



Minutes- Board of Directors

December 14, 2012

A meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Administrative Offices of Santa Cruz METRO, located at 110 Vernon Street, in Santa Cruz, California.

1. CALL TO ORDER / ROLL CALL

1-1. Chair Robinson called the meeting to order at 8:41 a.m.

1-2. The following Directors were present:

Director Margarita Alejo



Director Hilary Bryant



Director Dene Bustichi



ARRIVED AFTER ROLL CALL

Director Daniel Dodge



ARRIVED AFTER ROLL CALL

Director Ron Graves



Director Michelle Hinkle



Director Deborah Lane



Director John Leopold



Director Ellen Pirie



Director Lynn Robinson



vacant



Ex-Officio Director Donna Blitzer



STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator

Leslie R. White, General Manager

Margaret Gallagher, District Counsel

SANTA CRUZ METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Debbie Kinslow, Assistant Finance Manager
Ciro Aguirre, Operations Manager
Robert Cotter, Maintenance Manager
Mary Ferrick, Fixed Route Superintendent
Claire Fliesler, Transit Surveyor
Carolyn Derwing, SEA

Angela Aitken, Finance Manager
April Warnock, Paratransit Superintendent
Rickie-Ann Kegley, Paralegal
Erron Alvey, Purchasing Agent
Alex Strudley, Purchasing Assistant
Joan Jeffries, Temporary Purchasing Assistant

2. ANNOUNCEMENTS

None.

3. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Director Lane congratulated Director Bryant on becoming the mayor of the city of Santa Cruz.

DIRECTORS BUSTICHI AND DODGE ARRIVED

Director Pirie, Liseth Guizar and Vice Chair Dodge acknowledged the service of outgoing District Counsel Margaret Gallagher. Margaret Gallagher read a biographical statement about her time at METRO and thanked her staff.

Chair Robinson acknowledged Ellen Pirie for her service to the District.

4. LABOR ORGANIZATION COMMUNICATIONS

Eduardo Montesino (UTU), Carolyn Derwing (SEA) and Will Regan (VMU) all acknowledged the service of outgoing District Counsel Margaret Gallagher.

Vice Chair Dodge and Eduardo Montesino (UTU), acknowledged the service of outgoing Director Pirie.

5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

6-1. CONSIDERATION OF 2013 BOARD OF DIRECTORS MEETING SCHEDULE
Submitted by Tony Tapiz, Administrative Services Coordinator

6-2. CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT AN APPLICATION AND SIGN NECESSARY AGREEMENTS TO OBTAIN PROPOSITION 1B FUNDING FROM THE FY13 CALIFORNIA TRANSIT SECURITY GRANT PROGRAM
Submitted by Tom Hiltner, Grants & Legislative Analyst

- 6-3. CONSIDERATION OF AWARD OF CONTRACT WITH CLASSIC GRAPHICS FOR FLEET VEHICLE BODY REPAIR AND PAINTING SERVICES IN AN AMOUNT NOT TO EXCEED \$350,000
Submitted by Erron Alvey, Purchasing Agent
- 6-4. ACCEPT & FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF SEPTEMBER 30, 2012
Submitted by Angela Aitken, Finance Manager
- 6-5. CONSIDERATION OF OWNED AND LEASED PROPERTY INVENTORIES TO DETERMINE IF THERE IS ANY PROPERTY IN EXCESS OF SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S FORESEEABLE NEEDS
Submitted by Margaret Gallagher, District Counsel
- 6-6. ACCEPT & FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF SEPTEMBER 2012
Submitted by Angela Aitken, Finance Manager
- 6-7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH GIRO, INC. TO THE HASTUS MAINTENANCE AND SUPPORT CONTRACT IN THE AMOUNT OF \$33,122 FOR ANNUAL MAINTENANCE COVERING THE REMAINING 2013 BALANCE
Submitted by Frank Cheng, METROBase Project Manager, IT Manager
- 6-8. ACCEPT & FILE ACCESSIBLE SERVICES REPORT FOR OCTOBER 2012
Submitted by John Daugherty, Accessible Services Coordinator
- 6-9. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF CARMIE MOREA, CLAIM #12-0024
Submitted by Margaret Gallagher, District Counsel

ACTION: MOTION: DIRECTOR PIRIE

SECOND: DIRECTOR GRAVES

Approve Consent Agenda as presented.

Motion passed unanimously.

REGULAR AGENDA

7. CONSIDERATION OF APPOINTMENT OF ROCKY BARRERA TO THE METRO ADVISORY COMMITTEE (MAC)

Leslie R. White presented the staff report.

ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR GRAVES

Appoint Rocky Barrera to the METRO Advisory Committee (MAC) for a two-year term, commencing immediately and ending December 31, 2014.

Motion passed unanimously.

8. CONSIDERATION OF ACCEPTING A DRAFT TITLE VI PROGRAM REPORT FOR A 30-DAY PUBLIC COMMENT PERIOD

Tom Hiltner presented the staff report. Vice Chair Dodge expressed his appreciation of the Public component of the Title VI Program.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR ALEJO

Approve a draft Title VI Program Report for a 30-day public comment period

Motion passed unanimously.

9. CONSIDERATION OF APPROVAL OF THE 2013 FEDERAL LEGISLATIVE ADVOCACY PROGRAM

Leslie R. White presented the staff report.

DIRECTOR ALEJO LEFT THE ROOM.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR GRAVES

Approve 2013 Federal Legislative Advocacy Program as presented.

Motion passed unanimously with Director Alejo being absent.

10. CONSIDERATION OF APPROVAL OF 2013 STATE LEGISLATIVE ADVOCACY PROGRAM

Leslie R. White presented the staff report. Vice Chair Dodge cautioned that if funding was not going to be so forthcoming, there needed to be a discussion about rebuilding the infrastructure of the District.

ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR BRYANT

Approve 2013 State Legislative Advocacy Program as presented.

Motion passed unanimously with Director Alejo being absent.

11. CONSIDERATION OF AUTHORIZING THE CHAIR OF THE BOARD OF DIRECTORS TO EXECUTE AN EMPLOYMENT AGREEMENT WITH METRO DISTRICT COUNSEL LESLYN SYREN FOR THE PERIOD DECEMBER 17, 2012 THROUGH DECEMBER 31, 2015

Chair Robinson presented the staff report and thanked everyone for their assistance in the recruitment process.

ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR GRAVES

Authorize the Chair of the Board of Directors to execute an employment agreement with METRO District Counsel Leslyn Syren for the period December 17, 2012 through December 31, 2015.

Motion passed unanimously with Director Alejo being absent.

12. REVIEW OF SERVICE CHANGES FROM FY 2011 TO FY 2013

Leslie R. White requested this item be deferred to January 2013.

NO ACTION TAKEN.

13. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Margaret Gallagher announced that the Board would have a conference with Legal Counsel regarding the claim of Stephen Abbene.

14. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

None.

15. REPORT OF CLOSED SESSION

Margaret Gallagher stated that there were no reportable actions taken in Closed Session.

16. ADJOURNMENT

There being no further business, Chair Robinson adjourned the meeting at 9:57 a.m. to the next regularly scheduled Board Meeting on January 11, 2013, at 8:30 a.m., at the Santa Cruz METRO offices located at 110 Vernon Street, in Santa Cruz.

Respectfully submitted,

A handwritten signature in blue ink that reads "Anthony Tapiz". The signature is written in a cursive, flowing style.

ANTHONY TAPIZ
Administrative Services Coordinator