions of the Ralph M. Brown Act related to teleconferencing through September 30, 2021 to facilitate legislative bodies conducting public meetings remotely to help protect against the spread of COVID-19 and to protect the health and safety of the public; and

WHEREAS, on September 16, 2021, the Governor signed Assembly Bill (AB) 361 into law, amending Government Code Section 54953, effective immediately, to allow legislative bodies to continue to meet remotely under less restrictive requirements during a proclaimed State of Emergency provided that (1) state or local officials have imposed or recommended measures to promote social distancing, or (2) the legislative bodies determine that meeting in person would present imminent risks to the health or safety of attendees, and (3) the legislative bodies make such findings at least every thirty days during the term of the declared state of emergency; and

WHEREAS, on November 19, 2021, pursuant to Resolution 21-11-01, Board of Directors (Board) made the requisite findings to allow teleconferencing under AB 361 for 30 days; and

Attachment A

Resolution #

Page 2 of 3

WHEREAS, the Board has reviewed its previous findings and again concludes that there is a continuing threat of COVID-19 to the community, and that Board and committee meetings have characteristics that continue to give rise to risks to health and safety of meeting participants; and

WHEREAS, to help protect against the spread of COVID-19 and its variants, and to protect the health and safety of the public, the Board desires to take the actions necessary to continue to hold its Board and committee meetings remotely as authorized by AB 361.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) has reconsidered the circumstances of the COVID-19 State of Emergency, and finds and determines that the state of emergency continues to directly impact its ability to meet safely in person; and

BE IT FURTHER RESOLVED, that in light of these findings, the Board directs the Interim CEO/General Manager and Board Secretary to continue to agendize public meetings of the Board, and all METRO committees that are subject to the Brown Act, only as online teleconference meetings; and

BE IT FURTHER RESOLVED, that METRO will comply with the requirements of Government Code Section 54953(e)(2) when holding Board and committee meetings pursuant to this Resolution; and

BE IT FURTHER RESOLVED, that this Resolution will be in effect for the maximum period of time permitted under AB 361 (30 days), and the Board will consider the findings in this Resolution each month and may, by motion, reaffirm these findings.

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District this 25th Day of March 2022 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors –

APPROVED:

LARRY PAGELER, Board Chair

13.8A.2

Attachment A

Resolution #
Page 3 of 3

ATTEST:

DAWN CRUMMIÉ
Interim CEO/General Manager

APPROVED AS TO FORM:

JULIE SHERMAN
General Counsel

- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: March 25, 2022
TO: Board of Directors
FROM: Curtis Moses, Safety, Security and Risk Management Director
SUBJECT: RECOMMENDED ACTION ON TORT CLAIMS

I. RECOMMENDED ACTION

That the Board of Directors Approve Staff Recommendations for Claims for the Month of March 2022, as reflected in Section VIII of this report

II. SUMMARY

This staff report provides the Board of Directors with recommendations on claims submitted to the Santa Cruz Metropolitan Transit District (METRO).

III. DISCUSSION/BACKGROUND

METRO's Risk Department received two claims for the month of March 2022 for money or damages. As a public entity, METRO must act "within 45 days after the claim has been presented" (Govt C §912.4(a)). See staff recommendations in paragraph VIII.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship and Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

None

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

Within the 45-day period, the Board of Directors may take the following actions:

- Reject the claim entirely;
- Allow it in full;
- Allow it in part and reject the balance;
- Compromise it, if the liability or amount due is disputed (Govt C §912.4(a)); or
- Do nothing, and allow the claim to be denied by operation of law (Govt C §912.4 (c)).

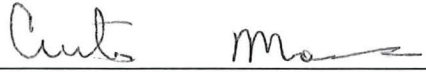
VIII. DESCRIPTION OF CLAIM

Claimant	Claim #	Description	Recommended Action
Whitman, Sophie	22-0002	Claimant alleges that a METRO bus hit their car. Amount of claim: \$2,545.95	Reject
Taylor, Madison	22-0003	Claimant alleges that a METRO bus hit their car. Amount of claim: \$4,831.42	Reject

Prepared by: Tom Szeszowicki, Safety Specialist

IX. APPROVALS

Curtis Moses, Safety, Security
and Risk Management Director



Dawn Crummié
Interim CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: March 25, 2022
TO: Board of Directors
FROM: Isaac Holly, IT & ITS Director
**SUBJECT: APPROVE THE AUTHORIZATION OF A PROVISIONAL
INFORMATIONAL TECHNOLOGY PROJECT COORDINATOR
POSITION IN THE INFORMATIONAL TECHNOLOGY DEPARTMENT**

I. RECOMMENDED ACTION

That the Board of Directors approve the authorization of a Provisional Information Technology Project Coordinator in the IT Department.

II. SUMMARY

- In order to address the needs of the Santa Cruz Metropolitan Transit District (METRO) as it relates to large and complex Information Technology (IT) projects, we have determined the need for a journey level IT Project Coordinator position.
- This position was discussed with SEIU/SEA Chapter President, Jordan Vascones, and Vice President Holly Alcorn. Both SEIU representatives are in support of METRO's creation of this new position.
- HR staff worked with the IT Department to create an IT Project Coordinator position description and its wage scale.
- HR staff presented the classification and compensation study to SEIU. SEIU is in agreement with the findings and this recommendation.
- On March 11, 2022, the Human Resources Director requested that the Personnel/HR Standing Committee (Committee) review and recommend the full Board of Directors approve this position. The Committee voted unannumously to recommend approval to the full Board of Directors (Board) with no additions.

III. DISCUSSION/BACKGROUND

The procurement of an Enterprise Resource Planning (ERP) solution for METRO is underway. This is a large and very complex system that involves all departments and will span multiple years.

Due to this undertaking, METRO has identified the need for an IT Project Coordinator to liaise between the implementation vendor and METRO staff. This person will ensure that all agency needs are coordinated and clearly conveyed to

the vendor throughout the project. This person will also assist with IT technical support and administrative tasks as needed.

In order to address the aforementioned needs of the agency, HR has created a provisional IT Project Coordinator position. It was created through a total classification and compensation study performed by HR staff.

The study shows the need for a position that would perform a combination of duties which include acting as a technical liaison between ERP vendors and METRO staff, coordinating the installation and deployment of ERP systems and maintaining all project information including schedules, data assignments, tasks and project meetings.

HR staff worked with IT Department, to create a new IT Project Coordinator job description (class specification). Upon approval, an open recruitment will be undertaken to fill the IT Project Coordinator position.

This position was discussed with SEIU/SEA Chapter President, Jordan Vascones, and Vice President Holly Alcorn. Both SEIU representatives are in support of METRO's creation of this new position.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This item aligns to the following Strategic Plan Priorities:

- Service Quality and Delivery
- Employee Engagement: Attract, Retain and Develop

V. FINANCIAL CONSIDERATIONS/IMPACT

If the recommendations contained in this report are adopted, the total Labor and Fringe Benefits cost for this position will be \$29,200 in FY22 and \$116,800 in FY23 respectively.

VI. CHANGES FROM COMMITTEE

None.

VII. ALTERNATIVES CONSIDERED

- Do nothing is an alternative. Staff does not recommend this option. This position meets the needs of METRO.
- Reject the suggested classification and wage survey. Staff does not recommend this action since the new class specification and its wage survey were researched and developed based on the developing needs of METRO.

VIII. ATTACHMENTS

Attachment A: IT Project Coordinator Job Description

Attachment B: IT Project Coordinator Wage Scale

Prepared by: Dawn Crummié, HR Director

IX. APPROVALS

Monik Delfin, HR Deputy Director



Approved as to fiscal impact:
Chuck Farmer, Chief Financial Officer



Dawn Crummié, Interim CEO/GM





Attachment A

HUMAN RESOURCES DEPARTMENT

Santa Cruz METRO

Class Code: TOXXX
FLSA Status: Non-Exempt

Information Technology Project Coordinator

Bargaining Unit: SEA

DEFINITION:

Under general supervision, an Information Technology Project Coordinator is responsible for planning, coordinating, remediation and support duties related to IT projects; works with internal stakeholders as well as external vendors to ensure timely completion of technology projects; maintains open communications and follows-up with business leaders, project teams, colleagues, and application vendors throughout technology projects.

DISTINGUISHING CHARACTERISTICS:

Receives general direction from IT Director. The incumbent is responsible for technology project coordination.

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Maintains all project information including schedules, data, assignments, tasks, and project meetings
- Breaks projects into doable actions and set timeframes
- Acts as the point of contact and communicate project status to all participants
- Coordinates the installation and deployment of ERP systems
- Acts as a technical liaison between ERP vendors and METRO staff
- Coordinates Intelligent Transportation System (ITS) installation and deployment
- Assists in developing and writing user procedure manuals; teaches system operational procedures related to new deployments
- Coordinates the installation of new application software as well as system hardware and software upgrades
- Assists third party vendors with installations, upgrades, and application maintenance; helps with application troubleshooting, diagnostics, communication, and resolution
- Operates standard office equipment; utilizes computer software in performing job tasks
- Drives a Santa Cruz METRO vehicle to perform assignments
- Assists with IT technical support and administrative tasks as needed in the absence of helpdesk personnel.
- Responds to inquiries through the tracking system and over the phone; monitors and tracks problems and their resolution; identifies patterns of failure and applies knowledge of computer software and hardware procedures to implement solutions and diagnostic procedures
- Performs related work as required



Attachment A

HUMAN RESOURCES DEPARTMENT

Santa Cruz METRO

EMPLOYMENT STANDARDS:

Knowledge of:

- Strong organizational skills and attention to detail
- The practical application of software and related hardware systems
- Both private and hosted applications
- Experience or familiarity with project management software
- The effective use of modern office equipment, personal computers, and standard business software

Additional Knowledge desirable, but not required:

- Knowledge of, and experience with public transit specific hardware and software systems
- Basic knowledge of Microsoft Windows and NIX operating systems
- Basic understanding of database structures and SQL queries
- Current computer and networking hardware
- Software application design and development

Ability to:

- Communicate effectively with people at all job levels, have excellent evaluation skills, and be able to relay information in legible reports to IT Team and Leadership
- Clearly and effectively present technical information to both technical and non-technical users
- Create and maintain comprehensive project documentation, plans and reports
- Research and learn new technology as required
- Read and interpret technical manuals, procedures, and instructions
- Adhere to established work schedules and timelines
- Balance multiple assignments simultaneously and effectively
- Work with users and co-workers on a one-on-one or small group informal basis to demonstrate applications and/or business processes
- Establish and maintain effective working relationships within the department and with other divisions, departments, agencies, suppliers, vendors, and the public
- Utilize standard office equipment and computer software and learn to use specialized Santa Cruz METRO software if assigned
- Utilize helpdesk ticketing systems

MINIMUM QUALIFICATIONS:

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education, Training and Experience:

Two (2) years course work from an accredited college related to technology project management
AND/OR

Possess at least two years experience in technology project coordination
IT support experience is also desirable but not required

LICENSES AND CERTIFICATES:

A valid California Driver's License will be required at the time of appointment and throughout employment.

Must be able to obtain and maintain a current, valid California Class "C" Driver's License.



Attachment A

HUMAN RESOURCES DEPARTMENT

Santa Cruz METRO

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is frequently required to reach with hands and arms; walk, sit and stand; use finger dexterity; talk and hear; and use a keyboard. Work often requires stooping at the waist and the repetitive use of both hands to grasp and feel objects. Work may require lifting up to 20 pounds unaided. Specific visual abilities required for this job include close vision, distance vision, the ability to see colors and shades, and the ability to perceive depth.

Mental Demands

While performing the duties of this job, an employee uses written and oral communication skills; reads and interprets data, information and documents; solves problems; uses math and mathematical reasoning; performs detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work.

Work Environment:

The employee typically works in a standard office environment where the noise level is moderate.

OTHER CONDITIONS OF EMPLOYMENT:

- Must pass requisite background check.
- May occasionally-work extended hours or hours outside of regular schedule.

*Adopted:
 *BOD Approved:
 *Revised: 00-00-00
 *Job Family: Information Technology Technical
 *Job Series: Information Technology Project Coordinator
 *Job Series Level: Journey
 *Confidential: No

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment B

FY22: 2.5% wage increase, effective June 24, 2021/Adopted by the Board as of February 28, 2020

UNION	Step 1	1L	1LL	Step 2	2L	2LL	Step 3	3L	3LL	Step 4	4L	4LL	Step 5	5L	5LL	Step 6	6L	6LL
SEP	30.58	32.11	33.64	35.17	36.70	38.23	39.76	41.29	42.82	44.35	45.88	47.41	48.94	50.47	52.00	53.53	55.06	56.59
SEP	33.39	35.06	36.73	38.40	40.07	41.74	43.41	45.08	46.75	48.42	50.09	51.76	53.43	55.10	56.77	58.44	60.11	61.78
SEP	23.72	24.91	26.10	27.29	28.48	29.67	30.86	32.05	33.24	34.43	35.62	36.81	38.00	39.19	40.38	41.57	42.76	43.95
SEP	27.95	29.35	30.75	32.15	33.55	34.95	36.35	37.75	39.15	40.55	41.95	43.35	44.75	46.15	47.55	48.95	50.35	51.75
SEP	32.69	34.32	35.95	37.58	39.21	40.84	42.47	44.10	45.73	47.36	48.99	50.62	52.25	53.88	55.51	57.14	58.77	60.40
SEP	36.98	38.83	40.68	42.53	44.38	46.23	48.08	49.93	51.78	53.63	55.48	57.33	59.18	61.03	62.88	64.73	66.58	68.43
SEP	31.31	32.88	34.45	36.02	37.59	39.16	40.73	42.30	43.87	45.44	47.01	48.58	50.15	51.72	53.29	54.86	56.43	58.00
SEP	26.40	27.72	29.04	30.36	31.68	33.00	34.32	35.64	36.96	38.28	39.60	40.92	42.24	43.56	44.88	46.20	47.52	48.84
SEP	36.10	37.91	39.72	41.53	43.34	45.15	46.96	48.77	50.58	52.39	54.20	56.01	57.82	59.63	61.44	63.25	65.06	66.87
SEP	32.36	33.98	35.60	37.22	38.84	40.46	42.08	43.70	45.32	46.94	48.56	50.18	51.80	53.42	55.04	56.66	58.28	59.90
SEP	47.24	49.60	51.96	54.32	56.68	59.04	61.40	63.76	66.12	68.48	70.84	73.20	75.56	77.92	80.28	82.64	85.00	87.36
SEP																		
SES	24.95	26.20	27.45	28.70	29.95	31.20	32.45	33.70	34.95	36.20	37.45	38.70	39.95	41.20	42.45	43.70	44.95	46.20
SES	31.19	32.75	34.31	35.87	37.43	38.99	40.55	42.11	43.67	45.23	46.79	48.35	49.91	51.47	53.03	54.59	56.15	57.71
SES	34.30	36.02	37.74	39.46	41.18	42.90	44.62	46.34	48.06	49.78	51.50	53.22	54.94	56.66	58.38	60.10	61.82	63.54
SES	20.71	21.75	22.79	23.83	24.87	25.91	26.95	27.99	29.03	30.07	31.11	32.15	33.19	34.23	35.27	36.31	37.35	38.39
SES	30.14	31.65	33.16	34.67	36.18	37.69	39.20	40.71	42.22	43.73	45.24	46.75	48.26	49.77	51.28	52.79	54.30	55.81
SES	24.66	25.89	27.12	28.35	29.58	30.81	32.04	33.27	34.50	35.73	36.96	38.19	39.42	40.65	41.88	43.11	44.34	45.57
SES	24.00	25.20	26.40	27.60	28.80	30.00	31.20	32.40	33.60	34.80	36.00	37.20	38.40	39.60	40.80	42.00	43.20	44.40
SES	21.59	22.67	23.75	24.83	25.91	26.99	28.07	29.15	30.23	31.31	32.39	33.47	34.55	35.63	36.71	37.79	38.87	39.95
SES	26.37	27.69	29.01	30.33	31.65	32.97	34.29	35.61	36.93	38.25	39.57	40.89	42.21	43.53	44.85	46.17	47.49	48.81
SES	25.17	26.43	27.69	28.95	30.21	31.47	32.73	33.99	35.25	36.51	37.77	39.03	40.29	41.55	42.81	44.07	45.33	46.59
SES	25.76	27.05	28.34	29.63	30.92	32.21	33.50	34.79	36.08	37.37	38.66	39.95	41.24	42.53	43.82	45.11	46.40	47.69
SES	22.49	23.61	24.73	25.85	26.97	28.09	29.21	30.33	31.45	32.57	33.69	34.81	35.93	37.05	38.17	39.29	40.41	41.53
SES	24.99	26.24	27.49	28.74	29.99	31.24	32.49	33.74	34.99	36.24	37.49	38.74	39.99	41.24	42.49	43.74	44.99	46.24
SES	17.65	18.53	19.41	20.29	21.17	22.05	22.93	23.81	24.69	25.57	26.45	27.33	28.21	29.09	29.97	30.85	31.73	32.61
SES	20.71	21.75	22.79	23.83	24.87	25.91	26.95	27.99	29.03	30.07	31.11	32.15	33.19	34.23	35.27	36.31	37.35	38.39
SES	24.00	25.20	26.40	27.60	28.80	30.00	31.20	32.40	33.60	34.80	36.00	37.20	38.40	39.60	40.80	42.00	43.20	44.40
SES	21.79	22.88	23.97	25.06	26.15	27.24	28.33	29.42	30.51	31.60	32.69	33.78	34.87	35.96	37.05	38.14	39.23	40.32
SES	24.22	25.43	26.64	27.85	29.06	30.27	31.48	32.69	33.90	35.11	36.32	37.53	38.74	39.95	41.16	42.37	43.58	44.79
SES	37.75	39.64	41.53	43.42	45.31	47.20	49.09	50.98	52.87	54.76	56.65	58.54	60.43	62.32	64.21	66.10	67.99	69.88
SES	34.98	36.73	38.48	40.23	41.98	43.73	45.48	47.23	48.98	50.73	52.48	54.23	55.98	57.73	59.48	61.23	62.98	64.73
SES	29.41	30.88	32.35	33.82	35.29	36.76	38.23	39.70	41.17	42.64	44.11	45.58	47.05	48.52	49.99	51.46	52.93	54.40
SES	32.36	33.98	35.60	37.22	38.84	40.46	42.08	43.70	45.32	46.94	48.56	50.18	51.80	53.42	55.04	56.66	58.28	59.90
SES	21.79	22.88	23.97	25.06	26.15	27.24	28.33	29.42	30.51	31.60	32.69	33.78	34.87	35.96	37.05	38.14	39.23	40.32
SES	23.97	25.17	26.37	27.57	28.77	29.97	31.17	32.37	33.57	34.77	35.97	37.17	38.37	39.57	40.77	41.97	43.17	44.37
SES	25.17	26.43	27.69	28.95	30.21	31.47	32.73	33.99	35.25	36.51	37.77	39.03	40.29	41.55	42.81	44.07	45.33	46.59
SES	31.05	32.60	34.15	35.70	37.25	38.80	40.35	41.90	43.45	45.00	46.55	48.10	49.65	51.20	52.75	54.30	55.85	57.40
SES	25.42	26.69	27.96	29.23	30.50	31.77	33.04	34.31	35.58	36.85	38.12	39.39	40.66	41.93	43.20	44.47	45.74	47.01
SES	28.23	29.64	31.05	32.46	33.87	35.28	36.69	38.10	39.51	40.92	42.33	43.74	45.15	46.56	47.97	49.38	50.79	52.20
SES	21.09	22.14	23.19	24.24	25.29	26.34	27.39	28.44	29.49	30.54	31.59	32.64	33.69	34.74	35.79	36.84	37.89	38.94
SES	29.04	30.49	31.94	33.39	34.84	36.29	37.74	39.19	40.64	42.09	43.54	44.99	46.44	47.89	49.34	50.79	52.24	53.69
SES	21.79	22.88	23.97	25.06	26.15	27.24	28.33	29.42	30.51	31.60	32.69	33.78	34.87	35.96	37.05	38.14	39.23	40.32
SES	31.19	32.75	34.31	35.87	37.43	38.99	40.55	42.11	43.67	45.23	46.79	48.35	49.91	51.47	53.03	54.59	56.15	57.71
SES	34.30	36.02	37.74	39.46	41.18	42.90	44.62	46.34	48.06	49.78	51.50	53.22	54.94	56.66	58.38	60.10	61.82	63.54
SES	31.19	32.75	34.31	35.87	37.43	38.99	40.55	42.11	43.67	45.23	46.79	48.35	49.91	51.47	53.03	54.59	56.15	57.71
SES	25.17	26.43	27.69	28.95	30.21	31.47	32.73	33.99	35.25	36.51	37.77	39.03	40.29	41.55	42.81	44.07	45.33	46.59

Attachment B

FY22: 2.5% wage increase, effective June 24, 2021/Adopted by the Board as of February 28, 2020

UNION	Step 1	1L	1LL	Step 2	2L	2LL	Step 3	3L	3LL	Step 4	4L	4LL	Step 5	5L	5LL	Step 6	6L	6LL
SES	20.09	21.09	22.09	21.09	22.14	23.19	22.14	23.25	24.36	23.25	24.41	25.57	24.41	25.63	26.85	25.63	26.91	28.19
SES	31.19	32.75	34.31	32.75	34.39	36.03	34.39	36.11	37.83	36.11	37.92	39.73	37.92	39.82	41.72	39.82	41.81	43.80
SES	30.91	32.46	34.01	32.46	34.08	35.70	34.08	35.78	37.48	35.78	37.57	39.36	37.57	39.45	41.33	39.45	41.42	43.39
SES	28.34	29.76	31.18	29.76	31.25	32.74	31.25	32.81	34.37	32.81	34.45	36.09	34.45	36.17	37.89	36.17	37.98	39.79
SES	21.73	22.82	23.91	22.82	23.96	25.10	23.96	25.16	26.36	25.16	26.42	27.68	26.42	27.74	29.06	27.74	29.13	30.52
SES	19.55	20.53	21.51	20.53	21.56	22.59	21.56	22.64	23.72	22.64	23.77	24.90	23.77	24.96	26.15	24.96	26.21	27.46
SES	36.40	38.22	40.04	38.22	40.13	42.04	40.13	42.14	44.15	42.14	44.25	46.36	44.25	46.46	48.67	46.46	48.78	51.10
SES	40.47	42.49	44.51	42.49	44.61	46.73	44.61	46.84	49.07	46.84	49.18	51.52	49.18	51.64	54.10	51.64	54.22	56.80
SES	31.19	32.75	34.31	32.75	34.39	36.03	34.39	36.11	37.83	36.11	37.92	39.73	37.92	39.82	41.72	39.82	41.81	43.80
SES	27.41	28.78	30.15	28.78	30.22	31.66	30.22	31.73	33.24	31.73	33.32	34.91	33.32	34.99	36.66	34.99	36.74	38.49
SES	24.85	26.09	27.33	26.09	27.39	28.69	27.39	28.76	30.13	28.76	30.20	31.64	30.20	31.71	33.22	31.71	33.30	34.89
SES	41.51	43.59	45.67	43.59	45.77	47.95	45.77	48.06	50.35	48.06	50.46	52.86	50.46	52.98	55.50	52.98	55.63	58.28
SES	30.23	31.74	33.25	31.74	33.33	34.92	33.33	35.00	36.67	35.00	36.75	38.50	36.75	38.59	40.43	38.59	40.52	42.45
SES	46.83	49.17	51.51	49.17	51.63	54.09	51.63	54.21	56.79	54.21	56.92	59.63	56.92	59.77	62.62	59.77	62.76	65.75
SES	41.99	44.09	46.19	44.09	46.29	48.49	46.29	48.60	50.91	48.60	51.03	53.46	51.03	53.58	56.13	53.58	56.26	58.94
SES	42.56	44.69	46.82	44.69	46.92	49.15	46.92	49.27	51.62	49.27	51.73	54.19	51.73	54.32	56.91	54.32	57.04	59.76
SES	31.49	33.06	34.63	33.06	34.71	36.36	34.71	36.45	38.19	36.45	38.27	40.09	38.27	40.18	42.09	40.18	42.19	44.20
SES	34.98	36.73	38.48	36.73	38.57	40.41	38.57	40.50	42.43	40.50	42.53	44.56	42.53	44.66	46.79	44.66	46.89	49.12
SEV	32.36	33.98	35.60	33.98	35.68	37.38	35.68	37.46	39.24	37.46	39.33	41.20	39.33	41.30	43.27	41.30	43.37	45.44
SEV	32.87	34.51	36.15	34.51	36.24	37.97	36.24	38.05	39.86	38.05	39.95	41.85	39.95	41.95	43.95	41.95	44.05	46.15
SEV	27.83	29.22	30.61	29.22	30.68	32.14	30.68	32.21	33.74	32.21	33.82	35.43	33.82	35.51	37.20	35.51	37.29	39.07
SEV	23.29	24.45	25.61	24.45	25.67	26.89	25.67	26.95	28.23	26.95	28.30	29.65	28.30	29.72	31.14	29.72	31.21	32.70
SEV	24.66	25.89	27.12	25.89	27.18	28.47	27.18	28.54	29.90	28.54	29.97	31.40	29.97	31.47	32.97	31.47	33.04	34.61
SEV	27.41	28.78	30.15	28.78	30.22	31.66	30.22	31.73	33.24	31.73	33.32	34.91	33.32	34.99	36.66	34.99	36.74	38.49
SEV	30.14	31.65	33.16	31.65	33.23	34.81	33.23	34.89	36.55	34.89	36.63	38.37	36.63	38.46	40.29	38.46	40.38	42.30
SEV	23.20	24.36	25.52	24.36	25.58	26.80	25.58	26.86	28.14	26.86	28.20	29.54	28.20	29.61	31.02	29.61	31.09	32.57
SEV	23.29	24.45	25.61	24.45	25.67	26.89	25.67	26.95	28.23	26.95	28.30	29.65	28.30	29.72	31.14	29.72	31.21	32.70
SEV	25.61	26.89	28.17	26.89	28.23	29.57	28.23	29.64	31.05	29.64	31.12	32.60	31.12	32.68	34.24	32.68	34.31	35.94
SEV	25.61	26.89	28.17	26.89	28.23	29.57	28.23	29.64	31.05	29.64	31.12	32.60	31.12	32.68	34.24	32.68	34.31	35.94
SEV	21.33	22.40	23.47	22.40	23.52	24.64	23.52	24.70	25.88	24.70	25.94	27.18	25.94	27.24	28.54	27.24	28.60	29.96
SEV	17.46	18.33	19.20	18.33	19.25	20.17	19.25	20.21	21.17	20.21	21.22	22.23	21.22	22.28	23.34	22.28	23.39	24.50
SEV	19.46	20.43	21.40	20.43	21.45	22.47	21.45	22.52	23.59	22.52	23.65	24.78	23.65	24.83	26.01	24.83	26.07	27.31

Special Handling - filled positions as of 10/26/2019

UNION	Step 1	1L	1LL	Step 2	2L	2LL	Step 3	3L	3LL	Step 4	4L	4LL	Step 5	5L	5LL	Step 6	6L	6LL
SES	25.45	26.72	27.99	26.72	28.06	29.40	28.06	29.46	30.86	29.46	30.93	32.40	30.93	32.48	34.03	32.48	34.10	35.72
SES	26.23	27.54	28.85	27.54	28.92	30.30	28.92	30.37	31.82	30.37	31.89	33.41	31.89	33.48	35.07	33.48	35.15	36.82
SES	23.66	24.84	26.02	24.84	26.08	27.32	26.08	27.38	28.68	27.38	28.75	30.12	28.75	30.19	31.63	30.19	31.70	33.21
SES	31.60	33.18	34.76	33.18	34.84	36.50	34.84	36.58	38.32	36.58	38.41	40.24	38.41	40.33	42.25	40.33	42.35	44.37
SEV	25.07	26.32	27.57	26.32	27.64	28.96	27.64	29.02	30.40	29.02	30.47	31.92	30.47	31.99	33.51	31.99	33.59	35.19
SEV	17.67	18.55	19.43	18.55	19.48	20.41	19.48	20.45	21.42	20.45	21.47	22.49	21.47	22.54	23.61	22.54	23.67	24.80

Longevity Pay is based only on length of service.
 Notes: * Adding Customer Service Assistant to the SEA Chapter. Position and wage approved on BOD 06.26.2020. Adding HR Analyst I to the SEA Chapter. Position and wage approved on BOD 01.28.2022. Adding IT Project Coordinator to the SEA Chapter. Position and wage approved on BOD 03.25.2022.

Tentative Agreement

Article 10.1 Pay Rates

Agree to pay scales as provided above.

Dawn Crummie, Interim CEO/General Manager, Santa Cruz METRO

*Jordan Vascones, President SEA Chapter

Kiernan Colby, Lead Internal Organizer, SEIU Local 521

Date _____



DATE: March 25, 2022
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
**SUBJECT: APPROVE FUNDING THE LEAD PARTS AND MATERIALS CLERK
POSITION AND DEFUNDING A PARTS AND MATERIALS CLERK POSITION**

I. RECOMMENDED ACTION

That the Board of Directors approve funding a Lead Parts and Materials Clerk position and defunding a Parts and Materials Clerk position

II. SUMMARY

- Santa Cruz Metropolitan Transit District (METRO) currently has one Parts and Materials clerk position open and funded in FY2021.
- Due to the coverage schedule for the parts shop (7 days a week), there is a need for a more senior position that can make decisions and oversee more junior Parts and Material Clerks as needed.
- Currently there is only one supervisor (Parts and Materials Supervisor) position that must cover all issues that arise over all shifts within a work week including weekends. This includes coverage when someone is out, inventory is out of stock and needs to be ordered and delivered asap, and general management as needed.
- Staff is recommending that the Board approve the funding of the Lead Parts and Materials Clerk position and the de-funding of one (1) vacant Parts and Materials Clerk position.
- On March 11, 2022, the Human Resources Director requested that the Personnel/HR Standing Committee (Committee) review and recommend the full Board of Directors approve this position. The Committee voted unannuously to recommend approval to the full Board of Directors (Board) with no additions.

III. DISCUSSION/BACKGROUND

Over the course of the last 6 months in implementing a 7 day inventory shop coverage, it has come to management's attention that a higher level of knowledge, training and understanding will be needed for one position. This includes understanding all parts of the inventory process from ordering, receiving, stocking, issuing, counting and reconciliation to name a few.

Currently the only position that has this level of understanding is the Parts and Materials Supervisor. However the Supervisor is needed to be available 7 days a week for the Parts and Materials clerks to resolve issues and make sure inventory is stocked as needed which could lead to burnout and stress.

Another problem that has surfaced is having a knowledgeable role in the office 7 days a week. By having a Lead Clerk, we can have 7 days a week coverage with a Clerk and someone with the knowledge to troubleshoot, check inventory, train, prioritize and perform other duties as needed. Although the Lead Clerk will not be the direct supervisor, they will have some of the duties in common with the Parts and Materials Supervisor when the Parts and Materials Supervisor is out of the office.

The additional duties the Lead clerk will perform that the existing clerk position does not perform include but are not limited to the following:

- Serves as a lead worker over subordinate Parts and Materials clerk by prioritizing, assigning, and monitoring work and providing training as needed; may provide input on performance evaluations as needed
- Assists Parts and Materials staff and other departments in identifying the more difficult items to be purchased; researches catalogs, parts manuals, the Internet, and other sources; orders parts with vendors online, over the phone, or by submitting purchase requisitions according to Santa Cruz METRO policies.
- Ensures the maintenance and currency of Fleet and Facilities Department's Material Safety Data Sheet (MSDS) records, ensuring that items used or purchased by Fleet and Facilities Departments are in the SDS catalog; Leads and participates in a yearly SDS inventory.
- Reviews vendor selection and performance regarding pricing, customer service, invoicing, and returns/credits.
- Ensures the daily or regular inspection of the parts room and other locations, maintenance of accurate inventory counts, and placement of regular orders to stock items that are frequently requested or ordered in bulk.
- Prepares budgetary estimates for parts, materials, and supplies.

This position has been funded and in the budget since 2007. However, in FY22, the role was de-funded to fund a Parts and Materials Clerk. After further review, the Lead position is needed and one less approved Parts and Materials Clerk position can be de-funded.

If approved, an open recruitment will be performed to fill the Lead Parts and Materials Clerk role.

Staff requests the Board of Directors approve the funding of the Lead Parts and Materials clerk position and de-funding one (1) vacant Parts and Materials Clerk position.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report ties to the following strategic priorities:

- Service Quality and Delivery
- Employee Engagement: Attract, Retain and Develop

V. FINANCIAL CONSIDERATIONS/IMPACT

Funding for this position is based on the de-funding of one (1) vacant Parts and Materials Clerk plus savings from not filling the Purchasing Manager role until late FY22.

The expected increase needed in the FY22 and FY23 Budget from funding the Lead Parts and Materials Clerk and de-funding the vacant Parts and Materials Clerk is roughly \$3k and \$9k respectively.

VI. CHANGES FROM COMMITTEE

None.

VII. ALTERNATIVES CONSIDERED

- Not approving the funding of the position. Staff does not recommend this action as it would create overwork and stress on the Parts and Materials Supervisor and delays in solutions, which could result in delays in bus fixes. This position meets the needs of METRO.

VIII. ATTACHMENTS

- Attachment A:** Lead Parts and Materials Clerk Job Description
Attachment B: Parts and Materials Clerk Job Description

Prepared by: Dawn Crummié, HR Director

IX. APPROVALS

Monik Delfin, HR Deputy Director



Approved as to fiscal impact:
Chuck Farmer, Chief Financial Officer



Dawn Crummié, Interim CEO/General Manager





Attachment A

HUMAN RESOURCES DEPARTMENT

Santa Cruz METRO

Class Code: AS106
FLSA Status: Non-exempt

Lead Parts and Materials Clerk **Bargaining Unit: VMU**

DEFINITION:

Under general supervision, a Lead Parts and Materials Clerk performs lead work and maintenance support work related to requisitioning, receiving, inspecting, identifying, researching, stocking and issuing of a variety of parts, equipment, tools, materials and supplies, including highly specialized items for vehicle maintenance and repairs, facilities maintenance and repairs and custodial activities; oversees the maintenance of appropriate inventory; performs record keeping and other administrative support work; and performs related work as required.

DISTINGUISHING CHARACTERISTICS:

Lead Parts and Materials Clerk is the advanced-lead level class in the series. An incumbent in this class serves as a lead worker over subordinate Parts and Materials Clerks and also performs tasks requiring advanced knowledge of heavy-duty transit vehicles maintenance, repairs and storekeeping and purchasing methods as well as related departmental policies, practices, and procedures. This class may be distinguished from the lower level class of Parts and Materials Clerk because an incumbent in the latter class performs the full scope of journey-level work and does not have formal lead worker responsibilities. It may also be distinguished from the higher level class of Parts and Materials Supervisor as an incumbent in the latter class supervises the work of subordinate staff.

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Serves as a lead worker over subordinate Parts and Materials Clerk by prioritizing, assigning, and monitoring work and providing training as needed; may provide input on performance evaluations.
- Ensures the daily or regular inspection of the parts room and other locations, maintenance of accurate inventory counts, and placement of regular orders to stock items that are frequently requested or ordered in bulk.
- Performs researching, requisitioning, receiving, inspecting, stocking and issuing of a variety of materials and supplies requested by multiple departments, including specialized parts, equipment, and tools for vehicle maintenance and repairs, facilities maintenance and repairs, and custodial activities.
- Monitors the “out of service” list and updates work orders to show status of orders; provides an estimated time of arrival.
- Assists Parts and Materials staff and other departments in identifying the more difficult items to be purchased; researches catalogs, parts manuals, the Internet, and other sources; orders parts with vendors online, over the phone, or by submitting purchase requisitions according to Santa Cruz METRO policies.
- Prepares budgetary estimates for parts, materials, and supplies.
- Contacts vendors to obtain pricing and availability quotations.



Attachment A

HUMAN RESOURCES DEPARTMENT

Santa Cruz METRO

- Reviews vendor selection and performance regarding pricing, customer service, invoicing, and returns/credits.
- Leads and participates in the receipt, inspection, and stocking of deliveries from suppliers; compares actual items received against orders to confirm completeness of delivery; delivers items to ordering departments; uses a forklift to unload/load large deliveries, handle and transport hazardous materials, and deliver larger items.
- Ensures the maintenance and currency of Fleet and Facilities Department's Safety Data Sheet (MSDS) records, ensuring that items used or purchased by Fleet and Facilities Departments are in the SDS catalog; Leads and participates in a yearly SDS inventory.
- Performs the monitoring of accumulated metal, hazardous waste, and other items and arranges pick-up for disposal.
- Performs the packaging and shipping of items needing repair or warranty work.
- Performs the inspections of forklifts and other equipment to verify safe operation.
- Performs the loading and unloading mobile vaults from an armored car containing revenue
- Participates in keeping the parts room clean and orderly.
- Assists in vendor selection and monitors vendor performance.
- Performs data entry to update and maintain information in digital files; compiles and prepares data for statistical and accounting reports; may create spreadsheets and other tools to track information.
- May type correspondence and other documents.
- Answers telephones, greet visitors, and provides information to employees and the public.
- Operates standard office equipment; utilizes computer software in performing job tasks.
- Drives a Santa Cruz METRO vehicle to perform assignments.
- Performs related work as required

EMPLOYMENT STANDARDS:

Knowledge of:

- Principles and practices of employee leadership, including ways to motivate staff and maximize productivity.
- Standard equipment, parts, tools and supplies required for maintaining light and heavy-duty vehicle systems, and their appropriate storage.
- Standard equipment, parts, and supplies required to maintain a wide variety of non-vehicular equipment and facilities department needs, and their appropriate storage.
- Standard equipment, parts and supplies required for custodial work as well other general operational needs of a transit agency, and their appropriate storage.
- Principles and methods of maintaining a standard inventory of high demand items.
- Methods of determining the availability and best price for equipment, parts, tools, and supplies.
- Standard processes pertaining to purchasing and related data maintenance.
- Modern office practices, procedures, and equipment.
- Methods of maintaining information in digital or hard copy files.
- Clerical methods of researching, gathering, organizing and reporting data.
- Methods of prioritizing, planning and organizing work.
- Time management techniques.
- Clerical customer service techniques.
- Basic mathematics including percentages and basic statistics.
- Telephone techniques and etiquette.



Attachment A

HUMAN RESOURCES DEPARTMENT

Santa Cruz METRO

- The effective use of modern office equipment, personal computers, and standard business software.

Ability to:

- Serve as a lead worker over subordinate Stock Clerks and other clerical and support staff.
- Lead and participate in the identification and procurement of a wide variety of [highly specialized] tools, equipment, parts, supplies and other items requested by customers.
- Research the availability and price of requested items.
- Read and comprehend a variety of [highly specialized] technical parts manuals, schematics, and safety-related documentation.
- Coordinates the maintenance of an adequate inventory of high-demand items and ensure their appropriate storage.
- Ensure a safe and organized work area.
- Ensure the safe handling of items hazardous in nature.
- Maintain detailed records and control systems with accuracy and attention to detail.
- Input data into a database.
- Adhere to established work schedules and timelines.
- Work independently using good judgment, tact, and discretion.
- Balance multiple assignments simultaneously and effectively.
- Utilize standard office equipment and computer software and learn to use specialized Santa Cruz METRO software if assigned.
- Drive a forklift after receiving appropriate training.
- Communicate clearly and effectively in both oral and written form.
- Establish and maintain effective working relationships within the department and with other divisions, departments, agencies, suppliers, vendors, and the public.

MINIMUM QUALIFICATIONS:

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education, Training, and Experience:

Five (5) years of progressively responsible experience receiving, stocking, issuing and maintaining inventory of automotive and heavy-duty transit parts and supplies.

LICENSES AND CERTIFICATES:

A valid California Driver's License will be required at the time of appointment and throughout employment.

Must be able to obtain and maintain a current, valid California Class "C" Driver's License.

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



Attachment A

HUMAN RESOURCES DEPARTMENT

Santa Cruz METRO

Physical Demands

While performing the duties of this job, the employee is regularly required to sit, walk, climb and stand; talk and hear; use hands to manipulate, handle, feel or operate objects, tools or controls; reach with hands and arms, and perform repetitive movements of hands or wrists. The employee is regularly required to bend and twist at the neck and occasionally reach overhead. Work may require lifting up to 50 pounds unaided. Specific visual abilities required for this job include close vision, distance vision, the ability to see colors and shades, and the ability to perceive depth.

Mental Demands

While performing the duties of this job, an employee uses written and oral communication skills; reads and interprets data, information and documents; solves problems; performs detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work.

Work Environment:

The employee works in a shop environment where the noise level may be loud and there is potential exposure to fumes, dust, grease, air contaminants, hazardous materials and chemicals.

OTHER CONDITIONS OF EMPLOYMENT:

- Must pass a requisite background check.
- May occasionally working extended hours or hours outside of regular schedule.
- This position requires the use of personal protective equipment (PPE) based on the tasks assigned; safety shoes are required at all times.

*Adopted:	12-11-18
*BOD Approved:	08-23-19
*Revised:	00-00-00
*Job Family:	Purchasing
*Job Series:	Parts
*Job Series Level:	Advanced-Lead
*Confidential:	No



Attachment B

HUMAN RESOURCES DEPARTMENT

Santa Cruz METRO

Class Code: AS105
FLSA Status: Non-exempt

Parts and Materials Clerk

Bargaining Unit: VMU

DEFINITION:

Under general supervision, a Parts and Materials Clerk performs skilled maintenance and clerical support duties related to requisitioning, receiving, inspecting, identifying, researching, stocking and issuing of a variety of parts, equipment, tools, materials and supplies including highly specialized items for vehicle maintenance and repairs, facilities maintenance and repairs, and custodial activities; assists departments in identifying the correct items to be purchased; performs daily checks and balances as well as weekly group inventories; may perform general office work, and performs related duties as required.

DISTINGUISHING CHARACTERISTICS:

Parts and Materials Clerk is the journey-level class in the series. An incumbent in this class performs tasks of various difficulty that require a moderate knowledge of heavy and light duty vehicles, storekeeping and purchasing methods as well as related departmental policies, practices, and procedures. This class may be distinguished from the higher level class of Lead Parts and Materials Clerk because an incumbent in the latter class serves as an advanced-lead worker over subordinate Parts and Materials Clerks.

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Requisitions, receives, inspects, stocks, and issues a variety of materials and supplies requested by multiple departments, including specialized parts, equipment, and tools for vehicle maintenance and repairs, facilities maintenance and repairs, and custodial activities.
- Assists departments in identifying the correct items to be purchased by researching catalogs, parts manuals, the Internet, and other sources; orders parts with vendors online, over the phone, or by submitting purchase requisitions according to Santa Cruz METRO policies; issues items to departments.
- Receives, inspects and stocks deliveries from suppliers; compares actual items received against orders to confirm the completeness of delivery; delivers items to ordering departments; uses a forklift to unload/load large deliveries, handle and transport hazardous materials, and deliver larger items.
- Performs daily or regular inspections of the parts room and other locations as required; maintains accurate inventory counts and keeps records using a computerized inventory system; places regular orders to stock items that are frequently requested.
- Assists with workplace safety regulatory compliance such as the Material Safety Data Sheet (MSDS) program for Fleet and Facility Maintenance.
- Monitors accumulated metal, hazardous waste and other items and notifies superior of need for disposal and assists with the disposal process
- Packages and ships items needing repair or warranty work.
- Inspects forklifts and other equipment to verify safe operation.
- Loads and unloads mobile vaults on and off armored cars as needed.
- Maintains the parts room in a clean and orderly fashion.

Parts and Materials Clerk

13.11B.1



Attachment B

HUMAN RESOURCES DEPARTMENT

Santa Cruz METRO

- Assists in vendor selection and monitors vendor performance.
- Performs data entry to update and maintain information in digital files; compiles and prepares data for statistical and accounting reports; may create spreadsheets and other tools to track information.
- May type correspondence and other documents.
- Answers telephones, greet visitors, and provides information to employees and the public.
- Operates standard office equipment; utilizes computer software in performing job tasks.
- Drives a Santa Cruz METRO vehicle to perform assignments.
- Performs related duties as required.

EMPLOYMENT STANDARDS:

Knowledge of:

- Standard equipment, parts, tools, and supplies required for maintaining light and heavy-duty vehicle systems, and their appropriate storage.
- Standard equipment, parts, and supplies required to maintain a wide variety of non-vehicular equipment and facilities department needs, and their appropriate storage.
- Standard equipment, parts and supplies required for custodial work as well other general operational needs of a transit agency, and their appropriate storage.
- Principles and methods of maintaining a standard inventory of high demand items.
- Methods of determining the availability and best price for equipment, parts, tools, and supplies.
- Standard processes pertaining to purchasing and related data maintenance.
- Modern office practices, procedures, and equipment.
- Intermediate methods of maintaining information in digital or hard copy files.
- Intermediate clerical methods of researching, gathering, organizing and reporting data.
- Intermediate-methods of prioritizing, planning, and organizing work.
- Intermediate time management techniques.
- Intermediate clerical customer service techniques.
- Intermediate mathematics including percentages and intermediate statistics.
- Telephone techniques and etiquette.
- The effective use of modern office equipment, personal computers, and standard business software.

Ability to:

- Identify and procure a wide variety of tools, equipment, parts, supplies and other items requested by customers.
- Research the availability and price of requested items.
- Read and comprehend a variety of technical parts manuals, schematics, and safety-related documentation.
- Maintain an adequate inventory of high-demand items and ensure their appropriate storage.
- Maintain a safe and organized work area.
- Ensure the safe handling of items hazardous in nature.
- Follow oral and written instructions accurately.
- Maintain detailed records and control systems with accuracy and attention to detail.
- Input data into a database.
- Adhere to established work schedules and timelines.



Attachment B

HUMAN RESOURCES DEPARTMENT

Santa Cruz METRO

- Work independently using good judgment, tact, and discretion.
- Balance multiple assignments simultaneously and effectively.
- Utilize standard office equipment and computer software and learn to use specialized Santa Cruz METRO software if assigned.
- Drive a forklift after receiving appropriate training.
- Communicate clearly and effectively in both oral and written form.
- Establish and maintain effective working relationships within the department and with other divisions, departments, agencies, suppliers, vendors, and the public.

MINIMUM QUALIFICATIONS:

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education, Training, and Experience:

Two (2) years of progressively responsible experience receiving, stocking, issuing and maintaining an inventory of automotive and heavy-duty transit parts and supplies.

LICENSES AND CERTIFICATES:

A valid California Driver's License will be required at the time of appointment and throughout employment.

Must be able to obtain and maintain a current, valid California Class "C" Driver's License.

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to sit, walk, climb and stand; talk and hear; use hands to manipulate, handle, feel or operate objects, tools or controls; reach with hands and arms, and perform repetitive movements of hands or wrists. The employee is regularly required to bend and twist at the neck and occasionally reach overhead. Work may require lifting up to 50 pounds unaided. Specific visual abilities required for this job include close vision, distance vision, the ability to see colors and shades, and the ability to perceive depth.

Mental Demands

While performing the duties of this job, an employee uses written and oral communication skills; reads and interprets data, information and documents; solves problems; performs detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work.

Work Environment:

The employee works in a shop environment where the noise level may be loud and there is potential exposure to fumes, dust, grease, air contaminants, hazardous materials and chemicals.

OTHER CONDITIONS OF EMPLOYMENT:

- Must pass a requisite background check.
- May occasionally work extended hours or hours outside of the regular schedule.

Parts and Materials Clerk

13.11B.3



Attachment B

HUMAN RESOURCES DEPARTMENT

Santa Cruz METRO

- This position requires the use of personal protective equipment (PPE) based on the tasks assigned; safety shoes are required at all times.

*Adopted: 12-11-18
*BOD Approved: 08-23-19
*Revised: 00-00-00
*Job Family: Purchasing
*Job Series: Parts
*Job Series Level: Journey
*Confidential: No



DATE: March 25, 2022

TO: Board of Directors

FROM: Margo Ross, Chief Operations Officer

SUBJECT: CONSIDER ADOPTING A RESOLUTION THAT APPROVES THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S ZERO-EMISSION BUS ROLLOUT PLAN AND AUTHORIZES THE CEO/GENERAL MANAGER TO SUBMIT THE ZEB ROLLOUT PLAN TO THE CALIFORNIA AIR RESOURCES BOARD IN ACCORDANCE WITH THE INNOVATIVE CLEAN TRANSIT REGULATION

I. RECOMMENDED ACTION

That the Board of Directors adopt a resolution that approves METRO's Zero-Emission Bus Rollout Plan and authorizes the CEO/General Manager to submit the ZEB Rollout Plan to the California Air Resources Board in accordance with the Innovative Clean Transit Regulation.

II. SUMMARY

- At its September 25, 2015 meeting, the Santa Cruz Metropolitan Transit District (METRO) Board of Directors (Board) adopted its first Electric Bus Implementation Strategy authorizing METRO to pursue grant funding to deploy electric buses.
- At its May 19, 2017 meeting, the Board adopted a resolution to set a goal for achieving a fully zero-emission fleet by 2040 and to support a fleet management plan that phases out the purchase of Compressed Natural Gas (CNG) buses by 2030.
- On December 14, 2018, the California Air Resources Board (CARB) passed the Innovative Clean Transit (ICT) regulation, which set a goal of fully transitioning all bus fleets in the state to Zero Emission Buses (ZEBs) by 2040. This regulation requires transit agencies to submit a rollout plan detailing their plans to transition their fleets to ZEBs.
- On June 28, 2029, METRO entered into a contract with the Center for Transportation and the Environment (CTE) to develop ZEB Transition Plan and Renewable Energy Analysis, and to assist METRO staff with a ZEB Rollout Plan.
- Pursuant to the ICT, the Zero Emission Bus Rollout Plan must be approved by the METRO's Board of Directors through the adoption of a resolution prior to submission to CARB by July 1, 2023.

- Staff is requesting the Board of Directors (Board) adopt a resolution (Attachment A) which approves METRO's ZEB Rollout Plan and authorizes the CEO/General Manager to submit the ZEB Rollout Plan to CARB in accordance with ICT regulation.
- The METRO Capital Projects Standing Committee met on March 11, 2022 to review the request to adopt a resolution that approves METRO's ZEB Rollout Plan and authorizes the CEO/General Manager to submit the ZEB Rollout Plan to CARB in accordance with ICT regulation. The Committee recommends the Board approve this request as presented.

III. DISCUSSION/BACKGROUND

At its September 25, 2015 meeting, the Board authorized METRO to begin pursuing grant funding to deploy electric buses and adopted its first Electric Bus Implementation Strategy, which documented a favorable technological, regulatory, operating and financial environment for ZEB deployment, and proposes a timeline to implement ZEBs incrementally, beginning with the first acquisition in 2016.

At its May 19, 2017 meeting, the Board adopted a resolution setting a goal of 2040 to attain a 100% ZEB fleet and phasing out the purchase of Compressed Natural Gas (CNG) buses after 2030. The resolution also states Board support for the FY2017 - FY2040 Fleet Management Plan, which outlines METRO's detailed vehicle-specific plan for transitioning the fleet to all ZEBs.

On December 14, 2018, CARB adopted its ICT regulation which requires all transit agencies designated as a small transit agency to transition their bus fleet to all ZEBs beginning in 2026. Under the new regulation, CARB will require METRO's new bus purchases to be a minimum of 25% ZEBs beginning in 2026 and ramping up to 100% of future bus purchases in 2029, with the goal of transitioning the state's entire transit fleet to 100% ZEBs by 2040. METRO is also required to submit a board-approved ZEB Rollout Plan to CARB that describes their plan to transition to a 100% zero emission fleet by 2040 with specific required components by July 1, 2023.

At its June 28, 2019 meeting, the Board authorized the CEO/General Manager to enter into a sole source contract with CTE for Zero Emission Bus Deployment and Transition Planning. Since then, CTE has provided assistance in the deployment of METRO's first four ZEBs, ZEB Transition Plan, and a ZEB Rollout Plan.

The ZEB Rollout Plan (Attachment B) outlines a path for METRO to transition the bus fleet to zero-emission by 2040 set by the ICT Regulation.

1. **Rollout Plan Fleet Procurement Approach:** METRO will begin to purchase hydrogen fuel cell electric buses (FCEB) in 2026 to achieve the duty cycles of longer routes and blocks with larger energy demands. Keeping the traditional, non-ZEBs in service until their 14-year end of life allows METRO the time to build infrastructure and acquire enough FCEBs to support the more

demanding routes. METRO will continue to procure FCEB's in subsequent years, eventually achieving a 62% ZEB fleet by 2040. The procurement schedule assume in METRO; if more funds become available, METRO will attempt accelerate its zero-emission bus procurement timeline.

2. **Facilities and Infrastructure Modifications:** Anticipated infrastructure required to accommodate METRO's fleet transition as laid out in the ZEB Rollout Plan includes two major phases of build out of a hydrogen fueling station, with each build out supporting a 50 FCEB capacity. Currently, METRO's facilities are not adequate in size to support the full build out of hydrogen fueling infrastructure needed. METRO is proactively exploring several options in order to adapt the Bus Rollout Plan; including a facility in South County and a redesign of Judy K Souza Operations and Bus Park Facility (JKS).

METRO will continue to analyze the facility program and will engage the Board for advice and policy guidance on the various potential approaches. These will also be further evaluated in the METRO's Zero-Emission Bus Fleet Transition Study, which is a more comprehensive plan and is still in the development stage.

METRO ZEB Rollout Plan complies with CARB's ICT regulation. Pursuant to the ICT, the ZEB Rollout Plan must be approved by the METRO's Board of Directors through the adoption of a resolution prior to submission to CARB by July 1, 2023.

Staff is requesting the Board adopt a resolution (Attachment A) which approves METRO ZEB Rollout Plan and authorizes the CEO/General Manager to submit the ZEB Rollout Plan to CARB in accordance with ICT regulation.

On March 11, 2022 the METRO Capital Projects Standing Committee, met, reviewed and recommended the full Board approve the request as outlined in this staff report and presented today.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Financial Stability, Stewardship and Accountability and State of Good Repair.

V. FINANCIAL CONSIDERATIONS/IMPACT

Since the ZEB Rollout Plan is a document intended to communicate all required planning before the purchase requirements of the ICT commence, it has no immediate funding impact. However, transitioning to ZEB fleet will require significant capital investment in charging infrastructure and will require modification of existing METRO facilities to accommodate ZEB buses in the future.

VI. CHANGES FROM COMMITTEE

None

VII. ALTERNATIVES CONSIDERED

No alternatives were considered. The development of the METRO's ZEB Rollout Plan is a requirement by CARB and the ICT regulation.

VIII. ATTACHMENTS

Attachment A: Resolution approving the Santa Cruz Metropolitan Transit District ZEB Rollout Plan and authorizing the CEO/General Manager to submit the ZEB Rollout Plan to the California Air Resources Board in accordance with the Innovative Clean Transit regulation

Attachment B: Santa Cruz Metropolitan Transit District Zero-Emission Bus Rollout Plan

Attachment C: METRO Zero-Emission Bus Rollout Plan

Prepared by: Wondimu Mengistu, Grants/Legislative Analyst

IX. APPROVALS

Margo Ross, COO



Approved as to fiscal impact:
Chuck Farmer, CFO



Dawn Crummié, Interim CEO/GM



- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted: _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) APPROVING THE METRO ZERO-EMISSION (ZEB) ROLLOUT PLAN AND AUTHORIZING THE CEO/GENERAL MANAGER TO SUBMIT THE ZEB ROLLOUT PLAN TO THE CALIFORNIA AIR RESOURCES BOARD

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) has been a national leader in supporting sustainable, reduced or zero emissions revenue transit vehicles; and

WHEREAS, on September 25, 2015, METRO Board of Directors (Board) adopted its first Electric Bus Implementation Strategy authorizing METRO to pursue grant funding to deploy electric buses; and

WHEREAS, on December 14, 2018, the California Air Resources Board (CARB) passed the Innovative Clean Transit (ICT) regulation, which set a goal of fully transitioning all bus fleets in the state to Zero Emission Buses (ZEBs) by 2040; and

WHEREAS, Title 13 of the California Code of Regulation § 2023 (13 CCR § 2023.1 through 2023.11) requires all public transit agencies to gradually transition their bus fleet to zero-emission technologies; and

WHEREAS, METRO's ZEB Rollout Plan must be submitted to CARB by July 1, 2023; and

WHEREAS, METRO staff recommends Board approval of the ZEB Rollout Plan and authorization of the CEO/General Manager to submit the ZEB Rollout Plan to CARB, with the understanding that the Rollout Plan is intended as a living document, and any future updates will also be submitted to CARB.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Santa Cruz Metropolitan Transit District approves the METRO ZEB Rollout Plan and authorizes the CEO/General Manager to submit the METRO ZEB Rollout Plan, and any other required documents or instruments, to CARB, in accordance with the ICT Regulations.

Attachment A

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District this 25th Day of March 2022 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED:

LARRY PAGELER, Board Chair

ATTEST:

DAWN CRUMMIÉ
Interim CEO/General Manager

APPROVED AS TO FORM:

JULIE SHERMAN
General Counsel

Attachment B



Santa Cruz Metropolitan Transit District Zero-Emission Bus Rollout Plan

SUBMITTAL DATE
Month Day, [YEAR]

**Created by Santa Cruz Metropolitan Transit District
with assistance from
the Center for Transportation and the Environment**



Attachment B

Table of Contents

Section A: Transit Agency Information	3
Section B: Rollout Plan General Information	4
Section C: Technology Portfolio.....	5
Figure 1: METRO’s Fleet Composition Over 20-Year ZEB Transition Period.....	6
Section D: Current Bus Fleet Composition and Future Bus Purchases.....	7
Figure 2: METRO’s Projected Annual Bus Procurements.....	8
Table 2: METRO’s Projected Annual Bus ZEB Procurement Details	9
Table 3: Estimated Costs and Range Requirements of Future ZEB Purchases	10
Section E: Facilities and Infrastructure Modifications	11
Figure 3: METRO’s Estimated Annual Infrastructure Costs	12
Table 5: Facilities Information and Construction Timeline	13
Table 6: NOx-Exempt Area and Electric Utilities’ Territories	14
Section F: Providing Service in Disadvantaged Communities.....	14
Table 7: Service in Disadvantaged Communities	15
Section G: Workforce Training	16
Section H: Potential Funding Sources	17
Section I: Start-up and Scale-up Challenges.....	17
Appendix A: METRO Disadvantaged Community and Low-Income Service Map	19

Section A: Transit Agency Information

Santa Cruz Metropolitan Transit District (METRO) provides bus and paratransit service throughout Santa Cruz County, California, serving approximately 273,213 people in the service area. METRO’s service territory spans (or is contained within) the Monterey Bay Air Resources District within the North Central Coast Air Basin. To maintain transit service for these communities, METRO operates a maximum of 85 buses annually.

METRO is headquartered at 110 Vernon, Santa Cruz, CA 95060. For more information on METRO, contact Margo Ross/Chief Operations Officer at 831-420-2577 or mross@scmtd.com.

Santa Cruz Metropolitan Transit District	
1. Transit agency’s name	
2. Mailing address	Number, street: 110 Vernon Street City, County, Zip: Santa Cruz, CA 95060
3. Name of transit agency’s air districts	Monterey Bay Air Resources District
4. Name of Transit agency’s air basin(s)	North Central Coast Air Basin
5. Total number of buses in Annual Maximum Service	100
6. Population of the urbanized area transit agency is serving as last published by the Census Bureau before 12/31/17	273,213
7. Contact information of the general manager, chief operating officer, or equivalent	A: Contact name: Dawn Crummie B: Title: Interim CEO/General Manager C: Phone number: 831-420-2501 D: Email: DCrummie@scmtd.com
8. Is your transit agency part of a Joint Group (13 CCR § 2023.1(d)(3))?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Attachment B

Section B: Rollout Plan General Information

1. **Does your transit agency's Rollout Plan have a goal of full transition to zero-emission technologies by 2040 that avoids early retirement of conventional transit buses (13 CCR § 2023.1(d)(1)(A))?**

While METRO's fleet will not reach the 100% zero-emission goal by 2040, METRO's Rollout Plan is designed to follow the ICT's zero-emission bus (ZEB) transition timeline of purchasing requirements that begins in 2026. Following these requirements and avoiding early retirement of conventional transit buses results in 62% of METRO's fleet being zero-emission by 2040.

2. **The ICT regulation requires 100% ZEB purchase in 2029. Conventional transit buses that are purchased in 2028 could be delivered in or after 2029. Please explain how your transit agency plans to avoid potential early retirement of conventional buses in order to meet the 2040 goal.**

METRO has committed to purchasing the required percentage of zero-emission buses as required by the ICT. All procurements are planned in corresponding end-of-life years for its historical fleets of diesel and CNG buses. METRO will begin to purchase fuel cell electric buses (FCEB) in 2026 to achieve the duty cycles of longer routes and blocks with larger energy demands than the current battery electric bus (BEB) achievable ranges on the market allow. Keeping the traditional, non-zero-emission vehicles in service until their 14-year end of life allows METRO the time to build infrastructure and acquire enough FCEBs to support the more demanding routes.

3. **When did your transit agency's board or governing body approve the Rollout Plan?**
 - a. **Rollout Plan's approval date**
 - b. **Resolution number (optional)**
 - c. **Is a copy of the board approved resolution attached to the Rollout Plan submitted to CARB (13 CCR § 2023.1(d)(2))?** (Yes/No) (required)

This Rollout Plan was approved by Santa Cruz Metropolitan Transit District on March 25, 2022 via [RESOLUTION NUMBER]. A copy of the board approved resolution is attached to the Rollout Plan as {SECTION NAME/NUMBER}.

4. **Please provide contact information for CARB to follow up on details of the Rollout Plan, if needed.**
 - a. **Contact name:** Dawn Crummié
 - b. **Title:** CEO
 - c. **Phone Number:** 831-426-6080
 - d. **Email:** DCrummie@scmtd.com

5. **Who has created the Rollout Plan?**

This Rollout Plan was created by METRO with assistance from the Center for Transportation and the Environment (CTE).

Attachment B

Section C: Technology Portfolio

1. What type(s) of zero-emission bus technologies does your transit agency plan to deploy through 2040? (13 CCR § 2023.1(d)(1)(B))

METRO provides bus and paratransit service throughout Santa Cruz County, California, providing more than 246,191 trips a year. With a fleet of approximately 100 buses, METRO operates 24 bus lines, carrying approximately 5,045,972 passengers annually. METRO operates four transit centers in Santa Cruz County: Santa Cruz Metro Center (located in downtown Santa Cruz), Cavallaro Transit Center (located in Scotts Valley), Capitola Mall Transit Center (located in Capitola), and Watsonville Transit Center (located in Watsonville). METRO recently took delivery of four BEBs into their fleet, with 2 of the BEBs operating on the newly established Watsonville Circulate and 2 BEBs the remaining vehicles operate on various routes throughout the METRO service area.

METRO intends to continue to transition their fleet to zero-emission through both BEBs and FCEBs. Figure 1 shows METRO's projected procurement schedule that supports a realistic timeline for infrastructure build, considers route achievability, and maintains vehicles through the end of their useful life.

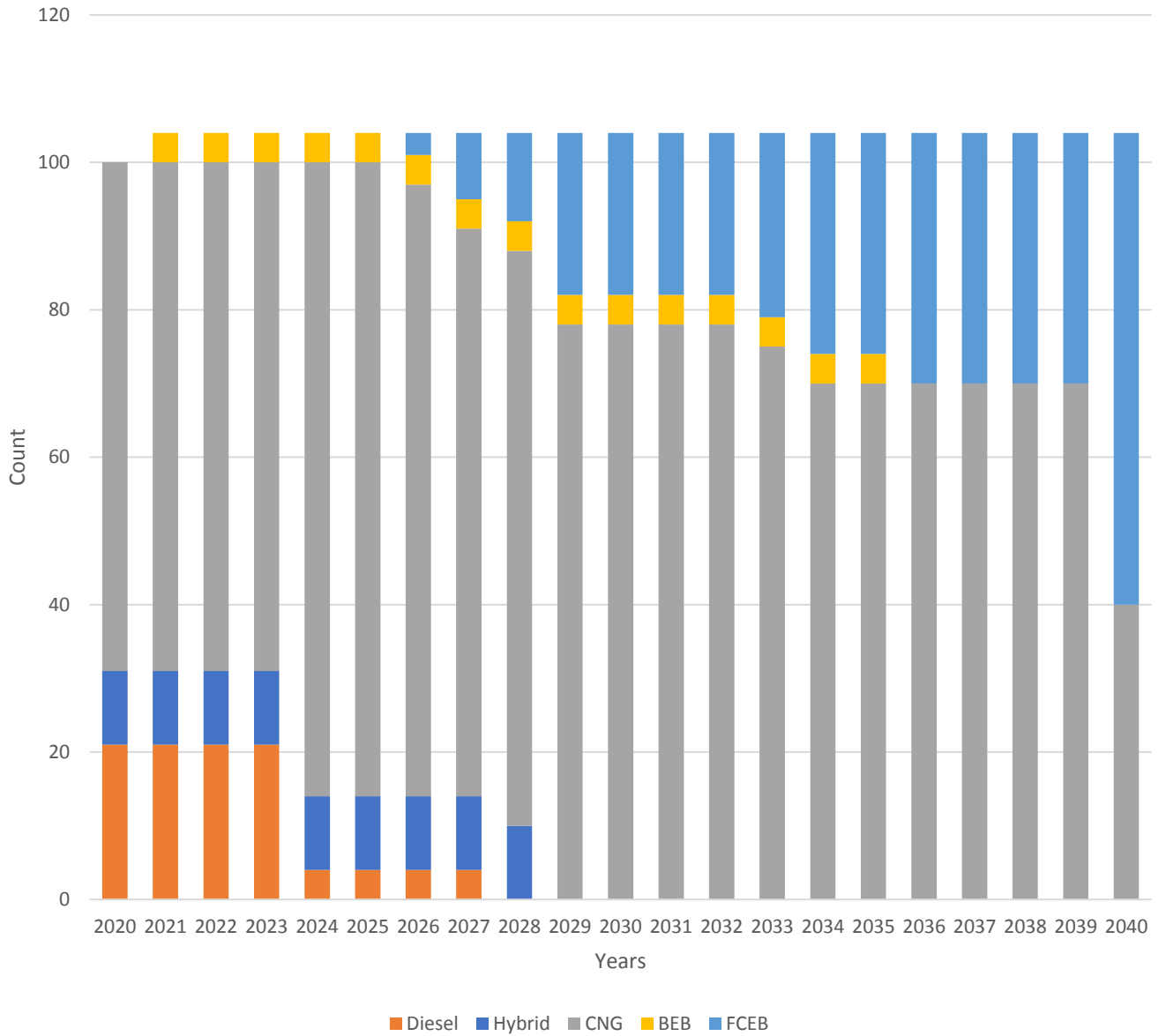
As detailed in Figure 1, METRO's transition to ZEBs began in 2021 with the deployment of 4 BEBs. Between 2026 and 2029, METRO will begin procuring FCEBs. By 2030, more than a quarter of METRO's fleet will be zero-emission. With FCEB purchases scheduled to begin in 2026, this will allow METRO time to plan and deploy the required hydrogen fueling infrastructure as well as prepare operations and maintenance teams in receiving and supporting this new technology.

METRO will continue to procure FCEBs in subsequent years, eventually achieving a 62% ZEB fleet by 2040. The procurement schedule is based upon current grant funding accessible to METRO.

If more funds become available, METRO intends to accelerate the ZEB procurement timeline. METRO is actively monitoring grant funding opportunities and will continue to do so in hopes of moving up their transition timeline. However, depending on budget constraints in the later years of the 2030s it may be more cost effective for METRO to overhaul CNG buses in their fleet extending their useful life well beyond 2040.

Attachment B

Figure 1: METRO’s Fleet Composition Over 20-Year ZEB Transition Period



Attachment B

Section D: Current Bus Fleet Composition and Future Bus Purchases

1. **Please complete Table 1 with information on each individual bus in your current bus fleet.** *Please identify the fuel type of each individual conventional bus as diesel, compressed natural gas (CNG), liquefied natural gas (LNG), diesel hybrid (dHEB), gasoline hybrid (gHEB), propane, or gasoline. For zero-emission technologies, identify the fuel type as hydrogen or electricity and indicate which charging technology (depot, wireless, and/or on-route) will be used. Bus types include standard, articulated, over-the-road, double decker and cutaway buses.*

METRO’s fleet currently consists of 69 CNG buses, 21 diesel buses, 10 hybrids buses, and 4 battery electric buses. Table 1 is representative of the METRO’s fleet as of September 2021. It lists vehicles that are routinely operated in service, as well as a supporting contingency fleet.

Table 1: Individual Bus Information for Current Bus Fleet

Bus Series	Number of Buses	Engine Model Year	Bus Model Year	Fuel Type	Bus Type
9800	9	1998	1998	Diesel	New Flyer Standard 35 Foot
9800	8	1998	1998	Diesel	New Flyer Standard 40 Foot
2200	14	2007	2002	CNG	New Flyer Standard 35 Foot
2200	10	2007	2002	CNG	New Flyer Standard 40 Foot
2300	4	2002	2002	Diesel	New Flyer Articulated 60 Foot
2600	2	2019	2006	CNG	New Flyer Standard 40 Foot
2800	13	2008	2008	CNG	New Flyer Standard 40 Foot
1000	5	2011	2011	CNG	New Flyer Standard 40 Foot
1200	11	2012	2012	CNG	New Flyer Standard 40 Foot
1300	6	2013	2013	CNG	New Flyer Standard 35 Foot
4200	10	2014	2014	Hybrid	GILLIG Standard 40 Foot
1600	3	2016	2016	CNG	New Flyer Standard 40 Foot
1900	5	2019	2019	CNG	GILLIG Standard 40 Foot
0320/0420	4	2020	2020	Depot charged	Proterra 660kWh 40 Foot

Attachment B

2. Please complete Table 2 regarding expected future bus purchases, including the number of buses in total expected to be purchased or leased in the year of purchase. Identify the number and percentage of zero-emission buses of the total bus purchases each year, as well as bus types and fuel types. Identify the same type of information for purchases of conventional buses. Bus types include standard, articulated, over-the-road, double decker and cutaway buses. For zero-emission technologies, please identify the fuel type as hydrogen or electricity and the type of charging technology (depot, wireless, and/ or on-route). For conventional technologies, identify the fuel type as diesel, compressed natural gas (CNG), liquefied natural gas (LNG), diesel hybrid (dHEB), gasoline hybrid (gHEB), propane, or gasoline. (13 CCR § 2023.1(d)(1)(D))

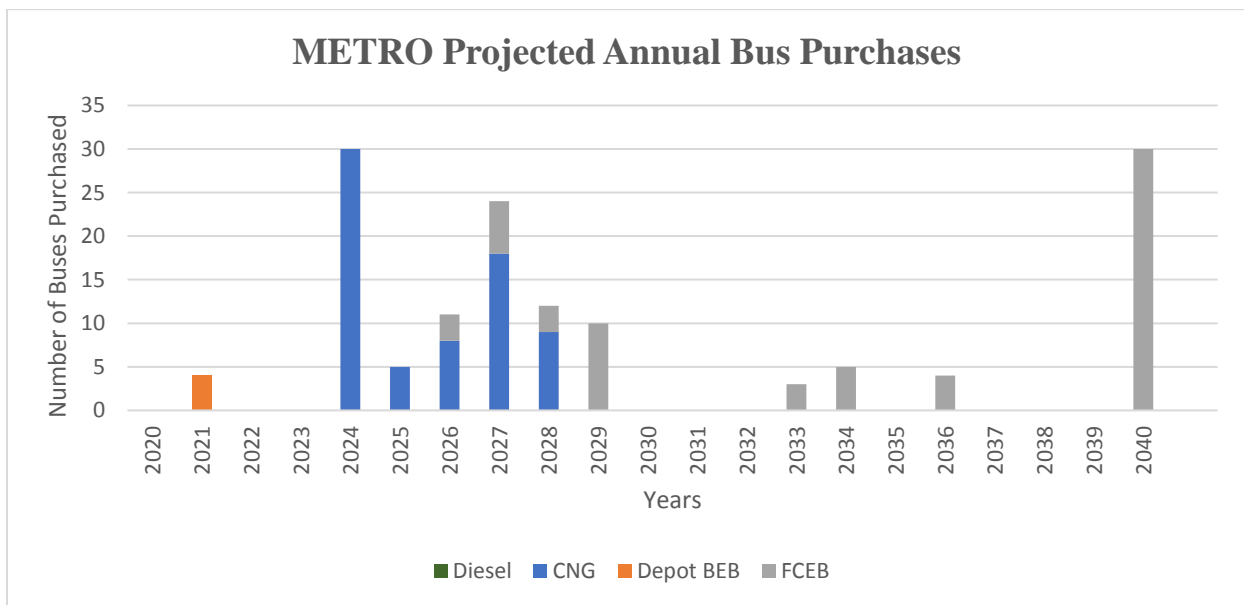
As described in Section C Technology Portfolio, METRO intends to transition their current fleet composition to a mixed fleet of both BEBs and FCEBs. Figure 2 presents METRO’s projected schedule of bus purchases. This schedule allows METRO to maintain the same level of service and achieve the energy demands of the current regular service. It also reflects the 14-year life span of the current fleet and the first ZEB replacement cycle which takes place in 2036 when the initial 4 Proterra BEBs will be replaced.

As show in Figure 2, beginning in 2026 METRO’s bus procurements will be in accordance with the ICT regulation requiring 25% of all new buses purchased be ZEB. And in 2029 METRO will adhere to the 100% ZEB requirement of the ICT transition timeline.

As previously stated, METRO’s current purchase schedule is based on available grant funding. If more funding becomes available METRO will look for opportunities to move up the transition timeline.

Table 2 provides a breakdown of each annual purchase and associated ZEBs. It also includes the anticipated phasing of the required hydrogen fueling infrastructure.

Figure 2: METRO’s Projected Annual Bus Procurements



Attachment B

Table 2: METRO’s Projected Annual Bus ZEB Procurement Details

Timeline (Year)	Total Number of Buses to Purchase	Number of ZEB Purchases	Percentage of Annual Bus Purchases	ZEB Bus Type(s) / ZEB Fuel Type(s)	Number of Conventional Vehicles
2021	--	--	--	4 BEB	--
2024	30	0	0%	--	30 CNG
2025	5	0	0%	--	5 CNG
2026 : Phase 1 Hydrogen Fueling Infrastructure					
2026	11	3	27%	3 FCEB	8 CNG
2027	24	6	25%	6 FCEB	18 CNG
2028	12	3	25%	3 FCEB	9 CNG
2029	10	10	100%	10 FCEB	--
2033	3	3	100%	3 FCEB	--
2034	5	5	100%	5 FCEB	--
2036	4	4	100%	4 FCEB	--
2040 : Phase 2 Hydrogen Fueling Infrastructure					
2040	30	30	100%	30 FCEB	--

Attachment B

3. Following the same bus purchase timeline as identified in Table 2, please identify in Table 3 the required operational range your future zero-emission buses should have to be able to serve in your fleet. Please provide the estimated cost of each bus with that required operational range.

The price shown in Table 3 reflects the price of the 40' New Flyer FCEB on the California state contract, because at this time it is the only 40' FCEB option currently listed on the contract. Table 3 reflects METRO's historic configurable options costs and the state tax. Table 3 also lists the required operational range needed from a ZEB for METRO's operations.

Table 3: Estimated Costs and Range Requirements of Future ZEB Purchases

	Cost Requirements				Range Requirement
	Average Bus Base Price from CA State Contract	Estimated Cost of Configurable Options	Tax	Estimated Total Cost *	METRO's Required Operational Range
40' FCEB	\$1,015,000	\$88,000	3.5%	\$1,489,050	285 miles

*2021 pricing shown. The general expectation is that FCEB prices will fall, although there is not enough information to make a confident projection in future pricing.

4. Is your transit agency considering converting some of the conventional buses in service to zero-emission buses (13 CCR § 2023.1(d)(1)(E))?

No.

Attachment B

Section E: Facilities and Infrastructure Modifications

- 1. Please complete Table 5 with names, locations, and main functions of transit agency divisions or facilities that would be involved in deploying and maintaining zero-emission buses.** *Please limit the facilities to bus yards and facilities with maintenance, fueling, and charging functions, and exclude other operational functions like training centers, information and trip planning offices, and administrative buildings. Please identify which facility(ies) require construction, infrastructure modifications, or upgrades to support your transit agency's long-term transition to zero-emission technologies and the estimated timeline for such an upgrade. Please also specify the type(s) of infrastructure planned in each division or facility and provide their service capacities (e.g., en-route high-power charging system to deploy 20 BEB in 2025). (13 CCR § 2023.1(d)(1)(C)).*

METRO currently has one facility, JKS, that includes a service lane, a CNG fueling station, parking, 4 BEB charging stations with conduit ready for an addition 6 charging stations. The parking available to METRO is not sufficient to house its entire fleet, with about 10% of the fleet being required to park at the maintenance facility across the street from JKS.

Determining how METRO will fuel their fleet of ZEBs is one of the biggest hurdles in their transition to ZEBs. METRO's current facility is not adequate in size for hydrogen fueling infrastructure or a full scale BEB charging operation. METRO is proactively exploring several options to expand its facilities. These options include repurposing additional land across the street from the JKS facility and/or purchasing land in south county to build a new satellite facility.

The potential South County Facility will serve as the base of operations for buses currently deadheading from Santa Cruz to Watsonville to conduct local service in south county. The South County Facility has the potential to significantly improve operational efficiency and ZEB feasibility through reduced deadheading.

METRO is planning to procure consultant services to lead the development of a hydrogen infrastructure master plan for the JKS facilities and the additional parcel of land across the street. Additionally, METRO recently submitted a RAISE grant requesting funds to conduct planning and a design study for the South County Facility.

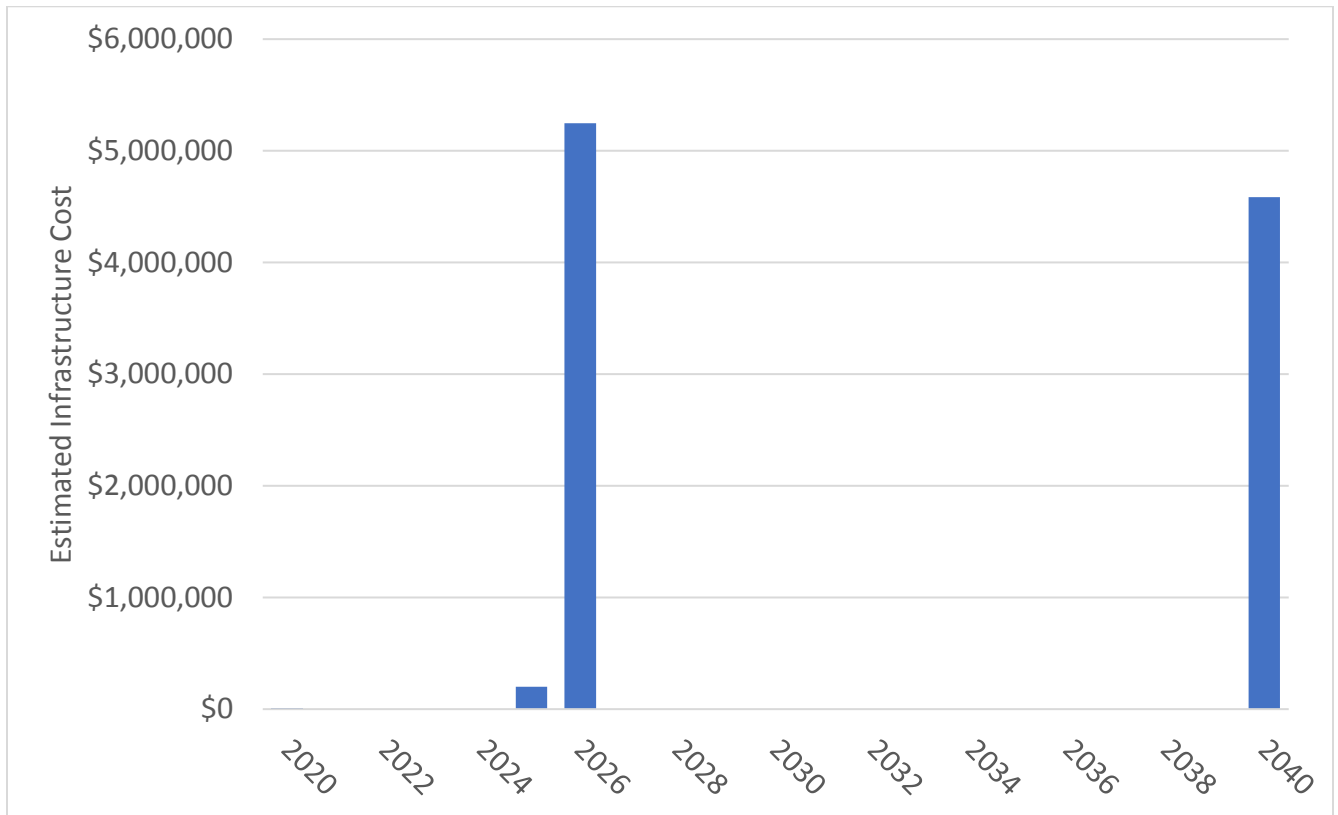
Figure 3 reflects the anticipated infrastructure required to accommodate METRO's fleet transition. The infrastructure builds are planned to support the buses identified in the Figure 2 procurement schedule. Each infrastructure project cost is associated with the project year in the Figure 3 timeline and the related procurements of the vehicles that require that phase of infrastructure development. METRO assumes \$200,000 is expended for infrastructure master planning and design in the year prior to construction. Hydrogen infrastructure costs include maintenance bay upgrades for H2 detection, ventilation systems, and the build-out of a hydrogen fueling station, including design, construction, and equipment installation costs. For planning purposes, CTE assumed two major phases of build out of the hydrogen fueling station. For cost estimation purposes, a 50 FCEB capacity was assumed for each phase. The estimated FCEB fleet size will remain below 50 buses until the planned purchase of 30 buses in 2040, requiring an

Attachment B

upgrade to the station to support the increased throughput demand. This phased approach serves to optimize system efficiency and reduce operating costs.

METRO has 11 maintenance bays that are currently CNG compliant; METRO assumes each maintenance bay will cost \$60,000 to upgrade gaseous fuel detection and ventilation systems to comply with the requirements for hydrogen facilities, totaling to \$660,000 in maintenance facility upgrades. Hydrogen storage and dispensing capacity is assumed to be 50 FCEBs per project. Since METRO plans to have under 50 FCEBs until 2040, the build out of the hydrogen station is phased, with an initial build in 2026 to support the first FCEBs and an expansion planned in 2040 to support the remaining 30 FCEBs scheduled for procurement that year. The first phased build is estimated to cost \$5.25M while the second phase is estimated to be \$4.6M, including all storage, compression, and dispensing equipment. In addition, planning costs are accounted for in 2024, with an estimated \$200,000 for development of a master facilities plan.

Figure 3: METRO’s Estimated Annual Infrastructure Costs



Attachment B

Table 5: Facilities Information and Construction Timeline

Division/Facility Name	Address	Main Function(s)	Type(s) of ZEB Infrastructure	Service Capacity	Needs Upgrade?
JKS Facility	1200 River St, Santa Cruz, CA 95060	Bus Storage, Fueling and Daily Service	Electric Charging Depot and Planned Hydrogen Fueling Station	Entire Fleet	Yes, planned hydrogen fueling infrastructure installation
METRO Maintenance Facility	171 Vernon , Santa Cruz, CA 95060	Bus Maintenance and Storage	Planned hydrogen detection system	Entire Fleet	Yes, planned hydrogen detection system
South County Facility	TBD	Bus Storage, Fueling and Daily Service	TBD	TBD	No.

Regarding the information provided in Table 5, please explain the types of necessary upgrades or infrastructure modifications each facility or division needs to support your transit agency’s long-term transition to ZEB. Please also provide the specification of each infrastructure in the related facility or division before and after the upgrades or modifications.

JKS will require a hydrogen station including storage, compression, maintenance facility upgrades and dispensers to support 64 FCEBs. The hydrogen fueling infrastructure will be installed in two projects with a nominal 50-bus capacity per project.

The METRO Maintenance Facility will require upgrades to gaseous fuel detection and ventilation systems to comply with the requirements for supporting hydrogen vehicles. These upgrades will apply to all 10 bays at the facility.

2. **Do you expect to make any modifications to your bus parking arrangements? Explain the modifications and why they are needed.**
No.
3. **Do you expect to need additional parking spaces for completing the transition to zero-emission technologies? Explain why.**
No, METRO does not need additional parking spaces for completing their transition.
4. **In Table 6, please identify the propulsion system of all buses that will be dispatched from the facilities identified in Table 5.**
5. **Please identify the electric utilities in your transit agency’s service area.**
METRO provides transit service within PG&E service territories.

Attachment B

Table 6: NOx-Exempt Area and Electric Utilities’ Territories

Division/Facility Name	Type(s) of Bus Propulsion Systems Dispatched	Located in NOx-Exempt Area?	Name(s) of Electric Utility in Service Area
JKS	Diesel, CNG, BEB, FCEB	No	PG&E

Note: The ICT regulation defines "NOx Exempt Areas" (13 CCR § 2023(b)(39)) as the following counties and air basins: Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, Eastern Kern (the portion of Kern County within the Eastern Kern Air Pollution Control District), Glenn, Humboldt, Inyo, Lake, Lassen, Mariposa, Mendocino, Modoc, Mono, Monterey, Nevada, Northern Sonoma (as defined in title 17, California Code of Regulations, section 60100(e)), Plumas, San Benito, San Luis Obispo, Santa Barbara, Santa Cruz, Shasta, Sierra, Siskiyou, Northern Sutter (the portion of Sutter County that is north of the line that extends from the south east corner of Colusa County to the southwest corner of Yuba County), the portion of El Dorado County that is within the Lake Tahoe Air Basin (as defined in title 17, California Code of Regulations, section 60113), the portion of Placer County that is East of Highway 89 or within the Lake Tahoe Air Basin, Trinity, Tehama, Tuolumne, and Yub

Section F: Providing Service in Disadvantaged Communities

- 1. Does your transit agency serve one or more disadvantaged communities, as listed in the latest version of CalEnviroScreen?**
 - a. If yes, please describe how your transit agency is planning to deploy zero-emission buses in disadvantaged communities (13 CCR § 2023.1(d)(1)(F)).**
 - b. Please complete Table 7 with the estimated number of zero-emission buses your transit agency is planning to deploy in disadvantaged communities and the estimated timeline.**

METRO provides service to one unique disadvantaged community (DAC). The current METRO fleet serves the DAC with nine routes, which are shown in the map provided in Appendix A.

METRO is currently deploying two BEB buses in Watsonville for a Circulator route; this route provides frequent service to desirable destinations in Watsonville between noon and 7:45pm.

The new Watsonville route is funded by a \$489,213 grant from the California Department of Transportation’s Low Carbon Transit Operations Program (LCTOP). METRO will use the grant funds to deploy two new battery-electric buses in downtown Watsonville and offer free fares to the public to encourage ridership and promote public transportation through a one-year pilot program.

Due to the difficulty in assigning specific future bus procurements to routes, and with respect to METRO’s needs to frequently arrange and adapt service, the Expected Year of First ZEB Deployment is indicative of when METRO expects to deploy and house ZEBs. Because the end date of METRO’s transition is to be determined there is not a definite date for completion of route electrification at this time.

Attachment B

Table 7: Service in Disadvantaged Communities

METRO Route	Expected Year of First ZEB Deployment	Year of Complete Route Electrification	Location of Disadvantaged Community By Census Tract Number
69A	2026		6053010101 6087110400 6087110300
69W	2026		6053010101 6087110400 6087110300
71	2026		6053010101 6087110400 6087110300
72	2026		6053010101 6087110400 6087110300
72W	2026		6053010101 6087110400 6087110300
75	2026		6053010101 6087110400 6087110300
75S	2026		6053010101 6087110400 6087110300
79	2026		6053010101 6087110400 6087110300
91	2026		6053010101 6087110400 6087110300
Watsonville Circulator	2021	2021-2024	6053010101 6087110400 6087110300

Note: The ICT regulation defines the "CalEnviroScreen" (13 CCR § 2023(b)(10)) as a mapping tool that is developed by the Office of Environmental Health Hazard Assessment (OEHHA) at the request of the California Environmental Protection Agency (CalEPA) to identify California's most pollution-burdened and vulnerable communities based on geographic, socioeconomic, public health, and environmental hazard criteria. The CalEnviroScreen is available for public use at <https://oehha.ca.gov/calenviroscreen>.

Attachment B

Section G: Workforce Training

- 1. Please describe your transit agency's plan and schedule for the training of bus operators and maintenance and repair staff on zero-emission bus technologies (13 CCR § 2023.1(d)(1)(G)).**

METRO plans to implement ZEB training programs for bus operators, mechanics, utility maintenance workers, and supervisors on an annual basis, including new operator training and the State Mandated Annual Refresher Training (SMART).

Training courses include Operator Refresher Training, New Operator Training, Bus Familiarization, and Bus Refresher Training. The annual training programs reach approximately 160 operators, 21 Transit Service Delivery (TSD) Supervisors, 2 Trainers and 1 TSD Superintendents in the Transit Service Delivery department. In the Maintenance divisions, annual trainings prepare 21 Mechanics, 9 Utility Personnel, 2 Maintenance Supervisors, 1 Senior Account Manager, and the Fleet Maintenance Manager. Trainings encompass all propulsion technologies at METRO.

The in-house curriculum includes New Bus Training, which incorporates pre-trip inspections, door operations, emergency equipment operations, steering, operational concerns, DMV pre-trip, bus components, and other portions of the bus functions and operations across bus technologies. Maintenance trainings are also an important element of a bumper-to-bumper technical training curriculum for mechanics, utility workers, and supervisors. These trainings focus on preventive maintenance requirements, hazards related to high voltage, personal protective equipment, component training, and charging and fueling source training.

METRO also takes advantage of trainings from manufacturers of ZEB equipment, whether it is the bus, charge management software, or charging equipment. OEM trainings provide critical information on operations and maintenance aspects specific to the equipment model procured. Additionally, many procurement contracts include train-the-trainer courses through which small numbers of agency staff are trained and subsequently train agency colleagues. This method provides a cost-efficient opportunity to provide widespread agency training on new equipment and technologies.

Attachment B

Section H: Potential Funding Sources

- 1. Please identify all potential funding sources your transit agency expects to use to acquire zero-emission technologies (both vehicles and infrastructure) (13 CCR § 2023.1(d)(1)(H)).**

METRO is prepared to pursue funding opportunities at the federal, state, and local level, as necessary and as available.

METRO is exploring federal grants through the following funding programs: Federal Transit Administration's (FTA) Urbanized Area Formula program; discretionary grant programs such as the Bus and Bus Facilities (B&BF) program, Low or No Emission Vehicle Deployment Program (LoNo), and Better Utilizing Investments to Leverage Development (BUILD) grant; and other available federal discretionary grant programs.

METRO will also seek funding from state resources through grant opportunities including but not limited to Senate Bill 1 State of Good Repair (SGR), Transit and Intercity Rail Capital Program (TIRCP), Low Carbon Transit Operations Program (LCTOP) funding, the California Energy Commission's Clean Transportation Program as well as Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) for bus purchases when available.

Section I: Start-up and Scale-up Challenges

- a. Please describe any major challenges your transit agency is currently facing in small scale zero-emission bus deployment. How might CARB assist you to overcome these challenges? Please share your recommendations.**

Currently, METRO is not facing any major challenges to ZEB deployment.

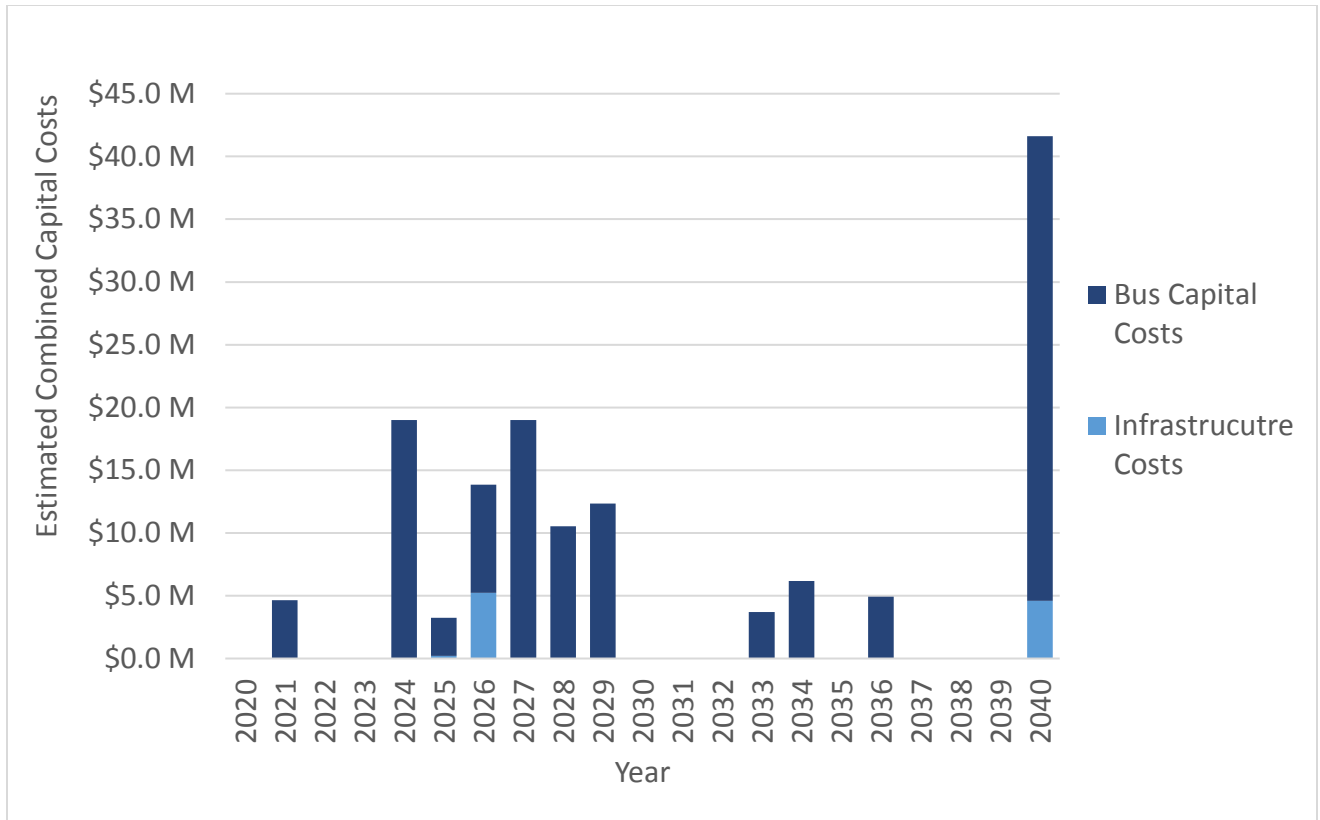
- b. Please describe any challenges your transit agency may face in scaling up zero-emission bus deployment. How might CARB assist you to overcome these challenges? Please share your recommendations.**

Challenges can arise with any new propulsion technology, its corresponding infrastructure, or in training operators and maintenance staff. While not all challenges can be foreseen, nearly all transit agencies must contend with the cost hurdles posed by these new zero-emission technologies. The current market cost of ZEBs is between \$750,000 and \$1,200,000, which is about \$250,000 to \$700,000 more costly than traditional diesel buses. METRO will seek financial support to cover the incremental cost of ZEBs from the resources discussed in Section H.

Costs of required fueling infrastructure and fueling operations for ZEB technologies pose another hurdle for transit agencies transitioning to zero-emission service. The combined estimated capital costs for bus procurement and hydrogen fueling infrastructure are shown in Figure 4.

Figure 4: Metro's Estimated Combined Annual Capital Costs

Attachment B



Continued support for the capital cost of this new infrastructure is imperative, but creating cost efficiencies for fueling operations cannot be overlooked. For alternative fuels such as hydrogen, support for hydrogen supply chains and increasing economies of scale on the production side will ultimately benefit transit agencies deploying and planning for FCEBs.

Beyond cost hurdles, transit agencies must also ensure that available zero-emission technologies can meet basic service requirements of the agency’s duty cycles. The applicability of specific zero-emission technologies will vary widely among service areas and agencies. As such, it is critical that transit agencies in need of technical and planning support have access to these resources to avoid failed deployment efforts. Support in the form of technical consultants and experienced zero-emission transit planners will be critical to turning Rollout Plans into successful deployments and tangible emissions reductions.

