



A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, November 18, 2011 at the Watsonville City Council Chambers, located at 275 Main Street in Watsonville, California.

Chair Pirie called the meeting to order at 9:11 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

DIRECTORS PRESENT

Hilary Bryant
Dene Bustichi
Daniel Dodge
Ron Graves
Donald Hagen
Michelle Hinkle
Ellen Pirie
Lynn Robinson
Mark Stone
Ex-Officio Donna Blitzer

DIRECTORS ABSENT

Margarita Alejo
John Leopold

STAFF PRESENT

Angela Aitken, Acting AGM/Finance Mgr.

Frank Cheng, IT & MB Project Manager
Bob Cotter, Maintenance Manager
Margaret Gallagher, District Counsel

Debbie Kinslow, Asst Finance Manager
Robyn Slater, Human Resources Manager
Leslie R. White, General Manager
Anthony Tapiz, Administrative Svcs
Coordinator

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Will Regan, VMU
John Daugherty, SEA
Bonnie Morr, UTU
Eduardo Montesino, UTU
Brent Fouse, PSA

2. ORAL ANNOUNCEMENT: SPANISH LANGUAGE INTERPRETATION

Amy Weiss announced that she was available for Spanish language interpretation.

3. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

WRITTEN:

A. Bill Delaney RE: Routing of Buses on 41st Ave. Northbound

ORAL:

None.

DIRECTOR DODGE ARRIVED

4. LABOR ORGANIZATION COMMUNICATIONS

John Daugherty, SEA, noted that Customer Service Department has been understaffed and has not been keeping the established Customer Service Booth schedule, and he suggested that staffing needs be shored up.

5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

EX-OFFICIO DIRECTOR BLITZER ARRIVED.

CONSENT AGENDA

6-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JULY 2011

Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager

6-2. ACCEPT AND FILE ACCESSIBLE SERVICES REPORT FOR MONTH OF AUGUST & SEPTEMBER 2011

Submitted by: John A. Daugherty, Accessible Services Coordinator

6-3. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF SEPTEMBER 2011

Submitted by: April Warnock, Paratransit Superintendent

6-4. ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR SEPTEMBER 2011

Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager

- 6-5. ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR NOVEMBER 2011**
Submitted by: Tom Hiltner, Grants/Legislative Analyst
- 6-6. ACCEPT AND FILE STATUS REPORT OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES**
Submitted by: Tove Beatty, Grants/Legislative Analyst
- 6-7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH CLASSIC GRAPHICS**
Submitted by: Erron Alvey, Acting Purchasing Agent
- 6-8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH DOC AUTO**
Submitted by: Erron Alvey, Acting Purchasing Agent
- 6-9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH SPECIALIZED AUTO**
Submitted by: Erron Alvey, Acting Purchasing Agent
- 6-10. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH FRICKE PARKS PRESS**
Submitted by: Erron Alvey, Acting Purchasing Agent

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR HINKLE

Approve Consent Agenda as presented.

Motion passed unanimously with Directors Alejo and Leopold being absent.

REGULAR AGENDA

7. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

Chair Ellen Pirie noted that Bus Operator Dorice Ann was unable to attend, but was being recognized with a Certificate of Appreciation for thirty years of service.

ACTION: MOTION: DIRECTOR DODGE SECOND: DIRECTOR BRYANT

Approve Certificate of Appreciation for Bus Operator Dorice Ann in recognition of thirty years of service.

Motion passed unanimously with Directors Alejo and Leopold being absent.

8. CONSIDERATION OF ESTABLISHING A MINIMUM AGE LIMIT OF 6 YEARS OLD FOR CHILDREN TO RIDE METRO SERVICE UNACCOMPANIED

Ciro Aguirre, Operations Manager, presented the Staff Report on the establishment of a minimum age for unaccompanied minors. There was a discussion about the risks and concerns involved with establishing a minimum age for unaccompanied minors. The Board requested additional information or feedback on unaccompanied minors.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR BUSTICHI

Defer discussion to meeting of January 27, 2012.

Motion passed unanimously with Directors Alejo and Leopold being absent.

9. ACCEPT THE PROPOSED CHANGES TO THE TITLE VI REGULATIONS (49 CFR PART 21) AS SUBMITTED ON THE TITLE VI CIRCULAR AND ABSTAIN FROM COMMENTING ON SAID CHANGES

Leslie R. White, General Manager, presented the Staff Report on Title VI Regulations. There was a discussion about the proposed changes. Director Dodge acknowledged that METRO would simply be accepting and implementing the proposed changes.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR BRYANT

Accept the proposed changes to the Title VI Regulations (49 CFR Part 21) as submitted on the Title Vi Circular and abstain from commenting on said changes

Motion passed unanimously with Directors Alejo and Leopold being absent.

10. CONSIDERATION OF TERM EXPIRATIONS AND VACANCIES ON THE METRO ADVISORY COMMITTEE (MAC)

Leslie R. White, General Manager, reported that there were three nominees for appointment or reappointment to the Metro Advisory Committee.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR HAGEN

Nominate Steve Johnson for appointment to the Metro Advisory Committee for a term beginning January 1, 2012 and ending December 31, 2013; nominate Naomi Gunther and Dennis Papadopulo for reappointment to the Metro Advisory Committee terms beginning January 1, 2012 and ending December 31, 2013.

Motion passed unanimously with Directors Alejo and Leopold being absent.

11. MONTHLY BUDGET STATUS REPORTS FOR JULY 2011 AND APPROVAL OF BUDGET TRANSFERS

Angela Aitken, Acting Asst. General Manager & Finance Manager, presented the Staff Report for the month of July and said that she would be presenting a revised budget in January 2012. Director Dodge asked why fringe benefits were higher. Angela Aitken said that the increase was due to medical expenses.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR DODGE

Accept and file Monthly Budget Status Reports for July 2011 and approval of budget transfers.

Motion passed unanimously with Directors Alejo and Leopold being absent.

12. CONSIDERATION OF APPROVAL OF THE 2012 FEDERAL LEGISLATIVE ADVOCACY PROGRAM

Leslie R. White, General Manager, presented his Staff Report on the 2012 Federal Legislative Advocacy Program for METRO.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR HINKLE

Approve the 2012 Federal Legislative Advocacy Program.

Motion passed unanimously with Directors Alejo and Leopold being absent.

CHAIR PIRIE ADJOURNED TO THE ANNUAL MEETING OF THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION AT 10:17 AM.

CHAIR PIRIE RE-CONVENED THE METRO BOARD OF DIRECTORS MEETING AT 10:20 AM.

DIRECTORS BUSITCHI AND DODGE LEFT THE ROOM.

13. CONSIDERATION OF CONTRACT RENEWAL WITH CAPITALEDGE ADVOCACY, LLC FOR FEDERAL LEGISLATIVE REPRESENTATIVE SERVICES FOR AN AMOUNT NOT TO EXCEED \$64,000

Erron Alvey, Acting Purchasing Agent, presented the staff report on renewing the contract with Capitaledge Advocacy, LLC for Federal Legislative Representative Services.

ACTION: MOTION: DIRECTOR STONE SECOND: DIRECTOR HAGEN

Authorize the General Manager to sign a contract renewal with CapitalEdge Advocacy, LLC for Federal Legislative Representative Services for an amount not to exceed \$64,000.

Motion passed unanimously with Directors Alejo, Bustichi, Dodge and Leopold being absent.

DIRECTORS BUSITCHI AND DODGE RETURNED.

14. CONSIDERATION OF APPROVAL OF 2012 STATE LEGISLATIVE ADVOCACY PROGRAM

Leslie R. White, General Manager, presented his staff report on the 2012 State Legislative Advocacy Program for METRO.

DIRECTOR ROBINSON LEFT THE ROOM.

There was a discussion about soliciting letters of support from the governing bodies of the jurisdictions that METRO serves, as well as a letter signed by all METRO Directors, to be submitted to state legislators.

DIRECTOR ROBINSON RETURNED.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR BRYANT

Approve the 2012 State Legislative Advocacy Program and direct staff to solicit letters of support from all jurisdictions in METRO.

Motion passed unanimously with Directors Alejo and Leopold being absent.

15. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH SHAW YODER ANTWHI FOR STATE LEGISLATIVE SERVICES

Erron Alvey, Acting Purchasing Agent, presented the staff report on renewing the contract with Capitaledge Advocacy, LLC for Federal Legislative Representative Services.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR HINKLE

Authorize the General Manager to sign a contract with Shaw Yoder Antwhi for State Legislative Representative Services.

16. CONSIDERATION OF INCREASING FLEET MAINTENANCE STAFFING LEVELS BY TWO MECHANICS TO ADDRESS BUS WARRANTY EXPIRATION AND LARGER FLEET DEPLOYMENT

Leslie R. White, General Manager, presented the staff report on increasing the Fleet Maintenance staffing levels by two mechanics. There was a discussion about the need for more mechanics. Will Regan thanked the Board for their consideration and detailed the difficulties faced by mechanics. Director Graves asked that the Board be notified when the two mechanic positions have been filled.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR GRAVES

Approve increasing the authorized level of mechanics to 18 effective March 1, 2012.

Motion passed unanimously with Directors Alejo and Leopold being absent.

17. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT FOR 2ND LNG TANK PURCHASE

Frank Cheng, IT and MetroBase Project Manager, presented the staff report on the contract for the purchase of a second Liquefied Natural Gas tank. Chair Pirie asked why the second bid was so much higher, and noted a math error.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR DODGE

Authorize the General Manager to execute a contract for the purchase of a second LNG tank.

Motion passed unanimously with Directors Alejo and Leopold being absent.

18. ORAL ANNOUNCEMENT:

Ellen Pirie, Chair, announced that the next regularly scheduled Board Meeting will be held Friday, December 16, 2011 at 9:00 a.m. at the Santa Cruz City Council Chambers located at 809 Center Street, Santa Cruz

19. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Margaret Gallagher, District Counsel, said that the Board would have a discussion regarding the claim of the estate of Salvador Chipres, et al, and Joe Costanza.

20. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

SECTION II: CLOSED SESSION

Chair Pirie adjourned to Closed Session at 11:03 a.m. and reconvened to Open Session at 11:17 a.m.

SECTION III: RECONVENE TO OPEN SESSION

21. REPORT OF CLOSED SESSION

Margaret Gallagher stated that there were no reportable actions taken in Closed Session.

22. ADJOURNMENT

There being no further business, Chair Pirie adjourned the meeting at 11:17 a.m.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator