



A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Administrative Offices of Santa Cruz METRO, located at 110 Vernon Street, in Santa Cruz, California.

1. CALL TO ORDER / ROLL CALL

1-1. Chair Robinson called the meeting to order at 8:36 a.m.

1-2. The following Directors were present:

- | | |
|-----------------------------------|-------------------------------------|
| Director Margarita Alejo | <input checked="" type="checkbox"/> |
| Director Hilary Bryant | <input checked="" type="checkbox"/> |
| Director Dene Bustichi | <input checked="" type="checkbox"/> |
| Director Daniel Dodge | <input type="checkbox"/> |
| Director Ron Graves | <input checked="" type="checkbox"/> |
| Director Michelle Hinkle | <input checked="" type="checkbox"/> |
| Director Deborah Lane | <input checked="" type="checkbox"/> |
| Director John Leopold | <input type="checkbox"/> |
| Director Ellen Pirie | <input checked="" type="checkbox"/> |
| Director Lynn Robinson | <input checked="" type="checkbox"/> |
| Director Mark Stone | <input type="checkbox"/> |
| Ex-Officio Director Donna Blitzer | <input type="checkbox"/> |

STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator
Leslie R. White, General Manager
Margaret Gallagher, District Counsel

SANTA CRUZ METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Jeff Powers, CCJ Landscaping
Colby Powell, C. Overaa Co.
Jerry Overaa, C. Overaa Co.
Will Regan, VMU
Ned Van Valkenburgh, Carpenter's Union
Carolyn Derwing, SEA
Angela Aitken, Finance Mgr

Kristina Mihaylova, Financial Analyst
Claire Fliesler, Transit Surveyor
Mary Ferrick, Fixed Route Superintendent
Robert Cotter, Maintenance Manager
Thomas Hiltner, Grants/Leg. Analyst
Chris Van Tiem, West Bay Builders

2. ANNOUNCEMENTS

None.

3. COMMUNICATIONS TO THE BOARD OF DIRECTORS

None.

4. LABOR ORGANIZATION COMMUNICATIONS

None.

5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Leslie R. White presented attachment E for item #7, and a revised staff report for item # 8.

CONSENT AGENDA

6-1. NOTICE OF ACTION TAKEN IN CLOSED SESSION

Submitted by Margaret Gallagher, District Counsel

6-2. ACCEPT & FILE THE MINUTES FOR THE BOARD OF DIRECTORS MEETINGS OF AUGUST 2012

Submitted by Tony Tapiz, Administrative Services Coordinator

6-3. ACCEPT & FILE THE MINUTES FOR THE BOARD OF DIRECTORS MEETINGS OF SEPTEMBER 2012

Submitted by Tony Tapiz, Administrative Services Coordinator

6-4. CONSIDERATION OF AWARD OF CONTRACT WITH COASTAL LANDSCAPING, INC. FOR LANDSCAPING AND MAINTENANCE SERVICES IN AN AMOUNT NOT TO EXCEED \$120,000

Submitted by Erron Alvey, Purchasing Agent

6-5. CONSIDERATION OF AWARD OF CONTRACT WITH MIDWEST MOTOR SUPPLY DBA KIMBALL MIDWEST FOR THE PURCHASE OF FASTENERS AND ELECTRICAL TERMINALS IN AN AMOUNT NOT TO EXCEED \$30,000

Submitted by Erron Alvey, Purchasing Agent

6-6. CONSIDERATION OF AWARD OF CONTRACT WITH MANAGED HEALTH NETWORK FOR EMPLOYEE ASSISTANCE PROGRAM SERVICES IN AN AMOUNT NOT TO EXCEED \$20,000

Submitted by Erron Alvey, Purchasing Agent

ACTION: MOTION: DIRECTOR PIRIE

SECOND: DIRECTOR ALEJO

Approve Consent Agenda as presented.

Motion passed unanimously with Directors Dodge, Leopold, and Stone being absent.

REGULAR AGENDA

7. CONSIDER APPROVAL OF NEW CLASS SPECIFICATION FOR SENIOR FINANCIAL ANALYST, ADJUSTED WAGE SCHEDULE, AND SEIU SIDE AGREEMENTS

Pat Aviles presented the staff report. Carolyn Derwing, SEA, expressed her support for the new class specification.

ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR GRAVES

Approve new class specification for Senior Financial Analyst, adjusted wage schedule, and SEIU side agreements.

Motion passed unanimously with Directors Dodge, Leopold, and Stone being absent.

8. CONSIDERATION OF DECLARING WEST BAY BUILDERS, ZOVICH CONSTRUCTION, LEWIS C. NELSON & SONS, F&H CONSTRUCTION, SJ AMOROSO, AND ROEBELLEN CONTRACTING BIDS AS NONRESPONSIVE AND/OR NON-RESPONSIBLE, AND REJECTING THE BIDS THEY SUBMITTED FOR THE JUDY K. SOUZA OPERATIONS BUILDING FACILITY

Leslie R. White presented the staff report. Mr. White said that West Bay Builders has requested an extension of time to respond to METRO's findings. Mr. White said there were two paths: approve the award and notify bidders of the opportunity to appeal; or to defer action to December 7, 2012. There was a discussion about the FTA appeal process. Margaret Gallagher recommended that the entire matter be deferred to December 7, 2012. Ned Van Valkenburgh, Carpenters Union, recommended action be taken. Chris van Tiem, West Bay Builders, urged that action not be taken at this time. Jerry Overaa, C. Overaa Co., commended the Board for the thoroughness of the bid process, and urged that action be taken soon. Director Bustichi said that METRO was not at risk by deferring action.

ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR BRYANT

Defer action until meeting of November 30, 2012.

Motion passed unanimously with Directors Dodge, Leopold, and Stone being absent.

9. CONSIDERATION OF DECLARING C. OVERAA & COMPANY AS THE LOWEST RESPONSIVE / RESPONSIBLE BIDDER FOR THE JUDY K. SOUZA OPERATIONS BUILDING FACILITY CONTINGENT UPON THE SUBMISSION OF MATERIALS REQUESTED BY METRO AND AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH C. OVERAA & COMPANY IN THE AMOUNT OF \$13,659,000 FOR THE JUDY K. SOUZA OPERATIONS BUILDING FACILITY COMPONENT OF THE METROBASE PROJECT

ACTION: MOTION: DIRECTOR PIRIE

SECOND: DIRECTOR GRAVES

Defer action to November 30, 2012.

Motion passed unanimously with Directors Dodge, Leopold, and Stone being absent.

10. ORAL PROGRESS REPORT OF THE RECRUITMENT TASK FORCE

Chair Lynn Robinson provided an update of the recruitment process for District Counsel.

NO ACTION TAKEN.

11. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Margaret Gallagher said that the Board would have a conference with its Labor Negotiators with regard to UTU 23 - Fixed Route, UTU 23 - Paracruz, and SEIU 521.

12. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

13. REPORT OF CLOSED SESSION

Margaret Gallagher stated that there were no reportable actions taken in Closed Session.

14. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, November 30, 2012 at 9:00 a.m. at the Santa Cruz METRO Offices, 110 Vernon Street, Santa Cruz, California.

15. ADJOURNMENT

There being no further business, Chair Robinson adjourned the meeting at 9:24 a.m. to the next regularly scheduled Board Meeting.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator