



**SANTA CRUZ METROPOLITAN TRANSIT DISTRICT (METRO)  
BOARD OF DIRECTORS AGENDA MEETING MINUTES\*  
JANUARY 26, 2018 – 9:00 AM  
METRO ADMIN OFFICES  
110 VERNON STREET, SANTA CRUZ, CA**

A regular meeting of the Board of Directors of the Santa Cruz Metropolitan Transit District (METRO) was convened on Friday, January 26, 2018 at the METRO Admin offices, 110 Vernon Street, Santa Cruz, CA.

The Board Meeting Agenda Packet can be found online at [www.SCMTD.com](http://www.SCMTD.com) and is available for inspection at Santa Cruz METRO's Administrative offices at 110 Vernon Street, Santa Cruz, California. \*Minutes are "summary" minutes, not verbatim minutes. Audio recordings of Board meeting open sessions are available to the public upon request.

This document has been created with accessibility in mind. With the exception of certain 3rd party and other attachments, it passes the Adobe Acrobat XI Accessibility Full Check. If you have any questions about the accessibility of this document, please email your inquiry to [accessibility@scmttd.com](mailto:accessibility@scmttd.com)

**SECTION I: OPEN SESSION**

**CALL TO ORDER** at 9:02 AM by Chair Dutra.

Director Dutra, Director Leopold and Ex-Officio Director Thomas were sworn in by Julie Sherman, General Counsel.

**ROLL CALL:** The following Directors were **present**, representing a quorum:

|   |                              |
|---|------------------------------|
| <b>Director Ed Bottorff</b>             | <b>City of Capitola</b>      |
| <b>Director Cynthia Chase</b>           | <b>City of Santa Cruz</b>    |
| <b>Director Jimmy Dutra</b>             | <b>City of Watsonville</b>   |
| <b>Director Norm Hagen</b>              | <b>County of Santa Cruz</b>  |
| <b>Director John Leopold</b>            | <b>County of Santa Cruz</b>  |
| <b>Director Donna Lind</b>              | <b>City of Scotts Valley</b> |
| <b>Director Cynthia Mathews</b>         | <b>City of Santa Cruz</b>    |
| <b>Director Bruce McPherson</b>         | <b>County of Santa Cruz</b>  |
| <b>Director Mike Rotkin</b>             | <b>County of Santa Cruz</b>  |
| <b>Ex-Officio Director Davon Thomas</b> | <b>UC Santa Cruz</b>         |

Ex-Officio Director McKee, Director Rios and Director Rothwell were absent.

**STAFF PRESENT:**

Alex Clifford  
Julie Sherman

METRO CEO/General Manager  
METRO General Counsel

**METRO EMPLOYEES AND MEMBERS OF THE PUBLIC WHO VOLUNTARILY INDICATED THEY WERE PRESENT (IN ALPHABETICAL ORDER) WERE:**

Heather Adamson, AMBAG  
Angela Aitken, METRO  
Lorraine Bayer, METRO

Ginger Dykar, SCCRTC  
Larry Pageler, UCSC  
Daniel Zaragoza, METRO

**ANNOUNCEMENTS**

Chair Dutra introduced Carlos Landaverry and his Spanish Language interpretation services. He announced that the meeting is being televised by Community Television of Santa Cruz County with technician, Mr. Lynnn Dunton.

Chair Dutra welcomed Ex-Officio Director Thomas and shared a letter from Alice Malmberg, UCSC Vice President of Internal Affairs, UCSC Student Union Assembly, and Noah Thomas, Representative, UCSC Advisory Committee on Campus Transportation and Parking. (See Attachment)

**YOUTH ART POSTER CONTEST WINNERS**

Chair Dutra, Vice Chair McPherson and Paratransit Superintendent April Warnock announced the following Art Contest winners, congratulated and provided each of them with gift bags. ParaCruz ADA Eligibility Coordinator, Eileen Wagley thanked the generous sponsors.

Art Contest Winners:

- 1<sup>st</sup> Place: Ryu Cirillo – Art to be featured on the “Headways” cover
- 2<sup>nd</sup> Place: Anais Antolin Bearn & Olivia Cole – Their art will be on the exterior of 8 buses & interior of all buses
- 3<sup>rd</sup> Place: Eliot Higgins-Axton, Isabella Ruvacalba, Sienna Encizo, Jayden Stormes – Their art will be displayed inside the buses
- Honorable Mention: Gabriella Italia, Johnathan Vasquez Naughton and Malakai Barbosa - Their art will be posted at Pacific Station & inside buses:

**BOARD OF DIRECTORS COMMENTS**

Chair Dutra, Directors Rotkin and Hagen thanked METRO staff for the tour and hospitality during Representative Jimmy Panetta’s recent visit to METRO and the opportunity it provided to highlight the needs of METRO, the importance of federal funding for capital expenditures and the connection with our Congress.

At Director Mathews’ suggestion, CEO Clifford will send a letter to the editor, thanking Representative Panetta for his visit.

Vice Chair McPherson read Congresswoman Anna Eschoo’s letter (see attached) and thanked Senator Feinstein for her continued support of METRO.

Hearing no further comments, Chair Dutra moved to the next agenda item.

**COMMUNICATIONS TO THE BOARD OF DIRECTORS**

Ms. Ofelia Gomez requested additional service on behalf of the community and provided a copy of her letter addressed to the SCCRTC. (See attached.) CEO Clifford responded that METRO has broken down her requests into 3 categories: 1) City related and notified the respective cities of the issues; 2) Bus stop issues, which are being evaluated for potential future upgrades where warranted; 3) Service related concerns, if warranted, which will be added to METRO’s unmet needs list. Additionally, a letter has been sent to Ms. Gomez.

## **COMMUNICATIONS FROM MAC**

Having none, Chair Dutra moved to the next item.

## **LABOR ORGANIZATION COMMUNICATIONS**

Eduardo Montesino spoke briefly of past issues with management and communication and his hopes for a good year.

Michael Rios thanked CEO Clifford for the invitation to participate in Representative Panetta's visit and welcomed Ex-Officio Thomas to the board.

Olivia Martinez, staff for SEIU, thanked Ms. Aitken and Ms. Church for their efforts with agenda item 11.12. She noted that SEIU was not in agreement but agreed to move forward to finalize the classification. She remains hopeful that compaction issues will be addressed in the class and comp study.

Hearing no further comments, Chair Dutra moved to the next agenda item.

## **CONSENT AGENDA**

- 11-01 RECOMMENDED ACTION ON TORT CLAIMS
- 11-02 ACCEPT AND FILE: PRELIMINARY APPROVED CHECK JOURNAL DETAIL FOR THE MONTHS OF NOVEMBER AND DECEMBER 2017
- 11-03 ACCEPT AND FILE: MINUTES OF THE SANTA CRUZ METRO BOARD OF DIRECTORS MEETING OF NOVEMBER 17, 2017
- 11-04 ACCEPT AND FILE: MINUTES OF THE SANTA CRUZ METRO FINANCE, BUDGET AND AUDIT STANDING COMMITTEE MEETING OF JANUARY 5, 2018
- 11-05 ACCEPT AND FILE: MINUTES OF THE SANTA CRUZ METRO PERSONNEL/HR STANDING COMMITTEE MEETING OF JANUARY 16, 2018
- 11-06 ACCEPT AND FILE: MINUTES FOR THE METRO ADVISORY COMMITTEE (MAC) MEETING OF AUGUST 16, 2017
- 11-07 ACCEPT AND FILE: QUARTERLY PROCUREMENT REPORT FOR 3RD QUARTER OF FY18
- 11-08 ACCEPT AND FILE: QUARTERLY ELECTRIC BUS PURCHASE REPORT FOR 3RD QUARTER OF FY18
- 11-09 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO ELERT & ASSOCIATES FOR CONSULTANT SERVICES TO DEVELOP SPECIFICATIONS FOR METRO'S VIDEO SURVEILLANCE SYSTEM NOT TO EXCEED \$ 20,300
- 11-10 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO CASEY PRINTING, INC. FOR PRINTING OF HEADWAYS BUS RIDER'S GUIDE NOT TO EXCEED \$235,783

