

MINUTES

BOARD OF DIRECTORS

REGULAR MEETING OF JUNE 14, 2013



A meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on June 14, 2013 at the Santa Cruz METRO Administrative Offices, 110 Vernon Street, Santa Cruz, California.

1. CALL TO ORDER / ROLL CALL

Vice Chair Bustichi called the meeting to order at 8:30 a.m.

2. ROLL CALL

The following Directors were present:

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| Director Margarita Alejo | <input checked="" type="checkbox"/> |
| Director Hilary Bryant | <input checked="" type="checkbox"/> |
| Director Dene Bustichi | <input checked="" type="checkbox"/> |
| Director Daniel Dodge | <input checked="" type="checkbox"/> |
| Director Zach Friend | <input checked="" type="checkbox"/> |
| Director Ron Graves | <input checked="" type="checkbox"/> |
| Director Michelle Hinkle | <input checked="" type="checkbox"/> |
| Director Deborah Lane | <input checked="" type="checkbox"/> |
| Director John Leopold | <input checked="" type="checkbox"/> |
| Director Bruce McPherson | <input checked="" type="checkbox"/> |
| Director Lynn Robinson | <input checked="" type="checkbox"/> |
| Ex-Officio Director Donna Blitzer | <input checked="" type="checkbox"/> |

BOARD STAFF PRESENT

Anthony Tapiz, Recording Secretary
Leslie R. White, General Manager/Secretary to the Board
Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Angela Aitken, *SC METRO Finance Manager*
Robert Cotter, *SC METRO Maintenance Manager*
Erron Alvey, *SC METRO Purchasing Manager*
Becky Taylor, *Santa Cruz County Commission on Disabilities*

Elizabeth Pope, *Central Coast Center for Independent Living*
Tom Reeve, *Seniors Council*

3. ANNOUNCEMENTS

Anthony Tapiz announced that a podium and microphone had been set up for addressing the Board, and said that the conference room would soon be equipped with microphones.

Director McPherson announced the success of the ribbon-cutting ceremony at Big Basin State Park to celebrate the resumption of bus service to the park.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

4-1. CORRESPONDENCE REGARDING BUS SERVICE IN SANTA CRUZ COUNTY

Tad Jones, Davenport, California

Leslie R. White said the matter of route 40 and 41 departure times would be referred to staff and that the matter of relocating the fareboxes presented problems, but staff would respond to Mr. Jones.

DIRECTOR ROBINSON ARRIVED.

5. LABOR ORGANIZATION COMMUNICATIONS

None.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Leslie R. White announced that there were two letters in support of the restoration of service to La Posada from County Supervisor Coonerty and Sarah Shiffren.

CONSENT AGENDA

7-1. STATUS REPORTS OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES

7-2. NOTIFICATION OF ACTIONS TAKEN IN CLOSED SESSION

7-3. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH GP STRATEGIES CORPORATION TO EXTEND THE TERM OF THE CONTRACT THROUGH DECEMBER 31, 2013

7-4. CONSIDERATION OF FUNDING THE CONTRACT WITH ALLIANT INSURANCE SERVICES, INC., FOR INSURANCE BROKER SERVICES AND PAYMENT OF THE PREMIUM FOR EXCESS WORKERS' COMPENSATION INSURANCE THROUGH THE CALIFORNIA STATE ASSOCIATION OF COUNTIES EXCESS INSURANCE AUTHORITY (CSAC EIA)

7-5. CONSIDERATION OF AWARD OF CONTRACT WITH GREYHAWK TECHNOLOGIES, INC. FOR PURCHASE AND IMPLEMENTATION OF A MOBILE DATA SYSTEM FOR THE PARACRUZ FLEET IN AN AMOUNT NOT TO EXCEED \$400,000

- 7-6. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH FIRST ALARM SECURITY & PATROL, INC. FOR SECURITY GUARD SERVICES IN AN AMOUNT NOT TO EXCEED \$384,000
- 7-7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH DAY WIRELESS SYSTEMS FOR THE LAND MOBILE RADIO SYSTEM UPGRADE PROJECT IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$150,000
- 7-8. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH TRAPEZE SOFTWARE GROUP, INC. FOR SUPPORT MAINTENANCE OF TRAPEZE PASS, PASS-CERT, PASS IVR(CALLBACKS), IVR(CANCEL/CONFIRM), AND VOICE GENIE MODULES IN THE AMOUNT OF \$209,674.00 WITH EXPIRATION DATE OF JUNE 30, 2019
- 7-9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH PROOFPOINT, INC. FOR SUPPORT MAINTENANCE OF EMAIL SECURITY THREAT CLASSIFICATION AND EMAIL SECURITY MANAGEMENT SOLUTION IN THE AMOUNT OF \$35,368.00 WITH EXPIRATION DATE OF JUNE 30, 2016
- 7-10. CONSIDERATION OF METROBASE STATUS REPORT
- 7-11. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF SARAH WOOD, #13-0006; REJECT THE CLAIM OF REBECCA BARRAZA, #13-0009

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR LEOPOLD

APPROVE CONSENT AGENDA AS PRESENTED.

