



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
BOARD OF DIRECTORS AGENDA
REGULAR MEETING
SEPTEMBER 27, 2024 – 9:00 AM**

HYBRID MEETING

Members of the public may attend in-person or participate remotely via Zoom.

**METRO Admin Office
110 Vernon Street
Santa Cruz, CA**

**Zoom [Link](#)
Dial In: 1-669-900-6833
Meeting ID: 823 2842 5369**

The Board of Directors Meeting agenda packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz METRO's Administrative Office at 110 Vernon Street, Santa Cruz, CA.

Public comment may be submitted via email to boardinquiries@scmttd.com. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Board's correspondence that is posted online at the Board meeting packet link. Oral public comments will also be accepted during the meeting through Zoom. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The Board may take action on each item on the agenda. The action may consist of the recommended action, a related action or no action. Staff recommendations are subject to action and/or change by the Board of Directors.

BOARD ROSTER

Director Kristen Brown	City of Capitola
Director Rebecca Downing	County of Santa Cruz
Director Jimmy Dutra	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Bruce McPherson	County of Santa Cruz
Director Scott Newsome	City of Santa Cruz
Director Larry Pageler	County of Santa Cruz
Director Vanessa Quiroz-Carter*	City of Watsonville
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College
Ex-Officio Director Edward Reiskin	UC Santa Cruz

*628 Crown Road, Santa Cruz, CA

Corey Aldridge
Julie Sherman

METRO CEO/General Manager
METRO General Counsel

SECTION I: OPEN SESSION

NOTE: THE BOARD CHAIR MAY TAKE ITEMS OUT OF ORDER

1 CALL TO ORDER

2 SAFETY DEBRIEF

Gregory Strecker, Safety, Security and Risk Management Director

3 ROLL CALL

In accordance with Assembly Bill 2449, Board members may participate remotely due to “just cause” or “emergency” circumstances. If applicable, following an announcement, the Board will take action on approving Board members’ emergency teleconference participation.

4 ANNOUNCEMENTS

4.1 Today’s meeting is being broadcast by Community Television of Santa Cruz County.

4.2 Language Line Services is providing Spanish interpretation services, which will be available during “Oral Communications” and for any other agenda item for which these services are needed.

5 BOARD OF DIRECTORS COMMENTS

6 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

This time is set aside for Directors and members of the general public to address any item not on the agenda which is within the subject matter jurisdiction of the Board. No action or discussion shall be taken on any item presented except that any Director may respond to statements made or questions asked or may ask questions for clarification. All matters of an administrative nature will be referred to staff. Each public comment is limited to three minutes or less. Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting. When addressing the Board, the individual may, but is not required to, provide his/her name and address in an audible tone for the record.

7 LABOR ORGANIZATION COMMUNICATIONS

8 WRITTEN COMMUNICATIONS FROM THE METRO ADVISORY COMMITTEE

8.1 Letter from Chair Veronica Elsea dated 9/19/24

9 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 10.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF AUGUST 2024**
Chuck Farmer, Chief Financial Officer
- 10.2 ACCEPT AND FILE MINUTES OF:**
 - A. AUGUST 21, 2024 METRO ADVISORY COMMITTEE (MAC) MEETING**
 - B. AUGUST 23, 2024 BOARD OF DIRECTORS REGULAR MEETING**
 - C. SEPTEMBER 13, 2024 FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING**Corey Aldridge, CEO/General Manager
- 10.3 RECEIVE AND FILE: THIRD AMENDMENT TO THE CONTRACT FOR TRANSIT SERVICES WITH CABRILLO COMMUNITY COLLEGE DISTRICT**
John Urgo, Planning and Development Director
- 10.4 ACCEPT AND FILE: THE FISCAL YEAR END MONTHLY BUDGET STATUS REPORTS FOR JUNE 30, 2024 AND ADOPTION OF THE PRELIMINARY SCHEDULE OF RESERVE ACCOUNT BALANCES**
Chuck Farmer, Chief Financial Officer
- 10.5 ACCEPT AND FILE: THE YEAR-TO-DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER FOUR AS OF JUNE 30, 2024**
Chuck Farmer, Chief Financial Officer
- 10.6 APPROVE: RECOMMENDED ACTION ON TORT CLAIMS**
Gregory Strecker, Safety, Security and Risk Management Director
- 10.7 APPROVE: THE TWELFTH AMENDMENT FOR A THREE-YEAR EXTENSION OF THE MEMORANDUM OF UNDERSTANDING FOR THE HIGHWAY 17 CONSOLIDATED TRANSIT SERVICE**
John Urgo, Planning and Development Director
- 10.8 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 2nd CONTRACT AMENDMENT WITH CELTIS VENTURES, INC. TO INCREASE THE CONTRACT TOTAL BY \$400,000.00 FOR GENERAL MARKETING SERVICES**
Danielle Glagola, Marketing and Communications Director
- 10.9 APPROVE: CONSIDER A RESOLUTION DESIGNATING THE CEO/GENERAL MANAGER AS THE AUTHORIZED AGENT TO SUBMIT A PROJECT LIST AND EXECUTE AN AGREEMENT TO RECEIVE FISCAL YEAR 2024-2025 CALIFORNIA STATE OF GOOD REPAIR (SGR) FUNDS**
Derek Toups, Capital Planning and Grants Programs Manager
- 10.10 ADOPTION OF THE REVISED FY25 AND FY26 BUDGET**
Chuck Farmer, Chief Financial Officer
- 10.11 APPROVE: REQUEST FOR AUTHORIZATION OF MAINTENANCE DEPUTY DIRECTOR IN THE FLEET AND FACILITIES DEPARTMENT**
Dawn Crummié, Human Resources Director

- 10.12 APPROVE: WAIVE THE FORMAL COMPETITIVE BIDDING REQUIREMENTS AND AUTHORIZE THE CEO/GENERAL MANAGER TO ENTER INTO DIRECT NEGOTIATIONS WITH VENDORS FOR PROVISION OF A MOBILE HYDROGEN FUEL SOLUTION AND HYDROGEN FUELING SERVICES**
Joan Jeffries, Purchasing Manager

REGULAR AGENDA

- 11 PRESENTATION OF EMPLOYEE LONGEVITY AWARD FOR SEPTEMBER: (20 YEARS) CANDIS ALMANZA, PARATRANSIT SUPERVISOR**
Board Chair Brown
- 12 RETIREE RESOLUTION OF APPRECIATION FOR: THOMAS SZESTOWICKI, SAFETY AND TRAINING PROGRAM SPECIALIST I**
Board Chair Brown
- 13 APPROVE: REQUEST FOR REVISED WAGE SCALES FOR EXECUTIVE AND SENIOR MANAGEMENT**
Corey Aldridge, CEO/General Manager
- 14 CEO ORAL REPORT**
Corey Aldridge, CEO/General Manager
- 15 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, OCTOBER 25, 2024, AT 9:00 AM AT THE METRO ADMIN OFFICE, 110 VERNON STREET, SANTA CRUZ, CA**
Board Chair Brown
- 16 ADJOURNMENT**
Board Chair Brown

TITLE 6 - INTERPRETATION SERVICES/TÍTULO 6 - SERVICIOS DE TRADUCCIÓN

Spanish language interpretation and Spanish language copies of the agenda packet are available on an as-needed basis. Please make advance arrangements with the Executive Assistant at 831-426-6080. Interpretación en español y traducciones en español del paquete de la agenda están disponibles sobre una base como-necesaria. Por favor, hacer arreglos por adelantado con Coordinador de Servicios Administrativos al numero 831-426-6080.

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This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to accessibility@scmtd.com. Upon request, Santa Cruz METRO will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to boardinquiries@scmtd.com or submitted by phone to the Executive Assistant at 831-426-6080. Requests made by mail (sent to the Executive Assistant, Santa Cruz METRO, 110 Vernon Street, Santa Cruz, CA 95060) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

PUBLIC COMMENT

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this agenda submitted after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.

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COMMUNICATIONS TO THE BOARD OF DIRECTORS

From: Metro Advisory Committee

To: Santa Cruz Metro
Board of Directors
Kristen Brown, Chair

Cc: Corey Aldridge, CEO

Date: September 19, 2024

The Metro Advisory Committee is writing to acknowledge and thank Corey Aldridge for attending the MAC meeting on August 21, 2024. The committee is very encouraged by the introduction and the exchange of ideas that took place during this meeting.

We appreciate his commitment to attend future meetings and look forward to working with him as well as the board of directors as we continue to serve as a liaison between the community and the Metro administration.

Thank you for fostering continued regular interaction between your advisory committee and your CEO/general manager.

We look forward to a positive, constructive collaboration and partnership which will enhance Santa Cruz Metro's services as well as customer experiences.

Warmly,

Metro Advisory Committee
Veronica Elsea, Chair

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DATE: September 27, 2024

TO: Board of Directors

FROM: Chuck Farmer, CFO

**SUBJECT: ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL
DETAIL FOR THE MONTH OF AUGUST 2024**

I. RECOMMENDED ACTION

That the Board of Directors accept and file the preliminary approved Check Journal Detail for the month of August 2024

II. SUMMARY

- This staff report provides the Board of Directors (Board) with a preliminary approved Check Journal Detail for the month of August 2024.
- The Finance Department is submitting the check journal for Board acceptance and filing.

III. DISCUSSION/BACKGROUND

This preliminary approved Check Journal Detail provides the Board with a listing of the vendors and amounts paid out on a monthly cash flow basis (Operating and Capital expenses).

All invoices submitted for the month of August 2024 have been processed, the checks have been issued and signed by the Deputy Finance Director.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report aligns to METRO's Financial Stability, Stewardship & Accountability strategic plan.

V. FINANCIAL CONSIDERATIONS/IMPACT

The check journals present the invoices paid in August 2024 for Board review, agency disclosure and transparency.

VI. CHANGES FROM COMMITTEE

N/A.

VII. ALTERNATIVES CONSIDERED

None.

VIII. ATTACHMENTS

Attachment A: Check Journal Detail for the month of August 2024

Prepared by: Holly Alcorn, Accounting Specialist

IX. APPROVALS

Chuck Farmer, CFO



A handwritten signature in black ink, appearing to read 'C Farmer', is written over a solid horizontal line.

Corey Aldridge, CEO/General Manager



A handwritten signature in black ink, appearing to read 'Corey Aldridge', is written over a solid horizontal line.

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Attachment A

AUGUST 2024 CHECK JOURNAL

Check Num	Payee	Payment Date	Payment Amount	Line Item Description
91107	AAA BUSINESS SUPPLIES DBA: P	8/5/2024	\$ 55.18	Postage Labels
91108	ACTION TOWING & ROAD SVC CO	8/5/2024	\$ 1,421.75	VEH 1005 WO#325133 TOW
91109	ADARIDE.COM LLC	8/5/2024	\$ 5,899.50	06/2024 ELIGIBILITY SERVICES
91110	ALWAYS UNDER PRESSURE	8/5/2024	\$ 670.83	INV 101693 07/10/24 WO# 224411 PUMP FOR STEAM CLEANER - MMF
91111	AMAZON CAPITAL SERVICES, INC	8/5/2024	\$ 245.60	CEC Office Chair CM ORG#1WKL-WJMW-4RM4 INVENTORY ORDER
				Avery Easy Peel Printable Address Labels with Sure Feed, 1" x 2-5/8", White, 3,000 Blank Mailing Labels (05160)
				Sugar in Raw Sugar, 0.18 oz Packets, 500 per Carton
				Smead Slash Pocket Poly File Folders, 1/3-Cut Tab, Letter Size, Assorted Colors, 30 per Box (10540)
				Smead Pressboard Fastener File Folder with SafeSHIELD Fasteners, 2 Fasteners, 1/3-Cut Tab, 2" Expansion, Letter Size, Gray/Green, 25 per Box (14934)
				Smead Three-Ring Binder Index Cards, 100 Count, White, 1/5 Cut Tabs, Letter Size (89415)
				Quartet Glass Dry Erase Markers, Whiteboard Markers, Fine Tip, White and Neon Colors, 6 Pack (79558Q)
91112	AMERICAN MESSAGING SVCS, LL	8/5/2024	\$ 38.93	INV M7094872YG 07/01/24 FACILITIES PAGER SERVICE PERIOD 07/01/24 - 07/31/24 - MMF
91113	AT&T	8/5/2024	\$ 5,467.86	INV M7094872YG 07/01/24 FLEET ON CALL PAGER SERVICE PERIOD 07/01/24 - 07/31/24 - MMF
91114	ATHENS INSURANCE SERVICE INC	8/5/2024	\$ 8,930.00	INV 22021726 / ACCT # 9391029202 - MAIN PHONE ACCT SERVICE PERIOD 06/19/24 - 07/18/24
91115	AVAAP USA LLC	8/5/2024	\$ 71,768.02	INV 22021984 / ACCT 9391053728 - OPS ELEVATOR SERVICE PERIOD 06/19/24 - 07/18/24
				Third Party Administration of Workers' Compensation Claims
				Enterprise Resource Planning (ERP) Software Implementation
91116	B & H FOTO & ELECTRONICS CO	8/5/2024	\$ 7,352.70	https://www.bhphotovideo.com/c/product/1796416-REG/lenovo_12ln000bus_thinkcentre_neo_50q_gen.html
91117	CATTO'S GRAPHICS, INC.	8/6/2024	\$ 3,881.33	More Workstations For general services.
91118	CENTER FOR TRANSPORTATION /	8/6/2024	\$ 1,195.00	Signs- Footers 1937 BATTERY ELECTRIC BUS DPLYMENT
91119	CINTAS CORPORATION NO.2	8/6/2024	\$ 526.94	INV 5220157067 07/11/24 FIRST AID KIT RESTOCK MMF
				INV 5221783349 07/23/24 FIRST AID KIT RESTOCK - VER
91120	CITY OF SANTA CRUZ-FINANCE I	8/6/2024	\$ 6,027.09	DBA# 76401 JUL24 SERVICE PERIOD 07/01/24 - 12/31/24 - BUSINESS IMPROVMENT ASSESSMENTS
				INV 048296 07/10/24 CO-OP SMC
91121	CLAREMONT EAP	8/6/2024	\$ 1,890.54	EAP - August Invoice
				Employee Assistance Program Services
91122	CLASSIC GRAPHICS	8/6/2024	\$ 11,462.31	VEH 2804 WO#323608
91123	CLEAN ENERGY	8/6/2024	\$ 48,936.61	VEH 2813 WO#323788 TOW
				05/26/2024 FS CORRECTIVE SBF
				LNG CHARGES CE036377 07.08.24
				LNG CHARGES CE036392 07/05/24
				LNG CHARGES CE036557 07.10.24
				LNG CHARGES CE036744 07.15.24
91124	COASTAL LANDSCAPING INC.	8/6/2024	\$ 4,035.94	INV 12226 07/17/24 SERVICE CALL 7/14/24 TO REPLACE VALVE - SVT
				Landscaping Maintenance Services
91125	COAST PAPER & SUPPLY INC.	8/6/2024	\$ 344.19	JANITORIAL SUPPLY FLEET
91126	COMCAST BUSINESS	8/6/2024	\$ 160.13	ACCT 8155-10-034-1198392 07/16/24 CEC INTERNET SERVICE PERIOD 07/21/24 - 08/20/24
91127	COMMUNITY PRINTERS, INC.	8/6/2024	\$ 3,383.76	For printing services.
91128	CTS/JPA (CAL TIP)	8/6/2024	\$ 64,093.37	06/2024 CODE=5100
91129	FRANCHISE TAX BOARD	8/9/2024	\$ 1,140.04	ID: 2120138432 ID:1102280612

Attachment A

Check Num	Payee	Payment Date	Payment Amount	Line Item Description
91129	FRANCHISE TAX BOARD	8/9/2024	\$ 1,140.04	ID:1106043228
91130	HARTFORD LIFE AND ACCIDENT II	8/9/2024	\$ 2,380.35	AD&D-VOLUNTARY LIFE
91131	SEIU LOCAL 521	8/9/2024	\$ 4,147.74	1ST AUGUST 2024
91132	SMART-TRANSPORTATION DIVISI	8/9/2024	\$ 13,211.22	1ST AUGUST 2024
91133	Jose Loma Cantolan (1403)	8/13/2024	\$ 1,325.45	Employee Reimbursement
91134	Abel Fonseca Arambula (1603)	8/12/2024	\$ 98.00	Employee Reimbursement
91135	Clint Nabor (860)	8/12/2024	\$ 150.00	Employee Reimbursement
91136	Eduardo Montesino (584)	8/13/2024	\$ 318.58	Employee Reimbursement
91137	Edward Cummins (1114)	8/12/2024	\$ 250.00	Employee Reimbursement
91139	Gabriela Gonzalez (1328)	8/7/2024	\$ 969.53	Employee Reimbursement
91141	Gregory Nolen (927)	8/7/2024	\$ 930.39	Employee Reimbursement
91142	Guillermo Velazquez Garcia (1432)	8/12/2024	\$ 68.00	Employee Reimbursement
91143	Juan Garcia (1056)	8/12/2024	\$ 58.00	Employee Reimbursement
91144	Juan Gastelum (Terminated) (1139)	8/12/2024	\$ 250.00	Employee Reimbursement
91145	Luis Rocha (726)	8/12/2024	\$ 250.00	Employee Reimbursement
91146	Suzie Mistry (1400)	8/12/2024	\$ 80.33	Employee Reimbursement
91147	Uriel Estrada (925)	8/12/2024	\$ 150.00	Employee Reimbursement
91148	AIRTEC SERVICE INC.	8/14/2024	\$ 6,958.48	INV 30081 7/11/24 WO# 224536 QRTLY PM 7/1/24 INV 30082 7/11/24 WO# 224535 QRTLY PM 7/3/24 - OPS INV 30140 7/12/24 WO# 224532 QRTLY PM 7/8/24 - SVT INV 30194 7/17/24 WO# 224533 QRTLY PM 7/9/24 - WTC INV 30286 7/26/24 WO# 224534 QRTLY PM 7/19/24 INV 30319 7/31/24 WO# 224530 SERVICE CALL 7/25/24 - VER INV 30348 8/6/24 WO# 224531 QRTLY PM 7/5/24 - PRC INV M7094872YH 8/1/24 FAC PAGER SERVICE PERIOD 08/1/24 - 08/31/24 INV M7094872YH 8/1/24 FLEET PAGER SERVICE PERIOD 8/1/24 - 8/31/24 INV M7094872YH 8/1/24 FLEET PAGER SERVICE PERIOD 8/1/24 - 8/31/24 INV 2218175 8/10/24 SERVICE PERIOD 7/1/24 - 07/31/24 INV 22082585 8/1/24 SERVICE PERIOD 7/10/24 - 08/09/24 INTERNET FOR DISTRICT Enterprise Resource Planning (ERP) Software Implementation INV 22364 7/30/24 WO# 224362 TIMMER LINE - FIELD CREDIT INV 63-0790013 8/1/24 RETURNED ITEM FROM ORIGINAL INV 63-0788780 INV 55-0898549 7/12/24 SNAP OFF BOLTS FOR TOILET REPLACEMENT - PRC INV 55-0899916 7/18/24 STENCIL KIT FOR CURB PAINT - WTC INV 63-0784637 7/01/24 TITEN SCREWS FOR FOR BIKE RACK - OPS INV 63-0785038 07/03/24 MISC DRILL BITS SETS AND TOOLS FOR FAC SHOP INV 63-0785181 7/03/24 PARTS FOR EMERGENCY LIGHTS - VER INV 63-0785563 07/08/24 MISC PARTS FOR DRAIN SINK - MMF INV 63-0786074 7/10/24 WIRE STRIPPER FOR PRESSURE WASHER - FIELD INV 63-0786240 7/11/24 STRAW HAT FOR GRAFFITI REMOVAL - FIELD INV 63-0786344 7/11/24 PARTS FOR TOLIET REPLACEMENT - PRC INV 63-0787733 VELCRO WRAP FOR TASKS AT SBF INV 63-0787823 7/19/24 FOLDING KNIFE FOR TASKS AT SBF INV 63-0788186 7/22/24 POWER OUTLETS - VER INV 63-0788780 7/25/24 BONDO FOR FLOOR TILES - VER INV 63-0788784 7/25/24 MISC PARTS TO FIX TILES - VER INV 63-0789015 7/26/24 PLIERS TO MOVE FURNITURE - VER INV 63-0789038 7/26/24 CLIPS AND COVERS TO PAINT CURB - MMF INV 63-0789470 7/30/24 ADHESIVE FOR STRIPING - MMF INV 63-0789475 7/30/24 STENCIL AND PAINT FOR CURB - WTC CLIENT#74043.001 FY24 AUDIT W/P CELLULAR SHADE BLINDS INSTALLATION CHARGE
91149	AMERICAN MESSAGING SVCS, LL	8/14/2024	\$ 39.42	
91150	AT&T	8/14/2024	\$ 1,979.94	
91151	AVAAP USA LLC	8/14/2024	\$ 29,817.22	
91152	B & B SMALL ENGINE CORP	8/14/2024	\$ 48.14	
91153	BFS GROUP LLC	8/14/2024	\$ 841.53	
91154	BROWN ARMSTRONG ACCOUNTA	8/14/2024	\$ 2,000.00	
91155	BUDGET BLINDS OF	8/14/2024	\$ 421.17	
91156	CAPITALEDD ADVOCACY, INC.	8/14/2024	\$ 5,286.75	For professional services for August 2024
91157	CENTER FOR TRANSPORTATION I	8/14/2024	\$ 88,670.00	Technical Consulting related to the deployment of Zero-Emission vehicles and technology.
91158	CINTAS CORPORATION NO.2	8/14/2024	\$ 657.69	INV 5222650001 7/29/24 FIRST AID KIT RESTOCK OPS INV 5222650044
91159	CITY OF SCOTTS VALLEY	8/14/2024	\$ 422.16	ACCT 100-0001626-001 SEWER SERVICE PERIOD 05/16/24 - 07/15/24 - SVT
91160	CLEAN ENERGY	8/14/2024	\$ 20,628.00	INV CEW12703428 7/29/24 WO# 224529 MONTHLY INSPECTION 7/10/24 - SBF
91161	COMMUNITY PRINTERS, INC.	8/14/2024	\$ 202.03	Marketing Interns Business Cards

Attachment A

Check Num	Payee	Payment Date	Payment Amount	Line Item Description
91162	CRYSTAL SPRINGS WATER CO.	8/14/2024	\$ 301.50	INV 372033 7/3/24 WATER DELIVERY 18 5 GAL - CEC INV 382138 7/19/24 WATER DELIVERY 8 5GAL - CEC INV 385328 7/25/24 WATER DELIVERY 4 5GAL - CEC INV 391808 7/31/24 MONTHLY SERVICE CHARGE FOR WATER DELIVERY - CEC
91163	CTS-JPA (CAL TIP)	8/14/2024	\$ 49,192.40	July 2024
91164	CUMMINS, INC	8/14/2024	\$ 947.60	INVENTORY ORDER VEH#4203 WO#320899 PART ORDER VEH#4209 WO#318735 PART ORDER
91165	JOHNSON CONTROLS INC	8/14/2024	\$ 1,437.18	INV 40271164 06/08/24 INSPECTION COMPLETED 06/18/24 SERVICE PERIOD 07/01/24 - 09/30/24 WTC INV 40271165 06/08/24 QUARTERLY INSPECTION COMPLETED 07/16/24 - SERVICE PERIOD 07/01/24 - 09/30/24 - SVT
91168	Dylan Helms (1645)	8/16/2024	\$ 98.00	Employee Reimbursement
91169	Jessie Hernandez (1656)	8/16/2024	\$ 98.00	Employee Reimbursement
91170	Juan Cervantes (1635)	8/16/2024	\$ 98.00	Employee Reimbursement
91171	Juan Lopez-Garcia (1648)	8/16/2024	\$ 98.00	Employee Reimbursement
91172	Lynn Hersey (565)	8/16/2024	\$ 90.00	Employee Reimbursement
91173	Margo Ross (1238)	8/16/2024	\$ 63.60	Employee Reimbursement
91175	Omar Torrentera (1644)	8/16/2024	\$ 98.00	Employee Reimbursement
91176	Pablo Cisneros Arreguin (1653)	8/16/2024	\$ 98.00	Employee Reimbursement
91177	Paul De La Cruz (1657)	8/16/2024	\$ 98.00	Employee Reimbursement
91178	Rafael Serna (1650)	8/16/2024	\$ 98.00	Employee Reimbursement
91179	Richie Rivera (1655)	8/16/2024	\$ 98.00	Employee Reimbursement
91180	Rodger Aguilar (1654)	8/16/2024	\$ 98.00	Employee Reimbursement
91181	Sebastian Haro (1658)	8/16/2024	\$ 98.00	Employee Reimbursement
91182	Sterling Cochran (1651)	8/16/2024	\$ 98.00	Employee Reimbursement
91183	Suzie Mistry (1400)	8/16/2024	\$ 21.84	Employee Reimbursement
91184	Yosemite Herrera Ponce (1647)	8/16/2024	\$ 98.00	Employee Reimbursement
91185	ABC BUS INC	8/20/2024	\$ 2,391.17	CM ORG#3667563 DEFECTIVE PART INV 3693941 7/25/24 NOZZLE - PARTS INV
91186	ADARDE.COM LLC	8/20/2024	\$ 9,395.50	07/2024 PARACRUZ ELIGIBILITY SERVICES
91187	ALWAYS UNDER PRESSURE	8/20/2024	\$ 825.93	STEAM CLEANER PARTS MMF
91188	AT&T	8/20/2024	\$ 1,736.74	INV 22151591 SERVICE PERIOD 07/13/24 - 08/12/24 PT TO PT1
91189	BASS KEY LOCKSMITH INC	8/20/2024	\$ 490.00	REPAIR/MAINT 1200 RIVER ST FRONT DOORS
91190	CATTO'S GRAPHICS, INC.	8/20/2024	\$ 946.11	LOGO HAT S&B BEANIES MMF-FLEET
91191	CITY OF SANTA CRUZ-FINANCE DI	8/20/2024	\$ 1,990.00	SEPT 24 RENT
91192	CITY OF WATSONVILLE	8/20/2024	\$ 180.00	10/27/2023 AV TECH SERVICES
91193	DEPARTMENT OF JUSTICE	8/20/2024	\$ 256.00	04/2024 FINGERPRINTS
91194	ESTES EXPRESS LINES	8/20/2024	\$ 620.09	FREIGHT
91195	GARDA CL WEST, INC.	8/20/2024	\$ 23,036.44	06/2024 SERVICES 08/2024 SERVICES
91196	HANSON BRIDGETT LLP	8/20/2024	\$ 66,607.00	08/2024 VAULT SERVICES CLIENT#189686 07/2024 VAULT SERVICES CLIENT#631223 07/2024 SERVICES 06/2024 RETAINER MH#032117.003003 MH#032117.004004 MH#032117.005001 MH#032117.005002 MH#032117.006043
91197	HARTFORD FIRE INSURANCE CO.	8/20/2024	\$ 14,116.00	09/01/2024-08/31/2025 POLICY#87052723472019 1200 RIVER ST BLDG B
91198	HARTFORD LIFE AND ACCIDENT II	8/20/2024	\$ 18,718.13	Life and Accidental Death and Dismemberment Insurance Long Term Disability Insurance
91199	JOHN A. DASH & ASSOCIATES	8/20/2024	\$ 685.00	2024-2025 MECHANIC&BUS OPERATORS
91200	LANGUAGE LINE SERVICES INC	8/20/2024	\$ 528.60	06/2024 TRANSLATION SERVICES
91201	MGP XI RET,LLC	8/20/2024	\$ 2,512.69	SEPT 24 LEASE
91202	MID VALLEY SUPPLY INC.	8/20/2024	\$ 575.66	JANITORIAL SUPPLY FLEET SAFETY INVENTORY ORDER
91203	MUNICIPAL MAINTENANCE	8/20/2024	\$ 689.15	REPAIR/MAINT KONI LIFT
91204	PACIFIC GAS & ELECTRIC	8/20/2024	\$ 24,444.73	05/29-06/26/2024 RIVER CHG STATION

Attachment A

Check Num	Payee	Payment Date	Payment Amount	Line Item Description
91204	PACIFIC GAS & ELECTRIC	8/20/2024	\$ 24,444.73	PG & E
91205	RICOH USA, INC. TX	8/20/2024	\$ 804.21	Monthly Copier Rental
91206	RICOH USA, INC CA	8/20/2024	\$ 2,408.94	01/03-02/02/2024 CUSTOMER SERVICE 02/03-03/03/2024 CUSTOMER SERVICE 03/03-04/02/2024 CUSTOMER SERVICE 04/03-05/02/2024 CUSTOMER SERVICE 05/03-06/02/2024 CUSTOMER SERVICE 09/03-10/02/2023 CUSTOMER SERVICE 10/03-11/02/2023 CUSTOMER SERVICE 11/03-12/02/2023 CUSTOMER SERVICE 12/03/2023-01/02/2024 CUSTOMER SERVICE SEPT 24 RENT
91207	SOQUEL III ASSOCIATES	8/20/2024	\$ 10,580.02	
91208	U.S. BANK			
91209	VERIZON WIRELESS	8/20/2024	\$ 869.79	01/02-02/01/2024 FLEET TABLETS ACCT#542620720-00001 02/02-03/01/2024 FLEET TABLETS ACCT#542620720-00001 03/02-04/01/2024 FLEET TABLETS ACCT#542620720-00001 04/02-05/01/2024 FLEET TABLETS ACCT#542620720-00001 05/02-06/01/2024 FLEET TABLETS ACCT#542620720-00001 06/02-07/01/2024 FLEET TABLETS ACCT#542620720-00001 09/02-10/01/2023 FLEET TABLETS ACCT#542620720-00001 10/02-11/01/2023 FLEET TABLETS ACCT#542620720-00001 11/02-12/01/2023 FLEET TABLETS ACCT#542620720-00001 12/02/2023-01/01/2024 FLEET TABLETS ACCT#542620720-00001 ESCO 70132 SUPER SINGLE TIRE WHEEL DOLLY INV 17YX-RFLK-6D7M 7/31/24 WO# 224214 WATER FAUCET - SBF INV 19J6-CVQN-13N1 7/30/24 WO# 224477 YELLOW TAPE - MMF INV 1KR1-9VMT-PNC9 8/4/24 WO# 224477 YELLOW TAPE - MMF Lock for CEC A-Frame Purell Advanced Green Certified Hand Sanitizer Gel, 1200 mL Sanitizer Refill for Purell LTX Touch-Free Dispenser (Pack of 2) - 1903-02 PURELL LTX-12 Touch-Free Hand Sanitizer Dispenser, Chrome/Black, for 1200 mL PURELL LTX-12 Hand Sanitizer Refills (Pack of 1) - 1928-04 5 port POE Gigabit 33ft-white rj-11 cable Display Port Cable 3ft 10 pack STAEDTLER Noris Jumbo 180J 22. EMR Stylus with soft eraser. For writing, drawing and erasing on EMR displays, yellow-black (check compatibility)
91210	AMAZON CAPITAL SERVICES, INC	8/21/2024	\$ 1,690.65	Heavy Duty Style Office Date Stamp with Entered - Self Inking Dater - Style B - Blue & Red Ink Color Heavy Duty Date Stamp with 2-Line Custom Text, Self Inking Stamp - 1" x 1-5/8" - 2-Color Blue/Red Ink Avery Heavy-Duty View 3 Ring Binder, 3" One Touch Slant Rings, Holds 8.5" x 11" Paper, 1 Light Blue Binder (05601) Nature's Bakery Whole Wheat Fig Bars, Blueberry, Real Fruit, Vegan, Non-GMO, Snack bar, Twin packs- 12 count LOVE CORN Fab Four - Sea Salt, BBQ, Salt & Vinegar, Hot Spicy 0.7oz x 20 Delicious Crunchy Corn Healthy Family Snacks Gluten Free, Kosher, NON-GMO Alternative for Chips, Nuts, Crackers Pretzels Amazon Fresh Colombia Ground Coffee, Medium Roast, 12 Ounce Snyder's of Hanover Gluten Free Pretzel Sticks, 100 Calorie Individual Packs, 24 Ct Chocolate Candy Variety Pack - Assorted Bulk Chocolate Mix - Movie Night Supplies, Mother's Day Gift, Snack Food Gift, Office Candy Assortment- Gift Bag for Birthday Party, Kids, College Students & Adults (5 LBS)

Attachment A

Check Num	Payee	Payment Date	Payment Amount	Line Item Description
91210	AMAZON CAPITAL SERVICES, INC	8/21/2024	\$ 1,690.65	AmazonFresh Go For The Bold Ground Coffee, Dark Roast, 12 Ounce Avery Jan-Dec 12 Tab Dividers for 3 Ring Binders, Customizable Table of Contents, Multicolor Tabs, 6 Sets (11830) SKITTLES, STARBURST & LIFE SAVERS Fun Size Fruity Halloween Candy Assortment, 135 Ct Bulk Bag Nature's Garden Healthy Trail Mix Snack Pack - 28.8 oz Assorted Bulk Chocolate Mix - Snickers, Kit Kat, Milky Way, Twix, Whoopers, Heath & More! By Candy Market (4 LB) Avery Heavy-Duty View 3 Ring Binder, 3 Inch One Touch EZD Rings, 3.5 Inch Spine, 1 Chartreuse Binder (79779) Bankers Box 00703 Stor/File Boxes, W/Lid, Ltr/Lgl, 12-Inch x 15-Inch x 10-Inch, 12/CT, White Dixie PerfecTouch 12 Oz Insulated Paper Hot Coffee Cup by GP PRO (Georgia-Pacific), Coffee Haze, 5342DX, 500 Count (25 Cups Per Sleeve, 20 Sleeves Per Case) Kleenex Professional Facial Tissues, Bulk (21400), 2-Ply, White, Flat Facial Tissue Boxes for Business (100 Tissues/Box, 36 Boxes/Case, 3,600 Tissues/Case) Alphabet Binder Dividers for 3 Ring Binder (3 Sets x 26 Tabs) Binder Tabs Dividers - 3 Ring Binder Dividers with Tabs - Tabs for Binders with Table of Contents Page - ABC A-Z Dividers / Paper Plan Homefree Mini Chocolate Chip Cookies, Gluten Free, Nut Free, Vegan, Individually Wrapped Packs, School Safe and Allergy Friendly Snack, 1.1 oz. (Pack of 10) Premium Pre-inked Message Stamp, Red Ink (Entered) Return Address Stamp - Custom Self Inking Rubber Stamp - Personalized Stamp - Customizable Text with 15 Colors - Wedding Invitation & Housewarming Rubber Stamp Quartet Glass Dry Erase White Board, Desktop Computer Pad for Notetaking, 18" x 6" Whiteboard, Clean Erase Surface with Storage, 1 Dry Erase Marker, Black Surface (GDP18B) BONTEC Keyboard Tray Under Desk, Pull Out Keyboard & Mouse Tray with C-clamp, 25.6 Excluding Clamps (30 Including Clamps) x 11.8 Inch Steady Slide-Out Computer Drawer for Typing, Black CONFIDENTIAL Self Inking Rubber Stamp - Red Ink INV 118109 7/25/24 SOAP - MMF SELF ASSESSED TAX INV 106297 7/29/24 BIG BELLY WRAPS MATERIAL ONLY INV 106298 7/29/24 BIG BELLY TRASH CANS WRAPPED, LABOR ONLY Technical Consulting related to the deployment of Zero-Emission vehicles and technology. INV 5223938049 FIRST AID KIT RESTOCK - MMF INV CE12702507 7/26/24 DELIVERY 7/12/24 INV CE12702508 7/26/25 DELIVERY DATE 7/17/24 INV CE12702509 7/26/24 DELIVERY 7/19/24 INV CE12702510 7/26/24 DELIVERY 7/22/24 INV CE12707357 8/9/24 DELIVERY 7/24/24 INV CE12707358 8/9/24 DELIVERY 7/26/24 INV CE12707359 8/9/24 DELIVERY 7/25/24 INV CE12707360 8/9/24 DELIVERY 7/31/24 INV CE12707361 8/9/24 DELIVERY 7/29/24 INV 2743 7/29/24 WO# 325606 / VEH# 4209 CAP_OIL FILLER(8.3/8.9)
91211	CALIFORNIA JANITORIAL SUPPLY	8/21/2024	\$ 2,006.32	
91212	CATTO'S GRAPHICS, INC.	8/21/2024	\$ 8,791.20	
91213	CENTER FOR TRANSPORTATION	8/21/2024	\$ 19,994.19	
91214	CINTAS CORPORATION NO.2	8/21/2024	\$ 61.83	
91215	CLEAN ENERGY	8/21/2024	\$ 75,845.88	
91216	CROSSLINE SUPPLY, LLC	8/21/2024	\$ 491.68	
91217	CUMMINS,INC	8/21/2024	\$ 3,741.70	

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Check Num	Payee	Payment Date	Payment Amount	Line Item Description
91217	CUMMINS,INC	8/21/2024	\$ 3,741.70	FILTER,WATER LOW FLOOR HARNES,IGN, WIRING(8.9) HOUSING,BREATHER(8.9) SEAL,OIL FILL CAP(8.3/8.9) SENSOR,KNOCK(8.3/8.9) THERMOSTAT,(8.9)1219-2034 VALVE,CNTRL..WSTGT(8.9) VEH#0321 WO#324515 PART ORDER
91218	D & G SANITATION	8/21/2024	\$ 685.35	INV 308116 7/31/24 PORTA POTTY, WASH STATION, CLEAN SERVICE - WTC LOT
91219	MANUEL MARTINEZ RODRIGUEZ	8/21/2024	\$ 33,930.00	INV32436 7/12/24 INSTALL EV CHARGING DISPENSERS - OPS INV32439 7/26/24 FINAL PAYMENT ON INSTALL OF EV DISPENSERS - OPS FUELING STATION TOWELS INV 521920082 07/04/24 TOWELS, MOPS, MATS - MMF INV 521957449 7/11/24 MECH UNIFORMS INV 521957450 07/11/24 TOWELS, MOPS, MATS - MMF INV 521997094 07/18/24 TOWELS, MOPS, MATS - MMF INV 522043293 7/25/24 TOWELS, MOPS, MATS - MMF INV 522086009 8/1/24 TOWELS, MOPS, MATS - MMF TOWELS,MATS PARACRUZ VMU/VSU UNIFORM SUPPLIES 07.04.24
91220	MISSION UNIFORM	8/21/2024	\$ 1,156.44	Weekly cost
91221	EAST BAY TIRE CO.	8/22/2024	\$ 47,682.23	NON-REVENUE TIRES NON-REVENUE TIRES - PO#SCON2024-000145 REVENUE TIRES REVENUE TIRES - PO# SCON2024-000145 REVENUE TIRES - PO#SCON2024-000145 Employnet - Weekend Date: 7.21.2024 - HR W/E 06/30/2024 GRANTS/PLANNING W/E 06/30/2024 H/R W/E 07/07/2024 INTERN H/R W/E 07/14/2024 INTERN HR W/E 07/14/2024 INTERN MARKETING W/E 07/21/2024 INTERN MARKETING W/E 07/28/2024 OFFICE CLERK PARACRUZ W/E 08/04/2024 INTERN H/R W/E 08/04/2024 OFFICE CLERK PARACRUZ W/E 08/11/2024 INTERN H/R Weekend date 7/28/24 Marketing Weekend date 8/2/24 - HR Weekend date 8/4/24, Marketing
91222	EMPLOYNET INC	8/22/2024	\$ 10,198.65	W/E 06/30/2024 GRANTS/PLANNING W/E 06/30/2024 H/R W/E 07/07/2024 INTERN H/R W/E 07/14/2024 INTERN HR W/E 07/14/2024 INTERN MARKETING W/E 07/21/2024 INTERN MARKETING W/E 07/28/2024 OFFICE CLERK PARACRUZ W/E 08/04/2024 INTERN H/R W/E 08/04/2024 OFFICE CLERK PARACRUZ W/E 08/11/2024 INTERN H/R Weekend date 7/28/24 Marketing Weekend date 8/2/24 - HR Weekend date 8/4/24, Marketing
91223	FIRST ALARM	8/22/2024	\$ 190.00	INV 833959 07/23/24 SERVICE CALL 7/23/24 FOR DIR INSPECTION - MMF
91224	FIRST ALARM SECURITY & PATRC	8/22/2024	\$ 86,608.22	Security services at all locations for July 2024
91225	FLYERS ENERGY, LLC	8/22/2024	\$ 111.99	PROPANE - PO#SCON2024-000059
91226	FREEDOM ASSOCIATES, LLC	8/22/2024	\$ 15,000.00	SEPTEMBER 24 RENT
91227	FRONTIER COMMUNICATIONS - 3C	8/22/2024	\$ 54.02	ACCT 209-025-0541-061302-5 07/16/24 MMF TABLETS SERVICE PERIOD 07/16/24 - 08/15/24
91228	FRONTIER COMMUNICATIONS - 61	8/22/2024	\$ 68.19	07/13-09/12/2024 SKYLINE TO OCEAN
91229	GILLIG LLC	8/22/2024	\$ 6,329.54	INV 41201294 7/25/24 WO# 325524 / VEH # 2318 INV 41202430 7/29/24 WO# 325813 / VEH # 0121 INV 41203315 7/31/24 PARTS INV INV 41204180 8/2/24 PART INV INVENTORY ORDER
91230	GLOBAL WATER TECHNOLOGY IN	8/22/2024	\$ 285.00	INV 121902 7/30/24 WO# 224538 MONTHLY WATER TREATMENT - OPS
91231	GRAINGER	8/22/2024	\$ 1,878.22	INV 9185621886 07/17/24 PARTS INV - MMF INV 9203549192 8/2/24 WATER COOLER FOR PARTS - MMF INV 9205445761 8/5/24 SHOP SUPPLIES INV 9205537963 8/5/24 SHOP SUPPLIES NON-INVENTORY ORDER NON-INVENTORY ORDER - PO#SCON2024-000060 REPAIR/MAINT SUPPLIES SAFETY ORDER - PO#SCON2024-000060

Attachment A

Check Num	Payee	Payment Date	Payment Amount	Line Item Description
91231	GRAINGER	8/22/2024	\$ 1,878.22	SMALL TOOLS ORDER - PO#SCON2024-000060
91232	GRANITE ROCK COMPANY	8/22/2024	\$ 46.86	INV 2169144 GROUT FOR BUS STOP - FIELD
91233	GREENWASTE RECOVERY, INC.	8/22/2024	\$ 1,020.61	INV 7601575 8/1/24 SERVICE PERIOD 7/1/24 - 7/31/24 - PRC INV 7641445 8/1/24 SERVICE PERIOD 7/1/24 - 7/31/24 - SVT
91234	HYDROGEN FUEL CELL BUS COUI	8/22/2024	\$ 2,000.00	Annual Membership Dues (7/25/24 - 7/24/25)
91235	J.J.R ENTERPRISES,INC.	8/22/2024	\$ 1,830.66	Blanket Order for Caltronics Parts/Toner/etc as required Printer supplies
91236	KELLEY'S SERVICE INC.	8/22/2024	\$ 3,781.73	CM ORG# K-2588045 CM ORK# K-2601757 CM ORK# K-2592518 INVENTORY ORDER INVENTORY ORDER - PO#SCON2024-000064 INVENTORY ORDER VEH#103 WO#325119 - PO#SCON2024-000064 INVENTORY ORDER VEH#1405 WO#316026 - PO#SCON2024-000064 INVENTORY ORDER VEH#PC4204 WO#325638 - PO#SCON2024-000064 NON-INVENTORY ORDER NON-REV VEH#103 WO#325119 - PO#SCON2024-000064 SAFETY ORDER - PO#SCON2024-000064 VEH#PC1704 WO#324379 PART ORDER INVENTORY ORDER - PO#SCON2024-000143 SMALL TOOLS - PO#SCON2024-000143 VEH 2226 WO#324950 TOW VEH 4423 WO#325512 TOW VEH 9817 WO#325201 ID: 1102280612 ID: 1106043228 ID: 2120138432
91237	KIMBALL MIDWEST	8/22/2024	\$ 1,668.04	AD&D VOLUNTARY LIFE
91238	KJRB, INC.	8/22/2024	\$ 2,020.00	2ND AUGUST 2024 2ND AUGUST 2024
91239	FRANCHISE TAX BOARD	8/26/2024	\$ 920.79	BOS02210 Bostitch Impulse 25 Electric Stapler COPY PAPER Golf Wooden Pencils, 0.7 mm, HB (#2), Black Lead, Yellow Barrel, 144/Box Invisible Tape, 1" Core, 0.75" x 83.33 ft, Clear, 6/Pack Labor to replace two cylinders on conference room chairs. Pads in Supernova Neon Collection Colors, Cabinet Pack, 3" x 3", 70 Sheets/Pad, 24 Pads/Pack Pencils, HB (#2), Black Lead, Black Barrel, Dozen Self Asses Tax SELF ASSESSED TAX Six-Section Pressboard Top Tab Classification Folders, Six SafeSHIELD Fasteners, 2 Dividers, Legal Size, Dark Blue, 10/Box SMD10540 Smead 1/3 Tab Cut Letter Top Tab File Folder SMD89206 Smead 1/3 Tab Cut Letter Organizer Folder Tabs Inserts For Hanging File Folders, 1/5-Cut, White, 2" Wide, 100/Pack Write-Out EZ Correct Correction Tape Value Pack, Non-Refillable, Randomly Assorted Applicator Colors, 0.17" x 472", 10/Box Z-Grip Ballpoint Pen, Retractable, Medium 1 mm, Blue Ink, Translucent Blue/Blue Barrel, 24/Pack
91240	HARTFORD LIFE AND ACCIDENT II	8/26/2024	\$ 2,308.25	
91241	SEIU LOCAL 521	8/26/2024	\$ 4,220.13	
91242	SMART-TRANSPORTATION DIVISII	8/26/2024	\$ 12,994.48	
91243	AAA BUSINESS SUPPLIES DBA: P.	8/23/2024	\$ 1,248.39	
91244	AIRTEC SERVICE INC.	8/23/2024	\$ 644.00	INV 30055 7/11/24 WO# 224611 SERVICE DATE 7/5/24 Adaptive Fast Charging USB Wall Charger Adapter Compatible Samsung Galaxy S21 S20 S10 S6 S7 S8 S9 / Edge/Plus/Active, Note 5 8, Note 9, Note 10, LG Quick Charge, Android Phone Travel Plug (2 Pack) Anker 313 Wireless Charger (Stand), Qi-Certified for iPhone 15/15 Pro/15 Pro Max/14/14 Pro Max, 10W Fast-Charging Galaxy S20_S10 (No AC Adapter) CEC Office Chairs COMPUMATIC (3 Pack) Ribbon Cartridge for Lathem 100E, 900E, 1000E, 1500E, 1600E, 5000EP, 7000E, 7500E, LT5000, VIS6011, and Acroprint ES700, ES900, 39-0121-000 (Black Ink) Drop Safe for WTC Booth Duracell Coppertop AA Batteries 28 Count Pack Double A Battery with Power Boost Ingredients, Long-lasting Power Alkaline AA Battery for Household Devices (Ecommerce Packaging) Glad Zipper Food Storage Plastic Bags - Quart - 50 Count (Packaging May Vary)
91245	AMAZON CAPITAL SERVICES, INC	8/23/2024	\$ 3,010.78	

Attachment A

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91245	AMAZON CAPITAL SERVICES, INC	8/23/2024	\$ 3,010.78	Inspirational Barack Obama Wall Art: "Change Will Not Come If We Wait" - 8x10 Unframed Motivational Wall Art & Positive Affirmations Wall Decor for Teen, Girl, Boy & Office Decor for Men, Women INV 11LX-JBRV-1CWK 8/13/24 WO# 224552 LETTER DECALS OPS INV 19RH-VFTL-1TW3 8/6/24 LYSOL WIPES INV 1COR-NCLH-1VNF 8/8/24 COBWEB DUSTERS MMG INV 1CVL-971W-69MG 8/8/24 TAGOUT SATION - FAC VER INV 1QNY-T4RT-GFYY 7/12/24 WO# 224394 - MMF JALL 16" Large Digital Wall Clock with Remote Control, Dual Alarm with Big LED Screen Display, 8 RGB Colors, Auto DST, Temperature for Living Room, Bedroom, Desk Decor, Mounted, Gift for elderly Logitech Desk Mat - Studio Series, Multifunctional Large Desk Pad, Extended Mouse Mat, Office Desk Protector with Anti-slip Base, Spill-resistant Durable Design, in Mid-Grey Other Other Charges Self-Assessed Tax Serta Fairbanks Big and Tall High Back Executive Office Ergonomic Gaming Computer Chair with Layered Body Pillows, Contoured Lumbar Zone, Black Shipping & Handling TUL Gel Pens, Retractable, Fine Point, 0.5 mm, Gray Barrel, Blue Ink, Pack Of 12 upsimples 11x14 Picture Frame, Display Pictures 8x10 with Mat or 11x14 Without Mat, Wall Hanging Photo Frame, Black, 1 Pack VIZ-PRO Large Cork Bulletin Board/Foldable Noticeboard, 72 X 48 Inches, Silver Aluminium Frame Walnut Grove Slide-in Certificate Plaque and Document Holder (10 Pack-Walnut) tablets for parts samsung Galaxy TabA9 case for tablet Pure Life, Purified Water, 8 Fl Oz, Plastic Bottled Water, 24 Pack
				Prestee 500 Pack 3oz Paper Cups - Disposable Paper Cups, Paper Coffee Cups for Espresso Hot Cups, Disposable Mini Bathroom Cups, Disposable Mouthwash Cups, Small Snack Cups for Water, 3 oz Paper Cups
				Nestle Coffee mate Coffee Creamer, French Vanilla, Liquid Creamer Singles, Non Dairy, No Refrigeration, Box of 360
				Monthly Dividers for 3 Ring Binder - Month Dividers for 3 Ring Binder - (Set of 6 x 12 Monthly Tabs for 3 Ring Binder) - Month Tabs for 3 Ring Binder - with Table of Contents Page
				Nu-Deil 13 x 10.5 Inches Prestige Executive Award Plaque, Mahogany (18853M)
				Alpine Spring Water, 16.9 Fl Oz (Pack of 35), Bottled at the Source (075140350018)
				Swiss Miss Milk Chocolate Flavor Hot Cocoa Mix, 1.38 oz. 50-Count
				Nestle Coffee mate Coffee Creamer, Original, Liquid Creamer Singles, Non Dairy, No Refrigeration, Box of 360
				Acco 54124 Presstex Hanging Data Binder, 11 X 8.5, 6-Inch Cap, Light Gray, 1/EA
91246	AMERICAN BUSINESS SYSTEMS, I	8/23/2024	\$ 2,771.00	ABS Accounting Software - TSMWAP ABS Accounting Software - TSMWAR ABS Accounting Software - TSMWGL ABS Accounting Software - TSMWSM ABS Accounting Software - TSMWSMU ABS Accounting Software - TSMWTRC ABS Accounting Software - TSMWTRS For media services.
91247	ANDREW J. O'KEEFE II	8/23/2024	\$ 4,000.00	ASUS VA27EQSB 27" eye care monitor https://www.bhphotovideo.com/c/product/1712517-REG/asus_va27eqsb_27_inch_ips_75hz.html/specs eWaste Fee
91248	B & H FOTO & ELECTRONICS CO	8/23/2024	\$ 881.00	
91249	BRASS KEY LOCKSMITH INC	8/23/2024	\$ 325.00	INV 960035 8/1/24 WO# 224502 OPS

Attachment A

Check Num	Payee	Payment Date	Payment Amount	Line Item Description
91250	BROOKS INTERNET SOFTWARE, I	8/23/2024	\$ 121.50	RPM Remote Print Manager Elite SUM Renewal
91251	EMPLOYNET INC	8/23/2024	\$ 4,466.09	W/E 06/16/2024 & 07/14/2024 GRANTS/PLANNING W/E 07/14/2024 INTERN GRANTS/PLANNING W/E 07/21/2024 GRANTS/PLANNING W/E 07/21/2024 INTERN GRANTS/PLANNING W/E 07/28/2024 INTERN GRANTS/PLANNING W/E 08/04/2024 INTERN GRANTS/PLANNING W/E 07/28/2024 INTERN GRANTS/PLANNING W/E 08/04/2024 INTERN GRANTS/PLANNING W/E 07/28/2024 INTERN GRANTS/PLANNING W/E 08/04/2024 INTERN GRANTS/PLANNING W/E 07/28/2024 INTERN GRANTS/PLANNING W/E 08/04/2024 INTERN GRANTS/PLANNING
91252	GRAINGER	8/23/2024	\$ 4,492.86	INV 9206305949 8/6/24 PARTS INV INV 9206579733 8/6/24 WO# 224485 FILTERS
91253	LAW OFFICES OF MARIE F. SANG	8/23/2024	\$ 4,148.25	Case No. 23003664 Case No. 23006342 CL#19009481 CL#23008724 Claim No 23003664 Claim No: 23003232
91254	MANSFIELD OIL CO OF GAINSVILL	8/23/2024	\$ 43,193.02	DIESEL FUEL B/L#2934902 07.01.24 - PO#SCON2024-000144 DIESEL FUEL B/L#2941934 - PO#SCON2024-000144
91255	MAXIMUM OIL SERVICE LLC	8/23/2024	\$ 576.75	INV 64932 07/08/24 HAZARDOUSE WASTE DISPOSAL OF USED OIL & USED ANTIFREEZE MMF INV 64968 8/1/24 HAZARDOUSE WASTE DISPOSAL - MMF
91256	MID VALLEY SUPPLY INC.	8/23/2024	\$ 1,639.40	JOY COMMERCIAL DISH SOAP 38 OZ.(45114) MOPHEAD,WET STRING COTTON 24 OZ. NIAGRA MEDIUM DUTY SCOURING PADS 6"X9" PAPER,TOILET 2PLY TOWEL,PAPER SNGL FOLD For Fall Headways
91257	MILLER MAXFIELD INC	8/23/2024	\$ 4,318.75	For river front transit support and county fair collateral/graphics.
91258	MISSION UNIFORM	8/23/2024	\$ 1,051.32	INV 521957447 7/11/24 SHOP TOWELS INV 522065124 7/24/24 MECH UNIFORM INV 522086006 8/1/24 SHOPS TOWELS INV 522086008 8/1/24 MECH UNIFORMS INV 522121794 8/8/24 - MMF INV 522171154 8/15/24 - MMF Invoice Date 8/5/24 Invoice Dated 8/19/24 TOWELS, MATS PARACRUZ Uniforms, Linen & Laundry Services Weekly cost
91259	MPRESS DIGITAL,INC	8/23/2024	\$ 32.93	For printing services.
91260	NEW PIG CORPORATION	8/23/2024	\$ 1,476.42	INV 24402356-00 8/5/24 WO# 224485 STORM DRAIN FILTERS
91261	NICKELL FIRE PROTECTION, INC.	8/23/2024	\$ 800.23	INV K007949-D BI-ANNUAL INSP. 7/24/24 KITCHEN - WTC
91262	NIDAL HALABI & NADA ALGHARIB	8/23/2024	\$ 25.00	Engraved Brass Plate - Sergio Lona
91263	NORTH BAY FORD LINC-MERCUR	8/23/2024	\$ 3,031.45	CM ORG#291400 CM ORG#292062 CM ORG#292131 CM ORG#292450 CM ORG#292494 CM ORG#293007 CORE RTN ORG#290925 INVENTORY ORDER INVENTORY ORDER - PO#SCON2024-000067 VEH#806 WO#324469 PART ORDER VEH#PC1702 WO#315320 PART ORDER - PO#SCON2024-000067 VEH#PC1702 WO#322887 PART ORDER VEH#PC1705 WO#323609 PART ORDER VEH#PC1705 WO#324445 PART ORDER VEH#PC1706 WO#324181 PART ORDER VEH#PC1710 WO#324028 PART ORDER VEH#0223 INSPECTION VEH#1105 INSPECTION VEH#1107 INSPECTION
91264	NVB EQUIPMENT, INC.	8/23/2024	\$ 3,418.60	VEH#1105 INSPECTION VEH#1107 INSPECTION

Attachment A

Check Num	Payee	Payment Date	Payment Amount	Line Item Description
91264	NVB EQUIPMENT, INC.	8/23/2024	\$ 3,418.60	VEH#1122 INSPECTION VEH#1301 INSPECTION VEH#1701 INSPECTION VEH#1703 INSPECTION VEH#1706 INSPECTION VEH#1707 INSPECTION VEH#1708 INSPECTION VEH#1709 INSPECTION VEH#1711 INSPECTION VEH#1713 INSPECTION VEH#1714 INSPECTION VEH#1715 INSPECTION VEH31713 INSPECTION
91265	PACIFIC GAS & ELECTRIC	8/23/2024	\$ 49,878.97	ACCT # 4265538340-6 SERVICE PERIOD E 06/24/24 - 07/22/24 G 06/25/24 - 07/23/24 MMF ACCT 0515841499-4 SERVICE PERIOD 06/24/24 - 07/22/24 SBF ELECTRIC ACCT 1011505081-6 7/28/24 - SERVICE PERIOD 06/27/24 - 07/26/24 ACCT 3507738869-8 SERVICE PERIOD E 06/24-24 - 07/22/24 G 06/25/24 - 07/23/24 VER ACCT 7627535591-5 SERVICE PERIOD 06/25/24 - 07/23/24 SBF GAS ACCT 8921272971-2 8/4/24 - SERVICE PERIOD 07/03/24 - 08/02/24 - SVT, WTC, PNR ACCT#8175294351-4 07/13-08/12/2024 PRC PG&E ACCT#0779678254-3 - 07/2024 BILL INV 1087838 07/19/24 MONTHLY PEST CONTROL CEC INV 1088605 07/02/24 MONTHLY PEST CONTROL MMF INV 1088609 07/02/24 MONTHLY PEST CONTROL OPS PARKING AREA INV 1088613 7/2/24 MONTHLY PEST CONTROL OPS CREEK AREA INV 1088619 07/29/24 MONTHLY PEST CONTROL - VER INV 1088785 7/1/24 MONTHLY PEST CONTROL SVT INV 1088838 07/02/24 MONTHLY PEST CONTROL WTC MARKET INV 1088867 07/02/24 MONTHLY PEST CONTROL WTC TRANSIT AREA INV 1092576 08/05/24 MONTHLY PEST CONTROL - MMF INV 1092580 8/5/24 MONTHLY PEST CONTROL - OPS PARKING INV 1092584 8/5/24 MONTHLY PEST CONTROL - OPS CREEK INV 1092590 MONTHLY PEST CONTROL - VER INV 1092813 8/5/24 MONTHLY PEST CONTROL WTC MARKET INV 1092838 8/5/24 MONTHLY PEST CONTROL - WTC TRANSIT Admin postage meter for July 2024
91266	PIED PIPER EXTERMINATORS, INC	8/23/2024	\$ 1,953.00	Admin postage meter for July 2024 8/3/24-11/2/24 For leasing of Admin postage meter (08/28/24 - 11/27/24) 07/2024 DOT DRUG TESTS INV G2502 07/15/24 SERVICE CALL 7/11/24 TO REPAIR GATE - OPS INV 275 7/3/24 WO# 224318 PRC INV A156899 07/01/24 BALLAST FOR RESTROOM LIGHT - WTC COMPRESSOR REBUILD REMOTE ISLAND HEAD - PO#SCON2024-000164 INVENTORY ORDER - PO#SCON2024-000071 VEH 103 WO#325119 - PO#SCON2024-000071 VEH 603 WO#325520 - PO#SCON2024-000071 1902 PAC STATION 06/01-06/30/2024 IRRIGATION SBF 06/01-06/30/2024 IRRIGATION VERNON ACCT 02080 OPS SERVICE PERIOD 06/08/24 - 07/08/24 **LATE FEE AMT \$55.44** INV 800421 07/12/24 MONTHLY SHREDDING WTC INV 80428 7/31/24 MONTHLY SHREDDING July Pickup Retiree Reimbursement - September
91267	QUADIENT FINANCE USA INC	8/23/2024	\$ 600.00	
91268	QUADIENT LEASING USA, INC.	8/23/2024	\$ 689.88	
91269	QUEST DIAGNOSTIC INC.	8/23/2024	\$ 1,084.00	
91270	R & S ERECTION OF	8/23/2024	\$ 238.00	
91271	RIVERSIDE LIGHTING, INC.	8/23/2024	\$ 45.14	
91272	RON WHITE'S AIR COMPRESSOR :	8/23/2024	\$ 3,437.25	
91273	S & A SYSTEMS, INC	8/23/2024	\$ 7,133.78	
91274	SANTA CRUZ AUTO PARTS, INC.	8/23/2024	\$ 520.37	
91275	SANTA CRUZ COUNTY ENVIROME	8/23/2024	\$ 2,072.70	
91276	SANTA CRUZ MUNICIPAL UTILITIE	8/23/2024	\$ 1,485.42	
91277	SANTA CRUZ RECORDS MNGMT II	8/23/2024	\$ 350.00	
91278	ABACHERLI, ARLETTE	8/30/2024	\$ 87.28	Retiree Reimbursement - September
91279	ADAMS, ELLEN	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91280	ANN, DORICE	8/30/2024	\$ 20.29	Retiree Reimbursement - September
91281	ARCHIBEQUE, ELEANOR	8/30/2024	\$ 19.33	Retiree Reimbursement - September
91282	BAN, MARK	8/30/2024	\$ 40.58	Retiree Reimbursement - September

Attachment A

Check Num	Payee	Payment Date	Payment Amount	Line Item Description
91283	BARRY, BARTHOLOMEW	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91284	BLAIR, GARY	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91285	BLIGHT, KAREN	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91286	BRONSTATTER, WALLACE	8/30/2024	\$ 44.81	Retiree Reimbursement - September
91287	BROWN, ERNEST	8/30/2024	\$ 44.81	Retiree Reimbursement - September
91288	BYTHEWAY, MARY	8/30/2024	\$ 18.30	Retiree Reimbursement - September
91289	CARLSON, MERRYL	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91290	CAVATAIO, PASQUALE	8/30/2024	\$ 36.60	Retiree Reimbursement - September
91291	CENTER, DOUGLAS	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91292	CHAVARRIA, JOHNNY	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91293	CLARKE, PATRICIA	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91294	CONTRERAS-NAVARRO, FRANCIS	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91295	COWELL, RICHARD	8/30/2024	\$ 43.46	Retiree Reimbursement - September
91296	CRAMBLETT, LAWRENCE	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91297	CRAWFORD, TERRI	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91298	CUMMINS, MAJOR	8/30/2024	\$ 44.81	Retiree Reimbursement - September
91299	DEVIVO, WILLIAM	8/30/2024	\$ 43.46	Retiree Reimbursement - September
91300	DORFMAN, IRIS	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91301	DRAKE, JUDITH	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91302	ELIA, LARRY	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91303	ESCARCEGA, MIGUEL	8/30/2024	\$ 44.81	Retiree Reimbursement - September
91304	FALLAU, NICHOLAS	8/30/2024	\$ 51.07	Retiree Reimbursement - September
91305	FLAGG, PAULA	8/30/2024	\$ 16.24	Retiree Reimbursement - September
91306	GALLOWAY, SCOTT	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91307	GARBEZ, MANNY	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91308	GOSE, JOHN	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91309	GRANADOS-BOYCE, MARIA	8/30/2024	\$ 40.58	Retiree Reimbursement - September
91310	GRSJEAN, DOUGLAS	8/30/2024	\$ 34.17	Retiree Reimbursement - September
91311	HAMM, CAROLYN	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91312	HERNANDEZ, MARGARITO	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91313	HERSHEY, ANDREA	8/30/2024	\$ 43.46	Retiree Reimbursement - September
91314	HICKLIN, LUCILLE	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91315	HOLCOMB, MICHAEL	8/30/2024	\$ 44.81	Retiree Reimbursement - September
91316	HYMAN, JOE	8/30/2024	\$ 44.81	Retiree Reimbursement - September
91317	JACINTO, FRANK	8/30/2024	\$ 40.58	Retiree Reimbursement - September
91318	JAHNKE, EILEEN	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91319	KALE, RICKEY	8/30/2024	\$ 44.81	Retiree Reimbursement - September
91320	LOGIUDICE, FRED	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91321	LORENZANO, JAMES	8/30/2024	\$ 71.03	Retiree Reimbursement - September
91322	LUNA, SUZANNE	8/30/2024	\$ 39.27	Retiree Reimbursement - September
91323	MCDONALD, JANIE	8/30/2024	\$ 20.33	Retiree Reimbursement - September
91324	MCDONALD, KEVIN	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91325	MCFADDEN, IAN	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91326	MEYER, DIANE	8/30/2024	\$ 44.82	Retiree Reimbursement - September
91327	MILLER, FOREST	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91328	MORGAN, JEANETTE	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91329	MULLIS, MICHAEL	8/30/2024	\$ 127.55	Retiree Reimbursement - September
91330	MUNGIOLI, LARRY	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91331	NABOR, GLEN	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91332	OJEDA, ROBERTO	8/30/2024	\$ 89.62	Retiree Reimbursement - September
91333	OWENS, ROLAND	8/30/2024	\$ 87.28	Retiree Reimbursement - September
91334	PARHAM, WALLACE	8/30/2024	\$ 67.21	Retiree Reimbursement - September
91335	PAULSON, STEVEN	8/30/2024	\$ 79.75	Retiree Reimbursement - September
91336	PETERS, TERRIE	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91337	PHILLIPS, TYRONE	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91338	PRINCE, PETER	8/30/2024	\$ 40.58	Retiree Reimbursement - September
91339	PRUDEN, RICHARD	8/30/2024	\$ 44.81	Retiree Reimbursement - September
91340	REGAN, MICHAEL	8/30/2024	\$ 40.58	Retiree Reimbursement - September
91341	RHODES, BRUCE	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91342	ROWE, RUBY	8/30/2024	\$ 65.71	Retiree Reimbursement - September

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Check Num	Payee	Payment Date	Payment Amount	Line Item Description
91343	ROY, ARLEN	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91344	RUIZ, ESTEVAN	8/30/2024	\$ 40.58	Retiree Reimbursement - September
91345	SALGUEIRO, MICHAEL	8/30/2024	\$ 40.58	Retiree Reimbursement - September
91346	SANDOVAL, ANGEL	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91347	SERRATO, JUAN	8/30/2024	\$ 40.58	Retiree Reimbursement - September
91348	SLATER, ROBYN	8/30/2024	\$ 111.40	Retiree Reimbursement - September
91349	SWART, RANDY	8/30/2024	\$ 34.17	Retiree Reimbursement - September
91350	THOMAS, RUSSELL	8/30/2024	\$ 44.81	Retiree Reimbursement - September
91351	TOVAR, SERENA	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91352	VANDERZANDE, ED	8/30/2024	\$ 44.81	Retiree Reimbursement - September
91353	WADSWORTH, RITA	8/30/2024	\$ 17.09	Retiree Reimbursement - September
91354	WHITNEY, LUCERE	8/30/2024	\$ 44.81	Retiree Reimbursement - September
91355	WYANT, JUDI	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91356	YANCY, TERRY	8/30/2024	\$ 22.41	Retiree Reimbursement - September
91357	ZENKER, JEFFREY	8/30/2024	\$ 51.07	Retiree Reimbursement - September
91359	Arsell Campos (1061)	8/29/2024	\$ 1,200.00	Employee Reimbursement
91360	Brenda Roman (741)	8/20/2024	\$ 58.00	Employee Reimbursement
91361	Chris Sullivan (796)	8/20/2024	\$ 150.00	Employee Reimbursement
91362	Christopher Perez (1090)	8/29/2024	\$ 250.00	Employee Reimbursement
91363	Daniel Zaragoza (764)	8/26/2024	\$ 150.00	Employee Reimbursement
91364	Daniel Zenteno (1089)	8/27/2024	\$ 150.00	Employee Reimbursement
91365	Dario Rocha (1030)	8/29/2024	\$ 250.00	Employee Reimbursement
91366	Eduardo Montesino (584)	8/26/2024	\$ 269.05	Employee Reimbursement
91367	Holly Alcorn (956)	8/26/2024	\$ 1,035.00	Employee Reimbursement
91368	Jose Carranco (1096)	8/26/2024	\$ 150.00	Employee Reimbursement
91369	Jose Velasquez-Sosa (1327)	8/27/2024	\$ 142.61	Employee Reimbursement
91370	Michael Bois (1299)	8/29/2024	\$ 130.78	Employee Reimbursement
91371	Orilando Guerra (1538)	8/26/2024	\$ 125.00	Employee Reimbursement
91372	Tyler Williams (1623)	8/20/2024	\$ 178.26	Employee Reimbursement
91373	Zahid Cisneros-Hernandez (1663)	8/20/2024	\$ 350.00	Employee Reimbursement
91374	BFS GROUP LLC	8/30/2024	\$ 583.81	INV 55-0906999 8/19/24 WO# 224599 ANCHOR BOTLS, SCREWS INV 63-0790646 8/6/24 WO# 224483 PRC INV 63-0790735 8/6/24 WO# 224496 FIELD INV 63-0791457 8/9/24 WO# 224539 VER INV 63-0791672 8/12/24 WO# 224555 FIELD INV 63-0791788 8/12/24 WO# 224483 PRC INV 63-0791806 8/12/24 WO# 224555 FIELD INV 63-0791920 8/13/24 WO# 224544 FIELD INV 63-0792006 8/13/24 WO# 224544 FIELD INV 63-0792256 8/14/24 WO# 224554 MMF INV 63-0792360 8/15/24 WO# 224547 FIELD INV 63-0792387 8/15/24 WO# 224547 FIELD INV 63-0793421 8/21/24 WO# 224546 - FIELD INV 5225239098 8/14/24 FIRST AID KIT RESTOCK - CEC INV 5226098557 8/20/24 FIRST AID KIT RESTOCK - WTC For monthly parking permits @ Soquel/Front Parking Garage INV 048522 KITE HILL - ELECTRICITY FOR RADIOS INV 124091 8/21/24 SERVICE PERIOD 7/9/24 - 8/14/24 - WTC INV 125975 8/21/24 ORGANICS CART - WTC INV 125976 8/21/24 SERVICE PERIOD 7/9/24 - 8/14/24 - WTC INV 125977 8/21/24 SERVICE PERIOD 7/9/24 - 8/14/24 - WTC INV 126019 8/21/24 SERVICE PERIOD 7/9/24 - 8/14/24 - WTC INV CEW12704792 7/31/24 SERVICE CALL INV 691796 8/8/24 CUSTODIAL SUPPLIES ACCT 1198392 8/16/24 SERVICE PERIOD 08/21/24 - 09/20/24 - CEC INTERNET For paracruz eng and span car cards For paracruz folded buisness cards For phototex "did you leave something" car cards Paracruz Ops Manual 07/2024 FINGERPRINTS CUST#142316
91375	CINTAS CORPORATION NO.2	8/30/2024	\$ 284.90	
91376	CITY OF SANTA CRUZ/PARKING	8/30/2024	\$ 900.00	
91377	CITY OF SANTA CRUZ-FINANCE DI	8/30/2024	\$ 133.72	
91378	CITY OF WATSONVILLE UTILITIES	8/30/2024	\$ 2,318.74	
91379	CLEAN ENERGY	8/30/2024	\$ 401.58	
91380	COAST PAPER & SUPPLY INC.	8/30/2024	\$ 141.45	
91381	COMCAST BUSINESS	8/30/2024	\$ 160.13	
91382	COMMUNITY PRINTERS, INC.	8/30/2024	\$ 9,772.04	
91383	DEPARTMENT OF JUSTICE	8/30/2024	\$ 1,088.00	

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91384	EDPO DBA: DASSEL'S PETROLEU	8/30/2024	\$ 109.50	#244105 TANK RENTAL FEE
91385	FEDEX OFFICE	8/30/2024	\$ 380.94	For bus beautification posters
91386	FRONTIER COMMUNICATIONS - 3C	8/30/2024	\$ 68.19	For mounted posters
91387	GRAINGER	8/30/2024	\$ 699.52	ACCT 061302-5 8/16/24 SERVICE PERIOD 08/16/24 - 09/15/24 SKYLINE TO RIVER INV 9195410668 7/25/24 PARTS INV INV 9202720976 8/1/24 WO# 224498 - FIELD INV 9205144018 8/5/24 SHOP TOOL INV 9214585318 8/13/24 WO# 326462 VEH PCMISC INV 40368114 WO# 224624 SERVICE PERIOD 08/01/24 - 10/31/24 - OPS CM K-266673 - CREDIT FOR INV K-26662484 INV K-2664278 7/25/24 PARTS INV INV K-265993 7/26/24 WO# 325886 VEH PC1123 INV K-2660945 7/31/24 PARTS INV INV K-2661523 8/1/24 WO# 326072 & 326094 VEH 1950 INV K-2662074 8/1/24 PARTS INV INV K-2662484 8/1/24 WO# 325669 VEH PC1107 INV K-2666356 8/5/24 PARTS INV INV K-2670139 8/8/24 PARTS INV INV 522121791 8/8/24 VSW UNIFORMS INV 522121793 8/8/24 UNIFORMS INV 522135027 8/5/24 UNIFORMS INV XA116001042-01 8/05/24 PARTS INV 16 name badges from Brinks for Metro employees CM 293241CM CREDIT FOR INV 293241 7/24/24 CM 293352CM FOR INV 293352 8/2/24 INV 293241 7/22/24 WO# 325646 VH PC1711 INV 293317 7/30/24 WOR# 325979 VEH PC4119 INV 293336 7/31/24 PART INV INV 293346 8/1/24 WO# 324181 VEH PC1706 INV 293352 8/2/24 WO# 324181 VEH PC1706 Blanket purchase order for Oxford - Temp Workday consultant W/E 07/19/2024 IT W/E 08/02/2024 IT W/E 08/16/2024 IT W/E 08/23/2024 IT
91388	JOHNSON CONTROLS INC	8/30/2024	\$ 920.33	
91389	KELLEY'S SERVICE INC.	8/30/2024	\$ 2,261.14	
91390	MISSION UNIFORM	8/30/2024	\$ 516.82	
91391	MODEL 1 COMMERCIAL VEHICLE	8/30/2024	\$ 251.32	
91392	NIDAL HALABI & NADA ALGHARIB	8/30/2024	\$ 280.96	
91393	NORTH BAY FORD LINC-MERCUR	8/30/2024	\$ 3,416.56	
91394	OXFORD GLOBAL RESOURCES LI	8/30/2024	\$ 40,800.00	
91395	PACIFIC GAS & ELECTRIC	8/30/2024	\$ 21,065.93	07/23-08/21/2024 ACCT 0515841499-4 8/22/24 SBF ELECTRIC 07/23-08/21/2024 ACCT 4265538340-6 8/23/24 - MMF 07/24-08/22/2024 ACCT 3507738869-8 8/23/24 - VER 07/24-08/22/2024 ACCT 7627535591-5 8/23/24 SBF GAS ACCT#SC24 06/25-07/24/2024 TOSHIBA GOLF CLUB ACCT#SC24 TONER WASTE BAG VERNON Quarterly Postage Machine Rental 7/2024-10/2024 DTS11506 - DATA TRANSFER SERVICE PER SSnT LIC/YEAR E11506 - SILVER SNAP-TOOL, SINGLE LICENSE INV 94984177 7/31/24 WO# 224620 - MMF ACCT 01972 8/13/24 SERVICE PERIOD 7/9/24 - 8/7/24 MMF ACCT 01973 8/13/24 SERVICE PERIOD 7/9/24 - 8/7/24 MMF ACCT 02080 8/13/24 SERVICE PERIOD 7/9/24 - 8/7/24 OPS ACCT 02100 8/13/24 SERVICE PERIOD 7/9/24 - 8/7/24 SBF ACCT 02741 8/13/24 SERVICE PERIOD 7/9/24 - 8/7/24 ACCT 07507 8/13/24 SERVICE PERIOD 7/9/24 - 8/7/24 MMF IRRIGATION W/E 07/21/2024 PURCHASING W/E 07/28/2024 OPS W/E 07/28/2024 PURCHASING W/E 08/04/2024 OPS W/E 08/04/2024 PURCHASING W/E 08/11/2024 OPS W/E 08/11/2024 PURCHASING W/E 08/18/2024 PURCHASING W/E 08/25/2024 OPS
91396	POWER BUSINESS TECHNOLOGY	8/30/2024	\$ 388.89	
91397	QUADIENT, INC.	8/30/2024	\$ 131.07	
91398	RA AUTOMOTIVE SOFTWARE SOL	8/30/2024	\$ 794.00	
91399	SAFETY-KLEEN SYSTEMS INC	8/30/2024	\$ 5,085.26	
91400	SANTA CRUZ MUNICIPAL UTILITE	8/30/2024	\$ 9,241.88	
91401	SANTA CRUZ STAFFING, LLC	8/30/2024	\$ 17,007.25	

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91401	SANTA CRUZ STAFFING, LLC	8/30/2024	\$ 17,007.25	Week Ending 07/14/2024 - Temporary Employment Service - Fitzpatrick, Richard Week Ending 07/21/2024 - Temporary Employment Service - Fitzpatrick, Richard Week Ending 08/18/2024 - Fitzpatrick, Todd
91402	SANTA CRUZ VIBES MEDIA LLC	8/30/2024	\$ 4,645.00	3-Page Advertisement
91403	SCARBOROUGH LBR & BLDG SUF	8/30/2024	\$ 187.13	INV 180351-1 8/15/24 WO# 224547 FIELD INV 301656-3 7/19/24 MISC PARTS FOR DRAIN PIPE REPAIR SVT INV 302244-3 8/9/24 WO# 224500 FIELD
91404	SCOTTS VALLEY WATER DISTRICT	8/30/2024	\$ 824.87	07/01-07/31/2024 SVT
91405	SELF INSURED SERVICES COMPA	8/30/2024	\$ 104,553.80	07/2024 Active Employee Vision Care Insurance 07/2024 Cobra Dental Insurance 07/2024 COBRA Vision Care Insurance 07/2024 Employee Dental Insurance 07/2024 Retiree Dental Insurance 07/2024 Retiree Vision Care Insurance 08/2024 DENTAL 08/2024 RETIREE DENTAL 08/2024 RETIREES & COBRA 08/2024 VSP
91406	SHERWIN WILLIAMS CO	8/30/2024	\$ 396.64	INV 4034-0 7/17/24 GREEN CURB PAINT - WTC INV 4053-6 8/6/24 WO# 224483 PRC
91407	SLINGSHOT CONNECTIONS LLC	8/30/2024	\$ 6,063.76	W/E 07/14/2024 GRANTS/PLANNING W/E 07/21/2024 CUSTOMER SERVICE W/E 07/21/2024 GRANTS/PLANNING W/E 07/28/2024 CUSTOMER SERVICE W/E 07/28/2024 GRANTS/PLANNING W/E 08/04/2024 CUSTOMER SERVICE W/E 08/04/2024 GRANTS/PLANNING W/E 08/18/2024 CUSTOMER SERVICE W/E 08/25/2024
91408	SNAP-ON INDUSTRIAL, A DIVISION	8/30/2024	\$ 254.62	CT861DB 14.4V 3/8 IMPACT WR DB
91409	SOQUEL III ASSOCIATES	8/30/2024	\$ 500.00	SEPT 24 CPI INCREASE
91410	SPX TECHNOLOGIES,INC.	8/30/2024	\$ 1,662.04	SEPT 24 SECURITY DEPOSIT INCREASE BACK PLATE,OCU HSG BRACKET,OCU BOTTOM MOUNT COVER,FAREBOX HOUSING,OCU
91411	STEPHEN HIRANO DBA: TRANSITT	8/30/2024	\$ 405.00	EMPLOYMENT ADS
91412	TERRYBERRY CO., LLC	8/30/2024	\$ 180.20	Employee anniversary gift for Gustavo Cortes
91413	THE AFTERMARKET PARTS CO LL	8/30/2024	\$ 5,895.84	6406181 Charge Air Cooler Assembly FAN,ASM,EMP ROOF(1220) HOSE,HYD JOINT ARTIC(20DAYS LEAD TIME) 2EA WO#323941 & 2EA WO#323746 INVENTORY ORDER KIT,KING PIN
91414	THE HOSE SHOP, INC	8/30/2024	\$ 1,652.01	License plate holder VEH#1301 WO#323450 PART ORDER INV 460069 7/2/24 COUPLINGS TO REMOVE PAINT - FIELD INV 460134 7/5/24 WO# 224350 - PRC INV 460299 7/12/24 WO# 224358 - FIELD INV 460529 7/24/24 WO# 325697 / DC # 2333 INV 460798 8/6/24 WO# 224509 - MMF INV 461018 8/15/24 WO# 224542 - FIELD INVENTORY ORDER INVENTORY ORDER - PO#SCON2024-000062
91415	TK ELEVATOR CORPORATION	8/30/2024	\$ 3,404.60	1ST INVOICE 6000734300 7/09/24 ELEVATOR INSPECITON MMF SERVICE DATE 07/23/24 INV 5002531369 07/24/24 SERVICE CALL 7/15/24 TO REPAIR ELEVATOR PANEL - OPS WO# 224407

Attachment A

Check Num	Payee	Payment Date	Payment Amount	Line Item Description
91415	TK ELEVATOR CORPORATION	8/30/2024	\$ 3,404.60	INV 6000739688 8/5/24 - 2ND INV MMF ELEVATOR INSP.
91416	TRI-COUNTY BUILDING PRODUCT	8/30/2024	\$ 427.28	INV 17256557 07/15/24 WO# 224351 CEILING MAT PANELS - VER SELF ASSESSED TAX
91417	UNITED PARCEL SERVICE	8/30/2024	\$ 89.87	INV 0000W896X0324 8/10/24 UPS PICKUPS
91418	US BANK NATIONAL ASSOCIATIO	8/30/2024	\$ 7,044.31	06/25-07/25/2024 LEASE 07/25-08/25/2024 LEASE
91419	VEHICLE MAINTENANCE PROG IN	8/30/2024	\$ 616.82	FILTER INVENTORY ORDER - PO#SCON2024-000077 INVENTORY ORDER
91420	WORKFORCEQA, LLC	8/30/2024	\$ 88.00	06/2024 DOT/DRUG TEST
Grand Total			\$ 1,505,627.21	

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MINUTES*

MAC MEETING OF AUGUST 21, 2024



The METRO Advisory Committee (MAC) met on Wednesday, August 21, 2024. The meeting was held as a hybrid meeting. *Minutes are “summary” minutes, not verbatim minutes.

1. **CALLED TO ORDER** at 6:01 PM by Chair Elsea.

2. **SAFETY DEBRIEF**

Gregory Strecker, Safety, Security & Risk Management Director, provided a safety debrief emphasizing the evacuation routes in case of an emergency.

3. **ROLL CALL** - The following MAC Members were **present**, representing a quorum:

Veronica Elsea, Chair
Joseph Martinez, Vice Chair
James Cruse
Jessica de Wit

Michael Pisano
Becky Taylor
James Von Hendy

During this time, Corey Aldridge, CEO/General Manager, introduced himself to MAC.

4. **COMMUNICATIONS TO THE METRO ADVISORY COMMITTEE**

Chair Elsea acknowledged the written communication in the packet. Mr. Martinez mentioned that he had talked to some of the Bus Operators about the porta potties at the River Front Transit Center. Discussion ensued on the porta potties available for the Bus Operators.

Hearing nothing further, Chair Elsea moved to the next agenda item.

5. **RECEIVE AND FILE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF APRIL 17, 2024**

MOTION: ACCEPT AND FILE THE MINUTES FROM THE METRO ADVISORY COMMITTEE MEETING OF APRIL 17, 2024

MOTION: CRUSE

SECOND: DE WIT

MOTION PASSED WITH 7 AYES: Elsea, Martinez, Cruse, de Wit, Pisano, Taylor, Von Hendy

6. **COMMUNICATIONS FROM METRO ADVISORY COMMITTEE**

Chair Elsea mentioned the two letters in the packet that she wrote to Corey Aldridge and Daniel Zaragoza. She also mentioned that she provided an oral update to the Board of Directors (Board) at the June 28, 2024 meeting and reported on MAC’s last two meetings of 2024. Chair Elsea spoke highly of MAC’s attendance. She emphasized that the current members of MAC are active participants and reminded the Board that MAC’s purpose is to provide advisory support.

Hearing nothing further, Chair Elsea moved to the next agenda item.

7. **SANTA CRUZ COUNTY FAIR – SEPTEMBER 11 – 15, 2024**

Margo Ross, COO, reported that METRO will be participating in the Santa Cruz County Fair September 11 – 15, 2024. METRO will be offering free fares on Route 79F (daily) and 79 (weekends only). COO Ross mentioned that riders who take Route 79F or 79 to the fair receive discounted fair tickets. Riders obtain this by requesting a voucher from the Bus Operator upon arrival to the fairgrounds. Mr. Von Hendy asked about METRO’s presence at the fair. COO Ross said that METRO will have a booth and vehicles on display.

COO Ross also mentioned that October 2, 2024 is California Clean Air Day and METRO will be offering free fares.

Hearing nothing further, Chair Elsea moved to the next agenda item.

8. SERVICE PLANNING UPDATE

a. Quarterly Ridership Report

John Urgo, Planning & Development Director, gave an update on ridership for Q4 of FY24. Overall, total ridership increased 7% compared to FY23 Q4. Director Urgo mentioned that the full quarterly ridership report will be going to the full Board on August 23, 2024.

b. Bus Stops

b.i. Update on Braille Bus Stop Signage

Chair Elsea reported that she has discussed this item with others and will continue to work on this issue. They are currently waiting for the bus routes and stops to become more consistent.

c. Other Projects

c.i. Update on Reimagine METRO

Director Urgo reported that there are two more phases of Reimagine METRO. METRO is currently on Phase 2. Director Urgo highlighted the Fall service changes starting on September 12, 2024.

c.ii. Update on River Front Transit Center

Director Urgo reported that new shelters and benches have been installed at the River Front Transit Center. He also mentioned the addition of Area 4 and that there are now four porta potties available for the Bus Operators.

c.iii. Update on Design of Pacific Station North

This item was discussed and the recommendation was to agendize it to the October 16, 2024 MAC agenda.

MOTION: AGENDIZE THE REVIEW OF THE DESIGN OF THE PACIFIC STATION NORTH TO THE OCTOBER 16, 2024 MAC AGENDA

MOTION: CRUSE

SECOND: TAYLOR

MOTION PASSED WITH 7 AYES: Elsea, Martinez, Cruse, de Wit, Pisano, Taylor, Von Hendy

9. COMMUNICATIONS TO THE METRO CEO/GENERAL MANAGER

None.

10. COMMUNICATIONS TO THE METRO BOARD OF DIRECTORS

Chair Elsea will write a letter to the Board of Directors expressing MAC's appreciation and gratitude to Corey Aldridge, CEO/General Manager, for attending the August 21, 2024 MAC meeting and introducing himself.

11. ITEMS FOR NEXT MEETING AGENDA

- Service Planning Updates
- Quarterly Ridership Report
- Update on Reimagine METRO
- Update on Design of Pacific Station North
- Update on Final Budget

12. DISTRIBUTION OF VOUCHERS

Vouchers distributed by Elizabeth Rocha, Administrative Specialist.

13. ANNOUNCEMENT OF NEXT MEETING

Chair Elsea announced the next MAC meeting will be held on Wednesday, October 16, 2024 at 6:00 PM at the METRO Admin Office, 110 Vernon Street, Santa Cruz.

14. ADJOURNMENT

Chair Elsea adjourned the meeting at 7:11 PM.

Respectfully submitted,

Elizabeth Rocha
Administrative Specialist

DRAFT

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) BOARD OF DIRECTORS MEETING MINUTES* AUGUST 23, 2024 – 9:00 AM

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) convened on Friday, August 23, 2024, as a hybrid meeting.

The Board Meeting agenda packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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1 CALLED TO ORDER at 9:02 AM by Board Chair Brown.

2 SAFETY DEBRIEF

Gregory Strecker, Safety, Security & Risk Management Director, provided a debriefing on safety, emphasizing METRO’s response to a fire, earthquake and/or medical emergency, evacuation routes, and an active shooter situation.

3 ROLL CALL

The following Directors were **present**, representing a quorum:

Director Kristen Brown	City of Capitola
Director Rebecca Downing	County of Santa Cruz
Director Jimmy Dutra AR 9:09	City of Watsonville
Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Bruce McPherson	County of Santa Cruz
Director Scott Newsome	City of Santa Cruz
Director Larry Pageler	County of Santa Cruz
Director Quiroz-Carter* AR 9:07	City of Watsonville
Director Mike Rotkin	County of Santa Cruz
Ex-Officio Director Alta Northcutt	Cabrillo College
Ex-Officio Director Edward Reiskin	UC Santa Cruz

*Attended via teleconference at 628 Crown Road, Santa Cruz, CA

Corey Aldridge	CEO/General Manager
Julie Sherman	General Counsel

4 ANNOUNCEMENTS

- 4.1 Today’s meeting is being broadcast by Community Television of Santa Cruz County.
- 4.2 Language Line Services was unable to secure Spanish interpretation services for today’s meeting.

5 BOARD OF DIRECTORS COMMENTS

Director Downing thanked Danielle Glagola, METRO's Marketing and Communications Director, and her team for staffing the booth at the Aptos Village stroll. She received many compliments on their interactions with the public. She also thanked the Santa Cruz County Regional Transportation Commissioners Brown and Pageler for joining the stroll with Santa Cruz County's Chief Administrative Officer and Director of Community Development and Infrastructure, Matt Machado. The public appreciated their participation.

Hearing nothing further, Board Chair Brown moved to the next agenda item.

6 ORAL AND WRITTEN COMMUNICATIONS TO THE BOARD OF DIRECTORS

One written communication from Jim Fox on August 22, 2024 was noted and sent to all the Board Directors prior to the meeting (attached).

Portia Barnes, member of the public, suggested METRO consider a bus route to the Santa Cruz County fairgrounds on a regular basis, not just when the fair itself is happening. She also requested improving the bus stop near the fairgrounds for wheelchair access.

Oxo Slayer, member of the public, praised METRO for the service provided to San Lorenzo Valley and the Youth Cruz Free Program. He also expressed appreciation to METRO and the City of Santa Cruz in partnering to develop the Pacific Station North project and prioritizing transit and bike infrastructure. He enjoyed taking the 3A from Capitola Mall directly to UCSC before it was truncated and supports bringing back that direct service.

Eduardo Montesino, Temporary Reimagine METRO Recruitment and Training Coordinator, provided a recruiting update to the Board and thanked the Human Resources team for their support.

Director Dutra recommended METRO collaborate with the fairground's management to see what can be done to improve that bus stop.

Hearing nothing further, Board Chair Brown moved to the next agenda item.

7 LABOR ORGANIZATION COMMUNICATIONS

Jaime Renteria, newly elected Chairperson for SMART, Local 0023, introduced himself and appreciated the support already received from some of the Board members and looks forward to engaging with all the members of the Board.

Hearing nothing further, Board Chair Brown moved to the next agenda item.

8 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Having none, Board Chair Brown moved to the next agenda item.

CONSENT AGENDA

All items appearing on the Consent Agenda are recommended actions which are considered to be routine and will be acted upon as one motion. All items removed will be considered later in the agenda. The Board Chair will allow public input prior to the approval of the Consent Agenda items.

- 9.1 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTHS OF JUNE AND JULY 2024
Chuck Farmer, Chief Financial Officer
- 9.2 ACCEPT AND FILE MINUTES OF:
 - A. JUNE 28, 2024 BOARD OF DIRECTORS REGULAR MEETING
 - B. JULY 11, 2024 BOARD OF DIRECTORS SPECIAL MEETINGCorey Aldridge, CEO/General Manager
- 9.3 ACCEPT AND FILE: THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR APRIL, MAY AND JUNE 2024
Rina Solorio, Assistant Operations Manager, Paratransit Division
- 9.4 ACCEPT AND FILE: THE METRO SYSTEM RIDERSHIP REPORTS FOR THE FOURTH QUARTER OF FY24
John Urgo, Planning and Development Director
- 9.5 APPROVE: FY25 RENEWAL OF PROPERTY INSURANCE COVERAGE WITH ZURICH AMERICAN INSURANCE COMPANY AND EMPLOYMENT PRACTICES LIABILITY COVERAGE WITH LEXINGTON INSURANCE CO.
Chuck Farmer, Chief Financial Officer
- 9.6 APPROVE: METRO ADVISORY COMMITTEE (MAC) VACANCIES
Corey Aldridge, CEO/General Manager
- 9.7 APPROVE: REQUEST TO AUTHORIZE INCREASING MINIMUM STARTING WAGE TO \$21 PER HOUR FOR CUSTODIAL SERVICE WORKER AND VEHICLE SERVICE WORKER I POSITIONS
Dawn Crummié, Human Resources Director
- 9.8 APPROVE: REVISED CLASS SPECIFICATIONS AND WAGE SCALES FOR POSITIONS WITHIN FLEET, FACILITIES AND PLANNING
Dawn Crummié, Human Resources Director
- 9.9 APPROVE: CONSIDERATION OF AWARDING A CONTRACT TO FAAC INC. FOR A BUS OPERATOR TRAINING SIMULATOR
Margo Ross, Chief Operations Officer
- 9.10 APPROVE: RECOMMENDED ACTION ON TORT CLAIMS
Gregory Strecker, Safety, Security and Risk Management Director
- 9.11 APPROVE: CONSIDERATION OF DECLARING VEHICLES AND/OR EQUIPMENT AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION
Chuck Farmer, Chief Financial Officer

There was no public comment.

The Board Chair called for a roll call vote.

ACTION: MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR PAGELER

MOTION PASSED WITH 9 AYES (Directors Brown, Downing, Dutra, Kalantari-Johnson, Lind, McPherson, Pageler, Quiroz-Carter, and Rotkin). Directors Koenig and Newsome were absent.

REGULAR AGENDA

10 PRESENTATION OF EMPLOYEE LONGEVITY AWARDS (JULY AND AUGUST):

(10 YEARS) JOSE RAYGOZA-RAMIREZ, MECHANIC II

(10 YEARS) DARIO ROCHA, MECHANIC II

(15 YEARS) CLARENCE ARAGON, BUS OPERATOR

(15 YEARS) JULIO GARCIA VELASCO, BUS OPERATOR

(25 YEARS) SALVADOR CALDERON, BUS OPERATOR

(25 YEARS) EDUARDO MONTESINO, TRANSIT SUPERVISOR

(35 YEARS) SERGIO LONA-GONZALEZ, BUS OPERATOR

Board Chair Brown thanked all of the employees for their service to METRO. Eduardo Montesino was present to receive his certificate. He provided a brief history of his tenure at METRO and thanked a variety of co-workers that helped him in his career.

Mr. Slayer thanked all the Bus Operators for their kindness to the riders and their skill set in navigating the mountain routes.

Director Rotkin thanked Mr. Montesino for being a great example of someone who takes the initiative to make a difference for the people he works with and going beyond what is asked of him.

Director Dutra also thanked Mr. Montesino for his dedication to the organization. He joked that he sees the "We're Hiring" signs all over town but did recommend the signs get upgraded.

Director Quiroz-Carter thanked all of METRO's long-term employees, but especially Mr. Montesino. She sees him all the time at events recruiting drivers, talking to the community and making them feel welcome.

Hearing nothing more, Board Chair Brown moved to the next agenda item.

11 RETIREE RESOLUTIONS OF APPRECIATION FOR:

HUNG LEE, BUS OPERATOR

DELVIS SEDA, BUS OPERATOR

ANGEL VALDEZ, BUS OPERATOR

ISRAEL ZARAGOZA, PARATRANSIT OPERATOR

Board Chair Brown congratulated all on their retirements and thanked them for their service to METRO.

Nate Abrego, SMART, Local 0023, expressed appreciation for the opportunity to work with Israel Zaragoza. Mr. Zaragoza took on extra duties as a Paratransit Operator and made sure the underserved communities were taken care of so that they can live their lives with dignity.

Hearing nothing further, the Board Chair called for a roll call vote.

ACTION: MOTION TO APPROVE THE RETIREE RESOLUTIONS OF APPRECIATION FOR HUNG LEE, DELVIS SEDA, ANGEL VALDEZ, AND ISRAEL ZARAGOZA

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR LIND

MOTION PASSED WITH 9 AYES (Directors Brown, Downing, Dutra, Kalantari-Johnson, Lind, McPherson, Pageler, Quiroz-Carter, and Rotkin). Directors Koenig and Newsome were absent.

12 CALIFORNIA PUBLIC EMPLOYEES' PENSION REFORM ACT OF 2013 (PEPRA) LITIGATION UPDATE – ORAL REPORT

Julie Sherman, General Counsel, provided a brief history on the PEPRA litigation and subsequent issues with the certification of grants for federal transit worker protections. She provided an update on the litigation's current standing and stated she understood that METRO would submit its grant requests before September 20, 2024, when the certification of grants is expected to stop.

Discussion followed on:

- ATU's (Amalgamated Transit Union) basis for their objections. General Counsel Sherman responded that ATU feels that PEPRA is not as protective to union workers as the federal transit worker protections.
- Pending grant applications. CEO Aldridge mentioned that METRO has submitted every grant it can to the FTA (Federal Transit Administration) and is working on their certification before the deadline.

CEO Aldridge added that the California Transit Association is actively working on this issue with the Governor's office and METRO hopes progress will be made through that avenue.

13 CEO ORAL REPORT

Corey Aldridge, CEO/General Manager, provided the following items:

- September 11 – 15, 2024 – Santa Cruz County Fair – Ride for free on Routes 79F, 79, and ParaCruz. Riders who take METRO to the fair will receive a discount on fair tickets.
- September 12 – Fall service changes include:
 - Hwy-17 Express: Two new roundtrips added, one additional trip added to downtown San Jose/SJSU in the AM and PM.
 - Route 73: Extended to run from Capitola Mall to the Watsonville Transit Center.
 - Route 35: Weekend frequency improved to every 30-minutes.
 - Route 16: School-Term service returns.
- September 26, 2024 – METRO will be participating in an agency summit hosted by Monterey-Salinas with San Luis Obispo, Monterey-Salinas, Santa Barbara and San Benito County transit agencies.
- October 3, 2024 – CA Clean Air Day – METRO is offering free fares on this day
- October 19, 2024 – METRO Bus Roadeo – Save the Date.
- Since our last Board Meeting in June, METRO has hired 17 Bus Operators and 1 Paratransit Operator, 3 Mechanics, and 2 Vehicle Service Workers.
- Leadership Santa Cruz County - Class 38 is starting and the METRO participants include: Corey Aldridge, Juan Serrano, and Danielle Glagola.

- METRO is a finalist in the 2024 Star Awards hosted by CAPIO and awarded by the Southern California and Nevada chapter of NATOA (National Association of Telecommunications Officers of America). These awards recognize excellence in government video programming. The ORAT video is a finalist in the Community Awareness category.

Lastly, CEO Aldridge commented that he enjoys being at METRO and having an amazing group of employees who are passionate about the success of METRO. He wants to see METRO improve, not only through service, but also through work culture--improving relationships and making sure everyone knows that their voice is heard and that they matter.

Director Kalantari-Johnson mentioned that the Bus Roadeo on October 19th is right after the Cal Cities Conference in Long Beach, CA so some council members may have a conflict. She also thanked Ms. Glagola for getting METRO in this competition. It says a lot about her and her team's work. Director Kalantari-Johnson has noticed a shift in the narrative about METRO—people are talking about the buses, young people are riding the buses, and that's due to Ms. Glagola's communicating and articulating what METRO is all about visually.

There were no public comments.

Hearing nothing further, Board Chair Brown moved to the next agenda item.

14 ANNOUNCEMENT OF NEXT MEETING

Board Chair Brown announced the next regular Board meeting will be on Friday, September 27, 2024, at 9:00 AM at the METRO Admin Office, 110 Vernon Street, Santa Cruz.

15 ADJOURNMENT

Board Chair Brown adjourned the meeting at 9:47 AM.

Respectfully submitted,

Donna Bauer
Executive Assistant



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)
FINANCE, BUDGET, AND AUDIT STANDING COMMITTEE
MEETING MINUTES*
SEPTEMBER 13, 2024 – 8:30 AM**

A regular meeting of the Finance, Budget, and Audit Standing Committee of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, September 13, 2024.

The Committee Meeting Agenda Packet can be found online at www.SCMTD.com. *Minutes are “summary” minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

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1 CALLED TO ORDER by Director Kalantari-Johnson at 8:33 AM.

2 SAFETY DEBRIEF

Gregory Strecker, Safety, Security & Risk Management Director, provided a debriefing on safety, emphasizing METRO’s response to a fire, earthquake and/or medical emergency, evacuation routes, and an active shooter situation.

3 ROLL CALL: The following Directors were **present**, representing a quorum:

Director Shebreh Kalantari-Johnson	City of Santa Cruz
Director Manu Koenig	County of Santa Cruz
Director Donna Lind	City of Scotts Valley
Director Mike Rotkin AR 8:35 AM	County of Santa Cruz
Julie Sherman	METRO General Counsel

4 ORAL AND WRITTEN COMMUNICATIONS TO THE FINANCE, BUDGET AND AUDIT STANDING COMMITTEE

Having none, Director Kalantari-Johnson moved to the next agenda item.

5 ADDITIONS OR DELETIONS FROM AGENDA/ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Having none, Director Kalantari-Johnson moved to the next agenda item.

6 YEAR-TO-DATE MONTHLY FINANCIAL REPORT AS OF JUNE 30, 2024 – PRE-CLOSE / PRE-AUDIT

Chuck Farmer, CFO, spoke to the presentation. He reviewed June’s operating revenues and expenses deficit and explained that the primary reasons were increased overtime, fringe benefits, and non-personnel costs. He highlighted that the sales tax received was 20.4% lower than budgeted. He also reviewed the surpluses in the full-year analysis and finished with a recap of the capital budget spends.

Discussion followed on:

- Sales tax reduction
- Hydrogen fuel supplies and costs
- Percentage of fleet that is hydrogen and electric

Staff addressed all concerns.

There were no public comments.

Hearing nothing further, Director Kalantari-Johnson moved to the next agenda item.

7 KEY PERFORMANCE INDICATORS (KPI) REPORT FOR 4TH QUARTER THROUGH JUNE 30, 2024

Kristina Mihaylova, Finance Deputy Director, spoke to the presentation and, along with staff members, provided an overview of the farebox recovery; fixed route/commuter costs per revenue service hours; ParaCruz costs per trip; productivity of total ridership; UCSC, Cabrillo College, Highway 17 and local ridership; traffic accidents and passenger incidents; chargeable road calls on all routes; cancelled trips by cause and region; and pass-ups.

Further discussion focused on:

- Highway 17 performance and service changes
- Youth Cruz Free pilot program and its growth
- Addressing pass-ups on UCSC campus
- Occurrence of traffic accidents, damage to buses, and subsequent VTT (Verification of Transit Training) and 1:1 retraining provided
- Reportable incidents 15' around the bus
- Shortage of bus parts
- Breakdowns of the electric buses and technology challenges
- Cancelled trips and minimizing the wait for riders

Staff addressed all concerns.

There were no public comments.

Hearing nothing further, Director Kalantari-Johnson moved to the next agenda item.

8 ADOPTION OF THE REVISED FY25 AND FY26 BUDGET

Chuck Farmer, CFO, spoke to the presentation and reviewed the revised FY25 and FY26 operating budgets and the projected operating reserves with the recommendation of adopting these revised budgets to the full Board of Directors. He focused on the changes that have taken place since the June 28, 2024 Board of Directors' Meeting.

Discussion continued on:

- Zero fares
- Operating and Capital Reserve Fund changes

There were no public comments.

MOTION: RECOMMEND ADOPTION OF THE REVISED FY25 AND FY26 BUDGET TO THE FULL BOARD AS PRESENTED

MOTION: DIRECTOR ROTKIN

SECOND: DIRECTOR LIND

Motion passed with 4 AYES (Directors Kalantari-Johnson, Koenig, Lind and Rotkin).

9 ADJOURNMENT

Director Kalantari-Johnson adjourned the meeting at 9:27 AM.

Respectfully submitted,

Donna Bauer
Executive Assistant

DRAFT

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DATE: September 27, 2024
TO: Board of Directors
FROM: John Urgo, Planning and Development Director



SUBJECT: RECEIVE AND FILE THIRD AMENDMENT TO THE CONTRACT FOR TRANSIT SERVICES WITH CABRILLO COMMUNITY COLLEGE DISTRICT

I. RECOMMENDED ACTION

That the Board of Directors receive and file the third amendment to the Contract for Transit Services with Cabrillo Community College District, extending the term through June 30, 2026.

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) and Cabrillo Community College District entered into a Contract for Transit Services on July 1, 2021, for a term of three years with an option for a two-year extension.
- Amendment 1 to the Contract for Transit Services was made effective October 1, 2022. Amendment 2 to the Contract for Transit Services was made effective October 1, 2023.
- Santa Cruz METRO and Cabrillo Community College District desire to execute Amendment 3 to the Contract for Transit Services, made effective October 1, 2024, and exercise the option to extend the contract through June 30, 2026.

III. DISCUSSION/BACKGROUND

Santa Cruz METRO and Cabrillo Community College District entered into a Contract for Transit Services on July 1, 2021, for a term of three years with an option for a two-year extension. Under the terms of the Contract, the College pays METRO for the costs of operating certain routes and services identified in the Contract. The College issues a bus pass to current students, which is valid without payment of an additional fare on any METRO fixed route bus, except those in operation on the Highway 17 Express route.

Cabrillo College has adopted a student bus pass fee, the revenue from which is intended to fund the Contract for Transit Services. In the spring of 2016, through a student ballot measure, Cabrillo College students assessed themselves a transportation fee to be used to provide student passes for access to METRO fixed route services for the 2016-17 school year. The student body voted to approve the transportation fee again in November 2017 and 2021. The METRO Board of Directors approved the current Contract in 2021 with the intent to cover College school years 2021-22 through 2023-24, with an option to extend the Contract

through the 2024-25 and 2025-26 school years. The parties now desire to enter into Amendment 3 and exercise the option to extend the contract through the 2025-26 school year.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

Executing a new Contract for Transit Services with Cabrillo College aligns with the following Strategic Priorities:

- Financial Stability, Stewardship and Accountability
- Service Quality and Delivery
- Strategic Alliances and Community Outreach

V. FINANCIAL CONSIDERATIONS/IMPACT

Amendment 3 does not change the financial terms of the Contract for Transit Services approved by the Board in 2021. The College has identified \$583,388 (Five Hundred Eighty-Three Thousand, Three Hundred Eighty-Eight Dollars) in funding that is available for each school year, which currently funds four (4) operators annually.

Additionally, Cabrillo will annually pay METRO surplus student transportation fee funds it has generated in the prior fiscal year by October 31. Surplus funds are defined as those student transportation fee funds, after payment of the amended reimbursement amounts above, that are in excess of \$50,000 retained by Cabrillo and held in case of accounting errors or adjustments.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

This is in informational item. No alternatives have been considered.

VIII. ATTACHMENTS

Attachment A: Amendment 3 to the Contract for Transit Services with Cabrillo Community College District

Prepared by: John Urgo, Planning and Development Director

IX. APPROVALS

John Uργο,
Planning and Development Director



Approved as to fiscal impact:
Chuck Farmer, Chief Financial Officer



Corey Aldridge, CEO/General Manager



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Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

CONTRACT FOR TRANSIT SERVICES WITH CABRILLO COMMUNITY COLLEGE DISTRICT

AMENDMENT NO. 3

This Third Amendment to Contract for TRANSIT SERVICES is made effective October 1, 2024, between Santa Cruz Metropolitan Transit District (“Santa Cruz METRO”), a political subdivision of the State of California, and Cabrillo Community College District.

I. RECITALS

- 1.1 Santa Cruz METRO and Cabrillo Community College District entered into a Contract for Transit Services on July 1, 2021.
- 1.2 The Contract § 9.02 allows for amendment upon mutual written consent.
- 1.3 Amendment 1 to the Contract for Transit Services was made effective October 1, 2022.
- 1.4 Amendment 2 to the Contract for Transit Services was made effective October 1, 2023.
- 1.5 Amendment 3 to the Contract for Transit Services is made effective October 1, 2024. Santa Cruz METRO and Cabrillo Community College District desire to exercise the option to extend the contract through June 30, 2026, per § 1.05 and § 4.04 of the Contract.

II. REMAINING TERMS AND CONDITIONS

All other provisions of the Contract that are not affected by this Amendment shall remain unchanged and in full force and effect.

SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT

CABRILLO COLLEGE

BY: _____
Corey Aldridge
CEO/General Manager

BY: _____
Alex Strudley
Director of Procurement and General Services
Authorized Contract Signer on Behalf of the
Governing Board
Cabrillo Community College District

Approved as to form:

Julie Sherman
General Counsel

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DATE: September 27, 2024
TO: Board of Directors
FROM: Chuck Farmer, Chief Financial Officer
SUBJECT: ACCEPT AND FILE THE FISCAL YEAR END MONTHLY BUDGET STATUS REPORTS FOR JUNE 30, 2024 AND ADOPTION OF THE PRELIMINARY SCHEDULE OF RESERVE ACCOUNT BALANCES

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Year-to-Date Monthly Financial Report as of June 30, 2024 and Adoption of the preliminary schedule of reserve account balances.

II. SUMMARY OF ISSUES

An analysis of Santa Cruz Metropolitan Transit District's (METRO) financial status is prepared monthly in order to inform the Board of Directors regarding METRO's actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year.

This staff report is the web-accessible companion document to the attached Power Point presentation titled "Year to Date Financial Report as of June 30, 2024."

The attached pre-close, pre-audit monthly FY24 Operating Revenue and Expense reports (Attachment B), and FY24 Capital Budget spending report (Attachment C) represent the status of the FY24 Operating and Capital Budgets, as of June 30, 2024, the end of the fiscal year. The numbers presented in these reports are preliminary, and could change if there are any accounting adjustments, as per the final audit due later this calendar year.

The Preliminary Schedule of Reserve Account Balances (Attachment D) is based on the pre-audit monthly operating revenue and expense reports (Attachment B), as well as the monthly capital budget report (Attachment C). In FY24, revenues exceeded expenses resulting in a favorable operating surplus of surplus of \$3,099K, some of which was budgeted and anticipated and will be transferred to the Bus Replacement (\$2,804K), Operating & Capital Reserve Fund (\$4,000K), and UAL & OPEB Funds (\$2,000K). The preliminary reserve schedule reflects the following additional transfers of the remaining operating surplus:

- \$501K from the Fuel Tax credit to be transferred to the Operation & Capital Reserve Fund
- \$3,009K to be transferred to the Operating Sustainability Reserve Balance
- \$1,701K to be transferred from the COVID Recovery Fund

The balances provided in the Schedule of Reserve Account Balances are preliminary pending completion of the financial audit later this calendar year. If the Schedule of Reserve Account Balances changes significantly following the final audit, it will be brought back to the Board.

The final audited financial statements will be presented to the Board at the conclusion of the audit.

Staff recommends that the Board of Directors accept and file the attached year-end budget status reports as of fiscal year end June 30, 2024 and adopt of the preliminary schedule of reserve account balances.

This report is required per the Board Bylaws Article 16.01(e) and Public Utility Code (PUC) § 98145, to be presented to the Board within 90 days from the end of each fiscal year.

III. **DISCUSSION/BACKGROUND**

An analysis of METRO’s budget status is prepared monthly in order to inform the Board of Directors regarding METRO’s actual revenues and expenses in relation to the adopted operating and capital budgets for the fiscal year. The attached revenue and expense reports represent the preliminary status (unaudited) of METRO’s FY24 fiscal year-end budget as of June 30, 2024. The fiscal year has elapsed 100%.

A. Operating Revenue and Expenses

Below are the written explanations of the various charts and graphs in the attached Year to Date Monthly Financial Report as of June 30, 2024 (Attachment A).

Slide 1

(Cover) Year to Date Monthly Financial Report as of June 30, 2024 Pre-Close / Pre-Audit

Slide 2

June 2024 Key Financial Highlights

Slide 3

- Service
 - Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$386 vs Budget of \$378
 - 62 canceled trips – 7 due to mechanical issues, 22 due to No Operator, and 33 due to No Vehicle
 - ParaCruz Cost per Trip is \$92 vs Budget of \$87
 - Non-Student/Hwy 17 Passengers is 108,572 vs Budget of 145,964
 - “Kids Ride Free” were 25,572

- Financials
 - Total Operating Surplus/(Deficit) is unfavorable by \$1,116K; primarily due to increased OT of \$206K, Fringe Benefits of \$530K, and Non-Personnel costs of \$574K due to the increase in hirings, partially offset by higher Operating Revenues of \$237K
 - Non-Operating Revenues of \$9.5M are lower than budget of \$11.2M due to lower-than-expected sales tax, drawdown of COVID Relief Grant; partially offset by higher-than-expected interest income, drawdowns on Federal/State Grants
- Capital
 - Capital spending of \$212K is lower than budget of \$2,717K primarily due timing of the following projects: Hydrogen Fueling Station, Watsonville Parking Lot, Workday ERP Implementation, HRC Maintenance upgrades, ARTIC and other Buses, AVL/ITS equipment, wraps, etc. for the buses, and Mindshare Dispatch Console for ParaCruz
- Personnel
 - 395 Active Personnel vs 331* Funded Personnel
 - 40 Vacancies at the end of June
 - Currently Recruiting for Business Systems Programs Manager, Custodial Service Worker, Provisional Bus Operators (3 FTE), Vehicle Service Worker (4 FTE) Mechanic I/II (4 FTE)
 - Recruitment completed for Provisional Bus Operators (10 FTE)

Slide 3

(Cover) June 2024, MTD Pre-close/Pre-audit Financials

Slide 4

- Actuals are \$1.1M unfavorable to budget – excludes UAL/Bond Payment
 - Passenger Fares – favorable by \$237K
 - Labor, Regular – unfavorable by \$43K
 - Labor, OT – unfavorable by \$206K
 - Fringe Benefits – unfavorable by \$530K
 - Non-Personnel – unfavorable by \$574K

Slide 5

June 30, 2024 Monthly Operating Revenue and Expenses

- Operating Revenue, favorable by \$237K
 - Passenger Fares - favorable by \$10K
 - Special Transit Fares – favorable by \$226K

- Operating Expense, unfavorable by \$1,353K - due to the increase in hirings, and settlement costs
 - Labor Regular – unfavorable by \$43K
 - Labor OT – unfavorable by \$206K
 - Fringe Benefits – unfavorable by \$530K
 - Non-Personnel – unfavorable by \$574K, excludes all Bond payment related costs
- Operating Deficit higher by \$1,116K
 - Farebox Recovery – 13.8% vs 12.9% budget
- Non-Operating Revenue/(Expense), net unfavorable by \$1,685K - Sales tax of \$2.3M is 20.4% lower than budget
 - Sales Tax/including Measure D – unfavorable by \$594K
 - Federal/State Grants – favorable by \$491K
 - COVID Relief Grant – unfavorable by \$1,765K
 - Pension UAL/Bond Payment costs – no variance
 - All Other Revenues – favorable by \$182K
- Operating Surplus before Transfers lower by \$2,801K
- Bus Replacement Fund – virtually flat at \$198 actual vs budget of \$200K
 - Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR; FY24 budgeted transfer is \$3.2M
- Operating Surplus after Transfers lower by \$2,801K.

Slide 6

(Cover) June 2024 Full Year Pre-close/Pre-audit Financials

Slide 7

June Full Year FY24 Operating Surplus/(Deficit) Actual vs. Budget

- Actuals are \$0.1M favorable to budget – excludes UAL/Bond Payment
 - Passenger Fares – net unfavorable by \$48K, lower Passenger Fares, offset by higher Special Transit Fares
 - Labor, Regular – unfavorable by \$686K, due to increased hirings
 - Labor, OT – unfavorable by \$2,262K, increased overtime, primarily for Bus Operators
 - Fringe Benefits – unfavorable by \$280K due to increased hirings
 - Non-Personnel – favorable by \$3,378K, primarily due to lower than budgeted fuel costs, delay of Facilities Master plan, and timing of Marketing programs

Slide 8

June 30, 2024 Full Year Operating Revenue and Expenses

- Operating Revenues, net unfavorable by \$48K
 - Passenger Fares – actual is \$2,713K while budget is \$3,080K; variance to budget is unfavorable by \$367K primarily due to Youth Cruz Free Program that was implemented in Spring of 2023 and was not considered during budget cycle; partially offset by increased Paratransit and Highway 17 ridership
 - Special Transit Fares – actual is \$6,414K while budget is \$6,095K; variance to budget is favorable by \$320K primarily due to surplus fees payment from Cabrillo College along with increased ridership from the City of Santa Cruz
- Operating Expenses, net favorable by \$150K; excludes Pension Bond related costs
 - Labor - Regular – actual is \$20,906K while budget is \$20,220K; variance to budget is unfavorable by \$686K primarily due to increased hirings of Bus Operators in the second half of the year
 - Labor - OT – actual is \$3,433K while budget is \$1,171K; variance to budget is unfavorable by \$2,262K primarily due to increased costs from bus operators and fleet staff covering vacant positions in the first half of the year
 - Fringe Benefits – actual is \$22,094K while budget is \$21,813K; variance to budget is unfavorable by \$280K primarily due to increased hirings of Bus Operators in the second half of the year
 - Non-Personnel – net favorable by \$3,378K
 - Services – actual is \$5,935K while budget is \$7,702K; variance to budget is favorable by \$1,766K primarily due to reduced spending on Admin & Bank Fees (\$198K), Equipment Repairs (\$637K), Revenue Vehicle Repair (\$224K), and Professional & Technical Fees (\$1,179K); partially offset by spending for Temporary Help to back fill vacant positions (\$478K)
 - Mobile Materials & Supplies – actual is \$3,730K while budget is \$5,429K; variance to budget is favorable by \$1,699K primarily due to lower than anticipated spending on Fuels & Lube (\$1,737K); partially offset by higher costs for Tires & Tubes (\$61K)
 - Other Expenses – actual is \$4,662K while budget is \$4,575K; variance to budget is unfavorable by \$87K, primarily due to increased settlement costs (\$1,117K); partially offset by decreased Employee Training (\$318K), Public Liability & Property Damage Insurance (\$251K), Printing (\$191K), Advertising/District Promotion (\$105K), Utilities (\$62K), Employee/Board Travel (\$58K), Employee Incentive Program (\$40K)

- Operating Deficit actual is \$51,634K while budget is \$51,736K; variance of budget is lower by \$102K
 - Farebox Recovery – 15.0% vs 15.1% budget
- Non-Operating Revenue/(Expense), net favorable by \$2,997K
 - Sales Tax/including Measure D – actual is \$32,501K while budget is \$31,808K; variance to budget is favorable by \$692K as a result of higher than anticipated sales receipts
 - Federal/State Grants – net unfavorable by \$613K
 - TDA – LTF actual is \$8,912K while budget is \$8,912K; there is no variance to budget. TDA – LTF is derived from a ¼ cent of the general sales tax collected statewide.
 - Federal Op Assistance (FTA Sec 5311) – actual is zero while budget is \$269K; variance to budget is unfavorable by \$269K due to receipt of CRSSA and ARPA FTA 5311 funds received
 - CRSSA/ARPA Federal Op Assistance (FTA Sec 5311) – actual is \$725K, while budget is zero
 - TDA - STA – Op Assistance – actual is \$5,559K while budget is \$6,044K; variance to budget is unfavorable by \$485K primarily due lower receipts of diesel fuel tax received at the state level. STA is derived from the statewide sales tax on diesel fuel.
 - Fuel Tax Credit – actual is \$501K while budget is \$291; variance to budget is favorable by \$210K; payment is part of the Inflation Reduction Act of 2022
 - ARPA FTA 5307 – actual is \$10,283K while budget is \$9,959K; variance to budget is favorable by \$324K as a result of higher reimbursable costs
 - Transit and Intercity Rail Capital Program (TIRCP) – actual is \$2,758K, while budget is \$322K; variance to budget is favorable by \$2,436K. TIRCP is a new State grant with goals to reduce greenhouse gas emissions, along with the expansion and improvement of transit service to increase ridership, just to name a few
 - Pension Bond Interest – no variance
 - Sales Tax Bond Interest/Principal Payment – actual is \$4,173K while budget is \$4,173K; zero variance
 - Other Revenue – actual is \$3,109K while budget is \$1,240K; variance to budget is favorable by \$1,869K primarily due to increased Interest Income (\$1,888K) and increased rental income at Watsonville (\$42K); partially offset by reduced rents due to closure/rebuilding of Pacific Station Transit Center (\$14K), lower CNG Sales (\$29K), and lower Advertising Revenues (\$27K)

Operating/Non-Operating Revenue and Expense Variances, by line item, are provided in more detail (amounts and percentages) in Attachment B

- Transfers, net unfavorable by \$251K
 - Transfer to Capital - Bus Replacement Fund (2016 Net Sales Tax Measure D and STA) – actual is \$2,804K while budget is \$2,350K, variance is favorable by \$454K due to higher than anticipated Measure D Sales Tax
 - Transfer to UAL & OPEB – actual and budget are \$2,000K, no variance
 - Transfer to Operations Sustainability Reserve Fund – actual is \$3,010K, while budget is \$1,335K, variance is unfavorable by \$1,675K. The transfer is consistent with METRO’s Reserve Policy (revised and adopted on Nov. 15, 2019), setting the minimum balance for the fund at three times the average operating expenses for the most current fiscal year.
 - Transfer to Operating & Capital Reserve Fund – actual is \$4,501K while budget is \$4,291K; variance is favorable by \$210K due to renewal of the Fuel Tax Credit as part of the Inflation Reduction Act of 2022 (IRA).
 - Transfer COVID Recovery Fund – actual is a \$1,701K transfer from the fund while budget is a \$2,462K; variance is favorable by \$760K.

This is consistent with the commitment by METRO to reinvest surplus funds into future Operating Budgets to sustain services to the greatest extent possible during the economic recovery or until these funds are exhausted.

The source of the funding transferred to the COVID Reserves is comprised primarily of METRO’s 1979 Local Sales Tax, and Farebox Revenues, as presented to the Board on June 28, 2024.

- Operating Balance is \$0.

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(Cover) June 2024 Capital Spending Full Year Pre-Close/Pre-Audit

Slide 10 thru 12

June 30, 2024 Capital Budget Spending

- Total Capital Projects spending year to date is \$7,647K, or 76.8%, of \$9,962K revised budget approved by the Board in June 2024. Details of Capital spending by project are provided in Attachment C.
 - Construction Related Projects spending is \$3,990K for the following projects:
 - METRO-owned ParaCruz facility
 - Pacific Station/METRO Center redevelopment, conceptual design
 - Hydrogen Fueling Station
 - Scotts Valley Transit Center Roof, including Solar

- IT Projects spending is \$1,369K for the following projects:
 - Enterprise Resource Planning (ERP) System
 - Website Design
- Facilities Repair & Improvements spending is \$138K for the following projects:
 - 35 Bus Shelters and trash cans
 - Trailer Mounted Washer System
 - Bay 11 HVAC modifications to accommodate ARTIC buses
- Revenue Vehicle Replacement & Campaigns and Electrification Projects spending is \$1,723K for the following projects:
 - Principal lease payment on three new Flyer replacement buses
 - AVL/ITS/APC
 - Seven Paratransit Vans
 - 10 CNG Artic
 - Five Gillig buses
- Non-Revenue vehicle replacement spending is \$23K for the following project:
 - Two Service trucks
- Fleet & Maintenance Equipment spending is \$180K for the following project:
 - Golf Club Part Washers (FTA 5339a FY20 + Reserves)
- Miscellaneous spending is \$224K for the following projects
 - Security Upgrade - Cameras/Servers
 - Office Furniture - 2 workstations Finance
 - Marketing Trailer
 - MS 365 Desktops

Non-Cash/Non-Operating Expenses

Non-cash accounting entries will be included as part of the annual Audited Financial Statements, although they are not presented in these financial reports. Non-operating expenses are non-cash accounting entries that Santa Cruz METRO is required to record. The non-cash accounting entries are all required and therefore will be incorporated into the annual Audited Financial Statements; they are not included in the reports presented here

- Incurred but not Reported (IBNR) Worker's Compensation Losses – In accordance with Governmental Accounting Standards Board (GASB) Statement #10, the annual accounting entry for the workers' compensation IBNR was an increase of \$126,212. GASB Statement #10 requires Santa Cruz METRO to accrue a liability on its financial

statements for the ultimate cost of claims and expenses associated with all reported and estimated unreported worker's compensation claims.

- "Other post-employment benefits" (OPEB) Cost – GASB 75 – (replaced GASB 45) - In accordance with GASB Statement #75 the net effect of the annual accounting entry was \$2,941,510 in additional OPEB expenses for retiree medical benefits. Briefly, benefits include subsidized medical, dental, vision and life insurance coverage for eligible retirees.
- Net Pension Liability – GASB 68 - Santa Cruz METRO implemented GASB 68 in FY15 and is now required to recognize a pension liability on the financial statements. The effect of the annual accounting entry will be determined later this year.
- Annual Depreciation of grant and district funded capital assets will be included as part of the annual Audited Financial Statements; effective with the FY18 financial close, grant funded depreciation is now combined with district funded depreciation to comply with GASB Statement No. 33.

B. Schedule of Reserve Account Balances

Reporting of Fund Balances (defined as the excess of assets over liabilities) is guided by complying with Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. GASB 54 defines five separate components of Fund balance, each of which identifies the extent to which METRO is bound to honor constraints on the specific purposes for which amounts can be spent:

- **Nonspendable** fund balance (not in spendable form such as inventories, prepaids, long-term receivables, or non-financial assets held for resale).
- **Restricted** fund balance (extremely enforceable limitations on use such as debt covenants, grantors, contributors, or laws and regulations of other governments).
- **Committed** fund balance (constrained to specific purposes by a formal action of the Board, such as an ordinance, resolution, or policy).
- **Assigned** fund balance (limited to the Board's intent to be used for a specific purpose, but not Restricted or Committed).
- **Unassigned** fund balance (residual net resources, either positive or negative, in excess of the other four fund balance components). Unassigned amounts are available for any purpose with Board approval.

All of METRO's Reserve Funds, with the exception of the Bus Replacement Fund which is funded from Measure D Sales Tax and STA-SGR Grants, are funded with surplus or "carryover" of unrestricted operating funds.

Adequate Reserve Funds are built over time. The goal of maintaining adequate reserves is to ensure that there are appropriate levels of working capital in the Reserve Funds for unanticipated situations such as a sudden increase in expenses, significant one-time unbudgeted expenses, unanticipated loss in funding, economic downturns, or uninsured losses, and to ensure continuity of service.

Reserve Funds may also be used for one-time, nonrecurring expenses that will build long-term capacity, such as payment of grant funded expenses prior to being reimbursed by the awarding grant entity, matching dollars for grants, capital and operating expenditures that might not otherwise have a grant funding source or qualify for grant funding.

Balances in the various Reserve categories are aligned with METRO Reserve Fund policy (revised and adopted by the Board on Nov 15, 2019).

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The Preliminary Schedule of Reserve Account Balances (Attachment D) is based on the pre-audit monthly operating revenue and expense reports (Attachment B), as well as the monthly capital budget report (Attachment C). In FY24 revenues exceeded expenses resulting in a favorable operating surplus of \$3,009K, some of which was budgeted and anticipated and will be transferred to the Bus Replacement (\$2,804K), Operating & Capital Reserve Fund (\$4,000K), and UAL & OPEB Funds (\$2,000K). The preliminary reserve schedule reflects the following additional transfers of the remaining operating surplus:

- \$501K from the Fuel Tax Credit to be transferred to the Operation & Capital Reserve Fund
- \$3,009K to be transferred to the Operating Sustainability Reserve Balance
- \$1,701K to be transferred from the COVID Recovery Fund

An overview of the Reserves Funds as of 06/30/2024 is provided below:

- Workers' Compensation Reserve Fund:
 - Classified as a committed fund balance; GASB#10 requires METRO to accrue a liability on its financial statements for the ultimate costs of claims and expenses associated with all reported and unreported workers' compensation claims.
 - Target minimum amount is based on a bi-annual study of potential liability areas and risk. The long-term portion of the worker's compensation liability as of 06/30/2024 is \$2.5M (estimate) as per Actuarial Review of the Self-Insured Workers' Compensation Program report dated March 16, 2022.
 - Workers' Compensation Reserve Fund estimated balance is \$2.5M and is fully funded
 - Should not be used for recurring expenses
- Liability Insurance Reserve Fund
 - Classified as a committed fund balance and required by GASB#10
 - Target minimum amount will be calculated annually based on the 5- year rolling average of outstanding claims at fiscal year-end. The minimum balance in the reserve account is equal to the Self – Insured Retention (SIR) of \$250K each for the liability and physical damage claims program (CalTIP) and the employment practices liability (EPL) program plus the 5-year rolling

average of outstanding claims at year end (\$776K), at the end of FY24). In FY24

- Liability Insurance Reserve Fund target balance is \$0.8M and is fully funded
- Should not be used for recurring expenses
- Operations Sustainability Reserve Fund
 - Classified as a committed fund balance
 - Sometimes referred to as the “rainy day fund”
 - Operations Sustainability Reserve Fund balance is \$19.7M (after the proposed transfer of \$3.0M of operating surplus funds), in accordance with the Board adopted commitment to fully fund the reserve fund within three years of the adopted revisions to the Reserves Policy in November 2019.
 - Estimated target balance will be adjusted annually through the budget process, FY25 required amount is \$19.7M
 - Should not be used for recurring expenses
- Cash Flow Reserve Fund
 - Classified as a committed fund balance
 - The Cash Flow Reserve Fund balance is \$3.0M and is fully funded.
 - Target minimum amount will be set annually through the budget process, and is calculated based on a review of all current reimbursable grants, a revenue flow analysis, and invoice payments
 - Should not be used for recurring expenses
- Operating and Capital Reserve Fund
 - Classified as an unassigned fund balance
 - Funded by carryover, alternative fuel tax credits, excess sales tax revenue, and other fungible revenues
 - Operating and Capital Reserve Fund estimated balance is \$14.7M and has no target minimum. The estimated balance includes FY25 Capital Budget commitments.
 - This fund would be a source for various Capital purchases and for use as local match for State and Federal grants
 - Should avoid using for recurring expenses
- UAL & OPEB Fund – New and not currently included in the Reserve Fund Policy
 - Classified as a committed fund balance
 - Used to pay down the CalPERS Unfunded Accrued Liability
 - UAL & OPEB Fund balance is \$8M and has no target minimum

- Minimum annual allocation of \$2M, as per Board adopted commitment (with the adoption of the FY20 Budget on June 28, 2019) to initiate transfers of dedicated amounts to address the large and growing UAL and OPEB liabilities. Transfers were delayed by one fiscal year due to the anticipated impact of the labor negotiations and resulting budget overages, as well as the COVID pandemic in 2020.
- Bus Replacement Fund – New and not currently included in the Reserve Fund Policy
 - Classified as an assigned fund balance
 - Consistent with FY18 Capital Budget funding strategy adopted by the Board that results in a minimum \$3M annual commitment funded by:
 - Measure D 2016 Net Sales Tax – transfer from Operating budget
 - STA-SB1 – transfer from Operating budget
 - STA-SGR – direct transfer to the Bus Replacement Fund
 - Provides funding and stability for the required local match for obsolete fixed-route buses, Paratransit vehicles, and to maintain assets in a state of good repair
 - Bus Replacement Fund estimated available balance is \$9.2M
 - This balance includes the committed funds in the FY25 Capital budget commitments and budget transfers to the fund.
 - Unspent Measure D and STA-SGR funds will ‘accumulate’ in the Bus Replacement Fund until they are allocated to specific projects and spent on new replacement buses and vans
 - Should not be used for recurring expenses
- COVID Recovery Fund – New and not currently included in the Reserve Fund Policy
 - Classified as an unassigned fund balance
 - METRO will reinvest the funds into future Operating budgets to sustain services to the greatest extent possible during the economic recovery, or until funds are exhausted, as per Board adopted policy statement regarding FY20 carryover to the FY21 and FY24 Operating Budget (adopted on June 26, 2020).
 - Source of funds is carryover primarily comprised of METRO’s 1979 Local Sales Tax. Excludes impact from additional COVID related reimbursements.
 - COVID Recovery Fund balance is \$29.5M (after the proposed withdrawal of \$1.7M of funds)
 - No target minimum amount designated

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(Cover) Questions?

Staff recommends that the Board accept and adopt the:

- Year-to-Date Monthly Financial Report as of June 30, 2024 Presentation (Attachment A)
- FY24 Operating Revenue & Expenses Year-to-Date as of 06/30/24 (Attachment B)
- FY24 Capital Budget Report for the month ending 06/30/24 (Attachment C)
- FY24 Preliminary Schedule of Reserve Account Balances (Attachment D)

II. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship & Accountability.

III. FINANCIAL CONSIDERATIONS/IMPACT

Favorable budget variances in Operating Revenues and Expenses contributed to higher than anticipated funds available for transfer.

IV. CHANGES FROM COMMITTEE

Numbers presented in these reports are preliminary/pre-audit, and could change if there are any accounting adjustments, as per the final audit later this calendar year.

Inclusion of Estimated Operating Reserve slide, Correction to Capital Spending.

V. ALTERNATIVES CONSIDERED

The Board could choose to not accept this report although that is not recommended. This report is required per the Board Bylaws Article 16.01(e) and Public Utility Code (PUC) § 98145, to be presented to the Board within 90 days from the end of each fiscal year.

VI. ATTACHMENTS

- Attachment A:** Year to Date Monthly Financial Report as of June 30, 2024
- Attachment B:** FY24 Operating Revenue and Expenses, for the month and year ending 06/30/24
- Attachment C:** FY24 Capital Budget, for the month and year ending 06/30/24
- Attachment D:** FY24 Preliminary Schedule of Reserve Account Balances

Prepared By: Cathy Downes, Sr. Financial Analyst

VII. APPROVALS:

Approved as to fiscal impact:
Chuck Farmer, Chief Financial Officer



Corey Aldrige, CEO/General Manager





Year to Date Monthly Financial Report as of June 30, 2024 Pre-Close/Pre-Audit

Board of Directors

September 27, 2024

Chuck Farmer, Chief Financial Officer

June 2024 Key Financial Highlights

	<ul style="list-style-type: none"> • Fixed Route (including Hwy 17) Cost per Revenue Service Hour is \$386 vs Budget of \$378 <ul style="list-style-type: none"> • 62 canceled trips – 7 due to mechanical issues, 22 due to No Operator, and 33 due to No Vehicle • ParaCruz Cost per Trip is \$92 vs Budget of \$87 • Non-Student/Hwy 17 Passengers is 108,572 vs Budget of 145,964 • “Kids Ride Free” were 25,572
<p>Financials</p>	<ul style="list-style-type: none"> • Total Operating Surplus/(Deficit) is unfavorable by \$1,116K; primarily due to increased OT of \$206K, Fringe Benefits of \$530K, and Non-Personnel costs of \$574K due to the increase in hirings, partially offset by higher Operating Revenues of \$237K • Non-Operating Revenues of \$9.5M are lower than budget of \$11.2M due to lower-than-expected sales tax, drawdown of COVID Relief Grant; partially offset by higher-than-expected interest income, drawdowns on Federal/State Grants
<p>Capital</p>	<ul style="list-style-type: none"> • Capital spending of \$212K is lower than budget of \$2,717K primarily due timing of the following projects: Hydrogen Fueling Station, Watsonville Parking Lot, Workday ERP Implementation, HRC Maintenance upgrades, ARTIC and other Buses, AVL/ITS equipment, wraps, etc. for the buses, and Mindshare Dispatch Console for ParaCruz
<p>Personnel</p>	<ul style="list-style-type: none"> • 395 Active Personnel vs 331* Funded Personnel <ul style="list-style-type: none"> • 40 Vacancies at the end of June • Currently Recruiting for Business Systems Programs Manager, Custodial Service Worker, Provisional Bus Operators (3 FTE), Vehicle Service Worker (4 FTE) Mechanic I/II (4 FTE) • Recruitment completed for Provisional Bus Operators (10 FTE)

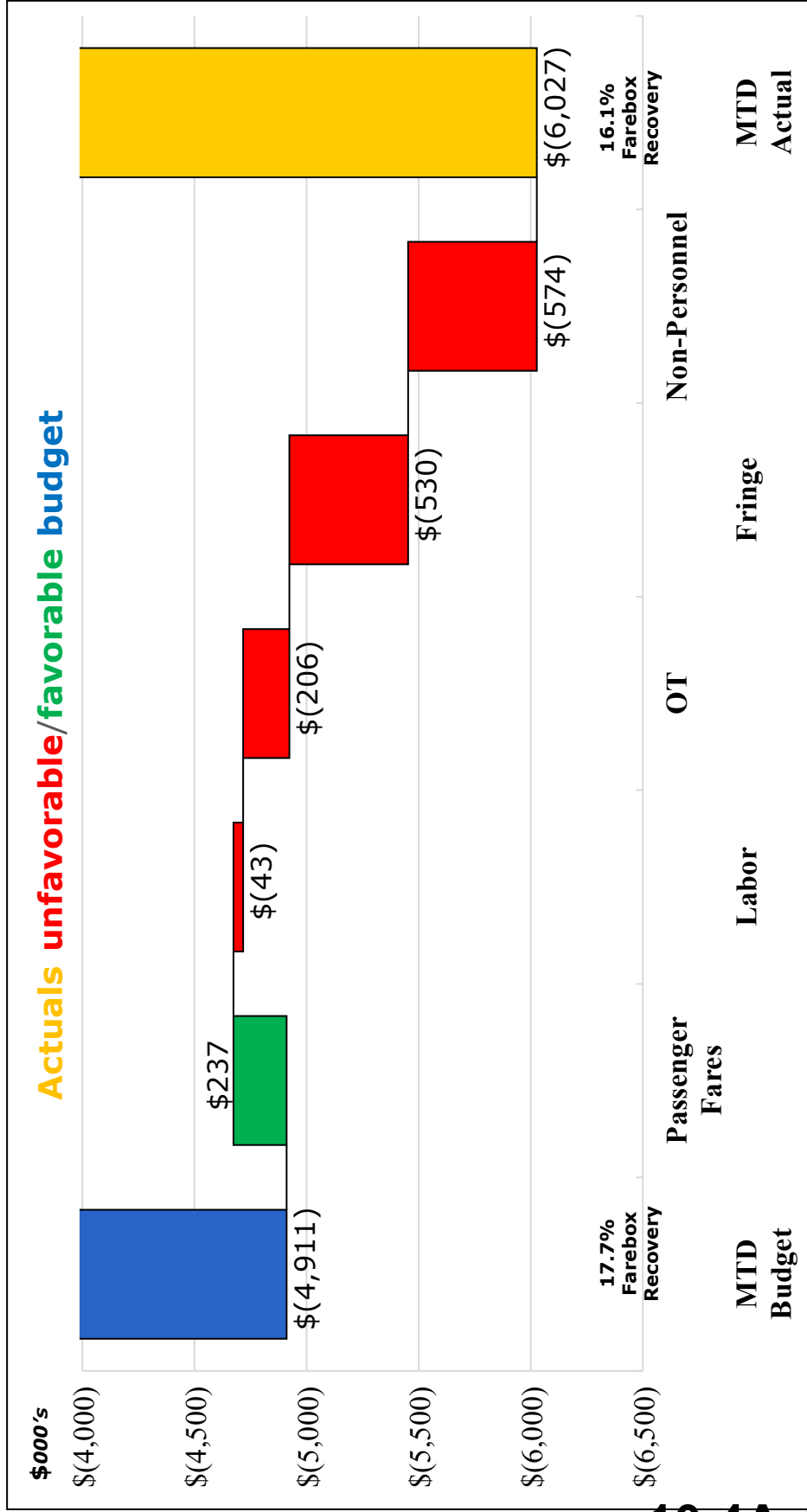
10.4A.2

**June 2024,
MTD Pre-close/Pre-audit
Financials**

June FY24 Monthly Operating Surplus/(Deficit)

Actual* vs. Budget

Overall \$1.1M unfavorable



10.4A.4

Monthly Operating Revenue and Expenses

	Actual*	Budget	Fav / (Unfav)
Operating Revenue			
Passenger Fares	\$ 282	\$ 272	\$ 10
Special Transit Fares	685	459	226
Total Operating Revenue	\$ 967	\$ 730	\$ 237
Operating Expense			
Labor - Regular	\$ 1,795	\$ 1,752	(\$ 43)
Labor - OT	303	97	(206)
Fringe	2,610	2,080	(530)
Non-Personnel (excludes COVID costs)	2,286	1,713	(574)
Total OpEx	\$ 6,994	\$ 5,641	(\$ 1,353)
Operating Surplus/(Deficit)	(\$ 6,027)	(\$ 4,911)	(\$ 1,116)
<i>Farebox Recovery</i>	13.8%	12.9%	0.9%
Non-Operating Revenue/(Expense)			
Sales Tax/including Measure D	\$ 2,313	\$ 2,907	(\$ 594)
Federal/State Grants	8,972	8,481	491
COVID Relief Grants	725	2,490	(1,765)
Pension UAL/Bond Interest Payment	(2,864)	(2,864)	0
All Other	323	140	182
Total Non-Operating Revenue/(Expense)	\$ 9,469	\$ 11,154	(\$ 1,685)
Operating Surplus/(Deficit) before Transfers	\$ 3,442	\$ 6,243	(\$ 2,801)
Transfers and Other			
Transfers to Bus Replacement Fund	(\$ 198)	(\$ 200)	\$ 1
Operating Surplus/(Deficit) after Transfers	\$ 3,244	\$ 6,044	(\$ 2,800)

- Total Operating Surplus/(Deficit) is unfavorable by \$1,116K; primarily due to increased OT of \$206K, Fringe Benefits of \$530K, and Non-Personnel costs of \$574K due to the increase in hirings, partially offset by higher Operating Revenues of \$237K
- Sales tax of \$2.3M is 20.4% lower than budget

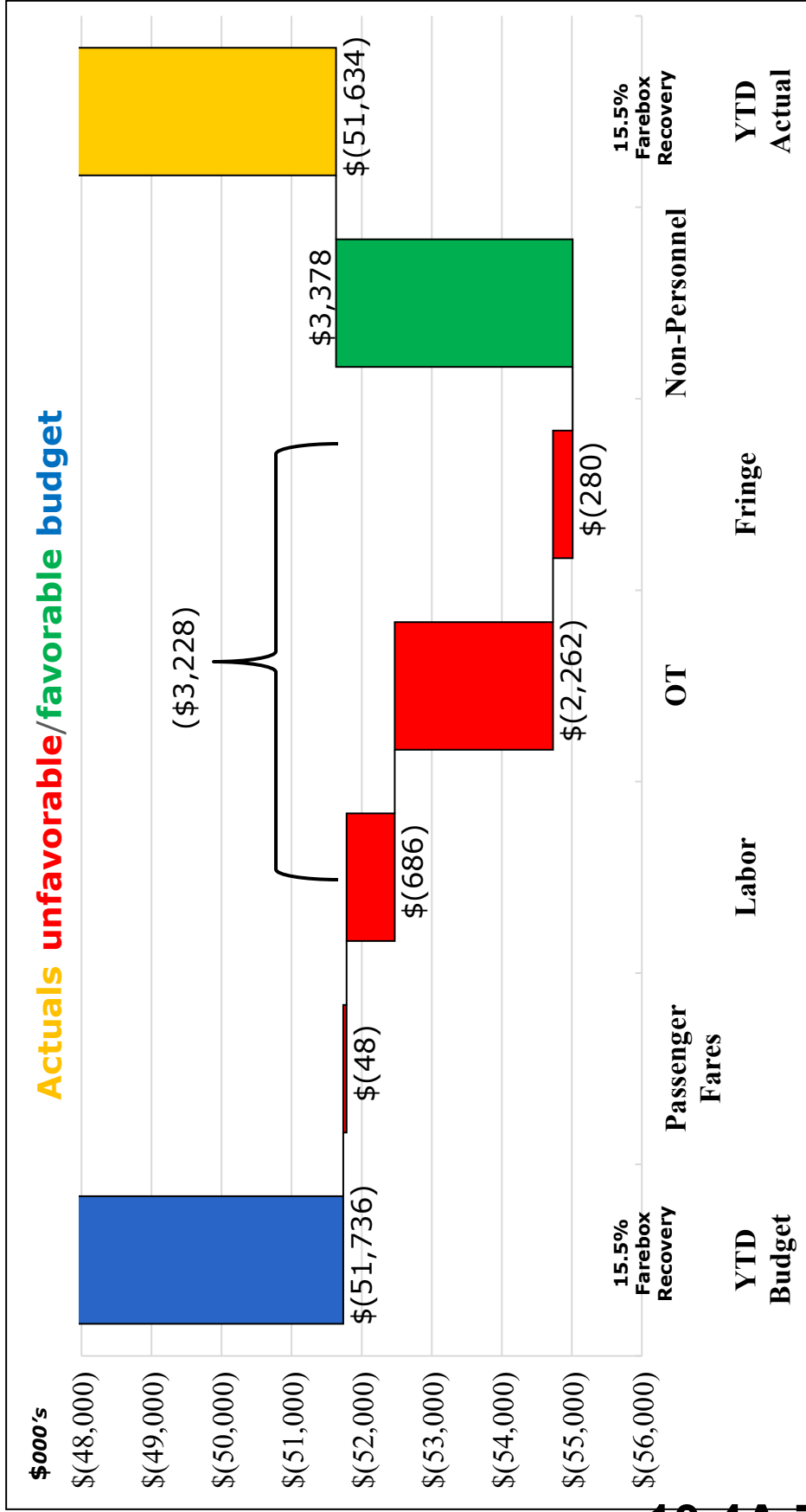
June 2024, Full Year Pre-close/Pre-audit Financials

10.4A.6

June Full Year FY24 Operating Surplus/(Deficit)

Actual* vs. Budget

Overall \$0.1M favorable



10.4A.7

June 30, 2024

Full Year Operating Revenue and Expenses

\$ 000's	Forecast*	Budget	Fav / (Unfav)
Operating Revenue			
Passenger Fares	\$ 2,713	\$ 3,080	(\$ 367)
Special Transit Fares	6,414	6,095	320
Total Operating Revenue	\$ 9,127	\$ 9,175	(\$ 48)
Operating Expense			
Labor - Regular	\$ 20,906	\$ 20,220	(\$ 686)
Labor - OT	3,433	1,171	(2,262)
Fringe	22,094	21,813	(280)
Non-Personnel (excludes COVID costs)	14,328	17,706	3,378
Total OpEx	\$ 60,761	\$ 60,911	\$ 150
Operating Surplus/(Deficit)	(\$ 51,634)	(\$ 51,736)	\$ 102
	<i>15.0%</i>	<i>15.1%</i>	<i>(0.0%)</i>
Non-Operating Revenue/(Expense)			
Sales Tax/including Measure D	\$ 32,501	\$ 31,808	\$ 692
Federal/State Grants	19,802	20,415	(613)
COVID Relief Grants	11,008	9,959	1,049
Pension UAL/Bond Interest Payment	(4,173)	(4,173)	-
All Other	3,109	1,240	1,869
Total Non-Operating Revenue/(Expense)	\$ 62,247	\$ 59,250	\$ 2,997
Operating Surplus/(Deficit) before Transfers	\$ 10,613	\$ 7,514	\$ 3,099
Transfers and Other			
Transfers to Bus Replacement Fund	(\$ 2,804)	(\$ 2,350)	(\$ 454)
Transfers to Capital, UAL/OPEB Funds, and Reserves Replenishment	(9,510)	(\$ 7,626)	(\$ 1,884)
Transfers (to) / from COVID Reserve Fund	1,701	\$ 2,462	(\$ 760)
Operating Surplus/(Deficit) after Transfers	(\$ 0)	\$ 0	(\$ 0)

- \$0.1M Operating Surplus driven by lower non-personnel costs primarily due to lower fuel costs as prices have decreased and project delays; offset by increased Wages, OT, and Fringe due to increase in hirings

- Non-Operating Revenue/Expenses higher by \$3.0M driven by higher Interest income and favorable Sales Tax

June 2024 Capital Spending Full Year Pre-Close/Pre-Audit

10.4A.9

June 30, 2024 Capital Budget Spend

Project Category:	Month to Date		Year to Date		Full Year	
	Actuals*	Budget	Actuals*	Budget	Budget**	% Spend
Construction Related Projects	\$ 26	\$ 544	\$ 3,990	\$ 4,485	\$ 4,485	89.0%
IT Projects	102	521	1,369	1,700	1,700	80.5%
Facilities Repair & Improvements	-	180	138	283	283	48.8%
Revenue Vehicle Replacement	38	1,141	1,506	2,594	2,594	58.1%
Revenue Vehicle Electrification Projects	35	145	217	298	298	72.8%
Non-Revenue Vehicle Replacement	-	-	23	23	23	100.0%
Fleet & Maintenance Equipment	-	-	180	180	180	100.0%
Misc.	11	186	224	399	399	56.1%
Total \$	212	\$ 2,717	\$ 7,647	\$ 9,962	\$ 9,962	76.8%

Full Year spending of \$7,647K is lower than budget of \$9,962K primarily due to:

- ✓ Construction Projects: Hydrogen Fueling Station, Watsonville Parking Lot
- ✓ IT Projects: Workday ERP Implementation
- ✓ Facilities Upgrades: HRC Maintenance upgrades
- ✓ Revenue Vehicles: Additional Refurbished Buses, AVL/ITS equipment, wraps, etc. for the buses
- ✓ Misc.: Mindshare Dispatch Console for ParaCruz

Pre-Audit June 30, 2024 Capital Budget

Spend – Project Details

<i>\$000's</i>	FY24 Projected	Budget**	FY24 % of Spend
Revenue Vehicle			
AVL/APC	\$ 65	\$ 293	22.2%
3 New Flyer Lease	117	117	100.1%
5 Electric Buses	217	298	72.7%
7 Paratransit Vans	997	994	100.3%
10 CNG Artic Buses	327	1,000	32.7%
Additional Buses	-	190	0.0%
	\$ 1,723	\$ 2,892	59.6%
Sub Total			
Construction Projects			
ParaCruz Facility	\$ 9.0	\$ 8.5	106.2%
Pacific Station Redevelopment	3,806	3,976	95.7%
Hydrogen Fueling Station	122	250	48.8%
Scotts Valley Roof, including Solar	53	100	53.0%
Watsonville Parking Lot	-	151	0.0%
	\$ 3,990	\$ 4,485	89.0%
	Sub Total	\$ 4,485	89.0%

Pre-Audit June 30, 2024 Capital Budget

Spend – Project Details

<i>\$000's</i>	FY24 Projected	Budget**	FY24 % of Spend
Project Category:			
Facilities Repair & Improvements			
Maintenance Facility Upgrade for Hydrogen Buses	\$ 0	\$ 125	0.0%
35 Bus Shelters and trash cans	35	-	0.0%
All Other Facilities projects	103	158	65.2%
Sub Total	\$ 138	\$ 283	48.7%
Fleet & Maintenance Equipment			
Parts Washer	\$ 180	\$ 180	99.9%
Sub Total	\$ 180	\$ 180	99.9%
IT Projects			
ERP System	\$ 1,194	\$ 1,500	79.6%
Website Design	176	200	87.9%
Sub Total	\$ 1,369	\$ 1,700	80.6%
Other Miscellaneous			
Other Miscellaneous	\$ 224	\$ 339	66.0%
Sub Total	\$ 224	\$ 339	66.0%
Grand Total	\$ 7,647	\$ 9,902	77.2%

(estimate as of 9/5/2024)

\$2.5M



Fully Funded

\$0.7M



Fully Funded

\$19.7M



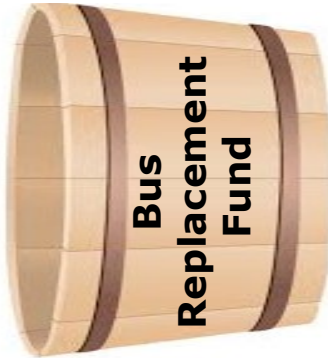
Fully Funded

\$3.0M

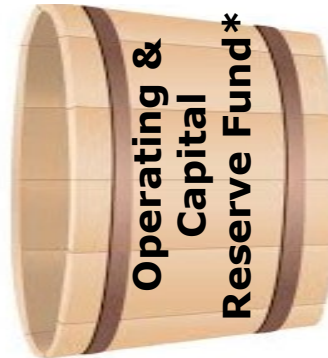


Fully Funded

No minimum Balances for these Funds



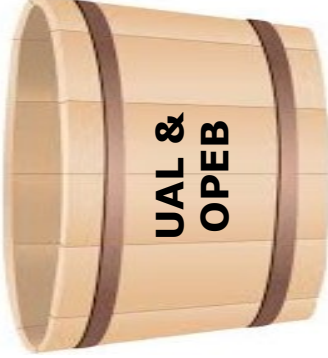
\$9.2M**



\$14.7M**



\$29.5M



\$8.0M

**Balances committed against Projects in the FY25 Capital Portfolio:

*Balances in the various Reserve categories are aligned with METRO Reserve Fund policy (revised and adopted by the Board on Nov 15, 2019)
 Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR
 UAL & OPEB – Minimum \$2M annual commitment

Questions?

