

REVISED



**AGENDA**

**REGULAR MEETING OF AUGUST 26, 2011  
WATSONVILLE CITY COUNCIL CHAMBERS  
275 MAIN STREET, 4<sup>th</sup> FLOOR  
WATSONVILLE, CALIFORNIA  
9:00 a.m. – 12:00 p.m.**

**THE BOARD MEETING AGENDA PACKET CAN BE FOUND ONLINE AT [WWW.SCMTD.COM](http://WWW.SCMTD.COM) AND IS AVAILABLE FOR INSPECTION AT SANTA CRUZ METRO'S ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ, CA**

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

**SECTION I: OPEN SESSION - 9:00 a.m.**

1. ROLL CALL
2. **ORAL ANNOUNCEMENT:** AMY WEISS WILL BE AVAILABLE FOR SPANISH LANGUAGE INTERPRETATION DURING "ORAL COMMUNICATIONS" AND FOR ANY OTHER AGENDA ITEM FOR WHICH THESE SERVICES ARE NEEDED. TODAY'S MEETING IS BEING BROADCAST ON CHANNEL 72 BY COMMUNITY TELEVISION OF SANTA CRUZ.
3. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS
  - a. SPIN                      Re: Lucky 8 Award Celebration
4. LABOR ORGANIZATION COMMUNICATIONS
5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

**CONSENT AGENDA**

- 6-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF MAY 2011  
Submitted by:            Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-2. MONTHLY BUDGET STATUS REPORTS FOR MAY 2011 AND APPROVAL OF BUDGET TRANSFERS  
Submitted by:            Angela Aitken, Acting Asst. General Manager & Finance Manager

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- 6-3. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIMS OF PEDRO VALDEZ, CLAIM #11-0015; ERIKA GUIDO, CLAIM #11-0016; LOGAN BEAN, CLAIM #11-0018  
Submitted by: Margaret Gallagher, District Counsel
- 6-4. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF MAY 2011  
Submitted by: April Warnock, Paratransit Superintendent
- 6-5. ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR MAY 2011  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-6. ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR JUNE 2011  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-7. ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR JULY 2011  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-8. ACCEPT AND FILE STATUS REPORT OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-9. APPROVE REGULAR BOARD MEETING MINUTES OF MARCH 2011  
Submitted by: Tony Tapiz, Administrative Services Coordinator
- 6-10. APPROVE REGULAR BOARD MEETING MINUTES OF APRIL 2011  
Submitted by: Tony Tapiz, Administrative Services Coordinator
- 6-11. APPROVE REGULAR BOARD MEETING MINUTES OF MAY 2011  
Submitted by: Tony Tapiz, Administrative Services Coordinator
- 6-12. APPROVE REGULAR BOARD MEETING MINUTES OF JUNE 2011  
Submitted by: Tony Tapiz, Administrative Services Coordinator
- 6-13. NOTIFICATION OF ACTIONS TAKEN IN CLOSED SESSION  
Submitted by: Margaret Gallagher, District Counsel
- 6-14. CONSIDERATION OF DECLARING ONE (1) CLARK TUG, ONE (1) CHEVROLET VENTURE, AND MISCELLANEOUS FLEET TOOLING AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager
- 6-15. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN EXTENSION AMENDMENT TO THE CONTRACT FOR TRANSIT SERVICES WITH THE UNIVERSITY OF CALIFORNIA AT SANTA CRUZ (UCSC) BEGINNING SEPTEMBER 1, 2011  
Submitted by: Angela Aitken, Acting Asst. General Manager & Finance Manager

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- 6-16. CONSIDERATION OF AMENDING CONTRACT FOR TIRE CAROUSEL SYSTEM WITH BUSINESS SYSTEMS, INC. TO ADD CALIFORNIA SALES TAX  
Submitted by: Frank Cheng, Project Manager and IT Manager
- 6-17. ACCEPT AND FILE ACCESSIBLE SERVICES REPORT FOR MONTH OF JUNE 2011  
Submitted by: John A. Daugherty, Accessible Services Coordinator

## **REGULAR AGENDA**

7. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS  
Presented by: Ellen Pirie, Chair
8. **PUBLIC HEARING:** CONSIDERATION OF AMENDING SANTA CRUZ METRO'S FARE ORDINANCE 84-2-1 WITH SUBSEQUENT RESOLUTION AND REGULATION TO INCLUDE INCREASED FARES, NEW BUS PASSES, AND SMART CARD FARE MEDIA  
Presented by: Angela Aitken, Acting Asst. General Manager & Finance Manager

### **PUBLIC HEARING WILL TAKE PLACE AT 9:00 A.M.**

9. **CONSIDERATION OF RESOLUTIONS OF APPRECIATION FOR THE FOLLOWING METRO RETIREES: MICHAEL BOYD, CAROLYN HAMM, ELOISE KELLY, SUZANNE LUNA, DIANE MEYER, HARRY PRICE, DEBRA PRINCE, JOSE RODRIGUEZ, AND JOHN TAYLOR**  
Presented by: Ellen Pirie, Chair
10. CONSIDERATION OF A REQUEST TO PROVIDE BUS SERVICE TO THE SANTA CRUZ FOLLIES ON SEPTEMBER 16, 2011 AT AN ESTIMATED COST OF APPROXIMATELY \$800.  
Presented by: Leslie R. White, General Manager
11. **ITEM DELETED**
12. **ORAL ANNOUNCEMENT:** THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, SEPTEMBER 9, 2011 AT 8:30 A.M. AT THE SANTA CRUZ METRO ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ  
Presented by: Ellen Pirie, Chair
13. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel
14. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION

## **SECTION II: CLOSED SESSION**

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Pursuant to Government Code Section 54956.9)

Name of Case: Claim of Erika Guido

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2. CONFERENCE WITH LEGAL COUNSEL – REAL PROPERTY NEGOTIATIONS  
(Pursuant to Government Code Section 54956.8)

Name of Case: Café Lena

## **SECTION III: RECONVENE TO OPEN SESSION**

15. REPORT OF CLOSED SESSION

### **ADJOURN**

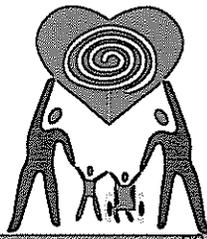
### **NOTICE TO PUBLIC**

Members of the public may address the Board of Directors on a topic not on the agenda but within the jurisdiction of the Board of Directors or on the consent agenda by approaching the Board during consideration of Agenda Item #3 "Oral and Written Communications", under Section I. Presentations will be limited in time in accordance with District Resolution 69-2-1.

When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

Members of the public may address the Board of Directors on a topic on the agenda by approaching the Board immediately after presentation of the staff report but before the Board of Directors' deliberation on the topic to be addressed. Presentations will be limited in time in accordance with Santa Cruz METRO Resolution 69-2-1.

The Santa Cruz Metropolitan Transit District does not discriminate on the basis of disability. The City Council Chambers is located in an accessible facility. Any person who requires an accommodation or an auxiliary aid or service to participate in the meeting, or to access the agenda and the agenda packet, should contact Tony Tapiz, Administrative Services Coordinator, at 831-426-6080 as soon as possible in advance of the Board of Directors meeting. Hearing impaired individuals should call 711 for assistance in contacting Santa Cruz METRO regarding special requirements to participate in the Board meeting. A Spanish language translator will be available during "Oral Communications" and for any other agenda item for which these services are needed. This meeting will be broadcast by Community Television of Santa Cruz.



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2011 AUG 22 AM 10 27

SANTA CRUZ METRO  
ADMIN DEPARTMENT

# Community Spinners The Lucky 8 Awards Celebration



## Winners

*Business: Jon Morgan/ Soquel Vineyards*

*Educator: Christine Johnson*

*Volunteer: Michelle Kern*

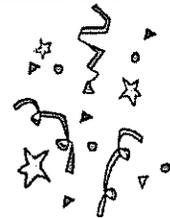
*Disability Service Provider: Santa Cruz Metro Transit/ UTU Local 23 & SEIU Local 521*

*Medical Professional: Dr. Kenneth Bloome*

*Parent: Rebecca & Dan Haifley*

*Recreational Program: Russ & Brenda Miller/ Challenger Baseball League*

*Elected Official: California Assemblyman, Bill Monning*



**August 27th 2011**

**3:30-6:30pm**

**YWCA**

**340 East Beach Street, Watsonville**

Join SPIN in celebrating the winners of the  
4th annual Community Spinners Lucky 8 Award.  
Come and support these wonderful people,  
enjoy wine, Martinelli's Sparkling Cider, & yummy snacks.  
Special performances by Tess Dunn & Devin Murphy.

All guest tickets can be purchased for \$15  
by contacting SPIN at (831) 722-2800,  
e-mail [cpinheiro@spinc.org](mailto:cpinheiro@spinc.org) or purchased at the door.



Thank you to our Sponsors:  
The Flower Mill Florist, S. Martinelli & CO.,  
Miner Family Vineyards &  
Ventana Winery



SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
 CHECK JOURNAL DETAIL BY CHECK NUMBER  
 ALL CHECKS FOR ACCOUNTS PAYABLE

DATE: 05/01/11 THRU 05/31/11

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
39298	05/02/11	203.01 001088	ADVANCED MECHANICAL SERVICES	7	39697	BACKFLOW/VERNON	203.01		
39299	05/02/11	656.25 001128	ALWAYS TOWING & RECOVERY, INC		39698	TOW #2802	656.25		
39300	05/02/11	26,985.38 001264	ANDREWS INTERNATIONAL INC		39649	2/28-3/27 SECURITY	26,985.38		
39301	05/02/11	1,048.08 001312	ANTHEM BLUE CROSS		39699	MAY 11 PERS CHOICE	1,048.08		
39302	05/02/11	8,250.00 001348	ATHENS INSURANCE SERVICE, INC.		39754	JUN 11 WORK COMP FEE	8,250.00		
39303	05/02/11	5,437.36 174	BARNEY & BARNEY LLC		39755	#2722934 EXT 9/1/11	5,355.36		
					39756	BOIL/MACH INCREASE	82.00		
39304	05/02/11	85.00 E251	BARTHOLOMEW, JON		39709	PHYS EXAM/OPS	85.00		
39305	05/02/11	2,924.91 664	BAY COUNTIES PITCOCK PETROLEUM		39757	FUEL/FLT	2,924.91		
39306	05/02/11	4,524.08 001356	BRENCO OPERATING-TEXAS, LP	7	39758	REV VEH PARTS/FL	4,524.08		
39307	05/02/11	100.00 B028	BRYANT, HILARY	7	39687	4/8-4/22 BOD MTG	100.00		
39308	05/02/11	100.00 B018	BUSTICHI, DENE	7	39688	4/8-4/22 BOD MTG	100.00		
39309	05/02/11	5,000.00 001324	CAPITALEEDGE ADVOCACY, LLC		39759	MAY 11 FED LEG SVCS	5,000.00		
39310	05/02/11	144.22 002898	CEB		39702	CA CIVL WRIT 4TH UP	144.22		
39311	05/02/11	2,387.61 909	CLASSIC GRAPHICS		39762	OUT RPR #2811	2,387.61		
39312	05/02/11	36,229.42 001124	CLEAN ENERGY		39650	LNG 3/23/11	8,712.13		
					39651	LNG 3/26/11	8,935.99		
					39652	LNG 3/29/11	9,183.70		
					39761	LNG 4/13/11	9,397.60		
					39701	4/22 BOD MTG	27.50		
39313	05/02/11	27.50 002063	COSTCO		39760	PROF SVCS THRU 12/31	123.20		
39314	05/02/11	123.20 001004	COUNTY OF SANTA CRUZ		39700	REV VEH PARTS/FL	116.79		
39315	05/02/11	116.79 504	CUMMINS WEST, INC.		39703	TIRES & TUBES/PT	355.30		
39316	05/02/11	8,412.18 085	DIXON & SON TIRE, INC.		39704	TIRES & TUBES/FL	17.00		
					39705	TIRES & TUBES/FL	209.64		
					39706	TIRES & TUBES/FL	3,215.12		
					39707	TIRES & TUBES/FL	4,615.12		
39317	05/02/11	190.00 916	DOCTORS ON DUTY MEDICAL CLINIC		39653	EMPLOY EXAM	30.00		
					39654	EMPLOY EXAM	35.00		
					39655	EMPLOY EXAM	30.00		
					39656	EMPLOY EXAM	30.00		
					39657	EMPLOY EXAM	35.00		
					39658	EMPLOY EXAM	30.00		
39318	05/02/11	100.00 B029	DODGE, DANIEL		39689	4/8-4/22 BOD MTG	100.00		
39319	05/02/11	900.00 432	EXPRESS EMPLOYMENT PROS		39708	TEMP/FAC W/E 4/10	900.00		
39320	05/02/11	783.75 001172	FERGUSON ENTERPRISES INC.		39659	RPRS & MAINT/FAC	226.38		
					39660	RPRS & MAINT/FAC	203.02		
					39661	RPRS & MAINT/FAC	33.43		
					39662	RPRS & MAINT/FAC	18.00		
					39763	RPRS & MAINT/FAC	302.92		
39321	05/02/11	2,459.96 117	GILLIG LLC		39721	REV VEH PARTS/FL	1,170.14		
					39765	REV VEH PARTS/FL	1,289.82		
39322	05/02/11	1,493.23 282	GRAINGER		39710	RPRS & MAINT/FAC	1,150.37		
					39711	RPRS & MAINT/FAC	8.35		
					39712	RPRS & MAINT/FAC	8.35		
					39713	RPRS & MAINT/FAC	8.35		
					39714	SAFETY SUPPLY/FAC	210.56		
					39715	RPRS & MAINT/FAC	8.35		
					39716	RPRS & MAINT/FAC	8.35		
					39717	RPRS & MAINT/FAC	8.35		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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39323	05/02/11	50.00 B023	50.00	GRAVES, RON		39718	RPRS & MAINT/FAC	8.35	
39324	05/02/11	100.00 B021	100.00	HAGEN, DONALD N.	7	39719	RPRS & MAINT/FAC	8.35	
39325	05/02/11	50.00 B006	50.00	HINKLE, MICHELLE	7	39720	RPRS & MAINT/FAC	8.35	
39326	05/02/11	103.50 166	103.50	HOSE SHOP, THE		39764	RPRS & MAINT/FAC	57.15	
						39690	4/22 BOD MTG	50.00	
						39691	4/8-4/22 BOD MTG	100.00	
						39692	4/8-4/22 BOD MTG	50.00	
						39722	PARTS & SUPPLY/FL	5.83	
						39723	REV VEH PARTS/FL	13.79	
						39766	PARTS & SUPPLY/FL	83.88	
39327	05/02/11	159.31 215	159.31	IKON OFFICE SOLUTIONS		39767	3/19-4/18 BK MNT/ADM	159.31	
39328	05/02/11	1,062.17 001233	1,062.17	KIMBALL MIDWEST		39663	PARTS & SUPPLY/FL	1,062.17	
39329	05/02/11	178.55 E635	178.55	KINSLOW, DEBBIE		39683	APR 2011 CALLIP MTG	178.55	
39330	05/02/11	100.00 B026	100.00	LEOPOLD, JOHN	7	39693	4/8-4/22 BOD MTG	100.00	
39331	05/02/11	760.07 001145	760.07	MANAGED HEALTH NETWORK		39727	MAY 11 EAP	760.07	
39332	05/02/11	320.64 041	320.64	MISSION UNIFORM		39724	UNIF & LAUNDRY/FAC	62.27	
						39725	UNIF & LAUNDRY/FL	176.20	
						39726	UNIF & LAUNDRY/FL	59.25	
						39768	UNIF & LAUNDRY/FL	22.92	
						39664	JOB PLACE/PA	250.00	
39333	05/02/11	250.00 002885	250.00	MONSTER		39769	REV VEH PARTS/FL	36.02	
39334	05/02/11	11,502.26 001063	11,502.26	NEW FLYER INDUSTRIES LIMITED		39770	REV VEH PARTS/FL	1,182.51	
						39771	REV VEH PARTS/FL	1,575.50	
						39772	REV VEH PARTS/FL	649.25	
						39773	REV VEH PARTS/FL	209.89	
						39774	REV VEH PARTS/FL	1,034.55	
						39775	REV VEH PARTS/FL	1,097.26	
						39776	REV VEH PARTS/FL	1,922.15	
						39777	REV VEH PARTS/FL	751.72	
						39778	REV VEH PARTS/FL	25.49	
						39779	REV VEH PARTS/FL	225.50	
						39780	REV VEH PARTS/FL	2,570.47	
						39781	REV VEH PARTS/FL	221.95	
39335	05/02/11	75.00 E188	75.00	NIETO, MANUEL		39728	PHYS EXAM/OPS	75.00	
39336	05/02/11	6,641.50 002952	6,641.50	OLYMPIAN	7	39665	MAR FUEL/FLT	62.67	
						39684	3/25-3/31 FUEL/PT	4,934.36	
						39782	PROPANE/FLT	42.55	
						39783	4/1-4/7 FUEL/FLT	1,601.92	
39337	05/02/11	1,868.33 009	1,868.33	PACIFIC GAS & ELECTRIC		39666	2/26-4/6 SVTC	1,868.33	
39338	05/02/11	192.21 023	192.21	PACIFIC TRUCK PARTS, INC.		39737	OUT RPR REV VEH/FL	192.21	
39339	05/02/11	74.92 043	74.92	PALACE ART & OFFICE SUPPLY		39667	OFFICE SUPPLY/MC	74.92	
39340	05/02/11	120.00 001125	120.00	PD BACKFLOW SERVICES		39738	BACKFLOW RPR/WTC	120.00	
39341	05/02/11	241.00 481	241.00	PIED PIPER EXTERMINATORS, INC.		39729	APR PEST CTRL	241.00	
39342	05/02/11	50.00 B024	50.00	PIRIE, ELLEN	7	39694	4/8 BOD MTG	50.00	
39343	05/02/11	171.86 107A	171.86	PROBUILD		39730	RPRS & MAINT/FAC	7.27	
						39731	RPRS & MAINT/FAC	65.02	
						39732	RPRS & MAINT/FAC	17.26	
						39733	RPRS & MAINT/FAC	25.40	
						39734	RPRS & MAINT/FAC	11.51	
						39735	RPRS & MAINT/FAC	32.62	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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39344	05/02/11	2,359.78	904	RNL DESIGN		39736	RPRS & MAINT/FAC	2.95	
39345	05/02/11	1,460.75	001098	ROBERT HALF MANAGEMENT RESOURCE		39784	RPRS & MAINT/FAC	9.83	
39346	05/02/11	100.00	B022	ROBINSON, LYNN MARIE	7	39785	PROF SVCS THRU 12/31	2,359.78	
39347	05/02/11	28,427.44	966	S.C. FUELS	0	39739	TEMP/PA W/E 4/8	456.75	
39348	05/02/11	2,590.30	001379	SAFETY-KLEEN		39740	TEMP/ADM W/E 4/8	1,004.00	
39349	05/02/11	83.19	135	SANTA CRUZ AUTO PARTS, INC.		39695	4/8-4/22 BOD MTG	100.00	
						39745	HAZ WASTE DISP	28,427.44	
						39741	REV VEH PARTS/PT	2,590.30	
						39742	EMP TOOLS/FL	6.13	
						39743	REV VEH PARTS/FL	18.34	
						39796	PARTS & SUPPLY/FL	30.93	
39350	05/02/11	2,052.00	002700	SANTA CRUZ COUNTY		39749	HEALTH PERM/1200B RV	27.79	
39351	05/02/11	61.81	848	SANTA CRUZ ELECTRONICS, INC.		39787	OFFICE SUPPLY/IT	2,052.00	
39352	05/02/11	8,587.48	079	SANTA CRUZ MUNICIPAL UTILITIES		39788	OFFICE SUPPLY/IT	3.22	
						39668	3/12-4/12 PACIFIC	58.59	
						39669	3/12-4/12 PACIFIC	2,581.68	
						39670	3/12-4/12 1200B RVR	75.81	
						39789	3/12-4/12 VERNON	877.33	
						39790	3/12-4/12 VERNON	48.53	
						39791	3/12-4/12 1200A RVR	457.37	
						39792	3/12-4/12 GOLF CLUB	2,623.21	
						39793	3/12-4/12 1217 RVR	1,254.09	
						39794	3/12-4/12 BUS STP BN	118.37	
						39795	3/12-4/12 GOLF CLUB	502.56	
39353	05/02/11	12,755.94	977	SANTA CRUZ TRANSPORTATION, LLC	7	39797	MAR 11 PT SVCS	48.53	
39354	05/02/11	242.00	957	SECURITY SHORING & STEEL PLT		39747	PLATE RENTAL	12,755.94	
39355	05/02/11	10.00	E149	SMITH, DONNA		39746	VTT FEE/OPS	242.00	
39356	05/02/11	393.74	001232	SPECIALIZED AUTO AND		39744	OUT RPR REV VEH/PT	10.00	
39357	05/02/11	420.35	002245	STAPLES ADVANTAGE		39748	OFFICE SUPPLY/ADM	393.74	
39358	05/02/11	68,224.63	R602	STATE FARM CLIENT		39786	SETTLEMENT/RISK	420.35	
39359	05/02/11	100.00	B017	STONE, MARK	7	39696	4/8-4/22 BOD MTG	68,224.63	
39360	05/02/11	23.31	001040	TERRYBERRY CO., LLC		39671	EMPLOY INCENTIVE	100.00	
39361	05/02/11	600.00	001165	THANH N. VU MD	7	39672	PHYS EXAM/FLT	23.31	
						39673	PHYS EXAM/OPS	75.00	
						39674	PHYS EXAM/OPS	75.00	
						39675	PHYS EXAM/OPS	75.00	
						39676	PHYS EXAM/OPS	75.00	
						39677	PHYS EXAM/OPS	75.00	
						39678	PHYS EXAM/OPS	75.00	
						39679	PHYS EXAM/OPS	75.00	
39362	05/02/11	360.63	170	TOWNSEND'S AUTO PARTS		39751	REV VEH PARTS/FL	75.00	
39363	05/02/11	51.66	007	UNITED PARCEL SERVICE		39680	RET OUT/FLT	360.63	
39364	05/02/11	54.51	434B	VERIZON CALIFORNIA		39798	MT. BIEWLASKI	51.66	
39365	05/02/11	90.02	434	VERIZON WIRELESS		39681	PC CARDS/ADM	54.51	
39366	05/02/11	1,553.97	001353	VISION COMMUNICATIONS	0	39682	REV VEH PARTS/FL	90.02	
39367	05/02/11	11,110.00	001043	VISION SERVICE PLAN		39799	MAY 11 VSP	1,553.97	
39368	05/02/11	2,327.95	001506	WESTERN STATES OIL CO., INC.		39752	LUBE/OIL FLT	11,110.00	
39369	05/02/11	4,630.00	186	WILSON, GEORGE H., INC.		39752	HVAC RPR/WTC	2,327.95	
						39800	HVAC SVCE/VERNON	4,400.00	
								230.00	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
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DATE: 05/01/11 THRU 05/31/11

CHECK NUMBER	CHECK DATE	CHECK VENDOR	CHECK AMOUNT	VENDOR NAME	VENDOR TYPE	TRANS. NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT	COMMENT
39373	05/09/11	479.00 192	ALWAYS UNDER PRESSURE	39872			PIT OVERFLOW/MMF	479.00	
39374	05/09/11	249.86 002861	AMERICAN MESSAGING SVCS, LLC	39870			MAY PAGERS	249.86	
39375	05/09/11	28,325.00 001264	ANDREWS INTERNATIONAL INC	39869			3/28-4/24 SECURITY	28,325.00	
39376	05/09/11	171.26 294	ANDY'S AUTO SUPPLY	39804	0		PARTS & SUPPLY/FL	171.26	
39377	05/09/11	4,166.01 001D	AT&T	39871			3/19-4/18 PHONES	4,166.01	
39378	05/09/11	80.00 E642	BEATTY, TOVE	39805			CTA SPRG CONFERENCE	80.00	
39379	05/09/11	774.00 011	BEWLEYS CLEANING	39948	7		APR JANITORIAL	774.00	
39380	05/09/11	161.59 002189	BUS & EQUIPMENT	39806			REV VEH PARTS/PT	161.59	
39381	05/09/11	1,182.66 001346	CITY OF SANTA CRUZ	39912			STORM WATER PERMIT	1,182.66	
39382	05/09/11	39,670.26 001124	CLEAN ENERGY	39807			LNG 4/16/11	10,523.89	
				39808			LNG 4/19/11	9,094.03	
				39913			LNG 4/22/11	10,565.72	
				39914			LNG 4/25/11	9,486.62	
39383	05/09/11	361.42 798	D&D COMPRESSOR, INC	39815			RPRS & MAINT/FAC	361.42	
39384	05/09/11	4,196.14 085	DIXON & SON TIRE, INC.	39809			TIRES & TUBES/FL	1,025.67	
				39810			TIRES & TUBES/FL	3,170.47	
39385	05/09/11	2,429.18 001329	DOC AUTO LLC	39811			OUT RPR REV VEH/PT	1,289.91	
				39812			OUT RPR REV VEH/PT	412.85	
				39873			OUT RPR REV VEH/PT	165.07	
				39874			OUT RPR REV VEH/PT	35.00	
				39875			OUT RPR REV VEH/PT	128.50	
				39876			OUT RPR REV VEH/PT	52.14	
				39877			OUT RPR REV VEH/PT	52.14	
				39949			OUT RPR REV VEH/PT	35.00	
				39950			OUT RPR REV VEH/PT	258.57	
39386	05/09/11	136.00 002388	DOGHERRA'S	39813			OUT RPR REV VEH/PT	91.00	
				39814	7		OUT RPR REV VEH/PT	45.00	
				39915			PC7510	21.00	
39387	05/09/11	21.00 T212	ESTATE OF JUNE R. HOAGLAND	39881			HAZ WASTE DISP	1,111.00	
39388	05/09/11	1,111.00 001492	EVERGREEN OIL INC.	39816			TEMP/FAC W/E 4/17	900.00	
39389	05/09/11	6,440.00 432	EXPRESS EMPLOYMENT PROS	39817			TEMP/FAC W/E 4/17	2,320.00	
				39878			TEMP/FAC W/E 4/24	900.00	
				39879			TEMP/FAC W/E 4/24	1,160.00	
				39880			TEMP/FAC W/E 4/24	1,160.00	
39390	05/09/11	42.60 372	FEDERAL EXPRESS	39882			POSTAGE & MAIL/ADM	42.60	
39391	05/09/11	1,633.64 117	GILLIG LLC	39818			REV VEH PARTS/FL	723.87	
				39883			REV VEH PARTS/FL	79.32	
39392	05/09/11	1,840.47 282	GRAINGER	39916			REV VEH PARTS/FL	830.45	
				39917			SAFETY SUPPLY/FL	1,374.57	
				39918			SAFETY SUPPLY/FL	465.90	
39393	05/09/11	39.00 E649	GUTIERREZ, ALMA	39884			DMV FEE/PT	39.00	
39394	05/09/11	2,617.00 001144	HARTFORD INSURANCE CO	39819			FLOOD INS 1200B RVR	2,617.00	
39395	05/09/11	13,761.71 001745	HARTFORD LIFE AND ACCIDENT INS	39919			MAY 11 LIFE/AD&D	3,472.14	
				39920			MAY 11 LTD	10,289.57	
39396	05/09/11	88.99 166	HOSE SHOP, THE	39921			PARTS & SUPPLY/FL	3.52	
				39922			PARTS & SUPPLY/FL	85.47	
39397	05/09/11	416.10 001209	IKON FINANCIAL SERVICES	39885			4/18-5/17 LS/OPS	260.00	
39398	05/09/11	618.58 001233	KIMBALL MIDWEST	39886			MNT/OVRGHS/TXS/OPS	156.10	
39399	05/09/11	450.00 994	LA GANGA PUBLICATION	39820			PARTS & SUPPLY/FL	618.58	
				39887			PUB HRGS MAY 2011	450.00	

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39400	05/09/11	4,500.00 R603		Laurance, Elizabeth		39888	SETTLEMENT/RISK	4,500.00	
39401	05/09/11	4,256.00 852		LAW OFFICES OF MARIE F. SANG	7	39821	WORK COMP FEE/PT	1,328.00	
						39822	WORK COMP FEE/OPS	112.00	
						39823	WORK COMP FEE/FL	512.00	
						39824	WORK COMP FEE/OPS	224.00	
						39825	WORK COMP FEE/FL	288.00	
						39889	WORK COMP FEE/OPS	784.00	
						39890	WORK COMP FEE/PT	256.00	
						39891	WORK COMP FEE/FL	752.00	
39402	05/09/11	2,830.59 001052		MID VALLEY SUPPLY		39830	CLEAN SUPPLY/FAC	2,751.75	
						39831	CLEAN SUPPLY/FAC	78.84	
39403	05/09/11	655.61 041		MISSION UNIFORM		39826	UNIF & LAUNDRY/PT	63.93	
						39827	UNIF & LAUNDRY/PT	33.41	
						39828	UNIF & LAUNDRY/FL	176.20	
						39829	UNIF & LAUNDRY/FL	59.25	
						39892	UNIF & LAUNDRY/FAC	62.27	
						39893	UNIF & LAUNDRY/FL	59.25	
						39894	UNIF & LAUNDRY/FL	20.92	
						39895	UNIF & LAUNDRY/FL	4.18	
						39896	UNIF & LAUNDRY/FL	176.20	
39404	05/09/11	9,418.10 001063		NEW FLYER INDUSTRIES LIMITED		39897	REV VEH PARTS/FL	245.01	
						39898	REV VEH PARTS/FL	150.15	
						39899	REV VEH PARTS/FL	123.26	
						39923	OUT RPR REV VEH/PT	441.08	
						39924	OUT RPR REV VEH/PT	1,146.77	
						39925	REV VEH PARTS/FL	7,311.83	
						39834	SAFETY SUPPLY/FL	94.97	
39405	05/09/11	94.97 002323		NORTHERN SAFETY CO., INC.		39834	APRIL MAINT	14,842.00	
39406	05/09/11	14,842.00 001176		NORTHSTAR, INC.		39926	FINAL PAYMENT	16,222.73	
39407	05/09/11	67,455.14 002940		OJO TECHNOLOGY, INC.		39835	3RD MILESTONE	51,232.41	
						39836	4/1-4/15 FUEL/PT	6,182.14	
39408	05/09/11	6,182.14 002952		OLYMPIAN	7	39837	3/12-4/11 RES PARK	1,063.19	
39409	05/09/11	1,063.19 009		PACIFIC GAS & ELECTRIC		39841	OFFICE SUPPLY/PT	40.88	
39410	05/09/11	746.48 043		PALACE ART & OFFICE SUPPLY		39838	OFFICE SUPPLY/PT	311.76	
						39839	OFFICE SUPPLY/FIN	129.05	
39411	05/09/11	887.00 950		PARADISE LANDSCAPE INC	0	39903	OFFICE SUPPLY/OPS	264.79	
39412	05/09/11	354.50 481		PIED PIPER EXTERMINATORS, INC.		39932	APRIL MAINT	887.00	
						39927	APR PEST CTRL	48.50	
						39928	APR PEST CTRL	70.00	
						39929	APR PEST CTRL	53.00	
						39930	APR PEST CTRL	183.00	
39413	05/09/11	38,667.08 002939		PREFERRED BENEFIT		39931	MAY 11 DENTAL	38,667.08	
39414	05/09/11	97.46 882		PRINT SHOP SANTA CRUZ		39900	FAREBOX LABELS	97.46	
39415	05/09/11	254.22 107A		PROBUILD	7	39842	RPRS & MAINT/FAC	44.40	
						39843	RPRS & MAINT/FAC	7.05	
						39901	PARTS & SUPPLY/FL	41.27	
						39902	PARTS & SUPPLY/FL	144.21	
						39933	RPRS & MAINT/FAC	10.81	
						39934	RPRS & MAINT/FAC	6.48	
39416	05/09/11	315.19 061		REGISTER PAJARONIAN		39904	PUB NT DIS BUS ENT-S	162.52	

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39417	05/09/11	396.95 001153	REPUBLIC ELEVATOR COMPANY		39905	PUB NT DIS BUS ENT-E	152.67		
39418	05/09/11	2,012.36 002094	RICON CORPORATION		39935	APRIL MAINT	396.95		
39419	05/09/11	1,363.25 001098	ROBERT HALF MANAGEMENT RESOURCE		39906	OUT RPR REV VEH/PT	1,006.18		
39420	05/09/11	2,320.78 018	SALINAS VALLEY FORD SALES		39907	OUT RPR REV VEH/PT	1,006.18		
39421	05/09/11	389.76 135	SANTA CRUZ AUTO PARTS, INC.		39844	TEMP/PA W/E 4/15	1,187.55		
39422	05/09/11	10,397.47 977	SANTA CRUZ TRANSPORTATION, LLC 7		39845	TEMP/ADM W/E 4/15	175.70		
39423	05/09/11	171.74 002459	SCOTT'S VALLEY WATER DISTRICT		39859	REV VEH PTS/SPPLY/FL	463.40		
39424	05/09/11	3,982.20 001232	SPECIALIZED AUTO AND		39941	REV VEH PARTS/FL	1,857.38		
39425	05/09/11	558.00 323	SPECIALTY TECHNICAL PUBLISHERS		39856	PARTS & SUPPLY/FL	27.79		
39426	05/09/11	150.00 001165	THANH N. VU MD		39857	PARTS & SUPPLY/FL	11.36		
39427	05/09/11	35,000.00 R604	THOMAS, CYNTHIA		39858	REV VEH PARTS/PT	194.81		
39428	05/09/11	95.00 001190	TRANSIT TALENT.COM LLC		39908	REV VEH PARTS/FL	87.12		
39429	05/09/11	49.58 007	UNITED PARCEL SERVICE		39940	PARTS & SUPPLY/FL	68.68		
39430	05/09/11	6,629.40 002829	VALLEY POWER SYSTEMS, INC.		39939	APR 11 PT SVCS	10,397.47		
39431	05/09/11				39942	2/7-4/7 SVTC	171.74		
39432	05/09/11				39846	OUT RPR REV VEH/PT	44.53		
39433	05/09/11				39847	OUT RPR REV VEH/PT	44.53		
39434	05/09/11				39848	OUT RPR REV VEH/PT	44.53		
39435	05/09/11				39849	OUT RPR REV VEH/PT	44.53		
39436	05/09/11				39850	OUT RPR REV VEH/PT	44.53		
39437	05/16/11				39851	OUT RPR REV VEH/PT	44.53		
39438	05/16/11				39852	OUT RPR REV VEH/PT	44.53		
					39853	OUT RPR REV VEH/PT	1,381.34		
					39854	OUT RPR REV VEH/PT	651.42		
					39855	OUT RPR REV VEH/PT	93.26		
					39909	OUT RPR REV VEH/PT	872.48		
					39937	OUT RPR REV VEH/PT	93.26		
					39938	OUT RPR REV VEH/PT	578.73		
					39936	VEH MNT FOR CA RNWL	558.00		
					39860	PHYS EXAM/OPS	75.00		
					39910	PHYS EXAM/OPS	75.00		
					39943	SETTLEMENT/RISK	35,000.00		
					39861	JOB LISTING/PA	95.00		
					39944	FRT OUT/FLT	49.58		
					39863	REV VEH PARTS/FL	473.96		
					39864	REV VEH PARTS/FL	1,159.93		
					39865	REV VEH PARTS/FL	2,846.74		
					39866	REV VEH PARTS/FL	1,273.65		
					39911	REV VEH PARTS/FL	320.61		
					39946	REV VEH PARTS/FL	554.51		
					39862	REV VEH PARTS/FL	345.66		
					39945	APRIL SVCS	1,595.00		
					39867	MAR 11 PT SVCS	11,942.26		
					39947	APR 11 PT SVCS	9,021.13		
					39868	SAFETY SUPPLY/PT	24.82		
					9001545	1122 RIVER ST	1,153.00		
					39951	PROF SVCS 5/3/11/PT	22.75		
					39954	PROF SVCS/HR	277.75		
					39952	GREASE REMOVE/METRO	365.00		
					39953	GREASE REMOVE/WTC	365.00		

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39439	05/16/11	403.07	001	AT&T		40048	OPS PHONE	97.72	
39440	05/16/11	61.02	002363	BATTERIES PLUS		40049	REPEATERS/OPS	305.35	
39441	05/16/11	5,670.45	001844	BRINKS INCORPORATED		39958	RPRS & MAINT/FAC	61.02	
						39955	APR 1200B SERVICE	1,867.20	
						39956	APR 1200B SERVICE	3,803.25	
39442	05/16/11	500.00	616	BROWN ARMSTRONG		40047	FY11 AUDIT	500.00	
39443	05/16/11	138.89	002189	BUS & EQUIPMENT		39957	REV VEH PARTS/PT	138.89	
39444	05/16/11	9,957.52	001124	CLEAN ENERGY		39974	LNG 4/28/11	9,957.52	
39445	05/16/11	311.79	002063	COSTCO		39972	OFFICE SUPPLY/OPS	249.55	
						39973	OFFICE SUPPLY/FIN	62.24	
39446	05/16/11	738,932.46	002814	CREATIVE BUS SALES, INC.		39959	AUTO FIRE SUPP SYS	100,374.66	
						39960	EL DORADO BUS/PT	53,213.15	
						39961	EL DORADO BUS/PT	53,213.15	
						39962	EL DORADO BUS/PT	53,213.15	
						39963	EL DORADO BUS/PT	53,213.15	
						39964	EL DORADO BUS/PT	53,213.15	
						39965	EL DORADO BUS/PT	53,213.15	
						39966	EL DORADO BUS/PT	53,213.15	
						39967	EL DORADO BUS/PT	53,213.15	
						39968	EL DORADO BUS/PT	53,213.15	
						39969	EL DORADO BUS/PT	53,213.15	
						39970	EL DORADO BUS/PT	53,213.15	
						39971	EL DORADO BUS/PT	53,213.15	
39447	05/16/11	8,914.67	085	DIXON & SON TIRE, INC.		39977	APR TIRES & TUBES/PT	375.89	
						39978	APR TIRES & TUBES/PT	136.43	
						39979	APR TIRES & TUBES/FL	2,933.76	
						39980	APR TIRES & TUBES/FL	1,013.22	
						39981	APR TIRES & TUBES/FL	2,864.62	
						39982	APR TIRES & TUBES/FL	222.00	
						39983	APR TIRES & TUBES/FL	1,368.75	
39448	05/16/11	106.57	001329	DOC AUTO LLC		39975	OUT RPR REV VEH/PT	35.00	
						39976	OUT RPR REV VEH/PT	71.57	
39449	05/16/11	500.00	002862	ECOLOGICAL CONCERNS INC.		39987	WATER DRAIN/APR MB	500.00	
39450	05/16/11	13,485.00	002916	EF ENTERPRISES	7	39984	INSPECTION SERVICES	13,485.00	
39451	05/16/11	2,320.00	432	EXPRESS EMPLOYMENT PROS		39985	TEMP/FAC W/E 4/10	1,160.00	
						39986	TEMP/FAC W/E 4/10	1,160.00	
39452	05/16/11	21.01	001172	FERGUSON ENTERPRISES INC.		39988	RPRS & MAINT/FAC	21.01	
39453	05/16/11	214.90	001302	GARDA CL WEST, INC.		39989	MAY ARMORED CAR SVC	214.00	
						39990	APR LIABILITY	0.90	
39454	05/16/11	670.33	001323	GOVDELIVERY, INC.		39991	APR 11 EMAIL SUBSCRIP	670.33	
39455	05/16/11	60.37	282	GRAINGER		39992	RPRS & MAINT/FAC	60.37	
39456	05/16/11	335.98	001097	GREENWASTE RECOVERY, INC.		40027	APR GARB/GRN VALLEY	18.02	
						40028	APR GARB/SVTC	228.26	
39457	05/16/11	552.50	002313	HARTSELL & OLIVIERI	7	40029	APR GARB/MT HERMON	89.70	
39458	05/16/11	72.27	510A	HASLER, INC.		39993	TRANSCRPTS/HR	552.50	
39459	05/16/11	50.00	880	LEXISNEXIS		40054	6/1-6/30 RENT/ADM	72.27	
39460	05/16/11	604.60	001305	MCMILLAN & SHUREEN LLP		40030	APR ACCESS CHARGES	50.00	
39461	05/16/11	841.25	764	MERCURY METALS	7	39995	LEGAL SVCS/RISK	604.60	
						39996	OUT RPR REV VEH/PT	650.00	
						39997	OUT RPR REV VEH/PT	63.75	

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39462	05/16/11	041	362.12	MISSION UNIFORM		39998	OUT RPR REV VEH/PT	127.50	
						40031	UNIF & LAUNDRY/FAC	63.93	
						40032	UNIF & LAUNDRY/PT	34.53	
						40033	UNIF & LAUNDRY/FL	4.18	
						40034	UNIF & LAUNDRY/FL	22.00	
						40035	UNIF & LAUNDRY/FL	59.25	
						40036	UNIF & LAUNDRY/FL	178.23	
39463	05/16/11	002951	11,187.84	MOORE & ASSOCIATES, INC.		39994	WATS TRANSIT PLAN ST	11,187.84	
39464	05/16/11	001063	5,392.66	NEW FLYER INDUSTRIES LIMITED		39999	REV VEH PARTS/FL	255.13	
						40000	REV VEH PARTS/FL	3,257.17	
						40037	REV VEH PARTS/FL	849.13	
						40038	REV VEH PARTS/FL	144.67	
						40039	REV VEH PARTS/FL	149.19	
						40040	REV VEH PARTS/FL	392.71	
						40041	REV VEH PARTS/FL	344.66	
39465	05/16/11	002952	20,171.72	OLYMPIAN	7	40001	APRIL FUEL/FLT	4,519.33	
						40002	4/16-4/30 FUEL/PT	15,630.38	
						40003	PROPANE/FLT	22.01	
39466	05/16/11	009	15,735.27	PACIFIC GAS & ELECTRIC		40005	3/29-4/28 1122 RVR	112.94	
						40006	3/29-4/27 115 DUB	14.44	
						40007	3/29-4/27 MMF	6,178.31	
						40008	3/29-4/27 115 DUB	8.80	
						40009	3/29-4/28 1200 RVR	1,125.20	
						40010	3/29-4/27 VERNON	4,474.78	
						40011	3/29-4/28 1217 RVR	68.45	
						40012	3/29-4/27 115 DUB	93.62	
						40013	3/29-4/29 1122 RVR	1,554.22	
						40042	4/1-5/2 PACIFIC	2,104.51	
39467	05/16/11	043	342.55	PALACE ART & OFFICE SUPPLY		40004	OFFICE SUPPLY/IT	257.27	
						40043	OFFICE SUPPLY/FIN	85.28	
39468	05/16/11	050	180.50	PITNEY BOWES INC.		40044	6/11-5/12 WEIGH PLAT	76.95	
						40045	6/11-5/12 EQUIP MAIN	103.55	
39469	05/16/11	061	571.30	REGISTER PAJARONIAN		40014	PUB NOT FISCAL EMERG	137.90	
						40015	PUB NOT RTE CHG E/S	433.40	
39470	05/16/11	001098	4,444.00	ROBERT HALF MANAGEMENT RESOURCE		40016	TEMP/ADM W/E 4/22	1,004.00	
						40017	TEMP/ADM W/E 4/29	1,004.00	
						40018	TEMP/FIN W/E 4/22 PA	1,218.00	
						40019	TEMP/FIN W/E 4/29 PA	1,218.00	
						40021	DIESEL 4/26/11	28,582.44	
39471	05/16/11	966	28,582.44	S. C. FUELS	0	40022	4/1-4/30 WC FUND	95,391.74	
39472	05/16/11	002917	95,391.74	SANTA CRUZ METRO TRANSIT DIST		40053	MAY 11 LEG SVCS	2,500.00	
39473	05/16/11	002267	2,500.00	SHAW / YODER / ANTWIH, INC.		40020	ADA RAMP 1217 RV REV	586.64	
39474	05/16/11	001232	586.64	SPECIALIZED AUTO AND		40023	REV VEH PARTS/FL	2,100.00	
39475	05/16/11	002943	2,100.00	THE DON CHAPIN COMPANY, INC.		40024	REV VEH PARTS/FL	1,363.44	
39476	05/16/11	001800	2,671.53	THERMO KING OF SALINAS, INC		40025	REV VEH PARTS/FL	71.38	
						40026	REV VEH PARTS/FL	1,236.71	
39477	05/16/11	057	5,912.49	U. S. BANK		40050	4246044555645971	28.00	
						40051	4246044555645971	89.00	
						40052	4246044555645971	2,527.69	
						40055	4246044555645971	-193.77	

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39478	05/16/11	323.19 436		WEST PAYMENT CENTER		40068	APR INFO CHARGES	323.19	
39479	05/12/11	22.75 002945		SANTA CRUZ COMMUNITY		40069	PROF SVCS 5/10/11/PT	22.75	
39480	05/23/11	84.83 001		AT&T		40126	REPEATER/OPS	84.83	
39481	05/23/11	98.98 876		ATCHISON, BARISONE, CONDOTTI &	7	40070	425 THRU 4/30	98.98	
39482	05/23/11	1,103.47 130		CITY OF WATSONVILLE UTILITIES		40106	4/1-5/2 WTC	1,103.47	
39483	05/23/11	10,754.52 001124		CLEAN ENERGY		40105	LANG 5/1/11	10,754.52	
39484	05/23/11	2,636.68 504		CUMMINS WEST, INC.		40071	REV VEH PARTS/FL	2,597.11	
39485	05/23/11	627.00 001501		D & G SANITATION		40127	EQUIP RENTAL/OPS	627.00	
39486	05/23/11	728.12 001000		DAIMLER BUSES N. AMERICA INC.		40077	REV VEH PARTS/FL	39.57	
39487	05/23/11	306.53 085		DIXON & SON TIRE, INC.		40111	APR TIRES & TUBES/PT	306.53	
39488	05/23/11	954.75 158		DLI TRUCK STRAPS, INC.		40128	STOKE STRAPS/OPS	954.75	
39489	05/23/11	237.06 001329		DOC AUTO LLC		40073	OUT RPR REV VEH/PT	83.74	
39490	05/23/11	220.00 002388		DOGHERRA'S	7	40074	OUT RPR REV VEH/PT	35.00	
39491	05/23/11	9,750.00 002916		EF ENTERPRISES	7	40075	OUT RPR REV VEH/PT	118.32	
39492	05/23/11	6,417.50 001492		EVERGREEN OIL INC.		40147	INSPECTION SVCS/OPS	9,750.00	
39493	05/23/11	2,756.00 432		EXPRESS EMPLOYMENT PROS		40079	HAZ WASTE DISP	1,843.25	
39494	05/23/11	73.96 959		FIRST ADVANTAGE CORPORATION		40080	HAZ WASTE DISP	4,574.25	
39495	05/23/11	135.00 002295		FIRST ALARM		40081	TEMP/FAC W/E 5/1	900.00	
39496	05/23/11	73,944.00 002123		GIRO, INC.		40082	TEMP/FAC W/E 5/1	928.00	
39497	05/23/11	490.83 282		GRAINGER		40112	EMPLOY EXAM/HR	73.96	
39498	05/23/11	216.81 001097		GREENWASTE RECOVERY, INC.		40113	APR 11 DISPATCH/PT	135.00	
39499	05/23/11	43.06 510A		HASLER, INC.		40129	HASTUS AMEND #4	73,944.00	
39500	05/23/11	26.41 166		HOSE SHOP, THE		40084	RPRS & MAINT/FAC	120.73	
						40085	PARTS & SUPPLY/FL	249.47	
						40086	RPRS & MAINT/FAC	120.63	
						40114	APR GARB/PT	216.81	
						40115	6/1-6/30 RENT/PT	43.06	
						40087	PARTS & SUPPLY/FL	3.41	
						40088	REV VEH PARTS/FL	23.00	

