

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

June 15, 2001

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, June 15, 2001 at the City Hall Council Chambers, 809 Center Street, Santa Cruz, California.

Chairperson Ainsworth called the meeting to order at 9:06 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Sheryl Ainsworth
Jeff Almquist
Jan Beautz
Tim Fitzmaurice
Bruce Gabriel
Michelle Hinkle
Mike Keogh
Christopher Krohn
Emily Reilly
Ex-Officio Mike Rotkin

DIRECTORS ABSENT

Rafael Lopez
Dennis Norton

STAFF PRESENT

Bryant Baehr, Operations Manager
Paul Chandley, Human Resource Manager
Kim Chin, Planning & Marketing Manager
Mark Dorfman, Asst. General Manager
Marilyn Fenn, Asst. Finance Manager
Terry Gale, IT Manager
Margaret Gallagher, District Counsel

Mike Goodell, Sr. Database Administrator
David Konno, Fac. Maint. Manager
Kathy O'Mara, Schedule Analyst
Elisabeth Ross, Finance Manager
Judy Souza, Base Superintendent
Tom Stickel, Fleet Maintenance Manager
Leslie R. White, General Manager

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO INDICATED THEY WERE PRESENT

Sharon Barbour, MUG
Jim Bosso, S. C. Transportation
Wally Brondstatter, UTU
Richard Camperud, Courtesy Cab
Mark Hartunian, Lift Line
Patti Korba, SEA

Deborah Lane, MAS TF
Jeff LeBlanc, Bus Rider
Dennis Papadopolo, MASTF
Bob Scott, Engineering Consultant
Patricia Spence, MA STF
Linda Wilshusen, SCCRTC

2. ORAL AND WRITTEN COMMUNICATION

- a. Jan David-Hadley RE: Bikes on Buses
b. David Tomberlin RE: Amtrak Service

Director Krohn stated that he has heard Mr. Tomberlin's complaint from others as to Highway 17 service being brought to the Metro Center. Staff was directed to report on the interlocking issues of the Highway 17 service at the July Board meeting.

3. LABOR ORGANIZATION COMMUNICATIONS

Wally Brondstatter, UTU, showed a video of the bus rapid transit system in Eugene, Oregon, which should be operational soon. UTU and the District are looking forward to seeing this type of system in Santa Cruz.

4. METRO USERS GROUP (MUG) COMMUNICATIONS

Sharon Barbour read four Motions which were made by the MUG Committee at their recent meeting:

1. MUG recommends that the twelve (12) new paratransit vans remain with the contract, that they are dedicated to paratransit service and that each van is identified with the METRO logo and signage.
2. MUG supports Staff's recommendation to deny the request to construct one kiosk at the Watsonville Transit Center.
3. MUG supports Staff's recommendation that both MUG and MASTF Committees have an opportunity to offer input into the Service Planning and Review Committee process preliminarily and again at a final review stage.
4. MUG supports Staff's recommendation regarding the additional part-time police officer position.

5. METRO ACCESSIBLE SERVICES TRANSIT FORUM (MASTF) COMMUNICATIONS

Deborah Lane read three motions that were made at the recent MASTF meeting:

1. MASTF thanks the Board and Management for installation of no smoking signs at the bus shelters.
2. MASTF recommends to the Board that the Board Meetings stay at the same place in Santa Cruz during day light hours.
3. MASTF recommends to the Board and Management:
 - a. That the paratransit service area needs to be redefined or reformulated by the Board and Management according to existing fixed route schedules.

- b. New areas of paratransit service areas need to be identified.
- c. During the recertification process any rider who does not live in the service area should be identified and offered other alternatives.
- d. Make sure destination outside the service areas will be identified in the computer at the time the ride is booked with the service provider.
- e. Apply the service areas, ride rules and policies equally and uniformly to all passengers at all times.

Ms. Lane extended an invitation to the Board to attend next July's MASTF meeting for a celebration of the signing of the Americans with Disabilities Act (ADA) and for celebration of summer.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

SECTION I

ADD TO ITEM #2

ORAL AND WRITTEN COMMUNICATIONS

- a. Jan David-Hadley RE: Bikes on Buses
(Add written communication)

CONSENT AGENDA:

ADD TO ITEM 7-3

ACCEPT AND FILE PASSENGER LIFT REPORT FOR MAY 2001
(Add Staff Report)

ADD TO ITEM 7-4

Consideration of Tort Claims: Deny the claims of: Pamela Lee Spires; Elia Mendoza
(Add claims)

ADD TO ITEM #7-8

ACCEPT AND FILE STATUS REPORT ON ADA PARATRANSIT PROGRAM FOR MARCH 2001
(Add April Staff Report)

DELETE ITEM #7-17

CONSIDERATION OF APPROVAL OF LEASE FOR SCOTTS VALLEY TRANSIT CENTER TENANT

ADD TO ITEM #7-21

ACCEPT AND FILE QUARTERLY PERFORMANCE REPORT, THIRD QUARTER 2000/01
(Add Report)

ADD TO ITEM #7-27

CONSIDERATION OF AMENDMENT OF LEASE AGREEMENT WITH FREDRICO CHAVEZ AND RAFAEL CHAVEZ d/b/a TRUCK DRIVERS' INSTITUTE TO ALLOW SANTA CURZ METRO USE OF PARKING LOT ON SATURDAYS FROM JUNE 18 THROUGH SEPTEMBER 4, 2001
(Add Staff Report)

- ADD TO ITEM #8** CONSIDERATION OF ADOPTION OF RESOLUTION APPROVING FY 01-02 FINAL BUDGET; AUTHORIZATION OF BOARD MEMBER TRAVEL; APPROVAL OF EMPLOYEE INCENTIVE PROGRAM; AUTHORIZATION OF STAFFING LEVELS; AND APPROVAL OF JOB SPECIFICATIONS AND SALARY RANGES FOR ASSISTANT HUMAN RESOURCES MANAGER, PARATRANSIT ADMINISTRATOR, AND ELIGIBILITY COORDINATOR
(Add Staff Report Outlining Balance in Reserve Accounts)
- DELETE ITEM #10** AUTHORIZATION TO EXERCISE OPTION TO PURCHASE EIGHT COMPRESSED NATURAL GAS BUSES FROM PIERCE TRANSIT WITH NEW FLYER OF AMERICA
(Action taken at 6/8/01 Board Meeting)
- ADD TO ITEM #11** CONSIDERATION OF COMPLIANCE WITH FEDERAL REGULATIONS REGARDING BUS STOP ANNOUNCEMENTS
(Add Supplemental II Staff Report)
- ADD TO ITEM #13** CONSIDERATION OF THE SERVICE REVIEW AND PLANNING COMMITTEE COMPOSITION
(Add Supplemental Staff Report)
- DELETE ITEM #17** CONSIDERATION OF AWARD OF CONTRACT FOR PREPARATION OF PARATRANSIT POLICIES AND PROCEDURES
(Action taken at 6/8/01 Board Meeting)
- ADD TO ITEM #22** CONSIDERATION OF AMENDING THE SCOPE OF WORK FOR THE ENVIRONMENTAL IMPACT REPORT FOR THE METROBASE PROJECT
(Add Staff Report)
- ADD TO ITEM #23** CONSIDERATION OF AMENDING BYLAWS THROUGH APPROVAL OF RESOLUTION NO. 69-2-1 TO SET REGULAR BOARD MEETINGS TO BEGIN AT 9:00 A.M., TO ADD ENDING TIMES TO THE REGULAR BOARD MEETINGS, AND TO ENSURE BI-LIUNGUAL INTERPRETERS ARE PRESENT AT PUBLIC HEARINGS, WHEN APPROPRIATE
(Add Supplemental Staff Report)

CONSENT AGENDA

- 7-1. APPROVE REGULAR BOARD MEETING MINUTES OF 5/11/01 AND 5/18/01 AND REVISED BOARD MEETING MINUTES OF 4/13/01 (See Item 7-15 for vote revision)
- 7-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS
- 7-3. ACCEPT AND FILE PASSENGER LIFT REPORT FOR MAY 2001

- 7-4. CONSIDERATION OF TORT CLAIMS: Deny the claim of: Douglas Overton; Deny the Claims of: Pamela Lee Spires; Elia Mendoza
- 7-5. ACCEPT AND FILE MINUTES OF MASTF COMMITTEE MEETING OF 5/17/01
- 7-6. ACCEPT AND FILE MINUTES OF MUG COMMITTEE MEETING OF 5/16/01
- 7-7. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORT FOR APRIL 2001, APPROVAL OF BUDGET TRANSFERS
- 7-8. ACCEPT AND FILE STATUS REPORT ON ADA PARATRANSIT PROGRAM FOR MARCH AND APRIL 2001
- 7-9. ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR APRIL 2001
- 7-10. ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ SERVICE STATUS REPORT
- 7-11. CONSIDERATION OF AUTHORIZATION FOR DISPOSAL OF TWO PHOTOCOPIERS
- 7-12. CONSIDERATION OF RENEWAL OF LIABILITY AND PHYSICAL DAMAGE INSURANCE COVERAGE WITH CALTIP FOR FY 01-02
- 7-13. CONSIDERATION OF RENEWAL OF PROPERTY INSURANCE COVERAGE FOR FY 01-02
- 7-14. MOVED TO CLOSED SESSION FOR 6/15/01 BOARD MEETING
- 7-15. MOVED TO REGULAR AGENDA AS ITEM #23
- 7-16. MOVED TO REGULAR AGENDA AS ITEM #24
- 7-17. DELETED
- 7-18. CONSIDERATION OF STATUS OF CALIFORNIA TRAFFIC CONGESTION REDUCTION PROGRAM (TCRP)
- 7-19. CONSIDERATION OF AUTHORIZATION TO RENEW AGREEMENT WITH SANTA CRUZ COUNTY FOR ACQUISITION AND RELOCATION ASSISTANCE SERVICE
- 7-20. CONSIDERATION OF AUTHORIZATION TO RENEW CONTRACT WITH UNIVERSITY OF CALIFORNIA, SANTA CRUZ
- 7-21. ACCEPT AND FILE QUARTERLY PERFORMANCE REPORT, THIRD QUARTER 2000/01
- 7-22. ACCEPT AND FILE QUARTERLY RIDERSHIP REPORT, THIRD QUARTER 2000/01
- 7-23. CONSIDERATION OF USING BIO-DIESEL TO MEET THE INTERIM FUEL REQUIREMENTS OF THE CALIFORNIA AIR RESOURCES BOARD
- 7-24. CONSIDERATION OF AWARD OF CONTRACT FOR REPAIRS TO OPERATIONS PARKING LOT
- 7-25. CONSIDERATION OF AWARD OF CONTRACT FOR HEATING, VENTILATION AND AIR CONDITIONING (HVAC) REPLACEMENT AT SANTA CRUZ METRO CENTER
- 7-26. CONSIDERATION OF WORKSHOP MEETING ON SEPTEMBER 14, 2001, TO DISCUSS REVENUE ENHANCEMENT
- 7-27. CONSIDERATION OF AMENDMENT OF LEASE AGREEMENT WITH FREDRICO CHAVEZ AND RAFAEL CHAVEZ d/b/a TRUCK DRIVERS' INSTITUTE TO ALLOW SANTA CRUZ METRO USE OF PARKING LOT ON SATURDAYS FROM JUNE 18 THROUGH SEPTEMBER 4, 2001

ACTION: MOTION: DIRECTOR FITZMAURICE SECOND: DIRECTOR KROHN

Approve the Consent Agenda.

Les White spoke of the effort put forth by both Senator McPherson and Assemblymember Keeley in ensuring that funds came back to the District. Mr. White was directed to send out "thank you" letters in this regard.

Motion passed unanimously with Directors Lopez and Norton absent.

REGULAR AGENDA

8. **CONSIDERATION OF ADOPTION OF RESOLUTION APPROVING FY 01-02 FINAL BUDGET; AUTHORIZATION OF BOARD MEMBER TRAVEL; APPROVAL OF EMPLOYEE INCENTIVE PROGRAM; AUTHORIZATION OF STAFFING LEVELS; AND APPROVAL OF JOB SPECIFICATIONS AND SALARY RANGES FOR ASSISTANT HUMAN RESOURCES MANAGER, PARATRANSIT ADMINISTRATOR, AND ELIGIBILITY COORDINATOR**

Summary:

Elisabeth Ross pointed out that there is a memo in the Add-On Packet which addresses reserve account balances. Staff is requesting that the Board approve the budget for FY 01-02 and all related actions that are outlined in the staff report.

Discussion:

Director Krohn was informed that the increase in UCSC passenger revenue is anticipated when the bi-directional service is implemented on campus. It was also confirmed that staff is still utilizing the 5% sales tax as projected revenue.

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR GABRIEL

Adopt a resolution approving the final budget for FY 01-02 as presented in Attachment B; authorize Board member travel in FY 01-02 as described in Attachment C; approve the Employee Incentive Program as presented in Attachment D; authorize staffing levels as listed in Attachment G; approve the salary ranges and job specifications for the management positions of Assistant Human Resources Manager and Paratransit Administrator as presented in Attachment I; and approve the salary range and job specification for Paratransit Eligibility Coordinator as presented in Attachment I, subject to the meet and confer process with SEIU.

Motion passed unanimously with Directors Lopez and Norton absent.

9. **MOVED TO CONSENT AGENDA AS ITEM #7-23.**
10. **DELETED**
11. **CONSIDERATION OF COMPLIANCE WITH FEDERAL REGULATIONS REGARDING BUS STOP ANNOUNCEMENTS (SUPPLEMENTAL II)**

Summary:

Bryant Baehr submitted a supplemental report to the Board in the Add-On Packet which provides additional information concerning the reliability of the "Talking Bus" technology. Staff recommends that the Board Chair establish a committee to review the call stop announcement program. Staff recommends that this committee consist of: 2 Board Directors, 2 Staff members, 2 UTU representatives, 2 MASTF representatives and 2 MUG representatives.

Discussion:

Staff was advised to return to the Board at their August meeting to give results of this committee.

ACTION: MOTION: DIRECTOR GABRIEL SECOND: DIRECTOR REILLY

Establish a committee to provide guidance to the Board of Directors concerning call stop announcements. This committee would focus on the following: analyze the current call stop announcements, internal bus signage, bus stop signage, customer comments and bus operator compliance. The committee would prepare a report for the Board of Directors' review by the August 2001 meeting.

AMENDMENT: Directors Beautz and Fitzmaurice will represent the Board on this committee, with Director Reilly being the alternate for Director Fitzmaurice if needed.

A facilitator is needed for this process. Deborah Lane informed the Board that both Ed Kramer and Fahmey Ma'Awad, the gentlemen who brought this issue up, are working closely with Staff on this issue. Mr. Kramer and Michael Edwards will be the MASTF representatives on this committee. Liz Sparks of CCCIL congratulated the Board for the progress on this issue. Wally Brondstatter stated that the committee would work on what to do in the interim period between now and when the equipment is installed.

Motion passed unanimously with Director Lopez and Norton absent.

12. CONSIDERATION OF CHANGE IN CONTRACT WITH THE SANTA CRUZ POLICE DEPARTMENT TO PROVIDE ADDITIONAL SECURITY SERVICES IN AND AROUND METRO CENTER

Summary:

Director Fitzmaurice introduced Operations Deputy Chief Jeff Locke of the Santa Cruz Police Dept. who spoke to the Board regarding the security impacts that spread beyond the Metro Center boundaries. As the Mayor of Santa Cruz, Director Fitzmaurice had requested funding assistance from the METRO for an additional part-time police officer to monitor the area from the Metro Center to the teen center.

Discussion:

Several Directors expressed their concern about METRO funding this officer when there are numerous other venues in the area who create security situations as well. An additional concern voiced was that of the liability to the METRO when their security officers are off Metro Center property. Lastly, Directors had concerns regarding funding an officer who would be monitoring more than just Metro Center property, with funds that could be used for more bus service. Director Fitzmaurice withdrew his request for METRO to fund an additional part-time police officer to monitor areas from the Metro Center to the teen center.

Staff was directed to study the security arrangements at the District's other transit centers and to bring a report back to the Board at a later date. This report will encompass METRO's responsibility and sphere of influence and whether staff is taking enough action to look at adjoining uses of transit facilities. Staff will look into an incentive for the City of Santa Cruz to locate their downtown precinct in the newly developed Metro Center.

ACTION: MOTION: DIRECTOR FITZMAURICE SECOND: DIRECTOR KROHN

Table this issue.

Motion passed unanimously with Director Lopez and Norton absent.

13. CONSIDERATION OF THE SERVICE REVIEW AND PLANNING COMMITTEE COMPOSITION

Summary:

Les White stated that the steps that Staff recommends were outlined at the June 8th Board Meeting. This includes a two-step review process by both MUG and MASTF: a conceptual step and final comments. Both the MUG and MASTF Committees will still have the flexibility to approach the Board with concerns.

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR FITZMAURICE

Move Staff recommendation that the Service Planning and Review Committee maintain its current membership with MUG and MASTF providing input as set forth in the two-step review process.

Motion passed unanimously with Director Lopez and Norton absent.

14. CONSIDERATION OF REQUEST BY MASTF FOR SENSITIVITY TRAINING FOR MEMBERS OF THE BOARD OF DIRECTORS AND METRO MANAGEMENT

Summary:

Kim Chin stated that the timeframe for participation in this sensitivity training is July 24 through August 7, 2001. The consultants are currently working on the policies and procedures.

ACTION: MOTION: DIRECTOR FITZMAURICE SECOND: DIRECTOR REILLY

Establish a paratransit sensitivity training program for Board Members and METRO management.

It was suggested that the term "sensitivity training" be replaced with "disability awareness training".

Motion passed unanimously with Director Lopez and Norton absent.

Patricia Spence noted that any participants with disabilities could be given another task, not related to just riding and observing. Information will be sent to the Board and METRO staff on where to call to make their paratransit reservations. The "paratransit experience" will involve two weekends and the fee of \$2.00 will need to be paid up front.

Mark Hartunian of Lift Line assured the Board that he would take data from this experience and use it to improve paratransit service.

15. **MOVED TO CONSENT AGENDA AS ITEM #7-24.**

16. **MOVED TO CONSENT AGENDA AS ITEM #7-25.**

17. **DELETED**

18. **MOVED TO JULY 20TH MEETING**

19. **MOVED TO CONSENT AGENDA AS ITEM #7-26.**

20. **CONSIDERATION OF LEASING A TROLLEY REPLICIA SPECIALTY VEHICLE FOR DEMONSTRATION PROJECT ON THE SANTA CRUZ BEACH SHUTTLE**

Summary:

Les White reported that using a trolley replica specialty vehicle would expand the visibility of the Beach Shuttle. There is nothing in the budget for FY 01-02 to fund this trolley. Staff recommends that the Board direct Staff to seek vendors who could lease this type of vehicle and to find sponsors for funding the lease.

Discussion:

Director Krohn asked for the cost of running the Capitola trolley and the ridership figures. It was noted that Santa Cruz Transportation operates the Capitola trolley and that when it operated on Labor Day weekend, it surpassed the Beach Shuttle ridership. A 32-passenger vehicle is the largest that can be run locally. In addition to Santa Cruz Transportation, El Dorado Bus Co. also runs this service. Director Beautz expressed concern that a considerable amount of funds would be spent to promote a "free" shuttle. Mr. White added that since leasing of equipment would be necessary, the District's normal participation of 23% of the operating cost would not apply.

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR GABRIEL

Authorize Staff to seek vendors to lease a trolley replica shuttle vehicle for use on the Santa Cruz Beach Shuttle and to seek financial sponsors to offset the associated costs.

Director Krohn commented that he would like to approach the Santa Cruz City Council to contribute to this if there is a cost sharing. Ex Officio Director Rotkin added that he would like a discussion with other agencies prior to committing District funds. Director Fitzmaurice inquired as to why the regular-route buses that are used for the Beach Shuttle do not specify that this service is free. Les White responded that the buses used for the Beach Shuttle would have signage stating that the service is "free" by this weekend. Mr. White commented that the Board should look into possibly investing more funds into this shuttle and look at ways to maximize this service. Director Reilly added that the Beach Shuttle should be better advertised to local residents. Director Gabriel asked whether the trolley would have lifts and stated that his preference is a ramp rather than hydraulics. Mr. White will look into low-floor trolleys. Wally Brondstatter expressed concern that the shuttle lane might not exist next year and added that Staff needs to make sure there is a lane that will always be there.

Staff will obtain statistics for the Capitola Shuttle before and after the trolley replica was implemented. Les White discussed an alternative fuel trolley and informed the Board that the District would have to purchase one, rather than lease one. The District could have this built but there is no alternate fuel trolley available on a 3-4 month lease basis. Director Almquist asked Staff to research the number of injuries that have taken place on trolleys that are not enclosed like buses.

Motion passed unanimously with Director Lopez and Norton absent.

21. CONSIDERATION OF AUTHORIZING STAFF TO NEGOTIATE WITH FOOD AND NUTRITION SERVICES FOR THE ASSIGNMENT OF PARATRANSIT VANS FOR THE PROVISION OF COMPLIMENTARY ADA PARATRANSIT SERVICE

Summary:

Les White stated that in the past the paratransit vans have been leased to the providers. Staff's recommendation is that the vehicles are attached to the contract for paratransit services and that Staff enters into negotiations with Food and Nutrition Services for these vehicles to be in place to assist in paratransit service. Seven new paratransit vehicles have been received and five additional vehicles will be received in the Fall of 2001. The current provider could operate these paratransit vehicles themselves or subcontract them to the taxi companies. However, there would be a restriction that no taxi meters are placed in the paratransit vehicles and that METRO signage is placed on all of these vehicles.

Discussion:

Ex Officio Director Rotkin inquired if the contractor would have maintenance standards and was informed that they would have this responsibility. Director Almquist was informed that there

would be a full indemnity clause whereby operators would need to defend the District in a legal action.

ACTION: MOTION: DIRECTOR GABRIEL SECOND: DIRECTOR FITZMAURICE

Authorize Staff to enter into negotiations with Food and Nutrition Services for the assignment of twelve new paratransit vans for use in providing complimentary ADA paratransit service.

AMENDMENT:

Direct Staff to move forward to identify these twelve paratransit vehicles, as well as other vehicles used by Lift Line, with METRO signage. The signage is to designate that the ADA service being provided by each of these vehicles is funded by METRO.

Sharon Barbour stated that MUG supported this recommendation. She added that there are people who need lift equipped vans who are not ADA eligible. Mr. White responded that the FTA 5311 program provides assistance and the Transportation Commission is another source for additional equipment. Mark Hartunian informed Director Beautz that an "unscheduled ride" is merely an open-ended return or "will call" return. Mr. Hartunian also stated that no rides were denied last month.

Motion passed unanimously with Director Lopez and Norton absent.

22. CONSIDERATION OF AMENDING THE SCOPE OF WORK FOR THE ENVIRONMENTAL IMPACT REPORT FOR THE METROBASE PROJECT

Summary:

Les White explained that the materials in the Add-On Packet came in towards the end of the Scoping Process. These materials were given to Staff and Denise Duffy and Associates, however, they were not included with the other materials in the Board Packet for the May 23rd Special Meeting. There were no new issues for the EIR in these additional materials. Mr. White commented that the consideration of 100 units would be removed from the Scope of Work and that Scott Kennedy's comments regarding the design considerations for MetroBase are in the current Scope of Work.

