

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA
MARCH 10, 2006 (Second Friday of Each Month)
SCMTD ENCINAL CONFERENCE ROOM
370 ENCINAL STREET, SUITE 100
SANTA CRUZ, CALIFORNIA
9:00 a.m. – 11:00 a.m.

THE BOARD AGENDA PACKET CAN BE FOUND ONLINE AT WWW.SCMTD.COM

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION - 9:00 a.m.

1. ROLL CALL
2. ORAL AND WRITTEN COMMUNICATION
3. LABOR ORGANIZATION COMMUNICATIONS
4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 5-1. APPROVE REGULAR BOARD MEETING MINUTES OF JANUARY 13, AND JANUARY 27, 2006
Minutes: Attached
- 5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS
Report: Attached
- 5-3. ACCEPT AND FILE FEBRUARY 2006 RIDERSHIP REPORT
Report: Attached
PAGE 1 OF THE RIDERSHIP REPORT WILL BE INCLUDED IN THE MARCH 24, 2006 BOARD PACKET
- 5-4. CONSIDERATION OF TORT CLAIMS: DENY THE CLAIM OF SEBASTIAN GRUENDIG, CLAIM #06-0004
- 5-5. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR MARCH 15, 2006 AND MINUTES OF JANUARY 18, 2006
Agenda/Minutes: Attached

- 5-6. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR NOVEMBER 2005 AND APPROVAL OF BUDGET TRANSFERS
Staff Report: Attached
- 5-7. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR DECEMBER 2005 AND APPROVAL OF BUDGET TRANSFERS
Staff Report: **WILL BE INCLUDED IN THE MARCH 24, 2006 BOARD PACKET**
- 5-8. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR DECEMBER 2005
Staff Report: **WILL BE INCLUDED IN THE MARCH 24, 2006 BOARD PACKET**
- 5-9. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF DECEMBER 2005
Staff Report: Attached
- 5-10. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF JANUARY 2005
Staff Report: **WILL BE INCLUDED IN THE MARCH 24, 2006 BOARD PACKET**
- 5-11. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE FEBRUARY MEETING
Staff report: Attached
- 5-12. ACCEPT AND FILE METROBASE STATUS REPORT
Staff Report: Attached
- 5-13. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A RENEWAL OF CONTRACT WITH MISSION LINEN & UNIFORM SERVICE FOR UNIFORM, FLAT GOODS AND LAUNDRY SERVICES
Staff Report: Attached

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS
Presented by: Chair Rotkin
Staff Report: Attached
THIS PRESENTATION WILL TAKE PLACE AT THE MARCH 24, 2006 BOARD MEETING

7. CONSIDERATION OF AWARD OF CONTRACTS FOR APPRAISAL AND REVIEW SERVICES FOR TWO PROPERTIES ON RIVER STREET, ONE PROPERTY ON VERNON STREET, AND APPRAISAL REVIEW OF GREYHOUND PROPERTY
Presented by: Tom Stickel, Maintenance Manager
Staff Report: **WILL BE INCLUDED IN THE MARCH 24, 2006 BOARD PACKET**

8. CONSIDERATION OF APPROVAL OF FY 06-07 PRELIMINARY LINE ITEM BUDGET FOR REVIEW AND CLAIMS PURPOSES
Presented by: Elisabeth Ross, Finance Manager
Staff Report: **WILL BE INCLUDED IN THE MARCH 24, 2006 BOARD PACKET**

9. CONSIDERATION OF AMENDING THE BUS ADVERTISING POLICY AND REGULATION TO ALLOW ADVERTISING FROM COMPETING MEANS OF TRANSPORTATION
Presented By: Mark Dorfman, Assistant General Manager
Staff Report: Attached

10. CONSIDERATION OF STATUS OF FEDERAL LEGISLATION AND REPORT REGARDING THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION 2006 LEGISLATIVE CONFERENCE
Presented By: Mike Rotkin, Board Chair; Mark Stone, Board Member; and Les White, General Manager
Staff Report: Attached

11. CONSIDERATION OF RESOLUTIONS AUTHORIZING SUBMITTAL OF FY 2007 STA AND TDA CLAIMS
Presented By: Mark Dorfman, Assistant General Manager
Staff Report: Attached

12. CONSIDERATION OF ADOPTING A PROGRAM OF PROJECTS AND AUTHORIZING THE APPLICATION AND EXECUTION OF AN FTA GRANT FOR URBANIZED AREA FORMULA PROGRAM FOR FY 2006.
Presented By: Mark Dorfman, Assistant General Manager
Staff Report: Attached

13. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel
14. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

ADJOURN

NOTICE TO PUBLIC

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #2 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors' deliberation on the topic to be addressed. Presentations will be limited in time in accordance with District Resolution 69-2-1.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The Encinal Conference Room is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, please contact Cindi Thomas at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the Board meeting.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

January 13, 2006

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, January 13, 2006 at the District's Administrative Office, 370 Encinal Street, Santa Cruz, CA.

Vice-Chair Rotkin called the meeting to order at 9:04 a.m.

SECTION 1: OPEN SESSION

1. a. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz (arrived after roll call)
Dene Bustichi (arrived after roll call)
Mike Keogh
Emily Reilly
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone
Marcela Tavantzis

DIRECTORS ABSENT

Ex-Officio Wes Scott
Michelle Hinkle

STAFF PRESENT

Frank Cheng, MetroBase Project Manager
Mark Dorfman, Assistant General Manager
Margaret Gallagher, District Counsel
Steve Paulson, Paratransit Administrator

Elisabeth Ross, Finance Manager
Robyn Slater, Human Resources Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Carolyn Derwing, UTU
Tom Hiltner, SEIU
Sandra Lipperd, UTU
Manny Martinez, PSA
Ian McFadden, SEA
Bonnie Morr, UTU
Will Regan, VMU
Bob Yount, MAC

Pat Dellin, SCCRTC
John Barnes, UCSC
Teresa Buika, UCSC
Larry Pageler, UCSC
Chris Snyder, City of Santa Cruz
Marlene Conner, Urbitran
Jim McLaughlin, Urbitran

5-1.1

- b. **CONSIDERATION OF:**
- 1) **NOMINATION OF DIRECTORS TO SERVE AS BOARD OFFICERS,**
 - 2) **NOMINATIONS FOR APPOINTMENTS TO THE HIGHWAY 1 CONSTRUCTION AUTHORITY,**
 - 3) **NOMINATIONS FOR THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION, AND**
 - 4) **NOMINATIONS FOR THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION TRANSPORTATION FUNDING TASK FORCE FOR 2006**

Vice-Chair Rotkin reported that the nominations would take place at today's meeting, and they would remain open up to the actual vote on January 27th.

Nominations for office of Chair and Vice Chair of the Board:

Vice-Chair Rotkin as Chair
Director Tavantzis as Vice-Chair

Nominations to the Highway 1 Construction Authority:

Primary: Reappoint Director Tavantzis
Alternate: Reappoint Director Keogh

Nominations to the Regional Transportation Commission:

Primary: Directors, Spence, Tavantzis, Keogh
Alternates: Directors Skillicorn, Bustichi, Rotkin

Nominations to the Funding Task Force:

Les White reported that the Task Force is a new one. Discussion ensued as to whether or not someone from METRO other than a Board Member could serve on the Task Force. Director Keogh directed Les White to appoint Mark Dorfman as METRO's representative on the Task Force absent a Board member's voluntary appointment. Director Tavantzis stated that she wanted to ask Paul Marcelin-Sampson to serve on the Task Force. Director Beautz agreed that Paul Marcelin-Sampson would be a good choice if he is willing.

ORAL AND WRITTEN COMMUNICATION

Written:

- | | | |
|----|--------------------------------|------------------|
| a. | Congresswoman Anna Eshoo | Re: Resolution |
| b. | Amy Weiss, Spanish Interpreter | Re: Holiday Card |

No questions or comments.

Oral:
None.

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3. **LABOR ORGANIZATION COMMUNICATIONS**

No questions or comments.

DIRECTORS BEAUTZ AND BUSTICHI ARRIVED

4. **ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Vice-Chair Rotkin reported that revised pages #5-15.b1 and #5-22.b1 and the MASTF agenda were distributed at today's meeting and are attached to the file copy of these Minutes.

CONSENT AGENDA

5-1. **APPROVE REGULAR BOARD MEETING MINUTES OF OCTOBER 14 AND 28, 2005 AND SPECIAL MEETING MINUTES OF OCTOBER 11, 19, 26 AND 30, 2005**

Will be included in the January 27, 2006 Board Packet.

5-2. **ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF DECEMBER 2005**

No questions or comments.

5-3. **ACCEPT AND FILE DECEMBER 2005 RIDERSHIP REPORT**

Page 1 will be included in the January 27, 2006 Board Packet.

No questions or comments.

5-4. **CONSIDERATION OF TORT CLAIMS: DENY THE CLAIM OF NANCY ANECITO, CLAIM #05-0026**

ACTION REQUESTED AT THE JANUARY 13, 2006 MEETING

ACTION: MOTION: DIRECTOR STONE SECOND: DIRECTOR REILLY

Deny the claim of Nancy Anecito.

Motion passed unanimously with Director Hinkle being absent.

5-5. **ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR JANUARY 18, 2006**

Les White reported that MAC would discuss their bylaws, appointments, and term lengths at the next meeting.

5-1.3

5-6. ACCEPT AND FILE THE METRO ACCESSIBLE SERVICES TRANSIT FORUM (MASTF) AGENDA FOR JANUARY 19, 2006

No questions or comments.

5-7 ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR SEPTEMBER 2005

Director Tavantzis stated that the notes were good, as usual.

5-8 ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR SEPTEMBER 2005

Director Reilly requested METRO staff present a short update on the Highway 17 service at the January 27 Board meeting. Vice-Chair Rotkin directed that item 5-8 be re-numbered and added to the Regular Agenda.

5-9 ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF OCTOBER 2005

Vice-Chair Rotkin inquired as to the cause of the excessive number of missed trips during the reporting period. Steve Paulson reported that an anomaly occurred which resulted in higher than usual ridership. He stated that the anomaly, coupled with the fact that the strike prevented new operators from being hired, created the missed trips.

5-10 ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR THE MONTH OF NOVEMBER 2005

Carolyn Derwing commented that UTU was on strike the first and second of November. She wanted to clarify the fact that even though the strike was over, the District was unable to provide service until November 4.

5-11 ACCEPT AND FILE METROBASE STATUS REPORT

Frank Cheng reported that he would be able to present a timeline at the next meeting.

5-12 ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE DECEMBER 2005 MEETING

No questions or comments.

5-13 CONSIDERATION OF FINANCIAL STATEMENTS AND REPORT OF INDEPENDENT AUDITOR FOR YEAR ENDING JUNE 30, 2005

Elisabeth Ross reported that Attachment "B," a form letter from the Auditor, will be included in the January 27, 2006 Board packet.

5-1.4

5-14 ACCEPT AND FILE CALL STOP AUDIT REPORT FOR THE PERIOD OF OCTOBER, NOVEMBER AND DECEMBER 2005

Will be included in the January 27, 2006 Board Packet.
No questions or comments.

5-15 CONSIDERATION OF APPROVAL OF DISTRICT BUYER RECLASSIFICATION TO INCLUDE TITLE CHANGE

Director Tavantzis stated that the first paragraph at page two of the job description is a duplicate entry, with a slight change. Director Tavantzis also stated that she would like to see a revised compensation chart that more accurately reflects compensation and benefits of all the listed agencies. Mark Dorfman stated that columns will be added for the January 27th meeting.

5-16 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO RENEW THE CONTRACT WITH THE LAW OFFICES OF MARIE F. SANG FOR LEGAL SERVICES IN THE AREA OF WORKERS COMPENSATION

No questions or comments.

5-17 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO RENEW THE CONTRACT WITH EVERGREEN OIL, INC. FOR HAZARDOUS WASTE REMOVAL SERVICES

No questions or comments.

5-18 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO RENEW THE CONTRACT WITH CRUZ CAR WASH FOR WASHING PARACRUZ VEHICLES

Vice-Chair Rotkin reported that he's received a couple of inquiries from citizens who asked why ParaCruz vans were washed at a commercial establishment. Les White explained that since the ParaCruz facility is not set up for washing vans, and the bus washers are too large, hand-washing is the only available option. Les stated that future plans for the acquisition or construction of a mid-county ParaCruz facility would include plans for a bus washer that would accommodate the ParaCruz vans. Steve Paulson reported that the current cost to wash 27 ParaCruz vans is approximately \$1,000.00 per month.

5-19 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO RENEW THE CONTRACT WITH STEVE'S UNION FOR FUELING PARACRUZ VEHICLES

No questions or comments.

5-20 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO RENEW THE CONTRACT WITH BROWN, ARMSTRONG, PAULDEN, MCCOWN, STARBUCK & KEETER ACCOUNTING CORPORATION FOR FINANCIAL AUDIT AND TAX SERVICES

No questions or comments.

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5-21 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A LEASE ASSIGNMENT TRANSFERRING THE CURRENT RESTAURANT LEASE AT THE WATSONVILLE TRANSIT CENTER TO THE NEW RESTAURANT OWNERS

No questions or comments.

5-22 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN INDEMNITY AGREEMENT IN FAVOR OF THE CITY OF SANTA CRUZ REGARDING THE GARBAGE EQUIPMENT METRO RENTS FOR ITS FACILITIES

ACTION REQUESTED AT THE JANUARY 13, 2006 MEETING

Summary:

Margaret Gallagher reported that action is requested at today's meeting because the signed indemnity agreements must be returned by January 17th. She recommended that the Board approve the revised Attachment "B," which was distributed at today's meeting.

ACTION: MOTION: DIRECTOR STONE SECOND: DIRECTOR REILLY

Authorize the General Manager to execute an indemnity agreement in favor of the City of Santa Cruz regarding the garbage equipment METRO rents for its facilities.

Motion passed unanimously with Director Hinkle being absent.

REGULAR AGENDA

6. CONSIDERATION OF PRESENTATION BY URBITRAN ON THE BAY CORRIDOR FEASIBILITY ANALYSIS BUS RAPID TRANSIT PRELIMINARY CONCEPTUAL PLAN

Teresa Buika from UCSC introduced Marlene Conner and Jim McLaughlin of Urbitran. They gave a Powerpoint presentation, "Bay Corridor Preliminary Feasibility Analysis: Bus Rapid Transit Preliminary Conceptual Plan." Director Beautz and Vice-Chair Rotkin inquired about funding. Carolyn Derwing inquired about parking and park and ride lots. Chris Snyder reported that funding sources are being looked into as the next step in the development of the corridor. Will Regan commented that the plan did not include accommodation for articulated buses. Mark Dorfman suggested that public outreach grants could be a useful method of reaching people who live in the corridor. The public outreach would be a tool to find out what would and would not work. Pat Dellin commented that express buses from further afield would be a good option to consider. She suggested that statistics be gathered to determine how many more bus riders will receive service should the improvements be made. She stated that BRT is the wave of the future and the Bay Corridor is a good first step. Director Bustichi inquired as to how the plan compared with the EIR and the recommendations for the UC expansion. Marlene Conner advised that the next piece would be to take a look at what is going on in the East Remote lot on

5-1.6

campus. Larry Pageler stated that just putting more buses in the corridor would not solve the problem. He said the University and the City should work together to find funding to ease traffic congestion. Director Tavantzis asked if it would be possible to adopt some of the provisions of the plan, such as minimizing the conflict between bicyclists and the buses, implementing turn restrictions and changing the signalization from a lead to a lag on the turn movement. Ms. Conner stated that further studies would be of benefit with regard to implementing the plan in part, as opposed as a whole. She stated that the next phase would be to go out into the community and ask for citizen input. Director Reilly suggested that the final report contain a cost break-down so that the public may understand the funding. She also suggested that the consultants take a look at future ridership estimates. Larry Pageler stated that it takes between six and nine months to receive data as to where the UCSC students, staff and faculty reside. He said previously collected residency data resulted in the development of Route 20. He said he would like to see a scenario where express bus riders could complete 90% of their trip on a bus, rather than driving their vehicles 90% of entire trip to use a park and ride lot, to complete only 10% of their trip on a bus. Director Reilly asked that the public be informed of the source of funding the EIR. She does not want the public to perceive that funding came from the Transit District. Director Rotkin stated that a cost/benefit analysis should be included in the final plan. Ms. Conner stated that the group will have to decide short and long term priorities, as well as whether or not express bus service should be implemented, before a cost/benefit analysis may be completed. John Barnes discussed impact fees. Mike Rotkin said the final report should contain an analysis of how much time will be saved for each recommendation. He said the EIR should provide more in-depth analysis as to how an additional 6,000 students will be transported to campus. Ian McFadden provided his views as to the various aspects of the plan. He suggested a campus-to-campus BRT from Cabrillo to UCSC.

7. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR FEDERAL LEGISLATIVE SERVICES**

ACTION: MOTION: DIRECTOR KEOGH SECOND: DIRECTOR REILLY

Move this item to the Consent Agenda.

Motion passed unanimously with Director Hinkle being absent.

8. **CONSIDERATION OF RESOLUTION TO REVISE SANTA CRUZ METRO'S BYLAWS AND DIRECTOR'S CODE OF ETHICS TO INCORPORATE MODIFICATIONS REQUIRED BY NEW LEGISLATION (AB1234) WHICH BECAME EFFECTIVE JANUARY 1, 2006, REGARDING DIRECTOR'S COMPENSATION AND ETHICS REQUIREMENTS INCLUDING TRAINING**

Will be included in the January 27, 2006 Board packet.
No questions or comments.

9. **CONSIDERATION OF SUBMITTING A REQUEST THAT THE CALIFORNIA STATE LEGISLATURE AMEND THE METRO ENABLING STATUTE (SECTION 98000 ET. SEQ. OF THE CALIFORNIA PUBLIC UTILITIES CODE) TO PROVIDE FOR**

5-1.7

PROCEDURES FOR CITIZEN RECALL OF MEMBERS OF THE BOARD OF DIRECTORS

Les White reported that he looked into different options after the December 16, 2005 Board meeting, wherein the Board expressed opposition to the county's approach to recalling appointees from METRO's Board. He said the current system has been in place since 1967, and in order to make any changes, a costly petition and election process would have to occur. He said the Board felt the modification should be the result of dialogue rather than how it came about, with no consultation with METRO. He said letters have gone out to all the cities and the county to ask for input.

10. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher reported that the Board would discuss Item 1, Conference with Real Property Negotiator regarding property at 25 Sakata Lane in Watsonville, and Item 2, Conference with Labor Negotiators for unrepresented employees, as well as Service Employees International Union, Local 415, and Item 4, Conference with Legal Counsel – Existing Litigation regarding Santa Cruz Sentinel vs. Santa Cruz Metropolitan Transit District, and the IWC Claim of Rosalio Ramos, and IWC Claim of James Taylor, as well as a UTU Unit grievance regarding Labor Code Section 2605 in closed session. She said Item 3 would be deleted. She went on to say that Item 4b was a claim by bus operator Rosalio Ramos. UTU is requesting that Mr. Ramos be compensated for over 12 hours worth of work in one day. Item 4c is a claim by bus operator James Taylor, a request for compensation. His bus broke down and he is claiming compensation for a second meal break. She stated that Item 4d is a claim by UTU regarding Labor Agreement Article 26.05, relative to lunch breaks.

11. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

Bonnie Morr stated that this would be a good time for the Board to look at an equal benefit packages for all METRO employees. She went on to say that Item 4b was in reference to a biddable tripper piece of work, which was in excess of 12 hours, which should be compensated. She said Item 4c was a claim for hours worked when the bus operator was delayed because the bus broke down.

SECTION II: CLOSED SESSION

Vice Chair Rotkin adjourned to Closed Session at 10:31 a.m. and reconvened to Open Session at 11:58 p.m.

SECTION III: RECONVENE TO OPEN SESSION

12. REPORT OF CLOSED SESSION

Margaret Gallagher reported that the District accepted an offer to purchase the Sakata Lane property in the amount of 3.1 million dollars. She stated that as to the conference with labor negotiators, there were no reportable actions. She reported that as to Items 4b, 4c, and 4d, the Board unanimously authorized District Counsel to defend the claims, with Directors Skillicorn and Hinkle absent.

5-1.8

ADJOURN

There being no further business, Vice-Chair Rotkin adjourned the meeting at 12:00 p.m.

Respectfully submitted,



DEBI PRINCE
Administrative Assistant

DRAFT

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

January 27, 2006

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, January 27, 2006 at the at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, CA.

Chair Keogh called the meeting to order at 9:08 a.m.

SECTION 1: OPEN SESSION

1. a. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz
Dene Bustichi (arrived after roll call)
Mike Keogh
Kirby Nicol
Emily Reilly
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone
Marcela Tavantzis

DIRECTORS ABSENT

Ex-Officio Wes Scott

STAFF PRESENT

Frank Cheng, MetroBase Project Manager
Mark Dorfman, Assistant General Manager
Terry Gale, IT Manager
Margaret Gallagher, District Counsel

Steve Paulson, Paratransit Administrator
Robyn Slater, Human Resources Manager
Judy Souza, Acting Operations Manager
Tom Stickel, Maintenance Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Genevieve Bookwalter, Santa Cruz Sentinel
Carolyn Derwing, UTU
Sandra Lipperd, UTU
Manny Martinez, PSA
Paul Marcelin-Sampson, MAC

Ian McFadden, SEA
Bonnie Morr, UTU
Will Regan, VMU
Amy Weiss, Spanish Interpreter
Robert Yount, MAC

b. CONSIDERATION OF:

- 1) ELECTION OF DIRECTORS TO SERVE AS BOARD OFFICERS
- 2) ELECTIONS FOR APPOINTMENTS TO THE HIGHWAY 1 CONSTRUCTION AUTHORITY

5-1.10

- 3) ELECTIONS FOR THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION, AND
- 4) ELECTIONS FOR THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION TRANSPORTATION FUNDING TASK FORCE FOR 2006

Chair Keogh announced that he would take the elections out of order.

