

Santa Cruz Metropolitan Transit District

FY09 and FY10

REVISED BUDGET



ADOPTED DECEMBER 19, 2008

I. TOTAL BUDGET OVERVIEW

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY09 – FY10

REVISED BUDGET

Board of Directors

Jan Beautz, Chair

Dene Bustichi, Vice Chair

Marcela Tavantzis

Donald Hagen

Michelle Hinkle

Kirby Nicol

Emily Reilly

Mike Rotkin

Dale Skillicorn

Pat Spence

Mark Stone

Donna Blitzer

Ex-Officio Director

UCSC

Leslie R. White, General Manager

Adopted 12/19/08

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

FY09 – FY10

REVISED BUDGET

Management Staff

General Manager
District Counsel

Leslie R. White
Margaret Gallagher

Assistant General Manager
MetroBase Project Manager

Mark J. Dorfman
Frank Cheng

Finance Manager
Assistant Finance Manager

Angela Aitken
Debbie Kinslow

Operations Manager
Fixed Route Superintendent
Paratransit Superintendent
Assistant Paratransit Superintendent

Ciro Aguirre
Mary Ferrick
April Warnock
Shona Harper

Human Resources Manager
Assistant Human Resources Manager

Robyn Slater
Pat Aviles

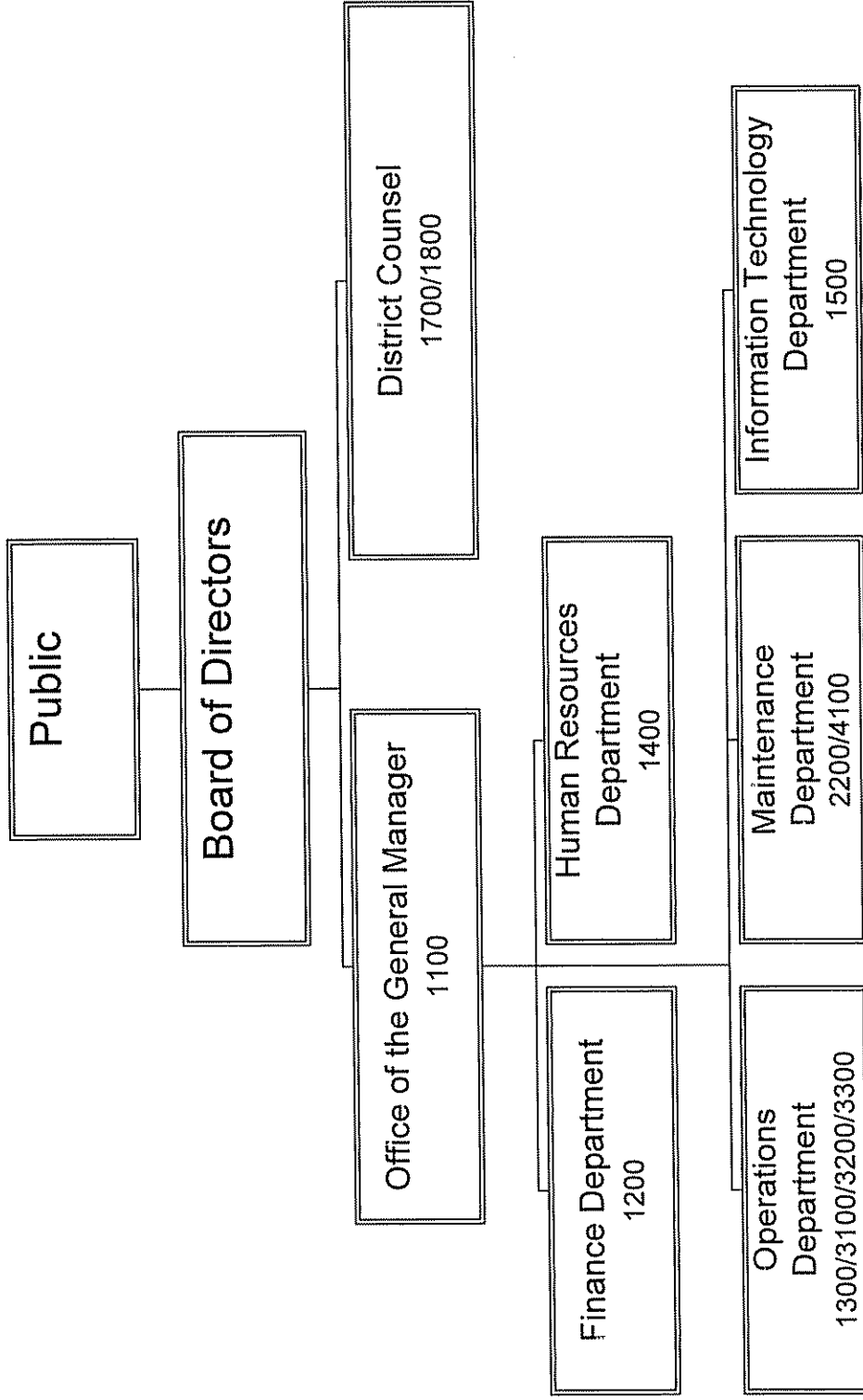
Information Technology Manager
Senior Database Administrator

Terry Gale
Harlan Glatt

Maintenance Manager

Tom Stickel

Santa Cruz Metropolitan Transit District



FY09 & FY10 REVISED BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Summary

Department	Authorized FY 08	Funded FY 08	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10
Administration - 1100	9.00	9.00	5.50	5.50	5.00	5.00
Finance - 1200	6.50	6.00	13.50	12.00	13.50	12.00
Customer Service - 1300	10.25	5.75	10.25	5.75	10.25	5.75
Human Resources - 1400	6.00	6.00	6.00	6.00	6.00	6.00
Information Technology - 1500	4.00	4.00	4.00	4.00	4.00	4.00
District Counsel - 1700	4.00	4.00	4.00	4.00	4.00	4.00
Facilities Maintenance - 2200	17.00	13.00	17.00	13.00	17.00	13.00
Paratransit - 3100	54.00	53.00	57.00	56.00	57.00	56.00
Operations - 3200	23.00	20.00	21.00	19.00	21.00	19.00
Bus Operators - 3300	182.00	158.00	182.00	161.00	182.00	161.00
Fleet Maintenance - 4100	57.00	48.00	55.00	44.00	55.00	44.00
Total Full-Time Equivalents (FTEs)	372.75	326.75	375.25	330.25	374.75	329.75



FY09 and FY10 REVISED BUDGET HIGHLIGHTS

- The Santa Cruz Metropolitan Transit District (METRO) is a special district of the State of California operating fixed route bus service and complimentary Paratransit service throughout Santa Cruz County. The District also operates the Highway 17 Express bus service to Santa Clara County in cooperation with the Santa Clara Valley Transportation Authority (VTA), AMTRAK, CalTrans and the Capitol Corridor Joint Powers Authority (CCJPA).
- A Board of eleven directors and one Ex-Officio Director representing the University of California, Santa Cruz governs the District. Eleven members are appointed by the following entities: County of Santa Cruz (five members), the City of Santa Cruz (two members), the City of Watsonville (two members), and one member each from the Cities of Capitola and Scotts Valley.
- The revised two (2) year budget for FY09 and FY10 provides for the continuation of the current level of transit service to the public.
- A total of 330.25 full-time employee equivalents are funded in the FY09 budget compared with 326.75 for FY08.
- The proposed two-year **FY09 and FY10 Revised Operating Budget** Total Revenues are \$38,620,890 and \$40,816,533 respectively. The corresponding Total Expenses are \$39,544,480 and \$40,816,533 respectively. This two-year budget is balanced over a two (2) year period of time with a deficit in FY09 of \$923,590 carried over to FY10 and then balanced in FY10 with \$5,442,604 of Operating Reserves.
- The modifications to the **Operating budget** will result in \$852K less revenue in FY09 and \$1,440K in FY10 than previously expected in June of 2008; totaling to a \$2.293K loss of revenue over the FY09 & FY10 budget time frame. An additional \$556K in operating expense is expected to be incurred over the same two year period to cover increased costs of our aging vehicle fleet, contractual leave payouts, ADA compliance costs, facility maintenance costs, and hazmat expenses.
 - **Fare Revenue**
 - Accounts have been projected based on data through October 2008. A .7% increase in **Passenger Fares** (fare box revenue) is projected for FY09 and a 1% increase in FY10.
 - Increases of 9.6% in FY09 and 2% in FY10 are projected for **Special Transit Fares** such as the UCSC and Cabrillo contracts. These contracts have built in CPI adjustments.
 - **Paratransit Fares** account has been increased by the amount of fares estimated from the dialysis rides we will now be required to perform. A 23.4% increase is projected for FY09 and 2.4% in FY10.

FY09 and FY10 Revised Budget Highlights (con't)

- **Interest Income** is projected to have a significant decrease under the actual FY08 level due to the principal being spent on MetroBase and a lower than budgeted interest rate projected from the County.
- **Sales Tax Revenues** have been projected at a 2.8% decrease under actual FY08 receipts and a 2% increase in FY10. These projections are based on actual sales tax receipts thru November 2008, projections from the report from the State Board of Equalization, and many other economic indicators from local County agencies, surrounding Cities and a neighboring transit agency. Staff projects that during FY10, the economy will start to recover.
- **TDA Funding** is budgeted in the amount of \$5,679,337 in FY09; a 10% decrease from the actual FY08 allocation amount from the SCCRTC. A 2% increase is projected in FY10 similar to the Sales Tax revenue.
- The fourth and fifth installments for repayment of the \$350,000 one-time advance of the **FTA Operating Assistance** drawn in FY05 for Paratransit start-up costs is shown as a reduction in FTA Sec 5307 - Operating Assistance in the amount of \$70,000 each year. This is being paid back over five years with our final payment being in FY10.
- **Transfers** include:
 - The use of Carryovers - \$2,951,178 in FY09; (\$923,590) in FY10
 - \$150,000 transferred from the Insurance Reserves for Legal Settlements in FY09 and FY10, as has been done in previous operating budgets
 - \$5,442,604 from Operating Reserves to balance the two-year revised budget in FY10
 - Transfers from reserves specifically for Retiree Payouts of \$267,960 in FY09 and \$185,663 in FY10.
- A **Transfer from Capital Reserves** of \$115,830 in FY09 and \$119,305 in FY10 is being shown to cover the Project Manager costs (salary and benefits). The expenses of the position will be capitalized as part of the grant-funded project. The Board of Directors approved the Project Manager position for the MetroBase project and these expenses are included in the operating budget for payroll purposes.
- **Operating Expenses** are projected to be above FY08 actuals by 13.2% in FY09 and 3.2% in FY10. The major increases are due to increases included in the current union contracts, increased contractual leave payouts, increased overtime costs and retirement payout costs as well as fuel and maintenance expenses for FY09 and FY10.
- The Revised Operating Budget amounts for Casualty and Liability Insurance are estimates only.

FY09 and FY10 Revised Budget Highlights (con't)

- Significant **Departmental Expense** changes include:
 - Decrease of 9.8% (\$141,901) in Admin due to movement of negotiation expenses to HR, movement of lease, utility and telecommunication expenses to Facilities Maint, movement of four (4) positions to Finance (Legislative Grants Analyst, Intern, Transit Planer, and Transit Surveyor) and the elimination of the Assistant General Manager position after the first six (6) months of FY09
 - Increase of 40.9% (\$555,114) in Finance is due to the movement of seven (7) positions and related expenses from Admin (4), Fleet (2), and Operations (1) departments
 - Increase of 16.7% (\$102,318) in HR is due to negotiation expenses being moved from Admin to HR, increased costs related to position advertising, and increased District wide training
 - Increase of 80.6% (\$1,166,417) in Facilities Maint is due to movement of most utilities and leases from individual departments to the Facilities Maint Dept to consolidate these expenses in one department for better tracking purposes
 - Increase of 22% (\$792,749) in Paratransit due to additional dialysis rides we are now required to perform, increased fuel costs and vehicle maintenance expenses we are incurring due to the advanced age of our Paratransit fleet
 - Increase of 4.8% (\$380,363) in Fleet Maintenance partially due to increased fuel costs and maintenance expenses on our vehicles that are no longer under warranty. This variance is artificially low due to two (2) positions being moved from Fleet to Finance (Purchasing Agent and Sr. Accounting Technician)

- Major balancing actions for **Operating Expenses** in the FY09 and FY10 Revised Operating Budget include:
 - The full use of Federal Operating Assistance utilized to the maximum extent in both years; as has been done in previous budgets
 - The addition of three (3) Full time Equivalents (FTE) in Dept 3300 (Bus Operators) to sustain current level of service due to the amount of leaves employees are allowed to take by law
 - The use of Carryovers - \$2,951,178 in FY09; (\$923,590) in FY10
 - Eliminate funding for two (2) vacant positions - Vehicle Service Worker I and FM Lead Mechanic
 - Projecting retirements and lower cost replacements:
 - Assistant General Manager budgeted in FY09 for first six (6) months; not funded in last six (6) months of FY09 and all of FY10

FY09 and FY10 Revised Budget Highlights (con't)

- Current Maintenance Manager budgeted in FY09 for first six (6) months; new Maintenance Manager funded at lower level last part of FY09 and all of FY10
 - Twelve (12) Bus Operators to retire after 6 months of FY09; another twelve (12) to retire after six (6) months of FY10; new Bus Operators funded at a lower level in the corresponding months of FY09 and FY10
- The budget includes contractual wage and/or benefit adjustments for employees represented by UTU Local 23 and SEIU Local 521, as well as adjustments in accordance with the management compensation plan.
- The FY09 and FY10 revised **Capital Budget** totals \$30,195,511, requiring \$10,155,134 from District Reserves. The District share comes from reserves and State Transit Assistance (STA) funding. The largest project in the adopted capital improvement program is MetroBase. Projects, which were initiated in previous fiscal years but not yet completed, are designated as carryover projects.

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET
REVENUE SOURCES**

REVENUE SOURCE	ACTUAL FY 08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
1 Passenger Fares	\$ 3,530,971	\$ 3,554,266	0.7%	\$ 3,589,809	1.0%
2 Special Transit Fares	\$ 3,127,596	\$ 3,428,534	9.6%	\$ 3,497,105	2.0%
3 Paratransit Fares	\$ 229,769	\$ 283,440	23.4%	\$ 290,243	2.4%
4 Highway 17 Fares	\$ 897,606	\$ 945,000	5.3%	\$ 978,000	3.5%
5 Highway 17 Payments	\$ 486,116	\$ 507,000	4.3%	\$ 523,000	3.2%
6 Commissions	\$ 4,938	\$ 4,950	0.2%	\$ 5,000	1.0%
7 Advertising Income	\$ 258,383	\$ 85,265	-67.0%	\$ 86,116	1.0%
8 Rent Income - SC Pacific Station	\$ 81,802	\$ 89,955	10.0%	\$ 91,304	1.5%
9 Rent Income - Watsonville TC	\$ 45,760	\$ 36,482	-20.3%	\$ 36,847	1.0%
10 Rent Income - General	\$ 20,350	\$ -	-100.0%	\$ -	0.0%
11 Interest Income	\$ 942,456	\$ 300,000	-68.2%	\$ 300,000	0.0%
12 Other Non-Transp Revenue	\$ 153,493	\$ 5,000	-96.7%	\$ 5,050	1.0%
13 Sales Tax	\$ 17,054,736	\$ 16,574,130	-2.8%	\$ 16,905,613	2.0%
14 Transp Dev Act (TDA) Funds	\$ 6,313,334	\$ 5,679,337	-10.0%	\$ 5,792,924	2.0%
15 FTA Sec 5307 - Op Assistance	\$ 3,223,552	\$ 3,496,293	8.5%	\$ 3,643,137	4.2%
16 Repav FTA Advance (#4 and #5 of 5)	\$ (70,000)	\$ (70,000)	0.0%	\$ (70,000)	0.0%
17 FTA Sec 5311 - Rural Op Asst	\$ 149,335	\$ 161,615	8.2%	\$ 168,403	4.2%
SUBTOTAL REVENUE	\$ 36,450,197	\$ 35,081,268	-3.8%	\$ 35,842,551	2.2%

ONE-TIME REVENUES	ACTUAL FY 08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
18 FTA Sec 5316 - CalTrans JARC	\$ -	\$ 44,166	100.0%	\$ -	-100.0%
19 FTA Sec 5317 - Operating Assistance	\$ 17,785	\$ -	-100.0%	\$ -	0.0%
20 AMBAG Funding	\$ 54,609	\$ 10,489	-80.8%	\$ -	-100.0%
SUBTOTAL ONE-TIME REVENUES	\$ 72,394	\$ 54,655	-24.5%	\$ -	-100.0%

TRANSFERS	ACTUAL FY 08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
21 Carryover from Previous Year	\$ 911,228	\$ 2,951,178	223.9%	\$ (923,590)	-131.3%
22 Carryover from Current Year	\$ (2,951,178)	\$ -	-100.0%	\$ -	0.0%
23 Xfr from Ins Res-Legal Settlement	\$ 49,243	\$ 150,000	204.6%	\$ 150,000	0.0%
24 Transfer (to)/from Capital Reserves	\$ 181,047	\$ 115,830	-36.0%	\$ 119,305	3.0%
25 Transfer (to)/from Operating Reserves	\$ 50,723	\$ -	-100.0%	\$ 5,442,604	100.0%
26 Transfer fr Op Res for Retiree Payouts	\$ 165,978	\$ 267,960	61.4%	\$ 185,663	-30.7%
SUBTOTAL TRANSFERS	\$ (1,592,959)	\$ 3,484,958	-318.8%	\$ 4,973,982	42.7%
TOTAL REVENUE	\$ 34,929,632	\$ 38,620,850	10.6%	\$ 40,816,533	5.7%