- 11-11 APPROVE: A SEMI-ANNUAL REPORT ON THE STATUS OF METRO'S DISADVANTAGED BUSINESS ENTERPRISE PROGRAM
- 11-12 APPROVE: APPROVAL OF SEIU MECHANIC SERIES WAGE SURVEY RESULTS
- 11-13 APPROVE: CONSIDERATION OF AUTHORIZING THE CEO TO EXECUTE A 5th AMENDMENT EXTENDING THE CONTRACT WITH KIMBALL MIDWEST FOR FASTENERS, ELECTRICAL TERMINALS AND MAINTENANCE ITEMS,
- 11-14 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO TECHNOLOGY INTERNATIONAL, INC. FOR PURCHASE AND DELIVERY OF ONE (1) TOW TRACTOR NOT TO EXCEED \$53,415
- 11-15 APPROVE: CONSIDERATION OF AWARD OF CONTRACT TO COASTAL LANDSCAPING, INC. FOR LANDSCAPING MAINTENANCE SERVICES NOT TO EXCEED \$ 186,040

There was no public comment.

**ACTION: MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED**

**MOTION: DIRECTOR ROTKIN                      SECOND: DIRECTOR LIND**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**REGULAR AGENDA**

**PRESENTATION OF EMPLOYEE LONGEVITY AWARDS FOR JUAN FLORES, MICHAEL MILLER AND PETE LEGORRETA**

In their absence, Chair Dutra thanked METRO employees Juan Flores & Michael Miller for their service. It was noted that Mr. Legorreta would return to the March meeting to be recognized.

**RESOLUTION OF APPRECIATION, RETIREE: ARLAN COLWELL**

In his absence, Chair Dutra thanked Mr. Colwell for his years of service.

**ACTION: MOTION TO APPROVE THE RESOLUTION AS PRESENTED**

**MOTION: DIRECTOR LEOPOLD                      SECOND: DIRECTOR ROTKIN**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**STATE OF DOWNTOWN SANTA CRUZ PRESENTATION**

Martin Bernal, City Manager for the City of Santa Cruz, spoke to the presentation. He clarified that the drawings within the presentation are conceptual at this point; however, they are working towards finalizing the Farmers' Market. The City Council has approved the project in concept.

Director Leopold addressed the absence of buses in the presentation drawings and inquired as to the transit center vision. Mr. Bernal and Ms. Claire Fliesler, Transportation Planner with the City of Santa Cruz, spoke of one option wherein the transit center would face Front Street with mixed-use on Pacific Avenue and added the City has been working with METRO to locate a consultant to identify transportation needs in the downtown area.

Discussion between the City representatives and METRO board members regarding bicycle use ensued.

Director McPherson and Mr. Bernal discussed the dissolution of redevelopment agencies and the effect on funding, private partnerships, etc.

Hearing no further comment, Chair Dutra moved to the next agenda item.

**ACCEPT AND FILE: THE YEAR TO DATE MONTHLY FINANCIAL REPORTS AS OF SEPTEMBER 30, 2017 AND OCTOBER 31, 2017**

With the Chair's approval, Finance Manager Aitken combined agenda items 15 and 16, and spoke briefly of METRO's finances.

Hearing no further comment, Chair Dutra moved to the next agenda item.

**ACTION: MOTION TO ACCEPT AND FILE THE YEAR TO DATE MONTHLY FINANCIAL REPORTS AS OF SEPTEMBER 30, 2017 AND OCTOBER 31, 2017 AS PRESENTED**

**MOTION: DIRECTOR LEOPOLD                      SECOND: DIRECTOR ROTKIN**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**ACCEPTANCE OF FINANCIAL STATEMENTS WITH INDEPENDENT AUDITOR'S REPORT FOR THE YEAR ENDED JUNE 30, 2017**

Lorraine Bayer, Accountant, spoke to the Auditor's lack of findings and the two current year conditions and recommendations detailed in the financial reporting letter . She will return in March with an update to the recommendations.

Hearing no further comment, Chair Dutra moved to the next agenda item.

**ACTION: MOTION TO ACCEPT FINANCIAL STATEMENTS WITH INDEPENDENT AUDITOR'S REPORT FOR THE YEAR ENDED JUNE 30, 2017 AS PRESENTED**

**MOTION: DIRECTOR ROTKIN                      SECOND: DIRECTOR LEOPOLD**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**APPROVE THE PROPOSED REVISED JOB DESCRIPTION FOR THE ASSISTANT HUMAN RESOURCES MANAGER**

Jolene Church, Human Resources Manager, spoke briefly of the changes to the job description and how the cost of living in our local region is being addressed. She added that any compaction issues will be addressed in the SEIU class and comp study.

Public comment:

Eduardo Montesino noted that, historically, compaction issues have been addressed on a case-by-case basis.

**ACTION: MOTION TO APPROVE THE PROPOSED REVISED JOB DESCRIPTION FOR THE ASSISTANT HUMAN RESOURCES MANAGER AS PRESENTED**

**MOTION: DIRECTOR ROTKIN                      SECOND: DIRECTOR LEOPOLD**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**REVISED JOB DESCRIPTION FOR THE SAFETY, SECURITY AND RISK MANAGER**

Jolene Church, Human Resources Manager, stressed the importance of safety to METRO and the community.

There was no public comment.

**ACTION: MOTION TO APPROVE THE REVISED JOB DESCRIPTION FOR THE SAFETY, SECURITY AND RISK MANAGER R AS PRESENTED**

**MOTION: DIRECTOR ROTKIN**

**SECOND: DIRECTOR MATHEWS**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**THE FINAL CPS HR CONSULTING MANAGEMENT CLASSIFICATION STUDY AND COMPENSATION STUDY STRATEGY**

Jolene Church, Human Resources Manager, provided status of the study to date; e.g., job descriptions updated, proposed title changes, etc. CPS will return to the Personnel/HR Standing Committee with an analysis of all positions against peer agencies at three levels: 5% below median, median and 5% above median and inform METRO of the financial impact. Given the current timeline, the analysis should be completed prior to the end of FY18.

General discussion regarding total compensation, salary and fringe benefits and regional affordability followed. The impact of upcoming union negotiations is being considered as it will affect all employees.

Public comments:

Mr. Montesino expressed his concern about future hardship(s).

Dan Stevenson inquired as to how the peer agencies relate to the cost of living in Santa Cruz.

Chair Dutra reminded the assembly that the unions and management have agreed to the peer agencies being used in this study.

**ACTION: MOTION TO APPROVE THE FINAL CPS HR CONSULTING MANAGEMENT CLASSIFICATION STUDY AND COMPENSATION STUDY STRATEGY AS PRESENTED**

**MOTION: DIRECTOR McPHERSON**

**SECOND: DIRECTOR MATHEWS**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**ESTABLISHMENT OF PASSENGER CODE OF CONDUCT AND SERVICE SUSPENSION/EXCLUSION POLICIES FOR FIXED ROUTE SERVICES, TRANSIT FACILITIES AND PARACRUZ**

Alex Clifford, CEO/General Manager, noted METRO does not currently have a code of conduct, adding that he met with unions and incorporated their feedback. A brochure will be developed for the riders' reference.

Julie Sherman, General Counsel, explained the process and importance of the safety of our Operators and passengers. Behaviors are not always the type that law enforcement can help with,

but may rise to the level where the passenger should not be allowed on the bus, depending on the nature of the behavior. The proposed Policies are in compliance with FTA and DOT civil rights guidance and regulations and include important due process procedures.

Referencing Mr. Gubash's letter, page 7.1 of the agenda packet, Director Leopold started a discussion pertaining to comfort animals versus service animals and recommended METRO reach out to METRO advisory organizations to obtain feedback on the proposed policies.