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39501	05/23/11	001209	391.31	IKON FINANCIAL SERVICES		40117	3/18-4/17/PT	391.31	
39502	05/23/11	85.41 215	85.41	IKON OFFICE SOLUTIONS		40118	RICOH AF 3035	85.41	
39503	05/23/11	002117	3,470.85	IULIANO	7	40116	115 DUBOIS RENT	3,470.85	
39504	05/23/11	110	2,905.16	JESSICA GROCERY STORE, INC.		40119	CUSTODIAL SERVICES	2,905.16	
39505	05/23/11	036	1,064.12	KELLY-MOORE PAINT CO., INC.		40089	RPRS & MAINT/FAC	1,064.12	
39506	05/23/11	167	253.13	KEYSTON BROTHERS		40120	OUT RPR REV VEH/PT	253.13	
39507	05/23/11	994	400.00	LA GANGA PUBLICATION		40146	DBE 2012-2014	400.00	
39508	05/23/11	801	866.50	LOUIS AND ASSOCIATES, INC.		40131	ROOF RPR/METRO	866.50	
39509	05/23/11	001119	1,710.38	MACRICH PARTNERSHIP LP	7	40121	CAPITOLA MALL RENT	1,710.38	
39510	05/23/11	001342	836.00	MCW ASSOCIATES, INC.		40122	APR 11 OUT RPR/PT	836.00	
39511	05/23/11	001063	7,625.06	NEW FLYER INDUSTRIES LIMITED		40090	REV VEH/SUPPLY/FL	4,312.49	
						40091	CR REV VEH PARTS/FL	-144.67	
						40092	REV VEH PARTS/FL	679.71	
						40093	REV VEH PARTS/FL	49.40	
						40094	REV VEH PARTS/FL	15.58	
						40095	REV VEH PARTS/FL	40.73	
						40096	REV VEH PARTS/FL	1,478.13	
						40097	REV VEH PARTS/FL	75.55	
						40098	REV VEH PARTS/FL	83.44	
						40099	REV VEH PARTS/FL	1,034.70	
39512	05/23/11	002721	1,491.01	NEXTEL COMMUNICATIONS		40123	4/4-5/3/PT	1,491.01	
39513	05/23/11	009	13.84	PACIFIC GAS & ELECTRIC		40124	4/7-5/6 SVTC	13.84	
39514	05/23/11	002947	1,676.00	PEDALERS EXPRESS		40100	MAR 11 MAIL P/U	838.00	
						40101	APR 11 MAIL P/U	838.00	
39515	05/23/11	481	48.50	PIED PIPER EXTERMINATORS, INC.	0	40132	APR PEST CTRL	48.50	
39516	05/23/11	149	2,403.37	SANTA CRUZ SENTINEL		40133	BIRD ABATEMENT	178.80	
						40134	BRAKE LATHER	181.78	
						40135	FTA SECTION 5307	192.21	
						40136	LANE 4 AWNING	187.74	
						40137	PERIMETER FENCE	181.78	
						40138	SOLAR BUS LIGHTS	181.78	
						40139	NATURAL GAS	175.82	
						40140	EXCESS WC	178.80	
						40141	DBE 2012-2014	227.97	
						40142	DBE 2012-2014 SP	263.73	
						40143	RTE CHANGES	452.96	
39517	05/23/11	001328	357.97	SMALL BUSINESS EXCHANGE		40144	DBE 2012-2014	357.97	
39518	05/23/11	001075	12,461.74	SOQUEL III ASSOCIATES	7	40125	RESEARCH PARK RENT	12,461.74	
39519	05/23/11	001232	93.26	SPECIALIZED AUTO AND		40102	OUT RPR REV VEH/PT	93.26	
39520	05/23/11	002943	7,356.00	THE DON CHAPIN COMPANY, INC.		40103	SEWER RPR/OPS	7,356.00	
39521	05/23/11	946	10.96	UNITED SITE SERVICES		40145	4/27-5/24 RENTAL	10.96	
39522	05/23/11	002829	935.25	VALLEY POWER SYSTEMS, INC.		40104	REV VEH PARTS/FL	935.25	
39523	05/19/11	002945	22.75	SANTA CRUZ COMMUNITY		40148	PROF SVCS 5/17/11/PT	22.75	
39524	05/30/11	002876	1,221.59	AA AUTO COLLISION CENTER		40233	OUT RPR REV VEH/PT	1,221.59	
39525	05/30/11	020	886.61	ADT SECURITY SERVICES INC.		40150	JUNE ALARMS	104.23	
						40151	JUNE ALARMS	93.24	
						40152	JUNE ALARMS	51.94	
						40153	JUNE ALARMS	47.53	
						40154	JUNE ALARMS	71.74	
						40155	JUNE ALARMS	68.89	

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39526	05/30/11	17.28 294	ANDY'S AUTO SUPPLY	0	40156	6/1-8/31 ALARMS	449.04		
39527	05/30/11	1,048.08 001312	ANTHEM BLUE CROSS		40149	PARTS & SUPPLY/FL	17.28		
39528	05/30/11	782.94 002689	B & B SMALL ENGINE		40235	JUNE 11 PERS CHOICE	1,048.08		
					40157	TRIMMER RPR	132.57		
					40158	RPRS & MAINT/FAC	72.73		
					40159	SMALL TOOLS/FAC	577.64		
39529	05/30/11	67.55 M033	BAILEY, NEIL	0	40177	JUNE 11 RET SUPP	67.55		
39530	05/30/11	534,156.78 502	CA PUBLIC EMPLOYEES'		40234	JUNE 11 MEDICAL	534,156.78		
39531	05/30/11	67.55 M022	CAPELLA, KATHLEEN	0	40189	JUNE 11 RET SUPP	67.55		
39532	05/30/11	29,181.91 001124	CLEAN ENERGY		40162	LNG 5/4/11	9,051.84		
					40236	LNG 5/10/11	9,567.61		
					40237	LNG 5/13/11	10,562.46		
39533	05/30/11	1,609.52 075	COAST PAPER & SUPPLY INC.		40160	CLEAN SUPPLY/FAC	317.07		
39534	05/30/11	7,650.00 002958	COATS CONSTRUCTION COMPANY	7	40161	CLEAN SUPPLY/FAC	1,292.45		
39535	05/30/11	645.79 504	CUMMINS WEST, INC.		40163	HVAC INSTALL/MTRO GH	7,650.00		
					40239	OUT RPR #2804	44.79		
39536	05/30/11	33.78 M039	DAVILLA, ANA MARIA	0	40178	JUNE 11 RET SUPP	601.00		
39537	05/30/11	1,149.75 480	DIESEL MARINE ELECTRIC, INC.		40240	REV VEH PARTS/FL	33.78		
39538	05/30/11	10,193.17 085	DIXON & SON TIRE, INC.		40168	MAY TIRES & TUBES/FL	1,149.75		
					40169	MAY TIRES & TUBES/FL	2,814.42		
					40170	MAY TIRES & TUBES/FL	1,438.30		
					40171	MAY TIRES & TUBES/FL	1,326.85		
					40172	MAY TIRES & TUBES/FL	398.57		
					40173	MAY TIRES & TUBES/FL	2,178.14		
					40174	MAY TIRES & TUBES/FL	106.50		
					40175	MAY TIRES & TUBES/FL	444.01		
					40176	MAY TIRES & TUBES/FL	993.14		
39539	05/30/11	249.07 001329	DOC AUTO LLC		40164	OUT RPR REV VEH/PT	493.24		
39540	05/30/11	530.00 916	DOCTORS ON DUTY MEDICAL CLINIC		40165	OUT RPR REV VEH/PT	35.00		
					40241	EMPLOY EXAM	214.07		
					40242	EMPLOY EXAM	30.00		
					40243	EMPLOY EXAM	30.00		
					40244	EMPLOY EXAM	35.00		
					40245	EMPLOY EXAM	35.00		
					40246	EMPLOY EXAM	30.00		
					40247	EMPLOY EXAM	35.00		
					40248	EMPLOY EXAM	120.00		
					40249	EMPLOY EXAM	30.00		
					40250	EMPLOY EXAM	30.00		
					40251	EMPLOY EXAM	30.00		
					40252	EMPLOY EXAM	30.00		
					40253	EMPLOY EXAM	30.00		
					40254	EMPLOY EXAM	30.00		
39541	05/30/11	181.50 002388	DOGHERRA'S	7	40166	OUT RPR REV VEH/PT	66.50		
39542	05/30/11	91.56 002307	EWING IRRIGATION PRODUCTS		40167	OUT RPR REV VEH/PT	115.00		
39543	05/30/11	2,756.00 432	EXPRESS EMPLOYMENT PROS		40197	RPRS & MAINT/FAC	91.56		
					40255	TEMP/FAC W/E 5/8	900.00		
					40256	TEMP/FAC W/E 5/8	928.00		
					40257	TEMP/FAC W/E 5/8	928.00		

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39544	05/30/11	57.15 001172	FERGUSON ENTERPRISES INC.	40198	RPRS & MAINT/FAC	57.15			
39545	05/30/11	718.24 002962	FIS	40279	INTERCHANGE FEES	718.24			
39546	05/30/11	33.78 M040	GARBEZ, LINDA	0	JUNE 11 RET SUPP	33.78			
39547	05/30/11	33.78 M100	GARCIA, HELEN	0	JUNE 11 RET SUPP	33.78			
39548	05/30/11	5.00 001199	GHAHGOZLOO, ALI	40288	CHANGE FUND	5.00			
39549	05/30/11	960.00 002123	GIRO, INC.	40280	HASTUS AMEND #5	960.00			
39550	05/30/11	67.55 M041	GOUVEIA, ROBERT	40181	JUNE 11 RET SUPP	67.55			
39551	05/30/11	98.69 282	GRAINGER	40199	RPRS & MAINT/FAC	62.42			
39552	05/30/11	417.41 546	GRANITEROCK COMPANY	40200	RPRS & MAINT/FAC	36.27			
39553	05/30/11	87.87 M081	HALL, JAMES	40201	RPRS & MAINT/FAC	417.41			
39554	05/30/11	409.26 001209	IKON FINANCIAL SERVICES	40182	JUNE 11 RET SUPP	87.87			
39555	05/30/11	218.00 215	IKON OFFICE SOLUTIONS	40259	4/18-5/17/PT	409.26			
39556	05/30/11	229.03 M061	KAMEDA, TERRY	40258	STAPLES/PT	218.00			
39557	05/30/11	643.22 167	KEYSTON BROTHERS	40190	JUNE 11 RET SUPP	229.03			VOIDED
39558	05/30/11	1,104.00 852	LAW OFFICES OF MARIE F. SANG	40260	OUT RPR REV VEH/PT	643.22			
39559	05/30/11	760.07 001145	MANAGED HEALTH NETWORK	40205	WORK COMP FEE/FAC	240.00			
39560	05/30/11	2,420.65 001063	NEW FLYER INDUSTRIES LIMITED	40206	WORK COMP FEE/PT	560.00			
39561	05/30/11	2,404.51 002950	NEW HAVEN MOVING EQUIPMENT	40207	JUNE 11 EAP	760.07			
39562	05/30/11	33.78 M050	O'MARA, KATHLEEN	40208	REV VEH PARTS/FL	283.82			
39563	05/30/11	16,008.00 002952	OLYMPIAN	40209	REV VEH PARTS/FL	577.24			
39564	05/30/11	3,486.99 009	PACIFIC GAS & ELECTRIC	40210	REV VEH PARTS/FL	22.09			
39565	05/30/11	252.22 M057	PARHAM, WALLACE	40211	REV VEH PARTS/FL	276.98			
39566	05/30/11	33.78 M109	PEREZ, CHERYL	40261	REV VEH PARTS/FL	1,260.52			
39567	05/30/11	177.45 M064	PETERS, TERRIE	40283	STOKE STRAPS/OPS	2,404.51			
39568	05/30/11	33.78 M070	PICARELLA, FRANCIS	40183	JUNE 11 RET SUPP	33.78			
39569	05/30/11	252.22 M058	POTEETE, BEVERLY	40262	PROPANE/FLT	30.09			
39570	05/30/11	171.12 107A	PROBUILD	40263	5/1-5/15 FUEL/FL	3,388.33			
39571	05/30/11	2,222.00 001098	ROBERT HALF MANAGEMENT RESOURCE	40289	5/1-5/15 FUEL/PT	12,589.58			
39572	05/30/11	67.55 M085	ROSSI, DENISE	40216	3/26-5/6 SVTC	2,466.02			
39573	05/30/11	33.78 M030	ROWE, RUBY	40264	4/12-5/11 RES PARK	1,020.97			
39574	05/30/11	29,026.21 966	S.C. FUELS	40191	JUNE 11 RET SUPP	252.22			
39575	05/30/11	293.93 135	SANTA CRUZ AUTO PARTS, INC.	40184	JUNE 11 RET SUPP	33.78			
				40192	JUNE 11 RET SUPP	177.45			
				40193	JUNE 11 RET SUPP	33.78			
				40194	JUNE 11 RET SUPP	252.22			
				40212	PARTS & SUPPLY/FL	32.40			
				40213	RPRS & MAINT/FAC	21.66			
				40214	RPRS & MAINT/FAC	44.30			
				40215	RPRS & MAINT/FAC	69.94			
				40281	CR RPRS & MAINT/FAC	-16.43			
				40282	RPRS & MAINT/FAC	19.25			
				40217	TEMP/FIN W/E 5/6 PA	1,218.00			
				40218	TEMP/ADM W/E 5/6	1,004.00			
				40185	JUNE 11 RET SUPP	67.55			
				40186	JUNE 11 RET SUPP	33.78			
				40229	DIESEL 5/6/11	29,026.21			
				40219	REV VEH PARTS/PT	142.09			
				40220	REV VEH PARTS/FL	36.07			
				40221	REV VEH PARTS/FL	103.81			

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39576	05/30/11	4,016.90 973	SANTA CRUZ DODGE		40222	REV VEH PARTS/FL	11.96		
					40265	WHEEL, ROTOR, PADS/PT	1,950.85		
					40266	ROTOR, WHEEL/PT	-115.19		
					40267	AC WHEELS/PT	2,181.24		
39577	05/30/11	61,385.90 002917	SANTA CRUZ METRO TRANSIT DIST		40223	5/1-5/31 WC FUND	61,385.90		
39578	05/30/11	8,627.50 079	SANTA CRUZ MUNICIPAL UTILITIES		40268	4/13-5/12 MMF	1,239.60		
					40269	BUS STOP BINS	502.56		
					40270	4/13-5/12 MMF	48.53		
					40271	4/13-5/12 VERNON	52.99		
					40272	4/13-5/12 VERNON	443.21		
					40273	4/13-5/12 1200A RVR	2,623.21		
					40274	4/13-5/12 1200B RVR	862.84		
					40275	4/13-5/12 PACIFIC	88.51		
					40276	4/13-5/12 PACIFIC	2,659.51		
					40284	4/13-5/9 1217 RVR-FN	106.54		
39579	05/30/11	2,885.93 957	SECURITY SHORING & STEEL PLT		40230	PLATE RENT 4/9-5/8	132.00		
					40231	STEEL PLATE/RVR	2,753.93		
39580	05/30/11	160.87 M010	SHORT, SLOAN		40195	JUNE 11 RET SUPP	160.87		
39581	05/30/11	722.48 001232	SPECIALIZED AUTO AND		40224	OUT RPR REV VEH/PT	162.31		
					40225	OUT RPR REV VEH/PT	120.00		
					40226	OUT RPR REV VEH/PT	251.45		
					40227	OUT RPR REV VEH/PT	93.26		
					40228	OUT RPR REV VEH/PT	95.46		
39582	05/30/11	33.78 M086	TOLINE, DONALD		40187	JUNE 11 RET SUPP	33.78		
39583	05/30/11	67.03 007	UNITED PARCEL SERVICE		40277	FRT OUT/FLT	67.03		
39584	05/30/11	528.00 946	UNITED SITE SERVICES		40285	FENCE RENTAL/METRO	528.00		
39585	05/30/11	2,000.00 002873	USPS-HASLER		40290	POSTAGE/PT	2,000.00		
39586	05/30/11	3,570.62 002829	VALLEY POWER SYSTEMS, INC.		40287	REV VEH/DRIVELINE AS	3,570.62		
39587	05/30/11	90.02 434	VERIZON WIRELESS		40278	PC CARDS/ADMIN	90.02		
39588	05/30/11	11,165.00 001043	VISION SERVICE PLAN		40286	JUNE 11 VSP	11,165.00		
39589	05/30/11	229.03 M076	VONWAL, YVETTE		40196	JUNE 11 RET SUPP	229.03		
39590	05/30/11	913.23 001506	WESTERN STATES OIL CO., INC.		40232	FUEL/FLT	913.23		
39591	05/30/11	33.78 M088	YAGL, RANDY		40188	JUNE 11 RET SUPP	33.78		
39592	05/26/11	1,740.00 E645	OLANDER, JOY		40291	EDUCATION EXP	1,740.00		
39593	05/26/11	22.75 002945	SANTA CRUZ COMMUNITY		40292	PROF SVCS 5/24/11/PT	22.75		
TOTAL		2,526,897.45	ACCOUNTS PAYABLE			TOTAL CHECKS	293	2,526,897.45	

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011  
**TO:** Board of Directors  
**FROM:** Angela Aitken, Finance Manager and Acting Assistant General Manager  
**SUBJECT: MONTHLY BUDGET STATUS REPORTS FOR MAY 2011 AND APPROVAL OF BUDGET TRANSFERS**

## I. RECOMMENDED ACTION

**That the Board of Directors accept and file the monthly budget status reports for May 2011 and approve the budget transfers for May 2011.**

## II. SUMMARY OF ISSUES

- **Operating Revenues** for the month of May 2011 were \$195K or 10 % over the amount of revenue expected for May 2011.
- **Consolidated Operating Expenses** for the month of May 2011 were \$526 or 0 % under budget for the month of May 2011.
- **Capital Budget** spending year to date through May 2011 was \$10,150K or 72 % of the Capital budget.

## III. DISCUSSION

An analysis of Santa Cruz METRO's budget status is prepared monthly in order to apprise the Board of Directors of Santa Cruz METRO's actual revenues, expenses and capital in relation to the adopted operating and capital budgets for the fiscal year. The attached monthly revenue, expense and capital reports represent the status of Santa Cruz METRO's FY11 operating and capital budgets versus actual expenditures for the month.

The fiscal year has elapsed **92%**.

**A. Operating Revenue**

For the month of May 2011 Operating Revenues were \$195K or 10 % over the amount of revenue expected for May 2011. Revenue variances are explained in the notes at the end of the revenue report.

**B. Operating Expense by Department**

Total Operating Expenses by Department for the month of May 2011 were \$526 or 0 % under budget; 3 % over where we were in FY10.

**C. Consolidated Operating Expenses**

Consolidated Operating Expenses for the month of May 2011 were \$526 or 0 % under budget. Further explanation of the accounts is contained in the notes following the report.

**D. Capital Budget**

Capital Budget spending year to date through May 2011 was \$10,150K or 72 % of the Capital budget. Of this, \$619K or 31 % has been spent on the MetroBase Maintenance Facility project, \$2,348K or 98 % has been spent on the Smartcard Farebox System project, \$1,534K or 88 % has been spent on the Purchase of 27 ParaCruz Vehicles, and \$2,114K or 102 % has been spent on the Purchase of 425 Front Street. The 425 Front Street project is currently over budget by 2 % due to unbudgeted invoices paid to the Department of Toxic Substances Control (DTSC) and Weber Hayes.

**IV. FINANCIAL CONSIDERATIONS**

Due to the severe economic downturn and the resulting significant decline in revenue, staff has implemented cost - cutting strategies and continue to diligently looking at different scenarios and options in order to close the projected budget gap.

Approval of the budget transfers will increase some line item expenses and decrease others. Overall, the changes are expense-neutral.

- Attachment A:** FY11 Operating Revenue for the month ending – 05/31/11
- Attachment B:** FY11 Operating Expenses by Department for the month ending – 05/31/11
- Attachment C:** FY11 Consolidated Operating Expenses for the month ending – 05/31/11
- Attachment D:** FY11 Capital Budget Reports for the month ending – 05/31/11
- Attachment E:** FY11 Budget Transfers for the month ending – 05/31/11

Prepared by: Kristina Mihaylova, Financial Analyst

Date Prepared: July 13, 2011



**FY11**  
**Operating Revenue**  
**For the month ending - May 31, 2011**

**SANTA CRUZ METRO**

Year to Date

YTD Year Over Year Comparison  
 Actual

Revenue Source	Actual	Budget	\$ Var	% Var	Notes	Actual	Budget	\$ Var	% Var	FY11	FY10	\$ Var	% Var
Passenger Fares	\$ 283,742	\$ 250,207	\$ 33,535	13%		\$ 3,114,745	\$ 2,814,828	\$ 299,917	11%	\$ 3,114,745	\$ 2,915,633	\$ 199,113	7%
Paratransit Fares	\$ 23,637	\$ 20,195	\$ 3,442	17%		\$ 224,561	\$ 224,751	\$ (190)	0%	\$ 224,561	\$ 218,311	\$ 6,250	3%
Special Transit Fares	\$ 396,300	\$ 353,927	\$ 42,373	12%		\$ 3,277,564	\$ 3,048,868	\$ 228,695	8%	\$ 3,277,564	\$ 3,273,062	\$ 4,502	0%
Highway 17 Fares	\$ 121,804	\$ 111,446	\$ 10,357	9%		\$ 1,070,265	\$ 1,116,082	\$ (45,817)	-4%	\$ 1,070,265	\$ 993,323	\$ 76,942	8%
Highway 17 Payments	\$ 20,197	\$ 30,923	\$ (10,726)	-35%		\$ 346,944	\$ 393,177	\$ (46,234)	-12%	\$ 346,944	\$ 386,178	\$ (39,235)	-10%
<b>Subtotal Passenger Revenue</b>	<b>\$ 845,680</b>	<b>\$ 766,698</b>	<b>\$ 78,981</b>	<b>10%</b>	<b>1</b>	<b>\$ 8,034,079</b>	<b>\$ 7,597,707</b>	<b>\$ 436,372</b>	<b>6%</b>	<b>\$ 8,034,079</b>	<b>\$ 7,786,508</b>	<b>\$ 247,571</b>	<b>3%</b>
Commissions	\$ 898	\$ 458	\$ 440	96%		\$ 4,180	\$ 5,042	\$ (862)	-17%	\$ 4,180	\$ 5,073	\$ (893)	-18%
Advertising Income	\$ 24,311	\$ 17,917	\$ 6,394	36%	<b>2</b>	\$ 205,200	\$ 197,083	\$ 8,117	4%	\$ 205,200	\$ 221,142	\$ (15,942)	-7%
Rent Income - SC Pacific Station	\$ 7,056	\$ 7,648	\$ (592)	-8%		\$ 77,615	\$ 84,126	\$ (6,512)	-8%	\$ 77,615	\$ 83,820	\$ (6,206)	-7%
Rent Income - Watsonville TC	\$ 3,698	\$ 2,867	\$ 831	29%		\$ 38,375	\$ 31,532	\$ 6,842	22%	\$ 38,375	\$ 31,826	\$ 6,549	21%
Rent Income - General	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Interest Income	\$ 9,974	\$ 4,813	\$ 5,162	107%	<b>3</b>	\$ 122,492	\$ 52,938	\$ 69,555	131%	\$ 122,492	\$ 177,119	\$ (54,627)	-31%
Other Non-Transp Revenue	\$ 9,677	\$ 667	\$ 9,010	1351%	<b>4</b>	\$ 37,591	\$ 7,333	\$ 30,258	413%	\$ 37,591	\$ 7,289	\$ 30,302	416%
Sales Tax Revenue	\$ 1,283,200	\$ 1,185,729	\$ 97,471	8%	<b>5</b>	\$ 13,595,046	\$ 12,742,031	\$ 853,015	7%	\$ 13,595,046	\$ 12,905,494	\$ 689,553	5%
Transp Dev Act (TDA) - Op Asst	\$ -	\$ -	\$ -	0%		\$ 3,749,032	\$ 3,730,859	\$ 18,173	0%	\$ 3,749,032	\$ 5,001,737	\$ (1,252,706)	-25%
FTA Sec 5307 - Op Asst	\$ -	\$ -	\$ -	0%		\$ 3,696,155	\$ 3,696,155	\$ -	0%	\$ 3,696,155	\$ 3,645,442	\$ 50,713	1%
FTA Sec 5311 - Rural Op Asst	\$ -	\$ -	\$ -	0%		\$ 156,618	\$ 170,894	\$ (14,276)	-8%	\$ 156,618	\$ 170,894	\$ (14,276)	-8%
Sec 5303 - AMBAG Funding	\$ -	\$ 2,917	\$ (2,917)	-100%		\$ 11,009	\$ 32,084	\$ (21,075)	-66%	\$ 11,009	\$ 4,351	\$ 6,658	153%
FTA Sec 5317 - Op Assistance	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
<b>Subtotal Other Revenue</b>	<b>\$ 1,338,814</b>	<b>\$ 1,223,014</b>	<b>\$ 115,800</b>	<b>9%</b>		<b>\$ 21,693,313</b>	<b>\$ 20,750,077</b>	<b>\$ 943,236</b>	<b>5%</b>	<b>\$ 21,693,313</b>	<b>\$ 22,254,187</b>	<b>\$ (560,874)</b>	<b>-3%</b>
<b>Subtotal Operating Revenue</b>	<b>\$ 2,184,493</b>	<b>\$ 1,989,712</b>	<b>\$ 194,781</b>	<b>10%</b>		<b>\$ 29,727,392</b>	<b>\$ 28,347,784</b>	<b>\$ 1,379,608</b>	<b>5%</b>	<b>\$ 29,727,392</b>	<b>\$ 30,040,695</b>	<b>\$ (313,303)</b>	<b>-1%</b>
<b>Total Operating Expenses</b>	<b>\$ 3,137,891</b>					<b>\$ 33,142,814</b>				<b>\$ 33,142,814</b>			
<b>Variance</b>	<b>\$ (953,398)</b>					<b>\$ (3,415,422)</b>				<b>\$ (3,415,422)</b>			
<b>Extraordinary/Non-Opripg Revenue</b>													
FTA Sec 5309 - ARRA Opripg	\$ -	\$ -	\$ -	0%		\$ 270,000	\$ 270,000	\$ -	0%	\$ 270,000	\$ 205,000	\$ 65,000	32%
STA - Op Assistance	\$ -	\$ -	\$ -	0%		\$ 2,801,550	\$ 2,800,000	\$ 1,550	0%	\$ 2,801,550	\$ -	\$ 2,801,550	100%
STIC - Op Assistance	\$ -	\$ -	\$ -	0%		\$ 1,202,159	\$ 1,202,159	\$ -	0%	\$ 1,202,159	\$ -	\$ 1,202,159	100%
Fuel Tax Credit	\$ -	\$ -	\$ -	0%		\$ 536,438	\$ -	\$ 536,438	100%	\$ 536,438	\$ -	\$ 536,438	100%
<b>Subtotal Extraordinary/Non-Opripg Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>		<b>\$ 4,810,147</b>	<b>\$ 4,272,159</b>	<b>\$ 537,988</b>	<b>13%</b>	<b>\$ 4,810,147</b>	<b>\$ 205,000</b>	<b>\$ 4,605,147</b>	<b>2246%</b>
<b>Transfers from Reserves</b>													
Transfer (to)/from Capital Reserves	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Transfer (to)/from Cash Flow Res	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Transfer (to)/from W/C Reserve	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Transfer (to)/from Liab Ins Res	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
Carryover from Previous Year	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
<b>Subtotal Transfers from Reserves</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>
<b>Total Revenue</b>	<b>\$ 2,184,493</b>	<b>\$ 1,989,712</b>	<b>\$ 194,781</b>	<b>10%</b>		<b>\$ 34,537,539</b>	<b>\$ 32,619,943</b>	<b>\$ 1,917,596</b>	<b>6%</b>	<b>\$ 34,537,539</b>	<b>\$ 30,245,695</b>	<b>\$ 4,291,844</b>	<b>14%</b>
<b>Total Operating Expenses</b>	<b>\$ 3,137,891</b>					<b>\$ 33,142,814</b>				<b>\$ 33,142,814</b>			
<b>Variance</b>	<b>\$ (953,398)</b>					<b>\$ 1,394,725</b>				<b>\$ 1,394,725</b>			



**FY11**  
**Operating Revenue**  
**For the month ending - May 31, 2011**

Revenue Source	Actual			Budget			Year to Date			YTD Year Over Year Comparison		
	Actual	Budget	% Var	Actual	Budget	% Var	FY11	FY10	\$ Var	% Var		

**Current Period Notes:**

- 1) **Passenger Revenue** is over budget due to an increase in ridership.
- 2) **Advertising Income** is over budget due to more advertising than expected in May 2011.
- 3) **Interest Income** is over budget due to revenue budgeted using County Treasury estimates, while a higher interest rate was actually paid.
- 4) **Other Non-Transp Revenue** is over budget due to gain on the sale of the revenue and non-revenue vehicles in May 2011.
- 5) **Sales Tax Revenue** is over budget for the month due to higher than anticipated receipts in May 2011.

# Attachment B

## FY11 Operating Expenses by Department For the month ending - May 31, 2011



Departmental Personnel Expenses	Current Period			Year to Date			YTD Year Over Year Comparison				
	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var	FY11	FY10	\$ Var	% Var
								Actual			
700 - SCCIC	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
1100 - Administration	\$ 28,325	\$ 29,836	(1,511)	\$ 422,529	\$ 445,732	\$ (23,202)	-5%	\$ 422,529	\$ 618,045	\$ (195,515)	-32%
1200 - Finance	\$ 91,308	\$ 92,920	\$ (1,612)	\$ 1,104,101	\$ 1,158,300	\$ (54,199)	-5%	\$ 1,104,101	\$ 969,334	\$ 134,768	14%
1300 - Customer Service	\$ 41,062	\$ 39,863	\$ 1,189	\$ 445,161	\$ 450,497	\$ (5,336)	-1%	\$ 445,161	\$ 341,780	\$ 103,381	30%
1400 - Human Resources	\$ 45,702	\$ 44,237	\$ 1,465	\$ 496,082	\$ 486,622	\$ 9,460	2%	\$ 496,082	\$ 472,572	\$ 23,510	5%
1500 - Information Technology	\$ 57,206	\$ 56,850	\$ 355	\$ 521,863	\$ 524,040	\$ (2,177)	0%	\$ 521,863	\$ 475,723	\$ 46,140	10%
1700 - District Counsel	\$ 41,118	\$ 40,677	\$ 441	\$ 456,730	\$ 447,454	\$ 9,276	2%	\$ 456,730	\$ 437,860	\$ 18,870	4%
1800 - Risk Management	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
2200 - Facilities Maintenance	\$ 77,888	\$ 70,950	\$ 6,938	\$ 813,434	\$ 834,985	\$ (21,551)	-3%	\$ 813,434	\$ 858,570	\$ (45,136)	-5%
3100 - Paratransit Program	\$ 332,523	\$ 302,053	\$ 30,470	\$ 3,241,939	\$ 3,320,077	\$ (78,138)	-2%	\$ 3,241,939	\$ 2,859,464	\$ 382,475	13%
3200 - Operations	\$ 150,082	\$ 169,420	\$ (19,338)	\$ 1,855,934	\$ 1,871,059	\$ (15,125)	-1%	\$ 1,855,934	\$ 1,859,062	\$ (3,128)	0%
3300 - Bus Operators	\$ 1,187,854	\$ 1,103,754	\$ 84,101	\$ 12,354,661	\$ 12,340,849	\$ 13,811	0%	\$ 12,354,661	\$ 12,229,427	\$ 125,233	1%
4100 - Fleet Maintenance	\$ 278,299	\$ 274,174	\$ 4,125	\$ 3,019,021	\$ 3,032,183	\$ (13,162)	0%	\$ 3,019,021	\$ 3,262,427	\$ (243,405)	-7%
9001 - Cobra Benefits	\$ (420)	\$ -	\$ (420)	\$ (946)	\$ -	\$ (946)	100%	\$ (946)	\$ 6,288	\$ (7,234)	-115%
9005 - Retired Employee Benefits	\$ 182,467	\$ 135,108	\$ 47,359	\$ 1,829,474	\$ 1,619,340	\$ 210,134	13%	\$ 1,829,474	\$ 1,514,660	\$ 314,814	21%
9014 - Operating Grants	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
110020 - Operating Grants	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
100 - New Flyer Parts Credit	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
<b>Subtotal Personnel Expenses</b>	\$ 2,513,406	\$ 2,359,842	\$ 153,564	\$ 26,559,984	\$ 26,531,138	\$ 28,846	0%	\$ 26,559,984	\$ 25,905,210	\$ 654,773	3%

Departmental Non-Personnel Expenses	Current Period			Year to Date			YTD Year Over Year Comparison				
	Budget	\$ Var	% Var	Actual	Budget	\$ Var	% Var	FY11	FY10	\$ Var	% Var
								Actual			
700 - SCCIC	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
1100 - Administration	\$ 21,261	\$ 40,161	\$ (18,900)	\$ 270	\$ 300	\$ (30)	-10%	\$ 270	\$ 240	\$ 30	13%
1200 - Finance	\$ 64,656	\$ 70,021	\$ (5,364)	\$ 793,675	\$ 932,080	\$ (138,405)	-15%	\$ 793,675	\$ 876,798	\$ (83,124)	-9%
1300 - Customer Service	\$ 11,401	\$ 6,608	\$ 4,793	\$ 58,104	\$ 90,292	\$ (32,187)	-36%	\$ 58,104	\$ 72,825	\$ (14,721)	-20%
1400 - Human Resources	\$ 1,555	\$ 7,560	\$ (6,006)	\$ 18,755	\$ 63,163	\$ (44,408)	-70%	\$ 18,755	\$ 60,816	\$ (42,061)	-69%
1500 - Information Technology	\$ 6,521	\$ 16,022	\$ (9,501)	\$ 107,715	\$ 176,245	\$ (68,529)	-39%	\$ 107,715	\$ 156,673	\$ (48,958)	-31%
1700 - District Counsel	\$ 1,145	\$ 1,658	\$ (513)	\$ 12,038	\$ 18,242	\$ (6,203)	-34%	\$ 12,038	\$ 13,501	\$ (1,463)	-11%
1800 - Risk Management	\$ 1,205	\$ 18,697	\$ (17,492)	\$ 230,577	\$ 231,307	\$ (730)	0%	\$ 230,577	\$ 79,572	\$ 151,005	190%
2200 - Facilities Maintenance	\$ 92,150	\$ 125,457	\$ (33,307)	\$ 1,161,255	\$ 1,264,773	\$ (103,518)	-8%	\$ 1,161,255	\$ 1,421,229	\$ (259,975)	-18%
3100 - Paratransit Program	\$ 85,945	\$ 140,388	\$ (54,442)	\$ 766,325	\$ 973,565	\$ (207,240)	-21%	\$ 766,325	\$ 666,128	\$ 100,197	15%
3200 - Operations	\$ 34,072	\$ 38,503	\$ (4,431)	\$ 423,510	\$ 464,288	\$ (40,778)	-9%	\$ 423,510	\$ 448,770	\$ (25,260)	-6%
3300 - Bus Operators	\$ -	\$ 417	\$ (417)	\$ 4,355	\$ 4,583	\$ (229)	-5%	\$ 4,355	\$ 4,574	\$ (219)	-5%
4100 - Fleet Maintenance	\$ 304,574	\$ 313,083	\$ (8,509)	\$ 2,724,276	\$ 2,903,829	\$ (179,554)	-6%	\$ 2,724,276	\$ 2,161,357	\$ 562,919	26%
9001 - Cobra Benefits	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ (4,935)	\$ 4,935	-100%
9005 - Retired Employee Benefits	\$ (0)	\$ -	\$ (0)	\$ (0)	\$ -	\$ (0)	100%	\$ (0)	\$ -	\$ (0)	100%
9014 - Operating Grants	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
110020 - Operating Grants	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
100 - New Flyer Parts Credit	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
<b>Subtotal Non-Personnel Expenses</b>	\$ 624,484	\$ 778,575	\$ (154,091)	\$ 6,582,829	\$ 7,552,865	\$ (970,036)	-13%	\$ 6,582,829	\$ 6,194,474	\$ 388,355	6%

## FY11 Operating Expenses by Department For the month ending - May 31, 2011



Current Period

**SANTA CRUZ METRO**

	Current Period			Year to Date			YTD Year Over Year Comparison		
	Budget	Actual	% Var	Budget	Actual	% Var	FY10	FY11	% Var
<b>Total Departmental Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 270</b>	<b>\$ 270</b>	<b>0%</b>	<b>\$ 270</b>	<b>\$ 270</b>	<b>0%</b>
700 - SCCIC	\$ -	\$ -	0%	\$ 270	\$ 270	0%	\$ 240	\$ 30	13%
1100 - Administration	\$ 49,587	\$ 69,997	-29%	\$ 704,504	\$ 704,504	-20%	\$ 854,970	\$ (150,466)	-18%
1200 - Finance	\$ 155,964	\$ 162,940	-4%	\$ 1,897,776	\$ 1,897,776	-9%	\$ 1,846,132	\$ 51,644	3%
1300 - Customer Service	\$ 52,453	\$ 46,471	13%	\$ 503,265	\$ 503,265	-7%	\$ 414,605	\$ 88,660	21%
1400 - Human Resources	\$ 47,256	\$ 51,797	-9%	\$ 514,837	\$ 514,837	-6%	\$ 533,388	\$ (18,551)	-3%
1500 - Information Technology	\$ 63,726	\$ 72,873	-13%	\$ 700,284	\$ 629,578	-10%	\$ 632,396	\$ (2,818)	0%
1700 - District Counsel	\$ 42,263	\$ 42,336	(72)	\$ 468,768	\$ 468,768	3,073	\$ 451,361	\$ 17,407	4%
1800 - Risk Management	\$ 1,205	\$ 18,697	(17,492)	\$ 230,577	\$ 230,577	(730)	\$ 79,572	\$ 151,005	190%
2200 - Facilities Maintenance	\$ 170,039	\$ 196,407	(26,369)	\$ 1,974,689	\$ 1,974,689	-6%	\$ 2,279,799	\$ (305,110)	-13%
3100 - Paratransit Program	\$ 418,469	\$ 442,441	(23,972)	\$ 4,008,264	\$ 4,008,264	-7%	\$ 3,525,592	\$ 482,672	14%
3200 - Operations	\$ 184,153	\$ 207,923	(23,770)	\$ 2,335,347	\$ 2,279,444	-2%	\$ 2,307,832	\$ (28,387)	-1%
3300 - Bus Operators	\$ 1,187,854	\$ 1,104,170	83,684	\$ 12,359,015	\$ 12,345,433	13,582	\$ 12,359,015	\$ 12,234,001	1%
4100 - Fleet Maintenance	\$ 582,873	\$ 587,257	(4,384)	\$ 5,743,297	\$ 5,936,012	-3%	\$ 5,423,784	\$ 319,513	6%
9001 - Cobra Benefits	\$ (420)	\$ -	(420)	\$ (946)	\$ (946)	100%	\$ (946)	\$ (946)	-170%
9005 - Retired Employee Benefits	\$ 182,467	\$ 135,108	47,359	\$ 1,829,474	\$ 1,829,474	13%	\$ 1,514,660	\$ 314,814	21%
9014 - Operating Grants	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%
110020 - Operating Grants	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%
100 - New Flyer Parts Credit	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%
<b>Total Operating Expenses</b>	<b>\$ 3,137,891</b>	<b>\$ 3,138,417</b>	<b>(526)</b>	<b>\$ 33,142,814</b>	<b>\$ 33,142,814</b>	<b>-3%</b>	<b>\$ 32,099,688</b>	<b>\$ 1,043,127</b>	<b>3%</b>

\*\* does not include depreciation

**Current Period Notes:**

- 1) **Administration** is under budget due to a vacant funded position and cost cutting measures in place.
- 2) **Customer Service** is over budget due to the printing of Headways for Summer 2011 and the purchase of parking permits from the City of Santa Cruz for the period 07/11-12/11 in May 2011.
- 3) **IT** is under budget due to less than anticipated expenses for Office Supplies in May 2011.
- 4) **Risk Management** is under budget due to fewer than budgeted claims settled in May 2011.
- 5) **Facilities Maintenance** is under budget due to less than anticipated repair-equipment expenses in May 2011.
- 6) **Paratransit** is under budget due to less than anticipated repair-revenue vehicle costs in May 2011.
- 7) **Operations** is under budget due to vacant funded positions.
- 8) **Bus Operators** is over budget due to higher than anticipated Bus operator overtime, Medical insurance, as well as Worker's comp insurance expenses in May 2011.
- 9) **Retired Employee Benefits** is over budget due to higher than anticipated Medical Insurance expenses (Medical Ins increased 17%, effective January 2011).



