



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
REGULAR MEETING
AUGUST 14, 2015 – 8:30 AM
SANTA CRUZ METRO ADMIN OFFICES
110 VERNON STREET
SANTA CRUZ, CA 95060**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, August 14, 2015, at METRO's Admin Offices at 110 Vernon Street, Santa Cruz, California.

The Board Meeting Agenda Packet can be found online at www.SCMTD.com and is available for inspection at Santa Cruz METRO's Administrative offices at 110 Vernon Street, Santa Cruz, California.

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SECTION I: OPEN SESSION

1 CALL TO ORDER at 8:34A by Vice Chair Rotkin

2 ROLL CALL: The following Directors were **present:**

Director Ed Bottorff	City of Capitola
Director Dene Bustichi, Chair	City of Scotts Valley
Director Cynthia Chase	City of Santa Cruz
Director Jimmy Dutra	City of Watsonville
Director Zach Friend	County of Santa Cruz
Director D. Norm Hagen	County of Santa Cruz
Director Don Lane	City of Santa Cruz
Director John Leopold	County of Santa Cruz
Director Bruce McPherson	County of Santa Cruz
Director Mike Rotkin, Vice Chair	County of Santa Cruz

The following Directors were absent:

Ex-Officio Director Donna Blitzer	UC Santa Cruz
Director Karina Cervantez	City of Watsonville

STAFF PRESENT:

Alex Clifford, CEO
Leslyn Syren, General Counsel

METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:

Angela Aitken, METRO
Carolyn Derwing, METRO
Paul Hiepling, AMBAG
Sachi Itagaki, SVWD
Debbie Kinslow, METRO
M.W. Regan, VMU, SEIU

Gloria Rovay, Riders with ParaCruz
Suzanne Silva, METRO
Robyn Slater, METRO
April Warnock, METRO
Daniel Zaragoza, METRO

3 ANNOUNCEMENTS

Vice Chair Rotkin announced the following had been distributed at each Director's seat:

- (CONFIDENTIAL) Updated Board Contact Card
- Updated METRO Org Chart
- Legislative Update (Federal and State)

He also announced that copies of the following were distributed to each Director with additional copies available at the sign-in table:

- "Are You MAC Material?" pamphlet
- August 7, 2015 letter from ParaCruz regarding changes effective September 10, 2015
- August 11, 2015 letter from Santa Cruz Chamber of Commerce re Support for Transit Funding
- Headways for the period July 2 – September 9, 2015

4 COMMUNICATIONS TO THE BOARD OF DIRECTORS

Vice Chair Rotkin opened the floor to public comment

Hearing no public comment, the meeting continued to the next agenda item.

5 LABOR ORGANIZATION COMMUNICATIONS

Vice Chair Rotkin opened the floor to public comment.

Union representatives, Eduardo Montesino, Manny Martinez and Carolyn Derwing, each welcomed the Board back into session after the July break.

6 WRITTEN COMMUNICATION(S) FROM MAC - None

7 ADDITIONAL DOCUMENTATION TO SUPPORT EXISTING AGENDA ITEMS

Vice Chair Rotkin referenced his earlier announcements.

CONSENT AGENDA

8-01 RECOMMENDED ACTION ON TORT CLAIMS

8-02 ACCEPT AND FILE PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTH OF MAY 2015

- 8-03 ACCEPT AND FILE MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETING OF JUNE 26, 2015**
- 8-04 ACCEPT AND FILE THE ACCESSIBLE SERVICES REPORTS FOR THE MONTHS OF APRIL, MAY AND JUNE 2015**
- 8-05 ACCEPT AND FILE SANTA CRUZ METRO SYSTEM RIDERSHIP REPORTS FOR THE MONTH OF MAY 2015**
- 8-06 CONSIDERATION OF APPROVAL OF AUDIT ENGAGEMENT LETTER WITH BROWN ARMSTRONG ACCOUNTANCY CORPORATION FOR FINANCIAL AUDIT AND TAX SERVICES FOR THE YEAR ENDED JUNE 30, 2015**
- 8-07 CONSIDERATION OF DECLARING THREE (3) NEW FLYER BUSES AND ONE (1) FLOOR SWEEPER AS EXCESS FOR PURPOSES OF DISPOSAL OR AUCTION**
- 8-08 CONSIDERATION OF REJECTION OF PROPOSAL RECEIVED FROM VISION COMMUNICATIONS CO. AND AWARD OF CONTRACT TO DAY WIRELESS SYSTEMS FOR RADIO SYSTEM MAINTENANCE AND REPAIR NOT TO EXCEED \$177,000**
- 8-09 CONSIDERATION TO ENTER INTO EASEMENT AGREEMENTS WITH THE SCOTTS VALLEY WATER DISTRICT TO INSTALL A STORM WATER FEATURE IMPROVEMENT AT THE CAVALLARO TRANSIT CENTER IN SCOTTS VALLEY**
- 8-10 RATIFICATION OF LICENSE AND INDEMNITY AGREEMENT FOR COMPRESSED NATURAL GAS REFUELING FACILITY USAGE BETWEEN SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO) AND THE SANTA CRUZ TROLLEY CONSORTIUM**
- 8-11 CONSIDERATION OF SECURITY COVERAGE OPTIONS AT PACIFIC STATION**
- 8-12 RECEIVE A FINAL REPORT ON THE CONCEPTUAL REDESIGN OF PACIFIC STATION AND A LIFE OF PROJECT BUDGET**
- 8-13 APPROVE CLASS SPECIFICATION CHANGES TO THE SCHEDULE ANALYST POSITION**
- 8-14 ADOPTION OF THE PARACRUZ SERVICE ELIGIBILITY AND APPEALS PROCESS TO THE SANTA CRUZ METRO ADMINISTRATIVE CODE**

Items 8-08, 8-09 and 8-12 were pulled from the Consent Agenda for discussion and Vice Chair Rotkin renumbered them as Item # 3, 2 and 1, respectively.

ACTION: MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED WITH ITEMS 8-08, 8-09 AND 8-12 PULLED FOR DISCUSSION.

MOTION: DIRECTOR LANE

SECOND: DIRECTOR LEOPOLD

MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.

REGULAR AGENDA

1 (Previously #8-12) RECEIVE A FINAL REPORT ON THE CONCEPTUAL REDESIGN OF PACIFIC STATION AND A LIFE OF PROJECT BUDGET

Referencing the success of the Pacific Station Ad Hoc Committee, Director Dutra proposed that a similar Ad Hoc Committee be established to serve the Watsonville Transit Center (WTC) with the purpose to assist moving forward in the transformation of the WTC. Committee to be comprised of the following: Directors Dutra, Cervantez, Friend and Maria Stead-Rodriguez, a representative from the City of Watsonville, and Erich Friedrich, METRO Sr. Transportation Planner .

Hearing no public comment, the Board moved to make the following motion.

MOTION TO APPROVE THE FORMATION OF THE WATSONVILLE TRANSIT CENTER AD HOC COMMITTEE AND APPROVAL OF THE COMMITTEE MEMBERS AS PROPOSED BY DIRECTOR DUTRA.

MOTION: DIRECTOR DUTRA SECOND: DIRECTOR LANE

MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin)

2 (Previously #8-09) CONSIDERATION TO ENTER INTO EASEMENT AGREEMENTS WITH THE SCOTTS VALLEY WATER DISTRICT TO INSTALL A STORM WATER FEATURE IMPROVEMENT AT THE CAVALLARO TRANSIT CENTER IN SCOTTS VALLEY

Chair Bustichi thanked METRO staff and the Scotts Valley Water District (SVWD) for their efforts. Noting that storm water retention is Scotts Valley's number one concern. Ms. Sachi Itagaki, consultant to the SVWD, provided the assembly with a history of the project and brought everyone's attention of page 8-09A.1 for a conceptual design layout where she highlighted various features.

Hearing no public comment, the Board moved to make the following motion.

MOTION TO ENTER INTO THE EASEMENT AGREEMENTS WITH THE SCOTTS VALLEY WATER DISTRICT TO INSTALL A STORM WATER FEATURE IMPROVEMENT AT THE CAVALLARO TRANSIT CENTER IN SCOTTS VALLEY AS PRESENTED

MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR LEOPOLD

MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.

3 (Previously #8-08) CONSIDERATION OF REJECTION OF PROPOSAL RECEIVED FROM VISION COMMUNICATIONS CO. AND AWARD OF CONTRACT TO DAY WIRELESS SYSTEMS FOR RADIO SYSTEM MAINTENANCE AND REPAIR NOT TO EXCEED \$177,000

Eduardo Montesino, UTU representative, reported that the radio coverage remains spotty in some areas. As a result, many drivers are relying on their personal mobile phones. He is pleased to have a new agreement in place.

Ciro Aguirre, COO, noted that Day Wireless is aware of the issue(s) Mr. Montesino referenced above and is committed to help resolve the matter. They have committed to bringing in engineering staff to review the sites and identify the causes.

Hearing no further comment, the Board moved to make the following motion.

MOTION TO REJECT THE PROPOSAL RECEIVED FROM VISION COMMUNICATIONS CO. AND AWARD OF CONTRACT TO DAY WIRELESS SYSTEMS FOR RADIO SYSTEM MAINTENANCE AND REPAIR NOT TO EXCEED \$177,000 AS PRESENTED

MOTION: DIRECTOR LANE

SECOND: DIRECTOR BUSTICHI

MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.

9 YEAR TO DATE FINANCIAL REPORT AS OF MAY 31, 2015

Finance Manager Angela Aitken added commentary to the presentation.

Chair Bustichi asked if the information presented reflected overtime. Finance Manager Aitken responded yes, along with savings achieved through vacancies.

Director Leopold asked if there were indications the Metrobase project budget would end "on budget". CEO Clifford responded that the next agenda item is to amend RNL's engineering services but we are still on track to the approved budget (subject, of course, to close out). He also assured the Board that they would be kept apprised.

ACTION: MOTION TO ACCEPT THE YEAR TO DATE FINANCIAL REPORT AS PRESENTED

MOTION: DIRECTOR LANE

SECOND: DIRECTOR LEOPOLD

MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.

10 CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE CONTRACT AMENDMENT #7 WITH RNL DESIGN, INC. AND APPROVE REVISING THE LIFE OF PROJECT BUDGET

Andrew Kreck, Project Manager, Hill International, noted this is an incremental request. They anticipate an early fall completion date.

ACTION: MOTION TO AUTHORIZE THE CEO TO EXECUTE CONTRACT AMENDMENT #7 WITH RNL DESIGN, INC. AND APPROVE REVISING THE LIFE OF PROJECT BUDGET AS PRESENTED

MOTION: DIRECTOR BUSTICHI SECOND: DIRECTOR McPHERSON MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.

11 CONSIDERATION OF A FORMAL ADOPTION OF PAY SCHEDULES FOR MANAGEMENT, UTU-FR, UTU-PC, SEIU-SEA, SEIU-PSA AND SEIU-VMU

Angela Aitken, Finance Manager, summarized the request from CalPERS and the pay scales presented. She noted that the pay scales now include 5 and 10 year longevity as requested. (Reference page 11B.1)

In response to Vice Chair Rotkin's question, Ms. Aitken assured him the only downside would be not complying with CalPERS' request. Chair Bustichi noted that this protects METRO's employees.

Hearing no public comment, the Board made the following motion:

ACTION: MOTION TO FORMALLY ADOPT THE PAY SCHEDULES FOR MANAGEMENT, UTU-FR, UTU-PC, SEIU-SEA, SEIU-PSA AND SEIU-VMU AS PRESENTED

MOTION: DIRECTOR LANE SECOND: DIRECTOR LEOPOLD MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.

12 CONSIDERATION OF A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN UNITED TRANSPORTATION UNION LOCAL 23, FIXED ROUTE, FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2018

Alex Clifford, CEO/General Manager, spoke to agenda items 12 & 13 simultaneously and provided a history of the discussions between management and unions leading to these proposals, emphasizing that this provides significant financial assistance to METRO; resulting in a savings of over \$500,000. He thanked Mr. Montesino and the others for their efforts.

In turn, Mr. Montesino thanked the Board and Director Leopold for their contributions and assistance in growing METRO.

Vice Chair Rotkin added his thanks to the unions and Mr. Montesino for their assistance and improved communication.

Director Leopold noted that the drivers are METRO's "eyes on the street" and thanked the teams for their efforts, crediting the improved communication which produced a deal the drivers could accept.

Director Hagen observed that he has experienced extraordinary care and service from METRO's drivers during his own regular use of the buses,

Director McPherson continually hears praise for our drivers. He thanked the drivers for their assistance in keeping the service rolling. Their efforts will have a huge financial impact.

Hearing no public comment, the Board made the following motion:

**ACTION: MOTION TO FORMALLY RATIFY THE LABOR AGREEMENT BETWEEN UNITED TRANSPORTATION UNION LOCAL 23, FIXED ROUTE, FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2018 AS PRESENTED
MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR HAGEN
MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.**

13 CONSIDERATION OF A FORMAL RATIFICATION OF A LABOR AGREEMENT BETWEEN UNITED TRANSPORTATION UNION LOCAL 23, PARACRUZ, FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2018

See above; this item was discussed simultaneously with Agenda Item 12.

**ACTION: MOTION TO FORMALLY RATIFY THE LABOR AGREEMENT BETWEEN UNITED TRANSPORTATION UNION LOCAL 23, PARACRUZ, FOR THE PERIOD JULY 1, 2015 THROUGH JUNE 30, 2018 AS PRESENTED
MOTION: DIRECTOR DUTRA SECOND: DIRECTOR CHASE
MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.**

14 CONSIDERATION OF AN ADDENDUM TO THE MANAGEMENT COMPENSATION PLAN

Alex Clifford, CEO/General Manager, noted that there is no union contract for the management team; this addendum mirrors the terms set forth in agenda items 12 and 13 above.

Hearing no public comment, the Board responded.

Director Leopold appreciated leadership mirroring the drivers' contributions to fiscal solutions.

Director McPherson asked what the estimated savings for this package were. Ms. Aitken responded the net savings are approximately \$93,000 over three years.

Director Hagen noted this is a real affirmation of the team effort in the organization.

ACTION: MOTION TO ACCEPT THE ADDENDUM THE MANAGEMENT COMPENSATION PLAN AS PRESENTED

MOTION: DIRECTOR LEOPOLD SECOND: DIRECTOR LANE

MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.

15 CONSIDERATION OF A \$5,000 EARLY RETIREMENT INCENTIVE UPON RETIREMENT PRIOR TO DECEMBER 31, 2015

Alex Clifford, CEO/General Manager, explained the staff report and the possible fiscal impact to METRO.

Vice Chair Rotkin noted that not all retirees' positions would be filled so additional savings could be achieved. CEO Clifford added that the management and Unions would discuss any positions not filled and possibly banking those positions as an offset against future decisions.

Director Dutra asked if there is any indication of the number of retirees anticipated and if there is a 'cap' on the number permitted. CEO Clifford responded that although a large number of retirees would be painful, there isn't a cap and we don't anticipate a need at this time. Management and Union representatives both estimate 5-10 retirees taking advantage of the offer.

Mr. Montesino requested that this incentive be retroactive to August 1, 2015. CEO Clifford agreed.

ACTION: MOTION TO APPROVE THE \$5,000 EARLY RETIREMENT INCENTIVE UPON RETIREMENT PRIOR TO DECEMBER 31, 2015 AS PRESENTED WITH AN AMENDED INCENTIVE DATE CHANGE; I.E., FROM AUGUST 1, 2015 THROUGH DECEMBER 31, 2015

MOTION: DIRECTOR LANE SECOND: DIRECTOR LEOPOLD

MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.

16 CONSIDERATION OF AWARD OF CONTRACT TO TRANSPORTATION MANAGEMENT & DESIGN, INC. FOR COMPREHENSIVE OPERATIONAL ANALYSIS NOT TO EXCEED \$99,987

Erich Friedrich, Sr. Transportation Planner, explained the comprehensive operational analysis and what it means to METRO and the community. The goal is to introduce a new service plan in summer of 2016. He introduced the presenters: Kristina Svensk, Project

Manager, and Russell Chisholm, President of TMD. Ms. Svensk provided commentary to the presentation.

Vice Chair Rotkin opened the floor to public comment.

Mr. Montesino requested outreach efforts be extended to the Spanish speaking community. Ms. Svensk responded that translators are available at key events and all literature is printed in both English and Spanish.

Manuel Martinez thanked METRO management for including the Transit Supervisors in this process.

Director Lane expressed concerns about service and revenue reductions to the District. He asked what the end product would be and if the results would be scalable to enable later options.

Mr. Chisholm answered that their recommendations will be reviewed through strategy discussions with the METRO Board and staff to identify scalability. There will be a baseline and scalable elements; it's about re-invention, not cuts. We want to increase ridership and revenue. The critical point is the implementation process.

Director Leopold noted public involvement is critical to acceptance. He asked: How will we drive the public to participate in the process? Will there be surveys at the pop-ups? What kind of meaningful interaction can happen in 10 minutes?

Ms. Svensk outlined their pop-ups which are informal sessions to enable 1:1 dialog. There are no surveys taken at the pop-ups; this is a continual process built for continual input. The pop-ups also act as an advertisement.

Mr. Chisholm added that the pop-ups are the initial communication point. Public participation will be driven through QR scan points and public media such as Facebook and Twitter. South County pop-ups to be oriented to the Spanish speaking population.

Director Leopold cautioned against a city-centric approach, noting that 49% of the County population lives in the unincorporated areas.

Ms. Svensk said one benefit of the pop-ups is the ability to target geographic representation throughout the community; e.g., flea market, first Friday, etc.

Director Hagen recommended the Senior Center in Watsonville as a potential pop-up site.

Mr. Friedrich highlighted some successes at recent pop-ups, such as the Farmers' Market in Watsonville, where valuable pieces of feedback were obtained. METRO is revising our model to smaller, more successful outreach events.

In response to Directors' questions, Ms. Svensk highlighted the flexibility of their outreach tools; there will be advertising onboard buses directing the public to the website with links to other agencies such as SCCRTC and various events.

Carolyn Derwing, speaking as a Schedule Analyst, believes this would be good synergy between METRO's Planning Dept. and TMD, drawing on TMD's expertise to create a good product for the future. She feels positive about the project and its importance for the District.

Vice Chair Rotkin noted he is generally skeptical about consultants but believes this is the correct approach; i.e., including staff, drivers, focusing on outreach. He likes the idea of re-invention.

Director Leopold supports the process to ensure countywide participation through outreach.

As a representative from the County of Santa Cruz, Vice Chair Rotkin volunteered to be the fourth member of the Ad Hoc Committee.

Director Bottorff is typically skeptical when it comes to spending money on consultants but he is confident that the Ad Hoc Committee proposed by Director Dutra will represent Watsonville very well. He stressed the importance of the Board making sound county-wide decisions.

Chair Bustichi reminded the assembly of the past study which provided a “trunk and feeder” option which the Board rejected. It is equally important to reach non-bus users who may vote for a tax measure now or in the future. All tax payers need to know that the system makes financial sense.

ACTION: MOTION TO APPROVE THE AWARD OF CONTRACT TO TRANSPORTATION MANAGEMENT & DESIGN, INC. FOR COMPREHENSIVE OPERATIONAL ANALYSIS NOT TO EXCEED \$99,987 AS PRESENTED AND ESTABLISH AN AD HOC COMMITTEE TO INCLUDE DIRECTORS CHASE, DUTRA, BOTTORFF AND ROTKIN WITH THE OPTION OF ADDING A FIFTH MEMBER

MOTION: DIRECTOR DUTRA SECOND: DIRECTOR HAGEN MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.

17 CONSIDERATION OF ONCE A MONTH BOARD MEETINGS AND REVISIONS TO THE METRO ADVISORY COMMITTEE (MAC) BYLAWS

Alex Clifford, CEO/General Manager, reminded the assembly that this item was in response to Director McPherson’s earlier request. The table on page 17.3 reflects the proposed meeting schedule September through December 2015. In December, the Board will evaluate the effectiveness of the new schedule.

The staff report includes a recommendation to form an Ad Hoc Committee to work with the CEO and District Counsel to review the MAC Bylaws, meeting frequency and adopt a scope of duties/responsibilities. The Committee members have not yet been identified.

Prior to opening the floor to the public, Vice Chair Rotkin reiterated that there is no proposal before the Board at the current time to change MAC meeting frequency but to begin discussions regarding the overall function of MAC.

Will Regan, VMU representative, noted that once a month board meetings were tried previously. At that time, many of the Board members weren’t able to stay the entire length of the longer meeting and information wasn’t brought forward quickly. We’ve already eliminated the July meeting(s) and are now proposing to cut the remaining meetings in half.

The agenda has increased in size and complexity. Personally, he prefers the twice a month meetings.

Vice Chair Rotkin responded that the Board can reverse this decision at any time and presumes that members would keep the second Friday of the month available in the event of a special meeting.

CEO Clifford volunteered to send an email to the Board members with the specific proposed dates, times and locations.

Manny Martinez expressed concern about the busy lives led by board members. There are challenges ahead. METRO tends to lose their audience towards the end of a long board meeting and crucial discussion items are often placed at end of the meeting.

Becky Taylor, MAC representative, noted that there have been completely full agendas at every Board and MAC meeting she's attended. In fact, at recent MAC meetings, the agenda hasn't been discussed fully in the two hours allotted. The reason there is no communication from MAC is due to their meeting cycle which is the 3rd Wednesday of the month.

Eduardo Montesino expressed concerns about one meeting per month, stating we are a rolling city and need the Board's attention.

Director Lane expressed his concerns and suggested maintaining the current schedule of two meetings per month, like the SCCRTC, with the option of cancelling if there are no urgent items. This would ensure that the next meeting wouldn't be overloaded. He also suggested that Board members hold the current meeting dates on their calendars.