In response to Director Mathews' request, CEO Clifford will present a recommendation on how best to present a regular incident report to the Board in the near future.

Public comment:

Mr. Montesino expressed his support of the Code as written.

**ACTION: MOTION TO APPROVE THE PROPOSED PASSENGER CODE OF CONDUCT AND SERVICE SUSPENSION/EXCLUSION POLICIES FOR FIXED ROUTE SERVICES, TRANSIT FACILITIES AND PARACRUZ, WITH THE UNDERSTANDING THAT STAFF WILL RETURN IN SIX MONTHS WITH INPUT FROM RIDERS, STUDENTS AND ADVISORY COMMITTEES, AT WHICH TIME THE BOARD WILL CONSIDER ANY RECOMMENDED REVISIONS TO SAID POLICIES**

**MOTION: DIRECTOR MATHEWS                      SECOND: DIRECTOR LEOPOLD**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

#### **UNIFIED CORRIDOR INVESTMENT STUDY ORAL REPORT**

Barrow Emerson, Planning and Development Manager, provided a color version of page 22A.1 for easier reference. Many Directors expressed their opinions and support of the position taken, noting it positions METRO well as a partner to solve regional transportation issues. METRO will provide bus feeders to the rail when/if implemented.

#### **REQUEST THE BOARD OF DIRECTORS DIRECT STAFF TO INITIATE A FARE RESTRUCTURING ANALYSIS PROCESS**

Mr. Emerson spoke to the item and noted the Finance Committee referred this item to the full board for their consideration.

Public comment:

Mr. Montesino noted that not everyone uses a SmartCard, citing the longer load times on Saturdays and Sundays due to the lower card usage

Board comments

Board members shared their own experiences with other transit systems and the advantages of technology to METRO and our riders.

**ACTION: MOTION TO APPROVE THE REQUEST THAT THE BOARD OF DIRECTORS DIRECT STAFF TO INITIATE A FARE RESTRUCTURING ANALYSIS PROCESS AS PRESENTED**

**MOTION: DIRECTOR MATHEWS                      SECOND: DIRECTOR DUTRA**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**RECOMMENDATION TO APPROVE REVISIONS TO THE BYLAWS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S BOARD OF DIRECTORS**

Ms. Sherman spoke to the revisions noting that the majority of changes were to incorporate current titles, meeting frequency, and accurately reflect METRO's enabling legislation. The travel policy section was updated to provide an opportunity to claim GSA per diem reimbursement.

Director Leopold suggested staff provide a redline version in the future for ease of evaluating changes.

**ACTION: MOTION TO APPROVE THE REVISIONS TO THE BYLAWS OF THE SANTA CRUZ METROPOLITAN TRANSIT DISTRICT'S BOARD OF DIRECTORS AS PRESENTED**

**MOTION: DIRECTOR ROTKIN                      SECOND: DIRECTOR MATHEWS**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**BOARD WORK SESSION**

CEO Clifford outlined the goal of the work session: Develop METRO's first strategic business plan. Chair Dutra requested a mid-county location.

**ACTION: MOTION TO APPROVE THE BOARD WORK SESSION AS PRESENTED**

**MOTION: DIRECTOR ROTKIN                      SECOND: DIRECTOR MATHEWS**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**CEO'S LETTER TO THE CALIFORNIA AIR RESOURCES BOARD (CARB)**

CEO Clifford noted the letter to CARB was filed in time to meet the deadline and that he would be testifying before CARB on January 29<sup>th</sup>.

Discussion among the Board pertaining to the pros and cons of electric buses, electric infrastructure, CNG buses and the economic resources required to permit a successful transition to an all-electric fleet.

**ACTION: MOTION TO ACCEPT AND FILE THE CEO'S LETTER TO THE CALIFORNIA AIR RESOURCES BOARD (CARB) AS PRESENTED**

**MOTION: DIRECTOR ROTKIN                      SECOND: DIRECTOR MATHEWS**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**CY18 STATE AND FEDERAL LEGISLATIVE AGENDA**

CEO Clifford provided commentary to the agenda item. He asked that the Directors consider the following weeks for the next Washington, DC trip to meet with the FTA and discuss \$3M LoNo Grant and alternate strategies: April 9, April 16, May 7 and May 14. Directors, Bottorff, Chase, Dutra, Leopold, McPherson and Rotkin expressed interest in participating.

Vice Chair McPherson suggested METRO officially join the SB1 statewide campaign.

**ACTION: MOTION TO APPROVE THE CY18 STATE AND FEDERAL LEGISLATIVE AGENDA AS PRESENTED**

**MOTION: DIRECTOR MATHEWS                      SECOND: DIRECTOR ROTKIN**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**NOMINATING DIRECTORS TO SERVE AS BOARD OFFICERS, NOMINATING DIRECTORS TO CONFIRM POSITIONS ON VARIOUS BOARD COMMITTEES, NOMINATE DIRECTORS TO FILL ONE (1) EXPIRED POSITION ON THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) AND NOMINATING REPRESENTATIVES AND ALTERNATES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC)**

Chair Dutra requested Directors provide him with their proposed slates. He will consolidate and provide at the March Board meeting.

**ACTION: MOTION TO OPEN THE NOMINATION PERIOD TO DIRECTORS TO SERVE AS BOARD OFFICERS, NOMINATING DIRECTORS TO CONFIRM POSITIONS ON VARIOUS BOARD COMMITTEES, NOMINATE DIRECTORS TO FILL ONE (1) EXPIRED POSITION ON THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) AND NOMINATING REPRESENTATIVES AND ALTERNATES TO THE SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION (SCCRTC) AS PRESENTED**

**MOTION: DIRECTOR ROTKIN                      SECOND: DIRECTOR LEOPOLD**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**APPOINTMENT OF KEVIN ANDREWS AND REAPPOINTMENT OF VERONICA ELSEA TO THE METRO ADVISORY COMMITTEE (MAC) FOR FOUR-YEAR TERMS ENDING DECEMBER 31, 2021; CONSIDERATION TO EXTEND THE NOMINATION PERIOD UNTIL VACANT SEAT IS FILLED; AND, CONSIDERATION OF APPROVAL OF REVISED MAC BYLAWS**

CEO Clifford spoke briefly to the agenda item.

**ACTION: MOTION TO APPROVE THE APPOINTMENT OF KEVIN ANDREWS AND REAPPOINTMENT OF VERONICA ELSEA TO THE METRO ADVISORY COMMITTEE (MAC) FOR FOUR-YEAR TERMS ENDING DECEMBER 31, 2021; CONSIDERATION TO EXTEND THE NOMINATION PERIOD UNTIL VACANT SEAT IS FILLED; AND, CONSIDERATION OF APPROVAL OF REVISED MAC BYLAWS AS PRESENTED**

**MOTION: DIRECTOR ROTKIN                      SECOND: DIRECTOR CHASE**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**CONSIDERATION OF REVISING THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) BYLAWS TO CHANGE THE ANNUAL MEETING DATE AND APPOINTING ONE (1) DIRECTOR TO SERVE AS SCCIC BOARD MEMBER**

CEO Clifford provided a brief background of the agenda item.

**ACTION: MOTION TO APPROVE REVISING THE SANTA CRUZ CIVIC IMPROVEMENT CORPORATION (SCCIC) BYLAWS TO CHANGE THE ANNUAL MEETING DATE AND APPOINTING ONE (1) DIRECTOR TO SERVE AS SCCIC BOARD MEMBER AS PRESENTED**

**MOTION: DIRECTOR MATHEWS                      SECOND: DIRECTOR ROTKIN**

**MOTION PASSED WITH 9 AYES (Directors Bottorff, Chase, Dutra, Hagen, Leopold, Lind, Mathews, McPherson and Rotkin). Directors Rios and Rothwell were absent.**

**CEO ORAL REPORT**

Alex Clifford, CEO/General Manager, commented on a variety of topics:

METRO will be hosting an APTA University Conference at the Scotts Valley Hilton, June 23 – 26, 2018 and invited the Directors to participate. He thanked Larry Pageler for his assistance.

There were no public comments.

**REVIEW OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

CEO Clifford noted that the closed session topic is the Public Employee Performance Evaluation pursuant to Government Code Section 54957(B)(1).

There were no public comments.

**RECESS TO CLOSED SESSION AT 11:58AM**

**RECONVENE TO OPEN SESSION AND ANNOUNCEMENT OF THE NEXT MEETING:  
FRIDAY, FEBRUARY 23, 2018, AT 9:00AM AT WATSONVILLE CITY COUNCIL  
CHAMBERS, 275 MAIN STREET, WATSONVILLE, CA**

**CHAIR DUTRA ADJOURNED THE MEETING AT 12:20PM**

Respectfully submitted,

Gina Pye  
Executive Assistant

# Attachment

**January 26th, 2018**

Dear Santa Cruz County Regional Transportation Commission,

“My wish is that everybody could say, ‘That has never happened to me’.” - Ofelia Gomez

The premise is that people with Walkers can be considered disabled.

In Watsonville, some concerns are:

The bus stop across from Ramsey park at Pennsylvania Avenue and Main Street, by La Princesa market there is a sidewalk and ramp needed. The piece of sidewalk needs to be around 150 feet. The ramp behind the gas station is too far away. The reason is that the bus 69W on Main Street and the 91 Express don't stop by the Community Credit Union, Grocery Outlet, nor El Ranchito. If the 69W would stop at El Ranchito, it would help. The 91 and 61W could also stop at the 590 Auto Center Drive on Main st. where there is an existing bus stop, but buses are not allowed to stop. We ask you to consider strollers, wheelchairs, walkers and how people with ABA needs may have access to these zones.

Santa Cruz:

As a senior, and disabled student of Cabrillo College, making this many trips per week, I recommend that Metro prioritize the following services. Based on the new \$40/semester fee imposed on Cabrillo students, I recommend that more than one bus be assigned from Santa Cruz to the Dominican Hospital. As it stands, the 71 bus is the only one that goes to the Dominican Hospital. It needs to come earlier than 6:45am, at least at 6:20am, to be at the Dominican Hospital for the patients' early appointments. With the current schedule, the bus does not arrive at Dominican by 7:00am. If patients miss appointments, they are charged a late fee. ParaCruz is much too expensive for a long trip. It is important that the 71 bus come early on weekends because many people work early or have early appointments at the hospital on the weekends.

Capitola:

On 41<sup>st</sup> Avenue, a half block from the Capitola Diner Sports Bar at the traffic light, across the street, going into Capitola Mall, there is no sidewalk entering into the mall parking lot. There is stretch of grass. A small sidewalk piece and a ramp is needed for strollers, wheel chairs, and walkers. Not much sidewalk is needed, just the minimal amount necessary to make it safe. 41<sup>st</sup> Avenue and Capitola is a dangerous corner. It is a commercial center and we are requesting that it be made accessible and safe for citizens with disabilities, seniors, children, and families with strollers by installing proper ramps and sidewalks where necessary. A ramp installed at the previously mentioned corner at the entrance to the Capitola Mall will make it safe and accessible for customers to access UPS, DollarTree, Capitola Sports Bar, CVS, and other businesses.

RECEIVED AT 1/26/18 BOARD OF DIRECTORS MEETING



## Attachment

# UC Santa Cruz Student Union Assembly Office of Internal Affairs

Alice Malmberg • suavpi@ucsc.edu

Thursday, January 25, 2018

Dear Chair Dutra and the Santa Cruz Metro Board of Directors:

We wanted to thank you for supporting our efforts to make UCSC's ex-officio seat on the Santa Cruz Metro Board of Directors a student position. While we are unable to make it to this morning's meeting due to academic conflicts, we wanted to wish Davon the best in this position and say that we are looking forward to a future where students are more closely integrated with the governance of the Santa Cruz Metro.

