

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**BOARD OF DIRECTORS REGULAR MEETING AGENDA
SEPTEMBER 14, 2007 (Second Friday of Each Month)
SCMTD ENCINAL CONFERENCE ROOM
370 ENCINAL STREET, SUITE 100
SANTA CRUZ, CALIFORNIA
9:00 a.m. – 11:00 a.m.**

THE BOARD AGENDA PACKET CAN BE FOUND ONLINE AT WWW.SCMTD.COM

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION - 9:00 a.m.

1. ROLL CALL
2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS
 - a. None
3. LABOR ORGANIZATION COMMUNICATIONS
4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 5-1. APPROVE REGULAR BOARD MEETING MINUTES OF AUGUST 10 & 24, 2007
- 5-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF AUGUST 2007
- 5-3. CONSIDERATION OF TORT CLAIMS: None
- 5-4. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR SEPTEMBER 19, 2007 AND MINUTES OF JULY 18, 2007
- 5-5. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF JUNE 2007
- 5-6. ACCEPT AND FILE METROBASE STATUS REPORT

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS
Presented by: Chair Tavantzis
Staff Report: Attached
THIS PRESENTATION WILL TAKE PLACE AT THE SEPTEMBER 28, 2007 BOARD MEETING
7. CONSIDERATION OF APPROVING A RESOLUTION TERMINATING THE CALIFORNIA PUBLIC ENTITY INSURANCE AUTHORITY (CPEIA) JOINT POWERS AGREEMENT
Presented By: Margaret Gallagher, District Counsel
8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN ASSIGNMENT OF THE LEASE AGREEMENT OF THE CHINESE RESTAURANT AT THE WATSONVILLE TRANSIT CENTER TO YU NING HE AND ELAINE WANG, SUBJECT TO ALL RENTS, OBLIGATIONS, INTEREST AND LATE CHARGES BEING PAID TO METRO
Presented By: Margaret Gallagher, District Counsel
ACTION REQUESTED AT THE SEPTEMBER 14, 2007 BOARD MEETING
9. CONSIDERATION OF APPOINTMENT OF HEIDI CURRY TO THE METRO ADVISORY COMMITTEE (MAC) BY DIRECTOR KIRBY NICOL TO FILL THE POSITION OF PAUL MARCELIN-SAMPSON
Presented By: Leslie R. White, General Manager
ACTION REQUESTED AT THE SEPTEMBER 14, 2007 BOARD MEETING
10. CONSIDERATION OF APPROVING THE RECOMMENDATION OF THE BUS STOP ADVISORY COMMITTEE FOR THE LOCATION OF BUS SHELTERS THAT ARE READY TO BE INSTALLED
Presented By: Tom Stickel, Maintenance Manager
ACTION REQUESTED AT THE SEPTEMBER 14, 2007 BOARD MEETING
11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A ONE-YEAR CONTRACT EXTENSION WITH DEVCO OIL, INC. FOR DIESEL AND GASOLINE FUEL
Presented By: Tom Stickel, Maintenance Manager
ACTION REQUESTED AT THE SEPTEMBER 14, 2007 BOARD MEETING
12. CONSIDERATION OF CHANGE IN PAYPHONE SERVICE PROVIDER
Presented By: Angela Aitken, Finance Manager
ACTION REQUESTED AT THE SEPTEMBER 14, 2007 BOARD MEETING
13. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel
14. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

SECTION II: CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Pursuant to Government Code Section 54956.9)
 - a. Name of Case: Johnny Chavarria vs. Santa Cruz Metropolitan Transit District
(Before the Workers' Compensation Appeals Board)
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Pursuant to Government Code Section 54957)
 - a. Title: District Counsel
 - b. Title: General Manager

SECTION III: RECONVENE TO OPEN SESSION

15. REPORT OF CLOSED SESSION

ADJOURN

NOTICE TO PUBLIC

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #2 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors' deliberation on the topic to be addressed. Presentations will be limited in time in accordance with District Resolution 69-2-1.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The Encinal Conference Room is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, please contact Cindi Thomas at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the Board meeting.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

August 10, 2007

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, August 10, 2007 at the District's Administrative Office, 370 Encinal Street, Santa Cruz, CA.

Chair Tavantzis called the meeting to order at 9:03 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Dene Bustichi
Donald Hagen
Michelle Hinkle
Kirby Nicol
Emily Reilly
Mike Rotkin
Dale Skillicorn
Pat Spence
Marcela Tavantzis
Ex-Officio Donna Blitzer

DIRECTORS ABSENT

Jan Beautz
Mark Stone

STAFF PRESENT

Ciro Aguirre, Operations Manager
Angela Aitken, Finance Manager
Frank Cheng, MetroBase Project Manager
Mark Dorfman, Assistant General Manager

Margaret Gallagher, District Counsel
Robyn Slater, Human Resources Manager
Tom Stickel, Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Sandra Lipperd, UTU
Ian McFadden, Transit Planner

Manny Martinez, PSA
Steve Prince, UTU

2. ORAL AND WRITTEN COMMUNICATION

Written:

None.

Oral:

None.

5-1.1

3. **LABOR ORGANIZATION COMMUNICATIONS**

None.

4. **ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

None.

CONSENT AGENDA

5-1. **ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JULY 2007**

No questions or comments.

5-2. **CONSIDERATION OF TORT CLAIMS:
DENY THE CLAIM OF FARMERS INSURANCE (WALTERMYER), CLAIM #07-0026**

No questions or comments.

5-3. **ACCEPT AND FILE METROBASE STATUS REPORT**

No questions or comments.

5-4. **ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR AUGUST 15, 2007 AND MINUTES OF JUNE 20, 2007**

Regarding Page #5-4.4 Director Spence asked about the CHP encouraging tow truck drivers to drop off vehicles at METRO's Park & Ride lots. Ciro Aguirre replied that he had not been able to confirm that yet and Director Spence requested that he follow up on it. Mr. Aguirre added that the other issue had been 14 Cheap Hauling trucks parking at the Scotts Valley Transit Center overnight, however, that issue had been resolved.

5-5. **ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF MAY 2007**

No questions or comments.

5-6. **ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF JUNE 2007**

Director Rotkin reported that the University has decided this year to raise the parking rates only for those with bus passes. Les White added that even though there had been an additional operating day, it is disturbing that ridership is decreasing 10 – 15% in every category.

5-1.2

5-7. ACCEPT AND FILE JUNE 2007 RIDERSHIP REPORT

No questions or comments.

REGULAR AGENDA

7. CONSIDERATION OF APPROVAL OF CALPERS RESOLUTIONS TO REVISE METRO'S MEDICAL PREMIUM CONTRIBUTION RATES FOR UTU FIXED ROUTE AND PARATRANSIT

Summary:

Robyn Slater reported that the current Labor Agreements with UTU, Local 23, Fixed Route and Paratransit, each include language that specifies the amount METRO will contribute towards medical premiums. The Fixed Route resolution is adjusted annually to reflect actual maximum monthly premium contributions and the Paratransit resolution corrects an error in the original resolution established in 2004.

8. CONSIDERATION OF REVIEWING, REVISING, AND PRIORITIZING THE LIST OF UNMET TRANSIT AND PARATRANSIT NEEDS TO BE CIRCULATED TO THE ELDERLY & DISABLED TRANSPORTATION ADVISORY COMMITTEE (E&D TAC) AND THE METRO ADVISORY COMMITTEE (MAC)

Summary:

Chair Tavantzis explained that the Board was being asked to review and prioritize METRO's draft list of Unmet Transit and Paratransit needs. The Board reviewed the SCCRTC's list first to determine if METRO agrees with the prioritization. The Board modified the priority of several items.

Discussion:

Director Hagen created another version of METRO's list and assigned each with a priority of VH- Very High need, H- High need, M- Moderate need and L- Low need, which was distributed to the Board and is attached to the file copy of these minutes. The Board reviewed each item and assigned all items regarding maintaining current service Very High need, all items related to improving existing service a High need, and the remainder were assigned Moderate and Low need. Two items were removed from the list completely. The Board decided to eliminate the numbers indicating in which order items should be listed, instead giving each item only a priority ranking, with all items in each category being of equal priority.

Les White reported that he would recreate Director Hagen's list indicating the priority ranking of each item as assigned by the Board today, including a brief summary of how the Board arrived at each category of priority. The list would then come back to the Board in two weeks, along with MAC and E&D TAC's input and a Public Hearing would be held at that time. After receiving input, the Board would then finalize the list to be submitted to the SCCRTC.

5-1.3

The Board requested a matrix of the listed items if MAC and E&D TAC's opinions differed widely from the Board's.

14. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher reported that the Board would have a conference with its Labor Negotiators regarding UTU, Local 23 Fixed Route.

15. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

SECTION II: CLOSED SESSION

Chair Tavantzis adjourned to Closed Session at 10:50 a.m. and reconvened to Open Session at 11:06 a.m.

SECTION III: RECONVENE TO OPEN SESSION

16. REPORT OF CLOSED SESSION

Margaret Gallagher reported that the Board took no reportable action in Closed Session.

ADJOURN

There being no further business, Chair Tavantzis adjourned the meeting at 11:06 a.m.

Respectfully submitted,



CINDI THOMAS
Administrative Services Coordinator

5-1.4

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

August 24, 2007

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, August 24, 2007 at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, CA.

Chair Tavantzis called the meeting to order at 9:03 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Jan Beautz (arrived after roll call)
Dene Bustichi
Donald Hagen
Michelle Hinkle
Kirby Nicol
Emily Reilly
Mike Rotkin
Dale Skillicorn
Pat Spence
Mark Stone
Marcela Tavantzis
Ex-Officio Donna Blitzer

DIRECTORS ABSENT

None

STAFF PRESENT

Angela Aitken, Finance Manager
Frank Cheng, MetroBase Project Manager
Mark Dorfman, Assistant General Manager
Terry Gale, IT Manager

Robyn Slater, Human Resources Manager
Tom Stickel, Maintenance Manager
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Karena Pushnik, SCCRTC
Randy Swart, VMU

Amy Weiss, Spanish Interpreter
Bob Yount, MAC

2. ORAL AND WRITTEN COMMUNICATION

Written:

None.

5-1.5

Oral:

None.

3. LABOR ORGANIZATION COMMUNICATIONS

None.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Director Spence distributed information regarding Item #8, which is attached to the file copy of these minutes.

VICE CHAIR BEAUTZ ARRIVED

CONSENT AGENDA

- 5-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JULY 2007
- 5-2. CONSIDERATION OF TORT CLAIMS:
DENY THE CLAIM OF FARMERS INSURANCE (WALTERMYER), CLAIM #07-0026
- 5-3. ACCEPT AND FILE METROBASE STATUS REPORT
- 5-4. ACCEPT AND FILE THE METRO ADVISORY COMMITTEE (MAC) AGENDA FOR AUGUST 15, 2007 AND MINUTES OF JUNE 20, 2007
- 5-5. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF MAY 2007
- 5-6. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF JUNE 2007
- 5-7. ACCEPT AND FILE JUNE 2007 RIDERSHIP REPORT
- 5-8. APPROVE REGULAR BOARD MEETING MINUTES OF JULY 13 & 27, 2007
- 5-9. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MAY 2007
- 5-10. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE JUNE 2007 MEETING(S)
- 5-11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A 1-YEAR EXTENSION TO THE CONTRACT WITH MONTE FOUNDATION TO PROVIDE TRANSIT SERVICE TO THE 2007 FIREWORKS FESTIVAL
- 5-12. CONSIDERATION OF APPROVAL OF REVISED BOARD MEMBER TRAVEL FOR FY 07-08
- 5-13. CONSIDERATION OF EXTENDING THE REOPENER PERIOD OF TIME PROVIDED FOR IN SECTION 4, COMPENSATION, OF THE CONTRACT WITH THE GENERAL MANAGER FROM JULY 2007 TO JULY THROUGH SEPTEMBER 2007
- 5-14. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR MONTH OF JULY 2007
- 5-15. ACCEPT AND FILE DRAFT REPORT ON FY 2007 TRIENNIAL REVIEW
- 5-16. ACCEPT AND FILE JULY 2007 RIDERSHIP REPORT
- 5-17. CONSIDERATION OF AUTHORIZATION TO ADD 110 VERNON STREET PROPERTY TO METRO'S EXISTING PROPERTY INSURANCE COVERAGE FOR FY08

5-1.6

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR SKILLICORN

Approve the Consent Agenda

Motion passed unanimously with all Directors present.

REGULAR AGENDA

7. CONSIDERATION OF APPROVAL OF CALPERS RESOLUTIONS TO REVISE METRO'S MEDICAL PREMIUM CONTRIBUTION RATES FOR UTU FIXED ROUTE AND PARATRANSIT

Summary:

Robyn Slater reported that the Fixed Route resolution is adjusted annually to reflect METRO's actual maximum monthly premium contributions and the Paratransit resolution corrects an error in the language provided by CalPERS in the original resolution established in 2004.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR REILLY

Approve the Resolutions to revise the fixed contribution towards medical coverage for the United Transportation Union, Local 23 (Fixed Route) and Paratransit Unit under the California Public Employees' Retirement System (CalPERS) medical insurance program

Motion passed unanimously with all Directors present.

8. PUBLIC HEARING: CONSIDERATION OF IDENTIFYING A PRELIMINARY LIST OF UNMET TRANSIT AND PARATRANSIT NEEDS FOR SUBMISSION TO THE SCCRTC

Summary:

Les White reported that at its last meeting, the Board reviewed, revised and assigned priority ranking to METRO's draft list of Unmet Transit and Paratransit needs. The list was transmitted to E&D TAC for their consideration; however, they did not meet as scheduled on August 14th and they have provided no feedback. MAC reviewed the list at their August 15th meeting and their comments are included as Attachment "C". After receiving public comment at today's Public Hearing and reviewing all input received, it is recommended that the Board adopt a final list of Unmet Transit and Paratransit needs to be submitted to the SCCRTC.

Discussion:

Director Rotkin asked for clarification on how important it was to prioritize each item on the list, in light of the current state budget crisis. Les White replied that this is the first time that the SCCRTC has requested prioritization of the list and staff believes it is a constructive exercise to determine METRO's priorities in case extra funds should somehow materialize, however it is not a binding prioritization.

5-1.7

Director Hagen expressed concern that E&D TAC did not comment on METRO's list.

CHAIR TAVANTZIS OPENED THE PUBLIC HEARING AT 9:13 A.M.

Bob Yount, MAC, reported that MAC took this seriously and had spent a lot of time on it. MAC recommends that the criteria of impact on the highest number of riders be used when implementing service improvements. Mr. Yount stated that one area where MAC disagreed with the Board was on Holiday Service, which MAC feels strongly should be changed from low priority to high priority. Mr. Yount went on to comment on each of MAC's recommendations that differed from the Board's.

There was a discussion about Holiday Service.

CHAIR TAVANTZIS CLOSED THE PUBLIC HEARING AT 9:21 A.M.

Chair Tavantzis explained that when the Board reviewed and prioritized the list that system-wide items were high priority, route-specific items were lower priority, etc.

Director Spence requested a cost breakdown. Chair Tavantzis replied that the items were not prioritized by cost, which is not a factor at this point. Les White clarified that there is no funding to implement any of the items, however, staff would be happy to determine costs when and if funding became available. Director Stone added that this was a worthwhile effort and thanked staff and MAC for their time spent on it.

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR NICOL

Adopt and submit to the SCCRTC the list of Unmet Transit and Paratransit needs as presented, except change Holiday Service from Low Priority to Moderate Priority

Discussion:

Vice Chair Beautz asked about MAC's recommendation to add the replacement of 30 1998 fixed route buses to the list as a very high priority. Les White agreed that would be a good idea and the maker and second of the motion accepted the following amendment:

ACTION: MOTION: DIRECTOR REILLY SECOND: DIRECTOR NICOL

Adopt and submit to the SCCRTC the list of Unmet Transit and Paratransit needs as presented, except change Holiday Service from Low Priority to Moderate Priority and add Replacement of 30 1998 Fixed Route buses to the list as a Very High Priority

Discussion:

Director Reilly thanked Director Spence and MAC, stating it was good to have MAC's input even though all of their recommendations were not being incorporated at this time.

5-1.8

Les White clarified that there were two technical corrections that the Board had requested previously which were missed in this report, but would be made to the final draft:

1. On page #8.b1, regarding Route 71, the word “headways” will be changed to “frequencies”; and
2. On page #8.b2, the identification of “(AVL)” will be included after “Automated Vehicle Location”

Motion passed unanimously with all Directors present.

ADJOURN

There being no further business, Chair Tavantzis adjourned the meeting at 9:34 a.m.

Respectfully submitted,



CINDI THOMAS
Administrative Services Coordinator

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 08/01/07 THRU 08/31/07

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
22611	08/03/07	223.13	002861	AMERICAN MESSAGING SVCS, LLC		13645	AUG PAGER/FLT	35.60	
						13646	AUG PAGER/FAC	187.53	
22612	08/03/07	64.00	E620	ANDRADE, GERALD		13551	DMV FEES	64.00	
22613	08/03/07	100.00	B003	BEAUTZ, JAN	7	13554	JULY BOARD MTGS	100.00	
22614	08/03/07	1,580.00	616	BROWN ARMSTRONG		13564	AUDIT SERVICES	1,580.00	
22615	08/03/07	100.00	B018	BUSTICHI, DENE	7	13555	JULY BOARD MTGS	100.00	
22616	08/03/07	120.00	014	CABRILLO COLLEGE		13627	FINGERPRINTING	120.00	
22617	08/03/07	634.52	739	CENTURY CHEVROLET		13294	REV VEH PARTS/PT	634.52	
22618	08/03/07	50.30	667	CITY OF SCOTTS VALLEY		13547	5/15-7/15 KINGS VLG	50.30	
22619	08/03/07	100.00	B014	CITY OF WATSONVILLE		13563	JULY BOARD MTGS	100.00	
22620	08/03/07	75.34	002063	COSTCO		13369	LOCAL MTG EXP	37.07	
						13652	PHOTO PROCESS/OPS	1.92	
						13653	PHOTO PROCESS/OPS	1.92	
						13654	PHOTO PROCESS/OPS	1.92	
						13655	PHOTO PROCESS/OPS	5.88	
						13656	PHOTO PROCESS/OPS	2.91	
						13657	PHOTO PROCESS/OPS	13.34	
						13658	PHOTO PROCESS/OPS	5.82	
						13659	PHOTO PROCESS/OPS	4.56	
22621	08/03/07	3,162.73	085	DIXON & SON TIRE, INC.		13285	TIRES & TUBES-PT	1,038.31	
						13346	TIRES & TUBES/FLT	508.00	
						13347	TIRES & TUBES/FLT	612.92	
						13348	TIRES & TUBES/FLT	1,003.50	
22622	08/03/07	3,100.00	432	EXPRESS PERSONNEL SERVICES		13552	TEMP/FIN W/E 7/8	1,550.00	
						13553	TEMP/FIN W/E 7/15	1,550.00	
22623	08/03/07	470.52	117	GILLIG CORPORATION		13302	REV VEH PARTS	470.52	
22624	08/03/07	48.96	546	GRANITE ROCK COMPANY		13473	REPAIRS/MAINTENANCE	48.96	
22625	08/03/07	632.82	001097	GREENWASTE RECOVERY, INC.		13599	JUL-SEP BIG BASIN	45.51	
						13600	JUL-SEP 2400 FREEDOM	45.51	
						13601	JUL-SEP FREE/BOWKER	45.51	
						13602	JUL-SEP AIRPORT/FREE	136.53	
						13603	JUL-SEP LOMOND/HWY9	45.51	
						13604	JUL-SEP HWY 17/BC	223.23	
						13605	JUL-SEP AIRPORT/FREE	91.02	
22626	08/03/07	100.00	B021	HAGEN, DONALD N.		13556	JULY BOARD MTGS	100.00	
22627	08/03/07	50.00	B006	HINKLE, MICHELLE	7	13557	JULY BOARD MTGS	50.00	
22628	08/03/07	92.62	166	HOSE SHOP, THE		13365	PARTS & SUPPLIES/FLT	13.71	
						13366	PARTS & SUPPLIES/FLT	78.91	
22629	08/03/07	28.26	036	KELLY-MOORE PAINT CO., INC.		13399	REPAIRS/MAINTENANCE	28.26	
22630	08/03/07	104.71	074	KENVILLE LOCKSMITHS	7	13160	REV VEH PARTS	94.94	
						13244	REPAIRS/MAINTENANCE	9.77	
22631	08/03/07	172.25	852	LAW OFFICES OF MARIE F. SANG	7	13403	WORKERS COMP CLAIM	172.25	
22632	08/03/07	135.13	040	LENZ ARTS, INC.		13431	EMP INCENTIVE-FRAMES	135.13	
22633	08/03/07	264.50	001992	LRP PUBLICATIONS		13660	DISABILITY BULLETIN	264.50	
22634	08/03/07	105.80	107A	LUMBERMENS		13245	PARTS & SUPPLIES	28.32	
						13349	PARTS & SUPPLIES/FLT	77.48	
22635	08/03/07	260.00	R490	MACDONALD, WILLIAM		13648	SETTLEMENT/RISK	260.00	
22636	08/03/07	723.94	041	MISSION UNIFORM		13247	UNIF/LAUNDRY-FLT	300.54	
						13248	UNIF/LAUNDRY-FLT	72.43	
						13249	UNIF/LAUNDRY-FLT	171.06	

5-2.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 08/01/07 THRU 08/31/07

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
						13250	UNIF/LAUNDRY-FLT	49.42	
						13297	UNIF/LAUNDRY-PT	49.65	
						13318	UNIF/LAUNDRY-FAC	80.84	
22637	08/03/07	85.13	001454	MONTEREY BAY OFFICE PRODUCTS		13451	STAPLES FOR RICOH	85.13	
22638	08/03/07	238.44	R488	NABOR, GLENN		13650	SETTLEMENT/RISK	238.44	
22639	08/03/07	1,731.42	1116	NELSON, LUELLA E.		13549	ARBITRATION UTU 23	1,731.42	
22640	08/03/07	576.60	001063	NEW FLYER INDUSTRIES LIMITED		13387	REV VEH PARTS	576.60	
22641	08/03/07	100.00	B020	NICOL, KIRBY	7	13558	JULY BOARD MTGS	100.00	
22642	08/03/07	77.99	004	NORTH BAY FORD LINC-MERCURY		13286	REV VEH PARTS/PT	159.37	
						13391	CREDIT MEMO	-81.38	
22643	08/03/07	277.67	R489	NORTHERN CALIFORNIA CARPENTERS		13649	SETTLEMENT/RISK	277.67	
22644	08/03/07	763.96	872	PACIFIC MATERIAL HANDLING SOL.		13588	OUT REPAIR-EQUIP	763.96	
22645	08/03/07	3,715.02	043	PALACE ART & OFFICE SUPPLY		13375	OFFICE SUPPLIES/OPS	389.17	
						13384	OFFICE SUPPLIES/PUR	138.88	
						13407	OFFICE SUPPLIES/ADM	4.98	
						13408	OFFICE SUPPLIES/ADM	73.50	
						13429	OFFICE SUPPLIES/ADM	389.17	
						13448	OFFICE SUPPLIES/IT	1,206.79	
						13449	OFFICE SUPPLIES/IT	1,227.74	
						13614	OFFICE SUPPLIES	284.79	
22646	08/03/07	250.52	061	REGISTER PAJARONIAN		13370	PUB NOTICE ADM 7/12	250.52	
22647	08/03/07	50.00	B011	REILLY, EMILY	7	13559	JULY BOARD MTGS	50.00	
22648	08/03/07	1,321.54	R487	ROLF'S AIRPORT AUTO BODY		13651	SETTLEMENT/RISK	1,321.54	
22649	08/03/07	50.00	B015	ROTKIN, MIKE	7	13560	JULY BOARD MTGS	50.00	
22650	08/03/07	873.09	002713	SANTA CRUZ AUTO TECH, INC.		13539	OUT RPR REV VEH/PT	873.09	
22651	08/03/07	107.10	135	SANTA CRUZ AUTO PARTS, INC.		13316	PARTS & SUPPLIES/FLT	44.73	
						13317	PARTS & SUPPLIES/FLT	31.95	
						13378	REV VEH PTS/FLT	30.42	
22652	08/03/07	4,365.98	079	SANTA CRUZ MUNICIPAL UTILITIES		13620	6/28-7/25 ENCINAL	774.46	
						13621	6/28-7/25 ENCINAL	116.96	
						13622	6/28-7/25 DUBOIS	104.53	
						13623	6/28-7/25 1122 RIVER	94.34	
						13624	6/28-7/25 1200 RIVER	2,023.64	
						13625	6/28-7/25 138 GOLF	904.64	
						13626	6/28-7/25 111 DUBOIS	347.41	
22653	08/03/07	64.00	E622	SELLS, MARY		13548	DMV FEES	64.00	
22654	08/03/07	100.00	B012	SPENCE, PAT	7	13561	JULY BOARD MTGS	100.00	
22655	08/03/07	100.00	B017	STONE, MARK	7	13562	JULY BOARD MTGS	100.00	
22656	08/03/07	307.60	001733	STOODLEY'S SMALL ENGINE SERVIC	7	13385	OUT RPR-EQUIP	307.60	
22657	08/03/07	64.00	E621	TABAG, SERGIO		13550	DMV FEES	64.00	
22658	08/03/07	408.50	001752	THOMPSON PUBLISHING GROUP, INC.		13598	FAM/MED LEAVE HNBK	408.50	
22659	08/03/07	110.00	002675	THOMSON-WEST BARCLAYS		13575	PUBLIC SAFETY US	110.00	
22660	08/03/07	150.71	170	TOWNSEND'S AUTO PARTS		13486	CLEANING/PARTS /FLT	150.71	
22661	08/03/07	13,210.00	1118	UNITED SPAS MANUFACTURING INC		13644	RELOCATION/RELEASE	13,210.00	
22662	08/03/07	52.97	434B	VERIZON CALIFORNIA		13590	MT BIEWLASKI	52.97	
22663	08/10/07	98.50	763	ALEXANDER ELECTRIC		13731	OUT RPR BLDG & MAINT	98.50	
22664	08/10/07	43.50	886	ALL PURE WATER		13745	OFFICE SUPPLIES/FLT	43.50	
22665	08/10/07	200.00	R491	ARREDONDO, ANGELITA		13766	SETTLEMENT/RISK	200.00	
22666	08/10/07	3,801.83	001A	AT&T/MCI		13679	JULY PHONES/PT	54.99	
						13716	JULY PHONES/PT	500.54	

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						13762	JULY PHONES/IT	1,479.45	
						13779	JULY PHONES	1,766.85	
22667	08/10/07	150.00	478	BEE CLENE	0	13519	CARPET/RESEARCH PARK	150.00	
22668	08/10/07	269.90	580	BLOCK AND COMPANY, INC.		13760	OFFICE SUPPLIES/OPS	269.90	
22669	08/10/07	20.00	014	CABRILLO COLLEGE		13759	FINGERPRINTING	20.00	
22670	08/10/07	1,196.00	002287	CALIFORNIA SERVICE EMPLOYEES		13780	AUG MEDICAL	1,196.00	
22671	08/10/07	750.00	615	CALPELRA		13758	TRAIN/CONFER/AVILES	750.00	
22672	08/10/07	1,456.96	739	CENTURY CHEVROLET		13420	OUT RPR REV VEH-PT	749.43	
						13422	REV VEH PTS/PT	203.51	
						13521	REV VEH PTS/PT	504.02	
22673	08/10/07	1,976.46	130	CITY OF WATSONVILLE UTILITIES		13767	CONTAINER RODRIGUEZ	1,358.24	
						13768	5/2-7/5 RODRIGUEZ	481.86	
						13769	5/2-7/5 RODRIGUEZ	65.02	
						13770	5/2-7/5 RODRIGUEZ	71.34	
22674	08/10/07	4,915.69	909	CLASSIC GRAPHICS		13453	OUT RPR REV VEH	4,915.69	
22675	08/10/07	421.08	002870	COLE SUPPLY COMPANY, INC.		13460	CLEANING SUPPLIES	421.08	
22676	08/10/07	70.47	669	COMPUTER BOOK DIRECT		13774	4 WORD 07 BOOKS	70.47	
22677	08/10/07	26.54	002063	COSTCO		13446	LOCAL MEETING EXP	6.08	
						13702	PHOTO PROCESS/OPS	1.92	
						13703	PHOTO PROCESS/OPS	6.38	
						13704	PHOTO PROCESS/OPS	3.17	
						13765	PHOTO PROCESS/RISK	8.99	
22678	08/10/07	258.61	002814	CREATIVE BUS SALES, INC.		13720	REV VEH PTS/PT	258.61	
22679	08/10/07	2,336.04	504	CUMMINS WEST, INC.		13707	REV VEH PTS/FLT	260.04	
						13708	REV VEH PTS/FLT	2,076.00	
22680	08/10/07	48,627.82	001316	DEVCO OIL		13669	FUEL/LUB-FLT	48,627.82	
22681	08/10/07	7,158.54	085	DIXON & SON TIRE, INC.		13479	TIRES & TUBES/PT	1,547.01	
						13633	TIRES & TUBES/FLT	508.00	
						13634	TIRES & TUBES/FLT	752.63	
						13635	TIRES & TUBES/FLT	1,021.54	
						13636	TIRES & TUBES/FLT	1,173.17	
						13637	TIRES & TUBES/FLT	2,156.19	
22682	08/10/07	55.00	002388	DOGHERRA'S	7	13541	TOWING # 313/PT	55.00	
22683	08/10/07	329.00	861	EMPLOYER RESOURCE INSTITUTE		13722	CA/OSHA COMPLIANCE	329.00	
22684	08/10/07	1,550.00	432	EXPRESS PERSONNEL SERVICES		13757	TEMP/FIN W/E 7/22	1,550.00	
22685	08/10/07	189.00	E397	GALLAGHER, MARGARET		13747	EDUCATION IN MNGMNT	189.00	
22686	08/10/07	85.00	R492	GUEVARA FIERRO, EVA		13761	SETTLEMENT/RISK	85.00	
22687	08/10/07	229.39	E322	HICKEY, MARK		13763	SAFETY DVD	229.39	
22688	08/10/07	271.38	166	HOSE SHOP, THE		13516	REPAIRS/MAINTENANCE	104.10	
						13517	REV VEH PARTS/FLT	167.28	
22689	08/10/07	3,306.12	809	IBM CORPORATION		13764	7/07-6/08 MAINTENANC	3,306.12	
22690	08/10/07	150.00	443	JOB FAIR		13748	JOB FAIR FEES	150.00	
22691	08/10/07	655.93	041	MISSION UNIFORM		13364	UNIF/LAUNDRY/FAC	106.32	
						13503	CREDIT MEMO	-594.96	
						13504	UNIF/LAUNDRY-FLT	116.94	
						13505	UNIF/LAUNDRY-FLT	72.43	
						13506	UNIF/LAUNDRY-FLT	54.05	
						13507	UNIF/LAUNDRY-FLT	864.51	
						13734	UNIF/LAUNDRY/FAC	18.32	
						13735	UNIF/LAUNDRY/FAC	18.32	

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22692	08/10/07	3,557.00	001063	NEW FLYER INDUSTRIES LIMITED		13491	REV VEH PARTS	2,011.04	
						13492	REV VEH PARTS	884.80	
						13493	REV VEH PARTS	351.63	
						13494	REV VEH PARTS	309.53	
22693	08/10/07	19,587.34	009	PACIFIC GAS & ELECTRIC		13689	6/29-7/31 1200 RIVER	1,748.32	
						13690	6/30-7/31 ENCINAL	3,519.24	
						13691	7/3-7/30 1122 RIVER	196.26	
						13692	6/29-7/31 115 DUBOIS	22.83	
						13693	6/29-7/31 115 DUBOIS	222.81	
						13694	6/29-7/31 115 DUBOIS	13.93	
						13706	JULY CNG-FLT	13,863.95	
22694	08/10/07	164.38	043	PALACE ART & OFFICE SUPPLY		13571	OFFICE SUPPLIES/FLT	58.29	
						13595	OFFICE SUPPLIES/FIN	54.35	
						13688	OFFICE SUPPLIES/OPS	51.74	
22695	08/10/07	70.00	481	PIED PIPER EXTERMINATORS, INC.		13713	JULY PEST CONTROL	70.00	
22696	08/10/07	293.34	002819	PORTOSAN COMPANY, L.L.C.					VOIDED
	08/16/07	-293.34				13520	REV VEH PTS/PT	0.00	
22697	08/10/07	50.00	B011	REILLY, EMILY	7	13777	JULY BOARD MTG	50.00	
22698	08/10/07	50.00	B015	ROTKIN, MIKE	7	13778	JULY BOARD MTG	50.00	
22699	08/10/07	1,490.90	018	SALINAS VALLEY FORD SALES		13739	SAFETY SUPPLIES/PART	1,490.90	
22701	08/10/07	1,079.50	002713	SANTA CRUZ AUTO TECH, INC.		13478	OUT RPR REV VEH	296.29	
						13525	OUT RPR REV VEH/PT	55.44	
						13526	OUT RPR REV VEH/PT	55.44	
						13527	OUT RPR REV VEH/PT	55.44	
						13528	OUT RPR REV VEH/PT	49.00	
						13529	OUT RPR REV VEH/PT	49.00	
						13530	OUT RPR REV VEH/PT	49.00	
						13531	OUT RPR REV VEH/PT	49.00	
						13532	OUT RPR REV VEH/PT	49.00	
						13533	OUT RPR REV VEH/PT	49.00	
						13534	OUT RPR REV VEH/PT	49.00	
						13535	OUT RPR REV VEH/PT	49.00	
						13536	OUT RPR REV VEH/PT	49.00	
						13537	OUT RPR REV VEH/PT	49.00	
						13540	OUT RPR REV VEH/PT	126.89	
22702	08/10/07	440.88	135	SANTA CRUZ AUTO PARTS, INC.		13423	REV VEH PTS/PT	153.54	
						13424	REV VEH PTS/PT	110.14	
						13469	EMPLOYEE TOOL/FLT	86.32	
						13665	REV VEH PTS/FLT	90.88	
22703	08/10/07	2,539.05	079	SANTA CRUZ MUNICIPAL UTILITIES		13695	6/29-7/27 PACIFIC	95.02	
						13696	6/29-7/27 PACIFIC	2,444.03	
22704	08/10/07	54.26	M054	SLOAN, FRANCIS	7	9000825	MED PYMT SUPP	54.26	
22705	08/10/07	627.00	002847	STATE OF CA-EDD		13670	PARADISE LEVY	627.00	
22706	08/10/07	18.34	104	STATE STEEL COMPANY		13472	PARTS & SUPPLIES/FLT	18.34	
22707	08/10/07	27,696.55	970	THE MECHANICS BANK		13756	JUNE RETAINAGE/MB	27,696.55	
22708	08/10/07	156.18	002504	TIFCO INDUSTRIES		13457	PARTS & SUPPLIES/FLT	65.78	
						13495	SAFETY SUPPLIES	90.40	
22709	08/10/07	94.23	170	TOWNSEND'S AUTO PARTS		13485	REV VEH PTS/FLT	94.23	
22710	08/10/07	13,324.33	057	U.S. BANK		13771	4246044555645971	2,274.77	
						13772	4246044555645971	1,855.71	

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						13773	4246044555645971	1,505.55	
						13775	4246044555645971	6,270.14	
						13776	4246044555645971	1,418.16	
22711	08/10/07	56.05	007	UNITED PARCEL SERVICE		13675	FRT OUT/FLT	56.05	
22712	08/10/07	5,735.96	001083	WATSONVILLE TRANSPORTATION, INC		13542	7/11-7/15 PT SVCS	2,027.82	
						13543	7/1-7/10 PT SVCS	3,708.14	
22713	08/10/07	249,268.95	002887	WEST BAY BUILDERS, INC.		13755	CONST SVC MB TO 6/30	249,268.95	
22714	08/10/07	149.74	436	WEST PAYMENT CENTER		13594	CA CIV PRAC UPDATE	149.74	
22715	08/10/07	97.94	E404	WILSON, BONNIE		13749	POSTAGE	5.21	
						13750	OFFICE SUPPLIES	7.04	
						13751	OFFICE SUPPLIES	13.02	
						13752	OFFICE SUPPLIES	27.18	
						13753	OFFICE SUPPLIES	29.23	
						13754	OFFICE SUPPLIES	16.26	
22716M	08/10/07	2,589.00	R493	EVA GUEVARA FIERO & SETTLEMENT/RISK		13936	SETTLEMENT/RISK	2,589.00	MANUAL
22717	08/17/07	439.26	001263	ABBOTT STREET RADIATOR, INC.		13476	OUT RPR REV VEH	439.26	
22718	08/17/07	295.34	856	ANGI INTERNATIONAL LLC		13591	REPAIRS/MAINTENANCE	295.34	
22719	08/17/07	16,839.80	941	ASSURANT EMPLOYEE BENEFITS		13927	AUG LTD INS	16,839.80	
22720	08/17/07	1,432.20	059	BATTERIES USA, INC.		13710	REV VEH PTS/FLT	1,432.20	
22721	08/17/07	75.00	001856	BAY COMMUNICATIONS	7	13823	OUT RPR-EQUIP	75.00	
22722	08/17/07	801.64	002412	BORDEN DECAL		13680	REV VEH PTS/FLT	801.64	
22723	08/17/07	527.13	002189	BUS & EQUIPMENT		13567	REV VEH PTS/PT	233.79	
						13937	REV VEH PTS/PT	293.34	
22724	08/17/07	799.42	918	CELTIC COMPUTER SYSTEMS, INC.		13786	OFFICE SUPPLIES/IT	799.42	
22725	08/17/07	2,312.99	739	CENTURY CHEVROLET		13565	OUT RPR REV VEH/PT	2,312.99	
22726	08/17/07	896.50	001346	CITY OF SANTA CRUZ		13885	INSPECTION SVCS/MB	896.50	
22727	08/17/07	10.01	130	CITY OF WATSONVILLE UTILITIES		13926	7/1-8/1 RODRIGUEZ	10.01	
22728	08/17/07	277.25	001113	CLARKE, SUSAN		13788	EXT BUS ANNOUNC/AUD	277.25	
22729	08/17/07	4,144.88	909	CLASSIC GRAPHICS		13632	OUT RPR REV VEH/FLT	4,144.88	
22730	08/17/07	19,086.56	002569	COMERICA BANK		13794	WORK COMP FUND	19,086.56	
22731	08/17/07	214.23	002063	COSTCO		13452	RENEWAL THRU 09/08	100.00	
						13787	OFFICE SUPPLIES/FIN	114.23	
22732	08/17/07	318.30	1115	CPEP		13596	POCKET GUIDES/LGL	123.45	
						13597	POCKET GUIDES/HRD	194.85	
22733	08/17/07	374.94	002814	CREATIVE BUS SALES, INC.		13909	REV VEH PTS/PT	152.42	
						13911	REV VEH PTS/PT	222.52	
22734	08/17/07	1,389.88	001048	CRUZ CAR WASH		13912	VEH WASH/PT	1,389.88	
22735	08/17/07	45.73	504	CUMMINS WEST, INC.		13643	REV VEH PTS/FLT	45.73	
22736	08/17/07	493.99	131	CUMMINS-ALLISON CORP.		13886	6/07-6/08 MAINT	493.99	
22737	08/17/07	37,076.76	800	DELTA DENTAL PLAN		13928	AUG DENTAL	37,076.76	
22738	08/17/07	2,245.95	480	DIESEL MARINE ELECTRIC, INC.		13475	REV VEH PTS/FLT	2,245.95	
22739	08/17/07	6,415.01	085	DIXON & SON TIRE, INC.		13638	TIRES & TUBES/FLT	2,874.92	
						13639	TIRES & TUBES/FLT	1,254.38	
						13640	TIRES & TUBES/FLT	1,037.16	
						13641	TIRES & TUBES/FLT	1,182.55	
						13642	TIRES & TUBES/FLT	66.00	
22740	08/17/07	390.08	001097	GREENWASTE RECOVERY, INC.		13842	JULY RESEARCH PARK	170.56	
						13844	JULY MT HERMON/KINGS	57.60	
						13845	JULY 246 KINGS VLG	161.92	

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22741	08/17/07	61,097.50	001035	HARRIS & ASSOCIATES		13849	MB JUN 07 PROF SVCS	61,097.50	
22742	08/17/07	41.04	510A	HASLER, INC.		13890	9/1-9/30 RENTAL/PT	41.04	
22743	08/17/07	136.01	215	IKON OFFICE SOLUTIONS		13790	6/19-7/19 MAINT/ADM	136.01	
22744	08/17/07	366.00	167	KEYSTON BROTHERS		13705	OTH MOB SUPP/FLT	366.00	
22745	08/17/07	458.64	039	KINKO'S INC.		13697	PRINTING/OPS	6.52	
						13698	PRINTING/OPS	18.51	
						13699	PRINTING/OPS	204.29	
						13887	MAPS FOR DISPATCH	6.52	
						13888	MAPS FOR DISPATCH	18.51	
						13889	MAPS FOR DISPATCH	204.29	
22746	08/17/07	187.36	002240	KLEEN-RITE	7	13572	REPAIRS/MAINTENANCE	187.36	
22747	08/17/07	294.00	001093	KROLL LABORATORY SPECIALISTS		13789	JUN-JUL DRUG TESTS	294.00	
22748	08/17/07	4,260.05	852	LAW OFFICES OF MARIE F. SANG	7	13835	WORKERS COMP CLAIMS	912.00	
						13836	WORKERS COMP CLAIMS	816.00	
						13837	WORKERS COMP CLAIMS	320.00	
						13838	WORKERS COMP CLAIMS	80.00	
						13839	WORKERS COMP CLAIMS	64.00	
						13840	WORKERS COMP CLAIMS	1,892.05	
						13841	WORKERS COMP CLAIMS	176.00	
22749	08/17/07	46.41	107A	LUMBERMENS		13474	PARTS & SUPPLIES/FAC	46.41	
22750	08/17/07	23.87	013	MCI SERVICE PARTS, INC.		13589	PARTS & SUPPLIES/FLT	23.87	
22751	08/17/07	716.28	041	MISSION UNIFORM		13488	UNIF/LAUNDRY-FAC	80.84	
						13508	UNIF/LAUNDRY-FLT	49.42	
						13509	UNIF/LAUNDRY-FLT	143.25	
						13510	UNIF/LAUNDRY-FLT	295.56	
						13522	UNIF/LAUNDRY-PT	51.20	
						13581	UNIF/LAUNDRY-FLT	72.43	
						13592	UNIF/LAUNDRY-FLT	-13.06	
						13736	UNIF/LAUNDRY/FAC	18.32	
						13740	UNIF/LAUNDRY/FAC	18.32	
22752	08/17/07	303.30	001063	NEW FLYER INDUSTRIES LIMITED		13615	REV VEH PTS	101.20	
						13616	REV VEH PARTS	18.00	
						13617	REV VEH PTS	184.10	
22753	08/17/07	2,555.09	002721	NEXTEL COMMUNICATIONS		13891	7/4-8/3 PHONES/PT	2,555.09	
22754	08/17/07	93.99	004	NORTH BAY FORD LINC-MERCURY		13477	REV VEH PTS/FLT	6.84	
						13566	OUT RPR REV VEH/PT	87.15	
22755	08/17/07	359.63	042	ORCHARD SUPPLY HARDWARE		13824	REPAIRS/MAINTENANCE	143.02	
						13825	REPAIRS/MAINTENANCE	24.99	
						13829	REPAIRS/MAINTENANCE	145.62	
						13830	REPAIRS/MAINTENANCE	48.68	
						13831	CREDIT MEMO	-2.68	
22756	08/17/07	7,955.51	009	PACIFIC GAS & ELECTRIC		13843	7/4-8/3 920 PACIFIC	1,973.91	
						13846	6/29-7/31 FLEET	5,981.60	
22757	08/17/07	337.78	043	PALACE ART & OFFICE SUPPLY		13791	OFFICE SUPPLIES/ADM	61.32	
						13792	OFFICE SUPPLIES/ADM	43.29	
						13795	OFFICE SUPPLIES/HRD	233.17	
22758	08/17/07	574.00	481	PIED PIPER EXTERMINATORS, INC.		13807	AUG PEST CONTROL	53.00	
						13808	AUG PEST CONTROL	48.50	
						13809	AUG PEST CONTROL	183.00	
						13810	AUG PEST CONTROL	241.00	

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22759	08/17/07	109.32	061A	REGISTER PAJARONIAN		13811	AUG PEST CONTROL	48.50	
22760	08/17/07	63,286.93	904	RNL DESIGN		13573	CLASS ADV-PURCH	109.32	
						13826	PROF SVC THRU 6/30	57,363.03	
						13827	PROF SVC THRU 6/30	2,026.40	
						13828	PROF SVC THRU 6/30	3,897.50	
22761	08/17/07	907.35	001379	SAFETY-KLEEN SYSTEMS, INC.		13515	HAZ WASTE DISP	907.35	
22762	08/17/07	336.07	002713	SANTA CRUZ AUTO TECH, INC.		13538	OUT RPR REV VEH/PT	160.95	
						13568	OUT RPR REV VEH/PT	175.12	
22763	08/17/07	1,100.64	135	SANTA CRUZ AUTO PARTS, INC.		13467	PARTS & SUPPLIES/FLT	12.35	
						13468	OTH MOB SUPP/FLT	20.57	
						13489	REV VEH PTS/FLT	492.16	
						13490	OTH MOB SUPP-FLT	22.22	
						13511	SAFETY SUPPLIES/FLT	316.71	
						13512	REV VEH PTS/PT	53.38	
						13523	REV VEH PTS/PT	100.00	
						13524	REV VEH PTS/PT	83.25	
22764	08/17/07	308.26	079	SANTA CRUZ MUNICIPAL UTILITIES		13847	6/6-8/2 RESEARCH	308.26	
22765	08/17/07	17,451.63	977	SANTA CRUZ TRANSPORTATION, LLC		13907	JUN/JUL 07 PT SVCS	17,451.63	
22766	08/17/07	492.00	957	SECURITY SHORING & STEEL PLT		13799	STEEL PLATE RENTAL	492.00	
22767	08/17/07	30.00	880	SEISINT, INC.		13793	PROF/TECH SVC/RISK	30.00	
22768	08/17/07	110.00	001121	SILENT PARTNER SECURITY SYS.		13929	8/1-9/30 SEC/ VERNON	110.00	
22769	08/17/07	10,906.70	001648	STEVE'S UNION SERVICE		13821	JULY FUEL/FLT	19.75	
						13915	JULY FUEL/PT	10,886.95	
22770	08/17/07	406.22	002504	TIFCO INDUSTRIES		13618	PARTS & SUPPLY/FLT	29.43	
						13684	PARTS & SUPPLY/FLT	376.79	
22771	08/17/07	166.74	170	TOWNSEND'S AUTO PARTS		13487	REV VEH PTS/FLT	166.74	
22772	08/17/07	40.06	007	UNITED PARCEL SERVICE		13813	FRT OUT/FLT	40.06	
22773	08/17/07	2,000.00	002873	USPS-HASLER		13925	POSTAGE/ADM	2,000.00	
22774	08/17/07	4,307.47	002829	VALLEY POWER SYSTEMS, INC.		13279	REV VEH PTS/FLT	90.88	
						13398	OUT RPR REV VEH	3,825.55	
						13454	REV VEH PARTS	842.33	
						13455	REV VEH PARTS	61.54	
						13456	REV VEH PARTS	980.93	
						13574	OUT RPR REV VEH	4,085.55	
						13593	CREDIT MEMO	-10,488.70	
						13619	OUT RPR #2306	4,909.39	
22775	08/17/07	3,352.22	001083	WATSONVILLE TRANSPORTATION, INC		13908	7/26-7/31 07 PT SVCS	3,352.22	
22776	08/17/07	1,104.25	186	WILSON, GEORGE H., INC.		13865	REPAIRS/MAINTENANCE	120.63	
						13866	OUT RPR-BLD & IMP	929.85	
						13867	REPAIRS/MAINTENANCE	53.77	
22777	08/17/07	67.65	147	ZEE MEDICAL SERVICE CO.		13876	SAFETY SUPPLIES	67.65	
22778	08/24/07	494.65	001263	ABBOTT STREET RADIATOR, INC.		13676	OUT RPR REV VEH/FLT	494.65	
22779	08/24/07	25.26	002689	B & B SMALL ENGINE		13834	SMALL TOOL-FAC	25.26	
22780	08/24/07	48.42	M033	BAILEY, NEIL	7	9001200	MED PYMT SUPP	48.42	
22781	08/24/07	50.32	M068	BASS, BETTY	7	9001213	MED PYMT SUPP	50.32	
22782	08/24/07	1,255.50	351	BEI CORPORATION		13943	OUT REPAIR/EQUIP/IT	1,255.50	
22783	08/24/07	101.56	034	BLUEPRINT EXPRESS	7	14059	BLUEPRINTS FOR MB	101.56	
22784	08/24/07	650.66	002412	BORDEN DECAL		13666	REV VEH PTS/FLT	650.66	
22785	08/24/07	42.98	E460	BOYD, MICHAEL		13947	REPAIRS/MAINTENANCE	42.98	
22786	08/24/07	177.12	M072	BRIDINGER, CHRIS	7	9001216	MED PYMT SUPP	177.12	

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22787	08/24/07	48.42	M078	BRIDINGER, DENISE	7	9001221	MED PYMT SUPP	48.42	
22788	08/24/07	48.42	M079	BROGDON, ROY		9001222	MED PYMT SUPP	48.42	
22789	08/24/07	1,180.00	616	BROWN ARMSTRONG		13959	AUDIT SERVICES	1,180.00	
22790	08/24/07	122.64	M022	CAPELLA, KATHLEEN	7	9001199	MED PYMT SUPP	122.64	
22791	08/24/07	72.10	001230	CAPITOL CLUTCH & BRAKE, INC.		13715	REV VEH PTS/FLT	72.10	
22792	08/24/07	24.22	M080	CARR, DALE	7	9001223	MED PYMT SUPP	24.22	
22793	08/24/07	1,229.30	002627	CDW GOVERNMENT, INC.		13941	OFFICE SUPPLIES/IT	1,229.30	
22794	08/24/07	61.33	M073	CENTER, DOUG	7	9001217	MED PYMT SUPP	61.33	
22795	08/24/07	900.00	983	CENTRAL MAINTENANCE COMPANY		13733	JANITORIAL SVCS/PT	900.00	
22796	08/24/07	1,025.00	001099	CERTS, LLC		13667	CRANE INSP/LOAD TEST	1,025.00	
22797	08/24/07	24.22	M036	CERVANTES, GLORIA	7	9001201	MED PYMT SUPP	24.22	
22798	08/24/07	5,000.00	002346	CHANEY, CAROLYN & ASSOC., INC.		13848	AUG LEGISLATIVE SVCS	5,000.00	
22799	08/24/07	32.30	M090	CLARKE, PATRICIA	7	9001229	MED PYMT SUPP	32.30	
22800	08/24/07	184.00	367	COMMUNITY TELEVISION OF		13956	TV COVERAGE 7/27 MTG	184.00	
22801	08/24/07	23.84	002063	COSTCO		13969	PHOTO PROCESS/OPS	9.28	
						13970	PHOTO PROCESS/OPS	3.57	
						13971	PHOTO PROCESS/OPS	9.40	
						13972	PHOTO PROCESS/OPS	1.59	
22802	08/24/07	72.86	M116	CRAMBLETT, LAWRENCE		9001246	MED PYMT SUPP	72.86	
22803	08/24/07	61.33	M092	CRAWFORD, TERRI	7	9001230	MED PYMT SUPP	61.33	
22804	08/24/07	144.54	504	CUMMINS WEST, INC.		13587	REV VEH PTS/FLT	110.93	
						13671	REV VEH PTS/FLT	33.61	
22805	08/24/07	24.22	M039	DAVILA, ANA MARIA	7	9001202	MED PYMT SUPP	24.22	
22806	08/24/07	1,269.35	157	DELL MARKETING L.P.		13944	D520 LAPTOP/CAPITAL	1,269.35	
22807	08/24/07	66,348.06	001316	DEVCO OIL		13935	8/1-8/13 FUEL-FLT	66,348.06	
22808	08/24/07	1,602.56	R495	DICESARE, RAQUEL		14058	SETTLEMENT/RISK	1,602.56	
22809	08/24/07	600.00	002624	DIGITAL RECORDERS		13672	REV VEH PARTS/FLT	250.00	
						13673	REV VEH PTS	350.00	
22810	08/24/07	1,203.24	085	DIXON & SON TIRE, INC.		13711	TIRES & TUBES/FLT	788.37	
						13712	TIRES & TUBES/FLT	414.87	
22811	08/24/07	61.33	M095	DIXON, GEORGE	7	9001231	MED PYMT SUPP	61.33	
22813	08/24/07	615.00	916	DOCTORS ON DUTY		13974	5/31 DRUG TEST	25.00	
						13975	6/12 DRUG TEST	25.00	
						13976	6/12 DRUG TEST	25.00	
						14000	6/19 DRUG TEST	100.00	
						14001	6/20 DRUG TEST	25.00	
						14002	6/20 DRUG TEST	30.00	
						14003	6/21 DRUG TEST	25.00	
						14004	6/21 DRUG TEST	30.00	
						14005	6/24 DRUG TEST	25.00	
						14006	6/26 DRUG TEST	25.00	
						14007	6/26 DRUG TEST	25.00	
						14008	6/26 DRUG TEST	25.00	
						14009	6/26 DRUG TEST	25.00	
						14010	6/26 DRUG TEST	25.00	
						14011	6/29 DRUG TEST	25.00	
						14012	7/2 DRUG TEST	25.00	
						14013	7/13 DRUG TEST	25.00	
						14014	7/14 DRUG TEST	25.00	
						14015	7/15 DRUG TEST	25.00	

