

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

BOARD OF DIRECTORS REGULAR MEETING AGENDA
JUNE 25, 2010 (Fourth Friday of Each Month)
SANTA CRUZ CITY COUNCIL CHAMBERS
809 CENTER STREET
SANTA CRUZ, CALIFORNIA
9:00 a.m. – 12:00 noon

**THE BOARD AGENDA PACKET CAN BE FOUND ONLINE AT WWW.SCMTD.COM OR
AT METRO'S ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET,
SANTA CRUZ, CA**

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

SECTION I: OPEN SESSION - 9:00 a.m.

1. ROLL CALL
2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS
 - a. Lisa J. Arthur, East Village Apts Re: Service to Santa Cruz County Fair
3. LABOR ORGANIZATION COMMUNICATIONS
4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

- 5-1. APPROVE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF APRIL 2010
- 5-2. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR APRIL 2010
- 5-3. CONSIDERATION OF TORT CLAIMS: NONE
- 5-4. ACCEPT AND FILE MAC AGENDA FOR JUNE 16, 2010
- 5-5. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF APRIL 2010
- 5-6. ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR APRIL 2010
- 5-7. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR APRIL 2010
- 5-8. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ MONTHLY SERVICE REPORT FOR APRIL 2010

- 5-9. APPROVE REGULAR BOARD MEETING MINUTES OF MARCH 12 & MARCH 26, APRIL 9 & APRIL 23, AND MAY 28, 2010
- 5-10. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE APRIL 2010 MEETING(S)
- 5-11. CONSIDERATION OF APPROVING THE TRANSFER OF THE 2002 CHANCE COACH CNG RUBBER TIRED TROLLEY TO A TRANSIT SYSTEM OR OTHER ELIGIBLE ENTITY UPON RECEIPT OF THE CITY OF SANTA CRUZ'S RELEASE OF INTEREST AND FTA APPROVAL OF SUCH
- 5-12. CONSIDERATION OF ADOPTION OF A RESOLUTION AUTHORIZING THE EXAMINATION OF STATE BOARD OF EQUALIZATION TRANSACTIONS (SALES) AND USE TAX RECORDS PERTAINING TO SANTA CRUZ METRO ORDINANCE 78-3-1
- 5-13. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH MONTEREY-SALINAS TRANSIT (MST) FOR ITS USE OF THE WATSONVILLE TRANSIT CENTER
- 5-14. CONSIDERATION OF EXTENSION OF CONTRACT WITH HARTFORD LIFE AND ACCIDENT INSURANCE COMPANY FOR EMPLOYEE LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE THROUGH DECEMBER 31, 2010
- 5-15. CONSIDERATION OF RENEWAL OF CONTRACT WITH VISION SERVICE PLAN FOR EMPLOYEE VISION CARE INSURANCE FOR AN ADDITIONAL TWO-YEAR CONTRACT PERIOD
- 5-16. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO ISSUE AMENDMENTS TO THE CONTRACTS WITH DOC AUTO LLC AND SPECIALIZED AUTO AND FLEET SERVICES, INC. FOR VEHICLE MAINTENANCE SERVICES
- 5-17. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A LEASE AGREEMENT ON BEHALF OF METRO WITH BRONSON BAKER DBA BREW BAR FOR A KIOSK SPACE AT PACIFIC STATION
- 5-18. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A NEW LEASE AGREEMENT WITH HUI CHANG DU, DBA CHINA EXPRESS AT PACIFIC STATION
- 5-19. RENEWAL OF LIABILITY AND VEHICLE PHYSICAL DAMAGE INSURANCE PROGRAM COVERAGE WITH CALTIP FOR FY11

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS
Presented By: Robyn Slater, Human Resources Manager
7. CONSIDERATION OF APPOINTMENT OF BOB GEYER TO THE METRO ADVISORY COMMITTEE (NOMINATED BY DIRECTOR TAVANTZIS)
Presented By: Leslie R. White, General Manager
8. **PUBLIC HEARING:** RECEIVE PUBLIC COMMENTS ON METRO'S PROPOSED DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL OF 2.12% FOR FEDERAL FISCAL YEAR 2011 (FFY11) AND THE METHODOLOGY USED TO SET THE GOAL
Presented By: Margaret Gallagher, District Counsel
PUBLIC HEARING WILL TAKE PLACE AT 9:00 A.M.
9. CONSIDERATION OF ISSUING A DECLARATION OF FISCAL EMERGENCY
Presented By: Angela Aitken, Finance Manager & Acting Assistant General Manager
10. CONSIDERATION OF PROPOSED METRO FIXED ROUTE SERVICE REDUCTIONS FOR FALL 2010 INCLUDING CONSIDERATION OF PUBLIC COMMENTS RECEIVED
Presented By: Ciro Aguirre, Operations Manager
11. **PUBLIC HEARING:** ADOPTION OF THE FINAL FY11 & FY12 BUDGET
Presented By: Angela Aitken, Finance Manager & Acting Assistant General Manager
PUBLIC HEARING WILL TAKE PLACE AT 9:00 A.M.
12. CONSIDERATION OF MODIFICATION TO SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S BYLAWS TO CHANGE THE TIME OF THE FIRST REGULAR BOARD OF DIRECTORS MEETING OF THE MONTH FROM 9:00AM TO 9:30AM
Presented By: Margaret Gallagher, District Counsel
13. CONSIDERATION OF A RESOLUTION OF APPRECIATION FOR THE SERVICES OF RICHARD C. GABRIEL AS LEAD MECHANIC FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
Presented By: Robyn Slater, Human Resources Manager
14. **ORAL ANNOUNCEMENT:** THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, JULY 23, 2010 AT 9:00 A.M. AT SCOTTS VALLEY CITY CHAMBERS, 1 CIVIC CENTER DRIVE, SCOTTS VALLEY
Presented By: Chair Pirie
15. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

16. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

SECTION II: CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Pursuant to Government Code Section 54956.9)

- a. Name of Case: Keenan & Associates vs. Santa Cruz METRO
- b. Name of Case: Oldcastle Glass Engineered Products, Inc., et al
vs. Santa Cruz METRO
(Before the Superior Court of Santa Cruz County)

SECTION III: RECONVENE TO OPEN SESSION

17. REPORT OF CLOSED SESSION

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NOTICE TO PUBLIC

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #2 “Oral and Written Communications”, under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors’ deliberation on the topic to be addressed. Presentations will be limited in time in accordance with District Resolution 69-2-1.

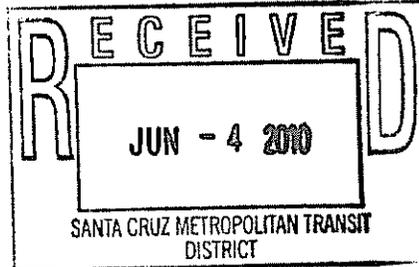
The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The City Council Chambers is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, please contact Tony Tapiz at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting METRO regarding special requirements to participate in the Board meeting. A Spanish Language Interpreter will be available during "Oral Communications" and for any other agenda item for which these services are needed. This meeting will be broadcast live by Community Television of Santa Cruz on Channel 26.

East Cliff Village Apartments

1635 Tremont Drive
Santa Cruz, CA 95062
(831) 462-2400 Fax (831) 462-6274

June 1, 2010

Leslie R. Wright
General Manager
Metro Santa Cruz
920 Pacific Avenue, Suite 21
Santa Cruz, CA 95060



Dear Leslie Wright,

I am assisting resident Chuck Recknagel to write you this letter at his request.

We both want to thank you for presenting and supporting the proposal to the Metro Board to extend route #79 to the Santa Cruz County Fairgrounds during the 2010 County Fair to provide both fixed route and Para Cruz service.

The decision of the Metro Board to approve this service makes the Santa Cruz County Fair accessible to all those who rely on public transit and Para Cruz services. This will provide meaningful opportunities for education, enrichment, entertainment, outreach and community building for all those who can now attend the fair.

Thank you especially for listening to a proposal from the senior and disabled community and working to meet the needs expressed.

Sincerely,

A handwritten signature in cursive script that reads "Lisa J. Arthur".

Lisa J. Arthur
Service Coordinator

Sincerely,

Handwritten initials "CR" in a simple, blocky style.

Chuck Recknagel



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
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DATE: 04/01/10 THRU 04/30/10

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK VENDOR AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
35660	04/05/10	10.00 E379		ABACHERLI, ARLETTE		32991	DMV/VTT FEE	10.00	
35661	04/05/10	49,001.10 192		ALWAYS UNDER PRESSURE		32960	AUTO PARTS WASHERS	49,001.10	
35662	04/05/10	29.52 294		ANDY'S AUTO SUPPLY	0	32817	PARTS & SUPPLY/FLT	29.52	
35663	04/05/10	17,609.28 941		ASSURANT EMPLOYEE BENEFITS		33026	APR 10 LTD	17,609.28	
35664	04/05/10	17,989.85 001276		BANK OF MARIN		33045	CONST MB THRU 1/31	17,989.85	
35665	04/05/10	100.00 B018		BUSTICHI, DENE	7	33054	MAR 10 BOD MTGS	100.00	
35666	04/05/10	3,472.43 002627		CDW GOVERNMENT, INC.		33029	LCD MONITOR	1,813.50	
						33030	WLR8900 SCANNER	1,494.67	
						33031	MC30XX SLOT CRADLE	164.26	
35667	04/05/10	218.93 172		CENTRAL WELDER'S SUPPLY, INC.		32997	PARTS & SUPPLY/FLT	218.93	
35668	04/05/10	100.00 B014		CITY OF WATSONVILLE		33063	MAR 10 BOD MTGS	100.00	
35669	04/05/10	374.75 001113		CLARKE, SUSAN	7	33064	3/14-3/16 BUS AUDIT	125.00	
						33065	3/18-3/23 BUS AUDIT	249.75	
35670	04/05/10	21,153.85 001124		CLEAN ENERGY		32864	LNG 3/12/10	11,036.15	
						32865	LNG 3/15/10	10,117.70	
35671	04/05/10	43.69 075		COAST PAPER & SUPPLY INC.		32825	CLEAN SUPPLY/FAC	43.69	
35672	04/05/10	40,452.18 800		DELTA DENTAL PLAN		33025	APR 10 DENTAL	40,452.18	
35673	04/05/10	30.24 001316		DEVCO OIL		32973	PROPANE/FLT	30.24	
35674	04/05/10	3,988.69 085		DIXON & SON TIRE, INC.		32861	MAR TIRES & TUBES/FL	479.44	
						32862	MAR TIRES & TUBES/FL	435.63	
						32922	MAR TIRES & TUBES/PT	113.43	
						33009	MAR TIRES & TUBES/PT	1,002.15	
						33010	MAR TIRES & TUBES/FL	884.57	
						33011	MAR TIRES & TUBES/FL	958.87	
						33012	MAR TIRES & TUBES/FL	114.60	
35675	04/05/10	1,977.85 001329		DOC AUTO LLC		32938	OUT RPR REV VEH/PT	765.80	
						32939	OUT RPR REV VEH/PT	310.57	
						32994	OUT RPR REV VEH/PT	35.00	
						32995	OUT RPR REV VEH/PT	866.48	
35676	04/05/10	10.00 E462		ESPINOZA, MARIO		32992	DMV/VTT FEE	10.00	
35677	04/05/10	163.33 372		FEDERAL EXPRESS		32970	FRT OUT FLT	71.49	
						33074	POSTAGE & MAILING	91.84	
35678	04/05/10	2,166.32 282		GRAINGER		32854	RPRS & MAINT/FAC	48.75	
						32855	RPRS & MAINT/FAC	2,247.01	
						32856	RPRS & MAINT CR	-129.44	
35679	04/05/10	50.00 B023		GRAVES, RON		33055	MAR 10 BOD MTGS	50.00	
35680	04/05/10	2,104.08 001203		GREYHOUND LINES, INC.		33049	APR-JUN 10	2,104.08	
35681	04/05/10	100.00 B021		HAGEN, DONALD N.	7	33056	MAR 10 BOD MTGS	100.00	
35682	04/05/10	3,739.59 001745		HARTFORD LIFE AND ACCIDENT INS		33027	APR 10 LIFE/AD&D	3,739.59	
35683	04/05/10	50.00 B006		HINKLE, MICHELLE	7	33057	MAR 10 BOD MTGS	50.00	
35684	04/05/10	137.43 166		HOSE SHOP, THE		32820	PARTS & SUPPLY/FLT	137.43	
35685	04/05/10	301.05 215		IKON OFFICE SOLUTIONS		33070	MAINT 2/18-3/19/10	301.05	
35686	04/05/10	100.00 B026		LEOPOLD, JOHN	7	33058	MAR 10 BOD MTGS	100.00	
35687	04/05/10	2,280.00 878		KELLY SERVICES, INC.		33066	TEMP/OPS W/E 3/21	1,140.00	
						33067	TEMP/OPS W/E 3/21	1,140.00	
35688	04/05/10	344.49 001233		KIMBALL MIDWEST		32822	REV VEH/SUPPLY/FLT	44.57	
35689	04/05/10	1,822.50 T200		KING, CHRISTINE		32866	REV VEH PARTS/FLT	299.92	
35690	04/05/10	657.23 039		KINKO'S INC.		33046	EMPLOYEE MEDIATION	1,822.50	
						32832	BIKE BROCHURE PRINT	71.35	
						32833	SPRING 10 HEADWAYS	585.88	

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35691	04/05/10	80.00	KINSLOW, DEBBIE	7	33051	4/14-16 CALTIP MTG	80.00	
35692	04/05/10	3,717.50	LAW OFFICES OF MARIE F. SANG	7	32976	WORK COMP	1,875.50	
					32977	WORK COMP	153.00	
					32978	WORK COMP	154.00	
					32979	WORK COMP	31.00	
					32980	WORK COMP	107.00	
					32981	WORK COMP	183.50	
					32982	WORK COMP	61.00	
					32983	WORK COMP	395.00	
					32984	WORK COMP	46.50	
					32985	WORK COMP	217.00	
					32986	WORK COMP	107.50	
					32987	WORK COMP	108.50	
					32988	WORK COMP	185.00	
					32989	WORK COMP	46.50	
					32990	WORK COMP	46.50	
35693	04/05/10	154,500.00	MAINTSTAR		33042	FLT/FAC 2009 UPGRADE	154,500.00	
35694	04/05/10	690.00	MAXIM HEALTH SYSTEMS, LLC		33050	H1N1 VACCINATIONS	690.00	
35695	04/05/10	129.45	MEAN GREEN LBC		32858	CLEAN SUPPLY/FLT	129.45	
35696	04/05/10	608.07	MID VALLEY SUPPLY		32823	CLEAN SUPPLY/FAC	353.70	
					32824	CLEAN SUPPLY/FAC	254.37	
35697	04/05/10	465.39	MISSION UNIFORM		32810	UNIF & LAUNDRY/FLT	10.00	
					32811	UNIF & LAUNDRY/FLT	177.69	
					32812	UNIF & LAUNDRY/FLT	160.00	
					32813	UNIF & LAUNDRY/FAC	47.85	
					32814	UNIF & LAUNDRY/FLT	69.85	
35698	04/05/10	14,360.14	NEW FLYER INDUSTRIES LIMITED		32863	REV VEH PARTS/FLT	27.39	
					33002	REV VEH PARTS/FLT	3,021.13	
					33003	REV VEH PARTS/FLT	158.72	
					33004	REV VEH PARTS/FLT	3,902.66	
					33005	REV VEH PARTS/FLT	5,596.53	
					33006	REV VEH PARTS/FLT	92.24	
					33007	REV VEH PARTS/FLT	15.51	
					33008	REV VEH PARTS/FLT	1,545.96	
35699	04/05/10	272.50	NORTH BAY FORD LINC-MERCURY		32993	OUT RPR REV VEH/PT	272.50	
35700	04/05/10	25.51	PALACE ART & OFFICE SUPPLY		33052	OFFICE SUPPLIES/PT	25.51	
35701	04/05/10	2,292.56	PC CONNECTION SALES CORP		33028	HP SMARTBUY T5545	2,292.56	
35702	04/05/10	100.00	PIRIE, ELLEN	7	33059	MAR 10 BOD MTGS	100.00	
35703	04/05/10	8.86	PROBUILD		32818	RPRS & MAINT/FAC	8.86	
35704	04/05/10	2,283.44	PROVANTAGE		33040	PRT/TNR CARTRIDGES	1,685.28	
					33041	LASERJET CARTRIDGES	598.16	
35705	04/05/10	732.68	REPUBLIC ELEVATOR COMPANY		32951	RPR/GOLF CLUB	732.68	
35706	04/05/10	3,617.60	ROBERT HALF MANAGEMENT RESOURCE		32958	TEMP/ADM W/E 3/12	288.00	
					33047	TEMP/RR W/E 3/12/10	2,105.60	
35707	04/05/10	100.00	ROBINSON, LYNN MARIE		33048	TEMP/RR W/E 3/12	1,224.00	
35708	04/05/10	50.00	ROTKIN, MIKE	7	33060	MAR 10 BOD MTGS	100.00	
35709	04/05/10	18,273.91	S.C. FUELS	0	33061	MAR 10 BOD MTG	50.00	
35710	04/05/10	663.27	SANTA CRUZ AUTO PARTS, INC.		32848	DIESEL 3/16/10	18,273.91	
					32789	SAFETY SUPPLY/FLT	13.47	
					32815	PARTS & SUPPLY/FLT	22.54	

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35711	04/05/10	079	120.09	SANTA CRUZ MUNICIPAL UTILITIES		32816	OTH MOB SUPPLY/FLT	12.05	
35712	04/05/10	001232	953.28	SPECIALIZED AUTO AND		33016	REV VEH PARTS/PT	595.92	
35713	04/05/10	001976	402.63	SPORTWORKS NORTHWEST, INC.		33017	REV VEH PARTS/PT	19.29	
35714	04/05/10	B017	50.00	STONE, MARK		33053	2/17-3/15 1217 RV MB	120.09	
35715	04/05/10	002805	2,707.41	TELEPATH CORPORATION	7	32996	OUT RPR REV VEH/PT	953.28	
35716	04/05/10	E382	39.00	TOLINE, SHARON		32954	REV VEH PARTS/FLT	402.63	
35717	04/05/10	007	52.56	UNITED PARCEL SERVICE		33062	MAR 10 BOD MTG	50.00	
35718	04/05/10	002829	107.57	VALLEY POWER SYSTEMS, INC.		32819	APR MAINT/FLT	2,707.41	
35719	04/05/10	001043	11,440.00	VISION SERVICE PLAN		33043	DMV/VTT FEES	39.00	
35720	04/05/10	002887	429,868.21	WEST BAY BUILDERS, INC.		32974	FRT OUT/FLT	25.81	
35721	04/12/10	002861	200.37	AMERICAN MESSAGING SVCS, LLC		32975	FRT OUT/FLT	26.75	
35722	04/12/10	001312	1,305.88	ANTHEM BLUE CROSS		32821	REV VEH PARTS/FLT	107.57	
35723	04/12/10	001D	3,550.94	AT&T		33024	APR 10 VSP	11,440.00	
35724	04/12/10	E642	40.00	BEATTY, TOVE		33044	CONST MB THRU 1/31	429,868.21	
35725	04/12/10	001287	548.46	BLUE SHIELD OF CALIFORNIA		33076	APR 10 PAGERS	200.37	
35726	04/12/10	001365	5,210.00	BORTNICK, ROBERT S. & ASSOC.	7	33152	PERS CHOICE FAMILY	1,305.88	
35727	04/12/10	001159	9,796.48	CATTO'S GRAPHICS, INC.		33085	2/19-3/18 PHONES	3,361.25	
35728	04/12/10	739	33.56	CENTURY CHEVROLET		33086	ADMIN FAX	189.69	
35729	04/12/10	E312	868.70	CHENG, FRANK		33154	CaLACT SPRING CONF	40.00	
35730	04/12/10	001113	250.00	CLARKE, SUSAN	7	33151	APR 10 COBRA-IND	548.46	
35731	04/12/10	001124	31,236.52	CLEAN ENERGY		33104	1/10-3/31 ADA CS SUR	5,000.00	
35732	04/12/10	001084	1,455.00	CLUTCH COURIERS		33105	2/17-3/31 INVEST SVC	210.00	
35733	04/12/10	002569	75,870.33	COMERICA BANK		32972	BUS STICKER PRINTING	9,796.48	
35734	04/12/10	163	1,564.98	COMMUNITY PRINTERS, INC.		33093	OUT RPR REV VEH/PT	33.56	
35735	04/12/10	504	207.68	CUMMINS WEST, INC.		33147	ISC WEST CONFERENCE	831.69	
35736	04/12/10	085	2,619.19	DIXON & SON TIRE, INC.		33148	METROBASE SUPPLIES	37.01	
35737	04/12/10	001329	1,328.86	DOC AUTO LLC		33106	3/25-3/30 BUS AUDIT	250.00	
35738	04/12/10	001492	1,248.40	EVERGREEN OIL INC.		33033	LNG 3/18/10	10,713.05	
35739	04/12/10	117	356.62	GILLIG LLC		33089	LNG 3/24/10	9,590.12	
35740	04/12/10	002123	33,166.80	GIRO, INC.		33146	JAN 10 MAIL P/U	1,455.00	
35741	04/12/10	282	431.16	GRAINGER		33075	WORK COMP FUND	75,870.33	
35742	04/12/10	001163	1,061.36	INNERWORKINGS, INC		33080	PT CONV COUPONS	1,564.98	
35743	04/12/10	013	137.93	MCI SERVICE PARTS, INC.		32971	REV VEH PARTS/FLT	207.68	
35744	04/12/10	041	339.46	MISSION UNIFORM		33013	MAR TIRES & TUBES/FL	1,451.27	
						33014	MAR TIRES & TUBES/FL	435.63	
						33015	MAR TIRES & TUBES/FL	732.29	
						33079	OUT RPR REV VEH/PT	1,328.86	
						32999	HAZ WASTE DISP/FAC	414.00	
						33000	HAZ WASTE DISP/FAC	744.40	
						33084	HAZ WASTE DISP	90.00	
						32998	SAFETY SUPPLY/FLT	356.62	
						33096	HASTUS 09 UPGRD # 2	33,166.80	
						33037	SAFETY SUPPLY/FLT	176.16	
						33038	SAFETY SUPPLY/FLT	255.00	
						33069	OPS VEH COND SHEETS	1,061.36	
						33087	REV VEH PARTS/FLT	137.93	
						33021	UNIF & LAUNDRY/FLT	69.85	
						33022	UNIF & LAUNDRY/FAC	49.51	
						33023	UNIF & LAUNDRY/FLT	179.91	

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35745	04/12/10	001063	550.25	NEW FLYER INDUSTRIES LIMITED		33098	UNIF & LAUNDRY/FAC	47.85	
						33099	UNIF & LAUNDRY/FLT	177.69	
						33100	UNIF & LAUNDRY/FLT	69.85	
						33101	UNIF & LAUNDRY/PT	31.02	
						33102	UNIF & LAUNDRY CR/FL	-2.22	
						33103	UNIF & LAUNDRY CR/FL	-284.00	
						33032	REV VEH PARTS/FLT	15.60	
						33088	REV VEH PARTS/FLT	527.52	
						33092	REV VEH PARTS/FLT	7.13	
						32949	MAR MAINT/FAC	14,842.00	
						32967	OFFICE SUPPLY/FIN	191.66	
						33001	OFFICE SUPPLY/FLT	22.62	
						33131	OFFICE SUPPLY/PT	359.59	
						33132	OFFICE SUPPLY/PT	204.09	
						33133	OFFICE SUPPLY/PT	434.91	
						33091	TWO S&D MTHLY PASS	50.00	
						33097	S&D MTHLY PASS	25.00	
						33068	PRT VEH COND FORMS	108.41	
						33129	TEMP/RR W/E 3/19	1,224.00	
						33130	TEMP/FIN W/E 3/19	2,632.00	
						33145	TEMP/ADM W/E 3/19	126.00	
						32859	REV VEH PARTS/FLT	916.04	
						32857	REV VEH PARTS/FLT	100.74	
						32952	OTH MOB SUPPLY/FLT	49.58	
						32953	REV VEH PARTS/FLT	100.74	
						33018	REV VEH PARTS/FLT	13.11	
						33019	REV VEH PARTS/FLT	216.70	
						33020	REV VEH PARTS/PT	72.49	
						33077	REV VEH PARTS/PT	50.00	
						33078	REV VEH PARTS/PT	26.90	
						33128	REV VEH PARTS CR/PT	-120.45	
						33082	1/21-3/22 RES PARK	304.98	
						33071	CAT6 PHONE/IT LINES	786.60	
						33094	FRT OUT/FLT	27.02	
						33153	POSTAGE/ADM	2,000.00	
						33081	MT. BIEWLASKI	54.50	
						32849	SAFETY SUPPLY/FAC	54.97	
						33083	SAFETY SUPPLY/FAC	454.43	
						33158	EDUCATION EXPENSES	2,210.00	
						33110	REV VEH PARTS/FLT	335.14	
						33111	REV VEH PARTS/FLT	108.46	
						33187	REPEATERS/OPS	85.06	
						33188	REPEATERS/OPS	310.86	
						33189	4/5-5/4 OPS PHONE	71.23	
						33220	REV VEH PARTS/FLT	5,911.02	
						33135	REV VEH PARTS/PT	762.65	
						33150	APR 10 LEG SVCS	5,000.00	
						33242	OFFICE SUPPLY/ADM	9.73	
						33160	MAR 10 LANDFILL	13.08	
						33206	PARKING DEF FEES	637.50	

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35768	04/19/10	1,040.78	130	CITY OF WATSONVILLE UTILITIES		33207	PARKING DEF FEES	212.50	
						33172	3/1-4/1 WTC	42.92	
						33173	2/25-3/29 WTC	221.31	
						33174	CONTAINER/WTC	721.78	
						33175	2/25-3/29 WTC	32.44	
						33176	2/25-3/29	22.33	
35769	04/19/10	19,870.49	001124	CLEAN ENERGY		33201	LNG 3/30/10	9,138.23	
						33202	LNG 3/27/10	10,732.26	
35770	04/19/10	300.00	002448	CLEAR VIEW, LLC	0	33179	WINDOWS-JAN-MAR	300.00	
35771	04/19/10	1,377.50	001084	CLUTCH COURIERS		33218	MAR 10 MAIL P/U	1,377.50	
35772	04/19/10	873.37	075	COAST PAPER & SUPPLY INC.		33178	CLEAN SUPPLY/FAC	873.37	
35773	04/19/10	33.99	002063	COSTCO		33185	BOD MTG 4/9/10	33.99	
35774	04/19/10	2,051.11	504	CUMMINS WEST, INC.		33200	REV VEH PARTS/FLT	2,051.11	
35775	04/19/10	26.33	001000	DAIMLER BUSES N. AMERICA INC.		33196	REV VEH PARTS/FLT	15.77	
						33197	REV VEH PARTS/FLT	10.56	
35776	04/19/10	10,942.66	001316	DEVCO OIL		33183	FEB 10 FUEL/FLT	4,584.60	
						33184	MAR 10 FUEL/FLT	6,358.06	
35777	04/19/10	4,114.51	085	DIXON & SON TIRE, INC.		33123	MAR TIRES & TUBES/FL	360.52	
						33124	MAR TIRES & TUBES/FL	362.82	
						33125	MAR TIRES & TUBES/FL	884.76	
						33126	MAR TIRES & TUBES/PT	453.73	
						33203	MAR TIRES & TUBES/FL	435.63	
						33204	MAR TIRES & TUBES/FL	732.29	
						33205	MAR TIRES & TUBES/FL	884.76	
35778	04/19/10	1,409.77	001329	DOC AUTO LLC		33136	OUT RPR REV VEH/PT	567.76	
						33137	OUT RPR REV VEH/PT	500.24	
						33138	OUT RPR REV VEH/PT	341.77	
35779	04/19/10	500.00	002862	ECOLOGICAL CONCERNS INC.		33219	WATER DRAIN/MAR MB	500.00	
35780	04/19/10	39.00	E462	ESPINOZA, MARIO		33241	DMV/VTI FEE	39.00	
35781	04/19/10	406.25	001492	EVERGREEN OIL INC.		33225	HAZ WASTE DISP	406.25	
35782	04/19/10	372.00	432	EXPRESS EMPLOYMENT PROS		33192	TEMP/FLT W/E 3/28	372.00	
35783	04/19/10	308.20	447	FERRIS HOIST & REPAIR, INC.		33227	EMERG RPR/FAC	308.20	
35784	04/19/10	200.90	001302	GARDA CL WEST		33180	APR 10 ARM CAR SVC	200.00	
35785	04/19/10	670.33	001323	GOVDELIVERY, INC.		33230	MAR EXCESS LIAB	0.90	
35786	04/19/10	129.24	282	GRAINGER		33216	MAR 10 EMAIL SUBSCRIP	670.33	
35787	04/19/10	548.37	001097	GREENWASTE RECOVERY, INC.		33226	RPRS/SAFETY/FAC	129.24	
						33221	MAR/MT HERMON	88.90	
						33222	MAR/GRN VALLEY	17.78	
						33223	MAR/SVTC	227.94	
						33224	MAR/RES PARK	213.75	
35788	04/19/10	152.56	215	IKON OFFICE SOLUTIONS		33215	1/19-2/18 MAINT/ADM	152.56	
35789	04/19/10	2,550.00	001262	JABICO ENTERPRISES, LLC	7	33231	WEB DEVELOPMENT	2,550.00	
35790	04/19/10	888.67	001454	MONTEREY BAY SYSTEMS		33072	MAINT 1/1-3/31	150.00	
						33073	OVERAGE 1/1-3/31	619.15	
						33114	1/1-3/31 MAINT/COPY	119.52	
35791	04/19/10	932.46	001063	NEW FLYER INDUSTRIES LIMITED		33208	REV VEH PARTS/FLT	132.97	
						33209	CR 8810098	-132.97	
						33210	REV VEH PARTS/FLT	207.70	
						33211	REV VEH PARTS/FLT	415.40	
						33212	REV VEH PARTS/FLT	189.39	

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35792	04/19/10	15,422.55	009	PACIFIC GAS & ELECTRIC		33213	REV VEH PARTS/FLT	119.97	
						33161	3/2-3/29 115 DUB	13.29	
						33162	3/2-3/29 115 DUB	90.71	
						33163	2/26-3/30 112 RVR	79.96	
						33164	2/26-3/29 111 DUB	708.43	
						33165	2/26-3/29 115 DUB	5.84	
						33166	2/26-3/30 1200 RVR	1,163.39	
						33167	2/26-3/29 VERNON	4,800.75	
						33168	2/26-3/29 GOLF	4,097.74	
						33169	2/26-3/29 ENCINAL	284.20	
						33170	3/3-4/1 PACIFIC	1,975.01	
						33233	3/9-4/7 SVTC	13.84	
						33234	2/25-4/7 SVTC	2,189.39	
35793	04/19/10	150.00	950	PARADISE LANDSCAPE INC	0	33115	TREE TRIM/VERNON	150.00	
35794	04/19/10	11,271.80	001343	PC CONNECTION SALES CORP		33214	PANASONIC TOUGHBOOK	11,271.80	
35795	04/19/10	644.00	481	PIED PIPER EXTERMINATORS, INC.		33235	MAR PEST CONTROL	53.00	
						33236	MAR PEST CONTROL	183.00	
						33237	MAR PEST CONTROL	241.00	
						33238	MAR PEST CONTROL	48.50	
						33239	MAR PEST CONTROL	70.00	
						33240	MAR PEST CONTROL	48.50	
35796	04/19/10	667.57	107A	PROBUILD		33117	REV VEH PARTS/FLT	6.78	
						33118	RPRS & MAINT	570.28	
						33119	RPRS & MAINT	55.42	
						33177	RPRS & MAINT/FAC	35.09	
35797	04/19/10	127.00	001153	REPUBLIC ELEVATOR COMPANY		33171	APR 10 MAINT	127.00	
35798	04/19/10	763.79	002094	RICON CORPORATION		33229	REV VEH PARTS/FLT	763.79	
35799	04/19/10	4,536.85	001098	ROBERT HALF MANAGEMENT RESOURCE		33181	TEMP/RR W/E 3/26	1,208.70	
						33182	TEMP/FIN W/E 3/26	2,632.00	
						33193	TEMP/FLT W/E 3/12	142.80	
						33194	TEMP/FLT W/E 3/19	553.35	
35800	04/19/10	18,697.66	966	S.C. FUELS	0	33195	DIESEL 3/31/10	18,697.66	
35801	04/19/10	4,949.67	018	SALINAS VALLEY FORD SALES		33034	REV VEH PARTS/FLT	180.24	
						33036	REV VEH PARTS/FLT	2,714.28	
						33112	REV VEH PARTS/FLT	416.74	
						33113	REV VEH PARTS/FLT	13.88	
						33186	REV VEH PARTS/FLT	1,624.53	
35802	04/19/10	179.59	135	SANTA CRUZ AUTO PARTS, INC.		33039	PARTS & SUPPLY/FLT	45.07	
						33107	REV VEH PARTS/FLT	26.28	
						33108	REV VEH PARTS/FLT	108.24	
35803	04/19/10	2,970.00	001334	SANTA CRUZ SPANISH	7	33232	ENG TO SP WEB SITE	2,970.00	
35804	04/19/10	306.00	957	SECURITY SHORING & STEEL PLT		33116	PLATE RENTAL/FAC	306.00	
35805	04/19/10	23.31	115	SNAP-ON INDUSTRIAL		33127	EMP TOOL/FLT	23.31	
35806	04/19/10	2,758.43	001232	SPECIALIZED AUTO AND		33120	OUT RPR REV VEH/PT	986.15	
						33121	OUT RPR REV VEH/PT	209.13	
						33122	OUT RPR REV VEH/PT	149.78	
						33139	OUT RPR REV VEH/PT	1,031.25	
						33140	OUT RPR REV VEH/PT	170.98	
						33141	OUT RPR REV VEH/PT	211.14	
35807	04/19/10	300.00	001299	TELEPHONICS		33228	ALARM RPR	300.00	

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35808	04/19/10	19,475.50 475	TRAPEZE SOFTWARE GROUP, INC.	33217		CONTRACT EXECUTION 2	19,475.50		
35809	04/19/10	45.32 007	UNITED PARCEL SERVICE	33159		FRT OUT/FLT	45.32		
35810	04/19/10	6,296.66 002829	VALLEY POWER SYSTEMS, INC.	33190		REV VEH PARTS/FLT	3,690.18		
				33191		REV VEH PARTS/FLT	2,606.48		
35811	04/19/10	7,720.29 001083	WATSONVILLE TRANSPORTATION, INC	33134		MAR PT SERVICE	7,720.29		
35812	04/19/10	1,135.73 001223	WATSONVILLE CADILLAC, BUICK,	33109		REV VEH PARTS/PT	504.62		
				33142		REV VEH PARTS/PT	631.11		
35813	04/19/10	70.00 682	WEISS, AMY L.	33149	7	BOD MTG 3/26 SP INT	70.00		
35814	04/26/10	466.19 020	ADT SECURITY SERVICES INC.	33243		MAY ALARMS	68.00		
				33244		MAY ALARMS	88.38		
				33245		MAY ALARMS	49.23		
				33246		MAY ALARMS	49.23		
				33247		MAY ALARMS	65.30		
				33248		MAY ALARMS	101.00		
				33249		MAY ALARMS	45.05		
35815	04/26/10	26,363.88 001264	ANDREWS INTERNATIONAL INC	33343	0	3/1-3/28/10 SECURITY	26,363.88		
35816	04/26/10	720.45 294	ANDY'S AUTO SUPPLY	33267		PARTS & SUPPLY/FLT	162.65		
				33268		REV VEH PARTS/FLT	557.80		
				33318		1/1-1/31 VERNON/IT	2,856.14		
				33319		2/1-2/28 VERNON/IT	880.22		
				33320		3/1-3/31 VERNON/IT	882.21		
				33403		3/13-4/12 TRUNK LINE	2.01		
				33404		3/13-4/12 T1 LINE	177.99		
35818	04/26/10	57.73 M033	BAILEY, NEIL	33348	0	MAY 10 RET SUPP	57.73		
35819	04/26/10	765.54 001287	BLUE SHIELD OF CALIFORNIA	33337		MAY 10 COBRA	382.77		
				33338		MAY 10 COBRA	382.77		
35820	04/26/10	270.00 001365	BORTNICK, ROBERT S. & ASSOC.	33323	7	INVEST SERVICES	270.00		
35821	04/26/10	75.05 M077	BRADFORD, THOMAS	33349	0	MAY 10 RET SUPP	75.05		
35822	04/26/10	31.12 M078	BRIDGINGER, DENISE	33350	0	MAY 10 RET SUPP	31.12		
35823	04/26/10	57.73 M079	BROGDON, ROY	33351		MAY 10 RET SUPP	57.73		
35824	04/26/10	468,809.18 502	CA PUBLIC EMPLOYEES'	33347		MAY 10 MEDICAL	468,809.18		
35825	04/26/10	57.73 M022	CAPELLA, KATHLEEN	33368	0	MAY 10 RET SUPP	57.73		
35826	04/26/10	28.87 M080	CARR, DALE	33352	0	MAY 10 RET SUPP	28.87		
35827	04/26/10	1,887.46 002627	CDW GOVERNMENT, INC.	33274		OLYMPUS WS-500	164.26		
				33275		SUN 4GB MEMORY KIT	1,723.20		
35828	04/26/10	28.87 M073	CENTER, DOUG	33375	0	MAY 10 RET SUPP	28.87		
35829	04/26/10	250.00 001113	CLARKE, SUSAN	33339	7	4/1-4/6 BUS AUDIT	125.00		
				33340		4/8-4/14 BUS AUDIT	125.00		
35830	04/26/10	40,147.16 001124	CLEAN ENERGY	33293		LNG 1/17/10	12,084.72		
				33294		CR LNGE8234	-153.64		
				33312		LNG 4/1/10	9,495.50		
				33313		LNG 4/6/10	10,398.68		
				33314		LNG 4/8/10	8,321.90		
				33414		4/8-5/7 INTERNET MB	165.96		
35831	04/26/10	165.96 001266	COMCAST	33401		3/26/10 BOD MTG	184.00		
35832	04/26/10	184.00 367	COMMUNITY TELEVISION OF	33411		MARCH FUEL	8.74		
35833	04/26/10	8.74 418	COUNTY OF SANTA CRUZ	33317		MAY 10 RET SUPP	28.87		
35834	04/26/10	28.87 M092	CRAWFORD, TERRI	33376	0	MAR 10 GAS	55.00		
35835	04/26/10	55.00 001048	CRUZ CAR WASH	33157		MAY 10 RET SUPP	28.87		
35836	04/26/10	28.87 M039	DAVILA, ANA MARIA	33353	0	APR TIRES & TUBES/PT	515.40		
35837	04/26/10	4,276.25 085	DIXON & SON TIRE, INC.	33144					

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35838	04/26/10	935.67 001329	DOC AUTO LLC		33281	APR TIRES & TUBES/FL	871.26		
35839	04/26/10	28.87 M096	DRAKE, JUDITH		33282	APR TIRES & TUBES/FL	479.44		
35840	04/26/10	930.00 432	EXPRESS EMPLOYMENT PROS		33283	APR TIRES & TUBES/FL	479.44		
35841	04/26/10	57.73 M099	FIKE, LOUIS		33284	APR TIRES & TUBES/FL	479.44		
35842	04/26/10	51.54 M074	GABRIELE, BERNARD		33309	APR TIRES & TUBES/FL	1,451.27		
35843	04/26/10	28.87 M040	GARBEZ, LINDA		33143	OUT RPR REV VEH/PT	935.67		
35844	04/26/10	57.74 M100	GARCIA, HELEN		33377	MAY 10 RET SUPP	28.87		
35845	04/26/10	752.25 117	GILLIG LLC		33270	TEMP/FLT W/E 4/4	930.00		
35846	04/26/10	14,725.00 002123	GIRO, INC.		33378	MAY 10 RET SUPP	57.73		
35847	04/26/10	28.87 M101	GOES, ALAN		33379	MAY 10 RET SUPP	51.54		
35848	04/26/10	57.73 M041	GOUVERIA, ROBERT		33354	MAY 10 RET SUPP	28.87		
35849	04/26/10	586.74 001097	GREENWASTE RECOVERY, INC.		33355	APR 10 RET SUPP	28.87		
35850	04/26/10	75.11 M081	HALL, JAMES		33356	MAY 10 RET SUPP	28.87		
35851	04/26/10	72.27 510A	HASLER, INC.		33252	REV VEH PARTS/FLT	194.59		
35852	04/26/10	20.00 E035	HERRERA, JOSE		33253	REV VEH PARTS/FLT	557.66		
35853	04/26/10	75.05 M043	HOLONICK, JAMES		33269	HASTUS TRAINING	14,725.00		
35854	04/26/10	72.05 166	HOSE SHOP, THE		33380	MAY 10 RET SUPP	28.87		
35855	04/26/10	16,240.47 002117	IULIANO		33357	MAY 10 RET SUPP	57.73		
35856	04/26/10	4,792.50 002914	IXP CORPORATION		33297	APR/JUN SOQUEL	53.34		
35857	04/26/10	2,905.16 110	JESSICA GROCERY STORE, INC.		33298	APR/JUNE AIRPORT	106.68		
35858	04/26/10	28.87 M104	JUSSEL, PETE		33299	APR/JUN HWY 17	160.02		
35859	04/26/10	291.85 M061	KAMEDA, TERRY		33300	APR/JUN BIG BASIN	53.34		
35860	04/26/10	2,280.00 878	KELLY SERVICES, INC.		33301	APR/JUN LOMOND	53.34		
35861	04/26/10	104.44 036	KELLY-MOORE PAINT CO., INC.		33302	APR/JUN FREEDOM	53.34		
35862	04/26/10	1,537.64 001233	KIMBALL MIDWEST		33303	APR/JUN SOQUEL	53.34		
35863	04/26/10	196.00 001093	ALERE TOXICOLOGY SERVICES, INC		33304	APR/JUN FREEDOM	53.34		
					33358	MAY 10 RET SUPP	75.11		
					33251	5/1-5/31 RENTAL/ADM	72.27		
					33322	EMPLOY EXAM	20.00		
					33254	MAY 10 RET SUPP	75.05		
					33328	REV VEH PARTS/FLT	72.05		
					33329	115 DUBOIS RENT	3,470.85		
					33321	111 DUBOIS RENT	12,769.62		
					33330	2/20-3/26 PROF SVCS	4,792.50		
					33381	CUSTODIAL SERVICES	2,905.16		
					33369	MAY 10 RET SUPP	28.87		
					33344	MAY 10 RET SUPP	291.85		
					33345	TEMP/OPS W/E 3/28	1,140.00		
					33258	RPRS & MAINT/FAC	1,140.00		
					33198	REV VEH PARTS/FLT	104.44		
					33199	CR 1436440	144.37		
					33257	REV VEH PARTS/FLT	-144.37		
					33285	EMPLOY EXAMS	1,537.64		
					33286	EMPLOY EXAMS	24.50		
					33287	EMPLOY EXAMS	24.50		
					33288	EMPLOY EXAMS	24.50		
					33289	EMPLOY EXAMS	24.50		
					33290	EMPLOY EXAMS	24.50		
					33291	EMPLOY EXAMS	24.50		

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35864	04/26/10	50.00 880		LEXISNEXIS		33292	EMPLOY EXAMS	24.50	
35865	04/26/10	1,849.23 001119		MACERICH PARTNERSHIP LP	7	33325	MAR ACCESS CHARGES	50.00	
						33276	CAPITOLA MALL RENT	1,685.95	
						33277	CPI ADJUSTMENT	163.28	
35866	04/26/10	803.40 001145		MANAGED HEALTH NETWORK		33336	MAY 10 EAP	803.40	
35867	04/26/10	3,673.03 001305		MCMILLAN & SHUREN LLP	7	33324	FEB LEGAL SVCS/RISK	3,673.03	
35868	04/26/10	297.05 041		MISSION UNIFORM		33263	UNIF & LAUNDRY/FLT	177.69	
						33264	UNIF & LAUNDRY/FLT	69.85	
						33265	UNIF & LAUNDRY/FAC	49.51	
35869	04/26/10	27.37 R569		MITCHELL, TODD		33406	IWC VIOLATION	27.37	
35870	04/26/10	5,381.78 001063		NEW FLYER INDUSTRIES LIMITED		33278	REV VEH PARTS/FLT	3,428.88	
						33279	REV VEH PARTS/FLT	2,400.23	
						33280	REV VEH PARTS CR/FL	-185.84	
						33310	REV VEH PARTS/FLT	1,970.51	
						33405	REV VEH PARTS CR/FL	-2,232.00	
35871	04/26/10	28.87 M050		O'MARA, KATHLEEN	0	33360	MAY 10 RET SUPP	28.87	
35872	04/26/10	1,253.62 009		PACIFIC GAS & ELECTRIC		33316	3/12-4/12 RES PARK	1,067.62	
						33413	2/26-3/29 1217 MB	186.00	
35873	04/26/10	664.15 043		PALACE ART & OFFICE SUPPLY		33305	OFFICE SUPPLY/FLT	2.18	
						33306	OFFICE SUPPLY/HR	4.73	
						33307	OFFICE SUPPLY/HR	223.75	
						33308	OFFICE SUPPLY/ADM	433.49	
35874	04/26/10	887.00 950		PARADISE LANDSCAPE INC	0	33271	APR MAINT	887.00	
35875	04/26/10	319.71 M057		PARHAM, WALLACE	0	33370	MAY 10 RET SUPP	319.71	
35876	04/26/10	57.73 M051		PENDRAGON, LINDA	0	33361	MAY 10 RET SUPP	57.73	
35877	04/26/10	28.87 M109		PEREZ, CHERYL	0	33362	MAY 10 RET SUPP	28.87	
35878	04/26/10	258.43 M064		PETERS, TERRIE	0	33371	MAY 10 RET SUPP	258.43	
35879	04/26/10	28.87 M070		PICARELLA, FRANCIS	0	33372	MAY 10 RET SUPP	28.87	
35880	04/26/10	319.71 M058		POTEETE, BEVERLY	0	33373	MAY 10 RET SUPP	319.71	
35881	04/26/10	644.00 001149		PREFERRED PLUMBING, INC.		33295	EMERG RPR/PACIFIC	347.00	
						33296	EMERG RPR/GOLF	297.00	
35882	04/26/10	23.74 107A		PROBULLD		33259	RPRS & MAINT/FAC	23.74	
35883	04/26/10	39.31 001548		QUILL CORPORATION		33327	OFFICE SUPPLY/FIN	39.31	
35884	04/26/10	3,848.35 001098		ROBERT HALF MANAGEMENT RESOURCE		33332	TEMP/RR W/E 4/2/10	1,216.35	
						33333	TEMP/FIN W/E 4/2/10	2,632.00	
35885	04/26/10	57.73 M085		ROSSI, DENISE	0	33363	MAY 10 RET SUPP	57.73	
35886	04/26/10	28.87 M030		ROWE, RUBY	0	33364	MAY 10 RET SUPP	28.87	
35887	04/26/10	19,093.01 966		S.C. FUELS	0	33311	DIESEL 4/8/10	19,093.01	
35888	04/26/10	78.28 135		SANTA CRUZ AUTO PARTS, INC.		33260	REV VEH PARTS/FLT	7.49	
						33261	PARTS & SUPPLY/FLT	13.90	
						33262	PARTS & SUPPLY/FLT	37.56	
						33266	PARTS & SUPPLY/FLT	19.33	
35889	04/26/10	7,257.69 079		SANTA CRUZ MUNICIPAL UTILITIES		33385	3/16-4/13 111 DUB	408.94	
						33386	3/16-4/13 111 DUB	101.81	
						33387	3/16-4/13 1200B RVR	853.33	
						33388	3/16-4/13 VERNON	45.59	
						33389	3/16-4/13 1200A RVR	2,793.26	
						33390	3/16-4/13 VERNON	438.71	
						33391	3/16-4/13 PACIFIC	2,529.89	
						33392	3/16-4/13 PACIFIC	86.16	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
CHECK JOURNAL DETAIL BY CHECK NUMBER
ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 04/01/10 THRU 04/30/10

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
35890	04/26/10	254.79 149	254.79	SANTA CRUZ SENTINEL	0	33402	PUBLIC HEARING NOT	254.79	
35891	04/26/10	8,538.76 977	8,538.76	SANTA CRUZ TRANSPORTATION, LLC	7	33407	MAR 10 PT SVCS	8,538.76	
35892	04/26/10	302.74 M010	302.74	SHORT, SLOAN	0	33374	MAY 10 RET SUPP	302.74	
35893	04/26/10	210.00 001121	210.00	SILENT PARTNER SECURITY SYS.	0	33250	4/1-6/30 VERNON	210.00	
35894	04/26/10	28.87 M112	28.87	SILVA, EDUARDO	0	33382	MAY 10 RET SUPP	28.87	
35895	04/26/10	210.33 E239	210.33	SLATER, ROBYN	0	33272	3/16-3/18 FTA CONFER	210.33	
35896	04/26/10	57.73 M054	57.73	SLOAN, FRANCIS	0	33365	MAY 10 RET SUPP	57.73	
35897	04/26/10	9,880.83 001075	9,880.83	SOQUEL III ASSOCIATES	7	33331	RESEARCH PARK RENT	9,880.83	
35898	04/26/10	3,465.13 001232	3,465.13	SPECIALIZED AUTO AND	0	33156	OUT RPR REV VEH/PT	3,465.13	
35899	04/26/10	410.00 080	410.00	STATE BOARD OF EQUALIZATION	0	33334	JAN-MAR 10 USE TAX	410.00	
35900	04/26/10	534.15 080A	534.15	STATE BOARD OF EQUALIZATION	0	33335	JAN-MAR 10 FUEL TAX	534.15	
35901	04/26/10	1,210.00 002805	1,210.00	TELEPATH CORPORATION	0	33341	SVC CALL/RET DATA	770.00	
			440.00			33342	SVC CALL/MC	440.00	
35902	04/26/10	600.00 001165	600.00	THANH N. VU MD	7	33393	EMPLOY EXAM	75.00	
						33394	EMPLOY EXAM	75.00	
						33395	EMPLOY EXAM	75.00	
						33396	EMPLOY EXAM	75.00	
						33397	EMPLOY EXAM	75.00	
						33398	EMPLOY EXAM	75.00	
						33399	EMPLOY EXAM	75.00	
						33400	EMPLOY EXAM	75.00	
35903	04/26/10	28.87 M086	28.87	TOLINE, DONALD	0	33366	MAY 10 RET SUPP	28.87	
35904	04/26/10	9,313.32 057	9,313.32	U.S. BANK	0	33410	4246044555645971	1,460.38	
						33411	4246044555645971	1,375.28	
						33412	4246044555645971	6,477.66	
35905	04/26/10	34.66 007	34.66	UNITED PARCEL SERVICE	0	33315	FRT OUT/FLT	34.66	
35906	04/26/10	10.96 946	10.96	UNITED SITE SERVICES	0	33346	3/31-4/27 FENCE RENT	10.96	
35907	04/26/10	9,632.34 002829	9,632.34	VALLEY POWER SYSTEMS, INC.	0	33255	REV VEH PARTS/FLT	113.14	
						33256	REV VEH PARTS/FLT	17.36	
						33409	OUT RPR/TRANS/FLT	9,501.84	
35908	04/26/10	266.50 221	266.50	VEHICLE MAINTENANCE PROGRAM	0	33273	REV VEH PARTS/FLT	266.50	
35909	04/26/10	291.85 M076	291.85	VONWAL, YVETTE	0	33383	MAY 10 RET SUPP	291.85	
35910	04/26/10	504.62 001223	504.62	WATSONVILLE CADILLAC, BUICK,	0	33155	REV VEH PARTS/PT	504.62	
35911	04/26/10	70.00 682	70.00	WEISS, AMY L.	7	33408	PUBLIC MTG 4/14/10	70.00	
35912	04/26/10	307.79 436	307.79	WEST PAYMENT CENTER	0	33326	MAR INFO CHARGES	307.79	
35913	04/26/10	31.12 M115	31.12	WILLIAMS, CHRIS	0	33384	MAY 10 RET SUPP	31.12	
35914	04/26/10	28.87 M088	28.87	YAGI, RANDY	0	33367	MAY 10 RET SUPP	28.87	
TOTAL			1,871,634.68	ACCOUNTS PAYABLE			TOTAL CHECKS	1,871,634.68	

5-1.10

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010
TO: Board of Directors
FROM: Angela Aitken, Finance Manager and Acting Assistant General Manager
SUBJECT: MONTHLY BUDGET STATUS REPORTS FOR APRIL 2010

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors accept and file the monthly budget status reports for April 2010.

II. SUMMARY OF ISSUES

- **Operating Revenues** for the month of April 2010 were \$172K or 9 % under the amount of revenue expected for April 2010.
- **Consolidated Operating Expenses** for the month of April 2010 were \$385K or 11 % under budget for the month of April 2010.
- **Capital Budget** spending year to date through April 2010 was \$6,193K or 32 % of the Capital budget.

III. DISCUSSION

An analysis of Santa Cruz METRO's budget status is prepared monthly in order to apprise the Board of Directors of Santa Cruz METRO's actual revenues, expenses and capital in relation to the adopted operating and capital budgets for the fiscal year. The attached monthly revenue, expense and capital reports represent the status of Santa Cruz METRO's FY10 operating and capital budgets versus actual expenditures for the month.

The fiscal year has elapsed **83%**.

A. Operating Revenue

For the month of April 2010 Operating Revenues were \$172K or 9 % under the amount of revenue expected for April 2010. Revenue variances are explained in the notes at the end of the revenue report.

B. Operating Expense by Department

Total Operating Expenses by Department for the month of April 2010 were \$385K or 11 % under budget; 3 % over where we were in FY09. The majority of the variance is due to lower than anticipated Personnel, Prof & Tech Fees and Fuel & Lube Rev Vehicles expenses.

C. Consolidated Operating Expenses

Consolidated Operating Expenses for the month of April 2010 were \$385K or 11 % under budget. Personnel Expenses, Prof & Tech Fees, and Fuels & Lube Rev Veh all contributed to the variance. Further explanation of these accounts is contained in the notes following the report.

D. Capital Budget

Capital Budget spending year to date through April 2010 was \$6,193K or 32 % of the Capital budget. Of this, \$3,487K or 83 % has been spent on the MetroBase Maintenance Facility project and \$2,058K or 86 % has been spent on the Purchase & Renovation of Vernon Bldg.

IV. FINANCIAL CONSIDERATIONS

Due to the severe economic downturn and the resulting significant decline in revenue, staff is implementing cost - cutting strategies and diligently looking at different scenarios and options in order to close the projected budget gap.

Attachment A: FY10 Operating Revenue for the month ending – 04/30/10
FY10 Operating Expenses by Department for the month ending – 04/30/10
FY10 Consolidated Operating Expenses for the month ending – 04/30/10
FY10 Capital Budget Reports for the month ending – 04/30/10

Prepared by: Kristina Mihaylova, Financial Analyst
Date Prepared: May 28, 2010



FY10

Operating Revenue

For the month ending - April 30, 2010

Revenue Source	Current Period				Year to Date				YTD Year Over Year Comparison				
	Actual	Budget	\$ Var	% Var	Notes	Actual	Budget	\$ Var	% Var	FY10	FY09	\$ Var	% Var
										Actual			
Percent of Year Elapsed -	83%												
Passenger Fares	\$ 277,653	\$ 282,644	\$ (4,991)	-2%		\$ 2,662,272	\$ 2,809,324	\$ (147,052)	-5%	\$ 2,662,272	\$ 2,784,099	\$ (121,827)	-4%
Paratransit Fares	\$ 20,529	\$ 20,072	\$ 457	2%		\$ 198,695	\$ 283,233	\$ (84,538)	-30%	\$ 198,695	\$ 278,793	\$ (80,098)	-29%
Special Transit Fares	\$ 414,487	\$ 430,520	\$ (16,033)	-4%		\$ 2,893,109	\$ 3,100,640	\$ (207,531)	-7%	\$ 2,893,109	\$ 3,023,200	\$ (130,091)	-4%
Highway 17 Fares	\$ 97,582	\$ 95,676	\$ 1,906	2%		\$ 894,135	\$ 910,373	\$ (16,238)	-2%	\$ 894,135	\$ 879,879	\$ 14,256	2%
Highway 17 Payments	\$ 32,448	\$ 34,399	\$ (1,951)	-6%		\$ 355,805	\$ 350,478	\$ 5,327	2%	\$ 355,805	\$ 354,828	\$ 977	0%
Subtotal Passenger Revenue	\$ 842,699	\$ 863,311	\$ (20,612)	-2%	1	\$ 7,004,017	\$ 7,454,048	\$ (450,031)	-6%	\$ 7,004,017	\$ 7,320,799	\$ (316,782)	-4%
Commissions	\$ -	\$ 459	\$ (459)	-100%		\$ 4,015	\$ 4,582	\$ (567)	-12%	\$ 4,015	\$ 4,555	\$ (540)	-12%
Advertising Income	\$ 20,003	\$ 4,018	\$ 15,985	-396%	2	\$ 209,534	\$ 141,962	\$ 67,572	-48%	\$ 209,534	\$ 134,425	\$ 75,109	-56%
Rent Income - SC Pacific Station	\$ 7,520	\$ 7,714	\$ (194)	-3%		\$ 76,300	\$ 76,344	\$ (44)	0%	\$ 76,300	\$ 75,192	\$ 1,108	1%
Rent Income - Watsonville-TC	\$ 2,910	\$ 2,675	\$ 235	9%		\$ 28,916	\$ 29,056	\$ (134)	0%	\$ 28,916	\$ 31,006	\$ (2,090)	-7%
Rent Income - General	\$ 14,499	\$ 3,766	\$ 10,733	-288%	3	\$ 163,270	\$ 42,296	\$ 120,974	-286%	\$ 163,270	\$ 350,537	\$ (187,267)	-53%
Other Non-Transp Revenue	\$ 86	\$ 486	\$ (400)	-82%		\$ 7,188	\$ 4,851	\$ 2,337	48%	\$ 7,188	\$ 5,295	\$ 1,893	36%
Sales Tax Revenue	\$ 837,500	\$ 1,015,145	\$ (177,645)	-17%	4	\$ 11,705,494	\$ 13,867,899	\$ (2,162,395)	-16%	\$ 11,705,494	\$ 15,318,499	\$ (3,613,005)	-24%
Transp Dev Act (TDA) - Op Asst	\$ 882,518	\$ 1,034,253	\$ (151,735)	-15%		\$ 3,806,710	\$ 4,163,415	\$ (356,705)	-9%	\$ 3,806,710	\$ 4,483,848	\$ (677,138)	-15%
Subtotal Other Revenue	\$ -	\$ -	\$ -	0%		\$ 16,001,427	\$ 18,330,389	\$ (2,328,962)	-13%	\$ 16,001,427	\$ 18,416,016	\$ (2,414,589)	-13%
FTA Sec 5307 - Op Asst	\$ -	\$ -	\$ -	0%		\$ 3,645,442	\$ 3,645,442	\$ -	0%	\$ 3,645,442	\$ 3,426,293	\$ 219,149	6%
Repay FTA Advance	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
FTA Sec 5311 - Rural Op Asst	\$ -	\$ -	\$ -	0%		\$ 470,894	\$ 170,894	\$ 300,000	0%	\$ 470,894	\$ 164,615	\$ 306,279	6%
Sec 5303 - AMBAG Funding	\$ -	\$ -	\$ -	0%		\$ 4,351	\$ 4,351	\$ -	100%	\$ 4,351	\$ 13,259	\$ (8,908)	-67%
FTA Sec 5317 - Op Assistance	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Subtotal Grant Revenue	\$ -	\$ -	\$ -	0%		\$ 3,820,687	\$ 3,816,336	\$ 4,351	0%	\$ 3,820,687	\$ 3,601,167	\$ 219,520	6%
Subtotal Operating Revenue	\$ 1,725,217	\$ 1,897,564	\$ (172,347)	-9%		\$ 26,826,132	\$ 29,600,773	\$ (2,774,641)	-9%	\$ 26,826,132	\$ 29,337,982	\$ (2,511,850)	-9%
Total Operating Expenses	\$ 2,972,527					\$ 29,500,748				\$ 29,500,748			
Variance	\$ (1,247,310)					\$ (2,674,616)				\$ (2,674,616)			
One-Time Revenue													
Transfer (to)/from Capital Reserves	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Transfer (to)/from Cash Flow Res.	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Transfer (to)/from W/C Reserve	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Transfer (to)/from Liab. Res.	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Carryover from Previous Year	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Subtotal One-Time Revenue	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Total Revenue	\$ 1,725,217	\$ 1,897,564	\$ (172,347)	-9%		\$ 26,826,132	\$ 29,600,773	\$ (2,774,641)	-9%	\$ 26,826,132	\$ 29,337,982	\$ (2,511,850)	-9%
Total Operating Expenses	\$ 2,972,527					\$ 29,500,748				\$ 29,500,748			
Variance	\$ (1,247,310)					\$ (2,674,616)				\$ (2,674,616)			



Percent of Year Elapsed - 83%

FY10
Operating Revenue
For the month ending - April 30, 2010

Revenue Source	Current Period		Notes	Year to Date		YTD Year Over Year Comparison			
	Actual	Budget		\$ Var	% Var	FY10 Actual	FY09	\$ Var	% Var

Current Period Notes:

- 1) **Passenger Revenue** is under budget due to decreased ridership.
- 2) **Advertising Income** is over budget due to more advertising than expected.
- 3) **Interest Income** is over budget due to revenue budgeted using County Treasury estimates, while a higher interest rate was actually paid.
- 4) **Sales Tax Revenue** is under budget due to less consumer discretionary spending and current economic conditions.

FY10
Operating Expenses by Department
For the month ending - April 30, 2010



	Current Period			Year to Date			YTD Year Over Year Comparison					
	Actual	Budget	% Var	Notes	Actual	Budget	% Var	FY10	FY09	\$ Var	% Var	
Departmental Personnel Expenses												
700 - SCCIC	\$ 42,693	\$ 53,287	0%		\$ 577,884	\$ 623,682	0%	\$ 577,884	\$ 728,757	\$ (150,873)	0%	
1400 - Administration	\$ 92,587	\$ 97,142	-21%	(11,144)	\$ 879,053	\$ 971,420	-7%	\$ 879,053	\$ 719,108	\$ 159,945	-21%	
1200 - Finance	\$ 29,430	\$ 39,070	-5%	(4,555)	\$ 313,650	\$ 390,700	-10%	\$ 313,650	\$ 363,467	\$ (49,817)	-14%	
1300 - Customer Service	\$ 42,978	\$ 50,597	-2%	(9,440)	\$ 431,475	\$ 505,971	-15%	\$ 431,475	\$ 443,342	\$ (11,867)	-3%	
1400 - Human Resources	\$ 42,461	\$ 44,061	-1%	(7,619)	\$ 434,421	\$ 440,609	-1%	\$ 434,421	\$ 411,626	\$ 22,895	6%	
1500 - Information Technology	\$ 38,094	\$ 39,205	-3%	(1,599)	\$ 401,105	\$ 429,548	-1%	\$ 401,105	\$ 353,434	\$ 47,671	13%	
1700 - District Counsel	\$ 76,682	\$ 87,177	0%	(1,110)	\$ 783,229	\$ 871,768	0%	\$ 783,229	\$ 789,998	\$ (6,769)	0%	
1800 - Risk Management	\$ 253,600	\$ 307,169	-12%	(10,494)	\$ 2,620,587	\$ 3,071,684	-12%	\$ 2,620,587	\$ 2,513,881	\$ 106,706	-1%	
3100 - Paratransit Program	\$ 165,436	\$ 172,015	-17%	(53,569)	\$ 1,700,231	\$ 1,742,634	-15%	\$ 1,700,231	\$ 1,609,980	\$ 90,251	4%	
3200 - Operations	\$ 1,158,772	\$ 1,195,056	-4%	(6,579)	\$ 11,394,953	\$ 11,935,054	-2%	\$ 11,394,953	\$ 10,966,998	\$ 427,955	6%	
3300 - Bus Operators	\$ 295,227	\$ 324,746	-3%	(36,284)	\$ 2,975,491	\$ 3,247,459	-5%	\$ 2,975,491	\$ 3,081,443	\$ (105,952)	-3%	
4100 - Fleet Maintenance	\$ 330	\$ 330	0%	(29,519)	\$ 5,681	\$ 5,681	0%	\$ 5,681	\$ 2,510	\$ 3,171	126%	
9001 - Cobra Benefits	\$ 156,400	\$ 180,037	-13%	(23,638)	\$ 1,359,014	\$ 1,800,372	-10%	\$ 1,359,014	\$ 1,332,893	\$ 26,121	2%	
9005 - Retired Employee Benefits			0%				0%				0%	
9014 - Operating Grants			0%				0%				0%	
110020 - Operating Grants			0%				0%				0%	
100 - New Flyer Parts Credit			0%				0%				0%	
Subtotal Personnel Expenses	\$ 2,393,790	\$ 2,589,510	-8%	(195,721)	\$ 23,876,772	\$ 26,030,801	-8%	\$ 23,876,772	\$ 23,317,337	\$ 559,435	2%	
Departmental Non-Personnel Expenses												
700 - SCCIC	\$ 18,280	\$ 32,446	-43%	(13,866)	\$ 210,842	\$ 322,466	-35%	\$ 210,842	\$ 270	\$ (15,699)	-8%	
4100 - Administration	\$ 66,813	\$ 57,800	16%	9,013	\$ 803,436	\$ 810,779	-1%	\$ 803,436	\$ 699,904	\$ 103,532	15%	
1200 - Finance	\$ 6,307	\$ 16,081	-61%	(9,774)	\$ 64,085	\$ 84,360	-24%	\$ 64,085	\$ 67,569	\$ (3,474)	-5%	
1300 - Customer Service	\$ 10,598	\$ 15,118	-30%	(4,519)	\$ 56,968	\$ 160,811	-65%	\$ 56,968	\$ 29,631	\$ 27,337	92%	
1400 - Human Resources	\$ 626	\$ 1,692	-63%	(1,066)	\$ 146,102	\$ 157,373	-7%	\$ 146,102	\$ 80,310	\$ 65,792	82%	
1500 - Information Technology	\$ 11,915	\$ 20,833	-43%	(8,918)	\$ 13,780	\$ 16,913	-19%	\$ 13,780	\$ 11,828	\$ 1,952	17%	
1700 - District Counsel	\$ 100,182	\$ 111,206	-10%	(1,024)	\$ 63,312	\$ 206,342	-70%	\$ 63,312	\$ 39,142	\$ 24,170	62%	
1800 - Risk Management	\$ 67,398	\$ 74,438	-9%	(7,040)	\$ 1,307,403	\$ 1,309,193	0%	\$ 1,307,403	\$ 1,369,914	\$ (62,511)	-5%	
2200 - Facilities Maintenance	\$ 36,678	\$ 42,438	-14%	(5,760)	\$ 601,453	\$ 744,377	-19%	\$ 601,453	\$ 516,620	\$ 84,833	-16%	
3100 - Paratransit Program	\$ 36,678	\$ 42,438	-14%	(5,760)	\$ 409,136	\$ 442,470	-8%	\$ 409,136	\$ 450,969	\$ (41,833)	-9%	
3200 - Operations	\$ 256,041	\$ 389,366	-34%	(133,326)	\$ 4,574	\$ 6,377	-28%	\$ 4,574	\$ 4,164	\$ 410	-10%	
3300 - Bus Operators			0%				0%				0%	
4100 - Fleet Maintenance			0%				0%				0%	
9001 - Cobra Benefits			0%				0%				0%	
9005 - Retired Employee Benefits			0%				0%				0%	
9014 - Operating Grants			0%				0%				0%	
110020 - Operating Grants			0%				0%				0%	
100 - New Flyer Parts Credit			0%				0%				0%	
Subtotal Non-Personnel Expenses	\$ 578,738	\$ 767,640	-25%	(188,902)	\$ 5,623,974	\$ 8,129,579	-31%	\$ 5,623,974	\$ 5,394,450	\$ 229,524	4%	

FY10
Operating Expenses by Department
For the month ending - April 30, 2010



	Current Period			Year to Date			YTD Year Over Year Comparison			
	Actual	Budget	% Var	Notes	Actual	Budget	% Var	FY10	FY09	% Var
Total Departmental Expenses										
700 - SCCIC	\$ 60,374	\$ 85,383	(4)	100%	\$ 250	\$ 287	(37)	\$ 250	\$ 270	(20)
1400 - Administration	\$ 159,400	\$ 154,942	4,458	3%	\$ 788,726	\$ 946,048	(157,322)	\$ 788,726	\$ 923,600	(135,174)
1200 - Finance	\$ 33,030	\$ 44,950	(11,920)	27%	\$ 1,682,489	\$ 1,782,199	(99,710)	\$ 1,682,489	\$ 1,419,012	\$ 263,477
1300 - Customer Service	\$ 49,285	\$ 66,678	(17,393)	26%	\$ 377,735	\$ 475,050	(97,315)	\$ 377,735	\$ 431,026	(53,291)
1400 - Human Resources	\$ 53,060	\$ 59,178	(6,118)	10%	\$ 488,443	\$ 666,783	(178,340)	\$ 488,443	\$ 472,973	\$ 15,470
1500 - Information Technology	\$ 11,915	\$ 40,896	(28,981)	70%	\$ 580,523	\$ 491,836	\$ 88,687	\$ 580,523	\$ 491,836	\$ 88,687
1700 - District Counsel	\$ 176,864	\$ 198,382	(21,518)	11%	\$ 63,312	\$ 39,142	\$ 24,170	\$ 63,312	\$ 39,142	\$ 24,170
1800 - Risk Management	\$ 320,897	\$ 381,606	(60,609)	16%	\$ 2,090,632	\$ 2,180,961	(90,329)	\$ 2,090,632	\$ 2,159,912	(69,280)
2200 - Facilities Maintenance	\$ 202,114	\$ 214,453	(12,339)	6%	\$ 3,222,040	\$ 3,816,060	(594,020)	\$ 3,222,040	\$ 3,030,501	\$ 191,539
3100 - Paratransit Program	\$ 1,158,772	\$ 1,195,893	(36,921)	3%	\$ 2,109,367	\$ 2,185,104	(75,737)	\$ 2,109,367	\$ 2,060,949	\$ 48,418
3300 - Bus Operations	\$ 551,268	\$ 714,113	(162,845)	23%	\$ 11,399,527	\$ 11,941,430	(541,903)	\$ 11,399,527	\$ 10,971,162	\$ 428,365
4100 - Fleet Maintenance	\$ 156,400	\$ 180,037	(23,638)	13%	\$ 4,923,068	\$ 7,113,309	(2,190,251)	\$ 4,923,068	\$ 4,995,162	(72,104)
9001 - Copra Benefits	\$	\$			\$ 746	\$	746	\$ 746	\$	746
9005 - Retired Employee Benefits	\$	\$			\$	\$		\$	\$	
9014 - Operating Grants	\$	\$			\$ 1,359,014	\$ 1,800,375	(441,361)	\$ 1,359,014	\$ 1,332,893	\$ 26,121
110020 - Operating Grants	\$	\$			\$	\$		\$	\$	
100 - New Flyer Parts C/dqir	\$	\$			\$	\$		\$	\$	
Total Operating Expenses	\$ 2,972,627	\$ 3,357,150	(384,623)	-11%	\$ 29,500,748	\$ 34,160,382	(4,659,635)	\$ 29,500,748	\$ 28,711,781	\$ 788,967

** does not include depreciation

Current Period Notes:

- 1) **Administration** is under budget due to a vacant funded position and cost cutting measures in place.
- 2) **Customer Service** is under budget due to a vacant funded position.
- 3) **Human Resources** is under budget due to a vacant funded position and Prof & Tech Fees straight-lined.
- 4) **Facilities Maintenance** is under budget due to a vacant funded position.
- 5) **Paratransit Program** is under budget due to vacant funded positions and extended leaves.
- 6) **Bus Operators** is under budget due to vacant funded positions and extended leaves.
- 7) **Fleet** is under budget due to vacant funded positions, lower than anticipated prices of fuel and cost cutting measures in place.
- 8) **Retired Employee Benefits** is under budget due to lower than anticipated Medical Ins costs.



FY10
Consolidated Operating Expenses
For the month ending - April 30, 2010

	Current Period				Year to Date				YTD Year Over Year Comparison				
	Actual	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var	Actual	FY10	FY09	\$ Var	% Var
LABOR													
501011 Bus Operator Pay	\$ 631,734	\$ 678,293	\$ (46,559)	-7%	\$ 6,212,618	\$ 6,782,925	\$ (570,307)	-8%	\$ 6,212,618	\$ 6,393,436	\$ (180,818)	-3%	
501013 Bus Operator Overtime	\$ 497,008	\$ 114,733	\$ 382,275	76%	\$ 1,465,014	\$ 1,117,329	\$ 347,685	31%	\$ 1,465,014	\$ 1,186,331	\$ 278,683	23%	
501021 Other Salaries	\$ 529,215	\$ 570,460	\$ (41,245)	-7%	\$ 5,337,362	\$ 5,619,768	\$ (282,396)	-5%	\$ 5,337,362	\$ 5,183,259	\$ 154,103	3%	
501023 Other Overtime	\$ 23,182	\$ 26,297	\$ (3,115)	-8%	\$ 276,070	\$ 269,950	\$ 6,120	2%	\$ 276,070	\$ 219,084	\$ 56,986	26%	
Total Labor	\$ 1,381,139	\$ 1,385,763	\$ (4,624)	0%	\$ 13,291,064	\$ 13,779,962	\$ (488,898)	-4%	\$ 13,291,064	\$ 12,982,120	\$ 308,944	2%	
FRINGE BENEFITS													
502011 Medicare/Soc. Sec.	\$ 19,388	\$ 21,390	\$ (2,002)	-9%	\$ 192,361	\$ 215,024	\$ (22,663)	-11%	\$ 192,361	\$ 182,398	\$ 9,962	5%	
502021 Retirement	\$ 178,785	\$ 198,175	\$ (19,392)	-10%	\$ 1,815,210	\$ 1,992,114	\$ (176,904)	-9%	\$ 1,815,210	\$ 1,864,374	\$ (49,164)	-3%	
502031 Medical Insurance	\$ 460,002	\$ 527,294	\$ (67,292)	-13%	\$ 4,291,700	\$ 5,280,007	\$ (988,307)	-19%	\$ 4,291,700	\$ 4,283,487	\$ 8,213	0%	
502041 Dental Insurance	\$ 40,110	\$ 46,350	\$ (6,240)	-13%	\$ 399,993	\$ 464,051	\$ (64,058)	-14%	\$ 399,993	\$ 390,608	\$ 9,375	2%	
502045 Vision Insurance	\$ 11,364	\$ 12,029	\$ (665)	-6%	\$ 113,125	\$ 120,459	\$ (7,335)	-6%	\$ 113,125	\$ 111,297	\$ 1,827	2%	
502061 Life Insurance	\$ 3,740	\$ 4,313	\$ (573)	-13%	\$ 36,004	\$ 43,210	\$ (7,206)	-17%	\$ 36,004	\$ 36,094	\$ (90)	-0%	
502060 State Disability	\$ 17,489	\$ 26,404	\$ (8,915)	-34%	\$ 164,909	\$ 264,988	\$ (100,079)	-38%	\$ 164,909	\$ 140,158	\$ 24,751	18%	
502061 Disability Insurance	\$ 47,609	\$ 22,449	\$ (25,160)	22%	\$ 174,648	\$ 226,292	\$ (51,644)	-23%	\$ 174,648	\$ 178,498	\$ (3,850)	-2%	
502071 State Unemp. Ins	\$ 32	\$ 4,434	\$ (4,402)	-99%	\$ 63,057	\$ 44,341	\$ 18,716	42%	\$ 63,057	\$ 51,999	\$ 11,058	21%	
502081 Worker's Comp Ins	\$ 60,753	\$ 85,756	\$ (25,003)	-41%	\$ 778,776	\$ 857,560	\$ (78,784)	-9%	\$ 778,776	\$ 684,188	\$ 94,588	14%	
502083 Worker's Comp IBNR	\$ 1,196	\$ 26,666	\$ (25,470)	-96%	\$ 260,156	\$ 351,505	\$ (91,349)	-26%	\$ 260,156	\$ 277,171	\$ (17,015)	-6%	
502101 Holiday Pay	\$ 1,787	\$ 6,042	\$ (4,255)	-70%	\$ 25,173	\$ 60,417	\$ (35,244)	-58%	\$ 25,173	\$ 20,643	\$ 4,530	22%	
502103 Floating Holiday	\$ 36,602	\$ 69,876	\$ (33,274)	-48%	\$ 576,442	\$ 773,631	\$ (197,189)	-25%	\$ 576,442	\$ 540,884	\$ 35,558	7%	
502109 Sick Leave	\$ 152,626	\$ 127,977	\$ 24,649	19%	\$ 1,487,924	\$ 1,300,501	\$ 187,423	14%	\$ 1,487,924	\$ 1,446,183	\$ 41,741	3%	
502121 Other-Paid Absence	\$ 12,436	\$ 10,657	\$ 1,779	17%	\$ 127,819	\$ 106,569	\$ 21,250	20%	\$ 127,819	\$ 110,343	\$ 17,476	16%	
502251 Physical Exams	\$ 460	\$ 1,108	\$ (648)	-58%	\$ 8,412	\$ 11,081	\$ (2,669)	-24%	\$ 8,412	\$ 5,510	\$ 2,902	53%	
502253 Driver Lic Renewal	\$ 147	\$ 367	\$ (220)	-60%	\$ 2,128	\$ 3,669	\$ (1,541)	-42%	\$ 2,128	\$ 1,021	\$ 1,107	108%	
502999 Other Fringe Benefits	\$ 8,124	\$ 12,443	\$ (4,319)	-35%	\$ 62,948	\$ 124,426	\$ (61,477)	-49%	\$ 62,948	\$ 60,367	\$ 2,581	4%	
Total Fringe Benefits	\$ 1,012,650	\$ 1,203,730	\$ (191,079)	-16%	\$ 10,580,774	\$ 12,239,845	\$ (1,659,071)	-14%	\$ 10,580,774	\$ 10,335,217	\$ 245,558	2%	
Total Personnel Expenses	\$ 2,393,790	\$ 2,589,513	\$ (195,723)	-8%	\$ 23,871,838	\$ 26,019,807	\$ (2,147,969)	-8%	\$ 23,871,838	\$ 23,317,336	\$ 554,502	2%	



FY10
Consolidated Operating Expenses
For the month ending - April 30, 2010

	Current Period			Year to Date			YTD Year Over Year Comparison				
	Actual	Budget	%Var	Actual	Budget	%Var	FY10	FY09	\$ Var	% Var	
SERVICES											
503011 Acctg & Audit Fees	\$ 1,831	\$ 858	(858)	\$ 78,207	\$ 101,534	(23,327)	\$ 78,207	\$ 78,215	\$ (8)	0%	
503012 Admin & Bank Fees	\$ 1,418	\$ 418	(418)	\$ 150,474	\$ 163,888	(13,414)	\$ 150,474	\$ 147,967	\$ 2,507	2%	
503031 Prof & Tech Fees	\$ 3,612	\$ 24,888	(21,276)	\$ 132,014	\$ 279,797	(147,783)	\$ 132,014	\$ 93,149	\$ 38,865	42%	
503032 Legislative Services	\$ 7,508	\$ 8,617	(1,117)	\$ 75,000	\$ 111,168	(36,168)	\$ 75,000	\$ 75,090	\$ (90)	0%	
503033 Legal Services	\$ 11,080	\$ 4,583	6,497	\$ 29,041	\$ 45,831	(16,790)	\$ 29,041	\$ 29,041	\$ 0	100%	
503034 Pre-Employ-Exams	\$ 2,857	\$ 1,037	1,820	\$ 10,700	\$ 10,368	332	\$ 10,700	\$ 9,723	\$ 977	10%	
503041 Temp Help	\$ 30,145	\$ 30,145	0	\$ 220,901	\$ 220,901	0	\$ 220,901	\$ 94,042	\$ 126,859	135%	
503161 Custodial Services	\$ 6,749	\$ 5,508	1,241	\$ 53,257	\$ 55,681	(2,424)	\$ 53,257	\$ 56,136	\$ (2,879)	-5%	
503162 Uniform & Laundry	\$ 965	\$ 3,668	(2,703)	\$ 16,054	\$ 36,680	(20,626)	\$ 16,054	\$ 26,705	\$ (10,651)	-40%	
503171 Security Services	\$ 28,208	\$ 33,984	(5,776)	\$ 285,873	\$ 338,761	(52,888)	\$ 285,873	\$ 297,070	\$ (11,197)	-4%	
503221 Classified/Legal Ads	\$ 1,099	\$ 2,200	(1,101)	\$ 9,704	\$ 22,000	(12,296)	\$ 9,704	\$ 12,278	\$ (2,574)	-21%	
503222 Legal Advertising	\$ 333	\$ 333	0	\$ 3,331	\$ 3,331	0	\$ 3,331	\$ 3,331	\$ 0	0%	
503225 Graphic Services	\$ 2,452	\$ 6,375	(3,923)	\$ 30,154	\$ 63,750	(33,596)	\$ 30,154	\$ 66,955	\$ (36,801)	-55%	
503351 Repair - Bldg & Impr	\$ 33,795	\$ 35,970	(2,175)	\$ 372,711	\$ 376,936	(4,225)	\$ 372,711	\$ 279,220	\$ 93,491	33%	
503353 Repair - Rev Vehicle	\$ 21,981	\$ 36,442	(14,461)	\$ 261,173	\$ 364,418	(103,245)	\$ 261,173	\$ 351,555	\$ (90,382)	-26%	
503354 Repair - Non Rev Vehicle	\$ 1,417	\$ 2,625	(2,625)	\$ 17,367	\$ 26,250	(8,883)	\$ 17,367	\$ 13,889	\$ 3,477	25%	
503363 Maint Disposal	\$ 153,189	\$ 170,582	(17,393)	\$ 1,781,516	\$ 2,083,331	(301,815)	\$ 1,781,516	\$ 43,956	\$ (5,068)	-12%	
Total Services -	\$ 153,189	\$ 170,582	(17,393)	\$ 1,781,516	\$ 1,985,625	(204,109)	\$ 1,781,516	\$ 1,645,861	\$ 135,655	8%	
MOBILE MATERIALS AND SUPPLIES											
504011 Fuels & Lube Non Rev Veh	\$ 5,496	\$ 17,283	(11,788)	\$ 109,178	\$ 172,832	(63,653)	\$ 109,178	\$ 114,166	\$ (4,988)	-4%	
504012 Fuels & Lube Rev Veh	\$ 172,927	\$ 270,417	(97,490)	\$ 1,148,121	\$ 2,677,668	(1,529,547)	\$ 1,148,121	\$ 1,192,147	\$ (44,026)	-4%	
504021 Tires & Tubes	\$ 23,193	\$ 17,750	5,443	\$ 168,404	\$ 177,500	(9,096)	\$ 168,404	\$ 166,043	\$ 2,361	1%	
504161 Other Mobile Supplies	\$ 56,567	\$ 68,083	(11,516)	\$ 446,424	\$ 505,905	(59,481)	\$ 446,424	\$ 505,905	\$ (59,481)	-12%	
504191 Rev Vehicle Parts	\$ 56,567	\$ 68,083	(11,516)	\$ 446,424	\$ 505,905	(59,481)	\$ 446,424	\$ 505,905	\$ (59,481)	-12%	
Total Mobile Materials & Supplies -	\$ 258,183	\$ 374,392	(116,209)	\$ 1,872,633	\$ 3,717,413	(1,844,781)	\$ 1,872,633	\$ 1,750,508	\$ 122,125	7%	



FY10
Consolidated Operating Expenses
For the month ending - April 30, 2010

	Current Period				Year to Date				YTD Year Over Year Comparison					
	Actual	Budget	\$ Var	% Var	Notes	Actual	Budget	\$ Var	% Var	FY10	FY09	\$ Var	% Var	
										Actual				
OTHER MATERIALS & SUPPLIES														
504205 Freight Out	\$ 136	\$ 300	\$ (164)	-55%		\$ 1,365	\$ 3,000	\$ (1,635)	-55%		\$ 1,365	\$ 1,719	\$ (355)	-21%
504211 Postage & Mailing	\$ 2,809	\$ 1,939	\$ 870	45%		\$ 10,286	\$ 22,389	\$ (12,103)	-54%		\$ 10,286	\$ 8,793	\$ 1,493	17%
504214 Promotional Items	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%
504215 Printing	\$ 2,441	\$ 5,328	\$ (2,888)	-54%		\$ 66,396	\$ 81,183	\$ (14,787)	-18%		\$ 66,396	\$ 62,616	\$ 3,780	6%
504217 Photo Supply/Processing	\$ -	\$ -	\$ -	100%		\$ 450	\$ 8,250	\$ (7,800)	-95%		\$ 450	\$ 4,603	\$ (4,153)	-90%
504311 Office Supplies	\$ 1,981	\$ 7,353	\$ (5,372)	-73%		\$ 50,116	\$ 73,532	\$ (23,416)	-32%		\$ 50,116	\$ 50,354	\$ (238)	0%
504315 Safety Supplies	\$ 426	\$ 2,792	\$ (2,366)	-85%		\$ 11,823	\$ 27,918	\$ (16,095)	-58%		\$ 11,823	\$ 11,174	\$ 649	6%
504317 Cleaning Supplies	\$ 9,908	\$ 4,933	\$ 4,975	107%		\$ 26,721	\$ 49,333	\$ (22,612)	-46%		\$ 26,721	\$ 23,947	\$ 2,774	12%
504409 Repair/Maint Supplies	\$ 349	\$ 4,775	\$ (4,426)	-93%		\$ 40,981	\$ 47,750	\$ (6,769)	-14%		\$ 40,981	\$ 41,805	\$ (824)	-2%
504421 Non-Inventory Parts	\$ -	\$ 4,463	\$ (4,463)	-100%		\$ 8,096	\$ 44,627	\$ (36,531)	-82%		\$ 8,096	\$ 45,888	\$ (37,792)	-82%
504511 Small Tools	\$ -	\$ 875	\$ (875)	-100%		\$ 1,503	\$ 8,750	\$ (7,247)	-83%		\$ 1,503	\$ 3,363	\$ (1,860)	-55%
504515 Employee Tool/Equipm1	\$ -	\$ 225	\$ (225)	-100%		\$ 1,014	\$ 2,250	\$ (1,236)	-55%		\$ 1,014	\$ 1,269	\$ (255)	-20%
Total Other Materials & Supplies -	\$ 20,171	\$ 33,808	\$ (13,637)	-40%	5	\$ 218,750	\$ 368,981	\$ (150,232)	-41%		\$ 218,750	\$ 255,531	\$ (36,781)	-14%
UTILITIES														
505011 Gas & Electric	\$ 16,362	\$ 19,101	\$ (2,739)	-14%		\$ 148,768	\$ 191,010	\$ (42,242)	-22%		\$ 148,768	\$ 152,631	\$ (3,863)	-3%
505021 Water & Garbage	\$ 10,044	\$ 10,681	\$ (637)	-6%		\$ 109,845	\$ 106,811	\$ 2,734	3%		\$ 109,545	\$ 110,099	\$ (555)	-1%
505031 Telecommunications	\$ 9,570	\$ 12,298	\$ (2,728)	-22%		\$ 118,949	\$ 122,981	\$ (4,032)	-3%		\$ 118,949	\$ 85,709	\$ 33,240	39%
Total Utilities -	\$ 35,976	\$ 42,080	\$ (6,104)	-15%		\$ 377,261	\$ 420,801	\$ (43,540)	-10%		\$ 377,261	\$ 348,439	\$ 28,822	8%
CASUALTY & LIABILITY														
506011 Insurance - Property	\$ 8,743	\$ 10,158	\$ (1,415)	-14%		\$ 68,666	\$ 101,581	\$ (32,915)	-32%		\$ 68,666	\$ 56,592	\$ 12,074	21%
506015 Insurance - PL & PD	\$ 38,101	\$ 48,775	\$ (10,674)	-22%		\$ 381,009	\$ 437,790	\$ (56,781)	-13%		\$ 381,008	\$ 405,260	\$ (24,252)	-6%
506021 Insurance - Other	\$ 27	\$ 12,500	\$ (12,473)	-100%	6	\$ 711	\$ 800	\$ (89)	-11%		\$ 711	\$ 711	\$ -	0%
506123 Settlement Costs	\$ -	\$ -	\$ -	0%		\$ 24,399	\$ 125,090	\$ (100,691)	-80%		\$ 24,399	\$ 35,254	\$ (10,855)	-31%
506127 Repairs - Dist Prop	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%		\$ -	\$ (30,544)	\$ 30,544	-100%
Total Casualty & Liability -	\$ 46,871	\$ 66,433	\$ (19,562)	-29%		\$ 474,784	\$ 665,131	\$ (190,347)	-29%		\$ 474,784	\$ 467,273	\$ 7,511	2%
TAXES														
507051 Fuel Tax	\$ 956	\$ 1,209	\$ (253)	-21%		\$ 10,679	\$ 12,091	\$ (1,411)	-12%		\$ 10,679	\$ 8,084	\$ 2,595	32%
507201 Licenses & Permits	\$ 1,871	\$ 2,108	\$ (237)	-11%		\$ 17,072	\$ 13,482	\$ 3,590	26%		\$ 17,012	\$ 14,164	\$ 2,848	20%
507999 Other Taxes	\$ 850	\$ 860	\$ (10)	-1%		\$ 16,868	\$ 27,000	\$ (10,132)	-38%		\$ 16,868	\$ 21,013	\$ (4,145)	-20%
Total Utilities -	\$ 3,677	\$ 4,178	\$ (501)	-12%		\$ 44,559	\$ 52,573	\$ (8,014)	-15%		\$ 44,559	\$ 43,261	\$ 1,298	3%



FY10
Consolidated Operating Expenses
For the month ending - April 30, 2010

	Current Period			Year to Date			YTD Year Over Year Comparison						
	Actual	Budget	%Var	\$Var	Notes	Actual	Budget	%Var	\$Var	FY10	FY09	\$Var	%Var
PURCHASED TRANSPORTATION													
503406 Contr/Paratrans	\$ 21,390	\$ 20,833	3%	\$ 557		\$ 252,557	\$ 208,332	21%	\$ 44,225	\$ 252,557	\$ 145,659	\$ 106,898	73%
Total Purchased Transportation -	\$ 21,390	\$ 20,833	3%	\$ 557		\$ 252,557	\$ 208,332	21%	\$ 44,225	\$ 252,557	\$ 145,659	\$ 106,898	73%
MISC													
509011 Dues & Subscriptions	\$ 4,993	\$ 5,485	-9%	\$ (492)		\$ 51,596	\$ 55,849	-8%	\$ (4,253)	\$ 51,596	\$ 50,134	\$ 1,462	3%
509085 Advertising - Rev Product	\$ -	\$ -	0%	\$ -		\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	0%
509101 Emp Incentive Prog	\$ 124	\$ 2,883	-96%	\$ (2,759)		\$ 6,014	\$ 28,831	-79%	\$ (22,817)	\$ 6,014	\$ 7,981	\$ (1,967)	-25%
509721 Employee Training	\$ 3,615	\$ 4,739	-24%	\$ (1,124)		\$ 17,484	\$ 53,589	-67%	\$ (36,105)	\$ 17,484	\$ 20,789	\$ (3,305)	-16%
509123 Travel	\$ 534	\$ 7,232	-93%	\$ (6,698)		\$ 26,504	\$ 72,317	-63%	\$ (45,813)	\$ 26,504	\$ 32,333	\$ (5,829)	-18%
509725 Local Meeting Exp	\$ 34	\$ 413	-92%	\$ (379)		\$ 2,191	\$ 4,125	-47%	\$ (1,934)	\$ 2,191	\$ 3,912	\$ (1,721)	-44%
509127 Board Director Fees	\$ 900	\$ 1,100	-18%	\$ (200)		\$ 6,750	\$ 11,000	-39%	\$ (4,250)	\$ 6,750	\$ 8,700	\$ (1,950)	-22%
509750 Contributions	\$ -	\$ 54	0%	\$ (54)		\$ 3,780	\$ 541	599%	\$ (3,239)	\$ 3,780	\$ -	\$ 3,780	100%
509197 Sales Tax Expense	\$ (66)	\$ 42	-258%	\$ (108)		\$ 204	\$ 417	0%	\$ (214)	\$ 204	\$ (22)	\$ 22	-100%
509798 Cash Over/Short	\$ 10,134	\$ 21,946	-54%	\$ (11,812)	7	\$ 114,523	\$ 226,669	-49%	\$ (112,147)	\$ 114,523	\$ 123,628	\$ (9,106)	-7%
Total Misc -	\$ 10,134	\$ 21,946	-54%	\$ (11,812)	7	\$ 114,523	\$ 226,669	-49%	\$ (112,147)	\$ 114,523	\$ 123,628	\$ (9,106)	-7%
LEASES & RENTALS													
512011 Facility Rentals	\$ 28,672	\$ 31,030	-8%	\$ (2,358)		\$ 482,685	\$ 460,300	5%	\$ 22,385	\$ 482,685	\$ 599,161	\$ (116,476)	-19%
512061 Equipment Rentals	\$ 474	\$ 2,365	-80%	\$ (1,891)		\$ 9,642	\$ 24,750	-61%	\$ (15,108)	\$ 9,642	\$ 15,123	\$ (5,481)	-36%
Total Leases & Rentals -	\$ 29,146	\$ 33,385	-13%	\$ (4,239)		\$ 492,327	\$ 485,050	2%	\$ 7,277	\$ 492,327	\$ 614,284	\$ (121,957)	-20%
Total Non-Personnel Expenses -	\$ 578,738	\$ 767,637	-25%	\$ (188,899)		\$ 5,628,909	\$ 8,140,575	-31%	\$ (2,511,666)	\$ 5,628,909	\$ 5,394,444	\$ 234,465	4%
TOTAL OPERATING EXPENSE -	\$ 2,972,527	\$ 3,357,150	-11%	\$ (384,623)		\$ 29,500,748	\$ 34,160,382	-14%	\$ (4,659,634)	\$ 29,500,748	\$ 28,711,781	\$ 788,967	3%

** does not include depreciation

Current Period Notes:

- Total Personnel Expenses** are below budget due to vacant funded positions and extended leaves, as well as lower than anticipated medical and worker's comp insurance costs.
- Prof & Tech Fees** are under budget due to cost cutting measures and straight lining of the budget.
- Temp Help** is over budget due to vacant funded positions and extended leaves. (Expense is offset by savings in personnel expense.)
- Fuels & Lube Rev Veh** is under budget due to lower than anticipated prices of fuel.
- Other Materials & Supplies** are under budget due to cost cutting measures in all departments.
- Settlement costs** are under budget due to less than anticipated settlement costs for the month.
- Miscellaneous expenses** are under budget due to cost cutting measures in all departments.



**FY2010
CAPITAL BUDGET
For the month ending - April 30, 2010**

	<u>YTD Actual</u>	<u>FY10 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>Grant-Funded Projects</u>				
MetroBase Maintenance Facility	\$ 3,487,150	\$ 4,200,000	\$ 712,850	83%
MetroBase Operations Facility	\$ -	\$ -	\$ -	0%
Purchase Smartcard Farebox System (ARRA)	\$ -	\$ 2,267,000	\$ 2,267,000	0%
Purchase & Renovation of Vernon Bldg	\$ 2,058,382	\$ 2,400,000	\$ 341,618	86%
Pacific Station Project (TCRP)	\$ 24,653	\$ 2,100,000	\$ 2,075,347	1%
Purchase 27 ParaCruz Vehicles (ARRA)	\$ -	\$ 1,750,000	\$ 1,750,000	0%
Transit Mgmt. Info. Technology (ARRA)	\$ 99,657	\$ 1,264,873	\$ 1,165,216	8%
2nd LNG Storage Tank & Process Equipment	\$ -	\$ 1,000,000	\$ 1,000,000	0%
Facilities Video Surveillance (CCTV) (OHS-1B)	\$ 33,053	\$ 220,000	\$ 186,947	15%
Fleet Radios/Surveillance (LMR) (OHS-1B)	\$ 6,644	\$ 202,457	\$ 195,813	3%
Comprehensive Security & Surveillance Sys (OHS-1B)	\$ -	\$ 440,505	\$ 440,505	0%
Trapeze Pass Interactive Voice Response System	\$ 68,007	\$ 91,141	\$ 23,134	75%
Subtotal Grant Funded Projects	\$ 5,777,546	\$ 15,935,976	\$ 10,158,430	36%
<u>IT Projects</u>				
Replace Fleet & Facilities Maintenance Software	\$ 215,332	\$ 470,000	\$ 254,668	46%
HR Software Upgrade	\$ -	\$ 250,000	\$ 250,000	0%
Upgrade District Phone System	\$ 30,851	\$ 77,825	\$ 46,974	40%
Microsoft Office 2007 Pro Upgrade	\$ 54,682	\$ 55,000	\$ 318	99%
Trapeze Pass Customer Certification Software	\$ 39,174	\$ 46,000	\$ 6,826	85%
Automated Purchasing System Software	\$ -	\$ 40,000	\$ 40,000	0%
Digital ID Card Processing Equipment	\$ 8,081	\$ 17,000	\$ 8,919	48%
Upgrade GFI software to System 7 Version 2	\$ 735	\$ 12,584	\$ 11,849	6%
3 Laptop PC's for ParaCruz	\$ 5,468	\$ 6,000	\$ 532	91%
2 Laptop/Docking Stations for HR	\$ 3,645	\$ 4,500	\$ 855	81%
Subtotal IT Projects	\$ 357,968	\$ 978,909	\$ 620,941	37%
<u>Facilities Repair & Improvements</u>				
MTC Lane Four Shelter Replacement	\$ -	\$ 55,000	\$ 55,000	0%
Replace Roof - Watsonville Transit Center Main Building	\$ 53,533	\$ 55,000	\$ 1,467	97%
Repair, Reseal, and Restripe - Greyhound Lot	\$ -	\$ 24,000	\$ 24,000	0%
Repair, Reseal, Restripe (Sinkholes) - Operations	\$ 3,991	\$ 20,000	\$ 16,009	20%
Subtotal Facilities Repairs & Improvements Projects	\$ 57,524	\$ 154,000	\$ 96,476	37%



**FY2010
CAPITAL BUDGET
For the month ending - April 30, 2010**

	<u>YTD Actual</u>	<u>FY10 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<u>Revenue Vehicle Replacement</u>				
Highway 17 Buses (5) - VTA - (Measure A)	\$ -	\$ 2,500,000	\$ 2,500,000	0%
Subtotal Revenue Vehicle Replacements	\$ -	\$ 2,500,000	\$ 2,500,000	0%
<u>Non-Revenue Vehicle Replacement</u>				
NONE	\$ -	\$ -	\$ -	0%
Subtotal Non-Revenue Vehicle Replacements	\$ -	\$ -	\$ -	0%
<u>Maint Equipment</u>				
Cumming Engine Tool (Liner Indicator)	\$ -	\$ 1,200	\$ 1,200	0%
Cumming Engine Tool (Part # 3376915)	\$ -	\$ 1,200	\$ 1,200	0%
Subtotal Non-Revenue Vehicle Replacements	\$ -	\$ 2,400	\$ 2,400	0%
<u>Office Equipment</u>				
NONE	\$ -	\$ -	\$ -	0%
Subtotal Office Equipment	\$ -	\$ -	\$ -	0%
TOTAL CAPITAL PROJECTS	\$ 6,193,038	\$ 19,571,285	\$ 13,378,247	32%



FY2010
CAPITAL BUDGET
 For the month ending - April 30, 2010

	<u>YTD Actual</u>	<u>FY10 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
CAPITAL FUNDING				
Federal Capital Grants	\$ 207,361	\$ 8,605,764	\$ 8,398,402	2%
State / PTMISEA 1B	\$ 5,545,532	\$ 6,927,339	\$ 1,381,807	80%
State/Other Capital Grants (Measure A - VTA)	\$ -	\$ 2,500,000	\$ 2,500,000	0%
State/Other Capital Grants (TCRP)	\$ 24,653	\$ 682,017	\$ 657,364	4%
State Security Bond Funds (1B)	\$ -	\$ 862,962	\$ 862,962	0%
STA Funding (Prior Year)	\$ 415,492	\$ 1,163,858	\$ 748,366	36%
STA Funding (Current Year)	\$ -	\$ -	\$ -	0%
District Reserves (Lawsuit & Sakata Proceeds)	\$ -	\$ 1,310,255	\$ 1,310,256	0%
Capital Cash Reserves	\$ -	\$ -	\$ -	100%
TOTAL CAPITAL FUNDING	\$ 6,193,038	\$ 22,052,195	\$ 15,859,157	28%

REVISED



AGENDA

**JUNE 16, 2010 - 6:00 PM
PACIFIC STATION CONFERENCE ROOM
920 PACIFIC AVENUE, SANTA CRUZ, CALIFORNIA**

- 1. ROLL CALL**
- 2. AGENDA ADDITIONS/DELETIONS**
- 3. ORAL/WRITTEN COMMUNICATION**
- 4. CONSIDERATION OF APPROVAL OF MINUTES OF FEBRUARY 17, 2010**
- 5. ACCEPT AND FILE RIDERSHIP REPORT FOR MARCH 2010**
- 6. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR FEBRUARY 2010**
- 7. CONSIDERATION OF AMENDING MAC BYLAWS TO ESTABLISH A QUARTERLY MEETING SCHEDULE**
- 8. CONSIDERATION OF METRO'S REVISED DISCOUNT FARE PROGRAM**
- 9. REVIEW OF METRO'S DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL OF 2.12% FOR FEDERAL FISCAL YEAR 2011 (FFY11) AND DBE METHODOLOGY**
- 10. DISTRIBUTION OF MAC VOUCHERS**
- 11. COMMUNICATIONS TO METRO GENERAL MANAGER**
- 12. COMMUNICATIONS TO METRO BOARD OF DIRECTORS**
- 13. ITEMS FOR NEXT MEETING AGENDA**
- 14. ADJOURNMENT**

*NEXT MEETING: WEDNESDAY, JULY 21, 2010, AT 6:00 PM
PACIFIC STATION CONFERENCE ROOM*

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: April Warnock, Paratransit Superintendent

SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT

I. RECOMMENDED ACTION

This report is for information only - no action requested

II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004. This service had been delivered under contract since 1992.
- Discussion of ParaCruz Operations Status Report.
- Attachment A: On-time Performance Chart displays the percentage of pick-ups within the “ready window” and a breakdown in 5-minute increments for pick-ups beyond the “ready window”. The monthly Customer Service Reports summary is included.
- Attachment B: Report of ParaCruz’ operating statistics. Performance Averages and Performance Goals are reflected in the Comparative Operating Statistics Table in order to establish and compare actual performance measures, as performance is a critical indicator as to ParaCruz’ efficiency.
- Attachments C, D, E, F, G: ParaCruz Performance Charts display trends in rider-ship and mileage spanning a period of three years. Graph G is a graphical display reporting use of sub-contracted taxi companies for each month.
- Attachment H: Current calendar year’s statistical information on the number of ParaCruz in-person eligibility assessments, including a comparison to past years, since implementation in August of 2002.

III. DISCUSSION

In the month of April 2010, ParaCruz rides dropped by 601 rides from March 2010, yet rose 153 rides from April of 2009. The drop in rides, from March to April, is the typical trend of ridership for this time of year.

The VOIP telephone system installation is completed for ParaCruz, and the reports are now available. However, fiscal 'year to date' statistics are not available for the remainder of this fiscal year, as the system was not in place at the beginning of this fiscal year.

IV. FINANCIAL CONSIDERATIONS

NONE

V. ATTACHMENTS

- Attachment A:** ParaCruz On-time Performance Charts
- Attachment B:** Comparative Operating Statistics Tables
- Attachment C:** Number of Rides Comparison Chart
- Attachment D:** Shared vs. Total Rides Chart
- Attachment E:** Mileage Comparison Chart
- Attachment F:** Year To Date Mileage Chart
- Attachment G:** Daily Drivers vs. Subcontractor Rides Charts
- Attachment H:** Eligibility Chart

Attachment A

Board of Directors
Board Meeting June 25, 2010

ParaCruz On-time Performance Report		
	April 2009	April 2010
Total pick ups	7966	8119
Percent in “ready window”	93.37%	96.02%
1 to 5 minutes late	2.37%	1.59%
6 to 10 minutes late	1.47%	1.08%
11 to 15 minutes late	.80%	.59%
16 to 20 minutes late	.43%	.44%
21 to 25 minutes late	.25%	.09%
26 to 30 minutes late	.13%	.09%
31 to 35 minutes late	.08%	.02%
36 to 40 minutes late	.03%	.02%
41 or more minutes late (excessively late/missed trips)	.08%	.05%
Total beyond “ready window”	6.63%	3.98%

During the month of April 2010, ParaCruz received five (5) Customer Service Reports. Two of the reports were valid complaints. One (1) of the reports was a not valid or verifiable complaint. Two (2) reports were compliments.

Attachment B

Board of Directors
Board Meeting June 25, 2010

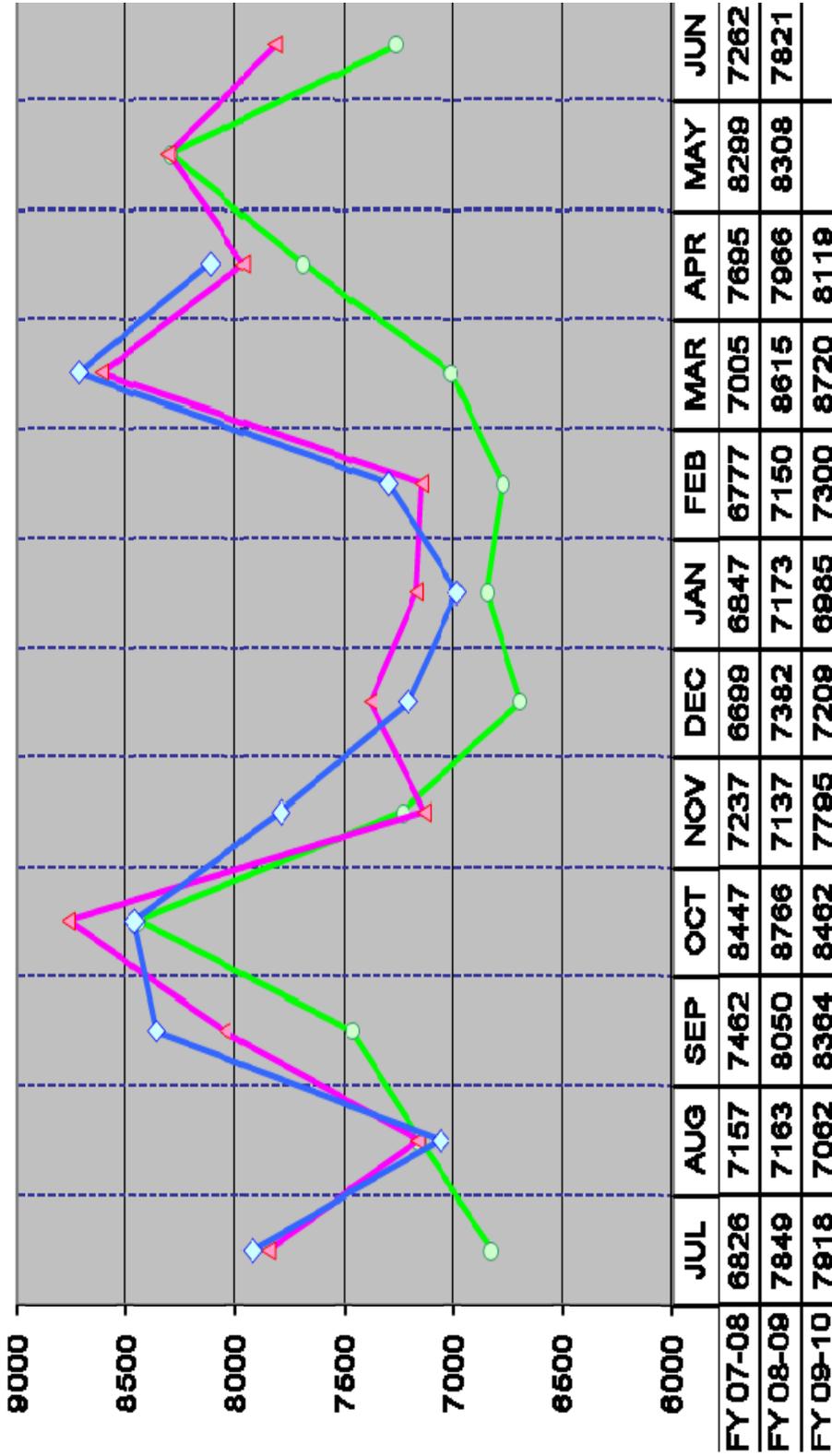
Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through April 2010.

	Apr 09	Apr 10	Fiscal 08-09	Fiscal 09-10	Performance Averages	Performance Goals
Requested	8695	8687	83,117	84713	8512	
Performed	7966	8119	77,150	77921	7839	
Cancel	18.54%	18.11%	17.95%	19.81%	18.53%	
No Shows	2.09%	2.53%	2.66%	2.06%	3.05%	Less than 3%
Total miles	55,290	51,125	529,283	507,695	50,838	
Av trip miles	4.97	4.97	4.91	5.09	5.16	
Within ready window	93.37%	96.02%	94.0%	95.70%	95.16%	92.00% or better
Excessively late/missed trips	5	4	32	15	1.92	Zero (0)
Call center volume	6370	5673	60,177	Avail July 2010	N/A	
Call average seconds to answer	31	32	32	Avail July 2010	N/A	Less than 2 minutes
Hold times less than 2 minutes	96%	95%	96%	Avail July 2010	N/A	Greater than 90%
Distinct riders	805	812	1,671	1,692	810	
Most frequent rider	56 rides	56 rides	305 rides	306 rides	49 rides	
Shared rides	59.8%	60.7%	63.2%	60.3%	63.33%	Greater than 60%
Passengers per rev hour	1.93	2.33	1.99	2.27	2.16	Greater than 1.6 passengers/hour
Rides by supplemental providers	5.87%	11.05%	8.21%	12.60%	11.9%	No more than 25%
Vendor cost per ride	\$23.85	\$24.85	\$22.82	\$25.14	\$24.85	
ParaCruz driver cost per ride (estimated)	\$23.29	\$22.46	\$24.34	\$25.18	\$23.46	
Rides < 10 miles	69.03%	70.03%	70.61%	69.88%	70.03%	
Rides > 10	30.97%	29.97%	29.39%	30.12%	29.97%	

5-5.b1

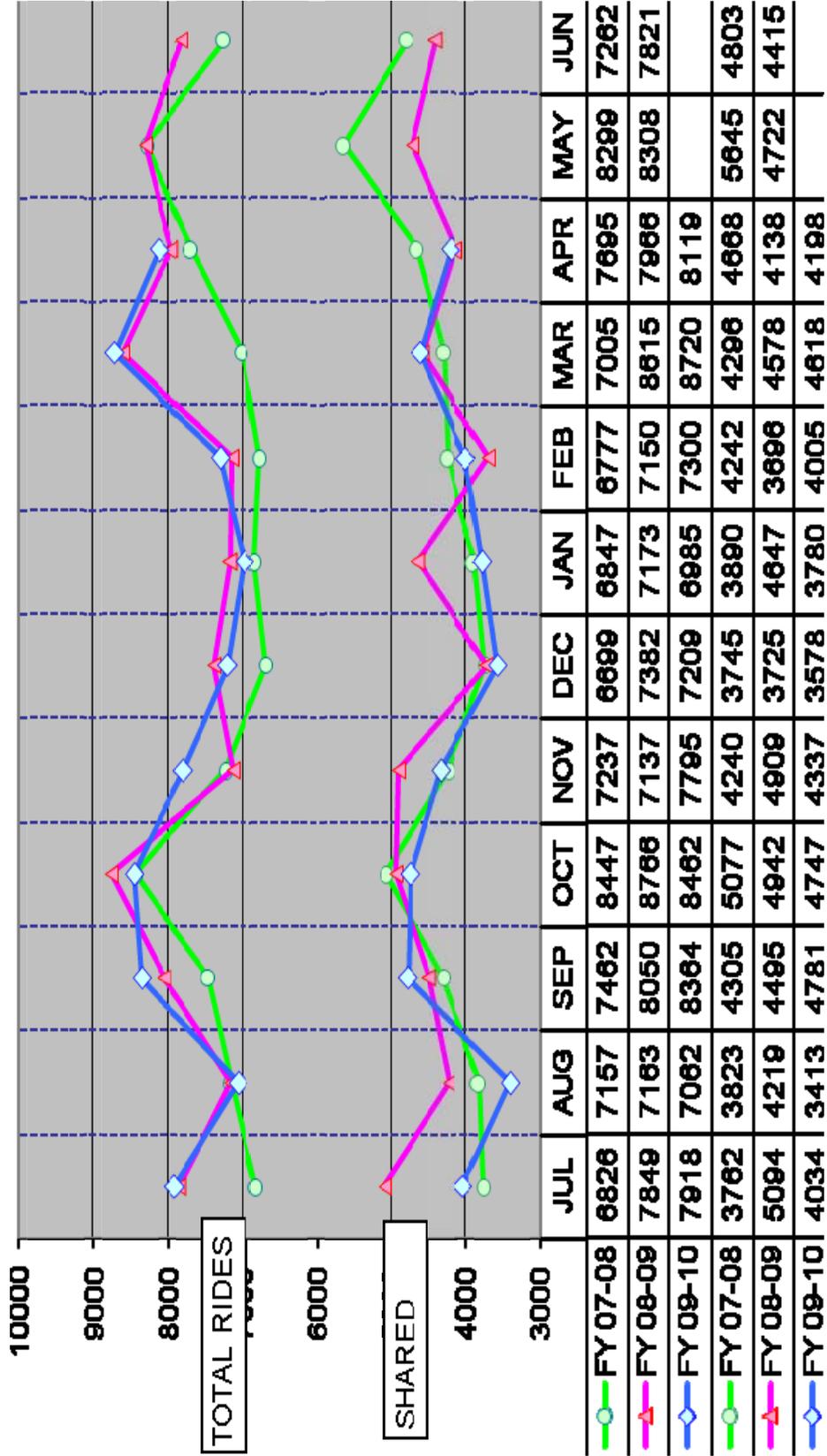
Attachment C

NUMBER OF RIDES COMPARISON CHART



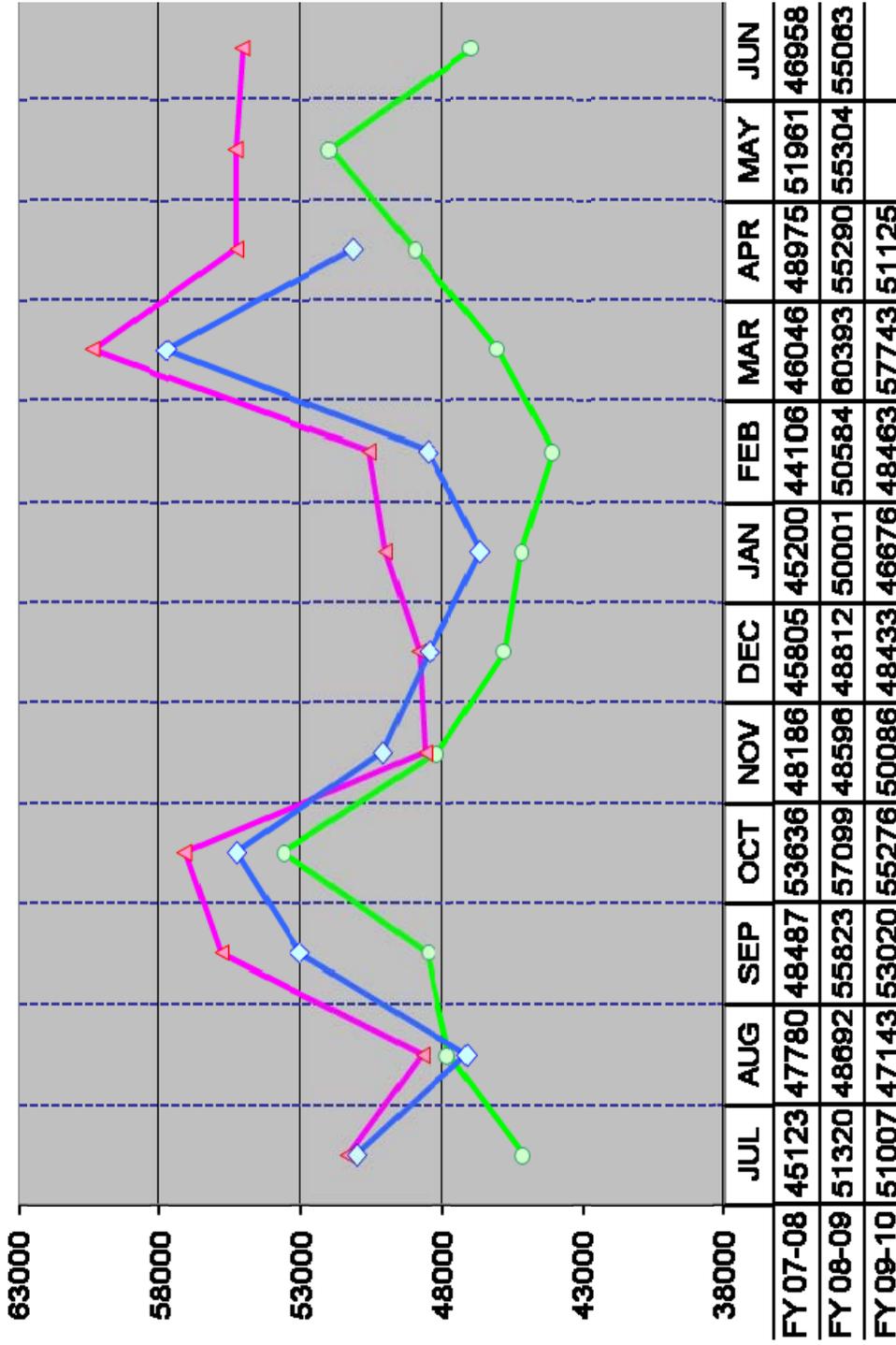
Attachment D

TOTAL RIDES vs. SHARED RIDES

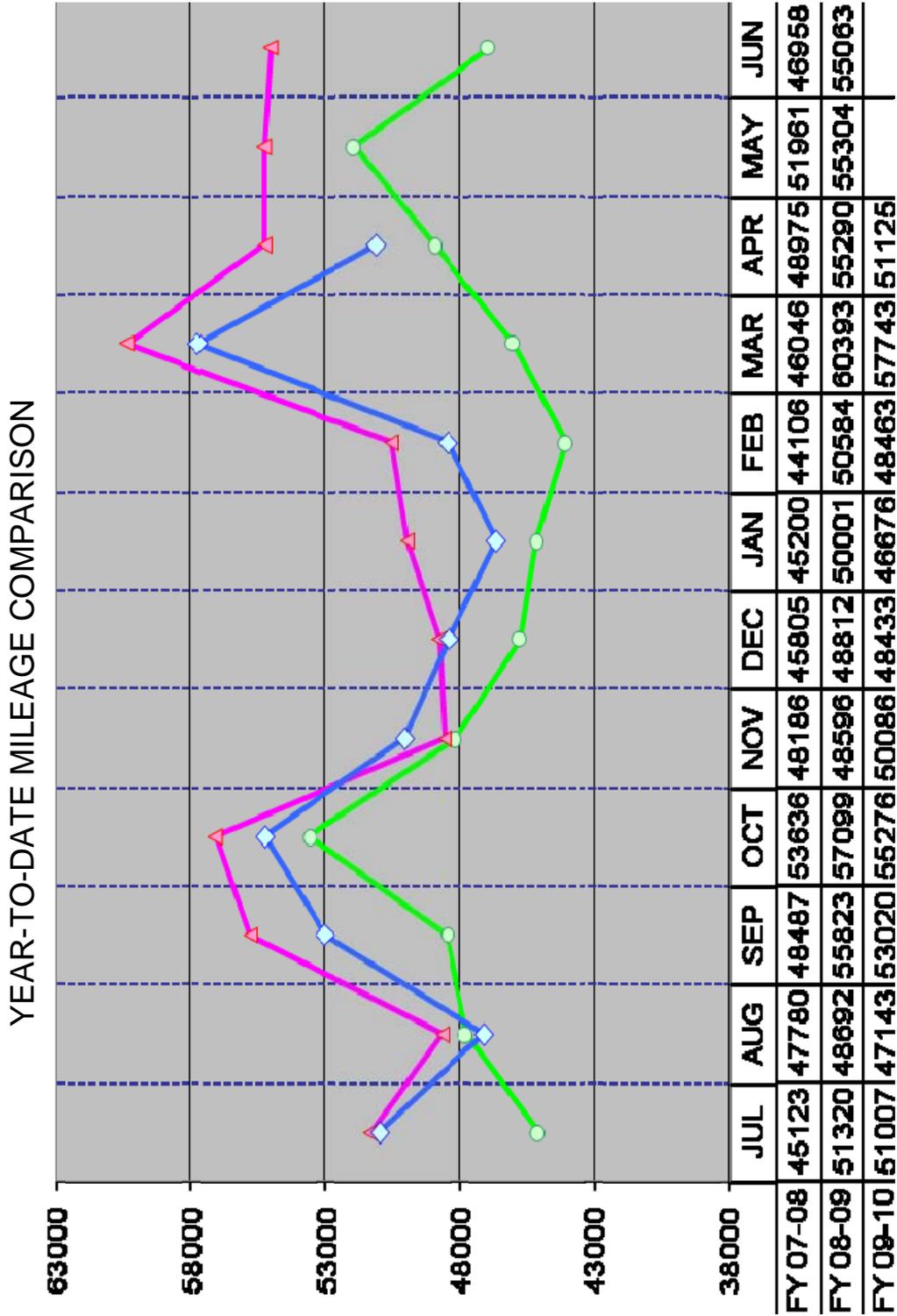


Attachment E

MILEAGE COMPARISON

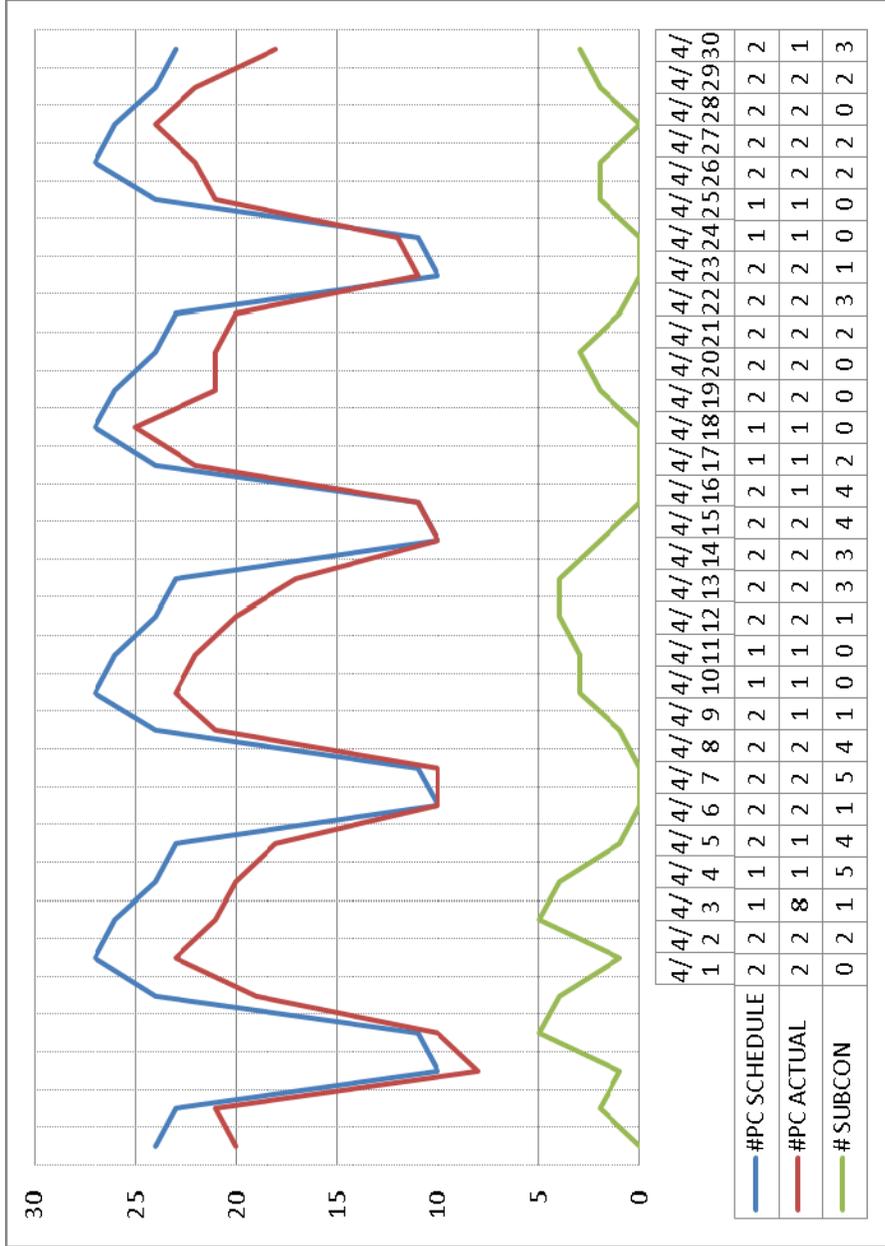


Attachment F



Attachment G

DRIVERS vs. SUBCONTRACTOR RIDES – APRIL 2010



Attachment H

Board of Directors
Board Meeting June 25, 2010

MONTHLY ASSESSMENTS						
	UNRESTRICTED	RESTRICTED CONDITIONAL	RESTRICTED TRIP BY TRIP	TEMPORARY	DENIED	TOTAL
MARCH 2009	40	3	3	4	0	50
APRIL 2009	21	2	2	2	0	27
MAY 2009	45	4	1	0	0	50
JUNE 2009	44	9	1	0	2	56
JULY 2009	36	5	5	1	0	47
AUGUST 2009	28	4	5	3	1	41
SEPTEMBER 2009	33	2	4	4	0	43
OCTOBER 2009	28	8	8	5	0	49
NOVEMBER 2009	32	6	1	4	0	43
DECEMBER 2009	30	3	2	2	0	37
JANUARY 2010	35	1	6	4	0	46
FEBRUARY 2010	42	1	4	1	0	48
MARCH 2010	48	3	3	2	0	56
APRIL 2010	29	2	7	5	0	43

NUMBER OF ELIGIBLE RIDERS	
YEAR	ACTIVE
2005	5336
2006	5315
2007	4820
2008	4895
2009	5291

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010
TO: Board of Directors
FROM: Angela Aitken, Finance Manager & Acting Assistant General Manager
SUBJECT: SANTA CRUZ METRO SYSTEM RIDERSHIP AND PERFORMANCE REPORT FOR APRIL 2010

I. RECOMMENDED ACTION

This report is for informational purposes only. No action is required

II. SUMMARY OF ISSUES

- Total ridership for the month of April 2010 was 583,910, which is a decrease of 20,857 riders or -3.4% versus April 2009.
- FY10 YTD ridership is down 265,010 riders or -5.2% compared to FY09 YTD.
- The top three routes in terms of percent increase (with at least 700 riders) are: Route 27X-University Express, Route 41-Bonny Doon, and Route 7-Beach St.
- The top three routes in terms of percent decrease (with at least 700 riders) are: Route 12-University/Eastside District, Route 76-Corralitos/Buena Vista, and Route 54-Capitola/Aptos/La Selva.
- There were 26.68 hours of dropped service amounting to 404.73 miles of dropped service in April 2010.
- Seven (7) buses reported issues with lifts while in service.

III. DISCUSSION

In the twenty-three (22) weekdays and eight (8) weekend days of April 2010, Santa Cruz METRO's total ridership was 583,910 riders. This was a loss from the previous year, decreasing by 20,857 riders or -3.4%. Stable fuel prices, along with unemployment in Santa Cruz County at nearly 15% in April 2010, has decrease the demand for public transportation which most likely explains the drop in overall ridership. In total, FY10 YTD ridership is 4,794,375 which is down 265,010 riders from the FY09 YTD ridership of 5,059,385 or simply -5.2%.

Routes 27X, 41, and 7 all saw a increase from the previous April, gaining at least 0.9% ridership increase from April 2009. Route 27X saw an increase in ridership resulting, most likely, from adjustments in departure times to allow UCSC students to get to campus faster. With the return of fair weather, travel demand on Route 41 to Bonny Doon increased, therefore ridership has risen. Increases on board Route 7 could be due to increased attraction to the beach front area as the weather improved.

Routes 12, 76, and 54 have seen significant recessions and have contributed to poor ridership with a combining loss of 1,939 riders or -7.5% to these routes. Each of these under performing routes has their unique issues. Route 12, a University route from the eastside, is consistently underutilized by UCSC students and staff due to operating only once per day. Route 76, a weekend only route which serves both Corralitos and Buena Vista in Watsonville, has remained inconsistent in terms of ridership. Long cycle times and low frequency contribute to the low performance of the Route 76. Finally, Route 54 has also lost ridership for many of the same reasons as the Route 76: long cycle times and low frequency.

There were 26.68 dropped service hours amounting to 404.73 miles of dropped service mostly due to lack of available bus operators and mechanical issues. During service, seven (7) buses reported issues with the passenger lifts.

IV. FINANCIAL CONSIDERATIONS.

Revenue derived from passenger fares and passes are reflected in the FY10 Revenue.

V. ATTACHMENTS

- Attachment A: April 2010 Ridership Report**
- Attachment B: April 2009 Ridership Report**
- Attachment C: FYTD % Change in Ridership**
- Attachment D: Route by Route Ridership**
- Attachment E: Dropped Service for FY10**
- Attachment F: In Service Passenger Lift Problems**

Prepared by: Erich Friedrich, Jr. Transportation Planner.
Date Prepared: June 11, 2010

Attachment A

Santa Cruz METRO
April 2010 Ridership Report

ROUTE	Miles	Hours	UC Student	UC Staff	Cabrillo	Full Fare	Tickets	S/D Fare	Day Pass	S/D Day Pass	Passes/Free Fare	Pacific Shores	Total Ridership	Passengers Per Mile	Passengers Per Hour	Wheelchair	Bike
10	5,462.73	458.16	32164	1862	119	905	39	64	6	11	936	5	36,111	6.61	78.82	24	964
13	2,418.24	206.80	14168	654	40	347	23	19	6	0	357	2	15,616	6.46	75.51	4	453
15	8,320.02	698.65	47814	2076	283	1310	60	102	14	11	1208	6	52,884	6.36	75.69	17	1593
16	15,531.74	1,262.79	95274	3276	540	3479	124	196	27	15	2824	18	105,773	6.81	83.76	27	3082
19	5,830.13	437.11	29552	1000	232	991	52	96	12	9	1276	10	33,230	5.70	76.02	24	885
3	2,499.64	181.13	478	154	288	692	79	193	25	25	1419	132	3,485	1.39	19.24	15	119
4	1,724.47	179.30	167	56	112	486	214	209	11	28	3295	2	4,580	2.66	25.54	66	93
7	1,146.20	102.67	370	35	54	81	42	86	1	29	632	1	1,331	1.16	12.96	13	12
9	447.00	25.30	28	23	2	99	3	7	1	1	321	1	486	1.09	19.21	0	1
12A	289.61	20.90	845	154	10	29	23	6	3	1	11	0	1,062	3.67	50.81	0	48
20	6,191.72	412.51	21433	866	421	1203	81	155	23	13	1666	155	26,016	4.20	63.07	15	633
27x	1,546.76	132.00	6315	241	13	96	9	6	2	0	134	2	6,818	4.41	51.65	0	288
31	2,379.61	125.40	63	33	60	545	24	31	8	0	749	0	1,513	0.64	12.07	6	108
32	786.32	46.57	18	8	9	251	14	2	2	0	232	0	536	0.68	11.51	2	31
33	423.81	19.55	0	0	8	71	2	1	0	0	191	0	273	0.64	13.96	0	3
34	237.32	15.01	0	0	0	49	3	0	0	0	167	0	219	0.92	14.59	0	1
35	38,641.68	1,936.51	1435	432	1825	11361	737	1228	254	129	21167	10	38,578	1.00	19.92	79	1894
40	2,473.88	100.39	98	12	16	647	15	64	22	15	574	0	1,463	0.59	14.57	0	36
41	3,169.26	131.66	403	104	76	735	9	42	21	3	685	1	2,079	0.66	15.79	0	176
42	3,389.62	125.67	248	27	39	492	26	75	6	3	492	6	1,397	0.41	11.12	4	134
53	1,224.96	86.53	5	13	53	174	12	44	3	6	394	0	704	0.57	8.14	31	14
54	1,663.80	93.27	17	4	88	180	3	46	4	3	377	0	722	0.43	7.74	5	25
55	2,966.92	201.67	45	13	1422	711	63	143	13	32	2221	0	4,663	1.57	23.12	113	82
56	2,316.38	102.30	5	13	375	292	8	60	11	3	633	0	1,400	0.60	13.69	64	68
66	6,557.08	566.47	1625	333	777	4598	416	687	76	41	7816	7	16,376	2.50	28.91	240	636
68	5,057.72	414.01	1847	229	451	2573	176	306	68	35	5123	34	10,811	2.14	26.11	84	324
68N	1,846.50	132.99	529	41	121	807	31	66	0	1	856	5	2,457	1.33	18.48	21	173
69	3,641.80	329.44	1323	259	460	2751	190	357	37	32	4424	15	9,848	2.70	29.89	72	407
69A	14,611.79	787.23	1424	372	881	8872	1073	1189	109	106	9827	13	23,866	1.63	30.32	261	934
69N	1,825.89	146.65	547	153	393	746	31	58	1	1	1289	0	3,219	1.76	21.95	14	154
69W	14,254.40	796.34	1786	476	4076	8659	752	1010	128	120	10296	28	27,331	1.92	34.32	194	949
70	2,878.10	236.66	352	71	2894	1254	117	169	22	18	2484	25	7,406	2.57	31.29	45	225
71	49,511.57	2,832.64	3521	1072	11574	25931	2477	3151	312	253	29438	40	77,769	1.57	27.45	392	3544
72	5,786.08	279.77	6	23	322	1573	104	343	34	32	1365	0	3,802	0.66	13.59	29	91
74	3,538.68	207.17	6	24	103	1392	113	241	12	8	900	0	2,799	0.79	13.51	8	48
75	6,598.80	397.50	23	37	277	3208	206	594	45	50	2715	0	7,155	1.08	18.00	96	168
76	1,681.98	88.66	6	10	16	282	24	44	3	6	344	0	735	0.44	8.29	3	21
79	1,726.19	100.83	10	11	212	590	78	158	15	29	744	0	1,847	1.07	18.32	99	26
88																	
91x	6,102.32	261.36	232	161	1176	1389	319	89	63	18	1534	5	4,986	0.82	19.08	14	267
UC Supp.	2,082.46	128.55	8819	481	11	63	1	0	1	0	46	6	9,428	4.53	73.34	3	169
Night Owl	1,685.44	102.66	4944	40	10	260	13	4	0	0	91	0	5,362	3.18	52.23	0	177
TOTAL	240,468.02	14,910.78	277,945	14,849	29,839	90,157	7,766	11,341	1,401	1,087	121,253	498	556,136	2.31	37.30	2,084	19,056
ROUTE			VTA/SC	CalTrain	ECO	Full Fare	Tickets	S/D Riders	Day Pass	Passes/Free Rides			RIDERSHIP	Passengers Per Mile	Passengers Per Hour	Wheelchair	Bike
17	48,559.17	1,557.32	65	51	171	11955	1267	1823	135	12307			27,774	0.57	17.83	67	1506

April Ridership 583,910

Attachment B

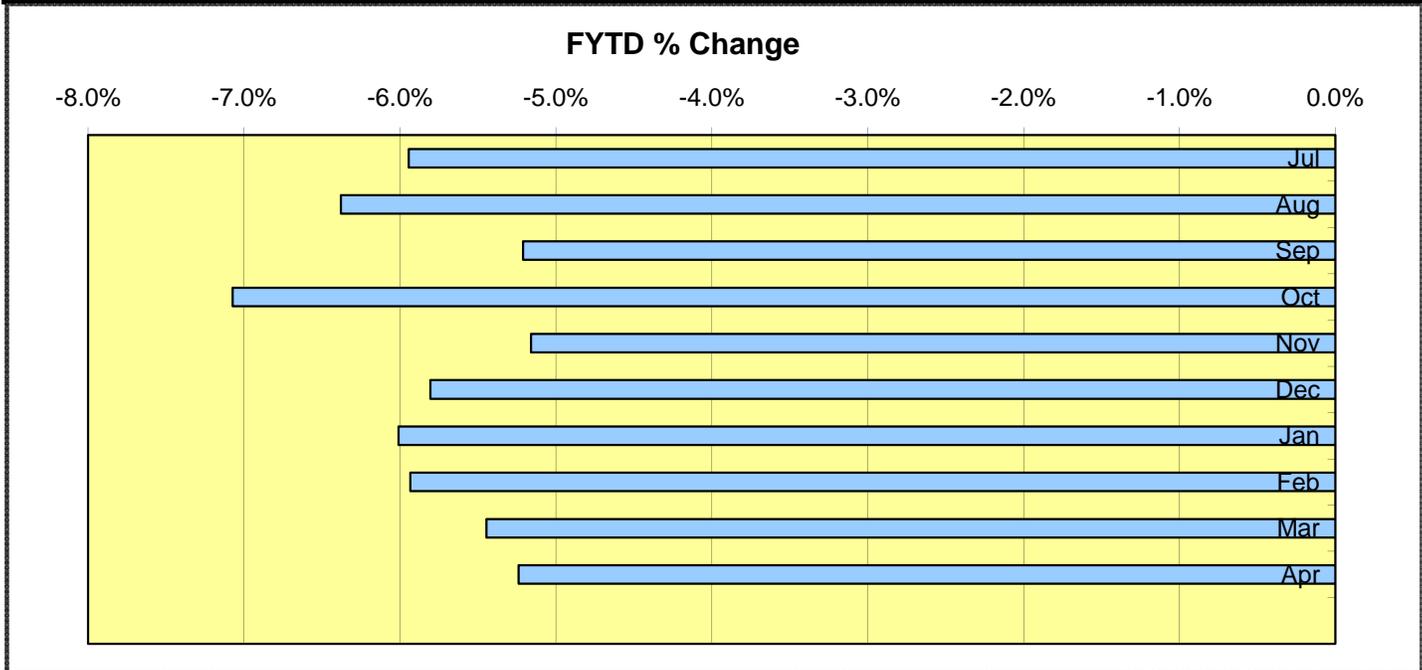
Santa Cruz METRO April 2009 Ridership Report

ROUTE	Miles	Hours	UC		UC Staff		Cabrillo	Full Fare	Tickets	Cash S/D		Day Pass	S/D	Free Pass	P. Shores/ Other Fares	Total Ridership	Passengers Per Mile	Passengers Per Hour	Wheelchair	Bike							
			Student	Faculty	Faculty	UC				Riders	Passes/ Free Rides																
10	5,462.73	596.66	35,549	1,574	1,574	171	1,087	50	93	7	5	1,073	7	39,616	7.25	66.40	31	1,175									
13	2,418.24	254.83	14,627	637	637	89	397	15	13	9	1	360	7	16,155	6.68	63.40	4	395									
15	8,320.02	825.62	51,269	1,858	1,858	402	1,693	107	98	11	4	1,407	4	56,853	6.83	68.86	14	1,757									
16	16,872.84	1,686.44	98,816	3,240	3,240	614	4,310	212	205	25	13	3,227	8	110,670	6.56	65.62	49	3,435									
19	6,290.53	586.11	30,149	1,120	1,120	265	1,282	47	79	8	10	1,098	2	34,060	5.41	58.11	13	1,137									
3	2,499.64	258.85	580	74	243	243	519	62	166	18	39	1,349	57	3,107	1.24	12.00	9	88									
4	1,556.61	220.00	212	60	112	424	237	281	281	12	35	3,227	4	4,604	2.96	20.93	67	84									
7	1,146.20	110.75	64	20	76	116	116	40	70	1	17	719	0	1,123	0.98	10.14	4	10									
9	477.00	26.40	5	14	11	116	14	3	3	1	0	179	0	343	0.72	12.99	1	6									
12A	289.61	25.67	1,151	184	11	27	4	4	4	3	1	20	0	1,402	4.84	54.62	0	61									
20	6,191.72	468.00	22,766	747	340	1,254	49	103	103	19	6	1,625	84	26,993	4.36	57.68	6	823									
27x	1,546.16	170.08	4,911	264	27	140	4	5	5	0	193	0	1	5,545	3.59	32.60	5	333									
31	2,344.80	145.93	43	58	155	537	35	32	32	9	2	691	0	1,562	0.67	10.70	3	114									
32	786.32	49.50	76	11	37	205	27	19	19	0	1	343	8	727	0.92	14.69	4	20									
33	398.88	18.67	2	10	1	77	8	3	3	0	0	189	0	290	0.73	15.53	0	0									
34	223.36	14.13	0	0	0	84	1	1	1	0	0	121	0	206	0.92	14.58	0	0									
35	38,546.98	2,142.39	1,481	405	2,372	13,119	885	1,481	1,481	284	162	22,399	7	42,595	1.11	19.88	84	1,893									
40	2,473.88	119.25	48	13	22	679	36	64	64	17	13	862	4	1,758	0.71	14.74	0	78									
41	3,169.26	166.00	354	81	116	523	24	19	19	21	3	574	19	1,734	0.55	10.45	1	202									
42	3,389.62	145.01	267	34	79	536	15	71	71	4	6	493	5	1,510	0.45	10.41	0	199									
53	1,224.96	36.30	20	21	42	187	12	50	39	2	3	427	2	766	0.63	21.10	26	18									
54	1,932.96	134.15	9	8	155	220	13	39	39	5	3	436	0	888	0.46	6.62	9	35									
55	2,966.92	243.85	35	52	1,760	594	83	125	111	17	17	1,862	0	4,539	1.53	18.61	79	146									
56	2,316.38	111.83	5	8	360	291	16	54	54	17	4	520	0	1,275	0.55	11.40	12	28									
66	6,557.08	714.17	1,785	239	771	5,162	300	715	715	77	100	7,799	6	16,954	2.59	23.74	158	656									
68	5,057.72	528.97	1,934	277	620	2,785	202	392	392	56	37	5,147	0	11,450	2.26	21.65	81	368									
68N	1,846.50	152.66	659	37	184	825	23	68	68	1	1	904	0	2,702	1.46	17.70	13	181									
69	3,641.80	425.75	1,468	306	463	2,627	207	331	331	42	20	4,552	15	10,031	2.75	23.56	87	381									
69A	14,611.79	914.34	1,638	429	811	8,894	729	1,237	1,237	105	82	9,417	5	23,347	1.60	25.53	271	884									
69N	1,825.89	170.50	504	61	371	903	45	70	70	5	1	1,142	0	3,102	1.70	18.19	21	165									
69W	14,254.40	934.54	1,941	442	4,317	8,829	666	975	975	73	70	9,929	16	27,258	1.91	29.17	168	1,024									
70	2,446.39	218.16	309	79	3,399	1,032	131	167	167	28	15	2,103	27	7,290	2.98	33.42	43	255									
71	49,511.57	3,367.80	3,292	1,062	11,755	26,461	2,243	3,444	3,444	352	265	28,148	64	77,086	1.56	22.89	422	3,514									
72	5,786.09	364.47	4	16	262	1,871	106	378	378	32	30	1,674	0	4,373	0.76	12.00	27	94									
74	3,538.68	272.45	16	28	126	1,532	98	252	252	15	8	1,044	0	3,119	0.88	11.45	40	28									
75	6,598.80	450.49	45	50	294	3,962	165	647	647	62	68	2,272	1	7,566	1.15	16.80	53	134									
76	1,681.98	98.66	7	5	17	359	25	99	99	4	4	397	0	917	0.55	9.29	10	26									
79	1,726.19	162.80	16	12	131	561	94	238	238	16	41	832	0	1,941	1.12	11.92	113	23									
88	399.24	45.00	4	1	0	3	1,401	0	0	0	0	268	0	1,677	4.20	37.27	0	1									
91x	6,102.32	332.91	372	171	1,122	1,416	289	121	121	49	27	1,643	21	5,231	0.86	15.71	10	318									
UC Supp.	2,082.46	159.73	10,130	393	21	109	0	6	6	0	0	57	8	10,724	5.15	67.14	1	263									
Night Owl	2,069.95	220.64	5,186	84	29	365	3	7	7	0	0	85	0	5,759	2.78	26.10	0	198									
TOTAL	242,584.48	18,090.46	291,749	14,185	32,153	96,113	8,723	12,223	12,223	1,399	1,114	120,807	382	578,848	2.39	32.00	1,939	20,550									
VTA/SC																											
ROUTE	17	48,559.17	1,688.92	19	97	183	12,060	1,240	1,508	126	12,363	17	Passes/ Free Rides	RIDERSHIP	Passengers Per Mile	Passengers Per Hour	Wheelchair	Bike									
														27,596	0.57	16.34	42	1,369									
														April Ridership		606,444											

Attachment C

FYTD % Change in Ridership Through April 2010

	FY10 YTD Ridership	FY09 YTD Ridership	Difference	% Change
Jul	335,537	356,739	-21,202	-5.9%
Aug	650,763	695,099	-44,336	-6.4%
Sep	1,107,101	1,167,955	-60,854	-5.2%
Oct	1,756,415	1,890,113	-133,698	-7.1%
Nov	2,286,450	2,410,825	-124,375	-5.2%
Dec	2,633,869	2,796,142	-162,273	-5.8%
Jan	3,151,955	3,353,465	-201,510	-6.0%
Feb	3,671,110	3,902,693	-231,583	-5.9%
Mar	4,210,465	4,452,941	-242,476	-5.4%
Apr	4,794,375	5,059,385	-265,010	-5.2%
May				
Jun				



Attachment D

Route by Route Ridership

April 2010

	Route	Destination	FY10 Riders	FY09 Riders	+/- from last year	%
1	9	Prospect Heights	486	343	143	41.7%
2	27x	University Express	6,818	5,545	1,273	23.0%
3	41	Bonny Doon	2,079	1,734	345	19.9%
4	7	Beach St	1,331	1,123	208	18.5%
5	3	Natural Bridges	3,485	3,107	378	12.2%
6	56	Capitola/La Selva	1,400	1,275	125	9.8%
7	34	South Felton	219	206	13	6.3%
8	69N	Santa Cruz/Capitola Cabrillo Night	3,219	3,102	117	3.8%
9	55	Capitola/Rio Del Mar	4,663	4,539	124	2.7%
10	69A	Santa Cruz/Capitola/ Watsonville	23,866	23,347	519	2.2%
11	70	Santa Cruz/Cabrillo	7,406	7,290	116	1.6%
12	71	Watsonville/Santa Cruz	77,769	77,086	683	0.9%
13	17	Santa Cruz/San Jose	27,774	27,596	178	0.6%
14	69W	Santa Cruz/Capitola/Cabrillo Watsonville	27,331	27,258	73	0.3%
15	4	Harvey West/Emeline	4,580	4,604	-24	-0.5%
16	69	Santa Cruz/Capitola	9,848	10,031	-183	-1.8%
17	19	University via Lower Bay	33,230	34,060	-830	-2.4%
18	31	Santa Cruz/Scotts Valley	1,513	1,562	-49	-3.1%
19	13	University via Walnut	15,616	16,155	-539	-3.3%
20	66	Live Oak via 17th Avenue	16,376	16,954	-578	-3.4%
21	20	University via Westside	26,016	26,993	-977	-3.6%
22	16	University via Laurel East	105,773	110,670	-4,897	-4.4%
23	91	Santa Cruz-Watsonville Express	4,986	5,231	-245	-4.7%
24	79	East Lake	1,847	1,941	-94	-4.8%
25	75	Green Valley	7,155	7,566	-411	-5.4%
26	68	Live Oak via Broadway/Portola	10,811	11,450	-639	-5.6%
27	33	Lompico	273	290	-17	-5.9%
28	N/O	University Night Owl	5,362	5,759	-397	-6.9%
29	15	University via Laurel West	52,884	56,853	-3,969	-7.0%
30	42	Davenport/Bonny Doon	1,397	1,510	-113	-7.5%
31	53	Capitola/Dominican	704	766	-62	-8.1%
32	10	University via High St.	36,111	39,616	-3,505	-8.8%
33	68N	Beach/Broadway/Portola Night	2,457	2,702	-245	-9.1%
34	35	San Lorenzo Valley	38,578	42,595	-4,017	-9.4%
35	74	Ohlone Parkway/Rolling Hills	2,799	3,119	-320	-10.3%
36	20D	Route 20 Supplemental	9,428	10,724	-1,296	-12.1%
37	72	Corralitos	3,802	4,373	-571	-13.1%
38	40	Davenport	1,463	1,758	-295	-16.8%
39	54	Capitola/Aptos/La Selva	722	888	-166	-18.7%
40	76	Corralitos/Buena Vista	735	917	-182	-19.8%
41	12	University/Eastside Direct	1,062	1,402	-340	-24.3%
42	32	Santa Cruz/Scotts Valley	536	727	-191	-26.3%
43	88	Armory	0	1,677	-1,677	N/A
TOTALS			583,910	606,444	-20,857	-3.4%

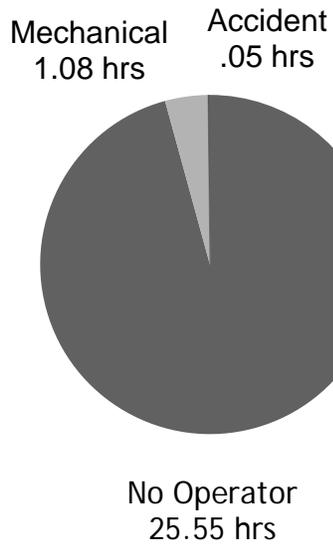
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Attachment E

Dropped Service for FY10

	FY07		FY08		FY09		FY10	
	Dropped Hours	Dropped Miles						
July	5.02	96.88	5.53	90.97	81.53	1482.81	10.35	208.64
August	15.02	276.46	4.93	110.45	1.13	23.95	32.77	894.57
September	11.30	160.72	9.00	191.05	11.50	194.51	17.30	240.17
October	37.52	540.19	9.52	122.24	29.75	555.98	13.02	234.98
November	37.55	477.48	3.32	45.89	11.60	59.92	14.75	180.63
December	6.08	143.84	18.97	241.87	1.58	26.64	9.40	220.62
January	12.24	188.23	49.20	453.86	0.97	10.95	11.10	196.58
February	13.07	188.23	53.53	717.31	25.18	488.75	2.97	37.97
March	7.13	133.30	22.50	315.63	18.73	452.08	50.77	569.32
April	4.85	43.67	40.75	586.55	19.57	310.04	26.68	404.73
May	16.00	241.42	16.40	246.82	19.33	284.60		
June	62.19	802.29	52.05	882.35	5.85	73.64		
TOTAL	227.96	3,292.71	285.70	4,004.99	226.74	3,963.85	189.10	3,188.20

Dropped Service Breakdown for April 2010



Attachment F

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

PASSENGER LIFT PROBLEMS

MONTH OF MAY 2010

BUS #	DATE	DAY	REASON
2230 D/C LF 40	3-May	Monday	Safety bar won't adjust up/down, out/in.
2201 CNG LFF 40	3-May	Monday	Sometimes the kneel does not raise.
2808 C 40 LF 08	5-May	Wednesday	W/C securement seat won't collapse-driver's side.
2202 CNG LFF 40	10-May	Monday	Ramp and lift not working.
2218 D/C LF 35	13-May	Thursday	Front W/C tie down on R side is soaking wet w/an unknown liquid.
2813 C 40 LF 08	27-May	Thursday	Curbside W/C belt push pad is not working.
2212 D/C LF 35	27-May	Thursday	Curb-side W/C passenger bell does not work.

F New Flyer
G Gillig
C Champion
LF Low Floor Flyer
GM GMC
CG CNG
CN SR855 & SR854
OR Orion/Hwy 17

Note: Lift operating problems that cause delays of less than 30 minutes.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Angela Aitken, Finance Manager & Acting Assistant General Manager

SUBJECT: HIGHWAY 17 EXPRESS SERVICE REPORT FOR APRIL 2010

I. RECOMMENDED ACTION

This report is for informational purposes only. No action is required

II. SUMMARY OF ISSUES

- Total ridership for the month of April 2010 was 27,774, which is an increase of 178 riders or 0.6% from April 2009.
- FY10 average ridership per weekday was 952. This is an 5.5% decrease from FY09
- FY10 riders per revenue hour were 16.29 riders per hour, which is a 6.3% decrease from FY09.
- April 2010 Highway 17 Express operating costs was \$149,558.41 with April 2010 fare revenue at \$97,581.88 and additional funds from AMTRAK and SJSU at \$12,6919.60 resulting in a 73.9% cost recovery ratio.

III. DISCUSSION

In the twenty-three (22) weekdays, and eight (8) weekend days of April 2010, the Highway 17 Express total ridership was 27,774 riders. This was a gain from the previous year, increasing by 178 riders or simply 0.6%. This gain is due to ridership “leveling off” after a large spike in FY09 which was followed by retracting ridership in the majority of FY10.

FY10 average weekday ridership on the Highway 17 Express was 952 riders per weekday, a 5.5% decrease from 1,008 riders per weekday in FY09. Simultaneously Highway 17 Express has seen an 6.3% decrease in riders per revenue hour from 17.38 riders per revenue hour to 16.29 riders per revenue hour. These decreases in ridership are most likely due to stable gasoline prices as well as continually high unemployment rates in both Santa Clara and Santa Cruz counties.

The operating cost of the Highway 17 Express for April 2010 was \$149,558.41. A respectable 73.9% of the operating costs were recovered from fare revenue of \$97,581.88 and additional funds from AMTRAK and SJSU of \$12,919.60 totaling to \$110,501.48 in April 2010. Please see attachments regarding these figures.

IV. FINANCIAL CONSIDERATIONS.

Revenue derived from passenger fares and passes are reflected in the FY10 Revenue.

V. ATTACHMENTS

Attachment A: Highway 17 Express Operating Statistics Summary Fiscal Year 2010

Attachment B: Highway 17 Express Revenue & Expenditure Summary

Attachment C: Highway 17 Express Operating Statistics Summary Fiscal Year 2009

Prepared by: Erich Friedrich, Jr. Transportation Planner.
Date Prepared: June 14, 2010

Attachment A

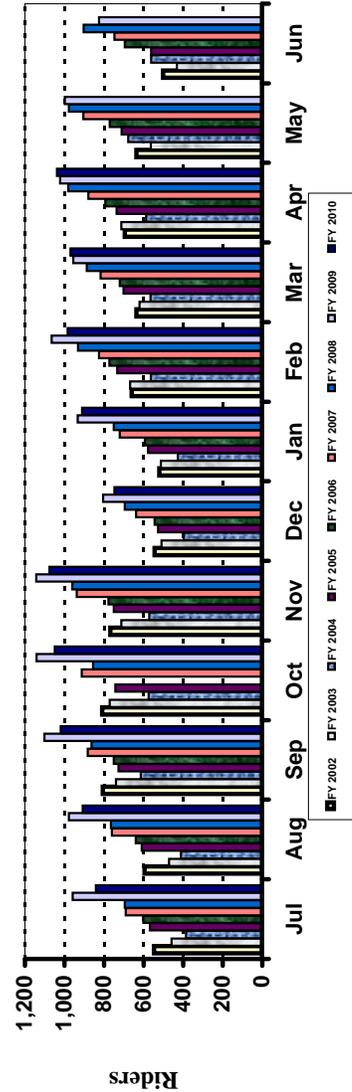
HIGHWAY 17 EXPRESS OPERATING STATISTICS SUMMARY FISCAL YEAR 2010

MONTHLY	Jul-2009	Aug-2009	Sep-2009	Oct-2009	Nov-2009	Dec-2009	Jan-2010	Feb-2010	Mar-2010	Apr-2010	May-2010	Jun-2010
Total Ridership	23,566	24,127	26,172	29,411	27,204	19,484	23,695	23,695	27,578	27,774		
Avg. Weekday Ridership	842	908	1,020	1,049	1,076	747	911	984	970	1,038		
Avg. Saturday Ridership	533	510	522	652	544	387	510	498	644	604		
Avg. Sunday Ridership	519	502	535	767	656	300	489	506	674	633		
Total Service Days	31	31	30	31	30	31	31	28	31	30		
Number of Weekdays	23	21	21	22	19	22	20	20	23	22		
Number of Saturdays	4	4	4	5	4	4	5	4	4	4		
Numbers of Sundays	4	5	5	4	7	5	6	4	4	4		
Revenue Hours	1,618	1,552	1,523	1,590	1,482	1,585	1,527	1,442	1,636	1,559		

QUARTERLY	Q1	Q2	Q3	Q4
Total Ridership	73,865	76,099	74,968	
Avg. Weekday Ridership	921	952	955	
Avg. Saturday Ridership	521	537	548	
Avg. Sunday Ridership	519	573	547	
Revenue Hours	4,694	4,657	4,605	

FYTD	Jul-2009	Aug-2009	Sep-2009	Oct-2009	Nov-2009	Dec-2009	Jan-2010	Feb-2010	Mar-2010	Apr-2010	May-2010	Jun-2010
Total Ridership	23,566	47,693	73,865	103,276	130,480	149,964	173,659	197,354	224,932	252,706		
Avg. Weekday Ridership	842	873	921	963	975	936	932	939	942	952		
Avg. Saturday Ridership	533	520	521	557	555	529	526	523	535	542		
Avg. Sunday Ridership	519	510	519	574	597	547	538	535	547	554		
Revenue Hours	1,618	3,170	4,694	6,283	7,765	9,351	10,878	12,320	13,956	15,514		

HIGHWAY 17 EXPRESS
Average Weekday Ridership History



FYTD COMPARISON
2010 vs. 2009

	FY 2010	FY 2009	Percent Change
# of Weekdays	213	212	0.5%
Total Ridership	252,706	265,497	-4.8%
Avg. Wkday Ridership	952	1,008	-5.5%
Avg Sat Ridership	542	561	-3.5%
Avg Sun Ridership	554	565	-1.8%
Revenue Hours	15,514	15,272	1.6%
Riders Per Rev. Hour	16.29	17.38	-6.3%

Attachment B

HIGHWAY 17 EXPRESS REVENUE & EXPENDITURE SUMMARY FISCAL YEAR 2010

PERIOD	REVENUE										RATIOS				VTA COST SUMMARY			JPA COST SUMMARY	
	TOTAL COST *	PASSENGER FARE REVENUE					TOTAL REVENUE	ADDITIONAL FUNDS		Average Fare per Rider	Total Cost per Rider	Cost Recovery	Billed to VTA	VTA Fare Revenue	VTA Net Cost	TOTAL JPA Cost	JPA Cost per Rider		
		FAREBOX	SCMTD Pass Sales	VTA Pass Sales	VTA EcoPass	Total Fare Revenue		SJSU** Funded	AMTRAK Funded									Ridership	VTA Net Cost
Jul '09	\$155,343.40	\$14,362.50	\$9,810.00	\$1,120.00	\$79,675.11	\$90,036.11	\$10,361.00		\$3.38	\$6.59	58.0%	\$43,563.65	\$10,930.00	\$32,653.65	\$65,307.29	\$2.77			
Aug '09	\$148,122.32	\$57,058.06	\$9,360.00	\$940.00	\$82,580.56	\$93,220.84	\$10,361.00	\$279.28	\$3.42	\$6.14	62.9%	\$37,750.74	\$10,300.00	\$27,450.74	\$54,901.48	\$2.28			
Sep '09	\$145,713.48	\$56,350.07	\$17,460.00	\$828.00	\$91,730.57	\$104,196.68	\$10,348.15	\$2,117.96	\$3.50	\$5.57	71.5%	\$39,046.40	\$18,288.00	\$20,758.40	\$41,516.80	\$1.59			
Oct '09	\$152,325.81	\$63,785.70	\$18,733.50	\$924.00	\$99,193.20	\$112,143.75	\$10,460.59	\$2,489.96	\$3.37	\$5.18	73.6%	\$36,765.03	\$16,674.00	\$20,091.03	\$40,182.06	\$1.37			
Nov '09	\$141,545.21	\$67,168.82	\$17,159.50	\$716.00	\$100,974.32	\$114,043.37	\$10,870.85	\$2,198.20	\$3.71	\$5.20	80.6%	\$30,396.92	\$16,646.00	\$13,750.92	\$27,501.84	\$1.01			
Dec '09	\$151,732.86	\$49,582.08	\$14,356.00	\$480.00	\$74,028.08	\$86,125.64	\$10,371.00	\$1,726.56	\$3.80	\$7.79	56.8%	\$42,913.61	\$10,110.00	\$32,803.61	\$65,807.22	\$3.37			
Jan '10	\$145,542.10	\$58,924.22	\$15,357.50	\$800.00	\$84,711.72	\$95,911.33	\$10,544.09	\$655.52	\$3.58	\$6.14	65.9%	\$35,245.38	\$10,430.00	\$24,815.38	\$49,630.77	\$2.09			
Feb '10	\$138,266.15	\$53,630.04	\$16,974.00	\$748.00	\$85,662.04	\$98,405.32	\$10,497.20	\$2,246.08	\$3.62	\$5.84	71.2%	\$34,988.41	\$15,068.00	\$19,930.41	\$39,860.83	\$1.68			
Mar '10	\$156,545.79	\$65,602.59	\$16,689.00	\$856.00	\$97,997.59	\$110,600.68	\$10,573.01	\$2,030.08	\$3.55	\$5.68	70.7%	\$38,678.55	\$15,706.00	\$22,972.55	\$45,945.11	\$1.67			
Apr '10	\$149,558.41	\$64,666.38	\$17,921.50	\$684.00	\$97,581.88	\$110,501.48	\$10,397.52	\$2,522.08	\$3.51	\$5.38	73.9%	\$34,522.47	\$14,994.00	\$19,528.47	\$39,056.93	\$1.41			
FYTD 2010	\$1,484,695.52	\$163,868.50	\$131,040.00	\$8,096.00	\$894,135.07	\$1,015,185.20	\$104,784.41	\$16,265.72	\$3.54	\$5.88	68.4%	\$373,891.16	\$139,136.00	\$234,755.16	\$469,510.32	\$1.86			
FYTD 2009	\$1,478,926.85	\$554,121.81	\$157,692.50	\$10,520.00	\$885,054.31	\$1,004,308.28	\$102,300.49	\$16,953.48	\$3.33	\$5.57	67.9%	\$410,549.29	\$173,240.00	\$237,309.29	\$474,618.57	\$1.79			
Percent Change	0.4%	6.7%	3.9%	-23.0%	1.0%	1.1%	2.4%	-4.1%	6.1%	5.5%	0.7%	-8.9%	-19.7%	-1.1%	-1.1%	3.9%			
FYTD 2010 Percent of Passenger Fare Revenues		66.1%	18.3%	14.7%	0.9%														

Abbreviations: SCMTD = Santa Cruz Metropolitan Transit District
SJSU = San Jose State University

* SCMTD Invoice

** Expenses for SJSU blocks less farebox for SJSU blocks

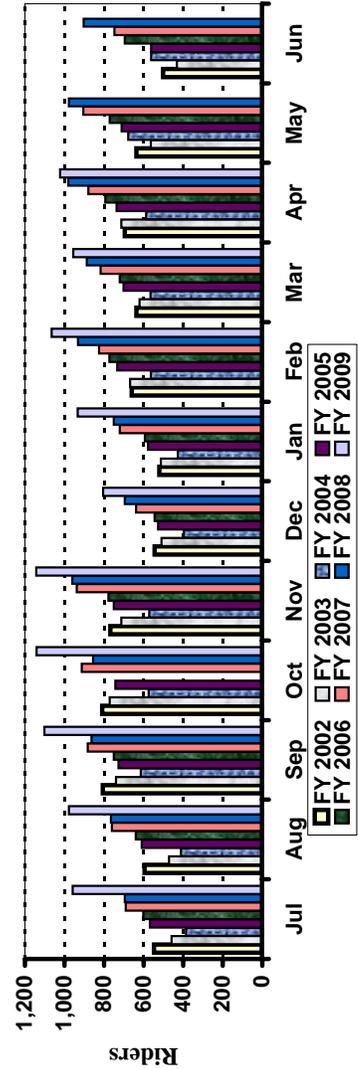
HIGHWAY 17 EXPRESS OPERATING STATISTICS SUMMARY FISCAL YEAR 2009

MONTHLY	Jul-2008	Aug-2008	Sep-2008	Oct-2008	Nov-2008	Dec-2008	Jan-2009	Feb-2009	Mar-2009	Apr-2009	May-2009	Jun-2009
Total Ridership	25,909	26,183	27,827	31,546	28,009	21,008	24,835	25,969	26,615	27,596		
Avg. Weekday Ridership	959	977	1,101	1,142	1,142	805	933	1,066	955	1,023		
Avg. Saturday Ridership	540	566	550	625	567	422	559	580	590	613		
Avg. Sunday Ridership	531	565	500	697	660	324	488	584	649	660		
Total Service Days	31	31	30	31	31	31	31	28	31	30		
Number of Weekdays	22	21	21	23	18	22	21	20	22	22		
Number of Saturdays	4	5	4	4	5	4	5	4	4	4		
Numbers of Sundays	5	5	5	4	7	5	5	4	5	4		
Revenue Hours	1,485	1,451	1,468	1,633	1,456	1,592	1,562	1,453	1,609	1,565		

QUARTERLY	Q1	Q2	Q3	Q4
Total Ridership	79,919	80,563	77,419	
Avg. Weekday Ridership	1,012	1,024	983	
Avg. Saturday Ridership	553	540	575	
Avg. Sunday Ridership	532	564	573	
Revenue Hours	4,403	4,681	4,623	

FYTD	Jul-2008	Aug-2008	Sep-2008	Oct-2008	Nov-2008	Dec-2008	Jan-2009	Feb-2009	Mar-2009	Apr-2009	May-2009	Jun-2009
Total Ridership	25,909	52,092	79,919	111,465	139,474	160,482	185,317	211,286	237,901	265,497		
Avg. Weekday Ridership	959	968	1,012	1,046	1,063	1,018	1,006	1,013	1,006	1,008		
Avg. Saturday Ridership	540	554	553	570	569	547	549	552	556	561		
Avg. Sunday Ridership	531	548	532	567	592	549	540	545	556	565		
Revenue Hours	1,485	2,936	4,403	6,037	7,492	9,084	10,646	12,098	13,707	15,272		

HIGHWAY 17 EXPRESS Average Weekday Ridership History



FYTD COMPARISON 2009 vs. 2008

	FY 2009 Jul '08 to Apr '09	FY 2008 Jul '07 to Apr '08	Percent Change
# of Weekdays	212	212	0.0%
Total Ridership	265,497	218,061	21.8%
Avg. Wkday Ridership	1,008	838	20.3%
Avg Sat Ridership	561	427	31.5%
Avg Sun Ridership	565	440	28.3%
Revenue Hours	15,272	14,396	6.1%
Riders Per Rev. Hour	17.38	15.15	14.8%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010
TO: Board of Directors
FROM: Angela Aitken, Finance Manager & Acting Assistant General Manager
**SUBJECT: UNIVERSITY OF CALIFORNIA – SANTA CRUZ
MONTHLY SERVICE REPORT FOR THE MONTH OF APRIL 2010**

I. RECOMMENDED ACTION

This report is for information purposes only. No action is required

II. SUMMARY OF ISSUES

- There were twenty-two (22) school-term days in both April 2010 and April 2009.
- Revenue received from UCSC was \$370,179.15 versus \$374,495.45 a decrease of 1.2%.
- System-wide UCSC ridership decreased by 7.2% FYTD.
 - Total student ridership decreased by 6.9% FYTD.
 - Total Faculty/Staff ridership decreased by 12.4% FYTD.
 - Average Student ridership per school day increased by 2.4%.
 - Average Faculty/Staff ridership per weekday increased by 4.7%

III. DISCUSSION

For the month of April 2010, there were twenty-two (22) school-term days.

UCSC Revenue in April 2010 decreased a total of 4,316.30 or -1.2% over April 2009 due to drops in UCSC ridership. UCSC ridership for all Santa Cruz METRO service in April 2010 was negative compared to April 2009, with a decrease of 7.2% FYTD. Monthly comparisons included a 2.4% increase in Average Student ridership per school day and a 4.7% increase in Average Faculty/ Staff ridership per weekday in April 2010 from April 2009. These increases are offset by underutilization of weekend transit service to and from the university, which has cause the overall decrease in UCSC ridership.

After several conversations with university staff, it has been determined that shifts in student demographics are mostly responsible for the losses in ridership. The university, in the previous year, has reduced the number of incoming first year Freshmen while simultaneously raising the number of accepted Junior transfer students. Of the two groups, Junior transfer students tend to be less transit dependent than first year Freshmen, therefore effect on ridership is negative even though UCSC attendance is slightly more than in previous years.

Please see attached charts and graphs that will depict average UCSC Student and Faculty/Staff ridership increasing by 2.4% and 4.7% respectively.

IV. FINANCIAL CONSIDERATIONS.

Total revenue received as of April 2010 is negative \$80,328.40 or -3.10% FYTD under April 2009 actuals.

V. ATTACHMENTS

- Attachment A: Total UCSC Monthly Revenue**
- Attachment B: Total UCSC Ridership**
- Attachment C: Monthly UCSC Ridership**
- Attachment D: Total UCSC Student Ridership**
- Attachment E: Total UCSC Faculty/Staff Ridership**

Prepared by: Erich Friedrich, Jr. Transportation Planner.

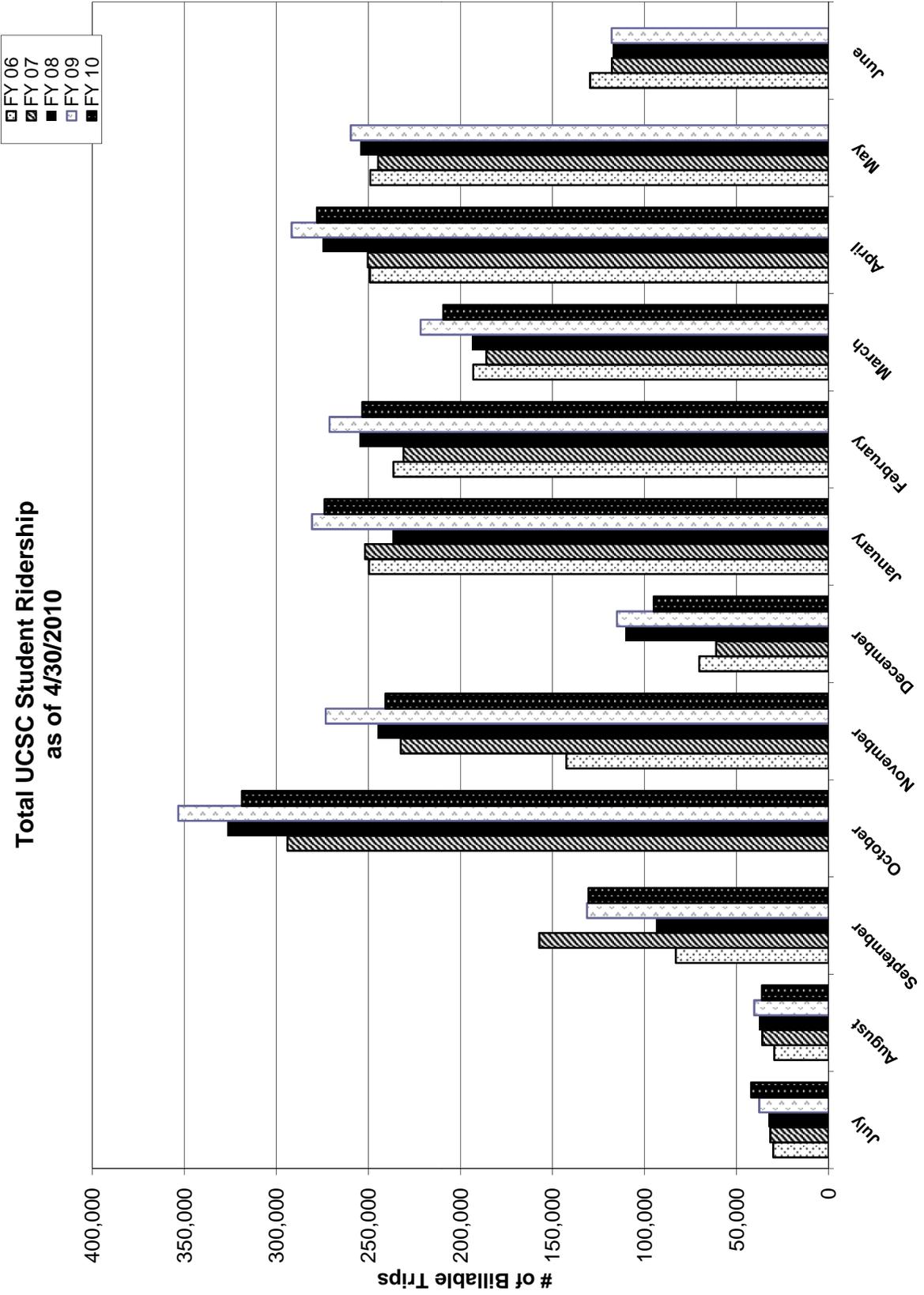
Date Prepared: May 18, 2010

Attachment A

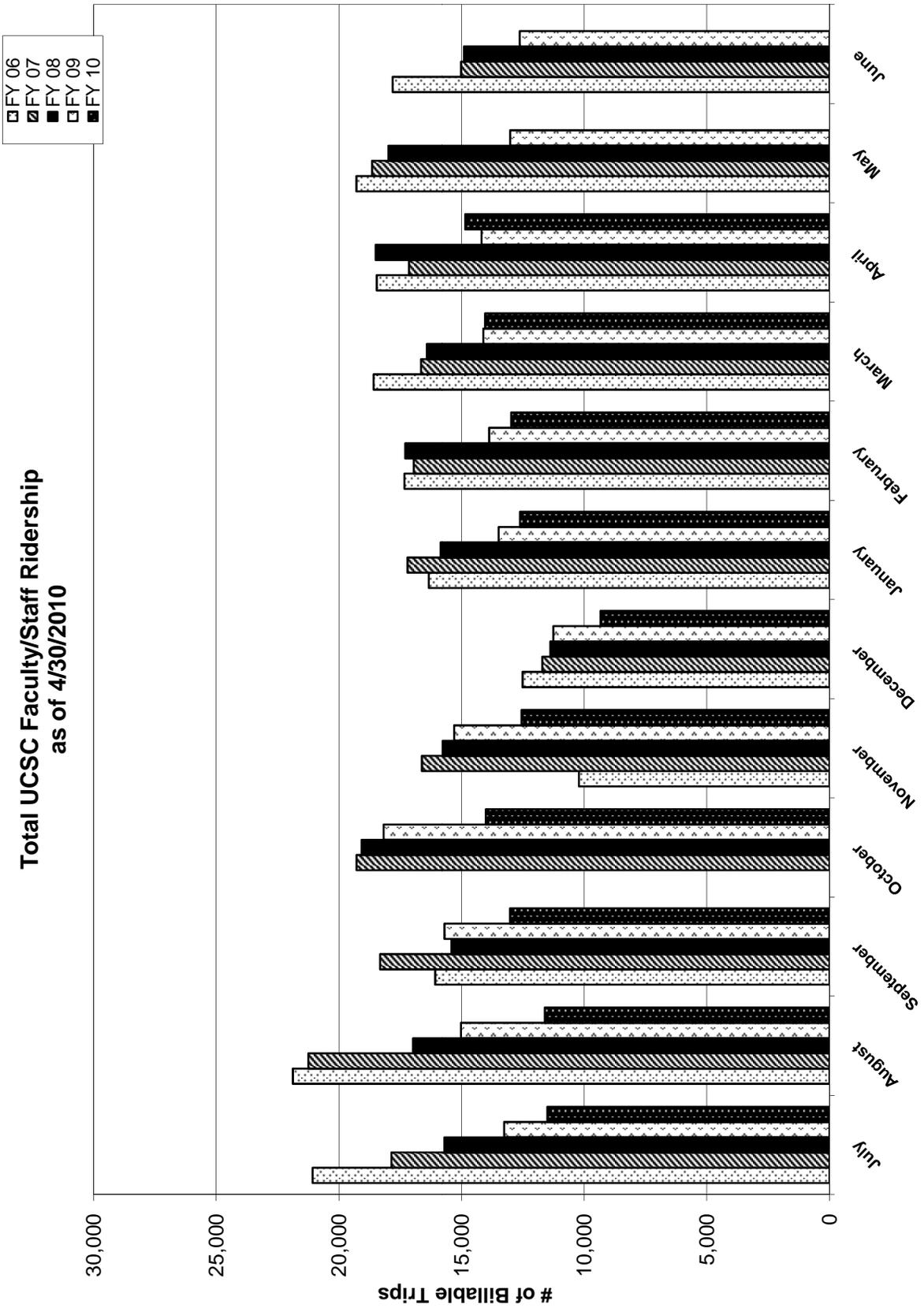
Total UCSC Monthly Revenue

FY 09 UCSC Revenue										
Date	Regular Student Bill	Regular Staff Bill	Night Owl Bill	Supplemental Bill	27x	TOTAL	Last Year	% Change	\$ Change	
Jul-08	\$ 40,787.95	\$ 14,367.08	-	\$ 9,719.80	-	\$ 64,874.83	\$ 48,944.00	32.5%	\$ 15,930.83	
Aug-08	\$ 43,773.78	\$ 16,273.16	-	\$ 10,973.81	-	\$ 71,020.75	\$ 55,280.33	28.5%	\$ 15,740.42	
Sep-08	\$ 151,871.29	\$ 18,162.59	\$ 3,763.96	\$ 2,563.82	\$ 2,007.46	\$ 178,369.12	\$ 126,441.28	41.1%	\$ 51,927.84	
Oct-08	\$ 408,791.24	\$ 21,030.79	\$ 13,538.41	\$ 1,999.52	\$ 5,435.42	\$ 450,795.38	\$ 373,239.85	20.8%	\$ 77,555.53	
Nov-08	\$ 274,825.68	\$ 15,381.16	\$ 10,512.74	\$ 5,500.47	\$ 3,989.36	\$ 310,209.41	\$ 278,625.33	11.3%	\$ 31,584.08	
Dec-08	\$ 129,527.31	\$ 11,581.57	\$ 4,892.43	\$ 3,560.21	\$ 2,118.85	\$ 151,680.37	\$ 144,450.71	5.0%	\$ 7,229.66	
Jan-09	\$ 324,761.80	\$ 15,605.62	\$ 11,679.83	\$ 297.04	\$ 3,803.13	\$ 356,147.42	\$ 291,196.34	22.3%	\$ 64,951.08	
Feb-09	\$ 313,712.45	\$ 16,053.38	\$ 12,788.37	\$ 893.73	\$ 4,582.22	\$ 348,030.15	\$ 316,841.16	9.8%	\$ 31,188.99	
Mar-09	\$ 256,439.79	\$ 16,335.68	\$ 7,795.60	\$ 1,419.89	\$ 4,529.94	\$ 286,520.90	\$ 248,308.68	15.4%	\$ 38,212.22	
Apr-09	\$ 337,553.59	\$ 16,412.05	\$ 13,858.64	\$ 657.89	\$ 6,013.28	\$ 374,495.45	\$ 344,270.47	8.8%	\$ 30,224.98	
May-09	\$ 300,396.54	\$ 15,066.45	\$ 12,869.92	\$ 1,647.19	\$ 6,425.82	\$ 336,405.92	\$ 323,061.52	4.1%	\$ 13,344.40	
Jun-09	\$ 136,348.98	\$ 14,611.75	\$ 4,245.33	\$ 1,648.20	\$ 3,218.69	\$ 160,072.95	\$ 155,257.04	3.1%	\$ 4,815.91	
FY 2009	\$ 2,718,790.40	\$ 190,881.28	\$ 95,945.23	\$ 40,881.57	\$ 42,124.17	\$ 3,088,622.65	\$ 2,705,916.71	14.1%	\$ 382,705.94	
FY 10 UCSC Revenue										
Date	Regular Student Bill	Regular Staff Bill	Night Owl Bill	Supplemental Bill	27x	TOTAL	Last Year	% Change	\$ Change	
Jul-09	\$48,734.00	\$13,306.66				\$62,040.66	\$ 64,874.83	-4.4%	-\$2,834.17	
Aug-09	\$41,885.71	\$13,429.30				\$55,315.01	\$ 71,020.75	-22.1%	-\$15,705.74	
Sep-09	\$153,393.69	\$15,756.32	\$2,760.13	\$652.54	\$2,408.04	\$174,970.72	\$ 178,369.12	-1.9%	-\$3,398.40	
Oct-09	\$385,944.49	\$16,972.17	\$10,275.05	\$0.00	\$4,055.38	\$417,247.09	\$ 450,795.38	-7.4%	-\$33,548.29	
Nov-09	\$291,654.82	\$15,207.74	\$7,550.34	\$918.86	\$4,427.86	\$319,759.62	\$ 310,209.41	3.1%	\$9,550.21	
Dec-09	\$115,072.85	\$11,307.11	\$3,421.37	\$1,091.96	\$1,985.66	\$132,878.95	\$ 151,680.37	-12.4%	-\$18,801.42	
Jan-10	\$331,619.03	\$15,284.03	\$8,693.45	\$0.00	\$3,366.77	\$358,963.28	\$ 356,147.42	0.8%	\$2,815.86	
Feb-10	\$302,031.88	\$15,521.39	\$9,450.70	\$0.00	\$3,594.24	\$330,598.21	\$ 348,030.15	-5.0%	-\$17,431.94	
Mar-10	\$258,226.37	\$17,196.20	\$7,032.35	\$1,954.18	\$5,453.59	\$289,862.69	\$ 286,520.90	1.2%	\$3,341.79	
Apr-10	\$335,640.76	\$17,968.82	\$11,416.52	\$924.71	\$4,228.34	\$370,179.15	\$ 374,495.45	-1.2%	-\$4,316.30	
May-10										
Jun-10										
FY 2010 Total	\$2,264,203.60	\$151,949.74	\$60,599.91	\$5,542.25	\$29,519.88	\$2,511,815.38	\$2,592,143.78	-3.10%	-\$80,328.40	

Attachment D



Attachment E



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

March 12, 2010

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, March 12, 2010 at the District's Administrative Office located at 110 Vernon Street in Santa Cruz, California.

Vice Chair Robinson called the meeting to order at 9:01 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Dene Bustichi
Donald Hagen
Michelle Hinkle
John Leopold
Ellen Pirie
Lynn Robinson
Mike Rotkin (arrived after roll call)
Marcela Tavantzis

DIRECTORS ABSENT

Ron Graves
Emilio Martinez
Mark Stone
Ex-Officio Donna Blitzer

STAFF PRESENT

Ciro Aguirre, Operations Manager
Angela Aitken, Finance Manager / Acting AGM
Pat Aviles, Asst Human Resources Manager
Bob Cotter, Maintenance Manager
Mary Ferrick, Fixed Route Superintendent

Margaret Gallagher, District Counsel
Debbie Kinslow, Asst Finance Manager
Robyn Slater, Human Resources Manager
April Warnock, Paratransit Superintendent
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

John Daugherty, SEA
Eduardo Montesino, UTU
Bonnie Morr, UTU
Larry Pageler, UCSC TAPS

Will Regan, VMU
Richard Snow, Campaign for Sensible Transp
Bob Yount, Transit User

2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

Written:

None.

Oral:

Director Hagen pointed out the improved layout of the latest edition of *Headways* and noted that it provided more information than previous versions.

DIRECTOR ROTKIN ARRIVED

3. LABOR ORGANIZATION COMMUNICATIONS

Bonnie Morr, UTU, reported that Bus Operators were receiving comments from riders regarding the flag that is on the front of the new *Headways* being the flag of Spain, rather than the flag of Mexico.

Ms. Morr distributed a letter from UTU to Les White, which is attached to the file copy of these minutes, and stated that the letter had been given to attendees at a recent Service Planning meeting. In the letter, UTU is requesting a cost analysis of the actual dollar amount of savings that METRO may achieve through UTU's offering to create a side letter agreement to waive the fixed route meal breaks required by the Industrial Wage Commission Wage Order #9 (IWC #9) versus the actual dollar amount of savings that METRO plans to achieve through its proposed 10 bid service reduction.

John Daugherty, SEA, reported that, as a follow up to his comments made at recent meetings, METRO management is now using "Notice of Intent to Discipline" as required in the MOU.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Angela Aitken distributed documentation for Item #6, which is attached to the file copy of these minutes.

CONSENT AGENDA

5-1. None

REGULAR AGENDA

6. ORAL PRESENTATION: DISCUSSION OF THE STATUS OF THE PROJECTED FY10 BUDGET AND PROJECTED FRAMEWORK FOR FY11 & FY12 OPERATING BUDGETS INCLUDING POTENTIAL BUDGET BALANCING OPTIONS

Summary:

Angela Aitken distributed hard copies of the PowerPoint Presentation slides to be presented at today's meeting, which are attached to the file copy of these minutes, and which were presented to the unions last week.

Ms. Aitken explained that today's presentation would provide information on the projected current FY10 Budget and the proposed framework for FY11 & FY12 Budgets.

The presentation began with the comparison over the past few years of the Operating Revenues and Expenses with FY10 Revenue projected to decrease by \$4 million and then increase slightly from there going into FY11 & FY12. Operating Expenses are projected to increase; however, FY10 Expenses are projected to be \$5.2 million less than originally anticipated due to a number of factors, including 21 vacant positions not being filled. The projected deficit at the end of FY10 is \$4.8 million, which can be offset by one-time revenue and balancing actions including the use of reserves and carryover from the previous year.

The projected framework for FY11 includes a \$6.8 million deficit at the end of FY11 being offset by \$2.1 million one-time revenue and balancing actions including an additional 9 vacancies not being filled and the use of Federal STIC and ARRA funds, reserves and carryover from the previous year, leaving a \$4.6 million remaining deficit that may be offset by potential new Operating Revenue Sources including the Federal Jobs Bill, STA, and an Alternative Fuel Tax Credit, which would require extensive advocacy efforts and could result in \$300,000 to carry over into FY12.

The projected framework for FY12 includes a \$7.4 million deficit at the end of FY12 being offset by \$1.5 million one-time revenue and balancing actions including the use of Federal STIC and ARRA funds, reserves and carryover from the previous year, leaving a \$5.8 million remaining deficit that may be offset by potential new Operating Revenue Sources including the Federal Jobs Bill, STA, and an Alternative Fuel Tax Credit, leaving a deficit of \$500,000.

The presentation ended with a chart recapping the Revenue, Expenses, Deficit, One-Time Revenue and Balancing Actions, Potential Revenue and Remaining Deficit / Carryover projected for FY10 being balanced, and the proposed Framework for FY11 & FY12.

Les White explained that with a \$40 million FY12 Operating Budget, a \$500,000 deficit is manageable. However, the difficulty is the extensive advocacy efforts required on the Federal Jobs Bill, the STA, and the Alternative Fuel Tax Credit, and the hidden deficit beyond the numbers presented here is the ability for METRO to operate with a suppressed service level and 21 open positions, which results in remaining positions having to perform 1 and ½ jobs, which has the potential of wearing out the staff and taxing them to the degree that they leave METRO because they can no longer keep up with the workload.

Discussion:

Will Regan, VMU, reported that over the years, buses have become much more technical and not as simple to maintain as they used to be, however, the number of mechanics has continued to decrease from 31 in the early 1990's, then to 20 for some time, and with today being the last day for a lead mechanic and 1 or 2 more leaving within six months, METRO is down to 15 – 16 mechanics and the shop still operates 24 hours per day, 5 days per week and 16 hours per day on weekends. Mr. Regan explained that the remaining mechanics are stretched thin and stressed and there is a real concern about what METRO's plan is regarding the number of mechanics needed to keep the fleet in service. Because METRO has historically had difficulty hiring mechanics due to lack of bus experience, Mr. Regan urged METRO to establish and maintain an ongoing eligibility list.

Several Board Members thanked staff for the presentation and Director Leopold urged everyone to participate in the extensive advocacy work that will need to be done to obtain necessary funding.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ROTKIN

Direct Staff to prepare a letter to Federal Legislators urging them to include prioritize transportation in the Federal Jobs Bill

Motion passed unanimously with Directors Graves, Martinez, and Stone being absent.

7. ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, MARCH 26, 2010 AT 9:00 A.M. AT THE SANTA CRUZ CITY COUNCIL CHAMBERS, 809 CENTER ST, SANTA CRUZ

Vice Chair Robinson announced that the March 26, 2010 Board Meeting would be held at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz.

8. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher reported that Item #1 on today's Closed Session Agenda was deleted and that the Board would have a conference with its Labor Negotiators regarding UTU, Local 23, Fixed Route Division.

9. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

Eduardo Montesino, UTU, stated that UTU is trying to help avoid cutting service to the public by offering to waive its meal breaks.

SECTION II: CLOSED SESSION

Vice Chair Robinson adjourned to Closed Session at 10:38 a.m. and reconvened to Open Session at 11:30 a.m.

SECTION III: RECONVENE TO OPEN SESSION

10. REPORT OF CLOSED SESSION

Vice Chair Robinson stated that there was no reportable action taken in Closed Session.

ADJOURN

There being no further business, Vice Chair Robinson adjourned the meeting at 11:30 a.m.

Minutes– Board of Directors
March 12, 2010
Page 5

Respectfully submitted,

CINDI THOMAS
Administrative Services Coordinator

DRAFT

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

March 26, 2010

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, March 26, 2010 at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, CA.

Chair Pirie called the meeting to order at 9:04 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Dene Bustichi
Ron Graves
Donald Hagen
Michelle Hinkle
John Leopold (arrived after roll call)
Ellen Pirie
Lynn Robinson
Mark Stone
Marcela Tavantzis

DIRECTORS ABSENT

Emilio Martinez
Mike Rotkin
Ex-Officio Donna Blitzer

STAFF PRESENT

Ciro Aguirre, Operations Manager
Angela Aitken, Finance Manager / Acting AGM
Pat Aviles, Asst HR Manager
Bob Cotter, Maintenance Manager
Mary Ferrick, Fixed Route Supervisor
Terry Gale, IT Manager

Margaret Gallagher, District Counsel
Debbie Kinslow, Asst Finance Manager
Robyn Slater, Human Resources Manager
April Warnock, ParaCruz Superintendent
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

John Daugherty, SEA
Eduardo Montesino, UTU
Bonnie Morr, UTU

Amy Weiss, Spanish Interpreter
Scott Winslow, CCCIL
Eyedin Zonobi, SJSU

2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

Written:

None.

Oral:

Scott Winslow, CCCIL, speaking on behalf of disabled individuals, expressed dissatisfaction with METRO not serving the County Fair for the 2nd year in a row and suggested that METRO provide fixed route and ParaCruz service to the fair for just one day, and not for free because riders are willing to pay.

DIRECTOR LEOPOLD ARRIVED

3. LABOR ORGANIZATION COMMUNICATIONS

None.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

- 5-1. APPROVE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JANUARY 2010
- 5-2. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR JANUARY 2010
- 5-3. CONSIDERATION OF TORT CLAIMS:
DENY THE CLAIM OF ANNETTE STRONG, CLAIM #10-0003
- 5-4. ACCEPT AND FILE MAC MINUTES OF JANUARY 20, 2010 (NO AGENDA FOR MARCH 17, 2010 – MEETING WAS CANCELLED)
- 5-5. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF DECEMBER 2009 & JANUARY 2010
- 5-6. ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR JANUARY 2010
- 5-7. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR JANUARY 2010
- 5-8. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ MONTHLY SERVICE REPORT FOR JANUARY 2010
- 5-9. APPROVE REGULAR BOARD MEETING MINUTES OF FEBRUARY 12 & 26, 2010
- 5-10. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE JANUARY 2010 MEETING(S)
- 5-11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXTEND THE CONTRACT WITH EVERGREEN OIL, INC. FOR INDUSTRIAL WASTE DISPOSAL AND INDUSTRIAL WASTE EMERGENCY RESPONSE SERVICES
- 5-12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXTEND THE CONTRACT WITH MISSION LINEN AND UNIFORM, INC. FOR UNIFORM, DRY CLEANING AND FLAT GOOD SERVICES
- 5-13. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXTEND THE CONTRACTS WITH SANTA CRUZ TRANSPORTATION, LLC AND WATSONVILLE TRANSPORTATION, INC. FOR SUPPLEMENTAL PARATRANSIT SERVICES
- 5-14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXTEND THE CONTRACT WITH TELEPATH CORPORATION FOR RADIO MAINTENANCE AND REPAIR SERVICES FOR AN ADDITIONAL TWO MONTH PERIOD

5-16. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A WAIVER AND RELEASE WITH ORANGE COUNTY TRANSIT AUTHORITY FOR THE RIGHT TO ACQUIRE FOUR (4) 40-FOOT LOW FLOOR CNG BUSES

At the request of Director Bustichi, Chair Pirie pulled Item #5-15 from the Consent Agenda for discussion and renumbered it as Regular Agenda Item #14.1.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR TAVANTZIS

Approve the remainder of the Consent Agenda.

Motion passed unanimously with Directors Martinez and Rotkin being absent.

REGULAR AGENDA

- 6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS: NONE**
- 7. PUBLIC HEARING TO CONSIDER ADOPTION OF THE FARE ORDINANCE TO INCREASE HIGHWAY 17 EXPRESS FARES IN ORDER TO INCREASE REVENUES BY MAINTAINING AN OPTIMAL FAREBOX RECOVERY RATIO**

Summary:

Angela Aitken reported that Highway 17 Express fares have not been increased since July 2004. During that time, operating costs have increased approximately 8% and ridership has decreased 6.6%. In order to be proactive against the decline in Total Fare Revenues and the Farebox Recovery Ratio as well as increasing Operating Costs, Staff is proposing a 25% (\$1.00) increase to the Adult Base Fare (with similar increases to other fares). The proposed fare increase would generate approximately \$160,000 in one year.

The Board held a first reading of the Highway 17 Express Fare Ordinance last month and advertisements were posted in buses, newspapers, and information was provided on METRO's website notifying the public of the proposed changes. With adoption, these new fares will take effect on June 10, 2010, corresponding to the beginning of the summer bid.

CHAIR PIRIE OPENED THE PUBLIC HEARING AT 9:12 A.M.

Eyedin Zonobi, Transportation Solutions Manager at San Jose State University, stated that he feels a 25% increase is too high and suggested METRO providing a 10-20 ride pass, because currently the only options are a day pass and a monthly pass. Mr. Zonobi reported that SJSU has requested a 10-20 ride pass several times over the years and would be able to subsidize this type of pass.

CHAIR PIRIE CLOSED THE PUBLIC HEARING AT 9:16 A.M.

Discussion:

Director Stone asked if a 10-20 ride pass would be an option with the SmartCard System and encouraged METRO to work with SJSU on having this type of pass now. Les White replied it would be an option with the SmartCard System, which Staff anticipates being implemented in 9-12 months. Mr. White agreed that Staff can discuss this type of pass with the other JPA partners to develop an interim solution.

ACTION: MOTION: DIRECTOR STONE SECOND: DIRECTOR ROTKIN

Adopt the Fare Ordinance establishing the schedule for bus fares on the Highway 17 Express as presented, effective June 10, 2010.

Motion passed unanimously with Directors Martinez and Rotkin being absent.

8. CONSIDERATION OF ADOPTING A RESOLUTION DESIGNATING LESLIE R. WHITE, GENERAL MANAGER, AS THE AUTHORIZED AGENT TO EXECUTE ANY AND ALL ACTIONS NECESSARY TO RECEIVE FUNDS FROM THE CALIFORNIA PUBLIC TRANSPORTATION, MODERNIZATION, IMPROVEMENT AND SERVICE ENHANCEMENT ACCOUNT

Summary:

Angela Aitken stated that in November, 2006, California voters approved the Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006 (Bond Act), balloted as Proposition 1B. Proposition 1B and its enabling legislation, SB 88, established the Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA) to fund public transportation improvement projects in California. PTMISEA funds will provide approximately \$2,491,923 in FY10 for the MetroBase project

Caltrans administers the California's PTMISEA program and requires the attached resolution authorizing the General Manager to execute agreements.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR HINKLE

Adopt a Resolution authorizing the General Manager to execute any actions and agreements necessary to obtain Public Transportation, Modernization, Improvement and Service Enhancement Account (PTMISEA) funds on behalf of Santa Cruz METRO

Motion passed unanimously with Directors Martinez and Rotkin being absent.

9. CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING A CLAIM FOR FY11 TRANSPORTATION DEVELOPMENT ACT (TDA) FUNDS

Summary:

Angela Aitken explained that this item is not on the Consent Agenda this year because the Board must approve it prior to adopting the next item on today's Agenda - the FY11 & FY12 **5-9-9**

Budget.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR HINKLE

Adopt a Resolution authorizing the General Manager to submit a claim to the Santa Cruz County Regional Transportation Commission for FY11 Transportation Development Act (TDA) funds.

Motion passed unanimously with Directors Martinez and Rotkin being absent.

10. CONSIDERATION OF APPROVAL OF FY11 AND FY12 PRELIMINARY LINE ITEM OPERATING AND CAPITAL BUDGETS FOR REVIEW AND CLAIMS PURPOSES

There were no questions or comments on this item.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR HINKLE

Adopt the attached Preliminary Line Item Operating and Capital Budget for FY11 and FY12, for review and TDA/STA claims purposes.

Motion passed unanimously with Directors Martinez and Rotkin being absent.

11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH CREATIVE BUS SALES, INC. FOR PURCHASE OF 22 RAISED-TOP PARATRANSIT VANS FOR AN AMOUNT NOT TO EXCEED \$1,150,000.00

Summary:

Ciro Aguirre reported that METRO's fleet of ParaCruz mini-vans is approaching the end of its useful life and is in need of replacement. American Reinvestment Recover Act (ARRA) funds will be used for this procurement. METRO currently has two of these Versa Shuttles and that the new ones will have accessibility improvements and more room inside.

Discussion:

John Daugherty, SEA, stated that he has heard comments regarding the limited space of the current configuration for operators to move around inside the vehicle while securing mobility devices so he is glad to hear the new vehicles will have more room. Mr. Daugherty added that the bench seats in these larger vehicles are very uncomfortable and asked if any improvements were planned in that area.

Eduardo Montesino, UTU, also expressed concern about the limited interior space.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR ROBINSON

Authorize the General Manager to execute a contract with Creative Bus Sales, Inc. for the purchase of twenty-two raised top Paratransit vans for an amount not to exceed \$1,150,000.

Director Stone asked if the question about the seats being uncomfortable could be addressed. Ciro Aguirre replied that the seats are the fold-up type which can accommodate the wheelchair area, and they are padded and have straighter backs than non-folding seats. Les White said that Staff could look into options on the jump seats such as having them covered with fabric rather than vinyl.

Motion passed unanimously with Directors Martinez and Rotkin being absent.

12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH TECHNICAL SERVICES ASSOCIATES, INC. FOR PURCHASE AND IMPLEMENTATION OF A PURCHASING SOFTWARE MANAGEMENT SYSTEM FOR AN AMOUNT NOT TO EXCEED \$84,000.00

Summary:

Angela Aitken reported that METRO's current purchasing system was created in-house over twenty years ago, and there is no external support or maintenance available. The new system will automate several procurement tasks that are currently performed manually which will simplify a very cumbersome process and save a significant amount of staff time.

Discussion:

Director Tavantzis asked about the training budget. Ms. Aitken replied that in-house training is included and the contract cost includes 5 years of software maintenance including technical support and software updates.

There was a discussion about the timing of spending over \$300,000 on software between this item for the Purchasing Department and the next item on the agenda for the Human Resources Department while the budget situation is so bad.

Ms. Aitken explained that these are 2010 FTA funds that cannot be used for operating expenses and provided more description and examples of benefits to METRO. Les White explained that there will be no impact on the Operating Budget because the software systems would be purchased with all Capital funds that cannot be used for operating expenses.

Terry Gale, IT Manager, explained that the current system was written in-house and is not supported, so if anything were to happen, METRO would have no purchasing system.

Bonnie Morr, UTU, stated that she believes this is a bad time to be investing \$300,000 in software and that METRO should be investing in keeping the buses running.

Director Bustichi stated that he agrees that this is a significant amount of money to be spending on software right now that he does not feel comfortable supporting.

Les White replied by stating that if the Board does not approve these software purchases today, especially the purchasing system, the Board will be placing METRO in jeopardy because if the current system breaks, there is no replacement and METRO will have no purchasing system, period. If that happens, METRO will no longer be in compliance with public law in order to continue to operate, which is a grave danger. Mr. White reiterated that none of these funds can be used for bus parts or any other operating support activity and in fact, the 5 years of maintenance included in this purchase would normally be an operating expense, but because it is included in the software purchase, it is a capital expense which will not impact the operating budget at all.

Chair Pirie stated that she is convinced that the Purchasing Software is a necessary investment.

Director Stone agreed that if these funds cannot be used for operating expenses, this would be a good capital investment.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR HAGEN

Authorize the General Manager to execute a contract with Technical Services Associates, Inc., for purchase and implementation of a Purchasing Software Management System for an amount not to exceed \$84,000.

Motion passed with Director Bustichi opposed and Directors Martinez and Rotkin being absent.

13. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH SPECTRUM HUMAN RESOURCES SYSTEMS CORPORATION FOR PURCHASE AND IMPLEMENTATION OF A HUMAN RESOURCES SOFTWARE MANAGEMENT SYSTEM FOR AN AMOUNT NOT TO EXCEED \$250,000.00

Summary:

Robyn Slater reported that the current Human Resources Information System is 25 years old and there is no external support or maintenance available. Ms. Slater explained how the new system will increase the efficiency, capability and accuracy of the Human Resources Department, and it also includes training and 5 years of maintenance. Ms. Slater stated that although the Board is being asked to authorize \$250,000, Staff expects the actual cost will be considerably less than that amount and will report back to the Board by the end of April when the final cost of the contract has been negotiated.

Discussion:

There was a discussion regarding the Board being asked to authorize \$250,000, which is significantly higher than the \$165,000 proposal received.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR HAGEN

Authorize the General Manager to execute a contract with Spectrum Human Resources Systems Corporation for purchase and implementation of a Human Resources Management System for an amount not to exceed \$165,000 plus an additional 10% if necessary. Staff to report back to the Board of Directors with the final contract amount and amend the contract if needed, pending implementation negotiations with the Contractor's technical staff.

Motion passed with Directors Bustichi and Leopold opposed and Directors Martinez and Rotkin being absent.

14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH BROWN ARMSTRONG ACCOUNTANCY CORPORATION FOR FINANCIAL AUDIT AND TAX SERVICES FOR AN AMOUNT NOT TO EXCEED \$113,250 OVER A THREE-YEAR CONTRACT PERIOD

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR STONE

Authorize the General Manager to execute a contract with Brown Armstrong Accountancy Corporation for financial audit and tax services for an amount not to exceed \$113,250 over a three-year contract period.

Motion passed unanimously with Directors Martinez and Rotkin being absent.

14.1 (PREVIOUSLY #5-15) CONSIDERATION OF CONTINUING SPONSORSHIP OF LEADERSHIP SANTA CRUZ COUNTY IN ORDER TO PROVIDE EDUCATION ON TRANSPORTATION ISSUES, SERVICES, AND FACILITIES AND TO PROVIDE THE OPPORTUNITY FOR METRO STAFF TO PARTICIPATE IN THE PROGRAM

Director Bustichi expressed concern about spending any funds right now unless absolutely necessary, which is why he does not support this item. Les White confirmed that this would come directly from the Operating Budget and would be approximately \$2,400 plus presentation materials.

Les White stated that METRO employees had participated in the previous two years, however, due to time constraints, no one from METRO would be able to attend this year's class, but that Leadership Santa Cruz would issue two credits so METRO would have 4 slots available in next year's class.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR STONE

Approve METRO continuing to be a sponsor of the Leadership Santa Cruz County Program, providing information regarding public transit services and facilities to the class Members, and providing buses on April 2, 2010, May 21, 2010, and June 4, 2010 for tours of various facilities and activities.

Motion passed with Director Bustichi opposed and Directors Martinez and Rotkin being absent.

15. ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, APRIL 9, 2010 AT 9:00 A.M. AT SANTA CRUZ METRO'S ADMINISTRATIVE OFFICE, 110 VERNON STREET, SANTA CRUZ

Chair Pirie announced that the April 9th Board Meeting would be held at METRO's Administrative Office at 110 Vernon Street.

16. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher reported that the Board would have a conference with its Labor Negotiators regarding UTU, Local 23, Fixed Route Division.

17. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

John Daugherty, SEA, stated that his comment was not related to Closed Session, but that he wanted to be sure people were aware that a member of the public that was at today's meeting had fallen out of his wheelchair at the restroom entrance when he attempted to use the automatic door, which was not functioning and may be a liability issue. Chair Pirie thanked Mr. Daugherty and said she would notify the City.

Bonnie Morr, UTU, distributed an article from SFGate.com, which is attached to the file copy of these minutes, about \$400 million in fuel tax revenue being made available to state transit operators within 90 days.

SECTION II: CLOSED SESSION

Chair Pirie adjourned to Closed Session at 10:44 a.m. and reconvened to Open Session at 11:21 a.m.

SECTION III: RECONVENE TO OPEN SESSION

18. REPORT OF CLOSED SESSION

Chair Pirie stated that there was no reportable action taken in Closed Session.

ADJOURN

There being no further business, Chair Pirie adjourned the meeting at 11:21 a.m.

Respectfully submitted,

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

April 9, 2010

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, April 9, 2010 at the District's Administrative Office located at 110 Vernon Street in Santa Cruz, California.

Vice Chair Robinson called the meeting to order at 9:03 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Dene Bustichi
Ron Graves
Donald Hagen
Ellen Pirie
Lynn Robinson
Mike Rotkin
Mark Stone
Marcela Tavantzis

DIRECTORS ABSENT

Michelle Hinkle
John Leopold
Emilio Martinez
Ex-Officio Donna Blitzer

STAFF PRESENT

Ciro Aguirre, Operations Manager
Pat Aviles, Asst Human Resources Manager
Bob Cotter, Maintenance Manager
Frank Cheng, MB Project Manager
Mary Ferrick, Fixed Route Superintendent

Margaret Gallagher, District Counsel
Debbie Kinslow, Asst Finance Manager
April Warnock, Paratransit Superintendent
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Jason Andrews, UTU
Genevieve Bookwalter, Santa Cruz Sentinel
John Daugherty, SEA
Carolyn Derwing, Schedule Analyst
Erich Friedrich, Provisional Transit Planner

Eduardo Montesino, UTU
Bonnie Morr, UTU
Larry Pageler, UCSC TAPS
Will Regan, VMU

2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

Written:

None.

Oral:

None.

3. LABOR ORGANIZATION COMMUNICATIONS

John Daugherty, SEA, suggested that the Board consider starting meetings held at Vernon Street a few minutes later to accommodate anyone who takes the bus, and he noted that more signage is needed on the first floor to direct visitors to the conference room. Les White said that signage is on order.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

5-1. None

REGULAR AGENDA

6. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH ATHENS ADMINISTRATORS FOR THIRD PARTY ADMINISTRATION OF WORKERS COMPENSATION CLAIMS FOR AN AMOUNT NOT TO EXCEED \$300,000

Summary:

Margaret Gallagher said that Santa Cruz METRO has had a contract for Third Party Administration services with Sedgwick Claims Management Services for the last five years, and the contract expired in March. Ms. Gallagher said that contract has been extended month to month in order to maintain the service while an invitation for bids was issued. Ms. Gallagher said that based on the criteria set forth in the Staff Reports, the committee chose Athens for Third Party Administration services for METRO.

Discussion:

Director Rotkin asked who was on the committee. Margaret Gallagher said the committee was comprised of Robyn Slater, Human Resources Manager, Pat Aviles, Assistant Human Resources Manager, Lloyd Longnecker, Purchasing Agent and herself. Director Rotkin asked what METRO

receives for \$300,000.00. Margaret Gallagher described the services provided, and added that everything is supervised by METRO employees. Chair Pirie asked why METRO could not handle claims in-house. Margaret Gallagher said that it was not legal to act as your own Third Party Administrator.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR GRAVES

Authorize the General Manager to execute a contract with Athens Administrators for Third Party administration of Workers Compensation claims for an amount not to exceed \$300,000

Motion passed unanimously with Directors Hinkle, Leopold and Martinez being absent.

7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXTEND THE CONTRACT WITH SEDGWICK CMS FOR THIRD PARTY ADMINISTRATION OF WORKERS COMPENSATION CLAIMS

Summary:

Margaret Gallagher said that this was for a one-month extension.

Discussion:

Chair Pirie asked if METRO was unhappy with the services of Sedgwick CMS. Margaret Gallagher said there were some issues. Les White said that the District was very happy with the savings of \$69,000.00. Director Graves asked if there would have been an overlap if the proposals were sought much earlier, and he noted that this was the second extension. Margaret Gallagher said that would have been ideal. Director Graves asked if the cost of each extension is equal to the monthly cost under the original contract. Les White said that information can be researched. Les White said that Sedgwick CMS was the most expensive bid received.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR HAGEN

Authorize the General Manager to extend the contract with Sedgwick CMS for Third Party Administration of Workers Compensation claims

Motion passed unanimously with Directors Hinkle, Leopold and Martinez being absent.

8. CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING FY10 BUDGET RECONCILIATION ACTIONS

This item was moved to the April 23, 2010 Board of Directors Meeting

9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH DIAMA-SHIELD, LLC FOR PREPARATION AND INSTALLATION OF EPOXY AND SEALANT TO THE FLOOR OF THE MAINTENANCE BUILDING LOCATED AT 138 GOLF CLUB DRIVE FOR AN AMOUNT NOT TO EXCEED \$130,000

Summary:

Frank Cheng said that in December of 2008 METRO was able to move into the first half of the Maintenance Building. Mr. Cheng said that for the last year METRO has been able to maintain the bus fleet, and that over the course of the year spills have occurred on the concrete floor, which had raised several safety concerns and concerns over the amount of time being expended to clean the floors. Mr. Cheng said that he had researched multiple facilities and businesses in the area and discovered that several are using epoxy-based solutions. Mr. Cheng said that the different locations have different applications for the solutions, but that the common denominator is epoxy. Mr. Cheng briefly outlined the process for applying the epoxy and sealant.

Discussion:

Director Rotkin asked if the main reason for the sealant was to make it easier to clean, and asked if safety would be compromised if the sealant was not applied. Frank Cheng said that safety was a major concern, and one of the reasons that a fine mesh would be applied. Les White noted that the original sealant would have required removal and reapplication every two years, and that the new sealant was guaranteed for ten years. Director Tavantzis asked that the contingency be lowered to 10%. Chair Pire asked that any change orders over \$5,000.00 come back to the Board.

Director Bustichi asked if there were currently any slip hazards. Frank Cheng said that there are certain areas that have become hazardous. Director Bustichi asked where the funding was coming from. Les White said that it was PTMISEA funding from the State, which had provided a little over \$6,000,000.00 to supplement funding for the Maintenance Building. Director Bustichi asked if any of the funds could be used elsewhere. Les White said that it could not, and that any unused funds would have to be returned to the State, so it was beneficial to reprogram any unused funds into another component of the project.

Director Graves asked why there were no local examples and why someone went all the way to Los Angeles. Frank Cheng said he visited family in the area. Director Graves noted that the successful bidder is the only out-of-state bidder, and he asked if that would create problems getting prompt service. Director Graves asked if any other agencies who have used the product to see if the bidder was true with their warranty requirements. Frank Cheng said that he did not. Les White said that the contract can be contingent on a background satisfaction check. Director Rotkin indicated that he was ready to move approval of the staff recommendations with three changes to check the level of satisfaction with current users of the product, to come back to the Board with any change orders over \$5,000.00, and to set the contingency at 10%.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR GRAVES

Authorize the General Manager to execute a contract with Diama-Shield, LLC for preparation and installation of epoxy and sealant to the floor of the Maintenance Building located at 138 Golf Club Drive for an amount not to exceed \$130,000, contingent on a customer satisfaction check of current clients of Diama-Shield; and with a requirement to bring change orders over \$5,000.00 back to the Board; and with a 10% contingency for change orders.

Motion passed unanimously with Directors Hinkle, Leopold and Martinez being absent.

10. **CONSIDERATION OF EXTENSION OF PURCHASE ORDER/ CONTRACT FOR EMPLOYMENT OF TEMPORARY HELP THROUGH ROBERT HALF INTERNATIONAL FOR TEMPORARY EMPLOYMENT STAFFING FOR THE GRANTS ANALYST POSITION THROUGH JUNE 30, 2010 FOR A TOTAL AMOUNT NOT TO EXCEED \$128,000**

This item was moved to the April 23, 2010 Board of Directors Meeting

11. **ORAL PRESENTATION: DISCUSSION OF THE SERVICE PLANNING AND REVIEW COMMITTEE (SPARC) RECOMMENDATIONS FOR SERVICE CHANGES TO BE CONSIDERED AS A PART OF A FALL 2010 (SEPT. 16, 2010) 15 BID SERVICE REDUCTION NECESSITATED BY LOW REVENUE RESULTING FROM THE CURRENT RECESSION**

Summary:

Ciro Aguirre distributed hard copies of the PowerPoint presentation slides to be presented at today's meeting, which are attached to the file copy of these minutes. Les White distributed copies of an article in the San Jose Mercury News about the financial difficulties at CalTrain, which is attached to the file copy of these minutes. Ciro Aguirre reported that the Service Planning and Review Committee (SPARC) has had a considerable amount of discussion about the reduction in service in order to accommodate a 15 bid reduction of Operators. Mr. Aguirre said that METRO service needed to be realigned to accomplish this. Mr. Aguirre said SPARC has been actively discussing service, making recommendations, and coordinating changes. Mr. Aguirre explained the timeline for publishing proposed changes, receiving public comments, and implementing the changes. Chair Pirie suggested a location in Aptos for a public meeting. Director Bustichi suggested a location in Scotts Valley. There was a discussion about the timeline and staff preparation requirements.

There was a discussion of service cuts. Vice Chair Robinson asked why there must be a Declaration of Fiscal Emergency. Les White said it was necessary to declare a Fiscal Emergency in order to move forward with the service cuts. Director Bustichi suggested that the public hearings be integrated with school schedules so that the public hearings don't occur during school vacation. Carolyn Derwing stated that METRO has already "trimmed the fat" from the schedule in

the past, and that the proposed service reductions are now “cutting into the meat.” Director Rotkin said that a loss in service might affect jobs.

There was a presentation of the proposed changes for Routes #3 and #7. Director Rotkin noted that people will still be able to get around, but it will take longer.

There was a presentation of the proposed changes for UCSC. Carolyn Derwing noted that METRO would work with UCSC to preserve Friday and Saturday Night Owl service. Director Rotkin noted that UCSC students voted for a fee increase in order to have Night Owl service. Carolyn Derwing said that Night Owl would probably end earlier than it currently does. Larry Pageler, UCSC, said that he has requested a new cost figure for Night Owl service.

There was a presentation of the proposed changes for Routes #31 and #32. Director Rotkin asked if Juvenile Hall would be affected. Les White said that one of the purposes of the public hearings is to determine what can be cut. Director Stone suggested that service be coordinated with the bell schedules of the schools to be affected. Director Rotkin suggested a formal letter be sent to all the schools. Director Bustichi suggested that the letter have a deadline for responses.

There was a presentation of the proposed changes to Mid-County routes. Jason Andrews, UTU, asked if the reinstated Route 56 would go to the Capitola Mall.

There was a presentation of proposed changes to Cabrillo College and South-County routes. Director Rotkin said that the cuts don't seem as severe as he had envisioned, and he noted that there were some complex issues involved. Director Tavantzis thanked staff for retaining some weekend service. Director Bustichi asked if cuts would have to be made year after year. Les White said that it would not be necessary if there was a positive change from State and Federal governments, but that he was not sure that they could be counted on, so additional cuts may have to be made.

There was a discussion of the affects on Paratransit. Les White said that there are currently no cuts proposed for Paratransit. There was a discussion about the status of the Stroke Center and the possibility of a move to Cabrillo College. Director Rotkin said that much of the costs related to the Stroke Center might go away if it were to move to Cabrillo College.

There was a discussion of the fiscal problems of CalTrain. Les White said that it was going to take pressure on Congress to resurrect a Federal Jobs Bill, which would provide operating funds. John Daugherty suggested presentations to the METRO Advisory Committee and the E&DTAC of the RTC.

12. **ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, APRIL 23, 2010 AT 9:00 A.M. AT THE SANTA CRUZ CITY COUNCIL CHAMBERS, 809 CENTER ST, SANTA CRUZ**

Vice Chair Robinson announced that the April 23, 2010 Board Meeting would be held at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz.

ADJOURN

There being no further business, Vice Chair Robinson adjourned the meeting at 11:03 a.m.

Respectfully submitted,

ANTHONY TAPIZ
Administrative Assistant

DRAFT

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

April 23, 2010

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, April 23, 2010 at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, CA.

Chair Pirie called the meeting to order at 9:01 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Dene Bustichi
Ron Graves
Donald Hagen
Michelle Hinkle
Emilio Martinez
Ellen Pirie
Lynn Robinson
Mike Rotkin
Mark Stone
Marcela Tavantzis

DIRECTORS ABSENT

John Leopold
Ex-Officio Donna Blitzer

STAFF PRESENT

Ciro Aguirre, Operations Manager
Angela Aitken, Finance Manager / Acting AGM
Pat Aviles, Asst HR Manager
Bob Cotter, Maintenance Manager
Mary Ferrick, Fixed Route Supervisor
Terry Gale, IT Manager

Margaret Gallagher, District Counsel
Debbie Kinslow, Asst Finance Manager
Robyn Slater, Human Resources Manager
April Warnock, ParaCruz Superintendent
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

John Daugherty, SEA
Eduardo Montesino, UTU
Bonnie Morr, UTU
Daniel Roozen

Susan Wayland
Amy Weiss, Spanish Interpreter
Scott Winslow, CCCIL
Eyedin Zonobi, SJSU

2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

Written:

None.

5-9.22

Oral:

Susan Wayland, a Cabrillo College student, spoke on behalf of saving route 70 and said that she and other students depend on this route to go to Cabrillo College in Aptos.

John Daugherty, chair of E&D TAC, said that the Board will receive a letter of appreciation for keeping Paracruz intact and retaining bus service in the proposed service reductions.

3. LABOR ORGANIZATION COMMUNICATIONS

John Daugherty, SEA, said that he wished to follow up on the discussion at the November 2009 Board meeting in Watsonville. Mr. Daugherty said that the camera covering the METRO Center employee lounge due to plumbing vandalism should be removed since the issue will be resolved by removing paper towels and installing hand dryers. Mr. Daugherty suggested a discussion on removing the camera and placing in another area that may need it.

Bonnie Morr, UTU Local 23, said that since paper towels have been removed from all restrooms and in the kitchen area, there is no way of cleaning up spills or wiping the area clean. Ms. Morr said that a sponge has been provided, but it carries bacteria and spreads germs, and she requested paper towels in kitchen area for use in the microwave, or to clean or wipe down counters or tables.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Angela Aitken noted there was a revised Staff Report for Item #7.

CONSENT AGENDA

- 5-1. **APPROVE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF FEBRUARY 2010**
- 5-2. **ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR FEBRUARY 2010**
- 5-3. **CONSIDERATION OF TORT CLAIMS:**
 - DENY THE CLAIM OF DEBRA HANNIBAL, CLAIM #10-0004;**
 - DENY THE CLAIM OF KEENAN & ASSOCIATES, CLAIM #10-0005;**
 - DENY THE CLAIM OF JUANA RAYA, CLAIM #10-0006**
 - DENY THE CLAIM OF KATHLEEN REED, CLAIM #10-0007**
- 5-4. **ACCEPT AND FILE MAC AGENDA FOR APRIL 21, 2010 (NO MINUTES – MARCH MTG CANCELLED)**
- 5-5. **ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF FEBRUARY 2010**
- 5-6. **ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR FEBRUARY 2010**
- 5-7. **ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR FEBRUARY 2010**

- 5-8. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ MONTHLY SERVICE REPORT FOR FEBRUARY 2010
- 5-9. CONSIDERATION OF METROBASE STATUS REPORT
- 5-10. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE FEBRUARY 2010 MEETING(S)
- 5-11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXTEND THE PURCHASE ORDER/ CONTRACT FOR EMPLOYMENT OF TEMPORARY HELP THROUGH ROBERT HALF INTERNATIONAL FOR TEMPORARY EMPLOYMENT STAFFING FOR GRANTS ANALYST WORK THROUGH JUNE 30, 2010 FOR A TOTAL AMOUNT NOT TO EXCEED \$128,000
- 5-12. ACCEPT AND FILE DRAFT REPORT ON FY10 FTA TRIENNIAL REVIEW
- 5-13. ACCEPT AND FILE REVISED PAGES FOUR (4) AND FIVE (5) OF THE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDING JUNE 30, 2009
- 5-14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH PROVIDER ELAVON TO SET UP A SEPARATE CHANNEL SUITABLE FOR WEBSITE CREDIT CARD TRANSACTIONS
- 5-15. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH SCHINDLER ELEVATOR CORPORATION FOR REPAIRS TO THE ELEVATOR LOCATED AT 138 GOLF CLUB DRIVE, SANTA CRUZ FOR AN AMOUNT NOT TO EXCEED \$8,400
- 5-16. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT EXTENSION WITH DMC CONSTRUCTION, INC. FOR CONSTRUCTION REMODEL OF THE BUILDING LOCATED AT 110 VERNON STREET THROUGH AUGUST 11, 2010 TO CLOSEOUT THE PROJECT

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR ROBINSON

Approve the Consent Agenda.

Motion passed unanimously with Director Leopold being absent.

REGULAR AGENDA

- 6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS: NONE
- 7. PUBLIC HEARING TO TO RECEIVE PUBLIC COMMENTS IN CONSIDERATION OF ADOPTING A BUS RAPID TRANSIT STUDY

Summary:

Angela Aitken noted that there was a revision to the Staff Report dated May 21, which needs to be changed to May 28, 2010. Ms. Aitken said that she wants to start public hearing on Air District Grant today (April 23, 2010) and go through May 12, 2010. Ms. Aitken said that she would mention more about it on May 28, 2010. Ms. Aitken said that she wants no action today (April 23, 2010) but does want to start the Santa Cruz portion of the Air District Grant hearing.

CHAIR PIRIE OPENED THE PUBLIC HEARING AT 9:12 A.M.

5-9.24

Director Rotkin asked staff to give brief explanation of what the public hearing is about since he understands but feels like the public has no idea about. Angela Aitken gave a brief explanation on what the public hearing is about. Ms. Aitken said that the public transportation study was done in conjunction with MST and UCSC to see how to implement Bus Rapid Transit between Monterey and Santa Cruz counties. Ms. Aitken said that the public can find study on the METRO website, main libraries and at the METRO Administrative offices.

Vice Chair Robinson asked how the public will be informed of impact on Bay St. and in the surrounding areas in Santa Cruz, and If there will be public outreach. Les White described the three parts to the study: Funding, Monterey Corridor and the USCS-Metro Corridor. Chair Pirie suggested the word “adopting” in the study be changed to “accepting” when it comes back in May.

CHAIR PIRIE CLOSED THE PUBLIC HEARING AT 9:25 A.M.

8. CONSIDERATION OF GASB 43 AND 45, OTHER POST-EMPLOYMENT BENEFITS (OPEB) OPTIONS; CONTINUE TO FUND RETIREE BENEFITS USING “PAY-AS-YOU-GO” METHOD AND APPLY FUNDING TOWARDS UNFUNDED LIABILITY AS REVENUE STREAMS IMPROVE, ESTABLISH AN IRREVOCABLE TRUST, AND ESTABLISH A GASB 45 FUNDING POLICY

Summary:

Angela Aitken reported that \$44 million would be needed in-house to fund all retiree benefits and that although it is not owed now, it will need to be paid over the next few years. Ms. Aitken recommended a pay-as-you-go method basis for retiree benefits and to establish an irrevocable trust. Ms. Aitken said that she will provide annual reports of status on GASB 45.

Discussion:

Director Hagen asked if the \$44 million will grow to a new amount. Angela Aitken said that \$44 million might grow depending on life span of retirees. Director Bustichi asked if Ms. Aitken was suggesting the \$44 million be placed in reserve. Angela Aitken suggested that as revenue improves, money can applied toward liability. Les White explained that if all current employees of Metro live through retirement, the amount of health care they will consume will add up to the \$44 million, but that is not what is owed now, but rather what will be paid out over time.

There was a discussion about actuarial liability, the benefits of a pay-as-you-go option, and establishing an irrevocable trust. Les White said that the Board of Directors needs to have the wherewithal to keep current with obligations. Director Stone noted the difference between actuarial liability and actual liability, and he said the measures taken could reduce the liability amount in the long run. Vice Chair Robinson asked how the process works. Director Rotkin said that this was a response to an attack on public agencies. Director Tavantzis asked about the start up costs and whether this was the time to do these actions. Angela Aitken said that she would bring it back to the Board if the costs outweigh the benefits. Chair Pirie restated the recommended actions: 1) authorize pay-as-you-go option; 2) as revenue improves, express an interest in directing funds to pay for liability; 3) express an interest in establishing an irrevocable trust and; 4) establish GASB 43 & 45 funding policy.

Bonnie Morr, UTU, requested a meeting with the actuarial, district, and representatives from CalPERS for clarification.

Chair Pirie asked staff to report back on Bonnie Morr's request for a meeting with the actuarial.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR BUSTICHI

Continue to fund retiree benefits using "pay-as-you-go" method and apply funding towards unfunded liability as revenue streams improve, express interest in establishing an irrevocable trust, and establish a GASB 45 funding policy

Motion passed unanimously with Director Leopold being absent.

9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH VISION COMMUNICATIONS CO., INC. FOR RADIO MAINTENANCE AND REPAIR SERVICES FOR AN AMOUNT NOT TO EXCEED \$60,000 OVER A THREE-YEAR CONTRACT PERIOD

Summary:

Robert Cotter recommended awarding a contract to Vision Communications, Inc. Director Rotkin asked who the members of the evaluation committee were, noting that they were not listed. Robert Cotter said that he himself and Lloyd Longnecker served on the committee. Les White noted that direction was given a month ago to include in listing of committee members. Ciro Aguirre said that committee was comprised of Robert Cotter, Lloyd Longnecker and himself.

Director Hagen said he's like to see the bids that came in. Director Rotkin reminded everyone that the bid information is available at the Administrative Offices of METRO, and that the Board had requested to not see the contracts in the Agenda packet. There was a discussion about what information is presented in the packet.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR HAGEN

Authorize the General Manager to execute a contract with Vision Communications Co., Inc. for Radio Maintenance and Repair Services for an amount not to exceed \$60,000 over a three-year contract period

Motion passed unanimously with Director Leopold being absent.

10. CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING FY10 BUDGET RECONCILIATION ACTIONS

Summary:

Angela Aitken said there is a significant decrease in expenses by \$5 million and there have been no service reductions or layoffs. Ms. Aitken said that it will be a big challenge for the next 2 – 3 years. Chair Pirie and Director Rotkin both thanked employees for keeping expenses low and increasing workload. Les White said that he was in the process of acting on the 5-9-26

by sending letters to Legislature and Senate, which he hoped to finalize by Monday for signatures from Chair Pirie and RTC Chair Randy Johnson.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR HAGEN

Authorize the FY10 Budget Reconciliation Actions.

Motion passed unanimously with Director Leopold being absent.

11. **CONSIDERATION OF SCHEDULING AND HOLDING PUBLIC HEARINGS REGARDING PROPOSED METRO FIXED ROUTE SERVICE REDUCTIONS FOR FALL 2010**

Summary:

Ciro Aguirre proposed reductions to sustain service for FY 10-11 by using more efficient trips, improved interlining, reducing redundant service and increase in service driving time. In Attachment A, Mr. Aguirre pointed out fixed route service that has been deleted or that has been combined. Director Rotkin asked if there any reason why they cannot present today on the fixed route reduction. Margaret Gallagher said the agenda items is about discussing the scheduling of public hearing which is on attachment B, not about the actual fixed route reductions.

Discussion:

There was a discussion about scheduling and holding public hearings. Chair Pirie requested it be on the May 28, 2010 agenda. Director Bustichi requested the item be on every agenda so that it updates can be presented for 3 minutes or so up until adoption. Les White asked if Board members could get in contact with Community TV in Watsonville and Santa Cruz to see if they can get a public service program where Erich can present the proposed service reductions.

There was a discussion about the meeting venues and the accessibility to all riders. Daniel Roozen asked if he could get a copy of the proposed service reductions and if bus drivers were going to be laid off. Directors Bustichi and Tavantzis requested information about the locations of meetings so that the public could be notified, and thanked staff for the amount of meetings being scheduled.

There was a discussion about outreach to the public after hours and the accessibility of the venues. Les White said that the security guard at METRO Center will enable access to meetings at the Pacific Station Conference Room. Bonnie Morr suggested venues for the public meetings. Ciro Aguirre said that he would provide the Board with an informational pamphlet.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR ROBINSON

Authorize scheduling and holding public hearings regarding proposed METRO Fixed Route Service Reductions for Fall 2010.

Motion passed unanimously with Director Leopold being absent.

5-9.27

12. CONSIDERATION OF EXTENDING ROUTE #79 TO THE SANTA CRUZ COUNTY FAIRGROUNDS DURING THE 2010 FAIR AT A COST OF \$4,000.00 TO PROVIDE BOTH FIXED ROUTE AND PARACRUZ SERVICE

Summary:

Chair Pirie said that there is a request that the matter be continued the May Board of Directors meeting in order to figure out a way to get service out to the Fairgrounds during the 2010 Fair. Director Tavantzis requested that service to the Fair be provided on Senior Day when the matter comes back at the next meeting.

13. CONSIDERATION OF AUTHORIZING THE CHAIR OF THE BOARD TO SUBMIT A LETTER TO THE SANTA CRUZ REGIONAL TRANSPORTATION COMMISSION SUPPORTING THE ACQUISITION OF THE SANTA CRUZ BRANCH LINE FROM THE UNION PACIFIC COMPANY

Summary:

Chair Pirie noted that Director Leopold had requested this matter be brought before the Board of Directors and noted his absence. Les White explained the funding sources to be used. Director Stone noted that it is important to distinguish between acquisition of corridor and not about any other implementation, and that resources should not be taken from METRO.

Discussion:

Director Bustichi said that the RTC purchase of the Rail Line is going cost money to maintain, and that funds will need to continuously come from somewhere, but he doesn't know where. Director Bustichi said he was unable to support the acquisition. Director Rotkin said the Board should support the acquisition with the understanding that it will not reduce the monies allotted to METRO. There was a discussion of whether there is enough information to support the purchase. Daniel Roozen asked for specifics regarding the acquisition. Les White told Mr. Roozen that the RTC is considering the issue at their next meeting on May 6, 2010.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR HAGEN

Authorize the Chair of the Board to submit a letter to the Santa Cruz Regional Transportation Commission supporting the acquisition of the Santa Cruz Branch line from the Union Pacific Company

Motion passed with Director Bustichi opposed.

14. ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, MAY 14, 2010 AT 9:00 A.M. AT THE SANTA CRUZ METRO ADMINISTRATIVE OFFICES, 110 VERNON ST, SANTA CRUZ

Chair Pirie announced that the May 14th Board Meeting would be held at METRO's Administrative Office at 110 Vernon Street.

15. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District 5-9-128

Margaret Gallagher reported that the Board would have a conference with legal counsel regarding initiating litigation in the matter of United Transportation Local 23 vs Santa Cruz Metro.

16. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

Bonnie Morr, UTU, said she was very frustrated with issues being sent to arbitration, regardless of how minor the issue may be, and going on for days. Ms. Morr said she believes it is way out of control and the issue should be resolved in-house. Ms. Morr said the big issue at hand is that every minor issue is going to arbitration and getting out of hand. Ms. Morr said this was lack of consideration and that she knows that it's wrong.

SECTION II: CLOSED SESSION

Chair Pirie adjourned to Closed Session at 10:43 a.m. and reconvened to Open Session at 11:21 a.m.

SECTION III: RECONVENE TO OPEN SESSION

17. REPORT OF CLOSED SESSION

Chair Pirie stated that there was no reportable action taken in Closed Session.

ADJOURN

There being no further business, Chair Pirie adjourned the meeting at 11:21 a.m.

Respectfully submitted,

TONY TAPIZ
Acting Administrative Services Coordinator

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

May 28, 2010

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, May 28, 2010 at the Capitola City Council Chambers, 420 Capitola Avenue, Capitola, California.

Chair Pirie called the meeting to order at 9:03 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Donald Hagen
Michelle Hinkle
John Leopold
Ellen Pirie
Antonio Rivas
Lynn Robinson
Mike Rotkin
Mark Stone
Marcela Tavantzis

DIRECTORS ABSENT

Dene Bustichi
Ron Graves
Ex-Officio Donna Blitzer

STAFF PRESENT

Ciro Aguirre, Operations Manager
Angela Aitken, Finance Manager
Bob Cotter, Maintenance Manager
Mary Ferrick, Fixed Route Superintendent

Margaret Gallagher, District Counsel
Debbie Kinslow, Asst Finance Manager
April Warnock, Paratransit Superintendent
Les White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Carolyn Derwing, METRO Schedule Analyst
Erich Friedrich, METRO Jr. Transit Planner
Chuck Rechnagle

Bonnie Morr, UTU
Amy Weiss, Spanish Interpreter
John Daugherty, SEA/E&D TAC

2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

Written:

- a. Helen P. French
- b. E/D TAC

- Re: Letter of Thanks
- Re: Senior/Disabled Discount Bus Pass Policy

5-9.30

Oral:

Bonnie Morr, UTU, said that unions were not consulted on the contract for Third Party Workers Compensation, and she wanted the Board to know that the Unions are normally participants in the selection process. Ms. Morr said that there should have been an meeting with the Unions.

3. LABOR ORGANIZATION COMMUNICATIONS

None.

4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

- 5-1. **ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF MARCH 2010**
- 5-2. **ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR MARCH 2010**
- 5-3. **CONSIDERATION OF TORT CLAIMS: DENY THE CLAIM OF KEENAN & ASSOCIATES, #10-0010; DENY THE CLAIM OF STATE FARM INSURANCE, #10-0012**
- 5-4. **ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF MARCH 2010**
- 5-5. **ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR MARCH 2010**
- 5-6. **ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR MARCH 2010**
- 5-7. **ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE UPDATE FOR THE MONTH OF MARCH 2010**
- 5-8. **ACCEPT AND FILE METROBASE PROJECT STATUS REPORT**
- 5-9. **RENEWAL OF AGREEMENT WITH COUNTY OF SANTA CRUZ FOR PAYROLL SERVICES**
- 5-10. **ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR THE MARCH 2010 MEETING(S)**
- 5-11. **NOTICE OF ACTION TAKEN IN CLOSED SESSION REGARDING SETTLEMENT IN RITA GENTRY VS. SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**
- 5-12. **CONSIDERATION OF SCHEDULING A 45-DAY PUBLIC COMMENT PERIOD BEGINNING JUNE 1, 2010 AND A PUBLIC HEARING ON JUNE 25, 2010 IN ORDER TO OBTAIN PUBLIC INPUT REGARDING METRO'S PROPOSED ANNUAL DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL OF 2.12% FOR FEDERALLY FUNDED PROCUREMENTS FOR THE FEDERAL FISCAL YEAR 2011 (FFY11)**
- 5-13. **CONSIDERATION OF AUTHORIZING A DEPOSIT ACCOUNT FOR THE ADMINISTRATION OF APPROVED WORKERS' COMPENSATION CLAIMS WITH WELLS FARGO BANK**

- 5-14. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXTEND THE CONTRACT WITH PAT PIRAS CONSULTING FOR REVIEW OF ADA PARATRANSIT ELIGIBILITY PROCESS**
- 5-15. **CONSIDERATION OF AMENDING THE PURCHASE ORDER WITH WATSONVILLE CADILLAC BUICK IN AN AMOUNT NOT TO EXCEED \$30,000**
- 5-16. **REPORT ON INSTALLATION OF PAPER TOWEL DISPENSERS AT TRANSIT CENTER EMPLOYEE LOUNGES**
- 5-17. **CONSIDERATION OF ACCEPTING THE BUS RAPID TRANSIT AND REGIONAL TRANSIT COORDINATION IN MONTEREY BAY STUDY**

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR ROBINSON

Approve the Consent Agenda

Motion passed unanimously with Directors Bustichi and Graves being absent.

REGULAR AGENDA

6. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS:

The following employees were acknowledged for their years of service:

TEN YEARS

Vickie Sanchez, Customer Service Representative

FIFTEEN YEARS

Liz Bytheway, Accounting Specialist

THIRTY YEARS

John Fuentes, Bus Operator

John Daugherty, SEA, said that Vickie Sanchez had requested that her presentation be continued to the next Board of Directors meeting.

7. CONSIDERATION OF THE FY11 & FY12 DRAFT FINAL BUDGET

Summary:

Angela Aitken reported that the budget is balanced coming out of 2010, and that some of the money from reserves still remain. Ms. Aitken said that 2010 expenses had been cut by \$5,000,000.00, without layoffs, through attrition, retirements, and a review of needs. Ms. Aitken commended METRO employees, management and Directors for their support as the District endures the next 3 to 5 years. Ms. Aitken went over the Summary of Issues, and presented the details of the FY11 & FY12 Draft Final Operating Budget.

Discussion:

There was a discussion about SB312 and the benefits to METRO. Director Hagen asked if any consideration had been given to increase fare. Angela Aitken said that it had come up in discussion. Director Rotkin asked about the status of Reserves. Les White said that normal Reserves would still be intact and METRO would still be financially viable.

There was a discussion about the sustainability of service with current staffing. Director Leopold asked if METRO would be able to maintain sufficient staff to run service. Les White said that more drivers would be hired as retirements occur. Director Rotkin asked about the potential for more overtime. Les White said that current service is being maintained with overtime, and that the Proposed Service Reductions would reduce the amount of overtime. Director Leopold asked what would happen if service cuts to UCSC are put back in. Angela Aitken reminded the Board that the budget is predicated on the implementation of Proposed Service Reductions.

Director Rotkin commended staff for being able to hold down expenses, noting that it should not be taken for granted. Director Hagen thanked staff for a clear explanation of the status of the Budget. Director Rivas commended staff and administration for avoiding layoffs, working with the Unions, and said that the next few years would be rough. Director Rivas said that his constituents are worried about Service Reductions, and that he hoped that Service Reductions would be held to a minimum for Watsonville. Vice Chair Robinson remarked that it is incumbent upon all to work together.

8. PUBLIC HEARING: CONSIDERATION OF ADOPTING A PROGRAM OF PROJECTS FOR FY10 FEDERAL FUNDING ASSISTANCE THROUGH THE FTA SECTIONS 5307 AND 5340 OPERATING ASSISTANCE FUNDS

Summary:

Angela Aitken detailed the benefits of FTA Sections 5307 and 5340 and asked the Board to authorize the General Manager to apply for and execute contracts related to FY10 Federal Funding through the Federal Transportation Administration's Sections 5307 and 5340 operating assistance funds.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR ROBINSON

Adopt a Program of Projects for FY10 Federal Funding Assistance through the FTA Sections 5307 and 5340 Operating Assistance Funds.

Motion passed unanimously with Directors Bustichi and Graves being absent.

9. **PUBLIC HEARING: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO APPLY FOR AND EXECUTE CONTRACTS RELATED TO OPERATIONAL ASSISTANCE THROUGH FEDERAL FUNDING FROM THE CALIFORNIA DEPARTMENT OF TRANSPORTATION'S FTA SECTION 5311 FY10 RURAL OPERATING ASSISTANCE FUNDS**

Summary:

Angela Aitken detailed the benefits of FTA Section 5311 and asked the Board of Directors authorize the General Manager to apply for and execute contracts related to operational assistance through Federal Funding from the California Department of Transportation's FTA Section 5311 FY10 rural operating assistance funds.

ACTION: MOTION: DIRECTOR TAVANTZIS SECOND: DIRECTOR ROTKIN

Authorize the General Manager to apply for and execute contracts related to Operational Assistance through Federal Funding from the California Department of Transportation's FTA Section 5311 FY10 Rural Operating Assistance Funds.

Motion passed unanimously with Directors Bustichi and Graves being absent.

10. **CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT A GRANT APPLICATION AND SIGN NECESSARY AGREEMENTS FOR FEDERAL FUNDING FROM THE FEDERAL TRANSPORTATION ADMINISTRATION'S FY10 SECTION 5309 STATE OF GOOD REPAIR/BUS AND BUS FACILITIES DISCRETIONARY GRANTS PROGRAM**

Summary:

Angela Aitken detailed the benefits of FTA Section 5309 and asked that the Board of Directors authorize the General Manager to submit a grant application and sign necessary agreements for federal funding from the Federal Transportation Administration's FY10 Section 5309 State of Good Repair/Bus and Bus Facilities Discretionary Grants Program.

Discussion:

Director Rivas asked about diesel buses. Angela Aitken said that the funds from Section 5309 would enable METRO to replace all the diesel buses. Vice Chair Robinson asked if there was a backup plan in case the funds are not secured. Angela Aitken said that METRO will apply for all grants for which it is eligible and that the Grants Analyst is in constant contact with the FTA. Les White stated that the backup plan is contingent on the California Legislature approving an accelerated Public Transportation Modernization, Improvement and Service Enhancement Account bond program (PTMISEA), which would provide METRO \$21,000,000.00 in three payments over the next three fiscal years. Mr. White said that if the Operations Building is completed under budget, the remaining funds could be used to match the 5309 grant. Director

Leopold commented on the decision to continue the contract of the temporary Grants Analyst. Director Rivas asked if METRO could work together with the Pajaro Valley Unified School District to explore options for replacing or converting their diesel buses. Chair Pirie said that the Air District has grants for that purpose. Les White said that METRO would be happy to help them.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ROBINSON

Adopt a Resolution authorizing the General Manager to submit a grant application and sign necessary agreements for Federal Funding from the Federal Transportation Administration’s FY10 Section 5309 State of Good Repair/Bus and Bus Facilities Discretionary Grants Program.

Motion passed unanimously with Directors Bustichi and Graves being absent.

11. **CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT A GRANT APPLICATION AND SIGN NECESSARY AGREEMENTS FOR FEDERAL FUNDING FROM THE FEDERAL TRANSPORTATION ADMINISTRATION'S FY10 SECTION 5308 CLEAN FUELS/BUS AND BUS FACILITIES DISCRETIONARY GRANTS PROGRAM**
12. **CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT A GRANT APPLICATION AND SIGN NECESSARY AGREEMENTS FOR STATE FUNDING FROM THE MONTEREY BAY UNIFIED AIR POLLUTION DISTRICT'S AB2766 MOTOR VEHICLE EMISSION REDUCTION GRANTS PROGRAM**

Summary:

Angela Aitken said that both grant applications are for a second Compressed Natural Gas (CNG) tank and related installation costs. Ms. Aitken said that it is important to increase CNG storage in order to accommodate more CNG buses.

Discussion:

Director Leopold asked about the availability of the CNG tank from Monterey-Salinas Transit. Angela Aitken said that it was not yet known if the tank would be compatible or available. Director Leopold asked if METRO would be able to afford a new tank. Les White said that the budget is based on a new purchase. Director Leopold asked about the state of technology of CNG versus diesel. Les White described the California Air Resources Board (CARB) requirement to choose between CNG and diesel and the history of related issues.

Director Rotkin asked if the environmental review work had been completed. Les White said that they were completed. Director Stone asked about the noise abatement of the fans at the fueling station. Angela Aitken said that other sources of funding would be sought if the grant is not approved

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR LEOPOLD
5-9.35

Adopt resolution authorizing the General Manager to submit a grant application and sign necessary agreements for Federal Funding from the Federal Transportation Administration's FY10 section 5308 Clean Fuels/Bus and Bus Facilities Discretionary Grants Program and; Adopt a resolution authorizing the General Manager to submit a grant application and sign necessary agreements for State Funding from the Monterey Bay Unified Air Pollution District's AB2766 Motor Vehicle Emission Reduction Grants Program.

Motion passed unanimously with Directors Bustichi and Graves being absent.

13. **CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT GRANT APPLICATIONS AND SIGN NECESSARY AGREEMENTS FOR FUNDING THROUGH CALTRANS-ADMINISTERED GRANTS PROGRAMS**
14. **CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT GRANT APPLICATIONS AND SIGN NECESSARY AGREEMENTS FOR FUNDING THROUGH THE DEPARTMENT OF TRANSPORTATION'S AND/OR FEDERAL TRANSPORTATION ADMINISTRATION'S GRANTS PROGRAMS**

Summary:

Angela Aitken said that more grant applications would be forthcoming, and requested blanket authority to apply for both state and federal grants. Ms. Aitken said that starting in July, the Board would be supplied with a summary or legislative update to apprise the Board of the status of grant applications.

Discussion:

Director Leopold asked if the summary would be a regular report to the Board. Angela Aitken said that it would be a monthly item. Vice Chair Robinson asked if the Board would be able to pull controversial items for discussion. Angela Aitken said that would be at the discretion of the Board. Director Hagen noted that it would be beneficial to implement this idea. Director Rivas asked if there was specific language in the resolution to allow for an item to be pulled. Chair Pirie said it would not be necessary to add language to do so and that an item could be moved to the regular agenda.

ACTION: MOTION: DIRECTOR TAVANTZIS SECOND: DIRECTOR ROBINSON

Adopt a resolution authorizing the General Manager to submit grant applications and sign necessary agreements for funding through Caltrans-administered Grants Programs and; adopt a resolution authorizing the General Manager to submit grant applications and sign necessary agreements for funding through the Department of Transportation's and/or Federal Transportation Administration's Grants Programs

Motion passed unanimously with Directors Bustichi and Graves being absent.

15. CONSIDERATION OF PROPOSED METRO FIXED ROUTE SERVICE REDUCTIONS FOR FALL 2010

Summary:

Ciro Aguirre, Erich Friedrich and Carolyn Derwing presented an updated Powerpoint presentation on the Proposed Fixed Route Service Reductions.

Discussion:

Director Rotkin thanked everyone involved for a job well done in preparing the presentation, and said that although there are cuts, bus service continues to operate. Director Stone asked about coordination with San Lorenzo Valley school bell schedules. Erich Friedrich said that the schools were contacted and did not indicate any changes to the bell schedules, and he noted that if there are any changes, he was certain they could be accommodated in the route schedule.

Vice Chair Robinson asked what outreach was directed to the Davenport area. Erich Friedrich said there was no specific outreach directed toward Davenport. Vice Chair Robinson offered to inform some key Davenport figures about the proposed reductions. Carolyn Derwing said that anyone who knows of key people in the Community who should be notified of the proposed service reductions should let them know about the public meetings.

Vice Chair Robinson asked if there was an alternate route that would cover the Seabright/Murray area. Carolyn Derwing said that there was not. Chair Pirie asked if alternate routes for South County are express routes. Carolyn Derwing said they were semi-express and described the routes those buses travel. Director Tavantzis said that feedback at the public meeting in Watsonville was concerned with the 91x. Vice Chair Robinson asked if changes to enable better connections to CalTrain were on the horizon. Carolyn Derwing said that they were. Directors Rotkin and Rivas both asked for a presentation of the proposed service reductions to their respective City Councils.

John Daugherty, SEAE&D TAC, asked if there would be less service through Capitola Village on the weekends; if the residents of Garfield Park Village would be affected, and; if the service to Corralitos would be affected. Bonnie Morr, UTU, said that the many of the alternative routes do not sufficiently serve the affected areas. Ms. Morr added that UCSC students voted for a fee increase to ensure they would have Night Owl service. Ms. Morr said that the proposed service reductions are a layoff for bus operators. Ms. Morr said that the route #71 buses would be running late and that reductions in layover times are not acceptable.

Carolyn Derwing said that service to Capitola Village would be cut, and that changes to route #56 are being considered to cover that area. Ms. Derwing said that service to Garfield Park would not change, and that there will not be any weekend service to Corralitos. Chair Pirie asked if notices were placed in the buses. Carolyn Derwing said that they were posted in English and Spanish. Ms. Derwing said that several options were being considered for the continuation of Night Owl

Service. Ms. Derwing said that route #71 will be monitored to see if adjustments are needed in the future. Ciro Aguirre acknowledged all the concerns expressed, and said that all of the effects of the reductions were being considered.

16. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH CREATIVE BUS SALES FOR THE PURCHASE OF FIVE PARATRANSIT MINI-VANS FOR AN AMOUNT NOT TO EXCEED \$231,077

Summary:

Ciro Aguirre reported that Staff has determined that five Paratransit mini-vans are required to service areas that pose maneuvering issues encountered in some of the rural parts of Santa Cruz County. Mr. Aguirre said that a paratransit vehicle request for proposal was conducted by the California Association for Coordinated Transportation (CalACT) and Morongo Basin Transit Authority to solicit proposals from qualified firms for the purchase of paratransit vehicles. Mr. Aguirre said that Santa Cruz METRO can purchase five (5) mini-vans from this contract as a piggy-back procurement.

Discussion:

Director Leopold asked if there was a big price difference in going through CalACT. Ciro Aguirre said that there was not a big difference.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR LEOPOLD

Motion passed unanimously with Directors Bustichi and Graves being absent.

17. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH GFI GENFARE FOR THE PURCHASE OF AN UPGRADE TO THE FAREBOX SYSTEM FOR AN AMOUNT NOT TO EXCEED \$2,362,000 AND APPROVAL OF CONTRACT CHANGE ORDER PROCEDURES

Summary:

Ciro Aguirre reported that throughout 2009 Santa Cruz METRO staff pursued various sources of funding in order to upgrade Santa Cruz METRO's fare collection equipment to Electronic Fare Payment Technology (EFPT). Mr. Aguirre said that Santa Cruz METRO, in conjunction with Monterey-Salinas Transit (MST), approached EFPT as a way in which to establish a partnership that would streamline fare payments and provide fare media that could be used by the customers of both agencies for enhanced regional travel. Mr. Aguirre said that a formal request for proposals (RFP) was conducted by San Mateo County Transit District (SamTrans) with Santa Cruz METRO and MST listed as participating agencies to the procurement.

Ciro Aguirre said that the quote from GFI Genfare was lower than anticipated, leaving a residual balance of \$20,355.50, and Staff is requesting that the Board authorize the additional \$20,355.50 to be set aside as a contingency for any unforeseen change orders that may occur. Mr. Aguirre said that if additional funding is required, staff will return to the Board of Directors for approval of

any change order request from the contractor that exceeds \$5,000, and that any change order request from the contractor that is \$5,000 or less will require the approval of the General Manager, or the Finance Manager/Acting Assistant General Manager, or the Manager of Operations.

Discussion:

Director Stone said that he was happy to finally see a contract for the technology, and that it would be a great help. Director Rotkin said that it would speed up the boarding times on the buses. Les White said that Congressman Sam Farr and both of California's Senators are to be thanked for their support. Director Rivas asked if a letter of thanks could be sent to Congressman Farr and Senators Feinstein and Boxer..

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR HAGEN

Authorize the General Manager to execute a contract with GFI Genfare for the purchase of an upgrade to the farebox system for an amount not to exceed \$2,362,000 and approval of contract change order procedures and; to send a letter of thanks to Congressman Sam Farr and Senators Feinstein and Boxer.

Motion passed unanimously with Directors Bustichi and Graves being absent.

18. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A WAIVER AND RELEASE WITH ORANGE COUNTY TRANSIT AUTHORITY FOR THE RIGHT TO ACQUIRE ONE (1) ADDITIONAL 40-FOOT LOW FLOOR CNG COACH

Summary:

Ciro Aguirre reported that The Santa Clara Valley Transit Authority (VTA) committed to Santa Cruz METRO \$2,500,000 in Measure A funds for the purchase of Highway 17 Express Service coaches. Mr. Aguirre said that METRO requested a price quote from New Flyer of for the four coaches, and upon receipt of the quote noticed that the price for all four coaches was for less than what was anticipated, and would allow for an additional coach to be purchased. Mr. Aguirre said that a request was made to OCTA for release of an additional option bringing the total number of options to five, and the option request was granted.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR LEOPOLD

Authorize the General Manager to execute a waiver and release with Orange County Transit Authority for the right to acquire one (1) additional 40-foot low floor CNG coach.

Motion passed unanimously with Directors Bustichi and Graves being absent.

19. CONSIDERATION OF AMENDING THE NOT TO EXCEED CONTRACT AMOUNTS WITH WATSONVILLE TRANSPORTATION INC. AND SANTA CRUZ TRANSPORTATION, LLC FOR SUPPLEMENTAL PARATRANSIT SERVICES FROM \$350,000 TO \$475,000

Summary:

Ciro Aguirre reported that Santa Cruz METRO entered into contracts for supplemental paratransit services with Watsonville Transportation, Inc. and Santa Cruz Transportation, LLC on May 1, 2007 for a three year contract period, and that both contracts were recently extended through April 30, 2011.

Ciro Aguirre said the maximum amount payable for each contract had a not to exceed amount of \$350,000, and this amount was sufficient for the first three-years of the contract. Mr. Aguirre said that as both contracts have been recently extended for one additional year, the not to exceed amount of each contract needs to be increased by \$125,000 for a new not to exceed amount of \$475,000 for expenditures during the new contract period.

Discussion:

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR RIVAS

Amend the not to exceed contract amounts with Watsonville Transportation Inc. and Santa Cruz Transportation, LLC for supplemental paratransit services from \$350,000 to \$475,000

Motion passed unanimously with Directors Bustichi and Graves being absent.

20. CONSIDERATION OF CONTRACT RENEWAL WITH ALLIANT INSURANCE SERVICES, INC. FOR INSURANCE BROKER SERVICES AND CONTINUING PARTICIPATION IN THE CALIFORNIA PUBLIC ENTITY INSURANCE AUTHORITY JOINT POWERS AGREEMENT IN ORDER TO ACCESS EXCESS WORKERS' COMPENSATION INSURANCE

Summary:

Leslie R. White reported that the current contract for excess workers' compensation coverage is due to expire on June 30, 2010. Mr. White said that an extension of the contract in an amount not exceed \$94,000 would be favorable to Santa Cruz METRO.

Discussion:

Director Leopold said that staff should meet with Unions to share information about this issue.

ACTION: MOTION: DIRECTOR ROTKIN SECOND: DIRECTOR ROBINSON

Renew contract with Alliant Insurance Services, Inc. for insurance broker services and continue participation in the California Public Entity Insurance Authority Joint Powers Agreement in order to access Excess Workers' Compensation Insurance

Motion passed unanimously with Directors Bustichi and Graves being absent.

21. CONSIDERATION OF THE ADEQUACY OF THE SECURITY FUNDING LEVEL PROPOSED FOR INCLUSION IN THE FY11 METRO OPERATING BUDGET IN ADDRESSING THE INCREASED DRUG TRAFFIC OCCURRING AT TRANSIT CENTERS IN SANTA CRUZ AND WATSONVILLE

Summary:

Leslie R. White reported that recently there has been an expanded discussion of the amount of drug activity in Santa Cruz County. Mr. White said that in recent news reports the Transit Centers in Santa Cruz and Watsonville have been identified as areas where substantial drug activity takes place. Mr. White said that the Proposed FY11 Operating Budget redirects a portion of security funds currently used in the Revenue Room to Transit Center Patrols. Mr. White said that Staff recommends that the Board discuss the level of drug activity at the Transit Centers and the security efforts that should be implemented.

Discussion:

Vice Chair Robinson said she wanted to get more background on the issue. Ciro Aguirre detailed the current structure and procedures of security services at the Transit Centers. Mr. Aguirre said that analysis of drug activity in the Watsonville area revealed frequent use of the restrooms at the Transit Center, and that lack of a police or security presence encourages drug-users to remain in the area. Mr. Aguirre said that activities at the METRO Center are often linked to nightlife in the immediate area.

DIRECTOR ROTKIN LEFT THE MEETING

There was a discussion about the current security situation and procedures used by METRO security officers.

22. CONSIDERATION OF EXTENDING ROUTE #79 TO THE SANTA CRUZ COUNTY FAIRGROUNDS DURING THE 2010 FAIR AT A COST OF \$4,000.00 TO PROVIDE BOTH FIXED ROUTE AND PARACRUZ SERVICE

Summary:

Leslie R. White reported that this item was a re-submission from the April Board Meetings.

Discussion:

There was a discussion about the merits of providing service to the Santa Cruz County Fair. Chuck Rechnagle requested that the Board approve service to the Fair. Les White detailed the restrictions imposed by the FTA on charter service and said that there is nothing that prohibits the Board from approving funds out of the budget and requesting donations.

ACTION: MOTION: DIRECTOR TAVANTZIS SECOND: DIRECTOR ROBINSON

Approve extending route #79 to the Santa Cruz County Fairgrounds during the 2010 Fair at a cost of \$4,000.00 to provide both Fixed Route and Paracruz service and; approve acceptance of donations to cover costs.

Motion passed unanimously with Directors Bustichi and Graves being absent.

23. **ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, JUNE 11, 2010 AT 9:00 A.M. AT SANTA CRUZ METRO'S ADMINISTRATION OFFICE, 110 VERNON ST, SANTA CRUZ**

24. **REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION:**

Margaret Gallagher reported that the Board would have a conference with its Legal Counsel regarding the existing claim of State Farm Insurance (Subrogating for Dias, Phyllis); the potential claim of Phyllis Dias; the existing claim of Edward Hinshaw and Barbara Hinshaw; and one case of whether to initiate litigation in relation to the Homeless Services Center.

25. **ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

None.

SECTION II: CLOSED SESSION

Chair Pirie adjourned to Closed Session at 11:55 a.m. and reconvened to Open Session at 12:38 p.m.

SECTION III: RECONVENE TO OPEN SESSION

6. **REPORT OF CLOSED SESSION**

Vice Chair Robinson stated that there was no reportable action taken in Closed Session.

ADJOURN

There being no further business, Chair Pirie adjourned the meeting at 12:40 p.m.

Minutes– Board of Directors
May 28, 2010
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Respectfully submitted,

ANTHONY TAPIZ
Acting Administrative Services Coordinator

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Leslie R. White, General Manager

SUBJECT: ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS

I. RECOMMENDED ACTION

That the Board of Directors accept and file the voting results from appointees to the Santa Cruz County Regional Transportation Commission.

II. SUMMARY OF ISSUES

- Per the action taken by the Board of Directors, staff is providing the minutes from the most recent meetings of the Santa Cruz County Regional Transportation Commission.
- Each month staff will provide the minutes from the previous month's SCCRTC meetings.

III. DISCUSSION

The Board requested that staff include in the Board Packet information relating to the voting results from the appointees to the Santa Cruz County Regional Transportation Commission. Staff is enclosing the minutes from these meetings as a mechanism of complying with this request.

IV. FINANCIAL CONSIDERATIONS

There is no cost impact from this action.

V. ATTACHMENTS

Attachment A: Minutes of the April 1, 2010 Regular SCCRTC Meeting

Attachment B: Minutes of the April 14, 2010 Transportation Policy Workshop

Prepared by: Tony Tapiz, Acting Administrative Services Coordinator.

Date Prepared: May 18, 2010

5-10.1

Attachment A



Santa Cruz County Regional Transportation Commission

MINUTES

Thursday
April 1, 2010
9:00 a.m.

Board of Supervisors Chambers
701 Ocean St
Santa Cruz CA 95060

1. Roll call

The meeting was called to order at 9:05 am.

Members present:

Dene Bustichi	John Leopold
Tony Campos	Kirby Nicol
Neal Coonerty	Ellen Pirie
Donald Hagen (Alt)	Antonio Rivas
Randy Johnson	Mark Stone
Don Lane	Marcela Tavantzis
Rich Krumholz (ex officio)	

Staff present:

George Dondero	Luis Mendez
Kim Shultz	Yesenia Parra
Gini Pineda	Grace Blakeslee
Daniel Nikuna	Karena Pushnik
Cory Caletti	Ginger Dykar
Rachel Moriconi	

2. Oral communications

Jack Nelson stated that the effect that greenhouse gas emissions will have on this earth is so tremendous that eventually we will not be able to recognize earth. He urged the Commission to keep this in mind when making decisions.

3. Additions or deletions to consent and regular agendas

Executive Director George Dondero said that there was a replacement page for Item 12 and a handout for Item 26. He added that the next Transportation

Attachment A

RTC Meeting Minutes

April 1, 2010

3

Policy Workshop would be held on Wednesday, April 14, 2010 at 6:00 pm at the Board of Supervisors Chambers and would include a public hearing on the Santa Cruz Branch Rail Line Acquisition.

CONSENT AGENDA (Pirie/Leopold)

MINUTES

4. Approved draft minutes of the March 4, 2010 regular Commission meeting
5. Approved draft minutes of the March 18, 2010 Transportation Policy Workshop
6. Accepted draft minutes of the February 22, 2010 Bicycle Committee meeting

POLICY ITEMS

No consent items

PROJECTS and PLANNING ITEMS

No consent items

BUDGET AND EXPENDITURES ITEMS

7. Accepted status report on Transportation Development Act (TDA) revenues
8. Accepted Fiscal Year (FY) 08-09 internal financial statements (enclosed separately for commissioners)

ADMINISTRATION ITEMS

9. Approved staff recommendation regarding Bicycle Committee membership appointments
10. Approved Special Districts Risk Management Association application and resolution to renew the Workers' Compensation self insured status (Resolution 28-10)
11. Accepted staff recommendation for the reappointment of delegate and representative to the California Association of Councils of Governments (CalCOG) and the Coast Rail Coordinating Council (CRCC)

INFORMATION/OTHER ITEMS

12. Accepted monthly meeting schedule
13. Accepted correspondence log

5-10.a2

Attachment A

14. Accepted letters from SCCRTC committees and staff to other agencies - *None*
15. Accepted miscellaneous written comments from the public on SCCRTC projects and transportation issues
16. Accepted information items
 - a. Unites States Department of Transportation Policy Statement on Bicycle and Pedestrian Accommodation Regulations and Recommendations
 - b. Summaries of Final Gas Tax Swap from Santa Cruz Metro and California State Association of Counties (CSAC)

REGULAR AGENDA

17. Commissioner reports- None
18. Director's report – None
19. Caltrans report and consider action items

Rich Krumholz, Caltrans District 5, said that landscaping for the Highway 1/17 Merge Lanes project will begin in April and some shoulder closures are anticipated. He said that Caltrans Director Randy Iwasaki would be leaving office effective April 15th. Mr. Krumholz noted that the 20th Annual Worker Memorial service will be held in Sacramento on April 29th.

Commissioner Johnson asked if double fines at construction zones have lowered violations. Mr. Krumholz said that it is hard to quantify but thinks the policy has played a role in lowering violations.

Responding to Commissioner Pirie, Mr. Krumholz explained that the transportation management system at Highway 1 and Freedom Boulevard consists of installing detection probes to measure the number and types of vehicles traveling along a section of Highway 1, providing real time traffic conditions.

Item 21 was taken out of order.

21. Highway 1 Projects – Progress Report

Senior Planner Kim Shultz said that work on the final engineering phase of the Highway 1 Soquel/Morrissey Auxiliary Lanes project is progressing steadily and that the consultant team anticipates reaching the 65% design level milestone in April. He said that the Project Development Team (PDT) is reviewing the construction schedule in response to environmental and funding constraints.

Mr. Shultz said that technical environmental documents for the Highway 1 HOV Lane project are being updated as necessary in response to agreements on

Attachment A

geometric design details with Caltrans and current regulations. A field trip is scheduled for next week with the Federal Highway Administration (FHWA) to visit the project site.

Responding to Commissioner Leopold, Mr. Shultz said that the draft EIR for the HOV project will be ready in spring or summer 2010.

In answer to a question from Commissioner Johnson about funding for the Auxiliary Lanes project, Rich Krumholz said that most of the project is funded by bonds that are not yet sold. Mr. Shultz added that there is still about a year before it is time for the project to go to bid.

Item 20 was taken following Item 21.

20. **9:30 AM Public hearing** - 2010 Regional Transportation Plan (RTP)

Senior Planner Rachel Moriconi presented the staff report on the 2010 Regional Transportation Plan (RTP) saying that the RTP provides a long range blueprint of goals, policies, funding projections and project lists to guide transportation decisions for the region. She said that the 2010 RTP is a minor update to the 2005 RTP and that a more extensive update is planned for 2012 which will include forthcoming greenhouse gas emissions targets and land use coordination strategies from SB 375. Released concurrently with the RTP is the Supplemental Environmental Impact Report (SEIR), prepared by PMC consultants, that reviews the Metropolitan Transportation Plan (MTP) and the Santa Cruz, Monterey and San Benito Counties' Regional Transportation Plans.

Tad Stearn, PMC consultant, said that the purpose of the SEIR is to identify long-term environmental effects of the components of the 2010 transportation plan. He said that the environmental review is programmatic and provides a basis for future project-level environmental review. Potential impacts are identified and mitigation measures in the SEIR are guidelines since detailed plans for projects are not included in the RTP.

Ms. Moriconi said that comments will be taken at the public hearing and can also be sent to the RTC until April 19th. The Commission will review comments at the May RTC meeting and adopt the RTP in June.

Chair Johnson opened the floor for the public hearing.

Peter Scott, CFST, distributed excerpts from a 1971 *Santa Cruz County Transportation Study Design* which included a statement of goals requiring environmental factors to be considered in developing transportation systems. Mr. Scott also distributed an analysis by the Campaign for Sensible Transportation of polling data gathered by the RTC in October 2007 for the Transportation Funding Task Force stating that the polling data contradicts the assertion that HOV lanes are the highest transportation priority in the county (Policy 5.4). He said that the RTP should mention this polling data and use it in

Attachment A

preparation of the plan. He stated that the RTC should conduct an origin/destination study and that the text and graph on page 2-5 related to annual vehicle miles traveled do not match.

Bill Malone questioned why the highest priority for the RTC is widening Highway 1 (Policy 5.4). He stated that this policy should be changed to make "maintenance of local roads and streets", rather than widening Highway 1, the highest priority saying that constituents would prefer to have roads fixed. He stated that Goal 4 should be to "reduce", not "minimize", greenhouse gas emissions. He supported Policy 4-2 and suggested that CEQA analysis of projects evaluate how much projects will reduce vehicle miles traveled and greenhouse gas emissions.

Debbie Bulger noted that the RTP states that most travel is done on local streets. She stated that the RTP should include more funding for pedestrian projects, given pedestrian injury and fatality rates and that 20-25% rush hour traffic is school related. She also stated that multi-use paths are dangerous for pedestrians.

Jack Nelson said that there are human consequences to recommendations made in the RTP and that Chapter 6 is largely derived from the *Moving Cooler* study and that it's not entirely transferable to Santa Cruz County. He stated that this chapter should be updated to address information on induced demand. He asked that the RTC make local streets and roads its highest priority, rather than widening Highway 1. He asked that a policy be added to support lowering speed limits and congestion pricing. He stated that the Vehicle Miles Traveled (VMT) forecasts in the RTP and SEIR should be modified and that it is not reasonable for the SEIR to find that the GHG Alternative is not feasible.

Rick Longinotti said that vehicle miles traveled (VMT) reported in the document do not match the Caltrans records on VMT. He stated that VMT correlate with gas prices and suggested that the RTC's mission be to develop a diverse transportation system. He said that since gas prices will go up with peak oil gone it is necessary to shift priorities away from driving.

The public hearing was closed.

Commissioners discussed Chapter 6 of the RTP on greenhouse gas emissions. Commissioner Leopold suggested Chapter 6 be updated to emphasize and reflect the current local situation and that the transportation strategies for reducing greenhouse gas emission acknowledge existing carshare programs and encourage their expansion; that language regarding induced demand be modified to reflect that this is a complex issue and reflect information from the Louis G. Neudorff paper available on the *Moving Cooler* website. Commissioner Johnson asked whether concerns about induced demand should extend to highway projects such as the proposed Highway 1/Highway 9 intersection and Highway 1/San Lorenzo River Bridge widening projects.

Attachment A

Commissioner Leopold asked that the Board of Supervisors' report from the Committee on the Environment be provided to the Commissioners.

Commissioner Pirie asked that the final RTP incorporate additional information from the induced travel study.

Commissioner Rivas stated that sidewalks in Watsonville are in good condition. He suggested that opposition to Highway 1 widening is discriminatory against Watsonville residents. Commissioners Nicol and Rivas noted that the location of housing to jobs, education, and shopping areas impacts transportation needs. Commissioner Hagen stated that adding carpool lanes on Highway 1 would reduce bus travel time between Watsonville and Santa Cruz.

22. Review of items to be discussed in closed session

The Commission adjourned into closed session at 10:45 am.

Mike Hart, Sierra Northern, noted that maintenance will be needed for the land adjacent to the strip of track that Sierra Northern is leasing and which is within the rail right of way. He proposed using lease income to pay for either the Commission or Sierra Northern to take care of it

CLOSED SESSION

23. Conference with Real Property Negotiator Pursuant to Government Code 54956.8 for acquisition of the Santa Cruz Branch Rail Line Property: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport

Agency Negotiator: Kirk Trost, Miller Owen & Trost

Negotiation Parties: SCCRTC, Union Pacific

Under Negotiation: Price and Terms

24. Conference with Labor Negotiators Pursuant to Government Code 54957.6

Commission Negotiators: George Dondero and Yesenia Parra

Bargaining Units: Mid-Management Unit and General Representation Unit

OPEN SESSION

25. Report on closed session

The Commission reconvened into open session at 12:25 pm. There was nothing to report.

Attachment A

26. Rail Line Acquisition

Executive Director George Dondero presented the staff report and the recommendation to purchase the Santa Cruz Branch Rail Line. Mr. Dondero highlighted due diligence performed by the RTC in negotiations with Union Pacific including appraisals, environmental assessments, inspections and the business plan.

Micah Posner, People Power, agreed that buying the rail line is a complicated endeavor. He appreciated the staff and said it was unusual to release so many documents regarding the negotiations.

Commissioner Rivas moved and Commissioner Campos seconded to accept the Executive Director's recommendations that the Regional Transportation Commission (RTC):

1. Enter into a purchase and sale agreement with Union Pacific (UP) to acquire the Santa Cruz Branch Rail Line (Branch Line) for a total cost of \$19.2 million, with \$14.2 million to be paid to Union Pacific and at least \$5 million of improvements to be made to the structures and other components of the Branch Line;
2. Enter into an administration and coordination agreement with a short line operator for continued freight operations, and recreational rail service between Santa Cruz and Davenport; and
3. Release the draft agreements and the remainder of the due diligence reports for a 30-day public review period with the exception of the lease analysis report and the agreements still under negotiation with the short line operator.

The motion passed unanimously.

Due diligence documents are available on the RTC website at www.sccrtc.org, on CD or at the RTC office.

27. Adjourn to special meeting of the Service Authority for Freeway Emergencies

No agenda items this month

28. Next Meetings

The meeting adjourned at 12:31pm.

The next Transportation Policy Workshop meeting is scheduled for Thursday, April 14, 2010 at 6:00 p.m. at the Santa Cruz County Board of Supervisors Chambers, 701 Ocean St., 5th floor, Santa Cruz, CA

Attachment A

RTC Meeting Minutes

April 1, 2010

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The next SCCRTC meeting is scheduled for Thursday, May 6, 2010 at 9:00 a.m. at the Capitola City Council Chambers, 420 Capitola Ave., Capitola, CA

Respectfully submitted,

Gini Pineda, Staff

ATTENDEES

David Wright	Friends of the Rail Trail
Jack Nelson	
Mike Hart	Sierra Railroad
Bill Malone	CFST
M Schmidt	
Chris Schneiter	City of Santa Cruz
Peter Scott	CFST
Linda Meckel	AMBAG
Tad Stearn	PMC
Micah Posner	People Power
Debbie Bulger	Mission Pedestrians
Andrew Chapman	KSCO

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Attachment B



Santa Cruz County Regional Transportation Commission Transportation Policy Workshop

MINUTES

Thursday April 14, 2010

6:00 p.m.

Board of Supervisors Chambers
701 Ocean St., Fifth Floor
Santa Cruz, CA

1. Introductions- Roll call was taken

Chair Johnson called the meeting to order at 6:13 pm

Members present:

Tony Campos	Ellen Pirie
Ron Graves	Antonio Rivas
Randy Johnson	Neal Coonerty
Don Lane	Marcela Tavantzis
John Leopold	Kirby Nicol

Members absent:

Mark Stone	Dene Bustichi
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2. Oral communications

Any member of the public may address the Commission for a period not to exceed three minutes on any item within the jurisdiction of the Commission that is not already on the agenda. The Commission will listen to all communication, but in compliance with State law, may not take action on items that are not on the agenda

Speakers are requested to sign the sign-in sheet so that their names can be accurately recorded in the minutes of the meeting.

3. Additions or deletions to consent and regular agendas

Executive Director George Dondero said that a packet of public comments on the acquisition of the rail was distributed.

CONSENT AGENDA

5-10.b1

Attachment B

No consent items

REGULAR AGENDA

4. Review of items to be discussed in closed session

The Commission adjourned into closed session at 6:17 pm.

CLOSED SESSION

5. Conference with Real Property Negotiator Pursuant to Government Code 54956.8 for acquisition of the Santa Cruz Branch Rail Line Property: Santa Cruz Branch Rail Line from Watsonville Junction to Davenport

Agency Negotiator: Kirk Trost, Miller Owen & Trost

Negotiation Parties: SCCRTC, Union Pacific

Under Negotiation: Price and Terms

OPEN SESSION

6. Report on closed session

The Commission reconvened into open session at 6:55 pm There was nothing to report.

7. Santa Cruz Branch Rail Line Acquisition - **7:00 PM Public Hearing**
(*Luis Mendez, Deputy Director*)

Deputy Director Luis Mendez presented the staff report announcing that the Commission had negotiated a price for the rail line of \$14.2 million dollars, with an agreement to make \$5 million in repairs to the branch line. He said that all public documents related to this project have been posted on the RTC website. He also stated that there would be a list of frequently asked questions with responses posted on the website.

Chair Johnson opened the floor for the public hearing.

Zoey Atthenberg, Greenways to School said that this is one of the most proactive and positive actions that Santa Cruz can take. Youth should not have to ride their bikes in streets full of cars. We all want to reduce carbon and a transportation corridor will help all of us do this. This is a good project that would offer a safe path for youth to commute on their bikes.

Carolyn Jett, Greenways to Schools, supports the purchase of the rail corridor because it will provide youth with a future walking and biking route.

Attachment B

Max Marr, Mission Hill Middle School student, said that the purchase is good because students can get to school easily and safely plus it saves parents from having to drive students to school.

Maxine Schimmel, Harbor High School student, said that she supports the rail trail because her cycling group has over 20 youth riders and currently there are no safe training locations. She believes that the rail right of way will provide that for the group.

Kevin Bice, San Lorenzo Valley High School student, supports the purchase because it will provide a safe route to ride his bike and because it is a way to address environmental issues and build a sense of community. He said it is important that the community not wait for the federal government to step up and address environmental issues in this area.

Kelly Chesus, San Lorenzo Valley High student, is a resident of Boulder Creek without any current real bike path. She would ride her bike if a trail is part of the rail purchase.

Selina Rodriquez, Santa Cruz High student, supports the acquisition and a trail because she doesn't have a driver's license and doesn't plan on getting one. A trail will provide a way for her to continue to get places without a car.

Josh supports the purchase because it addresses his environmental concerns, saying that the trail can take people out of cars.

Joya Casu and Joel Van De Sande, Harbor High and Santa Cruz High students, performed a skit on the impact of cyclists sharing the road with cars, as compared to riding bikes on the rail trail.

Fred Kiffer, Santa Cruz High student, supports the purchase because he would like ways to make it easy for people to drive less and to reduce carbon emissions.

Becca Miller, a bike mechanic at the Bike Church and a Foster Youth Resource Center counselor, supports the purchase so that the trail is available for youth to ride their bikes.

Chuck Huddleston wants the rail acquisition even though he does not plan on riding a bike or taking a train, but rather because he doesn't want the right of way to be lost for transportation purposes and because he believes it's the right decision for the future.

Peter Scott, Campaign for Sensible Transportation, brought a letter of support for the purchase and stated that this is a very positive project with immense potential for transportation uses.

Attachment B

Rosemary Sarka, Roaring Camp and Big Trees Railroads, communicated her 40 years of experience with short line rail operations and support of the acquisition.

Micah Posner, People Power, said that there are a variety of people that support the purchase for a variety of different reasons and this represents true progress. He added that freight rail operations keep trucks off the road and a trail will improve human health.

Bonnie Morr, United Transportation Union and Metro bus driver, said that the project will enhance the environment, that there is an excellent potential partnership with a rail and bus system and that the UTU, which also represents rail across the country supports the project.

Paul Elerick, Santa Cruz Sierra Club, supports the recommendation to purchase the rail line, saying that this will enable the preservation of the transportation corridor to serve multi modal transportation uses, such as walking and biking.

Bruce Sawhill, Friends of the Rail Trail, said moving freight on rail is more efficient than moving it using trucks and that freight trucks wear out roads more than cars. He supports the purchase of the rail not just for pedestrians and cyclist but also to secure our energy for the future.

An actor playing "Arnold" performed a skit to illustrate that the Proposition 116 funds are available only for rail projects and that he supports the purchase.

Dave Wright, Friends of the Rail Trail and Aptos resident, thanked the staff and the Commission for all their work. He discussed the endorsement for this project of about 150 organizations under the Go for Health initiative dating back to 2005. He stated that this project is good for young people's health and would play a role in addressing obesity in young adults, which has been documented as a problem in Santa Cruz County.

Neal Conner, a Santa Cruz resident who works in Moss Landing, said he looks forward to the day when he can ride the train to Watsonville and then ride his bike to work in Moss Landing.

Mia Duquet, Friends of Rail Trail, feels the rail trail will benefit the tourist economy, local property values and will also give people a healthy way to enjoy our beautiful coast. She said that she hopes there is a connection to the state's High Speed Rail system.

Jacob Morr currently doesn't ride his bike because he would have to travel through Mission Street. He said he would ride his bike once the rail trail is complete because it would provide a safer route and also thinks this purchase will relieve traffic jams and is a forward thinking proposal.

Attachment B

Rich Persoff said that the community is relying on the Commission to oversee transportation projects. He stated that, although he favors healthy and low traffic options, this project has several problematic legal issues and that the rail property does not have a clear title. He said that although an unbroken rail corridor would be a great gift for our grandchildren, he is concerned that it is a broken rail line and a useless project.

Bill Comfort said that the Commission should have the courage to go back to the California Transportation Commission and discuss the losses based on the business plan. He added that the Commission should concentrate on the goal of preservation and spend the money on the full 31 miles of trail right of way, without committing the \$5m for structure upgrades.

Mike Keogh said that the community needs assurance from the Commission that in fact the purchase is for a continuous rail from Watsonville to Davenport. He stated that contractual revisionary rights would take effect if the right of way was not used for rail purposes, that there is no clear title for the rail, and if that is the case the easements would automatically revert to landowners.

Johnathan Kibrick supports the purchase because he sees it as a full county-wide corridor for non-auto transportation purposes, that auto-oriented transportation is over prioritized, and that every dollar invested in transportation sees a two to three times return in a health benefit.

Larry Detloff grew up in Los Angeles and remembers the Red Pacific rail line that took people all over. It was abandoned for buses and cars which created grid lock. He supports the purchase because it is good for the future.

Piet Canin, Ecology Action, thanked staff and consultants for eight years of due diligence and endorsed the purchase because of its green transportation options. He said that the Santa Cruz Bike Coalition also supports the project and urged the Commission to take the next steps to move forward.

Wilson Fieberling, Former City of Santa Cruz Public Works Director, RTC Bicycle Advisory Committee member and 83 year old, supports the purchase, saying that if the opportunity to purchase the rail is lost, the whole corridor will be lost.

Reed Searle said that he supports the project because it will address greenhouse gases.

Jack Nelson said that RTC is doing the right thing by purchasing the rail corridor, that it's a win-win proposal and that he has confidence in the due diligence work. He added that as a young man he would ride his bike for eight miles because it was on a trail that did not include exhaust from vehicles.

Attachment B

Mary Odegaard supports the project because it will eventually include a trail, and will allow for freight traffic to be taken off the streets and freeways. This will provide a trail for cyclists who are currently sharing the road with big trucks on Mission Street which is dangerous and very scary. She also wants passenger train service.

Marc de Sousa, Santa Cruz resident, excited about the purchase and supports the project.

Erica Murphy, lives in Santa Cruz and works in Watsonville, is excited to support the purchase and the future of a bike trail.- She believes a bike path is needed to allow bicycle commuting to and from Santa Cruz to Watsonville.

Patrick Dolder, Capitola resident, supports the purchase. He currently rides his bike to South County every day, and indicated that his friends will not use their bike to commute to downtown Santa Cruz due to the perceived lack of safety. This corridor will give people more access to areas like campgrounds and will leave a legacy for his kids and grandkids.

Lee Otter, California Coastal Commission staff, examined other trails as well as the due diligence work of this purchase and this project will protect transportation choices, will attract green business, create recreation opportunities and will be part of the overall coastal plan. This is a sensible and prudent thing to do. The California Coastal Commission strongly supports the Executive Director's recommendation to purchase the rail corridor.

Nat Robinson believes that there is money to be made with this purchase and that the Commission can charge rent to potential small vendors. The corridor will connect where people stay and where people want to spend money.

Ed Davidson does not support the purchase. He feels there is no feasible rail activity that will go on tracks and that no feasibility study has been done. He asked why the State issued bonds for passenger rail for a rail line that will not have passengers? He stated that it is not a "scenic trail" and that the plan shows the trail going through Pajaro through the South County industrial region, the dump and peoples back yard but not the coast.

Joan Hoglund, a parent, said that this is something youth want and it's the future of the county. She reiterated the middle and high schools that were represented through the first speakers.

Cathy DeLuca transportation planning student of San Jose State, supports the purchase because once the right of way is gone it is impossible to get back. Safety is critical so that residents can continue to ride bikes.

Mark Dure-Smith noted that the purchase is an amazing opportunity.

Attachment B

Steve Pethoe, Santa Cruz resident, supports the purchase because driving in Santa Cruz contributes to the already horrible grid lock and adds to the danger. He noted that there are over 60 rail trail systems in the United States, that this is not new technology, that the price for the rail is "dirt cheap," and that in his opinion, it is a "no brainer."

Annette Jackson emphasized the number of commuters in this town. Many of these commuters are parents who feel that they have no other alternatives but to drive their kids to school. She posed the questions- Does widening Highway 1 reduce traffic? Does it promote health and safety? Is it costly? Does it address pollution?

Janet Fogel, Scotts Valley resident and president of cycling club, although no one knows what exactly we will get with this purchase and it's very complex, she believes it's the right thing to do, and that all the young people and parents want it.

Bonnie Hawley, State Parks Director, said that the Parks Board voted unanimously to support this project. This project will provide access to state parks and beaches, many of them are within a ½ mile of the rail corridor.

Ed Porter strongly supports the acquisition and believes this is a unique corridor and a once in a lifetime opportunity.

Tom Kennedy, born in Santa Cruz and works as an educator, said that he trusts that the work that staff has done in guaranteeing that this is a continuous corridor is correct. He said that this is a huge investment in our youth and economy. Santa Cruz is a hub for sustainable tourism, a hub for getting youth involved in green business, and will be an inspiration for the rest of the country.

Yasamine Torbati, new Santa Cruz resident, said Santa Cruz's progress attitude is what drew her to the area. People see the rail-trail as an extension of an organic culture, "take it and ride with it."

Jim Danaher said that this has been a long process and thanked the staff for the effort. This is a historic point he looks forward to having a congested rail trail, predicting that another bike/ped lane will be needed in ten years.

Richard Barrick, lives in Santa Cruz and works in Watsonville, stated that driving gets him down and cycling is a great high. This trail will allow him to ride more often to work. He also was interested in a bike/train combination commute.

Richard English, Aptos resident, read report on rail project and his understanding is that it is only a rail project not a trail project which would mean that the hopes of many residents will not be realized at the beginning of this purchase. He is less optimistic that this project will really connect Santa

Attachment B

Cruz with Watsonville and is also concerned that it will be many years before this project pays for itself.

Anthony Von de Muhil, licensed health care professional, thanked the staff and Commission for all the hard work. He said he owns a home 2 blocks from rail. He discussed the amount of accidents on freeways compared to those on a commuter train. This project will create a corridor that is safe for cyclists and pedestrians and take commuters off Highway 1 for their own safety.

Jane Mio, Seabright resident since 1972, supports the acquisition because it will become more useful than the current use. She said the current rail corridor is used as junk yard, prostitution and for drug dealing.

Celia Scott, former Mayor of Santa Cruz, thanked staff and the Commission for bringing this project to fruition; youth are very interested in the rail; we are at the point that we need to "use it or lose it" and urged the Commission to make a positive decision on May 6th.

Lawrence Docents sees two separate issues: purchasing the rail and taking care of it. He feels that too little time has been spent on the issue of taking care of the trail. Before the purchase of the rail, he urges the Commission to be careful and asked if the Commission is ready to be responsible because the County Supervisors are not capable of responsibility.

Phil Kaplan, instructor at Cabrillo College, said that the hiking class is one of the most popular at Cabrillo and that the purchase of the rail trail will offer many Cabrillo students other outdoor opportunities.

Dennis Norton, Capitola City Councilmember, noted that any project that can survive public scrutiny for 10 years has something going for it. Its time to make the purchase- this is a landmark purchase that we can pass on to future generations.

Mark Bryant opposed to the purchase feels the Commission is rushing through this purchase and asked that the decision be put off for 1 year. He also asked that the County acquire the lot at the corner of Ocean and Water Streets for extra parking spaces for those doing business at the county building.

Chair Johnson closed the public hearing at 8:34 pm.

Commissioner Ellen Pirie thanked all the speakers and clarified that the purchase of the rail line is being done through the Santa Cruz County Regional Transportation Commission not the Santa Cruz County Board of Supervisors.

Commissioners thanked the public for their input and thanked the staff for all their due diligence work. The community was encouraged to have their friends and neighbors who were unable to attend the public hearing to contact the

Attachment B

RTC with their thoughts on this project. Commissioners commented that the community working together is what propels projects forward. Staff was asked how they would respond to key questions that were raised. Staff replied that a Frequently Asked Questions (FAQ) was being prepared with responses that would be posted on the RTC website.

Commissioner Johnson asked RTC legal consultant Kirk Trost about the next steps. Mr. Trost said that the most critical steps in the next couple of weeks will be for staff to continue to work with the staff of the California Transportation Commission (CTC) and Caltrans. Caltrans is the recommending body to the CTC for the funding of this project. He stated that the FAQs mentioned earlier that will be posted to the RTC website, will address the questions regarding the acquisition and the concern regarding the continuous corridor. He gave a brief response to that concern specifically, stating that the corridor is not fully composed of fee simple title. There are easements, congressional land grants and places on the corridor with no clear title. However, a line of railroad is subject to federal jurisdiction. If at any time the railroad is no longer used for passenger or freight transportation and is abandoned, the RTC has the right under federal law to "rail bank" the line, which will preserve the line as a continuous 31 mile corridor for any and all transportation uses throughout the life of the line for as long as the Commission chooses to use it for transportation purposes. Given this, the Commission is guaranteed a continuous corridor for transportation use for the life of the line.

Mr. Trost also responded to a question regarding the funding of this project. He said that the project is being funded through two sources: Proposition 116 funds and State Transportation Improvement Program (STIP) funds. The statute for receiving the Proposition 116 funding only requires the preservation of the rail line and does not actually require the operation of freight or passenger rail service. The CTC staff has requested a passenger rail business plan; this does not mean that it must be implementable within a certain period of time. It only requires that the RTC have a plan for future passenger use which can include commuter, recreation or any kind of passenger use. The CTC must take action to program the Proposition 116 funds for this project by the end of this fiscal year. This does not mean that the RTC must close the deal by this time.

8. The meeting adjourned at 8:52 pm

The next SCCRTC meeting is scheduled for Thursday, May 6, 2010 at 9:00 a.m. at the Board of Supervisors Chambers, 701 Ocean St., 5th Floor, Santa Cruz

The next Transportation Policy Workshop is scheduled for May 20, 2010 at 9:00 am at the SCCRTC Offices, 1523 Pacific Avenue, Santa Cruz, CA.

Attachment B

Respectfully submitted,

Yesenia Parra
Administrative Services Officer

ATTENDEES

Mike Keogh	
Bill Comfort	
Jonathon Kibrick	
Rosemary Sarka	Roaring Camp
Ed Hutton	
Rich Persoff	
Robert Jones	
Tarik Sabankaya	
Dylan McCommons	
Morgan Smith	
Ole Christensen	
Gary Harrold	People Power
Paul Elerick	Sierra Club
Joan Hوجلund	People Power
Nathaniel Robinson	
Mathilda Rand	People Power
Bonnie Morr	UTU
Donna Hall	
Larry Detloff	
Michele Whizin	People Power
Raphie Palefsky-Smith	People Power
Ayde Colin	People Power
Sahara Ray	People Power
Cody Boaz	People Power
Dylan deFalco	People Power
Richard English	
Mia Duquet	Friends of the Rail Trail
Piet Canin	Ecology Action
Neil Conner	
Jacob Martin	
Bruce Sawhill	Friends of the Rail Trail
Casey Denning	
Steve Perez	
Joe Nehls	
Maxine Schimmel	
Richard Snow	

5-10.b10

Attachment B

Paul Hempstead
Phil Kaplan
Kevin Bice
Kelly Chesus
Tawn Kennedy
Nellie Heiman
Kari Heiman
Sam Story
Jack Nelson
Linnea Nelson
Wilson Fieberling
Celia Scott
Paul Barsamia
Annette Jackson
Doug Vazby
Richard Berrick
Patrick Dolden
Ursula Ehrhart
Reed Searle
John Wright
Daniel Shockley
Peter Pethoe
Mary Odegaard
Marc de Souza
Erica Murphy
Lucy O'Dea
Rob Straka
Ariel Kellison
Joel van de Sande
Jacheon Yi
Becca Miller
Ian Pye
Caitlin Sadowski
Jessica Oltmanns
Ari Warren
Carolyn Jett
Yasi Torban
Dave Glasebrook
Chuck Huddleston
Max Marr
Selina Rodriguez
Josh
Joya Cazel
Fred Kiffer
Zoe Attenberg
Tobin Ortenblad
Peter Scott
Micah Posner

City of Capitola

CFST
People Power

5-10.b11

Attachment B

TPW Meeting Minutes

April 14, 2010

12

David Wright
Jacob
Patrick Dolden
Lee Otter
Nat Robinson
Ed Davidson
Cathy DeLuca
Mark Dure-Smith
Janet Fogel
Bonny Hawley
Ed Porter
Yasamine Torbati
Jim Danaher

Friends of the Rail Trail

Friends of State Parks

Anthony Von der Muhll
Jane Mio
Dennis Norton

People Power

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5-10.b12

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Angela Aitken, Finance Manager and Acting Assistant General Manager

SUBJECT: CONSIDERATION OF APPROVING THE TRANSFER OF THE 2002 CHANCE COACH CNG RUBBER TIRED TROLLEY TO A TRANSIT SYSTEM OR OTHER ELIGIBLE ENTITY UPON RECEIPT OF THE CITY OF SANTA CRUZ'S RELEASE OF INTEREST AND FTA APPROVAL OF SUCH TRANSFER

I. RECOMMENDED ACTION

That the Board of Directors approve the transfer of the 2002 Chance Coach CNG rubber tired trolley to a transit system or other eligible entity upon receipt of the City of Santa Cruz's release of interest and FTA approval of such transfer.

II. SUMMARY OF ISSUES

- The trolley was originally purchased with the City of Santa Cruz providing the local match. The total price was \$362,233; the Federal Transit Administration (FTA), through Santa Cruz METRO, paid \$289,786; and, the City of Santa Cruz paid \$72,447 in three installments. The intent was to run a beach shuttle, but shortly after the vehicle was delivered, the City ceased funding for the shuttle.
- On April 27, 2007, a Staff Report to the Board of Directors (Attachment A) recommended that staff identify other eligible transit agencies who would be interested in acquiring the CNG trolley as a transfer of FTA assets.
- In the April 27, 2007 Staff Report, it was also recommended that if another eligible transit agency was identified to take possession of the trolley, that the City of Santa Cruz be refunded the undepreciated value of their original investment. At June 30, 2010, this value will be \$25,168.13.
- The City of Santa Cruz has released its interest in the trolley in exchange for this undepreciated value of their original investment.
- Santa Cruz METRO has available funds for the return of undepreciated value to the City of Santa Cruz.
- The City of Monterey Park, CA, an eligible agency, has expressed interest in a transfer of the trolley and is willing to arrange and pay for its transport once the transfer is approved.

III. DISCUSSION

In February 2002, existing FTA grant #CA-90-X873 was amended to purchase a trolley replica vehicle. Members of the Santa Cruz METRO Board from the City of Santa Cruz were interested in running a Beach Shuttle and offered to pay the 20% local share required for the purchase of the trolley. Shortly after the acquisition of the trolley, in 2004, the City ceased funding for the shuttle. Since then, the trolley has had very limited usage.

When fleet vehicles are no longer in use, Santa Cruz METRO is required to let the FTA know through updates to the "fleet status list" in the federal grants administration program. In the case of the trolley, it is also a vehicle that is not eligible for replacement. The trolley can, however, be transferred to another eligible transit agency who is a recipient of FTA funding.

In April 2010, Santa Cruz METRO received a serious inquiry from the City of Monterey Park, CA, an FTA recipient who is willing to take possession of the trolley and safely transport it down to southern California by July 31, 2010, contingent on the Santa Cruz METRO Board of Directors' approval, a release of interest from the City of Santa Cruz, FTA approval and any required action on the part of the City Council of Monterey Park, CA.

To date, the City of Santa Cruz has released its interest in the trolley, effective June 30, 2010, in exchange for the return of the undepreciated value of their original investment, or \$25,168.13. A letter from the City of Santa Cruz's Director of Finance to this effect is attached (Attachment B).

Staff recommends approval of the transfer of the trolley as described above. Following this approval, Santa Cruz METRO will advise the City of Monterey Park so that they can move forward with the required City Council action to approve the transporting of the trolley. Staff will review and forward correspondence to the FTA requesting approval of the transfer of assets. Following the receipt of FTA approval, staff will proceed with the transfer of the 2002 Chance Coach CNG trolley to the City of Monterey Park, CA.

IV. FINANCIAL CONSIDERATIONS

If approved, Santa Cruz METRO will return the undepreciated value of the City of Santa Cruz's original investment, or \$25,168.13, and will transfer the remaining undepreciated value of the Santa Cruz METRO/FTA investment of \$177,092 (at 6/30/10) to the City of Monterey Park, CA. +Santa Cruz METRO has available funds for the return of undepreciated value to the City of Santa Cruz.

V. ATTACHMENTS

Attachment A: April 27, 2007 Staff Report to Board of Directors

Attachment B: City of Santa Cruz Letter Releasing Interest in Trolley

Prepared By: Tove Beatty, Interim Grants/Legislative Analyst
Date Prepared: June 15, 2010

Attachment A

DATE: April 27, 2007
TO: Board of Directors
FROM: Les White, General Manager
SUBJECT: CONSIDERATION OF DIRECTING STAFF TO IDENTIFY TRANSIT SYSTEMS INTERESTED IN ACQUIRING METRO'S RUBBER TIRED TROLLEY

I. RECOMMENDED ACTION

That the Board of Directors instruct the General Manager to identify and solicit interest from transit systems that may be able to purchase the METRO/City of Santa Cruz Trolley Replica vehicle and discuss the issue with the City of Santa Cruz.

II. SUMMARY OF ISSUES

- In February of 2002, the Board of Directors directed staff to procure a Trolley replica vehicle for use in the operation of the Santa Cruz Beach Shuttle.
- At that time, the City of Santa Cruz provided the local share of 20% for the trolley.
- The cost of the trolley when purchased was \$362,233.
- Shortly after delivery of the trolley replica, the City of Santa Cruz ceased the funding for the operation of the Beach Shuttle.
- The trolley has seen limited operation since that time.
- FTA monitors the use of federally funded assets used in the provision of mass transit service.
- METRO is scheduled to receive a Triennial Review this year, and the limited use of the trolley replica is expected to be discussed.
- One option that is available for METRO to address the “underused” trolley replica is to do a “federal assets transfer”, whereby another transit system can agree to have the bus transferred to them for the undepreciated value of the local share of the vehicle.

III. DISCUSSION

In February of 2002, the Board of Directors asked staff to amend an existing FTA grant to purchase a trolley replica vehicle. Members of the Board from the City of Santa Cruz were interested in using a rubber-tired trolley to run on the Santa Cruz Beach Shuttle, and they offered to pay the 20% share of the grant. The trolley was purchased for a cost of \$362,233, with the

Attachment A

local share amounting to \$73,354. Shortly after the delivery of the trolley, the City of Santa Cruz ceased funding for the Beach Shuttle (last year of operation was 2004), and the trolley has seen very limited usage. The chart below summarizes the mileage for the trolley

Date	Mileage
June 2003	2,850
June 2004	2,748
June 2005	1,310
October 2006	112
March 2007	128

METRO is required to certify that all assets purchased with federal funds are actively used for the provision of mass transit services. This year METRO is scheduled for a Triennial Review that is conducted by FTA. As part of that review, they evaluate the number of buses in the fleet. As can be seen from the above chart, the trolley is not actively used for service. The FTA allows for the transfer of federal assets that are not eligible for replacement to other transit agencies. The federal share of the asset is transferred and the undepreciated value of the local share is paid to the agency as reimbursement for the asset.

Staff is recommending that the Board direct staff to identify other transit agencies that may be interested in acquiring METRO's trolley replica vehicle. Should this be done, there will be a depreciated refund of the local share from the purchase of the trolley. Staff is also recommending that staff discuss the issue of the trolley replica vehicle with the City of Santa Cruz.

IV. FINANCIAL CONSIDERATIONS

Should another transit agency acquire the trolley replica vehicle, it will result in a refund of the depreciated portion of the local share. These funds shall be returned to the City of Santa Cruz.

V. ATTACHMENTS

None

Attachment B



FINANCE DEPARTMENT
809 Center Street, Room 101, Santa Cruz, CA 95060 • 831 420-5053 Fax: 831 420-5312 • www.cityofsantacruz.com

May 13, 2010

Ms. Audrey Bredehoff, FTA Project Manager Federal Transit Administration Region IX
201 Mission Street
San Francisco, CA 94105-1839

**RE: Transfer of FTA Asset Chance Coach, Inc., Historical Trolley
(VIN# 19S2CCS62W535135)
Release of the City of Santa Cruz's Partial Interest**

Dear Ms. Bredehoff:

This letter serves to release the City of Santa Cruz's financial interest in the above-described vehicle, currently owned by the Santa Cruz Metropolitan Transit District. When this historical Chance Coach trolley was purchased in October 2002, the City of Santa Cruz provided the required local match funds for the purchase of the vehicle as, at the time, plans were to use the trolley as a beach shuttle. Within a year after purchase, the City was unable to continue this service and the trolley was retired. Since that time, the City of Santa Cruz and Santa Cruz METRO have together tried to find another eligible transit agency that could make use of the trolley.

Recently, the City of Monterey Park in Southern California expressed interest in taking possession of the trolley. Monterey Park is an eligible recipient of FTA funds, including FTA 5309 and CMAQ funding, and is very interested in putting the trolley to use. At the time of purchase, the price of the trolley was \$362,232.92, with the City of Santa Cruz paying Santa Cruz METRO \$72,446.58 in matching funds.

Since the trolley was acquired, through June 30, 2010, accumulated straight-line depreciation on the City of Santa Cruz's interest in the trolley will total \$46,788.45, leaving a remaining value of \$25,658.13 to be paid to the City of Santa Cruz on 6/30/10 by Santa Cruz METRO in order to release the City of Santa Cruz of its interest in the trolley.

The City of Santa Cruz will be pleased with this arrangement and will release its interest in the Chance Coach historical trolley upon receipt of these funds.

If you have any questions, please contact me at 831-420-5055.

Sincerely,

A handwritten signature in black ink, appearing to read "Jack Dilles".

Jack Dilles
Director of Finance
City of Santa Cruz

5-11.b1

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Angela Aitken, Finance Manager, and Acting Assistant General Manager

SUBJECT: ADOPTION OF A RESOLUTION AUTHORIZING THE EXAMINATION OF STATE BOARD OF EQUALIZATION TRANSACTIONS (SALES) AND USE TAX RECORDS PERTAINING TO SANTA CRUZ METRO ORDINANCE 78-3-1

I. RECOMMENDED ACTION

That the Board of Directors adopt the attached resolution requesting permission to examine State Board of Equalization Transactions (Sales) and Use Tax Records

II. SUMMARY OF ISSUES

- Voters in Santa Cruz approved a measure to change the financing of Santa Cruz METRO from property tax to a ½-cent sales tax in 1979. Ordinance 78-3-1, enacted by the Board of Directors of Santa Cruz METRO imposed a tax on retail transaction and use tax.
- Pursuant to Ordinance No. 78-3-1 adopted March 17, 1978 and §7270 of the Revenue and Taxation Code, Santa Cruz METRO entered into a contract with the State Board of Equalization to perform all functions incident to the administration and operation of the Transactions and Use Tax Ordinance.
- Santa Cruz METRO deems it desirable and necessary for authorized representatives of Santa Cruz METRO to examine confidential transactions and use tax records of the State Board of Equalization pertaining to transactions and use taxes collected by the Board for Santa Cruz METRO.
- §7056 of the Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Board of Equalization records and establishes criminal penalties for the unlawful disclosure of information contained in or derived from, the transactions and use tax records of the Board.
- Santa Cruz METRO Resolution No. 89-7-1 **Attachment A**, adopted on July 21, 1989 permits certain authorized personnel to examine the records and procedures of the State Board of Equalization concerning taxpayers subject to Ordinance 78-3-1.
- A new resolution provided by the State Board of Equalization **Attachment B** needs to be adopted because two (2) of the positions listed in Resolution 89-7-1, are no longer authorized or funded. Staff recommends that the “Director of Management

and Budget” be replaced with the Assistant Finance Manager and that the “Senior Accountant” be deleted from the resolution.

- Staff requests that the General Manager, the Assistant General Manager, the Finance Manager, and the Assistant Finance Manager or other officer or employee of Santa Cruz METRO designated in writing by the Board of Directors of the Santa Cruz Metropolitan Transit District to the State Board of Equalization (hereafter referred to as Board) is hereby appointed to represent Santa Cruz METRO with authority to examine transactions and use tax records of the Board pertaining to transactions and use taxes collected for Santa Cruz METRO by the Board pursuant to the contract between Santa Cruz METRO and the Board.
- This new resolution supersedes Santa Cruz METRO Resolution No. 89-7-1 and all prior transactions and use tax resolutions of Santa Cruz METRO adopted pursuant to subdivision (b) of Revenue and Taxation §7056.

III. DISCUSSION

Voters in Santa Cruz approved a measure to change the financing of Santa Cruz METRO from property tax to a ½-cent sales tax in 1979. Ordinance 78-3-1, enacted by the Board of Directors of Santa Cruz METRO imposed a tax on retail transaction and use tax.

The California State Board of Equalization exclusively performs all functions incident to the administration and operation of Ordinance 78-3-1.

The California Revenue and Taxation Code §7056 and the Agreement between the State Board of Equalization and Santa Cruz METRO allows authorized personnel of Santa Cruz METRO to examine the records and procedures of the State Board of Equalization concerning taxpayers subject to Ordinance 78-3-1.

Santa Cruz METRO Resolution No. 89-7-1 **Attachment A**, adopted on July 21, 1989 permits certain authorized personnel to examine the records and procedures of the State Board of Equalization concerning taxpayers subject to Ordinance 78-3-1.

A new resolution provided by the State Board of Equalization **Attachment B** needs to be adopted because two (2) of the positions listed in Resolution 89-7-1, are no longer authorized or funded. Staff recommends that the “Director of Management and Budget” be replaced with the Assistant Finance Manager and that the “Senior Accountant” be deleted from the resolution.

Staff requests that the General Manager, the Assistant General Manager, the Finance Manager, and the Assistant Finance Manager or other officer or employee of Santa Cruz METRO designated in writing by the Board of Directors of the Santa Cruz Metropolitan Transit District to the State Board of Equalization (hereafter referred to as Board) is hereby appointed to represent Santa Cruz METRO with authority to examine transactions and use tax records of the Board pertaining to transactions and use taxes collected for Santa Cruz METRO by the Board pursuant to the contract between Santa Cruz METRO and the Board.

The information obtained by examination of Board records shall be used only for purposes related to the collection of Santa Cruz METRO's transactions and use taxes by the Board pursuant to the contract.

This new resolution supersedes Santa Cruz METRO Resolution No. 89-7-1 and all prior transactions and use tax resolutions of Santa Cruz METRO adopted pursuant to subdivision (b) of Revenue and Taxation §7056.

IV. FINANCIAL CONSIDERATIONS

There are no financial considerations related to adopting the attached resolution dated June 25, 2010.

V. ATTACHMENTS

Attachment A: Resolution No. 89-7-1 dated July 21, 1989

Attachment B: Resolution of the Santa Cruz Metropolitan Transit District Authorizing the Examination of State Board of Equalization Transaction (Sales) and Use Tax Records Pertaining to Santa Cruz Metropolitan Transit District Ordinance 78-3-1

Prepared by: Debbie Kinslow, Assistant Finance Manager

Date Prepared: June 14, 2010

Attachment A

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. 89-7-1

On the motion of Director Cavallaro
Duly seconded by Director McNeil
The following Resolution is adopted

RESOLUTION REQUESTING PERMISSION TO EXAMINE STATE BOARD OF EQUALIZATION RECORDS PERTAINING TO DISTRICT ORDINANCE 78-3-1

WHEREAS, Santa Cruz Metropolitan Transit District Ordinance 78-3-1, enacted by the Board of Directors of the Santa Cruz Metropolitan Transit District, imposed a tax on retail transaction and use tax; and

WHEREAS, the State Board of Equalization exclusively performs all functions incident to the administration and operation of this District ordinance pursuant to an Agreement for State Administration of District Transaction and Use Taxes, which was entered into by the parties and became effective on January 1, 1979; and

WHEREAS, the California Revenue and Taxation Code §7056 and the Agreement between the State Board of Equalization and the Santa Cruz Metropolitan Transit District allows authorized personnel of the Santa Cruz Metropolitan Transit District to examine the records and procedures of the State Board of Equalization concerning taxpayers subject to the District Ordinance 78-3-1.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Santa Cruz Metropolitan Transit District requests that the State Board of Equalization permit certain authorized personnel of the District, namely, the General Manager, the Assistant General Manager, the Manager of Finance, the Director of Management and Budget and the Senior Accountant to examine the records and procedures of the State Board of Equalization concerning taxpayers subject to District Ordinance 78-3-1.

BE IT FURTHER RESOLVED, that any information obtained by examination of the State Board of Equalization records, as permitted herein, shall be used only for purposes related to the collection of District transactions and use taxes by the State Board of Equalization, pursuant to the Agreement with the Santa Cruz Metropolitan Transit District.

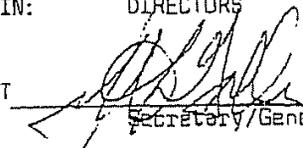
PASSED AND ADOPTED this 21st day of July, 1989, by the following vote:

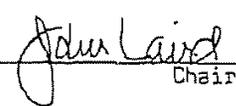
AYES: DIRECTORS Laird, McFarren, Cavallaro, Kaplan, Keeley, Ghio, Graves,
Lane, McNeil, Saucedo

NOES: DIRECTORS

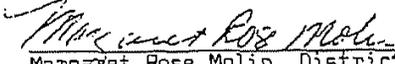
ABSENT: DIRECTORS Patton

ABSTAIN: DIRECTORS

ATTEST 
Secretary/General Manager

APPROVED 
Chair

APPROVED AS TO FORM:


Margaret Rose Molin, District Counsel

Attachment B

BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

A RESOLUTION OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE EXAMINATION OF STATE BOARD OF EQUALIZATION TRANSACTIONS (SALES) AND USE TAX RECORDS PERTAINING TO SANTA CRUZ METROPOLITAN TRANSIT DISTRICT ORDINANCE 78-3-1

WHEREAS, pursuant to Ordinance No. 78-3-1 of the Santa Cruz Metropolitan Transit District, herein after called Santa Cruz METRO and §7270 of the Revenue and Taxation Code, Santa Cruz METRO entered into a contract with the State Board of Equalization to perform all functions incident to the administration and operation of the Transactions and Use Tax Ordinance and;

WHEREAS, Santa Cruz METRO deems it desirable and necessary for authorized representatives of Santa Cruz METRO to examine confidential transactions and use tax records of the State Board of Equalization pertaining to transactions and use taxes collected by the Board for Santa Cruz METRO pursuant to that contract and,

WHEREAS, §7056 of the Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Board of Equalization records and establishes criminal penalties for the unlawful disclosure of information contained in or derived from, the transactions and use tax records of the Board;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS: That the General Manager, the Assistant General Manager, the Finance Manager, and the Assistant Finance Manager or other officer or employee of Santa Cruz METRO designated in writing by the Board of Directors of the Santa Cruz Metropolitan Transit District to the State Board of Equalization (hereafter referred to as Board) is hereby appointed to represent Santa Cruz METRO with authority to examine transactions and use tax records of the Board pertaining to transactions and use taxes collected for Santa Cruz METRO by the Board pursuant to the contract between Santa Cruz METRO and the Board. The information obtained by examination of Board records shall be used only for purposes related to the collection of Santa Cruz METRO's transactions and use taxes by the Board pursuant to the contract.

BE IT FURTHER RESOLVED, that the information obtained by examination of Board records shall be used only for purposes related to the collection of Santa Cruz METRO's transactions and use taxes by the Board pursuant to the contracts between Santa Cruz METRO and Board, and;

BE IT FURTHER RESOLVED, that this resolution supersedes all prior transactions and use tax resolutions of Santa Cruz METRO adopted pursuant to subdivision (b) of Revenue and Taxation §7056.

PASSED AND ADOPTED this 25th day of June 2010, by the following vote:

5-12.b1

Attachment B

Resolution No. _____
Page 2

- AYES:** Directors -
- NOES:** Directors -
- ABSTAIN:** Directors -
- ABSENT:** Directors -

APPROVED _____
ELLEN PIRIE
Chair

ATTEST _____
LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Angela Aitken, Finance Manager and Acting Assistant General Manager

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH MONTEREY-SALINAS TRANSIT (MST) FOR ITS USE OF THE WATSONVILLE TRANSIT CENTER

I. RECOMMENDED ACTION

Authorize the General Manager to execute an Agreement with MST for its use of the Watsonville Transit Center.

II. SUMMARY OF ISSUES

- Santa Cruz Metropolitan Transit District (METRO) has had a written agreement with MST since 1995 for the use of the Watsonville Transit Center.
- MST utilizes the Watsonville Transit Center by having its buses boarding and deboarding passengers who need to utilize the Watsonville Intermodal Transfer Facility. METRO's own passengers utilize the MST service for their transportation needs.
- In 1995, a base rent figure was set at \$7,000.00/year with a stipulation to adjust the rent according to the annual CPI as announced in October of each year. In 2010, the current annual rent paid by MST is \$10,382.00.
- METRO's General Manager and Interim Assistant General Manager have negotiated with MST to continue to allow MST access to METRO's Watsonville Transit Center for a rental fee as of October 2010 of \$10,382.00 which will be adjusted annually based on the CPI thereafter.

III. DISCUSSION

Since 1995, the Santa Cruz Metropolitan Transit District (METRO) has had a written agreement with MST for the use of the Watsonville Transit Center for an annual rent payment. In 1995, the base rent figure was set at \$7,000.00/year with a stipulation to adjust the rent according to the annual CPI as announced in October of each year. In 2010, the current annual rent charged to MST will be \$10,382.00 with CPI adjustments thereafter calculated in prior to October 2010. METRO and MST staffs have both expressed the desire to continue the arrangement based on the same terms and conditions.

In issuing the Request for Proposals for the design of the Watsonville Transit Center in 1991, the METRO Board of Directors based the design criteria on six guiding design parameters which included providing for an intermodal transfer facility for up to twelve buses including METRO,

MST, and Greyhound buses, and paratransit and taxi vehicles. The Grant Applications made clear that METRO would allow MST use of the facility to facilitate the transportation needs of the region.

IV. FINANCIAL CONSIDERATIONS

The annual Rent for MST's use of the Watsonville Transit Center is \$10,382.00 with the provision of annual CPI increases.

V. ATTACHMENTS

Attachment A: Draft Operating Agreement

Attachment A

AGREEMENT

FOR USE OF THE WATSONVILLE TRANSIT CENTER

This Agreement, made and entered into this 25th day of June, 2010 by and between the **Santa Cruz Metropolitan Transit District**, a political subdivision of the State of California, (hereinafter “METRO”), and **Monterey Salinas Transit**, (hereinafter “MST”), who agree as follows:

I. Recitals

- 1.01 METRO is a public entity whose primary objective is providing public transportation and has its principal office located at 110 Vernon Street, Santa Cruz, CA 95060. METRO owns and operates certain real property in the City of Watsonville commonly referred to as the WTC (hereinafter “WTC”) located at 475 Rodriguez Street, Watsonville, CA 95076.
- 1.02 MST is a public entity whose primary objective is providing public transportation and has its principal office at One Ryan Ranch road, Monterey, CA 93940. MST has a need to utilize METRO’s WTC for the boarding and deboarding of MST passengers in order to facilitate the transportation needs of the region.
- 1.03 Since 1995, METRO has granted permission for MST to utilize its WTC to board and deboard passengers and MST has paid an annual fee for this use. METRO and MST wish to continue this arrangement. This Agreement is intended to fix the terms and conditions thereby.

II. Grant of License

2.01 Grant of License

METRO hereby grants to MST, subject to all of the conditions set forth herein, a non-exclusive, revocable license to use the WTC at times and locations as designated by METRO for boarding and deboarding passengers and their luggage using MST’s duly authorized transit operations. METRO may temporarily close all, or part of the WTC property to the transit operations of MST provided for in this Agreement for special events. METRO will notify MST in advance with 72-hours notice when practical, of such temporary closures and cooperate with MST to make other arrangements for the continuation of public transit operations.

2.02 Legal Standards

MST will operate its buses within the WTC in accordance with all applicable federal, state and local laws and METRO’s rules and regulations. MST buses will not exceed five miles per hour as they travel through the WTC and, when stopped on the WTC property, the buses will not idle.

Attachment A

2.03 Operational Limits

MST may only operate a maximum of 4 buses within the WTC at any one time and only during METRO's published operating hours, 5am through midnight. Notwithstanding the foregoing, MST may operate transit service within the WTC on days or holidays that METRO does not provide transit service.

2.04 No Storage/Repairs/Maintenance

MST shall not park or store any buses or other transit vehicles in the WTC except in an emergency. MST shall not perform any maintenance or make any repairs of any of its vehicles in the WTC or at any METRO bus stop except in an emergency. In the event of an emergency, MST shall immediately notify METRO that an emergency situation exists and shall promptly act to correct and fully remedy the situation. If the emergency situation can not be corrected or repaired within an hour, MST shall cause a tow truck to remove the vehicle from METRO's property and shall restore the area to a condition satisfactory to METRO.

2.05 Operational Needs

MST may enter the WTC with maintenance and/or supervisory vehicles for the purpose of responding to MST's operational needs. MST vehicles shall depart METRO's property as soon as the operational need is resolved or within one hour whichever is less time. Supervisory vehicles may park in METRO designated parking spaces at the south end of the WTC property.

2.06 Use of Amenities

MST employees may utilize the METRO employee lounge and restroom facilities provided at the WTC property. MST is responsible for any damage or necessary repairs caused by its employees to these facilities.

2.07 Indemnification

MST shall exonerate, indemnify, defend and hold harmless METRO (which shall include, without limitation, their officers, agents, employees, and volunteers) from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which METRO may sustain or incur or which may be imposed upon METRO for injury to or death of persons, or damage to property as a result of or arising out of MST's use of the WTC property, but only in proportion to and to the extent such claims, demands, losses, damage, defense costs or liability are caused by or resulting from the negligent or intentional acts or omissions of MST its officers, employees, volunteers or agents. Such indemnification includes any damage to the person(s) or properties of MST and their persons.

Attachment A

2.08 Compliance with Laws

MST shall not do or permit anything to be done in, on or about the WTC Property, or bring or keep anything in, on or about the WTC Property, which will in any way conflict with any law, statute, ordinance or governmental rule or regulation now in force or which may hereafter be enacted or promulgated by any public authority. MST shall be solely responsible for any and all costs associated with noncompliance with any such laws.

2.09 Hazardous Materials

MST shall not handle, store, transport or otherwise keep any hazardous materials within the WTC at any time. MST shall bear full and exclusive responsibility for any release of hazardous or non-hazardous chemicals or substances arising from its use of the WTC Property. In the event of such release, MST shall immediately notify METRO. MST shall be solely responsible for all claims and expenses associated with the response to, removal and remediation of the release, including, without limit, payment of fines or penalties levied against METRO by any agency as a result of the release and shall hold harmless, indemnify and defend (with counsel satisfactory to METRO), METRO from any claims arising from such release. This indemnification shall survive the termination of this Agreement.

For purposes of this section only, the term “claims” shall include (i) all notices, orders, directive, administrative or judicial proceedings, fines, penalties, fees or charges imposed by any governmental agency with jurisdiction, and (ii) any claim, cause of action or administrative or judicial proceeding brought against the indemnified party, its directors, officers, employees or agents, or for any loss, cost (including reasonable attorneys’ fees), damage or liability, sustained or suffered by any person or entity, including the indemnified party.

2.10 No Interference

Notwithstanding any provision herein, neither MST nor MST employees shall interfere with, obstruct or prevent METRO’s transit service from adhering to its published schedule at any time or for any purpose.

2.11 METRO’s Obligations

METRO agrees to maintain the WTC and passenger amenities in a manner that allows for the operation of MST’s buses as provided for in this Agreement. METRO will correct any unsafe condition at the WTC property which it becomes aware of in a timely manner.

Attachment A

III. Compensation

3.01 Payment to METRO

Commencing with the effective date of this Agreement, MST shall pay METRO an annual rent of \$10,382.00 which is due and payable on October 1, 2010 and each year thereafter as adjusted by Section 3.02 below.

3.02 Periodic Cost-of-Living Adjustment

The annual rent provided for in Section 3.01 shall be subject to adjustment at the commencement of the second year of the term and each year thereafter (the "adjustment date"), including, without limitation, at the commencement of, and for the duration of any extended term, if any, made in accordance with Section 5.02 herein, as follows:

1. The base for computing the adjustment is the Consumer Price Index for All Urban Consumers (base year 1982-84 = 100) for San Francisco-Oakland-San Jose published by the United States Department of Labor, Bureau of Labor Statistics ("Index"), which is in effect on the date of the commencement of the term ("Beginning Index"). If the Index has increased over the Beginning Index, the hourly rate and annual operating costs for the following year (until the next rate adjustment) shall be set by multiplying the annual rate by a fraction, the numerator of which is the Current Index and the denominator of which is the Beginning Index. Upon adjustment of the annual rate as provided in this Agreement, METRO shall provide written notice to MST stating the new rate.
2. If the Index changes so that the base year differs from that in effect when the term commences, the Index shall be converted in accordance with the conversion factor published by the United States Department of Labor, Bureau of Statistics. If the Index is discontinued or revised during the term, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same result as would be obtained if the index had not been discontinued or revised.

IV. Term and Termination

- 4.01 The term of this Agreement is from October 1, 2010 through September 30, 2015.
- 4.02 Notwithstanding the provisions of Section 4.01, the parties may agree in writing to extend this Agreement, for additional periods of time.
- 4.03 Any party may terminate their participation in this Agreement upon 90 days written notification to the other parties to this Agreement.

Attachment A

- 4.04 In the event of termination of participation by a party, the rights and obligations of the terminating party, which by their nature survive termination of the services covered by this Agreement, shall remain in full force and effect after termination. Compensation and revenues due from one party to the other under this Agreement shall be paid; loaned equipment and materials shall be returned to their respective owners.

V. General Provisions

5.01 Independent Contractor

No relationship of employer and employee is created by this Agreement. In the performance of its work and duties, METRO and MST are at all times acting and performing as separate, independent public entities providing public transportation services.

5.02 Federal, State and Local Laws

The parties to this Agreement warrant that in the performance of this Agreement, each party shall comply with all applicable Federal, State and local laws and ordinances and all lawful orders, rules and regulations thereunder.

5.03 No Conflict of Interest

Each party to this MOU represents that it currently has no interest, and shall not have any interest, direct and indirect, that would conflict in any manner with the performance of services required under this Agreement.

5.04 Time of the Essence

Time is of the essence in this Agreement.

5.05 Consent to Breach Not Waiver

No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute a consent to, waiver of, or excuse for any other different or subsequent breach.

5.06 Non-Assignment

No party to this Agreement shall encumber, assign or otherwise transfer this Agreement or any right or any interest in this Agreement without prior express written consent of each of the parties. A consent to one assignment shall not be deemed to be a consent to any subsequent assignment. Any encumbrance, assignment or transfer or assignment of interest in this Agreement without prior

Attachment A

written permission or consent of the parties, whether it be voluntary or involuntary by operation of law or otherwise, is void and shall be just cause at the option of each party to terminate this Agreement.

5.07 Notices

All notices under this Agreement shall be deemed duly given upon delivery, if delivered by hand; or three days after posting, if sent by registered mail, return receipt requested; to a party hereto at the address set forth herein or to such other address as a party may designate by notice pursuant hereto:

METRO:

General Manager
Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060

MST:

General Manager
Monterey-Salinas Transit
One Ryan Ranch Road
Monterey, CA 93940

5.08 Amendment

This Agreement may be amended at any time by mutual agreement of the parties, but any such amendment must be in writing, dated, signed by duly authorized representatives of each party to the MOU and attached hereto.

5.09 Entire Agreement

This Agreement, together with all subordinate and other documents incorporated by reference herein, constitutes the entire agreement between the parties with respect to the subject matter contained herein and may only be modified by an amendment executed in writing by both parties hereto. All prior agreements, representations, statements, negotiations, understandings and undertakings are superseded hereby.

5.10 Authority

Each party has full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each has been properly authorized and empowered to enter into this Agreement. Each party further acknowledges that it has read this Agreement, understands it, and agrees to be bound by it.

Attachment A

IN WITNESS THEREOF, this Agreement is executed by the Santa Cruz Metropolitan Transit District, and Monterey-Salinas Transit, the day and year first hereinabove written.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT:

BY: _____
LESLIE R. WHITE, General Manager

Approved as to form:

BY: _____
Margaret Gallagher, District Counsel
Santa Cruz Metropolitan Transit District

MONTEREY-SALINAS TRANSIT (MST)

BY: _____
CARL SEDORYK, General Manager

Approved as to form:

BY: _____
Counsel
Monterey-Salinas Transit (MST)

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Robyn Slater, Human Resources Manager

SUBJECT: CONSIDERATION OF CONTRACT EXTENSION WITH THE HARTFORD FOR EMPLOYEE LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE THROUGH DECEMBER 31, 2010

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute an amendment to the contract with The Hartford to extend the contract for employee life and accidental death and dismemberment insurance through December 31, 2010.

II. SUMMARY OF ISSUES

- Santa Cruz METRO entered into a two year contract with The Hartford for employee life and accidental death & dismemberment insurance on August 1, 2008.
- Contractor has indicated that the current rates will be extended to December 31, 2010.
- Santa Cruz METRO will be issuing in the coming months a new request for proposal for employee life, accidental death & dismemberment (AD&D), and long term disability (LTD) insurance in hopes of obtaining better rates by combining the three types of insurance.
- Santa Cruz METRO, after speaking with other government agencies, has concluded that it will be advantageous to use the same carrier for Life/AD&D and LTD since it reduces paperwork and should improve customer service to employees.

III. DISCUSSION

Santa Cruz METRO entered into a contract with The Hartford for employee life and accidental death and dismemberment insurance on August 1, 2008. This contract will expire on July 31, 2010. Contractor has indicated that the current rates will be extended to December 31, 2010. Santa Cruz METRO will be issuing in the coming months a new request for proposal for employee life, accidental death & dismemberment, and long term disability insurance in hopes of obtaining better rates by combining the three types of insurance.

Staff has concluded that it is worthwhile to renew the Life/AD&D contract for five (5) months and then issue an RFP for both Life/AD&D and LTD so one contract can be granted for both types of insurance in December. By using the same company for both insurances the amount of

paperwork and tracking for Santa Cruz METRO and affected employees is reduced. More important, after speaking with other government agencies, staff believes that the level of customer service for the employee will be improved.

Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with The Hartford for employee life and accidental death and dismemberment insurance to extend the term of the contract to December 31, 2010.

IV. FINANCIAL CONSIDERATIONS

Funding for this contract is contained in the operating budgets for each department.

V. ATTACHMENTS

None

Prepared By: Lloyd Longnecker, Purchasing Agent
Date Prepared: June 3, 2010

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Robyn Slater, Human Resources Manager

SUBJECT: CONSIDER RENEWAL OF CONTRACT WITH VISION SERVICE PLAN FOR EMPLOYEE VISION CARE INSURANCE FOR AN ADDITIONAL TWO-YEAR CONTRACT PERIOD

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Vision Service Plan to extend the term of the contract for two (2) additional years for employee vision care coverage with no increase in the rates charged during the new contract period.

II. SUMMARY OF ISSUES

- Santa Cruz METRO entered into a contract with Vision Service Plan for employee vision care coverage on August 1, 2006.
- At the option of Santa Cruz METRO, this contract may be renewed.
- Vision Service Plan has indicated that they are interested in extending the contract for an additional two-year term without an increase in the rates charged to Santa Cruz METRO for the new contract period.

III. DISCUSSION

Santa Cruz METRO's current contract with Vision Service Plan for employee vision care coverage will expire on July 31, 2010. Vision Service Plan has provided good service under this contract. An extension of the contract would be beneficial to Santa Cruz METRO. Section 4.01 of the contract allows the option to renew the contract. Vision Service Plan has reviewed the contract and has indicated their desire to extend the contract for an additional two-year period without any increase in the rates charged to Santa Cruz METRO for the new contract period.

Currently Santa Cruz METRO pays a rate of \$27.50 per employee plus family per month. It is recommended that the Board of Directors authorize the General Manager to execute an amendment to the contract with Vision Service Plan to extend the contract for two (2) additional years without an increase in the rates charged to Santa Cruz METRO for the new contract period.

IV. FINANCIAL CONSIDERATIONS

Funds are available in the Human Resources budget for this amendment. This contract has a budget of approximately \$144,000 per year.

V. ATTACHMENTS

Attachment A: Letter from Vision Service Plan

Attachment B: Contract Amendment

Prepared By: Lloyd Longnecker, Purchasing Agent
Date Prepared: May 21, 2010

Attachment A



May 19, 2010

Mr. Lloyd Longnecker
Santa Cruz Metropolitan Transit District
110 Vernon St, #B (Purchasing Office)
Santa Cruz, CA 95060

RE: Santa Cruz Metropolitan Transit District #12019717

Dear Mr. Lloyd Longnecker

Vision Service Plan (VSP) appreciates your business, and is pleased to offer another period of quality coverage.

VSP has reviewed your program and developed rates based on the experience of your vision care program. Many factors are considered when determining rates. These factors include utilization, claim frequency, retention, and trends. Please feel welcome to call me should you have any questions regarding this renewal information. My phone number is located on the second page.

To renew your contract, please fill out the second page of this letter and fax it to VSP at 916-463-3926. Please file this letter with your VSP policy as it serves as your notice of renewal.

I look forward to working with you in the future.

Sincerely,

Cindy Holmes
Account Executive

5-15.a1

Attachment A



RENEWAL NOTICE

Please fill out the below, and fax to 916-463-3926 to acknowledge acceptance of the renewal. VSP produces your Plan document upon receipt of your confirmation of renewal.

VSP Contact	Cindy Holmes
Phone Number	800-852-7600
Fax Number	916-463-3926
Client Name:	Santa Cruz Metropolitan Transit District
Client Number:	#12019717
Current Rate:	\$27.50
Current Plan:	Plan C (12/12/12) \$5 copayment
Current In-Network Frame and Ecl:	\$120 rfa & \$350 ecl
Renewal Rate:	\$27.50
Renewal Plan:	Plan C (12/12/12) \$5 copayment
Renewal In-Network Frame and Ecl:	\$120 rfa & \$350 ecl
Renewal Period:	08/01/10 - 07/31/12

By:

Authorized Group Representative Signature

Print Name:

Title:

Date:

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT SECOND AMENDMENT TO CONTRACT NO. 05-24 FOR EMPLOYEE VISION CARE COVERAGE

This Second Amendment to Contract No. 05-24 for employee vision care coverage is made effective August 1, 2010 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California ("Santa Cruz METRO") and Vision Service Plan ("Contractor").

I. RECITALS

1.1 Santa Cruz METRO and Contractor entered into a Contract for employee vision care coverage ("Contract") on August 1, 2006.

1.2 The Contract allows for an extension of the contract upon mutual written consent.

Therefore, District and Contractor amend the Contract as follows:

II. TERM

2.1 Article 4.01 is amended to include the following language:

This Contract shall continue through July 31, 2012. This Contract may be mutually extended by agreement of both parties.

III. REMAINING TERMS AND CONDITIONS

3.1 All other provisions of the Contract that are not affected by this amendment shall remain unchanged and in full force and effect.

IV. AUTHORITY

4.1 Each party has full power to enter into and perform this Second Amendment to the Contract and the person signing this Second Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Second Amendment to the Contract, understands it, and agrees to be bound by it.

SIGNATURES ON NEXT PAGE

Attachment B

Signed on _____

DISTRICT
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Leslie R. White
General Manager

CONTRACTOR
VISION SERVICE PLAN

By _____
Cindy Holmes
Account Executive

Approved as to Form:

Margaret R. Gallagher
District Counsel

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Ciro Aguirre, Manager of Operations
April Warnock, Paratransit Superintendent

SUBJECT: CONSIDERATION OF CONTRACT AMENDMENTS WITH SPECIALIZED AUTO AND FLEET SERVICES, INC. AND DOC AUTO LLC FOR PARACRUZ VEHICLE MAINTENANCE SERVICES.

I. RECOMMENDED ACTION

That the Board of Directors authorize the General Manager to execute amendments to the contracts with Specialized Auto and Fleet Services, Inc. and Doc Auto, LLC for Vehicle Maintenance Services to amend the not to exceed amount from \$87,000 total for both contracts to \$174,000 total for both contracts.

II. SUMMARY OF ISSUES

- METRO entered into one-year contracts with Specialized Auto and Fleet Services, Inc. and Doc Auto, LLC for ParaCruz vehicle maintenance services, on January 1, 2010.
- The contract with Specialized Auto and Fleet Services, Inc., has a maximum amount payable under this contract of \$40,000.
- The contract with Doc Auto, LLC, has a maximum amount payable under this contract of \$47,000.
- Staff has determined that the \$40,000 and \$47,000, respectively, maximum amounts per contract will be inadequate for the remainder of the contracts effective period.
- Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Specialized Auto and Fleet Services, Inc., to increase the maximum amount payable under this contract from \$40,000 to \$80,000.
- Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Doc Auto, LLC, to increase the maximum amount payable under this contract from \$47,000 to \$94,000.

III. DISCUSSION

METRO entered into one-year contracts with Specialized Auto and Fleet Services, Inc. and Doc Auto, LLC for vehicle maintenance services, on January 1, 2010. Both contracts will expire on December 31, 2010.

In the contract with Specialized Auto and Fleet Services, Inc., under the contract terms of payment, Article 5.01, Contractor understands and agrees that if he/she exceeds the \$40,000 maximum amount payable under this contract, that it does so at its own risk.

In the contract with Doc Auto, LLC, under the contract terms of payment, Article 5.01, Contractor understands and agrees that if he/she exceeds the \$47,000 maximum amount payable under this contract, that it does so at its own risk. Both contracts currently total \$87,000.

Staff has determined that the \$40,000 and \$47,000, maximum amounts per contract, respectively, will be inadequate for the remainder of the two contracts effective period ending December 31, 2010.

Staff recommends that the Board of Directors authorize the General Manager to execute an amendment to the contract with Specialized Auto and Fleet Services, Inc. to increase the maximum amount payable under this contract from \$40,000 to \$80,000.

Additionally, that the Board of Directors authorize the General Manager to execute an amendment to the contract with Doc Auto, LLC, to increase the maximum amount payable under this contract from \$47,000 to \$94,000.

The total amended amount for both contracts will be from \$87,000 to \$174,000 for the remaining contract period ending December 31, 2010.

IV. FINANCIAL CONSIDERATIONS

Funds to support these amendments are included in the ParaCruz FY10 and FY11 Revenue Repair Out – Revenue Vehicles budget (account 503353).

V. ATTACHMENTS

None

Prepared By: April Warnock, Paratransit Superintendent
Date Prepared: June 16, 2010

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDER AUTHORIZING THE GENERAL MANAGER TO EXECUTE A LEASE AGREEMENT ON BEHALF OF METRO WITH BRONSON BAKER DBA BREW BAR FOR A KIOSK SPACE AT PACIFIC STATION

I. RECOMMENDED ACTION

Authorize the General Manager to execute a Lease Agreement with Bronson Baker, dba BREW BAR for a kiosk space at Pacific Station.

II. SUMMARY OF ISSUES

- Bronson Baker has been leasing kiosk space for his business Brew Bar at Pacific Station since August of 2000.
- The Lease Agreement expires on July 31, 2010, with no extensions available.
- METRO advertised the space and provided a Request for proposal (RFP) to the public for interested potential tenants during the month of May, 2010.
- After the deadline of June 1st, the only proposal received by METRO was from Bronson Baker, dba Brew Bar.
- Bronson Baker is proposing to Lease the kiosk for an initial 5-year term, with an option to extend the Lease by an additional five years under the same terms and conditions.

III. DISCUSSION

Bronson Baker dba BREW BAR has leased a kiosk at Pacific Station (formerly the Santa Cruz Metro Center) since August 1, 2000. Mr. Baker has been an excellent tenant during the two five-year terms he has leased the space from METRO. He has consistently paid his rent in a timely fashion and has complied with all the lease terms. The rent has remained constant at \$900 per month since the beginning of the initial term. His Lease Agreement expires on July 31, 2010.

METRO has advertised the space in two local newspapers, posted signs at Pacific Station and posted the advertisement of available space on its website during the month of May, 2010. The deadline to receive any proposals was June 1, 2010.

Mr. Baker's proposal was the only proposal received by METRO for this space. Mr. Baker is offering to pay \$900.00 in rent, with an initial five-year term and an option to extend the Lease by an additional term of five years under the same lease terms and conditions. There is a CPI increase included in the new Lease after the first year, no lower than 1% and not to exceed 5%.

METRO staff recommends that the Board authorize the General Manager to execute this new Lease Agreement.

IV. FINANCIAL CONSIDERATIONS

The proposed rent for the kiosk space is \$900 per month with CPI increases beginning on August 1, 2011.

V. ATTACHMENTS

Attachment A: Draft Lease Agreement

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT TRANSIT CENTER LEASE AGREEMENT

THIS LEASE is made on August 1, 2010, between the **SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**, a political subdivision of the State of California ("Landlord"), whose address is 110 Vernon Street, Santa Cruz, California, 95060, and, **and Bronson Baker, dba Brew Bar** ("Tenant"), whose address is P.O. Box 2427, Watsonville, Ca. 95077, who agree as follows:

RECITALS

This lease is made with reference to the following facts and objectives:

1. Landlord is the owner of certain real property commonly known as the Pacific Station, (hereinafter "Center") at 920 Pacific Avenue, Santa Cruz, California. Said real property includes, without limitation, "Premises" which consists generally of approximately 290 square feet of space located at Booth #1 of the island concession area in the building commonly known as Pacific Station, located in Santa Cruz, California
2. Tenant is willing to lease the Premises from Landlord pursuant to the provisions stated in this lease.
3. Tenant wishes to lease the Premises for the purposes of operating, generally a coffee-to-go retail outlet.
4. Tenant has examined the Premises and is fully informed of their condition.

ARTICLE 1: PREMISES

1.1 General

Landlord leases to Tenant and Tenant leases from Landlord the real property located in the City of Santa Cruz, County of Santa Cruz, State of California, identified as the "Premises" above, outlined in yellow in Exhibit A at the Center at 920 Pacific Ave., Santa Cruz, Ca 95060

1.2 Airspace Rights

This lease confers no rights either with regard to the subsurface of the land in which the Premises are located or with regard to airspace above the ceiling in which the Premises are located

ARTICLE 2: TERM

2.1 Fixed Term

The term shall commence on August 1, 2010 and shall expire at 12:01 a.m. on July 31, 2015, unless sooner terminated in accordance with the provisions herein.

2.2 Inability to Deliver Possession

Landlord has delivered possession of the premises to Tenant and Tenant by his acceptance of the premises warrants that the premises are in good condition and meet Tenant's business needs.

2.3 Option to Extend Term

Tenant shall have one (1) option to extend the term of its lease for an additional five (5) year period under the same terms and conditions specified herein provided Landlord receives written notification from Tenant exercising said option not later than ninety (90) days prior to the expiration of the initial five (5) year term. Tenant shall have no other right to extend the term beyond the option to extend the term as described herein.

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2.4 Tenant's Notice and Default

- a. If Tenant fails to give Landlord an option notice, Tenant's rights under this Article 2 shall be deemed waived, and Landlord shall be free (without any further obligation to Tenant) to lease premises to anyone upon the same or any other terms and conditions and without any further obligation to Tenant, whether or not the terms and conditions of such lease are more or less favorable than those offered to Tenant.
- b. Tenant's extended term option shall be suspended during any period in which Tenant is in default under any provision of this Lease until said default has been cured. If Tenant fails to exercise its extension option in any instance when such rights may arise, Tenant's rights to the extension shall thereafter be deemed null and void and of no further force or effect. The period of time within which the extension option may be exercised shall not be extended or enlarged by reason of Tenant's inability to exercise such rights because of the foregoing provisions. All rights of Tenant to the extension option shall terminate and be of no further force or effect even after Tenant's due and timely exercise thereof, if, after such exercise, but prior to the commencement date of the term of the extension option: (1) Tenant fails to pay to Landlord a monetary obligation of Tenant for a period of ten (10) days after such obligation becomes due (without any necessity of Landlord to give notice thereof to Tenant); (2) Tenant fails to cure a material non-monetary default within thirty (30) days after Landlord gives written notice to Tenant of such default; provided, however, that if the nature of Tenant's default is such that more than thirty (30) days are reasonably required for its cure, the Tenant shall not be in default if it begins such cure within the thirty (30) day period described above and, thereafter, diligently prosecutes such cure to completion; or (3) Landlord gives to Tenant three (3) or more notices of default (and Tenant was in fact in default in such instances), whether or not such defaults are ultimately cured. Landlord's waiver of its right to terminate this Lease due to Tenant's default in any instance shall not be deemed a waiver of the foregoing conditions precedent and conditions subsequent to the exercise of the extension option.

2.5 Extension Option Not Separately Assignable

The extension options shall not be assignable separate and apart from this lease.

ARTICLE 3: RENT

3.1 Minimum Monthly Rent

Tenant shall pay to Landlord as minimum monthly rent, without deduction, setoff, prior notice, or demand, the sum of nine hundred dollars (\$900.00), per month in advance on the first day of each month commencing on August 1, 2010. Minimum monthly rent for the first month or portion thereof shall be paid on the day that Tenant's obligation to pay minimum monthly rent commences. Minimum monthly rent for any partial month shall be prorated at the rate of 1/30th of the minimum monthly rent per day.

3.2 Periodic Cost-of-Living Adjustment

The minimum monthly rent provided for in Section 3.1 shall be subject to adjustment at the commencement of the second year of the term and each year thereafter (the "adjustment date"), including, without limitation, at the commencement of, and for the duration of any extended term, if any, made in accordance with Article 3 herein, as follows:

- a. The basis for computing the adjustment is the Consumer Price Index for All Urban Consumers (base year 1982-84 = 100) for San Francisco-Oakland-San Jose published by the United States Department of Labor, Bureau of Labor Statistics ("Index"), which is in effect on the date of the commencement of the term ("Beginning Index"). If the Index has increased over the Beginning Index, the minimum monthly rent for the following year (until the next rent adjustment) shall be determined by the percentage increase in the Index for the year period. In no case shall the minimum monthly

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rent be less than a 1% increase over the current minimum monthly rent set forth in Section 3.1 and an increase shall be no greater than 5% of the current minimum monthly rent as provided in Section 3.1. On adjustment of the minimum monthly rent as provided in this lease, Landlord shall notify Tenant in writing of the new minimum monthly rent.

- b. If the Index changes so that the base year differs from that in effect when the term commences, the Index shall be converted in accordance with the conversion factor published by the United States Department of Labor, Bureau of Statistics. If the Index is discontinued or revised during the term, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same results, which would be obtained if the index had not been discontinued or revised.

3.3 Refund of Prepaid and Unearned Minimum Monthly Rent

If this lease terminates before the expiration date for reasons other than the Tenant's default, minimum monthly rent shall be prorated to the date of termination, and Landlord shall immediately repay to Tenant all minimum monthly rent then prepaid and unearned.

3.4 Due Dates and Delinquent Dates for Rent Payments

- a. Amounts due Landlord for minimum monthly rent (Section 3.1) late rent charges (Section 3.9), "increase in insurance due to use" (Section 5.2.1), "fire and other perils insurance" (Section 10.3), and other rent for which specific payment dates or periods are identified in this lease, are due and payable, without deduction, setoff, prior notice or demand, on the dates indicated herein, and are delinquent on the second business day thereafter. All rent payments for which no specific due dates are specified in this lease, including, without limitation, security deposit (Article 4), maintenance (Article 6), Utilities and Services (Article 9) and insurance (Article 10), are due and payable upon receipt of Landlord's invoice, and are delinquent eight (8) calendar days thereafter, if served personally, or ten (10) calendar days after the date of postmark, if sent by prepaid, first-class mail.
- b. A "business day" for purposes of this Article is any day on which the administrative office of the Santa Cruz Metropolitan Transit District is open for regular business.

3.5 Late Rent Charges

Rent not paid when due shall bear interest from the first day after it is due until paid at the rate of 10 per cent per annum. Tenant acknowledges that late payment by Tenant to Landlord of any rent shall cause Landlord to incur costs not contemplated by this lease, the exact amount of such costs being extremely difficult and impracticable to fix. Such costs include, without limitation, processing and accounting charges. Therefore, if any amount of rent due from Tenant is not received by Landlord when due, for any cause, Tenant shall pay to Landlord an additional sum of ten percent (10%) of the overdue rent as a late charge, in addition to the interest charge specified above. The parties agree that this late charge represents a fair and reasonable estimate of the costs that Landlord will incur by reason of late payment by Tenant. Acceptance of any late charge shall not constitute a waiver of Tenant's default with respect to the overdue amount, or prevent Landlord from exercising any of the rights and remedies available to Landlord.

3.6 Taxes Paid by Tenant; Additional Rent

- a. Tenant agrees to pay before delinquency all taxes, assessments, license fees, and other charges which at any time may be levied by the State of California, County of Santa Cruz, City of Santa Cruz (including, without limitation any promotional tax due), or any other tax or assessment, levied upon any interest in this lease or any possessory right which Tenant may have in or to be the Premises covered hereby or to the improvements thereon by reason of its ownership, use, or occupancy thereof or otherwise, as well as all taxes, assessments, fees, and charges on commodities, goods, merchandise, foods, beverages, fixtures, appliances, equipment and property owned by it in, on, or

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about said Premises. On demand by Landlord, Tenant shall furnish Landlord with satisfactory evidence of these payments. Amounts paid through Landlord for any aforementioned expense (including, without limitation, promotional tax) shall be considered additional rent for purposes of this lease.

- b. If this Lease expires prior to the determination of the amount of such taxes and assessments for the last year in which the Lease expiration occurs, Tenant shall nevertheless promptly pay such percentage following notice from Landlord appropriately prorated for the portion of the Lease term that falls within such last year.
- c. This lease may create a possessory interest subject to property taxation. Tenant is hereby notified that the lease may be subject to property taxes. (See California Revenue and Tax Code §107.7.)

3.7 Payment for Permits

Tenant shall be solely responsible to obtain and pay for use permits, necessary design review permits and building permits for any approved Tenant improvements.

3.8 Negation of Partnership

Landlord shall not become or be deemed a partner or a joint-venturer with Tenant by reason of the provisions of this lease.

3.9 Payment of Rent

All rent shall be paid in United States currency and shall be paid to Landlord at the address below.

Santa Cruz Metropolitan Transit District
ATTN.: Finance Department
110 Vernon Street
Santa Cruz, CA 95060

ARTICLE 4: SECURITY DEPOSIT

Tenant has deposited with Landlord nine hundred eighty dollars (\$980.00), as a security deposit for the performance by Tenant of the provisions of this lease upon execution of this lease. If Tenant is in default, Landlord can use the security deposit, or any portion of it, to cure the default or to compensate Landlord for all damages sustained by Landlord resulting from Tenant's default including reasonable attorney's fees. Tenant shall within 10 days of demand pay to Landlord a sum equal to the portion of the security deposit expended or applied by Landlord as provided in this Article so as to maintain the security deposit in the sum initially deposited with Landlord. Tenant's failure to do so shall be a material default under this Lease. If Tenant is not in default at the expiration or termination of this lease, Landlord shall return the security deposit to Tenant within thirty (30) days. Landlord's obligations with respect to the security deposit are those of a debtor and not a trustee. Landlord can maintain the security deposit separate and apart from Landlord's general funds or can commingle the security deposit with Landlord's general funds. Landlord shall not be required to pay Tenant interest on the security deposit.

ARTICLE 5: USE; LIMITATIONS ON USE

5.1 Use

- a. Tenant shall use premises for a coffee-to-go retail outlet as more particularly set forth herein, and for no other use without Landlord's written consent. Said use (including, without limitation, limitations on use) is further described in Exhibit B attached hereto and made a part hereof.

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- b. No other business shall be conducted on the Premises by Tenant except upon the prior written consent of the Landlord. Landlord shall not be a guarantor or otherwise liable to Tenant for Landlord's exercise of discretion in allowing any type of business to lease space at the Center or in consenting to a change of any other Tenant's business use located at the Center. Landlord shall not be a guarantor of Tenant's business or of insuring that individuals who ride landlord's buses shop or utilize tenant's business.
- c. Tenant shall continuously use the Premises for the uses specified in this lease and shall continuously merchandise the Premises, during the hours specified in Exhibit B. If the Premises are destroyed or partially condemned and this lease remains in full force and effect, Tenant shall continue operation of its business at the Premises to the extent reasonably practicable from the standpoint of good business judgment during any period of reconstruction. Tenant shall not use any space in the Premises for office, clerical, and other non-service or non-selling purposes.
- d. Tenant specifically agrees that the premises are not to be used for any interior or exterior storage of toxic or hazardous chemicals or materials other than those associated with Tenant's business subject to Landlord's approval. The business conducted by the Tenant on the Premises shall be of a character and nature that will not be detrimental to the value of the Premises. No use shall be made or permitted to be made of the Premises, nor acts done in or about the Premises, which will in any way conflict with any law, ordinance, rule or regulation affecting the occupancy or use of the Premises, which are or may hereafter be enacted or promulgated by any public authority, or which will increase the existing rate of insurance upon the building or cause a cancellation of any insurance policy covering the building or any part thereof. Nor shall Tenant permit to be kept, or use in or about the Premises, any article which may be prohibited by the standard form of fire insurance policy maintained by Landlord. Tenant shall not commit, or suffer to be committed, any waste upon the Premises, or any public or private nuisance, or other act or thing which may disturb the quiet enjoyment of any other tenant(s) in the Metro Center, nor, without limiting the generality of the foregoing, shall Tenant allow said Premises to be used for an improper, immoral, unlawful, or unethical purpose.

5.2 Limitations on Use

Tenant's use of the Premises as provided in this lease shall be in accordance with the following:

5.2.1 Cancellation of Insurance; Increase in Insurance Rates

- a. Tenant shall not do, bring, or keep anything in or about the Premises that will cause a cancellation of any insurance or an increase in the rate of any insurance covering the Premises.
- b. If the rate of any insurance (including, without limitation, any fire, casualty, liability, or other insurance policy insuring Landlord, Landlord's property, and Tenant at the Center, or any of Tenants' property) carried by Landlord is increased as a result of Tenant's changed use, Tenant shall pay to Landlord a sum equal to the difference between the original premium and the increased premium. Said payment shall be made within ten (10) days before the date Landlord is obligated to pay premium on the insurance, or within ten (10) days after Landlord delivers to Tenant a certified statement from Landlord's insurance carrier stating that the rate increase was caused solely by a changed activity of Tenant on the Premises as permitted in this lease, whichever date is later.
- c. Tenant shall comply at its expense, to the requirements of applicable fire control agencies having jurisdiction over the Premises, including, without limitation, any restrictions on occupancy and the provision of fire extinguishers. Tenant's obligation under this section shall include at Tenant's cost the obtaining and maintaining of any business license, use permits, design review permits for signs, and the building permits for any tenant improvements, or any other federal, state or local government requirement.

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- d. Except that Tenant shall not be obligated to comply with any law that requires alterations, maintenance, or restoration to the Premises unless the alterations, maintenance, or restoration are required as a result of Tenant's particular and specific use of the Premises at the time or as a result of Tenant's own construction on the Premises or is include in another section of this lease as an obligation of Tenant. Landlord shall make any alterations, maintenance, or restoration to the Premises required by such laws that Tenant is not obligated to make. Notwithstanding, the foregoing Tenant shall not alter the premises in any fashion without Landlord's written approval.

5.2.2 Deliveries

Tenant shall not allow deliveries of any kind to use the bus lanes at the Center. Additionally, Tenant's employees and customers shall be restricted to park in areas other than the bus lanes.

5.2.3 Waste; Nuisance

- a. Tenant shall not use the Premises or common area, or permit or suffer the Premises to be occupied or used, in any manner that will constitute waste, nuisance, or unreasonable annoyance (including, without limitation, the use of loudspeakers or sound or light apparatus that can be heard or seen outside the Premises) to other users of the Center.
- b. Tenant shall not use the Premises or common area for sleeping, for residential purposes or washing clothes, or the preparation, manufacture, or mixing of anything that might emit any objectionable odor or objectionable noises or lights into the Center.
- c. No secondhand store, auction, distress or fire sale, or bankruptcy or going-out-of-business sale may be conducted on the Premises or common area without Landlord's written consent. Tenant shall not sell or display merchandise outside the confines of the Premises or in the common area.

5.2.4 Overloading

- a. Tenant shall not do anything on the Premises that will cause damage to the Premises or to the Center.
- b. The Premises shall not be overloaded. No machinery, apparatus, or other appliance shall be used or operated in or on the Premises that will in any manner injure, vibrate, or shake the Premises and or the Center including the parking areas.

5.2.5 Hours of Operation

- a. Tenant agrees not to leave the Premises unoccupied or vacant during regular business hours as defined by the Landlord. Tenant shall continuously during the entire term hereof conduct and carry on Tenant's aforesaid business on the Premises, and shall keep said Premises open for business and cause such business to be conducted thereon, during each and every day and for such number of hours each day, as is established in Exhibit B of this Lease.
- b. Landlord may, at its option, change the hours of operation for Tenant's business, which are set forth in Exhibit B. Landlord may, at its option, and for good cause, permit Tenant to temporarily close down said business or otherwise limit operations. However, Tenant must submit a written request to the Board of Directors of Landlord for any change or to temporarily close its business. The decision of the Board of Directors shall be final and binding.

5.2.6 Rules and Regulations/Common Area

- a. Tenant acknowledges that this lease is made on property owned by Landlord and under Landlord's exclusive control. Said property is primarily devoted to the provision of transit services for the public. Tenant agrees that it shall do nothing to interfere with Landlord's transit services. Tenant further

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acknowledges that the primary duties of Landlord are to operate transit services safely; and Tenant hereby agrees to abide by all laws, ordinances, directives, rules and regulations existing or hereafter made for the government, management, maintenance, and operation of the Center, including such directives as to usage of the Center as may be promulgated by any government agency including the Board of Directors, officers or representatives of the Landlord in their official or departmental capacity. Tenant further agrees that such directives, rules, regulations, ordinances and conditions as may be imposed by any governmental agency or Landlord through its Board of Directors, administrative officers, department heads or duly authorized representatives, shall be subject to immediate compliance by Tenant. Tenant acknowledges that it has read and reviewed the Center Rules and Regulations, which are attached hereto as Exhibit C and incorporated herein by reference and agrees to follow them.

- b. Certain areas have been constructed by Landlord within the Premises for the general use, convenience and benefit of the users and occupants of the Center and their customers and employees, including the lobby, sidewalks, landscaped areas and other areas for pedestrian use (herein called the "Common Area"). Except as may be limited herein, Tenant shall have the non-exclusive right for itself and for its customers, invitees, employees, contractors, subtenants and licenses to use the Common Area in common with Landlord and other persons permitted to use the same for pedestrian ingress, egress and access. Tenant shall do nothing to interfere with anyone's use of the common area.
- c. Tenant shall be responsible for its proportionate share of the costs of the Common Area including the maintenance costs, and all improvements and facilities situated thereon and required in connection therewith. Any increases to common area charges shall be assessed based upon the useful life of the improvement taking into account the remaining term of the lease.

5.2.7 Limitation

This lease is made for commercial purposes related to the operation of the Center, and no use shall be made of the Premises by Tenant that would, in Landlord's opinion, interfere with transit operations and operation of the Center or any other Center's business in any manner or form.

ARTICLE 6: MAINTENANCE

6.1 Landlord's Maintenance

Landlord shall not be liable for any damage or injury to the person, business (or any loss of income therefrom), goods, wares, merchandise or other property of Tenant, Tenant's employees, invitees, customers or any other person in or about the Premises; whether such damage or injury is caused by or results from: 1) fire, steam, electricity, water, gas or rain; 2) the breakage, leakage, obstruction or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning or lighting fixtures or any other cause; 3) conditions arising in or about the Premises or upon other portions of any building which the Premises is part, or from other sources or places; or 4) any act or omission of the Tenant, Landlord shall not be liable for any such damage or injury even though the cause of or the means of repairing such damage or injury are not accessible to Tenant. Tenant, as a material part of the consideration to be rendered to Landlord, hereby waives all claims against Landlord for the foregoing damages from any cause arising at any time.

6.2 Tenant's Maintenance

- a. Tenant at its cost shall maintain, in good condition, all portions of the Premises, both inside and out, including, without limitation, all signs, storefronts, plate glass, show windows, all Tenant's personal property, restrooms, fixture maintenance (I i.e. light bulbs.), and periodic services of heating and ventilation, electric and electronic equipment as recommended by the manufacturer (HVAC system, door maintenance etc.). Tenant is responsible for building upkeep including cleaning of interior paint, exterior and interior graffiti and broken plate glass.

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- b. Tenant shall be liable for any damage to the building in which the Premises are located resulting from the acts or omissions of Tenant or its authorized representatives or its employees or its customers. Landlord is not responsible for the repair of the Premises for damage caused by third parties, including Tenant, its employees, its representatives, or its customers.

ARTICLE 7: REPAIRS AND ALTERATIONS

- a. Tenant will take good care of the Premises and promptly notify the Landlord in writing of any damage caused thereto by Tenant, its employees or invitees and will not make any repairs or alterations without written permission of Landlord first had and obtained, and consent for same shall not be unreasonably withheld by Landlord. If Tenant performs any fixturing or alterations of the Premises such work shall be done in accordance with Exhibit D. Any alterations or improvements made shall remain on and be surrendered with the Premises on expiration or termination of the term, except that Landlord can elect within thirty (30) days before expiration of the term, or within five (5) days after termination of the term, to require Tenant to remove any alterations or improvements that Tenant has made to the Premises. If Landlord so elects, Tenant at its cost shall restore the Premises to the condition designated by Landlord in its election before the last day of the term, or within thirty (30) days after notice of election is given, whichever is later, and Tenant shall be liable for rent during any such period. Tenant shall keep the premises free from any liens arising out of any work performed, materials furnished or obligations incurred by Tenant.
- b. Landlord shall be under no obligation to make any repairs, alterations or improvements to or upon the Premises, or any part thereof, at any time except as provided in this Lease. Landlord shall at its sole cost and expense, at all times during the term hereof, repair and maintain the roof and exterior walls (other than plate glass, and doors, and roll-up doors) and foundations of the building in which the Premises are located; provided that Tenant shall reimburse Landlord for the cost and expense of repairing any and all damage to the roof, foundation or exterior walls of the Premises resulting from the acts or omissions of Tenant, Tenant's agents, employees, customers or invitees.
- c. Tenant shall, except for the intentional or negligent acts or omissions of Landlord, its agents, or employees, at its sole cost and expense, at all times during the term hereof, keep and maintain the Premises, the improvements thereon and every part thereof (including but not limited to plate glass, heating, ventilating, and air conditioning equipment, store fronts and doors, awnings and roll-up doors) in good and sanitary order, condition and repair and in compliance with all laws and regulations applicable thereto.
- d. Landlord may, at any time and for any reason during the term and any extensions thereof, remodel all or any part of the Center. Landlord's rights to remodel include, without limitation, the right to enclose, cover, re-configure, reposition or otherwise modify any part of the building in which the Premises are a part. Landlord shall not unreasonably interfere with Tenant's business as a result of alterations or improvements.

ARTICLE 8: TRADE FIXTURES

Subject to the provisions of Paragraph 7, above, Tenant may install and maintain its trade fixtures on the Premises, provided that such fixtures, by reason of the manner in which they are affixed, do not become an integral part of the Center or Premises. Tenant, if not in default hereunder, may at any time or from time to time during the term hereof, or upon the expiration or termination of this Lease, alter or remove any such trade fixtures so installed by Tenant, and any damage to the Premises caused by such installation, alteration or removal of such trade fixtures shall be promptly repaired by Tenant at the expense of Tenant. If not so removed by Tenant within thirty (30) days of the expiration or sooner termination of this Lease, said trade fixtures shall, at Landlord's option, become the property of Landlord or Landlord, at its option, may remove said trade fixtures and any damage to the Premises caused by such installation, alteration or removal of such trade fixtures and the cost of such removal shall be paid by Tenant to Landlord upon demand.

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ARTICLE 9: UTILITIES AND SERVICES

Landlord and Tenant shall be responsible for electrical utilities and services as follows:

- a. Tenant shall make all arrangements for and pay for all utilities and services furnished to or used by it, including, without limitation, gas, electric, water and telephone service, and for all connection charges and taxes;
- b. If Landlord is required to construct new or additional utility installations, including, without limitation, wiring, plumbing, conduits, and mains resulting from Tenant's changed or increased utility requirements, Tenant shall on demand pay to Landlord the total cost of these items;
- c. Landlord shall not be liable for failure to furnish utilities or services to the premises, but in case of the failure, Landlord will take all reasonable steps to restore the interrupted utilities and services;
- d. Tenant shall reimburse Landlord on a monthly basis (or other period as may be established by Landlord) for Landlord's costs in furnishing trash collection services to the premises at the rate of Two and six-tenths percent (**2.6%**) of Landlord's cost, which shall be billed to Tenant. Tenant shall pay for such services within ten (10) calendar days from the date Landlord bills Tenant. If Landlord determines that Tenant's trash collection costs should be increased due to Tenant's actual use of the service, Tenant shall be provided with 10 days notice of such increase.
- e. Tenant agrees to keep premises free and clear of any lien or encumbrance of any kind whatsoever created by Tenant's acts or omissions.
- f. Utility charges may be separately determined by Landlord based on utility rating of Tenant's use of premises and the common areas, as a percentage of the total utility use by those sharing the same meter, or as metered use. Landlord shall bill the Tenant as deemed appropriate (i.e. if the kiosks are both leased, then electrical is 50% of the concession island bill, water is 50% of the concession island water bill and gas is 50% of the concession island bill). If deemed appropriate by Landlord, Tenant shall pay directly to the appropriate supplier the cost of all heat, light, power, and other utilities and services supplied to the premises. If Landlord authorizes Tenant's premises to be separately metered, then Tenant shall pay for the full cost of the installation of the meter.
- g. Landlord can discontinue, without notice to Tenant, any of the utilities or services furnished to the premises for which Tenant fails to reimburse Landlord on a prompt basis as provided in this Article, and no such discontinuance shall be deemed an actual or a constructive eviction.

ARTICLE 10: INDEMNITY AND EXCULPATION; INSURANCE

10.1 Tenant's Indemnification of District

Tenant shall exonerate, indemnify, defend, and hold harmless Landlord (which shall include, without limitation, its officers, agents, employees and volunteers) and the property of Landlord from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which Landlord may sustain or incur or which may be imposed upon it for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the Tenant's lease or use of the Premises under the terms of this Lease including any condition of the Premises or any portion thereof over which Tenant has control and/or a duty to repair and/or maintain under the terms of this Lease. Such indemnification includes any damage to the person(s), or property (ies) of Tenant and third persons. Notwithstanding the foregoing Landlord shall be solely responsible for claims, demands, losses, damages, defense costs or liability of any kind or nature arising from its own transit operation at the Center so long as such claim, demand, loss, damage, defense costs or liability is not due to Tenant's negligence, intentional act or omission or due to Tenant's failure to meet its obligations under this lease.

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10.2 Liability Insurance

- a. Tenant further agrees to take out and keep in force during the life hereof, at Tenant's expense, public liability insurance, property damage insurance and products liability insurance, with a company or companies satisfactory to Landlord to protect Landlord against any liability incident from the use of, or resulting from, any accident or occurrence in or about said Premises, with a single combined public and products liability and property damage limit of at least ONE MILLION DOLLARS (\$1,000,000) for any one accident or occurrence.
- b. All public liability insurance, products liability insurance, and property damage insurance shall insure performance by Tenant of the indemnity provisions of Section 10.1. Said policy or policies shall require that in the event of cancellation of any policy, the insurance carrier shall notify Landlord in writing at least thirty (30) days prior thereto, and Tenant agrees, if Tenant does not keep such insurance in full force and effect, that Landlord may, at its option either terminate this lease, or take out the necessary insurance and pay the premium, and the repayment thereof shall be deemed due and owing to landlord on the next day upon which rent becomes due. Tenant shall have the insurance carrier(s) also notify Landlord thirty (30) days in advance of any modifications reducing the coverage of said policy (ies), and in the event that any of said insurance carriers do not notify Landlord of any modification, Tenant shall do so upon receiving notice of such modification. Tenant agrees that Landlord shall be named on said insurance coverage as an additional insured party in accordance with the foregoing covenants, and that cross-liability coverage in favor of Landlord shall be provided. Tenant shall furnish Landlord with evidence of insurance satisfactory to Landlord upon execution of this Lease and at such times as Landlord deems appropriate. Said policy or policies shall further provide that any insurance carrier of Landlord's shall be excess insurance only, as to the liability insured thereby.
- c. Landlord may increase or decrease the amount of public liability, products liability, and property damage insurance required, based upon a general review by Landlord of the standard insurance requirement as determined by the Board of Directors of Landlord to be in the public interest and required for all other Tenant's at the Center. Changes in insurance amounts shall occur not more frequently than once a year.

10.3 Fire and Other Perils Insurance

- a. Landlord shall provide Fire and Other Insurance with respect to the Premises, except that Landlord shall not provide earthquake and flood insurance. Insurance shall be obtained in the name of Landlord covering said leased Premises and all fixtures therein against loss by reason of the perils of fire, lightning, vandalism and malicious mischief, and endorsed to include extended coverage, said policy to be on a replacement cost basis, and to be maintained in full force and effect throughout the term of this lease. Said policy or policies shall provide that the loss payable shall be paid to Landlord.
- b. The "full replacement value" of the building and other improvements to be insured shall be determined by the company issuing the insurance policy at the time the policy is initially obtained. Not more frequently than once every three (3) years, either party shall have the right to notify the other party that it elects to have the replacement value determined by an insurance company. The determination shall be made promptly and in accordance with the rules and practices of the Board of Fire Underwriters, or a like board recognized and generally accepted by the insurance company, and each party shall be promptly notified of the results by the company. The insurance policy shall be adjusted according to the determination.
- c. The pro rata cost (based on the percentage of Tenant's Premises square footage in the Center) of said insurance shall be paid by Tenant, and shall reflect Tenant's business nature and size insofar as they measurably affect the Landlord's premiums. If any other tenant of the building of which the demised Premises are a part is conducting a business or otherwise engages in an activity or omits to take a precaution that the insurer identifies as producing a specified higher insurance rate than would be produced by the business and conduct of Tenant, such additional insurance rates will not be

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passed on to Tenant, even on a pro rata basis. Landlord will be the final authority regarding Tenant's share of the cost of the insurance. Landlord shall inform Tenant of its actual cost of the insurance at the commencement of the lease. Payment of Tenant's insurance cost shall be in addition to all other required rent and is due within ten (10) calendar days of mailing.

- d. Landlord may increase or decrease the amount of fire and other perils insurance required based upon a general review by Landlord of the standard insurance requirement as resolved by the Board of Directors of Landlord to be in the public interest.
- e. Landlord is not responsible for the acts or omissions of third parties against Tenant.

10.4 Tenant's Fire and Malicious Mischief Insurance

Tenant shall maintain on all its personal property (including unattached movable business equipment) in, on, or about the Premises, a policy of standard fire and extended and malicious mischief endorsements, to the extent of one hundred percent (100%) of their full replacement value. Landlord shall be named as an additional insured.

10.5 Tenant's Business Interruption Insurance

Tenant at its cost shall maintain business interruption insurance insuring that the minimum monthly rent will be paid to Landlord for a period of up to two (2) years if the Premises are destroyed or rendered inaccessible by a risk insured against by a policy of standard fire and extended coverage insurance, with vandalism and malicious mischief endorsements.

10.6 Proof of Insurance

Tenant shall provide proof of insurance evidencing at least the minimum levels of coverage described herein on or before the date of execution of this lease and thereafter on an annual basis or at such times as Landlord requests such proof of insurance.

10.7 Other Insurance Matters

All insurance required under this lease shall:

- a. Be issued by insurance companies authorized to do business in the State of California, with a financial rating of at least an A + 3A status as rated in the most recent edition of Best's Insurance Reports.
- b. Be issued as a primary policy.
- c. Contain an endorsement requiring thirty (30) days written notice from the insurance company to both parties before cancellation or change in the coverage, scope, or amount of any policy.
- d. Each policy, or a certificate of the policy, together with evidence of payment of premiums, shall be deposited with the other party at the commencement of the term, and on renewal of the policy not less than twenty (20) days before expiration of the term of the policy.

ARTICLE 11: DESTRUCTION

DAMAGE OR DESTRUCTION

In the event the premises, or the building or other improvements in which the premises are located, shall be damaged by and the cause of said damage is covered by insurance so that the damage thereto is such that the premises, or the building and other improvements in which the premises are located, may be repaired, reconstructed or restored within a period of ninety (90) days, landlord shall promptly

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commence the work or repair, reconstruction and the restoration, and shall diligently prosecute the same to completion through the use of the insurance proceeds. . If the insurance is not sufficient to fully pay for the repairs, reconstruction or restoration, Landlord shall notify Tenant in writing of same and Tenant shall have the option to pay the cost of said repairs, reconstruction or restoration over and above the available insurance proceeds. Should Tenant not elect to pay said excess costs, either party may terminate this Lease by giving written notice of same to the other party. During this period of time, this Lease shall continue in full force and effect except that Tenant shall not be liable for monthly rent if the Premises are totally destroyed or unusable for safety and health reasons as determined by the applicable municipal safety and health departments, so long as this restriction is not caused by Tenant. Tenant would be liable only for monthly rent in proportion to usable space if partially destroyed. If the Premises, or the building or other improvements in which the Premises are located, cannot be restored within ninety (90) days, either Tenant or Landlord has the option to terminate this Lease by giving written notice to the other

ARTICLE 12: ASSIGNMENT

12.1 ASSIGNMENT AND SUBLETTING

- a. Tenant shall not, either voluntarily or by operation of law, assign, sell, encumber, pledge or otherwise transfer all or any part of Tenant's leasehold estate hereunder, or permit the Premises to be occupied by anyone other than Tenant or Tenant's employees, or sublet the Premises or any portion thereof, without Landlord's prior written consent. Landlord's consent shall not be unreasonably withheld provided:
1. The same quality of business and financial soundness of ownership and management is maintained and will continue to be maintained in a manner compatible with the high standards contemplated by this Lease.
 2. That each and every covenant, condition or obligation imposed upon Tenant by this Lease, and each and every right, remedy or benefit afforded Landlord by this Lease is not thereby impaired or diminished;
 3. Tenant remains liable for performance of each and every obligation under this Lease to be performed by Tenant;
 4. As to subletting, Landlord shall receive One Hundred Percent (100%) of the gross rent paid by any assignee/sub-tenant in excess of the gross rent otherwise payable to Landlord pursuant to this Lease;
 5. Tenant reimburses Landlord for Landlord's reasonable costs and professional fees (legal and/or accounting) incurred in conjunction with the processing and documentation of any such requested assignment or subletting of this Lease by Tenant.
- b. If Tenant desires at any time to assign this Lease, or sublet any portion of the Premises, Tenant shall first notify Landlord of its desire to do so and shall submit in writing to Landlord, at least sixty (60) days but not more than one hundred and twenty (120) days before the intended date of assignment/subletting, the name of the proposed assignee/subtenant, the nature of the proposed assignee's/subtenant's business to be carried on in the Premises, the terms and provisions of the proposed assignment/subletting, and such reasonable financial information as Landlord may request, certified by the proposed assignee/subtenant as being true and correct as of the date of certification.

ARTICLE 13: DEFAULT

13.1 Tenant's Default

- a. The occurrence of any of the following shall constitute a default by Tenant:

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1. Failure to pay rent when due and in the manner provided in the lease if the failure continues for three (3) weekdays after a notice has been sent to Tenant; or additional rent or any other monetary sums required to be paid;
2. Failure to occupy the Premises and/or operate the Tenant's business as described herein on the Premises; (Tenant shall be conclusively presumed to have defaulted if Tenant leaves the Premises closed or unoccupied continuously for fifteen (15) days, whether or not the tenant is in default as to its rental obligation);
3. Failure to perform any other provision of this lease if the failure to perform is not cured within three (3) weekdays after notice has been given to Tenant. If the provisions of the lease violated by the Tenant cannot be performed within the three-day notice period described herein, Landlord shall not be required to give notice demanding the performance of the violated provisions of the lease;
4. The filing or commencement of any proceeding by or against Tenant under the Federal Bankruptcy code whether voluntary or involuntary, if not dismissed within sixty (60) days from the date of filing, shall constitute a default under this Lease;
5. Either the appointment of a receiver to take possession of all, or substantially all, of the assets of Tenant or garnishment of or levy or writ of execution on, all or substantially all of the assets of Tenant which remains in effect for more than sixty (60) days, or a general assignment by Tenant for the benefit of creditors, shall constitute a default of this Lease by Tenant. Notices given under this Article shall specify the alleged default and the applicable lease provisions, and shall demand that Tenant perform the provisions of this lease or pay the rent that is in arrears, as the case may be, within applicable period of time, or quit the Premises. No such notice shall be deemed forfeiture or a termination of this lease unless Landlord so elects in the notice;

13.2 Landlord's Remedies

13.2.1 Cumulative Nature of Remedies

Landlord shall have the following remedies if Tenant commits a default. These remedies are not exclusive; they are cumulative in addition to any remedies now or later allowed by law or in equity.

13.2.2 Tenant's Right to Possession Not Terminated

- a. Landlord can continue this lease in full force and effect, and the lease will continue in effect as long as Landlord does not terminate Tenant's right to possession, and Landlord shall have the right to collect rent when due. During the period Tenant is in default, Landlord can enter the Premises and re-let them, or any part of them, to third parties for Tenant's account. Tenant shall be liable immediately to Landlord for all costs Landlord incurs in re-letting the Premises, including, without limitation, brokers' commissions, expenses of remodeling the Premises required by the re-letting, and like costs. Re-letting can be for a period shorter or longer than the remaining term of this lease. Tenant shall pay to Landlord the rent due under this lease on the dates the rent is due, less the rent Landlord receives from any reletting. No act by Landlord allowed by this Article shall terminate this lease. After Tenant's default and for as long as Landlord does not terminate Tenant's right to possession of the Premises, if Tenant obtains Landlord's consent Tenant shall have the right to assign or sublet its interest in this lease, but Tenant shall not be released from liability under the lease terms. Landlord's consent to a proposed assignment or subletting shall not be unreasonably withheld.
- b. If Landlord elects to re-let the Premises as provided in this Article, rent that Landlord receives from re-letting shall be applied to the payment of:
 1. First, any indebtedness from Tenant to Landlord other than rent due from Tenant;

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2. Second, all costs, including for maintenance, incurred by Landlord in re-letting;
3. Third, rent due and unpaid under this lease. After deducting the payments referred to in this Article, any sum remaining from the rent Landlord receives from re-letting shall be held by Landlord and applied in payment of future rent as rent becomes due under this lease. In no event shall Tenant be entitled to any excess rent received by Landlord. If, on the date rent is due under this lease, the rent received from the re-letting is less than the rent due on that date, Tenant shall pay to Landlord, in addition to the remaining rent due, all costs, including for maintenance, Landlord incurred in re-letting that remain after applying the rent received from the re-letting as provided in this Article.

13.2.3 Termination of Tenant's Right to Possession

- a. Landlord can terminate Tenant's right to possession of the Premises at any time. No act by Landlord other than giving written notice to Tenant shall terminate this lease. Acts of maintenance, efforts to re-let the Premises or the appointment of a receiver on Landlord's initiative to protect Landlord's interest under this lease shall not constitute a termination of Tenant's right to possession. On termination, Landlord has the right to recover from Tenant:
 1. The worth, at the time of the award, of the unpaid rent that had been earned at the time of termination of this lease;
 2. The worth, at the time of the award, of the amount by which the unpaid rent that would have been earned after the date of termination of this lease until the time of award exceeds the amount of the loss of rent that Tenant proves could have been reasonably avoided;
 3. The worth, at the time of the award, of the amount by which the unpaid rent for the balance of the term after the time of award exceeds the amount of the loss of rent that Tenant proves could have been reasonably avoided; and,
 4. Any other amount, and court costs, necessary to compensate Landlord for all detriment proximately caused by Tenant's default.
- b. "The worth, at the time of the award," as used in items "1" and "2" of this Article 13.2.3, is to be computed by allowing interest at the maximum rate an individual is permitted by law to charge. "The worth at the time of the award," as referred to in item "3" of this Section 13.2.3, is to be computed by discounting the amount at the discount rate of the Federal Reserve Bank of San Francisco at the time of the award, plus 1%.

13.2.4 Landlord's Right to Cure Tenant's Default

Landlord, at any time after Tenant commits a default, can cure the default at Tenant's cost. If Landlord at any time, by reason of Tenant's default, pays any sum or does any act that requires the payment of any sum, the sum paid by Landlord shall be due immediately from Tenant to Landlord at the time the sum is paid, and shall bear interest at the maximum rate an individual is permitted by law to charge from the date the sum is paid by Landlord until Landlord is reimbursed by Tenant. The sum, together with interest on it, shall be additional rent.

ARTICLE 14: SIGNS

- a. Tenant shall not have the right to place, construct, or maintain on the glass panes or supports of the show windows of the Premises, the doors, or the exterior walls or roof of the building in which the Premises are located or any interior portions of the Premises that may be visible from the exterior of the Premises, any signs, advertisements, names, insignia, trademarks, descriptive material, or any other similar item without Landlord's written consent and any necessary approval from the City of

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Santa Cruz. Any signs approved by Landlord and placed on the Premises shall be at Tenant's sole cost. Landlord at Tenant's cost can remove any item placed, constructed, or maintained that does not comply with the provisions of this paragraph.

- b. Tenant shall not, without Landlord's written consent, place, construct, or maintain on the Premises any advertisement media, including, without limitation, searchlights, flashing lights, loudspeakers, phonographs, or other similar visual or audio media. Tenant shall not solicit business in, on, or about the public areas, or distribute handbills or other advertising or promotional media in, on, or about the public areas at Metro Center without written consent of landlord, except that Tenant shall be entitled to engage in radio, television, and newspaper advertising as is customarily used for the type of business in which Tenant is engaged.
- c. Any sign that Landlord grants Tenant the right to place, construct, and maintain shall comply with all laws and Tenant shall obtain any approval required by such laws. Landlord makes no representation with respect to Tenant's ability to obtain such approval.
- d. Landlord shall have the right to use for its signs the exterior walls and roof of the building in which the Premises are located.

ARTICLE 15: LANDLORD'S ENTRY ON PREMISES

- a. Tenant will permit Landlord and its agents to enter into and upon the Premises at all reasonable times and upon reasonable notice for the purpose of inspecting the same, or for the purpose of protecting the interest therein of Landlord, or to post notices of non-responsibility, or to service or make alterations, repairs or additions to the Premises or to any other portion of the building in which the Premises are situated, including the erection of scaffolding, props, or other mechanical devices and will permit Landlord at any time within ninety (90) days prior to the expiration of this Lease, to bring prospective tenants, broker or agents upon the Premises for purposes of inspection or display. Landlord shall not be liable in any manner for any inconvenience, disturbance, loss of business, nuisance, or other damage arising out of Landlord's entry on the Premises as provided in this Article.
- b. Tenant shall not be entitled to an abatement or reduction of rent if Landlord exercises any rights reserved in this Article.
- c. Landlord shall conduct its activities on the Premises as allowed in this Article in a manner that will cause the least possible inconvenience, annoyance, or disturbance to Tenant.

ARTICLE 16: SUBORDINATION AND OFFSET STATEMENT

Tenant agrees that this Lease is subordinate to any mortgage, trust deed or like encumbrance heretofore or hereafter placed upon said Premises by Landlord or his successors in interest to secure the payments or moneys loaned, interest thereon and other obligations. Tenant also agrees to promptly execute and deliver to Landlord from time to time, as demanded by Landlord, an offset statement or estoppel certificate containing such acts: as are within the knowledge of and are available to Tenant pertaining to this Lease, as a purchaser of the leased property or a lender may reasonably require if said statement is prepared for signing by Landlord. Failure to deliver the executed offset statement or estoppel certificate to Landlord within ten (10) days from receipt of same, shall be conclusive upon Tenant for the benefit of the party requesting the statement or certificate, or his successor, that this Lease is in full force and effect and has not been modified except as may be represented by Landlord in the statement or certificate delivered to Tenant.

ARTICLE 17: NOTICE

Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party or any other person shall be in writing and either served personally by depositing the same in the United States Postal Service, registered or certified mail, return receipt requested with the

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postage prepaid, addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address by compliance with this section. Notice shall be deemed communicated within forty-eight (48) hours from the time of mailing if mailed as provided in this Article 17.

Landlord: Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060
ATTN: Legal Department

Tenant: Bronson Baker
DBA Brew Bar
P.O. Box 2427
Watsonville, CA 95077

ARTICLE 18: WAIVER

- a. No delay or omission in the exercise of any right or remedy of Landlord on any default by Tenant shall impair such a right or remedy or be construed as a waiver.
- b. The receipt and acceptance by Landlord of delinquent rent shall not constitute a waiver of any other default; it shall constitute only a waiver of timely payment for the particular rent payment involved.
- c. No act or conduct of Landlord, including, without limitation, the acceptance of the keys to the Premises, shall constitute an acceptance of the surrender of the Premises by Tenant before the expiration of the term. Only a written notice from Landlord to Tenant shall constitute acceptance of the surrender of the Premises and accomplish a termination of the lease.
- d. Landlord's consent to or approval of any act by Tenant requiring Landlord's consent or approval shall not be deemed to waive or render unnecessary Landlord's consent to or approval of any subsequent act by Tenant.
- e. Any waiver by Landlord of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of the lease.

ARTICLE 19: SURRENDER OF PREMISES; HOLDING OVER

19.1 Surrender of Premises

- a. On expiration of the term, Tenant shall surrender to Landlord the Premises and all Tenant's improvements and alterations to the Premises in good condition (except for ordinary wear and tear occurring after the last necessary maintenance made by Tenant and destruction to the Premises, except for alterations that Tenant has the right to remove or is obligated to remove under the provisions herein. Tenant shall remove all its personal property within the above stated time. Tenant shall perform all restoration made necessary by the removal of any alterations or tenant's personal property within the time periods stated in this Article.
- b. Landlord can elect to retain or dispose of in any manner any alterations or Tenant's personal property that Tenant does not remove from the Premises on expiration or termination of the term as allowed or required by this lease by giving at least ten (10) days' notice to Tenant. Title to any such alterations or Tenant's personal property that Landlord elects to retain or dispose of on expiration of the ten (10) day period shall vest in Landlord. Tenant waives all claims against Landlord for any damage to Tenant resulting from Landlord's retention or disposition of any such alterations or tenant's personal property. Tenant shall be liable to Landlord for Landlord's costs for storing, removing, and disposition of any alterations or tenant's personal property.

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- c. If Tenant fails to surrender the Premises to Landlord on expiration as required by this Article, Tenant shall hold Landlord harmless from all damages resulting from Tenant's failure to surrender the Premises, including, without limitation, claims made by a succeeding tenant resulting from Tenant's failure to surrender the Premises.

19.2 Holding Over

If Tenant, with Landlord's written consent, remains in possession of the Premises after expiration or termination of the term, or after the date in any notice given by Landlord to Tenant terminating this lease, such possession by Tenant shall be deemed to be a month-to-month tenancy terminable on thirty (30) days' written notice given at any time by either party. All provisions of this lease, except those pertaining to term, option to extend, and option to acquire the Premises, shall apply to the month-to-month tenancy.

ARTICLE 20: MISCELLANEOUS PROVISIONS

20.1 General Conditions

20.1.1 Time of Essence

Time is of the essence of each provision of this lease.

20.1.2 Corporate Authority

If Tenant is a corporation, Tenant shall deliver to Landlord on execution of this lease a certified copy of a resolution of its board of directors authorizing the execution of this lease and naming the officers that are authorized to execute this lease on behalf of the corporation.

20.1.3 Successors

This lease shall be binding on and inure to the benefit of the parties and their successors, except as provided in Article 12.

20.1.4 Rent Payable in U.S. Money

Rent and all other sums payable under this lease must be paid in lawful money of the United States of America.

20.1.5 Real Estate Brokers; Finders

Each party represents that it has not had dealings with any real estate broker, finder, or other person, with respect to this lease in any manner. Each party shall hold harmless the other party from all damages resulting from any claims that may be asserted against the other party by any broker, finder, or other person, with whom the other party has or purportedly has dealt.

20.1.6 Status of Parties on Termination of Lease

In the event of termination, the rights and obligations of the parties, which by their nature survive termination covered by this Lease, shall remain in full force and effect after termination. Compensation and revenues due from one party to the other under this Lease shall be paid; loaned equipment and material shall be returned to their respective owners; the duty to maintain and allow inspection of books, accounts, records and data shall be extended, and the hold harmless agreement and insurance provisions, contained in Article 10 shall survive.

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20.1.7 Exhibits--Incorporation in Lease

All exhibits referred to are attached to this lease and incorporated by reference.

20.1.8 Licenses and Permits

It shall be Tenant's responsibility, at Tenant's sole cost and expense, to obtain all necessary licenses and permits to carry out the terms of this lease and to operate the business above mentioned on the leased Premises. Landlord makes no representation as to the availability of and opportunity for licenses and permits for any leased Premises at the Center.

20.1.9 Pest Control

Landlord shall contract with a licensed pest control firm for the control of pests in the Premises. The duration, extend, and frequency of pest control measures shall be determined by Landlord. Tenant shall reimburse Landlord for the costs incurred by Landlord for this service on a quarterly basis.

20.1.10 Drug and Alcohol Policy

Tenant and its employees shall not use, possess, manufacture, or distribute alcohol or illegal drugs while on the premises at Metro Center or at any District facility, or distribute same to Landlord's employees, passengers, or the general public.

20.1.11 Smoke Free

The Center is a smoke free facility. Tenant shall comply with State law and the City Ordinance regarding smoking. Tenant and its employees and customers shall not smoke tobacco products on the premises.

20.1.12 Information Form

Tenant shall provide to Landlord a completed information form containing names and telephone numbers of contact person, on a semi-annual basis or when changes occur.

20.1.13 Termination for Convenience

The lease may be terminated by the Landlord upon fifteen (15) days notice at any time without cause for any reason in whole or in part, whenever the Landlord determines that such termination is in the Landlord's best interest.

20.1.14 Publicity

Tenant agrees to submit to Landlord all advertising, sales promotion, and other public matter relating to any service furnished by Tenant wherein the Landlord's name is mentioned or language used from which the connection of Landlord's name therewith may, within reason, be inferred or implied. Tenant further agrees not to publish or use any such advertising, sales promotion or publicity matter without the prior written consent of the Landlord.

20.1.15 Consent to Breach Not Waiver

No provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.

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20.1.16 Prohibition of Discrimination against Qualified Handicapped Persons

Tenant shall comply with the provisions of the Americans With Disabilities Act and Section 504 of the Rehabilitation Act of 1973, as amended, pertaining to the prohibition of discrimination against qualified handicapped persons in federally-assisted programs.

20.1.17 Cal OSHA/Hazardous Substances

- 20.1.17.1 Tenant shall not bring, or permit to be brought, upon the premises, any hazardous or toxic materials or chemicals, except for ordinary and customary cleaning supplies used in Tenant's business. All materials brought onto the premises shall be used, stored, and removed in compliance with all applicable laws, statues, ordinances and governmental rules, regulations or requirements.
- 20.1.17.2 Tenant shall comply with California Administrative Code Title 8, Section 5194, and shall directly (1) inform its employees of the hazardous substances they may be exposed to while performing their work on Landlord's property, (2) ensure that its employees take appropriate protective measures, and (3) provide the Landlord's Manager of Facility Maintenance with a Material Safety Data Sheet (MSDS) for all hazardous substances to be used on Landlord's property.
- 20.1.17.3 Tenant shall comply with Cal OSHA regulations and the Hazardous Substance Training and Information Act. Further, Tenant shall indemnify the Landlord against any and all damage, loss, and injury resulting from non-compliance with this Article.
- 20.1.17.4 Tenant shall comply with Safe Drinking Water and Toxic Enforcement Act of 1986 (Proposition 65) California Health and Safety Code Section 25249.5 – 25249.13. Tenant will ensure that clear and reasonable warnings are made to persons exposed to those chemicals listed by the State of California as being known to cause cancer or reproductive toxicity.
- 20.1.17.5 Tenant shall be solely responsible for any hazardous material, substance or chemical released or threatened release caused or contributed to by Tenant. Tenant shall be solely responsible for all clean-up efforts and costs.
- 20.1.17.6 Tenant shall indemnify and defend Landlord and his successors and assigns against and hold them harmless from any an all claims, demands, liabilities, damages, including punitive damages, costs and expenses, including reasonable attorney's fees caused by Tenants actions, herein collectively referred to as "Claims":
- (i) Any Claim by a federal, state or local governmental agency arising out of or in any way connected with the environmental condition of the Premises caused by Tenants action, including, but not limited to, Claims for additional clean-up of the Premises; and
 - (ii) Any Claim by a successor in interest of Tenant (including a mortgagee who acquires title to the Premises through foreclosure or by accepting a deed in lieu of foreclosure), or by any subtenant licensee, or invitee of Tenant arising out of or in any way connected with the environmental condition of the Premises caused by Tenants or Subtenants actions.

20.1.18 All Amendments in Writing

No amendment to this Lease shall be effective unless it is in writing and signed by duly authorized representatives of both parties.

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20.1.19 Responsibility for Equipment

Landlord shall not be responsible nor held liable for any damage to person or property consequent upon the use, or misuse, or failure of any equipment or furniture used by Tenant, or any of its employees, even though such equipment or furniture be furnished, rented or loaned to Tenant by Landlord.

20.1.20 Equipment

Tenant is responsible to return to the Landlord in good condition any equipment, including keys, issued to it by the Landlord pursuant to this Agreement. If the tenant fails or refuses to return Landlord-issued equipment, furniture or keys within five days of the conclusion of the tenant use of the premises the Landlord shall deduct the actual costs to repair or replace the equipment not returned from the final payment owed to tenant or take other appropriate legal action at the discretion of the Landlord.

20.1.21 Nondiscrimination

Tenant shall not discriminate on the grounds of race, religion, color, sex, age, marital status, medical condition, disability, national origin or sexual preference in any manner or as a result of or arising out of this lease agreement.

20.1.22 Liens

Tenant shall keep the Premises and building and the property on which the Premises are situated, free of any liens arising out of work performed, materials furnished or obligations incurred by Tenant.

This lease shall be construed and interpreted in accordance with the applicable laws of the State of California and of the United States of America. Each party shall perform its obligation hereunder in accordance with all applicable laws, rules, and regulations now or hereafter in effect.

20.1.23 Integrated Agreement; Modification

This lease including all exhibits constitutes the entire understanding and agreement between the Landlord and the Tenant and supersedes, revokes, and cancels any and all previous negotiations, representations, and understanding between the parties and cannot be amended or modified except by a written agreement.

20.1.24 Provisions are Covenants and Conditions

All provisions, whether covenants or conditions, on the part of Tenant shall be deemed to be both covenants and conditions.

20.1.25 Use of Definitions

The definitions contained in this lease shall be used to interpret this lease.

20.1.26 Definitions

As used in this lease, the following words and phrases shall have the following meanings:

- a. ALTERATION: Any addition or change to, or modification of, the Premises made by Tenant after the fixturing period, including, without limitation, fixtures, but excluding trade fixtures as defined here, and tenant's improvements as defined here.
- b. AUTHORIZED REPRESENTATIVE: Any officer, agent, employee, or independent contractor retained or employed and acting within authority given him/her by that party.

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- c. CONSENT: Landlord's or Tenant's express, prior, written approval on the party's letterhead.
- d. DAMAGE: Injury deterioration or loss to a person or property caused by another person's acts or omissions. Damage includes death.
- e. DAMAGES: A monetary compensation or indemnity that can be recovered in the courts by any person who has suffered injury to his/her person, property, or rights through another's act or omission.
- f. DESTRUCTION: Damage, as defined here, to or disfigurement of the Premises.
- g. ENCUMBRANCE: Any deed of trust, mortgage, or other written security device or agreement affecting the Premises, and the note or other obligation secured by it that constitutes security for the payment of a debt or performance of an obligation.
- h. EXPIRATION: The coming to an end of the time specified in the lease as its duration, including any extension of the term resulting from the exercise of an option to extend.
- i. GOOD CONDITION: The good physical condition of the Premises and each portion of the Premises, including, without limitation, signs, windows, show windows, appurtenances, and tenant's personal property as defined here. "In good condition" means first-class, neat, clean, and broom-clean, and is equivalent to similar phrases referring to physical adequacy in appearance and for use.
- j. HOLD HARMLESS: To defend and indemnify from all liability, losses, penalties, damages as defined here, costs, expenses (including, without limitation, attorneys' fees), causes of action, claims, or judgments arising out of or related to any damage, as defined here, to any person or property.
- k. LAW: Any judicial decision, statute, constitution, ordinance, resolution, regulation, rule, administrative order, or other requirements of any municipal, county, state, federal, or other government agency or authority having jurisdiction over the parties or the Premises, or both, in effect either at the time of execution of the lease or at any time during the term, including, without limitation, any regulation or order of a quasi-official entity or body (e.g., board of fire examiners or public utilities).
- l. LENDER: The beneficiary, mortgagee, secured party, or other holder of an encumbrance, as defined here.
- m. LIEN: A charge imposes on the Premises by someone other than Landlord, by which the Premises are made security for the performance of an act. Most of the liens referred to in this lease are mechanics' liens.
- n. MAINTENANCE: Repairs, replacement, preventive maintenance, repainting, and cleaning.
- o. PERSON: One or more human beings, or legal entities or other artificial persons, including, without limitation, partnerships, corporations, trusts, estates, associations, and any combination of human beings and legal entities.
- p. PROVISION: Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulations the lease that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.
- q. PUBLIC AREA: Any area outside Premises in Metro Center to which the public commonly is allowed access by Landlord. Public area is the common area.
- r. RENT: Minimum monthly rent, rent for fixtures, equipment and cookware, percentage rent, additional rent, security deposit, maintenance expenses, operating costs, insurance, utilities and services, other similar charges, and any other money owed by Tenant to Landlord under the provisions of this Lease.

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT TRANSIT CENTER LEASE AGREEMENT

- s. RESTORATION: The reconstruction, rebuilding, rehabilitation, and repairs that are necessary to return destroyed portions of the Premises and other property to substantially the same physical condition as they were in immediately before the destruction.
- t. SUBSTANTIAL COMPLETION: Completion of Landlord's construction obligation as evidenced by Landlord's architect or by the general contractor performing Landlord's construction obligation.
- u. SUCCESSOR: Assignee, transferee, personal representative, heir, or other person or entity succeeding lawfully, and pursuant to the provisions of this lease, to the rights or obligations of either party.
- v. TENANT'S IMPROVEMENT: Any addition to or modification of the Premises made by Tenant before, at, or near the commencement of the term, including,
- w. TENANT'S PERSONAL PROPERTY: Tenant's equipment, furniture, merchandise, and movable property placed in the Premises by Tenant, including tenant's trade fixtures, as defined here as set forth in Exhibit E.
- x. TENANT'S TRADE FIXTURE: Any property installed in or on the Premises by Tenant for purposes of trade, manufacture, ornament, or related use as set forth in Exhibit E.
- y. TERM: The period of time during which Tenant has a right to occupy the Premises.
- z. TERMINATION: The ending of the term for any reason before expiration, as defined here.

20.1.27 Captions

The captions of this lease shall have no effect on its interpretation.

20.1.28 Singular and Plural

When required by the context of this lease, the singular shall include the plural.

20.1.29 Joint and Several Obligations

"Party" shall mean Landlord or Tenant; and if more than one person or entity is Landlord or Tenant, the obligations imposed on that party shall be joint and several.

20.1.30 Severability

The unenforceability, invalidity, or illegality of any provision shall not render the other provisions unenforceable, invalid, or illegal.

ARTICLE 21: ATTORNEYS' FEES

In the event suit is brought to enforce or interpret any part of this Lease Agreement, the prevailing party shall be entitled to recover as an element of costs of suit, and not as damages, a reasonable attorney's fee to be fixed by the court. The "prevailing party" shall be the party who is entitled to recover his costs of suit, whether or not the suit proceeds to final judgment. A party not entitled to recover his costs shall not recover attorney's fees. No sum for attorney's fees shall be counted in calculating the amount of a judgment for purposes of determining whether a party is entitled to recover his costs of attorney's fees.

ARTICLE 22: AUTHORITY

Each party has full power and authority to enter into and perform this lease, and the person(s) signing this

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT TRANSIT CENTER LEASE AGREEMENT

lease on behalf of each has been properly authorized and empowered to enter into this lease. Each party further acknowledges that it has read this lease, understands it, and agrees to be bound by it.

IN WITNESS WHEREOF, Landlord and Tenant execute this lease and affix his/her signature(s) the day and year first herein above written.

LANDLORD-SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

BY: _____
LESLIE R. WHITE, Date
General Manager

TENANT - Bronson Baker DBA Brew Bar

BY: _____
BRONSON BAKER Date

Approved as to Form:

BY: _____
MARGARET GALLAGHER, Date
District Counsel

Attachments:

- Exhibit A - Premises-Floor plan
- Exhibit B - Use-Menu, hours of operation
Closure for Transit District Holidays- Thanksgiving (4th Thursday in November),
Christmas (December 25), New Year's Day (January 1)
- Exhibit C - Rules and Regulations
- Exhibit D - Fixturing and Alterations
- Exhibit E - Tenant Personal Property

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A NEW LEASE AGREEMENT WITH HUI CHANG DU, DBA CHINA EXPRESS AT PACIFIC STATION

I. RECOMMENDED ACTION

Authorize the General Manager to execute a New Lease Agreement with Hui Chang Du, dba China Express for the restaurant space at Pacific Station effective August 1, 2010.

II. SUMMARY OF ISSUES

- In May of 2007, Hui Chang Du and Baoping Chen bought China Express from Kin Wai Cheung and Yuk Ling Yeung, who had owned and operated the Chinese food restaurant at Pacific Station since May 1, 2001.
- METRO's Board of Directors approved the Assignment of Lease to the new owners, Hui Chang Du and Baoping Chen on May 11, 2007 and they have been leasing this space at Pacific Station from that date through the present.
- The current Lease with Du and Chen will expire on July 31, 2010, with no extensions available.
- METRO advertised the space and provided a Request for Proposal (RFP) to the public for interested potential tenants during the month of May, 2010.
- After the deadline of June 1st, the only proposal received by METRO was from Hui Chang Du, dba China Express, who is currently leasing the space.
- Hui Chang (Charlie) Du is proposing to Lease the space for an initial 5-year term, with an option to extend the Lease by an additional five years under the same terms and conditions.
- METRO staff has reviewed the financial information provided by the current tenants and the extensive restaurant experience and recommends this Lease Agreement.

III. DISCUSSION

Hui Chang (Charlie) Du has been successfully operating his business, China Express at Pacific Station since May 11, 2007 when he and his wife were assigned the Lease from previous owners and tenants, Kin Wai Cheung and Yuk Ling Yeung. Their current lease expires on July 31, 2010.

METRO has advertised the space in two local newspapers, posted signs at Pacific Station and posted the advertisement of available space on its website during the month of May, 2010. The deadline to receive any proposals was June 1, 2010.

Mr. Du's proposal was the only proposal received by METRO for this space. Mr. Du is offering to pay \$2,200.00 in rent, with an initial five-year term and an option to extend the Lease by an additional term of five years under the same lease terms and conditions. There is a CPI increase included in the new Lease after the first year, calculated at no lower than 1% and not to exceed 5%.

METRO staff recommends that the Board authorize the General Manager to execute this New lease Agreement.

IV. FINANCIAL CONSIDERATIONS

The proposed rent for the restaurant space would begin at \$2,200.00 per month with annual CPI adjustments beginning August 1, 2011.

V. ATTACHMENTS

Attachment A: Draft Lease

Attachment A

THIS LEASE is made on August 1, 2010, between the **SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**, a political subdivision of the State of California ("Landlord"), whose address is 110 Vernon Street, Santa Cruz, California, 95060, and **Hui Chang Du, dba China Express**, ("Tenant"), whose address is 126 Stanford Avenue, Santa Cruz, CA 95062, who agree as follows:

RECITALS

This lease is made with reference to the following facts and objectives:

1. Landlord is the owner of certain real property commonly known as the Pacific Station, (hereinafter "Center") at 920 Pacific Avenue, Santa Cruz, California. Said real property includes, without limitation, "Premises" which consists generally of approximately 1092 square feet of interior space and 649 square feet of exterior space in the building commonly known as Pacific Station, located in Santa Cruz, California.
2. Tenant is willing to lease the Premises from Landlord pursuant to the provisions stated in this lease.
3. Tenant wishes to lease the Premises for the purposes of operating, generally a Chinese Restaurant.
4. Tenant has examined the Premises and is fully informed of their condition.

ARTICLE 1: PREMISES

1.1 General

Landlord leases to Tenant and Tenant leases from Landlord the real property located in the City of Santa Cruz, County of Santa Cruz, State of California, identified as the "Premises" above, outlined in yellow in Exhibit A at the Center at 920 Pacific Avenue, #12, Santa Cruz, CA 95060

1.2 Airspace Rights

This lease confers no rights either with regard to the subsurface of the land in which the Premises are located or with regard to airspace above the ceiling in which the Premises are located

ARTICLE 2: TERM

2.1 Fixed Term

The term shall commence on August 1, 2010 and shall expire at 12:01 a.m. on July 31, 2015, unless sooner terminated in accordance with the provisions herein.

2.2 Inability to Deliver Possession

Landlord has delivered possession of the premises to Tenant and Tenant by his acceptance of the premises warrants that the premises are in good condition and meet Tenant's business needs.

2.3 Option to Extend Term

Tenant shall have one (1) option to extend the term of its lease for an additional five (5) year period under the same terms and conditions specified herein provided Landlord receives written notification from Tenant exercising said option not later than ninety (90) days prior to the expiration of the initial five (5) year term. Tenant shall have no other right to extend the term beyond the option to extend the term as described herein.

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2.4 Tenant's Notice and Default

- a. If Tenant fails to give Landlord an option notice, Tenant's rights under this Article 2 shall be deemed waived, and Landlord shall be free (without any further obligation to Tenant) to lease premises to anyone upon the same or any other terms and conditions and without any further obligation to Tenant, whether or not the terms and conditions of such lease are more or less favorable than those offered to Tenant.
- b. Tenant's extended term option shall be suspended during any period in which Tenant is in default under any provision of this Lease until said default has been cured. If Tenant fails to exercise its extension option in any instance when such rights may arise, Tenant's rights to the extension shall thereafter be deemed null and void and of no further force or effect. The period of time within which the extension option may be exercised shall not be extended or enlarged by reason of Tenant's inability to exercise such rights because of the foregoing provisions. All rights of Tenant to the extension option shall terminate and be of no further force or effect even after Tenant's due and timely exercise thereof, if, after such exercise, but prior to the commencement date of the term of the extension option: (1) Tenant fails to pay to Landlord a monetary obligation of Tenant for a period of ten (10) days after such obligation becomes due (without any necessity of Landlord to give notice thereof to Tenant); (2) Tenant fails to cure a material non-monetary default within thirty (30) days after Landlord gives written notice to Tenant of such default; provided, however, that if the nature of Tenant's default is such that more than thirty (30) days are reasonably required for its cure, the Tenant shall not be in default if it begins such cure within the thirty (30) day period described above and, thereafter, diligently prosecutes such cure to completion; or (3) Landlord gives to Tenant three (3) or more notices of default (and Tenant was in fact in default in such instances), whether or not such defaults are ultimately cured. Landlord's waiver of its right to terminate this Lease due to Tenant's default in any instance shall not be deemed a waiver of the foregoing conditions precedent and conditions subsequent to the exercise of the extension option.

2.5 Extension Option Not Separately Assignable

The extension options shall not be assignable separate and apart from this lease.

ARTICLE 3: RENT

3.1 Minimum Monthly Rent

Tenant shall pay to Landlord as minimum monthly rent, without deduction, setoff, prior notice, or demand, the sum of Two thousand two hundred dollars (\$2,200.00), per month in advance on the first day of each month commencing on August 1, 2010. Minimum monthly rent for the first month or portion thereof shall be paid on the day that Tenant's obligation to pay minimum monthly rent commences. Minimum monthly rent for any partial month shall be prorated at the rate of 1/30th of the minimum monthly rent per day.

3.2 Periodic Cost-of-Living Adjustment

The minimum monthly rent provided for in Section 3.1 shall be subject to adjustment at the commencement of the second year of the term and each year thereafter (the "adjustment date"), including, without limitation, at the commencement of, and for the duration of any extended term, if any, made in accordance with Article 3 herein, as follows:

- a. The basis for computing the adjustment is the Consumer Price Index for All Urban Consumers (base year 1982-84 = 100) for San Francisco-Oakland-San Jose published by the United States Department of Labor, Bureau of Labor Statistics ("Index"), which is in effect on the date of the commencement of the term ("Beginning Index"). If the Index has increased over the Beginning Index, the minimum monthly rent for the following year (until the next rent adjustment) shall be determined by the percentage increase in the Index for the year period. In no case shall the minimum monthly rent be less than a 1% increase over the current minimum monthly rent set forth in Section

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3.1 and an increase shall be no greater than 5% of the current minimum monthly rent as provided in Section 3.1. On adjustment of the minimum monthly rent as provided in this lease, Landlord shall notify Tenant in writing of the new minimum monthly rent.

- b. If the Index changes so that the base year differs from that in effect when the term commences, the Index shall be converted in accordance with the conversion factor published by the United States Department of Labor, Bureau of Statistics. If the Index is discontinued or revised during the term, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same results, which would be obtained if the index had not been discontinued or revised.

3.3 Refund of Prepaid and Unearned Minimum Monthly Rent

If this lease terminates before the expiration date for reasons other than the Tenant's default, minimum monthly rent shall be prorated to the date of termination, and Landlord shall immediately repay to Tenant all minimum monthly rent then prepaid and unearned.

3.4 Due Dates and Delinquent Dates for Rent Payments

- a. Amounts due Landlord for minimum monthly rent (Section 3.1) late rent charges (Section 3.5), "increase in insurance due to use" (Section 5.2.1), "fire and other perils insurance" (Section 10.3), and other rent for which specific payment dates or periods are identified in this lease, are due and payable, without deduction, setoff, prior notice or demand, on the dates indicated herein, and are delinquent on the second business day thereafter. All rent payments for which no specific due dates are specified in this lease, including, without limitation, security deposit (Article 4), maintenance (Article 6), Utilities and Services (Article 9) and insurance (Article 10), are due and payable upon receipt of Landlord's invoice, and are delinquent eight (8) calendar days thereafter, if served personally, or ten (10) calendar days after the date of postmark, if sent by prepaid, first-class mail.
- b. A "business day" for purposes of this Article is any day on which the administrative office of the Santa Cruz Metropolitan Transit District is open for regular business.

3.5 Late Rent Charges

Rent not paid when due shall bear interest from the first day after it is due until paid at the rate of 10 per cent per annum. Tenant acknowledges that late payment by Tenant to Landlord of any rent shall cause Landlord to incur costs not contemplated by this lease, the exact amount of such costs being extremely difficult and impracticable to fix. Such costs include, without limitation, processing and accounting charges. Therefore, if any amount of rent due from Tenant is not received by Landlord when due, for any cause, Tenant shall pay to Landlord an additional sum of ten percent (10%) of the overdue rent as a late charge, in addition to the interest charge specified above. The parties agree that this late charge represents a fair and reasonable estimate of the costs that Landlord will incur by reason of late payment by Tenant. Acceptance of any late charge shall not constitute a waiver of Tenant's default with respect to the overdue amount, or prevent Landlord from exercising any of the rights and remedies available to Landlord.

3.6 Taxes Paid by Tenant; Additional Rent

- a. Tenant agrees to pay before delinquency all taxes, assessments, license fees, and other charges which at any time may be levied by the State of California, County of Santa Cruz, City of Santa Cruz (including, without limitation any promotional tax due), or any other tax or assessment, levied upon any interest in this lease or any possessory right which Tenant may have in or to be the Premises covered hereby or to the improvements thereon by reason of its ownership, use, or occupancy thereof or otherwise, as well as all taxes, assessments, fees, and charges on commodities, goods, merchandise, foods, beverages, fixtures, appliances, equipment and property owned by it in, on, or about said Premises. On demand by Landlord, Tenant shall furnish Landlord with satisfactory

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evidence of these payments. Amounts paid through Landlord for any aforementioned expense (including, without limitation, promotional tax) shall be considered additional rent for purposes of this lease.

- b. If this Lease expires prior to the determination of the amount of such taxes and assessments for the last year in which the Lease expiration occurs, Tenant shall nevertheless promptly pay such percentage following notice from Landlord appropriately prorated for the portion of the Lease term that falls within such last year.
- c. This lease may create a possessory interest subject to property taxation. Tenant is hereby notified that the lease may be subject to property taxes. (See California Revenue and Tax Code §107.7.)

3.7 Payment for Permits

Tenant shall be solely responsible to obtain and pay for use permits, necessary design review permits and building permits for any approved Tenant improvements.

3.8 Negation of Partnership

Landlord shall not become or be deemed a partner or a joint-venturer with Tenant by reason of the provisions of this lease.

3.9 Payment of Rent

All rent shall be paid in United States currency and shall be paid to Landlord at the address below.

Santa Cruz Metropolitan Transit District
ATTN.: Finance Department
110 Vernon Street
Santa Cruz, CA 95060

ARTICLE 4: SECURITY DEPOSIT

Tenant has deposited with Landlord Four thousand dollars (\$4,000.00), as a security deposit for the performance by Tenant of the provisions of this lease upon execution of this lease. If Tenant is in default, Landlord can use the security deposit, or any portion of it, to cure the default or to compensate Landlord for all damages sustained by Landlord resulting from Tenant's default including reasonable attorney's fees. Tenant shall within 10 days of demand pay to Landlord a sum equal to the portion of the security deposit expended or applied by Landlord as provided in this Article so as to maintain the security deposit in the sum initially deposited with Landlord. Tenant's failure to do so shall be a material default under this Lease. If Tenant is not in default at the expiration or termination of this lease, Landlord shall return the security deposit to Tenant within thirty (30) days. Landlord's obligations with respect to the security deposit are those of a debtor and not a trustee. Landlord can maintain the security deposit separate and apart from Landlord's general funds or can commingle the security deposit with Landlord's general funds. Landlord shall not be required to pay Tenant interest on the security deposit.

ARTICLE 5: USE; LIMITATIONS ON USE

5.1 Use

- a. Tenant shall use premises for a Chinese food Restaurant, as more particularly set forth herein, and for no other use without Landlord's written consent. Said use (including, without limitation, limitations on use) is further described in Exhibit B attached hereto and made a part hereof.
- b. No other business shall be conducted on the Premises by Tenant except upon the prior written consent of the Landlord. Landlord shall not be a guarantor or otherwise liable to Tenant for Landlord's

Comment [H1]: David, Were not these exclusivity cause of all lease to be deleted.

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exercise of discretion in allowing any type of business to lease space at the Center or in consenting to a change of any other Tenant's business use located at the Center. Landlord shall not be a guarantor of Tenant's business or of insuring that individuals who ride landlord's buses shop or utilize tenant's business.

- c. Tenant shall continuously use the Premises for the uses specified in this lease and shall continuously merchandise the Premises, during the hours specified in Exhibit B. If the Premises are destroyed or partially condemned and this lease remains in full force and effect, Tenant shall continue operation of its business at the Premises to the extent reasonably practicable from the standpoint of good business judgment during any period of reconstruction. Tenant shall not use any space in the Premises for office, clerical, and other non-service or non-selling purposes.
- d. Tenant specifically agrees that the premises are not to be used for any interior or exterior storage of toxic or hazardous chemicals or materials other than those associated with Tenant's business subject to Landlord's approval. The business conducted by the Tenant on the Premises shall be of a character and nature that will not be detrimental to the value of the Premises. No use shall be made or permitted to be made of the Premises, nor acts done in or about the Premises, which will in any way conflict with any law, ordinance, rule or regulation affecting the occupancy or use of the Premises, which are or may hereafter be enacted or promulgated by any public authority, or which will increase the existing rate of insurance upon the building or cause a cancellation of any insurance policy covering the building or any part thereof. Nor shall Tenant permit to be kept, or use in or about the Premises, any article which may be prohibited by the standard form of fire insurance policy maintained by Landlord. Tenant shall not commit, or suffer to be committed, any waste upon the Premises, or any public or private nuisance, or other act or thing which may disturb the quiet enjoyment of any other tenant(s) in the Metro Center, nor, without limiting the generality of the foregoing, shall Tenant allow said Premises to be used for an improper, immoral, unlawful, or unethical purpose.

5.2 Limitations on Use

Tenant's use of the Premises as provided in this lease shall be in accordance with the following:

5.2.1 Cancellation of Insurance; Increase in Insurance Rates

- a. Tenant shall not do, bring, or keep anything in or about the Premises that will cause a cancellation of any insurance or an increase in the rate of any insurance covering the Premises.
- b. If the rate of any insurance (including, without limitation, any fire, casualty, liability, or other insurance policy insuring Landlord, Landlord's property, and Tenant at the Center, or any of Tenants' property) carried by Landlord is increased as a result of Tenant's changed use, Tenant shall pay to Landlord a sum equal to the difference between the original premium and the increased premium. Said payment shall be made within ten (10) days before the date Landlord is obligated to pay premium on the insurance, or within ten (10) days after Landlord delivers to Tenant a certified statement from Landlord's insurance carrier stating that the rate increase was caused solely by a changed activity of Tenant on the Premises as permitted in this lease, whichever date is later.
- c. Tenant shall comply at its expense, to the requirements of applicable fire control agencies having jurisdiction over the Premises, including, without limitation, any restrictions on occupancy and the provision of fire extinguishers. Tenant's obligation under this section shall include at Tenant's cost the obtaining and maintaining of any business license, use permits, design review permits for signs, and the building permits for any tenant improvements, or any other federal, state or local government requirement.
- d. Except that Tenant shall not be obligated to comply with any law that requires alterations, maintenance, or restoration to the Premises unless the alterations, maintenance, or restoration are required as a result of Tenant's particular and specific use of the Premises at the time or as a result of

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Tenant's own construction on the Premises or is include in another section of this lease as an obligation of Tenant. Landlord shall make any alterations, maintenance, or restoration to the Premises required by such laws that Tenant is not obligated to make. Notwithstanding, the foregoing Tenant shall not alter the premises in any fashion without Landlord's written approval.

5.2.2 Deliveries

Tenant shall not allow deliveries of any kind to use the bus lanes at the Center. Additionally, Tenant's employees and customers shall be restricted to park in areas other than the bus lanes.

5.2.3 Waste; Nuisance

- a. Tenant shall not use the Premises or common area, or permit or suffer the Premises to be occupied or used, in any manner that will constitute waste, nuisance, or unreasonable annoyance (including, without limitation, the use of loudspeakers or sound or light apparatus that can be heard or seen outside the Premises) to other users of the Center.
- b. Tenant shall not use the Premises or common area for sleeping, for residential purposes or washing clothes, or the preparation, manufacture, or mixing of anything that might emit any objectionable odor or objectionable noises or lights into the Center.
- c. No secondhand store, auction, distress or fire sale, or bankruptcy or going-out of-business sale may be conducted on the Premises or common area without Landlord's written consent. Tenant shall not sell or display merchandise outside the confines of the Premises or in the common area.

5.2.4 Overloading

- a. Tenant shall not do anything on the Premises that will cause damage to the Premises or to the Center.
- b. The Premises shall not be overloaded. No machinery, apparatus, or other appliance shall be used or operated in or on the Premises that will in any manner injure, vibrate, or shake the Premises and or the Center including the parking areas.

5.2.5 Hours of Operation

- a. Tenant agrees not to leave the Premises unoccupied or vacant during regular business hours as defined by the Landlord. Tenant shall continuously during the entire term hereof conduct and carry on Tenant's aforesaid business on the Premises, and shall keep said Premises open for business and cause such business to be conducted thereon, during each and every day and for such number of hours each day, as is established in Exhibit B of this Lease.
- b. Landlord may, at its option, change the hours of operation for Tenant's business, which are set forth in Exhibit B. Landlord may, at its option, and for good cause, permit Tenant to temporarily close down said business or otherwise limit operations. However, Tenant must submit a written request to the Board of Directors of Landlord for any change or to temporarily close its business. The decision of the Board of Directors shall be final and binding.

5.2.6 Rules and Regulations/Common Area

- a. Tenant acknowledges that this lease is made on property owned by Landlord and under Landlord's exclusive control. Said property is primarily devoted to the provision of transit services for the public. Tenant agrees that it shall do nothing to interfere with Landlord's transit services. Tenant further acknowledges that the primary duties of Landlord are to operate transit services safely; and Tenant hereby agrees to abide by all laws, ordinances, directives, rules and regulations existing or hereafter made for the government, management, maintenance, and operation of the Center, including such

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directives as to usage of the Center as may be promulgated by any government agency including the Board of Directors, officers or representatives of the Landlord in their official or departmental capacity. Tenant further agrees that such directives, rules, regulations, ordinances and conditions as may be imposed by any governmental agency or Landlord through its Board of Directors, administrative officers, department heads or duly authorized representatives, shall be subject to immediate compliance by Tenant. Tenant acknowledges that it has read and reviewed the Center Rules and Regulations, which are attached hereto as Exhibit C and incorporated herein by reference and agrees to follow them.

- b. Certain areas have been constructed by Landlord within the Premises for the general use, convenience and benefit of the users and occupants of the Center and their customers and employees, including the lobby, sidewalks, landscaped areas and other areas for pedestrian use (herein called the "Common Area"). Except as may be limited herein, Tenant shall have the non-exclusive right for itself and for its customers, invitees, employees, contractors, subtenants and licenses to use the Common Area in common with Landlord and other persons permitted to use the same for pedestrian ingress, egress and access. Tenant shall do nothing to interfere with anyone's use of the common area.
- c. Tenant shall be responsible for its proportionate share of the costs of the Common Area including the maintenance costs, and all improvements and facilities situated thereon and required in connection therewith. Any increases to common area charges shall be assessed based upon the useful life of the improvement taking into account the remaining term of the lease.

5.2.7 Limitation

This lease is made for commercial purposes related to the operation of the Center, and no use shall be made of the Premises by Tenant that would, in Landlord's opinion, interfere with transit operations and operation of the Center or any other Center's business in any manner or form.

ARTICLE 6: MAINTENANCE

6.1 Landlord's Maintenance

Landlord shall not be liable for any damage or injury to the person, business (or any loss of income therefrom), goods, wares, merchandise or other property of Tenant, Tenant's employees, invitees, customers or any other person in or about the Premises; whether such damage or injury is caused by or results from: 1) fire, steam, electricity, water, gas or rain; 2) the breakage, leakage, obstruction or other defects of pipes, sprinklers, wires, appliances, plumbing, air conditioning or lighting fixtures or any other cause; 3) conditions arising in or about the Premises or upon other portions of any building which the Premises is part, or from other sources or places; or 4) any act or omission of the Tenant, Landlord shall not be liable for any such damage or injury even though the cause of or the means of repairing such damage or injury are not accessible to Tenant. Tenant, as a material part of the consideration to be rendered to Landlord, hereby waives all claims against Landlord for the foregoing damages from any cause arising at any time.

6.2 Tenant's Maintenance

- a. Tenant at its cost shall maintain, in good condition, all portions of the Premises, both inside and out, including, without limitation, all signs, storefronts, plate glass, show windows, all Tenant's personal property, restrooms, fixture maintenance (I i.e. light bulbs.), and periodic services of heating and ventilation, electric and electronic equipment as recommended by the manufacturer (HVAC system, door maintenance etc.). Tenant is responsible for building upkeep including cleaning of interior paint, exterior and interior graffiti and broken plate glass.
- b. Tenant shall be liable for any damage to the building in which the Premises are located resulting from the acts or omissions of Tenant or its authorized representatives or its employees or its customers.

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Landlord is not responsible for the repair of the Premises for damage caused by third parties, including Tenant, its employees, its representatives, or its customers.

ARTICLE 7: REPAIRS AND ALTERATIONS

- a. Tenant will take good care of the Premises and promptly notify the Landlord in writing of any damage caused thereto by Tenant, its employees or invitees and will not make any repairs or alterations without written permission of Landlord first had and obtained, and consent for same shall not be unreasonably withheld by Landlord. If Tenant performs any fixturing or alterations of the Premises such work shall be done in accordance with Exhibit D. Any alterations or improvements made shall remain on and be surrendered with the Premises on expiration or termination of the term, except that Landlord can elect within thirty (30) days before expiration of the term, or within five (5) days after termination of the term, to require Tenant to remove any alterations or improvements that Tenant has made to the Premises. If Landlord so elects, Tenant at its cost shall restore the Premises to the condition designated by Landlord in its election before the last day of the term, or within thirty (30) days after notice of election is given, whichever is later, and Tenant shall be liable for rent during any such period. Tenant shall keep the premises free from any liens arising out of any work performed, materials furnished or obligations incurred by Tenant.
- b. Landlord shall be under no obligation to make any repairs, alterations or improvements to or upon the Premises, or any part thereof, at any time except as provided in this Lease. Landlord shall at its sole cost and expense, at all times during the term hereof, repair and maintain the roof and exterior walls (other than plate glass, and doors, and roll-up doors) and foundations of the building in which the Premises are located; provided that Tenant shall reimburse Landlord for the cost and expense of repairing any and all damage to the roof, foundation or exterior walls of the Premises resulting from the acts or omissions of Tenant, Tenant's agents, employees, customers or invitees.
- c. Tenant shall, except for the intentional or negligent acts or omissions of Landlord, its agents, or employees, at its sole cost and expense, at all times during the term hereof, keep and maintain the Premises, the improvements thereon and every part thereof (including but not limited to plate glass, heating, ventilating, and air conditioning equipment, store fronts and doors, awnings and roll-up doors) in good and sanitary order, condition and repair and in compliance with all laws and regulations applicable thereto.
- d. Landlord may, at any time and for any reason during the term and any extensions thereof, remodel all or any part of the Center. Landlord's rights to remodel include, without limitation, the right to enclose, cover, re-configure, reposition or otherwise modify any part of the building in which the Premises are a part. Landlord shall not unreasonably interfere with Tenant's business as a result of alterations or improvements.

ARTICLE 8: TRADE FIXTURES

Subject to the provisions of Paragraph 7, above, Tenant may install and maintain its trade fixtures on the Premises, provided that such fixtures, by reason of the manner in which they are affixed, do not become an integral part of the Center or Premises. Tenant, if not in default hereunder, may at any time or from time to time during the term hereof, or upon the expiration or termination of this Lease, alter or remove any such trade fixtures so installed by Tenant, and any damage to the Premises caused by such installation, alteration or removal of such trade fixtures shall be promptly repaired by Tenant at the expense of Tenant. If not so removed by Tenant within thirty (30) days of the expiration or sooner termination of this Lease, said trade fixtures shall, at Landlord's option, become the property of Landlord or Landlord, at its option, may remove said trade fixtures and any damage to the Premises caused by such installation, alteration or removal of such trade fixtures and the cost of such removal shall be paid by Tenant to Landlord upon demand.

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ARTICLE 9: UTILITIES AND SERVICES

Landlord and Tenant shall be responsible for electrical utilities and services as follows:

- a. Tenant shall make all arrangements for and pay for all utilities and services furnished to or used by it, including, without limitation, gas, electric, water and telephone service, and for all connection charges and taxes;
- b. If Landlord is required to construct new or additional utility installations, including, without limitation, wiring, plumbing, conduits, and mains resulting from Tenant's changed or increased utility requirements, Tenant shall on demand pay to Landlord the total cost of these items;
- c. Landlord shall not be liable for failure to furnish utilities or services to the premises, but in case of the failure, Landlord will take all reasonable steps to restore the interrupted utilities and services;
- d. Tenant shall reimburse Landlord on a monthly basis (or other period as may be established by Landlord) for Landlord's costs in furnishing trash collection services to the premises at the rate of Nine and Eight-Tenths percent (**9.8%**) of Landlord's cost, which shall be billed to Tenant. Tenant shall pay for such services within ten (10) calendar days from the date Landlord bills Tenant. If Landlord determines that Tenant's trash collection costs should be increased due to Tenant's actual use of the service, Tenant shall be provided with 10 days notice of such increase.
- e. Tenant agrees to keep premises free and clear of any lien or encumbrance of any kind whatsoever created by Tenant's acts or omissions.
- f. Utility charges may be separately determined by Landlord based on utility rating of Tenant's use of premises and the common areas, as a percentage of the total utility use by those sharing the same meter, or as metered use. Landlord shall bill the Tenant as deemed appropriate (i.e. if the kiosks are both leased, then electrical is 50% of the concession island bill, water is 50% of the concession island water bill and gas is 50% of the concession island bill). If deemed appropriate by Landlord, Tenant shall pay directly to the appropriate supplier the cost of all heat, light, power, and other utilities and services supplied to the premises. If Landlord authorizes Tenant's premises to be separately metered, then Tenant shall pay for the full cost of the installation of the meter.
- g. Landlord can discontinue, without notice to Tenant, any of the utilities or services furnished to the premises for which Tenant fails to reimburse Landlord on a prompt basis as provided in this Article, and no such discontinuance shall be deemed an actual or a constructive eviction.

ARTICLE 10: INDEMNITY AND EXCULPATION; INSURANCE

10.1 Tenant's Indemnification of District

Tenant shall exonerate, indemnify, defend, and hold harmless Landlord (which shall include, without limitation, its officers, agents, employees and volunteers) and the property of Landlord from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which Landlord may sustain or incur or which may be imposed upon it for injury to or death of persons, or damage to property as a result of, arising out of, or in any manner connected with the Tenant's lease or use of the Premises under the terms of this Lease including any condition of the Premises or any portion thereof over which Tenant has control and/or a duty to repair and/or maintain under the terms of this Lease. Such indemnification includes any damage to the person(s), or property (ies) of Tenant and third persons. Notwithstanding the foregoing Landlord shall be solely responsible for claims, demands, losses, damages, defense costs or liability of any kind or nature arising from its own transit operation at the Center so long as such claim, demand, loss, damage, defense costs or liability is not due to Tenant's negligence, intentional act or omission or due to Tenant's failure to meet its obligations under this lease.

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10.2 Liability Insurance

- a. Tenant further agrees to take out and keep in force during the life hereof, at Tenant's expense, public liability insurance, property damage insurance and products liability insurance, with a company or companies satisfactory to Landlord to protect Landlord against any liability incident from the use of, or resulting from, any accident or occurrence in or about said Premises, with a single combined public and products liability and property damage limit of at least ONE MILLION DOLLARS (\$1,000,000) for any one accident or occurrence.
- b. All public liability insurance, products liability insurance, and property damage insurance shall insure performance by Tenant of the indemnity provisions of Section 10.1. Said policy or policies shall require that in the event of cancellation of any policy, the insurance carrier shall notify Landlord in writing at least thirty (30) days prior thereto, and Tenant agrees, if Tenant does not keep such insurance in full force and effect, that Landlord may, at its option either terminate this lease, or take out the necessary insurance and pay the premium, and the repayment thereof shall be deemed due and owing to Landlord on the next day upon which rent becomes due. Tenant shall have the insurance carrier(s) also notify Landlord thirty (30) days in advance of any modifications reducing the coverage of said policy (ies), and in the event that any of said insurance carriers do not notify Landlord of any modification, Tenant shall do so upon receiving notice of such modification. Tenant agrees that Landlord shall be named on said insurance coverage as an additional insured party in accordance with the foregoing covenants, and that cross-liability coverage in favor of Landlord shall be provided. Tenant shall furnish Landlord with evidence of insurance satisfactory to Landlord upon execution of this Lease and at such times as Landlord deems appropriate. Said policy or policies shall further provide that any insurance carrier of Landlord's shall be excess insurance only, as to the liability insured thereby.
- c. Landlord may increase or decrease the amount of public liability, products liability, and property damage insurance required, based upon a general review by Landlord of the standard insurance requirement as determined by the Board of Directors of Landlord to be in the public interest and required for all other Tenant's at the Center. Changes in insurance amounts shall occur not more frequently than once a year.

10.3 Fire and Other Perils Insurance

- a. Landlord shall provide Fire and Other Insurance with respect to the Premises, except that Landlord shall not provide earthquake and flood insurance. Insurance shall be obtained in the name of Landlord covering said leased Premises and all fixtures therein against loss by reason of the perils of fire, lightning, vandalism and malicious mischief, and endorsed to include extended coverage, said policy to be on a replacement cost basis, and to be maintained in full force and effect throughout the term of this lease. Said policy or policies shall provide that the loss payable shall be paid to Landlord.
- b. The "full replacement value" of the building and other improvements to be insured shall be determined by the company issuing the insurance policy at the time the policy is initially obtained. Not more frequently than once every three (3) years, either party shall have the right to notify the other party that it elects to have the replacement value determined by an insurance company. The determination shall be made promptly and in accordance with the rules and practices of the Board of Fire Underwriters, or a like board recognized and generally accepted by the insurance company, and each party shall be promptly notified of the results by the company. The insurance policy shall be adjusted according to the determination.
- c. The pro rata cost (based on the percentage of Tenant's Premises square footage in the Center) of said insurance shall be paid by Tenant, and shall reflect Tenant's business nature and size insofar as they measurably affect the Landlord's premiums. If any other tenant of the building of which the demised Premises are a part is conducting a business or otherwise engages in an activity or omits to take a precaution that the insurer identifies as producing a specified higher insurance rate than would be produced by the business and conduct of Tenant, such additional insurance rates will not be

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passed on to Tenant, even on a pro rata basis. Landlord will be the final authority regarding Tenant's share of the cost of the insurance. Landlord shall inform Tenant of its actual cost of the insurance at the commencement of the lease. Payment of Tenant's insurance cost shall be in addition to all other required rent and is due within ten (10) calendar days of mailing.

- d. Landlord may increase or decrease the amount of fire and other perils insurance required based upon a general review by Landlord of the standard insurance requirement as resolved by the Board of Directors of Landlord to be in the public interest.
- e. Landlord is not responsible for the acts or omissions of third parties against Tenant.

10.4 Tenant's Fire and Malicious Mischief Insurance

Tenant shall maintain on all its personal property (including unattached movable business equipment) in, on, or about the Premises, a policy of standard fire and extended and malicious mischief endorsements, to the extent of one hundred percent (100%) of their full replacement value. Landlord shall be named as an additional insured.

10.5 Tenant's Business Interruption Insurance

Tenant at its cost shall maintain business interruption insurance insuring that the minimum monthly rent will be paid to Landlord for a period of up to two (2) years if the Premises are destroyed or rendered inaccessible by a risk insured against by a policy of standard fire and extended coverage insurance, with vandalism and malicious mischief endorsements.

10.6 Proof of Insurance

Tenant shall provide proof of insurance evidencing at least the minimum levels of coverage described herein on or before the date of execution of this lease and thereafter on an annual basis or at such times as Landlord requests such proof of insurance.

10.7 Other Insurance Matters

All insurance required under this lease shall:

- a. Be issued by insurance companies authorized to do business in the State of California, with a financial rating of at least an A + 3A status as rated in the most recent edition of Best's Insurance Reports.
- b. Be issued as a primary policy.
- c. Contain an endorsement requiring thirty (30) days written notice from the insurance company to both parties before cancellation or change in the coverage, scope, or amount of any policy.
- d. Each policy, or a certificate of the policy, together with evidence of payment of premiums, shall be deposited with the other party at the commencement of the term, and on renewal of the policy not less than twenty (20) days before expiration of the term of the policy.

ARTICLE 11: DESTRUCTION

DAMAGE OR DESTRUCTION

In the event the premises, or the building or other improvements in which the premises are located, shall be damaged by and the cause of said damage is covered by insurance so that the damage thereto is such that the premises, or the building and other improvements in which the premises are located, may be repaired, reconstructed or restored within a period of ninety (90) days, landlord shall promptly

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commence the work or repair, reconstruction and the restoration, and shall diligently prosecute the same to completion through the use of the insurance proceeds. . If the insurance is not sufficient to fully pay for the repairs, reconstruction or restoration, Landlord shall notify Tenant in writing of same and Tenant shall have the option to pay the cost of said repairs, reconstruction or restoration over and above the available insurance proceeds. Should Tenant not elect to pay said excess costs, either party may terminate this Lease by giving written notice of same to the other party. During this period of time, this Lease shall continue in full force and effect except that Tenant shall not be liable for monthly rent if the Premises are totally destroyed or unusable for safety and health reasons as determined by the applicable municipal safety and health departments, so long as this restriction is not caused by Tenant. Tenant would be liable only for monthly rent in proportion to usable space if partially destroyed. If the Premises, or the building or other improvements in which the Premises are located, cannot be restored within ninety (90) days, either Tenant or Landlord has the option to terminate this Lease by giving written notice to the other

ARTICLE 12: ASSIGNMENT

12.1 ASSIGNMENT AND SUBLETTING

- a. Tenant shall not, either voluntarily or by operation of law, assign, sell, encumber, pledge or otherwise transfer all or any part of Tenant's leasehold estate hereunder, or permit the Premises to be occupied by anyone other than Tenant or Tenant's employees, or sublet the Premises or any portion thereof, without Landlord's prior written consent. Landlord's consent shall not be unreasonably withheld provided:
 1. The same quality of business and financial soundness of ownership and management is maintained and will continue to be maintained in a manner compatible with the high standards contemplated by this Lease.
 2. That each and every covenant, condition or obligation imposed upon Tenant by this Lease, and each and every right, remedy or benefit afforded Landlord by this Lease is not thereby impaired or diminished;
 3. Tenant remains liable for performance of each and every obligation under this Lease to be performed by Tenant;
 4. As to subletting, Landlord shall receive One Hundred Percent (100%) of the gross rent paid by any assignee/sub-tenant in excess of the gross rent otherwise payable to Landlord pursuant to this Lease;
 5. Tenant reimburses Landlord for Landlord's reasonable costs and professional fees (legal and/or accounting) incurred in conjunction with the processing and documentation of any such requested assignment or subletting of this Lease by Tenant.
- b. If Tenant desires at any time to assign this Lease, or sublet any portion of the Premises, Tenant shall first notify Landlord of its desire to do so and shall submit in writing to Landlord, at least sixty (60) days but not more than one hundred and twenty (120) days before the intended date of assignment/subletting, the name of the proposed assignee/subtenant, the nature of the proposed assignee's/subtenant's business to be carried on in the Premises, the terms and provisions of the proposed assignment/subletting, and such reasonable financial information as Landlord may request, certified by the proposed assignee/subtenant as being true and correct as of the date of certification.

ARTICLE 13: DEFAULT

13.1 Tenant's Default

- a. The occurrence of any of the following shall constitute a default by Tenant:

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1. Failure to pay rent when due and in the manner provided in the lease if the failure continues for three (3) weekdays after a notice has been sent to Tenant; or additional rent or any other monetary sums required to be paid;
2. Failure to occupy the Premises and/or operate the Tenant's business as described herein on the Premises; (Tenant shall be conclusively presumed to have defaulted if Tenant leaves the Premises closed or unoccupied continuously for fifteen (15) days, whether or not the tenant is in default as to its rental obligation;
3. Failure to perform any other provision of this lease if the failure to perform is not cured within three (3) weekdays after notice has been given to Tenant. If the provisions of the lease violated by the Tenant cannot be performed within the three-day notice period described herein, Landlord shall not be required to give notice demanding the performance of the violated provisions of the lease;
4. The filing or commencement of any proceeding by or against Tenant under the Federal Bankruptcy code whether voluntary or involuntary, if not dismissed within sixty (60) days from the date of filing, shall constitute a default under this Lease;
5. Either the appointment of a receiver to take possession of all, or substantially all, of the assets of Tenant or garnishment of or levy or writ of execution on, all or substantially all of the assets of Tenant which remains in effect for more than sixty (60) days, or a general assignment by Tenant for the benefit of creditors, shall constitute a default of this Lease by Tenant. Notices given under this Article shall specify the alleged default and the applicable lease provisions, and shall demand that Tenant perform the provisions of this lease or pay the rent that is in arrears, as the case may be, within applicable period of time, or quit the Premises. No such notice shall be deemed forfeiture or a termination of this lease unless Landlord so elects in the notice;

13.2 Landlord's Remedies

13.2.1 Cumulative Nature of Remedies

Landlord shall have the following remedies if Tenant commits a default. These remedies are not exclusive; they are cumulative in addition to any remedies now or later allowed by law or in equity.

13.2.2 Tenant's Right to Possession Not Terminated

- a. Landlord can continue this lease in full force and effect, and the lease will continue in effect as long as Landlord does not terminate Tenant's right to possession, and Landlord shall have the right to collect rent when due. During the period Tenant is in default, Landlord can enter the Premises and re-let them, or any part of them, to third parties for Tenant's account. Tenant shall be liable immediately to Landlord for all costs Landlord incurs in re-letting the Premises, including, without limitation, brokers' commissions, expenses of remodeling the Premises required by the re-letting, and like costs. Re-letting can be for a period shorter or longer than the remaining term of this lease. Tenant shall pay to Landlord the rent due under this lease on the dates the rent is due, less the rent Landlord receives from any reletting. No act by Landlord allowed by this Article shall terminate this lease. After Tenant's default and for as long as Landlord does not terminate Tenant's right to possession of the Premises, if Tenant obtains Landlord's consent Tenant shall have the right to assign or sublet its interest in this lease, but Tenant shall not be released from liability under the lease terms. Landlord's consent to a proposed assignment or subletting shall not be unreasonably withheld.
- b. If Landlord elects to re-let the Premises as provided in this Article, rent that Landlord receives from re-letting shall be applied to the payment of:
 1. First, any indebtedness from Tenant to Landlord other than rent due from Tenant;

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2. Second, all costs, including for maintenance, incurred by Landlord in re-letting;
3. Third, rent due and unpaid under this lease. After deducting the payments referred to in this Article, any sum remaining from the rent Landlord receives from re-letting shall be held by Landlord and applied in payment of future rent as rent becomes due under this lease. In no event shall Tenant be entitled to any excess rent received by Landlord. If, on the date rent is due under this lease, the rent received from the re-letting is less than the rent due on that date, Tenant shall pay to Landlord, in addition to the remaining rent due, all costs, including for maintenance, Landlord incurred in re-letting that remain after applying the rent received from the re-letting as provided in this Article.

13.2.3 Termination of Tenant's Right to Possession

- a. Landlord can terminate Tenant's right to possession of the Premises at any time. No act by Landlord other than giving written notice to Tenant shall terminate this lease. Acts of maintenance, efforts to re-let the Premises or the appointment of a receiver on Landlord's initiative to protect Landlord's interest under this lease shall not constitute a termination of Tenant's right to possession. On termination, Landlord has the right to recover from Tenant:
 1. The worth, at the time of the award, of the unpaid rent that had been earned at the time of termination of this lease;
 2. The worth, at the time of the award, of the amount by which the unpaid rent that would have been earned after the date of termination of this lease until the time of award exceeds the amount of the loss of rent that Tenant proves could have been reasonably avoided;
 3. The worth, at the time of the award, of the amount by which the unpaid rent for the balance of the term after the time of award exceeds the amount of the loss of rent that Tenant proves could have been reasonably avoided; and,
 4. Any other amount, and court costs, necessary to compensate Landlord for all detriment proximately caused by Tenant's default.
- b. "The worth, at the time of the award," as used in items "1" and "2" of this Article 13.2.3, is to be computed by allowing interest at the maximum rate an individual is permitted by law to charge. "The worth at the time of the award," as referred to in item "3" of this Section 13.2.3, is to be computed by discounting the amount at the discount rate of the Federal Reserve Bank of San Francisco at the time of the award, plus 1%.

13.2.4 Landlord's Right to Cure Tenant's Default

Landlord, at any time after Tenant commits a default, can cure the default at Tenant's cost. If Landlord at any time, by reason of Tenant's default, pays any sum or does any act that requires the payment of any sum, the sum paid by Landlord shall be due immediately from Tenant to Landlord at the time the sum is paid, and shall bear interest at the maximum rate an individual is permitted by law to charge from the date the sum is paid by Landlord until Landlord is reimbursed by Tenant. The sum, together with interest on it, shall be additional rent.

ARTICLE 14: SIGNS

- a. Tenant shall not have the right to place, construct, or maintain on the glass panes or supports of the show windows of the Premises, the doors, or the exterior walls or roof of the building in which the Premises are located or any interior portions of the Premises that may be visible from the exterior of the Premises, any signs, advertisements, names, insignia, trademarks, descriptive material, or any other similar item without Landlord's written consent and any necessary approval from the City of Santa Cruz. Any signs approved by Landlord and placed on the Premises shall be at Tenant's sole

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cost. Landlord at Tenant's cost can remove any item placed, constructed, or maintained that does not comply with the provisions of this paragraph.

- b. Tenant shall not, without Landlord's written consent, place, construct, or maintain on the Premises any advertisement media, including, without limitation, searchlights, flashing lights, loudspeakers, phonographs, or other similar visual or audio media. Tenant shall not solicit business in, on, or about the public areas, or distribute handbills or other advertising or promotional media in, on, or about the public areas at Metro Center without written consent of landlord, except that Tenant shall be entitled to engage in radio, television, and newspaper advertising as is customarily used for the type of business in which Tenant is engaged.
- c. Any sign that Landlord grants Tenant the right to place, construct, and maintain shall comply with all laws and Tenant shall obtain any approval required by such laws. Landlord makes no representation with respect to Tenant's ability to obtain such approval.
- d. Landlord shall have the right to use for its signs the exterior walls and roof of the building in which the Premises are located.

ARTICLE 15: LANDLORD'S ENTRY ON PREMISES

- a. Tenant will permit Landlord and its agents to enter into and upon the Premises at all reasonable times and upon reasonable notice for the purpose of inspecting the same, or for the purpose of protecting the interest therein of Landlord, or to post notices of non-responsibility, or to service or make alterations, repairs or additions to the Premises or to any other portion of the building in which the Premises are situated, including the erection of scaffolding, props, or other mechanical devices and will permit Landlord at any time within ninety (90) days prior to the expiration of this Lease, to bring prospective tenants, broker or agents upon the Premises for purposes of inspection or display. Landlord shall not be liable in any manner for any inconvenience, disturbance, loss of business, nuisance, or other damage arising out of Landlord's entry on the Premises as provided in this Article.
- b. Tenant shall not be entitled to an abatement or reduction of rent if Landlord exercises any rights reserved in this Article.
- c. Landlord shall conduct its activities on the Premises as allowed in this Article in a manner that will cause the least possible inconvenience, annoyance, or disturbance to Tenant.

ARTICLE 16: SUBORDINATION AND OFFSET STATEMENT

Tenant agrees that this Lease is subordinate to any mortgage, trust deed or like encumbrance heretofore or hereafter placed upon said Premises by Landlord or his successors in interest to secure the payments or moneys loaned, interest thereon and other obligations. Tenant also agrees to promptly execute and deliver to Landlord from time to time, as demanded by Landlord, an offset statement or estoppel certificate containing such acts: as are within the knowledge of and are available to Tenant pertaining to this Lease, as a purchaser of the leased property or a lender may reasonably require if said statement is prepared for signing by Landlord. Failure to deliver the executed offset statement or estoppel certificate to Landlord within ten (10) days from receipt of same, shall be conclusive upon Tenant for the benefit of the party requesting the statement or certificate, or his successor, that this Lease is in full force and effect and has not been modified except as may be represented by Landlord in the statement or certificate delivered to Tenant.

ARTICLE 17: NOTICE

Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party or any other person shall be in writing and either served personally by depositing the same in the United States Postal Service, registered or certified mail, return receipt requested with the postage prepaid, addressed to the other party at the address set forth below. Either party may change its

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address by notifying the other party of the change of address by compliance with this section. Notice shall be deemed communicated within forty-eight (48) hours from the time of mailing if mailed as provided in this Article 17.

Landlord: Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, CA 95060
ATTN: Legal Department

Tenant: Hui Chang Du
DBA China Express
126 Stanford Avenue
Santa Cruz, CA 95062

ARTICLE 18: WAIVER

- a. No delay or omission in the exercise of any right or remedy of Landlord on any default by Tenant shall impair such a right or remedy or be construed as a waiver.
- b. The receipt and acceptance by Landlord of delinquent rent shall not constitute a waiver of any other default; it shall constitute only a waiver of timely payment for the particular rent payment involved.
- c. No act or conduct of Landlord, including, without limitation, the acceptance of the keys to the Premises, shall constitute an acceptance of the surrender of the Premises by Tenant before the expiration of the term. Only a written notice from Landlord to Tenant shall constitute acceptance of the surrender of the Premises and accomplish a termination of the lease.
- d. Landlord's consent to or approval of any act by Tenant requiring Landlord's consent or approval shall not be deemed to waive or render unnecessary Landlord's consent to or approval of any subsequent act by Tenant.
- e. Any waiver by Landlord of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of the lease.

ARTICLE 19: SURRENDER OF PREMISES; HOLDING OVER

19.1 Surrender of Premises

- a. On expiration of the term, Tenant shall surrender to Landlord the Premises and all Tenant's improvements and alterations to the Premises in good condition (except for ordinary wear and tear occurring after the last necessary maintenance made by Tenant and destruction to the Premises, except for alterations that Tenant has the right to remove or is obligated to remove under the provisions herein. Tenant shall remove all its personal property within the above stated time. Tenant shall perform all restoration made necessary by the removal of any alterations or tenant's personal property within the time periods stated in this Article.
- b. Landlord can elect to retain or dispose of in any manner any alterations or Tenant's personal property that Tenant does not remove from the Premises on expiration or termination of the term as allowed or required by this lease by giving at least ten (10) days' notice to Tenant. Title to any such alterations or Tenant's personal property that Landlord elects to retain or dispose of on expiration of the ten (10) day period shall vest in Landlord. Tenant waives all claims against Landlord for any damage to Tenant resulting from Landlord's retention or disposition of any such alterations or tenant's personal property. Tenant shall be liable to Landlord for Landlord's costs for storing, removing, and disposition of any alterations or tenant's personal property.

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- c. If Tenant fails to surrender the Premises to Landlord on expiration as required by this Article, Tenant shall hold Landlord harmless from all damages resulting from Tenant's failure to surrender the Premises, including, without limitation, claims made by a succeeding tenant resulting from Tenant's failure to surrender the Premises.

19.2 Holding Over

If Tenant, with Landlord's written consent, remains in possession of the Premises after expiration or termination of the term, or after the date in any notice given by Landlord to Tenant terminating this lease, such possession by Tenant shall be deemed to be a month-to-month tenancy terminable on thirty (30) days' written notice given at any time by either party. All provisions of this lease, except those pertaining to term, option to extend, and option to acquire the Premises, shall apply to the month-to-month tenancy.

ARTICLE 20: MISCELLANEOUS PROVISIONS

20.1 General Conditions

20.1.1 Time of Essence

Time is of the essence of each provision of this lease.

20.1.2 Corporate Authority

If Tenant is a corporation, Tenant shall deliver to Landlord on execution of this lease a certified copy of a resolution of its board of directors authorizing the execution of this lease and naming the officers that are authorized to execute this lease on behalf of the corporation.

20.1.3 Successors

This lease shall be binding on and inure to the benefit of the parties and their successors, except as provided in Article 12.

20.1.4 Rent Payable in U.S. Money

Rent and all other sums payable under this lease must be paid in lawful money of the United States of America.

20.1.5 Real Estate Brokers; Finders

Each party represents that it has not had dealings with any real estate broker, finder, or other person, with respect to this lease in any manner. Each party shall hold harmless the other party from all damages resulting from any claims that may be asserted against the other party by any broker, finder, or other person, with whom the other party has or purportedly has dealt.

20.1.6 Status of Parties on Termination of Lease

In the event of termination, the rights and obligations of the parties, which by their nature survive termination covered by this Lease, shall remain in full force and effect after termination. Compensation and revenues due from one party to the other under this Lease shall be paid; loaned equipment and material shall be returned to their respective owners; the duty to maintain and allow inspection of books, accounts, records and data shall be extended, and the hold harmless agreement and insurance provisions, contained in Article 10 shall survive.

20.1.7 Exhibits--Incorporation in Lease

All exhibits referred to are attached to this lease and incorporated by reference.

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20.1.8 Licenses and Permits

It shall be Tenant's responsibility, at Tenant's sole cost and expense, to obtain all necessary licenses and permits to carry out the terms of this lease and to operate the business above mentioned on the leased Premises. Landlord makes no representation as to the availability of and opportunity for licenses and permits for any leased Premises at the Center.

20.1.9 Pest Control

Landlord shall contract with a licensed pest control firm for the control of pests in the Premises. The duration, extend, and frequency of pest control measures shall be determined by Landlord. Tenant shall reimburse Landlord for the costs incurred by Landlord for this service on a quarterly basis.

20.1.10 Drug and Alcohol Policy

Tenant and its employees shall not use, possess, manufacture, or distribute alcohol or illegal drugs while on the premises at Metro Center or at any District facility, or distribute same to Landlord's employees, passengers, or the general public.

20.1.11 Smoke Free

The Center is a smoke free facility. Tenant shall comply with State law and the City Ordinance regarding smoking. Tenant and its employees and customers shall not smoke tobacco products on the premises.

20.1.12 Information Form

Tenant shall provide to Landlord a completed information form containing names and telephone numbers of contact person, on a semi-annual basis or when changes occur.

20.1.13 Termination for Convenience

The lease may be terminated by the Landlord upon fifteen (15) days notice at any time without cause for any reason in whole or in part, whenever the Landlord determines that such termination is in the Landlord's best interest.

20.1.14 Publicity

Tenant agrees to submit to Landlord all advertising, sales promotion, and other public matter relating to any service furnished by Tenant wherein the Landlord's name is mentioned or language used from which the connection of Landlord's name therewith may, within reason, be inferred or implied. Tenant further agrees not to publish or use any such advertising, sales promotion or publicity matter without the prior written consent of the Landlord.

20.1.15 Consent to Breach Not Waiver

No provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.

20.1.16 Prohibition of Discrimination against Qualified Handicapped Persons

Tenant shall comply with the provisions of the Americans With Disabilities Act and Section 504 of the Rehabilitation Act of 1973, as amended, pertaining to the prohibition of discrimination against qualified handicapped persons in federally-assisted programs.

Attachment A

20.1.17 Cal OSHA/Hazardous Substances

- 20.1.17.1 Tenant shall not bring, or permit to be brought, upon the premises, any hazardous or toxic materials or chemicals, except for ordinary and customary cleaning supplies used in Tenant's business. All materials brought onto the premises shall be used, stored, and removed in compliance with all applicable laws, statutes, ordinances and governmental rules, regulations or requirements.
- 20.1.17.2 Tenant shall comply with California Administrative Code Title 8, Section 5194, and shall directly (1) inform its employees of the hazardous substances they may be exposed to while performing their work on Landlord's property, (2) ensure that its employees take appropriate protective measures, and (3) provide the Landlord's Manager of Facility Maintenance with a Material Safety Data Sheet (MSDS) for all hazardous substances to be used on Landlord's property.
- 20.1.17.3 Tenant shall comply with Cal OSHA regulations and the Hazardous Substance Training and Information Act. Further, Tenant shall indemnify the Landlord against any and all damage, loss, and injury resulting from non-compliance with this Article.
- 20.1.17.4 Tenant shall comply with Safe Drinking Water and Toxic Enforcement Act of 1986 (Proposition 65) California Health and Safety Code Section 25249.5 – 25249.13. Tenant will ensure that clear and reasonable warnings are made to persons exposed to those chemicals listed by the State of California as being known to cause cancer or reproductive toxicity.
- 20.1.17.5 Tenant shall be solely responsible for any hazardous material, substance or chemical released or threatened release caused or contributed to by Tenant. Tenant shall be solely responsible for all clean-up efforts and costs.
- 20.1.17.6 Tenant shall indemnify and defend Landlord and his successors and assigns against and hold them harmless from any an all claims, demands, liabilities, damages, including punitive damages, costs and expenses, including reasonable attorney's fees caused by Tenants actions, herein collectively referred to as "Claims":
- (i) Any Claim by a federal, state or local governmental agency arising out of or in any way connected with the environmental condition of the Premises caused by Tenants action, including, but not limited to, Claims for additional clean-up of the Premises; and
 - (ii) Any Claim by a successor in interest of Tenant (including a mortgagee who acquires title to the Premises through foreclosure or by accepting a deed in lieu of foreclosure), or by any subtenant licensee, or invitee of Tenant arising out of or in any way connected with the environmental condition of the Premises caused by Tenants or Subtenants actions.

20.1.18 All Amendments in Writing

No amendment to this Lease shall be effective unless it is in writing and signed by duly authorized representatives of both parties.

20.1.19 Responsibility for Equipment

Landlord shall not be responsible nor held liable for any damage to person or property consequent upon the use, or misuse, or failure of any equipment or furniture used by Tenant, or any of its employees, even though such equipment or furniture be furnished, rented or loaned to Tenant by Landlord.

Attachment A

20.1.20 Equipment

Tenant is responsible to return to the Landlord in good condition any equipment, including keys, issued to it by the Landlord pursuant to this Agreement. If the tenant fails or refuses to return Landlord-issued equipment, furniture or keys within five days of the conclusion of the tenant use of the premises the Landlord shall deduct the actual costs to repair or replace the equipment not returned from the final payment owed to tenant or take other appropriate legal action at the discretion of the Landlord.

20.1.21 Nondiscrimination

Tenant shall not discriminate on the grounds of race, religion, color, sex, age, marital status, medical condition, disability, national origin or sexual preference in any manner or as a result of or arising out of this lease agreement.

20.1.22 Liens

Tenant shall keep the Premises and building and the property on which the Premises are situated, free of any liens arising out of work performed, materials furnished or obligations incurred by Tenant.

This lease shall be construed and interpreted in accordance with the applicable laws of the State of California and of the United States of America. Each party shall perform its obligation hereunder in accordance with all applicable laws, rules, and regulations now or hereafter in effect.

20.1.23 Integrated Agreement; Modification

This lease including all exhibits constitutes the entire understanding and agreement between the Landlord and the Tenant and supersedes, revokes, and cancels any and all previous negotiations, representations, and understanding between the parties and cannot be amended or modified except by a written agreement.

20.1.24 Provisions are Covenants and Conditions

All provisions, whether covenants or conditions, on the part of Tenant shall be deemed to be both covenants and conditions.

20.1.25 Use of Definitions

The definitions contained in this lease shall be used to interpret this lease.

20.1.26 Definitions

As used in this lease, the following words and phrases shall have the following meanings:

- a. ALTERATION: Any addition or change to, or modification of, the Premises made by Tenant after the fixturing period, including, without limitation, fixtures, but excluding trade fixtures as defined here, and tenant's improvements as defined here.
- b. AUTHORIZED REPRESENTATIVE: Any officer, agent, employee, or independent contractor retained or employed and acting within authority given him/her by that party.
- c. CONSENT: Landlord's or Tenant's express, prior, written approval on the party's letterhead.
- d. DAMAGE: Injury deterioration or loss to a person or property caused by another person's acts or omissions. Damage includes death.

Attachment A

- e. **DAMAGES:** A monetary compensation or indemnity that can be recovered in the courts by any person who has suffered injury to his/her person, property, or rights through another's act or omission.
- f. **DESTRUCTION:** Damage, as defined here, to or disfigurement of the Premises.
- g. **ENCUMBRANCE:** Any deed of trust, mortgage, or other written security device or agreement affecting the Premises, and the note or other obligation secured by it that constitutes security for the payment of a debt or performance of an obligation.
- h. **EXPIRATION:** The coming to an end of the time specified in the lease as its duration, including any extension of the term resulting from the exercise of an option to extend.
- i. **GOOD CONDITION:** The good physical condition of the Premises and each portion of the Premises, including, without limitation, signs, windows, show windows, appurtenances, and tenant's personal property as defined here. "In good condition" means first-class, neat, clean, and broom-clean, and is equivalent to similar phrases referring to physical adequacy in appearance and for use.
- j. **HOLD HARMLESS:** To defend and indemnify from all liability, losses, penalties, damages as defined here, costs, expenses (including, without limitation, attorneys' fees), causes of action, claims, or judgments arising out of or related to any damage, as defined here, to any person or property.
- k. **LAW:** Any judicial decision, statute, constitution, ordinance, resolution, regulation, rule, administrative order, or other requirements of any municipal, county, state, federal, or other government agency or authority having jurisdiction over the parties or the Premises, or both, in effect either at the time of execution of the lease or at any time during the term, including, without limitation, any regulation or order of a quasi-official entity or body (e.g., board of fire examiners or public utilities).
- l. **LENDER:** The beneficiary, mortgagee, secured party, or other holder of an encumbrance, as defined here.
- m. **LIEN:** A charge imposed on the Premises by someone other than Landlord, by which the Premises are made security for the performance of an act. Most of the liens referred to in this lease are mechanics' liens.
- n. **MAINTENANCE:** Repairs, replacement, preventive maintenance, repainting, and cleaning.
- o. **PERSON:** One or more human beings, or legal entities or other artificial persons, including, without limitation, partnerships, corporations, trusts, estates, associations, and any combination of human beings and legal entities.
- p. **PROVISION:** Any term, agreement, covenant, condition, clause, qualification, restriction, reservation, or other stipulations the lease that defines or otherwise controls, establishes, or limits the performance required or permitted by either party.
- q. **PUBLIC AREA:** Any area outside Premises in Metro Center to which the public commonly is allowed access by Landlord. Public area is the common area.
- r. **RENT:** Minimum monthly rent, rent for fixtures, equipment and cookware, percentage rent, additional rent, security deposit, maintenance expenses, operating costs, insurance, utilities and services, other similar charges, and any other money owed by Tenant to Landlord under the provisions of this Lease.
- s. **RESTORATION:** The reconstruction, rebuilding, rehabilitation, and repairs that are necessary to return destroyed portions of the Premises and other property to substantially the same physical condition as they were in immediately before the destruction.

Attachment A

- t. **SUBSTANTIAL COMPLETION:** Completion of Landlord's construction obligation as evidenced by Landlord's architect or by the general contractor performing Landlord's construction obligation.
- u. **SUCCESSOR:** Assignee, transferee, personal representative, heir, or other person or entity succeeding lawfully, and pursuant to the provisions of this lease, to the rights or obligations of either party.
- v. **TENANT'S IMPROVEMENT:** Any addition to or modification of the Premises made by Tenant before, at, or near the commencement of the term, including,
- w. **TENANT'S PERSONAL PROPERTY:** Tenant's equipment, furniture, merchandise, and movable property placed in the Premises by Tenant, including tenant's trade fixtures, as defined here as set forth in Exhibit E.
- x. **TENANT'S TRADE FIXTURE:** Any property installed in or on the Premises by Tenant for purposes of trade, manufacture, ornament, or related use as set forth in Exhibit E.
- y. **TERM:** The period of time during which Tenant has a right to occupy the Premises.
- z. **TERMINATION:** The ending of the term for any reason before expiration, as defined here.

20.1.27 Captions

The captions of this lease shall have no effect on its interpretation.

20.1.28 Singular and Plural

When required by the context of this lease, the singular shall include the plural.

20.1.29 Joint and Several Obligations

"Party" shall mean Landlord or Tenant; and if more than one person or entity is Landlord or Tenant, the obligations imposed on that party shall be joint and several.

20.1.30 Severability

The unenforceability, invalidity, or illegality of any provision shall not render the other provisions unenforceable, invalid, or illegal.

ARTICLE 21: ATTORNEYS' FEES

In the event suit is brought to enforce or interpret any part of this Lease Agreement, the prevailing party shall be entitled to recover as an element of costs of suit, and not as damages, a reasonable attorney's fee to be fixed by the court. The "prevailing party" shall be the party who is entitled to recover his costs of suit, whether or not the suit proceeds to final judgment. A party not entitled to recover his costs shall not recover attorney's fees. No sum for attorney's fees shall be counted in calculating the amount of a judgment for purposes of determining whether a party is entitled to recover his costs of attorney's fees.

ARTICLE 22: AUTHORITY

Each party has full power and authority to enter into and perform this lease, and the person(s) signing this lease on behalf of each has been properly authorized and empowered to enter into this lease. Each party further acknowledges that it has read this lease, understands it, and agrees to be bound by it.

Attachment A

IN WITNESS WHEREOF, Landlord and the Tenant execute this lease and affix his/her signature(s) the day and year first herein above written.

LANDLORD-SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

BY: _____
LESLIE R. WHITE, _____
General Manager **Date**

TENANT – Hui Chang Du dba China Express

BY: _____
HUI CHANG DU _____
Date

Approved as to Form:

BY: _____
MARGARET GALLAGHER, _____
District Counsel **Date**

- Attachments:
- Exhibit A - Premises-Floor plan
 - Exhibit B - Use-Menu, hours of operation
 - Exhibit B - Closure for Transit District Holidays- Thanksgiving (4th Thursday in November), Christmas (December 25), New Year's Day (January 1)
 - Exhibit C - Rules and Regulations
 - Exhibit D - Fixturing and Alterations
 - Exhibit E - Tenant Personal Property

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010
TO: Board of Directors
FROM: Angela Aitken, Finance Manager and Acting Assistant General Manager
SUBJECT: RENEWAL OF LIABILITY AND VEHICLE PHYSICAL DAMAGE INSURANCE PROGRAM COVERAGE WITH CALTIP FOR FY11

I. RECOMMENDED ACTION

That the Board of Directors authorize payment to the California Transit Insurance Pool (CalTIP) in the amount of \$438,369 for participation in the FY11 liability and vehicle physical damage insurance coverage program.

II. SUMMARY OF ISSUES

- Santa Cruz METRO carries liability and vehicle physical damage insurance through CalTIP, a pool of California public transit properties established in 1987
- The Liability Program Contribution Deposit for FY11 is in the amount of \$369,808 for liability insurance, and includes \$10 million in excess coverage
- The Vehicle Physical Damage Program Contribution Deposit for FY11 is \$68,561 for vehicle physical damage insurance

III. DISCUSSION

Santa Cruz METRO has been a member of CalTIP since its inception in 1987. Each member agency has a representative on CalTIP's Board of Directors. Assistant Finance Manager Debbie Kinslow is the Santa Cruz METRO representative. Coverage limits are \$20 million for liability with a \$250,000 deductible per occurrence.

The premium for **Liability** coverage for FY11 is \$369,808, a decrease of \$15,834 or 4% from FY10. The 4% decrease is partially due to the 2010 Retrospective Adjustment distribution approved by the CalTIP Board in April 2010.

Vehicle Physical Damage coverage is for actual cash value of the vehicle with a \$25,000 deductible on buses and a \$500 deductible on non-revenue vehicles. The premium for vehicle physical damage coverage is \$68,561, an increase of \$3,004 or 4% from FY10.

Pool loss experience has been very good and the net cost of this coverage has been very favorable to Santa Cruz METRO. The liability coverage includes errors and omissions coverage.

IV. FINANCIAL CONSIDERATIONS

The insurance cost is included in the FY11 budget.

V. ATTACHMENTS

NONE

Prepared by Debbie Kinslow, Assistant Finance Manager

Date Prepared: June 17, 2010

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010
TO: Board of Directors
FROM: Robyn Slater, Human Resources Manager
SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

I. RECOMMENDED ACTION

Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.

II. SUMMARY OF ISSUES

- None.

III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

IV. FINANCIAL CONSIDERATIONS

None.

V. ATTACHMENTS

Attachment A: Employee Recognition List

Prepared by: Tony Tapiz, Acting Administrative Services Coordinator
Date Prepared: June 21, 2010

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
EMPLOYEE RECOGNITION**

TEN YEARS

Curtis Van Dyke
Mechanic II

FIFTEEN YEARS

None

TWENTY YEARS

None

TWENTY-FIVE YEARS

None

THIRTY YEARS

None

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Leslie R. White, General Manager

SUBJECT: CONSIDERATION OF APPOINTMENT OF BOB GEYER TO THE METRO ADVISORY COMMITTEE (MAC) BY DIRECTOR MARCELA TAVANTZIS.

I. RECOMMENDED ACTION

That the Board of Directors approve the appointment of Bob Geyer to the Metro Advisory Committee (MAC).

II. SUMMARY OF ISSUES

- There is currently a vacancy on the Metro Advisory Committee (MAC) for an appointment by Director Marcela Tavantzis.
- Director Tavantzis is nominating Bob Geyer for appointment to the MAC.
- Pursuant to Section 3.2 of the MAC Bylaws the appointment of Bob Geyer would be eligible for a term that concludes on December 31, 2012.

III. DISCUSSION

On December 19, 2003, after a significant amount of discussion and multiple meetings, the Board approved the creation of a new Metro Advisory Committee (MAC) that replaced the METRO Users Group (MUG), and the Board approved the structure of the new committee. Application Forms were used to solicit interested persons to participate on MAC.

The Board of Directors appointed the individuals that they wanted to serve as members of the MAC. Each member of the Board provided the name of the individual that they wanted to nominate and the Board of Directors then confirmed the individuals. In the past few years there have been vacancies on the MAC that have resulted from the resignations of some Members. A committee such as the MAC is most effective when it is comprised of a full compliment of Members. One of the current vacancies is the position responsible to Director Marcela Tavantzis.

Director Tavantzis has indicated that she would like the Board of Directors to consider the nomination of Bob Geyer to serve as a Member of the MAC. The application of Bob Geyer is attached to this report.

IV. FINANCIAL CONSIDERATIONS

Funds to support the membership of Bob Geyer on the MAC are provided for in the FY 2011 METRO Operating Budget.

V. ATTACHMENTS

Attachment A: MAC Application of Bob Geyer

Prepared by: Tony Tapiz, Acting Administrative Services Coordinator

Date Prepared: June 21, 2010

Attachment A

To: ttapiz@scmttd.com
Subject: [MAC-0000000001] Volunteer to serve on MAC
Date: Mon, 14 Jun 2010 08:50:32 -0800
From: Santa Cruz METRO Customer Service <customer_service@scmttd.com>
X-Mailer: PHPMailer [version 1.73]

METRO Staff: Please do not reply to this email.

This is a new report from Bob Geyer.

To view and/or reply again to your reports, [click here to sign in to the website](#), with the user name and password above, then follow the link to Customer Service Reports, and choose either "Reports" or "My Reports" tab.

Contact Name: Bob Geyer
Street Address: 325 harvest Dr.
Street Address:
City: Watsonville
State: CA
Zip Code: 95076
Day Phone: 831-768-3149
Do you ride METRO fixed route or Paracruz Service: METRO fixed route
How often do you use METRO/Paracruz Service:
What are your particular transit interests?: Routes, Fleet, Fares, Ridership
What do you think are the biggest challenges for METRO?: Increasing revenue through increased ridership
What do you believe that you will contribute to MAC & METRO if appointed?: See Below

Bob Geyer:
I have been involved in municipal operations for 36 years. I look at things differently than most public employees. I believe most things in life are possible to accomplish. One just needs to have the attitude that you can make a difference. I am always with trying to improve municipal operations.
I am visually impaired and would bring that perspective to the committee.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel
Angela Aitken, Finance Manager and Acting Assistant General Manager

SUBJECT: PUBLIC HEARING TO RECEIVE PUBLIC COMMENTS ON SANTA CRUZ METRO'S PROPOSED DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL OF 2.12% FOR FEDERAL FISCAL YEAR 2011 (FFY11) AND THE METHODOLOGY USED TO SET THE GOAL

I. RECOMMENDED ACTION

Public Hearing for receipt of public comments on Santa Cruz METRO's proposed Disadvantaged Business Enterprise (DBE) Goal of 2.12% for FFY11 and the methodology used to set the goal.

II. SUMMARY OF ISSUES

- As a recipient of Federal Transit Administration (FTA) Funds, Santa Cruz METRO is required to comply with Title 49 of the Code of Federal Regulations, Part 26 (49 CFR Part 26), which states that grantees must establish and implement a Disadvantaged Business Enterprise (DBE) program and annually set DBE participation targets.
- Caltrans created methodology for calculating the Annual Anticipated DBE Percentage Level (AADPL), which includes Underutilized DBEs.
- Santa Cruz METRO's Public Notice announcing its DBE Goal for FFY11 has been published in general circulation media, minority-focused media and trade association publications.
- Santa Cruz METRO will accept comments on the proposed DBE Goal for FFY11 and its rationale through July 16, 2010.

III. DISCUSSION

As an eligible recipient of federal-aid funding, the Santa Cruz Metropolitan Transit District (Santa Cruz METRO) is required to comply with Title 49 of the Code of Federal Regulations, Part 26 (49 CFR Part 26), which states that grantees must establish and implement a Disadvantaged Business Enterprise (DBE) program and annually set DBE participation targets. As part of this program, Santa Cruz METRO must establish an annual target for DBE participation in all new contracts that are eligible to be funded with federal funds. A DBE firm is defined as a for-profit "small business concern" that is at least 51 percent owned and controlled by one or more socially and economically disadvantaged individuals. California DBE firms are certified as such through the California United Certification Program (CUCP).

The purpose of the DBE program is to increase the opportunities for minority and women-owned small businesses to participate in federally funded projects. The primary objective of the DBE program is to provide a level playing field on which DBEs can compete fairly for Department of Transportation (DOT) assisted contracts. Establishing a level playing field helps to guarantee nondiscrimination in the award and administration of DOT-assisted contracts. The CUCP certifies that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs in California.

It is the policy of Santa Cruz METRO to ensure that DBEs have an equal opportunity to receive and participate in DOT-assisted contracts. Santa Cruz METRO will never exclude any person from participating in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR Part 26 on the basis of race, color, sex, national origin, disability or sexual orientation.

In previous years, Santa Cruz METRO used the Federal Transit Administration's (FTA) methodology to establish its DBE goal. In the Spring of 2009, the California Department of Transportation (Caltrans) published methodology for calculating the Annual Anticipated DBE Percentage Level (AADPL), which includes Underutilized DBEs (UDBE). UDBEs are DBE classes that have been determined in the 2007 Caltrans Disparity Study to have a statistically significant disparity in their utilization in previously awarded transportation contracts. UDBEs include Black Americans, Native Americans, Asian Pacific Americans, and females. Santa Cruz METRO executed a contract with Caltrans, which required Santa Cruz METRO to follow the Caltrans methodology to calculate its DBE goal for FFY10 and future years. Santa Cruz METRO must meet the maximum feasible portion of its AADPL by using Race-Neutral means of facilitating DBE participation. Santa Cruz METRO must establish contract goals for UDBEs to meet any portion of Santa Cruz METRO's AADPL that is not met through Race-Neutral means.

Calculation of AADPL Percentage

To attain Santa Cruz METRO's AADPL for FFY11, Staff had to begin by determining the projects that Santa Cruz METRO anticipates awarding in the upcoming federal fiscal year. The DBE spreadsheet (*Attachment A*) contains a list of the projects and the 6-digit North American Industry Classification (NAIC) category which corresponds to that particular project. Caltrans has identified its certified DBE vendors by county using the NAIC System, which corresponds exactly to the classification system used by the U.S. Census Bureau's County Business Pattern data.

Secondly, Staff had to determine the market area from which DBE consultants would likely be chosen. Since it is conceivable that a consultant may come from as far north as Napa or Sonoma for the award of a large contract, Staff included all of Caltrans Districts 04 and 05 when conducting its DBE calculation. The following fourteen counties fall within Districts 04 and 05, creating Santa Cruz METRO's market area:

- Alameda County
- Contra Costa County
- Marin County
- Monterey County
- Napa County
- San Benito County
- San Francisco County
- San Luis Obispo County
- San Mateo County
- Santa Barbara County
- Santa Clara County
- Santa Cruz County
- Solano County
- Sonoma County

In step three, Staff had to determine the total number of DBE firms within Santa Cruz METRO's market area that can perform the work for each NAIC work category. To accomplish this, Staff used the DOT's statewide online directory of eligible DBE vendors within the California Unified Certification Program to estimate the number of DBEs which might be available in Santa Cruz METRO's market area.

In step four, Staff had to narrow down the number of DBE firms from the statewide directory to those that are located within Santa Cruz METRO's market area. This was accomplished by printing out the list of DBE firms and simply crossing off any firms that were not within the fourteen counties that constituted Santa Cruz METRO's market area.

To calculate the percentage of DBEs, Staff divided the number of DBE firms listed in the relevant NAIC categories in Santa Cruz METRO's market area by the number of all firms in those counties in the same NAIC categories as counted by the US Bureau of Census County Business Patterns for 2007

In step six, to obtain the Race-Conscious portion of AADPL, Staff used the same method above, except they substituted UDBEs for DBEs in the above formula. In the final step, the Race-Neutral portion of AADPL is calculated by taking the overall AADPL minus the Race-Conscious portion.

Santa Cruz METRO is proposing an overall DBE goal of 2.12% for U.S. DOT-assisted contracts for FFY11. Approximately 0.36% of which it projects to meet through Race-Neutral means and 1.76% through Race-Conscious means.

Outreach/Public Comment Period

Beginning on May 24, 2010, Santa Cruz METRO published its Public Notices in English and Spanish, announcing the proposed DBE goal for FFY11, announcing the Public Hearing on June 25, 2010, and informing members of the local community that the DBE goal and its supporting rationale are available for public inspection at Santa Cruz METRO's Administrative Offices. The Public Notice has been published in general circulation media, minority-focused media and trade association publications. Santa Cruz METRO will accept written comments on its proposed DBE Goal for FFY11 and its rationale through July 16, 2010.

Santa Cruz METRO's DBE Goal for FFY11 and supporting information regarding Santa Cruz METRO's DBE Program is available for public inspection at Santa Cruz METRO's Administrative Offices, the Santa Cruz Central Branch Library, 224 Church Street, Santa Cruz, CA 95060 and the Watsonville Main Library, 275 Main Street, Watsonville, CA 95076 through July 16, 2010.

Additionally, Santa Cruz METRO staff attended the Elderly and Disabled Transportation Advisory Committee (E&D TAC) meeting on June 8, 2010, and the Metro Advisory Committee (MAC) meeting on June 16, 2010. At these meetings, staff explained the methodology used for calculating Santa Cruz METRO's DBE goal for FFY11, and comments were accepted.

Following the public comment period, the Board will be asked to adopt Santa Cruz METRO's proposed DBE Goal for FFY11. Once the DBE Goal for FFY11 has been adopted by Santa Cruz METRO's Board of Directors, Staff will forward the Caltrans methodology along with Santa Cruz METRO's DBE Goal for FFY11 to FTA for approval.

IV. FINANCIAL CONSIDERATIONS

No further costs, beyond those incurred for the publication of Santa Cruz METRO's Public Notice in general circulation media, minority-focused media and trade association publications.

V. ATTACHMENTS

- Attachment A:** DBE Spreadsheet
- Attachment B:** Public Notice: Disadvantaged Business Enterprise Goal for Fiscal Year 2011 (FFY11) - English
- Attachment C:** Public Notice: Disadvantaged Business Enterprise Goal for Fiscal Year 2011 (FFY11) - Spanish

Attachment A

Santa Cruz Metropolitan Transit District DBE Calculations for FFY 2011

Contracts to be Awarded	NAIC	Category Description	# of DBEs (Numerator)	# of UDBEs	Total Establishments in Districts 04 & 05 (Denominator)	Project Cost	%DBE	%UDBE	Weight	AADPL	RC AADPL	RN AADPL
Smartcard Farebox System (purchase)	334514	Totalizing Fluid Meter & Counting Device Manufacturing	0	0	14	\$ 2,267,000	0.00%	0.00%	55.76%	0.00%	0.00%	0.00%
Facilities Video Surveillance Project (installation)	238210	Electrical Contractors & other wiring installation Contractors	102	69	2,140	102,088	4.8%	3.2%	2.5%	0.12%	0.08%	0.04%
Facilities Video Surveillance Project (cameras & equipment)	423410	Photographic Equipment & Supplies Radio Broadcasting & Wireless Communications Equipment	5	5	46	62,571	10.9%	10.9%	1.5%	0.17%	0.17%	0.00%
Land Mobile Radio Project (Fleet)	334220	Computer Equipment & Software	3	2	95	143,370	3.2%	2.1%	3.5%	0.11%	0.07%	0.04%
Automated Purchasing System Software	423430	Commercial & Institutional Building Construction	28	24	757	85,000	3.7%	3.2%	2.1%	0.08%	0.07%	0.01%
Metro Center Shelter Replacement (lane 4)	236220	All Other Specialty Trade Contractors	82	55	1,086	75,000	7.6%	5.1%	1.8%	0.14%	0.09%	0.05%
Repair/Reseal parking lot at Operations	238990	Direct Health & Medical Insurance Carriers	203	121	786	4,000	25.8%	15.4%	0.1%	0.03%	0.02%	0.01%
Dental Insurance for Employees	524114	Direct Life Insurance Carriers	1	1	79	892,997	1.3%	1.3%	22.0%	0.28%	0.28%	0.00%
Long-term Disability Insurance for Employees	524113	Public Relations Agencies	2	2	172	110,000	1.2%	1.2%	2.7%	0.03%	0.03%	0.00%
Lobbying Services	541820	Tire & Tube Merchant Wholesalers	122	115	285	64,000	42.8%	40.4%	1.6%	0.67%	0.64%	0.04%
Purchase of Tires	423130	Poured Concrete Foundation & Structure Contractors	1	1	30	160,000	3.3%	3.3%	3.9%	0.13%	0.13%	0.00%
Concrete Finishing (Golf Club Drive)	238110		84	44	568	99,948	14.8%	7.7%	2.5%	0.36%	0.19%	0.17%
						\$ 4,065,974	100.0%			2.12%	1.76%	0.36%

Attachment B



PUBLIC NOTICE

DISADVANTAGED BUSINESS ENTERPRISE

GOAL FOR FEDERAL FISCAL YEAR 2011(FFY11)

Notice is hereby given that the Santa Cruz Metropolitan Transit District (Santa Cruz METRO) is proposing an overall Disadvantaged Business Enterprise (DBE) goal of 2.12% (0.36% of which it projects to meet through race neutral means and 1.76% through race conscious means) for U.S. Department of Transportation assisted contracts for FFY11. This goal has been set based upon information currently available. As part of this program, Santa Cruz METRO must establish an annual target for DBE participation in all new contracts that are eligible to be funded with federal funds. A DBE firm is defined as a for-profit "small business concern" that is at least 51 percent owned and controlled by one or more socially and economically disadvantaged individuals. California DBE firms are certified as such through the California United Certification Program (CUCP).

It is the policy of Santa Cruz METRO to ensure nondiscrimination on the basis of race, color, sex, national origin, disability and/or sexual orientation in the award and administration of DOT-assisted contracts. It is the intention of Santa Cruz METRO to create a level playing field on which DBEs can compete fairly for DOT-assisted contracts.

The rationale for this goal and supporting information regarding Santa Cruz METRO's DBE Program will be available for public inspection at Santa Cruz METRO's Administrative Offices, 110 Vernon Street, Santa Cruz, CA 95060. These documents are available for inspection from 8 am to 5 pm, Monday through Friday, from June 1, 2010 through July 16, 2010 at the above address, on METRO's website www.scmtd.com and at the Santa Cruz Central Branch Library, 224 Church Street, Santa Cruz, CA 95060 and the Watsonville Main Library, 275 Main Street, Watsonville, CA 95076, during regular library hours.

Santa Cruz METRO and the Federal Transit Administration will accept written comments on Santa Cruz METRO's proposed DBE goal and its rationale for 45 days from the date of this notice. Comments should be submitted to Angela Aitken, Finance Manager and Acting Assistant General Manager, at the address listed above, or by email: DBE@scmtd.com or to the Federal Transit Administration, Civil Rights Office, Region IX, 201 Mission Street, Suite 1650, San Francisco, CA 94105.

Santa Cruz METRO will hold a Public Hearing on its FFY11 DBE goal at 9:00 am on June 25, 2010 at the Santa Cruz City Council Chambers at 809 Center Street, Santa Cruz, CA 95060. Members of the public may address Santa Cruz METRO's Board of Directors at this meeting.

Attachment C



AVISO AL PÚBLICO

EMPRESA DE NEGOCIOS EN DESVENTAJA META PARA EL AÑO FISCAL FEDERAL 2011 (FFY11)

Se hace saber que el Distrito de Tránsito Metropolitano de Santa Cruz, (Santa Cruz METRO) propone una meta conjunta para la Empresa de Negocios en Desventaja (DBE) de 2.12% (0.36% de cual sus proyectos se cumplan a través de medios neutrales de raza y 1.76% a través de medios conscientes de raza) para los contratos de asistencia del Departamento de Transporte de EE.UU. (U.S. DOT) para el año fiscal federal 2011 (FFY11). Este objetivo se ha creado basándose en la información actualmente disponible. Como parte de este programa, el Santa Cruz METRO debe establecer una meta anual para participación de DBE en todos los contratos nuevos que son elegibles de ser financiados con fondos federales. Una empresa DBE se define como una “empresa pequeña” con fines de lucro que es al menos el 51 por ciento de propiedad y controlada por uno o mas individuales con desventaja social y económica. Empresas DBE de California están calificadas como tales a través del Programa de Certificación Unido de California (CUCP).

Es la póliza del Santa Cruz METRO de asegurar la no discriminación por motivos de raza, color, sexo, origen nacional, discapacidad, y/u orientación sexual en la concesión y administración de contratos asistidos del DOT. Es la intención del Santa Cruz METRO de crear una igualdad de condiciones en la que DBEs pueden competir en condiciones justas para contratos asistidos de DOT.

La razón de este objetivo y la información relativa apoyando el programa DBE del Santa Cruz METRO estará disponible para inspección pública en las oficinas administrativas de Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060. Estos documentos estarán disponibles para inspección de las 8 am a las 5 pm, lunes a viernes, desde el 1 de junio de 2010 hasta el 16 de julio de 2010 en la dirección arriba indicada, en el sitio web de METRO www.scmttd.com y en la Biblioteca Central de Santa Cruz, 224 Church Street, Santa Cruz, CA 95060 y la Biblioteca Principal de Watsonville, 275 Main Street, Watsonville, CA 95076, durante las horas regulares de las bibliotecas.

Santa Cruz METRO y la Administración Federal de Tránsito aceptarán comentarios por escrito sobre el objetivo propuesto de DBE del Santa Cruz METRO y su razón de ser por 45 días a partir de la fecha de esta notificación. Los comentarios deben ser sometidos a Angela Aitken, Gerente de Finanzas y Asistente Interino al Gerente General, en la dirección arriba indicada, o por correo electrónico: DBE@scmttd.com o a la Administración Federal de Tránsito, Oficina de Derechos Civiles, Región IX, 201 Mission Street, Suite 1650, San Francisco, CA 94105.

Santa Cruz METRO tendrá una Audiencia Pública sobre su meta del FFY11 de DBE a las 9:00 am el 25 de junio, 2010 en las Salas de Consejo de la Ciudad de Santa Cruz en 809 Center Street, Santa Cruz, CA 95060. Miembros del público podrán dirigirse a la Junta Directiva del Santa Cruz METRO en esta sesión.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Angela Aitken, Finance Manager and Acting Assistant General Manager

SUBJECT: PUBLIC HEARING: CONSIDERATION OF ISSUING A DECLARATION OF FISCAL EMERGENCY

I. RECOMMENDED ACTION

That the Board of Directors hold a public hearing for consideration of issuing a declaration of fiscal emergency.

II. SUMMARY OF ISSUES

- On June 25, 2010, the Board will be considering a number of service reductions for implementation in the Fall bid for 2010, effective September 16, 2010.
- Whereas a reduction in transit service normally requires an evaluation of the potential environmental impact of such reductions, California Environmental Quality Act (CEQA) provides a statutory exemption for the reduction or elimination of existing transit service as a result of a declared fiscal emergency caused by failure of agency revenues to sufficiently fund programs and facilities.
- Pursuant to CEQA California Public Resources Code §21080.32.(2), “fiscal emergency” when applied to a publicly owned transit agency, means that the agency is projected to have negative working capital within one year from the date that the agency makes the finding that there is a fiscal emergency. It is important to note that a declaration of fiscal emergency does not by itself implement service changes or reductions.
- In order to comply with this exemption, the transit agency must make a specific finding that there is a fiscal emergency.
- Before taking its proposed budgetary actions and making the finding of fiscal emergency, the transit agency must hold a public hearing; therefore a public hearing has been scheduled for 9am, today in the Santa Cruz City Council Chambers.
- Santa Cruz METRO must respond within 30 days at a regular public meeting to suggestions made by the public at today’s hearing.

III. DISCUSSION

On June 25, 2010, the Board will be considering a number of service reductions for implementation in the Fall bid for 2010, effective September 16, 2010. The service reductions

planned to be implemented on September 16, 2010, have been proposed solely due to Santa Cruz METRO's financial situation. A balanced budget for FY11 & FY12 cannot be adopted without some level of decrease in expense from the existing level of service. Along with service reductions, staff has implemented other cost-reduction measures detailed in the final budget document.

Whereas a reduction in transit service normally requires an evaluation of the potential environmental impact of such reductions, California Environmental Quality Act (CEQA) provides a statutory exemption for the reduction or elimination of existing transit service as a result of a declared fiscal emergency caused by failure of agency revenues to sufficiently fund programs and facilities.

Pursuant to CEQA California Public Resources Code §21080.32.(2), "fiscal emergency" when applied to a publicly owned transit agency, means that the agency is projected to have negative working capital within one year from the date that the agency makes the finding that there is a fiscal emergency. It is important to note that a declaration of fiscal emergency does not by itself implement service changes or reductions.

Staff has projected Santa Cruz METRO's cash position at June 30, 2010, assuming no change in the existing level of service (Attachment A). Since this projection results in a negative figure, the definition of fiscal emergency is met, and the Board may issue such a declaration.

Santa Cruz METRO has also met the public hearing and response requirements required by the exemption.

IV. FINANCIAL CONSIDERATIONS

If the Board does not issue the declaration of fiscal emergency on June 25, 2010, the proposed service changes will not be implemented on September 16, 2010, resulting in a failure to balance the FY11 & FY12 operating budget.

V. ATTACHMENTS

Attachment A: Determination of Fiscal Emergency

Prepared by: Debbie Kinslow, Assistant Finance Manager

Date Prepared: June 18, 2010

Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT DETERMINATION OF FISCAL EMERGENCY

At June 30, 2009:

Cash and cash equivalents	\$ 24,072,345
Sales tax and other receivables	<u>\$ 7,211,566</u>
Subtotal	\$ 31,283,911
Accounts Payable and accrued liabilities	\$ (2,185,549)
Accrued payroll and employee benefits	\$ (3,799,326)
Other accrued liabilities	\$ (419,585)
Security deposits	<u>\$ (15,714)</u>
Subtotal	<u>\$ (6,420,174)</u>
Subtotal Working Capital	\$ 24,863,737
Less restricted reserves:	
Cash flow reserve	\$ (5,059,022)
110 Vernon Purchase - Renovation	\$ (2,400,000)
Prior year Carryover FY09	\$ (2,155,738)
Net Assets Required to offset FY10 deficit	\$ (3,154,251)
Board Adopted Capital Reserve	<u>\$ (14,025,636)</u>
Funds available at June 30, 2009	\$ (1,930,910)
Estimated retirement from reserves at June 30, 2010	<u>\$ (269,304)</u>
Estimated unrestricted cash position at June 30, 2010	\$ (2,200,214)
Estimated revenue shortfall in FY11	<u>\$ (5,483,106)</u>
Estimated unrestricted cash position at June 30, 2011	<u><u>\$ (7,683,320)</u></u>

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Ciro F. Aguirre, Manager of Operations

SUBJECT: CONSIDERATION OF PROPOSED METRO FIXED ROUTE SERVICE REDUCTIONS FOR FALL 2010 INCLUDING CONSIDERATION OF PUBLIC COMMENTS RECEIVED

I. RECOMMENDED ACTION

That the Board of Directors approves METRO staff recommendations of Fixed Route Service Reductions for Fall 2010 scheduled to take effect on September 16, 2010.

II. SUMMARY OF ISSUES

- Due to elimination and reduction from various funding sources, METRO is experiencing a decrease in its operating funds. METRO will be unable to financially sustain Fixed Route Bus Service at the current levels in Fiscal Year 2011.
- METRO has been able to sustain its current level of service through the use of funding from unfilled positions and reliance on overtime and other cost saving measures performed by existing staff.
- METRO staff, with Board approval, developed a public outreach plan to solicit public input pertaining to the Fixed Route Service Reduction Proposal for Fall 2010.
- Public Comments were received through various channels of communication. METRO staff produced modifications to the Fixed Route Service Reduction Proposal based on these comments.
- METRO staff has created a Fixed Route Service Reduction Proposal which reflects public comments received to achieve a modified level of service that can be sustained by the projected budget and available labor resources for Fiscal Year 2011.

III. DISCUSSION

Due to a prolonged recession, there has been a reduction of Federal, State and Local funding sources to Mass Transit. These economic conditions have impacted METRO's operational revenues significantly. METRO has been able to continue providing bus service to the community, at current levels, by reducing its labor expenditures through attrition of staff and operator positions. Because revenues have not rebounded sufficiently a budget deficit now

exists, thus transit service to the community at current levels will not be sustainable in Fiscal Year 2011.

At the April 09, 2010 METRO Board of Directors meeting, METRO staff presented a preliminary overview of the Fixed Route Service Reduction Proposal. With additional input from the METRO Board, METRO staff has developed a service reduction proposal that will allow METRO to provide bus service at a sustainable level in alignment with projected budget and labor resources for Fiscal Year 2011 (see Attachment A). These proposed service reductions were created taking into consideration the following criteria: minimal impact to the community, efficient scheduling of trips through improved interlining and departure times, reduction in under-performing trips, reduction in redundant service, and increased in-service driving time.

On April 23, 2010 the METRO Board of Directors approved a staff recommended public outreach plan designed to inform and solicit input from the public regarding the service reduction proposal. These efforts included:

- Hosting sixteen (16) public hearings in various locations throughout the County, including low-income and minority neighborhoods. Also making presentations to the Santa Cruz and Watsonville City Councils.
- Publishing notices in both English and Spanish in three (3) local newspapers and onboard every fixed route bus. These notices included contact information so that members of the community could voice their concerns.
- Displaying poster of the proposed reductions and changes at the METRO Center, Pacific Station in downtown Santa Cruz.
- Recording a Community Television program in both English and Spanish explaining the proposed changes and reductions along with the times and locations of each public hearing. This program was aired in cycles for over 6 weeks on various Community Television channels.
- Posting information on Santa Cruz METRO's website on the changes and reductions as well as contact information so that members of the community could voice their concerns.
- Distributing flyers with information on the Fall 2010 Service Reductions as well as information on public hearings and contact information.

The results of this public outreach effort were as follows:

- Sixty-two (62) members of the public attended at least one public hearing
- Thirty-eight (38) emails were received between April 23, 2010 and June 11, 2010
- Three (3) written letters were received
- Two (2) petitions were received
 - one (1) with nine hundred and two (902) signatures regarding the Night Owl Service
 - one (1) with sixteen (16) signatures regarding the 6:35am trip of the Route 91X

Please see Attachment B for a list of all public comments and staff responses.

Based on public comments received, METRO staff made modifications to the Fixed Route Service Reduction Proposal to reflect the most common and most pragmatic comments and concerns received. Please see Attachment A for a list of modifications made in order to accommodate such comments and concerns.

Highlights of the final Fixed Route Service Reduction Plan are as follows:

- Combine Routes 3 and 7, delete last trip
- Delete 4 UCSC Night Owl Trips and Night Owl Dial-a-Ride Service
- Alter evening and weekend routing on Route 19
- Delete Route 27X
- Reduce Routes 31 & 32 from 8 trips to 4
- Change seven trips of Route 35 into Route 35A
- Delete three trips of Route 42, add one evening trip
- Delete Route 53
- Delete Route 54 (weekend only)
- Add three trips of new Route 54 Express (weekend only)
- Delete three trips of Route 56
- Adjust departure times of Routes 66 and 68
- Add one trip of Route 68 and delete one trip of Route 68
- Delete Route 68N
- Delete five trips of Route 69
- Change one Route 69A into Route 69W
- Delete one trip of Route 69N
- Delete Route 70
- Delete one trip of Route 75
- Route 75: Delete Wheelock Loop on seven trips
- Delete Route 76
- Delete two trips of Route 91X
- Delete section Highway 17 Express between Soquel Park/Ride & the Metro Center on four trips

The METRO Board of Directors requested that staff explore options for reinstating service to Davenport at 12:30PM. Staff was not able to find a way to reinstate the 12:30PM Route 42 and stay within the required parameters for reducing service. However, there are two other possible options the Board may want to consider for adding a 12:30PM Route 40 (which serves Davenport but not the Bonny Doon area).

- Add a weekday Route 40 at 12:30PM to current staff recommendations at an annual cost of \$60,000
- Add a weekday Route 40 at 12:30PM while also deleting the afternoon Route 9 and shortening the morning Route 9 to only serve the Emeline Complex at an annual cost of \$43,000.

Staff requests that the METRO Board of Directors make a final decision regarding providing weekday service to Davenport at 12:30pm. Staff further requests that the METRO Board of Directors approve staff recommended Fixed Route Service Reduction Plan to be implemented on

September 16, 2010, and that the Board considers public input and comments as they were received from April 23, 2010 through June 11, 2010.

IV. FINANCIAL CONSIDERATIONS:

The FY11 and FY12 Operating Budgets are contingent on the proposed Fall 2010 service reductions. The proposed 10.1% reduction in the number of daily individual bus trips across the entire transit system will equate to approximately \$1.2M in operational savings per year.

V. ATTACHMENTS:

Attachment A: SANTA CRUZ METRO PROPOSED SERVICE REDUCTION RECOMMENDATIONS

Attachment B: PUBLIC COMMENTS AND STAFF RESPONSES SUMMARY

Prepared By: Carolyn Derwing, Schedule Analyst
Erich R. Friedrich, Jr. Transit Planner

Date Prepared: 06/18/10



SANTA CRUZ METRO PUBLIC HEARINGS REPORT

May 24 – June 4, 2010

Attendance

Public Hearing Location	Date	Time	Number of Public Attendees
Simpkins Community Center	May 24, 2010	4:30 PM	2
Simpkins Community Center	May 24, 2010	6:00 PM	0
Santa Cruz METRO Center	May 25, 2010	2:00 PM	10
Santa Cruz METRO Center	May 25, 2010	6:00 PM	9
Aptos Public Library	May 26, 2010	3:30 PM	11
Aptos Public Library	May 26, 2010	5:00 PM	1
Marinovich Community Center	May 27, 2010	4:30 PM	5
Marinovich Community Center	May 27, 2010	6:00 PM	1
Simpkins Community Center	May 28, 2010	4:30 PM	5
Simpkins Community Center	May 28, 2010	6:00 PM	0
Watsonville Public Library	June 1, 2010	3:30 PM	4
Watsonville Public Library	June 1, 2010	5:00 PM	1
Scotts Valley Community Center	June 2, 2010	4:30 PM	5
Scotts Valley Community Center	June 2, 2010	6:00 PM	1
Boulder Creek Rec Hall	June 4, 2010	4:30 PM	7
Boulder Creek Rec Hall	June 4, 2010	6:00 PM	0

Attachment A

Comments Received

- **62** members of the public attended at least one of the 16 public hearings conducted from May 24th to June 4th.
- **38** emails were submitted regarding comments and questions on the service reduction proposal.
- **3** Letters were submitted regarding comments and questions on the service reduction proposal.
- **2** Petitions were submitted:
 - **902** signatures for not reducing the Night Owl Service
 - **16** signatures for not deleting the 6:35am Route 91X

Summary of Comments

Attachment A

Issue	Number of Persons Concerned	Staff Response
Deletion of the Night Owl*	11	UCSC and Santa Cruz METRO have agreed on alternative funding partnerships to keep a majority of the Night Owl service running.
Concern about eliminating Routes 7, 66, 68, 68N, 69	6	Route 7 is proposed to combine with Route 3. Also Routes 66 and 68 are not being eliminated in anyway, only a change in departure times.
Deletion of the 6:35am Route 91X*	6	Staff is modeling the service proposal so that this trip is maintained
Reduced Service on Graham Hill Rd.	5	Staff will analyze new routing along proposed 31/32 reductions to service Graham Hill road on 4 trips.
Deletion of Route 70	5	Comment Noted. The Soquel corridor which serves Cabrillo College has routes 71, 69W, and 91X. During peak times bus frequency is less than 15 minutes.
Concern about weekend service to Capitola Mall and Seacliff	4	Staff is pursuing the reinstatement of 3 trips of the route 54 on weekends and one trip on the weekdays that will serve the Capitola Village and Seacliff then express from La Selva to Capitola Mall via Cabrillo College.
Deletion of Route 68N	3	Staff is modeling the service proposal to add at least one more departure of the 68 to supplement the loss of the 68N. Also the Route 19 is proposed to offer alternative routing to the beach flats area.
Other Comments/Questions/Concerns	22	Various responses as needed.

*These issues are accompanied by petitions



SANTA CRUZ METRO SERVICE REDUCTION

Fall 2010

Format of Presentation

- Sectioned by Geographic Area
- Color Coordinated:
 - **Red Text = Deletion/Reduction in Service**
 - **Blue Text = Change in Service without Reduction**
 - **Green Text = Additional or Reinstatement of Service**

Attachment A

Local Santa Cruz

Description of Change	Alternative Trips
Combine Routes 3 and 7 into a new 50 minute Route.	Route 20/20D
Delete 6:50PM trip of new Route 3/7 combination	Route 20/20D

Attachment A

UCSC

Service Affected	Area	WD/ WE	Description of Change	Alternative Trips
Route 16N	UCSC Late	WE	Delete 11:45pm Trip	Fri. 11:45pm Rte
	Night Via Laurel	(Fri-Sat)	Delete 2:40am Trip	16 None
Route 19	UCSC via Bay St.	WD WE	Alter routing on evening trips to expand service along the beach front area	N/A
Route 19N	UCSC Late	WE	Delete 11:40pm Partial Trip	12:20 19N
	Night Via Bay	(Fri-Sat)	Delete 3:00am Partial Trip	None
Route 27X	UCSC Express	WD	Delete all 8 Trips	Many alternative trips
Night Owl Dial-a-Ride	UCSC Late	WE	Delete Friday/Saturday Floater	Route 16N and
	Night Floater	(Fri-Sat)	(12:45am – 3:18am)	Route 19N

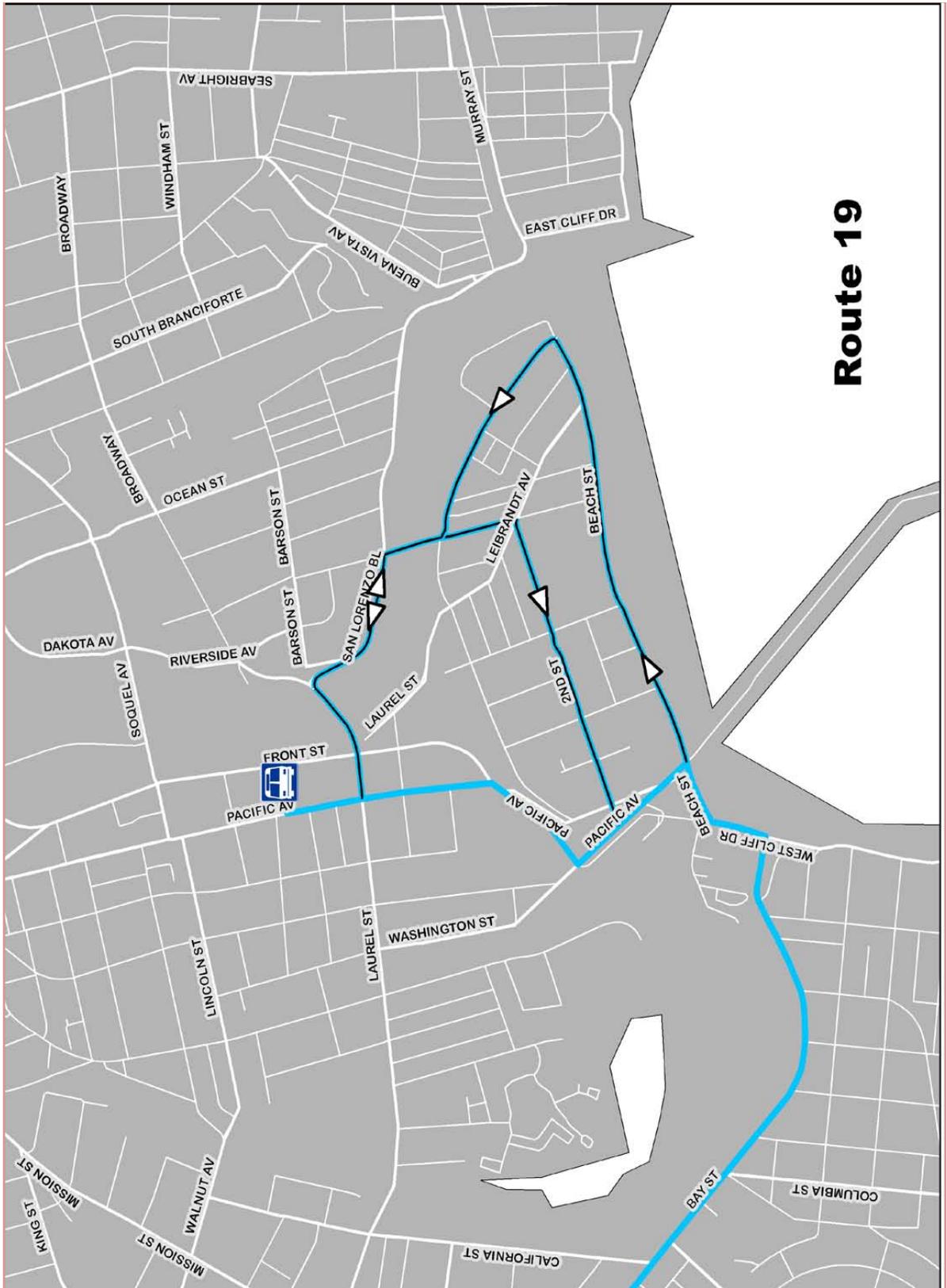
16N and 19N Night Owl

Attachment A

SCHOOL-TERM ONLY 16N UCSC Night Owl - Laurel East				
Departs	Departs	Departs	Departs	Arrives
Santa Cruz Metro Lane 1	Bay & Mission	Science Hill	Bay & Mission	Santa Cruz Metro Center
A	B	C	B	A
DAILY				
12:00 AM	12:05 AM	12:14 AM	12:23 AM	12:35 AM
12:40 AM	12:45 AM	12:54 AM	1:03 AM	1:15 AM
1:25 AM	1:30 AM	1:39 AM	1:48 AM	2:00 AM
2:05 AM	2:10 AM	2:19 AM ¹	-----	-----
All trips adhere to the UCSC Night Owl School Term Calendar				
¹ Trip ends at Bay & High 5 minutes later.				

SCHOOL-TERM ONLY 19N UCSC Night Owl - Lower Bay				
Departs	Departs	Departs	Departs	Arrives
Santa Cruz Metro Lane 1	Bay & Mission	Science Hill	Bay & Mission	Santa Cruz Metro Center
A	B	C	B	A
Friday - Saturday				
12:20 AM	12:25 AM	12:34 AM	12:43 AM	12:55 AM
1:00 AM	1:05 AM	1:14 AM	1:23 AM	1:35 AM
1:45 AM	1:50 AM	1:59 AM	2:08 AM	2:20 AM
2:25 AM	2:30 AM	2:39 AM ¹	-----	-----
All trips adhere to the UCSC Night Owl School Term Calendar				
¹ Trip ends at Bay & High 5 minutes later.				

Attachment A



Route 19

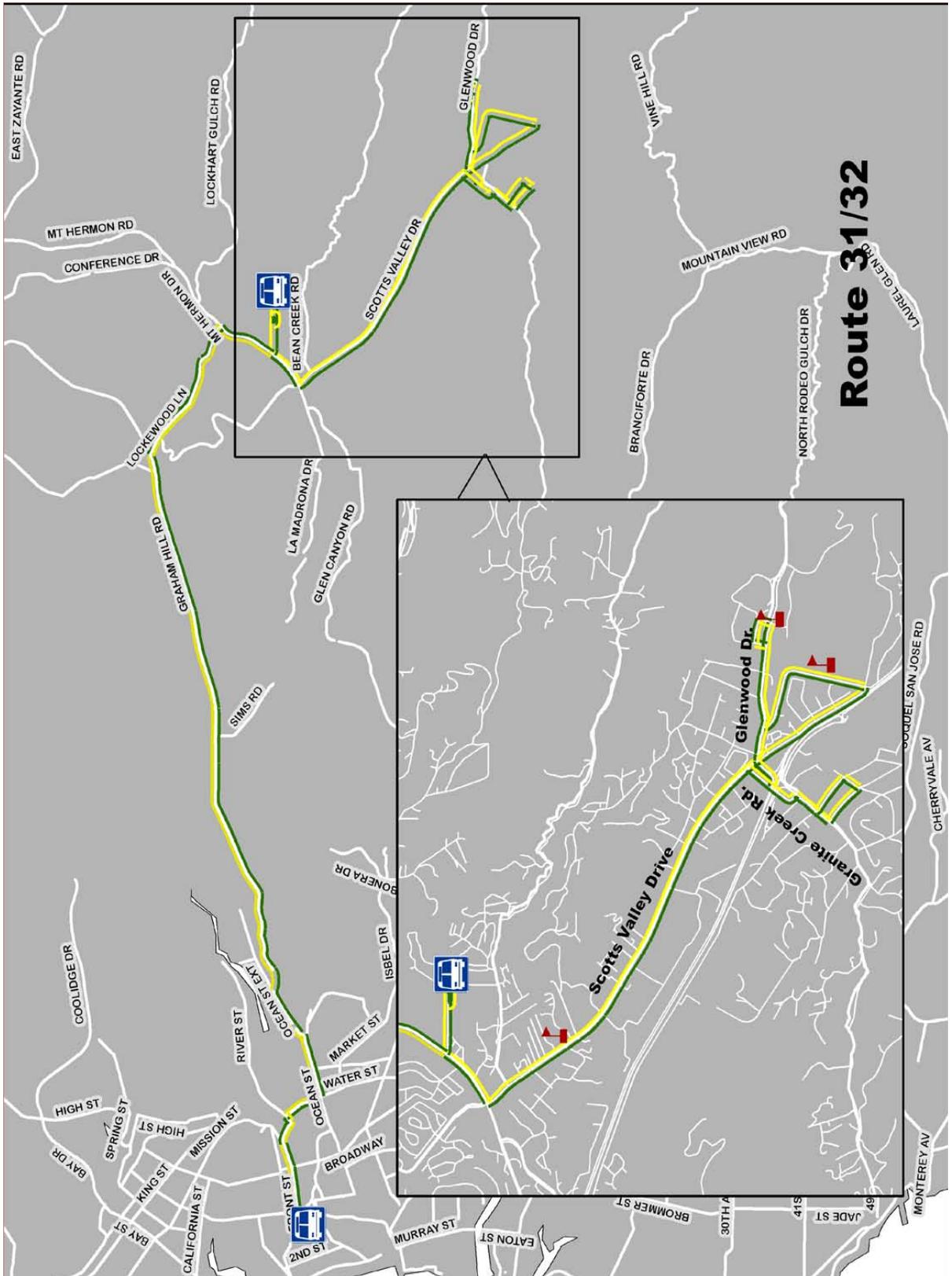
10.a11

Scotts Valley & San Lorenzo Valley

Attachment A

Service Affected	Area	WD/ WE	Description of Change	Alternative Trips
Route 31	Scotts Valley	WD	Delete 6:55am Trip Delete 7:25am Trip Delete 1:25pm Trip Delete 2:30pm Trip Delete 3:25pm Trip Delete 4:25pm Trip	7:00 am 35A 7:30am 35A 1:30pm 35A 2:25pm 31 3:30pm 35A 4:30pm 35A
Route 32	Scotts Valley	WD	Delete 2:15pm Trip Delete 2:55pm Trip	2:25pm 31 3:00pm 32
Route 31/32	Scotts Valley	WD	Add 4 trips to serve school bell times in Scotts Valley	N/A
Route 35	San Lorenzo Valley	WD	Change 7 afternoon Route 35's into Route 35A's	N/A
Route 35A	San Lorenzo Valley	WD	Delete 10:45pm Trip (to Santa Cruz)	None

Attachment A



10.a13

Scotts Valley & San Lorenzo Valley

Attachment A

31 Santa Cruz / Scotts Valley							
Departs	Departs	Departs	Departs	Departs	Departs	Arrives	
Santa Cruz Metro Lane 4	Water & Ocean	Graham Hill & Treetop	Cavallaro Transit Center (Scotts Vly)	Vine Hill School	Burlwood Dr. & Granite Creek	Scotts Valley High School	Cavallaro Transit Center (Scotts Vly)
A	B	C	D	E	F	G	D
MONDAY - FRIDAY							
7:00 AM	7:05 AM	7:10 AM	7:20 AM	-----	-----	7:32 AM	7:40 AM
2:25 PM	2:30 PM	2:35 PM	-----	2:45 PM	-----	-----	2:57 PM

32 Scotts Valley Drive								
Departs	Departs	Departs	Departs	Departs	Departs	Arrives		
Cavallaro Transit Center (Scotts Vly)	Vine Hill School	Burlwood Dr. & Granite Creek	Scotts Valley High School	Burlwood Dr. & Granite Creek	Cavallaro Transit Center (Scotts Vly)	Graham Hill & Treetop	Water & Ocean	Santa Cruz Metro
A	B	C	D	C	A	E	F	G
MONDAY - FRIDAY								
7:45 AM	7:57 AM	8:05 AM	8:15 AM	-----	8:23 AM	8:28 AM	8:32 AM	8:43 AM
3:00 PM	-----	-----	3:15 PM	3:18 PM	3:28 PM	3:33 AM	3:37 PM	3:48 PM

Attachment A

North Coast & Bonny Doon

Service Affected	Area	WD/ WE	Description of Change	Alternative Trips
Route 42	Davenport	WD	Delete 12:30pm trip Delete 7:15pm Delete 10:00pm trip Add 8:30pm Trip	None None
Route 42	Davenport	WE	Delete 10:00pm Trip	None

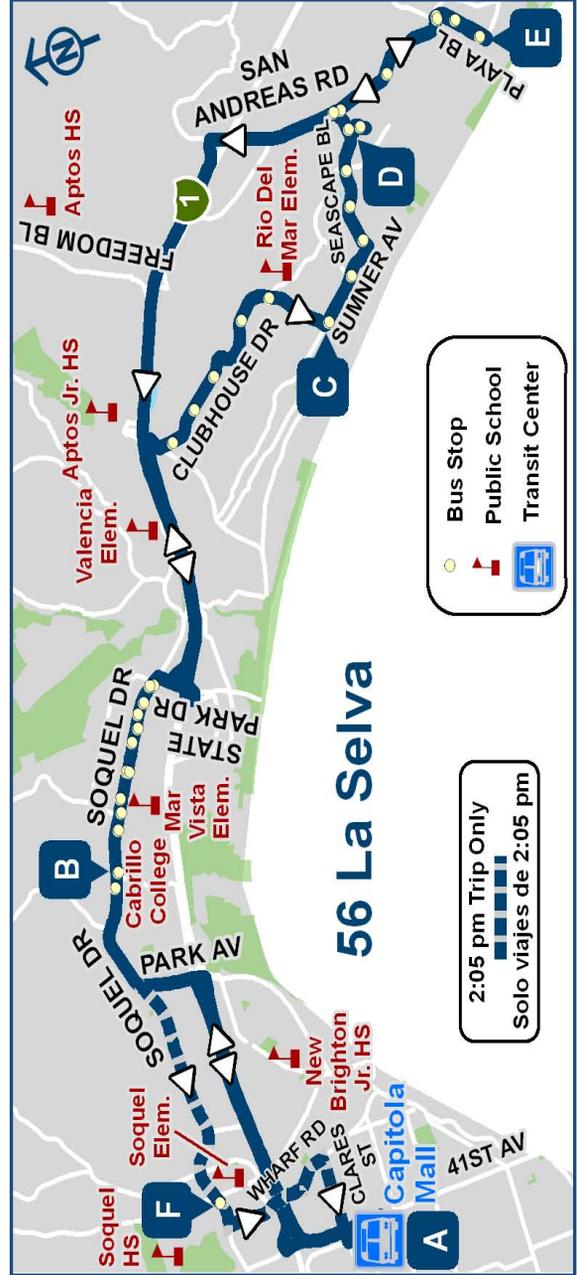
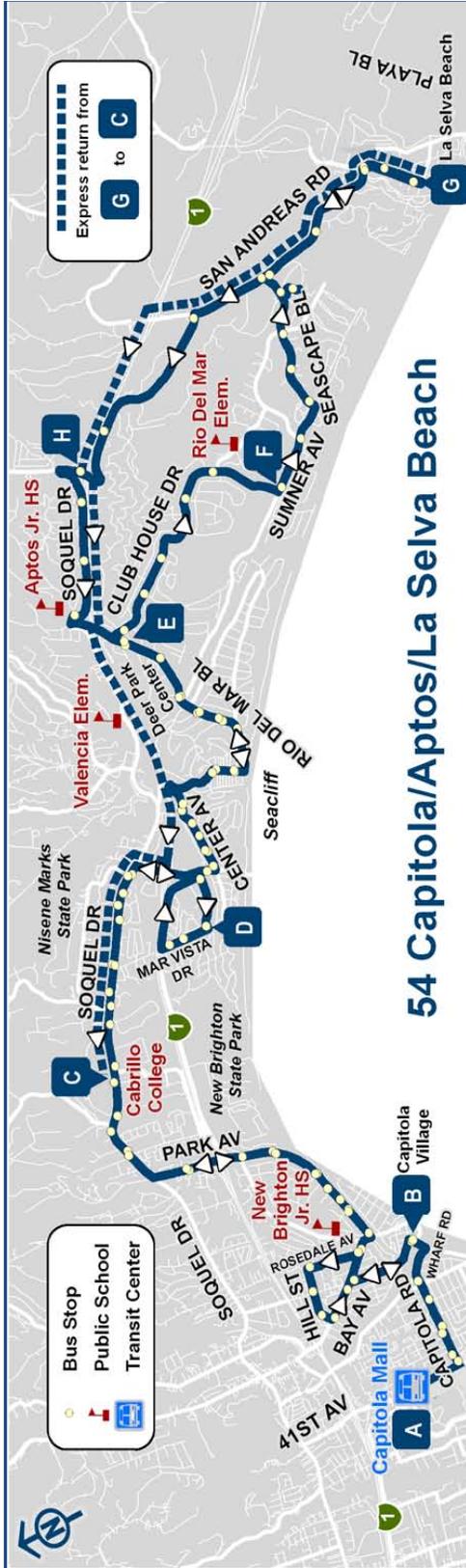
Attachment A

Mid-County

Service Affected	Area	WD/ WE	Description of Change	Alternative Trips
Route 53	Soquel	WD	Delete all 5 Trips	Route 55 Route 71
Route 54	Dominican	WE	Delete all 6 Trips	Route 54X Route 71
Route 56	La Selva	WD	Delete all 5 Trips	Route 54X Route 55
Route 54 Express	La Selva	WE	Add 8:15am Trip Add 10:45am Trip Add 6:40pm Trip	N/A
Route 56	La Selva	WD	Add 8:45am Trip Add 1:55pm Trip	N/A
Route 54 Express	La Selva	WD	5:30pm Trip goes all the way to the Capitola Mall	N/A

Attachment A

Route 54 Express vs. Route 56 Routing



Attachment A

Live Oak

Service Affected	Area	WD WE	Description of Change	Alternative Trips
Route 66 & Route 68	Live Oak	WD WE	Adjust Departure Times of Routes 66 and 68	N/A
Route 68	Live Oak	WD WE	Add 6:30PM Route 68 to Capitola Mall	N/A
Route 68	Live Oak	WE	Delete 6:45pm Trip	Route 66
Route 68N	Live Oak	WD	Delete all 10 Trips	Routes 19 & 66
Route 68N	Live Oak	WE	Delete all 10 Trips	Routes 19 & 66
Route 69	Capitola Road	WD	Delete 6:00am Trip (to Santa Cruz)	5:55am Route 66 9:37am Route 69W
			Delete 9:52am Trip (to Capitola Mall)	10:07am Route 69A
			Delete 10:22am Trip (to Capitola Mall)	10:37am Route 69W
Route 69	Capitola Road	WE	Delete 7:37am Trip (to Capitola Mall)	7:45am Route 66
			Delete 8:00am Trip (to Santa Cruz)	8:07am Route 69A 8:00am Route 66 8:30am Route 69A

Attachment A

Live Oak

66 Live Oak via 17th To Capitola Mall				
Departs	Departs	Departs	Arrives	
Santa Cruz Metro Lane 4	Capitola Road & 7th Ave.	Portola & 30th	Capitola Mall	
A	B	C	D	
MONDAY - FRIDAY				
6:45 AM	6:55 AM	7:03 AM	7:15 AM	
7:45 AM	7:55 AM	8:03 AM	8:15 AM	
8:45 AM	8:55 AM	9:05 AM	9:18 AM	
9:45 AM	9:55 AM	10:05 AM	10:18 AM	
10:45 AM	10:55 AM	11:05 AM	11:18 AM	
11:45 AM	11:55 AM	12:05 PM	12:18 PM	
12:45 PM	12:57 PM	1:07 PM	1:20 PM	
1:45 PM	1:57 PM	2:08 PM	2:22 PM	
2:45 PM	2:57 PM	3:08 PM	3:22 PM	
3:45 PM	3:57 PM	4:08 PM	4:22 PM	
4:45 PM	4:59 PM	5:10 PM	5:25 PM	
5:50 PM	6:05 PM	6:16 PM	6:35 PM	
6:55 PM	7:09 PM	7:20 PM	7:35 PM	
7:55 PM	8:05 PM	8:15 PM	8:25 PM	
9:00 PM	9:10 PM	9:20 PM	9:30 PM	
10:00 PM	10:10 PM	10:20 PM	10:30 PM	
SATURDAY - SUNDAY				
6:45 AM	6:55 AM	7:02 AM	7:10 AM	
7:45 AM	7:55 AM	8:02 AM	8:10 AM	
8:45 AM	8:55 AM	9:05 AM	9:15 AM	
9:45 AM	9:55 AM	10:05 AM	10:15 AM	
10:45 AM	10:55 AM	11:05 AM	11:15 AM	
11:45 AM	11:55 AM	12:05 PM	12:15 PM	
12:45 PM	12:57 PM	1:08 PM	1:20 PM	
1:45 PM	1:57 PM	2:08 PM	2:20 PM	
2:45 PM	2:57 PM	3:08 PM	3:20 PM	
3:45 PM	3:57 PM	4:08 PM	4:20 PM	
4:45 PM	4:58 PM	5:10 PM	5:25 PM	
5:50 PM	6:03 PM	6:15 PM	6:30 PM	
6:55 PM	7:03 PM	7:15 PM	7:25 PM	
7:55 PM	8:05 PM	8:15 PM	8:25 PM	
9:00 PM	9:10 PM	9:20 PM	9:30 PM	
10:10 PM	10:20 PM	10:30 PM	10:40 PM	

66 Live Oak via 17th To Metro Center				
Departs	Departs	Departs	Arrives	
Capitola Mall Lane 1	Portola & 30th	Capitola Road & 7th Ave.	Santa Cruz Metro Lane 4	
D	C	B	A	
MONDAY - FRIDAY				
5:55 AM	6:00 AM	6:08 AM	6:20 AM	
7:00 AM	7:05 AM	7:13 AM	7:25 AM	
7:50 AM	7:56 AM	8:06 AM	8:27 AM	
8:00 AM	8:06 AM	8:16 AM	8:37 AM	
9:00 AM	9:06 AM	9:16 AM	9:35 AM	
10:00 AM	10:07 AM	10:16 AM	10:33 AM	
11:00 AM	11:07 AM	11:17 AM	11:33 AM	
12:00 PM	12:07 PM	12:17 PM	12:33 PM	
1:00 PM	1:07 PM	1:18 PM	1:37 PM	
2:00 PM	2:07 PM	2:18 PM	2:37 PM	
3:05 PM	3:12 PM	3:23 PM	3:42 PM	
4:05 PM	4:12 PM	4:23 PM	4:42 PM	
5:05 PM	5:12 PM	5:23 PM	5:45 PM	
6:10 PM	6:17 PM	6:28 PM	6:50 PM	
7:10 PM	7:17 PM	7:27 PM	7:48 PM	
8:25 PM	8:32 PM	8:40 PM	8:55 PM	
9:40 PM	9:47 PM	9:55 PM	10:10 PM	
10:40 PM	10:45 PM	10:52 PM	11:05 PM	
SATURDAY - SUNDAY				
7:00 AM	7:05 AM	7:13 AM	7:25 AM	
8:00 AM	8:05 AM	8:13 AM	8:25 AM	
9:00 AM	9:06 AM	9:15 AM	9:30 AM	
10:00 AM	10:06 AM	10:15 AM	10:30 AM	
11:00 AM	11:07 AM	11:17 AM	11:33 AM	
12:00 PM	12:07 PM	12:17 PM	12:33 PM	
1:00 PM	1:07 PM	1:17 PM	1:35 PM	
2:00 PM	2:07 PM	2:17 PM	2:35 PM	
3:05 PM	3:12 PM	3:22 PM	3:40 PM	
4:05 PM	4:12 PM	4:22 PM	4:40 PM	
5:05 PM	5:12 PM	5:22 PM	5:40 PM	
6:10 PM	6:17 PM	6:27 PM	6:45 PM	
7:10 PM	7:17 PM	7:27 PM	7:45 PM	
8:25 PM	8:01 PM	8:39 PM	8:55 PM	
9:35 PM	9:41 PM	9:49 PM	10:05 PM	
10:40 PM	10:45 PM	10:52 PM	11:05 PM	

Live Oak

Attachment A

68 Live Oak via Broadway/Portola To Capitola Mall				
Departs	Departs	Departs	Departs	Arrives
Santa Cruz Metro Lane 4	Seabright & Broadway	East Cliff Village	Portola & 30th	Capitola Mall
A	B	C	D	E
MONDAY - FRIDAY				
6:15 AM	6:19 AM	6:23 AM	6:31 AM	6:40 AM
7:15 AM	7:19 AM	7:23 AM	7:31 AM	7:40 AM
8:15 AM	8:20 AM	8:26 AM	8:34 AM	8:45 AM
9:15 AM	9:20 AM	9:26 AM	9:34 AM	9:45 AM
10:15 AM	10:21 AM	10:27 AM	10:35 AM	10:48 AM
11:15 AM	11:21 AM	11:27 AM	11:35 AM	11:48 AM
12:15 PM	12:21 PM	12:27 PM	12:35 PM	12:48 PM
1:15 PM	1:23 PM	1:30 PM	1:40 PM	1:53 PM
2:15 PM	2:23 PM	2:30 PM	2:40 PM	2:53 PM
3:15 PM	3:23 PM	3:30 PM	3:40 PM	3:53 PM
4:15 PM	4:23 PM	4:30 PM	4:40 PM	4:53 PM
5:30 PM	5:38 PM	5:45 PM	5:55 PM	6:08 PM
6:30 PM	6:38 PM	6:45 PM	6:55 PM	7:08 PM
SATURDAY - SUNDAY				
8:15 AM	8:20 AM	8:26 AM	8:35 AM	8:45 AM
9:15 AM	9:20 AM	9:26 AM	9:35 AM	9:45 AM
10:15 AM	10:20 AM	10:26 AM	10:35 AM	10:45 AM
11:15 AM	11:20 AM	11:26 AM	11:35 AM	11:45 AM
12:15 PM	12:22 PM	12:29 PM	12:38 PM	12:48 PM
1:15 PM	1:22 PM	1:29 PM	1:38 PM	1:50 PM
2:15 PM	2:22 PM	2:29 PM	2:38 PM	2:50 PM
3:15 PM	3:22 PM	3:29 PM	3:38 PM	3:50 PM
4:15 PM	4:22 PM	4:29 PM	4:38 PM	4:50 PM
5:30 PM	5:37 PM	5:44 PM	5:53 PM	6:05 PM
6:30 PM	6:37 PM	6:44 PM	6:53 PM	7:05 PM

68 Live Oak via Broadway/Portola To Metro Center				
Departs	Departs	Departs	Departs	Arrives
Capitola Mall	Portola & 30th	East Cliff Village	Seabright & Broadway	Santa Cruz Metro Lane 4
E	D	C	B	A
MONDAY - FRIDAY				
6:30 AM	6:34 AM	6:43 AM	6:49 AM	7:00 AM
7:30 AM	7:34 AM	7:43 AM	7:49 AM	8:00 AM
8:30 AM	8:35 AM	8:45 AM	8:52 AM	9:03 AM
9:30 AM	9:36 AM	9:47 AM	9:54 AM	10:05 AM
10:30 AM	10:36 AM	10:47 AM	10:54 AM	11:05 AM
11:30 AM	11:36 AM	11:47 AM	11:54 AM	12:05 PM
12:30 PM	12:36 PM	12:47 PM	12:54 PM	1:05 PM
1:30 PM	1:36 PM	1:47 PM	1:56 PM	2:08 PM
2:30 PM	2:36 PM	2:47 PM	2:56 PM	3:08 PM
3:30 PM	3:36 PM	3:47 PM	3:56 PM	4:05 PM
4:35 PM	4:41 PM	4:52 PM	5:01 PM	5:10 PM
5:35 PM	5:41 PM	5:53 PM	6:02 PM	6:13 PM
6:40 PM	6:46 PM	6:58 PM	7:07 PM	7:18 PM
SATURDAY - SUNDAY				
8:30 AM	8:35 AM	8:45 AM	8:52 AM	9:00 AM
9:30 AM	9:35 AM	9:45 AM	9:52 AM	10:00 AM
10:30 AM	10:36 AM	10:46 AM	10:55 AM	11:03 AM
11:30 AM	11:36 AM	11:46 AM	11:55 AM	12:03 PM
12:30 PM	12:36 PM	12:46 PM	12:55 PM	1:03 PM
1:30 PM	1:36 PM	1:47 PM	1:56 PM	2:05 PM
2:30 PM	2:36 PM	2:47 PM	2:56 PM	3:05 PM
3:30 PM	3:36 PM	3:47 PM	3:56 PM	4:05 PM
4:35 PM	4:41 PM	4:52 PM	5:01 PM	5:10 PM
5:35 PM	5:41 PM	5:52 PM	6:01 PM	6:10 PM

Attachment A

Cabrillo / South County

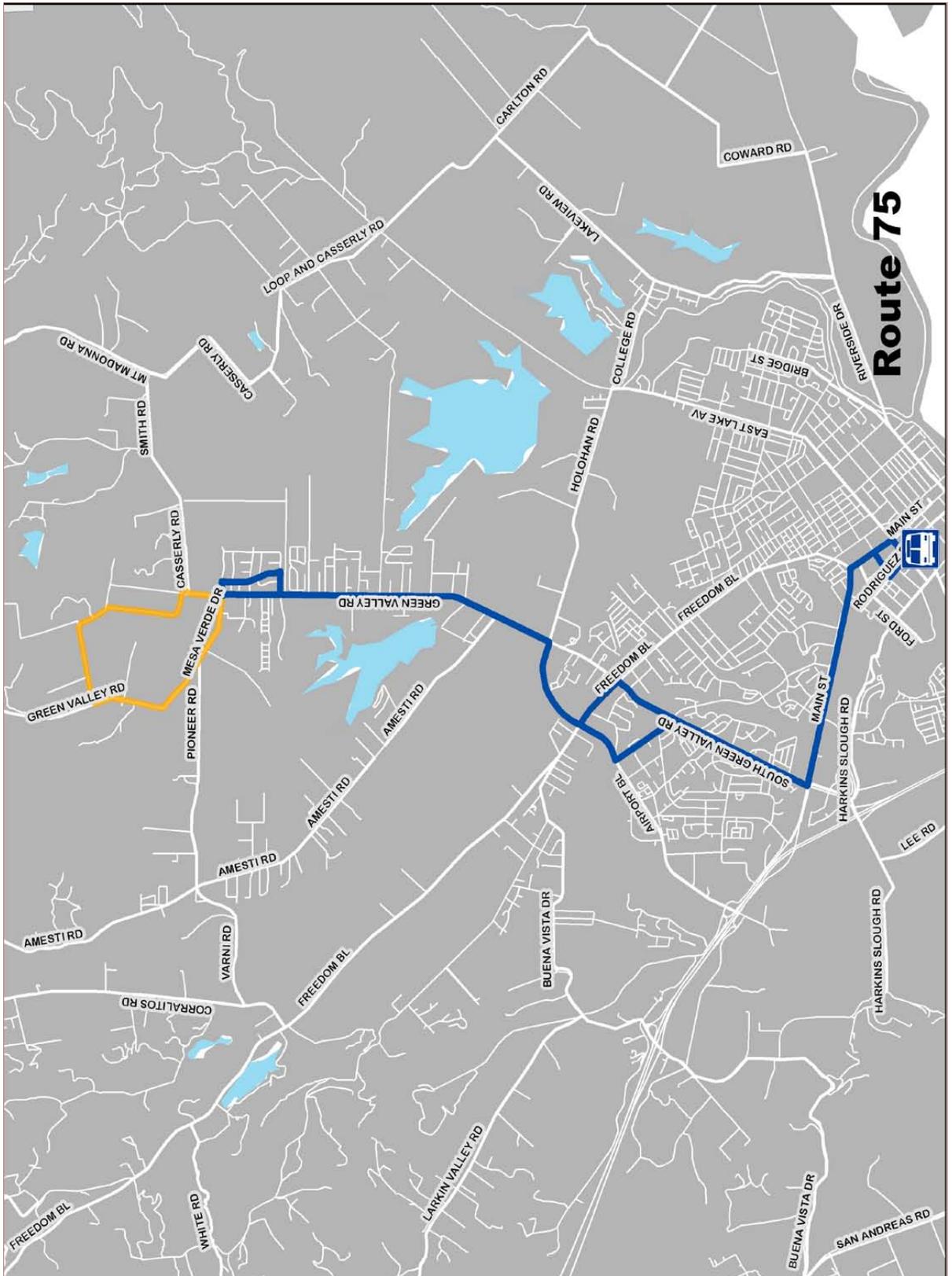
Service Affected	Area	WD/ WE	Description of Change	Alternative Trips
Route 69A	Watsonville to S.C.	WE	Change 7:50am trip (to Santa Cruz) into a 69W	N/A
Route 69N	Capitola Road	WD	Delete 9:40pm Trip	Route 71 Route 66
Route 70	Cabrillo	WD	Delete all 21 Trips	Route 69W Route 71 Route 91X
Route 91X	Santa Cruz Express	WD	Delete 6:25am Trip	6:20am Route 69W
Route 91X	Santa Cruz Express	WE	Delete 7:15am Trip	6:40am Route 71 7:50am Route 69W

Attachment A

Local Watsonville

Service Affected	Area	WD/ WE	Description of Change	Alternative Trips
Route 75	Green Valley	WE	Delete 8:09pm Trip	None
Route 75	Green Valley	WD WE	Delete Wheelock Loop on 7 trips	None
Route 76	Corralitos Buena Vista	WE	Delete all Trips	Route 69A Route 71

Attachment A



Route 75

10.a23

Attachment A

Highway 17 Express

Service Affected	Area	WD/ WE	Description of Change	Alternative Trips
Highway 17 Express	Santa Cruz San Jose	WD	Delete portion of route between the Soquel Park & Ride and the Santa Cruz Metro Center on 4 Trips: 4:35am (to San Jose) 5:15am (to San Jose) 5:15pm (to Santa Cruz) 6:15pm (to Santa Cruz)	6:45pm Route 71 7:45pm Route 71

Attachment A

QUESTIONS?

10.a25

Attachment B

Synopsis of Public Comments Received from April 23-June 11, 2010

(Comments in Gray were incorporated into the amended service reduction proposal)

Source	Name	Comment	Staff Response
e-mail/ Scotts Valley Public Hearing	Richard Masoner	Concerned that reducing Route 31 will offer no alternate transportation along Graham Hill Road	Staff will analyze new routing along proposed 31/32 reductions to service Graham Hill road on 4 trips.
e-mail/ Watsonville Public Hearing	Michelle McKay	Eliminating the 6:35am Route 91X will not allow adequate alternatives to arrive in Watsonville in time to start work.	Staff is modeling the service proposal so that this trip is maintained
e-mail/ Boulder Creek Public Hearing	Robert Johnson	More frequent service on the Route 35/35A after 5:30pm. Install a bench at the Hwy 236 & Hwy 9 bus stop	Comment Noted.
e-mail/ Live Oak Public Hearing	Michael McCarthy	Concerned about Routes 7, 66,68,68N, 69. Considered very important for the handicapped and Cabrillo College students	Comment Noted. Also Routes 66 and 68 are not being eliminated in anyway, only a change in departure times.
e-mail	Robert Allgeyer	Proposed alterations to the Routes 40, 41, and 42 as to accommodate more bicyclists.	Comment Noted, and will be considered during a future service change.
e-mail	Tom McCarthy	Concerned about Routes 7, 66,68,68N, 69. Considered very important for the handicapped and Cabrillo College students	Comment Noted. Also Routes 66 and 68 are not being eliminated in anyway, only a change in departure times.
e-mail	Sandy Worth-McCarthy	Concerned about Routes 7, 66,68,68N, 69. Considered very important for the handicapped and Cabrillo College students	Comment Noted. Also Routes 66 and 68 are not being eliminated in anyway, only a change in departure times.
e-mail	Mike Labenz	Questioned when and where the public hearings will be. Commented that the cuts are a travesty	Staff Supplied Mr. Labenz with times and locations of all 16 public hearings and a link to a online video presentation of the service reduction plan
e-mail/ Live Oak Public Hearing	Michael McCarthy	Don't eliminate the Route 68N and Route 70. They are very important to Cabrillo students and the disabled. It is a very far walk to the Route 66.	Staff is modeling the service proposal to add at least one more departure of the 68 to supplement the loss of the 68N. Also the Route 19 is proposed to offer alternative routing to the beach flats area.
e-mail	Donna Olson	Concerned about Routes 7, 66,68,68N, 69. Considered very important for the handicapped and Cabrillo College students	Comment Noted. Also Routes 66 and 68 are not being eliminated in anyway, only a change in departure times.
e-mail	Linda Belion	Asks to find resources to keep the bus service open. Especially for the disabled and elderly	Comment Noted. Staff is pursuing a number of discretionary grants to supplement the losses in revenue which forced service reductions.

10.b1

Attachment B

Synopsis of Public Comments Received from April 23-June 11, 2010

(Comments in Gray were incorporated into the amended service reduction proposal)

Source	Name	Comment	Staff Response
e-mail	Susan Kelly	Concerned about Routes 7, 66,68,68N, 69. Considered very important for the handicapped and Cabrillo College students	Comment Noted. Also Routes 66 and 68 are not being eliminated in anyway, only a change in departure times.
e-mail	Serena Chen	Concerned about the reduction to the UCSC Night Owl service	UCSC and Santa Cruz METRO have agreed on alternative funding partnerships to keep a majority of the Night Owl service running.
e-mail	Michael Fantauzzo	Concerned about the reduction to the UCSC Night Owl service	UCSC and Santa Cruz METRO have agreed on alternative funding partnerships to keep a majority of the Night Owl service running.
e-mail	Splendid Roses	Concerned that reducing Route 31 will offer no alternate transportation along Graham Hill Road	Staff will analyze new routing along proposed 31/32 reductions to service Graham Hill road on 4 trips.
e-mail	Splendid Roses	Concerned about proposed reductions to the Route 35/35A.	Only one trip of the 35/35A is proposed for deletion (10:45pm inbound trip). No other reductions have been proposed to the 35/35A.
e-mail	Megan Reilly	Concerned about the reduction to the UCSC Night Owl service	UCSC and Santa Cruz METRO have agreed on alternative funding partnership to keep a majority of the Night Owl service running.
e-mail	Mike Yarnell	Concerned about the reduction to the UCSC Night Owl service	UCSC and Santa Cruz METRO have agreed on alternative funding partnership to keep a majority of the Night Owl service running.
e-mail	Emily Blanckenburg	Concerned about the reduction to the UCSC Night Owl service	UCSC and Santa Cruz METRO have agreed on alternative funding partnership to keep a majority of the Night Owl service running.
e-mail	Brian Sindel	Concerned about the reduction to the UCSC Night Owl service	UCSC and Santa Cruz METRO have agreed on alternative funding partnership to keep a majority of the Night Owl service running.
e-mail	Gabriel Tucker	Concerned about proposed reductions to the Route 35/35A.	Only one trip of the 35/35A is proposed for deletion (10:45pm inbound trip). No other reductions have been proposed to the 35/35A.
e-mail	Heidi Rosenberg	Relies on the Route 31 and 35. Asks what can be done to keep these route running.	Only one trip of the 35/35A is proposed for deletion (10:45pm inbound trip). No other reductions have been proposed to the 35/35A. 4 Trips of the route 31/32 are proposed to be reinstated to offer as much service in the Scotts Valley area as fiscally possible.
e-mail	Peter Belew	Concerned about bus service to Chanticleer & 30th Ave.	Comment Noted. Also Routes 66 and 68 are not being eliminated in anyway, only a change in departure times.
e-mail	Noah Miska	Concerned about the reduction to the UCSC Night Owl service	UCSC and Santa Cruz METRO have agreed on alternative funding partnership to keep a majority of the Night Owl service running.

10.b2

Attachment B

Synopsis of Public Comments Received from April 23-June 11, 2010

(Comments in Gray were incorporated into the amended service reduction proposal)

Source	Name	Comment	Staff Response
e-mail	Patrica Corf	Concerned about Routes 7, 66,68,68N, 69. Considered very important for the handicapped and Cabrillo College students	Comment Noted. Also Routes 66 and 68 are not being eliminated in anyway, only a change in departure times.
e-mail	Miranda Ortiz	Preserve all existing bus times and routes	Comment Noted.
e-mail	N/A	Uses Route 72 and 76. Would make life harder without the 76.	Comment Noted.
e-mail	Christina Vu	Concerned about the reduction to the UCSC Night Owl service	UCSC and Santa Cruz METRO have agreed on alternative funding partnership to keep a majority of the Night Owl service running.
e-mail	Alisia Garcia	Uses Route 72 and 76. Would make life harder without the 76.	Comment Noted.
e-mail/ Live Oak Public Hearing	Mary McCarthy	Son relies on the transit system to attend classes at Cabrillo and other social activities.	Comment Noted.
e-mail	Katy	Concerned about the reduction to the UCSC Night Owl service	UCSC and Santa Cruz METRO have agreed on alternative funding partnership to keep a majority of the Night Owl service running.
e-mail/ Santa Cruz Public Hearing	Susan Bayer	Concerned about the reduction to the 68N and disapproval of the 66/68 departure time changes. Requested that the 68 run later.	Staff is modeling the service proposal to add at least one more departure of the 68 to supplement the loss of the 68N. Also the Route 19 is proposed to offer alternative routing to the beach flats area.
e-mail	N/A	Keep Route 54 on weekends	Staff is pursuing the reinstatement of 3 trips of the route 54 on weekends that will express from La Selva to Capitola Mall via Cabrillo College.
e-mail	Cheryl Devlin	Concerned about proposed reductions to the route 35/35A and the Mid County Routes.	Only one trip of the 35/35A is proposed for deletion (10:45pm inbound trip). No other reductions have been proposed to the 35/35A.
e-mail	Phyllis Lui	Requests that service not be reduced.	Comment Noted
e-mail	Jean Everett	Requests not to eliminate the bus stop on Mt. Hermon Rd at Kings Village.	Eliminating that stop is not in the proposed service reduction plan.
Live Oak Public Hearing	Chuck Huddleston	Suggested a small route from downtown Santa Cruz to the Beach Flats area. Also made other non-service inquiries and comments	Questions were answered to the best ability of the present staff. Comments were noted.
Santa Cruz Public Hearing	Andrew Bieman	Concerned about the reduction to the UCSC Night Owl service	UCSC and Santa Cruz METRO have agreed on alternative funding partnership to keep a majority of the Night Owl service running.

Attachment B

Synopsis of Public Comments Received from April 23-June 11, 2010

(Comments in Gray were incorporated into the amended service reduction proposal)

Source	Name	Comment	Staff Response
Santa Cruz Public Hearing	Noreen McCutchen	Stressed that it is more than just students riding the Route 31. Does not want to see this route reduced along Graham Hill	Staff will analyze new routing along proposed 31/32 reductions to service Graham Hill road on 4 trips.
Santa Cruz Public Hearing	Hung Lee	Expressed concern for the timing of the Route 71 with the deletion of the Route 70	Staff is aware that the 71 may run late and may be near capacity at peak hours of the day. The situation will be monitored and adjustments may be made if specific trips of the Route 71 are consistently running behind.
Santa Cruz Public Hearing	Rosie King	Concerned that eliminating the Route 68N will require a long walk to and from the Route 66	Staff is modeling the service proposal to add at least one more departure of the 68 to supplement the loss of the 68N. Also the Route 19 is proposed to offer alternative routing to the beach flats area.
Santa Cruz Public Hearing	Gabi Kirk	Concerned about the reduction to the UCSC Night Owl service	UCSC and Santa Cruz METRO have agreed on alternative funding partnership to keep a majority of the Night Owl service running.
Santa Cruz Public Hearing	Dave Schechtman	Expressed praise for METRO staff in efforts to reduce evenly and thoughtfully. Asked if it was better to increase fares.	Comment Noted. Staff responded by pointing out that raising fare does little to help the financial situation of Santa Cruz METRO.
Santa Cruz Public Hearing	Jim Warner	Asked if the elimination of the downtown Santa Cruz to/from the Soquel Park-n-Ride section of specific Highway 17 Express trips will increase the total amount a passenger would pay to ride the Highway 17 Express	Staff responded by answer that as long as the individual purchases a day pass then the amount will not increase.
Aptos Public Hearing	Bob Hall	Concerned about weekend service in the Seacliff area.	Staff is pursuing the reinstatement of 3 trips of the route 54 on weekends and one trip on the weekdays that will serve the Capitola Village and Seacliff then express from La Selva to Capitola Mall via Cabrillo College.
Aptos Public Hearing	Cathleen Sario	Wishes to keep the weekday 5:30pm Route 54.	Staff is pursuing reinstatement of the mentioned trip in lieu of the proposed weekday Route 56
Aptos Public Hearing	Janet Geyer	Concerned about the Via Pacifica bus stop being deleted. Also keeping the 4:30am trip of the Highway 17 Express	The proposal does not include deleting either the bus stop at Via Pacifica or the 4:30am Highway 17 Express. The proposal does include the 4:30am Highway 17 Express departing from downtown Santa Cruz instead of the Soquel Park-n-Ride.
Aptos Public Hearing	Mary Sunseri	Consider the needs of Capitola Residents to get to 41st Ave. for shopping and other purposes	Staff is pursuing the reinstatement of 3 trips of the route 54 on weekends that will serve the Capitola Village and Seacliff then express from La Selva to Capitola Mall via Cabrillo College.

Attachment B

Synopsis of Public Comments Received from April 23-June 11, 2010

(Comments in Gray were incorporated into the amended service reduction proposal)

Source	Name	Comment	Staff Response
Watsonville Public Hearing	Aki Akiage	Concerned about the deletion of the 6:00am Route 69 to catch the 91X. Eliminating the 6:35am Route 91X will not allow adequate alternatives to arrive in Watsonville in time to start work.	Adjusted Departure on Route 66 allows passengers to arrive at METRO Center at 6:20am, 15 minutes before the 6:35am Route 91X departs METRO Center. Staff is modeling the service proposal so that the 91X trip is maintained
Watsonville Public Hearing	Chris Hilker	Eliminating the 6:35am Route 91X will not allow adequate alternatives to arrive in Watsonville in time to start work.	Staff is modeling the service proposal so that this trip is maintained
Watsonville Public Hearing	Bob Geyer	Eliminating the 6:35am Route 91X will not allow adequate alternatives to arrive in Watsonville in time to start work.	Staff is modeling the service proposal so that this trip is maintained
Live Oak Public Hearing	Michael McCarthy	Do not cut the Route 70. It is vital to Cabrillo College and the Students	Comment Noted. The Soquel corridor which serves Cabrillo College has routes 71, 69W, and 91X. During peak times bus frequency is less than 15 minutes.
Live Oak Public Hearing	Bill McCarthy	Do not cut the Route 70. It is vital to Cabrillo College and the Students	Comment Noted. The Soquel corridor which serves Cabrillo College has routes 71, 69W, and 91X. During peak times bus frequency is less than 15 minutes.
Live Oak Public Hearing	Ms. Moonson	Concerned that the deletion of the Route 70 will cause an overload of wheelchair accessibility on the Route 71. Also wishes that the 9:40pm 69N not be cut because classes at Cabrillo College end at 9:10pm	Comment Noted. The Soquel corridor which serves Cabrillo College has routes 71, 69W, and 91X. During peak times bus frequency is less than 15 minutes. Staff will assess if the 9:10pm Route 69N can depart Cabrillo 5-10 minutes later so that students can alight from class to the bus stop.
Watsonville Public Hearing	Judith Ain	Leave Route 66/68 as is. Need more public transit. Make UCSC pay for Night Owl. Pursue a Gas Tax for Transit.	Comment Noted.
Watsonville Public Hearing	Daisy Rose	Connections on the 68. Leave 91X as is. Make adjustments to the 71 and 74.	Comment Noted.
Live Oak Public Hearing	Russell Habecker	Concerned with any cuts to Routes 66 or 68, also baffled by the departure time changes to 66 and 68.	The proposal does not include deleting any trips of Routes 66 or 68. The changes in departure times allow for better passenger connections at the Capitola Mall and achieve better scheduling efficiencies. Extensive outreach was done to get feedback from passengers, the majority of which had approved of the departure changes.

Attachment B

Synopsis of Public Comments Received from April 23-June 11, 2010

(Comments in Gray were incorporated into the amended service reduction proposal)

Source	Name	Comment	Staff Response
Scotts Valley Public Hearing	Jean Davis-Hadley	Eliminating the 6:35am Route 91X will not allow adequate alternatives to arrive in Watsonville in time to start work.	Staff is modeling the service proposal so that this trip is maintained
Scotts Valley Public Hearing	Scott Shults	Cutting the routes 31 and 32 will affect the ability to get to Cabrillo College for classes. Offer more 35A's, and change departures 5-10 minutes later.	The proposal maintains 4 trips of the 31/32 and offers 7 more 35A's. Staff will consider departure time adjustments during future service changes.
Boulder Creek Public Hearing	Mark Romkee	Disapproval of the proposed deletion of the 10:45pm Route 35A. Asked about union concessions.	Comment Noted. METRO management has not approached either bargaining unit about opening up contracts at this time.
Boulder Creek Public Hearing	Dennis Spinella	Keep the 6:35am Route 91X	Staff is modeling the service proposal so that this trip is maintained
Boulder Creek Public Hearing	Jerome Stringer	Proposed alternative routing of the Route 35 as to serve the Emeline Health Clinic.	While this comment did not have specific references to the proposed service reductions, the points and diagrams will be kept on file for future planning purposes.
Letter	Louise Barnes	Concerned with cuts to the Capitola and Mid-County areas, which have riders who depend on these services. Also wonders if drivers will be laid off.	Comment Noted. METRO has achieved savings by purposefully not filling roughly 15 vacant Bus Operator positions, meaning there have not been any "live body" lay offs.
Letter	Kathy Shall	Frequent rider of Routes 55, 69, 66, 68. Does not wish the 66 and 68 change. Also requests that a mini van service the Route 53.	The proposal does not include deleting any trips of Routes 66 or 68. The changes in departure times allow for better passenger connections at the Capitola Mall and achieve better scheduling efficiencies. Extensive outreach was done to get feedback from passengers, the majority of which had approved of the departure changes. Also employing a mini van to service fixed routes does very little to achieve cost savings.
Letter	Erika Hearon	Interim Program Director of the Davenport Resources Service Center expresses concern about the proposed deletion of the 12:30pm Route 42 as the only mid-day route to Davenport.	Route 40 will still serve Davenport three (3) times a day, twice in the morning and once in the mid afternoon. Staff will look at redistributing the Route 40 in future service development.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

DATE: June 25, 2010

TO: Board of Directors

FROM: Angela Aitken, Finance Manager and Acting Assistant General Manager

SUBJECT: PUBLIC HEARING: ADOPTION OF THE FINAL FY11 & FY12 BUDGET

I. RECOMMENDED ACTION

That the Board of Directors hold a public hearing and adopt a resolution approving the FY11 & FY12 Final Budget as presented in Attachments B - G.

II. SUMMARY OF ISSUES

- The FY11 & FY12 Final Budget is presented this month for Board Review and Adoption. A public hearing has been scheduled for 9am, today in the Santa Cruz City Council Chambers. A fifteen (15) day public comment period began on May 26, 2010, that resulted in no public comments received.
- The FY11 & FY12 Final Budget is a new two-year budget. The Board of Directors adopted the last two-year budget in December 2008 for FY09 and FY10. A one-year FY10 budget was adopted on June 26, 2009.
- A budget workshop with Union representatives was held on May 10, 2010 at 8:30am in the Santa Cruz Conference Room to answer questions about the draft final two-year Operating and Capital Budget and to obtain input from the employee organizations.
- The proposed two-year **FY11 and FY12 Final Operating Budget** Operating Revenues are \$31,655,105 and \$32,198,489 respectively. The corresponding Total Expenses are \$37,279,317 and \$38,627,918 respectively. One-Time Revenues, Transfers from Reserves and Unrealized Revenues are being used at this time to balance the budget; \$5,624,212 in FY11, and \$6,429,429 in FY12. FY12 is balanced at this time with Unrealized Revenue in the amount of \$2,360,173.
- When analyzing and reviewing the FY11 budget variances, it should be noted that the variances presented here compare the FY11 proposed budget to the FY10 *projected actual* spending, which has already been reduced by \$5,483,774 when compared to the FY10 *published budget*. Significant cost-cutting measures and savings have been achieved at all levels in all departments in the current fiscal year and should be accounted for as part of the variance analysis and review.
- Major **Operating Revenue** assumptions in the FY11 & FY12 Final Budget when compared to the projected actual FY10 include:
 - A slight decrease of 0.7% in FY11 in Passenger Fares (fare box revenue) and an increase of 1.0% in FY12
 - No increase in FY11 and a 5.0% increase in FY12 for Special Transit Fares which includes the UCSC and Cabrillo CPI-based contracts

- An increase of 5.0% in both years for Paratransit Fares
- A 15.0% increase is budgeted in FY11 for the Highway 17 Fares due to an increase of the “Cash Single Ride” fare from \$4.00 to \$5.00 effective June 10, 2010; the increase for FY12 is budgeted at 1.0%
- A significant decrease of 67.0% in Interest Income is projected for FY11 using the County Treasurer’s apportionment rate estimate of 0.25%; a 0% increase is budgeted for FY12
- Sales Tax revenue is projected to increase by 1.0% in FY11, and by 2.0% in FY12
- The Transportation Development Act (TDA) allocation reflects a 0.5% decrease, and is based on the Santa Cruz County Regional Transportation Commission (SCCRTC)’s proposed budget dated February 11, 2010. No increase is proposed for FY12.
- There is a 0.5% decrease budgeted in FY11 for the FTA §5307 Operating Assistance based on the Federal Register announcements of the appropriations, with no increase budgeted in FY12
- In response to the dramatic and unprecedented decline in revenues over the past two (2) years, it is necessary at this time to utilize the significant use of **One-Time Revenues** and **Transfers from Reserves** to balance the budget including.
 - American Reinvestment & Recovery Act of 2009 (ARRA) funds in the amount of \$270,000 in FY11; an increase of 31.7% from the FY10 projected actual. This will be the final disbursement of the \$475,000 operating grant
 - Redistribution of the Federal Small Transit Intensive Cities (STIC) funds from the capital budget to the operating budget in the amount of \$1,202,159 in both years
 - Funding of \$2,800,000 in FY11 from the State Transportation Act (STA) program that was made available to recipients pursuant to the passage of ABx8 9 as a result of the “gas tax swap” signed into law on March 22, 2010. ABx8 9 temporarily suspends STA efficiency criteria through the 2011-12 fiscal years to ensure that STA funds can be used for operations rather than capital. The estimated amount to be received in FY12 is \$2,500,000.
 - Use of the remaining (anticipated) Carryover from Previous Year of \$1,071,106 for FY11, which leaves \$80,480 for FY12
 - A transfer from the Legal Settlements Reserve Account of \$150,000 in each year to pay for anticipated settlement costs
 - Transfers from the Capital Reserve Account of \$130,947 in FY11, and \$136,617 in FY12

- The FY11 **Operating Expense** budget variances are calculated by comparing FY11 budget projections against FY10 projected *actual spending*, which has already been reduced by \$5,483,774 when compared to the FY10 *published budget*. Significant cost-cutting measures and savings have been achieved at all levels in all departments in the current fiscal year and should be noted when reviewing the FY11 & FY12 variances.
 - A net increase overall of 3.1% in FY11 in Personnel Expense due to the following:
 - Contractual increases provided for in the current labor contracts
 - Reduction in service by 15 Operator bids, achieved by not funding 15 Operator positions that were funded but unfilled in the FY10 budget. There were no layoffs as a result of this service reduction.
 - 3.0% inflationary increase budgeted for medical, dental, vision, and life insurance benefits
 - Non-Personnel expenses increased by 13% overall in FY11 due to the following:
 - Anticipated increases in market and futures pricing for Fuel – Revenue Vehicles; coupled with the loss of the Alternative Fuel Tax Credit Program past December 31, 2010 of approximately \$250,000
 - Increase in anticipated Legal Settlement costs due to recent accidents
 - Increases in Repairs to Buildings and Equipment due to deferred maintenance
 - Increases in Repairs to Revenue Vehicles due to an aging fleet and the expiration of warranties
 - Additional Property Insurance expense on the new Maintenance Building where coverage was previously provided by the contractor’s “course of construction” policy
 - Increase in Bank Fees related to anticipated changes in the cash management of the Revenue Room
- The FY11 Final **Capital Budget** totals \$13,192,005, and is funded with the remainder of the unspent funds from the FY10 Capital Budget.

III. DISCUSSION

The Board of Directors must adopt a FY11 & FY12 Final Budget by June of 2010. The FY11 & FY12 Final Budget is presented this month for Board Review. A public hearing has been scheduled for 9am, today in the Santa Cruz City Council Chambers. A fifteen (15) day public comment period began on May 26, 2010, that resulted in no public comments received.

The Board of Directors adopted the last two-year budget in December 2008 for FY09 and FY10. A one-year FY10 budget was adopted on June 26, 2009.

A budget workshop with Union representatives was held on May 10, 2010 at 8:30am in the Santa Cruz Conference Room to answer questions about the draft final two-year Operating and Capital Budget and to obtain input from the employee organizations.

A. Operating Revenues

The proposed two-year **FY11 and FY12 Final Operating Budget** Operating Revenues are \$31,655,105 and \$32,198,489 respectively. The corresponding Total Expenses are \$37,279,317 and \$38,627,918 respectively. One-Time Revenues, Transfers From Reserves and Unrealized Revenues are being used at this time to balance the budget; \$5,624,212 in FY11, and \$6,429,429 in FY12.

Fare Revenue accounts have been projected based on data collected through February 2010. A 0.7% decrease in Passenger Fares (fare box revenue) is projected for FY11, with a 1.0% increase budgeted for FY12. Increases of 0% in FY11 and 5.0% in FY12 are projected for Special Transit Fares that include the UCSC and Cabrillo contracts. These contracts have built in CPI adjustments. Paratransit Fares are anticipated to increase by 5.0% each year.

Interest Income is projected to decrease significantly over the projected budget for FY10 due to the County Treasurer's apportionment rate estimate of 0.25%. The apportionment rate is not expected to improve much in FY12.

Sales Tax Revenues have been projected at a 1.0% increase over FY10 projected receipts with a 2.0% increase budgeted in FY12. These projections are based on actual sales tax receipts for the first eleven (11) months of FY10, projections from the May 2010 Adjustment report from the State Board of Equalization, and many other economic indicators from local County agencies, surrounding Cities and a neighboring transit agency. Staff projects that during FY11, the economy will start to level off and in FY12, the economy will start to slowly recover.

TDA Funding is budgeted in the amount of \$4,974,478 in FY11; a 0.5% decrease from the FY10 allocation from the SCCRTC. This amount is based on the Santa Cruz County Regional Transportation Commission (SCCRTC)'s proposed budget dated February 11, 2010, which has been approved by the SCCRTC and the Santa Cruz Auditor Controller. No increase is proposed for FY12.

There is a 0.5% decrease budgeted in FY11 for the **FTA §5307 Operating Assistance** based on the Federal Register appropriations announcement, with no increase budgeted in FY12. The five-year loan drawn in FY05 in the amount of \$350,000 for Paratransit start-up costs has been paid in full, therefore no repayments are budgeted in FY11 or FY12.

One-Time Revenues, Transfers From Reserves and Unrealized Revenues are needed to balance the FY11 & FY12 Final Budget at this time including:

American Reinvestment & Recovery Act of 2009 (ARRA) funds of \$270,000 in FY11; an increase of 31.7% from FY10 projected actual. This will be the final disbursement of the \$475,000 operating grant.

Redistribution of the **Federal Small Transit Intensive Cities (STIC)** funds from the capital budget to the operating budget in the amount of \$1,202,159 in both years.

Funding of \$2,800,000 in FY11 from the **State Transportation Act (STA)** program made available to recipients pursuant to the passage of ABx8 9 as a result of the “gas tax swap” that was signed into law on March 22, 2010. ABx8 9 temporarily suspends STA efficiency criteria through the 2011-12 fiscal years to ensure that STA funds can be used for operations rather than capital. The estimated amount to be received in FY12 is \$2,500,000.

Use of the (anticipated) **Carryover From Previous Year** of \$1,071,106 for FY11, and \$80,480 for FY12; this will deplete the carryover balance to \$0.

Transfers from the **Legal Settlements Reserve Account** of \$150,000 to pay for anticipated settlement costs in both years.

A **Transfer from Capital Reserves** of \$130,947 in FY11 and \$136,617 in FY12 is budgeted for the Project Manager’s salary and benefits, with the labor expense of the position capitalized as part of the grant-funded project. The Board of Directors approved the Project Manager position for the MetroBase project and these expenses are included in the operating budget for payroll and audit purposes.

B. Operating Expenses

Total Operating Expenses are projected to be above the FY10 projected actual by 5.2% in FY11 and 3.6% in FY12 due to contractual increases included in the current labor contracts; the potential for increased fuel costs; uncertainty regarding the future of the Alternative Fuel Tax Rebate Program; increased vehicle repair costs due to expired warranties; and other reasons listed below.

Significant **Departmental Expense** changes include:

- An increase in FY12 of 13.7% in the Administration budget due to six (6) months of labor and fringe benefits expense for a new General Manager, and the anticipated payout of accrued payroll liabilities
- The Finance department is expected to increase by 12.3% in FY11 due to the addition of a second Grants Analyst position, and an increase in bank fees related to anticipated changes in the cash management of the Revenue Room; this bank fee increase is offset by a reduction in the Operations budget which is only increasing by 1.0% in FY11
- An increase of 35.3% in the Customer Service budget due to the transfer of a Transit Supervisor from the Operations budget

- An increase of 10.1% in the Human Resources budget for FY11 due to increased staff training (contractual obligation) and anticipated executive recruitment expense
- Risk Management's budget has increased by 272.1% over the FY10 projected actual, because Settlement Costs can vary significantly from year to year
- Facilities Maintenance is decreased by 10.0% in FY11 due to the elimination of lease expenses and the migration towards owned facilities
- Paratransit expenses are up by 20.1% in FY11 primarily due to anticipated increases in the market and futures pricing for fuel (gasoline); the arrival of larger higher capacity vehicles with a possible lower MPG based on usage environment, and an projected increase in the number of rides being performed

C. Capital Budget

The FY11 Final **Capital Budget** totals \$13,192,005, and is funded with the remainder of the unspent funds from the FY10 Capital Budget.

IV. FINANCIAL CONSIDERATIONS

The FY11 & FY12 Final Operating Budget, as presented, is balanced with One-Time Revenues, Transfers from Reserves and Unrealized Revenues. In order to balance the FY12 Final Operating budget, additional cost containment and/or revenue enhancement actions must be identified. Items currently under consideration, yet not formally approved as of this time are:

- Extension of the Alternative Fuel Tax Credit Rebate program past December 31, 2010
- Funds from the passage of a Federal Jobs bill

Both items listed above will require extensive advocacy efforts

The FY11 Final Capital Budget is funded with the remainder of the unspent funds from the FY10 Capital Budget.

V. ATTACHMENTS

- Attachment A:** FY11 & FY12 Budget Resolution
- Attachment B:** FY11 & FY12 Final Operating Budget
- Attachment C:** FY11 & FY12 Final Authorized and Funded Personnel
- Attachment D:** FY11 Final Capital Budget
- Attachment E:** FY11 Board Member Travel
- Attachment F:** FY11 & FY12 Employee Incentive Program

Attachment G: Schedule of Reserve Balances

Prepared by: Debbie Kinslow, Assistant Finance Manager
Date Prepared: June 17, 2010

Attachment A

BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____

On the Motion of Director _____

Duly Seconded by Director _____

The following Resolution is adopted:

**A RESOLUTION OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
ADOPTING A BUDGET FOR FISCAL YEARS 2011 AND 2012**

WHEREAS, it is in the interest of the Santa Cruz Metropolitan Transit District to adopt a budget for each fiscal year;

WHEREAS, a budget for Capital and Operating expenses and revenues has been developed for fiscal years 2011 and 2012;

NOW, THEREFORE, BE IT RESOLVED, that the budget attached hereto as Attachment B – Attachment G and presented to the Board of Directors is hereby adopted.

PASSED AND ADOPTED this 25th day of June 2010, by the following vote:

AYES: Directors -

NOES: Directors -

ABSENT: Directors -

ABSTAIN: Directors -

Approved _____

ELLEN PIRIE
Board Chair

ATTEST _____

LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET REVENUE SOURCES

REVENUE SOURCE	ACTUAL	PUBLISHED	PROJECTED	% CHANGE	BUDGET	% CHANGE	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY09	BUDGET	ACTUAL	BUDGET FY10	FY10	PROJ FY10	FY11	PROJ FY11	FY12	BUDG FY12
Passenger Fares	3,386,252	3,416,931	3,149,634	-7.8%	3,127,587	-0.7%	3,158,862	1.0%		
Special Transit Fares	3,590,053	3,682,013	3,212,406	-12.8%	3,212,406	0.0%	3,373,026	5.0%		
Paratransit Fares	322,124	327,254	233,945	-28.5%	245,642	5.0%	257,924	5.0%		
Highway 17 Fares	1,034,204	1,070,046	1,047,834	-2.1%	1,205,009	15.0%	1,217,059	1.0%		
Highway 17 Payments	436,551	431,200	431,200	0.0%	435,512	1.0%	439,867	1.0%		
Commissions	5,677	5,500	5,500	0.0%	5,500	0.0%	5,500	0.0%		
Advertising Income	187,312	150,000	215,000	43.3%	215,000	0.0%	215,000	0.0%		
Rent Income - SC Pacific Station	90,384	91,774	91,774	0.0%	91,774	0.0%	91,774	0.0%		
Rent Income - Watsonville TC	36,716	34,399	34,399	0.0%	34,399	0.0%	34,399	0.0%		
Rent Income - General	12,659	-	-	0.0%	-	0.0%	-	0.0%		
Interest Income	391,808	50,000	175,000	250.0%	57,750	-67.0%	57,750	0.0%		
Other Non-Transp Revenue	(5,244)	5,823	8,000	37.4%	8,000	0.0%	8,000	0.0%		
Sales Tax (1/2 cent)	14,923,142	16,201,999	14,000,000	-13.6%	14,140,000	1.0%	14,422,800	2.0%		
Transp Dev Act (TDA) Funds	5,696,249	5,551,220	5,001,649	-9.9%	4,974,478	-0.5%	4,974,478	0.0%		
FTA Sec 5307 - Op Assistance	3,496,293	3,715,442	3,715,442	0.0%	3,696,155	-0.5%	3,696,155	0.0%		
Misc. Local Operating	-	-	-	0.0%	10,000	100.0%	25,000	150.0%		
Repay FTA Advance (#4 and #5 of 5)	(70,000)	(70,000)	(70,000)	0.0%	-	-100.0%	-	0.0%		
FTA Sec 5311 - Rural Op Asst	161,615	170,894	170,894	0.0%	170,894	0.0%	170,894	0.0%		
AMBAG Funding	27,799	15,000	2,483	-83.4%	25,000	906.8%	50,000	100.0%		
SUBTOTAL REVENUE	33,723,594	34,849,495	31,425,160	-9.8%	31,655,105	0.7%	32,198,489	1.7%		
ONE-TIME REVENUES										
ARRA Operating	-	-	205,000	100.0%	270,000	31.7%	-	-100.0%		
STIC	-	-	-	0.0%	1,202,159	100.0%	1,202,159	0.0%		
STA	-	-	-	0.0%	2,800,000	100.0%	2,500,000	-10.7%		
SUBTOTAL ONE-TIME REVENUES	-	-	205,000	100.0%	4,272,159	1984.0%	3,702,159	-13.3%		
SUBTOTAL REVENUE AND ONE-TIME REVENUES	33,723,594	34,849,495	31,630,160	-9.2%	35,927,264	13.6%	35,900,648	-0.1%		
TRANSFERS FROM RESERVES										
Carryover from Previous Year	795,441	3,268,589	1,004,151	-69.3%	1,071,106	6.7%	80,480	-92.5%		
Xfir from Ins Res-Legal Settlement	-	150,000	150,000	0.0%	150,000	0.0%	150,000	0.0%		
Transfer (to)/from Capital Reserves	-	119,305	119,305	0.0%	130,947	9.8%	136,617	4.3%		
Transfer (to)/from Operating Reserves	-	2,547,920	2,547,920	0.0%	-	-100.0%	-	0.0%		
SUBTOTAL TRANSFERS FROM RESERVES	795,441	6,085,814	3,821,376	-37.2%	1,352,053	-64.6%	367,097	-72.8%		
UNREALIZED REVENUE										
	-	-	-	0.0%	-	0.0%	2,360,173			
TOTAL REVENUE	34,519,035	40,935,309	35,451,535	-13.4%	37,279,317	5.2%	38,627,918	3.6%		

* FTA funding is used solely to fund labor expense

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Departmental Expenses

DEPARTMENT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
1100 Administration	977,524	1,116,801	939,190	989,166	5.3%	1,125,136	13.7%		
1200 Finance	1,788,417	2,153,007	2,056,528	2,310,312	12.3%	2,331,781	0.9%		
1300 Customer Service	496,968	572,736	439,431	594,460	35.3%	601,286	1.1%		
1400 Human Resources	607,666	800,140	585,625	644,595	10.1%	722,101	12.0%		
1500 Information Technology	628,672	716,342	695,709	731,359	5.1%	760,902	4.0%		
1700 District Counsel	468,429	490,759	494,178	508,030	2.8%	531,059	4.5%		
1800 Risk Management	168,925	250,000	67,193	250,000	272.1%	250,000	0.0%		
2200 Facilities Maintenance	2,581,391	2,568,539	2,551,163	2,295,325	-10.0%	2,327,544	1.4%		
3100 Paratransit Program	3,626,158	4,579,272	3,894,861	4,679,287	20.1%	4,964,511	6.1%		
3200 Operations	2,506,237	2,603,509	2,522,083	2,548,525	1.0%	2,633,175	3.3%		
3300 Bus Operators	13,209,215	14,348,318	13,253,891	13,449,603	1.5%	13,900,485	3.4%		
4100 Fleet Maintenance	5,899,119	8,575,136	6,290,834	6,523,912	3.7%	6,672,562	2.3%		
9001 Cobra Benefits	2,716	-	1,952	-	-100.0%	-	0.0%		
9005 Retired Employee Benefits	1,557,326	2,160,449	1,658,648	1,754,441	5.8%	1,807,075	3.0%		
700 SCCIC/COPS	270	300	250	300	20.2%	300	0.0%		
TOTAL OPERATING EXPENSES	34,519,035	40,935,309	35,451,535	37,279,317	5.2%	38,627,918	3.6%		

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Consolidated Expenses

ACCOUNT	ACTUAL		PUBLISHED		PROJECTED		BUDGET		% CHANGE		
	FY09	FY10	BUDGET	FY10	ACTUAL	FY10	FY11	FY11	BUDG FY10	BUDG FY11	BUDG FY12
LABOR											
501011 Bus Operator Pay	7,571,893	8,139,509	8,139,509	7,380,395	7,380,395	7,932,855	7.5%	8,109,216	7.5%	8,109,216	2.2%
501013 Bus Operator OT	1,498,661	1,340,792	1,340,792	1,643,592	1,643,592	1,541,590	-6.2%	1,613,802	-6.2%	1,613,802	4.7%
501021 Other Salaries	6,161,033	6,760,686	6,760,686	6,379,967	6,379,967	6,514,844	2.1%	6,788,439	2.1%	6,788,439	4.2%
501023 Other OT	273,100	310,543	310,543	342,431	342,431	357,082	4.3%	371,536	4.3%	371,536	4.0%
Totals	15,504,688	16,551,531	16,551,531	15,746,384	15,746,384	16,346,370	3.8%	16,882,992	3.8%	16,882,992	3.3%
FRINGE BENEFITS											
502011 Medicare/Soc. Sec.	219,517	257,801	257,801	229,563	229,563	250,264	9.0%	257,784	9.0%	257,784	3.0%
502021 Retirement	2,215,059	2,388,462	2,388,462	2,170,260	2,170,260	2,319,866	6.9%	2,734,646	6.9%	2,734,646	17.9%
502031 Medical Ins	5,107,701	6,334,591	6,334,591	5,239,275	5,239,275	5,366,764	2.4%	5,519,258	2.4%	5,519,258	2.8%
502041 Dental Ins	473,738	556,752	556,752	478,430	478,430	474,123	-0.9%	487,603	-0.9%	487,603	2.8%
502045 Vision Ins	133,491	144,513	144,513	134,150	134,150	134,969	0.6%	138,813	0.6%	138,813	2.8%
502051 Life Ins/AD&D	43,264	51,834	51,834	42,896	42,896	43,362	1.1%	44,646	1.1%	44,646	3.0%
502060 State Disability Ins (SDI)	174,294	317,792	317,792	194,014	194,014	185,102	-4.6%	190,645	-4.6%	190,645	3.0%
502061 Long Term Disability Ins	214,215	271,195	271,195	208,370	208,370	225,405	8.2%	231,911	8.2%	231,911	2.9%
502071 State Unemployment Ins (SUI)	51,904	53,211	53,211	69,419	69,419	63,224	-8.9%	63,063	-8.9%	63,063	-0.3%
502081 Worker's Comp Ins	740,341	1,029,073	1,029,073	605,813	605,813	700,000	15.5%	720,000	15.5%	720,000	2.9%
502101 Holiday Pay	315,564	404,834	404,834	351,251	351,251	391,008	11.3%	401,576	11.3%	401,576	2.7%
502103 Floating Holiday	83,980	72,498	72,498	67,900	67,900	69,581	2.5%	78,788	2.5%	78,788	13.2%
502109 Sick Leave	683,804	886,879	886,879	686,810	686,810	813,227	18.4%	837,479	18.4%	837,479	3.0%
502111 Annual Leave	1,792,333	1,556,459	1,556,459	1,778,496	1,778,496	1,521,383	-14.5%	1,547,616	-14.5%	1,547,616	1.7%
502121 Other Paid Absence	141,865	127,880	127,880	148,604	148,604	124,017	-16.5%	127,730	-16.5%	127,730	3.0%
502251 Phys. Exams	6,740	13,300	13,300	9,986	9,986	13,699	37.2%	14,110	37.2%	14,110	3.0%
502253 Driver Lic Renewal	1,380	4,400	4,400	2,738	2,738	4,532	65.6%	4,668	65.6%	4,668	3.0%
502999 Other Fringe Benefits	70,827	149,310	149,310	71,691	71,691	69,732	-2.7%	71,606	-2.7%	71,606	2.7%
Totals	12,470,019	14,620,784	14,620,784	12,489,662	12,489,662	12,770,259	2.2%	13,471,943	2.2%	13,471,943	5.5%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Consolidated Expenses

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12
SERVICES									
503011 Accting/Audit Fees	80,015	103,250	117,069	95,250	95,250	-18.6%	95,250	95,250	0.0%
503012 Admin/Bank Fees	185,856	216,630	152,323	259,350	259,350	70.3%	315,389	315,389	21.6%
503031 Prof/Technical Fees	140,958	334,575	140,267	225,132	225,132	60.5%	250,559	250,559	11.3%
503032 Legislative Services	90,000	103,400	90,000	103,400	103,400	14.9%	106,502	106,502	3.0%
503033 Legal Services	1,473	55,000	21,432	55,000	55,000	156.6%	55,000	55,000	0.0%
503034 Pre-Employment Exams	12,530	12,440	12,221	7,300	7,300	-40.3%	7,519	7,519	3.0%
503041 Temp Help	105,043	-	283,824	-	-	-100.0%	-	-	0.0%
503161 Custodial Services	68,499	66,100	61,569	50,000	50,000	-18.8%	50,000	50,000	0.0%
503162 Uniforms/Laundry	30,487	44,015	28,354	33,600	33,600	18.5%	34,100	34,100	1.5%
503171 Security Services	358,207	406,368	341,364	374,332	374,332	9.7%	360,664	360,664	-3.7%
503221 Classified/Legal Ads	13,054	26,400	10,937	29,100	29,100	166.1%	29,793	29,793	2.4%
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	4,000	-	4,000	4,000	100.0%	4,000	4,000	0.0%
503351 Repair - Bldg & Impr	73,337	91,500	75,000	100,000	100,000	33.3%	100,000	100,000	0.0%
503352 Repair - Equipment	327,259	412,872	467,840	576,490	576,490	23.2%	581,621	581,621	0.9%
503353 Repair - Rev Vehicle	376,355	437,300	320,412	410,000	410,000	28.0%	410,000	410,000	0.0%
503354 Repair - Non Rev Vehicle	13,890	31,500	26,049	25,000	25,000	-4.0%	25,000	25,000	0.0%
503363 Haz Mat Disposal	51,806	46,000	53,726	49,500	49,500	-7.9%	49,500	49,500	0.0%
Totals	1,928,769	2,391,350	2,202,383	2,397,454	2,397,454	8.9%	2,474,897	2,474,897	3.2%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	138,057	207,400	139,052	151,100	151,100	8.7%	151,100	151,100	0.0%
504012 Fuels & Lubricants - Rev Veh	1,316,522	3,245,000	1,682,279	2,095,000	2,095,000	24.5%	2,135,000	2,135,000	1.9%
504021 Tires & Tubes	180,368	213,000	194,804	243,000	243,000	24.7%	247,000	247,000	1.6%
504161 Other Mobile Supplies	6,580	10,300	431	-	-	-100.0%	-	-	0.0%
504191 Rev Vehicle Parts	460,132	817,000	636,045	625,000	625,000	-1.7%	635,000	635,000	1.6%
Totals	2,101,659	4,492,700	2,652,610	3,114,100	3,114,100	17.4%	3,168,100	3,168,100	1.7%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Consolidated Expenses

ACCOUNT	ACTUAL		PUBLISHED		PROJECTED		BUDGET		% CHANGE		
	FY09	FY10	BUDGET	FY10	ACTUAL	FY10	FY11	FY10	PROJ FY10	BUDG FY11	BUDG FY12
OTHER MATERIALS & SUPPLIES											
504205 Freight Out	1,981	3,600	3,600	1,575	1,575	2,500	2,500	58.7%	58.7%	2,500	0.0%
504211 Postage & Mailing	9,129	26,266	26,266	12,368	12,368	23,400	23,984	89.2%	89.2%	23,984	2.5%
504214 Promotional Items	-	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
504215 Printing	76,063	101,137	101,137	61,112	61,112	102,487	83,158	67.7%	67.7%	83,158	-18.9%
504217 Photo Supp/Process	4,783	9,900	9,900	675	675	6,000	5,903	788.9%	788.9%	5,903	-1.6%
504311 Office Supplies	57,066	88,240	88,240	57,972	57,972	70,617	72,229	21.8%	21.8%	72,229	2.3%
504315 Safety Supplies	12,084	33,500	33,500	11,552	11,552	16,300	16,300	41.1%	41.1%	16,300	0.0%
504317 Cleaning Supplies	30,517	59,200	59,200	35,282	35,282	33,100	33,100	-6.2%	-6.2%	33,100	0.0%
504409 Repair/Maint Supplies	45,834	57,300	57,300	37,646	37,646	40,000	40,000	6.3%	6.3%	40,000	0.0%
504421 Non-Inventory Parts	46,071	53,550	53,550	9,609	9,609	45,000	45,000	368.3%	368.3%	45,000	0.0%
504511 Small Tools	3,363	10,500	10,500	2,252	2,252	8,700	8,700	286.4%	286.4%	8,700	0.0%
504515 Employee Tool Replacement	1,361	2,700	2,700	1,485	1,485	3,000	3,000	102.0%	102.0%	3,000	0.0%
Totals	288,252	445,893	445,893	231,525	231,525	351,104	333,873	51.6%	51.6%	333,873	-4.9%
UTILITIES											
505011 Gas & Electric	183,850	229,212	229,212	185,000	185,000	225,000	225,000	21.6%	21.6%	225,000	0.0%
505021 Water & Garbage	131,072	128,171	128,171	135,132	135,132	150,000	150,000	11.0%	11.0%	150,000	0.0%
505031 Telecommunications	116,428	147,578	147,578	157,167	157,167	169,000	170,000	7.5%	7.5%	170,000	0.6%
Totals	431,350	504,961	504,961	477,299	477,299	544,000	545,000	14.0%	14.0%	545,000	0.2%
CASUALTY & LIABILITY											
506011 Insurance - Property	71,469	121,898	121,898	80,790	80,790	115,000	115,000	42.3%	42.3%	115,000	0.0%
506015 Insurance - PL/PD	481,462	525,300	525,300	457,208	457,208	525,300	525,300	14.9%	14.9%	525,300	0.0%
506021 Insurance - Other	711	800	800	1,067	1,067	750	750	-29.7%	-29.7%	750	0.0%
506123 Settlement Costs	162,577	150,000	150,000	36,110	36,110	150,000	150,000	315.4%	315.4%	150,000	0.0%
506127 Repairs - District Prop	(30,744)	-	-	-	-	-	-	0.0%	0.0%	-	0.0%
Totals	685,475	797,998	797,998	575,174	575,174	791,050	791,050	37.5%	37.5%	791,050	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Consolidated Expenses

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	10,183	14,510	12,350	14,000	13.4%	14,000	0.0%
507201 Licenses & Permits	12,652	15,800	22,712	23,000	1.3%	23,300	1.3%
507999 Other Taxes	21,012	27,000	24,026	30,000	24.9%	30,000	0.0%
Totals	43,847	57,310	59,087	67,000	13.4%	67,300	0.4%
PURCHASED TRANS.							
503406 Contract/Paratransit	176,002	250,000	320,210	250,000	-21.9%	250,000	0.0%
Totals	176,002	250,000	320,210	250,000	-21.9%	250,000	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	62,021	66,820	62,141	66,025	6.3%	68,747	4.1%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	8,094	34,600	8,821	34,600	292.3%	35,533	2.7%
509121 Employee Training	22,935	63,065	18,582	55,575	199.1%	55,967	0.7%
509123 Travel	36,260	86,780	33,887	90,780	167.9%	93,443	2.9%
509125 Local Meeting Expense	4,474	4,950	2,664	4,950	85.8%	5,099	3.0%
509127 Board Director Fees	10,350	13,200	7,575	13,200	74.3%	13,596	3.0%
509150 Contributions	22	650	2,970	650	-78.1%	650	0.0%
509198 Cash Over/Short	492	500	159	500	214.5%	500	0.0%
Totals	144,648	270,565	136,798	266,280	94.7%	273,535	2.7%
LEASES & RENTALS							
512011 Facility Lease	728,350	522,357	547,273	359,000	-34.4%	346,300	-3.5%
512061 Equipment Rental	15,976	29,860	13,133	22,700	72.9%	22,927	1.0%
Totals	744,326	552,217	560,406	381,700	-31.9%	369,227	-3.3%
PERSONNEL TOTAL							
	27,974,706	31,172,315	28,236,046	29,116,629	3.1%	30,354,935	4.3%
NON-PERSONNEL TOTAL							
	6,544,328	9,762,994	7,215,489	8,162,688	13.1%	8,272,982	1.4%
TOTAL OPERATING EXPENSES	34,519,035	40,935,309	35,451,535	37,279,317	5.2%	38,627,918	3.6%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Administration - 1100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					BUDG FY10	BUDG FY11		BUDG FY11	BUDG FY12
LABOR									
501011 Bus Operator Pay	-	-	-	-	-	0.0%	-	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	410,679	376,042	340,274	347,220	347,220	2.0%	416,015	416,015	19.8%
501023 Other OT	239	584	96	-	-	-100.0%	-	-	0.0%
Totals	410,918	376,626	340,370	347,220	347,220	2.0%	416,015	416,015	19.8%
FRINGE BENEFITS									
502011 Medicare/Soc. Sec.	7,815	7,761	8,189	6,951	6,951	-15.1%	8,229	8,229	18.4%
502021 Retirement	75,311	71,613	64,072	57,221	57,221	-10.7%	79,377	79,377	38.7%
502031 Medical Ins	72,118	64,953	58,031	50,154	50,154	-13.6%	58,041	58,041	15.7%
502041 Dental Ins	7,439	5,714	5,784	4,821	4,821	-16.6%	5,546	5,546	15.0%
502045 Vision Ins	2,028	1,842	1,623	1,360	1,360	-16.2%	1,575	1,575	15.9%
502051 Life Ins/AD&D	857	876	755	629	629	-16.7%	754	754	19.8%
502060 State Disability Ins (SDI)	4,026	5,289	3,602	3,477	3,477	-3.5%	4,433	4,433	27.5%
502061 Long Term Disability Ins	4,294	10,166	5,670	4,982	4,982	-12.1%	7,021	7,021	40.9%
502071 State Unemployment Ins (SUI)	1,069	886	1,152	840	840	-27.1%	1,050	1,050	25.0%
502081 Worker's Comp Ins	11,047	17,137	10,323	9,302	9,302	-9.9%	9,568	9,568	2.9%
502101 Holiday Pay	5,985	7,054	5,793	4,881	4,881	-15.7%	5,921	5,921	21.3%
502103 Floating Holiday	16,878	18,665	18,665	12,475	12,475	-33.2%	19,402	19,402	55.5%
502109 Sick Leave	32,943	69,442	92,399	19,524	19,524	-78.9%	23,685	23,685	21.3%
502111 Annual Leave	71,987	60,728	67,588	92,211	92,211	36.4%	98,774	98,774	7.1%
502121 Other Paid Absence	104	3,292	3,320	3,051	3,051	-8.1%	3,701	3,701	21.3%
502251 Phys. Exams	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	5,101	8,000	4,959	4,029	4,029	-18.8%	5,024	5,024	24.7%
Totals	319,002	353,417	351,923	275,908	275,908	-21.6%	332,101	332,101	20.4%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Administration - 1100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET		PROJECTED ACTUAL		BUDGET FY11	% CHANGE PROJ FY10		BUDGET FY12	% CHANGE BUDG FY11		
		FY10	FY10	FY10	FY10		BUDG FY10	BUDG FY11		BUDG FY11	BUDG FY12	
SERVICES												
503011 Accting/Audit Fees	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503012 Admin/Bank Fees	-	1,300	-	-	1,300	-	100.0%	1,339	-	3.0%	3.0%	
503031 Prof/Technical Fees	29,460	42,232	12,060	17,232	17,749	-	42.9%	17,749	-	3.0%	3.0%	
503032 Legislative Services	90,000	103,400	90,000	103,400	106,502	-	14.9%	106,502	-	3.0%	3.0%	
503033 Legal Services	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503041 Temp Help	661	-	23,129	-	-	-	-100.0%	-	-	0.0%	0.0%	
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503171 Security Services	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503221 Classified/Legal Ads	3,300	8,100	2,349	8,100	8,343	-	244.8%	8,343	-	3.0%	3.0%	
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503352 Repair - Equipment	5,467	11,700	4,545	11,700	12,051	-	157.4%	12,051	-	3.0%	3.0%	
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
Totals	128,888	166,732	132,083	141,732	145,984	145,984	7.3%	145,984	145,984	3.0%	3.0%	
MOBILE MATERIALS & SUPPLIES												
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
Totals	-	-	-	-	-	-	-	-	-	-	-	

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Administration - 1100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET		PROJECTED ACTUAL		BUDGET FY11	% CHANGE PROJ FY10		BUDGET FY12	% CHANGE BUDG FY11	
		BUDGET FY10	BUDGET FY10	ACTUAL FY10	BUDG FY11		BUDG FY11	BUDG FY12			
OTHER MATERIALS & SUPPLIES											
504205 Freight Out	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	4,773	11,800	6,581	11,800	11,800	12,154	79.3%	12,154	12,154	3.0%	3.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504215 Printing	6,023	10,487	1,065	10,487	10,487	10,802	884.7%	10,802	10,802	3.0%	3.0%
504217 Photo Supp/Process	-	100	-	100	100	103	100.0%	103	103	3.0%	3.0%
504311 Office Supplies	4,500	8,790	4,730	8,790	8,790	9,054	85.9%	9,054	9,054	3.0%	3.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	15,296	31,177	12,375	31,177	31,177	32,112	151.9%	32,112	32,112	3.0%	3.0%
UTILITIES											
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
CASUALTY & LIABILITY											
506011 Insurance - Property	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Administration - 1100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	48,261	54,450	49,814	54,450	9.3%	56,084	3.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	4,781	31,100	5,321	31,100	484.5%	32,033	3.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	35,217	84,780	33,338	88,780	166.3%	91,443	3.0%
509125 Local Meeting Expense	4,224	4,700	2,664	4,700	76.4%	4,841	3.0%
509127 Board Director Fees	10,350	13,200	7,575	13,200	74.3%	13,596	3.0%
509150 Contributions	-	-	2,970	-	-100.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	102,833	188,230	101,681	192,230	89.1%	197,997	3.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	587	620	759	900	18.6%	927	3.0%
Totals	587	620	759	900	18.6%	927	3.0%
PERSONNEL TOTAL							
	729,920	730,042	692,293	623,127	-10.0%	748,116	20.1%
NON-PERSONNEL TOTAL							
	247,604	386,759	246,897	366,039	48.3%	377,020	3.0%
DEPARTMENT TOTALS							
	977,524	1,116,801	939,190	989,166	5.3%	1,125,136	13.7%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Finance - 1200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE BUDG FY12
					BUDGET FY11	PROJ FY10 BUDG FY11	
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	0.0%	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	0.0%	0.0%
501021 Other Salaries	554,899	698,081	675,719	774,527	14.6%	14.6%	-0.9%
501023 Other OT	122	551	413	620	50.2%	50.2%	-0.9%
Totals	555,021	698,632	676,132	775,147	14.6%	14.6%	-0.9%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	10,452	11,974	12,105	13,363	10.4%	10.4%	-1.5%
502021 Retirement	87,931	106,594	104,961	124,264	18.4%	18.4%	12.7%
502031 Medical Ins	96,283	130,921	117,862	131,716	11.8%	11.8%	-7.4%
502041 Dental Ins	9,916	15,306	12,348	13,784	11.6%	11.6%	-5.4%
502045 Vision Ins	3,129	4,019	3,960	4,419	11.6%	11.6%	-4.9%
502051 Life Ins/AD&D	1,199	1,590	1,461	1,614	10.4%	10.4%	-4.0%
502060 State Disability Ins (SDI)	6,357	11,539	7,364	9,553	29.7%	29.7%	-1.8%
502061 Long Term Disability Ins	6,245	11,876	7,407	10,500	41.8%	41.8%	-3.3%
502071 State Unemployment Ins (SUI)	2,198	1,932	2,753	2,891	5.0%	5.0%	-5.6%
502081 Worker's Comp Ins	7,972	37,391	9,546	27,907	192.3%	192.3%	2.9%
502101 Holiday Pay	8,113	9,528	13,511	10,859	-19.6%	-19.6%	-3.6%
502103 Floating Holiday	8,515	9,465	3,527	10,145	187.6%	187.6%	3.0%
502109 Sick Leave	41,585	36,769	19,949	42,094	111.0%	111.0%	-3.7%
502111 Annual Leave	100,606	66,199	75,824	77,364	2.0%	2.0%	-6.1%
502121 Other Paid Absence	3,882	5,745	7,637	6,577	-13.9%	-13.9%	-3.7%
502251 Phys. Exams	-	-	-	-	0.0%	0.0%	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	0.0%	0.0%
502999 Other Fringe Benefits	4,149	6,228	5,492	5,518	0.5%	0.5%	-0.4%
Totals	398,533	467,076	405,707	492,566	21.4%	21.4%	-0.4%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Finance - 1200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET		PROJECTED ACTUAL		BUDGET FY11	% CHANGE PROJ FY10		BUDGET FY12	% CHANGE BUDG FY11		
		FY10	FY10	FY10	FY10		BUDG FY11	BUDG FY12		BUDG FY11	BUDG FY12	
SERVICES												
503011 Accting/Audit Fees	79,765	103,000	116,819	95,000	95,000	95,000	-18.7%	95,000	95,000	0.0%	0.0%	
503012 Admin/Bank Fees	185,836	215,280	152,324	258,000	258,000	314,000	69.4%	314,000	314,000	21.7%	21.7%	
503031 Prof/Technical Fees	3,200	-	-	32,000	32,000	6,500	100.0%	6,500	6,500	-79.7%	-79.7%	
503032 Legislative Services	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503033 Legal Services	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503034 Pre-Employment Exams	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503041 Temp Help	1,707	-	152,833	-	-	-	-100.0%	-	-	0.0%	0.0%	
503161 Custodial Services	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503162 Uniforms/Laundry	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503171 Security Services	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503221 Classified/Legal Ads	4,347	7,100	6,321	6,000	6,000	6,000	-5.1%	6,000	6,000	0.0%	0.0%	
503222 Legal Ads	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503225 Graphic Services	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503351 Repair - Bldg & Impr	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503352 Repair - Equipment	-	515	716	600	600	600	-16.1%	600	600	0.0%	0.0%	
503353 Repair - Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
503363 Haz Mat Disposal	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
Totals	274,855	325,895	429,012	391,600	391,600	422,100	-8.7%	422,100	422,100	7.8%	7.8%	
MOBILE MATERIALS & SUPPLIES												
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
504021 Tires & Tubes	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
504161 Other Mobile Supplies	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
504191 Rev Vehicle Parts	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%	
Totals	-	-	-	-	-	-	-	-	-	-	-	

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Finance - 1200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET		PROJECTED ACTUAL		BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
		FY10	FY10	FY10	FY10				
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	-	-	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	180	106	422	250	-	250	-40.7%	250	0.0%
504214 Promotional Items	-	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	1,140	2,100	398	2,000	2,000	2,000	403.1%	2,000	0.0%
504217 Photo Supp/Process	-	-	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	3,302	8,550	4,866	6,000	6,000	6,000	23.3%	6,000	0.0%
504315 Safety Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	-	0.0%	-	0.0%
Totals	4,622	10,756	5,685	8,250	8,250	8,250	45.1%	8,250	0.0%
UTILITIES									
505011 Gas & Electric	-	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY									
506011 Insurance - Property	71,469	121,898	80,790	115,000	115,000	115,000	42.3%	115,000	0.0%
506015 Insurance - PL/PD	481,462	525,300	457,208	525,300	525,300	525,300	14.9%	525,300	0.0%
506021 Insurance - Other	711	800	1,067	750	750	750	-29.7%	750	0.0%
506123 Settlement Costs	-	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	-	0.0%	-	0.0%
Totals	553,642	647,998	539,064	641,050	641,050	641,050	18.9%	641,050	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Finance - 1200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	1,252	2,150	770	1,200	55.9%	1,250	4.2%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	492	500	159	500	214.5%	500	0.0%
Totals	1,744	2,650	929	1,700	83.1%	1,750	2.9%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	953,554	1,165,708	1,081,839	1,267,712	17.2%	1,258,631	-0.7%
NON-PERSONNEL TOTAL	834,863	987,299	974,689	1,042,600	7.0%	1,073,150	2.9%
DEPARTMENT TOTALS	1,788,417	2,153,007	2,056,528	2,310,312	12.3%	2,331,781	0.9%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Customer Service - 1300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	226,115	237,483	206,156	267,086	29.6%	277,205	3.8%
501023 Other OT	1,064	5,000	561	9,386	1573.1%	9,671	3.0%
Totals	227,179	242,483	206,717	276,472	33.7%	286,876	3.8%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	1,889	2,744	2,364	4,716	99.5%	4,894	3.8%
502021 Retirement	37,947	38,796	32,585	43,855	34.6%	52,070	18.7%
502031 Medical Ins	74,870	91,128	60,554	72,147	19.1%	74,312	3.0%
502041 Dental Ins	8,095	10,367	6,801	8,702	27.9%	8,963	3.0%
502045 Vision Ins	1,892	2,009	1,692	2,039	20.5%	2,101	3.0%
502051 Life Ins/AD&D	630	702	531	656	23.6%	676	3.0%
502060 State Disability Ins (SDI)	2,747	5,769	2,688	3,578	33.1%	3,713	3.8%
502061 Long Term Disability Ins	3,397	3,297	2,850	3,441	20.7%	3,573	3.9%
502071 State Unemployment Ins (SUI)	966	966	1,256	1,260	0.3%	1,260	0.0%
502081 Worker's Comp Ins	4,799	17,918	3,761	13,953	271.1%	14,352	2.9%
502101 Holiday Pay	3,214	3,269	2,702	3,676	36.0%	3,817	3.9%
502103 Floating Holiday	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	5,548	13,075	8,402	14,704	75.0%	15,270	3.9%
502111 Annual Leave	41,014	34,084	42,567	37,472	-12.0%	38,825	3.6%
502121 Other Paid Absence	1,187	2,043	1,502	2,297	53.0%	2,386	3.9%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	164	185	606	1,393	129.8%	1,399	0.4%
Totals	188,359	226,352	170,859	213,888	25.2%	227,610	6.4%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Customer Service - 1300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					BUDG FY10	BUDG FY11		BUDG FY11	BUDG FY12
SERVICES									
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	-	0.0%	-
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	-	0.0%	-
503031 Prof/Technical Fees	13,156	14,500	14,061	16,000	13.8%	16,000	16,000	0.0%	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	-	0.0%	-
503033 Legal Services	-	-	-	-	0.0%	-	-	0.0%	-
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	-	0.0%	-
503041 Temp Help	-	-	-	-	0.0%	-	-	0.0%	-
503161 Custodial Services	-	-	-	-	0.0%	-	-	0.0%	-
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	-	0.0%	-
503171 Security Services	-	-	-	-	0.0%	-	-	0.0%	-
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	-	0.0%	-
503222 Legal Ads	-	-	-	-	0.0%	-	-	0.0%	-
503225 Graphic Services	-	4,000	-	4,000	100.0%	4,000	4,000	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	-	0.0%	-
503352 Repair - Equipment	1,012	2,100	1,827	1,500	-17.9%	1,500	1,500	0.0%	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	-
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	-
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	-	0.0%	-
Totals	14,168	20,600	15,888	21,500	35.3%	21,500	21,500	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	-	0.0%	-
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	-	0.0%	-
504021 Tires & Tubes	-	-	-	-	0.0%	-	-	0.0%	-
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	-	0.0%	-
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	-	0.0%	-
Totals	-	-	-	-	-	-	-	-	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Customer Service - 1300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED		BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
			ACTUAL FY10	BUDGET FY10		BUDG FY11	BUDG FY11		BUDG FY12	BUDG FY12
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504211 Postage & Mailing	3,001	6,000	4,536	4,000	4,000	-11.8%	4,200	4,200	5.0%	5.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504215 Printing	57,601	65,000	37,380	65,000	65,000	73.9%	46,500	46,500	-28.5%	-28.5%
504217 Photo Supp./Process	2,750	4,300	-	5,000	5,000	100.0%	5,000	5,000	0.0%	0.0%
504311 Office Supplies	1,565	4,000	1,811	4,000	4,000	120.9%	4,500	4,500	12.5%	12.5%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	64,917	79,300	43,727	78,000	78,000	78.4%	60,200	60,200	-22.8%	-22.8%
UTILITIES										
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET		PROJECTED ACTUAL		BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
		FY10	FY10	FY10	FY10		PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12		BUDG FY10 BUDG FY11	BUDG FY11 BUDG FY12
TAXES											
507051 Fuel Tax	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
507201 Licenses & Permits	1,722	1,900	1,575	2,500	2,500	2,800	58.7%	2,800	2,800	12.0%	12.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	1,722	1,900	1,575	2,500	2,500	2,800	58.7%	2,800	2,800	12.0%	12.0%
PURCHASED TRANS.											
503406 Contract/Paratransit	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
MISC EXPENSE											
509011 Dues/Subscriptions	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509085 Advertising - Rev Prod	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509121 Employee Training	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509123 Travel	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509150 Contributions	22	500	-	500	500	500	100.0%	500	500	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	22	500	-	500	500	500	100.0%	500	500	0.0%	0.0%
LEASES & RENTALS											
512011 Facility Lease	-	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
512061 Equipment Rental	601	1,600	666	1,600	1,600	1,800	140.2%	1,800	1,800	12.5%	12.5%
Totals	601	1,600	666	1,600	1,600	1,800	140.2%	1,800	1,800	12.5%	12.5%
PERSONNEL TOTAL											
	415,538	468,836	377,575	490,360	490,360	514,486	29.9%	514,486	514,486	4.9%	4.9%
NON-PERSONNEL TOTAL											
	81,430	103,900	61,856	104,100	104,100	86,800	68.3%	86,800	86,800	-16.6%	-16.6%
DEPARTMENT TOTALS											
	496,968	572,736	439,431	594,460	594,460	601,286	35.3%	601,286	601,286	1.1%	1.1%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Human Resources - 1400

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	319,156	349,386	291,213	321,678	10.5%	333,478	3.7%
501023 Other OT	1,420	1,400	551	997	81.1%	1,034	3.7%
Totals	320,576	350,786	291,764	322,675	10.6%	334,512	3.7%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	5,747	6,032	5,291	5,538	4.7%	5,741	3.7%
502021 Retirement	50,857	55,658	47,328	51,501	8.8%	61,083	18.6%
502031 Medical Ins	69,767	80,041	68,028	57,397	-15.6%	59,119	3.0%
502041 Dental Ins	7,282	7,654	6,327	5,451	-13.8%	5,615	3.0%
502045 Vision Ins	1,974	2,009	1,815	1,700	-6.4%	1,750	3.0%
502051 Life Ins/AD&D	827	888	770	739	-4.0%	761	3.0%
502060 State Disability Ins (SDI)	3,508	5,769	3,269	3,869	18.4%	4,013	3.7%
502061 Long Term Disability Ins	3,869	7,292	3,672	4,428	20.6%	4,589	3.6%
502071 State Unemployment Ins (SUI)	1,072	966	1,256	1,050	-16.4%	1,050	0.0%
502081 Worker's Comp Ins	16,208	18,696	5,114	11,628	127.4%	11,960	2.9%
502101 Holiday Pay	4,515	4,800	4,101	4,407	7.5%	4,568	3.7%
502103 Floating Holiday	8,230	8,906	8,906	9,173	3.0%	9,448	3.0%
502109 Sick Leave	18,383	19,199	10,323	17,628	70.8%	18,273	3.7%
502111 Annual Leave	40,703	30,689	30,374	26,298	-13.4%	27,301	3.8%
502121 Other Paid Absence	3,535	3,000	20,408	2,754	-86.5%	2,855	3.7%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,782	4,781	4,094	4,061	-0.8%	4,066	0.1%
Totals	239,260	256,380	221,072	207,621	-6.1%	222,192	7.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Human Resources - 1400

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES							
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	13,295	115,800	9,111	39,200	330.2%	89,200	127.6%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	12,445	12,440	12,221	7,300	-40.3%	7,519	3.0%
503041 Temp Help	-	-	37,578	-	-100.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	2,819	11,000	1,779	15,000	743.2%	15,450	3.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
Totals	28,559	139,240	60,689	61,500	1.3%	112,169	82.4%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Human Resources - 1400

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
					PROJ FY10 BUDG FY11	BUDGET FY12		
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	-	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	414	750	92	1,000	-	992.9%	1,030	3.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	0.0%
504215 Printing	1,332	200	3,435	5,200	-	51.4%	5,356	3.0%
504217 Photo Supp/Process	234	-	(113)	-	-	-100.0%	-	0.0%
504311 Office Supplies	999	1,500	1,260	1,500	-	19.0%	1,545	3.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	0.0%
Totals	2,979	2,450	4,674	7,700	7,931	64.7%	7,931	3.0%
UTILITIES								
505011 Gas & Electric	-	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Human Resources - 1400

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	1,490	1,270	575	1,275	121.9%	1,313	3.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	14,553	49,765	6,854	43,575	535.8%	43,727	0.3%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	250	250	-	250	100.0%	258	3.2%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	16,293	51,285	7,428	45,100	507.2%	45,298	0.4%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	559,836	607,166	512,836	530,296	3.4%	556,704	5.0%
NON-PERSONNEL TOTAL	47,831	192,975	72,791	114,300	57.0%	165,398	44.7%
DEPARTMENT TOTALS	607,666	800,140	585,625	644,595	10.1%	722,101	12.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Information Technology - 1500

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	319,264	308,786	342,644	317,995	-7.2%	327,475	3.0%
501023 Other OT	491	2,090	3,405	1,399	-58.9%	1,441	3.0%
Totals	319,755	310,876	346,049	319,394	-7.7%	328,916	3.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	5,761	5,417	5,598	5,578	-0.3%	5,745	3.0%
502021 Retirement	48,761	49,983	49,560	51,875	4.7%	61,126	17.8%
502031 Medical Ins	53,266	60,858	55,994	57,007	1.8%	58,717	3.0%
502041 Dental Ins	6,041	6,350	6,042	6,132	1.5%	6,316	3.0%
502045 Vision Ins	1,316	1,340	1,320	1,360	3.0%	1,400	3.0%
502051 Life Ins/AD&D	608	654	611	629	3.1%	648	3.0%
502060 State Disability Ins (SDI)	3,249	3,846	3,219	3,776	17.3%	3,889	3.0%
502061 Long Term Disability Ins	2,923	6,802	2,928	4,446	51.8%	4,579	3.0%
502071 State Unemployment Ins (SUI)	644	644	837	840	0.3%	840	0.0%
502081 Worker's Comp Ins	3,164	12,465	2,894	9,302	221.5%	9,568	2.9%
502101 Holiday Pay	4,065	4,287	4,236	4,416	4.2%	4,548	3.0%
502103 Floating Holiday	8,793	9,177	9,177	9,451	3.0%	9,735	3.0%
502109 Sick Leave	17,871	17,149	5,928	17,664	198.0%	18,194	3.0%
502111 Annual Leave	41,518	31,486	20,453	32,433	58.6%	33,406	3.0%
502121 Other Paid Absence	2,714	2,680	74	2,760	3655.1%	2,843	3.0%
502251 Phys. Exams	0	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,724	4,720	4,047	4,029	-0.5%	4,032	0.1%
Totals	203,420	217,857	172,916	211,698	22.4%	225,587	6.6%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Information Technology - 1500

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		% CHANGE BUDG FY12
					BUDG FY10	BUDG FY11	
SERVICES							
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	0.0%
503031 Prof/Technical Fees	15,300	52,143	49,446	13,500	13,910	-72.7%	3.0%
503032 Legislative Services	-	-	-	-	-	0.0%	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	0.0%
503041 Temp Help	4,342	-	-	-	-	0.0%	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	0.0%
503171 Security Services	-	-	-	-	-	0.0%	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	0.0%
503353 Repair - Rev Vehicle	55,223	100,507	90,180	155,190	159,970	72.1%	3.1%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	0.0%
Totals	74,865	152,650	139,626	168,690	173,880	20.8%	3.1%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	0.0%
Totals	-	-	-	-	-	-	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Information Technology - 1500

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	210	-	50	100.0%	50	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	24,602	26,300	29,019	23,427	-19.3%	24,130	3.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	24,602	26,510	29,019	23,477	-19.1%	24,180	3.0%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Information Technology - 1500

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	30	150	-	100	100.0%	100	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	6,000	8,300	8,100	8,000	-1.2%	8,240	3.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	6,030	8,450	8,100	8,100	0.0%	8,340	3.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	523,175	528,732	518,964	531,092	2.3%	554,502	4.4%
NON-PERSONNEL TOTAL	105,497	187,610	176,745	200,267	13.3%	206,400	3.1%
DEPARTMENT TOTALS	628,672	716,342	695,709	731,359	5.1%	760,902	4.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

District Counsel - 1700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	285,870	285,411	298,686	303,537	1.6%	312,614	3.0%
501023 Other OT	69	270	-	-	0.0%	-	0.0%
Totals	285,939	285,682	298,686	303,537	1.6%	312,614	3.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	5,132	5,046	5,547	5,368	-3.2%	5,529	3.0%
502021 Retirement	44,489	46,559	45,729	49,920	9.2%	58,826	17.8%
502031 Medical Ins	35,936	38,860	37,878	37,356	-1.4%	38,477	3.0%
502041 Dental Ins	3,787	4,479	3,672	3,829	4.3%	3,944	3.0%
502045 Vision Ins	1,316	1,340	1,320	1,360	3.0%	1,400	3.0%
502051 Life Ins/AD&D	521	561	518	533	3.1%	549	3.0%
502060 State Disability Ins (SDI)	2,559	3,846	2,415	3,091	28.0%	3,183	3.0%
502061 Long Term Disability Ins	2,631	5,996	2,817	4,237	50.4%	4,364	3.0%
502071 State Unemployment Ins (SUI)	644	644	840	840	0.0%	840	0.0%
502081 Worker's Comp Ins	2,874	12,465	2,894	9,302	221.5%	9,568	2.9%
502101 Holiday Pay	3,790	3,997	3,967	4,254	7.2%	4,382	3.0%
502103 Floating Holiday	6,933	7,141	7,141	7,723	8.2%	7,955	3.0%
502109 Sick Leave	15,464	15,988	38,557	17,015	-55.9%	17,526	3.0%
502111 Annual Leave	39,342	32,937	20,210	35,028	73.3%	36,080	3.0%
502121 Other Paid Absence	1,163	2,498	3,990	2,659	-33.4%	2,738	3.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	1,419	2,422	2,087	2,079	-0.4%	2,082	0.2%
Totals	168,000	184,778	179,580	184,593	2.8%	197,445	7.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

District Counsel - 1700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES							
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	5,000	48	5,000	10316.7%	5,000	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	614	-	-100.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
Totals	-	5,000	662	5,000	655.9%	5,000	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

District Counsel - 1700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	49	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	1,128	800	927	900	-2.9%	1,000	11.1%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	1,177	800	927	900	-2.9%	1,000	11.1%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

District Counsel - 1700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	BUDGET FY12	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES									
507051 Fuel Tax	-	-	-	-	-	0.0%	-	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
PURCHASED TRANS.									
503406 Contract/Paratransit	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	9,888	7,500	10,146	8,000	9,000	-21.2%	8,000	9,000	12.5%
509085 Advertising - Rev Prod	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	2,382	5,000	3,629	4,000	4,000	10.2%	4,000	4,000	0.0%
509123 Travel	1,043	2,000	549	2,000	2,000	264.3%	2,000	2,000	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%
Totals	13,313	14,500	14,324	14,000	15,000	-2.3%	14,000	15,000	7.1%
LEASES & RENTALS									
512011 Facility Lease	-	-	-	-	-	0.0%	-	-	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
PERSONNEL TOTAL									
	453,939	470,459	478,266	488,130	510,059	2.1%	488,130	510,059	4.5%
NON-PERSONNEL TOTAL									
	14,490	20,300	15,912	19,900	21,000	25.1%	19,900	21,000	5.5%
DEPARTMENT TOTALS									
	468,429	490,759	494,178	508,030	531,059	2.8%	508,030	531,059	4.5%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Risk Management - 1800

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Risk Management - 1800

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES							
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	4,855	50,000	9,699	50,000	415.5%	50,000	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	1,473	50,000	21,384	50,000	133.8%	50,000	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
Totals	6,328	100,000	31,083	100,000	221.7%	100,000	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Risk Management - 1800

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	20	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	20	-	-	-	0.0%	-	0.0%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	162,577	150,000	36,110	150,000	315.4%	150,000	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	162,577	150,000	36,110	150,000	315.4%	150,000	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Risk Management - 1800

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL							
	-	-	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL							
	168,925	250,000	67,193	250,000	272.1%	250,000	0.0%
DEPARTMENT TOTALS							
	168,925	250,000	67,193	250,000	272.1%	250,000	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	478,485	510,123	478,824	497,611	3.9%	517,429	4.0%
501023 Other OT	43,270	32,201	44,702	48,517	8.5%	50,449	4.0%
Totals	521,755	542,324	523,526	546,128	4.3%	567,878	4.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	7,418	9,013	7,391	8,811	19.2%	9,159	3.9%
502021 Retirement	80,413	83,168	78,323	81,940	4.6%	97,453	18.9%
502031 Medical Ins	171,150	211,171	170,793	179,756	5.2%	185,149	3.0%
502041 Dental Ins	19,859	20,359	19,941	18,714	-6.2%	19,275	3.0%
502045 Vision Ins	4,086	4,354	3,960	4,079	3.0%	4,201	3.0%
502051 Life Ins/AD&D	1,358	1,521	1,275	1,313	3.0%	1,352	3.0%
502060 State Disability Ins (SDI)	6,143	12,500	6,942	6,685	-3.7%	6,948	3.9%
502061 Long Term Disability Ins	6,625	7,235	6,863	6,563	-4.4%	6,822	3.9%
502071 State Unemployment Ins (SUI)	2,254	2,093	2,721	2,471	-9.2%	2,471	0.0%
502081 Worker's Comp Ins	10,997	40,509	8,873	27,907	214.5%	28,704	2.9%
502101 Holiday Pay	8,622	7,172	6,669	7,012	5.1%	7,288	3.9%
502103 Floating Holiday	2,995	-	1,340	-	-100.0%	-	0.0%
502109 Sick Leave	20,216	28,689	19,950	28,047	40.6%	29,154	3.9%
502111 Annual Leave	66,422	71,119	63,597	70,631	11.1%	73,237	3.7%
502121 Other Paid Absence	11,264	4,483	12,638	4,382	-65.3%	4,555	3.9%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	361	408	375	386	2.8%	397	3.0%
Totals	420,181	503,793	411,648	448,696	9.0%	476,166	6.1%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES							
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	14,761	17,800	15,284	14,700	-3.8%	14,700	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	20,717	-	25,161	-	-100.0%	-	0.0%
503161 Custodial Services	68,499	66,100	61,569	50,000	-18.8%	50,000	0.0%
503162 Uniforms/Laundry	3,331	4,700	2,736	3,000	9.6%	3,000	0.0%
503171 Security Services	7,114	9,200	7,889	8,000	1.4%	8,000	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	73,337	91,500	75,000	100,000	33.3%	100,000	0.0%
503352 Repair - Equipment	200,165	218,050	320,748	320,000	-0.2%	320,000	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	51,806	46,000	53,726	49,500	-7.9%	49,500	0.0%
Totals	439,730	453,350	562,112	545,200	-3.0%	545,200	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	32	-	-100.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	102	550	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	1,783	3,200	953	1,500	57.5%	1,500	0.0%
504315 Safety Supplies	4,479	6,200	5,679	8,000	40.9%	8,000	0.0%
504317 Cleaning Supplies	26,191	33,100	29,922	25,000	-16.4%	25,000	0.0%
504409 Repair/Maint Supplies	45,834	57,300	37,646	40,000	6.3%	40,000	0.0%
504421 Non-Inventory Parts	1,109	5,300	2,171	4,000	84.3%	4,000	0.0%
504511 Small Tools	35	3,600	830	2,000	141.1%	2,000	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	79,533	109,250	77,231	80,500	4.2%	80,500	0.0%
UTILITIES							
505011 Gas & Electric	183,850	229,212	185,000	211,000	14.1%	211,000	0.0%
505021 Water & Garbage	131,072	128,171	135,132	143,800	6.4%	143,800	0.0%
505031 Telecommunications	70,318	55,157	88,482	85,000	-3.9%	85,000	0.0%
Totals	385,240	412,540	408,614	439,800	7.6%	439,800	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	(495)	-	-	-	0.0%	-	0.0%
Totals	(495)	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Facilities Maintenance - 2200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	10,930	13,000	21,137	20,000	-5.4%	20,000	0.0%
507999 Other Taxes	21,012	27,000	24,026	30,000	24.9%	30,000	0.0%
Totals	31,942	40,000	45,162	50,000	10.7%	50,000	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	329	-	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	329	-	-	-	0.0%	-	0.0%
LEASES & RENTALS							
512011 Facility Lease	693,584	495,742	518,867	175,000	-66.3%	158,000	-9.7%
512061 Equipment Rental	9,592	11,540	4,005	10,000	149.7%	10,000	0.0%
Totals	703,176	507,282	522,872	185,000	-64.6%	168,000	-9.2%
PERSONNEL TOTAL							
	941,936	1,046,117	935,173	994,825	6.4%	1,044,044	4.9%
NON-PERSONNEL TOTAL							
	1,639,455	1,522,422	1,615,990	1,300,500	-19.5%	1,283,500	-1.3%
DEPARTMENT TOTALS							
	2,581,391	2,568,539	2,551,163	2,295,325	-10.0%	2,327,544	1.4%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Paratransit - 3100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	BUDGET FY12	% CHANGE		
						PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12	
LABOR								
501011 Bus Operator Pay	963,412	927,092	739,353	986,195	1,048,099	33.4%	33.4%	6.3%
501013 Bus Operator OT	171,312	124,350	146,243	197,239	209,620	34.9%	34.9%	6.3%
501021 Other Salaries	451,484	812,774	677,900	779,396	821,106	15.0%	15.0%	5.4%
501023 Other OT	35,936	74,200	75,323	74,978	78,990	-0.5%	-0.5%	5.4%
Totals	1,622,144	1,938,416	1,638,818	2,037,807	2,157,815	24.3%	24.3%	5.9%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	27,333	29,221	28,631	29,653	31,394	3.6%	3.6%	5.9%
502021 Retirement	224,059	269,637	223,935	275,751	334,032	23.1%	23.1%	21.1%
502031 Medical Ins	613,338	798,613	667,675	723,545	745,251	8.4%	8.4%	3.0%
502041 Dental Ins	56,563	67,798	58,713	65,892	67,869	12.2%	12.2%	3.0%
502045 Vision Ins	16,728	18,755	16,830	18,015	18,555	7.0%	7.0%	3.0%
502051 Life Ins/AD&D	5,759	6,738	5,592	5,893	6,070	5.4%	5.4%	3.0%
502060 State Disability Ins (SDI)	18,095	53,850	21,222	22,495	23,816	6.0%	6.0%	5.9%
502061 Long Term Disability Ins	21,518	33,761	21,534	22,040	23,354	2.4%	2.4%	6.0%
502071 State Unemployment Ins (SUI)	9,052	9,016	11,721	11,130	11,130	-5.0%	-5.0%	0.0%
502081 Worker's Comp Ins	120,642	174,499	160,401	123,256	126,777	-23.2%	-23.2%	2.9%
502101 Holiday Pay	36,901	56,230	44,451	56,899	60,285	28.0%	28.0%	5.9%
502103 Floating Holiday	5,514	5,805	5,805	6,450	6,976	11.1%	11.1%	8.2%
502109 Sick Leave	56,308	95,491	72,239	96,928	102,694	34.2%	34.2%	5.9%
502111 Annual Leave	157,951	103,470	160,478	104,583	110,503	-34.8%	-34.8%	5.7%
502121 Other Paid Absence	15,148	14,360	12,302	14,575	15,440	18.5%	18.5%	5.9%
502251 Phys. Exams	1,060	3,000	1,512	3,090	3,183	104.4%	104.4%	3.0%
502253 Driver Lic Renewal	68	1,000	153	1,030	1,061	573.2%	573.2%	3.0%
502999 Other Fringe Benefits	4,104	6,363	4,872	5,603	5,654	15.0%	15.0%	0.9%
Totals	1,390,140	1,747,606	1,518,064	1,586,829	1,694,046	4.5%	4.5%	6.8%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES							
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	16,667	8,000	3,285	8,000	143.5%	8,000	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	7,925	-	-100.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	2,394	3,600	743	3,600	384.8%	3,600	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	2,963	8,000	2,565	5,000	94.9%	5,000	0.0%
503353 Repair - Rev Vehicle	168,852	180,000	163,181	150,000	-8.1%	150,000	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
Totals	190,876	199,600	177,698	166,600	-6.2%	166,600	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	1,100	-	1,100	100.0%	1,100	0.0%
504012 Fuels & Lubricants - Rev Veh	149,746	250,000	161,603	320,000	98.0%	360,000	12.5%
504021 Tires & Tubes	21,078	26,000	17,936	26,000	45.0%	30,000	15.4%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	48,596	95,000	36,045	50,000	38.7%	60,000	20.0%
Totals	219,420	372,100	215,583	397,100	3	451,100	0

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	302	5,500	-	5,500	100.0%	5,500	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	1,607	7,000	-	7,000	100.0%	7,000	0.0%
504217 Photo Supp/Process	269	1,600	129	300	132.6%	300	0.0%
504311 Office Supplies	3,215	12,500	5,921	10,000	68.9%	10,000	0.0%
504315 Safety Supplies	439	1,300	804	1,300	61.7%	1,300	0.0%
504317 Cleaning Supplies	30	1,100	660	1,100	66.7%	1,100	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	1,100	-	1,000	100.0%	1,000	0.0%
504511 Small Tools	979	1,700	-	1,700	100.0%	1,700	0.0%
504515 Employee Tool Replacement	552	1,000	450	1,000	122.2%	1,000	0.0%
Totals	7,393	32,800	7,964	28,900	262.9%	28,900	0.0%
UTILITIES							
505011 Gas & Electric	-	-	-	14,000	100.0%	14,000	0.0%
505021 Water & Garbage	-	-	-	6,200	100.0%	6,200	0.0%
505031 Telecommunications	19,383	37,000	16,001	32,000	100.0%	32,000	0.0%
Totals	19,383	37,000	16,001	52,200	226.2%	52,200	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	800	-	500	100.0%	500	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	800	-	500	100.0%	500	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	176,002	250,000	320,210	250,000	-21.9%	250,000	0.0%
Totals	176,002	250,000	320,210	250,000	-21.9%	250,000	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	150	-	150	100.0%	150	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	-	150	-	150	100.0%	150	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	154,000	100.0%	158,000	2.6%
512061 Equipment Rental	799	800	525	5,200	890.5%	5,200	0.0%
Totals	799	800	525	159,200	30223.8%	163,200	2.5%
PERSONNEL TOTAL	3,012,285	3,686,022	3,156,882	3,624,637	14.8%	3,851,861	6.3%
NON-PERSONNEL TOTAL	613,873	893,250	737,979	1,054,650	42.9%	1,112,650	5.5%
DEPARTMENT TOTALS	3,626,158	4,579,272	3,894,861	4,679,287	20.1%	4,964,511	6.1%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Operations - 3200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	1,092,997	1,110,162	1,109,889	1,100,818	-0.8%	1,140,219	3.6%
501023 Other OT	102,694	100,217	144,065	151,693	5.3%	157,122	3.6%
Totals	1,195,691	1,210,378	1,253,954	1,252,511	-0.1%	1,297,342	3.6%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	13,286	19,766	12,905	19,596	51.9%	20,293	3.6%
502021 Retirement	177,668	182,396	174,771	182,233	4.3%	215,920	18.5%
502031 Medical Ins	223,232	266,791	239,065	243,812	2.0%	251,127	3.0%
502041 Dental Ins	21,458	25,482	23,169	23,484	1.4%	24,189	3.0%
502045 Vision Ins	5,951	6,363	6,063	6,118	0.9%	6,302	3.0%
502051 Life Ins/AD&D	2,138	2,409	2,138	2,161	1.1%	2,225	3.0%
502060 State Disability Ins (SDI)	13,214	18,269	14,732	14,419	-2.1%	14,934	3.6%
502061 Long Term Disability Ins	12,434	18,318	12,363	14,871	20.3%	15,400	3.6%
502071 State Unemployment Ins (SUI)	3,215	3,059	3,977	3,780	-4.9%	3,780	0.0%
502081 Worker's Comp Ins	35,519	59,204	81,948	41,860	-48.9%	43,056	2.9%
502101 Holiday Pay	14,348	15,668	15,616	15,548	-0.4%	16,102	3.6%
502103 Floating Holiday	15,190	9,136	9,136	9,618	5.3%	9,906	3.0%
502109 Sick Leave	43,373	62,671	27,738	62,191	124.2%	64,410	3.6%
502111 Annual Leave	170,250	155,769	142,280	153,580	7.9%	158,834	3.4%
502121 Other Paid Absence	13,241	9,792	8,187	9,717	18.7%	10,064	3.6%
502251 Phys. Exams	450	500	915	515	-43.7%	530	3.0%
502253 Driver Lic Renewal	122	-	75	-	-100.0%	-	0.0%
502999 Other Fringe Benefits	3,237	5,189	4,766	4,478	-6.0%	4,496	0.4%
Totals	768,327	860,783	779,842	807,983	3.6%	861,569	6.6%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Operations - 3200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES							
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	28,740	30,900	24,021	32,000	33.2%	32,000	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	72,852	-	36,585	-	-100.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	841	565	122	500	311.5%	500	0.0%
503171 Security Services	351,093	397,168	333,476	366,332	9.9%	352,664	-3.7%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	3,086	4,000	2,315	2,500	8.0%	2,500	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
Totals	456,612	432,633	396,518	401,332	1.2%	387,664	-3.4%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Operations - 3200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	92	900	126	300	138.1%	300	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	7,978	15,000	18,834	12,800	-32.0%	11,500	-10.2%
504217 Photo Supp/Process	1,530	3,500	659	600	-8.9%	500	-16.7%
504311 Office Supplies	11,722	15,200	5,717	10,000	74.9%	10,000	0.0%
504315 Safety Supplies	105	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	21,427	34,600	25,335	23,700	-6.5%	22,300	-5.9%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	26,727	33,500	33,057	30,000	-9.2%	31,000	3.3%
Totals	26,727	33,500	33,057	30,000	-9.2%	31,000	3.3%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Operations - 3200

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
LEASES & RENTALS							
512011 Facility Lease	34,766	26,615	28,406	30,000	5.6%	30,300	1.0%
512061 Equipment Rental	2,687	5,000	4,973	3,000	-39.7%	3,000	0.0%
Totals	37,453	31,615	33,379	33,000	-1.1%	33,300	0.9%
PERSONNEL TOTAL							
	1,964,018	2,071,161	2,033,795	2,060,493	1.3%	2,158,911	4.8%
NON-PERSONNEL TOTAL							
	542,219	532,348	488,288	488,032	-0.1%	474,264	-2.8%
DEPARTMENT TOTALS							
	<u>2,506,237</u>	<u>2,603,509</u>	<u>2,522,083</u>	<u>2,548,525</u>	<u>1.0%</u>	<u>2,633,175</u>	<u>3.3%</u>

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	6,608,481	7,212,418	6,641,042	6,946,660	4.6%	7,061,116	1.6%
501013 Bus Operator OT	1,327,349	1,216,442	1,497,350	1,344,351	-10.2%	1,404,182	4.5%
501021 Other Salaries	-	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	0.0%
Totals	7,935,831	8,428,860	8,138,391	8,291,011	1.9%	8,465,299	2.1%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	107,291	124,296	112,580	118,906	5.6%	120,810	1.6%
502021 Retirement	1,049,352	1,146,955	1,029,756	1,105,742	7.4%	1,285,416	16.2%
502031 Medical Ins	1,763,004	2,087,421	1,748,049	1,720,441	-1.6%	1,772,055	3.0%
502041 Dental Ins	184,403	208,879	186,956	176,577	-5.6%	181,874	3.0%
502045 Vision Ins	50,713	53,920	50,691	48,946	-3.4%	50,414	3.0%
502051 Life Ins/AD&D	16,561	18,837	15,645	15,752	0.7%	16,224	3.0%
502060 State Disability Ins (SDI)	89,791	154,807	101,351	90,204	-11.0%	91,649	1.6%
502061 Long Term Disability Ins	122,655	135,972	118,517	125,423	5.8%	127,445	1.6%
502071 State Unemployment Ins (SUI)	23,731	25,921	33,697	30,240	-10.3%	30,240	0.0%
502081 Worker's Comp Ins	454,078	501,683	245,342	339,535	38.4%	349,236	2.9%
502101 Holiday Pay	200,519	263,759	225,282	253,862	12.7%	258,066	1.7%
502103 Floating Holiday	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	334,408	412,123	277,713	396,660	42.8%	403,228	1.7%
502111 Annual Leave	789,819	690,684	884,378	651,048	-26.4%	661,448	1.6%
502121 Other Paid Absence	66,274	61,818	60,549	59,499	-1.7%	60,484	1.7%
502251 Phys. Exams	4,180	8,000	6,711	8,240	22.8%	8,487	3.0%
502253 Driver Lic Renewal	1,190	3,000	2,331	3,090	32.6%	3,183	3.0%
502999 Other Fringe Benefits	11,254	13,732	10,701	9,428	-11.9%	9,428	0.0%
Totals	5,269,221	5,911,808	5,110,246	5,153,593	0.8%	5,429,687	5.4%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES							
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	851	4,150	1,754	1,500	-14.5%	2,000	33.3%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
Totals	851	4,150	1,754	1,500	-14.5%	2,000	33.3%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Bus Operators - 3300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	3,313	3,500	3,500	3,500	0.0%	3,500	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	3,313	3,500	3,500	3,500	0.0%	3,500	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	13,205,051	14,340,668	13,248,637	13,444,603	1.5%	13,894,985	3.3%
NON-PERSONNEL TOTAL	4,164	7,650	5,254	5,000	-4.8%	5,500	10.0%
DEPARTMENT TOTALS	13,209,215	14,348,318	13,253,891	13,449,603	1.5%	13,900,485	3.4%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	2,022,085	2,072,437	1,958,664	1,804,977	-7.8%	1,875,701	3.9%
501023 Other OT	87,795	94,031	73,317	69,492	-5.2%	72,214	3.9%
Totals	2,109,879	2,166,469	2,031,981	1,874,469	-7.8%	1,947,915	3.9%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	27,393	36,532	28,965	31,784	9.7%	32,830	3.3%
502021 Retirement	338,270	337,103	319,241	295,565	-7.4%	349,307	18.2%
502031 Medical Ins	538,040	604,278	518,923	505,642	-2.6%	519,682	2.8%
502041 Dental Ins	56,005	61,514	51,623	47,936	-7.1%	49,210	2.7%
502045 Vision Ins	14,505	14,736	13,613	12,605	-7.4%	12,954	2.8%
502051 Life Ins/AD&D	4,707	5,241	3,908	4,152	6.3%	4,267	2.8%
502060 State Disability Ins (SDI)	24,604	42,308	27,212	23,956	-12.0%	24,684	3.0%
502061 Long Term Disability Ins	27,625	30,480	23,750	24,474	3.1%	24,615	0.6%
502071 State Unemployment Ins (SUI)	7,060	7,084	9,209	7,882	-14.4%	7,672	-2.7%
502081 Worker's Comp Ins	73,041	137,106	74,720	86,047	15.2%	88,505	2.9%
502101 Holiday Pay	25,492	29,071	24,923	25,193	1.1%	26,124	3.7%
502103 Floating Holiday	10,932	4,204	4,204	4,546	8.2%	4,917	8.2%
502109 Sick Leave	97,704	116,283	113,613	100,773	-11.3%	104,498	3.7%
502111 Annual Leave	272,722	279,295	270,750	240,736	-11.1%	236,546	-1.7%
502121 Other Paid Absence	23,354	18,169	18,000	15,746	-12.5%	16,328	3.7%
502251 Phys. Exams	1,050	1,800	848	1,854	118.8%	1,910	3.0%
502253 Driver Lic Renewal	-	400	179	412	130.8%	424	3.0%
502999 Other Fringe Benefits	3,028	4,882	3,530	3,142	-11.0%	3,175	1.1%
Totals	1,545,532	1,730,486	1,507,206	1,432,444	-5.0%	1,507,647	5.2%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	BUDGET FY12	% CHANGE		
						PROJ FY10 BUDG FY11	BUDG FY11 BUDG FY12	
SERVICES								
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	0.0%	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	0.0%	0.0%
503031 Prof/Technical Fees	1,524	3,200	3,300	2,500	2,500	-24.2%	0.0%	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	0.0%	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	0.0%	0.0%
503034 Pre-Employment Exams	85	-	-	-	-	0.0%	0.0%	0.0%
503041 Temp Help	4,764	-	-	-	-	0.0%	0.0%	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	0.0%	0.0%
503162 Uniforms/Laundry	23,070	31,000	23,000	25,000	25,000	8.7%	0.0%	0.0%
503171 Security Services	-	-	-	-	-	0.0%	0.0%	0.0%
503221 Classified/Legal Ads	2,588	200	488	-	-	-100.0%	0.0%	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	0.0%	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	0.0%	0.0%
503351 Repair - Bldg & Impr	59,343	68,000	44,945	80,000	80,000	78.0%	0.0%	0.0%
503352 Repair - Equipment	207,503	257,300	157,232	260,000	260,000	65.4%	0.0%	0.0%
503353 Repair - Rev Vehicle	13,890	31,500	26,049	25,000	25,000	-4.0%	0.0%	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	0.0%	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	0.0%	0.0%
Totals	312,767	391,200	255,013	392,500	392,500	53.9%	0.0%	0.0%
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	138,057	206,300	139,052	150,000	150,000	7.9%	0.0%	0.0%
504012 Fuels & Lubricants - Rev Veh	1,166,776	2,995,000	1,520,677	1,775,000	1,775,000	16.7%	0.0%	0.0%
504021 Tires & Tubes	159,290	187,000	176,868	217,000	217,000	22.7%	0.0%	0.0%
504161 Other Mobile Supplies	6,580	10,300	431	-	-	-100.0%	0.0%	0.0%
504191 Rev Vehicle Parts	411,536	722,000	600,000	575,000	575,000	-4.2%	0.0%	0.0%
Totals	1,882,239	4,120,600	2,437,027	2,717,000	2,717,000	-57%	-	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	BUDGET FY12	% CHANGE		% CHANGE BUDG FY11 BUDG FY12
						PROJ FY10 BUDG FY11	PROJ FY11 BUDG FY12	
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	1,981	3,600	1,575	2,500	2,500	58.7%	58.7%	0.0%
504211 Postage & Mailing	298	1,000	581	500	500	-13.9%	-13.9%	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	0.0%	0.0%
504215 Printing	280	800	-	-	-	0.0%	0.0%	0.0%
504217 Photo Supp/Process	-	400	-	-	-	0.0%	0.0%	0.0%
504311 Office Supplies	4,250	7,400	2,771	4,500	4,500	62.4%	62.4%	0.0%
504315 Safety Supplies	7,061	26,000	5,069	7,000	7,000	38.1%	38.1%	0.0%
504317 Cleaning Supplies	4,296	25,000	4,700	7,000	7,000	49.0%	49.0%	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	0.0%	0.0%
504421 Non-Inventory Parts	44,962	47,150	7,439	40,000	40,000	437.7%	437.7%	0.0%
504511 Small Tools	2,349	5,200	1,422	5,000	5,000	251.6%	251.6%	0.0%
504515 Employee Tool Replacement	809	1,700	1,035	2,000	2,000	93.2%	93.2%	0.0%
Totals	66,286	118,250	24,590	68,500	68,500	178.6%	178.6%	0.0%
UTILITIES								
505011 Gas & Electric	-	-	-	-	-	0.0%	0.0%	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	0.0%	0.0%
505031 Telecommunications	-	21,921	19,628	22,000	22,000	12.1%	12.1%	0.0%
Totals	-	21,921	19,628	22,000	22,000	12.1%	12.1%	0.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	-	-	-	-	-	0.0%	0.0%	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	0.0%	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	0.0%	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	0.0%	0.0%
506127 Repairs - District Prop	(30,249)	-	-	-	-	0.0%	0.0%	0.0%
Totals	(30,249)	-	-	-	-	0.0%	0.0%	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET

Fleet Maintenance - 4100

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	10,183	14,510	12,350	14,000	13.4%	14,000	0.0%
507201 Licenses & Permits	-	100	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	10,183	14,610	12,350	14,000	13.4%	14,000	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	771	1,300	837	1,000	19.5%	1,000	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	771	1,300	837	1,000	19.5%	1,000	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	1,710	10,300	2,205	2,000	-9.3%	2,000	0.0%
Totals	1,710	10,300	2,205	2,000	-9.3%	2,000	0.0%
PERSONNEL TOTAL	3,655,411	3,896,955	3,539,187	3,306,912	-6.6%	3,455,562	4.5%
NON-PERSONNEL TOTAL	2,243,707	4,678,181	2,751,648	3,217,000	16.9%	3,217,000	0.0%
DEPARTMENT TOTALS	5,899,119	8,575,136	6,290,834	6,523,912	3.7%	6,672,562	2.3%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	-	0.0%	-	0.0%
502031 Medical Ins	0	-	1,722	-	-100.0%	-	0.0%
502041 Dental Ins	2,699	-	(276)	-	-100.0%	-	0.0%
502045 Vision Ins	17	-	506	-	-100.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	0.0%	-	0.0%
Totals	2,716	-	1,952	-	-100.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES							
503011 Accting/Audit Fees	-	-	-	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET COBRA Benefits - 9001

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	2,716	-	1,952	-	-100.0%	-	0.0%
NON-PERSONNEL TOTAL	-	-	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	2,716	-	1,952	-	-100.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Retired Employee Benefits - 9005

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	-	0.0%	-	0.0%
502031 Medical Ins	1,396,698	1,899,556	1,494,701	1,587,790	6.2%	1,635,424	3.0%
502041 Dental Ins	90,190	122,850	97,331	98,801	1.5%	101,765	3.0%
502045 Vision Ins	29,835	33,826	30,758	32,970	7.2%	33,959	3.0%
502051 Life Ins/AD&D	8,099	11,817	9,695	9,292	-4.2%	9,570	3.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	32,504	92,400	26,165	25,589	-2.2%	26,357	3.0%
Totals	1,557,326	2,160,449	1,658,648	1,754,441	5.8%	1,807,075	3.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Retired Employee Benefits - 9005

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE		BUDGET FY12	% CHANGE	
					BUDG FY10	BUDG FY11		BUDG FY11	BUDG FY12
SERVICES									
503011 Accting/Audit Fees	-	-	-	-	-	0.0%	-	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	0.0%	-	-	0.0%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	-	0.0%
Totals	-	-	-	-	-	-	-	-	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Retired Employee Benefits - 9005

ACCOUNT	ACTUAL	PUBLISHED	PROJECTED	BUDGET	% CHANGE	BUDGET	% CHANGE
	FY09	BUDGET FY10	ACTUAL FY10	FY11	PROJ FY10 BUDG FY11	FY12	BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET Retired Employee Benefits - 9005

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL	1,557,326	2,160,449	1,658,648	1,754,441	5.8%	1,807,075	3.0%
NON-PERSONNEL TOTAL	-	-	-	-	0.0%	-	0.0%
DEPARTMENT TOTALS	1,557,326	2,160,449	1,658,648	1,754,441	5.8%	1,807,075	3.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET SCCIG/COPS - 700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
LABOR							
501011 Bus Operator Pay	-	-	-	-	0.0%	-	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	-	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	-	-	-	-	0.0%	-	0.0%
502021 Retirement	-	-	-	-	0.0%	-	0.0%
502031 Medical Ins	-	-	-	-	0.0%	-	0.0%
502041 Dental Ins	-	-	-	-	0.0%	-	0.0%
502045 Vision Ins	-	-	-	-	0.0%	-	0.0%
502051 Life Ins/AD&D	-	-	-	-	0.0%	-	0.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET SCCIG/COPS - 700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
SERVICES							
503011 Accting/Audit Fees	250	250	250	250	0.0%	250	0.0%
503012 Admin/Bank Fees	20	50	(0)	50	-14981.0%	50	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
Totals	270	300	250	300	20.2%	300	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	-	-	-	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	-	-	-

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET SCCIG/COPS - 700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	-	-	-	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
UTILITIES							
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%

Attachment B

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 OPERATING BUDGET SCCIG/COPS - 700

ACCOUNT	ACTUAL FY09	PUBLISHED BUDGET FY10	PROJECTED ACTUAL FY10	BUDGET FY11	% CHANGE PROJ FY10 BUDG FY11	BUDGET FY12	% CHANGE BUDG FY11 BUDG FY12
TAXES							
507051 Fuel Tax	-	-	-	-	0.0%	-	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PURCHASED TRANS.							
503406 Contract/Paratransit	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	-	-	-	-	0.0%	-	0.0%
509085 Advertising - Rev Prod	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
LEASES & RENTALS							
512011 Facility Lease	-	-	-	-	0.0%	-	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
Totals	-	-	-	-	0.0%	-	0.0%
PERSONNEL TOTAL							
	-	-	-	-	0.0%	-	0.0%
NON-PERSONNEL TOTAL	270	300	250	300	20.2%	300	0.0%
DEPARTMENT TOTALS	270	300	250	300	20.2%	300	0.0%

Attachment C

FY11 & FY12 OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Summary

Department	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Administration - 1100	6.00	5.50	6.00	5.00	6.00	4.00	6.00	4.00
Finance - 1200	13.50	12.00	13.50	12.00	15.50	12.00	15.50	12.00
Customer Service - 1300	10.25	5.75	10.25	5.75	10.25	6.00	10.25	6.00
Human Resources - 1400	6.00	6.00	6.00	6.00	6.00	5.00	6.00	5.00
Information Technology - 1500	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
District Counsel - 1700	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
Facilities Maintenance - 2200	17.00	13.00	17.00	13.00	17.00	12.00	17.00	12.00
Paratransit - 3100	57.00	56.00	57.00	56.00	57.00	53.00	57.00	53.00
Operations - 3200	21.00	19.00	21.00	19.00	20.00	18.00	20.00	18.00
Bus Operators - 3300	182.00	161.00	182.00	161.00	182.00	146.00	182.00	146.00
Fleet Maintenance - 4100	55.00	44.00	55.00	44.00	55.00	38.00	55.00	37.00
Total Full-Time Equivalents (FTEs)	375.75	330.25	375.75	329.75	376.75	302.00	376.75	301.00

Summary

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FY11 & FY12 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
General Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant General Manager	1.00	0.50	1.00	0.00	1.00	0.00	1.00	0.00
Project Manager*	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Admin Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	5.50	6.00	5.00	6.00	4.00	6.00	4.00

* Funded by capital grant

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FY11 & FY12 OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Finance - 1200

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Finance Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.50	0.00	0.50	0.00	0.50	0.00	0.50	0.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Tech/Sr Acctng Tech	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00
Transportation Planning Supervisor *	0.00	0.00	0.00	0.00	1.00	0.00	1.00	0.00
Jr. Transportation Planner	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
Transit Planner	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Transit Surveyor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Vault Room Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	1.00	0.00
Revenue Specialist	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	13.50	12.00	13.50	12.00	15.50	12.00	15.50	12.00

* Moved From Customer Service in FY11

Finance - 1200

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Attachment C

FY11 & FY12 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Customer Service - 1300

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Planning & Marketing Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Transportation Planning Supervisor *	1.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Transit Supervisor	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
Customer Service Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	1.00	0.00
CSR	5.00	3.00	5.00	3.00	5.00	3.00	5.00	3.00
Ticket & Pass Program Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.25	0.75	1.25	0.75	1.25	1.00	1.25	1.00
Total Full-Time Equivalents (FTEs)	10.25	5.75	10.25	5.75	10.25	6.00	10.25	6.00

* Moved To Finance in FY11

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FY11 & FY12 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Asst Human Resources Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Personnel Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Benefits Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	1.00	1.00	0.00	1.00	0.00
Human Resources Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	6.00	6.00	6.00	6.00	6.00	5.00	6.00	5.00

HR - 1400

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FY11 & FY12 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Information Technology - 1500

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Information Technology Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Database Administrator/Sr	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Systems Administrator/Sr	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
IT Technician/Sr IT Tech	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00

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FY11 & FY12 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
District Counsel	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Claims Investigator I-II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Paralegal	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Total Full-Time Equivalents (FTEs)	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00

Attachment C

FY11 & FY12 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Facilities Maintenance - 2200

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Facilities Maintenance Manager	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Sr. Facilities Maint Worker	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maint Worker II	4.00	3.00	4.00	3.00	4.00	3.00	4.00	3.00
Facilities Maint Worker I	3.00	2.00	3.00	2.00	3.00	2.00	3.00	2.00
Lead Custodian	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Custodial Service Worker I	5.00	5.00	5.00	5.00	5.00	4.00	5.00	4.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	17.00	13.00	17.00	13.00	17.00	12.00	17.00	12.00

Fac Maint - 2200

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FY11 & FY12 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Paratransit - 3100

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Paratransit Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accessible Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Reservation & Scheduling Coord	1.00	1.00	1.00	1.00	1.00	0.00	1.00	0.00
Safety/Road Response Coord	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Dispatcher/Scheduler & Dispatcher	8.00	8.00	8.00	8.00	8.00	7.00	8.00	7.00
Clerk I-II-III	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Van Operator	32.00	32.00	32.00	32.00	32.00	32.00	32.00	32.00
Reservationist	7.00	6.00	7.00	6.00	7.00	6.00	7.00	6.00
Mechanic I-II	2.00	2.00	2.00	2.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	57.00	56.00	57.00	56.00	57.00	53.00	57.00	53.00

Paratransit - 3100

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Attachment C

FY11 & FY12 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Operations - 3200

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fixed Route Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Transit Supervisor	14.00	12.00	14.00	12.00	13.00	11.00	13.00	11.00
Schedule Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Safety & Training Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Clerk I	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	21.00	19.00	21.00	19.00	20.00	18.00	20.00	18.00

Attachment C

FY11 & FY12 OPERATING BUDGET
Authorized and Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Bus Operators	182.00	161.00	182.00	161.00	182.00	146.00	182.00	146.00
Total Full-Time Equivalents (FTEs)	182.00	161.00	182.00	161.00	182.00	146.00	182.00	146.00

Attachment C

FY11 & FY12 OPERATING BUDGET Authorized and Funded Personnel - Full Time Equivalent (FTE) Fleet Maintenance - 4100

Position Title	Authorized FY 09	Funded FY 09	Authorized FY 10	Funded FY 10	Authorized FY 11	Funded FY 11	Authorized FY 12	Funded FY 12
Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maint Supervisor	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
FM Lead Mechanic	6.00	5.00	6.00	5.00	6.00	3.00	6.00	3.00
FM Mechanic III*	4.00	4.00	4.00	4.00	4.00	4.00	4.00	3.00
FM Mechanic I - II	16.00	13.00	16.00	13.00	16.00	11.00	16.00	11.00
Body Repair Mechanic	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Upholsterer I - II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Supervisor of Parts & Materials	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
FM Lead Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Receiving Parts Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Admin Assistant/Supervisor	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Accounting Tech/Sr Acctng Tech	2.00	2.00	2.00	2.00	2.00	1.00	2.00	1.00
Administrative Clerk I	1.00	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Vehicle Service Technician	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	8.00	12.00	8.00	12.00	7.00	12.00	7.00
Total Full-Time Equivalents (FTEs)	55.00	44.00	55.00	44.00	55.00	38.00	55.00	37.00

* FM Mechanic III: 1 FTE funded for 1 month in FY11

Attachment D

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 FINAL CAPITAL BUDGET

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE FUNDS	STATE TRANSIT ASSIST. (STA)	LOCAL FUNDS	TOTAL
<u>Grant-Funded Projects</u>					
MetroBase Maintenance Facility (5309) / (PTMISEA)	\$ 1,108,062	\$ 891,938	\$ -	\$ -	\$ 2,000,000
Purchase Smartcard Farebox System (ARRA) (5311)	\$ 1,999,536	\$ 267,464	\$ 95,000		\$ 2,362,000
Purchase of 425 Front Street (FTA) / (TCRP)	\$ 1,457,667	\$ 617,333	\$ -		\$ 2,075,000
Purchase 27 ParaCruz Vehicles (ARRA)	\$ 1,750,000	\$ -	\$ -		\$ 1,750,000
Transit Mgmt. Info. Technology (ARRA)	\$ 1,165,000	\$ -	\$ -		\$ 1,165,000
Comprehensive Security & Surveillance Sys (OHS-1B)	\$ 440,505	\$ 440,505	\$ -		\$ 881,010
Facilities Video Surveillance Project (OHS-1B)	\$ 185,000	\$ 185,000	\$ -		\$ 370,000
Fleet - Land Mobile Radio Project (OHS-1B)	\$ 195,000	\$ 195,000	\$ -		\$ 390,000
Subtotal	<u>\$ 7,480,265</u>	<u>\$ 2,597,240</u>	<u>\$ 95,000</u>	<u>\$ -</u>	<u>\$ 10,172,505</u>
<u>IT Projects</u>					
Replace Fleet & Facilities Maintenance Software	\$ -	\$ -	\$ 170,000		\$ 170,000
HR Software Upgrade (NTE \$165K + 10%)	\$ -	\$ -	\$ 181,500		\$ 181,500
Trapeze Pass Customer Certification Software	\$ -	\$ -	\$ 5,000		\$ 5,000
Automated Purchasing System Software	\$ -	\$ -	\$ 84,000		\$ 84,000
Subtotal	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 440,500</u>	<u>\$ -</u>	<u>\$ 440,500</u>

Attachment D

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 FINAL CAPITAL BUDGET

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE FUNDS	STATE TRANSIT ASSIST. (STA)	LOCAL FUNDS	TOTAL
<u>Facilities Repair & Improvements</u>					
MTC Lane Four Shelter Replacement	-	-	\$ 75,000		\$ 75,000
Repair, Reseal, Restripe (Sinkholes) - Operations	-	-	\$ 4,000		\$ 4,000
Subtotal	-	-	\$ 79,000	-	\$ 79,000
<u>Revenue Vehicle Replacement</u>					
Highway 17 Buses (5) - VTA - (Measure A)	-	\$ 2,500,000	-		\$ 2,500,000
Subtotal	-	\$ 2,500,000	-	-	\$ 2,500,000
<u>Non-Revenue Vehicle Replacement</u>					
NONE	-	-	-		-
Subtotal	-	-	-	-	-
<u>Maint Equipment</u>					
NONE	-	-	-		-
Subtotal	-	-	-	-	-
<u>Office Equipment</u>					
NONE	-	-	-		-
Subtotal	-	-	-	-	-
<u>Misc.</u>					
NONE	-	-	-		-
Subtotal	-	-	-	-	-
TOTAL CAPITAL PROJECTS	\$ 7,480,265	\$ 5,097,240	\$ 614,500	\$ -	\$ 13,192,005

Attachment D

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 FINAL CAPITAL BUDGET

PROJECT/ACTIVITY	FEDERAL FUNDS	STATE FUNDS	STATE TRANSIT ASSIST. (STA)	LOCAL FUNDS	TOTAL
CAPITAL PROGRAM FUNDING					
Federal Grants	\$ 7,480,265				\$ 7,480,265
<u>State Funds - Detail</u>					
Measure A - (VTA)		\$ 2,500,000			\$ 2,500,000
PTMISEA (1B)		\$ 891,938			\$ 891,938
State Security Bond Funds (1B)		\$ 820,505			\$ 820,505
CalTrans Section 5311		\$ 267,464			\$ 267,464
Statewide Transportation Improvement Program (STIP)		\$ -			\$ -
Traffic Congestion Relief Program - (TCRP)		\$ 617,333			\$ 617,333
State Transit Assistance (STA) (Carryover)-Prior Years			\$ 614,500		\$ 614,500
<u>Local Funds - Detail</u>					
Local Reserves (Lawsuit & Sakata Proceeds)				\$ -	\$ -
TOTAL CAPITAL FUNDING	\$ 7,480,265	\$ 5,097,240	\$ 614,500	\$ -	\$ 13,192,005

Attachment D

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 UNFUNDED CAPITAL NEEDS LIST

PROJECT/ACTIVITY	2011	2012	TOTAL
<u>Revenue Vehicles</u>			
Replace (10) 1984 Diesel Gilligs	\$ 4,500,000		\$ 4,500,000
Replace (7) 1988 New Flyer Highway 17 Buses	\$ 3,150,000		\$ 3,150,000
Replace (30) 1998 New Flyer Local Buses (9801-9830)	\$ 7,125,000	\$ 7,125,000	\$ 14,250,000
Replace (7) 2003 Paratransit Vans	\$ 525,000		\$ 525,000
Replace (2) 2006 Paratransit Vans	\$ 150,000		\$ 150,000
Replace (1) 2007 Paratransit Vans	\$ 75,000		\$ 75,000
AVL/APC (86)	\$ 1,200,000		\$ 1,200,000
Replace Highway 17 - WiFi (23 Units)	\$ 175,000		\$ 175,000
Subtotal	\$ 15,625,000	\$ 8,400,000	\$ 24,025,000
<u>Facilities</u>			
MetroBase Construction - Operations / Parking	\$ 16,000,000	\$ 16,000,000	\$ 32,000,000
Pacific Station ROW	\$ 1,458,000	\$ 884,000	\$ 2,342,000
Pacific Station Design	\$ 396,000	\$ 396,000	\$ 396,000
Subtotal	\$ 17,458,000	\$ 17,280,000	\$ 34,738,000
<u>Facilities Repair & Improvements</u>			
Bus Stop Improvements / Shelters	\$ 500,000	\$ 500,000	\$ 1,000,000
Land Mobile Radio (LMR) & Repeaters	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Repair Sidewalks, Bus Lanes, Slurry Parking Lots, etc.	\$ 25,000	\$ 25,000	\$ 50,000
Repairs & Improvements-Routine Replacements	\$ 150,000	\$ 150,000	\$ 300,000
METRO Transit Center, Clock Refurbishment - to Digital	\$ 120,000	\$ 120,000	\$ 120,000
Computer Kiosks - MC	\$ 110,000	\$ 110,000	\$ 110,000
Electronic LED Message Boards (3) - MC	\$ 85,000	\$ 85,000	\$ 85,000
Information Booth Remodel - MC	\$ 40,000	\$ 40,000	\$ 40,000
Subtotal	\$ 1,030,000	\$ 3,175,000	\$ 4,205,000

Attachment D

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 UNFUNDED CAPITAL NEEDS LIST

PROJECT/ACTIVITY	2011	2012	TOTAL
<u>Non-Revenue Vehicle Replacement</u>			
Replace (10) Ford Vans	\$ 270,000		\$ 270,000
Replace (4) Ford Explorers	\$ 128,000		\$ 128,000
Replace (4) Hybrid Sedans	\$ 108,000		\$ 108,000
Replace (4) Pickups	\$ 101,000		\$ 101,000
Replace Facility (2) F250 Service Body Trucks	\$ 58,000		\$ 58,000
New - Field Supervisor Vehicle - Ops	\$ 38,000		\$ 38,000
Replace F350 Flat Bed	\$ 37,000		\$ 37,000
New- Mid-size Maintenance Utility Bed Vehicle - PC	\$ 36,000		\$ 36,000
Replace (1) Contour Sedan	\$ 25,000		\$ 25,000
Replace Shuttle Vehicles for Operator Relief (10)		\$ 160,000	\$ 160,000
Replace (1) F550 Truck		\$ 74,000	\$ 74,000
Replace (1) Honda Civic Hybrid		\$ 32,000	\$ 32,000
Subtotal	\$ 801,000	\$ 266,000	\$ 1,067,000
<u>IT</u>			
Routine Replacements	\$ 50,000	\$ 50,000	\$ 100,000
Tooling & Toolboxes (Road Response) - PC	\$ 10,000		\$ 10,000
Vehicle Diagnostic Code Scanner - PC	\$ 3,500		\$ 3,500
Automatic Refrigerant Recovery, Recycling and Recharging U	\$ 3,500		\$ 3,500
Tool Sets - Metro Transit Supervisors - Ops	\$ 1,000		\$ 1,000
Subtotal	\$ 68,000	\$ 50,000	\$ 118,000
Upgrade to SQL 2008	\$ 30,000		\$ 30,000
Server Virtualization Project - IT	\$ 23,000		\$ 23,000
Arcview/Photoshop Graphics Workstation - IT	\$ 8,500		\$ 8,500
Sun Sparc Server - IT	\$ 8,000		\$ 8,000
Color Printer - MC	\$ 5,000		\$ 5,000
Wireless Headset - MC	\$ 2,200		\$ 2,200
Routine Hardware Replacements (Servers, Printers, Laptops, Monitors, etc.	\$ 50,000	\$ 50,000	\$ 100,000
Subtotal	\$ 126,700	\$ 50,000	\$ 176,700

Attachment D

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY11 & FY12 UNFUNDED CAPITAL NEEDS LIST

PROJECT/ACTIVITY	2011	2012	TOTAL
MISC			
Replace Office Furniture (3 Offices) - PC	\$ 11,000		\$ 11,000
Fire Safe Filing Cabinets (4)	\$ 8,000		\$ 8,000
Photocopy Machine w/Scanner - MC	\$ 6,000		\$ 6,000
Lounge Furniture METRO Locations - Ops	\$ 5,300		\$ 5,300
Training Tables and Chairs - PC	\$ 4,000		\$ 4,000
Office Furniture - Supervisors Office - Ops	\$ 3,300		\$ 3,300
Interactive Whiteboard (IWB) to be used for training - PC	\$ 3,000		\$ 3,000
Interactive Whiteboard (IWB) - Ops	\$ 3,000		\$ 3,000
	\$ 43,600	\$ -	\$ 43,600
TOTAL FY11 & FY12 UNFUNDED CAPITAL NEEDS LIST	\$ 35,152,300	\$ 29,221,000	\$ 64,373,300

Attachment E

BOARD MEMBER TRAVEL

FY11

American Public Transportation Association (APTA) Meetings

Legislative Conference
March 2011
Washington, DC
Two Board Members

Annual Conference
October 2010
San Antonio, TX
Two Board Members

California Transit Association (CTA) Meetings

Annual Meeting
San Diego, CA
One Board Member

Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with General Manager and staff.

Attachment F

EMPLOYEE INCENTIVE PROGRAM FY11 and FY12

EVENT/ACTIVITY	# EMP	RATE	FY11	FY12	DEPT/ACCOUNT
District Service Awards			\$ 11,940	\$ 12,298	1100-509101
Certificates of Commendation			\$ -	\$ -	1100-509101
Wall of Fame Frames	100	\$ 6.20	\$ 620	\$ 639	1100-509101
Safe Driver Pins and Certificates			\$ 3,500	\$ 3,500	3300-509101
Employee Incentive Program			\$ 18,540	\$ 19,096	1100-509101
Departmental Programs					
<u>Administrative Facility (110 Vernon)</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	1200-509101
<u>Customer Service (Metro Center)</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	1300-509101
<u>Facilities Maintenance</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	2200-509101
<u>ParaCruz</u>					
Employee Recognition/Appreciation Events		\$ -	\$ -	\$ -	3100-509101
<u>Operations</u>					
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	\$ -	3200-509101
<u>Fleet Maintenance</u>					
Employee Recognition/Appreciation Events and Shift Bid Refreshments		\$ -	\$ -	\$ -	4100-509101
TOTALS			\$ 34,600	\$ 35,533	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
SCHEDULE OF RESERVE ACCOUNT
BALANCES**

JUNE 30, 2010-Preliminary

	Board Adopted Minimum Balance	Reason	Balance at 6/30/09	Proposed Addition/ (Withdrawal)	Estimated Balance at 6/30/10	Comments:
Bus Stop Improvement Reserve	\$ -	To provide a dedicated source of funding for ADA improvements at bus stops	\$ -	\$ -	\$ -	Funds transferred to Capital Funding Reserve when STA program was eliminated in FY09
Alternative Fuel Conversion Fund	\$ -	Board-approved program of allocating \$462,000 per year for six years to convert buses to CNG	\$ -	\$ -	\$ -	Funds used to offset the purchase of 8 Local and 5 Highway 17 Bus replacements in FY09
Capital Funding Reserve	\$ 17,141,000	To cover District's share of capital project costs in the District's five year plan, plus MetroBase	\$ 14,025,636	\$ -	\$ 14,025,636	
Cash Flow Reserve	\$ 5,225,000	To cover two month's cash flow for fiscal or natural disaster or emergency	\$ 5,059,022	\$ (2,547,920)	\$ 2,511,102	Board approved use of cash flow reserves to balance FY10
Workers Compensation Reserve	\$ 3,194,347	Long term portion of workers compensation liability per 6/30/10 audit	\$ 2,091,581	\$ -	\$ 2,091,581	Minimum balance updated for FY10. Reserve 65% funded
Liability Insurance Reserve	\$ 750,000	\$250,000 SIR plus estimated liability on outstanding cases	\$ 700,757	\$ -	\$ 700,757	
Carryover from Previous Year	N/A	Excess revenue to support operating expenses in subsequent year(s)	\$ 2,155,737	\$ (1,004,151)	\$ 1,151,586	Proposed withdrawal required to balance FY10 operating budget
	\$ 26,310,347		\$ 24,032,733	\$ (3,552,071)	\$ 20,480,662	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

STAFF REPORT

DATE: June 25, 2010

TO: Board of Directors

FROM: Leslie White, General Manager
Margaret Gallagher, District Counsel

SUBJECT: CONSIDERATION OF MODIFICATION TO SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S BYLAWS TO CHANGE THE TIME OF THE FIRST REGULAR BOARD OF DIRECTORS MEETING OF THE MONTH FROM 9:00AM TO 9:30AM

I. RECOMMENDED ACTION

Approve the Resolution of METRO's Bylaws as set forth in Attachment A with proposed modification.

II. SUMMARY OF ISSUES

- METRO's Bylaws set the starting times for Board Meetings at 9:00 a.m.
- The first regular Board Meeting of the month for Santa Cruz METRO's Board of Directors takes place at 110 Vernon Street, METRO's Administrative offices.
- The Route 4 bus leaves Santa Cruz METRO Lane 2 at 8:45 a.m. The scheduled arrival time to METRO's Administrative Offices is currently 8:55 a.m.
- As a consequence of the current bus schedule and the distance from the bus stop to the Board meeting room, those utilizing the bus for transportation to the Board meeting at the Vernon Street facility do not arrive before approximately 9:15am.

III. DISCUSSION

Santa Cruz METRO's Administrative Offices located at 110 Vernon Street, Santa Cruz, is the location of Santa Cruz METRO's Board of Directors first meeting of the month, scheduled on the second Friday of the month.

The Route 4 Bus, leaves Santa Cruz METRO Center at 8:45am and is scheduled to arrive at the Vernon Street Administrative Offices at 8:55am. Because of the location of the bus stop which is across the street, those utilizing the bus are unable to arrive at the meeting before approximately 9:15am. This causes the passengers wishing to attend the Board of Directors meeting to arrive late for the meeting. It has been suggested that the meeting time for the first monthly meeting be adjusted accordingly to allow sufficient time for Route 4 bus passengers to arrive timely for the meeting.

Government Code Section 54954(a) requires each legislative body to provide for the time and place for regular meetings by ordinance, resolution or by-laws. It is recommended that the Board of Directors amend the Bylaws to reflect a start time of 9:30 a.m. for the first monthly meeting, to allow sufficient time for bus passengers to arrive on the Route 4 bus and attend the meeting in a timely manner.

IV. FINANCIAL CONSIDERATIONS

NONE.

V. ATTACHMENTS

Attachment A: Bylaws Resolution as modified, including all proposed modifications
Attachment is limited to the only page affected by proposed modification

Attachment A

RESOLUTION NO. 69-2-1
Amended 1-21-83, 6-16-89, 8-21-92,
4-15-94, 4-21-95, 4-27-97, 9-18-98,
4-16-99, 11-19-99, 6-16-00, 6-08-01,
6-15-01, 9-21-01, 02-15-02, 06-21-02,
09-27-02, 10-10-03, 12-19-03, 09-24-04,
12-17-04; 02-24-06; 02-23-07; 05-25-07;
05-23-08; 08-28-09; and 01-22-10
On the Motion of Director:
Duly Seconded by Director:
Is Hereby Amended: 06-25-10

A RESOLUTION OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT BOARD OF DIRECTORS
ESTABLISHING RULES, REGULATIONS, AND PROCEDURES FOR,
AND THE TIME AND PLACE OF MEETINGS OF THE BOARD; AND
CREATION OF OTHER OFFICES

I. REGULAR MEETINGS

1.01 Regular Meetings; Time

Regular meetings of the Santa Cruz Metropolitan Transit District (METRO) Board of Directors shall be held on the second Friday of each month (if needed) from 9:3000 a.m. to not later than 11:3000 a.m. and on the fourth Friday of each month from 9:00 a.m. to not later than noon. The Board of Directors may extend the meeting times as necessary through Board action. Notwithstanding the foregoing, if a regular meeting falls within 5 working days of a recognized METRO holiday, i.e., Thanksgiving, Christmas or New Year's Day, the Board of Directors shall reschedule the meeting to a more convenient date. The regular meeting schedule shall be published for the upcoming year and approved by the Board of Directors during October of each year. This schedule shall include the date, location and commencement time for each regular meeting of the Board of Directors and shall be posted on METRO's website, and METRO's official Bulletin Board throughout the year.

1.02 Regular Meetings; Place

- (a) The Regular meeting of the Board of Directors on the second Friday of the month shall be convened in the Santa Cruz Conference Room at Santa Cruz Metropolitan Transit District, 110 Vernon Street, Santa Cruz, CA

**BEFORE THE BOARD OF DIRECTORS OF THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. _____

On the Motion of Director: _____

Duly Seconded by Director: _____

The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF
RICHARD C. GABRIEL AS LEAD MECHANIC
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

WHEREAS, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Richard C. Gabriel to serve in the position of Lead Mechanic, and

WHEREAS, Richard C. Gabriel served as a member of the Fleet Maintenance Department of the Santa Cruz Metropolitan Transit District for the time period of October 28, 1985 to June 10, 2010, and

WHEREAS, Richard C. Gabriel provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

WHEREAS, Richard C. Gabriel served the Santa Cruz Metropolitan Transit District with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Richard C. Gabriel resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Richard C. Gabriel's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to the challenges of the Loma Prieta Earthquake, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Richard C. Gabriel.

NOW, THEREFORE, BE IT RESOLVED, that upon his retirement as Lead Mechanic, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend Richard C. Gabriel for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution will be presented to Richard C. Gabriel, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 25th day of June 2010 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED _____

ELLEN PIRIE
Board Chair

ATTEST _____

LESLIE R. WHITE
General Manager

APPROVED AS TO FORM:

MARGARET GALLAGHER
District Counsel