CARB can support METRO by ensuring continued funding for the incremental cost of zero-emission buses, as well as infrastructure funding and legislative support. These support activities should emphasize proper transition and deployment planning and should not preclude hiring consultants to ensure best practices and successful deployments. Availability and the price of hydrogen, both renewable and not, continue to be an affordability challenge that can be allayed by legislation subsidizing renewable fuel production.

Attachment B

Appendix A: METRO Disadvantaged Community and Low-Income Service Map



- THIS PAGE INTENTIONALLY LEFT BLANK -





Overview

- Review ICT Rollout Plan
 - Technologies Deployed & Annual Purchases
 - Transition Through 2040
 - Facilities
- Submitting Rollout Plan



ICT Rollout Plan

- ICT requires each transit agency to submit a complete Zero-Emission Bus (ZEB) Rollout Plan (Rollout Plan), approved by its governing body, showing how it plans to achieve a full transition to zero-emission buses.
- Rollout Plan is a living document and is meant to guide the implementation of ZEB fleets and help transit agencies work through many of the potential challenges and explore solutions.
- METRO’s Rollout plan designed to follow ICT ZEB Transition Timeline and METRO’s fleet replacement schedule.

CARB ICT ZEB Transition Timeline for Small Agencies

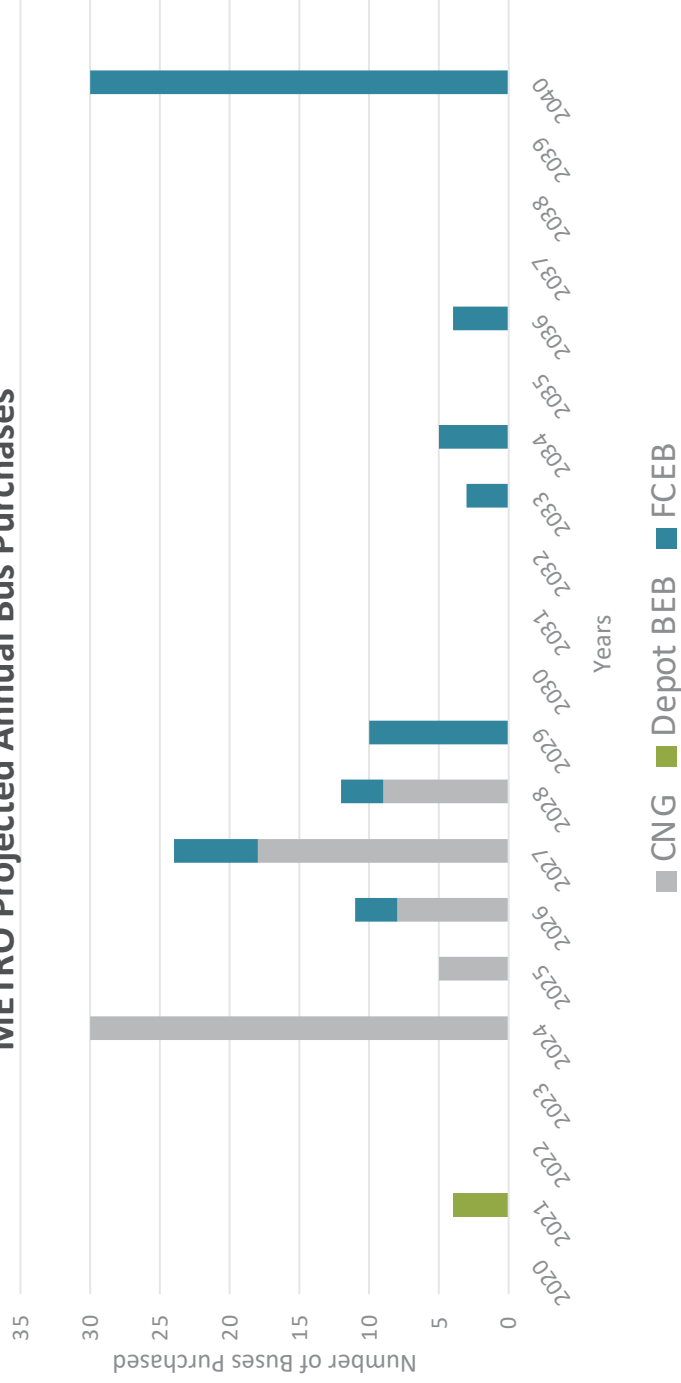
Starting January 1	ZEB Purchase Requirement
2026	25%
2027	25%
2028	25%
2029	100%



ICT Rollout Plan Annual Purchases

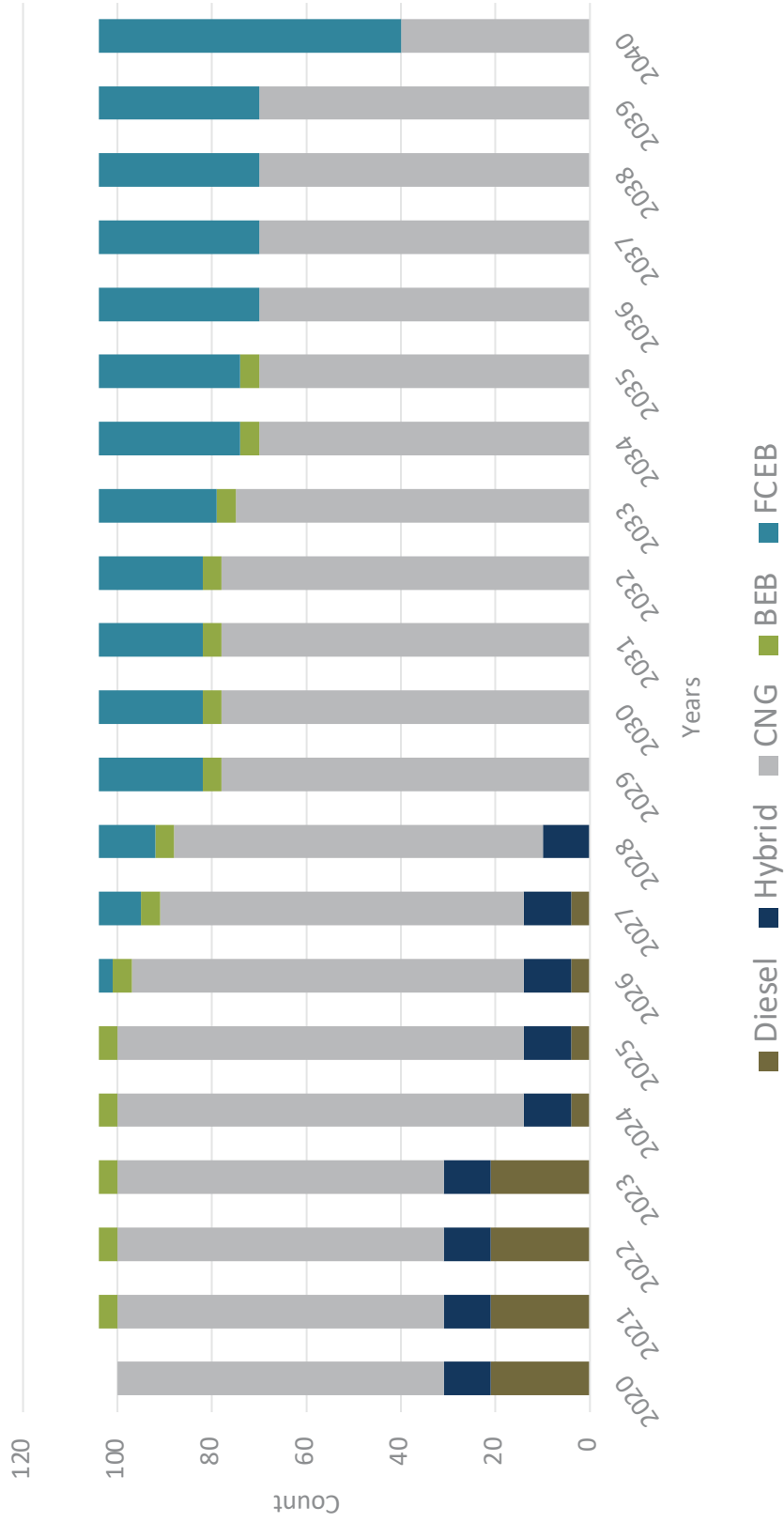
- 4 battery electric buses (BEBs) deployed in 2021 with supporting charging infrastructure.
- Beginning in 2026, METRO will procure fuel cell electric buses (FCEBs).
- METRO will continue to procure FCEBs in subsequent years, eventually achieving a **62% ZEB fleet by 2040**.

METRO Projected Annual Bus Purchases





ICT Rollout Plan Fleet Composition Through 2040





ICT Rollout Plan Facilities Uncertainty

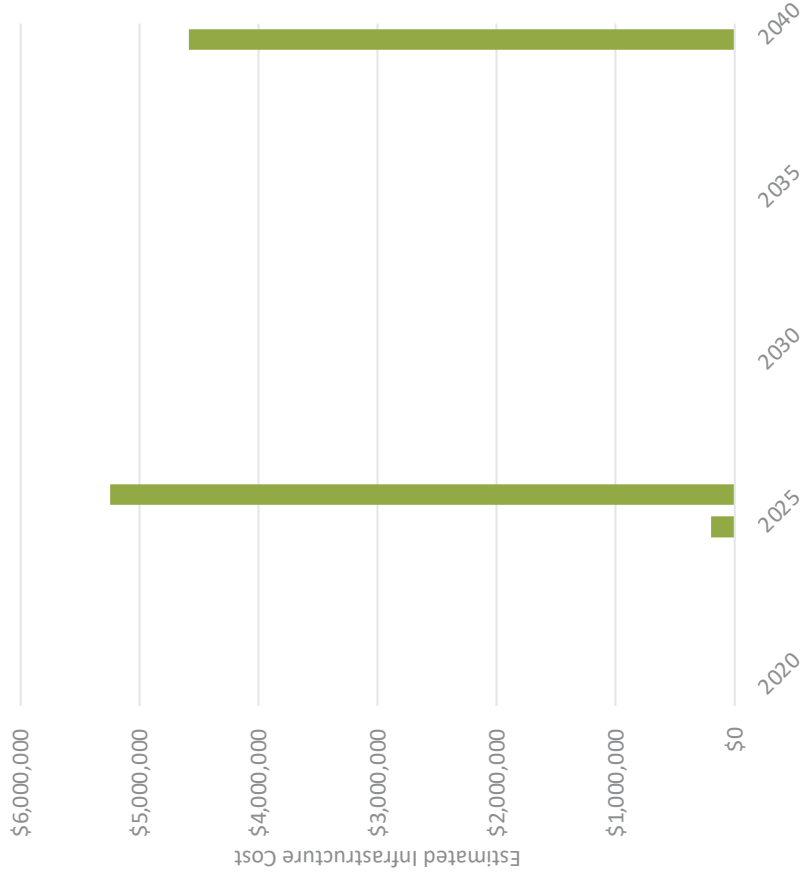
- METRO's current facility is not adequate in size for hydrogen fueling infrastructure, or a full scale BEB charging operation.
- METRO is proactively exploring several options to expand its facilities:
 - Repurposing existing land across the street to current facility (JKS)
 - Purchasing land in south county to build a new satellite facility
- The ICT Rollout Plan provides general estimates on the cost and timing of implementing hydrogen fueling, however, these plans will need to be refined as METRO moves towards implementation.



METRO's Estimated Annual Infrastructure Costs

Assumed two major phases of build out of the hydrogen fueling station.

- 50 FCEB capacity was assumed for each phase
- Phase 1: 2026
- Phase 2: 2040





ICT Rollout Plan Next Steps

- Board approval of plan
- Submission to CARB
 - Deadline: June 30, 2023



Transition Plan Next Steps

- Several outstanding questions remain on the type(s) of technology that will be best suited and most cost effective for METRO
- CTE to conduct evaluation of activities required to refine transition plan.

Deliverable: ZEB Transition Action Plan Memo with brief explanation of each activity



Potential Future ZEB Transition Activities

**ZEB Transition
Action Plan**

- a. South County Operations Plan
- b. BEB Resilience Cost Assessment
- c. In-service BEB Feasibility Assessment with Proterra 660s
- d. FCEB Pilot
- e. River St. Hydrogen Fueling Master Plan



Questions?

- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: March 25, 2022
TO: Board of Directors
FROM: Freddy Rocha, Facilities Maintenance Manager
SUBJECT: **CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 1ST CONTRACT AMENDMENT WITH MARK THOMAS & COMPANY TO INCREASE THE CONTRACT TOTAL BY \$400,000 FOR GENERAL ON-CALL CIVIL ENGINEERING AND SURVEYING SERVICES**

I. RECOMMENDED ACTION

That the Board of Directors authorize the CEO/General Manager to execute a 1st contract amendment with Mark Thomas & Company to increase the contract total by \$400,000 for General On-Call Civil Engineering and Surveying Services, thereby increasing the total contract authority from \$300,000 to \$700,000.

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has a need for General On-Call Civil Engineering and Surveying Services.
- A formal procurement was conducted, and Mark Thomas & Company was selected as METRO's On-Call Civil Engineer in September 2020.
- Projects continue to move forward with Mark Thomas' assistance, and an increase in the not-to-exceed (NTE) total for the initial three (3)-year term is required at this time.

III. DISCUSSION/BACKGROUND

On-Call Civil Engineering firm Mark Thomas & Company has been utilized across multiple capital projects over the last seventeen months, resulting in expenditures reaching the original contract NTE of \$300,000. Projects utilizing these services include: New ParaCruz Facility, Rehabilitation of Pacific Station, Automating Gates at JKS, Non-Revenue EV Charging Stations, ZEB EV Charging Stations, and Project Management. These projects, as well as new upcoming projects, will continue to require support from Mark Thomas over the next several years.

Mark Thomas also contracts with sub-contractors to bring in expertise to assist on our projects, which has accelerated the spend on the NTE of \$300,000.

Spends Authorized to Date:

• ParaCruz Facility	\$119,206
• Pacific Station	\$ 7,430
• Automating Gates at JKS	\$ 95,950
• Project Management	<u>\$ 20,187</u>
	\$242,773

Proposed Spend for Upcoming Task Order Amendment:

• Automating Gates at JKS	\$65,672
---------------------------	----------

Proposed Spend for Upcoming New Task Order:

• Additional EV Bus Charging Stations	\$34,000
---------------------------------------	----------

Combined Spend Authorized to Date and Proposed Spend: \$342,445

Mark Thomas is well known in the transit industry for providing quality civil engineering services. They are very responsive, and have been a valuable partner in moving METRO's capital projects forward and meeting tight deadlines.

Staff recommends that the Board authorize the CEO to execute a 1st contract amendment on behalf of METRO to increase the not-to-exceed total by \$400,000. The additional \$400,000 will support key projects such as the New ParaCruz Facility; the Redevelopment of Pacific Station; working towards the Zero Emissions goal by installing EV Chargers for non-revenue and revenue vehicles and supporting expansion of infrastructure; Renovations/Refurbishments to METRO Buildings and Facilities.

Mark Thomas & Company will provide all services meeting all METRO's specifications and requirements of the contract. Freddy Rocha, Facilities Maintenance Manager, will serve as the Contract Administrator and will ensure contract compliance.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This contract aligns with the following Strategic Priorities:

- Safety First Culture
- Service Quality and Delivery
- State of Good Repair
- Strategic Alliances and Community Outreach

V. FINANCIAL CONSIDERATIONS/IMPACT

The Board previously granted authority to execute amendments increasing the NTE by an additional \$400,000 for the four one-year options to extend the contract term, up to a total anticipated contract value of \$700,000. Staff is now requesting authority to add an additional \$400,000 in contract authority. With the additional \$400,000 in contract authority, the total anticipated contract value would then be \$1,100,000.

Funds to support this contract will be included in the Operating or Capital budgets of multiple departments. Funding sources could include various state and/or federal grant funds, including FTA 5339(a). Since this is a multi-year task order-based contract, the respective department managers will be accountable for budgeting costs in future years, including any options exercised.

VI. CHANGES FROM COMMITTEE

None

VII. ALTERNATIVES CONSIDERED

- Instead of using our On-Call Civil Engineer for future capital projects, staff could initiate new formal procurements to seek new Civil Engineering firms, resulting in delays to projects and additional strain on staffing resources.
- METRO does not have in-house staff trained or certified to perform engineering services.

VIII. ATTACHMENTS

None

Prepared by: Sandi Woods, Project Manager
Freddy Rocha, Facilities Maintenance Manager
Joan Jeffries, Purchasing Manager
Wondimu Mengistu, Grants/Legislative Analyst

IX. APPROVALS

Freddy Rocha, Facilities
Maintenance Manager



Approved as to fiscal impact:
Chuck Farmer, CFO



Dawn Crummié,
Interim CEO/General Manager





DATE: March 25, 2022

TO: Board of Directors

FROM: Margo Ross, Chief Operations Officer

SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO TO USE THE CLEMSON AREA TRANSIT PURCHASING COOPERATIVE CONTRACT FOR THE PURCHASE OF FOUR ELECTRIC BATTERY BUSES FROM PROTERRA, INC.

I. RECOMMENDED ACTION

That the Board of Directors:

- 1) Authorize the CEO to obtain and exercise four bus options from the Clemson Area Transit Purchasing Cooperative Contract to purchase four Proterra electric buses; and**
- 2) Authorize the CEO to execute a contract with Proterra, LLC in an amount not to exceed \$5,274,300.**

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) received funds from the 2016 Low or No Emission Program (Low-No) to replace three 40' 18-year-old diesel Suburban commuter buses with three higher passenger capacity Zero Emission (ZE) 45' over-the-road coaches for the Highway 17 Route and installation of 200kW inductive charging system.
- METRO was unable to find a manufacturer of ZE 45' over-the-road coaches that met the specifications necessary for METRO's goal of a minimum of two roundtrips before requiring additional charge.
- On November 10, 2021 Federal Transportation Administration (FTA) approved METRO's request to purchase four (4) 40' Proterra (ZE) buses instead of three 45' ZE over-the-road coaches, and de-scope the in-ground inductive charges.
- At its February 26, 2021 meeting the METRO Board received a report regarding the extended project schedule for the Proterra Zero emissions bus project.
- METRO staff located purchase options from the Clemson Area Transit Purchasing Cooperative Contract to purchase Proterra Zero Emission buses.

- Staff recommends that the Board of Directors (Board) award a contract to Proterra, Inc. for the purchase of four (4) ZX5 40' battery electric bus (BEB) with 660 kWh of battery capacity in an amount not to exceed \$5,274,300 and that the Board also authorize the CEO to execute the contract with Proterra, Inc. utilizing the Clemson Area Transit Purchasing Cooperative Contract.

III. DISCUSSION/BACKGROUND

METRO received funds from the 2016 Low-No Program in the amount of \$3,810,348 (\$4,936,512 total with Local Match) to replace three 40' 18-year-old diesel Suburban commuter buses with three higher passenger capacity Zero Emission (ZE) 45' over-the-road coaches for the Highway 17 Route and installation of 200kW inductive charging system. The grant was submitted in partnership with Build Your Dreams (BYD) for the buses, the Center for Transportation and the Environment (CTE) for project management assistance and Momentum Dynamics for the in-ground inductive charger.

At the time of the grant application, there were no ZE 45' over-the-road coaches available on the market. Subsequent demonstrations with a BYD 45' C10 and Motor Coach Industries (MCI) D45 CRT LE ZE 45' over-the-road coaches on the Highway 17 Route in regular commuter traffic failed to meet METRO's goal of a minimum of two roundtrips before requiring additional charge. Keeping the bus in service for more than one roundtrip is important because the Highway 17 route operates every 30-60 minutes for a span of 16 hours.

On June 29 and June 30, 2021, METRO tested a Proterra ZX5 40' battery electric bus (BEB) with 660 kWh of battery capacity on the Highway 17 corridor loaded with passengers and sandbags, representing the equivalent of a full load. The bus meets METRO's goal of a minimum of two roundtrips before requiring additional charge. Furthermore, the horsepower of the bus proved sufficient to keep up with the flow of traffic and the bus will meet METRO's performance needs. On November 10, 2021 FTA approved METRO's request to purchase four (4) 40' Proterra ZE buses instead of three 45' ZE over-the-road coaches, and de-scope the in-ground inductive charges. Per METRO's request, FTA also released the drawdown restriction so that METRO could move forward with the procurement under the Low-No grant.

On April 28, 2017, the Board authorized staff to participate in a joint procurement with Clemson Area Transit (CAT). On May 1, 2017, CAT issued a Request for Proposals for Purchase and Delivery of Zero Emission Electric Buses and Equipment.

On June 16, 2017, proposals were received and opened from Build Your Dreams (BYD), New Flyer of America and Proterra, Inc. An evaluation team composed of CAT, Solano County Transit (SolTrans), Center for Transportation and the Environment (CTE), and METRO staff reviewed and evaluated the proposals, and interviewed BYD and Proterra, Inc.

On February 23, 2018, staff recommended an award to Proterra, Inc. for the Purchase and Delivery of one Zero Emission Electric bus and related charging equipment, with nine additional bus purchase options. The Board awarded the contract and authorized the CEO to execute future amendments with Proterra, Inc. for the nine options as funding became available. Staff added each subsequent purchase to the applicable Capital Budget for Board approval before proceeding with an order.

Staff recommends that the Board award a contract to Proterra, Inc. for the purchase of four (4) ZX5 40' battery electric bus (BEB) with 660 kWh of battery capacity in an amount not to exceed \$5,274,300 and that the Board also authorize the CEO to execute the contract with Proterra, Inc. utilizing the Clemson Area Transit Purchasing Cooperative Contract.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Financial Stability, Stewardship, Accountability, and State of Good Repair:

- Service Quality and Delivery
- State of Good Repair

V. FINANCIAL CONSIDERATIONS/IMPACT

Four (4) Proterra ZX5 40' battery electric bus (BEB) with 660 kWh of battery capacity– at a cost of \$1,318,575 per vehicle, including associated charging systems, taxes and delivery fee.

Funds to support this procurement are available in the FY16 FTA Low-No grant in the amount of \$3,146,656, local match in the amount of \$1,527,644 from Bus Replacement Funds and the Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) funding in the amount of \$600,000. The table below outlines the matrix for grant funding allocations.

Project # 19-0037	FY16 FTA Low-No	MEASURE D	HVIP	Total Cost
Four (4) Proterra ZX5 40'	\$3,146,656	\$1,527,644	\$600,000	\$5,274,300

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

The Board could direct the Purchasing Manager to conduct a standalone procurement for these Proterra ZX5 40' buses. This is not recommended as it would take approximately six months and would likely result in higher priced vehicles due to the small quantity that METRO would purchase.

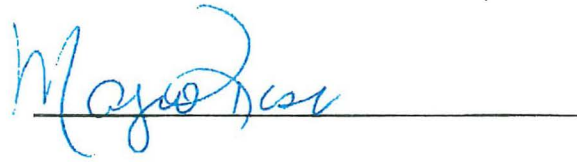
VIII. ATTACHMENTS

Attachment A: 3rd Amendment to Contract No. 17-20 for Purchase & Delivery of 40' Battery Electric Buses & Associated Charging Systems

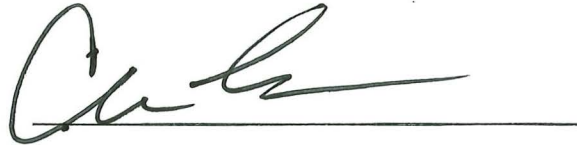
Prepared by: Margo Ross, Chief Operations Officer
Wondimu Mengistu, Grants/Legislative Analyst

IX. APPROVALS

Margo Ross, COO



Approved as to fiscal impact:
Chuck Farmer, CFO



Dawn Crummié,
Interim CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
THIRD AMENDMENT TO CONTRACT NO. 17-20
FOR PURCHASE AND DELIVERY OF 40-FOOT BATTERY ELECTRIC BUSES AND
ASSOCIATED CHARGING SYSTEMS

This THIRD Amendment to Contract No 17-20 for Purchase and Delivery of Forty Foot Battery Electric Buses (hereinafter “Buses”), and Associated Charging Systems is made effective ___ [couple of days before start date of option term], 2022 between the Santa Cruz Metropolitan Transit District (“Santa Cruz METRO”), a political subdivision of the State of California, and PROTERRA INC (“Contractor”).

I. RECITALS

- 1.1 Santa Cruz METRO and Contractor / Consultant entered into a Contract for Purchase and Delivery of four (4) Forty Foot Battery Electric Buses and Associated Charging Systems (“Contract”) on April 9, 2019.
- 1.2 The Contract is due to expire on April 11, 2024.
- 1.3 The Contract allows for amendment upon mutual written consent.
- 1.4 Santa Cruz METRO and Contractor / Consultant desire to amend the Contract to purchase an additional four (4) Proterra Buses as specified on Contract Document Exhibit C.2 listed below.
- 1.5 Santa Cruz METRO and Contractor / Consultant desire to amend the Contract to increase the Contract total not-to-exceed amount.

Therefore, Santa Cruz METRO and Contractor / Consultant amend the Contract as follows:

II. CONTRACT DOCUMENTS

- A. The Contract consists of the following documents (“Contract Documents”) which are incorporated and by reference made a part hereof. This writing constitutes the final expression of the Parties’ Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments mutually agreed by both Parties:

Exhibit A

Request for Proposals for Zero Emission Bus Project jointly issued by Clemson Area Transit (CAT) and METRO on May 1, 2017.

Exhibit B

CONTRACTOR’s written proposal to CAT dated June 20, 2017, which incorporates the following:

1. General Contractual Provisions contained herein.
2. CONTRACTOR’s Bus Specifications as set forth in Package 2 – Technical Proposal.
3. Bus and Charging Systems Warranty Provisions set forth as Attachment 3 hereto.
4. Charging Station Specifications and Installation information set forth as Attachment 4.
5. Recommended Spare Parts & Additional Spare Parts set forth as Attachment 5.

13.14A.1

Attachment A

Exhibit C

1. CONTRACTOR's Final Cost Proposal for METRO dated March 13th, 2019, as well as the final versions of all the Configuration Templates approved by METRO for the First Order of four (4) Buses.
2. CONTRACTOR's Final Cost Proposal for METRO dated 2022, as well as the final versions of all the Configuration Templates approved by METRO for the Second Order of Four (4) buses

Exhibit D

Change Orders per Amendment 1 of Contract 17-40.

1. Change Order Summary dated October 14, 2019, Change Requests and Pricing Impact
2. Driver's Overhead Plate dated 10/9/19 Rev 4 Changes
3. Intelligent Transportation System dated 10/9/19 Rev 4 Changes
4. Passenger Assists dated 10/9/19 Rev 2 Changes
5. Switch Plate Layout (40') dated 10/9/19 Rev 5 Changes
6. Video Surveillance System dated 10/9/19 Rev 3 Changes
7. Proterra Exhibit A PRICING SUMMARY dated 10/17/19 and Exhibit B Attachment 5 Recommended Spare Parts and Additional Spare Parts dated 10/17/19

B. In case of any conflict among these documents where the Parties' intended resolution is not clear, the provisions of this writing supersede those of the above-referenced documents, Exhibits A, B, C, and D, the provisions of Exhibits A and C supersede Exhibit B.

C. References to "Agency in the Contract Documents shall mean "the Santa Cruz Metropolitan Transit District."

III. COMPENSATION

A. COMPENSATION FOR BUS ORDER ONE, FOUR PROTERRA 40' BATTERY ELECTRIC BUSES AND ASSOCIATED CHARGING SYSTEMS

1. METRO shall pay, and CONTRACTOR shall accept:
 - a. Three Million Six Hundred Eighty-four Thousand Six Hundred Thirty-seven Dollars (\$3,684,637.00) plus One Hundred Ninety-five Thousand Seven Hundred Forty-six Dollars (\$195,746.00) Sales Tax (rate 5.3125%) for the Buses which include one (1) base Bus and three (3) Bus options and Agency Options exercised and purchased under this Agreement;
 - b. One hundred eighty-three thousand five hundred fifty dollars [\$183,550.00] per Bus for extended warranty coverage ("Extended Warranties"), for a total of seven hundred thirty-four thousand two hundred dollars [\$734,200.00], for the Buses purchased under this Agreement;

Attachment A

- c. Eleven thousand seven hundred ninety-nine dollars [\$11,799.00] per Diagnostic Tool Kit (“Diagnostic Equipment”), including applicable Sales Tax of 9.25%, for a total of twenty-three thousand five hundred ninety-eight dollars [\$23,598.00] for two (2) Diagnostic Tool Kits purchased under this Agreement;
- d. One hundred forty-six thousand dollars [\$146,000.00] for one (1) full-time, on-site, technical support representative services for a one (1) year period commencing on the date indicated in the Notice to Proceed. Upon the delivery and METRO acceptance of the all the Buses under the terms of Section 7 below, CONTRACTOR shall submit an invoice for such services and METRO shall make payment no later than fifteen (15) calendar days of receipt of the invoice;
- e. One hundred seventeen thousand two hundred ninety-five dollars [\$117,295.00] for Recommended Spare Parts (“Recommended Spare Parts”) per Attachment 5, inclusive of 9.25% Sales Tax, purchased under this Agreement;
- f. Seventy-two thousand one hundred five dollars [\$72,105.00] per Charging Equipment (“Charging Equipment Unit Price”) for a total of Two hundred eighty-eight thousand four hundred twenty Dollars [\$288,420.00], inclusive of 9.25% Sales Tax for four (4) Charging Equipment options exercised and purchased under this Agreement;
- g. Eighty-four Thousand Four Hundred Four Dollars (\$84,404.00) for the ADA Equipment (quantity four) including delivery charge.

The **Total Contract Price FOR BUS ORDER ONE with FOUR PROTERRA 40’ BATTERY ELECTRIC BUSES AND ASSOCIATED CHARGING SYSTEMS** is five million, Two Hundred Seventy-four Thousand Three Hundred Dollars [\$5,274,300.00] (“Contract Price”). The Contract Price includes the Driver, Maintenance, Repair and Parts Manual plus two (2) laptop computers with all necessary software to operate the Bus and Charging Equipment.

1. The Parties agree that CONTRACTOR will submit an invoice to METRO for payment of Contract Price on the following schedule for BUS ORDER ONE:

1. Bus Payments:

METRO shall make a payment equal to one hundred percent (100%) of the Bus Unit Price and Extended Warranties¹ for each Bus upon the delivery and METRO acceptance of such Bus under the terms of Section 7 below and no later than fifteen (15) calendar days of receipt of an invoice from CONTRACTOR.

2. Charging Equipment Payments:

METRO agrees that it will make a payment equal to one hundred percent (100%) of the Charging Equipment Unit Price upon METRO’s acceptance of the Charging Equipment in accordance with the provisions of Section 8 of this Contract and no later than fifteen (15) calendar days of receipt of an invoice from CONTRACTOR.

METRO shall make payments for Diagnostic Equipment, Recommended Spare Parts and Additional Spare Parts at the unit prices itemized in the price schedule to

Attachment A

be delivered by CONTRACTOR to METRO within thirty (30) calendar days after the delivery of said spare parts and/or equipment and receipt of an invoice.

B. COMPENSATION FOR BUS ORDER TWO, QUANTITY 4 (FOUR) PROTERRA 40' BATTERY ELECTRIC BUSES AND ASSOCIATED CHARGING SYSTEMS

1. Price terms for 2nd bus order placeholder

Unless otherwise provided in this Contract, CONTRACTOR shall pay all federal, state and local taxes, and duties applicable to and assessable against any work, goods, services, processes and operations incidental to or involved in the Contract, excluding sales taxes associated with the sale of the items set forth herein to METRO.

IV. REMAINING TERMS AND CONDITIONS

All other provisions of the Contract that are not affected by this * Amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

Each party has full power to enter into and perform this * Amendment to the Contract and the person signing this * Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this * Amendment to the Contract, understands it, and agrees to be bound by it.

Date Signed _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT

Dawn Crummié,
Interim CEO/General Manager

Contractor –
PROTERRA INC
Chief Financial Officer

Approved as to Form:

Julie Sherman, General Counsel

PROVIDED AT 3/25/2022 BOARD OF DIRECTORS MEETING

*Santa Cruz Metropolitan
Transit District*



DATE: March 25, 2022
TO: Board of Directors
FROM: Dawn Crummie, Interim CEO/General Manager
SUBJECT: **CONSIDER THE APPOINTMENT OF MICHAEL TREE AS CHIEF EXECUTIVE OFFICER/GENERAL MANAGER AND APPROVAL OF EMPLOYMENT AGREEMENT**

I. RECOMMENDED ACTION

That the Board of Directors consider the appointment of Michael Tree as the Chief Executive Officer (CEO)/General Manager and approval of Mr. Tree's Employment Agreement

II. SUMMARY

- Due to the retirement of Alex Clifford as the Santa Cruz Metropolitan Transit District's (METRO) CEO/General Manager, an advisory committee (Committee) of the METRO Board of Directors (Board) was formed to oversee the recruitment of a new CEO/General Manager.
- On December 10, 2021, the METRO Board of Directors (Board) ratified an agreement for recruitment services with Krauthamer & Associates LLC (K&A) to develop and guide the recruitment process to locate and hire a new CEO/General Manager.
- A nationwide recruitment process was undertaken and following a review and vetting of applications, K&A provided the Committee with select applications, of which five candidates were selected for interviews with the Committee on February 2, 2022 and February 4, 2022.
- On February 25, 2022, the full Board interviewed the finalist candidates.
- At the conclusion of the interview process, the Board selected Michael Tree as the preferred candidate for the position of CEO/General Manager.
- The Committee and K&A was authorized to negotiate an Employment Agreement for review by the Board, and this is now presented for approval by the Board.
- The key terms of the Employment Agreement are set forth below.

PROVIDED AT 3/25/2022 BOARD OF DIRECTORS MEETING

Board of Directors
March 25, 2022
Page 2 of 3

III. DISCUSSION/BACKGROUND

Following the retirement of Alex Clifford and a nationwide search for a new CEO/GM, Board authorization is being sought for the appointment of Michael Tree to the position of the METRO Chief Executive Officer/General Manager, and for the Board Chair to execute Mr. Tree's Employment Agreement, in a form approved by Legal Counsel, and including the key following terms:

- Contract Effective Date: March 25, 2022
- Contract Term: Five years commencing April 25, 2022
- Job Description: Attached as Exhibit A to Employment Agreement
- Termination: At-will with severance equal to the lesser of (a) 18 months' salary or (b) salary for the remaining term of the unexpired contract
- Resignation: At any time with 30 days' notice
- Base Salary:
 - o Effective April 25, 2022: \$21,250 per month
 - o Annual increases after first year: 5% if satisfactorily meets Board performance evaluation metrics
- Deferred compensation of up to 14% of annual salary
- Vacation: 23 days per year
- Health, Welfare and Other Leave Benefits: Consistent with Management Compensation Policy
- Life Insurance: Term life policy in the amount of 200% of annual salary
- Relocation expenses:
 - o up to \$10,000 for moving costs, plus car mileage
 - o up to \$5,500 for temporary housing (maximum of 4 months)
 - o \$5,000 towards home purchase in Santa Cruz County

Board authority is also sought to make administrative updates to the Management Wage Schedule, in order to reference the Chief Executive Officer/General Manager's Salary Schedule, and to approve a Chief Executive Officer/General Manager's Salary Schedule, which will reflect the compensation terms in the Chief Executive Officer/General Manager's Employment Agreement.

PROVIDED AT 3/25/2022 BOARD OF DIRECTORS MEETING

Board of Directors
March 25, 2022
Page 3 of 3

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This item aligns to the following Strategic Plan Priorities:

- Employee Engagement: attract, retain, and develop

V. FINANCIAL CONSIDERATIONS/IMPACT

The funding for the position is provided in the Operating Budget for the Administration Department.

VI. ALTERNATIVES CONSIDERED

- The Board could decide not to move forward with this appointment. This is not recommended.

VII. ATTACHMENTS

Attachment A: Resolution, Employment Agreement and Exhibits

Prepared by: Dawn Crummié, Interim CEO/General

VIII. APPROVALS

Dawn Crummié, Interim CEO/GM



- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment A

PROVIDED AT 3/25/2022 BOARD OF DIRECTORS MEETING



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted: _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) CONSIDERING THE APPOINTMENT OF MICHAEL TREE AS CHIEF EXECUTIVE OFFICE (CEO)/GENERAL MANAGER AND APPROVAL OF EMPLOYMENT AGREEMENT

WHEREAS, due to the retirement of Alex Clifford as the Santa Cruz Metropolitan Transit District's (METRO) CEO/General Manager, an advisory committee (Committee) of the METRO Board of Directors (Board) was formed to oversee the recruitment of a new CEO/General Manager; and

WHEREAS, on December 10, 2021, the METRO Board of Directors (Board) ratified an agreement for recruitment services with Krauthamer & Associates LLC (K&A) to develop and guide the recruitment process to locate and hire a new CEO/General Manager; and

WHEREAS, a nationwide recruitment process was undertaken and following a review and vetting of applications, K&A provided the Committee with select applications, of which five candidates were selected for interviews with the Committee on February 2, 2022 and February 4, 2022; and

WHEREAS, on February 25, 2022, the full Board interviewed the finalist candidates; and

WHEREAS, at the conclusion of the interview process, the Board selected Michael Tree as the preferred candidate for the position of CEO/General Manager; and

WHEREAS, the Committee and K&A was authorized to negotiate an Employment Agreement for review by the Board, and this is now presented for approval by the Board; and

WHEREAS, the Board desires to enter into the Employment Agreement with Michael Tree, in a form approved by Legal Counsel, and including the key terms set forth below.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Santa Cruz Metropolitan Transit District appoints Michael Tree as the METRO Chief Executive Officer/General Manager; and

Attachment A

PROVIDED AT 3/25/2022 BOARD OF DIRECTORS MEETING

BE IT FURTHER RESOLVED that the Board of Directors of the Santa Cruz Metropolitan Transit District authorizes the Board Chair to execute on behalf of METRO the Employment Agreement with Michael Tree, in a form approved by Legal Counsel, and including the key following key terms:

- Contract Effective Date: March 25, 2022
- Contract Term: Five years commencing April 25, 2022
- Job Description: Attached as Exhibit A to Employment Agreement
- Termination: At-will with severance equal to the lesser of (a) 18 months' salary or (b) salary for the remaining term of the unexpired contract
- Resignation: At any time with 30 days' notice
- Base Salary:
 - Effective April 25, 2022: \$21,250 per month
 - Annual increases after first year: 5% if satisfactorily meets Board performance evaluation metrics
- Deferred compensation of up to 14% of annual salary
- Vacation: 23 days per year
- Health, Welfare and Other Leave Benefits: Consistent with Management Compensation Policy
- Life Insurance: Term life policy in the amount of 200% of annual salary
- Relocation expenses:
 - up to \$10,000 for moving costs, plus car mileage
 - up to \$5,500 for temporary housing (maximum of 4 months)
 - \$5,000 towards home purchase in Santa Cruz County

BE IT FURTHER RESOLVED that the Board approves revisions to the Management Wage Schedule, to reference the Chief Executive Officer/General Manager's Salary Schedule; and

BE IT FURTHER RESOLVED that the Board approves a Chief Executive Officer/General Manager's Salary Schedule, which will reflect the compensation terms in the Chief Executive Officer/General Manager's Employment Agreement; and

BE IT FURTHER RESOLVED that the Board Chair is authorized to take any other actions necessary to give effect to this Resolution.

Attachment A

PROVIDED AT 3/25/2022 BOARD OF DIRECTORS MEETING

PASSED AND ADOPTED by the Board of Directors of the Santa Cruz Metropolitan Transit District this 25th Day of March 2022 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____
LARRY PAGELER, Board Chair

ATTEST

DAWN CRUMMIÉ
Interim CEO/General Manager

APPROVED AS TO FORM:

JULIE SHERMAN
General Counsel

- THIS PAGE INTENTIONALLY LEFT BLANK -



DATE: March 25, 2022

TO: Board of Directors

FROM: Dawn Crummié, Interim CEO/General Manager
Julie Sherman, General Counsel

SUBJECT: DISCUSS POSITION ON SB 957 AND RESPONSE TO "CURE AND CORRECT" LETTER

I. RECOMMENDED ACTION

That the Board of Directors Oppose SB 957 and approve response to "cure and correct" letter

II. SUMMARY

- Senate Bill 957 (SB 957), introduced by Senator Laird, would place the Santa Cruz Metropolitan Transit District (METRO) under the jurisdiction of the Public Employment Relations Board (PERB).
- The SMART Union, as a proponent of the legislation, circulated a letter for METRO Board member signatures outside of a noticed, public meeting. The letter was signed by a number of Board members, at least some of whom did not intend for the letter to be presented as an official action of the METRO Board.
- The letter was shared with Senator Laird, who accepted the letter as evidence of METRO Board action supporting the legislation. However, the METRO Board has not held a substantive discussion on this matter in a public meeting.
- As a result of the Union-circulated letter, and a Union flyer thanking certain Board members and Senator Laird for supporting the legislation, METRO received public comment and a "cure and correct" letter asserting a Ralph M. Brown Act (Brown Act) violation.
- A new METRO CEO/GM is expected to begin work in April 2022. In light of the new CEO/GM coming on board, along with a number of other reasons described herein, METRO staff recommends that the Board take a position opposing SB 957 and allow the new CEO/GM to get acclimated and engage the METRO bargaining units in order to establish a positive working relationship with the Unions before the Board determines whether any changes to the context of METRO labor relations are considered.
- METRO can support legislation similar to SB 957 at any time; there is no urgency in supporting specific legislation at this time.

- In accordance with the Brown Act, METRO staff also recommends that the Board approve the "cure and correct" response letter, as prepared by General Counsel.

III. DISCUSSION/BACKGROUND

SB 957

PERB is a quasi-judicial administrative agency charged with administering the collective bargaining statutes covering employees of California's public schools, colleges, and universities, employees of the State of California, and employees of certain California local public agencies.

METRO, along with the vast majority of public transit districts, is not subject to PERB. Rather, labor disputes are governed by the processes set forth in METRO's enabling legislation and agreed to in the Unions' MOUs.

At this time, METRO staff does not believe it is necessary to bring METRO under PERB jurisdiction for the following reasons:

- METRO has not had any cases go to court relative to any alleged violation of collective bargaining statutes which are subject to PERB purview for those agencies that are under the jurisdiction of PERB.
- Grievance disputes relative to discipline and contract interpretations have either been resolved in the lower level appeals process or in arbitration, and such arbitrations are rare.
- Becoming subject to PERB would result in significant expense to METRO as any case being filed against METRO in front of PERB would result in additional attorneys' fees and a significant dedication of staff time, including union staff, and resources.
- The PERB process, which includes the following steps, is extremely time-consuming for both complainants and employers: (1) a detailed unfair practice charge is filed; (2) a PERB agent investigates; (3) respondent files a position statement; (4) the PERB agent issues a complaint; (5) respondent files an answer; (6) the PERB agent schedules an informal conference; (7) the administrative judge schedules a hearing and permits subpoenas, witnesses, other documentation; (8) after this "trial," both parties submit briefs; (9) the administrative judge submits a decision, which can then be appealed to the PERB in Sacramento. Further appeals are also permitted.
- PERB does not require any threshold to file charges – nor does it require any preliminary discussions between the parties before filing a charge. Currently, METRO and the Unions must work out any differences over the bargaining table, but PERB makes it very easy for parties to instead resort immediately to litigation.

- The PERB process would also permit METRO to file unfair labor practice charges against the Unions, which would essentially escalate disputes in terms of both time and money for both sides.
- The language of the METRO's enabling legislation (Public Utilities Code Section 98000) and the Union MOUs already provide the Unions needed protections (including METRO's obligation to bargain in good faith) not necessarily afforded other entities who are covered by PERB.

PERB continues to experience unprecedented backlog. Cases can take over 12 months from filing to resolution, which does not include extensions and possible appeals. We are aware of one recent "expedited" matter that took nearly two years from filing to the proposed administrative law judge decision.

At this time, METRO staff recommends the Board take action – by motion – to oppose SB 957.

Brown Act "Cure and Correct" Letter

The Brown Act prohibits legislative body meetings outside of properly noticed public meetings. A Brown Act "serial meeting" is a series of meetings or communications between individuals in which ideas are exchanged among a majority of a legislative body through persons acting as intermediaries.

METRO received an anonymous "cure and correct" letter (a first step in challenging an action under the Brown Act) alleging that the Board violated the Brown Act in connection with the letter circulated by the SMART union in support of PERB legislation, which was signed by several Board members.

Because the "cure and correct" letter is anonymous, meaning METRO really has no way to respond to the letter-writer (as required by the Brown Act), it's very unlikely that the letter would lead to litigation. Nevertheless, because a "cure and correct" letter was received, at this time, METRO staff recommends that the Board (a) approve the attached letter, which was prepared by General Counsel, to respond to the anonymous "cure and correct" letter, and (b) place a copy of the letter, signed by the Board Chair, in the minutes of this Board meeting.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This item aligns to the following Strategic Plan Priorities:

- Employee Engagement: Attract, Retain and Develop
- Financial Stability, Stewardship & Accountability

V. FINANCIAL CONSIDERATIONS/IMPACT

The financial impact of becoming subject to PERB jurisdiction is unknown, but would likely result in significant expense to METRO and significant dedication of staff resources. There is no cost with taking a position on SB 957 and approving a letter responding to the "cure and correct" letter received by Metro under the Brown Act.

VI. ALTERNATIVES CONSIDERED

- Do nothing is an alternative. Staff does not recommend this option as the Board has not taken an official position on SB 957 and it is necessary to provide a response to the "cure and correct" letter.
- The Board could support SB 957. For the reasons set forth in this report, staff does not recommend this option.

VII. ATTACHMENTS

Attachment A: Cure and Correct Letter

Attachment B: Cure and Correct Response Letter

Prepared by: Dawn Crummié, Interim CEO/General Manager
Julie Sherman, General Counsel

VIII. APPROVALS

Dawn Crummié
Interim CEO/General Manager



- THIS PAGE INTENTIONALLY LEFT BLANK -

Larry Pageler
Board Chair
Santa Cruz METRO

Attachment A



Dear Larry Pageler,

This letter is to call your attention to what I believe was a substantial violation of a central provision of the Ralph M. Brown Act, one which may jeopardize the finality of the action taken by the Board of Directors at Santa Cruz METRO.

The nature of the violation is as follows: In its meeting of February 25, 2022, Eight Board of Directors of Santa Cruz METRO took action to support the request from SMART and SEIU to move Santa Cruz METRO to be part of the Public Employment Relations Board (PERB) before this topic had an opportunity to be in the agenda and heard by the Public. SMART and SEIU indicated that this item will be introduced into Legislation soon.

This action taken disregarded the request made by Director Koenig during Board meeting of January 28, 2022. He requested this item be agendized within three meetings of hiring a new CEO to have a thorough discussion on the topic.

There was no scheduled meeting between January 28 to February 24. How did this happen? It seems to me that deals were made by SEIU, SMART and these 8 Board members.

As you are aware, the Brown Act creates specific agenda obligations for notifying the public with a "brief description" of each item to be discussed or acted upon, and creates a legal remedy for illegally taken actions.

Pursuant to that provision (Government Code Section 54960.1), I demand that the Board of Directors of Santa Cruz METRO cure and correct the illegally taken action.

Respectfully yours,

A concerned Santa Cruz METRO rider

- THIS PAGE INTENTIONALLY LEFT BLANK -

Attachment B

Santa Cruz Metropolitan Transit District



*To be posted with the minutes of the
March 25, 2022 Board of Directors meeting*

Re: Response to Request for Cure and Correction

To Whom It May Concern,

On March 14, 2022, the Santa Cruz Metropolitan Transit District (METRO) received an anonymous letter addressed to Board of Directors (Board) Chair Larry Pageler (1) alleging the METRO Board violated the Ralph M. Brown Act (Brown Act) on February 25, 2022 by taking "action to support the request from SMART and SEIU" for METRO to become subject to the jurisdiction of the Public Employment Relations Board (PERB) "before this topic had an opportunity to be in the agenda and heard by the Public" and (2) demanding that METRO "cure and correct" the alleged action.

At the Board's January 28 meeting, under agenda item 8, Labor Organization Communications, METRO's employee organizations did request support for this change. The discussion concluded with a Director recommending the Board separately agendize this topic for consideration at a future meeting. We are unaware of a quorum of the Board intending to short-circuit that future discussion outside of an open, properly noticed public meeting. To the extent Directors have expressed support for – or opposition to – METRO becoming subject to PERB jurisdiction outside of a Board meeting, they have done so in their individual capacities, which they are legally entitled to do.

Nevertheless, in order to avoid unnecessary litigation, and without admitting any violation of the Brown Act, the METRO Board hereby unconditionally commits that it will cease, desist from, and not repeat the challenged past action as described above.

Please note that consideration of the requested change to submit METRO to PERB jurisdiction was agendized for discussion and potential Board action at the Board's regular meeting on March 25, 2022 (the same meeting at which this letter was presented to the Board for approval).

We trust that this response resolves your concerns.

Sincerely,

Larry Pageler
Chair, Board of Directors

Julie A. Sherman
General Counsel

cc: METRO Board of Directors
Dawn Crummié, Interim CEO/General Manager

- THIS PAGE INTENTIONALLY LEFT BLANK -



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF APPRECIATION FOR THE SERVICES OF ELEUTERIO GARCIA-SUMANO AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed Eleuterio Garcia-Sumano to serve in the position of Bus Operator, and

WHEREAS, served as a member of the Operations Department of METRO for the time period of August 24, 1998 to March 30, 2022, and

WHEREAS, Eleuterio Garcia-Sumano provided METRO with dedicated service and commitment during the time of his employment, and

WHEREAS, Eleuterio Garcia-Sumano served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Eleuterio Garcia-Sumano resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Mr. Garcia-Sumano's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Eleuterio Garcia-Sumano.

NOW, THEREFORE, BE IT RESOLVED, that upon his retirement as Bus Operator, the Board of Directors of METRO does hereby commend his efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 22nd Day of April 2022 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:
Larry Pageler, Board Chair

Attest:
Dawn Crummié
Interim CEO/General Manager

Approved as to form:
Julie Sherman, General Counsel



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF APPRECIATION FOR THE SERVICES OF CHRISTOPHER SANDS AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed Christopher Sands to serve in the position of Bus Operator, and

WHEREAS, served as a member of the Operations Department of METRO for the time period of January 27, 2014 to March 31, 2022, and

WHEREAS, Christopher Sands provided METRO with dedicated service and commitment during the time of his employment, and

WHEREAS, Christopher Sands served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Christopher Sands resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Mr. Sands service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Christopher Sands.

NOW, THEREFORE, BE IT RESOLVED, that upon his retirement as Bus Operator, the Board of Directors of METRO does hereby commend his efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 22nd Day of April 2022 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:
Larry Pageler, Board Chair

Attest:
Dawn Crummié
Interim CEO/General Manager

Approved as to form:
Julie Sherman, General Counsel



DATE: March 25, 2022
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
SUBJECT: APPROVAL OF THE FY23 AND FY24 PRELIMINARY OPERATING BUDGETS AND FY23 CAPITAL BUDGET FOR REVIEW AND TDA/STA CLAIMS PURPOSES

I. RECOMMENDED ACTION

That the Board of Directors adopt the attached FY23 and FY24 Preliminary Line Item Operating Budgets and FY23 Capital Budget for review and TDA/STA claims purposes.

II. SUMMARY

- The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline.
- The proposed two-year **FY23 and FY24 preliminary line item Operating Budgets – Attachment A** total **\$57,292,340** and **\$58,806,039** respectively (inclusive of Transfers and Operating Balance). This is a "first-cut" budget. Over the next few months, staff will continue to refine revenue and expense projections, as updated information becomes available. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding revenues and expenses.
- The preliminary **FY23 Capital Budget/Portfolio– Attachment B** totals **\$16,201,870**.
- The Board adopted the FY22 and FY23 Final Operating Budgets on June 25, 2021. This budget revises the adopted FY23 Final Operating Budget and is a new FY24 Preliminary Operating Budget.
- At its March 11th meeting the Finance, Budget and Audit Standing Committee received an overview of the FY23 and FY24 Budget assumptions and staff recommendations.
- A Budget Workshop with the Unions is scheduled for early May to answer questions regarding staff's recommended budget and to obtain input from the employee organizations.

III. DISCUSSION/BACKGROUND

The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline. This is a "first-cut" budget. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding projected revenues and expenses.

The presentation of financials in Attachment A has been reformatted on the Summary page:

Operating Revenues are directly associated with ridership and represent the amounts paid by the rider or organizations for use by their employees/students to use transit services. The categories includes Passenger-paid fares (Local and Highway 17 Fares) and Organization-paid fares (Special transit fares: contracts with the local colleges and Highway 17 partners).

Operating Expenses are the expenses associated with the operation of the transit agency and goods and services purchased for the operation of the system, such as Labor (Salaries & Wages), Fringe Benefits, Non-Personnel Expenses (Services, Materials and Supplies, Utilities, Insurance, and Other expenses). This provides a quick and easy view of the Farebox Recovery.

The Non-Operating Revenue and Expenses section provides insight into revenue and expenses that are not directly or/and immediately impacted by increase/decrease of ridership.

Non-Operating Revenues represent external sources such as Sales Tax Revenue, Federal/State Grants, and all other forms of income (Advertising, Rental, etc.) that is used to support Metro operations and capital investments.

Non-Operating Expenses are for non-recurring, or limited time frame, costs such as those related to COVID for testing and cleaning protocols, which should go away in the next year or two. Pension UAL costs (previously reported as part of Fringe benefits) which are the additional costs incurred to cover the shortfall of pension funding and have been replaced by the Sales Tax Revenue Bond payments (reported as part of non-personnel costs) in FY23.

These changes will align Metro's financial reporting more closely to other transportation agencies and allow for an easier comparison of revenues and costs related to ridership and external sources.

Attachment A – Page 1

A. Operating Revenues

Operating Revenues, related to ridership, total \$8,362,533 in FY23 and \$8,535,291 in FY24. Major Operating Revenue assumptions in the preliminary FY23 budget over the FY22 Final budget, adopted in June 2021, include:

- Passenger Fares – overall increase of 5% or \$115K. The anticipated increase represents an expected 2% increase in ridership which translates to a 13% increase in Fixed Route Fares and 10% increase in Paratransit Fares; partially offset by a 13% decline in Highway 17 ridership due to telecommuting.
- Special Transit Fares – overall decrease of 1.2% or \$72K primarily due to the 39.5% decline in revenue associated with the GO passes for the City of Santa Cruz, the 22.1% reduction of the contract with Cabrillo College; partially offset by the 1.9% increase of the contract with UCSC.

Moderate increases of ~2% overall for these Operating Revenue Sources are budgeted in FY24.

B. Operating Expenses

Operating Expenses, excluding COVID related expenses and Sales Tax Revenue Bond payments (which are discussed in Section C below), total \$52,246,654 in FY23 and \$54,070,733 in FY24. Operating Expenses assumptions in the preliminary FY23 budget over the FY22 Final budget, adopted in June 2021, include:

- **Personnel Expenses** (Labor and Fringe Benefits) increased overall by 2.6% or \$1,059K
 - Regular Labor Costs – increase 2.0% or \$372K
 - Only contractual items of step and longevity increases
 - Proposed six new incremental positions added
 - 3 Fixed Route Bus Drivers – *funded by Measure D sales tax*
 - 1 Paratransit Van Driver – *funded by Measure D sales tax*
 - Accountant III – *new proposed position*
 - IT Project Coordinator - *two year provisional*
 - Overtime - increase of 16.9% or \$191K
 - Due to increased service as the pandemic winds down
 - Fringe Benefits – increase 2.4% or \$496K
 - Medical assumes 5.6% year over year increase due to CPI
- **Non-Personnel Expenses** Excluding COVID and Sales Tax Revenue Bond related costs (which are represented in Section C below) increased by 3.3% or \$344K
 - Services – excluding Temp Help related to COVID expenses, increase 0.8% or \$35K; additional spending budgeted for repair of both Revenue and Non-Revenue vehicles, partially offset by reduced spending in Professional & Tech Services
 - Mobile Materials & Supplies – increase of 7.4% or \$211K as a result of higher Fuel & Lube costs for both Revenue and Non-Revenue vehicles and an increase in Revenue Vehicle Parts

- Other Materials & Supplies – excluding COVID-19 expenses, overall increase of 15.1% or \$70K related to printing for new marketing campaigns
- Utilities – increase of 9.5% or \$71K primarily due to estimated increase for Gas & Electric (expected rate increase from PG&E) along with increased Propulsion Power as more ZEB buses are purchased and put into service
- Casualty & Liability – increase of 3.0% or \$32K related to the increase of insurance premiums; will be adjusted when the invoices are available in May 2022.
- Taxes – increase of 11.6% or \$6K due to higher costs for Customer Service parking permits
- Misc. Expense – increase of 12.2% or \$41K primarily due to increased Employee Training and related Travel along with more Employee Incentive activities as a result of COVID restrictions being lifted
- Interest Expense & Debt Service
 - Interest Expense - Loan – decrease of 50.4% or \$8K due to interest payment on bus lease nearing the end of the contract
 - Debt Service – Interest Expense POB and Principal POB are discussed in Section C below

Major Operating Expense assumptions in the preliminary FY24 budget over the FY23 budget include:

- **Personnel Expenses** (Wages, Overtime, and Fringe Benefits) increased overall by 3.0% or \$1,263K
 - Wages – increase 1.8% or \$356K
 - Only contractual items of step and longevity increases
 - Overtime - increase of 2.1% or \$28K
 - Fringe Benefits – increase 4.2% or \$879K
 - Projected decrease in Retirement as per CalPERS Annual Valuation Reports: from 9.71% in FY23 to 9.5% in FY24
 - Anticipated increase in Medical insurance premiums, effective in January 2024
- **Non-Personnel Expenses** Excluding COVID and Sales Tax Bond related costs (which are represented in Section C below) increased by 5.3% or \$561K; primarily due to cloud hosting and ERP maintenance costs.

C. Non-Operating Revenue/(Expense)

Non-Operating Revenue/(Expense) totals \$49,756,080 in FY23 and \$51,348,961 in FY24. Non-Operating Revenue/(Expense) assumptions in the preliminary FY23 budget over the FY22 Final budget, adopted in June 2021, include:

Sales Tax Revenues

- 1979 Gross Sales Tax (1/2 cent) – increase of 17.0% or \$3,867K as a result of a stronger than anticipated recovery from the COVID-19 pandemic.
- 2016 Net Sales Tax (Measure D) – increase of 17.0% or \$605K. The projected increase mirrors the anticipated increase in the 1979 Gross Sales Tax (1/2 cent)

Federal/State Grants

- Transportation Development Act (TDA-LTF) - increase of 3.0% or \$224K, as per recent allocations, as well as CPI projections for a modest growth and recovery from the COVID-19 pandemic.
- FTA Sec 5307 – Operating Assistance – increase of 19.3% or \$918K based on current budget projections from the Federal Transit Administration (FTA) as a result of the Infrastructure Investment and Jobs Act (IIJA)
- STIC – increase of 88.9% or \$2,577K based on current budget projections from the Federal Transit Administration (FTA) as a result of the Infrastructure Investment and Jobs Act (IIJA)
- TDA – STA – Operating (includes SB1) – increase of 22.4% or \$774K, reflecting increased allocation estimates from SCO from July 2021. STA funds are derived from the statewide excise tax on diesel fuel and demand for all fuels is much higher than one year ago

All Other Revenue

- Advertising Income – increase of 30% or \$45K, targeted marketing efforts will continue in order to update the Metro’s advertising options and attract more advertisers in the coming years
- Rental Income – decrease of 23.9% or \$40K, as a result of the remodel of Pacific Station Metro will be unable to rent space at that location until the construction is finished
- Interest Income – decrease of 15.3% or \$45K, based on current trends and the cash balance at the Treasury

COVID-19 Related Expense

Increase of 145.3% or \$176K, primarily due to personnel needed for COVID testing and cleaning protocols, this staff does not backfill vacant positions

Pension UAL/Sales Tax Revenue Bond Debt Service

Decrease 16.0% or \$902K when comparing the debt service payment on the bond to the Pension UAL that was budgeted in FY22

- Pension UAL would have been ~\$6.1M in FY23 had the bond sale not been executed; cost of the interest/principal of the bond for FY23 is ~\$4.7M, or a savings of ~\$1.4M

Moderate increases in Non-Operating Revenue Sources are budgeted in FY24, such as:

- Sales Tax, including Measure D – increase of 2.0%
- Federal/State Grants – increase of 2.8%
- All Other Revenue
 - Advertising – increase of 2.6%
 - Rent – increase of 2.0%

Attachment A – Page 4

D. Transfers & Operating Balance

Transfers total (\$5,871,959) in FY23 and (\$5,813,519) in FY24. Assumptions in the preliminary FY23 budget over the FY22 Final budget, adopted in June 2021, include:

- Transfers to Capital Budget/Bus Replacement Fund of \$2,428K is an increase by 8.4% or \$188K. This amount is consistent with the goal to honor our commitment to the Capital Budget and maintain assets in a state of good repair by committing a minimum of \$3.0M each year from the Measure D and TDA-STA transfer from Operating, along with TDA-STA-SGR that goes directly to the Capital Budget.
 - Available Measure D revenues are 13.2% or \$282K higher than FY22
 - TDA-STA-SGR grant is 14.2% or \$108K lower than FY22
 - Total Transfer to Bus Replacement Fund is \$3,081K in FY23
- Transfers to/(from) Operating and Capital Reserve Fund of \$4,825K is an increase of 129.9% or \$2,825K
 - Fuel Tax – decrease by 100% or \$175K due to the expiration of the Fuel tax credit in December 2021.
 - UAL & OPEB – the \$2,000K transfer is flat with FY22
 - Operating and Capital Reserve Fund of \$3,000K is an increase of 100%; of which \$2,000K will be used to cover the cost of procurement and implementation of the ERP system; and \$1,000K to be used as the local match for Capital grants
- Transfers from COVID Reserve Fund of \$1,556K is a decrease of 75.1% or \$4,713K; drawdown of COVID Reserves funding will be used to cover the operating budget shortfall.

There are only minor changes in the budgeted Transfers & Operating Balance in FY24:

- Transfers from COVID Reserve Fund will decrease 123.0% or \$1,915K; Metro anticipates a surplus of \$359K which will be returned to the COVID Reserve Fund.

E. Capital Budget

The preliminary **FY23 Capital Budget/Portfolio** as shown in **Attachment B** totals **\$16,201,870**.

IV. FINANCIAL CONSIDERATIONS/IMPACT

The proposed two-year **FY23 and FY24 preliminary line item Operating Budgets – Attachment A** total **\$57,292,340** and **\$58,806,039** respectively (inclusive of Transfers and Operating Balance). This is a “first-cut” budget. Over the next few months, staff will continue to refine revenue and expense projections, as updated information becomes available. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding revenues and expenses.

The preliminary **FY23 Capital Budget/Portfolio – Attachment B** totals **\$16,201,870**.

V. CHANGES FROM COMMITTEE

N/A

VI. ALTERNATIVES CONSIDERED

There are no recommended alternatives at this time. The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz METRO’s Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline. This is a “first-cut” budget. A two-year budget proposal will be presented to the Board of Directors in May, which will reflect the latest data regarding projected revenues and expenses.

VII. ATTACHMENTS

Attachment A: FY23 and FY24 Preliminary line item Operating Budgets

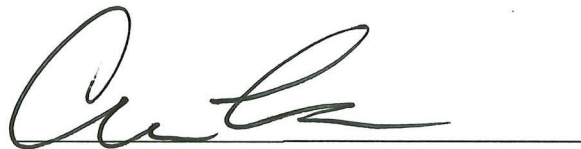
Attachment B: FY23 Preliminary Capital Budget

Attachment C: FY23 & FY24 Preliminary Operating and FY23 Preliminary Capital Budget Presentation

Prepared By: Cathy Downes, Sr. Financial Analyst

VIII. APPROVALS

Approved as to fiscal impact:
Chuck Farmer, Chief Financial Officer



A handwritten signature in black ink, appearing to read 'C. Farmer', is written over a horizontal line.

Dawn Crummié
Interim CEO/General Manager



A handwritten signature in blue ink, reading 'Dawn Crummié', is written over a horizontal line.

PRELIMINARY

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

As of July 1, 2022

REVENUE:	June-20		June-21		March-22		March-22	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23	Budget	FY24
					Increase/(Decrease)	%VAR	Increase/(Decrease)	% VAR
Operating Revenue								
Passenger Fares	\$ 4,152,166	\$ 2,294,699	\$ 2,409,682	\$ 114,983	5.0%	\$ 2,463,701	\$ 54,019	2.2%
Special Transit Fares	6,102,606	6,024,734	5,952,851	(71,883)	(1.2%)	6,071,590	118,739	2.0%
Total Operating Revenue	\$ 10,254,772	\$ 8,319,433	\$ 8,362,533	\$ 43,100	0.5%	\$ 8,535,291	\$ 172,758	2.1%
Operating Expense								
Labor - Regular	\$ 18,751,562	\$ 18,921,745	\$ 19,294,218	\$ 372,473	2.0%	\$ 19,650,047	\$ 355,829	1.8%
Labor - OT	1,557,535	1,133,162	1,324,573	191,411	16.9%	1,352,585	28,012	2.1%
Fringe	20,622,009	20,480,574	20,976,098	495,524	2.4%	21,855,346	879,248	4.2%
Non-Personnel	9,633,082	10,307,612	10,651,765	344,153	3.3%	11,212,755	560,990	5.3%
Total Operating Expense	\$ 50,564,188	\$ 50,843,093	\$ 52,246,654	\$ 1,403,561	2.8%	\$ 54,070,733	\$ 1,824,079	3.5%
Operating Surplus/(Deficit)	\$ (40,309,416)	\$ (42,523,660)	\$ (43,884,121)	\$ (1,360,461)	3.2%	\$ (45,535,442)	\$ (1,651,321)	3.8%
	20.3%	16.4%	16.0%			15.8%		
Non-Operating Revenue/(Expense)								
Sales Tax/including Measure D	\$ 25,889,093	\$ 26,303,319	\$ 30,774,884	\$ 4,471,565	17.0%	\$ 31,390,382	\$ 615,498	2.0%
Federal/State Grants	20,156,583	19,450,954	23,328,664	3,877,710	19.9%	23,982,408	653,744	2.8%
COVID Related Costs	-	(121,347)	(297,712)	(176,365)	145.3%	(290,035)	7,677	(2.6%)
Pension UAL/Bond Payment*	(4,434,221)	(5,650,261)	(4,747,974)	902,287	(16.0%)	(4,445,271)	302,703	(6.4%)
All Other Revenue	962,950	677,171	698,218	21,047	3.1%	711,477	13,259	1.9%
Total Non-Operating Revenue/(Expense)	\$ 42,574,405	\$ 40,659,836	\$ 49,756,080	\$ 9,096,244	22.4%	\$ 51,348,961	\$ 1,592,881	3.2%
Operating Surplus/(Deficit) before Transfers	\$ 2,264,991	\$ (1,863,824)	\$ 5,871,959	\$ 7,735,783	(415.0%)	\$ 5,813,519	\$ (58,440)	(1.0%)
Transfers and Other								
Transfers to Capital/Bus Replacement/Sustainability Funds	\$ (2,264,991)	\$ (4,414,734)	\$ (7,428,170)	\$ (3,013,436)	68.3%	\$ (5,454,945)	\$ 1,973,225	(26.6%)
(To)/From COVID Recovery Fund	-	6,278,558	1,556,211	(4,722,347)	(75.2%)	(358,574)	(1,914,785)	(123.0%)
Operating Surplus/(Deficit) after Transfers	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET

REVENUE SOURCES

REVENUE SOURCE	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	PLAN FY24		
Passenger Fares							
Fixed Route Fares	\$ 2,371,000	\$ 1,435,541	\$ 1,621,499	\$ 1,653,929	\$ 1,653,929	\$ 32,430	2.0%
Paratransit Fares	291,566	176,531	194,184	203,893	203,893	9,709	5.0%
Highway 17 Fares	1,489,600	682,627	593,999	605,879	605,879	11,880	2.0%
Special Transit Fares							
UCSC	4,509,846	4,692,000	4,780,072	4,875,673	4,875,673	95,601	2.0%
Cabrillo	748,840	748,840	583,388	595,056	595,056	11,668	2.0%
City of SC	311,117	56,310	34,070	34,753	34,753	683	2.0%
Shaffer	15,000	4,788	4,549	4,321	4,321	(228)	(5.0%)
Highway 17 Payments							
VTA	330,000	350,004	375,000	382,500	382,500	7,500	2.0%
San Jose State	22,300	12,109	-	-	-	-	2.0%
Amtrak	165,503	160,683	175,772	179,287	179,287	3,515	2.0%
Sales Tax/including Measure D							
1979 Gross Sales Tax (1/2 cent)	22,388,476	22,746,692	26,613,630	27,145,903	27,145,903	532,273	2.0%
2016 Net Sales Tax (Measure D)	3,500,617	3,556,627	4,161,254	4,244,479	4,244,479	83,225	2.0%
Federal/State Grants							
Transp Dev Act (TDA - LTF) Funds	7,628,850	7,468,499	7,692,554	7,923,331	7,923,331	230,777	3.0%
FTA Sec 5307 - Op Assistance*	4,582,912	4,763,645	5,681,512	5,805,937	5,805,937	124,425	2.2%
FTA Sec 5311 - Rural Op Asst*	191,234	200,796	248,984	254,437	254,437	5,453	2.2%
Medicare Subsidy	550	550	550	550	550	-	0.0%
AMBAG (FTA 5304)	205,000	-	-	-	-	-	0.0%
LCTOP Grant	-	489,213	-	-	-	(489,213)	(100.0%)
TDA - STA - Operating (Includes SB1)	4,494,411	3,454,690	4,229,177	4,402,344	4,402,344	173,167	4.1%
STIC - Op Assistance	2,702,626	2,898,561	5,475,887	5,595,809	5,595,809	119,922	2.2%
Fuel Tax Credit	351,000	175,000	-	-	-	(175,000)	(100.0%)

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET

REVENUE SOURCES

REVENUE SOURCE	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	PLAN FY24				
All Other Revenue									
Commissions	2,500	1,000	1,000		1,000	-	0.0%	-	0.0%
Advertising Income	343,750	150,000	195,000		200,000	45,000	30.0%	5,000	2.6%
Rent Income - SC Pacific Station	119,795	96,542	60,187		61,633	(36,355)	(37.7%)	1,446	2.4%
Rent Income - Scotts Valley	-	28,992	29,862		30,560	870	3.0%	698	2.3%
Rent Income - Watsonville TC	45,205	41,637	37,216		38,332	(4,421)	(10.6%)	1,116	3.0%
Interest Income	275,000	295,000	250,000		252,500	(45,000)	(15.3%)	2,500	1.0%
Other Non-Transp Revenue - CNG Sales	-	-	62,953		64,212	62,953	100.0%	1,259	2.0%
Other Non-Transp Revenue - All Other	176,700	64,000	62,000		63,240	(2,000)	(3.1%)	1,240	2.0%
TOTAL OPERATING REVENUE	\$ 57,263,399	\$ 54,750,877	\$ 63,164,299		\$ 64,619,558	\$ 8,413,422	15.4%	\$ 1,455,259	2.3%
TRANSFERS TO OPERATING/CAPITAL RESERVES	\$ (2,264,991)	\$ (4,414,734)	\$ (7,428,170)		\$ (5,454,945)	\$ (3,013,436)	68.3%	\$ 1,973,225	(26.6%)
TRANSFERS (TO) / FROM COVID-19 RECOVERY FUND	\$ -	\$ 6,278,558	\$ 1,556,211		\$ (358,574)	\$ (4,722,347)	(75.2%)	\$ (1,914,785)	(123.0%)
TOTAL REVENUE SOURCES	\$ 54,998,408	\$ 56,614,701	\$ 57,292,340		\$ 58,806,039	\$ 677,639	1.2%	\$ 1,513,699	2.6%
<i>* FTA funding is used solely to fund labor expense</i>									
TOTAL EXPENSES	54,998,409	56,614,701	57,292,340		58,806,039	677,639	1.2%	1,513,699	2.6%
TRANSFERS TO BUS REPLACEMENT FUND	2,264,991	2,239,734	2,428,170		2,454,945	188,436	8.4%	26,775	1.1%
TRANSFERS TO OPERATING & CAPITAL RESERVE FUNDS	-	-	3,000,000		1,000,000	3,000,000	100.0%	(2,000,000)	(66.7%)
TRANSFERS TO UAL & OPEB	-	2,000,000	2,000,000		2,000,000	-	0.0%	-	0.0%
FUEL TAX CREDIT	-	175,000	-		-	(175,000)		-	
SURPLUS/(DEFICIT)	-	(6,278,558)	(1,556,211)		358,574	4,722,347		1,914,785	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Transfers & Operating Balance

TRANSFERS	June-20	June-21	March-22	Increase/(Decrease)		March-22	
	BUDGET FY21	BUDGET FY22	BUDGET FY23	\$ VAR	%VAR	PLAN FY24	Increase/(Decrease) \$ VAR % VAR
Transfers to Capital Budget							
2016 Net Sales Tax Measure D*	\$ (2,089,969)	\$ (2,145,798)	\$ (2,428,170)	\$ (282,372)	13.2%	\$ (2,454,945)	\$ (26,775) 1.1%
TDA - STA - Operating , Includes SB1	(175,022)	(93,936)	-	93,936	(100.0%)	-	- 0.0%
Total	\$ (2,264,991)	\$ (2,239,734)	\$ (2,428,170)	\$ (188,436)	8.4%	\$ (2,454,945)	\$ (26,775) 1.1%
Transfers to/(from) Operating and Capital Reserve Fund							
Fuel Tax Credit**	\$ -	\$ (175,000)	\$ -	\$ 175,000	(100.0%)	\$ -	- 0.0%
CalPERS UAL & OPEB	-	(2,000,000)	(2,000,000)	-	0.0%	(2,000,000)	- 0.0%
Operating & Capital Reserve Fund	-	-	(3,000,000)	(3,000,000)	100.0%	(1,000,000)	2,000,000 (66.7%)
Total	\$ -	\$ (2,175,000)	\$ (5,000,000)	\$ (2,825,000)	129.9%	\$ (3,000,000)	\$ 2,000,000 (40.0%)
TOTAL OPERATING/CAPITAL TRANSFERS	\$ (2,264,991)	\$ (4,414,734)	\$ (7,428,170)	\$ (3,013,436)	68.3%	\$ (5,454,945)	\$ 1,973,225 (26.6%)
Transfers (To) / From Covid-19 Recovery Fund							
Transfers (To) / From Covid-19 Recovery Fund	\$ -	\$ 6,278,558	\$ 1,556,211	\$ (4,722,347)	(75.2%)	\$ (358,574)	\$ (1,914,785) (123.0%)
Total	\$ -	\$ 6,278,558	\$ 1,556,211	\$ (4,722,347)	(75.2%)	\$ (358,574)	\$ (1,914,785) (123.0%)
TOTAL REVENUE	\$ 57,263,399	\$ 54,750,877	\$ 63,164,299	\$ 8,413,422	15.4%	\$ 64,619,558	\$ 1,455,259 2.3%
TOTAL EXPENSES	\$ 54,998,409	\$ 56,614,701	\$ 57,292,340	\$ 677,639	1.2%	\$ 58,806,039	\$ 1,513,699 2.6%
TOTAL OPERATING/CAPITAL TRANSFERS	\$ (2,264,991)	\$ (4,414,734)	\$ (7,428,170)	\$ (3,013,436)	68.3%	\$ (5,454,945)	\$ 1,973,225 (26.6%)
TOTAL COVID TRANSFERS	\$ -	\$ 6,278,558	\$ 1,556,211	\$ (4,722,347)	(75.2%)	\$ (358,574)	\$ (1,914,785) (123.0%)
OPERATING BALANCE	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -

*Beginning in FY19, 2016 Net Sales Tax Measure D is transferred to the Capital Budget as per 5-Year Program of Projects, provided to RTC. The 5-Year Program of Projects should be updated yearly, after the budget is adopted in June, in order to reflect Santa Cruz METRO's latest Measure D
 **Subject to annual renewal of the tax extenders

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-20	June-21	March-22	Increase/(Decrease)		March-22	Increase/(Decrease) \$ VAR	% VAR
		BUDGET FY21	BUDGET FY22	BUDGET FY23	\$ VAR	%VAR	PLAN FY24		
LABOR									
501011	Bus Operator Pay	9,756,207	9,871,762	9,974,604	102,842	1.0%	10,126,159	151,555	1.5%
501013	Bus Operator OT	1,000,001	560,115	825,495	265,380	47.4%	849,535	24,040	2.9%
501021	Other Salaries	8,995,355	9,049,983	9,319,614	269,631	3.0%	9,523,888	204,274	2.2%
501023	Other OT	557,534	573,047	499,078	(73,969)	(12.9%)	503,050	3,972	0.8%
Totals		20,309,097	20,054,907	20,618,791	563,884	2.8%	21,002,632	383,841	1.9%
FRINGE BENEFITS									
502011	Medicare/Soc. Sec.	355,395	349,920	359,116	9,196	2.6%	368,030	8,914	2.5%
502021	Retirement	3,060,754	2,272,920	2,270,620	(2,300)	(0.1%)	2,275,733	5,113	0.2%
	UAL Retirement UAL	4,434,221	5,650,261	-	(5,650,261)	(100.0%)	-	-	0.0%
502031	Medical Ins	10,910,916	11,534,514	11,782,063	247,549	2.1%	12,442,209	660,146	5.6%
502041	Dental Ins	445,429	447,931	488,834	40,903	9.1%	496,302	7,468	1.5%
502045	Vision Ins	107,226	106,368	108,324	1,956	1.8%	112,776	4,452	4.1%
502051	Life Ins/AD&D	51,039	49,708	47,802	(1,906)	(3.8%)	48,308	506	1.1%
502060	State Disability Ins (SDI)	246,897	251,499	265,600	14,101	5.6%	284,301	18,701	7.0%
502061	Long Term Disability Ins	151,125	154,489	152,919	(1,570)	(1.0%)	159,559	6,640	4.3%
502071	State Unemployment Ins (SUI)	40,824	43,014	46,718	3,704	8.6%	49,679	2,961	6.3%
502081	Worker's Comp Ins	956,683	985,382	1,016,565	31,183	3.2%	1,047,060	30,495	3.0%
502101	Holiday Pay	699,240	699,933	713,630	13,697	2.0%	731,583	17,953	2.5%
502103	Floating Holiday	115,351	116,348	121,529	5,181	4.5%	125,544	4,015	3.3%
502109	Sick Leave	1,072,392	1,073,563	1,094,211	20,648	1.9%	1,121,765	27,554	2.5%
502111	Annual Leave	2,153,059	2,024,617	2,121,209	96,592	4.8%	2,229,326	108,117	5.1%
502121	Other Paid Absence	163,885	164,023	167,248	3,225	2.0%	171,453	4,205	2.5%
502251	Phys. Exams	11,083	15,900	17,832	1,932	12.2%	19,221	1,389	7.8%
502253	Driver Lic Renewal	3,011	2,660	2,540	(120)	(4.5%)	2,622	82	3.2%
502999	Other Fringe Benefits	77,700	187,785	199,338	11,553	6.2%	169,875	(29,463)	(14.8%)
Totals		25,056,230	26,130,835	20,976,098	(5,154,737)	(19.7%)	21,855,346	879,248	4.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-20	June-21	March-22	Increase/(Decrease)		March-22	Increase/(Decrease) \$ VAR	% VAR
		BUDGET FY21	BUDGET FY22	BUDGET FY23	\$ VAR	%VAR	PLAN FY24		
SERVICES									
503011	Acctg/Audit Fees	98,402	103,250	106,386	3,136	3.0%	108,994	2,608	2.5%
503012	Admin/Bank Fees	468,321	427,000	439,895	12,895	3.0%	450,826	10,931	2.5%
503031	Prof/Technical Fees	704,864	1,215,794	963,868	(251,926)	(20.7%)	797,598	(166,270)	(17.3%)
503032	Legislative Services	101,000	101,000	101,121	121	0.1%	74,222	(26,899)	(26.6%)
503033	Legal Services	400,000	400,000	435,096	35,096	8.8%	441,362	6,266	1.4%
503034	Pre-Employment Exams	7,450	8,910	9,179	269	3.0%	9,401	222	2.4%
503041	Temp Help	-	-	145,000	145,000	100.0%	145,000	-	0.0%
503161	Custodial Services	9,000	9,300	9,581	281	3.0%	9,777	196	2.0%
503162	Uniforms/Laundry	25,600	33,400	36,202	2,802	8.4%	36,014	(188)	(0.5%)
503171	Security Services	607,789	611,389	632,501	21,112	3.5%	647,805	15,304	2.4%
503221	Classified/Legal Ads	19,200	22,600	23,282	682	3.0%	23,848	566	2.4%
503222	Legal Ads	-	-	-	-	0.0%	-	-	0.0%
503225	Graphic Services	50,000	-	-	-	0.0%	-	-	0.0%
503351	Repair - Bldg & Impr	73,000	283,000	200,000	(83,000)	(29.3%)	200,000	-	0.0%
503352	Repair - Equipment	713,000	752,887	844,203	91,316	12.1%	1,503,248	659,045	78.1%
503353	Repair - Rev Vehicle	450,000	450,000	611,480	161,480	35.9%	623,426	11,946	2.0%
503354	Repair - Non Rev Vehicle	20,000	20,000	58,575	38,575	192.9%	58,525	(50)	(0.1%)
503363	Haz Mat Disposal	63,000	58,000	59,753	1,753	3.0%	60,949	1,196	2.0%
Totals		3,810,626	4,496,530	4,676,122	179,592	4.0%	5,190,995	514,873	11.0%
MOBILE MATERIALS & SUPPLIES									
504011	Fuels & Lubricants - Non Rev Veh	76,000	73,400	78,592	5,192	7.1%	78,655	63	0.1%
504012	Fuels & Lubricants - Rev Veh	1,600,000	1,600,134	1,742,000	141,866	8.9%	1,751,000	9,000	0.5%
504021	Tires & Tubes	180,000	211,000	217,000	6,000	2.8%	217,000	-	0.0%
504161	Other Mobile Supplies	-	-	-	-	0.0%	-	-	0.0%
504191	Rev Vehicle Parts	1,000,000	976,000	1,033,840	57,840	5.9%	1,000,148	(33,692)	(3.3%)
Totals		2,856,000	2,860,534	3,071,432	210,898	7.4%	3,046,803	(24,629)	(0.8%)

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-20	June-21	March-22	Increase/(Decrease)		March-22	Increase/(Decrease) \$ VAR	% VAR
		BUDGET FY21	BUDGET FY22	BUDGET FY23	\$ VAR	%VAR	PLAN FY24		
OTHER MATERIALS & SUPPLIES									
504205	Freight Out	8,000	8,240	8,300	60	0.7%	8,000	(300)	(3.6%)
504211	Postage & Mailing	10,320	9,820	15,689	5,869	59.8%	15,863	174	1.1%
504214	Promotional Items	25,000	25,000	25,000	-	0.0%	25,000	-	0.0%
504215	Printing	55,950	66,400	121,359	54,959	82.8%	122,744	1,385	1.1%
504217	Photo Supp./Process	2,000	2,000	2,060	60	3.0%	2,060	-	0.0%
504311	Office Supplies	72,600	65,200	66,235	1,035	1.6%	67,520	1,285	1.9%
504315	Safety Supplies	28,620	26,320	26,573	253	1.0%	26,757	184	0.7%
504316	COVID-19	-	121,347	152,712	31,365	25.8%	145,035	(7,677)	(5.0%)
504317	Cleaning Supplies	60,600	60,600	63,127	2,527	4.2%	64,174	1,047	1.7%
504409	Repair/Maint Supplies	120,000	120,500	123,047	2,547	2.1%	125,510	2,463	2.0%
504417	Tenant Repairs	10,000	10,000	10,302	302	3.0%	10,508	206	2.0%
504421	Non-Inventory Parts	50,000	50,000	52,475	2,475	5.0%	52,475	-	0.0%
504511	Small Tools	15,000	18,923	19,132	209	1.1%	19,275	143	0.7%
504515	Employee Tool Replacement	3,000	3,000	3,000	-	0.0%	3,000	-	0.0%
Totals		461,090	587,350	689,011	101,661	17.3%	687,921	(1,090)	(0.2%)
UTILITIES									
505010	Propulsion Power	-	50,000	100,000	50,000	100.0%	100,000	-	0.0%
505011	Gas & Electric	312,000	337,000	369,600	32,600	9.7%	377,304	7,704	2.1%
505021	Water & Garbage	180,000	180,000	155,435	(24,565)	(13.6%)	159,145	3,710	2.4%
505031	Telecommunications	157,000	188,132	201,580	13,448	7.1%	204,499	2,919	1.4%
Totals		649,000	755,132	826,615	71,483	9.5%	840,948	14,333	1.7%
CASUALTY & LIABILITY									
506011	Insurance - Property	66,630	68,485	70,553	2,068	3.0%	73,711	3,158	4.5%
506015	Insurance - PL/PD	750,761	765,276	788,389	23,113	3.0%	823,668	35,279	4.5%
506021	Insurance - Other	37,216	60,557	62,385	1,828	3.0%	65,176	2,791	4.5%
506123	Settlement Costs	150,000	150,000	154,530	4,530	3.0%	158,291	3,761	2.4%
506127	Repairs - District Prop	-	-	-	-	0.0%	-	-	0.0%
Totals		1,004,607	1,044,318	1,075,857	31,539	3.0%	1,120,846	44,989	4.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
		BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24					
TAXES										
507051	Fuel Tax	15,000	17,000	17,500	500	2.9%	500	2.9%	500	2.9%
507201	Licenses & Permits	24,000	23,700	28,756	5,056	21.3%	312	1.1%	312	1.1%
507999	Other Taxes	21,000	10,000	10,302	302	3.0%	206	2.0%	206	2.0%
Totals		60,000	50,700	56,558	5,858	11.6%	1,018	1.8%	1,018	1.8%
MISC EXPENSE										
509011	Dues/Subscriptions	100,067	95,902	101,336	5,434	5.7%	2,098	2.1%	2,098	2.1%
509081	Advertising - District Promo	15,000	15,000	-	(15,000)	(100.0%)	-	0.0%	-	0.0%
509101	Employee Incentive Program	24,500	25,500	46,486	20,986	82.3%	800	1.7%	800	1.7%
509121	Employee Training	104,076	82,775	102,904	20,129	24.3%	2,077	2.0%	2,077	2.0%
509122	BOD Travel	13,000	13,000	13,393	393	3.0%	326	2.4%	326	2.4%
509123	Travel	110,650	79,834	87,275	7,441	9.3%	1,597	1.8%	1,597	1.8%
509125	Local Meeting Expense	11,550	11,550	12,640	1,090	9.4%	283	2.2%	283	2.2%
509127	Board Director Fees	12,600	12,600	12,981	381	3.0%	315	2.4%	315	2.4%
Totals		391,443	336,161	377,015	40,854	12.2%	7,496	2.0%	7,496	2.0%
INTEREST EXPENSE & DEBT SERVICE										
511102	Interest Expense - Loan	174,346	16,356	8,120	(8,236)	(50.4%)	(7,227)	(89.0%)	(7,227)	(89.0%)
511103	Interest Expense - POB	-	-	1,962,974	1,962,974	100.0%	(217,703)	(11.1%)	(217,703)	(11.1%)
524000	Principal - POB	-	-	2,785,000	2,785,000	100.0%	(85,000)	(3.1%)	(85,000)	(3.1%)
Totals		174,346	16,356	4,756,094	4,739,738	28978.6%	(309,930)	(6.5%)	(309,930)	(6.5%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
		BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24					
LEASES & RENTALS										
512011	Facility Lease	214,970	265,778	152,346	(113,432)	(42.7%)	3,329	2.2%	3,329	2.2%
512061	Equipment Rental	11,000	16,100	16,401	301	1.9%	221	1.3%	221	1.3%
	Totals	225,970	281,878	168,747	(113,131)	(40.1%)	3,550	2.1%	3,550	2.1%
<hr/>										
	PERSONNEL TOTAL	45,365,327	46,185,742	41,594,889	(4,590,853)	(9.9%)	1,263,089	3.0%	1,263,089	3.0%
	NON-PERSONNEL TOTAL	9,633,082	10,428,959	15,697,451	5,268,492	50.5%	250,610	1.6%	250,610	1.6%
	TOTAL OPERATING EXPENSES	54,998,409	56,614,701	57,292,340	677,639	1.2%	1,513,699	2.6%	1,513,699	2.6%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Departmental Expenses

	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	% VAR
	BUDGET		BUDGET		BUDGET		PLAN			
	FY21	FY22	FY23	FY23	FY23	FY24	FY24	FY24		
1100 Administration	\$ 1,287,239	\$ 1,385,221	\$ 1,266,849	\$ (118,372)	(8.5%)	\$ 1,178,788	\$ (88,061)	(7.0%)		
1200 Finance	3,213,528	3,086,454	7,752,661	4,666,207	151.2%	7,555,006	(197,655)	(2.5%)		
1300 Customer Service	2,167,394	2,356,175	2,163,050	(193,125)	(8.2%)	2,216,223	53,173	2.5%		
1400 Human Resources	1,064,670	1,099,563	1,015,216	(84,347)	(7.7%)	1,054,359	39,143	3.9%		
1500 Information Technology	1,398,050	1,581,899	1,473,248	(108,651)	(6.9%)	2,145,519	672,271	45.6%		
1600 Planning, Grants, Governmental Affairs	1,253,447	1,102,149	969,409	(132,740)	(12.0%)	918,202	(51,207)	(5.3%)		
1700 District Counsel	406,000	403,000	438,187	35,187	8.7%	444,528	6,341	1.4%		
1800 Safety, Security, and Risk Management	1,130,704	1,125,225	1,079,038	(46,187)	(4.1%)	1,102,036	22,998	2.1%		
1900 Purchasing	950,175	912,298	961,784	49,486	5.4%	999,281	37,497	3.9%		
2200 Facilities Maintenance	3,442,015	3,759,275	3,410,253	(349,022)	(9.3%)	3,481,731	71,478	2.1%		
3100 Paratransit	4,930,786	5,260,983	4,263,038	(997,945)	(19.0%)	4,395,565	132,527	3.1%		
3200 Operations	2,810,136	2,806,110	2,664,627	(141,483)	(5.0%)	2,737,008	72,381	2.7%		
3300 Bus Operators	19,148,193	19,328,009	17,481,013	(1,846,996)	(9.6%)	17,945,240	464,227	2.7%		
4100 Fleet Maintenance	8,412,040	8,744,052	8,433,640	(310,412)	(3.5%)	8,519,973	86,333	1.0%		
9002 COVID Related Costs	-	121,347	297,712	176,365	145.3%	290,035	(7,677)	(2.6%)		
9005 Retired Employee Benefits	3,383,772	3,542,691	3,622,340	79,649	2.2%	3,822,245	199,905	5.5%		
700 SCCIC	250	250	275	25	10.0%	300	25	9.1%		
TOTAL OPERATING EXPENSES	\$ 54,998,402	\$ 56,614,701	\$ 57,292,340	\$ 677,639	1.2%	\$ 58,806,040	\$ 1,513,699	2.6%		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Admin - 1100

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR
	BUDGET FY21	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	PLAN FY24	PLAN FY24				
LABOR												
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	476,834	501,540	487,294	(14,246)	487,294	(14,246)	511,653	24,359	24,359	(2.8%)	24,359	5.0%
501023 Other OT	4,768	4,907	5,055	148	5,055	148	5,178	123	123	3.0%	123	2.4%
Totals \$	481,602	506,447	492,349	(14,098)	492,349	(14,098)	516,831	24,482	24,482	(2.8%)	24,482	5.0%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	\$ 8,808	\$ 9,025	\$ 8,551	(474)	\$ 8,551	(474)	\$ 8,977	426	426	(5.3%)	\$ 426	5.0%
502021 Retirement	75,717	46,289	53,975	7,686	53,975	7,686	55,000	1,025	1,025	16.6%	1,025	1.9%
Retirement UAL	85,313	115,043	-	(115,043)	-	(115,043)	-	-	-	(100.0%)	-	0.0%
502031 Medical Ins	96,092	87,168	98,571	11,403	98,571	11,403	104,093	5,522	5,522	13.1%	5,522	5.6%
502041 Dental Ins	4,003	4,032	5,608	1,576	5,608	1,576	5,700	92	92	39.1%	92	1.6%
502045 Vision Ins	1,112	1,128	1,104	(24)	1,104	(24)	1,152	48	48	(2.1%)	48	4.3%
502051 Life Ins/AD&D	5,311	5,176	676	(4,500)	676	(4,500)	696	20	20	(86.9%)	20	3.0%
502060 State Disability Ins (SDI)	4,166	4,488	4,532	44	4,532	44	6,933	2,401	2,401	1.0%	2,401	53.0%
502061 Long Term Disability Ins	2,977	3,086	2,939	(147)	2,939	(147)	3,082	143	143	(4.8%)	143	4.9%
502071 State Unemployment Ins (SUI)	504	536	568	32	568	32	604	36	36	6.0%	36	6.3%
502081 Worker's Comp Ins	11,775	12,054	11,906	(148)	11,906	(148)	12,263	357	357	(1.2%)	357	3.0%
502101 Holiday Pay	18,545	18,376	17,322	(1,054)	17,322	(1,054)	18,188	866	866	(5.7%)	866	5.0%
502103 Floating Holiday	22,610	22,305	23,819	1,514	23,819	1,514	25,010	1,191	1,191	6.8%	1,191	5.0%
502109 Sick Leave	27,818	27,564	25,984	(1,580)	25,984	(1,580)	27,283	1,299	1,299	(5.7%)	1,299	5.0%
502111 Annual Leave	52,568	43,414	26,167	(17,247)	26,167	(17,247)	27,476	1,309	1,309	(39.7%)	1,309	5.0%
502121 Other Paid Absence	4,347	4,307	4,059	(248)	4,059	(248)	4,263	204	204	(5.8%)	204	5.0%
502251 Phys. Exams	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	10,758	14,762	11,916	(2,846)	11,916	(2,846)	7,920	(3,996)	(3,996)	(19.3%)	(3,996)	(33.5%)
Totals \$	432,425	418,782	297,697	(121,085)	297,697	(121,085)	308,640	10,943	10,943	(28.9%)	10,943	3.7%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	PLAN FY24				
SERVICES									
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	55,000	160,900	168,280	66,825	66,825	(101,455)	4.6%	(101,455)	(60.3%)
503032 Legislative Services	101,000	101,000	101,121	74,222	74,222	(26,899)	0.1%	(26,899)	(26.6%)
503033 Legal Services	-	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	4,000	4,000	4,120	4,220	4,220	100	3.0%	100	2.4%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	15,000	8,000	8,242	8,443	8,443	201	3.0%	201	2.4%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 175,000	\$ 273,900	\$ 281,763	\$ 153,710	\$ 153,710	\$ (128,053)	2.9%	\$ (128,053)	(45.4%)
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)		March-22	Increase/(Decrease)	
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	\$ VAR	%VAR	PLAN FY24	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504211 Postage & Mailing	4,500	5,000	5,800	5,916	800	16.0%	5,916	116	2.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	4,000	6,500	6,697	6,860	197	3.0%	6,860	163	2.4%
504217 Photo Supp./Process	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	20,000	13,700	14,112	14,455	412	3.0%	14,455	343	2.4%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	28,500	25,200	26,609	27,231	1,409	5.6%	\$	622	2.3%
UTILITIES									
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	-	-	-	-	-	0.0%	\$	-	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	-	-	-	-	-	0.0%	\$	-	0.0%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-20 BUDGET FY21	June-21 BUDGET FY22	March-22 BUDGET FY23	March-22 PLAN FY24	Increase/(Decrease)		Increase/(Decrease)	
					\$ VAR	%VAR	\$ VAR	% VAR
TAXES								
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	\$ 86,112	\$ 82,892	\$ 88,075	\$ 90,048	\$ 1,973	2.2%	\$ 1,973	2.2%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	18,000	18,000	18,544	18,996	452	2.4%	452	2.4%
509121 Employee Training	3,000	2,400	2,473	2,533	60	2.4%	60	2.4%
509122 BOD Travel	13,000	13,000	13,393	13,719	326	2.4%	326	2.4%
509123 Travel	25,000	20,000	20,603	21,121	518	2.5%	518	2.5%
509125 Local Meeting Expense	10,000	10,000	10,302	10,553	251	2.4%	251	2.4%
509127 Board Director Fees	12,600	12,600	12,981	13,296	315	2.4%	315	2.4%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 167,712	\$ 158,892	\$ 166,371	\$ 170,266	\$ 3,895	2.3%	\$ 3,895	2.3%
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
LEASES & RENTALS								
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	2,000	2,000	2,060	2,110	50	2.4%	50	2.4%
Totals	\$ 2,000	\$ 2,000	\$ 2,060	\$ 2,110	\$ 50	2.4%	\$ 50	2.4%
PERSONNEL TOTAL	\$ 914,027	\$ 925,229	\$ 790,046	\$ 825,471	\$ 35,425	4.5%	\$ 35,425	4.5%
NON-PERSONNEL TOTAL	\$ 373,212	\$ 459,992	\$ 476,803	\$ 353,317	\$ (123,486)	(25.9%)	\$ (123,486)	(25.9%)
TOTAL OPERATING EXPENSES	\$ 1,287,239	\$ 1,385,221	\$ 1,266,849	\$ 1,178,788	\$ (88,061)	(7.0%)	\$ (88,061)	(7.0%)

