

***Santa Cruz Metropolitan  
Transit District***

**FY23 & FY24**

**FINAL BUDGET**



ADOPTED JUNE 24, 2022

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## Santa Cruz Metropolitan Transit District



Santa Cruz Metropolitan Transit District (METRO) is proud to present the FY23/FY24 Budget. Presented in this Budget is a fully balanced Operating Budget aligned to METRO's strategic plan. Fully balanced meaning total Operating Revenue is equal to total Operating Expenses including transfers. The total Operating Revenue Budget of \$69,813,238 in FY23 and \$70,146,175 in FY24 is 27.5% higher compared to the FY22 Budget driven by the inclusion of the American Rescue Plan Act of 2021 (ARPA) COVID Relief grant as well as increased Transportation Development Act - Local Transportation Fund (TDA-LTF), Transportation Development Act – State Transit Assistance (TDA-STA) SB1, Low Carbon Transit Operations Program (LCTOP) operating grants, and Sales Tax (including Measure D) revenues. These increases are partially offset by the shift of \$11.2M of Federal Transit Administration (FTA) 5307 and Federal Transit Administration (FTA) – Small Transit Intensive Cities (STIC) grant funding to be used for purchasing buses in FY23.

The total Operating Expense Budget for FY23 is \$60,955,152 and \$60,528,782 for FY24, 7.7% higher versus FY22 Budget; driven by labor and benefit increases, inclusion of funding for South County Zero-emissions operating and maintenance facility planning, and CPI increases across most categories of expenses. The Budget includes transfers of \$2.4M in FY23 and FY24 to Capital Budget (Bus Replacement Fund); \$2.0M in FY23 and FY24 to the CalPERS Unfunded Actuarial Liability (UAL) and Other Post-Employment Benefits (OPEB) liability; \$4.5M to the Operating & Capital Reserve fund which is allocated for Financial Management Software (ERP) of \$2.0M and local match for Capital grants of \$2.5M in FY23 and \$4.0M in FY24 for local match for Capital grants; \$0.2M in FY24 to Operations Sustainability Reserve Replenishment; and \$0.9M in FY24 to the COVID-19 Recovery Fund to cover future operating deficits. In addition to the Operating Budget, the Capital spending Budget for FY23 is \$25,500,773 and \$61,529,785 in FY24 and beyond, or \$87,030,558 for the full Capital Portfolio. Approximately \$74.0M, or 85.1%, of the Capital Portfolio spending is budgeted for bus and paratransit vehicle (ParaCruz) replacements and the related infrastructure.

METRO continues to focus attention on the replacement of buses and paratransit (ParaCruz) vehicles. While it has made great strides to reduce the proportion of its fleet that has reached or surpassed the end of its useful life, a coming wave of scheduled bus retirements will raise the replacement needs balance to 41 by the end of FY23 and to 67 by the end of FY28. Furthermore, as required by the California Air Resources Board's

(CARB's) Innovative Clean Transit (ICT) regulation requires all public transit agencies adopt a ZEB Rollout Plan describing how the agency will transition to a zero-emission fleet. Starting in 2026, 25% of all METRO bus purchases must be ZEBs, and in 2029 100% of all bus purchases must be ZEBs. At an average cost of \$1.3M per ZEB, it will cost ~\$51.3M to simply address the backlog in bus replacement needs in FY23, rising to ~\$83.8M by FY28.

METRO sees this significant vehicle replacement challenge as an opportunity to advance its transition to a fully ZEB fleet. Given the current pressure on METRO's operating budget to sustain transit service, it is essential that METRO find every available avenue to aid its transition to a fully ZEB fleet. Furthermore, hydrogen fueling Infrastructure and maintenance facility upgrades are vital pieces of METRO's plan to meet California's clean energy mandates and convert its fleet to 100% ZEBs.

A key strategy of the bus replacement plan is to contribute toward state and federal grant opportunities as our local match for bus replacement. Generally, competitive grant applications that include a significant level of funding with a local match enhance METRO's chances of obtaining the grant. In 2022 METRO has committed \$4.2M as local match in the Bus Replacement Fund towards state and federal grant opportunities for reducing the number of buses beyond their useful life.

METRO remains committed to delivering safe, reliable, and efficient transit services. METRO needs to maintain its assets in State of Good Repair (SGR), which is a state that must be continually maintained with ongoing work. Facilities/equipment rehabilitation accounts for the largest portion of SGR needs by asset type, followed by vehicle replacement and rehabilitation, and zero-emission infrastructure. To address deferred maintenance needs and achieve an SGR, METRO requested \$6M in federal and regional funds to construct a new Paratransit Operating and Administrative Facility, located at 3003 Paul Sweet Rd, Santa Cruz.

In January 2022, METRO and the City of Santa Cruz were awarded \$29.6M in a state Affordable Housing and Sustainable Communities (AHSC) Round 6 grant to redevelop the current Pacific Station Transit Center (Pacific Station) site and adjacent City-owned properties into a bus tarmac and mixed-use development; \$20M of the funding will be used for housing, \$9.5M will be used for transportation, and roughly \$0.3M will be used for social service programming. Expected to break ground in 2023, the Project will redevelop the existing Pacific Station bus terminal in Downtown Santa Cruz with the construction of a seven-story, 94-unit, net-zero affordable housing development that includes new regional bus transit facilities, retail and office space. Affordable housing will be situated adjacent to the new 22-bay bus station providing badly needed housing options in this fast-growing employment center.

METRO also hopes to secure federal funds from FTA in the amount of \$40M with METRO funding the required local match of \$6.5M to replace four (4) 2002 diesel-fueled 60-foot buses, eight (8) 1998 diesel-fueled buses and eight (8) 2004 CNG 40-foot buses, with eight (8) 60-foot and twelve (12) 40-foot FCEBs. Funding will also support the

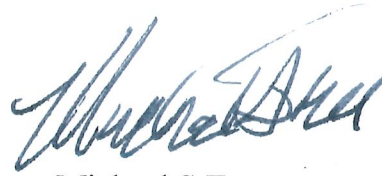
construction of a permanent hydrogen fueling station by replacing a diesel storage tank, providing facility upgrades to accommodate the new buses as well as maintenance training and workforce development. METRO's most important task continues to be attracting back its loyal customers in which 85% left the system shortly after the pandemic hit Santa Cruz County in March 2020. As the economic foundation of the local economy continues to stabilize, college students return to UCSC and Cabrillo, and jobs return to pre-pandemic levels, METRO anticipates ridership will also return to pre-pandemic levels. METRO will continue to market the benefits of riding transit and the COVID safety measures it will continue to follow.

Thank you for your continued support of Santa Cruz Metropolitan Transit District.

Respectfully submitted,



Larry Pageler  
Board Chair



Michael S Tree  
CEO/General Manager

# **I. About Santa Cruz METRO**



# Mission Statement

To provide a public transportation service that enhances personal mobility and creates a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean and courteous transit service.

The Santa Cruz Metropolitan Transit District (Santa Cruz METRO) is a special district of the State of California operating fixed route bus service and Paratransit service throughout Santa Cruz County. Santa Cruz METRO also operates the Highway 17 Express bus service to Santa Clara County in cooperation with the Santa Clara Valley Transportation Authority (VTA), AMTRAK, CalTrans and the Capitol Corridor Joint Powers Authority (CCJPA).

A Board of eleven directors and two Ex-Officio Directors, representing the University of California and Cabrillo College, governs Santa Cruz METRO. Eleven members are appointed by the following entities: the City of Santa Cruz (two members), County of Santa Cruz (five members), the City of Watsonville (two members), and one member each from the cities of Capitola and Scotts Valley

## Board of Directors

Larry Pageler – <i>Board Chair</i> .....	County of Santa Cruz
Jimmy Dutra – <i>Board Vice Chair</i> .....	City of Watsonville
Donna Meyers.....	City of Santa Cruz
Shebreh Kalantari-Johnson.....	City of Santa Cruz
Mike Rotkin.....	County of Santa Cruz
Manu Koenig.....	County of Santa Cruz
Bruce McPherson .....	County of Santa Cruz
Rebecca Downing.....	County of Santa Cruz
Ari Parker.....	City of Watsonville
Kristen Brown.....	City of Capitola
Donna Lind.....	City of Scotts Valley
Dan Henderson.....	Ex Officio, UC Santa Cruz
Alta Northcutt.....	Ex Officio, Cabrillo College
Michael Tree.....	CEO/General Manager

# Board Appointments

## Capital Projects Standing Committee

Donna Meyers  
Bruce McPherson  
Larry Pageler

## Finance, Budget, & Audit Standing Committee

Shebreh Kalantari-Johnson  
Manu Koenig  
Donna Lind  
Mike Rotkin

## Personnel/Human Resources Standing Committee

Larry Pageler, Current Chair  
Jimmy Dutra, Current Vice Chair  
Donna Lind, Immediate Past Chair  
Kristen Brown  
Rebecca Downing

## SCCIC Representatives

Manu Koenig  
Ari Parker  
Bruce McPherson  
Donna Meyers  
Larry Pageler

## SCCRTC Representatives

Ari Parker  
Kristen Brown  
Mike Rotkin  
**Alternates – *in order***  
Shebreh Kalantari-Johnson  
Larry Pageler  
Donna Lind





# Transit Centers

## **Santa Cruz (Pacific Station)**

920 Pacific Avenue

Santa Cruz, CA 95060



## **Capitola Mall**

1855 41<sup>st</sup> Avenue

Capitola, CA 95010

## **Watsonville**

475 Rodriguez Street

Watsonville, CA 95076

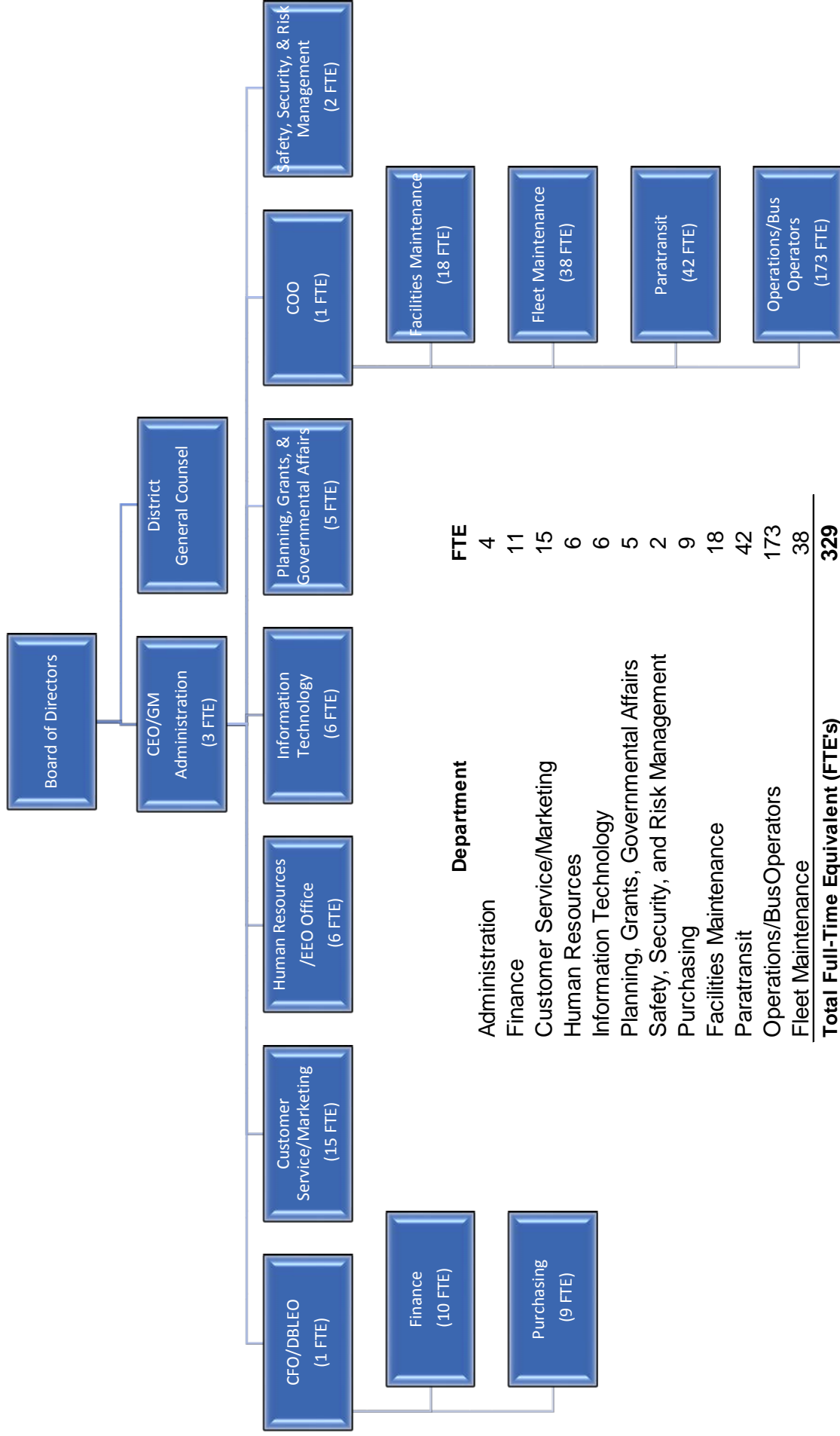


## **Scotts Valley (Cavallaro Center)**

246 Kings Village Road

Scotts Valley, CA 95066

# Organizational Chart FY23



# Management Staff

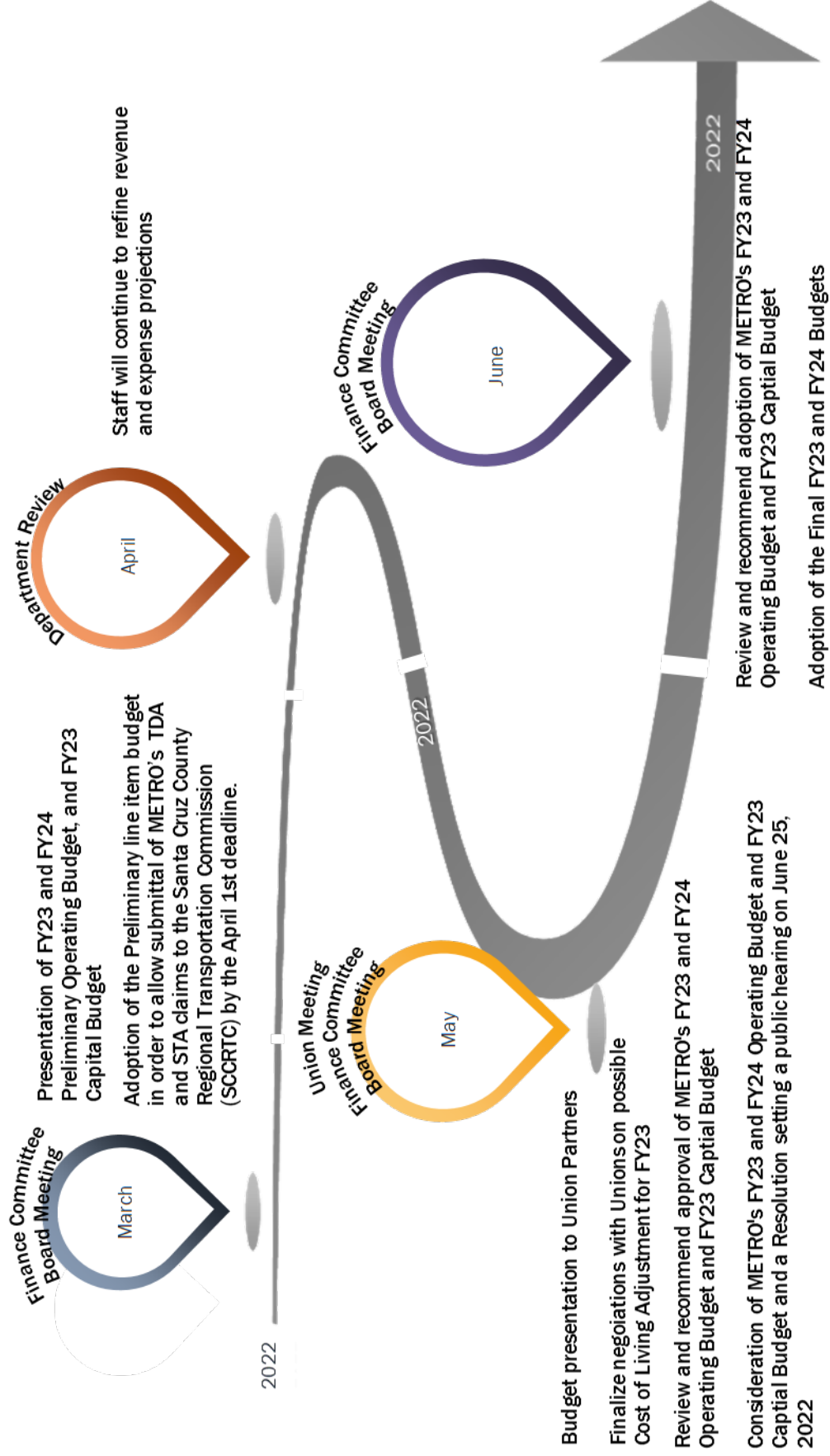
CEO/General Manager	Michael Tree
Executive Assistant	Donna Bauer
Administrative Specialist	Elizabeth Rocha-Rocha
Chief Financial Officer (CFO)	Charles Farmer
Finance Deputy Director	Kristina Mihaylova
Purchasing Manager	Joan Jefferies
Project Manager	Sandi Woods
Revenue Account Program Manager	Freddie Martinez
Marketing, Communications and Customer Service Director	Danielle Glagola
Customer Service Manager	Rina Solorio
Human Resources Director	Dawn Crummie
Human Resources Deputy Director	Monik Delfin
Information Technology and ITS Director	Isaac Holly
Sr. Database Administrator	Harlan Glatt
Database Administrator	Thomas Ferre
Planning And Development Director	John Urgo
Capital Planning & Grants Program Manager	Wondimu Mengistu
Safety, Security & Risk Director	Curtis Moses
Chief Operating Officer	Margo Ross
Facilities Maintenance Manager	Frederico Rocha
Operations Mgr-Paratransit	Daniel Zaragoza
Operations Manager-Fixed Route Division	Anna Marie Gouveia
Fleet Maintenance Manager	Eddie Benson



## **II. Total Budget Overview**



# Budget Development Process Timeline



**Finance Committee Board Meeting**  
 Presentation of FY23 and FY24 Preliminary Operating Budget, and FY23 Capital Budget  
 Adoption of the Preliminary line item budget in order to allow submittal of METRO's TDA and STA claims to the Santa Cruz County Regional Transportation Commission (SCRTC) by the April 1st deadline.

**Department Review**  
 April  
 Staff will continue to refine revenue and expense projections

**Union Meeting Finance Committee Board Meeting**  
 May  
 Budget presentation to Union Partners  
 Finalize negotiations with Unions on possible Cost of Living Adjustment for FY23  
 Review and recommend approval of METRO's FY23 and FY24 Operating Budget and FY23 Capital Budget

**Finance Committee Board Meeting**  
 June  
 Review and recommend adoption of METRO's FY23 and FY24 Operating Budget and FY23 Capital Budget  
 Adoption of the Final FY23 and FY24 Budgets

- Budget presentation to Union Partners
- Finalize negotiations with Unions on possible Cost of Living Adjustment for FY23
- Review and recommend approval of METRO's FY23 and FY24 Operating Budget and FY23 Capital Budget
- Consideration of METRO's FY23 and FY24 Operating Budget and FY23 Capital Budget and a Resolution setting a public hearing on June 25, 2022



**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. 22-06-03  
On the Motion of Director: Rotkin  
Duly Seconded by Director: Kalantari-Johnson  
The Following Resolution is:

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
TO ADOPT A BUDGET FOR FISCAL YEARS 2023 AND 2024**

**WHEREAS**, it is in the interest of the Santa Cruz Metropolitan Transit District to adopt a budget for each fiscal year; and

**WHEREAS**, a budget for Capital and Operating expenses and revenues has been developed for fiscal years 2023 and 2024;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**, that the budget attached hereto as Attachment B – Attachment L and presented to the Board of Directors is hereby adopted

**PASSED AND ADOPTED** this 24<sup>th</sup> Day of June 2022 by the following vote:

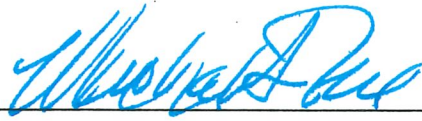
- AYES:** Directors - Brown, Downing, Kalantari-Johnson, Koenig, McPherson, Pageler, Parker, and Rotkin
- NOES:** Directors - None
- ABSTAIN:** Directors - None
- ABSENT:** Directors Dutra, Lind and Meyers

Approved:  
Larry Pageler, Chair

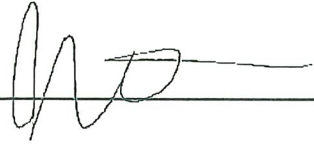

Attest:

Michael S. Tree, CEO/General Manager



Approved as to form:

Julie A. Sherman, General Counsel



# Budget Summary

\$M's	Projected	Budget	Plan
Income Statement *	FY22	FY23	FY24
<b>Operating Revenue</b>			
Passenger Fares	\$ 2.4	\$ 2.4	\$ 2.5
Special Transit Fares	5.8	6.0	6.1
<b>Total Operating Revenues</b>	<b>\$ 8.2</b>	<b>\$ 6.4</b>	<b>\$ 8.6</b>
<b>Operating Expense</b>			
Labor – Regular	\$ 16.1	\$ 20.4	\$ 20.4
Labor – OT	2.8	1.3	1.6
Fringe	18.7	21.2	22.1
Non-Personnel	10.6	12.1	12.3
<b>Total OpEx</b>	<b>\$ 48.3</b>	<b>\$ 55.0</b>	<b>\$ 56.4</b>
<b>Operating Surplus/(Deficit)</b>	<b>(\$ 40.1)</b>	<b>(\$ 46.8)</b>	<b>(\$ 47.8)</b>
<i>Farebox Recovery</i>	<i>17.0%</i>	<i>15.2%</i>	<i>15.2%</i>
<b>Non-Operating Revenue/(Expense)</b>			
Sales Tax/including Measure D	\$ 32.2	\$ 30.8	\$ 31.4
Federal/State Grants	20.8	14.5	26.4
COVID Relief Grants	11.2	15.5	3.2
COVID Related Costs	( 0.3)	( 0.3)	( 0.3)
Pension UAL/Bond Payment	( 7.7)	( 5.6)	( 4.2)
All Other	0.8	0.7	0.7
<b>Total Non-Operating Revenue</b>	<b>\$ 56.9</b>	<b>\$ 55.6</b>	<b>\$ 57.2</b>
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>\$ 16.8</b>	<b>\$ 8.8</b>	<b>\$ 9.4</b>
<b>Transfers</b>			
To Capital/Operating Reserves	(\$ 7.5)	(\$ 6.9)	(\$ 6.7)
To UAL & OPEB	( 2.0)	( 2.0)	( 2.0)
Transfers (To) / From COVID-19 Recovery	( 7.4)	0.0	( 0.9)
<b>Operating Balance</b>	<b>\$ 0.0</b>	<b>\$ 0.0</b>	<b>\$ 0.0</b>

\*numbers may not foot due to rounding



# Budget Highlights

The presentation of financials have been reformatted:

**Operating Revenues** are directly associated with ridership and represent the amounts paid by the rider or organizations for use by their employees/students to use transit services. The categories includes passenger-paid fares (Local and Highway 17 Fares) and organization-paid fares (Special transit fares: contracts with the local colleges and Highway 17 partners).

**Operating Expenses** are associated with the operation of the transit agency's goods and services purchased for the operation of the system, such as Labor (Salaries & Wages), Fringe Benefits, Non-Personnel Expenses (Services, Materials and Supplies, Utilities, Insurance, and Other expenses). This provides a quick and easy view of the Farebox Recovery.

**Non-Operating Revenues** represent external sources such as Sales Tax Revenue, Federal/State Grants, and all other forms of income (Advertising, Rental, etc.) that is used to support Metro operations and capital investments.

Santa Cruz METRO is substantially supported by the 1/2 cent Sales Tax levied on all taxable sales in Santa Cruz County, Measure D (the 1/2 cent sales tax measure passed in November 2016) of which METRO receives 16%.

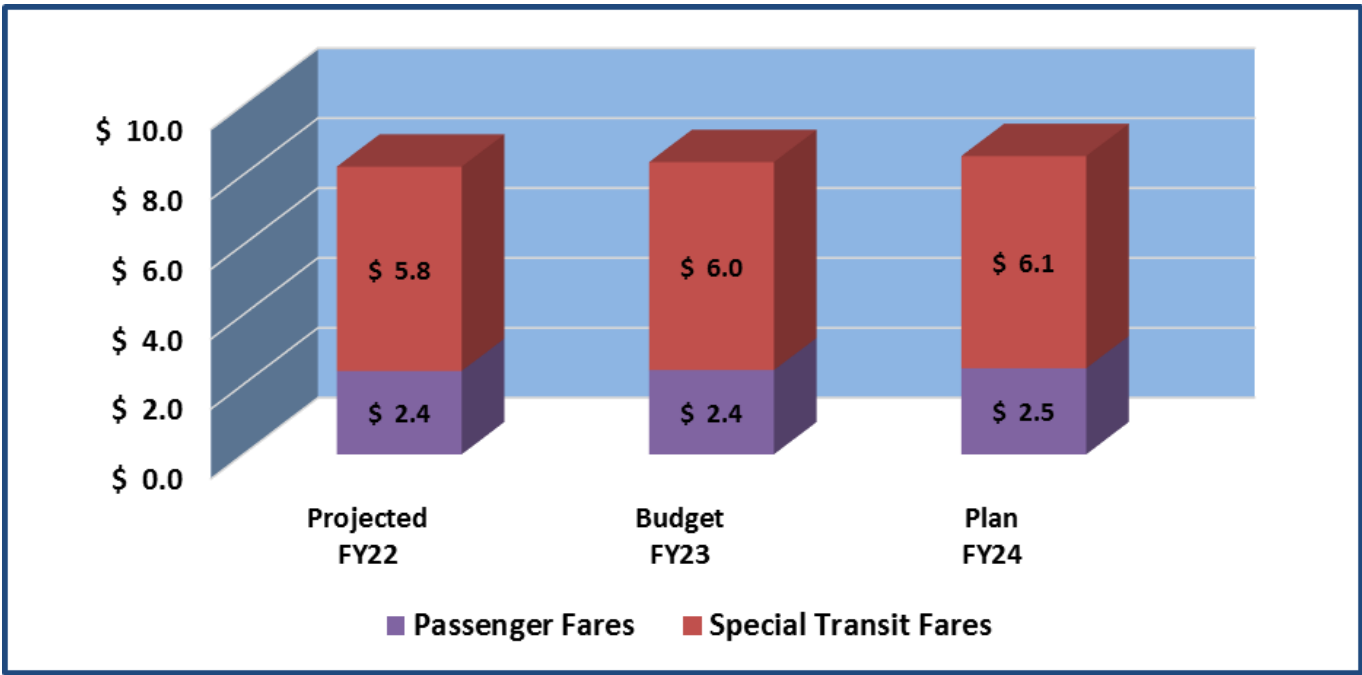
State and federal formula grants come to METRO as a result of legislation; usually require an annual application; and always require follow-up information on how METRO used the money. These state and federal formula dollars are typically used for operations; are sometimes flexible for use in both operations and capital; but are most often restricted to capital only.

**Non-Operating Expenses** are for non-recurring, or limited time frame, costs such as those related to COVID for testing and cleaning protocols. Pension UAL costs are the additional costs incurred to cover the shortfall in pension investment returns and have now been replaced by the Sales Tax Revenue Bond payments beginning in FY23.

These changes align METRO's financial reporting more closely to other transportation agencies and allow for an easier comparison of revenues and costs related to ridership and external sources.

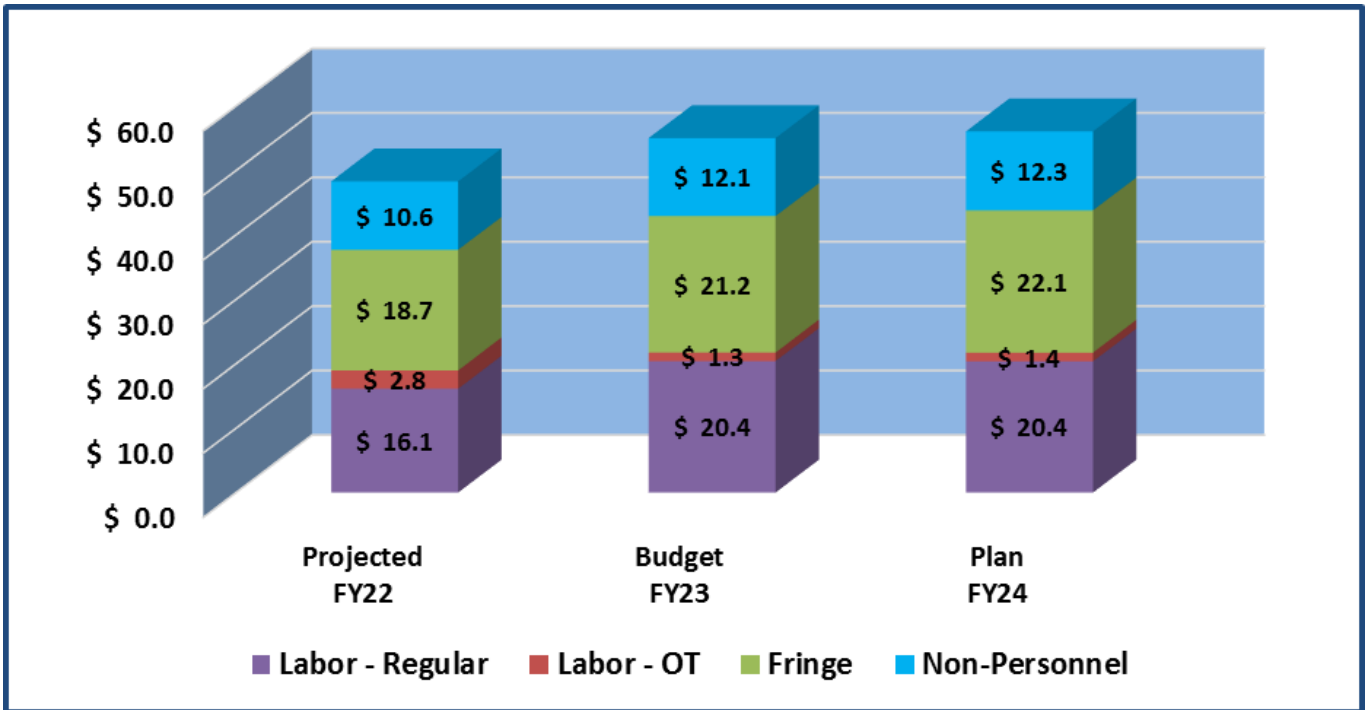
## Operating Revenues

Total projected operating revenues in FY22 are \$8.2M and budgeted operating revenues are \$8.4M in FY23 and \$8.5M in FY24. Passenger Fares (Fixed Route, Paratransit, and Highway 17 commuters), are expected to increase as recovery from the pandemic continues and riders return; and modest increases to Special Transit Fares contracts with UCSC, Cabrillo College, and Highway 17 Partners (Amtrak and VTA).



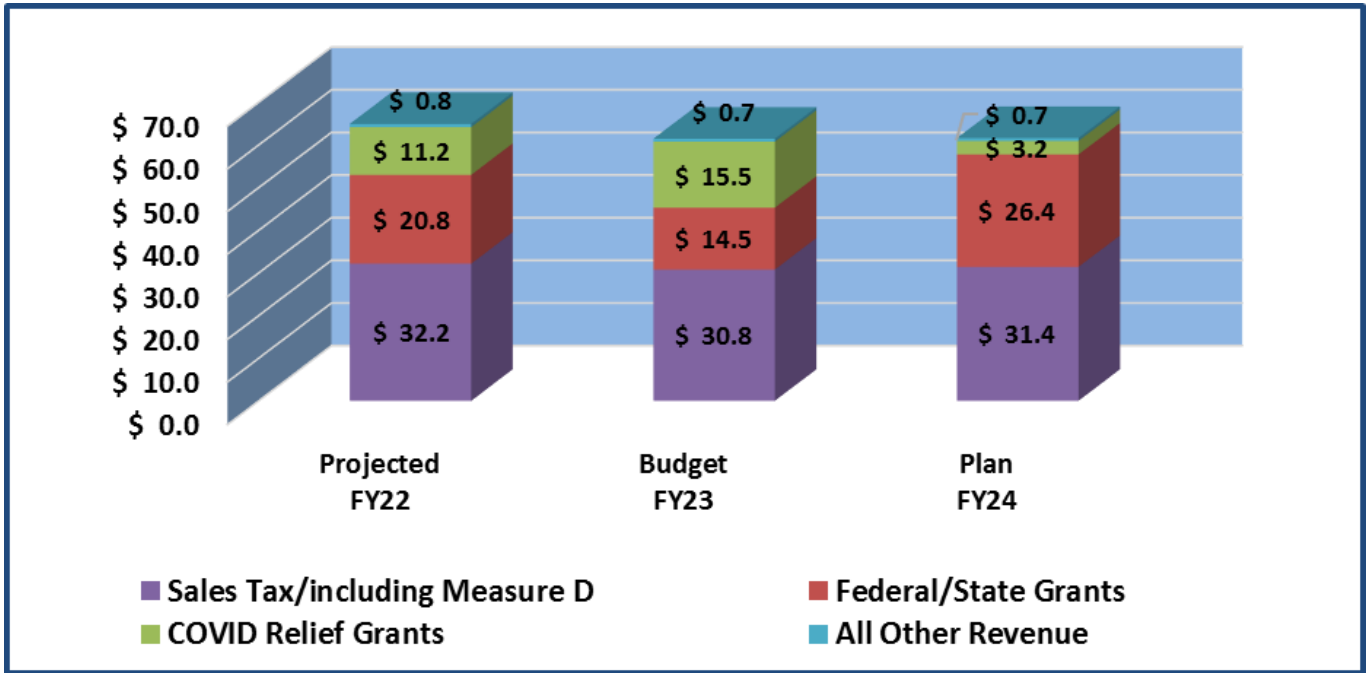
**Operating Expenses**

Total projected operating expenses for FY22 are \$47.8M and budgeted operating expenses are \$55.0M in FY23 and \$56.1M in FY24. Labor (including Fringe) is increasing as a result of cost of living adjustments, annual step increase, and increased medical and retirement costs. Non-Personnel costs are increasing due to increased fuel costs, South County Zero-emissions operating and maintenance facility planning, and general inflationary costs across all categories.



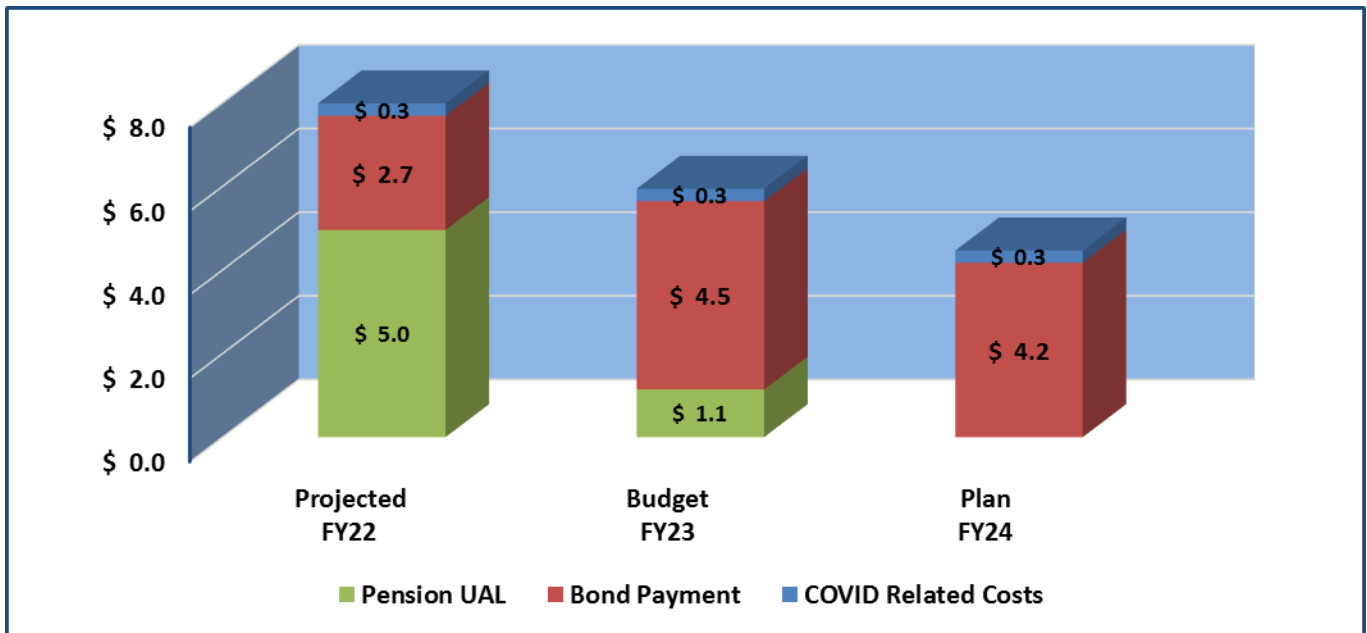
**Non-Operating Revenues**

Total projected non-operating revenues in FY22 are \$64.6M and budgeted revenues are \$61.5M in FY23 and \$61.6M in FY24. Sales Tax (including Measure D) revenues are relatively flat in anticipation of a slowing economy as a result of the high inflation; inclusion of the American Rescue Plan Act of 2021 (ARPA) COVID Relief grant in the budget helps to offset the decline in Federal/State grants due to the shift of \$11.2M of FTA grant funding to be used for purchasing buses in FY23.



**Non-Operating Expenses**

Total projected non-operating expenses for FY22 are \$8.0M and budgeted non-operating expenses are \$5.9M in FY23 and \$4.5M in FY24. COVID related costs are relatively flat over the three year period. Pension UAL costs decline significantly and is replaced by the Sales Tax Revenue Bond payment. Pension UAL would have been ~\$6.3M in FY23 had the bond sale not been executed; cost of the interest/principal of the bond for FY23 is ~\$4.5M, and then drops to ~\$4.2M in FY24 and will remain that amount until 2037 when it is fully repaid.



**Transfers & Operating Balance**

Transfers are a combination of commitments made to maintain assets in a state of good repair, pre-funding of UAL & OPEB liabilities, and excess revenues set aside to be used in the future for Capital and/or Operating expenses.

COVID related reimbursements received in the last three years have resulted in a carryover comprised of METRO’s 1979 Local Sales Tax, TDA-STA, TDA-LTF, and Farebox revenues; resulting in the creation of a COVID Recovery Fund. METRO will reinvest these funds into future Operating budgets to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted.

Total projected transfers for FY22 are \$16.8 M and budgeted transfers are \$8.9M in FY23 and \$9.6M in FY24 in the following categories:

<i>\$M's</i>	Projected FY22	Budget FY23	Plan FY24
<b>Transfers</b>			
<b>Operating Surplus/(Deficit) before Transfers</b>	<b>\$ 16.8</b>	<b>\$ 8.8</b>	<b>\$ 9.4</b>
<b>Transfers To:</b>			
Capital Budget (Measure D)	(\$ 2.9)	(\$ 2.4)	(\$ 2.4)
Operating/Capital Reserve Fund	( 0.1)	( 4.5)	( 4.0)
UAL & OPEB	( 2.0)	( 2.0)	( 2.0)
Operating Sustainability Reserves	( 4.4)	0.0	( 0.2)
COVID-19 Recovery Fund	( 7.4)	0.0	( 0.9)
<b>Total Transfers (To) / From</b>	<b>(\$ 16.8)</b>	<b>(\$ 8.9)</b>	<b>(\$ 9.6)</b>
<b>Operating Balance</b>	<b>\$ 0.0</b>	<b>\$ 0.0</b>	<b>\$ 0.0</b>

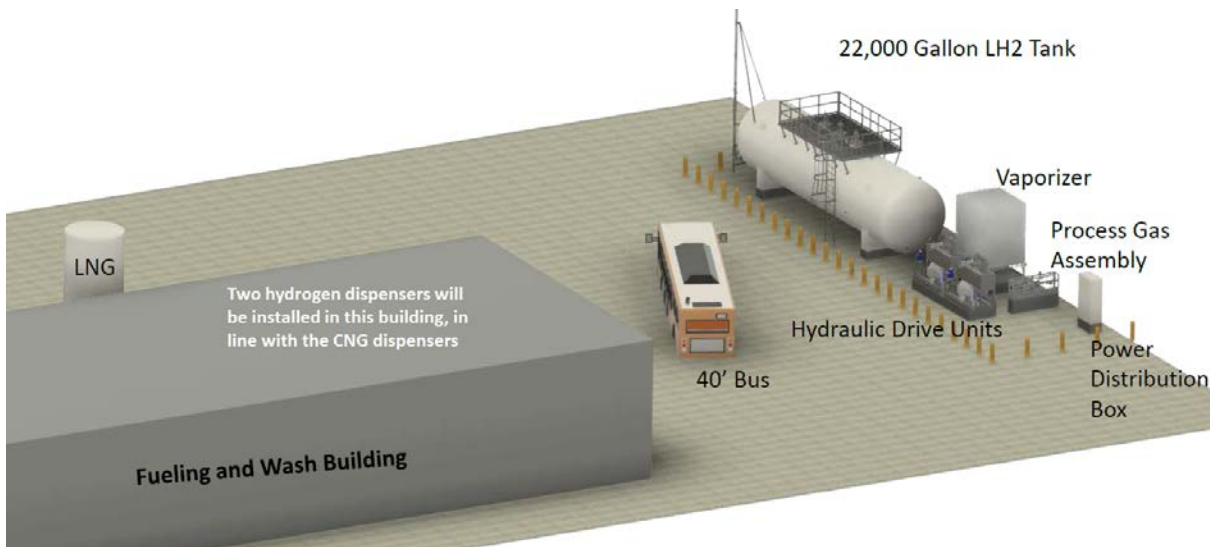
# Capital Budget

In FY18, a new Capital Budget funding strategy was adopted by the Board that results in a minimum of \$3M per year being dedicated to the annual Capital Budget. This new strategy created the “Bus Replacement Fund” and establishes consistent annual transfers of STA-SB1 funds and Measure D funds to the Capital Budget that are needed to provide funding and stability for the required local match for obsolete fixed-route buses and Paratransit vehicles. Annual unspent Measure D and STA-SGR funds will ‘accumulate’ in the Bus Replacement Fund until they are allocated to specific projects and spent on new replacement buses and vans. In addition to the Bus Replacement Fund, State and Federal grants are used to fund various Capital projects each year.

While METRO has made great strides to reduce the proportion of its fleet that has reached or surpassed the end of its useful life, a coming wave of scheduled bus retirements will raise the replacement needs balance to 41 by the end of FY23 and to 67 by the end of FY28. Furthermore, as required by the California Air Resources Board’s (CARB’s) Innovative Clean Transit (ICT) regulation requires all public transit agencies adopt a ZEB Rollout Plan describing how the agency will transition to a zero-emission fleet. Starting in 2026, 25% of all METRO bus purchases must be ZEBs, and in 2029 100% of all bus purchases must be ZEBs. At an average cost of \$1.3M per ZEB, it will cost ~\$51.3M to simply address the backlog in bus replacement needs in FY23, rising to ~\$83.8M by FY28.



METRO sees this significant vehicle replacement challenge as an opportunity to advance its transition to a fully ZEB fleet. Given the current pressure on METRO's operating budget to sustain transit service, it is essential that METRO find every available avenue to transition to aid its transition to a fully ZEB fleet. Furthermore, the Unmet Capital Need – Hydrogen Fueling Infrastructure and Maintenance Upgrades: includes the design and construction of a permanent hydrogen fueling station and required maintenance facility upgrades, which are vital pieces of METRO's plan to meet California's clean energy mandates and convert its fleet to 100% ZEBs. The refueling facility will be based on a modular design that will allow it to expand its refueling capacity to meet METRO's future needs.



A key strategy of this Plan is to contribute toward state and federal grant opportunities as our local match for bus replacement. Generally, grant applications that include a significant level of funding through a local match, are more successful than those that don't. For example, in 2022



22,000 Gallon LH2 Tank, Vaporizer, Process Gas Assembly, Power Distribution Box & Hydraulic Drive Units 46'X65

Two hydrogen dispensers will be installed in this building, in line with the CNG dispensers

METRO has committed \$4.2M as local match in the Bus Replacement Fund towards state and federal grant opportunities for reducing the number of buses beyond their useful life.

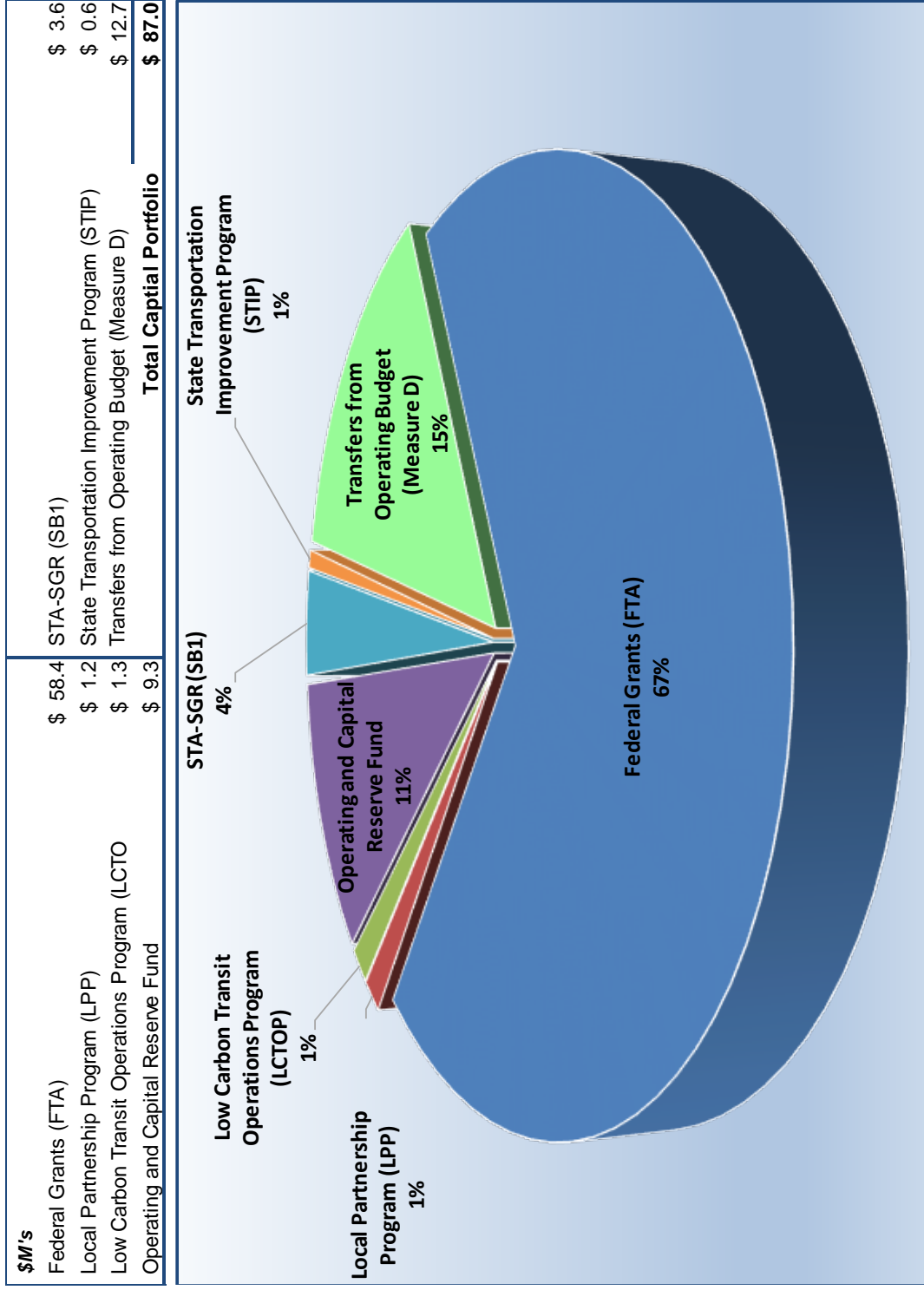
Projects in the portfolio include METRO owned ParaCruz facility, redevelopment of Pacific Station with the City of Santa Cruz, Financial Management Software (ERP) system, upgrades and improvements to METRO facilities and Bus Stops, vehicle replacement including five electric buses, twenty CNG buses, five articulated buses, seven ParaCruz vans, and seven staff/support vehicles.

Projected Capital spending in FY22 is \$8.4M, the current Capital spending portfolio of projects is \$87.0M, of which \$25.5M is planned to be spent in FY23 and \$61.5M in FY24 & beyond.

<i>\$000's</i>	Projected	FY23	FY24 & Beyond
Project Category:	FY22	Budget	Plan
Construction Related Projects	\$ 49	\$ 2,050	\$ 12,108
IT Projects	49	1,650	2,000
Facilities Repair & Improvements	522	1,525	1,319
Revenue Vehicle Replacement	4,368	13,127	8,914
Revenue Vehicle Electrification Projects	95	6,159	36,227
Non-Revenue Vehicle Replacement	32	510	361
Fleet & Maintenance Equipment	48	180	-
Misc.	125	300	600
<b>Total</b>	<b>\$ 5,288</b>	<b>\$ 25,501</b>	<b>\$ 61,529</b>



# FY23 & Beyond Capital Portfolio by Funding Source

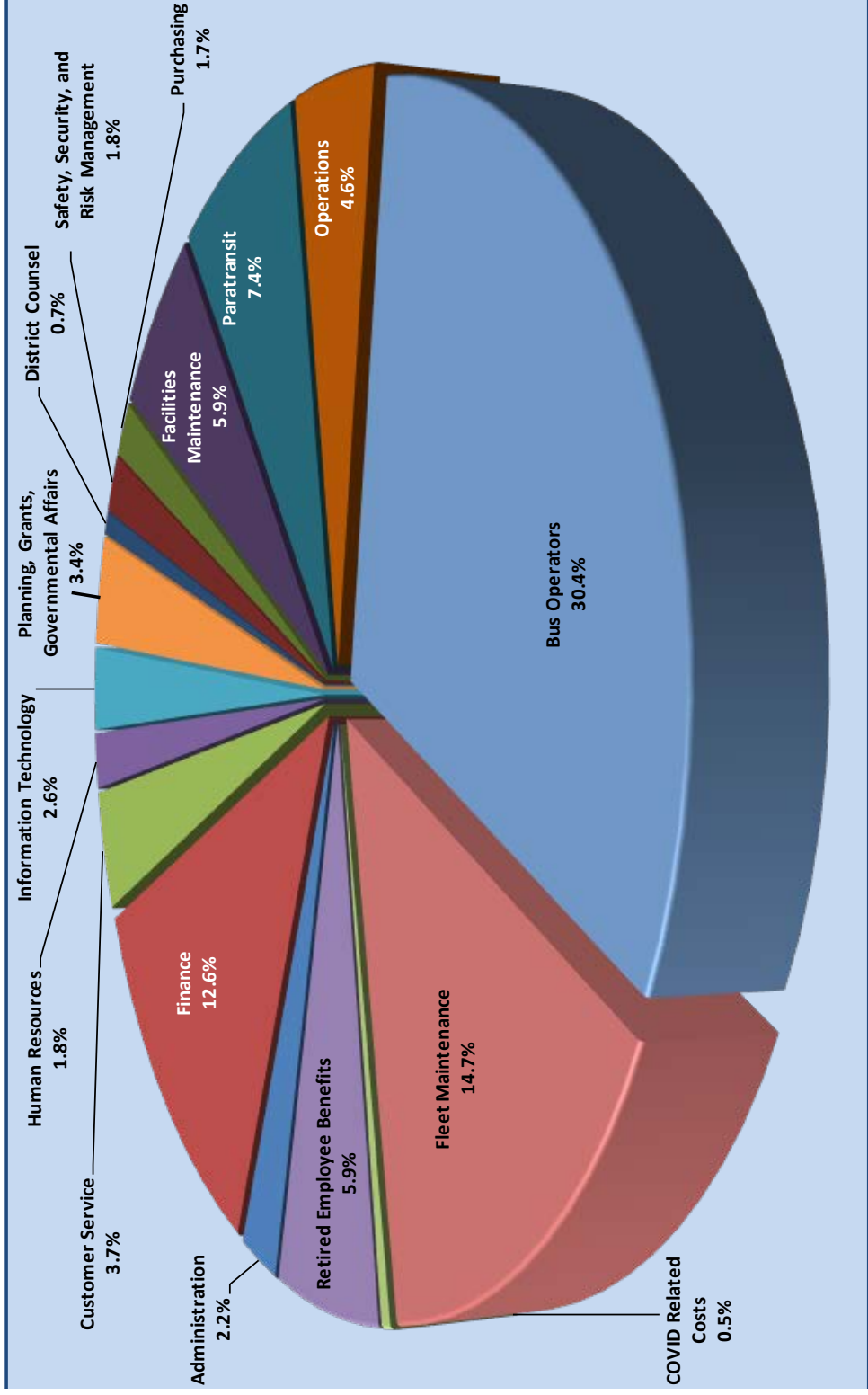




# III. Department Summary Budgets

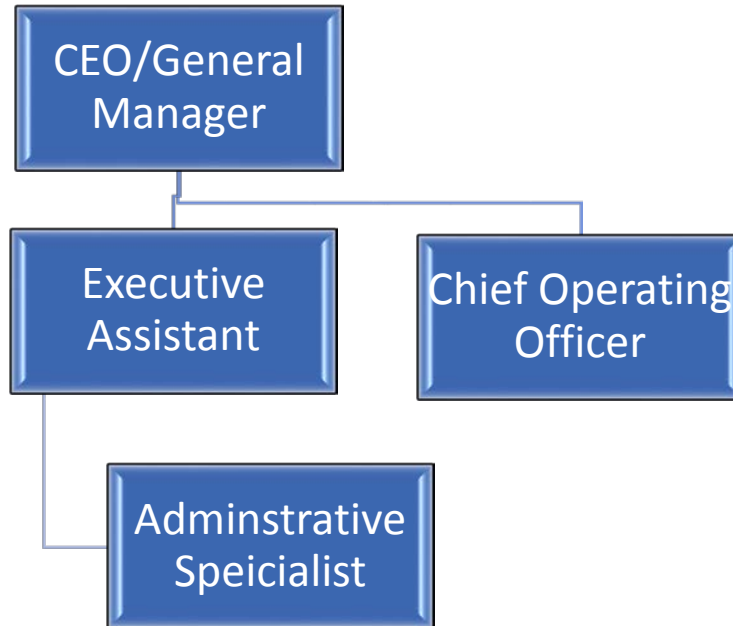


# Departmental Expenses – FY23 \$61.0M



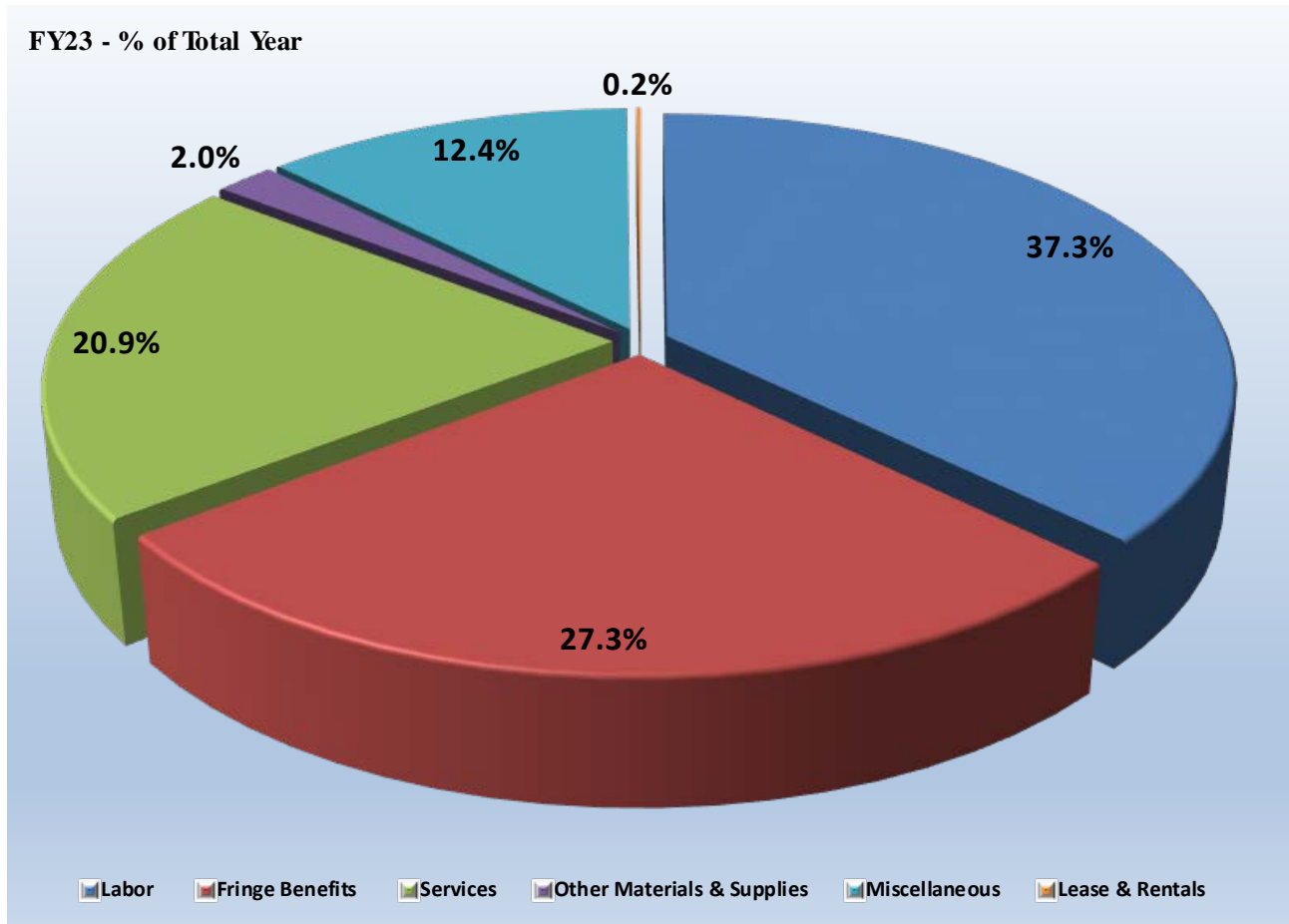
\$M's	Department	\$M's	Department	\$M's
1.3	Planning, Grants, Governmental Affairs	2.1	Paratransit	4.5
7.7	District Counsel	0.4	Operations	2.8
2.3	Safety, Security, and Risk Management	1.1	Bus Operators	18.5
1.1	Purchasing	1.0	Fleet Maintenance	9.0
1.6	Facilities Maintenance	3.6	COVID Related Costs	0.3
			Retired Employee Benefits	3.6

# Administration – 1100



Position Title	Authorized FY22 2021	Funded FY22 2021	Authorized FY23 2022	Funded FY23 2022	Authorized FY24 2022	Funded FY24 2022
CEO/General Manager	1.00	1.00	1.00	1.00	1.00	1.00
Chief Operations Officer	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>5.00</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>

	<u>Projected FY22</u>	<u>Budget FY23</u>	<u>Var %</u>	<u>Plan FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 462,564	\$ 501,146	8.3%	\$ 521,299	4.0%
Fringe Benefits	540,174	367,218	(32.0%)	360,852	(1.7%)
	<b>\$ 1,002,738</b>	<b>\$ 868,364</b>	<b>(13.4%)</b>	<b>\$ 882,151</b>	<b>1.6%</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 236,569	\$ 281,763	19.1%	\$ 182,710	(35.2%)
Other Materials & Supplies	25,404	26,609	4.7%	27,231	2.3%
Miscellaneous	107,347	166,371	55.0%	170,266	2.3%
Leases & Rentals	1,896	2,060	8.7%	2,110	2.4%
	<b>\$ 371,215</b>	<b>\$ 476,803</b>	<b>28.4%</b>	<b>\$ 382,317</b>	<b>(19.8%)</b>
<b>Total Expenses:</b>	<b>\$ 1,373,953</b>	<b>\$ 1,345,167</b>	<b>(2.1%)</b>	<b>\$ 1,264,468</b>	<b>(6.0%)</b>



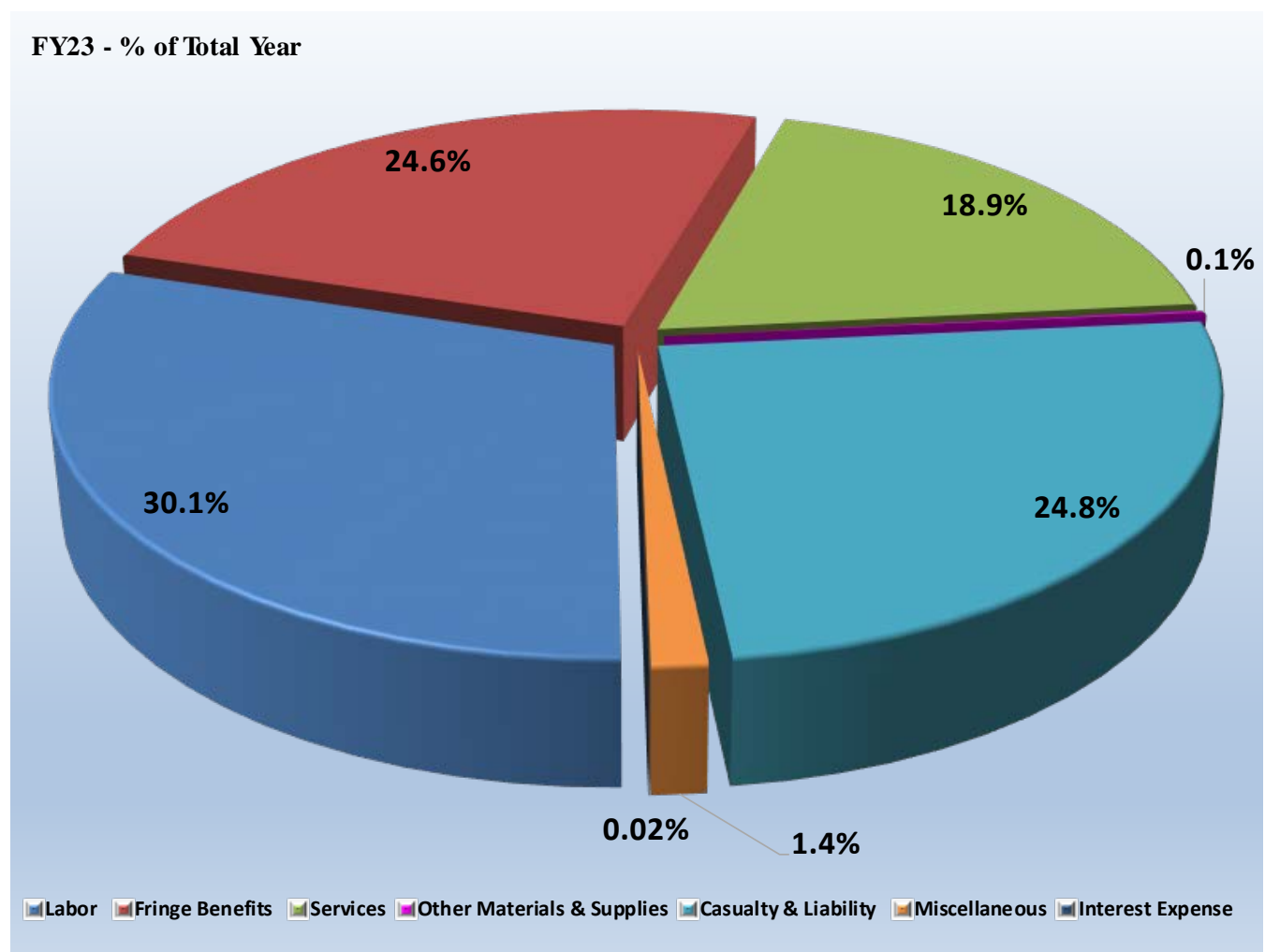
# Finance – 1200



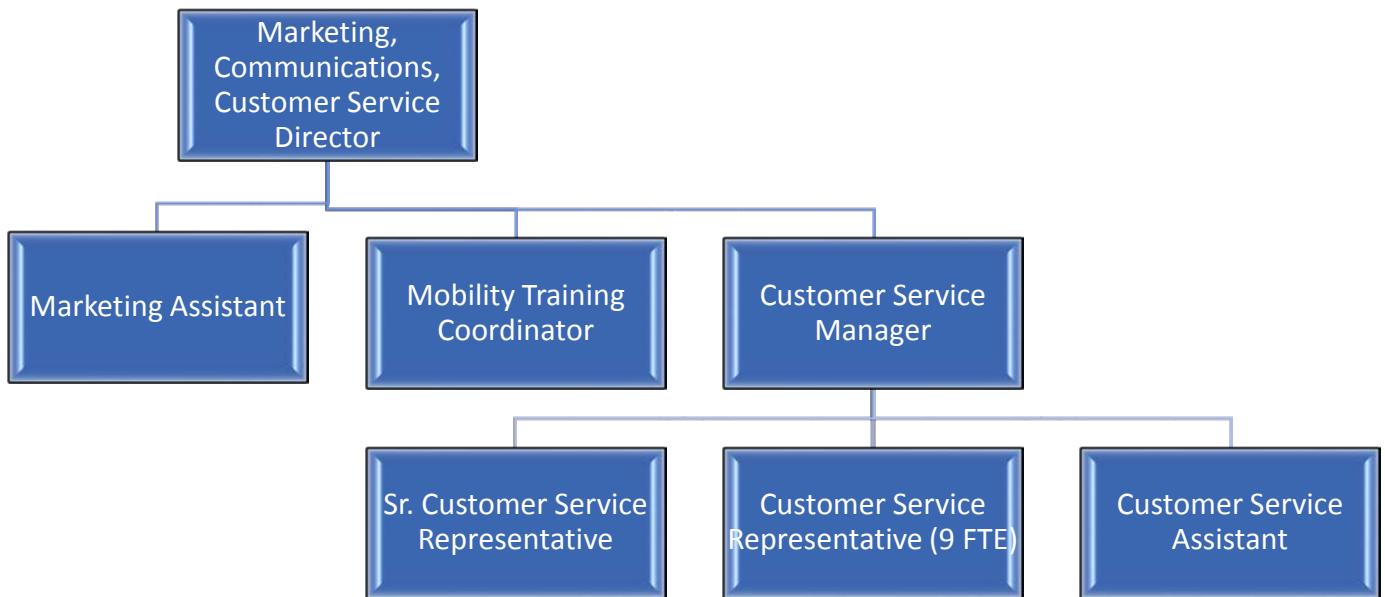
Position Title	Authorized FY22 2021	Funded FY22 2021	Authorized FY23 2022	Funded FY23 2022	Authorized FY24 2022	Funded FY24 2022
Chief Financial Officer (CFO)	1.00	1.00	1.00	1.00	1.00	1.00
Finance Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00	1.00	1.00	1.00
Accountant III	0.00	0.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accounting Tech	1.00	1.00	1.00	1.00	1.00	1.00
Senior Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Senior Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Revenue Account Program Manager*	0.00	0.00	1.00	1.00	1.00	1.00
Revenue Collection Clerk	1.00	0.00	1.00	0.00	1.00	0.00
Project Manager	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>10.00</b>	<b>9.00</b>	<b>12.00</b>	<b>11.00</b>	<b>12.00</b>	<b>11.00</b>

\* Revenue Account Program Manager position moved from Customer Service

	<u>Projected</u> <u>FY22</u>	<u>Budget</u> <u>FY23</u>	<u>Var %</u>	<u>Plan</u> <u>FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 755,891	\$ 949,243	25.6%	\$ 969,542	2.1%
Fringe Benefits	766,846	777,101	1.3%	754,538	(2.9%)
	<b>\$ 1,522,737</b>	<b>\$ 1,726,344</b>	<b>13.4%</b>	<b>\$ 1,724,080</b>	<b>(0.1%)</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 555,691	\$ 597,363	7.5%	\$ 591,121	(1.0%)
Other Materials & Supplies	2,366	3,060	29.3%	3,110	1.6%
Casualty & Liability	765,017	783,640	2.4%	916,175	16.9%
Miscellaneous	9,166	43,639	376.1%	44,404	1.8%
Interest Expenses	2,747,833	\$ 4,511,089	64.2%	\$ 4,173,558	(7.5%)
Leases & Rentals	-	\$ 618	100.0%	\$ 618	0.0%
	<b>\$ 4,080,073</b>	<b>\$ 5,939,409</b>	<b>45.6%</b>	<b>\$ 5,728,986</b>	<b>(3.5%)</b>
<b>Total Expenses:</b>	<b>\$ 5,602,810</b>	<b>\$ 7,665,753</b>	<b>36.8%</b>	<b>\$ 7,453,066</b>	<b>(2.8%)</b>



# Customer Service, Marketing – 1300



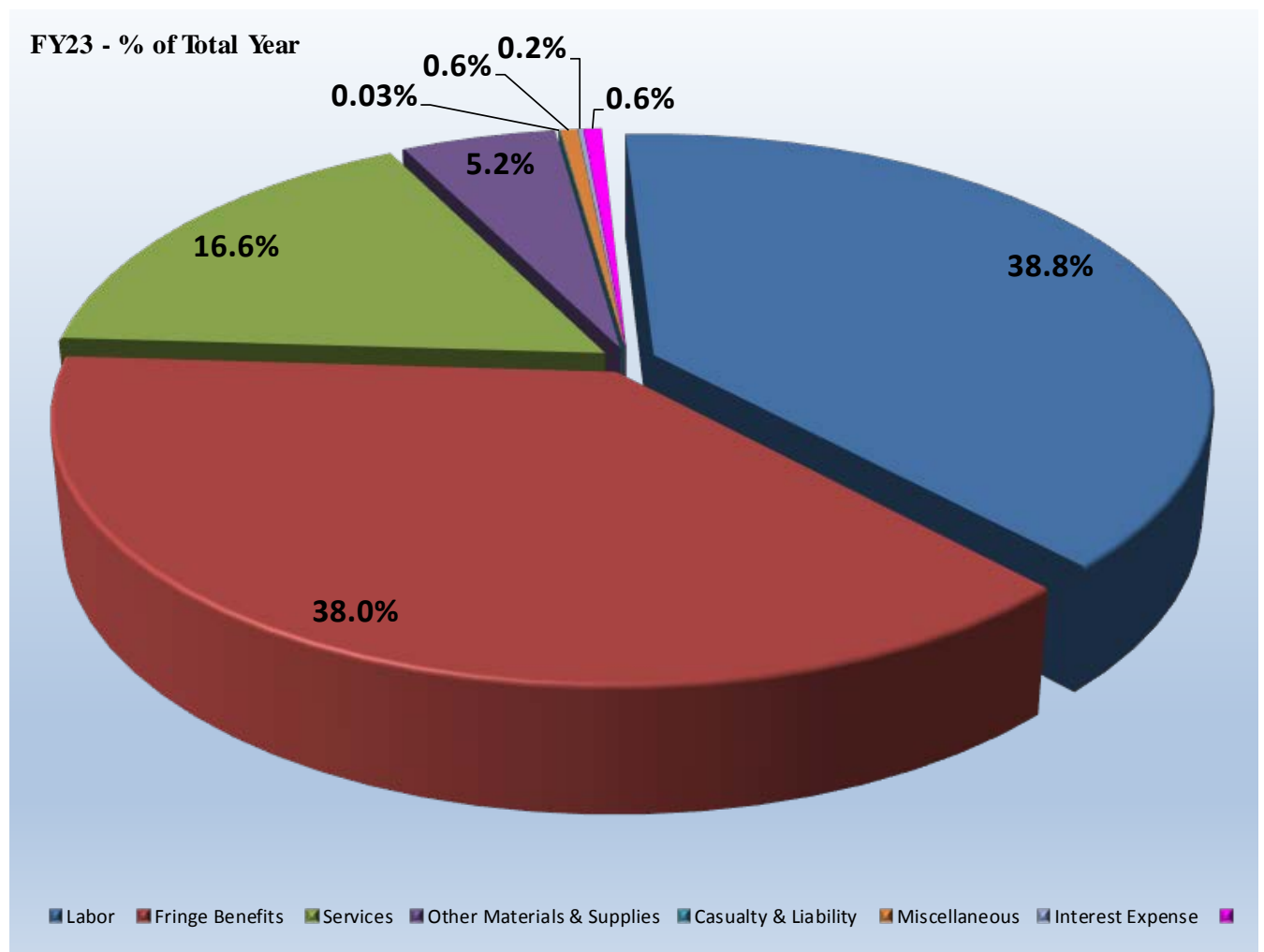
Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	FY22 2021	FY22 2021	FY23 2022	FY23 2022	FY24 2022	FY24 2022
Marketing, Communications and Customer Service Director	1.00	1.00	1.00	1.00	1.00	1.00
Marketing Assistant**	0.00	0.00	1.00	1.00	1.00	1.00
Mobility Training Coordinator*	0.00	0.00	1.00	1.00	1.00	1.00
Customer Service Manager	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Supervisor	2.00	0.00	2.00	0.00	2.00	0.00
Customer Service Coordinator**	0.00	1.00	0.00	0.00	0.00	0.00
Customer Service Representative	12.00	9.00	12.00	9.00	12.00	9.00
Senior Customer Service Representative	2.00	1.00	2.00	1.00	2.00	1.00
Revenue Account Program Manager***	1.00	1.00	0.00	0.00	0.00	0.00
Customer Service Assistant	1.25	1.00	1.25	1.00	1.25	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>20.25</b>	<b>15.00</b>	<b>21.25</b>	<b>15.00</b>	<b>21.25</b>	<b>15.00</b>

\* Replaces Accessible Services Coordinator from Paratransit

\*\* Customer Service Coordinator - Position unfunded FY23, replaced with Marketing Assistant

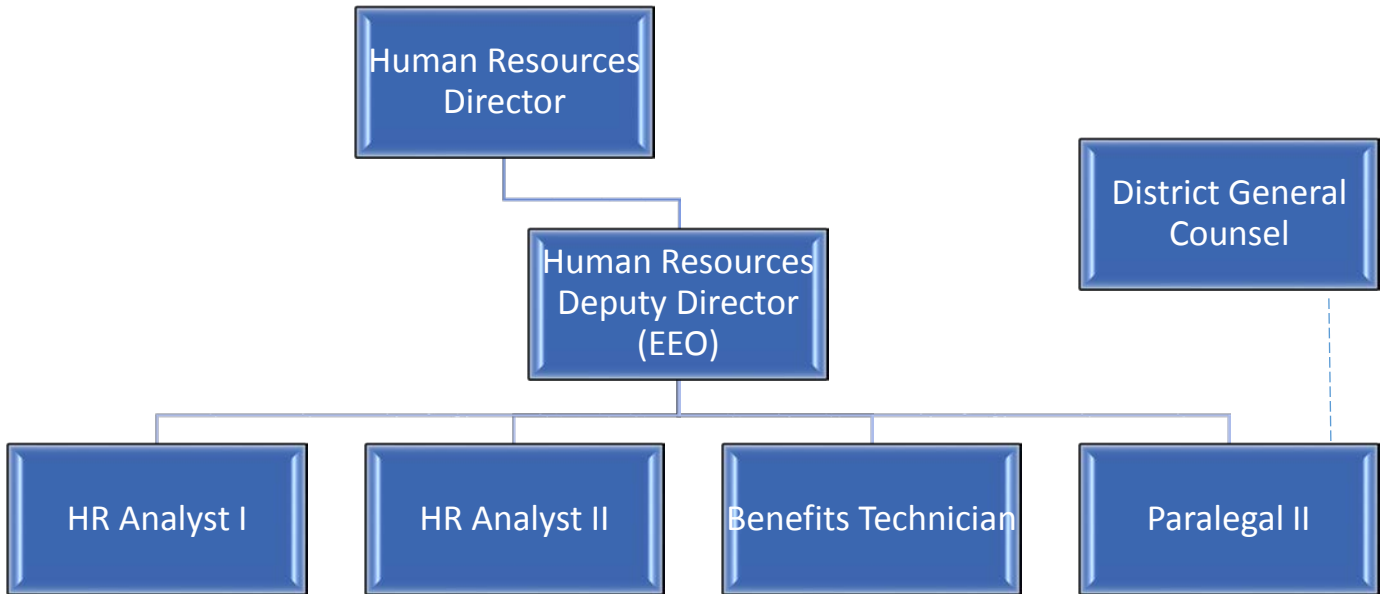
\*\*\* Revenue Account Program Manager position moved to Finance

	<u>Projected</u> <u>FY22</u>	<u>Budget</u> <u>FY23</u>	<u>Var %</u>	<u>Plan</u> <u>FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 636,778	\$ 883,357	38.7%	\$ 880,572	(0.3%)
Fringe Benefits	841,956	863,885	2.6%	850,322	(1.6%)
	<b>\$ 1,478,734</b>	<b>\$ 1,747,242</b>	<b>18.2%</b>	<b>\$ 1,730,894</b>	<b>(0.9%)</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 220,351	\$ 377,226	71.2%	\$ 380,950	1.0%
Other Materials & Supplies	72,388	119,070	64.5%	119,670	0.5%
Utilities	612	650	6.3%	650	0.0%
Taxes	13,200	13,200	0.0%	13,200	0.0%
Leases & Rentals	4,944	3,982	(19.5%)	3,982	0.0%
Miscellaneous	20,771	13,928	(32.9%)	13,928	0.0%
	<b>\$ 332,265</b>	<b>\$ 528,056</b>	<b>58.9%</b>	<b>\$ 532,380</b>	<b>0.8%</b>
<b>Total Expenses:</b>	<b>\$ 1,811,000</b>	<b>\$ 2,275,298</b>	<b>25.6%</b>	<b>\$ 2,263,274</b>	<b>(0.5%)</b>





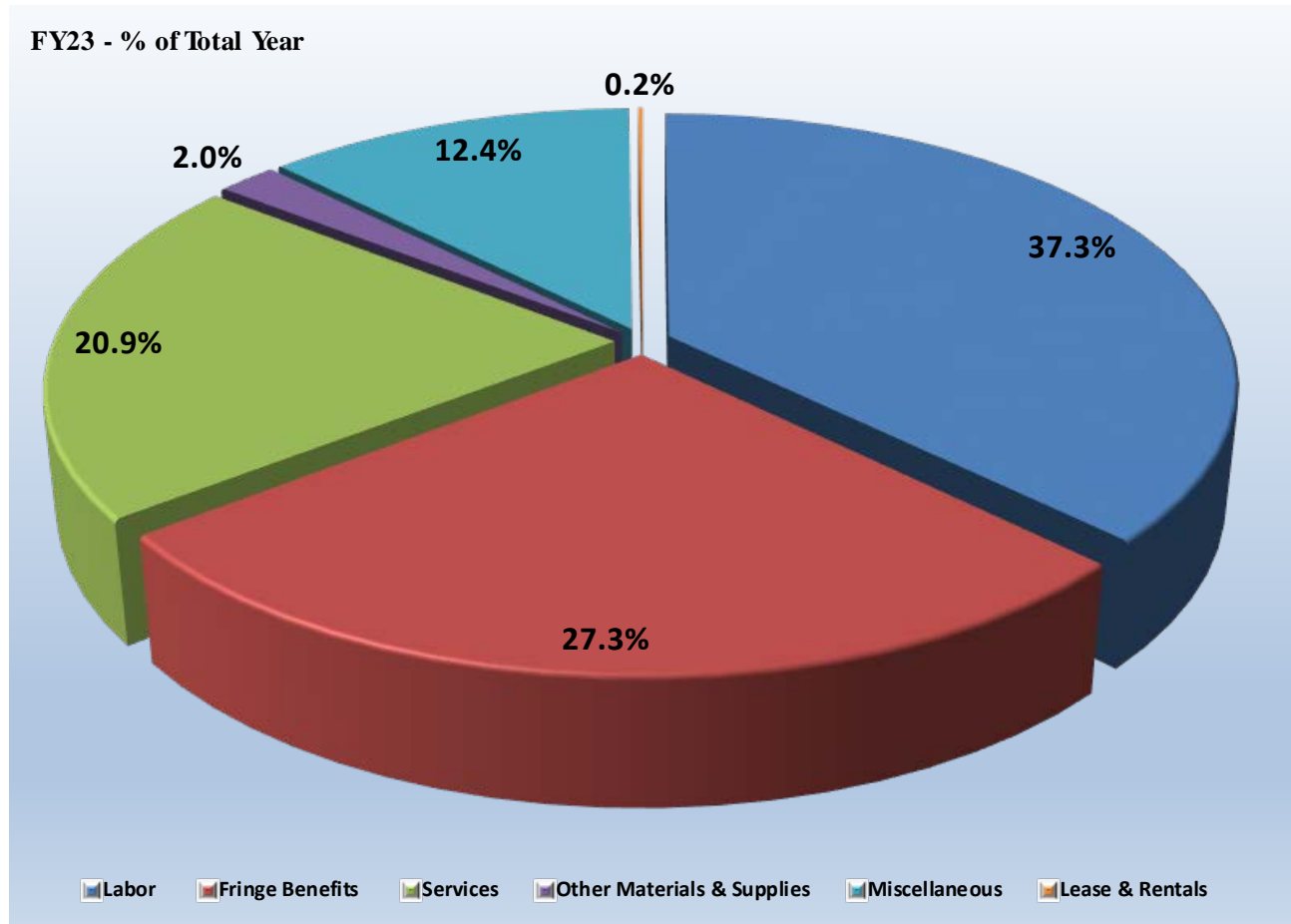
# Human Resources – 1400



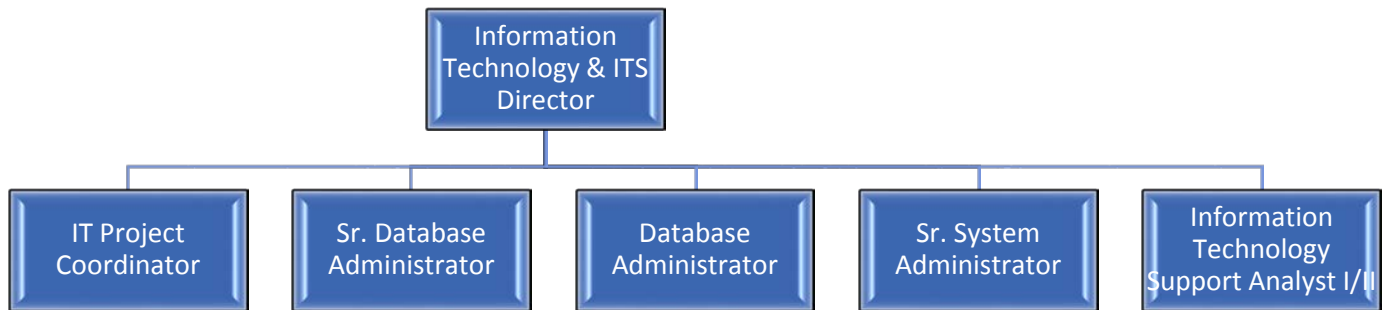
Position Title	Authorized FY22 2021	Funded FY22 2021	Authorized FY23 2022	Funded FY23 2022	Authorized FY24 2022	Funded FY24 2022
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Technician*	1.00	1.00	1.00	0.00	1.00	0.00
HR Analyst I*	0.00	0.00	2.00	2.00	2.00	2.00
HR Analyst II	1.00	1.00	1.00	1.00	1.00	1.00
Benefits Technician	1.00	1.00	1.00	0.00	1.00	0.00
Human Resources Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Clerk	1.00	0.00	1.00	0.00	1.00	0.00
Paralegal II	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>8.00</b>	<b>6.00</b>	<b>10.00</b>	<b>6.00</b>	<b>10.00</b>	<b>6.00</b>

\*HR Technician and Benefit Technician unfunded in FY23, replaced with HR Analyst I (2 FTE)

	<u>Projected FY22</u>	<u>Budget FY23</u>	<u>Var %</u>	<u>Plan FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 462,564	\$ 501,146	8.3%	\$ 521,299	4.0%
Fringe Benefits	540,174	367,218	(32.0%)	360,852	(1.7%)
	<b>\$ 1,002,738</b>	<b>\$ 868,364</b>	<b>(13.4%)</b>	<b>\$ 882,151</b>	<b>1.6%</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 236,569	\$ 281,763	19.1%	\$ 182,710	(35.2%)
Other Materials & Supplies	25,404	26,609	4.7%	27,231	2.3%
Miscellaneous	107,347	166,371	55.0%	170,266	2.3%
Leases & Rentals	1,896	2,060	8.7%	2,110	2.4%
	<b>\$ 371,215</b>	<b>\$ 476,803</b>	<b>28.4%</b>	<b>\$ 382,317</b>	<b>(19.8%)</b>
<b>Total Expenses:</b>	<b>\$ 1,373,953</b>	<b>\$ 1,345,167</b>	<b>(2.1%)</b>	<b>\$ 1,264,468</b>	<b>(6.0%)</b>



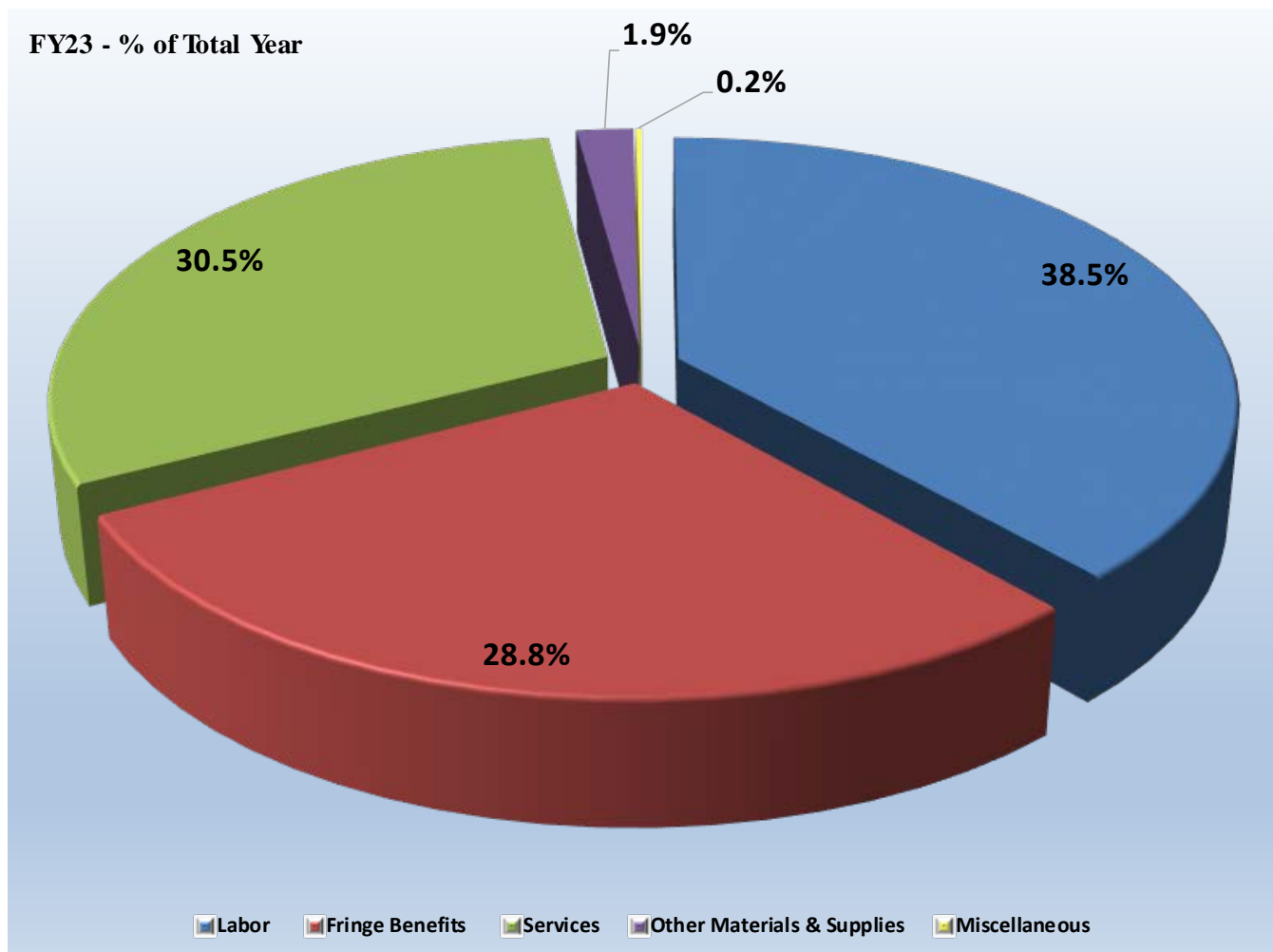
# Information Technology – 1500



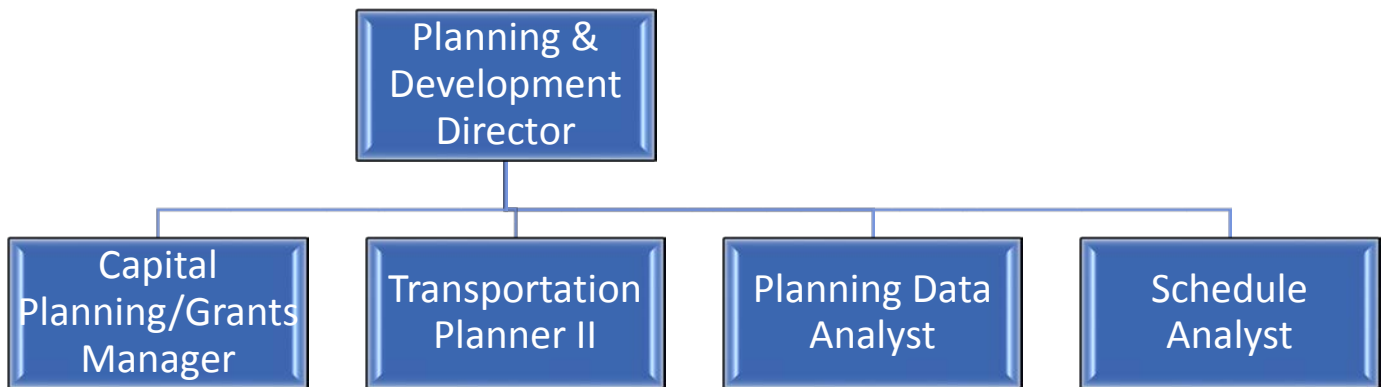
Position Title	Authorized FY22 2021	Funded FY22 2021	Authorized FY23 2022	Funded FY23 2022	Authorized FY24 2022	Funded FY24 2022
Information Technology and ITS Director	1.00	1.00	1.00	1.00	1.00	1.00
IT Project Coordinator*	0.00	0.00	1.00	1.00	1.00	1.00
Asst Manager of Information Technology	1.00	0.00	1.00	0.00	1.00	0.00
Senior Database Administrator	2.00	2.00	2.00	2.00	2.00	2.00
Database Administrator	1.00	0.00	1.00	0.00	1.00	0.00
Systems Administrator/Senior	1.00	1.00	1.00	1.00	1.00	1.00
Information Technology Support Analyst I/II	2.00	2.00	2.00	1.00	2.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>8.00</b>	<b>6.00</b>	<b>9.00</b>	<b>6.00</b>	<b>9.00</b>	<b>6.00</b>

\*Provisional position (1 FTE) to be funded for 24 months

	<u>Projected</u> <u>FY22</u>	<u>Budget</u> <u>FY23</u>	<u>Var %</u>	<u>Plan</u> <u>FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 597,859	\$ 613,907	2.7%	\$ 613,898	(0.0%)
Fringe Benefits	639,236	459,940	(28.0%)	435,798	(5.2%)
	<b>\$ 1,237,095</b>	<b>\$ 1,073,847</b>	<b>(13.2%)</b>	<b>\$ 1,049,696</b>	<b>(2.2%)</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 345,591	\$ 487,000	40.9%	\$ 1,090,603	123.9%
Other Materials & Supplies	39,058	30,700	(21.4%)	30,700	0.0%
Miscellaneous	207	3,400	1545.2%	3,400	0.0%
	<b>384,856</b>	<b>521,100</b>	<b>35.4%</b>	<b>1,124,703</b>	<b>115.8%</b>
<b>Total Expenses:</b>	<b>\$ 1,621,951</b>	<b>\$ 1,594,947</b>	<b>(1.7%)</b>	<b>\$ 2,174,399</b>	<b>36.3%</b>



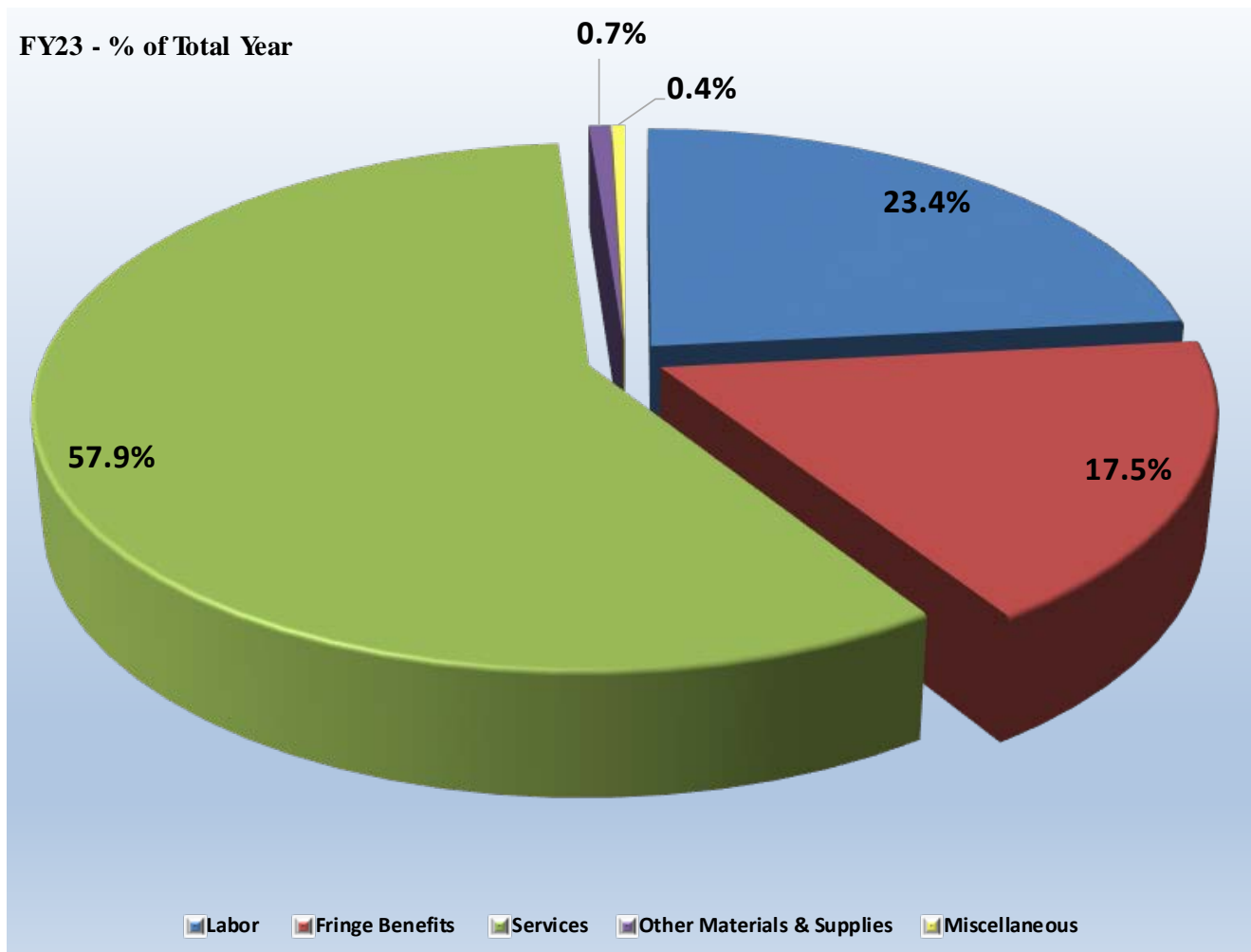
# Planning, Grants, Governmental Affairs – 1600



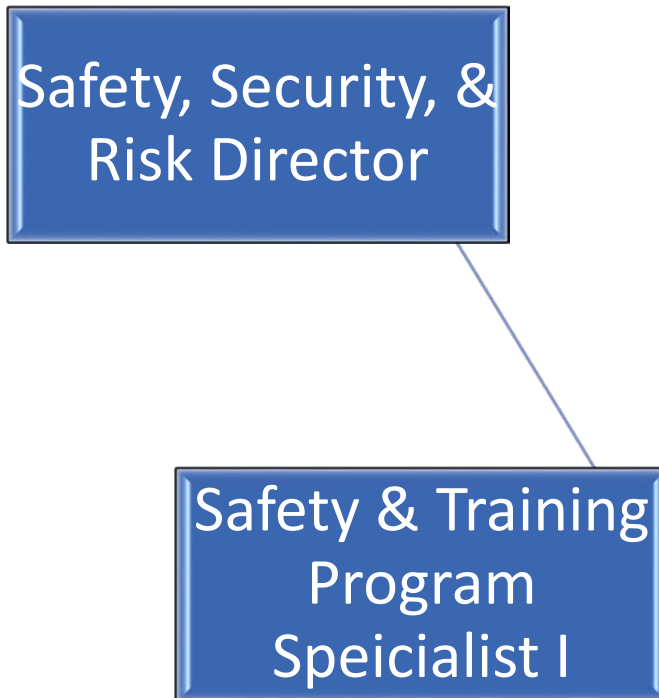
Position Title	Authorized FY22 2021	Funded FY22 2021	Authorized FY23 2022	Funded FY23 2022	Authorized FY24 2022	Funded FY24 2022
Planning and Development Director	1.00	1.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst *	2.00	1.00	2.00	0.00	2.00	0.00
Capital Planning and Grants Program Manager	0.00	0.00	1.00	1.00	1.00	1.00
Transportation Planning Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Senior Transportation Planner	1.00	0.00	1.00	0.00	1.00	0.00
Transit Surveyor	1.00	0.00	1.00	0.00	1.00	0.00
Planning Aide	1.00	0.00	1.00	0.00	1.00	0.00
Transportation Planner I	1.00	0.00	1.00	0.00	1.00	0.00
Transportation Planner II	1.00	1.00	1.00	1.00	1.00	1.00
Planning Data Analyst	1.00	1.00	1.00	1.00	1.00	1.00
Schedule Analyst	2.00	1.00	2.00	1.00	2.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>12.00</b>	<b>5.00</b>	<b>13.00</b>	<b>5.00</b>	<b>13.00</b>	<b>5.00</b>

\* Grants/Legislative Analyst defunded, Funded Capital Planning and Grants Program Manager

	<u>Projected</u> <u>FY22</u>	<u>Budget</u> <u>FY23</u>	<u>Var %</u>	<u>Plan</u> <u>FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 432,056	\$ 484,167	12.1%	\$ 485,998	0.4%
Fringe Benefits	414,265	363,111	(12.3%)	347,636	(4.3%)
	<b>\$ 846,322</b>	<b>\$ 847,278</b>	<b>0.1%</b>	<b>\$ 833,634</b>	<b>(1.6%)</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 35,878	\$ 1,201,217	3248.1%	\$ 628,682	(47.7%)
Other Materials & Supplies	11,886	15,453	30.0%	15,828	2.4%
Miscellaneous	10,846	9,239	(14.8%)	9,612	4.0%
	<b>58,610</b>	<b>1,225,909</b>	<b>1991.6%</b>	<b>654,122</b>	<b>(46.6%)</b>
<b>Total Expenses:</b>	<b>\$ 904,932</b>	<b>\$ 2,073,187</b>	<b>129.1%</b>	<b>\$ 1,487,756</b>	<b>(28.2%)</b>

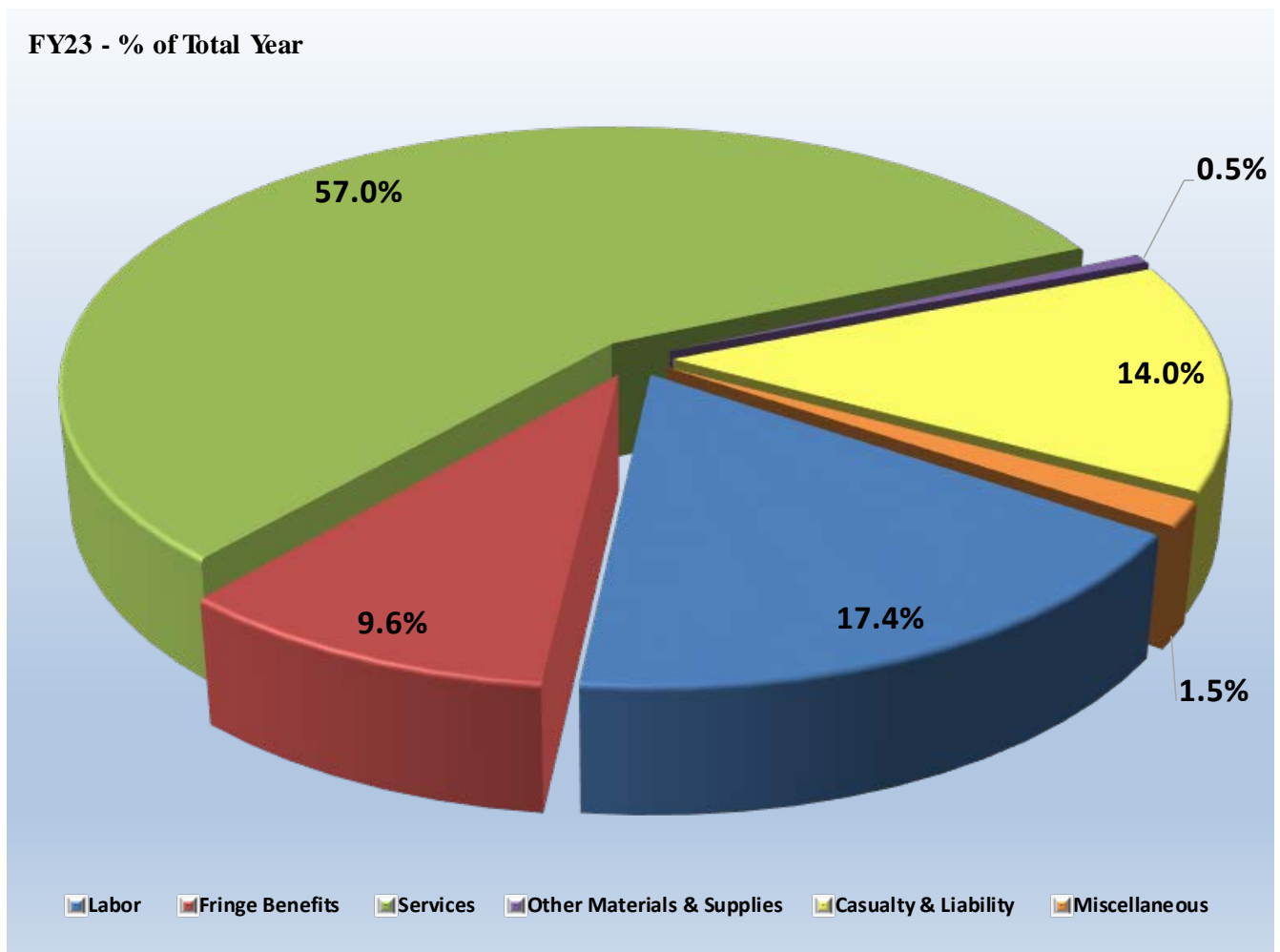


# Risk Management – 1800



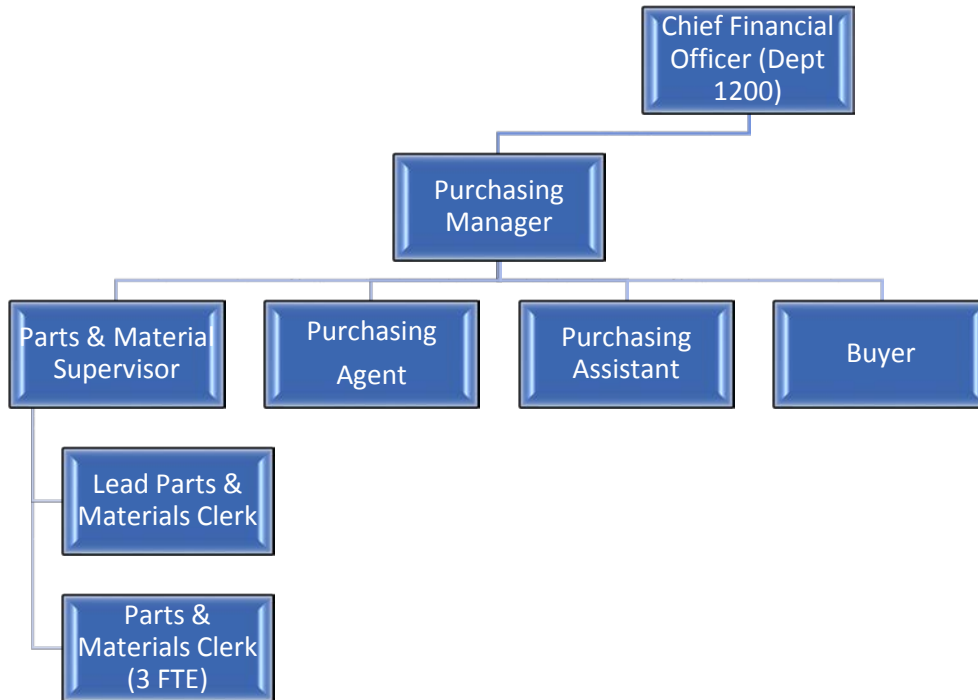
Position Title	Authorized FY22 2021	Funded FY22 2021	Authorized FY23 2022	Funded FY23 2022	Authorized FY24 2022	Funded FY24 2022
Safety, Security and Risk Director	1.00	1.00	1.00	1.00	1.00	1.00
Claims Technician II	1.00	0.00	1.00	0.00	1.00	0.00
Safety and Training Program Specialist I	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>3.00</b>	<b>2.00</b>	<b>3.00</b>	<b>2.00</b>	<b>3.00</b>	<b>2.00</b>

	<u>Projected</u> <u>FY22</u>	<u>Budget</u> <u>FY23</u>	<u>Var %</u>	<u>Plan</u> <u>FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 185,711	\$ 191,140	2.9%	\$ 193,458	1.2%
Fringe Benefits	128,166	106,076	(17.2%)	97,560	(8.0%)
	<b>\$ 313,877</b>	<b>\$ 297,216</b>	<b>(5.3%)</b>	<b>\$ 291,018</b>	<b>(2.1%)</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 644,865	\$ 627,381	(2.7%)	\$ 642,650	2.4%
Other Materials & Supplies	1,252	5,873	369.2%	6,016	2.4%
Casualty & Liability	128,295	154,530	20.4%	158,291	2.4%
Miscellaneous	6,114	16,541	170.6%	16,952	2.5%
	<b>\$ 780,526</b>	<b>\$ 804,325</b>	<b>3.0%</b>	<b>\$ 823,909</b>	<b>2.4%</b>
<b>Total Expenses:</b>	<b>\$ 1,094,403</b>	<b>\$ 1,101,541</b>	<b>0.7%</b>	<b>\$ 1,114,927</b>	<b>1.2%</b>



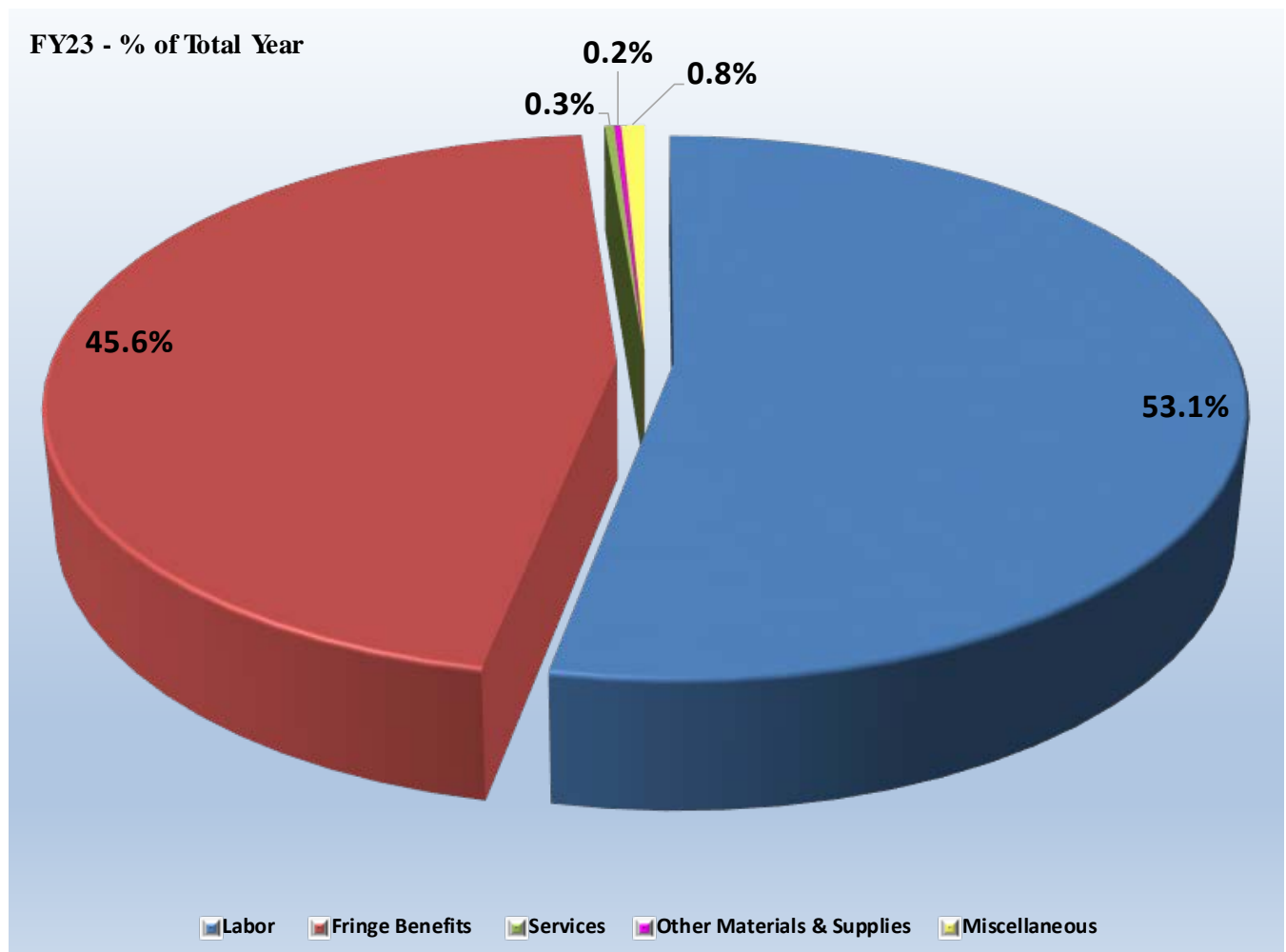


# Purchasing – 1900

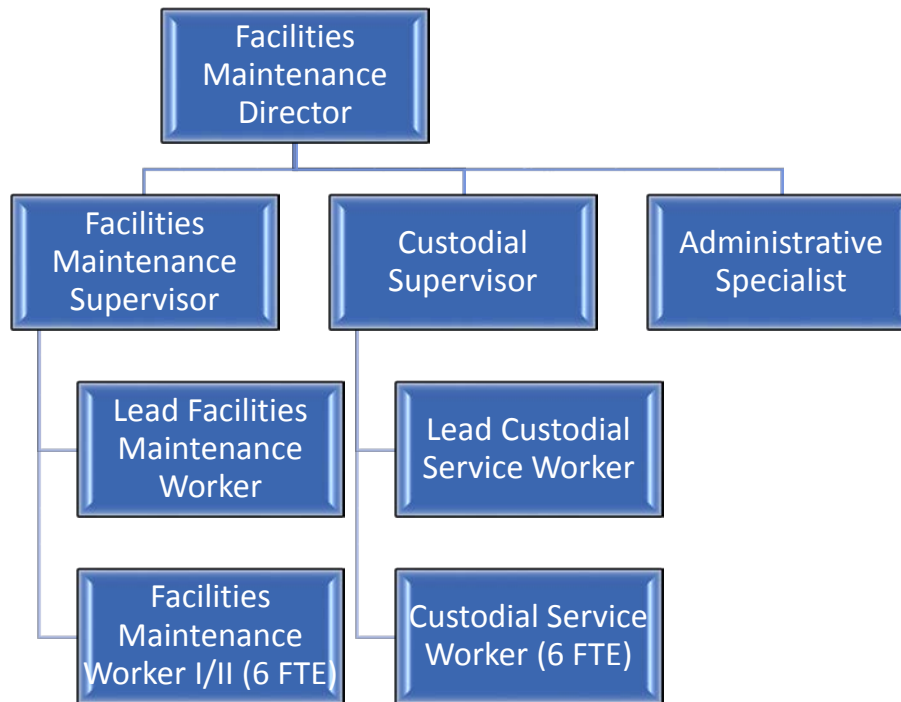


Position Title	Authorized FY22 2021	Funded FY22 2021	Authorized FY23 2022	Funded FY23 2022	Authorized FY24 2022	Funded FY24 2022
Purchasing Manager	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Parts and Materials Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Lead Parts and Materials Clerk	1.00	0.00	1.00	1.00	1.00	1.00
Parts and Materials Clerk	3.00	2.00	3.00	3.00	3.00	3.00
Purchasing Agent	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Buyer	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>10.00</b>	<b>7.00</b>	<b>10.00</b>	<b>9.00</b>	<b>10.00</b>	<b>9.00</b>

	<u>Projected</u> <u>FY22</u>	<u>Budget</u> <u>FY23</u>	<u>Var %</u>	<u>Plan</u> <u>FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 380,980	\$ 545,134	43.1%	\$ 554,340	1.7%
Fringe Benefits	391,842	468,287	19.5%	457,017	(2.4%)
	<b>\$ 772,822</b>	<b>\$ 1,013,421</b>	<b>31.1%</b>	<b>\$ 1,011,357</b>	<b>(0.2%)</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 103,126	\$ 3,336	(96.8%)	\$ 3,466	3.9%
Other Materials & Supplies	3,436	1,854	(46.0%)	1,898	2.4%
Miscellaneous	1,193	8,039	573.6%	8,245	2.6%
	<b>107,756</b>	<b>13,229</b>	<b>(87.7%)</b>	<b>13,609</b>	<b>2.9%</b>
<b>Total Expenses:</b>	<b>\$ 880,578</b>	<b>\$ 1,026,650</b>	<b>16.6%</b>	<b>\$ 1,024,966</b>	<b>(0.2%)</b>

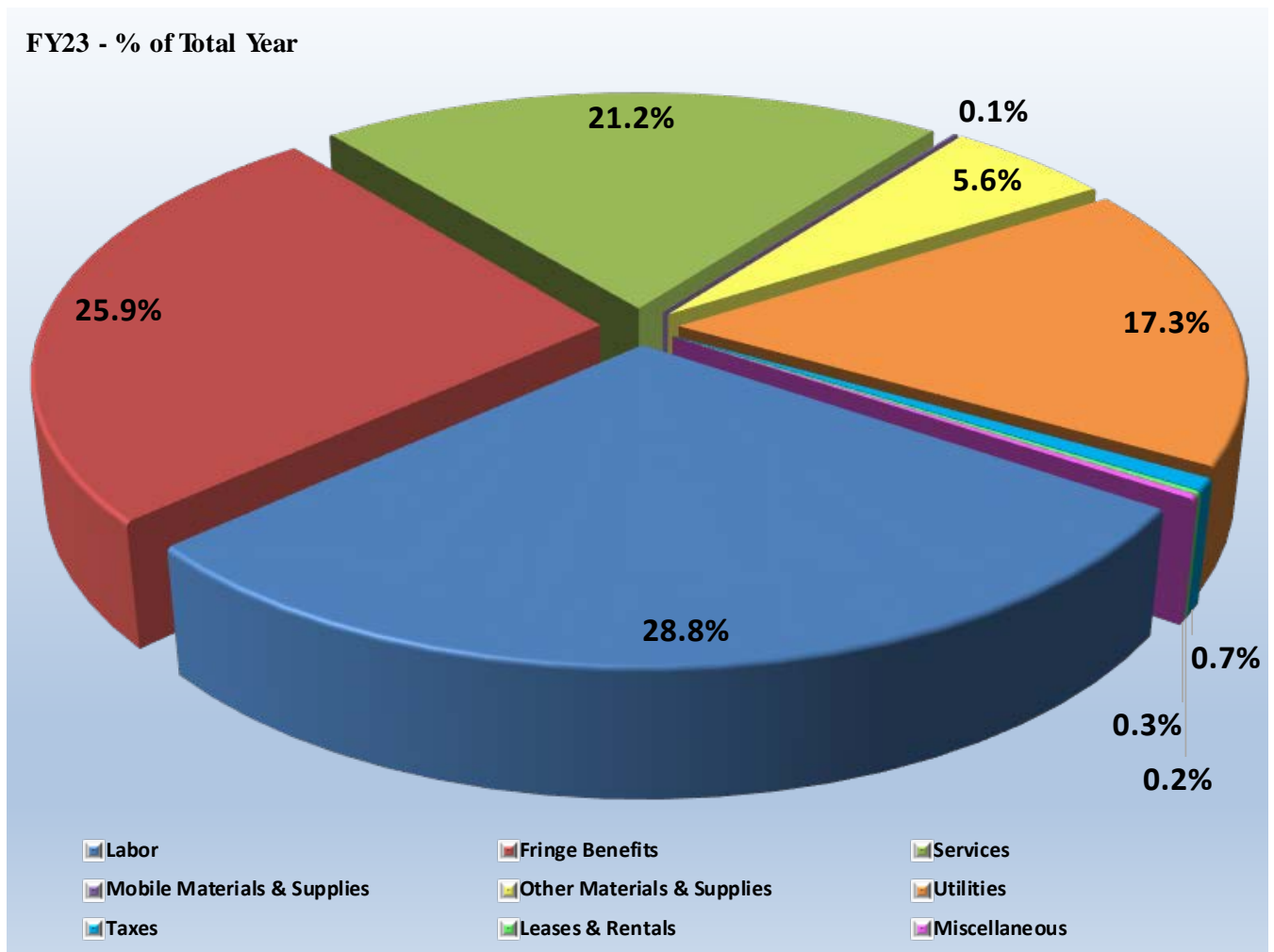


# Facilities Maintenance – 2200

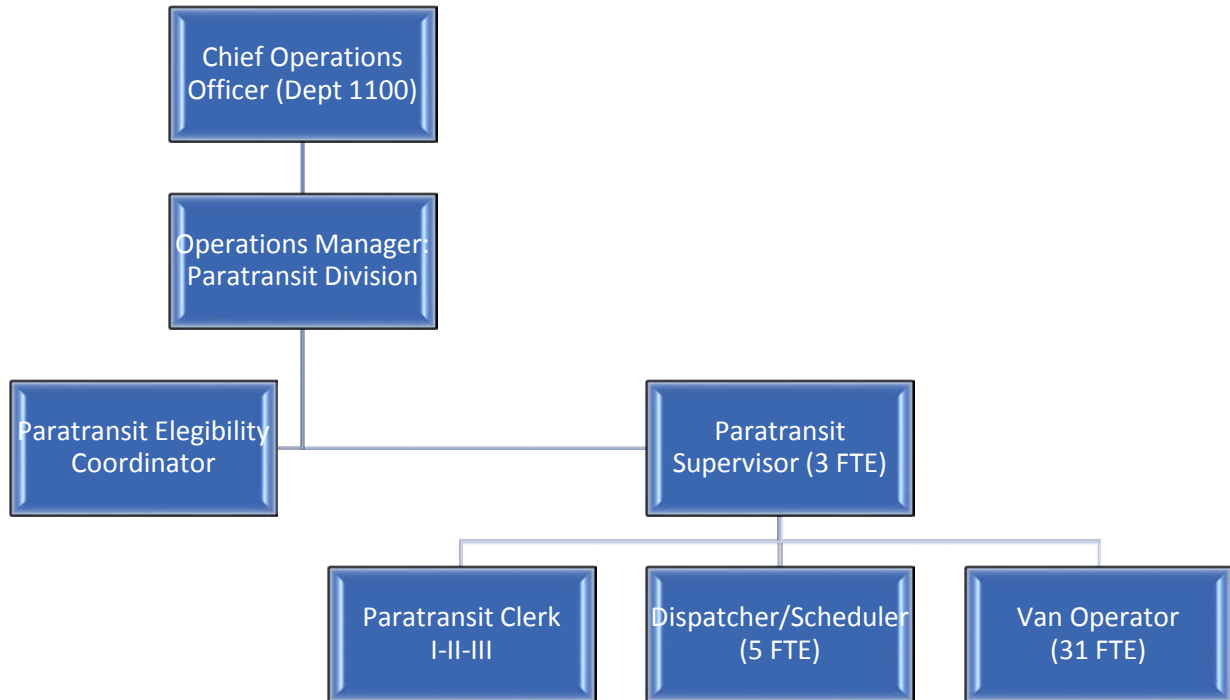


Position Title	Authorized FY22 2021	Funded FY22 2021	Authorized FY23 2022	Funded FY23 2022	Authorized FY24 2022	Funded FY24 2022
Facilities Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Lead Facilities Maintenance Worker	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Worker II	7.00	5.00	7.00	4.00	7.00	4.00
Facilities Maintenance Worker I	2.00	1.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Custodial Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Lead Custodial Service Worker	1.00	1.00	1.00	1.00	1.00	1.00
Custodial Service Worker	7.00	6.00	7.00	6.00	7.00	6.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>23.00</b>	<b>18.00</b>	<b>23.00</b>	<b>18.00</b>	<b>23.00</b>	<b>18.00</b>

	<u>Projected</u> <u>FY22</u>	<u>Budget</u> <u>FY23</u>	<u>Var %</u>	<u>Plan</u> <u>FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 860,137	\$ 1,035,243	20.4%	\$ 1,026,333	(0.9%)
Fringe Benefits	1,002,471	929,804	(7.2%)	909,793	(2.2%)
	<b>\$ 1,862,608</b>	<b>\$ 1,965,047</b>	<b>5.5%</b>	<b>\$ 1,936,126</b>	<b>(1.5%)</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 692,174	\$ 760,038	9.8%	\$ 770,021	1.3%
Mobile Materials & Supplies	4,907	3,152	100.0%	3,215	2.0%
Other Materials & Supplies	175,631	199,717	13.7%	203,714	2.0%
Utilities	551,095	621,646	12.8%	634,680	2.1%
Casualty & Liability	(6,351)	-	(100.0%)	-	0.0%
Taxes	19,746	25,858	31.0%	26,376	2.0%
Leases & Rentals	282	6,696	2270.7%	6,830	2.0%
Miscellaneous	3,399	9,892	191.0%	10,090	2.0%
	<b>\$ 1,440,884</b>	<b>\$ 1,626,999</b>	<b>12.9%</b>	<b>\$ 1,654,926</b>	<b>1.7%</b>
<b>Total Expenses:</b>	<b>\$ 3,303,492</b>	<b>\$ 3,592,046</b>	<b>8.7%</b>	<b>\$ 3,591,052</b>	<b>(0.0%)</b>



# Paratransit – 3100

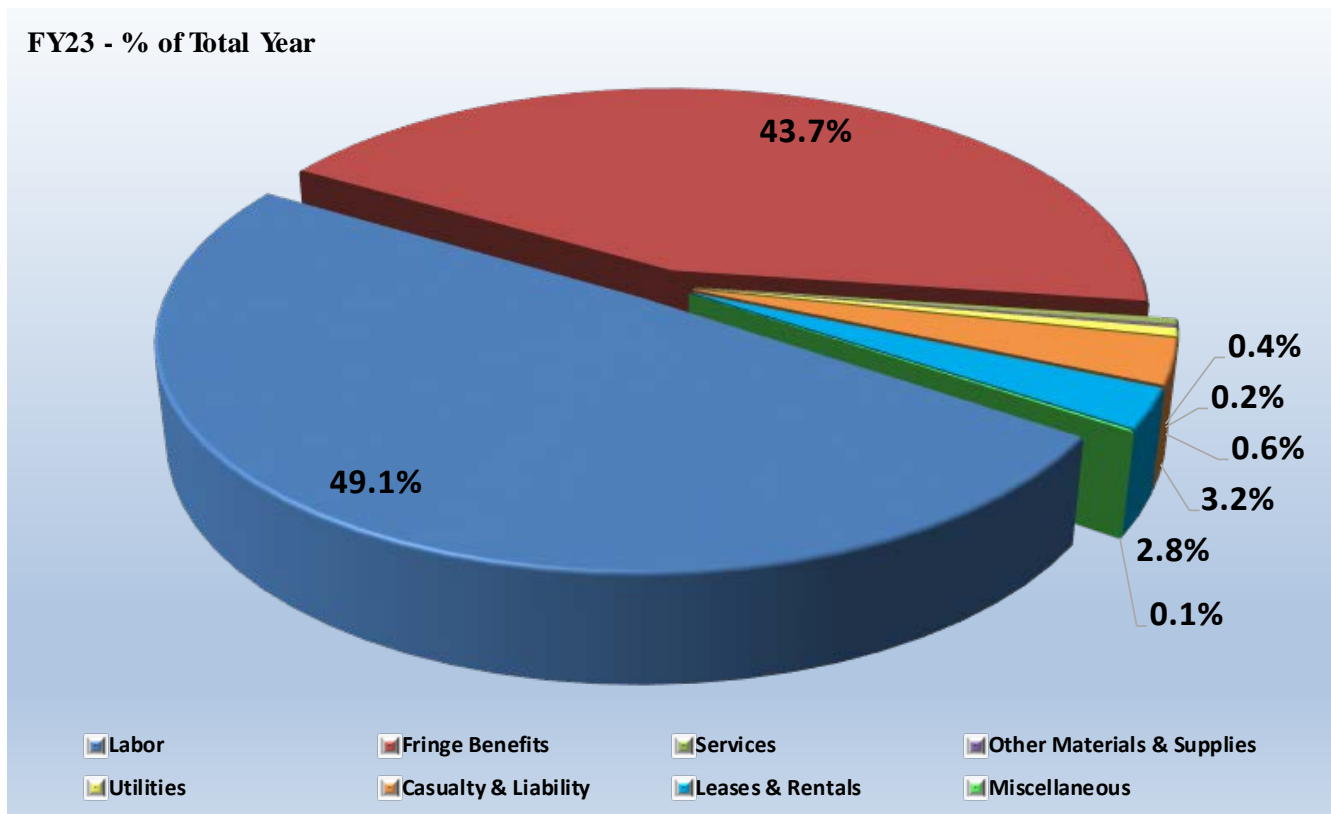


Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	FY22 2021	FY22 2021	FY23 2022	FY23 2022	FY24 2022	FY24 2022
Operations Manager: Paratransit Division	1.00	1.00	1.00	1.00	1.00	1.00
Accessible Services Coordinator*	1.00	1.00	0.00	0.00	0.00	0.00
Paratransit Eligibility Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Operations Manager: Paratransit	1.00	0.00	1.00	0.00	1.00	0.00
Reservation & Scheduling Coord	1.00	0.00	1.00	0.00	1.00	0.00
Safety/Road Response Coord	1.00	0.00	1.00	0.00	1.00	0.00
Dispatcher	5.00	0.00	5.00	0.00	5.00	0.00
Dispatcher/Scheduler	5.00	5.00	5.00	5.00	5.00	5.00
Paratransit Clerk I-II-III	2.00	1.00	2.00	1.00	2.00	1.00
Van Operator**	34.00	30.00	34.00	31.00	34.00	31.00
Paratransit Supervisor	3.00	3.00	3.00	3.00	3.00	3.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>55.00</b>	<b>42.00</b>	<b>54.00</b>	<b>42.00</b>	<b>54.00</b>	<b>42.00</b>

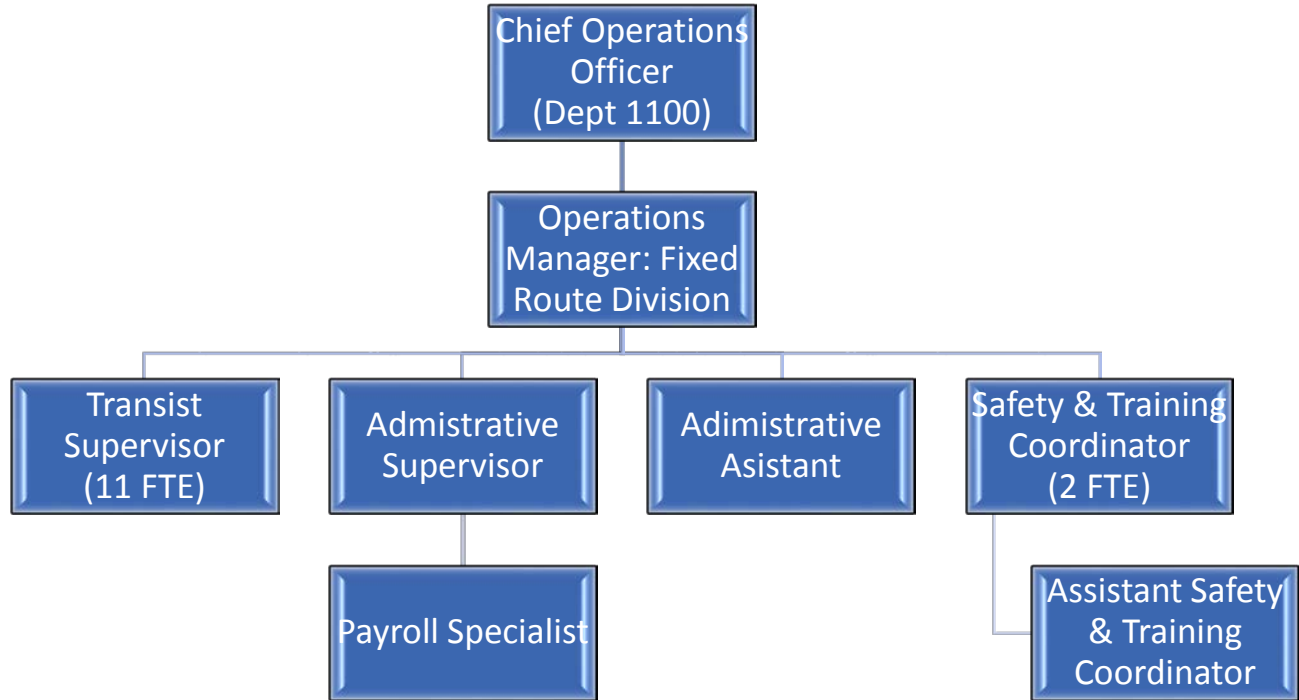
\* Position renamed to Mobility Training Coordinator and moved to Customer Service

\*\*added 1 FTE to be funded by Measure D sales tax revenue

	<u>Projected</u> <u>FY22</u>	<u>Budget</u> <u>FY23</u>	<u>Var %</u>	<u>Plan</u> <u>FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 1,833,103	\$ 2,215,095	20.8%	\$ 2,202,929	(0.5%)
Fringe Benefits	2,245,425	1,972,336	(12.2%)	1,935,524	(1.9%)
	<b>\$ 4,078,528</b>	<b>\$ 4,187,431</b>	<b>2.7%</b>	<b>\$ 4,138,453</b>	<b>(1.2%)</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 6,618	\$ 18,522	179.9%	\$ 18,975	2.4%
Other Materials & Supplies	10,179	9,190	(9.7%)	9,414	2.4%
Utilities	24,962	25,993	4.1%	26,883	3.4%
Casualty & Liability	142,105	143,298	0.8%	150,463	5.0%
Leases & Rentals	124,355	125,045	0.6%	127,709	2.1%
Miscellaneous	12,860	5,006	(61.1%)	5,130	2.5%
	<b>\$ 321,079</b>	<b>\$ 327,054</b>	<b>1.9%</b>	<b>\$ 338,574</b>	<b>3.5%</b>
<b>Total Expenses:</b>	<b>\$ 4,399,606</b>	<b>\$ 4,514,485</b>	<b>2.6%</b>	<b>\$ 4,477,027</b>	<b>(0.8%)</b>



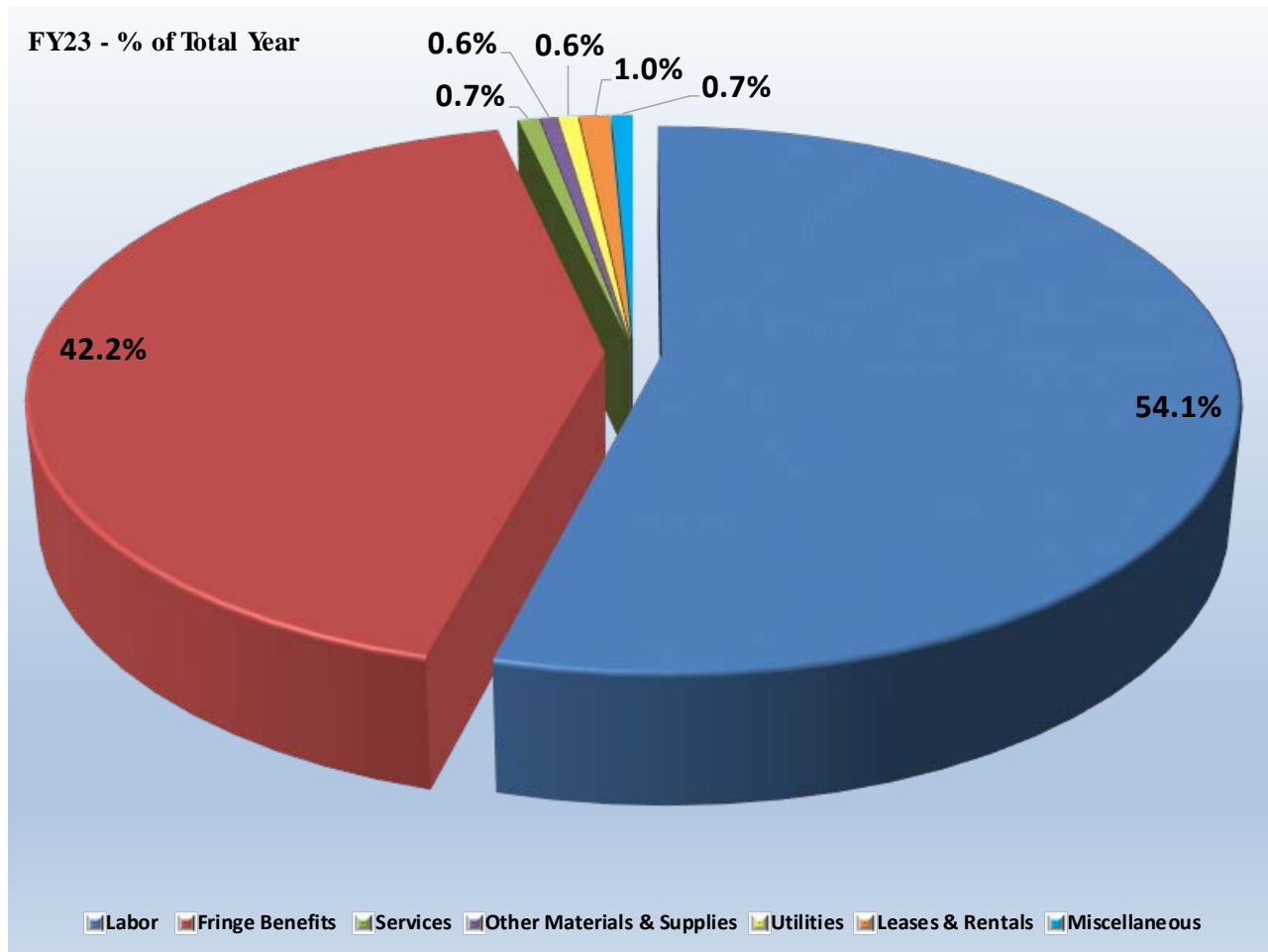
# Operations – 3200



Position Title	Authorized FY22 2021	Funded FY22 2021	Authorized FY23 2022	Funded FY23 2022	Authorized FY24 2022	Funded FY24 2022
Operations Manager: Fixed Route Division	1.00	1.00	1.00	1.00	1.00	1.00
Assistant Operations Manager	1.00	0.00	1.00	0.00	1.00	0.00
Transit Supervisor	15.00	11.00	15.00	11.00	15.00	11.00
Safety & Training Coordinator*	1.00	1.00	1.00	2.00	1.00	2.00
Assistant Safety & Training Coordinator	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Clerk I	0.00	0.00	0.00	0.00	0.00	0.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>22.00</b>	<b>17.00</b>	<b>22.00</b>	<b>18.00</b>	<b>22.00</b>	<b>18.00</b>

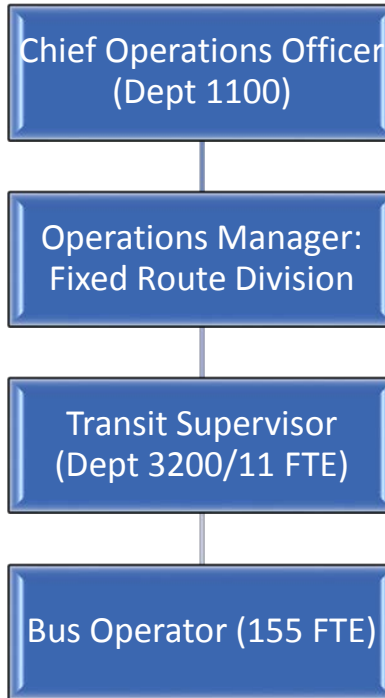
\*Added 1 FTE Safety & Training Coordinator (promotion)

	<u>Projected FY22</u>	<u>Budget FY23</u>	<u>Var %</u>	<u>Plan FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 1,327,117	\$ 1,531,800	15.4%	\$ 1,536,273	0.3%
Fringe Benefits	1,484,855	1,194,810	(19.5%)	1,159,447	(3.0%)
	<b>\$ 2,811,972</b>	<b>\$ 2,726,610</b>	<b>(3.0%)</b>	<b>\$ 2,695,720</b>	<b>(1.1%)</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 17,909	\$ 19,322	7.9%	\$ 19,311	(0.1%)
Other Materials & Supplies	10,042	15,968	59.0%	16,175	1.3%
Utilities	16,104	18,326	13.8%	18,735	2.2%
Leases & Rentals	27,717	28,846	4.1%	29,548	2.4%
Miscellaneous	33,073	20,000	(39.5%)	20,393	2.0%
	<b>\$ 104,845</b>	<b>\$ 102,462</b>	<b>(2.3%)</b>	<b>\$ 104,162</b>	<b>1.7%</b>
<b>Total Expenses:</b>	<b>\$ 2,916,817</b>	<b>\$ 2,829,072</b>	<b>(3.0%)</b>	<b>\$ 2,799,882</b>	<b>(1.0%)</b>





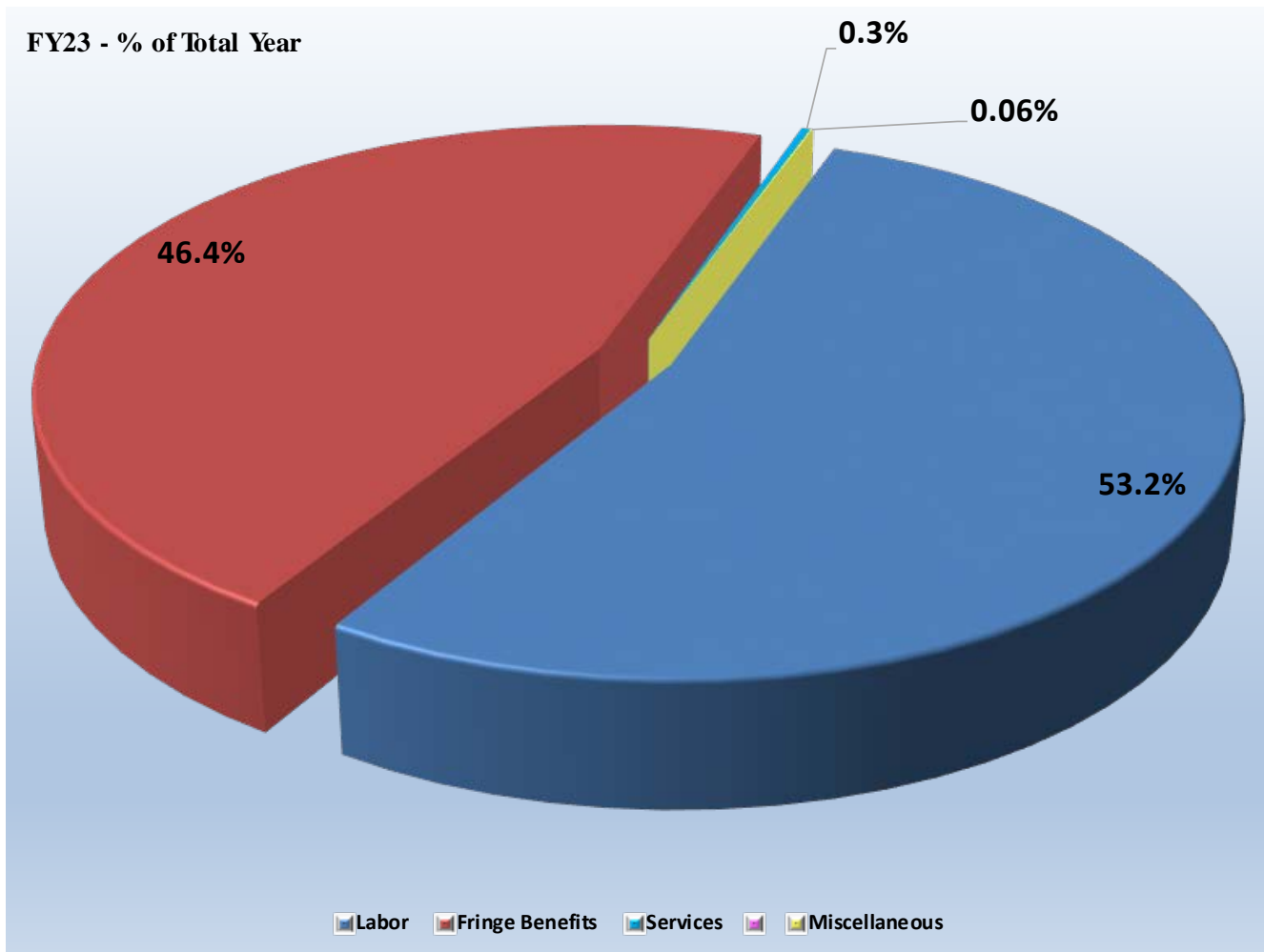
# Bus Operators – 3300



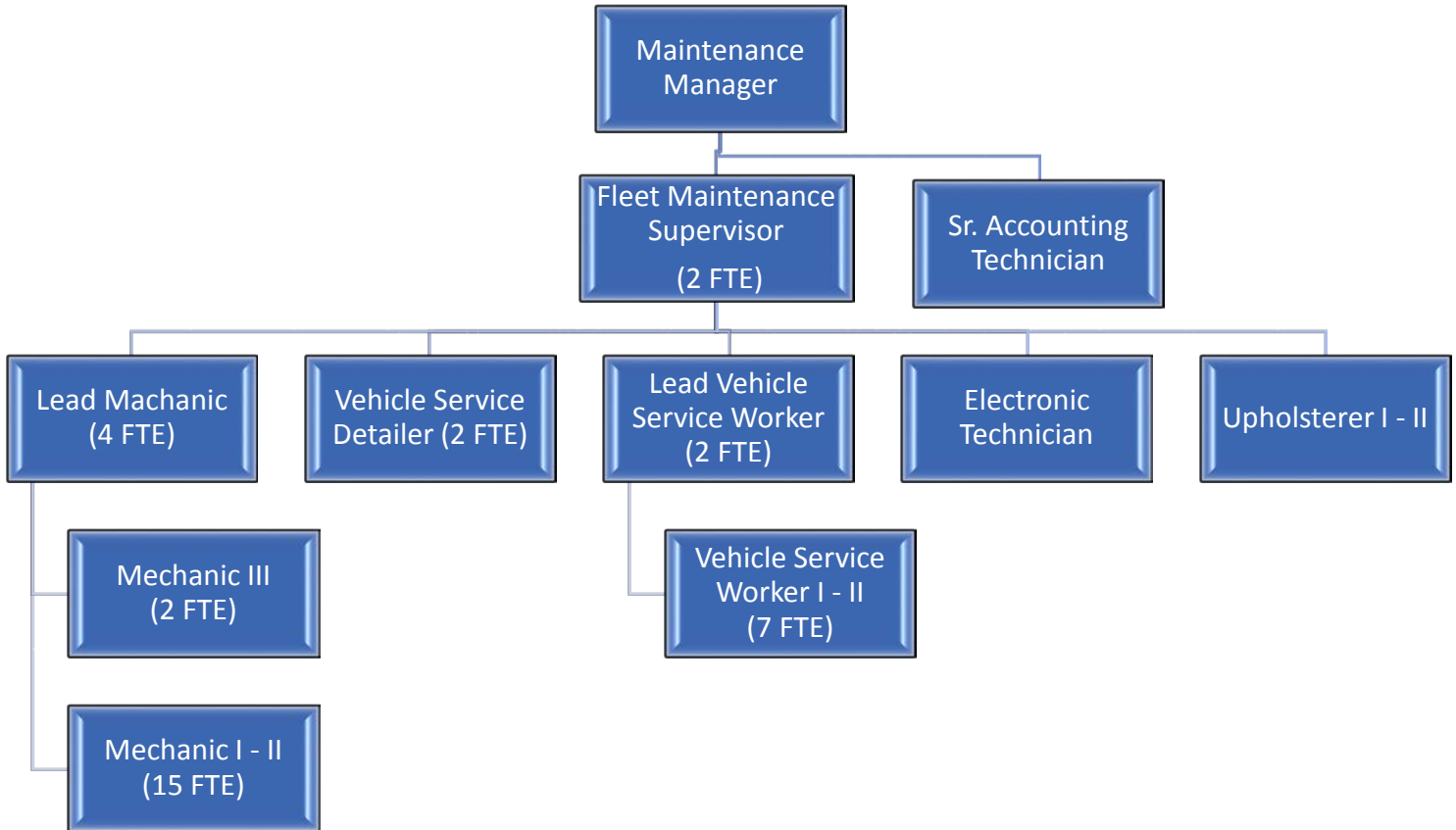
Position Title	Authorized	Funded	Authorized	Funded	Authorized	Funded
	FY22 2021	FY22 2021	FY23 2022	FY23 2022	FY24 2022	FY24 2022
Bus Operators *	171.00	152.00	171.00	155.00	171.00	155.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>171.00</b>	<b>152.00</b>	<b>171.00</b>	<b>155.00</b>	<b>171.00</b>	<b>155.00</b>

\*\*added 3 FTE to be funded by Measure D sales tax revenue

	<u>Projected</u> <u>FY22</u>	<u>Budget</u> <u>FY23</u>	<u>Var %</u>	<u>Plan</u> <u>FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 8,682,910	\$ 9,855,256	13.5%	\$ 9,810,412	(0.5%)
Fringe Benefits	8,766,697	8,604,995	(1.8%)	8,435,764	(2.0%)
	<b>\$17,449,607</b>	<b>\$18,460,251</b>	<b>5.8%</b>	<b>\$18,246,176</b>	<b>(1.2%)</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 1,248	\$ 54,060	4233.0%	\$ 55,384	2.4%
Miscellaneous	15,250	11,150	(26.9%)	11,381	2.1%
	<b>16,497</b>	<b>65,210</b>	<b>295.3%</b>	<b>66,765</b>	<b>2.4%</b>
<b>Total Expenses:</b>	<b>\$17,466,104</b>	<b>\$18,525,461</b>	<b>6.1%</b>	<b>\$18,312,941</b>	<b>(1.1%)</b>

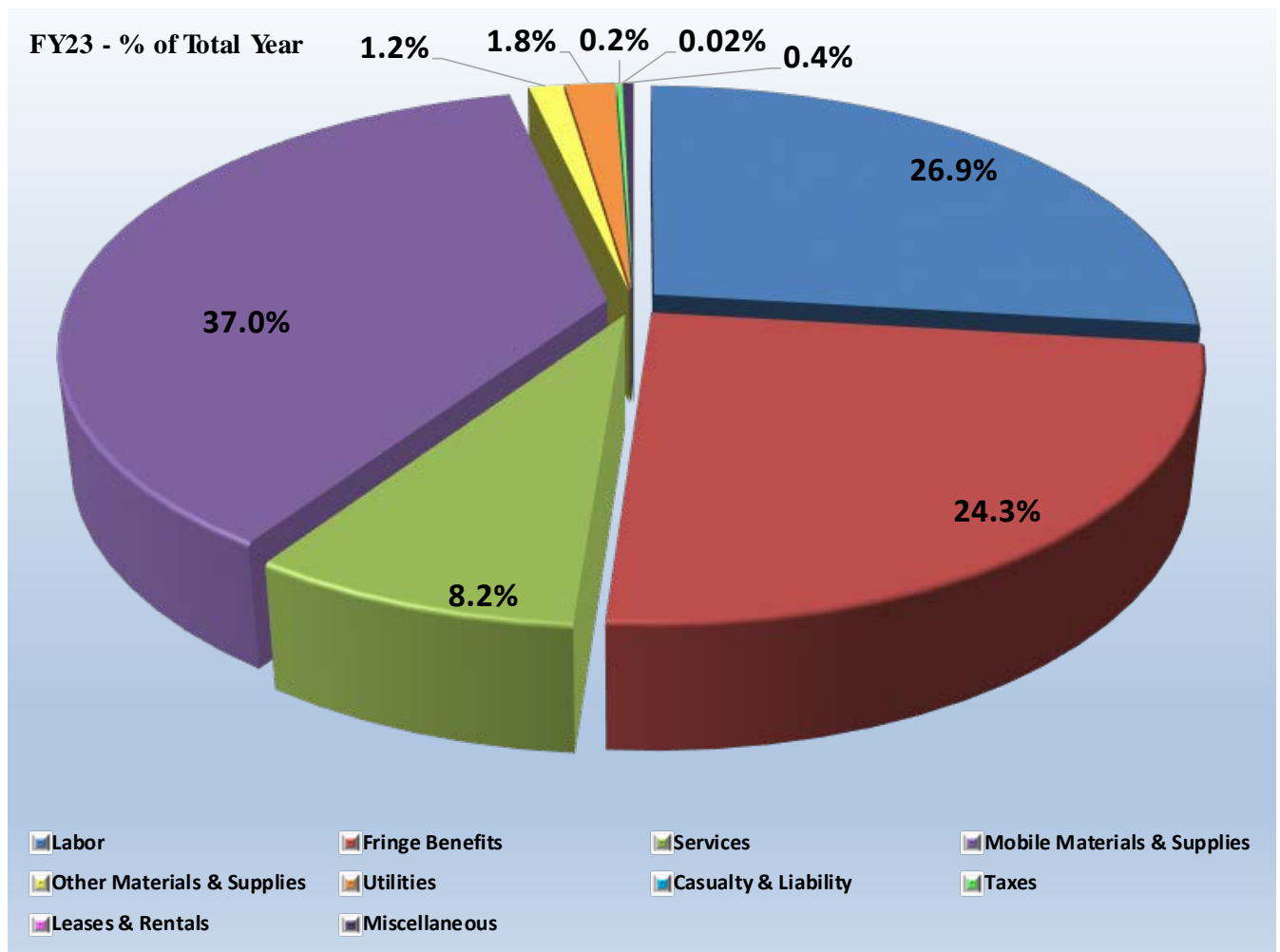


# Fleet Maintenance – 4100



Position Title	Authorized FY22 2021	Funded FY22 2021	Authorized FY23 2022	Funded FY23 2022	Authorized FY24 2022	Funded FY24 2022
Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maintenance Supervisor	3.00	2.00	3.00	2.00	3.00	2.00
Lead Mechanic	6.00	4.00	6.00	4.00	6.00	4.00
Mechanic III	4.00	2.00	4.00	2.00	4.00	2.00
Mechanic I - II	18.00	15.00	18.00	15.00	18.00	15.00
Assistant Maintenance Manager	1.00	0.00	1.00	0.00	1.00	0.00
Vehicle Body Repair Mechanic	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Assistant Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Clerk	1.00	0.00	1.00	0.00	1.00	0.00
Accounting Technician/Senior	2.00	1.00	2.00	1.00	2.00	1.00
Upholsterer I - II	1.00	1.00	1.00	1.00	1.00	1.00
Lead Vehicle Service Worker	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	7.00	12.00	7.00	12.00	7.00
Electronic Technician	2.00	1.00	2.00	1.00	2.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>58.00</b>	<b>38.00</b>	<b>58.00</b>	<b>38.00</b>	<b>58.00</b>	<b>38.00</b>

	<u>Projected</u> <u>FY22</u>	<u>Budget</u> <u>FY23</u>	<u>Var %</u>	<u>Plan</u> <u>FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Labor	\$ 2,332,603	\$ 2,416,682	3.6%	\$ 2,391,991	(1.0%)
Fringe Benefits	2,512,152	2,182,360	(13.1%)	2,131,080	(2.3%)
	<b>\$ 4,844,755</b>	<b>\$ 4,599,042</b>	<b>(5.1%)</b>	<b>\$ 4,523,071</b>	<b>(1.7%)</b>
<b>Non-Personnel Expenses:</b>					
Services	\$ 739,531	\$ 738,755	(0.1%)	\$ 748,551	1.3%
Mobile Materials & Supplies	3,438,929	3,326,280	(3.3%)	3,342,188	0.5%
Other Materials & Supplies	107,563	107,775	0.2%	108,075	0.3%
Utilities	72,118	160,000	121.9%	160,000	0.0%
Casualty & Liability	(20,817)	-	(100.0%)	-	0.0%
Taxes	12,717	17,500	37.6%	18,000	2.9%
Leases & Rentals	138,153	1,500	(98.9%)	1,500	0.0%
Miscellaneous	16,540	33,150	100.4%	33,350	0.6%
	<b>\$ 4,504,734</b>	<b>\$ 4,384,960</b>	<b>(2.7%)</b>	<b>\$ 4,411,664</b>	<b>0.6%</b>
<b>Total Expenses:</b>	<b>\$ 9,349,489</b>	<b>\$ 8,984,002</b>	<b>(3.9%)</b>	<b>\$ 8,934,735</b>	<b>(0.5%)</b>



# General District Counsel – 1700

	<u>Projected FY22</u>	<u>Budget FY23</u>	<u>Var %</u>	<u>Plan FY24</u>	<u>Var %</u>
<b>Non-Personnel Expenses:</b>					
Services	506,533	\$ 438,187	(13.5%)	\$ 444,528	1.4%
	<b>\$ 506,533</b>	<b>\$ 438,187</b>	<b>(13.5%)</b>	<b>\$ 444,528</b>	<b>1.4%</b>
<b>Total Expenses:</b>	<b>\$ 506,533</b>	<b>\$ 438,187</b>	<b>(13.5%)</b>	<b>\$ 444,528</b>	<b>1.4%</b>

# COVID – 9002

	<u>Projected FY22</u>	<u>Budget FY23</u>	<u>Var %</u>	<u>Plan FY24</u>	<u>Var %</u>
<b>Non-Personnel Expenses:</b>					
Services	141,591	\$ 92,000	(35.0%)	\$ 90,535	(1.6%)
Other Materials & Supplies	156,077	\$ 205,712	31.8%	\$ 199,500	(3.0%)
	<b>\$ 297,667</b>	<b>\$ 297,712</b>	<b>0.0%</b>	<b>\$ 290,035</b>	<b>(2.6%)</b>
<b>Total Expenses:</b>	<b>\$ 297,667</b>	<b>\$ 297,712</b>	<b>0.0%</b>	<b>\$ 290,035</b>	<b>(2.6%)</b>

# Retirees – 9005

	<u>Projected FY22</u>	<u>Budget FY23</u>	<u>Var %</u>	<u>Plan FY24</u>	<u>Var %</u>
<b>Personnel Expenses:</b>					
Fringe Benefits	3,515,988	\$ 3,622,340	3.0%	\$ 3,822,245	5.5%
	<b>\$ 3,515,988</b>	<b>\$ 3,622,340</b>	<b>3.0%</b>	<b>\$ 3,822,245</b>	<b>5.5%</b>
<b>Total Expenses:</b>	<b>\$ 3,515,988</b>	<b>\$ 3,622,340</b>	<b>3.0%</b>	<b>\$ 3,822,245</b>	<b>5.5%</b>

# SCCIC – 700

	<u>Projected FY22</u>	<u>Budget FY23</u>	<u>Var %</u>	<u>Plan FY24</u>	<u>Var %</u>
<b>Non-Personnel Expenses:</b>					
Services	250	\$ 275	10.0%	\$ 300	9.1%
	<b>\$ 250</b>	<b>\$ 275</b>	<b>10.0%</b>	<b>\$ 300</b>	<b>9.1%</b>
<b>Total Expenses:</b>	<b>\$ 250</b>	<b>\$ 275</b>	<b>10.0%</b>	<b>\$ 300</b>	<b>9.1%</b>

## **IV. Additional Information**



# Board Member Travel

## American Public Transportation Association (APTA) Meetings

Legislative Conference  
March 2023  
Washington, DC  
Three Board Members

Annual Conference  
October 2022  
Seattle, WA  
Two Board Members

## California Transit Association (CTA) Meetings

Annual Meeting  
November 2022  
TBD – *May be virtual*  
One Board Member

Legislative Conference  
May 2023  
TBD – *May be virtual*  
One Board Member

## Additional Travel

Meetings with legislators and government officials in Washington, D.C., San Francisco and Sacramento, as approved by the Chair of the Board.

Expenses related to Board members meeting with CEO/General Manager and staff.



# **Board Authorized METRO Support Activities**

Santa Cruz County Fair

Santa Cruz Follies

Christmas Parade - Tentatively Santa Cruz

4th of July Parades - Tentatively Scotts Valley & Watsonville

Leadership Santa Cruz

Santa Cruz County Chamber of Commerce Business Expo

Earth Day Event - SJ State University & Pacific Station

CA Clean Air Day Event - Pacific Station

Stuff the Bus





# Employee Incentive Program

Event/Activity	FY23	FY24	Department
District Service Awards	\$ 4,121	\$ 4,222	Administration
Employee Picnic/Holiday Party	5,151	5,276	Administration
Transit Driver Appreciation Day	1,030	1,055	Administration
Bus Rodeo	5,933	6,084	Risk Mgmt
Employee Appreciation Event	8,242	8,443	Administration
	8,000	8,000	Finance
	1,200	1,200	Customer Service
	3,000	3,000	Human Resources
Awards			
Safe Driver	9,500	9,690	Bus Operators
Patches/Line Instruction Patches			
Awards	309	316	ParaCruz
<b>Total</b>	<b>\$ 46,486</b>	<b>\$ 47,286</b>	



# Memberships

Memberships, Dues, & Subscriptions	FY23	FY24
<b>1100 - Administration</b>		
APTA Annual Dues	\$ 39,250	\$ 40,035
Bus Coalition	7,727	7,915
CalACT Membership Dues	1,087	1,113
Chamber of Commerce Membership	2,369	2,427
Community Transportation Assn of America (CTAA)	4,018	4,116
CTA	18,544	18,995
CTE Center for Transportation	5,151	5,276
Eastern Contra Costa Transit Agency (ZEBRA)	3,091	3,166
Letter Press - Transit Access Report	695	712
Monterey Bay Economic Partnership (MBEP)	5,151	5,276
National Notary	773	792
Register-Pajaronian digital	64	66
SC Sentinel - digital	155	159
<b>1100 - Administration Total</b>	<b>\$ 88,075</b>	<b>\$ 90,048</b>
<b>1200 - Finance</b>		
CSMFO Membership	\$ 227	\$ 233
GFOA Membership	309	316
Kiplinger Letters	103	105
<b>1200 - Finance Total</b>	<b>\$ 639</b>	<b>\$ 654</b>
<b>1400 - HR</b>		
CalChamber	\$ 875	\$ 896
CALPELRA (memberships)	1,030	1,055
John Dash	489	501
NCHRA	515	527
SHRM	861	883
<b>1400 - HR Total</b>	<b>\$ 3,770</b>	<b>\$ 3,862</b>
<b>1800 - Risk Mgmt</b>		
professional association	\$ 412	\$ 422
<b>1800 - Risk Mgmt Total</b>	<b>\$ 412</b>	<b>\$ 422</b>
<b>1900 - Purchasing</b>		
Amazon prime/Cappo	\$ 340	\$ 348
<b>1900 - Purchasing Total</b>	<b>\$ 340</b>	<b>\$ 348</b>
<b>4100 - Fleet - Fixed Route</b>		
ALL DATA NEW	\$ 1,000	\$ 1,000
ALLISON TRANS. Software Yearly subscription	2,000	2,000
CUMMINS Cummins INSITE Fleet books (6) software	3,000	3,000
MITCHELL Online Vehicle Manuals	500	500
SCRITC Membership for trainings	1,000	1,000
VALLEY John Deere Software - Annual	600	600
<b>4100 - Fleet - Fixed Route Total</b>	<b>\$ 8,100</b>	<b>\$ 8,100</b>
<b>Totals</b>	<b>\$ 101,336</b>	<b>\$ 103,434</b>

# Departmental FY22 Accomplishments & FY23 Objectives



## **1100 - ADMINISTRATION**

### **FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

#### **MAJOR FUNCTIONS OF THE DEPARTMENT**

The CEO/General Manager assumes full responsibility for the administration, management and development of the Santa Cruz Metropolitan Transit District (METRO).

#### **DEPARTMENT ACCOMPLISHMENTS FOR FY22**

- Safety First Culture
  - COVID-19/Pandemic Recovery: Continued with pandemic safety programs and COVID-19 prevention measures to protect METRO employees and customers.
  - Conducted annual review of METRO's Public Transportation Agency Safety Plan (PTASP) as required by the Federal Transit Administration (FTA).
  - Implemented safety promotions to foster a safety-first culture.
  - Conducted regular safety meetings and inspections of METRO facilities. Procured surveillance system at the Scotts Valley Transit Center and installed a new customer service window with improved protection for representatives at Pacific Station.
  - Completed Annual CHP Terminal Inspection with highest rating
- Financial Stability, Stewardship and Accountability
  - Balanced budget; respond to the economic downturn; and pandemic impacts on transit
  - Obtained Board of Directors approval for the sale of a Pension obligation Bond
    - Successful in raising \$51.8M, significantly reducing Pension Unfunded Accrued Liability (UAL) balance.
    - Sales Tax Revenues will cover the debt service of the bond, saving approximately \$1.8M annually.
  - Completed grant applications and Congressional directed funding requests submitted for upcoming capital projects
  - Completed audits without findings
  - Monitored Key Performance Indicators (KPIs)
  - Completed the Zero Emission Bus Master and Implementation Plan to aggressively pursue replacement buses for buses past their useful life.
  - Reconfigured the ParaCruz building office that has resulted in reduced ParaCruz operating costs.
  - In FY22, fares collected at the fare box increased 56% over the previous year. HYW 17 fare box revenue increased 120% over the previous year.

- Aggressively sought new funding from the federal CARES Act, Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), and American Rescue Plan, which led to increases in formula grant funds coming to METRO from \$17 million in FY19 to \$65 million in FY21 to cover budget shortfalls from decreased ridership, temporary fare reduction, and additional operational expenses due to COVID-19.
- Collaborated with the City of Santa Cruz to secure \$29.6 million in funding from the California Strategic Growth Council's Affordable Housing and Sustainable Communities program for the redevelopment of the Santa Cruz METRO Center (Pacific Station North).
- Collaborated with the City of Santa Cruz to secure \$20.9 million in funding from the California Department of Housing and Community Development (HCD) Infill Infrastructure Grant (IIG) for infrastructure improvements and site preparation as part of the redevelopment of the Santa Cruz METRO Center (Pacific Station North).
- Successfully secured a \$330,000 Caltrans Sustainable Transportation Planning Grant to study and identify opportunities for pedestrian, bus stop and transit priority improvements along METRO's major transit corridors connecting Watsonville and Santa Cruz.
- Collaborated with County of Santa Cruz to secure \$5 million Caltrans Clean California Grant to fund the Green Valley Road Multi-Use Trail Improvements Project, which will include transit shelter, accessible pathway and trash receptacle upgrades at five METRO transit stops on Green Valley Road.
- Submitted FY22 Low-No and Buses and Bus Facilities grant applications for up to \$46 million to procure 20 hydrogen fuel cell electric buses (FCEB), fueling and maintenance upgrades to accelerate METRO's transition to Zero-Emission Bus (ZEB) technology starting with the 100% transition of METRO's Watsonville-service fleet to ZEB technology by 2026.
- Completed FTA FY2021 COVID-19 ECHO Review, addressing all identified issues prior to the final report, which will help enable a smooth FTA Triennial Audit later this year.
- Successfully closed out multiple state and federal funded projects that augmented METRO's ability to buy buses and build/maintain facilities.
- Successfully renegotiated with funding agencies on revisions of scopes of work, budgets, and timelines to maximize use of grant resources.
- Continued to communicate to local, regional, state and federal agencies the financial resources necessary to sustain and expand fixed-route and paratransit services.
- Continued to monitor and report on use of Measure D budget and changes in tax receipts due to COVID-19.
- Developed new transportation service contract with UC Santa Cruz that restored partnership funding to \$5 million (pre-COVID levels) and extended the term for five years.
- Successfully renewed transportation service contract with Cabrillo College for a three-year term.

- Renewed transportation service contract for Highway 17 express service, maintaining partnership funding at pre-COVID levels.
- Service Quality and Delivery
  - Gradually restored service levels to pre-COVID levels as pandemic conditions, ridership demand, and operator availability allowed.
  - In FY22, ridership increased 223% compared to FY21, from 17% of pre-COVID levels at the start of the year to 55% of pre-COVID levels by the year's end.
    - Local ridership increased 223%, from 17% of pre-COVID levels at the start of the year to 56% of pre-COVID levels by the year's end.
    - Highway 17 ridership increased 166%, from 15% of pre-COVID levels at the start of the year to 40% of pre-COVID levels by the year's end.
    - UCSC ridership increased 984%, from 4% of pre-COVID levels at the start of the year to 47% of pre-COVID levels by the year's end.
  - Launched new Watsonville Circulator Route serving key destinations and historically disadvantaged communities in downtown Watsonville operated on zero-emission battery electric buses.
  - Launched new route connecting UCSC and Westside communities with regular service on Mission Boulevard. The new route (Route 18) is now METRO's highest used route by total passengers and passengers per revenue hour.
  - Completed installation of bus stop signage upgrade project, which replaced bus stop signage, poles, and raised sign heights to bring all of METRO's 780 active bus stops in line with industry standards. The project also installed 150 at-stop schedules and schematic maps at higher-use and other important destinations throughout the district.
  - Planned for the extension of Highway 17 service to the Santa Cruz Wharf/Boardwalk during summer weekends.
  - Continued discounted bus pass program in conjunction with the City of Santa Cruz for downtown employees. Coordinated with Highway 17 partners to continuously refine and improve this service, including introduction of mobile ticketing
  - Continued with development of Bus-on-shoulder concept on Highway 1 to be implemented in conjunction with upcoming auxiliary lanes project.
- Internal & External Technology
  - The IT/ITS Department continues to oversee the installation of the Automated Vehicle Location (AVL) system. It is near full acceptance.
  - Continued to enhance robust data warehouse to support service planning and analysis.
  - Continued work on implementation of CAD/AVL run time analyzer and real time passenger information project, including the publication of real time data through the CruzMetro app for public consumption.
  - Completed microtransit pilot, Cruz On Demand, which allowed customers to book trips on demand for distances up to three miles.

- Continued implementation of mobile fare payment pilot, which allows customers to purchase all fare products via mobile phone on all service. In FY22, mobile pass usage increased 781%, from 2% of total fare and pass boardings at the start of the year to 4% by year's end
- Employee Engagement: Attract, Retain, and Develop
  - Hired 14 bus operators, six paratransit operators and four new employees in Parts and Materials.
  - Implemented hiring and recruitment bonuses
  - Implemented a pilot program that hires new operators at step two, increasing training pay by nearly \$5/hour.
  - Implemented COVID related leave processes
  - Worked with management, employees, and labor union organizations to assist employees with challenges resulting from school closures
- State of Good Repair
  - Completed all preventative maintenance inspections on-time in 2022
  - Updated the Bus Replacement Plan and reduced the backlog of buses operating beyond their useful life from 54 to 23.
  - Completed the Zero Emission Bus (ZEB) Master and Implementation Plans to ensure transition to 100% ZEB fleet by 2040.
  - Purchased replacement radio system for dispatch
- Strategic Alliance and Community Outreach
  - Continued strategic relationships with -
    - Santa Cruz County Regional Transportation Commission (SCCRTC)
    - UCSC
    - Cabrillo College
    - Chamber of Commerce
    - Monterey Bay Economic Partnership
    - Collaboration with the cities and the county on projects that may impact or interface with transit
    - Special Interest Groups - ongoing
    - AMBAG - ongoing
  - Legislation (See annual Legislative Agenda, as approved by the Board)
  - CEO Participation in State & Federal Transit Advocacy Organizations
    - California Transit Association (CTA)
    - American Public Transportation Association (APTA)
    - The Bus Coalition

- Community Transportation Association of America (CTAA)
- California Association for Coordinated Transportation (CalACT)
- Zero Emission Bus Resource Alliance (ZEBRA)

## **DEPARTMENT OBJECTIVES FOR FY23**

- Safety First Culture
  - Foster safe operations and work environment
    - Ongoing - Continuously monitor workplace injuries and actively engage the Safety & Risk Department in retraining following incidents.
    - Ongoing - Proactive review of all facilities for safer working conditions.
    - Ongoing – Continuously monitor accidents and customer complaints about unsafe bus operations:
      - Research all customers complaints
      - Review on-board video
      - Better utilization of road supervisors and trainers
      - Strive to increase management & employee ride-alongs
      - Aggressive operator/driver retraining
  - Surveillance equipment on buses and ParaCruz vehicles
    - Full utilization of surveillance equipment
    - Order all new buses with surveillance equipment - factory installed
  - Maximize the use of the new safety software to track accident and injury trends and focus on vehicle accidents and workplace injury reduction
  - Evaluate the installation of surveillance cameras at the Scotts Valley Transit Center
- Fiscal Stability, Stewardship, Accountability
  - Seek Board Finance Committee input on the preliminary budget assumptions - January – March each year
  - If recurring surplus revenues are identified for service, engage the SPARC committee to solicit their thoughts about service needs and then present the Planning Department’s recommendations to the Board Finance Committee (January - March each year)
  - Sometime in the July – October timeframe, present to the Board Finance Committee a recommendation for appropriation of any one-time carryover funds from the previous fiscal year, if such carryover is available.
  - Work with departments at agency to:
    - Review current financial processes for efficiency improvements
    - Prepare for labor negotiations



- Increase operating and capital funding
- Think out over the horizon – five and ten-year strategic planning
- Continue to keep the Reserves buckets fully funded and seek to grow the Capital & Operating Reserves to address state-of-good-repair needs and as Local Match for state and federal grants
- Grants in general: Identify Local Match and overmatch strategies that will maximize METRO’s success in grant awards
- Aggressively seek new funding by submitting competitive grant applications to the recently enacted federal IIJA, which provides \$108.2 billion for public transit over the next five years to aid METRO in achieving and maintaining a state of good repair and transition its fleet to Zero Emission Buses.
- Monitor other State grant programs, such as Caltrans Planning Grants, LCTOP, LPP, and Cap & Trade opportunities and monitor METRO’s Local Match funding capacity for grant applications
- Monitor and apply for local grant opportunities, such as Monterey Bay Air Resources District (AB2766), SCCRTC, Central Coast Community Energy and AMBAG
- Bus Replacement funds: Strive to use for grant local match or use to directly purchase buses and paratransit vehicles
  - Annually, present a budget for Board consideration that includes a \$3.0 million or greater commitment in Measure D and/or STA funds, to be leveraged for state and federal capital grants
- Secure a new master advertisement contract to improve marketing and public relations.
- Strive to lease all leasable space
- Continued to meet regularly with Operations management to review/discuss:
  - Unscheduled bus operator overtime to analyze cause and effect
  - Bus operator vacancies; the optimal size of the Extra-Board;
  - Bus operator unscheduled absenteeism
  - Implementation of measures that will reduce scheduled and unscheduled overtime while at the same time ensuring 100% on-time pullout and to minimize service cancellations
- Service Quality and Delivery
  - Restore service to pre-COVID levels, taking into account ongoing fixed-route operator shortage. Restore ridership to 75% of pre-COVID levels.
  - Initiate Comprehensive Operations Analysis (COA) of all METRO routes and service, considering potentially disruptive paradigm shifts in the post-COVID environment.
  - Develop initiatives that target retaining and growing ridership, particularly focused on adding value and attracting pre-COVID customers back to the METRO system.
  - Continue to monitor and refine Watsonville Circulator zero-emission bus service.

- Initiate Caltrans Sustainable Transportation Planning Grant to study and identify opportunities for pedestrian, bus stop and transit priority improvements along major transit corridors connecting Watsonville and Santa Cruz.
- Evaluate the cost and benefits of a South County facility for zero emission fixed route buses and ParaCruz vehicles.
- Continue to evaluate the fare payment system to expedite the boarding and fare payment process on METRO's buses
- Evaluate continued publication of Headways vs cutover to online-only schedules
- Work with UCSC and Cabrillo College to strengthen partnership and to continuously refine and improve their bus services
- Coordinate with Highway 17 partners to continuously refine and improve this service, including service modifications and introduction of mobile ticketing.
- Continue to monitor service performance KPIs
- Continue with development of bus-on-shoulder concept on Highway 1 to be implemented in conjunction with upcoming auxiliary lanes.
- Prepare annual update of District's 10-Year Strategic Business Plan which identifies policies, processes, and priorities to support increased ridership, financial stability, and an effective organization
- Internal and External Technology
  - Complete the Automate Vehicle Location (AVL) technology project
  - Continue improving data tools - Key Performance Indicators (KPI) and Dashboards
  - Procure and substantially complete the Automatic Passenger Counter (APC) proposal to the Board
  - Evaluate Mobile Ticketing pilot project and expand application of on-board mobile ticket validators, contactless credit card payment, and use of account based smart card media, with a goal of increasing cashless fare payment from 4% to 10%.
  - Continue work towards implementing online customer facing smartcard tools for electronic fare loading and fare balance and explore other electronic-based fare payment applications
  - Continue to monitor opportunities to potentially participate in the Clipper card program or provide equivalent reciprocal fare payment options
- Employee Engagement; Attract, Retain, Develop
  - Expedite new Operator hiring and training by monitoring pilot program of increased training wage, hiring and referral bonuses and the pace and quality of training.
  - Resiliency: Be nimble and flexible to address new and evolving business needs. In some cases, utilize temp employees, interns and provisional employees during periods of vacancies and peak workloads.
  - Value employee development: Budget for sufficient employee training and development
  - Support leadership training programs that will both grow and strengthen leaders at all levels in the organization

- Continue and grow communications to all employees
- Hold agency picnic and bus roadeo during fiscal year
- Encourage senior leadership to initiate departmental employee of the month concepts
- State of Good Repair:
  - Continue replacing buses that are beyond their useful life
    - Aggressively pursue funding for zero emission buses in favor of CNG and hybrid diesel buses when possible.
    - Continue to ensure that the annual budget presented to the Board includes a commitment to the funds needed to perform mid-life overhauls on buses that reach the age of 6 – 8 years, and if economically feasible, life-extending overhauls at 12 – 14 years
  - Replacement of aging ParaCruz equipment - Ongoing
    - Annually, review the ParaCruz vehicles that need to be replaced and funding and grant opportunities
  - New home for ParaCruz – Ongoing
    - Continue work on the “shelf readiness” of the new facility to be located on the Soquel Park & Ride lot. Evaluate the potential for a mixed-use development with new facility, including housing.
  - Maintain METRO facilities – Ongoing
    - Annually, in the budget (operating & capital), attempt to include sufficient resources to catch up with deferred maintenance and to continue to resolve current maintenance issues
      - Utilize the Transit Asset Management plan (TAM)
    - Work with the staff at each facility to encourage an open line of communication when they observe maintenance and safety concerns at their facility
    - Continue semi-annual facility comprehensive walk-throughs of all facilities (CEO, COO, Facilities Maintenance Manager & Safety & Risk Manager)
  - Review options for the future of fare collection – Replace or eliminate current antiquated ticket vending machines and bus fareboxes
  - Continue progress towards redeveloping Pacific Station, both from a transit and from a housing perspective. Look for other redevelopment opportunities to incorporate transit with housing, such as the Capitola Mall Project.
  - Monitor bus stop facilities and implementation of prioritized improvements.
- Strategic Alliance and Community Outreach:
  - Continue and grow
    - Santa Cruz County Regional Transportation Commission (SCCRTC)
    - UCSC
    - Cabrillo College
    - Chamber of Commerce

- Monterey Bay Economic Partnership
- Collaboration with the cities and the county on projects that may impact or interface with transit
- Special Interest Groups - ongoing
- AMBAG - ongoing
- Legislation (See annual Legislative Agenda, as approved by the Board)
- CEO Participation in State & Federal Transit Advocacy Organizations
  - California Transit Association (CTA)
  - American Public Transportation Association (APTA)
  - The Bus Coalition
  - Community Transportation Association of America (CTAA)
  - California Association for Coordinated Transportation (CalACT)
  - Zero Emission Bus Resource Alliance (ZEBRA)

## **1200 - FINANCE DEPARTMENT**

### **FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

#### **MAJOR FUNCTIONS OF THE DEPARTMENT**

The Finance Department is responsible for all financial aspects of the agency, including:

- General Ledger
- Accounts Payable
- Accounts Receivable
- Budgeting / Operating and Capital Financial Forecasting
- Grant Accounting
- Payroll, Time-keeping, and CalPERS Reporting
- Fixed Asset Management
- Audit
- Financial and Regulatory Reporting
- Tax Filings (Monthly, Quarterly, and Annual)
- Revenue Collection and Reconciliation
- Treasury (Banking and Cash)

The Finance Department is also responsible for:

- Developing and monitoring annual operating and capital budgets
- Developing and updating short-range and long-range financial plans
- Transportation Development Act (TDA) reviews and audits
- Federal Transit Administration (FTA) Triennial reviews and periodic audits
- Significant portion of the Annual National Transit Database (NTD) report
- Administrative Policies and Regulations for the Finance Department
- Annual State Controller's Office (SCO) Reports: Transit Operators Financial Transactions Reports for Fixed Route and Specialized Service and Compensation Report
- Providing the Board with monthly operating and capital budget updates and quarterly overview of METRO's Key Performance Indicator's (KPIs) emphasizing the following areas: Financial Performance; Productivity; Risk Management & Safety; Reliability, Dependability, and Peer Comparison
- Purchasing and maintaining insurance coverage for the agency's facilities and equipment (property, flood, and cyber insurance)

- Managing Santa Cruz Civic Improvement Corporation (SCCIC) financials and related activities
- Property Management of leased facilities
- Financial management and perspective on the ‘Highway 17 Express’ contract with Amtrak, VTA, Capital Corridor Joint Powers Authority (CCJPA), and San Joaquin Joint Powers Authority (SJJPA)
- DBE Liaison Office (DBELO) responsibilities (CFO)
- Obtaining Actuarial Valuation Reports as required
- Disseminating a wide variety of information to other departments and the Public
- Agency Capital Asset tracking
- Conducting annual physical asset inventory counts

The Finance Department also supports Project Management activities for all Agency Capital Projects. The Project Manager reports to the CFO on all Agency Capital Projects and Special Projects as assigned.

The Project Manager is responsible for all financial, time management and procurements for the designated projects assigned:

- Project Engineering, Design and Permits
- Project Scope of Work
- Contract Administration and Procurement with Purchasing Department
- Project Safety
- Project Time Management
- Project Accounting & Budgets
- Inter-Department and Inter-Agency Coordination

The Project Manager is also responsible for:

- Working with and supporting different departmental Capital Projects
- Creating, inspecting and maintaining Project Standards and Specifications
- Creating reliable project Vendor Lists
- Creating working relations with City and County Agencies
- Coordinating future projects with corresponding budgets
- Promote a safe and efficient project
- Maintain, monitor and stay within or under approved project budgets

- Providing timely and accurate Capital Project reports
- Limiting Change Orders to all Capital Projects
- Abiding by all Federal, State and City Regulations and Laws

## **DEPARTMENT ACCOMPLISHMENTS FOR FY22**

- Safety First Culture
  - Promoted safety and safe working conditions in the department, as well as all Santa Cruz METRO facilities, contractors and vendors
  - Continued all necessary COVID-19 preventive measures during the ongoing pandemic
- Financial Stability, Stewardship and Accountability
  - Supported the CEO/General Manager's efforts to ensure that smaller and mid-sized agencies received their fair-share of the federal COVID relief funding.
  - Obtained Board of Directors approval for the sale of a Pension Obligation Bond
    - Successful in raising \$51.8M, significantly reducing Pension Unfunded Accrued Liability (UAL) balance
    - Sales Tax Revenues will cover the debt service of the bond, saving ~\$1.8M annually
  - Assisted the CEO/General Manager and Board of Directors with
    - The Operating and Capital budget process
    - Monthly and quarterly fiscal year end projections of anticipated revenues and expenses intended to raise awareness of potential budget shortfalls
    - Long-term budgetary planning
    - Annually updating the five-year revenue and expense projections
  - Completed all required audits with no findings, including successfully completing the First 2021 Covid-19 ECHO Review Report.
  - Completed the FY21 Financial audit with no new findings and cleared findings from prior years
  - Developed more Key Performance Indicators (KPIs) and assisted various departments in the establishing of performance targets.
  - Continued to provided information and staff support for the SCCIC
  - Maintained and improve accurate, timely and efficient reporting of business and payroll transactions
  - Monitored pay codes and reporting requirements related to the Federal Families First Coronavirus Response Act (FFCRA) and the California Supplemental Paid Sick Leave (SPSL) paid leaves; adding new codes as needed

- Reviewed department activities and processes on an ongoing basis— seeking to improve and maximize organizational effectiveness, including cash and payroll controls
- Coordinated the project management of Capital projects through grant funding tracking, budgets, scopes of work, and design engineer aspects
- Funded the Operations Sustainability Reserve Fund to the Board established target level ( = 3 months of the average operating expenses for the most current fiscal year's budget)
- Service Quality and Delivery
  - Continually updated financial policies to address Operating and Capital budgets, as well as Operating and Capital Reserve accounts for the Board's consideration.
  - Collaborated with the Planning, Grants and Governmental Affairs department when financial information is requested for grant applications related to Capital infrastructure and projects
  - Safeguarded to improve and updated processes relating to internal control, policies, procedures and milestones, which improved overall project outcomes
  - Verified Contractor and Vendor performance on Capital projects
- Internal & External Technology
  - Collaborated with the chosen ERP Consultant to develop an RFP that was put out to bid providing proposal review, oversight, and advisory services related to the ERP system software and implementation vendor selection
  - Ensured we maximize the benefits of existing, upgraded, and/or new technology programs for the department
  - Continued to provide the tools and time for the staff to improve overall efficiency through automation, education and a more user-friendly computer environment
  - Collaborated with the IT Department to continually enhance Santa Cruz METRO's data warehouse, which allowed fast and accurate data mining and reporting; especially during labor negotiations and NTD reporting
  - Developed automated deposit reconciliation and recap reports from Square (POS) system to improve accuracy and efficiency
  - Collaborated with the IT and Planning Departments to enhance the reporting of operational statistics (productive & non-productive hours and trends)
- Employee Engagement: Attract, Retain, and Develop
  - Encouraged employee training and education related to the financial aspects of the Agency and the employee positions
  - Emboldened staff to cross-train so they can provide assistance, back-up coverage and enhanced customer service in all daily operations



- Worked with General Counsel and Human Resources to comply with new laws, rules, regulations and Union labor agreements
- Created a job description and successfully recruited the first Revenue Program Manager position at METRO
- Started working on a job description of a new position Accountant III
- Provided multiple financial scenarios to aid in the negotiation for a one year extension of the SEIU and SMART Union labor contracts
- State of Good Repair
  - Assisted the CEO/General Manager in seeking local, State and Federal funding opportunities to fund projects on the Unfunded Capital Projects List
  - Ensured that effective control and accountability is maintained for all capital assets, and that resources are properly safeguarded and used solely for authorized purposes
- Strategic Alliance and Community Outreach
  - Worked closely with the Board, stakeholders, customers and the public to identify options that would provide long-term financial stability for the agency
  - Collaborated and communicated with the Santa Cruz County Regional Transportation Commission (SCCRTC), with a goal of protecting and growing transit capital and operating funding resources and to actively participate in regional discussions
  - Maintained Santa Cruz County Treasury Oversight Commission membership and continue to partner and engage in financial and cash management discussions
  - Continued to be active in CSMFO groups, training sessions, meetings and conferences
  - Promoted and ensured fiscal responsibility and sustainability throughout the agency
  - Continued to enhance reporting functions through graphs, charts and presentations to the Public, Board of Directors, Management, Unions, and internal Departments.
  - Continued to network and outreach with our community and transit partner
  - Worked with the SCCRTC to ensure full compliance with all requirements and responsibilities of the new Measure D Master Funding Agreement
  - Ensured full compliance with all FTA, State and State agency regulations and Santa Cruz METRO Board policies and regulations
  - Ensured that Santa Cruz METRO is highly responsive to FTA Triennial Reviews, TDA Audits, the annual Financial Audit and all other outside audits
  - Maintained ongoing compliance with generally accepted accounting principles (GAAP) and statutory reporting requirements

## **DEPARTMENT OBJECTIVES FOR FY23**

- **Safety First Culture**
  - Continue to promote safety and positive working environment and conditions in the department, as well as all Santa Cruz METRO facilities, Contractors and Vendors
- **Fiscal Stability, Stewardship, Accountability**
  - Ongoing – Promote and ensure fiscal responsibilities, project time management, value engineering, and sustainability throughout the agency
  - Work towards finding additional funding solutions to the looming liability problems arising from our retiree medical liability (OPEB - Other Post-Employment Benefits)
  - Maintain accurate reporting pertaining to the Sales Tax Bond debt service
  - Provide grant reporting assistance
  - Continue the development of Key Performance Indicators (KPIs)
  - Complete all required audits with no findings
  - Provide information and staff support for the SCCIC
  - Maintain accurate, timely and efficient reporting of business, project, and payroll transactions
  - Review department activities and processes on an ongoing basis—seeking to maximize organizational effectiveness, including cash and payroll controls
- **Service Quality and Delivery**
  - Ongoing – Review department activities, policies and processes to maximize organizational effectiveness in key areas
  - Collaborate with the Planning, Grants and Governmental Affairs department when financial and project information is requested for Capital and related infrastructure and operating grant applications
  - Safeguard, improve, and update processes relating to internal control, policies and procedures
  - Continue to maintain Project Management, accounting and reporting at a high standard
- **Internal and External Technology**
  - Maximize the benefits of existing and new technology programs, i.e. data warehouse and new financial and procurement systems
  - Collaborate on the design, implementation, and training for the new ERP system

- Employee Engagement; Attract, Retain, Develop
  - Ongoing – Cross-train department staff to provide assistance, back-up coverage, and enhanced service in all daily operations.
  - Continue to promote employee training and education.
- State of Good Repair:
  - Ongoing - Ensure that effective control and accountability is maintained for all capital assets, and that resources are properly safeguarded and used solely for authorized purposes.
- Strategic Alliance and Community Outreach
  - Ongoing - Collaborate and communicate with the Santa Cruz County Regional Transportation Commission (SCCRTC), with a goal of protecting and growing transit capital and operating funding resources; actively participate in regional discussions
  - Ensure full compliance with all requirements and responsibilities of the Measure D Master Funding Agreement
  - Maintain Santa Cruz County Treasury Oversight Commission membership and continue to partner and engage in financial and cash management discussions
  - Continue to be active in CSMFO and GFOA groups, training sessions, meetings and conferences
  - Promote and ensure fiscal responsibility and sustainability throughout the agency
  - Encourage enhanced reporting functions through graphs, charts, and presentations to the Public, Board of Directors, Management, Unions, and internal Departments.
  - Continue to network and outreach with our community and transit partners
  - Ensure full compliance with all FTA, State and Local agency regulations, generally accepted accounting principles (GAAP), statutory reporting requirements, audits, and Santa Cruz METRO Board policies and regulations

## **1300 - CUSTOMER SERVICE DEPARTMENT**

### **FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

#### **MAJOR FUNCTIONS OF THE DEPARTMENT**

The Customer Service Department is located in the downtown Santa Cruz METRO Pacific Station Transit Center, 920 Pacific Avenue, Santa Cruz with staffing also available at the Watsonville Transit Center, 475 Rodriguez, downtown Watsonville.

The Customer Service Department provides Customer Service aspects of Santa Cruz METRO Fixed Route and Paratransit service for the agency to the public that includes:

- Bilingual service information
- Trip planning assistance including booking ParaCruz
- Lost and Found services
- Managing Customer Service Window operations and frontline customer engagement
- Ticket and pass sales to customers including bulk, online, and mail orders
- Discount ID processing

The Marketing and Communications Department provides:

- Marketing
- Branding and Graphic Design Services
- Communications/PR
- Advertising
- Company Announcements
- Internal/External Events
- Website Management
- Community outreach and engagement

The Customer Service and Marketing/Communications Departments are also responsible for:

- Coordinating with other METRO departments in the creation of METRO's quarterly Headways publication
- Providing informational updates via METRO's webpage, GovDelivery, social media, Transit Center postings, onboard postings
- Responding to customer comments and concerns regarding METRO service via OS Tickets and routing tickets to corresponding departments

- Managing various forms of fare media and apps including smartcards/Cruz Cards, Diminishing Balance, Splash Pass, and polypasses

## **DEPARTMENT ACCOMPLISHMENTS FOR FY22**

- Safety First Culture
  - Improved staff workstation ergonomics with the Safety and Risk Department, purchased variDesks, noise-cancelling headsets, and fatigue mats.
  - Ongoing improvements with COVID response and retrofits measures: call center barriers, masks, PPE, social distanced workstations, policies, etc.
  - Opened new exterior Customer Service Booth Window at Pacific Station
  - Communicated ongoing COVID prevention and safety measures to the public through various outlets
  - Improved team communication regarding site visits to Transit Centers to mitigate concerns around non-METRO visitors
  - Completed Emergency Communication System to replace bullhorn with the assistance of the Safety and Risk Department
  - Increased and improved communication with Security identifying critical needs and improved security measures
  - Completed yearly active shooter video training
- Fiscal Stability, Stewardship, Accountability
  - Improved customer communications i.e. GovDelivery alerts, social media postings, advertisements, car cards, web updates, FAQ's, and Headways
  - Ensured efficient use of resources to minimize costs including reduction of FTE positions, temporary help, and minimal OT
  - Launched Square online store
  - Improved organization, accuracy, and consistency in record keeping
  - Continued development of department SOPs and streamlining processes
  - Improved accurate accountability of daily reconciliation of sales using Square
  - Improved Square automation and established preloaded pricing structure for discount pass sales
  - Improved staff bids and shift scheduling including staffing the Customer Service windows, in efforts of avoiding unexpected booth closures
  - Improved Lost and Found process for proper valuable handling
  - Improved Assure Badge process, with the use of Outlook to promote accountability.
  - Improved inventory controls for supplies, badge supplies, lanyards, and fare media.

- Maintained a balanced budget and improved accuracy of account charges
- Separated Marketing from Customer Service budgets, proper tracking of expenses
- Reduced graphic service fees by increasing vendor sources
- Service Quality and Delivery
  - Heightened public messaging on METRO services, schedule changes, promotions, programs, and safety measures
  - Improved efficiency in call center service standards i.e. answering calls ahead of the 120 second standard
  - Produced new radio & TV commercials highlighting METRO services, staff participation
  - Ongoing training to department to relay important information over the phone
  - Improvements to website, reviewed, edited, and streamlined information on the site.
  - Streamlined internal process and offloaded non-Customer Service items so that CSRs can focus on providing quality Customer Service without distractions
  - Improved processes for interdepartmental call transfers
- Internal and External Technology
  - Upgraded phone systems and tracking including reporting to team on daily call volume and daily key contributors
  - Issued UBS drives, to help department during badge printing
  - Completed phone tree and greetings highlighting options based on specific call queue with assistance from IT
  - Completed the transition for online ticket sales done in Virtuemart to Square with assistance from IT. Moved away from FAQs to OS Ticket System to address and track customer questions.
  - Upgraded to Ecolane Evolution and provided department with training
  - Accomplished website updates with IT: New Coronavirus Tab, Vaccine Route Map, updated content, created homepage graphics, updated FAQs, etc.
  - Created a METRO LinkedIn account for promotions and to assist with recruitment
  - Integrated GovDelivery with Twitter to provide automatic service alerts
- Employee Engagement; Attract, Retain, Develop
  - Familiarized CSRs with any and all service changes, new programs, and new offerings
  - Cross-trained department staff to provide assistance via development of training guides

- Provided individual training and education within the department including one-on-one trainings
- Provided the tools and time for staff to improve overall efficiency through automation, education, and a more user-friendly computer environment
- Greater accountability for interdepartmental communication specifically regarding proposed projects, outreach and tasks completed, and customer communication
- Developed and enforced a Uniform Policy
- Facilitated teambuilding by developing methods and planning exercises aimed at increasing cooperation and motivation to work as a team
- Created Employee Acknowledgement Certificates
- Held monthly team meetings to keep team informed, address questions, and train
- Celebrated staff birthdays and anniversaries on a monthly basis
- State of Good Repair
  - Ensured that equipment used by staff is fully functional
  - Reviewed building security enhancements for proper operation
  - Ensured surveillance system is functioning as designed and is storing recorded information properly
  - Maintained facilities in proper working condition for both employees and the public including termite and rodent inspection, repairing leaks, cleaning ducts, carpet cleaning

## **DEPARTMENT OBJECTIVES FOR FY23**

- Safety First Culture
  - Implement an Emergency Exit ladder and perform training with Safety Department at Pacific Station Call Center
  - Increase “safety tips” during staff meetings provided by the Safety Department
  - Define process and protocols for emergency situations and drills with coordination of Safety Department and Security
    - Security first line of defense for evacuations and emergency situations
    - Work with security to provide updated information for customers restricted from transit centers via restraining orders
  - Ensure safety of staff and work environment
  - Live in-person active shooter training with PD or Fire Departments organized by the Safety Department

- Define process and protocols for emergency situations and drills with coordination of Safety and Security
- Fiscal Stability, Stewardship, Accountability
  - Improve process for accurate accountability of daily revenue sales by implementing new tracking and record keeping program
  - Continue to developed Key Performance Indicators (KPIs) to measure call center statistics and booth sales, including yearly reporting metrics
  - Continue to decrease dependency on overtime, temporary help, and assistance from the ParaCruz department
  - Continue to improve internal process to ensure clear communication with our customers.
  - Improvement on Lost and Found process in regards to valuables and PD involvement with bike recovery
  - Continue to maintain a balanced budget for both Marketing & Customer service
  - Improve process and accountability on badge printing process, PEM processing, and inventory controls
  - Streamline and improve OS Ticket assignment to corresponding departments and tracking KPIs
- Service Quality and Delivery
  - Re-enforce public outreach by providing fixed route and Paratransit service information including trainings at local schools, senior centers, local public agencies, and external facing events
  - Continue to increase branding promotions of METRO services and events to the public
  - Continue to develop marketing materials and brochures for customers
  - Streamline external advertising tracking and processes
  - Schedule staff to participate in a ride-along program for Fixed Route and Paratransit
- Internal and External Technology
  - Continue to improve OS Ticketing scripts, reporting, KPIs
  - Investigate adding fare payment to the Ecolane app enabling payment via Debit/CC
  - Investigate potential suppliers for smartcards, gift cards to mainstream fare media on Fixed Route and ParaCruz.
  - Develop SOP for Square Dashboard backup system
  - Develop a means in which caller can be put in a que, while listening to internal advertising, current job opening



- Add agency distribution lists for bulk and online orders to GovDelivery to notify agencies on updates, announcements, and processes
- Work with IT and Planning to promote real-time route alerts
- Employee Engagement; Attract, Retain, Develop
  - Continue to offer employee development opportunities
  - Value employee feedback & suggestions
  - Encourage employees to engage in public outreach events
  - Organize and coordinate visits to area schools and senior communities to provide information
  - Continue familiarization of Customer Service personnel with any and all service changes
  - Develop an employee incentive program
  - Celebrate Customer Service Appreciation week
  - Continue to enhance monthly celebration for team birthday, anniversaries, and employee recognitions
- State of Good Repair
  - Find a suitable location for Customer Service and Pacific Station Customer Service window, during construction of Pacific Station
  - Evaluate layout of the call center and seating assignments
  - Continue to review and improve scheduling, bids, and booth assignments
- Strategic Alliance and Community Outreach
  - Increase community engagement, communications, and outreach
    - Increase outreach to schools, public agencies, senior centers, and community centers, with the help of the Mobility Coordinator
    - Youth Incentive Program for riding bus, field trips, and trainings
    - Review promotions of a Complimentary Splash Pass Day to increase app adoption
    - New Rider Day Pass Promotions
    - Ongoing participation at local events
  - Increase interagency coordination and development to improve joint ventures/partnerships
  - Streamline route information promotions to increase first time rider comfortability
  - Increase METRO Advertising TV, Radio, Online, Print, Video

## **1400 - HUMAN RESOURCES DEPARTMENT**

### **FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

#### **MAJOR FUNCTIONS OF THE DEPARTMENT**

The Human Resources Department is responsible for a wide variety of functions including:

- Talent Acquisition;
- Classification and compensation;
- Labor relations;
- Benefits administration for active employee and retirees,
- Workers' compensation;
- Employee drug and alcohol testing;
- Enforcement of Santa Cruz METRO personnel rules and regulations, and union agreements;
- Performance management
- Employee training and development.

The Human Resource objectives align with the agency objective and key focus areas. The Human Resources Department is committed to create and sustain a workplace culture of excellence and high engagement, foster innovation and growth, and promote diversity and respect.

#### **DEPARTMENT ACCOMPLISHMENTS FOR FY22**

- Safety First Culture
  - Continued to promote, train, and communicate to all department directors and supervisors the reporting of workplace injuries.
  - Communicated, provided training, led by example, and involved employees to create a positive safety culture
  - In collaboration with Safety Department completed the following procedures and policies:
    - COVID-related policies, procedures and protocols
  - Administered the Drug & Alcohol Testing Program and FTA approved trainings for new hires and new promoted employees in safety sensitive positions.
  - Administered two Flu Vaccine Clinics at Operations and Paratransit Facilities.
  - Helped coordinate COVID 19 vaccination appointments for all METRO employees
  - Organized and Participated in weekly/bi-weekly COVID meeting with Union leadership.

- Fiscal Stability, Stewardship, Accountability
  - Administered HR operating budget within budget goals.
  - Provided accurate HR data analytics, improving the quality of business decisions.
  - Completed ACA Reporting
  - Completed Internal audits
  - Completed EEO4 Reporting and EEO Program
  - Administered 625 enrollees on Medical Insurance, 355 enrollees on Dental Insurance and 355 enrollees on Vision Insurance.
- Service Quality and Delivery
  - Started Cross training program in HR department.
  - Continued to improve communication with employees by utilizing employee intranet and quarterly HR newsletters.
  - Continued training for all new hires and promoted employees
- Internal and External Technology
  - Continued working with current HRIS vendor to maintain the Human Resources System through regular upgrades and enhancements.
- Employee Engagement; Attract, Retain, Develop
  - Hired 44 positions in FY22. Eight were internal promotions and thirty six were external candidates, fourteen of which were Bus Operators, six were Paratransit Operators, and four were Parts and Materials Clerk.
  - Implemented a Hire On Incentive Program for Bus Operators and Paratransit Operators.
  - Implemented COVID related leaves processes
  - Implemented and managed all Family Medical Leaves during the pandemic.
  - Worked with management, employees, and labor union organizations to assist employees with challenges resulting from school closures, by deploying remote commute schedules, creative work schedules and by facilitating the Expanded Family Leave Act while at the same time ensure the delivery of the essential service.
- State of Good Repair
  - Continued to develop and empower Santa Cruz Metro's most valuable asset, its employees, by building leadership and promoting professional skills.
  - Worked with Payroll to ensure employees and employer deductions for benefits are accurate and timely.
  - Worked with Payroll to ensure employees are getting step increases, cost of living adjustment and other benefits on time and accurately.

- Continued quality communications by populating Employee Newsletter and communication memos or flyers throughout the agency with useful information about all HR programs and services.
- Updated and created new policies to ensure compliance such as a newly created Social Media Policy.
- Worked directly with CalPERS to update METRO's Health Resolutions.
- Strategic Alliance and Community Outreach
  - Built a strong set of agreed upon objectives with new and existing Union leadership.
  - Collaborated with HR professionals at surrounding agencies to share strategic ideas.
  - Participated in California Public Employers Labor Relations Association (CALPELRA)'s annual trainings.
  - Continue to partner with local agencies to improve our community outreach for Recruitment

## **DEPARTMENT OBJECTIVES FOR FY23**

- Safety First Culture:
  - Collaborate with Safety Department on retraining after injuries
  - Communicate, provide training, lead by example, and involve employees to create a positive safety culture
  - Collaborate with Safety Department to implement a reward system for Departments
- Fiscal Stability, Stewardship, Accountability:
  - Administer HR operating budget within budget goals
  - Continue to provide accurate HR data for data analytics, improving the quality of business decisions
  - Continue to complete ACA Reporting
  - Continue to complete EEO 4 reports and continue to follow our EEO policies.
- Service Quality and Delivery
  - Ongoing training for HR staff
  - Ongoing posting on Employee Intranet and HR Newsletters to improve communications with employees.
  - Conduct training on site for all employees
- Internal and External Technology
  - Implementation of Enterprise Resource Planning (ERP) system software.
  - Continue working with current HRIS vendor to maintain the Human Resources System through regular upgrades and enhancements

- Obtain Leave Tracking software that is capable of tracking all FMLA/CFRA/PDL leaves, as well as other types of leaves in the Contracts
- Continue to work with our new tracking software vendor (NEOGOV) and find ways to utilize the software for efficiency
- Configuration of NeoGov Onboarding for all new hires, expediting the preparation time needed within HR, with significantly less printed-paper, and improved experience for our new employees
- Employee Engagement; Attract, Retain, Develop
  - Continue to promote new and existing recruitment plans – such as advertising at local businesses, nonprofits, movie theaters, radio ads, and participating in job fairs & business expos and possibly in local farm markets
  - Encourage employees to seek opportunities for continuous improvement by providing Supervisory Academies, and training classes available to all employees.
  - Develop an Employee Referral Incentive
- State of Good Repair
  - Continue to work through new language from Union Negotiation Contracts and have new contracts printed and distributed to all METRO employees
  - Continue developing and empowering Santa Cruz Metro’s most valuable asset, its employees, by building leadership and promoting professional skills
  - Continue to update our policies with the most current information
- Strategic Alliance and Community Outreach
  - Continue to build a strong set of agreed upon objectives with new and existing Union leadership.
  - Continue to collaborate with HR professionals at surrounding agencies to share strategic ideas.
  - Attend Round Tables with other peer agencies twice a year
  - Continue to collaborate with local agencies to improve our community outreach for recruitment.

## **1500 - IT DEPARTMENT**

### **FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

#### **MAJOR FUNCTIONS OF THE DEPARTMENT**

The IT Department is responsible for METRO's Information Systems needs including equipment and software maintenance, phone systems, METRO web site, as well as end-user technical support.

IT personnel support multiple databases used by all departments. METRO data is backed up on-site for quick recovery and off-site for emergency reconstruction. METRO's computer needs are continually being evaluated with plans of being developed and implemented to improve employee efficiency through computing at the lowest long-term cost.

In addition to traditional IT functions, the IT department is also responsible for various aspects of METRO's Intelligent Transportation Systems (ITS). ITS encompasses an array of transit specific technologies such as Automated Vehicle Location (AVL), Automated Passenger Counter (APC), Audio/Visual Annunciation System (AVAS) and Mobile Ticketing.

#### **DEPARTMENT ACCOMPLISHMENTS FOR FY22**

- Safety First Culture
  - Deployed hazard tracking and corrective action through IndustrySafe safety management software
  - Coordinated with the Safety and Risk department on the procurement of a surveillance system at the Scotts Valley Transit Center
- Fiscal Stability, Stewardship, Accountability:
  - Commenced the procurement of an Enterprise Resource Planning (ERP) solution
  - Moved to Square eCommerce platform and consolidated website and CS booth orders into one system
- Service Quality and Delivery
  - Terminated our contract with our previous ITS vendor for a full refund and awarded a contract to Clever Devices for the deployment of a fully functioning ITS solution
- Internal and External Technology:
  - Added Automated Passenger Counters (APC) as part of the Clever Devices ITS deployment
  - Procured a server virtualization cluster for enhanced redundancy and disaster recovery preparedness

- Established modern IT practices including use of up-to-date version control tools for development, documentation and collaboration
- Employee Engagement; Attract, Retain, Develop
  - Established Continuous Integration and Continuous Delivery (CI/CD) of code to prevent information silos and loss of institutional knowledge
- State of Good Repair
  - In coordination with Planning and Facilities, replaced all bus stop signage and moved away from schedule stickers needing constant replacement each booking
  - Pursued and established third party vendor support for complex projects

### **DEPARTMENT OBJECTIVES FOR FY23**

- Safety First Culture
  - Coordinate with the Safety and Risk department on the deployment of a surveillance system at the Scotts Valley Transit Center
- Fiscal Stability, Stewardship, Accountability
  - Procure the first phase of an Enterprise Resource Planning (ERP) solution
- Service Quality and Delivery:
  - Pursue the implementation of passenger WiFi fleet wide
  - Transition text message response from static schedule to real-time arrivals using ITS
- Internal and External Technology:
  - Complete the deployment of our new ITS solution which includes AVL, AVAS and RTPI
  - Procure and deploy APC systems on all fixed route buses
- Employee Engagement; Attract, Retain, Develop:
  - Continue to offer training and conference attendance to learn and improve IT competency
- State of Good Repair
  - Strive to complete:
    - Windows Domain upgrade; Network upgrade; Office 365 migration; Desktop environment upgrade
- Strategic Alliance and Community Outreach:
  - Collaborate with peer agencies regarding web site design with the goal of developing a new METRO website

**1600 - PLANNING, GRANTS AND GOVERNMENTAL AFFAIRS**  
**DEPARTMENT**

**FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

**MAJOR FUNCTIONS OF THE DEPARTMENT**

**Service Planning**

- Performing short- and long-range service planning
- Ongoing monitoring and reporting of service performance using farebox and survey data to improve service delivery
- Providing planning and operating information to internal and external clients.
- Complying with National Transit Database requirements for data collection and reporting.
- Operating GIS to perform spatial analysis and produce maps
- Developing run-cuts and operator work bids using HASTUS scheduling software
- Coordinating service changes with Operations and operators' union leadership
- Maintain unmet service needs inventory

**Infrastructure Planning**

- Developing capital project proposals
- Maintaining the unfunded and programmed capital projects inventory
- Developing project scopes, schedules and budgets
- Administering contracts for delegated projects
- Manages the bus stop improvement program

**Grants and Legislative**

- Seeking and applying for grants to support Santa Cruz METRO operating and capital needs
- Administering grant contracts from award through closeout
- Monitoring grant-funded projects
- Ensuring compliance with federal and state grant program requirements
- Providing legislative and grants information to internal and external clients.
- Monitoring and advocating for state and federal legislation which impacts Santa Cruz METRO



- Participating in CTA and APTA legislative programs
- Assists the Finance Department with audits, including the Federal Triennial Review

### **Intergovernmental Affairs**

- Maintaining and updating the Short Range Transit Plan
- Representing Santa Cruz METRO at local and regional transportation planning agencies
- Development of Santa Cruz METRO’s Strategic Plan

### **DEPARTMENT ACCOMPLISHMENTS FOR FY22**

- Safety First Culture
  - Reviewed bus stops facilities and developed prioritized improvement plan.
  - Supported the METRO Advisory Committee (MAC) to gain insights to the needs of the senior and disabled community.
- Fiscal Stability, Stewardship, Accountability
  - Continued COVID-19 service recovery planning; gradually restored service levels to pre-COVID levels as pandemic conditions, ridership demand, and operator availability allowed.
  - FY22 cash collected at the fare box increased 56%, from 30% of pre-COVID levels at the start of the year to 50% of pre-COVID levels by year’s end.
    - Local fare box revenue increased 56%, from 40% of pre-COVID levels at the start of the year to 62% by year’s end.
    - Highway 17 fare box revenue increased 120%, from 14% of pre-COVID levels at the start of the year to 32% by year’s end.
  - Aggressively sought new funding from the federal CARES Act, Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), and American Rescue Plan Act (ARPA), which led to increases in formula grant funds coming to METRO from \$17M in FY19 to \$65M in FY21 to cover budget shortfalls from decreased ridership, temporary fare reduction, and additional operational expenses due to COVID-19.
  - Partnered with the City of Santa Cruz to secure \$29.6M in funding from the California Strategic Growth Council’s Affordable Housing and Sustainable Communities program for the redevelopment of the Santa Cruz METRO Center (Pacific Station North).
  - Partnered with the City of Santa Cruz to secure \$20.9M in funding from the California Department of Housing and Community Development (HCD) Infill Infrastructure Grant (IIG) for infrastructure improvements and site preparation as part of the redevelopment of the Santa Cruz METRO Center (Pacific Station North).

- Successfully secured a \$330K Caltrans Sustainable Transportation Planning Grant to study and identify opportunities for pedestrian, bus stop and transit priority improvements along METRO’s major transit corridors connecting Watsonville and Santa Cruz.
- Partnered with County of Santa Cruz to secure \$5M Caltrans Clean California Grant to fund the Green Valley Road Multi-Use Trail Improvements Project, which will include transit shelter, accessible pathway and trash receptacle upgrades at five METRO transit stops on Green Valley Road.
- Successfully submitted FY22 Low-No and Buses and Bus Facilities grant applications for up to \$46M to procure 20 hydrogen fuel cell electric buses (FCEB), fueling and maintenance upgrades to accelerate METRO’s transition to Zero-Emission Bus (ZEB) technology starting with the 100% transition of METRO’s Watsonville-service fleet to ZEB technology by 2026.
- Successfully completed FTA FY2021 COVID-19 ECHO Review, addressing all identified issues prior to the final report, which will help enable a smooth FTA Triennial Audit later this year.
- Successfully closed out multiple state and federal funded projects that augmented METRO’s ability to buy buses and build/maintain facilities.
- Successfully renegotiated with funding agencies on revisions of scopes of work, budgets, and timelines to maximize use of grant resources.
- Continued to communicate to local, regional, state and federal agencies the financial resources necessary to sustain and expand fixed-route and paratransit services.
- Continued to monitor and report on use of Measure D budget and changes in tax receipts due to COVID-19.
- Developed new transportation service contract with UC Santa Cruz that restored partnership funding to \$5M (pre-COVID levels) and extended the term for five years.
- Successfully renewed transportation service contract with Cabrillo College for a three year term.
- Renewed transportation service contract for Highway 17 express service, maintaining partnership funding at pre-COVID levels.
- Service Quality and Delivery
  - Gradually restored service levels to pre-COVID levels as pandemic conditions, ridership demand, and operator availability allowed.
  - In FY22, ridership increased 223% compared to FY21, from 17% of pre-COVID levels at the start of the year to 55% of pre-COVID levels by the year’s end.
    - Local ridership increased 223%, from 17% of pre-COVID levels at the start of the year to 56% of pre-COVID levels by the year’s end.
    - Highway 17 ridership increased 166%, from 15% of pre-COVID levels at the start of the year to 40% of pre-COVID levels by the year’s end.

- UCSC ridership increased 984%, from 4% of pre-COVID levels at the start of the year to 47% of pre-COVID levels by the year's end.
  - Launched new Watsonville Circulator Route serving key destinations and historically disadvantaged communities in downtown Watsonville operated on zero-emission battery electric buses.
  - Launched new route connecting UCSC and Westside communities with regular service on Mission Boulevard. The new route (Route 18) is now METRO's highest used route by total passengers and passengers per revenue hour.
  - Completed installation of bus stop signage upgrade project, which replaced bus stop signage, poles, and raised sign heights to bring all of METRO's 780 active bus stops in line with industry standards. The project also installed 150 at-stop schedules and schematic maps at higher-use and other important destinations throughout the district.
  - Partnered with California State Parks to support the limited reopening of Big Basin State Park with the reintroduction of regular weekend service.
  - Planned for the extension of Highway 17 service to the Santa Cruz Wharf/Boardwalk during summer weekends.
  - Continued timely preparation of route schedules, run-cuts and operators' bid packages for regularly scheduled service changes.
  - Participated in marketing efforts to increase ridership and community support for METRO's mission to "Provide a public transportation service that enhances personal mobility and create a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean, and courteous transit service."
  - Continued discounted bus pass program in conjunction with the City of Santa Cruz for downtown employees.
  - Coordinated with Highway 17 partners to continuously refine and improve this service, including service modifications and introduction of mobile ticketing
  - Continued with development of Bus-on-shoulder concept on Highway 1 to be implemented in conjunction with upcoming auxiliary lanes.
  - Represented Santa Cruz METRO at local and regional transportation planning agencies, with a goal of protecting and growing transit capital and operating funding.
  - Continued facilitation of the regularly scheduled Service Planning Review Committee (SPRC), a joint meeting of Planning and Operations departments.
- Internal and External Technology
    - Continued to enhance robust data warehouse to support service planning and analysis.
    - Continued work on implementation of CAD/AVL run time analyzer and real time passenger information project, including the publication of real time data through the CruzMetro app for public consumption.

- Supported the Marketing and IT Departments with the integration of GovDelivery and Twitter, giving customers an added resource for real time service disruptions and customer information.
- Completed microtransit pilot, Cruz On Demand, which allowed customers to book trips on demand for distances up to three miles.
- Continued implementation of mobile fare payment pilot, which allows customers to purchase all fare products via mobile phone on all service. In FY22, mobile pass usage increased 781%, from 2% of total fare and pass boarding at the start of the year to 4% by year's end.
- Employee Engagement; Attract, Retain, Develop
  - Continued to provide Planning Department employees with appropriate training and educational opportunities, including participation at the American Public Transportation Association's (APTA) Legislative Conference and the Eno Center for Transportation's Transportation Senior Executive Conference, both in Washington, DC.
- State of Good Repair
  - Continued collaboration with the City of Santa Cruz and First Community Housing on the joint redevelopment of Pacific Station (Pacific Station North), including design of the new 22-bay transit center, customer service area, bus operator breakroom and METRO office spaces.
  - Updated the Bus Replacement Plan and reduced the backlog of buses operating beyond their useful life from 54 to just over 23 today.
  - Completed the Zero-Emission Bus (ZEB) rollout plan to guide METRO's transition to a fully ZEB fleet by 2040, as mandated by the California Air Resource Board (CARB).
  - Reviewed bus stops facilities and develop prioritized improvement plan, including bus stop signage upgrade project.
  - Aggressively sought new and increased funding for operations and infrastructure, including funding for a proposed South County Zero Emission Operations and Maintenance Facility in Watsonville.
- Strategic Alliance and Community Outreach
  - Continued to work with individual citizens and stakeholders to share information and METRO perspective on transportation related topics.
  - Continued to represent METRO on California Transit Agency (CTA), Community Transportation Association of America (CTAA), California Association for Coordinated Transportation (CalAct), The Bus Coalition, Zero Emission Bus Resource Alliance (ZEBRA) and American Public Transportation Association (APTA).

- Aggressively advocated the California State Legislature and Governor's Administration to enact several measures designed to temporarily reduce operating costs incurred by public transit agencies due to the pandemic, including delaying costly regulatory mandates.
- Continued to participate in the Santa Cruz Chamber of Commerce Community Affairs Committee and the Monterey Bay Economic Partnership (MBEP)
- Continued ongoing relationship with UCSC and Cabrillo College to provide effective and cost-efficient services to these communities
- Continued financial partnership with Santa Clara County Valley Transportation Authority (VTA), Amtrak, the Capital Corridor Joint Powers Authority (JPA), the San Joaquin JPA, and the San Joaquin Regional Rail Commission (ACE) in support of the Highway 17 Express service.
- Continued ongoing participation in Association of Monterey Bay Area Governments (AMBAG) and the Santa Cruz Regional Transportation Commission (RTC) committees and projects.
- In support of the electrification of the METRO fleet, continued to work with Monterey Community Power and PG&E.
- Worked with local jurisdictions to influence their land use strategies to encourage more transit oriented development patterns and road networks which can be efficiently serviced by public transit.
- Participated in California Transit Association (CTA) Transportation Development Act (TDA) Task Force conducting a review of TDA policies and funding programs

### **DEPARTMENT OBJECTIVES FOR FY23**

- Safety First Culture
  - Evaluate bus stops facilities and develop prioritized improvement plan, including leveraging city, county, and Caltrans road repair projects and new commercial and residential development projects to enhance METRO bus stops.
  - Support the METRO Advisory Committee (MAC) to gain insights to the needs of the senior and disabled community
- Fiscal Stability, Stewardship, Accountability
  - Aggressively seek new funding by submitting competitive grant applications to the recently enacted federal Infrastructure Investment and Jobs Act (IIJA), which provides \$108.2B for public transit over the next five years to aid METRO in achieving and maintaining a state of good repair and transition its fleet to Zero Emission Buses (ZEBs).
  - Continuously seek federal, state and local grant funds for operating assistance and capital improvements.

- Continue active involvement in the California Transit Association (CTA) and the California Association for Coordinated Transportation (CalACT) and their associated sub-committees, advocating for METRO's legislative agenda.
- Protect against the elimination or diversion of any State-directed funds that support Santa Cruz County transportation needs.
- Continue to seek maximum flexibility in the use of Cap-and-Trade funding and eligible projects to ensure growth in Cap-and-Trade funding available to transit.
- Advocate and support efforts to increase the amount of Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) dollars available each year.
- Advocate for state-funded COVID-19 emergency funding assistance and continued statutory and regulatory relief, most notably relief from Transportation Development Act (TDA) compliance penalties while California recovers from the economic impacts and ridership losses associated with the pandemic.
- Investigate the issues related to a fare restructuring, including pricing and fare payment technology
- Prepare annual update of District's 10-Year Strategic Business Plan which identifies policies, processes, and priorities to support increased ridership, financial stability, and an effective organization.
- Monitor bus service performance measures to enhance opportunities to maintain or increase federal funding from the Small Transit Intensive Cities (STIC) program
- Continue to communicate to local, regional, state and federal agencies the financial resources necessary to sustain and expand fixed-route and paratransit services.
- Analyze opportunities to make efficiency modifications to west side Santa Cruz and Watsonville services.
- Continue to monitor and report on use of Measure D budget.
- Continue to participate in California Transit Association (CTA) Transportation Development Act (TDA) Task Force conducting a review of TDA policies and funding programs.
- Continue to communicate to local, regional, state and federal agencies the financial resources necessary to sustain and expand fixed-route and paratransit services
- Service Quality and Delivery
  - Restore service to pre-COVID levels, taking into account ongoing fixed-route operator shortage.
  - Restore ridership to 75% of pre-COVID levels.

- Initiate Comprehensive Operations Analysis (COA) of all METRO routes and service, taking into account potentially disruptive paradigm shifts in the post-COVID environment, including increased telecommuting; COVID-safety concerns; increased auto usage; Transportation Network Companies (TNCs); autonomous vehicles; scooters, shared bikes, micro-transit and other on-demand service.
- As part of COA, implement survey of onboard and non-bus riding residents of Santa Cruz County to develop information to support design and marketing of services.
- Develop initiatives that target retaining and growing ridership, particularly focused on the post-COVID environment, to try and add value and attract pre-COVID customers back to the METRO system.
- Continue to monitor and refine Watsonville Circulator zero-emission bus service.
- Initiate Caltrans Sustainable Transportation Planning Grant to study and identify opportunities for pedestrian, bus stop and transit priority improvements along METRO's major transit corridors connecting Watsonville and Santa Cruz.
- Revamp the fare payment system to expedite the boarding and fare payment process on METRO's buses and reduce/eliminate cash fares and mag-stripe cards
  - Migrate customers away from cash and paper fare media.
  - Consider the future of METRO's Cruz Cash and Cruz Pass smart card fare media.
  - Expand smartphone and contactless fare payment applications.
- Continue timely preparation of route schedules, run-cuts and operators' bid packages for each service change.
- Participate in marketing efforts to increase ridership and community support for METRO's mission to "Provide a public transportation service that enhances personal mobility and create a sustainable transportation option in Santa Cruz County through a cost-effective, reliable, accessible, safe, clean, and courteous transit service."
- Evaluate continued publication of Headways vs cutover to online-only schedules
- Explore new bus stop shelter concepts and develop prioritization framework for bus shelters acquired from VTA.
- Support the METRO Advisory Committee (MAC).
- Work with UCSC and Cabrillo College to strengthen partnership and to continuously refine and improve their bus services
- Coordinate with Highway 17 partners to continuously refine and improve this service, including service modifications and introduction of mobile ticketing.
- Evaluate success of interline contract with Greyhound.

- Continue with development of Bus-on-shoulder concept on Highway 1 to be implemented in conjunction with upcoming auxiliary lanes.
- Represent Santa Cruz METRO at local and regional transportation planning agencies, with a goal of protecting and growing transit capital and operating funding.
- Prepare annual update of District's 10-Year Strategic Business Plan which identifies policies, processes, and priorities to support increased ridership, financial stability, and an effective organization.
- Continue facilitation of the regularly scheduled Service Planning Review Committee (SPRC), a joint meeting of Planning and Operations departments.
- Internal and External Technology
  - Evaluate Mobile Ticketing pilot project and expand application of on board mobile ticket validators, contactless credit card payment, and use of account based smart card media, with a goal of increasing cashless fare payment from 4% to 10%.
  - Continue work towards implementing online customer facing smartcard tools for electronic fare loading and fare balance and explore other electronic-based fare payment applications
  - Continue to monitor opportunities to potentially participate in the Clipper card program or provide equivalent reciprocal fare payment options
  - Continue to enhance more robust data warehouse to support service planning and analysis.
  - Work with IT to implement Automatic Passenger Counting (APC) technology to provide METRO staff with data to continue to provide efficient bus operations
- Employee Engagement; Attract, Retain, Develop
  - Continue to provide Planning Department employees with appropriate training and educational opportunities that will help grow future leaders from within the department
  - Continue improvements in communication
  - Seek out and value employee feedback
  - Implement new and creative approaches to recruitments
  - Foster a feeling of organizational pride and ownership
- State of Good Repair
  - Continue to work with the City of Santa Cruz on the Pacific Station redevelopment project, a 95-unit affordable housing development with new office and retail space, a new transit center, and net-positive energy production utilizing a 1 MW solar PV array. Refine bus tarmac layout and ingress/egress. Plan for temporary facility.



- Continue to aggressively seek funding and initiate feasibility study for South County Zero-Emission Operations and Maintenance Facility, envisioned as a south county base for the deployment of zero-emission buses in Watsonville.
- Continue to aggressively seek funding for hydrogen fuel cell electric buses (FCEB), fueling and maintenance upgrades to accelerate METRO's transition to Zero-Emission Bus (ZEB) technology starting with the 100% transition of METRO's Watsonville-service fleet to ZEB technology by 2026.
- Aggressively seek new and increased funding for operations and infrastructure, including FTA funds from the Low-No and Bus-and-Bus Facilities programs to support METRO's Bus Replacement Plan and ZEB rollout plans.
- Monitor bus stops facilities and implement prioritized improvements.
- Continue to communicate to local, regional, state and federal agencies the financial resources necessary to sustain and expand fixed-route and paratransit services.
- Strategic Alliance and Community Outreach
  - Continue to work with individual citizens and stakeholders to share information and METRO perspective on transportation related topics.
  - Continue to work with the County of Santa Cruz to expand the Santa Cruz Go Pass program to include discounted transit passes countywide.
  - Continue to participate in the Santa Cruz Chamber of Commerce Community Affairs Committee and the Monterey Bay Economic Partnership (MBEP).
  - Continue ongoing relationship with UCSC and Cabrillo College to provide effective and cost-efficient services to these communities
  - Continue financial partnership with Santa Clara Valley Transportation Authority (VTA), Amtrak, the Capital Corridor Joint Powers Authority (JPA), the San Joaquin JPA, and the San Joaquin Regional Rail Commission (ACE) in support of the Highway 17 Express service.
  - Continue ongoing participation in Association of Monterey Bay Area Governments (AMBAG) and the Santa Cruz Regional Transportation Commission (RTC) committees and projects.
  - In support of the electrification of the METRO fleet, continue to work with Monterey Community Power and PG&E.
  - Work with local jurisdictions to influence their land use strategies to encourage more transit oriented development patterns and road networks which can be efficiently serviced by public transit

## **1700 – DISTRICT COUNSEL**

### **FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

#### **MAJOR FUNCTIONS OF THE DEPARTMENT**

The Legal Department, under the direction of the General Counsel, performs the following major activities and services:

- Provides professional legal services for the Santa Cruz METRO, its Board of Directors and management staff.
- Represents the Santa Cruz METRO, its Board of Directors and METRO staff, as appropriate, in civil litigation and administrative hearings.
- Oversees the defense of all tort litigation filed against Santa Cruz METRO.
- Provides counsel for Policy/Procedures creation, implementation and enforcement.
- Provides the coordination and response to all public record requests.
- Provides counsel regarding Santa Cruz METRO's contract requirements and approves the same and provides advice related to project management, contract administration and resolution of contract claims/disputes and protests.

#### **DEPARTMENT ACCOMPLISHMENTS FOR FY22**

- Safety First Culture
  - Provided assistance and guidance on all COVID-19 matters
  - Provided new bus operator risk management trainings
  - Monitored third party claims and incident reports
  - Obtained restraining orders to protect operators and customers
- Fiscal Stability, Stewardship, Accountability
  - Paid close attention to legal budget and efficient staffing of legal matters
- State of Good Repair
  - Provided assistance with procurements and contracts
- Internal and External Technology
  - Provided assistance with procurements and contracts
- Zero Emission Buses (ZEBs)
  - Provided assistance with rolling stock procurements and contracts
  - Provided assistance with grant requirements
  - Provided assistance with electrical infrastructure procurements

- Legislative
  - Monitored legislation potentially impacting METRO.
  - Advised Board on COVID-19/Brown Act legislative developments
- Core Business
  - Provided a number of trainings, including but not limited to, new Board member orientation; progressive discipline; sexual harassment; ADA; and new bus operators.
  - Provided guidance to the Board related to the annual CEO/GM performance evaluation process
  - Assisted the Board with the recruitment of a new CEO/GM
  - Assisted with numerous contractual, labor, personnel, litigation, employee benefits, and workers' compensation matters
  - Provided assistance with labor negotiations
  - Provided guidance and assistance with all COVID-19 impacts and matters
  - Provided assistance with real property matters, including the Pacific Station redevelopment project and ParaCruz facility project
- Compliance
  - Provided assistance in updating a number of existing Santa Cruz METRO policies
  - Provided advice related to Brown Act, Public Records Act, and grant (FTA/State) conditions compliance
  - Provided advice related to Title VI and ADA compliance

### **DEPARTMENT OBJECTIVES FOR FY23**

- Safety First Culture
  - Continue to provide guidance responding to COVID-19
  - Provide new bus operator risk management trainings
  - Monitor third party claims and incident reports
  - Provide assistance to Risk Department as needed
- Fiscal Stability, Stewardship, Accountability
  - Resolution of any currently-outstanding claims
  - Continued focus on controlling legal budget
  - Provide assistance with revenue generation initiatives
  - Assist with COVID-19 funding matters

- Service Quality and Delivery
  - Provide ongoing trainings for supervisory and management staff in various matters effecting Santa Cruz METRO
  - Continue improvements to Santa Cruz METRO’s contractual documents
  - Continue providing assistance on revisions to existing policies and development of new policies as needed, including all policies required by the FTA
- Internal and External Technology
  - Provide assistance with procurements and contracts
  - Development of relevant policies
- Employee Engagement; Attract, Retain, Develop
  - Assistance to HR department
  - Development of relevant policies
- State of Good Repair
  - Provide ongoing trainings for supervisory and management staff in various matters effecting Santa Cruz METRO
  - Provide assistance with procurements and contracts
  - Review relevant policies/practices
- Strategic Alliance and Community Outreach
  - Provide legal support for various matters related to development of Pacific Station and ParaCruz facility projects
  - Provide support with contracts with UCSC and Cabrillo

# **1800 - SAFETY, SECURITY AND RISK MANAGEMENT DEPARTMENT**

## **FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

### **MAJOR FUNCTIONS OF THE DEPARTMENT**

The Safety, Security and Risk Management Department performs the following major activities and services:

- Develops and implements occupational safety and health programs, policies and procedures for the Santa Cruz METRO (METRO), and ensures compliance with the California Occupational Safety and Health Administration (CAL/OSHA) regulations and program requirements.
- Maintain requirements of METRO's Injury and Illness Prevention Program (IIPP) as required by CAL/OSHA and ensures compliance with the program requirements.
- Maintain requirements of METRO's Public Transportation Agency Safety Plan (PTASP) as required by the Federal Transit Administration (FTA), regulation 49 CFR Part 673.
- Processes tort claims and arranges settlements of claims filed against METRO.
- Serves on the California Transit Indemnity Pool (CalTIP) Board of Directors representing METRO. Attends CalTIP Board meetings and manages METRO's Liability and Vehicle Physical Damage Program.
- Investigates and follows up on resolutions reported unsafe conditions and hazards.
- Reviews all chemicals/products procured by METRO to ensure safety of products and provides guidance for suitable personal protective equipment (PPE) and procedures before its use.
- Conducts search and review of all video recordings and provides copies of video footage as requested by Operations, Law Enforcement agencies and the public.
- Compiles and prepares National Transit Data reports for METRO accidents and submits those reports to the FTA in a timely manner.
- Manages and maintains Security Contracted services and ensures adequate security services are provided through physical presence and patrol services at all Transit Centers and in the METRO service areas.
- Oversees various contracts pertaining to design and construction activities to enhancing safety and security at METRO facilities

## DEPARTMENT ACCOMPLISHMENTS FOR FY22

- Safety First Culture
  - Conduct annual review of METRO’s PTASP
  - Implemented PTASP’s “Safety Promotion” as required by the FTA to foster a safety culture
  - Implemented IIPP program requirements
  - Implemented System Security and Emergency Preparedness Plan (SSEPP)
  - Implemented COVID-19 Prevention Program (CPP) and monitored the COVID pandemic
  - Implemented Emergency Operations Center (EOC) Procedures as well as Continuity of Operations (COOP) and created METRO Emergency Command Center. Enrolled METRO into Santa Cruz County Emergency Command Operations
  - Provided new employee safety orientations and training sessions
  - Conducted regular inspections of METRO facilities and operations to enhance safety and security
  - Processed and monitored third party claims and incident reports
  - Followed directions from the CEO/General Manager to implement new safety and security initiatives, as needed
- Fiscal Stability, Stewardship, Accountability
  - Resolved and settled outstanding claims
  - Managed CalTIP Program requirements
  - Continued focus on controlling COVID, safety, security, and risk budget
  - Completed FTA and CAL/OSHA required mandates
  - Provided assistance with implementing COVID, Emergency Service, Safety and Security initiatives
- Service Quality and Delivery
  - Provided ongoing training for supervisory and management staff in various matters affecting METRO safety and security
  - Continued providing assistance to METRO’s contractual documents
  - Continued updating and improving existing safety policies and procedures and developing new safety policies and procedures as needed by the FTA, CAL/OSHA, County of Santa Cruz Public Health Division, and Centers for Disease Control and Prevention (CDC), Transportation Security Administration

- Internal and External Technology
  - Provided assistance with new electric bus technology
  - Sustained existing video surveillance technology
  - Implemented system wide “Industry Safe” safety data collection software
- Employee Engagement; Attract, Retain, Develop
  - Retained existing staff and developed staff capabilities
  - Engaged staff in the development of relevant “Safety Management System” policies and procedures, as required by FTA’s Public Transportation Agency Safety Plan
- State of Good Repair
  - Conducted regular inspections of METRO facilities and equipment to ensure that the facilities and equipment were well maintained and in a state of good repair
  - Provided ongoing trainings for supervisory and management staff in various matters affecting METRO safety and security
  - Provided assistance in procurement of engineering/construction contracts
  - Reviewed relevant policies, procedures, and practices and provided input, as needed
  - Attended national State of Good Repair conference
- Strategic Alliance and Community Outreach
  - Provided, as needed, support on customer outreach on various public emergency, safety and security matters as recommended by the Santa Cruz County Department of Public Health Division, Santa Cruz County Emergency Operations, Local Fire departments, and CDC

## **DEPARTMENT OBJECTIVES FOR FY23**

- Safety First Culture
  - Conduct annual review of METRO’s PTASP
  - Implement PTASP’s “Safety Risk” as required by the FTA to foster a safety culture
  - Develop program for internal safety reviews as per PTASP
  - Conduct an emergency evacuation drill utilizing the Emergency Operations Center (EOC). Attend county emergency drill.
  - Manage the COOP program
  - Conduct follow up of the threat vulnerability assessment (TVA) as per (SSEPP)
  - Continue monitoring and ensure compliance of IIPP
  - Continue monitoring and ensure compliance of CPP
  - Activate “Industry Safe” training module as part of developing a training program.

- Provide new employee safety orientations and training sessions
- Conduct regular inspections of METRO facilities and operations to enhance safety and security
- Process and monitor third party claims and incident reports
- Follow directions from the CEO/General Manager to implement new safety and security initiatives, as needed
- Fiscal Stability, Stewardship, Accountability
  - Resolve and settle outstanding claims
  - Manage CalTIP Program requirements
  - Continue focus on controlling COVID, safety, security, and risk budget
  - Complete FTA and CAL/OSHA required mandates
  - Provide assistance with implementing COVID, Emergency Service, Safety and Security initiatives
  - Work with Finance department in implementation of ERP software
- Service Quality and Delivery
  - Provide ongoing training for supervisory and management staff in various matters affecting METRO safety and security
  - Continue providing assistance to METRO's contractual documents
  - Continue updating and improving existing safety policies and procedures, and developing new safety policies and procedures as needed by the FTA, OSHA, County of Santa Cruz Public Health Division, and CDC
- Internal and External Technology
  - Provide assistance with new electric bus technology
  - Sustain existing video surveillance technology
- Employee Engagement; Attract, Retain, Develop
  - Retain existing staff and developing staff capabilities
  - Engage staff in the development of relevant "Safety Management System" policies and procedures, as required by FTA's Public Transportation Agency Safety Plan
- State of Good Repair
  - Conduct regular inspections of METRO facilities and equipment to ensure that facilities and equipment are well maintained and are in a state of good repair
  - Provide ongoing trainings for supervisory and management staff in various matters affecting METRO safety and security
  - Provide assistance in procurement of engineering/construction contracts



- Review relevant policies, procedures and practices, and provide input as needed
- Attend national State of Good Repair conference
- Strategic Alliance and Community Outreach
  - Provide support on customer outreach on various public emergency, safety and security matters as recommended by the Santa Cruz County Department of Public Health Division, Santa Cruz County Emergency Operations, Local Fire departments, and CDC



## **1900 - PURCHASING DEPARTMENT**

### **FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

#### **MAJOR FUNCTIONS OF THE DEPARTMENT**

The Purchasing Department is responsible for all purchasing activities of Santa Cruz METRO including

- Ensuring that materials and services are obtained in an effective manner, and are obtained in compliance with the provisions of all applicable federal, state, and local laws and regulations

The Purchasing Department is also responsible for:

- Procurement of supplies, equipment, services and construction
- Obtaining spending approval from the Board of the Directors
- Establishing contracts and vendor relations
- Managing Facilities and Fleet Maintenance Department parts and materials inventory and issuing activities
- Annual planning of agency procurement needs
- Training staff with procurement responsibilities in proper procedures
- Coordinating all related administrative processes with requesting departments and the Finance Department

#### **DEPARTMENT ACCOMPLISHMENTS FOR FY22**

- Safety First Culture
  - Successfully administrated the MSDS/SDS safety program for Fleet, Facilities, and Purchasing Departments; ensuring items brought into inventory are properly identified and cataloged
  - Regular safety meetings held in the Parts area to review relevant topics
  - No safety incidents occurred in the Purchasing Department
  - Monitored work areas regularly and maintained a safe work environment
  - Processed IFB for COVID 19 Bus Operator Barrier and Sneeze Guards
  - Purchased COVID-19 PPE supplies for entire agency, worked with Safety for Security hardening at METRO Administration, Maintenance and Scotts Valley locations

- Fiscal Stability, Stewardship, Accountability
  - Continued to ensure Santa Cruz METRO obtains beneficial pricing from qualified vendors on all products and services
  - Maintained accurate purchase order and contract files
  - Participated in joint procurements with other agencies including a new contract for diesel fuel with Mansfield
  - Performed analysis and negotiations on procurements to obtain best price and good value for Santa Cruz METRO purchases
  - Coordinated projects with Grant analysts to ensure time sensitive procurements met the schedule requirement
  - Provided semiannual DBE reports to Grants/Planning personnel to fulfill DBE reporting requirements for FTA-funded projects
  - Processed contracts for advisor, legal counsel and underwriter for Santa Cruz METRO Pension Obligation Bonds
  - Negotiated revised agreement with SREC Trade for California Low Carbon Fuel Standard (LCFS) to get “credits” generated when using Zero Emission Electric buses and forklift
- Service Quality and Delivery
  - Purchasing Department processed 1,714 purchase orders in this fiscal year
  - Purchasing Department processed 10 formal contracts, 24 informal contracts, 6 contract renewals, 23 contract amendments, and 5 task orders
  - Trained end users and new buyer in Puridiom
  - Completed procurement for bus stop improvements for the Bus Wash Rehabilitation
  - Supported Fleet in purchasing mileage capture readers at paratransit parking, and mileage and data logging equipment for paratransit vehicles
- Internal and External Technology
  - Completed procurement for an ERP Consultant, and issued RFP for ERP Software and Implementation
  - Supported the meetings with CAL-IPT regarding upcoming RFP activities for Payment Acceptance Devices (PAD) and Transit Processor Service Master Service Agreement. Current contract for these services is with MASABI for a pilot project, but exploring all options which would best utilize Santa Cruz METRO needs and budget
  - Worked with IT to issue new contract with Clever Devices for ITS System and terminated existing contract with GMV Synchronatics

- Employee Engagement; Attract, Retain, Develop
  - Parts and Purchasing employee department cross training; Parts Clerk cross-trained for the Buyer position in Buyer’s absence
  - Kept employees involved with regularly scheduled meetings in the department
  - Had occasional “lunch days”, which brought in outside food and allowed employees time to network and discuss work related items in a relaxed atmosphere
- State of Good Repair
  - Issued Task Order to increase capability of the EV Charging Station at the Santa Cruz METRO Fuel Station for additional electric buses
  - Assisted Fleet regarding procurement of 5 additional Proterra electric buses in support of the ZEB Program and to meet needs for Hwy 17 Express Service
  - Assisted Marketing in revising the bus wrap for 4 Proterra buses
  - Procured two (2) Gillig 35’ CNG buses, and three (3) electric non-revenue vehicles (Chevy Bolt 2022)
- Strategic Alliance and Community Outreach
  - Actively participated with the Bay Area Business Outreach Committee (BOC) to help increase our DBE contacts and improve our outreach to DBE vendors

**DEPARTMENT OBJECTIVES FOR FY23**

- Safety First Culture
  - Continue to provide a safe working environment
  - Continue to monitor/administer the MSDS program for Fleet Maintenance and Facility Maintenance departments
  - Perform annual MSDS audit
- Fiscal Stability, Stewardship, Accountability
  - Continue to ensure Santa Cruz METRO obtains beneficial pricing from qualified vendors on all products and services
  - Maintain accurate purchase order and contract files and utilize the Bonfire contract management module
  - Participate in joint procurements with other agencies
  - Be proactive and aware of all time sensitive grant funded procurements
- Service Quality and Delivery
  - Develop and provide “mini training classes” to Santa Cruz METRO Managers and other key employees on

- “how to do business with Santa Cruz METRO purchasing”
- Purchasing department “flow chart” of procurement process
- How to create Requisitions in the purchasing system (Puridium)
- What is the process for “after the fact purchasing”
- Procure Services of a Consultant to participate in a CalTrans Reliability Study to evaluate traffic and travel conditions along the South Corridor of Santa Cruz County and identify areas for improvement.
- Complete negotiations for new contract for METRO LCNG Fuel Station Maintenance, including both routine and as needed service items
- Participate in Phase 1 Planning to develop a Zero Emissions satellite depot facility in South County
- Internal and External Technology
  - Complete negotiations and award to Enterprise Resource Planning (ERP) Software and Implementation vendor(s) and successfully complete ERP Project
  - Utilize the Contracts Module of METRO’s e-procurement software (Bonfire) to provide a uniform system for managing contracts
  - Continue to support meetings with CAL-IPT regarding upcoming RFP activities for Payment Acceptance Devices (PAD) and Transit Processor Service Master Service Agreement
  - Provide support and issue new Task Orders as required for a new Hydrogen Fuel Cell Facility for METRO
  - Perform procurement activities to support Phase 2 of the new ParaCruz Facility
- Employee Engagement; Attract, Retain, Develop
  - Schedule Purchasing and Parts staff for computer and business training
  - Send Purchasing Department staff to specialized training through NTI
- State of Good Repair
  - Continue to support and stock Fleet Maintenance and Facility Maintenance departments with the correct parts they need to be efficient and obtain special orders and requested items in a timely manner
  - Perform new procurement for Industrial Parts Washers to replace outdated units in the Maintenance Facility
  - Perform new procurement for Automated Gates and Gate Control at JKS Bus Entry
  - Provide procurement support for new EV charging systems at JKS

- Strategic Alliance and Community Outreach
  - Continue to participate in and support local organizations such as Santa Cruz Chamber of Commerce, the Monterey Bay Economic Partnership, and local government agencies such as Monterey Bay Community Power, AMBAG, and the Santa Cruz Regional Transportation Commission
  - Continue to participate in joint government committees such as the Regional Transit Coordinating Council, the Business Outreach Committee, and the APTA Procurement and Materials Management Committee
  - Continue to engage local businesses in procurement activities and provide information on capital projects (construction) that may affect the community
  - Continue networking activities with the Bay Area Business Outreach Committee (BOC) to increase DBE participation in federally-funded projects

## **2200 – FACILITIES MAINTENANCE DEPARTMENT**

### **FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

#### **MAJOR FUNCTIONS OF THE DEPARTMENT**

The Facilities Maintenance Department maintains 5 transit facilities, 3 transit centers, 1 park and ride lot and approximately 965 bus stops.

The Santa Cruz METRO Facilities Maintenance staff develops, implements and administers the many local state and federal regulatory compliance programs, such as the storm water and hazardous materials programs, required to operate a transit agency.

#### **DEPARTMENT ACCOMPLISHMENTS FOR FY22**

- Safety First Culture
  - Continue to hold weekly safety training using video and quiz materials.
  - Transit Centers received upgrades of the exterior customer service windows. The installation limited exposure to Customer service staff during pandemic.
  - Replaced Gas detection sensors and wiring in Maintenance Building.
  - Improved security soft points of Metro properties and upgraded fencing.
- Fiscal Stability, Stewardship, Accountability
  - Custodial staff working out of class to decrease dependency on overtime and temporary help.
  - The Facilities Admin Specialist provided aid to the shorthanded purchasing department with research, pricing, and purchasing items needed by the facilities and custodial departments.
  - Facilities Maintenance Department assisted in the reconfiguring of the ParaCruz building office space leased that helped reduce the ParaCruz monthly operating cost.
- Service Quality and Delivery
  - Started replacement of deteriorated wooden bus stop shelters with refurbished metal bus stop shelters.
  - Completed replacement of all bus stop signs and posts.
- Internal and External Technology
  - Added televisions for presentations at multiple conference rooms
  - Assisted IT Department on installation of Zoom system at Santa Cruz Conference Room.
  - Maintenance Departments transitioned to new iteration of MaintStar asset maintenance management.

- Deployed the use of mobile Computer Maintenance Management Software.
- Employee Engagement; Attract, Retain, Develop
  - Custodial staff has worked out of class with the facilities department to enhance cross training within the department
  - Assign tasks to those with limited experience to increase employee skills and development, through hands-on training
  - Administrative Specialist has been working more closely with facilities crew to provide an overall understanding of the work done within the Metro Facilities Department, providing a cross training opportunity and promoting a team environment
- State of Good Repair
  - Service Bus Fueling Facility
    - Refurbished part of the Bus washer including the Reverse Osmosis water treatment, plumbing and brushes.
    - Rebuilt Diesel pump system.
    - Rebuilt Sewer Pump System.
    - Replaced Vapor Compressor for CNG fueling.
  - Maintenance Building Projects
    - Painted Exterior of building and sealed water intrusion areas.
    - Replaced roof at Maintenance building.
  - Installed Vacuum system at Facilities Maintenance shop area.
  - Refurbished Bus stop shelters provided by VTA (Valley Transportation Authority)
  - Purchased Ride-On Floor Scrubber and Utilized on several Metro properties.
- Strategic Alliance and Community Outreach
  - Familiarized several Fire departments from Santa Cruz County Area with Metro's Fueling facility and Electric vehicle chargers
  - Participated in ZEBRA events ( Zero Emissions Bus Resource Alliance)
  - Continued working with Santa Cruz City Resource Recovery Collection Department on fueling at Metro's fuel station
  - Assisted Marketing Department in Community outreach events.
  - Provided opportunity for training to the Santa Cruz Fire Department on Metro owned houses scheduled for demolition.



## DEPARTMENT OBJECTIVES FOR FY23

- Safety First Culture
  - Continue to provide Safety Program enhancements working with Safety Department
  - Reschedule any training canceled due to COVID-19 Pandemic
- Fiscal Stability, Stewardship, Accountability
  - Balanced Budget – Manage to budget
  - Decrease dependency on overtime and temporary help.
  - Identify cost savings measures and procedures
  - Improve budget forecasting by identifying lifecycle of building components.
- Service Quality and Delivery
  - Explore new advances or techniques in facility maintenance.
  - Complete Installation of 25 refurbished bus stop shelters.
  - Use data from the Computer Maintenance Management software for Key Performance Indicators (KPI's) reporting.
- Internal and External Technology
  - Installation of Digital Signage (ITS project)
  - Continue to explore Charge management software for EV charging station.
- Employee Engagement; Attract, Retain, Develop
  - Continue to provide Custodial staff out of class training opportunities.
  - Provide staff training and educational programs, coupled with defined succession planning, to develop employees skills for promotional opportunities.
  - Foster a feeling of organizational pride and ownership
  - Seek out employee development opportunities with other peer agencies.
  - Cross train department staff to provide assistance, back-up coverage and enhanced service in all daily operations.
- State of Good Repair
  - Replace several wooden bus stop shelters with refurbished metal bus stop shelters.
  - Repair sinkhole at 1217 River St and demolish old buildings.
  - Install automated gates at JKS facility bus parking lot to improve security.
  - Maintain all buildings in state of good repair.
  - Replace parts washers at the Maintenance building.
  - Install awning at fueling station.

- Strategic Alliance and Community Outreach
  - Continue outreach in providing local police, fire and emergency medical response agencies with familiarization on CNG equipment, Electrical vehicle equipment and other training.
  - Explore training opportunities with our peer agencies and local cities.
  - Assist other departments with Community Outreach events.
  - Attend ZEBRA events ( Zero Emissions Bus Resource Alliance)

## **3100 – PARATRANSIT DEPARTMENT**

### **FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

#### **MAJOR FUNCTIONS OF THE DEPARTMENT**

Santa Cruz METRO’s Paratransit Department (ParaCruz) is responsible for coordinating and providing safe, efficient, reliable, and courteous complimentary shared ride

Paratransit service offered to Older Adults, and Persons with Disabilities in Santa Cruz County, ParaCruz will provide door-to-door service within three quarters of a mile of any Santa Cruz METRO bus service route. This service is also extended to those persons qualified to ride Paratransit visiting from other areas.

#### **DEPARTMENT ACCOMPLISHMENTS FOR FY22**

- Safety First Culture
  - Low incidence of workplace claims.
  - Low incidence of chargeable accidents.
  - COVID-19 ParaCruz continued to participate with all other METRO departments in maintaining our ridership, community and employees safe during the pandemic
- Fiscal Stability, Stewardship, Accountability
  - Balanced Budget.
- Service Quality and Delivery
  - No layoffs to Operator ranks.
  - No reductions to Paratransit service.
  - Provided free transportation to vaccine sites.
  - On time performance over the targeted 90%.
  - Successful yearly NTD reporting.
  - Provided CPR and First Aid training to Operators and Supervisors.
- Internal and External Technology
  - Increased the usage of Ecolane Diminishing balance accounts with the help of the Customer Service Department.
  - Installed new interior surveillance cameras at ParaCruz Operations Building.
  - Successfully upgraded and trained staff on Ecolane Evolution software.

- Employee Engagement; Attract, Retain, Develop
  - Arranged ongoing development training for staff covering several areas critical to effective Paratransit operation to include ADA compliance, Sexual Harassment, Sensitivity training, Customer Service, Eligibility and Supervision.
  - Updated new Operator training program to comply with the Federal Motor Carrier Safety Administration's PTASP compliance requirements.
  - Management and Supervisory staff successfully enrolled in the Trainer Provider Registry (TPR)
  - Provided Management and Paratransit Supervisor with training relative to service improvements.
  - Continued Employee Commendation Award Program.
  - Began a Safe Driver award program
- State of Good Repair
  - 32 vehicles in revenue service.
  - Continued the process of a potential relocation to a new ParaCruz Operations building at the Soquel Park & Ride lot.
- Strategic Alliance and Community Outreach
  - Worked with the Board of Directors, CEO and other METRO departments to continue the process of building a ParaCruz Operations Building.
  - Provided free transportation to all COVID-19 vaccination sites

## **DEPARTMENT OBJECTIVES FOR FY23**

- Safety First Culture
  - Ongoing training to continue to have a low incidence of workplace accident claims.
  - Continued safety culture in vehicle operations and work environment by continuing to provide ongoing training to decrease accidents, incidents and workplace claims.
  - Continue to maintain and improve the Covid-19 safety measures that METRO has taken to keep ridership, employees and the community protected.
- Fiscal Stability, Stewardship, Accountability
  - Continue to decrease the cost per ride by locating inefficiencies and improving scheduling, dispatching, and vehicle operating practices.
  - Manage to the Paratransit Budget.
- Service Quality and Delivery
  - Continue to maintain on-time performance above the targeted goal of 90%.
  - Continue to provide Management and Paratransit Supervisors with training opportunities to enhance Paratransit safety, training, service performance and customer satisfaction.

- Cross-train Fixed Route Operators on Paratransit vehicles to provide additional certified Operators in the case of emergency deployment.
- Internal and External Technology
  - Improve fare collection technology to touchless fare payments.
  - Continue outreach to inform ridership of the advantages of using the Ecolane App to book rides and to pay fares with Diminishing Balance.
- Employee Engagement; Attract, Retain, Develop
  - Provide ongoing outreach through local publication and websites to attract prospective new ParaCruz Employees.
  - Continue to develop training for all existing staff covering all areas of efficient and effective Paratransit Operations.
  - Improve the Safe Driver award program.
  - Participate in the CALACT Roadeo.
- State of Good Repair
  - Locate grant opportunities (5339(a)) for the continued replacement of aging Paratransit vehicles
  - Continue the planning and development of new ParaCruz Operations Facility.
- Strategic Alliance and Community Outreach
  - Implement an outreach program to assist and provide travel-training opportunities to riders of both Fixed Route and Paratransit.
  - Continue to engage with METRO board of Directors, CEO other METRO Departments to achieve our goal of constructing a new ParaCruz Operations Facility.
  - Continue to participate in Community events, such as, 4<sup>th</sup> of July parade, Santa Cruz County Fair, Open Streets, Touch a Truck, and Trunk or Treat.

## **3200 - OPERATIONS DEPARTMENT**

### **3300 – BUS OPERATOR DEPARTMENT**

#### **FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

##### **MAJOR FUNCTIONS OF THE DEPARTMENT**

The Operations Department coordinates and administers activities related to Santa Cruz METRO's fixed route bus service. Coordination of functions to meet Federal, State, Local, Inter-regional Commuter Service, and Santa Cruz METRO organizational and service requirements.

##### **DEPARTMENT ACCOMPLISHMENTS FOR FY22**

- Safety First Culture
  - Human trafficking training completed
  - Setup US Department of Transportation CDL Training
  - Fire Drills
  - Earthquake Drills
  - Active Shooter Training completed
- Fiscal Stability, Stewardship, Accountability
  - Maintained balance operations budget
  - Efficiently used point drivers to accommodate training hours requirements
  - Reduced overtime and unscheduled overtime
- Service Quality and Delivery
  - CCT Training for new supervisors
  - Complete TSI Training for Supervisors
- Internal and External Technology
  - Computer Tablets for each supervisor for more immediate response to accidents or incidents through Industry Safe
  - Hastus Training completed
  - Complete training for Clever Devices
- Employee Engagement; Attract, Retain, Develop
  - TSI Train the Trainer
  - Microsoft Training
  - Supervisor Certifications through NTI

- State of Good Repair
  - Purchase of new radio system for Dispatch
  - Finalizing of Clever Devices installation
- Strategic Alliance and Community Outreach
  - Communication and meeting with the Planning Department
  - Liaised with Safety & Risk to implement weekly COVID testing of all on-site JKS employees.
  - Completed COVID-19 testing for outbreaks and unvaccinated employees
  - Coordinated with all departments in the update and revisions of SOPs

### **DEPARTMENT OBJECTIVES FOR FY23**

- Safety First Culture
  - Promote consistent use of safety equipment provided (i.e., safety vests, goggles, gloves, and sanitizers)
  - Perform regular Drive Behind and On-Board Reports of Operators to evaluate safety performance of drivers
  - Review bus stops, accidents and incidence locations
- Fiscal Stability, Stewardship, Accountability
  - Maintain balanced budget
  - More thorough review of operator requests for pay
  - Reduce overtime in cooperation with the Planning Department
- Service Quality and Delivery
  - Evaluate operator performance annually and have regular Supervisor/Operator feedback from Management
  - Bus Operator uniform checks
  - Staff License checks
- Internal and External Technology
  - Provide Hastus training for Admin Staff
  - Clever Devices training for Supervisors
- Employee Engagement; Attract, Retain, Develop
  - Supervisor Academy provided by Human Resources
  - Microsoft Office Courses for Supervisors
  - Advanced TSI Training

- State of Good Repair
  - Development and update of HASTUS. Provide a funding source to update to HASTUS 2018, Provide training for supervisor staff and the IT department,
  - Assign staff to implement Transit Asset Management Plan (TAM) for revenue and non-revenue vehicles, ensure Federal Transportation Administration (FTA) are established and met including, maintenance repair, mid-life and replacement for all METRO vehicles
  - Adhere to bus replacement plan, including on time contract orders for new vehicles, adhere to bus mid-life refurbishments, replacements, utilize funding sources timely
  - Revisit schedule and perform bus repaints
  - Refurbish bus wash, include updated monitoring of the washers, rails and monitoring systems
  - Replacement of fifteen (15) Paratransit vehicles
  - Continue to provide information and details regarding the ParaCruz new build
  - RFP for Proximity Card access for Operators
  - Update CNG contract and facility
  - Research Electric vehicle charging infrastructure JKS, purchase electric non-revenue vehicles
  - Work with Planning department to establish routes for Proterra vehicles, establish charging norms for electric vehicles and monitoring of vehicles
- Strategic Alliance and Community Outreach
  - Participate in Holiday Parade
  - Participate in 4th of July Parade
  - Santa Cruz County Fair
  - Touch-A-Truck Scotts Valley event
  - Santa Cruz County Fair
  - Assist with emergency evacuations



## **4100 - FLEET MAINTENANCE DEPARTMENT**

### **FY22 ACCOMPLISHMENTS AND FY23 OBJECTIVES**

#### **MAJOR FUNCTIONS OF THE DEPARTMENT**

The Fleet Maintenance Department of Santa Cruz Metropolitan Transit District is dedicated to providing safe, clean and reliable vehicles to the District and the public through a commitment to teamwork and professionalism.

The Santa Cruz METRO Fleet Maintenance staff implements and administers the many local, state and federal regulatory compliance programs, such as California Highway Patrol (CHP) Title 13 and Federal CFR 49 programs required to operate a transit fleet.

#### **DEPARTMENT ACCOMPLISHMENTS FOR FY22**

- Safety First Culture
  - Maintained weekly tool box safety meetings & warm up to work plan (daily stretching)
  - Collaborated with Safety and Risk department to promote safety
  - Coordinated training on battery electric buses
  - Reviewed shop tooling & equipment for replacement
  - Implemented programs & SOPs for work place safety
  - Utilized safety awareness signage to reduce risk/accidents
  - Maintained disinfection & sanitation of all fleet
  - Distributed masks to passengers
  - Trained mechanics on Electric Bus safety
  - Completed Level 1 Diagnostics training for mechanics
  - Implemented new procedure for backing up revenue vehicles
- Fiscal Stability, Stewardship, Accountability
  - Acquired bellows for Artic buses at no charge to SCMTD, normally priced at \$40k each
  - Acquired 10+ windows at no charge to SCMTD, priced at \$2,000 each
  - Reviewed labor for proper coverage on all shifts
  - Replaced buses that have met their useful life
  - Reduced cost by recovering warranty on parts & services
  - Researched & utilized vendors that offer equal or better quality parts & warranty

- Submitted five (5) HVIP vouchers for electric vehicles
- Operated within Fleet budget
- Service Quality and Delivery
  - Improved the processes in the Parts Department, from open invoice system to closed invoice system
  - Improved fleet reliability
  - Improved fleet appearance & aesthetics
  - Replaced buses that have met their useful life expectancy
  - Replaced & received new fleet vehicles
  - Completed campaigns for fleet components improving service quality & reducing the amount of time vehicles are down
  - Received & released one (1) Chevy Bolt vehicle
  - Released to service six (6) 2021 Gillig buses – (3) 35ft & (3) 40ft buses
  - Released to service three (3) 2020 ParaCruz vehicles
  - Released to service four (4) Proterra Electric buses
  - Initiated contracts to replace Fleet that has met its useful life expectancy
- Internal and External Technology
  - Scheduled continuation training for Proterra Electric bus
  - Scheduled continuation training for Hybrid buses
  - Scheduled additional maintenance training for battery electric buses
  - Implemented new software technology & systems for inventory, budgeting & invoicing in coordination with all SCMTD Departments.
  - Acquired & actively using new MaintStar work order & inventory system
  - Provided virtual learning for staff
  - Purchased diagnostic equipment to improve efficiency
  - Received two (2) Toughbooks for Diagnostics
  - Automated download of cameras
  - Installed new contactless payment readers on HWY 17 buses
  - Purchased simulator for Hydrogen/Electric workforce funds
- Employee Engagement; Attract, Retain, Develop
  - Successfully hired two (2) new employees (VSW worker & Mechanic)
  - New hires successfully completed training & passed probation

- Fleet employees successfully completed Excel training offered to all Metro employees
- Provided staff training and educational programs, coupled with defined succession planning, to develop employees' skills for promotional opportunities
- Continued ongoing weekly meetings with immediate staff
- Continued updating training calendar for all staff
- Continued succession planning daily
- Continued employee awareness of possible permanent opportunities via job postings in the Golf Club building & on Metro website
- State of Good Repair
  - Improved vehicle brake program
  - Improved & followed through with 7 year vehicle replacement plan
  - Updated TAM vehicle assessment inspections
  - Completed manufacturer service bulletin suggested repairs
  - Improved bus midlife schedule
  - Completed Preventive Maintenance Inspections in 2021 on time
  - Improved Fleet component replacement plan
  - Continued to improve & follow through with Fleet replacement program
  - Analyzed Fleet component life expectancy
  - Utilized improved technology & equipment to work more efficiently.
- Strategic Alliance and Community Outreach
  - Provided local police, fire and emergency medical response agencies with CNG equipment, electric bus, building information, and training
  - Assisted SCMTD Marketing Department Manager to improve community outreach
  - Worked with Operations to improve the driver & passenger experience
  - Developed training strategies with local transit agencies

## **DEPARTMENT OBJECTIVES FOR FY23**

- Safety First Culture
  - Continue daily tool box safety meetings & warm up to work plan
  - Continue collaborating with Safety and Risk department in order to promote safety
  - Continue training on battery electric buses
  - Continue reviewing shop tooling & equipment for replacement as needed
  - Continue implementing programs & SOPs for work place safety currently in progress

- Continue utilizing safety awareness signage to reduce risk/accidents
- Order ZEB safety equipment
- Continue implementation of safety training for all equipment purchases
- Fiscal Stability, Stewardship, Accountability
  - Obtain five (5) HVIP vouchers for electric vehicles
  - Install & Implement Fleetwatch mileage capturing equipment on Paratransit & support vehicles by 2023
  - Continue to review labor for proper coverage on all shifts
  - Continue to work with other transit agencies to acquire excess rare parts for SCMTD fleet at no cost
  - Continue to replace buses that have met their useful life
  - Continue to reduce cost by recovering warranty on parts & services
  - Continue to research & utilize vendors that offer equal or better quality parts & warranty
  - Continue to research HVIP voucher programs for ZEB & ZEV electric vehicles
  - Continue to operate within Fleet budget
- Service Quality and Delivery
  - Continue to improve fleet reliability
  - Continue to improve fleet appearance & aesthetics
  - Continue replacing buses that have met their useful life expectancy
  - Continue to replace & receive new fleet vehicles
  - Continue to campaign fleet to improve service quality
  - Delivery of & release to service two (2) Chevy Bolts
  - Delivery of & release to service seven (7) ParaCruz vehicles – awarded but pending contractor due to parts shortage. Slated to ship by 2023
  - Delivery of & release to service one (1) Service truck
  - Receive & release to service two (2) 35ft Gillig buses
  - Obtain approval & order of four (4) Articulated coaches
  - Place order for four (5) more Proterra Electric buses – to be released to service FY23/24
  - Obtain approvals to purchase eight (8) CNG buses
  - Achieve a successful tri-annual audit

- Continue to improve the processes in the Parts Department, from open invoice system to closed invoice system
- Hire vehicle maintenance trainer
- Upgrade bus advertisement insulations to vinyl material
- Research & purchase hydrogen facilities & buses
- Internal and External Technology
  - Schedule Proterra Diagnostic II Training
  - Schedule Proterra Advanced Electric Training
  - Research ZEB Technology for Electric Batteries
  - Automate mileage data collection for vehicles
  - Complete Clever Device installation on buses
  - Improve fare box PM procedures
  - Schedule continuation training for Proterra Electric bus
  - Schedule continuation training for Hybrid buses
  - Schedule additional maintenance training for battery electric buses
  - Continue implementing new software technology & systems
  - Continue virtual learning for staff
  - Continue to research & acquire diagnostic equipment to improve efficiency
  - Purchase Hydrogen/Electric simulator with workforce grant funds
  - Implement contactless fare boxes on ParaCruz buses
- Employee Engagement; Attract, Retain, Develop
  - Fill all open positions within the Fleet Department
  - Acquire an upholster & 2 mechanics
  - Continue providing staff training and educational programs, coupled with defined succession planning, to develop employees' skills for promotional opportunities
  - Continue ongoing weekly meetings with immediate staff
  - Continue quarterly meetings with all staff
  - Continue updating training calendar for all staff
  - Continue succession planning
  - Continue employee awareness of possible permanent opportunities
  - Purchase additional Toughbooks for diagnostics

- State of Good Repair
  - Complete manufacturer service bulletin repairs as required
  - Continue to rebuild engines on the 4200 vehicles
  - Update TAM vehicle assessment inspections & move to PMs
  - Continue improving bus midlife schedule
  - Continue improving Preventive Maintenance Inspection
  - Continue Fleet component replacement plan
  - Continue Fleet replacement program
  - Continue analyzing Fleet component life expectancy
  - Continue utilizing improved technology & equipment
- Strategic Alliance and Community Outreach
  - Coordinate with MST, local High Schools & Colleges to recruit Mechanics that have all necessary certifications.
  - Continue to research grant opportunities
  - Continue outreach in providing local police, fire and emergency medical response agencies with CNG equipment, electric bus, building information, and training
  - Continue to assist SCMTD Marketing Department Manager to improve community outreach
  - Continue to work with Operations to improve the driver & passenger experience
  - Continue developing training strategies with local transit agencies

# Budget Revenues, Expenses, Transfers – Line Item Details



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY23 & FY24 OPERATING BUDGET**

**REVENUE SOURCES**

REVENUE SOURCE	June-21	June-22	June-22		June-22		
	BUDGET FY22	BUDGET FY23	Increase/(Decrease) \$ VAR	%VAR	BUDGET FY24	Increase/(Decrease) \$ VAR	% VAR
<b>Passenger Fares</b>							
Fixed Route Fares	\$ 1,435,541	\$ 1,621,499	\$ 185,958	13.0%	\$ 1,653,929	\$ 32,430	2.0%
Paratransit Fares	176,531	194,184	17,653	10.0%	203,893	9,709	5.0%
Highway 17 Fares	682,627	593,999	(88,628)	(13.0%)	605,879	11,880	2.0%
<b>Special Transit Fares</b>							
UCSC	4,692,000	4,780,072	88,072	1.9%	4,875,673	95,601	2.0%
Cabrillo	748,840	583,388	(165,452)	(22.1%)	595,056	11,668	2.0%
City of SC	56,310	34,070	(22,240)	(39.5%)	34,753	683	2.0%
Shaffer	4,788	4,549	(239)	(5.0%)	4,321	(228)	(5.0%)
Highway 17 Payments							
VTA	350,004	375,000	24,996	7.1%	382,500	7,500	2.0%
San Jose State	12,109	-	(12,109)	(100.0%)	-	-	2.0%
Amtrak	160,683	175,772	15,089	9.4%	179,287	3,515	2.0%
<b>Sales Tax/Including Measure D</b>							
1979 Gross Sales Tax (1/2 cent)	22,746,692	26,613,630	3,866,938	17.0%	27,145,903	532,273	2.0%
2016 Net Sales Tax (Measure D)	3,556,627	4,161,254	604,627	17.0%	4,244,479	83,225	2.0%
<b>Federal/State Grants</b>							
Transp Dev Act (TDA - LTF) Funds	7,468,499	9,218,043	1,749,544	23.4%	9,494,584	276,541	3.0%
FTA Sec 5307 - Op Assistance*	4,763,645	-	(4,763,645)	(100.0%)	5,805,937	5,805,937	100.0%
FTA Sec 5311 - Rural Op Asst*	200,796	263,285	62,489	31.1%	269,051	5,766	2.2%
FTA Sec 5307 - ARPA	-	15,476,595	15,476,595	100.0%	3,171,917	(12,304,678)	(79.5%)
Medicare Subsidy	550	550	-	0.0%	550	-	0.0%
AMBAG (FTA 5304)	-	-	-	0.0%	-	-	0.0%
LCTOP Grant	489,213	537,785	48,572	9.9%	537,785	-	0.0%
TDA - STA - Operating (Includes SB1)	3,454,690	4,476,025	1,021,335	29.6%	4,659,299	183,274	4.1%
STIC - Op Assistance	2,898,561	-	(2,898,561)	(100.0%)	5,595,809	5,595,809	100.0%
Fuel Tax Credit	175,000	-	(175,000)	(100.0%)	-	-	0.0%



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY23 & FY24 OPERATING BUDGET**

**REVENUE SOURCES**

REVENUE SOURCE	June-21	June-22	June-22	June-22	Increase/(Decrease)	Increase/(Decrease)
	BUDGET FY22	BUDGET FY23	BUDGET FY24	BUDGET FY24	\$ VAR	% VAR
<b>All Other Revenue</b>						
Commissions	1,000	1,000	1,000	1,000	-	0.0%
Advertising Income	150,000	195,000	200,000	200,000	45,000	30.0%
Rent Income - SC Pacific Station	96,542	60,187	30,816	30,816	(36,355)	(37.7%)
Rent Income - Scotts Valley	28,992	29,862	30,560	30,560	870	3.0%
Rent Income - Watsonville TC	41,637	42,536	43,812	43,812	899	2.2%
Interest Income	295,000	250,000	252,500	252,500	(45,000)	(15.3%)
Other Non-Transp Revenue - LCFS Credits	-	62,953	64,212	64,212	62,953	100.0%
Other Non-Transp Revenue - CNG Sales	64,000	62,000	63,240	63,240	(2,000)	(3.1%)
Other Non-Transp Revenue - All Other						
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 54,750,877</b>	<b>\$ 69,813,238</b>	<b>\$ 70,146,745</b>	<b>\$ 70,146,745</b>	<b>\$ 15,062,361</b>	<b>27.5%</b>

<b>TRANSFERS TO CAPITAL/OPERATING &amp; CAPITAL RESERVE FUND</b>	<b>\$ (4,414,734)</b>	<b>\$ (8,853,300)</b>	<b>\$ (8,668,616)</b>	<b>\$ (8,668,616)</b>	<b>\$ (4,438,566)</b>	<b>100.5%</b>
<b>TRANSFERS (TO) / FROM COVID-19 RECOVERY FUND</b>	<b>\$ 6,278,558</b>	<b>\$ -</b>	<b>\$ (944,520)</b>	<b>\$ (944,520)</b>	<b>\$ (6,278,558)</b>	<b>(100.0%)</b>

<b>TOTAL REVENUE SOURCES</b>	<b>\$ 56,614,701</b>	<b>\$ 60,959,938</b>	<b>\$ 60,533,609</b>	<b>\$ 60,533,609</b>	<b>\$ 4,345,237</b>	<b>7.7%</b>
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\* FTA funding is used solely to fund labor expense

<b>TOTAL EXPENSES</b>	<b>56,614,701</b>	<b>60,959,938</b>	<b>60,533,609</b>	<b>60,533,609</b>	<b>4,345,237</b>	<b>7.7%</b>
<b>TRANSFERS TO CAPITAL (BUS REPLACEMENT FUND)</b>	<b>2,239,734</b>	<b>2,353,300</b>	<b>2,440,241</b>	<b>2,440,241</b>	<b>113,566</b>	<b>5.1%</b>

<b>TRANSFERS TO OPERATING &amp; CAPITAL RESERVE FUNDS</b>	<b>-</b>	<b>4,500,000</b>	<b>4,228,375</b>	<b>4,228,375</b>	<b>4,500,000</b>	<b>100.0%</b>
<b>OPERATING &amp; CAPITAL RESERVE FUNDS</b>	<b>-</b>	<b>4,500,000</b>	<b>4,228,375</b>	<b>4,228,375</b>	<b>4,500,000</b>	<b>100.0%</b>

<b>UAL &amp; OPEB</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>-</b>	<b>0.0%</b>
<b>FUEL TAX CREDIT</b>	<b>175,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(175,000)</b>	<b>-</b>

<b>SURPLUS/(DEFICIT)</b>	<b>(6,278,558)</b>	<b>-</b>	<b>944,520</b>	<b>944,520</b>	<b>6,278,558</b>	<b>944,520</b>
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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY23 & FY24 OPERATING BUDGET  
Transfers & Operating Balance**

TRANSFERS	June-21	June-22	June-22	June-22	June-22	June-22	
	BUDGET FY22	BUDGET FY23	Increase/(Decrease) \$ VAR	%VAR	BUDGET FY24	Increase/(Decrease) \$ VAR	% VAR
<b>Transfers to Capital Budget</b>							
2016 Net Sales Tax Measure D*	\$ (2,145,798)	\$ (2,353,300)	\$ (207,502)	9.7%	\$ (2,440,241)	\$ (86,941)	3.7%
TDA - STA - Operating , Includes SB1	(93,936)	-	93,936	(100.0%)	-	-	0.0%
<b>Total</b>	<b>\$ (2,239,734)</b>	<b>\$ (2,353,300)</b>	<b>\$ (113,566)</b>	<b>5.1%</b>	<b>\$ (2,440,241)</b>	<b>\$ (86,941)</b>	<b>3.7%</b>
<b>Transfers to/(from) Operating &amp; Capital Reserve Fund</b>							
Fuel Tax Credit**	\$ (175,000)	-	\$ 175,000	(100.0%)	\$ -	\$ -	0.0%
CalPERS UAL & OPEB	(2,000,000)	(2,000,000)	-	0.0%	(2,000,000)	-	0.0%
Reserves Replenishment	-	-	-	0.0%	(228,375)	(228,375)	100.0%
Operating & Capital Reserve Fund	-	(4,500,000)	(4,500,000)	100.0%	(4,000,000)	500,000	(11.1%)
<b>Total</b>	<b>\$ (2,175,000)</b>	<b>\$ (6,500,000)</b>	<b>\$ (4,325,000)</b>	<b>198.9%</b>	<b>\$ (6,228,375)</b>	<b>\$ 271,625</b>	<b>(4.2%)</b>
<b>TOTAL OPERATING/CAPITAL TRANSFERS \$ (4,414,734) \$ (8,853,300) \$ (4,438,566) 100.5% \$ (8,668,616) \$ 184,684 (2.1%)</b>							
<b>Transfers (To) / From Covid-19 Recovery Fund</b>							
Transfers (To) / From Covid-19 Recovery Fund	\$ 6,278,558	\$ -	\$ (6,278,558)	(100.0%)	\$ (944,520)	\$ (944,520)	100.0%
<b>Total</b>	<b>\$ 6,278,558</b>	<b>\$ -</b>	<b>\$ (6,278,558)</b>	<b>(100.0%)</b>	<b>\$ (944,520)</b>	<b>\$ (944,520)</b>	<b>100.0%</b>
<b>TOTAL REVENUE</b>	<b>\$ 54,750,877</b>	<b>\$ 69,813,238</b>	<b>\$ 15,062,361</b>	<b>27.5%</b>	<b>\$ 70,146,745</b>	<b>\$ 333,507</b>	<b>0.5%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 56,614,701</b>	<b>\$ 60,959,938</b>	<b>\$ 4,345,237</b>	<b>7.7%</b>	<b>\$ 60,533,609</b>	<b>\$ (426,329)</b>	<b>(0.7%)</b>
<b>TOTAL OPERATING/CAPITAL TRANSFERS</b>	<b>\$ (4,414,734)</b>	<b>\$ (8,853,300)</b>	<b>\$ (4,438,566)</b>	<b>100.5%</b>	<b>\$ (8,668,616)</b>	<b>\$ 184,684</b>	<b>(2.1%)</b>
<b>TOTAL COVID TRANSFERS</b>	<b>\$ 6,278,558</b>	<b>\$ -</b>	<b>\$ (6,278,558)</b>	<b>(100.0%)</b>	<b>\$ (944,520)</b>	<b>\$ (944,520)</b>	<b>100.0%</b>
<b>OPERATING BALANCE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

\*Beginning in FY19, 2016 Net Sales Tax Measure D is transferred to the Capital Budget as per 5-Year Program of  
\*\*Subject to annual renewal of the tax extenders

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY23 & FY24 OPERATING BUDGET**

**CONSOLIDATED EXPENSES**

ACCOUNT	DESCRIPTION	June-21	June-22	Increase/(Decrease)		June-22	Increase/(Decrease)	
		BUDGET FY22	BUDGET FY23	\$ VAR	%VAR	BUDGET FY24	\$ VAR	% VAR
<b>LABOR</b>								
501011	Bus Operator Pay	9,871,762	10,551,285	679,523	6.9%	10,476,443	(74,842)	(0.7%)
501013	Bus Operator OT	560,115	825,527	265,412	47.4%	849,548	24,021	2.9%
501021	Other Salaries	9,049,983	9,863,251	813,268	9.0%	9,886,741	23,490	0.2%
501023	Other OT	573,047	499,070	(73,977)	(12.9%)	503,061	3,991	0.8%
<b>Totals</b>		20,054,907	21,739,133	1,684,226	8.4%	21,715,793	(23,340)	(0.1%)
<b>FRINGE BENEFITS</b>								
502011	Medicare/Soc. Sec.	349,920	372,628	22,708	6.5%	380,862	8,234	2.2%
502021	Retirement	2,272,920	2,377,972	105,052	4.6%	2,383,677	5,705	0.2%
502022	Retirement UAL	5,650,261	1,139,812	(4,510,449)	(79.8%)	-	(1,139,812)	(100.0%)
502031	Medical Ins	11,534,514	11,680,051	145,537	1.3%	12,334,485	654,434	5.6%
502041	Dental Ins	447,931	483,531	35,600	7.9%	490,920	7,389	1.5%
502045	Vision Ins	106,368	107,496	1,128	1.1%	111,948	4,452	4.1%
502051	Life Ins/AD&D	49,708	47,442	(2,266)	(4.6%)	47,912	470	1.0%
502060	State Disability Ins (SDI)	251,499	274,285	22,786	9.1%	292,593	18,308	6.7%
502061	Long Term Disability Ins	154,489	155,101	612	0.4%	161,594	6,493	4.2%
502071	State Unemployment Ins (SUI)	43,014	46,718	3,704	8.6%	49,679	2,961	6.3%
502081	Worker's Comp Ins	985,382	1,014,944	29,562	3.0%	1,047,058	32,114	3.2%
502101	Holiday Pay	699,933	739,860	39,927	5.7%	758,480	18,620	2.5%
502103	Floating Holiday	116,348	131,257	14,909	12.8%	135,411	4,154	3.2%
502109	Sick Leave	1,073,563	1,134,427	60,864	5.7%	1,162,980	28,553	2.5%
502111	Annual Leave	2,024,617	2,205,190	180,573	8.9%	2,315,131	109,941	5.0%
502121	Other Paid Absence	164,023	173,386	9,363	5.7%	177,774	4,388	2.5%
502251	Phys. Exams	15,900	17,832	1,932	12.2%	19,221	1,389	7.8%
502253	Driver Lic Renewal	2,660	2,540	(120)	(4.5%)	2,622	82	3.2%
502999	Other Fringe Benefits	187,785	207,201	19,416	10.3%	213,735	6,534	3.2%
<b>Totals</b>		26,130,835	22,311,673	(3,819,162)	(14.6%)	22,086,082	(225,591)	(1.0%)

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY23 & FY24 OPERATING BUDGET**