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Departmental Expenses

DEPARTMENT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08 BUDG FY09	BUDGET FY09		
1100 Administration	1,444,618	1,302,717	-9.8%	1,071,285	-17.8%	
1200 Finance	1,355,797	1,910,911	40.9%	2,157,703	12.9%	
1300 Customer Service	489,563	557,639	13.9%	565,874	1.5%	
1400 Human Resources	612,070	714,388	16.7%	773,262	8.2%	
1500 Information Technology	707,460	622,078	-12.1%	637,553	2.5%	
1700 District Counsel	450,528	472,738	4.9%	483,692	2.3%	
1800 Risk Management	50,523	250,000	394.8%	250,000	0.0%	
2200 Facilities Maintenance	1,446,754	2,613,171	80.6%	2,399,857	-8.2%	
3100 Paratransit Program	3,602,132	4,394,881	22.0%	4,573,365	4.1%	
3200 Operations	2,542,708	2,686,564	5.7%	2,698,798	0.5%	
3300 Bus Operators	12,724,789	13,962,076	9.7%	14,473,562	3.7%	
4100 Fleet Maintenance	7,955,173	8,335,536	4.8%	8,648,346	3.8%	
9001 Cobra Benefits	(6,602)	-	-100.0%	-	0.0%	
9005 Retired Employee Benefits	1,496,061	1,721,481	15.1%	2,082,935	21.0%	
700 SCCIC/COPS	260	300	15.4%	300	0.0%	
TOTAL OPERATING EXPENSES	34,871,837	39,544,480	13.4%	40,816,533	3.2%	

DepartExpenses



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR					
501011 Bus Operator Pay	7,430,732	8,447,530	13.7%	8,725,191	3.3%
501013 Bus Operator OT	1,420,670	1,579,841	11.2%	1,621,617	2.6%
501021 Other Salaries	5,866,497	6,018,563	2.6%	6,099,923	1.4%
501023 Other OT	315,421	329,659	4.5%	331,890	0.7%
Totals	15,033,320	16,375,594	8.9%	16,778,620	2.5%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	207,816	214,639	3.3%	219,940	2.5%
502021 Retirement	1,997,213	2,397,805	20.1%	2,425,635	1.2%
502031 Medical Ins	4,702,050	5,543,286	17.9%	6,320,363	14.0%
502041 Dental Ins	470,088	503,199	7.0%	536,123	6.5%
502045 Vision Ins	129,869	139,428	7.4%	142,001	1.8%
502051 Life Ins/AD&D	42,208	50,172	18.9%	51,025	1.7%
502060 State Disability Ins (SDI)	129,442	278,075	114.8%	258,091	-7.2%
502061 Long Term Disability Ins	206,521	230,273	11.5%	244,681	6.3%
502071 State Unemployment Ins (SUI)	54,411	53,536	-1.6%	53,487	-0.1%
502081 Worker's Comp Ins	979,924	999,100	2.0%	1,029,073	3.0%
502101 Holiday Pay	296,105	392,097	32.4%	409,074	4.3%
502103 Floating Holiday	79,336	69,801	-12.0%	72,600	4.0%
502109 Sick Leave	664,031	906,195	36.5%	919,682	1.5%
502111 Annual Leave	1,661,330	1,628,704	-2.0%	1,564,324	-4.0%
502121 Other Paid Absence	138,972	124,278	-10.6%	127,367	2.5%
502251 Phys. Exams	7,664	13,281	73.3%	13,300	0.1%
502253 Driver Lic Renewal	1,655	4,350	162.8%	4,400	1.1%
502999 Other Fringe Benefits	98,604	127,437	29.2%	138,685	8.8%
Totals	11,867,239	13,675,657	15.2%	14,529,853	6.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08 BUDG FY09	BUDGET FY09		
SERVICES						
503011 Accting/Audit Fees	84,436	100,250	18.7%		103,250	3.0%
503012 Admin/Bank Fees	176,719	208,250	17.8%		216,630	4.0%
503031 Prof/Technical Fees	157,565	351,426	123.0%		284,532	-19.0%
503032 Legislative Services	90,470	100,400	11.0%		103,400	3.0%
503033 Legal Services	1,259	55,000	4268.5%		55,000	0.0%
503034 Pre-Employment Exams	14,459	15,460	6.9%		14,600	-5.6%
503041 Temp Help	109,413	-	-100.0%		-	0.0%
503161 Custodial Services	68,109	58,800	-13.7%		66,100	12.4%
503162 Uniforms/Laundry	38,874	42,550	9.5%		44,015	3.4%
503171 Security Services	341,087	400,500	17.4%		406,368	1.5%
503221 Classified/Legal Ads	13,899	29,700	113.7%		30,900	4.0%
503222 Legal Ads	-	-	0.0%		-	0.0%
503225 Graphic Services	-	5,000	100.0%		5,150	3.0%
503351 Repair - Bldg & Impr	122,507	90,000	-26.5%		91,500	1.7%
503352 Repair - Equipment	161,769	421,820	160.8%		401,450	-4.8%
503353 Repair - Rev Vehicle	346,488	389,388	12.4%		407,300	4.6%
503354 Repair - Non Rev Vehicle	29,480	30,000	1.8%		31,500	5.0%
503363 Haz Mat Disposal	36,749	44,669	21.6%		46,000	3.0%
Totals	1,793,283	2,343,213	30.7%		2,307,695	-1.5%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	156,284	201,300	28.8%		207,400	3.0%
504012 Fuels & Lubricants - Rev Veh	2,541,025	3,238,322	27.4%		3,257,500	0.6%
504021 Tires & Tubes	185,825	205,000	10.3%		213,000	3.9%
504161 Other Mobile Supplies	6,461	10,000	54.8%		10,300	3.0%
504191 Rev Vehicle Parts	775,901	615,300	-20.7%		799,000	29.9%
Totals	3,665,496	4,269,922	16.5%		4,487,200	5.1%

Consolidated

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	ACTUAL		BUDGET		% CHANGE		% CHANGE	
	FY08	FY09	FY09	FY10	ACTUAL FY08 BUDG FY09	BUDG FY09 FY10	BUDGET FY09-FY10	BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	4,137	3,500	3,500	3,600	-15.4%	3,600	3,600	2.9%
504211 Postage & Mailing	16,434	29,642	29,642	28,516	80.4%	28,516	28,516	-3.8%
504214 Promotional Items	-	-	-	-	0.0%	-	-	0.0%
504215 Printing	73,614	102,800	102,800	102,837	39.6%	102,837	102,837	0.0%
504217 Photo Supp/Process	3,675	9,700	9,700	9,900	163.9%	9,900	9,900	2.1%
504311 Office Supplies	88,773	86,460	86,460	90,300	-2.6%	90,300	90,300	4.4%
504315 Safety Supplies	23,816	27,300	27,300	33,500	14.6%	33,500	33,500	22.7%
504317 Cleaning Supplies	49,555	53,000	53,000	59,200	7.0%	59,200	59,200	11.7%
504409 Repair/Maint Supplies	82,499	55,000	55,000	57,300	-33.3%	57,300	57,300	4.2%
504421 Non-Inventory Parts	49,575	52,000	52,000	53,550	4.9%	53,550	53,550	3.0%
504511 Small Tools	9,164	10,000	10,000	10,500	9.1%	10,500	10,500	5.0%
504515 Employee Tool Replacement	1,380	2,600	2,600	2,700	88.4%	2,700	2,700	3.8%
Totals	402,622	432,002	432,002	451,903	7.3%	451,903	451,903	4.6%
UTILITIES								
505011 Gas & Electric	213,522	221,011	221,011	229,212	3.5%	229,212	229,212	3.7%
505021 Water & Garbage	117,796	123,755	123,755	128,171	5.1%	128,171	128,171	3.6%
505031 Telecommunications	102,691	135,666	135,666	147,578	32.1%	147,578	147,578	8.8%
Totals	434,009	480,432	480,432	504,961	10.7%	504,961	504,961	5.1%
CASUALTY & LIABILITY								
506011 Insurance - Property	53,306	118,347	118,347	121,898	122.0%	121,898	121,898	3.0%
506015 Insurance - PL/PD	424,669	510,000	510,000	525,300	20.1%	525,300	525,300	3.0%
506021 Insurance - Other	1,007	800	800	800	-20.6%	800	800	0.0%
506123 Settlement Costs	49,242	150,000	150,000	150,000	204.6%	150,000	150,000	0.0%
506127 Repairs - District Prop	(16,360)	-	-	-	-100.0%	-	-	0.0%
Totals	511,864	779,147	779,147	797,998	52.2%	797,998	797,998	2.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Consolidated Expenses

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES					
507051 Fuel Tax	7,329	12,300	67.8%	14,510	18.0%
507201 Licenses & Permits	13,871	15,150	9.2%	15,800	4.3%
507999 Other Taxes	14,164	26,200	85.0%	27,000	3.1%
Totals	35,364	53,650	51.7%	57,310	6.8%
PURCHASED TRANS.					
503406 Contract/Paratransit	288,787	250,000	-13.4%	257,500	3.0%
Totals	288,787	250,000	-13.4%	257,500	3.0%
MISC EXPENSE					
509011 Dues/Subscriptions	22,431	64,910	189.4%	66,700	2.8%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	14,159	33,700	138.0%	34,600	2.7%
509121 Employee Training	87,097	43,325	-50.3%	44,765	3.3%
509123 Travel	35,594	72,130	102.6%	75,910	5.2%
509125 Local Meeting Expense	4,601	4,680	1.7%	4,950	5.8%
509127 Board Director Fees	12,850	13,200	2.7%	13,200	0.0%
509150 Contributions	248	650	162.1%	650	0.0%
509198 Cash Over/Short	2,821	500	-82.3%	500	0.0%
Totals	179,801	233,095	29.6%	241,275	3.5%
LEASES & RENTALS					
512011 Facility Lease	697,923	622,658	-10.8%	372,357	-40.2%
512061 Equipment Rental	19,913	29,110	46.2%	29,860	2.6%
Totals	717,836	651,768	-9.2%	402,217	-38.3%
PERSONNEL TOTAL					
	26,900,559	30,051,251	11.7%	31,308,473	4.2%
NON-PERSONNEL TOTAL					
	8,029,062	9,493,229	18.2%	9,508,059	0.2%
TOTAL OPERATING EXPENSES	34,929,621	39,544,480	13.2%	40,816,533	3.2%

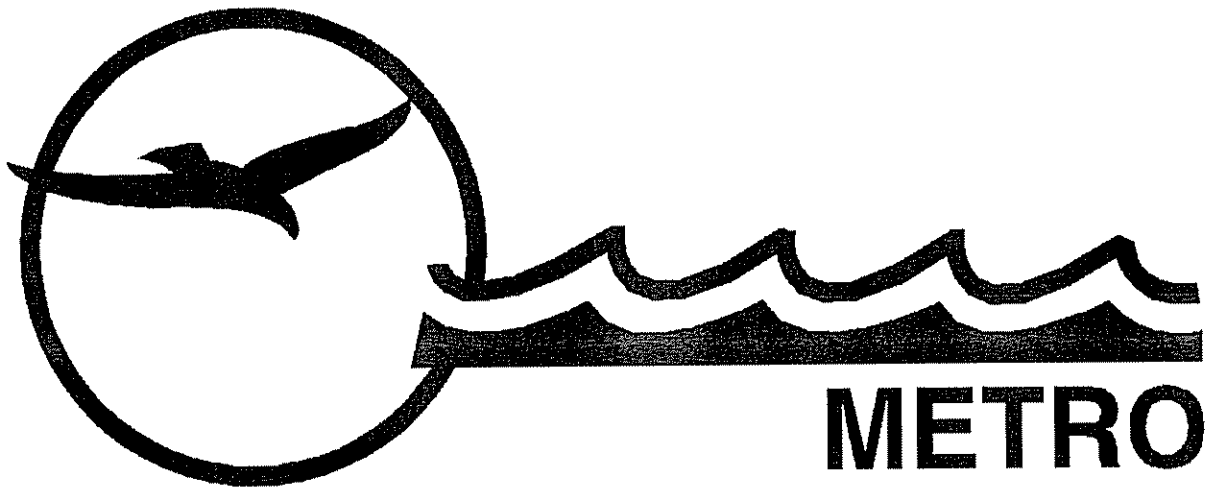
Consolidated

II. DEPARTMENTAL FUNCTIONS

OBJECTIVES

AND

LINE ITEM BUDGETS



ADMINISTRATION DEPARTMENT - 1100

OFFICE OF THE GENERAL MANAGER

MAJOR FUNCTIONS OF THE DEPARTMENT

The Administration Department/Office of the General Manager is responsible for all administrative activities of METRO. This includes Board activities, application for and administering of grants, legislative activities, maintaining official METRO records, planning and managing capital projects, and coordinating with other local agencies regarding public transportation.

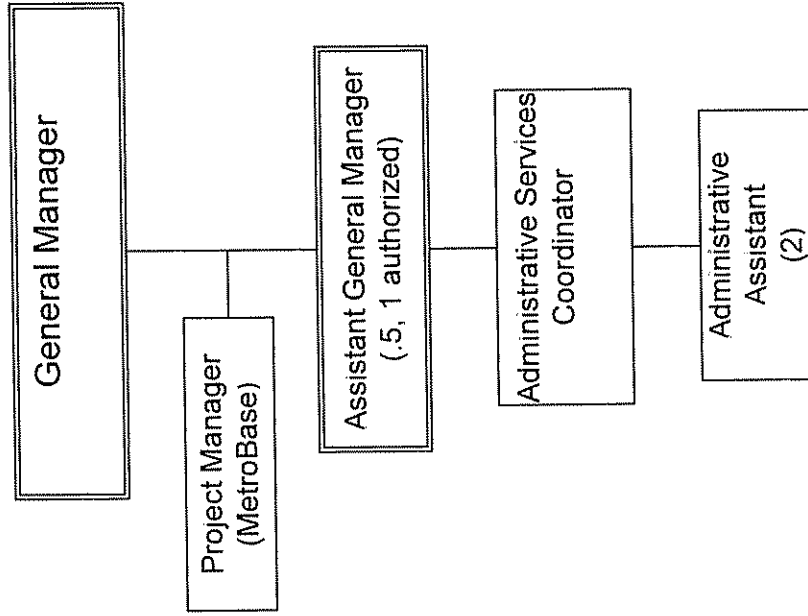
DEPARTMENT OBJECTIVES

- Continue to achieve timely preparation, delivery and posting of Board agenda packets.
- Continue to maintain the file retention system for METRO's official records.
- Aggressively seek and administer federal, state, and local grant funds to support the continued activities of METRO.
- Monitor federal legislation to ensure that those funds authorized are appropriated to benefit METRO.
- Monitor state legislative activities and advocate for maximum STA funding in any funding improvement bills.
- Continue to monitor and participate in the Highway 1 Construction Authority.
- Complete renovation 110 Vernon Street facility to enable the move of Administration and Facility Maintenance from Encinal Street by March 31, 2009.
- Continue to identify and advocate for funding for the METRO Center Project (Pacific Station).
- Coordinate with other agencies towards the betterment of public transit in Santa Cruz County.
- Complete conversion of 40 buses from diesel to CNG. Obtain funding, procure, and install second L/CNG tank at 1200 River St.
- Receive delivery of 13 new buses (8 for local routed service and 5 for Highway 17 service).
- Oversee the solicitation of bids, award of bids, and construction of MetroBase Operations Facility.
- Complete construction of MetroBase Maintenance Building.

Administration Department (con't)

- Conduct facility site analysis for Paratransit Operations.
- Oversee implementation of improvements in Paratransit Service to address increasing ridership, including the dialysis rider issue.
- Maintenance of the multi-year Capital and Operating Budget process, with five-year projections of METRO revenue and expenses, including monitoring of adherence to Budget Policies. Identify actions needed to achieve long term balanced budget.
- Continue to communicate to the SCCRTC, the Capital and Operating Budget financial resources that are necessary to sustain fixed-route and paratransit services.
- Participate in the implementation of the BRT Study being jointly sponsored by MST and METRO.
- Procure security projects funded with Proposition 1B Security Program funds.
- Monitor state budget process to achieve maximum funding for Proposition 1B PTMISEA Program.
- Develop and maintain a regular forum with UCSC for the discussion and resolution of issues regarding the bus service.
- Provide information and staff support for the Metro Advisory Committee (MAC).
- Participate on the Board of the California Transit Insurance Pool (CALTip).
- Participate in key committees of the California Transit Association.
- Monitor and support the CTA Lawsuit Shaw vs. Chaing/Genest.
- Participate in key committees of the American Public Transportation Association.
- Participate in the California Association of Community Transit (CALACT).
- Obtain funding for the implementation of a Smart Card Fare Collection System.
- Complete, maintain, and update the Short Range Transit Plan.
- Achieve successful resolution of collective bargaining process with SEIU Local 521 and UTU Local 23 Paratransit.
- Recruit individuals to fill staff vacancies.