DIRECTOR BUSTICHI ARRIVED

ACTION: Reappoint Director Tavantzis to the HCA and reappoint Director Keogh to the HCA as the alternate

Director Tavantzis and Chair Keogh are appointed by unanimous vote with all Directors present

Director Spence volunteered to serve on the Regional Transportation Commission Transportation Funding Task Force, pending the times and locations of the meetings. Chair Keogh reported that since Director Spence volunteered to serve on the Funding Task Force, Mark Dorfman's name would be removed as a nominee.

ACTION: Appoint Director Spence to the Santa Cruz County Regional Transportation Funding Task Force as a member, and appoint Paul Marcelin-Sampson as a consumer

Director Spence and Mr. Marcelin-Sampson are appointed by unanimous vote with all Directors present

ACTION: Appoint Directors Spence, Tavantzis, and Keogh to the Santa Cruz County Regional Transportation Commission

Directors Spence, Tavantzis and Keogh are appointed by unanimous vote with all Directors present

ACTION: Appoint Directors Skillicorn, Bustichi and Rotkin as 1st, 2nd and 3rd Alternates to the Santa Cruz Regional Transportation Commission, Respectively

Directors Skillicorn, Bustichi and Rotkin are appointed by unanimous vote with all Directors present

5-1.11

ACTION: Appoint Director Rotkin as Board Chair and Director Tavantzis as Vice-Chair

Directors Rotkin and Tavantzis are appointed by unanimous vote with all Directors present

Newly elected Chair Rotkin presided over the remainder of the meeting.

Chair Rotkin thanked Mr. Keogh, the outgoing Chair, for his year of service during the past difficult year. Chair Rotkin stated that he would make himself available to receive input from the public, as well as METRO staff, in the coming year. Director Beautz thanked Mr. Keogh for putting in a lot of time, and for doing a good job in a difficult year.

ORAL AND WRITTEN COMMUNICATION

Written:

- | | | |
|----|--------------------------------|------------------|
| a. | Congresswoman Anna Eshoo | Re: Resolution |
| b. | Amy Weiss, Spanish Interpreter | Re: Holiday Card |

Chair Rotkin thanked Amy Weiss for sending the holiday card.

Oral:

Robert Yount of MAC reported that he is the new Chair of MAC, and Norm Hagen is the new Vice-Chair of MAC. Mr. Yount reported that MAC is three-fifths of the way through the ParaTransit Coordination Task Force recommendations. He reported that the California Air Resources Board recently declared environmental tobacco smoke as a toxic substance.

3. LABOR ORGANIZATION COMMUNICATIONS

Bonnie Morr, UTU, stated that she would like to comment on Item 5-13. Chair Rotkin stated that Item 5-13 would be pulled from the Consent Agenda.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Revised Attachment "B" for Item #5-15 and written correspondence regarding Item #9 were distributed at today's meeting and attached to the file copy of these Minutes.

SECTION I:

OPEN SESSION:

REPLACE ITEM #1b

CONSIDERATION OF:

- 1) **NOMINATION ELECTION OF DIRECTORS TO SERVE AS BOARD OFFICERS,**

5-1.12

- 2) NOMINATIONS ELECTION FOR APPOINTMENTS TO THE HIGHWAY 1 CONSTRUCTION AUTHORITY,
- 3) NOMINATIONS ELECTION FOR APPOINTMENTS TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION, AND
- 4) NOMINATIONS ELECTION FOR APPOINTMENTS TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION TRANSPORTATION FUNDING TASK FORCE FOR 2006
(Replace original Staff Report with REVISED Staff Report)

CONSENT AGENDA:

- INSERT ITEM #5-1** APPROVE REGULAR BOARD MEETING MINUTES OF OCTOBER 14 AND 28, 2005 AND SPECIAL MEETING MINUTES OF OCTOBER 11, 19, 26 AND 30, 2005
(Insert Minutes –the October 14, 2005 and October 28, 2005 Minutes will be included in the February 2006 Board Packet)
- ADD TO ITEM #5-3** ACCEPT AND FILE DECEMBER 2005 RIDERSHIP REPORT
(Page 1 will be distributed at the January 27, 2006 Board Meeting).
- REVISE ITEM #5-4** CONSIDERATION OF TORT CLAIMS: DENY THE CLAIM OF CURTIS NATHAN, CLAIM #06-0001; DELETED: Action taken at the January 13, 2006 Board Meeting to DENY THE CLAIM OF NANCY ANECITO, CLAIM #05-0026
(Insert New Claim)
- ADD TO ITEM #5-11** ACCEPT AND FILE METROBASE STATUS REPORT
(Insert **ADDITIONAL** Staff Report)
(Deleted: Will be included in the February 2006 Board Packet)
- ADD TO ITEM #5-13** CONSIDERATION OF FINANCIAL STATEMENTS AND REPORT OF INDEPENDENT AUDITOR FOR YEAR ENDING JUNE 30, 2005
(Insert Attachment "B")
- DELETE ITEM #5-14** ACCEPT AND FILE CALL STOP AUDIT REPORT FOR THE PERIOD OF OCTOBER, NOVEMBER AND DECEMBER 2005
(Deleted: Will be included in the March 2006 Board Packet)
- ADD TO ITEM #5-15** CONSIDERATION OF APPROVAL OF BUYER RECLASSIFICATION TO INCLUDE TITLE CHANGE
(Revised Attachment "B" (2nd Revision) will be distributed at January 27, 2006 Board Meeting)
- DELETE ITEM #5-22** CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN INDEMNITY AGREEMENT IN FAVOR OF THE CITY OF SANTA CRUZ REGARDING THE GARBAGE EQUIPMENT METRO RENTS FOR ITS FACILITIES
(Deleted: Action taken at the January 13, 2006 Board Meeting)
- ADD ITEM #5-24** CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A NEW LEASE AGREEMENT WITH WALID AND WINONA SUB LABAN DBA METROPOLITAN MARKET FOR MARKET SPACE AND RETAIL SPACE
(Insert Staff Report)

5-1.13

REGULAR AGENDA:

- DELETE ITEM #6** CONSIDERATION OF PRESENTATION BY URBITRAN ON THE BAY CORRIDOR FEASIBILITY ANALYSIS BUS RAPID TRANSIT PRELIMINARY CONCEPTUAL PLAN
(Deleted: Presentation took place at the January 13, 2006 Board Meeting)
- DELETE ITEM #8** CONSIDERATION OF RESOLUTION TO REVISE SANTA CRUZ METRO'S BYLAWS AND DIRECTOR'S CODE OF ETHICS TO INCORPORATE MODIFICATIONS REQUIRED BY NEW LEGISLATION (AB1234) WHICH BECAME EFFECTIVE JANUARY 1, 2006, REGARDING DIRECTOR'S COMPENSATION AND ETHICS REQUIREMENTS INCLUDING TRAINING
(Deleted: Will be included in the February 2006 Board Packet)
- ADD ITEM #11** CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO ISSUE A SOLE SOURCE CONTRACT WITH GIRO FOR HASTUS UPGRADE
(Insert Staff Report)

CONSENT AGENDA

- 5-1. APPROVE REGULAR BOARD MEETING MINUTES OF OCTOBER 14 AND 28, 2005 AND SPECIAL MEETING MINUTES OF OCTOBER 11, 19, 26 AND 30, 2005
- 5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF DECEMBER 2005
- 5-3. ACCEPT AND FILE DECEMBER 2005 RIDERSHIP REPORT (Page 1 will be included in the February 2006 packet)
- 5-4. CONSIDERATION OF TORT CLAIMS: DENY THE CLAIM OF CURTIS NATHAN, CLAIM #06-0001; DELETED: ACTION TAKEN AT THE JANUARY 13, 2006 BOARD MEETING TO DENY THE CLAIM OF NANCY ANECITO, CLAIM #05-0026
- 5-5. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR JANUARY 18, 2006
- 5-6. ACCEPT AND FILE THE METRO ACCESSIBLE SERVICES TRANSIT FORUM (MASTF) AGENDA FOR JANUARY 19, 2006
- 5-7. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR SEPTEMBER 2005
- 5-8. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR SEPTEMBER 2005
- 5-9. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF OCTOBER 2005
- 5-10. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR THE MONTH OF NOVEMBER 2005
- 5-12. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE DECEMBER 2005 MEETING

5-1.14

- 5-14 DELETED: WILL BE INCLUDED IN THE MARCH 2006 BOARD PACKET (ACCEPT AND FILE CALL STOP AUDIT REPORT FOR THE PERIOD OF OCTOBER, NOVEMBER AND DECEMBER 2005)
- 5-15 CONSIDERATION OF APPROVAL OF DISTRICT BUYER RECLASSIFICATION TO INCLUDE TITLE CHANGE
- 5-16 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO RENEW THE CONTRACT WITH THE LAW OFFICES OF MARIE F. SANG FOR LEGAL SERVICES IN THE AREA OF WORKERS COMPENSATION
- 5-17 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO RENEW THE CONTRACT WITH EVERGREEN OIL, INC. FOR HAZARDOUS WASTE REMOVAL SERVICES
- 5-18 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO RENEW THE CONTRACT WITH CRUZ CAR WASH FOR WASHING PARACRUZ VEHICLES
- 5-19 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO RENEW THE CONTRACT WITH STEVE'S UNION FOR FUELING PARACRUZ VEHICLES
- 5-20 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO RENEW THE CONTRACT WITH BROWN, ARMSTRONG, PAULDEN, MCCOWN, STARBUCK & KEETER ACCOUNTING CORPORATION FOR FINANCIAL AUDIT AND TAX SERVICES
- 5-21 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A LEASE ASSIGNMENT TRANSFERRING THE CURRENT RESTAURANT LEASE AT THE WATSONVILLE TRANSIT CENTER TO THE NEW RESTAURANT OWNERS
- 5-22 DELETED: ACTION TAKEN AT THE JANUARY 13, 2006 BOARD MEETING (CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN INDEMNITY AGREEMENT IN FAVOR OF THE CITY OF SANTA CRUZ REGARDING THE GARBAGE EQUIPMENT METRO RENTS FOR ITS FACILITIES)
- 5-23 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR FEDERAL LEGISLATIVE SERVICES

Items #5-11, #5-13, and #5-24 were pulled from the Consent Agenda for discussion. Item #5-11 was moved to the Regular Agenda as #11a.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR TAVANTZIS

Director Tavantzis thanked METRO staff for the additional information relative to Item #5-15.

Approve the remainder of the Consent Agenda

Motion passed unanimously with all Directors present.

- 5-13 CONSIDERATION OF FINANCIAL STATEMENTS AND REPORT OF INDEPENDENT AUDITOR FOR YEAR ENDING JUNE 30, 2005

Bonnie Morr stated that she wants to move forward from the strike. She commented that communication is imperative and absolutely necessary. She distributed a letter that she wrote which is attached to the file copy of these Minutes that was addressed to the METRO Board and

5-1.15

METRO Management regarding the audit. She stated that the UTU, as well as their attorneys, made several requests to receive the information contained in the audit during labor negotiations. She said neither the union nor their attorneys received the audit information. She stated that she was concerned about the audit, dated August 18, 2005 that is included in the January 2006 Board packet. She asked for documentation to substantiate the fact that the requested information was not available or ready for the union or their attorneys to use during labor negotiations. She stated that the past practice of the Union and the Finance Manager to meet and discuss the audit prior to the audit's release did not occur this time.

DIRECTION: CHAIR ROTKIN: This item shall appear on the next Board Agenda; and staff shall report to the Board at the next regular meeting to address the concerns expressed by Ms. Morr relative the August 18, 2005 audit.

ACTION: MOTION: DIRECTOR REILLY

SECOND: DIRECTOR BEAUTZ

Formally accept the audited financial statements and reports prepared by the firm of Brown Armstrong, Certified Public Accountants, for the year ending June 30, 2005

Paul Marcelin-Sampson stated that the cost per hour, as listed at page 5-13.a7, indicates that the aggregate cost per hour two years ago was \$130.00, and last year it was approximately \$144.00. He said the aggregate cost per hour is an important indicator of future trends for METRO.

Motion passed unanimously with all Directors present.

5-24 CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A NEW LEASE AGREEMENT WITH WALID AND WINONA SUB LABAN, DBA METROPOLITAN MARKET FOR MARKET SPACE AND RETAIL SPACE

Director Spence recommended that the signage at the leased space to be limited to the name of the business and whether or not the business is open or closed. Director Spence reported that a doorway at the METRO Center should be widened to accommodate wheelchairs.

ACTION: MOTION: DIRECTOR SPENCE SECOND: DIRECTOR REILLY

Director Reilly thanked Director Spence for bringing the signage issue to the Board's attention. She commented that excessive signs are unattractive, as well as a security risk. She said it would be in everyone's best interest to limit the signage as recommended by Director Spence.

Authorize the General Manager to execute a new lease agreement with Walid and Winona Sub Laban, dba Metropolitan Market for market space and retail space. METRO staff shall take the necessary action to limit the signage at Metropolitan Market as recommended by Director Spence; and if necessary, to bring the matter back to the Board. Staff is directed to investigate whether or not METRO is meeting the law as it pertains to accessibility.

Motion passed unanimously with all Directors present.

5-1.16

REGULAR AGENDA

9. CONSIDERATION OF SUBMITTING A REQUEST THAT THE CALIFORNIA STATE LEGISLATURE AMEND THE METRO ENABLING STATUTE (SECTION 98000 ET. SEQ. OF THE CALIFORNIA PUBLIC UTILITIES CODE) TO PROVIDE FOR PROCEDURES FOR CITIZEN RECALL OF MEMBERS OF THE BOARD OF DIRECTORS

Les White provided an overview of the current legislation relative to METRO Board appointments. He stated that the County of Santa Cruz sent a letter to indicate that they would like to change the legislation to allow for recall of METRO board members. He explained that the METRO Board is currently able to recall a Board member for cause, as opposed to a Board member being recalled by their appointing body. He recommended that the METRO Board direct staff to develop language to reflect their sentiments relative to recall procedures. Mr. White referenced a letter from the City of Scotts Valley that states they are not in favor of the County's proposal, but they would like METRO to explore the recall issue. He referenced letters from METRO to the Board of Supervisors, a letter from the Board of Supervisors in acknowledgement of METRO's letter, as well as letters from various municipalities in support of the projects and the programs that METRO is currently promoting in the legislature. Director Skillicorn reported that the Watsonville City Council unanimously voted to oppose the County's proposal. He said a letter to that effect was in the process of being written and should be received by METRO by January 30, 2006. Director Reilly reported that the City of Santa Cruz continued the item to allow for prior review of the letter by the public. Director Tavantzis expressed her views relative to the cost of performing a special election, as well as her views relative to the reasons for recalling a Board member. Director Bustichi expressed his views relative to the recall parameters. Chair Rotkin provided his insight into various agencies' past recall efforts. Director Beautz stated that she is in favor of the staff recommendations. Directors expressed their views relative to whether Board members or the public should have recall power. Director Nichol stated he is in favor of the staff recommendation. Ian McFadden asked that the Board look at incorporating Santa Cruz metro under the jurisdiction of PERB. Bonnie Morr recommended that the METRO Board recall procedure be a public process. Paul Marcelin-Sampson asked the Board to consider a restricted scope for removal for cause. He asked that the Board consider restricting recall elections to consolidated elections.

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR BUSTICHI

Authorize the General Manager and District Counsel to prepare language that would amend Section 98000 et. seq. of the California Public Utilities Code to provide for procedures for citizen recall of Members of the Board of Directors and to authorize the submission of the amendatory language to the California State Legislature for consideration

Director Spence thanked the Board of Supervisors for re-appointing her to the METRO Board. Director Rotkin expressed his views relative to public support of the transit system.

Motion passed unanimously with all Directors present.

5-1.17

10. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR SEPTEMBER 2005

Les White reported that this item was moved from the Consent Agenda at the request of Director Reilly. He reported ridership in November of last year was the highest ever, in spite of service interruptions due to the strike. The November weekly ridership was the highest since 2001, averaging 778 passengers per weekday; and the Saturday ridership for November was the highest ever, at 298 passengers. He reported that the Capitol Corridor Joint Powers Authority, which represents Amtrak, CalTrans, Valley Transportation Authority, and METRO is a success story. CalTrans is using the Joint Powers Authority arrangement as a model for Southern California service plans. He reported that METRO will travel to Sacramento to talk about procuring additional equipment to make the Joint Powers arrangement more successful. He detailed the quick track, computerized AMTRAK ticketing machine that will be available at Pacific Station in Santa Cruz. People will be able to access the ticketing machine to purchase tickets to anywhere in the United States that AMTRAK travels. He said plans are underway to ask AMTRAK for permission to add a ticketing machine at the Scotts Valley Transit Center. Director Spence asked whether the Highway 17 Express could use the park and ride at Paul Sweet Road as a starting and ending point. Mr. White explained that there are no plans to provide that service. He said better bus connections to and from the park and ride will be realized once the Highway 1 auxiliary lanes are constructed.

ACTION: MOTION: DIRECTOR REILLY SECOND: CHAIR ROTKIN

Accept and file Highway 17 Status Report for September 2005

Motion passed unanimously with all Directors present.

11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO ISSUE A SOLE SOURCE CONTRACT WITH GIRO, INC. FOR THE HASTUS UPGRADE

Mark Dorfman asked that the Board authorize the General Manager to purchase Hastus 2006 software upgrade in the amount of \$131,000.00, in accordance with the procurement by non-competitive proposals requirement under the Federal Transit Circular 4220.1e. He stated it's in the District's best interest to upgrade the software. He reported that Giro is crediting the District for work they've already performed. This would be a capital purchase, and funds are available for the purchase. Carolyn Derwing of UTU asked if the price includes the scaling or run cut module of the software, or if it includes the dispatch software. Mr. Dorfman reported that it includes the run cut and the Minbus. Director Tavantzis asked for clarification as to what the \$131,000.00 includes. Mr. Dorfman reported that IT would request upgrades for their use, separately. Mr. Dorfman reported that the funds are available in the capital reserve account.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR ROTKIN

Authorize the General Manager to issue a contract with Giro, Inc. for the purchase of the Hastus 2006 Upgrade

Motion passed unanimously with all Directors present.

5-1.18

Motion passed unanimously with all Directors present.

11.a ACCEPT AND FILE METROBASE STATUS REPORT

Les White reported that this item was pulled from the Consent Agenda to discuss and provide new information. Frank Cheng reported that concrete piles would be driven down into the ground to stabilize the construction. He said the pile-driving project would be completed in two stages. The first stage would be 15 piles, beginning on approximately February 20, 2006, for 7 to 15 days. The second stage would be 115 piles, to begin approximately March 20, 2005, for approximately 12 to 15 weeks. Director Reilly suggested that METRO contact the City of Santa Cruz to alert the City of the project, and to give them time to prepare to answer questions and telephone calls from the public. She detailed the City's past practices for providing public awareness of projects that are similar to MetroBase. Director Rotkin requested an update on the CNG fueling and bus project. Les White reported that 8 CNG buses, which are 40-foot New Flyers, numbered 2201 through 2208, are dedicated CNG. He said the trolley replica is also a dedicated CNG bus. He reported that Mark Dorfman and Tom Stickel would travel to New Flyer in Winnipeg for a pre-production meeting, where two more dedicated CNG buses are on order. He said those buses are in production and they will be ready for service by fall of 2006. Mr. White reported that at least 5 buses would be converted this year. He reported that during calendar year 2006 there will be 10 dedicated CNG buses plus the trolley, plus an additional 5 bus conversions from diesel to CNG should funds become available. He said METRO would continue to convert the remainder of the 40 diesel buses, and all future bus purchases would be CNG. He explained the logic of the current slow-fill nighttime fueling process. He detailed the 6-minute per bus fill process that will be implemented after the contractor installs the equipment that is currently on-site. He stated that in November, when the 6-minute fill process will be operational, then the ten station slow-fill CNG station will become available for use by other local governments.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR BEAUTZ

Accept and file the MetroBase Status Report

Motion passed unanimously with all Directors present.

12. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Chair Rotkin advised that the Board would be discussing with its Property Negotiator regarding the price and terms of property located at 1217 River Street in Santa Cruz. He said the Board would be discussing labor negotiations for unrepresented employees and for SEIU Local 415 with its Labor Negotiator as well.

13. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

Bonnie Morr asked for clarification of items that were discussed in closed session from the January 13, 2006 Board meeting, relative to UTU IWC matters. Chair Rotkin asked Ms. Morr if

5-1.19

she would be willing to discuss her concerns with Ms. Gallagher privately. Ms. Morr said that would be fine.

SECTION II: CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Pursuant to Government Code Section 54956.8)

Property: 1217 River Street, Santa Cruz, California
APN 008-013-07

Negotiating parties: Leslie R. White, General Manager, for SCMTD
Dennis Stewart, Property Owner

Under Negotiation: Price and Terms of Payment

2. CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to Government Code Section 54957.6)

b. Agency Negotiator: Leslie R. White, General Manager

a. Unrepresented Employees: METRO Managers
(General Manager, Assistant General Manager,
MetroBase Project Manager, District Counsel,
Finance Manager, Assistant Finance Manager,
Human Resources Manager, Human Resources
Assistant Manager, IT Manager, Senior Database
Administrator, Maintenance Manager, Operations
Manager, Base Superintendent, Paratransit
Administrator, Paratransit Superintendent)

b. Employee Organization: Service Employees International Union
(SEIU), Local 415

Chair Rotkin adjourned to Closed Session at 10:31 a.m. and reconvened to Open Session at 11:58 p.m.

SECTION III: RECONVENE TO OPEN SESSION

5-1.20

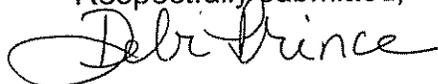
6. REPORT OF CLOSED SESSION

Chair Rotkin stated the Board took no reportable action.

ADJOURN

There being no further business, Chair Rotkin adjourned the meeting at 12:00 p.m.

Respectfully submitted,



DEBI PRINCE
Administrative Assistant

DRAFT

5-1.21

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 02/01/06 THRU 02/28/06

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
17955	02/03/06	482.54	001	SBC		7244	DEC REPEATER/OPS	86.52	
						7245	DEC REPEATERS/OPS	396.02	
17956	02/03/06	11,685.14	001043	VISION SERVICE PLAN		7283	FEB VISION INS	11,685.14	
17957	02/03/06	70.77	001050	LADD INDUSTRIES		7284	PARTS & SUPPLIES 62	70.77	
17958	02/03/06	320.66	001057	AMERICAN CLEANWAY, INC.		7246	IGNIT. TRANSFORM.FAC	320.66	
17959	02/03/06	125.00	001062	ALLTERRA ENVIRONMENTAL INC.		7247	JAN INSPECTION/GLFCL	125.00	
17960	02/03/06	4,869.30	001063	NEW FLYER INDUSTRIES LIMITED		7285	REV VEH PARTS 227	226.50	
						7286	REV VEH PARTS 2763	2,763.30	
						7287	REV VEH PARTS 1880	1,879.50	
17961	02/03/06	147.49	001296	LEXISNEXIS MATTHEW BENDER		7288	EMP LAW BK REL #17	147.49	
17962	02/03/06	339.36	001315	WASTE MANAGEMENT		7330	JAN KINGS VILLAGE	152.89	
						7331	JAN HERMON/KINGS	44.10	
						7332	JAN RESEARCH PARK	142.37	
17963	02/03/06	76,663.53	001316	DEVCO OIL		7340	JAN 17-31 FUEL	76,663.53	
17964	02/03/06	1,436.00	001857	SWRCB FEES		7248	STORM WATER PERMIT	1,436.00	
17965	02/03/06	60.46	002063	COSTCO		7249	PHOTO PROCESS/OPS	12.07	
						7250	PHOTO PROCESS/OPS	18.26	
						7251	PHOTO PROCESS/OPS	14.29	
						7252	PHOTO PROCESS/OPS	15.84	
17966	02/03/06	11,117.56	002104	SELF-INSURANCE PLANS		7289	CA W/C FEE ASSESSMNT	11,117.56	
17967	02/03/06	3,006.89	002117	IULIANO	7	7290	2005 UTILITIES	3,006.89	
17968	02/03/06	2,000.00	002267	SHAW & YODER, INC.		7253	DEC LEGISLATIVE SVCS	2,000.00	
17969	02/03/06	27,438.45	002295	FIRST ALARM		7329	DEC SECURITY/OPS	27,438.45	
17970	02/03/06	3,750.00	002346	CHANEY, CAROLYN & ASSOC., INC.		7254	JAN LEGISLATIVE SVCS	3,750.00	
17971	02/03/06	2,995.14	002713	SANTA CRUZ AUTO TECH, INC.		7255	OUT RPR REV VEH/PT	2,792.11	
						7292	OUT RPR OTH VEH/FLT	203.03	
17972	02/03/06	610.73	002814	CREATIVE BUS SALES, INC.		7256	REV VEH PARTS	610.73	
17973	02/03/06	450.85	002817	WATSONVILLE BLUEPRINT		7257	MB PLANS FOR ADMIN	450.85	
17974	02/03/06	3,882.52	002823	PAT PIRAS CONSULTING	7	7124	PROF SVCS THRU 12/31	3,882.52	
17975	02/03/06	2,840.76	002829	VALLEY POWER SYSTEMS, INC.		7337	REV VEH PARTS	2,840.76	
17976	02/03/06	50.00	002834	MCCABE, KATHY		7258	PT APPEALS	50.00	
17977	02/03/06	667.20	002841	WYNDAM HOTEL SAN JOSE		7259	FUND.BUS COLLIS. INV	333.60	
						7260	FUND.BUS COLLIS. INV	333.60	
17978	02/03/06	993.65	004	NORTH BAY FORD LINC-MERCURY		7261	REV VEH PARTS/PT	993.65	
17979	02/03/06	294.50	007	UNITED PARCEL SERVICE		7293	DEC/JAN FREIGHT	294.50	
17980	02/03/06	1,028.38	018	SALINAS VALLEY FORD SALES		7294	REV VEH PARTS	1,028.38	
17981	02/03/06	472.69	020	ADT SECURITY SERVICES INC.		7262	JAN ALARMS	472.69	
17982	02/03/06	2,233.08	041	MISSION UNIFORM		7295	DEC UNIF/LAUNDRY FLT	2,233.08	
17983	02/03/06	193.41	045	ROYAL WHOLESALE ELECTRIC		7263	PARTS & SUPPLIES	193.41	
17984	02/03/06	2,187.04	050	PITNEY BOWES INC.		7296	PIT BOWES MAIL/AGMNT	2,187.04	
17985	02/03/06	95.66	061A	REGISTER PAJARONIAN		7297	CLASSIFIED AD/FLEET	95.66	
17986	02/03/06	235.45	067	ROTO-ROOTER		7264	REPAIRS/MAINTENANCE	235.45	
17987	02/03/06	111.13	074	KENVILLE LOCKSMITHS	7	7265	JAN LOCKS/KEYS	111.13	
17988	02/03/06	459.16	083	THYSSENKRUPP ELEVATOR		7266	JAN-MARCH ELEV SVC	459.16	
17989	02/03/06	1,824.99	130	CITY OF WATSONVILLE UTILITIES		7333	11/2-1/4 RODRIGUEZ	61.58	
						7334	CONTAINER RODRIGUEZ	1,316.12	
						7335	11/2-1/4 RODRIGUEZ	39.24	
						7336	11/2-1/4 RODRIGUEZ	408.05	
17990	02/03/06	424.44	166	HOSE SHOP, THE		7298	REV VEH PARTS/SUPPLY	424.44	
17991	02/03/06	114.72	172	CENTRAL WELDER'S SUPPLY, INC.		7299	PARTS & SUPPLY/FLT	114.72	

5-2.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 02/01/06 THRU 02/28/06

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
17992	02/03/06	67.95	372	FEDERAL EXPRESS		7300	DEC/JAN MAIL/ADM	67.95	
17993	02/03/06	522.83	395	APPLIED GRAPHICS, INC.		7301	TIMECARDS	522.83	
17994	02/03/06	43.25	405	JOHN'S ELECTRIC MOTOR SVC	7	7267	OUT RPR/OPS AIR COMP	43.25	
17995	02/03/06	16.79	436	WEST PAYMENT CENTER		7302	CA CODE 2006	16.79	
17996	02/03/06	1,157.41	447	FERRIS HOIST & REPAIR, INC.		7303	OUT REPAIR HOIST	1,157.41	
17997	02/03/06	562.22	448	UNISOURCE		7268	COPY PAPER/PT	526.18	
						7304	COPY PAPER/FLT	36.04	
17998	02/03/06	321.00	481	PIED PIPER EXTERMINATORS, INC.		7269	JAN.PEST CONTROL	321.00	
17999	02/03/06	326,284.09	502	CA PUBLIC EMPLOYEES'		7305	FEB MEDICAL INS	326,284.09	
18000	02/03/06	2,024.02	504	CUMMINS WEST, INC.		7306	REV VEH PARTS	350.47	
						7307	REV VEH PARTS	1,673.55	
18001	02/03/06	540.81	534	REGENTS OF UNIVERSITY OF CALIF		7308	LIENS, TORTS, EMP BK	540.81	
18002	02/03/06	51.33	566	ARROWHEAD MTN SPRING WATER		7309	DEC WATER	51.33	
18003	02/03/06	3,598.00	616	BROWN ARMSTRONG		7310	AUDIT SERVICES	3,598.00	
18004	02/03/06	74.39	667	CITY OF SCOTTS VALLEY		7270	SEWER CHARGES/KINGS	74.39	
18005	02/03/06	11,585.00	694	CALIFORNIA TRANSIT ASSOC.		7271	MEMBERSHIP DUES 2006	11,585.00	
18006	02/03/06	1,072.00	733	CLAREMONT BEHAVIORAL SERVICES		7311	FEB EAP PREMIUM	1,072.00	
18007	02/03/06	50.00	744	WRIGHT, LESLEY	7	7272	1/17/06 PT APPEALS	50.00	
18008	02/03/06	35,667.86	800	DELTA DENTAL PLAN		7312	JAN DENTAL	35,667.86	
18009	02/03/06	2,000.00	804	ORTHOPAEDIC HOSPITAL	7	7273	DEC PROF/TECH SVCS	2,000.00	
18010	02/03/06	984.00	851	I.M.P.A.C. GOVERNMENT SERVICES		7313	4055019201230520	984.00	
18011	02/03/06	360.50	852	LAW OFFICES OF MARIE F. SANG	7	7314	WORKER COMP CLAIMS	360.50	
18012	02/03/06	2,496.00	878	KELLY SERVICES, INC.		7274	TEMP/ADM W/E 1/15	2,496.00	
18013	02/03/06	32.00	885	DEPARTMENT OF MOTOR VEHICLES		7315	CLEAN AIR STICKERS	32.00	
18014	02/03/06	2,229.56	909	CLASSIC GRAPHICS		7316	OUT RPR REV VEH	2,229.56	
18015	02/03/06	1,020.00	916	DOCTORS ON DUTY		7317	NOV DRUG TESTING	1,020.00	
18016	02/03/06	69.50	950	PARADISE LANDSCAPE	7	7275	OUT REPAIR/TREE WORK	69.50	
18017	02/03/06	100.00	B003	BEAUTZ, JAN	7	7318	JAN BOARD MTG	100.00	
18018	02/03/06	50.00	B006	HINKLE, MICHELLE	7	7320	JAN BOARD MTG	50.00	
18019	02/03/06	100.00	B007	KEOGH, MICHAEL	7	7321	JAN BOARD MTG	100.00	
18020	02/03/06	100.00	B011	REILLY, EMILY	7	7323	JAN BOARD MTG	100.00	
18021	02/03/06	100.00	B012	SPENCE, PAT	7	7325	JAN BOARD MTG	100.00	
18022	02/03/06	100.00	B014	CITY OF WATSONVILLE		7327	JAN BOARD MTG	100.00	
18023	02/03/06	100.00	B015	ROTKIN, MIKE	7	7324	JAN BOARD MTG	100.00	
18024	02/03/06	100.00	B017	STONE, MARK	7	7326	JAN BOARD MTG	100.00	
18025	02/03/06	100.00	B018	BUSTICHI, DENE	7	7319	JAN BOARD MTG	100.00	
18026	02/03/06	100.00	B020	NICOL, KIRBY		7322	JAN BOARD MTG	100.00	
18027	02/03/06	78.35	E021	HILTNER, THOMAS		7276	TRAVEL EXPENSES	78.35	
18028	02/03/06	35.00	E064	OROZCO, RICHARD		7277	DMV/VII FEES	35.00	
18029	02/03/06	10.00	E101	LYNCH, GLENN		7278	DMV/VII FEES	10.00	
18030	02/03/06	46.00	E252	MCHALE, BRIAN		7279	DMV/VII FEES	46.00	
18031	02/03/06	10.00	E417	MENDOZA, FELIPE		7280	DMV/VII FEES	10.00	
18032	02/03/06	10.00	E425	REBIDEAUX, MARK		7281	DMV/VII FEES	10.00	
18033	02/03/06	65.00	E436	FERNANDEZ, JUAN		7328	DMV FEE	65.00	
18034	02/03/06	10.00	E525	WILLIAMS, RICHARD		7282	DMV/VII FEES	10.00	
18035	02/03/06	279.89	M003	WYANT, JUDI		9000492	PURSUANT MOU/COMP PL	279.89	
18036	02/03/06	309.22	M005	ROSS, EMERY		9000493	PURSUANT MOU/COMP PL	309.22	
18037	02/03/06	559.78	M006	VAN DER ZANDE, ED		9000494	PURSUANT MOU/COMP PL	559.78	
18038	02/03/06	222.18	M007	BLAIR-ALWARD, GREGORY		9000495	PURSUANT MOU/COMP PL	222.18	
18039	02/03/06	188.80	M008	CAMPOS, ARVILLA		9000496	PURSUANT MOU/COMP PL	188.80	

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18040	02/03/06	1,658.07	M009	FREEMAN, MARY		7341	PURSUANT MOU/COMP PL	1,658.07	
18041	02/03/06	612.03	M010	SHORT, SLOAN		9000497	PURSUANT MOU/COMP PL	612.03	
18042	02/03/06	188.80	M013	JAHNKE, EILEEN		9000498	PURSUANT MOU/COMP PL	188.80	
18043	02/03/06	289.95	M016	HICKLIN, DONALD KENT		9000499	PURSUANT MOU/COMP PL	289.95	
18044	02/03/06	322.08	M022	CAPELLA, KATHLEEN		9000500	PURSUANT MOU/COMP PL	322.08	
18045	02/03/06	88.32	M025	ELIA, LARRY		9000502	PURSUANT MOU/COMP PL	88.32	
18046	02/03/06	88.12	M028	ORTEGA, MANUELA		9000503	PURSUANT MOU/COMP PL	88.12	
18047	02/03/06	88.12	M032	TOWE, JANIE		9000504	PURSUANT MOU/COMP PL	88.12	
18048	02/03/06	140.93	M057	PARHAM, WALLACE		9000506	PURSUANT MOU/COMP PL	140.93	
18049	02/03/06	140.93	M058	POTEETE, BEVERLY		9000507	PURSUANT MOU/COMP PL	140.93	
18050	02/03/06	799.10	M059	DEMPSEY, FREDERICK		9000508	PURSUANT MOU/COMP PL	799.10	
18051	02/03/06	337.78	M060	HARRIS, ANDREW		9000509	PURSUANT MOU/COMP PL	337.78	
18052	02/03/06	214.74	M061	KAMEDA, TERRY		9000510	PURSUANT MOU/COMP PL	214.74	
18053	02/03/06	214.74	M062	LAWHON, LADON		9000511	PURSUANT MOU/COMP PL	214.74	
18054	02/03/06	223.98	M063	MCGINNIS, POLLY		9000512	PURSUANT MOU/COMP PL	223.98	
18055	02/03/06	93.48	M064	PETERS, TERRIE		9000513	PURSUANT MOU/COMP PL	93.48	
18056	02/03/06	337.78	M065	TAKEHANA, SCOTT		9000514	PURSUANT MOU/COMP PL	337.78	
18057	02/03/06	399.52	M066	URIZARRI, MIGUEL		9000515	PURSUANT MOU/COMP PL	399.52	
18058	02/03/06	799.10	M067	WOOD, JOSEPH		9000516	PURSUANT MOU/COMP PL	799.10	
18059	M02/08/06	317.66	258	COMPLETE MAILING SERVICE		7486	METROBASE MAILING	317.66	MANUAL
				METROBASE MAILING					
18060	02/17/06	3,469.63	001036	STANDARD INSURANCE COMPANY		7423	FEB LIFE/AD&D INS	3,469.63	
18061	02/17/06	324.75	001047	BOBBY'S PIT STOP		7424	SMOG INSPEC/NON-REV	324.75	
18062	02/17/06	216.08	001063	NEW FLYER INDUSTRIES LIMITED		7425	REV VEH PARTS 216	216.08	
18063	02/17/06	11,098.44	001075	SOQUEL III ASSOCIATES	7	9000517	RESEARCH PARK RENT	11,098.44	
18064	02/17/06	7,590.00	001076	BROUGHTON LAND, LLC		9000518	110 VERNON ST RENT	7,590.00	
18065	02/17/06	171.50	001093	KROLL LABORATORY SPECIALISTS		7426	DEC/JAN DRUG TESTING	171.50	
18066	02/17/06	183.21	001112	BRINKS TROPHY SHOPPE	7	7342	NAME BADGE/OPS	29.77	
						7343	BO OF DIR NAMEPLATE	29.77	
						7344	PLATE/PLAQUE/OPS	64.13	
						7346	NAME PLATES/ADM	59.54	
18067	02/17/06	1,407.05	001119	MACERICH PARTNERSHIP LP	7	9000519	CAPITOLA MALL RENT	1,407.05	
18068	02/17/06	1,919.27	001230	CAPITOL CLUTCH & BRAKE, INC.		7427	REV VEH PARTS	1,919.27	
18069	02/17/06	415.53	001263	ABBOTT STREET RADIATOR, INC.		7428	OUT RPR-REV VEH	415.53	
18070	02/17/06	31.55	001471	CALIFORNIA CHAMBER OF COMMERCE		7429	EMPLOYEE POSTERS/HR	31.55	
18071	02/17/06	7,817.86	001648	STEVE'S UNION SERVICE		7345	DEC.FUEL/PT	7,794.96	
						7430	JAN FUEL/FLT	22.90	
18072	02/17/06	1,064.03	001976	SPORTWORKS NORTHWEST, INC.		7431	REV VEH PARTS 1046	1,064.03	
18073	02/17/06	3,484.33	001A	SBC/MCI		7347	JAN. PHONES	1,638.82	
						7348	JAN PHONES/IT	609.43	
						7349	JAN PHONES/IT	176.82	
						7350	JAN PHONES/IT	92.06	
						7351	JAN PHONES/IT	254.82	
						7352	JAN PHONES/IT	176.82	
						7353	JAN PHONES/PT	48.66	
						7354	JAN PHONES/PT	486.90	
18074	02/17/06	103.35	002063	COSTCO		7356	PHOTO PROCESS/OPS	8.88	
						7357	PHOTO PROCESS/OPS	16.28	
						7358	02/10/06 BOD MTG	13.89	
						7359	PHOTO PROCESS/OPS	18.23	

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						7432	OFFICE SUPPLIES	46.07	
						7360	EQUIP RENTAL	36.06	
18075	02/17/06	36.06	002069	A TOOL SHED, INC.					
18076	02/17/06	25,899.59	002116	HINSHAW, EDWARD & BARBARA	7	9000520	370 ENCINAL RENT	25,899.59	
18077	02/17/06	13,888.00	002117	IULIANO	7	9000521	111 DUBOIS RENT	10,888.00	
						9000522	115 DUBOIS RENT	3,000.00	
18078	02/17/06	21,340.00	002137	BOYD, T. CONSTRUCTION	7	7362	ADD.WORK/DEP REFUND	1,540.00	
						7422	BUS SHELTER MODIF.	19,800.00	
18079	02/17/06	1,659.00	002287	CALIFORNIA SERVICE EMPLOYEES		7433	FEB MEDICAL	1,659.00	
18080	02/17/06	3,750.00	002346	CHANEY, CAROLYN & ASSOC., INC.		7363	FEB LEGISLATIVE SVC	3,750.00	
18081	02/17/06	1,000.00	002352	U.S. POSTAL SERVICE(AMS-TMS)		7364	POSTAGE FOR MTR/PT	1,000.00	
18082	02/17/06	44.92	002389	DARCO PRINTING	7	7365	OFFICE SUPPLIES	44.92	
18083	02/17/06	928.50	002392	COSSACK, JERILOU H.	7	7434	PROF SVCS	928.50	
18084	02/17/06	1,105.17	002406	KHS INDUSTRIAL TOOLS & SUPPLIE		7435	REV VEH PARTS	1,105.17	
18085	02/17/06	2,292.43	002412	BORDEN DECAL		7436	REV VEH PARTS	2,292.43	
18086	02/17/06	2,675.69	002495	CURIALE DELLAVERSON HIRSCHFELD	7	7366	1/9/06 LEGAL SVCS	2,142.69	
						7367	LEGAL SVCS	533.00	
18087	02/17/06	2,903.10	002504	TIFCO INDUSTRIES		7437	PARTS & SUPPLIES/FLT	2,903.10	
18088	02/17/06	72,797.31	002569	COMERICA BANK		7438	WORK COMP FUND	72,797.31	
18089	02/17/06	4,260.00	002649	KING CRANE SERVICE, INC.		7368	CRANE SERVICE/MB	4,260.00	
18090	02/17/06	177.50	002689	B & B SMALL ENGINE		7369	RPR MAINT/SMALL TOOL	177.50	
18091	02/17/06	2,993.00	002700	SANTA CRUZ COUNTY		7370	HEALTH PERMIT/RIVER	445.00	
						7371	HEALTH PERMIT/ENC	240.00	
						7372	HEALTH PERMIT/GOLFCL	2,308.00	
18092	02/17/06	962.25	002721	NEXTEL COMMUNICATIONS		7373	1/4-2/3 PHONES/PT	962.25	
18093	02/17/06	2,202.88	002802	BATTERY SYSTEMS		7439	REV VEH PARTS/BATTER	1,321.73	
						7440	REV VEH PARTS	881.15	
18094	02/17/06	6,211.68	002805	TELEPATH CORPORATION		7441	JAN MAINT/REPAIRS	6,211.68	
18095	02/17/06	307.50	002807	WILLIAM AVERY & ASSOCIATES		7374	LABOR NEG SVCS	307.50	
18096	02/17/06	120.98	002817	WATSONVILLE BLUEPRINT		7375	MB PLANS FOR ADMIN	120.98	
18097	02/17/06	3,000.50	002823	PAT PIRAS CONSULTING	7	7361	PROF SVCS THRU 01/31	3,000.50	
18098	02/17/06	101.07	002828	ALLIED ELECTRONICS		7442	REV VEH PARTS/SUPPL	101.07	
18099	02/17/06	24,798.70	002829	VALLEY POWER SYSTEMS, INC.		7443	REMAN ENGINE	18,935.96	
						7444	OUT RPR-REV VEH	4,937.74	
						7445	OUT RPR-REV VEH	925.00	
18100	02/17/06	50.00	002834	MCCABE, KATHY		7376	PT APPEALS	50.00	
18101	02/17/06	480.88	004	NORTH BAY FORD LINC-MERCURY		7446	REV VEH PARTS	480.88	
18102	02/17/06	30,777.15	009	PACIFIC GAS & ELECTRIC		7377	12/31-01/30 RVR	2,509.15	
						7378	12/31-01/31 VERNON	4,085.94	
						7379	12/24-01/31 DUBOIS	8,214.69	
						7447	12/31/05-1/31/06 CNG	12,105.82	
						7487	12/14-2/9 KINGS VILL	3,861.55	
18103	02/17/06	4,736.54	018	SALINAS VALLEY FORD SALES		7448	REV VEH PARTS	2,651.88	
						7449	REV VEH PARTS	2,084.66	
18104	02/17/06	252.12	039	KINKO'S INC.		7380	FEB. PRINTING/ OPS	239.59	
						7381	JAN. PRINTING/ LGL	12.53	
18105	02/17/06	857.73	041	MISSION UNIFORM		7382	JAN. UNIF/LAUNDRY/PT	113.30	
						7383	DEC/JAN UNIF/LAUN/FA	671.15	
						7384	JAN UNIF/LAUNDRY/FAC	73.28	
18106	02/17/06	161.41	042	ORCHARD SUPPLY HARDWARE		7385	REP. MAINT. SUPPLIES	161.41	
18107	02/17/06	2,028.84	043	PALACE ART & OFFICE SUPPLY		7386	OFFICE SUPPLIES	2,028.84	

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18108	02/17/06	256.45	067	ROTO-ROOTER		7387	OUT RPR-BLD/GRDS	256.45	
18109	02/17/06	185.99	074	KENVILLE LOCKSMITHS	7	7388	JAN/FEB LOCKS/KEYS	156.76	
						7450	DEC LOCKS/KEYS FLT	29.23	
18110	02/17/06	6,318.42	079	SANTA CRUZ MUNICIPAL UTILITIES		7389	12/10-02/03 RESEARCH	262.40	
						7451	12/29-1/30 PACIFIC	99.17	
						7452	12/29-1/30 PACIFIC	1,982.45	
						7453	12/28-1/25 370 ENC	779.31	
						7454	12/28-1/25 1200 RVR	1,729.82	
						7455	12/28-1/25 GOLF CLUB	771.10	
						7456	12/28-1/25 111 DUB	616.34	
						7457	12/28-1/25 370 ENC	77.83	
18111	02/17/06	9,156.71	085	DIXON & SON TIRE, INC.		7390	OUT RPR/TRS & TBS/PT	1,441.65	
						7458	DEC/JAN TIRE/TUBE FL	7,715.06	
18112	02/17/06	482.96	087	RECOGNITION SERVICES		7391	EMP INCENTIVE 454	482.96	
18113	02/17/06	1,424.01	107	SAN LORENZO LUMBER		7392	REPAIRS/MAINT/FAC	993.35	
						7459	REV VEH PARTS/SUPPLY	430.66	
18114	02/17/06	2,519.58	110	JESSICA GROCERY STORE, INC.		9000523	CUSTODIAL SERVICES	2,519.58	
18115	02/17/06	484.28	117	GILLIG CORPORATION		7460	REV VEH PARTS	323.36	
						7461	REV VEH PARTS	160.92	
18116	02/17/06	143.38	122	SCMTD PETTY CASH - OPS		7393	PETTY CASH/ OPS	143.38	
18117	02/17/06	97.19	130	CITY OF WATSONVILLE UTILITIES		7394	1/02-2/01 SAKATA	73.76	
						7395	1/01-2/01 RODRIQUEZ	9.70	
						7396	1/01-2/01 SAKATA	13.73	
18118	02/17/06	1,510.57	135	SANTA CRUZ AUTO PARTS, INC.		7397	REV VEH PARTS/PT	510.14	
						7462	REV VEH PARTS/SUPPLY	1,000.43	
18119	02/17/06	1,364.60	148	ZEP MANUFACTURING COMPANY		7463	CLEANING SUPPLY FLT	1,364.60	
18120	02/17/06	237.95	149	SANTA CRUZ SENTINEL		7464	JAN ADVERTISING/HRD	237.95	
18121	02/17/06	1,395.21	161	OCEAN CHEVROLET		7398	REV VEH PARTS/ PT	1,395.21	
18122	02/17/06	11,210.37	163	COMMUNITY PRINTERS, INC.		7399	MONTHLY BUS PASSES	11,210.37	
18123	02/17/06	1,247.67	166	HOSE SHOP, THE		7400	FIT. & TUB. LNG/ MB	141.30	
						7465	PARTS & SUPPLY/FLT	746.84	
						7466	REV VEH PARTS/SUPPLY	359.53	
18124	02/17/06	937.19	170	TOWNSEND'S AUTO PARTS		7467	REV VEH PARTS/SUPPLY	937.19	
18125	02/17/06	142.37	172	CENTRAL WELDER'S SUPPLY, INC.		7401	NITROGEN FOR LNG/MB	142.37	
18126	02/17/06	341.68	186	WILSON, GEORGE H., INC.		7402	RPR/MAINT.OUT RPR EQ	341.68	
18127	02/17/06	528.46	192	ALWAYS UNDER PRESSURE		7403	REPAIRS/MAINTENANCE	528.46	
18128	02/17/06	967.30	221	VEHICLE MAINTENANCE PROGRAM		7468	REV VEH PARTS 967	967.30	
18129	02/17/06	529.00	249	DOC'S TOW & STORAGE, INC.		7469	OUT RPR-REV VEH	529.00	
18130	02/17/06	184.00	367	COMMUNITY TELEVISION OF		7485	TV COVERAGE 1/27 MTG	184.00	
18131	02/17/06	42.40	372	FEDERAL EXPRESS		7470	DEC MAIL/FLT	42.40	
18132	02/17/06	1,701.75	382	AIRTEC SERVICE		7404	OUT RPR.BLDGS/PT	994.76	
						7405	OUT RPR.BLDGS/ PT	706.99	
18133	02/17/06	344.87	434	VERIZON WIRELESS-PAGERS		7407	FEB PAGERS/ FAC	313.07	
						7471	FEB PAGERS/FLEET	31.80	
18134	02/17/06	54.72	434B	VERIZON CALIFORNIA		7472	MT. BIEWLASKI	54.72	
18135	02/17/06	56.29	436	WEST PAYMENT CENTER		7406	CA CIV PRAC STAT	56.29	
18136	02/17/06	1,423.49	480	DIESEL MARINE ELECTRIC, INC.		7473	REV VEH PARTS	1,423.49	
18137	02/17/06	39.97	494	PC MAGAZINE		7408	MAG. SUBSCRIPTION	39.97	
18138	02/17/06	49.50	582	TOYOTA OF SANTA CRUZ		7474	OUT RPR OTH VEH	49.50	
18139	02/17/06	771.83	647	GFI GENFARE		7476	REV VEH PARTS	771.83	

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18140	02/17/06	70.00	682	WEISS, AMY L.		7 7409	SPAN. INT. BOD MTG	70.00	
18141	02/17/06	45.41	699	SALINAS CASH REGISTER CO INC		7355	TIME CLOCK RIBBON/OP	45.41	
18142	02/17/06	2,400.00	733	CLAREMONT BEHAVIORAL SERVICES		7477	PT TRAINING	2,400.00	
18143	02/17/06	50.00	744	WRIGHT, LESLEY		7 7410	PT/APPEALS	50.00	
18144	02/17/06	35,667.86	800	DELTA DENTAL PLAN		7478	FEB DENTAL	35,667.86	
18145	02/17/06	19.93	848	SANTA CRUZ ELECTRONICS, INC.		7411	COMPUTER SUPPLIES/IT	19.93	
18146	02/17/06	2,034.88	851	I.M.P.A.C. GOVERNMENT SERVICES		7412	4055019201230622	2,034.88	
18147	02/17/06	1,669.50	852	LAW OFFICES OF MARIE F. SANG		7 7479	WORKER COMP CLAIMS	1,669.50	
18148	02/17/06	259.00	861	EMPLOYER RESOURCE INSTITUTE		7413	SUBSCRIPTION	259.00	
18149	02/17/06	539.77	871	YARDER MANUFACTURING COMPANY		7414	BUS AD FRAMES	539.77	
18150	02/17/06	841.50	876	ATCHISON, BARISONE, CONDOTTI &		7415	PROF SVC SAKATA LN	841.50	
18151	02/17/06	1,680.00	878	KELLY SERVICES, INC.		7416	TEMP.ADM W/E 01/26	768.00	
						7417	TEMP/ADM W/E 01/29	912.00	
18152	02/17/06	164.92	882	PRINT SHOP SANTA CRUZ		7418	CURRENCY BRKDOWN FORM	42.22	
						7419	PRINTING SUPPLIES	122.70	
18153	02/17/06	1,500.00	883	RCR FABRICATION AND DESIGN		7480	OUT RPR-REV VEH	1,500.00	
18154	02/17/06	680.00	916	DOCTORS ON DUTY		7481	DEC/JAN DRUG TESTING	680.00	
18155	02/17/06	13,598.12	941	ASSURANT EMPLOYEE BENEFITS		7482	FEB LTD INSURANCE	13,598.12	
18156	02/17/06	195.00	E030	FENN, MARILYN		7483	SLS TAX SEM	195.00	
18157	02/17/06	1,000.00	E186	FLYNN, CHRISTINA		7484	WAIVER PAYMENT	1,000.00	
18158	02/17/06	200.00	E322	HICKEY, MARK		7420	TRAVEL ADVANCE	200.00	
18159	02/17/06	200.00	E526	WARNOCK, APRIL		7421	TRAVEL ADVANCE	200.00	
18160	02/17/06	254.93	M003	WYANT, JUDI		7489	MOU/COMP PLAN	254.93	
18161	02/17/06	281.87	M005	ROSS, EMERY		7490	MOU/COMP PLAN	281.87	
18162	02/17/06	509.86	M006	VAN DER ZANDE, ED		7491	MOU/COMP PLAN	509.86	
18163	02/17/06	486.26	M007	BLAIR-ALWARD, GREGORY		7492	MOU/COMP PLAN	486.26	
18164	02/17/06	94.40	M008	CAMPOS, ARVILLA		7493	MOU/COMP PLAN	94.40	
18165	02/17/06	1,239.16	M009	FREEMAN, MARY		9000524	PURSUANT MOU/COMP PL	1,239.16	
18166	02/17/06	488.26	M010	SHORT, SLOAN		7494	MOU/COMP PLAN	488.26	
18167	02/17/06	94.40	M013	JAHNKE, EILEEN		7495	MOU/COMP PLAN	94.40	
18168	02/17/06	237.26	M016	HICKLIN, DONALD KENT		7496	MOU/COMP PLAN	237.26	
18169	02/17/06	251.00	M022	CAPELLA, KATHLEEN		7497	MOU/COMP PLAN	251.00	
18170	02/17/06	44.16	M025	ELIA, LARRY		7498	MOU/COMP PLAN	44.16	
18171	02/17/06	44.06	M028	ORTEGA, MANUELA		7499	MOU/COMP PLAN	44.06	
18172	02/17/06	44.06	M032	TOWE, JANIE		7500	MOU/COMP PLAN	44.06	
18173	02/17/06	80.43	M057	PARHAM, WALLACE		7501	MOU/COMP PLAN	80.43	
18174	02/17/06	80.43	M058	POTEETE, BEVERLY		7502	MOU/COMP PLAN	80.43	
18175	02/17/06	399.55	M059	DEMPSEY, FREDERICK		7503	MOU/COMP PLAN	399.55	
18176	02/17/06	168.89	M060	HARRIS, ANDREW		7504	MOU/COMP PLAN	168.89	
18177	02/17/06	107.37	M062	LAWHON, LADON		7505	MOU/COMP PLAN	107.37	
18178	02/17/06	111.99	M063	MCGINNIS, POLLY		7506	MOU/COMP PLAN	111.99	
18179	02/17/06	46.74	M064	PETERS, TERRIE		7507	MOU/COMP PLAN	46.74	
18180	02/17/06	168.89	M065	TAKEHANA, SCOTT		7508	MOU/COMP PLAN	168.89	
18181	02/17/06	399.55	M066	URIZARRI, MIGUEL		7509	MOU/COMP PLAN	399.55	
18182	02/17/06	399.55	M067	WOOD, JOSEPH		7510	MOU/COMP PLAN	399.55	
18183M02/24/06		100.00	B016	SKILLICORN, DALE		7 7628	FEB BOARD MTG	100.00	MANUAL
18184M02/22/06		568.00	080	STATE BOARD OF EQUALIZATION		7629	JAN USE TAX PREPAY	568.00	MANUAL
				JAN USE TAX PREPAY					
TOTAL		958,402.81		COAST COMMERCIAL BANK			TOTAL CHECKS 230	958,402.81	

5-2.6

**Page 1 of the January Ridership Report
will be included in the
March 24, 2006 Board Packet.**

5-3.1

BUS OPERATOR LIFT TEST *PULL-OUT*

VEHICLE CATEGORY	TOTAL BUSES IN GARAGE	AVG # DEAD IN GARAGE	AVG # AVAIL. FOR SERVICE	AVG # IN SERVICE	AVG # SPARE BUSES	AVG # LIFTS OPERATING	% LIFTS WORKING ON PULL-OUT BUSES
FLYER/HIGHWAY 17 - 40'	7	0	7	1	6	1	100%
FLYER/LOW FLOOR - 40'	12	1	11	8	3	8	100%
FLYER/LOW FLOOR - 35'	18	2	16	15	1	15	100%
FLYER/HIGH FLOOR - 35'	15	2	13	3	10	3	100%
GILLIG/SAM TRANS - 40'	10	1	9	2	7	2	100%
DIESEL CONVERSION - 35'	15	2	13	11	2	11	100%
DIESEL CONVERSION - 40'	14	3	11	7	4	7	100%
ORION/HIGHWAY 17 - 40'	11	2	9	7	2	7	100%
GOSHEN	3	1	2	0	2	0	100%
TROLLEY	1	0	1	0	1	0	100%
CNG NEW FLYER - 40'	8	1	7	5	2	5	100%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

PASSENGER LIFT PROBLEMS

MONTH OF FEBRUARY 2006

BUS #	DATE	DAY	REASON
2216CN	18-Feb	Saturday	Air leak on kneel-will not raise up
2217CN	10-Feb	Friday	Ramp doesn't always work/manually one time not next
2217CN	12-Feb	Sunday	Wheelchair ramp not operating
2225CN	27-Feb	Monday	Kneel sometimes comes up to little or too much

- F New Flyer
- G Gillig
- C Champion
- LF Low Floor Flyer
- GM GMC
- CG CNG
- CN SR855 & SR854
- OR Orion/Hwy 17

Note: Lift operating problems that cause delays of less than 30 minutes.

GOVERNMENT TORT CLAIM

RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: Gruendig, Sebastian
Date of Incident: 11/03/05

Received: 02/27/06 Claim #: 06-0004
Occurrence Report No.: SC 11-05-10

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ _____ and reject the balance.

By Margaret Gallagher
Margaret Gallagher
DISTRICT COUNSEL

Date: 3/06/06

I, Cindi Thomas, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of March 24, 2006.

By _____
Cindi Thomas
RECORDING SECRETARY

Date: _____

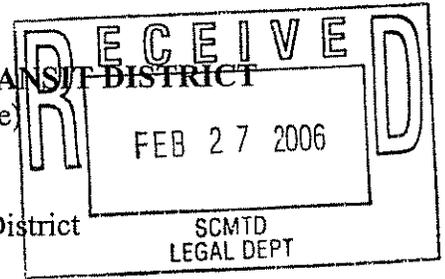
MG/lg
Attachment(s)

5-4.1

CLAIM AGAINST THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

(Pursuant to Section 910 et Seq., Government Code)

Claim # 06-0004



TO: BOARD OF DIRECTORS, Santa Cruz Metropolitan Transit District

ATTN: Secretary to the Board of Directors
370 Encinal Street, Suite 100
Santa Cruz, CA 95060

1. Claimant's Name: SEBATHIAN BERND GRUENDIG (erroneously listed on Police Report and SCMTD documents as SEBATHIAN BERNO)
Claimant's Address/Post Office Box: _____

Claimant's Phone Number: _____

2. Address to which notices are to be sent: Law Offices of William P. Lucke
536 Magnolia Ave., Piedmont, CA 94611 - (510) 599-0784 FAX 510-652-5175.

3. Occurrence: SCMTD Bus # 9815; License Plate #1019716, Route # 16;
Driver-Lucere Whitney-drove Bus in Bike Lane-struck Claimant-left scene w/o st
Date: 11/03/2005 Time: 7:40 P.M. Place: Heller Dr. & Westgate-Santa Cruz.
Circumstances of occurrence or transaction giving rise to claim: Claimant wearing a

helmet and bike light mounted on bike riding bike on Heller in Bike Lane.
Near kiosk bus drifted into bike lane claimant in middle of right side of
bus. Claimant less than one foot from curb when bus struck his left
shoulder causing him to lose balance, fall over curb & somersault on back.

4. General description of indebtedness, obligation, injury, damage, or loss incurred so far as
is known: Head Injury, shoulder (Right), injury to left leg and ankle,
scar left shin; Frequent headaches, Emotional distress- no longer rides
his bike due to fear of traffic; academic performance affected; increased
stress as international student high cost of tuition grades affected;
increased transportation costs, among other special damages.

5. Name or names of public employees or employees causing injury, damage, or loss, if
known: PLEASE REFER TO #3, above.

6. Amount claimed now . . . general damages in excess of \$ 25,000.00 plus.
Estimated amount of future loss, if known \$ Unknown
TOTAL \$ 100,000.00

7. Basis of above computations: med specials to date \$4,107.48; Unknown
future specials; Unknown future medical; Aggravated circumstances-driver
failure to check mirror, left scene of accident, dark & foggy night require
more attention to road-1st day back to work since strike-standing room only.

CLAIMANT'S SIGNATURE (or Company
Representative or Parent of Minor Claimant)

DATE

February 24, 2006

Note: Claim must be presented to the Secretary to the Board of Directors, Santa Cruz
Metropolitan Transit District

5-4.2

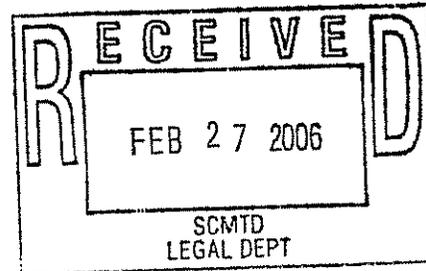
LAW OFFICES OF
WILLIAM P. LUCKE

536 Magnolia Avenue
Piedmont, California 94611
Telephone: 510-599-0784
Email: blucke@comcast.net

Admitted To Practice
California/Colorado
Facsimile: 510-652-5175

February 24, 2006

Santa Cruz Metropolitan Transit District
370 Encinal Street, Suite 100
Santa Cruz, California 95060



Attention: Board of Directors SCMTD and
Margaret Gallagher, District Counsel

Reference: Our Client: Sebastian Bernd Gruendig
D/Loss: 11/03/05
Location: Heller & Westgate (Santa Cruz, CA)
Your Client: SCMTD (Lucere Whitney)

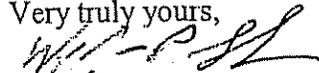
Dear Members of the Board of Directors and Ms. Gallagher:

This letter will confirm my previous phone conversation with Ms. Gallagher of January 27, 2006, at which time I advised here that this office represent the above-captioned Client. Any further correspondence or communications concerning this matter should be directed to this writer.

I enclose an original and two (2) copies of the Claim Against The Santa Cruz Metropolitan Transit District for your review and submission to the Board. I have changed the date to 2006.. Please return filed endorsed copy in attached self-addressed envelop. This a case of clear but not admitted liability. After the shock of the incident, and as his physical and mental condition began to deteriorate, my client received timely diagnostic treatment at Summit Medical Center in Oakland, California. He is still experiencing serious headaches and suffering emotional distress which prevents him from continuing to ride his bicycle in street in traffic.

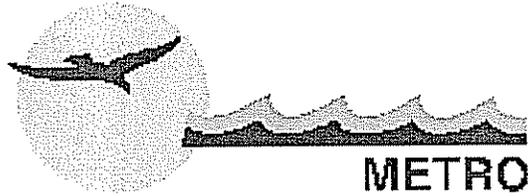
I believe we can resolve this matter, after the Board's denial of my client's Claim, in a manner so as to avoid further costs and expenses for all parties concerned.

Very truly yours,


William P. Lucke
WPL/lel

Enclosures: Original and two (2) copies of Claim Against SCMTD.