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						14016	7/15 DRUG TEST	30.00	
						14017	7/17 DRUG TEST	25.00	
22814	08/24/07	61.33	M096	DRAKE, JUDITH	7	9001232	MED PYMT SUPP	61.33	
22815	08/24/07	500.00	002862	ECOLOGICAL CONCERNS INC.		13957	WATER DRAINAGE/MB	500.00	
22816	08/24/07	25.00	298	ERGOMETRICS		13785	SCORING SERVICES	25.00	
22817	08/24/07	8.99	002307	EWING IRRIGATION PRODUCTS		13681	CREDIT MEMO	-15.54	
						13682	REPAIRS/MAINTENANCE	24.53	
22818	08/24/07	3,100.00	432	EXPRESS PERSONNEL SERVICES		13960	TEMP/FIN W/E 8/5	3,100.00	
22819	08/24/07	61.33	M098	FAUCI, SUSAN	7	9001233	MED PYMT SUPP	61.33	
22820	08/24/07	61.33	M099	FIKE, LOUIS	7	9001234	MED PYMT SUPP	61.33	
22821	08/24/07	150.00	R494	FITZPATRICK, MICHELLE		14057	SETTLEMENT/RISK	150.00	
22822	08/24/07	661.56	015	FRANICH LINCOLN MERCURY		13916	OUT RPR REV VEH/PT	661.56	
22823	08/24/07	154.94	M074	GABRIELE, BERNARD	7	9001218	MED PYMT SUPP	154.94	
22824	08/24/07	24.22	M040	GARBEZ, LINDA	7	9001203	MED PYMT SUPP	24.22	
22825	08/24/07	48.42	M100	GARCIA, SANTIAGO	7	9001235	MED PYMT SUPP	48.42	
22826	08/24/07	725.24	647	GFI GENFARE		13631	REV VEH PTS/FLT	725.24	
22827	08/24/07	61.33	M101	GOES, ALAN	7	9001236	MED PYMT SUPP	61.33	
22828	08/24/07	48.42	M041	GOUVEIA, ROBERT	7	9001204	MED PYMT SUPP	48.42	
22829	08/24/07	50.00	E093	GROEMAN, BRUCE		14063	DMV FEES	50.00	
22830	08/24/07	48.42	M081	HALL, JAMES	7	9001224	MED PYMT SUPP	48.42	
22831	08/24/07	48.83	510A	HASLER, INC.		13954	9/1-9/30 RENTAL/ADM	48.83	
22832	08/24/07	241.33	M016	HICKLIN, DONALD KENT	7	9001198	MED PYMT SUPP	241.33	
22833	08/24/07	1,283.56	002316	HIGHLAND GRAPHICS	7	13781	CONVENIENCE CARDS/MC	1,283.56	
22834	08/24/07	24.25	M082	HINDIN, LENORE	7	9001225	MED PYMT SUPP	24.25	
22835	08/24/07	28,000.00	002116	HINSHAW, EDWARD & BARBARA	7	9001192	370 ENCINAL RENT	28,000.00	
22836	08/24/07	62.96	M043	HOLODNICK, JAMES	7	9001205	MED PYMT SUPP	62.96	
22837	08/24/07	16.98	166	HOSE SHOP, THE		13714	PARTS & SUPPLY/FLT	16.98	
22838	08/24/07	72.86	M075	HOWARD, CAROL	7	9001219	MED SUPP PYMT	72.86	
22839	08/24/07	36.00	215A	IKON FINANCIAL SERVICES		13968	SERVICE CHARGE/OPS	36.00	
22840	08/24/07	14,214.64	002117	IULIANO	7	9001193	111 DUBOIS RENT	11,214.64	
						9001194	115 DUBOIS RENT	3,000.00	
22841	08/24/07	61.33	M069	JACOBS, KENNETH	7	9001214	MED PYMT SUPP	61.33	
22842	08/24/07	32.30	M103	JEMISON, MAURICE	7	9001237	MED PYMT SUPP	32.30	
22843	08/24/07	2,617.84	110	JESSICA GROCERY STORE, INC.		9001195	CUSTODIAL SERVICES	2,617.84	
22844	08/24/07	61.33	M104	JUSSEL, PETE	7	9001238	MED PYMT SUPP	61.33	
22845	08/24/07	377.09	M061	KAMEDA, TERRY	7	9001211	MED PYMT SUPP	377.09	
22846	08/24/07	32.30	M105	KOHAMA, MARY	7	9001239	MED PYMT SUPP	32.30	
22847	08/24/07	1,779.25	001123	LAW OFFICES OF GERALD R. MCKAY		13884	4/28 PROF SVCS	1,779.25	
22848	08/24/07	192.00	852	LAW OFFICES OF MARIE F. SANG	7	13782	WORKERS COMP CLAIM	192.00	
22849	08/24/07	165.56	107A	LUMBERMENS		13611	SMALL TOOL/FAC	38.22	
						13612	SMALL TOOL/FAC	81.36	
						13661	REPAIRS/MAINTENANCE	36.23	
						13663	REPAIRS/MAINTENANCE	9.75	
22850	08/24/07	211.67	511	LUMINATOR		13742	OUT RPR REV VEH	211.67	
22851	08/24/07	32.30	M106	LYALL, JOHN	7	9001240	MED PYMT SUPP	32.30	
22852	08/24/07	1,407.00	001119	MACERICH PARTNERSHIP LP	7	9001191	CAPITOLA MALL RENT	1,407.00	
22853	08/24/07	61.33	M108	MILLER, FOREST	7	9001241	MED PYMT SUPP	61.33	
22854	08/24/07	659.37	041	MISSION UNIFORM		13569	UNIF/LAUNDRY-FAC	79.13	
						13576	UNIF/LAUNDRY-FLT	49.42	
						13577	UNIF/LAUNDRY-FLT	164.11	

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						13578	UNIF/LAUNDRY-FLT	289.46	
						13580	UNIF/LAUNDRY-FLT	58.93	
						13737	UNIF/LAUNDRY/FAC	18.32	
22855	08/24/07	1,238.66	288	MUNCIE TRANSIT SUPPLY		13683	REV VEH PTS/FLT	1,238.66	
22856	08/24/07	150.00	528	NCHRA-NORTHERN CALIFORNIA		14060	1YR MEMBERSHIP DUES	150.00	
22857	08/24/07	123.94	001063	NEW FLYER INDUSTRIES LIMITED		13743	REV VEH PARTS	6.48	
						13744	REV VEH PARTS	117.46	
22858	08/24/07	117.60	004	NORTH BAY FORD LINC-MERCURY		13585	REV VEH PTS/FLT	11.27	
						13586	REV VEH PTS/FLT	106.33	
22859	08/24/07	24.22	M050	O'MARA, KATHLEEN	7	9001206	MED PYMT SUPP	24.22	
22860	08/24/07	45,937.50	001080	OCTAGON RISK SERVICES, INC.		13962	JUNE-AUG WC ADM FEE	45,937.50	
22861	08/24/07	3,370.55	009	PACIFIC GAS & ELECTRIC		13987	7/17-8/13 RESEARCH	1,034.69	
						13989	6/13-8/9 KINGS VLG	2,335.86	
22862	08/24/07	73.81	043	PALACE ART & OFFICE SUPPLY		13513	OFFICE SUPPLIES/FAC	31.77	
						13942	OFFICE SUPPLIES/IT	42.04	
22863	08/24/07	346.62	M057	PARHAM, WALLACE	7	9001209	MED PYMT SUPP	346.62	
22864	08/24/07	48.42	M051	PENDRAGON, LINDA	7	9001207	MED PYMT SUPP	48.42	
22865	08/24/07	62.96	M109	PEREZ, CHERYL		9001242	MED PYMT SUPP	62.96	
22866	08/24/07	308.52	M064	PETERS, TERRIE	7	9001212	MED PYMT SUPP	308.52	
22867	08/24/07	61.33	M070	PICARELLA, FRANCIS	7	9001215	MED PYMT SUPP	61.33	
22868	08/24/07	70.00	481	PIED PIPER EXTERMINATORS, INC.		14041	PEST CONTROL	70.00	
22869	08/24/07	61.33	M117	POLANCO, ANDRES		9001247	MED PYMT SUPP	61.33	
22870	08/24/07	346.62	M058	POTEETE, BEVERLY	7	9001210	MED PYMT SUPP	346.62	
22871	08/24/07	47.24	527	RECARO NORTH AMERICA, INC.		13686	REV VEH PTS/FLT	47.24	
22872	08/24/07	525.00	847	ROMA DESIGN GROUP					VOIDED
	08/30/07	-525.00				13668	REV VEH PTS/FLT	0.00	
22873	08/24/07	315.76	M005	ROSS, EMERY	7	9001196	MED PYMT SUPP	315.76	
22874	08/24/07	48.42	M085	ROSSI, DENISE	7	9001226	MED PYMT SUPP	48.42	
22875	08/24/07	32.30	M111	SANCHEZ, FELIX	7	9001243	MED PYMT SUPP	32.30	
22876	08/24/07	263.04	002713	SANTA CRUZ AUTO TECH, INC.		13607	OUT RPR REV VEH/PT	129.89	
						13608	OUT RPR REV VEH/PT	133.15	
22877	08/24/07	529.72	135	SANTA CRUZ AUTO PARTS, INC.		13570	REV VEH PTS/FLT	9.39	
						13582	PARTS & SUPPLY-FLT	8.20	
						13583	REV VEH PTS/FLT	9.85	
						13584	REV VEH PTS/FLT	143.22	
						13606	REV VEH PTS/PT	32.99	
						13609	REV VEH PTS/PT	168.65	
						13613	REV VEH PTS/FLT	7.39	
						13628	PARTS & SUPPLY/FLT	11.63	
						13629	PARTS & SUPPLY/FLT	44.73	
						13630	REV VEH PTS/FLT	27.41	
						13677	REV VEH PTS/PT	6.26	
						13678	REV VEH PTS/PT	60.00	
22878	08/24/07	264.00	001523	SANTA CRUZ MEDICAL CLINIC	7	13950	MEDICAL EXAM	66.00	
						13985	MEDICAL EXAMS	66.00	
						13986	MEDICAL EXAM	66.00	
						14018	MEDICAL EXAM	66.00	
22879	08/24/07	7.18	079	SANTA CRUZ MUNICIPAL UTILITIES		13988	7/1-7/31 LANDFILL	7.18	
22880	08/24/07	502.10	149	SANTA CRUZ SENTINEL		13783	JUL ADVERTISING/ADM	354.00	
						13832	CLASS ADV-FLT	148.10	

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22881	08/24/07	910.75	001	SBC		13973	JULY REPEATERS/OPS	412.44	
						14026	AUG REPEATERS/OPS	402.44	
						14044	JULY REPEATERS/OPS	95.87	
22882	08/24/07	25.56	002447	SETON IDENTIFICATION PRODUCTS		14062	NAMEPLATE/FAC	25.56	
22883	08/24/07	2,500.00	002267	SHAW & YODER, INC.		13958	JUN LEGISLATIVE SVC	2,500.00	
22884	08/24/07	363.97	M010	SHORT, SLOAN	7	9001197	MED PYMT SUPP	363.97	
22885	08/24/07	61.33	M112	SILVA, EDUARDO	7	9001244	MED PYMT SUPP	61.33	
22886	08/24/07	100.00	B016	SKILLICORN, DALE	7	13963	AUG BOARD MTGS	100.00	
22887	08/24/07	48.42	M054	SLOAN, FRANCIS	7	9001208	MED PYMT SUPP	48.42	
22888	08/24/07	11,353.50	001075	SOQUEL III ASSOCIATES	7	9001190	RESEARCH PARK RENT	11,353.50	
22889	08/24/07	759.28	001976	SPORTWORKS NORTHWEST, INC.		13738	REV VEH PTS/FLT	759.28	
22890	08/24/07	3,810.90	001036	STANDARD INSURANCE COMPANY		13978	AUG LIFE/AD&D INS	3,810.90	
22891	08/24/07	2,676.00	080C	STATE BOARD OF EQUALIZATION		14061	10/07-9/08 FUEL TAX	2,676.00	
22892	08/24/07	612.52	002847	STATE OF CA-EDD		14049	PARADISE LEVY	530.02	
						14056	PARADISE LEVY	82.50	
22893	08/24/07	2,707.41	002805	TELEPATH CORPORATION		13579	AUG REPAIRS/MAINT	2,707.41	
22894	08/24/07	26,373.70	970	THE MECHANICS BANK		13965	JULY RETAINAGE/MB	26,373.70	
22895	08/24/07	1,670.13	001082	TOLAR MANUFACTURING COMP.INC		13727	PARTS & SUPPLY/FAC	1,670.13	
22896	08/24/07	24.22	M086	TOLINE, DONALD	7	9001227	MED PYMT SUPP	24.22	
22897	08/24/07	45.17	007	UNITED PARCEL SERVICE		13939	FRT OUT-FLT	21.38	
						14048	FRT OUT-FLT	23.79	
22898	08/24/07	10.83	946	UNITED SITE SERVICES		13701	FENCE RENTAL/DUBOIS	10.83	
22899	08/24/07	4,049.40	221	VEHICLE MAINTENANCE PROGRAM		13685	REV VEH PTS/FLT	4,049.40	
22900	08/24/07	10,924.38	001043	VISION SERVICE PLAN		13979	AUG VISION INS	10,924.38	
22901	08/24/07	177.12	M076	VONWAL, YVETTE	7	9001220	MED PYMT SUPP	177.12	
22902	08/24/07	6,710.84	001083	WATSONVILLE TRANSPORTATION, INC		13610	7/17-7/25 PT SVCS	6,710.84	
22903	08/24/07	70.00	682	WEISS, AMY L.	7	13784	JULY INTERPRETER	70.00	
22904	08/24/07	237,363.30	002887	WEST BAY BUILDERS, INC.		13964	CONST SVC MB TO 7/31	237,363.30	
22905	08/24/07	745.08	436	WEST PAYMENT CENTER		13917	JULY ACCESS CHARGES	745.08	
22906	08/24/07	72.86	M115	WILLIAMS, CHRIS	7	9001245	MED PYMT SUPP	72.86	
22907	08/24/07	121.98	186	WILSON, GEORGE H., INC.		13863	REPAIRS/MAINTENANCE	24.96	
						14033	REPAIRS/MAINTENANCE	97.02	
22908	08/24/07	24.22	M088	YAGI, RANDY	7	9001228	MED PYMT SUPP	24.22	
22909	08/24/07	1,474.38	148	ZEP MANUFACTURING COMPANY		13746	CLEANING SUPP/FLT	1,474.38	
22910	08/31/07	323.97	020	ADT SECURITY SERVICES INC.		14027	SEPT ALARMS	61.10	
						14028	SEPT ALARMS	75.26	
						14029	SEPT ALARMS	58.67	
						14030	SEPT ALARMS	44.23	
						14031	SEPT ALARMS	44.23	
						14032	SEPT ALARMS	40.48	
22911	08/31/07	175.99	002861	AMERICAN MESSAGING SVCS, LLC		14133	SEPT PAGERS	175.99	
22912	08/31/07	15,162.33	664	BAY COUNTIES PITCOCK PETROLEUM		14089	FUEL & LUBE/FLT	7,813.52	
						14090	FUEL & LUBE/FLT	7,348.81	
22913	08/31/07	50.00	B003	BEAUTZ, JAN	7	14156	AUG BOARD MTGS	50.00	
22914	08/31/07	481.88	002189	BUS & EQUIPMENT		14019	REV VEH PTS/PT	481.88	
22915	08/31/07	200.00	B018	BUSTICHI, DENE	7	10089	OCT BOARD MTG	100.00	
						14157	AUG BOARD MTGS	100.00	
22916	08/31/07	394,448.41	502	CA PUBLIC EMPLOYEES'		14153	SEPT MEDICAL INS	394,448.41	
22917	08/31/07	100.00	B014	CITY OF WATSONVILLE		14165	AUG BOARD MTGS	100.00	
22918	08/31/07	752.12	002609	CLEANSOURCE		13802	CLEANING SUPPLIES	752.12	

5-2.11

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 08/01/07 THRU 08/31/07

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
22919	08/31/07	2,051.19	075	COAST PAPER & SUPPLY INC.		13732	CLEANING SUPPLIES	2,051.19	
22920	08/31/07	46.77	002063	COSTCO		13955	LOCAL MEETING EXP	12.16	
						14093	OFFICE SUPPLIES/FLT	34.61	
22921	08/31/07	6,666.97	001000	DAIMLER CHRYSLER		14095	REV VEH PARTS/FLT	6,666.97	
22922	08/31/07	32.00	002567	DEPARTMENT OF JUSTICE		13977	JULY FINGERPRINTS	32.00	
22923	08/31/07	69,123.85	001316	DEVCO OIL		14134	8/14-8/24 FUEL/FLT	69,123.85	
22924	08/31/07	1,039.20	002624	DIGITAL RECORDERS		14096	REV VEH PARTS	1,039.20	
22925	08/31/07	740.43	085	DIXON & SON TIRE, INC.		13910	TIRES & TUBES/PT	740.43	
22926	08/31/07	657.30	001492	EVERGREEN OIL INC.		13869	HAZ WASTE DISPOSAL	87.50	
						13870	HAZ WASTE DISPOSAL	403.80	
						13882	HAZ WASTE DISP	166.00	
22927	08/31/07	1,550.00	432	EXPRESS PERSONNEL SERVICES		14106	TEMP/FIN W/E 8/12	1,550.00	
22928	08/31/07	411.52	372	FEDERAL EXPRESS		14127	MAILING/FLT	23.38	
						14132	REV VEH PARTS/FLT	127.66	
						14154	JUL/AUG SHIPPING/ADM	239.48	
						14155	AUG MAIL/MTC	21.00	
22929	08/31/07	382.36	959	FIRST ADVANTAGE CORPORATION		14135	9/29/06 DRUG TEST	150.00	
						14136	2/28 DRUG TEST	21.98	
						14137	3/30 DRUG TEST	37.68	
						14138	4/30 DRUG TEST	18.84	
						14139	5/31 DRUG TEST	40.82	
						14140	6/30 DRUG TEST	28.26	
						14141	7/31 DRUG TEST	84.78	
22930	08/31/07	525.00	647	GFI GENFARE		14131	REV VEH PARTS/FLT	525.00	
22931	08/31/07	1,593.39	282	GRAINGER		13920	CLEAN/PARTS/SUPPLY	1,593.39	
22932	08/31/07	7.42	546	GRANITE ROCK COMPANY		13833	REPAIRS/MAINTENANCE	7.42	
22933	08/31/07	100.00	B021	HAGEN, DONALD N.		14158	AUG BOARD MTGS	100.00	
22934	08/31/07	50.00	B006	HINKLE, MICHELLE	7	14159	AUG BOARD MTGS	50.00	
22935	08/31/07	9.75	074	KENVILLE LOCKSMITHS	7	13687	REV VEH PTS/FLT	9.75	
22936	08/31/07	341.98	039	KINKO'S INC.		13700	FALL BID/OPS	341.98	
22937	08/31/07	1,367.39	852	LAW OFFICES OF MARIE F. SANG	7	13980	WORKERS COMP CLAIM	96.00	
						13981	WORKERS COMP CLAIM	87.39	
						13982	WORKERS COMP CLAIM	672.00	
						13983	WORKERS COMP CLAIM	80.00	
						13984	WORKERS COMP CLAIM	352.00	
						14129	WORKERS COMP CLAIM	80.00	
22938	08/31/07	528.62	107A	LUMBERMENS		13662	REPAIRS/MAINTENANCE	311.67	
						13674	PARTS & SUPPLY/FLT	42.71	
						13730	OTH MOB SUPPLY/FLT	29.27	
						13816	REPAIRS/MAINTENANCE	17.06	
						13817	REPAIRS/MAINTENANCE	127.91	
22939	08/31/07	1,182.07	001358	MARINA MOTOR COMPANY		13721	REV VEH PTS/PT	350.47	
						13913	OUT RPR REV VEH/PT	831.60	
22940	08/31/07	666.58	041	MISSION UNIFORM		13664	UNIF/LAUNDRY-FAC	80.84	
						13717	UNIF/LAUNDRY/PT	47.47	
						13723	UNIF/LAUNDRY/FLT	37.83	
						13724	UNIF/LAUNDRY/FLT	136.30	
						13725	UNIF/LAUNDRY/FLT	287.14	
						13726	UNIF/LAUNDRY/FLT	58.68	
						13741	UNIF/LAUNDRY/FAC	18.32	

