

MINUTES

BOARD OF DIRECTORS

REGULAR MEETING OF JUNE 28, 2013



A meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on June 28, 2013 at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, California.

1. CALL TO ORDER

Chair Dodge called the meeting to order at 9:03 a.m.

2. ROLL CALL AND ATTENDANCE

The following Directors were present:

Director Margarita Alejo	<input checked="" type="checkbox"/>
Director Hilary Bryant	<input checked="" type="checkbox"/>
Director Dene Bustichi	<input checked="" type="checkbox"/>
Director Daniel Dodge	<input checked="" type="checkbox"/>
Director Zach Friend	<input checked="" type="checkbox"/>
Director Ron Graves	<input checked="" type="checkbox"/>
Director Michelle Hinkle	<input checked="" type="checkbox"/>
Director Deborah Lane	<input checked="" type="checkbox"/>
Director John Leopold	<input checked="" type="checkbox"/>
Director Bruce McPherson	<input checked="" type="checkbox"/>
Director Lynn Robinson	<input checked="" type="checkbox"/>
Ex-Officio Director Donna Blitzer	<input type="checkbox"/>

BOARD STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator/Recording Secretary

Leslie R. White, General Manager/Secretary to the Board

Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Becky Taylor, *Santa Cruz County Commission on Disabilities*

Noreen Santaluce, *La Posada*

Sarah Shiffrin, *La Posada*

Angela Aitken, *SC METRO Finance Manager*

Robert Cotter, *SC METRO Maintenance Manager*

Debbie Kinslow, *SC METRO Assistant Finance Mgr*

Robyn Slater, *SC METRO Human Resources Mgr*

Tove Beatty, *SC METRO Grants Analyst*

Ciro Aguirre, *SC METRO Operations Manager*

April Warnock, *ParaCruz Superintendent*

Daniel Zaragoza, *Assistant ParaCruz Superintendent*

3. ANNOUNCEMENTS

- 3-1. Amy Weiss announced that she was available for Spanish language interpretation.
- 3-2. Chair Dodge announced that the Board of Directors meeting was being broadcast by Community Television of Santa Cruz County.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

- 4-1. CORRESPONDENCE REGARDING STATUS QUO OF SERVICE OPTIONS FOR THE LA POSADA RESIDENTS AT FREDERICK/GAULT ST
A. Nonny Mouse, Santa Cruz, CA

Leslie R. White announced that Santa Cruz METRO would be participating in both the Aptos and Watsonville Independence Day parades. Nicono Keesaw asked about dropped bus service.

5. LABOR ORGANIZATION COMMUNICATIONS

Carolyn Derwing, SEA, stated that the union was concerned about inadequate staffing levels and asked that the issue be examined and resolved.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

DIRECTOR LEOPOLD ARRIVED.

CONSENT AGENDA

- 7-1. STATUS REPORT OF ACTIVE GRANTS & SUBMITTED GRANT PROPOSALS FOR JUNE 2013
- 7-2. ACCEPT & FILE PRELIMINARILY APPROVED CLAIMS FOR APRIL 2013
- 7-3. APPROVE MINUTES OF BOARD OF DIRECTORS MEETING OF MARCH 22, 2013
- 7-4. APPROVE MINUTES OF BOARD OF DIRECTORS MEETINGS OF APRIL 2013
- 7-5. APPROVE MINUTES OF BOARD OF DIRECTORS MEETINGS OF MAY 2013
- 7-6. MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF APRIL 30, 2013

- 7-7. ACCESSIBLE SERVICES REPORT FOR APRIL 2013
- 7-8. METRO PARACRUZ OPERATIONS STATUS REPORT FOR MARCH & APRIL 2013
- 7-9. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF SHARON O’CONNOR, #13-0010

ACTION: MOTION: DIRECTOR BRYANT SECOND: DIRECTOR BUSTICHI

APPROVE CONSENT AGENDA AS PRESENTED.

MOTION PASSED UNANIMOUSLY.

REGULAR AGENDA

PLEASE NOTE: SOME AGENDA ITEMS WERE TAKEN OUT OF ORDER

- 13. AMENDED SERVICE OPTIONS FOR THE LA POSADA RESIDENTS AT FREDERICK/GAULT ST

Erich Friedrich presented the staff report and recommended action. There was a discussion about all the options being considered. Becky Taylor, Santa Cruz County Commission on Disabilities, read a letter in favor of the bus service to La Posada. Several members of the public expressed their support for bus service.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR GRAVES

REINSTATE ROUTE #6 ON A ONE-YEAR TRIAL BASIS WITH A MINIMUM THRESHOLD OF EIGHT RIDERS PER TRIP; REQUEST FUNDS FROM SCCRTC TO OPERATE ROUTE #6 ON A ONE-YEAR TRIAL BASIS; DIRECT STAFF TO CONTINUE TO PURSUE SHUTTLE SERVICE AND OTHER OPTIONS; DIRECT STAFF TO CONTINUE TO PURSUE CAPITAL IMPROVEMENTS.

MOTION PASSED UNANIMOUSLY.

DIRECTORS FRIEND AND MCPHERSON LEFT.

REGULAR AGENDA - CONTINUED

10. CONSIDERATION OF PROPOSAL FROM MACERICH COMPANY (CAPITOLA MALL) REGARDING THE DEVELOPMENT OF AN ALTERNATE SITE FOR THE TRANSIT CENTER AT THE CAPITOLA MALL

Leslie R. White presented the staff report and said that METRO was not receptive to the proposal. There was a discussion about developing an alternate site. Several members of the public spoke against the additional noise and problems associated with the Mall. There was a discussion about alternative options.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR LEOPOLD

DIRECT STAFF TO MOVE FORWARD WITH PROPOSAL FROM THE MACERICH COMPANY (CAPITOLA MALL) TO PROVIDE REIMBURSEMENT TO METRO FOR STAFF TIME DEVOTED TO WORKING ON THE RELOCATION OF THE TRANSIT CENTER AT THE CAPITOLA MALL.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS FRIEND AND MCPHERSON BEING ABSENT.

DIRECTOR LEOPOLD LEFT.

8. CONSIDERATION OF PROPOSED FY14 FINAL BUDGET

Angela Aitken presented the staff report. Leslie R. White noted the changes incurred by the creation of the Purchasing Manager position and the transfer of the Parts Department staff.

DIRECTORS FRIEND AND MCPHERSON ARRIVED.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR ROBINSON

APPROVE CREATION OF PURCHASING MANAGER POSITION, IN TIER 2 OF THE SALARY SCALE, STEP 1.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LEOPOLD BEING ABSENT.

ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR BRYANT

APPROVE A RESOLUTION APPROVING THE FY14 FINAL BUDGET.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LEOPOLD BEING ABSENT.

9. PRESENTATION OF EMPLOYEE ANNIVERSARIES

NO ACTION TAKEN.

REGULAR AGENDA - CONTINUED

11. CONSIDERATION OF THE TRANSFER OF THE LEASE AGREEMENT WITH FARINOSH SALILI DBA CAFÉ LENA TO AMIR ETEMADZADEH AND NASRIN HOSAINY FOR LEASED SPACE AT PACIFIC STATION

Leslyn K. Syren presented the staff report and recommended action.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR ROBINSON

APPROVE THE TRANSFER OF THE LEASE AGREEMENT WITH FARINOSH SALILI DBA CAFÉ LENA TO AMIR ETEMADZADEH AND NASRIN HOSAINY FOR LEASED SPACE AT PACIFIC STATION.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LEOPOLD BEING ABSENT.

12. CONSIDERATION OF AWARD OF CONTRACT WITH GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC. FOR CONCEPTUAL DESIGN WITH ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PACIFIC STATION TRANSIT CENTER IN AN AMOUNT NOT TO EXCEED \$632,508

Tom Hiltner presented the staff report and recommended action.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR GRAVES

AUTHORIZE THE GENERAL MANAGER TO AWARD A CONTRACT TO GROUP 4 ARCHITECTURE, RESEARCH + PLANNING, INC. FOR CONCEPTUAL DESIGN WITH ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PACIFIC STATION TRANSIT CENTER IN AN AMOUNT NOT TO EXCEED \$632,508.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LEOPOLD BEING ABSENT.

14. CONSIDERATION OF PROVIDING LIMITED SERVICE TO THE SANTA CRUZ COUNTY FAIRGROUNDS FOR SEPTEMBER 2013 IN EXCHANGE FOR FAIR VENDOR SPACE

Ciro Aguirre presented the staff report and recommended action.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR HINKLE

APPROVE LIMITED SERVICE TO THE SANTA CRUZ COUNTY FAIRGROUNDS FOR SEPTEMBER 2013 IN EXCHANGE FOR FAIR VENDOR SPACE.

MOTION PASSED UNANIMOUSLY WITH DIRECTOR LEOPOLD BEING ABSENT.

15. ORAL REPORT OF THE RECRUITMENT TASK FORCE

Chair Dodge announced that a Request for Proposals (RFP) has been issued for recruitment firms with hopes of interviews during the second week of August.

REGULAR AGENDA - CONTINUED

16. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn K. Syren said that both Closed Session items were being deferred to the next meeting.

17. COMMUNICATIONS REGARDING CLOSED SESSION

None.

18. ORAL ANNOUNCEMENT

The next regularly scheduled Board meeting will be held Friday, August 9, 2013 at 8:30 a.m. at the Santa Cruz METRO Administrative Offices, 110 Vernon Street, Santa Cruz, California.

19. REPORT OF CLOSED SESSION

No closed session.

20. ADJOURNMENT

Adjourn to the next Board of Directors meeting.

Respectfully submitted,



ANTHONY TAPIZ
Recording Secretary