**FY11**  
**Consolidated Operating Expenses**  
**For the month ending - May 31, 2011**

	Current Period				Year to Date				YTD Year Over Year Comparison			
	Actual	% Var	Notes	Actual	Budget	\$ Var	% Var	FY11	FY10	\$ Var	% Var	
<b>LABOR</b>												
501011 Bus Operator Pay	\$ 611,585	\$ (49,486)	-7%	\$ 6,763,381	\$ 7,271,784	\$ (508,403)	-7%	\$ 6,763,381	\$ 6,821,141	\$ (57,761)	-1%	
501013 Bus Operator Overtime	\$ 185,768	\$ 57,302	45%	\$ 1,551,346	\$ 1,413,124	\$ 138,222	10%	\$ 1,551,346	\$ 1,639,170	\$ (87,824)	-5%	
501021 Other Salaries	\$ 523,512	\$ (1,400)	0%	\$ 5,886,788	\$ 5,849,272	\$ 37,517	1%	\$ 5,886,788	\$ 5,837,477	\$ 49,312	1%	
501023 Other Overtime	\$ 22,911	\$ (6,846)	-23%	\$ 273,238	\$ 323,725	\$ (50,487)	-16%	\$ 273,238	\$ 300,909	\$ (27,671)	-9%	
<b>Total Labor -</b>	<b>\$ 1,343,776</b>	<b>\$ (430)</b>	<b>0%</b>	<b>\$ 14,474,754</b>	<b>\$ 14,857,905</b>	<b>\$ (383,151)</b>	<b>-3%</b>	<b>\$ 14,474,754</b>	<b>\$ 14,598,697</b>	<b>\$ (123,943)</b>	<b>-1%</b>	
<b>FRINGE BENEFITS</b>												
502011 Medicare/Soc. Sec.	\$ 19,598	\$ (1,133)	-5%	\$ 212,444	\$ 229,288	\$ (16,844)	-7%	\$ 212,444	\$ 210,915	\$ 1,529	1%	
502021 Retirement	\$ 178,196	\$ (11,584)	-6%	\$ 1,977,411	\$ 2,119,987	\$ (142,575)	-7%	\$ 1,977,411	\$ 1,986,353	\$ (8,942)	0%	
502031 Medical Insurance	\$ 524,457	\$ 102,126	24%	\$ 5,335,007	\$ 4,944,993	\$ 390,013	8%	\$ 5,335,007	\$ 4,750,492	\$ 584,514	12%	
502041 Dental Insurance	\$ 37,656	\$ (1,497)	-4%	\$ 403,507	\$ 434,971	\$ (31,464)	-7%	\$ 403,507	\$ 435,618	\$ (32,111)	-7%	
502045 Vision Insurance	\$ 10,745	\$ (417)	-4%	\$ 120,315	\$ 123,811	\$ (3,496)	-3%	\$ 120,315	\$ 124,296	\$ (3,981)	-3%	
502051 Life Insurance	\$ 3,472	\$ (66)	-2%	\$ 38,429	\$ 39,827	\$ (1,398)	-4%	\$ 38,429	\$ 39,726	\$ (1,298)	-3%	
502060 State Disability	\$ 18,668	\$ 15,347	22%	\$ 188,865	\$ 169,756	\$ 19,108	11%	\$ 188,865	\$ 181,627	\$ 7,238	4%	
502061 Disability Insurance	\$ 10,290	\$ (8,494)	-45%	\$ 157,589	\$ 206,621	\$ (49,033)	-24%	\$ 157,589	\$ 192,482	\$ (34,893)	-18%	
502071 State Unemp. Ins	\$ 55	\$ (3,164)	-98%	\$ 78,130	\$ 60,005	\$ 18,125	30%	\$ 78,130	\$ 63,201	\$ 14,929	24%	
502081 Worker's Comp Ins	\$ 126,654	\$ 68,320	117%	\$ 882,387	\$ 641,666	\$ 240,721	38%	\$ 882,387	\$ 546,894	\$ 335,493	61%	
502083 Worker's Comp IBNR	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	
502101 Holiday Pay	\$ 12,700	\$ (13,197)	-51%	\$ 265,755	\$ 364,475	\$ (98,720)	-27%	\$ 265,755	\$ 269,005	\$ (3,250)	-1%	
502103 Floating Holiday	\$ 751	\$ (5,097)	-87%	\$ 21,502	\$ 63,733	\$ (42,231)	-66%	\$ 21,502	\$ 28,084	\$ (6,582)	-23%	
502109 Sick Leave	\$ 59,723	\$ (6,192)	-9%	\$ 598,666	\$ 732,571	\$ (133,905)	-18%	\$ 598,666	\$ 611,670	\$ (13,004)	-2%	
502111 Annual Leave	\$ 138,925	\$ 20,030	17%	\$ 1,575,367	\$ 1,346,545	\$ 228,822	17%	\$ 1,575,367	\$ 1,639,206	\$ (63,839)	-4%	
502121 Other Paid Absence	\$ 22,195	\$ 11,904	116%	\$ 155,069	\$ 113,330	\$ 41,738	37%	\$ 155,069	\$ 142,195	\$ 12,874	9%	
502251 Physical Exams	\$ 375	\$ (378)	-100%	\$ 5,875	\$ 12,557	\$ (6,682)	-53%	\$ 5,875	\$ 8,712	\$ (2,837)	-33%	
502253 Driver Lic Renewal	\$ -	\$ 378	100%	\$ 1,540	\$ 4,254	\$ (2,714)	-64%	\$ 1,540	\$ 2,314	\$ (774)	-33%	
502999 Other Fringe Benefits	\$ 5,198	\$ 305	6%	\$ 67,401	\$ 64,841	\$ 2,560	4%	\$ 67,401	\$ 68,788	\$ (1,387)	-2%	
<b>Total Fringe Benefits -</b>	<b>\$ 1,169,657</b>	<b>\$ 154,021</b>	<b>15%</b>	<b>\$ 12,085,257</b>	<b>\$ 11,673,233</b>	<b>\$ 412,024</b>	<b>4%</b>	<b>\$ 12,085,257</b>	<b>\$ 11,301,578</b>	<b>\$ 783,679</b>	<b>7%</b>	
<b>Total Personnel Expenses -</b>	<b>\$ 2,513,433</b>	<b>\$ 153,591</b>	<b>7%</b>	<b>\$ 26,560,011</b>	<b>\$ 26,531,138</b>	<b>\$ 28,873</b>	<b>0%</b>	<b>\$ 26,560,011</b>	<b>\$ 25,900,275</b>	<b>\$ 659,735</b>	<b>3%</b>	

**6-2.c1**



**FY11**  
**Consolidated Operating Expenses**  
**For the month ending - May 31, 2011**

**Year to Date**

**YTD Year Over Year Comparison**

	Current Period			Year to Date			YTD Year Over Year Comparison			
	Budget	Actual	% Var	Budget	Actual	% Var	FY11	FY10	% Var	
<b>SERVICES</b>										
503011 Acctg & Audit Fees	\$ -	\$ -	0%	\$ 74,742	\$ 85,250	-12%	\$ 74,742	\$ 88,407	-15%	
503012 Admin & Bank Fees	\$ 5,841	\$ 9,941	-41%	\$ 180,320	\$ 202,409	-11%	\$ 180,320	\$ 152,040	19%	
503031 Prof & Tech Fees	\$ 4,638	\$ 16,165	-71%	\$ 111,177	\$ 207,615	-46%	\$ 111,177	\$ 147,160	33%	
503032 Legislative Services	\$ 7,500	\$ 8,617	-13%	\$ 82,500	\$ 94,783	-13%	\$ 82,500	\$ 85,000	-2%	
503033 Legal Services	\$ -	\$ 4,583	-100%	\$ 1,468	\$ 50,417	-97%	\$ 1,468	\$ 40,532	-96%	
503034 Pre-Employ Exams	\$ -	\$ 608	-100%	\$ 1,556	\$ 6,692	-77%	\$ 1,556	\$ 11,188	-86%	
503041 Temp Help	\$ 26,960	\$ 28,178	-4%	\$ 163,470	\$ 167,128	-2%	\$ 163,470	\$ 254,084	-36%	
503161 Custodial Services	\$ 5,201	\$ 4,167	25%	\$ 61,087	\$ 45,833	33%	\$ 61,087	\$ 58,458	4%	
503162 Uniform & Laundry	\$ 1,595	\$ 2,000	-20%	\$ 17,320	\$ 21,500	-19%	\$ 17,320	\$ 17,928	-3%	
503171 Security Services	\$ 30,542	\$ 31,278	-2%	\$ 341,647	\$ 344,054	-1%	\$ 341,647	\$ 313,486	9%	
503221 Classified/Legal Ads	\$ 1,496	\$ 2,425	-38%	\$ 8,743	\$ 26,675	-67%	\$ 8,743	\$ 14,768	-41%	
503222 Legal Advertising	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	
503225 Graphic Services	\$ -	\$ -	0%	\$ -	\$ 3,000	-100%	\$ -	\$ -	0%	
503351 Repair - Bldg & Impr	\$ 4,353	\$ 7,000	-38%	\$ 67,588	\$ 89,000	-24%	\$ 67,588	\$ 44,740	51%	
503352 Repair - Equipment	\$ 26,554	\$ 51,083	-48%	\$ 435,857	\$ 543,008	-20%	\$ 435,857	\$ 399,062	9%	
503353 Repair - Rev Vehicle	\$ 25,947	\$ 84,167	-69%	\$ 347,306	\$ 425,833	-18%	\$ 347,306	\$ 284,151	22%	
503354 Repair - Non Rev Vehicle	\$ 3,815	\$ 1,083	252%	\$ 14,049	\$ 20,917	-33%	\$ 14,049	\$ 17,773	-21%	
503363 Haz Mat Disposal	\$ -	\$ 4,125	-100%	\$ 39,522	\$ 45,375	-13%	\$ 39,522	\$ 43,567	-9%	
<b>Total Services -</b>	<b>\$ 144,442</b>	<b>\$ 255,420</b>	<b>-43%</b>	<b>\$ 1,948,352</b>	<b>\$ 2,379,469</b>	<b>-18%</b>	<b>\$ 1,948,352</b>	<b>\$ 1,972,343</b>	<b>-1%</b>	
<b>MOBILE MATERIALS AND SUPPLIES</b>										
504011 Fuels & Lube Non Rev Veh	\$ 6,677	\$ 2,592	158%	\$ 58,411	\$ 68,508	-15%	\$ 58,411	\$ 114,399	-49%	
504012 Fuels & Lube Rev Veh	\$ 207,956	\$ 236,583	-12%	\$ 1,898,891	\$ 1,921,684	-1%	\$ 1,898,891	\$ 1,325,044	43%	
504021 Tires & T Lubes	\$ 45,368	\$ 20,250	124%	\$ 208,761	\$ 222,750	-6%	\$ 208,761	\$ 187,198	12%	
504161 Other Mobile Supplies	\$ -	\$ -	0%	\$ 1,604	\$ 5,000	-68%	\$ 1,604	\$ 505	217%	
504191 Rev Vehicle Parts	\$ 64,432	\$ 53,533	20%	\$ 563,349	\$ 571,666	-1%	\$ 563,349	\$ 486,575	16%	
<b>Total Mobile Materials &amp; Supplies -</b>	<b>\$ 324,434</b>	<b>\$ 312,958</b>	<b>4%</b>	<b>\$ 2,731,014</b>	<b>\$ 2,789,609</b>	<b>-2%</b>	<b>\$ 2,731,014</b>	<b>\$ 2,113,722</b>	<b>29%</b>	

**6-2.c2**



**FY11**  
**Consolidated Operating Expenses**  
**For the month ending - May 31, 2011**

**Year to Date**

**Current Period**

**YTD Year Over Year Comparison**

	Current Period			Year to Date			YTD Year Over Year Comparison				
	\$	% Var	Notes	Actual	Budget	\$ Var	% Var	FY11	FY10	\$ Var	% Var
<b>OTHER MATERIALS &amp; SUPPLIES</b>											
504205 Freight Out	\$ 144	\$ (565)	-80%	\$ 2,578	\$ 3,292	\$ (714)	-22%	\$ 2,578	\$ 1,491	\$ 1,087	73%
504211 Postage & Mailing	\$ 3,033	\$ 1,333	78%	\$ 11,393	\$ 21,696	\$ (10,304)	-47%	\$ 11,393	\$ 12,310	\$ (918)	-7%
504214 Promotional Items	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
504215 Printing	\$ 7,130	\$ 4,791	49%	\$ 43,271	\$ 85,400	\$ (42,129)	-49%	\$ 43,271	\$ 73,144	\$ (29,873)	-41%
504217 Photo Supply/Processing	\$ 504	\$ 454	90%	\$ 690	\$ 4,350	\$ (3,660)	-84%	\$ 690	\$ 450	\$ 240	53%
504311 Office Supplies	\$ 1,632	\$ 14,685	89%	\$ 54,263	\$ 77,132	\$ (22,869)	-30%	\$ 54,263	\$ 53,461	\$ 802	2%
504315 Safety Supplies	\$ 16	\$ 3,692	100%	\$ 15,041	\$ 19,608	\$ (4,568)	-23%	\$ 15,041	\$ 14,284	\$ 756	5%
504317 Cleaning Supplies	\$ 3,058	\$ 4,092	25%	\$ 33,537	\$ 33,008	\$ 528	2%	\$ 33,537	\$ 32,230	\$ 1,307	4%
504409 Repair/Maint Supplies	\$ 5,473	\$ 4,333	26%	\$ 32,475	\$ 37,667	\$ (5,192)	-14%	\$ 32,475	\$ 47,484	\$ (15,009)	-32%
504421 Non-Inventory Parts	\$ 667	\$ 2,450	73%	\$ 14,133	\$ 24,950	\$ (10,816)	-43%	\$ 14,133	\$ 8,105	\$ 6,029	74%
504511 Small Tools	\$ 643	\$ 725	11%	\$ 2,844	\$ 7,975	\$ (5,131)	-64%	\$ 2,844	\$ 2,920	\$ (76)	-3%
504515 Employee Tool Rplcmt	\$ -	\$ 250	100%	\$ 1,020	\$ 2,750	\$ (1,730)	-63%	\$ 1,020	\$ 1,014	\$ 6	1%
Total Other Materials & Supplies -	\$ 22,299	\$ (15,176)	40%	\$ 211,244	\$ 317,828	\$ (106,583)	-34%	\$ 211,244	\$ 246,892	\$ (35,648)	-14%
<b>UTILITIES</b>											
505011 Gas & Electric	\$ 21,474	\$ 18,750	15%	\$ 215,467	\$ 206,250	\$ 9,217	4%	\$ 215,467	\$ 163,149	\$ 52,318	32%
505021 Water & Garbage	\$ 11,038	\$ (1,462)	-12%	\$ 113,916	\$ 137,500	\$ (23,584)	-17%	\$ 113,916	\$ 120,287	\$ (6,371)	-5%
505031 Telecommunications	\$ 9,428	\$ (3,855)	-29%	\$ 96,236	\$ 157,349	\$ (61,113)	-39%	\$ 96,236	\$ 125,860	\$ (29,624)	-24%
Total Utilities -	\$ 41,941	\$ (2,592)	-6%	\$ 425,618	\$ 501,099	\$ (75,481)	-15%	\$ 425,618	\$ 409,295	\$ 16,323	4%
<b>CASUALTY &amp; LIABILITY</b>											
506011 Insurance - Property	\$ 8,487	\$ 9,583	11%	\$ 87,325	\$ 105,417	\$ (18,092)	-17%	\$ 87,325	\$ 77,409	\$ 9,916	13%
506015 Insurance - PL & PD	\$ 39,705	\$ 42,775	7%	\$ 405,012	\$ 480,525	\$ (75,513)	-16%	\$ 405,012	\$ 417,365	\$ (12,353)	-3%
506021 Insurance - Other	\$ -	\$ -	0%	\$ 711	\$ 750	\$ (39)	-5%	\$ 711	\$ 711	\$ -	0%
506123 Settlement Costs	\$ -	\$ 10,364	100%	\$ 222,441	\$ 139,740	\$ 82,701	59%	\$ 222,441	\$ 24,399	\$ 198,042	812%
506127 Repairs - Dist Prop	\$ (13,447)	\$ -	100%	\$ (97,349)	\$ -	\$ (97,349)	100%	\$ (97,349)	\$ (28,851)	\$ (68,498)	237%
Total Casualty & Liability -	\$ 34,745	\$ (27,977)	45%	\$ 618,140	\$ 726,432	\$ (108,291)	-15%	\$ 618,140	\$ 491,033	\$ 127,108	26%
<b>TAXES</b>											
507051 Fuel Tax	\$ 956	\$ 1,167	18%	\$ 12,195	\$ 12,833	\$ (638)	-5%	\$ 12,195	\$ 11,635	\$ 560	5%
507201 Licenses & permits	\$ 1,050	\$ 1,708	65%	\$ 12,702	\$ 21,292	\$ (8,590)	-40%	\$ 12,702	\$ 18,062	\$ (5,360)	-30%
507999 Other Taxes	\$ -	\$ -	0%	\$ 14,315	\$ 30,000	\$ (15,685)	-52%	\$ 14,315	\$ 16,868	\$ (2,552)	-15%
Total Taxes -	\$ 2,006	\$ (869)	30%	\$ 39,213	\$ 64,125	\$ (24,912)	-39%	\$ 39,213	\$ 46,565	\$ (7,352)	-16%

**6-2.c3**

## FY11 Consolidated Operating Expenses For the month ending - May 31, 2011



	Current Period				Year to Date				YTD Year Over Year Comparison				
	Actual	% Var	Notes	Actual	Budget	\$ Var	% Var	FY11	FY10	\$ Var	% Var		
									Actual				
<b>PURCHASED TRANSPORTATION</b>													
503406 Contr/Paratrans	\$ 25,610	\$ 20,833	\$ 4,777	23%	8	\$ 188,817	\$ 229,167	\$ (40,350)	-18%	\$ 188,817	\$ 270,623	\$ (81,806)	-30%
Total Purchased Transportation -	\$ 25,610	\$ 20,833	\$ 4,777	23%		\$ 188,817	\$ 229,167	\$ (40,350)	-18%	\$ 188,817	\$ 270,623	\$ (81,806)	-30%
<b>MISC</b>													
509011 Dues & Subscriptions	\$ 4,979	\$ 5,419	\$ (440)	-8%		\$ 58,541	\$ 60,604	\$ (2,064)	-3%	\$ 58,541	\$ 57,683	\$ 857	1%
509085 Advertising - Rev Product	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
509101 Emp Incentive Prog	\$ 130	\$ 2,883	\$ (2,753)	-95%		\$ 8,183	\$ 31,617	\$ (23,434)	-74%	\$ 8,183	\$ 6,014	\$ 2,169	36%
509121 Employee Training	\$ 3,496	\$ 5,107	\$ (1,611)	-32%		\$ 27,921	\$ 50,468	\$ (22,546)	-45%	\$ 27,921	\$ 19,028	\$ 8,893	47%
509123 Travel	\$ (448)	\$ 7,565	\$ (8,013)	-106%		\$ 36,215	\$ 79,215	\$ (43,000)	-54%	\$ 36,215	\$ 27,403	\$ 8,813	32%
509125 Local Meeting Exp	\$ 75	\$ 413	\$ (338)	-82%		\$ 2,805	\$ 4,538	\$ (1,733)	-38%	\$ 2,805	\$ 3,329	\$ (524)	-16%
509127 Board Director Fees	\$ 1,000	\$ 1,100	\$ (100)	-9%		\$ 7,050	\$ 12,100	\$ (5,050)	-42%	\$ 7,050	\$ 7,200	\$ (150)	-2%
509150 Contributions	\$ -	\$ 54	\$ (54)	-100%		\$ -	\$ 596	\$ (596)	-100%	\$ -	\$ 3,791	\$ (3,791)	-100%
509197 Sales Tax Expense	\$ -	\$ -	\$ -	0%		\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%
509198 Cash Over/Short	\$ 291	\$ 42	\$ 250	599%		\$ 595	\$ 458	\$ 137	30%	\$ 595	\$ 216	\$ 380	176%
Total Misc -	\$ 9,523	\$ 22,583	\$ (13,060)	-58%		\$ 141,311	\$ 239,595	\$ (98,285)	-41%	\$ 141,311	\$ 124,664	\$ 16,647	13%
<b>LEASES &amp; RENTALS</b>													
512011 Facility Rentals	\$ 17,643	\$ 17,416	\$ 227	1%		\$ 266,811	\$ 284,580	\$ (17,768)	-6%	\$ 266,811	\$ 513,579	\$ (246,767)	-48%
512061 Equipment Rentals	\$ 1,815	\$ 1,758	\$ 57	3%		\$ 12,283	\$ 20,942	\$ (8,659)	-41%	\$ 12,283	\$ 10,697	\$ 1,585	15%
Total Leases & Rentals -	\$ 19,458	\$ 19,175	\$ 283	1%		\$ 279,094	\$ 305,521	\$ (26,427)	-9%	\$ 279,094	\$ 524,276	\$ (245,182)	-47%
<b>Total Non-Personnel Expenses -</b>	<b>\$ 624,458</b>	<b>\$ 778,574</b>	<b>\$ (154,117)</b>	<b>-20%</b>		<b>\$ 6,582,803</b>	<b>\$ 7,552,864</b>	<b>\$ (970,061)</b>	<b>-13%</b>	<b>\$ 6,582,803</b>	<b>\$ 6,199,412</b>	<b>\$ 383,390</b>	<b>6%</b>
<b>TOTAL OPERATING EXPENSE -</b>	<b>\$ 3,137,891</b>	<b>\$ 3,138,417</b>	<b>\$ (526)</b>	<b>0%</b>		<b>\$ 33,142,814</b>	<b>\$ 34,084,003</b>	<b>\$ (941,189)</b>	<b>-3%</b>	<b>\$ 33,142,814</b>	<b>\$ 32,099,688</b>	<b>\$ 1,043,126</b>	<b>3%</b>

\*\* does not include depreciation

**Current Period Notes:**

- 1) **Total Personnel Expenses** are over budget due to higher than anticipated Bus operator overtime, Medical insurance, as well as Worker's comp insurance expenses in May 2011.
- 2) **Total Services** are under budget due to cost cutting measures, inability to anticipate when repair costs will be incurred and straight lining of the budget.
- 3) **Fuels & Lube Non Rev Veh** is over budget due to budget transfer in May 2011 to account 504012 (Fuel & Lube Rev Veh). It is 15% under budget YTD.
- 4) **Tires & Tubes** is over budget due to the cyclical nature of tire and tube replacements and the straight lining of the budget. It is 6% under budget YTD.
- 5) **GPS Parts** is over budget due to the purchases of 6 GPS receivers in May 2011. It is 1% under budget YTD.
- 6) **Printing** is over budget due to the printing of Headways for Summer 2011. It is 49% under budget YTD.
- 7) **City & Liability costs** are under budget due to less than anticipated Insurance -PL & PD and settlement costs for the month.
- 8) **Contr/Paratransit** is over budget due to higher than anticipated number of contracted rides for the month.



**FY11**  
**CAPITAL BUDGET**  
*For the month ending - May 31, 2011*

	<u>YTD Actual</u>	<u>FY11 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<b><u>Grant-Funded Projects</u></b>				
MetroBase Maintenance Facility (5309) / (PTMISEA)	\$ 618,648	\$ 2,000,000	\$ 1,381,352	31%
Purchase Smartcard Farebox System (ARRA) (5311)	\$ 2,347,958	\$ 2,385,750	\$ 37,792	98%
Purchase of 425 Front Street (FTA) / (TCRP)	\$ 2,114,103	\$ 2,075,000	\$ (39,103)	102%
Purchase 27 ParaCruz Vehicles (ARRA)	\$ 1,534,227	\$ 1,750,000	\$ 215,773	88%
2nd CNG Tank (MBUAPCD) **	\$ 176	\$ 200,000	\$ 199,824	0%
Transit Mgmt. Info. Technology (ARRA)	\$ 410,379	\$ 1,160,403	\$ 750,024	35%
Bus Stop Improvements (STIP) **	\$ 648	\$ 500,000	\$ 499,352	0%
Comprehensive Security & Surveillance Sys (OHS-1B)	\$ 7,815	\$ 440,505	\$ 432,690	2%
Facilities Video Surveillance Project - CCTV (OHS-1B)	\$ 175,592	\$ 185,000	\$ 9,408	95%
Fleet - Land Mobile Radio Project - LMR - (OHS-1B)	\$ 187,149	\$ 195,000	\$ 7,851	96%
Trapeze Pass Interactive Voice Response System - IVR *	\$ 22,427	\$ 22,427	\$ -	100%
<b>Subtotal Grant Funded Projects</b>	<b>\$ 7,419,122</b>	<b>\$ 10,914,085</b>	<b>\$ 3,494,963</b>	<b>68%</b>
<b><u>IT Projects</u></b>				
Replace Fleet & Facilities Maintenance Software	\$ 55,142	\$ 170,000	\$ 114,858	32%
HR Software Upgrade	\$ 131,072	\$ 250,000	\$ 118,928	52%
Trapeze Pass Customer Certification Software	\$ -	\$ 5,000	\$ 5,000	0%
Automated Purchasing System Software	\$ 44,022	\$ 84,000	\$ 39,978	52%
<b>Subtotal IT Projects</b>	<b>\$ 230,236</b>	<b>\$ 509,000</b>	<b>\$ 278,764</b>	<b>45%</b>
<b><u>Facilities Repair &amp; Improvements</u></b>				
MTC Lane Four Shelter Replacement	\$ 188	\$ 75,000	\$ 74,812	0%
Repair, Reseal, Restripe (Sinkholes) - Operations	\$ -	\$ 4,000	\$ 4,000	0%
<b>Subtotal Facilities Repairs &amp; Improvements Projects</b>	<b>\$ 188</b>	<b>\$ 79,000</b>	<b>\$ 78,812</b>	<b>0%</b>



**FY11**  
**CAPITAL BUDGET**  
 For the month ending - May 31, 2011

	YTD Actual	FY11 Budget	Remaining Budget	% Spent YTD
Highway 17 Buses (5) - VTA - (Measure A)	\$ 2,500,171	\$ 2,500,000	\$ (171)	100%
Subtotal Revenue Vehicle Replacements	\$ 2,500,171	\$ 2,500,000	\$ (171)	100%
<b><u>Non-Revenue Vehicle Replacement</u></b>				
NONE	\$ -	\$ -	\$ -	0%
Subtotal Non-Revenue Vehicle Replacements	\$ -	\$ -	\$ -	0%
<b><u>Maint Equipment</u></b>				
NONE	\$ -	\$ -	\$ -	0%
Subtotal Non-Revenue Vehicle Replacements	\$ -	\$ -	\$ -	0%
<b><u>Office Equipment</u></b>				
NONE	\$ -	\$ -	\$ -	0%
Subtotal Office Equipment	\$ -	\$ -	\$ -	0%
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$ 10,149,717</b>	<b>\$ 14,002,085</b>	<b>\$ 3,852,368</b>	<b>72%</b>



**FY11  
CAPITAL BUDGET  
For the month ending - May 31, 2011**

	<u>YTD Actual</u>	<u>FY11 Budget</u>	<u>Remaining Budget</u>	<u>% Spent YTD</u>
<b><u>CAPITAL FUNDING</u></b>				
Federal Capital Grants	\$ 5,370,667	\$ 7,483,855	\$ 2,113,188	72%
State - Measure A - (VTA)	\$ 2,500,000	\$ 2,500,000	\$ -	100%
State - PTMISEA (1B)	\$ 618,648	\$ 891,938	\$ 273,290	69%
State - Security Bond Funds (1B)	\$ 370,557	\$ 820,505	\$ 449,948	45%
State - CalTrans (Section 5311)	\$ 267,464	\$ 267,464	\$ -	100%
State - Traffic Congestion Relief Program - (TCRP)	\$ 584,450	\$ 617,333	\$ 32,883	95%
State Transit Assistance (STA) Carryover-Prior Yrs	\$ 437,107	\$ 684,860	\$ 247,753	64%
State - MBUAPCD **	\$ 176	\$ 200,000	\$ 199,824	0%
State - STIP **	\$ 648	\$ 500,000	\$ 499,352	0%
Local Operating Match	\$ -	\$ 36,130	\$ 36,130	0%
<b>TOTAL CAPITAL FUNDING</b>	<b>\$ 10,149,717</b>	<b>\$ 14,002,085</b>	<b>\$ 3,852,368</b>	<b>72%</b>

\* Budget transfer from FY10 to FY11 for unspent funds on the Trapeze IVR project was approved at the 10/22 BOD meeting.

\*\* Projects awarded and added to the capital budget during FY11

# Attachment E

## FY 11 BUDGET LINE ITEM TRANSFERS For the month ending - May 31, 2011

	ACCOUNT #	ACCOUNT TITLE	AMOUNT
<b>TRANSFER #</b> FY11-40			
TRANSFER FROM:	503352-2200	Repair - Equipment	\$ (700)
TRANSFER TO:	503162-2200	Uniforms & Laundry	\$ 700
REASON:	To cover Uniforms & Laundry through the end of FY11.		
<b>TRANSFER #</b> FY11-41			
TRANSFER FROM:	504012-3100	Fuel & Lube Rev Veh	\$ (50,000)
TRANSFER TO:	503353-3100	Repair -Rev Veh	\$ 50,000
REASON:	Funds needed for modifications to ARRA funded vans.		
<b>TRANSFER #</b> FY11-42			
TRANSFER FROM:	512011-2200	Facility Lease & Rent	\$ (2,000)
TRANSFER TO:	503041-2200	Temp Help	\$ 2,000
REASON:	Help needed to cover workload due to staff retirement until June 30th, 2011.		
<b>TRANSFER #</b> FY11-43			
TRANSFER FROM:	512011-2200	Facility Lease & Rent	\$ (5,000)
TRANSFER TO:	503041-2200	Temp Help	\$ 5,000
REASON:	Help needed to cover workload due to staff retirement until June 30th, 2011.		
<b>TRANSFER #</b> FY11-44			
TRANSFER FROM:	505031-3200	Telecommunications	\$ (800)
TRANSFER TO:	504191-3200	Revenue Vehicle Parts	\$ 800
REASON:	To cover costs of additional truck straps needed for Customer service.		

# Attachment E

## FY 11 BUDGET LINE ITEM TRANSFERS For the month ending - May 31, 2011

	ACCOUNT #	ACCOUNT TITLE	AMOUNT
<b>TRANSFER #</b>	<b>FY11-45</b>		
TRANSFER FROM:	504217-1300	Photo Supply/Processing	\$ (1,500)
TRANSFER TO:	504311-1300	Office Supplies	\$ 1,500
REASON:	Funds needed to purchase 6 headset systems for Customer service.		
<b>TRANSFER #</b>	<b>FY11-46</b>		
TRANSFER FROM:	503225-1300	Graphic Services	\$ (1,000)
TRANSFER TO:	504311-1300	Office Supplies	\$ 1,000
REASON:	Funds needed to purchase 6 headset systems for Customer service.		
<b>TRANSFER #</b>	<b>FY11-47</b>		
TRANSFER FROM:	504011-4100	Fuel & Lube Non Rev Veh	\$ (80,000)
	503162-4100	Uniforms & Laundry	\$ (10,000)
	503352-4100	Repair - Equipment	\$ (20,000)
	504421-4100	Non-Inv Parts & Supplies	\$ (14,000)
TRANSFER TO:	504012-4100	Fuel & Lube Rev Veh	\$ 124,000
REASON:	To cover Rev. Veh. Fuel to the end of FY11.		
<b>TRANSFER #</b>	<b>FY11-48</b>		
TRANSFER FROM:	512011-2200	Facility Lease & Rent	\$ (30,000)
TRANSFER TO:	503352-2200	Repair - Equipment	\$ 30,000
REASON:	To cover Services through the end of FY11.		
<b>TRANSFER #</b>	<b>FY11-49</b>		
TRANSFER FROM:	503352-1500	Repair - Equipment	\$ (5,000)
TRANSFER TO:	504311-1500	Office Supplies	\$ 5,000
REASON:	Funds needed to cover overdraft.		
<b>TRANSFER #</b>	<b>FY11-50</b>		
TRANSFER FROM:	506015-1200	Insurance - PL & PD	\$ (1,000)
TRANSFER TO:	504409-1200	Repair/Maint Suppl	\$ 1,000
REASON:	Funds needed to cover desk repairs.		

# GOVERNMENT TORT CLAIM

## RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: Valdez, Pedro  
Date of Incident: 3/15/11

Received: 7/5/11 Claim #: 11-0015  
Occurrence Report No.: SC 03-11-16

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ \_\_\_\_\_ and reject the balance.

By Margaret Gallagher  
Margaret Gallagher  
DISTRICT COUNSEL

Date: 8-11-11

---

I, Anthony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of August 26, 2011.

By \_\_\_\_\_  
Anthony Tapiz  
RECORDING SECRETARY

Date: \_\_\_\_\_

MG/lg  
Attachment(s)



**Santa Cruz Metropolitan Transit District**

110 Vernon Street  
Santa Cruz, CA 95060

**Reclamación por Daños y Perjuicios**

(En cumplimiento del Código de Gobierno Sección 911.2)

Reclamo # 11-0015  
(Para ser completado por el personal de METRO)

Por Favor En Letra de Imprenta o a Máquina:

Nombre y Dirección / Caja Postal del Reclamante:

Nombre Legal del Reclamante: Pedro Valdéz

Apellido Legal del Reclamante: Valdéz

Dirección a donde enviar notificaciones: \_\_\_\_\_

Teléfono (Casa): \_\_\_\_\_

Teléfono (Trabajo/Celular): \_\_\_\_\_

Sección 111 de la Ley de Ampliación de Medicare, Medicaid y SCHIP de 2007 (MMSEA), una nueva ley federal que entró en efecto el 1 de enero 2009, exige que el Santa Cruz Metropolitan Transit District relate información específica acerca de los beneficiarios de Medicare que tienen cobertura de seguro. Esta información es para ayudar a los Centros para Servicios de Medicare y Medicaid y otros planes de seguros para coordinar adecuadamente los pagos de los beneficios entre los planes a fin de que (sus) reclamos se paguen con prontitud y correctamente. Nosotros pedimos que responda las siguientes preguntas para que podamos cumplir con esta ley.

¿Esta usted actualmente o ha estado alguna vez, inscrito en Medicare Parte A o B? Si  o No

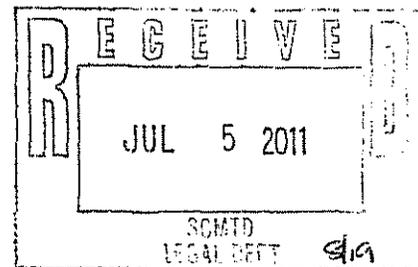
Si su respuesta es SI, por favor complete el siguiente formulario:

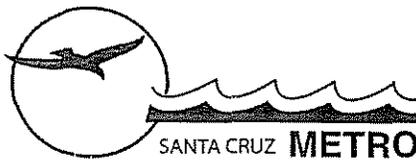
Número de Reclamo de Medicare: \_\_\_\_\_

Fecha de Nacimiento: 1-1-6

Número de Seguro Social: \_\_\_\_\_

Género: H  o M





Nombre del Reclamante: Pedro Valdéz

### Reclamación por Daños y Perjuicios

La fecha, lugar, y otras circunstancias de la ocurrencia o transacción de donde proviene el reclamo:

Fecha del Incidente/Accidente: 15 marzo

Hora del Incidente/Accidente: 4 - más o menos  AM  PM

Sitio del Incidente/Accidente

Calle/Ciudad:

Bastechu, Santa Cruz.

Una descripción general de deudas, obligaciones, lesiones, danos, o pérdidas, si se sabe al tiempo de la presentación del reclamo. Por favor indique cuáles son los hechos que rodearon la pérdida y use papel adicional si es necesario.

Estimados señores del metro Politan, yo solo les pido una compensación. Físicamente yo antes podía correr en cambio ahora no puedo mi pie izquierdo quedó lesionado, lo mismo para su información en la jardinería y árboles altos, antes podía subir a un árbol, ahora no puedo mi pie izquierdo ya quedó falso para siempre les pido justicia por favor



Nombre del Reclamante: Pedro Valdez

### Reclamación por Daños y Perjuicios

El nombre o nombres de empleados del METRO que causaron lesiones, danos, o pérdidas, si se sabe:

No los conozco solo me caí del escalón  
y me doblé el pie izquierdo.  
Ruta, 68, a la 77.

Si el reclamo total es menos de \$10,000, la cantidad reclamada a partir de la fecha de la presentación del reclamo: \$ \_\_\_\_\_

Si la cantidad es en exceso de \$10,000, este reclamo sería:  Menos de \$25,000 (Caso Civil Limitado)  Más de \$25,000

Reclamante: Pedro Valdez  
Firma / Nombre en imprenta

Fecha: 75 MARZO

Abogado o Representante: P. V.  
Firma / Nombre en imprenta

Fecha: 15 MARZO



Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060

Translation of Claim of Valdez, Pedro  
by Liseth Guizar

### CLAIM FOR DAMAGES

(Pursuant to Section 910 et Seq., Government Code)

Claim # 11-0015  
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: Pedro Valdez

Claimant's Legal Last Name: Valdez

Address to which notices are to be sent: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_

Telephone (Business/Cell): \_\_\_\_\_

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes  or No

**IF YES**, please provide the following information:

Medicare Claim Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Gender: M  or F



Claimant Name: Pedro Valdez

### CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

Date of Incident/Accident: 15 March

Time of Incident/Accident: 4-more or less       AM     PM

Location of Incident/Accident

Street/City:                      Bastechee Santa Cruz

A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.

Dear Sirs of the metropolitan,  
I only ask you for compensation, physically I used to run before, however now I can't.  
My left foot is injured. The same for your information with the landscaping, there are tall trees. Before I could climb a tree, now I can't, my left foot is now a dud forever. I ask you for justice please.



Claimant Name: Pedro Valdez

### CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

I don't know him, I only fell from the step and twisted my left foot. Route 67 to the 77

If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: \$ \_\_\_\_\_

If the amount exceeds \$10,000.00, this claim would be:  Less than \$25,000 (Limited Civil Case)  More than \$25,000

Claimant: Pedro Valdez  
Signature/Print Name

Date: 15 March

Attorney or Representative: P.V.  
Signature/Print Name

Date: 15 March

# GOVERNMENT TORT CLAIM

## RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: Guido, Erika  
Date of Incident: 1/28/11

Received: 7/21/11 Claim #: 11-0016  
Occurrence Report No.: SC 01-11-27

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ \_\_\_\_\_ and reject the balance.

By Margaret Gallagher  
Margaret Gallagher  
DISTRICT COUNSEL

Date: August 5, 2011

---

I, Anthony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of August 26, 2011.

By \_\_\_\_\_  
Anthony Tapiz  
RECORDING SECRETARY

Date: \_\_\_\_\_

MG/lg  
Attachment(s)



**Santa Cruz Metropolitan Transit District**  
110 Vernon Street  
Santa Cruz, CA 95060

**CLAIM FOR DAMAGES**

(Pursuant to Section 910 et Seq., Government Code)

Claim # 11-0016  
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: Erika

Claimant's Legal Last Name: Guido

Address to which notices are to be sent: c/o Richard Taylor, Attorney at Law  
1050 S. Green Valley Rd.

Telephone (Home): Watsonville, CA 95076

Telephone (Business/Cell): 831-728-1777

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

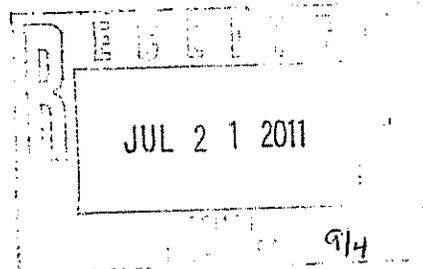
Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes  or No

**IF YES,** please provide the following information:

Medicare Claim Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_





Gender: M  or F

Claimant Name: \_\_\_\_\_

### CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

Date of Incident/Accident: 1-28-11

Time of Incident/Accident: 8:00  AM  PM

Location of Incident/Accident

Street/City: River and Front Street, Santa Cruz

A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.

On January 28, 2011, Santa Cruz Metro bus driven by [REDACTED] slammed into the vehicle driven by Erika Guido. The traffic collision report places blame on [REDACTED] for traveling at an unsafe speed for traffic conditions, a violation of California Vehicle Code Section 22350.

Ms. Guido is still treating for her injuries. The following are damages incurred to date:

- \$10,174.40 for property damage
- \$400.00 Doctor visits (estimate)
- \$2160.99 ambulance
- \$1000.00 physical therapy (estimate)
- \$2022.89 hospital bill
- \$500.00 radiology
- \$2250.00 lost wages (Estimate)
- \$25000.00 General Damages



Claimant Name: Erika Guido

### CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:



If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: \_\_\_\_\_

If the amount exceeds \$10,000, this claim would be:  Less than \$25,000 (Limited Civil Case)       More than \$25,000

Claimant: \_\_\_\_\_  
Signature/Print Name

Date: \_\_\_\_\_

Attorney or Representative: Richard Taylor  
Signature/Print Name  
Richard Taylor

Date: 7-20-11

# GOVERNMENT TORT CLAIM

## RECOMMENDED ACTION

TO: Board of Directors

FROM: District Counsel

RE: Claim of: Bean, Logan  
Date of Incident: 5/8/2011

Received: 8/2/2011 Claim #: 11-0018  
Occurrence Report No.: SC 05-11-04

In regard to the above-referenced Claim, this is to recommend that the Board of Directors take the following action:

- 1. Reject the claim entirely.
- 2. Deny the application to file a late claim.
- 3. Grant the application to file a late claim.
- 4. Reject the claim as untimely filed.
- 5. Reject the claim as insufficient.
- 6. Allow the claim in full.
- 7. Allow the claim in part, in the amount of \$ \_\_\_\_\_ and reject the balance.

By Margaret Gallagher  
Margaret Gallagher  
DISTRICT COUNSEL

Date: August 8, 2011

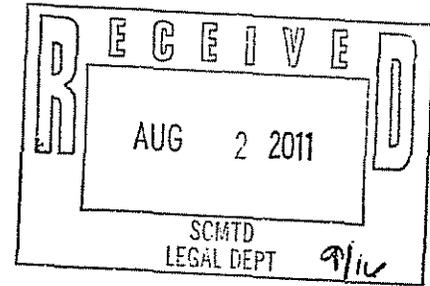
---

I, Anthony Tapiz, do hereby attest that the above Claim was duly presented to and the recommendations were approved by the Santa Cruz Metropolitan Transit District's Board of Directors at the meeting of August 26, 2011.

By \_\_\_\_\_  
Anthony Tapiz  
RECORDING SECRETARY

Date: \_\_\_\_\_

MG/lg  
Attachment(s)



Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060

**CLAIM FOR DAMAGES**

(Pursuant to Section 910 et Seq., Government Code)

Claim # 11-0018  
(To be completed by METRO staff)

Please Print or Type:

The name and post office address of the claimant:

Claimant's Legal First Name: LOGAN

Claimant's Legal Last Name: BEAN

Address to which notices are to be sent: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_

Telephone (Business/Cell): \_\_\_\_\_

Section 111 of the Medicare, Medicaid and SCHIP Extension Act of 2007 (MMSEA), a new federal law that became effective January 1, 2009, requires that the Santa Cruz Metropolitan Transit District report specific information about Medicare beneficiaries who have other insurance coverage. This reporting is to assist Centers for Medicare and Medicaid Services and other insurance plans to properly coordinate payment of benefits among plans so that (your) claims are paid promptly and correctly. We are asking you to answer the following questions so that we may comply with this law.

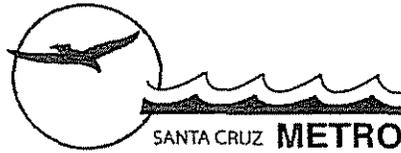
Are you presently, or have you ever been, enrolled in Medicare Part A or B? Yes  or No .

**IF YES**, please provide the following information:

Medicare Claim Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_



Gender: M  or F

Claimant Name: LOGAN BEAN

### CLAIM FOR DAMAGES

The date, place and other circumstances of the occurrence or transaction that gave rise to the claim asserted:

Date of Incident/Accident: 5/8/2011

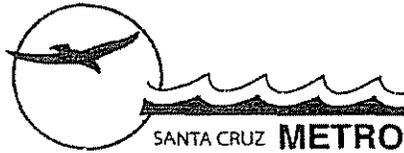
Time of Incident/Accident: 4:20  AM  PM

Location of Incident/Accident

Street/City: Bay St. Santa Cruz, CA

A general description of the indebtedness, obligation, injury, damage or loss incurred so far as it may be known at the at the time of presentation of the claim. Please state the known facts surrounding the loss and use additional paper if needed.

see attached paper.



Claimant Name: LOGAN BEAN

### CLAIM FOR DAMAGES

The name or names of the METRO employee or employees causing the injury, damage, or loss, if known:

If the claim totals less than \$10,000, the amount claimed as of the date of the presentation of the claim: ~\$4,168.93 + rental car

If the amount exceeds \$10,000, this claim would be:  Less than \$25,000 (Limited Civil Case)  More than \$25,000

Claimant: Logan Bean Date: 8/1/11  
Signature/Print Name

Attorney or Representative: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature/Print Name

While on my break at Burger, my place of work, on Bay and Mission St. in Santa Cruz, I was bent over arranging items in my Volvo 850 Platinum Edition Wagon on the driver's side with the door open for about 2 minutes. I got in my car and sat down, and just as I was about to reach for my door handle to close it, a Santa Cruz Metro bus came from behind me and slammed into my open door. A couple from behind me witnessed the event take place and after making sure I was okay they offered to testify as a witness. The driver's name is \_\_\_\_\_ and her phone number is \_\_\_\_\_ Bay St. is wide enough for the bus driver to have easily driven around the open door without crossing into the opposite lane and it is obvious that this is the fault of a negligent driver that was not paying attention to her surroundings. The area of impact on the bus is towards the rear, indicating that although the front of the bus initially passed my door safely, the driver veered to the right and collided with my door. There is significant damage to the front left door, mirror, fender, front bumper, and the paint on all these parts. I purchased this car only about a month before and it was in near mint condition. I have pictures of the vehicle that I took right after I bought it available upon request. In its current state the door does not close completely, allowing rain to pour in and is extremely vulnerable to break-ins and therefore needs to be repaired as soon as possible.

-Logan Bean  
8/1/11

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011  
**TO:** Board of Directors  
**FROM:** April Warnock, Paratransit Superintendent  
**SUBJECT: METRO PARACRUZ OPERATIONS STATUS REPORT**

## I. RECOMMENDED ACTION

**This report is for information only - no action requested**

## II. SUMMARY OF ISSUES

- METRO ParaCruz is the federally mandated ADA complementary paratransit program of the Transit District, providing shared ride, door-to-door demand-response transportation to customers certified as having disabilities that prevent them from independently using the fixed route bus.
- METRO assumed direct operation of paratransit services November 1, 2004. This service had been delivered under contract since 1992.
- Discussion of ParaCruz Operations Status Report.
- Attachment A1 and A2: On-time Performance Chart displays the percentage of pick-ups within the “ready window” and a breakdown in 5-minute increments for pick-ups beyond the “ready window”. The monthly Customer Service Reports summary is included.
- Attachment B1 and B2: Report of ParaCruz’ operating statistics. Performance Averages and Performance Goals are reflected in the Comparative Operating Statistics Table in order to establish and compare actual performance measures, as performance is a critical indicator as to ParaCruz’ efficiency.
- Attachments C and D: ParaCruz Performance Charts displaying trends in rider-ship and mileage spanning a period of three years.
- Attachment E: Current calendar year’s statistical information on the number of ParaCruz in-person eligibility assessments, including a comparison to past years, since implementation in August of 2002.

### **III. DISCUSSION**

From April 2011 to May 2011, ParaCruz rides increased by 596 rides, then decreased dramatically in June by 1222 rides . This decrease trends with the past two years, although the actual decrease in rides is larger than before. The decrease is mainly an effect caused by summer session of the Cabrillo College Stroke and Acquired Disability Center.

The dramatic increase in excessively late/missed trips for June 2011, is due to the closure of Highway 1 on June 28 due to a severe automobile accident.

Call Center statistics are available only on a monthly basis at this time, reflecting that we experienced problems with the phone system attributed to wiring issues that have been identified. Corrective measures have been taken, but the disruption to the system makes cumulative data unavailable at this time.

### **IV. FINANCIAL CONSIDERATIONS**

NONE

### **V. ATTACHMENTS**

**Attachment A1 and A2:** ParaCruz On-time Performance Chart

**Attachment B1 and B2:** Comparative Operating Statistics Table

**Attachment C:** Number of Rides Comparison Chart and Shared vs. Total Rides Chart

**Attachment D:** Mileage Comparison Chart and Year to Date Mileage Chart

**Attachment E:** Eligibility Chart

# ATTACHMENT A.1

Board of Directors  
Board Meeting August 26, 2011

<b>ParaCruz On-time Performance Report</b>		
	<b>May 2010</b>	<b>May 2011</b>
Total pick ups	8336	8771
<b>Percent in “ready window”</b>	<b>94.58%</b>	<b>94.15%</b>
1 to 5 minutes late	2.08%	2.34%
6 to 10 minutes late	1.48%	1.58%
11 to 15 minutes late	.80%	.98%
16 to 20 minutes late	.48%	.50%
21 to 25 minutes late	.24%	.23%
26 to 30 minutes late	.12%	.11%
31 to 35 minutes late	.07%	.05%
36 to 40 minutes late	.08%	.03%
41 or more minutes late (excessively late/missed trips)	.07%	.01%
<b>Total beyond “ready window”</b>	<b>5.42%</b>	<b>5.84%</b>

During the month of May 2011, ParaCruz received thirteen (13) Customer Service Reports. Two (2) of the reports were valid complaints, five (5) of the reports were not valid, four (4) reports were unverifiable, and two (2) of the reports were compliments.

## ATTACHMENT A.2

Board of Directors  
Board Meeting August 26, 2011

<b>ParaCruz On-time Performance Report</b>		
	<b>Jun 2010</b>	<b>Jun 2011</b>
Total pick ups	7817	7549
<b>Percent in “ready window”</b>	<b>95.74%</b>	<b>94.12%</b>
1 to 5 minutes late	1.77%	2.34%
6 to 10 minutes late	1.04%	1.47%
11 to 15 minutes late	.68%	.85%
16 to 20 minutes late	.36%	.60%
21 to 25 minutes late	.14%	.20%
26 to 30 minutes late	.13%	.15%
31 to 35 minutes late	.09%	.11%
36 to 40 minutes late	.03%	.04%
41 or more minutes late (excessively late/missed trips)	.04%	.13%
<b>Total beyond “ready window”</b>	<b>4.26%</b>	<b>5.88%</b>

During the month of June 2011, ParaCruz received eight (8) Customer Service Reports. Three (3) of the reports were valid complaints, two (2) of the reports were not valid, and three (3) reports were unverifiable.

The dramatic increase in late trips was a direct effect of the temporary closing of Highway One due to a severe accident on June 28, 2011.

# ATTACHMENT B.1

Board of Directors  
Board Meeting August 26, 2011

## Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through May 2011.

	May 10	May 11	Fiscal 09-10	Fiscal 10-11	Performance Averages	Performance Goals
Requested	8904	9545	93,617	93,810	8495	
Performed	8336	8771	86,257	87,678	7358	
Cancels	18.34%	18.12%	19.67%	18.34%	18.28%	
No Shows	2.45%	2.64%	2.09%	2.19%	2.23%	Less than 3%
Total miles	52,457	57,893	560,144	594,317	52,893	
Av trip miles	5.0	4.81	5.08	4.99	4.97	
Within ready window	94.58%	94.16%	96.12%	95.62%	95.63%	92.00% or better
Excessively late/missed trips	6	1	21	14	1.42	Zero (0)
Call center volume	6127	6349	N/A	N/A	N/A	
Call average seconds to answer	35	28	N/A	N/A	N/A	Less than 2 minutes
Hold times less than 2 minutes	95%	96.5%	N/A	N/A	N/A	Greater than 90%
Distinct riders	838	812	1,770	1795	808	
Most frequent rider	56 rides	51 rides	330 rides	507 rides	58 rides	
Shared rides	62.7%	65.3%	60.5%	62.5%	62.82%	Greater than 60%
Passengers per rev hour	2.14	2.06	2.14	2.10	2.08	Greater than 1.6 passengers/hour
Rides by supplemental providers	9.96%	13.40%	13.67%	11.19%	10.16%	No more than 25%
Vendor cost per ride	\$22.96	\$22.96	\$24.73	\$21.11	\$21.39	
ParaCruz driver cost per ride (estimated)	\$24.77	\$22.60	\$25.14	\$23.81	\$24.19	
Rides < 10 miles	69.93%	63.22%	69.87%	69.63%	69.64%	
Rides > 10	30.07%	36.78%	30.11%	30.37%	30.36%	

**6-4.b1.1**

## ATTACHMENT B.2

Board of Directors  
Board Meeting August 26, 2011

### Comparative Operating Statistics This Fiscal Year, Last Fiscal Year through June 2011.

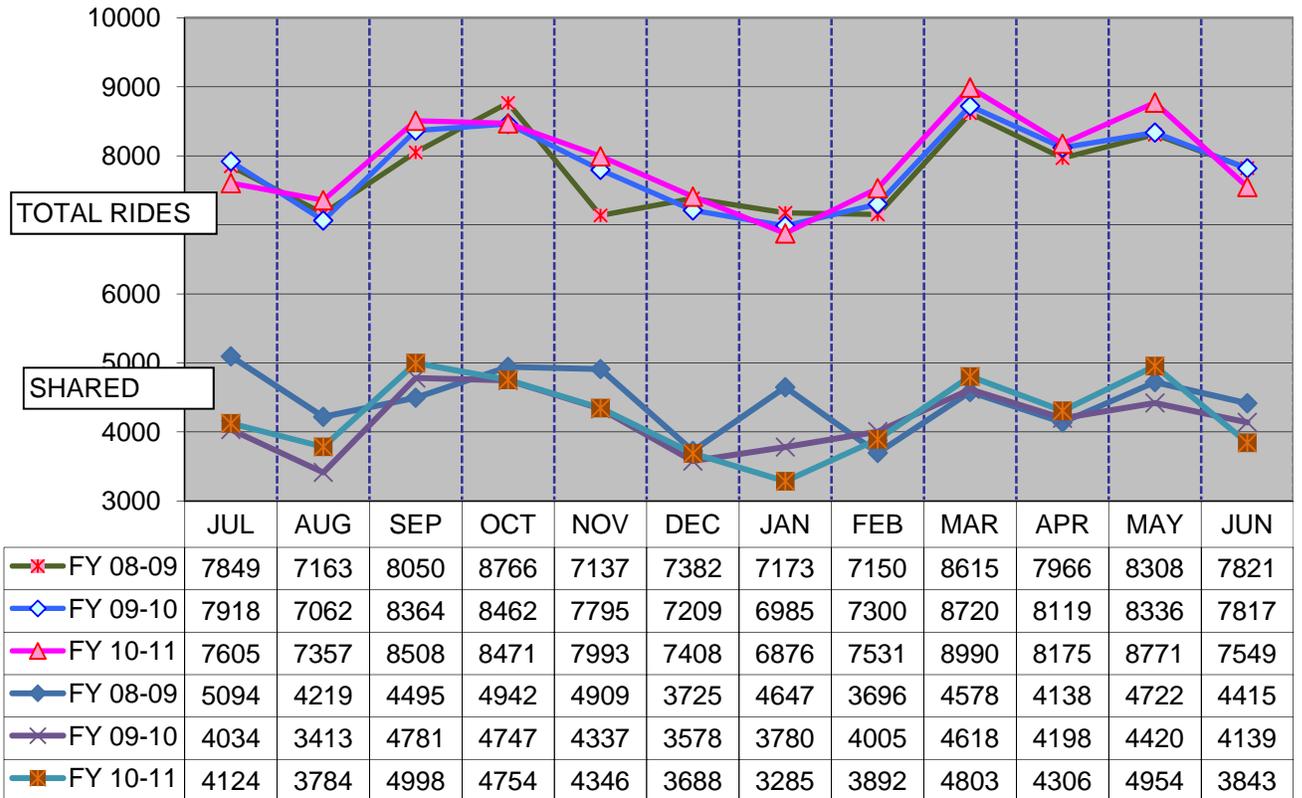
	<b>Jun 10</b>	<b>Jun 11</b>	<b>Fiscal 09-10</b>	<b>Fiscal 10-11</b>	<b>Performance Averages</b>	<b>Performance Goals</b>
Requested	8138	8244	101,755	105,055	8505	
Performed	7817	7549	94,074	95,227	7336	
Cancels	18.34%	18.98%	19.48%	18.39%	18.33%	
No Shows	2.40%	3.12%	2.11%	2.26%	2.29%	Less than 3%
Total miles	51,769	52,001	611,882	646,317	52,913	
Av trip miles	5.22	4.68	5.10	4.96	4.93	
Within ready window	95.74%	94.12%	96.41%	95.47%	95.49%	92.00% or better
Excessively late/missed trips	3	13*	24	27	2.25	Zero (0)
Call center volume	6055	5813	N/A	N/A	N/A	
Call average seconds to answer	34	28	N/A	N/A	N/A	Less than 2 minutes
Hold times less than 2 minutes	94%	96.5%	N/A	N/A	N/A	Greater than 90%
Distinct riders	822	763	1,836	1842	803	
Most frequent rider	55 rides	48 rides	357 rides	540 rides	57 rides	
Shared rides	63.2%	59.6%	60.8%	62.1%	62.52%	Greater than 60%
Passengers per rev hour	2.05	1.98	2.17	2.08	2.06	Greater than 1.6 passengers/hour
Rides by supplemental providers	8.84%	8.41%	12.48%	9.95%	9.7%	No more than 25%
Vendor cost per ride	\$21.97	\$22.77	\$24.50	\$21.16	\$21.35	
ParaCruz driver cost per ride (estimated)	\$34.15	\$23.70	\$25.72	\$23.80	\$24.09	
Rides < 10 miles	71.21%	63.22%	70.01%	69.63%	69.18%	
Rides > 10	28.79%	36.78%	29.99%	30.37%	30.82%	

\*Eleven (11) missed trips attributed to closure of Hwy 1 on June 28 due to severe auto accident.

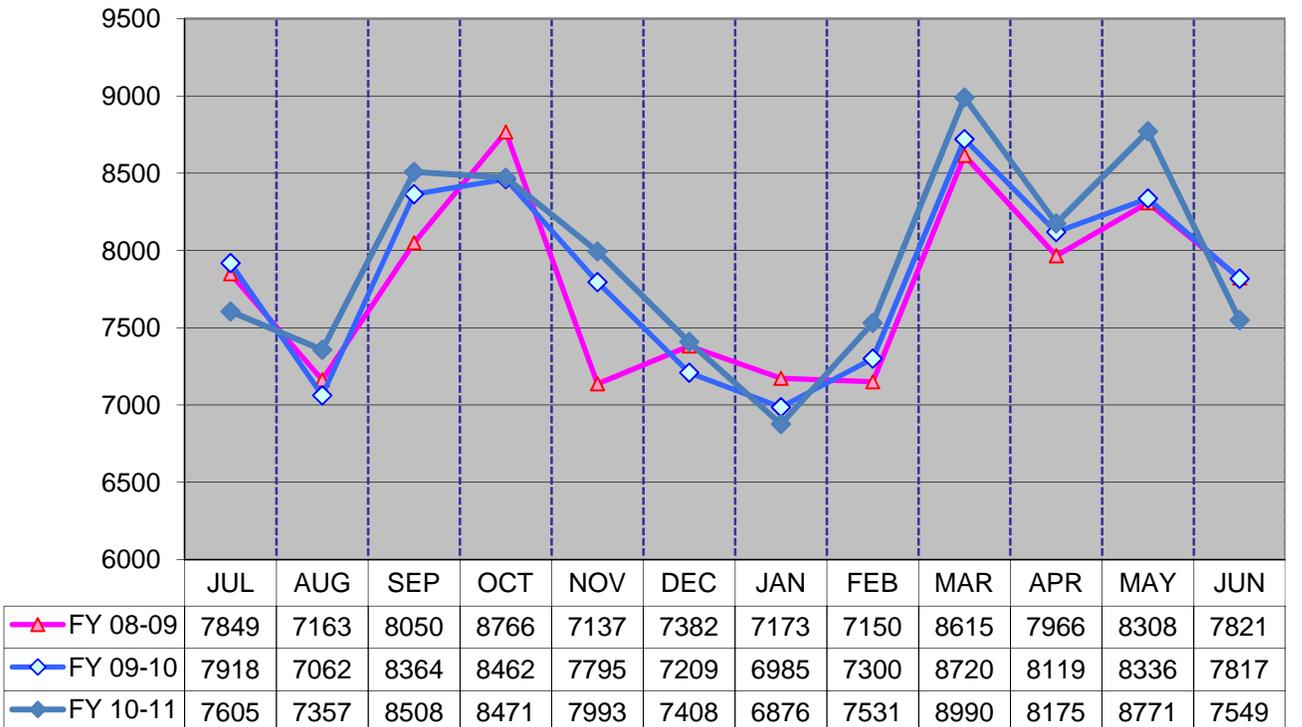
**6-4.b2.1**

# ATTACHMENT C

## TOTAL RIDES vs. SHARED RIDES

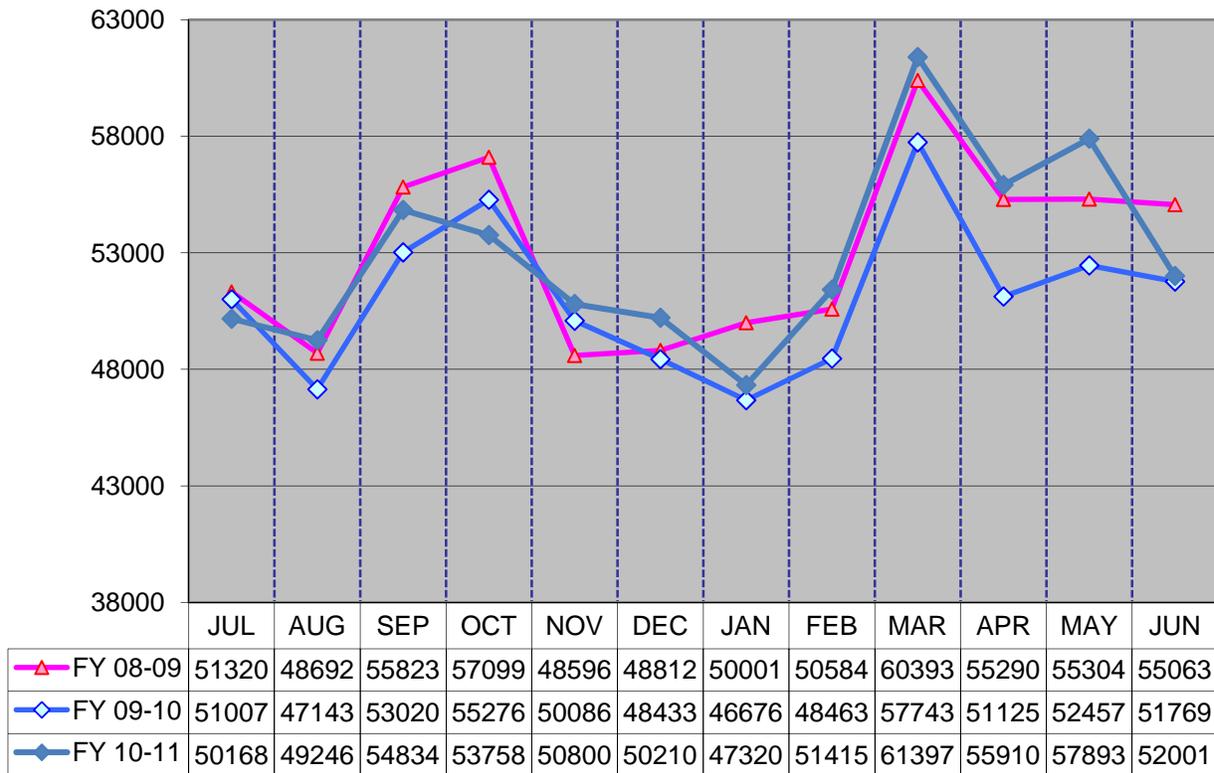


## NUMBER OF RIDES COMPARISON CHART

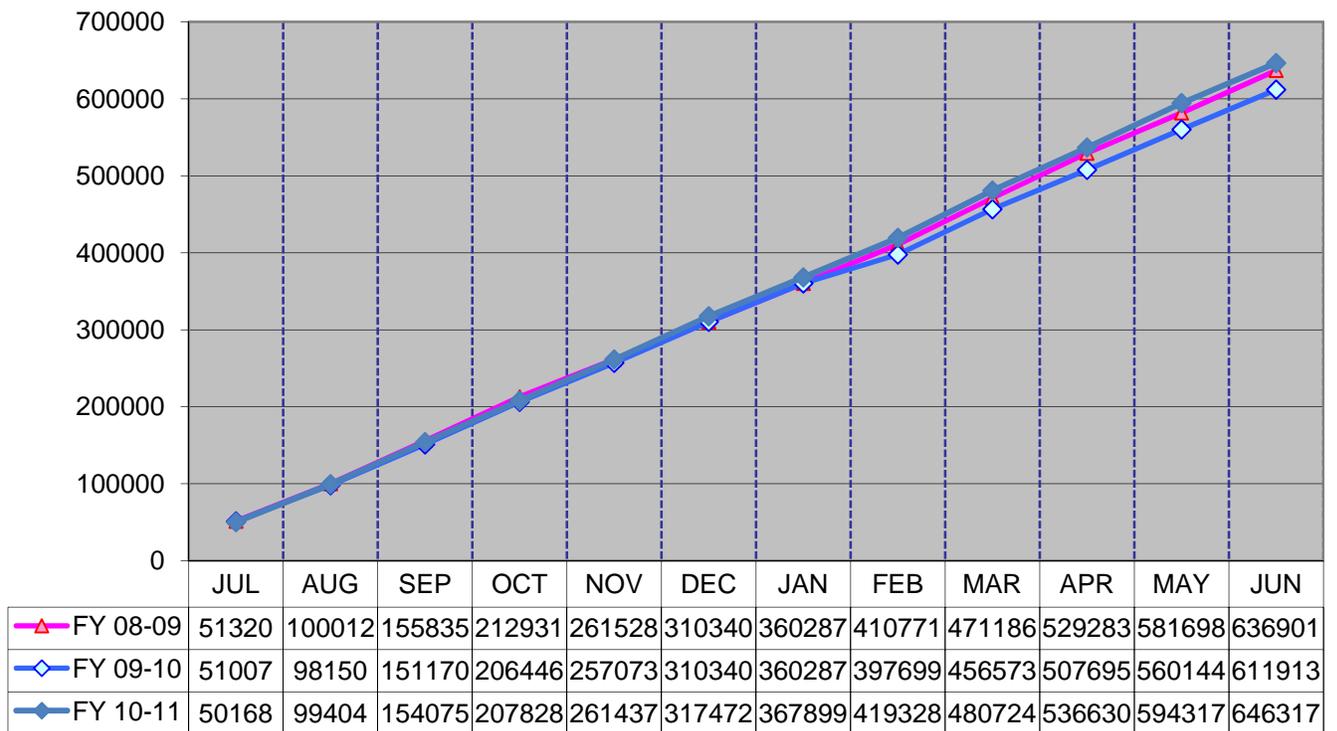


# ATTACHMENT D

## MILEAGE COMPARISON



## YEAR TO DATE MILEAGE COMPARISON CHART



# ATTACHMENT E

<b>MONTHLY ASSESSMENTS</b>						
	UNRESTRICTED	RESTRICTED CONDITIONAL	RESTRICTED TRIP BY TRIP	TEMPORARY	DENIED	TOTAL
JUNE 2010	49	9	3	0	0	49
JULY 2010	33	4	7	1	0	45
AUGUST 2010	31	1	9	4	0	45
SEPTEMBER 2010	55	4	9	1	1	70
OCTOBER 2010	58	1	10	2	0	71
NOVEMBER 2010	45	0	4	5	1	55
DECEMBER 2010	32	0	7	5	0	44
JANUARY 2011	43	3	4	4	0	54
FEBRUARY 2011	41	2	14	4	0	61
MARCH 2011	43	3	5	7	0	58
APRIL 2011	44	0	3	4	0	51
MAY 2011	49	1	4	2	0	56
JUNE 2011	48	0	4	0	0	52

<b>NUMBER OF ELIGIBLE RIDERS</b>	
<b>YEAR</b>	<b>ACTIVE</b>
2006	<b>5315</b>
2007	<b>4820</b>
2008	<b>4895</b>
2009	<b>5291</b>
2010	<b>3314</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011  
**TO:** Board of Directors  
**FROM:** Angela Aitken, Finance Manager & Acting Assistant General Manager  
**SUBJECT:** SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR MAY 2011

## I. RECOMMENDED ACTION

**This report is for informational purposes only. No action is required**

## II. SUMMARY OF ISSUES

- Total ridership for the month of May 2011 was 582,539, which is a increase of 18,755 riders or 3.33% versus May 2010. System Daily Averages for May include:
  - 22,086 riders per Weekday, a gain of 1.85% (400 riders)
  - 11,746 riders per Saturday, a loss of 0.21% (24 riders)
  - 9,932 riders per Sunday, a gain of 2.27% (220 riders)
- Highway 17 Express ridership for the month of May 2011 was 29,850, which is a increase of 1,528 riders, or 5.40%, from May 2010. Daily averages include:
  - 1,054 riders per Weekday, a gain of 8.31% (81riders)
  - 715 riders per Saturday, a gain of 1.35% (10 riders)
  - 763 riders per Sunday, a gain of 12.28% (83 riders)
- UCSC students and staff/faculty generated 285,007 rides in May 2011, a gain of 7.70%. Revenue generated from UCSC was \$366,211.18, a 9.41% increase from May 2010.
- Overall system wide ridership remains steady with a slight YTD decrease of 0.34% despite a 10% reduction in service implemented in September 2010.

## III. DISCUSSION

In the twenty-two (22) weekdays, four (4) Saturdays, and five (5) Sundays of May 2011, Santa Cruz METRO's total ridership was 582,539 riders. This was a gain from the previous year, increasing by 18,755 riders or 3.33%. The up swing in ridership growth is a positive sign considering that transit service available to the public has been reduced by 10% effective September 2010. Currently, FY11 YTD ridership is 5,339,793, which is slightly down 0.34% from FY10.

**Attachment A** shows that during May 2011, Santa Cruz METRO averaged 22,086 riders per Weekday. This was a gain from the previous May of 1.85% which is most likely due to

continued high gasoline prices. Weekends experienced a small loss of 0.21% and a gain 2.27% on Saturdays and Sundays respectively, possibly due to the previously mentioned high gas prices.

**Attachment A** also shows Highway 17 Express total ridership at 29,850 riders. This was a gain from the previous year, increasing by 1,528 riders, or simply 5.40%. Year to date ridership on Highway 17 Express has begun to rebound since the fares were raised nearly 25% in June of 2010.

FY11 average weekday ridership on the Highway 17 Express was 1,054 riders per weekday, a 8.31% increase from 973 riders per weekday in FY10. Simultaneously Highway 17 Express has seen gains of 1.35% in riders on Saturdays and 12.28% in riders on Sundays. These variations in ridership could possibly be due to higher gas prices leading to changing commute patterns, and weekend travel demands from UCSC students.

**Attachment B** shows UCSC ridership continues to grow at a steady rate every month. In May 2011, UCSC generated 285,007 rides between students and staff/faculty. This accounts for almost half of Santa Cruz METRO's total ridership count. During school term days, UCSC ridership was 11,606 per "School Term" day, a gain of 5.23%. All Weekdays saw an increase of 5.60%, while Weekends saw a gain of 3.28% in ridership. Total revenue derived from UCSC in May 2011 was \$366,211.18, a 9.41% increase from May 2010.

**Attachment C** depicts Weekday, Saturday, and Sunday ridership by route. Many of Santa Cruz METRO's main-lines service are well ridden while overall ridership remains flat. Overall, system wide ridership remains fairly steady with a small YTD decrease of 0.34% despite a recent 10% service cut which was implemented in September 2010.

#### **IV. FINANCIAL CONSIDERATIONS.**

Revenue derived from passenger fares and passes is reflected in the FY11 Revenue.

#### **V. ATTACHMENTS**

**Attachment A: Monthly Ridership Summary**

**Attachment B: UCSC Ridership Summary**

**Attachment C: Ridership by Route**

Prepared by: Erich Friedrich, Jr. Transportation Planner.  
Date Prepared: August 8, 2011

# Monthly Ridership Summary

MAY 01, 2011 - MAY 31, 2011

## Calendar Operating Days

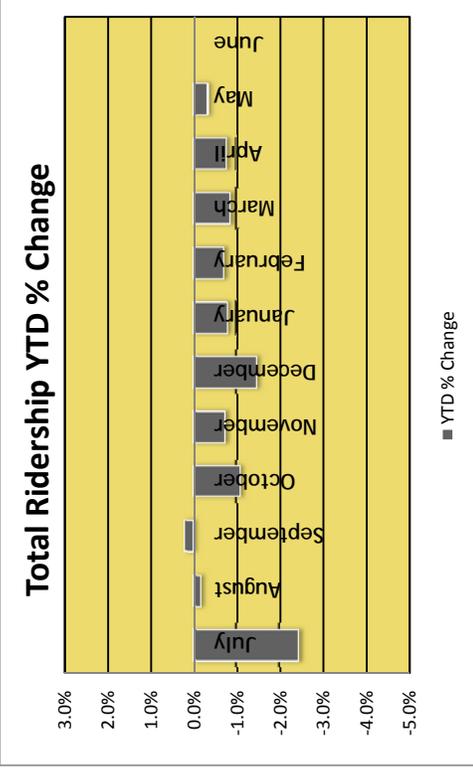
	This Year	Last Year
Weekdays	22	21
Saturdays	4	5
Sundays	5	5

## Monthly System Totals

	Monthly Totals		
	This Year	Last Year	Difference % Change
Local Fixed Route	552,689	535,462	17,227 3.22%
AMTRAK/Highway 17 Express	29,850	28,322	1,528 5.40%
<b>System Total</b>	<b>582,539</b>	<b>563,784</b>	<b>18,755 3.33%</b>

## System Daily Averages

	Weekdays			Saturday			Sunday		
	This Year	Last Year	Difference % Change	This Year	Last Year	Difference % Change	This Year	Last Year	Difference % Change
Local Fixed Route	21,033	20,713	320 1.54%	11,032	11,066	-34 -0.31%	9,169	9,032	137 1.52%
AMTRAK/Highway 17 Express	1,054	973	81 8.31%	715	705	10 1.35%	763	679	83 12.28%
<b>System Total</b>	<b>22,086</b>	<b>21,686</b>	<b>400 1.85%</b>	<b>11,746</b>	<b>11,771</b>	<b>-24 -0.21%</b>	<b>9,932</b>	<b>9,712</b>	<b>220 2.27%</b>



	Year to Date Totals		
	This Year	Last Year	Difference % Change
Local Fixed Route	5,080,604	5,077,166	3,438 0.07%
AMTRAK/Highway 17 Express	259,189	281,028	-21,839 -7.77%
<b>System Total</b>	<b>5,339,793</b>	<b>5,358,194</b>	<b>-18,401 -0.34%</b>

# UCSC Ridership Summary

MAY 01, 2011 -MAY 31, 2011

## Calendar Operating Days

	This Year	Last Year
School Term Days	21	20
Weekdays	22	21
Weekend Days	9	10

## UCSC Revenue

	This Year	Last Year	\$ Difference	% Change
Student Billing	\$333,944.69	\$302,677.34	\$31,267.35	10.33%
Staff Billing	\$17,183.94	\$17,018.18	\$165.76	0.97%
Night Owl Service	\$10,244.86	\$9,891.33	\$353.53	3.57%
Route 20D Service	\$4,837.69	\$894.26	\$3,943.43	440.97%
<b>Total</b>	<b>\$366,211.18</b>	<b>\$334,709.45</b>	<b>\$31,501.73</b>	<b>9.41%</b>

## UCSC Monthly System Totals

	Monthly Totals			Year to Date Totals		
	This Year	Last Year	% Change	This Year	Last Year	% Change
Students	271,059	250,573	8.18%	2,207,082	2,128,318	3.70%
Staff & Faculty	13,948	14,063	-0.82%	139,408	140,598	-0.85%
<b>Total</b>	<b>285,007</b>	<b>264,636</b>	<b>7.70%</b>	<b>2,346,490</b>	<b>2,268,916</b>	<b>3.42%</b>

## UCSC System Daily Averages

	School Term Days			Weekdays			Weekend Days		
	This Year	Last Year	% Change	This Year	Last Year	% Change	This Year	Last Year	% Change
Students	11,013	10,410	5.79%	10,521	9,921	6.05%	4,399	4,223	4.17%
Staff & Faculty	594	619	-4.13%	579	590	-1.90%	135	168	-19.23%
<b>Total</b>	<b>11,606</b>	<b>11,030</b>	<b>5.23%</b>	<b>11,100</b>	<b>10,511</b>	<b>5.60%</b>	<b>4,535</b>	<b>4,391</b>	<b>3.28%</b>

**6-5.b1**

## Ridership by Route

MAY 01, 2011 - MAY 31, 2011								
Route	Corridor	Weekday Ridership	Weekday Average	Saturday Ridership	Saturday Average	Sunday Ridership	Sunday Average	Monthly Ridership
10	UCSC via High St.	30,018	1,364	1,875	469	2,244	449	34,137
13	UCSC via Walnut	12,958	589					12,958
15	UCSC via Laurel West	51,925	2,360					51,925
16	UCSC via Laurel East	90,356	4,107	12,605	3,151	12,244	2,449	115,205
16N	UCSC Night Owl - Laurel East	2,242	102	1,130	283	1,294	259	4,666
19	UCSC via Lower Bay	28,321	1,287	2,493	623	2,384	477	33,198
19N	UCSC Night Owl - Lower Bay			429	107	741	148	1,170
3	Mission/Beach	2,799	127					2,799
4	Harvey West/Emeline	4,296	195					4,296
8	Emeline	135	6					135
12A	UCSC East Side District	1,206	55					1,206
20	UCSC via West Side	20,157	916	2,400	600	2,374	475	24,931
20D	UCSC via West Side Supp.	9,230	420					9,230
30	Gramhill/Scotts Valley	886	40					886
33	Lompico SLV/Felton Faire	442	20					442
34	South Felton	189	9					189
35/35A	Santa Cruz/Scotts Valley/SLV	33,270	1,512	4,340	1,085	4,401	880	42,011
40	Davenport/North Coast	1,718	78	102	26	141	28	1,961
41	Bonny Doon	1,892	86	64	16	51	10	2,007
42	Davenport/Bonny Doon	301	14	105	26	116	23	522
54	Capitola/Aptos/La Selva Beach	227	10	96	24	60	12	383
55	Rio Del Mar	4,582	208					4,582
56	La Selva Beach	503	23					503
66	Live Oak via 17th	12,913	587	2,097	524	1,944	389	16,954
68	Like Oak via Broadway/Portola	8,637	393	1,220	305	1,137	227	10,994
69	Capitola Road	8,596	391	67	17	42	8	8,705
69A	Cap. Road/Cabrillo/Watsonville	18,545	843	3,088	772	3,371	674	25,004
69N	Capitola Road/Cabrillo Night	3,102	141					3,102
69W	Capitola Road/Watsonville	24,037	1,093	3,069	767	3,149	630	30,255
71	Santa Cruz to Watsonville	68,384	3,108	7,884	1,971	8,909	1,782	85,177
72	Corralitos	4,451	202					4,451
74	Ohlone Parkway/Rolling Hills	3,290	150					3,290
75	Green Valley Road	6,077	276	1,063	266	1,245	249	8,385
79	East Lake	2,032	92					2,032
91x	Santa Cruz/Watsonville Express	4,998	227					4,998
Hwy 17	AMTRAK/Hwy 17 Express	23,178	1,054	2,858	715	3,814	763	29,850
<b>Monthly Total</b>		<b>485,893</b>	<b>22,086</b>	<b>46,985</b>	<b>11,746</b>	<b>49,661</b>	<b>9,932</b>	<b>582,539</b>
<b>Previous Year</b>		<b>456,372</b>	<b>21,732</b>	<b>58,853</b>	<b>11,771</b>	<b>48,559</b>	<b>9,712</b>	<b>563,784</b>
<b>% Change</b>		<b>6.47%</b>	<b>1.63%</b>	<b>-20.17%</b>	<b>-0.21%</b>	<b>2.27%</b>	<b>2.27%</b>	<b>3.33%</b>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011  
**TO:** Board of Directors  
**FROM:** Angela Aitken, Finance Manager & Acting Assistant General Manager  
**SUBJECT:** SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR JUNE 2011

## I. RECOMMENDED ACTION

**This report is for informational purposes only. No action is required**

## II. SUMMARY OF ISSUES

- Total ridership for the month of June 2011 was 380,359, which is a decrease of 11,599 riders or 2.96% versus June 2010. System Daily Averages for June include:
  - 14,762 riders per Weekday, a loss of 1.65% (248 riders)
  - 7,522 riders per Saturday, a loss of 8.65% (712 riders)
  - 6,379 riders per Sunday, a loss of 11.45% (825 riders)
- Highway 17 Express ridership for the month of June 2011 was 25,568, which is a increase of 3,928 riders, or 18.15%, from June 2010. Daily averages include:
  - 946 riders per Weekday, a gain of 20.55% (161 riders)
  - 607 riders per Saturday, a gain of 6.78% (39 riders)
  - 585 riders per Sunday, a gain of 10.81% (57 riders)
- UCSC students and staff/faculty generated 119,962 rides in June 2011, a loss of 3.69%. Revenue generated from UCSC was \$152,973.52, a 3.3% decrease from June 2010.
- Overall system wide ridership remains steady with a slight YTD decrease of 0.52% despite a 10% reduction in service implemented in September 2010.

## III. DISCUSSION

In the twenty-two (22) weekdays, four (4) Saturdays, and four (4) Sundays of June 2011, Santa Cruz METRO's total ridership was 380,359 riders. This was a loss from the previous year, decreasing by 11,599 riders or 2.96%. The reduction in ridership growth is acceptable considering that transit service available to the public has been reduced by 10% effective September 2010. FY11 YTD ridership finished at 5,720,152 riders, which is slightly down 0.52% from FY10.

**Attachment A** shows that during June 2011, Santa Cruz METRO averaged 14,762 riders per Weekday. This was a loss from the previous June of 1.65% which is most likely due to less

school term days at UCSC. Weekends experienced a small losses of 8.65% and 11.45% on Saturdays and Sundays respectively as summer traffic patterns altered commute habits.

**Attachment A** also shows Highway 17 Express total ridership at 25,568 riders. This was a gain from the previous year, increasing by 3,928 riders or simply 18.15%. Year to date ridership on Highway 17 Express have rebounded since the fares where raised nearly 25% in June of 2010.

FY11 average weekday ridership on the Highway 17 Express was 946 riders per weekday, a 20.55% increase from 784 riders per weekday in FY10. Simultaneously Highway 17 Express has seen gains of 6.78% in riders on Saturdays and 10.81% in riders on Sundays. These variations in ridership could possibly be due to higher gas prices leading to changing commute patterns, and weekend travel demands from UCSC students and tourism.

**Attachment B** shows UCSC ridership had its first month of decline in recent memory mainly due to less school term days in June 2011 than in June 2010. In June 2011, UCSC generated 119,962 rides between students and staff/faculty. This accounts for almost half of Santa Cruz METRO's total ridership count. During school term days, UCSC ridership was 9,576 per "School Term" day, a gain of 1.92%. All Weekdays saw an decrease of 4.37%, while Weekends saw a gain of 3.13% in ridership. Total revenue derived from UCSC in June 2011 was \$152,973.52, a 3.30% decrease from June 2010.

**Attachment C** depicts Weekday, Saturday, and Sunday ridership by route. Many of Santa Cruz METRO's main-lines service are well ridden while overall ridership remains flat. Overall, system wide ridership remains fairly steady with a small YTD decrease of 0.52% despite a recent 10% service cut which was implemented in September 2010.

#### **IV. FINANCIAL CONSIDERATIONS.**

Revenue derived from passenger fares and passes is reflected in the FY11 Revenue.

#### **V. ATTACHMENTS**

**Attachment A: Monthly Ridership Summary**

**Attachment B: UCSC Ridership Summary**

**Attachment C: Ridership by Route**

Prepared by: Erich Friedrich, Jr. Transportation Planner.  
Date Prepared: August 8, 2011

# Monthly Ridership Summary

JUNE 01, 2011 - JUNE 30, 2011

## Calendar Operating Days

	This Year	Last Year
Weekdays	22	22
Saturdays	4	4
Sundays	4	4

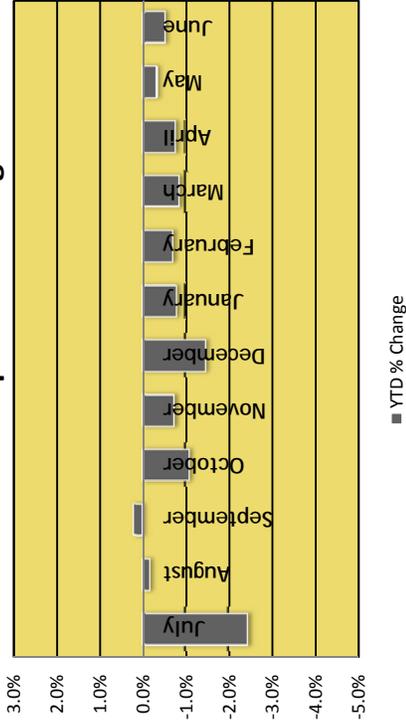
## Monthly System Totals

	Monthly Totals		
	This Year	Last Year	Difference % Change
Local Fixed Route	354,791	370,318	-15,527 -4.19%
AMTRAK/Highway 17 Express	25,568	21,640	3,928 18.15%
<b>System Total</b>	<b>380,359</b>	<b>391,958</b>	<b>-11,599 -2.96%</b>

## System Daily Averages

	Weekdays			Saturday			Sunday		
	This Year	Last Year	Difference % Change	This Year	Last Year	Difference % Change	This Year	Last Year	Difference % Change
Local Fixed Route	13,816	14,225	-409 -2.88%	6,916	7,666	-751 -9.79%	5,794	6,676	-882 -13.20%
AMTRAK/Highway 17 Express	946	784	161 20.55%	607	568	39 6.78%	585	528	57 10.81%
<b>System Total</b>	<b>14,762</b>	<b>15,009</b>	<b>-248 -1.65%</b>	<b>7,522</b>	<b>8,234</b>	<b>-712 -8.65%</b>	<b>6,379</b>	<b>7,203</b>	<b>-825 -11.45%</b>

## Total Ridership YTD % Change



	Year to Date Totals		
	This Year	Last Year	Difference % Change
Local Fixed Route	5,435,395	5,447,484	-12,089 -0.22%
AMTRAK/Highway 17 Express	284,757	302,676	-17,919 -5.92%
<b>System Total</b>	<b>5,720,152</b>	<b>5,750,160</b>	<b>-30,008 -0.52%</b>

# UCSC Ridership Summary

JUNE 01, 2011 -JUNE 30, 2011

## Calendar Operating Days

	This Year	Last Year
School Term Days	7	8
Weekdays	22	22
Weekend Days	8	8

## UCSC Revenue

	This Year	Last Year	\$ Difference	% Change
Student Billing	\$133,272.83	\$135,200.88	-\$1,928.05	-1.43%
Staff Billing	\$14,520.35	\$15,521.39	-\$1,001.04	-6.45%
Night Owl Service	\$2,997.28	\$2,945.43	\$51.85	1.76%
Route 20D Service	\$2,183.06	\$1,493.05	\$690.01	46.21%
<b>Total</b>	<b>\$152,973.52</b>	<b>\$158,194.41</b>	<b>-\$5,220.89</b>	<b>-3.30%</b>

## UCSC Monthly System Totals

	Monthly Totals			Year to Date Totals		
	This Year	Last Year	% Change	This Year	Last Year	% Change
Students	108,176	111,722	-3.17%	2,315,258	2,240,040	3.36%
Staff & Faculty	11,786	12,836	-8.18%	151,194	153,434	-1.46%
<b>Total</b>	<b>119,962</b>	<b>124,558</b>	<b>-3.69%</b>	<b>2,466,452</b>	<b>2,393,474</b>	<b>3.05%</b>

## UCSC System Daily Averages

	School Term Days			Weekdays			Weekend Days		
	This Year	Last Year	% Change	This Year	Last Year	% Change	This Year	Last Year	% Change
Students	9,036	8,811	2.55%	4,346	4,527	-3.99%	1,571	1,507	4.21%
Staff & Faculty	540	584	-7.63%	488	528	-7.63%	132	143	-8.20%
<b>Total</b>	<b>9,576</b>	<b>9,396</b>	<b>1.92%</b>	<b>4,834</b>	<b>5,055</b>	<b>-4.37%</b>	<b>1,702</b>	<b>1,651</b>	<b>3.13%</b>

6-6.b1

Attachment C  
Ridership by Route

JUNE 01, 2011 - JUNE 30, 2011								
Route	Corridor	Weekday Ridership	Weekday Average	Saturday Ridership	Saturday Average	Sunday Ridership	Sunday Average	Monthly Ridership
10	UCSC via High St.	19,713	896	820	205	912	228	21,445
13	UCSC via Walnut	3,870	176					3,870
15	UCSC via Laurel West	11,932	542					11,932
16	UCSC via Laurel East	44,883	2,040	4,831	1,208	3,878	970	53,592
16N	UCSC Night Owl - Laurel East	893	41	1,011	253	118	30	2,022
19	UCSC via Lower Bay	14,805	673	957	239	1,035	259	16,797
19N	UCSC Night Owl - Lower Bay			204	51	49	12	253
3	Mission/Beach	3,138	143					3,138
4	Harvey West/Emeline	4,789	218					4,789
8	Emeline	166	8					166
12A	UCSC East Side District	413	19					413
20	UCSC via West Side	12,156	553	1,059	265	1,013	253	14,228
20D	UCSC via West Side Supp.	2,043	93					2,043
30	Gramhill/Scotts Valley	464	21					464
33	Lompico SLV/Felton Faire	125	6					125
34	South Felton	51	2					51
35/35A	Santa Cruz/Scotts Valley/SLV	31,279	1,422	3,807	952	0	0	35,086
40	Davenport/North Coast	1,180	54	101	25	106	27	1,387
41	Bonny Doon	1,444	66	42	11	30	8	1,516
42	Davenport/Bonny Doon	279	13	116	29	131	33	526
54	Capitola/Aptos/La Selva Beach	182	8	86	22	52	13	320
55	Rio Del Mar	2,774	126					2,774
56	La Selva Beach	511	23					511
66	Live Oak via 17th	12,083	549	15	4	1,534	384	13,632
68	Like Oak via Broadway/Portola	7,790	354	1,760	440	842	211	10,392
69	Capitola Road	8,657	394	907	227	33	8	9,597
69A	Cap. Road/Cabrillo/Watsonville	19,013	864	55	14	2,578	645	21,646
69N	Capitola Road/Cabrillo Night	2,595	118					2,595
69W	Capitola Road/Watsonville	20,456	930	2,657	664	2,572	643	25,685
71	Santa Cruz to Watsonville	57,198	2,600	2,475	619	7,244	1,811	66,917
72	Corralitos	4,321	196					4,321
74	Ohlone Parkway/Rolling Hills	3,023	137					3,023
75	Green Valley Road	5,966	271	6,759	1,690	1,050	263	13,775
79	East Lake	2,016	92					2,016
91x	Santa Cruz/Watsonville Express	3,744	170					3,744
Hwy 17	AMTRAK/Hwy 17 Express	20,803	946	2,427	607	2,338	585	25,568
<b>Monthly Total</b>		<b>324,755</b>	<b>14,762</b>	<b>30,089</b>	<b>7,522</b>	<b>25,515</b>	<b>6,379</b>	<b>380,359</b>
<b>Previous Year</b>		<b>330,208</b>	<b>15,009</b>	<b>32,937</b>	<b>8,234</b>	<b>28,813</b>	<b>7,203</b>	<b>391,958</b>
<b>% Change</b>		<b>-1.65%</b>	<b>-1.65%</b>	<b>-8.65%</b>	<b>-8.65%</b>	<b>-11.45%</b>	<b>-11.45%</b>	<b>-2.96%</b>

**6-6.c1**

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011  
**TO:** Board of Directors  
**FROM:** Les White, General Manager  
**SUBJECT: STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR AUGUST 2011**

## I. RECOMMENDED ACTION

**This report is for informational purposes only. Active grants and grant proposals are current as of August 17, 2011. No action is required.**

## II. SUMMARY OF ISSUES

- Santa Cruz METRO relies upon grant funding from other agencies for more than 25% of its FY11 operating revenue and over 95% of its FY11 capital funding.
- A list of Santa Cruz METRO's active grants (Attachment A) and a list of grant proposals for new funds (Attachment B) are provided monthly in order to apprise the Board of the status of grants funding.
- Santa Cruz METRO has active grant awards totaling \$38,388,002.
- Items in **bold** on Attachments A and B depict changes from June's report.
- Santa Cruz METRO staff is developing new operating and capital projects for approximately \$19,704,143 million in grant program funding.

## III. DISCUSSION

Santa Cruz METRO relies upon grants from a number of other entities throughout the year for more than 25% of its FY11 operating revenue and over 95% of its FY11 capital funding. Programs such as the Transportation Development Act (TDA) and the Federal Transit Administration (FTA) urbanized area program annually allocate funds by formula while others such as the Monterey Bay Unified Air Pollution Control District's AB2766 Motor Vehicle Emissions Reduction Program and the California Department of Transportation (Caltrans) discretionary planning grants are competitively awarded based on merit. Santa Cruz METRO relies on both formula and discretionary grant revenue to support its operating and capital budgets.

This staff report is to apprise the Board of Directors of active grants funding current projects and proposed grants for new projects and ongoing operating costs. **Attachment A** lists all of Santa Cruz METRO's active grants with the award amount, the remaining balance and the status of the projects funded by the grant. **Attachment B** lists Santa Cruz METRO's open grant applications

with a brief description, source and status of proposed funds. Items in **bold** on Attachments A and B depict changes from last month's report.

#### **IV. FINANCIAL CONSIDERATIONS**

Active grant awards for operating and capital projects total \$38,388,002 with an unspent balance of \$22,466,813. Changes from the amounts shown in June result from the addition of newly executed grants, grant close-outs and changes in allocation amounts to executed grants. Current grant applications request \$19,704,143, increased from June due to new applications in development.

Santa Cruz METRO staff has written new discretionary grant applications for revenue vehicle replacements in the FTA's State of Good Repair program (\$7,525,226) and allocations for capital funding from Proposition 1B SLPP formula funds. Total new grant project applications total \$19,704,143 million, including the new PTMISEA allocation.

#### **V. ATTACHMENTS**

**Attachment A:** Santa Cruz METRO Active Grants Status Report as of August 17, 2011

**Attachment B:** Santa Cruz METRO Grant Applications as of August 17, 2011

*Staff Report prepared by Thomas Hiltner and Tove Beatty, Grants/Legislative Analysts*

*Date Prepared: August 17, 2011*

# Attachment A

## Santa Cruz METRO Active Grants as of August 17, 2011

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
1	Smartcard Farebox; ParaCruz Vans; IT Upgrades; Operating Assistance	Upgrade dispatch, scheduling and customer information software; purchase 27 replacement paratransit vans; purchase new fareboxes with magnetic card readers; operating assistance.	\$ 4,909,939	\$ 1,681,333	Federal Transit Administration (FTA) 5307 American Recovery and Reinvestment Act (ARRA) funds	Project funding from ARRA through FTA urbanized area formula program. Santa Cruz METRO has received and installed fareboxes; is installing ticket vending machines; has accepted paratransit vans and expects to complete the Giro/Hastus roll-out by early 2012.
2	Smartcard Farebox	Purchase new fareboxes with magnetic card readers.	\$ 475,000	\$ 2,078	FTA 5309 Bus and Bus Facilities Program	Fareboxes installed, this grant will be closed-out with the final contract expenditure by 9/30/11.
3	Bus Stop Improvements	Improve bus stops in Santa Cruz METRO service area	\$ 500,000	\$ 476,189	Caltrans from State Transportation Improvement Program (STIP)	Construction projects started 5/27/11. This project is on schedule.
4	CT Transit Planning-- Watsonville	18-month transit planning study of Watsonville service as subrecipient of MPO (AMBAG).	\$ 100,000	\$ 93,877	Caltrans (FTA 5304)	Outreach meetings with transit dependent stakeholders being held at NGOs through 9/30/11. This project is on task and on schedule.

6-7.a1

# Attachment A

## Santa Cruz METRO Active Grants as of August 17, 2011

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
5	Prop 84 Challenge Grant	Discretionary grant proposals for planning/zoning of unincorporated areas (Live Oak, Soquel Dr. corridor) w/ County of Santa Cruz; and sustainable growth communities grant w/ AMBAG. All need METRO as a partner.	\$ 10,000	\$ 10,000	Funding from Proposition 84 Planning Grants from the State of California Strategic Growth Council.	County received \$500K for Prop. 84 Sustainable Communities Planning Grant Program for a project entitled "The Santa Cruz County Sustainable Community and Transit Corridors Plan" on December 6, 2010. Notification of award 6/3/11.
6	Sustainable Communities Planning Grant	Discretionary grant sub-award.	\$ 9,560	\$ 9,560	AMBAG sub-award.	Participating in development of Sustainable Communities Strategies June-Dec 2011.
7	Comprehensive Security & Surveillance (LMR)	Continue LMR upgrade.	\$ 440,505	\$ 26,374	FY09 CTSGP funds from Cal EMA	Day Wireless continues work on \$530,000 contract to upgrade fleet mobile radios. \$ Grant Balance as of 5/26/11. Expires 3/31/12.
8	Comprehensive Security & Surveillance: CCTV; LMR; EG	Continue video surveillance, LMR upgrade and install emergency generator.	\$ 440,505	\$ 440,505	FY10 CTSGP funds from Cal EMA	Cal-EMA paid \$440,505 grant advance on 3/28/11. \$ Grant Balance as of 5/26/11. Expires 3/31/13.
9	FFY10 Discretionary Bus/Facilities Program	Purchase 11 new CNG replacement buses from FTA discretionary grant program.	\$ 4,830,600	\$ 4,830,600	FTA 5309 Bus & Bus Facilities/State of Good Repair Program	<b>BOD authorized the purchase of 11 New Flyer low-floor 40' CNG Buses. METRO executed this grant 7/29/11. No expiration.</b>

6-7.a2

# Attachment A

**Santa Cruz METRO**  
Active Grants as of August 17, 2011

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
10	FY11 FTA Operating Assistance	Operating Assistance 7/1/10 - 6/30/11	\$ 4,727,487	\$ 4,727,487	FTA FY11 5307 urbanized area formula funds + STIC	METRO will draw the funds after the FY11 financial audit concludes in December.
11	FY11 Rural Operating Assistance	Operating assistance for public transit service in rural areas of Santa Cruz County.	\$ 156,312	\$ 156,312	Caltrans (FTA 5311)	METRO executed grant on 7/27/11.
12	FY12 TDA Operating Assistance	FY12Transportation Development Act (TDA) revenue for public transit operations.	\$ 5,244,963	\$ 5,244,963	SCCRTC	The SCCRTC approved Santa Cruz METRO's TDA/STA Claim 5/5/11. The FY12 TDA allocation is \$243,226 above the FY11 allocation. Funds will be paid quarterly, retroactively, beginning 10/30/11.
13	FY12 STA Funds	FY12 State Transit Assistance (STA) one-time operating revenue for public transit.	\$ 2,851,031	\$ 2,851,031	SCCRTC	The FY12 CA Budget increased the statewide STA apportionment. The revised SCO allocation letter of 8/1/11 allocated \$2,851,031 to Santa Cruz METRO, an increase of \$539,388 over the amount approved by RTC on 5/5/11. The RTC will revise its budget and workplan to allocate the revised amount in a lump sum to Santa Cruz METRO by 9/30/11.

**6-7.a3**

# Attachment A

## Santa Cruz METRO Active Grants as of August 17, 2011

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
14	FY09 Operating/MetroBase const.	Operating Assistance and MetroBase construction funding.	\$ 4,753,504	\$ 1,108,062	FTA 5307 urbanized area formula funds and Small Transit Intensive Cities (STIC) funds for MetroBase construction.	FY09 transit operations were completed 6/30/09. MetroBase construction funds will be used with AB 2766 funds (next grant in list) for the second LCNG tank installation . No expiration.
15	FY11 AB2766	MetroBase construction of second L/CNG storage tank.	\$ 200,000	\$ 200,000	AB2766 Monterey Bay Unified Air Pollution Control District (Air District) AB 2766 Motor Vehicle Emissions Reduction Program	Project kicked-off 3/8/11. IFB for the CNG tank architectural Design and equipment procurement, including noise attenuation equipment for the L/CNG vaporization fans, released 6/22/11. To be completed by 4/30/12.
16	MetroBase Development	MetroBase design, and construction.	\$ 6,884,929	\$ 197,041	FY08, FY09 Prop. 1B Public Transportation Modernization and Service Enhancement Account (PTMISEA) through Caltrans	FY08, FY09 PTMISEA funds are being spent on MetroBase development. The CA PMIB will release \$214 million in existing Prop 1B revenue. Santa Cruz METRO will receive its FY10 allocation of \$2,491,423 in September. \$ Grant balance as of 6/30/11.

**6-7.a4**

# Attachment A

**Santa Cruz METRO**  
Active Grants as of August 17, 2011

#	Grant	Description	\$ Grant Awarded	\$ Grant Balance	Funding Source	Grant Status
17	Pacific Station Land	Purchase Greyhound property for Pacific Station (Metro Center) renovation	\$ 1,457,667	\$ 15,401	FY05 FTA 5309 Bus and Bus Facilities program - legislative earmark.	Speed bumps have been intalled at 425 Front Street; fencing is in procurement. The lot will be sealed in 2012. Project completion currently scheduled for 12/31/11. \$ Grant balance as of 6/30/11.
18	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 396,000	\$ 396,000	FY06 FTA 5309 Bus and Bus Facilities program - legislative earmark.	On hold pending recovery of the real estate market. No expiration.
19	Pacific Station Design Engineering	Contract architectural and engineering services for Pacific Station expansion and renovation	\$ 490,000	\$ 490,000	FY08 FTA 5309 Bus and Bus Facilities program - legislative earmark.	On hold pending recovery of the real estate market. No expiration.
<b>Total</b>			<b>\$ 38,388,002</b>	<b>\$ 22,466,813</b>		

**6-7.a5**

# Attachment B

## Santa Cruz METRO Grant Applications as of August 17, 2011

#	Application Date	Grant	Description	\$ Grant	Funding Source	Status of Award
1	7/28/2011	Section 5309 Bus/Facilities State of Good Repair	Discretionary, competitive grant program.	\$ 7,525,226	FTA Section 5309	New grant to finance capital projects: 16 buses, equipment, ITS, FCC narrow-banding equipment (mobile data terminals).
2	3/1/2010	Caltrans CBTP Grant	Discretionary grant sub-award.	\$ 94,750	State of California	<b>The County was not awarded this grant. To be removed from list.</b>
3	3/30/2011	Caltrans Small Urban Transit Planning Grant	Discretionary grant.	\$ 6,183	State of California	Grant awarded July 2011; METRO to participate with RTC on on-board ridership survey to inform RTP update.
4	6/15/2011	MBUAPCD AB2766 FY12 Grant	Discretionary Grant	\$ 200,000	MBUAPCD (Air District)	<b>Conversion of non-revenue vehicles (staff/supervisor vehicles and forklift) to alternative fuel path. Awarded notification in August 2011.</b>
5	4/30/2011	1B - SLPP	Prop 1B Formula Funds	\$ 427,432	State of California FY11-12; of \$5,060,000 available, requested \$427,432 as part of match for State of Good Repair grant (capital bus purchase) to be matched 50/50 with local sales tax revenues.	Requires 50% local sales tax match.
6	<b>TBD</b>	California Energy Commission AB118 Program	Implementation plan; then grants	unknown	CEC	AB118 grants to be announced in summer; plus rebates on purchase of CNG buses (looking into for last 5 purchased through VTA).

# Attachment B

## Santa Cruz METRO Grant Applications as of August 17, 2011

#	Application Date	Grant	Description	\$ Grant	Funding Source	Status of Award
7	3/15/2011	FY11 Transit Security Project	Santa Cruz METRO security fencing and video surveillance projects	\$ 440,505	FY11 CTSGP funds from Cal EMA	Application submitted 3/11/11. Funds will expire 3/31/14.
8	6/1/2011	FY11 PTMISEA	FY11 Public Transportation Modernization Improvement and Service Enhancement Activity (PTMISEA) funding for the MetroBase Operations Building.	\$ 11,010,047	FY11 PTMISEA funds from Caltrans Division of Mass Transit	The State Controller's Office estimated FY11 allocation to Santa Cruz METRO is \$11,010,047. Santa Cruz METRO resubmitted its allocation request 5/27/11 for \$11,010,047.
Total				\$	<b>19,704,143</b>	

6-7.b2

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011  
**TO:** Board of Directors  
**FROM:** Les White, General Manager  
**SUBJECT: STATUS REPORTS OF PROPOSED FEDERAL AND STATE  
LEGISLATION AND CURRENT LEGISLATIVE ISSUES**

## I. RECOMMENDED ACTION

**That the Board of Directors accept and file the status reports of proposed Federal and State legislation and current legislative issues through August 16, 2011.**

## II. SUMMARY OF ISSUES

- Status reports on Congress's, the State Assembly's and Senate's legislative issues are provided monthly to inform the Board of the status of Federal and State legislation of interest to Santa Cruz METRO.
- This month's Federal report reflects pertinent legislative activities which occurred June 16, 2011 – August 16, 2011, since the METRO Board did not meet in July 2011.
- The debt ceiling vote dominated the political airwaves during the period since the last report. When it finally passed at the midnight hour, it included measures to raise the ceiling by \$2.4 trillion in two separate actions and heavily back-loaded deficit-reduction cuts of about the same amount. A bipartisan commission is tasked with the specification of the second round of cuts or the legislation will trigger mandatory cuts, even to defense, by November 23, 2011.
- As a result, the new long-term surface transportation act and other legislation were tabled during the debt ceiling negotiations. The current extension of SAFETEA-LU expires on September 30, 2011, putting pressure on the House especially to pass a continuing resolution if a new act cannot be passed.
- The State passed a second budget, following an initial veto by Governor Brown when presented with the first. The signed budget also includes triggered cuts in 2012 that will kick in if certain rosy revenue projections are not met. So far, current transit funding has not been threatened and a slight increase in STA revenue is expected.

## III. DISCUSSION

Status reports on Federal House of Representatives' and Senate's proposed legislation and related issues at the state level are provided monthly to inform the Board of the status of legislation of interest to Santa Cruz METRO. The purpose of this report is to inform the Board of Directors of the current status of pending legislation which may be of interest to or have an

eventual impact on Santa Cruz METRO and/or the transit industry. The Federal and State Legislation Status Reports are updated monthly for this purpose.

This month's report reflects pertinent legislative activities which occurred June 16, 2011 – August 16, 2011, since the METRO Board did not meet in July 2011. The debt ceiling vote dominated the political airwaves during the period since the last report, and some transportation funding took a hit, though transit in general has remained relatively stable. When it finally passed at the midnight hour, it included measures to raise the ceiling by \$2.4 trillion in two separate actions and heavily back-loaded deficit-reduction cuts of about the same amount. A bipartisan commission is tasked with the specification of the second round of cuts or the legislation will trigger mandatory cuts, even to defense, by November 23, 2011. Santa Cruz METRO's advocates in DC say there is no indication as to how or if they would scale back transportation funding at this time, though it is well known that Chair Mica in the House hates most of high-speed-rail funding, so this is seen as a potential target.

As a result, the new long-term surface transportation act and other legislation were tabled during the debt ceiling negotiations. The current extension of SAFETEA-LU expires on September 30, 2011, putting pressure on the House especially to pass a continuing resolution if a new act cannot be passed. What this does is put the gas tax, which funds the Highway Trust Fund, at risk of expiration, something which all transit advocates nationwide are now watching closely. With the President out on the non-stump stump non-campaigning for 2012, he is repeatedly mentioning job creation efforts through infrastructure projects and has promised to unveil a new plan in September. Transportation is included in infrastructure, though the "t" word ("transit") is seldom spoken publicly. Look for something to be released after Labor Day. Items of federal interest are included in **Attachments A and B.**

At the State level, the legislature passed a second budget, following Governor Brown's initial veto, when it was determined that the first budget did not meet the requirements of a balanced budget and their paychecks were going to be withheld, as per Proposition 25. The signed budget includes triggered cuts in 2012 that will kick in if certain rosy revenue projections are not met. So far, current transit funding has not been threatened and a slight increase in STA revenue is expected for Santa Cruz METRO.

Santa Cruz METRO also received \$2.48 million in its FY10 Proposition 1B PTMISEA (Public Transportation Modernization, Improvement and Service Enhancement Account) allocation last week. These funds will be obligated to capital projects within six months. This allocation may clear the way for future allocations of the full amount needed to build the operations building if Fall 2011 and/or Spring 2012 bond sales are successful. California transit advocates are pushing hard for the allocation of bond-sale funds to meet shovel-ready, job-creating transportation project cash-flow needs.

Pertinent state issues and legislation that has been introduced in this session which has been vetted by CTA are identified on **Attachments C and D.**

#### **IV. FINANCIAL CONSIDERATIONS**

As most potential legislation carries a fiscal impact, staff will report on a monthly basis of newly implemented federal and/or State legislation which financially impacts Santa Cruz METRO.

Potential impacts of the debt-ceiling deal on transportation funding remain to be seen and the possible effects are wide-ranging, from the passage of another continuing resolution to a possible threat to the gas tax. For now, transportation advocates are watching all the appropriations bills in the House very closely, and discussing the possibility (and challenges) of passing a large omnibus spending bill at the end of the session with the Tea Party in residence.

It is anticipated at the state level that STA revenue may go up a bit due to increased revenues. Santa Cruz METRO also received its FY10 PTMISEA allocation of \$2.48 million during this period.

## **V. ATTACHMENTS**

- Attachment A:** Federal Legislative Issues and Status Report, August 16, 2011
- Attachment B:** Federal House and Senate Bills Status Report, August 16, 2011
- Attachment C:** State of California Legislative Issues and Status Report, August 16, 2011
- Attachment D:** State of California Assembly and Senate Bills Status Report, August 16, 2011

# ATTACHMENT A

## Federal Legislative Issues and Status Report at August 16, 2011

### Current Legislative Issues

#### FY12 Federal Budget

**Update at 8/16/11:** The intense focus on the debt ceiling crisis took a toll on all other legislative issues, including the FY12 federal budget. The long-term surface transportation act, farm, trade and other appropriations legislation took a back-seat to the back-and-forth of raising the debt ceiling. The deal that was made raised the ceiling in two separate actions totaling \$2.4 trillion, was heavily back-loaded with an equal amount of cuts, established a bipartisan committee whose recommendations are due by November 23<sup>rd</sup> and, if they fail, will set off triggers for both the second debt ceiling jump and further cuts. The cuts are across the board and include defense, discretionary spending and entitlement programs.

#### Long Term Surface Transportation Act (MAP-21)

**Update at 8/16/11:** Because the debt ceiling deal pushes the next set of decisions into November and the current extension of SAFETEA-LU expires on 9/30/11, it has become even more crucial to either pass a bill (unlikely), hope that Congress can pass a large omnibus spending package by the end of the session (considering the recent FAA authorization, this is probably not a good bet), or pass another continuing resolution, which is possibly the most likely thing to happen. Allowing SAFETEA-LU to expire at 9/30/11 is not an option for transit advocates, as it puts the gas tax, which funds the Highway Trust Fund, at risk, something that no one wants.

#### The NAT GAS (New Alternative Transportation to Give Americans Solutions) Act (HR1380)

**Updates at 8/16/11, 6/15/11 and 5/19/11:** No change at this time; has been referred to the Subcommittee on Energy and Power of the Committee on Energy and Commerce and the House Science, Space and Technology Committee.

**Update at 4/13/11:** Santa Cruz METRO's Alternative Fuel Tax Credit for CNG fuel (50 cents per gallon equivalent tax credit) has now been rolled into the NAT GAS Act (HR1380). This bill extends the credit through 2016. The bill has bipartisan support.

#### House Resolution 5 (H.R. 5)

**Updates at 8/16/11, 6/15/11, and 5/19/11:** We are still monitoring potential effects of HR5, which will probably be seen after the FY12 budget is authorized and appropriations commence.

**Update at 1/18/11:** In a secret caucus held on January 4<sup>th</sup>, House GOP members held an unrecorded vote on a proposed Rules package. Passed in this package was H.R. 5, a separation of the authorization and appropriations processes in regard to infrastructure (such as transit)

# ATTACHMENT A

funding. What this means to transit is that, for the first time in decades, the transparency of the authorization process driving the appropriations process is lost.

## **American Infrastructure Investment Fund Act of 2011 (S 936)**

**Update at 8/16/11:** No change at this time. Read twice.

**Update at 5/19/11:** Senators Rockefeller (D-WV) and Lautenberg (D-NJ) introduced this act to create a \$5 billion fund to drive private investment in transportation infrastructure. This allows better leveraging of federal funds for infrastructure investments, using a variety of means (loans, loans guarantees) to encourage private, regional, state and federal investment and authorizes \$5 billion a year for 2012 and 2013. It is intended to also provide states with greater flexibility for the types of projects they may fund with federal dollars.

# ATTACHMENT B

Federal Bills House	Subject	Introduced	Status
<p><b>MAP-21 (Moving Ahead for Progress in the 21st Century = New name for Long-term surface transportation act) (Mica-R-FL; Boxer, D-CA)</b></p>	<p>The current extension of SAFETEA-LU expires 9/30/11, and the path to a new long-term act is challenged by lack of acceptable funding streams to finance it. Insiders are speculating about alternatives, such as a two-year bill that would kick the can past the 2012 elections to a new Congress. Basically, chronic underinvestment in infrastructure has/will exhaust the Highway Trust Fund and discussions of new revenue streams (re: gas taxes) are anathema. Following the drawn-out debacle of FAA reauthorization (now on short-term extension), Chair Mica (R-FL) will forge ahead in the House, suggesting "innovative financing" and working within the balance of the trust fund, but timing is tight and it is more likely that another extension of SAFETEA-LU is in the works.</p>	<p>TBD</p>	<p>Most likely, will not have something on the President's desk prior to SAFETEA-LU extension running out, due to the amount of time devoted to the debt ceiling crisis and FAA reauthorization. Look for an extension of SAFETEA-LU, possibly after Labor Day.</p>
<p><b>Federal Budget FY12</b></p>	<p>The House's "Ryan proposal" included a 30% cut to transportation, no gas tax increase, and dismantling of entitlements. On May 25, the Senate voted it down. The debt ceiling vote then took up all Congressional time, which increased the debt limit by \$2.4 trillion in 10 years (\$900 billion now, \$1.5 trillion later), with \$935 billion in discretionary spending cuts over ten years. These cuts are backloaded, so may not immediately occur and may be impacted by future Congresses. The legislation creates a 12-member panel tasked with an additional \$1.5 trillion in cuts over 10 years--if they don't, certain triggered cuts across the board will go into effect. Some believe that these kinds of cuts are actually better than targeted, discretionary cuts.</p>	<p>Week of 4/4/11</p>	<p>Expect the rest of the FY12 budget battle to be fierce, especially leading into the November 23rd deadline for the "Joint Select Committee on Deficit Reduction's" recommendations.</p>

# ATTACHMENT B

Federal Bills	Subject	Introduced	Status
<p><b>HR 1380: New Alternative Transportation to Give Americans Solutions Act (NAT GAS Act) (Sullivan, R-OK)</b></p>	<p>Promotes the use of natural gas as fuel with an emphasis on heavy-duty and fleet vehicles, and includes various credits and incentives to promote production and use of such vehicles and fueling stations/pumps and discretionary/competitive grants for development of new technologies re: natural gas vehicles.</p>	<p>4/6/2011</p>	<p>4/6/11: Referred to House Energy &amp; Commerce Committee's subcommittee on Energy and Power and the House Committee on Science, Space and Technology (No change as of 8/16/11)</p>
<p><b>S936: American Infrastructure Investment Fund Act of 2011</b></p>	<p>Creates \$5 billion fund to drive private investment in transportation infrastructure in 2012 and 2013, creates leveraging ability at both federal and state levels for transportation projects.</p>	<p>5/10/2011</p>	<p>Introduced in Senate Science, Commerce and Transportation Committee on 5/10/11. As of 8/16/11: read twice.</p>

**ATTACHMENT C**  
**State of California**  
**Legislative Issues and Status Report**  
**August 16, 2011**

**FY12 State Budget**

**Update at 8/16/11:** California passed a state budget on June 15<sup>th</sup> which was surprisingly vetoed by Governor Brown on June 16<sup>th</sup> and sent back to the Legislature. On June 25<sup>th</sup>, the State Controller ruled that the budget was not a balanced budget, thus lawmakers were not entitled to the paychecks guaranteed them by Proposition 25. Another state budget was passed, which included increased revenue projections to fill some budget gaps and some additional cuts and triggers (if rosy revenue predictions do not materialize) for more. Transit remained unscathed, so far, but if revenues are not up to snuff, all bets are off. RDAs were somewhat spared in the budget, though the fees required for their continued existence as part of the approved budget are draconian at best. The Governor blue penciled several rail funding line items, but nothing from transit. In addition, it was anticipated that the State Transit Assistance funds would increase as a result of a jump in revenues. For Santa Cruz METRO, this could mean additional STA funds.

**Proposition 1B Bond Sale(s)**

**Update at 8/16/11:** Santa Cruz METRO received its \$2.48 million FY10 Proposition 1B PTMISEA allocation when the State Controller's office released \$214 million in additional funds to cover remaining FY09 allocations, some FY10 allocations and some other projects. The State is considering a \$1.5 billion bond sale in the Fall with a lot of pressure being exerted by the California Transit Association to allocate proceeds specifically for the cash flow needs of Proposition 1B transportation projects that are ready to go, such as Santa Cruz METRO's Operations Building. Depending on the review of the state budget in January 2012, there may also be a Spring bond sale to meet state cash flow needs for various programs.

**The California Legislature: Bills of Interest**

**Update at 8/16/11:** CTA has identified bills to watch, which are presented on the attached grid. CTA has taken a "support" position on AB147, AB485, AB650, AB845, AB1097 and SB582 (which has been vetoed and returned to the Senate), and a "watch" position on AB427.

The Legislature will return to action following Labor Day.

# Attachment D

**Santa Cruz METRO**  
**State of California**  
**Assembly and Senate Bills Status Report**  
**August 16, 2011**

State Bills Assembly	Subject	Last Amended	Status
<b>AB147: Transportation Impact Fees (Dickinson) (D)</b>	<p>Under the Subdivision Map Act, cities and counties are authorized to charge developer fees to defray the costs of infrastructure improvements to support development projects. Fees levied are charged as a condition of the building permit. Current law limits the use of these fees for the mitigation of traffic impacts to bridges and major thoroughfares. This bill would authorize a local agency to use fees collected under the Subdivision Map Act for transit, bicycle and pedestrian facilities and augments the current powers of local government, not limits them.</p>	<p>8/15/2011</p>	<p>7/14/11: Ordered to Assembly; 8/15/11: Senate amendments concurred in, to Engrossing &amp; Enrolling; CTA supports.</p>
<b>AB427: Transportation bond funds: transit system safety (Perez) (D)</b>	<p>Prop 1B Transit Safety capital projects: This bill would authorize operators of intercity rail systems/commuter rail to be eligible for funds designated for capital expenditures of planning agencies, transportation commissions and other specified transit-related agencies. Various fund distribution formulas have been amended throughout the bill and continue to be amended. Funds that are not used can be reallocated by Cal-EMA, but a transportation planning agency that is aware an entity in their region is not using the funds can request Cal-EMA redistribute the funds to the planning agency for subsequent distribution. All action is pursuant to Cal-EMA guidelines. If the transportation planning agency does not reallocate funds, then Cal-EMA may redistribute to an eligible entity. STA formula does not apply.</p>	<p>8/15/2011</p>	<p>8/15/11: Amended and re-referred to Senate Committee on Appropriations; CTA is adopting a "watch" position on this bill.</p>
<b>AB485: Local Planning; transit village development districts (Ma) (D)</b>	<p>In an extension of the last session's Ma bill extending the area around a transit development to 1/2 mile, this bill requires that a city/county that uses infrastructure financing district bonds to finance a transit oriented development ("transit village") uses at least 20% of bond revenue for the purpose of increasing, improving and preserving the amount of low-income and moderate-income housing and requires that these units be occupied by low- to moderate-income tenants for at least 55 years for rental units and 45 for owner-occupied units. This bill eliminates the requirement of voter approval and also adds additional IFD reporting requirements.</p>	<p>6/29/2011</p>	<p>7/11/11: Read second time; ordered to third reading in Senate; CTA supports.</p>

# Attachment D

**Santa Cruz METRO**  
**State of California**  
**Assembly and Senate Bills Status Report**  
**August 16, 2011**

State Bills	Subject	Last Amended	Status
<b>AB650: Blue Ribbon Task Force on Public Transportation for the 21st Century (Blumenthal) (D)</b>	<p>This bill would require a 12-member task force to prepare a written report containing findings and recommendations relating to the current state of California's transit system, among other things, and the cost of bringing the system to a state of good repair and potential sources of funding to do so. The report would be presented to the Governor, the Legislature, the Budget Committees, the Senate Rules Committee, the Assembly Speaker and various other committees by March 31, 2013, at which point the panel will disband. \$750K from the PTA will be appropriated to support this panel.</p>	8/15/2011	8/15/11: Amended and referred to Senate Committee on Appropriations; CTA supports.
<b>AB845: Transportation Bond Funds (Ma) (D)</b>	<p>Proposition 1A, passed in 2008, governs high-speed rail and connectivity funds. This bill sets forth provisions for governing the distribution of Prop 1A connectivity funds (~\$950 million). This bill codifies guidelines established by the CTC, including the requirement that priority projects have in place matching funds, and this bill further defines matching funds for Proposition 1A funding. This bill confirms those guidelines.</p>	5/10/2011	8/15/11: From Senate Committee on Rules; ordered to second reading file; CTA supports.
<b>AB1097: Transit Projects; domestic content (Skinner) (D)</b>	<p>Requires Sec'y of Business, Transportation and Housing to adopt a policy that provides a preference on transit projects receiving FTA funding to bidders that use a higher percentage of domestic content in materials, supplies and equipment than required by federal law. Current guidance from the FTA (in the form of a "Dear Colleague" memo in February 2011) states that FTA Administrator Rogoff will no longer be issuing "Buy America" waivers for any transit projects, so all FTA direct recipient agencies (such as Santa Cruz METRO) are currently governed by more stringent guidance than proposed by AB1097. This could mean that projects proposed by FTA direct recipient agencies will likely score higher on state funding for projects funded in-part by the FTA.</p>	6/13/2011	7/12/11: Ordered to third reading in Senate. CTA supports.

# Attachment D

**Santa Cruz METRO**  
**State of California**  
**Assembly and Senate Bills Status Report**  
**August 16, 2011**

State Bills Senate	Subject	Last Amended	Status
<b>SB582: Commuter Benefit Policies (Yee) (D)</b>	<p>Beginning on 1/1/13, this bill would authorize an MPO, in partnership with the local Air District, to adopt a commute benefit ordinance requiring employers with 20+ employees to offer commute benefits such as an option to pay for their transit, vanpools or bicycling expenses, as allowed by federal law; offering a transit/vanpool subsidy; and/or provide employees with a free shuttle or vanpool operated by the employer. The employer may also offer a more comprehensive program if they so wish.</p>	<p>VETOED by Gov. 8/1/11</p>	<p>8/1/11: in Senate; consideration of Governor's veto pending;</p>
<b>SB565: Vehicles (DeSaulnier) (D)</b>	<p>The Senate Transportation Committee bill is being amended to include language to extend the current State Transportation Assistance (STA) funding flexibility to use STA for operational purposes through FY 2014-2015 without meeting STA efficiency criteria. Policy committees have "blessed the language" and this bill is expected to pass.</p>	<p>8/15/2011</p>	<p>8/15/11: Assembly Floor, should pass to Governor week of 8/22/11.</p>

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**Minutes- Board of Directors**

**March 11, 2011**

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A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, March 11, 2011 at the District's Administrative Office located at 110 Vernon Street in Santa Cruz, California.

Vice Chair Robinson called the meeting to order at 9:33 a.m.

## **SECTION 1: OPEN SESSION**

### **1. ROLL CALL:**

#### **DIRECTORS PRESENT**

Hilary Bryant  
Dene Bustichi  
Daniel Dodge  
Donald Hagen  
Michelle Hinkle  
John Leopold  
William Neighbors  
Ellen Pirie  
Lynn Robinson  
Ex-Officio Donna Blitzer

#### **DIRECTORS ABSENT**

Ron Graves  
Mark Stone

#### **STAFF PRESENT**

Ciro Aguirre, Operations Manager  
Angela Aitken, Acting AGM/Finance Manager  
Bob Cotter, Maintenance Manager  
Frank Cheng, MB Project Manager  
Mary Ferrick, Fixed Route Superintendent  
Carolyn Derwing, Scheduling Analyst

Margaret Gallagher, District Counsel  
Debbie Kinslow, Asst Finance Manager  
Robyn Slater, Human Resources Manager  
April Warnock, Paratransit Superintendent  
Erich Friedrich, Jr. Transportation Planner

#### **EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT**

John Daugherty, SEA  
Manny Martinez, PSA  
Eduardo Montesino, UTU  
Bonnie Morr, UTU  
Will Regan, VMU

**2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS**

Written:

- |                         |                                             |
|-------------------------|---------------------------------------------|
| a. Joshua Hart          | re: Request for removal of wi-fi on buses   |
| b. Jenny Russell, PVUSD | re: Request for bus passes                  |
| c. Carol Colin          | re: Request for weekend service for route 4 |

Oral:

Angela Aitken distributed an email from METRO’s Operations Manager that detailed the steps METRO had undertaken in response to the tsunami warning for the West Coast.

Vice Chair Robinson reminded everyone to observe a respectful decorum when addressing the Board, and to be mindful of the time constraints of the very full meeting agenda.

Director Leopold requested that a discussion of the recruitment process for a new General Manager be placed on an upcoming agenda.

**3. LABOR ORGANIZATION COMMUNICATIONS**

None.

**4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Margaret Gallagher notified the Board of a revised Staff Report for item # 12 and a replacement for page 9.b1.

**CONSENT AGENDA**

- 5-1. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH CDX WIRELESS, INC. FOR CONSULTING SERVICES FOR UPGRADE OF SANTA CRUZ METRO’S LAND MOBILE RADIO SYSTEM UPGRADE FOR AN AMOUNT NOT TO EXCEED \$6,500.00**
- 5-2. **NOTICE OF ACTION TAKEN IN CLOSED SESSION REGARDING SETTLEMENT WITH LAUREN BRYAN, CLAIM #10-0030**
- 5-4. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO ENCUMBER UP TO \$38,000 (WITH FUNDS OBTAINED FROM GREYHOUND/TRIP) TO PROVIDE NECESSARY FINANCIAL ASSURANCE TO THE DEPARTMENT OF TOXIC SUBSTANCE CONTROL (DTSC) OF SANTA CRUZ METRO’S COMMITMENT TO FUND ONGOING OPERATIONS AND MAINTENANCE ACTIVITIES AND DTSC’S REVIEW FOR THE 425 FRONT STREET SITE REMEDIATION**

**ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR PIRIE**

Vice Chair Robinson moved item #5-3 to the regular agenda (item #14a).

**6-9.2**

**Approve Consent Agenda as amended.**

**Motion passed unanimously with Directors Graves and Stone being absent.**

## **REGULAR AGENDA**

### **6. CONSIDERATION OF FIRST READING OF REVISED FARE ORDINANCE**

Angela Aitken gave a brief history of METRO's fare ordinance, and said that updated industry language and terminology related to bus fares were being incorporated in the upcoming revision. Ms. Aitken said that a public hearing would be held on April 22, 2011. Bonnie Morr noted that some of the information was incorrect.

### **7. CONSIDERATION OF APPOINTING DIRECTORS TO THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION**

Angela Aitken gave a brief synopsis of the Santa Cruz Civic Improvement Corporation (SCCIC), and asked that the METRO Board of Directors nominate two members to the SCCIC Board of Directors. Chair Pirie and Director Leopold volunteered for nomination to the Santa Cruz Civic Improvement Corporation Board of Directors.

**ACTION: MOTION: DIRECTOR HAGEN SECOND: DIRECTOR NEIGHBORS**

**Appoint Ellen Pirie and John Leopold to the SCCIC Board of Directors for a two-year term.**

**Motion passed unanimously with Directors Graves and Stone being absent.**

### **8. ACCEPT AND FILE STAFF REPORT ON TRANSIT PLANNING STUDY PROCUREMENT**

Angela Aitken gave a brief presentation of METRO's efforts to undertake a Transit Planning Study for the Watsonville area and some of the problems that were encountered. Director Leopold asked what could be done to prevent any problems in the future. Angela Aitken said it was difficult because so few firms responded to the RFP, and Margaret Gallagher said that the Procurement Policy is currently under revision.

### **9. CONSIDERATION OF APPROVING THE TRANSFER OF THE 2002 CHANCE COACH CNG RUBBER TIRED TROLLEY TO SOUTH METRO AREA REGIONAL TRANSIT IN WILSONVILLE, OREGON, UPON RECEIPT OF THE CITY OF SANTA CRUZ'S RELEASE OF INTEREST AND FTA APPROVAL OF SUCH TRANSFER**

Angela Aitken gave a brief history of the trolley, and reported that Wilsonville, Oregon was qualified and prepared to buy the trolley. Ms. Aitken said that after the Board Agenda Packet was printed, the City of Santa Cruz Redevelopment Agency (RDA) came forward with a resolution to purchase the Trolley, along with a signed contract confirming the availability of funds for the purchase. Ms. Aitken said that the Federal Transit Administration (FTA) had given preliminary approval for the purchase and transfer. Director Robinson said she was supportive of the sale to the City of Santa Cruz. Chair Pirie asked about the funds used for the original purchase. Angela

Aitken said that any money received from the purchase would be returned to the FTA. Chair Pirie asked if the money could have been used to purchase a regular coach. Will Regan said that the purchase of a low-floor coach was deferred in order to purchase the trolley.

Bonnie Lipscomb apologized for the lack of communication and said the RDA was interested in the trolley from an economic development perspective. Director Bustichi asked if there were any negative fiscal impacts from the transfer and sale of the trolley. Chair Pirie opined that the original decision to purchase the trolley was not good. Director Hagen asked if there were any legal ramifications from Wilsonville. Margaret Gallagher said that there were none. Will Regan asked for and received clarification that the trolley would be parked and maintained off of METRO property.

**ACTION: MOTION: CHAIR PIRIE SECOND: DIRECTOR NEIGHBORS**

**Approve the transfer of the 2002 Chance Coach CNG Rubber Tired Trolley to the City of Santa Cruz.**

**Motion passed unanimously with Directors Graves and Stone being absent.**

**10. CONSIDERATION OF CONCERNS REGARDING THE DISSEMINATION OF METRO FINANCIAL INFORMATION TO EMPLOYEES**

Angela Aitken said she had received direction from the Board to continue with Resource Allocation Meetings; to put together a narrative to explain the information; and to put together a contact sheet to be posted. Ms. Aitken said that the Board directed that a joint letter from both UTU and the District be created for distribution. Bonnie Morr, UTU, said that she hoped the Board is paying attention to what is written in narrative, and suggested that much of the information is not accurate or not the same information that is presented in the Resource Allocation Meeting.

Director Bustichi said that Angela Aitken's efforts seem to reflect the direction given at the last Board Meeting. Director Leopold said there was no direction given. Chair Pirie recollected that there was direction given at the last meeting, and asked what the joint letter was supposed to say.

Director Bustichi asked if joint letters had been sent out before. Angela Aitken reported that there were no letters on file. Bonnie Morr said that she received an email to search for said letter, but hadn't done so, and she insisted that the letter exists. Ms. Morr said that Les White had told her he could not find the letter. There was a discussion about disseminating budget information with an explanation for the numbers. Manny Martinez, PSA, reminded the Board that not all employees are represented by UTU, and that any employees not represented by UTU should also be a part of that. Director Bustichi asked for clarification of what is being done with regard to the joint letter, noted that the Board's direction to staff is to continue to post the Resource Allocation, including narrative and contact sheet, and that Angela will work on a joint process letter.

**11. CONSIDERATION OF THE RESOURCE ALLOCATION PRESENTATION AND DISCUSSION OF THE REVISED PROJECTED FY11 AND FY12 BUDGETS**

Angela Aitken gave a presentation on the status of the FY 11-FY12 METRO budget. There was a discussion about the status of the FY12 Budget, “funding buckets,” and the Reserve funds.

**ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR LEOPOLD**

**Extend the regular Board Meeting to 12:00 p.m.**

**Motion passed unanimously with Directors Graves and Stone being absent.**

**12. DISCUSSION OF A 30% SERVICE REDUCTION OPTION IN EFFORT TO BALANCE THE FY12 AND FY13 BUDGETS**

Ciro Aguirre, Carolyn Derwing, and Erich Friedrich presented the Service Reduction options. There was a discussion of the proposed service reductions. There was a discussion of producing service cut options of 15% for comparison. Manny Martinez said that the Board needed to take its time in understanding the process. John Daugherty asked about different options.

**13. CONSIDERATION OF REORGANIZATION OF INFORMATION TECHNOLOGY DEPARTMENT INCLUDING THE ADDITION OF AN ASSISTANT MANAGER POSITION AND THE COMBINING AND REEVALUATION OF OTHER POSITIONS**

Angela Aitken said that she would like to turn the presentation over to Robyn Slater since it was a Human Resources issue, and reminded the Board that there was some cost savings involved in the change. Chair Pirie announced that she was prepared to make a motion. John Daugherty asked what the motion was. Chair Pirie said the motion was to approve the Staff Recommendation. Margaret Gallagher asked for clarification of the motion, adding that the recommendation included a reevaluation of the need for a Senior Database Administrator. Chair Pirie affirmed that the motion was in order.

Director Leopold asked if there was a change in salary. Robyn Slater said that there would be an increase for the person who was hired into that combined position, assuming that they were in another position in the organization, because they are taking on additional responsibilities. Ms. Slater said that if somebody was promoted then that person’s salary and benefits would go away, so the sum total for the organization would be less. Ms. Slater said the same Manager’s wage scale would be used, and there would be no salary changes for the IT Manager position, just split funding sources.

John Daugherty asked about the workload of the IT Department and the status of the Acting Assistant IT Manager. Robyn Slater said that no one had been picked to fill the Assistant IT Manager position, however, Isaac Holly has been asked to work in that position in an out-of-class basis until a permanent candidate is found, and he will assist Frank Cheng in his duties. John Daugherty said that a memo had already been circulated that indicated Isaac had already been promoted into the position. Robyn Slater said the Acting Assistant Manager position would be

temporary and out-of-class until the Board decided the position was permanent and a recruitment campaign was completed.

**ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR BUSTICHI**

**Approve the reorganization of the Information Technology Department including the addition of an Assistant Manager position and the combining and reevaluation of other positions.**

**Motion passed unanimously with Directors Graves and Stone being absent.**

**14a. CONSIDERATION OF AN AMENDMENT TO THE CONTRACT WITH GIRO INC. WITH NO CHANGE IN CONTRACT AMOUNT FOR THE HASTUS LICENSE AND SERVICES AGREEMENT TO REMOVE HASTINFO AND HASTINFO-WEB, AND TO ADD MODIFICATIONS TO THE BID, DAILY, AND HASTUS MODULE COMPONENTS**

**ACTION: MOTION: CHAIR PIRIE SECOND: DIRECTOR BUSTICHI**

**Authorize the General Manager to execute an amendment to the contract with Giro Inc. with no change in contract amount for the Hastus License and Services Agreement to remove Hastinfo and Hastinfo-web, and to add modifications to the Bid & Daily, and Hastus module components.**

**Motion passed unanimously with Directors Graves and Stone being absent.**

**14. ORAL ANNOUNCEMENT: BOARD MEETING OF MARCH 25, 2011**

Vice Chair Robinson announced that the next regularly scheduled Board Meeting will be held Friday, March 25, 2011 at 9:00 a.m. at the Santa Cruz City Council Chambers located at 809 Center Street, in Santa Cruz.

**15. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel**

Margaret Gallagher said the Board of Directors would have a conference with Legal Counsel regarding the Claim of Russell Thomas.

**16.**

Bonnie Morr, UTU, distributed a letter regarding UTU Local 23 proposal to freeze wages for the coming year and suggesting using reserve funds.

**ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR BUSTICHI**

**Extend meeting time to 12:30 pm.**

**Motion passed unanimously with Directors Graves and Stone being absent**

John Daugherty, SEIU, said that in the future, the Union needs more than four days to respond to correspondence regarding contractual concessions.

## **SECTION II: CLOSED SESSION**

Vice Chair Robinson adjourned to Closed Session at 12:00 p.m. and reconvened to Open Session at 12:42 p.m.

## **SECTION III: RECONVENE TO OPEN SESSION**

### **17. REPORT OF CLOSED SESSION**

Margaret Gallagher stated that there was no reportable action taken in Closed Session.

### **ADJOURN**

There being no further business, Vice Chair Robinson adjourned the meeting at 12:42 p.m.

Respectfully submitted,

ANTHONY TAPIZ  
Administrative Services Coordinator

DRAFT



**Minutes- Board of Directors**

**March 25, 2011**

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was held on Friday, March 25, 2011 at the Santa Cruz City Council Chambers, 809 Center Street, Santa Cruz, CA.

Chair Pirie called the meeting to order at 9:05 a.m.

**SECTION 1: OPEN SESSION**

**1. ROLL CALL:**

**DIRECTORS PRESENT**

Hilary Bryant  
Dene Bustichi  
Daniel Dodge  
Ron Graves  
Donald Hagen  
Michelle Hinkle  
John Leopold  
William Neighbors  
Ellen Pirie  
Mark Stone  
Lynn Robinson  
Ex-Officio Donna Blitzer

**DIRECTORS ABSENT**

**STAFF PRESENT**

Angela Aitken, Acting AGM/Finance Manager  
Bob Cotter, Maintenance Manager  
Frank Cheng, MB Project Manager  
Mary Ferrick, Fixed Route Superintendent  
Margaret Gallagher, District Counsel

Debbie Kinslow, Asst Finance Manager  
David Moreau, Asst Paratransit Superintendent  
Robyn Slater, Human Resources Manager  
April Warnock, Paratransit Superintendent  
Les White, General Manager

**EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT**

John Daugherty, SEA  
Manny Martinez, PSA  
Eduardo Montesino, UTU  
Bonnie Morr, UTU

Will Regan, VMU  
Amy Weiss, Spanish Interpreter

**2. ORAL ANNOUNCEMENT: SPANISH LANGUAGE INTERPRETATION**

Amy Weiss announced that she would be available for Spanish language interpretation during "Oral Communications" and for any other agenda item for which these services are needed

**3. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS**

**4. LABOR ORGANIZATION COMMUNICATIONS**

Michael Cotroneo, UTU, presented the base fare structures for other similar transit agencies.

DIRECTOR NEIGHBORS ARRIVED.

**5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

None.

**CONSENT AGENDA**

- 6-1. **ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF OCTOBER 2010**
- 6-2. **ACCEPT AND FILE MONTHLY BUDGET STATUS REPORTS FOR OCTOBER 2010 AND APPROVAL OF BUDGET TRANSFERS**
- 6-3. **ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF NOVEMBER 2010**
- 6-4. **ACCEPT AND FILE MONTHLY BUDGET STATUS REPORTS FOR NOVEMBER 2010 AND APPROVAL OF BUDGET TRANSFERS**
- 6-5. **ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF NOVEMBER 2010**
- 6-6. **ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR NOVEMBER 2010**
- 6-7. **ACCEPT AND FILE HIGHWAY 17 STATUS REPORT FOR NOVEMBER 2010**
- 6-8. **ACCEPT AND FILE UNIVERSITY OF CALIFORNIA, SANTA CRUZ MONTHLY SERVICE REPORT FOR NOVEMBER 2010**
- 6-9. **APPROVE REGULAR BOARD MEETING MINUTES OF DECEMBER 17, 2010**
- 6-10. **ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS**

- 6-11. ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR JANUARY 2011
- 6-12. ACCEPT AND FILE STATUS REPORT OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES
- 6-13. CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE EXECUTION OF CERTIFICATIONS AND ASSURANCES AND DESIGNATING THE GENERAL MANAGER AS THE AUTHORIZED AGENT TO EXECUTE ACTIONS NECESSARY TO RECEIVE PUBLIC TRANSPORTATION, MODERNIZATION, IMPROVEMENT AND SERVICE ENHANCEMENT ACCOUNT (PTMISEA) FUNDS ON BEHALF OF SANTA CRUZ METRO
- 6-14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AMENDMENT TO THE CONTRACT WITH THE LAW OFFICES OF MARIE F. SANG FOR LEGAL SERVICES IN THE AREA OF WORKERS' COMPENSATION TO EXTEND THE TERM OF THE CONTRACT FOR ONE (1) ADDITIONAL YEAR.
- 6-15. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A ONE YEAR CONTRACT RENEWAL FOR FURNISHING HEAVY DUTY COACH AND AUTOMOTIVE BATTERIES WITH BATTERIES USA, INC. FOR AN AMOUNT NOT TO EXCEED \$25,000
- 6-16. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AMENDMENT TO THE CONTRACT WITH SC FUELS FOR DELIVERY OF ULTRA-LOW SULFUR DIESEL FUEL FOR AN AMOUNT NOT TO EXCEED \$1,500,000
- 6-17. CONSIDERATION OF AGREEMENT WITH THE SANTA CRUZ SEASIDE COMPANY FOR THE PROVISION OF LATE-NIGHT SERVICE
- 6-18. ACCEPT AND FILE REPORT ON STATUS OF METRO GFI GENFARE AUTOMATIC FARE COLLECTION SYSTEM UPGRADE

**ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR ROBINSON**

Chair Pirie moved item 6-4 (Item 8b), and item 6-9 (Item 8c) to the Regular Agenda

**Approve Consent Agenda as amended.**

**Motion passed unanimously.**

#### **REGULAR AGENDA**

#### **7. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS**

Maria Granados-Boyce was not able to attend today.

**6-9.10**

**8. CONSIDERATION OF ADOPTION OF RESOLUTION OF APPRECIATION FOR THE SERVICES OF MANNY GARBEZ AS A BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**Summary:**

Chair Pirie read aloud the Resolution of Appreciation for Manny Garbez, who was not able to attend.

**ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR GRAVES**

**Approve Resolution of Appreciation for the services of Manny Garbez as a Bus Operator for the Santa Cruz Metropolitan Transit District.**

**Motion passed unanimously.**

**8.b APPROVE REGULAR BOARD MEETING MINUTES OF FEBRUARY 11 AND 25, 2011 (Item #6-4.4)**

Chair Pirie asked that the minutes of February 25 be changed to reflect her comments more accurately, specifically about the direction given by the Board to Angela Aitken. Vice Chair Robinson asked that the minutes of February 11 reflect that she chaired the Board meeting.

**ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR GRAVES**

**Approve Minutes of February 11, 2011 as amended.**

**Motion passed unanimously.**

**ACTION: MOTION: DIRECTOR NEIGHBORS SECOND: DIRECTOR HAGEN**

**Approve Minutes of February 25, 2011 as amended.**

**Motion passed with Directors Bryant and Robinson abstaining.**

**8.c CONSIDERATION OF CONTRACT RENEWALS WITH SANTA CRUZ TRANSPORTATION, LLC AND WATSONVILLE TRANSPORTATION, INC. FOR SUPPLEMENTAL PARATRANSIT SERVICES (Item #6.9)**

Director Hagen asked what percentage of ParaCruz rides are handled by private companies. Ciro Aguirre said that it was about 13 percent, and can go up. April Warnock said that it is usually only one or two a day.

**ACTION: MOTION: DIRECTOR NEIGHBORS SECOND: DIRECTOR HAGEN**

**Authorize General Manager to execute contract renewals with Santa Cruz Transportation, LLC and Watsonville Transportation, Inc. for Supplemental Paratransit Services.**

**Motion passed unanimously.**

**9. DISCUSSION OF SERVICE REDUCTION OPTIONS IN EFFORT TO BALANCE THE FY12 AND FY13 BUDGETS**

Leslie R. White talked about the issues and options before the Board, saying that staff is looking for direction and guidance from the Board with regard to issues related to service, public comments, and other options. Mr. White gave a brief history of how METRO arrived at its current financial distress. There was a discussion about Transit Development Funds and Federal funding. There was a discussion about the Reserve Accounts.

There was a discussion about service reductions. Ciro Aguirre said that a twelve percent (12%) service reduction could be presented at the next Board meeting. Director Graves asked that a cost analysis be prepared and asked for the Service Planners make a presentation to the Capitola City Council.

The following people made statements regarding service reductions:

Bob Geyer, Bonnie Morr, Erika Hearon, Lisa Quail, Ken Clarkson, Jim Russell, Julie Huff, Susan Bayer, Dr. Joe Eaton, Linda Landers, Michael Cotroneo, Larry Pageler, Lesley Wright, John Daugherty, Dennis Papadopulo, and 5 unidentified speakers.

Director Stone said that he was interested in looking at the Reserves and was concerned about the 30-series routes, and said that frequency should be focused on when planning service reductions. Chair Pirie said that there seemed to be a consensus to retain geographic coverage and reduce frequency of departures. There was a discussion about forming a sub-committee to discuss options.

**10. ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, FEBRUARY 11, 2011 AT 9:30 A.M. AT THE SANTA CRUZ METRO ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ**

**11. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel**

Margaret Gallagher stated that the Board of Directors would have a conference with METRO Labor Negotiators Robyn Slater, Human Resources Manager; Angela Aitken, Acting Assistant General Manager/Finance Manager, Ciro Aguirre, Operations Manager; and Mary Ferrick, Fixed Route Superintendent. Ms. Gallagher said that the Employee Organizations are the United Transportation Union (UTU), Local 23 (Fixed Route and Paracruz) and Service Employees International Union (SEIU), Local 521. Ms. Gallagher said the Board of Directors would have a conference with Legal Counsel regarding the existing litigation of State Farm Insurance (subrogating for Phyllis Dias) versus Santa Cruz METRO, Mario de la Garza versus Santa Cruz METRO, and Consuelo Dimas (guardian ad litem for Salvador Chipres) versus Santa Cruz METRO.

**12. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

Bonnie Morr read a letter that said that UTU Local 23 (Fixed Route) has offered to flat line their salaries for the next year. Ms. Morr said there was no interest in opening the Paratransit contract, and that it was inappropriate to do so. A copy is attached to the official minutes.

## **SECTION II: CLOSED SESSION**

Chair Pirie adjourned to Closed Session at 11:47 a.m. and reconvened to Open Session at 12:15 p.m.

## **SECTION III: RECONVENE TO OPEN SESSION**

### **13. REPORT OF CLOSED SESSION**

Margaret Gallagher stated that there was no reportable action taken in Closed Session.

### **ADJOURN**

There being no further business, Chair Pirie adjourned the meeting at 12:15 p.m.

Respectfully submitted,

ANTHONY TAPIZ  
Administrative Services Coordinator

DRAFT



A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, April 8, 2011 at the District's Administrative Office located at 110 Vernon Street in Santa Cruz, California.

Vice Chair Robinson called the meeting to order at 9:30 a.m.

**SECTION 1: OPEN SESSION**

**1. ROLL CALL:**

**DIRECTORS PRESENT**

Hilary Bryant  
Dene Bustichi  
Daniel Dodge  
Ron Graves  
Donald Hagen  
Michelle Hinkle  
John Leopold  
William Neighbors  
Ellen Pirie  
Lynn Robinson  
Mark Stone  
Ex-Officio Donna Blitzer

**DIRECTORS ABSENT**

**STAFF PRESENT**

Ciro Aguirre, Operations Manager  
Angela Aitken, Acting AGM/Finance Manager  
Bob Cotter, Maintenance Manager  
Frank Cheng, MB Project Manager  
Mary Ferrick, Fixed Route Superintendent

Margaret Gallagher, District Counsel  
Debbie Kinslow, Asst Finance Manager  
Robyn Slater, Human Resources Manager  
April Warnock, Paratransit Superintendent  
Leslie R. White, General Manager

**EMPLOYEES AND MEMBERS OF THE PUBLIC PRESENT**

John Daugherty, SEA  
Manny Martinez, PSA  
Eduardo Montesino, UTU  
Jim Russell, SSA  
Larry Pageler, UCSC TAPS  
Heather McDougal  
Bob Geyer  
Margarita Alejo  
George Dondero

Bonnie Morr, UTU  
Will Regan, VMU  
Janet Geyer  
Wandis Wilcox  
Virginia Kirby  
Charlotte Walker  
Charles Yaryan  
Rachel Moriconi  
Kym Follendorf

**2. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS**

Written:

- a. Virginia Kirly re: Support for a fare increase and reduced frequency in lieu of route elimination
- b. Rebecca Garcia re: Impact of service reductions to Cabrillo College

Oral:

None.

**3. LABOR ORGANIZATION COMMUNICATIONS**

John Daugherty, SEA, thanked the Board for setting the meeting for two hours and for changing the start time to 9:30 a.m.

**4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

None.

**CONSENT AGENDA**

- 5-1. **CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF CONSUELO DIMAS, GUARDIAN AD LITEM FOR SALVADOR CHIPRES, #11-0009**
- 5-2. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN AMENDMENT TO THE CONTRACT WITH DIXON & SON TIRES, INC. FOR PURCHASE OF REVENUE AND NON-REVENUE TIRES**
- 5-3. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO ENTER INTO A ONE-YEAR CONTRACT EXTENSION WITH MISSION LINEN & UNIFORM SERVICE FOR FURNISHING UNIFORMS, FLAT GOODS, AND LAUNDRY SERVICES FOR AN AMOUNT NOT TO EXCEED \$20,000**
- 5-4. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH GIRO, INC. TO THE HASTUS LICENSE AND SERVICES AGREEMENT IN THE AMOUNT OF \$84,962.50 FOR VEHICLE WITHDRAWAL WEB SERVICES MODULE, ADDITIONAL NON-OPERATOR EMPLOYEE LICENSE TRACKING, AND MODIFICATIONS TO SIGN-OUT, EMPLOYEE PERFORMANCE MONITOR, AND BID MONITOR, AND A CONTRACT AMENDMENT TO THE HASTUS MAINTENANCE AND SUPPORT AGREEMENT TO INCREASE THE AMOUNT TO \$24,370.00**

**ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR HAGEN**

**Approve Consent Agenda.**

**6-10.2**

**Motion passed unanimously.**

## **REGULAR AGENDA**

**6. CONSIDERATION OF THE CREATION OF A SUBCOMMITTEE TO THE SANTA CRUZ METRO BOARD OF DIRECTORS AND DISCUSS THE FRAMEWORK OF THE FOUR (4) STRATEGIES TO REDUCE THE BUDGET DEFICIT IN FUTURE YEARS**

Director Hagen recommended the creation of the subcommittee. Ex-officio Director Blitzer offered the assistance of UCSC Transportation and Parking Services Director Larry Pageler. Bonnie Morr said that UTU was available for input and discussion. Will Regan, VMU, echoed Ms. Morr's statement.

**ACTION: MOTION: DIRECTOR HAGEN SECOND: CHAIR PIRIE**

**Approve creation of a subcommittee to the Santa Cruz METRO Board of Directors to discuss the framework of the four (4) strategies to reduce the budget deficit in future years.**

**Motion passed unanimously.**

**7. DISCUSSION OF A SERVICE REDUCTION OPTION IN AN EFFORT TO BALANCE THE FY12 AND FY13 BUDGETS**

Ciro Aguirre announced that there had been a revision to the option being presented and asked permission to distribute the revised presentation. A copy is attached to the official minutes. Carolyn Derwing and Erich Friedrich gave a presentation on the revised Service Reduction Options. Director Leopold noted that the Live Oak area was hit hard. Director Stone noted that METRO has an obligation to move transit-dependent people, and that frequency should be sacrificed in order to keep geographic distribution, and he thanked staff for the presentation. Chair Pirie noted that the proposal was a best-case scenario, and asked if a decision needed to be made, because she was reluctant to put out a plan that might not be accurate. Leslie R. White said that a decision is premature, and asked the Board to provide direction to staff to schedule public meetings, and to task the subcommittee to balance the budget based on funding strategies and present their decision at METRO Board Meeting on April 22, 2011.

John Daugherty, SEA, asked about opportunity trips and the format of the subcommittee. The following members of the public made comments regarding the proposed Service Reductions: Heather MacDougal, Janet Geyer and Charles Yargan. Bob Geyer, MAC, thanked staff and said one of the challenges was accurate data, and suggested that, in the future, an effort be made to collect as much data as possible. Bonnie Morr, UTU, pointed out some deficiencies in the proposal. Eduardo Montesino, UTU, said that the results being presented were computer-driven, and he suggested the Board direct staff to work with the bus operators to accurately determine ridership.

Director Dodge said that buses provide access to higher learning for South County and he suggested retaining the 91X service. Director Bryant said it was important to know what riders

were going to be affected and that the proposed reductions make sense. Director Hagen said it was important to emphasize the purpose of the subcommittee. Director Bustichi cautioned that a 12% reduction is very optimistic, and that the next year may bring larger reductions, so it is important to get on the right path for the next ten years. Chair Pirie reminded everyone that in order to put any service back in, something would have to be taken out. Director Leopold said that he did not want Live Oak to be disproportionately affected by the proposed service reductions and said he wanted to work with Carolyn Derwing to come up with an equitable solution.

**8. CONSIDERATION AND DISCUSSION OF SANTA CRUZ METRO'S OPERATING RESERVES, CAPITAL RESERVE RETAINED EARNINGS ACCOUNT, AND RESTRICTED COUNTY TREASURY ACCOUNT**

Angela Aitken gave a presentation of Santa Cruz METRO's Operating Reserves, Capital Reserve Retained Earnings Account, and Restricted County Treasury Account. Leslie R. White said that the California Legislature's Gas Tax Swap was detrimental to METRO. Bonnie Morr reminded the Board that they are cutting service, and noted that there are buses and vans that are sitting in parking lots, not on the street, and that it might not be pertinent to pursue more purchases.

**No action taken.**

**9. DISCUSSION OF ISSUES RELATING TO OPTIONS FOR THE FUTURE ORGANIZATION STRUCTURE AT METRO**

Leslie R. White said this item was intended to stimulate discussion, and he described the four (4) options facing METRO: Merger with SCCRTC, Internal Recruitment for the General Manager position, External Recruitment for the General Manager position, and hiring a professional management company to operate METRO. Director Bustichi said that consolidation with the SCCRTC is an opportunity that should be looked at, regardless of the outcome, and said he supported moving forward with discussion. Director Bustichi said that recruitment for a new General Manager would probably remain within California.

Director Leopold said there should be discussion regarding whether both agencies are needed, and said he did not like the idea of a private firm running METRO. Director Leopold said that METRO should start making preparations to search for a new General Manager. Chair Pirie said she was concerned about the timeline of the recruitment.

Director Stone said that if the dedicated sales tax for either agency is placed in jeopardy by the merger then there cannot be a merger. Director Stone said the recruitment should have begun six months earlier, and that he was not interested in hiring a private management firm.

**ACTION: MOTION: DIRECTOR STONE SECOND: DIRECTOR PIRIE**

**Extend meeting to 12:00 p.m.**

**Motion passed unanimously.**

George Dondero, SCCRTC, suggested that METRO begin the recruitment process, and said that he didn't know what benefits would come out of a merger. Bonnie Morr, UTU said that this would be a long and difficult process, thanked Les White, and said that UTU would try hard to behave

**6-10.4**

and work towards keeping METRO solvent. Director Bustichi asked if the Board needed to give direction. Director Stone suggested sitting down and framing the discussion for the RTC. Chair Pirie suggested a report back in one month. Vice Chair Robinson suggested a timeline be established.

**10. CONSIDERATION OF EXECUTION OF A LETTER OF AGREEMENT TO EXTEND THE CURRENT EMPLOYMENT AGREEMENT WITH LESLIE R. WHITE TO SERVE AS GENERAL MANAGER FOR THE PERIOD JANUARY 1, 2012 THROUGH DECEMBER 31, 2012**

**ACTION: MOTION: DIRECTOR STONE SECOND: CHAIR PIRIE**

**Approve letter of agreement to extend the current employment agreement with Leslie R. White to serve as General Manager for the period January 1, 2012 though December 31, 2012.**

**Motion passed unanimously.**

**11. ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, APRIL 22, 2011 AT 9:00 A.M. AT THE SANTA CRUZ CITY COUNCIL CHAMBERS LOCATED AT 809 CENTER STREET, IN SANTA CRUZ**

**12. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Margaret Gallagher stated that the Board of Directors would have a conference with Labor Negotiators Robyn Slater, Human Resources Manager; Angela Aitken, Acting Assistant General Manager/Finance Manager, Ciro Aguirre, Operations Manager; and Mary Ferrick, Fixed Route Superintendent. Ms. Gallagher said that the Employee Organizations are the United Transportation Union (UTU), Local 23 (Fixed Route and Paracruz) and Service Employees International Union (SEIU), Local 521.

Ms. Gallagher also said the Board would have a conference with it's Legal Counsel about existing litigation pursuant to Government Code Section 54956.9 in the Claim of Elizabeth Laurance. Ms. Gallagher also stated that the Board would have a conference with its Legal Counsel regarding two potential litigations. She provided a brief description of these matters.

**13. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

Bonnie Morr, UTU, read a letter offering to flat line the current labor agreement provided management and the other Union follow suit. John Daugherty asked if the subcommittee would be subject to the Brown Act. Leslie R. White said since there was no quorum of Directors it was up to the subcommittee whether they would hold open public meetings.

**SECTION II: CLOSED SESSION**

Vice Chair Robinson adjourned to Closed Session at 12:00 p.m. and reconvened to Open Session at 12:42 p.m.

**SECTION III: RECONVENE TO OPEN SESSION**

**17. REPORT OF CLOSED SESSION**

Margaret Gallagher stated that there was no reportable action taken in Closed Session.

**ADJOURN**

There being no further business, Vice Chair Robinson adjourned the meeting at 12:42 p.m.

Respectfully submitted,

ANTHONY TAPIZ  
Administrative Services Coordinator

DRAFT



## BOARD OF DIRECTORS

### Minutes- Board of Directors

**April 22, 2011**

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was held on Friday, April 22, 2011 at the Santa Cruz City Council Chambers, located at 809 Center Street, Santa Cruz, California.

Vice Chair Robinson called the meeting to order at 9:00 a.m.

### SECTION 1: OPEN SESSION

#### 1. ROLL CALL:

##### DIRECTORS PRESENT

Hilary Bryant  
Dene Bustichi  
Daniel Dodge  
Donald Hagen  
Ron Graves  
Michelle Hinkle  
John Leopold  
Mark Stone  
Lynn Robinson  
Ex-Officio Donna Blitzer

##### DIRECTORS ABSENT

Ellen Pirie

##### STAFF PRESENT

Angela Aitken, Acting AGM/Finance Manager  
Bob Cotter, Maintenance Manager  
  
Frank Cheng, MB Project Manager  
Mary Ferrick, Fixed Route Superintendent  
Margaret Gallagher, District Counsel

Debbie Kinslow, Asst Finance Manager  
  
David Moreau, Asst Paratransit Superintendent  
Robyn Slater, Human Resources Manager  
April Warnock, Paratransit Superintendent  
Les White, General Manager

##### EMPLOYEES & MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

John Daugherty, SEA  
Manny Martinez, PSA  
Eduardo Montesino, UTU  
Bonnie Morr, UTU  
Jim Russell, SSA  
Larry Pageler, UCSC TAPS

Will Regan, VMU  
Richard Snow  
Dr. Joe Eaton  
Carol Colin

**2. ORAL ANNOUNCEMENT: SPANISH LANGUAGE INTERPRETATION**

Any Weiss announced that she will be available for Spanish language interpretation during "Oral Communications" and for any other agenda item for which these services are needed.

**3. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS**

Chuck Rechnagle and John Daugherty requested that METRO provide bus service to the 2011 Santa Cruz County Fair. Dr. Joe Eaton made a request for a crossing light at Radcliffe school and suggested that METRO consider using smaller buses. Carol Colin made a request to preserve weekend service to the Homeless Shelter.

**4. LABOR ORGANIZATION COMMUNICATIONS**

None.

**5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

None.

**CONSENT AGENDA**

- 6-1. MONTHLY BUDGET STATUS REPORTS FOR JANUARY 2011 AND APPROVAL OF BUDGET TRANSFERS**
- 6-2. MONTHLY BUDGET STATUS REPORTS FOR FEBRUARY 2011 AND APPROVAL OF BUDGET TRANSFERS**
- 6-3. NOTIFICATION OF ACTIONS TAKEN IN CLOSED SESSION**
- 6-4. ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR FEBRUARY 2011**
- 6-5. ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR APRIL 2011**
- 6-6. ACCEPT AND FILE STATUS REPORT OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES**
- 6-7. CONSIDERATION OF CONTRACT RENEWAL WITH EVERGREEN OIL, INC. FOR INDUSTRIAL WASTE DISPOSAL AND INDUSTRIAL WASTE EMERGENCY RESPONSE SERVICES FOR AN AMOUNT NOT TO EXCEED \$25,000**
- 6-8. CONSIDERATION OF SCHEDULING A 45-DAY PUBLIC COMMENT PERIOD BEGINNING MAY 9, 2011 WITH A PUBLIC HEARING ON JUNE 24, 2011 IN ORDER TO OBTAIN PUBLIC INPUT REGARDING SANTA CRUZ METRO'S PROPOSED ANNUAL DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL OF 1.54% FOR FEDERALLY FUNDED PROCUREMENTS FOR FEDERAL FISCAL YEARS 2012 – 2014 (FFY12-FFY14)**

**ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR BRYANT**

**Approve the Consent Agenda.**

**Motion passed unanimously with Director Pirie being absent.**

## **REGULAR AGENDA**

**7. PUBLIC HEARING: CONSIDERATION OF ADOPTION OF UPDATED SANTA CRUZ METRO FARE ORDINANCE 84-2-1**

Angela Aitken said that the action before the Board was to incorporate all the changes that have been made to the Ordinance since 1997.

**ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR BRYANT**

**Approve the Adoption of the updated Santa Cruz METRO Fare Ordinance #84-2-1.**

**Motion passed unanimously with Director Pirie being absent.**

**8. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS**

The following employees were recognized for 10 years of service: Bruce Rhodes, Fleet Maintenance Supervisor, and Reed Rylander, Lead Mechanic. The following employees were recognized for 15 years of service: David Mahan, Transit Supervisor, David Valdez, Vehicle Service Technician, and Michelle Fitzpatrick, Bus Operator.

**9. CONSIDERATION OF PROVISION OF A BUS AND OPERATOR TO SUPPORT THE UNITED TRANSPORTATION UNION LOCAL 23 SENIOR DINNER SCHEDULED TO BE HELD MAY 14, 2011**

Leslie R. White briefly covered the history of the Seniors Dinner. Bonnie Morr, UTU, thanked the Board for its support and extended an invitation to all.

**ACTION: MOTION: DIRECTOR DODGE SECOND: DIRECTOR BUSTICHI**

**Approve the provision of a bus and operator to support the United Transportation Union Local 23 Senior Dinner scheduled to be held May 14, 2011.**

**Motion passed unanimously with Director Pirie being absent.**

**10. CONSIDERATION OF SUBCOMMITTEE RECOMMENDATIONS TO BALANCE THE FY12 OPERATING BUDGET AND FUTURE FISCAL YEAR OPERATING BUDGETS**

Director Bustichi thanked the subcommittee and reminded everyone that the proposals being presented would only affect the current year's budget. There was a discussion about the options being presented. Bonnie Morr, UTU, thanked the Board.

**ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR BRYANT**

**Authorize a 12% Geographic Service Reduction; authorize the use of \$1.5M in reserves; authorize the initiation of negotiations to achieve an agreement with Greyhound for ticket agent responsibilities effective January 2012; and authorize initiation of process for a fare increase of \$.50 on the base fare with corresponding fare increases in all other categories to balance the FY12 Operating Budget and future fiscal year operating budgets.**

**Motion passed unanimously with Chair Pirie being absent.**

**11. DISCUSSION OF SERVICE REDUCTION OPTIONS IN EFFORT TO BALANCE THE FY12 AND FY13 BUDGETS**

Leslie R. White said that the Board will be considering options to balance the FY12 and FY13 budgets. Director Dodge thanked Mr. White for acknowledging the 91 Express, and asked for clarification that these options are only for discussion. Director Hagen said that he was being inundated with comments from fellow bus riders. Vice Chair Robinson said she had concerns about Route #3. Director Graves said that the Capitola City Council is concerned about Route #69, which serves the Capitola Mall. Vice Chair Robinson asked if a new route could be created.

Leslie R. White suggested that the Directors sit with Carolyn Derwing and Erich Friedrich to discuss their concerns, and said that the Service Planning would be available to make presentations to the City Councils as well. Director Bustichi requested a Scotts Valley location for the public meetings. Erich Friedrich announced that the presentation would be aired on Community TV as well. Director Leopold said that he had taken the opportunity to meet with Carolyn Derwing, Erich Friedrich, and other staff, and asked that alternative options be considered for Live Oak, Capitola, and UCSC.

Director Hagen asked if ParaCruz will be impacted by the service reductions. Erich Friedrich said it would not be impacted. Director Bryant said she was concerned about service in the Seabright area. Director Dodge asked that the meetings in Watsonville be pushed back to 6:30 p.m. Ciro Aguirre reminded the Board that the Service Planning and Review Committee meets monthly.

The following members of the public spoke regarding service reductions: Bonnie Morr, Larry Pageler, Jim Russell, Dr. Joe Eaton, and 1 unidentified speaker.

**ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR STONE**

**Authorize staff to schedule and conduct public hearings to obtain feedback on a 12% Geographic Service reduction option with UCSC-to-Midcounty variables.**

**Motion passed unanimously with Director Pirie being absent.**

**12. ORAL ANNOUNCEMENT: BOARD MEETING OF MAY 13, 2011.**

Vice Chair Robinson announced that the next regularly scheduled Board meeting will be held Friday, May 13, 2011 at 9:30 a.m. at the Santa Cruz Metro Administrative Offices located at 110 Vernon Street, in Santa Cruz.

**13. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel**

Margaret Gallagher stated that the Board of Directors would have a conference with Labor Negotiators pursuant Robyn Slater, Human Resources Manager; Angela Aitken, Acting Assistant General Manager/Finance Manager, Ciro Aguirre, Operations Manager; and Mary Ferrick, Fixed Route Superintendent. Ms. Gallagher said that the Employee Organizations are the United Transportation Union (UTU), Local 23 (Fixed Route and Paracruz) and Service Employees International Union (SEIU), Local 521.

**14. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

Bonnie Morr said that the Board already knows what the UTU position is, and April 27 has been set as the first day of negotiations. Ms. Morr said she awaited the Board's response, and said she'd wait to see if there was going to be any reportable action from Closed Session.

**SECTION II: CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Government Code Section 54957.6)

- a. Agency Negotiators: Robyn Slater, Human Resources Manager; Angela Aitken, Acting Assistant General Manager/Finance Manager; Ciro Aguirre, Operations Manager; and Mary Ferrick, Fixed Route Superintendent
- 1. Employee Organizations: United Transportation Union (UTU), Local 23 (Fixed Route and Paracruz) and Service Employees International Union (SEIU), Local 521

**SECTION III: RECONVENE TO OPEN SESSION**

**15. REPORT OF CLOSED SESSION**

Margaret Gallagher stated that there was no reportable action taken in Closed Session.

**ADJOURN**

There being no further business, Vice Chair Robinson adjourned the meeting at 9:31 a.m.

Respectfully submitted,

ANTHONY TAPIZ  
Administrative Services Coordinator

**6-10.11**



## BOARD OF DIRECTORS

**Minutes- Board of Directors**

**May 13, 2011**

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, May 13, 2011 at the District's Administrative Office located at 110 Vernon Street in Santa Cruz, California.

Vice Chair Robinson called the meeting to order at 9:32 a.m.

### **SECTION 1: OPEN SESSION**

#### **1. ROLL CALL:**

##### **DIRECTORS PRESENT**

Margarita Alejo  
Hilary Bryant – arrived after roll call  
Dene Bustichi  
Daniel Dodge – arrived after roll call  
Ron Graves  
Donald Hagen  
Michelle Hinkle  
John Leopold  
Ellen Pirie  
Lynn Robinson  
Ex-Officio Donna Blitzer

##### **DIRECTORS ABSENT**

Mark Stone

##### **STAFF PRESENT**

Ciro Aguirre, Operations Manager  
Bob Cotter, Maintenance Manager  
Mary Ferrick, Fixed Route Superintendent

Margaret Gallagher, District Counsel  
Debbie Kinslow, Asst Finance Manager  
Robyn Slater, Human Resources Manager  
April Warnock, Paratransit Superintendent

##### **EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT**

John Daugherty, SEA  
Manny Martinez, PSA  
Eduardo Montesino, UTU  
Bonnie Morr, UTU  
Will Regan, VMU

Chuck Rechnagle  
Scott Winslow, CCCIL  
Allison Johnson

## **2-1. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS**

### Written:

- a. Rose Keras re: Letter of Thanks
- b. Dan Stevenson re: Consideration of proposals

### Oral:

John Daugherty asked for clarification about the appropriate time to present a written petition related to an item on the agenda.

Director Leopold welcomed Director Alejo to the Board of Directors.

## **2-2. WRITTEN COMMUNICATION REGARDING SERVICE CHANGES**

- a. Caitlyn Meade re: Routes 66 and 69
- b. Chris Duncan re: Routes 66 and 68
- c. Community Connections re: Route 4

## **3. LABOR ORGANIZATION COMMUNICATIONS**

Bonnie Morr, UTU, thanked the Board in advance for the use of a METRO coach at the Seniors Dinner, and issued an open invitation for volunteers and diners.

## **4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Leslie R. White notified the Board of a revised Budget Staff Report, item # 8.1, and a schedule of public outreach meetings and presentations to city councils regarding proposed service reductions. Copies are attached to the minutes.

## **CONSENT AGENDA**

- 5-1. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF THE HEIRS & ESTATE OF SALVADOR CHIPRES, #11-0009; REJECT THE CLAIM OF DIANA BERNSTEIN, #11-0010; REJECT THE CLAIM OF BABY GARCIA, #11-0011**
- 5-2. NOTICE OF ACTIONS TAKEN IN CLOSED SESSION REGARDING SETTLEMENT WITH EDWARD AND BARBARA HINSHAW; SETTLEMENT WITH SANTA CRUZ HOMELESS SERVICES CENTER; LEASE OF 115 DUBOIS STREET, SANTA CRUZ; SETTLEMENT WITH CHRISTOPHER LANAGAN; AND SETTLEMENT WITH RUSSELL THOMAS**
- 5-3. ACCEPT AND FILE MINUTES OF MARCH 16, 2011 MAC MEETING AND MAC AGENDA FOR MAY 2011**

- 5-4. **ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS**
- 5-5. **CONSIDERATION OF DECLARING ONE (1) FORD EXPLORER AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION**
- 5-6. **CONSIDERATION OF ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER TO SUBMIT GRANT APPLICATIONS AND SIGN AGREEMENTS FOR FUNDING FROM THE MONTEREY BAY UNIFIED AIR POLLUTION CONTROL DISTRICT'S FY12 AB2766 MOTOR VEHICLE EMISSION REDUCTION GRANTS PROGRAM**
- 5-7. **CONSIDERATION OF THE FLEET & MAINTENANCE BUILDING COMPONENT OF THE METROBASE PROJECT LOCATED AT 138 GOLF CLUB DRIVE, SANTA CRUZ, CA. AS COMPLETE**
- 5-8. **CONSIDERATION OF FINAL ACCEPTANCE OF ADMINISTRATIVE BUILDING AT 110 VERNON STREET, SANTA CRUZ, CALIFORNIA**
- 5-9. **CONSIDERATION OF AWARD OF CONTRACT FOR REVENUE AND NON-REVENUE TIRES WITH TIRE DISTRIBUTION SYSTEMS, INC.**
- 5-10. **CONSIDERATION OF AWARD OF CONTRACT FOR TIRE CAROUSEL SYSTEM WITH SHELF-PLUS.**

**ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR HAGEN**

**Approve Consent Agenda.**

**Motion passed unanimously with Director Stone being absent.**

#### **REGULAR AGENDA**

- 6. **PUBLIC HEARING: CONSIDERATION OF ISSUING A DECLARATION OF FISCAL EMERGENCY**

**VICE CHAIR ROBINSON OPENED THE PUBLIC HEARING – 9:35 A.M.**

**VICE CHAIR ROBINSON CLOSED THE PUBLIC HEARING – 9:36 A.M.**

No comments received. Margaret Gallagher said that METRO would continue to accept comments through June 23.

**ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR GRAVES**

**Continue item to June 10, 2011 meeting and continue to receive comments.**

**6-11.3**

**Motion passed unanimously with Director Stone being absent.**

**7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE LAYOFF NOTICES TO SEIU LOCAL 521, UTU LOCAL 23 – PARACRUZ OPERATION, MANAGEMENT AND UTU LOCAL 23 – FIXED ROUTE OPERATION**

**Summary:**

Angela Aitken reported that METRO had contractual obligation to notify the unions in a timely manner about impending layoffs.

**Discussion:**

Director Hagen asked if these were new layoffs. Ms. Aitken said that they were the same as what was previously brought to the Board. Director Leopold asked how many of the SEIU positions were currently filled. Ms. Aitken read the list of proposed positions to be unfunded and noted their status. Director Leopold asked what would happen if SEIU voted to forego their 3% raise, and said he was concerned about letting people go when there was need. Director Leopold noted that the District has placed a priority on accessibility, so losing someone who manages and coordinates those activities, and also that it might appear that METRO is targeting the union leaders. Director Leopold noted that the figure used to show a projected savings from a UTU offer to flat-line their contract for the next year is erroneous, as UTU has no current agreement and has not negotiated a 3% increase.

Directors Hinkle and Hagen said that they were concerned with the loss of the Accessibility Services Coordinator position. Director Bustichi said that he would like more details, such as frequency of service, of the positions slated to be unfunded or reduced in hours. Angela Aitken said that job analyses could be conducted. There was a discussion about the Accessibility Services Coordinator position and the benefits to the disabled community. Scott Winslow of CCCIL, and Jeannette Workman-Cosentino of the Santa Cruz County Commission on Disabilities both spoke in support of the Accessibility Services Coordinator and submitted letters of support from their respective organizations. Copies of these letters are attached to the official minutes. The following members of the public spoke in support of the Accessibility Services Coordinator: Lesley Wright, Jason Andrews, and Michelle Johnson.

Rickie-Ann Kegley asked why the Paralegal position would only be funded for a six-month period. Leslie R. White explained that METRO was evaluating all positions and adhering to a contractual timeline for notifications. Bonnie Morr, UTU, said that she didn't realize that layoffs were going to be recommended, and reminded the Board that paratransit employees are members of UTU. Gary Klemz, SEIU, said that the union maintains that there is no hourly basis for the positions being reduced to part-time, and that he'd like to see at least 20 hours or more per week. Mr. Klemz also pointed out that one of the positions slated for reduction to part-time is currently filled by the past president of SEA.

Will Regan, VMU, said that the Parts Clerk has taken over some of the Facilities Maintenance duties, which has created a hardship. Manny Martinez, PSA, said that while he supported a job analysis, it seemed like the process was backwards, and that he did not support moving UTU-represented positions to SEIU. Eduardo Montesino said that we was wondering why the notification date in June was chosen. Rickie-Ann Kegley asked how much would be saved if SEIU

voted to forego their 3% raise. John Daugherty said he supported the statement about keeping people employed, and described his job and the need for continuous contact with clients.

Director Pirie acknowledged the difficult decisions at hand, said she wanted to be sure that the most essential services are maintained, and she cautioned against any layoffs that would leave METRO unable to provide services. Director Pirie said that while she trusts the staff recommendation, she would like more information about the affected positions and how the work would be assumed by other staff, and she asked why there was no such information provided. Leslie R. White said that while the list was not complete and that analysis was on-going, the action being requested was to issue warnings to the employees affected that the jeopardy exists so that they could make personal decisions, but the matter could be deferred. Mr. White pointed out that METRO has a timeline to which it is statutorily-bound to adhere. Director Hagen said that the notices are necessary, and he had to accept at face value that the GM and AGM are doing their job, and the Board has made a misjudgment if it could not trust a simple recommendation to send a notification.

Director Bustichi reminded everyone that they were all in the same predicament together and that it is never easy to deal with lay-offs, but he stated that the Board could not cherry-pick which positions to lay-off, and he noted that retirements could absorb many of the proposed positions to be unfunded. Leslie R. White said that the Board needed to give direction on what the priorities are. Director Leopold said that comments regarding the issues at hand should be taken into serious consideration and he cautioned that everyone should be sensitive to the language used in comments and discussions pertaining to the matter. Director Hagen noted that the list being presented is not final.

**ACTION: MOTION: DIRECTOR HAGEN SECOND: DIRECTOR BUSTICHI**

**Authorize the General Manager to execute layoff notices to SEIU Local 521, UTU Local 23, ParaCruz Operations, Management and UTU Local 23, Fixed Route Operations.**

**Motion passed unanimously with Director Stone being absent.**

## **8. CONSIDERATION OF PROPOSED FY12 FINAL BUDGET**

### **Summary:**

Angela Aitken presented the staff report for the proposed FY12 Final Budget. Ms. Aitken said that she did not anticipate any changes before the June 24, 2011 Board meeting.

### **Discussion:**

Director Leopold asked why there was a significantly greater figure for interest income than the previous year. Angela Aitken said that the lower official estimate was no longer being used, and that she preferred to be conservative with revenue amounts. Director Leopold said that a mid-year report would be nice. Angela Aitken said that she hoped to produce rolling forecasting every quarter. There was a discussion about the FY12 budget.

Bonnie Morr, UTU, referred to page 8.b9, and said that one of the van operator positions could be unfunded if it meant saving another job elsewhere. Ms. Morr said that there were actually 144

Bus Operators and that she knew of fourteen pending retirements. Angela Aitken said that she would provide a list of pending retirements to Ms. Morr.

**ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR BUSTICHI**

**Accept and file staff report on Proposed FY12 Final Budget.**

**Motion passed unanimously with Director Stone being absent.**

**9. CONSIDERATION OF EXTENDING THE ROUTE # 79 TO THE SANTA CRUZ COUNTY FAIR GROUNDS DURING THE 2010 FAIR AT A COST OF APPROXIMATELY \$4,000 TO PROVIDE BOTH FIXED ROUTE AND PARACRUZ SERVICE**

**Summary:**

Leslie R. White said that METRO had received a request from Mr. Chuck Rechnagle to provide bus service to the Santa Cruz County Fair.

**ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR BRYANT**

**Extend Route # 79 to the Santa Cruz County Fair grounds during the 2010 Fair at a cost of approximately \$4,000 to provide both Fixed Route and Paracruz service.**

**Motion passed unanimously with Director Stone being absent.**

**10. CONSIDERATION OF IMPLEMENTATION OF THE “POETRY IN MOTION” PROGRAM AND ITS COMPATIBILITY WITH METRO’S ADVERTISING POLICY**

**Summary:**

Margaret Gallagher said that METRO’s Advertising Policy limits the type of advertising to only commercial advertising, and that poetry is not compatible with the policy. Ms. Gallagher said that the Board would have to change the policy and by doing so, open access to all comers. Ms. Gallagher recommended that the Board continue with the current policy. Debbie Kinslow said that advertising had generated \$219, 000 in revenue and was expected to raise \$225,000 in the next fiscal year.

**Discussion:**

Director Leopold asked if poetry as part of an ad would be allowed. Margaret Gallagher said that it would probably be allowed, but that an ad would need to be examined for compliance with the policy. There was a discussion about what was an appropriate advertisement. Director Graves asked for clarification of financial responsibility for the ads. There was a discussion about how to make the program work within METRO’s policy.

Gary Young, Poet Laureate of Santa Cruz County, thanked the Board, and spoke about the success of the program in other communities. Mr. Young stated that he would be the designer of the ads and would be responsible for choosing appropriate content. There was a discussion about who controlled the content of the advertisements. Director Bustichi asked if a policy could be drafted to provide protection from any offensive content. Director Leopold said that on any given day any commercial ad on television is going to be a lot worse than anything Gary and

Peggy Young are going to post, and he said he would like to hear how it can be done, not how it cannot be done. Director Hagen said that he was concerned about opening a can of worms. Director Dodge said he was concerned about content and would vote according to the staff recommendation.

**ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR DODGE**

**Extend Board meeting to 12:00 p.m.**

**Motion passed with Director Graves opposed and with Director Stone being absent.**

Peggy Young thanked the Board for their time, and said there would not be any costs to METRO. Ms. Young spoke about the program and said that only six to ten poems would be posted. Bonnie Morr, UTU, said the public would enjoy poetry on the buses, and she noted the program was paid for. Eduardo Montesino said that he thought it was a positive thing and requested bilingual postings. Carolyn Derwing stated that she supported the program since beauty was needed, and that it was a wonderful program.

**ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR PIRIE**

**Direct District Counsel to draft a policy to allow Poet Laureate of Santa Cruz County to advertise on METRO buses.**

Director Graves wished to note that a great deal of time has been spent on this issue and that this was neither the time nor place.

**Motion failed with Directors Alejo, Hinkle, Leopold, Robinson and Pirie voting yes, Directors Bryant, Bustichi, Dodge, Graves and Hagen voting no, and Director Stone being absent.**

**11. CONSIDERATION OF MODIFICATION TO SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S BYLAWS TO CHANGE THE TIME OF THE FIRST REGULAR BOARD OF DIRECTORS MEETING OF THE MONTH FROM 9:30AM TO 8:30AM**

**Summary:**

Margaret Gallagher said that the Board had requested an amendment to the Bylaws to enable the first regular Board meeting of the month to start at 8:30 a.m.

**Discussion:**

Director Dodge stated that the 9:30 a.m. start time was fine. There was a discussion about the 8:30 a.m. start time. John Daugherty, SEIU, said that the earlier start time made it problematic for inbound routes, and that the change would make it more difficult for the transit-reliant public. Director Pirie said that 9:30 a.m. was too late.

**ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR GRAVES**

**Modify the Santa Cruz Metropolitan Transit District's bylaws to change the time of the first regular Board of Directors meeting of the month from 9:30am to 8:30am.**

**Motion passed with Director Dodge being opposed and Director Stone being absent.**

**12. ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY MAY 27, 2011 AT 9:00 A.M. AT THE CAPITOLA CITY COUNCIL CHAMBERS LOCATED AT 420 CALIFORNIA AVENUE, IN CAPITOLA.**

**13. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Margaret Gallagher, said that the Board would have a conference with labor negotiators Robyn Slater, Human Resources Manager; Angela Aitken, Acting Assistant General Manager/Finance Manager; Ciro Aguirre, Operations Manager; and Mary Ferrick, Fixed Route Superintendent, concerning United Transportation Union (UTU), Local 23 (Fixed Route and Paracruz) and Service Employees International Union (SEIU), Local 52. Ms. Gallagher said that the Board would also have a conference with legal counsel concerning the existing litigation of Alberto Barragan v. Santa Cruz Metro (Before the Workers' Compensation Appeals Board) and the existing litigation of the Heirs & Estate of Salvador Chipres v. Santa Cruz Metro.

**14. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

Bonnie Morr, UTU, read a letter from UTU Local 23 that offered to flat-lined pay raises for one year. Ms. Morr stated that UTU is aware of 14 impending retirements.

**SECTION II: CLOSED SESSION**

Vice Chair Robinson adjourned to Closed Session at 11:54 a.m. and reconvened to Open Session at 12:15 p.m.

**SECTION III: RECONVENE TO OPEN SESSION**

**17. REPORT OF CLOSED SESSION**

Margaret Gallagher stated that there was no reportable action taken in Closed Session.

**ADJOURN**

There being no further business, Vice Chair Robinson adjourned the meeting at 12:15 p.m.

Respectfully submitted,

ANTHONY TAPIZ  
Administrative Services Coordinator



## BOARD OF DIRECTORS

**Minutes- Board of Directors**

**May 27, 2011**

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was held on Friday, May 27, 2011 at the Capitola City Council Chambers, located at 420 Capitola Avenue, in Capitola, California.

Chair Pirie called the meeting to order at 9:00 a.m.

### **SECTION 1: OPEN SESSION**

#### **1. ROLL CALL:**

##### **DIRECTORS PRESENT**

Hilary Bryant  
Dene Bustichi  
Daniel Dodge  
Donald Hagen  
Ron Graves  
John Leopold  
Mark Stone  
Ellen Pirie  
Lynn Robinson  
Ex-Officio Donna Blitzer

##### **DIRECTORS ABSENT**

Michelle Hinkle

##### **STAFF PRESENT**

Angela Aitken, Acting AGM/Finance Manager  
Bob Cotter, Maintenance Manager  
Frank Cheng, MB Project Manager  
Mary Ferrick, Fixed Route Superintendent  
Margaret Gallagher, District Counsel

Debbie Kinslow, Asst Finance Manager  
David Moreau, Asst Paratransit Superintendent  
Robyn Slater, Human Resources Manager  
April Warnock, Paratransit Superintendent

##### **EMPLOYEES & MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT**

John Daugherty, SEA  
Manny Martinez, PSA  
Eduardo Montesino, UTU

Will Regan, VMU  
Bonnie Morr, UTU

#### **2. ORAL ANNOUNCEMENT: AMY WEISS WILL BE AVAILABLE FOR SPANISH LANGUAGE INTERPRETATION DURING "ORAL COMMUNICATIONS" AND FOR ANY OTHER AGENDA ITEM FOR WHICH THESE SERVICES ARE NEEDED**

**3-1. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS**

Written:

Lionel Church, Greenstation	re: Biodiesel Partnership
Thomas Reefe, Seniors Council	re: Accessibility Services Coordinator
Lisa Arthur, Volunteers of America	re: Accessibility Services Coordinator
Elsa Quezada, CCCIL	re: Accessibility Services Coordinator
Deborah Lane	re: METRO ParaCruz

Oral:

None.

**3-2. ORAL AND WRITTEN COMMUNICATION REGARDING SERVICE CHANGES**

Written:

Oscar Arroyo	re: Route #56
Edith Horowitz	re: Route #3
Rosemary Rydin	re: Route #56
Andrew Strong	re: Support for Fare Increase
Homeless Persons Health Project (9)	re: Route #4

Oral:

Director Hagen thanked everyone involved in the public meeting held in Watsonville regarding proposed service reductions, and said he did not see the need for another meeting. Eduardo Montesino, UTU, said that the translator did not provide adequate translation services.

**4. LABOR ORGANIZATION COMMUNICATIONS**

Bonnie Morr, UTU, thanked the Board for the use of a METRO coach at the Seniors Dinner.

**5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

**CONSENT AGENDA**

**6-1. NOTICE OF ACTIONS TAKEN IN CLOSED SESSION**

**6-2. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF JANUARY 2011**

**6-3. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF FEBRUARY 2011**

**6-4. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF MARCH 2011**

**6-5. MONTHLY BUDGET STATUS REPORTS FOR MARCH 2011 AND APPROVAL OF BUDGET TRANSFERS**

**6-6. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTHS OF FEBRUARY 2011 AND MARCH 2011**

**6-11-10**

- 6-7. **ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR MARCH 2011**
- 6-8. **ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR MAY 2011**
- 6-9. **ACCEPT AND FILE STATUS REPORT OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES**
- 6-10. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH APEX SOLAR FOR PURCHASE OF SOLAR BUS STOP LIGHTS**
- 6-11. **CONSIDERATION OF ACCEPTING THE WATSONVILLE TRANSIT CENTER CLOSED CIRCUIT TELEVISION SURVEILLANCE SYSTEM UPGRADE AS COMPLETE AND ACCEPT THE PROJECT SIGN-OFF NOTICE ON BEHALF OF OJO TECHNOLOGY**
- 6-12. **CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH COATES CONSTRUCTION FOR RENOVATION OF PACIFIC STATION LANE #4 AWNING**

**ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR BRYANT**

**Approve the Consent Agenda.**

**Motion passed unanimously with Director Hinkle being absent.**

**REGULAR AGENDA**

**7. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS**

The following employees were honored for their 15 years of service:  
Thomas Phillips, Bus Operator  
Manuel Ramirez, Bus Operator

**8. CONSIDERATION OF APPOINTMENT OF CRAIG AGLER TO THE METRO ADVISORY COMMITTEE (NOMINATED BY DIRECTOR GRAVES)**

Director Graves placed Craig Agler's name in nomination for appointment to the METRO Advisory Committee for a term that concludes on December 31, 2012.

**ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR LEOPOLD**

**Appoint Craig Agler to the METRO Advisory Committee for a term that concludes on December 31, 2012.**

**Motion passed unanimously with Director Hinkle being absent.**

**9. CONSIDERATION OF PROVIDING THE BOARD WITH DOCUMENTATION TO SUPPORT THE PROPOSED UNFUNDING OR PARTIAL FUNDING OF POSITIONS CURRENTLY FILLED WITHIN THE DRAFT FY12 OPERATING BUDGET**

**6-11-11**

**Summary:**

Angela Aitken presented the staff report on the proposed positions to be unfunded and went over the affected positions.

**Discussion:**

Angela Aitken reminded the Board that there was no action to take, and that a revised proposed budget for FY11-12 would be presented at June 10, 2011 Board meeting. Charles Stone and Doug Patrick spoke in favor of the Accessibility Services Coordinator. Tom Weeks, Foster Grandparent Program of Santa Cruz, and Deborah Lane spoke in support of the Accessibility Services Coordinator and distributed letters and petitions to the Board. These documents are attached to the minutes of the meeting. Angela Aitken noted for the record that the Accessibility Services Coordinator position was never slated for elimination.

Gary Klemz, SEIU, said that SEIU would like to resolve the issue of a guarantee of minimum hours. Bonnie Morr, UTU, noted that thirty jobs had already been lost, and said that the community would feel the impact. Ms. Morr said she would not allow UTU-represented work to migrate to a manager.

**10. ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, JUNE 10, 2011 AT 8:30 A.M. AT THE SANTA CRUZ METRO ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ**

**11. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel**

Margaret Gallagher stated that the Board of Directors would have a conference with Labor Negotiators Robyn Slater, Angela Aitken, Ciro Aguirre, and Mary Ferrick. Ms. Gallagher said that the Employee Organizations are the United Transportation Union (UTU), Local 23 (Fixed Route and Paracruz) and Service Employees International Union (SEIU), Local 521. Ms. Gallagher said that the Board would also have a conference regarding the existing litigation of Goodwill Industries of Monterey and San Luis Obispo Counties, et al v. Dorice Ann, et al; and the existing litigation of the Heirs & Estate of Salvador Chipres v. Santa Cruz Metro.

**12. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

Bonnie Morr requested the support of the Board for one of the closed session agenda items.

**SECTION II: CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Government Code Section 54957.6)

a. Agency Negotiators: Robyn Slater, Human Resources Manager; Angela Aitken, Acting Assistant General Manager/Finance Manager; Ciro Aguirre, Operations Manager; and Mary Ferrick, Fixed Route Superintendent

1. Employee Organizations: United Transportation Union (UTU), Local 23 (Fixed Route and Paracruz) and Service Employees International Union (SEIU),  
Local 521

**6-11.12**

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Pursuant to Government Code Section 54956.9)

- a. Name of Case: Goodwill Industries of Monterey and San Luis Obispo Counties, et al  
v. Dorice Ann, et al; Case No. CV 170417  
(Before the Santa Cruz County Superior Court)
- b. Name of Case: Heirs & Estate of Salvador Chipres v. Santa Cruz Metro

**SECTION III: RECONVENE TO OPEN SESSION**

**13. REPORT OF CLOSED SESSION**

Margaret Gallagher stated that there was no reportable action taken in Closed Session.

**ADJOURN**

There being no further business, Chair Pirie adjourned the meeting at 9:50 a.m.

Respectfully submitted,

ANTHONY TAPIZ  
Administrative Services Coordinator

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Minutes- Board of Directors

June 10, 2011

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District met on Friday, June 10, 2011 at the District's Administrative Office located at 110 Vernon Street in Santa Cruz, California.

Vice Chair Robinson called the meeting to order at 9:33 a.m.

## SECTION 1: OPEN SESSION

### 1. ROLL CALL:

#### DIRECTORS PRESENT

Margarita Alejo - arrived after roll call  
Hilary Bryant  
Dene Bustichi  
Ron Graves  
Donald Hagen  
Michelle Hinkle - arrived after roll call  
John Leopold  
Ellen Pirie  
Lynn Robinson  
Ex-Officio Donna Blitzer

#### DIRECTORS ABSENT

Daniel Dodge  
Mark Stone

#### STAFF PRESENT

Ciro Aguirre, Operations Manager	Debbie Kinslow, Asst Finance Manager
Pat Aviles, Asst Human Resources Manager	Dave Moreau, Asst Paratransit Superintendent
Frank Cheng, IT & MB Project Manager	Robyn Slater, Human Resources Manager
Bob Cotter, Maintenance Manager	April Warnock, Paratransit Superintendent
Mary Ferrick, Fixed Route Superintendent	Leslie R. White, General Manager
Margaret Gallagher, District Counsel	

#### EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

John Daugherty, SEA  
Manny Martinez, PSA  
Eduardo Montesino, UTU  
Larry Pageler, UCSC

### 2-1. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS

#### Written:

- |                   |                                    |
|-------------------|------------------------------------|
| a. Wendy King     | re: Accessible Service Coordinator |
| b. Virginia Fette | re: Accessible Service Coordinator |

6-12.1

Oral:

Director Hagen thanked staff for the outreach to the Watsonville community regarding service reductions. Director Bustichi asked that the topic of a marketing program for leasing METRO properties be added to the next Agenda. Director Bustichi announced the June 18 Grand Opening of the Scotts Valley Library and issued an invitation to the celebration.

**DIRECTOR HINKLE ARRIVED.**

**2-2. ORAL AND WRITTEN COMMUNICATION REGARDING SERVICE REDUCTIONS**

None.

**3. LABOR ORGANIZATION COMMUNICATIONS**

None.

