



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
CAPITAL PROJECTS STANDING COMMITTEE MEETING MINUTES
NOVEMBER 13, 2019 – 3:00PM
METRO ADMIN OFFICES
110 VERNON STREET
SANTA CRUZ, CA 95060**

A regular meeting of the Capital Projects Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Wednesday, November 13, 2019 at the METRO Admin Offices, 110 Vernon Street, Santa Cruz, CA.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz METRO's Administrative offices at 110 Vernon Street, Santa Cruz, California. *Minutes are "summary" minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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- 1 **CALL TO ORDER** at 3:04 PM by Board Chair Bottorff.
- 2 **ROLL CALL:** The following Directors were **present**, representing a quorum:

**Board Chair Ed Bottorff
Director Cynthia Mathews
Director Bruce McPherson**

**City of Capitola
City of Santa Cruz
County of Santa Cruz**

Alex Clifford
Julie Sherman

METRO CEO/General Manager
METRO General Counsel (via phone)

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Eddie Benson, SCMTD
Cheryl Wical, SCMTD

Debbie Kinslow, SCMTD

- 3 **ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**
None
- 4 **ORAL AND WRITTEN COMMUNICATIONS TO THE CAPITAL PROJECTS STANDING COMMITTEE**
None
- 5 **APPROVAL OF NEW CAPITAL PROJECTS AND UPDATED 10-YEAR UNFUNDED CAPITAL NEEDS LIST**
Barrow Emerson, Planning and Development Director, spoke to the staff report, stressing the big three capital projects: Pacific Station, Bus Replacement and a new ParaCruz facility.

ParaCruz facility options were discussed briefly among the members and staff.

Chair Bottorff expressed concerns about capital projects and the timing of the funding source(s).

CEO Clifford clarified that the "miscellaneous" category is used primarily for unforeseen expenses, overruns on estimates, etc.

There was no public comment.

ACTION: MOTION TO RECOMMEND APPROVAL TO THE BOARD OF THE NEW CAPITAL PROJECTS AND UPDATED 10-YEAR UNFUNDED CAPITAL NEEDS LIST AS PRESENTED

MOTION: DIRECTOR MATHEWS

SECOND: DIRECTOR McPHERSON

MOTION PASSED with 2 aye votes by Directors Mathews and McPherson. Chair Bottorff dissented on one item in Table 3 (Bus Replacement Local Match Fund of \$2,000,000); he preferred the amount go to Contingency (less the \$450,000 for the Proterra buses).

6 ORAL PACIFIC STATION UPDATE

Barrow Emerson, Planning and Development Director, provided a brief update on the status of the Pacific Station and the draft MOU that will drive the partnership.

7 ADJOURNMENT

Board Chair Bottorff adjourned the meeting at 3:57PM.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.