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23	BUDGET	FY24	\$ VAR	%VAR	\$ VAR	% VAR
LABOR												
501011		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013		-	-	-	-	-	-	-	-	0.0%	-	0.0%
501021		756,442	739,775	897,670	897,670	157,895	931,886	34,216	21.3%	34,216	3.8%	
501023		2,209	4,000	5,000	5,000	1,000	5,100	100	25.0%	100	2.0%	
	Totals	\$ 758,651	\$ 743,775	\$ 902,670	\$ 902,670	\$ 158,895	\$ 936,986	\$ 34,316	21.4%	\$ 34,316	3.8%	
FRINGE BENEFITS												
502011	Medicare/Soc. Sec.	\$ 14,733	\$ 13,191	\$ 16,033	\$ 16,033	\$ 2,842	\$ 16,637	\$ 604	21.5%	\$ 604	3.8%	
502021	Retirement	135,390	87,909	104,935	104,935	17,026	106,074	1,139	19.4%	1,139	1.1%	
	Retirement UAL	197,251	218,532	-	-	(218,532)	-	-	(100.0%)	-	0.0%	
502031	Medical Ins	268,522	252,876	307,869	307,869	54,993	325,111	17,242	21.7%	17,242	5.6%	
502041	Dental Ins	13,334	12,942	16,826	16,826	3,884	17,082	256	30.0%	256	1.5%	
502045	Vision Ins	2,503	2,538	3,036	3,036	498	3,168	132	19.6%	132	4.3%	
502051	Life Ins/AD&D	1,365	1,261	1,602	1,602	341	1,648	46	27.0%	46	2.9%	
502060	State Disability Ins (SDI)	8,746	9,065	11,386	11,386	2,321	12,849	1,463	25.6%	1,463	12.8%	
502061	Long Term Disability Ins	5,306	5,450	6,373	6,373	923	6,626	253	16.9%	253	4.0%	
502071	State Unemployment Ins (SUI)	1,134	1,206	1,562	1,562	356	1,661	99	29.5%	99	6.3%	
502081	Workers Comp Ins	23,549	27,121	32,740	32,740	5,619	33,722	982	20.7%	982	3.0%	
502101	Holiday Pay	28,591	27,413	33,243	33,243	5,830	34,494	1,251	21.3%	1,251	3.8%	
502103	Floating Holiday	17,539	16,185	20,077	20,077	3,892	21,080	1,003	24.0%	1,003	5.0%	
502109	Sick Leave	42,886	41,118	49,865	49,865	8,747	51,740	1,875	21.3%	1,875	3.8%	
502111	Annual Leave	161,675	74,703	91,993	91,993	17,290	94,912	2,919	23.1%	2,919	3.2%	
502121	Other Paid Absence	6,701	6,426	7,794	7,794	1,368	8,085	291	21.3%	291	3.7%	
502251	Phys. Exams	-	-	-	-	-	-	-	0.0%	-	0.0%	
502253	Driver Lic Renewal	-	-	-	-	-	-	-	0.0%	-	0.0%	
502999	Other Fringe Benefits	6,093	6,102	8,119	8,119	2,017	8,130	11	33.1%	11	0.1%	
	Totals	\$ 935,318	\$ 804,038	\$ 713,453	\$ 713,453	\$ (90,585)	\$ 743,019	\$ 29,566	(11.3%)	\$ 29,566	4.1%	

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Finance - 1200

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23	PLAN	FY24	\$ VAR	%VAR	\$ VAR	% VAR
SERVICES												
503011 Acting/Audit Fees	\$	98,152	\$	103,000	\$	106,111	\$	108,694	\$	3.0%	\$ 2,583	2.4%
503012 Admin/Bank Fees		468,321		427,000		439,895		450,826		3.0%	10,931	2.5%
503031 Prof/Technical Fees		41,300		244,980		31,357		31,601		(87.2%)	244	0.8%
503032 Legislative Services		-		-		-		-		0.0%	-	0.0%
503033 Legal Services		-		-		-		-		0.0%	-	0.0%
503034 Pre-Employment Exams		-		-		-		-		0.0%	-	0.0%
503041 Temp Help		-		-		-		-		0.0%	-	0.0%
503161 Custodial Services		-		-		-		-		0.0%	-	0.0%
503162 Uniforms/Laundry		-		-		-		-		0.0%	-	0.0%
503171 Security Services		-		-		-		-		0.0%	-	0.0%
503221 Classified/Legal Ads		-		-		-		-		0.0%	-	0.0%
503222 Legal Ads		-		-		-		-		0.0%	-	0.0%
503225 Graphic Services		-		-		-		-		0.0%	-	0.0%
503351 Repair - Bldg & Impr		-		-		-		-		0.0%	-	0.0%
503352 Repair - Equipment		-		-		-		-		0.0%	-	0.0%
503353 Repair - Rev Vehicle		-		-		-		-		0.0%	-	0.0%
503354 Repair - Non Rev Vehicle		-		-		-		-		0.0%	-	0.0%
503363 Haz Mat Disposal		-		-		-		-		0.0%	-	0.0%
Totals	\$	607,773	\$	774,980	\$	577,363	\$	591,121	\$	(25.5%)	\$ 13,758	2.4%
MOBILE MATERIALS & SUPPLIES												
504011 Fuels & Lubricants - Non Rev Veh	\$	-	\$	-	\$	-	\$	-	\$	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh		-		-		-		-		0.0%	-	0.0%
504021 Tires & Tubes		-		-		-		-		0.0%	-	0.0%
504161 Other Mobile Supplies		-		-		-		-		0.0%	-	0.0%
504191 Rev Vehicle Parts		-		-		-		-		0.0%	-	0.0%
Totals	\$	-	\$	-	\$	-	\$	-	\$	0.0%	-	0.0%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Finance - 1200

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)		March-22	Increase/(Decrease)	
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	\$ VAR	%VAR	PLAN FY24	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	-	-	1,000	1,000	1,000	100.0%	1,000	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	1,050	2,000	2,060	2,110	60	3.0%	2,110	50	2.4%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	1,050 \$	2,000 \$	3,060 \$	3,110 \$	1,060 \$	53.0%	3,110 \$	50 \$	1.6%
UTILITIES									
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	\$ 66,630	\$ 68,485	\$ 70,553	\$ 73,711	\$ 2,068	3.0%	73,711	\$ 3,158	4.5%
506015 Insurance - PL/PD	615,624	604,568	622,826	650,697	18,258	3.0%	650,697	27,871	4.5%
506021 Insurance - Other	37,216	60,557	62,385	65,176	1,828	3.0%	65,176	2,791	4.5%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	719,470 \$	733,610 \$	755,764 \$	789,584 \$	22,154 \$	3.0%	789,584 \$	33,820 \$	4.5%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY21	BUDGET	FY22	BUDGET	FY23	BUDGET	FY24	\$ VAR	%VAR	\$ VAR	% VAR
TAXES												
507051 Fuel Tax	\$	-	\$	-	\$	-	\$	-	\$	0.0%	\$	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$	-	\$	-	\$	-	\$	-	\$	0.0%	\$	0.0%
MISC EXPENSE												
509011 Dues/Subscriptions	\$	620	\$	620	\$	639	\$	654	\$	3.1%	15	2.3%
509081 Advertising - District Promo	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	8,000	-	8,000	-	8,000	-	100.0%	-	0.0%
509121 Employee Training	2,300	2,275	20,000	17,725	20,000	17,725	20,500	500	2.5%	779.1%	500	2.5%
509122 BOD Travel	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	14,000	8,800	15,000	6,200	15,000	6,200	15,250	250	1.7%	70.5%	250	1.7%
509125 Local Meeting Expense	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$	16,920	\$	11,695	\$	43,639	\$	44,404	\$	273.1%	765	1.8%
INTEREST EXPENSE & DEBT SERVICE												
511102 Interest Expense - Loan	\$	174,346	\$	16,356	\$	8,120	\$	893	\$	(50.4%)	(7,227)	(89.0%)
511103 Interest Expense - POB	\$	-	\$	-	\$	1,962,974	\$	1,745,271	\$	100.0%	(217,703)	(11.1%)
524000 Principal - POB	\$	-	\$	-	\$	2,785,000	\$	2,700,000	\$	100.0%	(85,000)	(3.1%)
Totals	\$	174,346	\$	16,356	\$	4,756,094	\$	4,446,164	\$	28978.6%	(309,930)	(6.5%)
LEASES & RENTALS												
512011 Facility Lease	\$	-	\$	-	\$	-	\$	-	\$	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	618	-	618	-	618	-	100.0%	-	0.0%
Totals	\$	-	\$	618	\$	618	\$	618	\$	100.0%	-	0.0%
PERSONNEL TOTAL	\$	1,693,969	\$	1,547,813	\$	1,616,123	\$	1,680,005	\$	4.4%	63,882	4.0%
NON-PERSONNEL TOTAL	\$	1,519,559	\$	1,538,641	\$	6,136,538	\$	5,875,001	\$	298.8%	(261,537)	(4.3%)
TOTAL OPERATING EXPENSES	\$	3,213,528	\$	3,086,454	\$	7,752,661	\$	7,555,006	\$	151.2%	(197,655)	(2.5%)

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	PLAN FY24	PLAN FY24				
LABOR												
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	811,804	791,328	791,328	794,233	794,233	2,905	808,927	14,694	14,694	0.4%	14,694	1.9%
501023 Other OT	35,000	36,405	36,405	37,505	37,505	1,100	37,503	(2)	(2)	3.0%	(2)	(0.0%)
Totals	\$ 846,804	\$ 827,733	\$ 827,733	\$ 831,738	\$ 831,738	\$ 4,005	\$ 846,430	\$ 14,692	\$ 14,692	0.5%	\$ 14,692	1.8%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	\$ 14,880	\$ 14,605	\$ 14,605	\$ 14,691	\$ 14,691	\$ 86	\$ 15,015	\$ 324	\$ 324	0.6%	\$ 324	2.2%
502021 Retirement	132,370	96,703	96,703	94,731	94,731	(1,972)	94,814	83	83	(2.0%)	83	0.1%
Retirement UAL	192,850	240,393	240,393	-	-	(240,393)	-	-	-	(100.0%)	-	0.0%
502031 Medical Ins	400,612	379,146	379,146	404,921	404,921	25,775	427,615	22,694	22,694	6.8%	22,694	5.6%
502041 Dental Ins	21,175	17,190	17,190	20,034	20,034	2,844	20,346	312	312	16.5%	312	1.6%
502045 Vision Ins	4,450	4,230	4,230	4,140	4,140	(90)	4,320	180	180	(2.1%)	180	4.3%
502051 Life Ins/AD&D	1,978	1,859	1,859	1,963	1,963	104	2,027	64	64	5.6%	64	3.3%
502060 State Disability Ins (SDI)	10,541	10,687	10,687	11,044	11,044	357	11,600	556	556	3.3%	556	5.0%
502061 Long Term Disability Ins	7,444	7,578	7,578	7,338	7,338	(240)	7,691	353	353	(3.2%)	353	4.8%
502071 State Unemployment Ins (SUI)	2,016	2,010	2,010	2,130	2,130	120	2,265	135	135	6.0%	135	6.3%
502081 Worker's Comp Ins	50,042	51,228	51,228	56,551	56,551	5,323	58,248	1,697	1,697	10.4%	1,697	3.0%
502101 Holiday Pay	30,067	29,301	29,301	29,403	29,403	102	30,087	684	684	0.3%	684	2.3%
502103 Floating Holiday	5,284	8,488	8,488	8,722	8,722	234	8,969	247	247	2.8%	247	2.8%
502109 Sick Leave	45,101	43,951	43,951	44,106	44,106	155	45,130	1,024	1,024	0.4%	1,024	2.3%
502111 Annual Leave	91,921	90,948	90,948	92,254	92,254	1,306	97,884	5,630	5,630	1.4%	5,630	6.1%
502121 Other Paid Absence	7,047	6,867	6,867	6,893	6,893	26	7,052	159	159	0.4%	159	2.3%
502251 Phys. Exams	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,382	4,320	4,320	4,335	4,335	15	4,350	15	15	0.3%	15	0.3%
Totals	\$ 1,020,162	\$ 1,009,500	\$ 1,009,500	\$ 803,256	\$ 803,256	\$ (206,244)	\$ 837,413	\$ 34,157	\$ 34,157	(20.4%)	\$ 34,157	4.3%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	PLAN FY24				
SERVICES									
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	139,364	407,864	372,426	376,150	3,724	(35,438)	(8.7%)	3,724	1.0%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	1,300	3,700	3,700	3,700	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	50,000	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Blpg & Impr	-	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	2,000	1,100	1,100	1,100	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 192,664	\$ 412,664	\$ 377,226	\$ 380,950	\$ 3,724	\$ (35,438)	(8.6%)	\$ 3,724	1.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	PLAN FY24				
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504211 Postage & Mailing	3,500	2,500	6,500	6,500	6,500	4,000	160.0%	-	0.0%
504214 Promotional Items	25,000	25,000	25,000	25,000	25,000	-	0.0%	-	0.0%
504215 Printing	18,000	29,000	80,510	81,110	81,110	51,510	177.6%	600	0.7%
504217 Photo Supp/Process	2,000	2,000	2,060	2,060	2,060	60	3.0%	-	0.0%
504311 Office Supplies	6,000	5,000	5,000	5,000	5,000	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 54,500	\$ 63,500	\$ 119,070	\$ 119,670	\$ 119,670	\$ 55,570	87.5%	\$ 600	0.5%
UTILITIES									
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	650	650	650	650	-	0.0%	-	0.0%
Totals	\$ -	\$ 650	\$ 650	\$ 650	\$ 650	\$ -	0.0%	\$ -	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	PLAN FY24				
TAXES									
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	10,000	8,600	13,200	13,200	13,200	4,600	53.5%	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 10,000	\$ 8,600	\$ 13,200	\$ 13,200	\$ 13,200	\$ 4,600	53.5%	\$ -	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
509081 Advertising - District Promo	15,000	15,000	-	-	-	(15,000)	(100.0%)	-	0.0%
509101 Employee Incentive Program	200	1,200	1,200	1,200	1,200	-	0.0%	-	0.0%
509121 Employee Training	16,064	7,068	7,068	7,068	7,068	-	0.0%	-	0.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	6,700	5,360	5,360	5,360	5,360	-	0.0%	-	0.0%
509125 Local Meeting Expense	300	300	300	300	300	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 39,264	\$ 28,928	\$ 13,928	\$ (15,000)	\$ 13,928	\$ (15,000)	(51.9%)	\$ -	0.0%
INTEREST EXPENSE & DEBT SERVICE									
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
524000 Principal - POB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
LEASES & RENTALS									
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	4,000	4,600	3,982	3,982	3,982	(618)	(13.4%)	-	0.0%
Totals	\$ 4,000	\$ 4,600	\$ 3,982	\$ (618)	\$ 3,982	\$ (618)	(13.4%)	\$ -	0.0%
PERSONNEL TOTAL	\$ 1,866,966	\$ 1,837,233	\$ 1,634,994	\$ (202,239)	\$ 1,683,843	\$ 48,849	3.0%	\$ 48,849	3.0%
NON-PERSONNEL TOTAL	\$ 300,428	\$ 518,942	\$ 528,056	\$ 9,114	\$ 532,380	\$ 4,324	1.8%	\$ 4,324	0.8%
TOTAL OPERATING EXPENSES	\$ 2,167,394	\$ 2,356,175	\$ 2,163,050	\$ (193,125)	\$ 2,216,223	\$ 53,173	2.5%	\$ 53,173	2.5%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

HR - 1400

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	PLAN FY24	PLAN FY24					
LABOR												
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	457,005	474,164	474,164	486,972	486,972	505,561	505,561	12,808	18,589	2.7%	18,589	3.8%
501023 Other OT	5,000	5,179	5,179	5,335	5,335	5,466	5,466	156	131	3.0%	131	2.5%
Totals	\$ 462,005	\$ 479,343	\$ 479,343	\$ 492,307	\$ 492,307	\$ 511,027	\$ 511,027	\$ 12,964	\$ 18,720	2.7%	\$ 18,720	3.8%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	\$ 8,083	\$ 8,476	\$ 8,476	\$ 8,685	\$ 8,685	\$ 9,045	\$ 9,045	\$ 209	\$ 360	2.5%	\$ 360	4.1%
502021 Retirement	73,772	57,294	57,294	56,767	56,767	57,393	57,393	(527)	626	(0.9%)	626	1.1%
Retirement UAL	107,479	142,427	142,427	-	-	-	-	(142,427)	-	(100.0%)	-	0.0%
502031 Medical Ins	135,927	126,996	126,996	146,845	146,845	155,075	155,075	19,849	8,230	15.6%	8,230	5.6%
502041 Dental Ins	6,840	6,858	6,858	8,244	8,244	8,364	8,364	1,386	120	20.2%	120	1.5%
502045 Vision Ins	1,669	1,692	1,692	1,656	1,656	1,728	1,728	(36)	72	(2.1%)	72	4.3%
502051 Life Ins/AD&D	910	910	910	910	910	938	938	-	28	0.0%	28	3.1%
502060 State Disability Ins (SDI)	5,512	5,911	5,911	6,186	6,186	6,987	6,987	275	801	4.7%	801	12.9%
502061 Long Term Disability Ins	3,647	3,854	3,854	3,742	3,742	3,856	3,856	(112)	114	(2.9%)	114	3.0%
502071 State Unemployment Ins (SUI)	756	804	804	852	852	906	906	48	54	6.0%	54	6.3%
502081 Worker's Comp Ins	17,662	18,080	18,080	20,835	20,835	21,460	21,460	2,755	625	15.2%	625	3.0%
502101 Holiday Pay	16,998	17,507	17,507	17,936	17,936	18,678	18,678	429	742	2.5%	742	4.1%
502103 Floating Holiday	10,927	11,496	11,496	11,818	11,818	12,409	12,409	322	591	2.8%	591	5.0%
502109 Sick Leave	25,497	26,260	26,260	26,902	26,902	28,016	28,016	642	1,114	2.4%	1,114	4.1%
502111 Annual Leave	38,017	45,883	45,883	45,812	45,812	49,265	49,265	(71)	3,453	(0.2%)	3,453	7.5%
502121 Other Paid Absence	3,984	4,103	4,103	4,203	4,203	4,378	4,378	100	175	2.4%	175	4.2%
502251 Phys. Exams	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,062	4,068	4,068	4,074	4,074	4,080	4,080	6	6	0.1%	6	0.1%
Totals	\$ 461,741	\$ 482,618	\$ 482,618	\$ 365,467	\$ (117,151)	\$ 382,578	\$ 382,578	\$ (117,151)	\$ 17,111	(24.3%)	\$ 17,111	4.7%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

HR - 1400

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)		March-22		
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	\$ VAR	%VAR	\$ VAR	% VAR	
SERVICES									
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%	
503031 Prof/Technical Fees	80,000	80,000	92,647	94,576	12,647	15.8%	1,929	2.1%	
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%	
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%	
503034 Pre-Employment Exams	7,450	8,910	9,179	9,401	269	3.0%	222	2.4%	
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%	
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%	
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%	
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%	
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%	
503222 Legal Ads	14,000	17,400	17,926	18,362	526	3.0%	436	2.4%	
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%	
503351 Repair - Blpg & Impr	-	-	-	-	-	0.0%	-	0.0%	
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%	
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%	
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%	
Totals	\$ 101,450	\$ 106,310	\$ 119,752	\$ 122,339	\$ 13,442	12.6%	\$ 2,587	2.2%	
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

HR - 1400

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)		March-22	Increase/(Decrease)	
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	\$ VAR	%VAR	PLAN FY24	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	3,000	1,000	1,030	1,055	30	3.0%	1,055	25	2.4%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ 3,000	\$ 1,000	\$ 1,030	\$ 1,055	\$ 30	3.0%	\$ 1,055	\$ 25	2.4%
UTILITIES									
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

HR - 1400

ACCOUNT	June-21		June-21		March-22		March-22		March-22		
	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	PLAN	PLAN	Increase/(Decrease)	Increase/(Decrease)	
	FY21	FY22	FY23	FY23	FY23	FY23	FY24	FY24	\$ VAR	% VAR	
TAXES											
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	-	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	-	-	-	-	-	0.0%	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
MISC EXPENSE											
509011 Dues/Subscriptions	\$ 3,435	\$ 3,660	\$ 3,770	\$ 3,770	\$ 110	\$ 3,862	\$ 3,862	\$ 92	\$ 92	2.4%	2.4%
509081 Advertising - District Promo	-	-	-	-	-	-	-	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	3,000	3,000	3,000	3,000	3,000	-	-	0.0%	0.0%
509121 Employee Training	28,040	22,432	23,110	23,110	678	23,693	23,693	583	583	2.5%	2.5%
509122 BOD Travel	-	-	-	-	-	-	-	-	-	0.0%	0.0%
509123 Travel	4,000	3,200	5,000	5,000	1,800	5,000	5,000	-	-	0.0%	0.0%
509125 Local Meeting Expense	1,000	1,000	1,780	1,780	780	1,805	1,805	25	25	1.4%	1.4%
509127 Board Director Fees	-	-	-	-	-	-	-	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	-	-	-	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	-	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	-	-	-	0.0%	0.0%
Totals	\$ 36,475	\$ 30,292	\$ 36,660	\$ 36,660	\$ 6,368	\$ 37,360	\$ 37,360	\$ 700	\$ 700	1.9%	1.9%
INTEREST EXPENSE & DEBT SERVICE											
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
511103 Interest Expense - POB	-	-	-	-	-	-	-	-	-	0.0%	0.0%
524000 Principal - POB	-	-	-	-	-	-	-	-	-	0.0%	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
LEASES & RENTALS											
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
512061 Equipment Rental	-	-	-	-	-	-	-	-	-	0.0%	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
PERSONNEL TOTAL	\$ 923,746	\$ 961,961	\$ 857,774	\$ 857,774	\$ (104,187)	\$ 893,605	\$ 893,605	\$ 35,831	\$ 35,831	4.2%	4.2%
NON-PERSONNEL TOTAL	\$ 140,925	\$ 137,602	\$ 157,442	\$ 157,442	\$ 19,840	\$ 160,754	\$ 160,754	\$ 3,312	\$ 3,312	2.1%	2.1%
TOTAL OPERATING EXPENSES	\$ 1,064,670	\$ 1,099,563	\$ 1,015,216	\$ 1,015,216	\$ (84,347)	\$ 1,054,359	\$ 1,054,359	\$ 39,143	\$ 39,143	3.9%	3.9%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

IT - 1500

ACCOUNT	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	PLAN FY24				
LABOR									
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	536,560	594,603	584,818	592,170	592,170	(9,785)	(1.6%)	7,352	1.3%
501023 Other OT	1,052	1,012	1,001	1,001	1,001	(11)	(1.1%)	-	0.0%
Totals	\$ 537,612	\$ 595,615	\$ 585,819	\$ 593,171	\$ 593,171	\$ (9,796)	(1.6%)	\$ 7,352	1.3%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	\$ -	\$ 10,671	\$ 10,574	\$ 10,701	\$ 10,701	\$ (97)	(0.9%)	\$ 127	1.2%
502021 Retirement	88,708	73,200	70,713	70,022	70,022	(2,487)	(3.4%)	(691)	(1.0%)
Retirement UAL	129,239	181,974	-	-	-	(181,974)	(100.0%)	-	0.0%
502031 Medical Ins	96,459	130,728	143,474	151,506	151,506	12,746	9.7%	8,032	5.6%
502041 Dental Ins	6,143	5,773	6,756	6,864	6,864	983	17.0%	108	1.6%
502045 Vision Ins	1,530	1,644	1,656	1,728	1,728	12	0.7%	72	4.3%
502051 Life Ins/AD&D	955	994	1,005	1,045	1,045	11	1.1%	40	4.0%
502060 State Disability Ins (SDI)	5,977	6,723	6,940	8,267	8,267	217	3.2%	1,327	19.1%
502061 Long Term Disability Ins	4,199	4,338	4,058	4,220	4,220	(280)	(6.5%)	162	4.0%
502071 State Unemployment Ins (SUI)	756	804	852	906	906	48	6.0%	54	6.3%
502081 Worker's Comp Ins	14,718	18,080	20,835	21,460	21,460	2,755	15.2%	625	3.0%
502101 Holiday Pay	20,439	22,051	21,877	22,142	22,142	(174)	(0.8%)	265	1.2%
502103 Floating Holiday	19,297	20,097	18,960	19,173	19,173	(1,137)	(5.7%)	213	1.1%
502109 Sick Leave	30,659	33,078	32,817	33,214	33,214	(261)	(0.8%)	397	1.2%
502111 Annual Leave	52,524	59,954	64,662	65,178	65,178	4,708	7.9%	516	0.8%
502121 Other Paid Absence	4,790	5,167	5,126	5,189	5,189	(41)	(0.8%)	63	1.2%
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	5,999	6,013	6,024	6,030	6,030	11	0.2%	6	0.1%
Totals	\$ 492,038	\$ 581,289	\$ 416,329	\$ 427,645	\$ 427,645	\$ (164,960)	(28.4%)	\$ 11,316	2.7%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)		Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	\$ VAR	%VAR		
SERVICES								
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	6,000	6,000	6,000	6,000	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Blpg & Impr	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	328,500	365,815	431,000	1,084,603	65,185	17.8%	653,603	151.6%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%
Totals \$	334,500	371,815	437,000	1,090,603	\$ 653,603	17.5%	\$ 653,603	149.6%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%
Totals \$	-	-	-	-	\$ -	0.0%	\$ -	0.0%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)		March-22 PLAN FY24	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	\$ VAR	%VAR			
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	-	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	30,800	30,700	30,700	30,700	-	0.0%	30,700	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	30,800 \$	30,700 \$	30,700 \$	30,700 \$	-	0.0%	30,700 \$	-	0.0%
UTILITIES									
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	-	0.0%	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	- \$	- \$	- \$	- \$	-	0.0%	- \$	-	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	-	0.0%	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	- \$	- \$	- \$	- \$	-	0.0%	- \$	-	0.0%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)		March-22 PLAN FY24	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	\$ VAR	%VAR			
TAXES									
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	1,100	880	1,200	1,200	320	36.4%	1,200	-	0.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	2,000	1,600	2,200	2,200	600	37.5%	2,200	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ 3,100	\$ 2,480	\$ 3,400	\$ 3,400	\$ 920	37.1%	3,400	\$ -	0.0%
INTEREST EXPENSE & DEBT SERVICE									
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
LEASES & RENTALS									
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
PERSONNEL TOTAL	\$ 1,029,650	\$ 1,176,904	\$ 1,002,148	\$ 1,020,816	\$ (174,756)	(14.8%)	1,020,816	\$ 18,668	1.9%
NON-PERSONNEL TOTAL	\$ 368,400	\$ 404,995	\$ 471,100	\$ 1,124,703	\$ 66,105	16.3%	1,124,703	\$ 653,603	138.7%
TOTAL OPERATING EXPENSES	\$ 1,398,050	\$ 1,581,899	\$ 1,473,248	\$ 2,145,519	\$ (108,651)	(6.9%)	2,145,519	\$ 672,271	45.6%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Planning Grants - 1600

ACCOUNT	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	PLAN FY24				
LABOR									
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	448,323	412,963	416,468	422,860	422,860	6,392	0.8%	6,392	1.5%
501023 Other OT	10,118	9,204	12,000	12,240	12,240	240	30.4%	240	2.0%
Totals \$	458,441	422,167	428,468	435,100	435,100	6,632	1.5%	6,632	1.5%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	\$ 8,018	\$ 7,413	\$ 7,558	\$ 7,732	\$ 7,732	\$ 174	2.0%	\$ 174	2.3%
502021 Retirement	72,495	50,005	49,446	49,487	49,487	41	(1.1%)	41	0.1%
Retirement UAL	105,618	124,309	-	-	-	(124,309)	(100.0%)	-	0.0%
502031 Medical Ins	145,184	129,492	127,291	134,424	134,424	7,133	(1.7%)	7,133	5.6%
502041 Dental Ins	7,283	6,750	6,926	7,032	7,032	106	2.6%	106	1.5%
502045 Vision Ins	1,669	1,410	1,380	1,440	1,440	60	(2.1%)	60	4.3%
502051 Life Ins/AD&D	806	689	696	708	708	12	1.0%	12	1.7%
502060 State Disability Ins (SDI)	5,592	5,284	5,503	5,971	5,971	468	4.1%	468	8.5%
502061 Long Term Disability Ins	3,276	2,892	2,808	2,892	2,892	84	(2.9%)	84	3.0%
502071 State Unemployment Ins (SUI)	756	670	710	755	755	45	6.0%	45	6.3%
502081 Worker's Comp Ins	17,662	18,080	17,858	18,394	18,394	536	(1.2%)	536	3.0%
502101 Holiday Pay	16,643	15,223	15,436	15,786	15,786	350	1.4%	350	2.3%
502103 Floating Holiday	5,674	5,844	6,136	6,443	6,443	307	5.0%	307	5.0%
502109 Sick Leave	24,964	22,835	23,154	23,680	23,680	526	1.4%	526	2.3%
502111 Annual Leave	43,355	41,624	44,417	48,436	48,436	4,019	6.7%	4,019	9.0%
502121 Other Paid Absence	3,901	3,568	3,618	3,700	3,700	82	1.4%	82	2.3%
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	6,112	2,090	2,095	2,100	2,100	5	0.2%	5	0.2%
Totals \$	469,007	438,178	315,032	328,980	328,980	13,948	(28.1%)	13,948	4.4%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Planning Grants - 1600

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	March-22 PLAN FY24	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24					
SERVICES									
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	300,000	212,250	201,217	128,682	(11,033)	(5.2%)	128,682	(72,535)	(36.0%)
503032 Legislative Services	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Blg & Impr	-	-	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ 300,000	\$ 212,250	\$ 201,217	\$ 128,682	\$ (11,033)	(5.2%)	\$ 128,682	\$ (72,535)	(36.0%)
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Planning Grants - 1600

ACCOUNT	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	March-22 PLAN FY24	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY23	BUDGET FY24					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	15,000	15,000	15,453	453	15,828	375	3.0%	15,828	375	2.4%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ 15,000	\$ 15,000	\$ 15,453	\$ 453	\$ 15,828	\$ 375	3.0%	\$ 15,828	\$ 375	2.4%
UTILITIES										
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Planning Grants - 1600

ACCOUNT	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24					
TAXES									
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	4,500	6,600	3,799	3,966	167	(2,801)	(42.4%)	167	4.4%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	6,500	7,954	5,440	5,646	206	(2,514)	(31.6%)	206	3.8%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 11,000	\$ 14,554	\$ 9,239	\$ 9,612	\$ 373	\$ (5,315)	(36.5%)	\$ 373	4.0%
INTEREST EXPENSE & DEBT SERVICE									
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
LEASES & RENTALS									
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
PERSONNEL TOTAL	\$ 927,447	\$ 860,345	\$ 743,500	\$ 764,080	\$ 20,580	\$ (116,845)	(13.6%)	\$ 20,580	2.8%
NON-PERSONNEL TOTAL	\$ 326,000	\$ 241,804	\$ 225,909	\$ 154,122	\$ (71,787)	\$ (15,895)	(6.6%)	\$ (71,787)	(31.8%)
TOTAL OPERATING EXPENSES	\$ 1,253,447	\$ 1,102,149	\$ 969,409	\$ 918,202	\$ (51,207)	\$ (132,740)	(12.0%)	\$ (51,207)	(5.3%)

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21		BUDGET FY22		BUDGET FY23		PLAN FY24					
LABOR												
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	174,646	181,474	181,474	181,474	181,474	181,474	186,648	5,174	2.9%	5,174	2.9%	
501023 Other OT	250	251	259	259	259	266	7	2.7%	7	2.7%	7	2.7%
Totals	\$ 174,896	\$ 181,725	\$ 181,733	\$ 181,733	\$ 181,733	\$ 186,914	\$ 5,181	2.9%	\$ 5,181	2.9%	\$ 5,181	2.9%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
502021 Retirement	3,050	3,201	3,201	3,201	3,201	3,201	3,291	90	2.8%	90	2.8%	
Retirement UAL	28,057	21,963	21,411	21,411	21,411	21,536	125	0.6%	125	0.6%		
502031 Medical Ins	40,877	54,599	-	(54,599)	(54,599)	(54,599)	-	-	0.0%	-	0.0%	
502041 Dental Ins	27,066	9,786	10,044	258	258	10,608	564	5.6%	564	5.6%		
502045 Vision Ins	2,723	2,286	2,348	62	62	2,382	34	1.4%	34	1.4%		
502051 Life Ins/AD&D	556	564	552	(12)	(12)	576	24	4.3%	24	4.3%		
502060 State Disability Ins (SDI)	338	234	336	102	102	348	12	3.6%	12	3.6%		
502061 Long Term Disability Ins	2,167	2,342	2,406	64	64	2,542	136	5.7%	136	5.7%		
502071 State Unemployment Ins (SUI)	1,371	1,440	1,398	(42)	(42)	1,446	48	3.4%	48	3.4%		
502081 Worker's Comp Ins	252	268	284	16	16	302	18	6.3%	18	6.3%		
502101 Holiday Pay	5,883	6,027	5,953	(74)	(74)	6,131	178	3.0%	178	3.0%		
502103 Floating Holiday	6,465	6,643	6,643	-	-	6,826	183	2.8%	183	2.8%		
502109 Sick Leave	4,900	5,047	5,047	-	-	5,298	251	5.0%	251	5.0%		
502111 Annual Leave	9,697	9,966	9,966	-	-	10,240	274	2.7%	274	2.7%		
502121 Other Paid Absence	12,878	15,826	15,826	-	-	16,077	251	1.6%	251	1.6%		
502251 Phys. Exams	1,515	1,557	1,557	-	-	1,600	43	2.8%	43	2.8%		
502253 Driver Lic Renewal	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	6,004	6,006	6,008	2	2	2,010	(3,998)	(66.5%)	(3,998)	(66.5%)		
Totals	\$ 153,799	\$ 147,755	\$ 92,980	\$ (54,775)	\$ (54,775)	\$ 91,213	\$ (1,767)	(1.9%)	\$ (1,767)	(1.9%)	\$ (1,767)	(1.9%)

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Risk Mgmt - 1800

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)	March-22	Increase/(Decrease)	Increase/(Decrease)
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	\$ VAR	%VAR	\$ VAR	% VAR
SERVICES								
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	30,200	30,200	15,659	16,040	(14,541)	(48.1%)	381	2.4%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	593,789	593,789	611,722	626,610	17,933	3.0%	14,888	2.4%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Blg & Impr	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 623,989	\$ 623,989	\$ 627,381	\$ 642,650	\$ 3,392	0.5%	\$ 15,269	2.4%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Risk Mgmt - 1800

ACCOUNT	June-20	June-21	March-22	March-22	March-22	
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%
504215 Printing	5,000	3,000	3,091	3,166	75	2.4%
504217 Photo Supp/Process	-	-	-	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%
504315 Safety Supplies	3,500	2,700	2,782	2,850	68	2.4%
504316 COVID-19	-	-	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%
Totals \$	8,500	5,700	5,873	6,016	143	2.4%
UTILITIES						
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%
Totals \$	-	-	-	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%
506123 Settlement Costs	150,000	150,000	154,530	158,291	3,761	2.4%
506127 Repairs - District Prop	-	-	-	-	-	0.0%
Totals \$	150,000	150,000	154,530	158,291	3,761	2.4%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	BUDGET FY23	BUDGET FY24	PLAN FY24					
TAXES												
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
MISC EXPENSE												
509011 Dues/Subscriptions	\$ 400	\$ 400	\$ 412	\$ 422	\$ 412	\$ 422	\$ 412	\$ 422	\$ 10	3.0%	\$ 10	2.4%
509081 Advertising - District Promo	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	3,000	3,000	5,933	6,084	2,933	2,933	2,933	6,084	151	97.8%	151	2.5%
509121 Employee Training	7,200	5,760	3,091	3,166	(2,669)	(2,669)	(2,669)	3,166	75	(46.3%)	75	2.4%
509122 BOD Travel	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	8,920	6,896	7,105	7,280	209	209	209	7,280	175	3.0%	175	2.5%
509125 Local Meeting Expense	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 19,520	\$ 16,056	\$ 16,541	\$ 16,952	\$ 485	\$ 485	\$ 485	\$ 16,952	\$ 411	3.0%	\$ 411	2.5%
INTEREST EXPENSE & DEBT SERVICE												
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
LEASES & RENTALS												
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
PERSONNEL TOTAL	\$ 328,695	\$ 329,480	\$ 274,713	\$ 278,127	\$ (54,767)	\$ (54,767)	\$ (54,767)	\$ 278,127	\$ 3,414	(16.6%)	\$ 3,414	1.2%
NON-PERSONNEL TOTAL	\$ 802,009	\$ 795,745	\$ 804,325	\$ 823,909	\$ 8,580	\$ 8,580	\$ 8,580	\$ 823,909	\$ 19,584	1.1%	\$ 19,584	2.4%
TOTAL OPERATING EXPENSES	\$ 1,130,704	\$ 1,125,225	\$ 1,079,038	\$ 1,102,036	\$ (46,187)	\$ (46,187)	\$ (46,187)	\$ 1,102,036	\$ 22,998	(4.1%)	\$ 22,998	2.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	PLAN FY24	PLAN FY24					
LABOR												
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	413,073	420,376	420,376	516,064	516,064	533,709	533,709	95,688	17,645	22.8%	17,645	3.4%
501023 Other OT	1,812	1,866	1,866	1,920	1,920	1,968	1,968	54	48	2.9%	48	2.5%
Totals	\$ 414,886	\$ 422,242	\$ 422,242	\$ 517,984	\$ 517,984	\$ 535,677	\$ 535,677	\$ 95,742	\$ 17,693	22.7%	\$ 17,693	3.4%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	\$ 7,379	\$ 7,552	\$ 7,552	\$ 9,201	\$ 9,201	\$ 9,546	\$ 9,546	\$ 1,649	\$ 345	21.8%	\$ 345	3.7%
502021 Retirement	67,720	51,687	51,687	61,435	61,435	62,346	62,346	9,748	911	18.9%	911	1.5%
Retirement UAL	98,661	128,487	128,487	-	-	-	-	(128,487)	-	(100.0%)	-	0.0%
502031 Medical Ins	205,194	144,582	144,582	182,501	182,501	192,730	192,730	37,919	10,229	26.2%	10,229	5.6%
502041 Dental Ins	6,398	7,146	7,146	9,678	9,678	9,828	9,828	2,532	150	35.4%	150	1.5%
502045 Vision Ins	1,947	1,974	1,974	2,484	2,484	2,592	2,592	510	108	25.8%	108	4.3%
502051 Life Ins/AD&D	924	923	923	1,080	1,080	1,080	1,080	157	-	17.0%	-	0.0%
502060 State Disability Ins (SDI)	5,242	5,526	5,526	6,918	6,918	7,373	7,373	1,392	455	25.2%	455	6.6%
502061 Long Term Disability Ins	3,500	3,626	3,626	4,407	4,407	4,632	4,632	781	225	21.5%	225	5.1%
502071 State Unemployment Ins (SUI)	882	938	938	1,278	1,278	1,359	1,359	340	81	36.2%	81	6.3%
502081 Worker's Comp Ins	26,493	24,107	24,107	32,740	32,740	33,722	33,722	8,633	982	35.8%	982	3.0%
502101 Holiday Pay	15,603	15,843	15,843	19,314	19,314	20,033	20,033	3,471	719	21.9%	719	3.7%
502103 Floating Holiday	4,097	4,432	4,432	4,220	4,220	4,432	4,432	(212)	212	(4.8%)	212	5.0%
502109 Sick Leave	23,405	23,766	23,766	28,972	28,972	30,051	30,051	5,206	1,079	21.9%	1,079	3.7%
502111 Annual Leave	47,268	50,803	50,803	59,607	59,607	63,356	63,356	8,804	3,749	17.3%	3,749	6.3%
502121 Other Paid Absence	3,657	3,713	3,713	4,525	4,525	4,695	4,695	812	170	21.9%	170	3.8%
502251 Phys. Exams	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,139	2,146	2,146	2,211	2,211	2,220	2,220	65	9	3.0%	9	0.4%
Totals	\$ 520,510	\$ 477,252	\$ 477,252	\$ 430,571	\$ 430,571	\$ 449,995	\$ 449,995	\$ (46,681)	\$ 19,424	(9.8%)	\$ 19,424	4.5%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Purchasing - 1900

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)		March-22	
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	\$ VAR	%VAR	\$ VAR	% VAR
SERVICES								
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	2,000	2,000	2,100	2,200	100	5.0%	100	4.8%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	1,200	1,200	1,236	1,266	36	3.0%	30	2.4%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Blg & Impr	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 3,200	\$ 3,200	\$ 3,336	\$ 3,466	\$ 136	4.3%	\$ 130	3.9%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Purchasing - 1900

ACCOUNT	June-20	June-21	March-22	March-22	March-22	Increase/(Decrease)	Increase/(Decrease)	Increase/(Decrease)
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY23	PLAN FY24	\$ VAR	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
504211 Postage & Mailing	100	100	103	103	105	2	2	1.9%
504214 Promotional Items	-	-	-	-	-	-	-	0.0%
504215 Printing	200	200	206	206	211	5	5	2.4%
504217 Photo Supp/Process	-	-	-	-	-	-	-	0.0%
504311 Office Supplies	1,500	1,500	1,545	1,545	1,582	37	37	2.4%
504315 Safety Supplies	-	-	-	-	-	-	-	0.0%
504316 COVID-19	-	-	-	-	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	-	0.0%
Totals \$	1,800	1,800	1,854	1,854	1,898	44	44	2.4%
UTILITIES								
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	-	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	-	0.0%
Totals \$	-	-	-	-	-	-	-	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	-	0.0%
Totals \$	-	-	-	-	-	-	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	PLAN FY24	PLAN FY24					
TAXES												
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
MISC EXPENSE												
509011 Dues/Subscriptions	\$ 500	\$ 330	\$ 340	\$ 340	\$ 340	\$ 348	\$ 348	\$ 8	\$ 8	2.4%	\$ 8	2.4%
509081 Advertising - District Promo	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	2,500	2,000	2,060	2,060	2,060	2,117	2,117	57	57	2.8%	57	2.8%
509122 BOD Travel	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	6,530	5,224	5,381	5,381	5,381	5,515	5,515	134	134	2.5%	134	2.5%
509125 Local Meeting Expense	250	250	258	258	258	265	265	7	7	2.7%	7	2.7%
509127 Board Director Fees	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 9,780	\$ 7,804	\$ 8,039	\$ 8,039	\$ 8,039	\$ 8,245	\$ 8,245	\$ 206	\$ 206	3.0%	\$ 206	2.6%
INTEREST EXPENSE & DEBT SERVICE												
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
LEASES & RENTALS												
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
PERSONNEL TOTAL	\$ 935,395	\$ 899,494	\$ 948,555	\$ 948,555	\$ 948,555	\$ 985,672	\$ 985,672	\$ 49,061	\$ 49,061	5.5%	\$ 49,061	3.9%
NON-PERSONNEL TOTAL	\$ 14,780	\$ 12,804	\$ 13,229	\$ 13,229	\$ 13,229	\$ 13,609	\$ 13,609	\$ 425	\$ 425	3.3%	\$ 425	2.9%
TOTAL OPERATING EXPENSES	\$ 950,175	\$ 912,298	\$ 961,784	\$ 961,784	\$ 961,784	\$ 999,281	\$ 999,281	\$ 49,486	\$ 49,486	5.4%	\$ 49,486	3.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Facilities Maint - 2200

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	PLAN FY24	PLAN FY24				
LABOR												
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	863,640	898,110	898,110	899,143	899,143	1,033	910,548	11,405	1.3%	11,405	1.3%	
501023 Other OT	103,637	103,637	103,637	81,769	81,769	(21,868)	83,902	2,133	2.6%	2,133	2.6%	
Totals	\$ 967,277	\$ 1,001,747	\$ 1,001,747	\$ 980,912	\$ 980,912	\$ (20,835)	\$ 994,450	\$ 13,538	1.4%	\$ 13,538	1.4%	

FRINGE BENEFITS

502011 Medicare/Soc. Sec.	\$ 16,872	\$ 17,460	\$ 17,460	\$ 17,291	\$ 17,291	(169)	17,599	308	1.8%	308	1.8%
502021 Retirement	141,548	109,614	109,614	107,850	107,850	(1,764)	107,332	(518)	(0.5%)	(518)	(0.5%)
Retirement UAL	206,221	272,498	272,498	-	-	(272,498)	-	-	0.0%	-	0.0%
502031 Medical Ins	436,157	444,000	444,000	412,452	412,452	(31,548)	435,568	23,116	5.6%	23,116	5.6%
502041 Dental Ins	22,570	24,084	24,084	23,532	23,532	(552)	23,874	342	1.5%	342	1.5%
502045 Vision Ins	5,006	5,076	5,076	4,968	4,968	(108)	5,184	216	4.3%	216	4.3%
502051 Life Ins/AD&D	2,213	2,210	2,210	2,256	2,256	46	2,268	12	0.5%	12	0.5%
502060 State Disability Ins (SDI)	11,861	12,719	12,719	12,909	12,909	190	13,593	684	5.3%	684	5.3%
502061 Long Term Disability Ins	7,794	8,089	8,089	7,895	7,895	(194)	8,272	377	4.8%	377	4.8%
502071 State Unemployment Ins (SUI)	2,268	2,412	2,412	2,556	2,556	144	2,718	162	6.3%	162	6.3%
502081 Worker's Comp Ins	52,986	54,241	54,241	53,575	53,575	(666)	55,182	1,607	3.0%	1,607	3.0%
502101 Holiday Pay	32,614	33,707	33,707	34,014	34,014	307	34,600	586	1.7%	586	1.7%
502103 Floating Holiday	5,363	5,524	5,524	5,800	5,800	276	5,800	-	0.0%	-	0.0%
502109 Sick Leave	48,921	50,561	50,561	51,019	51,019	458	51,900	881	1.7%	881	1.7%
502111 Annual Leave	101,766	104,752	104,752	112,780	112,780	8,028	118,863	6,083	5.4%	6,083	5.4%
502121 Other Paid Absence	7,644	7,902	7,902	7,973	7,973	71	8,112	139	1.7%	139	1.7%
502251 Phys. Exams	-	-	-	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,436	2,454	2,454	6,472	6,472	4,018	2,490	(3,982)	(61.5%)	(3,982)	(61.5%)
Totals	\$ 1,104,238	\$ 1,157,305	\$ 1,157,305	\$ 863,342	\$ 863,342	\$ (293,963)	\$ 893,355	\$ 30,013	3.5%	\$ 30,013	3.5%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Facilities Maint - 2200