**4. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Vice Chair Robinson noted that item #10.1 was available.

**CONSENT AGENDA**

- 5-1. CONSIDERATION OF TORT CLAIMS: REJECT THE CLAIM OF ANN SCHWARTZ, CLAIM #11-0013**
- 5-2. NOTICE OF ACTIONS TAKEN IN CLOSED SESSION REGARDING SETTLEMENT WITH STATE FARM INSURANCE (SUBROGATING FOR DIAS, PHYLLIS); SETTLEMENT WITH ALBERTO BARRAGAN; PAYMENT AGREEMENT WITH PACIFIC GAS AND ELECTRIC; PAYMENT AGREEMENT WITH RON ANDERSON; AND PAYMENT AGREEMENT WITH JOYCE MATTOS**
- 5-3. ACCEPT AND FILE MINUTES OF APRIL 20, 2011 METRO ADVISORY COMMITTEE (MAC) MEETING; RECEIVE AND FILE RECOMMENDATION FROM MAC MEETING OF MAY 18, 2011; ACCEPT AND FILE MAC AGENDA FOR JUNE 2011**
- 5-4. ACCEPT AND FILE MINUTES REFLECTING VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS**
- 5-5. CONSIDERATION OF AUTHORIZING THE GENERAL MANGER TO EXECUTE A WAIVER AND RELEASE AND TO EXERCISE AN OPTION TO PURCHASE ELEVEN (11) FORTY-FOOT LOW FLOOR COMPRESSED NATURAL GAS INTERCITY COACHES FROM THE METROPOLITAN TRANSIT SYSTEM (MTS) OF SAN DIEGO CALIFORNIA CONTRACT WITH NEW FLYER OF AMERICA**
- 5-6. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT TO PROVIDE INSTALLATION AND PROCUREMENT WITH COATS CONSTRUCTION COMPANY FOR NATURAL GAS SENSORS**

**6-12.2**

**5-7. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT WITH ALLIANT INSURANCE SERVICES, INC., FOR EXCESS WORKERS COMPENSATION**

**5-8. CONSIDERATION OF DECLARING TROLLEY SPARE PARTS AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION**

**ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR GRAVES**

Vice Chair Robinson requested that item #5-3 be added to the next agenda. Director Hagen asked if the funds for item #5-5 were in the budget. Ciro Aguirre affirmed that the funds are in the budget.

**Approve Consent Agenda.**

**Motion passed unanimously with Directors Alejo, Dodge and Stone being absent.**

**DIRECTOR ALEJO ARRIVED.**

**REGULAR AGENDA**

**6. CONSIDERATION OF ACCEPTING PUBLIC COMMENTS AND ISSUING A DECLARATION OF FISCAL EMERGENCY**

**Summary:**

Leslie R. White stated that the Directors are being asked to accept public comments and to issue a declaration of fiscal emergency. Mr. White said that the declaration of a fiscal emergency is necessary when transit agencies contemplate making significant cuts in service, and must do so in order to maintain financial integrity.

**ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR LEOPOLD**

**Approve issuing Declaration of Fiscal Emergency.**

**Motion passed unanimously with Directors Dodge and Stone being absent.**

**7. ACCEPT AND FILE PUBLIC COMMENTS PERTAINING TO THE PROPOSED FIXED ROUTE SERVICE REDUCTIONS FOR FALL 2011**

**Summary:**

Ciro Aguirre said that the Board was being asked to accept public comments pertaining to the proposed service reductions for Fall 2011.

**Discussion:**

Vice Chair Robinson thanked staff for the layout of the presentation. Chair Pirie also thanked staff for their efforts. Director Leopold gave thanks to staff and said it was a victory for the public that the process worked.

**ACTION: MOTION: DIRECTOR PIRIE SECOND: DIRECTOR LEOPOLD**

**Accept and file public comments pertaining to the proposed fixed route service reductions for Fall 2011.**

**Motion passed unanimously with Directors Dodge and Stone being absent.**

**8. CONSIDERATION OF PROPOSED METRO FIXED ROUTE SERVICE REDUCTIONS FOR FALL 2011 INCLUDING CONSIDERATION OF PUBLIC COMMENTS RECEIVED**

**Summary:**

Ciro Aguirre said that the Board was being asked to consider proposed service reductions for Fall 2011. Carolyn Derwing presented the proposed service reductions and said that it totaled an 8.2% reduction in service.

**Discussion:**

Director Leopold said that he appreciated the restoration of trips that were previously slated to be cut. Director Bryant noted that Route #3 was very important. Director Hinkle said that the improvements to the route 69A/W would be appreciated. Larry Pageler, UCSC TAPS, asked if routes #3 and #4 would retain their current routes, and detailed the Night Owl service that UCSC will operate.

Eduardo Montesino, UTU, said that one trip of route #69 per hour on the weekends is not sufficient. Manny Martinez, PSA, voiced his concern about the lack of adequate supervision when loading Night Owl buses. Chair Pirie asked Erich Friedrich for ridership numbers on the weekend route 69.

**NO ACTION TAKEN.**

**9. CONSIDERATION OF THE REVISED PROPOSED FY12 FINAL BUDGET**

**Summary:**

Leslie R. White briefly summarized the proposed final budget for the Board's consideration, and said that a 5-year outlook had been developed. Mr. White noted that there were no provisions for labor agreement wage adjustments.

**Discussion:**

Director Leopold said that the 5-year outlook was very helpful, and asked if METRO might need to hire more drivers in light of the many retirements. Mr. White said that METRO would have to hire if necessary. Director Hagen asked if ParaCruz fare would be increased. Leslie R. White said that ParaCruz fares would go up proportionally.

Larry Swain, UTU-Paratransit, said that he was concerned that ParaCruz not become even more understaffed, and he asked the Board to allow ParaCruz to maintain service. Eduardo Montesino, UTU, said that the Union envisioned that everyone would be making sacrifices due to the deficit, and he implored SEIU and Management to give up their 3% increases.

**NO ACTION TAKEN.**

**10. CONSIDERATION OF ENTERING INTO A CONTRACTUAL ARRANGEMENT WITH THE CITY OF SANTA CRUZ AND/OR THE CITY OF SANTA CRUZ REDEVELOPMENT**

**AGENCY FOR NECESSARY FUELING OF THE TROLLEY AND UTILIZATION OF CERTAIN METRO BUS STOPS FOR THE TROLLEY’S OPERATION**

**Summary:**

Margaret Gallagher said that the Board was being asked to consider an arrangement with the Downtown Trolley Consortium to provide back-up fueling services and for the use of METRO bus stops.

**Discussion:**

Bill Tysseling, Downtown Trolley Consortium, said that \$50,000 had been raised for operating the trolley. Vice Chair Robinson asked about liability. Mr. Tysseling said that the operator, First Transit, had a \$15 million umbrella liability policy. John Daugherty, SEA, asked if the operator was a union shop. Mr. Tysseling said he did not know. Mr. Daugherty said that there would be a philosophical conflict if the operator was not unionized, and asked for the information at a later time.

Manny Martinez, PSA, said that METRO is a union shop and that First Transit is not, and he did not approve of non-union personnel at METRO facilities. Eduardo Montesino said he was not in favor of the agreement and noted that Lift Line operators are union. Mr. Tysseling said that Lift Line had withdrawn their bid.

There was a discussion about how the trolley would be fueled. Leslie R. White said that only trained METRO personnel would be refueling. Director Bustichi asked if there was a conflict of interest with METRO’s collective bargaining agreement, and whether METRO employees could refuse to refuel the trolley. Mr. White said that employees could probably not refuse. Chair Pirie asked if METRO has policies that require METRO to work with agencies that are union shops. Mr. White said METRO uses prevailing wage requirements in construction contracts, but there is nothing that requires that METRO only work with union shops. Mr. White said that having non-union employees do a like job on a vehicle that used to be owned by METRO will generate questions about why METRO is not being contracted to provide the trolley service as was the original plan when METRO purchased the trolley on behalf of the city of Santa Cruz.

Director Bustichi said his motion would be that the General Manager maybe work with the Chair, being an attorney, and other counsel to put together a lease agreement and review all the indemnifications and insurances so that they all feel comfortable to move into an agreement to allow the use of both the bus stop facilities as well as the CNG refueling on an emergency basis only. Chair Pirie added that the General Manager was authorized to sign the agreement. Director Hagen said that in light of upcoming negotiations, he felt that METRO should not be working in the face of the Unions. Vice Chair Robinson pointed out that the agreement is for one year with the current provider, and she encouraged the consortium to reconsider that in a year.

**ACTION:      MOTION: DIRECTOR BUSTICHI      SECOND: DIRECTOR BRYANT**

**Authorize General Manager to enter into an agreement with the Downtown Trolley Consortium for the use of METRO bus stop facilities, and for CNG refueling on an emergency basis only.**

**Motion passed with Directors Alejo and Hagen voting no, and with Directors Dodge and Stone being absent.**

**11. ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY JUNE 24, 2011 AT 9:00 A.M. AT THE SANTA CRUZ CITY COUNCIL CHAMBERS LOCATED AT 809 CENTER STREET, IN SANTA CRUZ.**

**12. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Margaret Gallagher stated that the Board of Directors would have a conference with its Labor Negotiators Robyn Slater, Human Resources Manager; Angela Aitken, Acting Assistant General Manager/Finance Manager, Ciro Aguirre, Operations Manager; and Mary Ferrick, Fixed Route Superintendent. Ms. Gallagher said that the Employee Organizations are the United Transportation Union (UTU), Local 23 (Fixed Route and Paracruz) and Service Employees International Union (SEIU), Local 521.

**13. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**

None.

**SECTION II: CLOSED SESSION**

Vice Chair Robinson adjourned to Closed Session at 9:42 a.m. and reconvened to Open Session at 9:51 a.m.

**SECTION III: RECONVENE TO OPEN SESSION**

**14. REPORT OF CLOSED SESSION**

Margaret Gallagher stated that there was no reportable action taken in Closed Session.

**ADJOURN**

There being no further business, Vice Chair Robinson adjourned the meeting at 9:51 a.m.

Respectfully submitted,

ANTHONY TAPIZ  
Administrative Services Coordinator



## BOARD OF DIRECTORS

**Minutes- Board of Directors**

**June 24, 2011**

A Regular Meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was held on Friday, June 24, 2011 at the Santa Cruz City Council Chambers, located at 809 Center Street in Santa Cruz, California.

Chair Pirie called the meeting to order at 9:05 a.m.

### **SECTION 1: OPEN SESSION**

#### **1. ROLL CALL:**

##### **DIRECTORS PRESENT**

Dene Bustichi  
Daniel Dodge  
Michelle Hinkle  
Ron Graves  
John Leopold  
Mark Stone  
Ellen Pirie  
Lynn Robinson

##### **DIRECTORS ABSENT**

Hilary Bryant  
Ex-Officio Donna Blitzer  
Donald Hagen

##### **STAFF PRESENT**

Angela Aitken, Acting AGM/Finance Manager	Debbie Kinslow, Asst Finance Manager
Bob Cotter, Maintenance Manager	David Moreau, Asst Paratransit Superintendent
Frank Cheng, MB Project Manager	Robyn Slater, Human Resources Manager
Mary Ferrick, Fixed Route Superintendent	April Warnock, Paratransit Superintendent
Margaret Gallagher, District Counsel	Leslie R. White, General Manager

##### **EMPLOYEES & MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT**

Veronica Elsea, E&DTAC	
Manny Martinez, PSA	Bonnie Morr, UTU
Ahmad , Transform	

#### **2. ORAL ANNOUNCEMENT: AMY WEISS WILL BE AVAILABLE FOR SPANISH LANGUAGE INTERPRETATION DURING "ORAL COMMUNICATIONS" AND FOR ANY OTHER AGENDA ITEM FOR WHICH THESE SERVICES ARE NEEDED**

#### **3-1. ORAL AND WRITTEN COMMUNICATION TO THE BOARD OF DIRECTORS**

##### Written:

a. Alvina Fuentes Cathrena Strates re: Support for Santa Cruz METRO **6-12.7**

Oral:

Veronica Elsea, Chair of the E&D TAC Pedestrian Safety Workgroup, wanted to announce the public outreach campaign on sidewalk maintenance for Summer 2011, which was a result of the report on Improving Sidewalk Accessibility in Santa Cruz County. Ms. Elsey outlined the four messages of the campaign, said that METRO riders and drivers are a good group to enlist for reporting sidewalk concerns. Ms. Elsey referred to the RTC website for more information.

Lisa, a caretaker for a ParaCruz client named Richard, recounted the experience of using METRO, and said that she was grateful that the cuts to the fall schedule would not impact Richard's routine.

**4. LABOR ORGANIZATION COMMUNICATIONS**

None.

**5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

Leslie R. White noted that there was supplement for item #12, and also a revision page for item #6-9.

**CONSENT AGENDA**

- 6-1. ACCEPT AND FILE PRELIMINARILY APPROVED CLAIMS FOR THE MONTH OF APRIL 2011**
- 6-2. MONTHLY BUDGET STATUS REPORTS FOR APRIL 2011 AND APPROVAL OF BUDGET TRANSFERS**
- 6-3. ACCEPT AND FILE PARACRUZ OPERATIONS STATUS REPORT FOR THE MONTH OF APRIL 2011**
- 6-4. ACCEPT AND FILE RIDERSHIP AND PERFORMANCE REPORT FOR APRIL 2011**
- 6-5. ACCEPT AND FILE STATUS REPORT OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR JUNE 2011**
- 6-6. ACCEPT AND FILE STATUS REPORT OF FEDERAL AND STATE LEGISLATION AND CURRENT LEGISLATIVE ISSUES**
- 6-7. CONSIDERATION OF AWARD TO CONTRACT WITH AAA FENCE COMPANY, INC FOR PERIMETER FENCING INTALLATION AT THE FLEET MAINTENANCE BUILDING LOCATED AT 138 GOLF CLUB DRIVE FOR AN AMOUNT NOT TO EXCEED \$24,745.00 AND APPROVAL OF CONTRACT CHANGE ORDER PROCEDURES**
- 6-8. CONSIDERATION OF A CHANGE ORDER FOR NORTH STAR INC., PURCHASE ORDER IN THE AMOUNT OF \$45,000 FOR THE LCNG FUELING STATION**
- 6-9. CONSIDERATION OF AWARD TO PURCHASE WARRANTY PROTECTION WITH CUMMINS WEST, INC.**

**6-12.8**

- 6-10. CONSIDERATION OF AMENDING THE CONTRACT WITH TIRE DISTRIBUTION SERVICES (TDS) TO INCLUDE TIRES FOR THE PARACRUZ FLEET FOR A TOTAL ADDITIONAL AMOUNT NOT TO EXCEED \$5,375**
- 6-11. RENEWAL OF LIABILITY AND VEHICLE PHYSICAL DAMAGE INSURANCE PROGRAM COVERAGE WITH CALTIP FOR FY12**
- 6-12. CONSIDERATION OF RESPONSES TO THE RECOMMENDATIONS CONTAINED IN THE TRIENNIAL PERFORMANCE AUDIT CONDUCTED BY LSC TRANSPORTATION CONSULTANTS, INC. ON BEHALF OF THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION**

Chair Pirie moved item #6-8 to the Regular Agenda as item# 14-1.

**ACTION: MOTION: DIRECTOR GRAVES SECOND: DIRECTOR STONE**

Approve the Consent Agenda as amended.

Motion passed unanimously with Directors Bryant and Hagen being absent.

### **REGULAR AGENDA**

#### **7. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS**

The Board of Directors presented Certificates of Appreciation and 10 Year Service Pins for the completion of 10 years of service between 2001 and 2011 to: Jose Nanez, Bus Operator; Manuel Nieto, Bus Operator; Salvador Tolentino, Custodial Service Worker I; Donald Atwell, Bus Operator; Michael Booton, Transit Supervisor; John Gose, Bus Operator; Kenneth Tichenor, Bus Operator; Rickey Kale, Bus Operator; and Jeffrey Zenker, Bus Operator.

#### **8. PUBLIC HEARING: RECEIVE PUBLIC COMMENTS ON SANTA CRUZ METRO'S PROPOSED DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL OF 1.54% FOR FEDERAL FISCAL YEARS 2012-2014 (FFY12-FFY14). CONSIDERATION OF ADOPTING A FFY12-FFY14 GOAL OF 1.54% FOR DBE PARTICIPATION IN FEDERALLY ASSISTED PROCUREMENTS**

**CHAIR PIRIE OPENED THE PUBLIC HEARING – 9:20 A.M.**

**CHAIR PIRIE CLOSED THE PUBLIC HEARING – 9:21 A.M.**

No comments received.

There was no discussion.

**ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR STONE**

Adopt a FFY12-FFY14 Goal of 1.54% for DBE participation in federally assisted procurements.

Motion passed unanimously with Directors Bryant and Hagen being absent.

**6-12.9**

**9. CONSIDERATION OF APPROVAL OF THE PROPOSED METRO FIXED ROUTE SERVICE REDUCTIONS FOR FALL 2011**

**Summary:**

Ciro Aguirre and Carolyn Derwing presented the proposed fixed route service reductions for Fall 2011.

**DIRECTORS ALEJO AND DODGE ARRIVED.**

**Discussion:**

Directors Pirie, Robinson, Stone, Dodge, Hinkle, and Alejo thanked staff for their efforts. Bonnie Morr, UTU, pointed out that the loss of the Route 10 will result in increased passenger loads, and that modifications made by the City of Santa Cruz make Route 19 more difficult.

**DIRECTOR LEOPOLD ARRIVED.**

**ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR ROBINSON**

**Approve of the proposed METRO Fixed Route service reductions for Fall 2011.**

**Motion passed unanimously with Directors Bryant and Hagen being absent.**

**10. PUBLIC HEARING: ADOPTION OF THE FY12 FINAL BUDGET**

**Summary:**

Angela Aitken said that the budget was balanced, and presented the staff report. Director Leopold thanked staff and cautioned vigilance.

**CHAIR PIRIE OPENED THE PUBLIC HEARING – 9:45 A.M.**

Bonnie Morr, UTU, stated that she had concerns about the budget, and promised to stay diligent.

**CHAIR PIRIE CLOSED THE PUBLIC HEARING – 9:49 A.M.**

**Discussion:**

There was a discussion about which jobs were being unfunded. Director Bustichi thanked staff for their efforts.

**ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR ROBINSON**

**Adopt the FY12 Final Budget.**

**Motion passed unanimously with Directors Bryant and Hagen being absent.**

**11. CONSIDERATION OF AMENDING SANTA CRUZ METRO'S FARE ORDINANCE 84-2-1 WITH SUBSEQUENT RESOLUTION AND REGULATION TO INCLUDE INCREASED FARES, NEW BUS PASSES, AND SMART CARD FARE MEDIA.**

**Summary:**

Angela Aitken said that the proposed amendments to METRO's Fare Ordinance were being presented for a First Reading.

**Discussion:**

There was a discussion about the uses and capabilities of Smart Cards. Director Stone asked if users would be able to check Smart Card balances online. Leslie R. White suggested that it should be looked into. Bonnie Morr, UTU, asked about a pass for Cabrillo College students. Ms. Morr said that there were problems with the new system and that no one had yet talked to drivers about the Smart Cards. Leslie R. White said that it was hoped that the proximity card would speed up the boarding times. Director Pirie asked if Cabrillo College could take advantage of the bulk rate for passes. Leslie R. White said that they could. Director Leopold expressed his wish that the District would be able to work with Cabrillo College in the future on a bus pass.

**ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR STONE**

**Accept and file comments received during First Reading of the proposed amendments to METRO's Fare Ordinance.**

**Motion passed unanimously with Directors Bryant and Hagen being absent.**

**12. CONSIDERATION OF APPROVAL OF SANTA CRUZ METRO BECOMING A PARTNER IN THE "INVEST IN TRANSIT" CAMPAIGN IN SUPPORT OF THE NON-PROFIT TRANSFORM'S STATEWIDE AND REGIONAL EFFORTS TO SIGNIFICANTLY INCREASE FUNDING FOR PUBLIC TRANSIT IN CALIFORNIA**

**Summary:**

Leslie R. White introduced Ahmad Chapman from Transform. Mr. Chapman detailed the activities of Transform, described the Invest in Transit Campaign, and said that the two goals for the campaign are greater funding and greater local control for local transit. Mr. Chapman said Invest in Transit will help meet the goals of AB32 and SB375, but can not move forward on implementing policies for those goals without transit as a basis for the system, and he invited METRO to join.

**Discussion:**

Bonnie Morr said she had heard only good things about Transform and she was interested in becoming a participant.

**ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR LEOPOLD**

**Approve METRO's partnership with the "Invest in Transit" campaign in support of statewide and regional efforts to significantly increase funding for public transit in California.**

**Motion passed unanimously with Directors Bryant and Hagen being absent.**

**6-12.11**

**13. CONSIDER APPROVAL OF CLASS SPECIFICATION CHANGE FROM SENIOR ACCOUNTING TECHNICIAN TO PAYROLL ACCOUNTING SUPPORT SPECIALIST**

**Summary:**

Robyn Slater said that in December of 2010, the incumbent Senior Accounting Technician requested a review of the position so that it might reflect her job description more specifically. Ms. Slater said that the Union had been consulted, and a wage survey conducted showed that there would be no change wage. Bonnie Morr pointed out that the document erroneously referred to UTU.

**ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR BUSTICHI**

**Approve a class specification change from Senior Accounting Technician to Payroll Accounting Support Specialist.**

**Motion passed unanimously with Directors Bryant and Hagen being absent.**

**14. CONSIDERATION OF THE RECOMMENDATION FROM THE METRO ADVISORY COMMITTEE TO MOVE THE LOCATION OF THE FIRST BOARD MEETING OF THE MONTH FROM THE CURRENT 110 VERNON LOCATION TO A LOCATION THAT IS MORE ACCESSIBLE BY PUBLIC TRANSPORTATION SERVICE**

**Summary:**

Leslie R. White said that MAC had made a suggestion for a more accessible meeting venue for the first Board meeting of the month, possible in light of proposed service reductions to Route #4.

**Discussion:**

There was a discussion about whether the recommendation was still valid, since the proposed cuts for Route #4 never materialized.

**ACTION: MOTION: DIRECTOR STONE SECOND: DIRECTOR LEOPOLD**

**Direct staff to consult with MAC to see if recommendation is still valid.**

**Motion passed unanimously with Directors Bryant and Hagen being absent.**

**14.1 CONSIDERATION OF A CHANGE ORDER FOR NORTH STAR INC., PURCHASE ORDER IN THE AMOUNT OF \$45,000 FOR THE LCNG FUELING STATION**

Chair Pirie asked what the contract entailed, and why the item was on the agenda. Leslie R. White said that change order was to cover the costs of replacement parts, which were not included in the original contract. Director Graves opined that METRO had bought a “pig in a poke.”

**ACTION: MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR BUSTICHI**

**Authorize a change order for the North Star Inc., Purchase Order in the amount of \$45,000 for the LCNG Fueling Station.**

**Motion passed with Director Graves voting no, and Directors Bryant and Hagen being absent.**

**6-12.12**

- 15. ORAL ANNOUNCEMENT: THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE HELD FRIDAY, AUGUST 12, 2011 AT 8:30 A.M. AT THE SANTA CRUZ METRO ADMINISTRATIVE OFFICES LOCATED AT 110 VERNON STREET, SANTA CRUZ**
- 16. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION: District Counsel**  
Margaret Gallagher stated that the Board of Directors would have a conference with Labor Negotiators Robyn Slater, Angela Aitken, Ciro Aguirre, and Mary Ferrick. Ms. Gallagher said that the Employee Organizations are the United Transportation Union (UTU), Local 23 (Fixed Route). Ms. Gallagher said that the Board would also have a conference with legal counsel regarding the existing litigation of Mario De La Garza v. Santa Cruz METRO, Joseph Blair v. Santa Cruz METRO, and Commerce West Insurance Company, Subrogating for Vince Tabula and Erika Guido v. Santa Cruz METRO.
- 17. ORAL AND WRITTEN COMMUNICATIONS REGARDING CLOSED SESSION**  
Bonnie Morr, UTU, apologized for a misunderstanding at the last Board meeting. Ms. Morr announced that UTU Local 23 had ratified a one-year contract extension by a vote of 77 in favor and 73 opposed. Ms. Morr said that her members were not happy, and she noted that during a labor dispute in 2005 SEIU took a 3% raise. Ms. Morr said that Union-encouraged retirements have resulted in a savings of \$1.2 million. Ms. Morr noted that almost half of her membership voted against the extension and to go back into negotiations because they saw that monies were being found, sales tax had gone up, and diesel tax went up. Ms. Morr said that UTU 23 is accepting a one-year freeze as agreed to, and she said that she and her members do not forget easily and were not going away because they believed that the transit system would continue.

Ms. Morr requested the support of the Board for an existing legal matter.

Chair Pirie asked Bonnie Morr to convey the appreciation of the Board to her membership for their help during these difficult financial times, and said that the Board was disappointed that SEIU did not agree to waive their 3% raise. Bonnie Morr said that SEIU was entitled to their 3% raise, but that she would have loved to see management take a leadership role like Leslie R. White.

## **SECTION II: CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATORS  
(Pursuant to Government Code Section 54957.6)
  - a) Agency Negotiators: Robyn Slater, Human Resources Manager; Angela Aitken, Acting Assistant General Manager/Finance Manager; Ciro Aguirre, Operations Manager; and Mary Ferrick, Fixed Route Superintendent
    1. Employee Organizations: United Transportation Union (UTU), Local 23 (Fixed Route)
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Pursuant to Government Code Section 54956.9)
  - a) Name of Case: Mario De La Garza v. Santa Cruz METRO  
(Before the Superior Court of Santa Cruz County)

**6-12.13**

- b) Name of Case: Joseph Blair v. Santa Cruz METRO  
(Before the Superior Court of Santa Cruz County)
- c) Name of Case: Commerce West Insurance Company, Subrogating for Vince  
Tabula and Erika Guido v. Santa Cruz METRO

### **SECTION III: RECONVENE TO OPEN SESSION**

#### **18. REPORT OF CLOSED SESSION**

Margaret Gallagher stated that the Board of Directors had unanimously approved the one-year extension of the MOU with UTU Local 23 with Directors Bryant and Hagen being absent.

#### **ADJOURN**

There being no further business, Chair Pirie adjourned the meeting at 11:06 a.m.

Respectfully submitted,

ANTHONY TAPIZ  
Administrative Services Coordinator

DRAFT

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

## NOTICE OF ACTION TAKEN IN CLOSED SESSION MEMORANDUM

DATE: August 12, 2011

TO: Board of Directors

FROM: Margaret Gallagher, District Counsel

SUBJECT: Notification Of Actions Taken In Closed Session  
Regarding the Following Claim on the Dates Indicated:

1. Settlement of the Claim of Raudel Delgado before the Workers' Compensation Appeals Board

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*Raudel Delgado v. Santa Cruz Metropolitan Transit District;  
Case #s ADJ3293010 and ADJ7808260*

On February 25, 2011, in closed session you authorized Santa Cruz METRO's attorneys to settle two workers' compensation claims with new money in the sum of Forty-seven Thousand, nine hundred sixty-six dollars and ninety-one cents (\$47,966.91), with future medical care open in the above entitled matter. You also authorized the settlement of the Employment Development Department lien in the sum of \$51,875.00.

The following directors authorized the settlement: Directors Dodge, Graves, Hagen, Hinkle, Leopold, Pirie and Stone. Directors Bryant, Bustichi, Neighbors and Robinson were absent.

Pursuant to this direction, fully executed Stipulations with Request for Award were submitted to the Workers' Compensation Appeals Board and an Award was made by Timothy Lee Haxton, Workers' Compensation Administrative Law Judge and served on the parties on June 2, 2011.

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011

**TO:** Board of Directors

**FROM:** Angela Aitken, Finance Manager & Acting Assistant General Manager

**SUBJECT: CONSIDERATION OF DECLARING ONE (1) CLARK TUG, ONE (1) CHEVROLET VENTURE, AND MISCELLANEOUS FLEET TOOLING AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION**

## I. RECOMMENDED ACTION

**That the Board of Directors declare one (1) Clark tug, one (1) Chevrolet Venture, and miscellaneous Fleet tooling as excess for purposes of disposal or auction and direct staff to use appropriate action for disposal.**

## II. SUMMARY OF ISSUES

- In accordance with Santa Cruz METRO's policy on disposal of fixed assets and inventoriable items, at least once per year the Finance Manager shall recommend to the Board of Directors a list of items to be declared excess with appropriate action for disposal.
- One (1) Clark tug, one (1) Chevrolet Venture and miscellaneous Fleet tooling is no longer required by Santa Cruz METRO.
- Staff recommends that the Board of Directors declare the above items as excess and direct staff to use appropriate action for disposal.

## III. DISCUSSION

In accordance with Santa Cruz METRO's policy on disposal of fixed assets and inventoriable items, at least once per year the Finance Manager shall recommend to the Board of Directors a list of items to be declared excess with appropriate action for disposal.

One (1) Clark tug, one (1) Chevrolet Venture and miscellaneous Fleet tooling is no longer required by Santa Cruz METRO.

Staff recommends that the Board of Directors declare the items on **Attachment A** as excess and direct staff to use appropriate action for disposal.

The current market value of these items range between \$25 and \$500 and they are in fair to poor condition.

#### **IV. FINANCIAL CONSIDERATIONS**

None of these items have any remaining book value. Any revenue generated from the sale of these items will be recorded as income in the current operating budget.

#### **V. ATTACHMENTS**

**Attachment A:** Excess Vehicle Listing – Disposal or Auction as of August 26, 2011.

# Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT EXCESS ASSET LISTING AS OF 08/26/11									
Vehicle/Asset #	Manufacturer	LTD Miles	Year	VIN	License #	Model/Description	Residual Value	Condition	
703	CLARK	437.3	1985	CT-79-5900CB	N/A	CT-50	\$500.00	POOR	
321	CHEVROLET	183,409	2003	1GBDX23E83D264830	E-1150930	Venture	\$500.00	POOR	
4884	FOX VALLEY INSTRUMENT					DIODE TESTER	\$25.00	FAIR	
1131	DAYTON 4Z329A					2 TON ARBOR PRESS	\$25.00	FAIR	
1066	ACE ELECTRIC CO. E-887					GROWLER AND ARMATURE TESTER	\$25.00	FAIR	
1065	TRUCUT					ARMATURE LATHE	\$25.00	FAIR	
3364	VESTIL MFG. ATWR241060					ALUMINUM RISER (2)	\$25.00	FAIR	
1178	TEPCO					ROLLAWAY ELECTRIC AIR CLEANER	\$25.00	FAIR	
1149	BALDOR 662R					GRINDER BUFFER	\$25.00	FAIR	
1198	BALDOR					GRINDER BUFFER STAND	\$25.00	FAIR	
1024	LINCOLN 93766					DUAL WHEEL DOLLY	\$25.00	POOR	
1025	LINCOLN 93766					DUAL WHEEL DOLLY	\$25.00	POOR	
1346	LINCOLN 93766					DUAL WHEEL DOLLY	\$25.00	POOR	
2360	SNAP-ON TOOLS					WHEEL BALANCER ADAPTER	\$25.00	FAIR	
963	EOA BAT-LRW					DRUM DOLLY	\$25.00	FAIR	
3135	LINCOLN					1-1/4 TON FLOOR JACK	\$25.00	FAIR	
4823	CHRISTIE CT-800					VULTRON CIRCUIT TESTER	\$25.00	FAIR	

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011

**TO:** Board of Directors

**FROM:** Angela Aitken, Finance Manager and Acting Assistant General Manager

**SUBJECT: CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE AN EXTENSION AMENDMENT TO THE CONTRACT FOR TRANSIT SERVICES WITH THE UNIVERSITY OF CALIFORNIA AT SANTA CRUZ (UCSC) BEGINNING SEPTEMBER 1, 2011**

## I. RECOMMENDED ACTION

**Authorize the General Manager to execute an Extension Amendment to the Contract with University of California at Santa Cruz (UCSC) to begin September 1, 2011 to extend the current Contract for an additional 1-year period.**

## II. SUMMARY OF ISSUES

- Santa Cruz Metropolitan Transit District (Santa Cruz METRO) entered into a written Contract for Transit Services with University of California at Santa Cruz (UCSC) on September 1, 2010.
- The Contract requires on an annual basis, beginning September 1, 2011, the cost per ride to be adjusted based upon the increase in the Consumer Price Index (CPI).
- The initial term of the Contract is for one (1) year, terminating on August 31, 2011, but allows for renewal for succeeding one-year period by the parties executing extensions to the Contract.
- Santa Cruz METRO and UCSC would like to execute an Extension Amendment, which is attached as Attachment A. This Amendment specifies the new cost per ride for the period of September 1, 2011 through August 31, 2012, as well as other costs and charges for Supplemental Services.

## III. DISCUSSION

Santa Cruz METRO and UCSC entered into a written Contract for Transit Services on September 1, 2010 through August 31, 2011. Santa Cruz METRO and UCSC negotiated a new contract which sets forth the new cost per ride, as well as specifying the costs and charges for Supplemental Services which commenced September 1, 2011.

The Contract requires on an annual basis, beginning September 1, 2011, the cost per ride to be adjusted based upon the increase in the Consumer Price Index (CPI). Although the initial term of the Contract is for one (1) year, terminating on August 31, 2011, it allows for renewal for succeeding one-year periods by the parties executing extensions to the Contract.

At this time, METRO and UCSC would like to execute an Extension Amendment, setting a new cost per ride for the period of September 1, 2011 and ending August 31, 2012, as well as other costs and charges for Supplemental Services as set forth in the attached Extension Amendment.

#### **IV. FINANCIAL CONSIDERATIONS**

The cost per ride will be \$1.266 and the Bus Hourly rate shall be billed at the rate of \$100.47/hour for the period from September 1, 2011 through August 31, 2012.

#### **V. ATTACHMENTS**

**Attachment A:** (Draft) *Extension Amendment to the Contract for Transit Services with Regents of the University of California Santa Cruz*

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

## EXTENSION AMENDMENT TO THE CONTRACT FOR TRANSIT SERVICES WITH REGENTS OF THE UNIVERSITY OF CALIFORNIA SANTA CRUZ

This Extension Amendment to the Contract for Transit Services is made effective September 1, 2011 between the Santa Cruz Metropolitan Transit District, a political subdivision of the State of California, hereinafter called "Santa Cruz METRO", and the Regents of the University of California, on behalf of the University of California Santa Cruz, hereinafter called "University"

### I. RECITALS

- 1.01 Whereas Santa Cruz METRO and University entered into a Contract for Transit Services, hereinafter "Contract" effective September 1, 2010 and terminates on August 31, 2011;
- 1.02 Whereas, Paragraph 3.02 of the Contract requires on an annual basis, beginning September 1, 2011, the cost per ride to be adjusted based upon the increase in the Consumer Price Index (CPI); and
- 1.03 Whereas, Paragraph 5.01 of the Contract allows the parties to renew the contract for succeeding one-year periods by the parties executing extensions to the Contract;

Now therefore, Santa Cruz METRO and University amend the Contract as follows:

### II. SCOPE OF AGREEMENT

There are no changes to the Contract for this section.

### III. COMPENSATION

- 3.01 Santa Cruz METRO shall bill University on a monthly basis for each time a "UCSC Bus Pass" is used on a Santa Cruz METRO bus. The cost per ride shall be set at the rate of \$1.266 per ride for the period of September 1, 2011 through August 31, 2012.

### IV. SUPPLEMENTAL SERVICES

- 4.03 Santa Cruz METRO shall bill the University on a monthly basis for the supplemental services provided along with the normal billing at the following rates:

#### A. Supervisor Rate.

- i. The Supervisor rate shall no longer be billed, as it is no longer needed.

B. Bus Hourly Rate.

- i. The Bus Hourly rate shall be billed at the rate of \$100.47/hour.
- ii. The Bus Hourly rate shall be billed to the University for every service hour that is provided for the supplemental service runs.

V. TERM AND TERMINATION

5.01 This Extension Amendment to the Contract shall be for a one (1) year period, commencing on September 1, 2011, and shall continue through August 31, 2012. This contract may be renewed for succeeding one-year periods by the parties executing extensions to this contract.

VI. NOTICES

6.01 The addresses where notices shall be sent are as follows:

UNIVERSITY:

Larry Pageler  
Director, Transportation and Parking Services  
University of California  
MS: TAPS Carriage House  
1156 High Street  
Santa Cruz, CA 95064

And

John Bono  
Manager, Procurement and Business Contracts  
University of California  
MS: Purchasing  
1156 High Street  
Santa Cruz, CA 95064

Santa Cruz METRO:

Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, CA 95060  
Attention: General Manager

VII. MISCELLANEOUS PROVISIONS

- 7.01 Each party has full power and authority to enter into and perform this contract and the persons signing this agreement on behalf of each party has been properly authorized to enter into it. Each party further acknowledges that it has read this contract, understands it, and agrees to be bound by it.
- 7.02 All other terms and conditions of the Contract shall remain the same and each party further agrees to be bound by those terms and conditions during the Extension period.

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first written above.

SANTA CRUZ METROPOLITAN  
TRANSIT DISTRICT

REGENTS OF THE  
UNIVERSITY OF CALIFORNIA

BY: \_\_\_\_\_  
Leslie R. White  
General Manager

BY: \_\_\_\_\_  
John Bono  
Business Contracts Administrator

Approved as to form:

Approved as to form:

\_\_\_\_\_  
Margaret Gallagher  
District Counsel

\_\_\_\_\_  
Counsel to University of California

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011

**TO:** Board of Directors

**FROM:** Frank Cheng, Project Manager and IT Manager

**SUBJECT: CONSIDERATION OF AMENDING CONTRACT FOR TIRE CAROUSEL SYSTEM WITH BUSINESS SYSTEMS, INC. TO ADD CALIFORNIA SALES TAX.**

## I. RECOMMENDED ACTION

**That the Board of Directors authorize the General Manager to execute a contract amendment with Business Systems Inc. for the procurement and installation of a tire carousel system to add California sales tax in the amount of \$2,504.20 and to pay this amount directly to the State of California.**

## II. SUMMARY OF ISSUES

- A contract was awarded to Business Systems, Inc. for the purchase and installation of a tire carousel system for use by Santa Cruz METRO's Fleet Maintenance Division.
- Business Systems, Inc. is a Lexington, Kentucky firm that does not collect sale tax on purchases for any businesses located in the State of California.
- Staff is recommending that the Board of Directors authorize the General Manager to execute a contract amendment to add sales tax in the amount of \$2,504.20 to the total contract amount in order to pay the sales tax amount owed directly to the State of California.

## III. DISCUSSION

Santa Cruz METRO awarded a contract for a tire carousel system for the Fleet Maintenance Building with Business Systems, Inc. for \$26,030. This unit was installed as specified and an invoice was received for payment against the contract. It was noticed that California sales tax was not listed on the invoice. When questioned by Santa Cruz METRO Finance staff, contractor stated that their firm does neither collect nor pay sales tax to the State of California. The total contract price on the contract was exclusive of any California sales tax.

Santa Cruz METRO staff is recommending that a contract amendment be executed with Business Systems, Inc., for the procurement and installation of a tire carousel system to add an additional \$2,504.20 for California sales tax which will be paid directly to the State of California.

## IV. FINANCIAL CONSIDERATIONS

Funding for this contract is contained in the FY11 capital budget of the Fleet Maintenance

component of the MetroBase Project.

**V. ATTACHMENTS**

**None**

Prepared By: Rachel Lopez, Temporary Purchasing Agent  
Date Prepared: August 2, 2011

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011  
**TO:** Board of Directors  
**FROM:** John Daugherty, METRO Accessible Services Coordinator  
**SUBJECT:** ACCESSIBLE SERVICES REPORT FOR JUNE 2011

## I. RECOMMENDED ACTION

**This report is for your information. No action required.**

## II. SUMMARY OF ISSUES

- After a demonstration project, the Accessible Services Coordinator (ASC) position became a full time position to organize and provide METRO services to the senior and disability communities.
- The METRO services include the METRO Mobility Training program and ongoing public outreach promoting METRO's accessibility. The ASC also participates in METRO's staff training and policy review regarding accessibility.
- Two persons have served in the ASC position from 1988 to today. In 2002 the ASC position was moved into the newly created Paratransit Department. On May 27, 2011 the Board approved the staff recommendation to receive monthly reports on the activity of the ASC.

## III. DISCUSSION

The creation of the Accessible Services Coordinator (ASC) position was the result of a successful demonstration project funded through the Santa Cruz County Regional Transportation Commission. The hiring panel for the ASC included public agency representatives serving seniors and persons with disabilities.

The first ASC, Dr. Pat Cavataio, served from April 1988 through December 1998. The second ASC, John Daugherty, began serving in December 1998.

Under direction, the Accessible Services Coordinator: 1) Organizes, supervises, coordinates and provides METRO services to the senior and disability communities; 2) Organizes, directs and coordinates the activities and operation of METRO's Mobility Training function; 3) Promotes and provides Mobility Training and outreach services; 4) Acts as information source to staff, Management, funding sources, funding sources, clients, community agencies and organizations, and the general public regarding Mobility Training and accessibility; 5) Works with Department Managers to ensure compliance with METRO's accessibility program and policies.

During 2002 the ASC position was moved from Customer Service to the newly created Paratransit Department. Mr. Daugherty was the first employee. His placement was followed by hiring of the first Paratransit Superintendent, Steve Paulson and the current Eligibility Coordinator, Eileen Wagley.

On May 27, 2011 the Board approved the following recommendation: “Staff recommends that this position be reinstated in FY 12 budget with the requirement that this position be evaluated during FY12 to make sure the service items that are being requested by the Community are being carried out by this position. Additionally, staff recommends that this position be required to provide a monthly activity report to the Board of Directors during FY12.”

#### **IV. FINANCIAL CONSIDERATIONS**

None

#### **V. ATTACHMENTS**

**Attachment A:** Accessible Services Coordinator (ASC) Activity Tracking Report for June 2011

Prepared by: John Daugherty, METRO Accessible Services Coordinator  
Date Prepared: August 17, 2011

# Attachment A

## **Accessible Services Coordinator (ASC) Activity Tracking Report for June 2011**

Mobility Training is customized support to allow access to METRO services. It can include:

- Each training includes an Assessment: The ASC meets the trainee to assess the trainee's capabilities to use METRO services. They discuss the trainee's experience using public transit and set goals for training sessions.
- Trip Planning: Practice to use bus route schedules, maps, online resources and other tools to plan ahead for trips on METRO fixed route and METRO ParaCruz services. All Mobility Training includes some trip planning.
- Boarding/Disembarking Training: Practice to board, be secured, and then disembark (get off) METRO buses. This training has been requested by persons using walkers, wheelchairs, scooters and service animals. The training session includes work with an operator and out of service bus and lasts three to five hours.
- Route Training: Practice using METRO buses to travel to destinations chosen by trainees. The training session includes practice on handling fares, bus riding rules and emergency situations. One training session can take two to eight hours. One or two sessions to learn one destination is typical. The number of training sessions varies with each trainee.

In June, There was progress with training 12 individuals:

- Route Training with one individual was successfully completed: The training included an assessment and two route training sessions. Since the follow up activity to close the file is not complete, the total training time is not available.
- Training with seven individuals is almost complete: June activity included checking on whether further training is needed and preparation to close trainee files.
- Training for two individuals is ongoing: Both persons have been assessed. One person has completed two route training sessions, another person just one. The number of training sessions needed to complete training is unknown.
- Two individuals were referred for training by the METRO ParaCruz Eligibility Coordinator. The ASC has placed phone calls to set up meetings to assess their needs.

# Attachment A

## Training Overview:

- Amount of time dedicated to training sessions and follow up activity: 36 hours
- Tracking of scheduled appointments vs. cancelled:  
Four appointments scheduled, two appointments cancelled

## Highlights of Other Activity - Outreach performed in the community:

- June 2 - Santa Cruz County Regional Transportation Commission meeting
- June 9 - Commission on Disabilities meeting
- June 14 - Pedestrian Safety Work Group meeting

Meetings are usually scheduled for two hours. Total ASC time spent includes preparation for the meeting, the meeting itself and follow up activity. ASC activity for each meeting can take four to nine hours.

The total audience for three June meetings is over 34 persons. Questions on METRO service varied. Information was provided during meetings and follow up phone calls.

## Requests from the community:

- There were nine individual contacts in person and/or over the phone. Most contacts regarded the status of training sessions (setting up sessions or cancelling sessions).
- There were also contacts because persons asked for transportation options with METRO service.
- There were also contacts to prepare for and follow up outreach activity.
- One presentation (East Cliff Village Apartments) was requested and then scheduled for July 1. Presentations invite the audience to use METRO bus service. The ASC describes accessible features of METRO bus service including free training. An overview of METRO bus and METRO ParaCruz service is provided along with answers to questions from the audience.

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011  
**TO:** Board of Directors  
**FROM:** Robyn Slater, Human Resources Manager  
**SUBJECT: PRESENTATION OF EMPLOYEE LONGEVITY AWARDS**

## I. RECOMMENDED ACTION

**Staff recommends that the Board of Directors recognize the anniversaries of those District employees named on the attached list and that the Board Chair present them with awards.**

## II. SUMMARY OF ISSUES

- None.

## III. DISCUSSION

Many employees have provided dedicated and valuable years to the Santa Cruz Metropolitan Transit District. In order to recognize these employees, anniversary awards are presented at five-year increments beginning with the tenth year. In an effort to accommodate those employees that are to be recognized, they will be invited to attend the Board meetings to receive their awards.

## IV. FINANCIAL CONSIDERATIONS

None.

## V. ATTACHMENTS

**Attachment A:** Employee Recognition List

Prepared by: Sherri Escobedo, Administrative Services Coordinator  
Date Prepared: August 19, 2011

# Attachment A



## EMPLOYEE LONGEVITY AWARDS

### **CERTIFICATE OF APPRECIATION – 10 YEARS**

*The Board of Directors proudly presents this Certificate of Appreciation and 10 year Service Pin for the completion of 10 years of service between 2001 and 2011 to:*

Margarito Hernandez

Vehicle Service Worker II

### **CERTIFICATE OF APPRECIATION – 15 YEARS**

*The Board of Directors proudly presents this Certificate of Appreciation for the completion of 15 years of service between 1996 and 2011 to:*

Sharon Toline

Les Beck

Christine Jones

Bus Operator

Bus Operator

Transit Supervisor

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011

**TO:** Board of Directors

**FROM:** Angela Aitken, Finance Manager and Acting Assistant General Manager

**SUBJECT: CONSIDERATION OF ADOPTING SANTA CRUZ METRO'S FARE ORDINANCE 84-2-1 WITH SUBSEQUENT RESOLUTION TO INCLUDE INCREASED FARES AND NEW BUS PASSES**

## I. RECOMMENDED ACTION

**That the Board of Directors adopt Santa Cruz METRO's Fare Ordinance 84-2-1 with subsequent resolution to include increased fares and new bus passes.**

## II. SUMMARY OF ISSUES

- On April 22, 2011 the Santa Cruz METRO Board of Directors adopted a comprehensive strategy to close a projected FY12 budget deficit that included a increase to Santa Cruz METRO's local bus fares.
- Santa Cruz METRO staff formulated an update to Fare Ordinance 84-2-1 which includes a \$0.50 increase in the base Regular Cash Fare with proportional increases to all subsequent discount and multi-day or ride passes. This update was considered by the Board of Directors on June 24, 2011.
- Continuing Santa Cruz METRO's efforts to provide an economically equitable fare structure, Santa Cruz METRO Staff developed four (4) new bus pass options with subsequent discounts for the Board's consideration. These passes are:
  - Local 3 Consecutive Day Pass
  - Local 7 Consecutive Day Pass
  - Local 15 Ride Pass
  - AMTRAK/Highway 17 Express 5 Consecutive Day Pass
- Santa Cruz METRO Staff recommends that the Board of Directors adopt the amendments to Fare Ordinance 84-2-1 with subsequent resolution for implementation on September 15, 2011.

