

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

May 10, 2013

A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Administrative Offices of Santa Cruz METRO, located at 110 Vernon Street, in Santa Cruz, California.

1. CALL TO ORDER

Vice Chair Bustichi called the meeting to order at 8:04 a.m.

2. ROLL CALL

The following Directors were present:

Director Margarita Alejo	<input checked="" type="checkbox"/>
Director Hilary Bryant	<input checked="" type="checkbox"/>
Director Dene Bustichi	<input checked="" type="checkbox"/>
Director Daniel Dodge	<input checked="" type="checkbox"/>
Director Zach Friend	<input type="checkbox"/>
Director Ron Graves	<input checked="" type="checkbox"/>
Director Michelle Hinkle	<input type="checkbox"/>
Director Deborah Lane	<input checked="" type="checkbox"/>
Director John Leopold	<input checked="" type="checkbox"/>
Director Bruce McPherson	<input checked="" type="checkbox"/>
Director Lynn Robinson	<input checked="" type="checkbox"/>
Ex-Officio Director Donna Blitzer	<input checked="" type="checkbox"/>

STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator

Leslie R. White, General Manager

Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Ciro Aguirre, SC METRO

Daniel Zaragoza, SC METRO

Debbie Kinslow, SC METRO

April Warnock, Paracruz

Angela Aitken, SC METRO

Robert Cotter, SC METRO

Erron Alvey, SC METRO

Joan Jeffries, SC METRO

3. ANNOUNCEMENTS

None.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Sarah Shiffrin, La Posada, stated her concerns for the residents of La Posada and requested bus service to Frederick Street.

DIRECTOR DODGE ARRIVED

5. LABOR ORGANIZATION COMMUNICATIONS

None.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

7-1. NOTIFICATION OF ACTION TAKEN IN CLOSED SESSION

7-2. CONSIDERATION OF AWARD OF CONTRACT WITH LNI CUSTOM MANUFACTURING, INC. FOR THE PURCHASE AND DELIVERY OF TWENTY-TWO (22) PASSENGER WAITING SHELTERS IN AN AMOUNT NOT TO EXCEED \$110,925

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR DODGE

APPROVE CONSENT AGENDA AS PRESENTED.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS FRIEND AND HINKLE BEING ABSENT.

REGULAR AGENDA

8. ORAL REPORT REGARDING THE STATUS OF CONSTRUCTION ON THE JUDY K. SOUZA OPERATIONS FACILITY COMPONENT OF THE METROBASE PROJECT

Frank Cheng delivered a presentation on the Judy K. Souza project. There was a discussion about fan blades at the Fueling facility. There was a discussion about when the pile driving would start.

NO ACTION TAKEN

9. CONSIDERATION OF ESTABLISHING A PURCHASING DEPARTMENT, INCLUDING THE PARTS / INVENTORY FUNCTION, UNDER A PURCHASING MANAGER, REPORTING DIRECTLY TO THE GENERAL MANAGER

Leslie R. White presented the staff report. There was a discussion about creating a Purchasing Department. There was a discussion about the need for a separate department.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ALEJO

DIRECT STAFF TO INCLUDE ALL COSTS RELATED TO A NEW PURCHASING DEPARTMENT IN FY14 BUDGET PROPOSAL FOR REVIEW AT NEXT BOARD MEETING ON MAY 24, 2013.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS FRIEND AND HINKLE BEING ABSENT.

10. CONSIDERATION OF ESTABLISHING THE POSITION OF SECURITY / PUBLIC INFORMATION COORDINATOR AND AUTHORIZING THE GENERAL MANAGER TO MEET WITH THE

SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 521 TO DISCUSS ADDING THE SECURITY / PUBLIC RELATIONS DUTIES TO THE POSITION OF CLAIMS INVESTIGATOR II

Leslie R. White presented the staff report. There was a discussion about the new position.

DIRECTOR BUSTICHI LEFT

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR MCPHERSON

ESTABLISH THE POSITION OF SECURITY/PUBLIC INFORMATION COORDINATOR AND AUTHORIZE THE GENERAL MANAGER TO MEET WITH THE SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 521 TO DISCUSS ADDING THE DUTIES TO THE POSITION OF CLAIMS INVESTIGATOR II.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS BUSTICHI, FRIEND AND HINKLE BEING ABSENT.

11. CONSIDERATION OF ESTABLISHING SPECIFIC TIMES FOR THE MEETINGS OF THE BOARD OF DIRECTORS FOR THE PERIOD JUNE 14, 2013 THROUGH THE REMAINDER OF CALENDAR YEAR 2013

Leslyn Syren presented the staff report. There was a discussion about the meeting times for Board of Directors meetings.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR ALEJO

ESTABLISH SPECIFIC TIMES FOR THE MEETINGS FOR THE PERIOD JUNE 14, 2013 THROUGH THE REMAINDER OF CALENDAR YEAR 2013.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS BUSTICHI, FRIEND AND HINKLE BEING ABSENT.

12. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, May 24, 2013 at 8:00 a.m. at the Capitola City Council Chambers, 420 Capitola Ave., Capitola, California.

13. ADJOURNMENT

There being no further business, Chair Dodge adjourned the meeting at 9:45 a.m. to the next regularly scheduled Board Meeting.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator