



Minutes- Board of Directors

January 27, 2012

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, January 27, 2012 at the Santa Cruz City Council Chambers, located at 809 Center Street in Santa Cruz, California.

Vice Chair Robinson called the meeting to order at 9:04 a.m.

SECTION 1: OPEN SESSION

1. ROLL CALL:

PRESENT

- | | |
|-----------------------------------|-------------------------------------|
| Director Margarita Alejo | <input checked="" type="checkbox"/> |
| Director Hilary Bryant | <input checked="" type="checkbox"/> |
| Director Dene Bustichi | <input checked="" type="checkbox"/> |
| Director Daniel Dodge | <input checked="" type="checkbox"/> |
| Director Ron Graves | <input checked="" type="checkbox"/> |
| Director Michelle Hinkle | <input checked="" type="checkbox"/> |
| Director Deborah Lane | <input checked="" type="checkbox"/> |
| Director John Leopold | <input checked="" type="checkbox"/> |
| Director Ellen Pirie | <input type="checkbox"/> |
| Director Lynn Robinson | <input checked="" type="checkbox"/> |
| Director Mark Stone | <input checked="" type="checkbox"/> |
| Ex-Officio Director Donna Blitzer | <input type="checkbox"/> |

STAFF PRESENT

Frank Cheng, IT & MB Project Manager
Bob Cotter, Maintenance Manager
Margaret Gallagher, District Counsel
Angela Aitken, Finance Mgr.
Ciro Aguirre, Operations Manager
Liseth Guizar, Claims Investigator I

Leslie R. White, General Manager
Anthony Tapiz, Administrative Svcs Coordinator
Sherri Escobedo, Administrative Assistant
Erich Friedrich, Junior Transit Planner

EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

None.

2. ORAL ANNOUNCEMENT: SPANISH LANGUAGE INTERPRETATION

Amy Weiss announced that she was available for Spanish language interpretation.

**3. CONSIDERATION OF:
A. ELECTION OF DIRECTORS TO SERVE AS BOARD OFFICERS
B. APPOINTMENTS TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION
COMMISSION FOR 2012**

Vice Chair Robinson announced that hers was the only name received in nomination for Board Chair. Ms. Robinson closed the nominations for Board Chair.

ACTION: MOTION: DIRECTOR ROBINSON

Elect Lynn Robinson as Chair of the Santa Cruz METRO Board of Directors for 2012.

Motion passed unanimously with Director Pirie being absent.

Vice Chair Robinson announced that Daniel Dodge was the only name received in nomination for Board Vice Chair. Ms. Robinson closed the nominations for Board Vice Chair.

ACTION: MOTION: DIRECTOR ROBINSON

Elect Daniel Dodge as Vice Chair of the Santa Cruz METRO Board of Directors for 2012.

Motion passed unanimously with Director Pirie being absent.

Vice Chair Robinson announced that Dene Bustichi, Ron Graves and Lynn Robinson were nominated as METRO representatives to the Santa Cruz County Regional Transportation Commission for 2012. Ms. Robinson closed the nominations for representatives to the Santa Cruz County Regional Transportation Commission.

ACTION: MOTION: DIRECTOR ROBINSON

Appoint Dene Bustichi, Ron Graves and Lynn Robinson as METRO representatives to the Santa Cruz County Regional Transportation Commission for 2012.

Motion passed unanimously with Director Pirie being absent.

Vice Chair Robinson announced that Dene Bustichi, Ron Graves and Lynn Robinson were nominated as METRO representatives to the Santa Cruz County Regional Transportation Commission for 2012. Ms. Robinson closed the nominations for representatives to the Santa Cruz County Regional Transportation Commission.

ACTION: MOTION: DIRECTOR ROBINSON

Appoint Dene Bustichi, Ron Graves and Lynn Robinson as METRO representatives to the Santa Cruz County Regional Transportation Commission for 2012.

Motion passed unanimously with Director Pirie being absent.

Vice Chair Robinson announced that Daniel Dodge, Hilary Bryant, and Margarita Alejo were nominated by Director Pirie, and that Daniel Dodge, Michelle Hinkle and Deborah Lane were nominated by Director Leopold as METRO alternates to the Santa Cruz County Regional Transportation Commission for 2012. Ms. Robinson closed the nominations for alternates to the Santa Cruz County Regional Transportation Commission.

ACTION: MOTION: DIRECTOR ROBINSON

Appoint Daniel Dodge, Hilary Bryant, and Margarita Alejo as METRO alternates to the Santa Cruz County Regional Transportation Commission for 2012.

Motion passed with Director Leopold voting no and Director Pirie being absent.

Director Leopold said that a representative to the Highway Construction Authority (HCA) could be appointed as it becomes relevant. Leslie R. White said that there should be a dissolution clause for the HCA Joint Powers Authority.

4. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

WRITTEN:

- a.) **CORRESPONDENCE REGARDING PARACRUZ WILL-CALL RETURNS**
Received from: Martha Preciado-Stoddard
- b.) **CORRESPONDENCE REGARDING GENDER-NEUTRAL RESTROOMS**
Received from: Luke Hatfield and Arthur Shemitz
- c.) **CORRESPONDENCE REGARDING POETRY ON THE BUS**
Received from: Michelle Williams
- d.) **CORRESPONDENCE REGARDING APPRECIATION FOR WHEELCHAIR RESTRAINT DEVICE DEMONSTRATION**
Received from: John Daugherty, E&D TAC

ORAL:

None.

5. LABOR ORGANIZATION COMMUNICATIONS

Eduardo Montesino, UTU, announced that he was the new local president.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

6-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF OCTOBER 2011

Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager

- 6-2. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF RAYMOND EMME, CLAIM #12-0002**
Submitted by: Margaret Gallagher, District Counsel
- 6-3. ACCEPT & FILE RIDERSHIP AND PERFORMANCE REPORT FOR NOVEMBER 2011**
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-4. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF NOVEMBER 2011**
Submitted by: April Warnock, Paratransit Superintendent
- 6-5. ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR DECEMBER 2011**
Submitted by: Leslie R. White, General Manager
- 6-6. ACCEPT AND FILE STATUS REPORTS OF PROPOSED FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES**
Submitted by: Leslie R. White, General Manager
- 6-7. ACCEPT AND FILE ACCESSIBLE SERVICES REPORT FOR NOVEMBER 2011**
Submitted by: John A. Daugherty, Accessible Services Coordinator
- 6-8. ACCEPT AND FILE MINUTES OF NOVEMBER 2011 METRO ADVISORY COMMITTEE (MAC) MEETING AND MAC AGENDA FOR FEBRUARY 2012**
Submitted by: Sherri Escobedo, Administrative Assistant
- 6-9. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS**
Submitted by: Sherri Escobedo, Administrative Assistant

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR LEOPOLD

Approve Consent Agenda as presented.

Motion passed unanimously with Director Pirie being absent.

REGULAR AGENDA

7. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

Chair Robinson presented Certificates of Appreciation and Service Pins for ten years of service to: Harlan I. Glatt, Sr. Database Administrator, Delvis F. Seda, Bus Operator, Mario Arellano, Bus Operator, Jon Bartholomew, Bus Operator, Rhonda Carter, Bus Operator, Michael Cotroneo, Bus Operator, Richard Cowell, Bus Operator, Brian McHale, Bus Operator, and Justina O'Hagin, Bus Operator.

8. CONSIDERATION OF RESOLUTIONS OF APPRECIATION FOR THE SERVICES OF TERRY A. GALE AS IT MANAGER AND ROBERTO OJEDA AS MECHANIC III FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Chair Robinson read the resolutions of appreciation. Roberto Ojeda thanked the Board and staff.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR GRAVES

Approve Resolution of Appreciation for the services of Terry A. Gale as Information Technology Manager, and approve Resolution of Appreciation for the services of Roberto Ojeda as Mechanic III for the Santa Cruz Metropolitan Transit District.

Motion passed unanimously with Director Pirie being absent.

9. ACCEPT AND FILE UPDATE OF THE CONSTRUCTION, IMPROVEMENT AND REPAIR OF PROPOSED COUNTY-WIDE BUS STOPS USING \$500,000 IN STATE TRANSIT IMPROVEMENT PROGRAM FUNDS VIA THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC)

Robert Cotter, Facilities and Fleet Maintenance Manager, presented the construction update. There was a discussion about bus stop improvements.

NO ACTION TAKEN.

10. CONSIDERATION OF PROPOSED SERVICE ENHANCEMENT PLAN FOR SPRING 2012

Erich Friedrich presented the staff report on the Proposed Service Enhancements for Spring 2012. There was a discussion about restoring service. Manny Martinez, PSA, said that more public outreach needed to be performed to notify the ridership of the enhancements.

ACTION: MOTION: DIRECTOR DODGE SECOND: DIRECTOR LEOPOLD

Adopt the Proposed Service Enhancements for Spring 2012.

Motion passed unanimously with Director Pirie being absent.

11. CONSIDERATION OF WATSONVILLE TRANSIT CENTER LOBBY IMPROVEMENTS AND RECOGNITION OF WORK OF METRO FACILITIES MAINTENANCE STAFF

Leslie R. White presented the Watsonville Transit Center lobby improvements. There was a discussion about the good work done by METRO staff. Manny Martinez, PSA, said the quality of the work was a good argument for expanding the Maintenance Department.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR DODGE

Accept and file staff report on Watsonville Transit Center lobby improvements, including renovations of the terminal restaurant space; recognize the work accomplished by Santa Cruz METRO's Facilities Maintenance Workers; and direct that the personnel files of the Facilities Maintenance workers reflect the appreciation of the Board of Directors.

Motion passed unanimously with Director Pirie being absent.

12. CONSIDERATION OF THE TITLE VI COMPLIANCE REVIEW FINAL REPORT RECEIVED FROM THE FEDERAL TRANSIT ADMINISTRATION (FTA) OFFICE OF CIVIL RIGHTS

Margaret Gallagher presented the staff report on the Title VI Compliance Review Final Report. Ms. Gallagher said that METRO had one deficiency out of eight. Ms. Gallagher said that the METRO Limited English Proficiency program would need Board approval before being submitted to FTA.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR STONE

Accept and file the Title VI Compliance Review Final Report; and Direct METRO Staff to complete the Limited English Proficiency (LEP) Four-Factor Analysis and Language Assistance Plan for public and METRO Board Review

Motion passed unanimously with Director Pirie being absent.

13. CONSIDERATION OF IMPLEMENTATION OF THE “POETRY IN MOTION” PROGRAM AND ITS COMPATIBILITY WITH METRO’S ADVERTISING POLICY

Director Leopold said that METRO had previously allowed poetry on the buses under the county Mobile Muse Program in 1999. There was a discussion about poetry on the buses.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR STONE

Direct District Counsel and Poetry in Motion supporters to meet and develop Poetry in Motion program.

Motion passed unanimously with Director Pirie being absent.

14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH OJO TECHNOLOGY TO INSTALL SECURITY SURVEILLANCE SYSTEMS AT REMAINING SANTA CRUZ METRO FACILITIES WITH A TOTAL NOT TO EXCEED \$700,000 AND EXTEND THE TERM OF THE CONTRACT

Ciro Aguirre presented the staff report for a contract amendment with Ojo Technology. John Daugherty, SEA, said he looked forward to meeting and discussing deployment of the new equipment. Director Dodge asked if the Scotts Valley (Bart Cavallaro) Transit Center would also be upgraded. Mr. Aguirre said that was a possibility if there were still funds remaining.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR BRYANT

Authorize the General Manager to execute a contract amendment with Ojo Technology to install security surveillance systems at Santa Cruz METRO facilities with a total not to exceed \$700,000 and extend the term of the contract by two years.

Motion passed unanimously with Director Pirie being absent.

15. ORAL ANNOUNCEMENT

Chair Lynn Robinson announced that the next regularly scheduled board meeting will be held Friday, February 10, 2012 at 8:30 a.m. at the Administrative Offices of Santa Cruz METRO, 110 Vernon Street, Santa Cruz.

16. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Margaret Gallagher stated that the Board of Directors would have a conference with Labor Negotiators Leslie R. White, Robyn Slater, and Ciro Aguirre. Ms. Gallagher said that the Employee Organizations are the United Transportation Union (UTU), Local 23 (Fixed Route and Paratransit), and Service Employees International Union (SEIU), Local 521.

17. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

SECTION II: CLOSED SESSION

Chair Robinson adjourned to Closed Session at 11:15 a.m. and reconvened to Open Session at 11:45 a.m.

SECTION III: RECONVENE TO OPEN SESSION

18. REPORT OF CLOSED SESSION

Margaret Gallagher stated that there were no reportable actions taken in Closed Session.

19. ADJOURNMENT

There being no further business, Chair Robinson adjourned the meeting at 11:45 a.m.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator