



**BOARD OF DIRECTORS**

Minutes

August 22, 2014

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District was convened on Friday, August 22, 2014 at the Scotts Valley City Chambers located at 1 Civic Center Drive, Scotts Valley, California.

**SECTION I: OPEN SESSION**

**1. CALL TO ORDER**

Chair Bustichi called the meeting to order at 9:03 a.m.

**2. ROLL CALL**

The following Directors were present:

- Director Hilary Bryant
- Director Dene Bustichi
- Director Karina Cervantez
- Director Daniel Dodge
- Director Zach Friend
- Director Ron Graves
- Director Michelle Hinkle
- Director Deborah Lane
- Director John Leopold
- Director Bruce McPherson
- Director Lynn Robinson
- Ex-Officio Director Donna Blitzer

STAFF PRESENT

Alex Clifford, CEO  
Leslyn K. Syren, District Counsel

SANTA CRUZ METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT

Suzanne Silva, Santa Cruz METRO  
Amy Weiss, Interpreter  
Robyn Slater, Santa Cruz METRO  
Carolyn Derwing, SEA President  
Daniel Zaragoza, Santa Cruz METRO  
April Warnock, Santa Cruz METRO  
Will Regan, VMU – SEIU  
Eduard Montesino, Santa Cruz METRO  
Sergio Lona-Gonzalez, Santa Cruz METRO

**3. ANNOUNCEMENTS**

Chair Bustichi announced the meeting was being taped by the technicians Gene and Kevin and will be broadcast by Community Television. Chair Bustichi introduced Amy Weiss as the translator who in turn, addressed the assembly in Spanish and offered her services to those who need Spanish interpretation.

Chair Bustichi also announced that there was a revised Management Comp Steps and a letter from MAC in support of Item 17-17. He stated both were available for viewing by the public.

Chair Bustichi announced that item 7-11 would be removed from the agenda.

Director Lane asked to have item 7-2 moved to the regular agenda. Chair Bustichi stated it would be moved to the first item of the regular agenda.

Director Leopold questioned why item 7-11 was removed. Ms. Syren answered that there was a bid protest that needed to be processed before bringing back to the Board.

Consent agenda was taken out of order.

**CONSENT AGENDA**

- 7-1. ACCEPT AND FILE PRELIMINARY APPROVED CHECKS JOURNAL DETAIL FOR THE MONTH OF MAY 2014**
- 7-2. Moved to first item of regular agenda**
- 7-3. APPROVAL TO CHANGE THE MONTHLY SUBMITTAL OF THE ACCESSIBLE SERVICES REPORT TO SUBMITTAL ON A QUARTERLY BASIS AND ACCEPT AND FILE MONTHLY ACCESSIBLE SERVICES REPORT FOR APRIL, MAY AND JUNE 2014**
- 7-4. ACCEPT AND FILE MINUTES FOR THE METRO ADVISORY COMMITTEE (MAC) MEETING MAY 21, 2014**
- 7-5. ACCEPT AND FILE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION MEETING MINUTES REFLECTING VOTING RESULTS FROM SANTA CRUZ METRO APPOINTEES**
- 7-6. ACCEPT AND FILE THE METRO PARACRUZ OPERATIONS STATUS REPORT FOR MAY AND JUNE 2014**
- 7-7. ACCEPT AND FILE STATUS REPORT FOR ACTIVE GRANTS AND SUBMITTED GRANT PROPOSALS FOR AUGUST 2014**
- 7-8. CONSIDER ADOPTING A RESOLUTION AUTHORIZING THE CEO TO EXECUTE ACTIONS NECESSARY TO RECEIVE PUBLIC TRANSPORTATION, MODERNIZATION, IMPROVEMENT AND SERVICE ENHANCEMENT ACCOUNT FOR THE EXPANSION AND RENOVATION OF PACIFIC STATION**
- 7-9. ACCEPT AND FILE SANTA CRUZ METRO SYSTEM RIDERSHIP REPORT FOR APRIL, MAY & JUNE 2014**
- 7-10. CONSIDER A CONTRACT AMENDMENT FOR B+U ARCHITECTS TO ADD FUNDS FOR ADDITIONAL DESIGN SERVICES**
- 7-11. Removed from agenda.**

- 7-12. CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A CONTRACT AMENDMENT WITH DOC AUTO TO INCREASE THE CONTRACT NOT-TO-EXCEED AMOUNT BY \$32,760 FOR PARACRUZ VEHICLE MAINTENANCE SERVICES**
- 7-13. NOTIFICATION OF REVISED PROCESS AND THE NAMES OF THE PARTICIPANTS SELECTED FOR LEADERSHIP SANTA CRUZ COUNTY, CLASS #30**
- 7-14. CLASS SPECIFICATION AND REPRESENTATION CHANGE FOR THE ADMINISTRATIVE COORDINATOR POSITION**
- 7-15. CONSIDERATION OF A REQUEST TO PROVIDE SERVICE TO THE SANTA CRUZ FOLLIES ON SEPTEMBER 12, 2014 AT A COST OF APPROXIMATELY \$238.75**
- 7-16. UPDATE: SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION’S PASSENGER RAIL STUDY**
- 7-17. CONSIDERATION OF PROVIDING LIMITED SERVICE TO THE 2014 SANTA CRUZ COUNTY FAIR GROUNDS IN EXCHANGE FOR FAIR VENDOR SPACE**

Public comment: Mr. Montesino expressed concern regarding item 7-14 after the discussion of the budget deficit that they were asking for more money for an additional position.

Director Dodge asked what was the previous process for item 7-13. Mr. Clifford replied that there had not been a formal process before and that during a previous meeting the action requested was that staff bring back a process of selecting participants.

**ACTION: MOTION: ROBINSON SECOND: LEOPOLD**

**APPROVED CONSENT AGENDA WITH ITEM 7-2 MOVED TO THE FIRST ITEM IN REGULAR AGENDA AND REMOVAL OF ITEM 7-11.**

**MOTION PASSED UNANIMOUSLY WITH DIRECTOR BRYANT AND HINKLE ABSENT.**

Board returned to Item 4.

**4. COMMUNICATIONS TO THE BOARD OF DIRECTORS**

Director Lane extended her thanks to Mr. Clifford for a job well done.

Director McPherson extended his thanks regarding the budget workshops. Mr. Clifford extended his thanks to the team who put the presentation together.

Public comment: none.

**5. LABOR ORGANIZATION COMMUNICATIONS**

None.

**6. ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS**

None.

**REGULAR AGENDA**

**7-2. MONTHLY BUDGET STATUS REPORTS YEAR TO DATE AS OF**

Director Lane stated she moved the item as she had a question regarding the passenger fares being 2% under budget. Ms. Aitken replied that the number is based on extrapolating information and making an assumption. The full data was not yet available.

Public comment: none.

**ACTION: MOTION: GRAVES SECOND: ROBINSON**

**APPROVED BUDGET STATUS REPORTS YEAR TO DATE AS OF MAY 31, 2014.**

**MOTION PASSED UNANIMOUSLY WITH DIRECTOR BRYANT AND HINKLE ABSENT.**

**8. PRESENTATION OF EMPLOYEE LONGEVITY AWARDS**

Chair Bustichi presented a certificate of appreciation for 15 years of service to Eduardo Montesino, Bus Operator who in turn spoke to the assembly in thanks.

Chair Bustichi presented a certificate of appreciation for 25 years of service to Sergio Lona –Gonzalez who in turn spoke to the assembly offering in thanks and sharing some of his experiences and recognized a few individuals who helped him during his tenure.

**9. CONSIDERATION OF PROVIDING SUPPORT FOR A METRO/UTU23/SEIU521 PICNIC TO BE HELD OCTOBER 25, 2014 AT THE HARVEY WEST PARK**

Mr. Clifford stated this was a great event to boost moral and urged the Board to continue to sponsor the event.

Public comment: none.

**ACTION: MOTION: DODGE SECOND: FRIEND**

**APPROVED PROVIDING SUPPORT FOR A METRO/UTU23/SEIU521 PICNIC TO BE HELD OCTOBER 25, 2014 AT THE HARVEY WEST PARK.**

**MOTION PASSED UNANIMOUSLY WITH DIRECTOR BRYANT AND HINKLE ABSENT.**

**10. ORAL REPORT FROM THE AMERICAN PUBLIC TRANSPORTATION ASSOCIATION MEETING IN CLEVELAND THAT WAS ATTENDED BY DIRECTOR DANIEL DODGE**

Director Dodge spoke of his experiences while at the conference and emphasized that it was a great opportunity for networking and continued dialogue regarding issues experienced by transit districts.

Public comment: none.

**ACTION:** None needed as this was an oral report.

**11. CEO TO GIVE ORAL REPORT**

Mr. Clifford gave an oral report highlighting a CTC grant approval to which he extended his congratulations to the Grant Department.

Mr. Clifford spoke of the La Posada walkthrough that he, Vice-Chair Robinson, La Posada committee members and two Public Works representatives did in preparation for responding to the Board's request to reexamine Route 6. Mr. Clifford stated they would bring back a request for public hearing at the September 12 Board meeting.

Mr. Clifford discussed the follow-up of Cap & Trade and how he looks to influence the criteria on which grant funding is awarded. He further described some of the grants that Santa Cruz METRO would be pursuing.

Mr. Clifford reviewed the timeline for the Upcoming Structural Deficit Workshops.

A discussion occurred between Mr. Clifford, Director McPherson, Director Dodge and Mr. Hiltner over the current criteria of the Cap and Trade census and possible challenges in qualification.

Director Leopold asked if there was any new information on the Parea bill. Mr. Clifford responded he would get back to him with that information.

Director Lane asked for information from the first Structural Deficit Workshop and expressed her concern over the estimated numbers particularly in reference to what was termed the fiscal cliff.

Public Comment: none.

**ACTION:** None needed as this was an oral report.

**12. REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Ms. Syren reviewed the items which would be discussed in the closed session.

**13. ANNOUNCEMENT OF NEXT MEETING: FRIDAY SEPTEMBER 12, 8:30 AM, SANTA CRUZ METRO ADMINISTRATIVE OFFICES, 110 VERNON STREET, SANTA CRUZ**

Chair Bustichi announced the date, time and location of the following Board meeting.

**14. ADJOURNMENT**

Meeting adjourned at 9:59 a.m.

**Respectfully submitted by:**

The Temporary Administrative Assistant, Eriko K. Dreyer