Director McPherson expressed concern about staff time and suggested a start time of 8:30A rather than 9:00A. Special meetings can always be called.

Director Hagen, as past president and member of MAC, supports MAC meeting every two months as several meetings were cancelled in 2014 due to lack of quorum.

Chair Bustichi agreed with Director McPherson. This is a trial and can be adjusted. Special meetings can always be added. We are not cutting off public access or creating all day board meeting(s). This is to allow staff to concentrate on other things; the preparation of board packets every two weeks is time consuming; we want to better utilize staff time. He asked that Board members be engaged while they are in the meetings and allocate the appropriate amount of time and attention. Believes each meeting should be broadcast. Recent subcommittees have proven successful and time saving. The MAC Ad Hoc Committee is a good idea and he nominated Director Hagen to head the Committee.

Director Leopold is willing to test the proposed meeting schedule. The Board has to be prepared in the coming year to re-envision our service cuts and possibly be prepared to meet not only in an accessible, public place, but perhaps in the evenings if there are big decisions to be reached (preferably not on a Friday evening).

ACTION: MOTION TO APPROVE THE ONCE A MONTH BOARD MEETINGS AND REVISIONS TO THE METRO ADVISORY COMMITTEE (MAC) BYLAWS AS

PRESENTED WITH AN ADJUSTMENT TO BEGIN THE MEETINGS AT 8:30A AND WORK TOWARDS TELEVISIONING EACH MEETING.

**MOTION: DIRECTOR McPHERSON SECOND: DIRECTOR FRIEND
MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.**

18 PROPOSED BOARD WORKING SESSION

Alex Clifford, CEO/General Manager, outlined the proposed Board working session noting that he is targeting a date in September 2015.

Hearing no public comment, the Board moved to make a motion.

ACTION: MOTION TO APPROVE THE PROPOSED BOARD WORKING SESSION AS PRESENTED

**MOTION: DIRECTOR LANE SECOND: DIRECTOR ROTKIN
MOTION PASSED UNANIMOUSLY WITH 10 AYES (Directors Bottorff, Bustichi, Chase, Dutra, Friend, Hagen, Lane, Leopold, McPherson and Rotkin) Directors Blitzer and Cervantez were absent.**

19 CEO TO GIVE ORAL REPORT

Alex Clifford, CEO/General Manager, introduced Mr. Isaac Holly, METRO's new IT manager. Mr. Holly has been with METRO for 16 years.

Referencing the State and Federal Legislative update handout, CEO Clifford urged Board approval and support via letters, meetings, etc. He noted that METRO buses will be out of compliance if we do not get support on the bus axle weight legislation; we want to grandfather in the buses we have today.

PEPRA will be discussed at a later meeting in greater detail.

Vice Chair Rotkin suggested creating a delegation to visit legislators. CEO Clifford responded that there may be an opportunity in December to visit Washington, DC.

CEO Clifford will provide the Board members with sample support letters to forward to City, County and State representatives.

20 REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Leslyn Syren, District Counsel, announced the following two items to be discussed in Closed Session. She did not anticipate any announcements after the Closed Session.

1. CONFERENCE WITH LABOR NEGOTIATORS
2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
EEOC No. 556-2015-00345

21 ANNOUNCEMENT OF NEXT MEETING: FRIDAY, AUGUST 28, 2015 AT 9:00 AM, SCOTTS VALLEY CITY COUNCIL CHAMBERS, 1 CIVIC CENTER DRIVE, SCOTTS VALLEY, CA

Vice Chair Rotkin announced the next meeting logistics.

Director Lane announced that beginning in August 2015, he and Director Chase will be able to attend only one meeting per month due to a new commitment. He will not be present at the August 28, 2015 meeting.

CEO Clifford asked Gina Pye, Executive Assistant, to confirm quorum for the August 28th meeting.

22 ADJOURNMENT

Vice Chair Rotkin adjourned the meeting at 10:45A

23 The Board recessed to Closed Session.

Respectfully submitted,

Gina Pye
Executive Assistant to the CEO

Pursuant to Section 54954.2(a)(1) of the Government Code of the State of California, this agenda was posted at least 72 hours in advance of the scheduled meeting at a public place freely accessible to the public 24 hours a day. The agenda packet and materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Santa Cruz METRO Administrative Office (110 Vernon Street, Santa Cruz) during normal business hours. Such documents are also available on the Santa Cruz METRO website at www.scmtd.com subject to staff's ability to post the document before the meeting.