5-4.3



Agenda

Metro Advisory Committee

6:00 pm
March 15, 2006
920 Pacific Avenue
Santa Cruz, California

- I. Roll Call
- II. Agenda Additions/Deletions
- III. Oral/Written Communication
- IV. Consideration of Minutes of February 15, 2006 Meeting
- V. Receive Information Relative to MetroBase Status
- VI. Discussion of ADA/504 Review
- VII. Receive Information Relative to Bus Operator Training
- VIII. Discussion of Route 79 and Independence Square in Watsonville
- IX. Discussion of Scheduling Update
- X. Discussion of Possible Grants for Holiday Service
- XI. Discussion of Funding to Help Pleasant Care on Week-Ends
- XII. Discussion of Paratransit Coordination Task Force Recommendations
- XIII. Communications to METRO General Manager
- XIV. Communications to METRO Board of Directors
- XV. Items for Next Meeting Agenda
- XVI. Adjournment

Next Meeting: Wednesday April 19, 2006 @ 6:00 pm
Santa Cruz Metro Conference Room

5-5.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- METRO Advisory Committee (MAC)

February 15, 2006

A Regular Meeting of the METRO Advisory Committee (MAC) met on Wednesday, February 15, 2006 at the METRO Center Conference Room, 920 Pacific Avenue, Santa Cruz, CA.

Chair Norm Hagen called the meeting to order at 6:10 p.m.

1. ROLL CALL:

MEMBERS PRESENT

Dan Alper
Norm Hagen, Chair
Paul Marcelin-Sampson
Dennis Papadopulo
Lesley Wright

Robert Yount, Vice-Chair

STAFF PRESENT

Mark Dorfman, Assistant General Manager
Steve Paulson, ParaCruz Administrator

MEMBERS ABSENT

Mara Murphy
Stuart Rosenstein
Dave Williams

VISITORS PRESENT

Frank Bauer, Safety and Training Officer
Carolyn Derwing, UTU

2. AGENDA ADDITIONS/DELETIONS

None.

3. ORAL/WRITTEN COMMUNICATIONS

Oral: Robert Yount reported that on January 26, 2006, the California Air Resources Board declared second hand smoke as a toxic substance. He also reported that he is a member of the Tobacco Education Coalition. He said the Coalition is working with the City of Santa Cruz to develop an ordinance to restrict smoking in downtown Santa Cruz.

4. CONSIDERATION OF MINUTES OF JANUARY 18, 2006 MAC MEETING

Paul Marcelin-Sampson requested that the Motion at Item 8 be amended to read "Approve Parts 1 and 2 of the Paratransit Coordination Task Force Recommendations with the changes as discussed."

ACTION: MOTION: NORM HAGEN SECOND: DENNIS PAPADOPULO

ACCEPT AND FILE MINUTES OF THE JANUARY MEETING WITH THE REQUESTED CHANGE

5-5.2

Motion passed unanimously with Mara Murphy, Stuart Rosenstein, and Dave Williams being absent

5. RECEIVE INFORMATION RELATIVE TO METROBASE STATUS

Mark Dorfman distributed Volume 1, Issue 1 of "MetroBase Newsletter." He detailed the pile-driving project. He reported that people could call the MetroBase hotline Monday through Friday from 8:00 a.m. until 5:00 p.m. to have their questions answered. He said the hotline phone number is (831) 621-9568.

6. DISCUSSION OF ADA/504 REVIEW

Mark Dorfman reported that the consultant is currently surveying METRO facilities. He said the consultant would contact MAC for input, as needed, in the future.

6(a). RECEIVE INFORMATION RELATIVE TO BUS OPERATOR TRAINING

Frank Bauer detailed the phases of operator training. He reported the last class included 27 hours that were dedicated to sensitivity and securement. He stated since both topics are a top priority for METRO, reinforcement of them is constant and ongoing. He stated that consistency is important. MAC discussed operator training relative to providing transfer information to passengers who need to access Monterey Salinas Transit routes as well as connections from the Highway 17 bus. Paul Marcelin-Sampson provided his website address: www.iridethebus.org as a possible resource.

7. DISCUSSION OF POSSIBLE GRANTS FOR HOLIDAY SERVICE

Mark Dorfman reported that a grant application has been submitted to fund a Rosa Parks Day fare buy-down. He reported that METRO will be applying to the Air District to fund holiday service.

8. DISCUSSION OF FUNDING TO HELP PLEASANT CARE ON WEEK-ENDS

Dennis Rapadopulo reported on the financial constraints that residents of Pleasant Care face. Mark Dorfman suggested that a church group might be willing to purchase bus passes for Pleasant Care, as well as residents of other facilities. Paul-Marcelin Sampson suggested that Pleasant Care purchase a used paratransit vehicle at a greatly reduced price, and put it into service for their residents. Carolyn Derwing suggested that a fundraiser could be organized to provide Pleasant Care residents with free passes.

9. DISCUSSION OF PARATRANSIT COORDINATION TASK FORCE RECOMMENDATIONS

MAC reviewed and discussed the recommendations. They made several changes. Lesley mentioned that in the recent past she has had to wait for several hours to receive service from a Handy-Cab.

ACTION: MOTION: NORM HAGEN SECOND: DAN ALPER

ACCEPT THE PARATRANSIT COORDINATION TASK FORCE RECOMMENDATIONS WITH THE CHANGES AS DISCUSSED

5-5.3

Motion passed unanimously with Mara Murphy, Stuart Rosenstein, and Dave Williams being absent

Dan Alper thanked the Subcommittee for their hard work on this project. Paul Marcelin-Sampson thanked Bob for putting in the extra effort to prepare the agendas. Mark Dorfman suggested that MAC submit their draft report to the Board, rather than submit it through METRO staff.

ACTION: MOTION: NORM HAGEN SECOND: DAN ALPER

FAILING TO HAVE A COMMITTEE QUORUM AT THE MARCH MAC MEETING THAT THE TYPED-UP DRAFT BE SENT TO THE BOARD AND THAT THE DRAFT VERSION BE FINALIZED AT THE NEXT MAC MEETING

Paul Marcelin-Sampson volunteered to type up the Subcommittee's final draft.

Motion passed unanimously with Mara Murphy, Stuart Rosenstein, and Dave Williams being absent

10. REVIEW OF MAC BYLAWS

MAC expressed their views relative to staggering their membership terms as opposed to them running concurrently.

ACTION: MOTION: NORM HAGEN SECOND: LESLEY WRIGHT

MAC RECOMMENDS TO THE BOARD OF DIRECTORS THAT ARTICLE 3.2 OF THE MAC BYLAWS BE CHANGED SO THAT THE FIRST SENTENCE IS DELETED AND THAT THE SECOND SENTENCE BE CHANGED TO READ "THE TERM OF EACH MEMBER SHALL COMMENCE, OR BE CONSIDERED TO HAVE COMMENCED, IN THE SAME MONTH THE MEMBER IS, OR (WAS) APPOINTED BY THE BOARD, AND END IN THE TWENTY-FOURTH MONTH"; AND MAC CLARIFIES THEIR INTENTION THAT IT'S OKAY TO RE-APPOINT PEOPLE; AND THAT THE BOARD RE-VISIT THE APPOINTMENT OF MAC TO CHANGE THE START DATE OF EACH MAC MEMBER TO RUN FOR TWO YEARS FROM THEIR APPOINTMENT

Motion passed unanimously with Mara Murphy, Stuart Rosenstein, and Dave Williams being absent

12. COMMUNICATIONS TO GENERAL MANAGER

MAC is working on their final draft of their recommendations relative to the Paratransit Coordination Task Force recommendations.

13. COMMUNICATION TO THE METRO BOARD OF DIRECTORS

MAC is working on their final draft of their recommendations relative to the Paratransit Coordination Task Force recommendations.

14. ITEMS FOR NEXT MEETING AGENDA

5-5.4

- Receive Information Relative to Bus Operator Training
- Discussion of Possible Grants for Holiday Service
- Discussion of ParaTransit Coordination Task Force Recommendations
- Receive Information Relative to MetroBase Status
- Discussion of ADA/504 Review
- Discussion of Funding to Help Pleasant Care on Week-Ends
- Discussion of Route 79 and Independence Square in Watsonville

ADJOURN

There being no further business, Chair Yount thanked everyone for participating, and he adjourned the meeting at 7:53 p.m.

Respectfully submitted,



DEBI PRINCE
ADMINISTRATIVE ASSISTANT

5-5.5

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 24, 2006
TO: Board of Directors
FROM: Elisabeth Ross, Finance Manager
SUBJECT: MONTHLY BUDGET STATUS REPORT FOR NOVEMBER 2005 AND APPROVAL OF BUDGET TRANSFERS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors approve the budget transfers for the period of November 1, 2005 – February 28, 2006.

II. SUMMARY OF ISSUES

- Operating revenue for the year to date totals \$14,143,349 or \$957,410 under the amount of revenue expected to be received during the first five months of the fiscal year.
- Total operating expenses for the year to date in the amount of \$11,533,538 are at 34.1% of the budget.
- A total of \$261,837 has been expended through November 30th for the FY 05-06 Capital Improvement Program.
- No fixed-route bus service was operated from September 27, 2005, to November 2, 2005, due to the strike called by United Transportation Union (UTU), Local 23. ParaCruz continued to operate with full staffing.

III. DISCUSSION

An analysis of the District's budget status is prepared monthly in order to apprise the Board of Directors of the District's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year. The attached monthly revenue and expense report represents the status of the District's FY 05-06 budget as of November 30, 2005. The fiscal year is 41.7% elapsed.

A. Operating Revenues

Revenues are \$957,410 under the amount to be received for the period. No farebox revenue or service contract revenue for fixed-route service was received from September 27, 2005, to November 9, 2005, due to the strike and subsequent fare-free days from November 3-9, 2005. Variances are explained in the notes following the report.

5-6.1

B. Operating Expenses

Operating expenses for the year to date total \$11,609,811 or 34.1% of the budget, with 41.7% of the year elapsed. Aside from the ParaCruz operation, only management staff reported to work during the strike along with a small number of key employees represented by Service Employees International Union (SEIU), Local 415. However, all SEIU-represented employees were paid, resulting in continuing payroll and benefit costs. UTU-represented fixed-route bus operators continued to receive paid benefits during the strike. Variances are explained in the notes following the report.

C. Capital Improvement Program

For the year to date, a total of \$261,837 has been expended on the Capital Improvement Program. Of this, \$151,479 has been spent on MetroBase.

IV. FINANCIAL CONSIDERATIONS

The strike called by United Transportation Union, Local 23, began on September 27, 2005, resulting in the immediate cessation of all fixed-route bus service. ParaCruz service continued to operate. The strike impacted revenues and expenses from September 27, 2005 – November 2, 2005. The District offered fare-free days to riders from November 3-9, 2005, impacting revenues.

V. ATTACHMENTS

Attachment A: Revenue and Expense Report for November 2005.

5-6.2

MONTHLY REVENUE AND EXPENSE REPORT OPERATING REVENUE - NOVEMBER 2005

Operating Revenue	FY 05-06 Budgeted for Month	FY 05-06 Actual for Month	FY 05-06 Budgeted YTD	FY 04-05 Actual YTD	FY 05-06 Actual YTD	YTD Variance from Budgeted	
Passenger Fares	\$ 295,391	\$ 203,450	\$ 1,535,732	\$ 1,505,610	\$ 1,064,107	\$ (471,625)	
Paratransit Fares	\$ 19,150	\$ 19,202	\$ 127,741	\$ 105,285	\$ 92,072	\$ (35,669)	
Special Transit Fares	\$ 249,394	\$ 157,716	\$ 849,331	\$ 850,470	\$ 406,208	\$ (443,123)	
Highway 17 Revenue	\$ 91,129	\$ 75,071	\$ 441,010	\$ 441,012	\$ 336,536	\$ (104,474)	
<i>Subtotal Passenger Rev</i>	\$ 655,064	\$ 455,439	\$ 2,953,814	\$ 2,902,377	\$ 1,898,923	\$ (1,054,891)	See Note 1
Advertising Income	\$ 4,167	\$ 1,845	\$ 20,833	\$ 29,345	\$ 24,225	\$ 3,392	See Note 2
Commissions	\$ 500	\$ -	\$ 2,500	\$ 3,113	\$ 2,021	\$ (479)	
Rent Income	\$ 11,958	\$ 2,920	\$ 62,593	\$ 117,179	\$ 58,501	\$ (4,092)	See Note 3
Interest - General Fund	\$ 31,233	\$ 78,207	\$ 166,829	\$ 151,394	\$ 395,452	\$ 228,623	See Note 4
Non-Transportation Rev	\$ 375	\$ 152,588	\$ 1,875	\$ 1,317	\$ 153,927	\$ 152,052	See Note 5
Sales Tax Income	\$ 1,502,300	\$ 1,448,200	\$ 6,736,826	\$ 6,591,370	\$ 6,455,040	\$ (281,786)	See Note 6
TDA Funds	\$ 1,419,422	\$ 1,419,422	\$ 2,838,843	\$ 1,438,313	\$ 2,838,843	\$ -	
FTA Op Asst - Sec 5307	\$ -	\$ -	\$ 2,250,942	\$ 2,950,231	\$ 2,250,942	\$ -	
FTA Op Asst - Sec 5311	\$ -	\$ -	\$ 65,704	\$ 92,928	\$ 65,475	\$ (229)	
FTA Op Asst Advance	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	
FY 03-04 Carryover	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfer from Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfer from Insurance Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Transfer - Proj Mgr	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Operating Revenue	\$ 3,625,018	\$ 3,558,621	\$ 15,100,759	\$ 14,627,567	\$ 14,143,349	\$ (957,410)	

5-6.a1

**MONTHLY REVENUE AND EXPENSE REPORT
OPERATING EXPENSE SUMMARY - NOVEMBER 2005**

	FY 05-06 Final Budget	FY 05-06 Revised Budget	FY 04-05 Expended YTD	FY 05-06 Expended YTD	Percent Expended of Budget	
PERSONNEL ACCOUNTS						
Administration	\$ 913,581	\$ 863,581	\$ 404,972	\$ 327,359	37.9%	
Finance	\$ 616,075	\$ 604,075	\$ 212,623	\$ 197,478	32.7%	
Customer Service	\$ 469,041	\$ 469,041	\$ 175,432	\$ 153,338	32.7%	
Human Resources	\$ 403,818	\$ 403,818	\$ 93,858	\$ 131,477	32.6%	
Information Technology	\$ 438,387	\$ 438,387	\$ 154,433	\$ 171,761	39.2%	
District Counsel	\$ 396,870	\$ 390,194	\$ 134,506	\$ 144,189	37.0%	
Facilities Maintenance	\$ 958,977	\$ 958,977	\$ 406,254	\$ 365,589	38.1%	
Paratransit Program	\$ 2,710,777	\$ 2,710,777	\$ 283,471	\$ 1,051,799	38.8%	
Operations	\$ 1,905,376	\$ 1,905,376	\$ 780,282	\$ 674,662	35.4%	
Bus Operators	\$ 12,759,002	\$ 12,759,002	\$ 4,989,874	\$ 4,034,968	31.6%	
Fleet Maintenance	\$ 4,073,806	\$ 4,073,806	\$ 1,474,218	\$ 1,422,495	34.9%	
Retired Employees/COBRA	\$ 1,155,813	\$ 1,155,813	\$ 325,967	\$ 426,231	36.9%	
Total Personnel	\$ 26,801,523	\$ 26,732,847	\$ 9,435,891	\$ 9,101,345	34.0%	
NON-PERSONNEL ACCOUNTS						
Administration	\$ 655,301	\$ 705,301	\$ 229,514	\$ 295,213	41.9%	See Note 7
Finance	\$ 813,517	\$ 825,517	\$ 335,747	\$ 299,190	36.2%	
Customer Service	\$ 96,006	\$ 96,006	\$ 52,632	\$ 22,918	23.9%	
Human Resources	\$ 45,706	\$ 45,706	\$ 16,876	\$ 9,037	19.8%	
Information Technology	\$ 133,035	\$ 133,035	\$ 34,203	\$ 70,370	52.9%	See Note 8
District Counsel	\$ 11,463	\$ 25,581	\$ 2,736	\$ 19,412	75.9%	See Note 9
Risk Management	\$ 259,015	\$ 251,573	\$ 24,537	\$ 149,787	59.5%	See Note 10
Facilities Maintenance	\$ 444,250	\$ 444,250	\$ 140,816	\$ 119,215	26.8%	
Paratransit Program	\$ 867,761	\$ 867,761	\$ 914,267	\$ 229,393	26.4%	
Operations	\$ 617,418	\$ 617,418	\$ 172,014	\$ 274,976	44.5%	See Note 11
Bus Operators	\$ 7,120	\$ 7,120	\$ 67	\$ 147	2.1%	
Fleet Maintenance	\$ 3,330,435	\$ 3,330,435	\$ 1,202,206	\$ 1,018,557	30.6%	
Op Prog/SCCIC	\$ 450	\$ 450	\$ 30	\$ 250	55.6%	See Note 12
Total Non-Personnel	\$ 7,281,477	\$ 7,350,153	\$ 3,125,644	\$ 2,508,466	34.1%	
Total Operating Expense	\$ 34,083,000	\$ 34,083,000	\$ 12,561,536	\$ 11,609,811	34.1%	
YTD Operating Revenue Over YTD Expense				\$ 2,533,538		

**CONSOLIDATED OPERATING EXPENSE
NOVEMBER 2005**

	FY 05-06 Final Budget	FY 05-06 Revised Budget	FY 04-05 Expended YTD	FY 05-06 Expended YTD	% Exp YTD of Budget	
LABOR						
Operators Wages	\$ 7,897,147	\$ 7,897,147	\$ 2,657,735	\$ 2,281,817	28.9%	
Operators Overtime	\$ 1,154,109	\$ 1,154,109	\$ 413,535	\$ 490,765	42.5%	See Note 13
Other Salaries & Wages	\$ 6,223,417	\$ 6,154,741	\$ 2,342,247	\$ 1,812,382	29.4%	
Other Overtime	\$ 166,200	\$ 166,200	\$ 67,868	\$ 73,139	44.0%	See Note 14
	\$ 15,440,873	\$ 15,372,197	\$ 5,481,384	\$ 4,658,103	30.3%	
FRINGE BENEFITS						
Medicare/Soc Sec	\$ 226,164	\$ 226,164	\$ 62,040	\$ 61,138	27.0%	
PERS Retirement	\$ 1,728,898	\$ 1,728,898	\$ 579,338	\$ 705,868	40.8%	
Medical Insurance	\$ 3,724,628	\$ 3,674,628	\$ 1,171,500	\$ 1,410,733	38.4%	
Dental Plan	\$ 534,944	\$ 534,944	\$ 169,840	\$ 201,351	37.6%	
Vision Insurance	\$ 144,360	\$ 144,360	\$ 52,792	\$ 54,945	38.1%	
Life Insurance	\$ 48,768	\$ 48,768	\$ 8,962	\$ 17,759	36.4%	
State Disability Ins	\$ 333,050	\$ 333,050	\$ 75,968	\$ 63,910	19.2%	
Long Term Disability Ins	\$ 191,434	\$ 191,434	\$ 92,673	\$ 74,622	39.0%	
Unemployment Insurance	\$ 85,251	\$ 85,251	\$ 4,646	\$ 1,863	2.2%	
Workers Comp	\$ 1,396,680	\$ 1,396,680	\$ 602,300	\$ 441,009	31.6%	
Absence w/ Pay	\$ 2,908,020	\$ 2,908,020	\$ 1,123,186	\$ 1,381,941	47.5%	See Note 15
Other Fringe Benefits	\$ 38,454	\$ 88,454	\$ 11,259	\$ 28,104	31.8%	
	\$ 11,360,650	\$ 11,360,650	\$ 3,954,507	\$ 4,443,243	39.1%	
SERVICES						
Acctng/Admin/Bank Fees	\$ 315,959	\$ 315,959	\$ 93,390	\$ 75,790	24.0%	
Prof/Legis/Legal Services	\$ 467,919	\$ 462,804	\$ 99,644	\$ 140,727	30.4%	
Temporary Help	\$ -	\$ 68,676	\$ 13,947	\$ 41,936	61.1%	See Note 16
Custodial Services	\$ 107,800	\$ 107,800	\$ 30,399	\$ 26,679	24.7%	
Uniforms & Laundry	\$ 57,223	\$ 56,594	\$ 26,300	\$ 15,648	27.6%	
Security Services	\$ 424,699	\$ 424,699	\$ 106,975	\$ 213,711	50.3%	See Note 17
Outside Repair - Bldgs/Eqmt	\$ 211,578	\$ 212,322	\$ 49,112	\$ 52,736	24.8%	
Outside Repair - Vehicles	\$ 347,800	\$ 347,800	\$ 124,125	\$ 43,156	12.4%	
Waste Disp/Ads/Other	\$ 75,019	\$ 79,019	\$ 47,869	\$ 18,676	23.6%	
	\$ 2,007,997	\$ 2,075,673	\$ 591,760	\$ 629,059	30.3%	
CONTRACT TRANSPORTATION						
Contract Transportation	\$ -	\$ -	\$ -	\$ -	0.0%	
Paratransit Service	\$ 309,600	\$ 309,600	\$ 805,902	\$ 59,722	19.3%	
	\$ 309,600	\$ 309,600	\$ 805,902	\$ 59,722	19.3%	
MOBILE MATERIALS						
Fuels & Lubricants	\$ 2,094,447	\$ 2,094,447	\$ 662,954	\$ 635,620	30.3%	
Tires & Tubes	\$ 178,560	\$ 178,560	\$ 68,949	\$ 63,550	35.6%	
Other Mobile Supplies	\$ 7,740	\$ 7,740	\$ 3,182	\$ 5,695	73.6%	See Note 18
Revenue Vehicle Parts	\$ 407,510	\$ 407,510	\$ 174,199	\$ 159,528	39.1%	
	\$ 2,688,257	\$ 2,688,257	\$ 909,284	\$ 864,393	32.2%	