FY24

Operating Revenue & Expenses



	Year-to-Date as of Jun 30, 2024		Year Over Year as of Jun 30, 2023				
	Forecast	Budget	Variance \$ Fav/(UnFav)	Variance %	Actual	Variance \$ Fav/(UnFav)	Variance %
Operating Revenue							
Passenger Fares	2,712,819	3,080,194	(367,375)	(11.9%)	2,959,391	(246,572)	(8.3%)
Special Transit Fares	6,414,374	6,094,772	319,602	5.2%	6,112,273	302,101	4.9%
Total Operating Revenue	\$ 9,127,194	\$ 9,174,966	\$ (47,772)	(0.5%)	\$ 9,071,664	\$ 55,530	0.6%
Operating Expense							
Labor - Regular	20,906,322	20,220,463	(685,859)	(3.4%)	16,847,485	(4,058,837)	(24.1%)
Labor - OT	3,433,120	1,170,922	(2,262,198)	(193.2%)	3,298,703	(134,416)	(4.1%)
Fringe (excludes UAL costs)	22,093,650	21,813,195	(280,455)	(1.3%)	18,201,627	(3,892,023)	(21.4%)
Non-Personnel (excludes COVID/Bond costs)	14,328,049	17,706,276	3,378,228	19.1%	12,820,971	(1,507,078)	(11.8%)
Total OpEx	\$ 60,761,140	\$ 60,910,856	\$ 149,716	0.2%	\$ 51,168,786	\$ (9,592,354)	(18.7%)
Operating Surplus/(Deficit)	\$ (51,633,947)	\$ (51,735,890)	\$ 101,943	(0.2%)	\$ (42,097,122)	\$ (9,536,824)	22.7%
Farebox Recovery	15.0%	15.1%	0.0%		17.7%	(2.7%)	
Non-Operating Revenue/(Expense)							
Sales Tax/Including Measure D	\$ 32,500,601	\$ 31,808,185	\$ 692,416	2.2%	\$ 32,163,041	\$ 337,560	1.0%
Federal/State Grants	19,802,224	20,415,415	(613,191)	(3.0%)	17,678,021	2,124,203	12.0%
COVID Relief Grants	11,007,811	9,959,064	1,048,747	10.5%	9,696,604	1,311,207	13.5%
COVID Related Costs	-	-	-	100.0%	(78,431)	78,431	100.0%
Pension UAL/Bond Interest Payment	(4,172,665)	(4,172,665)	(0)	0.0%	(5,642,781)	1,470,116	(26.1%)
All Other	3,108,639	1,239,705	1,868,934	150.8%	1,707,058	1,401,581	82.1%
Total Non-Operating Revenue/(Expense)	\$ 62,246,610	\$ 59,249,704	\$ 2,996,906	5.1%	\$ 55,523,512	\$ 6,723,098	12.1%
Operating Surplus/(Deficit) before Transfers	\$ 10,612,664	\$ 7,513,814	\$ 3,098,850	41.2%	\$ 13,426,390	\$ (2,813,726)	(21.0%)
Transfers and Other							
Transfers to Bus Replacement Fund	\$ (2,803,755)	\$ (2,349,727)	\$ (454,029)	19.3%	\$ (2,682,309)	\$ (121,446)	4.5%
Transfers to Capital, UAL/OPEB Funds, and Reserves Replenishment	(9,510,183)	(7,625,797)	(1,884,386)	24.7%	(8,393,430)	(1,116,753)	13.3%
Total Transfers and Other	\$ (12,313,938)	\$ (9,975,524)	\$ (2,338,414)	23.4%	\$ (11,075,739)	\$ (1,238,199)	11.2%
Operating Surplus/(Deficit) after Transfers	\$ (1,701,275)	\$ (2,461,711)			\$ 2,350,651		
Transfers (to) / from COVID Reserve Fund	\$ 1,701,275	\$ 2,461,711			\$ (2,350,651)		
Operating Balance	\$ -	\$ -			\$ -		

FY24

Operating Revenue & Expenses

	Year-to-Date as of Jun 30, 2024		Year Over Year as of Jun 30, 2023				
	Forecast	Budget	Variance \$ Fav/(UnFav)	Variance %	Actual	Variance \$ Fav/(UnFav)	Variance %

Operating Revenue							
Passenger Fares							
Fixed Route Passenger Fares	1,450,090	1,882,000	(431,910)	(22.9%)	1,754,325	(304,235)	(17.3%)
Paratransit Fares	247,209	209,719	37,490	17.9%	261,306	(14,097)	(5.4%)
Cruz On-Demand	-	-	-	100.0%	-	-	100.0%
Highway 17 Fares	1,015,520	988,475	27,045	2.7%	943,760	71,761	7.6%
Total Passenger Fares	\$ 2,712,819	\$ 3,080,194	\$ (367,375)	(11.9%)	\$ 2,959,391	\$ (246,572)	(8.3%)
Special Transit Fares - Contract							
Special Transit Fares - UCSC	4,882,151	4,875,674	6,477	0.1%	4,693,681	188,470	4.0%
Special Transit Fares - Cabrillo	787,882	595,056	192,826	32.4%	803,542	(15,660)	(1.9%)
Special Transit Fares - City of SC	157,016	58,980	98,036	166.2%	61,820	95,196	154.0%
Special Transit Fares - Shaffer	1,430	3,275	(1,845)	(56.3%)	1,564	(134)	(8.6%)
Total Special Transit Fares - Contract	\$ 5,828,479	\$ 5,532,985	\$ 295,494	5.3%	\$ 5,560,607	\$ 267,872	4.8%
Highway 17 Payment							
Highway 17 Payments - Amtrak	184,426	179,287	5,139	2.9%	176,665	7,761	4.4%
Highway 17 Payments - San Jose State	-	-	-	100.0%	-	-	100.0%
Highway 17 Payments - VTA	401,469	382,500	18,969	5.0%	375,000	26,469	7.1%
Total Highway 17 Payment	\$ 585,895	\$ 561,787	\$ 24,108	4.3%	\$ 551,665	\$ 34,230	6.2%
Total Operating Revenue	\$ 9,127,194	\$ 9,174,966	\$ (47,772)	(0.5%)	\$ 9,071,664	\$ 55,530	0.6%
Non-Operating Revenue							
Sales Tax							
1979 Gross Sales Tax (1/2 cent)	27,777,941	27,539,554	238,387	0.9%	27,672,778	105,164	0.4%
2016 Net Sales Tax (Measure D)	4,722,659	4,268,631	454,028	10.6%	4,490,263	232,396	5.2%
Total Sales Tax	\$ 32,500,601	\$ 31,808,185	\$ 692,416	2.2%	\$ 32,163,041	\$ 337,560	1.0%
Federal/State Grants							
FTA Sec 5307 - Op Asst	1,309,146	3,829,986	(2,520,840)	(65.8%)	-	1,309,146	100.0%
FTA Sec 5311 - Rural Op Asst	-	269,051	(269,051)	100.0%	258,123	(258,123)	100.0%
Medicare Subsidy	372	400	(28)	(7.1%)	216	156	72.2%
Transp Dev Act (TDA) - Op Asst	8,912,046	8,912,046	-	0.0%	10,166,800	(1,254,754)	(12.3%)
LCTOP Operating	697,156	746,737	(49,581)	(6.6%)	291,798	405,358	138.9%
STA - Op Assistance	5,558,857	6,044,099	(485,242)	(8.0%)	6,362,055	(803,198)	(12.6%)
STIC -Op Assistance	-	-	-	100.0%	-	-	100.0%
Other State Assistance	65,918	-	65,918	100.0%	174,271	(108,353)	(62.2%)
Fuel Tax Credit	500,667	291,096	209,571	72.0%	424,758	75,909	17.9%
TIRCP Operating	2,758,063	322,000	2,436,063	756.5%	-	2,758,063	100.0%
Total Federal/State Grants	\$ 19,802,224	\$ 20,415,415	\$ (613,191)	(3.0%)	\$ 17,678,021	\$ 2,124,203	12.0%



FY24

Operating Revenue & Expenses



	Year-to-Date as of Jun 30, 2024		Year Over Year as of Jun 30, 2023				
	Forecast	Budget	Variance \$ Fav/(UnFav)	Variance %	Actual	Variance \$ Fav/(UnFav)	Variance %
COVID Relief Grants							
FTA Sec 5307 - Op Asst CARES Act	-	-	-	100.0%	\$	-	100.0%
FTA Sec 5311 - Rural Op Asst CARES Act	-	-	-	100.0%	-	-	100.0%
FTA Sec 5307 - Op Asst CRRSAA Act	-	-	-	100.0%	-	-	100.0%
FTA Sec 5311 - Rural Op Asst CRRSAA	725,032	-	725,032	100.0%	-	725,032	100.0%
FTA Sec 5307 - Op Asst ARPA	10,282,779	9,959,064	323,715	3.3%	9,696,604	586,175	6.0%
Total COVID Relief Grants	\$ 11,007,811	\$ 9,959,064	\$ 1,048,747	10.5%	\$ 9,696,604	\$ 1,311,207	13.5%
All Other Revenue							
Commissions	695	500	195	39.1%	437	259	178
Advertising Income	145,096	172,320	(27,224)	(15.8%)	178,979	(33,883)	212,862
Rent Income - SC Pacific Station	28,250	41,798	(13,548)	(32.4%)	43,973	(15,723)	59,696
Rent Income - Scotts Valley	29,664	30,560	(896)	(2.9%)	29,664	-	29,664
Rent Income - Watsonville TC	75,294	32,959	42,335	128.4%	36,725	38,569	(1,845)
Rent Income - Utilities Rev	-	-	-	100.0%	-	-	-
Lease Revenue	-	-	-	100.0%	-	-	-
Interest Income	2,537,008	755,568	1,781,440	235.8%	1,161,371	1,375,637	(214,266)
Interest Income Leases	-	-	-	100.0%	-	-	-
Interest Income Other	106,741	-	106,741	100.0%	69,061	37,680	31,381
LCFS Credits	10,724	-	10,724	100.0%	16,975	(6,251)	23,226
CNG Sales	70,739	100,000	(29,261)	(29.3%)	117,649	(46,910)	164,559
G/L on Asset Disp	7,711	-	7,711	100.0%	30,108	(22,397)	52,506
Other Non-Transp Revenue	96,717	106,000	(9,283)	(8.8%)	22,117	74,600	(52,483)
Total All Other Revenue	\$ 3,108,639	\$ 1,239,705	\$ 1,868,934	150.8%	\$ 1,707,058	\$ 1,401,581	82.1%
Total Non-Operating Revenue	\$ 66,419,275	\$ 63,422,369	\$ 2,996,906	4.7%	\$ 61,244,724	\$ 5,174,552	8.4%
Transfers and Other							
Transfers to Bus Replacement Fund	\$ (2,803,755)	(2,349,726)	(454,029)	19.3%	\$ (2,682,309)	(121,446)	4.5%
Transfers to Capital, UAL/OPEB Funds, and Reserves Replenishment	(9,510,183)	(7,625,797)	(1,884,386)	24.7%	(8,393,430)	(1,116,753)	13.3%
Total Transfers and Other	\$ (12,313,938)	(9,975,523)	(2,338,415)	23.4%	\$ (11,075,739)	(1,238,199)	11.2%
Total Expenses	\$ 64,933,805	\$ 65,083,522	(149,717)	(0.2%)	\$ 56,889,998	\$ 8,043,807	(14.1%)
Operating Surplus/(Deficit)	\$ (1,701,275)	(2,461,711)			\$ 2,350,651		
Transfers (to) / from COVID Reserve Fund	\$ 1,701,275	2,461,711			\$ (2,350,651)		
Operating Balance	\$ -	-			\$ -		

Attachment B

FY24

Operating Revenue & Expenses

Year-over-Year comparison as of June 30, 2023

Year-to-Date as of June 30, 2024



	Forecast	Budget	Variance \$ Fav/(UnFav)	Variance %	Actual	Variance \$ Fav/(UnFav)	Variance %
Operating Expense							
Labor - Regular							
Bus/Van Operator Salaries	\$ 11,360,830	\$ 10,325,261	\$ 1,035,569	10.0%	\$ 8,269,380	\$ (3,091,450)	(37.4%)
All Other Salaries	9,545,488	9,895,202	(349,714)	(3.5%)	8,578,105	(967,383)	(11.3%)
Total Labor - Regular	\$ 20,906,318	\$ 20,220,463	\$ 685,855	3.4%	\$ 16,847,485	\$ (4,058,833)	(24.1%)
Labor - Overtime							
Bus/Van Operator Overtime	\$ 2,175,001	\$ 774,478	\$ 1,400,523	180.8%	\$ 2,562,832	\$ 387,831	15.1%
All Other Overtime	1,258,122	396,444	861,678	217.4%	735,871	(522,250)	(71.0%)
Total Labor - Overtime	\$ 3,433,123	\$ 1,170,922	\$ 2,262,201	193.2%	\$ 3,298,703	\$ (134,420)	(4.1%)
Fringe (excludes UAL costs)							
Medicare/Soc.Sec.	422,310	374,114	48,196	12.9%	345,118	(77,191)	(22.4%)
Retirement	2,636,366	2,708,998	(72,632)	(2.7%)	1,896,627	(739,739)	(39.0%)
Medical Insurance	11,036,441	11,985,372	(948,931)	(7.9%)	9,778,361	(1,258,080)	(12.9%)
Dental Insurance	447,706	504,086	(56,380)	(11.2%)	405,960	(41,746)	(10.3%)
Vision Insurance	105,921	105,936	(15)	(0.0%)	91,614	(14,307)	(15.6%)
Life Insurance	50,903	48,509	2,394	4.9%	48,183	(2,720)	(5.6%)
State Disability (SDI)	301,550	228,080	73,470	32.2%	234,219	(67,331)	(28.7%)
Disability Insurance	149,297	160,864	(11,567)	(7.2%)	131,143	(18,154)	(13.8%)
State Unemployment (SUI)	50,801	34,650	16,151	46.6%	35,728	(15,073)	(42.2%)
Worker's Comp	1,682,736	1,045,392	637,344	61.0%	938,325	(744,411)	(79.3%)
Holiday Pay	539,246	746,094	(206,848)	(27.7%)	502,742	(36,504)	(7.3%)
Floating Holiday	145,230	141,119	4,111	2.9%	131,466	(13,764)	(10.5%)
Sick Leave	998,356	1,143,820	(145,464)	(12.7%)	752,971	(245,385)	(32.6%)
Annual Leave	2,434,384	2,203,757	230,627	10.5%	2,312,082	(122,301)	(5.3%)
Other Paid Absence	424,481	174,858	54,192	31.0%	366,972	137,923	37.6%
Payoffs	15,209	19,371	(4,162)	(21.5%)	19,483	4,274	21.9%
Physical Exam	13,019	3,422	9,597	280.5%	5,507	(7,512)	(136.4%)
Driver Lic.Renewal	410,647	184,753	225,894	122.3%	205,520	(205,520)	(100.2%)
Other Fringe Benefits							
Total Fringe	\$ 22,093,650	\$ 21,813,195	\$ 280,455	1.3%	\$ 18,201,627	\$ (3,892,023)	(21.4%)
Total Personnel	\$ 46,433,092	\$ 43,204,580	\$ 3,228,512	7.5%	\$ 38,347,815	\$ 8,085,277	21.1%

10.4B.4

FY24

Operating Revenue & Expenses

Year Over Year comparison as of June 30, 2023

Year-to-Date as of June 30, 2024



	Forecast	Budget	Variance \$ Fav/(UnFav)	Variance %	Actual	Variance \$ Fav/(UnFav)	Variance %
Services							
Accounting & Audit Fees	106,117	105,250	867	0.8%	103,996	(2,121)	(2.0%)
Admin & Bank Fees	428,976	627,000	(198,024)	(31.6%)	458,233	29,257	6.4%
Professional & Tech Fees	1,633,961	2,813,153	(1,179,192)	(41.9%)	1,930,843	296,882	15.4%
Legislative Service	131,584	258,703	(127,119)	(49.1%)	102,600	(28,984)	(28.2%)
Legal Services	657,730	554,346	103,384	18.6%	444,924	(212,806)	(47.8%)
Pre-Employment Exam	42,384	10,219	32,165	314.8%	24,651	(17,733)	(71.9%)
Temporary Help	478,490	-	478,490	100.0%	511,401	32,911	6.4%
Custodial Services	4,510	8,722	(4,212)	(48.3%)	4,150	(360)	(8.7%)
Uniforms & Laundry	61,829	41,795	20,034	47.9%	45,707	(16,122)	(35.3%)
Security Services	836,276	672,869	163,407	24.3%	629,669	(206,607)	(32.8%)
Classified/Legal Ads	26,340	34,992	(8,652)	(24.7%)	24,342	(1,998)	(8.2%)
Graphic Services	-	-	-	100.0%	-	-	100.0%
Repair - Building & Improvements	83,919	225,000	(141,081)	(62.7%)	144,099	60,180	41.8%
Repair - Equipment	912,074	1,549,056	(636,982)	(41.1%)	974,071	61,997	6.4%
Repair - Revenue Vehicle	431,093	654,926	(223,833)	(34.2%)	33,161	(397,932)	(1200.0%)
Repair - Non Revenue Vehicle	25,851	72,075	(46,224)	(64.1%)	209,591	183,740	87.7%
Hazardous Waste Disposal	74,678	74,096	582	0.8%	82,567	7,889	9.6%
Total Services	\$ 5,935,812	\$ 7,702,202	(\$ 1,766,390)	(22.9%)	\$ 5,724,006	(\$ 211,806)	(3.7%)
Mobile Materials & Supplies							
Fuel/Lube Non Revenue Vehicle	70,343	78,655	(8,312)	(10.6%)	68,769	(1,574)	(2.3%)
Fuel/Lube Revenue Vehicle	2,027,063	3,764,296	(1,737,233)	(46.2%)	2,435,602	408,539	16.8%
Tires & Tubes	278,391	217,000	61,391	28.3%	204,566	(73,824)	(36.1%)
Revenue Vehicle Parts	1,354,437	1,369,299	(14,862)	(1.1%)	1,167,462	(186,975)	(16.0%)
Total Mobile Materials & Supplies	\$ 3,730,234	\$ 5,429,250	(\$ 1,699,016)	(31.3%)	\$ 3,876,400	\$ 146,166	3.8%
Other Materials & Supplies							
Postage & Mailing	8,160	34,454	(26,294)	(76.3%)	13,259	5,099	38.5%
Promotional Items	77,396	61,000	16,396	26.9%	50,711	(26,685)	(52.6%)
Printing	220,893	412,225	(191,332)	(46.4%)	193,973	(26,921)	(13.9%)
Photo Supply/Processing	1,248	1,000	248	24.8%	484	(764)	(157.7%)
Office Supplies	162,925	84,817	78,108	92.1%	77,486	(85,438)	(110.3%)
Freight Out	4,613	5,000	(387)	(7.7%)	5,758	1,145	19.9%
Safety Supplies	28,789	28,116	673	2.4%	25,920	(2,869)	(11.1%)
Cleaning Supplies	64,504	63,540	964	1.5%	66,802	2,299	3.4%
Repair/Maint Supplies	111,913	127,409	(15,496)	(12.2%)	110,382	(1,531)	(1.4%)
Tenant Repairs	-	10,508	(10,508)	100.0%	657	657	100.0%
Non-Inventory Parts & Supplies	23,305	52,475	(29,170)	(55.6%)	31,750	8,445	26.6%
Small Tools	43,131	19,275	23,856	123.8%	13,687	(29,444)	(215.1%)
Employee Tool Replace	840	3,000	(2,160)	(72.0%)	1,002	162	16.2%
Total Other Materials & Supplies	\$ 747,716	\$ 902,819	(\$ 155,103)	(17.2%)	\$ 591,871	(\$ 155,945)	(26.3%)

FY24

Operating Revenue & Expenses



Year Over Year comparison as of June 30, 2023

Year-to-Date as of June 30, 2024

	Forecast	Budget	Variance \$ Fav/(UnFav)	Variance %	Actual	Variance \$ Fav/(UnFav)	Variance %
Utilities							
Propulsion Power	109,045	150,000	(40,955)	(27.3%)	53,753	(55,291)	(102.9%)
Gas & Electric	363,239	388,080	(24,841)	(6.4%)	364,061	822	0.2%
Water & Garbage	157,332	175,973	(18,641)	(10.6%)	144,827	(12,505)	(8.6%)
Telecommunications	219,064	196,723	22,341	11.4%	171,226	(47,838)	(27.9%)
Total Utilities	\$ 848,680	\$ 910,776	\$(62,096)	(6.8%)	\$ 733,868	\$(114,812)	(15.6%)
Casualty & Liability							
Insurance - Property	123,119	92,950	30,169	32.5%	88,682	(34,437)	(38.8%)
Insurance - PL & PD	732,528	983,833	(251,305)	(25.5%)	758,768	26,240	3.5%
Insurance - Other	70,665	86,700	(16,035)	(18.5%)	78,126	7,461	9.6%
Settlement Costs	1,280,858	163,040	1,117,818	685.6%	391,028	(889,830)	(227.6%)
Repairs - District Property	(15,107)	-	(15,107)	100.0%	(24,078)	(8,971)	37.3%
Total Casualty & Liability	\$ 2,192,062	\$ 1,326,523	\$ 865,539	65.2%	\$ 1,292,526	\$(899,537)	(69.6%)
Taxes							
Fuel Tax	13,131	15,000	(1,869)	(12.5%)	12,780	(351)	(2.7%)
Licenses & Permits	27,735	31,179	(3,444)	(11.0%)	29,013	1,278	4.4%
Other Taxes	13,860	12,254	1,606	13.1%	7,991	(5,869)	(73.4%)
Total Taxes	\$ 54,726	\$ 58,433	\$(3,707)	(6.3%)	\$ 49,784	\$(4,942)	(9.9%)
Miscellaneous							
Dues & Subscriptions	110,584	109,819	764	0.7%	118,715	8,132	6.8%
Advertising/District Promo	139,849	245,000	(105,151)	(42.9%)	625	(139,224)	(22290.5%)
Employee Incentive Program	39,811	80,144	(40,333)	(50.3%)	48,660	8,849	18.2%
Employee Training	132,550	450,588	(318,038)	(70.6%)	116,788	(15,762)	(13.5%)
BoD Travel	-	13,719	(13,719)	100.0%	-	-	100.0%
Travel	67,310	111,154	(43,844)	(39.4%)	72,915	5,605	7.7%
Local Meeting Exp	10,237	27,865	(17,628)	(63.3%)	16,808	6,571	39.1%
Board Director Fee	5,725	10,000	(4,275)	(42.8%)	7,460	1,735	23.3%
Contributions	-	-	-	100.0%	791	791	100.0%
Cash Over/Short	167	-	167	100.0%	3,814	3,647	95.6%
Misc. Loss	-	-	-	100.0%	-	-	100.0%
Other Misc Expense	-	-	-	100.0%	226	226	100.0%
Total Miscellaneous	\$ 506,232	\$ 1,048,289	\$(542,057)	(51.7%)	\$ 386,802	\$(119,430)	(30.9%)
Interest Expenses							
Interest Expense - Loan	892	893	(1)	(0.1%)	8,120	7,228	89.0%
Interest Expense - Leases	-	-	-	100.0%	-	-	100.0%
Total Interest Expense - Leases	\$ 892	\$ 893	\$(1)	(0.1%)	\$ 8,120	\$ 7,228	89.0%
Leases & Rentals							
Lease Expense - Facility	302,057	310,628	(8,571)	(2.8%)	149,378	(152,679)	(102.2%)
Equipment Rental	9,636	16,464	(6,828)	(41.5%)	8,217	(1,419)	(17.3%)
Lease Expense - Operating	-	-	-	100.0%	-	-	100.0%
Total Leases & Rentals	\$ 311,693	\$ 327,092	\$(15,399)	(4.7%)	\$ 157,594	\$(154,099)	(97.8%)
Non-Personnel (excludes COVID/Bond costs)	\$ 14,328,049	\$ 17,706,277	\$(3,378,229)	(19.1%)	\$ 12,820,971	\$(1,507,078)	(11.8%)
Total Operating Expense	\$ 60,761,140	\$ 60,910,857	\$(149,717)	(0.2%)	\$ 51,168,786	\$(9,592,354)	(18.7%)

FY24

Operating Revenue & Expenses



Year Over Year comparison as of June 30, 2023

Year-to-Date as of June 30, 2024

	Forecast	Budget	Variance \$ Fav/(UnFav)	Variance %	Actual	Variance \$ Fav/(UnFav)	Variance %
Non-Operating Expense	\$ -	\$ -	\$ -	100.0%	\$ 78,431	\$ 78,431	100.0%
COVID Related Costs	-	-	-	100.0%	1,139,812	1,139,812	100.0%
Pension UAL/Bond Payment	1,426,832	1,426,832	-	0.0%	1,470,969	44,137	3.0%
Retirement - UAL	2,745,833	2,745,833	-	0.0%	3,032,000	286,167	9.4%
Interest Expense - POB	\$ 4,172,665	\$ 4,172,665	\$ 0	0.0%	\$ 5,642,781	\$ 1,470,116	26.1%
Principal - POB	\$ 4,172,665	\$ 4,172,665	\$ 0	0.0%	\$ 5,721,212	\$ 1,548,547	27.1%
Total Pension UAL/Bond Payment							
Total Non-Operating Expense							
Total Expenses	\$ 64,933,805	\$ 65,083,522	\$ (149,717)	(0.2%)	\$ 56,889,988	\$ (8,043,807)	(14.1%)

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT																	
FY24 CAPITAL ASSETS SPENDING																	
BUDGET VERSION AS OF JUNE 28, 2024																	
SPENDING AS OF JUNE 30, 2024																	
		RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	UNRESTRICTED					
		FEDERAL FUNDS	PTMISEA (1B)	PROP 1B-TRANSIT SECURITY	TIRCP	Clean CA Transit Program	LCTOP	LPP	VW GRANT	PG&E REBATES & MBARD	STA-SRI (KFR FROM OPER BUDGET)	STA-SGR (SB 1)	MEASURE D (KFR FROM OPER BUDGET)	FY24 SPENDING TO DATE	FY24 BUDGET EFF. 6/28/2024	REMAINING BUDGET	
Construction Related Projects																	
1	19-0001													9,023.56	2,032,759.68	2,023,736.12	
														3,806,410.96	4,475,678.00	4,689,267.04	
2	24-0002													53,028.52	100,000.00	66,971.48	
3	24-0001														9,500,000.00	9,500,000.00	
4	23-0010														9,500,000.00	9,500,000.00	
5	24-0014														6,500,000.00	6,500,000.00	
6	24-0014														6,500,000.00	6,500,000.00	
7	23-0005b	79,600.00												122,000.00	12,150,000.00	12,028,000.00	
		79,600.00												3,890,463.04	39,259,437.68	34,367,974.64	
IT Projects																	
8	19-0006													1,189,545.98	2,616,000.00	1,427,454.72	
9	24-0004													175,879.40	250,000.00	74,120.60	
10	24-0013													3,750,000.00	3,750,000.00	3,750,000.00	
														1,369,424.66	3,241,030.00	1,871,605.34	
Facilities Upgrades & Improvements																	
11	19-0006														215,104.80	100,000.00	
12	19-0006b														100,000.00	100,000.00	
13	19-0006d													60,395.32	103,127.00	42,731.68	
14	19-0013														195,492.00	195,492.00	
15	19-0030														20,000.00	20,000.00	
16	19-0018a														235,328.00	235,328.00	
17	24-0005														1,500,000.00	1,500,000.00	
18	24-0005														42,704.63	42,704.63	
19	24-0010														34,767.50	34,767.50	
															616,000.00	581,212.50	
															137,887.45	3,040,951.80	2,903,064.35
Revenue Vehicle Purchases, Replacements & Conversions																	
20	19-0077														239,511.00	239,511.00	
21	20-0001							302,000.00							694,603.00	1,341,502.00	
22	19-0032														117,244.33	117,885.00	
23	22-0005														64,903.82	95,000.00	
24	23-0001														54,588,123.45	54,588,123.45	
25	23-0001a														326,872.79	1,000,000.00	
26	24-0015														16,869,665.43	16,869,665.43	
27	24-0017														190,000.00	190,000.00	
28	24-0017a														515,000.00	515,000.00	
															1,506,392.44	74,586,884.68	
Revenue Vehicle Purchases, Replacements & Campaigns-Fleet Electrification Projects																	
29	19-0017														50,970.19	136,000.16	
30	19-0041														163,508.76	239,639.00	
31	23-0003														2,305.06	34,000.00	
															216,784.01	408,639.16	
Non-Revenue Vehicle Purchases & Replacements																	
32	21-0006														22,709.43	22,746.00	
															24,709.43	45.57	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY24 CAPITAL ASSETS SPENDING
 BUDGET VERSION AS OF JUNE 28, 2024
 SPENDING AS OF JUNE 30, 2024

	RESTRICTED			RESTRICTED			RESTRICTED			RESTRICTED			RESTRICTED			UNRESTRICTED	FY24 BUDGET EFF. 6/29/2024	REMAINING BUDGET
	FEDERAL FUNDS	PTMISEA (1B)	VALUERS PROP. INT. TRANSIT SECURITY	TIRCP	Clean CA Transit Program	LCTOP	LPP	VW GRANT	PG&E REBATES & MBARD	STA-SRI FROM OPER BUDGET	STA-SGR (SB 1)	RESTRICTED MEASURE D (XFR FROM OPER BUDGET)	RESTRICTED	UNRESTRICTED	FY24 SPENDING TO DATE			
Fleet & Maint Equipment																		
33 21-0004	80,000.00																180,000.00	180,000.00
34 24-0019																		555,189.87
																		555,189.87
Office Equipment																		
Misc.																		
35 23-0044																		186,539.00
36 24-0005																		200,000.00
37 24-0007																		6,498.00
38 24-0008a																		8,000.00
39 24-0014																		19,068.98
40 24-0015																		65,000.00
41 24-0018																		34,662.55
42 24-0020																		50,000.00
																		10,000.00
																		223,778.66
TOTAL CAPITAL PROJECTS	173,846.00																	7,647,219.92
																		120,859,428.92
																		113,181,208.79
CAPITAL PROGRAM FUNDING																		
Federal Sources of Funds:																		
Federal Grants (FTA)	173,846																	173,846
USDOT 2022 Multimodal Projects Discretionary Grant (MPPS)																		
State Other Sources of Funds:																		
State Transportation Improvement Program (SHIP)																		
Low Carbon Transit Operations Program (LCTOP)																		
Local Partnership Program (LPP)																		
State Transit Assistance (STA)-Prior Years																		
Transfers from Operating Budget (STA-SB1)																		
STA-SGR (SB1)																		
Transfers from Operating Budget (Measure D)																		
TIRCP																		
VW GRANT																		
PG&E REBATES & MBARD																		
Local Sources of Funds:																		
Operating and Capital Reserve Fund																		
TOTAL CAPITAL FUNDING BY FUNDING SOURCE	173,846																	7,647,220
Restricted Funds	173,846																	5,472,686
Unrestricted Funds																		2,174,534
TOTAL CAPITAL FUNDING	173,846																	7,647,220

NOTE: The amounts listed here represent the amounts committed against awarded grants and projects, and therefore will not equal the \$3M allocated to the Bus Replacement Fund in any given year.

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 SCHEDULE OF RESERVE ACCOUNT BALANCES-PRE-CLOSE PRE-AUDIT
AS OF 09/05/24**

A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
Fund Title	Explanation and Use:	Post Audit Balance at 6/30/23 (Before Capital Commitments)	ESTIMATED Additions/ (Withdrawals) in FY24	ESTIMATED Balance at 6/30/24	Board Adopted Minimum or Target Level	% Funded	ESTIMATED Capital Budget Commitments (FY25 Anticipated Spending - 06/28/2024)	Balance at 6/30/24 (After FY25 Anticipated Spending Capital Commitments) and Before any additions in FY25	Suggested Guidelines:	Board Adopted Recommendation:												
1	Operating and Capital Reserve Fund (formerly - Operating / Capital Reserves)	Liquid and unrestricted assets that an organization can use to support its operations in the event of an unanticipated loss of revenue or increase in expenses. Includes Alternative Fuel Tax Rebates transferred from the Operating Budget and any excess revenues above actual expenses	\$ 13,418,489	\$ 1,267,969	\$ 14,686,458	N/A	\$ 15,237,166	\$ (550,708)	Any use of Operating and Capital Reserves above CEO executive authority will be brought to the BOD for consideration. To be used as the local match for capital grants.	There is no Board Adopted Minimum Balance established; this fund shall not be used to support recurring operating expenditures.												
2	Operations Sustainability Reserve Fund (formerly - Operations Reserves)	Funds set aside to protect the organization's essential services and funding requirements during periods of economic downturn or natural disasters. Target = three month's operating expenses (Payroll and Accounts Payable).	\$ 16,731,790	\$ 3,009,516	\$ 19,741,306	100%	\$ -	\$ 19,741,306	GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.	Fund Operations Sustainability Reserves Fund to bring total fund balance to three (3) months of the average operating expenses for the most current fiscal year's budget, to be adjusted annually through the budget process (adopted Revised Reserves Policy on Nov. 15 2019; Target Minimum Balance to be met within three (3) years of the Adoption of the Revised Reserves Policy).												
3	Cash Flow Reserve Fund (formerly - Cash Flow Reserves)	Funds set aside to "cash flow" capital and/or operating expenses incurred before receiving reimbursements from various funding sources (Annual FTA 5307, & STIC, STA, etc).	\$ 3,000,000	\$ -	\$ 3,000,000	100%	\$ -	\$ 3,000,000	Staff will manage flexibility of Cash Flow Reserve Fund, according to project levels and capital needs as they fluctuate from year to year.	Fund Cash Flow Reserve Fund to minimum or target levels; set annually through the budget process.												
4	COVID Recovery Fund (estimated balances, not currently included in the Reserves Policy)	The current FY20 Operating budget is expected to have a carryover at the end of the fiscal year due to reimbursement of FTA qualifying operating expenses related to the CARES act and FEMA reimbursements in FY20	\$ 31,153,228	\$ (1,701,274)	\$ 29,451,954	N/A	\$ -	\$ 29,451,954	METRO will reinvest the funds into the FY22 Operating budget and beyond, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted	-												
5	Bus Replacement Fund (estimated balances, not currently included in the Reserves Policy)	In FY18, a new capital budget/turning strategy was adopted by the Board that results in \$3M per year being dedicated to the annual capital budget. This new strategy created the "Bus Replacement Fund" and establishes consistent annual transfers of STA funds and Measure D funds to the capital budget that are needed to provide funding and stability for the required local match for obsolete fixed-route buses and Paratransit vehicles.	\$ 10,718,727	\$ (1,557,158)	\$ 9,161,569	N/A	\$ 9,793,839	\$ (632,270)	Annual unspent Measure D, STA, and SGR funds will accumulate in the Bus Replacement Fund until they are allocated to specific projects and spent on new replacement buses and vans and improvements.	\$3M per year being dedicated to the annual capital budget												
6	UAL & OPEB Fund (estimated balances, not currently included in the Reserves Policy)	Used to Pay down the CalPERS Unfunded Accrued Liability	\$ 6,000,000	\$ 2,000,000	\$ 8,000,000	N/A	\$ -	\$ 8,000,000	N/A	N/A												
7	Workers Compensation Reserve Fund (formerly - Workers Compensation Reserves)	Funds set aside to finance the (discounted) long term portion of workers' compensation liability, as of the end of the fiscal year.	\$ 2,479,946	\$ -	\$ 2,479,946	100%	\$ -	\$ 2,479,946	GASB #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported workers' compensation claims.	Fund Workers' Comp Reserves to minimum or target levels; a bi-annual study of potential liability areas and risk shall be the basis for determining minimum reserves.												
8	Liability Insurance Reserve Fund (formerly - Liability Insurance Reserves)	Funds set aside to pay the cost of outstanding liability and physical damage claims + proposed employment practices liability claims. (Self Insured Retention - SIR - \$250K each program)	\$ 776,106	\$ -	\$ 776,106	100%	\$ -	\$ 776,106	GASB #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported liability and physical damage claims.	Fund Liability Insurance Reserves to minimum or target levels; calculated annually based on the 5-year rolling average of outstanding claims at fiscal year end + \$500K each SIR.												
9			\$ 84,278,286	\$ 3,019,053	\$ 87,297,339		\$ 25,031,005	\$ 62,266,334														
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*Santa Cruz Metropolitan
Transit District*



DATE: September 27, 2024

TO: Board of Directors

FROM: Chuck Farmer, Chief Financial Officer

SUBJECT: ACCEPT AND FILE THE YEAR-TO-DATE KEY PERFORMANCE INDICATORS (KPI) REPORT FOR QUARTER FOUR AS OF JUNE 30, 2024

I. RECOMMENDED ACTION

That the Board of Directors accept and file the Year-to-Date Quarterly KPI Report as of June 30, 2024

II. SUMMARY

- Santa Cruz Metropolitan Transit District (METRO) has established five categories of common Key Performance Indicators (KPIs) which are prepared quarterly in order to inform the Board of Directors regarding METRO's financial and operational performance.
- This staff report is the web-accessible companion document to the attached PowerPoint presentation titled "Key Performance Indicators (KPI) Report for 4th Quarter through June 30, 2024"
- Staff recommends that the Board of Directors accept and file the attached report.

III. DISCUSSION/BACKGROUND

METRO has established five categories of common Key Performance Indicators (KPIs) to ensure that the organization is constantly monitoring and improving its performance. The KPIs are a set of quantifiable measures that METRO can utilize to gauge its performance and determine if it is meeting its strategic and operational goals.

Additionally, these metrics allow METRO to make data-driven decisions and work towards achieving its objectives by leveraging verified and carefully analyzed data, ultimately providing improved service to the community.

Financial Performance KPIs evaluate how efficiently agencies use resources to meet transit demand within their budget constraints. Financial Performance measures are the most widely used measures for transit agencies, due in part to National Transit Database (NTD) reporting requirements, which require transit agencies to annually report data on measures such as Farebox Recovery Ratio and Cost per Revenue Service Hour.

Productivity KPIs provide valuable insights regarding type of ridership (Fixed Route, Commuter, Student), locations (UCSC, Intercity, Highway 17, Local, Rural), route productivity (riders per hour by route), as well as seasonal fluctuations in ridership and routes.

Risk Management & Safety KPIs track and determine progress on specific objectives and evaluate protocols. Safety performance is commonly tracked at transit agencies for NTD reporting and OSHA requirements. Traffic accidents are broken down into different categories such as location (loading zones, intersections, etc.), moving objects (bicycles, vehicles, etc.), or stationary objects. Passenger Incidents report when the incident occurred (boarding the bus, on board the bus, or descending the bus).

Reliability KPIs assess the quality of the agency's vehicles and help fleet maintenance staff to run the department as efficiently as possible. The mean distance between chargeable road calls is a transit industry standard that measures the mechanical reliability of an agency's fleet by tracking the mean distance between bus breakdowns or failures. It is an important measure of the success of the agency's maintenance department and the investment in newer buses, which are less prone to maintenance issues.

Dependability KPIs evaluate the quality of a passenger's day-to-day experiences using transit, such as service reliability. In addition, they allow agencies to pinpoint the key reasons behind cancelled trips (lack of drivers, road calls, traffic accidents, or traffic congestion) and embark on corrective actions.

Below are the written explanations of the various charts and graphs in the attached Key Performance Indicators (KPI) Report for 4th Quarter through June 30, 2024.

Slide 1

(Cover) Key Performance Indicators (KPI) Report for 4th Quarter through June 30, 2024

Slide 2

Overview of Today's Presentation

- Financial Performance
 - System Farebox Recovery Ratio
 - Fixed Route & Commuter Cost / Revenue Service Hours
 - ParaCruz Cost / Trip
- Productivity
 - Total Ridership and Total Ridership / Hour
 - USCS, Cabrillo, Highway 17, & Local Ridership
 - Passengers /Revenue Service Hours by Route

- Risk Management & Safety
 - Traffic Accidents
 - Passenger Incidents
- Reliability
 - Mean Miles between Chargeable Road Calls for Fixed Route, Highway 17, & ParaCruz
- Dependability
 - Cancelled Trips by Cause & Region
 - Pass-Ups for Fixed Route, UCSC by Quarter, and Year to Date Pass-Ups by Route

Slide 3

(Cover) Financial Performance KPI's

Slide 4

System Farebox Recovery Ratio

- Q4 FY24 Farebox Recovery is 14.3%, a year-over-year decline of 4.1% primarily due to Youth Free Fares; 5.1% lower than target and 0.5% lower than Q3 FY24.
- The Farebox Recovery Target of 19.4% is based on the average actuals from FY19, FY22, FY23 (excludes FY20/FY21 due to COVID impact)

Slide 5

Fixed Route & Commuter Cost per Revenue Service Hour (RSH)

- Q4 FY24 Cost per RSH is \$325, an increase of \$55 over last year's Q4 costs, and \$68 higher than average due to higher labor costs due to an increased number of FTEs in anticipation of planned service expansion
- Revenue Service Hours increased 10.5% along with Fixed Route costs that increased by 32.9% when compared to the same time period FY23
- The Fixed Route/Commuter cost per RSH average of \$257 is based on the average actuals from FY19, FY22, FY23 (excludes FY20/FY21 due to COVID impact)

Slide 6

ParaCruz Cost per Trip

- Q3 FY24 Cost per Trip is \$86, a year-over-year deteriorate of \$21, and \$10 higher than the average
- Trips delivered decreased 15.5% and costs increased 12.6% when compared to the same time period FY23

- The ParaCruz Cost per Trip average of \$76 is based on the average actuals from FY19, FY22, FY23 (excludes FY20/FY21 due to COVID impact)

Slide 7

(Cover) Productivity KPI's

Slide 8

Total Ridership and Total Ridership per Hour (RPH)

- A 0.2% decrease in ridership in local, non-student ridership service over Q4 of FY23
- A 11.7% increase in Student ridership, includes UCSC, Cabrillo and K-12 ridership over Q4 of FY23
- A 10.0% decrease in Highway 17 ridership over Q4 of FY23
- The Quarterly Ridership Target is based on the average quarterly actuals from FY19, FY22, FY23 (excludes FY20/FY21 due to COVID impact)
- UCSC ridership increased 6.1% over Q4 of FY23
- Cabrillo ridership increased 41.1% over Q4 of FY23
- Youth ridership increased 47.4% over Q4 of FY23
- The Quarterly RPH Target is based on the average quarterly actuals from FY19, FY22, FY23 (excludes FY20/FY21 due to COVID impact)

Slide 9

UCSC Ridership

- Q4 Ridership increased 6.1%, a year-over-year due to a few factors. Additional service was operated on the routes 18 and 19. METRO increased the number of trips that were operated with articulated buses (60' buses), which increased carrying capacity. Enrollment and on-campus residency increased 1.5% and 1.1%, respectively
- The Quarterly Ridership Target is based on the average quarterly actuals from FY19, FY22, FY23 (excludes FY20/FY21 due to COVID impact)

Slide 10

Cabrillo College Ridership

- Q4 Ridership increased 41.1% as student enrollment increased by 0.8%. More students also returned to in-person sessions. Though, over half of students were still taking online classes, at least part-time.
- The Quarterly Ridership Target is based on the average quarterly actuals from FY19, FY22, FY23 (excludes FY20/FY21 due to COVID impact)

Slide 11

Highway 17 Ridership

- Q4 Ridership decreased 10.0% compared to Q4 FY23 due to the availability of remote work and flexible commute hours. Additionally, METRO only operated three northbound and three southbound trips to San Jose State University (SJSU). It is possible that SJSU students would increase their usage of the service if more frequent service to SJSU was operated.
- The Quarterly Ridership Target is based on the average quarterly actuals from FY19, FY22, FY23 (excludes FY20/FY21 due to COVID impact)

Slide 12

Local Ridership

- Q4 Ridership increased 7.7%, which is a direct result of a student ridership increase of 11.7%. Student ridership is comprised of UCSC, Cabrillo and K-12, which increased 6.1%, 41.1%, and 47.4% respectively
- The Quarterly Ridership Target is based on the average quarterly actuals from FY19, FY22, FY23 (excludes FY20/FY21 due to COVID impact)

Slide 13

YTD FY24 Passengers/Service Hours by Route

- Total Passengers/Service Hours were 20.5
- Combined UCSC Passengers/Service Hours were 37.1
- Combined Intercity Passengers/Service Hours were 19.0
- Combined Rural Passengers/Service Hours were 10.1
- Combined Local Passengers/Service Hours were 9.0
- Combined Highway 17 Passengers/Service Hours were 8.6

Slide 14

(Cover) Risk Management & Safety KPI's

Slide 15

Traffic Accidents

- Total Traffic Accidents in Q4 FY24 increased by 11 (28.2%) over Q3 FY24 and increased by 30 (150%) from a year ago, Q4 FY23
- Collisions with Other Vehicles (between intersections) for Q4 FY24 increased by 1 (12.5%) over Q3 FY24 and increased by 4 (80%) from a year ago, Q4 FY23
- Collisions with Other Vehicles (Intersections) for Q4 FY24 decreased by 1 (25%) over Q3 FY24 and by 3 (300%) from a year ago, Q4 FY23
- Collisions with Other Vehicles (Rear End) for Q4 FY24 increased by 3 (100%) over Q3 FY24 and by 6 (600%) from a year ago, Q4 FY23

- Collisions Between (District Vehicles) for Q4 FY24 increased by 1 (25%) over Q3 FY24 and by 5 (500%) from a year ago, Q4 FY23
- Other Collisions for Q4 FY24 increased by 7 (35%) over Q3 FY24 and by 12 (80%) from a year ago, Q4 FY23
- Metro average of 80 is based on pre-pandemic 3-year average (FY19, FY22, FY23); Quarterly categories are only reported if any reporting/presented quarter has 3 or more incidents.
- The YTD total is **all** incidents (Collisions between/at intersections, fixed object, rear end, and other collisions, along with collisions between District vehicles)

Slide 16

Passenger Incidents

- Safety, Fleet Maintenance, and Information Technology departments are collaborating to identify further methods to reduce the number of incidents.
- Most boarding incidents occur when the passengers are using cell phones, not paying attention, or sleeping.
- YTD Ridership numbers are 2,775,283, 3,275,802, and 3,841,433 respectively for FY22, FY23, and FY24
- Metro Average of 128 is based on pre-pandemic 3-year average (FY19, FY22, FY23)

Slide 17

(Cover) Reliability KPI's

Slide 18

Mean Miles between Chargeable Road calls – Fixed Route (Local)

- Q4 FY24 mileage between calls decreased by 5,796 and road calls increased by 21 compared to the same time period in FY23
- Chargeable road calls in Q4 FY24 were 13 in April, 16 in May, and 21 in June
- The current target of 15,507 and is based off a 3-year monthly average from FY21-FY23, times three to get to a quarterly number.

Slide 19

Mean Miles between Chargeable Road calls – Highway 17

- Q4 FY24 mileage between calls decreased by 8,806 and road calls increased by 3 compared to the same time period in FY23
- Chargeable road calls in Q4 FY24 were 2 in April, 3 in May, and 2 in June
- The current target of 18,363 and is based off a 3-year monthly average from FY21-FY23, times three to get to a quarterly number

Slide 20

Mean Miles between Chargeable Road calls – ParaCruz

- Q4 FY24 mileage between calls increased by 128,872 and road calls decreased by 6 compared to the same time period in FY23, primarily due to the 7 new vans put into service last summer
- In Q4 FY24 chargeable road calls were 0 in April, 1 in May and 0 in June
- The current target of 33,727 and is based off a 3-year monthly average from FY21-FY23, times three to get to a quarterly number

Slide 21

(Cover) Dependability KPI's

Slide 22

Cancelled Trips by Cause & Region

- There were 72 cancelled trips in Q4 FY24 – 10 in May and 62 in June primarily due to no vehicle
- Eight regions were impacted
- Full year average of 288 is based on the average of FY19, FY22, FY23 (excludes FY20/FY21 due to COVID impact)

Slide 23

Pass-Ups by Quarter/Reason – Fixed Route

- In Q4 FY24, total pass-ups were 382, which is 71 (22.8%) higher when compared to Q4 FY23
- April had an increase of 58 pass-ups (82.9%), May had an increase of 29 (17.9%), and June had a decrease of 16 (20.3%) when compared to the same time period as FY23
- 46.5% of Year-to-Date total pass-ups are caused by full bus capacity, followed by 21.0% due to Intoxicated/Belligerent/Biohazard, and by 18.6% of Other/Misc, which covers a wide range of issues (such as Surfboards, No Shoes, Smoking/Vaping, and Hygiene to name a few), all other categories less than 10.0%

Slide 24

Pass-Ups by Quarter/Reason – UCSC

- In Q4 FY24, total pass-ups were 50, which is 635 (92.7%) lower when compared to Q4 FY23
- There were decreases across all months - April had 37 pass-ups (92.4%), May had 6 (94.7%), and June had 7 (92.0%) when compared to the same time period as FY23

- 77.6% of Year-to-Date total pass-ups are caused by full bus capacity, followed by 11.5% caused by other/Misc., all other categories are less than 11.0%

Slide 25

YTD FY24 Pass-Ups by Route

- YTD Pass-ups total 1535
- UCSC Routes comprised 508 (33.1%), of which 77.0% were due to full bus capacity
- Intercity Routes comprised 359 (23.9%), of which 34.8% were due to Intoxicated/Biohazard
- Highway 17 Routes comprised 335 (21.8%), of which 80.3% were due to full bus capacity
- Rural Routes comprised 270 (17.6%), of which 59.1% were due to full bus capacity
- Local Routes comprised 63 (4.1%), 44.4% were due to Intoxicated/Biohazard

Slide 26

(Cover) Questions?

Slide 27 thru Slide 29

KPI Metric Descriptions & Importance

Financial Performance

The Farebox Recovery Ratio represents the passenger fares (Fixed Route and Commuter) coverage of Metro's agency costs; this provides insight to the amount of non-passenger revenue (subsidy) needed to cover costs. Additionally, it allows the agency to compare cost-effectiveness within its own service.

Fixed Route and Commuter Cost per Revenue Service Hour (RSH) along with the ParaCruz Cost per Trip depict the cost per hour of service/trip. By effectively tracking and minimizing costs, this measurement ensures efficient delivery of transit services.

Data presented is by Quarter, for the current and past two fiscal years.

Productivity

Total Ridership and Ridership per hour are measures of productivity. The metrics depict seasonal fluctuations in ridership related to holidays, school terms, and other changes.

Student ridership, historically a large portion of METRO's total ridership, shows changes in student enrollment and seasonal trends can be seen year over year.

Highway 17 demonstrates METRO's commuter ridership, connecting Santa Cruz to San Jose.

Local Ridership excludes student and commuter routes and reflects all other routes within the county.

Passengers per Revenue Service Hour (RSH) depicts the productivity of each route. This ratio brings the true productivity of each route to scale and can stimulate discussions about frequency of service in urban and semi-urban areas of the county versus geographic coverage.

Data presented is by Quarter, for the current and past two fiscal years.

Risk Management & Safety

Traffic Accidents are broken down into different categories: Collisions between intersections, at the intersection, with fixed objects, with other district vehicles

Passenger Incidents happen with METRO passengers either while boarding a bus, on board a bus, or alighting (descending) a bus.

Data presented is by Quarter, for the current quarter, previous quarter, and the current quarter for the last fiscal year.

Quarterly categories are only reported if any reporting/presented quarter has 3 or more incidents.

The YTD total is all incidents (Collisions between/at intersections, fixed object and rear end collisions, along with collisions between District vehicles)

Reliability

Any a mechanical failure that impedes the vehicle from starting or completing a scheduled revenue trip because actual movement is limited, or there are safety concerns are used to calculate the Mean Miles Between Chargeable Road Call.

The metric is calculated using the number of miles for the month divided by the number of chargeable road calls for each service type (Fixed Route, Commuter, and ParaCruz).

Data presented is by Quarter, for the current and past two fiscal years.

Dependability

Cancelled Trips are presented by Region and Cause for the current quarter and total for three years.

Pass-Ups occur when a bus operator must leave behind a passenger for a variety of reasons: No Fare, Exceeds Capacity Load (Full Bus), Intoxicated/Belligerent/Biohazard, No Mask, and All Other.

Pass-Ups data are presented by Quarter, for the current and past two fiscal years for both Fixed Route and UCSC along with a YTD presentation of Routes with 10 or more Pass-Ups.

Slide 30

Historical Metrics for the past five years and the current year-to-date

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO’s Financial Stability, Stewardship & Accountability and assist in management’s effort for continuous improvement of the performance of the agency.

V. FINANCIAL CONSIDERATIONS/IMPACT

None

VI. ALTERNATIVES CONSIDERED

There are no alternatives to consider, as this is an accept and file KPI Report as of June 30, 2024

VII. ATTACHMENTS

Attachment A: KPI Presentation as of June 30, 2024

Prepared by: Freddie Martinez, Revenue Account Program Manager

VIII. APPROVALS

Approved as to fiscal impact:
Chuck Farmer, Chief Financial Officer

A handwritten signature in cursive script, appearing to read "Chuck", written over a horizontal line.

Corey Aldridge, CEO/General Manager

A handwritten signature in cursive script, appearing to read "Corey", written over a horizontal line.

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KEY PERFORMANCE INDICATORS (KPI) REPORT

FOR 4th Quarter through June 30, 2024

Board of Directors

September 27, 2024

Chuck Farmer, Chief Financial Officer

Overview of Today's Presentation:

KPI Category Criteria / Metric

- ✓ Financial Performance
 - ✓ System Farebox Recovery Ratio
 - ✓ Fixed Route & Commuter Cost / RSH
 - ✓ ParaCruz Cost / Trip

- ✓ Productivity
 - ✓ Total Ridership and Total Ridership / Hour
 - ✓ UCSC, Cabrillo, Highway 17, & Local Ridership
 - ✓ Passengers / RSH by Route

- ✓ Risk Management & Safety
 - ✓ Traffic Accidents
 - ✓ Passenger Incidents

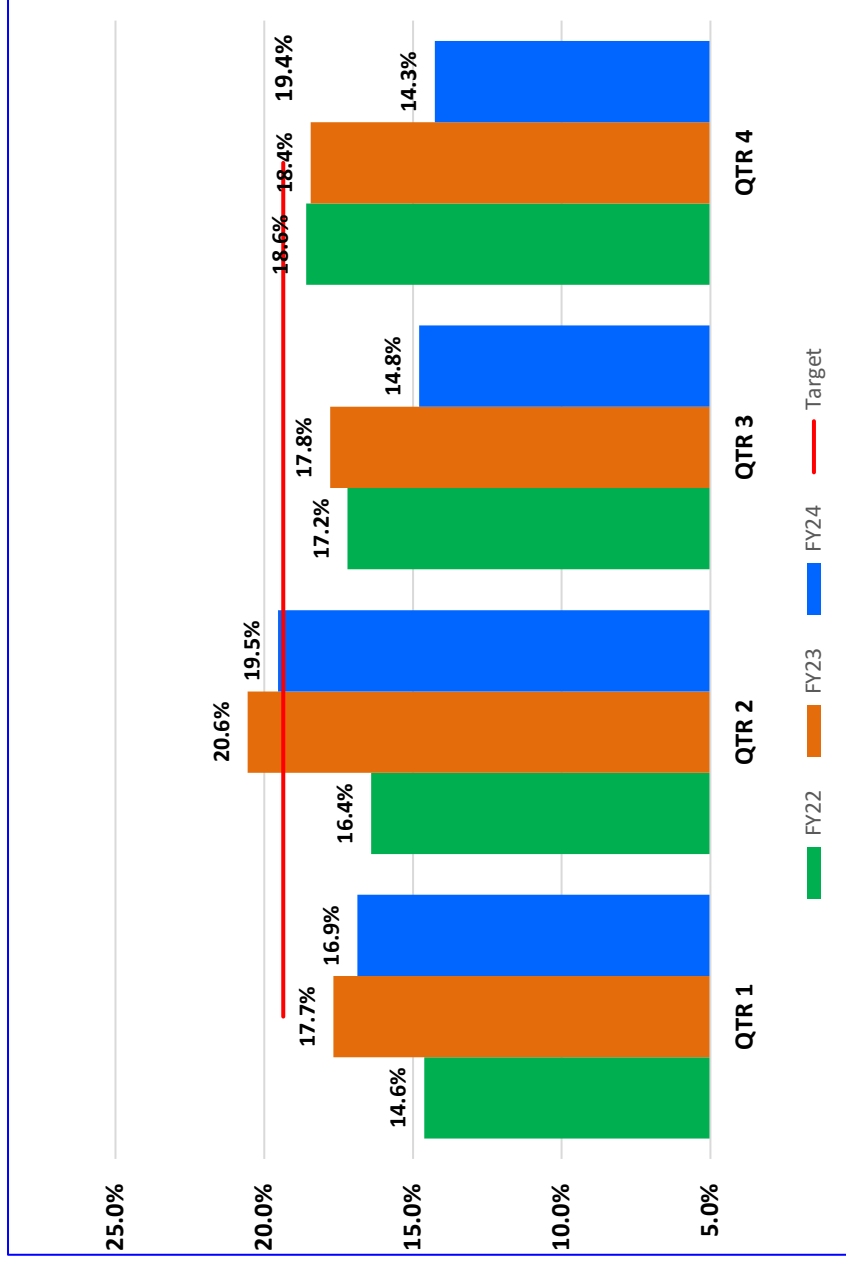
- ✓ Reliability
 - ✓ Miles between Chargeable Road Calls for Fixed Route, Highway 17, & ParaCruz

- ✓ Dependability
 - ✓ Cancelled Trips by Cause & Region
 - ✓ Pass-Ups for Fixed Route, UCSC, & Routes

Financial Performance KPI's

10.5A.3

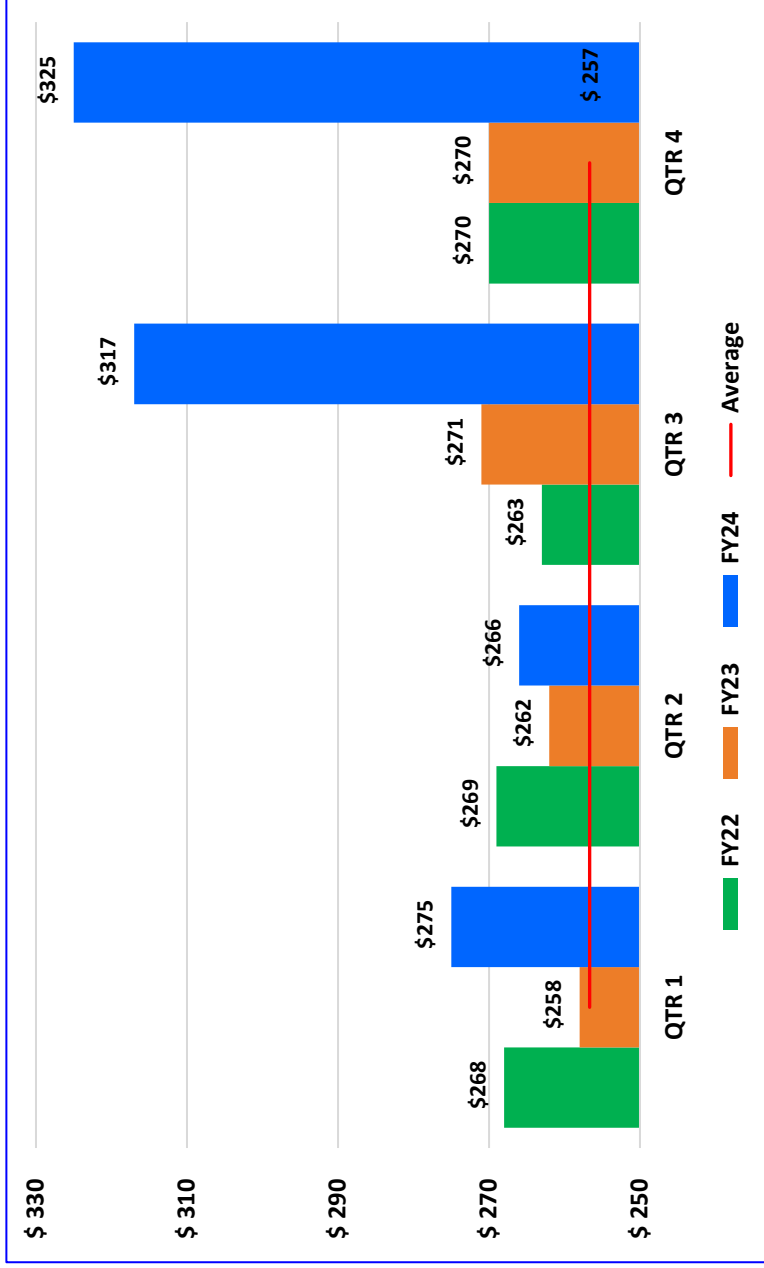
System Farebox Recovery:



10.5A.4

Q4 FY24 Farebox Recovery is 14.3%, a year-over-year decline of 4.1% primarily due to Youth Free Fares; 5.1% lower than target and 0.5% lower than Q3 FY24. The Farebox Recovery Target of 19.4% is based on the average actuals from FY19, FY22, FY23 (excludes FY20/FY21 due to COVID impact)

Fixed Route/Commuter Cost per RSH

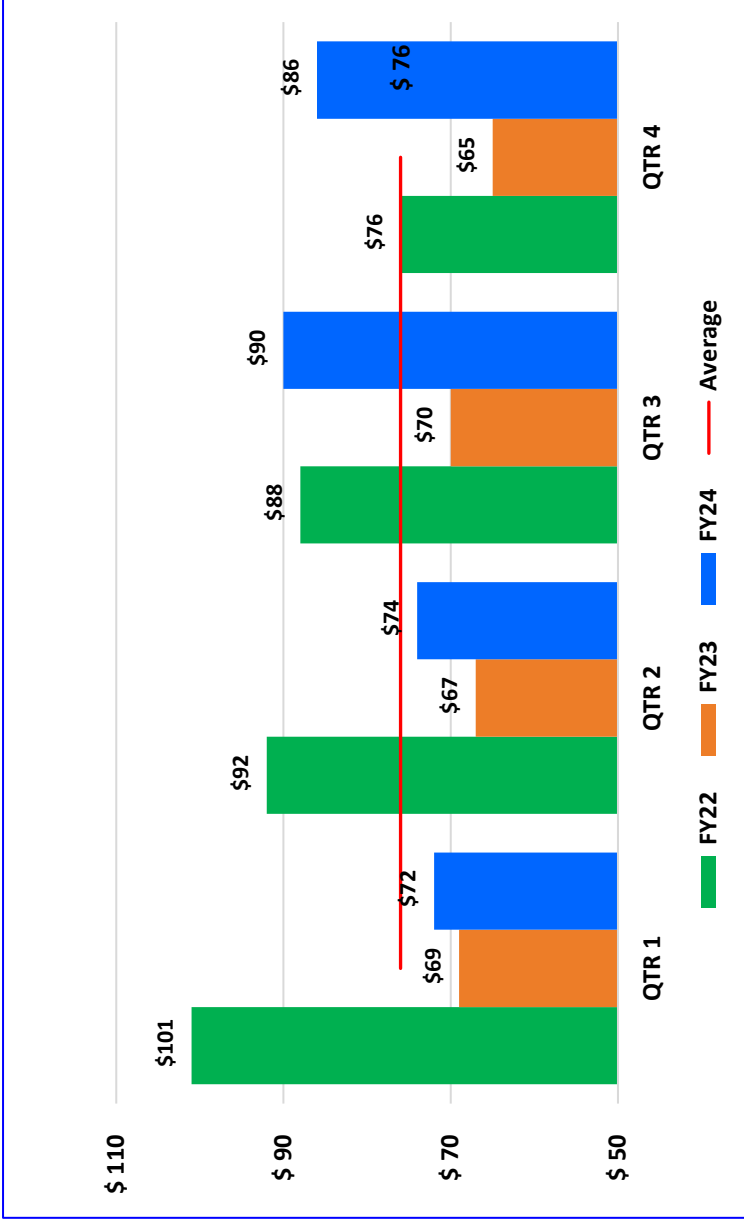


Q4 FY24 Cost per RSH is \$325, an increase of \$55 over last year's Q4 costs, and \$68 higher than average due to higher labor costs due to an increased number of FTEs in anticipation of planned service expansion

Revenue Service Hours increased 10.5% along with Fixed Route costs that increased by 32.9% when compared to the same time period FY23

The Fixed Route/Commuter cost per RSH average of \$257 is based on the average actuals from FY19, FY22, and FY23 (excludes FY20/FY21 due to COVID impact)

ParaCruz Cost per Trip



- Q4 FY24 Cost per Trip is \$86, a year-over-year deterioration of \$21, and \$10 higher than average.

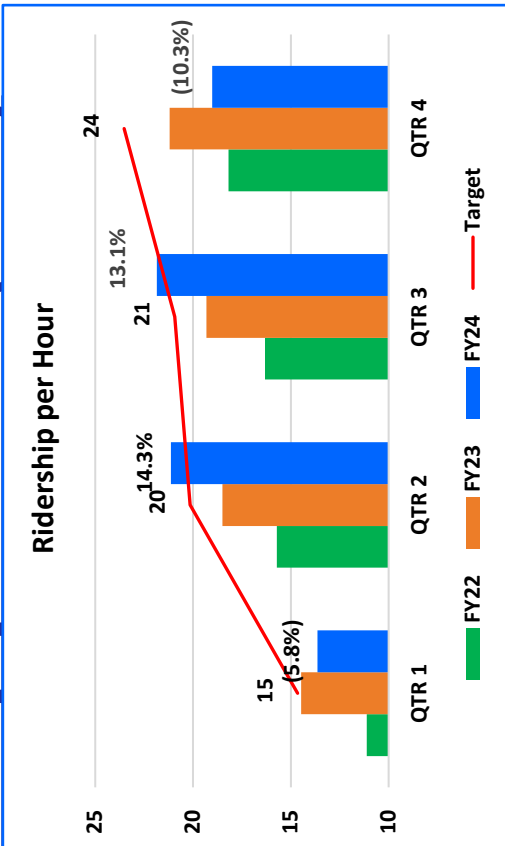
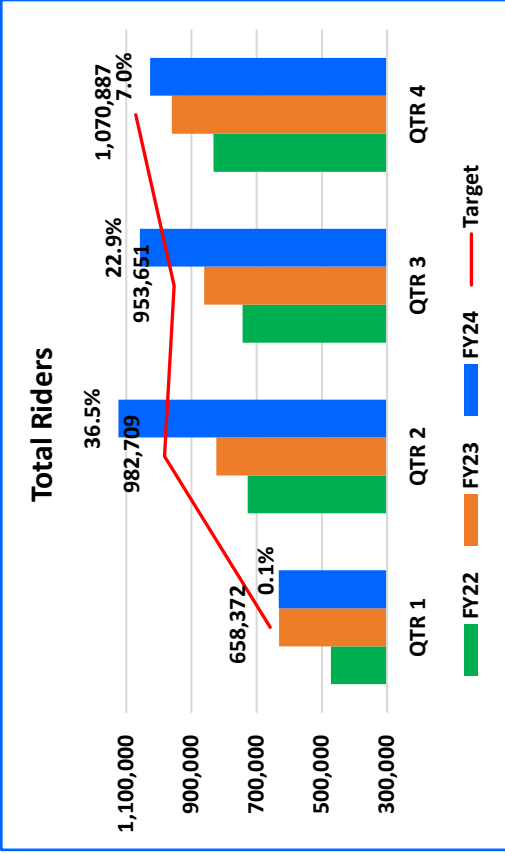
10.5A.6

Trips delivered decreased 15.5% and costs increased 12.6% when compared to the same time period FY23

The ParaCruz Cost per Trip average of \$76 is based on the average actuals from FY19, FY22, and FY23 (excludes FY20/FY21 due to COVID impact)

Productivity KPI's

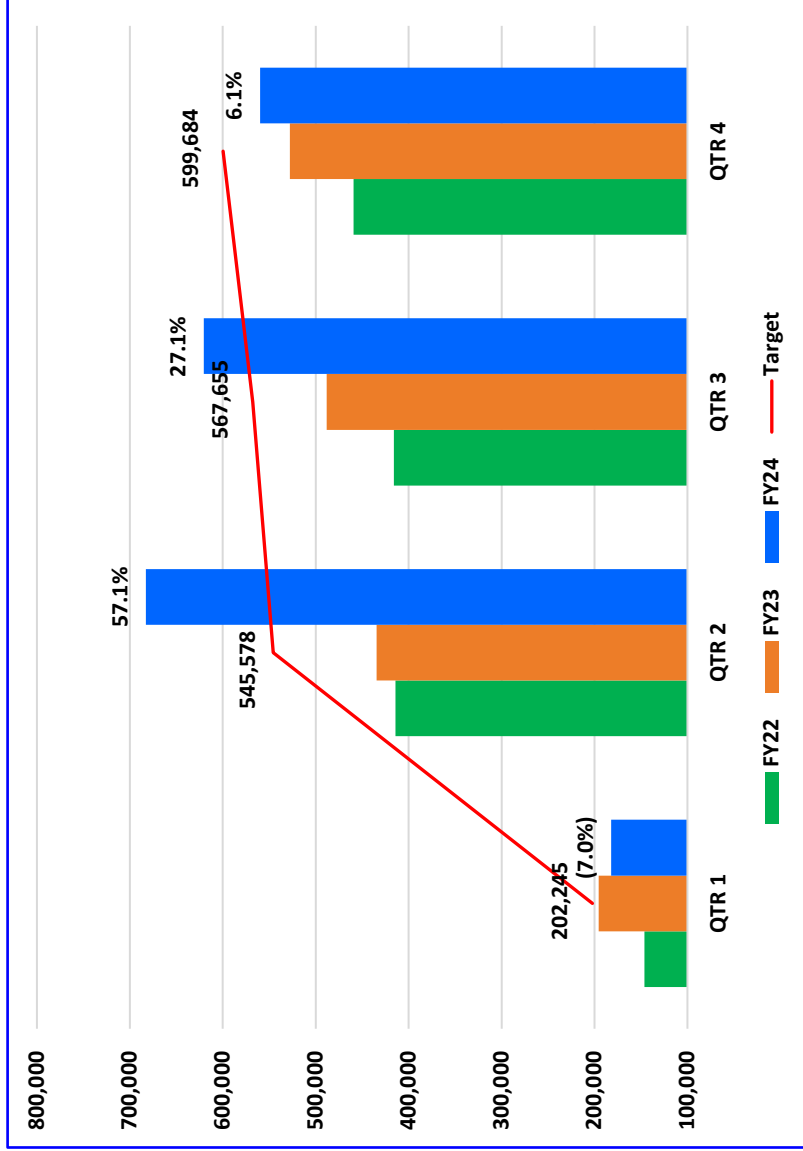
Total Ridership / Ridership per Hour (RPH)



- A 0.2% decrease in ridership in local, non-student ridership service over Q4 of FY23
- A 11.7% increase in Student ridership, includes UCSC, Cabrillo and K-12 ridership over Q4 of FY23
- A 10.0% decrease in Highway 17 ridership over Q4 of FY23
- The Quarterly Ridership Target is based on the average quarterly actuals from FY19, FY22, and FY23 (excludes FY20/FY21 due to COVID impact)

- UCSC ridership increased 6.1% over Q4 of FY23
- Cabrillo ridership increased 41.1% over Q4 of FY23
- Youth ridership increased 47.4% over Q4 of FY23
- The Quarterly RPH Target is based on the average quarterly actuals from FY19, FY22, and FY23 (excludes FY20/FY21 due to COVID impact)

UCSC Ridership

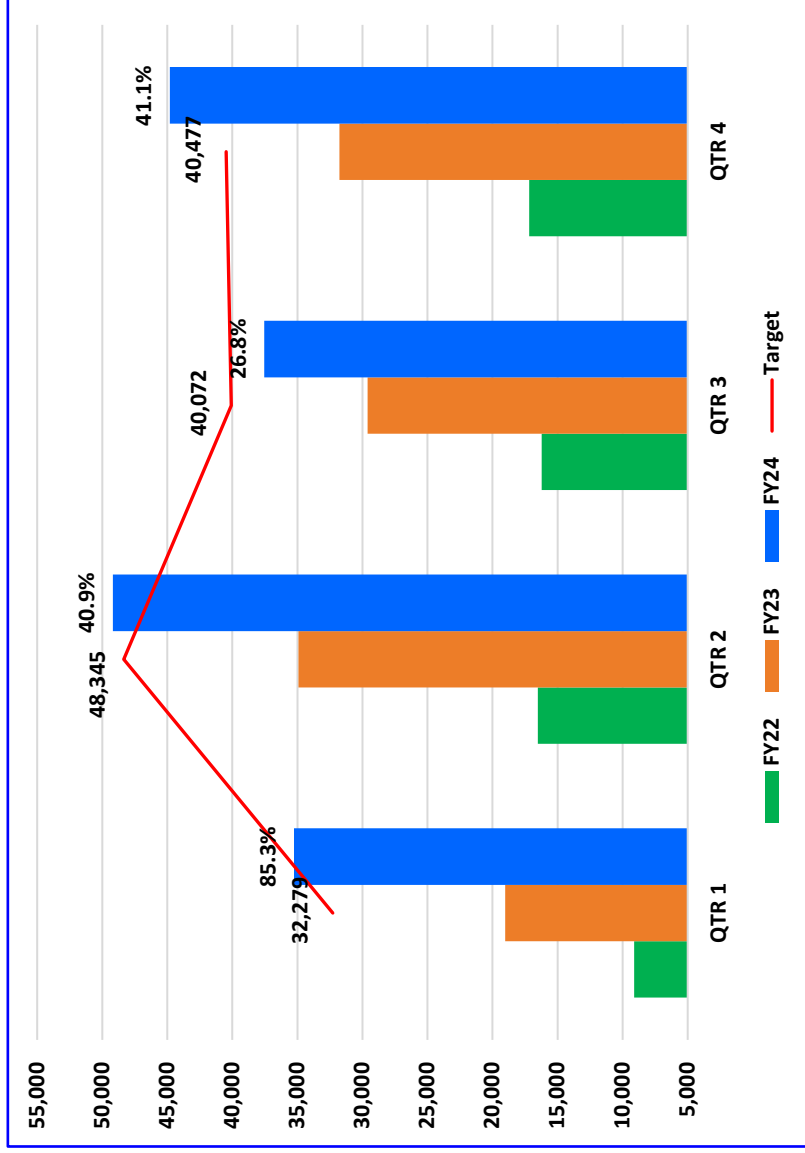


Q4 Ridership increased 6.1%, a year-over-year due to a few factors. Additional service was operated on the routes 18 and 19. METRO increased the number of trips that were operated with articulated buses (60' buses), which increased carrying capacity. Enrollment and on-campus residency increased 1.5% and 1.1%, respectively

The Quarterly Ridership Target is based on the average quarterly actuals from FY19, FY22, and FY23 (excludes FY20/FY21 due to COVID impact)

• 10.5A.9:

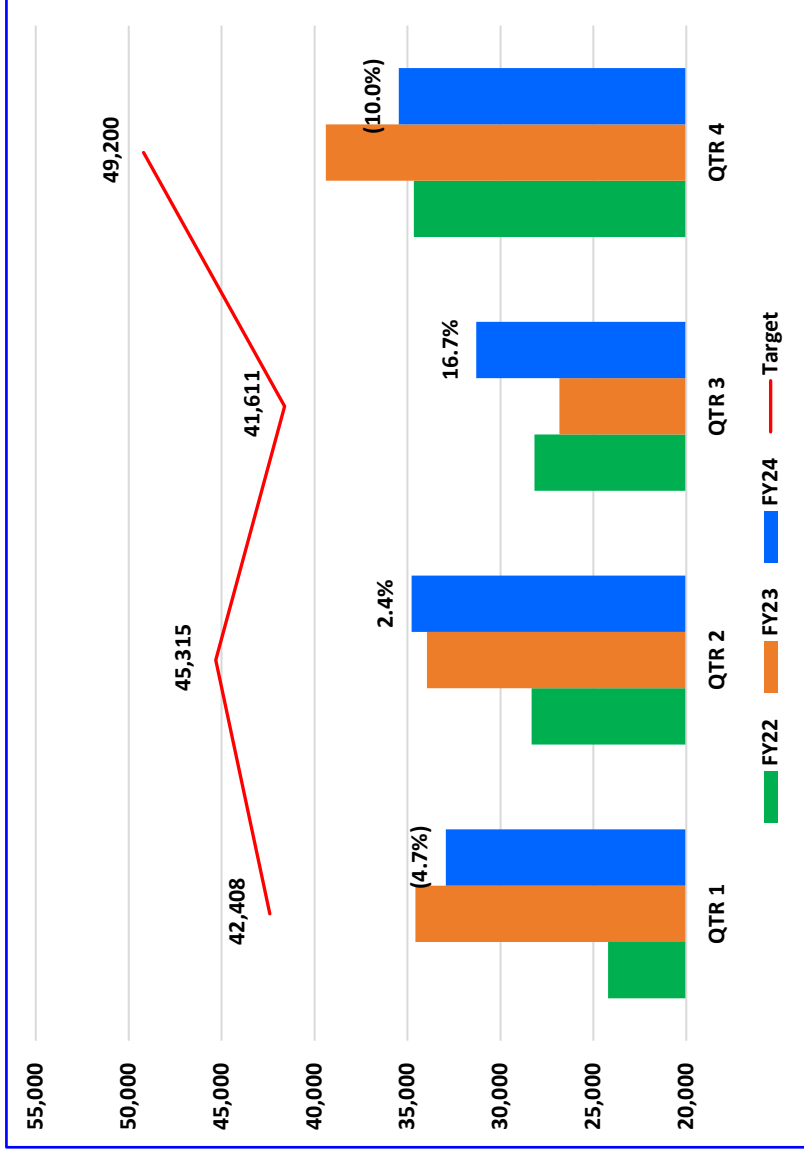
Cabrillo College Ridership



Q4 Ridership increased 41.1% as student enrollment increased by 0.8%. More students also returned to in-person sessions. Though, over half of students were still taking online classes, at least part-time.

The Quarterly Ridership Target is based on the average quarterly actuals from FY18, FY19, FY22 (excludes FY20/FY21 due to COVID impact)

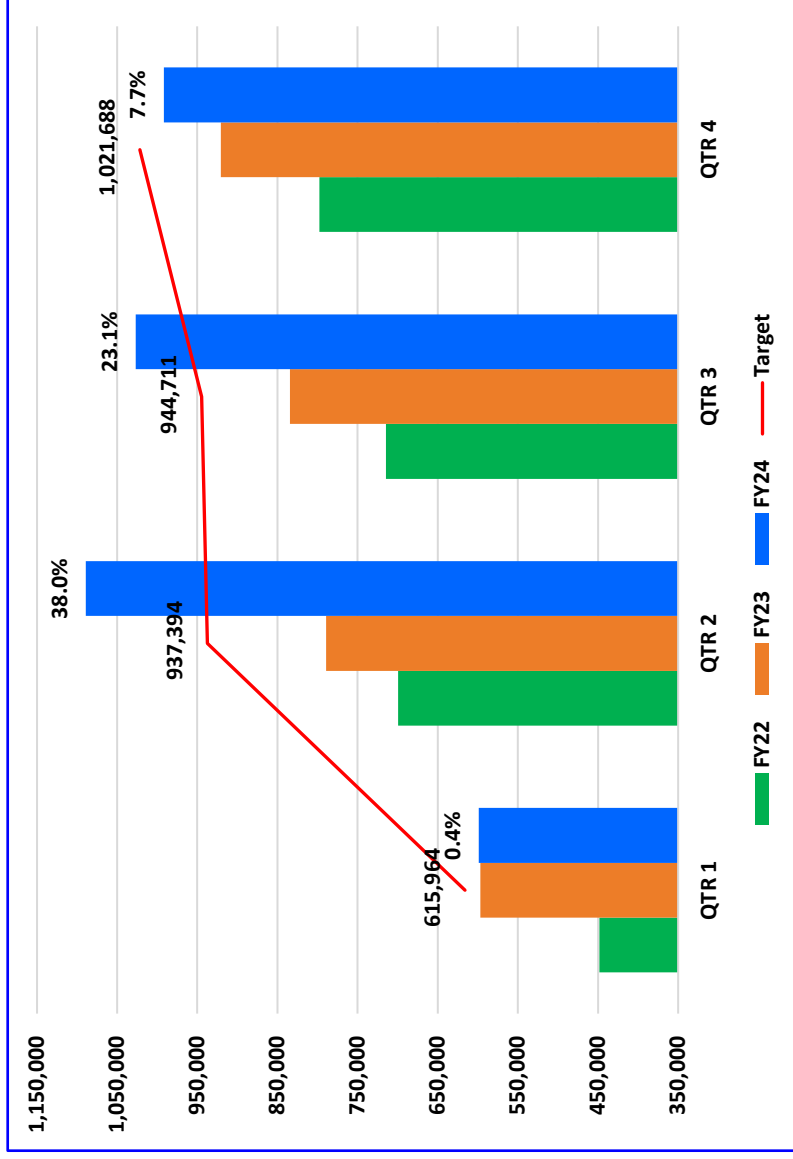
Highway 17 Ridership



Q4 Ridership decreased 10.0% compared to Q4 FY23 due to the availability of remote work and flexible commute hours. Additionally, METRO only operated three northbound and three southbound trips to San Jose State University (SJSU). It is possible that SJSU students would increase their usage of the service if more frequent service to SJSU was operated.

The Quarterly Ridership Target is based on the average quarterly actuals from FY19, FY22, and FY23 (excludes FY20/FY21 due to COVID impact)

Local Ridership



Q4 Ridership increased 7.7%, which is a direct result of a student ridership increase of 11.7%. Student ridership is comprised of UCSC, Cabrillo and K-12, which increased 6.1%, 41.1%, and 47.4% respectively

The Quarterly Ridership Target is based on the average quarterly actuals from FY19, FY22, and FY23 (excludes FY20/FY21 due to COVID impact)

YTD FY24 Passengers/Service Hours by Route

Total Passengers/Service Hours were 20.5

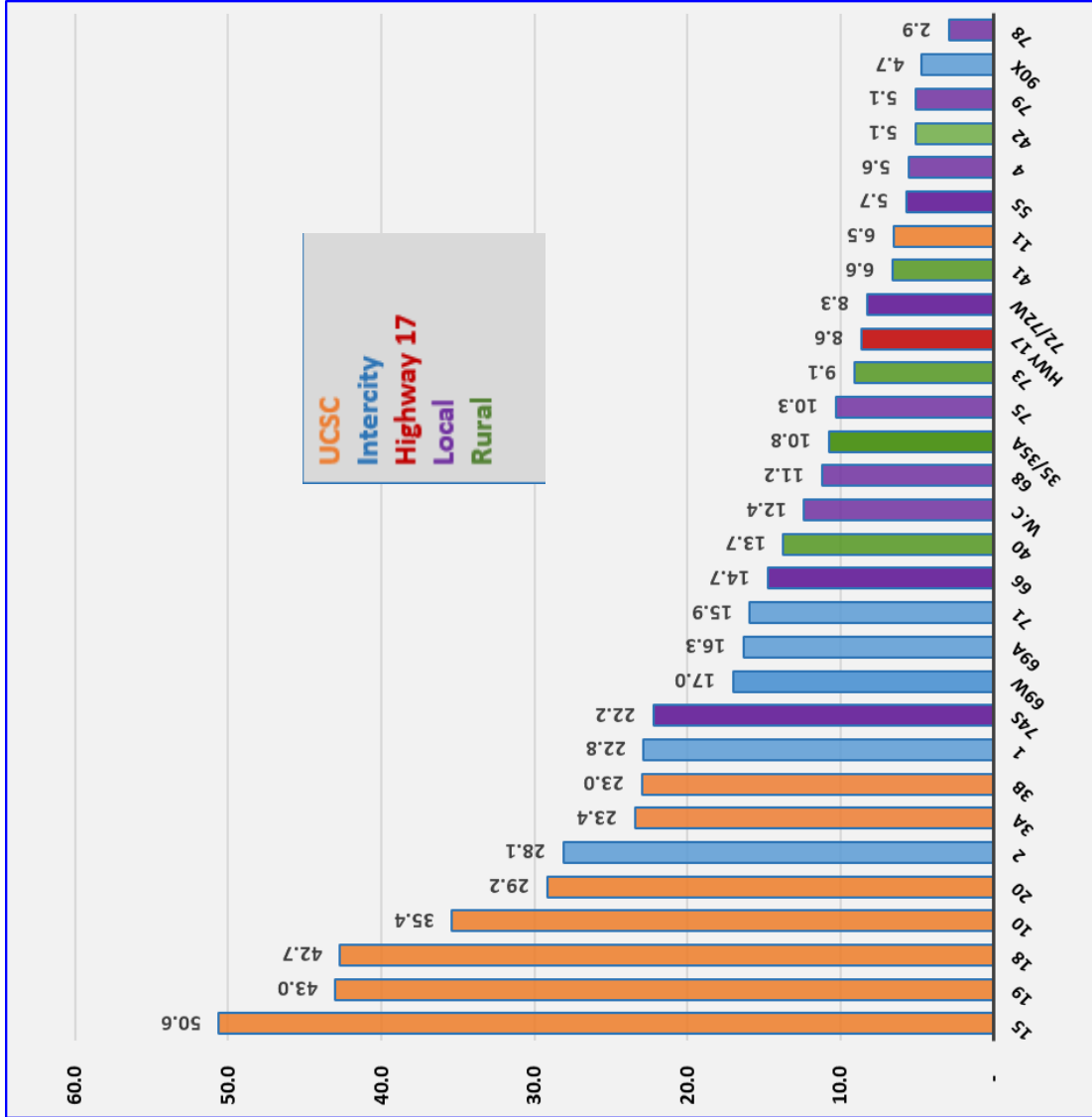
Combined UCSC Passengers/Service Hours were 37.1

Combined Intercity Passengers/Service Hours were 19.0

Combined Rural Passengers/Service Hours were 10.1

Combined Local Passengers/Service Hours were 9.0

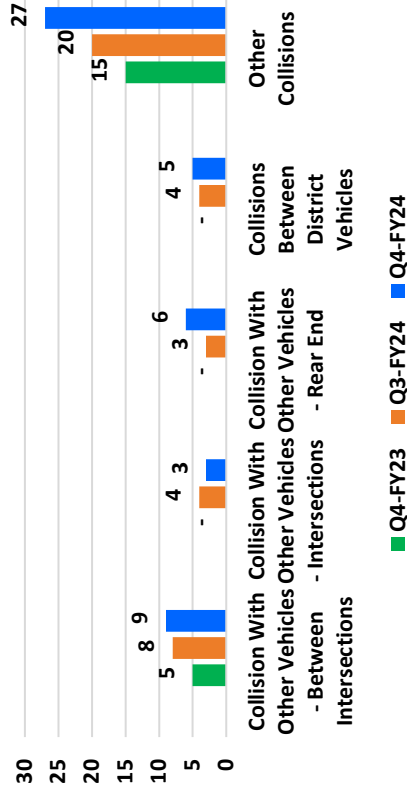
Combined Highway 17 Passengers/Service Hours were 8.6



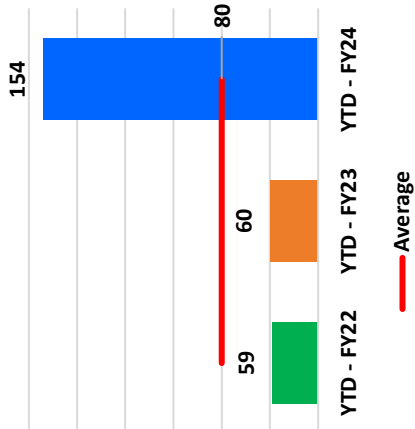
Risk Management & Safety KPI's

Traffic Accidents

Quarterly

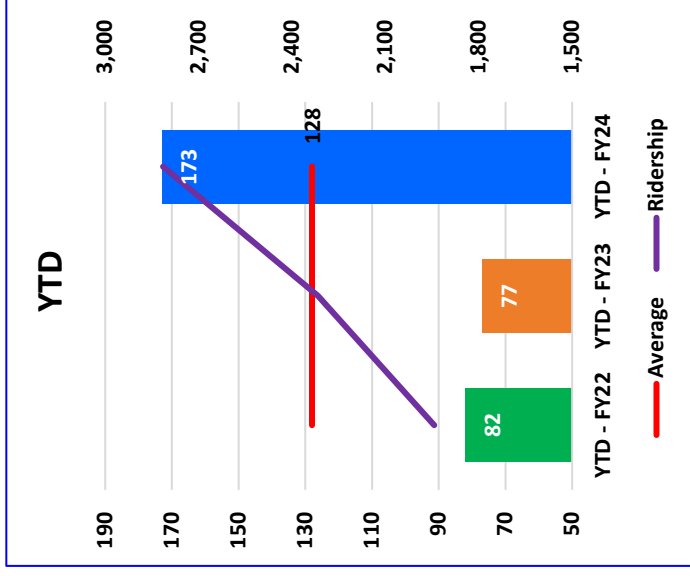
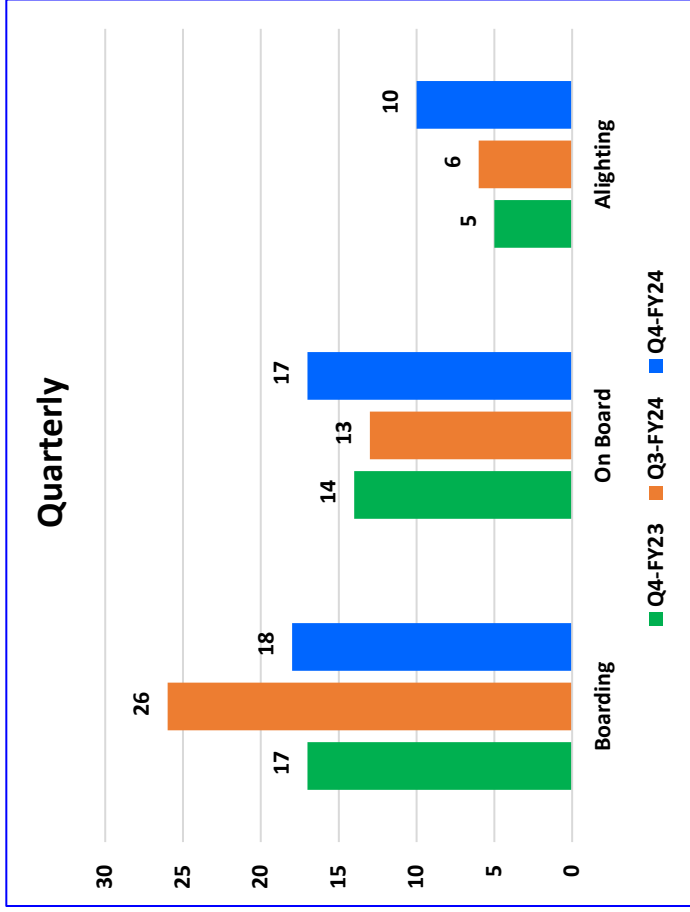


YTD



- Total Traffic Accidents in Q4 FY24 increased by 11 (28.2%) over Q3 FY24 and increased by 30 (150%) from a year ago, Q4 FY23
- Collisions with Other Vehicles (between intersections) for Q4 FY24 increased by 1 (12.5%) over Q3 FY24 and increased by 4 (80%) from a year ago, Q4 FY23
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- Metro average of 80 is based on pre-pandemic 3-year average (FY19, FY22, FY23); Quarterly categories are only reported if any reporting/presented quarter has 3 or more incidents.
- The YTD total is **all** incidents (Collisions between/at intersections, fixed object and rear end collisions, along with collisions between District vehicles)

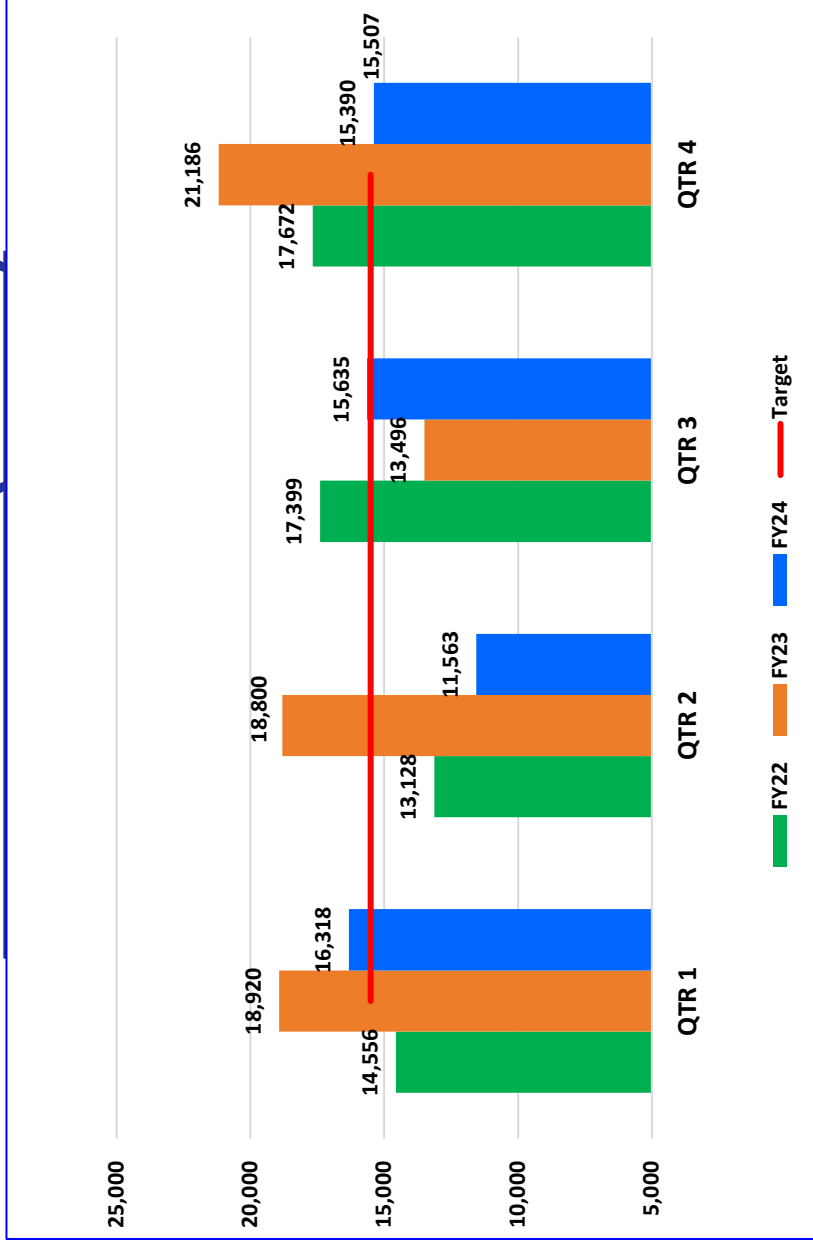
Passenger Incidents



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- Most boarding incidents occur when the passengers are using cell phones, not paying attention, or sleeping.
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- Metro Average of 128 is based on pre-pandemic 3-year average (FY19, FY22, FY23)

Reliability KPI's

Mean Miles Between Chargeable Road Calls – Fixed Route (Local)

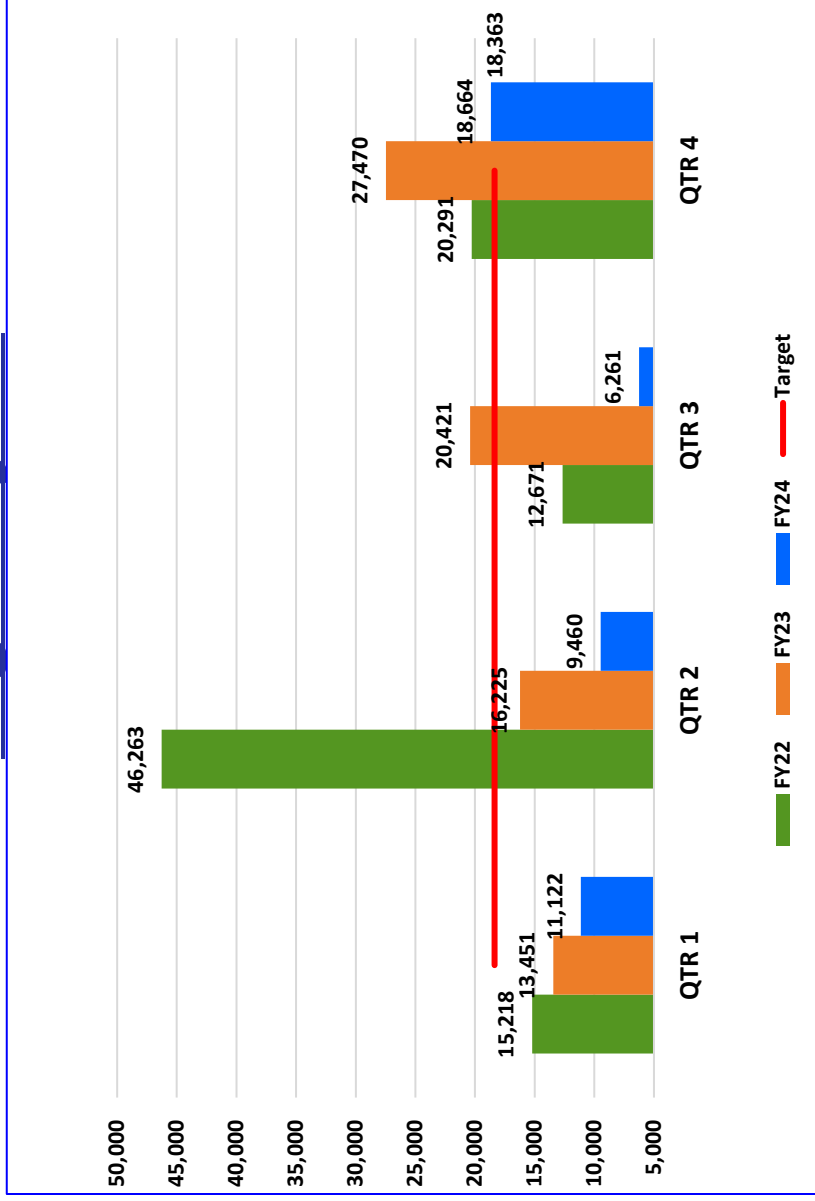


Q4 FY24 mileage between calls decreased by 5,796 and road calls increased by 21 compared to the same time period in FY23

Chargeable road calls in Q4 FY24 were 13 in April, 16 in May, and 21 in June

The current target of 15,507 and is based off a 3-year monthly average from FY21-FY23, times three to get to a quarterly number.

Mean Miles Between Chargeable Road Calls - Highway 17

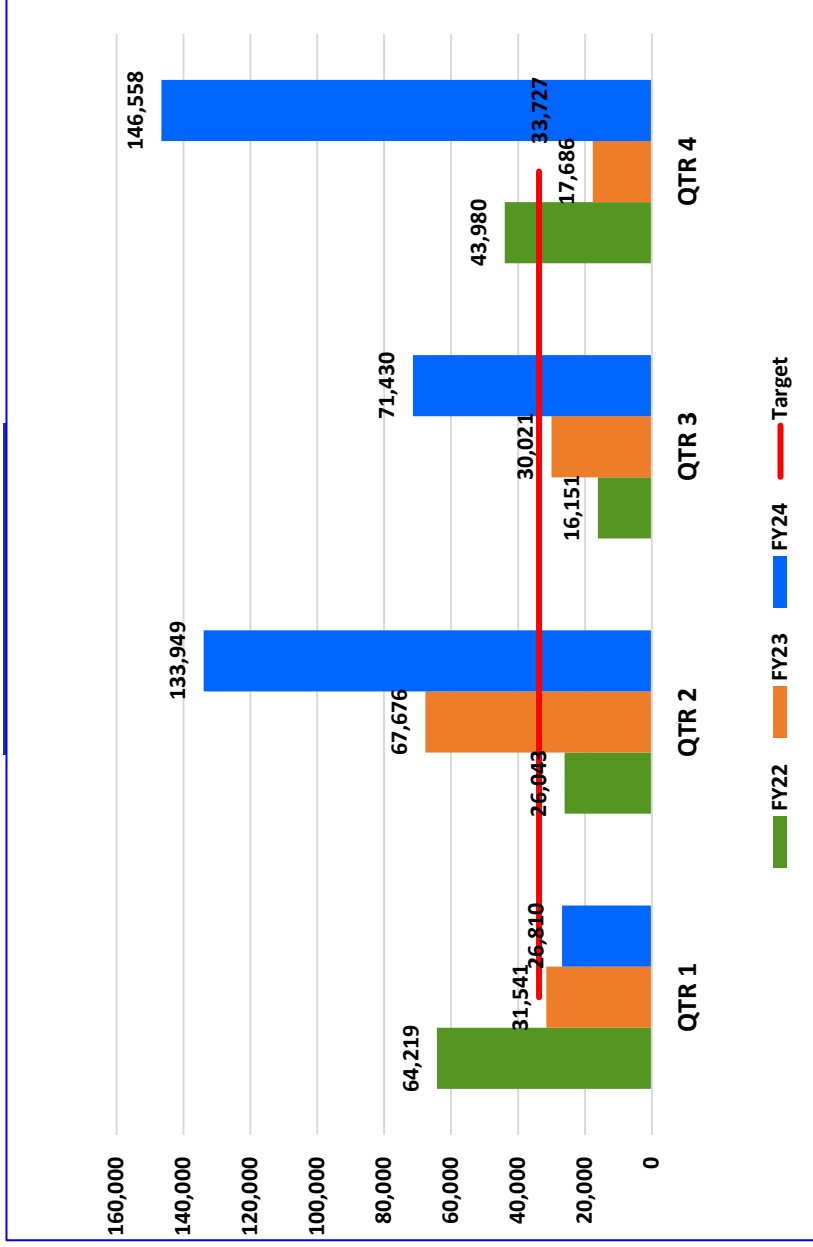


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Mean Miles Between Chargeable Road Calls - ParaCruz



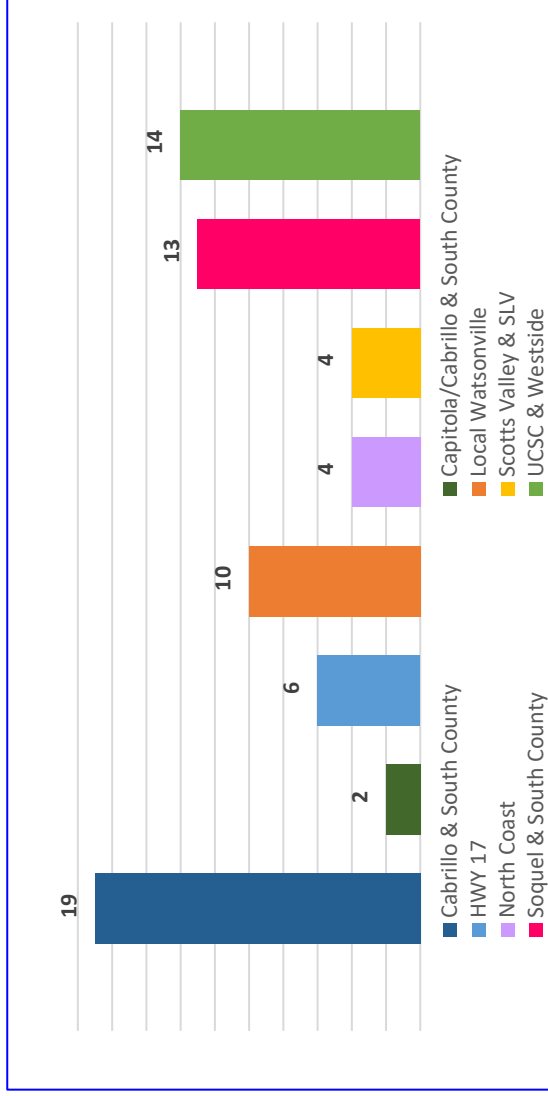
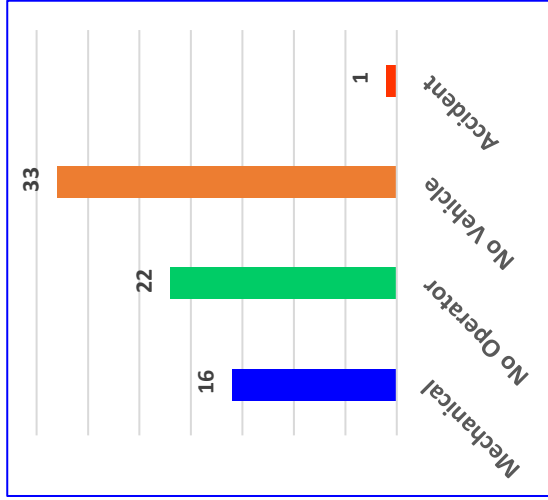
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In Q4 FY24 chargeable road calls were 0 in April, 1 in May and 0 in June

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Dependability KPI's

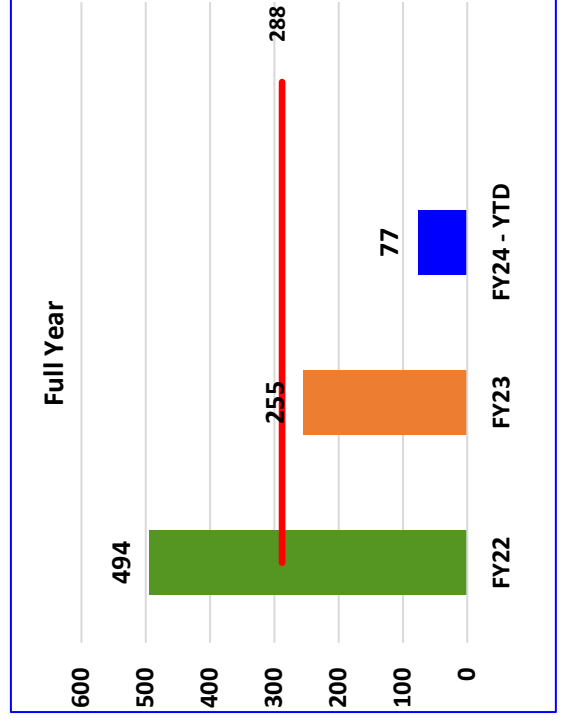
Cancelled Trips by Cause & Region



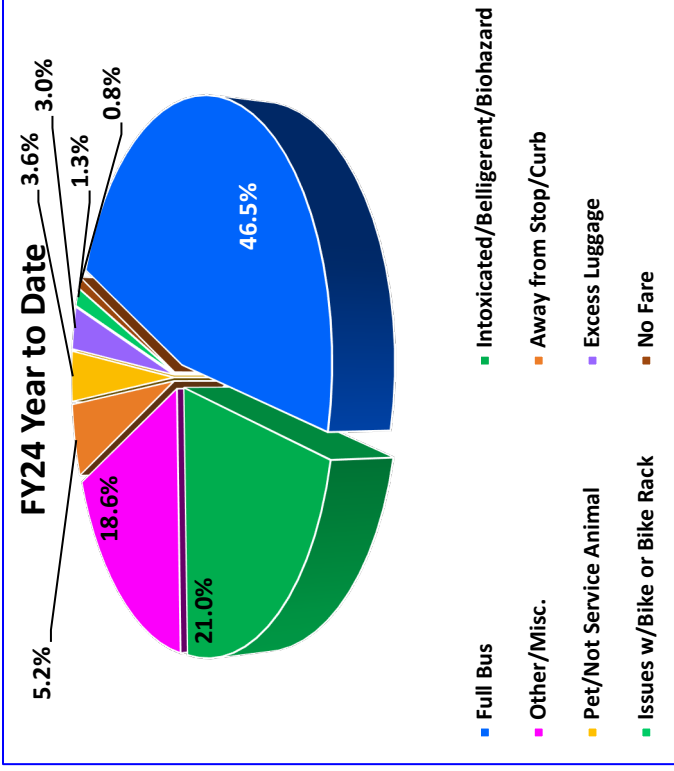
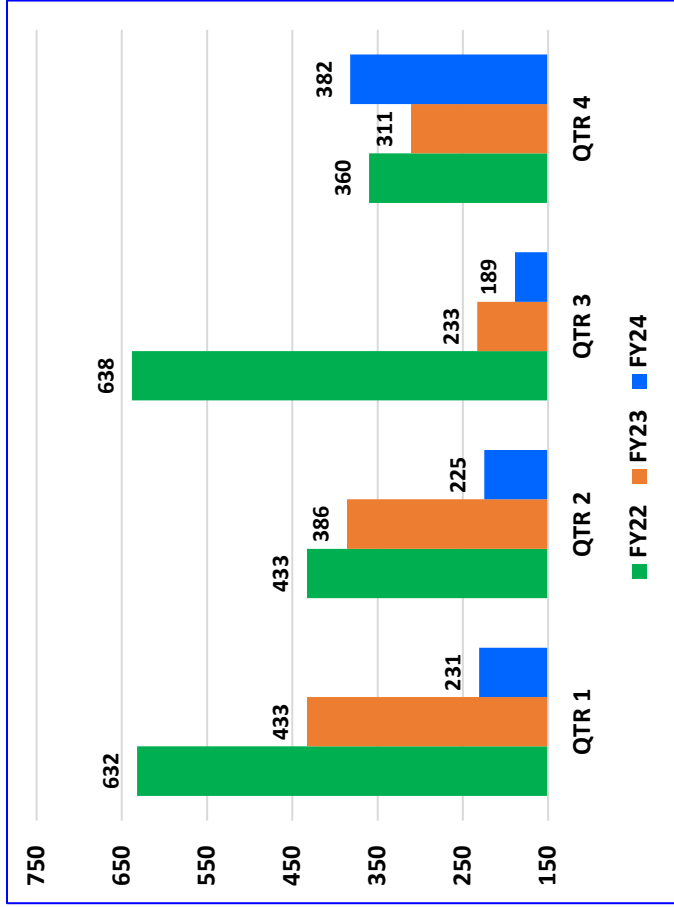
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• Full year average of 288 is based on pre-pandemic 3-year average (FY19, FY22, FY23)

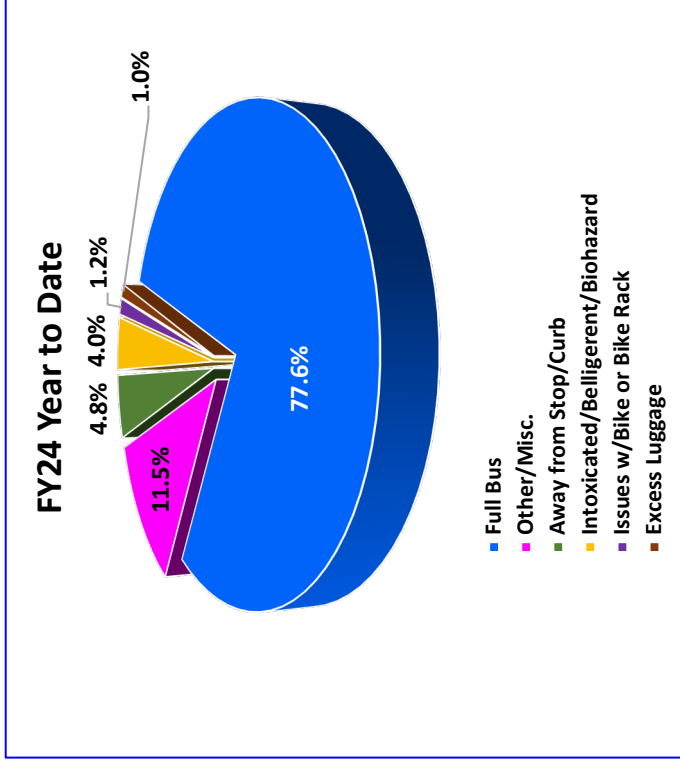
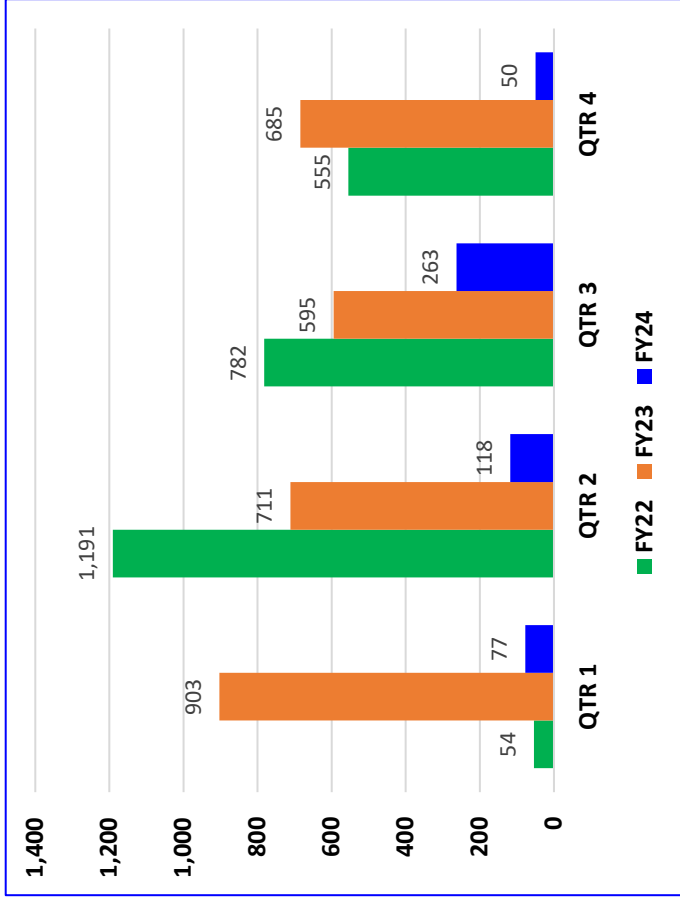


Pass-Ups by Quarter/Reason - Fixed Route



- In Q4 FY24, total pass-ups were 382, which is 71 (22.8%) higher when compared to Q4 FY23
- April had an increase of 58 pass-ups (82.9%), May had an increase of 29 (17.9%), and June had a decrease of 16 (20.3%) when compared to the same time period as FY23
- 46.5% of Year-to-Date total pass-ups are caused by full bus capacity, followed by 21.0% due to Intoxicated/Belligerent/Biohazard, and 18.6% of Other/Misc, which covers a wide range of issues (such as Surfboards, No Shoes, Smoking/Vaping, and Hygiene to name a few), all other categories less than 15.0%

Pass-Ups by Quarter/Reason - UCSC



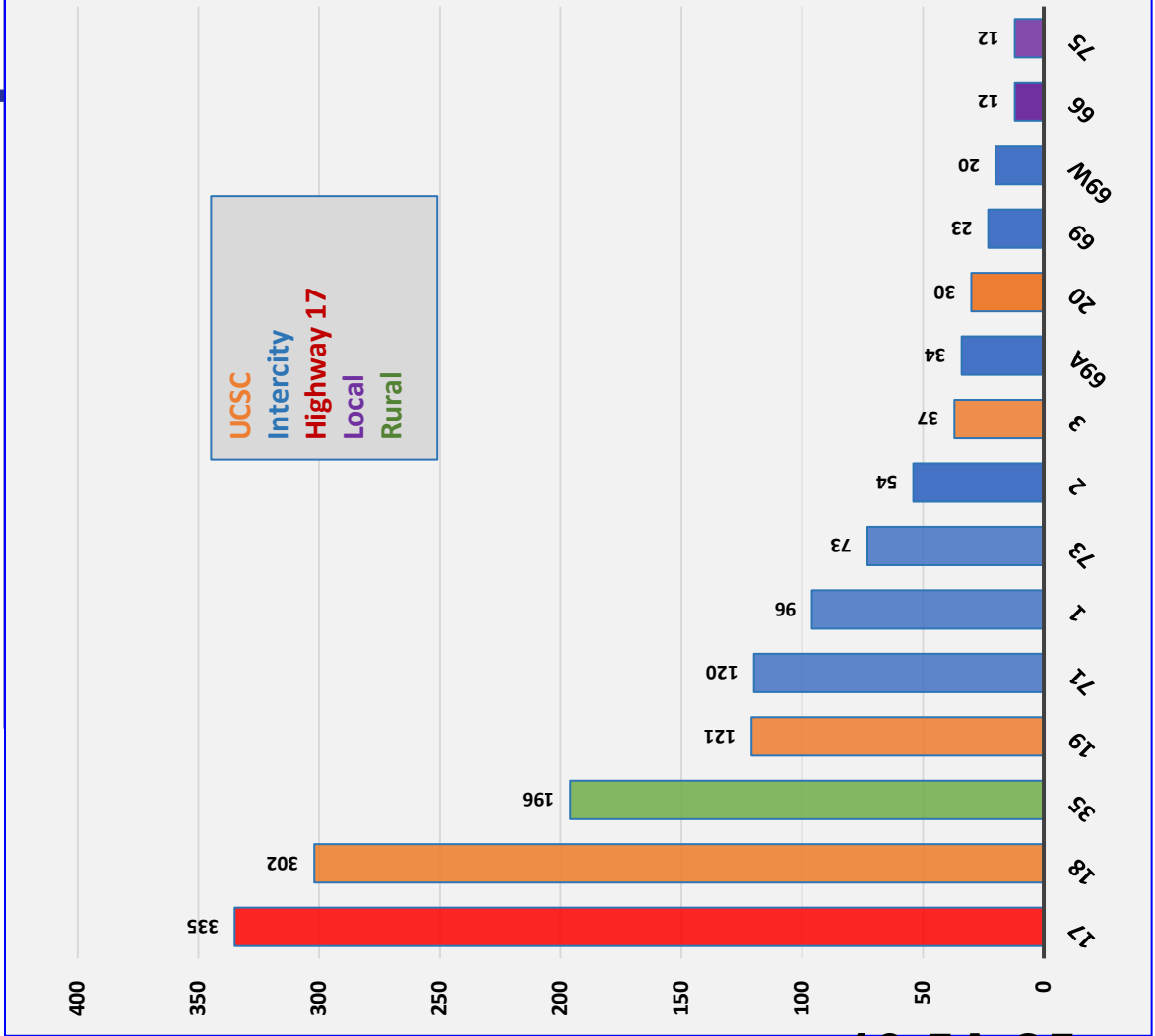
- In Q4 FY24, total pass-ups were 50, which is 635 (92.7%) lower when compared to Q4 FY23

- There were decreases across all months - April had 37 pass-ups (92.4%), May had 6 (94.7%), and June had 7 (92.0%) when compared to the same time period as FY23
- 77.6% of Year-to-Date total pass-ups are caused by full bus capacity, followed by 11.5% caused by other/Misc., all other categories are less than 11.0%

10.5A.24

YTD FY24 Pass-Ups by Route*

- YTD Pass-ups total 1535
- UCSC Routes comprised 508 (33.1%), of which 77.0% were due to full bus capacity
- Intercity Routes comprised 359 (23.9%), of which 34.8% were due to Intoxicated/Biohazard
- Highway 17 Routes comprised 335 (21.8%), of which 80.3% were due to full bus capacity
- Rural Routes comprised 270 (17.6%), of which 67.4% were due to full bus capacity
- Local Routes comprised 63 (4.1%), 44.4% were due to Intoxicated/Biohazard



10.5A.25

*Only Routes with greater than 10 pass-ups are shown in the graph

Questions ?

KPI Metric Descriptions & Importance

Metric	Description & Importance
Financial Performance	<p>The Farebox Recovery Ratio represents the passenger fares (Fixed Route and Commuter) coverage of Metro's agency costs; this provides insight to the amount of non-passenger revenue (subsidy) needed to cover costs. Additionally, it allows the agency to compare cost-effectiveness within its own service.</p> <p>Fixed Route and Commuter Cost per Revenue Service Hour (RSH) along with the ParaCruz Cost per Trip depict the cost per hour of service/trip. By effectively tracking and minimizing costs, this measurement ensures efficient delivery of transit services.</p> <p>Data presented is by Quarter, for the current and past two fiscal years.</p>
Productivity	<p>Total Ridership and Ridership per hour are measures of productivity. The metrics depict seasonal fluctuations in ridership related to holidays, school terms, and other changes.</p> <p>Student ridership, historically a large portion of METRO's total ridership, shows changes in student enrollment and seasonal trends can be seen year over year.</p> <p>Highway 17 demonstrates METRO's commuter ridership, connecting Santa Cruz to San Jose.</p> <p>Local Ridership excludes student and commuter routes and reflects all other routes within the county.</p> <p>Passengers per Revenue Service Hour (RSH) depicts the productivity of each route. This ratio brings the true productivity of each route to scale and can stimulate discussions about frequency of service in urban and semi-urban areas of the of the county versus geographic coverage.</p> <p>Data presented is by Quarter, for the current and past two fiscal years.</p>

KPI Metric Descriptions & Importance, con't

Metric	Description & Importance
Risk Management & Safety	<p>Traffic Accidents are broken down into different categories: Collisions between intersections, at the intersection, with fixed objects, with other district vehicles</p> <p>Passenger Incidents happen with METRO passengers either while boarding a bus, on board a bus, or alighting (descending) a bus.</p> <p>Data presented is by Quarter, for the current quarter, previous quarter, and the current quarter for the last fiscal year.</p> <p>Quarterly categories are only reported if any reporting/presented quarter has 3 or more incidents.</p> <p>The YTD total is <i>all</i> incidents (Collisions between/at intersections, fixed object and rear end collisions, along with collisions between District vehicles)</p>
Reliability	<p>Any mechanical failure that impedes the vehicle from starting or completing a scheduled revenue trip because actual movement is limited, or there are safety concerns, are used to calculate the Mean Miles Between Chargeable Road Call.</p> <p>The metric is calculated using the number of miles for the month divided by the number of chargeable road calls for each service type (Fixed Route, Commuter, and ParaCruz).</p> <p>Data presented is by Quarter, for the current and past two fiscal years.</p>

KPI Metric Descriptions & Importance, con't

Metric

Description & Importance

Cancelled Trips are presented by Region and Cause for the current quarter only and YTD for the current year, and full year for the previous two fiscal years.

Pass-Ups occur when a bus operator must leave behind a passenger for a variety of reasons: No Fare, Exceeds Capacity Load (Full Bus), Intoxicated/Belligerent/Biohazard, and All Other.

Pass-Ups data are presented by Quarter, for the current and past two fiscal years for both Fixed Route and UCSC along with a YTD presentation of Routes with 10 or more Pass-Ups

Dependability

Historical Metrics

Metric	FY19	FY20	FY21	FY22	FY23	YTD FY24
Farebox Recovery	22.7%	24.1%	11.2%	16.6%	18.6%	16.2%
Fixed Route/Commuter Cost/RSH	211	270	298	271	247	296
ParaCruz Cost/Trip	72	129	181	91	69	80
Monthly Mean Miles Between Chargeable Road Calls - Fixed Route	2,443,157	2,139,917	1,999,474	2,325,531	2,358,618	2,594,510
Monthly Mean Miles Between Chargeable Road Calls - Highway 17	562,616	561,978	451,893	582,237	567,603	468,091
Monthly Mean Miles Between Chargeable Road Calls - ParaCruz	623,119	625,757	513,806	603,904	582,806	530,608
Average Age of Fleet - Fixed Route	13.8	12.6	12.9	12.8		
Average Age of Fleet - Highway 17	13.8	12.6	12.9	9.5		
Average Age of Fleet - ParaCruz	5.1	6.1	6.2	7.3		
Annual Road Miles - Fixed Route	-	-	-	-	-	-
Annual Road Miles - Highway 17	-	-	-	-	-	-
Annual Road Miles - ParaCruz	-	-	-	-	-	-



DATE: September 27, 2024
TO: Board of Directors
FROM: Gregory Strecker, Safety, Security and Risk Management Director
SUBJECT: RECOMMENDED ACTION ON TORT CLAIMS

I. RECOMMENDED ACTION

That the Board of Directors Approve Staff Recommendations for Claims for the Month of September 2024, as reflected in Section VIII of this report

II. SUMMARY

This staff report provides the Board of Directors with recommendations on claims submitted to the Santa Cruz Metropolitan Transit District (METRO).

III. DISCUSSION/BACKGROUND

METRO's Risk Department received one claim for the month of August 2024 for money or damages. As a public entity, METRO must act "within 45 days after the claim has been presented" (Govt C §912.4(a)). See staff recommendations in Paragraph VIII.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO's Financial Stability, Stewardship and Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

None

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

Within the 45-day period, the Board of Directors may take the following actions:

- Reject the claim entirely;
- Allow it in full;
- Allow it in part and reject the balance;
- Compromise it, if the liability or amount due is disputed (Govt C §912.4(a)); or
- Do nothing, and allow the claim to be denied by operation of law (Govt C §912.4 (c)).

VIII. DESCRIPTION OF CLAIM

Claimant	Claim #	Description	Recommended Action
Jaime Tollick	24-0017	Claimant alleges that METRO is liable for expenses related bus sideswiping his vehicle. Amount of claim: \$8492.38.	Reject
Andrew Carlton	24-0018	Claimant alleges that METRO is liable for expenses related to his injury. Amount of claim: \$5370.00.	Reject
Cameron Abrams	24-0019	Claimant alleges that METRO is liable for expenses related to his injury. Amount of claim: \$19986.17	Reject

Prepared by: Gregory Strecker, Safety, Security and Risk Management Director

IX. APPROVALS

Gregory Strecker, Safety, Security
and Risk Management Director



Corey Aldridge,
CEO/General Manager



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DATE: September 27, 2024
TO: Board of Directors
FROM: John Urgo, Planning and Development Director
**SUBJECT: APPROVE THE TWELFTH AMENDMENT FOR A THREE-YEAR
EXTENSION OF THE MEMORANDUM OF UNDERSTANDING FOR THE
HIGHWAY 17 CONSOLIDATED TRANSIT SERVICE**

I. RECOMMENDED ACTION

That the Board of Directors approve the Twelfth Amendment for a three-year extension of the Memorandum of Understanding (MOU) for the Highway 17 Consolidated Transit Service

II. SUMMARY

- On April 26, 2004, the Santa Cruz Metropolitan Transit District (METRO), Capital Corridor Joint Powers Authority (CCJPA), the California Department of Transportation, Division of Rail (Caltrans), and VTA (together collectively referred to as “the Original Parties”) entered into a Memorandum of Understanding (MOU) providing for consolidation of METRO/VTA Highway Express 17 commuter service with Amtrak Thruway intercity train connector service, such consolidated service to be operated by METRO.
- The current MOU expires on September 30, 2024.
- The Parties desired to further amend and extend the MOU to September 30, 2027.

III. DISCUSSION/BACKGROUND

On April 26, 2004, METRO, CCJPA, the California Department of Transportation, Division of Rail (Caltrans), and VTA (together collectively referred to as “the Original Parties”) entered into an MOU providing for consolidation of METRO/VTA Highway Express 17 commuter service with Amtrak Thruway intercity train connector service, such consolidated service to be operated by METRO.

The parties of this MOU meet quarterly to discuss the service, marketing, connections, fares, schedule changes and other issues related to the service, including actual costs of service and any necessary adjustments agreed to, based on actual costs of the service. With the written authorization from each of the partner agencies, routes and schedules may be modified during the term of the agreement.

The Parties now desire to further amend the MOU as follows:

- (a) Section 3.02(a) to reflect the new revenue service hourly rate of \$247.84;
- (b) Section 3.02(d) to reflect changes to the current service level;
- (c) Section 5.01 to extend the MOU to September 30, 2027;
- (d) Revise Exhibits B, C, and D (Attached) to conform to the current schedule, cost estimate, and RSH.

The MOU is set to expire on September 30, 2024. A Twelfth Amendment, creating a three-year extension of the MOU, has been discussed with all parties involved. Since the revenue amounts from the MOU are listed in the FY25 Operating budget presented to the Board on June 28, 2024 and a revised FY25 and FY26 Operating budget presented to the Board September 27, 2024, staff is requesting that the Board of Directors approve the execution of the Twelfth Amendment to the MOU for Highway 17 consolidated transit service to extend the MOU for three additional years.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This proposed action is consistent with the following Board Strategic Priorities:

- 1. Financial Stability, Stewardship & Accountability
- 2. Service Quality and Delivery
- 3. Strategic Alliances and Community Outreach

V. FINANCIAL CONSIDERATIONS/IMPACT

Funding for the operation of the Highway 17 consolidated transit service is contained in the METRO operating budget. METRO incurs all costs associated with the Highway 17 consolidated transit service, while revenue contributed by Amtrak, Capitol Corridor JPA, San Joaquin JPA, VTA, Greyhound and passenger fares help offset the costs of running the service.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

There are no recommended alternatives at this time.


VIII. ATTACHMENTS

Attachment A: Twelfth Amendment to the MOU for Highway 17 Consolidated Transit Service, including Exhibits B, C & D

Prepared by: Pete Rasmussen, Transportation Planner II

IX. APPROVALS

John Urgo,
Planning and Development Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



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Attachment A
TWELFTH AMENDMENT TO
MEMORANDUM OF UNDERSTANDING
FOR HIGHWAY 17 CONSOLIDATED TRANSIT SERVICE

This Twelfth (12th) Amendment to Memorandum of Understanding, is effective as of October 1, 2024, by and between the **Santa Cruz Metropolitan Transit District**, a political subdivision of the State of California, (METRO), the **San Joaquin Joint Powers Authority**, (SJJPA), the **Capitol Corridor Joint Powers Authority**, (CCJPA), and the **Santa Clara Valley Transportation Authority**, (VTA), together collectively referred to as The Parties, who agree as follows:

I. RECITALS

- A. On April 26, 2004, METRO, CCJPA, the California Department of Transportation, Division of Rail (Caltrans), and VTA (together collectively referred to as “the Original Parties”) entered into a MOU providing for consolidation of METRO/VTA Highway Express 17 commuter service with Amtrak Thruway intercity train connector service, such consolidated service to be operated by METRO (Exhibit A).
- B. On July 1, 2005, the Original Parties entered into a First Amendment to the MOU amending METRO’s hourly service rate and estimated annual operating costs.
- C. On April 25, 2007, a Second Amendment to the MOU was executed extending the term of the MOU for 30 days, to May 25, 2007.
- D. On May 25, 2007, a Third Amendment to the MOU was executed extending the term of the MOU to September 30, 2007.
- E. On October 1, 2007, a Fourth Amendment to the MOU was executed extending the term of the MOU to September 30, 2010 and to revise certain sections mainly related to the compensation provided by CCJPA and Caltrans. The sections amended in the Fourth Amendment to the MOU were as follows: 2.05, 2.07, 3.01, 3.02(a), 3.02(b), 3.04, 5.01, 6.05(a) and 6.05(b).
- F. On October 1, 2010, a Fifth Amendment to the MOU was executed extending the term of the MOU to September 30, 2013, to revise Sections 3.02(a), (b), and 5.01 and to revise Exhibit B & C to reflect current schedules and costs.
- G. On October 1, 2013, a Sixth Amendment to the MOU was executed to revise Section 3.02(a) to reflect the current hourly rate, revise Section 5.01 to extend the MOU to September 30, 2016; and revise Exhibits B & C to conform to the current schedule and cost estimate.
- H. On October 1, 2016, a Seventh Amendment to the MOU was executed to revise Section 3.02(a) to reflect the current hourly rate, delete language referring to sending tickets to Amtrak, suspend VTA’s reimbursement obligation under the JPA and set a fixed payment for the term covered by this Amendment, define Revenue Service Hours (RSH), and add Wi-Fi cost to Sec 3.05; revise Section 5.01 to extend the MOU to September 30, 2017; and revise Exhibits B, C, and add D, to conform to the current schedule and cost estimate, and Revenue Service Hours (RSH), and add San Joaquin Joint Powers Authority (SJJPA) as a party to the MOU as successor to all interests held in this MOU by Caltrans as instructed at the May 28, 2015 meeting of the Parties; and,

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intend to release Caltrans of any further obligation included in this MOU and any of the amendments thereto.

- I. On October 1, 2017, an Eighth Amendment to the MOU was executed to: revise Section 3.02(a) to reflect the new revenue service hourly rate of \$182.24; extend the MOU to September 30, 2019; and revise Exhibits B and C to conform to the then-current schedule, cost estimate, and RSH.
- J. On October 1, 2019, a Ninth Amendment to the MOU was executed to: revise Section 3.02(a) to reflect the new revenue service hourly rate of \$200.59; extend the MOU to September 30, 2021; and revise Exhibits B and C to conform to the then-current schedule, cost estimate, and RSH.
- K. On October 1, 2021, a Tenth Amendment to the MOU was executed to: revise Section 3.02(a) to reflect the new revenue service hourly rate of \$285.90; extend the MOU to September 30, 2023; revise Exhibits B, C, and D to conform to the then-current schedule (Exhibit B), cost estimate (Exhibit C), and RSH (Exhibit D); and to reflect that SJJPA will direct Amtrak to issue a purchase order in favor of METRO in accordance with the terms and conditions of this MOU in order to facilitate the compensation due to METRO pursuant to this MOU.
- L. On October 1, 2023, an Eleventh Amendment to the MOU was executed to: revise Section 3.02(a) to reflect the new revenue service hourly rate of \$264.96; revise Section 3.02(d) to reflect changes to the minimum service level; extend the MOU to September 30, 2024; and revise Exhibits B, C, and D (attached) to conform to the current schedule, cost estimate, and RSH.

The Parties now desire to further amend the MOU as follows:

- (a) Section 3.02(a) to reflect the new revenue service hourly rate of \$247.84;
- (b) Section 5.01 to extend the MOU to September 30, 2027;
- (c) Revise Exhibits B, C, and D (attached) to conform to the current schedule, cost estimate, and RSH.

II. AMENDMENTS TO MOU

Now therefore, the MOU, as previously amended, is now further amended as follows:

- 1. Section 3.02 Hourly Rate and Annual Operating Costs, is amended to read:
 - a) Commencing October 1, 2024, the hourly service rate of \$247.84 shall be used to calculate the cost. See attached Exhibit C – Cost Estimate, which is incorporated herein by reference.
 - b) VTA’s reimbursement obligations under the November 11, 1999 JPA are temporarily suspended and this Amendment to the MOU shall set a fixed payment for the first year of the term covered by this Amendment to the MOU. The set fixed payment shall replace VTA’s reimbursement obligation under the November 11, 1999 JPA as follows: VTA will reimburse METRO \$425,878 for one year of shared service costs, commencing on October 1, 2024 through September 30, 2025. METRO will invoice VTA monthly in the amount of \$35,490 for the shared costs for each of the twelve months of the contract

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extension. METRO will invoice VTA within 10 working days after the close of each month for the shared service costs for the preceding month. The monthly reimbursement will be subject to an annual Cost-of-Living adjustment based on the San Francisco-Oakland-San Jose Consumer Price Index as calculated as of April of each extension year.

- c) METRO will not reduce the Revenue Service Hours (RSH) delivered below 12,200 annual RSH:
 - a. METRO will schedule approximately 24,000 RSH annually per Exhibit D.
 - b. METRO will provide the following Hwy 17 Express Service in Fall 2024:
 1. 54 daily weekday one-way trips
 2. 44 daily weekend/holiday one-way trips
 3. Maintaining 7 Holidays:
 - New Year's Day
 - Memorial Day
 - Independence Day
 - Labor Day
 - Thanksgiving Day
 - Day after Thanksgiving
 - Christmas Day

2. Section 3.05 Wi-Fi Costs, is amended to read:
 - a) Currently, METRO has month-to-month Wi-Fi contracts with vendors on the Highway 17 buses for \$10,500 per year. This yearly amount may vary depending on the number of buses deployed for this bus service.
 - b) CCJPA (Amtrak) will follow the existing “Drop/Add % Share” option of 26.5%, to split the obligations to pay for the costs of Wi-Fi service on the buses:
 1. CCJPA (Amtrak) – 5.8%
 - c) Extrapolating those percentages out for the anticipated year from October 2023 through Sept 2024, Wi-Fi expenses of \$10,500:
 1. CCJPA (Amtrak) – 16.8% (\$1,764)

METRO will bill CCJPA \$1,764 once a year. VTA will contribute \$5,000 annually to the Wi-Fi Costs.

3. Article V. Term and Termination, is amended to read:
 - 5.01 The term of this MOU is from April 26, 2004 through September 30, 2027.
4. Revised Exhibits B, C, and D, attached hereto, shall replace previous Exhibits B, C, and D. Exhibits B, C, and D are incorporated by reference as though fully set forth herein.

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III. EFFECTIVENESS OF MOU

Except as set forth in this Amendment to the April 26, 2004 MOU, all remaining provisions of the MOU as amended, shall remain unchanged and in full force and effect.

IV. AUTHORITY

Each party has full power and authority to enter into and perform this Twelfth (12th) Amendment to MOU, and the person signing this Amendment to MOU on behalf of each has been properly authorized and empowered to enter into this Amendment to MOU. Each party further acknowledges that it has read this Twelfth (12th) Amendment to MOU, understands it, and agrees to be bound by it.

IN WITNESS THEREOF, this Twelfth (12th) Amendment is executed by the Santa Cruz Metropolitan Transit District, the San Joaquin Joint Powers Authority, the Capitol Corridor Joint Powers Authority, and the Santa Clara Valley Transportation Authority, the day, and year first hereinabove written.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (Santa Cruz METRO):

BY: _____
COREY ALDRIDGE
CEO/General Manager

Approved as to form:

BY: _____
JULIE A. SHERMAN
General District Counsel

SAN JOAQUIN JOINT POWERS AUTHORITY (SJJPA)

BY: _____
STACEY MORTENSEN
Executive Director

CAPITOL CORRIDOR JOINT POWERS AUTHORITY (CCJPA)

BY: _____
ROB PADGETTE
Managing Director

SANTA CLARA VALLEY TRANSPORTATION AUTHORITY (VTA)

BY: _____
CAROLYN GONOT
General Manager/CEO

Attachment A

Approved as to form:

BY:

Judith Propp
VTA Counsel

Attachment A

MEMORANDUM OF UNDERSTANDING FOR HIGHWAY 17 CONSOLIDATED TRANSIT SERVICE

This Memorandum of Understanding, made and entered into this 26th day of April, 2004 by and between the **Santa Cruz Metropolitan Transit District**, a political subdivision of the State of California, hereinafter "METRO", the **California Department of Transportation**, Division of Rail, hereinafter Caltrans, the **Capitol Corridor Joint Powers Authority**, hereinafter CCJPA, and the **Santa Clara Valley Transportation Authority**, hereinafter VTA, who agree as follows:

I. Recitals

- 1.01 METRO is a public entity whose primary objective is providing public transportation and has its principal office located at 370 Encinal Street, Suite 100, Santa Cruz, CA 95060.
- 1.02 Caltrans through its Division of Rail administers a contract with Amtrak to operate state funded intercity rail passenger trains and connecting buses and funds the CCJPA. Caltrans' principal office is located at 1120 N Street, Sacramento, CA 95814.
- 1.03 CCJPA's primary responsibility is the operation of train and bus service on the Capitol Corridor (San Jose/Oakland/Sacramento). CCJPA receives funds from Caltrans and uses these funds to contract with Amtrak for rail and bus service along the Capitol Corridor. CCJPA's principal office is located at 101 Eighth Street, Second Floor, Oakland, CA 94607.
- 1.04 VTA is a public entity whose primary objective is providing public transportation and has its principal office at 3331 North 1st Street, San Jose, CA 95134.
- 1.05 Since 1989, METRO and VTA have operated a commuter transit bus service between Santa Cruz County and Santa Clara County via Highway 17 (hereinafter METRO/VTA Highway 17 Express Service). The Joint Powers Authority (JPA) Agreement currently in effect for this service was executed by METRO and VTA on November 11, 1999 and is attached hereto as Exhibit A and incorporated herein by reference. In addition to this METRO/VTA Highway 17 Express bus service, Caltrans and the CCJPA through their contractor, Amtrak, operate a train connector bus service between Santa Cruz County and San Jose Diridon Station (Santa Clara County) via Highway 17 (hereinafter referred to as the Amtrak Thruway service). The purpose of this MOU is to consolidate the METRO/VTA Highway Express 17 Service with the Amtrak Thruway service with METRO actually operating this consolidated service. This consolidated service shall be referred to as the METRO/VTA Highway 17 Express/Amtrak Thruway Service, which is considered by the parties to be a combination local commuter and intercity train connector service. This MOU is intended to fix the terms and conditions thereby.

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II. Scope of Services

- 2.01 METRO will continue to operate the METRO/VTA Highway 17 Express Service in accordance with the November 11, 1999 JPA, except that the bus service schedule and routing shall be modified and expanded in accordance with Section 2.02 and Exhibit B of this MOU.
- 2.02 METRO will operate, using its own coach operators and equipment, the expanded METRO/VTA Highway 17 Express/Amtrak Thruway Service beginning on April 26, 2004 in accordance with the schedule and route information that is attached hereto as Exhibit B and incorporated herein by reference.
- 2.03 In addition to continuing to fulfill its obligations pursuant to the November 11, 1999 JPA for the Highway 17 Express Service, VTA agrees to provide, at its own cost and expense, operational support services in Santa Clara County, including transit supervisors' services, and emergency response and accident investigation services, during the weekends and other times of operation of the expanded METRO/VTA Highway 17 Express/Amtrak Thruway Service. METRO agrees to provide, at its own cost and expense, support services in Santa Cruz County, including transit supervisors and parking lots, during the weekends and other times of operation of the expanded METRO/VTA Highway 17 Express/Amtrak Thruway service.
- 2.04 METRO will operate the Metro/VTA Highway 17 Express/Amtrak Thruway Service to the best of its ability, but the parties recognizes that the bus trips may be off schedule due to traffic, detours, accidents, strikes, nationally declared disasters and other events beyond the control of METRO and METRO will not be held liable for such off schedule trips or missed trips that are beyond the control of METRO.
- 2.05 The parties to this MOU will coordinate changes in schedules and routes in a manner that maximizes connections at Diridon Station in San Jose between the Highway 17 Express/Amtrak Thruway service and the Capitol Corridor and San Joaquin Service.
- 2.06 METRO shall affix Amtrak decals, no larger than 20 inches in diameter to the sides of buses designated for the METRO/VTA Highway 17 Express Amtrak Thruway Service. A decal of 4 inches X 50 inches stating the words, "Amtrak California" shall be affixed to the rear of each bus.
- 2.07 Representatives of each party to this MOU shall meet at least quarterly to discuss the service, marketing, connections, fares and other issues related to the service, including actual costs of service and any necessary adjustments based on actual costs of service. Such meetings shall be held in the second month of the quarter to discuss issues related to the preceding full quarter and any issue that may affect the service in the future. METRO will coordinate the scheduling of such meetings and will convene the meetings at a location as convenient as possible for

Attachment A

the parties. The representatives of the agencies signing this MOU may modify the routing and schedule as long as each representative at the meeting provides written agency authorization for such modification.

III. Compensation/Fares

3.01 Payments to METRO

The service increments that are added to the METRO/VTA Highway 17 Express service and which are the financial responsibility of Caltrans/CCJPA are the following: three (3) additional Northbound weekday trips from Santa Cruz to San Jose, and four (4) additional Southbound weekday trips from San Jose to Santa Cruz, the addition of weekend operation, the extension of the service to Pacific Station (formerly Santa Cruz METRO Center), and the operation of the service on New Years' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Caltrans/CCJPA will pay METRO for the net costs (gross operating expenses less collected revenues) associated with these service increments on a monthly basis.

3.02 Hourly Rate and Annual Operating Costs

a) METRO shall be compensated by Caltrans/CCJPA through Amtrak at an hourly service rate of \$59.59 for cost of the service increments, less collected revenues as described in 3.01. Caltrans/CCJPA will direct Amtrak to issue a purchase order in favor of METRO in accordance with the terms and conditions of this MOU in order to facilitate the compensation due to METRO pursuant to this MOU. The estimated annual operating costs for the service increments identified herein are set forth in Exhibit C which is attached hereto and incorporated herein by reference. The fares (cash and tickets) collected from all passengers for the service increments financially sponsored by Caltrans/CCJPA shall be accounted for in the monthly invoices forwarded to Amtrak. METRO will keep all cash fares collected and will transmit to Amtrak within 10 working days after the close of each month of operation all tickets collected and the invoice for the preceding month.

b) Periodic Cost-of-Living Adjustment

The hourly rate and annual operating costs provided for in Section 3.02(a) shall be subject to adjustment at the commencement of the second year of the term and each year thereafter (the "adjustment date"), including, without limitation, at the commencement of, and for the duration of any extended term, if any, made in accordance with Section 5.02 herein, as follows:

1. The base for computing the adjustment is the Consumer Price Index for All Urban Consumers (base year 1982-84 = 100) for San Francisco-Oakland-San Jose published by the United States Department of Labor, Bureau of Labor Statistics ("Index"), which is in effect on the date of the

Attachment A

commencement of the term ("Beginning Index"). If the Index has increased over the Beginning Index, the hourly rate and annual operating costs for the following year (until the next rate adjustment) shall be set by multiplying the hourly rate and annual operating costs set forth in Section 3.02(a) by a fraction, the numerator of which is the Current Index and the denominator of which is the Beginning Index. In no case shall the increase be less than 3% over the current rate set forth in Section 3.02(a) and an increase shall be no greater than 5% over the current rate as provided in 3.02(a). Upon adjustment of the hourly rate and annual operating costs as provided in this MOU, the parties shall immediately execute an amendment to this MOU stating the new rates.

2. If the Index changes so that the base year differs from that in effect when the term commences, the Index shall be converted in accordance with the conversion factor published by the United States Department of Labor, Bureau of Statistics. If the Index is discontinued or revised during the term, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same result as would be obtained if the index had not been discontinued or revised.

3.03 Service Increments Revenue

The revenue that is attributable to the service increments identified in the MOU shall be derived from the following two sources: a.) Direct San Jose-Santa Cruz bus revenue associated with those passengers who have transferred from either the Capitol Corridor or San Joaquin services; and b.) Direct San Jose-Santa Cruz bus revenue associated with local passengers (non-transfers) who are using the increments financed by Caltrans/CCJPA identified in the MOU. METRO shall be responsible for collecting and accounting for the revenue described in subsections a.) and b.) herein.

3.04 Quarterly Surveys

METRO, in consultation with the other parties to this MOU and Amtrak, will conduct quarterly surveys or use other means agreed to by the parties to determine the ridership levels and revenues by service increment of the METRO/VTA Highway 17 Express/Amtrak Thruway Service.

IV. Fares and Tickets

- 4.01 The parties to the MOU agree that a one-way cash fare for the consolidated METRO/VTA Highway 17 Express/Amtrak Thruway Service shall be \$4.00. The METRO/VTA Highway 17 Express/Amtrak Thruway Service fare rates, which shall be adhered to by the parties, is set forth on page one of Exhibit B. Any subsequent changes in the fares for this service are within the sole jurisdiction of VTA and METRO. However, VTA and METRO shall solicit input from the

Attachment A

other parties signing this MOU prior to the implementation of any fare adjustment.

- 4.02 Each party to this MOU will recognize and allow for whatever fare discounts are put in place by any of the parties to this MOU and Amtrak except that those discounts will not reduce in any manner METRO's receipt of funding for this service as provided in Section III, above. Each party must notify METRO 30 days in advance of any fare discount or promotional fare or the elimination of such fares and promotional discounts not in place at the time of execution of this MOU.
- 4.03 Amtrak California passengers transferring to the Highway 17 Express/Amtrak Thruway service from either the Capitol Corridor service or the Amtrak Stockton/San Jose bus will continue to have the ability to purchase a "through" ticket with a single transaction from Amtrak covering all transfers from point of origin to final destination. Amtrak will issue a separate San Jose-Santa Cruz coupon for this portion of the trip. METRO will honor and accept these ticket coupons as fares paid in full.
- 4.04 Passengers originating from Santa Cruz may use the bus portion of their Amtrak tickets (those reading "from Santa Cruz to San Jose") for payment of the fare to travel to San Jose. METRO will honor and accept these tickets as fares paid in full.
- 4.05 Amtrak will recognize the Highway 17 Express/Amtrak Thruway Service as a feeder bus service in the same manner as all other Amtrak California feeder bus service including informational materials and telephone information.

V. Term and Termination

- 5.01 The term of this Agreement is from April 26, 2004 through April 25, 2007.
- 5.02 Notwithstanding the provisions of Section 5.01, the parties may agree in writing to extend this Agreement, for additional periods of time.
- 5.03 Any party may terminate their participation in this MOU upon 90 days written notification to the other parties to this MOU.
- 5.04 In the event of termination of participation by a party, the rights and obligations of the terminating party, which by their nature survive termination of the services covered by this Agreement, shall remain in full force and effect after termination. Compensation and revenues due from one party to the other under this Agreement shall be paid; loaned equipment and materials shall be returned to their respective owners.

Attachment A

VI. General Provisions

6.01 Independent Contractor

No relationship of employer and employee is created by this MOU. In the performance of its work and duties, METRO is at all times acting and performing as a public entity providing public transportation services. The other parties to this MOU shall neither have nor exercise control or direction over the methods by which METRO performs the services pursuant to this MOU; provided, however, that METRO agrees that all work performed pursuant to this MOU shall be in strict accordance with currently approved methods and practices in its profession. The sole interest of the parties to this MOU is to insure that such services are performed and rendered in a competent and cost-effective manner and in accordance with this MOU.

6.02 Federal, State and Local Laws

The parties to this MOU warrant that in the performance of this MOU, each party shall comply with all applicable Federal, State and local laws and ordinances and all lawful orders, rules and regulations thereunder.

6.03 No Conflict of Interest

Each party to this MOU represents that it currently has no interest, and shall not have any interest, direct and indirect, that would conflict in any manner with the performance of services required under this MOU.

6.04 Time of the Essence

Time is of the essence in this MOU.

6.05 Publicity/Marketing/Ridership

- a) Caltrans and CCJPA, in coordination with Amtrak, VTA and METRO shall conduct a marketing/information dissemination program, including the production of timetables, designed to increase public awareness of the new service and to stimulate ridership. Such marketing information dissemination program shall be focused in areas where the likelihood of increased ridership is highest and shall be solely funded by Caltrans and CCJPA.
- b) Each party to the MOU agrees to submit to the other parties to the MOU any and all advertising, sales promotion, and other publicity matter relating to the METRO/VTA Highway 17 Express/Amtrak Thruway Service wherein the parties to the MOU names' are mentioned or language used from which the connection of the parties to the MOU names therewith may, within reason, be inferred or implied. Each party to the MOU further agrees not to publish or use any such advertising, sales promotion, or publicity matter relating to

Attachment A

METRO/VTA Highway 17 Express without the prior written consent of the other affected parties to the MOU.

6.06 Consent to Breach Not Waiver

No term or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute a consent to, waiver of, or excuse for any other different or subsequent breach.

6.07 Non-Assignment

No party to this MOU shall encumber, assign or otherwise transfer this MOU or any right or any interest in this MOU without prior express written consent of each of the parties. A consent to one assignment shall not be deemed to be a consent to any subsequent assignment. Any encumbrance, assignment or transfer or assignment of interest in this MOU without prior written permission or consent of the parties, whether it be voluntary or involuntary by operation of law or otherwise, is void and shall be just cause at the option of each party to terminate this MOU.

6.08 Notices

All notices under this MOU shall be deemed duly given upon delivery, if delivered by hand; or three days after posting, if sent by registered mail, return receipt requested; to a party hereto at the address set forth herein or to such other address as a party may designate by notice pursuant hereto:

METRO:

General Manager
Santa Cruz Metropolitan Transit District
370 Encinal Street, Suite 100
Santa Cruz, CA 95060

Caltrans:

California Department of Transportation
1120 N Street
Sacramento, CA 94274

CCJPA:

Executive Director
Capitol Corridor Joint Powers Authority
1000 Broadway, Suite 604
Oakland, CA 94607

Attachment A

VTA:

General Manager
Santa Clara Valley Transportation Authority
3331 North 1st Street
San Jose, CA 95134.

6.09 Amendment

This MOU may be amended at any time by mutual agreement of the parties, but any such amendment must be in writing, dated, signed by duly authorized representatives of each party to the MOU and attached hereto.

6.10 Entire MOU

This MOU, together with all subordinate and other documents incorporated by reference herein, constitutes the entire agreement between the parties with respect to the subject matter contained herein and may only be modified by an amendment executed in writing by both parties hereto. All prior agreements, representations, statements, negotiations, understandings and undertakings are superseded hereby; provided, however, that the JPA between METRO and VTA remains in full force and effect.


6.11 Authority

Each party has full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each has been properly authorized and empowered to enter into this MOU. Each party further acknowledges that it has read this MOU, understands it, and agrees to be bound by it.

IN WITNESS THEREOF, this Agreement is executed by the Santa Cruz Metropolitan Transit District, the California Department of Transportation, the Capitol Corridor Joint Powers Authority and the Santa Clara Valley Transportation Authority, the day and year first hereinabove written.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT:


BY:



LESLIE R. WHITE, General Manager

Approved as to form:

BY:

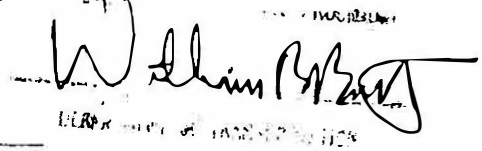


Margaret Gallagher, District Counsel
Santa Cruz Metropolitan Transit District

Attachment A

CALIFORNIA DEPARTMENT OF TRANSPORTATION (Caltrans)

BY: Warren D. Weber 5/12/04
WARREN WEBER, Chief Division of Rail


WILLIAM P. WEBER

CAPITOL CORRIDOR JOINT POWERS AUTHORITY (CCJPA)

BY: Eugene K. Skoropwski 5/12/2014
EUGENE K. SKOROPWSKI
Managing Director

SANTA CLARA VALLEY TRANSPORTATION AUTHORITY (VTA)

BY: Peter M. Cipolla 4/27/04
PETER M. CIPOLLA
General Manager

Approved as to form:

BY: Kent D. Almond
Counsel
Valley Transportation Authority (VTA)

ATTACHMENTS:

- Exhibit A: Joint Powers Agreement between METRO and VTA dated November 11, 1999 for Highway 17 Service;
- Exhibit B: Highway 17/Amtrak Thruway schedule and routing for modified and expanded service; also includes fare rate information;
- Exhibit C: Highway 17 Cost Summary.

Attachment A

JOINT POWERS AGREEMENT
BETWEEN THE
SANTA CLARA COUNTY TRANSIT DISTRICT
AND THE
SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

This Agreement is entered into pursuant to the provisions of Article 1 (commencing with Section 6500) of Chapter 5, Division 7 of Title 1 of the California Government Code by and between the Santa Cruz Metropolitan Transit District (hereafter referred to as Santa Cruz Metro) and the Santa Clara County Transit District, also known as the Santa Clara Valley Transportation Authority (hereafter referred to as Valley Transportation Authority (VTA)) to operate a transit bus system between Santa Cruz County and Santa Clara County.

WHEREAS, emergency transit bus service was established between Santa Cruz County and Santa Clara County on October 21, 1989; and

WHEREAS, emergency bus service attracted significant ridership both during the period when Highway 17 was closed due to earthquake damage and during the period following re-opening of the highway; and

WHEREAS, the Highway 17 Express program has been a successful alternative commute program for the residents of Santa Cruz and Santa Clara counties;

WHEREAS, it is in the interest of the residents of Santa Cruz and Santa Clara Counties for Santa Cruz Metro to operate and maintain said service; and

WHEREAS, the parties to this Agreement are public agencies created by the laws of the State of California and are empowered by law to enter into a joint exercise of powers agreement for the purposes set forth herein;

NOW, THEREFORE, Valley Transportation Authority (VTA) and Santa Cruz Metro do hereby agree:

1. Scope of Agreement: Santa Cruz Metro and Valley Transportation Authority (VTA) agree to operate a transit bus system between Santa Cruz County and Santa Clara County in accordance with the route and schedule provided in Addendum A to this agreement, which is attached hereto and incorporated herein. Santa Cruz Metro shall administer and operate the bus service on behalf of the parties hereto.
2. Santa Cruz Metro Responsibilities: Santa Cruz Metro shall serve as the administrator of this Agreement ensuring the timely and proper execution of all terms and conditions.
 - a. Santa Cruz Metro shall provide all administrative overhead for the services rendered as part of this Joint Powers Agreement.
 - b. Santa Cruz Metro shall provide, operate and maintain the vehicles used in this service.
 - c. Santa Cruz Metro shall provide, at its own expense, all necessary contractual arrangements to obtain use of park and ride lots in Santa Cruz County needed for the service specified in Addendum A including, as a minimum, the park and ride lot located at the intersection of Highway 1 on Soquel Drive in Santa Cruz and the park and ride lot located at the Scotts Valley Transit Center. Santa Cruz Metro shall also provide, for all necessary maintenance of these park and ride lots and all bus stops used for this service in Santa Cruz County. All necessary lighting, trash collection, telephone and security services shall also be provided by Santa Cruz Metro, at its expense.

EXHIBIT A

10.7A.15

Attachment A

- d. Santa Cruz Metro shall provide all supervisory staff in Santa Cruz County.
 - e. Santa Cruz Metro shall provide for the service specified in Addendum A its usual customer services, within Santa Cruz County, including telephone information service and its process for resolution of all complaints and suggestions related to the service.
 - f. Santa Cruz Metro shall provide, for the duration of this Agreement, two-way radios and/or cellular telephones for installation on each bus and provide for necessary supervisory staff.
 - g. Santa Cruz Metro shall comply with the Federal Transit Administration National Transit Database requirements.
 - h. Santa Cruz Metro shall provide VTA with monthly reports on ridership, service performance (on-time, schedule adherence, and accidents) and financial performance (breakdown of service hours and fare revenue).
3. Valley Transportation Authority (VTA) Responsibilities: Valley Transportation Authority (VTA) shall reimburse Santa Cruz Metro for one half of all operating expenses for the services specified in Addendum A to this Agreement less offsetting revenues described in Paragraph 4.d. below. The budget levels for this service shall be established annually by the Service Review Committee. Valley Transportation Authority (VTA) shall reimburse Santa Cruz Metro within 30 days of billings by Santa Cruz Metro.
- a. Valley Transportation Authority (VTA) shall provide within Santa Clara County road supervision, consistent with normal Valley Transportation Authority (VTA) practices. In addition in situations where Santa Cruz Metro is unable to respond to vehicle breakdowns, Valley Transportation Authority (VTA) will attempt to provide emergency maintenance services within Santa Clara County.
 - b. Valley Transportation Authority (VTA) shall provide, at its own expense, all necessary contractual arrangements to obtain use of any park and ride lots in Santa Clara County needed for the service specified in Addendum A. Valley Transportation Authority (VTA) shall provide for all necessary maintenance of these park and ride lots and all bus stops used for this service in Santa Clara County. All necessary lighting, shelters, trash collection, telephone, and security services within Santa Clara County shall also be provided by Valley Transportation Authority (VTA), at its expense.
 - c. Valley Transportation Authority (VTA) shall provide for the service specified in Addendum A its usual customer services within Santa Clara County including telephone information service.
4. Other Terms and Conditions:
- a. A Service Review Committee shall be established consisting of up to four (4) staff members from Santa Cruz Metro and up to four (4) staff members from Valley Transportation Authority (VTA). The committee shall be responsible for reviewing policy issues, routing and service issues, reviewing periodic revenue, expense and ridership reports, coordinating promotional activities, and establishing the annual budget. In addition, on an annual basis, the Service Review Committee shall meet to determine the level of direct costs incurred beyond Santa Cruz Metro's expenses which are subject to reimbursement under this Agreement. It shall be authorized to make changes in route, schedules, fares and operating procedures. This committee shall meet as needed throughout the term of this Agreement. Formal decisions and actions of the committee shall require unanimous approval of the members present at a duly called and noticed meeting.
 - b. Valley Transportation Authority (VTA) shall have the right to review and comment on bus specifications prepared by Santa Cruz Metro related to this service.

EXHIBIT A

10.7A.16

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- c. All buses shall be identified with the joint logos of both Santa Cruz Metro and Valley Transportation Authority (VTA) and a sign(s) identifying the service which shall be approved by both Districts prior to installation. Each agency shall provide their own logos and be responsible for the costs involved.
 - d. Fares and reciprocal transfer agreements shall be specified separately in writing and negotiated by both parties on an annual basis. All fare and advertising revenues and grants and contributions from public agencies (with the exception of TDA, STA, Section 5307 and other general purpose local grants), educational institutions, businesses and consumer groups collected for this service and received during the term of this Agreement shall be used to offset the costs of the service, thereby reducing the subsidies required by both parties. Any such revenues which exceed the cost of the service shall be shared equally by both parties. The fare and reciprocal transfer agreement effective July 1, 1995 is attached hereto in Addendum A and is incorporated into this agreement.
 - e. Employee and Family ID Cards from both Santa Cruz Metro and Valley Transportation Authority (VTA) shall be accepted on the Highway 17 Express Service. Additionally, the Valley Transportation Authority (VTA) Eco Pass Program shall be honored on the Highway 17 Express. Valley Transportation Authority (VTA) shall reimburse the Santa Cruz METRO the adult full fare for each passenger boarding the Highway 17 Express. All reimbursement by Valley Transportation Authority (VTA) for the Eco Pass Program will be applied to the Highway 17 Express farebox revenues, offsetting operating expenses.
 - f. The Marketing Directors of both Districts shall jointly develop an advertising and promotion program to be approved by the Service Review Committee. The Districts shall equally share the costs of implementing this program.
5. Hold Harmless Agreement From Valley Transportation Authority (VTA) to Santa Cruz Metro: In the performance of this Agreement, Valley Transportation Authority (VTA) shall indemnify, keep and save harmless Santa Cruz Metro, its officers, agents and employees against all suits or claims that may be based on any injury to persons or property that may occur, or that may be alleged to have occurred, in the course of the performance of this Agreement by Valley Transportation Authority (VTA), arising out of a negligent or intentional act or omission of Valley Transportation Authority (VTA) or its officers, employees or agents, and Valley Transportation Authority (VTA) shall, at its own expense, pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and if any judgement shall be rendered against Santa Cruz Metro or any of its officers, agents or employees in any such action, Valley Transportation Authority (VTA) shall at its own expense, satisfy and discharge the same.
 6. Hold Harmless Agreement from Santa Cruz Metro to Valley Transportation Authority (VTA): In the performance of this Agreement, Santa Cruz Metro shall indemnify, keep and save harmless Valley Transportation Authority (VTA), its officers, agents and employees against all suits or claims that may be based on an injury to persons or property that may occur, or that may be alleged to have occurred, in the course of the performance of this Agreement by Santa Cruz Metro, arising out of a negligent or intentional act or omission of Santa Cruz Metro or its officers, employees or agents, and Santa Cruz Metro shall, at its own expense, pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and if any judgement shall be rendered against Valley Transportation Authority (VTA), its officers, agents or employees in any such action, Santa Cruz Metro shall at its own expense, satisfy and discharge the same.
 7. Termination: This Agreement shall continue on an annual basis. Either party may terminate this agreement with 90 days notice. In the event of termination, the rights and obligations of the parties which by their nature survive termination of the services covered by this Agreement shall remain in full force and effect after termination; compensation and revenues due from one party to the other under this Agreement shall be paid; loaned vehicles, equipment and materials shall be returned to their respective

EXHIBIT **A**

10.7A.17

Attachment A

owners; the duty to maintain and allow the inspection of books, accounts, records and data shall be extended as provided in paragraph 10; and the hold harmless agreements contained in paragraphs 5 and 6 shall survive.

8. Time of the Essence: Time is of the essence in this Agreement.
9. Force Majeure: This Agreement may be suspended upon the written notification of one party to the other when causes beyond the control and without the fault or negligence of the party giving the notice irrevocably disrupt or render impossible that party's performance of this Agreement.
10. Audit and Records: Each party to this Agreement shall maintain books, accounts, records and data related to this Agreement in accordance with applicable federal and/or state requirements and shall maintain those books, accounts, records and data for three (3) years after the termination of this Agreement. For the duration of the Agreement and for a period of three (3) years thereafter, either party's representatives and representatives of the United States Department of Transportation, the Comptroller General of the United States and the Auditor General of the State of California shall have the right to examine these books, accounts, records, data and other information relevant to this Agreement for the purpose of auditing and verifying statements, invoices, bills and revenues pursuant to this Agreement.
11. Authorized Representatives and Notices:
 - a. The General Managers of Santa Cruz Metro and Valley Transportation Authority (VTA) shall be the designated Authorized Representative of their respective Districts under this Agreement.
 - b. Notices provided for under this Agreement shall be in writing, and shall be served on the Authorized Representative of the receiving party, either personally at the party's offices, or by certified or registered mail to its office address as follows:

Santa Cruz Metropolitan Transit District
370 Encinal Street, Suite 100
Santa Cruz, CA 95060
Attention: General Manager

Santa Clara Valley Transportation Authority
3331 North First Street
San Jose, CA 95134-1906
Attention: General Manager

12. This Agreement supercedes all previous agreements between the parties concerning the subject matter herein to the extent such parties' agreements conflict and impair the performance of the provisions of this Agreement.

IN WITNESS THEREOF, Santa Cruz Metropolitan Transit District and Santa Clara County Transit District have entered into this Agreement as of 11-19, 1999

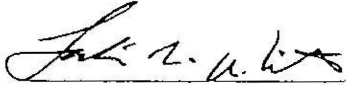
((SIGNATURES ON NEXT PAGE))

EXHIBIT **A**

10.7A.18

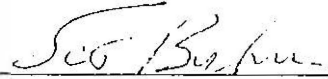
Attachment A

SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT



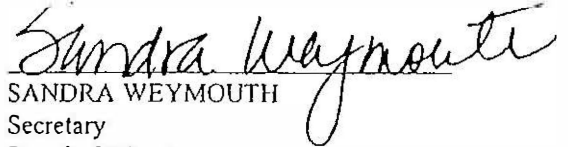
LESLIE R. WHITE
General Manager

SANTA CLARA COUNTY
TRANSIT DISTRICT



PETER M. CIPOLLA
General Manager

ATTEST:



SANDRA WEYMOUTH
Secretary
Board of Directors

APPROVED AS TO FORM AND LEGALITY:



MARGARET ROSE GALLAGHER
District Counsel

APPROVED AS TO FORM AND LEGALITY:



KEVIN D. ALLMAND
Legal Counsel

EXHIBIT A

10.7A.19

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Exhibit B - Fall 2024 Highway 17 Express Schedule

17 Highway 17 Express to San Jose			
Departs	Departs	Departs	Departs
RiverFront Area 4	Cavallaro Transit Center (Scotts Vly)	Diridon Station (Caltrain Depot)	San Fernando & 7th
A	B	C	D
MONDAY - FRIDAY			
5:00AM	5:11	5:48	----
5:25	-----	6:13	-----
5:40 ①	5:53	6:37	6:45
6:25	-----	7:13	-----
6:40 ①	6:53	7:37	7:45
7:25	-----	8:13	-----
7:30 ①	7:43	8:31	8:40
8:25	-----	9:13	-----
8:45	8:58	9:41	9:50
9:20	-----	10:08	-----
9:50	10:02	10:48	-----
10:50	11:02	11:48	-----
11:50	12:03PM	12:49	-----
12:50	1:03	1:49	-----
1:45	1:58	2:44	-----
2:25	-----	3:18	-----
2:45	2:59	3:49	-----
3:20	-----	4:15	-----
3:40	3:54	4:52	-----
4:15	-----	5:10	-----
4:45 ①	4:58	5:48	-----
5:15	-----	6:14	-----
5:50 ①	6:03	6:50	-----
6:25	-----	7:20	-----
7:15	7:29	8:19	-----
8:45	8:57	9:39	-----
10:15	10:27	11:09	-----

① Serves Scotts Valley Drive. **NOTA:** Sirve a Scotts Valley Drive.

17 Highway 17 Express to Santa Cruz			
Departs	Departs	Departs	Arrives
San Fernando & 7th	Diridon Station (Caltrain Depot)	Cavallaro Transit Center (Scotts Vly)	RiverFront Area 4
D	C	B	A
MONDAY - FRIDAY			
-----	6:15AM	-----	7:01
-----	6:25	7:03	7:14
-----	7:10	-----	7:56
-----	7:30	8:09	8:21
-----	8:10	-----	8:56
-----	8:30 ①	9:08	9:20
-----	9:10	-----	9:56
-----	9:30	10:10	10:23
-----	10:10	-----	10:56
-----	10:40	11:20	11:33
-----	11:20	-----	12:06PM
-----	12:20	1:00	1:13
-----	1:20	2:00	2:15
-----	2:20	3:00	3:15
-----	3:20	4:00	4:15
3:45	3:55 ①	4:44	4:59
-----	4:25	-----	5:19
4:55	5:05 ①	5:54	6:09
-----	5:25	-----	6:19
5:55	6:05 ①	6:48	7:00
-----	6:25	-----	7:17
6:55	7:05	7:48	8:00
-----	7:25	-----	8:15
-----	7:55	8:34	8:46
-----	8:35	9:14	9:26
-----	9:50	10:29	10:41
-----	11:20	11:59	12:11

① Serves Scotts Valley Drive. **NOTA:** Sirve a Scotts Valley Drive.

Attachment A

Exhibit B - Fall 2024 Highway 17 Express Schedule

17 Highway 17 Express to San Jose			
<i>Departs</i>	<i>Departs</i>	<i>Departs</i>	<i>Departs</i>
RiverFront Area 4	Cavallaro Transit Center (Scotts Vly)	Diridon Station (Caltrain Depot)	San Fernando & 7th
A	B	C	D
SATURDAY - SUNDAY			
6:57AM	7:10	7:50	----
8:00	----	8:50	----
8:27	8:40	9:20	----
9:00	----	9:50	----
9:27	9:40	10:20	----
10:00	----	10:50	----
10:23	10:37	11:20	----
11:00	----	11:50	----
11:53	12:07PM	12:50	----
1:00	----	1:50	----
1:53	2:07	2:50	----
2:58	----	3:50	----
3:50	4:05	4:50	----
4:26	----	5:20	----
4:42	4:57	5:50	----
5:23	----	6:20	----
5:42	5:57	6:50	----
6:23	----	7:20	----
6:38	6:52	7:50	----
7:43	7:57	8:50	----
8:58	9:10	9:50	----
10:18	10:30	11:10	----

17 Highway 17 Express to Santa Cruz			
<i>Departs</i>	<i>Departs</i>	<i>Departs</i>	<i>Arrives</i>
San Fernando & 7th	Diridon Station (Caltrain Depot)	Cavallaro Transit Center (Scotts Vly)	RiverFront Area 4
D	C	B	A
SATURDAY - SUNDAY			
----	8:05AM	8:44	8:57
----	9:20	10:00	10:16
----	9:50	10:30	10:46
----	10:20	----	11:08
----	10:50	11:33	11:52
----	11:20	----	12:12PM
----	11:50	12:38	12:57
----	12:20	----	1:12
----	1:20	2:10	2:26
----	2:20	----	3:18
----	3:20	4:03	4:17
----	4:20	----	5:12
----	5:20	6:00	6:14
----	5:50	----	6:38
----	6:20	6:59	7:12
----	6:50	----	7:38
----	7:20	7:59	8:12
----	7:50	----	8:38
----	8:20	8:59	9:12
----	9:20	9:58	10:10
----	10:25	11:03	11:15
----	11:25	12:03	12:15

Attachment A

Exhibit C Highway 17 Express Cost Estimate - FY25

	Current Service \$247.84 Transit Fact Sheet - FY23
Cost Per Hour (FY23 NTD)	
Weekday Revenue Service (RSH)Hours (Fall Bid September - December 2024)	71.92
Yearly # of Weekdays	255
Annual Weekday Hours	18,338.48
Weekend/Holiday RSH (Fall Bid September - December 2024)	55.59
Yearly # of Weekend Days	110
Annual Weekend/Holiday Hours	6,114.37
Total Annual Hours	24,452.86
Projected Annual Cost for Service	\$6,060,396
Wi-Fi costs (FY24 estimated costs)	\$ 10,500
Projected Annual Cost for Service and Wi-Fi	\$6,070,896

Cost Distribution Estimate

	Current Service			
Highway 17 Fares	17.2%	\$	1,047,000	
Amtrak	3.2%	\$	193,383	Estimate based on Santa Cruz METRO Budget Projections
Wi-fi (CCJPA (Amtrak))	0.0%	\$	1,764	Annual amount, based on Thruway Bus Services Contract between National Railroad Passenger Corporation and Santa Cruz METRO, adjusted annually for CPI
San Jose State	0.0%			Based on 16.8% of "Drop/Add% Share"
VTA	7.0%	\$	425,878	11th Amendment contribution plus CPI adjustment. To be adjusted annually for years two and three of the three year term of this contract.
Wi-fi (VTA)	0.1%	\$	5,000	
Santa Cruz METRO	72.4%	\$	4,397,871	Remaining Cost of Service
Projected Annual Revenue			\$6,070,896	

Attachment A

Exhibit D

Highway 17 Express Scheduled Revenue Service Hours (RSH) as of Fall 2024

<u>Total Annual RSH - as of Fall 2024</u>	<u>Trip Time (Hours)</u>	<u>Trips Per Day</u>	<u>RSH Per Day</u>	<u>Days Per Year</u>	<u>Revenue Service Hours</u>	
Weekdays	1.33	54	71.92	255	18,338.48	
Weekends/Holidays	1.26	44	55.59	110	6,114.37	
					24,452.86	Total

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DATE: September 27, 2024
TO: Board of Directors
FROM: Danielle Glagola, Marketing and Communications Director
SUBJECT: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 2ND CONTRACT AMENDMENT WITH CELTIS VENTURES, INC. TO INCREASE THE CONTRACT TOTAL BY \$400,000.00 FOR GENERAL MARKETING SERVICES

I. RECOMMENDED ACTION

That the Board of Directors authorize the CEO/General Manager to execute a 2nd Amendment with Celtis Ventures, Inc. to increase the contract authority by \$400,000 for General Marketing Services, thereby increasing the total contract authority from \$1,400,000 to \$1,800,000.

II. SUMMARY

- The Santa Cruz Metropolitan Transit District (METRO) established a task order-based contract with Celtis Ventures, Inc. for General Marketing Services on November 18, 2022 that will expire on November 17, 2025.
- This contract was awarded by the Board of Directors (Board) following a competitive procurement. After a multi-round evaluation process, Celtis Ventures was determined to be the highest-ranked proposer offering the best value to METRO.
- As work has progressed on multiple task orders, project scopes have expanded and funds beyond the original not-to-exceed amount of \$1,200,000 have been required. The CEO/General Manager authorized additional funds in the amount of \$200,000 via a first amendment in February of this year.
- Staff is now recommending that the Board authorized the CEO/General Manager to execute a second amendment to increase the not-to-exceed authority by an additional \$400,000, the amount budgeted for this contract through the end of its original term.

III. DISCUSSION/BACKGROUND

METRO entered into a task order-based contract with Celtis Ventures, Inc. (Celtis) for General Marketing Services on November 18, 2022 for an original not-to-exceed amount of \$1,200,000. Until this time, METRO had not actively engaged a marketing firm to assist in developing the agency's first Marketing Department,

established in late 2021. This contract allowed METRO to build upon branding, expand projects, and increase community awareness, since at the time, METRO's internal Marketing Department was a team of one. This partnership allowed METRO to increase the department workload and fast track multiple essential marketing projects/task orders over the past year-plus, including general brand creation and rebranding initiatives, the increase/ expansion of METRO's social media presence, the development of a content library, the One Ride at a Time (ORAT), Youth Cruz Free, and Reimagine METRO campaigns, and METRO's website redesign, among others. As work on these various task orders progressed, the scopes grew and in February of 2024, the CEO/General Manager authorized the addition of \$200,000 to the not-to-exceed amount.

Over the course of the contract, Celtis and Marketing have showcased their successful partnership and elevated the METRO name and community perception of the brand by winning several prestigious awards both within and outside of the public transit industry. This includes several awards for ORAT including four Hermes Creative Awards (three Platinum and one Gold), the California Transportation Foundation's (CTF) Public Outreach Program of the Year Award, the California Association of Public Information Officers EPIC Award for Most Innovative Communications Program, and finalist (winner to be selected at the end of September) in the National Association of Telecommunications Officers of America for Best Community Awareness Video. METRO's Youth Cruz Free campaign was also awarded the American Public Transportation Association (APTA) AdWheel Award for Best Social Media Campaign to Increase Ridership, as this program generated a YoY youth ridership increase of 536% based on January 2024 reporting.

Through the ORAT campaign, METRO and Celtis designed and wrapped twenty (20) 40' buses and ten (10) 60' articulated buses with local wildlife imagery from the Monterey Bay which was essential in elevating METRO's brand profile, as those buses were already slated for rebranding. Additionally, as a result of the comprehensive ORAT campaign METRO's earned media coverage is up 412% YoY; Facebook grew by 32%, Instagram grew by 450%, and ridership increased by over 22%. In addition to ORAT, METRO's bilingual (English and Spanish) social media coverage for Youth Cruz Free and Reimagine METRO has resulted in significant increases in social media activity resulting in the highest rate of interaction across our channels to date, with the Reimagine METRO campaign gaining nearly 1 million impressions and generating over 13,500 clicks since the campaign launch in December.

Additionally, METRO and Celtis partnered on a successful rebranding initiative that included a revised logo, style guide, writing guide, design templates, ParaCruz branding, new rider brochures, and more. One of the larger projects well underway is METRO's website redesign that will upgrade METRO's website to be responsive

on desktop and mobile, enhance trip planning and real-time information, and make content easier to access.

Throughout the next year, METRO and Celtis plan to build upon the solid foundation that has been laid by creating additional brand enhancements, promoting service changes and campaigns, adding to our photo and video content library, branding our fleet, growing METRO's social media presence/following, and launching a new website.

Staff recommends that the Board authorize the CEO/General Manager to execute a 2nd Amendment to the contract with Celtis Ventures to increase the not-to-exceed authority by \$400,000. This will align with the amount budgeted for this contract through the end of the original term, November 17, 2025. Danielle Glagola, Marketing and Communications Director, will continue to serve as the Contract Administrator and will ensure contract compliance.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This amendment would align with the following Strategic Priorities:

- Service Quality and Delivery
- Internal and External Technology
- Strategic Alliances and Community Outreach

V. FINANCIAL CONSIDERATIONS/IMPACT

This contract has a total not to exceed of \$1,400,000. Additional funds in an amount of \$400,000 are requested for approval at this time. The new contract total not to exceed would be \$1,800,000.

Funds to support this contract are included in the Marketing FY25 & FY26 Professional and Technical Account # 503031 and Operating/Capital Budgets.

VI. CHANGES FROM COMMITTEE

N/A

VII. ALTERNATIVES CONSIDERED

- Alternatives include:
 - Moving forward with the 2nd Amendment at a lower dollar amount resulting in less projects being completed and a reduced workload on future projects.

- Doing nothing and not adding additional funds, resulting in many projects not being fully completed, planned projects being cancelled, and the scope of the website redesign project being reduced.
- Staff does not recommend either of these alternatives as several projects are underway and would not be able to be completed. As a result, METRO's brand momentum in the community and social media platforms would start to decline, and the website redesign project would be negatively impacted, resulting in a less user-friendly site. Additionally, without Celtis, Marketing's project load would need to be significantly reduced to accommodate the limited internal personnel, resulting in less events, campaign promotions, messaging, advertising, and social media support.

VIII. ATTACHMENTS

Attachment A: 2nd Amendment to the Contract with Celtis Ventures, Inc.

Prepared by: Ian Berry, Purchasing Assistant
Danielle Glagola, Marketing & Communications Director

IX. APPROVALS

Danielle Glagola,
Marketing & Communications Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



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Attachment A

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT SECOND AMENDMENT TO CONTRACT NO. 23-07 FOR GENERAL MARKETING SERVICES

This Second Amendment to Contract No. 23-07 for General Marketing Services is made effective September 27, 2024 between the Santa Cruz Metropolitan Transit District (“Santa Cruz METRO”), a political subdivision of the State of California, and Celtis Ventures, Inc. (“Consultant”).

I. RECITALS

- 1.1 Santa Cruz METRO and Consultant entered into a Task Order (“TO”)-based Contract for General Marketing Services (“Contract”) on November 18, 2022, for an initial term of three (3) years for a not-to-exceed Contract amount of \$1,200,000.
- 1.2 Additional Contract authority in the amount of \$200,000 was provided to accomplish various TOs pursuant to the CEO/General Manager’s procurement authority for a not-to-exceed Contract amount of \$1,400,000.
- 1.3 The Contract allows for amendment upon mutual written consent.
- 1.4 Consultant has provided a Cost Estimate for new projects Santa Cruz METRO would like completed before the end of the Contract term. Based on that estimate, Santa Cruz METRO and Consultant desire to amend the Contract to increase the Contract total not-to-exceed amount.

Therefore, Santa Cruz METRO and Consultant amend the Contract as follows:

II. COMPENSATION

Article 5.1 Terms of Payment is amended to add the following language:

Under the terms of the Second Amendment, the Contract total not-to-exceed amount is increased by \$400,000. The new Contract total not-to-exceed amount is \$1,800,000. Contractor understands and agrees that if it exceeds the maximum amount payable under this Contract, it does so at its own risk.

III. REMAINING TERMS AND CONDITIONS

All other provisions of the Contract, as previously amended, that are not affected by this Second Amendment shall remain unchanged and in full force and effect.

Attachment A

IV. AUTHORITY

Each party has full power to enter into and perform this Second Amendment to the Contract and the person signing this Second Amendment on behalf of each has been properly authorized and empowered to enter into it. Each party further acknowledges that it has read this Second Amendment to the Contract, understands it, and agrees to be bound by it.

Signed on _____

Santa Cruz METRO –
SANTA CRUZ METROPOLITAN
TRANSIT DISTRICT

Corey Aldridge, CEO/General Manager

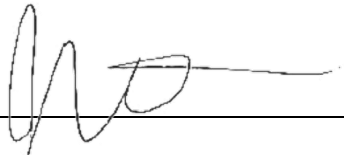
Consultant –
CELTIS VENTURES, INC.

Matt Raymond, President/CEO



Approved as to Form:

Julie Sherman, General Counsel





DATE: September 27, 2024
TO: Board of Directors
FROM: Derek Toups, Capital Planning and Grants Program Manager
SUBJECT: CONSIDER A RESOLUTION DESIGNATING THE CEO/GENERAL MANAGER AS THE AUTHORIZED AGENT TO SUBMIT A PROJECT LIST AND EXECUTE AN AGREEMENT TO RECEIVE FISCAL YEAR 2024-2025 CALIFORNIA STATE OF GOOD REPAIR (SGR) FUNDS

I. RECOMMENDED ACTION

That the Board of Directors adopt a resolution designating the CEO/ General Manager as the Authorized Agent to submit a project list and to execute all agreements necessary to receive funds under the Fiscal Year 2024-2025 California Transit State of Good Repair (SGR) program

II. SUMMARY

- The California Road Repair and Accountability Act of 2017 (Senate Bill 1) created a State of Good Repair (SGR) formula program for transit capital improvement projects.
- The State Controller's Office (SCO) apportions SGR funds to the Santa Cruz County Regional Transportation Commission (RTC) and the Santa Cruz Metropolitan Transit District (METRO) according to the formula established for apportionment of State Transit Assistance (STA) funds.
- For Fiscal Year 2024-2025 (FY25), the SCO apportioned \$462,871 to RTC and \$422,417 to METRO.
- The RTC has elected to sub-allocate its apportionment to Community Bridges (Lift Line, \$115,718) and to METRO (\$347,153) as adopted on September 5, 2024 via RTC Resolution No. 7-25 (Attachment A).
- METRO will apply its apportionment of FY25 SGR funds as well the funds sub-allocated by the RTC (\$769,570 total) towards the purchase of one or more hydrogen fuel cell zero emissions buses (HFCZEBs) that will replace older diesel buses that have exceeded their useful life benchmark and/or for the required local match for competitive grant opportunities.
- Staff recommends that the Board of Directors (Board) adopt a resolution designating the CEO/General Manager as the Authorized Agent to submit an list to Caltrans, and to execute all agreements and take all other actions, including executing the Certifications and Assurances, necessary to receive the FY25 SGR funds.

III. DISCUSSION/BACKGROUND

On April 28, 2017, Governor Brown signed Senate Bill 1 (SB1), which created new taxes and fees to fund \$50 billion in transportation improvements across all transportation modes throughout the State of California. SB1 established a new Transportation Improvement Fee on vehicle registrations to fund a new SGR transit capital improvement program. SGR funds are apportioned to counties statewide according to the existing formula in the SB1 State Transit Assistance (STA) program, which distributes 50 percent of the revenue to Regional Transportation Planning Agencies based upon county population (the §99313 share) and 50 percent to transit operators based upon their proportionate share of statewide transit revenue from fares and local taxes (the §99314 share).

The SCO apportions funds to eligible entities throughout the state based upon the revenue it anticipates collecting throughout the year from the Transportation Improvement Fee. For FY25, the SCO apportioned \$769,570 to Santa Cruz County, \$462,871 for the §99313 share to RTC and \$422,417 to METRO for the §99314 share. Both shares, however, are disbursed directly to the RTC, which is responsible for sub-allocating the §99314 SGR funds to METRO and for paying the §99313 SGR funds to METRO or to any other transit operator in the county. For FY25, RTC has elected to allocate \$347,153 of the §99313 share to METRO and the remainder of the funding was allocated to Community Bridges (Lift Line). At its September 5, 2024 meeting, the RTC approved METRO's request to transfer METRO's entire SGR apportionment as well as \$347,153 of RTC's population-based SGR revenue to METRO for transit capital improvements.

METRO's highest capital improvement priority is to replace buses that have exceeded their useful lifespan. In FY18, a new METRO capital budget funding strategy was introduced that would result in an estimated \$3M per year to be dedicated to the annual capital budget. The strategy of creating a "Bus Replacement Fund" establishes consistent annual transfers of SGR, STA, and Measure D funds to the capital budget to provide stable funding to purchase and/or provide the required local match for fixed-route buses that have exceeded their useful life. METRO has already committed its entire FY25 SGR apportionment (\$769,570), including the RTC's sub-allocated FY25 SGR funds, to fund the non-federal share of costs for METRO's purchase of HFCZEBs that were ordered in December 2023 from New Flyer of America. The FY25 SGR funds support the transition of METRO's fleet to ZEB technology by 2040 in accordance with the State's Innovative Clean Transit (ICT) Regulation.

Staff recommends that the Board of Directors adopt a resolution (Attachment B) to designate the CEO as the Authorized Agent to submit a project list to Caltrans and to execute all agreements and take all other actions, including executing the Certifications and Assurances, necessary to receive the SGR funds.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

The actions taken in this report tie to METRO's Financial Stability, Stewardship and Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

METRO would receive \$769,570 from Santa Cruz County's FY25 SGR apportionment to use for the HFCZEB project. If METRO chooses not to use the funds for the HFCZEB purchase, METRO will reprogram the SGR funds as matching funds required for competitive grant opportunities for future bus facilities and/or bus replacement projects.

The RTC will pay SGR funds to METRO quarterly as RTC receives them from the SCO. METRO must retain the SGR funds and interest earnings in a separate account until spent.

VI. ALTERNATIVES CONSIDERED

There are no alternatives. METRO has already committed the anticipated SGR funds for the HFCZEB purchase.

VII. ATTACHMENTS

- Attachment A:** RTC Board Resolution No. 7-25
- Attachment B:** Authorizing Resolution
- Attachment C:** Authorized Agent Form
- Attachment D:** Certifications and Assurances

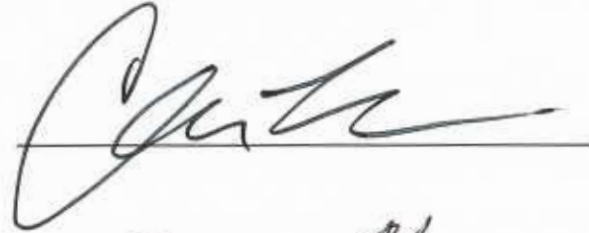
Prepared by: Derek Toups, Capital Planning & Grants Program Manager

VIII. APPROVALS:

John Urgo, Planning
and Development Director



Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager



Attachment A

RESOLUTION NO. 7-25

Adopted by the Santa Cruz County Regional Transportation Commission
on the date of September 5, 2024
on the motion of Commissioner **S. Brown**
duly seconded by Commissioner Alternate **Schiffrin**

A RESOLUTION APPROVING THE FISCAL YEAR 2024/25 PROJECT LIST FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017, established the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain public transit and community transportation systems in a state of good repair; and

WHEREAS, the Santa Cruz County Regional Transportation Commission (RTC) is an eligible recipient and may receive and distribute State Transit Assistance – State of Good Repair funds to eligible project sponsors for eligible transit capital projects; and

WHEREAS, the Santa Cruz County Regional Transportation Commission is responsible for distributing SGR funds to eligible project sponsors under its regional jurisdiction, subject to review and approval by the California Department of Transportation (Caltrans); and

WHEREAS, Santa Cruz Metropolitan Transit District (METRO) is an eligible recipient of SGR funds and Community Bridges Lift Line is an eligible sub-recipient and these agencies have agreed to comply with all conditions and requirements set forth in Certification and Assurances documents and in applicable statutes, regulations and guidelines for the SGR;

NOW, THEREFORE, BE IT RESOLVED BY THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION:

1. The submittal of the following project nomination and allocation request to Caltrans for Fiscal Year (FY) 2023-24 SB 1 State of Good Repair (SGR) funds are hereby authorized:
 - a. *Project Name: Community Bridges Lift Line Solar Canopy*
 - b. *Amount of FY 2024-25 PUC 99313 SGR Funds: \$115,718*
 - c. *Description: Installation of solar powered generating facility at Lift Line operations facility.*
 - d. *Benefits: Reduce emissions and improve efficiency by providing electricity to the Lift Line operations building and DC EV charging*

Attachment A

station that will reduce standby charging time for five existing EV shuttles, plus three more EV shuttles to be acquired October 2024. Time to charge will be reduced from 60 minutes to 20 minutes providing more operation time to EV vehicles to provided ride.

2. The Santa Cruz County Regional Transportation Commission (SCCRTC) shall act as a "contributing sponsor" and transfer the balance of Fiscal Year 2024-25 SB 1 State of Good Repair funds to Santa Cruz METRO for the following:
 - a. *Project Name:* Santa Cruz METRO Bus Replacements
 - b. *Implementing Agency:* Santa Cruz Metropolitan Transit District
 - c. *Contributing Sponsor:* Santa Cruz County Regional Transportation Commission
 - d. *Total FY 2024-25 SGR Funds:* \$769,570
 - i. *PUC 99313 apportionment:* \$347,153
 - ii. *PUC 99314 apportionment:* \$422,417
 - e. *Estimated Total Project Cost:* \$5,645,288
 - f. *Description:* Rolling stock replacement of four (4) Compressed Natural Gas (CNG) buses with four (4) Hydrogen Fuel Cell Electric Zero Emission Buses (HFCZEBs)
 - g. *Benefits:* Improve regional air quality, bus operational safety, bus reliability, and help METRO to maintain its bus fleet in a state of good repair by replacing internal combustion engine (ICE) vehicles with zero emission technology.
3. The RTC and the fund recipients (Santa Cruz Metropolitan Transit District and Community Bridges Lift Line) agree to comply with all conditions and requirements set forth in the Certification and Assurances documents and applicable statutes, regulations and guidelines for all SGR funded transit capital projects; and
4. The Executive Director, or their designee, is hereby authorized to submit a request for Scheduled Allocation of the SB1 State of Good Repair funds and to execute the related grant applications, forms and agreements, and amendments of the SGR program; and
5. The RTC budget is hereby amended to reflect the latest State Controller's Office revenue estimates and payments shall be made to project sponsors based on actual funds received, even if that amount differs from what is in the RTC approved budget.

Attachment A

AYES: COMMISSIONERS **S. Brown, K. Brown, McPherson, Pageler, Johnson, Koenig, Rotkin, Hernandez, Montesino, and Commissioner Alternates Quinn and Schiffrin**

NOES: COMMISSIONERS

ABSTAIN: COMMISSIONERS



Kristen Brown, Chair

ATTEST:



Mitch Wiess, Secretary

Distribution: Caltrans, RTC Fiscal, RTC Programming, METRO, Community Bridges

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Resolution 7-25 State of Good Repair Funding

Final Audit Report

2024-09-06

Created:	2024-09-06 (Pacific Daylight Time)
By:	Krista Corwin (kcorwin@sccrtc.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2C67bJo4FODpaKTYPV4Eyc-JNN-OYgu3

"Resolution 7-25 State of Good Repair Funding" History

-  Document created by Krista Corwin (kcorwin@sccrtc.org)
2024-09-06 - 10:24:26 AM PDT
-  Document emailed to Mitch Weiss (mweiss@sccrtc.org) for signature
2024-09-06 - 10:25:03 AM PDT
-  Email viewed by Mitch Weiss (mweiss@sccrtc.org)
2024-09-06 - 10:43:59 AM PDT
-  Document e-signed by Mitch Weiss (mweiss@sccrtc.org)
Signature Date: 2024-09-06 - 10:44:09 AM PDT - Time Source: server
-  Document emailed to Kristen Petersen (thekristenbrown@gmail.com) for signature
2024-09-06 - 10:44:11 AM PDT
-  Email viewed by Kristen Petersen (thekristenbrown@gmail.com)
2024-09-06 - 12:07:39 PM PDT
-  Document e-signed by Kristen Petersen (thekristenbrown@gmail.com)
Signature Date: 2024-09-06 - 12:07:51 PM PDT - Time Source: server
-  Agreement completed.
2024-09-06 - 12:07:51 PM PDT



Attachment B



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No. _____
On the Motion of Director: _____
Duly Seconded by Director: _____
The Following Resolution is Adopted:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT AUTHORIZING THE EXECUTION OF CERTIFICATIONS AND ASSURANCES AND DESIGNATING COREY ALDRIDGE, CEO/GENERAL MANAGER, AS THE AUTHORIZED AGENT TO EXECUTE ALL ACTIONS NECESSARY TO RECEIVE FUNDS FROM THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM

WHEREAS, California Governor Brown enacted the Road Repair and Accountability Act of 2017 (SB 1) on 4/28/2017 to provide \$50 billion for transportation investments throughout the State of California during the next decade; and

WHEREAS, SB 1 established the State of Good Repair program (SGR) funded by a Transportation Improvement Fee on motor vehicle registrations beginning 1/1/2018 for transit system capital improvements; and

WHEREAS, SB 1 delegated SGR implementation to the California Department of Transportation (Caltrans) and specified that the State Controller's Office (SCO) apportion SGR funds to the Regional Transportation Planning Agencies and to the eligible transit operators by the same formula used to distribute State Transit Assistance funds; and

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) is an eligible project sponsor and will receive its SGR funds from the Santa Cruz County Regional Transportation Commission (RTC), to which the SCO disburses all of the SGR revenue for Santa Cruz County; and

WHEREAS, the RTC proposes to allocate all of its population and revenue-based SGR apportionments to METRO and the Community Bridges Lift Line for transit capital improvement projects; and

WHEREAS, METRO authorizes submittal of the following project list to Caltrans for the FY25 SGR funds:

Project Name: Hydrogen Fuel Cell Zero Emissions Bus (HFCZEB) Program

- *Total FY25 SGR apportionment:* \$769,570
 - *RTC (PUC 99313) FY25 apportionment:* \$347,153
 - *METRO (PUC 99314) FY25 apportionment:* \$422,417

Project Description: METRO will use its FY25 SGR apportionment as a match for federal funding towards the purchase of one or more hydrogen fuel cell zero emissions buses (HFCZEBs) that will replace older diesel buses that have exceeded their useful life benchmark.

Attachment B

Resolution No. _____

Page 2

Contributing Sponsor: RTC

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of METRO hereby agrees to comply with all conditions and requirements set forth in the Certification and Assurances document and in the applicable statutes, regulations and guidelines for the SGR; and

THEREFORE, BE IT FURTHER RESOLVED, that the Board of Directors of METRO hereby authorizes Corey Aldridge, CEO/General Manager, to establish an agreement with the RTC to transfer a portion of the County's population-based apportionment of FY25 SGR funds to METRO to use the funds for bus replacements and/or to pay the local match for competitive grant opportunities to purchase replacement buses; and

THEREFORE, BE IT FURTHER RESOLVED, that the Board of Directors METRO hereby designates Corey Aldridge, CEO/General Manager, or his designee, as the Authorized Agent to execute all actions necessary to receive funds from the SGR.

PASSED AND ADOPTED this 27th Day of September 2024 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

APPROVED:

KRISTEN BROWN, Board Chair

ATTEST:

COREY ALDRIDGE, CEO/General Manager

APPROVED AS TO FORM:

JULIE SHERMAN, General Counsel

10.9B.2

Attachment C

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

Division of Rail and Mass Transportation

State Transit Assistance State of Good Repair Program

Authorized Agent Form



Authorized Agent

The following individual(s) are hereby authorized to execute for and on behalf of the named Regional Entity/Transit Operator, and to take any actions necessary for the purpose of obtaining State Transit Assistance State of Good Repair funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. This form is valid at the beginning of Fiscal Year 2024-2025 until the end of the State of Good Repair Program. If there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself.

Corey Aldridge, CEO/General Manager OR
(Name and Title of Authorized Agent)

(Name and Title of Authorized Agent) OR

(Name and Title of Authorized Agent)

AS THE CEO/General Manager
(Chief Executive Officer / Director / President / Secretary)

OF THE Santa Cruz Metropolitan Transit District
(Name of County/City Organization)

Corey Aldridge
(Print Name)

CEO/General Manager
(Title)

(Signature)

Approved this 27th day of September, 2024

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State Transit Assistance State of Good Repair Program

Recipient Certifications and Assurances

Recipient: Santa Cruz Metropolitan Transit District

Effective Date: September 27, 2024

In order to receive State of Good Repair Program (SGR) funds from the California Department of Transportation (Department), recipients must agree to following terms and conditions:

A. General

- (1) The recipient agrees to abide by the State of Good Repair Guidelines as may be updated from time to time.
- (2) The potential recipient must submit to the Department a State of Good Repair Program Project List annually, listing all projects proposed to be funded by the SGR program. The project list should include the estimated SGR share assigned to each project along with the total estimated cost of each project..
- (3) The recipient must submit a signed Authorized Agent form designating the representative who can submit documents on behalf of the recipient and a copy of the board resolution authorizing the agent.

B. Project Administration

- (1) The recipient certifies that required environmental documentation will be completed prior to expending SGR funds. The recipient assures that each project approved for SGR funding comply with Public Resources Code § 21100 and § 21150.
- (2) The recipient certifies that SGR funds will be used for transit purposes and SGR funded projects will be completed and remain in operation for the estimated useful lives of the assets or improvements.
- (3) The recipient certifies that it has the legal, financial, and technical capacity to deliver the projects, including the safety and security aspects of each project.
- (4) The recipient certifies that there is no pending litigation, dispute, or negative audit findings related to any SGR project at the time an SGR project is submitted in the annual list.



- (5) Recipient agrees to notify the Department immediately if litigation is filed or disputes arise after submission of the annual project list and to notify the Department of any negative audit findings related to any project using SGR funds.
- (6) The recipient must maintain satisfactory continuing control over the use of project equipment and/or facilities and will adequately maintain project equipment and/or facilities for the estimated useful life of each project.
- (7) Any and all interest the recipient earns on SGR funds must be reported to the Department and may only be used on approved SGR projects or returned to the Department.
- (8) The recipient must notify the Department of any proposed changes to an approved project list by submitting an amended project list.
- (9) Funds will be expended in a timely manner.

C. Reporting

- (1) Per Public Utilities Code § 99312.1 (e) and (f), the recipient must submit the following SGR reports:
 - a. Annual Expenditure Reports within six months of the close of the fiscal year (by December 31st) of each year.
 - b. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of SGR funds. A copy of the audit report must be submitted to the Department within six months of the close of each fiscal year in which SGR funds have been received or expended.

D. Cost Principles

- (1) The recipient agrees to comply with Title 2 of the Code of Federal Regulations Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- (2) The recipient agrees, and will assure that its contractors and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual project cost items and (b) those parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200,



Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- (3) Any project cost for which the recipient has received payment that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, are subject to repayment by the recipient to the State of California (State). Should the recipient fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the recipient from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.

E. Record Retention

- (1) The recipient agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of the recipient, its contractors and subcontractors connected with SGR funding shall be maintained for a minimum of three (3) years from the date of final payment and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the recipient, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the recipient pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the recipient's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
- (2) For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the recipient's contracts with third parties pursuant to Government Code § 8546.7, the recipient, its contractors and subcontractors and the Department shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State,



shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the recipient shall furnish copies thereof if requested.

- (3) The recipient, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

F. Special Situations

- (1) Recipient acknowledges that if a project list is not submitted timely, the recipient forfeits its apportionment for that fiscal year.
- (2) Recipients with delinquent expenditure reports may risk future eligibility for future SGR funding.
- (3) Recipient acknowledges that the Department shall have the right to perform an audit and/or request detailed project information of the recipient's SGR funded projects at the Department's discretion from SGR award through 3 years after the completion and final billing of any SGR funded project.. Recipient agrees to provide any requested project information.

I certify all of these conditions will be met.

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

BY: _____
COREY ALDRIDGE, CEO/General Manager



DATE: September 27, 2024

TO: Board of Directors

FROM: Chuck Farmer, Chief Financial Officer

SUBJECT: ADOPTION OF THE REVISED FY25 AND FY26 BUDGET

I. RECOMMENDED ACTION

That the Board of Directors approve the adoption of the Revised FY25 and FY26 Operating Budget.

II. SUMMARY

- The Revised FY25 and FY26 Operating Budget is presented this month for Board of Directors (Board) during the September 27, 2024 board meeting.
- On June 28, 2024, the Board adopted the Final FY25 and FY26 Operating Budget. This Budget presents a Revised FY25 and FY26 Operating Budget.
- The Revised two-year FY25 and FY26 Operating Budgets – Attachment C total \$78,969,233 and \$83,948,030 respectively.
- In addition, METRO will be transferring:
 - \$2.4M in FY25 and \$2.3M in FY26 to the Capital Budget (Bus Replacement Fund)
 - \$2.0M in FY25 and none in FY26 for the UAL & OPEB liability
 - \$4.0M in FY25 and FY26 for Grant matching
 - \$1.2M in FY25 and \$1.8M in FY26 to Reserve Replenishment
 - \$6.8M in FY25 and \$9.6M in FY26 from the COVID-19 Recovery Fund
- These results match the total Operating Revenue Budget of \$81,862,912 in FY25 and \$82,526,768 in FY26. This is a Revised Budget, which reflects available data regarding revenues and expenses.
- The Revised Operating Budget changes of approximately \$1.7M in expenses in FY25 and \$3.9M in FY26 are detailed in Sections B and C.
- The Revised Authorized and Funded Personnel lists are presented in Attachment D.
- The Finance, Budget and Audit Standing Committee met on September 13, 2024 to review and provide input on the Revised FY25 and FY26 Operating Budget. A motion was made to present it to the full Board for final adoption on September 27, 2024.

III. DISCUSSION/BACKGROUND

The Revised FY25 and FY26 Operating Budget is presented this month for Board and public review.

On June 28, 2024, the Board adopted the Final FY25 and FY26 Operating Budget. This Budget presents a Revised FY25 and FY26 Operating Budget.

The presentation of financials on the Summary page in Attachment C are presented in this format:

Operating Revenues are directly associated with ridership and represent the amounts paid by the rider or organizations to use transit services. The categories includes Passenger-paid fares (Local and Highway 17 Fares) and Organization-paid fares (Special transit fares: contracts with the local colleges and Highway 17 partners).

Operating Expenses are the expenses associated with the operation of the transit agency and goods and services purchased for the operation of the system, such as Labor (Salaries & Wages), Fringe Benefits, Non-Personnel Expenses (Services, Materials and Supplies, Utilities, Insurance, and Other expenses). This provides a quick and easy view of the Farebox Recovery.

The Non-Operating Revenue and Expenses section provides insight into revenue and expenses that are not directly or/and immediately impacted by increase/decrease of ridership.

Non-Operating Revenues represent external sources such as Sales Tax Revenue, Federal/State Grants, and all other forms of income (Advertising, Rental, etc.) that is used to support Metro operations and capital investments.

Non-Operating Expenses are for non-recurring, or limited time frame along with Pension UAL costs (previously reported as part of Fringe benefits) which are the additional costs incurred to cover the shortfall of pension funding have been replaced by the Sales Tax Revenue Bond payments (reported as part of non-personnel costs) in FY25.

These changes will align Metro's financial reporting more closely to other transportation agencies and allow for an easier comparison of revenues and costs related to ridership and external sources.

Attachment C – Page 1

A. Operating Revenues

Operating Revenues, related to ridership, increased by \$2.7M in FY25 and decreased \$0.4M in FY26. Major Operating Revenue assumptions in the Revised FY25 Budget over the Adopted FY25 Final Budget, adopted in June 2024, include:

- Passenger Fares – overall increase of \$2,119K, or 362.3%, to \$2,703K in FY25 because of cancelling the Zero Fares for All, and a decrease of \$483K, or 14.6%, to \$2,829K primarily due to the increase of Kids Ride Free ridership
- Special Transit Fares – increases of \$579K, or 10.2%, to \$6,241K in FY25 and \$118K, or 1.9%, to \$6,365K in FY26 as result of restoration of Cabrillo College payments

B. Operating Expenses

Operating Expenses, excluding Pension UAL/Sales Tax Revenue Bond payments (which are discussed in Section C), increased by \$1.7M in FY25 and \$3.9M in FY26. Operating Expenses assumptions in the Revised FY25 Budget over the Adopted FY25 Final Budget, adopted in June 2024, include:

Personnel Expenses (Labor and Fringe Benefits) increased overall by \$1,703K, or 3.1%, to \$55,651K in FY25; increase by \$3,182K, or 5.4%, to \$62,352K in FY26.

- Regular Labor Costs – increase \$1,341K, or 4.8%, to \$29,183K in FY25; increase of \$1,430K, or 4.8%, to \$31,078K in FY26
 - Net, 14 FTEs added:
 - 15 Bus Operators, funded
 - 1 Customer Service Representative, unfunded

Fringe Benefits costs - increase \$362K, or 1.3%, to \$28,172K in FY25; increase of \$1,752K, or 5.9%, to \$31,274K in FY26 primarily due to costs associated with new FTEs, and increased Medical Insurance costs.

Non-Personnel Expenses a net decrease of \$41K, or 0.2%, to \$16,772K in FY25 primarily due to reduced Physical Liability & Vehicle Damage insurance costs; partially offset by increased Admin & Bank Fees associated with Fare collection and Workday ERP maintenance costs; an increase of \$661K, or 4.3%, to \$16,099K in FY26. Primarily due to increased costs associated with Security and Physical Liability & Vehicle Damage insurance costs.

C. Non-Operating Revenue/(Expense)

Non-Operating Revenue/(Expense) decreased overall by \$1,215K, or 1.8% to 68,076K in FY25 and \$69K, or 0.1%, to \$67,835K in FY26.

Federal/State Grants

- LCTOP – decreased \$1,200K, or 10.0%, to Zero. This grant was based on Zero Fares for All

Attachment C – Page 4

D. Transfers & Operating Balance

The Operating Balance before Transfers Surplus decreased \$180K, or 5.8%, to \$2,894K in FY25 and decreased \$4,276K, or 149.8%, to a deficit of \$1,421K in FY26.

- Transfers to Capital Budget/Bus Replacement Fund increased by \$42K, or 1.8% to \$3,136K in FY25, and by \$26K, or 1.2%, to \$2,916K in FY26 (*includes STA-SGR Grant that is directly deposited to Capital Bus Replacement Fund*)
- Transfers to Reserves Replenishments – increase by \$566K, or 83.4%, to \$1,245K in FY25 and by \$994K, or 117.2%, to \$1,842K in FY26
- Transfers from Covid Recovery Fund – increase by \$788K, or 13.0%, to \$6,847K in FY25 and by \$5,260K, or 122.0%, to \$9,589K in FY26

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report pertains to METRO’s Financial Stability, Stewardship & Accountability.

V. FINANCIAL CONSIDERATIONS/IMPACT

The revised two-year FY25 and FY26 Operating Budgets – Attachment C total \$78,969,233 and \$ \$83,948,030 respectively.

In addition, METRO will be transferring:

- \$3,136,354 in FY25 and \$2,915,939 in FY26 to the Capital Budget (Bus Replacement Fund, *including STA-SGR Grant*)
- \$2,000,000 in FY25 and none in FY26 for the UAL & OPEB liability
- \$4,145,548 in FY25 and \$4,000,000 in FY26 for Grant matching (includes Fuel Tax Credit in FY25)
- \$1,244,700 in FY25 and \$1,841,507 in FY26 to Reserve Replenishment
- \$6,847,292 in FY25 and \$9,588,503 in FY26 from the COVID-19 Recovery Fund

These results match the total Operating Revenue Budget of \$ \$81,862,912 in FY25 and \$ \$82,526,768 in FY26. This is a Revised Budget, which reflects available data regarding revenues and expenses.

VI. CHANGES FROM COMMITTEE

Minor adjustments to underlying formulas, impact 0.1% in FY25 and 0.6% in FY26.

VII. ALTERNATIVES CONSIDERED

There are no recommended alternatives at this time. Staff recommends that the Finance, Budget and Audit Committee take input on the Revised FY25 and FY26 Operating Budget and provide additional direction to staff as necessary regarding the contents of the Operating and Capital Budget.

VIII. ATTACHMENTS

- Attachment A:** Presentation of FY25 and FY26 Revised Operating Budgets
- Attachment B:** 5 – Year Budget Plan
- Attachment C:** FY25 and FY26 Operating Budgets
- Attachment D:** Authorized and Funded Personnel
- Attachment E:** Preliminary Schedule Reserve Balances
- Attachment F:** FY25 and FY26 Adopted vs Revised
- Attachment G:** Resolution Acceptance of Revised Budget

Prepared By: Cathy Downes, Sr. Financial Analyst

IX. APPROVALS:

Approved as to fiscal impact:

Chuck Farmer, Chief Financial Officer

A handwritten signature in black ink, appearing to read "Chuck Farmer", written over a horizontal line.

Corey Aldridge, CEO/General Manager

A handwritten signature in black ink, appearing to read "Corey Aldridge", written over a horizontal line.

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FY25 & FY26 Revised Operating Budget Review

Board of Directors

September 27, 2024

Chuck Farmer, Chief Financial Officer

Overview of Today's Presentation

- FY25 Revised Operating Budget
 - FY25 Adopted – FY25 Revised Budget Summary
 - FTE Changes
- FY26 Revised Operating Budget
 - FY26 Adopted – FY26 Revised Budget Summary
- Projected Operating Reserves

10.10A.2

FY25 Revised Operating Budget

10.10A.3

Walkdown from Adopted to Revised FY25 Budget

000's

June FY25 Operating Surplus before Transfers - Adopted **\$ 3,073**

Elimination of Zero Fares

Passenger & Special Transit Fares, 9 months

LCTOP Grant

Garda expenses

Payscale Updates, Increase FTE

Benefits, Primarily Medical

Physical Liability & Vehicle Damage Insurance Credit

All Other

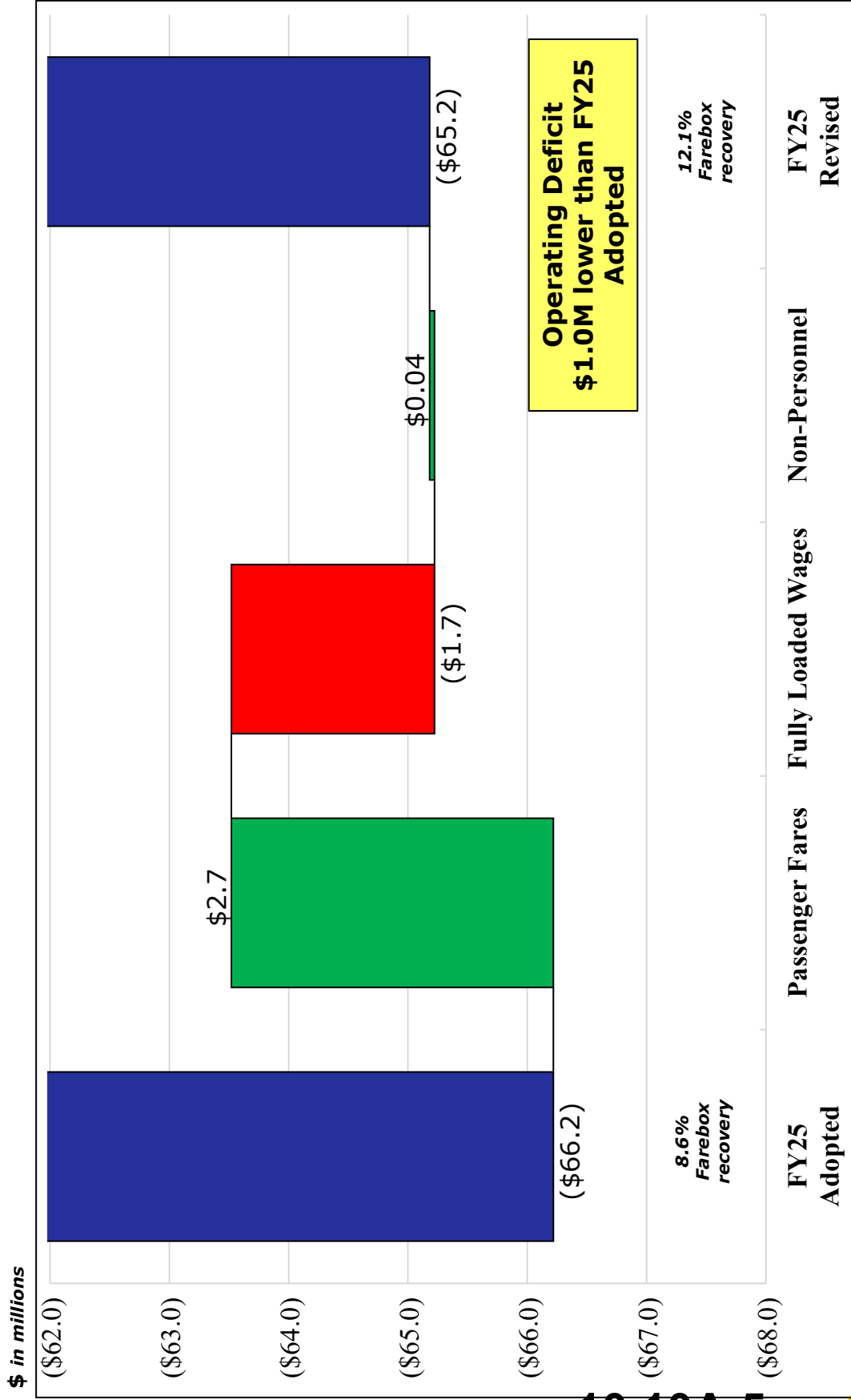
\$ 2,697
(1,200)
(116)
(1,341)
(362)
227
(85)

June FY25 Operating Surplus before Transfers - Revised

\$ 2,894

- Revised Operating Surplus before Transfers slight decrease of \$180K as compared to the Adopted Budget

FY25 Adopted - FY25 Revised Budget Drivers of Operating Deficit



FY25 Adopted – FY25 Revised Budget Summary

	FY25 Adopted	FY25 Revised Budget	\$ Change	% Change
<i>\$000's</i>				
Operating Revenue				
Passenger Fares	\$ 585	\$ 2,703	\$ 2,119	362.3%
Special Transit Fares	5,662	6,241	579	10.2%
Total Operating Revenues	\$ 6,247	\$ 8,944	\$ 2,697	43.2%
Operating Expense				
Labor - Regular	\$ 26,946	\$ 28,287	\$ 1,341	5.0%
Labor - OT	896	896	-	0.0%
Fringe	27,810	28,172	362	1.3%
Non-Personnel	16,813	16,772	(41)	(0.2%)
Total OpEx	\$ 72,464	\$ 74,126	\$ 1,662	2.3%
Operating Surplus/(Deficit)	(\$ 66,218)	(\$ 65,182)	\$ 1,035	(1.6%)
	<i>Farebox Recovery</i>	12.1%		
Non-Operating Revenue/(Expense)				
Sales Tax/including Measure D	\$ 31,808	\$ 31,808	-	0.0%
Federal/State Grants	27,830	27,815	(15)	(0.1%)
TIRCP & LCTOP Grant	12,000	10,800	(1,200)	(10.0%)
Pension UAL/Bond Payment	(4,843)	(4,843)	-	0.0%
All Other	2,496	2,496	-	0.0%
Total Non-Operating Revenue	\$ 69,291	\$ 68,076	(\$ 1,215)	(1.8%)
Operating Surplus/(Deficit) before Transfers	\$ 3,073	\$ 2,894	(\$ 180)	(5.8%)

10.10A.6

FY25 Adopted – FY25 Revised Budget Proposed FTE Changes

Final Adopted FY25, June 2024	429
Unfunded	Funded
Customer Service Representative	Bus Operators (15)
Revised FY25, September 2024	443

- Funded Bus Drivers in Adopted Budget was 235, now 250 in Revised Budget

Walkdown from Adopted to Revised FY26 Budget

000's

June FY26 Operating Surplus before Transfers - Adopted \$ 2,855

Passenger & Special Transit Fares - *Fare collection for 3 months, offset by higher Youth Cruz Free ridership*

(365)

Payscale Updates, Increase FTE

(1,430)

Benefits, primarily Health Care

(1,836)

All Casualty & Liability insurance, net

(148)

Security

(389)

All Other

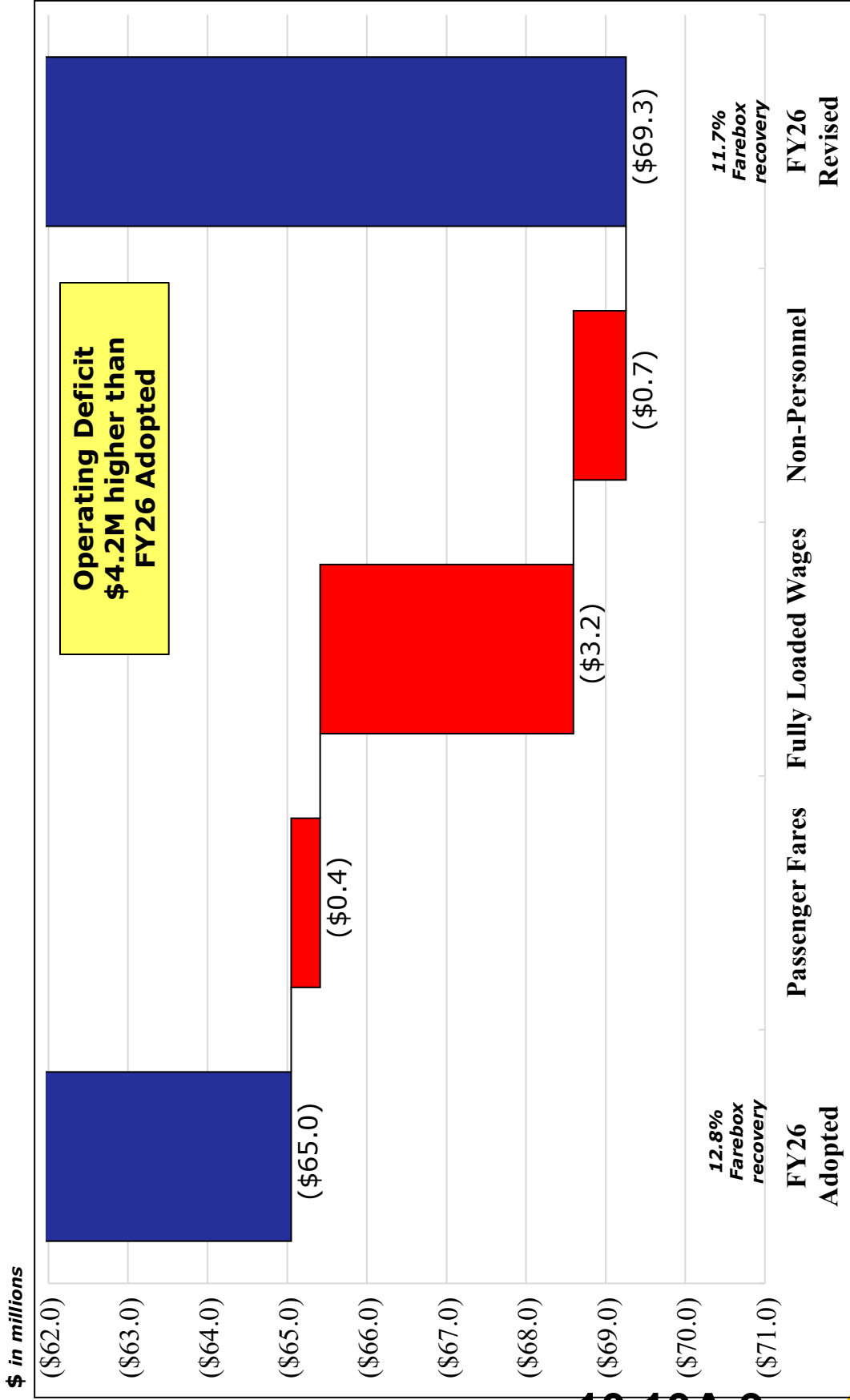
(108)

June FY26 Operating Deficit before Transfers - Revised

(\$ 1,421)

- Revised Operating Balance before Transfers decreased by \$4,276K compared to Adopted Budget

FY26 Adopted - FY26 Revised Budget Drivers of Operating Deficit



FY26 Adopted – FY26 Revised Budget Summary

	FY26 Adopted	FY26 Revised Budget	\$ Change	% Change
Operating Revenue				
Passenger Fares	\$ 3,312	\$ 2,829	(\$ 483)	(14.6%)
Special Transit Fares	6,247	6,365	118	1.9%
Total Operating Revenues	\$ 9,559	\$ 9,194	(\$ 365)	(3.8%)
Operating Expense				
Labor - Regular	\$ 28,723	\$ 30,153	\$ 1,430	5.0%
Labor - OT	925	925	-	0.0%
Fringe	29,523	31,274	1,751	5.9%
Non-Personnel	15,438	16,099	661	4.3%
Total OpEx	\$ 74,608	\$ 78,451	\$ 3,842	5.2%
Operating Surplus/(Deficit)	(\$ 65,049)	(\$ 69,256)	(\$ 4,207)	6.5%
				11.7%
Non-Operating Revenue/(Expense)				
Sales Tax/including Measure D	\$ 32,126	\$ 32,126	-	0.0%
Federal/State Grants	27,955	27,971	15	0.1%
TIRCP & LCTOP Grant	10,800	10,800	-	0.0%
Pension UAL/Bond Payment	(5,413)	(5,497)	(84)	1.6%
All Other	2,435	2,435	-	0.0%
Total Non-Operating Revenue	\$ 67,904	\$ 67,835	(\$ 69)	(0.1%)
Operating Surplus/(Deficit) before Transfers	\$ 2,855	(\$ 1,421)	(\$ 4,276)	(149.8%)

Farebox Recovery

10.10A.10

**Projected Operating Reserve
Balances
As of June 30, 2024
(estimate)**

Operating Reserves as of 06/30/2024:

(estimate as of 9/5/2024)

\$2.5M



Fully Funded

\$0.7M



Fully Funded

\$19.7M

\$19.6M



Fully Funded

\$3.0M



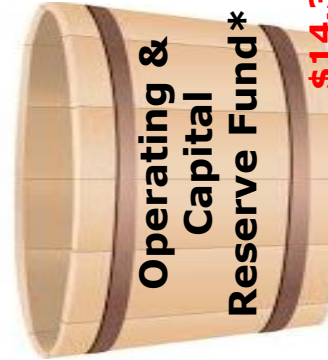
Fully Funded

No minimum Balances for these Funds



\$8.0M**

\$9.2M**



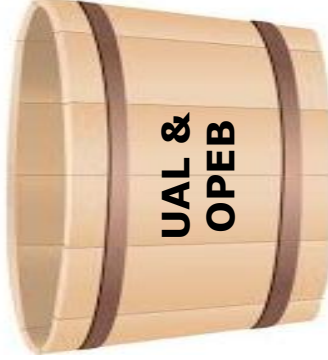
\$14.3M**

\$14.7M**



\$30.7M

\$29.5M



\$8.0M

**Balances committed against Projects in the FY25 Capital Portfolio:

*Balances in the various Reserve categories are aligned with METRO Reserve Fund policy (revised and adopted by the Board on Nov 15, 2019)
 Bus Replacement Fund – Minimum \$3M annual commitment from Measure D sales tax and STA-SGR
 UAL & OPEB – Minimum \$2M annual commitment *Amounts noted in Red were estimated balances in Adopted Budget presentation*

Reserve Fund Explanations/Uses

Fund Title	Explanation and Use:
Operating and Capital Reserve Fund	Support operations and grant matching for Capital projects
Operations Sustainability Reserve Fund	3 Months of Reserves to cover all Operating Expenses
CalPERS UAL & OPEB Liability Reserve	Pay down future CalPERS unfunded pension liability and supplement the increasing costs for retiree health care liabilities
Cash Flow Reserve Fund	Funding to cover the timing of cash “inflows” and “outflows” during various time frames
COVID Recovery Reserve Fund	Reserves to cover operating losses as METRO recovers from COVID and help extend the Fiscal Cliff another year or two
Workers Compensation Reserve Fund	Funds set aside for the possible payment on the long term portion of workers compensation
Liability Insurance Reserve Fund	Funds set aside to pay the cost of outstanding liability and physical damage claims

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
As of July 1, 2024

	June-23 BUDGET FY24	September-24 BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR	PLAN FY27	Increase/(Decrease) \$ VAR	% VAR	PLAN FY28	Increase/(Decrease) \$ VAR	% VAR	PLAN FY29	Increase/(Decrease) \$ VAR	% VAR
Operating Revenue																
Passenger Fares	\$ 3,080,194	\$ 2,703,351	\$ (376,843)	(12.2%)	\$ 2,829,327	\$ 125,976	4.7%	\$ 2,901,406	\$ 72,079	2.5%	\$ 2,951,248	\$ 49,842	1.7%	\$ 2,999,144	\$ 47,896	1.6%
Special Transit Fares	6,094,772	6,240,623	145,851	2.4%	6,365,091	124,468	2.0%	6,492,220	127,129	2.0%	6,621,963	129,743	2.0%	6,754,333	132,370	2.0%
Total Operating Revenue	\$ 9,174,966	\$ 8,943,974	\$ (230,992)	-2.5%	\$ 9,194,418	\$ 250,444	2.8%	\$ 9,393,626	\$ 199,208	2.2%	\$ 9,573,211	\$ 179,585	1.9%	\$ 9,753,477	\$ 180,266	1.9%
Operating Expense																
Labor - Regular	\$ 20,220,463	\$ 28,287,148	\$ 8,066,685	39.9%	\$ 30,152,780	\$ 1,865,632	6.6%	\$ 32,158,976	\$ 2,006,196	6.7%	\$ 34,280,946	\$ 2,121,970	6.6%	\$ 36,230,407	\$ 1,949,461	5.7%
Labor - OT	1,170,922	895,506	(275,416)	(23.5%)	925,107	29,601	3.3%	943,479	18,372	2.0%	962,302	18,823	2.0%	981,657	19,355	2.0%
Fringe	21,813,195	28,171,637	6,358,442	29.1%	31,274,057	3,102,420	11.0%	35,369,895	4,095,838	13.1%	40,671,141	5,301,246	15.0%	47,700,568	7,029,427	17.3%
Non-Personnel	17,706,277	16,771,903	(934,374)	(5.3%)	16,098,745	(673,158)	(4.0%)	16,736,246	637,501	4.0%	16,941,023	204,777	1.2%	17,411,332	470,309	2.8%
Total Operating Expense	\$ 60,910,857	\$ 74,126,194	\$ 13,215,337	21.7%	\$ 78,450,689	\$ 4,324,495	5.8%	\$ 85,208,596	\$ 6,757,907	8.6%	\$ 92,855,412	\$ 7,646,816	9.0%	\$ 102,323,964	\$ 9,468,552	10.2%
Operating Surplus/(Deficit)	\$ (51,735,891)	\$ (65,182,220)	\$ (13,446,329)	-26.0%	\$ (69,256,271)	\$ (4,074,051)	6.3%	\$ (75,314,970)	\$ (6,558,699)	9.5%	\$ (83,282,201)	\$ (7,467,231)	9.8%	\$ (92,570,487)	\$ (8,288,266)	11.2%
<i>Farebox Recovery</i>																
Non-Operating Revenue/(Expense)																
Sales Tax/Including Measure D	\$ 31,808,185	\$ 31,808,185	\$ -	0.0%	\$ 32,126,267	\$ 318,082	1.0%	\$ 32,788,792	\$ 642,525	2.0%	\$ 33,424,168	\$ 655,376	2.0%	\$ 34,092,651	\$ 668,483	2.0%
Federal/State Grants	20,415,415	27,814,865	7,399,450	36.2%	27,970,681	155,816	0.6%	28,556,089	585,408	2.1%	29,370,586	814,497	2.9%	29,917,145	546,559	1.9%
TIRCP Grant	-	10,800,000	10,800,000	100.0%	10,800,000	-	0.0%	10,800,000	-	0.0%	-	(10,800,000)	(100.0%)	-	-	0.0%
COVID Relief Grants	9,959,064	(9,959,064)	(9,959,064)	(100.0%)	(9,959,064)	-	0.0%	-	-	0.0%	-	-	0.0%	-	-	0.0%
Pension UAL/Bond Payment*	(4,172,665)	(4,843,039)	(670,374)	16.1%	(5,497,341)	(654,302)	13.5%	(6,105,464)	(608,123)	11.1%	(6,712,812)	(607,348)	9.9%	(7,323,108)	(610,286)	9.1%
All Other Revenue	1,239,705	2,495,888	1,256,183	101.3%	2,435,402	(60,486)	(2.4%)	2,123,931	(311,471)	(12.8%)	1,860,028	(263,903)	(12.4%)	1,638,578	(224,450)	(12.0%)
Total Non-Operating Revenue/(Expense)	\$ 59,249,704	\$ 68,075,899	\$ 8,826,195	14.9%	\$ 67,835,009	\$ (240,890)	(0.4%)	\$ 68,143,348	\$ 308,339	0.5%	\$ 67,941,970	\$ (10,201,378)	(15.0%)	\$ 68,323,266	\$ 381,286	0.7%
Operating Surplus/(Deficit) before Transfers	\$ 7,513,813	\$ 2,893,679	\$ (4,620,134)	(61.5%)	\$ (1,421,262)	\$ (4,314,941)	(149.1%)	\$ (7,671,622)	\$ (6,250,360)	439.8%	\$ (25,340,231)	\$ (17,668,609)	230.3%	\$ (34,247,221)	\$ (8,906,990)	35.1%
Transfers and Other																
Transfers to Capital/Operating & Capital Reserve Fund	\$ (9,975,524)	\$ (9,740,971)	\$ 234,553	(2.4%)	\$ (8,167,241)	\$ 1,573,730	(16.2%)	\$ (6,417,929)	\$ (250,688)	3.1%	\$ (8,901,255)	\$ (483,326)	5.7%	\$ (7,684,585)	\$ 1,216,670	(13.7%)
(To)/From COVID Recovery Fund	2,461,711	6,847,292	4,385,581	178.2%	9,586,503	2,741,211	40.0%	14,252,395	4,663,892	48.6%	-	(14,252,395)	(100.0%)	-	-	0.0%
Operating Surplus/(Deficit) after Transfers	\$ -	\$ -	\$ -	-	\$ (1,837,156)	\$ -	-	\$ (34,241,486)	\$ (1,837,156)	-	\$ (34,241,486)	\$ (1,837,156)	-	\$ (41,931,806)	\$ (1,837,156)	-

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SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
As of July 1, 2024

June-23 September-24
 BUDGET BUDGET

	BUDGET FY24	BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
Operating Revenue							
Passenger Fares	\$ 3,080,194	\$ 2,703,351	\$ (376,843)	(12.2%)	\$ 2,829,327	\$ 125,976	4.7%
Special Transit Fares	6,094,772	6,240,623	145,851	2.4%	6,365,091	124,468	2.0%
Total Operating Revenue	\$ 9,174,966	\$ 8,943,974	\$ (230,992)	-2.5%	\$ 9,194,418	\$ 250,444	2.8%
Operating Expense							
Labor - Regular	\$ 20,220,463	\$ 28,287,148	\$ 8,066,685	39.9%	\$ 30,152,780	\$ 1,865,632	6.6%
Labor - OT	1,170,922	895,506	(275,416)	(23.5%)	925,107	29,601	3.3%
Fringe	21,813,195	28,171,637	6,358,442	29.1%	31,274,057	3,102,420	11.0%
Non-Personnel	17,706,277	16,771,903	(934,374)	(5.3%)	16,098,745	(673,158)	(4.0%)
Total Operating Expense	\$ 60,910,857	\$ 74,126,194	\$ 13,215,337	21.7%	\$ 78,450,689	\$ 4,324,495	5.8%
Operating Surplus/(Deficit)	\$ (51,735,891)	\$ (65,182,220)	\$ (13,446,329)	26.0%	\$ (69,256,271)	\$ (4,074,051)	6.3%
<i>Farebox Recovery</i>	<i>15.1%</i>	<i>12.1%</i>			<i>11.7%</i>		
Non-Operating Revenue/(Expense)							
Sales Tax/including Measure D	\$ 31,808,185	\$ 31,808,185	\$ -	0.0%	\$ 32,126,267	\$ 318,082	1.0%
Federal/State Grants	20,415,415	27,814,865	7,399,450	36.2%	27,970,681	155,816	0.6%
TIRCP Grant	-	10,800,000	10,800,000	100.0%	10,800,000	-	0.0%
COVID Relief Grants	9,959,064	-	(9,959,064)	(100.0%)	-	-	0.0%
Pension UAL/Bond Payment*	(4,172,665)	(4,843,039)	(670,374)	16.1%	(5,497,341)	(654,302)	13.5%
All Other Revenue	1,239,705	2,495,888	1,256,183	101.3%	2,435,402	(60,486)	(2.4%)
Total Non-Operating Revenue/(Expense)	\$ 59,249,704	\$ 68,075,899	\$ 8,826,195	14.9%	\$ 67,835,009	\$ (240,890)	(0.4%)
Operating Surplus/(Deficit) before Transfers	\$ 7,513,813	\$ 2,893,679	\$ (4,620,134)	(61.5%)	\$ (1,421,262)	\$ (4,314,941)	(149.1%)
Transfers and Other							
Transfers to Capital/Operating & Capital Reserve Fund	\$ (9,975,524)	\$ (9,740,971)	\$ 234,553	(2.4%)	\$ (8,167,241)	\$ 1,573,730	(16.2%)
(To)/From COVID Recovery Fund	2,461,711	6,847,292	4,385,581	178.2%	9,588,503	2,741,211	40.0%
Operating Surplus/(Deficit) after Transfers	\$ -	\$ -	\$ -		\$ -	\$ -	

