

MINUTES

BOARD OF DIRECTORS

JANUARY 24, 2014



A Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on January 24, 2014 at the Santa Cruz City Council Chambers, 809 Center Street, in Santa Cruz, California.

1. CALL TO ORDER / ROLL CALL

Chair Dodge called the meeting to order at 9:03 a.m.

The following Directors were present:

- | | |
|-----------------------------------|-------------------------------------|
| Director Hilary Bryant | <input checked="" type="checkbox"/> |
| Director Dene Bustichi | <input checked="" type="checkbox"/> |
| Director Karina Cervantez | <input type="checkbox"/> |
| Director Daniel Dodge | <input checked="" type="checkbox"/> |
| Director Zach Friend | <input checked="" type="checkbox"/> |
| Director Ron Graves | <input checked="" type="checkbox"/> |
| Director Michelle Hinkle | <input checked="" type="checkbox"/> |
| Director Deborah Lane | <input checked="" type="checkbox"/> |
| Director John Leopold | <input type="checkbox"/> |
| Director Bruce McPherson | <input checked="" type="checkbox"/> |
| Director Lynn Robinson | <input checked="" type="checkbox"/> |
| Ex-Officio Director Donna Blitzer | <input type="checkbox"/> |

STAFF PRESENT

Anthony Tapiz, Recording Secretary

Leslie R. White, Secretary to the Board/General Manager

Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Debbie Kinslow, SC METRO

April Warnock, Paracruz

Will Regan, VMU

Robyn Slater, SC METRO

Carolyn Derwing, SEA

Norm Hagen, MAC

Thomas Hiltner, SC METRO

Claire Fliesler, SC METRO

Amy Weiss, Interpreter

Erron Alvey, SC METRO

Angela Aitken, SC METRO

Grant Wilson

2. CONSIDERATION OF ELECTING DIRECTORS TO SERVE AS BOARD OFFICERS, AND ELECTION OF REPRESENTATIVES AND ALTERNATES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

Chair Dodge proposed the slate of officers for 2014.

ACTION: MOTION: DIRECTOR FRIEND SECOND: BRYANT

ELECT RON GRAVES, HILARY BRYANT AND KARINA CERVANTEZ FOR 1ST, 2ND, AND 3RD RTC ALTERNATE COMMISSIONERS, RESPECTIVELY; ELECT DANIEL DODGE, DENE BUSTICHI AND LYNN ROBINSON FOR RTC COMMISSIONER; ELECT LYNN ROBINSON FOR VICE CHAIR; AND ELECT DENE BUSTICHI FOR CHAIR.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ AND LEOPOLD BEING ABSENT.

Director Dodge passed the gavel to Chair Bustichi. Chair Bustichi thanked Director Dodge for his service as Chair of the Board.

3. ANNOUNCEMENTS

Amy Weiss, Spanish interpreter, announced that she was available for Spanish language translation during the meeting.

4. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Ciro Aguirre, Manager of Operations, announced that the newest addition to the Santa Cruz METRO fleet was on site for review and demonstration. Chair Bustichi noted the MAC vacancies and asked for the specifications for MAC appointees.

5. LABOR ORGANIZATION COMMUNICATIONS

Eduardo Montesino, UTU Local 23, thanked Director Dodge for his service and welcomed Dene Bustichi as Chair, and Lynn Robinson as Vice Chair. Manny Martinez, PSA, welcomed the new Board Officers and opined that it was to be a challenging year. Carolyn Derwing, SEA, thanked Director Dodge, and said she looked forward to the year of change.

6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

7-1. STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR JANUARY 2014

7-2. ACCESSIBLE SERVICES REPORTS FOR OCTOBER AND NOVEMBER 2013

7-3. ACCEPT AND FILE DRAFT REPORT RELATED TO THE 2013 TRIENNIAL REVIEW AND RESPONSE TO THE SAME

- 7-4. MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF OCTOBER 31, 2013
- 7-5. CONSIDERATION OF AGREEMENT WITH THE SANTA CRUZ SEASIDE COMPANY FOR THE PROVISION OF LATE-NIGHT SERVICE
- 7-6. SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR DECEMBER 2013
- 7-7. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF OCTOBER 2013
- 7-8. METROBASE STATUS REPORT
- 7-9. CONSIDERATION OF ISSUING A FORMAL REQUEST FOR PROPOSALS FOR INDUSTRIAL WASTE DISPOSAL SERVICES
- 7-10. CONSIDERATION OF ISSUING A FORMAL REQUEST FOR PROPOSALS FOR A BIOLOGICAL MONITOR FOR OUTFALL CONSTRUCTION

Director Dodge asked about the need for a biological monitor.

- 7-11. REQUEST AUTHORIZATION TO USE THE STATE OF CALIFORNIA DEPARTMENT OF GENERAL SERVICES CONTRACT FOR THE PURCHASE OF A CNG UTILITY BODY SERVICE TRUCK FOR THE FLEET MAINTENANCE DEPARTMENT IN THE AMOUNT OF \$106,991
- 7-12. METRO PARACRUZ OPERATIONS STATUS REPORT–OCTOBER & NOVEMBER 2013

ACTION: MOTION: DIRECTOR BRYANT SECOND: DIRECTOR HINKLE

APPROVE CONSENT AGENDA AS AMENDED.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ, LEOPOLD AND MCPHERSON BEING ABSENT.

REGULAR AGENDA

8. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

Chair Bustichi presented a Certificate of Appreciation and a 10 year Service Pin for the completion of 10 years of service between 2004 and 2014 to Gustavo Cortes-Bus Operator, Bonnie Farris-Bus Operator, Daniel Garcia-Bus Operator, Todd Mitchell-Bus Operator, and April Warnock-Paratransit Superintendent.

Chair Bustichi presented a Certificate of Appreciation for the completion of 15 years of service between 1999 and 2014 to Brenda Malphrus-Bus Operator, and Jukka Naukkarinen-Bus Operator.

NO ACTION TAKEN.

DIRECTOR MCPHERSON ARRIVED.

9. CONSIDERATION OF APPOINTMENT OF D. NORMAN HAGEN TO THE METRO ADVISORY COMMITTEE (MAC) FOR A TERM OF OFFICE ENDING DECEMBER 31, 2015

Tony Tapiz presented the staff report. Les White noted that Director McPherson was nominating Mr. Hagen.

ACTION: MOTION: DIRECTOR MCPHERSON SECOND: ROBINSON

APPOINT D. NORMAN HAGEN TO THE METRO ADVISORY COMMITTEE (MAC) FOR A TERM OF OFFICE ENDING DECEMBER 31, 2015.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ AND LEOPOLD BEING ABSENT.

10. RECEIVE A REPORT ON THE STATUS OF PACIFIC STATION REDESIGN

Claire Fliesler gave a presentation on the status of the Pacific Station redesign. Director McPherson asked if there was a cost estimate for renovations. Katherine Donovan, City of Santa Cruz, said the goal in having the Library as part of the project is to see whether a new facility can be provided at the same cost as the Library renovations as currently proposed. Chair Bustichi cautioned against going down paths that were not viable. Mr. Bustichi also noted the issue of security at Pacific Station, and asked about the status of proposed legislation for citation powers for METRO security. Les White said that the ability to cite would alleviate the many calls that tie up the police, and it is simply changing the messenger. Mr. White said that most problems at the transit centers are not caused by the homeless, but the message of targeting the homeless resonated in Sacramento despite this. Mr. White said the ultimate goal is to make Santa Cruz METRO facilities a good experience of the system. There was a discussion of safety concerns expressed in the public comments.

ACTION: MOTION: ROBINSON SECOND: DODGE

ACCEPT AND FILE REPORT ON THE STATUS OF PACIFIC STATION DESIGN.

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ AND LEOPOLD BEING ABSENT.

11. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE CITY OF WATSONVILLE TO INSTALL A FIBER OPTIC CABLE CONNECTION AND PAY FOR THE ASSOCIATED COSTS

Liseth Guizar presented the staff report. Ms. Guizar said that the Watsonville Police could utilize the transit center and have access to the surveillance system. Ms. Guizar noted that the security concerns at Watsonville transit Center would be reduced due to the police presence. Ms. Guizar said that the internet capabilities at the transit center were substandard, but that the City of Watsonville was currently engaged in an upgrade to fiber-optic connections, and she requested funds to pay for Santa Cruz METRO's share of the upgrade (\$80,000). Carolyn Derwing noted that a Electronic Surveillance policy should be in place before allowing another agency to have access to Santa Cruz METRO surveillance systems.

ACTION: MOTION: FRIEND SECOND: DODGE

AUTHORIZE THE GENERAL MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE CITY OF WATSONVILLE TO INSTALL A FIBER OPTIC CABLE CONNECTION AND PAY FOR THE ASSOCIATED COSTS

MOTION PASSED UNANIMOUSLY WITH DIRECTORS CERVANTEZ AND LEOPOLD BEING ABSENT.

12. ORAL REPORT OF THE RECRUITMENT TASK FORCE

Director Dodge said that there were 45 applicants, and that the pool would be narrowed down via phone interviews. Bonnie Morr stated that the unions participated in the hiring of Les White and that it was a positive process.

NO ACTION TAKEN.

13. ANNOUNCEMENT OF NEXT MEETING

Chair Bustichi announced that the next regularly scheduled Board meeting will be held Friday, February 14, 2014 at 8:30 a.m. at the Santa Cruz METRO Administrative Offices, 110 Vernon Street, Santa Cruz.

14. ADJOURNMENT

There being no more business, Chair Bustichi adjourned to the next regularly scheduled meeting at 10:14 AM.

Respectfully submitted,



ANTHONY TAPIZ
Recording Secretary