We believe this new partnership between the Board and UCSC students is a great step forward for both organizations, and we are excited to work together to ensure that Metro remains a convenient and accessible option for everyone. Going forward, we suggest the Board continue to seek out opportunities for student engagement and involvement.

We are very excited to see what the Board and students can accomplish together.

Sincerely,

Alice Malmberg, Vice President of Internal Affairs, UCSC Student Union Assembly

Noah Thoron, Representative, UCSC Advisory Committee on Campus Transportation and Parking

RECEIVED AT 1/26/18 BOARD OF DIRECTORS MEETING

# Attachment



*Congress of the United States  
House of Representatives  
Washington, D.C. 20515*

*Anna G. Eshoo  
Eighteenth District  
California*

January 11, 2018

The Honorable Jimmy Dutra, Board Chairman  
Santa Cruz Metropolitan Transit District  
110 Vernon Street  
Santa Cruz, California 95060

Dear Chairman Dutra,

I've written to the Secretary of the California State Transportation Agency, Brian Kelly, in support of the Santa Cruz Metropolitan Transit District's application for funding under the Transit and Intercity Rail Capital Program, and a copy of my letter is enclosed for you.

I hope this will be helpful to METRO, and should you have any questions or comments, you can contact Eric Henshall in my Washington, D.C. office at (202) 225-8104.

All my best,

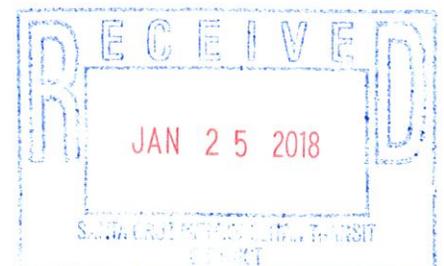
A handwritten signature in blue ink, appearing to read "Anna G. Eshoo".

Anna G. Eshoo  
Member of Congress

Enclosure

cc: Members, Santa Cruz Metropolitan Transit District Board of Directors  
Mr. Alex Clifford, General Manager & CEO, Santa Cruz Metropolitan  
Transit District

RECEIVED AT 1/26/18 BOARD OF DIRECTORS MEETING



# Attachment



*Congress of the United States  
House of Representatives  
Washington, D.C. 20515*

*Anna G. Eshoo  
Eighteenth District  
California*

January 11, 2018

The Honorable Brian P. Kelly, Secretary  
California State Transportation Agency  
915 Capitol Mall, Suite 350B  
Sacramento, California 95814

Dear Secretary Kelly,

I write in support of the Santa Cruz Metropolitan Transit District's (METRO) application for grant funding under the Transit and Intercity Rail Capital Program (TIRCP) which will support the purchase of six new buses to serve my constituents.

Santa Cruz METRO is seeking a \$5.5 million grant to support solutions to increase capacity for its Highway 17 Express Service between Santa Cruz and San Jose Diridon Train Station. This includes the purchase of six new compressed natural gas (CNG) buses that have been designated as "near-zero emissions" vehicles and will help METRO reach its goal of a fully zero-emissions fleet by 2040. Due to technological advances, these buses not only produce fewer emissions than older CNG vehicles, they also have more seats per bus, allowing METRO to serve more riders without putting more vehicles on the road. The grant will also allow METRO to update its fare collection system using new technologies such as mobile ticketing and off-board payment to expedite boarding.

Santa Cruz METRO is supported by local sales tax revenues, and in November of 2016 voters in the County approved an additional half-cent sales tax measure to support local transit and transportation investment. However, deferred capital investments during the recession have left over 50 buses in METRO's fleet due for replacement. Access to state funding through the TIRCP would ensure that METRO can continue to update its fleet and offer important transit service throughout Santa Cruz County.

I thank you in advance for your consideration of my important request.

Most gratefully,

A handwritten signature in blue ink, appearing to read "Anna Eshoo", written over a horizontal line.

Anna G. Eshoo  
Member of Congress