Office of the General Manager
1100



FY09 & FY10 REVISED BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100

Position Title	Authorized FY 08	Funded FY 08	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10
General Manager	1.00	1.00	1.00	1.00	1.00	1.00
Assistant General Manager	1.00	1.00	0.50	0.50	0.00	0.00
Project Manager*	1.00	1.00	1.00	1.00	1.00	1.00
Admin Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	2.00
Grants/Legislative Analyst	1.00	1.00	0.00	0.00	0.00	0.00
Transit Planner	1.00	1.00	0.00	0.00	0.00	0.00
Transit Surveyor	1.00	1.00	0.00	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	9.00	9.00	5.50	5.50	5.00	5.00

* Funded by capital grant

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Administration - 1100

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 <u>Other Salaries</u>	517,659	454,984	-12.1%	360,570	-20.8%
501023 Other OT	712	706	-0.8%	560	-20.8%
Totals	518,371	455,691	-12.1%	361,130	-20.8%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	8,967	8,421	-6.1%	6,540	-22.3%
502021 Retirement	76,210	89,679	17.7%	70,359	-21.5%
502031 Medical Ins	87,182	73,846	-15.3%	60,932	-17.5%
502041 Dental Ins	8,271	6,962	-15.8%	5,384	-22.7%
502045 Vision Ins	2,499	2,344	-6.2%	1,842	-21.4%
502051 Life Ins/AD&D	982	1,098	11.8%	876	-20.2%
502060 State Disability Ins (SDI)	3,383	5,890	74.1%	4,303	-26.9%
502061 Long Term Disability Ins	5,709	7,678	34.5%	6,004	-21.8%
502071 State Unemployment Ins (SUI)	1,754	1,125	-35.9%	887	-21.2%
502081 Worker's Comp Ins	12,245	18,124	48.0%	17,137	-5.4%
502101 Holiday Pay	8,331	7,398	-11.2%	6,785	-8.3%
502103 Floating Holiday	15,247	17,749	16.4%	17,749	0.0%
502109 Sick Leave	39,755	83,744	110.7%	67,166	-19.8%
502111 Annual Leave	69,975	79,329	13.4%	58,771	-25.9%
502121 Other Paid Absence	2,202	4,624	110.0%	3,157	-31.7%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,957	6,189	24.9%	6,375	3.0%
Totals	347,669	414,199	19.1%	334,266	-19.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Administration - 1100

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08 BUDG FY09	BUDG FY09		
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	1,200	100.0%	1,300	1,300	8.3%
503031 Prof/Technical Fees	9,398	111,376	1085.1%	42,232	42,232	-62.1%
503032 Legislative Services	90,470	100,400	11.0%	103,400	103,400	3.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	21,876	-	-100.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	4,132	7,700	86.4%	8,100	8,100	5.2%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	4,415	11,420	158.7%	11,700	11,700	2.5%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	130,291	232,096	78.1%	166,732	166,732	-28.2%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Administration - 1100

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08 BUDG FY09	BUDGET FY08 FY09		
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%
504211 Postage & Mailing	10,719	13,552	26.4%	26.4%	11,800	-12.9%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%
504215 Printing	1,453	6,900	374.9%	374.9%	10,487	52.0%
504217 Photo Supp/Process	-	100	100.0%	100.0%	100	0.0%
504311 Office Supplies	6,109	8,560	40.1%	40.1%	8,790	2.7%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%
Totals	18,281	29,112	59.2%	59.2%	31,177	7.1%
UTILITIES						
505011 Gas & Electric	36,510	-	-100.0%	-100.0%	-	0.0%
505021 Water & Garbage	8,077	-	-100.0%	-100.0%	-	0.0%
505031 Telecommunications	3,856	-	-100.0%	-100.0%	-	0.0%
Totals	48,443	-	-100.0%	-100.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Administration - 1100

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	8,463	52,910	525.2%	54,450	2.9%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	10,720	30,200	181.7%	31,100	3.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	31,137	70,130	125.2%	73,910	5.4%
509125 Local Meeting Expense	4,308	4,580	6.3%	4,700	2.6%
509127 Board Director Fees	12,850	13,200	2.7%	13,200	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	67,478	171,020	153.4%	177,360	3.7%
LEASES & RENTALS					
512011 Facility Lease	313,548	-	-100.0%	-	0.0%
512061 Equipment Rental	537	600	11.7%	620	3.3%
Totals	314,085	600	-99.8%	620	3.3%
PERSONNEL TOTAL	866,040	869,890	0.4%	695,396	-20.1%
NON-PERSONNEL TOTAL	578,578	432,828	-25.2%	375,889	-13.2%
DEPARTMENT TOTALS	1,444,618	1,302,717	-9.8%	1,071,285	-17.8%

Admin - 1100



FINANCE DEPARTMENT – 1200

MAJOR FUNCTIONS OF THE DEPARTMENT

The Finance Department is responsible for:

- General Ledger
- Accounts Payable
- Accounts Receivable
- Grant Accounting
- Payroll
- Fixed Asset Accounting
- Investment
- Audit
- Debt Service
- Financial Forecasting
- Financial Reporting
- Monthly, Quarterly, and Annual Tax Filings

The Finance Department also:

- Develops and monitors METRO'S annual operating and capital budget
- Develops and updates short-range and long-range financial plans
- Purchases and maintains property and liability insurance
- Processes collections
- Disseminates a wide variety of information to other departments and the public

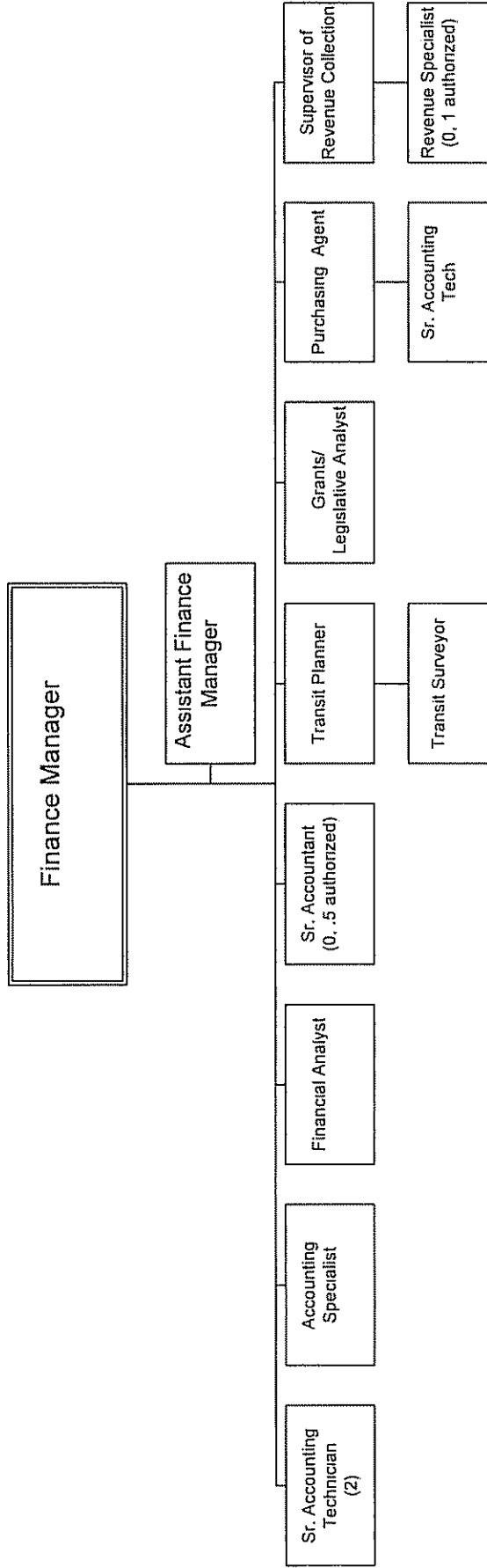
DEPARTMENT OBJECTIVES

- Work with District Counsel and Human Resources to comply with new laws, rules and regulations
- Expand cross-training assignments within the department to enhance departmental efficiency
- Continue automating the timekeeping process for METRO via the Qquest timekeeping software to increase efficiency and ensure compliance with the Fair Labor Standards Act
- Refine the accounts receivable process to increase efficiency and accuracy of the monthly billing process
- Maximize the benefits of existing technology programs
- Continue to develop five-year projections of operating revenues and expenses to assist the Board of Directors in long-term budgetary planning

Finance Department (con't)

- Coordinate teams to explore data requirements to create Requests For Proposal (RFP's) pertaining to the replacement of the Fleet / Facilities Maintenance System, a Human Resources System, and a Purchasing System
- Promote individual training and education within the department
- Continue to improve and update processes relating to internal control, policies and procedures
- Enhance reporting functions through graphs, charts and presentations to the Departments, Management and the Public
- Provide the tools, time and talent for the staff to improve overall efficiency through automation, education and a more user-friendly computer environment
- Integrate the Purchasing function into the Finance department
- Implement GASB 45 accounting standards to measure, recognize, and display post-employment benefits other than pensions (OPEB) in the annual audited financial statements

Finance Department 1200



FY09 & FY10 REVISED BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Finance - 1200

Position Title	Authorized FY 08	Funded FY 08	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.50	0.00	0.50	0.00	0.50	0.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Sr Acctng Tech	2.00	2.00	3.00	3.00	3.00	3.00
Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst	0.00	0.00	1.00	1.00	1.00	1.00
Transit Planner	0.00	0.00	1.00	1.00	1.00	1.00
Transit Surveyor	0.00	0.00	1.00	1.00	1.00	1.00
Purchasing Agent	0.00	0.00	1.00	1.00	1.00	1.00
Supervisor of Revenue Collection	0.00	0.00	1.00	1.00	1.00	1.00
Revenue Specialist	0.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	6.50	6.00	13.50	12.00	13.50	12.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Finance - 1200

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	353,344	551,460	56.1%	689,317	25.0%
501023 Other OT	281	435	54.9%	544	25.0%
Totals	353,625	551,895	56.1%	689,861	25.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	7,149	9,404	31.5%	11,753	25.0%
502021 Retirement	48,104	88,924	84.9%	108,460	22.0%
502031 Medical Ins	59,953	108,420	80.8%	146,584	35.2%
502041 Dental Ins	6,570	11,189	70.3%	13,950	24.7%
502045 Vision Ins	1,914	3,321	73.5%	4,019	21.0%
502051 Life Ins/AD&D	814	1,346	65.4%	1,590	18.1%
502060 State Disability Ins (SDI)	3,495	8,366	139.4%	9,389	12.2%
502061 Long Term Disability Ins	2,257	7,313	224.0%	9,007	23.2%
502071 State Unemployment Ins (SUI)	1,367	1,599	17.0%	1,932	20.8%
502081 Worker's Comp Ins	7,461	36,247	385.8%	37,391	3.2%
502101 Holiday Pay	4,541	7,484	64.8%	9,353	25.0%
502103 Floating Holiday	7,486	8,359	11.7%	8,693	4.0%
502109 Sick Leave	16,762	29,935	78.6%	37,413	25.0%
502111 Annual Leave	41,083	54,493	32.6%	71,640	31.5%
502121 Other Paid Absence	444	4,677	953.5%	5,846	25.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	5,171	4,784	-7.5%	4,928	3.0%
Totals	214,571	385,863	79.8%	481,948	24.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Finance - 1200

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
SERVICES						
503011 <u>Accting/Audit Fees</u>	84,186	100,000	18.8%	18.8%	103,000	3.0%
503012 <u>Admin/Bank Fees</u>	176,709	207,000	17.1%	17.1%	215,280	4.0%
503031 <u>Prof/Technical Fees</u>	37	18,000	48548.6%	48548.6%	-	-100.0%
503032 <u>Legislative Services</u>	-	-	0.0%	0.0%	-	0.0%
503033 <u>Legal Services</u>	-	-	0.0%	0.0%	-	0.0%
503034 <u>Pre-Employment Exams</u>	-	-	0.0%	0.0%	-	0.0%
503041 <u>Temp Help</u>	36,020	-	-100.0%	-100.0%	-	0.0%
503161 <u>Custodial Services</u>	-	-	0.0%	0.0%	-	0.0%
503162 <u>Uniforms/Laundry</u>	-	-	0.0%	0.0%	-	0.0%
503171 <u>Security Services</u>	-	-	0.0%	0.0%	-	0.0%
503221 <u>Classified/Legal Ads</u>	-	6,900	100.0%	100.0%	7,100	2.9%
503222 <u>Legal Ads</u>	-	-	0.0%	0.0%	-	0.0%
503225 <u>Graphic Services</u>	-	-	0.0%	0.0%	-	0.0%
503351 <u>Repair - Bldg & Impr</u>	-	-	0.0%	0.0%	-	0.0%
503352 <u>Repair - Equipment</u>	-	-	0.0%	0.0%	-	0.0%
503353 <u>Repair - Rev Vehicle</u>	-	-	0.0%	0.0%	-	0.0%
503354 <u>Repair - Non Rev Vehicle</u>	-	-	0.0%	0.0%	-	0.0%
503363 <u>Haz Mat Disposal</u>	-	-	0.0%	0.0%	-	0.0%
Totals	296,952	331,900	11.8%	11.8%	325,380	-2.0%
MOBILE MATERIALS & SUPPLIES						
504011 <u>Fuels & Lubricants - Non Rev Veh</u>	-	-	0.0%	0.0%	-	0.0%
504012 <u>Fuels & Lubricants - Rev Veh</u>	-	-	0.0%	0.0%	-	0.0%
504021 <u>Tires & Tubes</u>	-	-	0.0%	0.0%	-	0.0%
504161 <u>Other Mobile Supplies</u>	-	-	0.0%	0.0%	-	0.0%
504191 <u>Rev Vehicle Parts</u>	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Finance - 1200

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08 BUDG FY09	BUDGET FY08 FY09		
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%
504211 Postage & Mailing	90	106	17.3%	17.3%	106	0.4%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%
504215 Printing	-	2,000	100.0%	100.0%	2,100	5.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%
504311 Office Supplies	5,882	7,700	30.9%	30.9%	7,910	2.7%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%
Totals	5,972	9,806	64.2%	64.2%	10,116	3.2%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%
505031 Telecommunications	2,108	-	-100.0%	-100.0%	-	0.0%
Totals	2,108	-	-100.0%	-100.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	53,306	118,347	122.0%	122.0%	121,898	3.0%
506015 Insurance - PL/PD	424,669	510,000	20.1%	20.1%	525,300	3.0%
506021 Insurance - Other	1,007	800	-20.6%	-20.6%	800	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%
Totals	478,982	629,147	31.4%	31.4%	647,998	3.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Finance - 1200

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	686	1,800	162.4%	1,900	5.6%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	80	-	-100.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	2,821	500	-82.3%	500	0.0%
Totals	3,587	2,300	-35.9%	2,400	4.3%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	568,196	937,758	65.0%	1,171,809	25.0%
NON-PERSONNEL TOTAL	787,601	973,153	23.6%	985,894	1.3%
DEPARTMENT TOTALS	1,355,797	1,910,911	40.9%	2,157,703	12.9%



CUSTOMER SERVICE - 1300

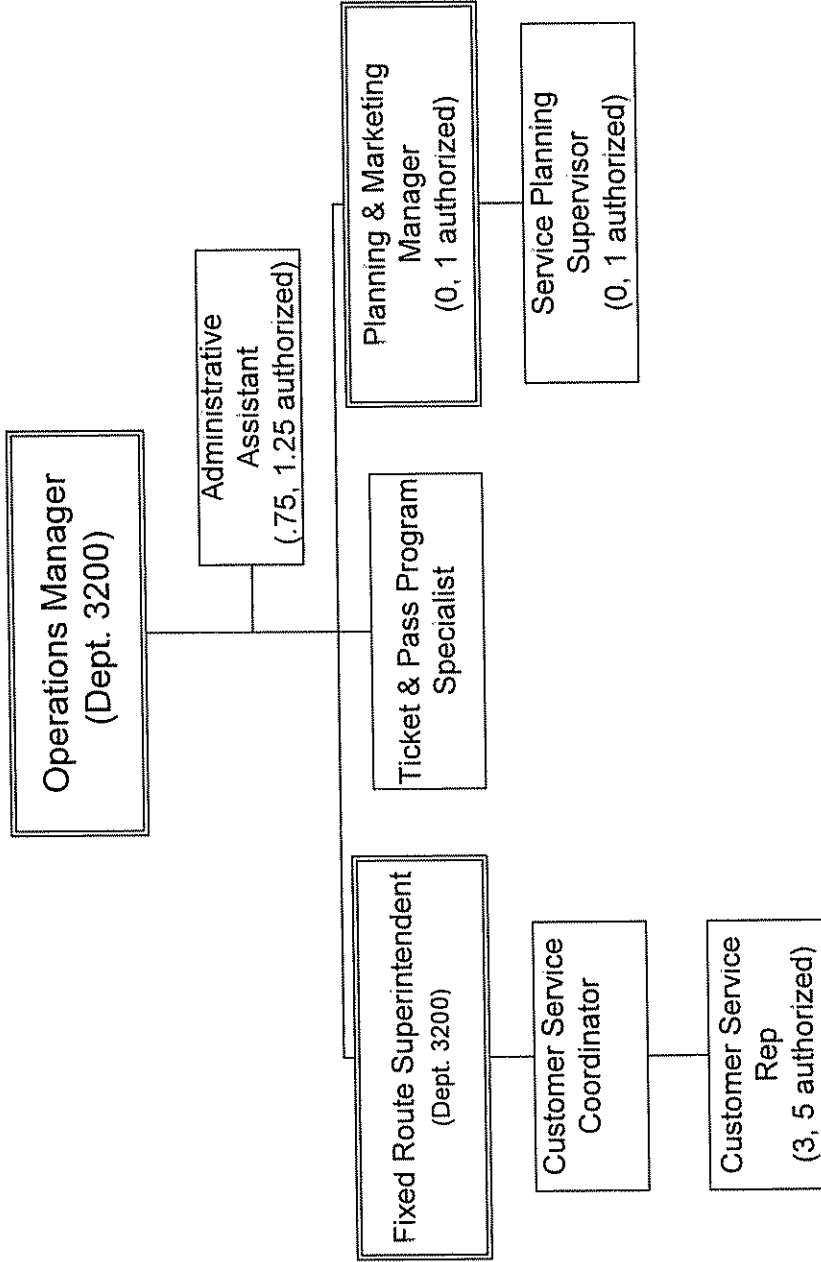
MAJOR FUNCTIONS OF THE DEPARTMENT

The Customer Service Department located in Santa Cruz Metro Transit Center provides bi-lingual customer comment assistance, bus route information, trip-planning assistance, lost and found services, ticket and pass sales to METRO customers.

DEPARTMENT OBJECTIVES

- Take actions necessary, within budget constraints, to complete the transition of Senior and Disabled Cards to a digital computerized process.
- Develop a proposal that would expand the hours and days for the customer service function at Santa Cruz Metro Transit Center.
- Increase hours of Customer Service function at Watsonville Transit Center.
- Update Customer Service Department Procedures Manual.
- Update and translate to Spanish all relevant Customer Service forms.
- Update Eligibility Criteria for Discount Fares.
- Explore the use of a Convenience Card for the Hwy 17 service.
- Improve Santa Cruz Metro Transit Center lobby seating to better serve Senior and Disabled customers.
- Install additional surveillance cameras in areas identified as deficient.

Customer Service
1300



FY09 & FY10 REVISED BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Customer Service - 1300

Position Title	Authorized FY 08	Funded FY 08	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10
Planning & Marketing Manager	1.00	0.00	1.00	0.00	1.00	0.00
Service Planning Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Customer Service Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
CSR	5.00	3.00	5.00	3.00	5.00	3.00
Ticket & Pass Program Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.25	0.75	1.25	0.75	1.25	0.75
Total Full-Time Equivalents (FTEs)	10.25	5.75	10.25	5.75	10.25	5.75

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	228,243	236,822	3.8%	241,558	2.0%
501023 Other OT	236	247	4.7%	252	2.0%
Totals	228,479	237,069	3.8%	241,810	2.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	1,824	1,944	6.6%	1,982	2.0%
502021 Retirement	34,957	39,587	13.2%	39,389	-0.5%
502031 Medical Ins	71,262	80,114	12.4%	88,965	11.0%
502041 Dental Ins	8,191	8,682	6.0%	9,010	3.8%
502045 Vision Ins	1,914	2,009	5.0%	2,009	0.0%
502051 Life Ins/AD&D	644	702	9.0%	702	0.0%
502060 State Disability Ins (SDI)	1,931	5,055	161.8%	4,695	-7.1%
502061 Long Term Disability Ins	3,479	3,408	-2.0%	3,476	2.0%
502071 State Unemployment Ins (SUI)	966	966	0.0%	966	0.0%
502081 Worker's Comp Ins	5,827	17,370	198.1%	17,918	3.2%
502101 Holiday Pay	2,681	3,378	26.0%	3,446	2.0%
502103 Floating Holiday	35	-	-100.0%	-	0.0%
502109 Sick Leave	12,366	12,750	3.1%	13,005	2.0%
502111 Annual Leave	32,873	34,986	6.4%	35,686	2.0%
502121 Other Paid Absence	879	2,040	132.1%	2,081	2.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	225	180	-20.0%	185	3.0%
Totals	180,052	213,171	18.4%	223,514	4.9%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL BUDG FY09	FY08 FY09		
SERVICES						
503011 Accting/Audit Fees	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	11,612	14,000	20.6%		14,500	3.6%
503032 Legislative Services	-	-	0.0%		-	0.0%
503033 Legal Services	-	-	0.0%		-	0.0%
503034 Pre-Employment Exams	-	-	0.0%		-	0.0%
503041 Temp Help	5,546	-	-100.0%		-	0.0%
503161 Custodial Services	-	-	0.0%		-	0.0%
503162 Uniforms/Laundry	-	-	0.0%		-	0.0%
503171 Security Services	-	-	0.0%		-	0.0%
503221 Classified/Legal Ads	-	-	0.0%		-	0.0%
503222 Legal Ads	-	-	0.0%		-	0.0%
503225 Graphic Services	-	5,000	100.0%		5,150	3.0%
503351 Repair - Bldg & Impr	-	-	0.0%		-	0.0%
503352 Repair - Equipment	1,012	2,000	97.6%		2,100	5.0%
503353 Repair - Rev Vehicle	-	-	0.0%		-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%		-	0.0%
503363 Haz Mat Disposal	-	-	0.0%		-	0.0%
Totals	18,170	21,000	15.6%		21,750	3.6%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%		-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%		-	0.0%
504021 Tires & Tubes	-	-	0.0%		-	0.0%
504161 Other Mobile Supplies	-	-	0.0%		-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%		-	0.0%
Totals	-	-	0.0%		-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	ACTUAL	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY10	BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	1,647	7,700	367.5%	7,800	1.3%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	49,760	67,000	34.6%	58,700	-12.4%
504217 Photo Supp/Process	1,620	4,200	159.3%	4,300	2.4%
504311 Office Supplies	2,828	3,700	30.8%	4,000	8.1%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	55,855	82,600	47.9%	74,800	-9.4%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	4,736	-	-100.0%	-	0.0%
Totals	4,736	-	-100.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Customer Service - 1300

ACCOUNT	ACTUAL	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY10	BUDGET FY09-FY10
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	1,344	1,800	33.9%	1,900	5.6%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	1,344	1,800	33.9%	1,900	5.6%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	98	500	410.2%	500	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	98	500	410.2%	500	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	829	1,500	80.9%	1,600	6.7%
Totals	829	1,500	80.9%	1,600	6.7%
PERSONNEL TOTAL					
	408,531	450,239	10.2%	465,324	3.4%
NON-PERSONNEL TOTAL					
	81,032	107,400	32.5%	100,550	-6.4%
DEPARTMENT TOTALS					
	489,563	557,639	13.9%	565,874	1.5%

CusService - 1300



PARATRANSIT DIVISION - 3100

MAJOR FUNCTIONS OF THE DEPARTMENT

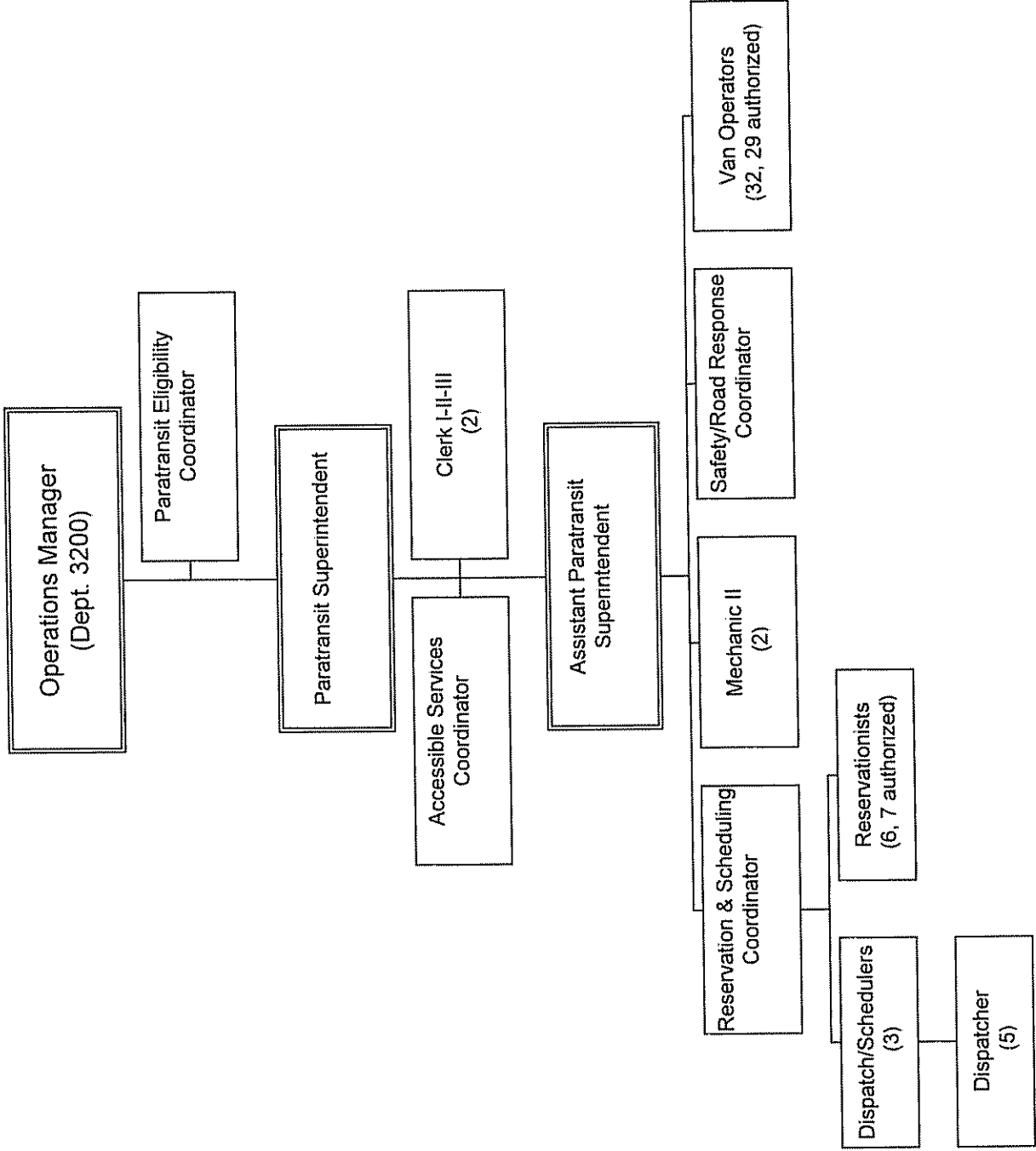
The Paratransit Department is responsible for coordinating and providing safe, efficient, reliable, and courteous Paratransit service to the Senior and Disabled residents and visitors of Santa Cruz County who are unable to use METRO's Fixed Route Bus System.

DEPARTMENT OBJECTIVES

- Take actions necessary, within budget constraints, to complete the transition of Paratransit ID cards to a computerized process.
- Implement process necessary to achieve stakeholder input, and revise the Paratransit Employee Handbook for Paratransit personnel.
- Implement process necessary to achieve stakeholder input, and revise the Paratransit Policy and Procedures and revise the Paratransit Customer Guide.
- Expand and improve the security surveillance system for the Paratransit operating facilities.
- Arrange ongoing development training for new and existing staff covering a variety of areas critical to effective efficient Paratransit operation to include Customer Service, Ride Scheduling, Eligibility, Office Administration, and Supervision.
- Develop a proposal that would expand the hours and days for the customer service function including a PASS-IVR Interactive Voice System.
- Coordinate efforts with the Information Technology Department to improve METRO's Paratransit Section Website.
- Development and certification of staff to respond to emergency situations through certification in National Incident Management System (NIMS) and Incident Command System training.
- Develop a proposal that would expand and update PASS Trapeze Software including Passenger Eligibility Module.
- Develop a proposal to obtain funding for the installation of Paratransit fleet Mobile Data Terminal System (MDT).

Paratransit Division

3100



FY09 & FY10 REVISED BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Paratransit - 3100

Position Title	Authorized FY 08	Funded FY 08	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10
Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	1.00	1.00	1.00	1.00	1.00
Safety/Road Response Coord	1.00	1.00	1.00	1.00	1.00	1.00
Dispatcher/Scheduler & Dispatcher	9.00	8.00	8.00	8.00	8.00	8.00
Clerk I-II-III	1.00	2.00	2.00	2.00	2.00	2.00
Van Operator	29.00	29.00	32.00	32.00	32.00	32.00
Reservationist	7.00	6.00	7.00	6.00	7.00	6.00
Mechanic I-II	2.00	2.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	54.00	53.00	57.00	56.00	57.00	56.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR					
501011 Bus Operator Pay	1,075,695	1,438,546	33.7%	1,529,825	6.3%
501013 Bus Operator OT	154,196	190,886	23.8%	198,015	3.7%
501021 Other Salaries	253,939	207,737	-18.2%	211,700	1.9%
501023 Other OT	378	468	23.8%	485	3.7%
Totals	1,484,208	1,837,636	23.8%	1,940,025	5.6%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	24,022	27,598	14.9%	29,272	6.1%
502021 Retirement	197,475	260,942	32.1%	270,108	3.5%
502031 Medical Ins	555,524	747,563	34.6%	826,118	10.5%
502041 Dental Ins	53,668	67,358	25.5%	70,000	3.9%
502045 Vision Ins	15,921	19,030	19.5%	19,090	0.3%
502051 Life Ins/AD&D	5,504	6,855	24.5%	6,877	0.3%
502060 State Disability Ins (SDI)	12,084	46,808	287.4%	43,723	-6.6%
502061 Long Term Disability Ins	19,230	23,734	23.4%	31,713	33.6%
502071 State Unemployment Ins (SUI)	8,929	9,177	2.8%	9,207	0.3%
502081 Worker's Comp Ins	118,785	169,160	42.4%	174,499	3.2%
502101 Holiday Pay	33,183	53,086	60.0%	60,462	13.9%
502103 Floating Holiday	8,044	3,070	-61.8%	3,288	7.1%
502109 Sick Leave	45,257	89,857	98.5%	95,898	6.7%
502111 Annual Leave	140,862	140,227	-0.5%	103,153	-26.4%
502121 Other Paid Absence	15,038	13,549	-9.9%	14,418	6.4%
502251 Phys. Exams	948	3,000	216.5%	3,000	0.0%
502253 Driver Lic Renewal	-	1,000	100.0%	1,000	0.0%
502999 Other Fringe Benefits	5,305	4,916	-7.3%	5,063	3.0%
Totals	1,259,779	1,686,931	33.9%	1,766,890	4.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	7,078	40,000	465.1%	8,000	-80.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	1,222	3,500	186.4%	3,600	2.9%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	2,826	7,500	165.4%	8,000	6.7%
503353 Repair - Rev Vehicle	129,926	139,388	7.3%	150,000	7.6%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	141,052	190,388	35.0%	169,600	-10.9%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	1,000	100.0%	1,100	10.0%
504012 Fuels & Lubricants - Rev Veh	161,176	250,000	55.1%	262,500	5.0%
504021 Tires & Tubes	17,430	25,000	43.4%	26,000	4.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	57,037	85,000	49.0%	77,000	-9.4%
Totals	235,643	361,000	53.2%	366,600	1.6%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%
504211 Postage & Mailing	2,572	5,125	99.3%	99.3%	5,500	7.3%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%
504215 Printing	3,265	6,500	99.1%	99.1%	7,000	7.7%
504217 Photo Supp/Process	375	1,500	300.0%	300.0%	1,600	6.7%
504311 Office Supplies	10,243	11,500	12.3%	12.3%	12,500	8.7%
504315 Safety Supplies	657	1,200	82.6%	82.6%	1,300	8.3%
504317 Cleaning Supplies	148	1,000	575.7%	575.7%	1,100	10.0%
504409 Repair/Maint Supplies	16	-	-100.0%	-100.0%	-	0.0%
504421 Non-Inventory Parts	300	1,000	233.3%	233.3%	1,100	10.0%
504511 Small Tools	495	1,500	203.0%	203.0%	1,700	13.3%
504515 Employee Tool Replacement	177	1,000	465.0%	465.0%	1,000	0.0%
Totals	18,248	30,325	66.2%	66.2%	32,800	8.2%
UTILITIES						
505011 Gas & Electric	13,540	-	-100.0%	-100.0%	-	0.0%
505021 Water & Garbage	5,004	-	-100.0%	-100.0%	-	0.0%
505031 Telecommunications	25,910	37,000	42.8%	42.8%	38,200	3.2%
Totals	44,454	37,000	-16.8%	-16.8%	38,200	3.2%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Paratransit - 3100

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	750	100.0%	800	6.7%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	750	100.0%	800	6.7%
PURCHASED TRANS.					
503406 Contract/Paratransit	288,787	250,000	-13.4%	257,500	3.0%
Totals	288,787	250,000	-13.4%	257,500	3.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	150	150	0.0%	150	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	150	150	0.0%	150	0.0%
LEASES & RENTALS					
512011 Facility Lease	129,273	-	-100.0%	-	0.0%
512061 Equipment Rental	538	700	30.1%	800	14.3%
Totals	129,811	700	-99.5%	800	14.3%
PERSONNEL TOTAL	2,743,987	3,524,568	28.4%	3,706,915	5.2%
NON-PERSONNEL TOTAL	858,145	870,313	1.4%	866,450	-0.4%
DEPARTMENT TOTALS	3,602,132	4,394,881	22.0%	4,573,365	4.1%

Paratransit - 3100



OPERATIONS DEPARTMENT - 3200

MAJOR FUNCTIONS OF THE DEPARTMENT

The Operations Department coordinates and administers activities related to METRO's fixed route bus service. It provides supervisory, training; scheduling and clerical support required meeting Federal, State, Local, and METRO organizational requirement for the delivery of bus service in Santa Cruz County.

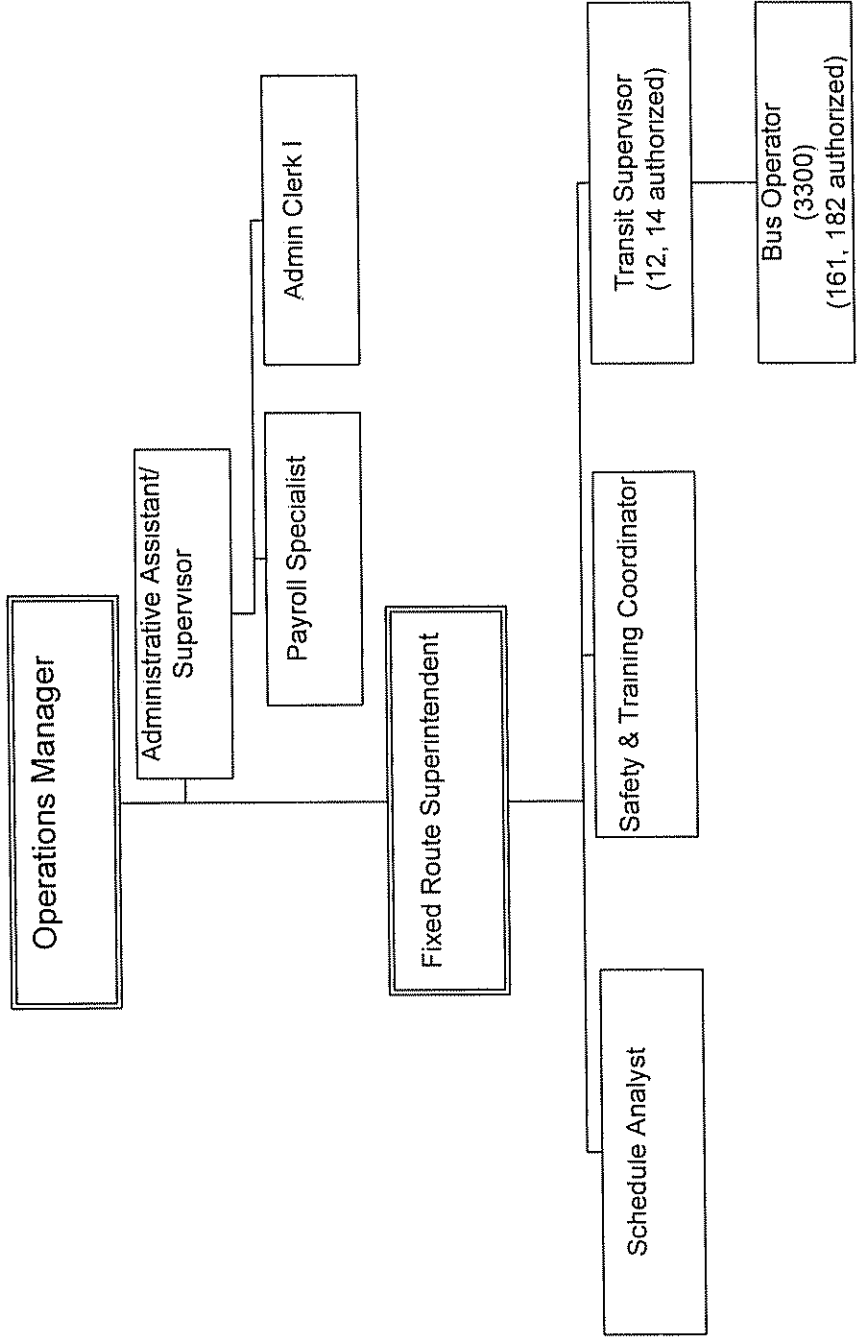
DEPARTMENT OBJECTIVES

- Take actions necessary, within budget constraints, to complete the transition of Senior and Disabled Cards to a computerized process.
- Implement process necessary to achieve stakeholder input, and revise the Operator Handbooks for the Fixed-Route and Paratransit personnel.
- Provide assistance and take actions to support the construction of the MetroBase facilities.
- Continue monitoring of vehicle tracking system for fixed-route buses using data to refine scheduling processes.
- Coordinate installation of security surveillance system for the transit centers, operating facilities.
- Arrange ongoing development training for new and existing staff covering a variety of areas critical to effective efficient fixed route operation to include Customer Service, Scheduling, and Office Administration.
- Provide opportunities in developmental training for new and experienced Supervisors in a variety of areas critical to effective Transit Supervision, Accident Investigation Training, Instructor's Course in Bus Operator Training, NTI courses in Transitioning to Supervision and Effective Supervision, and certification as DMV examiners for the Employer Testing Program.
- Continue development and certification of staff to respond to emergency situations through training in National Incident Management System (NIMS) and Incident Command System training.
- Increase communication and interaction with Office of Emergency Services to include Supervisory staff.
- Working with Human Resources Department, continue to refine various job descriptions to enhance employment standards.
- Increase training in various skill sets for Office Administrative staff.