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	PLAN FY24						
SERVICES												
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	30,000	45,600	46,978	1,378	47,918	3.0%	940	3.0%	47,918	2.0%	940	2.0%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503161 Custodial Services	8,000	8,300	8,551	251	8,722	3.0%	171	3.0%	8,722	2.0%	171	2.0%
503162 Uniforms/Laundry	2,500	2,500	2,576	76	2,628	3.0%	52	3.0%	2,628	2.0%	52	2.0%
503171 Security Services	14,000	17,600	20,779	3,179	21,195	18.1%	416	18.1%	21,195	2.0%	416	2.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503351 Repair - Blg & Impr	73,000	283,000	200,000	(83,000)	200,000	(29.3%)	-	(29.3%)	200,000	0.0%	-	0.0%
503352 Repair - Equipment	330,000	341,100	360,401	19,301	367,609	5.7%	7,208	5.7%	367,609	2.0%	7,208	2.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	63,000	58,000	59,753	1,753	60,949	3.0%	1,196	3.0%	60,949	2.0%	1,196	2.0%
Totals	\$ 520,500	\$ 756,100	\$ 699,038	\$ (57,062)	\$ 709,021	(7.5%)	\$ 9,983	(7.5%)	\$ 9,983	1.4%	\$ 9,983	1.4%
MOBILE MATERIALS & SUPPLIES												
504011 Fuels & Lubricants - Non Rev Veh	\$ 6,000	\$ 3,000	\$ 3,152	\$ 152	\$ 3,215	5.1%	\$ 63	5.1%	\$ 3,215	2.0%	\$ 63	2.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Totals	\$ 6,000	\$ 3,000	\$ 3,152	\$ 152	\$ 3,215	5.1%	\$ 63	5.1%	\$ 63	2.0%	\$ 63	2.0%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Facilities Maint - 2200

ACCOUNT	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24					
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	2,000	2,000	2,060	2,101	41	41	3.0%	41	2.0%
504315 Safety Supplies	7,000	5,500	5,667	5,780	113	113	3.0%	113	2.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	50,000	50,000	51,509	52,540	1,031	1,031	3.0%	1,031	2.0%
504409 Repair/Maint Supplies	120,000	120,500	123,047	125,510	2,463	2,463	2.1%	2,463	2.0%
504417 Tenant Repairs	10,000	10,000	10,302	10,508	206	206	3.0%	206	2.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	5,000	6,923	7,132	7,275	143	143	3.0%	143	2.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	0.0%
Totals \$	194,000	194,923	199,717	203,714	\$ 3,997	\$ 3,997	2.5%	\$ 3,997	2.0%
UTILITIES									
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
505011 Gas & Electric	300,000	325,000	357,000	364,140	7,140	7,140	9.8%	7,140	2.0%
505021 Water & Garbage	180,000	180,000	155,435	159,145	3,710	3,710	(13.6%)	3,710	2.4%
505031 Telecommunications	113,000	100,000	109,211	111,395	2,184	2,184	9.2%	2,184	2.0%
Totals \$	593,000	605,000	621,646	634,680	\$ 13,034	\$ 13,034	2.8%	\$ 13,034	2.1%
CASUALTY & LIABILITY									
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	0.0%
Totals \$	-	-	-	-	\$ -	\$ -	0.0%	\$ -	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Facilities Maint - 2200

ACCOUNT	June-21		March-22		March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	PLAN FY24					
TAXES										
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	0.0%
507201 Licenses & Permits	14,000	15,100	15,556	15,556	15,868	312	3.0%	312	2.0%	
507999 Other Taxes	21,000	10,000	10,302	10,302	10,508	206	3.0%	206	2.0%	
Totals	\$ 35,000	\$ 25,100	\$ 25,858	\$ 25,858	\$ 26,376	\$ 518	3.0%	\$ 518	2.0%	
MISC EXPENSE										
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	8,000	6,400	6,595	6,595	6,727	132	3.0%	132	2.0%	
509122 BOD Travel	-	-	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	7,000	3,200	3,297	3,297	3,363	66	3.0%	66	2.0%	
509125 Local Meeting Expense	-	-	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 15,000	\$ 9,600	\$ 9,892	\$ 9,892	\$ 10,090	\$ 198	3.0%	\$ 198	2.0%	
INTEREST EXPENSE & DEBT SERVICE										
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	0.0%
LEASES & RENTALS										
512011 Facility Lease	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	0.0%
512061 Equipment Rental	2,000	6,500	6,696	6,696	6,830	134	3.0%	134	2.0%	
Totals	\$ 7,000	\$ 6,500	\$ 6,696	\$ 6,696	\$ 6,830	\$ 134	3.0%	\$ 134	2.0%	
PERSONNEL TOTAL	\$ 2,071,515	\$ 2,159,052	\$ 1,844,254	\$ (314,798)	\$ 1,887,805	\$ 43,551	(14.6%)	\$ 43,551	2.4%	
NON-PERSONNEL TOTAL	\$ 1,370,500	\$ 1,600,223	\$ 1,565,999	\$ (34,224)	\$ 1,593,926	\$ 27,927	(2.1%)	\$ 27,927	1.8%	
TOTAL OPERATING EXPENSES	\$ 3,442,015	\$ 3,759,275	\$ 3,410,253	\$ (349,022)	\$ 3,481,731	\$ 71,478	(9.3%)	\$ 71,478	2.1%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	PLAN FY24	PLAN FY24				
LABOR												
501011 Bus Operator Pay	\$ 1,244,898	\$ 1,277,878	\$ 1,277,878	\$ 1,298,723	\$ 1,298,723	\$ 20,845	\$ 1,332,413	\$ 33,690	1.6%	\$ 20,845	1.6%	2.6%
501013 Bus Operator OT	250,000	260,109	260,109	133,982	133,982	(126,127)	137,242	3,260	(48.5%)	(126,127)	(48.5%)	2.4%
501021 Other Salaries	672,896	678,023	678,023	606,514	606,514	(71,509)	614,010	7,496	(10.5%)	(71,509)	(10.5%)	1.2%
501023 Other OT	46,184	47,817	47,817	49,261	49,261	1,444	50,460	1,199	3.0%	1,444	3.0%	2.4%
Totals	\$ 2,213,978	\$ 2,263,827	\$ 2,263,827	\$ 2,088,480	\$ 2,088,480	\$(175,347)	\$ 2,134,125	\$ 45,645	(7.7%)	\$(175,347)	(7.7%)	2.2%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	\$ -	\$ -	\$ 38,717	\$ 36,071	\$ 36,071	\$(2,646)	\$ 36,939	\$ 868	(6.8%)	\$(2,646)	(6.8%)	2.4%
502021 Retirement	310,425	235,294	235,294	223,777	223,777	(11,517)	224,190	413	(4.9%)	(11,517)	(4.9%)	0.2%
Retirement UAL	452,259	584,918	584,918	-	-	(584,918)	-	-	(100.0%)	(584,918)	(100.0%)	0.0%
502031 Medical Ins	911,664	1,040,484	1,040,484	932,734	932,734	(107,750)	985,028	52,294	(10.4%)	(107,750)	(10.4%)	5.6%
502041 Dental Ins	39,782	45,036	45,036	44,100	44,100	(936)	44,772	672	(2.1%)	(936)	(2.1%)	1.5%
502045 Vision Ins	11,680	11,844	11,844	11,592	11,592	(252)	12,096	504	(2.1%)	(252)	(2.1%)	4.3%
502051 Life Ins/AD&D	5,025	5,018	5,018	5,136	5,136	118	5,148	12	2.4%	118	2.4%	0.2%
502060 State Disability Ins (SDI)	26,962	28,315	28,315	27,117	27,117	(1,198)	28,531	1,414	(4.2%)	(1,198)	(4.2%)	5.2%
502061 Long Term Disability Ins	15,336	16,061	16,061	15,158	15,158	(903)	16,003	845	(5.6%)	(903)	(5.6%)	5.6%
502071 State Unemployment Ins (SUI)	5,292	5,628	5,628	5,964	5,964	336	6,342	378	6.0%	336	6.0%	6.3%
502081 Worker's Comp Ins	126,576	126,563	126,563	127,985	127,985	1,422	131,824	3,839	1.1%	1,422	1.1%	3.0%
502101 Holiday Pay	70,750	71,735	71,735	70,027	70,027	(1,708)	71,724	1,697	(2.4%)	(1,708)	(2.4%)	2.4%
502103 Floating Holiday	5,208	5,364	5,364	5,364	5,364	-	5,364	-	0.0%	-	0.0%	0.0%
502109 Sick Leave	110,003	111,551	111,551	108,989	108,989	(2,562)	111,643	2,654	(2.3%)	(2,562)	(2.3%)	2.4%
502111 Annual Leave	204,209	200,995	200,995	198,575	198,575	(2,420)	207,839	9,264	(1.2%)	(2,420)	(1.2%)	4.7%
502121 Other Paid Absence	16,582	16,810	16,810	16,414	16,414	(396)	16,807	393	(2.4%)	(396)	(2.4%)	2.4%
502251 Phys. Exams	3,183	2,100	2,100	2,782	2,782	682	2,850	68	32.5%	682	32.5%	2.4%
502253 Driver Lic Renewal	1,061	640	640	361	361	(279)	370	9	(43.6%)	(279)	(43.6%)	2.5%
502999 Other Fringe Benefits	3,084	3,126	3,126	3,168	3,168	42	3,210	42	1.3%	42	1.3%	1.3%
Totals	\$ 2,357,081	\$ 2,550,190	\$ 2,550,190	\$ 1,835,314	\$ 1,835,314	\$(714,876)	\$ 1,910,680	\$ 75,366	(28.0%)	\$(714,876)	(28.0%)	4.1%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)	Increase/(Decrease)	Increase/(Decrease)	% VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	\$ VAR	\$ VAR	\$ VAR	% VAR	% VAR
SERVICES									
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	-	0.0%	0.0%
503031 Prof/Technical Fees	2,000	2,000	2,060	2,111	60	51	51	3.0%	2.5%
503032 Legislative Services	-	-	-	-	-	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	-	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	-	0.0%	0.0%
503041 Temp Help	-	-	-	-	-	-	-	0.0%	0.0%
503161 Custodial Services	1,000	1,000	1,030	1,055	30	25	25	3.0%	2.4%
503162 Uniforms/Laundry	2,200	2,200	2,266	2,321	66	55	55	3.0%	2.4%
503171 Security Services	-	-	-	-	-	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	-	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	-	-	-	0.0%	0.0%
503351 Repair - Blpg & Impr	-	-	-	-	-	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	-	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	3,000	3,000	3,091	3,166	91	75	75	3.0%	2.4%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	-	0.0%	0.0%
Totals	\$ 8,200	\$ 8,200	\$ 8,447	\$ 8,653	\$ 247	\$ 206	\$ 206	3.0%	2.4%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	-	0.0%	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	PLAN FY24	PLAN FY24					
OTHER MATERIALS & SUPPLIES												
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504211 Postage & Mailing	2,000	2,000	2,060	2,060	2,060	2,110	2,110	50	2.4%	50	2.4%	
504214 Promotional Items	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	3,700	3,700	3,812	3,812	3,812	3,904	3,904	92	2.4%	92	2.4%	
504217 Photo Supp/Process	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	2,500	2,500	2,576	2,576	2,576	2,639	2,639	63	2.4%	63	2.4%	
504315 Safety Supplies	120	120	124	124	124	127	127	3	2.4%	3	2.4%	
504316 COVID-19	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	600	600	618	618	618	634	634	16	2.6%	16	2.6%	
504409 Repair/Maint Supplies	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 8,920	\$ 8,920	\$ 9,190	\$ 9,190	\$ 9,190	\$ 9,414	\$ 9,414	\$ 224	2.4%	\$ 224	2.4%	
UTILITIES												
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
505011 Gas & Electric	12,000	12,000	12,600	12,600	12,600	13,164	13,164	564	4.5%	564	4.5%	
505021 Water & Garbage	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	5,000	13,000	13,393	13,393	13,393	13,719	13,719	326	2.4%	326	2.4%	
Totals	\$ 17,000	\$ 25,000	\$ 25,993	\$ 25,993	\$ 25,993	\$ 26,883	\$ 26,883	\$ 890	3.4%	\$ 890	3.4%	
CASUALTY & LIABILITY												
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
506015 Insurance - PL/PD	135,137	160,708	165,563	165,563	165,563	172,971	172,971	7,408	4.5%	7,408	4.5%	
506021 Insurance - Other	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 135,137	\$ 160,708	\$ 165,563	\$ 165,563	\$ 165,563	\$ 172,971	\$ 172,971	\$ 7,408	4.5%	\$ 7,408	4.5%	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	PLAN FY24				
TAXES									
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	300	300	309	316	316	7	2.3%	7	2.3%
509121 Employee Training	2,700	2,160	2,225	2,280	2,280	55	2.5%	55	2.5%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	3,000	2,400	2,472	2,534	2,534	62	2.5%	62	2.5%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 6,000	\$ 4,860	\$ 5,006	\$ 5,130	\$ 5,130	\$ 124	3.0%	\$ 124	2.5%
INTEREST EXPENSE & DEBT SERVICE									
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
LEASES & RENTALS									
512011 Facility Lease	\$ 182,970	\$ 237,778	\$ 123,500	\$ 126,127	\$ 126,127	\$ 2,627	(48.1%)	\$ 2,627	2.1%
512061 Equipment Rental	1,500	1,500	1,545	1,582	1,582	37	3.0%	37	2.4%
Totals	\$ 184,470	\$ 239,278	\$ 125,045	\$ 127,709	\$ 127,709	\$ 2,664	(47.7%)	\$ 2,664	2.1%
PERSONNEL TOTAL	\$ 4,571,059	\$ 4,814,017	\$ 3,923,794	\$ 4,044,805	\$ 4,044,805	\$ 121,011	(18.5%)	\$ 121,011	3.1%
NON-PERSONNEL TOTAL	\$ 359,727	\$ 446,966	\$ 339,244	\$ 350,760	\$ 350,760	\$ 11,516	(24.1%)	\$ 11,516	3.4%
TOTAL OPERATING EXPENSES	\$ 4,930,786	\$ 5,260,983	\$ 4,263,038	\$ 4,395,565	\$ 4,395,565	\$ 132,527	(19.0%)	\$ 132,527	3.1%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Operations - 3200

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	PLAN FY24	PLAN FY24					
LABOR												
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	1,221,116	1,179,334	1,179,334	1,262,379	1,262,379	1,291,692	1,291,692	83,045	29,313	7.0%	29,313	2.3%
501023 Other OT	132,498	137,356	137,356	199,694	199,694	199,694	199,694	62,338	-	45.4%	-	0.0%
Totals	\$ 1,353,614	\$ 1,316,690	\$ 1,316,690	\$ 1,462,073	\$ 1,462,073	\$ 1,491,386	\$ 1,491,386	\$ 145,383	\$ 29,313	11.0%	\$ 29,313	2.0%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
502021 Retirement	23,803	23,225	23,225	25,763	25,763	26,336	26,336	2,538	573	10.9%	573	2.2%
Retirement UAL	201,523	145,845	145,845	153,133	153,133	153,593	153,593	7,288	460	5.0%	460	0.3%
502031 Medical Ins	293,600	362,565	362,565	-	-	-	-	(362,565)	-	(100.0%)	-	0.0%
502041 Dental Ins	437,082	468,576	468,576	482,876	482,876	509,935	509,935	14,300	27,059	3.1%	27,059	5.6%
502045 Vision Ins	25,062	23,706	23,706	24,900	24,900	25,278	25,278	1,194	378	5.0%	378	1.5%
502051 Life Ins/AD&D	5,006	4,794	4,794	4,968	4,968	5,184	5,184	174	216	3.6%	216	4.3%
502060 State Disability Ins (SDI)	2,316	2,093	2,093	2,250	2,250	2,270	2,270	157	20	7.5%	20	0.9%
502061 Long Term Disability Ins	16,837	16,978	16,978	19,368	19,368	20,346	20,346	2,390	978	14.1%	978	5.0%
502071 State Unemployment Ins (SUI)	8,989	8,658	8,658	8,874	8,874	9,158	9,158	216	284	2.5%	284	3.2%
502081 Worker's Comp Ins	2,268	2,278	2,278	2,556	2,556	2,718	2,718	278	162	12.2%	162	6.3%
502101 Holiday Pay	52,986	54,241	54,241	56,551	56,551	58,248	58,248	2,310	1,697	4.3%	1,697	3.0%
502103 Floating Holiday	46,036	44,521	44,521	48,053	48,053	49,273	49,273	3,532	1,220	7.9%	1,220	2.5%
502109 Sick Leave	8,430	5,364	5,364	5,364	5,364	5,364	5,364	-	-	0.0%	-	0.0%
502111 Annual Leave	69,054	66,784	66,784	72,082	72,082	73,911	73,911	5,298	1,829	7.9%	1,829	2.5%
502121 Other Paid Absence	153,636	157,877	157,877	177,972	177,972	184,968	184,968	20,095	6,996	12.7%	6,996	3.9%
502251 Phys. Exams	10,790	10,438	10,438	11,265	11,265	11,552	11,552	827	287	7.9%	287	2.5%
502253 Driver Lic Renewal	700	450	450	1,350	1,350	600	600	900	(750)	200.0%	(750)	(55.6%)
502999 Other Fringe Benefits	200	200	200	295	295	236	236	95	(59)	47.5%	(59)	(20.0%)
Totals	\$ 1,366,702	\$ 1,401,018	\$ 1,401,018	\$ 1,100,092	\$ 1,100,092	\$ 1,141,460	\$ 1,141,460	\$ (300,926)	\$ 41,368	(21.5%)	\$ 41,368	3.8%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Operations - 3200

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)	Increase/(Decrease)	Increase/(Decrease)	% VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	\$ VAR	\$ VAR	\$ VAR	% VAR	% VAR
SERVICES									
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	-	0.0%	0.0%
503031 Prof/Technical Fees	15,000	15,000	15,453	15,829	453	376	376	3.0%	2.4%
503032 Legislative Services	-	-	-	-	-	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	-	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	-	0.0%	0.0%
503041 Temp Help	-	-	-	-	-	-	-	0.0%	0.0%
503161 Custodial Services	-	-	-	-	-	-	-	0.0%	0.0%
503162 Uniforms/Laundry	600	1,000	1,500	1,055	500	(445)	(445)	50.0%	(29.7%)
503171 Security Services	-	-	-	-	-	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	-	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	-	-	-	0.0%	0.0%
503351 Repair - Blpg & Impr	-	-	-	-	-	-	-	0.0%	0.0%
503352 Repair - Equipment	2,000	2,300	2,369	2,427	69	58	58	3.0%	2.4%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	-	0.0%	0.0%
Totals \$	17,600 \$	18,300 \$	19,322 \$	19,311 \$	1,022 \$	(11) \$	(11) \$	5.6%	(0.1%)
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	-	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	-	-	0.0%	0.0%
Totals \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	0.0%	0.0%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Operations - 3200

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)		March-22	Increase/(Decrease)	
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	\$ VAR	%VAR	\$ VAR	% VAR	% VAR
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	-	0.0%
504211 Postage & Mailing	220	220	226	232	6	2.7%	6	6	2.7%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	5,000	5,000	7,500	7,500	2,500	50.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	8,000	8,000	8,242	8,443	242	3.0%	201	201	2.4%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	13,220	13,220	15,968	16,175	2,748	20.8%	\$ 207	1.3%	1.3%
UTILITIES									
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	-	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	14,000	14,482	18,326	18,735	3,844	26.5%	409	409	2.2%
Totals \$	14,000	14,482	18,326	18,735	3,844	26.5%	\$ 409	2.2%	2.2%
CASUALTY & LIABILITY									
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	-	-	-	-	-	0.0%	\$ -	-	0.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Operations - 3200

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)		March-22	
	BUDGET	BUDGET	BUDGET	PLAN	\$ VAR	%VAR	\$ VAR	% VAR
	FY21	FY22	FY23	FY24				
TAXES								
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	6,000	7,200	12,583	12,790	5,383	74.8%	207	1.6%
509122 BOD Travel	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	12,000	7,200	7,417	7,603	217	3.0%	186	2.5%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 18,000	\$ 14,400	\$ 20,000	\$ 20,393	\$ 5,600	38.9%	\$ 393	2.0%
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
LEASES & RENTALS								
512011 Facility Lease	\$ 27,000	\$ 28,000	\$ 28,846	\$ 29,548	\$ 846	3.0%	\$ 702	2.4%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 27,000	\$ 28,000	\$ 28,846	\$ 29,548	\$ 846	3.0%	\$ 702	2.4%
PERSONNEL TOTAL	\$ 2,720,316	\$ 2,717,708	\$ 2,562,165	\$ 2,632,846	\$ (155,543)	(5.7%)	\$ 70,681	2.8%
NON-PERSONNEL TOTAL	\$ 89,820	\$ 88,402	\$ 102,462	\$ 104,162	\$ 14,060	15.9%	\$ 1,700	1.7%
TOTAL OPERATING EXPENSES	\$ 2,810,136	\$ 2,806,110	\$ 2,664,627	\$ 2,737,008	\$ (141,483)	(5.0%)	\$ 72,381	2.7%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY24	PLAN FY24			
LABOR										
501011 Bus Operator Pay	\$ 8,511,309	\$ 8,593,884	\$ 8,675,881	\$ 81,997	1.0%	\$ 8,793,746	\$ 117,865	1.4%		
501013 Bus Operator OT	750,001	300,006	691,513	391,507	130.5%	712,293	20,780	3.0%		
501021 Other Salaries	-	-	-	-	0.0%	-	-	0.0%		
501023 Other OT	-	-	-	-	0.0%	-	-	0.0%		
Totals \$	\$ 9,261,309	\$ 8,893,890	\$ 9,367,394	\$ 473,504	5.3%	\$ 9,506,039	\$ 138,645	1.5%		
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ 160,393	\$ 154,296	\$ 160,685	\$ 6,389	4.1%	\$ 164,695	\$ 4,010	2.5%		
502021 Retirement	1,377,036	1,030,044	1,008,894	(21,150)	(2.1%)	1,011,468	2,574	0.3%		
Retirement UAL	2,006,207	2,560,595	-	(2,560,595)	(100.0%)	-	-	0.0%		
502031 Medical Ins	3,634,156	3,982,968	4,163,491	180,523	4.5%	4,396,828	233,337	5.6%		
502041 Dental Ins	179,074	190,746	211,777	21,031	11.0%	215,034	3,257	1.5%		
502045 Vision Ins	42,271	42,864	43,608	744	1.7%	45,468	1,860	4.3%		
502051 Life Ins/AD&D	17,810	17,784	18,900	1,116	6.3%	18,936	36	0.2%		
502060 State Disability Ins (SDI)	113,935	112,893	120,810	7,917	7.0%	127,242	6,432	5.3%		
502061 Long Term Disability Ins	69,744	71,456	70,423	(1,033)	(1.4%)	73,510	3,087	4.4%		
502071 State Unemployment Ins (SUI)	19,152	20,368	22,010	1,642	8.1%	23,405	1,395	6.3%		
502081 Worker's Comp Ins	444,490	458,037	462,957	4,920	1.1%	476,845	13,888	3.0%		
502101 Holiday Pay	314,465	315,284	317,023	1,739	0.6%	324,915	7,892	2.5%		
502103 Floating Holiday	-	-	-	-	0.0%	-	-	0.0%		
502109 Sick Leave	491,351	492,632	495,345	2,713	0.6%	507,697	12,352	2.5%		
502111 Annual Leave	920,794	866,023	897,584	31,561	3.6%	944,556	46,972	5.2%		
502121 Other Paid Absence	73,703	73,869	74,286	417	0.6%	76,134	1,848	2.5%		
502251 Phys. Exams	5,700	11,850	10,500	(1,350)	(11.4%)	12,571	2,071	19.7%		
502253 Driver Lic Renewal	1,500	1,570	1,534	(36)	(2.3%)	1,666	132	8.6%		
502999 Other Fringe Benefits	8,104	24,256	20,582	(3,674)	(15.1%)	4,740	(15,842)	(77.0%)		
Totals \$	\$ 9,879,884	\$ 10,427,519	\$ 8,100,409	\$ (2,327,110)	(22.3%)	\$ 8,425,710	\$ 325,301	4.0%		

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	June-20	June-21	March-22	Increase/(Decrease)		March-22	Increase/(Decrease)	
	BUDGET FY21	BUDGET FY22	BUDGET FY23	\$ VAR	%VAR	PLAN FY24	\$ VAR	% VAR
SERVICES								
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	2,000	2,060	60	3.0%	2,110	50	2.4%
503171 Security Services	2,000	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	-	0.0%
Totals \$	2,000	2,000	2,060	60	3.0%	2,110	50	2.4%
MISC EXPENSE								
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	3,000	3,000	9,500	6,500	216.7%	9,690	190	2.0%
509121 Employee Training	2,000	1,600	1,650	50	3.1%	1,691	41	2.5%
509122 BOD Travel	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	-	-	0.0%
Totals \$	5,000	4,600	11,150	6,550	142.4%	11,381	231	2.1%
PERSONNEL TOTAL	\$ 19,141,193	\$ 19,321,409	\$ 17,467,803	\$(1,853,606)	(9.6%)	\$ 17,931,749	\$ 463,946	2.7%
NON-PERSONNEL TOTAL	\$ 7,000	\$ 6,600	\$ 13,210	\$ 6,610	100.2%	\$ 13,491	\$ 281	2.1%
TOTAL OPERATING EXPENSES	\$ 19,148,193	\$ 19,328,009	\$ 17,481,013	\$(1,846,996)	(9.6%)	\$ 17,945,240	\$ 464,227	2.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-20		June-21		March-22		March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY21	BUDGET FY22	BUDGET FY22	BUDGET FY23	BUDGET FY23	PLAN FY24	PLAN FY24				
LABOR												
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	2,163,016	2,178,293	2,178,293	2,186,585	2,186,585	2,186,585	2,214,224	2,214,224	27,639	1.3%	27,639	1.3%
501023 Other OT	215,006	221,413	221,413	100,279	100,279	(121,134)	100,272	100,272	(7)	(0.0%)	(7)	(0.0%)
Totals	\$ 2,378,022	\$ 2,399,706	\$ 2,399,706	\$ 2,286,864	\$ 2,286,864	\$ (112,842)	\$ 2,314,496	\$ 2,314,496	\$ 27,632	(4.7%)	\$ 27,632	1.2%
FRINGE BENEFITS												
502011 Medicare/Soc. Sec.	\$ 41,728	\$ 42,088	\$ 42,088	\$ 40,812	\$ 40,812	\$ (1,276)	\$ 41,517	\$ 41,517	\$ 705	1.7%	\$ 705	1.7%
502021 Retirement	355,993	267,073	267,073	263,553	263,553	(3,520)	262,478	262,478	(1,075)	(0.4%)	(1,075)	(0.4%)
Retirement UAL	518,646	663,921	663,921	-	-	(663,921)	-	-	-	0.0%	-	0.0%
502031 Medical Ins	821,277	968,652	968,652	937,937	937,937	(30,715)	990,490	990,490	52,553	5.6%	52,553	5.6%
502041 Dental Ins	48,026	48,654	48,654	50,660	50,660	2,006	51,438	51,438	778	1.5%	778	1.5%
502045 Vision Ins	10,290	10,716	10,716	10,488	10,488	(228)	10,944	10,944	456	4.3%	456	4.3%
502051 Life Ins/AD&D	4,556	4,550	4,550	4,656	4,656	106	4,668	4,668	12	0.3%	12	0.3%
502060 State Disability Ins (SDI)	29,359	30,568	30,568	30,481	30,481	(87)	32,067	32,067	1,586	5.2%	1,586	5.2%
502061 Long Term Disability Ins	17,542	17,961	17,961	17,506	17,506	(455)	18,171	18,171	665	3.8%	665	3.8%
502071 State Unemployment Ins (SUI)	4,788	5,092	5,092	5,396	5,396	304	5,738	5,738	342	6.3%	342	6.3%
502081 Worker's Comp Ins	111,861	117,523	117,523	116,079	116,079	(1,444)	119,561	119,561	3,482	3.0%	3,482	3.0%
502101 Holiday Pay	82,024	82,329	82,329	83,339	83,339	1,010	84,837	84,837	1,498	1.8%	1,498	1.8%
502103 Floating Holiday	6,022	6,202	6,202	6,202	6,202	-	6,202	6,202	-	0.0%	-	0.0%
502109 Sick Leave	123,036	123,497	123,497	125,010	125,010	1,513	127,260	127,260	2,250	1.8%	2,250	1.8%
502111 Annual Leave	272,448	271,815	271,815	293,560	293,560	21,745	310,516	310,516	16,956	5.8%	16,956	5.8%
502121 Other Paid Absence	19,224	19,296	19,296	19,535	19,535	239	19,886	19,886	351	1.8%	351	1.8%
502251 Phys. Exams	1,500	1,500	1,500	3,200	3,200	1,700	3,200	3,200	-	0.0%	-	0.0%
502253 Driver Lic Renewal	250	250	250	350	350	100	350	350	-	0.0%	-	0.0%
502999 Other Fringe Benefits	10,976	11,014	11,014	11,052	11,052	38	3,090	3,090	(7,962)	(72.0%)	(7,962)	(72.0%)
Totals	\$ 2,479,546	\$ 2,692,700	\$ 2,692,700	\$ 2,019,816	\$ 2,019,816	\$ (672,884)	\$ 2,092,413	\$ 2,092,413	\$ 72,597	(25.0%)	\$ 72,597	3.6%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Fleet Maint - 4100

ACCOUNT	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	PLAN FY24				
SERVICES									
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	8,000	8,700	8,700	8,700	700	8.8%	-	0.0%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	15,000	20,000	22,000	22,000	22,000	2,000	10.0%	-	0.0%
503171 Security Services	-	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Blpg & Impr	-	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	32,500	31,572	38,000	38,000	35,900	6,428	20.4%	(2,100)	(5.5%)
503353 Repair - Rev Vehicle	450,000	450,000	611,480	611,480	623,426	161,480	35.9%	11,946	2.0%
503354 Repair - Non Rev Vehicle	20,000	20,000	58,575	58,575	58,525	38,575	192.9%	(50)	(0.1%)
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	0.0%
Totals \$	517,500	529,572	738,755	738,755	748,551	209,183	39.5%	9,796	1.3%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	\$ 70,000	\$ 70,400	\$ 75,440	\$ 75,440	\$ 75,440	\$ 5,040	7.2%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	1,600,000	1,600,134	1,742,000	1,742,000	1,751,000	141,866	8.9%	9,000	0.5%
504021 Tires & Tubes	180,000	211,000	217,000	217,000	217,000	6,000	2.8%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	1,000,000	976,000	1,033,840	1,033,840	1,000,148	57,840	5.9%	(33,692)	(3.3%)
Totals \$	2,850,000	2,857,534	3,068,280	3,068,280	3,043,588	210,746	7.4%	(24,692)	(0.8%)

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Fleet Maint - 4100

ACCOUNT	June-20	June-21	March-22	March-22	Increase/(Decrease)		March-22	
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	\$ VAR	%VAR	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	\$ 8,000	\$ 8,240	\$ 8,300	\$ 8,000	\$ 60	0.7%	\$ (300)	(3.6%)
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	1,000	1,000	1,000	1,000	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	1,800	1,800	2,000	2,600	200	11.1%	600	30.0%
504315 Safety Supplies	18,000	18,000	18,000	18,000	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	10,000	10,000	11,000	11,000	1,000	10.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	50,000	50,000	52,475	52,475	2,475	5.0%	-	0.0%
504511 Small Tools	10,000	12,000	12,000	12,000	-	0.0%	-	0.0%
504515 Employee Tool Replacement	3,000	3,000	3,000	3,000	-	0.0%	-	0.0%
Totals \$	101,800	104,040	107,775	108,075	\$ 3,735	3.6%	\$ 300	0.3%
UTILITIES								
505010 Propulsion Power	\$ -	\$ 50,000	\$ 100,000	\$ 100,000	\$ 50,000	100.0%	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	25,000	60,000	60,000	60,000	-	0.0%	-	0.0%
Totals \$	25,000	110,000	160,000	160,000	\$ 50,000	45.5%	\$ -	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%
Totals \$	-	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Fleet Maint - 4100

ACCOUNT	June-21		March-22		March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	PLAN FY24					
TAXES										
507051 Fuel Tax	\$ 15,000	\$ 17,000	\$ 17,500	\$ 18,000	\$ 18,000	\$ 500	2.9%	\$ 500	2.9%	
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	0.0%	
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	\$ 15,000	\$ 17,000	\$ 17,500	\$ 18,000	\$ 18,000	\$ 500	2.9%	\$ 500	2.9%	
MISC EXPENSE										
509011 Dues/Subscriptions	\$ 8,000	\$ 8,000	\$ 8,100	\$ 8,100	\$ 8,100	\$ 100	1.3%	\$ -	0.0%	
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	0.0%	
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	0.0%	
509121 Employee Training	20,672	16,000	17,050	17,250	17,250	1,050	6.6%	200	1.2%	
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	0.0%	
509123 Travel	15,000	8,000	8,000	8,000	8,000	-	0.0%	-	0.0%	
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	0.0%	
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	0.0%	
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%	
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%	
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	0.0%	
Totals	\$ 43,672	\$ 32,000	\$ 33,150	\$ 33,350	\$ 33,350	\$ 200	3.6%	\$ 200	0.6%	
INTEREST EXPENSE & DEBT SERVICE										
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
511103 Interest Expense - POB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
524000 Principal - POB	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
LEASES & RENTALS										
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
512061 Equipment Rental	1,500	1,500	1,500	1,500	1,500	-	0.0%	-	0.0%	
Totals	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0.0%	\$ -	0.0%	
PERSONNEL TOTAL	\$ 4,857,568	\$ 5,092,406	\$ 4,306,680	\$ 4,406,909	\$ 4,406,909	\$ 100,229	(15.4%)	\$ 100,229	2.3%	
NON-PERSONNEL TOTAL	\$ 3,554,472	\$ 3,651,646	\$ 4,126,960	\$ 4,113,064	\$ 4,113,064	\$ (13,896)	13.0%	\$ (13,896)	(0.3%)	
TOTAL OPERATING EXPENSES	\$ 8,412,040	\$ 8,744,052	\$ 8,433,640	\$ 8,519,973	\$ 8,519,973	\$ 86,333	(3.5%)	\$ 86,333	1.0%	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT PRELIMINARY FY23 & FY24 OPERATING BUDGET

District Counsel - 1700

ACCOUNT SERVICES	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	%VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	PLAN FY24	PLAN FY24				
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	6,000	3,000	3,091	3,166	75	75	3.0%	75	2.4%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	400,000	400,000	435,096	441,362	6,266	6,266	8.8%	6,266	1.4%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 406,000	\$ 403,000	\$ 438,187	\$ 444,528	\$ 6,341	\$ 6,341	8.7%	\$ 6,341	1.4%
PERSONNEL TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
NON-PERSONNEL TOTAL	\$ 406,000	\$ 403,000	\$ 438,187	\$ 444,528	\$ 6,341	\$ 6,341	8.7%	\$ 6,341	1.4%
TOTAL OPERATING EXPENSES	\$ 406,000	\$ 403,000	\$ 438,187	\$ 444,528	\$ 6,341	\$ 6,341	8.7%	\$ 6,341	1.4%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

Retirees - 9005

ACCOUNT	June-20 BUDGET FY21	June-21 BUDGET FY22	March-22 BUDGET FY23	March-22 PLAN FY24	Increase/(Decrease)		Increase/(Decrease)	
					\$ VAR	%VAR	\$ VAR	% VAR
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
502021 Retirement	-	-	-	-	-	0.0%	-	0.0%
Retirement UAL	-	-	-	-	-	0.0%	-	0.0%
502031 Medical	3,295,524	3,369,060	3,431,057	3,623,198	61,997	1.8%	192,141	5.6%
502041 Dental	63,016	52,728	57,445	58,308	4,717	8.9%	863	1.5%
502045 Vision	17,537	15,894	16,692	17,196	798	5.0%	504	3.0%
502051 Life/AD&D/EAP	6,532	6,007	6,336	6,528	329	5.5%	192	3.0%
502060 State Disability Ins (SDI)	-	-	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,165	99,002	110,810	117,015	11,808	11.9%	6,205	5.6%
Totals	\$ 3,383,772	\$ 3,542,691	\$ 3,622,340	\$ 3,822,245	\$ 79,649	2.2%	\$ 199,905	5.5%
PERSONNEL TOTAL	\$ 3,383,772	\$ 3,542,691	\$ 3,622,340	\$ 3,822,245	\$ 79,649	2.2%	\$ 199,905	5.5%
NON-PERSONNEL TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
TOTAL OPERATING EXPENSES	\$ 3,383,772	\$ 3,542,691	\$ 3,622,340	\$ 3,822,245	\$ 79,649	2.2%	\$ 199,905	5.5%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

COVID - 9002

ACCOUNT SERVICES	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	March-22 PLAN FY24	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	PLAN FY24					
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	145,000	145,000	145,000	145,000	100.0%	145,000	-	0.0%
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	100.0%	145,000	\$ -	0.0%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

COVID - 9002

ACCOUNT	June-20	June-21	March-22	March-22		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	March-22 PLAN FY24	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	PLAN FY24					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	121,347	152,712	152,712	31,365	25.8%	25.8%	145,035	(7,677)	(5.0%)
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ 121,347	\$ 152,712	\$ 152,712	\$ 31,365	25.8%	25.8%	\$ 145,035	\$ (7,677)	(5.0%)
PERSONNEL TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	\$ -	\$ -	0.0%
NON-PERSONNEL TOTAL	\$ -	\$ 121,347	\$ 297,712	\$ 297,712	\$ 176,365	145.3%	145.3%	\$ 290,035	\$ (7,677)	(2.6%)
TOTAL OPERATING EXPENSES	\$ -	\$ 121,347	\$ 297,712	\$ 297,712	\$ 176,365	145.3%	145.3%	\$ 290,035	\$ (7,677)	(2.6%)

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
PRELIMINARY FY23 & FY24 OPERATING BUDGET**

SCCIC - 700

ACCOUNT SERVICES	June-20	June-21	March-22	March-22	Increase/(Decrease)		March-22	
	BUDGET FY21	BUDGET FY22	BUDGET FY23	BUDGET FY24	\$ VAR	%VAR	PLAN FY24	Increase/(Decrease) \$ VAR % VAR
503011 Accting/Audit Fees	\$ 250	\$ 250	\$ 275	\$ 300	\$ 25	10.0%	\$ 300	\$ 25 9.1%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	- 0.0%
503031 Prof/Technical Fees	-	-	-	-	-	0.0%	-	- 0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	- 0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	- 0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	- 0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	- 0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	- 0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	- 0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	- 0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	- 0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	- 0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	- 0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	- 0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	- 0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	- 0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	- 0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	- 0.0%
Totals	\$ 250	\$ 250	\$ 275	\$ 300	\$ 25	10.0%	\$ 300	\$ 25 9.1%
PERSONNEL TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ - 0.0%
NON-PERSONNEL TOTAL	\$ 250	\$ 250	\$ 275	\$ 300	\$ 25	10.0%	\$ 300	\$ 25 9.1%
TOTAL OPERATING EXPENSES	\$ 250	\$ 250	\$ 275	\$ 300	\$ 25	10.0%	\$ 300	\$ 25 9.1%

Attachment A

- THIS PAGE INTENTIONALLY LEFT BLANK -

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY23 PRELIMINARY CAPITAL BUDGET/PORTFOLIO
AS OF MARCH 25, 2022

	PROJECT/ACTIVITY	FEDERAL FUNDS	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	CAPITAL RESTRICTED STA	STA-SB1 (XFR FROM OPER BUDGET)	STA-SGR (SB 1)	MEASURED (XFR FROM OPER BUDGET)	BUS REPLACEMENT FUND	\$3M PER YEAR (MEASURED + SB1 STA&SGR)	OPERATING & CAPITAL RESERVE FUND	TOTAL
Construction Related Projects																		
1	New METRO Owned Paracruz Facility-FY20 LPP (Grant Match for 6339(b))																\$ 2,038,256	\$ 2,038,256
2	Pacific Station/Metro Center Redevelopment w/ City of SC																\$ 3,975,000	\$ 3,975,000
	Subtotal																\$ 2,038,256	\$ 6,013,256
IT Projects																		
3	ERP Consultant & System																\$ 1,650,000	\$ 1,650,000
	Subtotal																\$ 1,650,000	\$ 1,650,000
Facilities Upgrades & Improvements																		
4	Maint Yard-Security Hardening/Expanded Parking																\$ 285,580	\$ 285,580
5	JKS Facility - Upper Security Gates (FTA FY22 5339a + Reserve)	129,000															\$ 100,000	\$ 229,000
6	Admin Bldg. Engineering & Renovations																\$ 20,000	\$ 20,000
7	Aviation @ Fueling Station - Construction Phase (FTA 5339a FY21)	100,000															\$ 100,000	\$ 100,000
	Subtotal	229,000															\$ 385,580	\$ 614,580
Revenue Vehicle Purchases, Replacements & Campaigns																		
8	FY18 STIP - AV/LITS (STIP, Measure D)																\$ 562,615	\$ 998,156
9	7 Replacement Paracruz Vans (FY19 LPP, Measure D)																\$ 303,131	\$ 605,131
10	3 New Flyer Repl. Capital Lease - Year 4 of 6 Prin Only - (Measure D) Interest funded in Operating Budget \$32K																\$ 392,593	\$ 392,593
	Subtotal																\$ 1,258,339	\$ 1,995,880
Revenue Vehicle Purchases, Replacements & Campaigns-Fleet Electrification Projects																		
11	Electric Bus (4) (FTA 5339c FY16)	3,515,514															\$ 1,080,140	\$ 4,595,654
12	Completion of JKS Facility-ZEB Yard Charging Infrastructure																\$ 252,500	\$ 252,500
	Subtotal	3,515,514															\$ 1,080,140	\$ 4,848,154
Non-Revenue Vehicle Purchases & Replacements																		
	Subtotal																\$ -	\$ -
Fleet & Maint Equipment																		
13	Golf Club Part Washers (FTA 5339a FY20)	80,000															\$ 80,000	\$ 80,000
	Subtotal	80,000															\$ 80,000	\$ 80,000
Office Equipment																		
	Subtotal																\$ -	\$ -
Misc.																		
14	Misc Capital Contingency \$800K - 11/15/19 BOD+\$100K 5/21/2021+\$79K 03/25/2022																\$ 1,000,000	\$ 1,000,000
	Subtotal																\$ 1,000,000	\$ 1,000,000
TOTAL CAPITAL PROJECTS																	\$ 5,326,535	\$ 16,201,870

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY23 PRELIMINARY CAPITAL BUDGET/PORTFOLIO
 AS OF MARCH 25, 2022

PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	CAPITAL RESTRICTED STA	STA-SB1 (XFR FROM OPER BUDGET)	STA-SGR (SB1)	BUS REPLACEMENT FUND RESTRICTED	BUS REPLACEMENT FUND (\$3M PER YEAR (MEASURED + SB1 STA&SGR) RESTRICTED)	OPERATING & CAPITAL RESERVE FUND	TOTAL
CAPITAL PROGRAM FUNDING																
Federal Sources of Funds:																
Federal Grants (FTA)	\$ 3,824,514															\$ 3,824,514
Surface Transportation Block Grant (STBG)	\$ -															\$ -
State Sources of Funds:																
PTMISEA (1B)	\$ -															\$ -
State Transportation Improvement Program (STIP)			\$ 435,541													\$ 435,541
Low Carbon Transit Operations Program (LCTOP)			\$ -													\$ -
Local Partnership Program (LPP)					\$ 302,000											\$ 302,000
State Transit Assistance (STA)-Prior Years									\$ -							\$ -
Transfers from Operating Budget (STA-SB1)																\$ -
STA-SGR (SB1)												\$ -				\$ -
Transfers from Operating Budget (Measure D)																\$ 6,313,479
Local Sources of Funds:																
Operating and Capital Reserve Fund																\$ 5,326,335
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 3,824,514	\$ -	\$ 435,541	\$ -	\$ 302,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,313,479	\$ 5,326,335	\$ 16,201,870
Restricted Funds	\$ 3,824,514	\$ -	\$ 435,541	\$ -	\$ 302,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,313,479	\$ 5,326,335	\$ 10,875,534
Unrestricted Funds																\$ 5,326,335
TOTAL CAPITAL FUNDING	\$ 3,824,514	\$ -	\$ 435,541	\$ -	\$ 302,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,313,479	\$ 5,326,335	\$ 16,201,870
* NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.																



FY23 & FY24 Preliminary Operating Budget Review

Board of Directors

March 25, 2022

Chuck Farmer, Chief Financial Officer

FY22 – FY23 – FY24 Summary Preliminary

	FY22 Budget	FY23 Budget	Year over Year Change	FY24 Budget
Operating Revenue				
Passenger Fares	\$ 2,295	\$ 2,410	5.0%	\$ 2,464
Special Transit Fares	6,025	5,953	(1.2%)	6,072
Total Operating Revenues	\$ 8,319	\$ 8,363	0.5%	\$ 8,535
Operating Expense				
Labor - Regular	\$ 18,922	\$ 19,294	2.0%	\$ 19,650
Labor - OT	1,133	1,325	16.9%	1,353
Fringe	20,481	20,976	2.4%	21,855
Non-Personnel	10,308	10,652	3.3%	11,213
Total OpEx	\$ 50,843	\$ 52,247	2.8%	\$ 54,071
Operating Surplus/(Deficit)	(\$ 42,524)	(\$ 43,884)	3.2%	(\$ 45,535)
	<i>16.4%</i>	<i>16.0%</i>	<i>(0.4%)</i>	<i>15.8%</i>
<i>Farebox Recovery</i>				
Non-Operating Revenue/(Expense)				
Sales Tax/including Measure D	\$ 26,303	\$ 30,775	17.0%	\$ 31,390
Federal/State Grants	19,451	23,329	19.9%	23,982
COVID Related Costs	(121)	(298)	145.3%	(290)
Pension UAL/Bond Payment*	(5,650)	(4,748)	(16.0%)	(4,445)
All Other	677	698	3.1%	711
Total Non-Operating Revenue	\$ 40,660	\$ 49,756	22.4%	\$ 51,349
Operating Surplus/(Deficit) before Transfers	(\$ 1,864)	\$ 5,872	(415.0%)	\$ 5,814
Transfers and Other				
Transfers to Capital/Bus Replacement/Sustainability Funds	(\$ 4,415)	(\$ 7,428)	68.3%	(\$ 5,455)
Operating Surplus/(Deficit) after Transfers	(\$ 6,279)	(\$ 1,556)	(75.2%)	\$ 359

*Bond Payment started in FY23

Operating Revenue Assumptions

- **Operating Revenue**
 - Passenger Fares increase \$115K, or 5%
 - Fixed Route increase \$186K, or 13.0%, as local ridership recovers
 - Paratransit increase \$18K, or 10.0%, as ridership returns
 - Highway 17 decrease \$89K, or 13.0%, vs budget as ridership is slow to recover due to telecommuting
 - Special Transit Fares decrease \$72K, or 1.2%
 - UCSC increase \$88K, or 1.9%, per contract
 - Cabrillo College decrease \$165K, or 22.1%, due new contract
 - City of Santa Cruz decrease \$22K, or 39.5%, ridership declined significantly due to COVID
 - Overall increase \$43K, or 0.5%, vs FY22 Budget

Operating Expense Assumptions

- **Personnel** – Overall increase \$1,059K, or 2.6%
 - No labor increase year over year except step and longevity increases
 - Incremental six new positions added
 - 3 Fixed Route Bus Drivers – *funded by Measure D sales tax*
 - 1 Paratransit Van Driver – *funded by Measure D sales tax*
 - Accountant III – *new proposed position*
 - IT Project Coordinator – *two year provisional*
 - Overtime increase of 16.9% is due to increased service
 - Medical assumes 5.6% year over year increase due to CPI
- **Non-Personnel** - Overall increase \$344K, or 3.3%
 - Fuel Revenue Vehicles cost increase of 8.9%
 - Utilities increase of 9.5% due to price increase and charging for new electric buses
 - Other increases include more employee training

Non-Operating Revenue/Expense & Transfer Assumptions

- **Increased Revenue**
 - Sales Tax, including Measure D increase \$4,472, or 17%, year over year
 - Federal/State Grants increase \$3,878K, or 19.9%
 - Infrastructure Investment and Jobs Act
- **Decreased Expense**
 - UAL to Sales Tax Revenue bond decrease \$902K, or 16%
- **Transfers**
 - Bus Replacement Fund increase \$188K, or 8.4%, due to higher Measure D sales tax revenue
 - \$3M Operating & Capital Reserve Fund
 - \$2M ERP system
 - \$1M Capital Reserve replenishment

FTE Changes

Funded – 8 FTE

- Mobility Training Coordinator
- Marketing Assistant Coordinator
- Accountant III
- IT Project Coordinator
- 3 Bus Drivers*
- 1 ParaCruz Van Driver*

De-Funded – 2 FTE

- Accessibility Coordinator
- CS Coordinator

Notes:

- ✓ Net 6 positions in Budget
- ✓ Only Accountant III and IT Project Coordinator (provisional) impact Budget

18C.6

*Funded by Measure D revenues

FY23 Preliminary Capital Budget

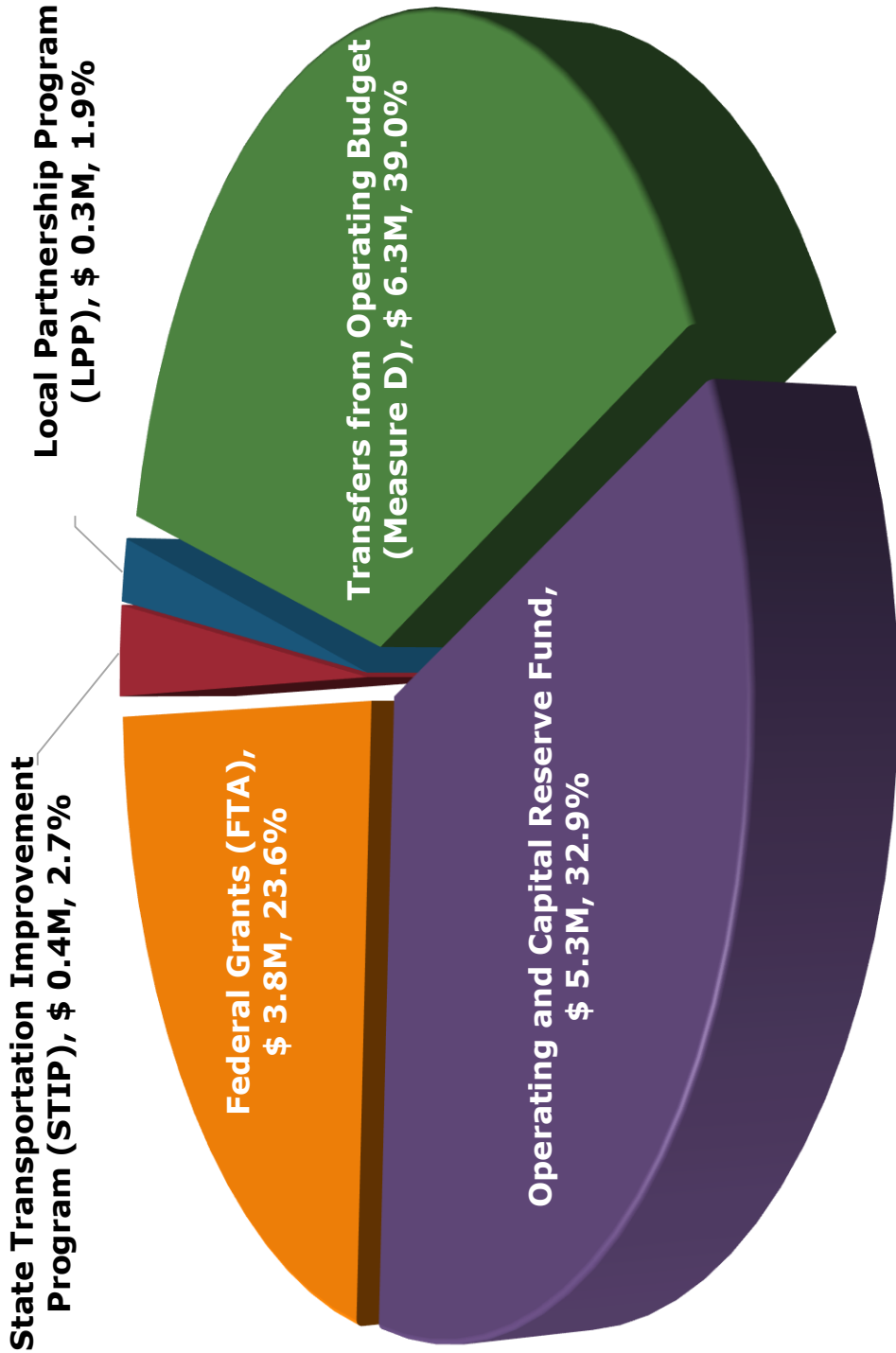
FY23 Preliminary Capital Budget* – Projects (in \$ millions)

<i>\$000's</i>	FY23 Budget	FY24 Plan	Remaining Portfolio Spend \$
Project Category:			
Construction Related Projects	\$ 6,013	-	\$ 6,013
IT Projects	1,650	-	1,650
Facilities Repair & Improvements	615	-	615
Revenue Vehicle Replacement	1,879	117	1,996
Revenue Vehicle Electrification Projects	4,848	-	4,848
Non-Revenue Vehicle Replacement	-	-	-
Fleet & Maintenance Equipment	80	-	80
Misc.	1,000	-	1,000
Total \$	16,085	117	\$ 16,202

Notes:

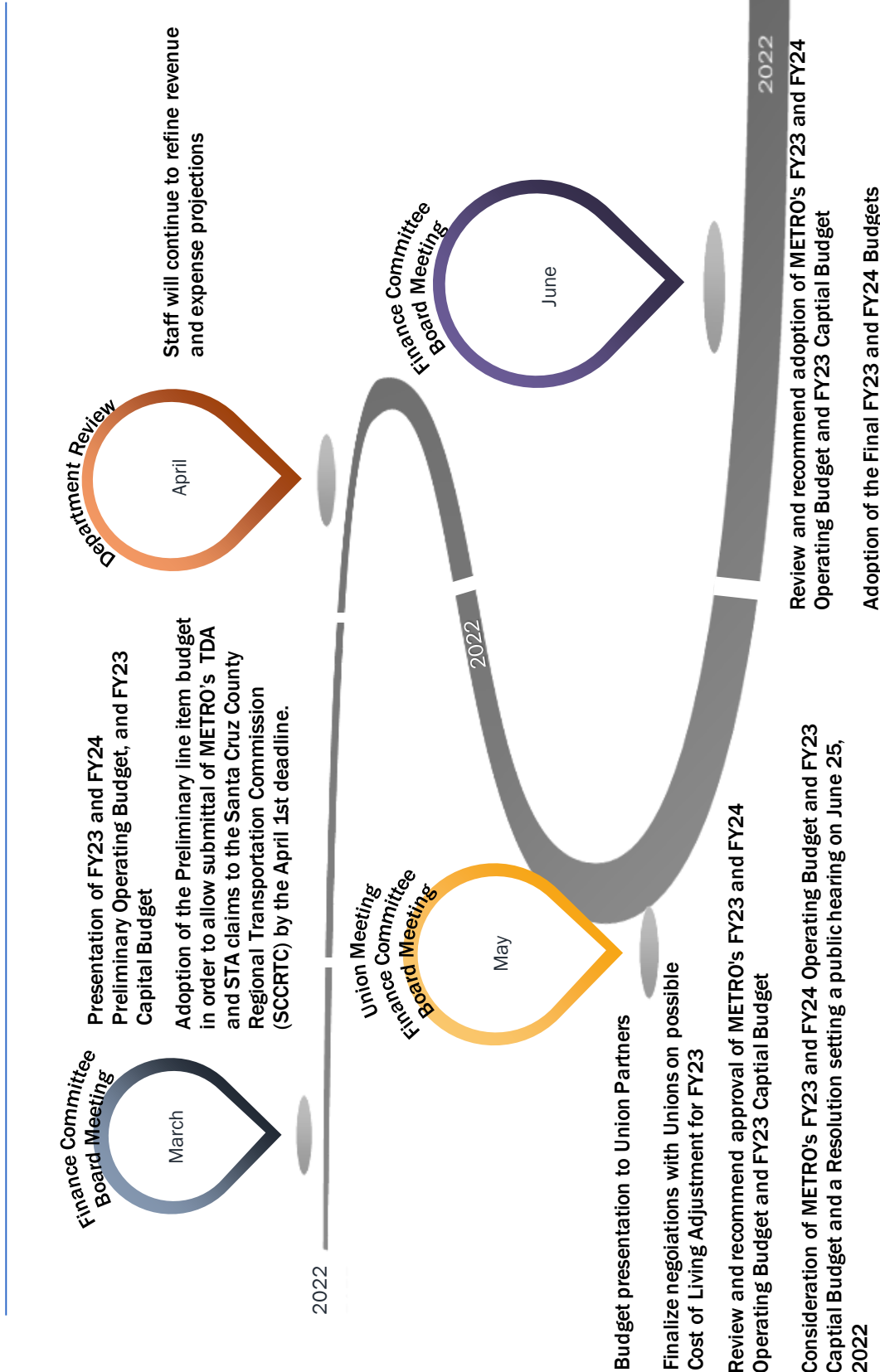
✓ * Only projects with identified and approved funding are represented

FY23 Preliminary Capital Budget* – Funding Source (in \$ millions)



18C.9

Budget Timeline



Appendix

Total Portfolio of Active Projects

<i>\$000's</i>	FY22 & Prior Spending	FY23 Budget	FY24 & Beyond Plan	Total Portfolio \$
Construction Related Projects	\$ 476	\$ 6,013	-	\$ 6,489
IT Projects	49	1,650	-	1,699
Facilities Repair & Improvements	1,707	615	-	2,322
Revenue Vehicle Replacement	9,496	1,879	117	11,492
Revenue Vehicle Electrification Projects	3,108	4,848	-	7,956
Non-Revenue Vehicle Replacement	250	-	-	250
Fleet & Maintenance Equipment	48	80	-	128
Misc.	216	1,000	-	1,216
Total \$	15,350	\$ 16,085	\$ 117	\$ 31,552

NEWS CLIPS

February 26, 2022 – March 25, 2022

**SANTA CRUZ
COUNTY
ARTICLES**

NEWS > EDUCATION

UC Santa Cruz to relax mask requirement in spring

By [RYAN STUART](#) | rstuart@santacruzsentinel.com | Santa Cruz Sentinel

March 21, 2022 at 4:52 p.m.

SANTA CRUZ – UC Santa Cruz plans to lift its mask requirement shortly after the spring quarter begins.

The university issued a statement to students and staff announcing plans to no longer require the use of face coverings on campus starting April 10. The university cited guidance from the California Department of Public Health and the Center for Disease Control and Prevention, as well as transmission rates across the county, for its decision.

[Santa Cruz County recently dropped below 1,000 active cases last week for the first time since the county experienced a spike in infections around New Year's Day.](#) As of Monday, the active case count county wide was 632, according to the county COVID-19 dashboard.

UCSC has seen a similar trend. The daily new case rates have fallen significantly since students returned to campus in January. The school has a seven-day positivity rate of 1.1% while the county is seeing a positivity rate of 1.3%.

Students will return to campus once again for the spring quarter on March 28. The university elected to implement the removal of the mask mandate to allow students returning from spring break time to test and quarantine if needed.

While UCSC will no longer require masks on campus, the proclamation does not cover all aspects of campus life. The university will still require masks to be worn on public transportation, at the Early Education Services centers as well as clinical settings such as the Student Health Services and any locations where COVID-19 testing is available.

UCSC also plans to return to a default in person model for classes in the fall quarter, according to university spokesperson Scott Hernandez-Jason, unlike winter quarter where professors had the option to apply for remote status. There will be some classes that are "intentionally designed" for online, he added. Those have been pre-approved by the academic senate for such a format.

Additionally, the university's graduation ceremonies will remain hybrid for the spring quarter. The Slug Crossing will return from last year, which will allow students to walk across the stage in person over the course of several days on campus. UCSC will host a virtual ceremony as well.

"We will also hold a virtual commencement to ensure Banana Slugs near and far can celebrate this great achievement with family and friends," Hernandez-Jason said in an email. "Each graduate will be able to create a custom slide that will be shown during the online ceremony."

The university continues to strongly recommend students and staff wear masks and will continue to provide free surgical and KN95 masks on campus, it stated in its letter to students and staff. It also urges the UCSC community to continue regular testing and to get vaccinated or receive a booster shot when eligible.





Watsonville Circulator Changes for the Spring

Santa Cruz METRO Transit District sent this bulletin at 03/03/2022 08:35 AM PST

Spring service begins on Thursday, March 17, 2022

METRO is making service adjustments on the Watsonville Circulator to expand the span of service. Counter-clockwise trips from Watsonville Transit Center to Freedom Centre via E. Beach St and Freedom Blvd will start and end four hours earlier, from 8:44am – 3:44pm. This extends the span of service of the Watsonville Circulator from 8:44am to 7:14pm, with trips only in the counter-clockwise direction from 8:44am – 11:44am, trips in both directions from 12:14pm – 3:44pm, and trips only in the clockwise direction from 4:14pm – 7:14pm.

ParaCruz service will not be impacted by these changes to fixed route service.

To review these modifications in detail, please visit our news bulletins page: <https://www.scmttd.com/metro-news-bulletins>.

Please check our schedules page for the preview of spring service: <https://www.scmttd.com/routes>.

The Spring Headways Bus Rider's Guide will be available on all Buses & Transit Centers on March 10, 2022

 SHARE

Update your subscriptions, modify your password or e-mail address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your e-mail address to log in. If you have questions or problems with the subscription service, please contact subscriberhelp.govdelivery.com.

This service is provided to you at no charge by [SCMTD](#).

See more bulletins [on our website](#)

Subscribe to updates from Santa Cruz METRO Transit District

Email Address e.g. name@example.com

Share Bulletin



Powered by



[Privacy Policy](#) | [Cookie Statement](#) | [Help](#)



Service Changes for the Spring

Santa Cruz METRO Transit District sent this bulletin at 03/16/2022 08:15 AM PDT

Spring service begins on Thursday, March 17, 2022

METRO is making service additions on existing routes to improve service and making minor schedule changes to improve service reliability. The route 20 will operate additional trips on the weekend, which will serve the Coastal Science Center, and a new route 19 trip will operate at 5:50pm on weekdays. A small number of trips have been discontinued on the route(s) 15, 18, and 19.

METRO Center Lane Changes: The route 35 will now depart from Lane 2 instead of Lane 3. The routes 40, 41, and 42 will now depart from Lane 3 instead of Lane 1.

Service additions: A new route 19 trip at 5:50pm will operate on weekdays. An 8:00am trip will be added to the route 20, which will serve the Coastal Science Campus/Seymour Center in the inbound direction from UCSC main campus to Santa Cruz Metro Center. The route 20 4:40pm departure from Metro Center will now serve the Coastal Science Campus/Seymour Center in the outbound direction toward the UCSC main campus. A route 40 8:10am trip from Santa Cruz Metro Center and an 8:28am trip from Davenport will be added.

Removal of trips: The 8:25am trip on the route 18 on the weekends will be discontinued. The 8:33pm "ST" trip on the route 15 will be removed from weekday service. The 8:05pm "ST" trip on the route 19 was also removed from weekday service.


Minor schedule changes will be made on Routes 10, 15, 18, 19, 20, 22, 35, 42, 66, 68, 71, and the Watsonville Circulator to improve service reliability. The route 10 timepoint at High & Laurent will be moved to High & Moore, but will still remain a stop. The route 18 7:25pm "ST" trip will be adjusted to 7:35pm. The route 35 7:00am inbound trip from County Club will depart at 7:03am. The route 42 timepoint at Empire Grade & Felton Empire Rd will be moved to Pine Flat Rd & Empire Grade, but will remain a stop.

ParaCruz service will not be impacted by these changes to fixed route service.

To review these modifications in detail, please visit our news bulletins page: <https://www.scmttd.com/metro-news-bulletins>.

Please check our schedules page for the preview of spring service: <https://www.scmttd.com/routes>.

The Spring Headways Bus Rider's Guide will be available on all Buses & Transit Centers on March 10, 2022

 SHARE

Update your subscriptions, modify your password or e-mail address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your e-mail address to log in. If you have questions or

problems with the subscription service, please contact subscriberhelp.govdelivery.com.

This service is provided to you at no charge by [SCMTD](#).

See more bulletins [on our website](#)

Subscribe to updates from Santa Cruz METRO Transit District

Email Address e.g. name@example.com

Share Bulletin



Powered by



[Privacy Policy](#) | [Cookie Statement](#) | [Help](#)



**SANTA CRUZ COUNTY STUDENTS RECEIVE
LIFE LESSONS FROM PRINT AND DIGITAL
VERSIONS OF THE SANTA CRUZ SENTINEL
THANKS TO THE GENEROSITY OF SUBSCRIBERS
AND OUR BUSINESS EDUCATION PARTNERS!**

A2I Inc.	Other
Anderson Christie Real Estate	Platinum
Bogner Sheet Metal	Platinum
Devcon Construction Inc.	Platinum
Erick Eklund, DDS	Gold
Las Animas Concrete	Gold
Nick the Greek	Platinum
Pacific Edge Climbing Gym	Gold
San Lorenzo Lumber & Home Centers	Platinum
Santa Cruz County Bank	Other
Santa Cruz Metropolitan Transit District	Platinum
Santa Cruz Rotary	Gold
Talmadge Construction, Inc.	Gold
The Bagelry	Gold
Tom Ralston Concrete	Class Leader
Voya Financial Advisors	Gold

Santa Cruz Sentinel
www.santacruzsentinel.com



San Lorenzo
LUMBER & HOME CENTERS

Santa Cruz Sentinel
NIE
NEWSPAPER IN
EDUCATION
e-EDITION



WANT TO KNOW ABOUT THE SENTINEL'S
NEWSPAPER IN EDUCATION PROGRAM?
CONTACT MARDI BROWNING SHIVER AT
MBROWNING@SANTACRUZSENTINEL.COM.



FREE FARES ON METRO'S WATSONVILLE CIRCULATOR ROUTE



Clockwise Loop

Departs from Lane 1



Counter-Clockwise Loop

Departs from Lane 2

For more information on the Watsonville Circulator including route and current schedule, visit scmtd.com/WC.

Santa Cruz METRO deployed two all-electric zero emission buses on a new circulator route in downtown Watsonville in the fall of 2021 that includes a free fare pilot program offered to all riders for one year.

The new route provides more frequent service to desirable commercial and professional destinations in Watsonville and provides daily round trips, seven days a week, 52 weeks out of the year.

This new route operates a clockwise loop and a counter-clockwise loop from the Watsonville Transit Center, serving Main St., Green Valley Rd., Freedom Centre, Freedom Blvd., and Lincoln St., connecting commuters with existing local and intercity Bus Lines 69A, 69W, 71, 72/72W, 74S, 75, 79, and 91X.



TARIFA GRATUITA EN EL WATSONVILLE CIRCULATOR



Circuito en el sentido de las agujas del reloj

Sale del carril 1



Circuito en

Santa Cruz METRO implementó dos autobuses totalmente eléctricos de cero emisiones en una nueva ruta circulatora en el Centro de Watsonville en el otoño de 2021 que incluye un programa piloto de tarifa gratuita ofrecido a todos los pasajeros durante un año.

La nueva ruta brinda un servicio más frecuente a destinos comerciales y profesionales atractivos en Watsonville y brinda viajes de ida y vuelta diarios, los siete días de la semana, las 52 semanas del año.

Esta nueva ruta opera un circuito en el sentido de las agujas del reloj y en el sentido contrario desde el Centro de Tránsito de Watsonville, sirviendo Main St., Green Valley Rd., Freedom Centre, Freedom Blvd., y Lincoln St.

Santa Cruz METRO
110 Vernon St.
Santa Cruz, CA 95060

Measure U extension placed on November ballot

By: TONY NUÑEZ

March 11, 2022



This aerial photograph shows where Riverside Drive merges with Highway 1 in Watsonville. — Tarmo Hannula/The Pajaronian file

WATSONVILLE—Should Watsonville expand outward in an effort to meet mounting housing and economic needs? Or will it continue to restrict its growth, and increase its housing density in favor of protecting every inch of the rich surrounding agricultural land?

These are the questions Watsonville voters will have to answer come November.

The Watsonville City Council at its Tuesday meeting placed the extension of Measure U, a landmark ballot measure approved by voters in 2002, on the Nov. 8 election.

In doing so, the elected leaders will give the city's voters an opportunity to determine if the restrictions on where, when and how the city could expand have had a positive impact on the community over the last 20 years.

A report presented to the city council on Tuesday painted a largely negative picture of the measure's effect on everyday life, stating that, among other things, it has hamstrung

the city's economic growth and will likely make state-mandated housing goals all but impossible to achieve if it is renewed through 2040.

But the Committee for Planned Growth and Farmland Protection—the group spearheaded by environmentalist and agricultural representatives that gathered some 2,400 signatures to bring the item to the council—in a letter to the City filed by their attorney says that the report is flawed, illegal and one-sided.

They say that it only focuses on the negatives of the measure, and omits or understates several housing initiatives and documents that lay out a way for Watsonville to meet its state-mandated goals through infill development.

Watsonville City Attorney Samantha Zutler at Tuesday night's meeting pushed back on that assertion.

"I don't think there's any indication that this presentation, which simply provided facts, was unbiased," Zutler said.

The council had three choices at Tuesday's meeting: accept the extension of the measure as a city ordinance, place it on the upcoming June primary or send it to voters in November.

Several city council members said they supported placing it on the November ballot because it would give the committee and City time to meet and resume talks that have stalled for various reasons over the last three years.

The More Things Change

Measure U is an amendment to the City's general plan that established a so-called "urban limit line" that nixed any development of agricultural land surrounding the city—save for a few exceptions.

Its roots can be traced back to ugly annexation battles for properties west of Highway 1 in the 1990s that pitted Watsonville against environmentalists, farmers and other county jurisdictions and agencies. As it is today, the city was in the midst of housing affordability and unemployment crises after roughly 3,000 jobs, mostly middle-class gigs in the canning industry, were shipped out of the country as a result of the North American Free Trade Agreement's implementation in 1994. Trying to spark economic growth, the City sought to expand its footprint in the hopes of luring other large employers to replace the blue-collared professions that had fled.

But county officials scrapped those plans because they believed Watsonville's expansion would negatively impact the agricultural industry, which serves as a major revenue and job generator for the area.

From that defeat, however, arose Action Pajaro Valley, a nonprofit that brought together the community to help create a long-term plan of how Watsonville would grow and meet the challenges the city then faced.

The end result was Measure U, and in 2002 Watsonville voters approved it with 60% of the vote.

Watsonville would give up most of its annexation plans to the east and west, and would instead focus its efforts to the north in the Buena Vista area. In addition, the City would also develop the Manabe-Ow property (then Manabe-Burgstrom) for industrial use, provide more senior housing on the southeast side of the city and eventually annex property off Atkinson Lane to build needed affordable housing.

The first round of protections baked into the measure expire in November and the rest will phase out in 2027.

Measuring Progress

Much of Measure U's planned growth has not been realized, according to the report from consultant Economic & Planning Systems presented Tuesday.

Development in the growth areas included in Measure U has yielded just 207 housing units, the report stated.

In addition, the Manabe-Ow property has only fulfilled about 194,000 square feet of commercial development (the FedEx distribution center), compared to the 1 million square feet proposed in the area's specific plan. On top of that, the job creation projected in Measure U has also lagged—only about 200 of the 2,390 employment opportunities have been realized, according to the report.

But the committee says that those shortcomings are not the direct result of Measure U. They say the failure to develop those areas falls on the shoulders of the City and is more directly connected to litigation against the municipality brought forth by special interests such as environmentalists, agriculture and the local pilots' association.

The committee also says the City is misrepresenting the number of potential sites within city limits that can be redeveloped into housing. It cites numbers in the City's 2015-2023

Housing Element that state the municipality has 201 sites, or roughly 105 acres, that are either vacant or “underutilized.”

In addition, the committee says that the passing of recent state housing laws that allow single-family homes to be upzoned into four-plex properties will help the city meet its increasing mandates. The City’s Downtown Specific Plan that is expected to be approved in the coming months will also open up more sites for residential development, the committee says.

During public comment, one person from the committee suggested the City should invoke eminent domain to take over vacant sites in which property owners have not pursued redevelopment.

But the report presented Tuesday included an analysis of the properties identified in the housing element that found that there are now 147 vacant properties within the urban limit line. Of those properties, 40 would not face significant challenges—such as airport safety zones, existing entitlements and proximity to wetlands—that prohibit residential development. And only 10 are currently ready to be redeveloped into housing without a zoning change or additional analysis.

Those 40 parcels, according to the report, would produce just 281 housing units.

Projections from the upcoming Regional Housing Needs Allocation (RHNA) determined by the Association of Monterey Bay Area Governments show that Watsonville will likely need to approve some 2,100 housing units over the next eight years—that’s on top of the 300 or so units that it will carry over from its current RHNA allocation. As such, Measure U’s extension, the report states, would create a “significant barrier” to meet housing goals.

The report also took a look ahead to see what sites near the urban limit line would make sense to redevelop should voters rebuke the extension in November, and all protections end in 2027.

For residential development, the study identified 77 acres adjacent to Wagner and East Lake avenues as a “strategic growth” area that could produce around 860 housing units.

For commercial development, the historic 13.6-acre Redman House parcel across the street from the new Hampton Inn & Suites hotel would likely “have a strong positive impact on the City’s General Fund” if turned into a business complex with shopping, dining and lodging, the report found.

What was said?

There was little discussion from the council on the item, though some councilmembers referenced Watsonville's limited developable space throughout the night during staff presentations on the City's housing element and park fees.

About a dozen people spoke during public comment, all of them in favor of extending the measure. This included a handful of members of the Watsonville Wetlands Watch's Board of Directors and Santa Cruz County Farm Bureau President Arnett Young.

All of them said that the extension of the measure would mean the preservation of the Pajaro Valley's role as an agricultural power and halt urban sprawl.

Committee member Sam Earnshaw in an email following the meeting said that he was disappointed that the City's presentation was tilted toward the negative impacts of the measure. He also said that he felt the city council did not acknowledge the committee's 32-page impact report it prepared for the elected leaders.

That report highlighted the positive impact Measure U has had on agriculture preservation and infill development but did not address its impact on the issues that the city faces, including rising housing costs and increased demand for services needed to help low-income residents that make up a bulk of the jobs in the agriculture industry.

The report also largely shrugged off the costs and difficulties associated with rezoning and redeveloping sites that have set back several housing projects in Watsonville, including at least three large developments that are either in litigation or facing environmental challenges.

Councilman Lowell Hurst, who was previously on the council around the same time as the inception of Measure U, said that much of Tuesday's conversation ran parallel to the conversations from the 1990s during the previous annexation battles.

"I feel like I'm having a Déjà vu moment, back into the time," he said. "We've had these discussions previously, and I think we're going to have more discussions because there are a lot of things that are ambiguous and maybe misunderstood about the constraints on the City. Hopefully, those will come out in some dialogue and we need more time for that dialogue."

I AM SPEAKING AT

10th Edition

TRANSIT STATE OF GOOD REPAIR CONFERENCE

March 9-10, 2022

JW Marriott Washington, DC

Hosted by:

Global Mass Transit



Curtis Moses

Safety, Security,
Risk Management Director
Santa Cruz MTD

OUR TOWN

February, 2022



Newsletter OF THE CITY OF WATSONVILLE



Free Fares on the Watsonville Circulator

The Santa Cruz METRO is offering free fares on a new circulator route in downtown Watsonville, powered by electric buses, for one year as part of the pilot program that launched in fall 2021.

The new route provides more frequent service to desirable commercial and professional destinations in Watsonville. It runs from 12pm-7:45pm and provides 16 daily round trips, seven days a week*, 52 weeks out of the year.

This new route operates a clockwise loop and a counter-clockwise loop from Watsonville Transit Center, serving Main St, Green Valley Rd, Freedom Centre, Freedom Blvd, and Lincoln St. **For more information on the bus schedules and route visit: www.scmtd.com/WC**

KEEPING UP WITH WATSONVILLE

Celebrate World Water Day March 22nd

Reflect on the importance of water on World Water Day and help us celebrate by conserving water every day.

1. Check for leaks in your faucets, toilet, hoses, and watering systems
2. Collect rainwater to use in your garden: pvwater.org/residential to complete a rebate form for a rain barrel
3. Clean outdoor areas with a broom, not a hose.

Visit watersavingtips.org to learn about more ways to conserve

New Police Chief



Longtime Watsonville police veteran Jorge Zamora was sworn in as Chief of Police on January 10, 2022.

Chief Zamora officially became the 16th police chief for the City of Watsonville and the first, first-generation Mexican-American to hold this role.

Chief Zamora was born and raised in the City of Watsonville and first set foot in the Watsonville Police Department in 1991 as a police cadet. In 1996, he was hired as a full-time Watsonville Police Officer and continued to work his way up the ranks.

The Watsonville native attended many local schools and graduated from Radcliff Adult School. He holds a Bachelor of Science in Criminal Justice Management from Union Institute & University and a Master of Arts in Leadership Studies from Saint Mary's College.

Chief Zamora will push for the department to continue its strong work and relationship-building with the community, "we've been doing it for decades but we need to elevate that to the next level and we have to do it together."



You Could Qualify for Help to Buy an Electric Vehicle!

If you live in Watsonville, you could qualify for regional incentives of \$2,000 to \$4,000 to purchase or lease an electric vehicle, including motorcycles and electric bikes! Additional state and federal rebates and incentives of up to \$15,000 are available for income-qualified customers.

There are also rebates of \$2,400 to \$10,000 to install level 2 electric charges at home or in your workplace. To learn more and see if you qualify, visit: 3cenergy.org/electrify-your-ride-program.

This program will run until all \$2.8million in funding is utilized, don't delay!

OUR TOWN

Boletín DE LA CIUDAD DE WATSONVILLE

Febrero 2022



Tarifas gratuitas en el Circulador de Watsonville

El Metro de Santa Cruz está ofreciendo tarifas gratuitas en una nueva ruta de circulación en el centro de Watsonville, por autobuses eléctricos, durante un año como parte del programa piloto que se lanzó en el otoño de 2021.

La nueva ruta proporciona un servicio más frecuente a los centros comerciales y destinos profesionales en Watsonville. Funciona de 12:00 pm a 7:45 pm y ofrece 16 viajes diarios de ida y vuelta, siete días a la semana*, 52 semanas al año.

Esta nueva ruta opera un circuito desde el Centro de Tránsito de Watsonville que sirve Main St, Green Valley Rd, Freedom Centre, Freedom Blvd, y Lincoln St. **Para más información sobre las rutas visite:** www.scmtd.com/WC

MANTENGASE AL DÍA CON WATSONVILLE

Celebre el Día Mundial del Agua - 22 de marzo

Refleje sobre la importancia del agua en El Día Mundial del Agua y ayúdenos a celebrar conservando agua todos los días.

1. Revise sus regaderas, baño, y sistemas de irrigación para que no hayan fugas.
2. Recolecte la lluvia para usarla en su jardín - visite pwwater.org/residential para recibir un reembolso cuando compre un barril para recolectar agua.
3. Limpie las áreas de afuera con una escoba, no con la manguera.

Visite watersavingtips.org para aprender más.



Nuevo Jefe de Policía

El veterano de la Policía de Watsonville, Jorge Zamora, fue juramentado como Jefe de Policía el 10 de enero de 2022.

El Jefe Zamora se convirtió oficialmente en el decimosexto jefe de policía de la Ciudad de Watsonville y el primer mexicano-estadounidense de primera generación en ocupar este cargo.

El Jefe Zamora nació y se crió en la Ciudad de Watsonville e inició su carrera en el Departamento de Policía de Watsonville en 1991 como cadete de policía. En 1996, fue contratado como oficial de policía de Watsonville a tiempo completo y continuó ascendiendo de rango.

El nativo de Watsonville asistió a las escuelas locales y se graduó de Radcliff Adult School. Tiene una licenciatura en administración de justicia penal de Union Institute & University y una maestría en estudios de liderazgo de Saint Mary's College of California.

El Jefe Zamora impulsará al departamento a continuar con su sólido trabajo de construir relaciones con la comunidad, "lo hemos estado haciendo durante décadas, pero necesitamos elevarlo al siguiente nivel y tenemos que hacerlo juntos".



¡Usted Podría Calificar Para Comprar un Vehículo Eléctrico!

¡Si usted vive en Watsonville, puede calificar para recibir incentivos de \$2,000 a \$4,000 para comprar o alquilar un vehículo eléctrico, incluyendo motocicletas y bicicletas eléctricas!

Hay fondos estatales y federales adicionales disponibles de hasta \$15,000 para personas de bajos ingresos y también reembolsos de \$2,400 a \$10,000 para ayudarle a instalar cargadores eléctricos de nivel 2 en su hogar o lugar de trabajo. Para aprender más y ver si califica, visite 3cenergy.org/electrify-your-ride-program.

Este programa continuará hasta que se agoten los fondos de \$2.8 millones de dólares. ¡No se demore!



PROMOTED CONTENT

Mechanic I

PRESENTED BY [SANTA CRUZ METRO](#)

FEB 8, 2022 | 11:00 AM



JOB TYPE: Full-time

LOCATION: Santa Cruz, CA

DEPARTMENT: Fleet Maintenance

SALARY: Hourly, \$24.66 - \$31.47

APPLICATION WINDOW CLOSES: February 27, 2022 at 11:59 PM Pacific

JOB DESCRIPTION: Under general supervision, a Mechanic I performs a limited range of semi-skilled maintenance duties related to the repair and maintenance of Santa Cruz METRO buses, vehicles, and other equipment while learning to perform the full scope of journey-level work; provides technical direction and assistance to lower level staff and performs related work as required.

CHARACTERISTICS & EXAMPLE OF DUTIES: The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Performs a limited range of semi-skilled tasks in the mechanical maintenance, repair, and modification of buses, automobiles, and trucks and other Santa Cruz METRO vehicles and equipment and provides assistance to higher level Mechanics.
- Removes and replaces seats and glass for doors and windows.
- Removes, installs, and repairs electronic fare boxes, exterior advertising signs, and bike racks.
- Inspects, adjusts and repairs and/or replaces brakes; removes and installs tires.
- Performs safety and preventative maintenance inspections as required.
- Lubricates chassis, changes transmission and engine fluids and



filters; inspects, removes, and replaces hoses and belts, bulbs and wiper blades.

- Learns to inspect equipment for needed repairs and to identify the parts, materials and time needed to conduct needed maintenance or repairs.
- Assists higher level mechanics with repairing and adjusting compressed natural gas (CNG), diesel and gasoline engines, transmissions, and other vehicle systems and components; assists with maintaining, diagnosing, inspecting, and repairing CNG and diesel supply tanks, fuel delivery systems and related components.
- Learns to inspect, diagnose and repair vehicle electrical systems.
- Learns to inspect, reline and adjust brakes; remove and install tires; perform wheel alignments, and perform other vehicle maintenance tasks.
- May assist with emergency repair road calls.
- Learns to recognize potential safety hazards and make appropriate recommendations to higher-level staff.
- Fuels Santa Cruz METRO equipment including gasoline, diesel, and Compressed Natural Gas (CNG) vehicles.
- Maintains Santa Cruz METRO property, tools, and equipment used in vehicle maintenance.
- Maintains a clean work area.
- Maintains accurate written and electronic records, logs and work orders.
- Performs data entry to update and maintain information in digital files; may maintain spreadsheets and other documents to track information.
- Operates standard office equipment; utilizes computer software in performing job tasks.
- Drives a Santa Cruz METRO vehicle to perform assignments.
- Performs related work as required

MINIMUM QUALIFICATIONS & OTHER CONDITIONS OF

EMPLOYMENT: Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education, Training and Experience:

- One (1) year of progressively responsible experience performing heavy-duty mechanic work. OR
- Two (2) years of progressively responsible experience performing light-duty automotive repair work. OR
- Graduation from a certified maintenance training program (or program meeting Santa Cruz METRO standards) AND six (6) months of experience performing mechanic work.

Licenses and Certificates: A valid California Driver's License will be required at the time of appointment and throughout employment. Must be able to obtain and maintain a current, valid California Class "B" Driver's License with "P" Passenger endorsement.

DISTINGUISHING CHARACTERISTICS:

Special Requirements:

- Must possess tools (up to ¾ inch drive) necessary to perform the duties of the position and a rollaway toolbox.
- Driving record will be reviewed as part of the application process.

Employment Standards:

Knowledge of:

- Basic principles, practices, methods, equipment, materials, tools and procedures used in the maintenance, service, and repair of automotive and heavy-duty engine operation.
- Safe mechanical work practices.
- Basic vehicle and equipment overhaul and repair procedures.
- Engine tune-up procedures.
- Basic electrical and hydraulic systems.
- Proper use of hand, electric, pneumatic, and hydraulic tools and diagnostic equipment.
- Welding and oxygen-acetylene equipment used in the routine repair, maintenance, and service of vehicles.
- Standard electronic diagnostic equipment.
- Basic air brake systems.
- Methods of maintaining information in digital or hard copy files.
- Methods of prioritizing, planning and organizing work.
- Time management techniques.
- Customer service techniques.
- Basic mathematics including percentages and basic statistics.
- The effective use of modern office equipment, personal computers, and applicable standard business software.

Ability to:

- Perform routine, semi-skilled duties related to the maintenance, repair, and alteration of fleet vehicles and equipment.
- Understand and follow oral and written instructions.
- Read and interpret technical manuals and schematics.
- Learn to diagnose and troubleshoot equipment problems.
- Operate welding equipment, brake drum lathes, drill presses, diagnostic equipment and other tools and equipment used in the repair, maintenance, and service of vehicles.
- Use manual and power tools and equipment safely.
- Learn to estimate costs and determines the materials and equipment needed to make vehicle and equipment repairs.
- Handle hazardous items and materials safely.
- Apply safe work practices and procedures around extremely high pressure and flammable CNG fuel.
- Make quick decisions in an emergency.
- Maintain records and control systems with accuracy and attention to detail.
- Input data into a database.
- Adhere to established work schedules and timelines.
- Use good judgment and discretion when performing assignments.
- Effectively balance multiple assignments simultaneously.
- Utilize standard office equipment and computer software and learn to use specialized Santa Cruz METRO software if assigned.
- Communicate clearly and effectively in both oral and written form.
- Establish and maintain effective working relationships within the department and with other divisions, departments, agencies, suppliers, vendors, and the public.

PHYSICAL & MENTAL DEMANDS: The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands: While performing the duties of this job, the

employee is regularly required to sit, walk and stand; reach, twist, turn, kneel, bend squat and stoop; talk and hear; use hands to grasp, manipulate, handle, feel or operate objects, tools or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is regularly required to bend and twist at the neck, reach with hands and arms. Occasional overhead reaching and lifting up to 80 pounds aided is required. Specific visual abilities required for this job include close vision, distance vision, and the ability to adjust focus.

Mental Demands: While performing the duties of this job, an employee uses written and oral communication skills; reads and interprets data, information and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work.

Work Environment: The employee works in a shop or outdoor environment where the noise level is usually noisy. The employee may be exposed to inclement weather, fumes, dust, grease, air contaminants, and hazardous materials and chemicals during the course of work. May work out in the field when needed.

OTHER CONDITIONS OF EMPLOYMENT:

- Must pass requisite a background check.
- Must be able to respond to emergency situations seven days per week, 24 hours per day.
- Must be able to work a variety of shifts, which may include weekdays or weekends; and day, swing and/or graveyard shifts.
- This position is considered a safety sensitive position and requires participation in Santa Cruz METRO’s drug and alcohol testing program.
- This position requires the use of personal protective equipment (PPE) based on the tasks assigned; safety shoes are required at all times.
- May occasionally work extended hours or hours outside of regular schedule.

All new Santa Cruz METRO employees are required to be vaccinated against COVID-19 as a condition of employment.

HOW TO APPLY:

If interested, please submit an application online [here](#).

MORE FROM THE LOOKOUT JOB BOARD



PROMOTED CONTENT

Guest Service Host

PRESENTED BY [CINELUX THEATRES](#)



PROMOTED CONTENT

Senior Financial Support Specialist (Accounting-Grants)

PRESENTED BY [CABRILLO COLLEGE](#)



PROMOTED CONTENT



B2B Customer Service Specialist

★ PRESENTED BY [BAY PHOTO LAB](#)

PROMOTED CONTENT

Theater Parking Attendant

★ PRESENTED BY [JEWEL THEATRE COMPANY](#)

PROMOTED CONTENT

Office Manager

★ PRESENTED BY [SCHOONER REALTY](#)

PROMOTED CONTENT

Operations & Maintenance Manager

★ PRESENTED BY [SOQUEL CREEK WATER DISTRICT](#)

[View More Local Jobs](#) →

About

Company Q&A

Member Center

Advertise with us

Partners

In the news

Copyright © 2022, Lookout Santa Cruz All Rights Reserved

[CA Notice of Collection](#)

[Do Not Sell My Info](#)

[Sitemap](#)



PROMOTED CONTENT

Bus Driver (Bus Operator)

PRESENTED BY [SANTA CRUZ METRO](#)

FEB 8, 2022 | 11:00 AM



JOB TYPE: Full-time

LOCATION: Santa Cruz, CA

DEPARTMENT: Operations Drivers

APPLICATION WINDOW CLOSES: March 13, 2022 at 11:59 PM Pacific

Use your excellent Customer Service skills and become a METRO Bus Driver. No bus driving experience is needed. We will train you to drive the Bus!

METRO is committed to the safety, health and well-being of our employees and customers. We have implemented the highest level of safety protocols and steps to ensure our employees and the community are safe and healthy.

SALARY SCHEDULE: Starting wage: \$19.97 per hour. After completing probation, \$23.75 per hour. 5% yearly raise for 6 years.

Santa Cruz Metro is offering a Hiring bonus of up to \$4,000:

- \$500 after training
- \$1,500 after probation
- \$2,000 one year after probation (approx. 2080 hours worked)

CHARACTERISTICS & EXAMPLE OF DUTIES:

- Under supervision, transports passengers and operates transit buses on a fixed schedule in all phases of transit operations.
- Operates transit buses and related equipment including passenger lifts.
- Transports passengers.
- Collects fare and operate ticket and pass validation equipment.
- Performs ridership surveys.
- Reports bench, sign and shelter problems.

- Operates mobile radio unit.
- Coordinates passenger transfers and reports operations delays.
- Prepares accident and incident reports and maintains simple records.
- Make recommendations for safety and route improvements.
- Complies with Santa Cruz METRO's safe driving program.
- May perform office, dispatch and revenue collection duties and may utilize Santa Cruz METRO's computer hardware and software when assigned.
- Performs other related duties as assigned.
- Safe driving practices.
- Basic skills in time calculation and map reading.

MINIMUM QUALIFICATIONS & OTHER CONDITIONS OF EMPLOYMENT:

Knowledge of:

- Safe driving practices.
- Basic skills in time calculation and map reading.

Ability to:

- Safely operate all METRO buses.
- Perform simple math calculations.
- Deal courteously and effectively with the public.
- Understand the problems of the elderly and handicapped and deal with them in a tactful manner.
- Handle difficult and emergency situations calmly.
- Read English and speak and write English clearly.
- Operate mobile radio unit.
- Willingness and ability to work unusual hours including nights, weekends, and holidays.

Special Requirements:

- Possession of a current motor vehicle license and the ability to obtain a California Class B driver's permit prior to appointment.
- Driving record at date of hire must be consistent with Santa Cruz METRO's standards for this position.
- Good attendance record in previous employment.
- Safe driving record.
- Must pass requisite background check.
- All new Santa Cruz METRO employees are required to be vaccinated against COVID-19 as a condition of employment.

APPLICATION PROCESS:

Applicants must complete and submit an official Santa Cruz METRO on-line application and any other required documents specified on the job announcement from our [website](#). A separate application must be filled for each open position. Resumes will be accepted and are recommended, but **may not** be substituted for the required application. The standards and minimum requirements as stated on the front of this job announcement represent only the minimum required to file an application. Meeting the listed standards does not guarantee that a candidate will be invited for an examination or interview as the Human Resources Department reserves the right to limit the number of candidates to the most qualified for the position as determined by the Santa Cruz METRO staff. Certification of

candidates from the Eligible List to the hiring department may be made each time there is a vacancy. Santa Cruz METRO is an Equal Employment Opportunity/Affirmative Action Employer. Santa Cruz METRO will make reasonable efforts in the examination process to accommodate persons with disabilities. Please advise Human Resources in advance of any special needs by calling 831-420-2542

EMPLOYMENT/MEDICAL VERIFICATION:

A medical examination paid by Santa Cruz METRO may be required of each prospective employee depending on position. The candidate's physical condition must be consistent with the requirement of the job duties to be performed. Candidates are cautioned that offers of employment are conditional and subject to the satisfactory completion of the medical examination where required, reference check, fingerprints, and other aspects of the employment process. Candidates offered employment are required to sign a loyalty oath to the State of California. Proof of American Citizenship or authorization to work in the United States will be required.

SELECTION PROCESS: The selection process may include one or more of the following: application review, application assessment, performance test, written test and/or oral interview examination. The employment application, qualifying information questions and/or supplemental questions will be evaluated based on the employment standards and minimum qualifications listed above.

NOTE: All statements made on the application are subject to verification and investigation. False statements will be cause for disqualification, removal from the Eligible List, and/or discharge from employment.

DISTINGUISHING CHARACTERISTICS: Motor vehicle violations within the last ten years that may disqualify an applicant include, but are not limited to: convictions involving drugs or alcohol, hit and run, or reckless driving. Motor vehicle violations within the last five years that may disqualify an applicant include, but are not limited to: more than one moving violation, more than one vehicle accident in which the applicant was found most at fault, and more than one vehicle license suspension. Fingerprints will be taken and criminal histories verified. A drug test will be administered as required by the Federal Transit Administration including random drug and alcohol testing after employment. This position is Safety Sensitive and is subject to Santa Cruz METRO's Drug & Alcohol testing as required by FTA CFR 49.

RECRUITMENT SCHEDULE: The following dates are tentative and subject to change based on the needs of the company. All applicants will be notified electronically via email as to their status in the selection process. It is the responsibility of the applicant to ensure they can receive emails.

- Applications deadline: 03/13/2022
- Testing: Week of February 28, March 7th & March 14th
- Interview dates: Week of March 21st
- Hire date: April 4, 2022 (this is an approximate date)

MORE FROM THE LOOKOUT JOB BOARD

Guest Service Host

 PRESENTED BY [CINELUX THEATRES](#)

PROMOTED CONTENT

Senior Financial Support Specialist (Accounting-Grants)

 PRESENTED BY [CABRILLO COLLEGE](#)

PROMOTED CONTENT

B2B Customer Service Specialist

 PRESENTED BY [BAY PHOTO LAB](#)

PROMOTED CONTENT

Theater Parking Attendant

 PRESENTED BY [JEWEL THEATRE COMPANY](#)

PROMOTED CONTENT

Office Manager

 PRESENTED BY [SCHOONER REALTY](#)

PROMOTED CONTENT

Operations & Maintenance Manager

 PRESENTED BY [SOQUEL CREEK WATER DISTRICT](#)

[View More Local Jobs](#) →

About

Company Q&A

Member Center

Advertise with us

Partners

In the news

Copyright © 2022, Lookout Santa Cruz All Rights Reserved

[CA Notice of Collection](#)

[Do Not Sell My Info](#)

[Sitemap](#)

Your Future Is Our Business

February 20 at 2:35 PM · 🌐

Tune in this evening at 7 PM to the What to Be Show on KSQD 90.7 FM Community Radio to hear from Danielle Glagola. Danielle is the Marketing, Communications and Customer Service Director with the Santa Cruz Metro. After graduating from UCSC with a degree in Anthropology Danielle went to work for the skateboard, snowboard and ski brand Sessions as their Marketing Director, then switched to work in the tech industry before making the move to the Santa Cruz Metro two years ago. We hear about how the Metro is focused on supporting the community in a safe, friendly and environmentally conscious way. Tune in to learn more! Also available on Spotify and SoundCloud



👍 Like

💬 Comment

🔗 Share

By **Erika Bratten**

February 16, 2022 12:04 AM Published [February 15, 2022 5:04 PM](#)

Mask mandate to end across the state on Wednesday

CENTRAL COAST, Calif. (KION-TV) People will be able to take-off their masks, as the COVID mandate comes to an end. The California Department of Public Health announced that California's indoor mask mandate will loosen on Wednesday.

There are still limitations on who can ditch the mask and where. Even with restrictions in place there's mixed feelings on the eased mandate. Some people are still hesitant to take-off their masks.

"I drag my son around with me to errands. He doesn't wear a mask, he's only a one and a half and so we're kind of on the fence, but I'd prefer everybody be safer than sorry," said Sean Patrick, from Marina.

While others think it's time. "It's been a hassle. You get sick with the mask you get sick with the vaccination, so you know you're basically going it for the old people so you're

doing it out of kindness," mentioned Kevin Padilla from Monterey.

California's statewide indoor mask mandate is set to end at the stroke of midnight, Wednesday. However, if you wish to say good-bye to the mask you must be vaccinated.

