

# MINUTES

## BOARD OF DIRECTORS

### REGULAR MEETING OF AUGUST 23, 2013



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A meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on August 23, 2013 at the Scotts Valley City Council Chambers, 1 Civic Center Drive, Scotts Valley, California.

#### 1. CALL TO ORDER

Chair Dodge called the meeting to order at 9:05 a.m.

#### 2. ROLL CALL AND ATTENDANCE

The following Directors were present:

Director Margarita Alejo	<input checked="" type="checkbox"/>
Director Hilary Bryant	<input checked="" type="checkbox"/>
Director Dene Bustichi	<input checked="" type="checkbox"/>
Director Daniel Dodge	<input checked="" type="checkbox"/>
Director Zach Friend	<input checked="" type="checkbox"/>
Director Ron Graves	<input checked="" type="checkbox"/>
Director Michelle Hinkle	<input checked="" type="checkbox"/>
Director Deborah Lane	<input checked="" type="checkbox"/>
Director John Leopold	<input checked="" type="checkbox"/>
Director Bruce McPherson	<input checked="" type="checkbox"/>
Director Lynn Robinson	<input checked="" type="checkbox"/>
Ex-Officio Director Donna Blitzer	<input type="checkbox"/>

#### BOARD STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator/Recording Secretary

Leslie R. White, General Manager/Secretary to the Board

Leslyn K. Syren, District Counsel

#### METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Becky Taylor, *Santa Cruz County Commission on Disabilities*

Noreen Santaluce, *La Posada*

Sarah Shiffrin, *La Posada*

Angela Aitken, *SC METRO Finance Manager*

Robert Cotter, *SC METRO Maintenance Manager*

Debbie Kinslow, *SC METRO Assistant Finance Mgr*

Robyn Slater, *SC METRO Human Resources Mgr*

Tove Beatty, *SC METRO Grants Analyst*

Ciro Aguirre, *SC METRO Operations Manager*

April Warnock, *ParaCruz Superintendent*

Daniel Zaragoza, *Assistant ParaCruz Superintendent*

3. ANNOUNCEMENTS

3-1. Amy Weiss announced that she was available for Spanish language interpretation.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Ciro Aguirre introduced Anna Gouveia, Transit Supervisor and the newest Bus Operators. Ms. Gouveia thanked Transit Supervisor Frank Bauer. Vice Chair Bustichi welcomed everyone to the Scotts Valley. Chair Dodge congratulated the new Bus Operators and reminded them that they provide access to the public.

**DIRECTOR ROBINSON ARRIVED.**

5. LABOR ORGANIZATION COMMUNICATIONS

None.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

**CONSENT AGENDA**

7-1. SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR JUNE 2013

7-2. METRO PARACRUZ OPERATIONS STATUS REPORT FOR MAY & JUNE 2013

7-3. ACCESSIBLE SERVICES REPORTS FOR MAY AND JUNE 2013

7-4. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH RAYMUNDO ENGINEERING CO. FOR ARCHITECT AND ENGINEERING SERVICES FOR THE SECOND LNG TANK AND EQUIPMENT INSTALLATION AT 1200B RIVER STREET IN AN AMOUNT NOT TO EXCEED \$10,000

7-5. CONSIDERATION OF AWARD OF CONTRACT WITH BOWMAN & WILLIAMS, INC. FOR GENERAL ON-CALL ENGINEERING SERVICES IN AN AMOUNT NOT TO EXCEED \$100,000

7-6. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH NEW FLYER OF AMERICA INC. FOR PURCHASE AND DELIVERY OF A SIXTH BUS

**ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR MCPHERSON**

**APPROVE CONSENT AGENDA AS PRESENTED.**

**MOTION PASSED UNANIMOUSLY.**

**REGULAR AGENDA**

***NOTE: SOME ITEMS WERE TAKEN OUT OF ORDER***

**8. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS**

Chair Dodge presented a Certificate of Appreciation to Dan Stevenson, Bus Operator.

**9. CONSIDERATION OF A RESOLUTION OF APPRECIATION FOR THE SERVICES OF PATRICIA M. AVILES AS ASSISTANT HUMAN RESOURCES MANAGER FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Chair Dodge read a Resolution of Appreciation for Patricia M. Aviles, Assistant Finance Manager, on her retirement from Santa Cruz METRO.

**ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR ROBINSON**

**APPROVE A RESOLUTION OF APPRECIATION FOR THE SERVICES OF PATRICIA M. AVILES AS ASSISTANT HUMAN RESOURCES MANAGER FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT.**

**MOTION PASSED UNANIMOUSLY.**

**10. CONSIDERATION OF A RESOLUTION OF APPRECIATION FOR THE SERVICES OF DANNY DELGADILLO, SECURITY SERGEANT, ASSIGNED TO THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Chair Dodge read a Resolution of Appreciation for Danny Delgadillo on his resignation from METRO security.

**ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR ALEJO**

**APPROVE A RESOLUTION OF APPRECIATION FOR THE SERVICES OF DANNY DELGADILLO, SECURITY SERGEANT, ASSIGNED TO THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT.**

**MOTION PASSED UNANIMOUSLY.**

**12. PRESENTATION FROM GROUP 4 ARCHITECTURE RESEARCH + PLANNING, INC. ON THE REDEVELOPMENT OF PACIFIC STATION**

Tom Hiltner introduced Group 4. Group 4 made their presentation on the Redevelopment of Pacific Station.

**NO ACTION TAKEN.**

**11. CONSIDERATION OF PROVIDING COMMENTS TO THE ASSOCIATION OF MONTEREY BAY AREA GOVERNMENTS AND THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION REGARDING THE METROPOLITAN TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY SCENARIOS AND PROJECT LIST**

Les White presented the staff report. There was a discussion regarding the Metropolitan Transportation Plan and the Sustainable Communities Strategies Scenarios and Project List.

**DIRECTOR BRYANT LEFT.**

**ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR DODGE**

**APPROVE A STATEMENT OPPOSED TO THE ELIMINATION OF THE HOV LANES FROM THE CONTRAINED LIST.**

**MOTION FAILED.**

13. ORAL REPORT OF THE RECRUITMENT TASK FORCE

Chair Dodge said that three firms had been selected for review. Mr. Dodge said interviews would be conducted September 9<sup>th</sup> at the METRO Admin Offices.

**NO ACTION TAKEN.**

14. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn Syren said that there was one case of existing litigation.

15. COMMUNICATIONS REGARDING CLOSED SESSION

None.

16. ORAL ANNOUNCEMENT

Chair Dodge announced that the next regularly scheduled Board meeting will be held Friday, September 13, 2013 at 8:30 a.m. at the Santa Cruz METRO Administrative Offices, 110 Vernon Street, Santa Cruz, California.

17. REPORT OF CLOSED SESSION: District Counsel

None.

18. ADJOURNMENT

Adjourn to the next Board of Directors meeting.

Respectfully submitted,



ANTHONY TAPIZ  
Recording Secretary