Operations Department (con't)

- Increase METRO employment interest through creation of bus advertisement signs soliciting recruitment.
- Improve security procedures for new fueling facility.

Operations Department
3200/3300



FY09 & FY10 REVISED BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Operations - 3200

Position Title	Authorized FY 08	Funded FY 08	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10
Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00
Fixed Route Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Transit Supervisor	14.00	12.00	14.00	12.00	14.00	12.00
Schedule Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of Revenue Collection	1.00	1.00	0.00	0.00	0.00	0.00
Safety & Training Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Clerk I	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Revenue Specialist	1.00	0.00	0.00	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	23.00	20.00	21.00	19.00	21.00	19.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Operations - 3200

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	1,025,295	1,100,096	7.3%	1,107,786	0.7%
501023 Other OT	188,256	199,204	5.8%	200,596	0.7%
Totals	1,213,551	1,299,300	7.1%	1,308,382	0.7%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	13,745	13,033	-5.2%	13,001	-0.2%
502021 Retirement	161,693	184,956	14.4%	181,761	-1.7%
502031 Medical Ins	217,620	260,346	19.6%	283,127	8.8%
502041 Dental Ins	23,127	24,521	6.0%	24,968	1.8%
502045 Vision Ins	5,954	6,503	9.2%	6,363	-2.2%
502051 Life Ins/AD&D	2,169	2,458	13.3%	2,409	-2.0%
502060 State Disability Ins (SDI)	9,997	15,519	55.2%	14,083	-9.3%
502061 Long Term Disability Ins	13,158	15,668	19.1%	15,836	1.1%
502071 State Unemployment Ins (SUI)	3,059	3,127	2.2%	3,059	-2.2%
502081 Worker's Comp Ins	25,094	57,393	128.7%	59,204	3.2%
502101 Holiday Pay	14,432	15,505	7.4%	15,613	0.7%
502103 Floating Holiday	18,832	8,685	-53.9%	8,871	2.1%
502109 Sick Leave	51,486	62,018	20.5%	62,452	0.7%
502111 Annual Leave	175,783	181,019	3.0%	153,974	-14.9%
502121 Other Paid Absence	15,508	9,691	-37.5%	9,758	0.7%
502251 Phys. Exams	423	581	37.4%	500	-14.0%
502253 Driver Lic Renewal	274	-	-100.0%	-	0.0%
502999 Other Fringe Benefits	3,793	3,776	-0.4%	3,889	3.0%
Totals	756,146	864,798	14.4%	858,868	-0.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Operations - 3200

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES					
503011 Acting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	31,301	30,000	-4.2%	30,900	3.0%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	0.0%
503041 Temp Help	19,594	-	-100.0%	-	0.0%
503161 Custodial Services	841	550	-34.6%	565	2.7%
503162 Uniforms/Laundry	334,130	391,500	17.2%	397,168	1.4%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	4,097	3,000	-26.8%	3,200	6.7%
503353 Repair - Rev Vehicle	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	389,963	425,050	9.0%	431,833	1.6%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Operations - 3200

ACCOUNT	ACTUAL	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY10	BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	636	875	37.6%	900	2.9%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	18,410	15,000	-18.5%	15,000	0.0%
504217 Photo Supp/Process	1,582	3,500	121.2%	3,500	0.0%
504311 Office Supplies	11,784	14,700	24.7%	15,200	3.4%
504315 Safety Supplies	64	-	-100.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	32,476	34,075	4.9%	34,600	1.5%
UTILITIES					
505011 Gas & Electric	23,990	-	-100.0%	-	0.0%
505021 Water & Garbage	29,050	-	-100.0%	-	0.0%
505031 Telecommunications	31,246	32,500	4.0%	33,500	3.1%
Totals	84,286	32,500	-61.4%	33,500	3.1%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Operations - 3200

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
TAXES						
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	62,878	25,841	-58.9%	-58.9%	26,615	3.0%
512061 Equipment Rental	3,408	5,000	46.7%	46.7%	5,000	0.0%
Totals	66,286	30,841	-53.5%	-53.5%	31,615	2.5%
PERSONNEL TOTAL	1,969,697	2,164,098	9.9%	9.9%	2,167,250	0.1%
NON-PERSONNEL TOTAL	573,011	522,466	-8.8%	-8.8%	531,548	1.7%
DEPARTMENT TOTALS	2,542,708	2,686,564	5.7%	5.7%	2,698,798	0.5%



BUS OPERATOR DIVISION - 3300

MAJOR FUNCTIONS OF THE DEPARTMENT

The Fixed Route Bus Division is responsible for providing safe, efficient, reliable, and courteous transit service to the residents and visitors of Santa Cruz County.

DEPARTMENT OBJECTIVES

- Enhance Operator New Hire training to include extended curriculum in Customer Service, Conflict Resolution, and ADA requirements. Carry into Verification of Transit Training for yearly re-certification of veteran Operators.
- Establish committee to provide stakeholder input for the revision of the Fixed Route Operator Handbook.
- Refine Line Instructor training to provide better evaluation of new hire performance.
- Increase Operator representation for community outreach promoting Fixed Route services and recruitment.

Bus Operators
3300

See Operations Department
Organization Chart
for details

FY09 & FY10 REVISED BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

Position Title	Authorized FY 08	Funded FY 08	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10
Bus Operators	182.00	158.00	182.00	161.00	182.00	161.00
Total Full-Time Equivalents (FTEs)	182.00	158.00	182.00	161.00	182.00	161.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
LABOR					
501011 Bus Operator Pay	6,355,037	7,008,985	10.3%	7,195,365	2.7%
501013 Bus Operator OT	1,266,474	1,388,955	9.7%	1,423,602	2.5%
501021 Other Salaries	9,187	-	-100.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	7,630,698	8,397,940	10.1%	8,618,967	2.6%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	100,814	100,544	-0.3%	103,293	2.7%
502021 Retirement	949,500	1,151,029	21.2%	1,181,560	2.7%
502031 Medical Ins	1,545,414	1,834,663	18.7%	2,049,726	11.7%
502041 Dental Ins	197,101	201,269	2.1%	208,879	3.8%
502045 Vision Ins	51,698	53,920	4.3%	53,920	0.0%
502051 Life Ins/AD&D	16,242	18,837	16.0%	18,837	0.0%
502060 State Disability Ins (SDI)	67,976	135,642	99.5%	125,958	-7.1%
502061 Long Term Disability Ins	119,060	123,165	3.4%	128,054	4.0%
502071 State Unemployment Ins (SUI)	25,762	25,921	0.6%	25,921	0.0%
502081 Worker's Comp Ins	687,952	486,335	-29.3%	501,683	3.2%
502101 Holiday Pay	187,912	256,388	36.4%	263,287	2.7%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	320,974	400,607	24.8%	411,386	2.7%
502111 Annual Leave	749,447	683,893	-8.7%	688,001	0.6%
502121 Other Paid Absence	54,985	60,091	9.3%	61,708	2.7%
502251 Phys. Exams	5,036	8,000	58.9%	8,000	0.0%
502253 Driver Lic Renewal	1,283	3,000	133.8%	3,000	0.0%
502999 Other Fringe Benefits	7,930	13,332	68.1%	13,732	3.0%
Totals	5,089,086	5,556,636	9.2%	5,846,945	5.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%
503162 Uniforms/Laundry	1,566	4,000	155.4%	155.4%	4,150	3.8%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%
Totals	1,566	4,000	155.4%	155.4%	4,150	3.8%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	ACTUAL	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY10	BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Bus Operators - 3300

ACCOUNT	ACTUAL	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY10	BUDGET FY09-FY10
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 <u>Employee Incentive Program</u>	3,439	3,500	1.8%	3,500	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	3,439	3,500	1.8%	3,500	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	12,719,784	13,954,576	9.7%	14,465,912	3.7%
NON-PERSONNEL TOTAL	5,005	7,500	49.9%	7,650	2.0%
DEPARTMENT TOTALS	12,724,789	13,962,076	9.7%	14,473,562	3.7%

Bus Operators - 3300



HUMAN RESOURCES DEPARTMENT - 1400

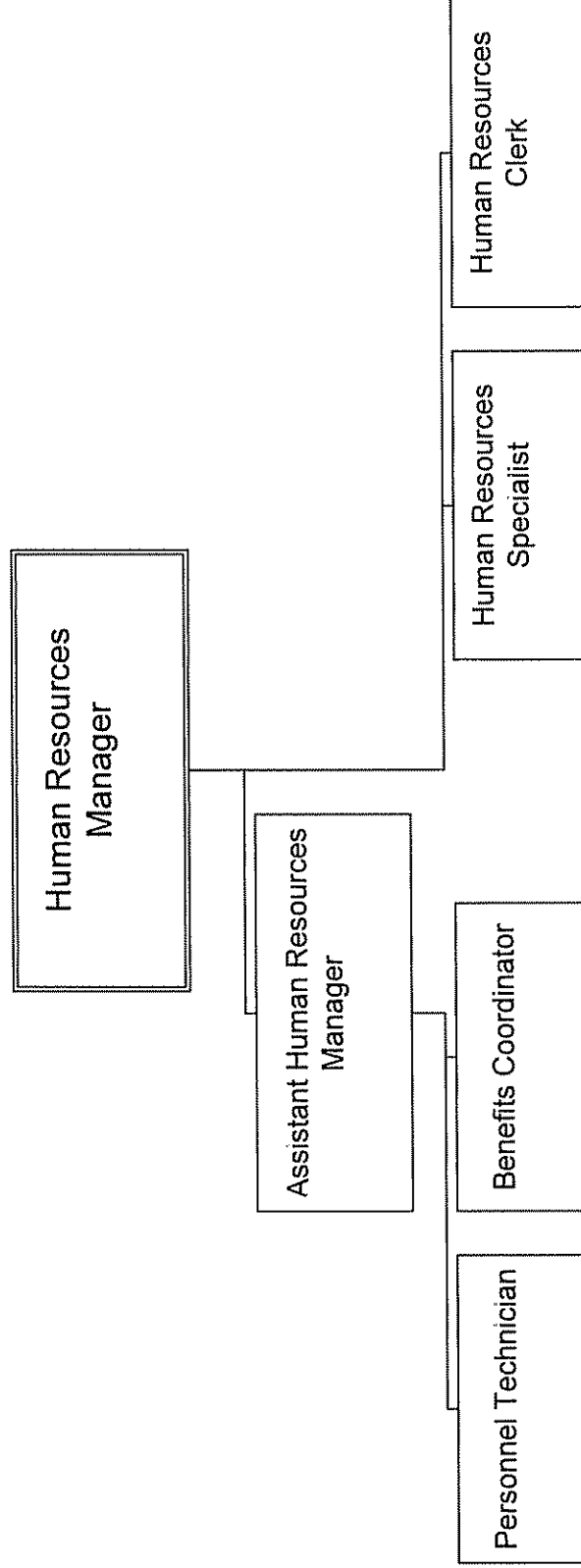
MAJOR FUNCTIONS OF THE DEPARTMENT

The Human Resources Department is responsible for a wide variety of functions including: employee recruitment and merit examination; equal employment opportunity; classification and compensation; labor relations; administration of employee benefits, workers' compensation; employee drug and alcohol testing; employee relations; assist managers with labor contract application and interpretation, METRO rules and regulations, and employee performance and training.

DEPARTMENT OBJECTIVES

- Successfully negotiate labor agreements with Service Employees International Union and United Transportation Union, Paratransit division.
- Coordinate and insure compliance of METRO's FTA mandated drug and alcohol testing program, prepare annual report of program, and renew provider contracts.
- Work with vendors to maintain compliance with FTA mandated drug and alcohol testing program.
- Train METRO employees as needed on METRO policies and procedures.
- Monitor and implement federal and state regulatory changes in the areas of human resources administration and compliance.
- Meet and confer with the unions regarding new policies and regulations.
- Work with purchasing on RFP for Life and Accidental Death and Dismemberment insurance.
- Develop and execute RFP for new Human Resources Information System.
- Complete recruitments for open positions and review recruitment processes.
- Successfully recruit and hire a new Maintenance Manager.

Human Resources Department
1400



FY09 & FY10 REVISED BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400

Position Title	Authorized FY 08	Funded FY 08	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00
Asst Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00	1.00	1.00
Benefits Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Tech	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	6.00	6.00	6.00	6.00	6.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08 BUDG FY09	BUDGET FY09		
LABOR						
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%
501021 Other Salaries	305,897	336,634	10.0%	10.0%	333,748	-0.9%
501023 Other OT	1,335	1,365	2.2%	2.2%	1,353	-0.9%
Totals	307,232	337,998	10.0%	10.0%	335,101	-0.9%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	5,717	5,806	1.6%	1.6%	5,761	-0.8%
502021 Retirement	45,772	54,895	19.9%	19.9%	53,161	-3.2%
502031 Medical Ins	72,241	72,079	-0.2%	-0.2%	80,041	11.0%
502041 Dental Ins	7,909	7,375	-6.8%	-6.8%	7,654	3.8%
502045 Vision Ins	1,994	2,009	0.8%	0.8%	2,009	0.0%
502051 Life Ins/AD&D	765	888	16.1%	16.1%	888	0.0%
502060 State Disability Ins (SDI)	2,552	5,055	98.1%	98.1%	4,695	-7.1%
502061 Long Term Disability Ins	3,140	4,660	48.4%	48.4%	4,624	-0.8%
502071 State Unemployment Ins (SUI)	947	966	2.0%	2.0%	966	0.0%
502081 Worker's Comp Ins	17,947	18,124	1.0%	1.0%	18,696	3.2%
502101 Holiday Pay	4,209	4,596	9.2%	9.2%	4,584	-0.2%
502103 Floating Holiday	8,861	8,496	-4.1%	-4.1%	8,200	-3.5%
502109 Sick Leave	20,423	18,383	-10.0%	-10.0%	18,338	-0.2%
502111 Annual Leave	45,911	29,422	-35.9%	-35.9%	29,583	0.5%
502121 Other Paid Absence	6,376	2,872	-55.0%	-55.0%	2,865	-0.2%
502251 Phys. Exams	-	-	0.0%	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	0.0%	-	0.0%
502999 Other Fringe Benefits	3,296	3,380	2.5%	2.5%	3,481	3.0%
Totals	248,060	239,005	-3.7%	-3.7%	245,547	2.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%
503031 Prof/Technical Fees	23,686	65,800	177.8%	177.8%	115,800	76.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%
503034 <u>Pre-Employment Exams</u>	14,459	15,460	6.9%	6.9%	14,600	-5.6%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%
503221 <u>Classified/Legal Ads</u>	4,617	15,000	224.9%	224.9%	15,500	3.3%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%
Totals	42,762	96,260	125.1%	125.1%	145,900	51.6%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	ACTUAL	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY10	BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	82	1,150	1302.4%	1,200	4.3%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	277	4,200	1416.2%	8,200	95.2%
504217 Photo Supp/Process	69	-	-100.0%	-	0.0%
504311 Office Supplies	2,848	4,000	40.4%	4,200	5.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	3,276	9,350	185.4%	13,600	45.5%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	818	-	-100.0%	-	0.0%
Totals	818	-	-100.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Human Resources - 1400

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
TAXES						
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	890	1,350	51.7%	51.7%	1,400	3.7%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%
509121 Employee Training	8,706	30,325	248.3%	248.3%	31,465	3.8%
509123 Travel	34	-	-100.0%	-100.0%	-	0.0%
509125 Local Meeting Expense	293	100	-65.9%	-65.9%	250	150.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%
Totals	9,923	31,775	220.2%	220.2%	33,115	4.2%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL	555,292	577,004	3.9%	3.9%	580,648	0.6%
NON-PERSONNEL TOTAL	56,779	137,385	142.0%	142.0%	192,615	40.2%
DEPARTMENT TOTALS	612,070	714,388	16.7%	16.7%	773,262	8.2%



INFORMATION TECHNOLOGY DEPARTMENT - 1500

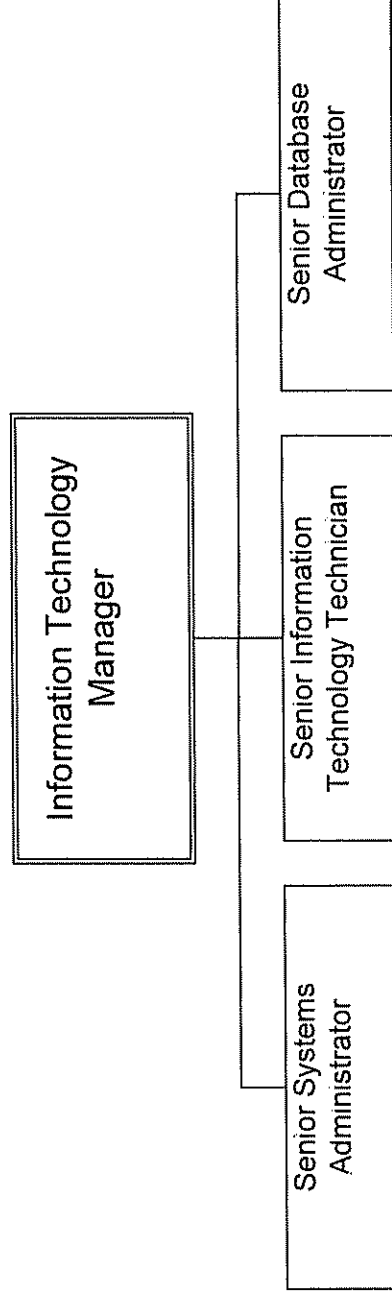
MAJOR FUNCTIONS OF THE DEPARTMENT

The IT Department is responsible for METRO's Information Systems needs including equipment and software maintenance, planning and purchases, as well as end-user technical support. IT personnel write and modify database and other software as needed. METRO data is backed up on-site for quick recovery and off-site for emergency reconstruction. METRO's computer needs are continually being evaluated with plans being developed/implemented to improve employee efficiency through computing at the lowest long-term cost.