## III. DISCUSSION

In order to fill a projected budget deficit for FY12, the Board of Directors adopted a multi-part strategy that included new revenue sources such as a fare increase to Santa Cruz METRO's local bus fares. Specifically the Board of Directors were favorable to a \$0.50 increase in the base Regular Cash Fare which was recommended by the Board's sub-committee tasked with developing the specifics of rectifying Santa Cruz METRO's budgetary short falls.

Santa Cruz METRO Staff took direction to formulate a \$0.50 increase in the base Regular Cash Fare and then proportionally adjust the rates of the subsequent discount and multi-day fares and/or passes that currently exist in the fare structure. The result is the following:

<b>Fare/Pass</b>	<b>Current</b>	<b>Proposed</b>
Regular Cash Fare	1.50	2.00
Discount Cash Fare - Older Adult/Individual with a Disability	0.75	1.00
Youth and Adult Local Day Pass	4.50	6.00
Discount Local Day Pass - Older Adult/Individual with a Disability	2.25	3.00
Local 31 Consecutive Day Pass	50.00	65.00
Discount Local 31 Consecutive Day Pass - Older Adult/Individual with a Disability	25.00	32.00
Youth Local 31 Consecutive Day Pass	35.00	48.00

Due to fare increases in fixed route service, Santa Cruz METRO's ParaCruz fares must also be adjusted to maintain proportionality. The ParaCruz fare would be as follows:

<b>Fare/Pass</b>	<b>Current</b>	<b>Proposed</b>
ParaCruz Fare (One Way)	3.00	4.00

While most rates that were adjusted were increased by approximately 33%, some rates had to be adjusted to create whole values and simplify the need for coins.

While pursuing a fare increase, it is advantageous to make other holistic amendments to Fare Ordinance 84-2-1. Namely, to introduce new bus pass options so that Santa Cruz METRO can continue the effort of providing an economically equitable fare structure. Specifically, staff developed four (4) new bus pass options to address the need of a "medium level" bus pass option that had more value than a simple day pass but was not as expensive as a full 31 Consecutive Day Pass. These passes are:

**Local 3 Consecutive Day Pass:**

Youth and Adult Local 3 Consecutive Day Pass	N/A	15.00
Discount Local 3 Consecutive Day Pass - Older Adult/Individual with a Disability	N/A	7.50

**Local 7 Consecutive Day Pass:**

Youth and Adult Local 7 Consecutive Day Pass	N/A	32.00
Discount Local 7 Consecutive Day Pass - Older Adult/Individual with a Disability	N/A	16.00

**Local 15 Ride Pass:**

Youth and Adult Local 15 Ride Pass	N/A	27.00
Discount 15 Ride Pass - Older Adult/Individual with a Disability	N/A	13.50

**AMTRAK/Highway 17 Express 5 Consecutive Day Pass:**

AMTRAK/Highway 17 Express 5 Consecutive Day Pass	N/A	42.00
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These proposed passes are priced to provide a discount versus purchasing individual rides or day passes. Below is a table of the discounts of each new pass category as depicted on the previous page:

Pass Type	Price	Percentage Discount
Local 3 Consecutive Day Passes	15.00 / 7.50	17%
Local 7 Consecutive Day Passes	32.00 / 16.00	24%
Local 15 Ride Passes	27.00 / 13.50	10%
AMTRAK/Highway 17 Express 5 Consecutive Day Pass	42.00	16%

Other notable amendments to Fare Ordinance 84-2-1 include:

- Discontinuing the 15 Ride Convenience Card and subsequent discount
- Adjusting the Prepaid School Field Trip Rate from \$25.00 to \$35.00
- Adjusting the rate for exchanging a Santa Cruz METRO Day Pass for a AMTRAK/Highway 17 Day Pass
- Adjusting the rate for exchanging a Santa Cruz METRO Discounted Day Pass for a AMTRAK/Highway 17 Day Pass
- Adjusting the procedure for accepting CalTrain Monthly Pass

Please see **Attachment A** for the draft Fare Ordinance 84-2-1 which includes all of the changes above.

**Attachment B** is a proposed new Resolution of the Santa Cruz Metropolitan Transit District Revising Rules and Regulations Governing Application of the Fare Ordinance 84-2-1 which is used to expand on Santa Cruz METRO's fare policies and procedures.

Santa Cruz METRO Staff recommends that the Board of Directors adopt the amendments to Fare Ordinance 84-2-1 with subsequent resolution for implementation on September 15, 2011.

**IV. FINANCIAL CONSIDERATIONS**

Amending Fare Ordinance 84-2-1 to include a fare increase and establishment of new bus passes is budgeted into the FY12 budget as a \$400,000 increase in passenger fare revenue.

**V. ATTACHMENTS**

**Attachment A:** An Ordinance of the Santa Cruz Metropolitan Transit District Establishing Schedule for Bus Fares

**Attachment B:** Resolution of the Santa Cruz Metropolitan Transit District Revising Rules and Regulations Governing Application of the Fare Ordinance 84-2-1

Prepared By: Erich R. Friedrich; Jr. Transportation Planner  
Date Prepared: August 8, 2011

**ORDINANCE NO. 84-2-1 As Amended**

**AN ORDINANCE OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
ESTABLISHING SCHEDULE FOR BUS FARES**

Be it enacted by the Board of Directors of the Santa Cruz Metropolitan Transit District as follows:

**SECTION I: FARE SCHEDULE - SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**A. Local Fixed Route Service**

Fare/Pass	Current	Proposed
Regular Cash Fare	1.50	2.00
Discount Cash Fare - Older Adult/Individual with a Disability *	0.75	1.00
Youth and Adult Local Day Pass	4.50	6.00
Discount Local Day Pass - Older Adult/Individual with a Disability *	2.25	3.00
<del>15 Ride Convenience Card</del>	<del>22.00</del>	Dis
<del>Discount 15 Ride Convenience Card - Older Adult/Individual with a Disability*</del>	<del>11.25</del>	Dis
Youth and Adult Local 3 Consecutive Day Pass	N/A	15.00
Discount Local 3 Consecutive Day Pass - Older Adult/Individual with a Disability *	N/A	7.50
Youth and Adult Local 7 Consecutive Day Pass	N/A	32.00
Discount Local 7 Consecutive Day Pass - Older Adult/Individual with a Disability *	N/A	16.00
Youth and Adult Local 15 Ride Pass	N/A	27.00
Discount 15 Ride Pass - Older Adult/Individual with a Disability *	N/A	13.50
Local 31 Consecutive Day Pass	50.00	65.00
Discount Local 31 Consecutive Day Pass - Older Adult/Individual with a Disability *	25.00	32.00
Youth Local 31 Consecutive Day Pass	35.00	48.00
Prepaid School Field Trips	25.00	35.00

\* To obtain Discount Fare, passenger must produce a Santa Cruz METRO Photo I.D. Card or other approved identification. Please Refer to AR-1028 for more information regarding discount fares.

**ORDINANCE NO. 84-2-1 As Amended****B. AMTRAK/Highway 17 Express Service**

<b>Fare/Pass</b>	<b>Current</b>	<b>Proposed</b>
Regular Cash Fare (One Way)	5.00	5.00
Discount Cash Fare (One Way) Older Adult/Individual with a Disability*	2.50	2.50
Day Pass:	10.00	10.00
▪ with exchange of Santa Cruz METRO Day Pass	5.50	4.00
▪ with exchange of VTA Day Pass	4.00	4.00
▪ with display of VTA Express Day Pass	2.00	2.00
▪ with exchange of Santa Cruz METRO Discount Day Pass	7.75	7.00
▪ with exchange of VTA Discount Day Pass	7.50	7.50
▪ with exchange of VTA Youth Day Pass	N/A	5.00
AMTRAK/Highway 17 Express 5 Consecutive Day Pass	N/A	42.00
AMTRAK/Highway 17 Express 31 Consecutive Day Pass	113.00	113.00
Display of Receipt and Pass of CalTrain Monthly Pass; 2 Zone minimum	4.00	4.00

**C. Paratransit Service (ParaCruz)**

<b>Fare/Pass</b>	<b>Current</b>	<b>Proposed</b>
ParaCruz Fare (One Way)	3.00	4.00

**D. Group Pass Contract Rate**

Fares for individuals of the Group are determined through negotiations between the Group and Santa Cruz METRO and are set forth in the contract. The Group shall provide identification cards for members which shall be satisfactory to Santa Cruz METRO and shall be responsible for fee collection.

**E. Bulk Bus Pass Agreements**

Santa Cruz METRO may enter into an agreement with a group to provide bulk bus pass purchases to that group at an agreed upon per pass rate. The Group must specify type of bus pass and the quantity desired so they can be invoiced properly.

**F. METRO Cash Cards**

Stored value "METRO Cash Cards" are available for persons wanting to ride Local Fixed Route or Highway 17 Express service with the convenience of not carrying dollar currency or coins. METRO Cash Cards are available in the following fixed denominations:

- \$10.00 METRO Cash Card
- \$20.00 METRO Cash Card
- \$30.00 METRO Cash Card
- \$50.00 METRO Cash Card

**G. Service Charge on Return Checks**

The service charge on returned checks is \$15.00.

**ORDINANCE NO. 84-2-1 As Amended**

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Ordinance No. 84-2-1 of the Santa Cruz Metropolitan Transit District is hereby amended and shall become effective on September 15, 2011.

Passed and adopted by the Board of Directors on this 26<sup>h</sup> day of August 2011, by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSENT:** Directors -

**ABSTAIN:** Directors -

ATTEST: \_\_\_\_\_  
LESLIE R. WHITE  
Secretary/General Manager

APPROVED: \_\_\_\_\_  
ELLEN PIRIE  
Chairperson

APPROVED AS TO FORM:

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_  
On the Motion of Director: \_\_\_\_\_  
Duly Seconded by Director: \_\_\_\_\_  
The Following Resolution is Adopted:

**A RESOLUTION OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT  
REVISING RULES AND REGULATIONS GOVERNING APPLICATION  
OF FARE ORDINANCE NO. 84-2-1 REGARDING BUS FARES**

**WHEREAS**, it is beneficial to the SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, herein after referred to as - "Santa Cruz METRO", to maintain a bus fare schedule to facilitate efficient and economical transit service to the public; and

**WHEREAS**, -Santa Cruz METRO Board of Directors adopted Fare Ordinance No. 84-2-1; and

**WHEREAS**, it is necessary to adopt a Resolution to govern the application of Fare Ordinance 84-2-1 to insure similar treatment for those who ride Santa Cruz METRO buses,

**NOW, THEREFORE, BE IT RESOLVED**, that the Rules and Regulations set forth in this Resolution supersede all previous Fare Resolutions and amended versions thereof and are hereby adopted by Santa Cruz METRO Board of Directors and govern the application of Ordinance No. 84-2-1:

**SECTION I: DEFINITIONS**

For the purpose of these Rules and Regulations and the Fare Ordinance 84-2-1 certain terms are defined as follows:

1. **YOUTH**: Under the age of 18.
2. **VTA**: Santa Clara Valley Transportation Authority.
3. **MST**: Monterey Salinas Transit
4. **AMTRAK/HIGHWAY 17 EXPRESS SERVICE**: Express bus service between Santa Cruz County and the City of San Jose operated jointly between VTA, Caltrans, Capitol Corridor Joint Powers Authority (CCJA), AMTRAK and Santa Cruz METRO.
5. **LOCAL FIXED ROUTE SERVICE**: All Santa Cruz METRO fixed routes other than AMTRAK/Highway 17 Express service

6. **TRANSIT DAY:** The hours of Local Fixed Route and AMTRAK/Highway 17 Express Service beginning at 4:00am and ending the following morning at 3:00am.

**SECTION II: OLDER ADULT AND PERSONS WITH DISABILITIES FIXED ROUTE DISCOUNT FARE PROGRAM**

It is the policy of Santa Cruz METRO that older adult persons and persons with disabilities or an individual presenting a Medicare card, will be charged a discounted fare for transportation on Santa Cruz METRO's fixed route service. For more information regarding: Definitions, Eligibility, Purchasing of Discount Photo I.D. Cards, Personal Care Attendants, or how to order a Discount Fare Card, and other discount fare information, please refer to Regulation AR-1028.

**SECTION III: AMENDMENTS**

These Rules and Regulations may be amended by the affirmative votes of six (6) members of the Santa Cruz METRO Board of Directors at any regular or special meeting of the Board of Directors.

**SECTION IV: NO REFUNDS**

Sales of all bus fares and bus passes are by final action. No refunds shall be made to any passenger. Bus fares and bus passes shall be paid with United States currency. Bus fares and bus passes are non-transferable, non-refundable and non-exchangeable.

**SECTION V: CHILD FARES (LESS THAN 46 INCHES TALL)**

A child, when accompanied by a fare paying passenger, shall not be charged a fare. No more than three (3) children per paying passenger may ride free. All buses have the height marked at the entrance of the door.

**SECTION VI: PERSONAL CARE ATTENDANTS & ACCOMPANYING YOUTH**

1. **PERSONAL CARE ATTENDANTS:** One Attendant may ride for free while accompanying a qualifying passenger who has a Santa Cruz METRO Discount Photo I.D. card indicating the need for an attendant. See Regulation AR-1028 for more information.
2. **ACCOMPANYING YOUTH:** Youth passenger may receive a discount fare when accompanying a discount qualifying parent. Parents must complete a Reduced Children Fare form to qualify their Youth(s). See Regulation AR-1028 for more information.

**SECTION VII: LOCAL FIXED ROUTE SERVICE****A. CASH FARE**

Exact fares shall be deposited into fare box by the passenger upon boarding the bus unless assistance by a bus operator is requested. The amount of the fare shall be determined by the rates set forth in Fare Ordinance 84-2-1. The bus operator is prohibited from making change. No checks shall be accepted by the bus operator. The fare rates used on Santa Cruz METRO buses shall include the following:

- |    |                                             |               |
|----|---------------------------------------------|---------------|
| 1) | Regular Cash Fare                           | <b>\$2.00</b> |
| 2) | Discount Cash Fare (see Regulation AR-1028) | <b>\$1.00</b> |

**B. DAY PASS**

A Day Pass is issued at a specified rate as set forth in Fare Ordinance 84-2-1 and allows an individual to ride any Santa Cruz METRO bus on any regularly scheduled Santa Cruz METRO route for one whole transit day. Day passes are non-transferable, non-refundable and non-exchangeable. The bus operator is prohibited from making change. Types of day passes include the following:

- |    |                                                                                                                     |               |
|----|---------------------------------------------------------------------------------------------------------------------|---------------|
| 1) | Youth and Adult Local Day Pass                                                                                      | <b>\$6.00</b> |
| 2) | Discount Local Day Pass (must also produce at time of purchase and use any qualifying I.D., see Regulation AR-1028) | <b>\$3.00</b> |

There is a 20% discount for purchases exceeding 100 Youth and Adult Local Day Passes. Discounts can be obtained at Santa Cruz Metro Center Information Booth or requested by phone (831-425-8600) CRS Hearing/Speech Impaired 711.

**C. LOCAL 3 CONSECUTIVE DAY PASS (3 Day Pass)**

A Local 3 Consecutive Day pass is valid for 3 consecutive transit days from *first use* on all regularly scheduled Santa Cruz METRO local routes.

- |    |                                                                                                                                   |                |
|----|-----------------------------------------------------------------------------------------------------------------------------------|----------------|
| 1) | Youth and Adult Local 3 Consecutive Day Pass                                                                                      | <b>\$15.00</b> |
| 2) | Discount Local 3 Consecutive Day Pass (must also produce at time of purchase and use any qualifying I.D., see Regulation AR-1028) | <b>\$7.50</b>  |

**D. LOCAL 7 CONSECUTIVE DAY PASS (7 Day Pass)**

A Local 7 Consecutive Day pass is valid for 7 consecutive transit days from *first use* on all regularly scheduled Santa Cruz METRO local routes.

- |    |                                              |                |
|----|----------------------------------------------|----------------|
| 1) | Youth and Adult Local 7 Consecutive Day Pass | <b>\$32.00</b> |
|----|----------------------------------------------|----------------|

- |    |                                                                                                                                   |                |
|----|-----------------------------------------------------------------------------------------------------------------------------------|----------------|
| 2) | Discount Local 7 Consecutive Day Pass (must also produce at time of purchase and use any qualifying I.D., see Regulation AR-1028) | <b>\$16.00</b> |
|----|-----------------------------------------------------------------------------------------------------------------------------------|----------------|

**E. LOCAL 31 CONSECUTIVE DAY PASS (31 Day Pass)**

A Local 31 Consecutive Day pass is valid for 31 consecutive transit days from *first use* on all regularly scheduled Santa Cruz METRO local routes. Quantity discounts are available through the Customer Service Department.

Types of Local 31 Consecutive Day Passes include:

- |    |                                                                                                                                    |                |
|----|------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 1) | Local 31 Consecutive Day Pass                                                                                                      | <b>\$65.00</b> |
| 2) | Discount Local 31 Consecutive Day Pass (must also produce at time of purchase and use any qualifying I.D., see Regulation AR-1028) | <b>\$32.00</b> |
| 3) | Youth 31 Consecutive Day Pass                                                                                                      | <b>\$48.00</b> |

**F. LOCAL 15 RIDE PASS**

A Local 15 Ride Pass is valid for 15 one-way rides on board any Santa Cruz METRO local route.

- |    |                                                                                                                          |                |
|----|--------------------------------------------------------------------------------------------------------------------------|----------------|
| 1) | Youth and Adult Local 15 Ride Pass                                                                                       | <b>\$27.00</b> |
| 2) | Discount Local 15 Ride Pass (must also produce at time of purchase and use any qualifying I.D., see Regulation AR-1028). | <b>\$13.50</b> |

**G. PREPAID SCHOOL FIELD TRIPS**

Santa Cruz METRO offers a flat rate for K-12 school groups wishing to use Local Fixed Route service. The procedure to schedule a field trip is as follows:

- A request form is submitted 2 weeks in advance for a specific date, time and trip start location and destination.
- Pay the appropriate Field Trip Rate
- Once both the request form and Field Trip Rate are submitted, an itinerary will be faxed to the group representative who will show the itinerary to the bus operator upon boarding.

Prepaid School Field Trip Rate (35 persons, including chaperones, maximum): **\$35.00**

***Trips are not guaranteed.***

**SECTION VIII: AMTRAK/HIGHWAY 17 EXPRESS SERVICE**

- |    |                                                                                                                   |                 |
|----|-------------------------------------------------------------------------------------------------------------------|-----------------|
| A. | Regular Cash Fare (One Way)                                                                                       | <b>\$5.00</b>   |
|    | Discount Cash Fare (One Way) (Must also produce at time of purchase any qualifying I.D., see Regulation AR-1028). | <b>\$2.50</b>   |
|    | Day Pass:                                                                                                         | <b>\$10.00</b>  |
|    | ▪ with exchange of Santa Cruz METRO Day Pass                                                                      | <b>\$4.00</b>   |
|    | ▪ with exchange of Santa Cruz METRO Disc. Day Pass                                                                | <b>\$7.00</b>   |
|    | ▪ with exchange of VTA Day Pass                                                                                   | <b>\$4.00</b>   |
|    | ▪ with exchange of VTA Disc. Day Pass                                                                             | <b>\$7.50</b>   |
|    | ▪ with display of VTA Express Day Pass                                                                            | <b>\$2.00</b>   |
|    | ▪ with exchange of VTA Youth Day Pass                                                                             | <b>\$5.00</b>   |
|    | Amtrak/Highway 17 Express - 5 Consecutive Day Pass                                                                | <b>\$42.00</b>  |
|    | Amtrak/Highway 17 Express - 31 Consecutive Day Pass                                                               | <b>\$113.00</b> |
|    | Display of Receipt and Pass of CalTrain Monthly Pass 2 Zone minimum                                               | <b>\$4.00</b>   |
- B. Day Passes issued for the Amtrak/Highway 17 Express will be honored on all Santa Cruz METRO buses and local VTA Services for unlimited rides on the transit day specified.
- C. The Amtrak/Highway 17 Express – Consecutive Day Passes (5 Day or 31 Day) will be honored on all Santa Cruz METRO and local VTA Services for unlimited rides within the validated consecutive transit days on the back of the ticket.
- D. Passengers boarding northbound buses at the Santa Cruz Pacific Station or southbound buses at the San Jose Diridon Station may present a valid AMTRAK boarding-pass as one way fare.

**SECTION IX: METRO CASH CARDS**

Stored value “METRO Cash Cards” are available for persons wanting to ride Local Fixed Route or Highway 17 Express service with the convenience of not carrying dollar currency or coins. Persons can purchase a METRO Cash Card with a fixed U.S. Dollar amount that can be used like normal currency to pay for regular cash fares, discounted cash fares (see Regulation AR-1028 for eligibility), or Day Passes onboard both Local Fixed Route and AMTRAK/Highway 17 Express service.

METRO Cash Cards are available in the following fixed denominations:

- |                           |                           |
|---------------------------|---------------------------|
| ▪ \$10.00 METRO Cash Card | ▪ \$20.00 METRO Cash Card |
| ▪ \$30.00 METRO Cash Card | ▪ \$50.00 METRO Cash Card |

**SECTION X: PARATRANSIT SERVICE (PARACRUZ)**

The fare for a one way trip on a Paratransit vehicle is \$4.00.

**SECTION XI: GROUP PASS CONTRACT**

A reduced rides rate is available to members of a group only upon execution of an agreement between the group and Santa Cruz METRO. The Group shall provide identification cards for members which shall be satisfactory to Santa Cruz METRO and shall be responsible for fee collection. Group shall pay Santa Cruz METRO for tickets in response to delivery of tickets and or billing by Santa Cruz METRO.

The agreement shall include as a minimum the following items:

1. Definition of people included in group.
2. Dates during which reduced rides rate is valid.
3. Method of billing.

**SECTION XII: BULK BUS PASS AGREEMENTS & DISCOUNT RATES**

Santa Cruz METRO may enter into an agreement with a group to provide bulk bus pass purchases to that group at an agreed upon per pass rate. The Group must specify type of bus pass and the quantity desired so they can be invoiced properly. Bus Passes will be issued upon appropriate payment and will be eligible to use onboard Santa Cruz METRO buses at their own discretion. Bulk bus passes will function like normal bus passes, needing to be validated when first used onboard a Santa Cruz METRO bus and will expire from the set time after first use.

The agreement shall include as a minimum the following items

1. Definition of the people included in the group.
2. A per bus pass rate.
3. Method of billing.

Discount Rates: The following discounts shall apply to quantity purchases of the Local 31 Consecutive Day Pass only:

12-50 passes	10% Discount
51-100 passes	15% Discount
More than 100 passes	20% Discount

Resolution No. \_\_\_\_\_

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**PASSED AND ADOPTED** this 26th day of August, 2011, by the following vote:

**AYES:** Directors -

**NOES:** Directors -

**ABSENT:** Directors -

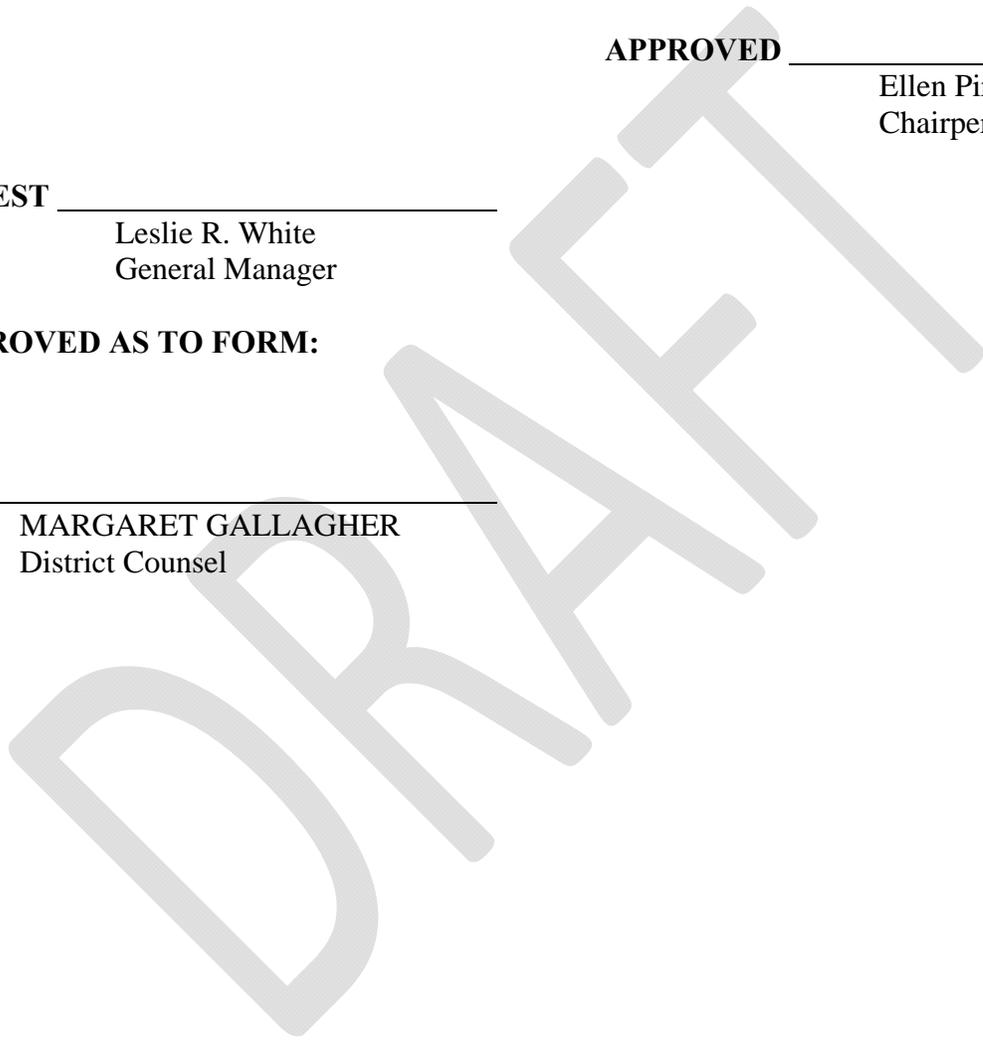
**ABSTAIN:** Directors -

**APPROVED** \_\_\_\_\_  
Ellen Pirie  
Chairperson

**ATTEST** \_\_\_\_\_  
Leslie R. White  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel



**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF  
MICHAEL F. BOYD AS SENIOR FACILITIES  
MAINTENANCE WORKER  
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Michael F. Boyd to serve in the position of Facilities Maintenance Worker II, subsequently promoting him to the position of Senior Facilities Maintenance Worker, and.

**WHEREAS**, Michael F. Boyd served as a member of the Facilities Department of the Santa Cruz Metropolitan Transit District for the time period of May 7, 1984 to May 25, 2011, and

**WHEREAS**, Michael F. Boyd provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

**WHEREAS**, Michael F. Boyd served the Santa Cruz Metropolitan Transit District with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Michael F. Boyd resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Michael F. Boyd's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to the challenges of the Loma Prieta Earthquake, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Michael F. Boyd.

**NOW, THEREFORE, BE IT RESOLVED**, that upon his retirement as Senior Facilities Maintenance Worker, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend Michael F. Boyd for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to Michael F. Boyd, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 26nd day of August 2011 by the following vote:

**AYES: Directors -**

**NOES: Directors -**

**ABSTAIN: Directors -**

**ABSENT: Directors -**

**APPROVED** \_\_\_\_\_  
ELLEN PIRIE  
Board Chair

**ATTEST** \_\_\_\_\_  
LESLIE R. WHITE  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF  
CAROLYN W. HAMM AS TRANSIT SURVEYOR  
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Carolyn W. Hamm to serve in the position of Transit Surveyor, and

**WHEREAS**, Carolyn W. Hamm served as a member of the Finance Department of the Santa Cruz Metropolitan Transit District for the time period of September 19, 2001 to June 23, 2011, and

**WHEREAS**, Carolyn W. Hamm provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

**WHEREAS**, Carolyn W. Hamm served the Santa Cruz Metropolitan Transit District with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Carolyn W. Hamm resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Carolyn W. Hamm's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Carolyn W. Hamm.

**NOW, THEREFORE, BE IT RESOLVED**, that upon her retirement as Transit Surveyor, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend Carolyn W. Hamm for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to Carolyn W. Hamm, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 26th day of August 2011 by the following vote:

**AYES: Directors -**

**NOES: Directors -**

**ABSTAIN: Directors -**

**ABSENT: Directors -**

**APPROVED** \_\_\_\_\_  
ELLEN PIRIE  
Board Chair

**ATTEST** \_\_\_\_\_  
LESLIE R. WHITE  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF  
ELOISE KELLY AS BUS OPERATOR  
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Eloise Kelly to serve in the position of Bus Operator, and

**WHEREAS**, Eloise Kelly served as a member of the Operations Department of the Santa Cruz Metropolitan Transit District for the time period of January 26, 1999 to April 1, 2011, and

**WHEREAS**, Eloise Kelly provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

**WHEREAS**, Eloise Kelly served the Santa Cruz Metropolitan Transit District with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Eloise Kelly resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Eloise Kelly's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Eloise Kelly.

**NOW, THEREFORE, BE IT RESOLVED**, that upon her retirement as Bus Operator, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend Eloise Kelly for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to Eloise Kelly, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 26th day of August 2011 by the following vote:

**AYES: Directors -**

**NOES: Directors -**

**ABSTAIN: Directors -**

**ABSENT: Directors -**

**APPROVED** \_\_\_\_\_

ELLEN PIRIE  
Board Chair

**ATTEST** \_\_\_\_\_

LESLIE R. WHITE  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF  
SUZANNE V. LUNA AS SENIOR ACCOUNTING TECHNICIAN  
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Suzanne V. Luna to serve in the position of Accounting Technician, subsequently promoting her to Senior Accounting Technician, and

**WHEREAS**, Suzanne V. Luna served as a member of the Finance Department of the Santa Cruz Metropolitan Transit District for the time period of October 20, 2005 to June 25, 2011, and

**WHEREAS**, Suzanne V. Luna provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

**WHEREAS**, Suzanne V. Luna served the Santa Cruz Metropolitan Transit District with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Suzanne V. Luna resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Suzanne V. Luna's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Suzanne V. Luna.

**NOW, THEREFORE, BE IT RESOLVED**, that upon her retirement as Senior Accounting Technician, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend Suzanne V. Luna for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to Suzanne V. Luna, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 26th day of August 2011 by the following vote:

**AYES: Directors -**

**NOES: Directors -**

**ABSTAIN: Directors -**

**ABSENT: Directors -**

**APPROVED** \_\_\_\_\_

ELLEN PIRIE  
Board Chair

**ATTEST** \_\_\_\_\_

LESLIE R. WHITE  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF  
DIANE L. MEYER AS BUS OPERATOR  
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Diane L. Meyer to serve in the position initially of Transit Surveyor, and subsequently promoting her to the position of Bus Operator, and

**WHEREAS**, Diane L. Meyer served as a member of the Operations Department of the Santa Cruz Metropolitan Transit District for the time period of September 14, 1989 to May 1, 2011, and

**WHEREAS**, Diane L. Meyer provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

**WHEREAS**, Diane L. Meyer served the Santa Cruz Metropolitan Transit District with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Diane L. Meyer resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Diane L. Meyer's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to the challenges of the Loma Prieta Earthquake, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Diane L. Meyer.

**NOW, THEREFORE, BE IT RESOLVED**, that upon her retirement as Bus Operator, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend Diane L. Meyer for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to Diane L. Meyer, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 26th day of August 2011 by the following vote:

**AYES: Directors -**

**NOES: Directors -**

**ABSTAIN: Directors -**

**ABSENT: Directors -**

**APPROVED** \_\_\_\_\_

ELLEN PIRIE  
Board Chair

**ATTEST** \_\_\_\_\_

LESLIE R. WHITE  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF  
HARRY O. PRICE AS MECHANIC II  
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Harry O. Price to serve in the position initially of Mechanic I, subsequently promoting him to the position of Mechanic II, and

**WHEREAS**, Harry O. Price served as a member of the Fleet Maintenance Department of the Santa Cruz Metropolitan Transit District for the time period of July 24, 2000 to June 30, 2011, and

**WHEREAS**, Harry O. Price provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

**WHEREAS**, Harry O. Price served the Santa Cruz Metropolitan Transit District with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Harry O. Price resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Harry O. Price's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Harry O. Price.

**NOW, THEREFORE, BE IT RESOLVED**, that upon his retirement as Mechanic II, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend Harry O. Price for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to Harry O. Price, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 26th day of August 2011 by the following vote:

**AYES: Directors -**

**NOES: Directors -**

**ABSTAIN: Directors -**

**ABSENT: Directors -**

**APPROVED** \_\_\_\_\_

ELLEN PIRIE  
Board Chair

**ATTEST** \_\_\_\_\_

LESLIE R. WHITE  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF  
DEBRA A. PRINCE AS BUS OPERATOR  
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Debra A. Prince to serve in the position initially of Administrative Assistant, subsequently transferring to the position of Bus Operator, and

**WHEREAS**, Debra A. Prince served as a member of the Operations Department of the Santa Cruz Metropolitan Transit District for the time period of August 5, 2004 to April 1, 2011, and

**WHEREAS**, Debra A. Prince provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

**WHEREAS**, Debra A. Prince served the Santa Cruz Metropolitan Transit District with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Debra A. Prince resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Debra A. Prince's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Debra A. Prince.

**NOW, THEREFORE, BE IT RESOLVED**, that upon her retirement as Bus Operator, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend Debra A. Prince for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to Debra A. Prince, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 26th day of August 2011 by the following vote:

**AYES: Directors -**

**NOES: Directors -**

**ABSTAIN: Directors -**

**ABSENT: Directors -**

**APPROVED** \_\_\_\_\_  
ELLEN PIRIE  
Board Chair

**ATTEST** \_\_\_\_\_  
LESLIE R. WHITE  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_

On the Motion of Director: \_\_\_\_\_

Duly Seconded by Director: \_\_\_\_\_

The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF  
JOSE V. RODRIGUEZ AS MECHANIC III  
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed Jose V. Rodriguez to serve in the position of Mechanic I, subsequently promoting him to the position of Mechanic II, and subsequently promoting him to the position of Mechanic III, and

**WHEREAS**, Jose V. Rodriguez served as a member of the Fleet Maintenance Department of the Santa Cruz Metropolitan Transit District for the time period of February 2, 1987 to July 1, 2011, and

**WHEREAS**, Jose V. Rodriguez provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

**WHEREAS**, Jose V. Rodriguez served the Santa Cruz Metropolitan Transit District with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by Jose V. Rodriguez resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of Jose V. Rodriguez's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to the challenges of the Loma Prieta Earthquake, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Jose V. Rodriguez.

**NOW, THEREFORE, BE IT RESOLVED**, that upon his retirement as Mechanic III, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend Jose V. Rodriguez for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to Jose V. Rodriguez, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 26th day of August 2011 by the following vote:

**AYES: Directors -**

**NOES: Directors -**

**ABSTAIN: Directors -**

**ABSENT: Directors -**

**APPROVED** \_\_\_\_\_

ELLEN PIRIE  
Board Chair

**ATTEST** \_\_\_\_\_

LESLIE R. WHITE  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

**BEFORE THE BOARD OF DIRECTORS OF THE  
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

Resolution No. \_\_\_\_\_  
On the Motion of Director: \_\_\_\_\_  
Duly Seconded by Director: \_\_\_\_\_  
The Following Resolution is Adopted:

**A RESOLUTION OF APPRECIATION FOR THE SERVICES OF  
JAMES TAYLOR AS BUS OPERATOR  
FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT**

**WHEREAS**, the Santa Cruz Metropolitan Transit District was formed to provide public transportation to all of the residents of Santa Cruz County, and

**WHEREAS**, the provision of public transportation service requires a competent, dedicated workforce, and

**WHEREAS**, the Santa Cruz Metropolitan Transit District, requiring an employee with expertise and dedication appointed James Taylor to serve in the position of Bus Operator, and

**WHEREAS**, James Taylor served as a member of the Operations Department of the Santa Cruz Metropolitan Transit District for the time period of August 10, 1999 to May 1, 2011, and

**WHEREAS**, James Taylor provided the Santa Cruz Metropolitan Transit District with dedicated service and commitment during the time of employment, and

**WHEREAS**, James Taylor served the Santa Cruz Metropolitan Transit District with distinction, and

**WHEREAS**, the service provided to the residents of Santa Cruz County by James Taylor resulted in reliable, quality public transportation being available in the most difficult of times, and

**WHEREAS**, during the time of James Taylor's service, METRO expanded service, developed new operating facilities, purchased new equipment, developed accessible bus stops, opened new transit centers, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

**WHEREAS**, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by James Taylor.

**NOW, THEREFORE, BE IT RESOLVED**, that upon his retirement as Bus Operator, the Board of Directors of the Santa Cruz Metropolitan Transit District does hereby commend James Taylor for efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, Santa Cruz Metropolitan Transit District staff and all of the residents of Santa Cruz County.

**BE IT FURTHER RESOLVED**, that a copy of this resolution will be presented to James Taylor, and that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

**PASSED AND ADOPTED** this 26th day of August 2011 by the following vote:

**AYES: Directors -**

**NOES: Directors -**

**ABSTAIN: Directors -**

**ABSENT: Directors -**

**APPROVED** \_\_\_\_\_

ELLEN PIRIE  
Board Chair

**ATTEST** \_\_\_\_\_

LESLIE R. WHITE  
General Manager

**APPROVED AS TO FORM:**

\_\_\_\_\_  
MARGARET GALLAGHER  
District Counsel

# SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

**DATE:** August 26, 2011

**TO:** Board of Directors

**FROM:** Leslie R. White, General Manager

**SUBJECT: CONSIDERATION OF A REQUEST TO PROVIDE BUS SERVICE TO THE SANTA CRUZ FOLLIES ON SEPTEMBER 16, 2011 AT AN ESTIMATED COST OF APPROXIMATELY \$800.**

## I. RECOMMENDED ACTION

**That the Board of Directors consider the request to provide bus service to the Santa Cruz Follies on September 16 at a cost of approximately \$800.**

## II. SUMMARY OF ISSUES

- METRO has received a request from Lynn Knudsen to provide bus service to the Santa Cruz Follies.
- The Santa Cruz Follies are scheduled to be held on September 14/17, 2011.
- The initial bus service that was requested was to operate on three routes covering Santa Cruz County and ending at the Santa Cruz Civic Auditorium. The requested buses would then take to attendees of the Follies back to the bus stops where they initially boarded using the same routes.
- The cost of providing the initially requested bus service would be approximately \$11,725 with the potential of a higher cost if the service requires the payment of overtime to bus operators.
- However, the request for bus service to the Santa Cruz Follies has been revised to requesting one bus to and from the Follies on Friday February 16, 2011. The cost of this service would be approximately \$800.
- Funding to the service for the 2011 Santa Cruz Follies is not included in the 2011 METRO Operating Budget.
- In order to comply with the Charter Regulations issues by the Federal Transit Administration METRO would be required to formally become a sponsor of the Santa Cruz Follies and would be providing the service as a public transit promotional activity.

## III. DISCUSSION

Santa Cruz METRO receives requests from groups, individuals, and agencies for special services on a regular basis. Many of the requests are accompanied by an offer to pay the cost of the

requested service. METRO is prohibited from providing these services on a paid basis by the Charter Regulations issued by the Federal Transit Administration. Additionally, METRO is prohibited by these regulations from providing free services unless such services are promoting the use of METRO services and are a part of an activity that METRO is sponsoring.

METRO has received an initial request from Lynn Knudsen to provide bus service for the 2011 Santa Cruz Follies. The Santa Cruz Follies are scheduled to be performed from September 14, 2011 through September 17, 2011. The requested service would require three buses travelling on routes throughout Santa Cruz County on each day of the performance of the Follies. The service request is attached to this report as Attachment B. The cost of the initially requested service would have been approximately \$11,725.

METRO has received a revised request that would require one bus to pick up Senior Citizens at the Capitola Mall on Friday September 16, 2011 and take them to the Follies and return them to the Capitola Mall after the performance. The estimated cost of providing this service is \$800. The revised service request is attached to this report as Attachment C.

METRO would need to become a formal sponsor of the Santa Cruz Follies in order to meet the requirements of the Federal Transit Administration Charter regulations. The Board would need to make this sponsorship a part of an action approving the service request.

Funds for the provision of service to the Santa Cruz Follies are not included in the FY 2011 METRO Operating Budget and therefore, should the Board approve providing the service there would also need to be instructions to the staff to identify offsetting budget cuts for consideration later this year.

#### **IV. FINANCIAL CONSIDERATIONS**

Provision of the requested bus service for the Santa Cruz Follies would cost approximately \$800 if paid at the straight time rate. The cost would be higher if the payment of overtime is required. Funds for the provision of bus service for the Santa Cruz Follies are not included in the 2011 METRO Operating Budget.

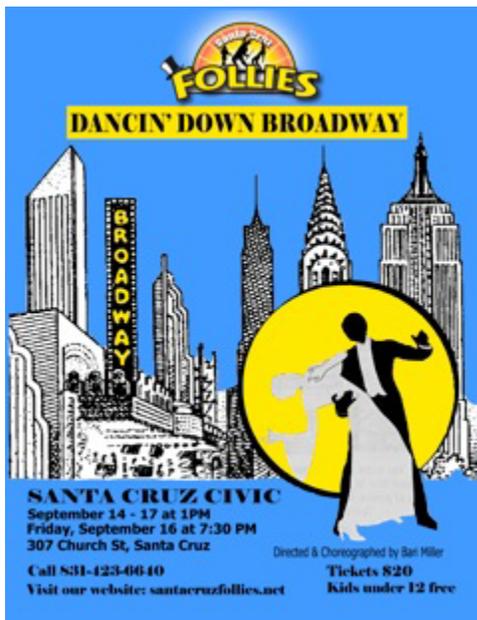
#### **V. ATTACHMENTS**

- Attachment A:** Santa Cruz Follies Brochure
- Attachment B:** Initial route request from Lynn Knudsen
- Attachment C:** Revised service request form Lynn Knudsen

## ATTACHMENT A

The Santa Cruz Sentinel says "SENIORS TO BOOST SANTA CRUZ ECONOMY WITH FOLLIES DAYS"...members of the Santa Cruz Follies...are to receive a Proclamation to the City of Santa Cruz designating September 14-17, 2011 "FOLLIES DAYS" from Mayor Ryan Coonerty.

The 2011 **SANTA CRUZ FOLLIES** season is coming! Mark the dates and plan to join us to celebrate the 56<sup>th</sup> Anniversary of the **SANTA CRUZ FOLLIES**. This year's production, performed at the Santa Cruz Civic Auditorium, is titled "*Dancin' Down Broadway*" and features the tuneful melodies of Irving Berlin with excerpts from Broadway successes, including music and lyrics by Stephen Sondheim.



Background:

### **WHAT IS THE SANTA CRUZ FOLLIES:**

The Santa Cruz Follies is patterned after the Ziegfeld Follies productions which combined the Broadway show with a more elaborate high class Vaudeville variety show. And like the Ziegfeld Follies we have our own beautiful dancing girls and fantastic singers with everyone decked out in fancy costumes. The success of this annual theatrical event has continued to attract dynamic and talented local performers since 1955, when it launched the first show "The Bachelor's Dream." Formerly called Seniorama, the Follies started at the Civic Auditorium as a fair with a hobby show, including art and handcrafts, exhibit tables, baked goods, a fishpond and a little entertainment. We've come a long way since then, so this year we are celebrating the 56th season of the Follies as the grand Santa Cruz tradition it truly is. This production is a triumph for Senior countywide and is inspirational to all who see the show.

### **THE TRUTH ABOUT THE SANTA CRUZ FOLLIES:**

Each year, when it's time to create the new annual Follies, an affinity group of musically

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skilled theater people, age 50+, join together to produce the show. Seasoned professional performers teach newcomers the rudiments of dance, song, and live theater production through classes and periodic musical variety shows. Auditions and rehearsals take place during the 6 months leading up to the production, which takes to the stage in September at the Santa Cruz Civic Auditorium. The show is the culmination of a year's worth of planning, training and rehearsing, resulting in the common goal to publicly demonstrate the artistry of our unique "forever young" group.

### **WHY SUPPORT THE SANTA CRUZ FOLLIES:**

The Follies importance was recently confirmed by the City of Santa Cruz when it included the Follies as a Seasonal Partner on the City's website. Traditionally each day of our annual performances tour buses pour into Santa Cruz from as far away as Nevada and Los Angeles and as close as Fremont, Los Gatos and Morgan Hill. Consequently, The Follies boosts the local economy, benefiting the community yearly to the tune of \$100,000.

### **THE PURPOSE OF THE SANTA CRUZ FOLLIES:**

Besides contributing to the economic health and welfare of the community, the members of the Santa Cruz Follies can reinvent themselves in a supportive atmosphere, to become the artist, singer or dancer they have only imagined in their dreams. Art is ageless and has no chronological barrier. No other organization in this area offers active seniors a unique workspace for creative expression and discovery that culminates in five exciting, dynamic and professional performances at the Civic. Of even greater importance is what the Santa Cruz Follies has done to the stereotypical image of old age. Our performers, who range in age from 50 to 80, dance and sing with a zest that even younger folk envy. We have proven, beyond a doubt, Billie Burke's famous quote, "Age doesn't matter unless you're a cheese.

ATTACHMENT B

Hi Lynn,

Please excuse the fact that I am not familiar with the existing bus routes so I will do my best to answer your question. Here goes.

This is the general descriptive information about the route that we would ask covered.

**Most Important Route 1-Starting in Aptos at Cabrillo College-traveling Soquel Ave. Stopping at Dominican Hospital- Water St. to Downtown Transit Stop, then to the Civic. And the "Return"**

If possible:

Route 2- Starting at Capitola Mall -traveling an alternate route to the Civic.

Route 3-Starting Westside route Mission St to Hwy 9 , Pick up at the Tannery then Ocean to Downtown and the Civic.

Lynn, How do I refine and submit this info to Mr. White. Any help is appreciated. Lynn Knudsen-477-0127

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## ATTACHMENT C

Dear Les, Thank you for shepherding our request to the METRO Board for consideration. I will plan to be present on Friday at your meeting, at 9am.

Let me give you some specifics as of the present time.

I have about 30 seniors( as of now) needing a bus ride on Friday, Sept. 16.

The pick up location would be the Capitola Mall on 41st at the bus stop near the main entrance to the Mall.

The pick up time would be 11:30am and departure at 11:45am. The destination is the Civic Auditorium 307 Church St.

After the show the group should assemble and be picked up at 3:30pm in front of the Civic auditorium and be returned back to the Capitola Mall.

The scope of the service is small at this point, with only one pick up point and a return to the same spot.

If the Board considers the one bus a possibility, can you tell me the max number it would hold. Are there wheel chair provisions on the bus?

I hope that I have been helpful with answering your question.

Again THank you for the time you have given to our request. Lynn Knudsen, 477-0127