10.10C.1

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
REVENUE SOURCES**

REVENUE SOURCE	June-23	September-24		Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR	\$ VAR		% VAR	
Passenger Fares								
Fixed Route Fares	\$ 1,858,000	\$ 1,441,612	\$ (416,388)	(22.4%)	\$ 1,490,205	\$ 48,593	3.4%	
Paratransit Fares	209,719	220,205	10,486	5.0%	231,215	11,010	5.0%	
Highway 17 Fares	988,475	1,017,294	28,819	2.9%	1,083,425	66,131	6.5%	
Park & Ride Revenue	24,000	24,240	240	1.0%	24,482	242	1.0%	
Special Transit Fares								
UCSC	4,875,674	4,973,187	97,513	2.0%	5,072,651	99,464	2.0%	
Cabrillo	595,056	606,957	11,901	2.0%	619,096	12,139	2.0%	
City of SC	58,980	85,000	26,020	44.1%	86,700	1,700	2.0%	
Shaffer	3,275	2,456	(819)	(25.0%)	2,161	(295)	(12.0%)	
Highway 17 Payments								
VTA	382,500	390,150	7,650	2.0%	397,953	7,803	2.0%	
San Jose State	-	-	-	2.0%	-	-	2.0%	
Amtrak	179,287	182,873	3,586	2.0%	186,530	3,657	2.0%	
Sales Tax/including Measure D								
1979 Gross Sales Tax (1/2 cent)	27,539,554	27,539,554	-	0.0%	27,814,950	275,396	1.0%	
2026 Gross Sales Tax (1/2 cent)	-	-	-	0.0%	-	-	1.0%	
2016 Net Sales Tax (Measure D)	4,268,631	4,268,631	-	0.0%	4,311,317	42,686	1.0%	
Federal/State Grants								
Transp Dev Act (TDA - LTF) Funds	8,912,046	8,701,057	(210,989)	(2.4%)	8,953,388	252,331	2.9%	
FTA Sec 5307 - Op Assistance*	3,829,986	6,030,232	2,200,246	57.4%	6,162,294	132,062	2.2%	
FTA Sec 5311 - Rural Op Asst*	269,051	274,943	5,892	2.2%	280,964	6,021	2.2%	
FTA Sec 5307 - ARPA	9,959,064	-	(9,959,064)	(100.0%)	-	-	0.0%	
Medicare Subsidy	400	400	-	0.0%	400	-	0.0%	
TIRCP Grant - Workforce Training	322,000	500,000	178,000	55.3%	144,000	(356,000)	200.0%	
TIRCP Grant - Service Expansion	-	10,800,000	10,800,000	100.0%	10,800,000	-	0.0%	
LCTOP Grant - Zero Fares for all	-	-	-	0.0%	-	-	(100.0%)	
LCTOP Grant - Youth Cruz Free	746,737	534,914	(211,823)	(28.4%)	498,498	(36,416)	(6.8%)	
TDA - STA - Operating (Includes SB1)	6,044,099	6,014,492	(29,607)	(0.5%)	6,194,927	180,435	4.1%	
STIC - Op Assistance	-	5,613,279	5,613,279	100.0%	5,736,210	122,931	2.2%	
Fuel Tax Credit	291,096	145,548	(145,548)	(50.0%)	-	(145,548)	(100.0%)	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
REVENUE SOURCES**

REVENUE SOURCE	June-23	September-24	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR	FY26	\$ VAR	% VAR
All Other Revenue							
Commissions	500	-	(500)	0.0%	-	-	0.0%
Advertising Income	172,320	120,624	(51,696)	(30.0%)	120,624	-	0.0%
Rent Income - SC Pacific Station	41,798	-	(41,798)	(100.0%)	-	-	0.0%
Rent Income - Scotts Valley	32,959	29,961	(2,998)	(9.1%)	30,859	898	3.0%
Rent Income - Watsonville TC	30,560	41,259	10,699	35.0%	42,496	1,237	3.0%
Interest Income	755,568	2,174,044	1,418,476	187.7%	2,108,823	(65,221)	(3.0%)
Other Non-Transp Revenue - LCFS Credits	15,000	6,000	(9,000)	1.0%	6,120	120	2.0%
Other Non-Transp Revenue - CNG Sales	100,000	71,000	(29,000)	3.0%	72,420	1,420	2.0%
Other Non-Transp Revenue - All Other	91,000	53,000	(38,000)	1.0%	54,060	1,060	2.0%
TOTAL OPERATING REVENUE	\$ 72,597,335	\$ 81,862,912	\$ 9,265,577	12.8%	\$ 82,526,768	\$ 663,856	0.8%

TRANSFERS TO CAPITAL/OPERATING & CAPITAL R \$ (9,975,524) \$ (9,740,971) \$ 234,553 (2.4%) \$ (8,167,241) \$ 1,573,730 (16.2%)

TRANSFERS (TO) / FROM COVID-19 RECOVERY FUN \$ 2,461,711 \$ 6,847,292 \$ 4,385,581 178.2% \$ 9,588,503 \$ 2,741,211 40.0%

TOTAL REVENUE SOURCES \$ 65,083,522 \$ 78,969,233 \$ 13,885,711 21.3% \$ 83,948,030 \$ 4,978,797 6.3%

* FTA funding is used solely to fund labor expense

TOTAL EXPENSES 65,083,522 78,969,233 13,885,711 21.3% 83,948,030 4,978,797 6.3%

TRANSFERS TO CAPITAL (BUS REPLACEMENT FUND) 2,349,727 2,350,723 996 0.0% 2,325,734 (24,989) (1.1%)

TRANSFERS TO OPERATING & CAPITAL RESERVE FUNDS

OPERATING & CAPITAL RESERVE FUNDS 5,334,701 5,244,700 (90,001) (1.7%) 5,841,507 596,807 11.4%

UAL & OPEB 2,000,000 2,000,000 - 0.0% (2,000,000) (100.0%)

FUEL TAX CREDIT 291,096 145,548 (145,548)

SURPLUS/(DEFICIT) (2,461,711) (6,847,292) (4,385,581) (9,588,503) (2,741,211)

Revenue - (Expenses + Transfer to Capital Budget + Fuel Tax Credit)

10.100.3

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
 FY25 & FY26 OPERATING BUDGET
 Transfers & Operating Balance**

TRANSFERS	June-23	September-24	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		\$ VAR	% VAR
Transfers to Capital Budget							
2016 Net Sales Tax Measure D*	\$ (2,349,727)	\$ (2,350,723)	\$ (996)	0.0%	\$ (2,241,673)	\$ 109,050	(4.6%)
TDA - STA - Operating , Includes SB1	-	-	-	0.0%	(84,061)	(84,061)	100.0%
Total	\$ (2,349,727)	\$ (2,350,723)	\$ (996)	0.0%	\$ (2,325,734)	\$ 24,989	(1.1%)
Transfers to/(from) Operating & Capital Reserve Fund							
Fuel Tax Credit**	\$ (291,096)	\$ (145,548)	\$ 145,548	(50.0%)	\$ -	\$ 145,548	(100.0%)
CalPERS UAL & OPEB	(2,000,000)	(2,000,000)	-	0.0%	-	2,000,000	(100.0%)
Reserves Replenishment	(1,334,701)	(1,244,700)	90,001	(6.7%)	(1,841,507)	(596,807)	47.9%
Operating & Capital Reserve Fund	(4,000,000)	(4,000,000)	-	0.0%	(4,000,000)	-	0.0%
Total	\$ (7,625,797)	\$ (7,390,248)	\$ 235,549	(3.1%)	\$ (5,841,507)	\$ 1,548,741	(21.0%)
TOTAL OPERATING/CAPITAL TRANSFERS	\$ (9,975,524)	\$ (9,740,971)	\$ 234,553	(2.4%)	\$ (8,167,241)	\$ 1,573,730	(16.2%)
Transfers (To) / From Covid-19 Recovery Fund							
Transfers (To) / From Covid-19 Recovery Fund	\$ 2,461,711	\$ 6,847,292	\$ 4,385,581	178.2%	\$ 9,588,503	\$ 2,741,211	40.0%
Total	\$ 2,461,711	\$ 6,847,292	\$ 4,385,581	178.2%	\$ 9,588,503	\$ 2,741,211	40.0%
TOTAL REVENUE	\$ 72,597,335	\$ 81,862,912	\$ 9,265,577	12.8%	\$ 82,526,768	\$ 663,856	0.8%
TOTAL EXPENSES	\$ 65,083,522	\$ 78,969,233	\$ 13,885,711	21.3%	\$ 83,948,030	\$ 4,978,797	6.3%
TOTAL OPERATING/CAPITAL TRANSFERS	\$ (9,975,524)	\$ (9,740,971)	\$ 234,553	(2.4%)	\$ (8,167,241)	\$ 1,573,730	(16.2%)
TOTAL COVID TRANSFERS	\$ 2,461,711	\$ 6,847,292	\$ 4,385,581	178.2%	\$ 9,588,503	\$ 2,741,211	40.0%
OPERATING BALANCE	\$ -	\$ -	\$ -	-	\$ -	\$ -	-

10.10C.4

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-23	September-24	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
		BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		\$ VAR	% VAR
LABOR								
501011	Bus Operator Pay	10,325,261	16,261,500	5,936,239	57.5%	17,369,189	1,107,689	6.8%
501013	Bus Operator OT	774,478	788,222	13,744	1.8%	812,737	24,515	3.1%
501021	Other Salaries	9,895,202	12,025,648	2,130,446	21.5%	12,783,591	757,943	6.3%
501023	Other OT	396,444	107,284	(289,160)	(72.9%)	112,370	5,086	4.7%
Totals		21,391,385	29,182,654	7,791,269	36.4%	31,077,887	1,895,233	6.5%
FRINGE BENEFITS								
502011	Medicare/Soc. Sec.	374,119	507,627	133,508	35.7%	543,211	35,584	7.0%
502021	Retirement	2,708,989	3,698,631	989,642	36.5%	3,878,935	180,304	4.9%
502022	Retirement UAL	-	665,836	665,836	100.0%	1,316,034	650,198	97.7%
502031	Medical Ins	11,985,361	14,998,215	3,012,854	25.1%	17,381,919	2,383,704	15.9%
502041	Dental Ins	504,082	582,692	78,610	15.6%	591,654	8,962	1.5%
502045	Vision Ins	105,936	133,110	27,174	25.7%	137,060	3,950	3.0%
502051	Life Ins/AD&D	48,509	64,441	15,932	32.8%	66,509	2,068	3.2%
502060	State Disability Ins (SDI)	228,079	395,619	167,540	73.5%	434,552	38,933	9.8%
502061	Long Term Disability Ins	160,862	218,862	58,000	36.1%	221,116	2,254	1.0%
502071	State Unemployment Ins (SUI)	34,650	50,176	15,526	44.8%	53,312	3,136	6.3%
502081	Worker's Comp Ins	1,045,389	1,412,830	367,441	35.1%	1,455,217	42,387	3.0%
502101	Holiday Pay	746,101	1,037,317	291,216	39.0%	1,111,597	74,280	7.2%
502103	Floating Holiday	141,115	170,305	29,190	20.7%	180,361	10,056	5.9%
502109	Sick Leave	1,143,829	1,593,987	450,158	39.4%	1,708,412	114,425	7.2%
502111	Annual Leave	2,203,760	2,754,177	550,417	25.0%	2,964,045	209,868	7.6%
502121	Other Paid Absence	174,864	243,143	68,279	39.0%	260,553	17,410	7.2%
502251	Phys. Exams	19,371	26,250	6,879	35.5%	27,075	825	3.1%
502253	Driver Lic Renewal	3,422	7,049	3,627	106.0%	7,336	287	4.1%
502999	Other Fringe Benefits	184,757	277,206	92,449	50.0%	251,193	(26,013)	(9.4%)
Totals		21,813,195	28,837,473	7,024,278	32.2%	32,590,091	3,752,618	13.0%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-23		September-24		PLAN FY26	Increase/(Decrease) \$ VAR	% VAR	Increase/(Decrease) \$ VAR	% VAR
		BUDGET FY24	BUDGET FY25	BUDGET FY25	BUDGET FY25					
SERVICES										
503011	Acting/Audit Fees	105,250	58,437	(46,813)	(44.5%)	61,096	2,659	4.6%	2,659	4.6%
503012	Admin/Bank Fees	627,000	455,632	(171,368)	(27.3%)	478,414	22,782	5.0%	22,782	5.0%
503031	Prof/Technical Fees	2,813,153	1,951,135	(862,018)	(30.6%)	923,826	(1,027,309)	(52.7%)	(1,027,309)	(52.7%)
503032	Legislative Services	258,703	142,638	(116,065)	(44.9%)	146,350	3,712	2.6%	3,712	2.6%
503033	Legal Services	554,346	613,430	59,084	10.7%	636,601	23,171	3.8%	23,171	3.8%
503034	Pre-Employment Exams	10,219	11,810	1,591	15.6%	12,220	410	3.5%	410	3.5%
503041	Temp Help	-	-	-	0.0%	-	-	0.0%	-	0.0%
503161	Custodial Services	8,722	7,000	(1,722)	(19.7%)	7,420	420	6.0%	420	6.0%
503162	Uniforms/Laundry	41,795	74,842	33,047	79.1%	76,440	1,598	2.1%	1,598	2.1%
503171	Security Services	672,869	1,130,000	457,131	67.9%	1,187,820	57,820	5.1%	57,820	5.1%
503221	Classified/Legal Ads	34,992	24,280	(10,712)	(30.6%)	25,244	964	4.0%	964	4.0%
503222	Legal Ads	-	-	-	0.0%	-	-	0.0%	-	0.0%
503225	Graphic Services	-	-	-	0.0%	-	-	0.0%	-	0.0%
503351	Repair - Bldg & Impr	225,000	100,000	(125,000)	(55.6%)	105,000	5,000	5.0%	5,000	5.0%
503352	Repair - Equipment	1,549,056	1,523,204	(25,852)	(1.7%)	1,571,430	48,226	3.2%	48,226	3.2%
503353	Repair - Rev Vehicle	654,926	892,790	237,864	36.3%	741,800	(150,990)	(16.9%)	(150,990)	(16.9%)
503354	Repair - Non Rev Vehicle	72,075	40,000	(32,075)	(44.5%)	40,000	-	0.0%	-	0.0%
503363	Haz Mat Disposal	74,096	89,000	14,904	20.1%	94,340	5,340	6.0%	5,340	6.0%
Totals		7,702,202	7,114,198	(588,004)	(7.6%)	6,108,001	(1,006,197)	(14.1%)	(1,006,197)	(14.1%)
MOBILE MATERIALS & SUPPLIES										
504011	Fuels & Lubricants - Non Rev Veh	78,655	73,960	(4,695)	(6.0%)	74,000	40	0.1%	40	0.1%
504012	Fuels & Lubricants - Rev Veh	3,764,296	3,699,770	(64,526)	(1.7%)	3,894,019	194,249	5.3%	194,249	5.3%
	Hydro Hydrogen fuel	-	-	-	0.0%	-	-	0.0%	-	0.0%
504021	Tires & Tubes	217,000	328,350	111,350	51.3%	340,000	11,650	3.5%	11,650	3.5%
504161	Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%	-	0.0%
504191	Rev Vehicle Parts	1,369,299	1,341,870	(27,429)	(2.0%)	1,308,450	(33,420)	(2.5%)	(33,420)	(2.5%)
Totals		5,429,250	5,443,950	14,700	0.3%	5,616,469	172,519	3.2%	172,519	3.2%

10.10C.6

Attachment C

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-23	September-24	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
		BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES								
504205	Freight Out	5,000	5,000	-	0.0%	5,000	-	0.0%
504211	Postage & Mailing	34,454	18,600	(15,854)	(46.0%)	19,185	585	3.1%
504214	Promotional Items	61,000	50,000	(11,000)	(18.0%)	52,500	2,500	5.0%
504215	Printing	412,225	277,444	(134,781)	(32.7%)	276,413	(1,031)	(0.4%)
504217	Photo Supp/Process	1,000	500	(500)	(50.0%)	500	-	0.0%
504311	Office Supplies	84,817	86,704	1,887	2.2%	82,215	(4,489)	(5.2%)
504315	Safety Supplies	28,116	36,150	8,034	28.6%	37,106	956	2.6%
504316	COVID-19	-	-	-	0.0%	-	-	0.0%
504317	Cleaning Supplies	63,540	72,500	8,960	14.1%	76,100	3,600	5.0%
504409	Repair/Maint Supplies	127,409	122,400	(5,009)	(3.9%)	128,314	5,914	4.8%
504417	Tenant Repairs	10,508	1,000	(9,508)	(90.5%)	1,000	-	0.0%
504421	Non-Inventory Parts	52,475	40,250	(12,225)	(23.3%)	40,250	-	0.0%
504511	Small Tools	19,275	29,300	10,025	52.0%	30,132	832	2.8%
504515	Employee Tool Replacement	3,000	3,000	-	0.0%	3,000	-	0.0%
	Totals	902,819	742,848	(159,971)	(17.7%)	751,715	8,867	1.2%
UTILITIES								
505010	Propulsion Power	150,000	185,000	35,000	23.3%	200,000	15,000	8.1%
505011	Gas & Electric	388,080	446,000	57,920	14.9%	452,000	6,000	1.3%
505021	Water & Garbage	175,973	196,300	20,327	11.6%	202,895	6,595	3.4%
505031	Telecommunications	196,723	223,730	27,007	13.7%	232,562	8,832	3.9%
	Totals	910,776	1,051,030	140,254	15.4%	1,087,457	36,427	3.5%
CASUALTY & LIABILITY								
506011	Insurance - Property	92,950	93,833	883	0.9%	117,227	23,394	24.9%
506015	Insurance - PL/PD	983,833	551,986	(431,847)	(43.9%)	947,713	395,727	71.7%
506021	Insurance - Other	86,700	102,250	15,550	17.9%	104,000	1,750	1.7%
506123	Settlement Costs	163,040	166,206	3,166	1.9%	174,516	8,310	5.0%
506127	Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
	Totals	1,326,523	914,275	(412,248)	(31.1%)	1,343,456	429,181	46.9%

10.10C.7

Attachment C

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-23	September-24	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
		BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		\$ VAR	% VAR
TAXES								
507051	Fuel Tax	15,000	18,900	3,900	26.0%	19,845	945	5.0%
507201	Licenses & Permits	31,179	32,600	1,421	4.6%	34,608	2,008	6.2%
507999	Other Taxes	12,254	15,700	3,446	28.1%	16,642	942	6.0%
	Totals	58,433	67,200	8,767	15.0%	71,095	3,895	5.8%
MISC EXPENSE								
509011	Dues/Subscriptions	109,819	108,129	(1,690)	(1.5%)	111,491	3,362	3.1%
509081	Advertising - District Promo	245,000	124,000	(121,000)	(49.4%)	129,400	5,400	4.4%
509101	Employee Incentive Program	80,144	45,538	(34,606)	(43.2%)	45,855	317	0.7%
509121	Employee Training	450,588	620,612	170,024	37.7%	278,486	(342,126)	(55.1%)
509122	BOD Travel	13,719	3,324	(10,395)	(75.8%)	3,490	166	5.0%
509123	Travel	111,154	104,634	(6,520)	(5.9%)	106,621	1,987	1.9%
509125	Local Meeting Expense	27,865	17,584	(10,281)	(36.9%)	17,279	(305)	(1.7%)
509127	Board Director Fees	10,000	8,850	(1,150)	(11.5%)	8,850	-	0.0%
509150	Contributions	-	-	-	0.0%	-	-	0.0%
509198	Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999	Other Misc Expense	-	-	-	0.0%	-	-	0.0%
	Totals	1,048,289	1,032,671	(15,618)	(1.5%)	701,472	(331,199)	(32.1%)
INTEREST EXPENSE & DEBT SERVICE								
511102	Interest Expense - Loan	893	-	(893)	(100.0%)	-	-	0.0%
511103	Interest Expense - POB	1,426,832	1,376,786	(50,046)	(3.5%)	1,316,724	(60,062)	(4.4%)
524000	Principal - POB	2,745,833	2,800,417	54,584	2.0%	2,864,583	64,166	2.3%
	Totals	4,173,558	4,177,203	3,645	0.1%	4,181,307	4,104	0.1%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

CONSOLIDATED EXPENSES

ACCOUNT	DESCRIPTION	June-23		September-24		PLAN FY26	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR	Increase/(Decrease) \$ VAR	Increase/(Decrease) % VAR
		BUDGET FY24	BUDGET FY25	BUDGET FY24	BUDGET FY25					
LEASES & RENTALS										
512011	Facility Lease	310,628	390,781	80,153	25.8%	409,126	18,345	4.7%	18,345	4.7%
512061	Equipment Rental	16,464	14,950	(1,514)	(9.2%)	9,954	(4,996)	(33.4%)	(4,996)	(33.4%)
	Totals	327,092	405,731	78,639	24.0%	419,080	13,349	3.3%	13,349	3.3%
	PERSONNEL TOTAL	43,204,580	58,020,127	14,815,547	34.3%	63,667,978	5,647,851	9.7%	5,647,851	9.7%
	NON-PERSONNEL TOTAL	21,878,942	20,949,106	(929,836)	(4.2%)	20,280,052	(669,054)	(3.2%)	(669,054)	(3.2%)
	TOTAL OPERATING EXPENSES	65,083,522	78,969,233	13,885,711	21.3%	83,948,030	4,978,797	6.3%	4,978,797	6.3%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET

Departmental Expenses

June-23 September-24

	BUDGET		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	FY24	FY25	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
1100 Administration	\$ 1,757,668	\$ 1,702,077	\$ (55,591)	(3.2%)	\$ 1,703,655	\$ 1,578	0.1%	
1200 Finance	7,896,500	7,361,387	(535,113)	(6.8%)	7,828,442	467,055	6.3%	
1300 Customer Service	1,135,810	1,196,404	60,594	5.3%	1,284,066	87,662	7.3%	
1325 Marketing	1,574,833	1,463,964	(110,869)	(7.0%)	1,420,665	(43,299)	(3.0%)	
1400 Human Resources	1,317,850	1,292,398	(25,452)	(1.9%)	1,396,424	104,026	8.0%	
1500 Information Technology	2,044,303	2,176,439	132,136	6.5%	2,278,734	102,295	4.7%	
1600 Planning, Grants, Governmental Affairs	1,937,353	1,260,441	(676,912)	(34.9%)	1,224,843	(35,598)	(2.8%)	
1700 District Counsel	557,512	616,754	59,242	10.6%	640,091	23,337	3.8%	
1800 Safety, Security, and Risk Management	1,191,390	1,675,582	484,192	40.6%	1,777,858	102,276	6.1%	
1900 Purchasing	489,621	541,612	51,991	10.6%	597,018	55,406	10.2%	
2000 Inventory Management	486,112	565,137	79,025	16.3%	615,623	50,486	8.9%	
2200 Facilities Maintenance	4,002,397	4,560,667	558,270	13.9%	4,196,051	(364,616)	(8.0%)	
3100 Paratransit	5,067,796	5,484,564	416,768	8.2%	5,968,749	484,185	8.8%	
3200 Operations	2,795,292	4,421,812	1,626,520	58.2%	4,666,697	244,885	5.5%	
3300 Bus Operators	17,630,545	27,548,699	9,918,154	56.3%	29,819,355	2,270,656	8.2%	
4100 Fleet Maintenance	11,421,673	12,576,801	1,155,128	10.1%	12,679,246	102,445	0.8%	
9005 Retired Employee Benefits	3,776,617	4,524,245	747,628	19.8%	5,850,263	1,326,018	29.3%	
700 SCCIC	250	250	-	0.0%	250	-	0.0%	
TOTAL OPERATING EXPENSES	\$ 65,083,522	\$ 78,969,233	\$ 13,885,711	21.3%	\$ 83,948,031	\$ 4,978,797	6.3%	

Attachment C

10.10C.10

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1100 Administration

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	FY24	BUDGET	FY25	\$ VAR	% VAR		FY26	\$ VAR
LABOR									
501011	\$	-	\$	-	\$	0.0%	\$	-	0.0%
501013		-		-		0.0%		-	0.0%
501021		512,543		765,763	253,220	49.4%	820,423	54,660	7.1%
501023		5,178		5,449	271	5.2%	5,710	261	4.8%
Totals	\$	517,721	\$	771,212	\$ 253,491	49.0%	\$ 826,133	\$ 54,921	7.1%
FRINGE BENEFITS									
502011	\$	9,210	\$	13,815	4,605	50.0%	\$	14,571	5.5%
502021		87,864		119,052	31,188	35.5%		123,371	3.6%
502022		-		22,202	22,202	100.0%		43,483	95.9%
502031		54,588		72,489	17,901	32.8%		79,777	10.1%
502041		4,519		4,336	(183)	(4.0%)		4,398	1.4%
502045		1,104		1,080	(24)	(2.2%)		1,112	3.0%
502051		2,850		4,986	2,136	74.9%		5,075	1.8%
502060		4,155		10,766	6,611	159.1%		11,657	8.3%
502061		3,076		4,138	1,062	34.5%		4,168	0.7%
502071		420		560	140	33.3%		595	6.3%
502081		12,671		15,910	3,239	25.6%		16,388	3.0%
502101		18,691		27,563	8,872	47.5%		29,112	5.6%
502103		23,052		34,255	11,203	48.6%		36,051	5.2%
502109		28,037		41,343	13,306	47.5%		43,667	5.6%
502111		43,257		71,890	28,633	66.2%		63,168	(12.1%)
502121		4,380		6,461	2,081	47.5%		6,823	5.6%
502251		-		-	-	0.0%		-	0.0%
502253		-		-	-	0.0%		-	0.0%
502999		15,966		58,970	43,004	269.3%		23,924	(59.4%)
Totals	\$	313,840	\$	509,816	\$ 195,976	62.4%	\$ 507,340	\$ (2,476)	(0.5%)

10.10C.11

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

1100 Administration

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		FY26	\$ VAR
	FY24	FY25	FY24	FY25					
SERVICES									
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	-	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	-	-	0.0%
503031 Prof/Technical Fees	421,225	87,781	(333,444)	(79.2%)	35,645	(52,136)	(59.4%)		
503032 Legislative Services	258,703	142,638	(116,065)	(44.9%)	146,350	3,712	2.6%		
503033 Legal Services	-	-	-	-	0.0%	-	-	0.0%	
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	-	0.0%	
503041 Temp Help	-	-	-	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	-	0.0%	
503171 Security Services	-	-	-	-	0.0%	-	-	0.0%	
503221 Classified/Legal Ads	2,560	4,000	1,440	56.3%	4,000	-	0.0%		
503222 Legal Ads	-	-	-	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	-	0.0%	-	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	-	0.0%	
503352 Repair - Equipment	8,443	10,865	2,422	28.7%	9,308	(1,557)	(14.3%)		
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	-	0.0%	
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	-	0.0%	
Totals \$	690,931	245,284	\$(445,647)	(64.5%)	\$ 195,303	\$(49,981)	(20.4%)		
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	-	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	-	-	0.0%
Hydrogen fuel	-	-	-	-	0.0%	-	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	-	-	0.0%
Totals \$	-	-	\$ -	\$ -	0.0%	\$ -	-	\$ -	0.0%

10.10C.12

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1100 Administration

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		\$ VAR	% VAR	
	FY24	FY25	FY24	FY25	FY24	FY25	FY26	FY24	FY25	
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	0.0%	0.0%	-	\$ -	-	0.0%
504211 Postage & Mailing	6,094	5,000	(1,094)	(18.0%)	5,000	5,000	-	-	0.0%	
504214 Promotional Items	-	-	-	0.0%	-	-	-	-	0.0%	
504215 Printing	4,221	2,382	(1,839)	(43.6%)	2,504	2,504	122	5.1%		
504217 Photo Supp/Process	-	-	-	0.0%	-	-	-	-	0.0%	
504311 Office Supplies	19,535	25,872	6,337	32.4%	21,166	21,166	(4,706)	(18.2%)		
504315 Safety Supplies	-	-	-	0.0%	-	-	-	-	0.0%	
504316 COVID-19	-	-	-	0.0%	-	-	-	-	0.0%	
504317 Cleaning Supplies	-	-	-	0.0%	-	-	-	-	0.0%	
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	-	-	0.0%	
504417 Tenant Repairs	-	-	-	0.0%	-	-	-	-	0.0%	
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	-	-	0.0%	
504511 Small Tools	-	-	-	0.0%	-	-	-	-	0.0%	
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	-	-	0.0%	
Totals	\$ 29,850	\$ 33,254	\$ 3,404	11.4%	\$ 28,670	\$ (4,584)	(13.8%)			
UTILITIES										
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	-	-	0.0%	
505011 Gas & Electric	-	-	-	0.0%	-	-	-	-	0.0%	
505021 Water & Garbage	-	-	-	0.0%	-	-	-	-	0.0%	
505031 Telecommunications	-	-	-	0.0%	-	-	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	-	0.0%	0.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	-	-	0.0%	
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	-	-	0.0%	
506021 Insurance - Other	-	-	-	0.0%	-	-	-	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	-	-	-	0.0%	
506127 Repairs - District Prop	-	-	-	0.0%	-	-	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	-	0.0%	0.0%	

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

1100 Administration

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	FY24	BUDGET	FY25	\$ VAR	% VAR		FY26	\$ VAR	% VAR
TAXES										
507051 Fuel Tax	\$	-	\$	-	\$	0.0%	-	\$	-	0.0%
507201 Licenses & Permits		-		-		0.0%	-		-	0.0%
507999 Other Taxes		-		-		0.0%	-		-	0.0%
Totals	\$	-	\$	-	\$	0.0%	-	\$	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	\$	97,763	\$	91,696	\$	(6,067)	94,541	\$	2,845	3.1%
509081 Advertising - District Promo		-		-		0.0%	-		-	0.0%
509101 Employee Incentive Program		35,220		8,000		(27,220)	8,000		-	0.0%
509121 Employee Training		2,533		2,660		127	2,793		133	5.0%
509122 BOD Travel		13,719		3,324		(10,395)	3,490		166	5.0%
509123 Travel		21,121		15,000		(6,121)	15,000		-	0.0%
509125 Local Meeting Expense		22,860		11,081		(11,779)	11,635		554	5.0%
509127 Board Director Fees		10,000		8,850		(1,150)	8,850		-	0.0%
509150 Contributions		-		-		0.0%	-		-	0.0%
509198 Cash Over/Short		-		-		0.0%	-		-	0.0%
509999 Other Misc Expense		-		-		0.0%	-		-	0.0%
Totals	\$	203,216	\$	140,611	\$	(62,605)	144,309	\$	3,698	2.6%
INTEREST EXPENSE & DEBT SERVICE										
511102 Interest Expense - Loan	\$	-	\$	-	\$	0.0%	-	\$	-	0.0%
511103 Interest Expense - POB		-		-		0.0%	-		-	0.0%
524000 Principal - POB		-		-		0.0%	-		-	0.0%
Totals	\$	-	\$	-	\$	0.0%	-	\$	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	\$	-	\$	-	\$	0.0%	-	\$	-	0.0%
512061 Equipment Rental		2,110		1,900		(210)	1,900		-	0.0%
Totals	\$	2,110	\$	1,900	\$	(210)	1,900	\$	-	0.0%
PERSONNEL TOTAL	\$	831,561	\$	1,281,028	\$	449,467	1,333,473	\$	52,445	4.1%
NON-PERSONNEL TOTAL	\$	926,107	\$	421,049	\$	(505,058)	370,182	\$	(50,867)	(12.1%)
TOTAL OPERATING EXPENSES	\$	1,757,668	\$	1,702,077	\$	(55,591)	1,703,655	\$	1,578	0.1%

Attachment C

10.10C.14

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1200 Finance

September-24

June-23
BUDGET
FY24

BUDGET
FY25

Increase/(Decrease)
\$ VAR % VAR

PLAN
FY26

Increase/(Decrease)
\$ VAR % VAR

ACCOUNT	June-23 BUDGET FY24	September-24 BUDGET FY25	Increase/(Decrease) \$ VAR % VAR	PLAN FY26	Increase/(Decrease) \$ VAR % VAR
LABOR					
501011 Bus Operator Pay	\$ -	\$ -	\$ - 0.0%	\$ -	\$ - 0.0%
501013 Bus Operator OT	-	-	- 0.0%	-	- 0.0%
501021 Other Salaries	934,030	1,043,518	109,488 11.7%	1,108,915	65,397 6.3%
501023 Other OT	2,999	6,156	3,157 105.3%	6,524	368 6.0%
Totals	\$ 937,029	\$ 1,049,674	\$ 112,645 12.0%	\$ 1,115,439	\$ 65,765 6.3%
FRINGE BENEFITS					
502011 Medicare/Soc. Sec.	\$ 16,663	\$ 18,667	\$ 2,004 12.0%	\$ 19,829	\$ 1,162 6.2%
502021 Retirement	122,780	133,397	10,617 8.6%	139,064	5,667 4.2%
502022 Retirement UAL	-	30,029	30,029 100.0%	59,227	29,198 97.2%
502031 Medical Ins	334,747	269,112	(65,635) (19.6%)	296,155	27,043 10.0%
502041 Dental Ins	18,014	14,200	(3,814) (21.2%)	14,418	218 1.5%
502045 Vision Ins	3,036	2,970	(66) (2.2%)	3,058	88 3.0%
502051 Life Ins/AD&D	1,703	1,599	(104) (6.1%)	1,649	50 3.1%
502060 State Disability Ins (SDI)	9,875	14,546	4,671 47.3%	15,863	1,317 9.1%
502061 Long Term Disability Ins	6,642	6,830	188 2.8%	6,971	141 2.1%
502071 State Unemployment Ins (SUI)	1,155	1,232	77 6.7%	1,309	77 6.3%
502081 Worker's Comp Ins	34,846	35,003	157 0.5%	36,053	1,050 3.0%
502101 Holiday Pay	34,664	38,739	4,075 11.8%	41,154	2,415 6.2%
502103 Floating Holiday	21,655	24,412	2,757 12.7%	25,807	1,395 5.7%
502109 Sick Leave	51,993	58,106	6,113 11.8%	61,731	3,625 6.2%
502111 Annual Leave	95,769	107,323	11,554 12.1%	113,732	6,409 6.0%
502121 Other Paid Absence	8,125	9,078	953 11.7%	9,646	568 6.3%
502251 Phys. Exams	-	-	- 0.0%	-	- 0.0%
502253 Driver Lic Renewal	-	-	- 0.0%	-	- 0.0%
502999 Other Fringe Benefits	8,119	12,130	4,011 49.4%	12,141	11 0.1%
Totals	\$ 769,786	\$ 777,373	\$ 7,587 1.0%	\$ 857,807	\$ 80,434 10.3%

10.10C.15

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

1200 Finance

ACCOUNT	June-23	September-24	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR	FY26	\$ VAR	% VAR
SERVICES							
503011 Actcing/Audit Fees	\$ 105,000	\$ 58,187	\$ (46,813)	(44.6%)	\$ 60,846	\$ 2,659	4.6%
503012 Admin/Bank Fees	627,000	455,632	(171,368)	(27.3%)	478,414	22,782	5.0%
503031 Prof/Technical Fees	269,550	146,406	(123,144)	(45.7%)	84,751	(61,655)	(42.1%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	10,000	10,000	100.0%	10,000	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 1,001,550	\$ 670,225	\$ (331,325)	(33.1%)	\$ 634,011	\$ (36,214)	(5.4%)
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

10.10C.16

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1200 Finance

ACCOUNT	June-23	September-24	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR	FY26	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	1,000	-	(1,000)	(100.0%)	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	2,110	2,216	106	5.0%	2,327	111	5.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 3,110	\$ 2,216	\$ (894)	(28.7%)	\$ 2,327	\$ 111	5.0%
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ 92,950	\$ 93,833	\$ 883	0.9%	117,227	\$ 23,394	24.9%
506015 Insurance - PL/PD	797,545	457,113	(340,432)	(42.7%)	784,824	327,711	71.7%
506021 Insurance - Other	86,700	102,250	15,550	17.9%	104,000	1,750	1.7%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals	\$ 977,195	\$ 653,196	\$ (323,999)	(33.2%)	\$ 1,006,051	\$ 352,855	54.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1200 Finance

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		FY26	\$ VAR	% VAR
TAXES										
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%	
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	
MISC EXPENSE										
509011 Dues/Subscriptions	\$ 654	\$ 500	\$ (154)	(23.5%)	\$ 500		500	\$ -	0.0%	
509081 Advertising - District Promo	-	-	-	0.0%	-		-	-	0.0%	
509101 Employee Incentive Program	8,000	1,000	(7,000)	(87.5%)	1,000		1,000	(60,062)	(4.4%)	
509121 Employee Training	15,000	20,000	5,000	33.3%	20,000		20,000	64,166	2.3%	
509122 BOD Travel	-	-	-	0.0%	-		-	-	0.0%	
509123 Travel	10,000	10,000	-	0.0%	10,000		10,000	4,104	0.1%	
509125 Local Meeting Expense	-	-	-	0.0%	-		-	-	0.0%	
509127 Board Director Fees	-	-	-	0.0%	-		-	-	0.0%	
509150 Contributions	-	-	-	0.0%	-		-	-	0.0%	
509198 Cash Over/Short	-	-	-	0.0%	-		-	-	0.0%	
509999 Other Misc Expense	-	-	-	0.0%	-		-	-	0.0%	
Totals	\$ 33,654	\$ 31,500	\$ (2,154)	(6.4%)	\$ 31,500		31,500	\$ -	0.0%	
INTEREST EXPENSE & DEBT SERVICE										
511102 Interest Expense - Loan	\$ 893	\$ -	\$ (893)	(100.0%)	\$ -		-	\$ -	0.0%	
511103 Interest Expense - POB	1,426,832	1,376,786	(50,046)	(3.5%)	1,316,724		1,316,724	(60,062)	(4.4%)	
524000 Principal - POB	2,745,833	2,800,417	54,584	2.0%	2,864,583		2,864,583	64,166	2.3%	
Totals	\$ 4,173,558	\$ 4,177,203	\$ 3,645	0.1%	\$ 4,181,307		4,181,307	\$ 4,104	0.1%	
LEASES & RENTALS										
512011 Facility Lease	\$ -	\$ -	\$ -	0.0%	\$ -		-	\$ -	0.0%	
512061 Equipment Rental	618	-	(618)	(100.0%)	-		-	-	0.0%	
Totals	\$ 618	\$ -	\$ (618)	(100.0%)	\$ -		-	\$ -	0.0%	
PERSONNEL TOTAL	\$ 1,706,815	\$ 1,827,047	\$ 120,232	7.0%	\$ 1,973,246		1,973,246	\$ 146,199	8.0%	
NON-PERSONNEL TOTAL	\$ 6,189,685	\$ 5,534,340	\$ (655,345)	(10.6%)	\$ 5,855,196		5,855,196	\$ 320,856	5.8%	
TOTAL OPERATING EXPENSES	\$ 7,896,500	\$ 7,361,387	\$ (535,113)	(6.8%)	\$ 7,828,442		7,828,442	\$ 467,055	6.3%	

10.10C.18

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1300 Customer Service

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		FY26	\$ VAR	% VAR
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	531,146	576,158	45,012	8.5%	611,446	35,288	6.1%			
501023 Other OT	7,504	5,004	(2,500)	(33.3%)	5,004	-	0.0%			
Totals \$	538,650	581,162	42,512	7.9%	616,450	35,288	6.1%			
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ 9,652	\$ 10,363	\$ 711	7.4%	\$ 10,986	\$ 623	6.0%			
502021 Retirement	72,385	76,856	4,471	6.2%	79,792	2,936	3.8%			
502022 Retirement UAL	-	16,635	16,635	100.0%	32,758	16,123	96.9%			
502031 Medical Ins	279,657	256,832	(22,825)	(8.2%)	282,631	25,799	10.0%			
502041 Dental Ins	13,909	12,168	(1,741)	(12.5%)	12,348	180	1.5%			
502045 Vision Ins	2,760	2,700	(60)	(2.2%)	2,780	80	3.0%			
502051 Life Ins/AD&D	1,274	1,274	-	0.0%	1,316	42	3.3%			
502060 State Disability Ins (SDI)	5,990	8,077	2,087	34.8%	8,789	712	8.8%			
502061 Long Term Disability Ins	4,923	5,057	134	2.7%	5,213	156	3.1%			
502071 State Unemployment Ins (SUI)	1,050	1,120	70	6.7%	1,190	70	6.3%			
502081 Worker's Comp Ins	31,679	31,821	142	0.4%	32,775	954	3.0%			
502101 Holiday Pay	19,897	21,522	1,625	8.2%	22,839	1,317	6.1%			
502103 Floating Holiday	3,917	4,326	409	10.4%	4,724	398	9.2%			
502109 Sick Leave	29,850	32,285	2,435	8.2%	34,256	1,971	6.1%			
502111 Annual Leave	68,581	70,302	1,721	2.5%	74,144	3,842	5.5%			
502121 Other Paid Absence	4,667	5,045	378	8.1%	5,354	309	6.1%			
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%			
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%			
502999 Other Fringe Benefits	2,240	6,250	4,010	179.0%	6,260	10	0.2%			
Totals \$	552,431	562,633	10,202	1.8%	618,155	55,522	9.9%			

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1300 Customer Service

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
SERVICES										
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	0.0%	
503031 Prof/Technical Fees	-	-	-	-	-	0.0%	-	-	0.0%	
503032 Legislative Services	-	-	-	-	-	0.0%	-	-	0.0%	
503033 Legal Services	-	-	-	-	-	0.0%	-	-	0.0%	
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	-	0.0%	
503041 Temp Help	-	-	-	-	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms/Laundry	2,500	3,500	1,000	3,675	1,000	40.0%	3,675	175	5.0%	
503171 Security Services	-	-	-	-	-	0.0%	-	-	0.0%	
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%	
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	-	-	0.0%	-	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	-	0.0%	
503352 Repair - Equipment	-	600	600	630	600	100.0%	630	30	5.0%	
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%	
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 2,500	\$ 4,100	\$ 1,600	\$ 4,305	\$ 1,600	64.0%	\$ 4,305	\$ 205	5.0%	
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	-	0.0%	
Hydro	-	-	-	-	-	0.0%	-	-	0.0%	
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	-	0.0%	
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	-	0.0%	
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	

10.10C.20

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1300 Customer Service

ACCOUNT	June-23		September-24		Increase/(Decrease) \$ VAR % VAR		PLAN FY26		Increase/(Decrease) \$ VAR % VAR	
	BUDGET FY24	BUDGET FY25	BUDGET FY25	BUDGET FY25						
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	-	\$ -	-	0.0%
504211 Postage & Mailing	1,250	400	(850)	(68.0%)		400	-	400	-	0.0%
504214 Promotional Items	-	-	-	0.0%		-	-	-	-	0.0%
504215 Printing	3,000	2,000	(1,000)	(33.3%)		2,100	100	2,100	100	5.0%
504217 Photo Supp/Process	1,000	-	(1,000)	(100.0%)		-	-	-	-	0.0%
504311 Office Supplies	5,000	4,000	(1,000)	(20.0%)		4,200	200	4,200	200	5.0%
504315 Safety Supplies	-	-	-	0.0%		-	-	-	-	0.0%
504316 COVID-19	-	-	-	0.0%		-	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%		-	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%		-	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%		-	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%		-	-	-	-	0.0%
504511 Small Tools	-	-	-	0.0%		-	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%		-	-	-	-	0.0%
Totals \$	10,250	6,400	(3,850)	(37.6%)		6,700	300	6,700	300	4.7%
UTILITIES										
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%		\$ -	-	\$ -	-	0.0%
505011 Gas & Electric	-	-	-	0.0%		-	-	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%		-	-	-	-	0.0%
505031 Telecommunications	-	1,500	1,500	100.0%		1,575	75	1,575	75	5.0%
Totals \$	-	1,500	1,500	100.0%		1,575	75	1,575	75	5.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%		\$ -	-	\$ -	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%		-	-	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%		-	-	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%		-	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%		-	-	-	-	0.0%
Totals \$	-	-	-	0.0%		-	-	-	-	0.0%

10.10C.21

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1300 Customer Service

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN					
	BUDGET	FY24	BUDGET	FY25					\$ VAR	% VAR	FY26	\$ VAR
TAXES												
507051 Fuel Tax	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
507201 Licenses & Permits	13,000	-	11,000	(2,000)	(15.4%)	11,550	550	5.0%	550	5.0%		
507999 Other Taxes	-	-	-	-	0.0%	-	-	0.0%	-	0.0%		
Totals	\$	13,000	\$	11,000	(2,000)	(15.4%)	\$	11,550	\$	550	5.0%	
MISC EXPENSE												
509011 Dues/Subscriptions	\$	-	\$	500	\$	500	100.0%	\$	500	\$	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	-	-	0.0%
509101 Employee Incentive Program	1,200	-	2,000	800	66.7%	2,100	100	5.0%	100	5.0%		
509121 Employee Training	8,513	-	12,119	3,606	42.4%	12,425	306	2.5%	306	2.5%		
509122 BOD Travel	-	-	-	-	-	-	-	0.0%	-	0.0%		
509123 Travel	5,360	-	7,500	2,140	39.9%	7,875	375	5.0%	375	5.0%		
509125 Local Meeting Expense	300	-	315	15	5.0%	331	16	5.1%	16	5.1%		
509127 Board Director Fees	-	-	-	-	-	-	-	0.0%	-	0.0%		
509150 Contributions	-	-	-	-	-	-	-	0.0%	-	0.0%		
509198 Cash Over/Short	-	-	-	-	-	-	-	0.0%	-	0.0%		
509999 Other Misc Expense	-	-	-	-	-	-	-	0.0%	-	0.0%		
Totals	\$	15,373	\$	22,434	\$	7,061	45.9%	\$	23,231	\$	797	3.6%
INTEREST EXPENSE & DEBT SERVICE												
511102 Interest Expense - Loan	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
511103 Interest Expense - POB	-	-	-	-	-	-	0.0%	-	-	0.0%		
524000 Principal - POB	-	-	-	-	-	-	0.0%	-	-	0.0%		
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
LEASES & RENTALS												
512011 Facility Lease	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
512061 Equipment Rental	3,606	-	7,175	3,569	99.0%	2,100	(5,075)	(70.7%)	(5,075)	(70.7%)		
Totals	\$	3,606	\$	7,175	\$	3,569	99.0%	\$	2,100	(5,075)	(70.7%)	
PERSONNEL TOTAL	\$	1,091,081	\$	1,143,795	\$	52,714	4.8%	\$	1,234,605	\$	90,810	7.9%
NON-PERSONNEL TOTAL	\$	44,729	\$	52,609	\$	7,880	17.6%	\$	49,461	\$	(3,148)	(6.0%)
TOTAL OPERATING EXPENSES	\$	1,135,810	\$	1,196,404	\$	60,594	5.3%	\$	1,284,066	\$	87,662	7.3%

Attachment C

10.10C.22

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1325 Marketing and Public Relations

June-23 September-24
BUDGET BUDGET

ACCOUNT	June-23 BUDGET FY24	September-24 BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	157,670	305,848	148,178	94.0%	322,267	16,419	5.4%
501023 Other OT	7,500	-	(7,500)	(100.0%)	-	-	0.0%
Totals \$	\$ 165,170	\$ 305,848	\$ 140,678	85.2%	\$ 322,267	\$ 16,419	5.4%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	\$ 2,845	\$ 5,194	\$ 2,349	82.6%	\$ 5,480	\$ 286	5.5%
502021 Retirement	20,756	37,641	16,885	81.3%	39,138	1,497	4.0%
502022 Retirement UAL	-	7,420	7,420	100.0%	14,632	7,212	97.2%
502031 Medical Ins	49,408	59,693	10,285	20.8%	65,689	5,996	10.0%
502041 Dental Ins	2,405	2,872	467	19.4%	2,916	44	1.5%
502045 Vision Ins	552	810	258	46.7%	834	24	3.0%
502051 Life Ins/AD&D	338	455	117	34.6%	469	14	3.1%
502060 State Disability Ins (SDI)	1,765	4,049	2,284	129.4%	4,385	336	8.3%
502061 Long Term Disability Ins	1,422	1,928	506	35.6%	1,928	-	0.0%
502071 State Unemployment Ins (SUI)	210	784	574	273.3%	833	49	6.3%
502081 Worker's Comp Ins	6,336	9,546	3,210	50.7%	9,833	287	3.0%
502101 Holiday Pay	5,656	9,533	3,877	68.5%	10,131	598	6.3%
502103 Floating Holiday	5,366	7,385	2,019	37.6%	7,681	296	4.0%
502109 Sick Leave	8,483	14,299	5,816	68.6%	15,196	897	6.3%
502111 Annual Leave	10,187	18,831	8,644	84.9%	20,179	1,348	7.2%
502121 Other Paid Absence	1,326	2,235	909	68.6%	2,375	140	6.3%
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,008	2,040	32	1.6%	2,043	3	0.1%
Totals \$	\$ 119,063	\$ 184,715	\$ 65,652	55.1%	\$ 203,742	\$ 19,027	10.3%

10.10C.23

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1325 Marketing and Public Relations

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		\$ VAR	% VAR	
	FY24	FY25	FY24	FY25			FY26			
SERVICES										
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	-	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	-	0.0%
503031 Prof/Technical Fees	585,000	528,401	585,000	528,401	(56,599)	(9.7%)	431,171	(97,230)	(18.4%)	
503032 Legislative Services	-	-	-	-	-	0.0%	-	-	-	0.0%
503033 Legal Services	-	-	-	-	-	0.0%	-	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	-	0.0%	-	-	-	0.0%
503041 Temp Help	-	-	-	-	-	0.0%	-	-	-	0.0%
503161 Custodial Services	-	-	-	-	-	0.0%	-	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	-	-	0.0%
503171 Security Services	-	-	-	-	-	0.0%	-	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	-	0.0%	-	-	-	0.0%
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	-	0.0%
503225 Graphic Services	-	-	-	-	-	0.0%	-	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	-	-	0.0%
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ 585,000	\$ 528,401	\$ 585,000	\$ 528,401	\$ (56,599)	(9.7%)	\$ 431,171	\$ (97,230)	(18.4%)	
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	-	0.0%	\$ -	-	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	-	0.0%	-	-	-	0.0%
Hydro	-	-	-	-	-	0.0%	-	-	-	0.0%
Hydrogen fuel	-	-	-	-	-	0.0%	-	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	-	0.0%	-	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	

10.10C.24

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1325 Marketing and Public Relations

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		FY26	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$ -	\$ -	-	\$ -	-	0.0%	\$ -	-	\$ -	0.0%
504211 Postage & Mailing	24,000	11,700	11,700	(12,300)	(12,300)	(51.3%)	12,285	585	585	5.0%
504214 Promotional Items	61,000	50,000	50,000	(11,000)	(11,000)	(18.0%)	52,500	2,500	2,500	5.0%
504215 Printing	346,800	241,000	241,000	(105,800)	(105,800)	(30.5%)	251,000	10,000	10,000	4.1%
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	-	0.0%
504311 Office Supplies	5,000	1,500	1,500	(3,500)	(3,500)	(70.0%)	1,500	-	-	0.0%
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504316 COVID-19	-	-	-	-	-	0.0%	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools	-	-	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals \$	436,800	\$ 304,200	\$ 304,200	\$(132,600)	\$(132,600)	(30.4%)	\$ 317,285	\$ 13,085	\$ 13,085	4.3%
UTILITIES										
505010 Propulsion Power	\$ -	\$ -	-	\$ -	-	0.0%	\$ -	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	-	0.0%
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	-	0.0%
505031 Telecommunications	1,000	-	-	(1,000)	(1,000)	(100.0%)	-	-	-	0.0%
Totals \$	1,000	\$ -	\$ -	\$(1,000)	\$(1,000)	(100.0%)	\$ -	\$ -	\$ -	0.0%
CASUALTY & LIABILITY										
506011 Insurance - Property	\$ -	\$ -	-	\$ -	-	0.0%	\$ -	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	-	0.0%
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	-	0.0%
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1325 Marketing and Public Relations

June-23 September-24
BUDGET BUDGET

ACCOUNT	June-23 BUDGET FY24	September-24 BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
TAXES							
507051 Fuel Tax	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
509081 Advertising - District Promo	245,000	124,000	(121,000)	(49.4%)	129,400	5,400	4.4%
509101 Employee Incentive Program	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	12,000	7,000	(5,000)	(41.7%)	7,000	-	0.0%
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%
509123 Travel	10,000	9,000	(1,000)	(10.0%)	9,000	-	0.0%
509125 Local Meeting Expense	800	800	-	0.0%	800	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 267,800	\$ 140,800	\$ (127,000)	(47.4%)	146,200	\$ 5,400	3.8%
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
PERSONNEL TOTAL	\$ 284,233	\$ 490,563	\$ 206,330	72.6%	\$ 526,009	\$ 35,446	7.2%
NON-PERSONNEL TOTAL	\$ 1,290,600	\$ 973,401	\$ (317,199)	(24.6%)	\$ 894,656	\$ (78,745)	(8.1%)
TOTAL OPERATING EXPENSES	\$ 1,574,833	\$ 1,463,964	\$ (110,869)	(7.0%)	\$ 1,420,665	\$ (43,299)	(3.0%)

10.10C.26

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1400 Human Resources

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		FY26	\$ VAR	% VAR
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	583,711	655,755	72,044	12.3%	699,542	12.3%	43,787	6.7%		
501023 Other OT	1,000	1,000	-	0.0%	1,000	0.0%	-	0.0%		
Totals \$	\$ 584,711	\$ 656,755	\$ 72,044	12.3%	\$ 700,542	12.3%	\$ 43,787	6.7%		
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ 10,291	\$ 11,689	\$ 1,398	13.6%	\$ 12,520	13.6%	\$ 831	7.1%		
502021 Retirement	75,314	83,305	7,991	10.6%	87,711	10.6%	4,406	5.3%		
502022 Retirement UAL	-	18,870	18,870	100.0%	37,526	100.0%	18,656	98.9%		
502031 Medical Ins	151,518	152,287	769	0.5%	167,582	0.5%	15,295	10.0%		
502041 Dental Ins	10,267	7,208	(3,059)	(29.8%)	7,314	(29.8%)	106	1.5%		
502045 Vision Ins	1,932	1,890	(42)	(2.2%)	1,946	(2.2%)	56	3.0%		
502051 Life Ins/AD&D	1,027	1,027	-	0.0%	1,059	0.0%	32	3.1%		
502060 State Disability Ins (SDI)	6,092	9,108	3,016	49.5%	10,014	49.5%	906	9.9%		
502061 Long Term Disability Ins	4,338	4,338	-	0.0%	4,338	0.0%	-	0.0%		
502071 State Unemployment Ins (SUI)	735	784	49	6.7%	833	6.7%	49	6.3%		
502081 Worker's Comp Ins	22,175	22,274	99	0.4%	22,943	0.4%	669	3.0%		
502101 Holiday Pay	21,204	24,311	3,107	14.7%	26,048	14.7%	1,737	7.1%		
502103 Floating Holiday	12,842	14,726	1,884	14.7%	15,644	14.7%	918	6.2%		
502109 Sick Leave	31,807	36,464	4,657	14.6%	39,073	14.6%	2,609	7.2%		
502111 Annual Leave	54,260	68,060	13,800	25.4%	75,930	25.4%	7,870	11.6%		
502121 Other Paid Absence	4,971	5,697	726	14.6%	6,104	14.6%	407	7.1%		
502251 Phys. Exams	-	-	-	0.0%	-	0.0%	-	0.0%		
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%	-	0.0%		
502999 Other Fringe Benefits	8,103	4,110	(3,993)	(49.3%)	4,117	(49.3%)	7	0.2%		
Totals \$	\$ 416,876	\$ 466,148	\$ 49,272	11.8%	\$ 520,702	11.8%	\$ 54,554	11.7%		

10.10C.27

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1400 Human Resources

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
SERVICES										
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	0.0%	
503031 Prof/Technical Fees	224,576	96,464	(128,112)	(57.0%)	98,853	2,389	2.5%			
503032 Legislative Services	-	-	-	-	-	0.0%	-	-	0.0%	
503033 Legal Services	-	-	-	-	-	0.0%	-	-	0.0%	
503034 Pre-Employment Exams	10,219	11,810	1,591	15.6%	12,220	410	3.5%			
503041 Temp Help	-	-	-	-	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms/Laundry	-	-	-	-	-	0.0%	-	-	0.0%	
503171 Security Services	-	-	-	-	-	0.0%	-	-	0.0%	
503221 Classified/Legal Ads	31,166	19,280	(11,886)	(38.1%)	20,244	964	5.0%			
503222 Legal Ads	-	-	-	-	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	-	-	0.0%	-	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	-	-	0.0%	-	-	0.0%	
503352 Repair - Equipment	-	-	-	-	-	0.0%	-	-	0.0%	
503353 Repair - Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	-	-	0.0%	-	-	0.0%	
503363 Haz Mat Disposal	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 265,961	\$ 127,554	\$ (138,407)	(52.0%)	\$ 131,317	\$ 3,763	3.0%			
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	-	0.0%			
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%			
Hydro	-	-	-	0.0%	-	-	0.0%			
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%			
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%			
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%			
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			

10.10C.28

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1400 Human Resources

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		FY26	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	-	0.0%
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	-	-	0.0%
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	-	0.0%
504215 Printing	2,055	1,108	(947)	(46.1%)	1,163	55	1,163	55	5.0%	
504217 Photo Supp/Process	-	500	500	100.0%	-	-	500	-	0.0%	
504311 Office Supplies	-	-	-	0.0%	-	-	-	-	0.0%	
504315 Safety Supplies	-	-	-	0.0%	-	-	-	-	0.0%	
504316 COVID-19	-	-	-	0.0%	-	-	-	-	0.0%	
504317 Cleaning Supplies	-	-	-	0.0%	-	-	-	-	0.0%	
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	-	-	0.0%	
504417 Tenant Repairs	-	-	-	0.0%	-	-	-	-	0.0%	
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	-	-	0.0%	
504511 Small Tools	-	-	-	0.0%	-	-	-	-	0.0%	
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	-	-	0.0%	
Totals	\$ 2,055	\$ 1,608	\$ (447)	(21.8%)	\$ 1,663	\$ 55	1,663	\$ 55	3.4%	
UTILITIES										
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	-	\$ -	-	0.0%	
505011 Gas & Electric	-	-	-	0.0%	-	-	-	-	0.0%	
505021 Water & Garbage	-	-	-	0.0%	-	-	-	-	0.0%	
505031 Telecommunications	-	-	-	0.0%	-	-	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	-	\$ -	-	0.0%	
CASUALTY & LIABILITY										
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	\$ -	-	\$ -	-	0.0%	
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	-	-	0.0%	
506021 Insurance - Other	-	-	-	0.0%	-	-	-	-	0.0%	
506123 Settlement Costs	-	-	-	0.0%	-	-	-	-	0.0%	
506127 Repairs - District Prop	-	-	-	0.0%	-	-	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	-	\$ -	-	0.0%	

10.10C.29

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1400 Human Resources

ACCOUNT	June-23		September-24		Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY24	BUDGET FY25	BUDGET FY25	BUDGET FY26					
TAXES									
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	\$ 3,862	\$ 4,055	\$ 193	\$ 4,257	\$ 202	5.0%	\$ 4,257	\$ 202	5.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	5,500	3,150	(2,350)	3,308	158	(42.7%)	3,308	158	5.0%
509121 Employee Training	25,693	24,878	(815)	26,122	1,244	(3.2%)	26,122	1,244	5.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	11,387	5,250	(6,137)	5,513	263	(53.9%)	5,513	263	5.0%
509125 Local Meeting Expense	1,805	3,000	1,195	3,000	-	66.2%	3,000	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ 48,247	\$ 40,333	\$ (7,914)	\$ 42,200	\$ 1,867	(16.4%)	\$ 42,200	\$ 1,867	4.6%
INTEREST EXPENSE & DEBT SERVICE									
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS									
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
PERSONNEL TOTAL	\$ 1,001,587	\$ 1,122,903	\$ 121,316	\$ 1,221,244	\$ 98,341	12.1%	\$ 1,221,244	\$ 98,341	8.8%
NON-PERSONNEL TOTAL	\$ 316,263	\$ 169,495	\$ (146,768)	\$ 175,180	\$ 5,685	(46.4%)	\$ 175,180	\$ 5,685	3.4%
TOTAL OPERATING EXPENSES	\$ 1,317,850	\$ 1,292,398	\$ (25,452)	\$ 1,396,424	\$ 104,026	(1.9%)	\$ 1,396,424	\$ 104,026	8.0%

Attachment C

10.10C.30

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1500 Information Technology

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		FY26	\$ VAR	% VAR
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	-	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	-	0.0%
501021 Other Salaries	607,711	679,554	71,843	11.8%	726,734	11.8%	726,734	47,180	6.9%	
501023 Other OT	1,000	501	(499)	(49.9%)	501	(49.9%)	501	-	0.0%	
Totals	\$ 608,711	\$ 680,055	\$ 71,344	11.7%	\$ 727,235	11.7%	\$ 727,235	\$ 47,180	6.9%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ 10,929	\$ 12,046	\$ 1,117	10.2%	\$ 12,875	10.2%	\$ 12,875	\$ 829	6.9%	
502021 Retirement	82,805	89,919	7,114	8.6%	94,064	8.6%	94,064	4,145	4.6%	
502022 Retirement UAL	-	19,462	19,462	100.0%	38,620	100.0%	38,620	19,158	98.4%	
502031 Medical Ins	157,131	128,711	(28,420)	(18.1%)	141,641	(18.1%)	141,641	12,930	10.0%	
502041 Dental Ins	6,924	5,911	(1,013)	(14.6%)	5,994	(14.6%)	5,994	83	1.4%	
502045 Vision Ins	1,656	1,620	(36)	(2.2%)	1,668	(2.2%)	1,668	48	3.0%	
502051 Life Ins/AD&D	1,014	1,014	-	0.0%	1,044	0.0%	1,044	30	3.0%	
502060 State Disability Ins (SDI)	6,176	9,388	3,212	52.0%	10,299	52.0%	10,299	911	9.7%	
502061 Long Term Disability Ins	4,338	4,767	429	9.9%	4,820	9.9%	4,820	53	1.1%	
502071 State Unemployment Ins (SUI)	630	672	42	6.7%	714	6.7%	714	42	6.3%	
502081 Worker's Comp Ins	19,007	19,092	85	0.4%	19,665	0.4%	19,665	573	3.0%	
502101 Holiday Pay	22,593	24,799	2,206	9.8%	26,505	9.8%	26,505	1,706	6.9%	
502103 Floating Holiday	20,315	25,056	4,741	23.3%	26,879	23.3%	26,879	1,823	7.3%	
502109 Sick Leave	33,891	37,197	3,306	9.8%	39,756	9.8%	39,756	2,559	6.9%	
502111 Annual Leave	62,964	57,861	(5,103)	(8.1%)	61,318	(8.1%)	61,318	3,457	6.0%	
502121 Other Paid Absence	5,295	5,813	518	9.8%	6,211	9.8%	6,211	398	6.8%	
502251 Phys. Exams	-	-	-	0.0%	-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	6,024	11,980	5,956	98.9%	11,986	98.9%	11,986	6	0.1%	
Totals	\$ 441,692	\$ 455,308	\$ 13,616	3.1%	\$ 504,059	3.1%	\$ 504,059	\$ 48,751	10.7%	

10.10C.31

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1500 Information Technology

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		\$ VAR	% VAR
	FY24	FY25	FY25	FY26			FY26		
SERVICES									
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	-	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	-	0.0%	-	-	-	0.0%
503031 Prof/Technical Fees	31,000	21,000	(10,000)	6,000	(32.3%)	(15,000)	6,000	(15,000)	(71.4%)
503032 Legislative Services	-	-	-	-	0.0%	-	-	-	0.0%
503033 Legal Services	-	-	-	-	0.0%	-	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	-	0.0%	-	-	-	0.0%
503041 Temp Help	-	-	-	-	0.0%	-	-	-	0.0%
503161 Custodial Services	-	-	-	-	0.0%	-	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	-	0.0%	-	-	-	0.0%
503171 Security Services	-	-	-	-	0.0%	-	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	-	0.0%	-	-	-	0.0%
503222 Legal Ads	-	-	-	-	0.0%	-	-	-	0.0%
503225 Graphic Services	-	-	-	-	0.0%	-	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	-	0.0%	-	-	-	0.0%
503352 Repair - Equipment	929,000	976,426	47,426	997,707	5.1%	21,281	997,707	21,281	2.2%
503353 Repair - Rev Vehicle	-	-	-	-	0.0%	-	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	-	0.0%	-	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ 960,000	\$ 997,426	\$ 37,426	\$ 1,003,707	3.9%	\$ 6,281	1,003,707	\$ 6,281	0.6%
MOBILE MATERIALS & SUPPLIES									
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	-	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	-	0.0%	-	-	-	0.0%
Hydro	-	-	-	-	0.0%	-	-	-	0.0%
Hydrogen fuel	-	-	-	-	0.0%	-	-	-	0.0%
504021 Tires & Tubes	-	-	-	-	0.0%	-	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	-	0.0%	-	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	-	\$ -	0.0%

10.10C.32

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1500 Information Technology

ACCOUNT	June-23	September-24	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	BUDGET	\$ VAR	% VAR		FY26	\$ VAR	% VAR
	FY24	FY25						
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	-	\$ -	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	-	0.0%
504311 Office Supplies	30,500	33,200	2,700	8.9%	33,200	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	-	0.0%
Totals \$	30,500 \$	33,200 \$	2,700 \$	8.9%	33,200 \$	\$ -	-	0.0%
UTILITIES								
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	-	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	-	0.0%
505031 Telecommunications	-	1,650	1,650	100.0%	1,733	-	83	5.0%
Totals \$	\$ -	1,650 \$	1,650 \$	100.0%	1,733 \$	\$ 83	83	5.0%
CASUALTY & LIABILITY								
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	-	0.0%
Totals \$	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	-	0.0%

10.10C.33

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1500 Information Technology

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	BUDGET	FY24	BUDGET	FY25						
TAXES										
507051 Fuel Tax	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%
507201 Licenses & Permits	-	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%
509081 Advertising - District Promo	-	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	-	-	-	-	-	-	0.0%	-	-	0.0%
509121 Employee Training	1,200	1,200	6,400	6,400	5,200	6,400	433.3%	6,400	6,400	0.0%
509122 BOD Travel	-	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	2,200	2,200	2,400	2,400	200	2,400	9.1%	2,400	2,400	0.0%
509125 Local Meeting Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$	3,400	\$	8,800	\$	5,400	158.8%	\$	8,800	0.0%
INTEREST EXPENSE & DEBT SERVICE										
511102 Interest Expense - Loan	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%
511103 Interest Expense - POB	-	-	-	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%
LEASES & RENTALS										
512011 Facility Lease	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%
512061 Equipment Rental	-	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%
PERSONNEL TOTAL	\$	1,050,403	\$	1,135,363	\$	84,960	8.1%	\$	1,231,294	8.4%
NON-PERSONNEL TOTAL	\$	993,900	\$	1,041,076	\$	47,176	4.7%	\$	1,047,440	0.6%
TOTAL OPERATING EXPENSES	\$	2,044,303	\$	2,176,439	\$	132,136	6.5%	\$	2,278,734	4.7%

Attachment C

10.10C.34

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET
1600 Grants/Planning**

ACCOUNT	June-23	September-24		Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
	BUDGET FY24	BUDGET FY25	BUDGET FY25					
LABOR								
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
501013 Bus Operator OT	-	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	542,798	602,682	59,884	59,884	11.0%	633,518	30,836	5.1%
501023 Other OT	20,000	12,000	(8,000)	(8,000)	(40.0%)	12,596	596	5.0%
Totals \$	\$ 562,798	\$ 614,682	\$ 51,884	\$ 51,884	9.2%	\$ 646,114	\$ 31,432	5.1%
FRINGE BENEFITS								
502011 Medicare/Soc. Sec.	\$ 9,882	\$ 10,822	\$ 940	\$ 940	9.5%	\$ 11,398	\$ 576	5.3%
502021 Retirement	72,574	77,698	5,124	5,124	7.1%	80,377	2,679	3.4%
502022 Retirement UAL	-	17,214	17,214	17,214	100.0%	33,663	16,449	95.6%
502031 Medical Ins	166,367	181,846	15,479	15,479	9.3%	200,119	18,273	10.0%
502041 Dental Ins	8,919	8,567	(352)	(352)	(3.9%)	8,700	133	1.6%
502045 Vision Ins	1,656	1,620	(36)	(36)	(2.2%)	1,668	48	3.0%
502051 Life Ins/AD&D	806	910	104	104	12.9%	938	28	3.1%
502060 State Disability Ins (SDI)	6,038	8,434	2,396	2,396	39.7%	9,119	685	8.1%
502061 Long Term Disability Ins	3,856	3,856	-	-	0.0%	3,856	-	0.0%
502071 State Unemployment Ins (SUI)	630	672	42	42	6.7%	714	42	6.3%
502081 Worker's Comp Ins	19,007	19,092	85	85	0.4%	19,665	573	3.0%
502101 Holiday Pay	19,952	22,154	2,202	2,202	11.0%	23,342	1,188	5.4%
502103 Floating Holiday	12,192	13,675	1,483	1,483	12.2%	14,223	548	4.0%
502109 Sick Leave	29,928	33,230	3,302	3,302	11.0%	35,015	1,785	5.4%
502111 Annual Leave	51,955	57,468	5,513	5,513	10.6%	61,975	4,507	7.8%
502121 Other Paid Absence	4,676	5,192	516	516	11.0%	5,472	280	5.4%
502251 Phys. Exams	-	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	4,074	4,080	6	6	0.1%	4,086	6	0.1%
Totals \$	\$ 412,512	\$ 466,530	\$ 54,018	\$ 54,018	13.1%	\$ 514,330	\$ 47,800	10.2%

10.10C.35

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

1600 Grants/Planning

ACCOUNT	June-23	September-24	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR	FY26	\$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	902,301	151,677	(750,624)	(83.2%)	52,921	(98,756)	(65.1%)
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 902,301	\$ 151,677	\$ (750,624)	(83.2%)	\$ 52,921	\$ (98,756)	(65.1%)
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydro							
Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

10.10C.36

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1600 Grants/Planning

ACCOUNT	June-23 BUDGET FY24	September-24 BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	40,828	16,620	(24,208)	(59.3%)	-	(16,620)	(100.0%)
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 40,828	\$ 16,620	\$ (24,208)	(59.3%)	-	\$ (16,620)	(100.0%)
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%

10.10C.37

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1600 Grants/Planning

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
TAXES										
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
MISC EXPENSE										
509011 Dues/Subscriptions	\$ 800	\$ 840	\$ 840	\$ 40	\$ 40	5.0%	\$ 882	\$ 42	5.0%	5.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509101 Employee Incentive Program	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509121 Employee Training	6,008	4,164	4,164	(1,844)	(1,844)	(30.7%)	4,372	208	5.0%	5.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509123 Travel	12,106	5,928	5,928	(6,178)	(6,178)	(51.0%)	6,224	296	5.0%	5.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	\$ 18,914	\$ 10,932	\$ 10,932	(7,982)	(7,982)	(42.2%)	\$ 11,478	\$ 546	5.0%	5.0%
INTEREST EXPENSE & DEBT SERVICE										
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
511103 Interest Expense - POB	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
524000 Principal - POB	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
LEASES & RENTALS										
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	0.0%	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	0.0%
PERSONNEL TOTAL	\$ 975,310	\$ 1,081,212	\$ 1,081,212	\$ 105,902	\$ 105,902	10.9%	\$ 1,160,444	\$ 79,232	7.3%	7.3%
NON-PERSONNEL TOTAL	\$ 962,043	\$ 179,229	\$ 179,229	(782,814)	(782,814)	(81.4%)	\$ 64,399	(114,830)	(64.1%)	(64.1%)
TOTAL OPERATING EXPENSES	\$ 1,937,353	\$ 1,260,441	\$ 1,260,441	(676,912)	(676,912)	(34.9%)	\$ 1,224,843	(35,598)	(2.8%)	(2.8%)

Attachment C

10.10C.38

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1800 Safety, Security & Risk

June-23 September-24
BUDGET BUDGET

ACCOUNT	June-23 BUDGET FY24	September-24 BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	193,210	199,503	6,293	3.3%	216,499	16,996	8.5%
501023 Other OT	266	279	13	4.9%	293	14	5.0%
Totals	\$ 193,476	\$ 199,782	\$ 6,306	3.3%	\$ 216,792	\$ 17,010	8.5%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	\$ 3,406	\$ 3,520	\$ 114	3.3%	\$ 3,845	\$ 325	9.2%
502021 Retirement	25,813	26,266	453	1.8%	28,076	1,810	6.9%
502022 Retirement UAL	-	5,685	5,685	100.0%	11,526	5,841	102.7%
502031 Medical Ins	10,794	25,620	14,826	137.4%	28,194	2,574	10.0%
502041 Dental Ins	2,405	2,761	356	14.8%	2,802	41	1.5%
502045 Vision Ins	552	540	(12)	(2.2%)	556	16	3.0%
502051 Life Ins/AD&D	338	338	-	0.0%	348	10	3.0%
502060 State Disability Ins (SDI)	2,115	2,744	629	29.7%	3,076	332	12.1%
502061 Long Term Disability Ins	1,446	1,446	-	0.0%	1,446	-	0.0%
502071 State Unemployment Ins (SUI)	210	224	14	6.7%	238	14	6.3%
502081 Worker's Comp Ins	6,336	6,364	28	0.4%	6,555	191	3.0%
502101 Holiday Pay	7,067	7,311	244	3.5%	7,984	673	9.2%
502103 Floating Holiday	5,485	5,432	(53)	(1.0%)	5,932	500	9.2%
502109 Sick Leave	10,601	10,966	365	3.4%	11,976	1,010	9.2%
502111 Annual Leave	16,642	17,612	970	5.8%	20,611	2,999	17.0%
502121 Other Paid Absence	1,656	1,714	58	3.5%	1,871	157	9.2%
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	6,008	6,010	2	0.0%	6,012	2	0.0%
Totals	\$ 100,874	\$ 124,553	\$ 23,679	23.5%	\$ 141,048	\$ 16,495	13.2%

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

1800 Safety, Security & Risk

June-23 September-24

ACCOUNT	June-23	September-24	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		FY26	\$ VAR	% VAR
SERVICES								
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%	
503031 Prof/Technical Fees	51,041	51,842	801	1.6%	52,684	842	1.6%	
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%	
503033 Legal Services	-	-	-	0.0%	-	-	0.0%	
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%	
503041 Temp Help	-	-	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%	
503171 Security Services	651,674	1,100,000	448,326	68.8%	1,155,000	55,000	5.0%	
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%	
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%	
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%	
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%	
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 702,715	\$ 1,151,842	\$ 449,127	63.9%	\$ 1,207,684	\$ 55,842	4.8%	
MOBILE MATERIALS & SUPPLIES								
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%	
Hydro	-	-	-	0.0%	-	-	0.0%	
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%	
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%	
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	

10.10C.40

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1800 Safety, Security & Risk

June-23 September-24
BUDGET BUDGET

ACCOUNT	June-23 BUDGET FY24	September-24 BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	1,000	-	(1,000)	(100.0%)	3,490	3,490	100.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	-	-	-	0.0%	-	-	0.0%
504315 Safety Supplies	2,964	4,800	1,836	61.9%	5,040	240	5.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals \$	3,964 \$	4,800 \$	836 \$	21.1%	8,530 \$	3,730 \$	77.7%
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	3,400	600	(2,800)	(82.4%)	600	-	0.0%
Totals \$	3,400 \$	600 \$	(2,800) \$	(82.4%)	600 \$	-	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	163,040	166,206	3,166	1.9%	174,516	8,310	5.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals \$	163,040 \$	166,206 \$	3,166 \$	1.9%	174,516 \$	8,310 \$	5.0%

10.10C.41

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1800 Safety, Security & Risk

June-23 September-24

ACCOUNT	BUDGET FY24	BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
TAXES							
507051 Fuel Tax	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses & Permits	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
MISC EXPENSE							
509011 Dues/Subscriptions	\$ 422	\$ 443	\$ 21	5.0%	\$ 465	\$ 22	5.0%
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	12,534	16,388	3,854	30.7%	16,707	319	1.9%
509121 Employee Training	3,166	3,324	158	5.0%	3,490	166	5.0%
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%
509123 Travel	7,499	7,644	145	1.9%	8,026	382	5.0%
509125 Local Meeting Expense	300	-	(300)	(100.0%)	-	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals	\$ 23,921	\$ 27,799	\$ 3,878	16.2%	\$ 28,688	\$ 889	3.2%
INTEREST EXPENSE & DEBT SERVICE							
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS							
512011 Facility Lease	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
512061 Equipment Rental	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
PERSONNEL TOTAL	\$ 294,350	\$ 324,335	\$ 29,985	10.2%	\$ 357,840	\$ 33,505	10.3%
NON-PERSONNEL TOTAL	\$ 897,040	\$ 1,351,247	\$ 454,207	50.6%	\$ 1,420,018	\$ 68,771	5.1%
TOTAL OPERATING EXPENSES	\$ 1,191,390	\$ 1,675,582	\$ 484,192	40.6%	\$ 1,777,858	\$ 102,276	6.1%