**CONSOLIDATED OPERATING EXPENSE
NOVEMBER 2005**

	FY 05-06 Final Budget	FY 05-06 Revised Budget	FY 04-05 Expended YTD	FY 05-06 Expended YTD	% Exp YTD of Budget	
OTHER MATERIALS						
Postage & Mailing/Freight	\$ 24,358	\$ 23,758	\$ 11,410	\$ 6,171	26.0%	
Printing	\$ 65,088	\$ 65,088	\$ 32,026	\$ 19,571	30.1%	
Office/Computer Supplies	\$ 70,948	\$ 70,948	\$ 36,406	\$ 36,999	52.1%	See Note 19
Safety Supplies	\$ 21,875	\$ 21,875	\$ 4,151	\$ 3,804	17.4%	
Cleaning Supplies	\$ 58,730	\$ 58,730	\$ 12,886	\$ 16,540	28.2%	
Repair/Maint Supplies	\$ 55,000	\$ 55,000	\$ 21,696	\$ 8,694	15.8%	
Parts, Non-Inventory	\$ 40,500	\$ 40,500	\$ 16,591	\$ 10,310	25.5%	
Small Tools	\$ 10,600	\$ 11,600	\$ 4,080	\$ 2,224	19.2%	
Promo/Photo Supplies	\$ 13,041	\$ 13,041	\$ 2,373	\$ 2,510	19.2%	
	\$ 360,140	\$ 360,540	\$ 141,620	\$ 106,823	29.6%	
UTILITIES						
	\$ 340,882	\$ 340,882	\$ 107,948	\$ 117,048	34.3%	
CASUALTY & LIABILITY						
Insurance - Prop/PL & PD	\$ 491,100	\$ 491,100	\$ 240,329	\$ 210,754	42.9%	See Note 20
Settlement Costs	\$ 150,000	\$ 150,000	\$ 18,273	\$ 142,319	94.9%	See Note 21
Repairs to Prop	\$ -	\$ -	\$ (13,800)	\$ (10,751)	0.0%	See Note 22
	\$ 641,100	\$ 641,100	\$ 244,802	\$ 342,322	53.4%	
TAXES						
	\$ 47,743	\$ 47,743	\$ 22,581	\$ 12,096	25.3%	
MISC EXPENSES						
Dues & Subscriptions	\$ 54,159	\$ 54,159	\$ 17,417	\$ 41,792	77.2%	See Note 23
Advertising - Revenue Prod.	\$ 15,000	\$ 15,000	\$ 9,891	\$ 4,816	32.1%	
Employee Incentive Program	\$ 7,547	\$ 7,547	\$ 1,649	\$ 804	10.7%	
Training	\$ 8,800	\$ 8,800	\$ 495	\$ 2,048	23.3%	
Travel	\$ 21,870	\$ 21,870	\$ 1,569	\$ 2,813	12.9%	
Other Misc Expenses	\$ 20,328	\$ 20,328	\$ 6,087	\$ 4,598	22.6%	
	\$ 127,704	\$ 127,704	\$ 37,109	\$ 56,871	44.5%	
OTHER EXPENSES						
Leases & Rentals	\$ 758,054	\$ 758,654	\$ 264,638	\$ 320,131	42.2%	See Note 24
	\$ 758,054	\$ 758,654	\$ 264,638	\$ 320,131	42.2%	
Total Operating Expense	\$ 34,083,000	\$ 34,083,000	\$ 12,561,535	\$ 11,609,811	34.1%	

**MONTHLY REVENUE AND EXPENSE REPORT
FY 05-06 CAPITAL IMPROVEMENT PROGRAM**

CAPITAL PROJECTS	Final Program Budget	Expended in November	YTD Expended
Grant Funded Projects			
MetroBase	\$ 29,622,709	\$ 97,468	\$ 151,479
Revenue Vehicle Replacement	\$ 920,000		
Short Range Transit Plan	\$ 100,000		
Pacific Station Renovation	\$ -		\$ 4,650
	\$ 30,642,709		
District Funded Projects			
Bus Stop Imprvmts/Bus Shelter Projects	\$ 10,000		
Revenue Vehicle Replacement	\$ 90,000		\$ 10,593
IT Projects	\$ 30,200		\$ 22,570
Facilities Repairs & Improvements	\$ 29,500		\$ 25
Non-Revenue Vehicle Replacement	\$ 229,000		\$ 55,831
Office Equipment	\$ 22,100		\$ 16,689
PM Filters for Fleet (4)	\$ 33,320		
Mt. Biewlaski Repeater	\$ 15,000		
Transfer to Operating Budget	\$ 335,000		
	\$ 794,120		
TOTAL CAPITAL PROJECTS	\$ 31,436,829	\$ 97,468	\$ 261,837
CAPITAL FUNDING SOURCES			
	Budget	Received in November	YTD Received
Federal Capital Grants	\$ 9,230,246	\$ -	\$ 48,392
State/Local Capital Grants	\$ 7,500,000	\$ -	\$ -
STA Funding	\$ 1,101,716	\$ -	\$ -
Transfer from Operating Budget	\$ -	\$ -	\$ -
Bus Stop Improvement Reserves	\$ 10,000	\$ -	\$ -
District Reserves	\$ 13,594,867	\$ 97,468	\$ 213,445
TOTAL CAPITAL FUNDING	\$ 31,436,829	\$ 97,468	\$ 261,837

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
NOTES TO REVENUE AND EXPENSE REPORT**

1. Passenger fares (farebox and pass sales) are \$471,625 or 31% under the final budget amount for the year to date. Paratransit fares are \$35,669 or 28% under the budgeted amount. Special transit fares (contracts) are \$443,123 or 52% under the budgeted amount. Highway 17 Express revenue is \$104,474 or 24% under the year to date budgeted amount. Together, all four passenger revenue accounts are under the budgeted amount for the first five months of the fiscal year by a net \$1,054,891 or 36%.
2. Advertising income is \$3,392 over the budgeted amount for the year to date based on current advertising levels on the exterior of District buses. A formal program to sell ads has not yet been implemented.
3. Rent income is \$4,092 under budget for the year to date due to a continuing vacancy in the Metro Space space previously occupied by Storti's Pizzeria.
4. Interest income is \$228,623 over budget for the year to date due to higher interest rates than projected in the County investment pool and a one-time interest credit by the County for FY 04-05 in the amount of \$56,564. The average interest rate for the year-to-date is 3.66% while the budget projected 2.0%.
5. Non-transportation revenue is \$152,052 over budget due to a quarterly reimbursement from the County for payroll deductions in the amount of \$152,457 to cover the employees' share of the CalPERS retirement program contributions. This offsets the District's increased retirement expense.
6. Sales tax income is \$81,786 below budget for the first five months of the fiscal year. The budget projected a 3% increase over last year while the tax receipts for the April – June sales quarter were down 0.7% and advances were down.
7. Administration non-personnel expense is at 41.9% of the budget due to the annual payment of APTA dues.
8. Information Technology non-personnel expense is at 52.9% of the budget due to the annual payment of maintenance agreements for the computer system and required programming changes for the Bus Operator bid module.
9. District Counsel non-personnel expense is at 75.9% of the budget due to payment for temp help services and legal services in the approximate amount of \$15,600.
10. Risk management expense is at 59.5% of the budget due to settlement payments to Bus Operators for the wage order claim.
11. Operations non-personnel expense is at 44.5% of the budget due to additional security service expenses during the strike.

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12. SCCIC expense is at 55.6% of the budget due to payment of the annual audit fees in the amount of \$250.
13. Operators overtime expense is at 42.5% of the budget due to position vacancies. A new Bus Operator class is starting on March 16, 2006.
14. Other overtime expense is at 44.0% of the budget due to position vacancies, primarily in the Transit Supervisor classification.
15. Absence with pay is at 47.5% of the budget since from September 27, 2005 – November 1, 2005, most SEIU-represented employees were on paid absence. Total payroll is within budget.
16. Temp help expense is at 61.1% of the budget since funds are transferred to this account as needed by departments using temp help during position vacancies. Temp help is only funded through budget transfers from the salary account.
17. Security services are at 50.3% of the budget due to additional services required during the strike.
18. Other mobile supplies are at 73.6% of the budget because upholstery supplies are purchased as needed.
19. Office/computer supplies are at 52.1% of the budget due to volume purchase of IT supplies.
20. Insurance (property and PL/PD) expense is at 42.9% of the budget since the CalTIP quote upon which the budget was based was slightly lower than the actual billing. This will be addressed in the upcoming budget revision.
21. Settlement costs are at 94.9% of the budget due to payments to Bus Operators totaling \$140,000 for the wage order claim.
22. Repairs to property is a casualty and liability account to which repairs to District vehicles and property are charged when another party is liable for the damage. All collections made from other parties for property repair are applied to this account to offset the District's repair costs.
23. Dues and subscriptions are at 77.2% of the budget due to annual payment of APTA dues.
24. Leases and rentals are at 42.2% of the budget due to property tax payments on two facilities.

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FY 05-06 BUDGET TRANSFERS
11/1/05-2/28/06

	ACCOUNT #	ACCOUNT TITLE	AMOUNT
TRANSFER # 06-007			
TRANSFER FROM:	503031-1400	Prof/Tech Services & Fees	\$ (1,000)
TRANSFER TO:	503034-1400	Employment Exams	\$ 1,000
REASON:	To cover the cost of additional employment exams in HR.		

TRANSFER # 06-008			
TRANSFER FROM:	503162-3100	Uniforms/Laundry	\$ (629)
TRANSFER TO:	503351-3100	Outside Repair - Bldgs & Grounds	\$ 629
REASON:	To cover the cost of building repairs for ParaCruz.		

TRANSFER # 06-009			
TRANSFER FROM:	503031-1400	Prof/Tech Services & Fees	\$ (3,000)
TRANSFER TO:	503034-1400	Employment Exams	\$ 3,000
REASON:	To cover the cost of additional employment exams in HR.		

TRANSFER # 06-010			
TRANSFER FROM:	503033-1800	Legal Services	\$ (3,000)
TRANSFER TO:	503033-1700	Legal Services	\$ 3,000
REASON:	To cover the cost of legal services for personnel issues.		

TRANSFER # 06-011			
TRANSFER FROM:	501021-1100	Other Salaries	\$ (25,000)
TRANSFER TO:	503041-1100	Temp Help	\$ 25,000
REASON:	To cover temp help costs for vacant position in Administration.		

TRANSFER # 06-012			
TRANSFER FROM:	503031-3100	Prof/Tech Services & Fees	\$ (1,000)
TRANSFER TO:	504511-3100	Small Tools	\$ 1,000
REASON:	To purchase floor hydraulic jack for ParaCruz.		

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 24, 2006
TO: Board of Directors
FROM: Steve Paulson, Paratransit Administrator
SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT

I. RECOMMENDED ACTION

This report is for information only- no action requested

II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004.
- Operating Statistics reported are for the month of December 2005.
- New regulations regarding lunch and rest breaks became effective August 1, 2005.
- Customer feedback information is for the month of December 2005.

III. DISCUSSION

METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.

METRO began direct operation of ADA paratransit service (METRO ParaCruz) beginning November 1, 2004. This service had been delivered under contract since 1992.

New regulations requiring meal periods became effective August 1, 2005. This presented new scheduling challenges resulting in decreased driver productivity and increased use of supplemental service providers.

During the month of December, five (5) service complaints and three (3) compliments were received regarding service issues. Two (2) of the complaints were found to be "not valid" when

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investigated. Two of the valid complaints were related to late trips. The other was due to a reservation booking error

Operating Statistics for FY 05-06 through December 2005

	July 05	Aug 05	Sept 05	Oct 05	Nov 05	Dec 05
Scheduled	7570	7935	8413	9526	8516	7262
Performed	6513	6799	7220	8384	7199	6202
Total miles	50,755	56,599	55,890	64,163	55,208	49,325
Av trip miles	5.86	6.03	5.69	5.75	5.79	5.71
Within ready window	91.97%	91.99%	90.93%	87.88%	89.67%	92.26%
Excessively late/missed trips	9	12	23	33	19	9
Monthly call volume	6163	6719	6465	7481	6325	5784
Call average seconds to answer	36	29	29	30	26	29
Hold times less than 2 minutes	88%	90%	90%	90%	92%	91%
Distinct riders	795	806	842	878	827	779
Most frequent rider	52 rides	49 rides	57 rides	53 rides	45 rides	43 rides
Shared rides	58.5%	58.9%	63.6%	66.3%	66.1%	60.4%
Passengers per rev hour	1.68	1.38	1.58	1.64	1.66	1.45
Rides by supplemental providers	5.47%	7.94%	8.23%	13.10%	15.19%	6.05%
SCT cost per ride	\$22.23	\$22.79	\$22.95	\$25.17	\$22.73	\$24.40
ParaCruz driver cost per ride	\$23.58(est)	\$24.87(est)	\$23.31(est)	\$25.26 (est)	\$24.77 (est)	\$24.88 (est)
Rides < 10 miles	81.29%	82.85%	79.87%	78.01%	77.89%	79.83%
Rides > 10	18.71%	17.15%	20.14%	21.99%	22.11%	20.17%

IV. FINANCIAL CONSIDERATIONS

NONE

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V. ATTACHMENTS

NONE

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 10, 2006
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION
COMMISSION FOR PREVIOUS MEETINGS

I. RECOMMENDED ACTION

That the Board of Directors accept and file the voting results from appointees to the Santa Cruz County Regional Transportation Commission.

II. SUMMARY OF ISSUES

- Per the action taken by the Board of Directors, staff is providing the minutes from the most recent meetings of the Santa Cruz County Regional Transportation Commission.
- Each month staff will provide the minutes from the previous month's SCCRTC meetings.

III. DISCUSSION

The Board requested that staff include in the Board Packet information relating to the voting results from the appointees to the Santa Cruz County Regional Transportation Commission. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

IV. FINANCIAL CONSIDERATIONS

There is no cost impact from this action.

V. ATTACHMENTS

- Attachment A:** Minutes of the February 2, 2006 Regular SCCRTC Meeting
Attachment B: Minutes of the February 16, 2006 Transportation Policy Workshop

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SAN SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
AND
SERVICE AUTHORITY FOR FREEWAY EMERGENCIES

Minutes

Thursday,
February 2, 2006
9:00 a.m.

Santa Cruz City Council Chambers
809 Center Street
Santa Cruz CA 95060

1. Roll Call

Members Present: Jan Beautz Emily Reilly
Gustavo Gonzalez (Alt.) Dale Skillicorn (Alt.)
Randy Johnson Pat Spence
Dennis Norton Mark Stone
Ellen Pirie Marcela Tavantzis
Antonio Rivas Mardi Wormhoudt
Rich Krumholz (ex-officio Alt.)

Staff Present: Pat Dellin Rachel Moriconi
Karena Pushnik Gini Pineda
Kim Shultz Grace Blakeslee
Cory Caletti Luis Mendez

2. Oral Communications

3. Additions or Deletions to Consent and Regular Agendas

Acting Executive Director Pat Dellin said there would be no need for Item 30, the Closed Session on Acquisition of the Santa Cruz Branch Line. Chair Pirie removed Item 30 from the agenda.

Director Dellin said that there was an add-on resolution to Item 25, Executive Director recruitment, and a last minute revision to the staff report for Item 28, Transportation Funding Task Force, that included significant changes. She explained that 2/3 of the Commission would have to vote to approve these additions to the agenda.

Commissioner Spence moved and Commissioner Wormhoudt seconded to add these items to the agenda. The motion passed unanimously.

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Director Dellin referred to a handout that Caltrans distributed regarding the Highway 1/17 Merge Lanes Project and an updated Commission roster to replace the roster in Item 26.

Commissioner Stone asked that Item 7 be pulled from the regular agenda and Chair Pirie designated it as Item 29.1.

Commissioner Rivas arrived.

CONSENT AGENDA (Reilly/Beautz)

Commission Alternates Gonzalez and Skillicorn abstained from voting on Items 4, 5 and 6.

4. Approved Minutes of the January 5, 2006 Regular SCCRTC Meeting
5. Approved Minutes of the January 5, 2006 *Regional Transportation Improvement Program* Evening Public Hearing
6. Approved Minutes of the January 19, 2006 Transportation Policy Workshop Meeting

POLICY

No consent items

PROJECTS and PLANNING

7. Approve Staff Recommendations Regarding Highway 1 Projects and Expenditure of Funds for the Highway 1 HOV Lane Project Public Information Brochure (Resolution)- Removed from the Consent Agenda and added to the Regular Agenda as Item 29.1
8. Accepted Status Report on the Santa Cruz Branch Rail Line Acquisition

COMMISSION BUDGET AND EXPENDITURES

No consent items

ADMINISTRATION

9. Approved Budget and Administration/Personnel Committee and Staff Recommendations Regarding Performance Evaluation and

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2006 Goals for the SCCRTC Executive Director

10. Accepted FY05-06 Second Quarter Report on the SCCRTC Work Program

COMMITTEE MINUTES

11. Accepted Draft Minutes of the December 13, 2005 Elderly and Disabled Transportation Advisory Committee Meeting
12. Accepted Draft Minutes of the January 9, 2006 Bicycle Committee Meeting
13. Accepted Draft Minutes of the January 12, 2006 Budget and Administration/Personnel Committee Meeting
14. Accepted Draft Minutes of the January 19, 2006 Interagency Technical Advisory Committee Meeting

INFORMATION/OTHER

15. Accepted Monthly Meeting Schedule
16. Accepted SCCRTC Staff Comment Letters on Draft Environmental Documents and Plans Prepared by Other Agencies
 - a. Letter from Staff to UCSC Regarding the Draft EIR for the Long Range Development Plan
 - b. Letter from Staff to Caltrans Regarding the Draft Transportation Concept Report for Highway 1
17. Accepted Correspondence Log
18. Accepted Letters from SCCRTC Committees and Staff to Other Agencies
 - a. Letter from the Bicycle Committee to UCSC Regarding Draft EIR for the Long Range Development Plan
19. Accepted Miscellaneous Written Comments from the Public on SCCRTC Projects and Transportation Issues
20. Accepted Handouts from Staff and Commissioners at Previous Regional Transportation Commission Meetings
 - a. Handouts and Replacement Pages for the January 5, 2006 Regular Transportation Commission Meeting
 - b. Handouts for the January 5, 2006 Evening Public Hearing
 - c. Handouts for the January 19, 2006 Transportation Policy

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Workshop Meeting

21. Accepted Information Items

- a. East Cliff Esplanade Meeting Flyer
- b. Facts & Figures from the Metropolitan Transportation Commission's Transactions Newsletter, December 2005 - January 2006
- c. Report from the Local Investment in Child Care on "Linking Child Care, Transportation and Land Use"

SERVING AS THE SERVICE AUTHORITY FOR FREEWAY EMERGENCIES (SAFE)

No Consent Items

REGULAR AGENDA

22. Commissioner Reports - None

23. Director's Report - None

24. Caltrans Report

Rich Krumholz, Caltrans District 5, announced that Gregg Albright, the Director of Caltrans District 5, had been promoted to a post in Sacramento. He said that Caltrans will recruit for a new Director for District 5.

Mr. Krumholz said that the project to improve Highway 17 at Laurel Curve would go to bid on February 21st. He added that Caltrans will be approving concept reports for Highway 1 and Highway 17 and that these will soon become public.

Commissioner Rivas said concerns were expressed at an intergovernmental meeting about traffic at the new Pajaro Valley high school and asked if Mr. Krumholz had received a communication on the subject. Mr. Krumholz said he had not seen the communication but that he would look into the matter.

25. SCCRTC Executive Director Recruitment Update

Acting Executive Director Pat Dellin said that the recruitment process was on schedule and that the Budget and Administration/Personnel Committee narrowed the field to seven semi-finalists.

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She referred to the add-on resolution to authorize the Executive Director to reimburse the candidates for their travel expenses. She also said that the RTC had decided to establish an ad hoc committee to make recommendations to the full RTC concerning compensation and employment contract issues, and that members of this committee needed to be designated. She asked Commissioners to inform Chair Pirie of their interest in serving on the ad-hoc committee.

Commissioner Beautz moved and Commissioner Rivas seconded to approve the staff recommendations that:

1. Commissioners plan to attend the full Transportation Policy Workshop meeting on Thursday, February 16th from the special start time of 8 a.m. to noon to interview the Executive Director finalists; and
2. Individual Commissioners indicate to the Commission's Chair by February 8th if they are interested in serving on the ad hoc committee to formulate recommendations to the full Commission on compensation and an employment contract for the new Executive Director

with the additional recommendations that the Regional Transportation Commission:

1. Authorize the Executive Director to reimburse the travel expenses of candidates who are invited to interview for the Executive Director position; and
2. Approve a resolution to expend up to \$5,000 for candidate travel expenses.

The motion (Resolution 19-06) passed with Commissioners Norton and Tavantzis voting "no".

Commissioner Norton asked to see the list of applicants.

Commissioner Pirie noted that the recruitment discussions had been held in closed session by the Budget and Administration/Personnel Committee, and asked County Counsel whether additional Commissioners may attend.

County Counsel Rahn Garcia clarified that if more than six Commissioners wanted to sit in on a closed session of the Budget and Administration/Personnel Committee, that the Commission must publicly notice the meeting as a closed session of the full Commission.

Commissioner Johnson arrived.

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26. Solicit Committee Preferences

Director Dellin noted that every year Commissioners inform the Chair whether they want to serve on the Budget and Administration/Personnel Committee and that recommendations will be made at the March Regional Transportation Commission meeting. She asked Commissioners to inform Chair Pirie of their interest to serve on the committee by February 8th.

27. Highway 1/17 Merge Lanes Project Update - Oral Report by Caltrans

Rich Krumholz, Caltrans District 5, said that Gregg Albright, the Caltrans District 5 Director, had approved start of the Highway 1/7 Merge Lanes project with tree removal, consistent with the process laid out to the RTC at its last meeting. He added that the Public Awareness Campaign for the project, led by the City of Santa Cruz and Caltrans, needs to start early due to the tree removal already in progress. He said that Caltrans and the RTC have a Cooperative Agreement for Commission staff to coordinate a Transportation Demand Management program during construction by urging increased use of carpools, vanpools and transit to ease congestion. He said that Caltrans has provided \$100,000 to fund this effort.

Mr. Krumholz discussed the Highway 1/17 Merge Lanes Project, explaining that the lowest of the five bids to construct the project was 21% higher than projected but that he was reasonably sure that the funding gap could be bridged. Considering that the price for construction will only continue to grow, the Project Development Team decided that waiting to remove the trees was not an option. He said a re-vegetation effort is part of the tree removal plan.

The Commission discussed the importance of communication with the public.

Commissioner Wormhoudt expressed serious concern about the process, noting that in December the Commission approved a motion that included Caltrans returning to the Commission in January with a report on the options regarding the tree removal. She said the tree removal was intended to start in early February and had instead begun in January. She said she was aware that Caltrans had the authority to proceed without the Commission's approval, but asked what

5-11.a6

was the point of discussing the issue in December and January meetings if Caltrans was going to proceed without consulting the Commission as agreed in December.

Acting Executive Director Pat Dellin agreed that it was unfortunate that it was not clear when the decision would be made to proceed with the tree removal, saying that the Project Development Team unanimously advised Caltrans to move forward.

Commissioner Rivas asked that the transportation management plan materials be bilingual along with brochures, postcards, changeable message signs, etc.

Commissioner Stone wanted to underscore that having the decision made by Caltrans and the Project Development Team takes away from the process and did not provide enough time for public input.

Commissioners continued to discuss the process and the impact of delaying the project another year

Director Dellin said that in the next few months, City of Santa Cruz staff and Caltrans staff working on the public information program will present an overview of the public information program. She added that Caltrans will also prepare a monthly report for the Commission.

Commissioner Reilly asked that the presentation include how the school site councils will be apprised of the situation.

Commissioner Wormhoudt asked that a formal entry to the minutes be made stating her opposition to cutting 165 trees before an acceptable bid had been presented to the Commission and before the date agreed upon by the Commission in December.

David Eselius said that the Commission should not undermine the authority of Caltrans and that the Commission did not understand the bidding process.

Micah Posner said that Caltrans views itself as a public developer.

Paul Elerick said he found out that the trees were coming down from a KION television broadcast and that the Public Awareness Campaign should tell everyone that the fishhook

5-11.97

remains the fishhook.

Piet Canin, SCATMA, said that five of the programs listed on the draft Transportation Demand Management Plan are run by the SCAMTA which is losing Congestion Mitigation and Air Quality funding and will need to look at future funding sources.

Bruce Korb said he likes big trees but thanked the Commission for going ahead with the project.

Commissioner Beutz moved and Commissioner Spence seconded to approve the staff recommendations that the Regional Transportation Commission:

1. Hear an oral update from Caltrans about the status of the construction bids;
2. Accept information about the Public Awareness Campaign;
3. Review and accept the Draft Transportation Demand Management Plan; and
4. Approve a resolution authorizing the Executive Director to implement the Transportation Demand Management Plan and expend funds in the amount of \$100,000 over three years according to the plan and the Commission's budgets.

The motion (Resolution 19-09) passed unanimously with the proviso regarding Commissioner Wormhoudt's objection to the tree removal.

28. Transportation Funding Task Force - Update and Appoint Members

Acting Executive Director Pat Dellin said that the revised staff report added several recommendations from the Elderly and Disabled Transportation Advisory Committee regarding membership in the Transportation Funding Task Force and reimbursement for travel expenses. She added that the original staff report included the RTC determining which three of the eight applicants would fill the positions of Land Use/Developer, Auto Driver-at-Large and Commuter-at-Large on the Transportation Funding Task Force.

Commissioner Wormhoudt suggested voting on the applicants before dealing with the recommendations of the Elderly and Disabled Transportation Advisory Committee .

After discussion, Commissioner Norton moved and Commissioner Wormhoudt seconded to accept all eight

5-11.28

applicants to the Transportation Funding Task Force.

Dave Eselius said the Task Force has no technical representation and is pushing a political agenda.

Lynn Robinson, an applicant for the Auto Driver-at-Large position, approved of including all eight applicants.

Bruce Korb encouraged the motion.

The motion passed unanimously.

The Commission discussed the remaining recommendations suggested by the Elderly and Disabled Transportation Advisory Committee to add positions and to reimburse transportation costs to Task Force members.

Commissioners discussed the recommendations.

Commissioner Tavantzis moved to approve the recommendations of the Elderly & Disabled Transportation Advisory Committee to add positions to the Transportation Funding Task Force as follows:

1. A seat be designated for a disabled individual;
2. Two new seats for representatives of the Central Coast Center for Independent Living and the San Andreas Regional Center; and,
3. A voting Community Bridges representative.

Commissioner Norton seconded.

Commissioner Rivas asked to include a driver-at-large from Watsonville, if possible. The maker of the motion and the second agreed and the motion passed unanimously.

Commissioner Spence noted that meeting locations would have to have handicap accessible features. Staff will work with Ms. Spence to hear her input.

Commissioners discussed the last of the Elderly and Disabled Transportation Advisory Committee recommendations regarding reimbursing members for their transportation costs. It was noted that such reimbursement could set a precedent for other Committees and have significant fiscal consequences.

5-11.09

Commissioner Norton moved and Commissioner Reilly seconded to not pursue reimbursement of Task Force members. The motion passed unanimously.

Commissioner Wormhoudt moved and Commissioner Reilly seconded that the Elderly and Disabled Transportation Advisory Committee appoint the disabled person to the Task Force.

The motion passed unanimously.

29. Priority Projects for Statewide Infrastructure Bond Measure

Senior Planner Rachel Moriconi said that in case the funds generated by an infrastructure bond are not distributed equitably according to the usual State Transportation Improvement Program formula, the Regional Transportation Commission should be prepared to submit a list of proposed Projects by Category. Ms. Moriconi also recommended that the Chair be authorized to send letters to the California Transportation Commission forcefully recommending that the current State Transportation Improvement Program (STIP) allocation process which provides for equitable distribution of funds and regional decision making be followed.

Commissioner Beautz suggested including in the letter support for a "firewall" to protect Proposition 42 funds.

Commissioners discussed the listed projects and whether they could postpone voting and discuss the list further.

Acting Executive Director Pat Dellin said it was important to relay the list now and that projects could be pulled back later.

Public comment was heard.

Dave Eselius said the Commission has no priorities and that there are no projects that improve the level of safety on roads.

Piet Canin, representing the Bike Committee, said that voters should know that there are projects that they would support.

Les White said he supports the list, adding that converting

5-11. a10

buses to Compressed Natural Gas is the Metro's highest priority. He added that SCMTD will continue to advocate for the full list of transit projects.

Commissioner Beautz moved to approve the staff recommendations that the RTC:

1. Reiterate Santa Cruz County's first priority with any transportation bond measure that the funds be distributed equitably to regions and that each region retain the authority to decide how to program any new funds;
2. Approve the list prepared by staff and the Interagency Technical Advisory Committee (ITAC) of proposed Priority Projects by Category for discussion with our local state legislators and transportation advocacy groups in the event the Statewide Transportation Bond Measure focuses on earmarked projects; and
3. Direct staff to provide periodic status reports as negotiations progress on the prospect for a Statewide Transportation Bond Measure,

with the addition that Chair Pirie write a letter to local legislators and others regarding the RTC's priorities.

Commissioner Tavantzis seconded and the motion passed unanimously.

29.1 Staff Recommendations Regarding Highway 1 Projects and Expenditure of Funds for the Highway 1 HOV Lane Project & Public Information Brochure (Resolution)- Formerly Item 7

Commissioner Stone said he was concerned that the Highway 1 Soquel/Morrissey Auxiliary Lanes Project could pose a segmentation problem and asked for an opinion from County Counsel on the issue.

Commissioner Stone moved and Commissioner Wormhoudt seconded to approve the staff recommendations to:

1. Approve a resolution authorizing expenditures of up to \$2,500 in budgeted funds to produce a Spanish language newsletter for the Highway 1 HOV Lane Widening Project.
2. Receive this status report on activities related to the Highway 1 Projects

with the addition that County Counsel return with an opinion on segmentation.

Rich Krumholz said that it was determined in the 1997

5-11. all

Project Study Report that the Auxiliary Lanes could be considered to have independent utility and would not be considered a segment of the Highway 1 HOV Lane Widening Project. He said that the Federal Highway Administration was being consulted as well.

Paul Elerick said he would like to see a legal opinion and that in his view it is segmentation. He asked for a legal opinion regarding segmentation on the auxiliary lane proposed at Porter Street also.

The motion (Resolution 20-06) passed unanimously.

CLOSED SESSION (removed from Agenda)

30. Conference with Real Property Negotiator for Acquisition of the Santa Cruz Branch Rail Line Property: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport

Agency Negotiator: Kirk Trost, Miller, Owen & Trost

Negotiation Parties: SCCRTC, Union Pacific

Under Negotiation: Price and Terms

31. Next Meetings/Adjournment

The meeting adjourned at 11:45 a.m.

The next Transportation Policy Workshop is scheduled for Thursday, February 16th, 2006 from 8:00 a.m. to 12 p.m. at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA 95060.

The next SCCRTC meeting is scheduled for Thursday, March 2, 2006 at 9:00 a.m. at the Board of Supervisors Chambers, 701 Ocean Street, 5th Floor, Santa Cruz, CA 95060.

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

Bruce Korb	
John Presleigh	County of Santa Cruz
Sandra Coley	Pajaro Valley Transportation Management Association
Paul Elerick	Committee for Sensible Transportation
Don Hoernschemeyer	Committee for Sensible Transportation
Bill Comfort	
Piet Canin	Ecology Action/Bike to Work
Lynn Robinson	
Bonnie Morr	UTU 23
Teresa Buika	UCSC
Bob Scott	SCCRTC Technical Advisor

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5-11.a13

REGIONAL TRANSPORTATION COMMISSION
Transportation Policy Workshop

MINUTES

Thursday, February 16 2006
8:00 am
SCCRTC Conference Room
Santa Cruz, CA 95060

Members Present: Jan Beautz Antonio Rivas
 Cliff Barrett (Alt.) Pat Spence
 Tony Campos Dale Skillicorn (Alt.)
 Tim Fitzmaurice (Alt.) Mark Stone
 Dennis Norton Marcela Tavantzis
 Ellen Pirie Mardi Wormhoudt

Staff Present: Pat Dellin

1. Introductions

Commissioner Campos called the meeting to order

Self-introductions were made.

2. Oral Communications - None

3. Additions/Deletions to the Agenda – None

4. Concur with Membership and Set Meeting Date for Ad Hoc Committee on
 Compensation and Employment Agreement for the Executive Director – Oral Report by
 Commission Chair

Commissioner Pirie moved and Commissioner Beautz seconded that the members of the Budget and Administration/Personnel Committee (Commission Alternate Schiffirin and Commissioners Pirie, Keogh, Campos and Beautz) with the addition of Commissioner Rivas serve on the Ad Hoc Committee on the Compensation for the Executive Director.

5-11.b 1

Closed Session

Public Employee Employment [Government Code § 54957 (b) (1)]

- 5. Executive Director Recruitment
- 6. Next Meeting/Adjournment

The meeting adjourned at 11:55 a.m.

The next regular RTC meeting will be held **Thursday, March 2, 2006 at 9:00 a.m.** at the Board of Supervisors Chambers, 701 Ocean Street, 5th Floor, Santa Cruz, CA.

The next Transportation Policy Workshop will be held **Thursday, March 16, 2006 at 9:00 a.m.** at the RTC Office, 1523 Pacific Avenue, Santa Cruz, CA.

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

Rahn Garcia
 John Shannon
 Christine Iams
 Susan Mauriello

County Counsel
 CPS Executive Search
 CPS Executive Search
 County Administrative Officer

5-11.62

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 24, 2006
TO: Board of Directors
FROM: Frank L. Cheng, Project Manager
SUBJECT: STATUS OF THE METROBASE PROJECT

I. RECOMMENDED ACTION

That the Board of Directors accept and file the MetroBase Status Report.

II. SUMMARY OF ISSUES

- Concrete Driven Indicator Piles Phase #1 has completed.
- MetroBase Hotline & website online. New updates about project available on website.

III. DISCUSSION

Concrete driven piles are needed for the foundation stability of the Service & Fueling Building. Concrete driven piles will consist of two phases. First phase consists of indicator piles that will be driven to determine the adequacy of the design specifications. This phase has completed. Data was collected during the driving and will assist in the manufacturing process for the rest of the piles.

New updates for the MetroBase Project can be viewed at <http://www.scmtd.com/metrobase>. Information on the project, contact information, and MetroBase Hotline number (831) 621-9568 can be viewed on the website.

New updates on the MetroBase Project:

- Indicator Piles Phase #1 complete.
- MetroBase Hotline & website online.

Previous information regarding the MetroBase Project:

A. Service & Fueling Building (IFB 05-12)

- Arntz Builders trailer and containers installed adjacent to 1122 River Street
- Public Outreach Newsletter sent to areas possibly affected by construction.
- Notice to Proceed issue effective January 9, 2006 with 365 calendar day construction period.
- Weekly Construction Meetings

5-12.1

IV. FINANCIAL CONSIDERATIONS

Funds for the construction of the Service & Fueling Building Component of the MetroBase Project are available within the funds the METRO has secured for the Project.

V. ATTACHMENTS

Attachment A: None

5-12.2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 24, 2006
TO: Board of Directors
FROM: Tom Stickel, Manager of Maintenance
SUBJECT: CONSIDER AMENDING CONTRACT WITH MISSION LINEN & UNIFORM SERVICE

I. RECOMMENDED ACTION

District staff is recommending that the Board of Directors authorize the General Manager to execute an amendment to the contract with Mission Linen & Uniform Service to extend the term of the contract for one (1) additional year.

II. SUMMARY OF ISSUES

- The District has a contract with Mission Linen & Uniform Service for uniform and laundry service.
- At the option of the District, this contract may be renewed for four (4) additional one-year terms under the same terms and conditions.
- Mission Linen & Uniform Service has indicated that they are interested in extending the contract an additional year to April 20, 2007.

III. DISCUSSION

The District's current contract with Mission Linen & Uniform Service for uniform and laundry service is due to expire on April 20, 2006. Mission Linen & Uniform Service has provided good service under this contract. An extension of the contract would be advantageous to the District. Section 3.02 of the contract allows the District the option to renew the contract under the same terms and conditions for four (4) additional one-year terms. Mission Linen & Uniform Service has also reviewed the contract and has indicated their desire to extend the contract. It is recommended that the Board of Directors authorize the General Manager to execute an amendment to the contract with Mission Linen & Uniform Service to extend the contract one (1) additional year.

IV. FINANCIAL CONSIDERATIONS

Funding for this contract is contained in the Operating Budget.

5-13.1

V. ATTACHMENTS

Attachment A: Contract Amendment

5-13.2

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
SECOND AMENDMENT TO CONTRACT NO. 03-12
FOR UNIFORMS, FLAT GOODS, AND LAUNDRY SERVICES**

This second Amendment to Contract No. 03-12 for Uniforms, flat goods, and laundry services is made effective April 21, 2006 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California ("District") and Mission Linen And Uniform Service ("Contractor").

I. RECITALS

- 1.1 District and Contractor entered into a Contract for Uniforms, flat goods, and laundry services ("Contract") on April 21, 2004.
- 1.2 The Contract allows for the extension upon mutual written consent.

Therefore, District and Contractor amend the Contract as follows:

II. TERM

- 2.1 Article 3.02 is amended to include the following language:

This Contract shall continue through April 20, 2007. This Contract may be mutually extended by agreement of both parties.

III. REMAINING TERMS AND CONDITIONS

- 3.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

IV. AUTHORITY

- 4.1 Each party has full power to enter into and perform this First Amendment to the Contract and the person signing this First Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this First Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

5-13.a1

Signed on _____

DISTRICT
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR
MISSION LINEN AND UNIFORM SERVICE

By _____
David Cervantes
Account Representative

Approved as to Form:

Margaret R. Gallagher
District Counsel

5-13.92

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 24, 2006
TO: Board of Directors
FROM: Robyn Slater, Human Resources Manager
SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.

II. SUMMARY OF ISSUES

- None.

III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

IV. FINANCIAL CONSIDERATIONS

None.

V. ATTACHMENTS

Attachment A: Employee Recognition List

6.1.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
EMPLOYEE RECOGNITION

TEN YEARS

None

FIFTEEN YEARS

None

TWENTY YEARS

None

TWENTY-FIVE YEARS

Mark Hansen, FM Mechanic II

THIRTY YEARS

None

6.1.a1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 24, 2006
TO: Board of Directors
FROM: Mark J. Dorfman, Assistant General Manager
SUBJECT: CONSIDERATION OF AMENDING THE BUS ADVERTISING POLICY AND REGULATIONS TO ALLOW ADVERTISING FROM COMPETING MEANS OF TRANSPORTATION

I. RECOMMENDED ACTION

The purpose of this report is to request that the Board of Directors consider amendments to the Bus Advertising Policy and Regulations to allow advertising from competing means of transportation.

II. SUMMARY OF ISSUES

- In 2003, METRO took the sales of Bus Advertising in-house after unsuccessful contracts with Obie Media and Princeton Media.
- The Board of Directors adopted a Bus Advertising Policy and Regulations in 2002 and later amended it in 2003.
- Staff has been selling advertising to a mix of both local and regional advertisers.
- In developing a relationship with a large advertising firm in San Francisco with whom we have done multiple contracts, a request for advertising Northern California Toyota car dealers was received.
- Currently this type of advertisement is not allowed according to the policy.
- Monterey Salinas Transit currently accepts these types of advertisements.
- Due to the significant amount of this contract staff is requesting the Board of Directors reconsider the ban on competing means of transportation.

III. DISCUSSION

In 2003, METRO took the sales of Bus Advertising in-house after unsuccessful contracts with Obie Media and Princeton Media. At that time, no advertising firms were interested and staff felt that they could accomplish the task without a need to share revenue with another company.

The existing Bus Advertising Policy and Regulation was adopted by the Board of Directors in 2002 and later amended it in 2003. Our advertising sales have been composed of a mix of local and regional advertisers, with the bulk of the revenues being regional.

9.1.1

We were recently contacted by one of the advertising firms that we have built up a relationship with on other contracts, and they inquired as to purchasing ad space for Northern California Toyota dealerships. They are interested in a buy of 20 buses with King size ads for a seven month run. Monterey Salinas Transit has taken ads from this client for the past year. Last year the purchase was for 4 months, expanding for this year to 7 months. The ad firm feels that they might ultimately be a 12 month client, based upon their recent success with the medium of bus advertising.

The dollar value of this contract is approximately \$28,000, and because it represents a major portion of advertising revenues, staff is requesting that the Board of Directors reconsider the ban on competing means of transportation.

IV. FINANCIAL CONSIDERATIONS

There financial implication of amending the Bus Advertising Policy and Regulations is approximately \$28,000 for this year and potentially increased revenues in the future.

V. ATTACHMENTS

- Attachment A:** Bus Advertising Policy and Regulations
Attachment B: Sample Ads from Northern California Toyota Dealers

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Regulation Number: AR-1006

Computer Title: Advertising

Effective Date: September 27, 2002

Pages: 5

TITLE: ADVERTISING POLICY AND REGULATIONS

Procedure History

NEW POLICY	SUMMARY OF POLICY	APPROVED
9/27/02	To Create a policy regarding advertising on buses	S. A.
9/26/03	Policy amended to allow METRO bus advertisements	Emily Reilly

I. POLICY

- 1.01 Santa Cruz Metro sells space inside and upon its buses, for the display of commercial advertising. The purpose is to raise revenues, supplementary to those from fares and from tax proceeds, to be used to finance Santa Cruz Metro's operations. The display of advertising is solely for this purpose. It is not intended to provide a general public forum for purposes of communication, but rather to make use of property held in a proprietary capacity in order to generate revenue.
- 1.02 In order to realize the maximum benefit from the sale of advertising space, the program must be managed in a manner that will procure as much revenue as practicable, while ensuring that the advertising does not discourage the use of Santa Cruz Metro's transit system, does not diminish Santa Cruz Metro's reputation in the community it serves or the good will of its patrons, and is consistent with Santa Cruz Metro's principal purpose of providing safe, comfortable, efficient and affordable public transportation. To attain these objectives, Santa Cruz Metro's Board of Directors has established these regulations for the advertising displayed in and upon its buses.
- 1.03 In addition to the foregoing, noncommercial speech is excluded from advertising inside and upon the buses for the following reasons:

9.1.91

- a. Santa Cruz Metro wishes to maintain a position of neutrality on political, religious, environmental, or other public matters and issues in order to promote its commercial enterprise;
- b. If advertisement inside and upon the buses is not restricted, the buses and passengers could be subject to violence;
- c. Preventing a reduction in income earned from selling advertising space because commercial advertisers may be dissuaded from using the forum commonly used by those wishing to communicate political or religious ideas or beliefs.

