



EMPLOYMENT OPPORTUNITY

**OPEN
RECRUITMENT
AUG. 13, 2018**

**CUSTODIAL SERVICE WORKER I
\$16.97 - \$21.56 per hour**

**CLOSING
DATE:
SEPT. 13, 2018**

JOB SUMMARY

Under supervision, performs janitorial and cleaning tasks at the Santa Cruz METRO Center and other Santa Cruz METRO facilities and performs other related work as required.

EXAMPLES OF DUTIES

Sweeps and collects trash in all bus and passenger circulation areas and adjacent areas. Rakes and removes trash from landscaped areas. Empties trash receptacles. Removes graffiti from Santa Cruz Metro center and other surfaces. Cleans floors of Santa Cruz METRO Center and other Metro facilities, including sweeping, spot cleaning, dust mopping, and periodically scrubs and waxes lobby area as needed. Cleans interior and exterior windows on the ground floor of Santa Cruz METRO Center, shelters and other Santa Cruz METRO facilities. Cleans and dusts Santa Cruz METRO Center and other facilities, shelters, and site furniture including doors, walls, ledges, posts, benches, signs, coin equipment. Periodically sanitizes drinking fountains and disinfects trash receptacles. Operates steam cleaning and buffing equipment. Posts and removes Santa Cruz METRO and public informational material. Maintains proper records on all janitorial and cleaning supplies used, submits purchase request to Supervisor. This position may clean and stock restrooms at Santa Cruz METRO center and other Santa Cruz METRO facilities. Assists the Building & grounds crews at Santa Cruz METRO Center and other facilities. This position may paint and perform painting preparation work on Santa Cruz METRO facilities as required. Uses chemical cleaning materials as required. Performs other duties as required.

KNOWLEDGE AND ABILITIES

Knowledge of: Janitorial and cleaning tools equipment, supplies and their application and proper use. Safety practices related to janitorial work. Basic knowledge of interior and exterior painting.

Ability to: Physical stamina to lift and operate equipment and to work outdoors. Deal effectively and courteously with the public where and when the job duties result in such interaction. Perform a wide variety of janitorial, cleaning and general housekeeping duties in an effective and safe manner.

EMPLOYMENT STANDARDS

Any combination of training and experience equivalent to (1) one year of full-time experience in performing janitorial and cleaning tasks. Possession of a valid California driver's license or ability to obtain one.

APPLICATION PROCEDURE:

An application packet may be obtained at our web site: <http://www.scmttd.com> or at 110 Vernon St., Santa Cruz, CA, 95060. Please submit your application packet to the Human Resources Office, 110 Vernon St., Santa Cruz, CA 95060, by 5:00pm on the final filing date. A proficiency test will be administered as part of the recruitment process. For questions please call (831) 420-2542. Santa Cruz METRO is AA/EOE.