**CONSOLIDATED EXPENSES**

ACCOUNT	DESCRIPTION	June-21	June-22	June-22		June-22		
		BUDGET FY22	BUDGET FY23	Increase/(Decrease) \$ VAR	%VAR	BUDGET FY24	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>								
503011	Acting/Audit Fees	103,250	106,386	3,136	3.0%	108,994	2,608	2.5%
503012	Admin/Bank Fees	427,000	439,895	12,895	3.0%	450,826	10,931	2.5%
503031	Prof/Technical Fees	1,215,794	1,983,868	768,074	63.2%	1,297,598	(686,270)	(34.6%)
503032	Legislative Services	101,000	101,121	121	0.1%	103,222	2,101	2.1%
503033	Legal Services	400,000	455,096	55,096	13.8%	461,362	6,266	1.4%
503034	Pre-Employment Exams	8,910	9,179	269	3.0%	9,401	222	2.4%
503041	Temp Help	-	72,000	72,000	100.0%	70,535	(1,465)	(2.0%)
503161	Custodial Services	9,300	9,581	281	3.0%	9,777	196	2.0%
503162	Uniforms/Laundry	33,400	98,277	64,877	194.2%	99,610	1,333	1.4%
503171	Security Services	611,389	632,501	21,112	3.5%	647,805	15,304	2.4%
503221	Classified/Legal Ads	22,600	23,282	682	3.0%	23,848	566	2.4%
503222	Legal Ads	-	-	-	0.0%	-	-	0.0%
503225	Graphic Services	-	-	-	0.0%	-	-	0.0%
503351	Repair - Bldg & Impr	283,000	200,000	(83,000)	(29.3%)	200,000	-	0.0%
503352	Repair - Equipment	752,887	955,203	202,316	26.9%	1,564,248	609,045	63.8%
503353	Repair - Rev Vehicle	450,000	611,480	161,480	35.9%	623,426	11,946	2.0%
503354	Repair - Non Rev Vehicle	20,000	58,575	38,575	192.9%	58,525	(50)	(0.1%)
503363	Haz Mat Disposal	58,000	59,753	1,753	3.0%	60,949	1,196	2.0%
<b>Totals</b>		<b>4,496,530</b>	<b>5,816,197</b>	<b>1,319,667</b>	<b>29.3%</b>	<b>5,790,126</b>	<b>(26,071)</b>	<b>(0.4%)</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>								
504011	Fuels & Lubricants - Non Rev Veh	73,400	78,592	5,192	7.1%	78,655	63	0.1%
504012	Fuels & Lubricants - Rev Veh	1,600,134	2,000,000	399,866	25.0%	2,049,600	49,600	2.5%
504021	Tires & Tubes	211,000	217,000	6,000	2.8%	217,000	-	0.0%
504161	Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191	Rev Vehicle Parts	976,000	1,033,840	57,840	5.9%	1,000,148	(33,692)	(3.3%)
<b>Totals</b>		<b>2,860,534</b>	<b>3,329,432</b>	<b>468,898</b>	<b>16.4%</b>	<b>3,345,403</b>	<b>15,971</b>	<b>0.5%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY23 & FY24 OPERATING BUDGET**

**CONSOLIDATED EXPENSES**

ACCOUNT	DESCRIPTION	June-21 BUDGET FY22	June-22 BUDGET FY23	Increase/(Decrease) \$ VAR	%VAR	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>								
504205	Freight Out	8,240	8,300	60	0.7%	8,000	(300)	(3.6%)
504211	Postage & Mailing	9,820	43,689	33,869	344.9%	40,863	(2,826)	(6.5%)
504214	Promotional Items	25,000	25,000	-	0.0%	25,000	-	0.0%
504215	Printing	66,400	128,859	62,459	94.1%	130,244	1,385	1.1%
504217	Photo Supp/Process	2,000	2,060	60	3.0%	2,060	-	0.0%
504311	Office Supplies	65,200	66,235	1,035	1.6%	67,520	1,285	1.9%
504315	Safety Supplies	26,320	104,785	78,465	298.1%	101,757	(3,028)	(2.9%)
504316	COVID-19	121,347	-	(121,347)	(100.0%)	-	-	0.0%
504317	Cleaning Supplies	60,600	80,127	19,527	32.2%	81,174	1,047	1.3%
504409	Repair/Maint Supplies	120,500	198,047	77,547	64.4%	200,510	2,463	1.2%
504417	Tenant Repairs	10,000	10,302	302	3.0%	10,508	206	2.0%
504421	Non-Inventory Parts	50,000	52,475	2,475	5.0%	52,475	-	0.0%
504511	Small Tools	18,923	19,132	209	1.1%	19,275	143	0.7%
504515	Employee Tool Replacement	3,000	3,000	-	0.0%	3,000	-	0.0%
<b>Totals</b>		<b>587,350</b>	<b>742,011</b>	<b>154,661</b>	<b>26.3%</b>	<b>742,386</b>	<b>375</b>	<b>0.1%</b>
<b>UTILITIES</b>								
505010	Propulsion Power	50,000	100,000	50,000	100.0%	100,000	-	0.0%
505011	Gas & Electric	337,000	369,600	32,600	9.7%	377,304	7,704	2.1%
505021	Water & Garbage	180,000	155,435	(24,565)	(13.6%)	159,145	3,710	2.4%
505031	Telecommunications	188,132	201,580	13,448	7.1%	204,499	2,919	1.4%
<b>Totals</b>		<b>755,132</b>	<b>826,615</b>	<b>71,483</b>	<b>9.5%</b>	<b>840,948</b>	<b>14,333</b>	<b>1.7%</b>
<b>CASUALTY &amp; LIABILITY</b>								
506011	Insurance - Property	68,485	70,553	2,068	3.0%	73,711	3,158	4.5%
506015	Insurance - PL/PD	765,276	756,794	(8,482)	(1.1%)	794,634	37,840	5.0%
506021	Insurance - Other	60,557	99,591	39,034	64.5%	198,293	98,702	99.1%
506123	Settlement Costs	150,000	154,530	4,530	3.0%	158,291	3,761	2.4%
506127	Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>		<b>1,044,318</b>	<b>1,081,468</b>	<b>37,150</b>	<b>3.6%</b>	<b>1,224,929</b>	<b>143,461</b>	<b>13.3%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY23 & FY24 OPERATING BUDGET**

**CONSOLIDATED EXPENSES**

ACCOUNT	DESCRIPTION	June-21 BUDGET FY22	June-22 BUDGET FY23	Increase/(Decrease) \$ VAR	%VAR	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	% VAR
<b>TAXES</b>								
507051	Fuel Tax	17,000	17,500	500	2.9%	18,000	500	2.9%
507201	Licenses & Permits	23,700	28,756	5,056	21.3%	29,068	312	1.1%
507999	Other Taxes	10,000	10,302	302	3.0%	10,508	206	2.0%
<b>Totals</b>		<b>50,700</b>	<b>56,558</b>	<b>5,858</b>	<b>11.6%</b>	<b>57,576</b>	<b>1,018</b>	<b>1.8%</b>
<b>MISC EXPENSE</b>								
509011	Dues/Subscriptions	95,902	101,336	5,434	5.7%	103,434	2,098	2.1%
509081	Advertising - District Promo	15,000	-	(15,000)	(100.0%)	-	-	0.0%
509101	Employee Incentive Program	25,500	46,486	20,986	82.3%	47,286	800	1.7%
509121	Employee Training	82,775	102,904	20,129	24.3%	104,981	2,077	2.0%
509122	BOD Travel	13,000	13,393	393	3.0%	13,719	326	2.4%
509123	Travel	79,834	87,275	7,441	9.3%	88,872	1,597	1.8%
509125	Local Meeting Expense	11,550	12,640	1,090	9.4%	12,923	283	2.2%
509127	Board Director Fees	12,600	12,981	381	3.0%	13,296	315	2.4%
509150	Contributions	-	-	-	0.0%	-	-	0.0%
509198	Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999	Other Misc Expense	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>		<b>336,161</b>	<b>377,015</b>	<b>40,854</b>	<b>12.2%</b>	<b>384,511</b>	<b>7,496</b>	<b>2.0%</b>
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>								
511102	Interest Expense - Loan	16,356	8,120	(8,236)	(50.4%)	893	(7,227)	(89.0%)
511103	Interest Expense - POB	-	1,470,969	1,470,969	100.0%	1,426,832	(44,137)	(3.0%)
524000	Principal - POB	-	3,032,000	3,032,000	100.0%	2,745,833	(286,167)	(9.4%)
<b>Totals</b>		<b>16,356</b>	<b>4,511,089</b>	<b>4,494,733</b>	<b>27480.6%</b>	<b>4,173,558</b>	<b>(337,531)</b>	<b>(7.5%)</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY23 & FY24 OPERATING BUDGET**

**CONSOLIDATED EXPENSES**

ACCOUNT	DESCRIPTION	June-21 BUDGET FY22	June-22 BUDGET FY23	Increase/(Decrease) \$ VAR	%VAR	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	% VAR
<b>LEASES &amp; RENTALS</b>								
512011	Facility Lease	265,778	152,346	(113,432)	(42.7%)	155,675	3,329	2.2%
512061	Equipment Rental	16,100	16,401	301	1.9%	16,622	221	1.3%
Totals		281,878	168,747	(113,131)	(40.1%)	172,297	3,550	2.1%
PERSONNEL TOTAL		46,185,742	44,050,806	(2,134,936)	(4.6%)	43,801,875	(248,931)	(0.6%)
NON-PERSONNEL TOTAL		10,428,959	16,909,132	6,480,173	62.1%	16,731,734	(177,398)	(1.0%)
<b>TOTAL OPERATING EXPENSES</b>		<b>56,614,701</b>	<b>60,959,938</b>	<b>4,345,237</b>	<b>7.7%</b>	<b>60,533,609</b>	<b>(426,329)</b>	<b>(0.7%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Admin - 1100

ACCOUNT	June-21		June-22		June-22		Increase/(Decrease)		Increase/(Decrease)		
	BUDGET	FY22	BUDGET	FY23	BUDGET	FY24	\$ VAR	%VAR	\$ VAR	% VAR	
<b>LABOR</b>											
501011 Bus Operator Pay	\$	-	\$	-	\$	-	\$	0.0%	\$	-	0.0%
501013 Bus Operator OT		-		-		-		0.0%		-	0.0%
501021 Other Salaries		501,540		496,091		(5,449)		(1.1%)		20,030	4.0%
501023 Other OT		4,907		5,055		148		3.0%		123	2.4%
<b>Totals</b>	<b>\$</b>	<b>506,447</b>	<b>\$</b>	<b>501,146</b>	<b>\$</b>	<b>(5,301)</b>	<b>\$</b>	<b>(1.0%)</b>	<b>\$</b>	<b>20,153</b>	<b>4.0%</b>
<b>FRINGE BENEFITS</b>											
502011 Medicare/Soc. Sec.	\$	9,025	\$	8,829	\$	(196)	\$	(2.2%)	\$	440	5.0%
502021 Retirement		46,289		80,422		34,133		73.7%		2,107	2.6%
502022 Retirement UAL		115,043		21,766		(93,277)		(81.1%)		(21,766)	(100.0%)
502031 Medical Ins		87,168		98,571		11,403		13.1%		5,522	5.6%
502041 Dental Ins		4,032		5,608		1,576		39.1%		92	1.6%
502045 Vision Ins		1,128		1,104		(24)		(2.1%)		48	4.3%
502051 Life Ins/AD&D		5,176		676		(4,500)		(86.9%)		20	3.0%
502060 State Disability Ins (SDI)		4,488		4,586		98		2.2%		1,008	22.0%
502061 Long Term Disability Ins		3,086		2,976		(110)		(3.6%)		146	4.9%
502071 State Unemployment Ins (SUI)		536		568		32		6.0%		36	6.3%
502081 Worker's Comp Ins		12,054		11,871		(183)		(1.5%)		356	3.0%
502101 Holiday Pay		18,376		17,892		(484)		(2.6%)		895	5.0%
502103 Floating Holiday		22,305		24,601		2,296		10.3%		1,231	5.0%
502109 Sick Leave		27,564		26,838		(726)		(2.6%)		1,343	5.0%
502111 Annual Leave		43,414		38,800		(4,614)		(10.6%)		1,943	5.0%
502121 Other Paid Absence		4,307		4,194		(113)		(2.6%)		209	5.0%
502251 Phys. Exams		-		-		-		0.0%		-	0.0%
502253 Driver Lic Renewal		-		-		-		0.0%		-	0.0%
502999 Other Fringe Benefits		14,762		17,916		3,154		21.4%		4	0.0%
<b>Totals</b>	<b>\$</b>	<b>418,782</b>	<b>\$</b>	<b>367,218</b>	<b>\$</b>	<b>(51,564)</b>	<b>\$</b>	<b>(12.3%)</b>	<b>\$</b>	<b>(6,366)</b>	<b>(1.7%)</b>



# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Admin - 1100

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	160,900	168,280	66,825	7,380	4.6%	(101,455)	(60.3%)
503032 Legislative Services	101,000	101,121	103,222	121	0.1%	2,101	2.1%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	4,000	4,120	4,220	120	3.0%	100	2.4%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	8,000	8,242	8,443	242	3.0%	201	2.4%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>273,900 \$</b>	<b>281,763 \$</b>	<b>182,710 \$</b>	<b>7,863 \$</b>	<b>2.9%</b>	<b>(99,053) \$</b>	<b>(35.2%)</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Admin - 1100

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504211 Postage & Mailing	5,000	5,800	5,916	800	16.0%	116	2.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	6,500	6,697	6,860	197	3.0%	163	2.4%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	13,700	14,112	14,455	412	3.0%	343	2.4%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 25,200</b>	<b>\$ 26,609</b>	<b>\$ 27,231</b>	<b>\$ 1,409</b>	<b>5.6%</b>	<b>\$ 622</b>	<b>2.3%</b>
<b>UTILITIES</b>							
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Admin - 1100

ACCOUNT	June-21		June-22		June-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY22	BUDGET FY23	BUDGET FY23	BUDGET FY24	BUDGET FY24					
<b>TAXES</b>										
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	0.0%	
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	0.0%	
<b>Totals \$</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>	
<b>MISC EXPENSE</b>										
509011 Dues/Subscriptions	\$ 82,892	\$ 88,075	\$ 5,183	\$ 90,048	\$ 1,973	\$ 1,973	6.3%	\$ 1,973	2.2%	
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	0.0%	
509101 Employee Incentive Program	18,000	18,544	544	18,996	452	452	3.0%	452	2.4%	
509121 Employee Training	2,400	2,473	73	2,533	60	60	3.0%	60	2.4%	
509122 BOD Travel	13,000	13,393	393	13,719	326	326	3.0%	326	2.4%	
509123 Travel	20,000	20,603	603	21,121	518	518	3.0%	518	2.5%	
509125 Local Meeting Expense	10,000	10,302	302	10,553	251	251	3.0%	251	2.4%	
509127 Board Director Fees	12,600	12,981	381	13,296	315	315	3.0%	315	2.4%	
509150 Contributions	-	-	-	-	-	-	0.0%	-	0.0%	
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	0.0%	
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	0.0%	
<b>Totals \$</b>	<b>\$ 158,892</b>	<b>\$ 166,371</b>	<b>\$ 7,479</b>	<b>\$ 170,266</b>	<b>\$ 3,895</b>	<b>\$ 3,895</b>	<b>4.7%</b>	<b>\$ 3,895</b>	<b>2.3%</b>	
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>										
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
511103 Interest Expense - POB	-	-	-	-	-	-	0.0%	-	0.0%	
524000 Principal - POB	-	-	-	-	-	-	0.0%	-	0.0%	
<b>Totals \$</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>	
<b>LEASES &amp; RENTALS</b>										
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	
512061 Equipment Rental	2,000	2,060	60	2,110	50	50	3.0%	50	2.4%	
<b>Totals \$</b>	<b>\$ 2,000</b>	<b>\$ 2,060</b>	<b>\$ 60</b>	<b>\$ 2,110</b>	<b>\$ 50</b>	<b>\$ 50</b>	<b>3.0%</b>	<b>\$ 50</b>	<b>2.4%</b>	
<b>PERSONNEL TOTAL</b>										
PERSONNEL TOTAL	\$ 925,229	\$ 868,364	\$ (56,865)	\$ 882,151	\$ 13,787	\$ 13,787	(6.1%)	\$ 13,787	1.6%	
<b>NON-PERSONNEL TOTAL</b>										
NON-PERSONNEL TOTAL	\$ 459,992	\$ 476,803	\$ 16,811	\$ 382,317	\$ (94,486)	\$ (94,486)	3.7%	\$ (94,486)	(19.8%)	
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 1,385,221</b>	<b>\$ 1,345,167</b>	<b>\$ (40,054)</b>	<b>\$ 1,264,468</b>	<b>\$ (80,699)</b>	<b>\$ (80,699)</b>	<b>(2.9%)</b>	<b>\$ (80,699)</b>	<b>(6.0%)</b>	

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>LABOR</b>							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	739,775	944,242	964,442	204,467	27.6%	20,200	2.1%
501023 Other OT	4,000	5,001	5,100	1,001	25.0%	99	2.0%
<b>Totals</b>	<b>\$ 743,775</b>	<b>\$ 949,243</b>	<b>\$ 969,542</b>	<b>\$ 205,468</b>	<b>27.6%</b>	<b>\$ 20,299</b>	<b>2.1%</b>
<b>FRINGE BENEFITS</b>							
502011 Medicare/Soc. Sec.	\$ 13,191	\$ 16,589	\$ 17,215	\$ 3,398	25.8%	\$ 626	3.8%
502021 Retirement	87,909	108,086	109,249	20,177	23.0%	1,163	1.1%
502022 Retirement UAL	218,532	52,596	-	(165,936)	(75.9%)	(52,596)	(100.0%)
502031 Medical Ins	252,876	307,869	325,111	54,993	21.7%	17,242	5.6%
502041 Dental Ins	12,942	16,826	17,082	3,884	30.0%	256	1.5%
502045 Vision Ins	2,538	3,036	3,168	498	19.6%	132	4.3%
502051 Life Ins/AD&D	1,261	1,602	1,648	341	27.0%	46	2.9%
502060 State Disability Ins (SDI)	9,065	11,678	13,299	2,613	28.8%	1,621	13.9%
502061 Long Term Disability Ins	5,450	6,416	6,673	966	17.7%	257	4.0%
502071 State Unemployment Ins (SUI)	1,206	1,562	1,661	356	29.5%	99	6.3%
502081 Worker's Comp Ins	27,121	32,644	33,624	5,523	20.4%	980	3.0%
502101 Holiday Pay	27,413	34,408	35,702	6,995	25.5%	1,294	3.8%
502103 Floating Holiday	16,185	20,780	21,819	4,595	28.4%	1,039	5.0%
502109 Sick Leave	41,118	51,611	53,553	10,493	25.5%	1,942	3.8%
502111 Annual Leave	74,703	95,213	98,236	20,510	27.5%	3,023	3.2%
502121 Other Paid Absence	6,426	8,066	8,368	1,640	25.5%	302	3.7%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	6,102	8,119	8,130	2,017	33.1%	11	0.1%
<b>Totals</b>	<b>\$ 804,038</b>	<b>\$ 777,101</b>	<b>\$ 754,538</b>	<b>\$ (26,937)</b>	<b>(3.4%)</b>	<b>\$ (22,563)</b>	<b>(2.9%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-21		June-22		June-22		Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
	BUDGET FY22	BUDGET FY23	BUDGET FY23	BUDGET FY24	BUDGET FY24					
<b>SERVICES</b>										
503011 Accting/Audit Fees	\$ 103,000	\$ 106,111	\$ 3,111	3.0%	\$ 2,583	2.4%				
503012 Admin/Bank Fees	427,000	439,895	12,895	3.0%	10,931	2.5%				
503031 Prof/Technical Fees	244,980	51,357	(193,623)	(79.0%)	(19,756)	(38.5%)				
503032 Legislative Services	-	-	-	0.0%	-	0.0%				
503033 Legal Services	-	-	-	0.0%	-	0.0%				
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%				
503041 Temp Help	-	-	-	0.0%	-	0.0%				
503161 Custodial Services	-	-	-	0.0%	-	0.0%				
503162 Uniforms/Laundry	-	-	-	0.0%	-	0.0%				
503171 Security Services	-	-	-	0.0%	-	0.0%				
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%				
503222 Legal Ads	-	-	-	0.0%	-	0.0%				
503225 Graphic Services	-	-	-	0.0%	-	0.0%				
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%				
503352 Repair - Equipment	-	-	-	0.0%	-	0.0%				
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	0.0%				
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	0.0%				
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%				
<b>Totals</b>	<b>\$ 774,980</b>	<b>\$ 597,363</b>	<b>\$ (177,617)</b>	<b>(22.9%)</b>	<b>\$ (6,242)</b>	<b>(1.0%)</b>				
<b>MOBILE MATERIALS &amp; SUPPLIES</b>										
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%				
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	0.0%				
504021 Tires & Tubes	-	-	-	0.0%	-	0.0%				
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%				
504191 Rev Vehicle Parts	-	-	-	0.0%	-	0.0%				
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>				

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	Increase/(Decrease) \$ VAR	%VAR	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504211 Postage & Mailing	-	1,000	1,000	100.0%	1,000	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	2,000	2,060	60	3.0%	2,110	50	2.4%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 2,000</b>	<b>\$ 3,060</b>	<b>\$ 1,060</b>	<b>53.0%</b>	<b>\$ 3,110</b>	<b>\$ 50</b>	<b>1.6%</b>
<b>UTILITIES</b>							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance - Property	\$ 68,485	\$ 70,553	\$ 2,068	3.0%	\$ 73,711	\$ 3,158	4.5%
506015 Insurance - PL/PD	604,568	613,496	8,928	1.5%	644,171	30,675	5.0%
506021 Insurance - Other	60,557	99,591	39,034	64.5%	198,293	98,702	99.1%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 733,610</b>	<b>\$ 783,640</b>	<b>\$ 50,030</b>	<b>6.8%</b>	<b>\$ 916,175</b>	<b>\$ 132,535</b>	<b>16.9%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Finance - 1200

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	Increase/(Decrease) \$ VAR	%VAR	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Tax	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>							
509011 Dues/Subscriptions	\$ 620	\$ 639	\$ 19	3.1%	\$ 654	\$ 15	2.3%
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	8,000	8,000	100.0%	8,000	-	0.0%
509121 Employee Training	2,275	20,000	17,725	779.1%	20,500	500	2.5%
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%
509123 Travel	8,800	15,000	6,200	70.5%	15,250	250	1.7%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
<b>Totals</b>	<b>\$ 11,695</b>	<b>\$ 43,639</b>	<b>\$ 31,944</b>	<b>273.1%</b>	<b>\$ 44,404</b>	<b>\$ 765</b>	<b>1.8%</b>
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense - Loan	\$ 16,356	\$ 8,120	\$ (8,236)	(50.4%)	\$ 893	\$ (7,227)	(89.0%)
511103 Interest Expense - POB	-	1,470,969	1,470,969	100.0%	1,426,832	(44,137)	(3.0%)
524000 Principal - POB	-	3,032,000	3,032,000	100.0%	2,745,833	(286,167)	(9.4%)
<b>Totals</b>	<b>\$ 16,356</b>	<b>\$ 4,511,089</b>	<b>\$ 4,494,733</b>	<b>27480.6%</b>	<b>\$ 4,173,558</b>	<b>\$ (337,531)</b>	<b>(7.5%)</b>
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	618	618	100.0%	618	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ 618</b>	<b>\$ 618</b>	<b>100.0%</b>	<b>\$ 618</b>	<b>\$ -</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>							
	\$ 1,547,813	\$ 1,726,344	\$ 178,531	11.5%	\$ 1,724,080	\$ (2,264)	(0.1%)
<b>NON-PERSONNEL TOTAL</b>							
	\$ 1,538,641	\$ 5,939,409	\$ 4,400,768	286.0%	\$ 5,728,986	\$ (210,423)	(3.5%)
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 3,086,454</b>	<b>\$ 7,665,753</b>	<b>\$ 4,579,299</b>	<b>148.4%</b>	<b>\$ 7,453,066</b>	<b>\$ (212,687)</b>	<b>(2.8%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	June-21		June-22		June-22		Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY22		BUDGET FY23		BUDGET FY24					
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	791,328		845,853	54,525	843,068	(2,785)	6.9%	(2,785)		(0.3%)
501023 Other OT	36,405		37,504	1,099	37,504	-	3.0%	-		0.0%
<b>Totals</b>	<b>\$ 827,733</b>	<b>\$ -</b>	<b>\$ 883,357</b>	<b>\$ 55,624</b>	<b>\$ 880,572</b>	<b>\$ (2,785)</b>	<b>6.7%</b>	<b>\$ (2,785)</b>	<b>\$ (2,785)</b>	<b>(0.3%)</b>
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ 14,605	\$ 15,282	\$ 15,282	\$ 677	\$ 15,626	\$ 344	4.6%	\$ 344	\$ 344	2.3%
502021 Retirement	96,703	98,721	98,721	2,018	98,807	86	2.1%	86	86	0.1%
502022 Retirement UAL	240,393	48,038	48,038	(192,355)	-	(48,038)	(80.0%)	(48,038)	(48,038)	(100.0%)
502031 Medical Ins	379,146	404,921	404,921	25,775	427,615	22,694	6.8%	22,694	22,694	5.6%
502041 Dental Ins	17,190	20,034	20,034	2,844	20,346	312	16.5%	312	312	1.6%
502045 Vision Ins	4,230	4,140	4,140	(90)	4,320	180	(2.1%)	180	180	4.3%
502051 Life Ins/AD&D	1,859	1,963	1,963	104	2,027	64	5.6%	64	64	3.3%
502060 State Disability Ins (SDI)	10,687	11,492	11,492	805	12,068	576	7.5%	576	576	5.0%
502061 Long Term Disability Ins	7,578	7,497	7,497	(81)	7,806	309	(1.1%)	309	309	4.1%
502071 State Unemployment Ins (SUI)	2,010	2,130	2,130	120	2,265	135	6.0%	135	135	6.3%
502081 Worker's Comp Ins	51,228	56,386	56,386	5,158	58,077	1,691	10.1%	1,691	1,691	3.0%
502101 Holiday Pay	29,301	30,654	30,654	1,353	31,370	716	4.6%	716	716	2.3%
502103 Floating Holiday	8,488	9,027	9,027	539	9,283	256	6.4%	256	256	2.8%
502109 Sick Leave	43,951	45,984	45,984	2,033	47,061	1,077	4.6%	1,077	1,077	2.3%
502111 Annual Leave	90,948	96,092	96,092	5,144	101,945	5,853	5.7%	5,853	5,853	6.1%
502121 Other Paid Absence	6,867	7,189	7,189	322	7,356	167	4.7%	167	167	2.3%
502251 Phys. Exams	-	-	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	4,320	4,335	4,335	15	4,350	15	0.3%	15	15	0.3%
<b>Totals</b>	<b>\$ 1,009,500</b>	<b>\$ 863,885</b>	<b>\$ 863,885</b>	<b>\$ (145,615)</b>	<b>\$ 850,322</b>	<b>\$ (13,563)</b>	<b>(14.4%)</b>	<b>\$ (13,563)</b>	<b>\$ (13,563)</b>	<b>(1.6%)</b>



# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	407,864	372,426	376,150	(35,438)	(8.7%)	3,724	1.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	3,700	3,700	3,700	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	1,100	1,100	1,100	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>412,664 \$</b>	<b>377,226 \$</b>	<b>380,950 \$</b>	<b>(35,438)</b>	<b>(8.6%)</b>	<b>3,724</b>	<b>1.0%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504211 Postage & Mailing	2,500	6,500	6,500	4,000	160.0%	-	0.0%
504214 Promotional Items	25,000	25,000	25,000	-	0.0%	-	0.0%
504215 Printing	29,000	80,510	81,110	51,510	177.6%	600	0.7%
504217 Photo Supp/Process	2,000	2,060	2,060	60	3.0%	-	0.0%
504311 Office Supplies	5,000	5,000	5,000	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>63,500 \$</b>	<b>119,070 \$</b>	<b>119,670 \$</b>	<b>55,570 \$</b>	<b>87.5%</b>	<b>600 \$</b>	<b>0.5%</b>
<b>UTILITIES</b>							
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	650	650	650	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>650 \$</b>	<b>650 \$</b>	<b>650 \$</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Customer Service - 1300

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	8,600	13,200	13,200	4,600	53.5%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 8,600</b>	<b>\$ 13,200</b>	<b>\$ 13,200</b>	<b>\$ 4,600</b>	<b>53.5%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
509081 Advertising - District Promo	15,000	-	-	(15,000)	(100.0%)	-	0.0%
509101 Employee Incentive Program	1,200	1,200	1,200	-	0.0%	-	0.0%
509121 Employee Training	7,068	7,068	7,068	-	0.0%	-	0.0%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%
509123 Travel	5,360	5,360	5,360	-	0.0%	-	0.0%
509125 Local Meeting Expense	300	300	300	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 28,928</b>	<b>\$ 13,928</b>	<b>\$ 13,928</b>	<b>\$ (15,000)</b>	<b>(51.9%)</b>	<b>\$ -</b>	<b>0.0%</b>
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	4,600	3,982	3,982	(618)	(13.4%)	-	0.0%
<b>Totals</b>	<b>\$ 4,600</b>	<b>\$ 3,982</b>	<b>\$ 3,982</b>	<b>\$ (618)</b>	<b>(13.4%)</b>	<b>\$ -</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>							
	\$ 1,837,233	\$ 1,747,242	\$ 1,730,894	\$ (89,991)	(4.9%)	\$ (16,348)	(0.9%)
<b>NON-PERSONNEL TOTAL</b>							
	\$ 518,942	\$ 528,056	\$ 532,380	\$ 9,114	1.8%	\$ 4,324	0.8%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 2,356,175</b>	<b>\$ 2,275,298</b>	<b>\$ 2,263,274</b>	<b>\$ (80,877)</b>	<b>(3.4%)</b>	<b>\$ (12,024)</b>	<b>(0.5%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

HR - 1400

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>LABOR</b>							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	474,164	511,627	523,282	37,463	7.9%	11,655	2.3%
501023 Other OT	5,179	5,336	5,466	157	3.0%	130	2.4%
<b>Totals</b>	<b>\$ 479,343</b>	<b>\$ 516,963</b>	<b>\$ 528,748</b>	<b>\$ 37,620</b>	<b>7.8%</b>	<b>\$ 11,785</b>	<b>2.3%</b>
<b>FRINGE BENEFITS</b>							
502011 Medicare/Soc. Sec.	\$ 8,476	\$ 8,988	\$ 9,359	\$ 512	6.0%	\$ 371	4.1%
502021 Retirement	57,294	58,230	58,873	936	1.6%	643	1.1%
502022 Retirement UAL	142,427	28,335	-	(114,092)	(80.1%)	(28,335)	(100.0%)
502031 Medical Ins	126,996	146,845	155,075	19,849	15.6%	8,230	5.6%
502041 Dental Ins	6,858	8,244	8,364	1,386	20.2%	120	1.5%
502045 Vision Ins	1,692	1,656	1,728	(36)	(2.1%)	72	4.3%
502051 Life Ins/AD&D	910	910	938	-	0.0%	28	3.1%
502060 State Disability Ins (SDI)	5,911	6,349	7,229	438	7.4%	880	13.9%
502061 Long Term Disability Ins	3,854	3,744	3,856	(110)	(2.9%)	112	3.0%
502071 State Unemployment Ins (SUI)	804	852	906	48	6.0%	54	6.3%
502081 Worker's Comp Ins	18,080	20,774	21,397	2,694	14.9%	623	3.0%
502101 Holiday Pay	17,507	18,564	19,333	1,057	6.0%	769	4.1%
502103 Floating Holiday	11,496	12,232	12,843	736	6.4%	611	5.0%
502109 Sick Leave	26,260	27,845	29,000	1,585	6.0%	1,155	4.1%
502111 Annual Leave	45,883	47,417	50,994	1,534	3.3%	3,577	7.5%
502121 Other Paid Absence	4,103	4,351	4,531	248	6.0%	180	4.1%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	4,068	4,074	4,080	6	0.1%	6	0.1%
<b>Totals</b>	<b>\$ 482,618</b>	<b>\$ 399,410</b>	<b>\$ 388,506</b>	<b>\$ (83,208)</b>	<b>(17.2%)</b>	<b>\$ (10,904)</b>	<b>(2.7%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

HR - 1400

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	80,000	92,647	94,576	12,647	15.8%	1,929	2.1%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	8,910	9,179	9,401	269	3.0%	222	2.4%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	17,400	17,926	18,362	526	3.0%	436	2.4%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>106,310 \$</b>	<b>119,752 \$</b>	<b>122,339 \$</b>	<b>13,442 \$</b>	<b>12.6%</b>	<b>2,587 \$</b>	<b>2.2%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

HR - 1400

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	1,000	1,030	1,055	30	3.0%	25	2.4%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>1,000 \$</b>	<b>1,030 \$</b>	<b>1,055 \$</b>	<b>30 \$</b>	<b>3.0%</b>	<b>25 \$</b>	<b>2.4%</b>
<b>UTILITIES</b>							
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

HR - 1400

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>							
509011 Dues/Subscriptions	\$ 3,660	\$ 3,770	\$ 3,862	\$ 110	3.0%	\$ 92	2.4%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	3,000	3,000	3,000	100.0%	-	0.0%
509121 Employee Training	22,432	23,110	23,693	678	3.0%	583	2.5%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%
509123 Travel	3,200	5,000	5,000	1,800	56.3%	-	0.0%
509125 Local Meeting Expense	1,000	1,780	1,805	780	78.0%	25	1.4%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 30,292</b>	<b>\$ 36,660</b>	<b>\$ 37,360</b>	<b>\$ 6,368</b>	<b>21.0%</b>	<b>\$ 700</b>	<b>1.9%</b>
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>							
	\$ 961,961	\$ 916,373	\$ 917,254	\$ (45,588)	(4.7%)	\$ 881	0.1%
<b>NON-PERSONNEL TOTAL</b>							
	\$ 137,602	\$ 157,442	\$ 160,754	\$ 19,840	14.4%	\$ 3,312	2.1%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 1,099,563</b>	<b>\$ 1,073,815</b>	<b>\$ 1,078,008</b>	<b>\$ (25,748)</b>	<b>(2.3%)</b>	<b>\$ 4,193</b>	<b>0.4%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

IT - 1500

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>LABOR</b>							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	594,603	612,906	612,897	18,303	3.1%	(9)	(0.0%)
501023 Other OT	1,012	1,001	1,001	(11)	(1.1%)	-	0.0%
<b>Totals</b>	<b>\$ 595,615</b>	<b>\$ 613,907</b>	<b>\$ 613,898</b>	<b>\$ 18,292</b>	<b>3.1%</b>	<b>\$ (9)</b>	<b>(0.0%)</b>
<b>FRINGE BENEFITS</b>							
502011 Medicare/Soc. Sec.	\$ 10,671	\$ 10,944	\$ 11,076	\$ 273	2.6%	\$ 132	1.2%
502021 Retirement	73,200	73,201	72,473	1	0.0%	(728)	(1.0%)
502022 Retirement UAL	181,974	35,621	-	(146,353)	(80.4%)	(35,621)	(100.0%)
502031 Medical Ins	130,728	143,474	151,506	12,746	9.7%	8,032	5.6%
502041 Dental Ins	5,773	6,756	6,864	983	17.0%	108	1.6%
502045 Vision Ins	1,644	1,656	1,728	12	0.7%	72	4.3%
502051 Life Ins/AD&D	994	1,005	1,045	11	1.1%	40	4.0%
502060 State Disability Ins (SDI)	6,723	7,079	8,554	356	5.3%	1,475	20.8%
502061 Long Term Disability Ins	4,338	4,086	4,250	(252)	(5.8%)	164	4.0%
502071 State Unemployment Ins (SUI)	804	852	906	48	6.0%	54	6.3%
502081 Worker's Comp Ins	18,080	20,774	21,397	2,694	14.9%	623	3.0%
502101 Holiday Pay	22,051	22,645	22,918	594	2.7%	273	1.2%
502103 Floating Holiday	20,097	19,625	19,845	(472)	(2.3%)	220	1.1%
502109 Sick Leave	33,078	33,965	34,376	887	2.7%	411	1.2%
502111 Annual Leave	59,954	66,927	67,460	6,973	11.6%	533	0.8%
502121 Other Paid Absence	5,167	5,306	5,370	139	2.7%	64	1.2%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	6,013	6,024	6,030	11	0.2%	6	0.1%
<b>Totals</b>	<b>\$ 581,289</b>	<b>\$ 459,940</b>	<b>\$ 435,798</b>	<b>\$ (121,349)</b>	<b>(20.9%)</b>	<b>\$ (24,142)</b>	<b>(5.2%)</b>



# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

IT - 1500

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	6,000	6,000	6,000	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	365,815	481,000	1,084,603	115,185	31.5%	603,603	125.5%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>371,815</b>	<b>487,000</b>	<b>1,090,603</b>	<b>\$ 115,185</b>	<b>31.0%</b>	<b>\$ 603,603</b>	<b>123.9%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

IT - 1500

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	30,700	30,700	30,700	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>30,700 \$</b>	<b>30,700 \$</b>	<b>30,700 \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>
<b>UTILITIES</b>							
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

IT - 1500

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	880	1,200	1,200	320	36.4%	-	0.0%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%
509123 Travel	1,600	2,200	2,200	600	37.5%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 2,480</b>	<b>\$ 3,400</b>	<b>\$ 3,400</b>	<b>\$ 920</b>	<b>37.1%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>							
	\$ 1,176,904	\$ 1,073,847	\$ 1,049,696	\$ (103,057)	(8.8%)	\$ (24,151)	(2.2%)
<b>NON-PERSONNEL TOTAL</b>							
	\$ 404,995	\$ 521,100	\$ 1,124,703	\$ 116,105	28.7%	\$ 603,603	115.8%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 1,581,899</b>	<b>\$ 1,594,947</b>	<b>\$ 2,174,399</b>	<b>\$ 13,048</b>	<b>0.8%</b>	<b>\$ 579,452</b>	<b>36.3%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

## Planning Grants - 1600

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	412,963	472,166	473,758	59,203	14.3%	1,592	0.3%
501023 Other OT	9,204	12,001	12,240	2,797	30.4%	239	2.0%
<b>Totals</b>	<b>\$ 422,167</b>	<b>\$ 484,167</b>	<b>\$ 485,998</b>	<b>\$ 62,000</b>	<b>14.7%</b>	<b>\$ 1,831</b>	<b>0.4%</b>
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	\$ 7,413	\$ 8,386	\$ 8,563	\$ 973	13.1%	\$ 177	2.1%
502021 Retirement	50,005	55,001	54,591	4,996	10.0%	(410)	(0.7%)
502022 Retirement UAL	124,309	26,765	-	(97,544)	(78.5%)	(26,765)	(100.0%)
502031 Medical Ins	129,492	127,291	134,424	(2,201)	(1.7%)	7,133	5.6%
502041 Dental Ins	6,750	6,926	7,032	176	2.6%	106	1.5%
502045 Vision Ins	1,410	1,380	1,440	(30)	(2.1%)	60	4.3%
502051 Life Ins/AD&D	689	696	708	7	1.0%	12	1.7%
502060 State Disability Ins (SDI)	5,284	6,056	6,615	772	14.6%	559	9.2%
502061 Long Term Disability Ins	2,892	3,276	3,374	384	13.3%	98	3.0%
502071 State Unemployment Ins (SUI)	670	710	755	40	6.0%	45	6.3%
502081 Worker's Comp Ins	18,080	20,774	21,397	2,694	14.9%	623	3.0%
502101 Holiday Pay	15,223	17,033	17,396	1,810	11.9%	363	2.1%
502103 Floating Holiday	5,844	11,873	12,191	6,029	103.2%	318	2.7%
502109 Sick Leave	22,835	25,550	26,095	2,715	11.9%	545	2.1%
502111 Annual Leave	41,624	43,357	44,928	1,733	4.2%	1,571	3.6%
502121 Other Paid Absence	3,568	3,992	4,077	424	11.9%	85	2.1%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,090	4,045	4,050	1,955	93.5%	5	0.1%
<b>Totals</b>	<b>\$ 438,178</b>	<b>\$ 363,111</b>	<b>\$ 347,636</b>	<b>\$ (75,067)</b>	<b>(17.1%)</b>	<b>\$ (15,475)</b>	<b>(4.3%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

## Planning Grants - 1600

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	212,250	1,201,217	628,682	988,967	465.9%	(572,535)	(47.7%)
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>212,250 \$</b>	<b>1,201,217 \$</b>	<b>628,682 \$</b>	<b>988,967 \$</b>	<b>465.9%</b>	<b>(572,535)</b>	<b>(47.7%)</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Planning Grants - 1600

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	15,000	15,453	15,828	453	3.0%	375	2.4%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>15,000 \$</b>	<b>15,453 \$</b>	<b>15,828 \$</b>	<b>453 \$</b>	<b>3.0%</b>	<b>375 \$</b>	<b>2.4%</b>
<b>UTILITIES</b>							
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

## Planning Grants - 1600

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	6,600	3,799	3,966	(2,801)	(42.4%)	167	4.4%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%
509123 Travel	7,954	5,440	5,646	(2,514)	(31.6%)	206	3.8%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 14,554</b>	<b>\$ 9,239</b>	<b>\$ 9,612</b>	<b>\$ (5,315)</b>	<b>(36.5%)</b>	<b>\$ 373</b>	<b>4.0%</b>
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>							
	\$ 860,345	\$ 847,278	\$ 833,634	\$ (13,067)	(1.5%)	\$ (13,644)	(1.6%)
<b>NON-PERSONNEL TOTAL</b>							
	\$ 241,804	\$ 1,225,909	\$ 654,122	\$ 984,105	407.0%	\$ (571,787)	(46.6%)
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 1,102,149</b>	<b>\$ 2,073,187</b>	<b>\$ 1,487,756</b>	<b>\$ 971,038</b>	<b>88.1%</b>	<b>\$ (585,431)</b>	<b>(28.2%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>LABOR</b>							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	181,474	190,881	193,192	9,407	5.2%	2,311	1.2%
501023 Other OT	251	259	266	8	3.2%	7	2.7%
<b>Totals</b>	<b>\$ 181,725</b>	<b>\$ 191,140</b>	<b>\$ 193,458</b>	<b>\$ 9,415</b>	<b>5.2%</b>	<b>\$ 2,318</b>	<b>1.2%</b>
<b>FRINGE BENEFITS</b>							
502011 Medicare/Soc. Sec.	\$ 3,201	\$ 3,313	\$ 3,406	\$ 112	3.5%	\$ 93	2.8%
502021 Retirement	21,963	22,166	22,291	203	0.9%	125	0.6%
502022 Retirement UAL	54,599	10,786	-	(43,813)	(80.2%)	(10,786)	(100.0%)
502031 Medical Ins	9,786	10,044	10,608	258	2.6%	564	5.6%
502041 Dental Ins	2,286	2,348	2,382	62	2.7%	34	1.4%
502045 Vision Ins	564	552	576	(12)	(2.1%)	24	4.3%
502051 Life Ins/AD&D	234	336	348	102	43.6%	12	3.6%
502060 State Disability Ins (SDI)	2,342	2,491	2,631	149	6.4%	140	5.6%
502061 Long Term Disability Ins	1,440	1,404	1,446	(36)	(2.5%)	42	3.0%
502071 State Unemployment Ins (SUI)	268	284	302	16	6.0%	18	6.3%
502081 Worker's Comp Ins	6,027	5,935	6,113	(92)	(1.5%)	178	3.0%
502101 Holiday Pay	6,643	6,877	7,066	234	3.5%	189	2.7%
502103 Floating Holiday	5,047	5,224	5,484	177	3.5%	260	5.0%
502109 Sick Leave	9,966	10,316	10,600	350	3.5%	284	2.8%
502111 Annual Leave	15,826	16,381	16,641	555	3.5%	260	1.6%
502121 Other Paid Absence	1,557	1,611	1,656	54	3.5%	45	2.8%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	6,006	6,008	6,010	2	0.0%	2	0.0%
<b>Totals</b>	<b>\$ 147,755</b>	<b>\$ 106,076</b>	<b>\$ 97,560</b>	<b>\$ (41,679)</b>	<b>(28.2%)</b>	<b>\$ (8,516)</b>	<b>(8.0%)</b>



# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	30,200	15,659	16,040	(14,541)	(48.1%)	381	2.4%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	593,789	611,722	626,610	17,933	3.0%	14,888	2.4%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>623,989 \$</b>	<b>627,381 \$</b>	<b>642,650 \$</b>	<b>3,392 \$</b>	<b>0.5%</b>	<b>15,269 \$</b>	<b>2.4%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	3,000	3,091	3,166	91	3.0%	75	2.4%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	2,700	2,782	2,850	82	3.0%	68	2.4%
504316 COVID-19	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>5,700 \$</b>	<b>5,873 \$</b>	<b>6,016 \$</b>	<b>173 \$</b>	<b>3.0%</b>	<b>143 \$</b>	<b>2.4%</b>
<b>UTILITIES</b>							
505010 Propulsion Power	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance - Property	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	150,000	154,530	158,291	4,530	3.0%	3,761	2.4%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>150,000 \$</b>	<b>154,530 \$</b>	<b>158,291 \$</b>	<b>4,530 \$</b>	<b>3.0%</b>	<b>3,761 \$</b>	<b>2.4%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Risk Mgmt - 1800

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>							
509011 Dues/Subscriptions	\$ 400	\$ 412	\$ 422	\$ 12	3.0%	\$ 10	2.4%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	3,000	5,933	6,084	2,933	97.8%	151	2.5%
509121 Employee Training	5,760	3,091	3,166	(2,669)	(46.3%)	75	2.4%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%
509123 Travel	6,896	7,105	7,280	209	3.0%	175	2.5%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 16,056</b>	<b>\$ 16,541</b>	<b>\$ 16,952</b>	<b>\$ 485</b>	<b>3.0%</b>	<b>\$ 411</b>	<b>2.5%</b>
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>							
	\$ 329,480	\$ 297,216	\$ 291,018	\$ (32,264)	(9.8%)	\$ (6,198)	(2.1%)
<b>NON-PERSONNEL TOTAL</b>							
	\$ 795,745	\$ 804,325	\$ 823,909	\$ 8,580	1.1%	\$ 19,584	2.4%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 1,125,225</b>	<b>\$ 1,101,541</b>	<b>\$ 1,114,927</b>	<b>\$ (23,684)</b>	<b>(2.1%)</b>	<b>\$ 13,386</b>	<b>1.2%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

## Purchasing - 1900

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>LABOR</b>							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	420,376	543,214	552,371	122,838	29.2%	9,157	1.7%
501023 Other OT	1,866	1,920	1,969	54	2.9%	49	2.6%
<b>Totals \$</b>	<b>\$ 422,242</b>	<b>\$ 545,134</b>	<b>\$ 554,340</b>	<b>\$ 122,892</b>	<b>29.1%</b>	<b>\$ 9,206</b>	<b>1.7%</b>
<b>FRINGE BENEFITS</b>							
502011 Medicare/Soc. Sec.	\$ 7,552	\$ 9,524	\$ 9,878	\$ 1,972	26.1%	\$ 354	3.7%
502021 Retirement	51,687	63,590	64,526	11,903	23.0%	936	1.5%
502022 Retirement UAL	128,487	30,945	-	(97,542)	(75.9%)	(30,945)	(100.0%)
502031 Medical Ins	144,582	182,501	192,730	37,919	26.2%	10,229	5.6%
502041 Dental Ins	7,146	9,678	9,828	2,532	35.4%	150	1.5%
502045 Vision Ins	1,974	2,484	2,592	510	25.8%	108	4.3%
502051 Life Ins/AD&D	923	1,080	1,080	157	17.0%	-	0.0%
502060 State Disability Ins (SDI)	5,526	7,159	7,629	1,633	29.6%	470	6.6%
502061 Long Term Disability Ins	3,626	4,473	4,687	847	23.4%	214	4.8%
502071 State Unemployment Ins (SUI)	938	1,278	1,359	340	36.2%	81	6.3%
502081 Worker's Comp Ins	24,107	32,644	33,624	8,537	35.4%	980	3.0%
502101 Holiday Pay	15,843	19,989	20,737	4,146	26.2%	748	3.7%
502103 Floating Holiday	4,432	4,368	4,587	(64)	(1.4%)	219	5.0%
502109 Sick Leave	23,766	29,985	31,104	6,219	26.2%	1,119	3.7%
502111 Annual Leave	50,803	61,693	65,576	10,890	21.4%	3,883	6.3%
502121 Other Paid Absence	3,713	4,685	4,860	972	26.2%	175	3.7%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,146	2,211	2,220	65	3.0%	9	0.4%
<b>Totals \$</b>	<b>\$ 477,252</b>	<b>\$ 468,287</b>	<b>\$ 457,017</b>	<b>\$ (8,965)</b>	<b>(1.9%)</b>	<b>\$ (11,270)</b>	<b>(2.4%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	2,000	2,100	2,200	100	5.0%	100	4.8%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	1,200	1,236	1,266	36	3.0%	30	2.4%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>3,200 \$</b>	<b>3,336 \$</b>	<b>3,466 \$</b>	<b>136 \$</b>	<b>4.3%</b>	<b>130 \$</b>	<b>3.9%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
504211 Postage & Mailing	100	103	105	3	3.0%	2	1.9%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	200	206	211	6	3.0%	5	2.4%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	1,500	1,545	1,582	45	3.0%	37	2.4%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>1,800</b>	<b>1,854</b>	<b>1,898</b>	<b>54</b>	<b>3.0%</b>	<b>44</b>	<b>2.4%</b>
<b>UTILITIES</b>							
505010 Propulsion Power	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance - Property	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Purchasing - 1900

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>							
509011 Dues/Subscriptions	\$ 330	\$ 340	\$ 348	\$ 8	3.0%	\$ 8	2.4%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	2,000	2,060	2,117	57	3.0%	57	2.8%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%
509123 Travel	5,224	5,381	5,515	134	3.0%	134	2.5%
509125 Local Meeting Expense	250	258	265	7	3.2%	7	2.7%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 7,804</b>	<b>\$ 8,039</b>	<b>\$ 8,245</b>	<b>\$ 206</b>	<b>3.0%</b>	<b>\$ 206</b>	<b>2.6%</b>
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>							
	\$ 899,494	\$ 1,013,421	\$ 1,011,357	\$ (2,064)	12.7%	\$ (2,064)	(0.2%)
<b>NON-PERSONNEL TOTAL</b>							
	\$ 12,804	\$ 13,229	\$ 13,609	\$ 380	3.3%	\$ 380	2.9%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 912,298</b>	<b>\$ 1,026,650</b>	<b>\$ 1,024,966</b>	<b>\$ (1,684)</b>	<b>12.5%</b>	<b>\$ (1,684)</b>	<b>(0.2%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

## Facilities Maint - 2200

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	898,110	953,476	942,431	55,366	6.2%	(11,045)	(1.2%)
501023 Other OT	103,637	81,767	83,902	(21,870)	(21.1%)	2,135	2.6%
<b>Totals</b>	<b>\$ 1,001,747</b>	<b>\$ 1,035,243</b>	<b>\$ 1,026,333</b>	<b>\$ 33,496</b>	<b>3.3%</b>	<b>\$ (8,910)</b>	<b>(0.9%)</b>
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	\$ 17,460	\$ 17,856	\$ 18,174	\$ 396	2.3%	\$ 318	1.8%
502021 Retirement	109,614	111,647	111,091	2,033	1.9%	(556)	(0.5%)
502022 Retirement UAL	272,498	54,330	-	(218,168)	(80.1%)	(54,330)	(100.0%)
502031 Medical Ins	444,000	412,452	435,568	(31,548)	(7.1%)	23,116	5.6%
502041 Dental Ins	24,084	23,532	23,874	(552)	(2.3%)	342	1.5%
502045 Vision Ins	5,076	4,968	5,184	(108)	(2.1%)	216	4.3%
502051 Life Ins/AD&D	2,210	2,256	2,268	46	2.1%	12	0.5%
502060 State Disability Ins (SDI)	12,719	13,280	14,036	561	4.4%	756	5.7%
502061 Long Term Disability Ins	8,089	8,036	8,413	(53)	(0.7%)	377	4.7%
502071 State Unemployment Ins (SUI)	2,412	2,556	2,718	144	6.0%	162	6.3%
502081 Worker's Comp Ins	54,241	53,418	55,021	(823)	(1.5%)	1,603	3.0%
502101 Holiday Pay	33,707	35,206	35,813	1,499	4.4%	607	1.7%
502103 Floating Holiday	5,524	6,003	6,003	479	8.7%	-	0.0%
502109 Sick Leave	50,561	52,809	53,720	2,248	4.4%	911	1.7%
502111 Annual Leave	104,752	116,731	123,025	11,979	11.4%	6,294	5.4%
502121 Other Paid Absence	7,902	8,252	8,395	350	4.4%	143	1.7%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	2,454	6,472	6,490	4,018	163.7%	18	0.3%
<b>Totals</b>	<b>\$ 1,157,305</b>	<b>\$ 929,804</b>	<b>\$ 909,793</b>	<b>\$ (227,501)</b>	<b>(19.7%)</b>	<b>\$ (20,011)</b>	<b>(2.2%)</b>



# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

## Facilities Maint - 2200

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	45,600	46,978	47,918	1,378	3.0%	940	2.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	8,300	8,551	8,722	251	3.0%	171	2.0%
503162 Uniforms/Laundry	2,500	2,576	2,628	76	3.0%	52	2.0%
503171 Security Services	17,600	20,779	21,195	3,179	18.1%	416	2.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	283,000	200,000	200,000	(83,000)	(29.3%)	-	0.0%
503352 Repair - Equipment	341,100	421,401	428,609	80,301	23.5%	7,208	1.7%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	58,000	59,753	60,949	1,753	3.0%	1,196	2.0%
<b>Totals \$</b>	<b>\$ 756,100</b>	<b>\$ 760,038</b>	<b>\$ 770,021</b>	<b>\$ 3,938</b>	<b>0.5%</b>	<b>\$ 9,983</b>	<b>1.3%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	\$ 3,000	\$ 3,152	\$ 3,215	\$ 152	5.1%	\$ 63	2.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>\$ 3,000</b>	<b>\$ 3,152</b>	<b>\$ 3,215</b>	<b>\$ 152</b>	<b>5.1%</b>	<b>\$ 63</b>	<b>2.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Facilities Maint - 2200

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	-	-	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	2,000	2,060	2,101	60	3.0%	41	2.0%
504315 Safety Supplies	5,500	5,667	5,780	167	3.0%	113	2.0%
504316 COVID-19	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	50,000	51,509	52,540	1,509	3.0%	1,031	2.0%
504409 Repair/Maint Supplies	120,500	123,047	125,510	2,547	2.1%	2,463	2.0%
504417 Tenant Repairs	10,000	10,302	10,508	302	3.0%	206	2.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	6,923	7,132	7,275	209	3.0%	143	2.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>194,923</b>	<b>199,717</b>	<b>203,714</b>	<b>\$ 4,794</b>	<b>2.5%</b>	<b>\$ 3,997</b>	<b>2.0%</b>
<b>UTILITIES</b>							
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
505011 Gas & Electric	325,000	357,000	364,140	32,000	9.8%	7,140	2.0%
505021 Water & Garbage	180,000	155,435	159,145	(24,565)	(13.6%)	3,710	2.4%
505031 Telecommunications	100,000	109,211	111,395	9,211	9.2%	2,184	2.0%
<b>Totals \$</b>	<b>605,000</b>	<b>621,646</b>	<b>634,680</b>	<b>\$ 16,646</b>	<b>2.8%</b>	<b>\$ 13,034</b>	<b>2.1%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

## Facilities Maint - 2200

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Tax	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
507201 Licenses & Permits	15,100	15,556	15,868	456	3.0%	312	2.0%
507999 Other Taxes	10,000	10,302	10,508	302	3.0%	206	2.0%
<b>Totals</b>	<b>\$ 25,100</b>	<b>\$ 25,858</b>	<b>\$ 26,376</b>	<b>\$ 758</b>	<b>3.0%</b>	<b>\$ 518</b>	<b>2.0%</b>
<b>MISC EXPENSE</b>							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	6,400	6,595	6,727	195	3.0%	132	2.0%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%
509123 Travel	3,200	3,297	3,363	97	3.0%	66	2.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 9,600</b>	<b>\$ 9,892</b>	<b>\$ 10,090</b>	<b>\$ 292</b>	<b>3.0%</b>	<b>\$ 198</b>	<b>2.0%</b>
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
512061 Equipment Rental	6,500	6,696	6,830	196	3.0%	134	2.0%
<b>Totals</b>	<b>\$ 6,500</b>	<b>\$ 6,696</b>	<b>\$ 6,830</b>	<b>\$ 196</b>	<b>3.0%</b>	<b>\$ 134</b>	<b>2.0%</b>
<b>PERSONNEL TOTAL</b>							
	\$ 2,159,052	\$ 1,965,047	\$ 1,936,126	\$ (194,005)	(9.0%)	\$ (28,921)	(1.5%)
<b>NON-PERSONNEL TOTAL</b>							
	\$ 1,600,223	\$ 1,626,999	\$ 1,654,926	\$ 26,776	1.7%	\$ 27,927	1.7%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 3,759,275</b>	<b>\$ 3,592,046</b>	<b>\$ 3,591,052</b>	<b>\$ (167,229)</b>	<b>(4.4%)</b>	<b>\$ (994)</b>	<b>(0.0%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>LABOR</b>							
501011 Bus Operator Pay	\$ 1,277,878	\$ 1,387,574	\$ 1,378,336	\$ 109,696	8.6%	\$ (9,238)	(0.7%)
501013 Bus Operator OT	260,109	133,982	137,243	(126,127)	(48.5%)	3,261	2.4%
501021 Other Salaries	678,023	644,280	636,888	(33,743)	(5.0%)	(7,392)	(1.1%)
501023 Other OT	47,817	49,259	50,462	1,442	3.0%	1,203	2.4%
<b>Totals</b>	<b>\$ 2,263,827</b>	<b>\$ 2,215,095</b>	<b>\$ 2,202,929</b>	<b>\$ (48,732)</b>	<b>(2.2%)</b>	<b>\$ (12,166)</b>	<b>(0.5%)</b>
<b>FRINGE BENEFITS</b>							
502011 Medicare/Soc. Sec.	\$ 38,717	\$ 37,254	\$ 38,151	\$ (1,463)	(3.8%)	\$ 897	2.4%
502021 Retirement	235,294	231,721	232,112	(3,573)	(1.5%)	391	0.2%
502022 Retirement UAL	584,918	112,759	-	(472,159)	(80.7%)	(112,759)	(100.0%)
502031 Medical Ins	1,040,484	932,734	985,028	(107,750)	(10.4%)	52,294	5.6%
502041 Dental Ins	45,036	44,100	44,772	(936)	(2.1%)	672	1.5%
502045 Vision Ins	11,844	11,592	12,096	(252)	(2.1%)	504	4.3%
502051 Life Ins/AD&D	5,018	5,136	5,148	118	2.4%	12	0.2%
502060 State Disability Ins (SDI)	28,315	27,989	29,468	(326)	(1.2%)	1,479	5.3%
502061 Long Term Disability Ins	16,061	15,627	16,473	(434)	(2.7%)	846	5.4%
502071 State Unemployment Ins (SUI)	5,628	5,964	6,342	336	6.0%	378	6.3%
502081 Worker's Comp Ins	126,563	127,610	131,438	1,047	0.8%	3,828	3.0%
502101 Holiday Pay	71,735	72,518	74,280	783	1.1%	1,762	2.4%
502103 Floating Holiday	5,364	5,552	5,552	188	3.5%	-	0.0%
502109 Sick Leave	111,551	112,883	115,635	1,332	1.2%	2,752	2.4%
502111 Annual Leave	200,995	205,592	215,187	4,597	2.3%	9,595	4.7%
502121 Other Paid Absence	16,810	16,994	17,412	184	1.1%	418	2.5%
502251 Phys. Exams	2,100	2,782	2,850	682	32.5%	68	2.4%
502253 Driver Lic Renewal	640	361	370	(279)	(43.6%)	9	2.5%
502999 Other Fringe Benefits	3,126	3,168	3,210	42	1.3%	42	1.3%
<b>Totals</b>	<b>\$ 2,550,190</b>	<b>\$ 1,972,336</b>	<b>\$ 1,935,524</b>	<b>\$ (577,854)</b>	<b>(22.7%)</b>	<b>\$ (36,812)</b>	<b>(1.9%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	2,000	2,060	2,111	60	3.0%	51	2.5%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	1,000	1,030	1,055	30	3.0%	25	2.4%
503162 Uniforms/Laundry	2,200	12,341	12,643	10,141	461.0%	302	2.4%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	3,000	3,091	3,166	91	3.0%	75	2.4%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>8,200</b>	<b>18,522</b>	<b>18,975</b>	<b>\$ 10,322</b>	<b>125.9%</b>	<b>\$ 453</b>	<b>2.4%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
504211 Postage & Mailing	2,000	2,060	2,110	60	3.0%	50	2.4%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	3,700	3,812	3,904	112	3.0%	92	2.4%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	2,500	2,576	2,639	76	3.0%	63	2.4%
504315 Safety Supplies	120	124	127	4	3.3%	3	2.4%
504316 COVID-19	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	600	618	634	18	3.0%	16	2.6%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>8,920</b>	<b>9,190</b>	<b>9,414</b>	<b>\$ 270</b>	<b>3.0%</b>	<b>\$ 224</b>	<b>2.4%</b>
<b>UTILITIES</b>							
505010 Propulsion Power	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
505011 Gas & Electric	12,000	12,600	13,164	600	5.0%	564	4.5%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	13,000	13,393	13,719	393	3.0%	326	2.4%
<b>Totals \$</b>	<b>25,000</b>	<b>25,993</b>	<b>26,883</b>	<b>\$ 993</b>	<b>4.0%</b>	<b>\$ 890</b>	<b>3.4%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance - Property	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
506015 Insurance - PL/PD	160,708	143,298	150,463	(17,410)	(10.8%)	7,165	5.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>160,708</b>	<b>143,298</b>	<b>150,463</b>	<b>\$ (17,410)</b>	<b>(10.8%)</b>	<b>\$ 7,165</b>	<b>5.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Paratransit - 3100

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	300	309	316	9	3.0%	7	2.3%
509121 Employee Training	2,160	2,225	2,280	65	3.0%	55	2.5%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%
509123 Travel	2,400	2,472	2,534	72	3.0%	62	2.5%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 4,860</b>	<b>\$ 5,006</b>	<b>\$ 5,130</b>	<b>\$ 146</b>	<b>3.0%</b>	<b>\$ 124</b>	<b>2.5%</b>
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease	\$ 237,778	\$ 123,500	\$ 126,127	\$ (114,278)	(48.1%)	\$ 2,627	2.1%
512061 Equipment Rental	1,500	1,545	1,582	45	3.0%	37	2.4%
<b>Totals</b>	<b>\$ 239,278</b>	<b>\$ 125,045</b>	<b>\$ 127,709</b>	<b>\$ (114,233)</b>	<b>(47.7%)</b>	<b>\$ 2,664</b>	<b>2.1%</b>
<b>PERSONNEL TOTAL</b>							
	\$ 4,814,017	\$ 4,187,431	\$ 4,138,453	\$ (626,586)	(13.0%)	\$ (48,978)	(1.2%)
<b>NON-PERSONNEL TOTAL</b>							
	\$ 446,966	\$ 327,054	\$ 338,574	\$ (119,912)	(26.8%)	\$ 11,520	3.5%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 5,260,983</b>	<b>\$ 4,514,485</b>	<b>\$ 4,477,027</b>	<b>\$ (746,498)</b>	<b>(14.2%)</b>	<b>\$ (37,458)</b>	<b>(0.8%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

## Operations - 3200

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	1,179,334	1,332,105	1,336,576	152,771	13.0%	4,471	0.3%
501023 Other OT	137,356	199,695	199,697	62,339	45.4%	2	0.0%
<b>Totals</b>	<b>\$ 1,316,690</b>	<b>\$ 1,531,800</b>	<b>\$ 1,536,273</b>	<b>\$ 215,110</b>	<b>16.3%</b>	<b>\$ 4,473</b>	<b>0.3%</b>
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	\$ 23,225	\$ 26,561	\$ 27,153	\$ 3,336	14.4%	\$ 592	2.2%
502021 Retirement	145,845	158,488	158,936	12,643	8.7%	448	0.3%
502022 Retirement UAL	362,565	77,126	-	(285,439)	(78.7%)	(77,126)	(100.0%)
502031 Medical Ins	468,576	482,876	509,935	14,300	3.1%	27,059	5.6%
502041 Dental Ins	23,706	24,900	25,278	1,194	5.0%	378	1.5%
502045 Vision Ins	4,794	4,968	5,184	174	3.6%	216	4.3%
502051 Life Ins/AD&D	2,093	2,250	2,270	157	7.5%	20	0.9%
502060 State Disability Ins (SDI)	16,978	19,942	20,970	2,964	17.5%	1,028	5.2%
502061 Long Term Disability Ins	8,658	8,890	9,158	232	2.7%	268	3.0%
502071 State Unemployment Ins (SUI)	2,278	2,556	2,718	278	12.2%	162	6.3%
502081 Worker's Comp Ins	54,241	56,386	58,077	2,145	4.0%	1,691	3.0%
502101 Holiday Pay	44,521	49,737	51,001	5,216	11.7%	1,264	2.5%
502103 Floating Holiday	5,364	5,552	5,552	188	3.5%	-	0.0%
502109 Sick Leave	66,784	74,602	76,496	7,818	11.7%	1,894	2.5%
502111 Annual Leave	157,877	184,203	191,444	26,326	16.7%	7,241	3.9%
502121 Other Paid Absence	10,438	11,656	11,949	1,218	11.7%	293	2.5%
502251 Phys. Exams	450	1,350	600	900	200.0%	(750)	(55.6%)
502253 Driver Lic Renewal	200	295	236	95	47.5%	(59)	(20.0%)
502999 Other Fringe Benefits	2,426	2,472	2,490	46	1.9%	18	0.7%
<b>Totals</b>	<b>\$ 1,401,018</b>	<b>\$ 1,194,810</b>	<b>\$ 1,159,447</b>	<b>\$ (206,208)</b>	<b>(14.7%)</b>	<b>\$ (35,363)</b>	<b>(3.0%)</b>



# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

## Operations - 3200

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	15,000	15,453	15,829	453	3.0%	376	2.4%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	1,000	1,500	1,055	500	50.0%	(445)	(29.7%)
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	2,300	2,369	2,427	69	3.0%	58	2.4%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>18,300</b>	<b>19,322</b>	<b>19,311</b>	<b>\$ 1,022</b>	<b>5.6%</b>	<b>\$ (11)</b>	<b>(0.1%)</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

## Operations - 3200

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	-	-	-	\$	0.0%	\$	0.0%
504211 Postage & Mailing	220	226	232	6	2.7%	6	2.7%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	5,000	7,500	7,500	2,500	50.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	8,000	8,242	8,443	242	3.0%	201	2.4%
504315 Safety Supplies	-	-	-	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	-	-	-	-	0.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>13,220</b>	<b>15,968</b>	<b>16,175</b>	<b>\$ 2,748</b>	<b>20.8%</b>	<b>\$ 207</b>	<b>1.3%</b>
<b>UTILITIES</b>							
505010 Propulsion Power	-	-	-	\$	0.0%	\$	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	14,482	18,326	18,735	3,844	26.5%	409	2.2%
<b>Totals \$</b>	<b>14,482</b>	<b>18,326</b>	<b>18,735</b>	<b>\$ 3,844</b>	<b>26.5%</b>	<b>\$ 409</b>	<b>2.2%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance - Property	-	-	-	\$	0.0%	\$	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

## Operations - 3200

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>MISC EXPENSE</b>							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	7,200	12,583	12,790	5,383	74.8%	207	1.6%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%
509123 Travel	7,200	7,417	7,603	217	3.0%	186	2.5%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 14,400</b>	<b>\$ 20,000</b>	<b>\$ 20,393</b>	<b>\$ 5,600</b>	<b>38.9%</b>	<b>\$ 393</b>	<b>2.0%</b>
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease	\$ 28,000	\$ 28,846	\$ 29,548	\$ 846	3.0%	\$ 702	2.4%
512061 Equipment Rental	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 28,000</b>	<b>\$ 28,846</b>	<b>\$ 29,548</b>	<b>\$ 846</b>	<b>3.0%</b>	<b>\$ 702</b>	<b>2.4%</b>
<b>PERSONNEL TOTAL</b>							
	\$ 2,717,708	\$ 2,726,610	\$ 2,695,720	\$ 8,902	0.3%	\$ (30,890)	(1.1%)
<b>NON-PERSONNEL TOTAL</b>							
	\$ 88,402	\$ 102,462	\$ 104,162	\$ 14,060	15.9%	\$ 1,700	1.7%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 2,806,110</b>	<b>\$ 2,829,072</b>	<b>\$ 2,799,882</b>	<b>\$ 22,962</b>	<b>0.8%</b>	<b>\$ (29,190)</b>	<b>(1.0%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

## Bus Operators - 3300

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ 8,593,884	\$ 9,163,711	\$ 9,098,107	\$ 569,827	6.6%	\$ (65,604)	(0.7%)
501013 Bus Operator OT	300,006	691,545	712,305	391,539	130.5%	20,760	3.0%
501021 Other Salaries	-	-	-	-	0.0%	-	0.0%
501023 Other OT	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>\$ 8,893,890</b>	<b>\$ 9,855,256</b>	<b>\$ 9,810,412</b>	<b>\$ 961,366</b>	<b>10.8%</b>	<b>\$ (44,844)</b>	<b>(0.5%)</b>
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	\$ 154,296	\$ 166,917	\$ 170,071	\$ 12,621	8.2%	\$ 3,154	1.9%
502021 Retirement	1,030,044	1,043,963	1,046,536	13,919	1.4%	2,573	0.2%
502022 Retirement UAL	2,560,595	508,030	-	(2,052,565)	(80.2%)	(508,030)	(100.0%)
502031 Medical Ins	3,982,968	4,061,479	4,289,104	78,511	2.0%	227,625	5.6%
502041 Dental Ins	190,746	206,474	209,652	15,728	8.2%	3,178	1.5%
502045 Vision Ins	42,864	42,780	44,640	(84)	(0.2%)	1,860	4.3%
502051 Life Ins/AD&D	17,784	18,540	18,540	756	4.3%	-	0.0%
502060 State Disability Ins (SDI)	112,893	124,721	131,347	11,828	10.5%	6,626	5.3%
502061 Long Term Disability Ins	71,456	71,015	74,026	(441)	(0.6%)	3,011	4.2%
502071 State Unemployment Ins (SUI)	20,368	22,010	23,405	1,642	8.1%	1,395	6.3%
502081 Worker's Comp Ins	458,037	459,989	475,455	1,952	0.4%	15,466	3.4%
502101 Holiday Pay	315,284	328,078	336,270	12,794	4.1%	8,192	2.5%
502103 Floating Holiday	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	492,632	512,649	525,445	20,017	4.1%	12,796	2.5%
502111 Annual Leave	866,023	928,950	977,571	62,927	7.3%	48,621	5.2%
502121 Other Paid Absence	73,869	76,871	78,815	3,002	4.1%	1,944	2.5%
502251 Phys. Exams	11,850	10,500	12,571	(1,350)	(11.4%)	2,071	19.7%
502253 Driver Lic Renewal	1,570	1,534	1,666	(36)	(2.3%)	132	8.6%
502999 Other Fringe Benefits	24,256	20,495	20,650	(3,761)	(15.5%)	155	0.8%
<b>Totals \$</b>	<b>\$ 10,427,519</b>	<b>\$ 8,604,995</b>	<b>\$ 8,435,764</b>	<b>\$ (1,822,524)</b>	<b>(17.5%)</b>	<b>\$ (169,231)</b>	<b>(2.0%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>							
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	2,000	54,060	55,384	52,060	2602.9%	1,324	2.4%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 2,000</b>	<b>\$ 54,060</b>	<b>\$ 55,384</b>	<b>\$ 52,060</b>	<b>2602.9%</b>	<b>\$ 1,324</b>	<b>2.4%</b>
<b>MISC EXPENSE</b>							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	3,000	9,500	9,690	6,500	216.7%	190	2.0%
509121 Employee Training	1,600	1,650	1,691	50	3.1%	41	2.5%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%
509123 Travel	-	-	-	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 4,600</b>	<b>\$ 11,150</b>	<b>\$ 11,381</b>	<b>\$ 6,550</b>	<b>142.4%</b>	<b>\$ 181</b>	<b>1.1%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Bus Operators - 3300

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	Increase/(Decrease) \$ VAR	%VAR	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	% VAR
PERSONNEL TOTAL	\$ 19,321,409	\$ 18,460,251	\$ (861,158)	(4.5%)	\$ 18,246,176	\$ (214,075)	(1.2%)
NON-PERSONNEL TOTAL	\$ 6,600	\$ 65,210	\$ 58,610	888.0%	\$ 66,765	\$ 1,555	2.4%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 19,328,009</b>	<b>\$ 18,525,461</b>	<b>\$ (802,548)</b>	<b>(4.2%)</b>	<b>\$ 18,312,941</b>	<b>\$ (212,520)</b>	<b>(1.1%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	0.0%
501021 Other Salaries	2,178,293	2,316,410	2,291,715	138,117	6.3%	(24,695)	(1.1%)
501023 Other OT	221,413	100,272	100,276	(121,141)	(54.7%)	4	0.0%
<b>Totals</b>	<b>\$ 2,399,706</b>	<b>\$ 2,416,682</b>	<b>\$ 2,391,991</b>	<b>\$ 16,976</b>	<b>0.7%</b>	<b>\$ (24,691)</b>	<b>(1.0%)</b>
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	\$ 42,088	\$ 42,185	\$ 42,921	\$ 97	0.2%	\$ 736	1.7%
502021 Retirement	267,073	272,736	271,663	5,663	2.1%	(1,073)	(0.4%)
502022 Retirement UAL	663,921	132,715	-	(531,206)	(80.0%)	(132,715)	(100.0%)
502031 Medical Ins	968,652	937,937	990,490	(30,715)	(3.2%)	52,553	5.6%
502041 Dental Ins	48,654	50,660	51,438	2,006	4.1%	778	1.5%
502045 Vision Ins	10,716	10,488	10,944	(228)	(2.1%)	456	4.3%
502051 Life Ins/AD&D	4,550	4,656	4,668	106	2.3%	12	0.3%
502060 State Disability Ins (SDI)	30,568	31,463	33,153	895	2.9%	1,690	5.4%
502061 Long Term Disability Ins	17,961	17,661	18,310	(300)	(1.7%)	649	3.7%
502071 State Unemployment Ins (SUI)	5,092	5,396	5,738	304	6.0%	342	6.3%
502081 Worker's Comp Ins	117,523	115,739	119,211	(1,784)	(1.5%)	3,472	3.0%
502101 Holiday Pay	82,329	86,259	87,807	3,930	4.8%	1,548	1.8%
502103 Floating Holiday	6,202	6,420	6,420	218	3.5%	-	0.0%
502109 Sick Leave	123,497	129,390	131,714	5,893	4.8%	2,324	1.8%
502111 Annual Leave	271,815	303,834	321,381	32,019	11.8%	17,547	5.8%
502121 Other Paid Absence	19,296	20,219	20,582	923	4.8%	363	1.8%
502251 Phys. Exams	1,500	3,200	3,200	1,700	113.3%	-	0.0%
502253 Driver Lic Renewal	250	350	350	100	40.0%	-	0.0%
502999 Other Fringe Benefits	11,014	11,052	11,090	38	0.3%	38	0.3%
<b>Totals</b>	<b>\$ 2,692,700</b>	<b>\$ 2,182,360</b>	<b>\$ 2,131,080</b>	<b>\$ (510,340)</b>	<b>(19.0%)</b>	<b>\$ (51,280)</b>	<b>(2.3%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	8,000	8,700	8,700	700	8.8%	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	20,000	22,000	22,000	2,000	10.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	31,572	38,000	35,900	6,428	20.4%	(2,100)	(5.5%)
503352 Repair - Equipment	450,000	611,480	623,426	161,480	35.9%	11,946	2.0%
503353 Repair - Rev Vehicle	20,000	58,575	58,525	38,575	192.9%	(50)	(0.1%)
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 529,572</b>	<b>\$ 738,755</b>	<b>\$ 748,551</b>	<b>\$ 209,183</b>	<b>39.5%</b>	<b>\$ 9,796</b>	<b>1.3%</b>
<b>MOBILE MATERIALS &amp; SUPPLIES</b>							
504011 Fuels & Lubricants - Non Rev Veh	\$ 70,400	\$ 75,440	\$ 75,440	\$ 5,040	7.2%	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	1,600,134	2,000,000	2,049,600	399,866	25.0%	49,600	2.5%
504021 Tires & Tubes	211,000	217,000	217,000	6,000	2.8%	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	0.0%
504191 Rev Vehicle Parts	976,000	1,033,840	1,000,148	57,840	5.9%	(33,692)	(3.3%)
<b>Totals</b>	<b>\$ 2,857,534</b>	<b>\$ 3,326,280</b>	<b>\$ 3,342,188</b>	<b>\$ 468,746</b>	<b>16.4%</b>	<b>\$ 15,908</b>	<b>0.5%</b>



# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	\$ 8,240	\$ 8,300	\$ 8,000	\$ 60	0.7%	\$ (300)	(3.6%)
504211 Postage & Mailing	-	-	-	-	0.0%	-	0.0%
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	1,000	1,000	1,000	-	0.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	1,800	2,000	2,600	200	11.1%	600	30.0%
504315 Safety Supplies	18,000	18,000	18,000	-	0.0%	-	0.0%
504316 COVID-19	-	-	-	-	0.0%	-	0.0%
504317 Cleaning Supplies	10,000	11,000	11,000	1,000	10.0%	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	0.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	50,000	52,475	52,475	2,475	5.0%	-	0.0%
504511 Small Tools	12,000	12,000	12,000	-	0.0%	-	0.0%
504515 Employee Tool Replacement	3,000	3,000	3,000	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>104,040</b>	<b>107,775</b>	<b>108,075</b>	<b>\$ 3,735</b>	<b>3.6%</b>	<b>\$ 300</b>	<b>0.3%</b>
<b>UTILITIES</b>							
505010 Propulsion Power	\$ 50,000	\$ 100,000	\$ 100,000	\$ 50,000	100.0%	-	0.0%
505011 Gas & Electric	-	-	-	-	0.0%	-	0.0%
505021 Water & Garbage	-	-	-	-	0.0%	-	0.0%
505031 Telecommunications	60,000	60,000	60,000	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>110,000</b>	<b>160,000</b>	<b>160,000</b>	<b>\$ 50,000</b>	<b>45.5%</b>	<b>-</b>	<b>0.0%</b>
<b>CASUALTY &amp; LIABILITY</b>							
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	0.0%	-	0.0%
506015 Insurance - PL/PD	-	-	-	-	0.0%	-	0.0%
506021 Insurance - Other	-	-	-	-	0.0%	-	0.0%
506123 Settlement Costs	-	-	-	-	0.0%	-	0.0%
506127 Repairs - District Prop	-	-	-	-	0.0%	-	0.0%
<b>Totals \$</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Fleet Maint - 4100

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>TAXES</b>							
507051 Fuel Tax	\$ 17,000	\$ 17,500	\$ 18,000	\$ 500	2.9%	\$ 500	2.9%
507201 Licenses & Permits	-	-	-	-	0.0%	-	0.0%
507999 Other Taxes	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 17,000</b>	<b>\$ 17,500</b>	<b>\$ 18,000</b>	<b>\$ 500</b>	<b>2.9%</b>	<b>\$ 500</b>	<b>2.9%</b>
<b>MISC EXPENSE</b>							
509011 Dues/Subscriptions	\$ 8,000	\$ 8,100	\$ 8,100	\$ 100	1.3%	-	0.0%
509081 Advertising - District Promo	-	-	-	-	0.0%	-	0.0%
509101 Employee Incentive Program	-	-	-	-	0.0%	-	0.0%
509121 Employee Training	16,000	17,050	17,250	1,050	6.6%	200	1.2%
509122 BOD Travel	-	-	-	-	0.0%	-	0.0%
509123 Travel	8,000	8,000	8,000	-	0.0%	-	0.0%
509125 Local Meeting Expense	-	-	-	-	0.0%	-	0.0%
509127 Board Director Fees	-	-	-	-	0.0%	-	0.0%
509150 Contributions	-	-	-	-	0.0%	-	0.0%
509198 Cash Over/Short	-	-	-	-	0.0%	-	0.0%
509999 Other Misc Expense	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 32,000</b>	<b>\$ 33,150</b>	<b>\$ 33,350</b>	<b>\$ 1,150</b>	<b>3.6%</b>	<b>\$ 200</b>	<b>0.6%</b>
<b>INTEREST EXPENSE &amp; DEBT SERVICE</b>							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	0.0%	-	0.0%
524000 Principal - POB	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>LEASES &amp; RENTALS</b>							
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
512061 Equipment Rental	1,500	1,500	1,500	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>PERSONNEL TOTAL</b>							
	\$ 5,092,406	\$ 4,599,042	\$ 4,523,071	\$ (75,971)	(9.7%)	\$ (75,971)	(1.7%)
<b>NON-PERSONNEL TOTAL</b>							
	\$ 3,651,646	\$ 4,384,960	\$ 4,411,664	\$ 26,704	20.1%	\$ 26,704	0.6%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 8,744,052</b>	<b>\$ 8,984,002</b>	<b>\$ 8,934,735</b>	<b>\$ (49,267)</b>	<b>2.7%</b>	<b>\$ (49,267)</b>	<b>(0.5%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

District Counsel - 1700

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	3,000	3,091	3,166	91	3.0%	75	2.4%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	400,000	435,096	441,362	35,096	8.8%	6,266	1.4%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 403,000</b>	<b>\$ 438,187</b>	<b>\$ 444,528</b>	<b>\$ 35,187</b>	<b>8.7%</b>	<b>\$ 6,341</b>	<b>1.4%</b>
<hr/>							
<b>PERSONNEL TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>\$ 403,000</b>	<b>\$ 438,187</b>	<b>\$ 444,528</b>	<b>\$ 35,187</b>	<b>8.7%</b>	<b>\$ 6,341</b>	<b>1.4%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 403,000</b>	<b>\$ 438,187</b>	<b>\$ 444,528</b>	<b>\$ 35,187</b>	<b>8.7%</b>	<b>\$ 6,341</b>	<b>1.4%</b>

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
FY23 & FY24 OPERATING BUDGET**

COVID - 9002

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	Increase/(Decrease) %VAR	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	20,000	20,000	20,000	100.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	72,000	70,535	72,000 (1,465)	100.0%	(1,465)	(2.0%)
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ -</b>	<b>\$ 92,000</b>	<b>\$ 90,535</b>	<b>\$ 92,000 (1,465)</b>	<b>100.0%</b>	<b>\$ (1,465)</b>	<b>(1.6%)</b>
<b>OTHER MATERIALS &amp; SUPPLIES</b>							
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%
504211 Postage & Mailing	-	28,000	25,000	28,000 (3,000)	100.0%	(3,000)	(10.7%)
504214 Promotional Items	-	-	-	-	0.0%	-	0.0%
504215 Printing	-	7,500	7,500	7,500	100.0%	-	0.0%
504217 Photo Supp/Process	-	-	-	-	0.0%	-	0.0%
504311 Office Supplies	-	-	-	-	0.0%	-	0.0%
504315 Safety Supplies	-	78,212	75,000	78,212 (3,212)	100.0%	(3,212)	(4.1%)
504316 COVID-19	121,347	-	-	(121,347)	(100.0%)	-	0.0%
504317 Cleaning Supplies	-	17,000	17,000	17,000	100.0%	-	0.0%
504409 Repair/Maint Supplies	-	75,000	75,000	75,000	100.0%	-	0.0%
504417 Tenant Repairs	-	-	-	-	0.0%	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	0.0%	-	0.0%
504511 Small Tools	-	-	-	-	0.0%	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$ 121,347</b>	<b>\$ 205,712</b>	<b>\$ 199,500</b>	<b>\$ 84,365 (6,212)</b>	<b>69.5%</b>	<b>\$ (6,212)</b>	<b>(3.0%)</b>
<b>PERSONNEL TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>\$ 121,347</b>	<b>\$ 297,712</b>	<b>\$ 290,035</b>	<b>\$ 176,365 (7,677)</b>	<b>145.3%</b>	<b>\$ (7,677)</b>	<b>(2.6%)</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 121,347</b>	<b>\$ 297,712</b>	<b>\$ 290,035</b>	<b>\$ 176,365 (7,677)</b>	<b>145.3%</b>	<b>\$ (7,677)</b>	<b>(2.6%)</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

Retirees - 9005

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>FRINGE BENEFITS</b>							
502011 Medicare/Soc. Sec.	\$ -	\$ -	\$ -	-	0.0%	-	0.0%
502021 Retirement	-	-	-	-	0.0%	-	0.0%
502022 Retirement UAL	-	-	-	-	0.0%	-	0.0%
502031 Medical	3,369,060	3,431,057	3,623,198	61,997	1.8%	192,141	5.6%
502041 Dental	52,728	57,445	58,308	4,717	8.9%	863	1.5%
502045 Vision	15,894	16,692	17,196	798	5.0%	504	3.0%
502051 Life/AD&D/EAP	6,007	6,336	6,528	329	5.5%	192	3.0%
502060 State Disability Ins (SDI)	-	-	-	-	0.0%	-	0.0%
502061 Long Term Disability Ins	-	-	-	-	0.0%	-	0.0%
502071 State Unemployment Ins (SUI)	-	-	-	-	0.0%	-	0.0%
502081 Worker's Comp Ins	-	-	-	-	0.0%	-	0.0%
502101 Holiday Pay	-	-	-	-	0.0%	-	0.0%
502103 Floating Holiday	-	-	-	-	0.0%	-	0.0%
502109 Sick Leave	-	-	-	-	0.0%	-	0.0%
502111 Annual Leave	-	-	-	-	0.0%	-	0.0%
502121 Other Paid Absence	-	-	-	-	0.0%	-	0.0%
502251 Phys. Exams	-	-	-	-	0.0%	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	0.0%
502999 Other Fringe Benefits	99,002	110,810	117,015	11,808	11.9%	6,205	5.6%
<b>Totals</b>	<b>\$ 3,542,691</b>	<b>\$ 3,622,340</b>	<b>\$ 3,822,245</b>	<b>\$ 79,649</b>	<b>2.2%</b>	<b>\$ 199,905</b>	<b>5.5%</b>
<b>PERSONNEL TOTAL</b>	<b>\$ 3,542,691</b>	<b>\$ 3,622,340</b>	<b>\$ 3,822,245</b>	<b>\$ 79,649</b>	<b>2.2%</b>	<b>\$ 199,905</b>	<b>5.5%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 3,542,691</b>	<b>\$ 3,622,340</b>	<b>\$ 3,822,245</b>	<b>\$ 79,649</b>	<b>2.2%</b>	<b>\$ 199,905</b>	<b>5.5%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY23 & FY24 OPERATING BUDGET

SCCIC - 700

ACCOUNT	June-21 BUDGET FY22	June-22 BUDGET FY23	June-22 BUDGET FY24	Increase/(Decrease) \$ VAR	%VAR	Increase/(Decrease) \$ VAR	% VAR
<b>SERVICES</b>							
503011 Accting/Audit Fees	\$	250 \$	275 \$	25 \$	10.0%	25 \$	9.1%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	0.0%
503031 Prof/Technical Fees	-	-	-	-	0.0%	-	0.0%
503032 Legislative Services	-	-	-	-	0.0%	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	0.0%
503352 Repair - Equipment	-	-	-	-	0.0%	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	0.0%
<b>Totals</b>	<b>\$</b>	<b>250 \$</b>	<b>275 \$</b>	<b>25 \$</b>	<b>10.0%</b>	<b>25 \$</b>	<b>9.1%</b>
<hr/>							
<b>PERSONNEL TOTAL</b>	<b>\$</b>	<b>- \$</b>	<b>- \$</b>	<b>- \$</b>	<b>0.0%</b>	<b>- \$</b>	<b>0.0%</b>
<b>NON-PERSONNEL TOTAL</b>	<b>\$</b>	<b>250 \$</b>	<b>275 \$</b>	<b>25 \$</b>	<b>10.0%</b>	<b>25 \$</b>	<b>9.1%</b>
<hr/>							
<b>TOTAL OPERATING EXPENSES</b>	<b>\$</b>	<b>250 \$</b>	<b>275 \$</b>	<b>25 \$</b>	<b>10.0%</b>	<b>25 \$</b>	<b>9.1%</b>

# Capital Portfolio, Details by Project

Project Type	Project Name	FY23	FY24	FY25 & Beyond	Total
<b>Construction Related Projects</b>	METRO owned facility for ParaCruz -	1,038,256	1,000,000	-	2,038,256
	Pacific Station - PS - METRO Redevelopment	200,000	3,800,000	-	4,000,000
	New Hydrogen Fueling Station (inc. Project Mgmt)	812,000	3,000,000	4,308,000	8,120,000
<b>Construction Related Projects Total</b>		<b>2,050,256</b>	<b>7,800,000</b>	<b>4,308,000</b>	<b>14,158,256</b>
<b>IT Projects</b>	ERP - Finance System - ERP - Finance System	1,650,000	2,000,000	-	3,650,000
<b>IT Projects Total</b>		<b>1,650,000</b>	<b>2,000,000</b>	<b>-</b>	<b>3,650,000</b>
<b>Facilities Upgrades &amp; Improvements</b>	Admin Bldg. Engineering & Renovations -	20,000	-	-	20,000
	Awning at Fueling Station - Construction	238,908	-	-	238,908
	JKS Facility - Upper Security Gates	229,000	-	-	229,000
	Maintenance Yard Security	100,000	319,156	-	419,156
	Maintenance Yard Security - Demo two structures, repair sinkhole	436,714	-	-	436,714
	HRC Maintenance Facility Upgrades	500,000	1,000,000	-	1,500,000
<b>Facilities Upgrades &amp; Improvements Total</b>		<b>1,524,622</b>	<b>1,319,156</b>	<b>-</b>	<b>2,843,778</b>
<b>Revenue Vehicle Purchases</b>	3 New Flyer Repl. - principal lease payments	275,408	117,185	-	392,593
	7 ParaCruz Vans -	605,131	-	-	605,131
	AVL/ITS -	500,000	597,188	-	1,097,188
	Automatic Passenger Counters (APCs)	640,000	-	-	640,000
	13 CNGs (7 35', 6 40', FY23/24/25 (FY22 FTA 5307 + BRF:SGR)	4,900,000	700,000	3,500,000	9,100,000
	4 ARTICS FY24	-	4,000,000	-	4,000,000
	1 Diesel ARTIC/2 CNG buses	2,300,000	-	-	2,300,000
	2 CNG buses	1,806,000	-	-	1,806,000
3 CNG buses	2,100,000	-	-	2,100,000	
<b>Revenue Vehicle Purchases Total</b>		<b>13,126,539</b>	<b>5,414,373</b>	<b>3,500,000</b>	<b>22,040,912</b>
<b>Fleet Electrification Projects</b>	JKS Facility - ZEB Yard Charging Infrastructure	224,757	-	-	224,757
	ZEB Deployment & Fleet Planning (CTE)	88,945	-	-	88,945
	1 ZEB (FY20 LCTOP+Interest+HVIP)	1,250,000	-	-	1,250,000
	Electric Bus (4) Highway 17	4,595,654	-	-	4,595,654
	20 Fuel Cell Buses	-	2,454,500	33,772,756	36,227,256
<b>Fleet Electrification Projects Total</b>		<b>6,159,356</b>	<b>2,454,500</b>	<b>33,772,756</b>	<b>42,386,612</b>
<b>Non-Revenue Vehicle Purchases</b>	Service Truck -	150,000	-	-	150,000
	Replace 6 gasoline vehicles	360,000	361,000	-	721,000
<b>Non-Revenue Vehicle Purchases Total</b>		<b>510,000</b>	<b>361,000</b>	<b>-</b>	<b>871,000</b>
<b>Fleet &amp; Maintenance Equipment</b>	Bus Parts Washer - (Maintenance Facility)	180,000	-	-	180,000
<b>Fleet &amp; Maintenance Equipment Total</b>		<b>180,000</b>	<b>-</b>	<b>-</b>	<b>180,000</b>
<b>Misc.</b>	Misc Capital Contingency FY23	212,000	300,000	300,000	812,000
	Scotts Valley Transit Center Security	51,000	-	-	51,000
	Trash Enclosures	7,000	-	-	7,000
	Exercise Equipment/Refrigerator (Ops)	30,000	-	-	30,000
<b>Misc. Total</b>		<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>900,000</b>
<b>TOTAL CAPITAL PROJECTS</b>		<b>25,500,773</b>	<b>19,649,029</b>	<b>41,880,756</b>	<b>87,030,558</b>