



A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on the above date at the Administrative Offices of Santa Cruz METRO, located at 110 Vernon Street, in Santa Cruz, California.

1-1. CALL TO ORDER

Chair Robinson called the meeting to order at 9:10 a.m.

1-2. ROLL CALL

The following Directors were present:

- | | |
|-----------------------------------|-------------------------------------|
| Director Margarita Alejo | <input checked="" type="checkbox"/> |
| Director Hilary Bryant | <input checked="" type="checkbox"/> |
| Director Dene Bustichi | <input checked="" type="checkbox"/> |
| Director Daniel Dodge | <input checked="" type="checkbox"/> |
| Director Ron Graves | <input checked="" type="checkbox"/> |
| Director Michelle Hinkle | <input checked="" type="checkbox"/> |
| Director Deborah Lane | <input checked="" type="checkbox"/> |
| Director John Leopold | <input type="checkbox"/> |
| vacant | <input type="checkbox"/> |
| Director Lynn Robinson | <input checked="" type="checkbox"/> |
| vacant | <input type="checkbox"/> |
| Ex-Officio Director Donna Blitzer | <input checked="" type="checkbox"/> |

STAFF PRESENT

Anthony Tapiz, Administrative Services Coordinator
Leslie R. White, General Manager
Leslyn K. Syren, District Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Angela Aitken, SC METRO
Robert Cotter, SC METRO
Tove Beatty, SC METRO
Debbie Kinslow, SC METRO

Erron Alvey, SC METRO
April Warnock, Paracruz
Carolyn Derwing, SEA

1-3. **CONSIDERATION OF ELECTING DIRECTORS TO SERVE AS BOARD OFFICERS, ELECTION OF REPRESENTATIVES AND ALTERNATES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION**

Leslie R. White presented the staff report.

ACTION: MOTION: CHAIR ROBINSON

Elect Daniel Dodge as Chair of the Santa Cruz Metropolitan Transit District Board of Directors.

Motion passed unanimously with Director Leopold being absent.

ACTION: MOTION: CHAIR ROBINSON

Elect Dene Bustichi Dodge as Vice Chair of the Santa Cruz Metropolitan Transit District Board of Directors.

Motion passed with Director Lane voting no and with Director Leopold being absent.

ACTION: MOTION: CHAIR ROBINSON

Appoint Dene Bustichi, Ron Graves and Lynn Robinson as representatives of the Santa Cruz Metropolitan Transit District on the Santa Cruz County Regional Transportation Commission.

Motion passed unanimously with Director Leopold being absent.

ACTION: MOTION: CHAIR ROBINSON

Appoint Daniel Dodge, Hilary Bryant and Margarita Alejo as alternate representatives of the Santa Cruz Metropolitan Transit District on the Santa Cruz County Regional Transportation Commission.

Motion passed unanimously with Director Leopold being absent.

DIRECTOR ROBINSON PASSED THE GAVEL TO CHAIR DANIEL DODGE.

Vice Chair Bustichi thanked Director Robinson for her dedication and service. Director Robinson said she was honored to serve and was excited for the future of METRO.

2. **ANNOUNCEMENTS**

2-1. Chair Dodge announced that Amy Weiss was available for Spanish language interpretation during "Oral Communications" and for any other agenda item for which these services were needed. Amy Weiss introduced herself.

2-2. Chair Dodge announced that the Board of Director's meeting was being broadcast by Community Television of Santa Cruz County.

2-3. Chair Dodge thanked TAQUERIA EL DANDY for the refreshments.

3. COMMUNICATIONS TO THE BOARD OF DIRECTORS

Speaker 1 welcomed Chair Dodge asked METRO to consider smaller buses on the less travelled routes.

Amelia Conlyn, Director of People Power, commended METRO staff for the folding bike grant application and encouraged the RTC to support the project.

Sarah Shiffrin expressed her appreciation for METRO and ParaCruz. Mrs. Shiffrin detailed the dangers pedestrians face at the Soquel Avenue and Frederick Street intersection and she requested the return of service to La Posada.

Lesley Wright detailed problems with route 66n.

Director Lane expressed her support for the return of service to La Posada and thanked METRO staff for the grant application.

3-1. MEMORANDUM FROM METRO ADVISORY COMMITTEE REGARDING E&DTAC
SIDEWALK MAINTENANCE OUTREACH CAMPAIGN
D. Norman Hagen, Chair, Metro Advisory Committee, Santa Cruz, California

Veronica Elsea, Chair of the E&DTAC Sidewalk Improvement Subcommittee, spoke about the benefits of improving sidewalk conditions and she asked for support for the Sidewalk Hazard Reporting System in the form of informational posters and website links. Ms. Elsea noted that better sidewalks allow for more access to public transit. Chair Dodge said that a written reply would be forthcoming.

4. LABOR ORGANIZATION COMMUNICATIONS

Eduardo Montesino, UTU, Carolyn Derwing, SEA, and Manny Martinez, PSA, thanked Director Robinson and welcomed Chair Dodge.

5. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

None.

CONSENT AGENDA

- 6-1. CONSIDERATION OF AWARD OF CONTRACT WITH FOLGER GRAPHICS, INC. FOR THE PRINTING OF HEADWAYS IN AN AMOUNT NOT TO EXCEED \$18,295
- 6-2. CONSIDERATION OF AWARD OF CONTRACT WITH FEENEY WIRELESS, LLC FOR ON-BOARD BUS WI-FI SERVICE AND EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$165,000
- 6-3. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH DAY WIRELESS SYSTEMS FOR THE LAND MOBILE RADIO SYSTEM UPGRADE PROJECT IN AN AMOUNT NOT TO EXCEED \$140,000

- 6-4. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT RENEWAL WITH CAPITAL EDGE ADVOCACY, INC. FOR FEDERAL LEGISLATIVE REPRESENTATIVE SERVICES IN AN AMOUNT NOT TO EXCEED \$64,000
- 6-5. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A 5 YEAR LEASE AGREEMENT WITH ZOOM SOLUTIONS, INC. FOR THE LEASING OF A COPY MACHINE AT 110 VERNON STREET IN AN AMOUNT NOT TO EXCEED \$27,000
- 6-6. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A CONTRACT AMENDMENT WITH TIRE DISTRIBUTION SYSTEMS, INC. FOR PURCHASE OF REVENUE AND NON-REVENUE TIRES IN AN AMOUNT NOT TO EXCEED \$73,000
- 6-7. ACCEPT & FILE PRELIMINARILY APPROVED CLAIMS FOR MONTH OF OCTOBER 2012
- 6-8. ACCEPT & FILE ACCESSIBLE SERVICES REPORT FOR NOVEMBER 2012
- 6-9. ACCEPT AND FILE VOTING RESULTS FROM APPOINTEES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION FOR PREVIOUS MEETINGS
- 6-10. ACCEPT & FILE STATUS REPORTS OF ACTIVE GRANTS AND SUBMITTED GRANT PROPOSAL FOR JANUARY 2013
- 6-11. ACCEPT & FILE RIDERSHIP REPORT
- 6-12. ACCEPT & FILE METRO PARACRUZ OPERATIONS STATUS REPORT
- 6-13. APPROVE MINUTES OF DECEMBER 7, 2012 AND DECEMBER 14, 2012 BOARD OF DIRECTORS MEETINGS.
- 6-14. ACCEPT & FILE MINUTES FROM METRO ADVISORY COMMITTEE MEETINGS OF APRIL THROUGH DECEMBER 2012
- 6-15. CONSIDERATION OF DECLARING ONE (1) 1979 CLARK FORKLIFT AS EXCESS FOR PURPOSES OF DISPOSAL AND DONATION / PURCHASE TO THE SANTA CRUZ COUNTY FAIR FOR THE AGRICULTURAL HISTORY PROJECT
- 6-16. ACCEPT & FILE MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF OCTOBER 31, 2012

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR BRYANT

Approve Consent Agenda as presented.

Motion passed unanimously with Director Leopold being absent.

REGULAR AGENDA

7. PUBLIC HEARING: RECEIVE COMMENTS AND CONSIDER ADOPTING A RESOLUTION TO ACCEPT THE 2013 TITLE VI PROGRAM REPORT FOR SUBMISSION TO THE FEDERAL TRANSIT ADMINISTRATION

Tom Hiltner presented the staff report.

CHAIR DODGE OPENED THE PUBLIC HEARING AT 9:37 A.M.

CHAIR DODGE CLOSED THE PUBLIC HEARING AT 9:38 A.M.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR BRYANT

Adopt a Resolution to accept the 2013 Title VI Program Report for Submission to the Federal Transit Administration.

Motion passed unanimously with Director Leopold being absent.

8. CONSIDERATION OF A RESOLUTION OF APPRECIATION FOR THE SERVICES OF DELIA CARLON AS A PARACRUZ RESERVATIONIST FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR BRYANT

Approve a Resolution of Appreciation for the services of Delia Carlon as a ParaCruz Reservationist for the Santa Cruz Metropolitan Transit District.

Motion passed unanimously with Director Leopold being absent.

9. CONSIDERATION OF A RESOLUTION OF APPRECIATION FOR THE SERVICES OF RICHARD COWELL AS A BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ACTION: MOTION: DIRECTOR BRYANT SECOND: DIRECTOR ROBINSON

Approve a Resolution of Appreciation for the services of Richard Cowell as a Bus Operator for the Santa Cruz Metropolitan Transit District.

Motion passed unanimously with Director Leopold being absent.

Director Robinson read aloud and presented the resolution.

10. CONSIDERATION OF A RESOLUTION OF APPRECIATION FOR THE SERVICES OF MICHAEL STEBER AS A BUS OPERATOR FOR THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR HINKLE

Approve a Resolution of Appreciation for the services of Michael Steber as a Bus Operator for the Santa Cruz Metropolitan Transit District.

Motion passed unanimously with Director Leopold being absent.

Director Robinson read aloud and presented the resolution.

11. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS

Director Robinson presented the awards for 15 years of service between 1998 and 2013 to Jose Polanco, Bus Operator; Juan Flores, Bus Operator; Michael Miller, Bus Operator; Carolyn Derwing, Schedule Analyst; and for 25 years of service between 1988 and 2013 to Pete Legorreta, Transit Supervisor.

12. REVIEW OF SERVICE CHANGES FROM FALL 2010 TO FALL 2012 AND ACCEPT PROPOSED SPRING 2013 SERVICE CHANGES

Erich Friedrich presented the staff report. There was a discussion about service changes. There was a discussion about service at La Posada. Peter Scott of the campaign for Sensible Transportation asked for service to Big Basin State Park to be restored.

DIRECTOR GRAVES LEFT.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR BRYANT

Accept proposed Spring 2013 service changes.

Motion passed unanimously with Director Leopold being absent.

13. CONSIDERATION OF ESTABLISHING A TIME FOR MEETINGS OF THE BOARD OF DIRECTORS FOR THE REST OF CALENDAR YEAR 2013

Leslie R. White presented the staff report. There was a discussion about the start time for board meetings.

ACTION: MOTION: DIRECTOR ROBINSON SECOND: DIRECTOR BUSTICHI

Set 8:00 a.m. as the start time for the Board of Directors meeting of February 22, 2013 and for the meetings for the months of April and May, 2013.

Motion passed unanimously with Director Leopold being absent.

14. CONSIDERATION OF AUTHORIZING THE GENERAL MANAGER TO EXECUTE A LEASE AGREEMENT WITH KIM FAMILY ENTERPRISES(SC), LLC. FOR PROPERTY LOCATED AT 165 DU BOIS STREET, SANTA CRUZ, CA FOR THE OPERATIONS BUILDING TEMPORARY RELOCATION

Frank Cheng presented the staff report.

ACTION: MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR BRYANT

Authorize the general manager to execute a lease agreement with Kim Family Enterprises(SC), LLC. for property located at 165 Du Bois Street, Santa Cruz, California, for the Operations Building temporary relocation.

Motion passed unanimously with Director Leopold being absent.

15. ORAL ANNOUNCEMENTS

Chair Dodge announce that the next regularly scheduled Board meeting will be held Friday, February 8, 2013 at the Santa Cruz Metro Administration Offices at 110 Vernon Street, Santa Cruz, California.

16. ADJOURNMENT

There being no further business, Chair Dodge adjourned at 11:23 a.m. to the next regularly scheduled Board Meeting.

Respectfully submitted,



ANTHONY TAPIZ
Administrative Services Coordinator