"It kind of poses the question on how those people are proving that they're vaccinated," added Patrick.

For now, you won't have to wear a mask in grocery stores, restaurants, or workplaces. But, you'll want to have one handy. Individual locations still get to choose whether they want to require masks.

"We will not be lifting our mandates on our busses or any of our transit facilities," said Margo Ross, Chief Operations Officer for Santa Cruz Metro.

If you plan to travel or use public transportation, masks are still required. That's because they fall under the federal government rules, and the TSA mandate is not up until March.

"I understand that there's a lot of confusion between the state, the CDC and the federal government. But in order to keep the public safe and our bus operators safe, the public must wear their mask while riding our service and any of our transit properties," continued Ross.

Students, teachers, and staff are also required to wear masks even after Wednesday's lift. Schools will have to wait until February 28th to revisit masking rules.

The state will also loosen its definition of indoor and outdoor mega events after after new left has been placed. This would mean reducing requirements on vaccine or testing rules for large events.

News

Erika Bratten

Erika Bratten is a weather forecaster for KION News Channel 5/46.

Other Transit Related Articles

Amazon to build affordable housing near transit stops

March 15, 2022



FILE - Employees walk through a lobby at Amazon's headquarters on Nov. 13, 2018, in Seattle. Amazon said Tuesday, March 15, 2022, it will spend more than \$120 million to build affordable-housing units close to transit stations near Seattle and Washington, D.C, the latest example of a tech company trying to address the affordable housing crisis critics say the industry has exacerbated.(AP Photo/Elaine Thompson, File)

SEATTLE (AP) — Amazon said Tuesday it will spend more than \$120 million to build affordable-housing units close to transit stations near Seattle and Washington, D.C, the latest example of a tech company trying to address the affordable housing crisis critics say the industry has exacerbated.

Amazon said it is working with Sound Transit and the Washington Metropolitan Area Transit Authority to construct a total of 1,060 homes near four public transit sites. The Washington state sites are in SeaTac and Bellevue. The other sites are Maryland in the cities of New Carrollton and College Park.

Amazon is building out another corporate hub in Arlington, Virginia, and is expanding operations in Bellevue, near its Seattle headquarters.

“We know that our investment in these areas brings many economic opportunities for residents in the region, but we also acknowledge that this growth needs to benefit everyone in the community,” Catherine Buell, director of the Amazon Housing Equity Fund, said in a statement.

That funding comes from a commitment Amazon made in January 2021 to launch its Housing Equity Fund, a \$2 billion initiative to preserve and create 20,000 affordable homes.

Microsoft has said it will spend at least \$750 million toward affordable housing in the Seattle area following years of complaints that the tech boom had worsened the problem as salaries in the sector and housing prices escalated.



CA: Could gas prices fuel a return to public transit? BART, Caltrain, and VTA think so

By Eliyahu Kamisher Source Palo Alto Daily News, Calif. (TNS) March 14, 2022

It is unclear how many people will make the switch to trains and buses because of the surging gas prices.

Mar. 12—One Thursday morning, Marshall Ward hopped in his Range Rover, got on Highway 24 and met a wall of traffic.

"I turned around," said Ward, who left his vehicle at home and instead took BART into San Francisco. "I looked at my tank — last time it cost me \$100 dollars (to fill up) — I saw the traffic and I just realized: Why am I driving?"

With Russia's invasion of Ukraine fueling a 22% spike in statewide gas over the last month, many commuters are now mulling cheaper alternatives. Transit agencies across the Bay Area, like BART, Caltrain and the VTA in Santa Clara County, are looking to seize the moment and have kicked their public relations into high gear as they hope to woo back commuters after the pandemic and shift to remote work decimated Bay Area transit.

With COVID restrictions loosening and many employers summoning workers back to the office, the spike in gas prices could give public transit the ridership bump that it desperately needs. Some agencies are already seeing results. On Wednesday and Thursday, BART saw its highest ridership since the start of the pandemic with over 125,000 trips each day. Meanwhile, VTA saw a 24% increase in ridership versus last week.

"I haven't seen anything sardine can-like, like back in the good old days, but there are definitely more people on," said Richard Shearer, an attorney who works in San Francisco. During the pandemic he was accustomed to scoring a seat anywhere he wanted on mostly empty BART cars but that's no longer guaranteed. "I've done more standing in the past week than I did in the previous several months," he added.

In recent days local transit operators have taken to social media with cheeky highlighting the fact that trains get to by traffic and the cost of a VTA bus ride remains at \$2.50 — despite the spiraling prices at the pump. Caltrain posted an image of its weekday schedule on Twitter with the caption: "Avoid higher gas prices with this one weird trick."

"You couldn't time historic high gas prices and offices reopening any better for transit recovery," said Alicia Trost, a BART spokesperson, who pointed to a recent 15-to-20% surge in riders at the office-oriented Embarcadero and Montgomery stations in downtown San Francisco. Trost has been pitching the rail service to employees of major companies like Wells Fargo that have announced new hybrid work schedules. "It's a pivotal moment," she added.

The bump in riders doesn't mean public transit will be packed again anytime soon like it was before COVID when BART tallied over 400,000 passenger trips each day. For now, it's still hovering around 30% of pre-pandemic levels. The loss in passenger fare revenue has left massive in agencies' operating budgets. Rising fuel costs will likely worsen their deficits but transit operators say for now they are resistant to hiking fares as they depend on hundreds of millions in federal relief money to balance their budgets for the coming years.

The hopes for a transit resurgence are confronting serious difficulties that have hampered service in recent days, including a fiery Caltrain on Thursday that injured 13 people, BART an entire line over mechanical issues, and bus driver

On Thursday morning commuters packed onto standing-room-only trains at BART's McArthur Station. Much of the passenger congestion was due to the ongoing Red Line closure, which forced San Francisco-bound riders from Richmond through Berkeley to transfer in Oakland, but gas prices were on the minds of many passengers.

Among them was Mahogany Moton, an event planner who until recently wanted to buy a car to reduce her reliance on BART. "But now I definitely won't," said Moton. "It's so expensive I wouldn't be able to afford to drive it."

Andrew Gillies, who works in hardware, said his home is filled with talk about navigating the rising fuel prices. "It's been a dinner conversation with my wife. How do we juggle things?" said Gillies.

Meanwhile, car traffic has approached pre-pandemic levels. On the Bay Bridge, morning rush-hour congestion is slightly worse now than it was in 2019, according to compiled by the Bay Area Council.

It is unclear how many people will make the switch to trains and buses because of the surging gas prices, but BART has already found one new customer in Ed Duarte. For months he has been driving his car from Oakland to San Francisco for a job at Whole Foods.

"I'm using the BART system now for the first time," Duarte said with a smile. "We just said, 'Let's try public transportation.'"



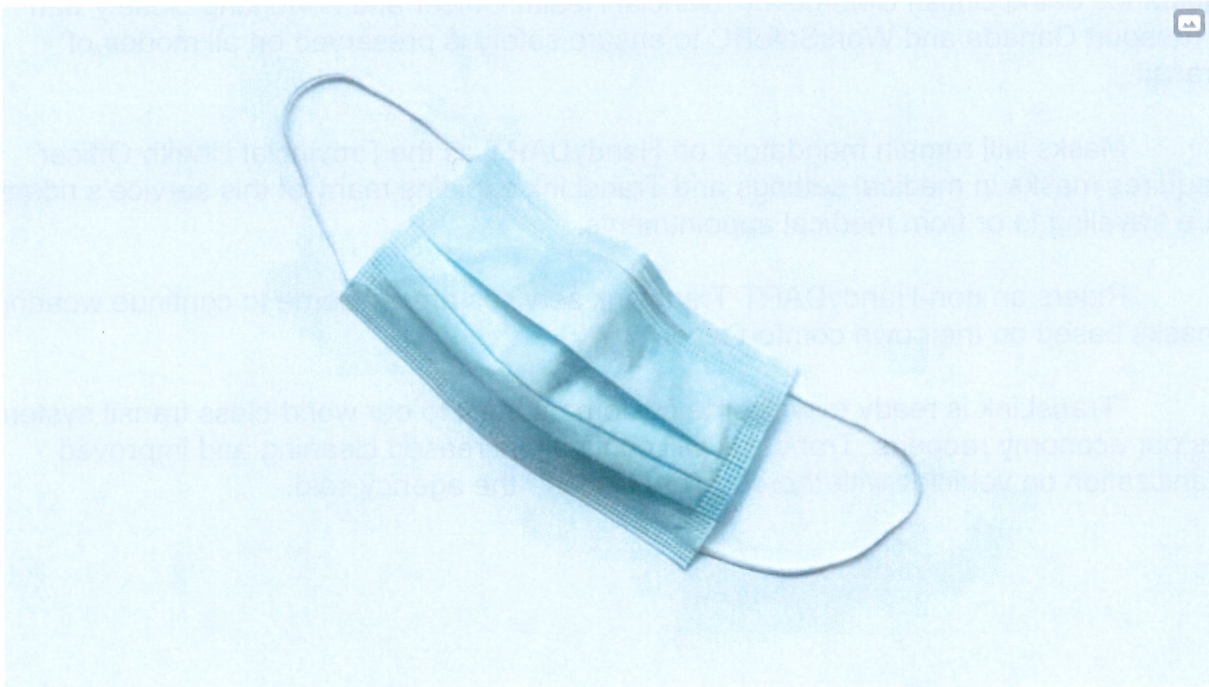
TSA: Keep those masks on planes and trains for one more month

Mischa Wanek-Libman

SAFETY & SECURITY

March 11, 2022

TSA has extended the requirement to wear masks on public transit and at transportation hubs through April 18, 2022.



TSA extended the requirement to wear masks on transportation systems through April 18, 2022.

On Thursday, March 10, the Transportation Security Administration (TSA) issued a brief, three sentence statement that extended the requirement to wear face masks on public transportation and in transportation hubs through April 18, 2022. The previous requirement was set to expire on March 18. This is the fourth extension since the rule first went into effect on Feb. 1, 2021.

In the next month, both TSA and the Federal Transit Administration (FTA) explain CDC will work with government agencies “to help inform a revised policy framework for when, and under what circumstances, masks should be required in the public

transportation corridor. This revised framework will be based on the COVID-19 community case levels, risk of new variants, national data and the latest science.”

According to data from the Centers for Disease Control and Prevention (CDC), the reported new cases and seven-day moving average cases have dropped significantly since the height of the Omicron variant spread in January 2022. For comparison, on Jan. 13, 2022, CDC reported 899,603 new cases and a seven-day moving average of 806,550; March 9, 2022, the numbers reported were 49,710 new cases and a seven-day moving average of 37,149.

CDC has eased its guidance on mask use in some situations. As of Feb. 25, 2022, CDC does not require masks to be worn on public or private school buses or vans.

Elsewhere in North America, TransLink riders in Metro Vancouver, B.C., will not be required to wear face coverings on most services as of March 11. TransLink follows guidance of the British Columbia Provincial Health Officer and is working closely with Transport Canada and WorkSafeBC to ensure safety is preserved on all modes of transit.

Masks will remain mandatory on HandyDART as the Provincial Health Officer requires masks in medical settings and TransLink explains many of this service’s riders are traveling to or from medical appointments.

Riders on non-HandyDART TransLink services are welcome to continue wearing masks based on their own comfort level.

“TransLink is ready to welcome customers back to our world-class transit system as our economy reopens. TransLink will continue increased cleaning and improved sanitization on vehicles with thorough ventilation,” the agency said.



Statement regarding face mask use on public transportation

TSA Media Thursday, March 10, 2022

At CDC's recommendation, TSA will extend the security directive for mask use on public transportation and transportation hubs for one month, through April 18th.

During that time, CDC will work with government agencies to help inform a revised policy framework for when, and under what circumstances, masks should be required in the public transportation corridor. This revised framework will be based on the COVID-19 community levels, risk of new variants, national data, and the latest science. We will communicate any updates publicly if and/or when they change.



FY22 Omnibus Package includes more than \$16 billion for transit, more than \$3 billion for rail

Mischa Wanek-Libman March 10, 2022

The \$1.5 trillion package would keep the government funded through the end of September 2022.



The House passed the FY22 Omnibus Package, which includes more than \$16 million in spending for transit initiatives.

After a series of short-term funding bills and months of negotiations, the appropriations committees in the House and Senate released a bicameral Omnibus Package that includes \$16.3 billion for transit and \$3.3 billion for passenger and freight rail in the Transportation, Housing and Urban Development and Related Agencies section of the proposal. If passed, the \$1.5 trillion appropriations bill would fund the government through Sept. 30, 2022.

“I am so proud of this government funding legislation, which delivers transformative federal investments to help lower the cost of living for working families, create American jobs and provide a lifeline for the vulnerable,” said House Appropriations Committee Chair Rosa DeLauro (D-CT-3). “During this time of great uncertainty and change, we are tackling some of our nation’s biggest challenges, including making health care more affordable, confronting the climate crisis and protecting our national security.”

The House voted to pass the bill late Wednesday night and it now heads to the Senate. The House also passed a short-term spending measure to ensure funding levels remained through March 15. A previously passed continuing resolution funding the government was set to expire March 11 and there was concern the Senate would not have enough time to vote on the bill and get it to the president’s desk for a signature in the remaining time.

Senate Appropriations Committee Chairman Patrick Leahy (D-Vt.) added, “It is unquestionably in the interest of the American people that the House and the Senate act quickly to pass this bill and send it to the president.”

Elected officials say the proposal invests in transit state of good repair and is consistent with the policy included in the Infrastructure Investment and Jobs Act, also known as the Bipartisan Infrastructure Law. The bill would provide the U.S. Department of Transportation with \$102.9 billion - a \$16.2 billion increase above FY21 enacted funding and \$15.9 billion about president’s budget request. It also contains significant bumps in funding for passenger rail and transit.

“We are encouraged to see the House honor the promise of the bipartisan Infrastructure Investment and Jobs Act by providing the guaranteed public transit funding of the IIJA for Fiscal Year 2022,” said American Public Transportation Association (APTA) President and CEO Paul P. Skoutelas. “This is a transformational investment in public transportation infrastructure that our country so desperately needs. Together with the additional funds provided for public transit and passenger rail, these historic and generational investments will enable our communities to provide access to opportunities and create family-wage jobs, advance equity, tackle climate change and meet growing and evolving mobility demands.”

The highlights of what is included within the Consolidated Appropriations Act, 2022 (H.R. 2471):

- \$775 million for National Infrastructure Investments (RAISE grants, formerly BUILD/TIGER) where at least \$20 million is awarded to assist areas of persistent poverty and historically disadvantaged communities; and an additional \$25 million has been included for USDOT’s Thriving Communities initiative;
- Federal Railroad Administration - \$3.3 billion, which includes
 - \$625 million for Consolidated Rail Infrastructure and Safety Improvements grants; with at least \$150 million awarded to new intercity passenger rail routes; \$25 million awarded

to counties with the most pedestrian trespasser casualties and \$120.9 million for community project funding/congressionally directed spending

- \$100 million for intercity passenger rail grants
- \$2.3 billion for Amtrak, consisting of \$874.5 million for the Northeast Corridor and \$1.45 billion for the National Network
- Federal Transit Administration - \$16.3 billion, which includes
 - \$13.4 billion for transit formula grants
 - \$2.25 billion for Capital Investment Grants Program
 - \$504.3 million for Transit Infrastructure Grants and projects.
 - \$175 million for Buses and Bus Facilities grants
 - \$75 million for Low or No Emission grants
 - \$6.5 million for Ferry Boat grants with at least \$3.25 million awarded for low or zero-emission ferries
 - \$12.97 million for ferry service for rural communities
 - \$200.8 million for community project funding/congressionally directed spending

APTA explains the bill's language blocks the Rostenkowski Test that could have resulted in formula funding cuts to transit agencies had the Rostenkowski Test remained active.

Story updated 11:20 am to incorporate statement from APTA CEO.




Public Transit Gets \$3.7B to Woo Riders, Adopt Green Fleets

Public transit systems straining to win back riders after being crushed by the COVID-19 pandemic are getting a \$3.7 billion boost to help stay afloat and invest in electric buses.

By HOPE YEN, Associated Press March 7, 2022, at 8:23 p.m.



Vice President Kamala Harris with Secretary of Transportation Pete Buttigieg, left, and Administrator of the Environmental Protection Agency Michael Regan, right, announces major federal actions that will expand clean public transit and school buses, reduce emissions from diesel trucks, and create good-paying jobs, at the Eisenhower Executive Office Building on the White House complex, in Washington, Monday, March 7, 2022. (AP Photo/Manuel Balce Ceneta)  THE ASSOCIATED PRESS

WASHINGTON (AP) — As cities seek to fully reopen, public transit systems straining to win back riders after being crushed by the COVID-19 pandemic are getting a big funding boost to help stay afloat and invest in new fleets of electric buses.

The Biden administration said Monday it was awarding \$2.2 billion in coronavirus relief money from the American Rescue Plan to 35 financially strapped transit agencies in 18 states. The money would be used to prop up day-to-day operations, including staffing and payroll as well as cleaning and sanitization to limit the spread of illness in public transportation. A federal mask mandate for public transit remains in effect until at least March 18.

Another \$1.5 billion in grants will be made available under President Joe Biden's infrastructure law — a total of \$7.5 billion over five years — for transit agencies to purchase low- or no-emission buses made by U.S. workers and to build bus facilities. That's more than double the combined amount from the previous year.

The cash infusion comes as mask requirements and other COVID-19 restrictions are fading in much of the U.S. With many workers beginning a return to offices, the administration is promoting zero-emission transit as families reestablish new commuting routes to work and school.

Transit agencies as well are anxious to boost ridership, which sits at about 55% of pre-pandemic levels. Many, from Washington to Boston to Chicago, have slashed prices or offered free fares to attract suburban commuters and better serve lower-income communities more dependent on public transportation. Others are adjusting bus and subway routes to offer less service during traditional workday rush-hour periods in favor of more trips at other times, such as for people seeking medical care or traveling to sports and entertainment events.

"Our transportation sector has reached a turning point," said Vice President Kamala Harris, who unveiled Monday's actions at the White House.

"We can clean our air and protect the health of our children," she said. "We can connect all of our communities with affordable, accessible and reliable public transportation. We can address the climate crisis and grow our economy at the same time."

Harris was joined by Transportation Secretary Pete Buttigieg and Environmental Protection Agency Administrator Michael Regan. They also announced proposed pollution regulations for new tractor-trailer rigs that would clean up smoky diesel engines as well as \$17 million in funding for school districts to buy electric zero-emission and low-emission school buses. The emissions can cause respiratory problems in humans.

Buttigieg said public transit is a key component to reducing air pollution, describing it as win-win because it is affordable for commuters and also reduces congestion on the roads. Transportation, mostly from car and truck tailpipe emissions, is the biggest U.S. contributor to global warming.

“We’re making the largest ever investment in this program for buses and bus facilities, helping to deliver better commutes and cleaner air to American communities,” Buttigieg said.

Transit agencies will have until May to apply for the grants, which will be awarded by fall. About 5% of the money must be used for workforce training to help transit workers prepare for the technological change.

Transit systems already have begun moving toward electric buses. California has committed to all-electric bus fleets by 2040, as well as New York City and Boston. Washington, D.C., has set a target of 2045.

The effort comes at a challenging time for public transit.

Transit agencies say it could take years to return to pre-pandemic ridership levels, if ever, putting operations at risk. The biggest losses have been in commuter rail systems serving white-collar suburbanites traveling to downtown workplaces.

As COVID-19 cases decline, Biden has urged Americans to shed remote work, describing a return to offices as necessary to boost economic growth.

“It’s time for America to get back to work and fill our great downtowns again with people,” Biden said in his State of the Union address.

Among the recipients of COVID-19 relief funds Monday were big-city transit systems. New York City’s Metropolitan Transportation Authority, the nation’s largest, garnered \$769 million to steady its operations, and San Francisco’s Bay Area Rapid Transit received \$270 million to bolster service and safety protocols.

MTA said it will use the money to offset lost passenger revenue created during the pandemic, when subway ridership plummeted by over 90%. New York City’s subway riders have returned gradually, but ridership is projected to lag behind pre-pandemic levels by 10% to 20% by the end of 2024.

The funds announced Monday pushed the MTA’s total federal aid to \$15 billion, which it hopes will stave off having to use deficit financing to close a budget gap that is expected to reach well over \$1 billion after 2025 when COVID relief money will have run out.

San Francisco’s BART says its COVID-relief grant will add to \$1.3 billion in federal aid it has already, allowing it to extend operations by one year through 2025. Ridership during the work week is about 30% of pre-pandemic levels. But there has been a more noticeable increase on weekends, with about 50% of pre-pandemic passengers now using the transit system, said BART spokeswoman Alicia Trost.

Others receiving aid were the Washington, D.C., metro system at \$120 million, as it anticipates a return of federal employees to offices, and Houston's public transit at \$137 million, as it has significantly added rapid transit bus lines.

"These funds are crucial to avoid drastic service cuts and layoffs that would damage the economy and public health," said Nuria Fernandez, head of the Federal Transit Administration, which oversees the grants.

At the start of the pandemic, transit agencies cut payroll and slashed services. That came even as essential workers, who are disproportionately nonwhite and lower income, continued to rely on public transportation to get to work. But three rounds totaling nearly \$70 billion in federal COVID-19 emergency assistance, including \$30.5 billion that Biden signed into law last year, pulled transit agencies from the brink of financial collapse.

Associated Press writers David Porter in New York and Olga Rodriguez in San Francisco contributed to this report.

Copyright 2022 The [Associated Press](#). All rights reserved. This material may not be published, broadcast, rewritten or redistributed.



CA: RTC moves 2045 Regional Transportation Plan forward

The Santa Cruz County Regional Transportation Commission on Thursday morning unanimously approved the final draft of staff's 2045 Regional Transportation Plan.

By Melissa Hartman **Source** Santa Cruz Sentinel, Calif. (TNS) March 4, 2022

Mar. 3—SANTA CRUZ — The Santa Cruz County Regional Transportation Commission on Thursday morning unanimously approved the final draft of staff's 2045 Regional Transportation Plan.

As a result of the board's action, the project team led by the Association of Monterey Bay Area Governments will conduct an environmental review of not only Santa Cruz County's Regional Transportation Plan but those of Monterey and San Benito counties as well, RTC Planner Amy Naranjo said during the meeting.

After the environmental review is certified by AMBAG, which is scheduled for June 8, RTC will adopt the final plan with subsequent input later that month.

The 2045 Regional Transportation Plan was first made public Dec. 2, one week after the draft environmental impact report. Until Jan. 31, RTC staff worked to gather comments from residents. Naranjo said that outreach was conducted through public hearings, newspaper announcements, emails, social media, the RTC website, advisory committees, project sponsors, partner agencies and finally RTC meetings.

The final plan will have responses to many of the comments, explained AMBAG Director of Planning Heather Adamson.

The plan's purpose is to update the public on the current state of transportation infrastructure and identify transportation and programs that can better that infrastructure based upon the region's needs. It provides an overview of funding that will need to be sought out to complete these efforts over the next 25 years, be it through local, state or federal funding. Right now, funding streams are estimated to stack up to \$6.4 million, the document shows. Constrained projects, or projects that could be funded with anticipated revenue, add up to \$5.2 million. If RTC wanted to begin unconstrained projects, or projects without identified funding, it would need to look for \$4.8 million more for a total of \$10 million across the two categories.

Specific projects identified for local roadways, transit services and more will, as usual, go through their own design and environmental processes before coming to life.

Naranjo explained that revisions to the plan following its release two months ago primarily revolve around updating text and project lists based on feedback provided by citizens and public agencies. For instance, additional information about unconstrained projects highlighted in the Highway 17 Access Management Plan was provided upon request.

Financial details, such as a 4% increase in state revenues expected compared to estimates included in the draft, are also up to date. According to the staff report, most of this money is restricted to ongoing operations, maintenance and state-of-good repair projects.

Finally, projects that were recently completed or will be done by June were removed from the list and upcoming projects, including the 41st Avenue and Capitola Road intersection reconstruction and Chestnut Street storm drain and safety improvements, were added. One project, the Soquel Drive reversible or flex lane feasibility study, was added at the ask of RTC Board Vice Chair Manu Koenig. Flex lanes, as described by the Arizona Department of Transportation, are lanes that operate as a separate roadway carrying traffic one direction at a time depending on traffic needs.

"Flex lanes are used in (locations) like the Golden Gate Bridge in San Francisco and the Coronado Bridge in San Diego to expand the number of lanes in the direction of peak demand," he explained to his peers Thursday.

The meat and potatoes

According to the plan's executive summary, the 2045 Regional Transportation Plan in its draft format acknowledges six main challenges that stand in the county's way of improving transportation: Increasing maintenance needs, new federal safety goals from the Infrastructure Investment and Jobs Act of 2021, ongoing congestion, growing greenhouse gas emissions, a lack of stimulation in the economy from transit implementation and insufficient funding across the board.

"The 2045 (Plan) endeavors to work toward a sustainable transportation system that addresses these challenges and results in safer, healthier and more efficient travel choices that provide improved multimodal access to opportunities such as jobs, education, and healthcare for our residents," the authors wrote.

The plan as written has three main goals: Establish livable communities that improve resident access to vital facilities, reduce transportation-related fatalities and injuries and deliver access and safety improvements equitably and cost-effectively to benefit the environment.

Numerous locals who called in aired grievances with the draft plan, many stemming from an alleged prioritization of highway and other auto-motivated projects

over public transit or, more specifically, passenger rail projects. Car-centric ideology is a contradiction to combating climate change, some residents added.

"It is well supplied with aspirational green language about sustainability. Unfortunately, then comes the capitulation," retired land use planner Jack Nelson said. "Lurking in the project list, we see the... Goliath, a steady list of Highway 1 expansion projects to continue incrementally turning the urban portion of the highway to an eight-lane wide river of cars, trucks and poisons."

There will be more opportunities to discuss the victories and the pitfalls of the plan, reminded Mike Rotkin, an RTC commissioner..

"I look forward to the environmental review and a robust debate among commissioners before the final plan is (ratified)," Rotkin said.

Other local plans

The County of Santa Cruz last week released a draft Active Transportation Plan for public review and input, a document that is available at ecoact.org/poweredbyme. Comments are due by March 25.

According to a statement from the jurisdiction, this is the first comprehensive plan for pedestrian facilities in unincorporated county.

Caltrans District 5 Representative Scott Eades told the commission this week that the Central Coast district too has released an Active Transportation Plan. Interested parties can visit catplan.org/district5 for more information.

(c)2022 the Santa Cruz Sentinel (Scotts Valley, Calif.)

Visit the Santa Cruz Sentinel (Scotts Valley, Calif.) at www.santacruzsentinel.com

Distributed by Tribune Content Agency, LLC.



Operator Shortage

Transit Agencies Are Working Hard to Tackle the Challenge

By Jacob Herson, Managing Editor Transit California February 2022 Issue No. 129



Agencies face an operator shortage that predated but has been worsened by the pandemic.

“Before the pandemic, there weren’t enough bus drivers to drive the routes that we have unless the majority of us work a whole lot of overtime,” said Sultana Adams of AC Transit, quoted in a *CalMatters* article in January 2022. “We were already short. Imagine what it’s like now.”

Part of the pre-pandemic challenge for the industry is an operator workforce with an average age in the fifties. The pandemic then brought about the “Great Resignation.” The *Washington Post* reported last December, “Transit officials across the country described the issue as twofold: On one hand, there is now fierce competition for workers with commercial driver’s licenses, the standard needed to drive buses in most municipalities in the country, as agencies compete with delivery services like FedEx, UPS and Amazon for workers. And on the other hand, attrition rates have skyrocketed, as burned-out transit workers have left for other jobs or early retirements.”

The burnout comes from long hours, the daily fear of contracting COVID-19, and enduring a gauntlet of riders frustrated by service reductions, and health and safety measures.

While the pandemic seemed to be easing, the transit industry was hit hard by the Omicron variant surge. The *San Francisco Chronicle* reported: “460 SFMTA employees have tested positive for the virus since the start of January, far surpassing the 325 positive cases the agency’s workforce had in 2021. The rise in positive cases, combined with staff quarantining due to possible exposure and regular sick calls, has resulted in Muni reducing service by about 20%-25% in recent weeks.”

As *CalMatters* explained, “The labor shortage is part of a nationwide trend and isn’t limited to transit workers. But because transit systems are arteries that get employees to work—especially lower-income workers—the impact is reverberating throughout the California economy.”

Michael Pimentel, Executive Director of the California Transit Association, said: “The people who are hit hardest are low-income—specifically, low-income people of color—who often work in essential roles and who often lack other travel options. For these Californians, transit’s labor shortages present new challenges to fulfilling basic needs, like getting to work and school, making doctor’s appointments, and picking up groceries.”

Across the state, transit agencies are working hard to address this existential challenge to their service provision. For its part, the Association is calling new attention to this challenge and working to identify policy mechanisms that can support the transit industry in rebuilding its workforce.

“This is a huge pain point for us,” said Kate Breen, Director of Government Affairs, for the San Francisco Municipal Transportation Agency (SFMTA), and former Chair of the California Transit Association. “Consistent with national and regional hiring trends, COVID-19 directly impacted SFMTA’s hiring effort. We were not able to hire operators due to the pandemic. We restarted operator hiring in June 2020, after an 18-month hiring hiatus due to the pandemic. We were aiming to hire and train approximately 280 operators by the end of 2021, but have struggled to find candidates who meet our minimum qualifications. Our staffing shortages are further compounded by high employee leave usage, which strains our ability to meet service demand, compelling us to rely on overtime, and exhausts our extra board capacity.”

Christy Wegener, Director of Planning for the San Mateo County Transit District (SamTrans) said, “Operator shortage is something we’ve been facing for years, and it’s never a fun place to be in. Not only does it force difficult choices, but more importantly, when service doesn’t run, lives are impacted. In some ways, it seems that the pandemic worsened the operator shortage and we are having a harder time keeping existing operators and attracting new ones. But we can’t keep our head in the sand. Reimagine SamTrans, a comprehensive study of our bus network that launched in 2019 and

concludes in 2022, is a visionary plan that assumes a growth in bus service—and accordingly, a growth in our workforce. The harsh reality is that current workforce levels aren't even enough to support pre-COVID-19 levels of bus service, let alone an expanded service plan. What this means is that unless we start to move the needle on our workforce numbers, it will take longer to deliver the bus service levels that this County needs and our riders deserve.”

Larger issues underpin the challenge, some of which lie outside of transit agencies' direct control.

Wegener said, “I think we have lots of challenges in front of us—some are unique to SamTrans; some are not. What's unique to us, perhaps, is the Peninsula's very high cost of living: While we do have a lot of operators who live in San Mateo County, we also have many who have long commutes. Driving an hour to work, just to drive a bus for another 6-8 hours, only to drive another hour home can make work-life balance challenging—something that is increasingly important to happy and productive employees.”

“What's not unique to SamTrans: How do we attract a younger generation to this type of work when we are competing with gig work, flexible schedules, working when you want, and not having to interface with the public? Being a public bus operator comes with a set schedule but variability of hours within the week. The newest employees have the least seniority and usually have the least attractive bus runs to operate. Until seniority is achieved, bus operators have less control over their days off each week or their annual vacation schedule. Also not unique to us—the pandemic's impacts on the appeal of a job that requires interaction with the public remains unknown, but should definitely not be ruled out.”

The seeming intractability of the issue is not for lack of trying on the part of agencies. People are working hard to come up with solutions.

“Although COVID-19 has created a lot of issues that are outside of our control, we have come up with some solutions in an effort to address the situation,” said Breen of SFMTA. “We are making changes to our hiring process to try to reduce the time to hire. We are working on additional marketing strategies and hiring incentives to entice candidates. We are also working with San Francisco's Office of Economic and Workforce Development through a program called City Drive that assists in providing job preparedness training to citizens. As part of that training, they also help potential operator candidates to prepare for their commercial driver's license test.

“SamTrans is tackling this head on,” said Wegener. “We are thinking about compensation and how our compensation and benefits package compares regionally both at public agencies as well as private businesses. We are looking at our training program and modifying it so we have smaller training classes with more 1:1 interaction with trainers and SamTrans staff. We are trying to recruit locally and have engaged in partnerships with two local job centers for two recruiting events: NOVAworks Job Center

and the East Palo Alto Career Center. Importantly—we just recently adopted a new contract with an 11% pay raise for our operators over the next three years. Our team isn't sitting still—we are actively working on this because our ability to be an effective mobility provider depends on it.”

As SamTrans and other agencies recognize, competitive compensation remains critical to attracting and retaining an essential workforce, especially in California regions with some of the highest costs of living in the country, with the private sector offering other options, and as the pandemic continues.

“I think there's a lot we could do as an industry to promote what's great about being a transit operator,” said Breen. “An industry public service campaign that featured our diverse and talented group of transit operators is just one example of an effort that could help all of us.”

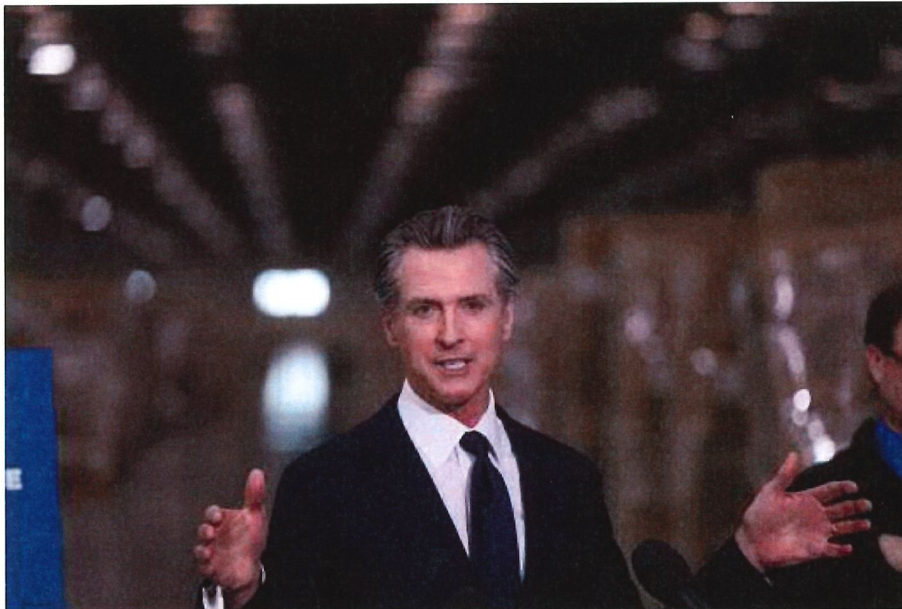
As the legislative session gets underway, the Association is preparing to address the operator shortage through its advocacy platform.

“As a society, we have spent countless hours discussing the workforce challenges in health care, education, and goods movement that were exacerbated by the pandemic. Unfortunately, while transit workers were similarly on frontlines, and are key to providing an essential service, our workforce challenges have gotten less attention,” said Pimentel. “We aim to make the workforce challenges faced by the transit industry a co-equal consideration for legislative and administrative intervention.”

Through a subgroup of the Association's Operations Committee, members have worked with Association staff to identify proposed solutions for addressing bureaucratic hurdles to the hiring and retention of transit workers. In early March, the Association will submit a new letter to the California Department of Motor Vehicles that outlines these proposed solutions and that will help continue discussions that began late last year with the Newsom Administration on how the state can further support the transit industry in meeting its workforce needs.

Los Angeles Times

Newsom scales back some special pandemic rules, but not California's state of emergency



Gov. Gavin Newsom at a news conference this month. (Allen J. Schaben / Los Angeles Times)

By Phil Willon, Taryn Luna Feb. 25, 2022 5 PM PT

SACRAMENTO —

Gov. Gavin Newsom on Friday rescinded a slate of COVID-19-related executive orders in response to signs of a subsiding pandemic, but did not end California's nearly two-year-long state of emergency despite criticism from Republican lawmakers that he no longer needs its immense executive powers.

The governor's office summarized 19 provisions in executive orders that will be immediately terminated, which included requirements that all state-owned properties be made available for emergency use and state agencies to identify facilities for housing and medical treatment.

Another 18 provisions will expire at the end of March, including those that protect COVID-19 relief funds from garnishment and allow for virtual corporate and public meetings, according to Newsom's office. Additional executive orders that limit liability for data breaches on telemedicine platforms and allow video assessments for those with

COVID-19 symptoms who receive in-home supportive care would be rescinded on June 30.

Newsom administration officials said California's COVID-19 state of emergency needs to stay in place, however, because it is necessary to continue the state's COVID response. Using that broad authority, the Democratic governor waived statutes and laws to allow testing and vaccination programs and to ensure that California had enough capacity in hospitals to handle another surge in cases.

"Many of us know families, communities, individuals who benefited, maybe had their life saved, because these provisions have been in place up until this point," said Mark Ghaly, secretary of the California Health and Human Services Agency. "It isn't by accident or mistake that California has one of the lowest death rates of a large state."

Since he declared a state of emergency on March 4, 2020, Newsom has issued 70 executive orders involving the COVID-19 pandemic that addressed a range of issues, including price gouging, halting evictions and postponing the deadline for filing tax returns in 2020. The vast majority of those have either been rescinded or have expired.

Under the 1970 California Emergency Services Act, the governor has broad authority to respond during a state of emergency such as a pandemic. The governor can "make, amend, and rescind" state regulations and suspend state statutes and has the power to redirect state funds to help in an emergency — even funds appropriated by the California Legislature for an entirely different purpose. The governor also has the authority to commandeer private property, including hospitals, medical labs, hotels and motels.

The California Supreme Court in 2021 upheld an appeals court ruling that affirmed Newsom's emergency powers. Two state Republican lawmakers had challenged Newsom's power, arguing he had no right to issue an executive order requiring ballots to be mailed to the state's 22 million registered voters before the Nov. 3, 2020, election.

The high court ruled the law was constitutional because it required the governor to terminate a declared state of emergency as soon as possible and also allows the Legislature to end it by passing a joint resolution.

For more than a year, GOP lawmakers have been pushing for the Democratic-controlled Legislature to take action. However, it wasn't until last week that Senate President Pro Tem Toni Atkins (D-San Diego) agreed to hold a hearing on the proposal, now scheduled for March 15.

"I think it's outrageous that he would recognize that these executive orders can expire but that his claimed prerogative to rule the state by decree will remain in effect. The Emergency Services Act is very clear that the governor must terminate the

emergency at the earliest possible date that conditions warrant,” said Assemblyman Kevin Kiley (R-Rocklin), who sponsored a bill in his chamber to end the emergency.

Ann Patterson, the governor’s legal affairs secretary, said rescinding the state of emergency would “cripple” California’s response to the pandemic.

Patterson also said that all state mask and vaccine mandates, including those for schoolchildren and healthcare workers, were enacted under the state health and safety code. Even if the state of emergency ends, those mandates would remain in place until rescinded by the state’s top public health officer.

Under Newsom’s executive powers that will remain in place, the state will continue to largely waive licensing requirements for healthcare facilities, workers and testing labs — actions designed to boost the state’s vaccination and testing capacity and expand the scope of practice for pharmacists, technicians and EMS workers. Pharmacies are allowed to provide testing and vaccinations and mobile vaccination clinics are permitted.

Patterson noted that declared states of emergency remain in effect for disasters that struck years ago, including the deadly Camp fire in 2018 that decimated the Northern California town of Paradise. A 2015 emergency declared by then-Gov. Jerry Brown over tree morbidity in California’s forests also remains in effect, she said. Those emergencies give the administration more flexibility to repair damage, reduce threats and allow communities to rebuild, she said.

“The emergency isn’t over when the ground stops shaking. It’s not over when the fire is put out. It’s not even over when we’ve provided immediate medical attention or secure damaged bridges after an earthquake,” Patterson said. “The effects of a disaster can continue for years.”

Patterson said Newsom has proven to be very judicious when exercising his emergency powers during the pandemic. With the actions announced Friday, the governor’s office said only 30 of 561 executive order provisions related to the pandemic will remain in place by this summer.

However, until the state of emergency ends, Newsom will retain his expanded emergency powers — including the authority to change laws, reappropriate funds without legislative approval and enter into no-bid contracts.

In the first months of the pandemic, Newsom came under fire for a secretive \$1-billion mask deal his administration signed in 2020 with BYD, a Chinese electric car manufacturer that had been ramping up its political presence in California in recent years. The contract was kept under seal for weeks, prompting bipartisan concerns from lawmakers.

Last year, Newsom brought in Blue Shield of California to oversee the state's distribution of COVID-19 vaccines, prompting objections from county officials and questions about preferential treatment of a longtime donor to the governor.

Critics have argued that many of the no-bid contracts awarded under Newsom's emergency powers have gone to companies that have donated millions to the governor or on his behalf through behested payments, which they say creates the appearance of a pay-to-play system.

Senate Republican leader Scott Wilk (R-Santa Clarita) introduced a bill this week that would prohibit a state agency from awarding no-bid contracts to companies that have made a charitable donation on behalf of the governor in the year leading up to the gift.

"I am deeply concerned about the increasing use of massive no-bid contracts," Wilk said in a statement.

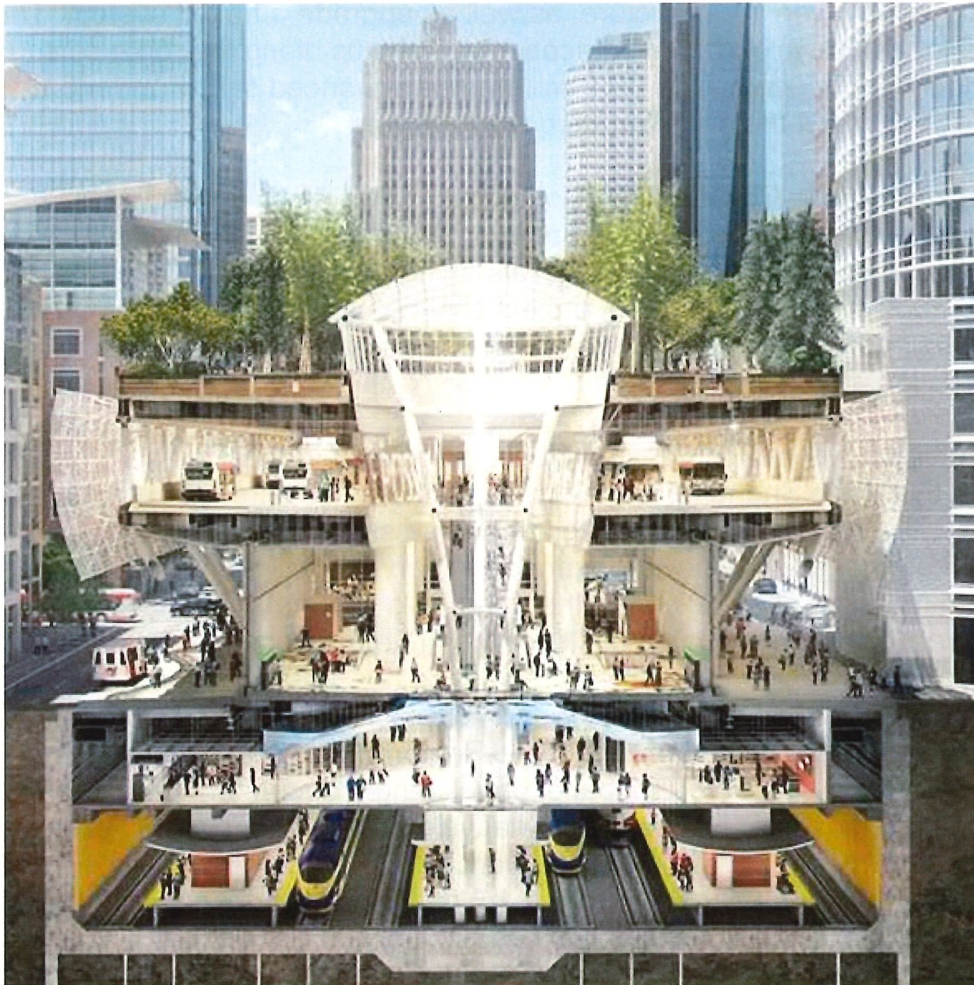
Times staff writer Melody Gutierrez contributed to this report.



Public transit projects provide efficient travel, spur economic development

Mary Scott Nabers Feb. 16, 2022

Public officials at the local levels of government are designing transit projects to spur other types of development around bus and rail routes.



A rendering showing a cross-section view of the new Transbay Transit Center.

An abundance of funding has been allocated to public transit authorities and more funding is on the way courtesy of the Bipartisan Infrastructure Law. Interestingly, a trend has emerged that indicates a common practice throughout the country. Public officials

at the local levels of government are designing transit projects to spur other types of development around bus and rail routes. Because of that, contractors who monitor transit opportunities are likely to find myriad of additional upcoming opportunities surrounding planned public transit projects.

City officials in Huntsville, Ala., will upgrade the public transit system as part of a downtown revitalization effort. A new transit transfer station will be constructed at the intersection of two heavily trafficked streets in the heart of the city. Planning is underway and then demolition will be required as part of site preparation. Construction is slated for early 2023. The project will be funded by a \$12.5 million Federal Transit Administration grant that will be consolidated with another \$15.6 million from the city's budget.

The Memphis Urban Area Metropolitan Planning Organization has assigned a project cost of \$77.6 million to a public transportation project that will be designed to develop smart city technology and green infrastructure, as well as upgrade a transit system. The project is expected to spur development and economic stimulus along the route of a new bus rapid transit (BRT) system. The BRT will provide enhanced safety and more access to locations throughout the city's targeted equity zones.

Members of Cleveland, Ohio's, City Planning Commission recently approved a large project that will focus on transit-oriented development. The project's objective is to provide dedicated bus lanes, improved traffic signals along the route and make the West Side neighborhood more accessible. A project cost between \$40 million to \$60 million has been assigned. Design work will be extensive and solicitations will be released for construction after it is completed.

Washington State officials will launch transit projects intended to generate new economic activity in the North Snohomish County Region. The local transit authority, Community Transit, will build a new BRT line to transverse several underserved communities and tribal villages. The new transportation services will create more access and facilitate the ease of traveling to other regions of the state. Though transit officials have not released any anticipated costs for the project, a recent, similar project had a cost of \$81 million.

In Nevada, a series of transit projects are part of the Regional Transportation Commission of Southern Nevada's (RTC) goal of developing the southern part of the state into "an equitable, enjoyable, efficient and creative community." The RTC plans to develop a seamless multimodal transportation network to facilitate safe and efficient access to several of the most popular destinations in Las Vegas. A \$5.3 million federal grant will be used to develop autonomous vehicle shuttle service between a downtown central transit center and the city's medical district. Another project includes construction of a BRT system that will connect downtown and the medical district to the University of Nevada, Las Vegas campus.

Montgomery County officials in Maryland have made transit-oriented development a high priority. The county's budget will include large allocations to expand BRT lines into

neighborhoods identified as Equity Emphasis Areas. The upcoming projects will advance the county's high-capacity bus services, improve safety and expand access to previously congested routes. The \$87 million Veirs Mill Road segment of the project is but one part of the overall plan. Supporting studies and feasibility planning will continue with a budget of \$33.4 million.

The city of Atlanta, which recently invested in an \$800 million walking trail network to stimulate and leverage \$4.1 billion in new development, is looking for equivalent results with another project. The Metropolitan Atlanta Rapid Transit Authority (MARTA) will soon launch a \$300 million project to improve all 38 stations. The MARTA project will include numerous individual projects, but notable components of it are beginning to take shape.

The Santa Clara Valley Transportation Authority (VTA) is entering the second phase of its project to extend its Bay Area Rapid Transit (BART) system from San Jose to Santa Clara. The project will generate new economic activity across Santa Clara County. The budget includes \$768 million in allocations from the California Transportation Commission plus more than \$200 million in federal funding. VTA is expected to request proposals before the end of 2022 for four new stations included in the extension. Another component of the project, which will enter construction in 2023, is designed to be integrated with surrounding mixed-use development which will boost the regional economy.

As regional public officials and economic development leaders continue to recognize the advantages of large transit-oriented development projects, and funding is readily available, there will thousands of contracting opportunities available to companies throughout the country.

Mary Scott Nabers is president and CEO of Strategic Partnerships Inc., a business development company specializing in government contracting and procurement consulting throughout the U.S. Her recently released book, Inside the Infrastructure Revolution: A Roadmap for Building America, is a handbook for contractors, investors and the public at large seeking to explore how public-private partnerships or joint ventures can help finance their infrastructure projects.