DEPARTMENT OBJECTIVES

- Support Admin move to Vernon with no more than 4 hours down time to Paratransit.
- Support Fleet move from Vernon to new Golf facility.
- Implement Hastus ATP module. Begin use for run-time analysis.
- Convert UTU fixed route to Qquest timeclock system.
- Upgrade web server to newer OS and Apache revisions, with database support, in preparation for web site redesign.
- Work with consultant to redesign web site to improve usability and for ADA compliance.
- Work with consultant to implement initial data warehouse including GFI data "cleansing"
- Upgrade Trapeze Pass to newest version.
- Purchase software to replace current Fleet and Facilities Maintenance software.
- Replace DSAccess Paratransit Certification software with Trapeze Certification Software
- Implement new METRO wide phone system.
- Replace four Windows and one Solaris server.
- Maintain computers at 99% or better up-time, including printers, terminals, PCs and communications equipment. This also includes the maintenance of the security aspects of the computer environment.

Information Technology Department
1500



FY09 & FY10 REVISED BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Information Technology - 1500

Position Title	Authorized FY 08	Funded FY 08	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10
Information Technology Manager	1.00	1.00	1.00	1.00	1.00	1.00
Database Administrator/Sr	1.00	1.00	1.00	1.00	1.00	1.00
Systems Administrator/Sr	1.00	1.00	1.00	1.00	1.00	1.00
IT Technician/Sr IT Tech	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00	4.00	4.00	4.00

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET

Information Technology - 1500

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08 BUDG FY09	BUDGET FY09		
LABOR						
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%
501021 Other Salaries	298,146	294,135	-1.3%		299,951	2.0%
501023 Other OT	1,029	1,991	93.5%		2,030	2.0%
Totals	299,175	296,126	-1.0%		301,981	2.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	5,468	5,139	-6.0%		5,241	2.0%
502021 Retirement	43,700	48,588	11.2%		48,358	-0.5%
502031 Medical Ins	51,759	54,804	5.9%		60,858	11.0%
502041 Dental Ins	5,853	6,118	4.5%		6,350	3.8%
502045 Vision Ins	1,276	1,340	5.0%		1,340	0.0%
502051 Life Ins/AD&D	600	654	9.0%		654	0.0%
502060 State Disability Ins (SDI)	2,265	3,370	48.8%		3,130	-7.1%
502061 Long Term Disability Ins	2,883	4,102	42.3%		4,183	2.0%
502071 State Unemployment Ins (SUI)	744	644	-13.4%		644	0.0%
502081 Worker's Comp Ins	3,814	12,083	216.8%		12,465	3.2%
502101 Holiday Pay	3,883	4,066	4.7%		4,147	2.0%
502103 Floating Holiday	8,670	8,909	2.8%		8,909	0.0%
502109 Sick Leave	15,955	16,265	1.9%		16,589	2.0%
502111 Annual Leave	43,845	32,949	-24.9%		29,232	-11.3%
502121 Other Paid Absence	483	2,541	426.2%		2,592	2.0%
502251 Phys. Exams	-	-	0.0%		-	0.0%
502253 Driver Lic Renewal	-	-	0.0%		-	0.0%
502999 Other Fringe Benefits	3,140	3,320	5.7%		3,420	3.0%
Totals	194,338	204,892	5.4%		208,112	1.6%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET

Information Technology - 1500

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08 BUDG FY09	BUDGET FY09		
SERVICES						
503011 <u>Accting/Audit Fees</u>	-	-	0.0%	0.0%	-	0.0%
503012 <u>Admin/Bank Fees</u>	-	-	0.0%	0.0%	-	0.0%
503031 <u>Prof/Technical Fees</u>	-	2,000	100.0%	2,100	2,100	5.0%
503032 <u>Legislative Services</u>	-	-	0.0%	-	-	0.0%
503033 <u>Legal Services</u>	-	-	0.0%	-	-	0.0%
503034 <u>Pre-Employment Exams</u>	-	-	0.0%	-	-	0.0%
503041 <u>Temp Help</u>	23,174	-	-100.0%	-	-	0.0%
503161 <u>Custodial Services</u>	-	-	0.0%	-	-	0.0%
503162 <u>Uniforms/Laundry</u>	-	-	0.0%	-	-	0.0%
503171 <u>Security Services</u>	-	-	0.0%	-	-	0.0%
503221 <u>Classified/Legal Ads</u>	-	-	0.0%	-	-	0.0%
503222 <u>Legal Ads</u>	-	-	0.0%	-	-	0.0%
503225 <u>Graphic Services</u>	-	-	0.0%	-	-	0.0%
503351 <u>Repair - Bldg & Impr</u>	-	-	0.0%	-	-	0.0%
503352 <u>Repair - Equipment</u>	-	-	0.0%	-	-	0.0%
503353 <u>Repair - Rev Vehicle</u>	63,653	85,200	33.9%	90,400	90,400	6.1%
503354 <u>Repair - Non Rev Vehicle</u>	-	-	0.0%	-	-	0.0%
503363 <u>Haz Mat Disposal</u>	-	-	0.0%	-	-	0.0%
Totals	86,827	87,200	0.4%	92,500	92,500	6.1%
MOBILE MATERIALS & SUPPLIES						
504011 <u>Fuels & Lubricants - Non Rev Veh</u>	-	-	0.0%	-	-	0.0%
504012 <u>Fuels & Lubricants - Rev Veh</u>	-	-	0.0%	-	-	0.0%
504021 <u>Tires & Tubes</u>	-	-	0.0%	-	-	0.0%
504161 <u>Other Mobile Supplies</u>	-	-	0.0%	-	-	0.0%
504191 <u>Rev Vehicle Parts</u>	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET

Information Technology - 1500

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%
504211 Postage & Mailing	110	210	90.9%	90.9%	210	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%
504215 Printing	-	-	0.0%	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%
504311 Office Supplies	33,538	25,500	-24.0%	-24.0%	26,300	3.1%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%
Totals	33,648	25,710	-23.6%	-23.6%	26,510	3.1%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%
505031 Telecommunications	22,201	-	-100.0%	-100.0%	-	0.0%
Totals	22,201	-	-100.0%	-100.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Information Technology - 1500

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
TAXES						
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
MISC EXPENSE						
509011 <u>Dues/Subscriptions</u>	121	150	24.0%	24.0%	150	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%
509121 <u>Employee Training</u>	71,150	8,000	-88.8%	-88.8%	8,300	3.8%
509123 Travel	-	-	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%
Totals	71,271	8,150	-88.6%	-88.6%	8,450	3.7%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL	493,513	501,018	1.5%	1.5%	510,093	1.8%
NON-PERSONNEL TOTAL	213,947	121,060	-43.4%	-43.4%	127,460	5.3%
DEPARTMENT TOTALS	707,460	622,078	-12.1%	-12.1%	637,553	2.5%



DISTRICT COUNSEL - 1700

MAJOR FUNCTIONS OF THE DEPARTMENT

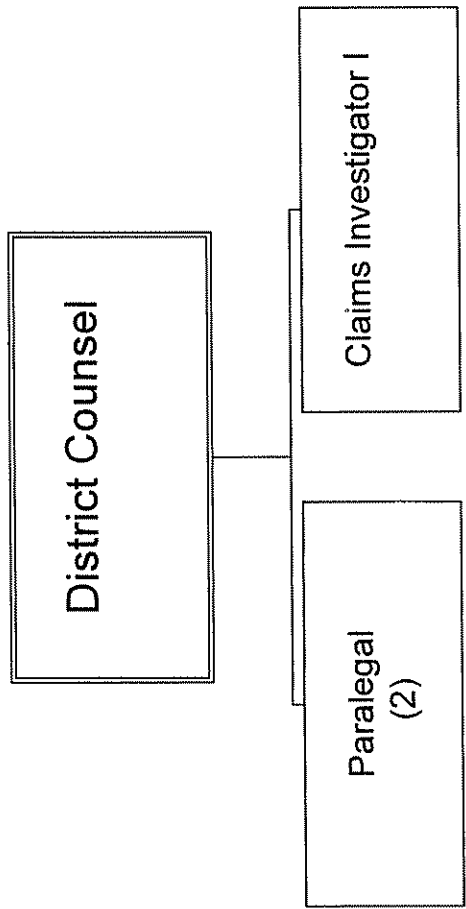
The Legal Department under the direction of the General Counsel performs the following major activities and services:

- Provides professional legal services for the Santa Cruz METRO, its Board of Directors and the management staff;
- Represents the Santa Cruz METRO, its Board of Directors and METRO staff, as appropriate, in civil litigation;
- Investigate, manage and administer METRO's tort claims and provide a defense for tort litigation;
- Assist the Human Resources Department with the management and administration of litigated worker's compensation claims and pursue METRO's subrogation rights against third parties;
- Manages the leased properties including the preparation and negotiation of leases and the tenant communications;
- Assist with the administration and management of the Call Stop Requirements and
- Assist the General Manager and METRO staff, as requested, with the MetroBase Project, including property acquisitions, management of construction contracts and research of legal issues arising out of the Project.

DEPARTMENT OBJECTIVES

- Provide Management Staff with at least 4 trainings a year;
- Publish and Implement Kin Care Policy, Family and Medical Leave Policy and other legally required Leave Policies;
- Publish Legal Newsletter for METRO Supervisors and Managers at least 6 times a year;
- Review and update all current METRO regulations; and
- Provide sexual harassment trainings of supervisory and management staff in 2009 as required by law.

Office of District Counsel
1700/
1800 (No Staffing)



FY09 & FY10 REVISED BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

Position Title	Authorized FY 08	Funded FY 08	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10
District Counsel	1.00	1.00	1.00	1.00	1.00	1.00
Claims Investigator I-II	1.00	1.00	1.00	1.00	1.00	1.00
Paralegal	2.00	2.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00	4.00	4.00	4.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
LABOR						
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%
501021 Other Salaries	270,492	275,859	2.0%	2.0%	281,044	1.9%
501023 Other OT	258	261	1.2%	1.2%	266	1.9%
Totals	270,750	276,120	2.0%	2.0%	281,310	1.9%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	4,790	4,821	0.6%	0.6%	4,910	1.8%
502021 Retirement	39,131	45,583	16.5%	16.5%	45,307	-0.6%
502031 Medical Ins	37,344	41,405	10.9%	10.9%	45,979	11.0%
502041 Dental Ins	3,916	4,316	10.2%	10.2%	4,479	3.8%
502045 Vision Ins	1,196	1,340	12.0%	12.0%	1,340	0.0%
502051 Life Ins/AD&D	495	561	13.3%	13.3%	561	0.0%
502060 State Disability Ins (SDI)	1,779	3,370	89.4%	89.4%	3,130	-7.1%
502061 Long Term Disability Ins	2,024	3,852	90.3%	90.3%	3,923	1.8%
502071 State Unemployment Ins (SUI)	805	644	-20.0%	-20.0%	644	0.0%
502081 Worker's Comp Ins	3,255	12,083	271.2%	271.2%	12,465	3.2%
502101 Holiday Pay	3,556	3,818	7.4%	7.4%	3,889	1.9%
502103 Floating Holiday	6,420	6,933	8.0%	8.0%	6,933	0.0%
502109 Sick Leave	14,786	15,273	3.3%	3.3%	15,556	1.9%
502111 Annual Leave	30,081	28,211	-6.2%	-6.2%	28,763	2.0%
502121 Other Paid Absence	3,184	2,386	-25.0%	-25.0%	2,431	1.9%
502251 Phys. Exams	-	-	0.0%	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	0.0%	-	0.0%
502999 Other Fringe Benefits	1,689	1,720	1.8%	1.8%	1,772	3.0%
Totals	154,451	176,317	14.2%	14.2%	182,081	3.3%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%		-	0.0%
503012 Admin/Bank Fees	-	-	0.0%		-	0.0%
503031 Prof/Technical Fees	2,160	-	-100.0%		-	0.0%
503032 Legislative Services	-	-	0.0%		-	0.0%
503033 Legal Services	1,259	5,000	297.1%		5,000	0.0%
503034 Pre-Employment Exams	-	-	0.0%		-	0.0%
503041 Temp Help	-	-	0.0%		-	0.0%
503161 Custodial Services	-	-	0.0%		-	0.0%
503162 Uniforms/Laundry	-	-	0.0%		-	0.0%
503171 Security Services	-	-	0.0%		-	0.0%
503221 Classified/Legal Ads	-	-	0.0%		-	0.0%
503222 Legal Ads	-	-	0.0%		-	0.0%
503225 Graphic Services	-	-	0.0%		-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%		-	0.0%
503352 Repair - Equipment	-	-	0.0%		-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%		-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%		-	0.0%
503363 Haz Mat Disposal	-	-	0.0%		-	0.0%
Totals	3,419	5,000	46.2%		5,000	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%		-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%		-	0.0%
504021 Tires & Tubes	-	-	0.0%		-	0.0%
504161 Other Mobile Supplies	-	-	0.0%		-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%		-	0.0%
Totals	-	-	0.0%		-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%
504215 Printing	45	-	-100.0%	-100.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	0.0%	-	0.0%
504311 Office Supplies	562	800	42.3%	42.3%	800	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%
Totals	607	800	31.8%	31.8%	800	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%
505031 Telecommunications	192	-	-100.0%	-100.0%	-	0.0%
Totals	192	-	-100.0%	-100.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

District Counsel - 1700

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	11,522	7,500	-34.9%	7,500	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	7,161	5,000	-30.2%	5,000	0.0%
509123 Travel	2,426	2,000	-17.6%	2,000	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	21,109	14,500	-31.3%	14,500	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	425,201	452,438	6.4%	463,392	2.4%
NON-PERSONNEL TOTAL	25,327	20,300	-19.8%	20,300	0.0%
DEPARTMENT TOTALS	450,528	472,738	4.9%	483,692	2.3%

RISK MANAGEMENT - 1800

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	ACTUAL	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY10	BUDGET FY09-FY10
LABOR					
501011 Bus Operator Pay	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	-	-	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%
503031 Prof/Technical Fees	1,036	50,000	4726.3%		50,000	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%
503033 Legal Services	-	50,000	100.0%		50,000	0.0%
503034 <u>Pre-Employment Exams</u>	-	-	0.0%	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%
Totals	1,036	100,000	9552.5%		100,000	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%		-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	ACTUAL	BUDGET	% CHANGE		BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08	BUDG FY09	FY10	BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	0.0%	-	0.0%
504215 Printing	8	-	-100.0%	-100.0%	-	0.0%
504217 Photo Supp/Process	29	-	-100.0%	-100.0%	-	0.0%
504311 Office Supplies	208	-	-100.0%	-100.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	0.0%	-	0.0%
Totals	245	-	-100.0%	-100.0%	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	0.0%	-	0.0%
506123 Settlement Costs	49,242	150,000	204.6%	204.6%	150,000	0.0%
506127 Repairs - District Prop	-	-	0.0%	0.0%	-	0.0%
Totals	49,242	150,000	204.6%	204.6%	150,000	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Risk Management - 1800

ACCOUNT	ACTUAL	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY10	BUDGET FY09-FY10
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL					
	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL					
	50,523	250,000	394.8%	250,000	0.0%
DEPARTMENT TOTALS					
	50,523	250,000	394.8%	250,000	0.0%



FACILITIES MAINTENANCE DEPARTMENT - 2200

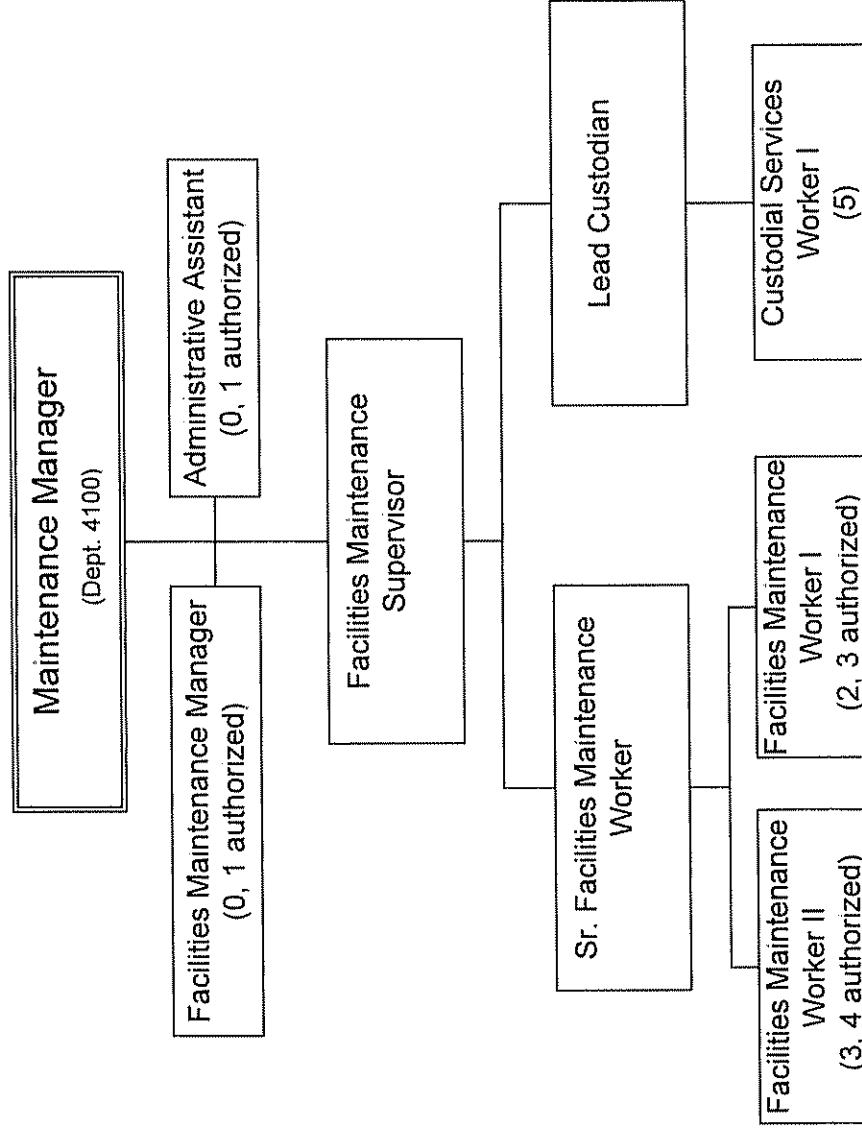
MAJOR FUNCTIONS OF THE DEPARTMENT

The Facilities Maintenance Department's primary mission is to provide 24-hour support to both Operations and Fleet Maintenance. Facilities Maintenance maintains seven transit facilities, three transit centers, park and ride lots and 1000 bus stops. Facilities Maintenance staff works with land use planners to establish improved bus stops and facilities. The staff develops/implements/administrates local, State and Federal regulatory compliance programs such as the storm water and hazardous materials programs. Staff provides supervision for minor capital construction projects. Facilities Maintenance participates in the Service Review Committee, Injury Prevention Program and staffs the Bus Stop Advisory Committee. Facilities Maintenance Department provides a positive image of public transit to the community.

DEPARTMENT OBJECTIVES

- Install new aluminum passenger waiting shelters at various locations throughout METRO. In some of these locations, the wood shelters have been removed due to dry rot and insect damage.
- Install solar lighting at some rural bus stops.
- Assist with MetroBase and METRO Center projects.
- Begin the routine maintenance activities associated with the new fueling and servicing facility.
- Assist with the moves into the new fleet maintenance building, and the remodeled Vernon Street building.
- Continue to supply maintenance activities for the METRO facilities assigned to the department.
- Continue the maintenance and repair of METRO's bus stops.

Facilities Maintenance 2200



FY09 & FY10 REVISED BUDGET
 Authorized and Funded Personnel - Full Time Equivalent (FTE)
 Facilities Maintenance - 2200

Position Title	Authorized FY 08	Funded FY 08	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10
Facilities Maintenance Manager	1.00	0.00	1.00	0.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Facilities Maint Worker	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maint Worker II	4.00	3.00	4.00	3.00	4.00	3.00
Facilities Maint Worker I	3.00	2.00	3.00	2.00	3.00	2.00
Lead Custodian	1.00	1.00	1.00	1.00	1.00	1.00
Custodial Service Worker I	5.00	5.00	5.00	5.00	5.00	5.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	17.00	13.00	17.00	13.00	17.00	13.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
LABOR						
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%
501021 Other Salaries	436,444	495,219	13.5%	13.5%	507,230	2.4%
501023 Other OT	27,632	31,260	13.1%	13.1%	32,018	2.4%
Totals	464,076	526,479	13.4%	13.4%	539,248	2.4%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	6,426	7,085	10.2%	10.2%	7,268	2.6%
502021 Retirement	70,002	82,649	18.1%	18.1%	82,659	0.0%
502031 Medical Ins	146,304	182,174	24.5%	24.5%	202,300	11.0%
502041 Dental Ins	17,646	19,617	11.2%	11.2%	20,359	3.8%
502045 Vision Ins	3,881	4,354	12.2%	12.2%	4,354	0.0%
502051 Life Ins/AD&D	1,297	1,521	17.3%	17.3%	1,521	0.0%
502060 State Disability Ins (SDI)	4,981	10,953	119.9%	119.9%	10,171	-7.1%
502061 Long Term Disability Ins	6,588	6,991	6.1%	6.1%	7,190	2.9%
502071 State Unemployment Ins (SUI)	2,218	2,093	-5.6%	-5.6%	2,093	0.0%
502081 Worker's Comp Ins	16,005	39,270	145.4%	145.4%	40,509	3.2%
502101 Holiday Pay	6,197	6,930	11.8%	11.8%	7,128	2.9%
502103 Floating Holiday	383	-	-100.0%	-100.0%	-	0.0%
502109 Sick Leave	19,267	27,718	43.9%	43.9%	28,513	2.9%
502111 Annual Leave	62,407	72,193	15.7%	15.7%	70,457	-2.4%
502121 Other Paid Absence	11,312	4,331	-61.7%	-61.7%	4,455	2.9%
502251 Phys. Exams	-	-	0.0%	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	0.0%	-	0.0%
502999 Other Fringe Benefits	456	396	-13.2%	-13.2%	408	3.0%
Totals	375,371	468,274	24.7%	24.7%	489,387	4.5%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%
503031 Prof/Technical Fees	12,745	17,250	35.3%	17,800	17,800	3.2%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	68,109	58,800	-13.7%	66,100	66,100	12.4%
503162 Uniforms/Laundry	5,880	4,500	-23.5%	4,700	4,700	4.4%
503171 Security Services	6,957	9,000	29.4%	9,200	9,200	2.2%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	122,507	90,000	-26.5%	91,500	91,500	1.7%
503352 Repair - Equipment	27,188	246,700	807.4%	218,050	218,050	-11.6%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	36,749	44,669	21.6%	46,000	46,000	3.0%
Totals	280,135	470,919	68.1%	453,350	453,350	-3.7%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%		-	0.0%
504211 Postage & Mailing	-	-	0.0%		-	0.0%
504214 Promotional Items	-	-	0.0%		-	0.0%
504215 Printing	127	500	293.7%		550	10.0%
504217 Photo Supp/Process	-	-	0.0%		-	0.0%
504311 Office Supplies	5,439	3,000	-44.8%		3,200	6.7%
504315 Safety Supplies	4,989	6,100	22.3%		6,200	1.6%
504317 Cleaning Supplies	33,478	32,000	-4.4%		33,100	3.4%
504409 Repair/Maint Supplies	82,483	55,000	-33.3%		57,300	4.2%
504421 Non-Inventory Parts	4,983	5,000	0.3%		5,300	6.0%
504511 Small Tools	2,361	3,500	48.2%		3,600	2.9%
504515 Employee Tool Replacement	-	-	0.0%		-	0.0%
Totals	133,860	105,100	-21.5%		109,250	3.9%
UTILITIES						
505011 Gas & Electric	48,633	221,011	354.4%		229,212	3.7%
505021 Water & Garbage	48,423	123,755	155.6%		128,171	3.6%
505031 Telecommunications	5,257	50,806	866.4%		53,957	6.2%
Totals	102,313	395,572	286.6%		411,340	4.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%		-	0.0%
506015 Insurance - PL/PD	-	-	0.0%		-	0.0%
506021 Insurance - Other	-	-	0.0%		-	0.0%
506123 Settlement Costs	-	-	0.0%		-	0.0%
506127 Repairs - District Prop	(1,147)	-	-100.0%		-	0.0%
Totals	(1,147)	-	-100.0%		-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Facilities Maintenance - 2200

ACCOUNT	ACTUAL		BUDGET		% CHANGE		% CHANGE	
	FY08	FY09	FY09	FY10	ACTUAL FY08	BUDG FY09	BUDGET FY10	FY09-FY10
TAXES								
507051 Fuel Tax	-	-	-	-	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	12,527	12,500	12,500	13,000	-0.2%	-	13,000	4.0%
507999 Other Taxes	14,164	26,200	26,200	27,000	85.0%	85.0%	27,000	3.1%
Totals	26,691	38,700	38,700	40,000	45.0%	45.0%	40,000	3.4%
PURCHASED TRANS.								
503406 Contract/Paratransit	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	0.0%
MISC EXPENSE								
509011 Dues/Subscriptions	-	-	-	-	0.0%	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	0.0%
LEASES & RENTALS								
512011 Facility Lease	56,037	596,817	596,817	345,742	965.0%	965.0%	345,742	-42.1%
512061 Equipment Rental	9,418	11,310	11,310	11,540	20.1%	20.1%	11,540	2.0%
Totals	65,455	608,127	608,127	357,282	829.1%	829.1%	357,282	-41.2%
PERSONNEL TOTAL								
	839,447	994,753	994,753	1,028,635	18.5%	18.5%	1,028,635	3.4%
NON-PERSONNEL TOTAL								
	607,307	1,618,418	1,618,418	1,371,222	166.5%	166.5%	1,371,222	-15.3%
DEPARTMENT TOTALS								
	1,446,754	2,613,171	2,613,171	2,399,857	80.6%	80.6%	2,399,857	-8.2%

Fac Maint- 2200



FLEET MAINTENANCE DEPARTMENT - 4100

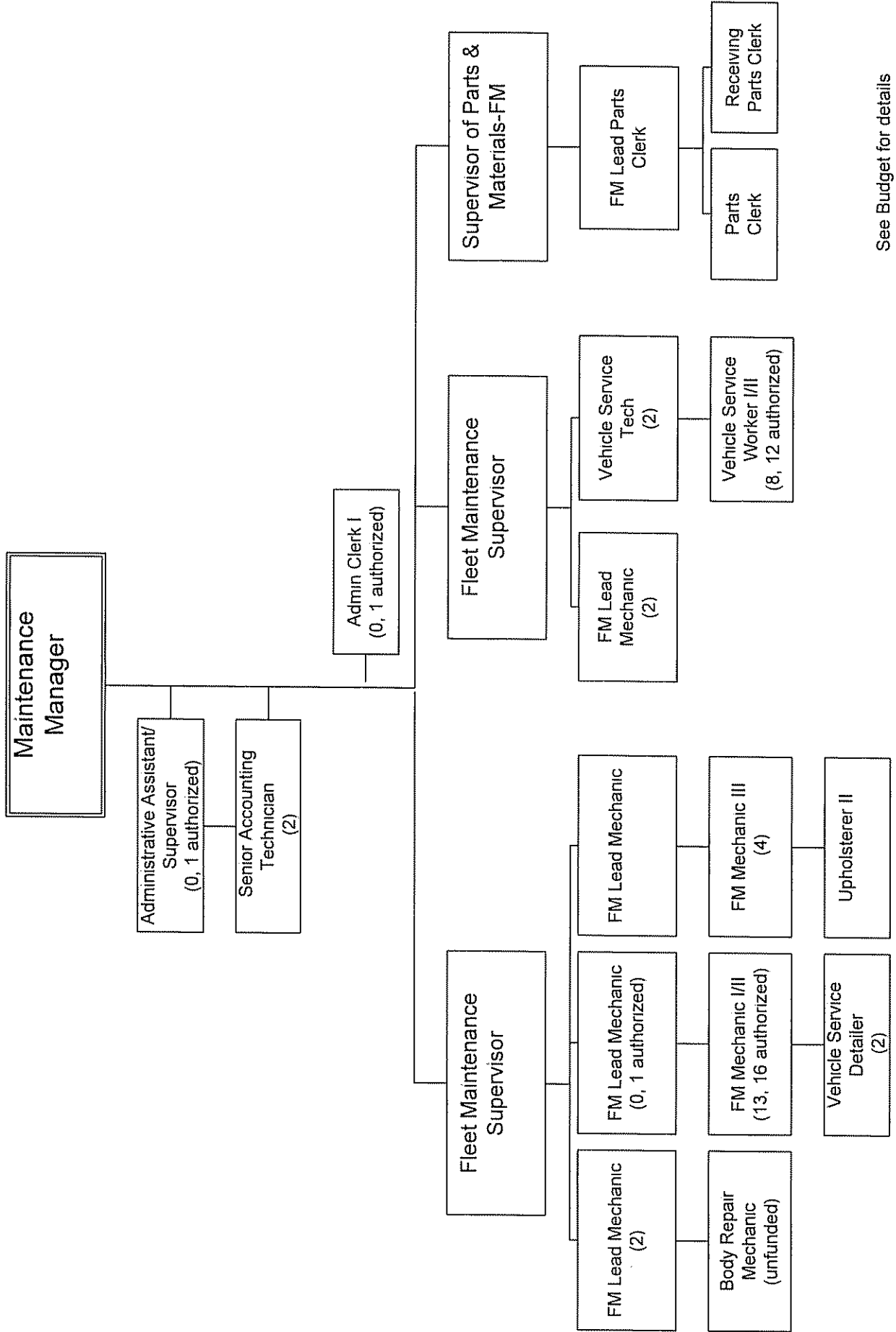
MAJOR FUNCTIONS OF THE DEPARTMENT

The Fleet Maintenance Department provides safe, reliable, clean buses, staff vehicles and equipment, in support of transit service to the public through the optimum use of all resources available to the Department.

DEPARTMENT OBJECTIVES

- Continue leadership skills training for those departmental personnel holding leadership positions, i.e. supervisors and shift leaders. This will require additional training in both transit and maintenance specific areas. Our employees are long term employees of METRO. Any additional investment in training is an investment in our fleet, and the quality of our leaders.
- Continue technical training for our mechanics. As we invest in new equipment we must match the capital investment with an investment in training personnel. Vehicle, engine and transmission technology is so advanced that training must be on going. Introduction of Compressed Natural Gas (CNG) powered vehicles requires an extensive training program to maintain these units safely.
- Provide improved operational support in both vehicle maintenance and vehicle servicing through filling currently budgeted positions. The maintenance department should be able to support the operation department during like hours of operations.
- Continued restoration to our 1951 GMC coach for historical purposes and to build morale.
- Acquire a modern, Windows based MIS system to better schedule maintenance requirements and monitor fleet performance criteria.
- Replace the engines in one third of the 1998 New Flyer low floor fleet.
- Complete the partial move of Fleet Maintenance activities from the existing Golf Club facility into the new maintenance building, while concurrently completing the maintenance activities required to support the fleet.

Fleet Maintenance 4100



See Budget for details

FY09 & FY10 REVISED BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Fleet Maintenance - 4100

Position Title	Authorized FY 08	Funded FY 08	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10
Fleet Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maint Supervisor	2.00	2.00	2.00	2.00	2.00	2.00
FM Lead Mechanic	6.00	6.00	6.00	5.00	6.00	5.00
FM Mechanic III	4.00	4.00	4.00	4.00	4.00	4.00
FM Mechanic I - II	16.00	13.00	16.00	13.00	16.00	13.00
Body Repair Mechanic	1.00	0.00	1.00	0.00	1.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of Parts & Materials	1.00	1.00	1.00	1.00	1.00	1.00
FM Lead Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Receiving Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	0.00	0.00	0.00	0.00
Admin Assistant/Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Accounting Tech/Sr Acctg Tech	3.00	3.00	2.00	2.00	2.00	2.00
Administrative Clerk I	1.00	0.00	1.00	0.00	1.00	0.00
Vehicle Service Technician	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	9.00	12.00	8.00	12.00	8.00
Total Full-Time Equivalents (FTEs)	57.00	48.00	55.00	44.00	55.00	44.00

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
LABOR						
501011 Bus Operator Pay	-	-	0.0%		-	0.0%
501013 Bus Operator OT	-	-	0.0%		-	0.0%
501021 <u>Other Salaries</u>	2,167,851	2,065,618	-4.7%		2,067,019	0.1%
501023 Other OT	95,304	93,722	-1.7%		93,785	0.1%
Totals	2,263,155	2,159,340	-4.6%		2,160,804	0.1%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	28,894	30,845	6.8%		30,920	0.2%
502021 Retirement	330,669	350,974	6.1%		344,514	-1.8%
502031 Medical Ins	540,059	572,320	6.0%		629,859	10.1%
502041 Dental Ins	59,241	60,323	1.8%		62,005	2.8%
502045 Vision Ins	15,071	15,126	0.4%		14,903	-1.5%
502051 Life Ins/AD&D	5,101	5,424	6.3%		5,346	-1.4%
502060 State Disability Ins (SDI)	18,999	38,047	100.3%		34,814	-8.5%
502061 Long Term Disability Ins	28,993	29,703	2.4%		30,671	3.3%
502071 State Unemployment Ins (SUI)	7,860	7,274	-7.5%		7,168	-1.5%
502081 Worker's Comp Ins	81,539	132,911	63.0%		137,106	3.2%
502101 Holiday Pay	27,180	29,448	8.3%		30,380	3.2%
502103 Floating Holiday	5,358	7,600	41.8%		9,957	31.0%
502109 Sick Leave	107,000	149,644	39.9%		153,366	2.5%
502111 Annual Leave	269,063	291,981	8.5%		295,063	1.1%
502121 Other Paid Absence	28,561	17,475	-38.8%		18,057	3.3%
502251 Phys. Exams	1,257	1,700	35.2%		1,800	5.9%
502253 Driver Lic Renewal	98	350	257.1%		400	14.3%
502999 Other Fringe Benefits	3,312	2,944	-11.1%		3,032	3.0%
Totals	1,558,255	1,744,089	11.9%		1,809,360	3.7%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE ACTUAL FY08 BUDG FY09	BUDGET FY10	% CHANGE BUDGET FY09-FY10
SERVICES					
503011 Accting/Audit Fees	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	2,725	3,000	10.1%	3,200	6.7%
503032 Legislative Services	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-100.0%	-	0.0%
503041 Temp Help	3,203	-	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	29,365	30,000	2.2%	31,000	3.3%
503171 Security Services	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	5,150	100	-98.1%	200	100.0%
503222 Legal Ads	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	0.0%
503352 Repair - Equipment	58,578	66,000	12.7%	68,000	3.0%
503353 Repair - Rev Vehicle	216,562	250,000	15.4%	257,300	2.9%
503354 Repair - Non Rev Vehicle	29,480	30,000	1.8%	31,500	5.0%
503363 Haz Mat Disposal	-	-	0.0%	-	0.0%
Totals	345,063	379,100	9.9%	391,200	3.2%
MOBILE MATERIALS & SUPPLIES					
504011 Fuels & Lubricants - Non Rev Veh	156,284	200,300	28.2%	206,300	3.0%
504012 Fuels & Lubricants - Rev Veh	2,379,849	2,988,322	25.6%	2,995,000	0.2%
504021 Tires & Tubes	168,395	180,000	6.9%	187,000	3.9%
504161 Other Mobile Supplies	6,461	10,000	54.8%	10,300	3.0%
504191 Rev Vehicle Parts	718,864	530,300	-26.2%	722,000	36.1%
Totals	3,429,853	3,908,922	14.0%	4,120,600	5.4%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08 BUDG FY09	BUDGET FY09		
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	4,137	3,500	-15.4%		3,600	2.9%
504211 Postage & Mailing	578	925	60.0%		1,000	8.1%
504214 Promotional Items	-	-	0.0%		-	0.0%
504215 Printing	269	700	160.2%		800	14.3%
504217 <u>Photo Supp/Process</u>	-	400	100.0%		400	0.0%
504311 Office Supplies	9,332	7,000	-25.0%		7,400	5.7%
504315 <u>Safety Supplies</u>	18,106	20,000	10.5%		26,000	30.0%
504317 Cleaning Supplies	15,929	20,000	25.6%		25,000	25.0%
504409 Repair/Maint Supplies	-	-	0.0%		-	0.0%
504421 Non-Inventory Parts	44,292	46,000	3.9%		47,150	2.5%
504511 Small Tools	6,308	5,000	-20.7%		5,200	4.0%
504515 Employee Tool Replacement	1,203	1,600	33.0%		1,700	6.3%
Totals	100,154	105,125	5.0%		118,250	12.5%
UTILITIES						
505011 Gas & Electric	90,849	-	-100.0%		-	0.0%
505021 Water & Garbage	27,242	-	-100.0%		-	0.0%
505031 Telecommunications	6,367	15,360	141.2%		21,921	42.7%
Totals	124,458	15,360	-87.7%		21,921	42.7%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%		-	0.0%
506015 Insurance - PL/PD	-	-	0.0%		-	0.0%
506021 Insurance - Other	-	-	0.0%		-	0.0%
506123 Settlement Costs	-	-	0.0%		-	0.0%
506127 Repairs - District Prop	(15,213)	-	-100.0%		-	0.0%
Totals	(15,213)	-	-100.0%		-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Fleet Maintenance - 4100