MOTION PASSED UNANIMOUSLY.

REGULAR AGENDA

8. ORAL REPORT OF THE RECRUITMENT TASK FORCE

Chair Dodge said that the Task Force has met once and communicated a great deal via email, and that the members were meeting after the Board meeting to set additional meeting dates.

NO ACTION TAKEN.

9. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A NEW LEASE AGREEMENT WITH MOHAMED ALSAIDI, DBA SANTA CRUZ COFFEE SHOP FOR A NEW BUSINESS AT PACIFIC STATION

Leslyn Syren presented the staff report and recommended action.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR BRYANT

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A NEW LEASE AGREEMENT WITH MOHAMED ALSAIDI, DBA SANTA CRUZ COFFEE SHOP FOR A NEW BUSINESS AT PACIFIC STATION.

MOTION PASSED UNANIMOUSLY.

10. CONSIDERATION OF AMENDMENTS TO METRO’S CONFLICT OF INTEREST CODE TO ADD NEW POSITIONS AND SPECIFY DEADLINES FOR FILING STATEMENTS OF ECONOMIC INTEREST AND OPEN THE WRITTEN COMMENT PERIOD

Leslyn Syren presented the staff report and recommended action. Carolyn Derwing noted that there were some omissions and Leslyn Syren stated that revisions would be made and Ms. Derwing consulted to include anything omitted in error.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR DODGE

APPROVE AMENDMENTS TO METRO’S CONFLICT OF INTEREST CODE TO ADD NEW POSITIONS AND SPECIFY DEADLINES FOR FILING STATEMENTS OF ECONOMIC INTEREST AND OPEN THE WRITTEN COMMENT PERIOD.

MOTION PASSED UNANIMOUSLY.

11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH NEW FLYER FOR THE PURCHASE OF FIVE (5) 35’ XCELSIOR BUSES, VIA THE MINNESOTA COOPERATIVE PURCHASING VENTURE, IN AN AMOUNT NOT TO EXCEED \$2,500,000

Ciro Aguirre presented the staff report and recommended action. There was a discussion about State of Good Repair funds, 35 foot-length buses, and alternative fuel. Leslie R. White said that the program was ending and that there was a need to lobby for its re-authorization.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR DODGE

AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH NEW FLYER FOR THE PURCHASE OF FIVE (5) 35’ XCELSIOR BUSES, VIA THE MINNESOTA COOPERATIVE PURCHASING VENTURE, IN AN AMOUNT NOT TO EXCEED \$2,500,000.

MOTION PASSED UNANIMOUSLY.

12. MAY 2013 DROPPED SERVICE REPORT

Erich Friedrich presented the staff report. There was a discussion about the high levels of dropped service, using social media for alerting the public of dropped service, and the frustration of ridership.

NO ACTION TAKEN.

13. SERVICE OPTIONS FOR THE LA POSADA RESIDENTS AT FREDERICK/GAULT ST

Erich Friedrich presented the staff report and recommended action. There was a discussion about past bus service to La Posada neighborhood. There was a discussion about operating costs for a restored route #6. There was a discussion about a one-year trial basis.

ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR LANE

AUTHORIZE THE RE-INSTATEMENT OF ROUTE #6 ON A ONE-YEAR TRIAL BASIS.

MOTION WITHDRAWN. ACTION DEFERRED TO THE JUNE 28, 2013 BOARD OF DIRECTORS MEETING.

14. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn Syren said there was one case of anticipated litigation and one case of existing litigation.

15. COMMUNICATIONS REGARDING CLOSED SESSION

None.

16. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, June 28, 2013 at 9:00 a.m. at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, California.

17. REPORT OF CLOSED SESSION: District Counsel

Leslyn Syren announced that there was nothing to report.

18. ADJOURNMENT

Adjourn to the next Board of Directors meeting.

Respectfully submitted,



ANTHONY TAPIZ
Recording Secretary