



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
 BOARD OF DIRECTORS AGENDA
 REGULAR MEETING
 MARCH 24, 2023 – 9:00 AM
HYBRID MEETING**

Members of the public may attend in-person or participate remotely via Zoom.

**Scotts Valley City Council Chambers
 1 Civic Center Drive
 Scotts Valley, CA**

**Zoom [Link](#)
 Dial In: 1-669-900-9128
 Meeting ID: 825 8011 0181
 Passcode: 891134**

Please note the following COVID-19 protocols for in-person attendance:

Visitors experiencing the following symptoms of COVID-19 may not enter the building:

- Cough
- Shortness of Breath
- Loss of Taste/Smell
- Chills
- Muscle Pain
- Sore Throat
- Fever

Face masks and hand sanitizer will be available on site.

The Board of Directors Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz METRO’s Administrative Offices at 110 Vernon Street, Santa Cruz, CA.

Public comment may be submitted via email to boardinquiries@scmtd.com. Please indicate in your email the Agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board’s correspondence that is posted online at the Board meeting packet link. Oral public comments will also be accepted during the meeting through Zoom. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The Board may take action on each item on the Agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

BOARD ROSTER

Director Kristen Brown	City of Capitola
Director Rebecca Downing	County of Santa Cruz
Director Jimmy Dutra*	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Bruce McPherson	County of Santa Cruz
Director Scott Newsome	City of Santa Cruz
Director Larry Pageler	County of Santa Cruz
Director Vanessa Quiroz-Carter	City of Watsonville
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Dan Henderson	UC Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College

*Attending via teleconference at: 275 Main St., Watsonville, CA

Michael Tree	METRO CEO/General Manager
Julie Sherman	METRO General Counsel

SECTION I: OPEN SESSION

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

1 CALL TO ORDER

2 SAFETY ANNOUNCEMENT

Curtis Moses, Safety, Security & Risk Management Director

3 ROLL CALL

4 RECESS TO [SCCIC MEETING](#)

5 RECONVENE TO BOARD OF DIRECTORS MEETING

6 ANNOUNCEMENTS

6.1 Today's meeting is being broadcast by Community Television of Santa Cruz County.

6.2 Maria Avila will be available for Spanish language interpretation services, which will be available during "Oral Communications" and for any other Agenda item for which these services are needed.

7 BOARD OF DIRECTORS COMMENTS

8 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

This time is set aside for Directors and members of the general public to address any item not on the Agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

8.1 Email Dated 2/25/23 From Casey Kirkhart With METRO's Response

9 LABOR ORGANIZATION COMMUNICATIONS

10 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the Agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

11.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF FEBRUARY 2023

Chuck Farmer, CFO

- 11.2 ACCEPT AND FILE MINUTES OF:**
A. FEBRUARY 15, 2023 METRO ADVISORY COMMITTEE (MAC) MEETING
B. FEBRUARY 24, 2023 BOARD OF DIRECTORS REGULAR MEETING
C. MARCH 10, 2023 FINANCE, BUDGET & AUDIT STANDING COMMITTEE MEETING
Michael Tree, CEO/General Manager
- 11.3 ACCEPT AND FILE: THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF FEBRUARY 28, 2023**
Chuck Farmer, CFO
- 11.4 APPROVE: RECOMMENDED ACTION ON TORT CLAIMS**
Curtis Moses, Safety, Security & Risk Management Director
- 11.5 APPROVE: FY24 AND FY25 PRELIMINARY OPERATING BUDGETS AND FY24 CAPITAL BUDGET-PORTFOLIO FOR REVIEW AND TDA/STA CLAIMS PURPOSES**
Chuck Farmer, CFO
- 11.6 APPROVE: CONSIDERATION OF AUTHORIZING METRO TO USE THE CALIFORNIA ASSOCIATION FOR COORDINATED TRANSPORTATION (CALACT) VEHICLE CONTRACT FOR THE PURCHASE OF SEVEN PARATRANSIT VANS FROM CREATIVE BUS SALES IN AN AMOUNT NOT TO EXCEED \$992,365**
Eddie Benson, Maintenance Manager
- 11.7 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO MILLER MAXFIELD, INC. FOR STRATEGIC PLANNING SERVICES FOR FUTURE REVENUE OPTIONS NOT TO EXCEED \$338,650**
Michael Tree, CEO/General Manager

REGULAR AGENDA

- 12 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS: (10 YEARS) JAVIER FAVELA, JOSE ZAMARRIPA AND (15 YEARS) PATRICK FORTHUN, MAURIZIO ITALIA, AND JOHN NEVIN**
Chair Kalantari-Johnson
- 13 RETIREE RESOLUTION OF APPRECIATION: MARK SAUNDERS, BUS OPERATOR**
Chair Kalantari-Johnson
- 14 ACCEPT AND FILE: STATE LEGISLATIVE UPDATE FROM SHAW, YODER, ANTWIH, SCHMELZER AND LANGE**
Michael Pimentel of Shaw, Yoder, Antwih, Schmelzer and Lange
- 15 ACCEPT AND FILE: FEDERAL LEGISLATIVE UPDATE FROM CAPITAL EDGE**
Chris Giglio, Capital Edge
- 16 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO NEGOTIATE A LEASE AGREEMENT FOR 809 W. BEACH STREET, WATSONVILLE, CA**
Chuck Farmer, CFO
- 17 REIMAGINE METRO ORAL UPDATE**
John Urgo, Planning and Development Director

18 CEO ORAL REPORT
Michael Tree, CEO/General Manager

19 REVIEW OF ITEM TO BE DISCUSSED IN CLOSED SESSION
Julie Sherman, General Counsel

SECTION II: CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (PURSUANT TO GOVERNMENT CODE SECTION 54956.9)

NAME OF CASE: AMANDA JONES V. NATIONAL RAILROAD PASSENGER CORPORATION (“AMTRAK”), AND SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

CLAIM NUMBER: 2001-A14001-C11/CLPA12033A1

SECTION III: RECONVENE TO OPEN SESSION

20 REPORT OF CLOSED SESSION
Julie Sherman, General Counsel

21 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, APRIL 28, 2023 AT 9:00 AM, METRO ADMIN OFFICES, 110 VERNON STREET, SANTA CRUZ
Chair Kalantari-Johnson

22 ADJOURNMENT
Chair Kalantari-Johnson

TITLE 6 - INTERPRETATION SERVICES/TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the Agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la Agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmttd.com. Upon request, Santa Cruz METRO will provide for written Agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to boardinquiries@scmttd.com or submitted by phone to the Executive Assistant at 831-426-6080. Requests made by mail (sent to the Executive Assistant, Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

PUBLIC COMMENT

If you wish to address the Board, please follow the directions at the top of the Agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this Agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The Agenda packet and materials related to an item on this Agenda submitted after distribution of the Agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmttd.com subject to staff's ability to post the document before the meeting.

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WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: Cayla Hill <CHill@scmtd.com>
Sent: Monday, March 13, 2023 3:00 PM
To: 'casey.kirkhart@gmail.com' <casey.kirkhart@gmail.com>
Cc: John Urgo <JUrgo@scmtd.com>; Donna Bauer <DBauer@scmtd.com>
Subject: RE: Please bring back our bus! (Graham Hill Road)

Casey,

METRO is in the midst of a Comprehensive Operational Analysis (COA) of the bus system to determine how to redistribute service across Santa Cruz County to better serve our riders and increase ridership. The consultant hired for this project is currently conducting outreach and will advise METRO on where service should be increased and re-directed. The proposed idea of operating service to Felton (Graham Hill Road) will be discussed during the COA, within the context of METRO's service to the entire county. The METRO Board of Directors, comprised of elected officials from all over the County will be responsible for approving the changes to METRO's service. This comment will be provided to the Board of Directors for the next Board meeting on March 24, 2023.

METRO is also holding a Public Forum March 21st, from 5:00 to 6:30 p.m. over Zoom to review early findings and invite input from the general public. Full details for joining are on the [Reimagine METRO website](#). For more information visit scmtd.com/ReimagineMETRO.

Best regards,

Cayla Hill
Planning Analyst
Planning Department, Santa Cruz Metro
chill@scmtd.com
(831) 420-2581

From: Casey KirkHart <casey.kirkhart@gmail.com>
Sent: Saturday, February 25, 2023 8:36 AM
To: boardinquiries@scmtd.com; mac@scmtd.com
Subject: Please bring back our bus! (Graham Hill Road)

This Message Is From an Untrusted Sender

You have not previously corresponded with this sender.

~ Please exercise caution when clicking links or opening attachments. ~

Dear METRO Board of Directors,

We are excited to see that students like us will be able to ride the bus for free! Thank you for doing that!

WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

Now, we are asking you to re-open the bus route that used to pass right by our house on Graham Hill Road. When we first moved here a few years ago, the bus would come down from Felton and we and our parents could ride the bus into Santa Cruz for work and school. Since before COVID, this bus line has shut down and it's impossible for us to get to school on public transit.

We want to ride the bus to and from school - to help the environment, to take our bikes down our dangerous hill, and to be free from our parents!! It is great that students can now ride for free. Now we just need the bus here to do it!

Please consider re-opening the Graham Hill Road METRO bus route.
Thank you!

Ruby and Alex KirkHart (students at Mission Hill Middle School)



DATE: March 24, 2023

TO: Board of Directors

FROM: Chuck Farmer, CFO

**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL
DETAIL FOR THE MONTH OF FEBRUARY 2023**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the preliminary approved Check Journal Detail for the month of February 2023

II. SUMMARY

- This staff report provides the Board of Directors (Board) with a preliminary approved Check Journal Detail for the month of February 2023.
- The Finance Department is submitting the check journals for Board acceptance and filing.

III. DISCUSSION/BACKGROUND

This preliminary approved Check Journal Detail provides the Board with a listing of the vendors and amounts paid out on a monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the month of February 2023 have been processed, the checks have been issued and signed by the Deputy Finance Director.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report aligns to METRO's Financial Stability, Stewardship & Accountability strategic plan.

V. FINANCIAL CONSIDERATIONS/IMPACT

The check journal present the invoices paid in February 2023 for Board review, agency disclosure and transparency.

VI. CHANGES FROM COMMITTEE

N/A.

VII. ALTERNATIVES CONSIDERED

None.

VIII. ATTACHMENTS

Attachment A: Check Journal Detail for the Month of February 2023

Prepared by: Holly Alcorn, Accounting Specialist

IX. APPROVALS

Chuck Farmer, CFO



Michael Tree CEO/General Manager



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DATE: 02/01/23 THRU 02/28/23

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
79869	02/21/23	-57.98 M287		POLANCO, JOSE		9006413	MEDICAL SUPPLEMENTAL	-57.98	**VOID
82170	02/09/23	-16,975.00 003106		GROUP 4 ARCHITECTURE, RESEARCH		119069	FEASIBILITYSTUDY WTC	-16,975.00	**VOID
82259	02/06/23	7,064.56 003626		AGILITY FUEL SYSTEMS, LLC		119385	VEH# 504 PARTS	7,064.56	
82260	02/06/23	256.34 003596		AMAZON CAPITAL SERVICES, INC.		119296	OFFICE SUPPLIES	22.36	
						119310	OFFICE SUPPLIES	53.21	
						119335	OFFICE SUPPLIES	155.76	
82261	02/06/23	8,321.69 001D		AT&T		119370	TRAINING SUPPLIES	25.01	
						119352	12/19-1/18 OPS ELEV	171.49	
						119353	12/13-1/12 PT TO PT1	1,865.52	
						119354	12/19-1/18 MAIN ACCT	5,435.68	
						119375	12/19-01/18OCEAN/IP	849.00	
82262	02/06/23	4,473.69 002802		BATTERY SYSTEMS INC.		119288	INVENTORY ORDER	4,473.69	
82263	02/06/23	600.00 149		CALIFORNIA NEWSPAPERS P'SHIP	0	119365	OCT/NOV MECH RECRUIT	600.00	
82264	02/06/23	62.00 667		CITY OF SCOTT'S VALLEY		119382	2023 FIRE ALARM REG	62.00	
82265	02/06/23	1,867.22 130		CITY OF WATSONVILLE UTILITIES		119377	1/25 WTC WATER	40.19	
						119378	1/25 WTC	1,261.14	
						119379	1/25 WTC	396.75	
						119380	1/25 WTC	58.60	
						119381	1/25 WTC	110.54	
82266	02/06/23	128,152.70 001124		CLEAN ENERGY		119314	1/20 LNG CHARGES	48,839.67	
						119315	1/17 LNG CHARGES	34,989.03	
						119316	1/13 LNG CHARGES	44,324.00	
82267	02/06/23	262.69 163		COMMUNITY PRINTERS, INC.		119306	BUS TRACKING CARDS	262.69	
82268	02/06/23	4,310.78 003274		EAST BAY TIRE CO.		119285	REVENUE TIRES	980.38	
						119286	REVENUE TIRES	987.01	
						119287	NON REVENUE TIRES	367.40	
						119290	REVENUE TIRES	342.09	
						119291	REVENUE TIRES	326.73	
						119292	REVENUE TIRES	1,307.17	
82269	02/06/23	2,019.50 003485		EMPLOYNET, INC		119304	TEMP W/E 1/15	889.00	
						119305	TEMP W/E 1/8	1,130.50	
82270	02/06/23	555.54 001297		FASTENAL COMPANY INC		119289	INVENTORY ORDER	39.65	
						119372	SHOP TOOL	515.89	
82271	02/06/23	51,876.83 002295		FIRST ALARM SECURITY & PATROL		119302	DEC 22 SECURITY	51,876.83	
82272	02/06/23	3,150.00 003662		GALLAGHER BENEFIT SERVICES, INC		119351	VAR CLASS STUDIES	3,150.00	
82273	02/06/23	7,911.99 117		GILLIG LLC		119313	VEH# 1303 PARTS	812.50	
						119344	INVENTORY ORDER	3,038.26	
						119345	VEH# 1303 PARTS	4,061.23	
82274	02/06/23	76.55 E162		GOUVEIA, ANNA		119322	INTERV PANEL LUNCH	76.55	
82275	02/06/23	175.91 282		GRAINGER		119298	NON INVENTORY ORDER	4.02	
						119299	SAFETY BOOTS	134.10	
						119307	PARTS RECYCLER MMF	24.07	
						119308	INVENTORY MMF	13.72	
82276	02/06/23	150.00 E026		HARTE, ANDRE		119321	DOT/DMV PHYSICAL	150.00	
82277	02/06/23	1,284.78 003664		I/O CONTROLS CORPORATION		119364	VEH# 2602 PARTS	1,284.78	
82278	02/06/23	5,205.88 003223		JASPER WELLER LLC		119331	VEH# 2809 PARTS	5,205.88	

DATE: 02/01/23 THRU 02/28/23

CHECK NUMBER	CHECK DATE	CHECK VENDOR NAME	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
82279	02/06/23	LAW OFFICES OF MARIE F. SANG	7	2,601.98	852	7	119332	CL# 2009210082	408.00	
							119333	CL# 1999103213	1,207.00	
							119359	CL# 19009481	510.98	
							119360	CL# 21000556	221.00	
							119362	CL#11000452/11001281	255.00	
82280	02/06/23	LIEBERT CASSIDY WHITMORE	7	4,360.00	674	7	119384	1/23-12/23 MBERC MEM	4,360.00	
82281	02/06/23	LUMINATOR TECH GROUP GLOBAL,		640.00	003362		119371	DVR REPAIR	640.00	
82282	02/06/23	MANSFIELD OIL CO OF GAINSVILLE		19,582.11	003017		119317	1/19 DIESEL FUEL	19,582.11	
82283	02/06/23	MISSION UNIFORM		558.66	041		119301	TOWELS,MOPS,MATS MMF	41.75	
							119303	LAUNDRY/CUSTODIAL	26.02	
							119311	VMU/VSW UNIFORM SUPP	334.89	
							119312	FUEL ST TOWELS	156.00	
82284	02/06/23	MOHAWK MFG. & SUPPLY CO.		597.64	001711		119367	INVENTORY ORDER	267.97	
							119368	INVENTORY ORDER	256.04	
82285	02/06/23	NORTH BAY FORD LINC-MERCURY		218.96	004		119369	INVENTORY ORDER	73.63	
							119293	VEH# 1402 PARTS	27.92	
							119294	INVENTORY ORDER	128.26	
82286	02/06/23	PACIFIC GAS & ELECTRIC		19,495.49	009		119295	VEH# PCI709 PARTS	62.78	
							119355	12/22-1/23 MMF	8,506.79	
							119356	12/22-1/23 VERNON	6,605.99	
							119357	12/22-1/23 SBF	3,859.90	
							119358	12/23-1/24 SBF GAS	522.81	
82287	02/06/23	PITNEY BOWES INC.		199.47	050		119383	INK CARTRIDGES	199.47	
82288	02/06/23	POSITIVE PROMOTIONS, INC.		1,909.09	003674		119376	EMPL WELCOME KIT	1,909.09	
82289	02/06/23	RIVERSIDE LIGHTING, INC.		139.32	536		119309	LIGHTS/EXIT SIGN VER	139.32	
82290	02/06/23	ROMAINE ELECTRIC CORP		6,189.24	003154		119329	INVENTORY ORDER	1,300.08	
							119330	INVENTORY ORDER	4,889.16	
82291	02/06/23	SANTA CRUZ AUTO PARTS, INC.		21.83	135		119297	VEH# 1402 PARTS	21.83	
82292	02/06/23	SANTA CRUZ STAFFING, LLC		1,147.50	001307		119284	TEMP W/E 1/22	1,147.50	
82293	02/06/23	SAUNDERS, MARK		150.00	E514		119350	DOT/DMV PHYSICAL	150.00	
82294	02/06/23	SLINGSHOT CONNECTIONS LLC		1,687.57	003292		119280	TEMP W/E 10/30	456.44	
							119281	TEMP W/E 10/23	198.45	
							119282	TEMP W/E 10/2	99.23	
							119283	TEMP W/E 9/25	39.69	
							119334	TEMP W/E 1/22	893.76	
82295	02/06/23	THE AFTERMARKET PARTS CO LLC		10,182.63	003285		119318	VEH# 2809 PARTS	77.93	
							119319	INVENTORY ORDER	106.12	
							119320	INVENTORY ORDER	53.06	
							119323	INVENTORY ORDER	106.12	
							119324	VEH# 1303 PARTS	649.61	
							119325	VEH# 2803 PARTS	1,120.53	
							119326	VEH# 2809 PARTS	83.23	
							119327	VEH# 1003 PARTS	426.64	
							119328	VEH# 2803 PARTS	78.11	
							119337	VEH# 2318 PARTS	590.31	
							119338	VEH# 2809 PARTS	187.07	

DATE: 02/01/23 THRU 02/28/23

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
82296	02/06/23	4,397.34 003242		THE JANEK CORPORATION		119339	INVENTORY ORDER	2,087.73	
82297	02/06/23	4,820.22 001506		TOM LOPES DISTRIBUTING, INC		119340	INVENTORY ORDER	2,488.98	
82298	02/06/23	1,540.10 043		TROWBRIDGE ENTERPRISES		119341	INVENTORY ORDER	841.08	
82299	02/06/23	385.00 003200		UPS STORE #1128		119342	VEH# 1303 PARTS	649.61	
82300	02/06/23	65.70 003417		VERITECH, INC.		119343	INVENTORY ORDER	126.61	
82301	02/06/23	38.68 434		VERIZON WIRELESS		119346	VEH# 2809 PARTS	76.42	
82302	02/06/23	64.00 003290		WORKFORCEQA, LLC		119347	INVENTORY ORDER	433.47	
82303	02/06/23	2,310.00 003609		ZWERLING BROADCASTING SYSTEM	0	119373	ELECTRONIC ITEM RPR	2,430.84	
82304	02/01/23	21.00 M149		ADAMS, ELLEN		119374	ELECTRONIC ITEM RPR	1,966.50	
82305	02/01/23	14.16 M381		AGUIRRE, CIRO		119349	INVENTORY ORDER	4,820.22	
82306	02/01/23	134.58 M382		AITKEN, ANGELA		119300	COPIER PAPER	1,540.10	
82307	02/01/23	14.98 M150		ALLEN, ROBERT		119366	INVENTORY ORDER	385.00	
82308	02/01/23	21.00 M333		ANDERSON, WILLIAM		119336	12/2-01/01 CS	38.68	
82309	02/01/23	41.36 M151		ANDRADE, GERALD		119361	DEC 22 DOT DRUG TEST	64.00	
82310	02/01/23	20.68 M152		ANN, DORICE		119363	12/22MECH/BUS OP ADS	2,310.00	
82311	02/01/23	16.81 M153		ARCHIBOQUE, ELEANOR		9007512	MEDICAL SUPPLEMENTAL	21.00	
82312	02/01/23	42.00 M154		ARCHIBOQUE, JUANITA		9007680	MEDICAL SUPPLEMENTAL	14.16	
82313	02/01/23	42.00 M155		ASPESI, JOHN		9007681	MEDICAL SUPPLEMENTAL	134.58	
82314	02/01/23	21.00 M383		AVILES, PATRICIA		9007513	MEDICAL SUPPLEMENTAL	14.98	
82315	02/01/23	42.00 M156		BAILEY, EDWIN		9007650	MEDICAL SUPPLEMENTAL	21.00	
82316	02/01/23	14.98 M335		BARRY, BARTHOLOMEW		9007514	MEDICAL SUPPLEMENTAL	41.36	
82317	02/01/23	5.21 M336		BARTZ, GLENN		9007515	MEDICAL SUPPLEMENTAL	20.68	
82318	02/01/23	21.00 M160		BASS, BETTY		9007516	MEDICAL SUPPLEMENTAL	16.81	
82319	02/01/23	38.78 M161		BAUER, FRANK		9007517	MEDICAL SUPPLEMENTAL	42.00	
82320	02/01/23	14.98 M162		BLAIR, GARY		9007518	MEDICAL SUPPLEMENTAL	42.00	
82321	02/01/23	21.00 M164		BLAKE, GENEVA		9007519	MEDICAL SUPPLEMENTAL	42.00	
82322	02/01/23	21.00 M165		BLIGHT, KAREN		9007651	MEDICAL SUPPLEMENTAL	14.98	
82323	02/01/23	42.00 M167		BOYD, MICHAEL		9007652	MEDICAL SUPPLEMENTAL	5.21	
82324	02/01/23	14.98 M169		BREGANTE, BATTISTA		9007520	MEDICAL SUPPLEMENTAL	21.00	
82325	02/01/23	21.00 M337		BRONDSATTER, CHERYL		9007521	MEDICAL SUPPLEMENTAL	38.78	
82326	02/01/23	42.00 M384		BRONDSATTER, WALLACE		9007522	MEDICAL SUPPLEMENTAL	14.98	
82327	02/01/23	42.00 M170		BROWN, ERNEST		9007523	MEDICAL SUPPLEMENTAL	21.00	
82328	02/01/23	42.00 M171		BROWN, KENNETH		9007524	MEDICAL SUPPLEMENTAL	21.00	
82329	02/01/23	21.00 M172		BURKET, JANET		9007525	MEDICAL SUPPLEMENTAL	42.00	
82330	02/01/23	17.88 M173		BYTHEWAY, MARY		9007526	MEDICAL SUPPLEMENTAL	14.98	
82331	02/01/23	28.32 M339		CANALES, DONNA		9007653	MEDICAL SUPPLEMENTAL	21.00	
82332	02/01/23	81.21 M174		CAPELLA, KATHLEEN		9007683	MEDICAL SUPPLEMENTAL	42.00	
82333	02/01/23	14.98 M175		CARLSON, MERRYL		9007527	MEDICAL SUPPLEMENTAL	42.00	
						9007528	MEDICAL SUPPLEMENTAL	42.00	
						9007529	MEDICAL SUPPLEMENTAL	21.00	
						9007530	MEDICAL SUPPLEMENTAL	17.88	
						9007654	MEDICAL SUPPLEMENTAL	28.32	
						9007531	MEDICAL SUPPLEMENTAL	81.21	
						9007532	MEDICAL SUPPLEMENTAL	14.98	

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82334	02/01/23	M176	21.00	CARR, DALE		9007533	MEDICAL SUPPLEMENTAL	21.00	
82335	02/01/23	M177	14.98	CASANEGA, RICHARD		9007534	MEDICAL SUPPLEMENTAL	14.98	
82336	02/01/23	M178	35.77	CAVATAIO, PASQUALE		9007535	MEDICAL SUPPLEMENTAL	35.77	
82337	02/01/23	M340	14.98	CENTER, DOUGLAS		9007655	MEDICAL SUPPLEMENTAL	14.98	
82338	02/01/23	M179	14.98	CERVANTES, GLORIA		9007536	MEDICAL SUPPLEMENTAL	14.98	
82339	02/01/23	M386	81.21	CHANDLER, PAUL		9007684	MEDICAL SUPPLEMENTAL	81.21	
82340	02/01/23	M341	14.98	CHAVARRIA, JOHNNY		9007656	MEDICAL SUPPLEMENTAL	14.98	
82341	02/01/23	M420	24.82	CHAVEZ, JESSE		9007710	MEDICAL SUPPLEMENTAL	24.82	
82342	02/01/23	M343	21.00	CLARKE, PATRICIA		9007657	MEDICAL SUPPLEMENTAL	21.00	
82343	02/01/23	M180	14.98	CLAYTON, MICHAEL		9007537	MEDICAL SUPPLEMENTAL	14.98	
82344	02/01/23	M181	59.49	COLWELL, ARLAN		9007538	MEDICAL SUPPLEMENTAL	59.49	
82345	02/01/23	M182	21.00	CONTRERAS-NAVARRO, FRANCISCO		9007539	MEDICAL SUPPLEMENTAL	21.00	
82346	02/01/23	M183	50.19	COON, RICHARD		9007540	MEDICAL SUPPLEMENTAL	50.19	
82347	02/01/23	M387	42.00	COTTER, ROBERT		9007685	MEDICAL SUPPLEMENTAL	42.00	
82348	02/01/23	M346	21.00	COUSINS, DOROTHY		9007658	MEDICAL SUPPLEMENTAL	21.00	
82349	02/01/23	M185	42.13	COWELL, RICHARD		9007541	MEDICAL SUPPLEMENTAL	42.13	
82350	02/01/23	M186	21.00	CRAMBLETT, LAWRENCE		9007542	MEDICAL SUPPLEMENTAL	21.00	
82351	02/01/23	M376	50.19	CRANDELL, DANA		9007679	MEDICAL SUPPLEMENTAL	50.19	
82352	02/01/23	M187	21.00	CRAWFORD, FLOYD		9007543	MEDICAL SUPPLEMENTAL	21.00	
82353	02/01/23	M188	21.00	CRUISE, RICHARD		9007544	MEDICAL SUPPLEMENTAL	21.00	
82354	02/01/23	M190	42.00	CRUTCH, SHELTON		9007545	MEDICAL SUPPLEMENTAL	42.00	
82355	02/01/23	M349	14.98	CUMMINGS, CYNTHIA		9007659	MEDICAL SUPPLEMENTAL	14.98	
82356	02/01/23	M192	42.00	CUMMINS, MAJOR		9007546	MEDICAL SUPPLEMENTAL	42.00	
82357	02/01/23	M195	41.36	DAVIDOSKI, PATTI		9007547	MEDICAL SUPPLEMENTAL	41.36	
82358	02/01/23	M196	14.98	DAVILA, ANA		9007548	MEDICAL SUPPLEMENTAL	14.98	
82359	02/01/23	M373	14.98	DEL PO, CAROLYN		9007677	RETIREE SUPPLEMENTAL	14.98	
82360	02/01/23	M197	42.13	DEVIVO, WILLIAM		9007549	MEDICAL SUPPLEMENTAL	42.13	
82361	02/01/23	M427	14.98	DOBBS, LILLIAN		9007717	MEDICAL SUPPLEMENTAL	14.98	
82362	02/01/23	M389	21.00	DORFMAN, IRIS		9007686	MEDICAL SUPPLEMENTAL	21.00	
82363	02/01/23	M421	80.75	DOVE, WILLIAM		9007711	MEDICAL SUPPLEMENTAL	80.75	
82364	02/01/23	M199	14.98	DRAKE, JUDITH		9007550	MEDICAL SUPPLEMENTAL	14.98	
82365	02/01/23	M200	14.98	ELIA, LARRY		9007551	MEDICAL SUPPLEMENTAL	14.98	
82366	02/01/23	M390	42.00	EMERSON, WILLIAM		9007687	MEDICAL SUPPLEMENTAL	42.00	
82367	02/01/23	M201	42.00	ESCARCEGA, MIGUEL		9007552	MEDICAL SUPPLEMENTAL	42.00	
82368	02/01/23	M202	45.69	FALLAU, NICHOLAS		9007553	MEDICAL SUPPLEMENTAL	45.69	
82369	02/01/23	M435	25.20	FELDER, KRISTAAN		9007722	MEDICAL SUPPLEMENTAL	25.20	
82370	02/01/23	M391	21.00	FENN, MARILYN		9007688	MEDICAL SUPPLEMENTAL	21.00	
82371	02/01/23	M203	14.16	FLAGG, PAULA		9007554	MEDICAL SUPPLEMENTAL	14.16	
82372	02/01/23	M352	14.98	FLOREZ, ROSIE		9007660	MEDICAL SUPPLEMENTAL	14.98	
82373	02/01/23	M394	28.32	FRANCIS, RUFUS		9007689	MEDICAL SUPPLEMENTAL	28.32	
82374	02/01/23	M354	13.70	GABRIELE, BERNARD		9007661	MEDICAL SUPPLEMENTAL	13.70	
82375	02/01/23	M355	13.70	GABRIELE, CATHLEEN		9007662	MEDICAL SUPPLEMENTAL	13.70	
82376	02/01/23	M395	42.00	GALE, TERRY		9007690	MEDICAL SUPPLEMENTAL	42.00	
82377	02/01/23	M396	14.98	GALLOWAY, SCOTT		9007691	MEDICAL SUPPLEMENTAL	14.98	
82378	02/01/23	M206	14.98	GARBEZ, LINDA		9007555	MEDICAL SUPPLEMENTAL	14.98	
82379	02/01/23	M207	14.98	GARBEZ, MANNY		9007556	MEDICAL SUPPLEMENTAL	14.98	

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82380	02/01/23	M208	29.74	GARCIA, DANIEL		9007557	MEDICAL SUPPLEMENTAL	29.74	
82381	02/01/23	M209	14.98	GARCIA, HELEN		9007558	MEDICAL SUPPLEMENTAL	14.98	
82382	02/01/23	M210	38.78	GARCIA, SAMUEL		9007559	MEDICAL SUPPLEMENTAL	38.78	
82383	02/01/23	M041	51.76	GOVEIA, ROBERT	0	9007510	MEDICAL SUPPLEMENTAL	51.76	
82384	02/01/23	M213	41.36	GRANADOS-BOYCE, MARIA		9007560	MEDICAL SUPPLEMENTAL	41.36	
82385	02/01/23	M214	14.98	GROBMAN, BRUCE		9007561	MEDICAL SUPPLEMENTAL	14.98	
82386	02/01/23	M215	29.97	GROSJEAN, DOUGLAS		9007562	MEDICAL SUPPLEMENTAL	29.97	
82387	02/01/23	M216	14.98	HALL, SHIRLEY		9007563	MEDICAL SUPPLEMENTAL	14.98	
82388	02/01/23	M217	14.98	HAMM, CAROLYN		9007564	MEDICAL SUPPLEMENTAL	14.98	
82389	02/01/23	M218	21.00	HAMMER, ALLYNE		9007565	MEDICAL SUPPLEMENTAL	21.00	
82390	02/01/23	M422	31.06	HERNANDEZ, ALICIA		9007712	MEDICAL SUPPLEMENTAL	31.06	
82391	02/01/23	M219	41.36	HERNANDEZ, JUAN		9007566	MEDICAL SUPPLEMENTAL	41.36	
82392	02/01/23	M220	14.98	HERNANDEZ, MARGARITO		9007567	MEDICAL SUPPLEMENTAL	14.98	
82393	02/01/23	M221	42.13	HERSHEY, ANDREA		9007568	MEDICAL SUPPLEMENTAL	42.13	
82394	02/01/23	M397	21.00	HETH, KATHRYN		9007692	MEDICAL SUPPLEMENTAL	21.00	
82395	02/01/23	M398	21.00	HICKLIN, LUCILLE		9007693	MEDICAL SUPPLEMENTAL	21.00	
82396	02/01/23	M222	21.00	HILL, ANDREW		9007569	MEDICAL SUPPLEMENTAL	21.00	
82397	02/01/23	M223	14.98	HINDIN, LENORE		9007570	MEDICAL SUPPLEMENTAL	14.98	
82398	02/01/23	M224	42.00	HOBBS, JAMES		9007571	MEDICAL SUPPLEMENTAL	42.00	
82399	02/01/23	M225	71.20	HOLCOMB, MICHAEL		9007572	MEDICAL SUPPLEMENTAL	71.20	
82400	02/01/23	M226	101.31	HOLONICK, JAMES		9007573	MEDICAL SUPPLEMENTAL	101.31	
82401	02/01/23	M356	21.00	HOWARD, CAROL		9007663	MEDICAL SUPPLEMENTAL	21.00	
82402	02/01/23	M228	42.00	HOWARD, WARD		9007574	MEDICAL SUPPLEMENTAL	42.00	
82403	02/01/23	M229	42.00	HYMAN, JOE		9007575	MEDICAL SUPPLEMENTAL	42.00	
82404	02/01/23	M230	41.36	JACINTO, FRANK		9007576	MEDICAL SUPPLEMENTAL	41.36	
82405	02/01/23	M231	21.00	JAHNKE, EILEEN		9007577	MEDICAL SUPPLEMENTAL	21.00	
82406	02/01/23	M232	29.97	JENSEN, MERAL		9007578	MEDICAL SUPPLEMENTAL	29.97	
82407	02/01/23	M357	14.98	JUSSEL, PETE		9007664	MEDICAL SUPPLEMENTAL	14.98	
82408	02/01/23	M233	42.00	KALE, RICKY		9007579	MEDICAL SUPPLEMENTAL	42.00	
82409	02/01/23	M434	21.00	KAMEDA, TERRY		9007721	MEDICAL SUPPLEMENTAL	21.00	
82410	02/01/23	M235	14.98	KELLY, ELOISE		9007580	MEDICAL SUPPLEMENTAL	14.98	
82411	02/01/23	M399	51.97	KONNO, DAVID		9007694	MEDICAL SUPPLEMENTAL	51.97	
82412	02/01/23	M236	42.00	KORBA, PATRICIA		9007581	MEDICAL SUPPLEMENTAL	42.00	
82413	02/01/23	M423	8.99	LAM, JAMES		9007713	MEDICAL SUPPLEMENTAL	8.99	
82414	02/01/23	M433	25.20	LANAGAN, CHRIS		9007720	MEDICAL SUPPLEMENTAL	25.20	
82415	02/01/23	M238	21.00	LAWHON, JACK		9007582	MEDICAL SUPPLEMENTAL	21.00	
82416	02/01/23	M239	21.00	LAWSON, LOIS		9007583	MEDICAL SUPPLEMENTAL	21.00	
82417	02/01/23	M428	25.20	LEE, VIRGINIA		9007718	MEDICAL SUPPLEMENTAL	25.20	
82418	02/01/23	M241	21.00	LEFFLER, JEAN		9007584	MEDICAL SUPPLEMENTAL	21.00	
82419	02/01/23	M242	91.36	LEGORRETA, PETE		9007585	MEDICAL SUPPLEMENTAL	91.36	
82420	02/01/23	M243	21.00	LOGIUDICE, FRED		9007586	MEDICAL SUPPLEMENTAL	21.00	
82421	02/01/23	M244	42.00	LONGNECKER, LLOYD		9007587	MEDICAL SUPPLEMENTAL	42.00	
82422	02/01/23	M245	14.98	LUCIER, MARILYN		9007588	MEDICAL SUPPLEMENTAL	14.98	
82423	02/01/23	M246	42.00	LYNCH, GLENN		9007589	MEDICAL SUPPLEMENTAL	42.00	
82424	02/01/23	M400	14.98	MACHADO, MARGARET		9007695	MEDICAL SUPPLEMENTAL	14.98	
82425	02/01/23	M248	20.68	MALPHRUS, BRENDA		9007590	MEDICAL SUPPLEMENTAL	20.68	

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82426	02/01/23	M249	29.74	MARCUS, STEVEN		9007591	MEDICAL SUPPLEMENTAL	29.74	
82427	02/01/23	M250	42.00	MARTIN, DAWN		9007592	MEDICAL SUPPLEMENTAL	42.00	
82428	02/01/23	M252	41.36	MARTINEZ, MARK		9007593	MEDICAL SUPPLEMENTAL	41.36	
82429	02/01/23	M254	41.28	MCDONALD, JANIE		9007594	MEDICAL SUPPLEMENTAL	41.28	
82430	02/01/23	M255	14.98	MCDONALD, KEVIN		9007595	MEDICAL SUPPLEMENTAL	14.98	
82431	02/01/23	M358	21.00	MCADDEN, IAN		9007665	MEDICAL SUPPLEMENTAL	21.00	
82432	02/01/23	M359	29.97	MCGINNIS, POLLY		9007666	MEDICAL SUPPLEMENTAL	29.97	
82433	02/01/23	M360	21.00	MELIA, INDELLISA		9007667	MEDICAL SUPPLEMENTAL	21.00	
82434	02/01/23	M361	14.98	MELTON, JOHN		9007668	MEDICAL SUPPLEMENTAL	14.98	
82435	02/01/23	M366	14.98	MESECK, MARGARITA		9007596	MEDICAL SUPPLEMENTAL	14.98	
82436	02/01/23	M362	14.98	MILLER, FOREST		9007669	MEDICAL SUPPLEMENTAL	14.98	
82437	02/01/23	M261	21.00	MORGAN, JEANETTE		9007597	MEDICAL SUPPLEMENTAL	21.00	
82438	02/01/23	M262	41.36	MORR, BONNIE		9007598	MEDICAL SUPPLEMENTAL	41.36	
82439	02/01/23	M264	21.00	MUNGIOLI, LARRY		9007599	MEDICAL SUPPLEMENTAL	21.00	
82440	02/01/23	M265	29.97	MUNGUIA, GUSTAVO		9007600	MEDICAL SUPPLEMENTAL	29.97	
82441	02/01/23	M402	21.00	NABOR, GLEN		9007696	MEDICAL SUPPLEMENTAL	21.00	
82442	02/01/23	M424	8.99	NANCE, RAMONA		9007714	MEDICAL SUPPLEMENTAL	8.99	
82443	02/01/23	M266	21.00	NAUKKARINEN, JUUKA		9007601	MEDICAL SUPPLEMENTAL	21.00	
82444	02/01/23	M267	14.98	NELSON, EDWARD		9007602	MEDICAL SUPPLEMENTAL	14.98	
82445	02/01/23	M268	42.00	NELSON, RICHARD		9007603	MEDICAL SUPPLEMENTAL	42.00	
82446	02/01/23	M269	29.97	Nieto, MANUEL		9007604	MEDICAL SUPPLEMENTAL	29.97	
82447	02/01/23	M272	57.77	NORTON, M		9007605	MEDICAL SUPPLEMENTAL	57.77	
82448	02/01/23	M273	42.00	O'DONNELL, SHAWN		9007606	MEDICAL SUPPLEMENTAL	42.00	
82449	02/01/23	M274	21.00	O'HAGIN, JUSTINA		9007607	MEDICAL SUPPLEMENTAL	21.00	
82450	02/01/23	M277	21.00	O'MARA, KATHLEEN		9007609	MEDICAL SUPPLEMENTAL	21.00	
82451	02/01/23	M275	42.00	OJEDA, ROBERTO		9007608	MEDICAL SUPPLEMENTAL	42.00	
82452	02/01/23	M280	21.00	ORTEGA, MANUELA		9007610	MEDICAL SUPPLEMENTAL	21.00	
82453	02/01/23	M280	21.00	PARHAM, WALLACE		9007611	MEDICAL SUPPLEMENTAL	21.00	
82454	02/01/23	M281	42.00	PENDRAGON, LINDA		9007612	MEDICAL SUPPLEMENTAL	42.00	
82455	02/01/23	M282	29.97	PEREZ, ANTONIO		9007613	MEDICAL SUPPLEMENTAL	29.97	
82456	02/01/23	M109	51.76	PEREZ, CHERYL		9007511	MEDICAL SUPPLEMENTAL	51.76	
82457	02/01/23	M284	21.00	PETERS, TERLIE		9007614	MEDICAL SUPPLEMENTAL	21.00	
82458	02/01/23	M285	14.98	PHILLIPS, THOMAS		9007615	MEDICAL SUPPLEMENTAL	14.98	
82459	02/01/23	M404	14.98	PHILLIPS, TYRONE		9007697	MEDICAL SUPPLEMENTAL	14.98	
82460	02/01/23	M286	14.98	PICARELLA, FRANCIS		9007616	MEDICAL SUPPLEMENTAL	14.98	
82461	02/01/23	M288	29.74	PONS, JUAN		9007617	MEDICAL SUPPLEMENTAL	29.74	
82462	02/01/23	M363	14.98	PRECIADO, MARY LOU		9007670	MEDICAL SUPPLEMENTAL	14.98	
82463	02/01/23	M290	42.00	PRICE, HARRY		9007618	MEDICAL SUPPLEMENTAL	42.00	
82464	02/01/23	M291	21.00	PRINCE, DEBRA		9007619	MEDICAL SUPPLEMENTAL	21.00	
82465	02/01/23	M293	42.00	PRUDDEN, RICHARD		9007620	MEDICAL SUPPLEMENTAL	42.00	
82466	02/01/23	M418	36.19	PYE, GINA		9007709	MEDICAL SUPPLEMENTAL	36.19	
82467	02/01/23	M295	14.16	RAMIREZ, MANUEL		9007621	MEDICAL SUPPLEMENTAL	14.16	
82468	02/01/23	M296	77.34	RAMOS, ROSALIO		9007622	MEDICAL SUPPLEMENTAL	77.34	
82469	02/01/23	M364	14.98	READ, TIMON		9007671	MEDICAL SUPPLEMENTAL	14.98	
82470	02/01/23	M297	77.68	REGAN, MICHAEL		9007623	MEDICAL SUPPLEMENTAL	77.68	
82471	02/01/23	M298	21.00	RHODES, BRUCE		9007624	MEDICAL SUPPLEMENTAL	21.00	

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82472	02/01/23	M299	20.68	ROCHA, SHERRI		9007625	MEDICAL SUPPLEMENTAL	20.68	
82473	02/01/23	M300	21.00	RODGERS, MARILYN		9007626	MEDICAL SUPPLEMENTAL	21.00	
82474	02/01/23	M405	21.00	ROSS, ELISABETH		9007698	MEDICAL SUPPLEMENTAL	21.00	
82475	02/01/23	M406	21.00	ROSS, EMERY		9007699	MEDICAL SUPPLEMENTAL	21.00	
82476	02/01/23	M301	41.36	ROSSI, DENISE		9007627	MEDICAL SUPPLEMENTAL	41.36	
82477	02/01/23	M302	60.01	ROME, RUBY		9007628	MEDICAL SUPPLEMENTAL	60.01	
82478	02/01/23	M303	21.00	ROY, ARLEN		9007629	MEDICAL SUPPLEMENTAL	21.00	
82479	02/01/23	M305	35.77	RYLANDER, REED		9007630	MEDICAL SUPPLEMENTAL	35.77	
82480	02/01/23	M306	41.36	SALGUEIRO, MICHAEL		9007631	MEDICAL SUPPLEMENTAL	41.36	
82481	02/01/23	M366	21.00	SANDOVAL, ANGEL		9007672	MEDICAL SUPPLEMENTAL	21.00	
82482	02/01/23	M408	29.97	SCHRAEDER, PAUL		9007700	MEDICAL SUPPLEMENTAL	29.97	
82483	02/01/23	M308	21.00	SCILLA, JOSEPH		9007632	MEDICAL SUPPLEMENTAL	21.00	
82484	02/01/23	M309	41.36	SERRATO, JUAN		9007633	MEDICAL SUPPLEMENTAL	41.36	
82485	02/01/23	M367	14.98	SILVA, EDUARDO		9007673	MEDICAL SUPPLEMENTAL	14.98	
82486	02/01/23	M409	110.99	SLATER, ROBYN		9007701	MEDICAL SUPPLEMENTAL	110.99	
82487	02/01/23	M310	14.98	SLOAN, SUZANNE		9007634	MEDICAL SUPPLEMENTAL	14.98	
82488	02/01/23	M311	19.39	SMITH, DONNA		9007635	MEDICAL SUPPLEMENTAL	19.39	
82489	02/01/23	M410	20.68	STARKEY, THOMAS		9007702	MEDICAL SUPPLEMENTAL	20.68	
82490	02/01/23	M411	29.97	STICKEL, THOMAS		9007703	MEDICAL SUPPLEMENTAL	29.97	
82491	02/01/23	M425	8.99	SWAIN, LAWRENCE		9007715	MEDICAL SUPPLEMENTAL	8.99	
82492	02/01/23	M369	29.97	SWART, RANDY		9007674	MEDICAL SUPPLEMENTAL	29.97	
82493	02/01/23	M370	14.98	TAYLOR, THOMAS		9007675	MEDICAL SUPPLEMENTAL	14.98	
82494	02/01/23	M313	42.00	THOMAS, RUSSELL		9007636	MEDICAL SUPPLEMENTAL	42.00	
82495	02/01/23	M314	77.68	TICHENOR, KENNETH		9007637	MEDICAL SUPPLEMENTAL	77.68	
82496	02/01/23	M436	36.19	TOLENTINO, SALVADOR		9007723	MEDICAL SUPPLEMENTAL	36.19	
82497	02/01/23	M315	14.98	TOLINE, DONALD		9007638	MEDICAL SUPPLEMENTAL	14.98	
82498	02/01/23	M316	21.00	TOVAR, SERENA		9007639	MEDICAL SUPPLEMENTAL	21.00	
82499	02/01/23	M317	20.68	TRENT, VICKI		9007640	MEDICAL SUPPLEMENTAL	20.68	
82500	02/01/23	M432	12.60	TREPAGNIER, NOEL		9007719	MEDICAL SUPPLEMENTAL	12.60	
82501	02/01/23	M426	8.99	TRINIDAD, AURORA		9007716	MEDICAL SUPPLEMENTAL	8.99	
82502	02/01/23	M319	41.36	VALDEZ, JOSE		9007641	MEDICAL SUPPLEMENTAL	41.36	
82503	02/01/23	M321	29.74	VAN DYKE, CURTIS		9007642	MEDICAL SUPPLEMENTAL	29.74	
82504	02/01/23	M413	42.00	VANDERZANDE, ED		9007704	MEDICAL SUPPLEMENTAL	42.00	
82505	02/01/23	M375	21.00	VEST, SHELLY		9007678	MEDICAL SUPPLEMENTAL	21.00	
82506	02/01/23	M323	21.00	VONWAL, YVETTE		9007643	MEDICAL SUPPLEMENTAL	21.00	
82507	02/01/23	M324	14.98	WADSWORTH, RITA		9007644	MEDICAL SUPPLEMENTAL	14.98	
82508	02/01/23	M325	29.97	WALTER, KEVIN		9007645	MEDICAL SUPPLEMENTAL	29.97	
82509	02/01/23	M414	51.76	WARNOCK, APRIL		9007705	MEDICAL SUPPLEMENTAL	51.76	
82510	02/01/23	M415	21.00	WHITE, LESLIE		9007706	MEDICAL SUPPLEMENTAL	21.00	
82511	02/01/23	M326	42.00	WHITNEY, LUCERE		9007646	MEDICAL SUPPLEMENTAL	42.00	
82512	02/01/23	M416	134.58	WILLIS, GREGORY		9007707	MEDICAL SUPPLEMENTAL	134.58	
82513	02/01/23	M372	42.00	WILSON, BONNIE		9007676	MEDICAL SUPPLEMENTAL	42.00	
82514	02/01/23	M417	21.00	WYANT, JUDI		9007708	MEDICAL SUPPLEMENTAL	21.00	
82515	02/01/23	M330	14.98	YAGI, RANDY		9007647	MEDICAL SUPPLEMENTAL	14.98	
16	02/01/23	M331	21.00	YANCY, TERRY		9007648	MEDICAL SUPPLEMENTAL	21.00	
82517	02/01/23	M332	45.69	ZENKER, JEFFREY		9007649	MEDICAL SUPPLEMENTAL	45.69	

