



A meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on November 15, 2013 at the Watsonville City Council Chambers, 275 Main Street, in Watsonville, California.

1. CALL TO ORDER

Chair Dodge called the meeting to order at 9:05 a.m.

2. ROLL CALL

The following Directors were present:

Director Margarita Alejo	<input checked="" type="checkbox"/>
Director Hilary Bryant	<input checked="" type="checkbox"/>
Director Dene Bustichi	<input checked="" type="checkbox"/>
Director Daniel Dodge	<input checked="" type="checkbox"/>
Director Zach Friend	<input checked="" type="checkbox"/>
Director Ron Graves	<input checked="" type="checkbox"/>
Director Michelle Hinkle	<input checked="" type="checkbox"/>
Director Deborah Lane	<input checked="" type="checkbox"/>
Director John Leopold	<input checked="" type="checkbox"/>
Director Bruce McPherson	<input type="checkbox"/>
Director Lynn Robinson	<input checked="" type="checkbox"/>
Ex-Officio Director Donna Blitzer	<input checked="" type="checkbox"/>

STAFF PRESENT

Anthony Tapiz, Recording Secretary
Leslie R. White, Secretary to the Board/General Manager
Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Debbie Kinslow, SC METRO	Erron Alvey, SC METRO
Amy Weiss, Interpreter	Angela Aitken, SC METRO
Liseth Guizar, SC METRO	Anna Gouveia, SC METRO

3. ANNOUNCEMENTS

Amy Weiss, Spanish interpreter, announced that she was available for Spanish language translation during the meeting.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Norm Hagen, Chair-METRO Advisory Committee, thanked the Board for holding their meeting in Watsonville. Ciro Aguirre, Operations Manager reported that a new class of Bus Operators had completed their training and were graduating. Anna Gouveia and Sharon Toline, Transit Supervisors, introduced the latest graduating class of Bus Operators. Les White introduced long-time transit industry colleague Milo Victoria, and Bryant Baehr, former Operations Manager.

Felipa de Leon thanked the Board for holding their meeting in Watsonville. Ms. Deleon noted several concerns about bus stops and alighting wheelchairs. Ernestina Saldana, Santa Cruz County Commission on Disabilities, noted several concerns about alighting at the bus stop near Target, and restroom facilities at the Watsonville Transit Center. Les White said that the concerns would be addressed and thanked Ms. Saldana for her past work with the District. Liseth Guizar, Safety and Risk Administrator, reported that METRO honored their veterans with cake and a display at METRO Center. Chair Dodge acknowledged all veterans and welcomed the new Bus Operators.

5. LABOR ORGANIZATION COMMUNICATIONS

None.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Les White, General Manager, noted that a draft copy of the Short Range Transit Plan (SRTP) was available.

CONSENT AGENDA

- 7-1. APPROVE MINUTES OF BOARD OF DIRECTORS MEETINGS OF SEPTEMBER 2013
- 7-2. APPROVE MINUTES OF BOARD OF DIRECTORS MEETINGS OF OCTOBER 2013
- 7-3. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF AUGUST 2013
- 7-4. ACCEPT AND FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF AUGUST 31, 2013
- 7-5. STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR NOVEMBER 2013
- 7-6. METRO PARACRUZ OPERATIONS STATUS REPORT FOR AUGUST AND SEPTEMBER 2013
- 7-7. ACCESSIBLE SERVICES REPORT FOR SEPTEMBER 2013
- 7-8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH THE HARTFORD FOR EMPLOYEE LONG TERM DISABILITY INSURANCE

- 7-9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH FOLGER GRAPHICS, INC. FOR THE PRINTING OF HEADWAYS IN AN AMOUNT NOT TO EXCEED \$18,295
- 7-10. CONSIDER APPROVAL OF RETROACTIVE WAGE SCALE ADJUSTMENT AND CHANGE TO EXEMPT STATUS FOR THE SUPERVISOR OF PARTS AND MATERIALS
- 7-11. ACCEPT & FILE MINUTES FROM METRO ADVISORY COMMITTEE MEETINGS OF MAY 15, JUNE 19, AND SEPTEMBER 18, 2013
- 7-12. ACCEPT & FILE MINUTES FROM SCCRTC MEETINGS OF JUNE 6, AUGUST 1, AND SEPTEMBER 5, 2013
- 7-13. NOTICE OF ACTION TAKEN IN CLOSED SESSION
- 7-14. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF STATE FARM (ALEX SEEFELDT), #13-0017

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR GRAVES

APPROVE CONSENT AGENDA AS PRESENTED.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR MCPHERSON BEING ABSENT.

REGULAR AGENDA

8. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

Chair Dodge presented a Certificate of Appreciation to Thomas Hiltner, Grants/Legislative Analyst, for 15 years of service.

9. CONSIDERATION OF 2014 BOARD OF DIRECTORS MEETING SCHEDULE

Tony Tapiz, Administrative Services Coordinator, presented the staff report. There was a discussion about the meeting schedule. Vice Chair Bustichi noted that only two or three members of the public were present, and requested fewer meetings in Watsonville. Director Robinson suggested more meetings be scheduled closer to METRO. Director Lane said it was critical to meet in Watsonville. Director Alejo noted that the Board meets in Santa Cruz for the first meeting of the month. Director Graves suggested keeping the schedule as presented for 2014. Chair Dodge said that Watsonville was entitled to equitable treatment, including the programming of District meetings.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ALEJO

APPROVE 2014 BOARD OF DIRECTORS MEETING SCHEDULE AS PRESENTED.

MOTION PASSED WITH DIRECTOR BUSTICHI VOTING NO AND DIRECTOR MCPHERSON BEING ABSENT.

10. CONSIDERATION OF APPROVAL OF THE 2014 FEDERAL LEGISLATIVE ADVOCACY PROGRAM

Les White, General Manager, presented the staff report. Eduardo Montesino, United Transportation Union Local 23, requested that the Board consider a sales tax for Paratransit services. Les White explained the Board's authority to request a county-wide sales tax.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR BUSTICHI

APPROVE THE 2014 FEDERAL LEGISLATIVE ADVOCACY PROGRAM.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR MCPHERSON BEING ABSENT.

11. CONSIDERATION OF APPROVAL OF THE 2014 STATE LEGISLATIVE ADVOCACY PROGRAM

Les White, General Manager, presented the staff report. There was a discussion about the enabling legislation for citation powers and the process for issuing citations.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR GRAVES

APPROVE THE 2014 STATE LEGISLATIVE ADVOCACY PROGRAM, WITH EMPHASIS ON LOWERING THE THRESHOLD FOR THE PASSAGE OF LOCAL SALES TAX TO 55%.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR MCPHERSON BEING ABSENT.

12. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH CAPITAL EDGE ADVOCACY INC. FOR FEDERAL LEGISLATIVE REPRESENTATIVE SERVICES IN AN AMOUNT NOT TO EXCEED \$64,000

Les White, General Manager, presented the staff report.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR BRYANT

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH CAPITAL EDGE ADVOCACY INC. FOR FEDERAL LEGISLATIVE REPRESENTATIVE SERVICES IN AN AMOUNT NOT TO EXCEED \$64,000.

MOTION PASSED WITH DIRECTOR LEOPOLD VOTING NO AND DIRECTOR MCPHERSON BEING ABSENT.

13. ACCEPT AND FILE THE REPORT FROM THE 2014 ANNUAL MEETING OF THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION THAT WAS ATTENDED BY DANIEL DODGE, DENE BUSTICHI, AND LES WHITE

Les White, General Manager, presented the staff report.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR FRIEND

ACCEPT AND FILE THE REPORT FROM THE 2014 ANNUAL MEETING OF THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION THAT WAS ATTENDED BY DANIEL DODGE, DENE BUSTICHI, AND LES WHITE

MOTION PASSED UNANIMOUSLY WITH DIRECTOR MCPHERSON BEING ABSENT.

14. CONSIDERATION OF THE ADOPTION OF A RESOLUTION DECLARING TWO KIOSKS AT THE WATSONVILLE TRANSIT CENTER TO BE SURPLUS AND AUTHORIZE THE GENERAL MANAGER TO TAKE ACTION TO REMOVE THE STRUCTURES FROM THE SITE

Liseth Guizar, Safety and Risk Administrator, presented the staff report.

ACTION: MOTION: DIRECTOR DODGE SECOND: DIRECTOR HINKLE

ADOPT A RESOLUTION DECLARING TWO KIOSKS AT THE WATSONVILLE TRANSIT CENTER TO BE SURPLUS AND AUTHORIZE THE GENERAL MANAGER TO TAKE ACTION TO REMOVE THE STRUCTURES FROM THE SITE.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR MCPHERSON BEING ABSENT.

15. CONSIDERATION OF AN AMENDMENT TO THE SANTA CRUZ METRO BYLAWS – TITLE V. DIRECTORS - SECTIONS 5.06 AND 5.07

Leslyn Syren, District Counsel, presented the staff report. There was a discussion about changing the process for travel reimbursements and travel advances to Directors in the Santa Cruz METRO travel policy.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR GRAVES

APPROVE AMENDMENT TO THE SANTA CRUZ METRO BYLAWS TO REQUIRE RECEIPTS FOR TRAVEL REIMBURSEMENTS TO BOARD MEMBERS AND TO ALLOW FOR A \$100 PER DAY TRAVEL ADVANCE FOR BOARD MEMBERS.

MOTION PASSED WITH DIRECTOR DODGE VOTING NO AND DIRECTOR MCPHERSON BEING ABSENT.

16. REVIEW AND CONSIDER ADMINISTRATIVE DRAFT OF THE 2013 SHORT RANGE TRANSIT PLAN

Erich Friedrich, Senior Transit Planner, presented the staff report. There was a discussion about needing more time to review the SRTP.

ITEM TABLED TO MEETING OF DECEMBER 13, 2013.

17. ORAL REPORT OF THE RECRUITMENT TASK FORCE

Chair Dodge said that a contract was signed with the Mercer Group, and that Clark Wertzburger would be leading the agency search for General Manager candidates.

18. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn Syren, District Counsel, announced that the matters to be discussed in Closed Session would be deferred to the next Board of Directors' meeting.

19. ANNOUNCEMENT OF NEXT MEETING

The next regularly scheduled Board meeting will be held Friday, December 13, 2013 at 8:30 a.m. at the Santa Cruz METRO Administrative Offices located at 110 Vernon Street, in Santa Cruz.

20. ADJOURNMENT

There being no more business, Chair Dodge adjourned to the next regularly scheduled meeting at 11:20 AM.

Respectfully submitted,



ANTHONY TAPIZ
Recording Secretary