ACTION: MOTION: DIRECTOR FITZMAURICE SECOND: DIRECTOR GABRIEL

Reaffirm the existing scope for the Environmental Impact Report (EIR)/Environmental Impact Statement (EIS).

Ex Officio Director Rotkin confirmed that Staff had these additional documents before them prior to completion of the Scope of Work. There was nothing overlooked from the public in the EIR process. Director Fitzmaurice added that there was nothing new in these comments that were not available when the original determination was made for the Scope of Work.

Motion passed unanimously with Director Lopez and Norton absent.

23. a. **CONSIDERATION OF AMENDING BYLAWS THROUGH APPROVAL OF RESOLUTION NO. 69-2-1 TO SET REGULAR BOARD MEETINGS TO BEGIN AT 9:00 A.M., TO ADD ENDING TIMES TO THE REGULAR BOARD MEETINGS, AND TO ENSURE BI-LINGUAL INTERPRETERS ARE PRESENT AT PUBLIC HEARINGS, WHEN APPROPRIATE**
Action Taken on Meeting Times at the June 8, 2001 Meeting

Summary:

Margaret Gallagher commented that there were questions raised about the language regarding the bilingual interpreter, and that it should be specified that this is "Spanish" interpreting. A memo was provided with pricing details for this interpreter. Costs quoted were \$65/hour for the first two hours with the third hour being billed in increments of 15 minutes. To acquire an interpreter for less than two hours, the rate would be \$70 for the first hour.

ACTION: MOTION: DIRECTOR FITZMAURICE SECOND: DIRECTOR GABRIEL

Approve Spanish interpreter for a minimum of one hour for the second Board Meeting of each month.

Ex Officio Director Rotkin suggested that Staff negotiate with City Hall staff about contributing to the maintenance of their translation equipment.

Motion passed unanimously with Director Lopez and Norton absent.

- b. **CONSIDERATION OF ALTERNATE MEETING LOCATIONS AND NIGHT MEETINGS FOR THE REGULAR BOARD MEETING**

Margaret Gallagher stated that both MUG and MASTF prefer that the Board Meetings take place in Santa Cruz and during the daytime.

ACTION: MOTION: DIRECTOR BEAUTZ SECOND: DIRECTOR KROHN

Continue this item for one month.

Motion passed unanimously with Director Lopez and Norton absent.

24. **CONSIDERATION OF A REQUEST TO CONSTRUCT ONE KIOSK AT THE WATSONVILLE TRANSIT CENTER**

ACTION: MOTION: DIRECTOR ALMQUIST SECOND: DIRECTOR BEAUTZ

Continue this item for one month.

Motion passed unanimously with Director Lopez and Norton absent.

25. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel

Margaret Gallagher stated that there would be a conference with the Real Property Negotiator regarding McDonald's lease in the current restaurant space in the lobby of the Watsonville Transit Center regarding rent and terms of payment. There will also be a conference with the Labor Negotiator regarding labor negotiations with SEIU and UTU. Lastly, there will be a conference with Legal Counsel regarding existing litigation -- Claim of Matthew Smith.

26. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

Patti Korba of SEA asked that the Board consider the extra duties being asked of the Vehicle Service Workers with regard to the new fareboxes and the revenue collection that is currently being done by the security staff. Ms. Korba stated that she hopes in the future that the Vehicle Service Workers would be compensated with a 5% increase.

SECTION II: CLOSED SESSION

Chairperson Ainsworth adjourned to Closed Session at 11:29 a.m. and reconvened to Open Session at 12:47.

SECTION III: RECONVENE TO OPEN SESSION

Margaret Gallagher stated that there was nothing to report at this time.

ADJOURN

There being no further business, Chairperson Ainsworth adjourned the meeting at 12:47 p.m.

Respectfully submitted,

DALE CARR
Administrative Services Coordinator