10.10C.42

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1900 Purchasing

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	FY24	BUDGET	FY25	\$ VAR	% VAR		FY26	\$ VAR	% VAR
LABOR										
501011 Bus Operator Pay	\$	-	\$	-	\$	0.0%	-	\$	-	0.0%
501013 Bus Operator OT		-		-		0.0%	-		-	0.0%
501021 Other Salaries		249,669		293,793	44,124	17.7%	320,789	26,996	9.2%	
501023 Other OT		201		2,067	1,866	928.4%	2,169	102	4.9%	
Totals	\$	249,870	\$	295,860	\$ 45,990	18.4%	\$ 322,958	\$ 27,098	9.2%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$	4,436	\$	5,249	813	18.3%	5,731	482	9.2%	
502021 Retirement		33,633		38,982	5,349	15.9%	41,661	2,679	6.9%	
502022 Retirement UAL		-		8,438	8,438	100.0%	17,103	8,665	102.7%	
502031 Medical Ins		106,742		89,277	(17,465)	(16.4%)	98,244	8,967	10.0%	
502041 Dental Ins		4,519		3,601	(918)	(20.3%)	3,648	47	1.3%	
502045 Vision Ins		1,104		1,080	(24)	(2.2%)	1,112	32	3.0%	
502051 Life Ins/AD&D		572		572	-	0.0%	590	18	3.1%	
502060 State Disability Ins (SDI)		2,754		4,091	1,337	48.5%	4,584	493	12.1%	
502061 Long Term Disability Ins		2,275		2,410	135	5.9%	2,410	-	0.0%	
502071 State Unemployment Ins (SUI)		420		448	28	6.7%	476	28	6.3%	
502081 Worker's Comp Ins		12,671		12,728	57	0.4%	13,110	382	3.0%	
502101 Holiday Pay		9,285		10,929	1,644	17.7%	11,932	1,003	9.2%	
502103 Floating Holiday		4,367		5,259	892	20.4%	5,742	483	9.2%	
502109 Sick Leave		13,928		16,392	2,464	17.7%	17,898	1,506	9.2%	
502111 Annual Leave		26,331		31,008	4,677	17.8%	33,858	2,850	9.2%	
502121 Other Paid Absence		2,176		2,561	385	17.7%	2,797	236	9.2%	
502251 Phys. Exams		-		-	-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal		-		-	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits		2,066		2,070	4	0.2%	2,074	4	0.2%	
Totals	\$	227,279	\$	235,095	\$ 7,816	3.4%	\$ 262,970	\$ 27,875	11.9%	

10.10C.43

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

1900 Purchasing

ACCOUNT	June-23	September-24	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		FY26	\$ VAR
SERVICES							
503011 Accting/Audit Fees	\$	\$	-	0.0%	\$	\$	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	1,266	1,000	(266)	(21.0%)	1,000	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 1,266	\$ 1,000	\$(266)	(21.0%)	\$ 1,000	\$ -	0.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$	\$	-	0.0%	\$	\$	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydro							
Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

10.10C.44

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1900 Purchasing

ACCOUNT	June-23 BUDGET FY24	September-24 BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	211	-	(211)	(100.0%)	-	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	1,265	1,000	(265)	(20.9%)	1,000	-	0.0%
504315 Safety Supplies	-	-	-	0.0%	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	0.0%
Totals	\$ 1,476	\$ 1,000	\$(476)	(32.2%)	1,000	\$ -	0.0%
UTILITIES							
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
CASUALTY & LIABILITY							
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%

10.10C.45

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1900 Purchasing

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN					
	BUDGET	FY24	BUDGET	FY25					\$ VAR	% VAR	FY26	\$ VAR
TAXES												
507051 Fuel Tax	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
507201 Licenses & Permits		-		-		-	0.0%		-	0.0%		
507999 Other Taxes		-		-		-	0.0%		-	0.0%		
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
MISC EXPENSE												
509011 Dues/Subscriptions	\$	348	\$	365	\$	17	4.9%	\$	383	4.9%		
509081 Advertising - District Promo		-		-		-	0.0%		-	0.0%		
509101 Employee Incentive Program		-		-		-	0.0%		-	0.0%		
509121 Employee Training		5,117		2,223	(2,894)	(56.6%)		2,334	111	5.0%		
509122 BOD Travel		-		-		-	0.0%		-	0.0%		
509123 Travel		3,965		5,791	1,826	46.1%		6,081	290	5.0%		
509125 Local Meeting Expense		300		278	(22)	(7.3%)		292	14	5.0%		
509127 Board Director Fees		-		-		-	0.0%		-	0.0%		
509150 Contributions		-		-		-	0.0%		-	0.0%		
509198 Cash Over/Short		-		-		-	0.0%		-	0.0%		
509999 Other Misc Expense		-		-		-	0.0%		-	0.0%		
Totals	\$	9,730	\$	8,657	\$(1,073)	(11.0%)		\$	9,090	\$	433	5.0%
INTEREST EXPENSE & DEBT SERVICE												
511102 Interest Expense - Loan	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
511103 Interest Expense - POB		-		-		-	0.0%		-	0.0%		
524000 Principal - POB		-		-		-	0.0%		-	0.0%		
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
LEASES & RENTALS												
512011 Facility Lease	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
512061 Equipment Rental		-		-		-	0.0%		-	0.0%		
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	0.0%		
PERSONNEL TOTAL	\$	477,149	\$	530,955	\$	53,806	11.3%	\$	585,928	\$	54,973	10.4%
NON-PERSONNEL TOTAL	\$	12,472	\$	10,657	\$(1,815)	(14.6%)		\$	11,090	\$	433	4.1%
TOTAL OPERATING EXPENSES	\$	489,621	\$	541,612	\$	51,991	10.6%	\$	597,018	\$	55,406	10.2%

Attachment C

10.10C.46

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

2000 Inventory Management

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
LABOR										
501011 Bus Operator Pay	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	0.0%	
501021 Other Salaries	246,431	312,302	65,871	26.7%	23,618	7.6%	335,920	23,618	7.6%	
501023 Other OT	1,768	1,856	88	5.0%	92	5.0%	1,948	92	5.0%	
Totals \$	248,199 \$	314,158 \$	65,959 \$	26.6%	23,710 \$	7.5%	337,868 \$	23,710 \$	7.5%	
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ 4,372	\$ 5,633	\$ 1,261	28.8%	\$ 424	7.5%	\$ 6,057	\$ 424	7.5%	
502021 Retirement	32,973	41,873	8,900	27.0%	2,196	5.2%	44,069	2,196	5.2%	
502022 Retirement UAL	-	9,062	9,062	100.0%	9,030	99.6%	18,092	9,030	99.6%	
502031 Medical Ins	113,214	81,639	(31,575)	(27.9%)	8,191	10.0%	89,830	8,191	10.0%	
502041 Dental Ins	6,043	3,996	(2,047)	(33.9%)	60	1.5%	4,056	60	1.5%	
502045 Vision Ins	1,104	1,350	246	22.3%	40	3.0%	1,390	40	3.0%	
502051 Life Ins/AD&D	468	689	221	47.2%	22	3.2%	711	22	3.2%	
502060 State Disability Ins (SDI)	2,714	4,391	1,677	61.8%	454	10.3%	4,845	454	10.3%	
502061 Long Term Disability Ins	2,274	2,861	587	25.8%	31	1.1%	2,892	31	1.1%	
502071 State Unemployment Ins (SUI)	420	560	140	33.3%	35	6.3%	595	35	6.3%	
502081 Worker's Comp Ins	12,671	15,910	3,239	25.6%	478	3.0%	16,388	478	3.0%	
502101 Holiday Pay	9,101	11,756	2,655	29.2%	890	7.6%	12,646	890	7.6%	
502103 Floating Holiday	4,358	5,029	671	15.4%	200	4.0%	5,229	200	4.0%	
502109 Sick Leave	13,652	17,633	3,981	29.2%	1,336	7.6%	18,969	1,336	7.6%	
502111 Annual Leave	24,084	37,169	13,085	54.3%	2,846	7.7%	40,015	2,846	7.7%	
502121 Other Paid Absence	2,133	2,755	622	29.2%	208	7.5%	2,963	208	7.5%	
502251 Phys. Exams	-	-	-	0.0%	-	0.0%	-	-	0.0%	
502253 Driver Lic Renewal	-	-	-	0.0%	-	0.0%	-	-	0.0%	
502999 Other Fringe Benefits	2,066	2,100	34	1.6%	5	0.2%	2,105	5	0.2%	
Totals \$	231,647 \$	244,406 \$	12,759 \$	5.5%	26,446 \$	10.8%	270,852 \$	26,446 \$	10.8%	

10.10C.47

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

2000 Inventory Management

June-23 September-24
BUDGET BUDGET

ACCOUNT	June-23 BUDGET FY24	September-24 BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
SERVICES							
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	2,200	2,310	110	5.0%	2,426	116	5.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 2,200	\$ 2,310	\$ 110	5.0%	\$ 2,426	\$ 116	5.0%
MOBILE MATERIALS & SUPPLIES							
504011 Fuels & Lubricants - Non Rev Veh	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	0.0%
Hydrogen fuel	-	-	-	0.0%	-	-	0.0%
504021 Tires & Tubes	-	-	-	0.0%	-	-	0.0%
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	0.0%
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

10.10C.48

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

2000 Inventory Management

ACCOUNT	June-23	September-24	Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		FY26	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES								
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	-	\$ -	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	-	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	-	0.0%
504311 Office Supplies	316	332	16	5.1%	349	17	5.1%	
504315 Safety Supplies	-	-	-	0.0%	-	-	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	-	0.0%
504317 Cleaning Supplies	-	-	-	0.0%	-	-	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	-	-	0.0%
504511 Small Tools	-	-	-	0.0%	-	-	-	0.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ 316	\$ 332	\$ 16	5.1%	349	\$ 17	5.1%	
UTILITIES								
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	-	\$ -	-	0.0%
505011 Gas & Electric	-	-	-	0.0%	-	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	-	0.0%
505031 Telecommunications	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	
CASUALTY & LIABILITY								
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	-	\$ -	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	

10.10C.49

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

2000 Inventory Management

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)		
	BUDGET	FY24	BUDGET	FY25						\$ VAR
TAXES										
507051 Fuel Tax	\$	-	\$	-	\$	-	\$	-	\$	-
507201 Licenses & Permits	-	-	-	-	-	-	-	-	-	-
507999 Other Taxes	-	-	-	-	-	-	-	-	-	-
Totals	\$	-	\$	-	\$	-	\$	-	\$	-
MISC EXPENSE										
509011 Dues/Subscriptions	\$	-	\$	-	\$	-	\$	-	\$	-
509081 Advertising - District Promo	-	-	-	-	-	-	-	-	-	-
509101 Employee Incentive Program	-	-	-	-	-	-	-	-	-	-
509121 Employee Training	2,000	2,100	2,000	2,100	100	5.0%	2,205	105	5.0%	
509122 BOD Travel	-	-	-	-	-	0.0%	-	-	0.0%	
509123 Travel	1,550	1,621	1,550	1,621	71	4.6%	1,702	81	5.0%	
509125 Local Meeting Expense	200	210	200	210	10	5.0%	221	11	5.2%	
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%	
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%	
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%	
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$	3,750	\$	3,931	\$	181	\$	4,128	\$	197
INTEREST EXPENSE & DEBT SERVICE										
511102 Interest Expense - Loan	\$	-	\$	-	\$	-	\$	-	\$	-
511103 Interest Expense - POB	-	-	-	-	-	-	-	-	-	-
524000 Principal - POB	-	-	-	-	-	-	-	-	-	-
Totals	\$	-	\$	-	\$	-	\$	-	\$	-
LEASES & RENTALS										
512011 Facility Lease	\$	-	\$	-	\$	-	\$	-	\$	-
512061 Equipment Rental	-	-	-	-	-	-	-	-	-	-
Totals	\$	-	\$	-	\$	-	\$	-	\$	-
PERSONNEL TOTAL	\$	479,846	\$	558,564	\$	78,718	\$	608,720	\$	50,156
NON-PERSONNEL TOTAL	\$	6,266	\$	6,573	\$	307	\$	6,903	\$	330
TOTAL OPERATING EXPENSES	\$	486,112	\$	565,137	\$	79,025	\$	615,623	\$	50,486

10.10C.50

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

2200 Facilities Maintenance

June-23 September-24
BUDGET BUDGET

ACCOUNT	June-23 BUDGET FY24	September-24 BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
501013 Bus Operator OT	-	-	-	0.0%	-	-	0.0%
501021 Other Salaries	916,015	1,068,129	152,114	16.6%	1,133,642	65,513	6.1%
501023 Other OT	41,952	19,992	(21,960)	(52.3%)	20,995	1,003	5.0%
Totals	\$ 957,967	\$ 1,088,121	\$ 130,154	13.6%	\$ 1,154,637	\$ 66,516	6.1%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	\$ 17,016	\$ 19,460	\$ 2,444	14.4%	\$ 20,640	\$ 1,180	6.1%
502021 Retirement	124,458	143,179	18,721	15.0%	148,671	5,492	3.8%
502022 Retirement UAL	-	30,991	30,991	100.0%	61,036	30,045	96.9%
502031 Medical Ins	452,400	498,609	46,209	10.2%	548,685	50,076	10.0%
502041 Dental Ins	26,286	26,436	150	0.6%	26,850	414	1.6%
502045 Vision Ins	4,968	4,860	(108)	(2.2%)	5,004	144	3.0%
502051 Life Ins/AD&D	2,210	2,154	(56)	(2.5%)	2,226	72	3.3%
502060 State Disability Ins (SDI)	10,561	15,161	4,600	43.6%	16,515	1,354	8.9%
502061 Long Term Disability Ins	8,209	8,729	520	6.3%	8,908	179	2.1%
502071 State Unemployment Ins (SUI)	1,890	2,016	126	6.7%	2,142	126	6.3%
502081 Worker's Comp Ins	57,021	57,277	256	0.4%	58,995	1,718	3.0%
502101 Holiday Pay	34,646	40,499	5,853	16.9%	42,967	2,468	6.1%
502103 Floating Holiday	6,002	6,557	555	9.2%	6,816	259	3.9%
502109 Sick Leave	51,968	60,741	8,773	16.9%	64,448	3,707	6.1%
502111 Annual Leave	114,692	136,646	21,954	19.1%	144,623	7,977	5.8%
502121 Other Paid Absence	8,122	9,491	1,369	16.9%	10,068	577	6.1%
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%
502999 Other Fringe Benefits	2,472	6,490	4,018	162.5%	6,508	18	0.3%
Totals	\$ 922,921	\$ 1,069,296	\$ 146,375	15.9%	\$ 1,175,102	\$ 105,806	9.9%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

2200 Facilities Maintenance

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
SERVICES										
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	0.0%	
503031 Prof/Technical Fees	298,765	646,400	347,635	116.4%	39,644	(606,756)	39,644	(93.9%)		
503032 Legislative Services	-	-	-	0.0%	-	-	-	0.0%		
503033 Legal Services	-	-	-	0.0%	-	-	-	0.0%		
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	-	0.0%		
503041 Temp Help	-	-	-	0.0%	-	-	-	0.0%		
503161 Custodial Services	8,722	7,000	(1,722)	(19.7%)	7,420	420	7,420	6.0%		
503162 Uniforms/Laundry	2,628	9,050	6,422	244.4%	9,353	303	9,353	3.3%		
503171 Security Services	21,195	30,000	8,805	41.5%	32,820	2,820	32,820	9.4%		
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	-	0.0%		
503222 Legal Ads	-	-	-	0.0%	-	-	-	0.0%		
503225 Graphic Services	-	-	-	0.0%	-	-	-	0.0%		
503351 Repair - Bldg & Impr	225,000	100,000	(125,000)	(55.6%)	105,000	5,000	105,000	5.0%		
503352 Repair - Equipment	580,413	511,700	(68,713)	(11.8%)	536,688	24,988	536,688	4.9%		
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	-	0.0%		
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	-	0.0%		
503363 Haz Mat Disposal	74,096	89,000	14,904	20.1%	94,340	5,340	94,340	6.0%		
Totals	\$ 1,210,819	\$ 1,393,150	\$ 182,331	15.1%	\$ 825,265	\$ (567,885)	825,265	(40.8%)		
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	\$ 3,215	\$ 3,500	\$ 285	8.9%	\$ 3,500	\$ -	\$ 3,500	0.0%		
504012 Fuels & Lubricants - Rev Veh	-	-	-	0.0%	-	-	-	0.0%		
Hydrogen fuel	-	-	-	0.0%	-	-	-	0.0%		
504021 Tires & Tubes	-	-	-	0.0%	-	-	-	0.0%		
504161 Other Mobile Supplies	-	-	-	0.0%	-	-	-	0.0%		
504191 Rev Vehicle Parts	-	-	-	0.0%	-	-	-	0.0%		
Totals	\$ 3,215	\$ 3,500	\$ 285	8.9%	\$ 3,500	\$ -	\$ 3,500	0.0%		

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

2200 Facilities Maintenance

ACCOUNT	June-23		September-24		Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease)	
	BUDGET FY24	BUDGET FY25	BUDGET FY25	% VAR				\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES									
504205 Freight Out	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	0.0%	-	-	0.0%
504215 Printing	-	-	-	0.0%	-	0.0%	-	-	0.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	0.0%	-	-	0.0%
504311 Office Supplies	2,101	2,300	199	9.5%	2,300	0.0%	2,300	-	0.0%
504315 Safety Supplies	7,152	11,100	3,948	55.2%	11,766	6.0%	11,766	666	6.0%
504316 COVID-19	-	-	-	0.0%	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	52,540	60,000	7,460	14.2%	63,600	6.0%	63,600	3,600	6.0%
504409 Repair/Maint Supplies	127,409	122,400	(5,009)	(3.9%)	128,314	4.8%	128,314	5,914	4.8%
504417 Tenant Repairs	10,508	1,000	(9,508)	(90.5%)	1,000	0.0%	1,000	-	0.0%
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%	-	-	0.0%
504511 Small Tools	7,275	7,200	(75)	(1.0%)	7,632	6.0%	7,632	432	6.0%
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%	-	-	0.0%
Totals \$	206,985	204,000	(2,985)	(1.4%)	214,612	5.2%	214,612	\$ 10,612	5.2%
UTILITIES									
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%
505011 Gas & Electric	368,080	425,000	56,920	15.5%	430,000	1.2%	430,000	5,000	1.2%
505021 Water & Garbage	175,973	196,300	20,327	11.6%	202,895	3.4%	202,895	6,595	3.4%
505031 Telecommunications	109,084	120,500	11,416	10.5%	126,450	4.9%	126,450	5,950	4.9%
Totals \$	653,137	741,800	88,663	13.6%	759,345	2.4%	759,345	\$ 17,545	2.4%
CASUALTY & LIABILITY									
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%	-	-	0.0%
Totals \$	-	-	-	0.0%	-	0.0%	-	\$ -	0.0%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

2200 Facilities Maintenance

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET						
	FY24	FY25	FY25	FY26	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
TAXES										
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
507201 Licenses & Permits	18,179	21,600	3,421	23,058	3,421	18.8%	23,058	1,458	6.8%	
507999 Other Taxes	12,254	15,700	3,446	16,642	3,446	28.1%	16,642	942	6.0%	
Totals	\$ 30,433	\$ 37,300	\$ 6,867	\$ 39,700	\$ 2,400	6.4%				
MISC EXPENSE										
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	-	0.0%	
509101 Employee Incentive Program	-	1,500	1,500	1,590	1,500	100.0%	1,590	90	6.0%	
509121 Employee Training	6,727	15,000	8,273	15,000	8,273	123.0%	15,000	-	0.0%	
509122 BOD Travel	-	-	-	-	-	0.0%	-	-	0.0%	
509123 Travel	3,363	5,000	1,637	5,300	1,637	48.7%	5,300	300	6.0%	
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	-	0.0%	
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%	
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%	
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%	
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 10,090	\$ 21,500	\$ 11,410	\$ 21,890	\$ 390	1.8%				
INTEREST EXPENSE & DEBT SERVICE										
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
511103 Interest Expense - POB	-	-	-	-	-	0.0%	-	-	0.0%	
524000 Principal - POB	-	-	-	-	-	0.0%	-	-	0.0%	
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%			0.0%	
LEASES & RENTALS										
512011 Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
512061 Equipment Rental	6,830	2,000	(4,830)	2,000	(4,830)	(70.7%)	2,000	-	0.0%	
Totals	\$ 6,830	\$ 2,000	\$ (4,830)	\$ 2,000	\$ (4,830)	(70.7%)	\$ 2,000	\$ -	0.0%	
PERSONNEL TOTAL	\$ 1,880,888	\$ 2,157,417	\$ 276,529	\$ 2,329,739	\$ 172,322	8.0%				
NON-PERSONNEL TOTAL	\$ 2,121,509	\$ 2,403,250	\$ 281,741	\$ 1,866,312	\$ (536,938)	(22.3%)				
TOTAL OPERATING EXPENSES	\$ 4,002,397	\$ 4,560,667	\$ 558,270	\$ 4,196,051	\$ (364,616)	(8.0%)				

Attachment C

10.10C.54

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

3100 Paratransit
SM200

3100 Paratransit

ACCOUNT	June-23		September-24		Increase/(Decrease)		Increase/(Decrease)			
	BUDGET	FY24	BUDGET	FY25	\$ VAR	% VAR	PLAN	FY26		
					\$ VAR	% VAR			\$ VAR	% VAR
LABOR										
501011 Bus Operator Pay	\$	1,368,641	\$	1,731,005	\$ 362,364	26.5%	\$	1,839,655	\$ 108,650	6.3%
501013 Bus Operator OT		274,490		288,192	13,702	5.0%		302,632	14,440	5.0%
501021 Other Salaries		785,101		632,319	(152,782)	(19.5%)		671,629	39,310	6.2%
501023 Other OT		50,460		52,980	2,520	5.0%		55,630	2,650	5.0%
Totals	\$	2,478,692	\$	2,704,496	\$ 225,804	9.1%	\$	2,869,546	\$ 165,050	6.1%
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$	42,431	\$	46,533	\$ 4,102	9.7%	\$	49,419	\$ 2,886	6.2%
502021 Retirement		285,729		310,587	24,858	8.7%		323,265	12,678	4.1%
502022 Retirement UAL		-		67,218	67,218	100.0%		132,722	65,504	97.5%
502031 Medical Ins		1,085,548		1,146,072	60,524	5.6%		1,261,206	115,134	10.0%
502041 Dental Ins		54,327		51,308	(3,019)	(5.6%)		52,080	772	1.5%
502045 Vision Ins		12,420		13,230	810	6.5%		13,622	392	3.0%
502051 Life Ins/AD&D		5,369		5,954	585	10.9%		6,155	201	3.4%
502060 State Disability Ins (SDI)		26,302		36,253	9,951	37.8%		39,528	3,275	9.0%
502061 Long Term Disability Ins		17,828		18,949	1,121	6.3%		19,761	812	4.3%
502071 State Unemployment Ins (SUI)		4,725		5,488	763	16.1%		5,831	343	6.3%
502081 Worker's Comp Ins		142,553		155,921	13,368	9.4%		160,598	4,677	3.0%
502101 Holiday Pay		79,053		87,307	8,254	10.4%		92,880	5,573	6.4%
502103 Floating Holiday		9,591		4,712	(4,879)	(50.9%)		5,145	433	9.2%
502109 Sick Leave		122,836		136,189	13,353	10.9%		144,895	8,706	6.4%
502111 Annual Leave		217,799		229,482	11,683	5.4%		247,383	17,901	7.8%
502121 Other Paid Absence		18,530		20,462	1,932	10.4%		21,776	1,314	6.4%
502251 Phys. Exams		2,700		2,550	(150)	(5.6%)		2,250	(300)	(11.8%)
502253 Driver Lic Renewal		1,020		530	(490)	(48.0%)		530	-	0.0%
502999 Other Fringe Benefits		5,205		7,450	2,245	43.1%		7,500	50	0.7%
Totals	\$	2,133,966	\$	2,346,195	\$ 212,229	9.9%	\$	2,586,546	\$ 240,351	10.2%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

3100 Paratransit

3100 Paratransit
SM200

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	BUDGET	FY24	BUDGET	FY25	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
SERVICES										
503011	\$	-	\$	-	\$	0.0%	\$	-	0.0%	
503012		-		-		0.0%		-	0.0%	
503031		1,700		98,640	96,940	5702.4%	98,667	27	0.0%	
503032		-		-	-	0.0%	-	-	0.0%	
503033		-		-	-	0.0%	-	-	0.0%	
503034		-		-	-	0.0%	-	-	0.0%	
503041		-		-	-	0.0%	-	-	0.0%	
503161		-		-	-	0.0%	-	-	0.0%	
503162		2,500		13,712	11,212	448.5%	14,261	549	4.0%	
503171		-		-	-	0.0%	-	-	0.0%	
503221		-		-	-	0.0%	-	-	0.0%	
503222		-		-	-	0.0%	-	-	0.0%	
503225		-		-	-	0.0%	-	-	0.0%	
503351		-		-	-	0.0%	-	-	0.0%	
503352		2,000		2,500	500	25.0%	2,500	-	0.0%	
503353		-		-	-	0.0%	-	-	0.0%	
503354		-		-	-	0.0%	-	-	0.0%	
503363		-		-	-	0.0%	-	-	0.0%	
Totals \$										
	\$	6,200	\$	114,852	108,652	1752.5%	115,428	576	0.5%	
MOBILE MATERIALS & SUPPLIES										
504011	\$	-	\$	-	-	0.0%	-	-	0.0%	
504012		-		-	-	0.0%	-	-	0.0%	
Hydro										
504021		-		-	-	0.0%	-	-	0.0%	
504161		-		-	-	0.0%	-	-	0.0%	
504191		-		-	-	0.0%	-	-	0.0%	
Totals \$										
	\$	-	\$	-	-	0.0%	-	-	0.0%	

10.10C.56

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

3100 Paratransit

3100 Paratransit
SM200

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	-
504211 Postage & Mailing	2,110	1,500	(610)	(28.9%)	1,500	0.0%	1,500	-	0.0%	-
504214 Promotional Items	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
504215 Printing	3,500	4,099	599	17.1%	4,304	5.0%	4,304	205	5.0%	205
504217 Photo Supp/Process	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
504311 Office Supplies	3,500	3,500	-	0.0%	3,500	0.0%	3,500	-	0.0%	-
504315 Safety Supplies	-	1,500	1,500	100.0%	1,500	0.0%	1,500	-	0.0%	-
504316 COVID-19	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
504317 Cleaning Supplies	-	1,500	1,500	100.0%	1,500	0.0%	1,500	-	0.0%	-
504409 Repair/Maint Supplies	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
504417 Tenant Repairs	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
504421 Non-Inventory Parts	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
504511 Small Tools	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
504515 Employee Tool Replacement	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
Totals \$	9,110	12,099	2,989	32.8%	12,304	1.7%	12,304	205	1.7%	205
UTILITIES										
505010 Propulsion Power	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%	-
505011 Gas & Electric	20,000	21,000	1,000	5.0%	22,000	4.8%	22,000	1,000	4.8%	1,000
505021 Water & Garbage	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
505031 Telecommunications	13,000	15,000	2,000	15.4%	16,000	6.7%	16,000	1,000	6.7%	1,000
Totals \$	33,000	36,000	3,000	9.1%	38,000	5.6%	38,000	2,000	5.6%	2,000
CASUALTY & LIABILITY										
506011 Insurance - Property	\$ -	\$ -	\$ -	0.0%	\$ -	0.0%	-	\$ -	0.0%	-
506015 Insurance - PL/PD	186,288	94,873	(91,415)	(49.1%)	162,889	71.7%	162,889	68,016	71.7%	68,016
506021 Insurance - Other	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
506123 Settlement Costs	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
506127 Repairs - District Prop	-	-	-	0.0%	-	0.0%	-	-	0.0%	-
Totals \$	186,288	94,873	(91,415)	(49.1%)	162,889	71.7%	162,889	68,016	71.7%	68,016

10.10C.57

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

3100 Paratransit

3100 Paratransit
SM200

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR		\$ VAR	% VAR
	FY24	FY25	FY24	FY25			FY26		
TAXES									
507051 Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	0.0%
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
MISC EXPENSE									
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	2,500	2,500	2,500	2,500	-	0.0%	2,650	150	6.0%
509121 Employee Training	7,000	6,000	7,000	6,000	(1,000)	(14.3%)	6,000	-	0.0%
509122 BOD Travel	-	-	-	-	-	0.0%	-	-	0.0%
509123 Travel	7,000	8,500	7,000	8,500	1,500	21.4%	8,500	-	0.0%
509125 Local Meeting Expense	-	-	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ 16,500	\$ 17,000	\$ 16,500	\$ 17,000	\$ 500	3.0%	\$ 17,150	\$ 150	0.9%
INTEREST EXPENSE & DEBT SERVICE									
511102 Interest Expense - Loan	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
511103 Interest Expense - POB	-	-	-	-	-	0.0%	-	-	0.0%
524000 Principal - POB	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
LEASES & RENTALS									
512011 Facility Lease	\$ 201,040	\$ 156,749	\$ 201,040	\$ 156,749	\$ (44,291)	(22.0%)	\$ 164,586	\$ 7,837	5.0%
512061 Equipment Rental	3,000	2,300	3,000	2,300	(700)	(23.3%)	2,300	-	0.0%
Totals	\$ 204,040	\$ 159,049	\$ 204,040	\$ 159,049	\$ (44,991)	(22.1%)	\$ 166,886	\$ 7,837	4.9%
PERSONNEL TOTAL	\$ 4,612,658	\$ 5,050,691	\$ 4,612,658	\$ 5,050,691	\$ 438,033	9.5%	\$ 5,456,092	\$ 405,401	8.0%
NON-PERSONNEL TOTAL	\$ 455,138	\$ 433,873	\$ 455,138	\$ 433,873	\$ (21,265)	(4.7%)	\$ 512,657	\$ 78,784	18.2%
TOTAL OPERATING EXPENSES	\$ 5,067,796	\$ 5,484,564	\$ 5,067,796	\$ 5,484,564	\$ 416,768	8.2%	\$ 5,968,749	\$ 484,185	8.8%

Attachment C

10.10C.58

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	FY24	BUDGET	FY25	\$ VAR	% VAR		FY26	\$ VAR
LABOR									
501011	\$	-	\$	-	\$	0.0%	\$	-	0.0%
501013		-		-		0.0%		-	0.0%
501021		1,330,016		2,125,338	795,322	59.8%	2,260,297	134,959	6.4%
501023		139,787		-	(139,787)	(100.0%)	-	-	0.0%
Totals	\$	1,469,803	\$	2,125,338	\$ 655,535	44.6%	\$ 2,260,297	\$ 134,959	6.4%
FRINGE BENEFITS									
502011	\$	26,109	\$	38,176	12,067	46.2%	\$ 40,650	2,474	6.5%
502021		182,685		285,150	102,465	56.1%	297,160	12,010	4.2%
502022		-		61,715	61,715	100.0%	122,006	60,291	97.7%
502031		476,617		810,902	334,285	70.1%	892,364	81,462	10.0%
502041		24,762		39,963	15,201	61.4%	40,584	621	1.6%
502045		4,968		7,290	2,322	46.7%	7,506	216	3.0%
502051		2,210		3,263	1,053	47.6%	3,373	110	3.4%
502060		16,207		29,758	13,551	83.6%	32,517	2,759	9.3%
502061		9,156		13,839	4,683	51.1%	13,914	75	0.5%
502071		1,890		3,024	1,134	60.0%	3,213	189	6.3%
502081		57,021		85,915	28,894	50.7%	88,493	2,578	3.0%
502101		50,562		80,233	29,671	58.7%	85,458	5,225	6.5%
502103		5,553		12,471	6,918	124.6%	13,195	724	5.8%
502109		75,840		120,351	44,511	58.7%	128,185	7,834	6.5%
502111		186,950		275,749	88,799	47.5%	296,215	20,466	7.4%
502121		11,847		18,806	6,959	58.7%	20,028	1,222	6.5%
502251		900		1,750	850	94.4%	1,925	175	10.0%
502253		236		370	134	56.8%	370	-	0.0%
502999		2,472		4,710	2,238	90.5%	4,737	27	0.6%
Totals	\$	1,135,985	\$	1,893,435	\$ 757,450	66.7%	\$ 2,091,893	\$ 198,458	10.5%

10.10C.59

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	FY24	BUDGET	FY25	\$ VAR	% VAR		\$ VAR	% VAR
SERVICES									
503011	\$	-	\$	-	\$	0.0%	-	\$	0.0%
503012	-	-	-	-	-	0.0%	-	-	0.0%
503031	15,829	110,000	94,171	594.9%	(99,500)	(90.5%)	10,500	(99,500)	(90.5%)
503032	-	-	-	-	-	0.0%	-	-	0.0%
503033	-	-	-	-	-	0.0%	-	-	0.0%
503034	-	-	-	-	-	0.0%	-	-	0.0%
503041	-	-	-	-	-	0.0%	-	-	0.0%
503161	-	-	-	-	-	0.0%	-	-	0.0%
503162	1,055	1,608	553	52.4%	80	5.0%	1,688	80	5.0%
503171	-	-	-	-	-	0.0%	-	-	0.0%
503221	-	-	-	-	-	0.0%	-	-	0.0%
503222	-	-	-	-	-	0.0%	-	-	0.0%
503225	-	-	-	-	-	0.0%	-	-	0.0%
503351	-	-	-	-	-	0.0%	-	-	0.0%
503352	2,600	3,000	400	15.4%	150	5.0%	3,150	150	5.0%
503353	-	-	-	-	-	0.0%	-	-	0.0%
503354	-	-	-	-	-	0.0%	-	-	0.0%
503363	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$	19,484	\$	114,608	\$	488.2%	15,338	\$	(86.6%)
MOBILE MATERIALS & SUPPLIES									
504011	\$	-	\$	-	\$	0.0%	-	\$	0.0%
504012	-	-	-	-	-	0.0%	-	-	0.0%
Hydro	-	-	-	-	-	0.0%	-	-	0.0%
504021	-	-	-	-	-	0.0%	-	-	0.0%
504161	-	-	-	-	-	0.0%	-	-	0.0%
504191	-	-	-	-	-	0.0%	-	-	0.0%
Totals	\$	-	\$	-	\$	0.0%	-	\$	0.0%

10.10C.60

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	BUDGET	BUDGET	BUDGET	BUDGET	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
OTHER MATERIALS & SUPPLIES										
504205 Freight Out	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	-
504211 Postage & Mailing	-	-	-	-	-	0.0%	-	-	0.0%	-
504214 Promotional Items	-	-	-	-	-	0.0%	-	-	0.0%	-
504215 Printing	7,500	8,019	8,019	519	406	6.9%	8,425	406	5.1%	406
504217 Photo Supp/Process	-	-	-	-	-	0.0%	-	-	0.0%	-
504311 Office Supplies	15,000	12,000	12,000	(3,000)	-	(20.0%)	12,000	-	0.0%	-
504315 Safety Supplies	-	-	-	-	-	0.0%	-	-	0.0%	-
504316 COVID-19	-	-	-	-	-	0.0%	-	-	0.0%	-
504317 Cleaning Supplies	-	-	-	-	-	0.0%	-	-	0.0%	-
504409 Repair/Maint Supplies	-	-	-	-	-	0.0%	-	-	0.0%	-
504417 Tenant Repairs	-	-	-	-	-	0.0%	-	-	0.0%	-
504421 Non-Inventory Parts	-	-	-	-	-	0.0%	-	-	0.0%	-
504511 Small Tools	-	-	-	-	-	0.0%	-	-	0.0%	-
504515 Employee Tool Replacement	-	-	-	-	-	0.0%	-	-	0.0%	-
Totals \$	22,500	20,019	20,019	(2,481)	406	(11.0%)	20,425	\$ 406	2.0%	2.0%
UTILITIES										
505010 Propulsion Power	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	-
505011 Gas & Electric	-	-	-	-	-	0.0%	-	-	0.0%	-
505021 Water & Garbage	-	-	-	-	-	0.0%	-	-	0.0%	-
505031 Telecommunications	12,239	16,480	16,480	4,241	724	34.7%	17,204	724	4.4%	4.4%
Totals \$	12,239	16,480	16,480	4,241	724	34.7%	17,204	\$ 724	4.4%	4.4%
CASUALTY & LIABILITY										
506011 Insurance - Property	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%	-
506015 Insurance - PL/PD	-	-	-	-	-	0.0%	-	-	0.0%	-
506021 Insurance - Other	-	-	-	-	-	0.0%	-	-	0.0%	-
506123 Settlement Costs	-	-	-	-	-	0.0%	-	-	0.0%	-
506127 Repairs - District Prop	-	-	-	-	-	0.0%	-	-	0.0%	-
Totals \$	-	-	-	-	-	0.0%	-	\$ -	0.0%	0.0%

10.10C.61

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN					
	BUDGET	FY24	BUDGET	FY25					\$ VAR	% VAR	FY26	\$ VAR
TAXES												
507051 Fuel Tax	\$	-	\$	-	-	0.0%	\$	-	-	0.0%		
507201 Licenses & Permits	-	-	-	-	-	0.0%	-	-	-	0.0%		
507999 Other Taxes	-	-	-	-	-	0.0%	-	-	-	0.0%		
Totals	\$	-	\$	-	-	0.0%	\$	-	-	0.0%		
MISC EXPENSE												
509011 Dues/Subscriptions	\$	-	\$	-	-	0.0%	\$	-	-	0.0%		
509081 Advertising - District Promo	-	-	-	-	-	0.0%	-	-	-	0.0%		
509101 Employee Incentive Program	5,000	-	5,000	-	-	0.0%	-	5,000	-	0.0%		
509121 Employee Training	12,790	-	6,000	-	(6,790)	(53.1%)	-	6,000	-	0.0%		
509122 BOD Travel	-	-	-	-	-	0.0%	-	-	-	0.0%		
509123 Travel	7,603	-	6,000	-	(1,603)	(21.1%)	-	6,000	-	0.0%		
509125 Local Meeting Expense	300	-	900	-	600	200.0%	-	-	(900)	(100.0%)		
509127 Board Director Fees	-	-	-	-	-	0.0%	-	-	-	0.0%		
509150 Contributions	-	-	-	-	-	0.0%	-	-	-	0.0%		
509198 Cash Over/Short	-	-	-	-	-	0.0%	-	-	-	0.0%		
509999 Other Misc Expense	-	-	-	-	-	0.0%	-	-	-	0.0%		
Totals	\$	25,693	\$	17,900	(7,793)	(30.3%)	\$	17,000	(900)	(5.0%)		
INTEREST EXPENSE & DEBT SERVICE												
511102 Interest Expense - Loan	\$	-	\$	-	-	0.0%	\$	-	-	0.0%		
511103 Interest Expense - POB	-	-	-	-	-	0.0%	-	-	-	0.0%		
524000 Principal - POB	-	-	-	-	-	0.0%	-	-	-	0.0%		
Totals	\$	-	\$	-	-	0.0%	\$	-	-	0.0%		
LEASES & RENTALS												
512011 Facility Lease	\$	109,588	\$	234,032	\$	124,444	113.6%	\$	244,540	\$	10,508	4.5%
512061 Equipment Rental	-	-	-	-	-	0.0%	-	-	-	-	0.0%	
Totals	\$	109,588	\$	234,032	\$	124,444	113.6%	\$	244,540	\$	10,508	4.5%
PERSONNEL TOTAL	\$	2,605,788	\$	4,018,773	\$	1,412,985	54.2%	\$	4,352,190	\$	333,417	8.3%
NON-PERSONNEL TOTAL	\$	189,504	\$	403,039	\$	213,535	112.7%	\$	314,507	\$	(88,532)	(22.0%)
TOTAL OPERATING EXPENSES	\$	2,795,292	\$	4,421,812	\$	1,626,520	58.2%	\$	4,666,697	\$	244,885	5.5%

Attachment C

10.10C.62

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

3300 Bus Operators

June-23 September-24
BUDGET BUDGET

ACCOUNT	BUDGET FY24	BUDGET FY25	Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease) \$ VAR	% VAR
LABOR							
501011 Bus Operator Pay	\$ 8,956,620	\$ 14,530,495	\$ 5,573,875	62.2%	\$ 15,529,534	\$ 999,039	6.9%
501013 Bus Operator OT	499,988	500,030	42	0.0%	510,105	10,075	2.0%
501021 Other Salaries	-	-	-	0.0%	-	-	0.0%
501023 Other OT	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ 9,456,608	\$ 15,030,525	\$ 5,573,917	58.9%	\$ 16,039,639	\$ 1,009,114	6.7%
FRINGE BENEFITS							
502011 Medicare/Soc. Sec.	\$ 163,681	\$ 256,858	\$ 93,177	56.9%	\$ 276,746	\$ 19,888	7.7%
502021 Retirement	1,176,631	1,864,260	687,629	58.4%	1,968,955	104,695	5.6%
502022 Retirement UAL	-	270,714	270,714	100.0%	536,174	265,460	98.1%
502031 Medical Ins	3,989,485	5,831,232	1,841,747	46.2%	6,416,998	585,766	10.0%
502041 Dental Ins	213,464	286,184	72,720	34.1%	290,532	4,348	1.5%
502045 Vision Ins	42,780	65,610	22,830	53.4%	67,554	1,944	3.0%
502051 Life Ins/AD&D	18,083	29,298	11,215	62.0%	30,297	999	3.4%
502060 State Disability Ins (SDI)	100,750	200,206	99,456	98.7%	221,391	21,185	10.6%
502061 Long Term Disability Ins	72,821	119,910	47,089	64.7%	120,500	590	0.5%
502071 State Unemployment Ins (SUI)	16,275	28,000	11,725	72.0%	29,750	1,750	6.3%
502081 Worker's Comp Ins	491,017	795,513	304,496	62.0%	819,378	23,865	3.0%
502101 Holiday Pay	326,476	525,603	199,127	61.0%	567,462	41,859	8.0%
502103 Floating Holiday	-	-	-	0.0%	-	-	0.0%
502109 Sick Leave	510,128	821,204	311,076	61.0%	886,642	65,438	8.0%
502111 Annual Leave	918,726	1,213,345	294,619	32.1%	1,325,572	112,227	9.2%
502121 Other Paid Absence	76,507	123,208	46,701	61.0%	133,023	9,815	8.0%
502251 Phys. Exams	12,571	19,250	6,679	53.1%	20,200	950	4.9%
502253 Driver Lic Renewal	1,666	5,749	4,083	245.1%	6,036	287	5.0%
502999 Other Fringe Benefits	28,495	51,530	23,035	80.8%	51,781	251	0.5%
Totals \$	\$ 8,159,556	\$ 12,507,674	\$ 4,348,118	53.3%	\$ 13,768,991	\$ 1,261,317	10.1%

10.10C.63

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

3300 Bus Operators

ACCOUNT	June-23		September-24		Increase/(Decrease) \$ VAR	% VAR	PLAN FY26	Increase/(Decrease)	
	BUDGET FY24	BUDGET FY25	BUDGET FY25	BUDGET FY26				\$ VAR	% VAR
SERVICES									
503011	\$	-	\$	-	\$	0.0%	\$	-	0.0%
503012	-	-	-	-	-	0.0%	-	-	0.0%
503031	-	-	-	-	-	0.0%	-	-	0.0%
503032	-	-	-	-	-	0.0%	-	-	0.0%
503033	-	-	-	-	-	0.0%	-	-	0.0%
503034	-	-	-	-	-	0.0%	-	-	0.0%
503041	-	-	-	-	-	0.0%	-	-	0.0%
503161	-	-	-	-	-	0.0%	-	-	0.0%
503162	3,000	3,500	500	16.7%	3,675	5.0%	175	5.0%	
503171	-	-	-	0.0%	-	0.0%	-	-	0.0%
503221	-	-	-	0.0%	-	0.0%	-	-	0.0%
503222	-	-	-	0.0%	-	0.0%	-	-	0.0%
503225	-	-	-	0.0%	-	0.0%	-	-	0.0%
503351	-	-	-	0.0%	-	0.0%	-	-	0.0%
503352	-	-	-	0.0%	-	0.0%	-	-	0.0%
503353	-	-	-	0.0%	-	0.0%	-	-	0.0%
503354	-	-	-	0.0%	-	0.0%	-	-	0.0%
503363	-	-	-	0.0%	-	0.0%	-	-	0.0%
Totals	\$	3,000	\$	3,500	\$	16.7%	\$	3,675	5.0%
OTHER MATERIALS & SUPPLIES									
504205	\$	-	\$	-	\$	0.0%	\$	-	0.0%
504211	-	-	-	-	-	0.0%	-	-	0.0%
504214	-	-	-	-	-	0.0%	-	-	0.0%
504215	-	-	-	-	-	0.0%	-	-	0.0%
504217	-	-	-	-	-	0.0%	-	-	0.0%
504311	-	-	-	-	-	0.0%	-	-	0.0%
504315	-	1,000	1,000	100.0%	1,050	5.0%	50	5.0%	
504316	-	-	-	0.0%	-	0.0%	-	-	0.0%
504317	-	-	-	0.0%	-	0.0%	-	-	0.0%
504409	-	-	-	0.0%	-	0.0%	-	-	0.0%
504417	-	-	-	0.0%	-	0.0%	-	-	0.0%
504421	-	-	-	0.0%	-	0.0%	-	-	0.0%
504511	-	-	-	0.0%	-	0.0%	-	-	0.0%
504515	-	-	-	0.0%	-	0.0%	-	-	0.0%

FY25-FY26_OpEX_Budget_Revised
Bus Operators - 3300

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

3300 Bus Operators

ACCOUNT	June-23	September-24	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR		\$ VAR	% VAR
Totals \$	\$ -	\$ 1,000	\$ 1,000	100.0%	\$ 1,050	\$ 50	5.0%
MISC EXPENSE							
509011 Dues/Subscriptions	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
509081 Advertising - District Promo	-	-	-	0.0%	-	-	0.0%
509101 Employee Incentive Program	9,690	5,000	(4,690)	(48.4%)	5,000	-	0.0%
509121 Employee Training	1,691	1,000	(691)	(40.9%)	1,000	-	0.0%
509122 BOD Travel	-	-	-	0.0%	-	-	0.0%
509123 Travel	-	-	-	0.0%	-	-	0.0%
509125 Local Meeting Expense	-	-	-	0.0%	-	-	0.0%
509127 Board Director Fees	-	-	-	0.0%	-	-	0.0%
509150 Contributions	-	-	-	0.0%	-	-	0.0%
509198 Cash Over/Short	-	-	-	0.0%	-	-	0.0%
509999 Other Misc Expense	-	-	-	0.0%	-	-	0.0%
Totals \$	\$ 11,381	\$ 6,000	\$ (5,381)	(47.3%)	\$ 6,000	\$ -	0.0%
PERSONNEL TOTAL	\$ 17,616,164	\$ 27,538,199	\$ 9,922,035	56.3%	\$ 29,808,630	\$ 2,270,431	8.2%
NON-PERSONNEL TOTAL	\$ 14,381	\$ 10,500	\$ (3,881)	(27.0%)	\$ 10,725	\$ 225	2.1%
TOTAL OPERATING EXPENSES	\$ 17,630,545	\$ 27,548,699	\$ 9,918,154	56.3%	\$ 29,819,355	\$ 2,270,656	8.2%

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

4100 Fleet

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	BUDGET	FY24	BUDGET	FY25						
LABOR										
501011 Bus Operator Pay	\$	-	\$	-	\$	0.0%	\$	-	\$	0.0%
501013 Bus Operator OT	-	-	-	-	-	0.0%	-	-	-	0.0%
501021 Other Salaries	2,305,151		2,764,986		459,835	19.9%	2,921,970	156,984	5.7%	
501023 Other OT	116,829		-		(116,829)	(100.0%)	-	-	0.0%	
Totals	\$	2,421,980	\$	2,764,986	\$	343,006	\$	2,921,970	\$	156,984
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$	43,196	\$	49,602	\$	6,406	\$	52,464	\$	2,862
502021 Retirement	312,589		370,466		57,877	18.5%	383,561	13,095	3.5%	
502022 Retirement UAL	-		80,181		80,181	100.0%	157,466	77,285	96.4%	
502031 Medical Ins	934,387		1,026,317		91,930	9.8%	1,129,423	103,106	10.0%	
502041 Dental Ins	52,400		56,016		3,616	6.9%	56,874	858	1.5%	
502045 Vision Ins	10,488		11,070		582	5.5%	11,398	328	3.0%	
502051 Life Ins/AD&D	4,550		4,901		351	7.7%	5,067	166	3.4%	
502060 State Disability Ins (SDI)	26,585		38,647		12,062	45.4%	41,970	3,323	8.6%	
502061 Long Term Disability Ins	18,258		19,804		1,546	8.5%	19,991	187	0.9%	
502071 State Unemployment Ins (SUI)	3,990		4,592		602	15.1%	4,879	287	6.3%	
502081 Worker's Comp Ins	120,378		130,464		10,086	8.4%	134,378	3,914	3.0%	
502101 Holiday Pay	87,254		105,058		17,804	20.4%	111,137	6,079	5.8%	
502103 Floating Holiday	6,420		7,010		590	9.2%	7,293	283	4.0%	
502109 Sick Leave	130,887		157,587		26,700	20.4%	166,705	9,118	5.8%	
502111 Annual Leave	311,563		361,431		49,868	16.0%	385,322	23,891	6.6%	
502121 Other Paid Absence	20,453		24,625		4,172	20.4%	26,042	1,417	5.8%	
502251 Phys. Exams	3,200		2,700		(500)	(15.6%)	2,700	-	0.0%	
502253 Driver Lic Renewal	500		400		(100)	(20.0%)	400	-	0.0%	
502999 Other Fringe Benefits	11,052		19,180		8,128	73.5%	19,221	41	0.2%	
Totals	\$	2,098,150	\$	2,470,051	\$	371,901	\$	2,716,291	\$	246,240

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

4100 Fleet

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN		Increase/(Decrease)	
	BUDGET	FY24	BUDGET	FY25						
SERVICES										
503011 Accting/Audit Fees	\$ -	\$ -	\$ -	\$ -	-	0.0%	-	\$ -	-	0.0%
503012 Admin/Bank Fees	-	-	-	-	-	0.0%	-	-	-	0.0%
503031 Prof/Technical Fees	9,000	9,200	200	2.2%	200	2.2%	9,500	300	3.3%	
503032 Legislative Services	-	-	-	0.0%	-	0.0%	-	-	0.0%	
503033 Legal Services	-	-	-	0.0%	-	0.0%	-	-	0.0%	
503034 Pre-Employment Exams	-	-	-	0.0%	-	0.0%	-	-	0.0%	
503041 Temp Help	-	-	-	0.0%	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	0.0%	-	0.0%	-	-	0.0%	
503162 Uniforms/Laundry	27,912	41,162	13,250	47.5%	13,250	47.5%	41,362	200	0.5%	
503171 Security Services	-	-	-	0.0%	-	0.0%	-	-	0.0%	
503221 Classified/Legal Ads	-	-	-	0.0%	-	0.0%	-	-	0.0%	
503222 Legal Ads	-	-	-	0.0%	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	0.0%	-	0.0%	-	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	0.0%	-	-	0.0%	
503352 Repair - Equipment	26,600	8,113	(18,487)	(69.5%)	(18,487)	(69.5%)	11,447	3,334	41.1%	
503353 Repair - Rev Vehicle	654,926	892,790	237,864	36.3%	237,864	36.3%	741,800	(150,990)	(16.9%)	
503354 Repair - Non Rev Vehicle	72,075	40,000	(32,075)	(44.5%)	(32,075)	(44.5%)	40,000	-	0.0%	
503363 Haz Mat Disposal	-	-	-	0.0%	-	0.0%	-	-	0.0%	
Totals	\$ 790,513	\$ 991,265	\$ 200,752	25.4%	\$ 200,752	25.4%	\$ 844,109	\$ (147,156)	(14.8%)	
MOBILE MATERIALS & SUPPLIES										
504011 Fuels & Lubricants - Non Rev Veh	\$ 75,440	\$ 70,460	(4,980)	(6.6%)	(4,980)	(6.6%)	70,500	\$ 40	0.1%	
504012 Fuels & Lubricants - Rev Veh	3,764,296	3,699,770	(64,526)	(1.7%)	(64,526)	(1.7%)	3,894,019	194,249	5.3%	
Hydrogen fuel	-	-	-	0.0%	-	0.0%	-	-	0.0%	
504021 Tires & Tubes	217,000	328,350	111,350	51.3%	111,350	51.3%	340,000	11,650	3.5%	
504161 Other Mobile Supplies	-	-	-	0.0%	-	0.0%	-	-	0.0%	
504191 Rev Vehicle Parts	1,369,299	1,341,870	(27,429)	(2.0%)	(27,429)	(2.0%)	1,308,450	(33,420)	(2.5%)	
Totals	\$ 5,426,035	\$ 5,440,450	\$ 14,415	0.3%	\$ 14,415	0.3%	\$ 5,612,969	\$ 172,519	3.2%	

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

4100 Fleet

ACCOUNT	June-23 BUDGET FY24	September-24 BUDGET FY25	Increase/(Decrease)		PLAN FY26	Increase/(Decrease)	
	\$	\$	\$ VAR	% VAR	\$ VAR	\$ VAR	% VAR
OTHER MATERIALS & SUPPLIES							
504205 Freight Out	5,000	5,000	-	0.0%	5,000	-	0.0%
504211 Postage & Mailing	-	-	-	0.0%	-	-	0.0%
504214 Promotional Items	-	-	-	0.0%	-	-	0.0%
504215 Printing	1,000	-	(1,000)	(100.0%)	1,100	1,100	100.0%
504217 Photo Supp/Process	-	-	-	0.0%	-	-	0.0%
504311 Office Supplies	2,600	3,000	400	15.4%	3,000	-	0.0%
504315 Safety Supplies	18,000	17,750	(250)	(1.4%)	17,750	-	0.0%
504316 COVID-19	-	-	-	0.0%	-	-	0.0%
504317 Cleaning Supplies	11,000	11,000	-	0.0%	11,000	-	0.0%
504409 Repair/Maint Supplies	-	-	-	0.0%	-	-	0.0%
504417 Tenant Repairs	-	-	-	0.0%	-	-	0.0%
504421 Non-Inventory Parts	52,475	40,250	(12,225)	(23.3%)	40,250	-	0.0%
504511 Small Tools	12,000	22,100	10,100	84.2%	22,500	400	1.8%
504515 Employee Tool Replacement	3,000	3,000	-	0.0%	3,000	-	0.0%
Totals	\$ 105,075	\$ 102,100	\$(2,975)	(2.8%)	\$ 103,600	\$ 1,500	1.5%
UTILITIES							
505010 Propulsion Power	150,000	185,000	35,000	23.3%	200,000	15,000	8.1%
505011 Gas & Electric	-	-	-	0.0%	-	-	0.0%
505021 Water & Garbage	-	-	-	0.0%	-	-	0.0%
505031 Telecommunications	58,000	68,000	10,000	17.2%	69,000	1,000	1.5%
Totals	\$ 208,000	\$ 253,000	\$ 45,000	21.6%	\$ 269,000	\$ 16,000	6.3%
CASUALTY & LIABILITY							
506011 Insurance - Property	-	-	-	0.0%	-	-	0.0%
506015 Insurance - PL/PD	-	-	-	0.0%	-	-	0.0%
506021 Insurance - Other	-	-	-	0.0%	-	-	0.0%
506123 Settlement Costs	-	-	-	0.0%	-	-	0.0%
506127 Repairs - District Prop	-	-	-	0.0%	-	-	0.0%
Totals	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

10.10C.68

Attachment C

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

4100 Fleet

ACCOUNT	June-23		September-24		Increase/(Decrease)		PLAN					
	BUDGET	FY24	BUDGET	FY25					\$ VAR	% VAR	FY26	\$ VAR
TAXES												
507051 Fuel Tax	\$	15,000	\$	18,900	\$	3,900	26.0%	\$	19,845	\$	945	5.0%
507201 Licenses & Permits		-		-		-	0.0%		-		-	0.0%
507999 Other Taxes		-		-		-	0.0%		-		-	0.0%
Totals	\$	15,000	\$	18,900	\$	3,900	26.0%	\$	19,845	\$	945	5.0%
MISC EXPENSE												
509011 Dues/Subscriptions	\$	5,970	\$	9,730	\$	3,760	63.0%	\$	9,963	\$	233	2.4%
509081 Advertising - District Promo		-		-		-	0.0%		-		-	0.0%
509101 Employee Incentive Program		500		1,000		500	100.0%		500		(500)	(50.0%)
509121 Employee Training		341,150		507,744		166,594	48.8%		163,345		(344,399)	(67.8%)
509122 BOD Travel		-		-		-	0.0%		-		-	0.0%
509123 Travel		8,000		15,000		7,000	87.5%		15,000		-	0.0%
509125 Local Meeting Expense		1,000		1,000		-	0.0%		1,000		-	0.0%
509127 Board Director Fees		-		-		-	0.0%		-		-	0.0%
509150 Contributions		-		-		-	0.0%		-		-	0.0%
509198 Cash Over/Short		-		-		-	0.0%		-		-	0.0%
509999 Other Misc Expense		-		-		-	0.0%		-		-	0.0%
Totals	\$	356,620	\$	534,474	\$	177,854	49.9%	\$	189,808	\$	(344,666)	(64.5%)
INTEREST EXPENSE & DEBT SERVICE												
511102 Interest Expense - Loan	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
511103 Interest Expense - POB		-		-		-	0.0%		-		-	0.0%
524000 Principal - POB		-		-		-	0.0%		-		-	0.0%
Totals	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
LEASES & RENTALS												
512011 Facility Lease	\$	-	\$	-	\$	-	0.0%	\$	-	\$	-	0.0%
512061 Equipment Rental		300		1,575		1,275	425.0%		1,654		79	5.0%
Totals	\$	300	\$	1,575	\$	1,275	425.0%	\$	1,654	\$	79	5.0%
PERSONNEL TOTAL	\$	4,520,130	\$	5,235,037	\$	714,907	15.8%	\$	5,638,261	\$	403,224	7.7%
NON-PERSONNEL TOTAL	\$	6,901,543	\$	7,341,764	\$	440,221	6.4%	\$	7,040,985	\$	(300,779)	(4.1%)
TOTAL OPERATING EXPENSES	\$	11,421,673	\$	12,576,801	\$	1,155,128	10.1%	\$	12,679,246	\$	102,445	0.8%

Attachment C

10.10C.69

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

9005 - Retirees

ACCOUNT	June-23		September-24		PLAN	Increase/(Decrease)		Increase/(Decrease)		
	BUDGET	FY24	BUDGET	FY25		FY26	\$ VAR	% VAR	\$ VAR	% VAR
FRINGE BENEFITS										
502011 Medicare/Soc. Sec.	\$ -	\$ -	\$ -	\$ -	-	\$ -	0.0%	\$ -	0.0%	
502021 Retirement	-	-	-	-	-	-	0.0%	-	0.0%	
502022 Retirement UAL	-	-	-	-	-	-	0.0%	-	0.0%	
502031 Medical	3,622,758	4,367,577	744,819	20.6%	5,683,381	1,315,804	30.1%			
502041 Dental	54,919	57,165	2,246	4.1%	58,140	975	1.7%			
502045 Vision	14,856	15,390	534	3.6%	15,852	462	3.0%			
502051 Life/AD&D/EAP	5,697	6,007	310	5.4%	6,192	185	3.1%			
502060 State Disability Ins (SDI)	-	-	-	0.0%	-	-	0.0%			
502061 Long Term Disability Ins	-	-	-	0.0%	-	-	0.0%			
502071 State Unemployment Ins (SUI)	-	-	-	0.0%	-	-	0.0%			
502081 Worker's Comp Ins	-	-	-	-	-	-	-			
502101 Holiday Pay	-	-	-	0.0%	-	-	0.0%			
502103 Floating Holiday	-	-	-	0.0%	-	-	0.0%			
502109 Sick Leave	-	-	-	0.0%	-	-	0.0%			
502111 Annual Leave	-	-	-	0.0%	-	-	0.0%			
502121 Other Paid Absence	-	-	-	0.0%	-	-	0.0%			
502251 Phys. Exams	-	-	-	0.0%	-	-	0.0%			
502253 Driver Lic Renewal	-	-	-	0.0%	-	-	0.0%			
502999 Other Fringe Benefits	78,387	78,106	(281)	(0.4%)	86,698	8,592	11.0%			
Totals	\$ 3,776,617	\$ 4,524,245	\$ 747,628	19.8%	\$ 5,850,263	\$ 1,326,018	29.3%			
PERSONNEL TOTAL	\$ 3,776,617	\$ 4,524,245	\$ 747,628	19.8%	\$ 5,850,263	\$ 1,326,018	29.3%			
NON-PERSONNEL TOTAL	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%			
TOTAL OPERATING EXPENSES	\$ 3,776,617	\$ 4,524,245	\$ 747,628	19.8%	\$ 5,850,263	\$ 1,326,018	29.3%			

Attachment C

10.10C.70

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT FY25 & FY26 OPERATING BUDGET

1700 - District Counsel

ACCOUNT SERVICES	June-23	September-24		Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET FY24	BUDGET FY25	\$ VAR	% VAR	FY26	\$ VAR	% VAR	
503011 Acting/Audit Fees	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%	
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%	
503031 Prof/Technical Fees	3,166	3,324	158	5.0%	3,490	166	5.0%	
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%	
503033 Legal Services	554,346	613,430	59,084	10.7%	636,601	23,171	3.8%	
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%	
503041 Temp Help	-	-	-	0.0%	-	-	0.0%	
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%	
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%	
503171 Security Services	-	-	-	0.0%	-	-	0.0%	
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%	
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%	
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%	
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%	
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%	
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%	
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%	
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%	
Totals	\$ 557,512	\$ 616,754	\$ 59,242	10.6%	\$ 640,091	\$ 23,337	3.8%	

PERSONNEL TOTAL	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
NON-PERSONNEL TOTAL	\$ 557,512	\$ 616,754	\$ 59,242	10.6%	\$ 640,091	\$ 23,337	3.8%
TOTAL OPERATING EXPENSES	\$ 557,512	\$ 616,754	\$ 59,242	10.6%	\$ 640,091	\$ 23,337	3.8%

10.10C.71

Attachment C

**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET**

700 - SCCIC

ACCOUNT SERVICES	June-23	September-24	Increase/(Decrease)		PLAN	Increase/(Decrease)	
	BUDGET	BUDGET	\$ VAR	% VAR		FY26	\$ VAR
	FY24	FY25					
503011 Acting/Audit Fees	\$ 250	\$ 250	\$ -	0.0%	250	\$ -	0.0%
503012 Admin/Bank Fees	-	-	-	0.0%	-	-	0.0%
503031 Prof/Technical Fees	-	-	-	0.0%	-	-	0.0%
503032 Legislative Services	-	-	-	0.0%	-	-	0.0%
503033 Legal Services	-	-	-	0.0%	-	-	0.0%
503034 Pre-Employment Exams	-	-	-	0.0%	-	-	0.0%
503041 Temp Help	-	-	-	0.0%	-	-	0.0%
503161 Custodial Services	-	-	-	0.0%	-	-	0.0%
503162 Uniforms/Laundry	-	-	-	0.0%	-	-	0.0%
503171 Security Services	-	-	-	0.0%	-	-	0.0%
503221 Classified/Legal Ads	-	-	-	0.0%	-	-	0.0%
503222 Legal Ads	-	-	-	0.0%	-	-	0.0%
503225 Graphic Services	-	-	-	0.0%	-	-	0.0%
503351 Repair - Bldg & Impr	-	-	-	0.0%	-	-	0.0%
503352 Repair - Equipment	-	-	-	0.0%	-	-	0.0%
503353 Repair - Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503354 Repair - Non Rev Vehicle	-	-	-	0.0%	-	-	0.0%
503363 Haz Mat Disposal	-	-	-	0.0%	-	-	0.0%
Totals	\$ 250	\$ 250	\$ -	0.0%	250	\$ -	0.0%

PERSONNEL TOTAL	\$ -	\$ -	\$ -	0.0%	-	\$ -	0.0%
NON-PERSONNEL TOTAL	\$ 250	\$ 250	\$ -	0.0%	250	\$ -	0.0%
TOTAL OPERATING EXPENSES	\$ 250	\$ 250	\$ -	0.0%	250	\$ -	0.0%

10.10C.72

Attachment C

Attachment D

FY25 & FY26 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Summary

Department	Authorized FY24		Funded FY24		Authorized FY25		Funded FY25		Authorized FY26		Funded FY26	
	2023	2024	2023	2024	2024	2024	2024	2024	2024	2024	2024	2024
Administration - 1100	5.00	5.00	4.00	4.00	5.00	4.00	5.00	4.00	5.00	5.00	4.00	4.00
Finance - 1200	13.00	15.00	11.00	11.00	15.00	11.00	15.00	11.00	15.00	15.00	11.00	11.00
Customer Service - 1300	19.25	21.25	10.00	10.00	21.25	10.00	21.25	10.00	21.25	21.25	10.00	10.00
Marketing - 1325	2.00	3.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Human Resources - 1400	11.00	11.00	7.00	7.00	11.00	7.00	11.00	7.00	11.00	11.00	6.00	6.00
Information Technology - 1500	9.00	12.00	6.00	6.00	12.00	6.00	12.00	6.00	11.00	11.00	6.00	6.00
Planning, Grants, Governmental Affairs - 1600	13.00	13.00	6.00	6.00	13.00	6.00	13.00	6.00	13.00	13.00	6.00	6.00
District Counsel - 1700	3.00	3.00	0.00	0.00	3.00	0.00	3.00	0.00	3.00	3.00	0.00	0.00
Safety, Security, and Risk Management - 1800	3.00	3.00	2.00	2.00	3.00	2.00	3.00	2.00	3.00	3.00	2.00	2.00
Purchasing - 1900	5.00	5.00	4.00	4.00	5.00	4.00	5.00	4.00	5.00	5.00	4.00	4.00
Inventory Mgmt - 2000	6.00	6.00	5.00	5.00	6.00	5.00	6.00	5.00	6.00	6.00	5.00	5.00
Facilities Maintenance - 2200	23.00	23.00	18.00	18.00	23.00	18.00	23.00	18.00	23.00	23.00	18.00	18.00
Paratransit - 3100	58.00	62.00	45.00	49.00	62.00	49.00	62.00	49.00	62.00	62.00	49.00	49.00
Operations - 3200	24.00	33.00	18.00	27.00	33.00	27.00	33.00	27.00	29.00	29.00	27.00	27.00
Bus Operators - 3300	171.00	260.00	155.00	250.00	260.00	250.00	260.00	250.00	260.00	260.00	250.00	250.00
Fleet Maintenance - 4100	62.00	62.00	38.00	41.00	62.00	41.00	62.00	41.00	62.00	62.00	41.00	41.00
Total Full-Time Equivalents (FTEs)	427.25	537.25	331.00	443.00	537.25	443.00	537.25	443.00	532.25	532.25	442.00	442.00

10.10D.1

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Administration - 1100**

Position Title	Authorized FY24 2023	Funded FY24 2023	Authorized FY25 2024	Funded FY25 2024	Authorized FY26 2024	Funded FY26 2024
CEO/General Manager	1.00	1.00	1.00	1.00	1.00	1.00
Chief Operations Officer	1.00	1.00	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	5.00	4.00	5.00	4.00	5.00	4.00

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Finance - 1200**

Position Title	Authorized FY24		Funded FY24		Authorized FY25		Funded FY25		Authorized FY26		Funded FY26	
	2023	2024	2023	2024	2024	2024	2024	2024	2024	2024	2024	2024
Chief Financial Officer (CFO)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Finance Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accountant III	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Accounting Technician*	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Senior Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00	0.00
Payroll Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Supervisor	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Planning Data Analyst **	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Senior Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Financial Analyst	1.00	1.00	0.00	0.00	1.00	1.00	1.00	0.00	1.00	1.00	0.00	0.00
Revenue Account Program Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Revenue Collection Clerk	1.00	1.00	0.00	0.00	1.00	1.00	1.00	0.00	1.00	1.00	0.00	0.00
Project Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	1.00	1.00	0.00	0.00
Special Project Manager	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	13.00	13.00	11.00	11.00	15.00	15.00	15.00	11.00	15.00	15.00	11.00	11.00

*Senior Accounting Technician Provisional through FY25

Changes since June Adopted FTE Authorized/Funded

** Planning Data Analyst moved to Planning Department

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Customer Service - 1300**

Position Title	Authorized FY24 2023	Funded FY24 2023	Authorized FY25 2024	Funded FY25 2024	Authorized FY26 2024	Funded FY26 2024
Mobility Training Coordinator	1.00	0.00	1.00	1.00	1.00	1.00
Customer Service Manager	1.00	1.00	1.00	0.00	1.00	0.00
Customer Experience Manager	0.00	0.00	1.00	1.00	1.00	1.00
Customer Service Supervisor	2.00	0.00	2.00	0.00	2.00	0.00
Customer Service Coordinator	0.00	0.00	1.00	0.00	1.00	0.00
Customer Service Representative*	12.00	7.00	12.00	6.00	12.00	6.00
Senior Customer Service Representative	2.00	2.00	2.00	2.00	2.00	2.00
Revenue Account Program Manager	0.00	0.00	0.00	0.00	0.00	0.00
Customer Service Assistant	1.25	0.00	1.25	0.00	1.25	0.00
Total Full-Time Equivalents (FTEs)	19.25	10.00	21.25	10.00	21.25	10.00

Changes since June Adopted FTE Authorized/Funded

**Unfunded IFTE Customer Service Representative in FY25*

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Marketing - 1325**

Position Title	Authorized FY24		Funded FY24		Authorized FY25		Funded FY25		Authorized FY26		Funded FY26	
	2023	2024	2023	2024	2024	2024	2024	2024	2024	2024	2024	2024
Marketing and Communications Director	1.00		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Marketing Specialist	0.00		0.00	0.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Marketing Assistant	1.00		1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Full-Time Equivalents (FTEs)	2.00		2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Human Resources - 1400**

Position Title	Authorized FY24 2023	Funded FY24 2023	Authorized FY25 2024	Funded FY25 2024	Authorized FY26 2024	Funded FY26 2024
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Deputy Director	1.00	1.00	1.00	1.00	1.00	1.00
Human Resources Technician	1.00	0.00	1.00	0.00	1.00	0.00
HR Analyst I *	3.00	3.00	3.00	3.00	3.00	2.00
HR Analyst II	1.00	1.00	1.00	1.00	1.00	1.00
Benefits Technician	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Human Resources Clerk	1.00	0.00	1.00	0.00	1.00	0.00
Paralegal II	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	11.00	7.00	11.00	7.00	11.00	6.00

* HR Analyst I (1 FTE), provisional funded through FY25

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Information Technology - 1500**

Position Title	Authorized FY24 2023	Funded FY24 2023	Authorized FY25 2024	Funded FY25 2024	Authorized FY26 2024	Funded FY26 2024
Information Technology and ITS Director	1.00	1.00	1.00	1.00	1.00	1.00
IT Project Coordinator	1.00	1.00	1.00	0.00	0.00	0.00
Asst Manager of Information Technology	1.00	0.00	1.00	0.00	1.00	0.00
Senior Database Administrator	2.00	1.00	2.00	0.00	2.00	0.00
Database Administrator	1.00	1.00	1.00	0.00	1.00	0.00
Senior Full Stack Developer	0.00	0.00	1.00	1.00	1.00	1.00
Full Stack Developer **	0.00	0.00	1.00	1.00	1.00	1.00
Business Systems Program Manager	0.00	0.00	1.00	1.00	1.00	1.00
Systems Administrator/Senior	1.00	1.00	1.00	1.00	1.00	1.00
Information Technology Support Analyst I/II	2.00	1.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	9.00	6.00	12.00	6.00	11.00	6.00

** Full Stack Developer Provisional funded through FY26

Attachment D

FY25 & FY26 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Planning, Grants, Governmental Affairs - 1600

Position Title	Authorized FY24 2023	Funded FY24 2023	Authorized FY25 2024	Funded FY25 2024	Authorized FY26 2024	Funded FY26 2024
Planning and Development Director	1.00	1.00	1.00	1.00	1.00	1.00
Grants/Legislative Analyst	2.00	1.00	2.00	1.00	2.00	1.00
Capital Planning and Grants Program Manager	1.00	1.00	1.00	1.00	1.00	1.00
Transportation Planning Supervisor	1.00	0.00	1.00	0.00	1.00	0.00
Senior Transportation Planner	1.00	0.00	1.00	0.00	1.00	0.00
Transit Surveyor	1.00	0.00	1.00	0.00	1.00	0.00
Planning Aide	1.00	0.00	1.00	0.00	1.00	0.00
Transportation Planner I	1.00	0.00	1.00	0.00	1.00	0.00
Transportation Planner II	1.00	1.00	1.00	1.00	1.00	1.00
Planning Data Analyst **	1.00	1.00	1.00	1.00	1.00	1.00
Schedule Analyst	2.00	1.00	2.00	1.00	2.00	1.00
Total Full-Time Equivalents (FTEs)	13.00	6.00	13.00	6.00	13.00	6.00

Changes since June Adopted FTE Authorized/Funded

*** Planning Data Analyst moved from Finance Department FY25*

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
District Counsel - 1700**

Position Title	Authorized FY24		Authorized FY25		Authorized FY26	
	2023	2024	2024	2024	2024	2024
District Counsel	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Paralegal II	1.00	0.00	1.00	0.00	1.00	0.00
Total Full-Time Equivalents (FTEs)	3.00	0.00	3.00	0.00	3.00	0.00

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Safety, Security, and Risk Management - 1800**

Position Title	Authorized FY24 2023	Funded FY24 2023	Authorized FY25 2024	Funded FY25 2024	Authorized FY26 2024	Funded FY26 2024
Safety, Security and Risk Director	1.00	1.00	1.00	1.00	1.00	1.00
Claims Technician I/II	1.00	0.00	1.00	0.00	1.00	0.00
Safety and Training Program Specialist I	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	3.00	2.00	3.00	2.00	3.00	2.00

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Purchasing - 1900**

Position Title	FY24		FY25		FY26	
	Authorized 2023	Funded FY24 2023	Authorized FY25 2024	Funded FY25 2024	Authorized FY26 2024	Funded FY26 2024
Purchasing Manager	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	0.00	1.00	0.00	1.00	0.00
Purchasing Agent	1.00	1.00	1.00	1.00	1.00	1.00
Purchasing Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Buyer	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	5.00	4.00	5.00	4.00	5.00	4.00

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Inventory Management - 2000**

Position Title	Authorized FY24 2023	Funded FY24 2023	Authorized FY25 2024	Funded FY25 2024	Authorized FY26 2024	Funded FY26 2024
Parts and Materials Manager	1.00	1.00	1.00	1.00	1.00	1.00
Parts and Materials Supervisor	1.00	1.00	1.00	0.00	1.00	0.00
Lead Parts and Materials Clerk	1.00	1.00	1.00	1.00	1.00	1.00
Parts and Materials Clerk	3.00	2.00	3.00	3.00	3.00	3.00
Total Full-Time Equivalents (FTEs)	6.00	5.00	6.00	5.00	6.00	5.00

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Facilities Maintenance - 2200**

Position Title	Authorized FY24 2023	Funded FY24 2023	Authorized FY25 2024	Funded FY25 2024	Authorized FY26 2024	Funded FY26 2024
Facilities Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Lead Facilities Maintenance Worker	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Worker II	7.00	4.00	7.00	4.00	7.00	4.00
Facilities Maintenance Worker I	2.00	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	1.00	0.00	1.00	0.00	1.00	0.00
Custodial Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Lead Custodial Service Worker	1.00	1.00	1.00	1.00	1.00	1.00
Custodial Service Worker	7.00	6.00	7.00	6.00	7.00	6.00
Total Full-Time Equivalents (FTEs)	23.00	18.00	23.00	18.00	23.00	18.00

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Paratransit - 3100**

Position Title	Authorized FY24		Funded FY24		Authorized FY25		Funded FY25		Authorized FY26		Funded FY26	
	2023	2024	2023	2024	2024	2024	2024	2024	2024	2024	2024	2024
Operations Manager: Paratransit Division	1.00		0.00		1.00		0.00		1.00		0.00	
Accessible Services Coordinator	1.00		1.00		1.00		0.00		1.00		0.00	
Paratransit Eligibility Coordinator	1.00		1.00		0.00		0.00		0.00		0.00	
Assistant Operations Manager: Paratransit	1.00		1.00		1.00		1.00		1.00		1.00	
Assistant Operations & Customer Service Manager	1.00		1.00		0.00		0.00		0.00		0.00	
Reservation & Scheduling Coordinator	1.00		0.00		1.00		0.00		1.00		0.00	
Safety/Road Response Coordinator	1.00		0.00		1.00		0.00		1.00		0.00	
Dispatcher	5.00		0.00		5.00		0.00		5.00		0.00	
Dispatcher/Scheduler	7.00		7.00		7.00		7.00		7.00		7.00	
Paratransit Clerk I-II-III	2.00		0.00		2.00		0.00		2.00		0.00	
Van Operator *	34.00		31.00		40.00		38.00		40.00		38.00	
Paratransit Supervisor	3.00		3.00		3.00		3.00		3.00		3.00	
Total Full-Time Equivalents (FTEs)	58.00		45.00		62.00		49.00		62.00		49.00	

Changes since June Adopted FTE Authorized/Funded

** Authorized increased to 40 for Van Operator*

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Operations - 3200**

Position Title	Authorized FY24 2023	Funded FY24 2023	Authorized FY25 2024	Funded FY25 2024	Authorized FY26 2024	Funded FY26 2024
Deputy Director of Operations	0.00	0.00	1.00	1.00	1.00	1.00
Operations Manager: Fixed Route Division	1.00	0.00	1.00	0.00	1.00	0.00
Assistant Operations Manager Fixed Route	1.00	1.00	1.00	1.00	1.00	1.00
Transit Supervisor	15.00	11.00	23.00	19.00	19.00	19.00
Safety & Training Coordinator	3.00	3.00	3.00	3.00	3.00	3.00
Assistant Safety & Training Coordinator	1.00	0.00	1.00	0.00	1.00	0.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	24.00	18.00	33.00	27.00	29.00	27.00

Changes since June Adopted FTE Authorized/Funded

** Authorized increased to 23 for Transit Supervisors (approved by BoD @ February 2024 meeting)*

**FY25 & FY26 OPERATING BUDGET
Funded Personnel - Full Time Equivalent (FTE)
Bus Operators - 3300**

Position Title	Authorized		Funded		Authorized		Funded	
	FY24 2023	FY24 2023	FY24 2023	FY24 2023	FY25 2024	FY25 2024	FY26 2024	FY26 2024
Bus Operators *	171.00	155.00	171.00	155.00	260.00	250.00	260.00	250.00
Total Full-Time Equivalents (FTEs)	171.00	155.00	171.00	155.00	260.00	250.00	260.00	250.00

Changes since June Adopted FTE Authorized/Funded

** Authorized increased to 260 (approved by BoD @ February 2024 meeting); Funded increased to 250, of which 38 are Provisional until FY27*

Attachment D

FY25 & FY26 OPERATING BUDGET Funded Personnel - Full Time Equivalent (FTE) Fleet Maintenance - 4100

Position Title	Authorized FY24		Funded FY24		Authorized FY25		Funded FY25		Authorized FY26		Funded FY26	
	2023	2024	2023	2024	2024	2024	2024	2024	2024	2024	2024	2024
Maintenance Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Maintenance Trainer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Fleet Maintenance Supervisor	3.00	3.00	2.00	2.00	3.00	3.00	2.00	2.00	3.00	3.00	2.00	2.00
Lead Mechanic	6.00	6.00	4.00	4.00	6.00	6.00	4.00	4.00	6.00	6.00	4.00	4.00
Mechanic III	4.00	4.00	3.00	3.00	4.00	4.00	3.00	3.00	4.00	4.00	3.00	3.00
Mechanic I - II	22.00	22.00	14.00	14.00	22.00	22.00	17.00	17.00	22.00	22.00	17.00	17.00
Senior Accounting Technician	2.00	2.00	1.00	1.00	2.00	2.00	1.00	1.00	2.00	2.00	1.00	1.00
Upholsterer I - II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lead Vehicle Service Worker	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Detailer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Vehicle Service Worker I - II	12.00	12.00	7.00	7.00	12.00	12.00	7.00	7.00	12.00	12.00	7.00	7.00
Electronic Technician	2.00	2.00	1.00	1.00	2.00	2.00	1.00	1.00	2.00	2.00	1.00	1.00
Total Full-Time Equivalents (FTEs)	62.00	62.00	38.00	38.00	62.00	62.00	41.00	41.00	62.00	62.00	41.00	41.00

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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY24 SCHEDULE OF RESERVE ACCOUNT BALANCES-PRE-CLOSE PRE-AUDIT
AS OF 09/05/24**

A	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
Fund Title	Explanation and Use:	Post Audit Balance at 6/30/23 (Before Capital Commitments)	ESTIMATED Additions/ (Withdrawals) in FY24	ESTIMATED Balance at 6/30/24	Board Adopted Minimum or Target Level	% Funded	ESTIMATED Capital Budget Commitments (FY25 Anticipated Spending - 06/28/2024)	Balance at 6/30/24 (After FY25 Anticipated Spending Capital Commitments) and Before any additions in FY25	Suggested Guidelines:	Board Adopted Recommendation:												
1	Operating and Capital Reserve Fund (formerly - Operating / Capital Reserves)	Liquid and unrestricted assets that an organization can use to support its operations in the event of an unanticipated loss of revenue or increase in expenses. Includes Alternative Fuel Tax Rebates transferred from the Operating Budget and any excess revenues above actual expenses	\$ 13,418,489	\$ 1,267,969	\$ 14,686,458	N/A	\$ 15,237,166	\$(550,708)	Any use of Operating and Capital Reserves above CEO executive authority will be brought to the BOD for consideration. To be used as the local match for capital grants.	There is no Board Adopted Minimum Balance established; this fund shall not be used to support recurring operating expenditures.												
2	Operations Sustainability Reserve Fund (formerly - Operations Reserves)	Funds set aside to protect the organization's essential services and funding requirements during periods of economic downturn or natural disasters. Target = three month's operating expenses (Payroll and Accounts Payable).	\$ 16,731,790	\$ 3,009,516	\$ 19,741,306	100%	\$ -	\$ 19,741,306	GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.	Fund Operations Sustainability Reserves Fund to bring total fund balance to three (3) months of the average operating expenses for the most current fiscal year's budget, to be adjusted annually through the budget process (adopted Revised Reserves Policy on Nov. 15 2019; Target Minimum Balance to be met within three (3) years of the Adoption of the Revised Reserves Policy).												
3	Cash Flow Reserve Fund (formerly - Cash Flow Reserves)	Funds set aside to "cash flow" capital and/or operating expenses incurred before receiving reimbursements from various funding sources (Annual FTA 5307, & STIC, STA, etc).	\$ 3,000,000	\$ -	\$ 3,000,000	100%	\$ -	\$ 3,000,000	Staff will manage flexibility of Cash Flow Reserve Fund, according to project levels and capital needs as they fluctuate from year to year.	Fund Cash Flow Reserve Fund to minimum or target levels; set annually through the budget process.												
4	COVID Recovery Fund (estimated balances, not currently included in the Reserves Policy)	The current FY20 Operating budget is expected to have a carryover at the end of the fiscal year due to reimbursement of FTA qualifying operating expenses related to the CARES act and FEMA reimbursements in FY20	\$ 31,153,228	\$(1,701,274)	\$ 29,451,954	N/A	\$ -	\$ 29,451,954	METRO will reinvest the funds into the FY22 Operating budget and beyond, to sustain services to the greatest extent possible during the economic recovery, or until these funds are exhausted	-												
5	Bus Replacement Fund (estimated balances, not currently included in the Reserves Policy)	In FY18, a new capital budget/turning strategy was adopted by the Board that results in \$3M per year being dedicated to the annual capital budget. This new strategy created the "Bus Replacement Fund" and establishes consistent annual transfers of STA funds and Measure D funds to the capital budget that are needed to provide funding and stability for the required local match for obsolete fixed-route buses and Paratransit vehicles.	\$ 10,718,727	\$(1,557,158)	\$ 9,161,569	N/A	\$ 9,793,839	\$(632,270)	Annual unspent Measure D, STA, and SGR funds will accumulate in the Bus Replacement Fund until they are allocated to specific projects and spent on new replacement buses and vans and improvements.	\$3M per year being dedicated to the annual capital budget												
6	UAL & OPEB Fund (estimated balances, not currently included in the Reserves Policy)	Used to Pay down the CalPERS Unfunded Accrued Liability	\$ 6,000,000	\$ 2,000,000	\$ 8,000,000	N/A	\$ -	\$ 8,000,000	N/A	N/A												
7	Workers Compensation Reserve Fund (formerly - Workers Compensation Reserves)	Funds set aside to finance the (discounted) long term portion of workers' compensation liability, as of the end of the fiscal year.	\$ 2,479,946	\$ -	\$ 2,479,946	100%	\$ -	\$ 2,479,946	GASB #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported workers' compensation claims.	Fund Workers' Comp Reserves to minimum or target levels; a bi-annual study of potential liability areas and risk shall be the basis for determining minimum reserves.												
8	Liability Insurance Reserve Fund (formerly - Liability Insurance Reserves)	Funds set aside to pay the cost of outstanding liability and physical damage claims + proposed employment practices liability claims. (Self Insured Retention - SIR - \$250K each program)	\$ 776,106	\$ -	\$ 776,106	100%	\$ -	\$ 776,106	GASB #10 requires Santa Cruz METRO to accrue a liability on its financial statements for the ultimate cost of claims and expenses associated with all reported and unreported liability and physical damage claims.	Fund Liability Insurance Reserves to minimum or target levels; calculated annually based on the 5-year rolling average of outstanding claims at fiscal year end + \$500K each SIR.												
9			\$ 84,278,286	\$ 3,019,053	\$ 87,297,339		\$ 25,031,005	\$ 62,266,334														
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**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
FY25 & FY26 OPERATING BUDGET - ADOPTED VS REVISED
SUMMARY**

	FY25 Adopted	FY25 Revised Budget	\$ Change	% Change	FY26 Adopted	FY26 Revised Budget	\$ Change	% Change
Operating Revenue								
Passenger Fares	\$ 585	\$ 2,703	\$ 2,119	362.3%	\$ 3,312	\$ 2,829	(\$ 483)	(14.6%)
Special Transit Fares	5,662	6,241	579	10.2%	6,247	6,365	118	1.9%
Total Operating Revenues	\$ 6,247	\$ 8,944	\$ 2,697	43.2%	\$ 9,559	\$ 9,194	(\$ 365)	(3.8%)
Operating Expense								
Labor - Regular	\$ 26,946	\$ 28,287	\$ 1,341	5.0%	\$ 28,723	\$ 30,153	\$ 1,430	5.0%
Labor - OT	896	896	-	0.0%	925	925	-	0.0%
Fringe	27,810	28,172	362	1.3%	29,523	31,274	1,751	5.9%
Non-Personnel	16,813	16,772	(41)	(0.2%)	15,438	16,099	661	4.3%
Total OpEx	\$ 72,464	\$ 74,126	\$ 1,662	2.3%	\$ 74,608	\$ 78,451	\$ 3,842	5.2%
Operating Surplus/(Deficit)	(\$ 66,218)	(\$ 65,182)	\$ 1,035	(1.6%)	(\$ 65,049)	(\$ 69,256)	(\$ 4,207)	6.5%
	8.6%	12.7%			12.8%	11.7%		
Non-Operating Revenue/(Expense)								
Sales Tax/including Measure D	\$ 31,808	\$ 31,808	-	0.0%	\$ 32,126	\$ 32,126	-	0.0%
Federal/State Grants	27,830	27,815	(15)	(0.1%)	27,955	27,971	15	0.1%
TIRCP & LCTOP Grant	12,000	10,800	(1,200)	(10.0%)	10,800	10,800	-	0.0%
Pension UAL/Bond Payment	(4,843)	(4,843)	-	0.0%	(5,413)	(5,497)	(84)	1.6%
All Other	2,496	2,496	-	0.0%	2,435	2,435	-	0.0%
Total Non-Operating Revenue	\$ 69,291	\$ 68,076	(\$ 1,215)	(1.8%)	\$ 67,904	\$ 67,835	(\$ 69)	(0.1%)
Operating Surplus/(Deficit) before Transfers	\$ 3,073	\$ 2,894	(\$ 180)	(5.8%)	\$ 2,855	(\$ 1,421)	(\$ 4,276)	(149.8%)

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Attachment G



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT TO ADOPT A BUDGET FOR FISCAL YEARS 2025 AND 2026

WHEREAS, it is in the interest of the Santa Cruz Metropolitan Transit District to adopt a budget for each fiscal year; and

WHEREAS, a budget for Revised Operating expenses and revenues has been developed for fiscal years 2025 and 2026;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, that the budget attached hereto as Attachment B – Attachment F and presented to the Board of Directors is hereby adopted

PASSED AND ADOPTED this 27th Day of September 2024 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Kristen Brown, Chair

Attest:

Corey Aldrige, CEO/General Manager

Approved as to form:

Julie A. Sherman, General Counsel

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Attachment G



BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is:

RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT TO ADOPT A BUDGET FOR FISCAL YEARS 2025 AND 2026

WHEREAS, it is in the interest of the Santa Cruz Metropolitan Transit District to adopt a budget for each fiscal year; and

WHEREAS, a budget for Revised Operating expenses and revenues has been developed for fiscal years 2025 and 2026;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT, that the budget attached hereto as Attachment B – Attachment L and presented to the Board of Directors is hereby adopted

PASSED AND ADOPTED this 27th Day of September 2024 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

Attachment G

Resolution No. _____
Page 2 of 2

ABSENT: Directors -

Approved:
Shebreh Kalantari-Johnson, Chair _____

Attest:
Corey Aldrige, CEO/General Manager _____

Approved as to form:
Julie A. Sherman, General Counsel _____



DATE: September 27, 2024
TO: Board of Directors
FROM: Dawn Crummié, Human Resources Director
**SUBJECT: APPROVE REQUEST FOR AUTHORIZATION OF MAINTENANCE
DEPUTY DIRECTOR IN THE FLEET AND FACILITIES DEPARTMENT**

I. RECOMMENDED ACTION

**That the Board of Directors approve the request for authorization of
Maintenance Deputy Director in the Facilities and Fleet Department**

II. SUMMARY

- In order to address the needs of the Facilities and Fleet Department, staff has determined the need for a Maintenance Deputy Director.
- In June 2023, Santa Cruz METRO's (METRO) Fleet Manager submitted his retirement notice. At that time, METRO's CEO, appointed our current Facilities Maintenance Manager, as the Deputy Director of Facilities and Fleet Department while a reclassification study was being conducted.
- METRO contracted with Gallagher (formally Koff & Associates) to conduct a total classification and compensation study.
- HR staff worked with Gallagher to create the new position description and its wage scale that matched the new combined duties overseeing the Fleet and Facilities Department.
- Staff is recommending Board approval to create the new position.

III. DISCUSSION/BACKGROUND

In order to address the needs of the Facilities and Fleet Department, a Maintenance Deputy Director position was created through a total classification and compensation study performed by Gallagher. This position will perform a variety of duties including managing and supervising the daily functions, operations and activities of the Fleet and Facilities Department.

Human Resources staff worked with Gallagher, an outside agency, to create a new Maintenance Deputy Director position job description and corresponding wage scale. Upon approval, our current Facilities Manager will be reclassified to this position.

Gallager presented a Study which reflected the comparison agencies. The ten established labor market comparable agencies were:

- Alameda- Contra Costa Transit District
- Central Contra Costa County Transit Authority
- City of Santa Cruz
- County of Santa Cruz
- Golden Gate Bridge, Highway and Transportation District
- Monterey- Salinas Transit District
- Riverside Transit Agency
- San Joaquin Regional Transit District
- Santa Barbara Metropolitan Transit District
- Santa Clara Valley Transportation Authority

Staff requests that the Board of Directors approve the authorization of the Maintenance Deputy Director position.

IV. STRATEGIC PLAN PRIORITIES ALIGNMENT

This report ties to the following strategic priorities:

- Service Quality and Delivery
- Employee Engagement: Attract, Retain and Develop

V. FINANCIAL CONSIDERATIONS/IMPACT

The adoption of the recommendations contained in this report will require defunding the Fleet and Facilities Manager positions and the budget impact for this new position will be \$122K in FY25 and \$201K in FY26.

VI. ALTERNATIVES CONSIDERED

- Doing nothing is an alternative. Staff does not recommend this option. This position meets the needs of METRO.
- Reject the suggested classification and wage scale. Staff does not recommend this action since the new class specification and its wage scale were researched and developed based on the developing needs of METRO.

VII. ATTACHMENTS

Attachment A: Maintenance Deputy Director Job Description

Attachment B: Management Wage Scale

Prepared by: Monik Delfin, Deputy HR Director

VIII. APPROVALS

Dawn Crummié, HR Director 

Approved as to fiscal impact:
Chuck Farmer, Chief Financial Officer 

Corey Aldridge, CEO/General Manager 

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Attachment A



HUMAN RESOURCES DEPARTMENT Santa Cruz METRO

*Class Code: OA 215
FLSA Status: Exempt*

Maintenance Deputy Director Bargaining Unit: Management

DEFINITION:

Under the direction, the Maintenance Deputy Director plans, organizes, directs, develops, and coordinates the programs and activities of the Maintenance Department including vehicle and equipment maintenance, facilities maintenance, and centralized warehouse; ensure compliance with applicable federal, state, and local laws and regulations; performs other related duties as assigned.

DISTINGUISHING CHARACTERISTICS:

Receives general direction from the Chief Operating Officer. Exercises general supervision over supervisory, technical, and administrative support staff as assigned. This is a “working” manager classification responsible for managing and participating in fleet maintenance, as well as developing and implementing policies and procedures to ensure department activities are in accordance with Santa Cruz METRO goals, developing work plans and goals, and monitoring assigned budget. The Deputy Director of Fleet Maintenance is distinguished from the Assistant Maintenance Manager in that the former is responsible for developing and overseeing implementation of department goals, objectives, policies, and procedures, and training programs, as well as coordinating department operations, programs, and activities with other departments and outside agencies under the direct authority of the COO.

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

The duties listed below represent the various types of work that may be performed. The omission of specific statements of duties does not exclude them if the work is related or a logical assignment to this class.

- Manages the daily functions, operations, and activities of the Maintenance Department; provides planning, support, training, and oversight of vehicle and equipment maintenance (CNG, gasoline, diesel, electric, and hybrid buses, vehicles, and/or equipment), facilities maintenance (bus stops, buildings, signage, and related assets and custodial services), and centralized warehouse operations (materials and inventory management, quality assurance, and warranty).
- Provides for the selection, training, professional development, and work evaluation of department staff and the development and implementation of the department staffing plan and work schedules; reviews and approves disciplinary actions recommended by supervisory personnel; serves as first level hearing officer for disciplinary hearings; and provides policy guidance and interpretation to staff.
- Develops and standardizes maintenance policies, procedures, methods, and training programs to improve and continuously monitor the compliance, efficiency, and effectiveness of services and delivery methods; performs or participates in short and long-term planning by assessing and monitoring workload, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement and makes recommendations to the Chief Operating Officer.
- Participates in the preparation and administration of the Maintenance Department budget; develops demand projections and updates projections as needed for planning and budgeting

Maintenance Deputy Director

Attachment A



HUMAN RESOURCES DEPARTMENT Santa Cruz METRO

purposes; forecasts additional funds needed for staffing, equipment, materials, supplies, and projects.

- Plans and oversees procurement of materials, services, and equipment needed to support fleet maintenance programs and activities, including developing specifications and reviewing and approving requisitions.
- Prepares request for proposals for contract services and oversees bid processes; prepares scopes of work, budgets, timelines, and schedules; evaluates proposals and recommends award; administers contracts, supervises the work of contractors, and ensures compliance with contract and Santa Cruz METRO service quality requirements; approves invoices within signature authority.
- Plans, organizes, manages, and implements short- and long-term projects such as fleet and facility acquisitions, rejuvenation, and maintenance.
- Plans, directs, evaluates, and manages comprehensive preventive maintenance programs; prepares and reviews maintenance schedules; ensures development of and adherence to maintenance standards for fleet and related assets.
- Reviews and evaluates vehicle, equipment, and facilities inspection reports and maintenance data for quality assurance and planning purposes.
- Directs and oversees the excess and surplus property program to ensure cost-effective redistribution and disposal of surplus equipment, material, and salvage items.
- Supervises the maintenance and administration of various systems and databases, such as maintenance information, inventory, key and lock, and receiving systems.
- Reviews building developments for transit improvements during the environmental review process to ensure compliance with model ordinance.
- Supervises the deployment of hydrogen and CNG vehicles and maintenance and operations of a hydrogen fueling station.
- Coordinates the development and implementation of training programs for supervisors and employees; monitors and evaluates the department's performance against Occupational Safety and Health Administration (OSHA) standards and Santa Cruz METRO's safety program; supervises and ensures compliance with safety rules and regulations.
- Prepares technical and administrative reports, correspondence, written recommendations, and makes oral presentations to the Santa Cruz METRO Board of Directors, management, governmental officials, and other organizations or groups as needed.
- Directs and participates in the maintenance of working and official department files.
- Monitors changes in laws, regulations, and technology that may affect assigned maintenance programs and activities; and implements policy and procedural changes as required.
- Attends meetings as assigned; may represent the Santa Cruz METRO in court appearances as necessary.
- May assist in preparation of labor contract negotiations.
- Performs other duties as assigned.

EMPLOYMENT STANDARDS:

Knowledge of:

Maintenance Deputy Director

Attachment A



HUMAN RESOURCES DEPARTMENT Santa Cruz METRO

- Principles and practices of employee supervision, including work planning, assignment, review, evaluation, and training of staff in work procedures; grievance and conflict resolution procedures; collective bargaining agreements; and labor relations procedures.
- Principles and practices of organization, administration, supervision, budgeting, contract oversight, and personnel management of a public transportation agency.
- Principles and practices of maintenance and repair of fleet including vehicles, equipment, facilities, and related assets.
- Principles and practices of warehouse operations and inventory management.
- Principles and practices of project management.
- Principles and practices of developing and managing preventive maintenance programs and short- and long-term maintenance planning.
- Methods, equipment, and tools used in fleet maintenance operations.
- Applicable federal, state, and local laws and regulations, policies and procedures, and industrial safety and general safety rules and regulations applied to a public transportation system.
- Industrial safety rules and regulations as applied to a public transit system, specifically methods for safely and legally handling hazardous materials and hazardous waste.
- The effective use of modern office equipment, personal computers, and standard business software.

Ability to:

- Recommend and implement goals, objectives, practices, and key performance indicators for providing effective and efficient fleet maintenance services.
- Effectively plan, organize, direct, and coordinate the functions and staff activities for assigned maintenance programs and services.
- Select, supervise, train, motivate, assign, evaluate, counsel, and discipline staff within a union environment.
- Analyze and evaluate complex problems and recommend and implement effective solutions.
- Prepare departmental budgets and expenditure projections.
- Ensure staff are properly trained in compliance with regulatory requirements and Santa Cruz METRO policies and procedures.
- Coordinate assigned programs, projects, and activities with other departments and external agencies.
- Prepare, interpret, and effectively utilize management information reports.
- Interpret, apply, explain, and ensure compliance with applicable federal, state, and local laws and regulations, Santa Cruz METRO policies and procedures, and industrial safety and general safety rules and regulations.
- Make oral and written presentations to the Board of Directors, Santa Cruz METRO management, and other groups.
- Effectively use computer systems, software applications, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing.

Attachment A



HUMAN RESOURCES DEPARTMENT Santa Cruz METRO

- Establish and maintain effective working relationships with employees, union representatives, Board members, stakeholders, contractors, and members of the public.

MINIMUM QUALIFICATIONS:

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education, Training and Experience:

Bachelor's degree from an accredited college in engineering, business administration, or a closely related field.

AND

Eight (8) years of progressively responsible professional experience in public transportation vehicle maintenance or heavy vehicle maintenance, including at least four (4) years of responsible supervisory and management experience, preferably in a public agency.

LICENSES AND CERTIFICATES:

A valid Class C driver license and safe driving record is required at the time of application. A valid Class C State driver license is required at the time of appointment and must be maintained throughout employment.

SPECIAL REQUIREMENTS:

- Required to be able to respond to emergency situations seven days per week, 24 hours per day.
- Must be able to work extended hours as needed, often outside regular business hours as required by the CEO and the demands of the job.
- Must maintain strictest confidentiality.
- Must participate in professional development activities.
- Requires occasional travel.

PHYSICAL AND MENTAL DEMANDS:

The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to sit, walk, and stand; talk and hear; use hands to finger, manipulate, handle, feel or operate objects, tools, or controls; reach with hands and arms; and perform repetitive movements of hands or wrists. The employee is regularly required to bend and twist at the neck and reach with hands and arms. Occasional standing, walking, overhead reaching, and lifting up to 50 pounds unaided is required. Specific visual abilities required for this job include close vision, distance vision, and the ability to adjust focus.

Maintenance Deputy Director

Attachment A



HUMAN RESOURCES DEPARTMENT Santa Cruz METRO

Mental Demands

While performing the duties of this job, an employee uses written and oral communication skills; reads and interprets data, information, and documents; analyzes and solves problems; uses math and mathematical reasoning; performs highly detailed work; deals with multiple concurrent tasks; and interacts with others encountered in the course of work.

Work Environment:

The employee works in a shop environment where the noise level is usually noisy. May work out in the field when needed. May require availability to work a flexible schedule.

OTHER CONDITIONS OF EMPLOYMENT:

- Must pass requisite background check.

*Adopted: 09-27-2024

*BOD Approved: 09-27-2024

*Revised: 00-00-00

*Job Family: Professional -Maintenance

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Attachment B

MANAGEMENT																		
HOURLY RATES SCHEDULE																		
	Step 1	Step 1 LL	Step 1 L	Step 2	Step 2 LL	Step 2 L	Step 3	Step 3 LL	Step 3 L	Step 4	Step 4 LL	Step 4 L	Step 5	Step 5 LL	Step 5 L	Step 6	Step 6 LL	
Title	Step 1	Step 1 LL	Step 1 L	Step 2	Step 2 LL	Step 2 L	Step 3	Step 3 LL	Step 3 L	Step 4	Step 4 LL	Step 4 L	Step 5	Step 5 LL	Step 5 L	Step 6	Step 6 LL	
Chief Operating Officer	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40	115.92	121.44
Operations Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92	89.17	93.42
Maintenance Manager (Inactive)	60.49	63.51	66.53	63.51	66.69	69.87	66.69	70.02	73.35	70.02	73.52	77.02	73.52	77.20	80.88	77.20	81.06	84.92
Chief Financial Officer (CFO)	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40	115.92	121.44
Chief Planning & Innovation Officer (previously Planning & Development Director)	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40	115.92	121.44
Chief Human Resources Officer (previously Human Resources Director)	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40	115.92	121.44
Information Technology and Intelligent Transportation Systems Director	77.85	81.74	85.63	81.74	85.83	89.92	85.83	90.12	94.41	90.12	94.63	99.14	94.63	99.36	104.09	99.36	104.33	109.30
Chief Communications & Marketing Officer (previously Marketing & Communications Director)	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40	115.92	121.44
Purchasing and Special Projects Director (Inactive)	72.99	76.64	80.29	76.64	80.47	84.30	80.47	84.49	88.51	84.49	88.71	92.93	88.71	93.15	97.59	93.15	97.81	102.47
Senior Full Stack Developer	59.71	62.70	65.69	62.70	65.84	68.98	65.84	69.13	72.42	69.13	72.59	76.05	72.59	76.22	79.85	76.22	80.03	83.84
Finance Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92	89.17	93.42
Human Resources Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92	89.17	93.42
Fleet & Facilities Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92	89.17	93.42
Operations Manager - Fixed Route Division (Inactive)	60.49	63.51	66.53	63.51	66.69	69.87	66.69	70.02	73.35	70.02	73.52	77.02	73.52	77.20	80.88	77.20	81.06	84.92
Operations Manager - Paratransit Division (Inactive)	60.49	63.51	66.53	63.51	66.69	69.87	66.69	70.02	73.35	70.02	73.52	77.02	73.52	77.20	80.88	77.20	81.06	84.92
Assistant Maintenance Manager (Inactive)	50.41	52.93	55.45	52.93	55.58	58.23	55.58	58.36	61.14	58.36	61.28	64.20	61.28	64.34	67.40	64.34	67.56	70.78
Facilities Maintenance Manager (Inactive)	60.49	63.51	66.53	63.51	66.69	69.87	66.69	70.02	73.35	70.02	73.52	77.02	73.52	77.20	80.88	77.20	81.06	84.92
Full Stack Developer	51.93	54.53	57.13	54.53	57.26	59.99	57.26	60.12	62.98	60.12	63.13	66.14	63.13	66.29	69.45	66.29	69.60	72.91
Safety, Security and Risk Management Director	64.87	68.11	71.35	68.11	71.52	74.93	71.52	75.10	78.68	75.10	78.86	82.62	78.86	82.80	86.74	82.80	86.94	91.08
Special Projects Manager (Inactive)	42.34	44.46	46.58	44.46	46.68	48.90	46.68	49.01	51.34	49.01	51.46	53.91	51.46	54.03	56.60	54.03	56.73	59.43
Assistant Operations Manager Fixed Route	50.41	52.93	55.45	52.93	55.58	58.23	55.58	58.36	61.14	58.36	61.28	64.20	61.28	64.34	67.40	64.34	67.56	70.78
Assistant Operations Manager Paratransit	50.41	52.93	55.45	52.93	55.58	58.23	55.58	58.36	61.14	58.36	61.28	64.20	61.28	64.34	67.40	64.34	67.56	70.78
Project Manager (Inactive)	36.82	38.86	40.50	38.86	40.59	42.52	40.59	42.62	44.65	42.62	44.75	46.88	44.75	46.99	49.23	46.99	49.34	51.69
Purchasing Manager	50.34	52.86	55.38	52.86	55.50	58.14	55.50	58.28	61.06	58.27	61.18	64.09	61.18	64.24	67.30	64.24	67.45	70.66
Communications & Marketing Manager (previously Customer Experience Manager)	54.06	56.76	59.46	56.76	59.60	62.44	59.60	62.58	65.56	62.58	65.71	68.84	65.71	69.00	72.29	69.00	72.45	75.90
Revenue Account Program Manager	36.82	38.66	40.50	38.66	40.59	42.52	40.59	42.62	44.65	42.62	44.75	46.88	44.75	46.99	49.23	46.99	49.34	51.69
Deputy Director of Planning & Innovation (previously Capital Planning and Grants Programs Manager)	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92	89.17	93.42
Parts and Materials Manager	50.34	52.86	55.38	52.86	55.50	58.14	55.50	58.28	61.06	58.27	61.18	64.09	61.18	64.24	67.30	64.24	67.45	70.66
Business Systems Programs Manager	53.68	56.36	59.04	56.36	59.18	62.00	59.18	62.14	65.10	62.14	65.25	68.36	65.25	68.51	71.77	68.51	71.94	75.37
Senior Executive Assistant (previously Executive Assistant)	42.47	44.59	46.71	44.59	46.82	49.05	46.82	49.16	51.50	49.16	51.62	54.08	51.62	54.20	56.78	54.20	56.91	59.62
L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)																		
Longevity Pay is based only on length of service.																		
* Updated Wage Schedule - BOD 09/27/2024																		
** Updated Title & Wage Schedule - BOD 09/27/2024																		
*** New Wage Schedule is not in effect for positions filled as of 09/27/2024																		

Attachment B

MANAGEMENT YEARLY SALARY SCHEDULE												
Step 1	Step 1.LL	Step 2	Step 2.LL	Step 3	Step 3.LL	Step 4	Step 4.LL	Step 5	Step 5.LL	Step 6	Step 6.LL	Step 6.LL.LL
179,920	188,926	198,349	207,792	198,349	208,270	218,192	218,691	218,691	229,632	229,630	241,114	252,895
138,403	145,330	152,589	159,848	152,589	160,222	167,856	168,230	168,230	176,634	176,638	185,474	194,314
125,819	132,101	138,382	145,330	138,715	145,642	152,568	152,922	160,202	160,576	160,580	168,605	176,634
179,920	188,926	198,349	207,792	198,349	208,270	218,192	218,691	229,632	240,573	229,630	241,114	252,895
179,920	188,926	198,349	207,792	198,349	208,270	218,192	218,691	229,632	240,573	229,630	241,114	252,895
161,928	170,019	178,526	187,034	178,526	187,450	196,373	187,450	196,669	216,507	206,667	217,006	227,944
179,920	188,926	198,349	207,792	198,349	208,270	218,192	218,691	229,632	240,573	229,630	241,114	252,895
151,819	159,411	167,003	175,344	167,378	175,739	184,101	175,739	184,517	193,294	193,750	203,445	213,138
124,197	130,416	136,635	143,478	136,947	143,790	150,634	143,790	150,987	158,184	158,538	166,462	174,387
138,403	145,330	152,589	159,848	152,589	160,222	167,856	168,230	168,230	176,634	176,638	185,474	194,314
138,403	145,330	152,589	159,848	152,589	160,222	167,856	168,230	168,230	176,634	176,638	185,474	194,314
138,403	145,330	152,589	159,848	152,589	160,222	167,856	168,230	168,230	176,634	176,638	185,474	194,314
125,819	132,101	138,382	145,330	138,715	145,642	152,568	145,642	152,922	160,202	160,580	168,605	176,634
125,819	132,101	138,382	145,330	138,715	145,642	152,568	145,642	152,922	160,202	160,580	168,605	176,634
104,853	110,094	115,336	121,118	115,606	121,389	127,171	121,389	127,462	133,536	133,817	140,525	147,222
125,819	132,101	138,382	145,330	138,715	145,642	152,568	145,642	152,922	160,202	160,580	168,605	176,634
108,014	113,422	118,830	124,779	119,101	125,050	130,998	125,050	131,310	137,571	137,883	144,768	151,663
134,930	141,669	148,408	155,854	148,762	156,208	163,654	156,208	164,029	171,850	172,222	180,835	189,446
88,067	92,477	96,886	101,712	97,094	101,941	106,787	101,941	107,037	112,133	112,382	117,998	123,614
104,853	110,094	115,336	121,118	115,606	121,389	127,171	121,389	127,462	133,536	133,817	140,525	147,222
104,853	110,094	115,336	121,118	115,606	121,389	127,171	121,389	127,462	133,536	133,817	140,525	147,222
76,586	80,413	84,240	88,442	84,427	88,650	92,872	88,650	93,080	97,510	97,739	102,627	107,515
104,707	109,949	115,190	120,931	115,440	121,222	127,005	121,202	127,254	133,307	133,621	140,296	146,973
112,445	118,061	123,677	129,875	123,988	130,166	136,365	130,166	136,677	143,187	143,519	150,696	157,872
76,586	80,413	84,240	88,442	84,427	88,650	92,872	88,650	93,080	97,510	97,739	102,627	107,515
138,403	145,330	152,589	159,848	152,589	160,222	167,856	160,222	168,230	176,634	176,638	185,474	194,314
104,707	109,949	115,190	120,931	115,440	121,222	127,005	121,202	127,254	133,307	133,621	140,296	146,973
111,654	117,229	122,803	128,960	123,094	129,251	135,408	129,251	135,720	142,189	142,501	149,635	156,770
86,338	92,747	97,157	102,024	97,386	102,253	107,120	102,253	107,370	112,486	112,727	118,373	124,010



Effective FY25

LL = 10 Years Longevity (5%), LL = 15 Years Longevity (5%+5%)

Longevity Pay is based only on length of service.

* Updated Wage Schedule - BOD 09/27/2024

** Updated Title & Wage Schedule - BOD 09/27/2024

*** New Wage Schedule is not in effect for positions filled as of 09/27/2024

Attachment B



MANAGEMENT MONTHLY SALARY SCHEDULE

	Step 1	Step 1.LL	Step 2	Step 2.LL	Step 3	Step 3.LL	Step 4	Step 4.LL	Step 5	Step 5.LL	Step 6	Step 6.LL	Step 6.LL.LL
Effective FY25													
Chief Operating Officer	14,993	15,744	15,742	16,529	17,316	17,356	17,356	18,224	19,093	19,136	19,136	20,048	20,093
Operations Deputy Director	11,534	12,111	12,111	12,716	13,321	13,352	13,352	14,019	14,687	14,720	14,720	15,420	15,466
Maintenance Manager (Inactive)	10,485	11,008	11,008	11,560	12,111	12,137	12,137	12,744	13,350	13,381	13,381	14,019	14,060
Chief Financial Officer	14,993	15,744	15,742	16,529	17,316	17,356	17,356	18,224	19,093	19,136	19,136	20,048	20,093
Chief Planning & Innovation Officer (previously Planning & Development Director)	14,993	15,744	15,742	16,529	17,316	17,356	17,356	18,224	19,093	19,136	19,136	20,048	20,093
Chief Human Resources Officer (previously Human Resources Director)	14,993	15,744	15,742	16,529	17,316	17,356	17,356	18,224	19,093	19,136	19,136	20,048	20,093
Information Technology and Intelligent Transportation Systems Director	13,494	14,168	14,168	14,877	15,586	15,621	15,621	16,403	17,184	17,222	17,222	18,084	18,945
Chief Communications & Marketing Officer (previously Marketing & Communications Director)	14,993	15,744	15,742	16,529	17,316	17,356	17,356	18,224	19,093	19,136	19,136	20,048	20,093
Purchasing and Special Projects Director (Inactive)	12,652	13,284	13,284	13,948	14,612	14,645	14,645	15,376	16,108	16,146	16,146	16,954	17,762
Senior Full Stack Developer	10,350	10,868	10,868	11,412	11,957	11,983	11,983	12,582	13,182	13,212	13,212	13,872	14,532
Finance Deputy Director	11,534	12,111	12,111	12,716	13,321	13,352	13,352	14,019	14,687	14,720	14,720	15,420	16,183
Human Resources Deputy Director	11,534	12,111	12,111	12,716	13,321	13,352	13,352	14,019	14,687	14,720	14,720	15,420	16,183
Fleet & Facilities Deputy Director	11,534	12,111	12,111	12,716	13,321	13,352	13,352	14,019	14,687	14,720	14,720	15,420	16,183
Operations Manager - Fixed Route Division (Inactive)	10,485	11,008	11,008	11,560	12,111	12,137	12,137	12,744	13,350	13,381	13,381	14,019	14,060
Operations Manager - Paratransit Division (Inactive)	10,485	11,008	11,008	11,560	12,111	12,137	12,137	12,744	13,350	13,381	13,381	14,019	14,060
Assistant Maintenance Manager (Inactive)	8,738	9,175	9,175	9,634	10,093	10,116	10,116	10,622	11,128	11,152	11,152	11,683	12,269
Facilities Maintenance Manager (Inactive)	10,485	11,008	11,008	11,560	12,111	12,137	12,137	12,744	13,350	13,381	13,381	14,019	14,060
Full Stack Developer	9,001	9,452	9,452	9,925	10,398	10,421	10,421	10,943	11,464	11,490	11,490	12,038	12,638
Safety, Security and Risk Management Director	11,244	11,806	11,806	12,397	12,988	13,017	13,017	13,669	14,321	14,352	14,352	15,070	15,787
Special Projects Manager (Inactive)	7,339	7,706	7,706	8,091	8,476	8,495	8,495	8,920	9,344	9,365	9,365	9,833	10,301
Assistant Operations Manager - Fixed Route	8,738	9,175	9,175	9,634	10,093	10,116	10,116	10,622	11,128	11,152	11,152	11,683	12,269
Assistant Operations Manager - Paratransit	8,738	9,175	9,175	9,634	10,093	10,116	10,116	10,622	11,128	11,152	11,152	11,683	12,269
Project Manager (Inactive)	6,382	6,701	6,701	7,036	7,370	7,388	7,388	7,757	8,126	8,145	8,145	8,552	8,960
Purchasing Manager	8,726	9,162	9,162	9,599	10,078	10,102	10,102	10,584	11,109	11,135	11,135	11,691	12,248
Communications & Marketing Manager (previously Customer Experience Manager)	9,370	9,838	9,838	10,331	10,823	10,847	10,847	11,390	11,932	11,960	11,960	12,558	13,156
Revenue Account Program Manager	6,382	6,701	6,701	7,036	7,370	7,388	7,388	7,757	8,126	8,145	8,145	8,552	8,960
Deputy Director of Planning & Innovation (previously Capital Planning and Grants Programs Manager)	11,534	12,111	12,111	12,716	13,321	13,352	13,352	14,019	14,687	14,720	14,720	15,420	16,183
Parts and Materials Manager	8,726	9,162	9,162	9,599	10,078	10,102	10,102	10,584	11,109	11,135	11,135	11,691	12,248
Business Systems Programs Manager	9,305	9,769	9,769	10,234	10,771	10,771	10,771	11,284	11,849	11,875	11,875	12,440	13,064
Senior Executive Assistant (previously Executive Assistant)	7,362	7,729	7,729	8,116	8,502	8,521	8,521	8,948	9,374	9,395	9,395	9,864	10,334
** = 10 Years Longevity (5%), LL = 15 Years Longevity (5%+5%) Longevity Pay is based only on length of service. * Updated Wage Schedule - BOD 09/27/2024 ** Updated Title & Wage Schedule - BOD 09/27/2024 ***New Wage Schedule is not in effect for positions filled as of 09/27/2024													

Attachment B

MANAGEMENT YEARLY SALARY SCHEDULE													
	Step 1	Step 1.LL	Step 2	Step 2.LL	Step 3	Step 3.LL	Step 4	Step 4.LL	Step 5	Step 5.LL	Step 6	Step 6.LL	Step 6.LL.LL
Effective 06/19/25 (FY26)													
Chief Operating Officer	187,117	196,477	205,837	216,112	206,294	216,611	226,928	238,285	227,448	238,826	250,203	238,826	250,765
Operations Deputy Director	143,936	151,133	158,330	166,234	158,683	166,608	174,533	183,290	174,949	183,706	192,462	183,706	192,899
Maintenance Manager (Inactive)	130,853	137,405	143,957	151,133	144,269	151,486	158,704	166,608	159,058	166,629	174,949	167,003	175,344
Chief Financial Officer	187,117	196,477	205,837	216,112	206,294	216,611	226,928	238,285	227,448	238,826	250,203	238,826	250,765
Chief Planning & Innovation Officer (previously Planning & Development Director)	187,117	196,477	205,837	216,112	206,294	216,611	226,928	238,285	227,448	238,826	250,203	238,826	250,765
Chief Human Resources Officer (previously Human Resources Director)	187,117	196,477	205,837	216,112	206,294	216,611	226,928	238,285	227,448	238,826	250,203	238,826	250,765
Information Technology and Intelligent Transportation Systems Director	168,397	176,821	185,245	194,501	185,661	194,501	204,214	214,448	204,693	214,926	225,180	214,926	225,680
Chief Communications & Marketing Officer (previously Marketing & Communications Director)	187,117	196,477	205,837	216,112	206,294	216,611	226,928	238,285	227,448	238,826	250,203	238,826	250,765
Purchasing and Special Projects Director (Inactive)	157,893	165,797	173,701	182,395	174,096	182,395	191,526	201,074	191,942	201,531	211,120	201,531	211,598
Senior Full Stack Developer	129,168	135,637	142,106	149,198	142,418	149,531	156,645	164,466	156,998	164,840	172,682	164,840	173,077
Finance Deputy Director	143,936	151,133	158,330	166,234	158,683	166,608	174,533	183,290	174,949	183,706	192,462	183,706	192,899
Human Resources Deputy Director	143,936	151,133	158,330	166,234	158,683	166,608	174,533	183,290	174,949	183,706	192,462	183,706	192,899
Fleet & Facilities Deputy Director	143,936	151,133	158,330	166,234	158,683	166,608	174,533	183,290	174,949	183,706	192,462	183,706	192,899
Operations Manager - Fixed Route Division (Inactive)	130,853	137,405	143,957	151,133	144,269	151,486	158,704	166,608	159,058	166,629	174,949	167,003	175,344
Operations Manager - Paratransit Division (Inactive)	130,853	137,405	143,957	151,133	144,269	151,486	158,704	166,608	159,058	166,629	174,949	167,003	175,344
Assistant Maintenance Manager (Inactive)	109,054	114,504	119,954	125,944	120,224	126,235	132,246	138,840	132,538	139,173	145,808	139,173	146,141
Facilities Maintenance Manager (Inactive)	130,853	137,405	143,957	151,133	144,269	151,486	158,704	166,608	159,058	166,629	174,949	167,003	175,344
Full Stack Developer	112,341	117,957	123,573	129,771	123,864	129,771	136,261	143,083	136,573	143,395	150,218	143,395	150,571
Safety, Security and Risk Management Director	140,317	147,326	154,336	162,053	147,326	154,690	162,427	170,165	162,427	170,539	178,651	170,539	179,067
Special Projects Manager (Inactive)	91,582	96,158	100,734	105,768	96,158	100,963	106,018	111,072	106,018	111,322	116,626	111,322	116,896
Assistant Operations Manager - Fixed Route	109,054	114,504	119,954	125,944	120,224	126,235	132,246	138,840	132,538	139,173	145,808	139,173	146,141
Assistant Operations Manager - Paratransit	109,054	114,504	119,954	125,944	120,224	126,235	132,246	138,840	132,538	139,173	145,808	139,173	146,141
Project Manager (Inactive)	79,643	83,616	87,589	91,978	83,616	87,797	92,186	96,574	92,186	96,803	101,421	96,803	101,650
Purchasing Manager	108,888	114,338	119,787	125,778	114,338	120,058	125,778	132,080	126,069	132,371	138,674	138,986	145,933
Communications & Marketing Manager (previously Customer Experience Manager)	116,938	122,782	128,627	135,054	122,782	128,918	135,366	141,814	135,366	142,126	148,986	142,126	149,240
Revenue Account Program Manager	79,643	83,616	87,589	91,978	83,616	87,797	92,186	96,574	92,186	96,803	101,421	96,803	101,650
Deputy Director of Planning & Innovation (previously Capital Planning and Grants Programs Manager)	143,936	151,133	158,330	166,234	158,683	166,608	174,533	183,290	174,949	183,706	192,462	183,706	192,899
Parts and Materials Manager	108,888	114,338	119,787	125,778	114,338	120,058	125,778	132,080	126,069	132,371	138,674	138,986	145,933
Business Systems Programs Manager	116,126	121,930	127,733	134,118	128,024	134,430	140,837	147,867	141,149	148,200	155,251	148,200	155,605
Senior Executive Assistant (previously Executive Assistant)	91,874	96,470	101,067	106,122	101,296	106,371	111,446	117,021	111,696	117,291	122,886	117,291	123,157
*** = 10 Years Longevity (5%), LL = 15 Years Longevity (5%+5%)													
Longevity Pay is based only on length of service.													
* Updated Wage Schedule - BOD 09/27/2024													
** Updated Title & Wage Schedule - BOD 09/27/2024													
***New Wage Schedule is not in effect for positions filled as of 09/27/2024													

Attachment B

MANAGEMENT MONTHLY SALARY SCHEDULE

	Step 1	Step 1 LL	Step 2	Step 2 LL	Step 3	Step 3 LL	Step 4	Step 4 LL	Step 5	Step 5 LL	Step 6	Step 6 LL
Effective 06/19/25 (FY26)												
Title	Step 1	Step 1 LL	Step 2	Step 2 LL	Step 3	Step 3 LL	Step 4	Step 4 LL	Step 5	Step 5 LL	Step 6	Step 6 LL
Chief Operating Officer	15,593	16,373	17,153	17,191	18,009	18,051	18,954	18,957	18,954	19,902	19,902	20,887
Operations Deputy Director	11,995	12,594	13,194	13,224	13,853	13,884	14,544	14,579	14,579	15,309	15,309	16,075
***Maintenance Manager (Inactive)	10,904	11,450	11,996	12,022	12,594	12,624	13,225	13,255	13,255	13,917	13,917	14,612
Chief Financial Officer	15,593	16,373	17,153	17,191	18,009	18,051	18,954	18,957	18,954	19,902	19,902	20,887
**Chief Planning & Innovation Officer (previously Planning & Development Director)	15,593	16,373	17,153	17,191	18,009	18,051	18,954	18,957	18,954	19,902	19,902	20,887
**Chief Human Resources Officer (previously Human Resources Director)	15,593	16,373	17,153	17,191	18,009	18,051	18,954	18,957	18,954	19,902	19,902	20,887
Information Technology and Intelligent Transportation Systems Director	14,033	14,735	15,437	15,472	16,208	16,245	17,058	17,058	17,058	17,911	17,911	18,807
**Chief Communications & Marketing Officer (previously Marketing & Communications Director)	15,593	16,373	17,153	17,191	18,009	18,051	18,954	18,957	18,954	19,902	19,902	20,887
Purchasing and Special Projects Director (Inactive)	13,158	13,816	14,475	14,508	15,200	15,234	15,995	16,756	15,995	16,794	17,593	18,472
Senior Full Stack Developer	10,764	11,303	11,842	11,868	12,433	13,054	13,683	13,706	13,083	13,737	14,390	15,110
Finance Deputy Director	11,995	12,594	13,194	13,224	13,853	13,884	14,544	14,579	14,579	15,309	15,309	16,075
Human Resources Deputy Director	11,995	12,594	13,194	13,224	13,853	13,884	14,544	14,579	14,579	15,309	15,309	16,075
**Fleet & Facilities Deputy Director	11,995	12,594	13,194	13,224	13,853	13,884	14,544	14,579	14,579	15,309	15,309	16,075
Operations Manager - Fixed Route Division (Inactive)	10,904	11,450	11,996	12,022	12,594	12,624	13,225	13,255	13,255	13,917	13,917	14,612
Operations Manager - Paratransit Division (Inactive)	10,904	11,450	11,996	12,022	12,594	12,624	13,225	13,255	13,255	13,917	13,917	14,612
Assistant Maintenance Manager (Inactive)	9,088	9,542	9,996	10,019	10,495	10,520	11,021	11,045	11,045	11,598	11,598	12,178
Facilities Maintenance Manager (Inactive)	10,904	11,450	11,996	12,022	12,594	12,624	13,225	13,255	13,255	13,917	13,917	14,612
Full Stack Developer	9,362	9,830	10,298	10,322	10,814	10,839	11,355	11,381	11,381	11,924	11,950	12,548
Safety, Security and Risk Management Director	11,693	12,277	12,861	12,891	13,504	13,536	14,180	14,212	14,212	14,888	14,922	15,668
Special Projects Manager (Inactive)	7,632	8,013	8,395	8,414	8,814	8,835	9,256	9,277	9,277	9,741	9,741	10,228
Assistant Operations Manager - Fixed Route	9,088	9,542	9,996	10,019	10,495	10,520	11,021	11,045	11,045	11,598	11,598	12,178
Assistant Operations Manager - Paratransit	9,088	9,542	9,996	10,019	10,495	10,520	11,021	11,045	11,045	11,598	11,598	12,178
Project Manager (Inactive)	6,637	6,968	7,299	7,316	7,665	7,682	8,048	8,067	8,067	8,471	8,471	8,894
Purchasing Manager	9,074	9,528	9,982	10,005	10,482	10,506	11,007	11,031	11,031	11,562	11,562	12,161
**Communications & Marketing Manager (previously Customer Experience Manager)	9,745	10,232	10,719	10,743	11,255	11,281	11,844	11,844	11,844	12,407	12,437	13,059
Revenue Account Program Manager	6,637	6,968	7,299	7,316	7,665	7,682	8,048	8,067	8,067	8,471	8,471	8,894
**Deputy Director of Planning & Innovation (previously Capital Planning and Grants Programs Manager)	11,995	12,594	13,194	13,224	13,853	13,884	14,544	14,579	14,579	15,309	15,309	16,075
Parts and Materials Manager	9,074	9,528	9,982	10,005	10,482	10,506	11,007	11,031	11,031	11,562	11,562	12,161
Business Systems Programs Manager	9,677	10,161	10,644	10,669	11,177	11,203	11,736	11,762	11,762	12,322	12,350	12,967
Senior Executive Assistant (previously Executive Assistant)	7,656	8,039	8,422	8,441	8,844	8,864	9,287	9,308	9,308	9,774	9,774	10,283
*** = 10 Years Longevity (5%), LL = 15 Years Longevity (5%+5%) ***** = 20 Years Longevity (5%+5%+5%)												
Longevity Pay is based only on length of service.												
* Updated Wage Schedule - BOD 09/27/2024												
** Updated Title & Wage Schedule - BOD 09/27/2024												
***New Wage Schedule is not in effect for positions filled as of 09/27/2024												



DATE: September 27, 2024

TO: Board of Directors

FROM: Joan Jeffries, Purchasing Manager

SUBJECT: WAIVE THE FORMAL COMPETITIVE BIDDING REQUIREMENTS AND AUTHORIZE THE CEO/GENERAL MANAGER TO ENTER INTO DIRECT NEGOTIATIONS WITH VENDORS FOR PROVISION OF A MOBILE HYDROGEN FUEL SOLUTION AND HYDROGEN FUELING SERVICES

I. RECOMMENDED ACTION

That the Board of Directors waive the formal competitive bidding requirements and authorize the CEO/General Manager to enter into direct negotiations with vendors for the provision of a mobile hydrogen fuel solution and hydrogen fueling services.

- The Santa Cruz Metropolitan Transit District (METRO) has a need to purchase or lease a mobile hydrogen fuel solution and hydrogen fueling services (Project).
- METRO issued a solicitation for the Project, but the sole responsive proposer has withdrawn from further consideration for the Project.
- Pursuant to state law and METRO's Procurement Policy, METRO may directly negotiate a contract if the Board finds that waiving the formal bidding requirements for the Project is in METRO's best interest and that competitive bidding would be unavailing, not in furtherance of the purposes of the competitive bidding statutes and METRO's Procurement Policy.
- Staff recommends that the Board make the required findings and authorize the CEO/General Manager to enter into direct negotiations with vendors for the Project.

II. DISCUSSION/BACKGROUND

METRO is undertaking a historic transition of its bus fleet from compressed natural gas and diesel buses to hydrogen powered, fuel cell electric buses (FCEBs). In preparation of receiving the 53 FCEBs beginning in late 2024, METRO initiated two procurements for hydrogen fueling stations. The Project is one of those procurements and is intended to be a stop-gap measure until the hydrogen fuel storage, compression, and dispensing facility (RFP No. 24-16) is commissioned.

METRO issued a Request for Proposals (RFP) for the Project on April 4, 2024 and received two proposals by the May 8, 2024 submission deadline. One proposal

was considered non-responsive and on that basis was rejected. The second proposal was responsive and METRO began negotiating terms with the vendor. After prolonged negotiations, METRO asked the vendor to provide its Best and Final Offer. The vendor subsequently withdrew its proposal from further consideration, as it was unable to satisfy the maintenance and repair requirements for the Project.

Courts have recognized implied exemptions to competitive bidding requirements “where competitive proposals work an incongruity and are unavailing as affecting the final result, or where they do not produce any advantage or it is practically impossible to obtain what is required and observe such forms.” (*Los Angeles Dredging Co. v. City of Long Beach* (1930) 210 Cal. 348, 354.) For example, courts have permitted direct negotiations where there was a lack of interested parties in the transaction and where the agency complied with its bidding requirements, but did not find a responsive and responsible bidder, and circumstances made rebidding the contract impractical.

Here, METRO went through the competitive procurement process and received one non-responsive proposal and one responsive proposal – and the firm submitting the responsive proposal has informed METRO that it is unwilling to go further in the process. The procurement process was widely publicized and should have generated interest from many proposers, but did not. There is no reason to think that republishing the RFP immediately after the first one failed will have better results. Issuing another RFP for the work at this stage would be an inefficient and ineffective use of public resources. Additionally, the FCEBs are arriving imminently and there is not sufficient time for another full procurement. METRO was not a cause of the delay to obtain the Project, but must respond accordingly to meet its operational needs.

Therefore, authorizing the CEO/General Manager to directly negotiate with vendors is in METRO’s best interest and further competition would be unavailing, not in furtherance of the purposes of the competitive bidding statutes and METRO’s Procurement Policy.

III. STRATEGIC PLAN PRIORITIES ALIGNMENT

Allowing direct negotiations with vendors for the Project would align with the following Strategic Priorities:

- Service Quality and Delivery
- Internal and External Technology

IV. FINANCIAL CONSIDERATIONS/IMPACT

The required funding is included in the FY25 Capital Budget Portfolio and the funding source is Operating and Capital Reserves.

V. CHANGES FROM COMMITTEE

N/A

VI. ALTERNATIVES CONSIDERED

The Board could choose to not waive the competitive bidding requirements and direct staff to reissue the RFP. Staff does not recommend this alternative for reasons set forth in this staff report.

VII. ATTACHMENTS

N/A

Prepared by: Joan Jeffries, Purchasing Manager

VIII. APPROVALS

Margo Ross, COO



Approved as to fiscal impact:
Chuck Farmer, CFO



Corey Aldridge, CEO/General Manager





THE BOARD OF DIRECTORS PROUDLY PRESENTS THIS

CERTIFICATE OF APPRECIATION

To

**CANDIS ALMANZA
PARATRANSIT SUPERVISOR**

FOR THE COMPLETION OF 20 YEARS OF SERVICE
BETWEEN 2004 AND 2024

GIVEN THIS 27TH DAY OF SEPTEMBER 2024


BOARD CHAIR


CEO / GENERAL MANAGER

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BEFORE THE BOARD OF DIRECTORS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Resolution No.
On the Motion of Director:
Duly Seconded by Director:
The Following Resolution is Adopted:

RESOLUTION OF APPRECIATION FOR THE SERVICES OF THOMAS SZESTOWICKI AS SAFETY AND TRAINING PROGRAM SPECIALIST I FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

WHEREAS, the Santa Cruz Metropolitan Transit District (METRO) was formed to provide public transportation to all of the residents of Santa Cruz County, and

WHEREAS, the provision of public transportation service requires a competent, dedicated workforce, and

WHEREAS, METRO, requiring an employee with expertise and dedication, appointed Thomas Szestowicki to serve in the position of Safety & Training Program Specialist I, and

WHEREAS, Thomas Szestowicki served as a member of the Safety, Security & Risk Department of METRO for the time period of September 14, 2015 to August 31, 2024, and

WHEREAS, Thomas Szestowicki provided METRO with dedicated service and commitment during the time of his employment, and

WHEREAS, Thomas Szestowicki served METRO with distinction, and

WHEREAS, the service provided to the residents of Santa Cruz County by Thomas Szestowicki resulted in reliable, quality public transportation being available in the most difficult of times, and

WHEREAS, during the time of Mr. Szestowicki's service, METRO improved existing and built new operating facilities, converted the fleet to a CNG propulsion system, developed accessible bus stops, improved ridership, responded to adverse economic conditions, assumed direct operational responsibility for the Highway 17 Express service and the Amtrak Connector service, and assumed direct operational responsibility for the ParaCruz service, and

WHEREAS, the quality of life in Santa Cruz County was improved dramatically as a result of the exemplary service provided by Thomas Szestowicki.

NOW, THEREFORE, BE IT RESOLVED, that upon his retirement as Safety & Training Program Specialist I, the Board of Directors of METRO does hereby commend his efforts in advancing public transit service in Santa Cruz County and expresses sincere appreciation on behalf of itself, the METRO staff and all of the residents of Santa Cruz County.

BE IT FURTHER RESOLVED, that a copy of this resolution be entered into the official records of the Santa Cruz Metropolitan Transit District.

PASSED AND ADOPTED this 27th Day of September 2024 by the following vote:

AYES: Directors -

NOES: Directors -

ABSTAIN: Directors -

ABSENT: Directors -

Approved:

Kristen Brown
Board Chair

Attest:

Corey Aldridge
CEO/General Manager

Approved as to form:

Julie Sherman
General Counsel



DATE: September 27, 2024

TO: Board of Directors

FROM: Corey Aldridge, CEO/General Manager

**SUBJECT: APPROVE REQUEST FOR REVISED WAGE SCALES FOR EXECUTIVE
AND SENIOR MANAGEMENT**

I. RECOMMENDED ACTION

That the Board of Directors approve the request for revised wage scales for executive and senior management.

II. SUMMARY

- This report outlines the rationale for the proposed increase in management salaries, grounded in principles of internal equity and competitive salary benchmarking using data from peer agencies. The primary objective is to ensure that the Santa Cruz Metropolitan Transit District's (METRO's) compensation structure remains fair, competitive, and aligned with industry standards.
- Fair compensation is strongly linked to increased employee engagement and productivity. By investing in METRO's workforce through these wage increases, we expect to see improvements in overall performance and morale.

III. DISCUSSION/BACKGROUND

In recent years, METRO has seen significant changes in the scope and scale of management responsibilities. To remain competitive in attracting and retaining top talent, it is essential to evaluate and adjust management salaries periodically. This evaluation process involves assessing internal equity and comparing our compensation packages with those of similar agencies.

Internal equity refers to the fairness of compensation within METRO's organization. It ensures that employees in similar roles with comparable responsibilities, skills, and experience levels receive equitable compensation.

To address these concerns, METRO contracted with an outside vendor, Gallagher (formally Koff & Associates), to analyze METRO's management wage scales, internal equity, and salary spread in comparison to peer agencies.

The peer labor market comparable agencies were:

- Alameda- Contra Costa Transit District
- Central Contra Costa County Transit Authority
- City of Santa Cruz
- County of Santa Cruz
- Golden Gate Bridge, Highway and Transportation District
- Monterey- Salinas Transit District
- Riverside Transit Agency
- San Joaquin Regional Transit District
- Santa Barbara Metropolitan Transit District
- Santa Clara Valley Transportation Authority

Key Findings:

Internal Equity

- **Salary Compression:** In many cases, the salaries of management positions have not kept pace with those of subordinate roles, creating a situation where some lower-level employees earn salaries that are close to, or in some instances, higher than their direct supervisors. This salary compression undermines the fairness of our compensation structure and risks eroding morale and leadership effectiveness.
- **Internal Pay Gaps:** We identified significant disparities between departments where management roles with similar scopes of responsibility and complexity are compensated at different levels. To foster fairness and maintain internal equity, some management salaries and titles need adjustment for consistency.

Peer Agency Data

- **Market Competitiveness:** Our analysis of compensation data from peer agencies—comparable in size, budget, and scope of work—shows that METRO’s management salaries and internal equity are not aligned with industry standards. These gaps make it increasingly difficult to attract and retain qualified leadership talent.
- **Talent Retention:** With the current job market favoring employees, especially in management roles, the risk of turnover increases when salaries are not competitive. Recent challenges in retaining skilled managers—citing salary concerns as a primary factor—highlight the importance of aligning with peer agencies to mitigate this risk.

Salary Spreads Between Management and Subordinate Positions:

- **Optimal Pay Spread:** Industry best practices suggest maintaining a healthy spread between managerial and subordinate positions to reflect differences in responsibilities, decision-making authority, and experience. Our current salary structure does not provide this in many cases, leading to challenges in promoting from within and diminishing the perceived value of leadership roles.
- **Restoring Pay Differentials:** By increasing management salaries, we aim to restore appropriate pay differentials that recognize the added responsibilities and strategic importance of leadership roles. This is essential for retaining high-performing individuals who provide critical leadership within the organization.

IV. RECOMMENDATIONS

1. Management Salary Adjustments:

- Increase executive and senior management salaries based on internal equity recommendations.
- Adjust working titles where appropriate to ensure consistency and address salary compression.

2. Ongoing Compensation Reviews:

- Conduct regular salary benchmarking against peer agencies to ensure our compensation structure remains competitive.
- Introduce periodic internal equity audits to identify and address any emerging disparities in salary spreads between management and subordinate positions.

V. CONCLUSION

To maintain a competitive, equitable, and fair compensation structure, it is imperative that management salaries and titles are adjusted based on internal equity principles and external benchmarking data. These adjustments will help address salary compression, retain top talent, and ensure METRO remains an attractive employer within the industry.

VI. STRATEGIC PLAN PRIORITIES ALIGNMENT

This item aligns with the following Strategic Plan priorities:

- Service Quality and Delivery
- Employee Engagement: Attract, Retain and Develop

VII. FINANCIAL CONSIDERATIONS/IMPACT

The budget impact/increase of the recommendations contained in this report are as follows: \$233K in FY25 and \$306K in FY26.

VIII. ALTERNATIVES CONSIDERED

- **Doing nothing:** This is an alternative; however, Staff does not recommend this option, as the increases meet the needs of METRO.
- **Reject the suggested wage scales:** This action is not recommended as the proposed increases are necessary to address the identified issues.

IX. ATTACHMENTS

Attachment A: Management Wage Scales

Prepared by: Dawn Crummié, HR Director

X. APPROVALS

Dawn Crummié, HR Director



Approved as to fiscal impact:
Chuck Farmer, Chief Financial Officer



Corey Aldridge, CEO/General Manager



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Effective FY25

MANAGEMENT HOURLY RATES SCHEDULE

	Step 1	Step 1 LL	Step 1 LL	Step 2	Step 2 LL	Step 2 LL	Step 3	Step 3 LL	Step 3 LL	Step 4	Step 4 LL	Step 4 LL	Step 5	Step 5 LL	Step 5 LL	Step 6	Step 6 LL	Step 6 LL
Chief Operating Officer	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40	115.92	121.44
Operations Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92	89.17	93.42
Maintenance Manager (Inactive)	60.49	63.51	66.53	63.51	66.69	69.87	66.69	70.02	73.35	70.02	73.52	77.02	73.52	77.20	80.88	77.20	81.06	84.92
Chief Financial Officer (CFO)	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40	115.92	121.44
Chief Planning & Innovation Officer (previously Planning & Development Director)	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40	115.92	121.44
Chief Human Resources Officer (previously Human Resources Director)	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40	115.92	121.44
Information Technology and Intelligent Transportation Systems Director	77.85	81.74	85.63	81.74	85.83	89.92	85.83	90.12	94.41	90.12	94.63	98.14	94.63	99.36	104.09	99.36	104.33	109.30
Chief Communications & Marketing Officer (previously Marketing & Communications Director)	86.50	90.83	95.16	90.82	95.36	99.90	95.36	100.13	104.90	100.13	105.14	110.15	105.14	110.40	115.66	110.40	115.92	121.44
Purchasing and Special Projects Director (Inactive)	72.99	76.64	80.29	76.64	80.47	84.30	80.47	84.49	88.51	84.49	88.71	92.93	88.71	93.15	97.59	93.15	97.81	102.47
Senior Full Stack Developer	59.71	62.70	65.69	62.70	65.84	68.98	65.84	69.13	72.42	69.13	72.59	76.05	72.59	76.22	79.85	76.22	80.03	83.84
Finance Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92	89.17	93.42
Human Resources Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92	89.17	93.42
Fleet & Facilities Deputy Director	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92	89.17	93.42
Operations Manager - Fixed Route Division (Inactive)	60.49	63.51	66.53	63.51	66.69	69.87	66.69	70.02	73.35	70.02	73.52	77.02	73.52	77.20	80.88	77.20	81.06	84.92
Operations Manager - Paratransit Division (Inactive)	60.49	63.51	66.53	63.51	66.69	69.87	66.69	70.02	73.35	70.02	73.52	77.02	73.52	77.20	80.88	77.20	81.06	84.92
Assistant Maintenance Manager (Inactive)	50.41	52.93	55.45	52.93	55.58	58.23	55.58	58.36	61.14	58.36	61.28	64.20	61.28	64.34	67.40	64.34	67.56	70.78
Facilities Maintenance Manager (Inactive)	60.49	63.51	66.53	63.51	66.69	69.87	66.69	70.02	73.35	70.02	73.52	77.02	73.52	77.20	80.88	77.20	81.06	84.92
Full Stack Developer	51.93	54.53	57.13	54.53	57.26	59.99	57.26	60.12	62.98	60.12	63.13	66.14	63.13	66.29	69.45	66.29	69.60	72.91
Safety, Security and Risk Management Director	64.87	68.11	71.35	68.11	71.52	74.93	71.52	75.10	78.68	75.10	78.86	82.62	78.86	82.80	86.74	82.80	86.94	91.08
Special Projects Manager (Inactive)	42.34	44.46	46.58	44.46	46.68	48.90	46.68	49.01	51.34	49.01	51.46	53.91	51.46	54.03	56.60	54.03	56.73	59.43
Assistant Operations Manager Fixed Route	50.41	52.93	55.45	52.93	55.58	58.23	55.58	58.36	61.14	58.36	61.28	64.20	61.28	64.34	67.40	64.34	67.56	70.78
Assistant Operations Manager Paratransit	50.41	52.93	55.45	52.93	55.58	58.23	55.58	58.36	61.14	58.36	61.28	64.20	61.28	64.34	67.40	64.34	67.56	70.78
Project Manager (Inactive)	36.82	38.86	40.50	38.86	40.59	42.52	40.59	42.62	44.85	42.62	44.75	46.88	44.75	46.99	49.23	46.99	49.34	51.69
Purchasing Manager	50.34	52.86	55.38	52.86	55.50	58.14	55.50	58.28	61.06	58.27	61.18	64.09	61.18	64.24	67.30	64.24	67.45	70.66
Communications & Marketing Manager (previously Customer Experience Manager)	54.06	56.76	59.46	56.76	59.60	62.44	59.60	62.58	65.56	62.58	65.71	68.84	65.71	69.00	72.29	69.00	72.45	75.90
Revenue Account Program Manager	36.82	38.66	40.50	38.66	40.59	42.52	40.59	42.62	44.85	42.62	44.75	46.88	44.75	46.99	49.23	46.99	49.34	51.69
Deputy Director of Planning & Innovation (previously Capital Planning and Grants Programs Manager)	66.54	69.87	73.20	69.87	73.36	76.85	73.36	77.03	80.70	77.03	80.88	84.73	80.88	84.92	88.96	84.92	89.17	93.42
Parts and Materials Manager	50.34	52.86	55.38	52.86	55.50	58.14	55.50	58.28	61.06	58.27	61.18	64.09	61.18	64.24	67.30	64.24	67.45	70.66
Business Systems Programs Manager	53.68	56.36	59.04	56.36	59.18	62.00	59.18	62.14	65.10	62.14	65.25	68.36	65.25	68.51	71.77	68.51	71.94	75.37
Senior Executive Assistant (previously Executive Assistant)	42.47	44.59	46.71	44.59	46.82	49.05	46.82	49.16	51.50	49.16	51.62	54.08	51.62	54.20	56.78	54.20	56.91	59.62
L = 10 Years Longevity (5%); LL = 15 Years Longevity (5%+5%)																		
Longevity Pay is based only on length of service.																		
* Updated Wage Schedule - BOD 09/27/2024																		
** Updated Title & Wage Schedule - BOD 09/27/2024																		
*** New Wage Schedule is not in effect for positions filled as of 09/27/2024																		

Attachment A

MANAGEMENT MONTHLY SALARY SCHEDULE													
Step 1	Step 1.LL	Step 2	Step 2.LL	Step 3	Step 3.LL	Step 4	Step 4.LL	Step 5	Step 5.LL	Step 6	Step 6.LL	Step 6.LL	Step 6.LL
14,993	15,744	16,494	17,244	17,994	18,744	19,494	20,244	20,994	21,744	22,494	23,244	24,000	24,750
11,534	12,111	12,688	13,265	13,842	14,419	14,996	15,573	16,150	16,727	17,304	17,881	18,458	19,035
10,485	11,008	11,531	12,054	12,577	13,100	13,623	14,146	14,669	15,192	15,715	16,238	16,761	17,284
14,993	15,744	16,494	17,244	17,994	18,744	19,494	20,244	20,994	21,744	22,494	23,244	24,000	24,750
14,993	15,744	16,494	17,244	17,994	18,744	19,494	20,244	20,994	21,744	22,494	23,244	24,000	24,750
14,993	15,744	16,494	17,244	17,994	18,744	19,494	20,244	20,994	21,744	22,494	23,244	24,000	24,750
13,494	14,168	14,842	15,516	16,190	16,864	17,538	18,212	18,886	19,560	20,234	20,908	21,582	22,256
14,993	15,744	16,494	17,244	17,994	18,744	19,494	20,244	20,994	21,744	22,494	23,244	24,000	24,750
12,652	13,284	13,916	14,548	15,180	15,812	16,444	17,076	17,708	18,340	18,972	19,604	20,236	20,868
10,350	10,868	11,386	11,904	12,422	12,940	13,458	13,976	14,494	15,012	15,530	16,048	16,566	17,084
11,534	12,111	12,688	13,265	13,842	14,419	14,996	15,573	16,150	16,727	17,304	17,881	18,458	19,035
11,534	12,111	12,688	13,265	13,842	14,419	14,996	15,573	16,150	16,727	17,304	17,881	18,458	19,035
11,534	12,111	12,688	13,265	13,842	14,419	14,996	15,573	16,150	16,727	17,304	17,881	18,458	19,035
10,485	11,008	11,531	12,054	12,577	13,100	13,623	14,146	14,669	15,192	15,715	16,238	16,761	17,284
10,485	11,008	11,531	12,054	12,577	13,100	13,623	14,146	14,669	15,192	15,715	16,238	16,761	17,284
8,738	9,175	9,611	10,048	10,485	10,922	11,359	11,796	12,233	12,670	13,107	13,544	13,981	14,418
10,485	11,008	11,531	12,054	12,577	13,100	13,623	14,146	14,669	15,192	15,715	16,238	16,761	17,284
9,001	9,452	9,903	10,354	10,805	11,256	11,707	12,158	12,609	13,060	13,511	13,962	14,413	14,864
11,244	11,806	12,367	12,929	13,490	14,052	14,613	15,175	15,736	16,297	16,859	17,420	17,981	18,543
7,339	7,706	8,074	8,441	8,809	9,176	9,544	9,911	10,279	10,646	11,014	11,381	11,749	12,116
8,738	9,175	9,611	10,048	10,485	10,922	11,359	11,796	12,233	12,670	13,107	13,544	13,981	14,418
8,738	9,175	9,611	10,048	10,485	10,922	11,359	11,796	12,233	12,670	13,107	13,544	13,981	14,418
6,382	6,701	7,020	7,339	7,658	7,977	8,296	8,615	8,934	9,253	9,572	9,891	10,210	10,529
8,726	9,162	9,599	10,036	10,473	10,910	11,347	11,784	12,221	12,658	13,095	13,532	13,969	14,406
9,370	9,838	10,306	10,774	11,242	11,710	12,178	12,646	13,114	13,582	14,050	14,518	14,986	15,454
6,382	6,701	7,020	7,339	7,658	7,977	8,296	8,615	8,934	9,253	9,572	9,891	10,210	10,529
11,534	12,111	12,688	13,265	13,842	14,419	14,996	15,573	16,150	16,727	17,304	17,881	18,458	19,035
8,726	9,162	9,599	10,036	10,473	10,910	11,347	11,784	12,221	12,658	13,095	13,532	13,969	14,406
9,305	9,769	10,234	10,698	11,163	11,628	12,093	12,558	13,023	13,488	13,953	14,418	14,883	15,348
7,362	7,729	8,096	8,463	8,830	9,197	9,564	9,931	10,298	10,665	11,032	11,399	11,766	12,133



Attachment A



MANAGEMENT MONTHLY SALARY SCHEDULE

Effective 06/19/25 (FY26)

	Step 1	Step 1 LL	Step 2	Step 2 LL	Step 3	Step 3 LL	Step 4	Step 4 LL	Step 5	Step 5 LL	Step 6	Step 6 LL
Chief Operating Officer	15,593	16,373	17,153	17,933	18,713	19,493	20,273	21,053	21,833	22,613	23,393	24,173
Operations Deputy Director	11,995	12,594	13,193	13,792	14,391	14,990	15,589	16,188	16,787	17,386	17,985	18,584
Maintenance Manager (Inactive)	10,904	11,450	11,996	12,542	13,088	13,634	14,180	14,726	15,272	15,818	16,364	16,910
Chief Financial Officer	15,593	16,373	17,153	17,933	18,713	19,493	20,273	21,053	21,833	22,613	23,393	24,173
Chief Planning & Innovation Officer (previously Planning & Development Director)	15,593	16,373	17,153	17,933	18,713	19,493	20,273	21,053	21,833	22,613	23,393	24,173
Chief Human Resources Officer (previously Human Resources Director)	15,593	16,373	17,153	17,933	18,713	19,493	20,273	21,053	21,833	22,613	23,393	24,173
Information Technology and Intelligent Transportation Systems Director	14,033	14,735	15,437	16,139	16,841	17,543	18,245	18,947	19,649	20,351	21,053	21,755
Chief Communications & Marketing Officer (previously Marketing & Communications Director)	15,593	16,373	17,153	17,933	18,713	19,493	20,273	21,053	21,833	22,613	23,393	24,173
Purchasing and Special Projects Director (Inactive)	13,158	13,816	14,474	15,132	15,790	16,448	17,106	17,764	18,422	19,080	19,738	20,396
Senior Full Stack Developer	10,764	11,303	11,842	12,381	12,920	13,459	14,000	14,539	15,078	15,617	16,156	16,695
Finance Deputy Director	11,995	12,594	13,193	13,792	14,391	14,990	15,589	16,188	16,787	17,386	17,985	18,584
Human Resources Deputy Director	11,995	12,594	13,193	13,792	14,391	14,990	15,589	16,188	16,787	17,386	17,985	18,584
Fleet & Facilities Deputy Director	11,995	12,594	13,193	13,792	14,391	14,990	15,589	16,188	16,787	17,386	17,985	18,584
Operations Manager - Fixed Route Division (Inactive)	10,904	11,450	11,996	12,542	13,088	13,634	14,180	14,726	15,272	15,818	16,364	16,910
Operations Manager - Paratransit Division (Inactive)	10,904	11,450	11,996	12,542	13,088	13,634	14,180	14,726	15,272	15,818	16,364	16,910
Assistant Maintenance Manager (Inactive)	9,088	9,542	9,996	10,450	10,904	11,358	11,812	12,266	12,720	13,174	13,628	14,082
Facilities Maintenance Manager (Inactive)	10,904	11,450	11,996	12,542	13,088	13,634	14,180	14,726	15,272	15,818	16,364	16,910
Full Stack Developer	9,362	9,830	10,298	10,766	11,234	11,702	12,170	12,638	13,106	13,574	14,042	14,510
Safety, Security and Risk Management Director	11,693	12,277	12,861	13,445	14,029	14,613	15,197	15,781	16,365	16,949	17,533	18,117
Special Projects Manager (Inactive)	7,632	8,013	8,395	8,776	9,157	9,538	9,919	10,300	10,681	11,062	11,443	11,824
Assistant Operations Manager - Fixed Route	9,088	9,542	9,996	10,450	10,904	11,358	11,812	12,266	12,720	13,174	13,628	14,082
Assistant Operations Manager - Paratransit	9,088	9,542	9,996	10,450	10,904	11,358	11,812	12,266	12,720	13,174	13,628	14,082
Project Manager (Inactive)	6,637	6,968	7,299	7,630	7,961	8,292	8,623	8,954	9,285	9,616	9,947	10,278
Purchasing Manager	9,074	9,528	9,982	10,436	10,890	11,344	11,798	12,252	12,706	13,160	13,614	14,068
Communications & Marketing Manager (previously Customer Experience Manager)	9,745	10,232	10,719	11,206	11,693	12,180	12,667	13,154	13,641	14,128	14,615	15,102
Revenue Account Program Manager	6,637	6,968	7,299	7,630	7,961	8,292	8,623	8,954	9,285	9,616	9,947	10,278
Deputy Director of Planning & Innovation (previously Capital Planning and Grants Programs Manager)	11,995	12,594	13,193	13,792	14,391	14,990	15,589	16,188	16,787	17,386	17,985	18,584
Parts and Materials Manager	9,074	9,528	9,982	10,436	10,890	11,344	11,798	12,252	12,706	13,160	13,614	14,068
Business Systems Programs Manager	9,677	10,161	10,644	11,128	11,612	12,096	12,580	13,064	13,548	14,032	14,516	15,000
Senior Executive Assistant (previously Executive Assistant)	7,656	8,039	8,422	8,805	9,188	9,571	9,954	10,337	10,720	11,103	11,486	11,869

** = 10 Years Longevity (5%), LL = 15 Years Longevity (5%+5%)

 Longevity Pay is based only on length of service.
 * Updated Wage Schedule - BOD 09/27/2024
 ** Updated Title & Wage Schedule - BOD 09/27/2024
 *** New Wage Schedule is not in effect for positions filled as of 09/27/2024

VERBAL PRESENTATION

CEO ORAL REPORT

Corey Aldridge

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