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82518	02/03/23	130.92 003596	AMAZON CAPITAL SERVICES, INC.	119398			CUSTODIAL SUPPLIES	130.92	
82519	02/03/23	7,590.01 003320	CENTER FOR TRANSPORTATION AND	119408			1937 INVOICE 28	1,933.34	
				119409			1937 INVOICE 29	1,575.68	
				119410			1937 INVOICE 30	1,314.46	
				119411			1937 INVOICE# 27	2,766.53	
82520	02/03/23	1,300.00 002109	CITY OF SANTA CRUZ/PARKING	119401			FEB 23 PARK PERMITS	1,300.00	
82521	02/03/23	1,331.04 733	CLAREMONT EAP	119402			JSN 23 EAP PREMIUM	665.52	
				119403			FEB 23 EAP PREMIUM	665.52	
82522	02/03/23	1,465.71 001124	CLEAN ENERGY	119395			SVC CALL SBF	1,465.71	
82523	02/03/23	115.79 003116	CUMMINS, INC	119387			INVENTORY ORDER	66.16	
				119388			INVENTORY ORDER	49.63	
82524	02/03/23	700.00 E1092	FREEMAN, BRANDON	119404			TRAVEL ADVANCE	700.00	
82525	02/03/23	2,533.53 003552	JOHNSON & CODY ELECTRIC, INC.	119405			AN GEN SVC SBF	1,597.84	
				119406			AN GEN SVC SMC	935.69	
82526	02/03/23	3,438.27 001627	NEW PIG CORPORATION	119390			INVENTORY ORDER	1,369.88	
				119391			INVENTORY ORDER	2,068.39	
82527	02/03/23	15.00 B040	NORTHCUTT, ALTA	119399			BOD OATH OFC NOTARY	15.00	
82528	02/03/23	8,271.40 009	PACIFIC GAS & ELECTRIC	119394			12/28-1/26 RIVER CHG	8,271.40	
82529	02/03/23	1,520.75 003502	RICHARD IRISH	119407			1906 GFO/DEMO ENG	1,520.75	
82530	02/03/23	267.66 215	RICOH USA, INC. TX	119393			2/3-3/2/23 CS	267.66	
82531	02/03/23	1,506.43 001379	SAFETY-KLEEN SYSTEMS INC	119396			INVENTORY ORDER	1,876.79	
				119397			CREDIT INV 90352466	-370.36	
82532	02/03/23	23.80 003671	T-MOBILE USA, INC.	119392			12/21-01/20/23 TVMS	23.80	
82533	02/03/23	755.83 003285	THE AFTERMARKET PARTS CO LLC	119386			VEH# 2316 PARTS	755.83	
82534	02/03/23	438.76 003612	THE BETTY MILLS COMPANY, INC.	119389			RED-Z ABSORBANT	438.76	
82535	02/03/23	328.19 E1098	TREE, MICHAEL	119400			RELIMB MEETING EXP	328.19	
82536	02/06/23	240.19 166	THE HOSE SHOP, INC	119412			INVENTORY ORDER	240.19	
82537	02/13/23	36.76 002941	AA SAFE & SECURITY CO	119509			LOCK REPLACEMENT MMF	36.76	
82538	02/13/23	161.28 003151	ABC BUS INC	119453			INVENTORY ORDER	161.28	
82539	02/13/23	4,009.73 382	AIRTEC SERVICE INC.	119534			REPLC HEATER PARTS	742.00	
				119545			RPR HVAC	246.00	
				119546			RPR HVAC C/S	826.59	
				119549			RPR HEATER OPS	2,195.14	
82540	02/13/23	232.00 003541	ALBERTSONS COMPANIES, INC.	119497			FLU VACCINES	232.00	
82541	02/13/23	87.05 003596	AMAZON CAPITAL SERVICES, INC.	119424			INVENTORY ORDER	12.97	
				119441			OFFICE SUPPLIES	74.08	
82542	02/13/23	35.01 002861	AMERICAN MESSAGING SVCS, LLC	119504			FEB 22 PAGERS	35.01	
82543	02/13/23	997.02 003105	AT&T MOBILITY	119496			12/24-01/23 BUS WIFI	997.02	
82544	02/13/23	71,768.02 003655	AYAAP USA LLC	119508			1904 MTH FEE JAN 23	71,768.02	
82545	02/13/23	1,981.47 003199	B & H FOTO & ELECTRONICS CORP	119502			HR TRAINING LAPTOPS	1,981.47	
82546	02/13/23	406.20 107A	BFS GROUP LLC	119415			ROOF REPAIR SMC	63.35	
				119416			ROOF REPAIR SMC	63.35	
				119417			ROOF REPAIR SMC	42.59	
				119418			OFFICE REPAIR SMC	64.86	
				119419			RESTROOM PARTS SMC	55.88	
				119420			REBAR MMF	26.98	

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82547	02/13/23	001324	5,250.00	CAPITALEGE ADVOCACY, INC.		119421	LEAK REPAIR SMC	78.90	
82548	02/13/23	002034	70.00	CARLON'S FIRE EXTINGUISHER		119422	REPAIR WTC	10.29	
82549	02/13/23	003633	954.88	CINTAS CORPORATION NO.2		119476	FEB 23 LEGISLATE SVC	5,250.00	
						119542	AN FIRE EXT SVC WTC	70.00	
						119511	FIRST AID KITS OPS	278.86	
						119512	FIRST AID KITS SMC	438.41	
						119525	FIRST AID KITS MMF	237.61	
82550	02/13/23	667	228.24	CITY OF SCOTT'S VALLEY		119521	11/16-1/15/23 SVT	228.24	
82551	02/13/23	001124	119,275.53	CLEAN ENERGY		119498	1/27 LNG CHARGES	50,338.35	
						119499	1/24 LNG CHARGES	49,006.18	
						119517	JAN 23 MAINT	19,931.00	
82552	02/13/23	075	180.93	COAST PAPER & SUPPLY INC.		119435	INVENTORY ORDER	180.93	
82553	02/13/23	003034	2,890.00	COASTAL LANDSCAPING INC.		119491	FEB 23 LANDSCAPING	2,890.00	
82554	02/13/23	E1022	366.40	CRUMMIE, DAWN		119556	TRAVEL REIMBURSEMENT	79.65	
						119562	TRAVEL REIMBURSEMENT	286.75	
82555	02/13/23	003116	5,648.84	CUMMINS, INC		119433	VEH# 1612 PARTS	49.92	
						119434	INVENTORY ORDER	58.39	
						119446	INVENTORY ORDER	49.63	
						119447	INVENTORY ORDER	99.24	
						119454	INVENTORY ORDER	1,144.20	
						119455	VEH# 1612 REPAIRS	4,168.96	
						119493	CREDIT INV# Y9-57291	-53.96	
						119494	INVENTORY ORDER	83.46	
						119495	CREDIT INV# Y9-57291	-29.50	
						119522	INVENTORY ORDER	78.50	
82556	02/13/23	E986	90.93	DELFIN, MONIK		119555	TRAVEL REIMBURSEMENT	90.93	
82557	02/13/23	900	719.94	DEPARTMENT OF TOXIC SUBSTANCE		119567	7/1-9/30/22 425FRONT	719.94	
82558	02/13/23	003274	3,257.43	EAST BAY TIRE CO.		119425	REVENUE TIRES	3,257.43	
82559	02/13/23	003485	5,841.85	EMPLOYNET, INC		119413	TEMP W/E 2/5	807.84	
						119445	TEMP W/E 1/29	2,342.81	
						119473	TEMP W/E 1/22	897.60	
						119474	TEMP W/E 1/15	897.60	
						119480	TEMP W/E 1/22	896.00	
82560	02/13/23	E1080	441.82	FARMER, CHUCK		119557	TRAVEL REIMBURSEMENT	441.82	
82561	02/13/23	001297	1,356.65	FASTENAL COMPANY INC		119426	NON INVENTORY ORDER	209.52	
						119456	INVENTORY ORDER	1,147.13	
						119414	REPAIR SMC	811.18	
82562	02/13/23	003640	811.18	FERGUSON US HOLDINGS, INC.		119500	1/16-1/31NONREV FUEL	2,831.94	
82563	02/13/23	002952	14,991.91	FLYERS ENERGY, LLC		119515	1/16-1/31 REV FUEL	12,159.97	
						119519	FEB 23 SERVICES	486.46	
82564	02/13/23	001302	10,330.38	GARDA CL WEST, INC.		119520	FEB 23 VAULT SVC	9,843.92	
						119427	VEH# 4207 PARTS	525.10	
82565	02/13/23	117	5,163.47	GILLIG LLC		119428	VEH# 1903 PARTS	5.04	
						119457	VEH# 4207 PARTS	4,633.33	
82566	02/13/23	003316	285.00	GLOBAL WATER TECHNOLOGY INC		119516	JAN23 WATER TEST OPS	285.00	
82567	02/13/23	282	268.56	GRAINGER		119466	DRIAN CABLE SMC	86.29	

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82568	02/13/23	15,079.86 001745		HARTFORD LIFE AND ACCIDENT INS		119467	PARTS FOR OPS	182.27	
82569	02/13/23	67.24 E061		HOLLY, ISAAC		119468	CREDIT 9567208260	-182.28	
82570	02/13/23	10,019.10 1117		KELLEY'S SERVICE INC.		119469	PARTS OPS	182.28	
						119470	CREDIT 9573704492	-182.28	
						119471	PARTS FOR OPS	182.28	
						119488	JAN 23 LTD	10,775.81	
						119489	JAN 23 LIFE AD&D	4,304.05	
						119560	TRAVEL REIMBURSEMENT	67.24	
						119423	INVENTORY ORDER	9,116.97	
						119429	VEH# 1950 PARTS	257.41	
						119430	INVENTORY ORDER	128.35	
						119431	VEH# PC 2405 PARTS	387.59	
						119432	VEH# PC 2405 PARTS	128.78	
82571	02/13/23	23,627.38 003366		KEY GOVERNMENT FINANCE INC		119547	JAN 23 LEASE	23,627.38	
82572	02/13/23	17,602.77 003480		KIMLEY-HORN AND ASSOCIATES INC		119505	CAL TRANS REL STUDY	17,602.77	
82573	02/13/23	2,438.00 003271		KJRB, INC.		119550	TOW VEH #4203	17,987.00	
						119551	TOW VEH #9810	752.00	
						119552	TOW VEH #4202	564.00	
						119553	TOW VEH #103	135.00	
82574	02/13/23	100.00 003450		LANGUAGE LINE SERVICES INC		119513	JAN 23 TRANSLATE SVC	100.00	
82575	02/13/23	153.00 852		LAW OFFICES OF MARIE F. SANG	7	119530	CL# 21006947	153.00	
82576	02/13/23	620.00 003293		MAKAI SOLUTIONS		119526	SERVICE CALL MMF	620.00	
82577	02/13/23	4,899.17 003391		MARK THOMAS & COMPANY, INC		119506	11/27 MISC ENG SVC	4,899.17	
82578	02/13/23	212.00 003249		MAXIMUM OIL SERVICE LLC		119518	HAZARD WASTE DISP	212.00	
82579	02/13/23	1,577.40 041		MISSION UNIFORM		119490	VMU/VSW UNIFORM SUPP	338.96	
						119503	FUEL ST TOWELS	156.00	
						119523	FUEL ST TOWELS	156.00	
						119524	LAUNDRY/CUSTODIAL	26.02	
						119531	CUSTODIAL SUPPLIES	41.75	
						119532	UNIFORM REPAIR	30.82	
						119536	UNIFORMS	334.89	
						119537	FUELING ST TOWELS	156.00	
						119541	VMU/VSW UNIFORM SUPP	336.96	
82580	02/13/23	71.83 E1081		MOSES, CURTIS		119563	TRAVEL REIMBURSEMENT	71.83	
82581	02/13/23	3,405.91 004		NORTH BAY FORD LINC-MERCURY		119449	VEH# 1703 REPAIRS	3,353.73	
						119481	VEH# PC 1110 PARTS	52.18	
82582	02/13/23	12,964.69 009		PACIFIC GAS & ELECTRIC		119484	12/28-1/26 Ops	5,528.10	
						119485	12/28-1/26 SMC	4,447.31	
						119487	1/4-2/1 SVT/WTC/PNR	2,989.28	
82583	02/13/23	839.46 023		PACIFIC TRUCK PARTS, INC.		119437	INVENTORY ORDER	338.24	
						119452	INVENTORY ORDER	501.22	
82584	02/13/23	615.00 003630		PORTOLA SYSTEMS, INC.		119501	NOV 22 SUPPORT/SVC	615.00	
82585	02/13/23	474.70 003059		QUADIANT LEASING USA, INC.		119528	2/28-5/27/23 Q LEASE	474.70	
82586	02/13/23	447.10 003020		QUEST DIAGNOSTIC INC.		119529	JAN DOT DRUG TESTS	447.10	
82587	02/13/23	3,648.08 882		RANDY & LARAE WEST	7	119533	PARACRUZ FORMS	674.71	
						119535	PARACRUZ FORMS	413.11	

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82588	02/13/23		34.52	RIVERSIDE LIGHTING, INC.		119538	PARACRUZ FORMS	587.51	
82589	02/13/23		99.31	RJMS CORPORATION	7	119540	BUSINESS CARDS PRC	260.51	
						119548	FUEL CARDS FOR FLEET	409.69	
						119566	FORMS FOR PARACRUZ	1,302.55	
						119510	LIGHT BULBS OPS	34.52	
						119539	RPR VEH #704 FORKLIF	160.00	
						119564	RPR VEH #700	222.09	
						119565	RPR VEH #701	222.09	
						119569	CREDIT INV# KA6456	-504.87	
82590	02/13/23		420.01	ROCHA, FEDERICO G.		119561	TRAVEL REIMBURSEMENT	420.01	
82591	02/13/23		465.40	ROSS, MARGO		119559	TRAVEL REIMBURSEMENT	465.40	
82592	02/13/23		89.99	SANCHEZ, MARIA V		119554	REIMBURSEMENT	89.99	
82593	02/13/23		156.96	SANTA CRUZ AUTO PARTS, INC.		119438	INVENTORY ORDER	7.92	
						119439	INVENTORY ORDER	115.73	
						119448	INVENTORY ORDER	33.31	
82594	02/13/23		2,048.00	SANTA CRUZ COUNTY ENVIROMENTAL		119527	PERMIT FA002037	2,048.00	
82595	02/13/23		2,612.86	SANTA CRUZ STAFFING, LLC		119475	TEMP W/E 1/29	1,262.86	
						119479	TEMP W/E 1/29	1,350.00	
82596	02/13/23		40.12	SCARBOROUGH LBR & BLDG SUPPLY		119472	STEAMER PARTS MMF	40.12	
82597	02/13/23		751.36	SCHINDLER ELEVATOR CORPORATION		119543	FEB 23 ELEV INSP	751.36	
82598	02/13/23		1,196.58	SLINGSHOT CONNECTIONS LLC		119478	TEMP W/E 1/29	1,117.20	
						119482	TEMP W/E 1/22	79.38	
82599	02/13/23		462.64	SPX TECHNOLOGIES, INC.		119492	FAIRBOX BATT RETRO	62.64	
						119514	TVM 105 TECH SUPPORT	400.00	
82600	02/13/23		252.50	TERRYBERRY CO., LLC		119477	ANNIVERSARY AWARDS	252.50	
82601	02/13/23		8,968.75	THE AFTERMARKET PARTS CO LLC		119436	VEH# 2333 PARTS	127.65	
						119443	VEH# 2601 PARTS	75.06	
						119444	VEH# 2601 PARTS	225.20	
						119458	INVENTORY ORDER	1,783.09	
						119459	INVENTORY ORDER	301.40	
						119460	VEH# 1003 PARTS	426.64	
						119461	INVENTORY ORDER	309.31	
						119462	INVENTORY ORDER	157.62	
						119463	INVENTORY ORDER	1,299.22	
						119464	INVENTORY ORDER	602.81	
						119465	INVENTORY ORDER	3,660.75	
						119440	INVENTORY ORDER	4,074.37	
82602	02/13/23		4,074.37	THERMO KING OF SALINAS, INC		119558	TRAVEL REIMBURSEMENT	240.36	
82603	02/13/23		240.36	TREE, MICHAEL		119507	2304 CEO OFFICE FURN	5,601.23	
82604	02/13/23		5,601.23	TROWBRIDGE ENTERPRISES		119568	***-***-***-5971	7,927.19	
82605	02/13/23		7,927.19	U.S. BANK		119442	FREIGHT	49.08	
82606	02/13/23		65.08	UNITED PARCEL SERVICE		119483	FREIGHT	16.00	
						119450	INVENTORY ORDER	4,198.06	
82607	02/13/23		4,390.98	VALLEY POWER SYSTEMS, INC.		119451	INVENTORY ORDER	192.92	
82608	02/13/23		111,648.75	GALEB PAVING, INC.		119575	1906 SITEIMPROVE MMF	111,648.75	
82609	02/13/23		11,475.00	GROUP 4 ARCHITECTURE, RESEARCH		119572	FEASIBILITY STUDY	11,475.00	

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82610	02/13/23	23,187.06 002917			SANTA CRUZ METRO TRANSIT W/C		119570	JAN 23 W/C REPLENISH	23,187.06	
82611	02/13/23	42,953.30 003625			SELF INSURED SERVICES COMPANY		119573	JAN 23 DENTAL	35,123.30	
							119574	JAN 23 VSP	7,830.00	
82612	02/13/23	38.52 434			VERIZON WIRELESS	0	119571	1/2-2/1 TABLET	38.52	
82613	02/20/23	15.08 002941			AA SAFE & SECURITY CO		119656	KEYS PNR	15.08	
82614	02/20/23	371.45 003151			ABC BUS INC		119646	INVENTORY ORDER	371.45	
82615	02/20/23	492.00 382			AIRTEC SERVICE INC.		119682	SERVICE CALL PRC	492.00	
82616	02/20/23	1,500.00 003332			ALLDATA LLC		119664	4/4-4/3/24 RENEWAL	1,500.00	
82617	02/20/23	802.68 003596			AMAZON CAPITAL SERVICES, INC.		119619	OFFICE SUPPLIES	80.69	
							119626	OFFICE SUPPLIES	37.30	
							119633	BOOTH RECONFIGURE	415.07	
							119634	OFFICE SUPPLIES	96.56	
							119635	OFFICE SUPPLIES	147.46	
							119645	INVENTORY ORDER	25.60	
82618	02/20/23	590.42 001D			AT&T		119637	1/1-1/31 PT TO PT 2	590.42	
82619	02/20/23	4,218.91 001348			ATHENS INSURANCE SERVICE, INC.		119627	FEB 23 MONTHLY FEE	4,218.91	
82620	02/20/23	71.73 107A			BFS GROUP LLC		119592	POWER OUTLET SMC	23.59	
							119593	DOOR STOP WTC	11.79	
							119624	POWER STRIP MMF	23.59	
							119625	ANTI SKID ADDITIVE	12.76	
82621	02/20/23	215.58 003393			BRASS KEY LOCKSMITH INC		119590	RPR LOBBY DOOR SMC	215.58	
82622	02/20/23	3,942.29 001230			CAPITOL CLUTCH & BRAKE, INC.		119607	INVENTORY ORDER	3,304.81	
							119608	INVENTORY ORDER	637.48	
82623	02/20/23	163.88 001159			CATTO'S GRAPHICS, INC.		119598	SIGNS-PRINT LOGOS	163.88	
82624	02/20/23	22.23 003373			CITY OF SANTA CRUZ FINANCE RRF		119670	JAN 23 LANDFILL	22.23	
82625	02/20/23	3,064.43 909			CLASSIC GRAPHICS		119636	VEH# PCL702 REPAIRS	3,064.43	
82626	02/20/23	50,230.61 001124			CLEAN ENERGY		119649	1/31 LNG CHARGES	50,230.61	
82627	02/20/23	1,754.78 075			COAST PAPER & SUPPLY INC.		119586	INVENTORY ORDER	982.16	
							119588	INVENTORY ORDER	598.69	
							119647	INVENTORY ORDER	173.93	
82628	02/20/23	3,518.72 003601			COMCAST HOLDINGS CORPORATION		119665	12/26-1/29 TV ADS	3,518.72	
82629	02/20/23	740.69 163			COMMUNITY PRINTERS, INC.		119671	CAR CARDS PRINTING	740.69	
82630	02/20/23	282.50 367			COMMUNITY TELEVISION OF		119622	12/16 BOD MEETING	282.50	
82631	02/20/23	654.03 508			COMPLETE COACH WORKS INC		119654	VEH# 2322 REPAIR	654.03	
82632	02/20/23	24.74 002814			CREATIVE BUS SALES, INC.		119672	CREDIT XA113003792	-662.36	
							119673	INVENTORY ORDER	479.56	
							119674	INVENTORY ORDER	85.14	
							119675	VEH# PC 1705 PARTS	122.40	
							119676	CREDIT XA1300001651	-122.40	
							119677	VEH# PC1705 PARTS	122.40	
82633	02/20/23	242.50 588			CTSJPA (CALTIP)		119623	JAN 23 CODE=5100	242.50	
82634	02/20/23	2,282.92 003116			COMMINS, INC		119605	VEH# 2802 PARTS	2,282.92	
82635	02/20/23	96.00 002567			DEPARTMENT OF JUSTICE		119657	JAN 23 FINGERPRINTS	96.00	
82636	02/20/23	1,141.09 003274			EAST BAY TIRE CO.		119603	REVENUE TIRES	326.73	
							119604	REVENUE TIRES	814.36	
82637	02/20/23	26,799.00 003466			ECOLANE USA, INC-CID 253		119690	AN MAINT1/1-12/31/23	26,799.00	

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82638	02/20/23	EMPLOYNET, INC	003485	2,190.57	EMPLOYNET, INC		119578	TEMP W/E 1/29	2,190.57	
82639	02/20/23	FASTENAL COMPANY INC	001297	550.45	FASTENAL COMPANY INC		119582	INVENTORY ORDER	68.90	
							119600	EMP TOOL REPLACE	204.67	
							119606	NON INVENTORY ORDER	70.34	
							119609	NON INVENTORY ORDER	206.54	
82640	02/20/23	GILLIG LLC	117	15.10	GILLIG LLC		119599	VEH# 1903 PARTS	15.10	
82641	02/20/23	GRAINGER	282	287.22	GRAINGER		119581	NON INVENTORY ORDER	19.05	
							119597	INV ORDER/SAFETY SUP	188.27	
							119630	BUFFER SOLUTION MMF	79.90	
82642	02/20/23	GREENWASTE RECOVERY, INC.	001097	932.78	GREENWASTE RECOVERY, INC.		119687	JAN 23 PRC	478.59	
							119688	JAN 23 SVT	454.19	
82643	02/20/23	GTY SOFTWARE, INC.	003675	12,500.00	GTY SOFTWARE, INC.		119689	2/5-2/4/24 SOFTWARE	12,500.00	
82644	02/20/23	HANSON BRIDGETT LLP	003109	29,599.00	HANSON BRIDGETT LLP		119639	M# 032117.004001	523.20	
							119640	M# 032117.004002	1,228.00	
							119641	M# 032117.005001	174.40	
							119642	M# 032117.006001	356.80	
							119643	M# 032117.006013	153.60	
							119644	JAN 23 RETAINER	27,163.00	
82645	02/20/23	J. J. R. ENTERPRISES, INC.	914	303.72	J. J. R. ENTERPRISES, INC.		119601	TONER	64.46	
							119602	TONER	239.26	
82646	02/20/23	JOBBERS EQUIPMENT WAREHOUSE	003230	663.78	JOBBERS EQUIPMENT WAREHOUSE		119663	INVENTORY ORDER MMF	663.78	
82647	02/20/23	JOHNSON & CODY ELECTRIC, INC.	003552	6,157.75	JOHNSON & CODY ELECTRIC, INC.		119685	AN PM GENERATOR MMF	1,520.05	
							119686	REP CONTROLLER OPS	4,637.70	
82648	02/20/23	KELLEY'S SERVICE INC.	1117	695.59	KELLEY'S SERVICE INC.		119579	VEH# 2405 PARTS	54.28	
							119580	VEH# 2405 PARTS	51.36	
							119591	INVENTORY ORDER	659.87	
							119678	CORE CREDITK-1986740	-69.92	
82649	02/20/23	MALLORY SAFETY & SUPPLY, LLC	003432	395.05	MALLORY SAFETY & SUPPLY, LLC		119680	SUP RAIN GEAR OPS	64.98	
							119681	SUP RAIN GEAR OPS	330.07	
82650	02/20/23	MANSFIELD OIL CO OF GAINSVILLE	003017	25,820.11	MANSFIELD OIL CO OF GAINSVILLE		119691	REBILL INV 23689701	30,324.69	
							119692	CREDIT INV 23689701	-29,231.76	
							119693	REBILL INV 23730027	21,720.88	
							119694	CREDIT INV 23730027	-20,938.04	
							119695	REBILL INV 23776671	23,045.44	
							119696	CREDIT INV 23876671	-22,214.86	
							119697	REBILL INV 23810151	15,713.37	
							119698	CREDIT INV 23810151	-15,147.05	
							119699	REBILL INV 23871212	17,009.39	
							119700	CREDIT INV 23871212	-16,396.35	
							119701	REBILL INV 23918320	21,002.49	
							119702	CREDIT INV 23918320	-20,244.50	
							119703	2/1 DIESEL FUEL	21,176.41	
82651	02/20/23	MARK THOMAS & COMPANY, INC	003391	1,354.10	MARK THOMAS & COMPANY, INC		119655	SOOFEASIBILITY STUDY	1,354.10	
82652	02/20/23	MGP XI REIT,LLC	003273	2,340.38	MGP XI REIT,LLC		119706	MAR 23 RENT CAPITOLA	2,340.38	
82653	02/20/23	MID VALLEY SUPPLY INC.	001052	2,675.28	MID VALLEY SUPPLY INC.		119628	INVENTORY MMF	851.60	
							119629	INVENTORY MMF	1,823.68	

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82654	02/20/23	27.31 003326		NIDAL HALABI & NADA ALGHARIB		119585	NAME PLATE FAC	27.31	
82655	02/20/23	914.93 004		NORTH BAY FORD LINC-MERCURY		119610	VEH# PC 1705 RPR	430.00	
						119611	VEH# PC 1703 PARTS	120.61	
						119612	INVENTORY ORDER	126.16	
						119613	INVENTORY ORDER	38.17	
						119614	VEH# PC 1708 PARTS	78.66	
						119615	VEH# PC 1703 PARTS	121.33	
82656	02/20/23	1,524.04 023		PACIFIC TRUCK PARTS, INC.		119595	INVENTORY ORDER	1,524.04	
82657	02/20/23	144.50 481		PIED PIPER EXTERMINATORS, INC.		119587	FEB 23 PEST WTC MKT	79.50	
						119589	FEB 22 PEST WTC TRAN	65.00	
82658	02/20/23	1,235.29 003061		QUADIENIT FINANCE USA INC		119704	JAN 23 POSTAGE 1598	1,235.29	
82659	02/20/23	2,315.11 882		RANDY & LARAE WEST	7	119653	PRINT COURTESY CARDS	430.55	
						119660	OPS-001 FORM	1,809.18	
						119661	SUP BUS CARDS	75.38	
82660	02/20/23	387.38 003024		RICOH USA, INC CA		119666	1/1-1/31/23 COPY CS	175.62	
						119668	2/12-3/11 OPS COPIER	101.59	
						119679	2/1-2/28 2ND FL OPS	110.17	
82661	02/20/23	1,625.00 003586		RIDGELINE MUNICIPAL		119658	FY22 ANNUAL REPORTS	1,625.00	
82662	02/20/23	65.24 536		RIVERSIDE LIGHTING, INC.		119621	REPLACE BULBS WTC	65.24	
82663	02/20/23	170.00 001292		SANTA CRUZ RECORDS MNGMT INC		119631	2/1/23 SHRED VER/OPS	170.00	
82664	02/20/23	1,635.00 001307		SANTA CRUZ STAFFING, LLC		119576	TEMP W/E 2/5	116.25	
						119583	TEMP W/E 2/5	1,518.75	
82665	02/20/23	785.30 003545		SCHINDLER ELEVATOR CORPORATION		119684	1/24 SVC CALL OPS	785.30	
82666	02/20/23	41,965.60 003625		SELF INSURED SERVICES COMPANY		119651	FEB 23 DENTAL	34,270.60	
						119652	FEB 23 VSP	7,695.00	
82667	02/20/23	2,500.00 002267		SHAW YODER ANTWIWH		119638	FEB 22 LEGISLATE SVC	2,500.00	
82668	02/20/23	1,580.25 003292		SLINGSHOT CONNECTIONS LLC		119577	TEMP W/E 2/5	1,117.20	
						119584	TEMP W/E 1/29	463.05	
82669	02/20/23	115.00 115		SNAP-ON INDUSTRIAL		119594	TOOL REPAIR	115.00	
82670	02/20/23	10,908.37 001075		SOQUEL III ASSOCIATES	7	119669	MAR 23 RENT RESEARCH	10,068.28	
						119683	2022 REC CAM CHARGES	840.09	
82671	02/20/23	240.00 003314		SOUTHWEST COMMERCIAL PRODUCTS		119659	INVENTORY ORDER	240.00	
82672	02/20/23	10,000.00 003425		SYNCROMATICS CORPORATION		119705	JAN 23 SERVICES	10,000.00	
82673	02/20/23	125.14 001040		TERRYBERRY CO., LLC		119632	ANNIVERSARY AWARD	125.14	
82674	02/20/23	177.88 003285		THE AFTERMARKET PARTS CO LLC		119616	VEH# 1306 PARTS	177.88	
82675	02/20/23	345.52 043		TROWBRIDGE ENTERPRISES		119596	OFFICE SUPPLIES	78.75	
						119617	OFFICE SUPPLIES	10.34	
						119618	OFFICE SUPPLIES	143.82	
						119620	OFFICE SUPPLIES	81.94	
						119648	WALL CALENDAR OPS	30.47	
82676	02/20/23	516.00 003417		VERITECH, INC.		119662	INVENTORY ORDER	516.00	
82677	02/20/23	710.29 434		VERIZON WIRELESS		119650	1/2-2/1/23 PARACRUZ	710.29	
82678	02/20/23	1,132.50 001353		VISION COMMUNICATIONS	0	119667	MT BIELAWSKI REPAIRS	1,132.50	
82679	02/27/23	652.00 382		AIRTEC SERVICE INC.		119781	ROOFTOP HEATER RPR	652.00	
82680	02/27/23	19.19 002828		**DO NOT USE** ALLIED ELECTRO		119766	INVENTORY ORDER	19.19	
82681	02/27/23	798.92 003596		AMAZON CAPITAL SERVICES, INC.		119715	OFFICE SUPPLIES	52.46	

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82682	02/27/23	003676	500.00	ANDREW J. O'KEEFE II		119735	PARTS FOR RPR MMF	13.16	
82683	02/27/23	0010D	3,649.11	AT&T		119736	OFFICE SUPPLIES	16.68	
						119739	OFFICE SUPPLIES	89.78	
						119743	OFFICE SUPPLIES	97.08	
						119744	OFFICE SUPPLIES	181.47	
						119746	OFFICE SUPPLIES	135.41	
						119747	OFFICE CHAIR PRC	212.88	
						119798	HALF DAY VIDEO	500.00	
						119732	1/10-2/9 INTERNET	929.56	
						119733	1/13-2/12 PT TO PT1	1,869.38	
						119738	1/19-2/18OCEAN TO LP	850.17	
						119731	SVC CALL 2/1 SMC	342.50	
						119721	LOCK FOR CABINET SMC	8.84	
						119722	GRAFFITI REMOVAL	7.86	
						119723	GRAFFITI REMOVAL	4.89	
						119724	GRAFFITI REMOVAL	22.40	
						119774	MONITOR CABLE VER	55.05	
						119775	ACRYLIC PANEL SVT	156.34	
						119776	SUPPLIES SMC	4.91	
						119777	RPR SUPPLIES SBF	10.97	
						119778	RPR SUPPLIES VERNON	35.86	
						119719	FA KIT REFILLS SBF	244.02	
						119720	FA KIT REFILLS VER	340.57	
						119782	FIRST AID KIT WTC	245.69	
						119779	CORRECTIVE SVC SBF	3,520.48	
						119708	BUS RACK CARD LINE71	364.94	
						119767	INVENTORY ORDER	87.58	
						119768	REVENUE TIRES	966.04	
						119737	TEMP W/E 2/12	1,268.40	
						119709	JAN 23 SECURITY	51,243.17	
						119753	JAN 23 MERCHANT FEES	639.99	
						119799	1/16-2/15 SKY-RIVER	72.35	
						119800	2/13-3/12 SKY-OCEAN	58.24	
						119783	1906 PAVING PROJ MMF	187,508.80	
						119795	DMV LICENSE RENEWAL	53.00	
						119769	INVENTORY ORDER	1,701.96	
						119765	INVENTORY ORDER	384.07	
						119714	MOP BUCKET MMF	345.70	
						119717	PAINTING SUPPL MMF	237.84	
						119727	BATTERIES MMF	42.48	
						119773	PLIERS/GLOVES MMF	479.95	
						119728	TONER CARTRIDGES	393.30	
						119729	TONER CARTRIDGE	355.06	
						119794	BUS NETWORK PLAN	20,135.65	
						119786	INVENTORY ORDER	423.01	
						119787	INVENTORY ORDER	327.53	
82686	02/27/23	003633	830.28	CINTAS CORPORATION NO.2					
82687	02/27/23	001124	3,520.48	CLEAN ENERGY					
82688	02/27/23	163	364.94	COMMUNITY PRINTERS, INC.					
82689	02/27/23	003116	87.58	CUMMINS, INC					
82690	02/27/23	003274	966.04	EAST BAY TIRE CO.					
82691	02/27/23	003485	1,268.40	EMPLOYNET, INC					
82692	02/27/23	002295	51,243.17	FIRST ALARM SECURITY & PATROL					
82693	02/27/23	002962	639.99	FIS					
82694	02/27/23	003279	72.35	FRONTIER COMMUNICATIONS - 3025					
82695	02/27/23	003418	58.24	FRONTIER COMMUNICATIONS - 6145					
82696	02/27/23	003583	187,508.80	GALEB PAVING, INC.					
82697	02/27/23	E1120	53.00	GARCIA-MOJICA, RODRIGO					
82698	02/27/23	117	1,701.96	GILLIG LLC					
82699	02/27/23	003412	384.07	GRAFFITI SHIELD INC					
82700	02/27/23	282	1,105.97	GRAINGER					
82701	02/27/23	914	748.36	J. J. R ENTERPRISES, INC.					
82702	02/27/23	003395	20,135.65	JARRETT WALKER & ASSOC LLC					
82703	02/27/23	1117	279.00	KELLEY'S SERVICE INC.					

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82704	02/27/23	30,488.40	003480	KIMLEY-HORN AND ASSOCIATES INC		119788	INV ORDER/CREDIT	-136.78	
82705	02/27/23	918.45	041	MISSION UNIFORM		119789	NON INV ORDER/CR	136.78	
						119790	CREDIT INV K-1541060	-17.48	
						119791	CREDIT K-1894945	-196.65	
						119792	CREDIT INV K-2026519	-257.41	
						119793	CALTRANS REL STUDY	30,488.40	
						119716	TOWELS/MATS PRC	18.50	
						119734	TOWELS/MOPS/MATS MMF	41.75	
						119740	TOWELS/MATS PRC	18.50	
						119741	MATS/TOWELS PRC	18.50	
						119742	TOWELS/MATS PRC	18.50	
						119745	TOWELS/MOPS/MATS MMF	41.75	
						119751	VMU/VSW UNIFORM SUPP	492.43	
						119752	FUEL ST TOWELS	156.00	
						119772	LAUNDRY/CUSTODIAL	26.02	
						119802	TOWELS/MATS	10.50	
						119803	TOWELS/MATS	20.50	
						119804	TOWELS/MATS PRC	18.50	
						119805	TOWELS/MATS PRC	18.50	
						119806	TOWELS/MATS PRC	18.50	
						119712	NAMEPLATES BOARD MEM	69.92	
						119710	1/12-2/12 PARACRUZ	1,164.55	
						119784	MEDICAL SUPPLEMENTAL	57.98	
						119801	LATE CHARGE-ADMIN	102.41	
						119718	PARTS WASH SVC MMF	4,556.92	
						119758	INVENTORY ORDER	32.05	
						119759	INVENTORY ORDER	201.00	
						119760	CREDIT 14508-459811	-96.49	
						119761	CREDIT 14508-460654	-21.83	
						119762	CREDIT 14508-459582	-29.50	
						119750	1/1-1/31 SBF IRRIG	246.12	
						119754	1/1-1/31VERNON IRRIG	200.07	
						119725	2/3 SHREDDING PRC	45.00	
						119726	2/2 SHREDDING MMF	45.00	
						119713	TEMP W/E 2/12	1,485.00	
						119748	1/1-1/31 SVT	345.28	
						119749	1/1-1/31 SVT	104.00	
						119757	TEMP W/E 2/5	39.69	
						119785	TEMP W/E 2/12	1,117.20	
						119711	2/17-2/16/24 AN SUBS	2,844.00	
						119707	INVENTORY ORDER	3,511.47	
						119770	INVENTORY ORDER	117.36	
						119771	INVENTORY ORDER	326.26	
						119780	INVENTORY ORDER	32.78	
						119763	INVENTORY ORDER	4,074.37	
						119796	2/17 MEETINGS	80.68	
82712	02/27/23	446.19	079	SANTA CRUZ MUNICIPAL UTILITIES					
82713	02/27/23	90.00	001292	SANTA CRUZ RECORDS MNGMT INC					
82714	02/27/23	1,485.00	001307	SANTA CRUZ STAFFING, LLC					
82715	02/27/23	449.28	002459	SCOTT'S VALLEY WATER DISTRICT					
82716	02/27/23	1,156.89	003292	SLINGSHOT CONNECTIONS LLC					
82717	02/27/23	2,844.00	003197	SMARTSHEET INC.					
82718	02/27/23	3,987.87	003285	THE AFTERMARKET PARTS CO LLC					
82719	02/27/23	4,074.37	001800	THERMO KING OF SALINAS, INC					
82720	02/27/23	80.68	E1098	TREE, MICHAEL					

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82721	02/27/23	17.28 043		TROWBRIDGE ENTERPRISES		119755	OFFICE SUPPLIES	3.80	
82722	02/27/23	3,192.16 002207		T. Y. CUSTOM DESIGN, INC.	0	119756	OFFICE SUPPLIES	13.48	
82723	02/27/23	86.93 007		UNITED PARCEL SERVICE		119797	OPERATOR PATCHES PRC	3,192.16	
82724	02/27/23	150.00 E657		VILLALOBOS, EDGARDO		119764	FREIGHT	86.93	
82725	02/27/23	436.58 E329		ZARAGOZA, DANIEL		119807	DMV PHYSICAL EXAM	150.00	
82726	02/24/23	21.00 M149		ADAMS, ELLEN		119730	CC TRANSIT SUMMIT	436.58	
82727	02/24/23	14.16 M381		AGUIRRE, CIRO		9007726	MEDICAL SUPPLEMENTAL	21.00	
82728	02/24/23	134.58 M382		AITKEN, ANGELA		9007894	MEDICAL SUPPLEMENTAL	14.16	
82729	02/24/23	14.98 M150		ALLEN, ROBERT		9007895	MEDICAL SUPPLEMENTAL	134.58	
82730	02/24/23	21.00 M333		ANDERSON, WILLIAM		9007864	MEDICAL SUPPLEMENTAL	21.00	
82731	02/24/23	41.36 M151		ANDRADE, GERALD		9007728	MEDICAL SUPPLEMENTAL	41.36	
82732	02/24/23	20.68 M152		ANN, DORICE		9007729	MEDICAL SUPPLEMENTAL	20.68	
82733	02/24/23	16.81 M153		ARCHIBOQUE, ELEANOR		9007730	MEDICAL SUPPLEMENTAL	16.81	
82734	02/24/23	42.00 M154		ARCHIBOQUE, JUANITA		9007731	MEDICAL SUPPLEMENTAL	42.00	
82735	02/24/23	42.00 M155		ASPESI, JOHN		9007732	MEDICAL SUPPLEMENTAL	42.00	
82736	02/24/23	21.00 M383		AVILES, PATRICIA		9007896	MEDICAL SUPPLEMENTAL	21.00	
82737	02/24/23	42.00 M156		BAILEY, EDWIN		9007733	MEDICAL SUPPLEMENTAL	42.00	
82738	02/24/23	14.98 M335		BARRY, BARTHOLOMEW		9007865	MEDICAL SUPPLEMENTAL	14.98	
82739	02/24/23	5.21 M336		BARTZ, GLENN		9007866	MEDICAL SUPPLEMENTAL	5.21	
82740	02/24/23	21.00 M160		BASS, BETTY		9007734	MEDICAL SUPPLEMENTAL	21.00	
82741	02/24/23	38.78 M161		BAUER, FRANK		9007735	MEDICAL SUPPLEMENTAL	38.78	
82742	02/24/23	14.98 M162		BLAIR, GARY		9007736	MEDICAL SUPPLEMENTAL	14.98	
82743	02/24/23	21.00 M164		BLAKE, GENEVA		9007737	MEDICAL SUPPLEMENTAL	21.00	
82744	02/24/23	21.00 M165		BLIGHT, KAREN		9007738	MEDICAL SUPPLEMENTAL	21.00	
82745	02/24/23	42.00 M167		BOYD, MICHAEL		9007739	MEDICAL SUPPLEMENTAL	42.00	
82746	02/24/23	14.98 M169		BREGANTE, BATISTA		9007740	MEDICAL SUPPLEMENTAL	14.98	
82747	02/24/23	21.00 M337		BRONDSATTER, CHERYL		9007867	MEDICAL SUPPLEMENTAL	21.00	
82748	02/24/23	42.00 M384		BRONDSATTER, WALLACE		9007897	MEDICAL SUPPLEMENTAL	42.00	
82749	02/24/23	42.00 M170		BROWN, ERNEST		9007741	MEDICAL SUPPLEMENTAL	42.00	
82750	02/24/23	42.00 M171		BROWN, KENNETH		9007742	MEDICAL SUPPLEMENTAL	42.00	
82751	02/24/23	21.00 M172		BURKET, JANET		9007743	MEDICAL SUPPLEMENTAL	21.00	
82752	02/24/23	17.88 M173		BYTHEWAY, MARY		9007744	MEDICAL SUPPLEMENTAL	17.88	
82753	02/24/23	28.32 M339		CANALES, DONNA		9007868	MEDICAL SUPPLEMENTAL	28.32	
82754	02/24/23	81.21 M174		CAPELLA, KATHLEEN		9007745	MEDICAL SUPPLEMENTAL	81.21	
82755	02/24/23	14.98 M175		CARLSON, MERRYL		9007746	MEDICAL SUPPLEMENTAL	14.98	
82756	02/24/23	21.00 M176		CARR, DALE		9007747	MEDICAL SUPPLEMENTAL	21.00	
82757	02/24/23	14.98 M177		CASANECA, RICHARD		9007748	MEDICAL SUPPLEMENTAL	14.98	
82758	02/24/23	35.77 M178		CAVATAIO, PASQUALE		9007749	MEDICAL SUPPLEMENTAL	35.77	
82759	02/24/23	14.98 M340		CENTER, DOUGLAS		9007869	MEDICAL SUPPLEMENTAL	14.98	
82760	02/24/23	14.98 M179		CERVANTES, GLORIA		9007750	MEDICAL SUPPLEMENTAL	14.98	
82761	02/24/23	81.21 M386		CHANDLRY, PAUL		9007898	MEDICAL SUPPLEMENTAL	81.21	
82762	02/24/23	14.98 M341		CHAVARRIA, JOHNNY		9007870	MEDICAL SUPPLEMENTAL	14.98	
82763	02/24/23	24.82 M420		CHAVEZ, JESSE		9007924	MEDICAL SUPPLEMENTAL	24.82	
82764	02/24/23	21.00 M343		CLARKE, PATRICIA		9007871	MEDICAL SUPPLEMENTAL	21.00	
82765	02/24/23	14.98 M180		CLAYTON, MICHAEL		9007751	MEDICAL SUPPLEMENTAL	14.98	

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CHECK NUMBER	CHECK DATE	CHECK VENDOR NAME	CHECK VENDOR NAME	CHECK AMOUNT	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
82766	02/24/23	COLWELL, ARLAN		59.49		9007752	MEDICAL SUPPLEMENTAL	59.49	
82767	02/24/23	CONTRERAS-NAVARRO, FRANCISCO		21.00		9007753	MEDICAL SUPPLEMENTAL	21.00	
82768	02/24/23	COON, RICHARD		50.19		9007754	MEDICAL SUPPLEMENTAL	50.19	
82769	02/24/23	COTTER, ROBERT		42.00		9007899	MEDICAL SUPPLEMENTAL	42.00	
82770	02/24/23	COUSINS, DOROTHY		21.00		9007872	MEDICAL SUPPLEMENTAL	21.00	
82771	02/24/23	COWELL, RICHARD		42.13		9007755	MEDICAL SUPPLEMENTAL	42.13	
82772	02/24/23	CRAMBLETT, LAWRENCE		21.00		9007756	MEDICAL SUPPLEMENTAL	21.00	
82773	02/24/23	CRANDELL, DANA		50.19		9007893	MEDICAL SUPPLEMENTAL	50.19	
82774	02/24/23	CRAWFORD, FLOYD		21.00		9007757	MEDICAL SUPPLEMENTAL	21.00	
82775	02/24/23	CRUISE, RICHARD		21.00		9007758	MEDICAL SUPPLEMENTAL	21.00	
82776	02/24/23	CRUTCH, SHELTON		42.00		9007759	MEDICAL SUPPLEMENTAL	42.00	
82777	02/24/23	CUMMINGS, CYNTHIA		14.98		9007873	MEDICAL SUPPLEMENTAL	14.98	
82778	02/24/23	CUMMINS, MAJOR		42.00		9007760	MEDICAL SUPPLEMENTAL	42.00	
82779	02/24/23	DAVIDOSKI, PATTI		41.36		9007761	MEDICAL SUPPLEMENTAL	41.36	
82780	02/24/23	DAVILA, ANA		14.98		9007762	MEDICAL SUPPLEMENTAL	14.98	
82781	02/24/23	DEL PO, CAROLYN		14.98		9007891	RETIREE SUPPLEMENTAL	14.98	
82782	02/24/23	DEVIVO, WILLIAM		42.13		9007763	MEDICAL SUPPLEMENTAL	42.13	
82783	02/24/23	DOBBS, LILLIAN		14.98		9007931	MEDICAL SUPPLEMENTAL	14.98	
82784	02/24/23	DORFMAN, IRIS		21.00		9007900	MEDICAL SUPPLEMENTAL	21.00	
82785	02/24/23	DOVE, WILLIAM		80.75		9007925	MEDICAL SUPPLEMENTAL	80.75	
82786	02/24/23	DRAKE, JUDITH		14.98		9007764	MEDICAL SUPPLEMENTAL	14.98	
82787	02/24/23	ELIA, LARRY		14.98		9007765	MEDICAL SUPPLEMENTAL	14.98	
82788	02/24/23	EMERSON, WILLIAM		42.00		9007901	MEDICAL SUPPLEMENTAL	42.00	
82789	02/24/23	ESCARCEGA, MIGUEL		42.00		9007766	MEDICAL SUPPLEMENTAL	42.00	
82790	02/24/23	FALLAU, NICHOLAS		45.69		9007767	MEDICAL SUPPLEMENTAL	45.69	
82791	02/24/23	FELDER, KRISTAAN		25.20		9007936	MEDICAL SUPPLEMENTAL	25.20	
82792	02/24/23	FENN, MARILYN		21.00		9007902	MEDICAL SUPPLEMENTAL	21.00	
82793	02/24/23	FLAGG, PAULA		14.16		9007768	MEDICAL SUPPLEMENTAL	14.16	
82794	02/24/23	FLOREZ, ROSIE		14.98		9007874	MEDICAL SUPPLEMENTAL	14.98	
82795	02/24/23	FRANCIS, RUFUS		28.32		9007903	MEDICAL SUPPLEMENTAL	28.32	
82796	02/24/23	GABRIELE, BERNARD		13.70		9007875	MEDICAL SUPPLEMENTAL	13.70	
82797	02/24/23	GABRIELE, CATHLEEN		13.70		9007876	MEDICAL SUPPLEMENTAL	13.70	
82798	02/24/23	GALE, TERRY		42.00		9007904	MEDICAL SUPPLEMENTAL	42.00	
82799	02/24/23	GALLOWAY, SCOTT		14.98		9007905	MEDICAL SUPPLEMENTAL	14.98	
82800	02/24/23	GARBEZ, LINDA		14.98		9007769	MEDICAL SUPPLEMENTAL	14.98	
82801	02/24/23	GARBEZ, MANNY		14.98		9007770	MEDICAL SUPPLEMENTAL	14.98	
82802	02/24/23	GARCIA, DANIEL		29.74		9007771	MEDICAL SUPPLEMENTAL	29.74	
82803	02/24/23	GARCIA, HELEN		14.98		9007772	MEDICAL SUPPLEMENTAL	14.98	
82804	02/24/23	GARCIA, SAMUEL		38.78		9007773	MEDICAL SUPPLEMENTAL	38.78	
82805	02/24/23	GOVEIA, ROBERT		51.76		9007724	MEDICAL SUPPLEMENTAL	51.76	
82806	02/24/23	GRANADOS-BOYCE, MARIA		41.36		9007774	MEDICAL SUPPLEMENTAL	41.36	
82807	02/24/23	GROBMAN, BRUCE		14.98		9007775	MEDICAL SUPPLEMENTAL	14.98	
82808	02/24/23	GROSJEAN, DOUGLAS		29.97		9007776	MEDICAL SUPPLEMENTAL	29.97	
82809	02/24/23	HALL, SHIRLEY		14.98		9007777	MEDICAL SUPPLEMENTAL	14.98	
82810	02/24/23	HAMM, CAROLYN		14.98		9007778	MEDICAL SUPPLEMENTAL	14.98	
11	02/24/23	HAMMER, ALLYNE		21.00		9007779	MEDICAL SUPPLEMENTAL	21.00	

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82812	02/24/23	M422	31.06	HERNANDEZ, ALICIA		9007926	MEDICAL SUPPLEMENTAL	31.06	
82813	02/24/23	M219	41.36	HERNANDEZ, JUAN		9007780	MEDICAL SUPPLEMENTAL	41.36	
82814	02/24/23	M220	14.98	HERNANDEZ, MARGARITO		9007781	MEDICAL SUPPLEMENTAL	14.98	
82815	02/24/23	M221	42.13	HERSHEY, ANDREA		9007782	MEDICAL SUPPLEMENTAL	42.13	
82816	02/24/23	M397	21.00	HETH, KATHRYN		9007906	MEDICAL SUPPLEMENTAL	21.00	
82817	02/24/23	M398	21.00	HICKLIN, LUCILLE		9007907	MEDICAL SUPPLEMENTAL	21.00	
82818	02/24/23	M222	21.00	HILL, ANDREW		9007783	MEDICAL SUPPLEMENTAL	21.00	
82819	02/24/23	M223	14.98	HINDIN, LENORE		9007784	MEDICAL SUPPLEMENTAL	14.98	
82820	02/24/23	M224	42.00	HOBBS, JAMES		9007785	MEDICAL SUPPLEMENTAL	42.00	
82821	02/24/23	M225	71.20	HOLCOMB, MICHAEL		9007786	MEDICAL SUPPLEMENTAL	71.20	
82822	02/24/23	M226	101.31	HOLIDNICK, JAMES		9007787	MEDICAL SUPPLEMENTAL	101.31	
82823	02/24/23	M356	21.00	HOWARD, CAROL		9007877	MEDICAL SUPPLEMENTAL	21.00	
82824	02/24/23	M228	42.00	HOWARD, WARD		9007788	MEDICAL SUPPLEMENTAL	42.00	
82825	02/24/23	M229	42.00	HYMAN, JOE		9007789	MEDICAL SUPPLEMENTAL	42.00	
82826	02/24/23	M230	41.36	JACINTO, FRANK		9007790	MEDICAL SUPPLEMENTAL	41.36	
82827	02/24/23	M231	21.00	JAHNKE, EILEEN		9007791	MEDICAL SUPPLEMENTAL	21.00	
82828	02/24/23	M232	29.97	JENSEN, MERAL		9007792	MEDICAL SUPPLEMENTAL	29.97	
82829	02/24/23	M357	14.98	JUSSEL, PETE		9007878	MEDICAL SUPPLEMENTAL	14.98	
82830	02/24/23	M233	42.00	KALE, RICKEY		9007793	MEDICAL SUPPLEMENTAL	42.00	
82831	02/24/23	M434	21.00	KAMEDA, TERRY		9007935	MEDICAL SUPPLEMENTAL	21.00	
82832	02/24/23	M235	14.98	KELLY, ELOISE		9007794	MEDICAL SUPPLEMENTAL	14.98	
82833	02/24/23	M399	51.97	KONNO, DAVID		9007908	MEDICAL SUPPLEMENTAL	51.97	
82834	02/24/23	M236	42.00	KORBA, PATRICIA		9007795	MEDICAL SUPPLEMENTAL	42.00	
82835	02/24/23	M423	8.99	LAM, JAMES		9007927	MEDICAL SUPPLEMENTAL	8.99	
82836	02/24/23	M433	25.20	LANAGAN, CHRIS		9007934	MEDICAL SUPPLEMENTAL	25.20	
82837	02/24/23	M238	21.00	LAWHON, JACK		9007796	MEDICAL SUPPLEMENTAL	21.00	
82838	02/24/23	M239	21.00	LAWSON, LOIS		9007797	MEDICAL SUPPLEMENTAL	21.00	
82839	02/24/23	M428	25.20	LEE, VIRGINIA		9007932	MEDICAL SUPPLEMENTAL	25.20	
82840	02/24/23	M241	21.00	LEFFLER, JEAN		9007798	MEDICAL SUPPLEMENTAL	21.00	
82841	02/24/23	M242	91.36	LEGORRETA, PETE		9007799	MEDICAL SUPPLEMENTAL	91.36	
82842	02/24/23	M243	21.00	LOGIUDICE, FRED		9007800	MEDICAL SUPPLEMENTAL	21.00	
82843	02/24/23	M244	42.00	LONGNECKER, LLOYD		9007801	MEDICAL SUPPLEMENTAL	42.00	
82844	02/24/23	M245	14.98	LUCIER, MARILYN		9007802	MEDICAL SUPPLEMENTAL	14.98	
82845	02/24/23	M246	42.00	LYNCH, GLENN		9007803	MEDICAL SUPPLEMENTAL	42.00	
82846	02/24/23	M400	14.98	MACHADO, MARGARET		9007909	MEDICAL SUPPLEMENTAL	14.98	
82847	02/24/23	M248	20.68	MALPHRUS, BRENDA		9007804	MEDICAL SUPPLEMENTAL	20.68	
82848	02/24/23	M249	29.74	MARCUS, STEVEN		9007805	MEDICAL SUPPLEMENTAL	29.74	
82849	02/24/23	M250	42.00	MARTIN, DAWN		9007806	MEDICAL SUPPLEMENTAL	42.00	
82850	02/24/23	M252	41.36	MARTINEZ, MARK		9007807	MEDICAL SUPPLEMENTAL	41.36	
82851	02/24/23	M254	41.28	MCDONALD, JANIE		9007808	MEDICAL SUPPLEMENTAL	41.28	
82852	02/24/23	M255	14.98	MCDONALD, KEVIN		9007809	MEDICAL SUPPLEMENTAL	14.98	
82853	02/24/23	M358	21.00	MCFADDEN, IAN		9007879	MEDICAL SUPPLEMENTAL	21.00	
82854	02/24/23	M359	29.97	MCGINNIS, POLLY		9007880	MEDICAL SUPPLEMENTAL	29.97	
82855	02/24/23	M360	21.00	MEJIA, INDELLISA		9007881	MEDICAL SUPPLEMENTAL	21.00	
82856	02/24/23	M361	14.98	MELTON, JOHN		9007882	MEDICAL SUPPLEMENTAL	14.98	
82857	02/24/23	M256	14.98	MESECK, MARGARITA		9007810	MEDICAL SUPPLEMENTAL	14.98	

Attachment A

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82858	02/24/23	14.98 M362	MILLER, FOREST	9007883			MEDICAL SUPPLEMENTAL	14.98	
82859	02/24/23	21.00 M261	MORGAN, JEANETTE	9007811			MEDICAL SUPPLEMENTAL	21.00	
82860	02/24/23	41.36 M262	MORR, BONNIE	9007812			MEDICAL SUPPLEMENTAL	41.36	
82861	02/24/23	21.00 M264	MUNGIOLI, LARRY	9007813			MEDICAL SUPPLEMENTAL	21.00	
82862	02/24/23	29.97 M265	MUNGUIA, GUSTAVO	9007814			MEDICAL SUPPLEMENTAL	29.97	
82863	02/24/23	21.00 M402	NABOR, GLEN	9007910			MEDICAL SUPPLEMENTAL	21.00	
82864	02/24/23	8.99 M424	NANCE, RAMONA	9007928			MEDICAL SUPPLEMENTAL	8.99	
82865	02/24/23	21.00 M266	NAUKKARINEN, JUUKKA	9007815			MEDICAL SUPPLEMENTAL	21.00	
82866	02/24/23	14.98 M267	NELSON, EDWARD	9007816			MEDICAL SUPPLEMENTAL	14.98	
82867	02/24/23	42.00 M268	NELSON, RICHARD	9007817			MEDICAL SUPPLEMENTAL	42.00	
82868	02/24/23	29.97 M269	Nieto, Manuel	9007818			MEDICAL SUPPLEMENTAL	29.97	
82869	02/24/23	57.77 M272	NORTHON, M	9007819			MEDICAL SUPPLEMENTAL	57.77	
82870	02/24/23	42.00 M273	O'DONNELL, SHAWN	9007820			MEDICAL SUPPLEMENTAL	42.00	
82871	02/24/23	21.00 M274	O'HAGIN, JUSTINA	9007821			MEDICAL SUPPLEMENTAL	21.00	
82872	02/24/23	21.00 M277	O'MARA, KATHLEEN	9007822			MEDICAL SUPPLEMENTAL	21.00	
82873	02/24/23	42.00 M275	OJEDA, ROBERTO	9007823			MEDICAL SUPPLEMENTAL	42.00	
82874	02/24/23	21.00 M278	ORTEGA, MANUELA	9007824			MEDICAL SUPPLEMENTAL	21.00	
82875	02/24/23	21.00 M280	PARHAM, WALLACE	9007825			MEDICAL SUPPLEMENTAL	21.00	
82876	02/24/23	42.00 M281	PENDRAGON, LINDA	9007826			MEDICAL SUPPLEMENTAL	42.00	
82877	02/24/23	29.97 M282	PEREZ, ANTONIO	9007827			MEDICAL SUPPLEMENTAL	29.97	
82878	02/24/23	51.76 M109	PEREZ, CHERYL	9007725			MEDICAL SUPPLEMENTAL	51.76	
82879	02/24/23	21.00 M284	PETERS, TERRIE	9007828			MEDICAL SUPPLEMENTAL	21.00	
82880	02/24/23	14.98 M285	PHILLIPS, THOMAS	9007829			MEDICAL SUPPLEMENTAL	14.98	
82881	02/24/23	14.98 M404	PHILLIPS, TYRONE	9007911			MEDICAL SUPPLEMENTAL	14.98	
82882	02/24/23	14.98 M286	PICARELLA, FRANCIS	9007830			MEDICAL SUPPLEMENTAL	14.98	
82883	02/24/23	29.74 M288	PONS, JUAN	9007831			MEDICAL SUPPLEMENTAL	29.74	
82884	02/24/23	14.98 M363	PRECIADO, MARY LOU	9007884			MEDICAL SUPPLEMENTAL	14.98	
82885	02/24/23	42.00 M290	PRICE, HARRY	9007832			MEDICAL SUPPLEMENTAL	42.00	
82886	02/24/23	21.00 M291	PRINCE, DEBRA	9007833			MEDICAL SUPPLEMENTAL	21.00	
82887	02/24/23	42.00 M293	PRUDDEN, RICHARD	9007834			MEDICAL SUPPLEMENTAL	42.00	
82888	02/24/23	36.19 M418	PYE, GINA	9007923			MEDICAL SUPPLEMENTAL	36.19	
82889	02/24/23	14.16 M295	RAMIREZ, MANUEL	9007835			MEDICAL SUPPLEMENTAL	14.16	
82890	02/24/23	77.34 M296	RAMOS, ROSALIO	9007836			MEDICAL SUPPLEMENTAL	77.34	
82891	02/24/23	14.98 M364	READ, TIMON	9007885			MEDICAL SUPPLEMENTAL	14.98	
82892	02/24/23	77.68 M297	REGAN, MICHAEL	9007837			MEDICAL SUPPLEMENTAL	77.68	
82893	02/24/23	21.00 M298	RHODES, BRUCE	9007838			MEDICAL SUPPLEMENTAL	21.00	
82894	02/24/23	20.68 M299	ROCHA, SHERRI	9007839			MEDICAL SUPPLEMENTAL	20.68	
82895	02/24/23	21.00 M300	RODGERS, MARILYN	9007840			MEDICAL SUPPLEMENTAL	21.00	
82896	02/24/23	21.00 M405	ROSS, ELISABETH	9007912			MEDICAL SUPPLEMENTAL	21.00	
82897	02/24/23	21.00 M406	ROSS, EMERY	9007913			MEDICAL SUPPLEMENTAL	21.00	
82898	02/24/23	41.36 M301	ROSSI, DENISE	9007841			MEDICAL SUPPLEMENTAL	41.36	
82899	02/24/23	60.01 M302	ROME, RUBY	9007842			MEDICAL SUPPLEMENTAL	60.01	
82900	02/24/23	21.00 M303	ROY, ARLEN	9007843			MEDICAL SUPPLEMENTAL	21.00	
82901	02/24/23	35.77 M305	RYLANDER, REED	9007844			MEDICAL SUPPLEMENTAL	35.77	
82902	02/24/23	41.36 M306	SALGUEIRO, MICHAEL	9007845			MEDICAL SUPPLEMENTAL	41.36	
82903	02/24/23	21.00 M366	SANDOVAL, ANGEL	9007886			MEDICAL SUPPLEMENTAL	21.00	

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82904	02/24/23	M408	29.97	SCHRAEDER, PAUL		9007914	MEDICAL SUPPLEMENTAL	29.97	
82905	02/24/23	M308	21.00	SCILLA, JOSEPH		9007846	MEDICAL SUPPLEMENTAL	21.00	
82906	02/24/23	M309	41.36	SERRATO, JUAN		9007847	MEDICAL SUPPLEMENTAL	41.36	
82907	02/24/23	M367	14.98	SILVA, EDUARDO		9007887	MEDICAL SUPPLEMENTAL	14.98	
82908	02/24/23	M409	110.99	SLATER, ROBYN		9007915	MEDICAL SUPPLEMENTAL	110.99	
82909	02/24/23	M310	14.98	SLOAN, SUZANNE		9007848	MEDICAL SUPPLEMENTAL	14.98	
82910	02/24/23	M311	19.39	SMITH, DONNA		9007849	MEDICAL SUPPLEMENTAL	19.39	
82911	02/24/23	M410	20.68	STARKEY, THOMAS		9007916	MEDICAL SUPPLEMENTAL	20.68	
82912	02/24/23	M411	29.97	STICKEL, THOMAS		9007917	MEDICAL SUPPLEMENTAL	29.97	
82913	02/24/23	M425	8.99	SWAIN, LAWRENCE		9007929	MEDICAL SUPPLEMENTAL	8.99	
82914	02/24/23	M369	29.97	SWART, RANDY		9007888	MEDICAL SUPPLEMENTAL	29.97	
82915	02/24/23	M370	14.98	TAYLOR, THOMAS		9007889	MEDICAL SUPPLEMENTAL	14.98	
82916	02/24/23	M313	42.00	THOMAS, RUSSELL		9007850	MEDICAL SUPPLEMENTAL	42.00	
82917	02/24/23	M314	77.68	TICHENOR, KENNETH		9007851	MEDICAL SUPPLEMENTAL	77.68	
82918	02/24/23	M436	36.19	TOLENTINO, SALVADOR		9007937	MEDICAL SUPPLEMENTAL	36.19	
82919	02/24/23	M315	14.98	TOLINE, DONALD		9007852	MEDICAL SUPPLEMENTAL	14.98	
82920	02/24/23	M316	21.00	TOVAR, SERENA		9007853	MEDICAL SUPPLEMENTAL	21.00	
82921	02/24/23	M317	20.68	TRENT, VICKI		9007854	MEDICAL SUPPLEMENTAL	20.68	
82922	02/24/23	M432	12.60	TREPAGNIER, NOEL		9007933	MEDICAL SUPPLEMENTAL	12.60	
82923	02/24/23	M426	8.99	TRINIDAD, AURORA		9007930	MEDICAL SUPPLEMENTAL	8.99	
82924	02/24/23	M319	41.36	VALDEZ, JOSE		9007855	MEDICAL SUPPLEMENTAL	41.36	
82925	02/24/23	M321	29.74	VAN DYKE, CURTIS		9007856	MEDICAL SUPPLEMENTAL	29.74	
82926	02/24/23	M413	42.00	VANDERZANDE, ED		9007918	MEDICAL SUPPLEMENTAL	42.00	
82927	02/24/23	M375	21.00	VEST, SHELLY		9007892	MEDICAL SUPPLEMENTAL	21.00	
82928	02/24/23	M323	21.00	VONWAL, YVETTE		9007857	MEDICAL SUPPLEMENTAL	21.00	
82929	02/24/23	M324	14.98	WADSWORTH, RITA		9007858	MEDICAL SUPPLEMENTAL	14.98	
82930	02/24/23	M325	29.97	WALTER, KEVIN		9007859	MEDICAL SUPPLEMENTAL	29.97	
82931	02/24/23	M414	51.76	WARNOCK, APRIL		9007919	MEDICAL SUPPLEMENTAL	51.76	
82932	02/24/23	M415	21.00	WHITE, LESLIE		9007920	MEDICAL SUPPLEMENTAL	21.00	
82933	02/24/23	M326	42.00	WHITNEY, LUCERE		9007860	MEDICAL SUPPLEMENTAL	42.00	
82934	02/24/23	M416	134.58	WILLIS, GREGORY		9007921	MEDICAL SUPPLEMENTAL	134.58	
82935	02/24/23	M372	42.00	WILSON, BONNIE		9007890	MEDICAL SUPPLEMENTAL	42.00	
82936	02/24/23	M417	21.00	WYANT, JUDI		9007922	MEDICAL SUPPLEMENTAL	21.00	
82937	02/24/23	M330	14.98	YAGI, RANDY		9007861	MEDICAL SUPPLEMENTAL	14.98	
82938	02/24/23	M331	21.00	YANCY, TERRY		9007862	MEDICAL SUPPLEMENTAL	21.00	
82939	02/24/23	M332	45.69	ZENKER, JEFFREY		9007863	MEDICAL SUPPLEMENTAL	45.69	
82940	02/27/23	002109	1,300.00	CITY OF SANTA CRUZ/PARKING		119809	MAR 23 PARK PERMITS	1,300.00	
82941	02/27/23	434	38.68	VERIZON WIRELESS	0	119808	1/2-2/1 CS	38.68	

TOTAL 1,530,669.51 ACCOUNTS PAYABLE 685 1,530,669.51

11.1A.21

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MINUTES*

MAC MEETING OF FEBRUARY 15, 2023



The METRO Advisory Committee (MAC) met on Wednesday, February 15, 2023. The meeting was held via teleconference. *Minutes are "summary" minutes, not verbatim minutes.

1. **CALLED TO ORDER** at 6:01 PM.

2. **ROLL CALL** - The following MAC Members were **present** via teleconference, representing a quorum:

Jessica de Wit, Chair
Joseph Martinez, Vice Chair
James Cruse
Veronica Elsea

Michael Pisano
Becky Taylor
James Von Hendy

3. **COMMUNICATIONS TO THE METRO ADVISORY COMMITTEE**

Ms. Elsea acknowledged and thanked METRO for its participation in Transit Equity Day. Ms. Elsea spoke of her experience in one of the newly wrapped METRO buses at this event. Anna Marie Gouveia, Operations Manager: Fixed Route Division, said a lot of the credit went to Danielle Glagola, Marketing, Communications & Customer Service Director, for coordinating and getting METRO involved in this event.

Mr. Cruse asked if the new METRO bus had the new ITS Systems. Isaac Holly, IT and ITS Director, said he would provide an update when we get to his item on the agenda.

Hearing nothing further, Chair de Wit moved to the next agenda item.

4. **RECEIVE AND FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF OCTOBER 19, 2022**

MOTION: ACCEPT AND FILE THE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF OCTOBER 19, 2022 AS PRESENTED

MOTION: PISANO

SECOND: VON HENDY

MOTION PASSED WITH 6 AYES: de Wit, Cruse, Elsea, Pisano, Taylor, and Von Hendy. Martinez was absent.

5. **COMMUNICATIONS FROM METRO ADVISORY COMMITTEE (MAC)**

Mr. Von Hendy wrote a report to the METRO Board to provide them with an oral update of MAC's discussions during the second half of 2022. The Board acknowledged receipt of the report at the January 27, 2023 Board meeting. Mr. Cruse requested the report be attached to the MAC minutes.

Hearing nothing further, Chair de Wit moved to the next agenda item.

6. **UPDATE ON INFORMATION TECHNOLOGY SYSTEMS (ITS)**

Isaac Holly, IT and ITS Director, provided a status update on the ITS project with Clever Devices. Director Holly reported that the full fleet installation has begun. We will have a new ITS solution that includes Automatic Vehicle Location (AVL) and Automated Voice Annunciator Systems (AVAS).

Director Holly reported that Automated Passenger Counters (APC's) are expected to be completed in July. Discussion followed on apps, bike rack information, and handicapped information. Director Holly will report back on handicapped information.

Director Holly said more information will be forthcoming on this.

7. SERVICE PLANNING UPDATE

a. Quarterly Ridership Report

John Urgo, Planning and Development Director, said the quarterly ridership report will be available at the end of the month. Overall, ridership continues to improve. We are now closer to 75% pre-COVID levels.

b. Bus Stops

b.i. Update on Braille Bus Stop Signage

Director Urgo reported that Veronica Elsea and Pete Rasmussen, Transportation Planner II, have connected and will continue to work on this issue.

Chair de Wit asked about the trees being cut down on the side of Highway 1. Discussion ensued on the bus-on-shoulder lane on Highway 1 and the bus stops on that route.

c. Other Projects

c.i. Pacific Station Lobby Access

Director Urgo reported there has been no change on the Pacific Station Lobby; the lobby remains closed.

Hearing nothing further, Chair de Wit moved to the next agenda item.

8. COMMUNICATIONS TO THE METRO CEO

Hearing none, Chair de Wit moved to the next agenda item.

9. COMMUNICATIONS TO THE METRO BOARD OF DIRECTORS

Hearing none, Chair de Wit moved to the next agenda item.

10. ITEMS FOR NEXT MEETING AGENDA

- Update on the Paratransit Eligibility Coordinator
- Update on ITS
- COVID-19 Update
- Service Planning Updates (Braille Bus Stop Signage/Pacific Station Lobby Access)
- Update on Highway 17 schedule with stops at the Cavallaro Transit Center during commute times
- Update on future placement of new bus shelters

Curtis Moses, Safety, Security & Risk Management Director, spoke to COVID-19. Director Moses reported that face masks are now optional for Bus Operators and staff at OPS and the majority of the facilities. We continue to supply face masks and hand sanitizers on the bus and throughout all facilities. We continue to see a decline in positive cases for our employees and there have not been any major or minor outbreaks.

Ms. Elsea asked what the mask requirement was for passengers riding the bus. Director Moses replied that face masks are optional.

11. DISTRIBUTION OF VOUCHERS

Elizabeth Rocha, Administrative Specialist, will mail out the vouchers on Thursday, February 16, 2023 to all members in attendance at this meeting.

12. ANNOUNCEMENT OF NEXT MEETING

Chair de Wit announced the next MAC Meeting will be held on Wednesday, April 19, 2023 at 6:00 PM at the Admin Building, 110 Vernon Street, Santa Cruz, unless otherwise notified.

13. ADJOURNMENT

Chair de Wit adjourned the meeting at 6:37 PM.

Respectfully submitted,

Elizabeth Rocha
Administrative Specialist

DRAFT

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS MEETING MINUTES*
FEBRUARY 24, 2023 – 9:00 AM
MEETING HELD VIA TELECONFERENCE**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, February 24, 2023 via teleconference.

The Board Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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- 1 **CALLED TO ORDER** at 9:01 AM by Board Chair Pageler.
- 2 **SWEAR IN NEW DIRECTORS**
Julie Sherman, General Counsel, swore in new and returning Directors Henderson and Quiroz-Carter.
- 3 **ROLL CALL:** The following Directors were **present** via teleconference, representing a quorum:

Director Kristen Brown	City of Capitola
Director Rebecca Downing	County of Santa Cruz
Direct Jimmy Dutra	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Bruce McPherson <i>AR 9:25</i>	County of Santa Cruz
Director Scott Newsome	City of Santa Cruz
Director Larry Pageler	County of Santa Cruz
Director Quiroz-Carter	City of Watsonville
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Dan Henderson	UC Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College
Michael Tree	CEO/General Manager
Julie Sherman	General Counsel
- 4 **ANNOUNCEMENTS**
Today’s meeting is being broadcast by Community Television of Santa Cruz County.

5 NOMINATE BOARD OFFICERS AND COMMITTEE APPOINTMENTS

Chair Pageler spoke to the slates presented in the agenda packet and opened up dialogue to the public and Board Directors.

Brian Peoples, Trail Now, encouraged whoever is selected to represent METRO at the Santa Cruz County Regional Transportation Commission (SCCRTC) to advocate for METRO.

ACTION: MOTION TO APPROVE THE ENTIRE SLATE 1 AS PRESENTED

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR KOENIG

MOTION DID NOT PASS WITH 5 AYES (Directors Dutra, Kalantari-Johnson, Koenig, Newsome, and Rotkin).

ACTION: MOTION TO APPROVE THE ENTIRE SLATE 2 AS PRESENTED

MOTION: DIRECTOR KOENIG SECOND: DIRECTOR DOWNING

Discussion ensued amongst Board Members on the vote, including a misunderstanding regarding Slate 1 and a desire to retake the vote. General Counsel Sherman explained a motion and a second had been made and first needed to be dealt with before any other business. Director Koenig withdrew his motion.

Director McPherson arrived at 9:25 AM.

ACTION: MOTION TO APPROVE THE ENTIRE SLATE 1 AS PRESENTED

MOTION: DIRECTOR DUTRA SECOND: DIRECTOR QUIROZ-CARTER

MOTION DID NOT PASS WITH 5 AYES (Directors Dutra, Kalantari-Johnson, Koenig, Newsome and Quiroz-Carter).

Director Dutra removed himself from the committee nominations. Discussion followed on replacing Director Dutra with Director Quiroz-Carter for South County representation. It was decided to leave the vacancies on the Capital Projects and Personnel/HR Standing Committees and allow the new Chair to fill the vacancies.

ACTION: MOTION TO APPROVE SLATE 2 LEAVING A VACANCY ON THE CAPITAL PROJECTS AND PERSONNEL/HR STANDING COMMITTEES WITH THE UNDERSTANDING THAT THE NEW CHAIR WILL FILL THE VACANCIES

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR KOENIG

MOTION PASSED WITH 9 AYES (Directors Brown, Downing, Kalantari-Johnson, Koenig, Lind, McPherson, Newsome, Pageler, and Rotkin).

Director Pageler welcomed Director Kalantari-Johnson as the new Chair.

Chair Kalantari-Johnson thanked the Board Members for entrusting her with this responsibility. She plans to approach these processes with a lens on the whole community within Santa Cruz County. She thanked Director Pageler for all of his work on the Board.

Director Dutra left the meeting at 10:00 AM.

6 BOARD OF DIRECTORS COMMENTS

Director Downing expressed appreciation to Danielle Glagola, Marketing, Communications and Customer Service Director, for establishing the METRO Instagram account and posting information on the survey for riders.

7 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

Lani Faulkner, Equity Transit, welcomed the new Board Members and expressed appreciation to Michael Tree, CEO/General Manager, and James Sandoval, SMART Chairperson, Local 0023, for participating in Transit Equity Day on February 4, 2023 and the Transit Equity Week Panel on January 30, 2023. She also thanked METRO for helping with the evacuations during the storms.

Brian Peoples, Trail Now, thanked Director Pageler for his work on the Board. He mentioned inflation and the impact it has on delayed infrastructure projects (e.g., North Coast Rail Trail). He is a proponent of railbanking and feels that process will preserve the corridor.

Eduardo Montesino, Bus Operator, recommended going back to two Board meetings a month and removing the standing committees.

Hearing nothing further, Chair Kalantari-Johnson moved to the next agenda item.

8 LABOR ORGANIZATION COMMUNICATIONS

Hearing none, Chair Kalantari-Johnson moved to the next agenda item.

9 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Having none, Chair Kalantari-Johnson moved to the next agenda item.

CONSENT AGENDA

10.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF JANUARY 2023

Chuck Farmer, CFO

10.2 ACCEPT AND FILE MINUTES OF:

A. JANUARY 27, 2023 BOARD OF DIRECTORS MEETING

B. FEBRUARY 10, 2023 FINANCE, BUDGET AND AUDIT STANDING COMMITTEE

C. FEBRUARY 10, 2023 PERSONNEL/HR STANDING COMMITTEE
Michael Tree, CEO/General Manager

10.3 ACCEPT AND FILE: THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF JANUARY 31, 2023

Chuck Farmer, CFO

10.4 ACCEPT AND FILE: THE YEAR TO DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR 2ND QUARTER FY23 THROUGH DECEMBER 31, 2022

Chuck Farmer, CFO

- 10.5 ACCEPT AND FILE: THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR OCTOBER, NOVEMBER AND DECEMBER 2022
Daniel Zaragoza, Operations Manager, Paratransit Division
- 10.6 ACCEPT AND FILE: THE METRO SYSTEM RIDERSHIP REPORTS FOR THE SECOND QUARTER OF FY23
John Urgo, Planning and Development Director
- 10.7 APPROVE: RECOMMENDED ACTION ON TORT CLAIMS
Curtis Moses, Safety, Security & Risk Management Director
- 10.8 APPROVE: CONSIDERATION OF A RESOLUTION MAKING CERTAIN FINDINGS AND DIRECTING THAT THE BOARD AND ITS COMMITTEE MEETINGS WILL CONTINUE TO BE HELD VIA TELECONFERENCE
Michael Tree, CEO/General Manager
- 10.9 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO CATTO'S GRAPHICS FOR FULL BUS WRAP SERVICES NOT TO EXCEED \$212,204.42
Michael Tree, CEO/General Manager
- 10.10 APPROVE: AUTHORIZE FUNDING OF A PROVISIONAL HUMAN RESOURCES ANALYST I POSITION IN THE HUMAN RESOURCES DEPARTMENT
Dawn Crummié, HR Director

General Counsel Sherman made a brief comment on Item 10.8. The Governor is scheduled to lift the state of emergency on February 28, 2023. This item is only a placeholder in case the Governor extends the state of emergency. If the state of emergency is lifted, METRO will be holding in person meetings starting in March.

Brian Peoples, Trail Now, expressed the continued need to conduct meetings via teleconferencing.

Lani Faulkner, Equity Transit, congratulated Chair Kalantari-Johnson on her appointment and suggested providing a hybrid option for meetings.

Hearing no further comments, Chair Kalantari-Johnson requested a motion.

ACTION: MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR PAGELER

MOTION PASSED WITH 10 AYES (Directors Brown, Downing, Kalantari-Johnson, Koenig, Lind, McPherson, Newsome, Pageler, Quiroz-Carter, and Rotkin). Director Dutra was absent.

REGULAR AGENDA

- 11 **APPROVE: CONSIDERATION OF AUTHORIZING AND FUNDING A MAINTENANCE TRAINER POSITION IN THE FLEET DEPARTMENT**
Margo Ross, COO, spoke to this item and the need for a Maintenance Trainer. This position will provide training to the maintenance staff on our electric and fuel-cell vehicles and fuel-charging systems.

ACTION: MOTION TO AUTHORIZE AND FUND A MAINTENANCE TRAINER POSITION IN THE FLEET DEPARTMENT

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR PAGELER

MOTION PASSED WITH 10 AYES (Directors Brown, Downing, Kalantari-Johnson, Koenig, Lind, McPherson, Newsome, Pageler, Quiroz-Carter, and Rotkin). Director Dutra was absent.

12 CEO ORAL REPORT

CEO Tree welcomed new Director Quiroz-Carter to the Board and provided updates on:

- Reimagine Program – This is a 15-month planning project to improve METRO’s system, focusing on reliability and frequency. Jarrett Walker and Associates are working on the existing conditions report and analyzing current ridership, demographics and survey data. Recruitment is under way to establish focus groups to reach various demographics within the community. We will have an online community meeting on March 14, 2023 from 5:00 – 6:30 PM to receive input from the community. April 11-13, 2023 will be a three-day workshop focused on network design ideas. The Board will be invited to a briefing at 4:00 PM each day.
- One Ride at a Time / Youth Cruz Free Programs – Ms. Glagola spoke to her presentation (attached) to update the Board Members on both programs. Director Rotkin requested having the Youth Cruz Free IDs available at the Watsonville Transit Center in addition to the Pacific Station. Ms. Glagola acknowledged the request.
- Transit and Intercity Rail Capital Program (TIRCP) – This grant has been submitted and asks for a hydrogen fueling station, 24 hydrogen buses, and funding for the Watsonville Transit Center Redevelopment Project featuring 60 affordable housing units.
- Sacramento Meetings on February 21, 2023 – CEO Tree met with Senators John Laird and Dave Cortese, and Assemblymembers Gail Pellerin, Robert Rivas and Dawn Addis. METRO’s goals and the TIRCP grant submitted were discussed and these legislative representatives are strong supporters.
- Bus Operators – METRO has six new Bus Operators going into revenue service and seven new recruits beginning training. I’ve created a special committee that meets regularly to improve the process of bringing on new Bus Operators.
- Newsletter – METRO will introduce a newsletter in March to keep the public informed on various projects at METRO.

Chair Kalantari-Johnson requested information on holding future METRO hybrid meetings. General Counsel Sherman reviewed the Brown Act teleconference and hybrid meeting requirements and will forward this information to the Board Members.

Director Downing requested the meeting on March 14th be recorded and receive a link to that recording afterwards for those that cannot attend in person. Ms. Glagola said she would take care of that.

Chair Kalantari-Johnson thanked Ms. Glagola on her presentation on the One Ride at a Time and Youth Cruz Free Programs. She encouraged other Directors who use social media or have their own newsletters to get the word out on these programs through their networks. She announced that the Aptos Youth Group is doing a celebration and thank you to METRO on the Youth Cruz Free Program. Board Members and METRO staff are invited to attend on March 23, 2023 from 7:00 – 7:30 PM at Aptos High School.

There were no public comments.

Hearing nothing further, Chair Kalantari-Johnson moved to the next agenda item.

13 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

General Counsel Sherman announced that the upcoming labor negotiations with all three of METRO's bargaining units will be discussed.

There were no public comments.

14 ANNOUNCEMENT OF NEXT MEETING

Chair Kalantari-Johnson announced the next regular Board meeting will be held on Friday, March 24, 2023 at 9:00 AM at the Scotts Valley City Council Chambers, 1 Civic Drive, Scotts Valley.

15 RECESS TO CLOSED SESSION

Chair Kalantari-Johnson recessed to closed session at 10:38 AM.

Directors Lind and McPherson left the meeting at 10:38 AM.

SECTION II: CLOSED SESSION

16 CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE SECTION 54957.6)

SECTION III: RECONVENE TO OPEN SESSION

Chair Kalantari-Johnson reconvened the open session at 10:50 AM.

17 REPORT OF CLOSED SESSION ITEMS

General Counsel Sherman informed the attendees there was no reportable action.

18 ADJOURNMENT

Chair Kalantari-Johnson adjourned the meeting at 10:52 AM.

Respectfully submitted,

Donna Bauer
Executive Assistant

METRO Rebranding Campaign

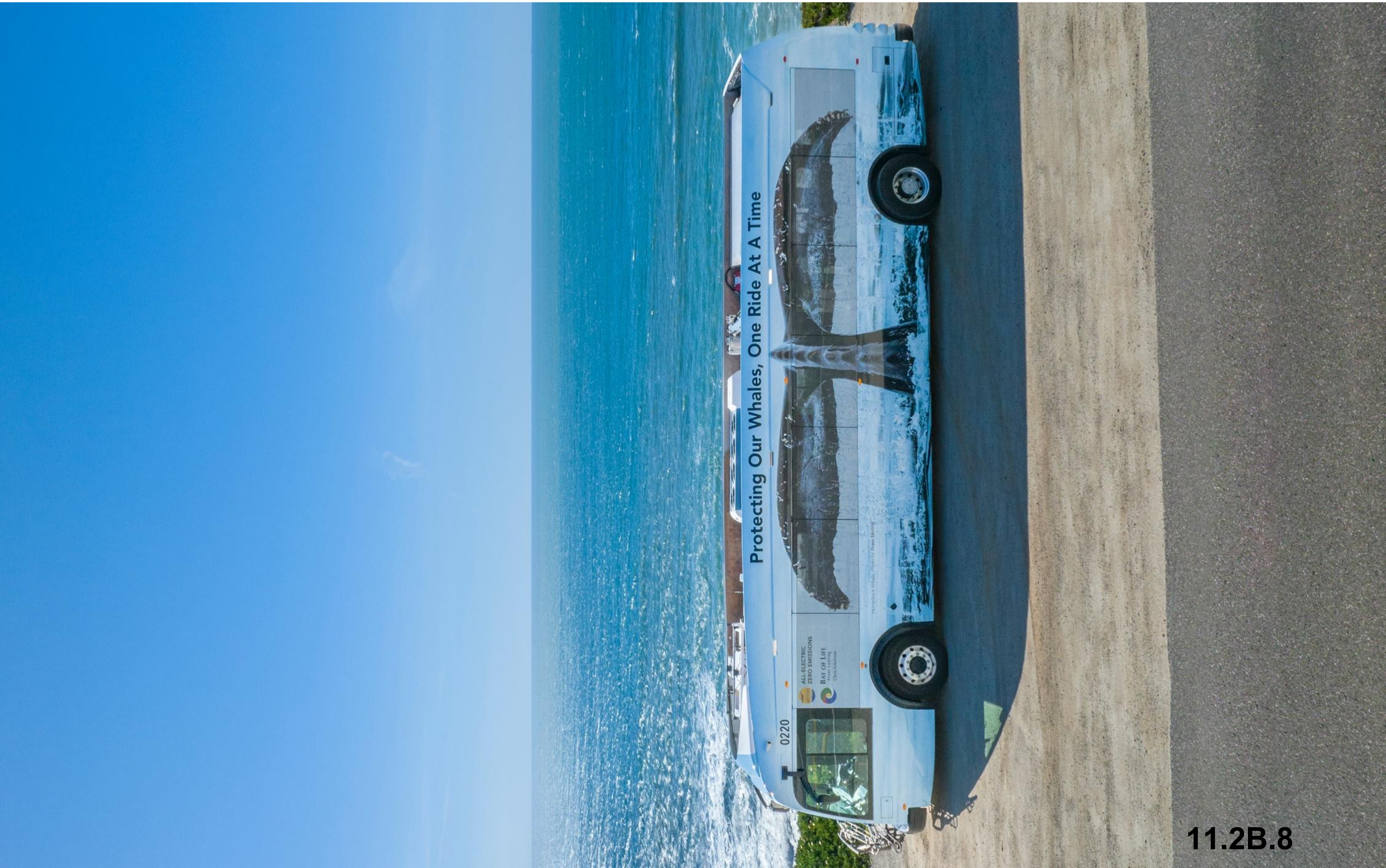
- In 2022, METRO began the process of updated our fleet with the new brand guidelines when purchasing new buses
- But the agency still needs to rebrand the remaining existing fleet to a more modern design
- To allow riders and the community to better identify METRO and connect to our brand, it is in the best interest of the agency to have consistent branding





Protecting Our Monterey Bay

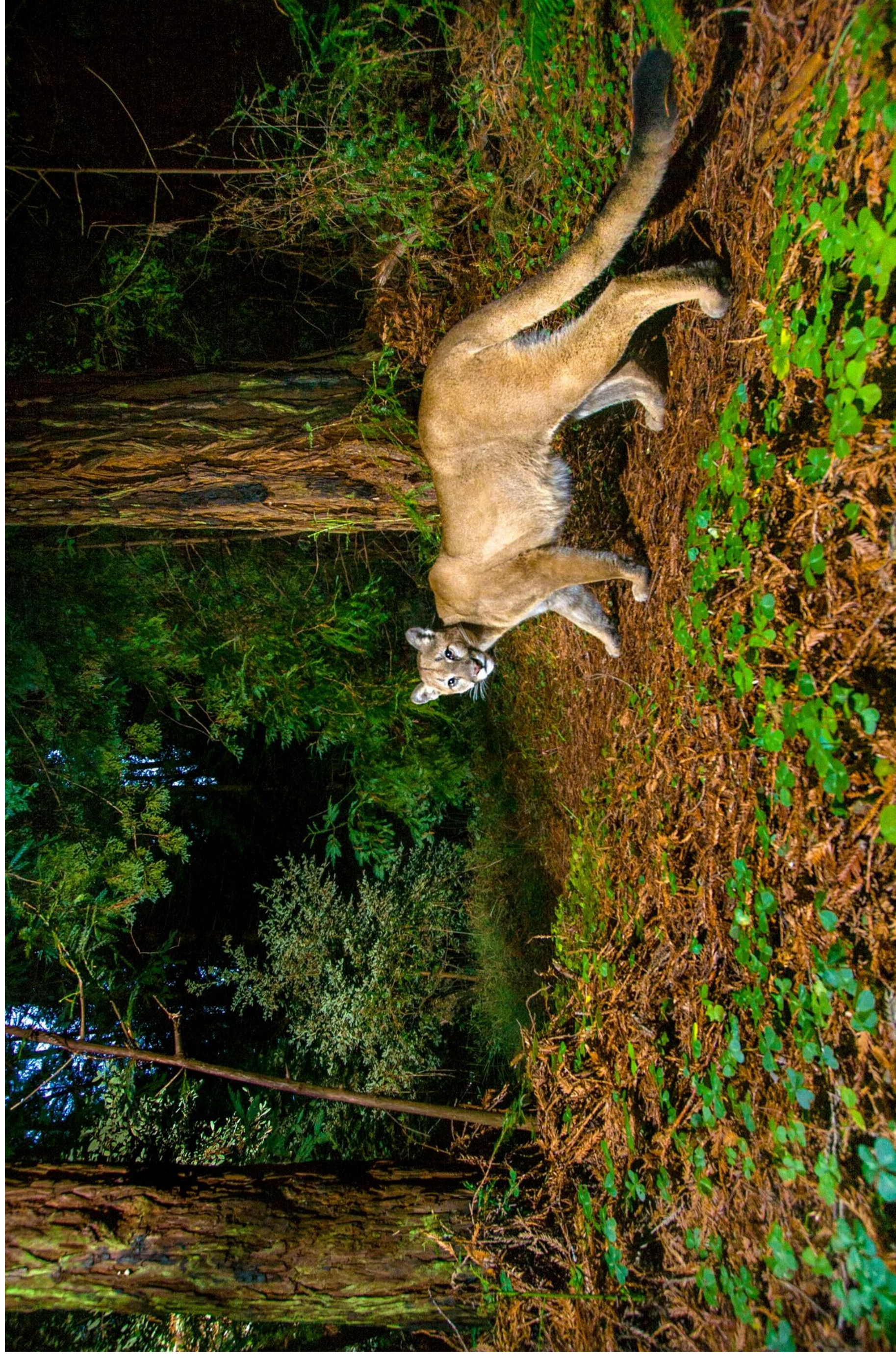
One Ride At A Time



METRO's Mission Is to Provide Environmentally Sustainable Transportation

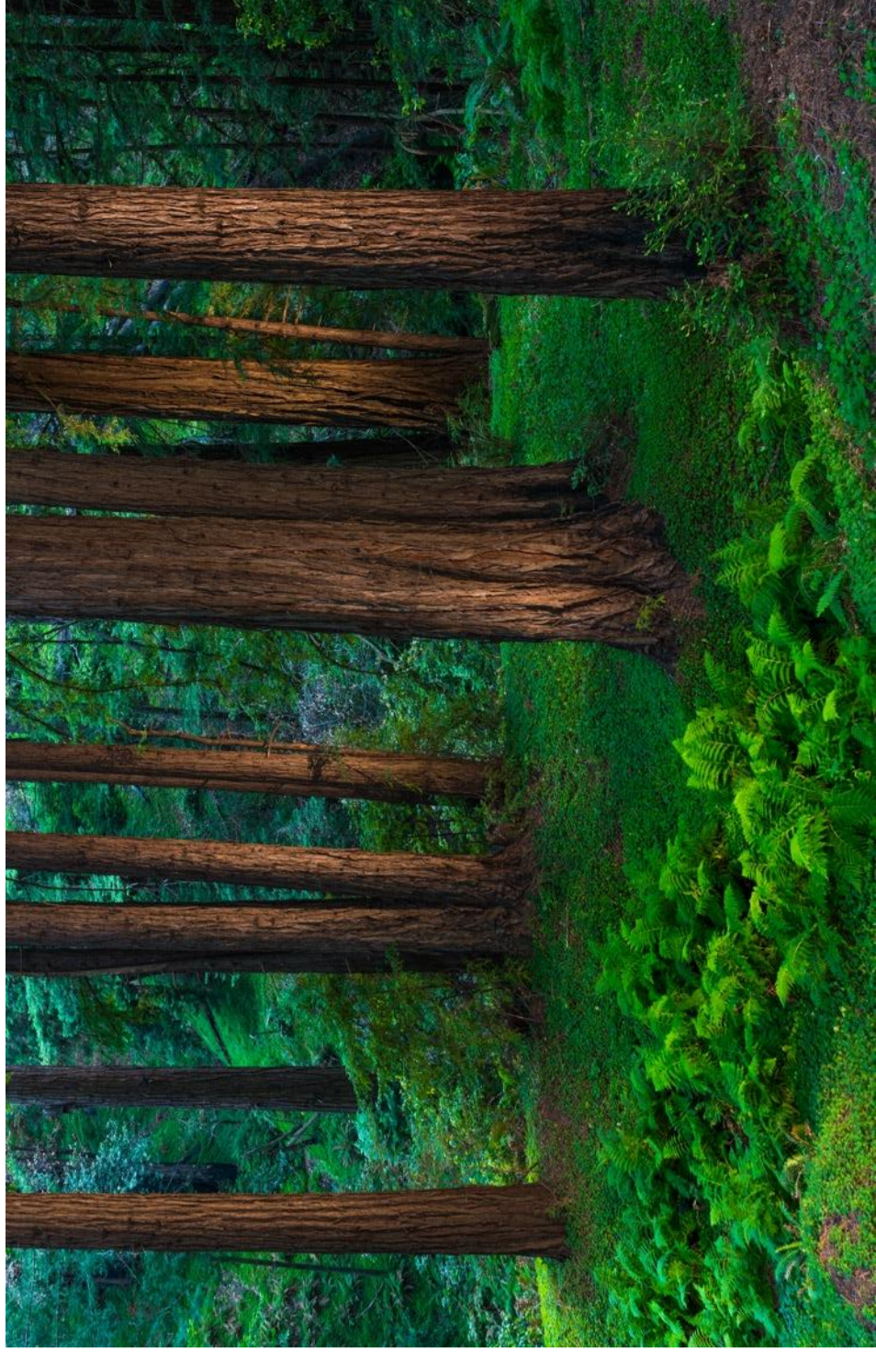
This campaign will:

- Inform the public about the benefits of public transit
- Educate them about the remarkable Monterey Bay
- Inspire people to take action



The Campaign's Goals Are Clear and Ambitious

1. Increase bus ridership
2. Establish METRO as Santa Cruz County's environmentally smart transportation choice
3. Support organizations making a difference in our community



Beginning in January, Every Bus Ride Donates to Our Environmental Partners



Monterey Bay
National Marine
Sanctuary Foundation



BAY OF LIFE
FUND

One Ride At A Time Offers Two Avenues of Support to Our Environmental Partners

METRO Vendors

Under METRO's Social Equity and Community Funding Policy, vendors are encouraged to discount their total contract amount by 5% that will then be donated to the Sanctuary Foundation or Bay of Life Fund on behalf of the One Ride at a Time program

METRO Riders

Through METRO's partnership with SCCRTC's Go Santa Cruz County program, riders can donate \$10 for every 25 logged bus trips to the Sanctuary Foundation or Bay of Life Fund



Participation Is Easy for Riders

Desktop

1. Create an account at scmtd.com/gosantacruz
2. Log your bus trips, earning 10 points for each trip
3. Accrue points and make a \$10 donation every time you reach 250 points (25 rides)
4. See your GHG reductions and compete to have the biggest impact

Mobile

1. Download the Commute Tracker app from the App Store or Google Play store
2. Set up your account and select CRUZ511.org
3. Follow the prompts to allow Commute Tracker to automatically log your trips by turning on location tracking
4. When you reach 250 points (25 rides), select a nonprofit partner to receive a \$10 donation





Beautiful Buses Will Generate Excitement and Awareness

METRO has teamed up with renowned photographer Frans Lanting to wrap our buses in his iconic *Bay of Life* images



BAY OF LIFE
Frans Lanting
Chris Eckstrom



One Ride At A Time Launched in January

Jan. 21, 2023

First 2 bus wraps debut at Bay of Life exhibit opening at Santa Cruz Museum of Art and History

Spring 2023

Campaign begins with 9 wrapped buses

March 29, 2023

Official campaign launch and METRO press event hosted at Sanctuary Exploration Center in Santa Cruz

Winter 2024

30 wrapped ORAT buses will be traveling throughout the County



METRO Will Use Its Platforms to Educate the Public

Transit Center displays

Interior bus signage

Website

Social Media

Advertising

Events



One Ride At A Time Is Made Possible by Our Partners

Monterey Bay Marine Sanctuary

Bay of Life Fund

Santa Cruz Regional Transportation Commission

Santa Cruz Metropolitan Transit District



Monterey Bay
National Marine
Sanctuary Foundation

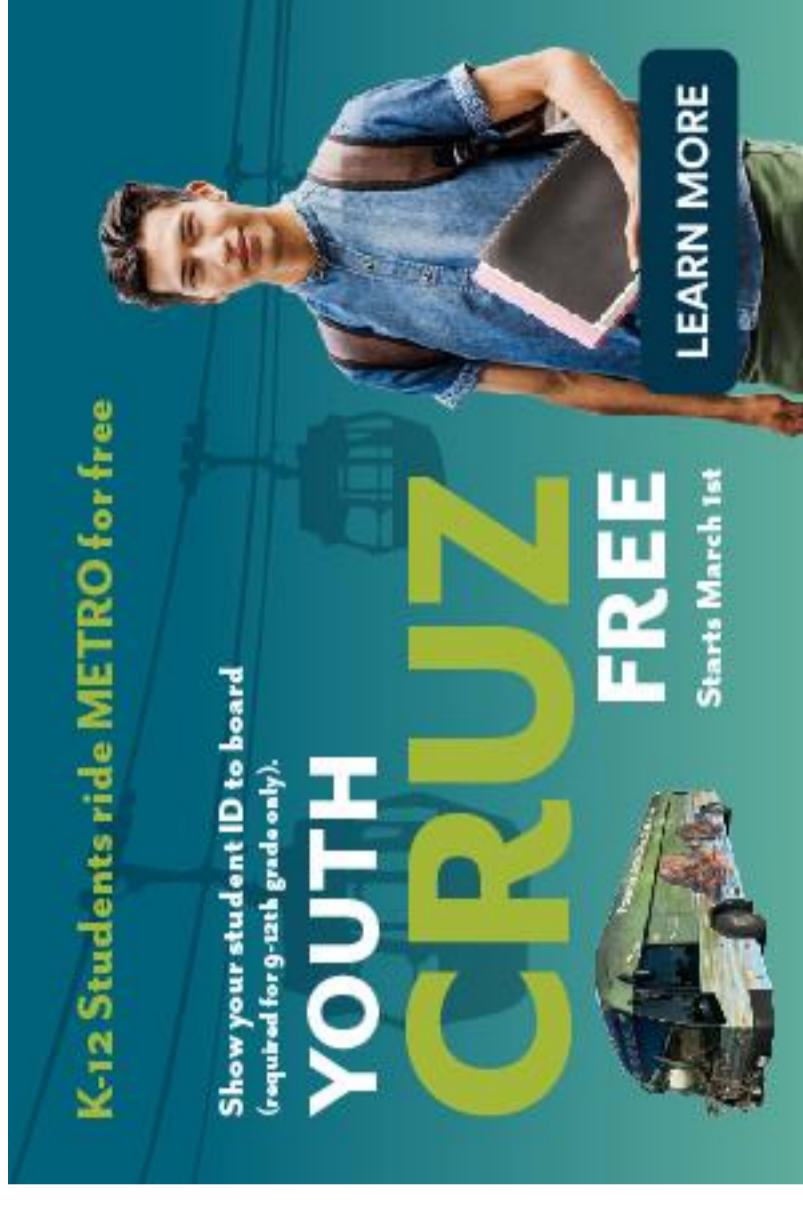


BAY OF LIFE
FUND



Youth Cruz Free Pilot Program

- METRO's first-ever youth ride free pilot program, for an initial one-year period
- Begins March 1, 2023
- Youth Cruz Free eliminates fares in order to increase access and encourage ridership for youth in grades K-12.
- The program will enable youth to ride on all METRO routes (excluding Highway 17 Express) anywhere, anytime.
- Youth Cruz Free Student Validation:
 - **Riders in 8th Grade and under may be asked by the driver to identify their grade level** or the school they attend.
 - **Riders in Grades 9 – 12 will be asked to show ID to the driver.** Riders without a Student ID can validate grade level by getting a special pass from their school or signing up for a free METRO Youth Cruz Free ID.
 - **Get a free METRO Youth Cruz Free ID if you don't have a student ID:** To obtain a METRO Youth Cruz Free ID, please visit the Pacific Station Customer Service window, during business hours, bring a form of ID or proof of grade level, and fill out a Youth Cruz Free On-Demand Form. Please allow at least 5-10 minutes for processing.
 - **First ID is free.** First replacement ID is \$2; further Replacement IDs are \$5.



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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
FINANCE, BUDGET, AND AUDIT STANDING COMMITTEE
MEETING MINUTES*
MARCH 10, 2023 – 8:00 AM**

A regular meeting of the Finance, Budget, and Audit Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, March 10, 2023.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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1 CALLED TO ORDER by Director Lind at 8:30 AM.

2 SAFETY ANNOUNCEMENT

Curtis Moses, Safety, Security and Risk Management Director provided a brief safety announcement in case of an emergency highlighting the exit routes and COVID precautions in place for this hybrid meeting.

3 ROLL CALL: The following Directors were **present** via teleconference, representing a quorum:

Director Shebreh Kalantari-Johnson
Director Manu Koenig
Director Donna Lind
Director Mike Rotkin AR 8:29

City of Scotts Valley
County of Santa Cruz
City of Scotts Valley
County of Santa Cruz

Michael Tree
Julie Sherman

METRO CEO/General Manager
METRO General Counsel

4 ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET AND AUDIT STANDING COMMITTEE

Hearing none, Director Lind moved to the next agenda item.

5 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Having none, Director Lind moved to the next agenda item.

6 MONTHLY FINANCIAL UPDATE (REMOVED FROM AGENDA)

7 REVIEW AND RECOMMEND APPROVAL OF THE:

- A. FY24 & FY25 PRELIMINARY OPERATING AND FY24 PRELIMINARY CAPITAL BUDGET PRESENTATION**
- B. FY24 & FY25 PRELIMINARY OPERATING BUDGET DETAIL; AND**
- C. FY24 PRELIMINARY CAPITAL BUDGET DETAIL FOR REVIEW AND TDA/STA CLAIMS PURPOSES**

Chuck Farmer, CFO, spoke to the preliminary operating and capital budget presentation and the timeline involved before presenting the final budget to the Board in June 2023. This is where the budget stands to date and adjustments will be made between now and June. Michael Tree, CEO/General Manager, added that we are being cautious as we move forward with this process.

Discussion followed on:

- Hydrogen buses versus current fleet inventory of parts and those costs
- Proposed FTE (full-time equivalent) changes to be discussed with the unions
- Useful life of 10 Artics coming from San Diego
- Funding sources
- TIRCP or Lo-No Grants for the hydrogen fueling station
- Fiscal cliff projections after one-time COVID payment and reserves

James Sandoval, SMART Chair, Local 0023, reiterated that the FTE changes have not been reviewed by the unions yet but they are open to discussing the changes. In addition, he would like to discuss adding two more ParaCruz Bus Operators to alleviate the Dispatch Schedulers from filling in for the ParaCruz Bus Operators.

MOTION: RECOMMEND APPROVAL TO THE FULL BOARD OF THE FY24 & FY25 PRELIMINARY OPERATING AND FY24 PRELIMINARY CAPITAL BUDGET AS PRESENTED

MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR KOENIG

Motion passed by Directors Koenig, Lind, and Rotkin. Director Kalantari-Johnson was absent.

8 ADJOURNMENT

Director Lind adjourned the meeting at 9:10 AM.

Respectfully submitted,

Donna Bauer
Executive Assistant



DATE: March 24, 2023
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
SUBJECT: ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL REPORT AS OF FEBRUARY 28, 2023

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Year to Date Monthly Financial Report as of February 28, 2023

II. SUMMARY OF ISSUES

An analysis of Santa Cruz Metropolitan Transit District's (METRO) financial status is prepared monthly in order to inform the Board of Directors (Board) regarding METRO's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year.

This staff report is the web-accessible companion document to the attached PowerPoint presentation titled "Year to Date Monthly Financial Report as of February 28, 2023."

Staff recommends that the Board accept and file the attached report.

III. DISCUSSION/BACKGROUND

Below are the written explanations of the various charts and graphs in the attached Year to Date Monthly Financial Report as of February 28, 2023. The fiscal year has elapsed 67%.

Slide 1

(Cover) Year to Date Monthly Financial Report as of February 28, 2023

Slide 2

February 2023 Key Financial Highlights

- Service
 - Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$270 vs Budget of \$395
 - 48 canceled trips – 44 due to no Operators, 2 each due to Road Conditions and Mechanical issues
 - ParaCruz Cost per Trip is \$57 vs Budget of \$86
 - Non-Student/Hwy 17 Passengers is 108,665 vs Budget of 94,720

(the passengers noted are an estimate due to issues with GFI collection)

- Financials
 - Operating Surplus/(Deficit) is favorable \$0.4M driven by lower wages of \$0.4M, fringe of \$0.4M; partially offset by higher OT of \$0.2M
 - Non-Operating Revenues of \$2.35M are virtually flat to budget of \$2.31M
- Capital
 - Capital spend of \$322K is behind budget of \$550K primarily due to delayed billing on Demo/Parking lot rehab
- Personnel
 - 291 Active Personnel vs 329 Funded Personnel (*Reflects adopted, funded personnel as of June 2022*)
 - 41 Vacancies at end of February, 20 related to Paratransit and Bus Operators
 - Bus Operator Status – 8 Graduated in Nov '22, 7 are graduating in March '23
 - Currently have 6 Bus Operators and 1 ParaCruz Operator in training

Slide 3

(Cover) February 2023, YTD Pre-Close Financials

Slide 4

February YTD FY23 Operating Surplus/(Deficit) Actual vs. Budget

- Actuals are \$3.1M favorable to budget – excludes UAL/Bond Payment and COVID related costs
 - Passenger Fares – favorable by \$313K, Ridership is still below pre-pandemic levels, but is slowly recovering
 - Labor, Regular – favorable by \$2,002K, due to funded/vacant positions
 - Labor, OT – unfavorable by \$1,274K, increased overtime for Bus Operators
 - Fringe Benefits – favorable by \$2,134K due to retirement and medical insurance savings from funded/vacant positions
 - Non-Personnel – unfavorable by \$97K, primarily due to timing of spending

Slide 5

February 28, 2023 YTD Operating Revenue and Expenses

- Operating Revenue, net favorable by \$313K

- Passenger Fares - favorable by \$356K
- Special Transit Fares – unfavorable by \$43K
- Operating Expense, net favorable by \$2,765K– Favorable wages and fringe driven by shortage of bus drivers and other vacant positions; partially offset by increased OT
 - Labor Regular – favorable by \$2,002K
 - Labor OT – unfavorable by \$1,274K
 - Fringe Benefits – favorable by \$2,134K, excludes UAL related costs
 - Non-Personnel – unfavorable by \$97K, excludes all COVID and Bond payment related costs
- Operating Surplus of \$3,078K
 - Farebox Recovery – 17.8% vs 15.5% budget
- Non-Operating Revenue/(Expense), net favorable by \$1,055K - Revenues favorable due to higher Sales Tax revenues, TDA/STA Grants, and Interest Income; partially offset by lower ARPA COVID drawdowns as a result of lower reimbursable costs
 - Sales Tax/including Measure D – favorable by \$1,343K
 - Federal/State Grants – favorable by \$1,554K
 - COVID Relief Grants – unfavorable by \$2,446K
 - COVID Related costs – favorable by \$129K
 - Pension UAL/Bond Payment costs – no variance
 - All Other Revenues – favorable by \$475K
- Operating Surplus before Transfers of \$4,133K
- Bus Replacement Fund – higher by \$308K due to increased Measure D sales tax revenues
 - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY23 budgeted transfer is \$3.1M
- Operating Surplus after Transfers – favorable by \$3,825K

Slide 6

(Cover) Capital Spending & Project Completion

Slide 7

February 28, 2023 Capital Budget Spend

Total Capital Projects spending month to date is \$633K against budget of \$536K

- Construction Related Projects – no spending, no budget
- IT Projects – spending of \$72K against budget of \$72K
- Facilities Repair & Improvements – spending of \$188K, no budget
- Revenue Vehicle Replacement – spending of \$373K against budget of \$373K
- Revenue Vehicle Electrification Projects – no spending, no budget
- Non-Revenue Vehicle Replacement – no spending, no budget
- Fleet & Maintenance Equipment – no spending against budget of \$75K
- Miscellaneous – no spending against budget of \$16K

Total Capital Projects spending year to date is \$2,291K against budget of \$2,684K, which is 25.9% of \$8,844K approved annual budget from December 2022

- Construction Related Projects – spending of \$11K against budget of \$9K, which is 1.0% of \$1,050K annual budget
- IT Projects – spending of \$747K against budget of \$718K, which is 45.3% of \$1,650K annual budget
- Facilities Repair & Improvements – spending of \$356K against budget of \$460K, which is 35.9% of \$992K annual budget
- Revenue Vehicle Replacement – spending of \$985K against budget of \$1,177K, which is 36.9% of \$2,666K annual budget
- Revenue Vehicle Electrification Projects – spending of \$42K, against budget of \$6K, which is 3.4% of \$1,251K annual budget
- Non-Revenue Vehicle Replacement – spending of \$63K against budget of \$68K, which is 13.5% of \$468K annual budget
- Fleet & Maintenance Equipment – no spending, no budget, with annual budget of \$75K
- Miscellaneous – spending of \$87K against budget of \$171K, which is 12.6% of \$692K annual budget

Overall YTD spending is at 85.4%, or \$2.3M, of budget of \$2.7M; primarily lower due to Parts Washer project delayed to later in the year.

Active Projects include:

- ERP System
- AVL/ITS, Automatic Passenger Counters
- ZEB Chargers/Infrastructure

Slide 8

(Cover) Questions?

Slide 9

(Cover) Appendix

Slide 10

February 28, 2023 Monthly Operating Revenue and Expenses

- Operating Revenue, favorable by \$65K
 - Passenger Fares - favorable by \$63K
 - Special Transit Fares – favorable by \$2K
- Operating Expense, net favorable by \$554K – Favorable labor and fringe driven by shortage of bus drivers and other vacant positions
 - Labor Regular – favorable by \$416K
 - Labor OT – unfavorable by \$188K
 - Fringe Benefits – favorable by \$326K, excludes UAL related costs
 - Non-Personnel – no variance, excludes all COVID and Bond payment related costs
- Operating Surplus of \$619K
 - Farebox Recovery – 17.8% vs 14.1% budget
- Non-Operating Revenue/(Expense), favorable by \$169K
 - Sales Tax/including Measure D – favorable by \$98K
 - COVID Related costs – no variance
 - Pension UAL/Bond Payment costs – no variance
 - All Other Revenues – favorable by \$71K
- Operating Surplus before Transfers of \$788K
- Bus Replacement Fund – higher by \$45K due to decreased Measure D sales tax revenues
 - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY23 budgeted transfer is \$3.1M
- Operating Surplus of \$744K

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

Favorable budget variances in Operating Revenues and Expenses contribute to favorable budget variance in Operating Balance, Year to Date as of February 28, 2023.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

There are no alternatives to consider, as this is an accept and file Year to Date Monthly Financial Report.

VIII. ATTACHMENTS

Attachment A: Year to Date Monthly Financial Report as of February 28, 2023 Presentation

Prepared by: Cathy Downes, Sr. Financial Analyst

IX. APPROVALS

Chuck Farmer, Chief Financial Officer



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Michael S. Tree, CEO/General Manager



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Year to Date Monthly Financial Report as of February 28, 2023

Board of Directors

March 24, 2023

Chuck Farmer, Chief Financial Officer

February 2023 Key Financial Highlights

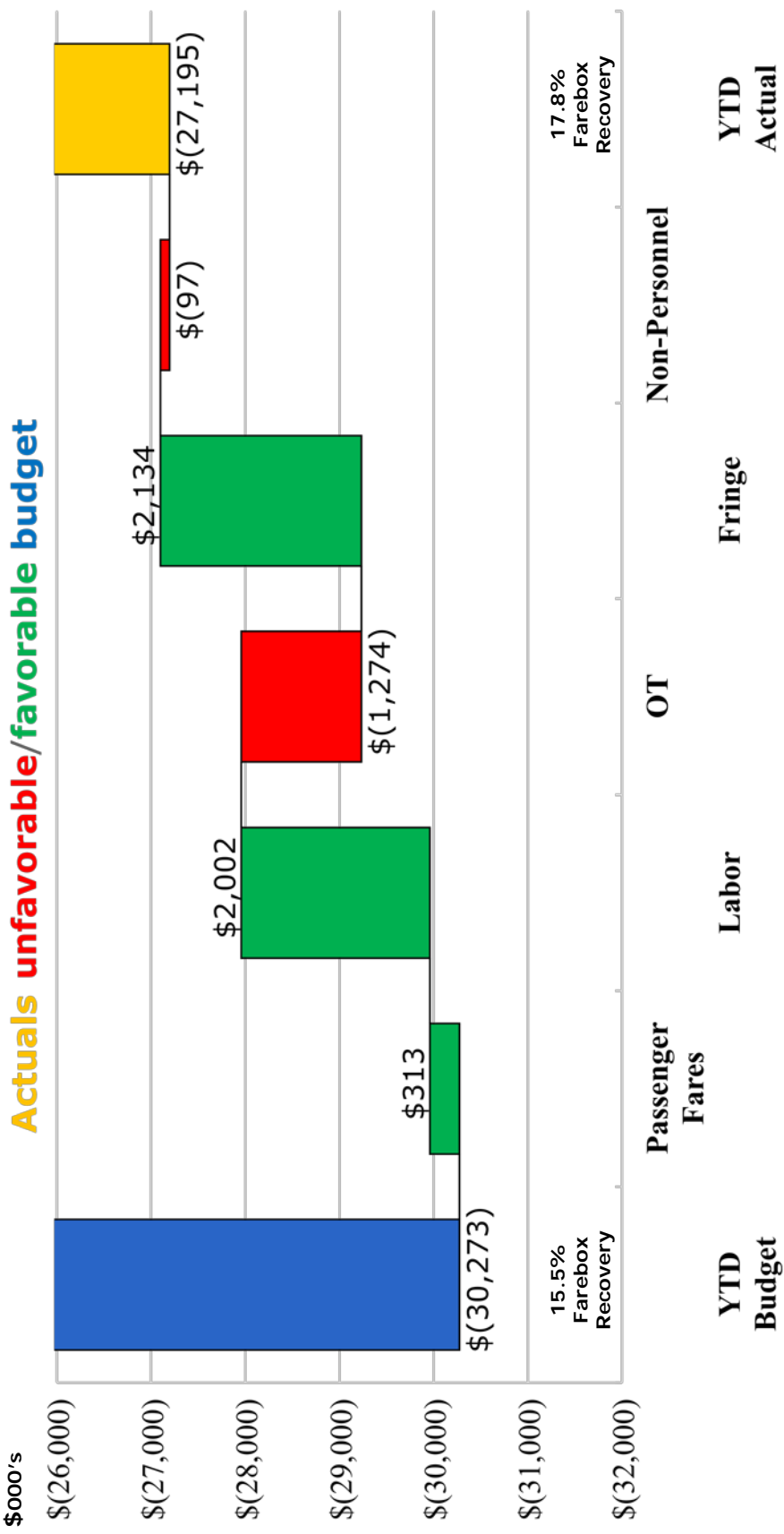
<p>Service</p>	<ul style="list-style-type: none"> • Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$270 vs Budget of \$395 <ul style="list-style-type: none"> • 48 canceled trips – 44 due to no Operators, 2 each due to Road Conditions and Mechanical issues • ParaCruz Cost per Trip is \$57 vs Budget of \$86 • Non-Student/Hwy 17 Passengers is 108,665 vs Budget of 94,720 (the passengers noted are an estimate due to issues with GFI collection)
<p>Financials</p>	<ul style="list-style-type: none"> • Total Operating Surplus/(Deficit) is favorable \$0.6M driven by lower wages of \$0.4M, fringe of \$0.3M; partially offset by higher OT of \$0.2M • Non-Operating Revenues/Expense of \$3.1M are slightly higher than budget of \$3.0M
<p>Capital</p>	<ul style="list-style-type: none"> • Capital spending of \$633K is over budget of \$536K primarily due billing on Demo/Parking lot rehab being paid a month later than planned and Parts Washer project pushed to later in the year
<p>Personnel</p>	<ul style="list-style-type: none"> • 291 Active Personnel vs 329* Funded Personnel • 41 Vacancies at end of February, 20 related to Paratransit and Bus Operators • Bus Operator Status – 8 Graduated in Nov '22, 7 are graduating in March '23 • Currently have 6 Bus Operators and 1 ParaCruz Operator in training

February 2023, YTD Pre-Close Financials

February YTD FY23 Operating Surplus/(Deficit)

Actual* vs. Budget

Overall \$3.1M favorable



11.3A.4

* Pre-close financials, subject to adjustments post close; may not foot due to rounding

February 28, 2023

YTD Operating Revenue and Expenses

	Actual*	Budget	Fav / (Unfav)
Operating Revenue			
Passenger Fares	\$ 1,956	\$ 1,601	\$ 356
Special Transit Fares	3,923	3,966	(43)
Total Operating Revenue	\$ 5,879	\$ 5,567	\$ 313
Operating Expense			
Labor - Regular	\$ 11,100	\$ 13,102	\$ 2,002
Labor - OT	2,252	978	(1,274)
Fringe	11,943	14,077	2,134
Non-Personnel (excludes COVID costs)	7,780	7,683	(97)
Total OpEx	\$ 33,075	\$ 35,840	\$ 2,765
Operating Surplus/(Deficit)	(\$ 27,195)	(\$ 30,273)	\$ 3,078
	17.8%	15.5%	2.2%
	<i>Farebox Recovery</i>		
Non-Operating Revenue/(Expense)			
Sales Tax/including Measure D	\$ 22,538	\$ 21,195	\$ 1,343
Federal/State Grants	8,401	6,847	1,554
COVID Relief Grants	5,292	7,738	(2,446)
COVID Related Costs	(89)	(218)	129
Pension UAL/Bond Interest Payment	(1,742)	(1,742)	0
All Other	918	443	475
Total Non-Operating Revenue/(Expense)	\$ 35,319	\$ 34,264	\$ 1,055
Operating Surplus/(Deficit) before Transfers	\$ 8,124	\$ 3,991	\$ 4,133
Transfers and Other			
Transfers to Bus Replacement Fund	(\$ 1,928)	(\$ 1,621)	(\$ 308)
Operating Surplus/(Deficit) after Transfers	\$ 6,196	\$ 2,371	\$ 3,825

- \$3.1M Operating Surplus driven by lower labor & fringe due to shortage of bus drivers; partially offset by increased OT

- Non-Operating Revenues favorable due to higher Sales Tax revenues, TDA/STA Grants, and Interest Income; partially offset by lower ARPA COVID drawdowns as a result of lower reimbursable costs

11.3A.5

* Pre-close financials, subject to adjustments post close

Capital Spending

11.3A.6

February 28, 2023 Capital Budget Spend

Project Category:	Month to Date		Year to Date		Full Year	
	Actuals*	Budget	Actuals*	Budget	Budget**	% Spend
Construction Related Projects	\$ -	\$ -	\$ 11	\$ 9	\$ 1,050	1.0%
IT Projects	72	72	747	718	1,650	45.3%
Facilities Repair & Improvements	188	-	356	460	992	35.9%
Revenue Vehicle Replacement	373	373	985	1,177	2,666	36.9%
Revenue Vehicle Electrification Projects	-	-	42	6	1,251	3.4%
Non-Revenue Vehicle Replacement	-	-	63	68	468	13.5%
Fleet & Maintenance Equipment	-	75	-	75	75	0.0%
Misc.	-	16	87	171	692	12.6%
Total	633	536	\$ 2,291	\$ 2,684	\$ 8,844	25.9%

- Overall YTD spending is at 85.4%, or \$2.3M, of budget of \$2.7M; primarily lower due to Parts Washer project delayed to later in the year
- Active Projects include:
 - ERP Financial System
 - AVL/ITS, Automatic Passenger Counter
 - ZEB Chargers/Infrastructure

11.3A.7

* Pre-close financials, subject to adjustments post close

** Revised budget approved in December, 2022

Questions?

Appendix

February 28, 2023

Monthly Operating Revenue and Expenses

	Actual*	Budget	Fav / (Unfav)
Operating Revenue			
Passenger Fares	\$ 243	\$ 181	\$ 63
Special Transit Fares	450	447	2
Total Operating Revenue	\$ 693	\$ 628	\$ 65
Operating Expense			
Labor - Regular	\$ 1,312	\$ 1,728	\$ 416
Labor - OT	286	98	(188)
Fringe	1,335	1,661	326
Non-Personnel (excludes COVID costs)	967	967	-
Total OpEx	\$ 3,900	\$ 4,454	\$ 554
Operating Surplus/(Deficit)	(\$ 3,207)	(\$ 3,826)	\$ 619
<i>Farebox Recovery</i>	<i>17.8%</i>	<i>14.1%</i>	<i>3.7%</i>
Non-Operating Revenue/(Expense)			
Sales Tax/including Measure D	\$ 3,252	\$ 3,154	\$ 98
COVID Related Costs	(26)	(26)	-
Pension UAL/Bond Interest Payment	(217)	(217)	-
All Other	123	51	71
Total Non-Operating Revenue/(Expense)	\$ 3,131	\$ 2,962	\$ 169
Operating Surplus/(Deficit) before Transfers	(\$ 76)	(\$ 864)	\$ 788
Transfers and Other			
Transfers to Bus Replacement Fund	(\$ 286)	(\$ 241)	(\$ 45)
Operating Surplus/(Deficit) after Transfers	(\$ 362)	(\$ 1,105)	\$ 744

11.3A.10

* Pre-close financials, subject to adjustments post close



DATE: March 24, 2023
TO: Board of Directors
FROM: Curtis Moses, Safety, Security and Risk Management Director
SUBJECT: RECOMMENDED ACTION ON TORT CLAIMS

I. RECOMMENDED ACTION

That the Board of Directors Approve Staff Recommendations for Claims for the Month of March 2023, as reflected in Section VIII of this report

II. SUMMARY

This staff report provides the Board of Directors with recommendations on claims submitted to the Santa Cruz Metropolitan Transit District (METRO).

III. DISCUSSION/BACKGROUND

METRO's Risk Department received two claims for the month of March 2023 for money or damages. As a public entity, METRO must act "within 45 days after the claim has been presented" (Govt C §912.4(a)). See staff recommendations in paragraph VIII.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship and Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

None

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

Within the 45-day period, the Board of Directors may take the following actions:

- Reject the claim entirely;
- Allow it in full;
- Allow it in part and reject the balance;
- Compromise it, if the liability or amount due is disputed (Govt C §912.4(a)); or
- Do nothing, and allow the claim to be denied by operation of law (Govt C §912.4 (c)).

VIII. DESCRIPTION OF CLAIM

Claimant	Claim #	Description	Recommended Action
Lopez, Hector	23-0005	Claimant alleges that a METRO Bus damaged his vehicle. Amount of claim: \$3,728.00	Reject
Evans, Daja	23-0006	Claimant alleges that a METRO bus damaged her vehicle. Amount of claim: \$3,570.17	Reject

Prepared by: Tom Szestowicki, Safety Specialist

Board of Directors
March 24, 2023
Page 3 of 3

IX. APPROVALS

Curtis Moses, Safety, Security
and Risk Management Director

DocuSigned by:
Curtis Moses
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Michael Tree
CEO/General Manager



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DATE: March 24, 2023
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
**SUBJECT: APPROVAL OF FY24 AND FY25 PRELIMINARY OPERATING BUDGETS AND
FY24 CAPITAL BUDGET-PORTFOLIO FOR REVIEW AND TDA/STA CLAIMS
PURPOSES**

I. RECOMMENDED ACTION

That the Board of Directors adopt the attached FY24 and FY25 preliminary line item Operating Budgets and FY24 Capital Budget-Portfolio, for review and TDA/STA claims purposes.

II. SUMMARY

- The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline.
- The proposed two-year FY24 and FY25 preliminary line item Operating Budgets – Attachment A total \$65,454,337 and \$66,238,258 respectively (inclusive of Transfers and Operating Balance). This is a “first-cut” budget. Over the next few months, staff will continue to refine revenue and expense projections, as updated information becomes available. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding revenues and expenses.
- The preliminary FY24 Capital Budget/Portfolio– Attachment B totals \$66,303,597.
- The Board adopted the FY23 and FY24 Final Operating Budgets on June 24, 2022. This budget revises the adopted FY24 Final Operating Budget and is a new FY25 Preliminary Operating Budget.
- At its March 10th meeting the Finance, Budget and Audit Standing Committee received an overview of the FY24 and FY25 Budget assumptions and staff recommendations.
- A Budget Workshop with the Unions is scheduled for early May to answer questions regarding staff's recommended budget and to obtain input from the employee organizations.

III. DISCUSSION/BACKGROUND

The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz METRO's Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline. This is a “first-cut” budget. An updated

proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding projected revenues and expenses.

The presentation of financials in Attachment A has been reformatted on the Summary page:

Operating Revenues are directly associated with ridership and represent the amounts paid by the rider or organizations to use transit services. The categories includes Passenger-paid fares (Local and Highway 17 Fares) and Organization-paid fares (Special transit fares: contracts with the local colleges and Highway 17 partners).

Operating Expenses are the expenses associated with the operation of the transit agency and goods and services purchased for the operation of the system, such as Labor (Salaries & Wages), Fringe Benefits, Non-Personnel Expenses (Services, Materials and Supplies, Utilities, Insurance, and Other expenses). This provides a quick and easy view of the Farebox Recovery.

The Non-Operating Revenue and Expenses section provides insight into revenue and expenses that are not directly or/and immediately impacted by increase/decrease of ridership.

Non-Operating Revenues represent external sources such as Sales Tax Revenue, Federal/State Grants, and all other forms of income (Advertising, Rental, etc.) that is used to support Metro operations and capital investments.

Non-Operating Expenses are for non-recurring, or limited time frame, costs such as those related to COVID for testing and cleaning protocols, expected to go away in the next year or two. Pension UAL costs (previously reported as part of Fringe benefits) which are the additional costs incurred to cover the shortfall of pension funding have been replaced by the Sales Tax Revenue Bond payments (reported as part of non-personnel costs) in FY24.

These changes will align Metro's financial reporting more closely to other transportation agencies and allow for an easier comparison of revenues and costs related to ridership and external sources.

Attachment A – Page 1

A. Operating Revenues

Operating Revenues, related to ridership, total \$9,099,048 in FY24 and \$9,328,354 in FY25. Major Operating Revenue assumptions in the preliminary FY24 budget over the FY23 Final budget, adopted in June 2022, include:

- **Passenger Fares** – increase of 23.3% or \$567K. The anticipated increase represents an expected 2% increase in ridership which translates to a 10.8% increase in Fixed Route Fares, an 8.0% increase in Paratransit Fares, and a 63.9% increase in Highway 17 ridership, which is showing a strong recovery.
- **Special Transit Fares** – increase of 2.4% or \$142K. The anticipated increase is primarily due to 2% increases in the UCSC, Cabrillo, and Highway 17 Partner contracts along with a 73.1% increase in revenue associated with the GO passes for the City of Santa Cruz.

Moderate increases of ~2.5% overall for these Operating Revenue Sources are budgeted in FY25.

B. Operating Expenses

Operating Expenses, excluding Sales Tax Revenue Bond payments (which are discussed in Section C below), total \$61,281,672 in FY24 and \$62,061,055 in FY25. Operating Expenses assumptions in the preliminary FY24 budget over the FY23 Final budget, adopted in June 2022, include:

- **Personnel Expenses** (Labor and Fringe Benefits) increased overall by 0.5% or \$206K
- Regular Labor Costs – decrease 1.2% or \$239K
 - Only contractual items of step and longevity increases
 - Net 1 new FTE added, proposed incremental positions
 - Sr. Customer Service Representative
 - Safety & Training Coordinator
 - Maintenance Trainer
 - HR Analyst I - *two year provisional*
 - Grants/Legislative Analyst
 - Mechanic III – 2 FTE
 - Sr. Payroll Specialist
 - Dispatcher/Scheduler – 2 FTE
 - Offset by proposed positions to be defunded
 - Mechanic I & II – 2 FTEs
 - Assistant Safety & Training Coordinator
 - Financial Analyst
 - Upholster I
 - Paratransit Clerk III
 - Customer Service Rep – 2 FTEs
 - Parts & Materials Clerk
- Overtime costs - decrease of 11.6% or \$154K as recruitment increases to fill vacancies
- Fringe costs - increase of 2.8% or \$598K primarily due to increased cost for Medical/Dental/Vision insurance (2.4%), along with higher Retirement CalPERS cost (13.7%); partially offset by lower SDI/SUI (17.0% and 25.8%, respectively) and Other Fringe Benefits (11.8%)

- **Non-Personnel Expenses** Excluding Sales Tax Revenue Bond related costs (which are represented in Section C below) increased by 50.0% or \$6,057K
- Services – increase 29.0% or \$1,686K due to:
 - Admin/Bank Fees increase 42.5% in anticipation of restoring the cash revenue pick-ups to twice a week, as ridership slowly returns to pre-pandemic levels;
 - Professional/Technical Fees increase 31.7% due to multiple initiatives and programs, among which the launch of a multidimensional organizational rebranding program aimed to reposition Metro as a strong community partner and to meet our strategic goals of attracting and increasing ridership, Internal Audits for Advanced Technology, Facilities Master Plan, Maintenance & Operations, Safety Plan, Strategic Revenue Planning, and Long Range Plan;
 - Legislative Services increase 155.8% due to anticipated spending for consultant services to assist with future funding of the zero emission program;
 - Legal Services increase 21.8% due to Strategic Revenue planning costs;
 - Repair – Equipment increase 62.2% primarily due to IT contracts for maintenance/cloud hosting and increased costs on CNG equipment maintenance and repair
- Mobile Materials & Supplies – increase of 89.1% or \$2,968K as a result of higher Fuel & Lube costs for both Revenue and Non-Revenue vehicles, primarily the CNG costs which have had a significant price increase in 2023, and a 32.4% increase in Revenue Vehicle Parts
- Other Materials & Supplies – overall increase of 21.7% or \$161K primarily related to printing for new marketing campaigns, One Ride at a Time bus wraps, and materials related to the Strategic Revenue planning initiatives and workshops; partially offset by decreased spending related to COVID supplies
- Utilities – increase of 10.2% or \$84K primarily due to estimated increase for Gas & Electric (expected rate increase from PG&E) along with increased Propulsion Power as more ZEB buses are purchased and put into service
- Casualty & Liability – increase of 4.0% or \$43K related to the increase of insurance premiums; will be adjusted when the invoices are available in May 2023
- Taxes – increase of 3.3% or \$2K due to higher costs for Customer Service parking permits and increased Co-Op fees; partially offset by lower Fuel Tax
- Misc. Expense – increase of 176.1% or \$664K primarily due to increased Local Meeting Expenses as monthly BoD meetings will return to in-person

meetings, Employee Training for Workforce Training for new Hydrogen Bus & Infrastructure, and increased Marketing costs for Advertising

- Interest Expense & Debt Service
 - Interest Expense - Loan – decrease of 89.0% or \$7K due to interest payment on bus lease contract ending in FY24
 - Debt Service – Interest Expense POB and Principal POB are discussed in Section C below
- Leases & Rentals – increase 93.8% or \$158K primarily due to lease of new facility in Watsonville for ParaCruz and Operations

Major Operating Expense assumptions in the preliminary FY25 budget over the FY24 budget include:

- **Personnel Expenses** (Wages, Overtime, and Fringe Benefits) increased overall by 3.2% or \$1,397K
- Wages – increase 1.4% or \$277K
 - Only contractual items of step and longevity increases
- Overtime - increase of 2.2% or \$25K
- Fringe Benefits – increase 5.0% or \$1,095K
 - Anticipated increase in Medical insurance premiums, effective in January 2024; partially offset by
 - Projected decrease in Retirement as per CalPERS Annual Valuation Reports: from 11.0% in FY24 to 10.8% in FY25
- **Non-Personnel Expenses** Excluding Sales Tax Bond related costs (which are represented in Section C below) decreased by 3.4% or \$617K; primarily due to non-recurring costs from FY24.

C. Non-Operating Revenue/(Expense)

Non-Operating Revenue/(Expense) totals \$59,019,056 in FY24 and \$55,455,064 in FY25. Non-Operating Revenue/(Expense) assumptions in the preliminary FY24 budget over the FY23 Final budget, adopted in June 2022, include:

Sales Tax Revenues

- **1979 Gross Sales Tax (1/2 cent)** – increase of 3.5% or \$926K, conservative estimate based on overall inflation and decline of amounts received in FY23.
- **2016 Net Sales Tax (Measure D)** – increase of 2.6% or \$107K. The projected increase mirrors the anticipated increase in the 1979 Gross Sales Tax (1/2 cent)

Federal/State Grants

- Transportation Development Act (TDA-LTF) – increase of 0.4% or \$37K, as per recent allocations, as well as CPI projections for a modest growth and recovery from the COVID-19 pandemic.
- FTA Sec 5307 – Operating Assistance – increase of 100.0% or \$1,039K as prior year funding was redirected to the Capital budget towards the purchases of revenue vehicles and equipment
- TDA – STA – Operating (includes SB1) – increase of 98.2% or \$4,396K, reflecting the recent increased allocation estimates from the State Controller’s Office (SCO), as well as anticipated one-time additional allocation in FY24 (due to the overall increase in revenue for Metro in FY22 resulting from the influx of Covid relief grants and ridership and economic recovery); STA funds are derived from the statewide excise tax on diesel fuel and are allocated based on population and revenue for the prior fiscal year.

All Other Revenue

- Advertising Income – decrease of 11.6% or \$23K, as a result of limited availability of space for advertising on some buses after the launch of the One Ride at a Time campaign.
- Rental Income – decrease of 20.6% or \$27K, as a result of the remodel of Pacific Station Metro will be unable to rent space at that location until the construction is finished along with diminishing rentals at the Watsonville Transit Center
- Interest Income – increase of 202.2% or \$506K, based on current trends and the cash balance at the Treasury
- All Other Income – increase of 215.5% or \$212K, primarily due to the CNG sales as a result of higher prices Metro can pass through to customers

COVID-19 Related Expense

Decrease of 100% or \$298K, as a result of the State of CA ending the COVID-19 State of Emergency and the anticipation of the Federal Government doing the same in May. Going forward any/all costs will be absorbed in the general operating expenses

Pension UAL/Sales Tax Revenue Bond Debt Service

Decrease 35.2% or \$1,470K primarily due to the Pension UAL payment that was eliminated for FY24 as a result of the sale of the Bond in March 2022

Moderate increases in Non-Operating Revenue Sources are budgeted in FY25, such as:

- Sales Tax, including Measure D – increase of 1.0%
- Federal/State Grants – increase of 29.2% (as FTA 5307 Funding is needed for operating assistance after Covid relief grants have been exhausted)

Attachment A – Page 4

D. Transfers & Operating Balance

Operating Balance before Transfers total (\$6,836,432) in FY24 and (\$2,722,363) in FY25. Assumptions in the preliminary FY24 budget over the FY23 Final budget, adopted in June 2022, include:

- Transfers to Capital Budget/Bus Replacement Fund of \$2,350K is a decrease by 0.2% or \$4K. This amount is consistent with the goal to honor our commitment to the Capital Budget and maintain assets in a state of good repair by committing a minimum of \$3.0M each year from the Measure D and TDA-STA transfer from Operating, along with STA-SGR that goes directly to the Capital Budget.
 - Available Measure D revenues are 0.2% or \$4K lower than FY23
 - STA-SGR grant is 56.4% or \$434K higher than FY23 (due to the one-time additional STA funding, going directly to the Bus Replacement Fund / Capital Budget)
 - Total Transfer to Bus Replacement Fund is \$3,555K in FY24
- Transfers to/(from) Operating and Capital Reserve Fund of \$7,586K is an increase of 16.7% or \$1,086K
 - Fuel Tax – increase by 100% or \$291K due to the renewal of the Fuel tax credit through December 2024.
 - UAL & OPEB – the \$2,000K transfer is flat with FY23
 - Reserves Replenishments – increase by 100% or \$1,295K transfer to the Operational Sustainability Reserve Fund to meet target balance of three (3) months of the average operating expenses for the most current fiscal year’s budget, in accordance with Metro’s Revised Reserves Policy, adopted on Nov, 15, 2019).
 - Operating and Capital Reserve Fund of \$4,000K is a decrease of 11.1% or \$500K; Funds are committed 100% or as local match for multiple Capital Projects (detailed in Attachment B) presented to the Board for consideration and approval as part of the Adoption of the Final Budget in June 2023.
- Transfers from Covid Recovery Fund of \$3,099K is an increase of 100%; Funds from the Covid Recovery Fund will be reinvested in the FY24 Budget and beyond to sustain services during the period of ridership recovery to pre-pandemic levels and will be primarily allocated to one time programs and initiatives.

Changes in the budgeted Transfers & Operating Balance in FY25 is 12.3% or \$935K

- Reserves Replenishments will decrease by 61.0% or \$790K
- Operating & Capital Reserve Fund will decrease by 50.0% or \$146K

- Covid Recovery Fund transfer will increase 102.0% or \$3,160K

E. Capital Budget

The preliminary FY24 Capital Budget/Portfolio as shown in Attachment B totals \$66,303,597.

IV. FINANCIAL CONSIDERATIONS/IMPACT

The proposed two-year FY24 and FY25 preliminary line item Operating Budgets – Attachment A total \$65,454,337 and \$66,238,258 respectively (inclusive of Transfers and Operating Balance). This is a “first-cut” budget. Over the next few months, staff will continue to refine revenue and expense projections, as updated information becomes available. An updated proposed two-year budget will be presented to the Board of Directors in May, which will reflect the latest data regarding revenues and expenses.

The preliminary FY24 Capital Budget/Portfolio– Attachment B totals \$66,303,597.

V. ALTERNATIVES CONSIDERED

There are no recommended alternatives at this time. The Board of Directors must adopt a preliminary line item budget in order to allow submittal of Santa Cruz METRO’s Transportation Development Act (TDA) and State Transit Assistance (STA) claims to the Santa Cruz County Regional Transportation Commission (SCCRTC) by the April 1st deadline. This is a “first-cut” budget. A two-year budget proposal will be presented to the Board of Directors in May, which will reflect the latest data regarding projected revenues and expenses.

VI. ATTACHMENTS

- | | |
|----------------------|--|
| Attachment A: | FY24 and FY25 Preliminary Line Item Operating Budgets |
| Attachment B: | FY24 Preliminary Capital Budget/Portfolio |
| Attachment C: | FY24 & FY25 Preliminary Operating Budget Review Presentation |

Prepared By: Cathy Downes, Sr. Financial Analyst

VII. APPROVALS:

Approved as to fiscal impact:

Chuck Farmer, Chief Financial Officer



Michael S. Tree, CEO/General Manager



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PRELIMINARY
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
As of July 1, 2023

	BUDGET		March-23		March-23		Increase/(Decrease) \$ VAR	% VAR
	FY23	FY24	BUDGET	PLAN	FY25	\$ VAR		
REVENUE:								
Operating Revenue								
Passenger Fares	\$ 2,437,388	\$ 3,004,276	\$ 566,888	\$ 3,107,853	\$ 103,577	23.3%	3.4%	
Special Transit Fares	5,952,851	6,094,772	141,921	6,220,501	125,729	2.4%	2.1%	
Total Operating Revenue	\$ 8,390,239	\$ 9,099,048	\$ 708,809	\$ 9,328,354	\$ 229,306	8.4%	2.5%	
Operating Expense								
Labor - Regular	\$ 20,414,537	\$ 20,175,591	\$ (238,946)	\$ 20,452,151	\$ 276,560	1.2%	1.4%	
Labor - OT	1,324,597	1,170,922	(153,675)	1,196,226	25,304	(11.6%)	2.2%	
Fringe	21,171,861	21,770,077	598,216	22,864,965	1,094,888	2.8%	5.0%	
Non-Personnel	12,108,451	18,165,082	6,056,631	17,547,713	(617,369)	50.0%	(3.4%)	
Total Operating Expense	\$ 55,019,446	\$ 61,281,672	\$ 6,262,226	\$ 62,061,055	\$ 779,383	11.4%	1.3%	
Operating Surplus/(Deficit)	\$ (46,629,207)	\$ (52,182,624)	\$ (5,553,417)	\$ (52,732,701)	\$ (550,077)	11.9%	1.1%	
<i>Farebox Recovery</i>	15.2%	14.8%		15.0%				
Non-Operating Revenue/(Expense)								
Sales Tax/including Measure D	\$ 30,774,884	\$ 31,808,185	\$ 1,033,301	\$ 32,126,267	\$ 318,082	3.4%	1.0%	
Federal/State Grants	14,495,688	20,262,987	5,767,299	26,179,402	5,916,415	39.8%	29.2%	
COVID Relief Grants	15,476,595	9,777,420	(5,699,175)	-	(9,777,420)	(36.8%)	(100.0%)	
COVID Related Costs	(297,712)	-	297,712	-	-	(100.0%)	0.0%	
Pension UAL/Bond Payment*	(5,642,781)	(4,172,665)	1,470,116	(4,177,203)	(4,538)	(26.1%)	0.1%	
All Other Revenue	675,833	1,343,129	667,296	1,326,598	(16,531)	98.7%	(1.2%)	
Total Non-Operating Revenue/(Expense)	\$ 55,482,507	\$ 59,019,056	\$ 3,536,549	\$ 55,455,064	\$ (3,563,992)	6.4%	(6.0%)	
Operating Surplus/(Deficit) before Transfers	\$ 8,853,300	\$ 6,836,432	\$ (2,016,868)	\$ 2,722,363	\$ (4,114,069)	(22.8%)	(60.2%)	
Transfers and Other								
Transfers to Capital/Operating & Capital Reserve Fund	\$ (8,853,300)	\$ (9,935,577)	\$ (1,082,277)	\$ (8,981,269)	\$ 954,308	12.2%	(9.6%)	
(To)/From COVID Recovery Fund	-	3,099,145	3,099,145	6,258,906	3,159,761	100.0%	102.0%	
Operating Surplus/(Deficit) after Transfers	\$ -	\$ -	\$ -	\$ -	\$ -			

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

REVENUE SOURCES

REVENUE SOURCE	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
Passenger Fares								
Fixed Route Fares	\$ 1,621,499	\$ 1,797,046	\$	\$ 1,850,957	\$ 53,911	3.0%	\$ 53,911	3.0%
Paratransit Fares	194,184	209,719	15,535	220,205	10,466	5.0%	10,466	5.0%
Highway 17 Fares	593,999	973,511	379,512	1,012,451	38,940	4.0%	38,940	4.0%
Park & Ride Revenue	27,706	24,000	(3,706)	24,240	240	1.0%	240	1.0%
Special Transit Fares								
UCSC	4,780,072	4,875,674	95,602	4,973,187	97,513	2.0%	97,513	2.0%
Cabrillo	583,388	595,056	11,668	606,957	11,901	2.0%	11,901	2.0%
City of SC	34,070	58,980	24,910	64,878	5,898	10.0%	5,898	10.0%
Shaffer	4,549	3,275	(1,274)	2,456	(819)	(25.0%)	(819)	(25.0%)
Highway 17 Payments								
VTA	375,000	382,500	7,500	390,150	7,650	2.0%	7,650	2.0%
San Jose State	-	-	-	-	-	0.0%	-	0.0%
Amtrak	175,772	179,287	3,515	182,873	3,586	2.0%	3,586	2.0%
Sales Tax/including Measure D								
1979 Gross Sales Tax (1/2 cent)	26,613,630	27,539,554	925,924	27,814,950	275,396	1.0%	275,396	1.0%
2016 Net Sales Tax (Measure D)	4,161,254	4,268,631	107,377	4,311,317	42,686	1.0%	42,686	1.0%
Federal/State Grants								
Transp Dev Act (TDA - LTF) Funds	9,218,043	9,254,915	36,872	9,532,562	277,647	3.0%	277,647	3.0%
FTA Sec 5307 - Op Assistance*	-	1,038,544	1,038,544	6,030,232	4,991,688	480.6%	4,991,688	480.6%
FTA Sec 5311 - Rural Op Asst*	263,285	269,051	5,766	274,943	5,892	2.2%	5,892	2.2%
FTA Sec 5307 - ARPA	15,476,595	9,777,420	(5,699,175)	-	(9,777,420)	(100.0%)	(9,777,420)	(100.0%)
Medicare Subsidy	550	400	(150)	400	-	0.0%	-	0.0%
AMBAG (FTA 5304)	-	-	-	-	-	0.0%	-	0.0%
LCTOP Grant	537,785	536,786	(999)	-	(536,786)	(100.0%)	(536,786)	(100.0%)
TDA - STA - Operating (Includes SB1)	4,476,025	8,872,195	4,396,170	4,582,438	(4,289,757)	(48.4%)	(4,289,757)	(48.4%)
STIC - Op Assistance	-	-	-	5,613,279	5,613,279	100.0%	5,613,279	100.0%
Fuel Tax Credit	-	291,096	291,096	145,548	(145,548)	(50.0%)	(145,548)	(50.0%)

11.5A.2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY24 & FY25 OPERATING BUDGET

REVENUE SOURCES

REVENUE SOURCE	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
All Other Revenue								
Commissions	1,000	500	(500)	500	(500)	(50.0%)	-	0.0%
Advertising Income	195,000	172,320	(22,680)	172,320	(22,680)	(11.6%)	-	0.0%
Rent Income - SC Pacific Station	60,187	41,798	(18,389)	43,052	(18,389)	(30.6%)	1,254	3.0%
Rent Income - Scotts Valley	29,862	32,959	3,097	29,761	3,097	10.4%	(3,198)	(9.7%)
Rent Income - Watsonville TC	42,536	30,560	(11,976)	31,477	(11,976)	(28.2%)	917	3.0%
Interest Income	250,000	755,568	505,568	732,901	505,568	202.2%	(22,667)	(3.0%)
Other Non-Transp Revenue - LCFS Credits		15,000	15,000	15,150	15,000	100.0%	150	1.0%
Other Non-Transp Revenue - CNG Sales	62,953	203,424	140,471	209,527	140,471	223.1%	6,103	3.0%
Other Non-Transp Revenue - All Other	34,295	91,000	56,705	91,910	56,705	165.3%	910	1.0%
TOTAL OPERATING REVENUE	\$ 69,813,239	\$ 72,290,769	\$ 2,477,530	\$ 68,960,621	\$ 2,477,530	3.5%	\$ (3,330,148)	-4.6%

TRANSFERS TO CAPITAL/OPERATING & CAPITAL RESERVE FUND	\$ (8,853,300)	\$ (9,935,577)	\$ (1,082,277)	\$ (8,981,269)	\$ (1,082,277)	12.2%	\$ 954,308	(9.6%)
TRANSFERS (TO) / FROM COVID-19 RECOVERY FUND	\$ -	\$ 3,099,145	\$ 3,099,145	\$ 6,258,906	\$ 3,099,145	100.0%	\$ 3,159,761	102.0%

TOTAL REVENUE SOURCES	\$ 60,959,939	\$ 65,454,337	\$ 4,494,398	\$ 66,238,258	\$ 4,494,398	7.4%	\$ 783,921	1.2%
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* FTA funding is used solely to fund labor expense

TOTAL EXPENSES	60,959,939	65,454,337	4,494,398	66,238,258	4,494,398	7.4%	783,921	1.2%
TRANSFERS TO CAPITAL (BUS REPLACEMENT FUND)	2,353,300	2,349,579	(3,721)	2,330,381	(3,721)	(0.2%)	(19,198)	(0.8%)

TRANSFERS TO OPERATING & CAPITAL RESERVE FUNDS								
OPERATING & CAPITAL RESERVE FUNDS	4,500,000	5,294,902	794,902	4,505,340	794,902	17.7%	(789,562)	(14.9%)

UAL & OPEB	2,000,000	2,000,000	-	2,000,000	-	0.0%	-	0.0%
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FUEL TAX CREDIT	-	291,096	291,096	145,548	291,096		(145,548)	
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SURPLUS/(DEFICIT)	-	(3,099,145)	(3,099,145)	(6,258,906)	(3,099,145)		(3,159,761)	
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Revenue - (Expenses + Transfer to Capital Budget + Fuel Tax Credit)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY24 & FY25 OPERATING BUDGET
 Transfers & Operating Balance**

TRANSFERS	June-22		March-23		March-23		Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	BUDGET FY24	BUDGET FY24	PLAN FY25	PLAN FY25		
Transfers to Capital Budget								
2016 Net Sales Tax Measure D*	\$ (2,353,300)	\$ (2,349,579)	\$ (2,349,579)	\$ 3,721	\$ (2,330,381)	\$ (2,330,381)	\$ 19,198	(0.8%)
TDA - STA - Operating , Includes SB1	-	-	-	-	-	-	-	0.0%
Total	\$ (2,353,300)	\$ (2,349,579)	\$ (2,349,579)	\$ 3,721	\$ (2,330,381)	\$ (2,330,381)	\$ 19,198	(0.8%)
Transfers to/(from) Operating & Capital Reserve Fund								
Fuel Tax Credit**	\$ -	\$ (291,096)	\$ (291,096)	\$ (291,096)	\$ (145,548)	\$ (145,548)	\$ 145,548	(50.0%)
CalPERS UAL & OPEB	(2,000,000)	(2,000,000)	(2,000,000)	-	(2,000,000)	(2,000,000)	-	0.0%
Reserves Replenishment	-	(1,294,902)	(1,294,902)	(1,294,902)	(505,340)	(505,340)	789,562	(61.0%)
Operating & Capital Reserve Fund	(4,500,000)	(4,000,000)	(4,000,000)	500,000	(4,000,000)	(4,000,000)	-	0.0%
Total	\$ (6,500,000)	\$ (7,585,998)	\$ (7,585,998)	\$ (1,085,998)	\$ (6,650,888)	\$ (6,650,888)	\$ 935,110	(12.3%)
TOTAL OPERATING/CAPITAL TRANSFERS	\$ (8,853,300)	\$ (9,935,577)	\$ (9,935,577)	\$ (1,082,277)	\$ (8,981,269)	\$ (8,981,269)	\$ 954,308	(9.6%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET
Transfers & Operating Balance**

TRANSFERS	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	BUDGET FY24	PLAN FY25				
Transfers (To) / From Covid-19 Recovery Fund								
Transfers (To) / From Covid-19 Recovery Fund	\$ -	\$ 3,099,145	\$ 3,099,145	\$ 6,258,906	\$ 3,159,761	100.0%	\$ 3,159,761	102.0%
Total	\$ -	\$ 3,099,145	\$ 3,099,145	\$ 6,258,906	\$ 3,159,761	100.0%	\$ 3,159,761	102.0%
TOTAL REVENUE	\$ 69,813,239	\$ 72,290,769	\$ 2,477,530	\$ 68,960,621	\$ (3,330,148)	3.5%	\$ (3,330,148)	(4.6%)
TOTAL EXPENSES	\$ 60,959,939	\$ 65,454,337	\$ 4,494,398	\$ 66,238,258	\$ 783,921	7.4%	\$ 783,921	1.2%
TOTAL OPERATING/CAPITAL TRANSFERS	\$ (8,853,300)	\$ (9,935,577)	\$ (1,082,277)	\$ (8,981,269)	\$ 954,308	12.2%	\$ 954,308	(9.6%)
TOTAL COVID TRANSFERS	\$ -	\$ 3,099,145	\$ 3,099,145	\$ 6,258,906	\$ 3,159,761	100.0%	\$ 3,159,761	102.0%
OPERATING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -	-

*Beginning in FY19, 2016 Net Sales Tax Measure D is transferred to the Capital Budget as per 5-Year Program of Projects, provided to RTC. The 5-Year Program of Projects should be updated yearly, after the budget is adopted in June, in order to reflect Santa Cruz METRO's latest Measure D growth projections, presented above.

**Subject to annual renewal of the tax extenders

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
		BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
LABOR									
501011	Bus Operator Pay	10,551,285	10,325,261	(226,024)	(2.1%)	100,764	1.0%	100,764	1.0%
501013	Bus Operator OT	825,527	774,478	(51,049)	(6.2%)	13,752	1.8%	13,752	1.8%
501021	Other Salaries	9,863,252	9,850,330	(12,922)	(0.1%)	175,796	1.8%	175,796	1.8%
501023	Other OT	499,070	396,444	(102,626)	(20.6%)	11,552	2.9%	11,552	2.9%
Totals		21,739,134	21,346,513	(392,621)	(1.8%)	301,864	1.4%	301,864	1.4%
FRINGE BENEFITS									
502011	Medicare/Soc. Sec.	372,628	373,481	853	0.2%	6,369	1.7%	6,369	1.7%
502021	Retirement	2,377,972	2,704,155	326,183	13.7%	11,479	0.4%	11,479	0.4%
502022	Retirement UAL	1,139,812	-	(1,139,812)	(100.0%)	-	0.0%	-	0.0%
502031	Medical Ins	11,680,051	11,947,941	267,890	2.3%	861,740	7.2%	861,740	7.2%
502041	Dental Ins	483,531	505,507	21,976	4.5%	16,289	3.2%	16,289	3.2%
502045	Vision Ins	107,496	106,380	(1,116)	(1.0%)	4,416	4.2%	4,416	4.2%
502051	Life Ins/AD&D	47,442	48,509	1,067	2.2%	1,317	2.7%	1,317	2.7%
502060	State Disability Ins (SDI)	274,285	227,684	(46,601)	(17.0%)	12,827	5.6%	12,827	5.6%
502061	Long Term Disability Ins	155,101	160,194	5,093	3.3%	1,877	1.2%	1,877	1.2%
502071	State Unemployment Ins (SUI)	46,718	34,650	(12,068)	(25.8%)	2,310	6.7%	2,310	6.7%
502081	Worker's Comp Ins	1,014,944	1,045,388	30,444	3.0%	31,368	3.0%	31,368	3.0%
502101	Holiday Pay	739,860	744,862	5,002	0.7%	16,386	2.2%	16,386	2.2%
502103	Floating Holiday	131,257	135,367	4,110	3.1%	3,424	2.5%	3,424	2.5%
502109	Sick Leave	1,134,427	1,141,970	7,543	0.7%	25,146	2.2%	25,146	2.2%
502111	Annual Leave	2,205,190	2,213,815	8,625	0.4%	88,706	4.0%	88,706	4.0%
502121	Other Paid Absence	173,386	174,574	1,188	0.7%	3,853	2.2%	3,853	2.2%
502251	Phys. Exams	17,832	19,371	1,539	8.6%	1,134	5.9%	1,134	5.9%
502253	Driver Lic Renewal	2,540	3,422	882	34.7%	265	7.7%	265	7.7%
502999	Other Fringe Benefits	207,201	182,807	(24,394)	(11.8%)	5,982	3.3%	5,982	3.3%
Totals		22,311,673	21,770,077	(541,596)	(2.4%)	1,094,888	5.0%	1,094,888	5.0%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
		BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
SERVICES									
503011	Acting/Audit Fees	106,386	105,250	(1,136)	(1.1%)	2,500	2.4%		
503012	Admin/Bank Fees	439,895	627,000	187,105	42.5%	28,800	4.6%		
503031	Prof/Technical Fees	1,983,868	2,613,153	629,285	31.7%	(689,606)	(26.4%)		
503032	Legislative Services	101,121	258,703	157,582	155.8%	(68,715)	(26.6%)		
503033	Legal Services	455,096	554,346	99,250	21.8%	13,617	2.5%		
503034	Pre-Employment Exams	9,179	10,219	1,040	11.3%	491	4.8%		
503041	Temp Help	72,000	-	(72,000)	(100.0%)	-	0.0%		
503161	Custodial Services	9,581	8,722	(859)	(9.0%)	436	5.0%		
503162	Uniforms/Laundry	98,277	41,795	(56,482)	(57.5%)	1,644	3.9%		
503171	Security Services	632,501	672,869	40,368	6.4%	27,128	4.0%		
503221	Classified/Legal Ads	23,282	34,992	11,710	50.3%	349	1.0%		
503222	Legal Ads	-	-	-	0.0%	-	0.0%		
503225	Graphic Services	-	-	-	0.0%	-	0.0%		
503351	Repair - Bldg & Impr	200,000	225,000	25,000	12.5%	7,500	3.3%		
503352	Repair - Equipment	955,203	1,549,056	593,853	62.2%	49,996	3.2%		
503353	Repair - Rev Vehicle	611,480	654,926	43,446	7.1%	(59,845)	(9.1%)		
503354	Repair - Non Rev Vehicle	58,575	72,075	13,500	23.0%	101	0.1%		
503363	Haz Mat Disposal	59,753	74,096	14,343	24.0%	3,705	5.0%		
Totals		5,816,197	7,502,202	1,686,005	29.0%	(681,899)	(9.1%)		
MOBILE MATERIALS & SUPPLIES									
504011	Fuels & Lubricants - Non Rev Veh	78,592	78,655	63	0.1%	3,933	5.0%		
504012	Fuels & Lubricants - Rev Veh	2,000,000	4,632,600	2,632,600	131.6%	108,124	2.3%		
504021	Tires & Tubes	217,000	217,000	-	0.0%	10,850	5.0%		
504161	Other Mobile Supplies	-	-	-	0.0%	-	0.0%		
504191	Rev Vehicle Parts	1,033,840	1,369,299	335,459	32.4%	62,015	4.5%		
Totals		3,329,432	6,297,554	2,968,122	89.1%	184,922	2.9%		

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
		BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
OTHER MATERIALS & SUPPLIES									
504205	Freight Out	8,300	5,000	(3,300)	(39.8%)	500	10.0%	500	10.0%
504211	Postage & Mailing	43,689	34,454	(9,235)	(21.1%)	232	0.7%	232	0.7%
504214	Promotional Items	25,000	61,000	36,000	144.0%	-	0.0%	-	0.0%
504215	Printing	128,859	412,225	283,366	219.9%	(136,518)	(33.1%)	(136,518)	(33.1%)
504217	Photo Supp/Process	2,060	1,000	(1,060)	(51.5%)	1,060	106.0%	1,060	106.0%
504311	Office Supplies	66,235	84,817	18,582	28.1%	2,294	2.7%	2,294	2.7%
504315	Safety Supplies	104,785	28,116	(76,669)	(73.2%)	1,377	4.9%	1,377	4.9%
504316	COVID-19	-	-	-	0.0%	-	0.0%	-	0.0%
504317	Cleaning Supplies	80,127	63,540	(16,587)	(20.7%)	3,176	5.0%	3,176	5.0%
504409	Repair/Maint Supplies	198,047	127,409	(70,638)	(35.7%)	6,373	5.0%	6,373	5.0%
504417	Tenant Repairs	10,302	10,508	206	2.0%	525	5.0%	525	5.0%
504421	Non-Inventory Parts	52,475	52,475	-	0.0%	2,624	5.0%	2,624	5.0%
504511	Small Tools	19,132	19,275	143	0.7%	963	5.0%	963	5.0%
504515	Employee Tool Replacement	3,000	3,000	-	0.0%	150	5.0%	150	5.0%
Totals		742,011	902,819	160,808	21.7%	(117,244)	(13.0%)	(117,244)	(13.0%)
UTILITIES									
505010	Propulsion Power	100,000	150,000	50,000	50.0%	7,500	5.0%	7,500	5.0%
505011	Gas & Electric	369,600	388,080	18,480	5.0%	19,404	5.0%	19,404	5.0%
505021	Water & Garbage	155,435	175,973	20,538	13.2%	8,799	5.0%	8,799	5.0%
505031	Telecommunications	201,580	196,723	(4,857)	(2.4%)	8,066	4.1%	8,066	4.1%
Totals		826,615	910,776	84,161	10.2%	43,769	4.8%	43,769	4.8%
CASUALTY & LIABILITY									
506011	Insurance - Property	70,553	80,150	9,597	13.6%	3,903	4.9%	3,903	4.9%
506015	Insurance - PL/PD	756,794	794,634	37,840	5.0%	39,731	5.0%	39,731	5.0%
506021	Insurance - Other	99,591	86,700	(12,891)	(12.9%)	4,220	4.9%	4,220	4.9%
506123	Settlement Costs	154,530	163,040	8,510	5.5%	4,891	3.0%	4,891	3.0%
506127	Repairs - District Prop	-	-	-	0.0%	-	0.0%	-	0.0%
Totals		1,081,468	1,124,524	43,056	4.0%	52,745	4.7%	52,745	4.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
		BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
TAXES									
507051	Fuel Tax	17,500	15,000	(2,500)	(14.3%)	-	0.0%	-	0.0%
507201	Licenses & Permits	28,756	31,179	2,423	8.4%	2,599	8.3%	2,599	8.3%
507999	Other Taxes	10,302	12,254	1,952	18.9%	613	5.0%	613	5.0%
Totals		56,558	58,433	1,875	3.3%	3,212	5.5%	3,212	5.5%
MISC EXPENSE									
509011	Dues/Subscriptions	101,336	102,319	983	1.0%	4,874	4.8%	4,874	4.8%
509081	Advertising - District Promo	-	245,000	245,000	100.0%	-	0.0%	-	0.0%
509101	Employee Incentive Program	46,486	80,144	33,658	72.4%	3,447	4.3%	3,447	4.3%
509121	Employee Training	102,904	450,588	347,684	337.9%	2,859	0.6%	2,859	0.6%
509122	BOD Travel	13,393	13,719	326	2.4%	686	5.0%	686	5.0%
509123	Travel	87,275	111,154	23,879	27.4%	3,709	3.3%	3,709	3.3%
509125	Local Meeting Expense	12,640	27,865	15,225	120.5%	988	3.5%	988	3.5%
509127	Board Director Fees	12,981	10,000	(2,981)	(23.0%)	500	5.0%	500	5.0%
509150	Contributions	-	-	-	0.0%	-	0.0%	-	0.0%
509198	Cash Over/Short	-	-	-	0.0%	-	0.0%	-	0.0%
509999	Other Misc Expense	-	-	-	0.0%	-	0.0%	-	0.0%
Totals		377,015	1,040,789	663,774	176.1%	17,063	1.6%	17,063	1.6%
INTEREST EXPENSE & DEBT SERVICE									
511102	Interest Expense - Loan	8,120	893	(7,227)	(89.0%)	(893)	(100.0%)	(893)	(100.0%)
511103	Interest Expense - POB	1,470,969	1,426,832	(44,137)	(3.0%)	(50,046)	(3.5%)	(50,046)	(3.5%)
524000	Principal - POB	3,032,000	2,745,833	(286,167)	(9.4%)	54,584	2.0%	54,584	2.0%
Totals		4,511,089	4,173,558	(337,531)	(7.5%)	3,645	0.1%	3,645	0.1%

11.5A.9

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
		BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25		
LEASES & RENTALS							
512011	Facility Lease	152,346	310,628	158,282	191,105	(119,523)	(38.5%)
512061	Equipment Rental	16,401	16,464	63	16,943	479	2.9%
	Totals	168,747	327,092	158,345	208,048	(119,044)	(36.4%)
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	PERSONNEL TOTAL	44,050,807	43,116,590	(934,217)	44,513,342	1,396,752	3.2%
	NON-PERSONNEL TOTAL	16,909,132	22,337,747	5,428,615	21,724,916	(612,831)	(2.7%)
	TOTAL OPERATING EXPENSES	60,959,939	65,454,337	4,494,398	66,238,258	783,921	1.2%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY24 & FY25 OPERATING BUDGET

Departmental Expenses

	June-22		March-23		March-23		Increase/(Decrease)	% VAR	Increase/(Decrease)	% VAR
	BUDGET	BUDGET	BUDGET	BUDGET	PLAN	PLAN				
	FY23	FY24	FY24	FY24	FY25	FY25				
1100 Administration	\$ 1,345,167	\$ 1,554,898	\$ 1,554,898	\$ 209,731	\$ 1,431,735	\$ 1,431,735	\$ (123,163)	(7.9%)	(123,163)	(7.9%)
1200 Finance	7,665,753	7,730,446	7,730,446	64,693	7,662,995	7,662,995	(67,451)	(0.9%)	(67,451)	(0.9%)
1300 Customer Service	2,275,298	1,349,670	1,349,670	(925,628)	1,391,924	1,391,924	42,254	3.1%	42,254	3.1%
1325 Marketing	-	1,574,851	1,574,851	1,574,851	1,453,683	1,453,683	(121,168)	(7.7%)	(121,168)	(7.7%)
1400 Human Resources	1,073,815	1,317,922	1,317,922	244,107	1,360,115	1,360,115	42,193	3.2%	42,193	3.2%
1500 Information Technology	1,594,947	2,044,351	2,044,351	449,404	2,078,672	2,078,672	34,321	1.7%	34,321	1.7%
1600 Planning, Grants, Governmental Affairs	2,073,187	1,937,413	1,937,413	(135,774)	1,868,231	1,868,231	(69,182)	(3.6%)	(69,182)	(3.6%)
1700 District Counsel	438,187	557,512	557,512	119,325	571,287	571,287	13,775	2.5%	13,775	2.5%
1800 Safety, Security, and Risk Management	1,101,541	1,191,408	1,191,408	89,867	1,198,409	1,198,409	7,001	0.6%	7,001	0.6%
1900 Purchasing	1,026,650	489,651	489,651	(536,999)	515,255	515,255	25,604	5.2%	25,604	5.2%
2000 Inventory Management	-	443,699	443,699	443,699	461,536	461,536	17,837	4.0%	17,837	4.0%
2200 Facilities Maintenance	3,592,046	4,002,577	4,002,577	410,531	3,895,639	3,895,639	(106,938)	(2.7%)	(106,938)	(2.7%)
3100 Paratransit	4,514,485	4,764,279	4,764,279	249,794	4,798,512	4,798,512	34,233	0.7%	34,233	0.7%
3200 Operations	2,829,072	2,795,460	2,795,460	(33,612)	2,864,740	2,864,740	69,280	2.5%	69,280	2.5%
3300 Bus Operators	18,525,461	17,632,204	17,632,204	(893,257)	18,101,032	18,101,032	468,828	2.7%	468,828	2.7%
4100 Fleet Maintenance	8,984,002	12,290,331	12,290,331	3,306,329	12,537,695	12,537,695	247,364	2.0%	247,364	2.0%
9002 COVID Related Costs	297,712	-	-	(297,712)	-	-	-	0.0%	-	0.0%
9005 Retired Employee Benefits	3,622,340	3,777,415	3,777,415	155,075	4,046,548	4,046,548	269,133	7.1%	269,133	7.1%
700 SCCIC	275	250	250	(25)	250	250	-	0.0%	-	0.0%
TOTAL OPERATING EXPENSES	\$ 60,959,938	\$ 65,454,337	\$ 65,454,337	\$ 4,494,399	\$ 66,238,259	\$ 66,238,259	\$ 783,921	1.2%	\$ 783,921	1.2%

11.5A.11

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Admin - 1100

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	496,092	514,950	18,858	532,168	17,218	3.8%	17,218	3.3%
501023 Other OT	5,055	5,178	123	5,437	259	2.4%	259	5.0%
Totals \$	\$ 501,146	\$ 520,128	\$ 18,982	\$ 537,605	\$ 17,477	3.8%	\$ 17,477	3.4%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 8,829	\$ 9,245	\$ 416	\$ 9,560	\$ 315	4.7%	\$ 315	3.4%
502021 Retirement	80,422	88,129	7,707	91,663	3,534	9.6%	3,534	4.0%
502022 Retirement UAL	21,766	-	(21,766)	-	-	(100.0%)	-	0.0%
502031 Medical Ins	98,571	54,588	(43,983)	58,528	3,940	(44.6%)	3,940	7.2%
502041 Dental Ins	5,608	4,549	(1,059)	4,698	149	(18.9%)	149	3.3%
502045 Vision Ins	1,104	1,104	-	1,152	48	0.0%	48	4.3%
502051 Life Ins/AD&D	676	2,850	2,174	2,935	85	321.6%	85	3.0%
502060 State Disability Ins (SDI)	4,586	4,177	(409)	4,475	298	(8.9%)	298	7.1%
502061 Long Term Disability Ins	2,976	3,097	121	3,156	59	4.1%	59	1.9%
502071 State Unemployment Ins (SUI)	568	420	(148)	448	28	(26.1%)	28	6.7%
502081 Worker's Comp Ins	11,871	12,671	800	13,052	381	6.7%	381	3.0%
502101 Holiday Pay	17,892	18,691	799	19,326	635	4.5%	635	3.4%
502103 Floating Holiday	24,601	25,700	1,099	26,574	874	4.5%	874	3.4%
502109 Sick Leave	26,838	28,037	1,199	28,990	953	4.5%	953	3.4%
502111 Annual Leave	38,800	40,609	1,809	42,229	1,620	4.7%	1,620	4.0%
502121 Other Paid Absence	4,194	4,380	186	4,530	150	4.4%	150	3.4%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	17,916	17,916	-	17,920	4	0.0%	4	0.0%
Totals \$	\$ 367,218	\$ 316,163	\$ (51,055)	\$ 329,236	\$ 13,073	(13.9%)	\$ 13,073	4.1%

Attachment A

11.5A.12

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease)		March-23	Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	\$ VAR	% VAR		PLAN FY25	\$ VAR
SERVICES									
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	168,280	221,225	52,945	31.5%	(96,439)	(43.6%)	124,786	(96,439)	(43.6%)
503032 Legislative Services	101,121	258,703	157,582	155.8%	(68,715)	(26.6%)	189,988	(68,715)	(26.6%)
503033 Legal Services	-	-	-	0.0%	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	4,120	2,560	(1,560)	(37.9%)	128	5.0%	2,688	128	5.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%	-	-	0.0%
503352 Repair - Equipment	8,242	8,443	201	2.4%	422	5.0%	8,865	422	5.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%	-	-	0.0%
Totals \$	281,763	490,931	\$ 209,168	74.2%	\$ (164,604)	(33.5%)	326,327	\$ (164,604)	(33.5%)
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%	-	-	0.0%
Totals \$	-	\$ -	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%

Attachment A

11.5A.13

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Admin - 1100

ACCOUNT	June-22	March-23	Increase/(Decrease)		March-23	Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	PLAN FY25	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504211 Postage & Mailing	5,800	6,094	294	5.1%	6,276	182	3.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	6,697	4,221	(2,476)	(37.0%)	4,432	211	5.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	14,112	19,535	5,423	38.4%	20,514	979	5.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 26,609	\$ 29,850	\$ 3,241	12.2%	\$ 31,222	\$ 1,372	4.6%
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

11.5A.14

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

Admin - 1100

ACCOUNT	June-22 BUDGET FY23	March-23 BUDGET FY24	Increase/(Decrease)		March-23 PLAN FY25	Increase/(Decrease)	
			\$ VAR	% VAR		\$ VAR	% VAR
TAXES							
507051 Fuel Tax	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	\$ 88,075	\$ 90,263	\$ 2,188	2.5%	\$ 94,778	\$ 4,515	5.0%
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	18,544	35,220	16,676	89.9%	36,981	1,761	5.0%
509121 Employee Training	2,473	2,533	60	2.4%	2,660	127	5.0%
509122 BOD Travel	13,393	13,719	326	2.4%	14,405	686	5.0%
509123 Travel	20,603	21,121	518	2.5%	22,177	1,056	5.0%
509125 Local Meeting Expense	10,302	22,860	12,558	121.9%	23,628	768	3.4%
509127 Board Director Fees	12,981	10,000	(2,981)	(23.0%)	10,500	500	5.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ 166,371	\$ 195,716	\$ 29,345	17.6%	\$ 205,129	\$ 9,413	4.8%
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	2,060	2,110	50	2.4%	2,216	106	5.0%
Totals \$	\$ 2,060	\$ 2,110	\$ 50	2.4%	\$ 2,216	\$ 106	5.0%
PERSONNEL TOTAL	\$ 868,364	\$ 836,291	\$ (32,073)	(3.7%)	\$ 866,841	\$ 30,550	3.7%
NON-PERSONNEL TOTAL	\$ 476,803	\$ 718,607	\$ 241,804	50.7%	\$ 564,894	\$ (153,713)	(21.4%)
TOTAL OPERATING EXPENSES	\$ 1,345,167	\$ 1,554,898	\$ 209,731	15.6%	\$ 1,431,735	\$ (123,163)	(7.9%)

11.5A.15

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	944,242	934,030	(10,212)	958,985	24,955	(1.1%)	24,955	2.7%
501023 Other OT	5,001	2,999	(2,002)	3,500	501	(40.0%)	501	16.7%
Totals	\$ 949,243	\$ 937,029	\$ (12,214)	\$ 962,485	\$ 25,456	(1.3%)	\$ 25,456	2.7%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 16,589	\$ 16,663	\$ 74	\$ 17,108	\$ 445	0.4%	\$ 445	2.7%
502021 Retirement	108,086	122,780	14,694	123,702	922	13.6%	922	0.8%
502022 Retirement UAL	52,596	-	(52,596)	-	-	(100.0%)	-	0.0%
502031 Medical Ins	307,869	334,747	26,878	358,890	24,143	8.7%	24,143	7.2%
502041 Dental Ins	16,826	18,134	1,308	18,720	586	7.8%	586	3.2%
502045 Vision Ins	3,036	3,036	-	3,168	132	0.0%	132	4.3%
502051 Life Ins/AD&D	1,602	1,703	101	1,756	53	6.3%	53	3.1%
502060 State Disability Ins (SDI)	11,678	9,875	(1,803)	10,485	610	(15.4%)	610	6.2%
502061 Long Term Disability Ins	6,416	6,642	226	6,673	31	3.5%	31	0.5%
502071 State Unemployment Ins (SUI)	1,562	1,155	(407)	1,232	77	(26.1%)	77	6.7%
502081 Worker's Comp Ins	32,644	34,846	2,202	35,892	1,046	6.7%	1,046	3.0%
502101 Holiday Pay	34,408	34,664	256	35,573	909	0.7%	909	2.6%
502103 Floating Holiday	20,780	21,655	875	22,211	556	4.2%	556	2.6%
502109 Sick Leave	51,611	51,993	382	53,359	1,366	0.7%	1,366	2.6%
502111 Annual Leave	95,213	95,769	556	97,834	2,065	0.6%	2,065	2.2%
502121 Other Paid Absence	8,066	8,125	59	8,336	211	0.7%	211	2.6%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	8,119	8,119	-	8,130	11	0.0%	11	0.1%
Totals	\$ 777,101	\$ 769,906	\$ (7,195)	\$ 803,069	\$ 33,163	(0.9%)	\$ 33,163	4.3%

11.5A.16

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease)		Increase/(Decrease)		
	BUDGET	FY23	BUDGET	FY24	PLAN	FY25	\$ VAR	% VAR	\$ VAR	% VAR	
SERVICES											
503011	\$	106,111	\$	105,000	\$	107,500	\$	(1.0%)	\$	2,500	2.4%
503012		439,895		627,000		655,800		42.5%		28,800	4.6%
503031		51,357		269,550		67,450		424.9%		(202,100)	(75.0%)
503032		-		-		-		0.0%		-	0.0%
503033		-		-		-		0.0%		-	0.0%
503034		-		-		-		0.0%		-	0.0%
503041		-		-		-		0.0%		-	0.0%
503161		-		-		-		0.0%		-	0.0%
503162		-		-		-		0.0%		-	0.0%
503171		-		-		-		0.0%		-	0.0%
503221		-		-		-		0.0%		-	0.0%
503222		-		-		-		0.0%		-	0.0%
503225		-		-		-		0.0%		-	0.0%
503351		-		-		-		0.0%		-	0.0%
503352		-		-		-		0.0%		-	0.0%
503353		-		-		-		0.0%		-	0.0%
503354		-		-		-		0.0%		-	0.0%
503363		-		-		-		0.0%		-	0.0%
Totals	\$	597,363	\$	1,001,550	\$	830,750	\$	67.7%	\$	(170,800)	(17.1%)
MOBILE MATERIALS & SUPPLIES											
504011	\$	-	\$	-	\$	-	\$	0.0%	\$	-	0.0%
504012		-		-		-		0.0%		-	0.0%
504021		-		-		-		0.0%		-	0.0%
504161		-		-		-		0.0%		-	0.0%
504191		-		-		-		0.0%		-	0.0%
Totals	\$	-	\$	-	\$	-	\$	0.0%	\$	-	0.0%

Attachment A

11.5A.17

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504211 Postage & Mailing	1,000	1,000	1,050	50	50	0.0%	50	5.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	2,060	2,110	1,100	(1,010)	(1,010)	2.4%	(1,010)	(47.9%)
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 3,060	\$ 3,110	\$ 2,150	\$ (960)	\$ (960)	1.6%	\$ (960)	(30.9%)
UTILITIES								
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	\$ 70,553	\$ 80,150	\$ 84,053	\$ 3,903	\$ 3,903	13.6%	\$ 3,903	4.9%
506015 Insurance - PL/PD	613,496	644,171	676,379	32,208	32,208	5.0%	32,208	5.0%
506021 Insurance - Other	99,591	86,700	90,920	4,220	4,220	(12.9%)	4,220	4.9%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 783,640	\$ 811,021	\$ 851,352	\$ 40,331	\$ 40,331	3.5%	\$ 40,331	5.0%

Attachment A

11.5A.18

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
TAXES								
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	\$ 639	\$ 654	\$ 687	\$ 33	\$ 33	2.3%	\$ 33	5.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	8,000	8,000	8,400	400	400	0.0%	400	5.0%
509121 Employee Training	20,000	15,000	15,750	750	750	(25.0%)	750	5.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	15,000	10,000	10,500	500	500	(33.3%)	500	5.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 43,639	\$ 33,654	\$ 35,337	\$ 1,683	\$ 1,683	(22.9%)	\$ 1,683	5.0%
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ 8,120	\$ 893	\$ -	\$ (893)	\$ (893)	(89.0%)	\$ (893)	(100.0%)
511103 Interest Expense - POB	1,470,969	1,426,832	1,376,786	(50,046)	(50,046)	(3.0%)	(50,046)	(3.5%)
524000 Principal - POB	3,032,000	2,745,833	2,800,417	54,584	54,584	(9.4%)	54,584	2.0%
Totals	\$ 4,511,089	\$ 4,173,558	\$ 4,177,203	\$ 3,645	\$ 3,645	(7.5%)	\$ 3,645	0.1%
LEASES & RENTALS								
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	618	618	649	31	31	0.0%	31	5.0%
Totals	\$ 618	\$ 618	\$ 649	\$ 31	\$ 31	0.0%	\$ 31	5.0%
PERSONNEL TOTAL	\$ 1,726,344	\$ 1,706,935	\$ 1,765,554	\$ 58,619	\$ 58,619	(1.1%)	\$ 58,619	3.4%
NON-PERSONNEL TOTAL	\$ 5,939,409	\$ 6,023,511	\$ 5,897,441	\$ (126,070)	\$ (126,070)	1.4%	\$ (126,070)	(2.1%)
TOTAL OPERATING EXPENSES	\$ 7,665,753	\$ 7,730,446	\$ 7,662,995	\$ (67,451)	\$ (67,451)	0.8%	\$ (67,451)	(0.9%)

11.5A.19

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	845,853	631,387	(214,466)	639,381	7,994	(25.4%)	7,994	1.3%
501023 Other OT	37,504	7,504	(30,000)	7,878	374	(80.0%)	374	5.0%
Totals	\$ 883,357	\$ 638,891	\$ (244,466)	\$ 647,259	\$ 8,368	(27.7%)	\$ 8,368	1.3%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 15,282	\$ 11,453	(3,829)	11,625	172	(25.1%)	172	1.5%
502021 Retirement	98,721	86,058	(12,663)	85,734	(324)	(12.8%)	(324)	(0.4%)
502022 Retirement UAL	48,038	-	(48,038)	-	-	(100.0%)	-	0.0%
502031 Medical Ins	404,921	341,292	(63,629)	365,912	24,620	(15.7%)	24,620	7.2%
502041 Dental Ins	20,034	16,893	(3,141)	17,442	549	(15.7%)	549	3.2%
502045 Vision Ins	4,140	3,312	(828)	3,456	144	(20.0%)	144	4.3%
502051 Life Ins/AD&D	1,963	1,508	(455)	1,558	50	(23.2%)	50	3.3%
502060 State Disability Ins (SDI)	11,492	7,110	(4,382)	7,455	345	(38.1%)	345	4.9%
502061 Long Term Disability Ins	7,497	5,879	(1,618)	5,929	50	(21.6%)	50	0.9%
502071 State Unemployment Ins (SUI)	2,130	1,260	(870)	1,344	84	(40.8%)	84	6.7%
502081 Worker's Comp Ins	56,386	38,014	(18,372)	39,155	1,141	(32.6%)	1,141	3.0%
502101 Holiday Pay	30,654	23,674	(6,980)	24,026	352	(22.8%)	352	1.5%
502103 Floating Holiday	9,027	3,917	(5,110)	3,917	-	(56.6%)	-	0.0%
502109 Sick Leave	45,984	35,515	(10,469)	36,045	530	(22.8%)	530	1.5%
502111 Annual Leave	96,092	82,315	(13,777)	84,817	2,502	(14.3%)	2,502	3.0%
502121 Other Paid Absence	7,189	5,552	(1,637)	5,635	83	(22.8%)	83	1.5%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,335	2,298	(2,037)	2,310	12	(47.0%)	12	0.5%
Totals	\$ 863,885	\$ 666,050	\$ (197,835)	\$ 696,360	\$ 30,310	(22.9%)	\$ 30,310	4.6%

Attachment A

11.5A.20

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	BUDGET FY24	PLAN FY25						
SERVICES										
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	0.0%	
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503031 Prof/Technical Fees	372,426	-	(372,426)	-	(100.0%)	-	0.0%	-	0.0%	
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503033 Legal Services	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503041 Temp Help	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503171 Security Services	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503352 Repair - Equipment	1,100	-	(1,100)	-	(100.0%)	-	0.0%	-	0.0%	
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%	-	0.0%	
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%	-	0.0%	
Totals \$	377,226	2,500	\$(374,726)	3,700	(99.3%)	\$ 1,200	48.0%	\$ 1,200	48.0%	
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%	-	0.0%	
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%	-	0.0%	
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%	-	0.0%	
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%	-	0.0%	
Totals \$	-	-	\$ -	-	0.0%	\$ -	0.0%	\$ -	0.0%	

Attachment A

11.5A.21

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Customer Service - 1300

March-23

March-23

June-22

ACCOUNT	June-22 BUDGET FY23	March-23 BUDGET FY24	Increase/(Decrease) \$ VAR	% VAR	March-23 PLAN FY25	Increase/(Decrease) \$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	6,500	1,250	(5,250)	(80.8%)	1,250	-	0.0%
504214 Promotional Items	25,000	-	(25,000)	(100.0%)	-	-	0.0%
504215 Printing	80,510	3,000	(77,510)	(96.3%)	3,000	-	0.0%
504217 Photo Supp/Process	2,060	1,000	(1,060)	(51.5%)	2,060	1,060	106.0%
504311 Office Supplies	5,000	5,000	-	0.0%	5,500	500	10.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals \$	119,070 \$	10,250 \$	\$ (108,820)	(91.4%)	11,810 \$	\$ 1,560	15.2%
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	650	-	(650)	(100.0%)	-	-	0.0%
Totals \$	650 \$	\$ -	\$ (650)	(100.0%)	\$ -	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

Attachment A

11.5A.22

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
TAXES								
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
507201 Licenses & Permits	13,200	13,000	(200)	14,690	(1.5%)	1,690	13.0%	
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%	
Totals	\$ 13,200	\$ 13,000	(200)	\$ 14,690	(1.5%)	\$ 1,690	13.0%	
MISC EXPENSE								
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%	
509101 Employee Incentive Program	1,200	1,200	-	1,200	0.0%	-	0.0%	
509121 Employee Training	7,068	8,513	1,445	7,639	20.4%	(874)	(10.3%)	
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%	
509123 Travel	5,360	5,360	-	5,360	0.0%	-	0.0%	
509125 Local Meeting Expense	300	300	-	300	0.0%	-	0.0%	
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%	
509150 Contributions	-	-	-	-	0.0%	-	0.0%	
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%	
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%	
Totals	\$ 13,928	\$ 15,373	\$ 1,445	\$ 14,499	10.4%	(874)	(5.7%)	
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%	
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
LEASES & RENTALS								
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
512061 Equipment Rental	3,982	3,606	(376)	3,606	(9.4%)	-	0.0%	
Totals	\$ 3,982	\$ 3,606	(376)	\$ 3,606	(9.4%)	\$ -	0.0%	
PERSONNEL TOTAL								
	\$ 1,747,242	\$ 1,304,941	\$ (442,301)	\$ 1,343,619	(25.3%)	\$ 38,678	3.0%	
NON-PERSONNEL TOTAL								
	\$ 528,056	\$ 44,729	\$ (483,327)	\$ 48,305	(91.5%)	\$ 3,576	8.0%	
TOTAL OPERATING EXPENSES	\$ 2,275,298	\$ 1,349,670	\$ (925,628)	\$ 1,391,924	(40.7%)	\$ 42,254	3.1%	

11.5A.23

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Marketing - 1325

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	157,670	157,670	165,539	7,869	100.0%	7,869	5.0%
501023 Other OT	-	7,500	7,500	7,500	-	100.0%	-	0.0%
Totals	\$ -	\$ 165,170	\$ 165,170	\$ 173,039	\$ 7,869	100.0%	\$ 7,869	4.8%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ -	2,845	2,845	2,981	136	100.0%	136	4.8%
502021 Retirement	-	20,756	20,756	21,395	639	100.0%	639	3.1%
502022 Retirement UAL	-	-	-	-	-	0.0%	-	0.0%
502031 Medical Ins	-	49,408	49,408	52,970	3,562	100.0%	3,562	7.2%
502041 Dental Ins	-	2,423	2,423	2,502	79	100.0%	79	3.3%
502045 Vision Ins	-	552	552	576	24	100.0%	24	4.3%
502051 Life Ins/AD&D	-	338	338	348	10	100.0%	10	3.0%
502060 State Disability Ins (SDI)	-	1,765	1,765	1,912	147	100.0%	147	8.3%
502061 Long Term Disability Ins	-	1,422	1,422	1,444	22	100.0%	22	1.5%
502071 State Unemployment Ins (SUI)	-	210	210	224	14	100.0%	14	6.7%
502081 Worker's Comp Ins	-	6,336	6,336	6,526	190	100.0%	190	3.0%
502101 Holiday Pay	-	5,656	5,656	5,938	282	100.0%	282	5.0%
502103 Floating Holiday	-	5,366	5,366	5,635	269	100.0%	269	5.0%
502109 Sick Leave	-	8,483	8,483	8,907	424	100.0%	424	5.0%
502111 Annual Leave	-	10,187	10,187	10,695	508	100.0%	508	5.0%
502121 Other Paid Absence	-	1,326	1,326	1,391	65	100.0%	65	4.9%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	2,008	2,008	2,010	2	100.0%	2	0.1%
Totals	\$ -	\$ 119,081	\$ 119,081	\$ 125,454	\$ 6,373	100.0%	\$ 6,373	5.4%

Attachment A

11.5A.24

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

Marketing - 1325

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
SERVICES								
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	585,000	585,000	585,000	585,000	100.0%	-	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ 585,000	\$ 585,000	\$ 585,000	585,000	100.0%	\$ -	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	0.0%

Attachment A

11.5A.25

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Marketing - 1325

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	0.0%
504211 Postage & Mailing	-	24,000	24,000	24,000	24,000	100.0%	-	0.0%
504214 Promotional Items	-	61,000	61,000	61,000	61,000	100.0%	-	0.0%
504215 Printing	-	346,800	346,800	209,800	(137,000)	100.0%	(137,000)	(39.5%)
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	5,000	5,000	5,250	250	100.0%	250	5.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ 436,800	\$ 436,800	\$ 300,050	\$ (136,750)	100.0%	\$ (136,750)	(31.3%)
UTILITIES								
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	1,000	1,000	1,000	1,000	100.0%	-	0.0%
Totals	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	100.0%	\$ -	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%

Attachment A

11.5A.26

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

Marketing - 1325

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	PLAN FY25	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25					
TAXES									
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	-	0.0%
509081 Advertising - District Promo	-	245,000	245,000	245,000	245,000	100.0%	245,000	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	-	12,000	12,000	12,000	12,000	100.0%	13,200	1,200	10.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	10,000	10,000	10,000	10,000	100.0%	10,100	100	1.0%
509125 Local Meeting Expense	-	800	800	800	800	100.0%	840	40	5.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ 267,800	\$ 267,800	\$ 267,800	267,800	100.0%	\$ 269,140	\$ 1,340	0.5%
INTEREST EXPENSE & DEBT SERVICE									
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	-	0.0%
511103 Interest Expense - POB	-	-	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	-	0.0%
LEASES & RENTALS									
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	-	0.0%
PERSONNEL TOTAL	\$ -	\$ 284,251	\$ 284,251	\$ 284,251	284,251	100.0%	\$ 298,493	\$ 14,242	5.0%
NON-PERSONNEL TOTAL	\$ -	\$ 1,290,600	\$ 1,290,600	\$ 1,290,600	1,290,600	100.0%	\$ 1,155,190	\$ (135,410)	(10.5%)
TOTAL OPERATING EXPENSES	\$ -	\$ 1,574,851	\$ 1,574,851	\$ 1,574,851	1,574,851	100.0%	\$ 1,453,683	\$ (121,168)	(7.7%)

Attachment A

11.5A.27

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

HR - 1400

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	\$ VAR	% VAR	\$ VAR	% VAR
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	0.0%	-	0.0%
501021 Other Salaries	511,627	583,711	72,084	14.1%	596,872	13,161	13,161	2.3%
501023 Other OT	5,336	1,000	(4,336)	(81.3%)	1,000	-	-	0.0%
Totals \$	516,963 \$	584,711 \$	67,748 \$	13.1%	597,872 \$	13,161 \$	13,161 \$	2.3%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	8,988	10,291	1,303	14.5%	10,639	348	348	3.4%
502021 Retirement	58,230	75,314	17,084	29.3%	77,147	1,833	1,833	2.4%
502022 Retirement UAL	28,335	-	(28,335)	(100.0%)	-	-	-	0.0%
502031 Medical Ins	146,845	151,518	4,673	3.2%	162,451	10,933	10,933	7.2%
502041 Dental Ins	8,244	10,339	2,095	25.4%	10,674	335	335	3.2%
502045 Vision Ins	1,656	1,932	276	16.7%	2,016	84	84	4.3%
502051 Life Ins/AD&D	910	1,027	117	12.9%	1,059	32	32	3.1%
502060 State Disability Ins (SDI)	6,349	6,092	(257)	(4.0%)	6,532	440	440	7.2%
502061 Long Term Disability Ins	3,744	4,338	594	15.9%	4,338	-	-	0.0%
502071 State Unemployment Ins (SUI)	852	735	(117)	(13.7%)	784	49	49	6.7%
502081 Worker's Comp Ins	20,774	22,175	1,401	6.7%	22,840	665	665	3.0%
502101 Holiday Pay	18,564	21,204	2,640	14.2%	22,107	903	903	4.3%
502103 Floating Holiday	12,232	12,842	610	5.0%	13,485	643	643	5.0%
502109 Sick Leave	27,845	31,807	3,962	14.2%	33,162	1,355	1,355	4.3%
502111 Annual Leave	47,417	54,260	6,843	14.4%	61,903	7,643	7,643	14.1%
502121 Other Paid Absence	4,351	4,971	620	14.2%	5,181	210	210	4.2%
502251 Phys. Exams	-	-	-	0.0%	-	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	-	0.0%
502999 Other Fringe Benefits	4,074	8,103	4,029	98.9%	8,110	7	7	0.1%
Totals \$	399,410 \$	416,948 \$	17,538 \$	4.4%	442,428 \$	25,480 \$	25,480 \$	6.1%

Attachment A

11.5A.28

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

HR - 1400

ACCOUNT	June-22	March-23	Increase/(Decrease)		March-23	Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	PLAN FY25	\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	-	\$ -	0.0%	-	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	92,647	224,576	131,929	142.4%	228,805	4,229	1.9%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	9,179	10,219	1,040	11.3%	10,710	491	4.8%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	17,926	31,166	13,240	73.9%	31,324	158	0.5%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals \$	119,752 \$	265,961 \$	146,209 \$	122.1%	270,839 \$	4,878 \$	1.8%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	-	\$ -	0.0%	-	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals \$	- \$	- \$	- \$	0.0%	- \$	- \$	0.0%

Attachment A

11.5A.29

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

HR - 1400

March-23

March-23

June-22

June-22

PLAN

BUDGET

BUDGET

BUDGET

FY25

FY24

FY23

FY23

Increase/(Decrease)
\$ VAR

Increase/(Decrease)
\$ VAR

Increase/(Decrease)
\$ VAR

Increase/(Decrease)
\$ VAR

% VAR

% VAR

% VAR

% VAR

% VAR

OTHER MATERIALS & SUPPLIES

504205 Freight Out	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	1,030	2,055	1,025	99.5%	1,108	(947)	(46.1%)
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals \$	1,030	2,055	1,025	99.5%	1,108	(947)	(46.1%)

UTILITIES

505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals \$	-	\$ -	\$ -	0.0%	-	\$ -	0.0%

CASUALTY & LIABILITY

506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals \$	-	\$ -	\$ -	0.0%	-	\$ -	0.0%

11.5A.30

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

HR - 1400

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
TAXES								
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	\$ 3,770	\$ 3,862	\$ 4,055	\$ 193	\$ 193	2.4%	\$ 193	5.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	3,000	5,500	5,650	150	150	83.3%	150	2.7%
509121 Employee Training	23,110	25,693	24,881	(812)	(812)	11.2%	(812)	(3.2%)
509122 BOD Travel	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	5,000	11,387	11,387	-	-	127.7%	-	0.0%
509125 Local Meeting Expense	1,780	1,805	1,895	90	90	1.4%	90	5.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 36,660	\$ 48,247	\$ 47,868	\$(379)	\$(379)	31.6%	\$ (379)	(0.8%)
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
LEASES & RENTALS								
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
PERSONNEL TOTAL	\$ 916,373	\$ 1,001,659	\$ 1,040,300	\$ 38,641	\$ 38,641	9.3%	\$ 38,641	3.9%
NON-PERSONNEL TOTAL	\$ 157,442	\$ 316,263	\$ 319,815	\$ 3,552	\$ 3,552	100.9%	\$ 3,552	1.1%
TOTAL OPERATING EXPENSES	\$ 1,073,815	\$ 1,317,922	\$ 1,360,115	\$ 42,193	\$ 42,193	22.7%	\$ 42,193	3.2%

11.5A.31

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

IT - 1500

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	612,906	607,711	(5,195)	618,645	10,934	(0.8%)	10,934	1.8%
501023 Other OT	1,001	1,000	(1)	1,001	1	(0.1%)	1	0.1%
Totals	\$ 613,907	\$ 608,711	\$ (5,196)	\$ 619,646	\$ 10,935	(0.8%)	\$ 10,935	1.8%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 10,944	\$ 10,929	(15)	\$ 11,120	\$ 191	(0.1%)	\$ 191	1.7%
502021 Retirement	73,201	82,805	9,604	82,714	(91)	13.1%	(91)	(0.1%)
502022 Retirement UAL	35,621	-	(35,621)	-	-	(100.0%)	-	0.0%
502031 Medical Ins	143,474	157,131	13,657	168,463	11,332	9.5%	11,332	7.2%
502041 Dental Ins	6,756	6,972	216	7,200	228	3.2%	228	3.3%
502045 Vision Ins	1,656	1,656	-	1,728	72	0.0%	72	4.3%
502051 Life Ins/AD&D	1,005	1,014	9	1,044	30	0.9%	30	3.0%
502060 State Disability Ins (SDI)	7,079	6,176	(903)	6,590	414	(12.8%)	414	6.7%
502061 Long Term Disability Ins	4,086	4,338	252	4,338	-	6.2%	-	0.0%
502071 State Unemployment Ins (SUI)	852	630	(222)	672	42	(26.1%)	42	6.7%
502081 Worker's Comp Ins	20,774	19,007	(1,767)	19,577	570	(8.5%)	570	3.0%
502101 Holiday Pay	22,645	22,593	(52)	22,990	397	(0.2%)	397	1.8%
502103 Floating Holiday	19,625	20,315	690	20,570	255	3.5%	255	1.3%
502109 Sick Leave	33,965	33,891	(74)	34,485	594	(0.2%)	594	1.8%
502111 Annual Leave	66,927	62,964	(3,963)	63,800	836	(5.9%)	836	1.3%
502121 Other Paid Absence	5,306	5,295	(11)	5,387	92	(0.2%)	92	1.7%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	6,024	6,024	-	6,030	6	0.0%	6	0.1%
Totals	\$ 459,940	\$ 441,740	\$ (18,200)	\$ 456,708	\$ 14,968	(4.0%)	\$ 14,968	3.4%

Attachment A

11.5A.32

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

IT - 1500

ACCOUNT	June-22	March-23	Increase/(Decrease)		March-23	Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	PLAN FY25	\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	6,000	31,000	25,000	416.7%	6,000	(25,000)	(80.6%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	481,000	929,000	448,000	93.1%	962,388	33,388	3.6%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals \$	487,000 \$	960,000 \$	473,000 \$	97.1%	968,388 \$	8,388 \$	0.9%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

Attachment A

11.5A.33

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

IT - 1500

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	30,700	30,500	(200)	30,500	(200)	(0.7%)	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%
Totals \$	30,700 \$	30,500 \$	(200)	30,500 \$	(200)	(0.7%)	30,500 \$	0.0%
UTILITIES								
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	0.0%
Totals \$	- \$	- \$	-	- \$	-	0.0%	- \$	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%
Totals \$	- \$	- \$	-	- \$	-	0.0%	- \$	0.0%

11.5A.34

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

IT - 1500

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
TAXES								
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	1,200	1,200	1,200	1,230	30	2.5%	-	0.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	2,200	2,200	2,200	2,200	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 3,400	\$ 3,400	\$ 3,400	\$ 3,430	\$ 30	0.9%	\$ 30	0.9%
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
LEASES & RENTALS								
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
PERSONNEL TOTAL								
	\$ 1,073,847	\$ 1,050,451	\$ (23,396)	\$ 1,076,354	\$ 25,903	2.5%	\$ 25,903	2.5%
NON-PERSONNEL TOTAL								
	\$ 521,100	\$ 993,900	\$ 472,800	\$ 1,002,318	\$ 8,418	0.8%	\$ 8,418	0.8%
TOTAL OPERATING EXPENSES	\$ 1,594,947	\$ 2,044,351	\$ 449,404	\$ 2,078,672	\$ 34,321	1.7%	\$ 34,321	1.7%

11.5A.35

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Planning Grants - 1600

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY23	BUDGET	FY24	PLAN	FY25	\$ VAR	% VAR	\$ VAR	% VAR
LABOR										
501011 Bus Operator Pay	\$	-	\$	-	\$	-	\$	0.0%	\$	0.0%
501013 Bus Operator OT		-		-		-		0.0%		0.0%
501021 Other Salaries		472,166		542,798		70,632		15.0%	6,298	1.2%
501023 Other OT		12,001		20,000		7,999		66.7%	(7,147)	(35.7%)
Totals	\$	484,167	\$	562,798	\$	78,631	\$	16.2%	(849)	(0.2%)
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$	8,386	\$	9,882	\$	1,496	\$	17.8%	75	0.8%
502021 Retirement		55,001		72,574		17,573		32.0%	73	0.1%
502022 Retirement UAL		26,765		-		(26,765)		(100.0%)	-	0.0%
502031 Medical Ins		127,291		166,367		39,076		30.7%	11,997	7.2%
502041 Dental Ins		6,926		8,979		2,053		29.6%	291	3.2%
502045 Vision Ins		1,380		1,656		276		20.0%	72	4.3%
502051 Life Ins/AD&D		696		806		110		15.8%	22	2.7%
502060 State Disability Ins (SDI)		6,056		6,038		(18)		(0.3%)	217	3.6%
502061 Long Term Disability Ins		3,276		3,856		580		17.7%	-	0.0%
502071 State Unemployment Ins (SUI)		710		630		(80)		(11.3%)	42	6.7%
502081 Worker's Comp Ins		20,774		19,007		(1,767)		(8.5%)	570	3.0%
502101 Holiday Pay		17,033		19,952		2,919		17.1%	370	1.9%
502103 Floating Holiday		11,873		12,192		319		2.7%	333	2.7%
502109 Sick Leave		25,550		29,928		4,378		17.1%	556	1.9%
502111 Annual Leave		43,357		51,955		8,598		19.8%	4,701	9.0%
502121 Other Paid Absence		3,992		4,676		684		17.1%	87	1.9%
502251 Phys. Exams		-		-		-		0.0%	-	0.0%
502253 Driver Lic Renewal		-		-		-		0.0%	-	0.0%
502999 Other Fringe Benefits		4,045		4,074		29		0.7%	6	0.1%
Totals	\$	363,111	\$	412,572	\$	49,461	\$	13.6%	19,412	4.7%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

Planning Grants - 1600

ACCOUNT	June-22	March-23	Increase/(Decrease)		March-23	Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	PLAN FY25	\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	1,201,217	902,301	(298,916)	(24.9%)	812,817	(89,484)	(9.9%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals \$	1,201,217 \$	902,301 \$	(298,916)	(24.9%)	812,817 \$	(89,484)	(9.9%)
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

Attachment A

11.5A.37

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Planning Grants - 1600

ACCOUNT	June-22	March-23	Increase/(Decrease)		March-23	Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	PLAN FY25	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	-	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	15,453	40,828	25,375	164.2%	41,620	792	1.9%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals \$	15,453 \$	40,828 \$	25,375 \$	164.2%	41,620 \$	792 \$	1.9%
UTILITIES							
505010 Propulsion Power	\$ -	-	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ -	-	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

11.5A.38

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Planning Grants - 1600

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
TAXES								
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	\$ -	\$ 800	\$ 800	\$ 840	100.0%	100.0%	40	5.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	0.0%	-	0.0%
509121 Employee Training	3,799	6,008	2,209	6,310	58.1%	58.1%	302	5.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	0.0%
509123 Travel	5,440	12,106	6,666	12,711	122.5%	122.5%	605	5.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	\$ 9,239	\$ 18,914	\$ 9,675	\$ 19,861	104.7%	104.7%	947	5.0%
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	0.0%
511103 Interest Expense - POB	-	-	-	-	0.0%	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	0.0%
LEASES & RENTALS								
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL	\$ 847,278	\$ 975,370	\$ 128,092	\$ 993,933	15.1%	15.1%	18,563	1.9%
NON-PERSONNEL TOTAL	\$ 1,225,909	\$ 962,043	\$ (263,866)	\$ (87,745)	(21.5%)	(21.5%)	(87,745)	(9.1%)
TOTAL OPERATING EXPENSES	\$ 2,073,187	\$ 1,937,413	\$ (135,774)	\$ 1,868,231	(6.5%)	(6.5%)	(69,182)	(3.6%)

11.5A.39

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	BUDGET FY24	BUDGET FY25	PLAN FY25					
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	
501021 Other Salaries	190,881	193,210	193,210	198,854	198,854	5,644	1.2%	5,644	2.9%	
501023 Other OT	259	266	266	279	279	13	2.7%	13	4.9%	
Totals	\$ 191,140	\$ 193,476	\$ 193,476	\$ 199,133	\$ 199,133	\$ 5,657	1.2%	\$ 5,657	2.9%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ 3,313	\$ 3,406	\$ 3,406	\$ 3,504	\$ 3,504	\$ 98	2.8%	\$ 98	2.9%	
502021 Retirement	22,166	25,813	25,813	26,071	26,071	258	16.5%	258	1.0%	
502022 Retirement UAL	10,786	-	(10,786)	-	-	-	(100.0%)	-	0.0%	
502031 Medical Ins	10,044	10,794	10,794	11,577	11,577	783	7.5%	783	7.3%	
502041 Dental Ins	2,348	2,423	2,423	2,502	2,502	79	3.2%	79	3.3%	
502045 Vision Ins	552	552	552	576	576	24	0.0%	24	4.3%	
502051 Life Ins/AD&D	336	338	338	348	348	10	0.6%	10	3.0%	
502060 State Disability Ins (SDI)	2,491	2,115	2,115	2,248	2,248	133	(15.1%)	133	6.3%	
502061 Long Term Disability Ins	1,404	1,446	1,446	1,446	1,446	-	3.0%	-	0.0%	
502071 State Unemployment Ins (SUI)	284	210	210	224	224	14	(26.1%)	14	6.7%	
502081 Worker's Comp Ins	5,935	6,336	6,336	6,526	6,526	190	6.8%	190	3.0%	
502101 Holiday Pay	6,877	7,067	7,067	7,267	7,267	200	2.8%	200	2.8%	
502103 Floating Holiday	5,224	5,485	5,485	5,760	5,760	275	5.0%	275	5.0%	
502109 Sick Leave	10,316	10,601	10,601	10,900	10,900	299	2.8%	299	2.8%	
502111 Annual Leave	16,381	16,642	16,642	16,917	16,917	275	1.6%	275	1.7%	
502121 Other Paid Absence	1,611	1,656	1,656	1,703	1,703	47	2.8%	47	2.8%	
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	0.0%	
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	0.0%	
502999 Other Fringe Benefits	6,008	6,008	6,008	6,010	6,010	2	0.0%	2	0.0%	
Totals	\$ 106,076	\$ 100,892	\$ 100,892	\$ 103,579	\$ 103,579	\$ 2,687	(4.9%)	\$ 2,687	2.7%	

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-22		March-23		Increase/(Decrease)		March-23		Increase/(Decrease)	
	BUDGET	FY23	BUDGET	FY24	\$ VAR	% VAR	PLAN	FY25	\$ VAR	% VAR
SERVICES										
503011	\$	-	\$	-	\$	0.0%	-	\$	-	0.0%
503012	-	-	-	-	-	0.0%	-	-	-	0.0%
503031	15,659	-	51,041	35,382	226.0%	16,842	(34,199)	(67.0%)		
503032	-	-	-	-	0.0%	-	-	0.0%		
503033	-	-	-	-	0.0%	-	-	0.0%		
503034	-	-	-	-	0.0%	-	-	0.0%		
503041	-	-	-	-	0.0%	-	-	0.0%		
503161	-	-	-	-	0.0%	-	-	0.0%		
503162	-	-	-	-	0.0%	-	-	0.0%		
503171	611,722	-	651,674	39,952	6.5%	677,741	26,067	4.0%		
503221	-	-	-	-	0.0%	-	-	0.0%		
503222	-	-	-	-	0.0%	-	-	0.0%		
503225	-	-	-	-	0.0%	-	-	0.0%		
503351	-	-	-	-	0.0%	-	-	0.0%		
503352	-	-	-	-	0.0%	-	-	0.0%		
503353	-	-	-	-	0.0%	-	-	0.0%		
503354	-	-	-	-	0.0%	-	-	0.0%		
503363	-	-	-	-	0.0%	-	-	0.0%		
Totals	\$	627,381	\$	702,715	\$	12.0%	\$	694,583	\$	(1.2%)
MOBILE MATERIALS & SUPPLIES										
504011	\$	-	\$	-	\$	0.0%	-	\$	-	0.0%
504012	-	-	-	-	-	0.0%	-	-	-	0.0%
504021	-	-	-	-	-	0.0%	-	-	-	0.0%
504161	-	-	-	-	-	0.0%	-	-	-	0.0%
504191	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	\$	-	\$	-	\$	0.0%	-	\$	-	0.0%

11.5A.41

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%	
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%	
504215 Printing	3,091	1,000	(2,091)	2,000	(67.6%)	1,000	100.0%	
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%	
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%	
504315 Safety Supplies	2,782	2,964	182	3,083	6.5%	119	4.0%	
504316 COVID-19	-	-	-	-	0.0%	-	0.0%	
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%	
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%	
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%	
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%	
504511 Small Tools	-	-	-	-	0.0%	-	0.0%	
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%	
Totals \$	5,873 \$	3,964 \$	(1,909)	5,083 \$	(32.5%)	1,119	28.2%	
UTILITIES								
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%	
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%	
505031 Telecommunications	-	3,400	3,400	3,400	100.0%	-	0.0%	
Totals \$	\$ -	\$ 3,400	\$ 3,400	\$ 3,400	100.0%	\$ -	0.0%	
CASUALTY & LIABILITY								
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%	
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%	
506123 Settlement Costs	154,530	163,040	8,510	167,931	5.5%	4,891	3.0%	
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%	
Totals \$	\$ 154,530	\$ 163,040	\$ 8,510	\$ 167,931	5.5%	\$ 4,891	3.0%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
TAXES								
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%	
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
MISC EXPENSE								
509011 Dues/Subscriptions	\$ 412	\$ 422	\$ 443	\$ 21	2.4%	\$ 21	5.0%	
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%	
509101 Employee Incentive Program	5,933	12,534	12,910	376	111.3%	376	3.0%	
509121 Employee Training	3,091	3,166	3,324	158	2.4%	158	5.0%	
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%	
509123 Travel	7,105	7,499	7,723	224	5.5%	224	3.0%	
509125 Local Meeting Expense	-	300	300	-	100.0%	-	0.0%	
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%	
509150 Contributions	-	-	-	-	0.0%	-	0.0%	
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%	
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%	
Totals	\$ 16,541	\$ 23,921	\$ 24,700	\$ 779	44.6%	\$ 779	3.3%	
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%	
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
LEASES & RENTALS								
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
PERSONNEL TOTAL	\$ 297,216	\$ 294,368	\$ 302,712	\$ 8,344	(1.0%)	\$ 8,344	2.8%	
NON-PERSONNEL TOTAL	\$ 804,325	\$ 897,040	\$ 895,697	\$ (1,343)	11.5%	\$ (1,343)	(0.1%)	
TOTAL OPERATING EXPENSES	\$ 1,101,541	\$ 1,191,408	\$ 1,198,409	\$ 7,001	8.2%	\$ 7,001	0.6%	

11.5A.43

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	543,214	249,669	(293,545)	262,146	12,477	(54.0%)	12,477	5.0%
501023 Other OT	1,920	201	(1,719)	211	10	(89.5%)	10	5.0%
Totals \$	\$ 545,134	\$ 249,870	\$ (295,264)	\$ 262,357	\$ 12,487	(54.2%)	\$ 12,487	5.0%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 9,524	\$ 4,436	(5,088)	4,658	222	(53.4%)	222	5.0%
502021 Retirement	63,590	33,633	(29,957)	34,671	1,038	(47.1%)	1,038	3.1%
502022 Retirement UAL	30,945	-	(30,945)	-	-	(100.0%)	-	0.0%
502031 Medical Ins	182,501	106,742	(75,759)	114,433	7,691	(41.5%)	7,691	7.2%
502041 Dental Ins	9,678	4,549	(5,129)	4,698	149	(53.0%)	149	3.3%
502045 Vision Ins	2,484	1,104	(1,380)	1,152	48	(55.6%)	48	4.3%
502051 Life Ins/AD&D	1,080	572	(508)	588	16	(47.0%)	16	2.8%
502060 State Disability Ins (SDI)	7,159	2,754	(4,405)	2,988	234	(61.5%)	234	8.5%
502061 Long Term Disability Ins	4,473	2,275	(2,198)	2,317	42	(49.1%)	42	1.8%
502071 State Unemployment Ins (SUI)	1,278	420	(858)	448	28	(67.1%)	28	6.7%
502081 Worker's Comp Ins	32,644	12,671	(19,973)	13,052	381	(61.2%)	381	3.0%
502101 Holiday Pay	19,989	9,285	(10,704)	9,750	465	(53.5%)	465	5.0%
502103 Floating Holiday	4,368	4,367	(1)	4,586	219	(0.0%)	219	5.0%
502109 Sick Leave	29,985	13,928	(16,057)	14,626	698	(53.6%)	698	5.0%
502111 Annual Leave	61,693	26,331	(35,362)	27,645	1,314	(57.3%)	1,314	5.0%
502121 Other Paid Absence	4,685	2,176	(2,509)	2,285	109	(53.6%)	109	5.0%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,211	2,066	(145)	2,070	4	(6.6%)	4	0.2%
Totals \$	\$ 468,287	\$ 227,309	\$ (240,978)	\$ 239,967	\$ 12,658	(51.5%)	\$ 12,658	5.6%

Attachment A

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

Purchasing - 1900

ACCOUNT	June-22	March-23	Increase/(Decrease)		March-23	Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	PLAN FY25	\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	2,100	-	(2,100)	(100.0%)	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	1,236	1,266	30	2.4%	1,329	63	5.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals \$	3,336 \$	1,266 \$	(2,070)	(62.1%)	1,329 \$	63 \$	5.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	-	0.0%	\$ -	\$ -	0.0%

Attachment A

11.5A.45

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease)		March-23	Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	\$ VAR	% VAR	PLAN FY25	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	103	-	(103)	(100.0%)	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%	-	-	0.0%
504215 Printing	206	211	5	2.4%	11	5.2%	222	11	5.2%
504217 Photo Supp/Process	-	-	-	0.0%	-	0.0%	-	-	0.0%
504311 Office Supplies	1,545	1,265	(280)	(18.1%)	64	5.1%	1,329	64	5.1%
504315 Safety Supplies	-	-	-	0.0%	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%	-	-	0.0%
Totals \$	1,854	1,476	(378)	(20.4%)	75	5.1%	1,551	75	5.1%
UTILITIES									
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	0.0%	-	-	0.0%
Totals \$	-	-	-	0.0%	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%	-	-	0.0%
Totals \$	-	-	-	0.0%	-	0.0%	-	-	0.0%

Attachment A

11.5A.46

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
TAXES								
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%	
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
MISC EXPENSE								
509011 Dues/Subscriptions	\$ 340	\$ 348	\$ 8	\$ 365	2.4%	\$ 17	4.9%	
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%	
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%	
509121 Employee Training	2,060	5,117	3,057	5,201	148.4%	84	1.6%	
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%	
509123 Travel	5,381	3,965	(1,416)	4,170	(26.3%)	205	5.2%	
509125 Local Meeting Expense	258	300	42	315	16.3%	15	5.0%	
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%	
509150 Contributions	-	-	-	-	0.0%	-	0.0%	
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%	
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%	
Totals	\$ 8,039	\$ 9,730	\$ 1,691	\$ 10,051	21.0%	\$ 321	3.3%	
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%	
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
LEASES & RENTALS								
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
PERSONNEL TOTAL	\$ 1,013,421	\$ 477,179	\$ (536,242)	\$ 502,324	(52.9%)	\$ 25,145	5.3%	
NON-PERSONNEL TOTAL	\$ 13,229	\$ 12,472	\$ (757)	\$ 12,931	(5.7%)	\$ 459	3.7%	
TOTAL OPERATING EXPENSES	\$ 1,026,650	\$ 489,651	\$ (536,999)	\$ 515,255	(52.3%)	\$ 25,604	5.2%	

11.5A.47

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Inventory Mgmt - 2000

ACCOUNT	June-22	March-23	Increase/(Decrease)		March-23	Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	PLAN FY25	\$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	-	231,151	231,151	100.0%	239,002	7,851	3.4%
501023 Other OT	-	1,768	1,768	100.0%	1,857	89	5.0%
Totals \$	\$ -	\$ 232,919	\$ 232,919	100.0%	\$ 240,859	\$ 7,940	3.4%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	\$ -	\$ 4,193	\$ 4,193	100.0%	\$ 4,335	\$ 142	3.4%
502021 Retirement	-	31,618	31,618	100.0%	32,086	468	1.5%
502022 Retirement UAL	-	-	-	0.0%	-	-	0.0%
502031 Medical Ins	-	88,262	88,262	100.0%	94,632	6,370	7.2%
502041 Dental Ins	-	4,846	4,846	100.0%	5,004	158	3.3%
502045 Vision Ins	-	1,104	1,104	100.0%	1,152	48	4.3%
502051 Life Ins/AD&D	-	468	468	100.0%	480	12	2.6%
502060 State Disability Ins (SDI)	-	2,603	2,603	100.0%	2,780	177	6.8%
502061 Long Term Disability Ins	-	1,928	1,928	100.0%	1,928	-	0.0%
502071 State Unemployment Ins (SUI)	-	420	420	100.0%	448	28	6.7%
502081 Worker's Comp Ins	-	12,671	12,671	100.0%	13,052	381	3.0%
502101 Holiday Pay	-	8,844	8,844	100.0%	9,142	298	3.4%
502103 Floating Holiday	-	-	-	0.0%	-	-	0.0%
502109 Sick Leave	-	13,266	13,266	100.0%	13,712	446	3.4%
502111 Annual Leave	-	32,102	32,102	100.0%	33,090	988	3.1%
502121 Other Paid Absence	-	2,073	2,073	100.0%	2,143	70	3.4%
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	-	116	116	100.0%	120	4	3.4%
Totals \$	\$ -	\$ 204,514	\$ 204,514	100.0%	\$ 214,104	\$ 9,590	4.7%

Attachment A

11.5A.48

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

Inventory Mgmt - 2000

ACCOUNT	June-22	March-23	Increase/(Decrease)		March-23	Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	PLAN FY25	\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	2,200	2,200	100.0%	2,310	110	5.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ 2,200	\$ 2,200	100.0%	\$ 2,310	\$ 110	5.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

Attachment A

11.5A.49

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Inventory Mgmt - 2000

ACCOUNT	June-22	March-23	Increase/(Decrease)		March-23	Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	PLAN FY25	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	316	316	100.0%	332	16	5.1%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals \$	-	\$ 316	\$ 316	100.0%	332	\$ 16	5.1%
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals \$	-	\$ -	\$ -	0.0%	-	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals \$	-	\$ -	\$ -	0.0%	-	\$ -	0.0%

11.5A.50

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Inventory Mgmt - 2000

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
TAXES								
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	2,000	2,000	2,100	100	5.0%	100	5.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	1,550	1,550	1,621	71	4.6%	71	4.6%
509125 Local Meeting Expense	-	200	200	210	10	5.0%	10	5.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ 3,750	\$ 3,750	\$ 3,931	\$ 181	4.8%	\$ 181	4.8%
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
LEASES & RENTALS								
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
PERSONNEL TOTAL	\$ -	\$ 437,433	\$ 437,433	\$ 454,963	\$ 17,530	4.0%	\$ 17,530	4.0%
NON-PERSONNEL TOTAL	\$ -	\$ 6,266	\$ 6,266	\$ 6,573	\$ 307	4.9%	\$ 307	4.9%
TOTAL OPERATING EXPENSES	\$ -	\$ 443,699	\$ 443,699	\$ 461,536	\$ 17,837	4.0%	\$ 17,837	4.0%

11.5A.51

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Facilities Maint - 2200

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	BUDGET FY24	BUDGET FY25	PLAN FY25					
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	0.0%	
501021 Other Salaries	953,476	916,015	916,015	(37,461)	934,090	18,075	(3.9%)	18,075	2.0%	
501023 Other OT	81,767	41,952	41,952	(39,815)	44,052	2,100	(48.7%)	2,100	5.0%	
Totals	\$ 1,035,243	\$ 957,967	\$ 957,967	\$ (77,276)	\$ 978,142	\$ 20,175	(7.5%)	\$ 20,175	2.1%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ 17,856	\$ 17,016	\$ 17,016	(840)	\$ 17,427	\$ 411	(4.7%)	\$ 411	2.4%	
502021 Retirement	111,647	124,458	124,458	12,811	125,027	569	11.5%	569	0.5%	
502022 Retirement UAL	54,330	-	-	(54,330)	-	-	(100.0%)	-	0.0%	
502031 Medical Ins	412,452	452,400	452,400	39,948	485,050	32,650	9.7%	32,650	7.2%	
502041 Dental Ins	23,532	26,466	26,466	2,934	27,324	858	12.5%	858	3.2%	
502045 Vision Ins	4,968	4,968	4,968	-	5,184	216	0.0%	216	4.3%	
502051 Life Ins/AD&D	2,256	2,210	2,210	(46)	2,268	58	(2.0%)	58	2.6%	
502060 State Disability Ins (SDI)	13,280	10,561	10,561	(2,719)	11,174	613	(20.5%)	613	5.8%	
502061 Long Term Disability Ins	8,036	8,209	8,209	173	8,344	135	2.2%	135	1.6%	
502071 State Unemployment Ins (SUI)	2,556	1,890	1,890	(666)	2,016	126	(26.1%)	126	6.7%	
502081 Worker's Comp Ins	53,418	57,021	57,021	3,603	58,732	1,711	6.7%	1,711	3.0%	
502101 Holiday Pay	35,206	34,646	34,646	(560)	35,453	807	(1.6%)	807	2.3%	
502103 Floating Holiday	6,003	6,002	6,002	(1)	6,002	-	(0.0%)	-	0.0%	
502109 Sick Leave	52,809	51,968	51,968	(841)	53,180	1,212	(1.6%)	1,212	2.3%	
502111 Annual Leave	116,731	114,692	114,692	(2,039)	120,642	5,950	(1.7%)	5,950	5.2%	
502121 Other Paid Absence	8,252	8,122	8,122	(130)	8,312	190	(1.6%)	190	2.3%	
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	0.0%	
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	0.0%	
502999 Other Fringe Benefits	6,472	2,472	2,472	(4,000)	2,490	18	(61.8%)	18	0.7%	
Totals	\$ 929,804	\$ 923,101	\$ 923,101	\$ (6,703)	\$ 968,625	\$ 45,524	(0.7%)	\$ 45,524	4.9%	

11.5A.52

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Facilities Maint - 2200

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY23	BUDGET	FY24	PLAN	FY25	\$ VAR	% VAR	\$ VAR	% VAR
SERVICES										
503011	\$	-	\$	-	\$	-	0.0%	0.0%	\$	0.0%
503012	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
503031	46,978	46,978	298,765	251,787	51,203	51,203	536.0%	(82.9%)	(247,562)	(82.9%)
503032	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
503033	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
503034	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
503041	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
503161	8,551	8,551	8,722	171	9,158	9,158	2.0%	5.0%	436	5.0%
503162	2,576	2,576	2,628	52	2,759	2,759	2.0%	5.0%	131	5.0%
503171	20,779	20,779	21,195	416	22,256	22,256	2.0%	5.0%	1,061	5.0%
503221	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
503222	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
503225	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
503351	200,000	200,000	225,000	25,000	232,500	232,500	12.5%	3.3%	7,500	3.3%
503352	421,401	421,401	580,413	159,012	596,969	596,969	37.7%	2.9%	16,556	2.9%
503353	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
503354	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
503363	59,753	59,753	74,096	14,343	77,801	77,801	24.0%	5.0%	3,705	5.0%
Totals	\$	760,038	\$	1,210,819	\$	992,646	59.3%	(18.0%)	\$ (218,173)	(18.0%)
MOBILE MATERIALS & SUPPLIES										
504011	\$	3,152	\$	3,215	\$	3,376	2.0%	5.0%	\$ 161	5.0%
504012	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
504021	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
504161	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
504191	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	\$	3,152	\$	3,215	\$	3,376	2.0%	5.0%	\$ 161	5.0%

11.5A.53

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Facilities Maint - 2200

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY23	BUDGET	FY24	PLAN	FY25	\$ VAR	% VAR	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$	-	\$	-	\$	-	\$	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	2,060	2,060	2,101	41	2,206	105	5.0%			
504315 Safety Supplies	5,667	7,152	1,485	26.2%	7,510	358	5.0%			
504316 COVID-19	-	-	-	0.0%	-	-	0.0%			
504317 Cleaning Supplies	51,509	52,540	1,031	2.0%	55,166	2,626	5.0%			
504409 Repair/Maint Supplies	123,047	127,409	4,362	3.5%	133,782	6,373	5.0%			
504417 Tenant Repairs	10,302	10,508	206	2.0%	11,033	525	5.0%			
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%			
504511 Small Tools	7,132	7,275	143	2.0%	7,638	363	5.0%			
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%			
Totals \$	199,717	\$ 206,985	\$ 7,268	3.6%	\$ 217,335	\$ 10,350	5.0%			
UTILITIES										
505010 Propulsion Power	\$	-	\$	-	\$	-	\$	0.0%	-	0.0%
505011 Gas & Electric	357,000	368,080	11,080	3.1%	386,484	18,404	5.0%			
505021 Water & Garbage	155,435	175,973	20,538	13.2%	184,772	8,799	5.0%			
505031 Telecommunications	109,211	109,084	(127)	(0.1%)	114,538	5,454	5.0%			
Totals \$	621,646	\$ 653,137	\$ 31,491	5.1%	\$ 685,794	\$ 32,657	5.0%			
CASUALTY & LIABILITY										
506011 Insurance - Property	\$	-	\$	-	\$	-	\$	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	-	0.0%	-	0.0%
Totals \$	-	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			

11.5A.54

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Facilities Maint - 2200

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
TAXES								
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
507201 Licenses & Permits	15,556	18,179	2,623	19,088	16.9%	909	5.0%	
507999 Other Taxes	10,302	12,254	1,952	12,867	18.9%	613	5.0%	
Totals	\$ 25,858	\$ 30,433	\$ 4,575	\$ 31,955	17.7%	\$ 1,522	5.0%	
MISC EXPENSE								
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%	
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%	
509121 Employee Training	6,595	6,727	132	7,063	2.0%	336	5.0%	
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%	
509123 Travel	3,297	3,363	66	3,531	2.0%	168	5.0%	
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%	
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%	
509150 Contributions	-	-	-	-	0.0%	-	0.0%	
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%	
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%	
Totals	\$ 9,892	\$ 10,090	\$ 198	\$ 10,594	2.0%	\$ 504	5.0%	
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%	
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
LEASES & RENTALS								
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
512061 Equipment Rental	6,696	6,830	134	7,172	2.0%	342	5.0%	
Totals	\$ 6,696	\$ 6,830	\$ 134	\$ 7,172	2.0%	\$ 342	5.0%	
PERSONNEL TOTAL	\$ 1,965,047	\$ 1,881,068	\$ (83,979)	\$ 1,946,767	(4.3%)	\$ 65,699	3.5%	
NON-PERSONNEL TOTAL	\$ 1,626,999	\$ 2,121,509	\$ 494,510	\$ 1,948,872	30.4%	\$ (172,637)	(8.1%)	
TOTAL OPERATING EXPENSES	\$ 3,592,046	\$ 4,002,577	\$ 410,531	\$ 3,895,639	11.4%	\$ (106,938)	(2.7%)	

11.5A.55

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	BUDGET FY24	BUDGET FY25	PLAN FY25					
LABOR										
501011 Bus Operator Pay	\$ 1,387,574	\$ 1,368,641	\$ 1,368,641	\$ 1,382,817	\$ 1,382,817	\$ 14,176	1.0%	14,176	1.0%	
501013 Bus Operator OT	133,982	274,490	274,490	288,212	288,212	13,722	5.0%	13,722	5.0%	
501021 Other Salaries	644,280	652,861	652,861	666,489	666,489	13,628	2.1%	13,628	2.1%	
501023 Other OT	49,259	50,460	50,460	52,984	52,984	2,524	5.0%	2,524	5.0%	
Totals	\$ 2,215,095	\$ 2,346,452	\$ 2,346,452	\$ 2,390,502	\$ 2,390,502	\$ 44,050	1.9%	\$ 44,050	1.9%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ 37,254	\$ 40,136	\$ 40,136	\$ 41,052	\$ 41,052	\$ 916	2.3%	\$ 916	2.3%	
502021 Retirement	231,721	268,312	268,312	268,896	268,896	584	0.2%	584	0.2%	
502022 Retirement UAL	112,759	-	-	-	-	-	0.0%	-	0.0%	
502031 Medical Ins	932,734	1,011,188	1,011,188	1,084,134	1,084,134	72,946	7.2%	72,946	7.2%	
502041 Dental Ins	44,100	51,055	51,055	52,722	52,722	1,667	3.3%	1,667	3.3%	
502045 Vision Ins	11,592	11,868	11,868	12,384	12,384	516	4.3%	516	4.3%	
502051 Life Ins/AD&D	5,136	5,135	5,135	5,268	5,268	133	2.6%	133	2.6%	
502060 State Disability Ins (SDI)	27,989	24,876	24,876	26,326	26,326	1,450	5.8%	1,450	5.8%	
502061 Long Term Disability Ins	15,627	16,585	16,585	16,873	16,873	288	1.7%	288	1.7%	
502071 State Unemployment Ins (SUI)	5,964	4,515	4,515	4,816	4,816	301	6.7%	301	6.7%	
502081 Worker's Comp Ins	127,610	136,217	136,217	140,305	140,305	4,088	3.0%	4,088	3.0%	
502101 Holiday Pay	72,518	74,294	74,294	75,849	75,849	1,555	2.1%	1,555	2.1%	
502103 Floating Holiday	5,552	5,553	5,553	5,553	5,553	-	0.0%	-	0.0%	
502109 Sick Leave	112,883	115,698	115,698	118,122	118,122	2,424	2.1%	2,424	2.1%	
502111 Annual Leave	205,592	208,750	208,750	223,162	223,162	14,412	6.9%	14,412	6.9%	
502121 Other Paid Absence	16,994	17,415	17,415	17,782	17,782	367	2.1%	367	2.1%	
502251 Phys. Exams	2,782	2,700	2,700	3,000	3,000	300	11.1%	300	11.1%	
502253 Driver Lic Renewal	361	1,020	1,020	1,190	1,190	170	16.7%	170	16.7%	
502999 Other Fringe Benefits	3,168	3,197	3,197	3,240	3,240	43	1.3%	43	1.3%	
Totals	\$ 1,972,336	\$ 1,998,514	\$ 1,998,514	\$ 2,100,674	\$ 2,100,674	\$ 102,160	5.1%	\$ 102,160	5.1%	

Attachment A

11.5A.56

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	BUDGET FY24	PLAN FY25						
SERVICES										
503011	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	-	0.0%	\$ -	0.0%
503012	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503031	2,060	1,700	1,700	1,700	(17.5%)	(360)	-	(17.5%)	1,700	0.0%
503032	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503033	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503034	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503041	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503161	1,030	-	-	-	(100.0%)	(1,030)	-	(100.0%)	-	0.0%
503162	12,341	2,500	2,500	2,500	(79.7%)	(9,841)	-	(79.7%)	2,500	0.0%
503171	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503221	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503222	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503225	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503351	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503352	3,091	2,000	2,000	2,000	(35.3%)	(1,091)	-	(35.3%)	2,000	0.0%
503353	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503354	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
503363	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	\$ 18,522	\$ 6,200	\$ 6,200	\$ 6,200	(66.5%)	(12,322)	\$ -	(66.5%)	\$ 6,200	0.0%
MOBILE MATERIALS & SUPPLIES										
504011	\$ -	\$ -	\$ -	\$ -	0.0%	-	-	0.0%	-	0.0%
504012	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
504021	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
504161	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
504191	-	-	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	\$ -	0.0%

Attachment A

11.5A.57

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	BUDGET FY24	BUDGET FY25	PLAN FY25					
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	2,060	2,110	2,110	2,110	2,110	50	2.4%	-	2,110	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	3,812	3,500	3,500	3,500	3,500	(312)	(8.2%)	-	3,500	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	2,576	3,500	3,500	3,500	3,000	924	35.9%	(500)	3,000	(14.3%)
504315 Safety Supplies	124	-	-	-	-	(124)	(100.0%)	-	-	0.0%
504316 COVID-19	-	-	-	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	618	-	-	-	-	(618)	(100.0%)	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	9,190	9,110	9,110	9,110	8,610	(80)	(0.9%)	(500)	8,610	(5.5%)
UTILITIES										
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	12,600	20,000	20,000	20,000	21,000	7,400	58.7%	1,000	21,000	5.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	13,393	13,000	13,000	13,000	14,000	(393)	(2.9%)	1,000	14,000	7.7%
Totals \$	25,993	33,000	33,000	33,000	35,000	7,007	27.0%	2,000	35,000	6.1%
CASUALTY & LIABILITY										
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance - PL/PD	143,298	150,463	150,463	150,463	157,986	7,165	5.0%	7,523	157,986	5.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals \$	143,298	150,463	150,463	150,463	157,986	7,165	5.0%	7,523	157,986	5.0%

Attachment A

11.5A.58

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	BUDGET FY24	BUDGET FY25	PLAN FY25					
TAXES										
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	309	2,500	2,500	2,191	2,500	2,500	709.1%	-	2,500	0.0%
509121 Employee Training	2,225	7,000	7,000	4,775	7,000	7,000	214.6%	-	7,000	0.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	2,472	7,000	7,000	4,528	7,000	7,000	183.2%	-	7,000	0.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ 5,006	\$ 16,500	\$ 16,500	\$ 11,494	\$ 16,500	\$ 16,500	229.6%	-	\$ -	0.0%
INTEREST EXPENSE & DEBT SERVICE										
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
LEASES & RENTALS										
512011 Facility Lease	\$ 123,500	\$ 201,040	\$ 201,040	\$ 77,540	\$ 80,040	\$ (121,000)	62.8%	-	\$ (121,000)	(60.2%)
512061 Equipment Rental	1,545	3,000	3,000	1,455	3,000	3,000	94.2%	-	-	0.0%
Totals	\$ 125,045	\$ 204,040	\$ 204,040	\$ 78,995	\$ 83,040	\$ (121,000)	63.2%	-	\$ (121,000)	(59.3%)
PERSONNEL TOTAL	\$ 4,187,431	\$ 4,344,966	\$ 4,344,966	\$ 157,535	\$ 4,491,176	\$ 146,210	3.8%	-	\$ 146,210	3.4%
NON-PERSONNEL TOTAL	\$ 327,054	\$ 419,313	\$ 419,313	\$ 92,259	\$ 307,336	\$ (111,977)	28.2%	-	\$ (111,977)	(26.7%)
TOTAL OPERATING EXPENSES	\$ 4,514,485	\$ 4,764,279	\$ 4,764,279	\$ 249,794	\$ 4,798,512	\$ 34,233	5.5%	-	\$ 34,233	0.7%

11.5A.59

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Operations - 3200

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease)		Increase/(Decrease)		
	BUDGET	FY23	BUDGET	FY24	PLAN	FY25	\$ VAR	% VAR	\$ VAR	% VAR	
LABOR											
501011 Bus Operator Pay	\$	-	\$	-	\$	-	\$	0.0%	\$	-	0.0%
501013 Bus Operator OT		-		-		-		0.0%		-	0.0%
501021 Other Salaries		1,332,105		1,330,016		1,346,046	(2,089)	(0.2%)		16,030	1.2%
501023 Other OT		199,695		139,787		146,777	(59,908)	(30.0%)		6,990	5.0%
Totals	\$	1,531,800	\$	1,469,803	\$	1,492,823	(61,997)	(4.0%)	\$	23,020	1.6%
FRINGE BENEFITS											
502011 Medicare/Soc. Sec.	\$	26,561	\$	26,109	\$	26,489	(452)	(1.7%)	\$	380	1.5%
502021 Retirement		158,488		182,685		181,470	24,197	15.3%		(1,215)	(0.7%)
502022 Retirement UAL		77,126		-		-	(77,126)	(100.0%)		-	0.0%
502031 Medical Ins		482,876		476,617		510,994	(6,259)	(1.3%)		34,377	7.2%
502041 Dental Ins		24,900		24,930		25,740	30	0.1%		810	3.2%
502045 Vision Ins		4,968		4,968		5,184	-	0.0%		216	4.3%
502051 Life Ins/AD&D		2,250		2,210		2,270	(40)	(1.8%)		60	2.7%
502060 State Disability Ins (SDI)		19,942		16,207		16,991	(3,735)	(18.7%)		784	4.8%
502061 Long Term Disability Ins		8,890		9,156		9,158	266	3.0%		2	0.0%
502071 State Unemployment Ins (SUI)		2,556		1,890		2,016	(666)	(26.1%)		126	6.7%
502081 Worker's Comp Ins		56,386		57,021		58,732	635	1.1%		1,711	3.0%
502101 Holiday Pay		49,737		50,562		51,162	825	1.7%		600	1.2%
502103 Floating Holiday		5,552		5,553		5,553	1	0.0%		-	0.0%
502109 Sick Leave		74,602		75,840		76,739	1,238	1.7%		899	1.2%
502111 Annual Leave		184,203		186,950		188,771	2,747	1.5%		1,821	1.0%
502121 Other Paid Absence		11,656		11,847		11,988	191	1.6%		141	1.2%
502251 Phys. Exams		1,350		900		945	(450)	(33.3%)		45	5.0%
502253 Driver Lic Renewal		295		236		248	(59)	(20.0%)		12	5.1%
502999 Other Fringe Benefits		2,472		2,472		2,490	-	0.0%		18	0.7%
Totals	\$	1,194,810	\$	1,136,153	\$	1,176,940	(58,657)	(4.9%)	\$	40,787	3.6%

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Operations - 3200

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease)		Increase/(Decrease)		
	BUDGET	FY23	BUDGET	FY24	PLAN	FY25	\$ VAR	% VAR	\$ VAR	% VAR	
SERVICES											
503011	\$	-	\$	-	\$	-	0.0%	-	\$	0.0%	
503012	-	-	-	-	-	-	0.0%	-	-	0.0%	
503031	15,453	15,453	15,829	15,829	16,620	16,620	2.4%	791	791	5.0%	
503032	-	-	-	-	-	-	0.0%	-	-	0.0%	
503033	-	-	-	-	-	-	0.0%	-	-	0.0%	
503034	-	-	-	-	-	-	0.0%	-	-	0.0%	
503041	-	-	-	-	-	-	0.0%	-	-	0.0%	
503161	-	-	-	-	-	-	0.0%	-	-	0.0%	
503162	1,500	1,500	1,055	1,055	1,108	1,108	(29.7%)	(445)	53	5.0%	
503171	-	-	-	-	-	-	0.0%	-	-	0.0%	
503221	-	-	-	-	-	-	0.0%	-	-	0.0%	
503222	-	-	-	-	-	-	0.0%	-	-	0.0%	
503225	-	-	-	-	-	-	0.0%	-	-	0.0%	
503351	-	-	-	-	-	-	0.0%	-	-	0.0%	
503352	2,369	2,369	2,600	2,600	2,730	2,730	9.8%	231	130	5.0%	
503353	-	-	-	-	-	-	0.0%	-	-	0.0%	
503354	-	-	-	-	-	-	0.0%	-	-	0.0%	
503363	-	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$	19,322	\$	19,484	\$	20,458	0.8%	162	\$	974	5.0%
MOBILE MATERIALS & SUPPLIES											
504011	\$	-	\$	-	\$	-	0.0%	-	\$	0.0%	
504012	-	-	-	-	-	-	0.0%	-	-	0.0%	
504021	-	-	-	-	-	-	0.0%	-	-	0.0%	
504161	-	-	-	-	-	-	0.0%	-	-	0.0%	
504191	-	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$	-	\$	-	\$	-	0.0%	-	\$	0.0%	

11.5A.61

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Operations - 3200

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	\$ VAR	% VAR	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	\$ -	-	\$ -	0.0%	\$ -	-	\$ -	0.0%
504211 Postage & Mailing	226	-	(226)	(100.0%)	-	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	-	0.0%
504215 Printing	7,500	7,500	-	0.0%	-	7,875	375	5.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	-	0.0%
504311 Office Supplies	8,242	15,000	6,758	82.0%	750	15,750	750	5.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	-	0.0%
Totals \$	15,968 \$	22,500 \$	6,532 \$	40.9%	1,125 \$	23,625 \$	1,125 \$	5.0%
UTILITIES								
505010 Propulsion Power	\$ -	-	\$ -	0.0%	\$ -	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	-	0.0%
505031 Telecommunications	18,326	12,239	(6,087)	(33.2%)	612	12,851	612	5.0%
Totals \$	18,326 \$	12,239 \$	(6,087)	(33.2%)	612 \$	12,851 \$	612 \$	5.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	\$ -	-	\$ -	0.0%	\$ -	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	-	0.0%
Totals \$	- \$	- \$	- \$	0.0%	- \$	- \$	- \$	0.0%

11.5A.62

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Operations - 3200

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
TAXES								
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	5,000	5,000	5,000	100.0%	100.0%	250	5.0%
509121 Employee Training	12,583	12,790	207	207	1.6%	1.6%	640	5.0%
509122 BOD Travel	-	-	-	-	0.0%	0.0%	-	0.0%
509123 Travel	7,417	7,603	186	186	2.5%	2.5%	380	5.0%
509125 Local Meeting Expense	-	300	300	300	100.0%	100.0%	15	5.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	\$ 20,000	\$ 25,693	\$ 5,693	\$ 26,978	28.5%	28.5%	1,285	5.0%
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	0.0%
511103 Interest Expense - POB	-	-	-	-	0.0%	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	0.0%
LEASES & RENTALS								
512011 Facility Lease	\$ 28,846	\$ 109,588	\$ 80,742	\$ 111,065	279.9%	279.9%	1,477	1.3%
512061 Equipment Rental	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	\$ 28,846	\$ 109,588	\$ 80,742	\$ 111,065	279.9%	279.9%	1,477	1.3%
PERSONNEL TOTAL	\$ 2,726,610	\$ 2,605,956	\$ (120,654)	\$ 2,669,763	(4.4%)	(4.4%)	\$ 63,807	2.4%
NON-PERSONNEL TOTAL	\$ 102,462	\$ 189,504	\$ 87,042	\$ 194,977	85.0%	85.0%	\$ 5,473	2.9%
TOTAL OPERATING EXPENSES	\$ 2,829,072	\$ 2,795,460	\$ (33,612)	\$ 2,864,740	(1.2%)	(1.2%)	\$ 69,280	2.5%

11.5A.63

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	March-23 PLAN FY25	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	BUDGET FY24	PLAN FY25					
LABOR									
501011 Bus Operator Pay	\$ 9,163,711	\$ 8,956,620	\$ (207,091)	(2.3%)	\$ 9,043,208	\$ 86,588	1.0%		
501013 Bus Operator OT	691,545	499,988	(191,557)	(27.7%)	500,018	30	0.0%		
501021 Other Salaries	-	-	-	0.0%	-	-	0.0%		
501023 Other OT	-	-	-	0.0%	-	-	0.0%		
Totals	\$ 9,855,256	\$ 9,456,608	\$ (398,648)	(4.0%)	\$ 9,543,226	\$ 86,618	0.9%		
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	\$ 166,917	\$ 163,681	\$ (3,236)	(1.9%)	\$ 165,738	\$ 2,057	1.3%		
502021 Retirement	1,043,963	1,176,631	132,668	12.7%	1,180,464	3,833	0.3%		
502022 Retirement UAL	508,030	-	(508,030)	(100.0%)	-	-	0.0%		
502031 Medical Ins	4,061,479	3,989,742	(71,737)	(1.8%)	4,277,545	287,803	7.2%		
502041 Dental Ins	206,474	214,922	8,448	4.1%	221,904	6,982	3.2%		
502045 Vision Ins	42,780	42,780	-	0.0%	44,640	1,860	4.3%		
502051 Life Ins/AD&D	18,540	18,083	(457)	(2.5%)	18,540	457	2.5%		
502060 State Disability Ins (SDI)	124,721	100,750	(23,971)	(19.2%)	106,298	5,548	5.5%		
502061 Long Term Disability Ins	71,015	72,765	1,750	2.5%	73,922	1,157	1.6%		
502071 State Unemployment Ins (SUI)	22,010	16,275	(5,735)	(26.1%)	17,360	1,085	6.7%		
502081 Worker's Comp Ins	459,989	491,017	31,028	6.7%	505,748	14,731	3.0%		
502101 Holiday Pay	328,078	326,476	(1,602)	(0.5%)	333,650	7,174	2.2%		
502103 Floating Holiday	-	-	-	0.0%	-	-	0.0%		
502109 Sick Leave	512,649	510,128	(2,521)	(0.5%)	521,363	11,235	2.2%		
502111 Annual Leave	928,950	918,726	(10,224)	(1.1%)	953,732	35,006	3.8%		
502121 Other Paid Absence	76,871	76,507	(364)	(0.5%)	78,202	1,695	2.2%		
502251 Phys. Exams	10,500	12,571	2,071	19.7%	13,200	629	5.0%		
502253 Driver Lic Renewal	1,534	1,666	132	8.6%	1,749	83	5.0%		
502999 Other Fringe Benefits	20,495	28,495	8,000	39.0%	28,650	155	0.5%		
Totals	\$ 8,604,995	\$ 8,161,215	\$ (443,780)	(5.2%)	\$ 8,542,705	\$ 381,490	4.7%		

Attachment A

11.5A.64

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT SERVICES	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	March-23 PLAN FY25	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	BUDGET FY24	PLAN FY25					
503011	\$ -	\$ -	\$ -	\$ -	-	0.0%	-	\$ -	0.0%
503012	-	-	-	-	-	0.0%	-	-	0.0%
503031	-	-	-	-	-	0.0%	-	-	0.0%
503032	-	-	-	-	-	0.0%	-	-	0.0%
503033	-	-	-	-	-	0.0%	-	-	0.0%
503034	-	-	-	-	-	0.0%	-	-	0.0%
503041	-	-	-	-	-	0.0%	-	-	0.0%
503161	-	-	-	-	-	0.0%	-	-	0.0%
503162	54,060	3,000	(51,060)	(94.5%)	3,150	5.0%	150	5.0%	
503171	-	-	-	0.0%	-	0.0%	-	-	0.0%
503221	-	-	-	0.0%	-	0.0%	-	-	0.0%
503222	-	-	-	0.0%	-	0.0%	-	-	0.0%
503225	-	-	-	0.0%	-	0.0%	-	-	0.0%
503351	-	-	-	0.0%	-	0.0%	-	-	0.0%
503352	-	-	-	0.0%	-	0.0%	-	-	0.0%
503353	-	-	-	0.0%	-	0.0%	-	-	0.0%
503354	-	-	-	0.0%	-	0.0%	-	-	0.0%
503363	-	-	-	0.0%	-	0.0%	-	-	0.0%
Totals	\$ 54,060	\$ 3,000	\$ (51,060)	(94.5%)	\$ 3,150	5.0%	\$ 150	5.0%	

Attachment A

11.5A.65

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease)		March-23	
	BUDGET FY23	BUDGET FY24	\$ VAR	% VAR	\$ VAR	% VAR	PLAN FY25	Increase/(Decrease) \$ VAR % VAR
MISC EXPENSE								
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	-	0.0%	-	0.0%	-	0.0%
509101 Employee Incentive Program	9,500	9,690	190	2.0%	10,175	485	485	5.0%
509121 Employee Training	1,650	1,691	41	2.5%	1,776	85	85	5.0%
509122 BOD Travel	-	-	-	0.0%	-	-	-	0.0%
509123 Travel	-	-	-	0.0%	-	-	-	0.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ 11,150	\$ 11,381	\$ 231	2.1%	\$ 11,951	\$ 570	\$ 570	5.0%
PERSONNEL TOTAL	\$ 18,460,251	\$ 17,617,823	\$ (842,428)	(4.6%)	\$ 18,085,931	\$ 468,108	\$ 468,108	2.7%
NON-PERSONNEL TOTAL	\$ 65,210	\$ 14,381	\$ (50,829)	(77.9%)	\$ 15,101	\$ 720	\$ 720	5.0%
TOTAL OPERATING EXPENSES	\$ 18,525,461	\$ 17,632,204	\$ (893,257)	(4.8%)	\$ 18,101,032	\$ 468,828	\$ 468,828	2.7%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY23	BUDGET	FY24	PLAN	FY25	\$ VAR	% VAR	\$ VAR	% VAR
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	2,316,410	2,316,410	2,305,151	2,305,151	(11,259)	2,318,813	13,662	(0.5%)	13,662	0.6%
501023 Other OT	100,272	100,272	116,829	116,829	16,557	122,667	5,838	16.5%	5,838	5.0%
Totals	\$ 2,416,682	\$ 2,416,682	\$ 2,421,980	\$ 2,421,980	\$ 5,298	\$ 2,441,480	\$ 19,500	0.2%	\$ 19,500	0.8%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ 42,185	\$ 42,185	\$ 43,196	\$ 43,196	\$ 1,011	\$ 43,657	\$ 461	2.4%	\$ 461	1.1%
502021 Retirement	272,736	272,736	312,589	312,589	39,853	311,947	(642)	14.6%	(642)	(0.2%)
502022 Retirement UAL	132,715	132,715	-	-	(132,715)	-	-	(100.0%)	-	0.0%
502031 Medical Ins	937,937	937,937	934,387	934,387	(3,550)	1,001,781	67,394	(0.4%)	67,394	7.2%
502041 Dental Ins	50,660	50,660	52,754	52,754	2,094	54,468	1,714	4.1%	1,714	3.2%
502045 Vision Ins	10,488	10,488	10,488	10,488	-	10,944	456	0.0%	456	4.3%
502051 Life Ins/AD&D	4,656	4,656	4,550	4,550	(106)	4,668	118	(2.3%)	118	2.6%
502060 State Disability Ins (SDI)	31,463	31,463	26,585	26,585	(4,878)	28,002	1,417	(15.5%)	1,417	5.3%
502061 Long Term Disability Ins	17,661	17,661	18,258	18,258	597	18,349	91	3.4%	91	0.5%
502071 State Unemployment Ins (SUI)	5,396	5,396	3,990	3,990	(1,406)	4,256	266	(26.1%)	266	6.7%
502081 Worker's Comp Ins	115,739	115,739	120,378	120,378	4,639	123,990	3,612	4.0%	3,612	3.0%
502101 Holiday Pay	86,259	86,259	87,254	87,254	995	88,693	1,439	1.2%	1,439	1.6%
502103 Floating Holiday	6,420	6,420	6,420	6,420	-	6,420	-	0.0%	-	0.0%
502109 Sick Leave	129,390	129,390	130,887	130,887	1,497	133,042	2,155	1.2%	2,155	1.6%
502111 Annual Leave	303,834	303,834	311,563	311,563	7,729	320,628	9,065	2.5%	9,065	2.9%
502121 Other Paid Absence	20,219	20,219	20,453	20,453	234	20,789	336	1.2%	336	1.6%
502251 Phys. Exams	3,200	3,200	3,200	3,200	-	3,360	160	0.0%	160	5.0%
502253 Driver Lic Renewal	350	350	500	500	150	500	-	42.9%	-	0.0%
502999 Other Fringe Benefits	11,052	11,052	11,052	11,052	-	11,090	38	0.0%	38	0.3%
Totals	\$ 2,182,360	\$ 2,182,360	\$ 2,098,504	\$ 2,098,504	\$ (83,856)	\$ 2,186,584	\$ 88,080	(3.8%)	\$ 88,080	4.2%

11.5A.67

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease)		Increase/(Decrease)	
	BUDGET	FY23	BUDGET	FY24	PLAN	FY25	\$ VAR	% VAR	\$ VAR	% VAR
SERVICES										
503011 Accting/Audit Fees	\$	-	\$	-	\$	-	\$	0.0%	-	0.0%
503012 Admin/Bank Fees		-		-		-		0.0%	-	0.0%
503031 Prof/Technical Fees		8,700		9,000		9,000		3.4%	-	0.0%
503032 Legislative Services		-		-		-		0.0%	-	0.0%
503033 Legal Services		-		-		-		0.0%	-	0.0%
503034 Pre-Employment Exams		-		-		-		0.0%	-	0.0%
503041 Temp Help		-		-		-		0.0%	-	0.0%
503161 Custodial Services		-		-		-		0.0%	-	0.0%
503162 Uniforms/Laundry		22,000		27,912		27,912		26.9%	-	0.0%
503171 Security Services		-		-		-		0.0%	-	0.0%
503221 Classified/Legal Ads		-		-		-		0.0%	-	0.0%
503222 Legal Ads		-		-		-		0.0%	-	0.0%
503225 Graphic Services		-		-		-		0.0%	-	0.0%
503351 Repair - Bldg & Impr		38,000		26,600		26,100		(30.0%)	(500)	(1.9%)
503352 Repair - Equipment		611,480		654,926		595,081		7.1%	(59,845)	(9.1%)
503353 Repair - Rev Vehicle		58,575		72,075		72,176		23.0%	101	0.1%
503354 Repair - Non Rev Vehicle		-		-		-		0.0%	-	0.0%
503363 Haz Mat Disposal		-		-		-		0.0%	-	0.0%
Totals	\$	738,755	\$	790,513	\$	730,269	\$	7.0%	(60,244)	(7.6%)
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	\$	75,440	\$	75,440	\$	79,212	\$	0.0%	3,772	5.0%
504012 Fuels & Lubricants - Rev Veh		2,000,000		4,632,600		4,740,724		131.6%	108,124	2.3%
504021 Tires & Tubes		217,000		217,000		227,850		0.0%	10,850	5.0%
504161 Other Mobile Supplies		-		-		-		0.0%	-	0.0%
504191 Rev Vehicle Parts		1,033,840		1,369,299		1,431,314		32.4%	62,015	4.5%
Totals	\$	3,326,280	\$	6,294,339	\$	6,479,100	\$	89.2%	184,761	2.9%

Attachment A

11.5A.68

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-22		March-23		March-23		Increase/(Decrease)		Increase/(Decrease)		
	BUDGET	FY23	BUDGET	FY24	PLAN	FY25	\$ VAR	% VAR	\$ VAR	% VAR	
OTHER MATERIALS & SUPPLIES											
504205 Freight Out	\$	8,300	\$	5,000	\$	5,500	\$	(39.8%)	\$	500	10.0%
504211 Postage & Mailing		-		-		-		0.0%		-	0.0%
504214 Promotional Items		-		-		-		0.0%		-	0.0%
504215 Printing		1,000		1,000		1,050		0.0%		50	5.0%
504217 Photo Supp/Process		-		-		-		0.0%		-	0.0%
504311 Office Supplies		2,000		2,600		2,730		30.0%		130	5.0%
504315 Safety Supplies		18,000		18,000		18,900		0.0%		900	5.0%
504316 COVID-19		-		-		-		0.0%		-	0.0%
504317 Cleaning Supplies		11,000		11,000		11,550		0.0%		550	5.0%
504409 Repair/Maint Supplies		-		-		-		0.0%		-	0.0%
504417 Tenant Repairs		-		-		-		0.0%		-	0.0%
504421 Non-Inventory Parts		52,475		52,475		55,099		0.0%		2,624	5.0%
504511 Small Tools		12,000		12,000		12,600		0.0%		600	5.0%
504515 Employee Tool Replacement		3,000		3,000		3,150		0.0%		150	5.0%
Totals \$	\$	107,775	\$	105,075	\$	110,579	\$	(2.5%)	\$	5,504	5.2%
UTILITIES											
505010 Propulsion Power	\$	100,000	\$	150,000	\$	157,500	\$	50.0%	\$	7,500	5.0%
505011 Gas & Electric		-		-		-		0.0%		-	0.0%
505021 Water & Garbage		-		-		-		0.0%		-	0.0%
505031 Telecommunications		60,000		58,000		59,000		(3.3%)		1,000	1.7%
Totals \$	\$	160,000	\$	208,000	\$	216,500	\$	30.0%	\$	8,500	4.1%
CASUALTY & LIABILITY											
506011 Insurance - Property	\$	-	\$	-	\$	-	\$	0.0%	\$	-	0.0%
506015 Insurance - PL/PD		-		-		-		0.0%		-	0.0%
506021 Insurance - Other		-		-		-		0.0%		-	0.0%
506123 Settlement Costs		-		-		-		0.0%		-	0.0%
506127 Repairs - District Prop		-		-		-		0.0%		-	0.0%
Totals \$	\$	-	\$	-	\$	-	\$	0.0%	\$	-	0.0%

11.5A.69

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
TAXES								
507051 Fuel Tax	\$ 17,500	\$ 15,000	\$ (2,500)	(14.3%)	\$ 15,000	-	0.0%	
507201 Licenses & Permits	-	-	-	0.0%	-	-	0.0%	
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 17,500	\$ 15,000	\$ (2,500)	(14.3%)	\$ 15,000	-	0.0%	
MISC EXPENSE								
509011 Dues/Subscriptions	\$ 8,100	\$ 5,970	\$ (2,130)	(26.3%)	\$ 6,025	\$ 55	0.9%	
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%	
509101 Employee Incentive Program	-	500	500	100.0%	525	25	5.0%	
509121 Employee Training	17,050	341,150	324,100	1900.9%	341,883	733	0.2%	
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%	
509123 Travel	8,000	8,000	-	0.0%	8,400	400	5.0%	
509125 Local Meeting Expense	-	1,000	1,000	100.0%	1,050	50	5.0%	
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%	
509150 Contributions	-	-	-	0.0%	-	-	0.0%	
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%	
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 33,150	\$ 356,620	\$ 323,470	975.8%	\$ 357,883	\$ 1,263	0.4%	
INTEREST EXPENSE & DEBT SERVICE								
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
511103 Interest Expense - POB	-	-	-	0.0%	-	-	0.0%	
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
LEASES & RENTALS								
512011 Facility Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
512061 Equipment Rental	1,500	300	(1,200)	(80.0%)	300	-	0.0%	
Totals	\$ 1,500	\$ 300	\$ (1,200)	(80.0%)	\$ 300	\$ -	0.0%	
PERSONNEL TOTAL	\$ 4,599,042	\$ 4,520,484	\$ (78,558)	(1.7%)	\$ 4,628,064	\$ 107,580	2.4%	
NON-PERSONNEL TOTAL	\$ 4,384,960	\$ 7,769,847	\$ 3,384,887	77.2%	\$ 7,909,631	\$ 139,784	1.8%	
TOTAL OPERATING EXPENSES	\$ 8,984,002	\$ 12,290,331	\$ 3,306,329	36.8%	\$ 12,537,695	\$ 247,364	2.0%	

11.5A.70

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY24 & FY25 OPERATING BUDGET

District Counsel - 1700

ACCOUNT SERVICES	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	3,091	3,166	75	3,324	158	2.4%	158	5.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	435,096	554,346	119,250	567,963	13,617	27.4%	13,617	2.5%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	0.0%
Totals	\$ 438,187	\$ 557,512	\$ 119,325	\$ 571,287	\$ 13,775	27.2%	\$ 13,775	2.5%

PERSONNEL TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
NON-PERSONNEL TOTAL	\$ 438,187	\$ 557,512	\$ 119,325	\$ 571,287	\$ 13,775	27.2%	\$ 13,775	2.5%
TOTAL OPERATING EXPENSES	\$ 438,187	\$ 557,512	\$ 119,325	\$ 571,287	\$ 13,775	27.2%	\$ 13,775	2.5%

11.5A.71

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY24 & FY25 OPERATING BUDGET

COVID - 9002

ACCOUNT	June-22	March-23	March-23	Increase/(Decrease)	March-23	Increase/(Decrease)
	BUDGET	BUDGET	PLAN	\$ VAR	PLAN	\$ VAR
	FY23	FY24	FY25	% VAR	FY25	% VAR
SERVICES						
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	0.0%
503033 Legal Services	20,000	-	-	(100.0%)	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%
503041 Temp Help	72,000	-	-	(100.0%)	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%
Totals	\$ 92,000	\$ -	\$ (92,000)	(100.0%)	\$ -	0.0%
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504211 Postage & Mailing	28,000	-	-	(100.0%)	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%
504215 Printing	7,500	-	-	(100.0%)	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	78,212	-	-	(100.0%)	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	17,000	-	-	(100.0%)	-	0.0%
504409 Repair/Maint Supplies	75,000	-	-	(100.0%)	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%
Totals	\$ 205,712	\$ -	\$ (205,712)	(100.0%)	\$ -	0.0%
PERSONNEL TOTAL	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
NON-PERSONNEL TOTAL	\$ 297,712	\$ -	\$ (297,712)	(100.0%)	\$ -	0.0%
TOTAL OPERATING EXPENSES	\$ 297,712	\$ -	\$ (297,712)	(100.0%)	\$ -	0.0%

11.5A.72

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

Retirees - 9005

ACCOUNT	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	0.0%
502021 Retirement	-	-	-	-	0.0%	0.0%	-	0.0%
502022 Retirement UAL	-	-	-	-	0.0%	0.0%	-	0.0%
502031 Medical	3,431,057	3,622,758	191,701	3,883,957	5.6%	7.2%	261,199	7.2%
502041 Dental	57,445	55,273	(2,172)	56,928	(3.8%)	3.0%	1,655	3.0%
502045 Vision	16,692	15,300	(1,392)	15,756	(8.3%)	3.0%	456	3.0%
502051 Life/AD&D/EAP	6,336	5,697	(639)	5,868	(10.1%)	3.0%	171	3.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	0.0%	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	0.0%	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	-	0.0%
502999 Other Fringe Benefits	110,810	78,387	(32,423)	84,039	(29.3%)	7.1%	5,652	7.1%
Totals	\$ 3,622,340	\$ 3,777,415	\$ 155,075	\$ 4,046,548	4.3%	7.1%	\$ 269,133	7.1%
PERSONNEL TOTAL	\$ 3,622,340	\$ 3,777,415	\$ 155,075	\$ 4,046,548	4.3%	7.1%	\$ 269,133	7.1%
NON-PERSONNEL TOTAL	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	\$ -	0.0%
TOTAL OPERATING EXPENSES	\$ 3,622,340	\$ 3,777,415	\$ 155,075	\$ 4,046,548	4.3%	7.1%	\$ 269,133	7.1%

11.5A.73

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 & FY25 OPERATING BUDGET**

SCCIC - 700

ACCOUNT SERVICES	June-22	March-23	March-23		Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY23	BUDGET FY24	PLAN FY25	PLAN FY25				
503011 Accting/Audit Fees	\$ 275	\$ 250	\$ (25)	(9.1%)	\$ 250	-	0.0%	
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%	
503031 Prof/Technical Fees	-	-	-	0.0%	-	-	0.0%	
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%	
503033 Legal Services	-	-	-	0.0%	-	-	0.0%	
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%	
503041 Temp Help	-	-	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%	
503171 Security Services	-	-	-	0.0%	-	-	0.0%	
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%	
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%	
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%	
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%	
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 275	\$ 250	\$ (25)	(9.1%)	\$ 250	-	0.0%	

Attachment A

PERSONNEL TOTAL	\$ -	\$ -	\$ -	0.0%	\$ -	-	0.0%
NON-PERSONNEL TOTAL	\$ 275	\$ 250	\$ (25)	(9.1%)	\$ 250	-	0.0%
TOTAL OPERATING EXPENSES	\$ 275	\$ 250	\$ (25)	(9.1%)	\$ 250	-	0.0%

11.5A.74

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT														
FY24 PRELIMINARY CAPITAL BUDGET/PORTFOLIO-ANTICIPATED SPENDING														
AS OF MARCH 24, 2023														
	PROJECT/ACTIVITY	RESTRICTED	FEDERAL FUNDS	CTC SB1 SCCP GRANT	STIP	LCTOP	LPP	VW GRANT	PG&E REBATES & MBARD	BUS REPLACEMENT FUND		MEASURE D (XFR FROM OPER BUDGET)	OPERATING & CAPITAL RESERVE FUND	TOTAL
										RESTRICTED	\$3M PER YEAR (MEASURE D + SB1 STA&SGR)			
Construction Related Projects														
1	New METRO Owned Paracruz Facility-FY20 LPP (Grant Match for 5339(b))												\$ 1,028,797	\$ 1,028,797
2	Pacific Station/Metro Center Redevelopment w/ City of SC											\$ 1,500,000	\$ 1,500,000	
3	Scotts Valley Transit Center Roof Replacements and Solar							\$ -				\$ 100,000	\$ 100,000	\$ 100,000
4	Rapid Bus Enhancements - Soquel Drive & Main Street Cor		\$ 2,400,000					\$ -				\$ 600,000	\$ 3,000,000	\$ 3,000,000
5	Watsonville Parking Lot (Construction & Buildings)							\$ -				\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
6	New Hydrogen Fueling Station + Project Management							\$ -				\$ 8,950,000	\$ 8,950,000	\$ 8,950,000
	Subtotal		\$ 2,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ 12,178,797	\$ 16,078,797	\$ 16,078,797
IT Projects														
7	ERP Consultant & System												\$ 2,115,940	\$ 2,115,940
8	Web Site Upgrade												\$ 250,000	\$ 250,000
	Subtotal		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,365,940	\$ 2,365,940
Facilities Upgrades & Improvements														
9	Maint Yard-Security Hardening/Expanded Parking												\$ 327,493	\$ 327,493
10	Demolition of two structures & repair of sinkhole												\$ 65,747	\$ 65,747
11	Admin Bldg. Engineering & Renovations												\$ 20,000	\$ 20,000
12	Awning @ Fueling Station - Construction Phase (FTA 5339a)		\$ 235,328										\$ -	\$ 235,328
13	HFC Maintenance Facility Upgrades												\$ 1,500,000	\$ 1,500,000
14	Trailer mounted hot water high pressure washer system												\$ 45,000	\$ 45,000
15	12 Bus Shelters (\$25K/shelter)												\$ 300,000	\$ 300,000
	Subtotal		\$ 235,328	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,258,240	\$ 2,493,568
Revenue Vehicle Purchases, Replacements & Campaigns														
16	FY18 STIP - AVLITS (STIP, Measure D)												\$ 558,615	\$ 558,615
17	7 Replacement Paracruz Vans (FY19 LPP, Measure D)						\$ 302,000						\$ 908,262	\$ 1,210,262
18	3 New Flyer Repl. Capital Lease - Year 4 of 6 Prin Only - (Measure D) Interest funded in Operating Budget \$32K												\$ 117,185	\$ 117,185
19	Automatic Passenger Counters (APCs)												\$ 122,977	\$ 122,977
20	8 HFCBs: \$1.35M/Bus (FY22 FTA 5307 + VW Grant)							\$ -					\$ -	\$ -
21	2 HFCBs: \$1.35M/Bus (FY22 FTA 5307 + HVIP used as a local match: \$480K)							\$ -					\$ -	\$ -
22	10 CNG ARTICS (BRF: Measure D)												\$ 500,000	\$ 500,000
23	2 HFCBs: \$1.35M/Bus (FY20,21,22 LPP+100% Match Measure D+ HVIP: \$480K)						\$ -						\$ -	\$ -
24	3 HFCBs: \$1.35M/Bus (FTA FY22 5339a - State Rural Discretionary+ Measure D+ HVIP: \$720K + MBARD: \$400K)						\$ -						\$ -	\$ -
25	4 HFCBs: \$1.35M/Bus (Federal Grant: RTC/Caltrans/METRO)						\$ 302,000	\$ -					\$ -	\$ -
	Subtotal		\$ -	\$ -	\$ 276,776	\$ -	\$ 302,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,084,062	\$ 2,785,815

11.5B.1

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT														
FY24 PRELIMINARY CAPITAL BUDGET/PORTFOLIO-ANTICIPATED SPENDING														
AS OF MARCH 24, 2023														
PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	BUS REPLACEMENT FUND		TOTAL
												CTC SB1 SCCP GRANT	STIP	
CAPITAL PROGRAM FUNDING														
Federal Sources of Funds:														
Federal Grants (FTA)	\$ 2,898,295													\$ 2,898,295
Surface Transportation Block Grant (STBG)	\$ -													\$ -
State/Other Sources of Funds:														
PTMISEA (1B)														\$ -
Slate Transportation Improvement Program (STIP)		\$ 276,776												\$ 276,776
Low Carbon Transit Operations Program (LCTOP)			\$ 962,296											\$ 962,296
Local Partnership Program (LPP)				\$ 302,000										\$ 302,000
State Transit Assistance (STA)-Prior Years														\$ -
Transfers from Operating Budget (STA-SB1)														\$ -
STA-SGR (SB1)													\$ -	\$ -
Transfers from Operating Budget (Measure D)													\$ 4,512,871	\$ 4,512,871
CTC SB1 SCCP	\$ 2,400,000													\$ 2,400,000
VW GRANT								\$ -						\$ -
PG&E REBATES & MBARD						\$ 170,000								\$ 170,000
Local Sources of Funds:														
Operating and Capital Reserve Fund														\$ 17,810,445
TOTAL CAPITAL FUNDING BY FUNDING SOURCE														
	\$ 2,898,295	\$ 2,400,000	\$ 276,776	\$ 962,296	\$ 302,000	\$ -	\$ 170,000	\$ -	\$ 4,512,871	\$ -	\$ -	\$ -	\$ 17,810,445	\$ 29,332,684
Restricted Funds	\$ 2,898,295	\$ 2,400,000	\$ 276,776	\$ 962,296	\$ 302,000	\$ -	\$ 170,000	\$ -	\$ 4,512,871	\$ -	\$ -	\$ -	\$ 17,810,445	\$ 11,522,238
Unrestricted Funds													\$ 17,810,445	\$ 17,810,445
TOTAL CAPITAL FUNDING														
	\$ 2,898,295	\$ 2,400,000	\$ 276,776	\$ 962,296	\$ 302,000	\$ -	\$ 170,000	\$ -	\$ 4,512,871	\$ -	\$ -	\$ -	\$ 17,810,445	\$ 29,332,684
* NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.														

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY24 PRELIMINARY CAPITAL BUDGET/PORTFOLIO
 AS OF MARCH 24, 2023

PROJECT/ACTIVITY	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	BUS REPLACEMENT FUND		OPERATING & CAPITAL RESERVE FUND	TOTAL
												CTC SB1 SCCC GRANT	STIP		
CAPITAL PROGRAM FUNDING															
Federal Sources of Funds:															
Federal Grants (FTA)	\$ 19,198,295														\$ 19,198,295
Surface Transportation Block Grant (STBG)	\$ -														\$ -
State /Other Sources of Funds:															
PTMISEA (1B)															\$ -
State Transportation Improvement Program (STIP)		\$ 276,776													\$ 276,776
Low Carbon Transit Operations Program (LCTOP)			\$ 962,296												\$ 962,296
Local Partnership Program (LPP)				\$ 1,205,000											\$ 1,205,000
State Transit Assistance (STA)-Prior Years															\$ -
Transfers from Operating Budget (STA-SB1)															\$ -
STA-SGR (SB1)															\$ -
Transfers from Operating Budget (Measure D)													\$ 9,571,203		\$ 9,571,203
CTC SB1 SCCC		\$ 9,600,000													\$ 9,600,000
VW GRANT						\$ 3,200,000									\$ 3,200,000
PG&E REBATES & MBARD										\$ 570,000					\$ 570,000
Local Sources of Funds:															
Operating and Capital Reserve Fund															\$ -
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	\$ 19,198,295	\$ 9,600,000	\$ 276,776	\$ 962,296	\$ 1,205,000	\$ 3,200,000	\$ 570,000	\$ -	\$ 9,571,203	\$ -	\$ -	\$ -	\$ -	\$ 21,720,026	\$ 66,303,597
Restricted Funds	\$ 19,198,295	\$ 9,600,000	\$ 276,776	\$ 962,296	\$ 1,205,000	\$ 3,200,000	\$ 570,000	\$ -	\$ 9,571,203	\$ -	\$ -	\$ -	\$ -	\$ 44,583,570	
Unrestricted Funds														\$ 21,720,026	\$ 21,720,026
TOTAL CAPITAL FUNDING	\$ 19,198,295	\$ 9,600,000	\$ 276,776	\$ 962,296	\$ 1,205,000	\$ 3,200,000	\$ 570,000	\$ -	\$ 9,571,203	\$ -	\$ -	\$ -	\$ 21,720,026	\$ 66,303,597	
* NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.															



FY24 & FY25 Preliminary Operating Budget Review

Board of Directors

March 24, 2023

Chuck Farmer, Chief Financial Officer

FY23 – FY24 – FY25 Summary Preliminary

	FY23 Budget	FY24 Budget	Year over Year Change	FY25 Budget
<i>\$000's</i>				
Operating Revenue				
Passenger Fares	\$ 2,437	\$ 3,004	23.3%	\$ 3,108
Special Transit Fares	5,953	6,095	2.4%	6,221
Total Operating Revenues	\$ 8,390	\$ 9,099	8.4%	\$ 9,328
Operating Expense				
Labor - Regular **	\$ 20,415	\$ 20,176	(1.2%)	\$ 20,452
Labor - OT	1,325	1,171	(11.6%)	1,196
Fringe	21,172	21,770	2.8%	22,865
Non-Personnel	12,108	18,165	50.0%	17,548
Total OpEx	\$ 55,019	\$ 61,282	11.4%	\$ 62,061
Operating Surplus/(Deficit)	(\$ 46,629)	(\$ 52,183)	11.9%	(\$ 52,733)
<i>Farebox Recovery</i>	<i>15.2%</i>	<i>14.8%</i>	<i>0.0%</i>	<i>15.0%</i>
Non-Operating Revenue/(Expense)				
Sales Tax/including Measure D	\$ 30,775	\$ 31,808	3.4%	\$ 32,126
Federal/State Grants	14,496	20,263	39.8%	26,179
COVID Relief Grants	15,477	9,777	(36.8%)	-
COVID Related Costs	(298)	-	N/A	-
Pension UAL/Bond Payment *	(5,643)	(4,173)	35.2%	(4,177)
All Other	676	1,343	98.7%	1,327
Total Non-Operating Revenue	\$ 55,483	\$ 59,019	6.4%	\$ 55,455
Operating Surplus/(Deficit) before Transfers	\$ 8,853	\$ 6,836	(22.8%)	\$ 2,722
Transfers and Other				
Transfers to Capital/Bus Replacement/Sustainability Funds	(\$ 8,853)	(\$ 9,936)	12.2%	(\$ 8,981)
Operating Surplus/(Deficit) after Transfers	-	(\$ 3,099)	N/A	(\$ 6,259)

*Bond Payment started in FY23

**No COLA's have been considered in this budget

FY23 – FY24 Walk down Preliminary

\$000's

FY23 Budget Operating Surplus

\$ 8,853

Changes in Revenue

Increase in Ridership

\$ 567

Contracted Increases

142

Change in Expenses

COLA's @ 0%

\$ 0

Workforce Longevity Decrease & OT Reductions

393

Benefit Premium Inflation

(598)

Hydrogen Infrastructure Training

(324)

CNG Fuel Increase

(2,633)

Parts Inventory Increase

(335)

Strategic Marketing

(707)

Internal Audits/Strategic Plans

(1,068)

All Other

(989)

Changes in Non-Operating Revenue/(Expense)

Sales Tax/including Measure D

\$ 1,033

Unfunded Liability Reduction

1,470

All Other

1,033

Sub Total of Changes

(\$ 2,017)

FY24 Budget Operating Surplus before Transfers

\$ 6,836

FY23 – FY24 Proposed FTE Changes

Final Adopted FY23 Budget, 06-24-2022	
329 Funded FTEs :	<ul style="list-style-type: none"> Mechanic I – II – 2 FTE Assistant Safety & Training Coordinator Financial Analyst Upholster I Customer Service Rep – 2 FTE Parts & Materials Clerk Paratransit Clerk III
De-Fund FTEs: 9	
Fund FTEs: 10	<ul style="list-style-type: none"> Sr. Customer Service Representative* Safety & Training Coordinator* Grants/Legislative Analyst Mechanic III – 2 FTE Sr. Payroll Specialist Dispatcher/Scheduler – 2 FTE Maintenance Trainer* HR Analyst I (24 month provisional position)*
330 Funded FTEs :	Preliminary FY24 Budget, 03-24-2023

* FTE's approved for hire in FY23

FY24 Preliminary Capital Budget/Portfolio

FY24 Preliminary Capital Budget* – Summary

<i>\$000's</i>	FY24 Budget	FY25 & Beyond Plan	Total Portfolio
Project Category:			
Construction Related Projects	\$ 16,079	\$ 12,501	\$ 28,580
IT Projects	2,366	500	2,866
Facilities Repair & Improvements	2,494	-	2,494
Revenue Vehicle Replacement	2,786	23,970	26,756
Revenue Vehicle Electrification Projects	4,719	-	4,719
Non-Revenue Vehicle Replacement	-	-	-
Fleet & Maintenance Equipment	105	-	105
Misc.	784	-	784
Total \$	29,333	\$ 36,971	\$ 66,304

Notes:

- ✓ Only projects with identified and approved funding are represented

FY24 Preliminary Capital Budget* – Projects

Project Type	Project Number	Project Name	FY24	Portfolio Total	Project End	Funding Source
Construction Related Projects						
	19-0001	ParaCruz Facility	\$ 1,029	\$ 2,038	FY26	Operating & Capital Reserves
	19-0002	Pacific Station Redevelopment	1,500	3,991	FY26	Measure D
	23-0005B	New Hydrogen Fueling Station	8,950	8,950	FY24	Operating & Capital Reserves
	23-0010	Rapid Bus Enhancement (Soquel Corridor)	3,000	12,000	FY25	SB1 Grant / Operating & Capital Reserves
	24-0001	Scotts Valley Transit Center Roof and Solar	100	100	FY24	Operating & Capital Reserves
	24-0009	Watsonville Parking Lot	1,500	1,500	FY24	Operating & Capital Reserves
		Construction Related Projects Total	\$ 16,079	\$ 28,580		
IT Projects						
	19-0004	ERP - Finance System	\$ 2,116	\$ 2,616	FY25	Operating & Capital Reserves
	24-0002	Website Redesign	250	250	FY25	Operating & Capital Reserves
		IT Projects Total	\$ 2,366	\$ 2,866		
Facilities Upgrades & Improvements						
	19-0006	Maintenance Yard Security	\$ 393	\$ 393	FY25	Operating & Capital Reserves
	19-0018a	Awning at Fueling Station - Construction	235	235	FY24	FTA
	19-0020	Admin Bldg. Engineering & Renovations	20	20	FY25	Operating & Capital Reserves
	23-0005C	HFC Maintenance Facility Upgrades	1,500	1,500	FY24	Operating & Capital Reserves
	24-0003	Trailer Mounted Hot Water High PSI Washer	45	45	FY24	Operating & Capital Reserves
	24-0010	12 Bus Shelters	300	300	FY26	Operating & Capital Reserves
		Facilities Upgrades & Improvements Total	\$ 2,494	\$ 2,494		

FY24 Preliminary Capital Budget* – Projects, con't

Project Type	Project Number	Project Name	FY24	Portfolio Total	Project End	Funding Source
Revenue Vehicle Purchases						
	19-0027	AVL/TTS -	\$ 835	\$ 835	FY24	STP/Measure D
	19-0032	3 New Flyer - lease payments	117	117	FY24	Measure D
	20-0001	7 ParaCruz Vans	1,210	1,210	FY24	LPP / Measure D
	22-0005	Automatic Passenger Counters (APCs)	123	123	FY24	Operating & Capital Reserves
	23-0001	8 HFCBs, \$1.35M/Bus	-	10,800	FY25	FTA / Grant
	23-0001a	2 HFCBs, \$1.35M/Bus	-	2,220	FY25	FTA
	23-0007	2 HFCBs, \$1.35M/Bus	-	2,220	FY25	LPP / Measure D
	23-0008	3 HFCBs, \$1.35M/Bus	-	3,330	FY25	FTA / Measure D / MBARD
	24-0004	10 Artics from San Diego	500	500	FY24	Measure D
	24-0012	4 HFCBs, \$1.35M/Bus		5,400	FY25	Operating & Capital Reserves / FTA
		Revenue Vehicle Purchases Total	\$ 2,786	\$ 26,756		
Fleet Electrification Projects						
	19-0037	4 Electric Bus and 4 Chargers	\$ 3,723	\$ 3,723	FY24	FTA / Measure D / MBARD
	23-0003	1 Electric Bus and 1 Charger	996	996	FY24	LCTOP / MBARD
		Fleet Electrification Projects Total	\$ 4,719	\$ 4,719		
Fleet & Maintenance Equipment						
	21-0004	Bus Parts Washer	\$ 105	\$ 105	FY24	Operating & Capital Reserves / FTA
		Fleet & Maintenance Equipment Total	\$ 105	\$ 105		

FY24 Preliminary Capital Budget* – Projects, con't

Project Type	Project Number	Project Name	FY24	Portfolio Total	Project End	Funding Source
Misc.						
	23-0004	Misc Capital Contingency FY23	\$ 412	\$ 412	FY24	Operating & Capital Reserves
	23-0004e	Information Display System & Monitors	15	15	FY24	Operating & Capital Reserves
	24-0005	Security Upgrade - Cameras/Servers	200	200	FY24	Operating & Capital Reserves
	24-0006	Bus Cameras	100	100	FY24	Operating & Capital Reserves
	24-0007	MS Windows upgrade licenses	21	21	FY24	Operating & Capital Reserves
	24-0008	Office Furniture - 2 workstations Finance	15	15	FY24	Operating & Capital Reserves
	24-0011	Marketing Trailer	21	21	FY24	Operating & Capital Reserves
		Misc. Total	\$ 784	\$ 784		
		Grand Total	\$ 29,333	\$ 66,304		

FY24 Preliminary Capital Budget/Portfolio* – Funding Source (in \$ millions)

Portfolio total - \$66.3M

PG&E REBATES & MBARD ,
\$0.6M, 1%

Operating and Capital
Reserve Fund, \$21.7M, 33%

VW GRANT ,
\$3.2M, 5%

CTC SB1 SCCP ,
\$9.6M, 15%

Transfers from
Operating Budget
(Measure D),
\$9.6M, 14%

Federal Grants
(FTA), \$19.2M,
29%

Local Partnership
Program (LPP),
\$1.2M, 2%

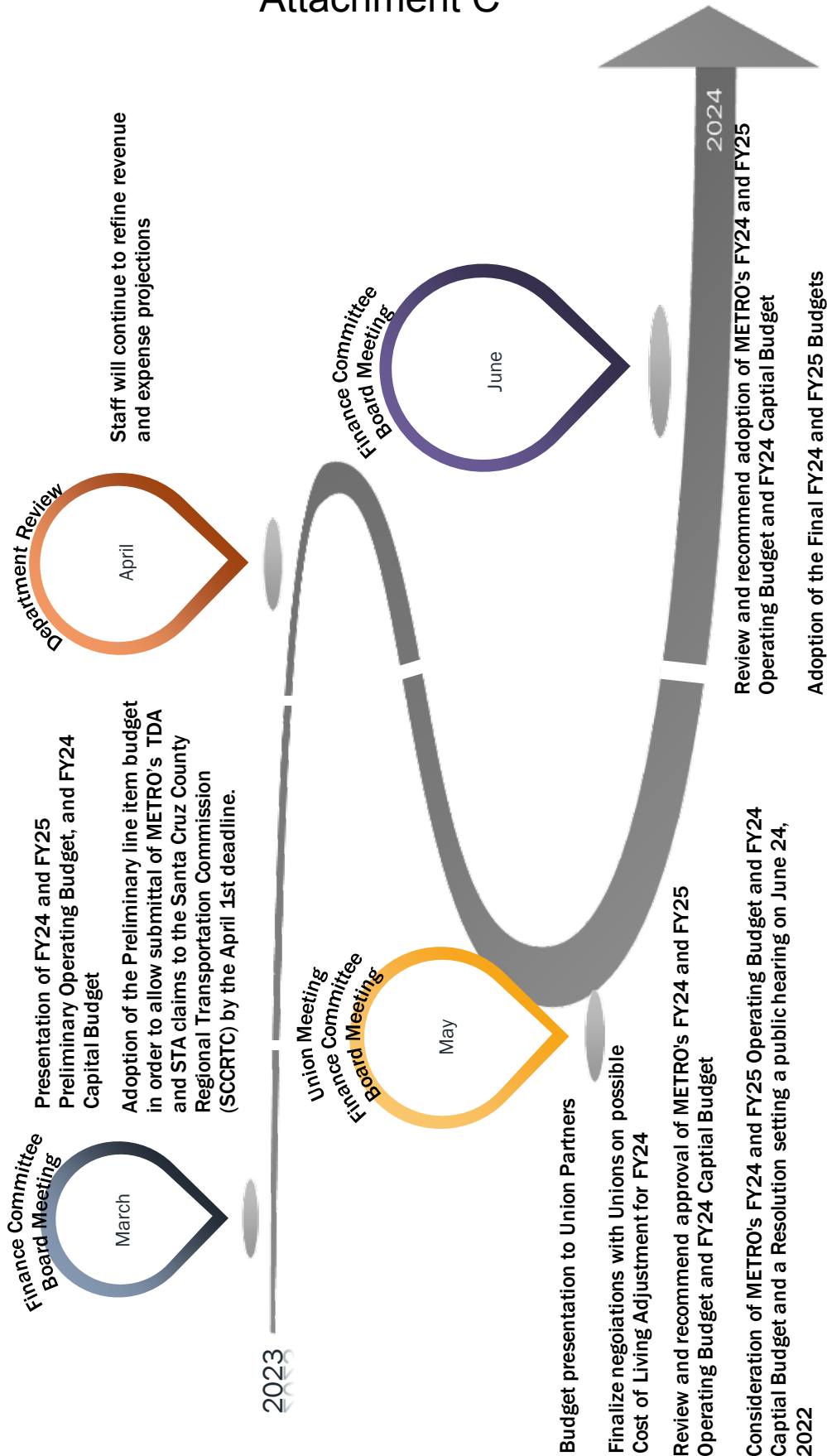
Low Carbon Transit Operations
Program (LCTOP) , \$1.0M, 1%

State Transportation
Improvement Program
(STIP), \$0.3M, 0.4%

11.5C.10

* Projects that are funded and may or may not have yet been started. All commitments from the prior year rollover into the new year.

Budget Timeline



11.5C.11

Appendix

Operating Revenue Assumptions

- **Operating Revenue**
 - Passenger Fares increase \$567K, or 23.3%, increased ridership across all modes
 - Fixed Route increase \$175K, or 10.8%
 - Paratransit increase \$16K, or 8.0%
 - Highway 17 Fares increase \$380K, or 63.9%
 - Special Transit Fares increase \$142K, or 2.4%
 - UCSC increase \$95K, or 2.0%, per contract
 - Cabrillo College increase \$12K, or 2.0%, per contract
 - City of Santa Cruz increase \$25K, or 73.1%, ridership recovery as impact from COVID declines
 - Highway 17 Contracts increase \$11K, or 2.0%, per contract
 - Overall increase \$709K, or 8.4%, vs FY23 Budget

11.5C.13

Operating Expense Assumptions

- Personnel** – Overall increase \$206K, or 0.5%
- Regular Labor Costs – decrease 1.2% or \$239K
 - No labor increase year over year except step and longevity increases
 - Incremental net 1 new position added, details on slide 4
 - Overtime costs - decrease of 11.6% or \$154K as recruitment increases to fill vacancies
 - Fringe costs - increase of 2.8% or \$598K primarily due to increased cost for Medical/Dental/Vision insurance (2.4%), along with higher Retirement CalPERS cost (13.7%); partially offset by lower SDI/SUI (22.4%) and Other Fringe Benefits (11.8%)

Operating Expense Assumptions, con't

Non-Personnel - Overall increase \$6,057K, or 50.0%

One Time Costs - \$2,582K, primarily driven by:

- Marketing - \$707K due to the launch of a multidimensional organizational rebranding program aimed to reposition METRO as a strong community partner and ultimately contribute to meeting our strategic goals of attracting and increasing ridership
- Internal Audits/Strategic Planning - \$1,068K due to Audits for Safety, Advance Technology, Maintenance & Operations, Strategic Revenue Planning, Facilities Master Plan, and Long Range Plan
- Hydrogen Infrastructure Training in Fleet Department - \$322K to ensure staff is ready for Hydrogen Bus Fleet
- All Other one time costs - \$485K to cover things like Bus Stop & Facilities upgrades/studies, as well as one time recruitment costs

11.5C.15

Operating Expense Assumptions, con't

Non-Personnel –

Ongoing cost increases - \$3,475K, primarily driven by:

- Fuel Revenue Vehicles - \$2,633K due to CNG fuel costs experiencing significant price increases
- Repair Equipment - \$593K primarily due to IT contracts for maintenance/cloud hosting and CNG equipment maintenance and repair
- All other ongoing costs - \$249K primarily due CPI increases and contractual obligations

11.5C.16

Non-Operating Revenue/Expense/Transfer Assumptions

- **Increased Revenue**
 - Sales Tax, including Measure D increase \$1,033K, or 3.4%, year over year
 - Federal/State Grants increase \$5,767K, or 39.8%
 - FTA 5307, TDA-STA, Fuel Tax Credit
- **Decreased Expense**
 - Unfunded Accrued Liability (UAL) eliminated due to Sales Tax Bond sold in FY23
- **Transfers**
 - Bus Replacement Fund increase \$4K, or 0.2%
 - Operating & Capital Reserve Fund decrease \$209K, or 4.6%
 - Operations Sustainability Replenishments increase \$1,295K

Total Portfolio of Active Projects

<i>\$000's</i>	FY23 & Prior Spending	FY24 Budget	FY25 & Beyond Plan	Remaining Portfolio Spend
Construction Related Projects	\$ 270	\$ 16,079	\$ 12,501	\$ 28,850
IT Projects	1,034	2,366	500	3,900
Facilities Repair & Improvements	870	2,494	-	3,364
Revenue Vehicle Replacement	6,925	2,786	23,970	33,681
Revenue Vehicle Electrification Projects	1,751	4,719	-	6,470
Non-Revenue Vehicle Replacement	250	-	-	250
Fleet & Maintenance Equipment	75	105	-	180
Misc.	671	784	-	1,455
Total \$	11,846	\$ 29,333	\$ 36,971	\$ 78,150



DATE: March 24, 2023
TO: Board of Directors
FROM: Eddie Benson, Maintenance Manager
SUBJECT: CONSIDERATION OF AUTHORIZING METRO TO USE THE CALIFORNIA ASSOCIATION FOR COORDINATED TRANSPORTATION (CALACT) VEHICLE CONTRACT FOR THE PURCHASE OF SEVEN PARATRANSIT VANS FROM CREATIVE BUS SALES IN AN AMOUNT NOT TO EXCEED \$992,365

I. RECOMMENDED ACTION

That the Board of Directors:

- 1) Award a contract to Creative Bus Sales (utilizing the CALACT Cooperative Purchasing Contract) for the purchase of seven Class A Starcraft buses in an amount not to exceed \$992,365 (consisting of FY19LPP and Measure D funds); and,**
- 2) Authorize the CEO/GM to execute a contract with Creative Bus Sales, in an amount not to exceed \$992,365**

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has an urgent need to replace Paratransit vans that have exceeded their useful life, and METRO has budgeted for the purchase of seven Paratransit vans to replace aging vehicles in METRO's ParaCruz fleet.
- Staff previously notified the Board of Directors (Board) of the intent to purchase seven Paratransit vans utilizing FY 19 Local Partnership Program (LPP) and Measure D funds totaling \$604,000 in the Quarterly Procurement Report dated April 24, 2020.
- On October 22, 2020, the California Transportation Commission (CTC) approved an allocation of FY19 LPP to METRO in the amount \$302,000 for the purchase of seven Paratransit Vans.
- The LPP guidelines require a one-to-one match of private, local, state or federal funds for each dollar of LPP expenditures.

- METRO staff located purchase options from the CALACT Vehicle Contract and staff requests the use of the Vehicle Contract for this procurement as a means of saving money and streamlining the procurement process.
 - On October 21, 2022 Santa Cruz METRO received notification that due to circumstances falling under the Force Majeure clause of MBTA CALACT 09 25 2022, the Contract for the 7 ParaCruz Vans that METRO ordered on contract 21-11 on CALACT Agreement 15-03 was cancelled. The Creative Bus / Ford Force Majeure letter stated that due to a shortage of computer chips the Ford E and F-series commercial cutaway chassis could not be built.
 - Creative Bus provide a new Quote with the prices from CALACT MBTA RFP#20-01 Class A Starcraft Buses (Starlite) in the amount of \$992,364.42.
 - Staff recommends that the Board award a contract to Creative Bus Sales (utilizing the CALACT Cooperative Purchasing Contract) for the purchase of seven Class A Starcraft buses in an amount not to exceed \$992,365 (consisting of FY19LPP and Measure D funds); and authorize the CEO/GM to execute the CALACT/MBTA Cooperative Purchasing Contract to obtain and exercise the seven bus purchase options.

III. DISCUSSION/BACKGROUND

METRO needs to purchase seven new 10-passenger maximum (7-passenger maximum with 2 wheelchairs) vans equipped with a wheelchair lift. METRO's Transit Asset Management Plan (TAM) establishes the useful life of a van as five years. METRO currently has 17 Paratransit vans that are over nine years or older with an average mileage of 201,000 miles, far beyond the federally prescribed useful lifespan of five years and 150,000 miles. LPP funds would help purchase seven medium-size, light-duty paratransit vans to replace seven equivalent 2011 gasoline fueled vans that have driven an average 226, 649 miles each, well over the Federal Transit Administration's (FTA) useful life thresholds. The project help will maintain METRO's fleet in a state of good repair and reduce greenhouse gas emissions. The new vans will reduce METRO's operating cost due to lower maintenance costs and anticipated lower fuel costs.

On April 24, 2020, staff notified the Board of the intent to purchase seven Paratransit vans utilizing FY19 LPP and Measure D funds totaling \$604,000 in the Quarterly Procurement Report. On October 22, 2020, the CTC approved an allocation of \$302,000 for the locally administered SB 1 LPP (Formulaic) to METRO for the purchase of seven Paratransit vans. The LPP guidelines require a one-to-one match of private, local, state or federal funds for every dollar of LPP funds. METRO has committed \$302,000 of its Measure D revenue for the local

match. Funding projects to bring the fleet into a state of good repair is the most appropriate use of the LPP formula funds.

However, after receipt of a Force Majeure letter from Creative Bus / Ford, the initial contract was cancelled for the seven Class B buses. The current price for the Starlite Class A Buses is now \$141,766.35 each totaling \$992,364.42 for seven (7) vehicles.

The seven Ford transit T-350 vehicles being replaced are listed below:

Vehicle #	Make	Model	Year	VIN #	Miles
1101	FORD	E350 -Versa Shuttle	2011	1FTDS3EL4BDA00451	240,375
1105	FORD	E350 -Versa Shuttle	2011	1FTDS3EL6BDA00449	234,341
1107	FORD	E350 -Versa Shuttle	2011	1FTDS3EL4BDA00434	227,243
1110	FORD	E350 -Versa Shuttle	2011	1FTDS3ELXBDA00454	229,968
1111	FORD	E350 -Versa Shuttle	2011	1FTDS3EL1BDA00455	226,281
1116	FORD	E350 -Versa Shuttle	2011	1FTDS3EL3BDA00439	245,159
1122	FORD	E350 -Versa Shuttle	2011	1FTDS3EL0BDA00446	183,173

Utilizing the Cooperative purchasing agreement streamlines the procurement process and allows for better pricing than METRO would normally obtain due to greater quantities requested. The CALACT Cooperative charges a contract usage fee of 1% based on the purchase order total before tax and any offered cash discounts.

Staff recommends that the Board award a contract to Creative Bus Sales (utilizing the CALACT Cooperative Purchasing Contract) for the purchase of seven Class A Starcraft buses in an amount not to exceed \$992,365 and authorize the CEO/GM to execute the CALACT/MBTA Cooperative Purchasing Contract to obtain and exercise the seven bus purchase options.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

METRO is replacing seven 2011 gasoline fueled Paratransit vans, in alignment with the following strategic priorities:

- Service Quality and Delivery
- State of Good Repair

V. FINANCIAL CONSIDERATIONS/IMPACT

Creative Bus Sales has quoted seven Starcraft Buses-Class A at a cost of \$141,765.35 per vehicle.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

The Board could direct the Purchasing Manager to conduct a standalone procurement for these buses. This is not recommend as it would take approximately six months and would likely result in higher priced buses due to the small quantities METRO would order.

VIII. ATTACHMENTS

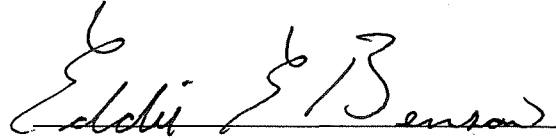
Attachment A: Creative Bus Sales Quote Sheet

Attachment B: Creative Bus Sales Vehicle Diagram

Prepared by: Margo Ross, Chief Operations Officer

IX. APPROVALS

Eddie Benson, Maintenance Manager



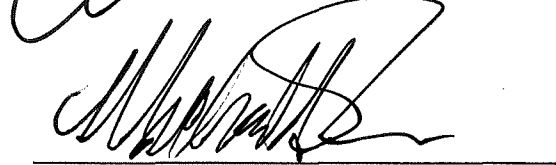
A handwritten signature in cursive script, appearing to read "Eddie Benson", written over a horizontal line.

Approved as to fiscal impact:
Chuck Farmer, CFO



A handwritten signature in cursive script, appearing to read "Chuck Farmer", written over a horizontal line.

Michael Tree, CEO/General Manager



A handwritten signature in cursive script, appearing to read "Michael Tree", written over a horizontal line.

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Creative Bus Sales
 14740 Ramona Avenue
 Chino, CA 91710
 888.633.8380



Creative Bus Sales
 7471 Reese Road
 Sacramento, CA 95828
 888.633.8380

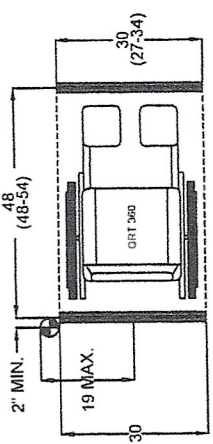
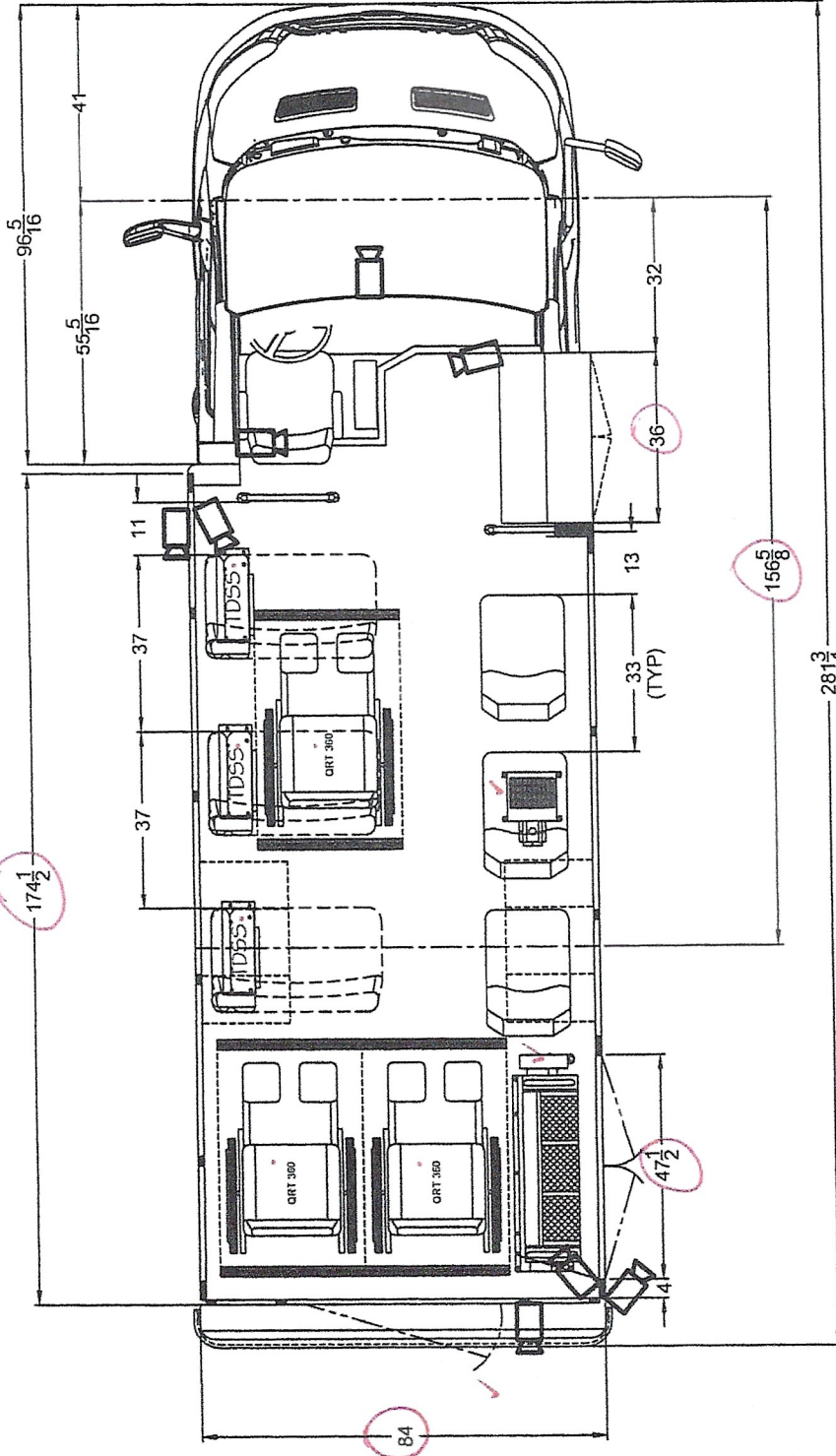
CaLACT MBTA RFP #20-01 - Class A - Quote Sheet (Rev 2022)

Vehicle Type:	Class A - Starcraft Bus (Starlite)	Type of Lift:	<input checked="" type="checkbox"/> Braun
Contact:	Eddie Benson	Lift Location:	Rear
Agency:	Santa Cruz Metropolitan Transit District	Seat Material Level:	DOC90 Vinyl
Address:	110 Vernon Street	Seat Color:	Blue
City, State, Zip:	Santa Cruz, CA 95060	Flooring and Color:	Gray
Phone:	831-420-2520	Salesperson:	Dan Williams
E-Mail:	ebenson@scomtd.com	Salesperson Cell:	650-222-2618
Delivery:	Delivery 12 Months from Receipt of Purchase Order	Salesperson E-Mail:	dan@creativebussales.com
Quantity:		Price	Ext. Price
1	Starcraft Bus - Class A - (Ford Transit T350)	\$104,882.00	\$104,882.00
Published Options			
3	1 - Freedman Foldaway Seat (double)	\$2,070.00	\$6,210.00
6	9 - Credit for seat delete	-\$120.00	-\$720.00
1	30 - Additional Mobility Aid position 360's (w/tie downs)	\$1,080.00	\$1,080.00
1	47 - 2-Way radio prep	\$170.00	\$170.00
1	87 - Locking rear door w/alarm (one window)	\$485.00	\$485.00
1	101 - Fogmaker fire suppression	\$6,640.00	\$6,640.00
1	125 - Delivery Zone 3	\$1,150.00	\$1,150.00
Non-Published Options			
1	Apollo 8 Camera System Pre-Wire Only	\$3,425.00	\$3,425.00
2	Lights - 7" LED Brake Light Each	\$180.00	\$360.00

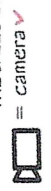
11.6A.1

Attachment A

1	Santa Cruz Graphics and Logos	\$5,460.00	
		Class A - Base Price	\$104,882.00
		Published Options	\$15,015.00
		Non-Published Options	\$9,245.00
		Total	\$129,142.00
		Doc Prep Fee	\$85.00
		Non-Taxable	\$19,080.00
		Taxable Amount	\$111,147.00
		Tax Total	\$10,558.97
		Sub-Total	\$139,785.97
		CALACT Fee	\$1,937.13
		DMV E-File Fee:	\$31.00
		DMV Fee	\$0.00
		Tire Fee	\$12.25
		Total	\$141,766.35
		Number of Units	7
		Final Total	\$992,364.42
			9.500%
			<i>(Estimated)</i>
	<p>1</p> <p>The Non-Taxable Amount is the ADA Equipment in the Base and Added as Options</p> <p>The Taxable Amount Includes the Mobility Rebate of \$1,000.00 For Ford Chassis</p> <p>Base price includes Ford chassis increase of \$7,397.00</p>		
	<p>Purchasing of vehicles requires a CALACT membership, letter of assignment, and payment of procurement fee. If you have any</p>		



NOTE: SHOWN WITH MID HI FREEDMAN SEATS
 TRANSIT 10,360 GVWR
 THIS FLOOR PLAN IS FOR ILLUSTRATION PURPOSES ONLY.
 A WEIGHT ANALYSIS HAS NOT YET BEEN PERFORMED.
 FINAL APPROVAL WITH A WEIGHT ANALYSIS IS REQUIRED UPON RECEIPT OF A
 COMPLETED ORDER WITH ALL OPTIONS SHOWN.
 OPTIONAL EQUIPMENT MAY BE SHOWN.
 THE SALES ORDER PLACED DICTATES ACTUAL OPTION CONTENT.



SCALE
 IN INCHES

DEALER APPROVAL



CUSTOMER SIGNATURE

THIS DRAWING AND THE INFORMATION THEREON ARE THE EXCLUSIVE PROPERTY OF STARCRAFT BUS, A DIVISION OF FOREST RIVER. IT SHALL NOT BE COPIED OR DUPLICATED IN ANY MANNER, NOR SHALL IT BE SUBMITTED TO OUTSIDE PARTIES FOR EXAMINATION WITHOUT OUR WRITTEN CONSENT. IT IS LOANED FOR USE WITH REFERENCE TO WORK UNDER CONTRACT WITH, OR PROPOSALS SUBMITTED TO STARCRAFT BUS, A DIVISION OF FOREST RIVER.

STARCRAFT BUS
 a division of Forest River, Inc.

TOLERANCE UNLESS OTHERWISE SPECIFIED	WOOD	OTHER	DATE: 05/11/20	TITLE: 3 3 WC 156 WB MODEL 22 TRANSIT
± 1/8"	± 1/8"	± 1/16"	NAME: PWM	
± 1"	± 1"	± 1/2"	DWG. No. 3 3 WC 3 DB FOLDS 156 174-7 USA	

REV.	DESCRIPTION OF CHANGE	BY	CHK	DATE	ECN No.

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DATE: March 24, 2023
TO: Board of Directors
FROM: Michael Tree, CEO/General Manager
SUBJECT: CONSIDERATION OF AWARD OF CONTRACT TO MILLER MAXFIELD, INC. FOR STRATEGIC PLANNING SERVICES FOR FUTURE REVENUE OPTIONS NOT TO EXCEED \$338,650

I. RECOMMENDED ACTION

That the Board of Directors award a contract to Miller Maxfield, Inc. for Strategic Planning Services for Future Revenue Options in an amount not to exceed \$338,650, and authorize the CEO/General Manager to execute the Miller Maxfield, Inc. contract for a two-year period, with options to extend the contract for a total term of five years.

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) has a need for strategic planning services for future revenue options.
- A formal Request for Proposals (RFP) was conducted to solicit proposals from qualified firms. Two firms submitted proposals for METRO's review.
- A three-member evaluation team composed of METRO staff reviewed and evaluated the proposals, and is recommending that the Board of Directors (Board) award a contract to the highest ranking proposer, Miller Maxfield, Inc.

III. DISCUSSION/BACKGROUND

Santa Cruz METRO is currently performing budget analysis for the future and recognizes that expenses are rising at a faster pace than revenues for operations and maintenance. Additionally, the transit agency is leading Reimagine METRO, a planning effort with the residents in Santa Cruz County. Surveys indicate that residents desire improvements to the services provided by the transit agency. With this in mind, and understanding staff deficiencies on the specialized skill needed, Santa Cruz METRO staff crafted a formal RFP to procure a competent firm to conduct strategic planning for future revenue options, including a potential ballot measure should there be support.

As identified in the RFP, the successful firm may be required, on a task order basis, to perform strategic planning services and activities including, but not limited to, the following:

- Conduct polling or other public opinion research to gather public input and determine community attitudes and level of support for a potential revenue measure that would fund METRO’s strategies to improve service, address climate change and support affordable housing.
- Informed by public opinion research, develop a plan for county-wide information and education effort.
- Support implementation of informational and educational strategies such as earned media/media relations, social media, community meetings, direct mail, collateral materials and stakeholder engagement.
- Provide advice, counsel and direct support to METRO leadership regarding legal, administrative and political timelines and specific requirements for revenue-related ballot measures.
- Collaborate closely with METRO leadership and communications team.

On February 14, 2023, METRO legally advertised RFP No. 23-11, distributed notices via Bonfire (METRO’s e-procurement portal) to 272 firms, including 110 Disadvantaged Business Enterprises (DBEs), and sent email notices to all GovDelivery subscribers. On March 7, 2023, proposals were received and opened from two firms, Clifford Moss LLC, located in Oakland, California, and Miller Maxfield, Inc., located in Santa Cruz, California. A three-member evaluation team composed of METRO staff has reviewed and evaluated the proposals.

The evaluation team used the following criteria as contained in the RFP:

Evaluation Criteria	Points
Qualifications and recent experience	30
Participation in Sustainability Initiative	5
Understanding of and technical approach to Project requirements	30
Quality of relevant experience of key staff	30
Experience with government agencies	20
References	20
Cost proposal	20
Total Points Possible	155

Miller Maxfield, Inc. was determined to be the highest ranked firm whose proposal fulfills the requirements of the RFP, with costs that are fair and reasonable.

Staff is recommending that the Board award a two-year task order-based contract, with options to extend for up to three (3) additional years, to Miller Maxfield, Inc. for Strategic Planning Services for Future Revenue Options for a maximum not-to-exceed amount of \$338,650, and authorize the CEO/General Manager to execute the Miller Maxfield, Inc. contract.

Miller Maxfield, Inc. will provide all services meeting all METRO's specifications and requirements of the contract. Michael Tree, CEO/General Manager, will serve as the Contract Administrator and will ensure contract compliance.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The award of this contract would align with the following Strategic Priorities:

- Financial Stability, Stewardship & Accountability
- Strategic Alliances and Community Outreach

V. FINANCIAL CONSIDERATIONS/IMPACT

The total authorized for the initial two-year term of the contract is \$338,650. Funds to support this contract are included in the current fiscal year's Administration Operating budget, within the Professional/Technical (503031) account. Since this is a multi-year contract, management will be accountable for budgeting the cost in future years, including any option years exercised.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

An alternative to the hiring of a consultant firm to assist with strategic planning for future revenue sources at Santa Cruz METRO is to do nothing. Such alternative would put into jeopardy the ability of the transit agency to maintain current service levels beyond 3-4 years, and would not allow for the transit agency to plan for improvements to services.

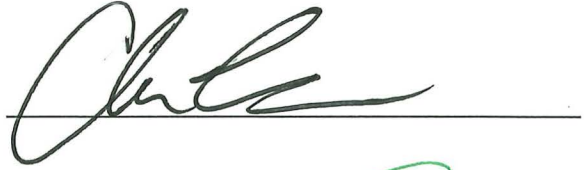
VIII. ATTACHMENTS

Attachment A: Contract with Miller Maxfield, Inc.

Note: A full copy of the Contract is available on request.

IX. APPROVALS

Approved as to fiscal impact:
Chuck Farmer, CFO



Michael Tree, CEO/General Manager



Attachment A

PROFESSIONAL SERVICES CONTRACT FOR STRATEGIC PLANNING SERVICES FOR FUTURE REVENUE OPTIONS (23-11)

THIS CONTRACT is made effective on March 24, 2023 between the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (“Santa Cruz METRO”), a political subdivision of the State of California, and MILLER MAXFIELD, INC. (“Consultant”).

1. RECITALS

1.1 Santa Cruz METRO’s Primary Objective

Santa Cruz METRO is a public entity whose primary objective is providing public transportation and which has its principal office at 110 Vernon Street, Santa Cruz, California 95060.

1.2 Santa Cruz METRO’s Need for Strategic Planning Services for Future Revenue Options

Santa Cruz METRO has the need for Strategic Planning Services for Future Revenue Options. In order to obtain these services, Santa Cruz METRO issued a Request for Proposals, dated February 14, 2023, setting forth specifications for such services. The Request for Proposals is attached hereto and incorporated herein by reference as Exhibit A.

1.3 Consultant’s Proposal

Consultant is a firm qualified to provide Strategic Planning Services for Future Revenue Options and whose principal place of business is 133 Mission Street, Suite 101, Santa Cruz, California 95060. Pursuant to the Request for Proposals issued by Santa Cruz METRO, Consultant submitted a proposal for Strategic Planning Services for Future Revenue Options, which is attached hereto and incorporated herein by reference as Exhibit B.

1.4 Selection of Consultant and Intent of Contract

On March 24, 2023, Santa Cruz METRO selected Consultant as the Proposer whose proposal was most advantageous to Santa Cruz METRO to provide the Strategic Planning Services for Future Revenue Options described herein. This Contract is intended to fix the provisions of these services.

Santa Cruz METRO and Consultant agree as follows:

2. INCORPORATED DOCUMENTS AND APPLICABLE LAW

2.1 Documents Incorporated in this Contract

This Contract shall consist of the following documents, all of which are incorporated herein and made a part hereof by reference thereto. This writing constitutes the final expression of the parties’ Contract, and it is a complete and exclusive statement of the provisions of that Contract, except for written amendments mutually agreed by both parties.

Attachment A

1) This Contract

2) Exhibit A

Santa Cruz METRO’s “Request for Proposals” dated February 14, 2023.

3) Exhibit B (Consultant’s Proposal)

Consultant’s Proposal to Santa Cruz METRO for Strategic Planning Services for Future Revenue Options, as accepted by Santa Cruz METRO.

2.2 Conflicts

In the event of conflict between or among the terms of the Contract Documents, the order of precedence, from highest to lowest, will be this Contract; Exhibit A; Exhibit B.

2.3 Recitals

The Recitals set forth in Article 1 are part of this Contract.

3. **DEFINITIONS**

3.1 General

The terms below (or pronouns in place of them) have the following meaning in the Contract:

3.1.1 **CONTRACT** – The Contract consists of this document, the attachments incorporated herein in accordance with Article 2, and any written amendments made in accordance with Part IV, Section 12.15 of the General Conditions to the Contract.

3.1.2 **CONSULTANT** – The Proposer selected by Santa Cruz METRO for this project in accordance with the Request for Proposals issued February 14, 2023.

3.1.3 **CONSULTANT’S STAFF** – Employees of Consultant.

3.1.4 **DAYS** – Calendar days.

3.1.5 **PROPOSER** – Consultant whose proposal was accepted under the terms and conditions of the Request for Proposals issued February 14, 2023.

3.1.6 **PROVISION** – Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulation in the Contract that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.

3.1.7 **SCOPE OF WORK (OR “WORK”)** – The entire obligation under the Contract, including, without limitation, all labor, equipment, materials, supplies, transportation, services, and other work products and expenses, express or implied, in the Contract. This is a Task Order-based Contract to provide on-call services. The specific Scopes of Services will be contained in any Task Order (“TO”) issued under this Contract

Attachment A

4. TIME OF PERFORMANCE

4.1 Term

The term of this Contract will be for a period not to exceed **two (2)** years with **three (3)** one-year options for renewal. The Contract Term shall commence upon the execution of the Contract by Santa Cruz METRO.

TOs may be issued under this Contract at any time during the term of this Contract. The Consultant's performance of services shall commence on the date stated for each TO as issued and the Consultant shall complete the services within the time specified in the TO.

5. COMPENSATION

5.1 Terms of Payment

Santa Cruz METRO shall compensate Consultant in an amount not to exceed the amounts/rates agreed upon by Santa Cruz METRO. Santa Cruz METRO shall reasonably determine whether work has been successfully performed for purposes of payment. Compensation shall be made within thirty (30) days of Santa Cruz METRO's written approval of Consultant's written invoice for said work.

There is no guaranteed compensation to Consultant under this Contract. However, the maximum compensation that Santa Cruz METRO has authorized to be expended for this Contract will not exceed **\$338,650**. A maximum not to exceed amount as set forth in a TO Authorization will apply for each TO. Further, it is expressly understood and agreed that in no event shall Consultant be compensated in an amount greater than the amount specified in any individual TO Authorization for the services performed under such TO without issuance of a written Amendment to such TO by Santa Cruz METRO. Consultant understands and agrees that if it exceeds the maximum amount payable under this Contract, it does so at its own risk.

5.2 Invoices

Consultant shall submit invoices with a purchase order number provided by Santa Cruz METRO on a monthly basis. Consultant's invoices shall include detailed records showing the TO number, actual time devoted, work accomplished, date work accomplished, personnel used, and amount billed per hour. Expenses shall only be billed if allowed under the Contract. For each active TO, if no work is performed during the billing period, Consultant shall submit a statement of no work performed during billing period.

Said invoice records shall be kept up-to-date at all times and shall be available for inspection by Santa Cruz METRO (or any grantor of Santa Cruz METRO, including, without limitation, any State or Federal agency providing project funding or reimbursement) at any time for any reason upon demand for not less than four (4) years after the date of expiration or termination of the Contract. Under penalty of law, Consultant represents that all amounts billed to Santa Cruz METRO are (1) actually incurred; (2) reasonable in amount; (3) related to this Contract; and (4) necessary for performance of the project.

Attachment A

6. NOTICES

All notices under this Contract shall be deemed duly given upon delivery, if delivered by hand, or three (3) days after posting if sent by registered mail, receipt requested, to a party hereto at the address hereinunder set forth, or to such other address as a party may designate by notice pursuant hereto.

Santa Cruz METRO

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

Attention: Michael Tree, CEO

CONSULTANT

Miller Maxfield, Inc.
133 Mission Street, Suite 101
Santa Cruz, CA 95060

Attention: Bill Maxfield, Principal
(831) 227-6469
bill@millermxfield.com

7. ACCEPTANCE OF ELECTRONIC SIGNATURES AND COUNTERPARTS

The parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into this Contract will be considered executed when the signature of a party is delivered by facsimile or other electronic method by either of the parties, and each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this Contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Each party further agrees that this Contract may be executed in two or more counterparts, each of which will be deemed an original, and all of which constitute one and the same instrument.

8. AUTHORITY

Each party has full power and authority to enter into and perform this Contract and the person signing this Contract on behalf of each has been properly authorized and empowered to enter into this Contract. Each party further acknowledges that it has read this Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Attachment A

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN TRANSIT
DISTRICT

Michael Tree, CEO/General Manager

Consultant –
MILLER MAXFIELD, INC.

Bill Maxfield, Principal

BMaxfield 3/17/23

Approved as to Form:

Julie A. Sherman, General Counsel

JS

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THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

CERTIFICATE OF APPRECIATION

TO

JAVIER FAVELA
LEAD VEHICLE SERVICE WORKER

FOR THE COMPLETION OF 10 YEARS OF SERVICE
BETWEEN 2013 AND 2023

GIVEN THIS 24TH DAY OF MARCH 2023

Shubrentky

CHAIR, BOARD OF DIRECTORS

[Signature]

CEO / GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

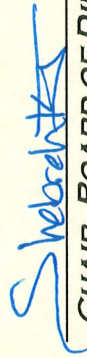
CERTIFICATE OF APPRECIATION

To

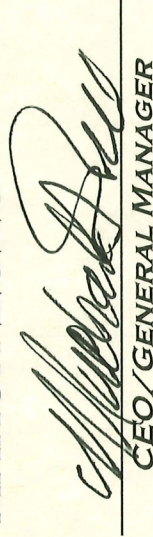
**JOSE D. ZAMARRIPA
MECHANIC II**

FOR THE COMPLETION OF 10 YEARS OF SERVICE
BETWEEN 2013 AND 2023

GIVEN THIS 24TH DAY OF MARCH 2023



CHAIR, BOARD OF DIRECTORS



CEO/GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

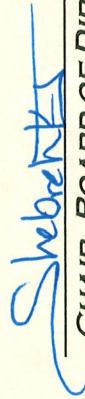
CERTIFICATE OF APPRECIATION

TO

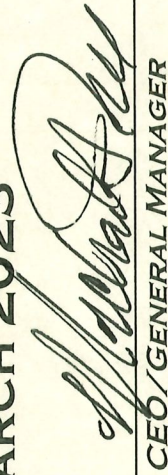
PATRICK J. FORTHUN BUS OPERATOR

FOR THE COMPLETION OF 15 YEARS OF SERVICE
BETWEEN 2008 AND 2023

GIVEN THIS 24TH DAY OF MARCH 2023



CHAIR, BOARD OF DIRECTORS



CEO/GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

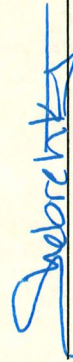
CERTIFICATE OF APPRECIATION


To

MAURIZIO ITALIA BUS OPERATOR

FOR THE COMPLETION OF 15 YEARS OF SERVICE
BETWEEN 2008 AND 2023

GIVEN THIS 24TH DAY OF MARCH 2023


CHAIR, BOARD OF DIRECTORS


CEO/GENERAL MANAGER



THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

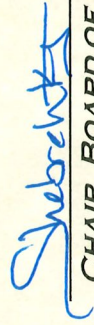
CERTIFICATE OF APPRECIATION

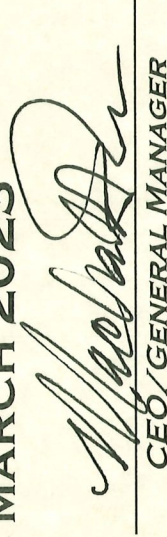
TO

JOHN C. NEVIN
TRANSIT SUPERVISOR

FOR THE COMPLETION OF 15 YEARS OF SERVICE
BETWEEN 2008 AND 2023

GIVEN THIS 24TH DAY OF MARCH 2023


CHAIR, BOARD OF DIRECTORS


CEO/GENERAL MANAGER

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BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF APPRECIATION FOR THE SERVICES OF MARK SAUNDERS AS BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed Mark Saunders to serve in the position of Bus Operator, and

WHEREAS, served as a member of the Operations Department of METRO for the time period of November 9, 1999 to February 23, 2023, and

WHEREAS, Mark Saunders provided METRO with dedicated service and commitment during the time of his employment, and

WHEREAS, Mark Saunders served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Mark Saunders resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Mr. Saunder's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Mark Saunders.

NOW, THEREFORE, BE IT RESOLVED, that upon his retirement as Bus Operator, the Board of Directors of METRO does hereby commend his efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 24th Day of March 2023 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Shebreh Kalantari-Johnson,
Board Chair

Attest:

Michael Tree
CEO/General Manager

Approved as to form:

Julie Sherman, General Counsel



State Legislative Update

Santa Cruz Metropolitan Transit District

Michael Pimentel

March 24, 2023

SYASL Advocacy Team



Michael Pimentel
Legislative Advocate

01

Legislation

2023-2024 Legislative Session

SHAW YODER ANTWIH SCHMELZER & LANGE

14.3

2023-24 Legislative Session

- Legislature reconvened for first year of 2023-24 Session: **January 3**
- Deadline for Legislature to introduce legislation: **February 17**
- Spring Recess begins: **March 30**
- Legislature reconvenes from Spring Recess: **April 10**
- Session ends: **September 14**

AB 463 (Hart)

- Establishes “essential use customer” status for public transit agencies to address grid reliability issues

In Assembly Utilities and Energy Committee.

AB 610 (Holden)

- Creates the Youth Transit Pass Pilot Program to fund free youth transit passes to students
 - Transit agencies would be required to partner with educational institutions to access funds

Passed out of Assembly Transportation Committee.

AB 761 (Friedman)

- Creates the Transit Transformation Task Force to develop policies to grow transit ridership and improve rider experience
 - Task Force to include representatives from state government, local agencies, academic institutions, NGOs
- Requires report to Legislature by January 1, 2025

In Assembly Transportation Committee.

02

Funding

2023-2024 Legislative Session

SHAW YODER ANTWHI SCHMELZER & LANGE

FY 2023-24 Budget Overview

- Governor Newsom released proposed FY 2023-24 budget: **January 10**
- **\$297 billion** budget with **\$22.5 billion deficit** in FY 2023-24
- Includes series of proposed spending cuts:
 - **\$2 billion** reduction for TIRCP
 - Impacts FYs 2023-24 & 2024-25
 - **\$1.1 billion** reduction for ZEV programs

FY 2023-24 Budget Overview (Cont.)

Investment Category	Program	Department	Allocations				2023 Governor's Budget % Maintained	
			Received		Proposed			
			2021	2022	2023	2024 & 2025	Totals	
Passenger Vehicles	Clean Vehicle Rebate Project	CARB	\$525	\$0	\$0	\$0	\$525	100%
	Clean Cars 4 All & Other Equity Projects	CARB	\$150	\$381	\$125	\$0	\$656	100%
	ZEV Fueling Infrastructure Grants	CEC	\$515	\$15	\$0	\$130	\$660	76%
	Equitable At-Home Charging	CEC	\$20	\$0	\$160	\$120	\$300	100%
	Drayage Trucks & Infrastructure	CARB	\$157	\$75	\$165	\$48	\$945	100%
		CEC	\$181	\$85	\$185	\$49		
Big ZEYs	Drayage Trucks & Infrastructure Pilot Project	CARB/CEC	\$65	\$0	\$0	\$0	\$65	100%
	Transit Buses & Infrastructure	CARB	\$70	\$70	\$62	\$255	\$671	89%
		CEC	\$30	\$30	\$49	\$105		
	School Buses & Infrastructure	CARB	\$130	\$1,260	\$0	\$0	\$1,800	92%
		CEC	\$20	\$390	\$0	\$0		
	Clean Trucks, Buses & Off-Road Equipment	CARB	\$500	\$600	\$0	\$0	\$1,770	100%
Other		CEC	\$299	\$0	\$315	\$56		
	Near-Zero Heavy Duty Trucks	CARB	\$45	\$0	\$0	\$0	\$45	100%
	ZEV Consumer Awareness	GO-Biz	\$5	\$0	\$0	\$0	\$5	100%
	ZEV Manufacturing Grants	CEC	\$125	\$125	\$0	\$0	\$250	100%
	Community-Based Plans, Projects & Support	CARB	\$0	\$0	\$60	\$120	\$180	53%
	Emerging Opportunities	CARB	\$53	\$0	\$0	\$0	\$107	54%
Other	Hydrogen Infrastructure	CEC	\$54	\$0	\$0	\$0	\$60	100%
	Charter Boats	CEC	\$0	\$0	\$20	\$40	\$100	100%
	Transportation Package ZEV	CARB	\$0	\$60	\$0	\$40	\$100	100%
		CalSTA	407	\$77	\$77	\$229	\$790	100%
Totals by Package			\$3,351	\$3,168	\$1,218	\$1,192	\$8,929	89%

FY 2023-24 Budget Overview (Cont.)

REVENUE ESTIMATES FOR FY 2022-23 & 2023-24 @ GOVERNOR'S BUDGET (JAN. 10)			
FUNDING SOURCE	FY 2022-23 (CY)	FY 2023-24 (BY)	CHANGE (CY → BY)
STA			
Base Rate (2.375%)	\$333,353	\$299,948	-\$33,405
Incremental Rate (1.75%)	\$235,174	\$210,560	-\$24,614
SB 1 Rate (3.5%)	\$470,348	\$421,120	-\$49,228
STA SOGR (30% of TIF)	\$120,613	\$125,619	\$5,006
Subtotal	\$1,159,488	\$1,057,247	-\$102,241
Intercity & Commuter Rail			
Base Rate (2.375%)*	\$333,353	\$299,948	-\$33,405
SB 1 Rate (0.5%)	\$67,193	\$60,160	-\$7,033
Subtotal	\$400,546	\$360,108	-\$40,438
TIRCP			
Cap & Trade (10% of GGRF)**	\$259,000	\$210,000	-\$49,000
SB 1 (70% of TIF)	\$281,431	\$293,111	\$11,680
Subtotal	\$540,431	\$503,111	-\$37,320
LCTOP			
Cap & Trade (5% of GGRF)**	\$130,000	\$105,000	-\$25,000
LTF			
Local Sales and Use Tax (.25%)	\$2,010,539	\$2,097,525	\$86,986
TOTAL	\$4,241,003	\$4,122,991	-\$118,012

*Funds used for additional Caltrans purposes

**Amounts reflect anticipated auction revenues for each FY

FY 2023-24 Budget Overview (Cont.)

- Governor releases “May Revise”: **May 15**
 - Likely to be lean, given delayed tax deadline of October (for some counties)
 - Expect final budget actions to extend into late summer/early fall
 - Prospect for new state transit funding uncertain, message of “self-help”
- Start of FY 2023-24 fiscal year: **July 1**

Questions?



Contact Information

Michael Pimentel
michael@SYASLpartners.com





State Legislative Update

Santa Cruz Metropolitan Transit District

Michael Pimentel

March 24, 2023



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FEDERAL UPDATE



FEBRUARY 2023



TOPICS OF DISCUSSION



FY 2023 DOT Budget IIJA Update 118th Congress

FY 2023 DOT Budget



- Enacted on 12/29/22, 3 months after 10/1 start of federal fiscal year
- Most USDOT formula programs – small increases in FY23
 - IIJA Provided 30% Increase for FY22
- Small increases in IIJA Funding Levels for bus competitive programs
- FY24 process started last week with WH Budget Proposal
- Significant differences between WH and GOP on Spending

Infrastructure Law Update



- Almost all of Year 1 Funding Notices “on the street”
- About half of Year 1 Funds Awarded, including
 - \$1.2 billion Low and No Emissions Vehicle Program
 - \$1.1 billion “Mega Grant” Program
 - \$1 billion Safe Streets and Roads for All Program
- IIJA Law Provides Funding for Programs Through FY 2026
- Biden Administration Sharpening “Buy America” Requirements
- DOT Priorities Seem Clear in First Year Awards:
 - Safety, Modernization, Climate, Equity

118th Congress



- Slim Republican Majority in House (222-213)
- Slim Democrat Majority in Senate (50-49-1)
- House Members New to Santa Cruz County:
 - ✦ Rep. Zoe Lofgren (Watsonville)
 - ✦ Top Dem on House Science Committee
 - ✦ Senior Member of House Judiciary
- FY 2024 Budget and Debt Limit Will Be Focus This Year

Federal Update



Questions?





DATE: March 24, 2023

TO: Board of Directors

FROM: Chuck Farmer, CFO

SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO/GENERAL MANAGER TO NEGOTIATE A LEASE AGREEMENT FOR 809 W. BEACH STREET, WATSONVILLE, CA

I. RECOMMENDED ACTION

That the Board of Directors authorize the Santa Cruz METRO CEO/General Manager to negotiate and sign a multi-year lease agreement for the property located at 809 W. Beach Street in Watsonville, CA for the sole purpose of an overflow parking lot, staging area, and possible temporary relocation of ParaCruz operations.

II. SUMMARY

Board of Directors to authorize CEO/General Manager to negotiate a multi-year lease agreement for the sole purpose of parking and storing vehicles, and possible temporary relocation of Para Cruz operations until the Soquel Park and Ride ParaCruz Facility is complete.

III. DISCUSSION/BACKGROUND

METRO is expecting a significant delivery of buses, and is diversifying the fleet to include new zero emission bus technology with Hydrogen Fuel Cell (HFC) buses, as well as add 10 compressed natural gas (CNG) articulated buses and 5 electric buses. This includes a new hydrogen fueling station that will require a minimum of 8 parking spaces from existing bus parking once installation is completed at Judy K. Souza Operations Facility (JKS). Additionally, our transit centers at Pacific Station and Watsonville anticipate going under construction over the next few years, to include new transit centers with affordable housing; this will result in building materials, equipment, etc. having to be stored elsewhere. The Soquel Park and Ride will be developed for ParaCruz and housing in the near future and all current materials will need to be moved to this staging lot. With all these major projects occurring during the same timeframe over the course of a few years or more, METRO needs additional space to store its existing fleet and incoming vehicles, hold buses prior to release for auction, and to act as a temporary staging location to continue our operations and create overflow space during the anticipated redevelopments.

METRO's existing properties are at maximum capacity, with no alternative lots available within Santa Cruz to hold METRO's fleet and equipment. Research in Watsonville has identified a 3.36 acre property available for lease at 809 W Beach Street, within one mile of the Watsonville Transit Center. See Attachment A. This lot is equivalent in size to the JKS Operations Lot and Maintenance Yard Lot combined. See Attachment B.

The proposed lot provides a location to stage buses during the redevelopment and construction phases for Pacific Station, Watsonville and ParaCruz Facilities, as well as stage buses ready for auction. Using the lot for bus parking will create space at JKS to build a hydrogen fuel cell (HFC) fueling station and park the additional 10 articulated buses. The size of the lot provides ample space for a temporary mobile modular building for ParaCruz operations should ParaCruz be temporarily relocated.

This new facility helps support (1) the building of 175+ housing units on METRO property by providing a staging and parking area for construction; and (2) a staging and parking area for the construction of a HFC fueling station and the decommission of old buses as we move to zero emission buses.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

1. Service Quality and Delivery
2. Employee Engagement: Attract, Retain and Develop
3. State of Good Repair

V. FINANCIAL CONSIDERATIONS/IMPACT

The requested expenditure authority is \$500,000. This funding will cover the annual lease for the property for 3 years and any one-time cleanup costs/permits not to exceed \$100,000. Funding is available in the Operating and Capital Reserve Fund account, and is budgeted in FY24. Funding will be scheduled and included in the FY25 and FY26 budgets as this contract period will begin the spring/summer of 2023 and end in the early part of 2026.

Ongoing Costs Breakdown:

Annual expenses will include the costs of renting the property which is expected to be roughly \$11,000 per month for the duration of the contract. See Attachment C of the Letter Of Intent to lease the property for a 3 year period.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

- There were no properties in Santa Cruz County that met the requirements for METRO.
- Property research in Watsonville identified several comparable lots for size, location, accessibility and cost, yet none met all of METRO's criteria.
- Doing nothing is not advised. METRO has maximized the use of its existing footprint leaving no additional space for the new HFC fueling station or the increased number of longer articulated buses, nor space for maintaining operations during multiple site construction projects. Continuing to operate under existing conditions will result in bus overflow parking on the city streets. This increases risk of safety to METRO employees and the public, and increases risk of vandalism and destruction to the buses.

VIII. ATTACHMENTS

- Attachment A:** Watsonville Property Details
Attachment B: Existing Lot Sizes
Attachment C: Letter Of Intent (LOI)
Attachment D: Presentation

Prepared by: Chuck Farmer, CFO

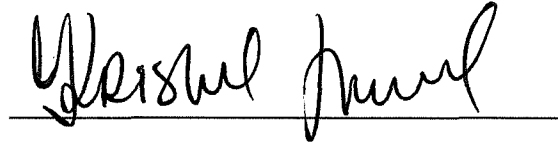
IX. APPROVALS

Chuck Farmer, CFO



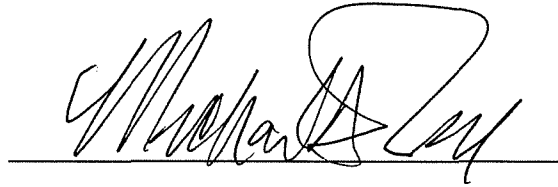
A handwritten signature in black ink, appearing to read "Chuck Farmer", written over a horizontal line.

Approved as to fiscal impact:
Kristina Mihaylova,
Deputy Finance Director



A handwritten signature in black ink, appearing to read "Kristina Mihaylova", written over a horizontal line.

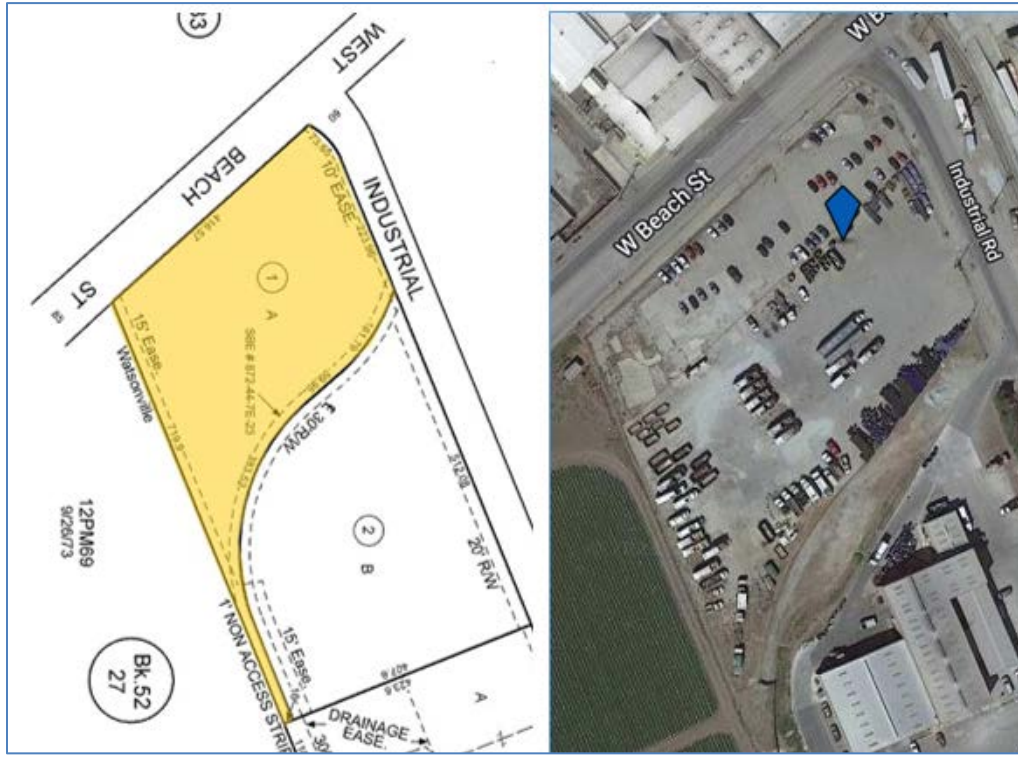
Michael Tree,
CEO/General Manager



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Attachment A

Watsonville Property Details:
809 W. Beach St, Watsonville, CA
3.36 Acres of Industrial Land
Monthly Lease \$11,000



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Attachment B

Existing Lot Sizes: (Parking only)

Maintenance Yard: 0.91



JKS Operations Yard: 2.5 Acre



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Attachment C



Sherman & Boone
COMMERCIAL

3.22.2023

Kelly Davis
c/o Davis Property Group

Sent Via Email

RE: 809 W Beach St, Watsonville, Ca 95076

Dear Kelly;

On behalf of my clients, **Santa Cruz Metropolitan Transit District** and/or Assigns, I have been authorized to submit the following Letter of Intent for the purchase of the above-mentioned property. My clients are prepared to enter into lease negotiations based upon the following general terms and conditions. Only some of the salient business points will be addressed in this proposal. This letter shall not create any legal rights or obligations between either party. It is intended only to outline some of the basic business terms and conditions with which both parties would consider entering into negotiations for a purchase/sale or lease of the Property. Upon mutual agreement, within Seven (7) days we will use these terms to create a lease agreement.

1. **Parties:**

The parties to the transaction shall be **Freedom Associates LLC** (“Lessor”) and **Santa Cruz Metropolitan Transit District** and/or Assigns (“Lessee”).

2. **Property:**

Commonly referred to as 809 W Beach St, Watsonville, Ca 95076, said to contain approximately 3.36 acres of land.

3. **Lease Rates:**

Lessee shall lease the property for a period of 3 years at a rate of \$11,000.00 per month on a gross lease. The lease rate shall remain throughout the duration of the lease.

4. **Deposit:**

Lessee shall make an initial refundable deposit of **\$11,000.00** with escrow holder within ten (10) business days of mutual acceptance of the Lease.

5. **Lease Commencement:**

The lease shall commence on 4/1/2023.

6. **Rent Commencement:**

The rent shall commence Thirty (30) days after the property has been delivered vacant from the previous tenancy.

Attachment C

7. Condition of Property:

Unless otherwise agreed, the Property will be leased (a) in its PRESENT physical condition as of the execution of the lease and (b) subject to Lessee's due diligence and investigation rights. Lessor will disclose known material facts and defects affecting the Property and make other disclosures required by law. Lessee is advised to conduct investigations of the entire Property in order to determine its present condition since Lessor may not be aware of all defects affecting the Property or other factors that Lessee considers important.

8. Commission and Representation:

Sherman and Boone Real Estate is acting as broker for Lessee and Davis Property Group is acting as broker for the Lessor. Per separate agreement, Lessor shall be responsible for a sales commission which shall be split evenly between the two brokerages. No other brokers are involved in this transaction.

9. Acknowledgment:

The parties further acknowledge and agree to the following:

Brokers make no representation or warranties with respect to the physical and environmental condition of the Premises including subsurface conditions. Brokers have no specific expertise with respect to making an environmental assessment of the Premises, including matters relating to the disposal of hazardous or toxic substances or waste, and environmental problems which may be posed by the or a HUD Flood Zone, as set forth in the U.S. Department of Housing and Urban Development "Special Flood Zone Area Maps", as applicable.

Brokers have not made an independent investigation of the Premises or determination with respect to the physical and environmental condition of the Premises, including without limitation, the existence or nonexistence of any underground tanks, pumps, piping, toxic or hazardous substances on the Premises. The parties agree that they will rely solely on their own investigation and/or that of a licensed professional specializing in these areas and not of Brokers.

Brokers do not represent and warrant the accuracy or completeness of any documents and information ("Reports") reviewed or received by any of the parties in connection with this transaction; including financial reports, structural, geographical, or engineering studies, ADA, Title 24 or O.D.C. issues or plans and specifications.

Lessee and Lessor understand that Brokers have not made any investigation or determination regarding the past, present or future uses of the Property; any possible violations of any federal, state, or municipal ordinances, statutes, zoning; proposed acquisition of the Property by the federal, state, county or municipal governments; the existence of physical defects in the Property, the size of the Property or the size of any improvements, and Lessee and Lessor agree to release Brokers from any liability relating thereto and agree that such investigation and determination will be Lessee's sole responsibility and Brokers shall not be held responsible therefore.

This letter constitutes a letter of intent only and is not intended to constitute a formal or binding agreement between the parties, unless and until a formal written and definitive purchase option agreement which is generally consistent with this letter, in a form mutually acceptable to the parties, is prepared and signed by both parties. The parties may approve or disapprove all of the terms and

Attachment C

conditions of the final purchase option agreement in each of their sole and absolute discretions. This letter shall not create any legal rights and obligations between the parties.

Please indicate your client's acceptance of this proposal by having your client sign the signature page of this letter and returning no later Monday, March 6th.

Sincerely,



Nick Torres

Read and Approved:

Lessor/Authorized Signature

Date

Lessee/Authorized Signature

Date

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Watsonville Parking Lot and Staging Location

Chuck Farmer
CFO



Watsonville Parking Lot and Staging Location

Why?

- Receiving 5 Electric Buses and 10 CNG Artics
- Building a Hydrogen (HFC) fueling station at JKS
- Development of Pacific Station, Watsonville Station and Soquel Park and Ride
- Current facilities do not have room for the influx of buses and equipment
- Second location was searched for Parking and Staging
 - Parking for up to 30 buses plus ParaCruz
 - Lease only
- After 1 year, a location was found after multiple searches

Scope of the Property

- Overflow for Buses as we deliver 5 electric and 10 artic buses
- Staging for equipment and materials during construction of Pacific Station, Watsonville Station, Soquel Park and Ride
- Temporary location for Buses when the Hydrogen (HFC) fueling station is installed at JKS
- Staging location for Bus Shelters and other equipment as needed

Location of the Property

Near existing Watsonville Transit Center



Potential location, 809 W Beach Street

Location Details

809 W Beach St, Watsonville, CA
3.36 Acres of Industrial Land



Location Details - Continued

Attachment D

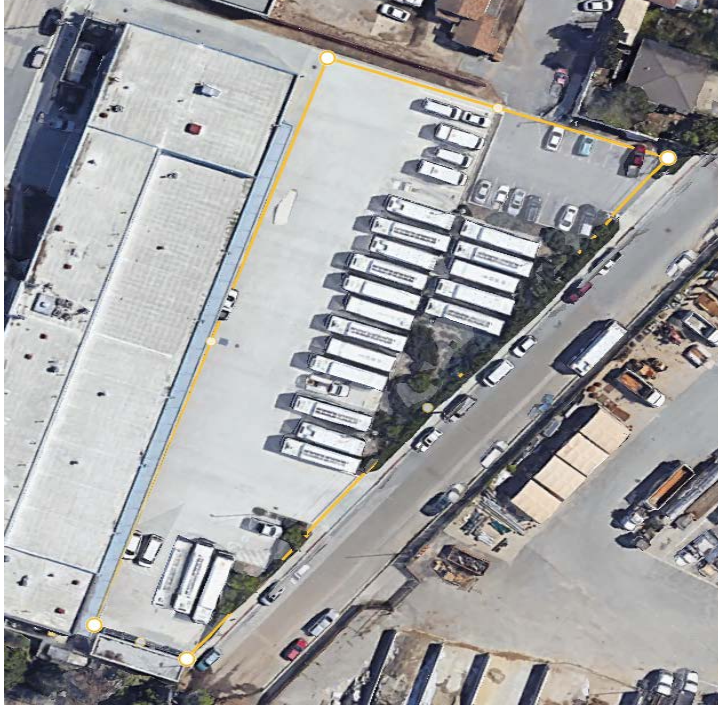


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Property Size Comparison

Metro Current Properties and Parking Lot Size

Maintenance Yard: 0.91 Acre



JKS Operations Yard: 2.5 Acre



Total Parking Available is 3.4 Acres, leased lot is 3.3 Acres, Doubling our current parking

Investment Into Property

Ongoing Costs:

1. Approximately **\$11,000** Monthly Lease

One Time Costs:

1. Permit (\$10,000)
2. Site prep and lot cleanup (less than \$90,000)

Special use permit application fees are listed below:

- Special Use Permit: \$6,015
- Design Review: \$3,815
- Public Hearing Labels: \$233
- Environmental Assessment: \$600
- Document Management Fee: \$10

Pros and Cons of Property

Attachment D

Pros:

- Ideal Location, Availability, Cost, Size
- Increases parking and storage during construction without compromising service
- Serve as a backup location should something happen at our Santa Cruz location
- Lot can be used to move ParaCruz if the Soquel Park and Ride is not complete by the time the lease runs out in Capitola

Cons:

- Incremental spending for the location
- Permitting and site preparation are sunk costs (one time)

Questions?

VERBAL PRESENTATION

REIMAGINE METRO ORAL UPDATE

John Urgo

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VERBAL PRESENTATION

CEO ORAL REPORT

Michael Tree

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