5-2.12

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 CHECK JOURNAL DETAIL BY CHECK NUMBER
 ALL CHECKS FOR COAST COMMERCIAL BANK

DATE: 08/01/07 THRU 08/31/07

CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
22941	08/31/07	191.84	001454	MONTEREY BAY OFFICE PRODUCTS		13804	5/15-8/14 COPIER/FLT	191.84	
22942	08/31/07	28,517.08	002891	NCLN20, INC.		14143	JULY SECURITY	28,517.08	
22943	08/31/07	6,626.68	001063	NEW FLYER INDUSTRIES LIMITED		13797	REV VEH PTS	1,502.34	
						13800	REV VEH PTS	83.68	
						13801	REV VEH PTS	771.64	
						13851	REV VEH PARTS	1,423.96	
						13852	REV VEH PARTS	627.70	
						13853	REV VEH PARTS	983.94	
						13854	REV VEH PARTS	325.74	
						13923	REV VEH PARTS	907.68	
22944	08/31/07	100.00	B020	NICOL, KIRBY	7	14160	AUG BOARD MTGS	100.00	
22945	08/31/07	46,637.50	001080	OCTAGON RISK SERVICES, INC.		13951	SEPT-NOV WC ADM FEE	46,637.50	
22946	08/31/07	86.80	882	PRINT SHOP SANTA CRUZ		14045	OFFICE SUPPLIES/FLT	86.80	
22947	08/31/07	141.21	061	REGISTER PAJARONIAN		13966	PUB NOTICE ADM 8/9	141.21	
22948	08/31/07	109.32	061A	REGISTER PAJARONIAN		13819	CLASS ADV/FLT	109.32	
22949	08/31/07	100.00	B011	REILLY, EMILY	7	14161	AUG BOARD MTGS	100.00	
22950	08/31/07	100.00	B015	ROTKIN, MIKE	7	14162	AUG BOARD MTGS	100.00	
22951	08/31/07	18,708.04	966	S.C. FUELS		14076	FUEL/FLT	18,708.04	
22953	08/31/07	984.17	002713	SANTA CRUZ AUTO TECH, INC.		13892	OUT RPR REV VEH	291.73	
						13893	OUT RPR REV VEH	49.00	
						13894	OUT RPR REV VEH	49.00	
						13895	OUT RPR REV VEH	49.00	
						13896	OUT RPR REV VEH	49.00	
						13897	OUT RPR REV VEH	49.00	
						13898	OUT RPR REV VEH	49.00	
						13899	OUT RPR REV VEH	49.00	
						13900	OUT RPR REV VEH	49.00	
						13901	OUT RPR REV VEH	49.00	
						13902	OUT RPR REV VEH	49.00	
						13903	OUT RPR REV VEH	49.00	
						13904	OUT RPR REV VEH	49.00	
						13905	OUT RPR REV VEH	49.00	
						13906	OUT RPR REV VEH	55.44	
22954	08/31/07	357.96	135	SANTA CRUZ AUTO PARTS, INC.		13709	REV VEH PTS/FLT	83.98	
						13718	REV VEH PTS/PT	13.02	
						13719	REV VEH PTS/PT	27.50	
						13728	PARTS & SUPPLY/FLT	4.17	
						13729	OTH MOB SUPPLY/FLT	67.96	
						13914	REV VEH PTS/PT	98.03	
						14075	PARTS & SUPPLY/FLT	63.30	
22955	08/31/07	5,227.39	079	SANTA CRUZ MUNICIPAL UTILITIES		14144	7/26-8/24 RIVER ST	143.97	
						14145	7/26-8/24 ENCINAL	123.18	
						14146	7/26-8/24 111 DUBOIS	104.53	
						14147	7/26-8/24 111 DUBOIS	366.83	
						14148	7/26-8/24 GOLF CLUB	925.96	
						14149	7/26-8/24 ENCINAL	817.64	
						14150	8/2-8/24 110 VERNON	355.76	
						14151	8/2-8/24 VERNON	300.96	
22956	08/31/07	85.87	001	SBC		14152	7/26-8/24 RIVER ST	2,088.56	
						13967	AUG REPEATERS/OPS	85.87	

5-2.13

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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CHECK NUMBER	CHECK DATE	CHECK AMOUNT	VENDOR	VENDOR NAME	VENDOR TRANS. TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
22957	08/31/07	173.65	276	SCOTTS VALLEY SPRINKLER		13798	REPAIRS/MAINTENANCE	173.65	
22958	08/31/07	100.00	B012	SPENCE, PAT	7	14163	AUG BOARD MTGS	100.00	
22959	08/31/07	88.35	002847	STATE OF CA-EDD		14050	PARADISE LEVY	88.35	
22960	08/31/07	50.00	B017	STONE, MARK	7	14164	AUG BOARD MTGS	50.00	
22961	08/31/07	3,170.21	002805	TELEPATH CORPORATION		13803	CAMERA INSTALLATION	2,561.38	
						14126	OUT RPR EQUIP	608.83	
22962	08/31/07	143.90	002504	TIFCO INDUSTRIES		13878	PARTS & SUPPLY/FLT	143.90	
22963	08/31/07	543.98	170	TOWNSEND'S AUTO PARTS		13812	REV VEH PTS/FLT	259.10	
						13862	REV VEH PTS/FLT	284.88	
22964	08/31/07	264.82	068	UNITED LABORATORIES		13822	REPAIRS/MAINTENANCE	264.82	
22965	08/31/07	161.25	946	UNITED SITE SERVICES		14070	FENCE REPAIR/DUBOIS	161.25	
22966	08/31/07	2,383.92	002829	VALLEY POWER SYSTEMS, INC.		13877	REV VEH PTS	2,383.92	
22967	08/31/07	52.91	434B	VERIZON CALIFORNIA		14110	MT BIEWLASKI	52.91	
22968	08/31/07	60.80	434	VERIZON WIRELESS		14142	WIRELESS PC CARD	60.80	
22969	08/31/07	1,065.13	001506	WESTERN STATES OIL CO., INC.		13850	FUEL & LUBE/FLT	1,065.13	
22970	08/31/07	206.65	147	ZEE MEDICAL SERVICE CO.		13871	SAFETY SUPP CREDIT	-170.83	
						13872	SAFETY SUPPLIES	85.72	
						13873	SAFETY SUPPLIES	47.74	
						13874	SAFETY SUPPLIES	39.66	
						13875	SAFETY SUPPLIES	204.36	
TOTAL		1,863,995.30		COAST COMMERCIAL BANK			TOTAL CHECKS	357	1,863,995.30

5-2.14



**Agenda
METRO Advisory Committee**

6:00 pm
September 19, 2007
920 Pacific Avenue
Santa Cruz, California

1. Roll Call
2. Agenda Additions/Deletions
3. Oral/Written Communication
4. Consideration of Minutes of August 2007
5. Ridership Report for July 2007
6. ParaCruz Operations Status Report for May 2007
7. Consideration of Santa Cruz Metro's Comments to the Access Board's Proposed Draft Revisions to the ADA Accessibility Guidelines for Buses & Vans (36 Code of Federal Regulations Part 1192)
8. Consideration of Revised Ridership Report Layout
9. Election of Vice Chair
10. Consideration of Recommending an Alternate/Replacement Representative to the Transportation Funding Task Force (TFTF) for Paul Marcelin-Sampson
11. Discussion of Usage Rules for Park & Ride Facilities
12. Discussion of MAC Bylaws Regarding Conflict of Interest for MAC Membership
13. Discussion of MAC Bylaws Regarding the Excused and Unexcused Absentee Definitions
14. Discussion of Change Machines and Ticket Vending Machines
15. Communications to METRO General Manager
16. Communications to METRO Board of Directors
17. Items for Next Meeting Agenda
18. Adjournment

Next Meeting: Wednesday, October 17, 2007 @ 6:00 pm
Santa Cruz Metro Conference Room

5-4.1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes - METRO Advisory Committee (MAC)

July 18, 2007

A Regular Meeting of the METRO Advisory Committee (MAC) met on Wednesday, July 18, 2007 at the METRO Center Conference Room, 920 Pacific Avenue, Santa Cruz, CA.

Chair Robert Yount called the meeting to order at 6:05 p.m.

1. ROLL CALL:

MEMBERS PRESENT

Naomi Gunther
Paul Marcelin-Sampson, Vice Chair
Mara Murphy
Dennis Papadopulo
Stuart Rosenstein
Robert Yount, Chair

VISITORS PRESENT

Donald Hagen, SCMTD BOD
Steve Prince, UTU

MEMBERS ABSENT

Dan Alper
Dave Williams
Lesley Wright

STAFF PRESENT

Ciro Aguirre, Operations Manager
Mary Ferrick, Base Superintendent
Margaret Gallagher, District Counsel
Les White, General Manager

2. AGENDA ADDITIONS/DELETIONS

None

3. ORAL/WRITTEN COMMUNICATION

Oral: Chair Robert Yount stated that he was looking forward to the joint meeting with MAC and the METRO Board of Directors but did not know the time and date of the meeting at this time.

4. CONSIDERATION OF MINUTES OF JUNE 20, 2007

Stuart Rosenstein made the following corrections to ITEM 3 Oral/Written Communication, third paragraph should read, "Oral: Stuart Rosenstein expressed his **an occasional** dissatisfaction with Yellow Cab Company of Santa Cruz **as a source of transportation**. Mr. Rosenstein said that drivers have **dispatch has** been indifferent and uncaring, while management has been unresponsive and hard to get a hold of."¹

Vice Chair Paul Marcelin-Sampson made the following correction: On pages 1, 2, and 4, the correct spelling for Karena Pushnik's name should be **Karena** Pushnik.²

¹ This correction was made to the file copy of the June, 2007 minutes.

² This correction was made to the file copy of the June, 2007 minutes

5-4.2

ACTION: MOTION: NAOMI GUNTHER SECOND: DENNIS PAPADOPULO

ACCEPT AND FILE MINUTES OF THE JUNE MEETING WITH THE REQUESTED CHANGES.

Motion passed unanimously with Dan Alper, Dave Williams and Lesley Wright being absent.

5. RIDERSHIP REPORT FOR MAY 2007

Chair Robert Yount referred to an amended Ridership Report that was handed out at the meeting, which is attached to the file copy of these minutes, and reported that it contained additional information requested by MAC. Vice Chair Paul Marcelin-Sampson asked if the METRO Board of Directors would also see the amended Ridership Report. Les White stated that if MAC felt the report was satisfactory then it would be presented to the Board of Directors.

Mara Murphy stated that the amended report appears to have conflicting data than that of the original report from the Agenda packet, specifically in the totals of the ECO Pass column of Route 17, the totals for the Night Owl, and the totals of the May Ridership/Revenue table. Naomi Gunther asked if there were known reasons for the variations between the reports. Vice Chair Paul Marcelin-Sampson suggested that an asterisk be added to the Route 17 stating that the fare for this route is higher than the regular fixed routes for data interpretation purposes. Mr. Marcelin-Sampson stated that there could be a variety of reasons why the report might contain incorrect or conflicting data but that it would probably be easily corrected for future reports.

6. PARACRUZ OPERATIONS STATUS REPORT FOR MARCH 2007

Chair Robert Yount referred to the “ready-window” table on page 2 of the report and commented that the percentages of pick-ups outside the ready-window beyond 15 minutes shows an improvement and feels that overall the ParaCruz service is constantly improving.

Vice Chair Paul Marcelin-Sampson expressed some concern that the cancellation rate has remained fairly constant and asked if the reduction from 14 days to 3 days of the ParaCruz reservation policy has gone into effect and if it has shown any significant change in cancellations. Ciro Aguirre reported that the policy change went into effect in April of 2007 and would not show a change on this report. Mr. Aguirre stated that he had talked to Steve Paulson and that Mr. Paulson had informed him that the number of cancellations has been dropping since the policy change has been in effect.

7. DISCUSSION OF USAGE RULES FOR PARK & RIDE FACILITIES

Chair Robert Yount stated that he had heard that the California Highway Patrol (CHP) has been informing tow truck operators to take automobiles to the Park & Ride facilities. Ciro Aguirre stated he had heard that the CHP had made these instructions to tow truck drivers

when removing disabled vehicles from the highway. Les White stated that he would need to research this issue further prior to making any comment.

Mr. White reported that the METRO is aware of privately owned companies that are parking several of their vehicles in the Scotts Valley Park & Ride location. Mr. White explained the situation and stated that the METRO and the City of Scotts Valley are exploring options to resolve the situation.

Vice Chair Paul Marcelin-Sampson asked who governs the Park & Ride facilities and if there was a policy regarding usage rules of the facilities. Les White reported that the METRO does not have a policy on the two Park & Ride facilities that are owned by the METRO because there have not been these types of issues in the past. Mr. White gave a brief history of the METRO Park & Ride facilities and described some of the possible changes that could occur in the future.

8. DISCUSSION OF METRO BOARD OF DIRECTORS ACTIONS REGARDING MAC RECOMMENDATIONS

Les White reported that the METRO Board of Directors has adopted the majority of the MAC recommendations made in the past several months including absence notification procedure, quorum modifications, and passes for MAC Members that attend meetings.

Les White reported that the METRO Board of Directors requested clarification of the definitions of “excused” and “unexcused” absences from the MAC Bylaws Absentee Policy.

Chair Robert Yount stated that he would like to add two items to the August MAC Agenda for discussion: 1. Defining Absentee Policy, 2. Conflict of Interest for MAC Membership. Margaret Gallagher stated that she would write a legal opinion to discover the definitions of MAC Bylaws Conflict of Interest issues as compared to the METRO Board of Directors Bylaws.

9. CONSIDERATION OF LIST OF UNMET TRANSIT NEEDS FOR SUBMISSION TO SCCRTC

Chair Robert Yount introduced 2 hand-outs from Les White to MAC: “Draft List of Unmet Specialized Transportation/Transit Needs, June 2007” from the Elderly and Disabled Transportation Advisory Committee (E&D TAC) and “Draft 2007 Unmet Needs – METRO” from SCMTD, which are attached to the file copy of these minutes.

Les White explained the meaning and purpose of Unmet Needs and the development of the lists. Mr. White stated he had provided the “Draft 2007 Unmet Needs – METRO” for MAC to review and make suggestions for additions and/or deletions from the list at the August MAC Meeting. Mr. White described the routing process and time line for the list.

Les White described in detail various aspects of governmental funding including the proposed FY 2008 State of California budget and the effects they may have on public transit and METRO.

Vice Chair Paul Marcelin-Sampson inquired as to the ability to add an emergency item to today's agenda so that it could be seen by the Board at the July 27, 2007 METRO Board of Director's Meeting. Margaret Gallagher detailed the criteria for introducing items after the agenda has been posted.

ACTION: MOTION: PAUL MARCELIN-SAMPSON SECOND: DENNIS PAPADOPULO

MAKE THE NECESSARY FINDINGS TO ADD "CONSIDERATION OF REQUESTING PERMISSION FROM THE BOARD OF DIRECTORS TO CORRESPOND TO THE STATE LEGISLATURE, THE GOVERNOR, AND THE PUBLIC REGARDING THEIR CONCERN OVER THE LOSS OF TRANSIT FUNDING BEING CONSIDERED (OR ADOPTED) FOR THE FY 2008 STATE OF CALIFORNIA BUDGET" TO TODAY'S AGENDA AS AN EMERGENCY ITEM SINCE IT CAME TO MAC'S ATTENTION AFTER THE POSTING OF TODAY'S MAC AGENDA AND THERE IS A NEED TO TAKE ACTION BEFORE THE NEXT MAC MEETING.

Motion passed unanimously with Dan Alper, Dave Williams and Lesley Wright being absent.

9b. CONSIDERATION OF REQUESTING PERMISSION FROM THE BOARD OF DIRECTORS TO CORRESPOND TO THE STATE LEGISLATURE, THE GOVERNOR, AND THE PUBLIC REGARDING THEIR CONCERN OVER THE LOSS OF TRANSIT FUNDING BEING CONSIDERED (OR ADOPTED) FOR THE FY 2008 STATE OF CALIFORNIA BUDGET

ACTION: MOTION: PAUL MARCELIN-SAMPSON SECOND: NAOMI GUNTHER

MAC RECOMMENDS THAT THE BOARD OF DIRECTORS GRANT PERMISSION FOR MAC TO CORRESPOND TO THE STATE LEGISLATURE, THE GOVERNOR, AND THE PUBLIC REGARDING THEIR CONCERN OVER THE LOSS OF TRANSIT FUNDING BEING CONSIDERED (OR ADOPTED) FOR THE FY 2008 STATE OF CALIFORNIA BUDGET.

Motion passed unanimously with Dan Alper, Dave Williams and Lesley Wright being absent.

Chair Robert Yount asked the MAC Members to offer points of concern to be addressed in the body of the proposed letter. The following list includes the items suggested by the MAC Members:

- Devastation to METRO's future including but not limited to the loss of available buses.
- The negative effect on members of the Santa Cruz community that depend on METRO including: General public, low-income riders, senior citizen riders, student riders, businesses with staff and employee's that are METRO riders, riders with disabilities, and bicycle riders.

- The comparative percentages per capita that use public transit in Santa Cruz County compared to other communities including an estimated number of riders.
- State that the METRO is acknowledged by the federal government as a transit intensive community.
- State that a large number of METRO's ridership is comprised of voters.
- State that one of the major bus manufacturers is located in California and the economic impact that could result from the budget decisions.

ACTION: MOTION: STUART ROSENSTEIN SECOND: PAUL MARCELIN-SAMPSON

APPROVE THAT THE ITEMS OF CONCERN FROM THE MAC MEMBERS BE INCLUDED IN A DRAFT LETTER AND A PRESS RELEASE GENERATED BY THE MAC CHAIR FOR THE BOARD'S APPROVAL AND ENCOURAGE THE BOARD TO GENERATE A PRESS RELEASE OF THEIR OWN TO HEIGHTEN PUBLIC AWARENESS OF THIS ISSUE.

Motion passed unanimously with Dan Alper, Dave Williams and Lesley Wright being absent.

10. CONSIDERATION OF DRAWING NUMBERS TO ESTABLISH COMPLETION YEARS FOR MAC MEMBER'S TERMS OF OFFICE

Les White reported that in the process of developing staggered terms for MAC Membership the METRO Board of Directors decided to have the current memberships be split into two groups whereas four member's current terms would expire in 2008 and four member's current terms would expire in 2009. Mr. White described the process of creating random lots for this process by having the MAC Members draw numbers from a canister containing 8 slips of paper, 4 with the year 2008 and 4 with the year 2009.

The following are the results from the MAC Member drawing:

Dan Alper – 2008*

Naomi Gunther – 2009

Paul Marcelin-Sampson – 2008

Mara Murphy – 2008

Dennis Papadopulo – 2009

Stuart Rosenstein – 2009

Dave Williams – 2008*

Robert Yount – 2009

*These members were absent from this meeting and were assigned the respective term expiration year due to the fact that the remaining 2 slips that were not drawn contained the year 2008.

Note: Lesley Wright was absent from this meeting but was not assigned a term expiration year pending her formal resignation from MAC.

CIRO AGUIRRE DISTRIBUTED TRANSIT VOUCHERS TO THE ATTENDING MAC MEMBERS AT THIS TIME

11. CONSIDERATION OF SANTA CRUZ METRO'S COMMENTS TO THE ACCESS BOARD'S PROPOSED DRAFT REVISIONS TO THE ADA ACCESSIBILITY GUIDELINES FOR BUSES & VANS (36 CODE OF FEDERAL REGULATIONS PART 1192)

Deferred to August 15, 2007 MAC Meeting

12. CONSIDERATION OF IMPLEMENTATION OF METRO SMOKING POLICY

Margaret Gallagher described the process of drafting, revising and seeking approval of the METRO Smoking Policy.

ACTION: MOTION: DENNIS PAPADOPULO SECOND: ROBERT YOUNT

RECOMMEND THAT THE GENERAL MANAGER ACCEPT AND IMPLEMENT THE SMOKING POLICY AS SUBMITTED.

Motion passed unanimously with Dan Alper, Dave Williams and Lesley Wright being absent.

13. COMMUNICATIONS TO METRO GENERAL MANAGER

METRO Staff to report back to METRO Board of Directors that MAC is requesting permission to generate a draft letter and a press release to the state legislature, the governor, and the public regarding their concern over the loss of transit funding being considered (or adopted) for the FY 2008 State of California budget.

METRO Staff to provide MAC with a report including a legal opinion defining the MAC Bylaws Conflict of Interest policy compared to the METRO Board of Directors Bylaws.

14. COMMUNICATIONS TO METRO BOARD OF DIRECTORS

None.

15. ITEMS FOR NEXT MEETING AGENDA

- Ridership Report
- ParaCruz Operations Status Report
- Consideration of Reports Generated by Consultants Pat Piras Consulting and Wilbur Smith Associates, Inc.
- Consideration of Santa Cruz METRO's Comments to the Access Board's Proposed Draft Revisions to the ADA Accessibility Guidelines for Buses & Vans (36 Code of Federal Regulations Part 1192)
- Consideration of List of Unmet Transit Needs for Submission to SCCRTC

- Discussion of Usage Rules for Park & Ride Facilities
- Discussion of MAC Bylaws Regarding Conflict of Interest for MAC Membership
- Discussion of MAC Bylaws Regarding the Excused and Unexcused Absentee Definitions
- Discussion of Change Machines and Ticket Vending Machines

ACTION: MOTION: PAUL MARCELIN-SAMPSON SECOND: ROBERT YOUNT

ADJOURN MAC MEETING AT 7:59 P. M.

Motion passed unanimously with Dan Alper, Dave Williams, and Lesley Wright being absent.

ADJOURN

Respectfully submitted,



DALE HAMILTON
Administrative Assistant

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 28, 2007
TO: Board of Directors
FROM: Steve Paulson, Paratransit Administrator
SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT

I. RECOMMENDED ACTION

This report is for information only- no action requested

II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004.
- Operating Statistics and customer feedback information reported are for the month of June 2007.
- A breakdown of pick-up times beyond the ready window is included.

III. DISCUSSION

METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.

METRO began direct operation of ADA paratransit service (METRO ParaCruz) beginning November 1, 2004. This service had been delivered under contract since 1992.

There has been discussion regarding ParaCruz on-time performance. It was noted that most statistical data continues to show improvement, the reported percentage of pick ups performed within the "ready window" has remained relatively consistent, hovering at roughly 90%. Staff was requested to provide a break down the pick-ups beyond the "ready window".

5-5.1

The table below displays the percentage of pick-ups within the “ready window” and a breakdown in 5-minute increments for pick-ups beyond the “ready window”.

	June 2006	June 2007
Total pick ups	6910	6975
Percent in “ready window”	90.29%	92.90%
1 to 5 minutes late	2.76%	2.82%
6 to 10 minutes late	2.62%	1.81%
11 to 15 minutes late	1.77%	1.18%
16 to 20 minutes late	.91%	.59%
21 to 25 minutes late	.58%	.36%
26 to 30 minutes late	.46%	.14%
31 to 35 minutes late	.23%	.10%
36 to 40 minutes late	.13%	.06%
41 or more minutes late (excessively late/missed trips)	.25%	.04%
Total beyond “ready window”	9.71%	7.10%

During the month of June, ParaCruz received eight (8) service complaints and two (2) compliments. Four (4) of the complaints were found to be “not valid”. Two (2) of the valid service complaints was related to an late pick-up, one (1) related to driver attitude and one (1) related to a reservationist’s attitude.

5-5.2

Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through June

	June 06	June 07	Fiscal 06	Fiscal 07
Requested	7667	7257	98303	96025
Performed	6910	6975	85295	85367
Cancels	18.76%	15.24%	19.72%	18.64%
No Shows	3.42%	2.09%	3.47%	2.73%
Total miles	50270	46976	650380	586936
Av trip miles	5.28	5.21	5.59	5.08
Within ready window	90.29%	92.90%	90.98%	90.71%
Excessively late/missed trips	22	3	223	122
Call center volume	6303	5937	75892	71382
Call average seconds to answer	26	25	27	24
Hold times less than 2 minutes	94%	94%	93%	95%
Distinct riders	825	768	1937	1808
Most frequent rider	43	46	467	488
Shared rides	64.7%	62.3%	63.2%	65.7%
Passengers per rev hour	1.60	2.47	1.58	1.95
Rides by supplemental providers	12.19%	11.61%	9.92%	9.64%
SCT cost per ride	\$22.68	\$24.92	\$23.05	\$24.32
ParaCruz driver cost per ride (estimated)	\$24.87	\$26.90	\$24.65	\$26.25
Rides < 10 miles	79.39%	80.39%	79.53%	81.86%
Rides > 10	20.60%	19.61%	20.47%	18.14%

IV. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

NONE

5-5.3

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 28, 2007
TO: Board of Directors
FROM: Frank L. Cheng, Project Manager
SUBJECT: CONSIDERATION OF METROBASE STATUS REPORT

I. RECOMMENDED ACTION

That the Board of Directors accept and file the MetroBase Status Report.

II. SUMMARY OF ISSUES

- Service Building work
 - Arntz Builders working on punch-list items and providing training to METRO employees.
 - AT&T completed line installation for contractor use.
 - Arntz Builders finalizing inspections for LCNG component of the facility.
- Maintenance Building
 - West Bay Builders continuing site work on 120 Golf Club Drive property
 - Tilt-up panels are being constructed on site.
 - PG&E to provide more information for site work.

III. DISCUSSION

Service & Fueling Building work is continuing on 1122 River Street. Current work consists of punch-list items and providing training to METRO employees. Multiple training sessions have and will continue to occur. Completed training sessions are Vacuum Equipment, Exterior Coiling Door, Wastewater Pumping Station, Electrical Generator, and Fire Alarm System. Other training that will be provided includes LNG and Diesel Fueling. Final inspections for the LCNG component are scheduled before providing the training session. Arntz Builders will be going through a punch-list to finalize building and have been working on them as items come up.

AT&T has been onsite multiple times to complete their work for the telephone lines for the facility. These lines will be used for the Fire Monitoring System, Card Reader, and LNG Monitoring.

West Bay Builders is continuing site work on 120 Golf Club Drive property. The tilt-up framework has been placed, and the panels have been poured. After 7 day curing occurs, the panels will be installed. West Bay Builders will be using a crane to lift the panels and place them on their corresponding locations on the building layout. Other work occurring on the site is the site work for PG&E transformer. PG&E will be providing cut sheets and drawings for the transformer and platform that will be placed on the Vernon side area.

5-6.1

Information for the MetroBase Project can be viewed at <http://www.scmttd.com/metrobase>
Information on the project, contact information, and MetroBase Hotline number (831) 621-9568
can be viewed on the website.

New updates on the MetroBase Project:

- AT&T completed telephone line installation.
- West Bay Builders continuing site work on 120 Golf Club Drive property.
- West Bay Builders has constructed lay down area for casting tilt-up walls and will be propping up the panels.
- PG&E to provide more information for site work.

Previous information regarding the MetroBase Project:

A. Service & Fueling Building (IFB 05-12)

- Arntz Builders completed trash enclosure and street repaving of Highway 9.
- On January 26, 2007, Board of Directors went on a tour of the MetroBase Project.
- Received Caltrans Encroachment Permit. Work completed.
- Department of Fish&Game approved work on outfall construction completed.
- Concrete work for floor foundation area completed.
- Concrete work for LNG pad and containment area completed.
- Concrete Driven Piles completed end of May 2006.
- Arntz Builders trailer and containers installed adjacent to 1122 River Street
- Public Outreach Newsletter sent to areas possibly affected by construction.
- Notice to Proceed issue effective January 9, 2006 with 365 calendar day construction period.
- Weekly Construction Meetings

B. Maintenance Building (IFB 06-01)

- On November 20, 2006, METRO received signed copies of IFB 06-01 from West Bay Builders including agreement to Labor Harmony provisions included in award letter.
- IFB 06-01 Maintenance Building awarded to West Bay Builders for \$15,195,000 contingent upon Labor Harmony provision in award letter.
- Invitation For Bid 06-01 available at Watsonville BluePrint. Pre-Bid Conference scheduled for September 6, 2006 at 110 Vernon Street, Suite B, Santa Cruz, CA. IFB 06-01 Bid due on October 17, 2006 at 2:00 pm.
- Construction schedule set to 32 months
- RNL contract modified for added Maintenance Building scope
- Harris & Associates contract modified for added Maintenance Building scope.
- Weekly Construction Meetings.

5-6.2

IV. FINANCIAL CONSIDERATIONS

Funds for the construction of the Service & Fueling, and Maintenance Building Components of the MetroBase Project are available within the funds the METRO has secured for the Project.

V. ATTACHMENTS

Attachment A: None

5-6.3

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 28, 2007

TO: Board of Directors

FROM: Robyn Slater, Human Resources Manager

SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.

II. SUMMARY OF ISSUES

- None.

III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

IV. FINANCIAL CONSIDERATIONS

None.

V. ATTACHMENTS

Attachment A: Employee Recognition List

6.1

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
EMPLOYEE RECOGNITION**

TEN YEARS

Byron L. Watson, Bus Operator

FIFTEEN YEARS

None

TWENTY YEARS

Eduardo Biddlecome, Bus Operator
Cynthia A. Cummings, Bus Operator
Anna M. Gouveia, Transit Supervisor

TWENTY-FIVE YEARS

None

THIRTY YEARS

None

6.a1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

STAFF REPORT

DATE: September 28, 2007

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF APPROVING A RESOLUTION TERMINATING THE CALIFORNIA PUBLIC ENTITY INSURANCE AUTHORITY (CPEIA) JOINT POWERS AGREEMENT

I. RECOMMENDED ACTION

Approve the Resolution Terminating the California Public Entity Insurance Authority Joint Powers Agreement (CPEIA)

II. SUMMARY OF ISSUES

- The Santa Cruz Metropolitan Transit District (METRO) has been a member of CPEIA joint powers agreement in order to access excess workers' compensation insurance.
- METRO no longer has a need to be a member of the CPEIA as it is now allowed to be a participating member of the California State Association of Counties (CSAC) which provides for access to various insurance coverages including excess workers' compensation insurance.
- CSAC Excess Insurance Authority (EIA) has requested that METRO execute the attached resolution to document its action to terminate the CPEIA as soon as possible but at least before December 31, 2007.

III. DISCUSSION

The Santa Cruz Metropolitan Transit District (METRO) has been a participating member of the CPEIA joint powers agreement in order to access excess workers' compensation insurance. CPEIA was created by the California State Association of Counties (CSAC) as a "sister JPA" to provide other public agencies with the opportunity to participate in CSAC's programs and services, specifically insurance programs including excess workers' compensation insurance coverage. On February 28, 2006, the County Supervisors Association of California dba CSAC Excess Insurance Authority (EIA) Joint Powers Agreement was amended to allow all public entity members to join the CSAC EIA directly. The transition of the CPEIA members into the CSAC EIA has been in progress for the past year and a half. As of June 30, 2007, all CPEIA members executed the appropriate documents to join the CSAC EIA directly, including METRO. Along with membership rights, public entity members will also be granted limited voting rights on the Board of Directors and the Executive Board. The last phase of the transition plan is the termination of the CPEIA as an entity.

At its meeting on May 29, 2007, the CPEIA Board of Directors took action to terminate the contractual agreement between the CSAC EIA and the CPEIA effective July 1, 2007. Now the CPEIA members, acting through their governing boards, must take action to terminate the CPEIA Joint Powers Agreement.

According to the CPEIA Joint Powers Agreement, the CPEIA will be officially terminated upon approval by three-fourths of the CPEIA members acting through their governing bodies. With 134 CPEIA members, approval of 101 governing boards to effect the termination.

CSAC EIA has requested that METRO execute the attached resolution to document its action to terminate the CPEIA as soon as possible and before December 31, 2007.

IV. FINANCIAL CONSIDERATIONS

None, the CPEIA has no assets to distribute and no programs of the CPEIA were ever established.

V. ATTACHMENTS

Attachment A: Draft Resolution

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director _____

Duly seconded by Director _____

The following Resolution is Adopted:

**A RESOLUTION TERMINATING THE CALIFORNIA PUBLIC ENTITY INSURANCE
AUTHORITY JOINT POWERS AGREEMENT**

WHEREAS, the CSAC Excess Insurance Authority (EIA) and the California Public Entity Insurance Authority (CPEIA) have merged into one organization, the EIA, and there is no need for the CPEIA to continue to exist; and

WHEREAS, CPEIA members are able to join the EIA as public entity members; and

WHEREAS, pursuant to Article 22 of the CPEIA Joint Powers Agreement (Agreement) the affirmative vote of the governing bodies of three-fourths of the members are required to terminate the Agreement; and

WHEREAS, there are no assets or other property to distribute under Article 22 of the Agreement;

NOW THEREFORE, BE IT RESOLVED by the Santa Cruz Metropolitan Transit District that pursuant to the provisions of Article 22 of the Agreement it elects to terminate the CPEIA, said termination shall become effective upon the affirmative vote of the governing bodies of three-fourths of the members.

PASSED AND ADOPTED at a regular meeting of the Santa Cruz Metropolitan Transit District, Santa Cruz, California, this 28th day of September 2007, by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

MARCELA TAVANTZIS
Board Chair

7.01

ATTEST

LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel

7.02

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 14, 2007

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN ASSIGNMENT OF THE LEASE AGREEMENT OF THE CHINESE RESTAURANT AT THE WATSONVILLE TRANSIT CENTER TO YU NING HE AND ELAINE WANG, SUBJECT TO ALL RENTS, OBLIGATIONS, INTEREST AND LATE CHARGES BEING PAID TO METRO

ACTION REQUESTED AT THE SEPTEMBER 14, 2007 BOARD MEETING

I. RECOMMENDED ACTION

Authorize the General Manager to execute an Assignment of the Lease Agreement of the Chinese Restaurant, previously Delicious Fast Foods, to Yu Nine He and Elaine Wang while retaining all former tenants as obligors on the lease, subject to all rents, obligations, interest and late charges being paid to METRO.

II. SUMMARY OF ISSUES

- The Board of Directors authorized a five-year Lease Agreement between Santa Cruz METRO and Mr. Gharahgozloo and Ms. Hsu for the restaurant space at the Watsonville Transit Center, which became effective September 1, 2003. They operated an Asian food restaurant until September 1, 2005, dba Jessica's China Express.
- On August 26, 2005 the Board of Directors approved a lease assignment of Jessica's China Express Lease to the new tenants, Feng Ju Gao and Chun Yin, dba China Wok Express.
- Ms. Gao and Mr. Yin had difficulty making a go of the new business. They lived in San Jose and found the commute difficult.
- On February 24, 2006 the Board of Directors approved a lease assignment of China Wok Express to new tenants, Po Zhao and Aiping Zhang, dba China Station Express.
- On May 26, 2006 the Board of Directors approved a lease assignment of China Station Express to new tenants, Minh Vo and Trang Tran, dba Delicious Fast Food.
- Mr. Vo and Mr. Trang have been unable to make the business prosper and have defaulted on the Lease Agreement and left the premises closed for the last 6+ months.
- Po Zhao and Aiping Zhang have found new buyers/assignees for the business and are requesting METRO approve the new tenants in a new Lease Assignment.

III. DISCUSSION

Mr. Gharahgozloo and Ms. Hsu entered into a Lease Agreement for the Watsonville Transit Center main terminal restaurant space in July 2003 for a new Asian restaurant. The lease agreement included approximately 811 square feet of restaurant space in the terminal building and kiosk #8, approximately 220 square feet of space used for storage purposes. After remodeling, their Lease began on September 1, 2003 and included a five-year initial term with an option for an additional 5-year extension period.

On August 26, 2005, the Board of Directors approved the request of Mr. Gharahgozloo and Ms. Hsu to assign their lease to Feng Ju Gao and Chun Yin. The new owners opened a new restaurant, selling Chinese and American food, dba China Wok Express. The new Lease began on September 1, 2005.

Although both tenants were working as cooks at separate Chinese food restaurants and both claimed to have extensive restaurant experience, they had a difficult time succeeding in the business. They lived in San Jose and found the commute difficult.

On February 24, 2006, the Board of Directors approved the request of Feng Ju Gao and Chun Yin to assign their lease to Po Zhao and Aiping Zhang, dba China Station Express.

On May 26, 2006 the Board of Directors approved the request of Po Zhao and Aiping Zhang to assign their lease to Minh Vo and Trang Tran, dba Delicious Fast Foods. However, Delicious Fast Foods could not sustain itself financially and the owners have filed for bankruptcy. As Mr. Vo and Mr. Tran defaulted on the agreement, Po Zhao and Aiping Zhang have found new buyers/assignees for the business.

The Property and Leasing Committee has reviewed the proposed tenant's financial information, the Purchase and Sale Agreement and a copy of the revised Lease Assignment, which if executed, is conditional pending close of escrow for the sale of the business. All monies owed on the lease, currently approximately \$15k will be paid in full upon the close of escrow on the sale of the business. METRO's Finance Manager, Angela Aitken has reviewed all the financial information for the proposed new tenant and because METRO is being made whole, is recommending this Lease Assignment.

IV. FINANCIAL CONSIDERATIONS

Rent for the space is currently \$1,352.52 per month, or \$16,230.24 annually. The sale of the business is contingent on the requirement that the outstanding monies owed by tenants to METRO, will be paid in full out of the escrow, currently \$16,498.92.

V. ATTACHMENTS

Attachment A: Draft Lease Assignment

ASSIGNMENT OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT –
WATSONVILLE TRANSIT CENTER LEASE
DATED SEPTEMBER 1, 2003

THIS IS AN ASSIGNMENT of lease by and among Santa Cruz Metropolitan Transit District ("**Landlord**"), Ali Gharahgozloo and Jessica Hsu, ("**Tenants**"), Feng Ju Gao and Chun Yin, ("**Tenants**"), Po Zhao and Aiping Zhang ("**Tenants**") and Yu Ning He ("**Assignee**").

For good consideration, it is agreed by and among the parties that:

1. The Tenants hereby assign, transfer and deliver to the Assignee all of the Tenants' rights in and to a certain lease between the Tenants and the Landlord for certain premises which consist generally of approximately 811 Square feet of restaurant space in the terminal building and Kiosk #8, a 220 square foot kiosk, including one roll up door located at 475 Rodriguez Street, Watsonville, California under a lease dated September 1, 2003, as amended (the "**Lease**"). A copy of the Lease and applicable amendments are attached hereto as Exhibit A and made a part hereof by reference.
2. The Assignee agrees to accept the said Lease, to pay all rents and punctually perform all of the Tenants' obligations under the said Lease accruing on and after the date of delivery of possession to the Assignee as contained herein. The Assignee further agrees to indemnify and save harmless the Tenants from any breach of the Assignee's obligations hereunder.
3. The parties acknowledge that the Tenants shall deliver possession of the leased premises to the Assignee on or after October 1, 2007, and that time is of the essence. All rents and other charges accrued under the Lease prior to said date shall be fully paid by the Tenants, and thereafter by the Assignee.
4. Furthermore, Assignee shall reimburse Tenants for the amount of the Security Deposit upon signing this Agreement. If Assignee does not fulfill any of its obligations under the Lease, Landlord may apply the Security Deposit on account of such obligation or to reimburse Landlord for any sum that Landlord may expend due to Tenants' or Assignee's default. If Landlord applies any part of the Security Deposit, Assignee (and Tenants upon failure of Assignee), immediately after notice from Landlord, shall deposit with Landlord the amount so applied so that Landlord shall have the full Security Deposit available at all times during the term of the lease.
5. The Landlord hereby consents to the assignment of lease, provided that:
 - a) Consent to the assignment shall not discharge the Tenants of its obligations under the Lease in the event of the breach of same by the Assignee.

- b) All monies due and owing to Landlord by Tenants and previous Assignees are paid in full at the time of Assignment.
- b) In the event of breach by the Assignee, the Landlord shall provide the Tenants with written notice of same and the Tenants shall have full rights to commence all actions to recover possession of the leased premises (in the name of Landlord, if necessary) and retain all rights for the duration of the said Lease provided it shall pay all accrued rents and cure any other default.
- c) There shall be no further assignment of lease without the prior written consent of Landlord.

6. This agreement shall be binding upon and inure to the benefit of the parties, their successors, assigns and personal representatives.

Signed this 14th day of September 2007.

**SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT (LANDLORD)**

**DBA JESSICA'S CHINA EXPRESS
(TENANTS)**

Leslie R. White
General Manager

Jessica Hsu, Owner

**DBA CHINA WOK EXPRESS
(TENANTS)**

Ali Gharahgozloo, Owner

Feng Ju Gao, Owner

**DBA CHINA STATION EXPRESS
(TENANTS)**

Chun Yin, Owner

Po Zhao, Owner

**DBA ASIA EXPRESS
(ASSIGNEE)**

Aiping Zhang, Owner

Yu Ning He, Owner

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 14, 2007
TO: Board of Directors
FROM: Leslie R. White, General Manager
SUBJECT: **CONSIDERATION OF APPOINTMENT OF HEIDI CURRY TO THE METRO ADVISORY COMMITTEE (MAC) BY DIRECTOR KIRBY NICOL TO FILL THE POSITION OF PAUL MARCELIN-SAMPSON**

ACTION REQUESTED AT THE SEPTEMBER 14, 2007 BOARD MEETING

I. RECOMMENDED ACTION

The purpose of this staff report is to request Board Approval of the appointment of Heidi Curry to the Metro Advisory Committee (MAC) as the appointment of Director Kirby Nicol.

II. SUMMARY OF ISSUES

- On December 19, 2003 the Board of Directors approved the creation and structure of the Metro Advisory Committee (MAC).
- Each member of the Board nominated the name of an individual that they wanted to appoint for membership on the MAC.
- Paul Marcelin-Sampson, appointed by former Director Norton, was forced to resign due to relocation out of Santa Cruz County.
- Director Nicol is nominating Heidi Curry as the replacement for Paul Marcelin-Sampson.
- Pursuant to Section 3.2 of the MAC Bylaws the appointment of Heidi Curry would be for a term that concludes on September 12, 2009.

III. DISCUSSION

On December 19, 2003 after a significant amount of discussion and multiple meetings, the Board approved the creation of a new Metro Advisory Committee (MAC) that replaced the METRO Users Group (MUG), and the Board approved the structure of the new committee. Application Forms were used to solicit interested persons to participate on MAC.

The Board of Directors appointed the individuals that they wanted to serve as members of the MAC. Each member of the Board provided the name of the individual that they wanted to nominate. Former Director Dennis Norton appointed Paul Marcelin-Sampson as his representative to MAC. Mr. Marcelin-Sampson has resigned from MAC due to relocation

9.1

outside of Santa Cruz County. Director Nicol is requesting approval of Heidi Curry as his representative to MAC. Attachment A is Ms. Curry's Application Form for consideration. Also attached, as Attachment B is the Current Composition of the METRO Advisory Committee including Ms. Curry, should she be approved.

IV. FINANCIAL CONSIDERATIONS

The appointment of Heidi Curry will not have a financial impact on either the METRO Operating or Capital Budget.

V. ATTACHMENTS

Attachment A: MAC Application Form of Heidi Curry

Attachment B: METRO Advisory Committee Composition

Attachment C: MAC Bylaws

Application for Nomination for Appointment to
the Metro Advisory Committee (MAC)

Name Heidi Curry

Attachment **A**

Address (with zip code) _____

Day Time Phone _____

Email Address (to receive Agenda Packets) _____

Do You Ride METRO Fixed Route or ParaCruz service? yes

How Often Do You Use the METRO/ParaCruz Service? 6-10 times month

What are Your Particular Transit Interests? To see bus system
used by more people - Cut down on traffic & pollution.

What Do You Think Are The Biggest Challenges For METRO? Current
budget cuts.

What Do You Believe That You will Contribute to MAC and METRO if Appointed? _____

A dedication to helping solve issues with
the metro system in Santa Cruz.

What Are The Interests and The Experiences That You Have That Would Make You An
Effective Member of The MAC? I rode the bus for 2 years

while completing a bachelors degree in Environmental
studies at UCSC, I would like to see it
continue to be a resource for future generations.

Please Outline Your Availability In Terms Of Meeting Times/Days and Total Time Per
Month That You Could Devote To The Activities of the MAC. _____

I am available 2-4 hours per month, after
5:00 pm on the weekdays.

Are You Aware Of Any Conflicts of Interest That Would Prevent You From Serving On
The MAC If Appointed?

No

Date of Application

8/30/2007

Signature



Please return your completed application to:

SCMTD
Attn: Cindi Thomas
370 Encinal Street, Suite 100
Santa Cruz, CA 95060

MAC Member Appointments1 Revised 2007

Member Name	Appointing Director	Original Appt:	Current Term Begar	Current Term Ends	
Dan Alper	Mark Stone	April 1, 2004	Jan 1, 2006	1-Dec-08	
Vacant	Marcela Tavantzis				Needs Action
Vacant	Emily Reilly				Needs Action
Stuart Rosenstein	Jan Beautz	April 1, 2004	Jan 1, 2006	31-Dec-09	
Vacant	Michelle Hinkle				Needs Action
Robert J. Yount	Norm Hagen	April 1, 2004	Jan 1, 2006	31-Dec-09	
Dennis Papadopulo	Pat Spence	December 1, 2004	Jan 1, 2006	31-Dec-09	
Heidi Curry	Kirby Nicol	September 14, 2007	September 14, 2007	14-Sep-09	Sub to Bd Apprvl
Dave Williams	Dale Skillicorn	February 11, 2005	Jan 1, 2006	31-Dec-08	
Mara Murphy	Dene Bustichi	August 26, 2005	Jan 1, 2006	31-Dec-08	
Naomi Gunther	Mike Rotkin	June 21, 2006	June 1, 2006	31-Dec-09	

9.61

Attachment B

Drafted for 9/26/03
Revised for 10/24/03
Revised for 12/19/03
Amended/Adopted 12/19/03
Amended/ Adopted 7/23/04
Amended/Adopted 6/23/06
Amended/Adopted 4/27/07
Amended/Adopted 5/25/07

BYLAWS FOR THE METRO ADVISORY COMMITTEE

Article I
GENERAL PROVISIONS

§1.1 Purpose

These Bylaws govern the proceedings of the METRO Advisory Committee (MAC), an advisory committee established by the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO).

§1.2 Construction of Bylaws

As used in these Bylaws, “Committee” means the METRO Advisory Committee. These Bylaws shall govern the Committee’s proceedings to the extent they are not inconsistent with METRO Regulations or California or United States Statutes. These Bylaws become effective upon approval by the METRO Board of Directors

§1.3 Definitions

- a. As used in these Bylaws, “chair” means the Chair of the Committee.
- b. As used in these Bylaws, “vice chair” means the Vice Chair of the Committee.
- c. As used in these Bylaws “staff” means staff members that are assigned to support the Committee by the METRO Secretary/General Manager.

Article II
DUTIES AND AUTHORITY

§2.1 Duties

It shall be the duty of the Committee to provide advice to the Board of Directors on matters of METRO policy and operations referred to the Committee by the Board or Secretary/General Manager and to perform such additional duties as assigned by the Board. The Committee may also address issues which members or the public raise with respect to the quantity and quality of services provided by METRO.

§2.2 Limitations on Authority

The sole jurisdiction and authority of the Committee is to serve in an advisory capacity to the Board of Directors. It shall not have any authority to take actions that bind METRO or the Board of Directors with the exception that the Committee may design informational signs to be placed on the inside of buses and that the Committee may design and distribute an informational brochure to increase the public's knowledge of the operation and existence of the Committee. Communications by the Committee shall be to and through the Board of Directors. No individual member of the Committee shall be entitled to compensation from METRO, with the exception that Members of the Committee shall receive three (3) system-wide day passes for each monthly meeting that they attend, and any reimbursement for travel or other expenses shall receive specific prior authorization by the Board of Directors.

Article III
MEMBERSHIP

§3.1 Membership

The Committee shall be composed of 11 members appointed by the Board of Directors as follows:

Each member of the METRO Board of Directors shall nominate 1 individual to serve as members of the METRO Advisory Committee. Appointments to the METRO Advisory Committee shall be made by the METRO Board of Directors.

All members shall be residents of the County of Santa Cruz. When making its appointments, the Board shall strive to balance the membership to reflect the ethnic, gender, and geographic diversity of the County. At least 4 of the individuals appointed to the Committee shall be persons with disabilities as evidenced by possession of a METRO Discount Photo Identification Card. No member of the Board of Directors or other elected public official shall be appointed to the Committee. No employee of METRO or any

agency that provides funding to, or contracts with, METRO shall be appointed to the Committee. However, individuals that have been selected to participate on the ADA Appeals Panel, to participate in the Bus Operator Sensitivity Training, or who are employed by the University of California, Santa Cruz in departments other than the Transportation and Parking Services (TAPS), or in the offices that directly supervise TAPS, shall be exempt from the financial/contracting prohibition for Committee members outlined in this section.

§3.2 Members' Terms

The term of membership of each Committee member shall be two years, commencing with the date of appointment by the METRO Board. Members may be re-appointed for additional terms as approved by the METRO Board of Directors.

§3.3 Absences

If a member accumulates total absences from Committee Meetings of four, without excuse, and two, with excuse, in any twelve-month period, the position shall automatically be declared vacant. In the event of a known absence to an upcoming MAC Meeting it is expected of the MAC Member(s) that they will contact the Santa Cruz Metropolitan Transit District Front Office Administration Staff by telephone as soon as the occurring absence is known and no later than 12:00PM (noon) on the day of the meeting and that failure to make said contact will constitute an unexcused absence unless circumstances restrict such contact. The member of the Board of Directors that nominated such Committee member shall be notified of the vacancy so that they can nominate a successor to be appointed to fill the remainder of that Committee member's term.

§3.4 Vacancies

The member of the Board of Directors who nominated the original member shall nominate a replacement candidate to fill a position on the Committee that is declared vacant. The appointment of the replacement member shall be made by the Board of Directors.

Article IV OFFICERS

§4.1 Chair and Vice Chair

The Committee shall elect from its membership a Chair and a Vice Chair at its first meeting of the calendar year, to serve for a one-year term. The chair shall preside at all meetings of the Committee and represent the Committee before the Board of Directors. The Vice Chair shall perform the duties of the Chair when the Chair is absent.

In the event of a vacancy in the chair's position, the vice chair shall succeed as chair for the balance of the Chair's term and the Committee shall elect a successor to fill the vacancy in the Vice Chair's position as provided below. In the event of a vacancy in the Vice Chair's position, the Committee shall elect a successor from its membership to fill the Vice Chair's position for the remainder of the vice chair's term.

§4.2 Staff Support

The Secretary/General Manager of METRO shall make arrangements to furnish clerical services to prepare and distribute the Committee's agendas, notices, minutes, correspondence and other materials. The METRO staff assigned to support the committee shall maintain a record of all proceedings of the Committee as required by law and shall perform other support duties to the committee as assigned by the Secretary/General Manager. The minutes of each meeting, when approved by the Committee, shall be transmitted to the METRO Board of Directors.

Article V MEETINGS

§5.1 Regular Meetings

Regular meetings of the Committee shall be held on the third Wednesday of each month. Whenever a regular meeting falls on a holiday observed by METRO, the meeting shall be held on another day or canceled at the direction of the Committee. A rescheduled regular meeting shall be designated a regular meeting.

§5.2 Special Meetings

The Chair may call a special meeting. The meeting shall be called and noticed as provided in Section 5.3 below.

§5.3 Calling and Noticing of Meetings

All meetings shall be called, noticed and conducted in accordance with the applicable provisions of the Ralph M. Brown Act (commencing with Section 54950 of the Government Code). The Secretary/General Manager and METRO Counsel shall be given notice of all meetings.

§5.4 Quorum; Vote

The presence of 6 members shall constitute a quorum for the transaction of business. However, when there are vacancies on the Committee the quorum shall be reduced to a majority of the number of Members appointed to the Committee, with the provision that a quorum shall never be less than four (4) Members. All official acts of the Committee shall require the affirmative vote of the majority of members present, providing that a quorum is maintained at all times.

§5.5 Thirty Minute Rule

If a quorum has not been established within thirty minutes of the noticed starting time for the meeting the meeting shall be cancelled.

§5.6 Matters Not Listed On the Agenda Requiring Committee Action

Except as provided below, a matter requiring Committee action shall be listed on the posted agenda before the Committee may act upon it. The Committee may take action on items not appearing on the posted agenda under any of the following conditions:

- a. Upon a determination by an affirmative vote of the Committee that an emergency exists, as defined in Section 54956.5 of the Government Code.
- b. Upon a determination by a two-thirds vote of the Committee, or if less than two-thirds of the members are present, a unanimous vote of those members present, there is a need to take immediate action and the need to take action came to the attention of the Committee subsequent to the agenda being posted.

§5.7 Time Limits for Speakers

Each member of the public appearing at a Committee meeting shall be limited to three minutes in his or her presentation, unless the Chair, at his or her discretion, permits further remarks to be made. Any person addressing the Committee may submit written statements, petitions or other documents to complement his or her presentation. Public

presentations that have been scheduled prior to the meeting with the Committee Chair shall not be subject to the time limits contained in this section.

§5.8 Impertinence; Disturbance of Meeting

Any person making personal, impertinent or indecorous remarks while addressing the Committee may be barred by the chairperson from further appearance before the Committee at that meeting, unless permission to continue is granted by an affirmative vote of the Committee. The Chair may order any person removed from the Committee meeting who causes a disturbance or interferes with the conduct of the meeting, and the Chair may direct the meeting room cleared when deemed necessary to maintain order.

§5.9 Access to Public Records Distributed at Meeting

Writings which are public records and which are distributed during a Committee meeting shall be made available for public inspection at the meeting if prepared by the METRO staff or a member of the Committee, or after the meeting if prepared by some other person.

Article VI
AGENDAS AND MEETING NOTICES

§6.1 Agenda Format

The agenda shall specify the starting time and location of the meeting and shall contain a brief general description of each item of business to be transacted or discussed at the meeting. The description shall be reasonably calculated to adequately inform the public of the subject matter of each agenda item. The agenda may include recommendations for Committee action as appropriate.

§6.2 Public Communications

Each agenda for a regular meeting shall provide an opportunity for members of the public to address the Committee on matters of interest to the public either before or during the Committee's consideration of the item, if it is listed on the agenda, or, if it is not listed on the agenda but is within the jurisdiction of the Committee, under the agenda item heading "Oral/Written Communications". The Committee shall not act upon an item that is not listed on the agenda except as provided under Section 5.8. Each notice for a special meeting shall provide an opportunity for members of the public to directly address the Committee concerning any item that has been described in the notice for the meeting before or during consideration of that item.

§6.3 Agenda Preparation

The METRO Staff assigned to the Committee shall prepare the agenda for each meeting in consultation with the Chair. Material intended for placement on the agenda shall be delivered to the secretary on or before 12:00 Noon on the date established as the agenda deadline for the forthcoming meeting. The METRO Staff, in consultation with the chair, may withhold placement on the agenda of any matter that is not timely received, lacks sufficient information or is in need of staff review and report prior to Committee consideration.

§6.4 Agenda Posting and Delivery

The written agenda for each regular meeting and each meeting continued for more than five calendar days shall be posted by the METRO Staff at least 72 hours before the meeting is scheduled to begin. The written agenda for every special meeting shall be posted by the METRO Staff at least 24 hours before the special meeting is scheduled to begin. The agenda shall be posted in a location that is freely accessible to members of the public. The agenda together with supporting documents shall be transmitted to each Committee member, the Secretary/General Manager and the METRO Counsel at least five days before each regular meeting and at least 24 hours before each special meeting.

§6.5 Meeting Notices

The METRO Staff shall transmit notices of every regular meeting at least one week prior to the date set for the meeting to each person who has filed a written request with METRO for such notice as provided in Section 54954.1 of the Government Code. The notice shall be mailed at least one week prior to the date set for the meeting. Notice of special meetings called less than seven days prior to the date set for the meeting shall be given as soon as is practical.

Article VII MISCELLANEOUS

§7.1 Adoption and Amendment of Bylaws

These Bylaws shall be effective upon approval by the METRO Board of Directors.

§7.2 Committee Process

The intent of the Committee shall be to provide consensus based advice and recommendations to the METRO Board of Directors.

Approved by Board of Directors: December 19, 2003.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 14, 2007
TO: Board of Directors
FROM: Tom Stickel, Maintenance Manager
SUBJECT: CONSIDERATION OF APPROVING THE RECOMMENDATION OF THE BUS STOP ADVISORY COMMITTEE FOR THE LOCATION OF BUS SHELTERS THAT ARE READY TO BE INSTALLED.

ACTION REQUESTED AT THE SEPTEMBER 14, 2007 BOARD MEETING

I. RECOMMENDED ACTION

That the Board of Directors approve the recommendations of the Bus Stop Advisory Committee for the location of bus shelters that are now ready to be installed.

II. SUMMARY OF ISSUES

- METRO has used a variety of materials to provide passenger waiting shelters, the most recent being aluminum shelters with metal sides.
- The Board approved a contract with LNI Custom Manufacturing Co. to supply shelters.
- METRO's Bus Stop Advisory Committee has developed a priority list for the installation of the shelters.

III. DISCUSSION

The Santa Cruz Metropolitan Transit District (METRO) has used a variety of passenger waiting shelters at bus stops. In recent years, some of the wooden shelters which had direct wood-to-ground contact had to be removed, due to deterioration of the support column posts.

METRO has subsequently installed metal shelters, made of aluminum framework with perforated aluminum panels on the sides and back, and solid panel roofs. These aluminum shelters have proven to be durable and effective.

On March 23, 2007, the Board approved a multi-year contract with LNI Custom Manufacturing Co., for the supply of passenger waiting shelters. The initial order of ten (10) shelters has arrived, with the exception of some installation components, which are scheduled to arrive by the end of September.

METRO's Bus Stop Advisory Committee (BSAC) has developed an overall priority list for shelter installation. See Attachment A. As noted under each placement listing, some of the locations are shelter-ready, while others will require considerable work. If METRO upgrades a

bus stop, such as installing a shelter, the stop must be brought into compliance with the American's with Disabilities Act (ADA). Caltrans, and some jurisdictions require that a bus stop pad be placed in the street at stops when they are upgraded. In some instances, encroachment agreements also need to be executed, to allow the room required for an ADA compliant stop. Eight of the locations on the priority list are a simple shelter install. The rest all require varying degrees of permits, engineering, construction activity.

IV. FINANCIAL CONSIDERATIONS

There is funding in the Capital budget to support the engineering and construction activities associated with the shelter installation projects.

V. ATTACHMENTS

Attachment A: BSAC Priority List for Passenger Shelter Installation

BSAC Priority List for Passenger Shelter Installation

January 25, 2007, Revised 8-27-07

The subcommittee met after the regular meeting ended and developed a list of fifteen bus stops for shelter priorities. They are:

1. #1422 Felton Faire in and out
 - a. Need 2 ea. 6'x12', + encroachment agreement with Felton Faire management.
2. #2286 Mount Herman/Scott's Village(Long's) inbound
 - a. Need 2.5'x10', sidewalk and bus pad in process of replacement, estimated to be ready by mid-October.
3. #2371 Mount Herman/S. Valley Square(K-Mart) O/B
 - a. Need 5'x10' Ready for shelter install.
4. #2637 Freedom/Crestview outbound
 - a. (Burger King) need 5'x10', encroach agreement with shopping center, construct ADA stop and bus pad
5. #1081 Freedom/Sydney outbound
 - a. (Watsonville property): need 5'x10', construct pullout, ADA stop, and bus pad
6. #1091 Green Valley/Main northbound far side
 - a. Need a 5'x10' Ready for shelter install.
7. #2731 Laurel/Blackburn outbound

10.a.1

- a. Need a 2.5'x10' with solar light. Ready for shelter install.
8. #1590 Laurel/Blackburn inbound
- a. Need a 2.5'x10' with solar light. Ready for shelter install.
9. #2733 Soquel Drive/Research Park Outbound
- a. Need a 5'x10'. Ready for shelter install.
10. #1492 Graham Hill/Hwy. 9 inbound
- a. Need a 5'x10' with solar light, relocate bike rack. Ready for shelter install.
11. #1141 Main/Clifford inbound
- a. Need a 5'x10', ADA stop, CALTRANS bus pad and encroachment permit.
12. #1139 Main/Pennsylvania outbound
- a. Need a 5'x10', CALTRANS bus pad and encroachment permit, ADA stop OK
13. #1862 Stockton/ Capitola Avenue inbound
- a. Need a 2.5'x10' Need encroachment agreement, some construction of shelter pad and fencing.
14. #1658 Murray/Seabright inbound
- a. Need a 2.5'x10'. Ready for shelter install
15. #1086 Freedom/Airport inbound

10.a2

a. Need a 5'x10'. Note: Pad is asphalt along backside of shelter area. Ready for shelter install.

10.a3

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 14, 2007
TO: Board of Directors
FROM: Tom Stickel, Manager of Maintenance
SUBJECT: CONSIDERATION OF CONTRACT EXTENSION WITH DEVCO OIL, INC. FOR DIESEL AND GASOLINE FUEL

ACTION REQUESTED AT THE SEPTEMBER 14, 2007 BOARD MEETING

I. RECOMMENDED ACTION

It is recommended that the Board of Directors authorize the General Manager to enter into a one-year contract extension with Devco Oil, Inc. for diesel and gasoline fuel.

II. SUMMARY OF ISSUES

- The District has had a contract with Devco Oil, Inc. to provide diesel and gasoline fuel for the past five years.
- It is requested that the Board of Directors authorize the General Manager to execute an amendment to the contract to extend the contract term for one additional year.

III. DISCUSSION

The Santa Cruz Metropolitan Transit District requires the supply of diesel and gasoline fuel for use in its fleet. The estimated monthly requirements for this contract are 80,000 gallons of diesel fuel and 2,000 gallons of unleaded gasoline fuel per month. The District is still constructing its own fueling facility, so it is necessary for the fueling to be done off-site at the facilities of the provider of the fuels. Since each vehicle will have to be transported to the contractor's facility on a daily basis, it is imperative that the facility used for the delivery of fuel be within a 10-block radius of the District's Operations Facility at 1200 River Street.

When the construction of the MetroBase Fueling and Bus Wash Facility has been completed, and onsite fueling begins, the District will still need to have a contract for gasoline and a supplemental source for diesel fuel. The District has negotiated with Devco Oil, Inc. to provide fuel for one additional year under the same terms of reimbursement with a cancellation clause for either diesel and/or gasoline fuel with ten days written notice. Devco Oil, Inc. has provided excellent service over the past six years of the current contract. District staff recommends that the Board of Directors authorize the General Manager to sign a one-year contract extension on behalf of the District.

IV. FINANCIAL CONSIDERATIONS

Funding for this contract is contained in the Operating Budget. The annual budget for revenue and nonrevenue vehicle fuel is \$ 3,287,175.

V. ATTACHMENTS

Attachment A: Letter from Devco Oil, Inc

Attachment B: Contract Amendment



DEVCO OIL
SANTA CRUZ

DEVCO OIL, INC.

139 Encinal Street
P. O. Box 473
Santa Cruz, CA 95060
Phone 831 423-2121
Fax 831 423-4128

Fuel
•
Lubricants
•
Cardlock



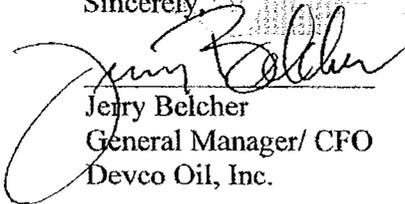
Attachment A

Mr. Lloyd Longnecker
Santa Cruz Metropolitan Transit District
110 Vernon St. Suite B
Santa Cruz, Ca. 95060

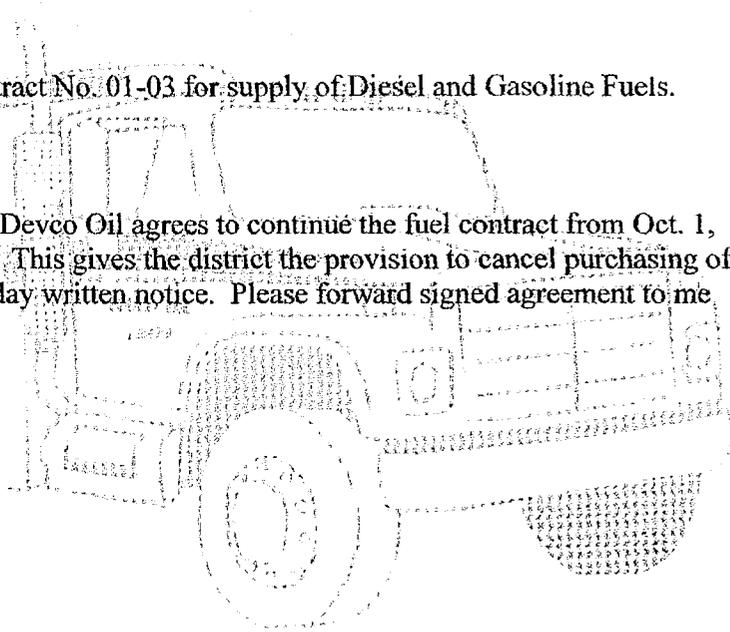
Re: Renewal of District Contract No. 01-03 for supply of Diesel and Gasoline Fuels.

If agreeable with the district, Devco Oil agrees to continue the fuel contract from Oct. 1, 2007 through Sept. 30, 2008. This gives the district the provision to cancel purchasing of gasoline or diesel with a ten day written notice. Please forward signed agreement to me at your convenience.

Sincerely,



Jerry Belcher
General Manager/ CFO
Devco Oil, Inc.



11.21

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FOURTH AMENDMENT TO CONTRACT NO. 01-03
FOR SUPPLY OF DIESEL AND GASOLINE FUELS**

This Fourth Amendment to Contract No. 01-03 for supply of diesel and gasoline fuels is made effective October 1, 2007 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California ("District") and Devco Oil, Inc. ("Contractor").

I. RECITALS

- 1.1 District and Contractor entered into a Contract for supply of diesel and gasoline fuels ("Contract") on October 1, 2001.
- 1.2 The Contract allows for the extension upon mutual written consent.
- 1.3 The District requests the addition of a cancellation clause for either gasoline and/or diesel fuel.

Therefore, District and Contractor amend the Contract as follows:

II. TERM

- 2.1 Article 3.02 is amended to include the following language:

This contract shall continue through September 30, 2008. This Contract may be mutually extended by agreement of both parties.

III. ADDITIONAL CANCELLATION CLAUSE

- 3.1 District reserves the right to cancel the provisions for unleaded gasoline and/or diesel fuel by providing Contractor with ten (10) days written notice.

IV. REMAINING TERMS AND CONDITIONS

- 4.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

V. AUTHORITY

- 5.1 Each party has full power to enter into and perform this Third Amendment to the Contract and the person signing this Third Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Third Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Signed on _____

DISTRICT
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR
DEVCO OIL, INC.

By _____

Jerry Belcher
General Manager, CFO

APPROVED AS TO FORM:

Margaret R. Gallagher
District Counsel

11.b2

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: September 14, 2007

TO: Board of Directors

FROM: Angela Aitken, Finance Manager

SUBJECT: CONSIDERATION OF CHANGE IN PAYPHONE SERVICE PROVIDER

ACTION REQUESTED AT THE SEPTEMBER 14, 2007 BOARD MEETING

I. RECOMMENDED ACTION

That the Board of Directors approve the transfer of service from AT&T to Pacific Telemangement Services (PTS) .

II. SUMMARY OF ISSUES

- Metro has received a Notice of Termination of Service provided by AT&T.
- Metro proposes Transfer of Service to Pacific Telemangement Services (PTS) so as to continue payphone availability and to prevent removal of payphones.

III. DISCUSSION

Due to the impact cell phones have had on the demand for payphone usage, AT&T has found it to no longer be feasible to maintain payphones in certain locations. All SCMTD payphones were included in their analysis to be removed beginning September 15, 2007.

AT&T provided an alternative option to continue service with a different provider. Their recommendation is Pacific Telemangement Services (PTS).

After researching all vendor options available to SCMTD regarding replacement of payphone service currently supplied by AT&T, it is recommended that the transfer of service to PTS would be the most economic solution. Findings are as follows:

A. Commission Rate

Current commission rate with AT&T is 17%. Transfer to PTS would bring the commission rate up to 25%.

B. Transfer of Equipment

All equipment replacements, repairs, or services would be handled between AT&T and PTS.

C. References

City of Santa Cruz, Department of Parks and Recreations, and UCSC

IV. FINANCIAL CONSIDERATIONS

None

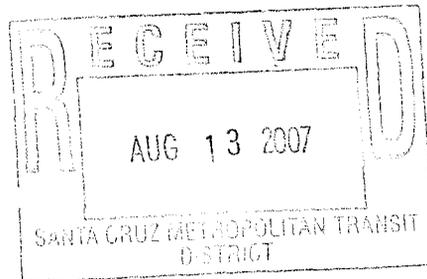
V. ATTACHMENTS

Attachment A: Letter from AT&T



Attachment **A**

August 6, 2007



SANTA CRUZ METRO
370 ENCINAL ST
SANTA CRUZ, CA 95060

RE: Notice of Change in Payphone Service

Dear Valued AT&T Payphone Customer:

The AT&T family of companies has been providing its customers with high quality retail payphone service for decades. However, the explosion in the use of wireless phones and other communications devices for people on the go continues to impact the demand for retail payphone services. Indeed, fewer and fewer calls are being placed from payphones, and in some cases it simply is no longer feasible to maintain payphones at specific locations. Some or all of your payphones may be impacted by these circumstances.

AT&T Public Communications,¹ the retail payphone operations division of the AT&T family of companies ("AT&T"), has appreciated the opportunity to provide you with public pay telephone service, but, as described in more detail below, we will be scheduling the removal of your AT&T payphones in the near future. This notice applies to both public pay telephones and to Convenience Line service, if applicable. The good news is that there are ways for you to obtain payphone service from others, but to do so will require action on your part.

In particular, if you wish to continue to have payphone service provided at your location(s), you will need to make arrangements with another payphone service provider. Pacific Telemangement Services ("PTS") is an alternative payphone service provider who has expressed interest in providing payphone service at your location(s).

If you are interested in receiving payphone service from PTS, AT&T recommends that you call them prior to August 31, 2007, at 1-866-450-4787, or access them via the internet at

¹ AT&T Public Communications is used to refer to one or more of the following entities, depending upon the state(s) in which space is provided for pay phone service: Pacific Bell Telephone Company, a California corporation, d/b/a AT&T California; Nevada Bell Telephone Company, a Nevada corporation, d/b/a AT&T Nevada; Southwestern Bell Telephone Company, a Missouri corporation, providing pay phone service in the states of Texas, Missouri, Kansas, Arkansas, and Oklahoma, d/b/a AT&T Southwest; Illinois Bell Telephone Company, an Illinois corporation, d/b/a AT&T Illinois; Indiana Bell Telephone Company, Incorporated, an Indiana corporation, d/b/a AT&T Indiana; Michigan Bell Telephone Company, a Michigan corporation, d/b/a AT&T Michigan; The Ohio Bell Telephone Company, an Ohio corporation, d/b/a AT&T Ohio; Wisconsin Bell, Inc., a Wisconsin corporation, d/b/a AT&T Wisconsin; Southern New England Telephone Company, a Connecticut corporation, and, where the state in which such space is provided is other than one of the foregoing, Ameritech Payphone Services, Inc., a Delaware corporation.

<http://ptsservices.net> and click on the "Contact PTS" banner. After you have contacted PTS and have executed the appropriate paper work, PTS will coordinate with us to ensure a smooth transition from AT&T to PTS pay phone service.

Please note, however, there are alternative pay phone providers who provide service in your area that are typically listed or identified in your local phone book. Feel free to contact them directly regarding the availability of products and services they can offer at your location. (They can contact us if they are interested in purchasing the used equipment.)

Finally, please be aware that there are other options available to you. For example, other business services such as a PBX telephone station, or a Business or Centrex line from your local AT&T telephone company may be available. If you are interested, availability and the terms and conditions for such options can be obtained by calling CT- 1-800-448-1008 CA or NV- 1-800-750-2355 MO, AR, KS, OK, TX- 1-800-499-7928 or MI, WI, IL, OH, IN- 1-800-660-3000, or visit the AT&T website at www.att.com.

Listed below are the payphones that are impacted by the above circumstances and the associated actions that will take place with each payphone. Removals may begin as early September 15 and continue through December 31. If you are contacting PTS or another provider please provide an entire list of your phones if you are interested in moving all of your phones to the new provider.

Payphones Scheduled For Removal:

See Attached List

While AT&T has made every effort to consolidate all impacted payphone service provided to your business into this one communication, you may receive a separate notice for other pay phones at locations that could not be associated with those listed above. If you have phones at other locations that are not listed, and a separate letter is not received, no action is required as they are not impacted at this time.

To summarize the above: We will be removing the payphones identified above on or about the date provided, unless you contact an alternate provider or PTS at 1 866-450-4787 or their website and arrange for alternative service. If you would like to have the payphone(s) removed sooner, or schedule a specific date, please call us at 1-800-809-0878.

Thank you for your past patronage. If you have any questions about your payphone or Convenience Line service, please contact the number listed above.

Sincerely,

Annie Maya
626-308-4130
AT&T Public Communications

Payphones Scheduled For Removal

SANTA CRUZ METRO

8314259301	920 PACIFIC AV
8314259410	920 PACIFIC AV
8314259412	920 PACIFIC AV
8314259413	920 PACIFIC AV
8314259414	920 PACIFIC AV S CRUZ
8314259415	920 PACIFIC AV
8314259420	920 PACIFIC AV
8314259422	920 PACIFIC AV S CRUZ
8314259444	920 PACIFIC AV
8314259343	920 PACIFIC AV
8317249851	475 RODRIGUEZ
8317249864	475 RODRIGUEZ
8317249861	475 RODRIGUEZ
8314389909	246 KINGS VILLAGE RD