ACCOUNT	ACTUAL	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY10	BUDGET FY09-FY10
TAXES					
507051 Fuel Tax	7,329	12,300	67.8%	14,510	18.0%
507201 Licenses & Permits	-	100	100.0%	100	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	7,329	12,400	69.2%	14,610	17.8%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	749	1,200	60.2%	1,300	8.3%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	749	1,200	60.2%	1,300	8.3%
LEASES & RENTALS					
512011 Facility Lease	136,187	-	-100.0%	-	0.0%
512061 Equipment Rental	5,183	10,000	92.9%	10,300	3.0%
Totals	141,370	10,000	-92.9%	10,300	3.0%
PERSONNEL TOTAL					
	3,821,410	3,903,429	2.1%	3,970,164	1.7%
NON-PERSONNEL TOTAL					
	4,133,763	4,432,107	7.2%	4,678,181	5.6%
DEPARTMENT TOTALS					
	7,955,173	8,335,536	4.8%	8,648,346	3.8%

COBRA BENEFITS - 9001

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
LABOR						
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	0.0%	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	0.0%	-	0.0%
502031 Medical Ins	1,017	-	-100.0%	-100.0%	-	0.0%
502041 Dental Ins	(6,367)	-	-100.0%	-100.0%	-	0.0%
502045 Vision Ins	(1,252)	-	-100.0%	-100.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	0.0%	-	0.0%
Totals	(6,602)	-	-100.0%	-100.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET
 COBRA Benefits - 9001

ACCOUNT	ACTUAL	BUDGET	% CHANGE		BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08	BUDG FY09	FY10	BUDGET FY09-FY10
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	ACTUAL	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY10	BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES					
504205 Freight Out	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
UTILITIES					
505011 Gas & Electric	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY					
506011 Insurance - Property	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

COBRA Benefits - 9001

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL BUDG FY09	BUDGET FY09		
TAXES						
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL	(6,602)	-	-100.0%	-	-	0.0%
NON-PERSONNEL TOTAL	-	-	0.0%	-	-	0.0%
DEPARTMENT TOTALS	(6,602)	-	-100.0%	-	-	0.0%

RETIRED EMPLOYEE BENEFITS - 9005

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
LABOR						
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	0.0%	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	0.0%	-	0.0%
502031 Medical Ins	1,316,371	1,515,552	15.1%	15.1%	1,845,874	21.8%
502041 Dental Ins	84,962	85,469	0.6%	0.6%	103,085	20.6%
502045 Vision Ins	27,803	28,132	1.2%	1.2%	30,812	9.5%
502051 Life Ins/AD&D	7,595	9,828	29.4%	29.4%	10,764	9.5%
502060 State Disability Ins (SDI)	-	-	0.0%	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	0.0%	-	0.0%
Totals	59,330	82,500	39.1%	39.1%	92,400	12.0%
Totals	1,496,061	1,721,481	15.1%	15.1%	2,082,935	21.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL BUDG FY09	BUDGET FY08		
SERVICES						
503011 Accting/Audit Fees	-	-	0.0%	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	0.0%	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	0.0%	0.0%	-	0.0%
503032 Legislative Services	-	-	0.0%	0.0%	-	0.0%
503033 Legal Services	-	-	0.0%	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	0.0%	0.0%	-	0.0%
503041 Temp Help	-	-	0.0%	0.0%	-	0.0%
503161 Custodial Services	-	-	0.0%	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	0.0%	0.0%	-	0.0%
503171 Security Services	-	-	0.0%	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	0.0%	0.0%	-	0.0%
503222 Legal Ads	-	-	0.0%	0.0%	-	0.0%
503225 Graphic Services	-	-	0.0%	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	0.0%	0.0%	-	0.0%
503352 Repair - Equipment	-	-	0.0%	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	0.0%	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES						
504011 Fuels & Lubricants - Non Rev Veh	-	-	0.0%	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	0.0%	0.0%	-	0.0%
504021 Tires & Tubes	-	-	0.0%	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	0.0%	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	ACTUAL	BUDGET	% CHANGE	ACTUAL	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY09	FY10	BUDGET FY09-FY10
OTHER MATERIALS & SUPPLIES						
504205 Freight Out	-	-	0.0%	-	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
UTILITIES						
505011 Gas & Electric	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%
CASUALTY & LIABILITY						
506011 Insurance - Property	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%
Totals	-	-	0.0%	-	-	0.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET**

Retired Employee Benefits - 9005

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
TAXES						
507051 Fuel Tax	-	-	0.0%	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
PURCHASED TRANS.						
503406 Contract/Paratransit	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
MISC EXPENSE						
509011 Dues/Subscriptions	-	-	0.0%	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	0.0%	-	0.0%
509123 Travel	-	-	0.0%	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
LEASES & RENTALS						
512011 Facility Lease	-	-	0.0%	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
PERSONNEL TOTAL	1,496,061	1,721,481	15.1%	15.1%	2,082,935	21.0%
NON-PERSONNEL TOTAL	-	-	0.0%	0.0%	-	0.0%
DEPARTMENT TOTALS	1,496,061	1,721,481	15.1%	15.1%	2,082,935	21.0%

SCCIC/COPS - 700

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET
 SCCIC/COPS - 700

ACCOUNT	ACTUAL FY08	BUDGET FY09	% CHANGE		BUDGET FY10	% CHANGE BUDGET FY09-FY10
			ACTUAL FY08	BUDG FY09		
LABOR						
501011 Bus Operator Pay	-	-	0.0%	0.0%	-	0.0%
501013 Bus Operator OT	-	-	0.0%	0.0%	-	0.0%
501021 Other Salaries	-	-	0.0%	0.0%	-	0.0%
501023 Other OT	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%
FRINGE BENEFITS						
502011 Medicare/Soc. Sec.	-	-	0.0%	0.0%	-	0.0%
502021 Retirement	-	-	0.0%	0.0%	-	0.0%
502031 Medical Ins	-	-	0.0%	0.0%	-	0.0%
502041 Dental Ins	-	-	0.0%	0.0%	-	0.0%
502045 Vision Ins	-	-	0.0%	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	0.0%	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	0.0%	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	0.0%	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	0.0%	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	0.0%	0.0%	-	0.0%
502101 Holiday Pay	-	-	0.0%	0.0%	-	0.0%
502103 Floating Holiday	-	-	0.0%	0.0%	-	0.0%
502109 Sick Leave	-	-	0.0%	0.0%	-	0.0%
502111 Annual Leave	-	-	0.0%	0.0%	-	0.0%
502121 Other Paid Absence	-	-	0.0%	0.0%	-	0.0%
502251 Phys. Exams	-	-	0.0%	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	0.0%	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	0.0%	0.0%	-	0.0%
Totals	-	-	0.0%	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET
 SCCIC/COPS - 700

ACCOUNT	ACTUAL		BUDGET		% CHANGE		BUDGET		% CHANGE	
	FY08	FY09	FY09	FY09	ACTUAL FY08	BUDG FY09	FY10	FY10	BUDGET	FY09-FY10
SERVICES										
503011 Acting/Audit Fees	250	250	250	250	0.0%	0.0%	250	250	0.0%	0.0%
503012 Admin/Bank Fees	10	50	50	50	400.0%	400.0%	50	50	0.0%	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503032 Legislative Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503041 Temp Help	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503161 Custodial Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503171 Security Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	260	300	300	300	15.4%	15.4%	300	300	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	0.0%	0.0%	-	-	0.0%	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET
 SCCIC/COPS - 700

ACCOUNT	ACTUAL	BUDGET	% CHANGE	ACTUAL	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY09	FY10	BUDGET FY09-FY10		
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	-	-	0.0%	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	0.0%	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	0.0%	-	-	0.0%	-	0.0%
504215 Printing	-	-	0.0%	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	0.0%	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	0.0%	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	0.0%	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	0.0%	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%
UTILITIES								
505011 Gas & Electric	-	-	0.0%	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	0.0%	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	0.0%	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	0.0%	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	0.0%	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	0.0%	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	0.0%	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	-	0.0%	-	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED OPERATING BUDGET
 SCCIC/COPS - 700

ACCOUNT	ACTUAL	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY08	FY09	ACTUAL FY08 BUDG FY09	FY10	BUDGET FY09-FY10
TAXES					
507051 Fuel Tax	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PURCHASED TRANS.					
503406 Contract/Paratransit	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
MISC EXPENSE					
509011 Dues/Subscriptions	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	0.0%	-	0.0%
509123 Travel	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	0.0%	-	0.0%
509150 Contributions	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
LEASES & RENTALS					
512011 Facility Lease	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	0.0%	-	0.0%
Totals	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL	260	300	15.4%	300	0.0%
DEPARTMENT TOTALS	260	300	15.4%	300	0.0%

III. CAPITAL BUDGET

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE/ OTHER FUNDS	DISTRICT FUNDS	TOTAL
Grant-Funded Projects				
1) MetroBase Maintenance Facility	\$ 752,084		\$ 2,853,320	\$ 3,605,404
2) MetroBase Operations Facility		\$ 4,404,019	\$ 5,000,000	\$ 9,404,019
Pacific Station Project	\$ 2,343,667	\$ 832,410		\$ 3,176,077
3) CNG Bus Conversions		\$ 3,410,000		\$ 3,410,000
Local Bus Replacement		\$ 3,372,932	\$ 200,000	\$ 3,572,932
H17 Bus Replacement		\$ 2,097,050	\$ 262,000	\$ 2,359,050
Facility Camera Security System		\$ 220,000		\$ 220,000
Bus Camera Project		\$ 205,000		\$ 205,000
Trapeze Pass Interactive Voice Response System	\$ 62,592	\$ 28,549		\$ 91,141
Replace Dispatch Console		\$ 25,000		\$ 25,000
Subtotal	<u>\$ 3,158,343</u>	<u>\$ 14,594,960</u>	<u>\$ 8,315,320</u>	<u>\$ 26,068,623</u>
IT Projects				
Replace Fleet & Facilities Maintenance Software - FY10		\$ 470,000		\$ 470,000
Upgrade District Phone System		\$ 100,000		\$ 100,000
GFI Data Warehouse Project: Phase 1		\$ 65,000		\$ 65,000
Replace 4 Windows and 1 Sun Server		\$ 50,000		\$ 50,000
Trapeze Pass Customer Certification Software		\$ 46,000		\$ 46,000
ATP - Hastus Run Time Analysis Program - IT/OPS		\$ 19,264		\$ 19,264
Upgrade GFI software to System 7 Version 2		\$ 17,000		\$ 17,000
(2) Laptops (1) IT (1) Financial Analyst		\$ 4,500		\$ 4,500
FMLA Tracking Software		\$ 4,000		\$ 4,000
Portable Projector w/case		\$ 2,000		\$ 2,000
Subtotal		<u>\$ 777,764</u>	<u>\$ -</u>	<u>\$ 777,764</u>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE/ OTHER FUNDS	DISTRICT FUNDS	TOTAL
<u>Facilities Repair & Improvements</u>				
Bus Stop Improvements		\$ 100,000		\$ 100,000
Passenger Waiting Shelters - LNI (10)		\$ -		\$ -
Replace Roof - Watsonville Transit Center Main Building		\$ 50,000		\$ 50,000
Patch, Reseal, and Restripe - Greyhound Lot		\$ 21,390		\$ 21,390
Digital ID Card Processing Equipment		\$ 17,000		\$ 17,000
Fencing - Service Bldg. 1200B River St.		\$ -		\$ -
Patch, Reseal, Restripe - Cavallaro Transit Center (SVT)		\$ 7,550		\$ 7,550
Patch, Reseal, Restripe - Soquel Park & Ride Lot		\$ 5,650		\$ 5,650
Reseal Operations Facility Roof-FY08 - Retention Invoice		\$ 2,663		\$ 2,663
Subtotal		\$ 204,253	\$ -	\$ 204,253
<u>Revenue Vehicle Replacement</u>				
Rebuild Bus Engines - 1998 Fleet		\$ 129,302		\$ 129,302
Trilogy Bike Racks (7) w/assembly kits		\$ 15,000		\$ 15,000
Subtotal		\$ 144,302	\$ -	\$ 144,302
<u>Non-Revenue Vehicle Replacement</u>				
None		\$ -		\$ -
Subtotal		\$ -	\$ -	\$ -

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE/ OTHER FUNDS	DISTRICT FUNDS	TOTAL
<u>Maint Equipment</u>				
Replace Repeater for Davenport		\$ 15,000		\$ 15,000
Portable Steam Cleaner - Transit Center cleaning		\$ 11,207		\$ 11,207
Battery Powered Walk Behind Sweeper - Pacific Station		\$ 5,500		\$ 5,500
Wet/Dry Vac - Pacific Station, & other Metro facilities		\$ 4,200		\$ 4,200
Decelerometer w/printer		\$ 1,323		\$ 1,323
2000 Watt generator		\$ 1,200		\$ 1,200
Subtotal		<u>\$ 38,430</u>	<u>\$ -</u>	<u>\$ 38,430</u>
<u>Office Equipment</u>				
None		\$ -		\$ -
Subtotal		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Admin Facility</u>				
1) Purchase & Renovation of Vernon Bldg		\$ 1,122,325	\$ 1,839,814	\$ 2,962,139
Subtotal		<u>\$ 1,122,325</u>	<u>\$ 1,839,814</u>	<u>\$ 2,962,139</u>
<u>TOTAL CAPITAL PROJECTS</u>	<u>\$ 3,158,343</u>	<u>\$ 16,882,034</u>	<u>\$ 10,155,134</u>	<u>\$ 30,195,511</u>

- 1) This amount represents the estimated spending for FY09
- 2) Total estimated project cost is \$27,004,000. This amount represents the estimated spending for FY09. Advancing District funds in anticipation of reimbursement
- 3) This is to convert the 22 remaining buses and will complete the \$6.8M Diesel to CNG Conversion project

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY09 & FY10 REVISED CAPITAL BUDGET**

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE/ OTHER FUNDS	DISTRICT FUNDS	TOTAL
CAPITAL PROGRAM FUNDING				
Federal Grants	\$ 3,158,343			\$ 3,158,343
<u>State/Other Grants - Detail</u>				
1B - PTMISEA		\$ 4,404,019		\$ 4,404,019
STIP (PTA)		\$ 8,610,000		\$ 8,610,000
State Security Bond Funds (1B)		\$ 440,505		\$ 440,505
TCRP - Traffic Congestion Relief Program		\$ 832,410		\$ 832,410
State Transit Assistance (STA) (Carryover)-Vernon		\$ 593,492		\$ 593,492
State Transit Assistance (STA) (Carryover)-Other		\$ 1,472,775		\$ 1,472,775
State Transit Assistance (STA) Funding Current - Vernon		\$ 528,833		\$ 528,833
<u>Local District Funds - Detail</u>				
Alternative Fuel Conversion Fund			\$ 462,000	\$ 462,000
District Reserves (Lawsuit & Sakata Proceeds)			\$ 6,440,577	\$ 6,440,577
Capital Reserves			\$ 3,252,557	\$ 3,252,557
TOTAL CAPITAL FUNDING	\$ 3,158,343	\$ 16,882,034	\$ 10,155,134	\$ 30,195,511

IV. ADDITIONAL INFORMATION

BOARD MEMBER TRAVEL

FY09

American Public Transportation Association (APTA) Meetings

Legislative Conference
March 2009
Washington, DC
Two Board Members

Annual Conference
October 2008
San Diego, CA
Two Board Members

California Transit Association (CTA) Meetings

No attendance.

Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with General Manager and staff.

EMPLOYEE INCENTIVE PROGRAM
FY09 and FY10

EVENT/ACTIVITY	# EMP	RATE	FY09	FY10	DEPT/ACCOUNT
District Service Awards			\$ 11,600	\$ 11,940	1100-509101
Certificates of Commendation			\$ -	\$ -	1100-509101
Wall of Fame Frames	100	\$ 6.00	\$ 600	\$ 620	1100-509101
Safe Driver Pins and Certificates			\$ 3,500	\$ 3,500	3300-509101
Employee Incentive Program			\$ 18,000	\$ 18,540	1100-509101
Departmental Programs					
<u>Administrative Facility (370 Encinal)</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	1200-509101
<u>Customer Service (Metro Center)</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	1300-509101
<u>Facilities Maintenance</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	2200-509101
<u>ParaCruz</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	3100-509101
<u>Operations</u>					
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	\$ -	3200-509101
<u>Fleet Maintenance</u>					
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	\$ -	4100-509101
TOTALS			\$ 33,700	\$ 34,600	

SPECIAL SHUTTLE RATE

FY09

The hourly rate for providing special shuttle services has been established by the Board of Directors as follows:

\$83.00 per hour