II. APPLICABILITY

- 2.01 This procedure is applicable to all District employees and all independent contractors who contract with Santa Cruz Metro, for the placement of advertisement in and upon Santa Cruz Metro's buses.

III. DEFINITIONS

- 3.01 Commercial advertising:
- a. Advertising the sole purpose for which is to sell or rent real estate or personal property for profit, or to sell services for profit.
 - b. Shall not include any advertising that both offers to sell property or services and also conveys information about matters of general interest, political issues, religious, moral, or environmental matters or issues, or other public matters or issues, or expresses or advocates opinions or positions upon any of the foregoing.
 - c. Does not convey whether expressly or implied, intentionally or unintentionally, by inference or innuendo, the religious, social, political, legal or moral view of any person or entity as such views are generally understood in Santa Cruz County community.
 - d. Does not cause the vehicles, if posted individually or in combination with other advertisements, to become a public forum for the dissemination, debate, and/or discussion of public issues.

3.02 Political Advertising:

- a. Any advertising that supports or opposes the election of any candidate or group of candidates for election to any federal, State, or local government office;
- b. Any advertising that supports or opposes any referendum conducted by the federal or State government, or by any local government, such as referenda on constitutional amendments, on bond issues, or on local legislation; or
- c. Any advertising that features any person whose prominence is based wholly or in part upon his or her past or present activity in political affairs, or that represents or implies any such person's approval or endorsement of the subject matter of the advertising.

IV. ADVERTISING STANDARDS

4.01 All advertising displayed in or upon the Santa Cruz Metro's buses shall be strictly commercial in nature and purpose.

4.02 Santa Cruz Metro's transit system, in order to serve the purpose for which it has been established, must of necessity accommodate all persons without distinction of age. It is therefore necessary to exclude advertising unsuitable for exposure to children or persons with immature judgment. The following kinds of advertising therefore will not be displayed in or upon Santa Cruz Metro's buses:

1. Advertising for cigars, cigarettes, pipe tobacco, chewing tobacco, and other tobacco products.
2. Advertising for alcoholic beverages, including beer, wine, and distilled spirits.
3. Advertising for products or services related to human reproduction or sexuality, including but not limited to contraceptive products or services, other products or services related to sexual hygiene, and counseling with regard to pregnancy, abortion, or other sexual matter.
4. Advertising for products, services, or entertainment directed to sexual stimulation.

~~4.03 Advertising that explicitly and directly promotes or encourages the use of means of transportation in direct competition with Santa Cruz Metro's bus service shall not be displayed in or upon Santa Cruz Metro's buses.~~

- 4.04 No advertising shall be permitted that in any way denigrates Santa Cruz Metro's organization, or its operation, or its officers, agents, or employees. This prohibition includes advertising copy and illustrations that state or imply or could reasonably be expected to cause an inference, that Santa Cruz Metro's service or operations are anything but safe, efficient, affordable and convenient.
- 4.05 Santa Cruz Metro expects all advertising copy to be truthful. Advertising copy and illustrations should not be exaggerated, distorted, false, misleading or deceptive.
- 4.06 Medical products or treatments are to be treated in a restrained and inoffensive manner.
- 4.07 Testimonials are expected to be authentic, and advertisers using them will be required to indemnify Santa Cruz Metro against any action brought in connection with them. Advertising that promotes contests or giveaways is expected to comply with all applicable laws and regulations.
- 4.08 No advertising in or upon Santa Cruz Metro's buses shall include language, pictures, or other graphic representations that are unsuitable for exposure to persons of young age and immature judgment, or shall be derogatory or defamatory of any person or group because of race, color, national origin, ethnic background, religion, gender or sexual preference.
- 4.09 No advertising shall be displayed in or upon Santa Cruz Metro's buses if the display thereof would violate any federal or State law or regulation, or any law, regulation, or ordinance of any county or municipality in or through which Santa Cruz Metro buses are or may be operated.
- 4.10 No advertising that is obscene, as defined by federal or California law, shall be displayed in or upon Santa Cruz Metro's buses.
- 4.11 Proposed advertisements shall not be accepted if the use, or possession of the property proposed to be advertised, includes a product that is specifically prohibited from use or possession on Santa Cruz Metro's facilities including its buses and vehicles. These products include firearms, tobacco products, alcohol and weapons.
- 4.12 No advertising will be accepted if it advocates imminent lawlessness or violence.
- 4.13 Political advertising will not be accepted.
- 4.14 Advertising will not be accepted if it promotes or encourages unlawful activity.

- 4.15 Advertising will not be accepted if it supports or opposes an issue or cause and/or which advocates or opposes a religion or belief.
- 4.16 Notwithstanding any other provision in this policy, advertising for METRO's transit bus and paratransit services shall be allowed. METRO also retains the right to communicate with its passengers and the public on transit issues, to seek input and participation from its passengers and to provide its passengers with notifications of meetings, hearings and other transit-related issues.

V. USE OF SANTA CRUZ METRO'S NAME

- 5.01 Use of Santa Cruz Metro's name, logo, slogans, or other graphic representations is subject to advance approval by Santa Cruz Metro. Santa Cruz Metro does not endorse or imply endorsement of any product or service.

VI. ADMINISTRATION OF ADVERTISING REGULATION

- 6.01 Advertising space on Santa Cruz Metro's buses is sold through an independent Contractor. The Contractor shall comply with the foregoing policies, and review all advertising with reference to them. They shall refer all such advertising that falls or may fall into any of the categories defined above to Santa Cruz Metro's designated representative responsible for administering the advertising program, who shall determine whether the proposed advertising will be accepted. If the proposed advertising is rejected, the party or parties proposing it may request that this decision be reconsidered. Upon such request, Santa Cruz Metro's representative shall consult with Santa Cruz Metro's District Counsel and with its General Manager or the officer designated by him/her for this purpose. The General Manager or his/her designee, on the basis of such consultation, shall determine whether the proposed advertising will be accepted or rejected.
- 6.02 Santa Cruz Metro will co-operate with the party or parties proposing the advertising, and with the independent contractor through whom it has been proposed, in a reasonable effort to revise it in order to produce advertising that can be accepted and displayed consistently with the foregoing policies.

DIG DAYS OF TUNDRA

ON NOW.

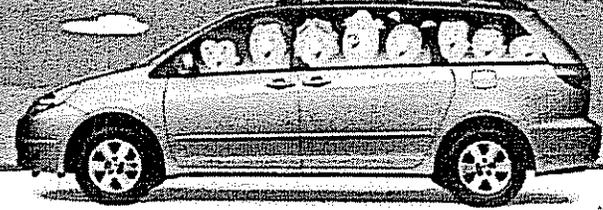


TACOMA. 2005 MOTOR TREND TRUCK OF THE YEAR.



Created at 25% of actual size

SIENNA. HEAD ROOM. LEG ROOM. FAMILY ROOM.



MECHANICAL
created at 25% of actual size.

NEW MODELS.



GREAT DEALS. ON NOW.

TOYOTA *moving forward*

MECHANICAL

9.1.01

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 24, 2006

TO: Board of Directors

FROM: Mike Rotkin, Board Chair
Mark Stone, Board Member
Leslie R. White, General Manager

SUBJECT: CONSIDERATION OF STATUS OF FEDERAL LEGISLATION AND REPORT REGARDING THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION LEGISLATIVE CONFERENCE.

I. RECOMMENDED ACTION

That the Board of Directors accept and file a report regarding the Legislative Conference of the American Public Transportation Association and the status of pending Federal Legislation that effects METRO.

II. SUMMARY OF ISSUES

- On December 16, 2005 the Board of Directors adopted a Legislative Agenda for 2005 for Federal Legislation that identified provisions that, if enacted into law, would benefit METRO.
- On March 4-9, 2006 the American Public Transportation Association (APTA) held the annual Legislative Conference in Washington DC.
- Board Chair Mike Rotkin, Director Mark Stone, and General Manager Leslie R. White participated in the APTA Legislative Conference and met with Members of Congress and Congressional Staff to discuss pending legislation that would affect METRO.
- The Transportation Authorization Bill, SAFETEA-LU that was enacted in 2005 contained the High Intensity Transit Tier (now renamed the Small Cities Transit Intensive Tier/STIC) provisions that now provide supplemental federal formula funds (\$792,000 in 2006) for METRO.
- Members of Congress submitted requests for bus and bus related projects to be considered for appropriation "earmarks" on March 1, 2006.
- METRO is currently seeking "earmarked" federal funds in an amount of at least \$1.5 million for the Pacific Station (SC Metro Center) Redevelopment Project.

10.1.1

III. DISCUSSION

Annually the Board of Directors adopts Legislative Agendas that reflect goals for the coming year for both federal and state legislation. For the calendar year 2006 the Board adopted the Federal Legislative Agenda on December 16, 2005. The Legislative Agenda adopted by the Board of Directors supported promoting the inclusion of an "earmark" of federal discretionary funds for the Pacific Station (SC Metro Center) Redevelopment project. The Pacific Station project combines a reconstruction of the transit and commercial facilities at SC Metro Center with the addition of parking and housing onto the site. METRO has preciously received \$1.5 million in "earmarked" funds in FY 2005 and \$400,000 in "earmarked" funds in FY 2006 to be used to support the purchase of the Greyhound property that is necessary for the project and that is located adjacent to the current SC Metro Center. Due to the efforts of Congressman Sam Farr, as well as Congresswoman Anna Eshoo, and Senators Barbara Boxer and Dianne Feinstein, the Congress "earmarked" funds to support our request. The METRO 2006 Legislative Agenda included a provision to request \$1.5 million for the continuation of the Pacific Station Redevelopment Project. Now that property acquisition funds are "earmarked" the Santa Cruz Redevelopment Agency (RDA) and METRO can proceed to refine the conceptual design and request approval from the Board of Directors to issue a Request for Proposals (RFP) to determine what developers might be interested in participating in the type of public/private partnership necessary to move this project forward. It is anticipated that a total of \$11.6 million in federal funds will be necessary over a number of appropriations cycles. This federal funding is anticipated to stimulate approximately \$25 million in private funding for the Pacific Station project.

On March 4-9, 2006 the American Public Transportation Association (APTA) held its annual Legislative Conference in Washington DC. This Conference brings together Board and staff members from throughout the United States to meet with key individuals from Congress and the Administration. The Conference also offers the opportunity for individual transit system representatives to advocate for programs or projects that they would like the Congress and the Administration to consider. METRO Board Chair Mike Rotkin, Director Mark Stone, and General Manager Leslie R. White represented METRO at the 2006 APTA legislative Conference.

In addition to the meetings that were included in the Conference, meetings were held with staff members from the Senate Banking Committee and the House Transportation and Infrastructure Committee to express appreciation for their support of the High Intensity Transit Tier funding and to discuss implementation issues that have emerged since enactment.

In order to provide information regarding the Pacific Station Redevelopment project and to outline the benefits that an "earmark" of funds would provide meetings were held with staff members from the Senate Transportation Appropriations Committee and the House Transportation Appropriations committee.

10.1.2

Information regarding the Pacific Station Redevelopment project was provided in meetings with staff members from Senator Feinstein's office, Senator Boxer's office, and Congresswoman Eshoo's office. Additionally, a discussion regarding the Pacific Station Redevelopment project was held with Congressman Sam Farr and his staff. The majority of the responses to the information that was presented were positive. The majority of the individuals in the Congressional offices that were visited during the Conference committed to support the requested "earmark" for the Pacific Station Redevelopment Project as one of their top priorities.

The House and Senate Transportation Appropriations Bills are expected to receive legislative attention through the spring with the Appropriations Bills discussion probably extending beyond the September 30, 2005 end of the federal fiscal year. Staff recommends that METRO continue to monitor the House and Senate Appropriations Bills and provide information to Members of Congress and their staff members, as needed, in order to be of assistance to them in the process.

IV. FINANCIAL CONSIDERATIONS

The "earmarking" of the Pacific Station project could result in \$1.5 million in federal funds during the next fiscal year and reflect an overall \$12.6 million federal commitment over the life of the project.

V. ATTACHMENTS

None

10.1.3

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 24, 2006
TO: Board of Directors
FROM: Mark Dorfman, Assistant General Manager
SUBJECT: CONSIDERATION OF RESOLUTIONS AUTHORIZING SUBMITTAL OF FY 2007 STA AND TDA CLAIMS

I. RECOMMENDED ACTION

Adopt resolutions authorizing staff to submit claims to the Santa Cruz County Regional Transportation Commission for FY 2007 State Transit Assistance (STA) and Transportation Development Act (TDA) funds.

II. SUMMARY OF ISSUES

- METRO will claim \$5,880,834.00 in TDA funds and \$1,806,592.00 in STA funds for Santa Cruz County transit operations and capital improvements for FY 2007 based upon TDA and STA revenue estimates for the coming fiscal year.
- The TDA funds will be used for operating costs. The STA funds can only be used for capital improvement projects.
- The amount of STA/TDA funds available may change upon adoption of the California FY 2007 budget in July. If the amount changes, SCMTD will submit an amended claim.

III. DISCUSSION

This claim is based upon the District's share of the estimated TDA revenue which will accrue to Santa Cruz County from the state sales tax on motor fuels. METRO's allocation of the estimated revenue is \$5,880,834.00 in TDA funds and \$1,806,592.00 in STA funds.

Under existing law (PUC Section 99314.6), STA funds cannot be allocated for operating purposes unless the operator meets a set of efficiency standards relating to cost per revenue mile or cost per revenue vehicle hour. The SCMTD will claim the funds for capital purposes since the District cannot meet the qualifying criteria to utilize the money for operations in FY 2007.

Since California's statewide budget for FY2007 will not be approved before July 2006, the amount of STA/TDA funds actually available for apportionment to transit operators may change. If the final budget amount of STA/TDA funds available for Santa Cruz County changes, the SCMTD will amend its claim to the SCCRTC.

11.1.1

IV. FINANCIAL CONSIDERATIONS

If the SCCRTC approves these claims, a total of \$7,687,426.00 in TDA and STA funds will be available to the SCMTD in FY 2007.

V. ATTACHMENTS

Attachment A: Resolution Authorizing Submittal of FY 2007 STA Claim

Attachment B: Resolution Authorizing Submittal of FY 2007 TDA Claim

**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. _____
On the Motion of Director: _____
Duly Seconded by Director: _____
The Following Resolution is:

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
AUTHORIZING A CLAIM TO THE
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FOR STATE TRANSIT ASSISTANCE FUNDS**

WHEREAS, the State Controller is authorized under Section 99313 of the Public Utilities Code to allocate State Transit Assistance (STA) funds to regional transportation planning agencies and county transportation commissions; and

WHEREAS, in accordance with the Sections 99313 and 99314 et al of the Public Utilities Code, the Santa Cruz Metropolitan Transit District is authorized to submit a claim for STA operating funds to the Santa Cruz County Regional Transportation Commission; and

WHEREAS, the Santa Cruz Metropolitan Transit District's proposed expenditures are in conformity with the Regional Transportation Plan; and

WHEREAS, the level of passenger fares and charges is sufficient to enable the Santa Cruz Metropolitan Transit District to meet the fare revenue requirements of Public Utilities Code Section 99268.2(b); and

WHEREAS, the Santa Cruz Metropolitan Transit District is not precluded by any contract entered into on or after June 28, 1979, from employing part-time drivers or from contracting with common carriers of persons operating under a franchise or license; and

WHEREAS, the sum of the Santa Cruz Metropolitan Transit District's allocations from the State Transit Assistance fund and from the Local Transportation Fund does not exceed the amount the Santa Cruz Metropolitan Transit District is eligible to receive during fiscal year 2007. Such funding, however, shall not relieve the Santa Cruz Metropolitan Transit District of its responsibility pursuant to Section 6735 of the California Code of Regulations, Title 21, Chapter 3; and

WHEREAS, the Santa Cruz Metropolitan Transit District has made a reasonable effort to implement the productivity improvements recommended pursuant to Public Utilities Code Section 99244; and

11.1.a1

WHEREAS, the Santa Cruz Metropolitan Transit District is making full use of federal funds available under the Intermodal Transportation Efficiency Act of the 21st Century, as amended:

NOW, THEREFORE, BE IT RESOLVED, that the General Manager of the Santa Cruz Metropolitan Transit District is authorized to submit a claim of up to \$1,806,592.00 in State Transit Assistance funds for FY 2007.

PASSED AND ADOPTED this 24th day of March, 2006 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____
MICHAEL R. ROTKIN
Board Chair

ATTEST _____
LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel

11.1.a2

**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is:

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
AUTHORIZING A CLAIM TO THE
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION
FOR TRANSPORTATION DEVELOPMENT ACT FUNDS**

WHEREAS, in accordance with Article 1, Section 99210 of the Public Utilities Code the Santa Cruz Metropolitan Transit District is a transit operator; and

WHEREAS, in accordance with Article 1, Section 99214 of the Public Utilities Code the Santa Cruz County Regional Transportation Commission is the Transportation Planning Agency for Santa Cruz County; and

WHEREAS, in accordance with Article 4, Section 99260(a) of the Public Utilities Code, claims may be filed with the transportation planning agency by transit operators for the support of public transportation systems; and

WHEREAS, in accordance with Section 6655 of the California Code of Regulations, the Transportation Planning Agency issues instruction to the County Auditor for payment to claimants,

NOW, THEREFORE, BE IT RESOLVED, that the General Manager of the Santa Cruz Metropolitan Transit District is authorized to submit a claim of up to \$5,880,834.00 to the Santa Cruz County Regional Transportation Commission for Transit Operations for fiscal year 2007.

11.1.01

PASSED AND ADOPTED this 24th day of March 2006, by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

MIKE ROTKIN
Board Chair

ATTEST _____

LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel

11.1.62

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: March 24, 2006
TO: Board of Directors
FROM: Mark Dorfman, Assistant General Manager
SUBJECT: **CONSIDER ADOPTING A PROGRAM OF PROJECTS AND AUTHORIZING THE APPLICATION AND EXECUTION OF AN FTA GRANT FOR URBANIZED AREA FORMULA PROGRAM FOR FY2006.**

I. RECOMMENDED ACTION

Adopt the attached Program of Projects and authorize an application for Federal Transit Administration Urbanized Area Formula Funds.

II. SUMMARY OF ISSUES

- The new federal surface transportation act, the *Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users* (SAFETEA-LU) maintains the Urbanized Area Formula Program within the Federal Transit Administration for public transit operating assistance in urbanized areas.
- The US Congress appropriated funds for the Federal Transit Administration (FTA) Urbanized Area Formula Program in accordance with the statutory formula in the SAFETEA-LU.
- METRO must submit an application and execute a grant agreement with the FTA to receive these funds.
- SCMTD's FY2006 Budget includes the FTA Urbanized Area Formula Program revenue for transit operations.

III. DISCUSSION

The Safe, Accountable, Flexible and Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) legislated programs within the Federal Transit Administration (FTA) to provide financial assistance to public transit operators. In addition to the Urbanized Area Formula Program (49 USC §5307) from which METRO has received the bulk of its federal operating assistance in the past, SAFETEA-LU established supplemental assistance for small urban areas with higher-than-average transit ridership. The Small, Transit Intensive Cities (the High Intensity Transit Tier) and the Growing State supplements together with the traditional Urbanized Area Formula Program increase METRO's FTA operating assistance by \$770,000 from last year.

12.1.1

Both Santa Cruz and Watsonville receive Urbanized Area Formula Program funds each year. Because METRO and Monterey-Salinas Transit both operate public transit service in Watsonville, the two operators have agreed to split the Watsonville apportionment according to the proportion of service each provides in Watsonville. Monterey Salinas Transit then returns part of its portion to METRO as rent for using the Watsonville Transit Center.

METRO requires the entire apportionment of the FY 2006 FTA Urbanized Area Formula Program for operating assistance.

IV. FINANCIAL CONSIDERATIONS

The Urbanized Area Formula Program contributes \$3,796,546 to METRO's FY2006 operating budget. Local sales tax provides the required match.

V. ATTACHMENTS

Attachment A: Program of Projects for FY2006 FTA §5307 Funds

**Santa Cruz Metropolitan Transit District
FY2006 Program of Projects
Using Federal Transit Administration Funds**

The Federal Transit Administration allocated \$3,796,546 in federal funds to the Santa Cruz Metropolitan Transit District (METRO) for urbanized area public transit operating assistance during FY 2006. METRO, in accordance with 49 USC Part 5307, proposes to implement the following Program of Projects with these Federal Transit Administration (FTA) funds:

1. FY2006 Operating Assistance: \$3,796,546 for public transit service operated from July 1, 2005 through June 30, 2006. This project operates public transit which conforms to land use and transportation plans in Santa Cruz County and which will not cause negative environmental impacts or relocation of families or businesses. Local sales tax, Transportation Development Act revenue and passenger fares pay the remaining project costs.

If adopted by the Board, METRO staff will submit an application to the FTA requesting funds for this program of projects, and the General Manager will execute a grant agreement authorizing reimbursement of project costs from the FTA.

12.1.a1